

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., COMMISSION CHAMBERS
October 24, 2017**

**RICHARD BOSS, MAYOR
JASON BALDWIN, COMMISSIONER
NADIA SIKES, COMMISSIONER
JENNY TURNBULL, COMMISSIONER
SUSAN PAYNE, COMMISSIONER**

**AL HERNANDEZ, MAYOR PRO-TEM
ERICA MARTIN, COMMISSIONER
MAGGIE PALUCH, CITY MANAGER
PETRIA SCHREIBER, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Boss called the meeting to order at 6:30 p.m. Roll Call was taken by the City Clerk. Commissioner Martin and Commissioner Turnbull were as absent. Clerk Hughs announced there was a quorum present. Invocation was given by Commissioner Payne and the Pledge of Allegiance was led by Commissioner Sikes.

APPROVAL OF AGENDA

Mayor Pro-Tem Hernandez moved to approve the agenda as approve.
Commissioner Baldwin seconded the motion. Motion carried with a vote of 5-0-0.

PRESENTATIONS

None.

PUBLIC COMMENT

Shelby Leonard commented on the following:

He spoke on an Ordinance in which he was charged for a crime regarding his car. He said he has a car on his property that was damaged, and he is unable to move this vehicle until the litigation is settled. He was charged for a crime of public nuisance.

Ed McDonald commented on the following:

He read an email on behalf of Sharon McDonald that was sent to Mayor Pro-Tem Hernandez and the Commission regarding the First Street and Florida Avenue realignment project. Ms. McDonald asked in this email for the City of Alamogordo to re-consider paving Miami Avenue to Fifth Street.

CITY MANAGER'S REPORT

City Manager Maggie Paluch made the following remarks:

1. She announced this Commission Meeting will not be live streamed tonight due to changes in BoardSync. BoardSync is the company that we use for the meeting agenda development.
2. She said the Parks Department will be removing the old brick drinking fountain at the Rose Garden on 10th and Oregon.
3. She said the City has created cheat sheets on the types of businesses that qualify for the Local Economic Development funds (LEDA). The sheet was distributed to Otero County Economic Development Council (OCEDC) and posted on our website and Facebook page. Since advertising, the City Planner has received three inquiries from businesses looking for help with funding in exchange for creating jobs here in our community.
4. She spoke about the dilapidated structure at 508 Maryland that the City obtained in foreclosure. Before demolition, the City had to get the building tested for asbestos. The results came back positive and the abatement was completed this week. The City should receive a report from the abatement

company in the next two weeks. The report and the demolition application will be submitted to Construction Industries Division (CID) for permitting. Once permitting is in place, the City crews will demo the building and then we will bring that property back to the Commission to see what we want to do with that land.

5. She said the materials have been ordered to restrict parking on the east side of Oregon by 10th Street, per direction from the Commission at our last meeting. Staff will be in contact with the owner of Pizza Mill to coordinate the project and sign placement. We are looking at completion within the next two to three weeks.

6. She said City Commissioners will be touring the Family Fun Center this week, ahead of the Special Meeting on Thursday October 26, 2017. The meeting will be in the Commission Chambers at 6:30 p.m. The Commission will discuss and possibly take action on the Ordinance approving the project with Downtown Venture Corp., as well as, various agreements. Today, staff met with the Airbrush Artist for the inside of the Laser Tag Arena. Staff asked that the design incorporate themes that Alamogordo is famous for such as: White Sands, the Air Force, Rockets and our beautiful mountains.

7. She announced the City has a new location for the Annual Christmas Tree Lighting. The Parks Department planted a tree at Washington Park, near the stage. The Christmas tree lighting is tentatively scheduled for December 2, 2017 at 6:00 p.m. Our Special Events Manager has put in a request to the North Pole to see if Santa can come and visit. We are expecting to have hot chocolate and vendors at the event.

8. She announced Zoo Boo and Zoo Brew were a huge hit. Zoo Boo had over 3,000 people in attendance, and Zoo Brew had 300 attendants. We are only looking at growing it in the future.

9. She announced Paul Bennett as the new Facility Maintenance Manager. Mr. Bennett was our Facility Maintenance Electrical Foreman and has been with the City for over 20 years. She asked for a round of applause for Mr. Bennett.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

None.

