



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

February 13, 2018 - 6:30 PM
City Hall, City Commission Chambers
1376 E. Ninth St.

Richard Boss Mayor
Al Hernandez Mayor Pro-Tem, District 5
Jason Baldwin District 1
Nadia Sikes District 2
Susan Payne District 3
Jenny Turnbull District 4
Vacant District 6

Maggie Paluch City Manager
Petria Schreiber City Attorney
Rachel Hughs City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the bulletin board located in the east/west lobby of the City Hall and in the glass case located outside the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4205.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PRESENTATIONS

1. Lt. Colonel Booth from the US Army Corps of Engineers to provide an update on the McKinley Channel Flood Control Project. (Lt. Colonel Booth, US Army Corps of Engineers)

PUBLIC COMMENT

Residents must sign up with the City Clerk to address the City Commission. Comments are limited to 3 Minutes, and there will be a maximum of 21 Minutes allowed for Public Comment.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

2. Approve the minutes for the January 30, 2018 Regular meeting. *(Rachel Hughs, City Clerk)*
3. Approve the Investment Report for the quarter ending December 31, 2017, in accordance with the City of Alamogordo Investment Ordinance. *(Julianne Hall, Finance Director)*
4. Approve an application for participation in the FY2018 Community DWI Program. *(Roger Schoolcraft, Acting Police Chief)*
5. Approve the DFA Quarterly Report for the period ending December 31, 2017. *(Julianne Hall, Finance Director)*
6. Approve Resolution No. 2018-07 requesting written approval from the Local Government Division of the Department of Finance & Administration, State of New Mexico for the revised budget figures computed as of February 13, 2018. *(Kathy Gilsdorf, Budget Analyst)* **(Roll Call Vote required)**

ITEMS REMOVED FROM CONSENT AGENDA

NEW BUSINESS

7. Consider, and act upon, award of Public Works Bid No. 2017-017 to Mesa Verde Enterprises, Inc., related to the Effluent Storage Pond P1-3 Improvements - Desert Lakes Golf Course, in an amount not to exceed \$253,129.48, including NMGR. *(Bob Johnson, Engineering Manager)*
8. Consider, and act upon, Change Order No. 5, Public Works Bid No. 2017-001, to Smithco Construction, Inc. related to the 1-MGD Brackish Water Treatment Facility project, in an amount not to exceed \$12,039.20, including NMGR. *(Bob Johnson, Engineering Manager)*
9. Consider, and act upon, GRIP (Gross Receipts Investment Program) application by Solid Cap Properties for the construction of Hobby Lobby. *(Petria Schreiber, City Attorney)*
10. Consider, and act upon, Resolution 2018-08 to approve the Rules of Conduct for City Commission Meetings. *(Petria Schreiber, City Attorney)* **(Roll Call Vote Required)**
11. Consider, and act upon, first publication of Ordinance No.1562. An ordinance amending City of Alamogordo Code of Ordinance Appendix B, Employee Manual Section 5-6. Recreational Facilities Benefit and Section 7-1. Drug-Free and Alcohol-Free Workplace. *(Katie Josselyn, HR Director)* **(Roll Call Vote Required)**
12. Appointments to Boards and Committees. *(Richard Boss, Mayor)*

EXECUTIVE SESSION (Roll Call Vote Required)

13. Adjourn into Executive Session in compliance with Section 10-15-1(H), NMSA 1978 (as amended), to discuss Threatened or Pending Litigation; specifically a case update on all cases being handled by the Self Insurers Fund and ongoing Personnel Matters. **(Roll Call Required)**

ADJOURNMENT

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 02/13/2018

Report Date: 02/09/2018

Report No: 1.

Submitted By: Nancy Beshaler

Subject: Lt. Colonel Booth from the US Army Corps of Engineers to provide an update on the McKinley Channel Flood Control Project. (*Lt. Colonel Booth, US Army Corps of Engineers*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: In September 2017, Lt. Colonel Booth presented to Commission the funding status of the McKinley Channel Flood Control project, specifically addressing the funding shortfall to finish the remainder of the channel from First Street to the McKinley Channel sediment basin. At that time, the plan was to re-design the channel from a rectangular channel to trapezoidal. The intent was to realize enough cost savings to complete the remainder of the channel. The re-design is now 60% complete with a revised estimate of cost for construction. This presentation will provide the current design and funding status.

ALAMOGORDO CITY COMMISSION

MCKINLEY CHANNEL- PROJECT STATUS UPDATE

James L. Booth
Lieutenant Colonel, U.S. Army
Commander and District Engineer
Albuquerque District

February 2018

"The views, opinions and findings contained in this report are those of the authors(s) and should not be construed as an official Department of the Army position, policy or decision, unless so designated by other official documentation."



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AGENDA

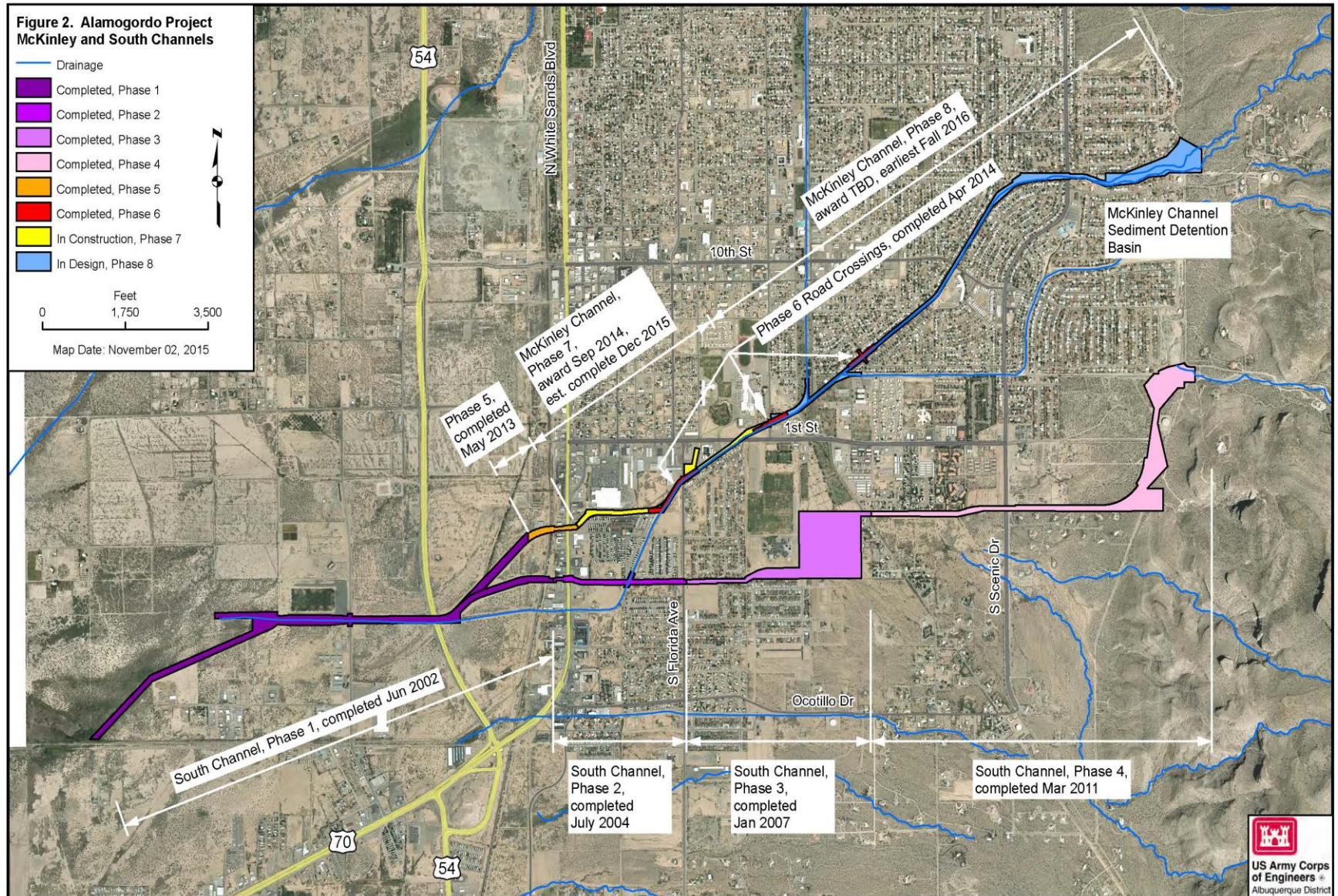
- Review Project History
- Review Cost Challenges
- Review Selected COA (Revised Design)
- Update Status of Revised Design
- Way Forward



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PROJECT HISTORY



COST CHALLENGES

- Benefit to Cost Ratio (must compete against other projects in the U.S.)
1998 2:1 2016 0.74:1
- Benefits don't rise as much as costs
- Increased costs due to construction period (2000 to date) with several phases, ROW, design changes (Trapezoidal to Rectangular), repair of existing channel

Trapezoidal Channel



Rectangular Channel with Splitter Walls



COST CHALLENGES- CONT.



Construction of trapezoidal channel (above) versus rectangular channel (right).



SELECTED COURSE OF ACTION- REVISED DESIGN

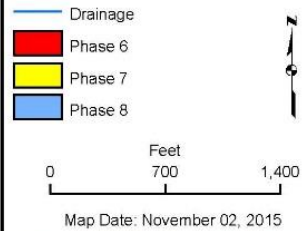
- Reduce size of sediment basin
- Convert Rectangular Channel to Trapezoidal
- Line as much channel as possible
- Maintains a 100-yr flood protection
- Additional ROW needed
- Utility Relocation
- High likelihood unlined channel will remain



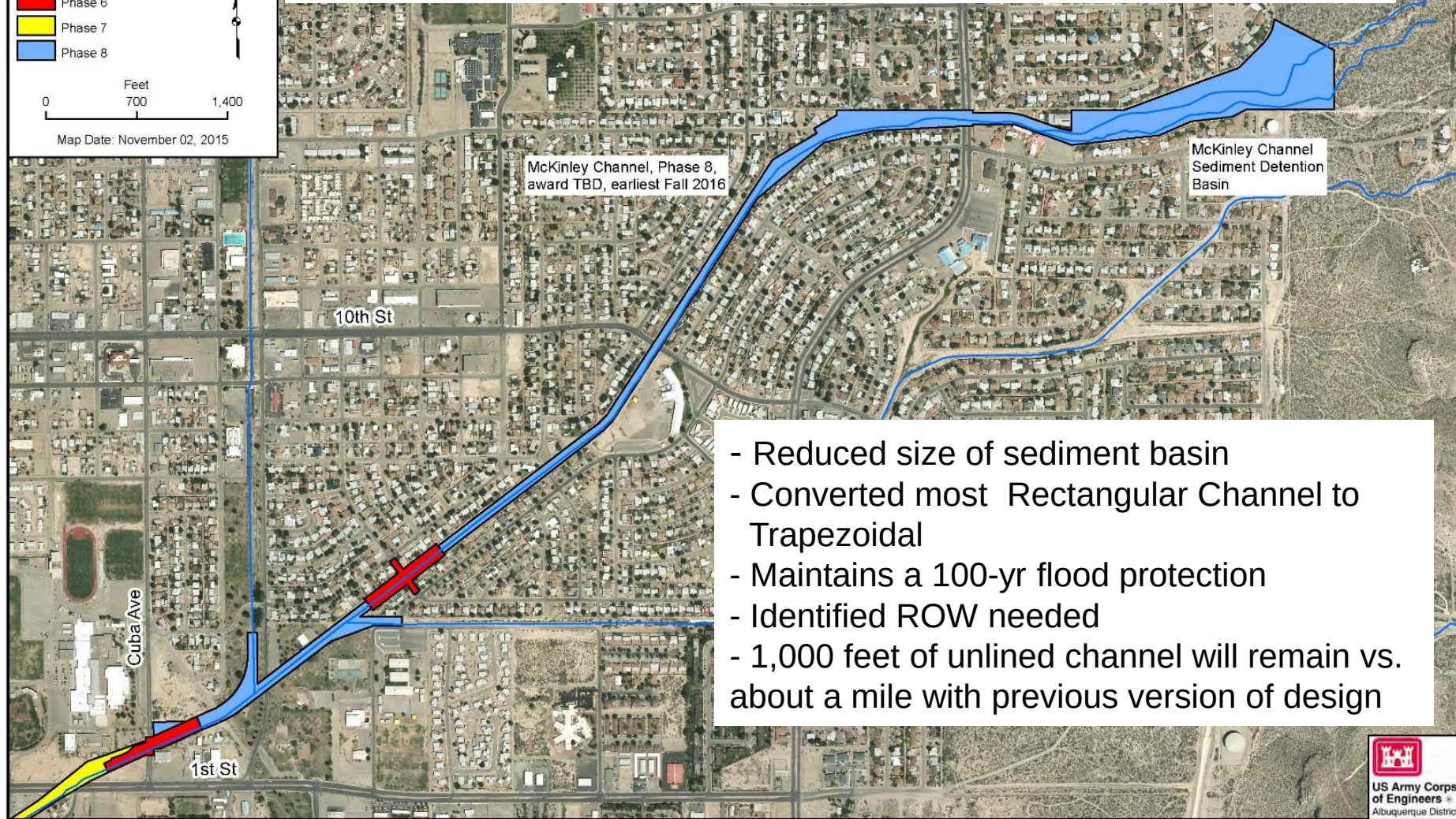
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Figure 3. Alamogordo Project
McKinley Channel Phase 8



STATUS OF REVISED DESIGN



McKinley Basin and Channel Phase VIII Design Estimate was \$25-30M (SEP17)
Now \$15-25M (FEB18)

WAY FORWARD

- Finalize Design (60% to 100%)
- Finalize Real Estate Issues
- Update Utility Relocation
- Delta of a few million Dollars between available funds and estimated construction costs
- Fully lined channel is unlikely with current funds available
- USACE looking into opportunities to move federal funds to the project, can not guarantee success
- Local Funding Match (75% federal/ 25% City); or local coverage of remaining costs to fully fund contract action
- Advertise Contract Early August 2018
- Award Contract Late September 2018



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QUESTIONS?



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AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 02/13/2018

Report Date: 02/09/2018

Report No: 2.

Submitted By: Rachel Hughs

Subject: Approve the minutes for the January 30, 2018 Regular meeting. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the minutes.

Background: This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., COMMISSION CHAMBERS
January 30, 2018**

**RICHARD BOSS, MAYOR
JASON BALDWIN, COMMISSIONER
NADIA SIKES, COMMISSIONER
JENNY TURNBULL, COMMISSIONER
SUSAN PAYNE, COMMISSIONER**

**AL HERNANDEZ, MAYOR PRO-TEM
MAGGIE PALUCH, CITY MANAGER
PETRIA SCHREIBER, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Boss called the meeting to order at 6:30 p.m. Roll Call was taken by the City Clerk. Commissioner Turnbull was absent. City Clerk Hughs announced there was a quorum present. Invocation was given by Pastor Heithold and the Pledge of Allegiance was led by Commissioner Baldwin.

APPROVAL OF AGENDA

**Mayor Pro-Tem Hernandez moved to approve the agenda.
Commissioner Baldwin seconded the motion. Motion carried with a vote of 5-0-0.**

PRESENTATIONS

1. Presentation of the Otero County Juvenile Justice Board. (*Bridgett Jones, Board Coordinator*)

Ms. Jones introduced members of the Otero County Juvenile Justice Board (OCJJB). She presented a Power Point presentation. She spoke how the board is comprised and then talked about the focus and vision of the Board. She talked about the available programs and who the programs designed for and also the curriculum for the kids. She briefly described on how everything works. She spoke on pilot programs within some of the local schools and some of the things they learned from these pilot programs. She spoke about some of issues they have encountered. She said the upcoming year the funding is going to be cut by about \$10,000. She shared some results of some the surveys they conducted with the kids. She talked about what they have learned and what they should differently next time. (See Power Point Presentation in Blue Book).

Commissioner Sikes thanked Ms. Jones and the entire Board for being there. She said she has been on this committee since the inception in 2014. She said to see how far they have come is impressive. She said it is important that the community see the positivity that comes out of programs like this, not necessarily so the City can fund what they do, but so the community can see what they are doing and possibly think about partnering and funding what they are doing. She said these are our kids, this is our community and you don't just go into a school and say "don't bully". She said you need to do things to make the kids feel like part of the community, that they are part of the school, that the school likes them and that the kids are accepting of them. She said that is how you eventually get rid of bullying in school. She thanked the Board for bringing this to the Commission tonight, just to raise the awareness of some of the positive things happening in the community for the schools.

Commissioner Payne asked if they communicate with the parents or if they have received any feedback from the parents.

Ms. Jones said the teachers invited all the parents to come for the graduation. She said they did get a little push back in the beginning. Some of the parents felt like; what is this about, this is different, I'm not so sure. Parents came and actually showed up and they had the opportunity to ask questions about the curriculum, go out and shake their hands, and talk about what their kids have gone through.

She said there were about nine that showed up. She said the way they did their pilot was there were 2 combined fourth grade classes that came together. Commissioner Payne asked if they did the entire class. Ms. Jones answered yes they did the entire class and what they are doing now in the fourth grade class is one classroom. They split out because it is gender specific, so they have girls in one room with their set of topics and they have boys in the other room with their set of topics. She said it is a lot about masculinity and the wrong images around masculinity. There are some really good teachings and messaging.

Commissioner Payne asked if there is going to be any kind of follow up as they advance to the next grade. Ms. Jones said they talked about a couple of things. They talked about having a semester long program. She said so that it is not just a one and done kind of thing, it is going on through the whole semester and the kids constantly get that message. Commissioner Payne said right, but what she is saying is that these kids are fourth and fifth grade, then obviously the next move is middle school and then the High School, so that is the kind of follow up they would be going through. Ms. Jones said yes, they would love to get into the middle schools and follow up. She said what they are planning to do with the kids that just completed is to do check-ins. She said they met with them today and talked to them about coming back. She said after you do one, then what do you do to maintain that. They are in conversation now about what they can do and what they can commit to do, because the grant does not fund any of that.

PUBLIC COMMENT

Gene Downer commented on the following:

Mr. Downer recognized Commissioner Payne, Assistant City Manager Cesar, Fire Chief LeClair and Commissioner Sikes for their excellent response to his requests. He talked about removing abandoned buildings and taking care of vacant lots in the City.

CITY MANAGER'S REPORT

City Manager Paluch made the following remarks:

1. She said the next Public Presentation on the draft Comprehensive Plan is scheduled for February 5, 2018 from 6:00 to 8:00 p.m. at the Civic Center. On March 1, 2018 the Planning and Zoning Commission will review the plan and the final draft will go before the Commission on March 13, 2018 for approval.
2. She announced the Library has a new mobile printing service. She said the project will go live this week to the public.
3. She thanked Commissioner Sikes for bringing to their attention, through several comments from constituents in her district, that the bark park was quite dark at night. She said the street lights were only lighting Fairgrounds Road and not lighting the bark park. She said City staff met with PNM and discussed the additional street lights on three of the poles. She said the invoice is just about \$10,700 and that is within budget. We are looking at a two to three week time frame, to get the materials in for PNM and then they will be installed.
4. She said there will be a Plaque dedication for Officer Dominguez on February 17, 2018 at 11:00 a.m. at the Fallen Officers Memorial. She said Officer Dominguez was an Alamogordo High School Resource Officer for our City for 10 years and was a veteran of the Police Department. On January 4, 2018 he fell ill and tragically passed away unexpectedly due to medical issues. She informed the Commission that a possible quorum was posted in the case that they would like to attend.
5. She said on this coming Saturday at 11:00 a.m. at the Zoo there will be ribbon cutting for the new Education Center. The Center was renovated with the help of the Alamogordo Friends of the Zoo. The public is welcome to attend. She said if you come you will be able to see the new zoo perimeter fence and the new water fowl pond deck. She said additionally one of our grey wolves has returned home safely from a routine surgery that she had in El Paso and is doing well.
6. She said this evening the Commission will see the award for the Recreation Center HVAC upgrade. She said if you recall and you ever played basketball or went to the gym at the Recreation Center it is

quite hot. The HVAC was a swamp cooler and now we are going to upgrade that. If approved, the project is a four month project, projected to take place from early February until summer 2018. The project is going to run in conjunction with the ceiling replacement project.

7. She said if you have been in the gym lately you will see that the ceiling definitely needs to be replaced. The ceiling replacement project is going to be a contract with CES, which is a cooperative purchasing agreement and the cost of that project is \$20,857 and that includes the tax. The ceiling replacement will begin just after Bitty basketball is completed on March 5, 2018. The gym will have to be closed to the public starting March 6, 2018 through the estimated project completion of the ceiling which is sometime in June. Just be aware that we will get those permanent dates out to the public and the gym will be closed for that time. Both of these projects were a result of the Natatorium bond refinancing rededication.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

None.

CONSENT AGENDA

2. Approve the minutes for the January 9, 2018 Regular meeting. (*Rachel Hughs, City Clerk*)

3. Approve Resolution No. 2018- 05 listing the Candidates as they will appear on the ballot, designating polling places and appointing the Precinct Board Members for the March 6, 2018 Municipal Election. (*Rachel Hughs, City Clerk*) (Roll Call Vote Required)

4. Consider, and act upon, final publication of Ordinance No.1560 and agreement approving a Local Economic Development Project for Secured Financial Assistance proposed by Drought Adaptation Industries, LLC. (*Petria Schreiber, City Attorney*) (Roll Call Vote Required)

5. Consider, and act upon, final publication of Ordinance No. 1561 to amend Sections 2-15-040 and 2-15-050 of the Alamogordo Code of Ordinances Regarding the Gross Receipts Investment Program. (*Petria Schreiber, City Attorney*) (Roll Call Vote Required)

6. Consider, and act upon final publication of Ordinance No. 1554, a map amendment to the Official Zoning Map of the City of Alamogordo to rezone the property from R1 Single Family Dwelling District to C1 Neighborhood Business District contingent upon permit issue for building and actual ground breaking of the church complex located on Scenic Dr. south of First St. (*Darron Williams, City Planner*) (Roll Call Vote Required)

7. Approve Resolution 2018-06 donating twenty eight (28) MSA Self Contained Breathing Apparatus (SCBA) thirty (30) minute cylinders to the Boles Acres Volunteer Fire Department. (*Jim LeClair, Fire Chief*) (Roll Call Required)

8. Approve the recommended Lodger's Tax Expenditures for Tourism & Travel Advertising for NMAAA STEM App. (*Michelle Brideaux, Communications & Marketing Administrator*)

9. Approve the Recommended Lodger's Tax Expenditures for Tourism & Travel Advertising for Tourism App. (*Michelle Brideaux, Communications & Marketing Administrator*)

10. Consider, and act upon, the Mayor travelling to Washington D.C. for a meeting with the Secretary of the Air Force from February 19-22, 2018. (*Richard Boss, Mayor*)

Mayor Pro-Tem Hernandez asked to remove Item # 10 from the Consent Calendar.

City Clerk Hughs asked to remove Item # 3 from the Consent Calendar.

**Mayor Pro-Tem Hernandez moved to approve items 2, 4, 5, 6, 7, 8, 9 of the consent calendar.
Commissioner Baldwin seconded the motion.
Roll call vote was taken.
Motion carried with a vote of 5-0-0.**

ITEMS REMOVED FROM CONSENT AGENDA

3. Approve Resolution No. 2018- 05 listing the Candidates as they will appear on the ballot, designating polling places and appointing the Precinct Board Members for the March 6, 2018 Municipal Election. (*Rachel Hughs, City Clerk*) (Roll Call Vote Required)

City Clerk Hughs said she wanted to bring attention to Item C, where the following precinct board members have been appointed. She said she needed to change one of the precinct board members which is an election clerk. She said Audra Smith cannot work election day, so Ronald Barton will take her place.

Mayor Pro-Tem Hernandez reiterated what he mentioned last meeting, which is that he appreciates the people that stepped up and filed to run and with this also, the people that help run the election. He said you see a lot of the same names over and over again. He said something that they may want to start looking at is, not that he has any problems with these people, but some of them have been doing it for a long time and so we need to start making sure that we get replacements or trainings for those people so that we can keep this going.

**Mayor Pro-Tem Hernandez moved to approve.
Commissioner Sikes seconded the motion.
Roll call vote was taken.
Motion carried with a vote of 5-0-0.**

10. Consider, and act upon, the Mayor travelling to Washington D.C. for a meeting with the Secretary of the Air Force from February 19-22, 2018. (*Richard Boss, Mayor*)

Mayor Boss said he was asked by MainGate United to accompany several other individuals that are members of MainGate to go to the Pentagon and meet with General Goldfein who is the Air Force Chief of Staff and with a very good chance that we will also be able to meet with the Secretary of the Air Force Heather Wilson. He said with that being said he will recuse himself from this vote for obvious reasons.

Mayor Pro-Tem Hernandez asked if we could ask MainGate to pay for this. Mayor Boss answered each individual is paying for theirs. He also said he did not believe MainGate would pay for it. Mayor Pro-Tem Hernandez said it was a suggestion, but he does not have an issue with it either way.

Commissioner Sikes commented that she is happy that Mayor Boss was invited to go to this. She thinks that Mayor Boss represents the City well and she feels confident that anything that he does or says, while he is in Washington, will only enhance our opportunity to get what we need.

Mayor Boss added the reason that MainGate and himself are going up there is related to making the permanent beddown of the F16's Holloman Air Force Base. He said that is the reason for going and he thinks it is very important.

**Mayor Pro-Tem Hernandez moved to approve.
Commissioner Baldwin seconded the motion.
Roll call vote was taken.
Motion carried with a vote of 4-0-1. Mayor Boss recused.**

PUBLIC HEARINGS

11. Consider, and act upon, Application 1066267 a Transfer of Ownership and Location of Dispenser License No. 0700, with Package Sales located at 880 W. US HWY 70, Alamogordo, NM 88310 to Allsup's. (Tommie Herrell)

Mr. Herrell said Mr. Green is basically the spokesman for Allsup's. He turned it over to Mr. Green.

Mr. Green introduced himself and said they want to build a new site in the future and purchase this license from Mr. Herrell.

Commissioner Payne asked if this is not from an existing Allsup's. Mr. Green answered no.

Mayor Pro-Tem Hernandez said in the packet there is a letter from Attorney Linda Aiken, and it is basically saying that the liquor license is passing through Mr. Herrell's hands, so he is not going to be listed as the owner, but then on the application it says that Mr. Herrell is the owner. He said for clarification, please make sure that there is not an issue that is going to come back and get them.

Mr. Herrell explained how this process happened. He said the transfer was basically through him. He said he bought the liquor license with the idea of a pass through to a convenience store for that location. He said Allsup's stepped up to the plate and offered to purchase the liquor license and the location. He said when he went to the New Mexico Liquor License Department they just did a pass-through license from GS Incorporated to him and right into Allsup's.

Mayor Pro-Tem Hernandez said he has no issues with how this is happening; he just wants to make sure that everybody is covered here, because on the application it says that Mr. Herrell owns the license but on the letter that the Commission has it says that it is a pass-through.

City Attorney Schreiber said she understands what he is saying. She said so far as the City is concerned, it is not an issue.

Mayor Pro-Tem Hernandez said he just wanted to make sure. He said the other comment he had was the distance from the church. He said in the past they did allow Allsup's to have a liquor license that was within the distance of a church and that one may come back and get us, but this one meets the requirements.

Mayor Pro-Tem Hernandez moved to approve.

Commissioner Sikes seconded the motion.

Motion carried with a vote of 5-0-0.

NEW BUSINESS

12. Consider, and act upon, award of Public Works Bid No. 2017-016 to Enoch Mechanical Inc., related to the Family Recreation Center Gym HVAC Upgrade, in an amount not to exceed \$124,200.00, including NMGR. (Nancy Beshaler, Project Manager)

Project Manager Beshaler said this item is for the award of the Recreation Center HVAC upgrade. She said this project was advertised on December 3, 2017 and they received three bids, one which was unresponsive. The low bid was Enoch Mechanical at \$115,000. She said with tax, the cost of the project is \$124,200.

Commissioner Baldwin moved to approve.

Mayor Pro-Tem Hernandez seconded the motion.

Motion carried with a vote of 5-0-0.

13. Consider, and act upon, signing a letter to the GSA requesting 2 QF-4E aircraft from Holloman AFB is transferred to the City of Alamogordo for use as Static Displays with locations at Alameda Park and the Alamogordo Airport. (Jim Talbert, Airport Manager)

Airport Manager Talbert thanked the Commission for passing Item eight from the agenda. He presented the Mayor with a Proclamation from the Governor.

Airport Manager Talbert spoke on the process of trying to get a static display airplane for the City of Alamogordo. He said on July 14, 2014, the City Commission approved working to get one from the Air Force Museum and that process is still going at an extremely slow rate. He said they have moved from number 34 on the list to number 21 and they keep insisting there are no F-4 Aircraft available. He said they tried another idea which was they had 13 flyable F-4s at Holloman as QF-4E drones. He said there were 13 of them left last December when they did the final phantom flight. He said unfortunately, there was a contract to chop them up. In the process, we started complaining about this and with the help of Mr. Jacques and some other people we got together, we started calling around and we managed to save two of them. He said to get them accessible they have to go into the GSA system and that took us from January until the 27th of December. He said the good news is that we can get it, the bad news is that, so can anybody else in the world. He said the even better news is the State of New Mexico has various procurements for different types of excess property and this is considered excess property and if it goes to a municipality there is no cost. If somebody else would want one then they would need to pay sales tax on a given price which is like \$2.4 million and that would run up the bill quite a bit. Because it is a municipality making a request we do not have to pay anything. He said the big difference between the Air Force Museum and GSA is the Air Force Museum owns the airplane and they loan it to the City and then they tell the City what has to be done, and on GSA it is yours we just get the airplane and then we do with it as we wish. He talked about the importance of keeping these aircraft in the best shape possible, and spoke about the need for a new paint job on both aircraft. He said the whole idea here is ownership. If we can get the city youth, the citizens to own the airplane the chances of keeping it good shape are far better. He said they will have to raise money to buy paint if he can't get paint donated, but most of this is going to be volunteers. He talked about the many people around that are willing to help get this airplane in presentable condition and maintain it. He said we are asking for both airplanes, just in case somebody doesn't. He spoke of the locations for each of the aircraft. He said we are also working on a P-2, so he can put this and the P-2 in the same location. He said the P2 is a year or so down the road but he has already identified the one we are going to get and that has some more work to be done on it. The rules of the game, the State Excess Property Manager Barela is the one that has to make the request to the GSA. He said we are allowed only one letter and it has to come from the State Procurement Office, so that is the letter that he has in their packets. He said if the Commission agrees to it and signs it, he will deliver it to Lieutenant Governor Sanchez next Thursday or Friday. He said he will be up there to meet with him to talk about how we are going to put this together, to make our one shot he best shot that we can have. Then Mr. Barela will then send it on to GSA. He said he put a lot of history of Holloman in here and Alamogordo and the fact that these two aircrafts actually flew over Alamogordo at a regular basis in their final phantom flights. He requested that the Commission agree to this. He said he is going to do everything he can to raise the money so that it does not cost the City anything to make this happen. They are going to setup a donation at the front desk where people can donate money to this fund.

Mayor Boss asked Airport Manager Talbert if he felt confident that we could get the money to paint and do the maintenance on it. He answered yes. Mayor Boss then asked long term. Airport Manager Talbert said the paint job should last 10 to 15 years, and in 15 years there should be enough people here willing to do that. Mayor Boss said worst case scenario, since we are getting it for free and it is ours that we can chop it up and take it to the dump, correct. Airport Manager Talbert said he would sell it for scrap, there is a lot of titanium in that airplane. Mayor Boss said in other words, if it becomes too costly, if we cannot maintain it then we can dispose of it. Airport Manager Talbert said the other option would be to take it out to Red Reel.

City Manager Paluch asked him what the cost is of the paint job. She said we should make a contingency plan just in case there aren't donations; we need to make sure that we know that for the budget season. He said it would probably be about \$5,000, but he said he really doesn't know because the colors are very inexpensive. Mayor Boss asked if we have any requirement to use any certain paint. Airport Manager Talbert said no, other than we want to do it good so that we do not have to do it again. He said when you paint an airplane you have to be very careful keeping everything even and keep everything balanced and that is what makes airplane painting so expensive, but we do not have to do any of that.

Commissioner Sikes said she really admires Airport Manager Talbert's persistence. She said she remembers when he first started talking about this and it is just nice that it has come to fruition. Airport Manager Talbert said we hope it is. Commissioner Payne said she likes Airport Manager Talbert's enthusiasm.

Mayor Pro-Tem Hernandez recommended that we form some type of pass-it-on. Airport Manager Talbert said he has already done that. Mayor Pro-Tem Hernandez said that we actually get that set up through the City, like we do for these other Committees. Airport Manager Talbert said he already has a committee put together, of people interested in making this happen. Mayor Pro-Tem Hernandez said well not to make it happen, but to keep it going. He said at some point you are going to get tired and so it is not something that we can put back in the back fence like we did the rest of the stuff that has been taken down. He wants to make sure that once we do it, it's done.

Commissioner Baldwin moved to approve.

Mayor Pro-Tem Hernandez seconded the motion.

Motion carried with a vote of 5-0-0.

14. Consider and act upon, appointing two Commissioners as replacements for the Otero County/Greentree Regional Landfill. (Larry Garner, Public Works Director)

Public Works Director Garner said what you have before you tonight is a request by City staff to put people into position on the Board that is going to be vacant. He said they have one vacancy already from former Commissioner Martin and due to the upcoming election Commissioner Turnbull will no longer be a member of that Board. He said there are three Commissioners on that Board plus the City Manager and himself. He said they want to make sure that the City of Alamogordo does not lose that voting power. He said Commissioner Baldwin and Mayor Pro-Tem Hernandez are not going to be affected by the upcoming election in any way, so that is why the City has recommended that we appoint these two onto the Board. He said Commissioner Payne is not affected by it as well, but she is already a member of the Board.

Mayor Pro-Tem Hernandez said he does not have an issue with this either way. He said the election is on March 6, 2018 and the Commission has a meeting on the 13th and 27th. He said there is a meeting for the Otero County/Greentree Regional Landfill Board at the end of March. He said they still have two Commission meetings that possibly if the newly elected people want to serve on the Board, we have that opportunity. If not, then we do something prior to that. He said if we do this then it does not give them the opportunity unless one of us steps down or we make that change.

Commissioner Baldwin said he would volunteer. If we want to do that at this meeting, then we can let one of the newer Commissioners be the third. Mayor Boss asked if that is how they prefer to do it. Commissioner Baldwin asked Mayor Pro-Tem Hernandez if he was currently sitting on another Board. He answered that he does not sit on any Boards.

Commissioner Sikes asked once the election is held, don't we generally talk about assignments to Boards, once we get the new Commission. Mayor Boss said we do. Commissioner Sikes said she sees this as a temporary measure to make sure that we don't lose any voting privilege and once the election has occurred then we can re-visit it. Mayor Boss said there is another consideration here; it is

probably nice to have the experience of these two individuals representing us. He asked if he was wrong. Mayor Pro-Tem Hernandez said he does not have an issue either way. He said it was just a suggestion.

Commissioner Sikes moved to approve.

Commissioner Payne seconded the motion.

Motion carried with a vote of 4-0-1. Commissioner Baldwin abstained.

15. Appointments to Boards and Committees. (Richard Boss, Mayor)

Mayor Boss read the openings and appointed Lance Grace and Robert C. Hicks, Jr. to the Airport Advisory Board, Colleen Moon to the Parks and Recreation Board, Pamela R. Lee to the Planning and Zoning Commission. No one was opposed.

WORK SESSION

16. Review and give direction regarding Rules of Conduct for City Commission Meetings. (Petria Schreiber, City Attorney)

City Manager Paluch explained the document before the Commission, called the Rules of Conduct for City Commission Meetings. She said it was first adopted in February 28, 2012 and then reviewed again with no changes on March 11, 2014. She said City staff has heard by several Commissioners that they wanted to discuss, specifically, public comment and possibly some of the other items that are related to this document. She said some of the current City staff did not know that this document existed, so when City Clerk Hughs went and did a little bit of research she found that this document did exist. She said you will see that this document was not approved as a Resolution or an Ordinance, which means that it was not published to the public and because there are several sections in this document including an entire section on public comment, as well as rules of conduct and safety that pertain specifically to the public. She said staff felt that it would be appropriate if the public knew what the sections of this document pertain to them, thus it needed to be approved as an Ordinance or a Resolution. She said that is why it is before the Commission this evening for discussion. She said between the Commissioner and direction to staff. She said if you would like to keep it the same, if you would like anything changed and then we can bring it back to the Commission in its proper format and it would be able to be published to the public.

City Attorney Schreiber said this document is a way for the public to understand how the meetings go and exactly what happens. She said this all complies in a very easy way with the Opening Meetings Act, all the State laws and with Robert's Rules of Order, so this is an easy way to sort of get all that information together. She then talked about specific rule numbers and described the contents of these specific rules. She said our intention was to bring this in front of the Commission for any discussion, questions, or if there is something that we would like changed. She said we could make those changes and we would like to bring it back before the Commission to solidify this more, either as an Ordinance or a Resolution so that we can have this document where members of the public can see it and can understand what happens at these types of meetings. Mayor Boss said this is a document that he was aware of. He said former City Clerk Jacobs had given this to him and it is the one that he has utilized. He said he did not know it was not made into an Ordinance.

Commissioner Sikes asked City Attorney Schreiber if typically these types of rules are made into an Ordinance or do they try to keep them as a Resolution. She answered it depends. She said what they looked at when they looked at the City of Alamogordo and how they set that up. She said they already have a Code of Conduct for the Commissioners that they have made into an Ordinance. She said attaching this in that Ordinance would be very easy for the public and it would be something that might make sense in our Code of Ordinances, but it really depends on each City and how they are setup and how the Ordinances and Resolutions work. Commissioner Sikes said they follow Robert's Rules of Order and they have complied with the rules even though it has not been an Ordinance nor has it been a Resolution and to make it an Ordinance seems so forceful. She believes that a Resolution maybe easier down the road to adjust, rather than make it a law. City Attorney Schreiber said absolutely and

that is something that they can do and then maybe push it on the website so that if members of the public have questions, this is a document that we can refer them to. Commissioner Sikes said they major thing they changed is the order of public comment so they do not have to wait till the end of the meeting to speak. She said fortunately for the Commission, since Mayor Boss has been the Mayor; we have gotten a lot more information from the staff prior to a meeting. We have the ability to look at the agenda book and ask questions. She thinks the Commission comes to the meeting more prepared and as a result the meetings have scaled back a little bit and they get out at a reasonable time, virtually every time they have a meeting. Mayor Boss said if a person wants to comment on a specific item they can put it down and they can wait until the item is heard then comment on it.

Mayor Boss said he is the Presiding Officer but he has no more authority than any of the other Commissioners. He said the only difference is these Commissioners are elected to a district and the Mayor is elected at-large and he represents all the districts. He said collectively they make decisions.

Mayor Pro-Tem Hernandez said the reason they did this is so they can conduct their business in a timely manner. He said he remembers, when he first got re-elected, they were there until 1:00 to 3:00 in the morning quite a few times. He said that is one of the reasons this came up was to actually conduct business and move on. Mayor Boss said Commissioners and himself cannot get together and discuss things. He said that is against the law. This is their opportunity to discuss things. He said they have a procedure that they follow and they have to stick by it.

City Attorney Schreiber said the main reason they brought this forward is to see if the Commission would like to change anything.

Mayor Pro-Tem Hernandez said the only thing that he does not see in here, maybe because this deals directly to the meetings, is the fact that Commissioners are available to their constituents outside of the meetings at any time. City Manager Paluch said he is right; it is not in there because this deals directly with the meeting, but she does think that they need to get that information out there to the constituents to let them know that they can contact their Commissioners. She said right now on our website it is several clicks to get to the where the Commission is listed and then you need to look up what district you are in. Maybe we can put something out on facebook to let them know that if they have an issue to contact their Commissioner and here is how type thing.

Mayor Boss said they can call City Clerk Hughs to get information. City Manager Paluch said right, we get phone calls every day of the week, but we may just want to remind people maybe on facebook to let them know. City Attorney Schreiber said maybe that is something that they could do; they could add the website and a phone number to refer the public to find out who their Commissioner is or make a phone call to find out who their Commissioner is.

Commissioner Sikes said something she sees very frequently, if somebody knows who their Commissioner is, they go to the name and click on it and it brings up the email screen automatically. She said remembering the City email is no small feat. Mayor Boss asked if they were going to make any changes to this. City Attorney Schreiber said she thinks they'll add the way to contact the City if you have questions about whom your Commissioner is and maybe the website. She said they'll bring this back in a future meeting.

Commissioner Payne asked if Rule 14 D needed to be more specific. City Manager Paluch said she thinks that was left vague because that is really up to the sitting Commission at the time, what that time limit shall be. Mayor Boss said this Commission did decide that. Mayor Pro-Tem Hernandez said we have had it twice. Mayor Boss said we did have consensus, if we need to change it, then we can do it as a group. Commissioner Payne said okay, well it doesn't say anything so she does not want people to misconstrue that either. She said it says limit their remarks to a period of time specified by the presiding officer. She asked if they want to leave it like that. Commissioner Sikes said she thinks leaving it like this is beneficial to the Commission. She said three minutes does not seem like a very long time, but it is enough time to get a point across. She said should there be 20 people wanting to

comment on the same topic, three minutes seems appropriate, but she does believe that allowing the Mayor should there be an issue that warrants serious comment and there aren't a lot of people commenting and we are all agreeable that if someone wanted to comment for 10 to 15 minutes we would not mind. Commissioner Payne said she just wanted to point that out because it is not in there. She said you are going to get someone up there that is going to say well it does not say how long. Mayor Pro-Tem Hernandez said it is actually stated when we have the public comment, when they come up the Mayor states the time frame. He said it's been changed and they've had a couple of times that it's been changed for items.

Mayor Pro-Tem Hernandez moved to adjourn at 7:53 p.m.

Commissioner Payne seconded the motion.

Motion carried with a vote of 5-0-0.

ADJOURNMENT

Mayor Richard Boss

ATTEST:

City Clerk Rachel Hughs

(Prepared by Eric Barraza, Deputy Clerk)

Approved at the Regular Meeting held on February 13, 2018.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 02/13/2018

Report Date: 02/07/2018

Report No: 3.

Submitted By: Debbie Osborne

Subject: Approve the Investment Report for the quarter ending December 31, 2017, in accordance with the City of Alamogordo Investment Ordinance. (*Julianne Hall, Finance Director*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Accept the Quarterly Investment Report for the period ending December 31, 2017.

Background:

The City of Alamogordo ended the quarter with an investment portfolio totaling \$64,621,551. The portfolio was made up of:

State Investment Pool	\$	4,635,130	or	7.17%
Short Term Investments	\$	1,696,286	or	2.62%
US Treasury Notes/Agency Bonds	\$	36,767,488	or	56.90%
Certificates of Deposits	\$	21,522,647	or	33.31%
Total Investments:	\$	64,621,551		100.00%

Total gains (losses) for the quarter ended December 31, 2017, on maturities and/or called agency notes were \$0. Interest earned during the quarter on a cash basis was \$234,723.

Interest Income Budget Comparison for all Funds is as follows:

Interest Earned Budget	\$	777,976	
Interest Received to Date	\$	407,385	52.36% of budget

Note: The investments mature at different times through out the year and 65% of the investments mature within three years. They are reinvested as they mature, so that they continue to roll over to be available for projects when needed. The difference between the above total and of the Investment Summary is accrued interest of \$9,252.

INVESTMENT SUMMARY AS OF
December 31, 2017

CITY OF ALAMOGORDO INVESTMENT REPORT

INSTITUTION INVESTED IN	INV TYPE	CUSIP	INVESTMENT AMOUNT BOOK VALUE	MARKET VALUE	MARKET GAIN (LOSS)	RATE OF RETURN	MATURITY DATE	PURCHASE DATE	FY 17 - 18 Y-T-D EARNINGS
ST. INVESTMENT POOL - COA	ST. INVEST POOL-COA		\$4,635,130.12	\$4,635,130.12	0	1.151%	DAILY	N/A	22,398
Western Bank (CD# 81186796)	CD		\$265,136.40	265,136.40	0	1.250%	02/06/18	02/06/13	1,650
Western Bank (CD# 81186879)	CD		\$265,154.35	265,154.35	0	1.250%	03/11/18	03/11/13	1,641
Western Bank (CD# 81186944)	CD		\$793,956.63	793,956.63	0	1.200%	03/22/18	03/22/13	4,755
Western Bank (CD# 81187231)	CD		\$532,822.42	532,822.42	0	1.710%	02/10/19	02/10/14	4,537
First Savings Bank (CD#13312297)	CD		\$265,145.37	265,145.37	0	1.250%	02/07/18	02/07/13	1,650
First Savings Bank (CD# 13401520)	CD		\$1,048,648.51	1,048,648.51	0	1.000%	03/12/18	03/12/13	5,238
Bank '34 (CD#0101004984)	CD		\$250,000.00	250,000.00	0	1.490%	02/08/18	02/08/13	1,871
First American Bank (CD#603372527)	CD		\$261,699.90	261,699.90	0	1.150%	02/12/18	02/12/13	-
First American Bank (CD# 603372528)	CD		\$1,042,666.14	1,042,666.14	0	1.050%	03/22/18	03/22/13	-
Pioneer Bank (CD#30100640)	CD		\$262,478.03	262,478.03	0	1.000%	02/12/18	02/12/13	1,318
Bank of the West (CD#029771907)	CD		\$261,714.30	261,714.30	0	0.950%	03/20/18	03/20/13	1,260
Washington Federal (CD# 172-200282-9)	CD		\$269,030.99	269,030.99	0	1.550%	03/22/18	03/27/13	2,079
Washington Federal (CD# 172-200283-7)	CD		\$1,060,576.71	1,060,576.71	0	1.250%	04/09/18	04/09/13	6,625
Wells Fargo (Bank Holland Mich)	CD	062649XS2	\$250,000.00	\$248,807.50	(1,193)	1.250%	12/27/18	06/27/12	1,567
Wells Fargo (World Finl Cap Bk)	CD	98146QDJ7	\$250,000.00	\$248,700.00	(1,300)	1.600%	08/26/19	08/24/12	2,006
Wells Fargo (BMW Bank of NA)	CD	05568P3M7	\$250,000.00	\$249,785.00	(215)	1.350%	06/28/18	06/28/13	1,692
Wells Fargo (Belmont Svgs Bk)	CD	080515BH1	\$250,000.00	\$250,040.00	40	1.100%	03/06/18	03/12/15	1,386
Wells Fargo (JPMorgan Chase Bk)	CD	48125T3D5	\$250,000.00	\$250,050.00	50	1.300%	03/13/18	03/13/15	1,629
Wells Fargo (Landmark Cmnty Bk)	CD	51507LAT1	\$250,000.00	\$249,727.50	(273)	1.050%	04/16/18	04/16/15	1,316
Wells Fargo (Washington County Bk)	CD	93754PAK3	\$250,000.00	\$250,202.50	203	1.250%	09/24/18	09/23/15	1,567
Wells Fargo (Mercantil CommerceBA)	CD	58733ABZ1	\$250,000.00	\$250,042.50	43	1.450%	03/26/18	09/25/15	1,827
Wells Fargo (First General Bank)	CD	320337BJ6	\$250,000.00	\$250,197.50	198	1.200%	09/28/18	09/30/15	1,258
Wells Fargo (United Bankers Bank)	CD	909557EW6	\$250,000.00	\$250,177.50	178	1.300%	09/28/18	09/30/15	1,362
Wells Fargo (Webbank)	CD	947547HR9	\$250,000.00	\$249,955.00	(45)	1.300%	04/02/18	10/01/15	1,629
Wells Fargo (National Cooperative Bk)	CD	635573AB4	\$250,000.00	\$250,027.50	28	1.200%	04/02/18	10/02/15	1,504
Wells Fargo (Lincoln Savings Bk)	CD	534732AE2	\$250,000.00	\$250,037.50	38	1.150%	05/09/18	10/09/15	1,441
Wells Fargo (TCF Natl Bk)	CD	872278QB5	-	-	0	0.950%	10/16/17	10/14/15	1,204
Wells Fargo (Gorham Svgs Bk ME)	CD	383052DJ3	\$250,000.00	\$250,157.50	158	1.200%	10/15/18	10/14/15	1,504
Wells Fargo (Synovus Bk Columbus GA)	CD	87164DHF0	-	-	0	1.000%	10/16/17	10/15/15	1,260
Wells Fargo (Enerbank USA UT)	CD	29266NS24	\$250,000.00	\$247,982.50	(2,018)	1.500%	10/16/19	10/16/15	1,880
Wells Fargo (First Finl Northwest Bk)	CD	32022MAC2	\$250,000.00	\$247,320.00	(2,680)	1.350%	10/16/19	10/16/15	1,692
Wells Fargo (Aimbank)	CD	00889WAU9	\$250,000.00	\$250,100.00	100	1.150%	10/29/18	10/28/15	1,441
Wells Fargo (Preferred Bk LA CA)	CD	740367EJ2	-	-	0	0.750%	10/30/17	10/30/15	627
Wells Fargo (First Texoma Natl Bk)	CD	33717WAA2	-	-	0	0.850%	10/27/17	10/29/15	699
Wells Fargo (HSBC Bk)	CD	40434AC72	\$250,000.00	\$250,017.50	18	1.600%	11/17/20	11/17/15	2,016
Moreton (Goldman Sachs Bk USA N Y)	CD	38148PGR2	\$250,000.00	\$246,705.00	(3,295)	1.100%	08/12/19	08/10/16	1,364
Moreton (Discover Bk)	CD	254672E87	\$250,000.00	\$246,982.50	(3,018)	1.150%	08/12/19	08/10/16	1,426
Moreton (Apple Bk for Svgs N Y)	CD	03784JRH9	\$250,000.00	\$249,867.50	(133)	0.750%	02/12/18	08/10/16	930
Moreton (Oriental Bk)	CD	68621KAB7	\$250,000.00	\$249,040.00	(960)	1.100%	08/10/18	08/10/16	1,386
Moreton (Sallie Mae Mk Murray Utah)	CD	795450YQ2	\$250,000.00	\$244,562.50	(5,438)	1.350%	08/10/20	08/10/16	1,674
Moreton (Capital One Bk)	CD	140420B33	\$250,000.00	\$244,562.50	(5,438)	1.350%	08/10/20	08/10/16	1,674