CONSENT AGENDA

1. Approve the minutes for the October 10, 2017 Regular meeting. *(Rachel Hughs, City Clerk)*

2. Approve the 2016 General Obligation Bond Agreement with the New Mexico State Library. *(Sharon Rowe, Library Manager)*

3. Approve the Lodger's Tax Expenditures for Tourism & Travel. *(Michelle Brideaux, Communications & Marketing Administrator)*

Mayor Pro-Tem Hernandez moved to approve items 1, 2, 3 of the consent calendar.

Commissioner Baldwin seconded the motion.

Motion carried with a vote of 5-0-0.

UNFINISHED BUSINESS

4. Consider, and act upon, Ordinance 1545 for final publication to authorize the issuance and sale of the City of Alamogordo, NM, General Obligation refunding bonds, Series 2017, in the aggregate principal amount of \$5,175,000 for the purpose of defraying the cost of refunding, paying, discharging and liquidating the City of Alamogordo, NM General Obligation Bonds, Series 2009, etc. *(Chris Muirhead, Modrall Sperling Attorney)* (Roll Call Vote Required)

Mr. Erik Harrigan, from RBC Capital Markets, presented the results of the General Obligation Refunding Bond and gave a handout to the Commission. He said this morning the City was in the market with a public competitive sale and there were a total of 5 bids. He said Raymond James was the lowest bid at 2.068 percent. The method of public competitive sale was through Grant Street. Through Grant Street the bidders have the ability to improve their bid after the end of the sale, which is called the two minute rule. They cannot see what the other firms are bidding, but they do see where they rank in the total number of bids. Raymond James improved their bid 14 basis points over the total

bidding time to come in at the lowest bid. The bonds that were being issued or priced this morning were to refund the 2009 Bonds. The present value savings will generate about \$488,000, which is about \$100,000 in what we were anticipating. The savings as a percent is about 9.23. These bonds will close on November 30, 2017. This is an advanced refunding, so the proceeds from the refunding will go into an escrow. That escrow is invested in U.S. Treasury Securities and will pay the bonds off on August 1, 2019. (see Blue Book for handout)

Chris Muirhead, Bond Counsel from the Modrall Firm, said this Ordinance authorizes issuance of the Bonds. It pledges the Ad Valorem Taxes, which are already pledged against the 2009 Bonds. It is not impacting anything about existing property tax rates. All you are doing is lowering your debt service. It recognizes that Raymond James has purchased the bonds. The key thing is the interest rates are substantially lower than what you would have paid on the twenty 2009 GO (General Obligation) Bonds that are being refunded. This is the only action that the Commission will need to take. You had previously done a Notice of the Sale Resolution. That led to the publication and requesting bids, and this wraps that process up. If you adopt the Ordinance tonight, we will close on November 30, 2017. We will be back in a couple of weeks with closing documents to get it all finalized. This is consistent with what your existing GO Ordinance require. It is not putting any new covenants or requirements on the City. It really is just the good news of replacing the one set of higher interest rates with these lower interest rates.

Mayor Pro-Tem Hernandez moved to approve.

Commissioner Sikes seconded the motion.

Roll call vote was taken.

Motion carried with a vote of 5-0-0.

NEW BUSINESS

5. Consider, and act upon to receive a grant award from the Department of Homeland Security Assistance to Firefighters Grant Program. (*Jim LeClair, Fire Chief*)

Fire Chief LeClair requested that the City accept a grant award of \$363,637 from the Department of Homeland Security. The Fire Department would be responsible for a 10 percent match, which would be \$36,363. This grant would be dedicated towards a purchase of a Class-A Pumper that has a 2,000 gpm (gallons per minute) pump and a 1,000 gallon water tank.

Mayor Pro-Tem Hernandez asked where the \$36,000 would come from. Fire Chief LeClair said it would come from our budget, through the Fire Fund Budget (Fund 33). City Manager Paluch said it is within budget this year.

Mayor Pro-Tem Hernandez moved to approve.

Commissioner Baldwin seconded the motion.

Motion carried with a vote of 5-0-0.

6. Consider, and act upon, award of RFQ No. 2017-02, Professional Engineering Services for Washington Avenue Drainage Improvements, PW1718 to Smith Engineering, and approve negotiations of the professional design services agreement. (*Edward Balderrama, Project Manager*)

Project Manager Balderrama said the scope of work for the project is to do a drainage master plan from Washington Avenue, from the ditch, through Indian Wells and to McKinley where it would tie into the core channel. As part of the work, we would like an analysis done on the existing structures and the capacity of the existing structures and what improvements need to be done to these structures. We are going to ask the consultants to do a cost benefit analysis and provide us with probable construction cost. Then that will be phased into the next phase of the project which will be design.