INSTITUTION INVESTED IN	INV TYPE	CUSIP	INVESTMENT AMOUNT BOOK VALUE	MARKET VALUE	MARKET GAIN (LOSS)	RATE OF RETURN	MATURITY DATE	PURCHASE DATE	FY 17 - 18 Y-T-D EARNINGS
Moreton (Ally Bk Midvale Utah)	CD	02006LJ53	\$250,000.00	\$246,707.50	(3,293)	1.200%	08/12/19	08/11/16	1,488
Moreton (Wex Bk Midvale Utah)	CD	92937CEJ3	\$250,000.00	\$249,022.50	(978)	0.950%	08/13/18	08/12/16	1,178
Moreton (First Natl Bk Omaha Neb)	CD	332135GM8	\$250,000.00	\$249,855.00	(145)	0.900%	02/16/18	08/16/16	1,128
Moreton (Farm Bur Bk FSB NV)	CD	307660KJ8	\$250,000.00	\$247,895.00	(2,105)	1.000%	02/19/19	08/17/16	1,253
Moreton (Comenity Cap Br Utah)	CD	20033ARW8	\$250,000.00	\$242,982.50	(7,018)	1.500%	09/07/21	09/14/16	1,880
Moreton (Everbank Jacksonville FL)	CD	29976DT42	\$250,000.00	\$243,820.00	(6,180)	1.550%	09/15/21	09/16/16	1,953
Moreton (Bank Hapoalim B M New York)	CD	06251AN22	\$250,000.00	\$247,857.50	(2,143)	1.051%	03/04/19	09/27/16	1,316
Moreton (Bank Leumi USA New York NY)	CD	063248FY9	\$250,000.00	\$246,325.00	(3,675)	1.250%	09/27/19	09/27/16	1,575
Moreton (Iroquois Fed Svgs & Ln Assn)	CD	46355PBY3	\$250,000.00	\$246,382.50	(3,618)	1.250%	09/27/19	09/29/16	1,567
Moreton (Firstbank PR Santurce)	CD	33767AF97	\$250,000.00	\$249,172.50	(828)	1.150%	09/28/18	09/30/16	1,205
Moreton (Synchrony Bk)	CD	87165ELA3	\$250,000.00	\$245,735.00	(4,265)	1.800%	11/18/21	11/18/16	2,268
Moreton (State Bk India New York NY)	CD	8562846E9	\$250,000.00	\$249,527.50	(473)	2.250%	02/09/22	02/09/17	2,789
Moreton (Merrick Bk South Jordan Utah)	CD	59013JWF2	\$200,000.00	\$198,944.00	(1,056)	1.300%	02/15/19	02/15/17	1,304
Moreton (Morton Cmnty Bk Ill)	CD	619165HB2	\$250,000.00	\$247,337.50	(2,663)	1.850%	02/26/21	02/27/17	2,319
Moreton (Wells Fargo Bank Natl Assn)	CD	949763FX9	\$250,000.00	\$248,810.00	(1,190)	2.400%	03/29/22	03/20/17	3,008
Moreton (American Express Centurion Bk)	CD	02587DN38	\$250,000.00	\$249,310.00	(690)	2.450%	04/05/22	03/27/17	3,071
Moreton (Exchange Bk Gibbon Neb)	CD	301074CL2	\$250,000.00	\$246,947.50	(3,053)	2.050%	04/26/22	04/26/17	2,570
Moreton (BMO Harris Bk Natl Assn)	CD	05581WNY7	\$250,000.00	\$247,502.50	(2,498)	2.250%	10/28/22	04/28/17	2,820
Moreton (Capital One Natl Assn)	CD	14042RFL0	\$250,000.00	\$249,400.00	(600)	2.300%	05/10/22	05/10/17	2,899
Moreton (Barclays Bk)	CD	06740KKJ5	\$249,998.38	\$247,802.50	(2,196)	2.200%	07/19/22	07/21/17	-
Moreton (First Business Bk Madison Wis)	CD	31938QZQ0	\$247,977.82	\$246,385.52	(1,592)	1.306%	04/11/19	08/21/17	427
Moreton (KS Statebank Manhattan KS)	CD	50116CAQ2	\$248,330.83	\$242,605.00	(5,726)	1.631%	10/29/21	08/21/17	1,141
Moreton (Verus Bk Comm Ft Collins Colo)	CD	92535LBU7	\$247,642.63	\$242,597.50	(5,045)	1.656%	10/29/21	08/21/17	1,172
Moreton (American Express Fed Svgs Bk)	CD	02587CFU9	\$250,000.00	\$248,730.00	(1,270)	2.400%	08/29/22	08/25/17	-
Moreton (Celtic Bk Salt Lake City Utah)	CD	15118RNB9	\$250,000.00	\$246,325.00	(3,675)	2.100%	08/31/22	09/01/17	1,309
Moreton (Bank Baroda NY)	CD	06062QWG5	\$249,667.62	\$243,875.00	(5,793)	1.450%	10/30/20	08/31/17	615
Moreton (East Boston Svgs Bk MA)	CD	27113PCC3	\$250,000.00	\$245,500.00	(4,500)	2.050%	09/28/22	09/28/17	1,278
Moreton (Third Fed Svgs & Ln Assn)	CD	88413QBQ0	\$250,000.00	\$248,452.50	(1,548)	1.900%	09/15/20	09/29/17	-
Moreton (South Ottumwa Svgs Bk Iowa)	CD	839145AA7	\$250,000.00	\$245,490.00	(4,510)	2.050%	09/29/22	09/29/17	1,278
Moreton (Stearns Bk NA St Cloud MN)	CD	857894UN7	\$250,000.00	\$245,490.00	(4,510)	2.050%	09/29/22	09/29/17	1,278
Moreton (TBK Bk SSB Dallas Tex)	CD	87219RBQ6	\$250,000.00	\$247,172.50	(2,828)	2.200%	09/29/22	10/02/17	1,326
Moreton (First KY Bk Inc Mayfield)	CD	32065TAW1	\$250,000.00	\$245,985.00	(4,015)	2.100%	10/06/22	10/06/17	877
Moreton (Marlin Business Bk Salt Lake)	CD	57116APV4	\$250,000.00	\$247,712.50	(2,288)	2.000%	10/13/21	10/13/17	836
Moreton (Beneficial BK Philadelphia PA)	CD	08173QBX3	\$250,000.00	\$246,447.50	(3,553)	2.150%	10/18/22	10/18/17	-
Moreton (Continental Bk Utah)	CD	211163GS3	\$250,000.00	\$246,330.00	(3,670)	1.850%	10/20/21	10/20/17	-
Moreton (First Natl Bk Damariscotta ME)	CD	32117BBL1	\$250,000.00	\$250,000.00	0	1.350%	05/21/18	12/21/17	-
Wells Fargo (N Mexico Dona Ana Brh Cmnty)	N Mexico Dona Ana Bk	257578DV3	\$108,305.95	\$106,495.00	(1,811)	4.000%	08/01/22	08/13/12	1,149
Wells Fargo (Central N Mexico Cmnty Co)	Central N Mexico Cmnty Co	154625BA4	\$135,176.52	\$133,861.00	(1,316)	3.500%	08/15/19	09/07/12	942
Wells Fargo (University N Mex Gallup Br)	University N Mex Gallup Br	914684DT9	\$152,542.78	\$150,565.50	(1,977)	2.000%	10/15/20	11/21/12	1,011
Wells Fargo (Fannie Mae Unsecdnt Call)	Fannie Mae Unsecdnt Call	3135G0TP8	\$500,000.00	\$496,230.00	(3,770)	1.250%	01/30/19	02/22/13	3,125
Wells Fargo (Rio Rancho NM Wtr & Wstwr)	Rio Rancho NM Wtr & Wstwr	767175FZ0	\$108,810.29	\$104,535.00	(4,275)	5.000%	05/15/22	03/12/13	1,510
Wells Fargo (Rio Rancho N Mex Pub Sch)	Rio Rancho N Mex Pub Sch	767171JZ5	\$99,105.10	\$96,387.95	(2,717)	4.000%	08/01/19	03/25/13	821
Wells Fargo (Federal Home Loan Bank)	Fed Home Loan Bank	313383BM2	\$853,928.58	\$851,691.15	(2,237)	1.050%	06/13/18	02/05/14	5,691

INSTITUTION INVESTED IN	INV TYPE	CUSIP	INVESTMENT AMOUNT BOOK VALUE	MARKET VALUE	MARKET GAIN (LOSS)	RATE OF RETURN	MATURITY DATE	PURCHASE DATE	FY 17 - 18 Y-T-D EARNINGS
Wells Fargo (Fannie Mae)	Fannie Mae	3136G1KD0	\$997,955.02	\$998,370.00	415	1.000%	04/30/18	03/30/14	6,729
Wells Fargo (Federal Home Loan Bank)	Fed Home Loan Bank	3130A5ML0	\$0.00		0	0.850%	08/28/17	06/15/15	4,086
Wells Fargo (Federal Home Loan Bank)	Fed Home Loan Bank	3130A5FR5	-		0	0.875%	11/28/17	06/15/15	6,896
Wells Fargo (Fannie Mae)	Fannie Mae	3135G0VC4	1,000,518.18	\$999,620.00	(898)	1.130%	02/28/18	06/15/15	5,123
Wells Fargo (Fannie Mae)	Fannie Mae	3136G15Q8	1,500,854.46	\$1,495,020.00	(5,834)	0.920%	06/26/18	10/19/15	6,012
Wells Fargo (Fannie Mae)	Fannie Mae	3136G2P84	500,338.72	\$497,805.00	(2,534)	1.200%	01/28/19	10/28/15	2,888
Wells Fargo (Fannie Mae)	Fannie Mae	3136G0L33	\$0.00		0	0.900%	10/03/17	02/23/16	7,469
Wells Fargo (Federal Farm Credit Bank)	Fed Farm Credit Bank	3133EFYM3	\$0.00		0	0.800%	12/11/17	02/23/16	7,584
Moreton (Federal Farm Credit Bank)	Fed Farm Credit Bank	3133EGFP5	2,004,087.81	\$1,959,160.00	(44,928)	1.776%	06/15/22	07/27/16	17,786
Moreton (Federal National Mtg Assn)	Fed Natl Mtg Assn	3136G3F59	1,001,816.58	\$988,550.00	(13,267)	0.967%	04/26/19	08/05/16	4,838
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G3W35	1,505,901.30	\$1,452,315.00	(53,586)	1.550%	08/17/21	08/17/16	10,875
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G3V85	1,002,688.19	\$981,840.00	(20,848)	1.250%	02/24/20	08/24/16	5,705
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G3Y82	1,102,064.68	\$1,065,383.00	(36,682)	1.200%	11/24/20	08/24/16	6,278
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G3U94	1,505,824.79	\$1,466,145.00	(39,680)	1.400%	05/25/21	08/25/16	9,714
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G32A2	1,001,620.28	\$987,090.00	(14,530)	1.100%	08/23/19	08/30/16	5,087
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G32E4	1,002,155.06	\$984,050.00	(18,105)	1.111%	02/25/20	09/12/16	5,563
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G35L5	1,000,000.00	\$969,860.00	(30,140)	1.250%	12/23/20	09/23/16	6,250
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G35U5	1,504,796.29	\$1,461,645.00	(43,151)	1.419%	12/28/21	09/28/16	10,684
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G4BG7	561,728.55	\$532,548.80	(29,180)	1.750%	12/30/22	10/05/16	-
Moreton (Federal Farm Credit Bank)	Fed Farm Credit Bank	3133EGXX8	1,002,200.00	\$976,300.00	(25,900)	1.340%	10/13/20	10/13/16	6,324
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G4DC4	1,002,232.60	\$974,245.69	(27,987)	1.300%	06/30/20	10/20/16	-
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G4EU3	1,002,758.38	\$965,370.00	(37,388)	1.600%	10/28/21	10/28/16	7,652
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G4DC4	501,122.95	\$487,129.31	(13,994)	1.300%	06/30/20	10/31/16	-
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G4GG2	799,076.03	\$782,872.00	(16,204)	1.500%	05/25/21	11/23/16	6,133
Moreton (Federal Home Loan Mtg Corp)	Fed Home Loan Mtg	3134GAVN1	1,000,000.00	\$987,690.00	(12,310)	1.250%	11/27/20	11/30/16	6,250
Moreton (Federal National Mtg Assn)	Fed Natl Mtg Assn	3136G4JU8	1,499,390.88	\$1,482,232.70	(17,158)	1.459%	12/30/19	01/09/17	-
Moreton (Federal National Mtg Assn)	Fed Natl Mtg Assn	3136G4JN4	640,833.48	\$632,827.26	(8,006)	1.581%	06/29/20	01/09/17	5,061
Moreton (Federal Farm Credit Bank)	Fed Farm Credit Bank	3133EF4D6	520,288.06	\$513,058.88	(7,229)	1.833%	04/20/21	01/09/17	4,783
Moreton (Federal Home Loan Bank)	Fed Home Loan Bank	3130AAB56	1,115,222.79	\$1,098,899.20	(16,324)	2.101%	05/25/22	01/09/17	11,734
Moreton (Federal Farm Credit Bank)	Fed Farm Credit Bank	3133EGS71	\$0.00		0	2.243%	09/06/22	01/09/17	19,121
Moreton (Federal Farm Credit Bank)	Fed Farm Credit Bank	3133EHAB9	\$0.00		0	2.375%	08/22/22	03/06/17	5,191
Moreton (Federal Home Loan Mtg Corp)	Fed Home Loan Mtg	3134GA4F8	528,324.58	\$522,458.10	(5,866)	2.000%	02/28/22	03/10/17	5,126
Moreton (Federal Farm Credit Bank)	Fed Farm Credit Bank	3133EF2K2	498,030.98	\$491,035.00	(6,996)	1.968%	04/12/22	04/07/17	4,911
Moreton (Federal Farm Credit Bank)	Fed Farm Credit Bank	3133EHPV9	501,281.03	\$492,985.00	(8,296)	1.641%	12/29/20	06/29/17	4,106
Moreton (Federal Home Loan Mtg Corp)	Fed Home Loan Mtg	3134GBWH1	1,503,070.71	\$1,485,450.00	(17,621)	1.372%	09/27/19	06/30/17	10,158
Moreton (Federal Farm Credit Bank)	Fed Farm Credit Bank	3133EHGS6	501,857.06	\$490,265.00	(11,592)	1.942%	04/25/22	06/30/17	3,099
Moreton (Federal Farm Credit Bank)	Fed Farm Credit Bank	3133EHPD9	501,450.05	\$495,710.00	(5,740)	1.549%	06/22/20	06/30/17	3,689
Moreton (Federal Home Loan Banks)	Fed Home Loan Bank	3130ABHV1	501,121.64	\$495,265.00	(5,857)	2.411%	06/22/22	06/30/17	3,455
Moreton (Federal Home Loan Banks)	Fed Home Loan Bank	3130AA5Y0	500,000.00	\$495,190.00	(4,810)	2.829%	11/25/22	06/30/17	2,769
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G33W3	992,960.00	\$978,350.00	(14,610)	1.709%	05/28/21	10/03/17	2,612
Moreton (Federal Home Loan Banks)	Fed Home Loan Bank	3130A7RB3	749,071.43	\$734,895.00	(14,176)	1.800%	10/25/21	10/17/17	309
Moreton (Federal Home Loan Mtg Corp)	Fed Home Loan Mtg	3134GBE99	757,226.00	\$748,463.20	(8,763)	2.000%	09/28/22	10/25/17	-

INSTITUTION INVESTED IN	INV TYPE	CUSIP	INVESTMENT AMOUNT BOOK VALUE	MARKET VALUE	MARKET GAIN (LOSS)	RATE OF RETURN	MATURITY DATE	PURCHASE DATE	FY 17 - 18 Y-T-D EARNINGS
Moreton (Federal Farm Credit Bank)	Fed Farm Credit Bank	3133EFYK7	999,750.00	\$990,250.00	(9,500)	2.290%	02/08/23	12/11/17	-
RBC (FNMA GTD. REMIC)	FNMA GTD REMIC	3136A8G38	(0.00)		0	1.246%	08/25/17	09/28/12	(122)
RBC (FHLB DEB)	FHLB DEB	3133XNCA5	-		0	5.250%	09/15/17	12/27/12	1,628
Wells Fargo BS securities transferred to Moreton Capital Markets May 20, 2016									
Moreton Capital Markets Money Market and Cash			1,159,263.68	\$1,159,263.68	0	varies	N/A	N/A	3,980
Wells Fargo ST Money Market 6810881786 - changed to Checking Oct			329,514.48	\$329,514.48	0	varies	N/A	N/A	458
Wells Fargo - PHA account transferred to interest bearing account 1/26			207,508.33	\$207,508.33	0	varies	N/A	N/A	31
TOTAL			64,621,551	63,826,037	(795,514.30)				407,385.09
US Treasury Notes/Agency Bonds - WF / RBC			\$36,767,487.78	56.90%					
State Investment Pool			\$4,635,130.12	7.17%					
Certificate of Deposits			\$21,522,647.03	33.31%					
Money Market Accounts			1,696,286.49	2.62%					
			\$64,621,551.42	100.00%					

Investment Abbreviations

CD = Certificate of Deposit

FHLMC = Federal Home Loan Mortgage Corporation (Freddie Mac)

FNMA = Federal National Mortgage Association (Fannie Mae)

FHLB = Federal Home Loan Banks

CITY OF ALAMOGORDO

COLLATERALIZATION SUMMARY REPORT

MONTH CLOSING:

December 31, 2017

<u>Financial Institution</u>	<u>Amount of City Funds</u>	<u>FDIC Amount</u>	<u>Amount Uninsured</u>	<u>Required Collateral per NMSA 1978 6-10-17</u>	<u>Amount to be Collateralized</u>	<u>Collateral Pledged by Financial Institutions</u>	<u>Over/(Under) Pledged</u>	<u>At Risk</u>
1) State Treasurer's Pool - COA	\$ 4,635,130	n/a						-
2) Wells Fargo	\$ 8,053,692.60							
Wells Fargo - PHA	\$ 207,508	-						
	\$ 8,261,201	250,000	\$ 8,011,201	50.00%	4,005,600	7,760,829	3,755,229	250,372
3) Moreton Capital Markets								
a. Cash and Money Market	\$ 1,159,264	250,000						
Certificates of Deposit	\$ 14,943,617	14,943,617	\$ -	50.00%	-		-	-
b. Securities	\$ 36,767,488	n/a						
	\$ 52,870,368.74							
First National - Alamogordo	\$ 3,512,728	250,000	\$ 3,262,728	50.00%	1,631,364	3,591,238	1,959,874	(328,510)
First National - Alamogordo - PHA	\$ 1,493,255	-	\$ 1,493,255	50.00%	746,627	1,930,363	1,183,735	(437,108)
Western Bank	\$ 1,857,070	250,000	\$ 1,607,070	50.00%	803,535	1,825,101	1,021,566	(218,031)
First Savings Bank	\$ 1,313,794	250,000	\$ 1,063,794	50.00%	531,897	593,138	61,241	470,656
Bank '34	\$ 250,000	250,000	\$ -	50.00%	0		-	-
First American Bank	\$ 1,304,366	250,000	\$ 1,054,366	50.00%	527,183	689,063	161,880	365,303
Pioneer Bank	\$ 262,478	250,000	\$ 12,478	50.00%	6,239	36,375	30,136	(23,897)
Bank of the West	\$ 261,714	250,000	\$ 11,714	50.00%	5,857	20,606	14,749	(8,892)
Washington Federal	\$ 1,329,608	250,000	\$ 1,079,608	50.00%	539,804	1,257,606	717,803	(177,999)
4) New Mexico Finance Authority	\$ 5,438,621	n/a						
Bank of Albuquerque	\$ -	n/a						
TOTAL	\$ 82,790,334		\$ 17,596,214		\$ 8,798,107	\$ 17,704,319	\$ 8,906,212	\$ (108,105)

- 1) These funds are invested in 7-day and 14 day Treasury bills and fully-collateralized bank deposits; per NM STO correspondence Feb. 27, 2009. Per State Treasurer's Investment Policy authorized investments are U.S. Govt. Obligations, Investment Grade commercial paper, AA rated or better Corporate bonds, asset-backed obligations, and etc. (pages 4-8). - Per LGIP statements - New MexiGROW LGIP deposits are not guaranteed or insured by any bank, the State of New Mexico, the Federal Deposit Insurance Corporation, the Federal Reserve Board, or any other agency. New MexiGROW LGIP deposits involve certain investment risks. Yield and total return may fluctuate and are not guaranteed.
- 2) a. Wells Fargo Sweep is collateralized at 102%
- 3) Moreton Capital Markets - transferred on May 2016 from WFBS, which included RBC
- a. Securities and cash are protected up to \$500,000 (including a \$250,000 limit for cash only)
- b. Federal Home Loan Notes, Freddie Mac, Fannie Mae, etc. are backed by the full faith and credit of the U.S. government.
- 4) NMFA is a governmental agency which must itself comply with state investment policies

**CITY OF ALAMOGORDO
ANALYSIS OF INVESTMENT AND YIELDS
TWELVE MONTHS ENDED**

MONTH	(1) TOTAL INVESTMENTS	(2) RETURN ON INVESTMENTS	(3) YIELDS ON INVESTMENTS	TOTAL RETURN ON INVESTMENTS
JANUARY 2017	68,018,339	28,378	0.501%	28,378
FEBRUARY 2017	68,103,315	84,976	1.497%	84,976
MARCH 2017	68,791,906	63,592	1.109%	63,592
APRIL 2017	68,838,002	46,096	0.804%	46,096
MAY 2017	68,903,138	65,136	1.134%	65,136
JUNE 2017	67,023,418	120,280	2.154%	120,280
JULY 2017	67,041,200	17,782	0.318%	17,782
AUGUST 2017	67,134,859	93,659	1.674%	93,659
SEPTEMBER 2017	67,196,080	61,221	1.093%	61,221
OCTOBER 2017	66,468,092	72,012	1.300%	72,012
NOVEMBER 2017	66,532,493	64,401	1.162%	64,401
DECEMBER 2017	64,630,803	98,310	1.825%	98,310
ANNUAL AVERAGE	67,390,137	67,987	1.2143%	\$67,987
12 MONTH TOTALS		815,843	1.2106%	815,843
			This Quarter	234,723

- (1) AVERAGE TOTAL INVESTMENTS (BOOK VALUE)
(2) ALL RETURNS AND YIELDS ARE CALCULATED ON A CASH BASIS
(3) AVERAGE YIELD ON INVESTMENTS

CITY OF ALAMOGORDO
INVESTMENT SUMMARY
BY FUND
December 31, 2017

FUND NO.	FUND DESCRIPTION	PER FUND INVESTMENT
11	GENERAL OPERATING	3,377,553.09
16	LODGER'S TAX-PROMOTIONS	142,955.04
19	COURT AUTOMATION	7,040.80
20	LODGER'S TAX-CITY SHARE	162,502.72
21	D.A.R.E. DONATIONS	13,341.63
28	POLICE CONTINGENCY	51,317.41
31	CEMETERY-PERPETUAL CARE	819,903.36
33	FIRE PROTECTION FUND	624,419.09
37	ST HIGHWAY CLEANUP	109,087.48
38	TRAFFIC SAFETY	45,914.07
42	84 GRT	3,091,726.12
44	TRANSPORTATION FUND	8,714.14
49	86 GRT	9,319,588.64
50	PROPERTY ACQUISITION	52,189.40
53	GO BOND P&I	349,078.45
54	REVERSE OSMOSIS PRJ RSV	156,505.30
56	99 GRT FLOOD CONTROL	(1,604,603.79)
59	GRT P & I	125.84
61	91 GRT INFRASTRUCTURE	390,310.19
69	94 GROSS RECEIPTS TAX	2,136,989.43
74	SENIOR GIFT FUND	85,142.03
81	WATER/SEWER OPERATIONS	14,005,198.01
82	1998 JT. WATER/SEWER BOND P&I	37,841.46
86	SOLID WASTE	236,004.69
88	BONITO LAKE	76,150.61
89	ESGRT .0625%	1,981,245.57
91	AIRPORT	39,892.03
94	LANDFILL OPERATIONS	5,111,099.48
96	FLEET COLLISION	379,647.07
104	UTILITY DEPOSITS	698,730.29
105	ECONOMIC DEVELOPMENT GRT	7,105,237.98
107	LIABILITY/DEDUCTABLE INSURANCE	937,510.03
109	2004 CAPITAL OUTLAY GRT	12,380,155.57
114	SIDEWALK REVOLVING LOANS	135,627.47
119	11 GRT REF/IMP REV BOND	1,097,992.69
121	2015 GO BONDS-FUN CENTER	185,279.20
122	2015 GO BONDS - STREETS	675,882.34
901	HOUSING LOW RENT OPER	96,480.14
903	HOUSING HOMEOWNERSHIP OPR	111,028.19
TOTAL:		<u><u>64,630,803.26</u></u>

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 02/13/2018

Report Date: 02/07/2018

Report No: 4.

Submitted By: Roger Schoolcraft

Subject: Approve an application for participation in the FY2018 Community DWI Program. *(Roger Schoolcraft, Acting Police Chief)*

Fiscal Impact: \$8,702.00

Amount Budgeted: \$8,702.00

Fund: 036-4604-317.16-90

Additional Fiscal Impact:

Recommendation: Approve Application

Background: The State of New Mexico accumulates revenues from fees imposed on DWI's, which is distributed back to local public entities through the New Mexico Traffic Safety Bureau.

This funding is allocated for overtime and supplies. Overtime expenses include DWI Roadblocks, Saturation patrols, Sticker Shock, and Underage Drinking Enforcement. Supply expenses include supplies needed for the events planned for our community youth as a safe drug and alcohol free alternative.

(Application packet must include Application, Scope of Work and Memo of Agreement).

APPLICATION FOR CDWI FUNDS

Program Year applying for: **FY 2018**

Project Number: <u>18-CD-05-001</u> (to be provided by TSD)
--

Applicant Agency:	Alamogordo Police Department
Address:	700 Virginia Avenue
City, State, Zip:	Alamogordo, New Mexico, 88310
Phone Number:	575-439-4300
Fax Number:	575-439-4320
email address:	jparadis@ci.alamogordo.nm.us
Project Director and Title:	Joseph Paradis, Administrative Sergeant

Government Unit:	City of Alamogordo
Address:	1376 E. 9th Street
City, State, Zip:	Alamogordo, New Mexico, 88310
Phone Number:	575-439-4100
Fax Number:	575-439-4103
Authorizing Official and Title:	Richard Boss, Mayor

Check to be sent to (address):	Alamogordo Police Department 700 Virginia Avenue Alamogordo, New Mexico 88310
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Program Manager: <u>Shannell Montoya</u>
Phone: <u>505-470-8907</u> email: <u>Shannell.Montoya2@state.nm.us</u>

BUDGET:

Self-calculating chart, simply enter data

Budget Category	Program Category				Category Total
	Enforcement	Prevention	Off. Programs	PI & E	
Personal Services	6,402.00				\$6,402.00
Contractual Services					\$0.00
Commodities Budget	200.00	1,500.00	600.00		\$2,300.00
Other					\$0.00
NM State Police (NMSP)	Amount not included in Total \$ Requested				
Special Investigations Division (SID)	Amount not included in Total \$ Requested				
Total \$ Received	\$6,602.00	\$1,500.00	\$600.00	\$0.00	\$8,702.00
TOTAL \$ REQUESTED FOR AGENCY (w/o NMSP & SID)					\$8,702.00

Approved Start Date: upon execution of the Project Agreement

End Date: 31-Oct-18

CERTIFICATION:

The application, reviewed and approved by the governing body of

City of Alamogordo

(Applicant)

_____, authorizes the applicant to file this application for assistance from the State of New Mexico.

(Date Reviewed)

To the best of my knowledge, the information presented in this application is true and correct.

Project Director Signature: _____

Date: 2-5-18

Authorizing Official Signature: _____

Date: _____

SCOPE OF WORK

Agency Name: Alamogordo Police Department

Project Number 18-CD-05-001

A. LOCAL PERFORMANCE GOAL:

Reduce recidivism rate, DWI, and underage drinking by community education and heighten

DWI awareness in order to reduce DWI crashes, fatalities, and injuries within the City of Alamogordo.

B. OBJECTIVES: *Please be specific and descriptive*

To reduce DWI incidents and underage drinking thru the continued efforts of enforcement, education and education initiatives
aimed at the youth of the community within the City of Alamogordo.

C. ACTIVITIES: *Please enter detailed information regarding your objectives. This information will be used to develop the agreement.*

Supplement personnel with overtime funds and supply commodities for the Alamogordo Police Department.

Provide funds for overtime enforcement activities targeting underage drinking . Activities include Sticker Shock/

Underage Drinking, Teen Court and Juvenile Drug Court activities, Every Fifteen Minutes Program, High School and Middle School
sporting events, Every Fourth Fridays Event, Church group lectures, Otero County Fair awareness booth, Supplies to support Drug
Abuse Resistance Education, teaching approximately 400 to 450 5th grade students annually about alcohol facts and health effects.

D. BUDGET BY CATEGORY:

Personal:	\$6,402.00
Contractual:	\$0.00
Commodities:	\$2,300.00
Other:	\$0.00

Total Agreement Amount: \$8,702.00

End Date: _____

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 02/13/2018

Report Date: 02/05/2018

Report No: 5.

Submitted By: Debbie Osborne

Subject: Approve the DFA Quarterly Report for the period ending December 31, 2017. (*Julianne Hall, Finance Director*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Accept the DFA Quarterly Report for the period ending December 31, 2017.

Background:

Reports included with the DFA Quarterly Report for the period ending December 31, 2017 are as follows: 1) DFA Quarterly Report; 2) Municipal Quarterly Report Adjustment Schedule; 3) Quarterly Financial Review; 4) The Statement of Cash Flows; and 5) The Crosswalk between DFA Funds and COA Funds.

Not included: The three financial statements (Balance Sheet, Revenue Report and Detail Budget Report) which are prepared on our detail trial balance and number 384 pages. These financial statements are available for review in the Finance Department.

CITY OF ALAMOGORDO			DEPARTMENT OF FINANCE AND ADMINISTRATION				I HEREBY CERTIFY THAT THE CONTENTS IN THIS REPORT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT THIS REPORT DEPICTS ALL FUNDS: 1/25/18 Signature _____ Date _____				
Period Ending: 12/31/2017			LOCAL GOVERNMENT DIVISION								
Prepared By: Stella Bracamonte			SUBMIT TO LOCAL GOVERNMENT DIVISION NO LATER THAN 30 DAYS AFTER THE CLOSE OF EACH QUARTER.								
			YEAR-TO-DATE TRANSACTIONS								
Fund #	FUND NAME	BEGINNING CASH BALANCE CURRENT FY (1)	REVENUES TO DATE (2)	TRANSFERS TO DATE (3)	EXPENDITURES TO DATE (4)	ADJUSTMENTS (5)	QTR ENDING CASH BALANCE (1)+(2)-(3)+(4)+(5) (6)	INVESTMENTS (7)	CASH + INVESTMENTS (8)	REQUIRED RESERVES (9)	AVAILABLE CASH (8) - (9)
101	GENERAL FUND (GF)	\$3,302,540	8,401,076	(3,211,149)	5,268,276	2,769,264	\$5,993,455	3,377,553	\$9,371,008	439,023	\$8,931,985
201	CORRECTION	\$36,528	96,044	170,947	298,021	2,498	\$7,996	7,041	\$15,036		\$15,036
202	ENVIRONMENTAL GRT	\$802,719	221,775	0	2,479	(721,519)	\$300,496	1,981,246	\$2,281,741		\$2,281,741
206	EMS	\$0	0	0	0	0	\$0	0	\$0		\$0
207	ENHANCED 911	\$0	0	0	0	0	\$0	0	\$0		\$0
209	FIRE PROTECTION FUND	\$289,732	308,712	(125,040)	147,047	(276,357)	\$50,000	624,419	\$674,419		\$674,419
211	LEPF	\$0	61,800	0	17,497	(2,169)	\$42,134	0	\$42,134		\$42,134
214	LODGERS' TAX	\$104,917	335,183	106,734	365,131	(52,142)	\$129,561	305,458	\$435,019		\$435,019
216	MUNICIPAL STREET	\$35,851	1,207,519	(119,456)	1,394,586	356,669	\$85,997	3,209,528	\$3,295,525		\$3,295,525
217	RECREATION	\$1,775	214,654	1,527,009	1,749,837	8,174	\$1,775	0	\$1,775		\$1,775
218	INTERGOVERNMENTAL GRANT	\$0	0	0	0	0	\$0	0	\$0		\$0
219	SENIOR CITIZEN	\$530	439,145	231,329	681,506	19,096	\$8,594	0	\$8,594		\$8,594
223	DWI PROGRAM	\$0	0	0	0		\$0	0	\$0		\$0
299	OTHER	\$799,396	971,080	(371,424)	450,368	(535,528)	\$413,157	3,564,720	\$3,977,877		\$3,977,877
300	CAPITAL PROJECT FUNDS	\$2,807,278	7,542,970	(521,677)	10,392,475	1,744,879	\$1,180,976	33,538,285	\$34,719,261		\$34,719,261
401	G. O. BONDS	\$192,662	6,071,282	0	6,392,389	228,446	\$100,000	349,082	\$449,082		\$449,082
402	REVENUE BONDS	\$0	0	0	0	0	\$0	0	\$0		\$0
403	DEBT SERVICE OTHER	(\$68,621)	9,916	1,127,014	580,819	(484,363)	\$3,126	1,832,465	\$1,835,592		\$1,835,592
500	ENTERPRISE FUNDS										
	Water Fund	\$395,829	5,576,963	(432,191)	4,973,739	(367,552)	\$199,311	14,005,198	\$14,204,509		\$14,204,509
	Solid Waste	\$236,492	1,071,739	(113,197)	962,725	(13,017)	\$219,292	236,005	\$455,297		\$455,297
	Waste Water	\$0	0	0	0	0	\$0		\$0		\$0
	Airport	\$53,747	128,910	185,276	415,634	47,700	\$0	39,892	\$39,892		\$39,892
	Ambulance	\$0	0	0	0	0	\$0	0	\$0		\$0
	Cemetery	\$0	0	0	0	0	\$0	0	\$0		\$0
	Housing	\$0	0	0	0	0	\$0	0	\$0		\$0
	Parking	\$0	0	0	0	0	\$0	0	\$0		\$0
	Bonito Lake (88)	\$235,568	66,630	0	0	(464)	\$301,735	76,151	\$377,885		\$377,885
	Golf Course (90)	\$0	672,834	123,766	789,179	(7,422)	\$0	0	\$0		\$0
	Other Enterprise (enter fund name)	\$0	0	0	0	0	\$0	0	\$0		\$0
	Other Enterprise (enter fund name)	\$0	0	0	0	0	\$0	0	\$0		\$0
600	INTERNAL SERVICE FUNDS	\$0	179,740	1,449,587	1,798,164	274,272	\$105,435	0	\$105,435		\$105,435
700	TRUST AND AGENCY FUNDS	\$3,718,804	1,506,420	(27,529)	949,947	(654,222)	\$3,593,527	6,922,383	\$10,515,910		\$10,515,910
GRAND TOTAL		\$12,945,747	\$35,084,393	\$0	\$37,629,820	\$2,336,245	\$12,736,566	\$70,069,424	\$82,805,991	\$439,023	\$82,366,968
FORM MODIFIED 12/09/08		LAST UPDATE:		1/31/18 4:51 PM							

Municipal QUARTERLY REPORT ADJUSTMENT SCHEDULE

FUND	TOTAL Adjustment AMOUNT	Detailed adjustment	Explanation
GENERAL FUND - Operating (GF)	2,769,263.82	2,769,263.82	Adjustment for modified accrual
CORRECTION	2,497.92	2,497.92	Adjustment for modified accrual
ENVIRONMENTAL GRT	(721,518.58)	(721,518.58)	Adjustment for modified accrual
EMS			
ENHANCED 911			
FIRE PROTECTION FUND	(276,357.27)	(276,357.27)	Adjustment for modified accrual
LEPF	(2,168.51)	(2,168.51)	Adjustment for modified accrual
LODGERS' TAX	(52,142.16)	(52,142.16)	Adjustment for modified accrual
MUNICIPAL STREET	356,668.93	356,668.93	Adjustment for modified accrual
RECREATION	8,174.03	8,174.03	Adjustment for modified accrual
INTERGOVERNMENTAL GRANTS			
SENIOR CITIZEN	19,096.13	19,096.13	Adjustment for modified accrual
DWI PROGRAM			
OTHER	(535,527.56)	(535,527.56)	Adjustment for modified accrual
CAPITAL PROJECT FUNDS	1,744,879.39	1,744,879.39	Adjustment for modified accrual
G. O. BONDS	228,445.65	228,445.65	Adjustment for modified accrual
REVENUE BONDS	-	-	Adjustment for modified accrual
DEBT SERVICE OTHER	(484,363.10)	(484,363.10)	Adjustment for modified accrual
ENTERPRISE FUNDS			
Water Fund	(367,551.54)	(367,551.54)	Adjustment for modified accrual
Solid Waste	(13,016.86)	(13,016.86)	Adjustment for modified accrual
Waste Water			
Airport	47,700.40	47,700.40	Adjustment for modified accrual
Ambulance			
Cemetery			
Housing			
Parking			
Bonito Lake	(463.52)	(463.52)	Adjustment for modified accrual
Golf Course	(7,421.63)	(7,421.63)	Adjustment for modified accrual
INTERNAL SERVICE FUNDS	274,271.66	274,271.66	Adjustment for modified accrual
TRUST AND AGENCY FUNDS	(654,221.83)	2,000,000.00	Held for City portion for US Corp of Engineers for Flood Control
		(2,654,221.83)	Adjustment for modified accrual

City of Alamogordo
Finance Department
FISCAL YEAR 2018
Quarterly Financial Review
Period Ending
December 31, 2017

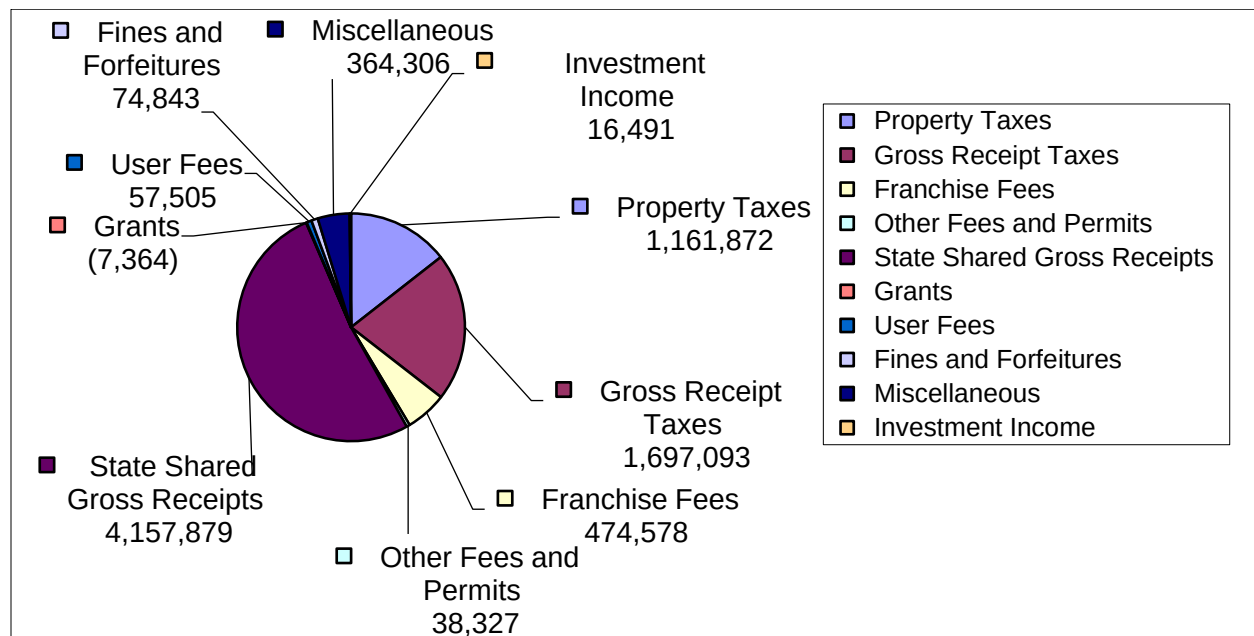
The quarterly financial report of budget versus actual is attached. This summarizes the City's financial information from July 1 through December 31, 2017. This period represents **50%** of the fiscal year. This summary reflects accounts that are either above or below 10% of the projected 50%. A summary of the report is as follows:

GENERAL FUND:

Revenues	49.35 %
Transfers In	2.34 %
Transfers Out	47.07 %
Expenditures	35.40 %

Through December 31, 2017, the City has collected \$8,401,075.80 in General Fund Revenues, which represents approximately 49.35% of the total General Fund revenue budget for the second quarter. The General Fund Revenue came in slightly below budget by \$353,117 or 0.65%.

Below shows the City's top ten (10) General Fund Revenue Sources.



Expenditures for the 2st quarter of the fiscal year came in at 35.40% of budget. Overall operating expenses for the General Fund are in line with the budgetary estimates.

SPECIAL REVENUE FUNDS:

Revenues	35.49%
Transfers In	52.57%
Transfers Out	23.36%
Expenditures	34.21%

As seen on the report total revenues are at 14.51% below the second quarter budget and the expenditures are at 15.79% below for the second quarter. These funds will vary in collection and receipts as Court Automation, Corrections, and Police Contingency Fees are based on activity of the courts and police department. Other funds include Grants that are received after expenditures are made and submitted for reimbursement. Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Fund 15 Correction - Jail Fund was created to maintain separate accounting for the jail expense outside of any court administration operations. Revenues are at 64.43% the second quarter and expenditures are at 63.03%. Overall revenues and operating expenses for the fund are above for this quarter.

Fund 16 Tourism and Promotions – Lodger’s Tax was created to act as point of contact for tourist-related information by promoting the City of Alamogordo. Revenues are at 58.45% the second quarter and expenditures are at 25.89%. Overall revenues are in line with the second quarter budget. Operating expenses are 25.89% below the budget for the second quarter. There has not been any activity in training, travel, and audit accounts.

Fund 19 Court Automation Fund accounts for a court automation fee mandated by the State Legislature to be collected for all violations of municipal ordinances. The fees are used to develop a statewide computer system for all municipal courts. The revenues are at 48.15% as of the second quarter and expenditures are at 59.46%. Overall revenue and operating expenses for the fund are in line with the budgetary estimates.

Fund 20 Lodger’s Tax – City’s Share Fund is created to account for the City’s portion of Lodger’s Tax receipts and for the revenues earned through rentals and other miscellaneous services provided at the Civic Center. Revenues are at 52.42% and expenditures are at 42.26% for the second quarter. Revenues for the fund are in line with the budgetary estimates.

Fund 21 D.A.R.E. Fund accounts for receipts and disbursements of monies donated by individuals through court order or contribution. Revenues are 55.06% for the second quarter and expenditures are at 42.19%. Overall revenues and operating expenses for the fund are in line with budgetary estimates.

Fund 27 Municipal Court Fund accounts for fees imposed on individuals convicted of any offense relating to the operation of a motor vehicle. Revenues are at 44.77% for the second quarter and expenditures are at 46.65%. Overall revenue and operating expenses for the fund are in line with the budgetary estimates.

Fund 28 Police Contingency Fund was created to account for the revenue and disbursement of confiscated items and the expense of confidential criminal investigations. Revenues are at 137.42% for the second quarter and expenditures are 41.05%. Revenues are over 87.42% due to sale of scrap having no budget, and \$1,840 was received in the second quarter. Also, refunds and collections were budgeted at \$500 and as of this quarter, \$1,717 has been received. Expenditures are in line with the budgetary estimates.

Fund 33 Fire Protection Fund was created by revenues accumulated by the state from taxes on fire and vehicle insurance companies. These monies are used for the operation, betterment, and maintenance of fire services. The revenues are at 67.15% and expenditures are 16.08% of the budget. Revenues funds are 17.15% over budgetary estimates. Operating expenses are 33.92% below budget due to no activity on CER equipment replacement and the loan principal not being due until May 2018.

Fund 36 Law Enforcement Grant Fund was created to account for the revenue and disbursement of monies received from fees, licenses, penalties and taxes from life, general casualty and title insurances, and convictions of DWI offenders. The revenues are at 76.48% and expenditures are 32.08% of the budget. Revenues are 26.48% over the budget due to receiving 99.04% of the State Grant. Operating expenses for the fund are at 17.92% below budget due to there being no expense in equipment or equipment maintenance.

Fund 37 Keep Alamogordo Beautiful Fund was created to account for the City's litter eradication, beautification, waste reduction and community education program. Funding is made possible from an annual grant through New Mexico Clean and Beautiful, a division of the State of New Mexico Tourism Department. Revenues are at 43.04% and Expenditures are 6.98% of the budget. Revenues funds are in line with budgetary estimates. Expenditures are 43.02% below budget due to graffiti eradication being 10.81% below the budget and no expenses in training, travel and conferences.

Fund 38 Traffic Safety Fund was created to account for the revenue and disbursement of a penalty assessment and traffic conviction. Revenues are at 61.93% for the second quarter and expenditures are at .25% for the quarter. Traffic Safety Fees are 11.93% above the revenue budget. Expenditures are 49.75% below budget due to no activity in equipment and equipment maintenance.

Fund 44 Transportation Fund accounts for the one cent gasoline tax revenues earmarked for local street, drainage and bridge capital improvements. All operations relative to transportation are accounted for in this fund. Revenues are at 8.48% and expenditures are at 26.20% of the budget. Revenues are 41.52% below budget due to state and federal grants below budgetary estimates.

Expenditures are 23.80% below budget due to no expenses in Capital Equipment.

Fund 63 Community Development Fund accounts for the operational cost of maintaining and developing plans, specifications and records of public works projects within the City. Revenues are at 31.13% and the expenditures are 48.93% of the budget. Revenues are 18.87% below budget due to no activity in engineering fees. Expenditures are in line with the budgetary estimates.

Fund 75 Retired & Senior Volunteer program recruits, trains and places senior volunteers in meaningful volunteer services in Alamogordo and throughout Otero County to positively impact community needs. Revenues are 44.25% and expenditures are at 40.37% of their budget. Overall revenues and operating expenses for the fund are in line with the budgetary estimates.

Fund 89 Environmental GRT Fund accounts for a 1/16 of 1 percent gross receipts tax dedication to be used for the acquisition, construction, operations of solid waste, water facilities sewer systems, and related regional solid waste projects. Revenues are at 55.53% and the expenditures are .79% of the quarter budget. Expenditures are 49.21% below budget due to no expenditures from Contract services and 1.11% of budget spent from post closure reserve costs.

Fund 96 Self Insured Fund was established to provide the City of Alamogordo with funds used toward self-paid claims and comprehensive claims on City-owned trucks and automotive equipment. Revenues are at 56.36% and expenditures are at 40.45% of their budget. The activity of this fund is contingent on claims.

Fund 107 Liability/Deductibles provides the City with an accounting of self-paid claims, NM unemployment security, and the deductibles for general liability. This fund is also used for charges for outside legal services related to claims that are not anticipated or directly involving a specific enterprise fund. Revenues are at 72.48% and expenditures are 43.70%.

CAPITAL PROJECTS:

Revenues	69.51%
Transfers In	8.78%
Transfers Out	12.15%
Expenditures	27.64%

Capital Improvement revenues are 19.51% above budget for the second quarter and expenditures are 22.36% below second quarter budget.

Fund 24 Grant Improvements was created to account for miscellaneous projects that do not fit within any other specific fund, but must be accounted for in the budget. Revenues are at 28.13% and the expenditures are at 1.86% of their budget. The activity in this fund is contingent on the progress of each project.

Fund 49 1986 Gross Receipts accounts for ¼ of the 1% Gross Receipts tax dedicated to the repair, upgrading, rehabilitation, replacement and installation of facilities for the collection and treatment of water facilities outside of the city limits. The revenues are at 52.82% and expenditures are at 7.08% of the budget.

Fund 54 Reverse Osmosis Project Reserve accounts for the proceeds from Federal and State grants and local funds for the purpose of financing the reverse osmosis project. Revenues for this account are 99.29% and the expenditures are at 44.92%. This fund is used in conjunction with Fund 49.

Fund 56 Alamogordo Flood Control Fund was created to account for the bond proceeds for the purpose of providing flood protection to the City. Revenues are 9.08% and the expenditures are at 49.90%. This flood control project is currently on hold per the Corps of Engineers.

Fund 105 Economic Development Fund accounts for 1/8 of 1% Gross Receipts Tax dedicated to the economic development of the City of Alamogordo. Revenues for this fund are 51.07% and the expenditures are 13.11%.

Fund 109 2004 GRT Capital Outlay Fund accounts for a ¼ of 1% gross receipts tax dedication adopted in 2004 to be used for construction, reconstruction or improvement of municipal streets, alleys, roads or bridges, including acquisition of rights-of-way. Revenues are at 52.79% and the expenditures are at 9.72%.

Fund 119 2012 GRT Revenue Bond accounts for the purpose of providing funds for the acquisition, construction, improving, furnishing, and equipping, rehabilitating, making additions to various buildings, streets, parks, recreational facilities and open space. Revenues are at 79.94% and the expenditures are at 1.96%.

Fund 121 Fun Center 2014A GO Bonds were issued to provide funds for the purpose of beautifying, improving, acquiring, constructing, equipping and improving land and buildings for public parks and related recreational facilities. The revenues are at 17.17% and the expenditures are 96.16%.

Fund 122 Streets 2014B GO Bonds were issued to provide funds for the purpose of constructing, repair and otherwise improving streets and bridges. The revenues are at 27.45% and the expenditures are 72.91%.

DEBT SERVICE:

Revenues	90.21%
Transfers In	32.65%
Transfers Out	0.00%
Expenditures	61.57%

The primary purpose of the Debt Service Funds is to provide for the payment of principal and interest on long-term debt. Expenditures of Debt Service Funds are strictly based on the debt obligation due dates and will not be consistent in a monthly allocation basis.

Fund 53 General Obligation Principal and Interest Fund accounts for the servicing of principal and interest payments for the General Obligation Bonds. Major property tax distributions occur in December and January. Revenues are at 90.27% and expenditures are at 95.13%.

Fund 59 Revenue Bond Principal and Interest Fund accounts for the servicing of principal and interest payments for debt pledged with Gross Receipts Tax revenues. Revenues are at 584.93% and expenditures are at 10.82%. The revenues are higher than expected due to budget of \$334 for the year and actual received is \$1953.67.

Fund 82 Jt. Water/Sewer Principal and Interest Fund accounts for the servicing of principal and interest requirements on debt pledged with water/sewer system revenues. Revenues are at 51.93% and expenditures are at 14.92%

ENTERPRISE:

Revenues	39.73%
Transfers In	12.54%
Transfer Out	29.77%
Expenditures	22.40%

Revenues are 10.27% below the quarter mark for all Enterprise funds combined and expenditures are 27.60% below the quarter mark.

Fund 81 Water/Sewer Fund accounts for the operations and maintenance of the water and sewer services. Revenues are at 38.42% and the expenditures are 18.37%.

Fund 91 Airport was established to account for the daily operations and maintenance of the municipal airport. Revenues are at 15.11% and the expenditures are at 36.09%. Airport revenues are 34.89% below budget due to City Lease Commitments with a budget of \$65,583 and Lease of Land having a budget of \$64,000 and no actual revenues being received. Operating expenses are 13.91% below budget.

INTERNAL SERVICE:

Revenues	39.86%
Transfers In	49.97%
Transfers Out	0.0%
Expenditures	53.88%

The Internal Service Fund was established to provide financing for activities of goods and services provided by service departments of the City to other departments within the city. The fund also accounts for all the Risk Management associated with City operations. The City currently provides central services for personnel, safety, fleet, MIS (management information systems), and facility maintenance. These expenses are collected through a prorated share that is allocated each month. Also, the primary insurance for liability, auto and other insurance protection is recorded within the Internal Service Fund.

TRUST & AGENCY FUND:

Revenues	60.12%
Transfers In	0.00%
Transfers Out	98.65%
Expenditures	19.82%

Trust & Agency funds include funds that are held in trust for others. These funds vary upon the activity provided for each different fund. A fee is charged to external users for goods or services.

Fund 39 State Judicial Fund accounts for the State's share of fines from persons convicted of traffic violations and traffic violations of operating motor vehicles under the influence of alcohol or drugs. The City collects these fines on behalf of the State and remits them on a monthly basis. Revenues are at 35.75% for the second quarter and the expenditures are at 58.60%.

Fund 74 Alamo Senior Center Gift Fund was created to account for donations and proceeds from fund raising events. Expenditures are restricted to building improvements or special event. Revenues are at 39.80% and expenditures are at 5.28% for the second quarter.