Mayor Boss asked Project Manager Balderrama how much of that ditch is concrete. He answered zero. Mayor Boss asked if part of this engineering will be to possibly concrete. Project Balderrama said it would give us an evaluation to see what the cost benefit is. Obviously, concrete is a lot more than dirt, but there are some areas that don't drain well. There is about a one half percent grade from 10th Street to City Hall. In dirt that does not drain very well, in concrete it drains much better. We are also going to evaluate the crossings that feed into that area. The reason we are doing this is because our 2018 SMP (Street Maintenance Program) includes Washington Avenue. If we are doing improvements to those crossings, we want to make sure that we are building something that is correct, so that we don't have to build and then remove it. Mayor Boss said so there is a possibility that some of that will be lined with concrete. Project Manager Balderrama said yes there is a possibility.

Mayor Pro-Tem Hernandez moved to approve.

Commissioner Sikes seconded the motion.

Motion carried with a vote of 5-0-0.

7. Consider and act upon, first publication of Ordinance No. 1549 adopting the 2017 revisions of the New Mexico Uniform Traffic Ordinance 2010 Compilation through July 2017. (Petria Schreiber, City Attorney) (Roll Call Vote Required)

City Attorney Schreiber said they have adopted the Uniform Traffic Ordinance in our Code of Ordinances. We have adopted every time there has been changes made at the State level. We have received a memo from the New Mexico Municipal League letting us know there was a change in the Legislative session. These changes you have in the agenda book are just the changes that the State has adopted. We have adopted these to keep it up to date with what the State has done.

Mayor Pro-Tem Hernandez said 12-1-5.1 the auto cycle. We have a lot of them here that do not comply this. They are legal on the road, but they do not comply with this such as the Volkswagen ones. City Attorney Schreiber answered that 66-1-4.1 of the New Mexico Statutes Annotated is actually State Law, so if anyone is not complying they are going to have an issue anyway. Mayor Pro-Tem Hernandez said they get issued a license plate which allows them to drive on the street, so it is going to be a conflict. City Attorney Schreiber said I agree the legislature will have to take that up, because there is some conflict there. Mayor Boss said it sounds more of a State problem than a City problem. City Attorney Schreiber said right, we have always adopted it as our own Ordinance to keep in line with what they are doing. Mayor Pro-Tem Hernandez said but we are the ones that have to deal with it. City Attorney Schreiber said you are correct; we do have to enforce it.

Mayor Pro-Tem Hernandez moved to approve.

Commissioner Baldwin seconded the motion.

Roll call vote was taken.

Motion carried with a vote of 5-0-0.

8. Consider, and act upon, award of Public Works Bid No. 2017-011 to D & R Tank Company, related to the Rehab Green GSR project, in an amount not to exceed \$1,291,680.00, including NMGR. (Bob Johnson, Engineering Manager)

Engineering Manager Johnson said this is for the five million gallon tank that is located off North Florida near Cobblestone Road and announced what the work will consist of. We did advertise the project on September 17, 2017 and we opened the bids on October 17th at 2:00 p.m. with one responsive bidder.

Mayor Boss asked if this tank was constructed in 1959. Engineering Manager Johnson said the tank was constructed in 1959 and it was last painted in 1986. Mayor Boss said we are going to drain the tank and completely rehab the inside of it. Engineering Manager Johnson said yes, the interior and exterior will be sandblasted and repainted with the latest commercial grade appropriate coatings. There will be a lot of changes to the structure as well.

Mayor Boss asked Mayor Pro-Tem Hernandez what does it cost to build a five million gallon tank. He said they are actually pretty expensive. Engineering Manager Johnson said for your basic tank structure multiply the storage capacity by a dollar. You are roughly looking at a full tank replacement of five million dollars plus. Mayor Pro-Tem Hernandez added that it takes a lot longer to do it.