Fund 94 Otero/Lincoln County Regional Landfill was established to account for the daily operations and maintenance of the solid waste facility designed to dispose of residential, commercial and construction waste. Revenues are at 82.14% and expenditures are at 13.10% for the second quarter. Revenues are 32.14% above the budget due to member disposal fees being at 133.10% and refunds and collections being at 82.11% of the second quarter budget.

Fund 903 Housing Homeownership Operating assists income eligible families with housing needs with the guidelines set forth by Housing and Urban Development. Revenues are at 35.60% and expenditures are at 10.15%.

Fund 904 Housing Capital Fund Projects fund are reserved for improvements on the investment of 220 public housing units. Revenues are at 0.00% and expenditures are at 0.00%.

OVERALL COMBINED FUNDS:

Revenues	52.09%
Transfers In	24.84%
Transfers Out	24.84%
Expenditures	31.69%

Overall, combined funds are in line with the quarter mark in revenues and expenditures. We will continue to monitor our revenues and expenditures closely. Gross Receipts taxes (GRT) for the second quarter were budgeted at \$10,678,626 the actual GRT received for the second quarter came in at \$11,158,389.

**STATEMENT OF CASH FLOWS
ACTUALS FY 2017-2018**

Dec 2017 Actuals

FUND NO.	12/31/17 FUND DESCRIPTION	UNAUDITED BEGINNING CASH & PC BALANCE	ACTUAL REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	ACTUAL EXPENDITURES	ADJUSTMENT	QTR ENDING CASH BALANCE	INVESTMENTS	CASH & INVESTMENTS
11	GENERAL OPERATING FUND	3,095,256.29	8,401,075.80	20,298.23	3,231,446.94	(3,211,148.71)	5,268,275.97	2,768,349.28	5,785,256.69	3,377,553.09	9,162,809.78
12	INTERNAL SERVICE FUND	0.00	179,740.19	1,449,586.92	0.00	1,449,586.92	1,798,163.69	274,271.66	105,435.08	0.00	105,435.08
15	CORRECTIONS-CITY EXP	20,022.79	52,236.00	0.00	765.00	(765.00)	66,792.47	(0.00)	4,701.32	0.00	4,701.32
16	LODGER'S TAX-PROMOTIONAL	62,623.64	123,989.73	0.00	2,292.00	(2,292.00)	79,877.55	(54,443.82)	50,000.00	142,955.04	192,955.04
17	POLICE COURT BOND	10,738.00	0.00	0.00	0.00	0.00	0.00	(1,000.00)	9,738.00	0.00	9,738.00
19	COURT AUTOMATION FUND	16,505.42	39,330.62	0.00	14,651.52	(14,651.52)	38,921.55	1,031.30	3,294.27	7,040.80	10,335.07
20	LODGER'S TAX-CITY SHARE	42,292.95	211,193.21	132,608.88	23,582.50	109,026.38	285,253.11	2,301.66	79,561.09	162,502.72	242,063.81
21	D.A.R.E. DONATIONS FUND	12,327.05	2,258.50	0.00	0.00	0.00	5,614.60	(3,970.95)	5,000.00	13,341.63	18,341.63
22	DESIGNATED GIFT FUND	0.00	0.00	0.00	25,432.23	(25,432.23)	0.00	25,432.23	0.00	0.00	0.00
24	GRANT - CAPITAL IMPROVEMENT	0.00	69,913.19	0.00	0.00	0.00	3,208.59	0.00	66,704.60	0.00	66,704.60
27	MUNICIPAL COURT	0.00	4,477.00	189,851.82	3,488.52	186,363.30	192,306.92	1,466.62	0.00	0.00	0.00
28	POLICE CONTINGENCY	21,786.93	5,396.41	0.00	0.00	0.00	3,161.01	(19,022.33)	5,000.00	51,317.41	56,317.41
31	CEMETERY - PERPETUAL CARE	1,750.00	11,788.84	0.00	0.00	0.00	0.00	(13,538.84)	0.00	819,903.36	819,903.36
32	COMMUNITY SERVICES	1,775.00	214,654.38	1,794,686.27	267,677.52	1,527,008.75	1,749,837.16	8,174.03	1,775.00	0.00	1,775.00
33	FIRE PROTECTION	217,984.88	309,032.73	125,039.63	125,039.63	0.00	150,892.25	(326,125.36)	50,000.00	674,187.18	724,187.18
36	LAW ENFORCEMENT FUND	0.00	83,769.79	0.00	0.00	0.00	35,137.51	(2,168.51)	46,463.77	0.00	46,463.77
37	STATE HIGHWAY FUND	35,851.08	16,190.64	0.00	376.02	(376.02)	1,968.08	(24,697.62)	25,000.00	109,087.48	134,087.48
38	TRAFFIC SAFETY FUND	17,806.99	14,503.92	0.00	0.00	0.00	70.68	(7,240.23)	25,000.00	45,914.07	70,914.07
39	STATE JUDICIAL	21,037.33	26,989.00	0.00	0.00	0.00	44,242.50	0.00	3,783.83	0.00	3,783.83
40	AIRPORT IMPROVEMENT PROJECT	12,763.22	0.00	0.00	0.00	0.00	0.00	0.00	12,763.22	0.00	12,763.22
42	1984 GROSS RECEIPTS TAX	0.00	869,046.33	0.00	1,177,944.94	(1,177,944.94)	0.00	369,895.68	60,997.07	3,091,726.12	3,152,723.19
44	TRANSPORTATION FUND	0.00	322,281.83	1,147,774.83	88,909.96	1,058,864.87	1,392,617.57	11,470.87	0.00	8,714.14	8,714.14
48	NEW MEXICO C.D.B.G.	0.00	170,511.77	0.00	0.00	0.00	0.00	0.00	170,511.77	0.00	170,511.77
49	1986 GROSS RECEIPTS TAX	226,028.17	905,778.23	0.00	1,014,316.88	(1,014,316.88)	40,584.40	23,094.88	100,000.00	9,319,588.64	9,419,588.64
50	PROPERTY ACQUISITION	24,718.69	0.00	0.00	0.00	0.00	0.00	5,813.21	30,531.90	52,189.40	82,721.30
53	GENERAL OBLIGATION	192,661.64	6,071,282.13	0.00	0.00	0.00	6,392,389.42	228,445.65	100,000.00	349,081.65	449,081.65
54	REVERSE OSMOSIS PROJECT RSV	0.00	3,905,581.06	930,214.87	0.00	930,214.87	4,305,736.39	(156,505.30)	373,554.24	156,505.30	530,059.54
56	99 GRT FLOOD CONTROL	230,841.79	113.91	0.00	0.00	0.00	4,204.78	(139.79)	226,611.13	139.79	226,750.92
59	GRT P & I	0.00	1,953.67	713,573.73	0.00	713,573.73	288,573.75	(426,953.65)	0.00	578,640.47	578,640.47
61	GRT INFRASTRUCTURE .0625%	24,305.19	214,955.14	0.00	303,850.49	(303,850.49)	0.00	147,237.93	82,647.77	390,310.19	472,957.96
63	COMMUNITY DEVELOPMENT	0.00	23,565.67	189,822.39	26,448.48	163,373.91	186,940.84	1.26	0.00	0.00	0.00
69	1994 GROSS RECEIPTS	34,600.10	861,806.19	0.00	675,437.71	(675,437.71)	0.00	(13,007.63)	207,960.95	2,136,989.43	2,344,950.38
71	ALAMO SENIOR CENTER	430.00	328,799.79	229,765.20	0.00	229,765.20	575,954.08	17,389.09	430.00	0.00	430.00
74	ALAMO SENIOR CENTER GIFT	1,476.79	11,521.82	0.00	376.98	(376.98)	2,576.53	(518.26)	9,526.84	85,142.03	94,668.87
75	RETIRED & SENIOR VOL. PROGRAM	100.00	110,344.94	11,359.95	9,796.44	1,563.51	105,551.51	1,707.04	8,163.98	0.00	8,163.98
81	WATER/SEWER OPERATING	395,829.19	5,576,963.26	98,413.00	530,603.90	(432,190.90)	4,973,738.79	(367,551.54)	199,311.22	14,005,198.01	14,204,509.23
82	98 JT WATER/SEWER BOND P&I	3,126.05	7,641.36	288,400.24	0.00	288,400.24	288,400.24	(7,641.36)	3,126.05	1,204,056.93	1,207,182.98
86	SOLID WASTE COLLECTION SYS.	236,491.95	1,071,739.11	0.00	113,196.50	(113,196.50)	962,725.34	(13,016.86)	219,292.36	236,004.69	455,297.05
88	BONITO CAMPGROUND	235,567.87	66,630.21	0.00	0.00	0.00	0.00	(463.52)	301,734.56	76,150.61	377,885.17
89	ESGRT .0625%	802,719.07	221,774.88	0.00	0.00	0.00	2,479.46	(721,518.58)	300,495.91	1,981,245.57	2,281,741.48
90	GOLF COURSE	0.00	672,834.45	150,201.68	26,435.50	123,766.18	789,179.00	(7,421.63)	0.00	0.00	0.00
91	AIRPORT	53,747.10	128,910.48	202,088.75	16,812.48	185,276.27	415,634.25	47,700.40	0.00	39,892.03	39,892.03
94	OTERO/LINCOLN REGIONAL LANDF	120,815.99	996,302.07	0.00	1,720.00	(1,720.00)	435,737.83	(610,557.11)	69,103.12	5,111,099.48	5,180,202.60
96	SELF-INSURED FUND	102,972.06	38,053.28	0.00	0.00	0.00	22,820.17	(2,310.86)	115,894.31	379,647.07	495,541.38
98	PAYROLL CLEARING	207,283.32	0.00	0.00	0.00	0.00	0.00	914.54	208,197.86	0.00	208,197.86
104	UTILITY DEPOSITS	30,542.71	0.00	0.00	0.00	0.00	0.00	(22,622.61)	7,920.10	698,730.29	706,650.39
105	ECONOMIC DEVELOPMENT	716,725.67	467,091.58	0.00	0.00	0.00	318,762.81	(865,054.44)	0.00	7,105,237.98	7,105,237.98
107	SELF INSURED/LIABILITY	609,903.23	3,526.33	140,640.00	0.00	140,640.00	214,120.77	(489,976.82)	49,971.97	937,510.03	987,482.00
109	2004 CAPITAL OUTLAY GRT	1,435,108.47	1,769,377.75	0.00	133,724.25	(133,724.25)	1,178,365.36	(1,842,396.61)	50,000.00	12,380,155.57	12,430,155.57
113	SEWER PLANT	7,703.97	0.00	0.00	0.00	0.00	0.00	0.00	7,703.97	0.00	7,703.97
114	SIDE WALK REVOLVING LOANS	0.00	841.48	0.00	0.00	0.00	0.00	(841.48)	0.00	135,627.47	135,627.47

115	CORP ESCROW ACCOUNT	2,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000,000.00	0.00	2,000,000.00
116	REGIONAL WATER SUPPLY TRANS	2,885.59	0.00	0.00	0.00	0.00	0.00	0.00	2,885.59	0.00	2,885.59
117	2011 JT W/S REF/IMP REVBD	7,053.19	0.00	0.00	0.00	0.00	0.00	0.00	7,053.19	0.00	7,053.19
118	11 NMFA ST GRT STREET #15	0.00	17,563.65	0.00	0.00	0.00	69,362.04	(17,337.50)	50,008.34	3,137,368.92	3,187,377.26
119	2012 GRT REF/IMP BOND	119,144.23	11,038.67	0.00	0.00	0.00	3,039,886.85	3,028,848.18	0.00	185,279.20	185,279.20
121	2015 GO BOND - FUN CENTER	0.00	10,203.73	0.00	0.00	0.00	1,432,364.04	1,422,160.31	0.00	675,882.34	675,882.34
122	2015 GO BOND - STREETS	0.00	443,482.83	0.00	0.00	0.00	457,462.69	(30,868.96)	834,796.19	96,480.14	931,276.33
901	HOUSING LOW RENT OPERATING	879,645.01	16,335.86	0.00	0.00	0.00	9,927.23	(548.28)	658,658.79	111,028.19	769,686.98
903	HOUSING HOMEOWNERSHIP OPR	652,798.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
904	HOUSING CAPITAL FUND PRJ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS FY2017		12,945,747.05	35,084,393.41	7,814,326.39	7,814,326.39	(0.00)	37,629,819.78	2,336,245.37	12,736,566.05	70,069,424.46	82,805,990.51

CROSSWALK BETWEEN DFA FUNDS AND COA FUNDS

DFA FUND AND NAME		CITY OF ALAMOGORDO FUND AND NAME		
101	General Fund	11	GENERAL OPERATING FUND	
		98	PAYROLL CLEARING	
200	Special Funds			
201	Correction	15	CORRECTIONS-CITY EXP	
		19	COURT AUTOMATION FUND	
		27	MUNICIPAL COURT	
202	Environmental GRT	89	ESGRT .0625%	
209	Fire Protection	33	FIRE PROTECTION (less Debt Service portion)	
211	LEPF	36	LAW ENFORCEMENT FUND	
214	Lodger's Tax	16	LODGER'S TAX-PROMOTIONAL	
		20	LODGER'S TAX-CITY SHARE	
216	Municipal Street	37	STATE HIGHWAY FUND	
		42	1984 GROSS RECEIPTS TAX	
		44	TRANSPORTATION FUND	
217	Recreation	32	COMMUNITY SERVICES	
219	Senior Citizens	71	ALAMO SENIOR CENTER	
		75	RETIRED & SENIOR VOL. PROGRAM	
299	Other	63	ENGINEERING	
		69	1994 GROSS RECEIPTS	
		96	SELF-INSURED FUND	
		107	SELF INSURED/LIABILITY	
		21	D.A.R.E. DONATIONS FUND	
		28	POLICE CONTINGENCY	
		36	LAW ENFORCEMENT FUND	
		38	TRAFFIC SAFETY FUND	
300	Capital Projects			
300	Capital Projects	24	GRANT - CAPITAL IMPROVEMENT	
		40	AIRPORT IMPROVEMENT PROJECTS	
		48	NEW MEXICO C.D.B.G.	
		49	1986 GROSS RECEIPTS TAX	
		50	PROPERTY ACQUISITION	
		54	REVERSE OSMOSIS PROJECT RSV	
		56	99 GRT FLOOD CONTROL	
		61	GRT INFRASTRUCTURE .0625%	
		105	ECONOMIC DEVELOPMENT	
		109	2004 CAPITAL OUTLAY GRT	
		113	SEWER PLANT	

CROSSWALK BETWEEN DFA FUNDS AND COA FUNDS

DFA FUND AND NAME		CITY OF ALAMOGORDO FUND AND NAME	
		114	SIDE WALK REVOLVING LOANS
		116	REGIONAL WATER SUPPLY TRANS
		117	2011 JT W/S REF/IMP REVBD
		118	11 NMFA ST GRT STREET #15
		119	2012 GRT REF/IMP BOND
		121	2015 GO BONDS-FUN CENTER
		122	2015 GO BONDS - STREETS
400	Debt Service		
401	GO Bonds	53	GENERAL OBLIGATION
402	Revenue Bonds	59	GRT P & I
		82	98 JT WATER/SEWER BOND P&I
403	Debt Service Other	33	FIRE PROTECTION (Debt Service portion only)
		59	GRT P & I
		82	98 JT WATER/SEWER BOND P&I
500	Enterprise		
500	Enterprise		
	Water Fund	81	WATER/SEWER OPERATING
	Solid Waste	86	SOLID WASTE COLLECTION SYS.
	Airport	91	AIRPORT
	Other Enterprise	88	BONITO
		90	GOLF COURSE
600	Internal Service		
600	Internal Service	12	INTERNAL SERVICE FUND
700	Trust & Agency		
700	Trust & Agency	17	POLICE COURT BOND
		22	DESIGNATED GIFT FUND
		31	CEMETERY - PERPETUAL CARE
		39	STATE JUDICIAL
		74	ALAMO SENIOR CENTER GIFT
		94	LANDFILL OPERATING
		104	UTILITY DEPOSITS
		115	CORP ESCROW ACCOUNT
		901	HOUSING LOW RENT OPER
		903	HOUSING HOMEOWNERSHIP OPR
		904	HOUSING CAPITAL FUND PRJ
Funds 33 Debt Service portion moved from DFA Fund 209 to DFA Fund 403 in FY17			
Fund 36 - portion moved from DFA Fund 211 to DFA Fund 299 in FY18			

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 02/13/2018

Report Date: 02/07/2018

Report No: 6.

Submitted By: Kathy Gilsdorf

Subject: Approve Resolution No. 2018-07 requesting written approval from the Local Government Division of the Department of Finance & Administration, State of New Mexico for the revised budget figures computed as of February 13, 2018. *(Kathy Gilsdorf, Budget Analyst)* **(Roll Call Vote required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Beginning Cash Balances \$0
Revenues \$482,983 Increase
Expenditures \$1,002,894 Increase
Transfers In/Out \$0
Net Impact (\$519,911) Decrease

Recommendation: Approve Resolution 2018-07

Background: The City Commission adopted the Fiscal Year budget on May 23, 2017. The Department of Finance & Administration granted approval of the City of Alamogordo's Fiscal Year 2017-2018 Final Budget on August 30, 2017. Resolution 2018-07 amends the Budget to reflect a more true and accurate projection of the actual revenues and expenditures. A summary and explanation of revisions are attached for your review.

RESOLUTION NO. 2018-07

A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2017-2018.

WHEREAS, the City of Alamogordo, New Mexico wishes approval to change some of the budget line item figures of various funds; and

WHEREAS, the Department of Finance and Administration, State of New Mexico, gave its written approval to the City of Alamogordo, New Mexico's annual budget on August 30, 2017, for fiscal year 2017-2018; and

WHEREAS, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2017-2018.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the City's annual budget for fiscal year 2017-2018 be and hereby is revised as of February 13, 2018 to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2017-2018 as shown on the following pages.

NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on February 13, 2018 as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2017-2018.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 13th day of February 2018.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Schreiber, City Attorney

**ALL FUNDS SUMMARY
BUDGET 2017-2018**

1/12TH REQ RSRV
1,236,353
Fund Reserve Policy
487,127
Bal. Remaining
3,801,909

FY18 BUDGET - RESOLUTION 2018-07 (#6) FEBRUARY 13, 2018

FUND NO.	FY 2017-2018 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	9,237,045	17,023,008	867,803	6,864,850	(5,997,047)	14,882,183	5,380,823	1,723,480	3,657,343
	Revision #1	0	(40,000)	0	0	0	0	(40,000)		
	Revision #2	0	0	170,512	0	170,512	0	170,512		
	Revision #3	0	0	0	0	0	(50,000)	50,000		
	Revision #4	0	0	0	(18,698)	18,698	0	18,698		
	Revision #5	0	4,050	0	0	0	4,050	0		
	Revision #9	0	0	0	11,957	(11,957)	0	(11,957)		
	Revision #10	0	0	0	42,687	(42,687)	0	(42,687)		
	Total Revised Fund 11	9,237,045	16,987,058	1,038,315	6,900,796	(5,862,481)	14,836,233	5,525,389	1,723,480	3,801,909
12	INTERNAL SERVICE FUND	0	450,889	2,900,860	0	2,900,860	3,337,235	14,514		\$14,514
	Revision #1	0	40,000	0	0	0	22,133	17,867		\$17,867
	Revision #6	0	0	15,000	0	15,000	15,000	0		\$0
	Revision #7	0	0	0	0	0	5,859	(5,859)		(\$5,859)
	Total Revised Fund 12	0	490,889	2,915,860	0	2,915,860	3,380,227	26,522		26,522
15	CORRECTIONS-JAIL	20,023	81,072	11,410	1,530	9,880	105,975	5,000		\$5,000
16	LODGER'S TAX-PROMOTIONAL FUND	151,135	212,113	0	4,584	(4,584)	331,240	27,424		\$27,424
17	POLICE COURT BOND	10,738	0	0	0	0	0	10,738		\$10,738
19	COURT AUTOMATION FUND	24,415	81,688	0	29,303	(29,303)	65,462	11,338		\$11,338
20	LODGER'S TAX-CITY	203,807	402,874	208,987	45,445	163,542	674,968	95,255		\$95,255
21	D.A.R.E. DONATIONS FUND	21,698	4,102	0	0	0	13,309	12,491		\$12,491
22	DESIGNATED GIFT FUND	25,432	0	0	25,432	(25,432)	0	0		\$0
24	GRANT CAPITAL IMPROVEMENT	0	248,551	18,698	0	18,698	172,765	94,484		\$94,484
	Revision #4	0	18,698	(18,698)	0	(18,698)	0	0		\$0
	Total Revised Fund 24	0	267,249	0	0	0	172,765	94,484	0	94,484
27	MUNICIPAL COURT OPERATIONS	0	10,000	414,230	6,977	407,253	412,253	5,000		\$5,000
28	POLICE CONTINGENCY	49,810	3,927	0	0	0	7,700	46,037		\$46,037
31	CEMETERY-PERPETUAL CARE	808,115	20,666	0	0	0	0	831,105		\$831,105
32	COMMUNITY SERVICES	1,775	768,401	3,825,699	519,875	3,305,824	4,071,957	4,043		\$4,043
	Revision #8	0	(5,000)	0	0	0	0	(5,000)		(\$5,000)
	Revision #9	0	1,598	11,957	0	11,957	7,598	5,957		\$5,957
	Revision #10	0	0	42,687	0	42,687	42,687	0		\$0
	Total Revised Fund 32	1,775	764,999	3,880,343	519,875	3,360,468	4,122,242	5,000		5,000
33	FIRE PROTECTION	558,188	460,218	0	0	0	938,187	80,219	45,056	\$35,163
	Revision #11	0	363,637	0	0	0	363,637	0		\$0
	Total Revised Fund 33	558,188	823,855	0	0	0	1,301,824	80,219	45,056	35,163
36	LAW ENFORCEMENT FUND	0	109,528	0	0	0	109,528	0		\$0
37	STATE HIGHWAY FUND	120,241	37,617	0	752	(752)	28,200	128,906		\$128,906
38	TRAFFIC SAFETY FUND	56,481	23,420	0	0	0	28,000	51,901		\$51,901
39	STATE JUDICIAL	21,037	75,500	0	0	0	75,500	21,037		\$21,037
40	AIRPORT IMPROVEMENT PROJECTS	12,763	0	0	0	0	0	12,763		\$12,763
42	1984 GROSS RECEIPTS TAX	3,461,622	1,659,501	0	4,569,978	(4,569,978)	0	551,145	217,173	\$333,972
44	TRANSPORTATION FUND	8,661	3,800,684	1,666,323	160,620	1,505,703	5,315,048	0		\$0
	Revision #12	0	0	0	0	0	(26,163)	26,163		\$26,163
	Total Revised Fund 44	8,661	3,800,684	1,666,323	160,620	1,505,703	5,288,885	26,163	0	26,163

ALL FUNDS SUMMARY
BUDGET 2017-2018

1/12TH REQ RSRV
1,236,353
Fund Reserve Policy
487,127
Bal. Remaining
3,801,909

FY18 BUDGET - RESOLUTION 2018-07 (#6) FEBRUARY 13, 2018

FUND NO.	FY 2017-2018 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
48	NEW MEXICO C.D.B.G.	0	170,512	0	0	0	0	170,512		\$170,512
	Revision #2	0	0	0	170,512	(170,512)	0	(170,512)		(\$170,512)
	Total Revised Fund 48	0	170,512	0	170,512	(170,512)	0	0	0	0
49	1986 GROSS RECEIPTS TAX	9,568,712	1,714,883	0	10,022,074	(10,022,074)	572,945	688,576	268,113	\$420,463
50	PROPERTY ACQUISITION	76,821	0	0	0	0	0	76,821		\$76,821
53	GENERAL OBLIGATION	770,189	6,725,801	0	0	0	6,719,680	776,310		\$776,310
54	REVERSE OSMOSIS PROJECT RSV	0	3,933,649	6,339,072	0	6,339,072	9,584,885	687,836		\$687,836
56	99 GRT FLOOD CONTROL BOND PROJ	230,842	1,254	3,787,666	0	3,787,666	4,019,762	(0)		(\$0)
59	REVENUE BOND P & I FUND	151,687	334	3,768,928	0	3,768,928	2,667,611	1,253,338		\$1,253,338
61	MUNICIPAL INFRASTRUCTURE .0625%	561,853	391,535	0	806,172	(806,172)	0	147,216		\$147,216
63	COMMUNITY DEVELOPMENT	0	75,690	427,916	52,897	375,019	382,033	68,676		\$68,676
	Revision #13	0	0	28,865	0	28,865	28,865	0		\$0
	Total Revised Fund 63	0	75,690	456,781	52,897	403,884	410,898	68,676	0	68,676
69	1994 GROSS RECEIPTS	2,158,582	1,642,017	0	3,573,853	(3,573,853)	0	226,746	226,408	\$338
71	ALAMO SENIOR CENTER	430	770,323	566,579	0	566,579	1,332,482	4,850		\$4,850
74	ALAMO SENIOR CENTER GIFT	86,101	28,951	0	754	(754)	48,778	65,520		\$65,520
75	RETIRED & SENIOR VOL. PROGRAM	100	249,393	36,566	19,593	16,973	261,466	5,000		\$5,000
81	WATER/SEWER OPERATING	13,980,988	14,515,467	2,880,181	2,096,435	783,746	27,075,332	2,204,869	988,773	\$1,216,096
	Revision #13	0	0	0	28,865	(28,865)	0	(28,865)		(\$28,865)
	Total Revised Fund 81	13,980,988	14,515,467	2,880,181	2,125,300	754,881	27,075,332	2,176,004	988,773	1,187,231
82	98 JT WATER/SEWER BOND P&I	1,199,542	14,714	2,007,217	0	2,007,217	1,932,478	1,288,995	1,288,995	(\$0)
86	SOLID WASTE COLLECTION SYS.	471,060	2,063,153	110,000	126,980	(16,980)	2,043,970	473,263	320,293	\$152,970
88	BONITO CAMPGROUND	311,255	66,694	0	0	0	0	377,949		\$377,949
89	ESGRT .0625%	2,062,446	399,387	0	375,000	(375,000)	312,538	1,774,295	230,180	\$1,544,115
	Revision #14	0	0	0	0	0	(37,451)	37,451		\$37,451
	Total Revised Fund 89	2,062,446	399,387	0	375,000	(375,000)	275,087	1,811,746	230,180	1,581,566
90	GOLF COURSE	0	1,422,400	245,313	51,151	194,162	1,611,562	5,000		\$5,000
91	AIRPORT	113,788	853,039	288,332	33,625	254,707	1,151,639	69,895	35,858	\$34,037
94	OTERO GREENTREE REG LANDFILL	4,617,378	1,212,861	0	1,720	(1,720)	3,325,908	2,502,611	1,558,302	\$944,309
96	SELF-INSURED FUND	480,308	67,515	0	0	0	56,413	491,410		\$491,410
	Revision #6	0	0	0	15,000	(15,000)	(15,000)	0		\$0
	Total Revised Fund 96	480,308	67,515	0	15,000	(15,000)	41,413	491,410	0	491,410
98	PAYROLL CLEARING	207,283	0	0	0	0	0	207,283		\$207,283
104	UTILITY DEPOSITS	729,273	0	0	0	0	0	729,273		\$729,273
105	ECONOMIC DEVELOPMENT	6,956,909	914,557	0	0	0	2,430,846	5,440,620		\$5,440,620
	Revision #3	0	0	0	0	0	50,000	(50,000)		(\$50,000)
	Revision #15	0	100,000	0	0	0	591,679	(491,679)		(\$491,679)
	Total Revised Fund 105	6,956,909	1,014,557	0	0	0	3,072,525	4,898,941	0	4,898,941
107	SELF INSURED/LIABILITY	1,057,436	4,865	140,640	448,484	(307,844)	490,000	264,457		\$264,457
109	2004 GRT CAPITAL OUTLAY	11,924,451	3,351,562	0	1,122,820	(1,122,820)	12,117,379	2,035,814	559,361	\$1,476,453
	Revision #12	0	0	0	0	0	0	0		\$0
	Total Revised Fund 109	11,924,451	3,351,562	0	1,122,820	(1,122,820)	12,117,379	2,035,814	559,361	1,476,453
113	2009 G.O. BOND ACQ FUND	7,704	0	0	0	0	0	7,704		\$7,704
114	SIDEWALKS REVOLVING LOANS	134,786	1,465	0	0	0	32,360	103,891		\$103,891

ALL FUNDS SUMMARY
BUDGET 2017-2018

1/12TH REQ RSRV
1,236,353
Fund Reserve Policy
487,127
Bal. Remaining

3,801,909

FY18 BUDGET - RESOLUTION 2018-07 (#6) FEBRUARY 13, 2018

FUND NO.	FY 2017-2018 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
115	CORP ESCROW ACCOUNT RESERVE	2,000,000	0	0	0	0	0	2,000,000		\$2,000,000
116	REG WATER SUPPLY TRANS LN	2,886	0	0	0	0	0	2,886		\$2,886
117	2011 JT W/S REF/IMP REVBD	7,053	0	0	0	0	0	7,053		\$7,053
119	2012 GRT REF/IMP REVBD	3,239,079	21,970	448,484	0	448,484	3,540,787	168,746		\$168,746
121	2015 GO BONDS-FUN CENTER	3,214,127	64,297	0	0	0	3,161,121	117,303		\$117,303
122	2015 GO BONDS-STREETS	2,098,043	37,178	0	0	0	1,964,484	170,737		\$170,737
901	HOUSING LOW RENT OPERATING	976,110	831,778	0	0	0	954,049	853,839	197,289	\$656,550
903	HOUSING HOMEOWNERSHIP OPER	763,810	45,887	0	0	0	97,830	711,867	5,339	\$706,528
904	HOUSING CAPITAL FUND PROJECTS	0	290,016	0	0	0	290,016	0		\$0
TOTALS FY2018		84,954,018	67,839,889	31,211,227	31,211,227	0	119,750,758	33,045,473	11,211,470	38,929,807

Prior Resolution 84,954,018 67,356,906 30,960,904 30,960,904 0 118,747,864 33,565,384

6 Preliminary FY18 Budget 2018-07 0 482,983 250,323 250,323 0 1,002,894 (519,911)

Resolution # 2018-07 February 13, 2018

RECURRING/ NON- RECURRING	FUND NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
<u>REVISION #1</u>						
Budget revision is requested to transfer the leased space from City sites for cellular services to Facility Maintenance for Communications enhancements projects in PW1805.						
Non-Recurring	11	GENERAL FUND				
		<i>Revenues</i>				
		011-0000-314.13-40	Rental Fees	40,000	(40,000)	0
	12	INTERNAL SERVICES				
		<i>Revenues</i>				
	PW1805	012-3303-314.13-40	Rental Fees	0	40,000	40,000
		<i>Expenditures</i>				
	PW1805	012-3303-419.44-52	Communications	43,792	22,133	65,925
<u>REVISION #2</u>						
Budget Revision is requested to return funds to General Operating which covered cash deficit in FY17 on CDBG Project GC1402. Reimbursement was received on 7/20/17 and project is now complete.						
Non-Recurring	11	GENERAL FUND				
		<i>Transfers In</i>				
		011-0000-391.19-48	Transfer fr (48) NM CDBG	0	170,512	170,512
	48	NEW MEXICO C.D.B.G				
		<i>Transfers Out</i>				
	GC1402	048-0000-491.18-11	Transfer to (11) General Fund	102,613	67,899	170,512
		048-0000-491.18-11	Transfer to (11) General Fund	0	102,613	102,613
			Total Transfers Out	102,613	170,512	273,125
<u>REVISION #3</u>						
Budget Revision is requested to move the expenditures from Project ED1801 Mainstreet NMFA Grant from Fund 11 General Fund to Fund 105 Economic Development where the associated revenue is setup.						
Non-Recurring	11	GENERAL FUND				
		<i>Expenditures</i>				
	ED1801	011-2400-419.57-34	Contract Services	208,592	(50,000)	158,592
	105	ECONOMIC DEVELOPMENT				
		<i>Expenditures</i>				
	ED1801	105-0407-450.57-34	Contract Services	0	50,000	50,000
<u>REVISION #4</u>						
Budget Revision is requested to correct the revision from 2017-39 from a transfer to and adjusting journal entry.						
Non-Recurring	11	GENERAL FUND				
		<i>Transfers Out</i>				
		011-0000-491.18-24	Transfer to (24) Grant Imp	18,698	(18,698)	0
	24	GRANT CAPITAL IMPROVEMENTS				
		<i>Transfers In</i>				
	PSMI12	024-0000-391.19-11	Transfer fr (11) General Fund	18,698	(18,698)	0
		<i>Revenues</i>				
	PSMI12	024-0000-317.16-13	State Grants	0	18,698	18,698

REVISION #5

Budget Revision is requested to increase revenue and expenditures for scrap funds received from the sale of Code Enforcements Ford Bronco.

Non-Recurring	11	GENERAL FUND				
		<i>Revenues</i>				
		011-3104-316.15-05	Sale of Scrap	0	4,050	4,050
		<i>Expenditures</i>				
	CERCOD	011-3104-429.61-85	CER Equipment Replacement	22,660	4,050	26,710

REVISION #6

In moving the internal service funds back from the General Fund (11) to the Internal Service Fund (12) for FY2018, the full amount of the comprehensive/collision expense of \$50,000 was not budgeted. It is estimated that an additional \$15,000 will be required for FY2018. In order not to adjust allocations, transfer is requested from Fund 96 to Fund 12.

Non-Recurring	12	INTERNAL SERVICES				
		<i>Transfers In</i>				
		012-0000-391.19-96	Transfer fr (96) Self Ins-Fleet	0	15,000	15,000
		<i>Expenditures</i>				
		012-0000-419.58-02	Fleet Insurance	141,896	15,000	156,896
	96	SELF-INSURED FUND				
		<i>Transfers Out</i>				
		096-0000-491.18-12	Transfer to (12) Internal Service	0	15,000	15,000
		<i>Expenditures</i>				
		096-0000-419.58-14	Self Paid Claims	15,000	(10,000)	5,000
		096-3503-419.58-14	Self Paid Claims	<u>41,413</u>	<u>(5,000)</u>	<u>36,413</u>
			Total Expenditures	<u>56,413</u>	<u>(15,000)</u>	<u>41,413</u>

REVISION #7

Budget Revision is requested to increase expenditures for the awards/recognition program. Funds are requested to cover a shortage for the spring event. Funds are requested from fund balance.

	12	INTERNAL SERVICES				
		<i>Expenditures</i>				
		012-1701-415.57-82	Award/Recognition Program	16,141	5,859	22,000

REVISION #8

Budget Revision is requested to decrease revenues for the Tree Grant CS1502. No grant funds were awarded for FY18 as anticipated.

	32	COMMUNITY SERVICES				
		<i>Revenues</i>				
	CS1502	032-6206-317.16-59	Other Grants	5,000	(5,000)	0

REVISION #9

Budget Revision is requested to adjust the amount budgeted for the State Library Aid Grant. The revision is to budget revenue and expenditures for the award amount.

Non-Recurring	11	GENERAL FUND				
		<i>Transfers Out</i>				
		011-0000-491.18-32	Transfer to (32) Comm Serv	3,820,565	11,957	3,832,522
	32	COMMUNITY SERVICES				
		<i>Transfers In</i>				
		032-0000-391.19-11	Transfer fr (11) General Fund	3,820,565	11,957	3,832,522
		<i>Revenues</i>				
		032-7101-317.16-01	State Library Aid	6,000	(6,000)	0
		032-7101-317.16-01	State Library Aid	<u>0</u>	<u>7,598</u>	<u>7,598</u>
			Total Revenue	<u>6,000</u>	<u>1,598</u>	<u>7,598</u>
	LI1802	<i>Expenditures</i>				
		032-7101-455.32-05	Books, Periodicals, Audios	0	7,598	7,598

REVISION #10

Budget Revision is requested to correct the balance of the GO Bond carryover from FY17 to FY18 that was attached to the project during budgeting but not the line. The revision is to correct the error.

Non-Recurring	11	GENERAL FUND				
		<i>Transfers Out</i>				
		011-0000-491.18-32	Transfer to (32) Comm Serv	3,820,565	42,687	3,863,252
	32	COMMUNITY SERVICES				
		<i>Transfers In</i>				
		032-0000-391.19-11	Transfer fr (11) General Fund	3,820,565	42,687	3,863,252
		<i>Expenditures</i>				
		032-7101-455.32-05	Books, Periodicals, Audios	91,147	42,687	133,834

REVISION #11

Budget Revision is requested to increase revenue and expenditures for the State Grant awarded from the Assistance to Firefighters Grant Program. The funds have been awarded to purchase a new fire apparatus.

Non-Recurring	33	FIRE PROTECTION FUND				
		<i>Revenues</i>				
	FD1804	033-0000-317.16-13	State Grants	0	363,637	363,637
		<i>Expenditures</i>				
		033-0000-421.50-50	Equipment	102,895	(49,023)	53,872
	FD1804	033-0000-421.61-85	CER Equipment Replacement	0	412,660	412,660
			Total Expenditures	102,895	363,637	466,532

REVISION #12

Budget Revision is requested to decrease expenditures to close project EN1601 (Abbot Ditch Improvement) and to reallocate the project in Fund 109 Street Capital to EN1701 (SMP 2017).

Non-Recurring	44	TRANSPORTATION				
		<i>Expenditures</i>				
	EN1601	044-9499-990.57-34	Contract Services	20,959	(17,165)	3,794
	EN1601	044-9499-990.57-35	In-house Engineering Fees	8,993	(8,993)	0
	EN1601	044-9499-990.65-52	Drainage Project	397,250	(5)	397,245
			Total Expenditures	427,202	(26,163)	401,039
	109	STREET CAPITAL GRT				
		<i>Expenditures</i>				
	EN1601	109-9003-430.65-29	Street Capital	335,000	(54,717)	280,283
	EN1701	109-9003-430.65-29	Street Capital	496,972	54,717	551,689
			Total Expenditures	831,972	0	831,972

REVISION #13

Budget Revision is to move funds from (81) Water/Sewer Utility Maintenance to (63) Engineering to reimburse Engineering for Dave Busick's Payroll from 7/1/17 to 9/28/17 that should have been paid out of Utility Maintenance Fund 81. The payroll for this employee was budgeted in 81 not 63.

Non-Recurring	63	ENGINEERING				
		<i>Transfers In</i>				
		063-0000-391.19-81	Transfer fr (81) Water/Sewer	213,958	28,865	242,823
		<i>Expenditures</i>				
		063-5005-419.20-02	Operational	178,344	21,625	199,969
		063-5005-419.20-10	Retirement	29,367	2,148	31,515
		063-5005-419.20-12	Retiree Health	4,151	304	4,455
		063-5005-419.20-15	Social Security	16,185	1,625	17,810
		063-5005-419.20-25	Group Health Insurance	17,691	2,167	19,858
		063-5005-419.20-30	Worker's Compensation	5,349	994	6,343
		063-5005-419.20-31	Worker's Comp Fee	32	2	34
			Total Expenditures	251,119	28,865	279,984
	81	WATER/SEWER				
		<i>Transfers Out</i>				
		081-0000-491.18-63	Transfer to (63) Engineering	213,958	28,865	242,823

REVISION #14

Budget Revision is to setup a project for the Dog Canyon Post Closure Fees so that the remaining balance rolls from year to year until final closure in 2030. The original agreement called for total cost of the project to be \$517,750 split 75% City and 25% County. The City's portion of that is \$388,313. The City paid \$133,800 on 2/23/1994 leaving a remaining balance of \$254,513. Expenses were paid again in FY2016 and FY2017 totaling \$67,604.23 leaving a remaining balance of \$186,909 available for FY18.

Non-Recurring	89	ESGRT .0625%				
		<i>Expenditures</i>				
	DC1601	089-0903-434-56-90	Post Closure Reserve Cost	224,360	(37,451)	186,909

REVISION #15

Budget Revision is to correct projects in Fund 105 Economic Development. 105-0407-450.57-28 Incentives has \$731,085 of projects budgeted, but only \$647,246 available on the line. This increase of \$83,839 from Fund Balance will correct the line. PreCheck LEDA Proj #ED1804 will receive \$100,000 from the State of NM and \$50,000 from the City of Alamogordo, from Fund Balance. DAI LLC Leda Proj ED1805 will receive \$357,840 from the City of Alamogordo, from Fund Balance.

Non-Recurring	105	ECONOMIC DEVELOPMENT				
		<i>Revenues</i>				
	ED1804	105-0000-317.16-13	State Grants	0	100,000	100,000
		<i>Expenditures</i>				
		105-0407-450.57-28	Incentives	647,246	83,839	731,085
	ED1804	105-0407-450.57-28	Incentives	0	150,000	150,000
	ED1805	105-0407-450.57-28	Incentives	0	357,840	357,840
		Total Expenditures		647,246	591,679	1,238,925

REVENUES ON RESOLUTION

ITEM #	AMOUNT	TYPE
4	18,698	State Grant
5	4,050	Sale of Vehicle
8	(5,000)	No Grant Award Received FY18 (Tree Grant)
9	1,598	State Library Aid Grant
11	363,637	State Fire Assistance Grant
15	100,000	Economic Development Incentives
	<u>482,983</u>	

EXPENDITURES ON RESOLUTION

ITEM #	AMOUNT	TYPE
1	22,133	Move City sites for cellular service
5	4,050	Sale of vehicle
6	15,000	Collision Insurance
6	(15,000)	Collision Insurance
7	5,859	Award/Recognition Program
9	7,598	State Library Aid Grant
10	42,687	Library GO Bond Carryover
11	363,637	State Fire Assistance Grant
12	(26,163)	Close Project
13	28,865	Reimbursement for employee salary
14	(37,451)	Dog Canyon Post Closure Fee reconciliation
15	591,679	Economic Development Incentives
	<u>1,002,894</u>	

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 02/13/2018

Report Date: 02/08/2018

Report No: 7.

Submitted By: Bob Johnson

Subject: Consider, and act upon, award of Public Works Bid No. 2017-017 to Mesa Verde Enterprises, Inc., related to the Effluent Storage Pond P1-3 Improvements - Desert Lakes Golf Course, in an amount not to exceed \$253,129.48, including NMGRT. *(Bob Johnson, Engineering Manager)*

Fiscal Impact: \$253,129.48

Amount Budgeted: \$292,065.00

Fund: 119-6199-990.66-01 CS2033

Additional Fiscal Impact:

Recommendation: Approve the award.

Background: The work will consist of reshaping and covering of the pond liner edges with rip-rap, including additional fill and geoweb material, for ponds 1 through 3 at the Desert Lakes Golf Course.

The project was advertised on December 17, 2017. Bids were opened on January 18, 2018 at 2:00 p.m. with three (3) responsive bids received: Mesa Verde Enterprises, Inc.; La Luz Dirt & Paving, LLC; and Advanced Environmental Solutions, Inc.

Please refer to the attached bid tabulation.

BID TABULATION
REHAB EFFLUENT STORAGE PONDS - DESERT LAKES GOLF COURSE
PUBLIC WORKS BID NO. 2017-017
JANUARY 18, 2018

ITEM NO.	QTY	UNIT	DESCRIPTION	Engineer's Opinion of Probable Construction Cost		Mesa Verde Enterprises, Inc.		La Luz Dirt & Paving, LLC		Advanced Environmental Solutions, Inc.	
				UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
1	1	LS	Mobilization/Demobilization	\$20,000.00	\$20,000.00	\$12,496.12	\$12,496.12	\$12,380.00	\$12,380.00	\$8,500.00	\$8,500.00
2	8800	SF	Pond P1 Additional 60-Mil Liner	\$0.85	\$7,480.00	\$1.71	\$15,048.00	\$1.65	\$14,520.00	\$2.19	\$19,272.00
3	10000	SF	Pond P1 Geoweb Material	\$1.60	\$16,000.00	\$2.98	\$29,800.00	\$2.90	\$29,000.00	\$4.86	\$48,600.00
4	1	LS	Pond P1 Pond Edge Grading	\$6,500.00	\$6,500.00	\$3,237.70	\$3,237.70	\$6,358.00	\$6,358.00	\$3,755.00	\$3,755.00
5	140	CY	Pond P1 Rip Rap River Rock 2"-4"	\$75.00	\$10,500.00	\$38.85	\$5,439.00	\$54.05	\$7,567.00	\$37.44	\$5,241.60
6	75	CY	Pond P1 Engineered Fill, Borrow, Haul, & Compaction	\$30.00	\$2,250.00	\$67.86	\$5,089.50	\$82.84	\$6,213.00	\$49.57	\$3,717.75
7	1	LS	Pond P1 Pond Fill Feature, Detail C1, Sheet C-501	\$7,500.00	\$7,500.00	\$10,530.26	\$10,530.26	\$5,000.00	\$5,000.00	\$3,890.00	\$3,890.00
8	13650	SF	Pond P2 Additional 60-Mil Liner	\$0.85	\$11,602.50	\$1.30	\$17,745.00	\$1.27	\$17,335.50	\$1.76	\$24,024.00
9	16800	SF	Pond P2 Geoweb Material	\$1.60	\$26,880.00	\$2.76	\$46,368.00	\$2.68	\$45,024.00	\$3.79	\$63,672.00
10	1	LS	Pond P2 Pond Edge Grading	\$9,000.00	\$9,000.00	\$3,237.70	\$3,237.70	\$9,300.00	\$9,300.00	\$5,455.00	\$5,455.00
11	225	CY	Pond P2 Rip Rap River Rock 2"-4"	\$75.00	\$16,875.00	\$38.77	\$8,723.25	\$49.58	\$11,155.50	\$37.51	\$8,439.75
12	125	CY	Pond P2 Engineered Fill, Borrow, Haul, & Compaction	\$30.00	\$3,750.00	\$65.98	\$8,247.50	\$58.43	\$7,303.75	\$53.28	\$6,660.00
13	19900	SF	Pond P3 Geoweb Material	\$1.65	\$32,835.00	\$2.76	\$54,924.00	\$2.68	\$53,332.00	\$4.08	\$81,192.00
14	1	LS	Pond P3 Pond Edge Grading	\$2,500.00	\$2,500.00	\$3,237.70	\$3,237.70	\$10,230.00	\$10,230.00	\$6,295.00	\$6,295.00
15	278	CY	Pond P3 Rip Rap River Rock 2"-4"	\$75.00	\$20,850.00	\$36.89	\$10,255.42	\$49.30	\$13,705.40	\$38.88	\$10,808.64
NMGRT (8%)					\$194,522.50		\$234,379.15		\$248,424.15		\$299,522.74
					\$15,561.80		\$18,750.33		\$19,873.93		\$23,961.82
					\$210,084.30		\$253,129.48		\$268,298.08		\$323,484.56

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 02/13/2018

Report Date: 02/07/2018

Report No: 8.

Submitted By: Bob Johnson

Subject: Consider, and act upon, Change Order No. 5, Public Works Bid No. 2017-001, to Smithco Construction, Inc. related to the 1-MGD Brackish Water Treatment Facility project, in an amount not to exceed \$12,039.20, including NMGRT. *(Bob Johnson, Engineering Manager)*

Fiscal Impact: \$12,039.20

Amount Budgeted: \$9,202,614.00

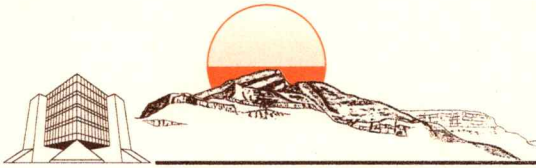
Fund: 054-0099-990.67-74 PW1406

Additional Fiscal Impact:

Recommendation: Approve the Change Order.

Background: This Change Order adds the following:

1. Trenching and 4" communication conduit installation, based on Century Link requirements.
2. Increase the materials testing allowance by \$5,000.00.



City of Alamogordo



Engineering Dept. • 1376 East Ninth St. • Alamogordo, NM 88310 • (575) 439-4337 • FAX (575) 439-4343

CONTRACT CHANGE ORDER

CHANGE ORDER NO. 5

1-MGD BRACKISH WATER TREATMENT FACILITY

PUBLIC WORKS PROJECT NO. 2017-001

DATE: FEBRUARY 5, 2018

CONTRACTOR: SMITHCO CONSTRUCTION, INC.
P.O. BOX 45
CABALLO, NM 87931

OWNER: CITY OF ALAMOGORDO
1376 E. NINTH ST.
ALAMOGORDO, NM 88310

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS:

1. Trenching and 4" communication conduit installation, based on Century Link requirements.
2. Increase the materials testing allowance by \$5,000.00.

The contract performance period remains unchanged.

REVISED CONTRACT AMOUNT

1. Original Contract Amount	\$8,778,400.00*
2. Total Contract Amount Including Previously Approved Change Orders.....	\$9,076,756.99*
3. Amount of this Change Order (increase).....	\$ 11,147.41*
4. Total Revised Contract Amount to Date	\$9,087,904.40*

* excludes New Mexico Gross Receipts Tax.

The work covered by this order shall be performed under the same terms and conditions as that included in the original contract.

CHANGE ORDER RECOMMENDATION FOR APPROVAL:

BY: 
Engineer

02/05/2018
Date

CHANGE ORDER ACCEPTED AND APPROVED:

BY: 
Contractor

2-7-18
Date

CHANGE ORDER APPROVED BY CITY MANAGER/CITY COMMISSION:

BY: _____
City Manager

Date

BY: _____
City Attorney

Date

Change Order Request

COR #13



6 King Canyon Loop
Caballo, NM 87931

Project:

City of Alamogordo

1MGD Brackish Water Treatment Facility

Submitted: Thursday, November 16, 2017

Location	Sheet	Date of Occurance	RFI
Building Site	E4	Future	N/A

Inquiry: At the pre-construction meeting, it was noted by Centurylink that their closest connection point for telephone was further away from the administration building than what was shown on the plans. Polson & Grady is responsible for trenching and installing conduit from the telephone backplane to the nearest connection point. This COR is for additional footage less what was originally included in the contract.

See attached proposal from Polson & Grady for further information & details.

1	Direct Labor	\$	66.00
2	Indirect Cost	\$	30.25
3	Travel	\$	7.00
4	Equipment	\$	50.28
5	Materials	\$	-
6	Subcontracts	\$	5,880.00
7	Other (Bond)	\$	90.85
8	S-Total	\$	6,124.38
9	Profit & Overhead	\$	23.03
10	Total	\$	6,147.41

COMMENTS:

This change will require 2 Additional Calendar Days

DESCRIPTION			COR #13
	Rate	HOURS	TOTAL
Project Manager	\$ 33.00	2	\$ 66.00
Superintendent	\$ 36.25		\$ -
Foreman	\$ 32.02		\$ -
Carpenter/Lather	\$ 32.02		\$ -
Cement Mason	\$ 29.74		\$ -
Ironworker	\$ 40.18		\$ -
Plumber/Pipefitter	\$ 42.69		\$ -
Operator Group I	\$ 23.50		\$ -
Operator Group II	\$ 24.59		\$ -
Operator Group III	\$ 25.24		\$ -
Operator Group IV	\$ 25.45		\$ -
Operator Group V	\$ 25.51		\$ -
Laborer I	\$ 23.05		\$ -
Subtotal			\$ 66.00
Labor Burden @ 45.83%			\$ 30.25
Labor Total		2	\$ 96.25
Travel/Perdiem	\$ 3.50	2	\$ 7.00
420 Cat Hoe	\$40.93		\$ -
Cat 345 Excavator	\$194.74		\$ -
Welding Truck	\$40.14		\$ -
Cat D6K Dozer	\$77.51		\$ -
320 Cat Excavator	\$89.11		\$ -
Supt/Fore Truck	\$25.14	2	\$ 50.28
Crew Truck	\$25.14		\$ -
Blade	\$85.32		\$ -
Bonding Tools	\$75.00		\$ -
Forklift	\$40.93		\$ -
950H Wheel Loader	\$69.96		\$ -
Equipment Total			\$ 50.28
Materials Total:			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Sub Contract:			\$ 5,880.00
Polson & Grady (Quote Attached)	\$ 5,600.00	1	\$ 5,600.00
Profit & Overhead @ 5%			\$ 280.00
Subtotal Labor, Equipment & Materials			\$ 153.53
Profit & Overhead @ 15%			\$ 23.03
Sub Contract:			\$ 5,880.00
Subtotal			\$ 6,056.56
Bond			\$ 90.85
TOTAL			\$ 6,147.41

Polson & Grady, Ltd.