Commissioner Sikes asked where they drain it. Engineering Manager Johnson said preceding the actual work beginning, the water operations will draw down the flow from the La Luz plant into the tank, through normal usage they will bring the tank level down completely. Having to drain anything will be almost minimal. Commissioner Sikes said the impact on the consumers will be negligible, we won't know that it is happening. Engineering Manager Johnson said, correct. Mayor Boss said we'll use all the water; it won't be drained out into the desert. Engineering Manager Johnson said, correct.

Mayor Pro-Tem Hernandez moved to approve.

Commissioner Payne seconded the motion.

Motion carried with a vote of 5-0-0.

9. Consider, and act upon, the proposed Event Sponsorship Policy and Proposed Special Event Fees. (Regina Michaud, Recreation Center Manager)

Recreation Center Manager Michaud showed a presentation and said the intent of this policy is to provide a framework and guidelines for event sponsorships that is clear, fair and consistent. Currently, we do not have any type of guidelines to work with. She spoke on the process for applying for sponsorships and partnerships. She also spoke on options, requirements and proposed event fees that would be included in this policy. (see Power Point in Blue Book)

Commissioner Sikes asked how much they make now on park rentals. Recreation Center Manager Michaud thought it was about \$19,000. Commissioner Sikes asked how all this will affect some of the ongoing events that we do, like Downtown Nights and the Farmer's Market. Recreation Center Manager Michaud said Downtown Nights won't be impacted because it is not on City park space or in a recreation space. The Farmer's Market has a separate Ordinance. Commissioner Sikes said I know that you stated the caveat that you are not going to be religious or political, but that is only for partnerships or sponsorships, but we will still allow political or religious events. Recreation Center Manager Michaud said yes, the parks are open for anyone to utilize, it is just the consideration of having a sponsorship or partnership that we are talking about in this policy.

City Manager Paluch said they did not have a policy for fee waivers and were getting requests from multiple organizations to waive fees. Staff had to decide which fees were going to be waived and which were not without a policy. Money was also being put back into the general fund. We are trying to streamline everything and create replacement lines in within the Community Services budget so that way we have a pot of money going forward in the future when we need to replace things, instead of having to come to the Commission and ask for the money.

Mayor Boss said I really believe this is needed. Right from the very beginning, I was hit up for cuts and the fees. It was time that we solidified this and put it in writing.

Commissioner Baldwin said the original request from the Commission was the waiver of fees. This has been explained to us that it is a very difficult process to go through, especially without a particular Ordinance. He said nothing that he sees is out of line. I like the partnership/sponsorship is a great way to go. He would like to see the City identify a certain set of partners that don't get charged period. Commissioner Baldwin said this work was well thought out and done very well and he would support it 100 percent.

Mayor Pro-Tem Hernandez asked Recreation Center Manager Michaud about the insurance policy and how much it would cost. Commissioner Payne said it shouldn't cost anything. Commissioner Baldwin said when you have an additional insured, there is a small fee. Mayor Pro-Tem Hernandez said he did

not see the portable stage on here. Recreation Center Manager Michaud said the portable stage is in the proposed fee, there is no change in the rates. It is called the temporary stage within the fees.

Commissioner Payne asked if the partnership or sponsorships applies to all City facilities. Recreation Center Manager Michaud said it only applies to the leisure services area. It would not apply to the Civic Center, they set their fees differently. Commissioner Payne asked Recreation Center Manager Michaud to explain the fees, if they are charging or not charging. She said this is for outside of the sponsorship and partnerships; this is just establishing special event fees. There are free events open to the public and they are not charging anything on the front end. Those are a different tier system, because it is open and free to the public, we kept it at a lower rate. If there is a charge to the public, then there is a second category with a higher rate because they are making money on City property, using city resources.

Commissioner Payne said my issue is if a non-profit has an event on city property because they are raising money for their non-profit, I have an issue with that.

Recreation Center Manager Michaud said the clarification that I can give you is that this is only if they are charging for people to get directly into their event. If they are accepting donations, but not requiring them and that raises money for their charity or organization, they still qualify for the lower tier.

Commissioner Sikes asked Recreation Center Manager Michaud if they got any input from any of the organizations. I appreciate charging fees to use the City property, especially if we need to re-seed or replace anything that may be damaged. She asked about Earth day and said they do not charge people for booth space or charge vendors. She felt by putting a fee on some of these events, that it might preclude the event from happening.

City Manager Paluch clarified that Earth Day is at the Zoo, so it would not apply. Recreation Center Manager Michaud said some of those events were initiated by the City versus coming from an outside organization.