REFRIGERATION - PLUMBING - HVAC - ELECTRICAL - UTILITIES LICENSE # 15370

TELEPHONE (575) 437-6484
FAX (575) 434-6721
1001 ZUNI DRIVE, SUITE A
ALAMOGORDO, NM 88310
pg@polsonandgrady.com

Smithco Construction Company

11/15/17

Attn: Bryce Smith

RE: 1-MGD Brackish Groundwater Treatment Facility
Proposed Change Order to Re-Route & Extend the Phone Conduits

Bryce,

See requested pricing to extend 4" underground phone conduits from building to new required location. All work will be installed per Centurylink standards.

See cost attached cost breakout and site drawing.

Total Electrical Cost: **\$5,600.00**

Sincerely,

Mark Berry

Mark Berry
Vice-President of Electrical Division

**Polson & Grady Electrical
PO Drawer 1909**

Alamogordo, New Mexico 88311-1909

Contractor's Summary

Project: 1-MGD Brackish Water

Location: Alamogordo, NM 88310

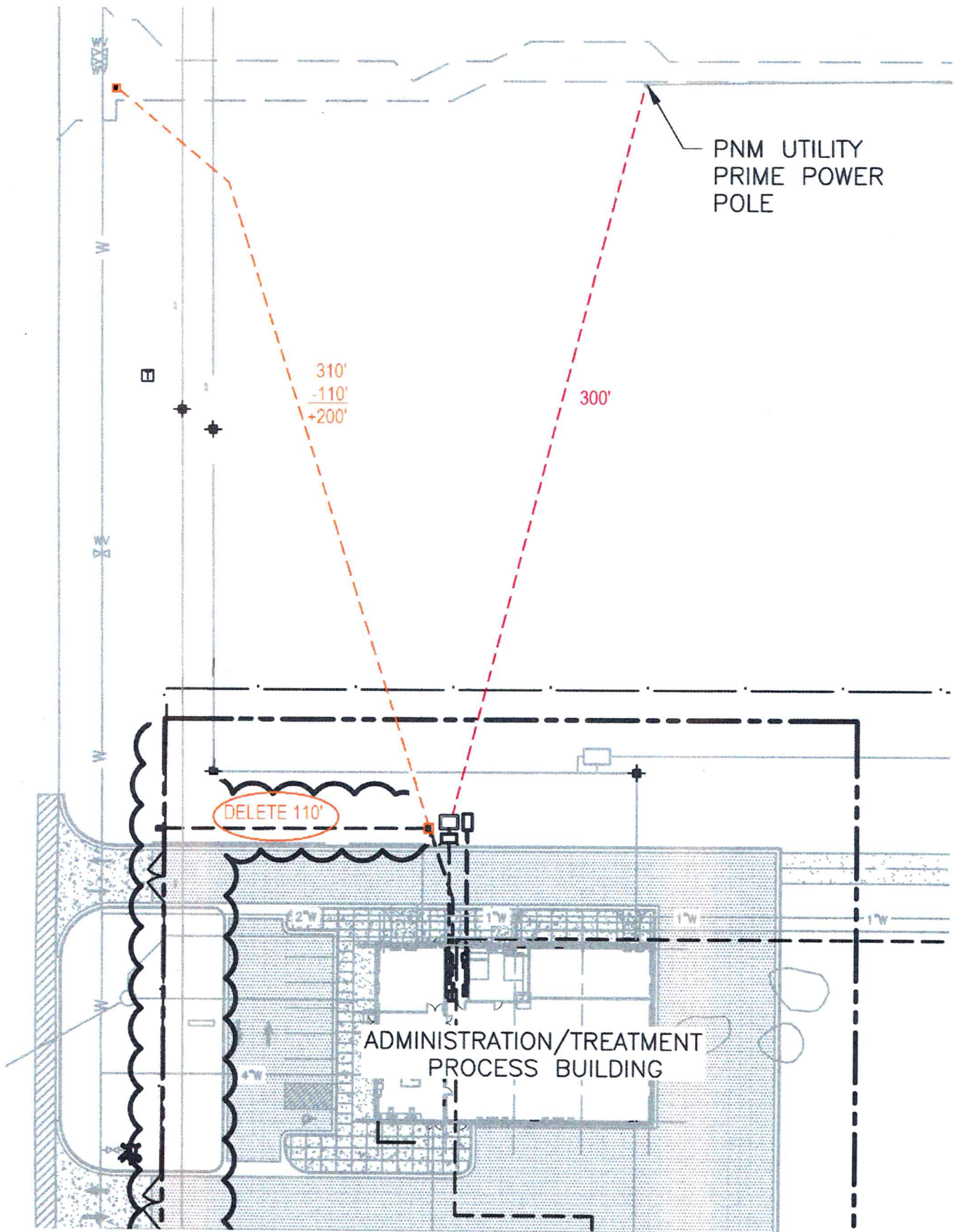
Date: November 15, 2017

Scope of Work Description:

ELECTRICAL: Extend Phone Conduits per Centurylink.

[illegible]

Note: Phone Conduits will be installed per Centurylink standards to include 2-runs of 4" schd 40 PVC in 36" deep ditch without concrete incasement.



TYPE "B" - GENERAL BUILDING

Effective January 1, 2016

Trade Classification	Base Rate	Fringe Rate	Apprenticeship
Asbestos Worker - Heat & Frost Insulator	31.26	11.11	0.50
Boilermaker	21.77	3.98	0.50
Bricklayer/Blocklayer/Stonemason	23.32	7.30	0.50
Carpenter/Lather	23.40	8.18	0.50
Cement Mason	19.61	9.57	0.50
Electricians			
Outside Classifications			
Groundman	21.28	10.32	0.50
Equipment Operator	30.54	12.64	0.50
Lineman/Tech	35.93	13.98	0.50
Cable Splicer	39.52	14.88	0.50
Inside Classifications			
Wireman/Technician	29.90	9.75	0.50
Cable Splicer	32.89	9.84	0.50
Sound Classifications			
Installer	23.39	8.31	0.50
Technician	28.95	7.52	0.50
Soundman	27.01	8.31	0.50
Elevator Constructor	38.37	28.08	0.50
Elevator Constructor Helper	26.86	28.08	0.50
Glazier	20.15	3.65	0.50
Ironworker	26.50	13.68	0.50
Painter (Brush/Roller/Spray)	16.00	5.18	0.50
Paper Hanger	16.00	5.18	0.50
Drywall Finisher/Taper	23.40	8.18	0.50
Plasterer	21.39	7.66	0.50
Plumber/Pipefitter	31.14	11.55	0.50
Roofer	15.18	0.50	0.50
Sheetmetal Worker	28.28	15.37	0.50
Soft Floor Layer	23.40	8.18	0.50
Sprinkler Fitter	27.95	17.87	0.50
Tile Setter	14.80	1.20	0.50
Tile Setter Helper	13.00	1.02	0.50
Laborers			
Group I	15.68	5.40	0.50
Group II	16.33	5.40	0.50
Group III	17.30	5.40	0.50
Group IV	19.53	5.40	0.50
Group V	17.60	5.40	0.50
Group VI	17.75	5.40	0.50
Operators			
Group I	19.57	6.00	0.50
Group II	21.53	6.00	0.50
Group III	21.95	6.00	0.50
Group IV	22.35	6.00	0.50
Group V	22.52	6.00	0.50
Group VI	22.71	6.00	0.50
Group VII	22.82	6.00	0.50
Group VIII	25.56	6.00	0.50
Truck Drivers			
Group I	14.76	6.25	0.50
Group II	15.00	6.25	0.50
Group III	15.50	6.25	0.50
Group IV	15.51	6.25	0.50
Group V	15.60	6.25	0.50
Group VI	15.75	6.25	0.50
Group VII	15.90	6.25	0.50
Group VIII	16.11	6.25	0.50
Group IX	16.32	6.25	0.50

NOTE: SUBSISTENCE, ZONE AND INCENTIVE PAY APPLY ACCORDING TO THE PARTICULAR TRADES COLLECTIVE BARGAINING AGREEMENT. DETAILS ARE LOCATED AT WWW.DWS.STATE.NM.US.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 02/13/2018

Report Date: 02/07/2018

Report No: 9.

Submitted By: Kitty Williams

Subject: Consider, and act upon, GRIP (Gross Receipts Investment Program) application by Solid Cap Properties for the construction of Hobby Lobby. (*Petria Schreiber, City Attorney*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve application of Solid Cap Properties for GRIP reimbursement for construction costs for construction of Hobby Lobby building.

Background: Application submitted by Solid Cap Properties for GRIP reimbursement for the construction of the Hobby Lobby building.

**APPLICATION FOR GROSS RECEIPTS TAX ABATEMENT
CITY OF ALAMOGORDO, NEW MEXICO**

FILING INSTRUCTIONS:

This filing acknowledges familiarity and assumed conformance with "Ordinance No. 1379, and Ordinance No. 1505, Gross Receipts Investment Program" ("GRIP"). This application will become part of any later agreement or contract and knowingly false representations thereon will be grounds for the voiding of any later agreement or contract.

ORIGINAL COPY OF THIS APPLICATION AND ATTACHMENTS SHOULD BE SUBMITTED TO:

CITY ATTORNEY
CITY OF ALAMOGORDO
1376 EAST 9TH STREET
ALAMOGORDO, NM 88310

PART 1 - APPLICANT INFORMATION

Business Name: Solid Cap Properties, LLC
Submittal Date: Amended application 1.22.18
Address/City: 3199 N. White Sands Blvd., Alamogordo, NM 88310
Name/Address/Phone of Business Contact on this Project: Hobby Lobby,
3195 N. White Sands Blvd., Alamogordo; Fred Griffith 707.834.0666

Business Owner ☐ Developer ☒
Type of Business: Corporation ☐ Partnership ☐
Proprietorship ☐ Limited Liability Company ☒

PART II - PROJECT INFORMATION

This application is for a: New Business ☒ Expanding Existing Business ☐
Type of Activity: Commercial ☐ Retail ☒
Attach a brief company overview, including a brief description of the product(s) and/or services, years in respective industry, and major clients/buyers of company's products and/or services.
Attachment Yes ☒ craft store

Attach a brief description of the product(s) and/or services that will be produced or sold in Alamogordo? Attachment Yes ☒
Type of Construction: New Construction ☒ Rehabilitation of Existing Structure ☐

Proposed Facility Address and Legal Description: (See Exhibit A)
3195 N. White Sands Blvd., Alamogordo, NM
Attach a map showing site: (See Exhibit B)

PART III - PROJECT DESCRIPTION

PLEASE COMPLETE AND SUBMIT THE FOLLOWING FOR THE PROJECT:

Brief description of work: Prepare site and construct 55,000 sq. ft building

Please attach a statement:

- 1) describing the contractor's physical presence in the City sufficient to subject the project to Local Option Gross Receipts Tax;
- 2) describing preference and priority the contractor gave to local manufacturers, suppliers, vendors, contractors and labor, or if local preference and priority not reasonably possible to do so without significant added expense, substantial inconvenience, or sacrifice in operating efficiency, describing added expense, substantial inconvenience, or sacrifice in operating efficiency;
- 3) providing a list of local manufacturers, suppliers, vendors, contractors and labor used or to be used in this project; and
- 4) providing a list of personal property for which abatement is requested.

Total estimated cost of the expansion or new construction: \$ 3.5 million

Include documentation to support cost of improvements. Acceptable examples are:

- 1) A notarized list identifying the general categories of the work completed, the date the work was completed, and each category's expense.
- 2) Estimate/contract with contractor completing the project.
- 3) The Affidavit of the draw payments of the construction contract. (Please ensure that the affidavit includes a description of the work completed.)
- 4) Settlement Statement of the bank loan taken out for the construction costs.

You must document that the value of the expansion or new construction exceeds \$50,000.00.

PART IV - ECONOMIC IMPACT INFORMATION

A. Estimated cost of improvements: \$3.5 million

B. Permanent employment estimates:

If existing facility, the current employment level: _____

Estimated number of new jobs created: 60 fulltime, 20 part time

C. Construction employment estimates:

Construction to start: Month: June Year: 2017

Construction to be completed: Month: May Year: 2018

Number of construction jobs anticipated:

At start: 6-12 Peak: 6-12 Finish: 6-12

D. Estimated property tax base value increase:

Valuation of existing property as of January 1, preceding this application:

LAND IMPROVEMENTS

\$ 0 \$ 0

Estimated value of property upon completion of the project subject.

LAND

IMPROVEMENTS

\$ _____

\$ _____

unable to estimate

Estimated Gross Receipt Taxes generated by the business prior to the expansion or construction. \$ 0

Estimated Gross Receipt Taxes to be generated by the business after the expansion or construction. \$ 5 million

I declare under the penalties of falsification that this application, including all enclosed documents and statements, has been examined by me, and to the best of my knowledge and belief is true, correct, and complete.

1/26/18
Date


Signature of Applicant

RECEIVED

APR 20 2017

CITY CLERK

APPLICATION FOR GROSS RECEIPTS TAX ABATEMENT
CITY OF ALAMOGORDO, NEW MEXICO

FILING INSTRUCTIONS:

This filing acknowledges familiarity and assumed conformance with "Ordinance No. 1579, Gross Receipts Investment Program" ("GRIP"). (Copy attached). NOTE: This application will become part of any later agreement or contract and knowingly false representations thereon will be grounds for the voiding of any later agreement or contract.

ORIGINAL COPY OF THIS APPLICATION AND ATTACHMENTS SHOULD BE
SUBMITTED TO:

CITY MANAGER
CITY OF ALAMOGORDO
1376 EAST 9TH STREET
ALAMOGORDO, NM 88310

PART I - APPLICANT INFORMATION

- A. Business Name: SOLID CAP PROPERTIES, LLC
B. Submittal Date: 4/20/17
C. Address/City: Alamogordo, NM 88310
D. Name/Address/Phone of Business Contact on this Project:
HOBBY LOBBY • 3195 White Sands Blvd, Foothills
E. Business Owner ☒; Developer ☒ and Owner ☒; Tenant ()
F. Type of Business: Corporation () ; Partnership () ; Proprietorship () ;
Limited Liability Company ☒; Other Legal Entity ()

(707) 834-0666

PART II - PROJECT INFORMATION

- A. This application is for a: New Business ☒; Expanding Existing Business ()
B. Type of Activity: Commercial () ; Retail ☒
C. Attach a brief company overview, including a brief description of the product(s) and/or services, years in respective industry, and major clients/buyers of company's products and/or services. Attachment Yes or No (circle one) See Hobby Lobby WEB SITE
D. Attach a brief description of the product(s) and/or services that will be produced or sold in Alamogordo? Attachment ☒ Yes ☒ No (circle one) See Hobby Lobby WEB SITE
E. Type of Construction: New Construction ☒; Rehabilitation of Existing Structure ()
F. Proposed Facility Address and Legal Description: (See Exhibit A) 3195 White Sands Blvd
G. Attach a map showing site: (See Exhibit B) Alamogordo, NM 88310

PART III - PROJECT DESCRIPTION

PLEASE COMPLETE AND SUBMIT THE FOLLOWING FOR THE PROJECT:

A. Brief description of Work: Prepase Site Const. 55,000+ Bldg.

B. Please attach a statement: (1) describing the contractor's physical presence in the City sufficient to subject the project to Local Option Gross Receipts Tax; (2) describing preference and priority the contractor gave to local manufacturers, suppliers, vendors, contractors and labor, or if local preference and priority not reasonably possible to do so without significant added expense, substantial inconvenience, or sacrifice in operating efficiency, describing added expense, substantial inconvenience, or sacrifice in operating efficiency; (3) providing a list of local manufacturers, suppliers, vendors, contractors and labor used or to be used in this project; and (4) providing a list of personal property for which abatement is requested.

SEE National Construction Co

- * Total cost of the expansion or new construction: \$ See Appraisal Harris Blankinship
Include documentation to support cost of improvements. Acceptable examples are:
1) A notarized list identifying the general categories of the work completed, the date the work was completed, and each category's expense. SEE National Const.
2) The Affidavit of the draw payments of the construction contract. (Please ensure that the affidavit includes a description of the work completed.) 1st National Bank of Alamogordo
3) Settlement Statement of the bank loan taken out for the construction costs. Deborah Romero

NOTE: You must document that the value of the expansion or new construction exceeds \$50,000.00.

505-652-9848

PART IV - ECONOMIC IMPACT INFORMATION

A. Estimated cost of improvements: ± \$6MM ??

B. Permanent employment estimates:

If existing facility, the current employment level:

Estimated number of new jobs created: (60) Full-Time: (20) Part-Time

C. Construction employment estimates:

Construction to start: Month: 6/1/17 Year: 2017

Construction to be completed: Month: JAN Year: 2018

Number of construction jobs anticipated: () Full-Time: () Part-Time

At start:

Peak:

Finish:

SEE Nat. Const.

* D. Estimated property tax base value increase:

(1) Valuation of existing property as of January 1, preceding this application:

LAND

IMPROVEMENTS

\$ See Appraisal

(2) Estimated value of property upon completion of the project subject.

LAND

IMPROVEMENTS

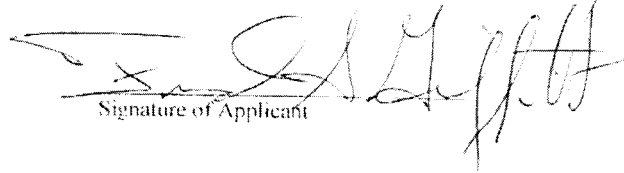
\$ See Appraisal

(3) Estimated Gross Receipt Taxes generated by the business prior to the expansion or construction. \$?

(4) Estimated Gross Receipt Taxes to be generated by the business after the expansion or construction. \$?

I declare under the penalties of falsification that this application, including all enclosed documents and statements, has been examined by me, and to the best of my knowledge and belief is true, correct, and complete.

4/20/17
Date


Signature of Applicant

OTERO COUNTY ASSESSOR'S OFFICE

Property Profile

Account: R057515	Tax Year: 2018	Active
Mill Levy 32.385000	Version: 01/01/2018	Account Type: B
Estimated Tax: \$3,612.88	Parcel: 01N4055092015206	Area ID: 01_NR
		Previous ID: N/A

Owners Name and Mailing Address

SOLID CAP PROPERTIES LLC
C/O ANITA ARTALEJO
1500 WEST MALONEY

Property Location

Situs: 3195 N WHITE SANDS BLVD
City, State, Zip: ALAMOGORDO, NM 88310
Neighborhood: C32

Legal Description

Subd: WHITE SANDS MALL REPLAT #1 Lot: 2 - 4.802 ACRES MORE OR LESS

Assessment Information

2018 Tax Year	Full Value	Assessed Value	Gross Sq Ft	Acres	Taxable
Land:	334,680	111,560		4.802	
Improvements:					
Exemptions:		0			
Total:	334,680	111,560		4.802	111,560

2017 Tax Year	Full Value	Assessed Value	Gross Sq Ft	Acres	Taxable
Land:	0	0			
Improvements:					
Exemptions:					
Total:	0	0			0

Public Remarks

Photograph

Building Sketch

Book - Page	Reception #	Grantor	Grantee	Date
	201701552	WHITE SANDS MALL LLC	SOLID CAP PROPERTIES LLC	02/28/2017
	201702736			04/06/2017
	201704612			06/09/2017
	201702678			04/05/2017
B: 0393 P: 0946	03930946	LEASE		
B: 0394 P: 0593	03940593			
B: 0396 P: 0202	03960202			
B: 0398 P: 0421	03980421			
B: 0398 P: 0542	03980542			
B: 0404 P: 0349	04040349			
B: 00PG P: 0000	00PG0000			
B: 0409 P: 0841	04090841			
B: 0409 P: 0852	04090852			
B: 0409 P: 0855	04090855			
B: 0410 P: 0300	04100300			
B: 0413 P: 0096	04130096			
B: 0432 P: 0418	04320418			
B: 0436 P: 0584	04360584			
B: 0466 P: 0363	04660363			
B: 0484 P: 0144	04840144			
B: 0484 P: 0143	04840143			
B: 0559 P: 0758	05590758			
B: 0566 P: 0257	05660257			
B: 0566 P: 0260	05660260			
B: 0690 P: 0171	06900171			
B: 0792 P: 0937	07920937			
B: 0841 P: 0795	08410795			

- [Account Search](#)
- [My Reports](#)
- [Help](#)
- [Logout Public](#)

Account: R057515

Location

Parcel Number 01N4055092015206

Tax Area 01_NR

Situs Address 3195 N WHITE SANDS BLVD

Legal Summary Subd: WHITE SANDS MALL
REPLAT #1 Lot: 2 - 4.802 ACRES MORE OR
LESS

Owner Information

Owner Name SOLID CAP PROPERTIES LLC

In Care Of Name ANITA ARTALEJO

Owner Address 1500 WEST MALONEY
GALLUP, NM 87301

Assessment History

Actual (2018) \$334,680

Primary Taxable \$111,560

Tax Area: 01_NR **Mill Levy:**
32.385000

Type	Actual	Assessed	Acres
Non-Residential Land	\$334,680	\$111,560	4.802

Transfers

Sale Date

Sale Price

Doc Description

[Deed](#)

[Deed](#)

[Deed](#)

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[02/26/2017](#)

[Warranty Deed](#)

[AFFIDAVIT](#)

[Plat](#)

[Plat](#)

Tax History

Images

Tax Year

Taxes

*2018

\$3,612.88

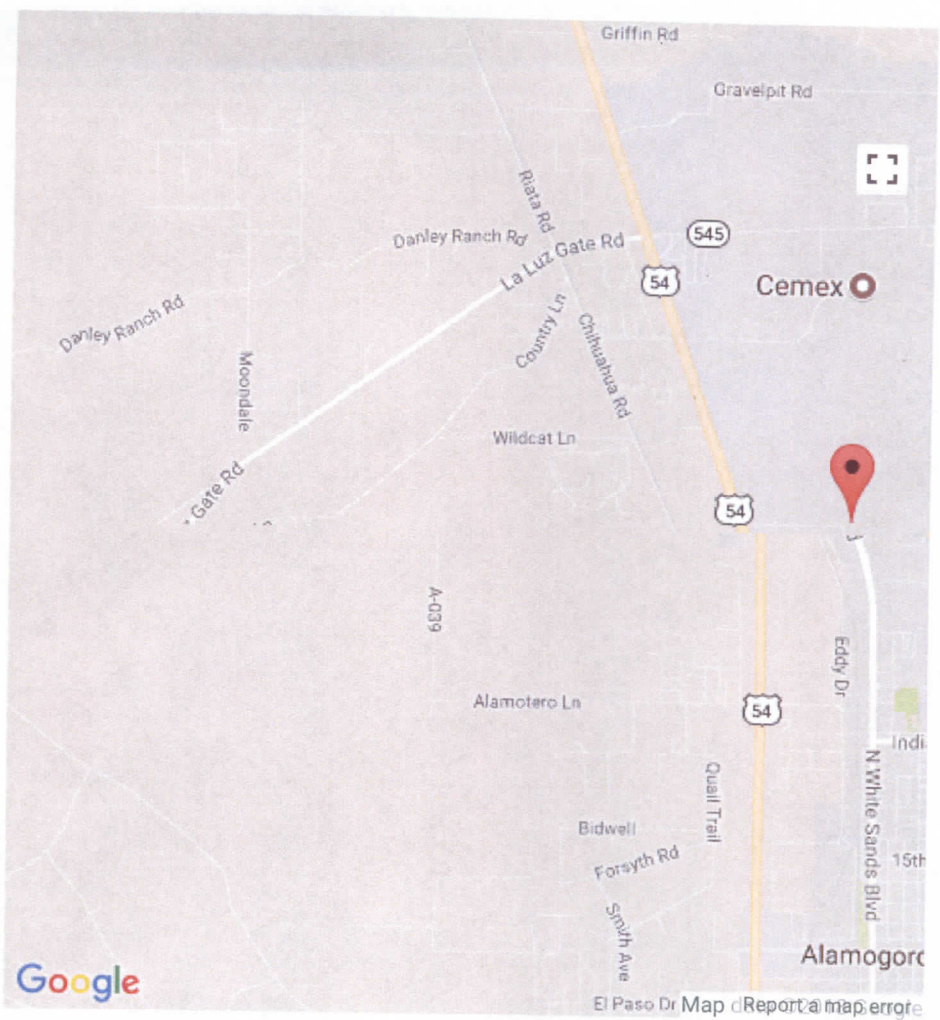
2017

No Tax Values

- [Map](#)
- [GIS](#)

* Estimated

Focusing On: 3195 N WHITE SANDS BLVD ALAMOGORDO 88310



40% OFF ONE ITEM - GET COUPON

Shop Departments

Search Keyword or Item #

[Home](#) | [About Us](#) | [Our Story](#)

About Us

Our Story

In 1970, David and Barbara Green took out a \$600 loan to begin making miniature picture frames out of their home. Two years later, the fledgling enterprise opened a 300-square-foot store in Oklahoma City, and Hobby Lobby was born. Today, with more than 800 stores, Hobby Lobby is the largest privately owned arts-and-crafts retailer in the world with approximately 32,000 employees and operating in forty-seven states.