Commissioner Baldwin said they had a policy in the past in reference to putting money where it belongs for long term maintenance or a maintenance plan, but I am certainly hearing that from the City Manager and staff more often in the last year, so I appreciate that.

City Manager Paluch said if the Commission would like to have a list of organizations that they would like exempt from fees, we can certainly look into that, but it becomes a very, very slope on who gets put on that list.

Mayor Pro-Tem Hernandez said something they can think about doing is attaching a survey with the applications. Then you can compile the information to see what worked and what did not work.

**Paul Sanchez commented on the following:
Mr. Sanchez passed on his comment.**

Kuia Taiaroa commented on the following:

She spoke on behalf of Habitat for Humanity. She had concerns regarding the proposed Event Sponsorship Policy and Proposed Special Event Fees. She said as a nonprofit, I understand addressing the sponsorship and partnership, but do the City partner and sponsor for profit, and if so, do you use the same fee breakdown. She asked the Commission to consider changing some of the wording of this proposed fee breakdown. She requested they not vote on this until two more weeks, to allow her to gather more information, and then she could come back with concerns and opinions for the non-profits and the effect it would have on smaller non-profits.

Mayor Boss said if they vote on this tonight, there wouldn't be any reason why they couldn't amend it at a later date.

Mayor Pro-Tem Hernandez said we have someone willing to do the research and asked if they have to vote on this tonight or can it wait for another two weeks. City Manager Paluch said we are getting requests weekly for events and our answer is that we have a policy that will go before the Commission. We are putting off responding to people. We can certainly put in on in another two weeks and answer some of those questions. I wouldn't push it much further than that because the holiday season is coming up and there will be a lot of events coming up. Mayor Pro-Tem Hernandez said there is that 60 day window that is going to cut some people off depending when and what they are doing. City Manager Paluch said a lot of events are annual. We can certainly look at those time frames and I foresee a lot of the non-profits and people that do hold annual events sitting down once a year and meeting with the Special Events Manager and the Community Services Director and saying these are the events we have all year and these are the ones that we want to partner, these are the ones that we want to co-sponsor. We can certainly look at those time frames for those pop up events.

Commissioner Baldwin moved to approve.

Mayor Pro-Tem Hernandez seconded the motion.

Motion carried with a vote of 4-1-0. Commissioner Payne voted nay.

10. Consider and act upon, the approval of a Gross Receipts Investment Program (GRIP) application from Malhotra Foods, Inc. dba Subway. (Petria Schreiber, City Attorney)

City Attorney Schreiber said Paralegal Williams has taken upon herself to become a LEDA (Local Economic Development Act) and GRIP (Gross Receipts Investment Program) specialist. Paralegal Williams will be handling the Presentation tonight.

Paralegal Williams said GRIP was established by Ordinance in 2010 and unlike LEDA this does not connect back to a State Statute. This a bit more of a narrow focus in that this is an incentive program, which is designed to reimburse either a new or current business who is expanding construction costs in the gross receipts taxes. If they are going to expand and provide us an application and show us how many new jobs will be created by this, then our Ordinance reads that we have the option to refund them up to 100 percent of the City portion of the gross receipts taxes which is 1.725 percent. In this instance Malhotra Foods purchased the building that Quiznos was in. They did some rehab to the building and opened another Subway which will provide 12 jobs and approximately \$48,000 per year in gross receipts taxes. He went at this backwards, where he is asking for the reimbursement afterwards as opposed to ahead of time. Our Ordinance reads that you consider five standards. She read the five standards. We are asking the Commission to approve the application so that we can put together the agreement to refund him. He spent \$211,000 and his 100 percent reimbursement is approximately \$3,600.

Mayor Boss asked typically the application is made ahead of time. Paralegal Williams said this is typically made ahead of time and they keep track of the expenses over time, and as the City receives the gross receipts taxes it is put in a special fund and paid out. The Ordinance does not read that it has to be beforehand.

Commissioner Baldwin asked if the Ordinance does not read anything about a time limit or past the construction either. Paralegal Williams answered no. Commissioner Baldwin said I thought it did. I would like for us to address that at some point.

Commissioner Payne said this is the first time, since I've been in office, that this has come before me. Paralegal Williams said they are not extremely common, I think we have only done six or seven of them. Commissioner Payne asked if the application was dated January of 2017. Paralegal Williams answered yes. Commissioner Payne asked why it is just now being brought before us. City Attorney Schreiber said they found it in another City Attorney's office who no longer works here. When we found it, we immediately started processing it.

Commissioner Payne said what I am reading in this Ordinance, development means that any of the following activities or real property located within the corporate boundaries of the City and it says new construction or substantial expansion of existing facility being used. She asked if this is for the one at the White Sands Mall. It was an interior remodel; it really was not an expansion of the building or a new construction. She said I am trying to see how this applies. City Attorney Schreiber answered it was a complete gut and remodel. The way we are reading into this is that it was an expansion, because the business was totally redone. I do not believe that the Ordinance requires that they add additional square footage onto the building. Mayor Boss asked if expansion would also mean additional employees. Commissioner Payne said I was talking specifically about the building.

Commissioner Payne said they are estimating their gross receipts tax from \$12,000 to \$48,000. This was done in January, so do will we be able to tell how much they actually generated. City Attorney Schreiber said we can get that information from them; it is not required on the application, so we have not asked for that. If the Commission would like to table this tonight and have us present that information we are certainly willing to do so. Commissioner Payne said I am curious if it is going to jump \$36,000 by adding another Subway. City Attorney Schreiber apologized and said we did not ask for those financials, the application does not require it.

Mayor Boss asked if the Commission would want to vote on this item. Mayor Pro-Tem Hernandez said this is an application, if we approve it what happens to it. Paralegal Williams said we are asking for the Commission to approve the application, which gives us direction to complete the agreements and the contracts, which include a Resolution that will come back to the Commission for approval of the agreement with him showing all of the amounts that are going to be involved. Mayor Boss said we will know that their part of the bargain has been fulfilled at that time. Mayor Pro-Tem Hernandez asked where the \$3,600 would come out of. City Attorney Schreiber said we currently budget \$100,000 for this every year, so it would come out of that money that is already budgeted for this purpose.

Mayor Pro-Tem Hernandez moved to approve.
Commissioner Baldwin seconded the motion.
Motion carried with a vote of 5-0-0.

Commissioner Baldwin asked if Malhotra Foods contacted the City within the 10 months. City Attorney Schreiber said absolutely, we have heard from them many times.

Commissioner Payne asked if White Sands Mall owned that building and pointed out that the attachment from the Assessor's Office, says the owner is Solid Cat Properties. On the application it states Malhotra Foods, so I am a little confused on who owns the building. The tax year, on the attachment, does say 2018. City Attorney Schreiber said they can find out. Mayor Pro-Tem Hernandez asked if it matters who owns the building, isn't it the project itself. City Attorney Schreiber answered yes. Commissioner Baldwin said it doesn't affect the vote. City Attorney Schreiber said it doesn't, but if it is important to the Commission, this is information that I could bring forth. Commissioner Payne said it may not affect the vote, but I would still like to know, because it says that they remodeled the inside of their building. City Attorney Schreiber said I could ask for the actual documents. Mayor Boss clarified that it would not matter who owns the property. They are meeting the requirements of all the things for the exemption.

11. Consider and act upon, award IFB No. 2017-09 to multiple vendors, in the amount not to exceed \$138,364.45 related to Miscellaneous Foods, Dairy Products & Items for the Alamogordo Senior Center Nutrition Program. (Veronica Ortega, Community Services Director)

Community Services Director Ortega introduced Senior Center Manager McKown.

Senior Center Manager McKown said this item is essentially our food bid. We go out to bid every six months. We serve 300 meals a day between our dining room and home delivered meals. Our budget is about \$90,000 and we have every intention to try and live within that budget.

**Mayor Pro-Tem Hernandez moved to approve.
Commissioner Baldwin seconded the motion.
Motion carried with a vote of 5-0-0.**

12. Appointments to Boards and Committees. (*Richard Boss, Mayor*)

Mayor Boss read the openings and appointed Michael Groves to the Senior Volunteer Program Council. No one was opposed.

ADJOURNMENT

**Mayor Pro-Tem Hernandez moved to adjourn at 7:59.
Commissioner Sikes seconded the motion.
Motion carried with a vote of 5-0-0.**



ATTEST:


City Clerk Rachel Hughs


Mayor Richard Boss

(Prepared by Eric Barraza, Deputy Clerk)
Approved at the Regular Meeting held on November 7, 2017.