Hobby Lobby is primarily an arts-and-crafts store but also includes hobbies, picture framing, jewelry making, fabrics, floral and wedding supplies, cards and party ware, baskets, wearable art, home accents and holiday merchandise.

Corporate headquarters include a 9.2 million-square-foot manufacturing, distribution, and office complex in Oklahoma City.

Affiliated companies include Hemispheres, carrying unique home furnishings and accessories from around the world, and Mardel Christian and Education Supply, offering books, Bibles, gifts, church and education supplies as well as homeschooling curriculum. Hobby Lobby also maintains offices in Hong Kong, Shenzhen, and Yiwu, China.

What began as a \$600 start-up, continues to grow and expand—enabling customers across the nation to live a creative life®.



We are committed to:

- Honoring the Lord in all we do by operating the company in a manner consistent with Biblical principles.
- Offering our customers exceptional selection and value.
- Serving our employees and their families by establishing a work environment and company policies that build character, strengthen individuals, and nurture families.
- Providing a return on the family's investment, sharing the Lord's blessings with our employees, and investing in our community.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 02/13/2018

Report Date: 02/07/2018

Report No: 10.

Submitted By: Petria Schreiber

Subject: Consider, and act upon, Resolution 2018-08 to approve the Rules of Conduct for City Commission Meetings. (*Petria Schreiber, City Attorney*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the Rules of Conduct.

Background: These Rules of Conduct were established originally in February of 2012 and last reviewed in 2014. The Rules of Conduct set out specific guidelines for both the Commissioners and the public for how commission meetings will be conducted, and gives clear cues on how to be heard in an appropriate manner.

RESOLUTION NO. 2018-08

CITY OF ALAMOGORDO RULES OF CONDUCT FOR CITY COMMISSION MEETINGS

WHEREAS, the City of Alamogordo, New Mexico, and its City Commissioners wish to conduct business at public meetings in an orderly and judicious fashion;

WHEREAS, the City Commission wishes for the public to be notified on how such business is to be conducted at commission meetings;

WHEREAS, the City Commission finds that rules of conduct are necessary to keep order and inform the public of the meeting structure;

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Alamogordo, New Mexico, that the following Rules of Conduct for City Commission meetings are hereby adopted:

RULE 1. RULES OF ORDER.

Except as otherwise provided by these rules, the City Charter, the Municipal Code, or applicable provisions of State law, the procedures of the City Commission shall be governed by using the latest revised edition of Roberts Rules of Order as a guideline.

The City Commission rules, or any one thereof, may be suspended by a majority vote of the Commission members present.

RULE 2. TIME AND PLACE FOR HOLDING REGULAR MEETINGS.

Pursuant to the provisions of Article VII, Section 5 of the Alamogordo City Charter, the City Commission shall establish the dates, time and place for holding regular meetings of the City Commission.

RULE 3. QUORUM AND ACTION.

A majority of incumbent Commission members shall constitute a quorum for the transaction of business. Except as otherwise provided in the Charter, other laws or these rules, action shall be taken by a majority vote of the entire membership of the City Commission. However, in the case of a quasi-judicial hearing, if only four Commission members are participating, the applicant or appellant shall be entitled to request and receive a continuance of the hearing, until such time as five Commission members are participating.

Whenever any Commission member questions the presence of a quorum, the Presiding Officer shall forthwith direct the City Clerk to call the roll, each Commission member shall respond when his or her name is called and the Clerk shall announce the result. Such proceedings shall

be without debate, but no Commission member who is speaking may be interrupted by a question as to the presence of a quorum.

The Commission may also establish standing subcommittees of its members to address designated areas of City business on the Commission's behalf and may establish ad hoc committees to formulate reports or recommendations on particular matters.

RULE 4. MEETINGS TO BE PUBLIC - EXCEPTION FOR CLOSED EXECUTIVE SESSIONS.

As required by the Open Meetings Act, NMSA, 1978, §et seq., all regular and special meetings of the City Commission shall be public, provided, however, the City Commission may meet in Closed Executive Session from which the public is excluded, for those purposes authorized by the Act.

No Commission member, employee of the City, or any other person present during a Closed Executive Session of the City Commission shall disclose to any person the content or substance of any communication which took place during the Closed Meeting unless the disclosure is required by law.

RULE 5. AGENDA.

- a) The City Clerk shall consult with the City Manager and Mayor in the preparation of the Agenda.
- b) The Agenda and all available supporting documents shall be delivered to Commission members on or before Friday preceding the Tuesday City Commission meeting to which it pertains.
- c) Any Commission member or the City Manager may direct that any matter within the City Commission's jurisdiction be placed upon the Agenda. Commission members should endeavor to submit agenda items by noon on Tuesday in order to ensure that matters will be added to the agenda for the following Tuesday. By majority vote Commissioner's can remove items from the agenda.
- d) Agenda items may be combined with other items on the agenda in order to ensure that the public's business is handled efficiently and conveniently.
- e) The City Clerk shall post the Agenda as required by the Open Meetings Act.
- f) No action shall be taken on any item not appearing on the posted Agenda unless the item is added to the Agenda in the manner required by the Open Meetings Act.
- g) Written requests to the City Commission shall be received and opened by the City Clerk or his or her designee and either shall be transmitted to the appropriate board, commission or staff member or shall be placed on the Agenda if City Commission consideration is deemed appropriate. Written requests shall be scheduled for Commission consideration at the earliest convenient meeting, taking into consideration the length and content of meeting agendas. Members of the public submitting written requests shall be advised of how their request is being handled. No communication shall be placed on an Agenda if it contains material that:

- 1) Is profane.
- 2) Is potentially slanderous or libelous.
- 3) Advocates or opposes the candidacy of any person or party for any elective office.
- 4) Is primarily an advertisement or promotion or advancement of any cause the major benefit of which is private and not public.

RULE 6. CATEGORIES AND ORDER OF BUSINESS.

The business of the City Commission shall be conducted in the order and manner specified. The order of business will be approved at each organizational meeting of the City Commission.

Order of Business will be as follows:

**CALL TO ORDER & ROLL CALL INVOCATION &
PLEDGE OF ALLEGIANCE APPROVAL OF AGENDA
PRESENTATIONS PUBLIC COMMENT
CONSENT AGENDA (Roll Call Vote Required for Ordinance or Resolution)
ITEMS REMOVED FROM CONSENT AGENDA PUBLIC
HEARINGS
UNFINISHED BUSINESS NEW
BUSINESS
PUBLIC COMMENT (Continued if needed)
CITY MANAGER'S REPORT
REMARKS AND INQUIRIES BY THE CITY COMMISSION
EXECUTIVE SESSION (Roll Call Vote Required)
ADJOURNMENT**

RULE 7. PREPARATION OF MINUTES.

The City Clerk shall have exclusive responsibility for preparation of the Minutes, and any directions for substantive corrections in the Minutes shall be made only by majority vote of the City Commission. Upon the availability of the full audio digital recording of the meetings, the minutes may be prepared in an Action item version with minimal discussion.

RULE 8. APPROVAL OF MINUTES.

Minutes of a City Commission meeting may be approved without reading if the City Clerk has previously furnished each Commission member with a copy.

RULE 9. PRESIDING OFFICER.

The Mayor shall be the Presiding Officer at all meetings of the City Commission. In the absence of the Mayor, the Mayor Pro Tern shall preside. In the absence of both the Mayor

and Mayor Pro Tern, the City Clerk shall call the City Commission to order and a temporary Presiding Officer shall be elected by the Commission members present to serve until the arrival of the Mayor or Mayor Pro Tern or until adjournment.

RULE 10. POWERS AND DUTIES OF PRESIDING OFFICER.

- a) Participation. The Presiding Officer may move, second, and discuss from the chair, subject only to such limitations of discussion as are imposed upon Commission members by these rules, and shall not be deprived of any of the rights or privileges of a Commission member by reason of his or her acting as the Presiding Officer.
- b) Duties. The Presiding Officer shall (1) preserve order at all meetings of the City Commission, (2) state (or cause to be stated) each question coming before the City Commission, (3) announce the decisions of the City Commission on all subjects, and (4) decide all questions of order subject to the right to appeal rulings on questions of order to the entire City Commission.

RULE 11. SWORN TESTIMONY.

Any Commission member may request that anyone appearing before the City Commission on any matter shall be sworn. On receipt of such a request, all proceedings shall be suspended and the City Commission will immediately vote on whether the individual should be sworn. A majority vote of the Commission members present shall determine whether the speaker shall be placed under oath. All oaths will be administered by the City Clerk.

RULE 12. RULES OF DISCUSSION.

- a) Getting the Floor. A Commission member desiring to speak shall gain recognition by the Presiding Officer.
- b) Questions to Staff. Every Commission member desiring to question City staff shall address his or her questions to the City Manager, the City Attorney, the City Clerk or designated staff. Members of the City staff, after recognition by the Presiding Officer, shall hold the floor until completion of their remarks or until recognition is withdrawn by the Presiding Officer.
- c) Interruptions. A Commission member who has the floor shall not be interrupted when speaking unless he or she is called to order by the Presiding Officer, a point of order or a personal privilege is raised by another Commission member or the speaker chooses to yield to a question by another Commission member. If a Commission member is called to order, he or she shall cease speaking until the question of order is determined.
- d) Points of Order. The Presiding Officer shall determine all points of order subject to the right of any Commission member to appeal to the City Commission. If an appeal is taken, the question shall be: "Shall the decision of the Presiding Officer be sustained?" The Presiding Officer's decision may be overruled by a two-thirds vote of the Commission members then present.
- e) Motion to Reconsider Legislative Actions. A motion to reconsider any legislative action taken by the City Commission may be made only by one of the Commission members on the prevailing side and may be seconded by any Commission member. Such motion

may be made at any time and shall be debatable.

- f) Calling for the Question. A question may be called by majority vote of those present. However, neither the moving party nor the party seconding any motion may call for the question, each Commission member shall be afforded one opportunity to speak on each item before the question is called, and a question may not be called to interrupt or cut off a particular speaker.
- g) Limitation of Discussion. Commission members shall limit their remarks to the subject under discussion. At the discretion of the Presiding Officer, no Commission member shall be allowed to speak more than twice upon any particular subject until every other Commission member desiring to do so has spoken.

RULE 13. PROTEST AGAINST CITY COMMISSION ACTION.

Any Commission member shall have the right to have the reasons for his or her opposition to any vote of the City Commission entered in the Minutes. Such opposition shall be made in the following manner: "I would like the Minutes to reflect that I opposed this action for the following reasons..."

RULE 14. PUBLIC COMMENT.

- a) Public Comment. Public comment is permitted on all agenda items and the public shall have an opportunity to talk on any matter which is not on the Agenda but is within the Commission's jurisdiction. However, members of the public do not have the right to give comment outside the scope of or unrelated to the agenda item under consideration. Additionally, members of the public should strive to avoid unduly reiterating their own or others' comments.
- b) Registration. At the discretion of the Presiding Officer, any member of the public wishing to address the City Commission regarding any item on the Agenda for public discussion shall register with the City Clerk prior to the start of the meeting, if possible, but no later than prior to the public hearing on that item. Any request received after the start of the hearing shall be considered late and may only be heard at the discretion of the Presiding Officer.
- c) Manner of Addressing the City Commission. After being recognized by the Presiding Officer, each member of the public addressing the City Commission shall go to the podium, state his or her name and whom he or she is representing, if he or she represents an organization or other person. All remarks shall be addressed to the City Commission as a whole and not to any individual member.
- d) Time Limits. Except on Written Communication, members of the public may be required to limit their remarks to a period of time specified by the Presiding Officer prior to opening discussion.
- e) Special Assistance for Those Who Cannot Wait to Speak. Members of the public, including those with special needs, who cannot wait to speak on an agenda item, may request assistance from the City Clerk, and a member of the Clerk's office will provide assistance in preparing a written statement for distribution to the Commission.

RULE 15. RULES OF CONDUCT AND SAFETY.

When the City Commission is in session, all persons present must preserve safety and order. Members of the public should sit in the audience seating area, unless addressing the Commission or entering or leaving the Commission Chambers, should not block the aisles with personal belongings and should turn *off* audible equipment when in the Commission Chambers, including cellular telephones or pagers.

Any person who disrupts the meeting shall be called to order by the Presiding Officer. Disruption shall include but not be limited to, blocking the audience or camera view of the proceedings. If such conduct continues, the Presiding Officer may request the Sergeant at Arms to remove the person from Commission Chambers. The Chief of Police or such member or members of the Police Department as he or she may designate, shall be Sergeant At Arms of the City Commission and shall carry out all orders given by the Presiding Officer through the City Manager for the purpose of maintaining order at City Commission meetings. Any Commission member may move to require the Presiding Officer to enforce the rules, and the affirmative vote of a majority of the City Commission shall require him or her to do so.

RULE 16. SEATING ORDER.

After each municipal election, seating order will be determined by seniority. However, the Mayor and Mayor Pro Tern shall be seated in the center of the dais.

RULE 17. ENTITLEMENT TO VOTE AND FAILURE TO VOTE.

Every Commission member is entitled to vote unless disqualified by reason of a conflict of interest. A Commission member who abstains from voting consents to the decision made by the voting Commission members.

RULE 18. VOTING PROCEDURE.

Any vote of the City Commission, including a roll call vote, may be registered by the members answering "Aye" for an affirmative vote or "Nay" for a negative vote. Voting order shall be established at the Commission organizational meeting by the Presiding Officer.

RULE 19. DISQUALIFICATION FOR CONFLICT OF INTEREST.

Any Commission member who is disqualified from voting on a particular matter by reason of a conflict of interest shall publicly state or have the Presiding Officer state the nature of such disqualification. At the discretion of the City Commission, such Commission member may be allowed to participate in the discussion. A Commission member stating such disqualification shall not be counted as part of a quorum and shall be considered absent for the purpose of determining the outcome of any vote on such matters.

RULE 20. TIE VOTE.

Tie votes shall be lost motions.

RULE 21. CHANGING VOTE.

The vote of a Commission member may be changed only if he or she makes a timely request to do so immediately following the announcement of the vote by the City Clerk or the Presiding Officer and prior to the time that the next item in the order of business is taken up.

RULE 22. PRESENCE OF CITY STAFF AT CITY COMMISSION MEETINGS.

The City Manager, City Clerk, and City Attorney, or, in their absence, their authorized representatives, shall attend and be present during all City Commission meetings and give necessary service and advice.

RULE 23. ADJOURNMENT.

No new item, other than Public Input, shall be considered after 12:00 midnight, unless approved by majority of the Commission members present.

RULE 24. RECORD OF MEETINGS.

All public meetings of the City Commission shall be recorded. The recording shall be made by the City Clerk and retained in accordance with the State's record retention schedule. The use of other recording or television equipment is permitted so long as it is not disruptive to the meeting.

RULE 25. INTERPRETATION AND MODIFICATION OF THESE RULES.

These rules shall be interpreted liberally in order to provide for the optimum in the free interchange of information and public debate without an unnecessary waste of time or duplication of effort. These rules may be amended by motion.

RULE 26. FAILURE TO OBSERVE RULES OF ORDER.

These rules of order and procedures govern the conduct of City Commission meetings. These rules are intended to expedite the transaction of the business of the City Commission in an orderly fashion and are deemed to be procedural only. Failure to strictly observe these rules shall not affect the jurisdiction of the City Commission or invalidate any action taken at a meeting that otherwise conforms to law.

DONE this ____ day of _____, 2018.

CITY OF ALAMOGORDO, NEW MEXICO
A New Mexico municipal corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

APPROVED AS TO FORM:

Rachel Hughs, City Clerk

Petria Schreiber, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 02/13/2018

Report Date: 02/08/2018

Report No: 11.

Submitted By: Katie Josselyn

Subject: Consider, and act upon, first publication of Ordinance No.1562. An ordinance amending City of Alamogordo Code of Ordinance Appendix B, Employee Manual Section 5-6. Recreational Facilities Benefit and Section 7-1. Drug-Free and Alcohol-Free Workplace. (*Katie Josselyn, HR Director*) (**Roll Call Vote Required**)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve Ordinance No. 1562 for first publication.

Background: Staff is presenting two amendments to the Employee Manual.

An MOU providing clarification to employee and retiree discounts at Desert Lakes Golf Course was approved by the City and G & L Golf, Inc. on January 17, 2018. The following amendments will be made to Employee Manual Section 5-6 Recreational Facilities Benefit:

(1) Annual membership twenty-five (25%) percent off regular price; (2) One day golfing at Junior Rate (Not available to Retirees); (3) Fifteen (15%) percent off entree at 19th Hole Restaurant with City ID Card (Monday-Friday during lunch). (Not available to Retirees); (4) Discounts are subject to change without prior notice.

The Department of Transportation (DOT) made amendments to drug testing regulations effective January 1, 2018, requiring amendments to Employee Manual Section 7-1. Drug-Free and Alcohol-Free Workplace. Hydrocodone, hydromorphone, oxymorphone, and oxycodone were added to the drug testing panel; and methylenedioxyamphetamine as an initial test analyte; and removed methylenedioxyethylamphetamine as a confirmatory test analyte. The cut-off drug testing levels were also updated pursuant to Title 49 Code of Federal Regulations Part 382, relating to the Department of Transportation regulations for employees operating on the City's behalf as a commercial driver.

ORDINANCE NO. 1562

AMENDING SECTIONS OF THE EMPLOYEE MANUAL REGARDING RECREATIONAL FACILITIES BENEFITS AND DRUG TESTING

WHEREAS, on January 19, 2018, the City Commission approved Ordinance No. 1547 updating and creating the Employee Manual; and,

WHEREAS, City staff finds it necessary to make changes in the Employee Manual; and,

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Alamogordo that the following sections of the Employee Manual, of the Alamogordo Code of Ordinances, are hereby amended as follows.

SECTION ONE:

Section 5-6. Recreational Facilities Benefit.

All employees shall be permitted to use the City's recreational facilities and equipment, including the swimming pool, that are located at its Recreational Center at no cost to the Employee. The gym at the Senior Center may also be used at no cost to the employee. Family members and guests will be required to pay the normal charges. Employees will be given a twenty percent (20%) discount on any recreational activity or other programs offered or sponsored by the City's Community Services Department. The discount applies only to the participation of the employee, the employee's spouse or the employee's minor dependent(s). Participation at the discounted rate will only be available in the event the program has available space. Employees shall be given the one day "junior golf green fee rate" at the City's golf course, The Desert Lakes Golf Course. Employees will receive a twenty-five percent (25%) discount off the regular price of an annual golf membership at the Golf Course. The Golf Course restaurant offers a fifteen percent (15%) discount off an entrée for City employees, limited to Monday-Friday during lunch. Family members and guests will be required to pay the normal charges. Rental charges for golf carts and other charges or fees will be at the normal rate. Employees will be charged the non-profit rate for rental of the Civic Center Facility. Employees will also receive free entry to the Alameda Park Zoo.

City Retirees will continue to be eligible for these services after they retire with the exception of the one day golf at the junior golf green fee rate and the entrée discount at the Golf Course restaurant. City Retirees will be provided with an ID card from the Human Resources Department to receive these discounts. For the purpose of this policy a City Retiree is defined as an employee retiring in good standing under City employment and under the New Mexico PERA Retirement System.

These discounts are subject to change without prior notice. Contact Human Resources for the most current list of discounts available.

SECTION TWO:

Section 7-1. Drug-Free and Alcohol-Free Workplace.

A. DRUG TESTING

The City of Alamogordo and its contracted testing facility shall adhere to the D.O.T. guidelines for drug testing. Split urine specimens collected under this policy shall not be used to test for any other drugs than Marijuana, Cocaine, ~~Opiates~~ Opioids, Phencyclidine, or Amphetamines.

Any drug testing component utilized by the City of Alamogordo shall have professionally trained collection personnel, quality assurance requirements for urinalysis procedures, and strict confidentiality requirements

SECTION 2 APPLICABLE TO DEPARTMENT OF TRANSPORTATION (DOT) REGULATED EMPLOYEES ONLY

City of Alamogordo complies with Title 49 Code of Federal Regulations Part 382 relating to the Department of Transportation regulations for employees operating on the City's behalf as a commercial driver.

Title 49 Code of Federal Regulations Part 382

382.601(b) (1): Contact the Human Resources Office at (575) 439-4399 for any questions relating to the City of Alamogordo Drug and Alcohol Abuse Policy.

382.601(b) (2): The operation of the following categories of Commercial Motor Vehicles (CMV) by a Commercial Driver Licensed driver subjects the Commercial Driver Licensed driver to the provisions of Title 49 Code of Federal Regulations Part 382:

A motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the motor vehicle:

1. Has a gross combination weight of 26,001 or more pounds inclusive of a towed unit a gross vehicle weight rating of 10,000 pounds; or
2. Has a gross vehicle weight rating of 26,001 or more pounds; or
3. Is designed to transport 16 or more passengers, including the driver; or
4. Is any size and is used to transport hazardous material(s) requiring the motor vehicle to be placarded.

382.601(b) (3): The following are the Safety Sensitive functions that place drivers into the provisions of the Department of Transportation's Drug & Alcohol testing requirements:

1. All time that a carrier or shipper plant, terminal, facility, or other property, or on any public property waiting to be dispatched, unless the driver has been relieved from duty by the City of Alamogordo;

2. All time inspecting equipment as required or otherwise inspecting, servicing, or conditioning commercial motor vehicle at any time. All driving time which means all time spent at the driving controls of a commercial motor vehicle during operation;
3. All time, other than driving time, in or upon any commercial motor vehicle except time spent resting in a sleeper berth;
4. All time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded;
5. All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

The following constitutes a verified positive controlled substance test result:

SUBSTANCE	CONFIRMATORY TEST CUT OFF LEVELS (ng/ml)
Marijuana metabolites	15
Cocaine metabolite	150 100
Opiates Opioids:	
Morphine	300 2000
Codeine	300 2000
Hydrocodone/Hydromorphone	100
Oxycodone/Oxymorphone	100
6-Acetylmorphine	10
Phencyclidine	25
Amphetamines:	
Amphetamine	500 250
Methamphetamine	500 250
MDMA/MDA	250

SECTION THREE:

382.601 (b) 11: The following is information concerning the effects of alcohol and controlled substances.

DRUGS

Opiates Opioids

- Narcotic drugs which alleviate pain and depress body functions and reactions.

Health Effects

- IV needle users have a high risk of contracting hepatitis or AIDS when sharing needles.
- Increase pain tolerance. As a result, a person may more severely injure themselves and fail to seek medical attention as needed.
- Narcotic effects are multiplied when combined with other depressants causing an increased risk for an overdose.
- With increased tolerance and dependency combined, there is a serious financial burden for users.

Workplace Issues

- Side effects such as nausea, vomiting, dizziness, mental clouding and drowsiness place the user at high risk for an accident.
- Causes impairment of physical and mental functions.

DONE this _____ day of _____, 2018.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Schreiber, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 02/13/2018

Report Date: 02/07/2018

Report No: 12.

Submitted By: April Jones

Subject: Appointments to Boards and Committees. (*Richard Boss, Mayor*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Appoint to the Parks and Recreation Board.

Background: Airport Zoning Board. Three (3) vacancies. Staff Liaison - Cheryl Otero-Baker (Openings due to the expired term of Darron Williams and resignation of Frank Nelson and Paul Vigneault.)

No nominations received.

Alamogordo Disability Council. Three (3) vacancies. Staff Liaison - **No Staff Liaison appointed to this Council**

(Openings due to the resignation of Viviane Ackall, and expired terms of Lori Adam and Rita Martinez)

No nominations received.

Alamogordo Promotion Board. One (1) vacancy- tourism related. Staff Liaison - Jan Wafful

(Opening due to Kathleen Beall's resignation)

No nominations received.

Alamogordo Public Library Board. One (1) vacancy. Staff Liason - Melissa Garcia.

No nominations received.

Community Development Advisory Committee. Six (6) vacancies. Staff Liaison - Cynde Sagenkahn (Opening due to the expired term of Bruce Knee, Melanie Hall, and Gloria Vaughn; and the resignation of Eddie Kemp and Arthur Alterson)

No nominations received.

Parks and Recreation Board. One (1) vacancy. Staff Liason - Jan Wafful. (Opening due to the resignation of Paul Sanchez)

The following individual is interested in being appointed

Cathy Leely, if appointed this will be her 1st term.

Senior Volunteer Programs Advisory Council. One (1) vacancies. Staff Liaison - Julie Baker (Openings due to the expiring terms of Annarelle McDonald)
No nominations received.

City of Alamogordo

APPLICATION TO SERVE ON A CITY BOARD/COMMITTEE



RECEIVED

JAN 26 2018

CITY CLERK

Name: Cathy O'Leary

Home Phone: _____ Work Phone: _____

Cell Phone: 262-844-6097 Fax No: _____

Email Address: antsasy@gmail.com

Is the above Address within City limits? Yes ☒ No ☐

Mailing Address: 2110 Hickory Dr. Alamogordo NM

Present Employer: N/A - retired

Board/Committee you wish to serve on:

1st Choice: Parks & Recreation Board

2nd Choice: _____

Are you related to anyone who is presently employed by the City of Alamogordo?

Yes _____ No ☒ If so, what is their relation to you: _____

Are you related to any Elected Official of the City of Alamogordo?

Yes _____ No ☒ If so, what is their relation to you: _____

Experience and education relating to the Board/Committee:

No real education but life experience. I worked many years in banking and I am big on quality customer service. Also I use the park board almost daily.

Please indicate your interest in serving on a City Board/Committee:

To have a voice and also hold accountable to the City of Alamogordo the mission statement. I find that citizens and their concerns hold no value.

1/23/18

Please return completed application to:

City Clerk's Office
1376 E Ninth Street
Alamogordo, NM 88310
Phone: (575) 439-4205 Fax: (575) 439-4396
Email: adjones@ci.alamogordo.nm.us

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 02/13/2018

Report Date: 02/07/2018

Report No: 13.

Submitted By: Petria Schreiber

Subject: Adjourn into Executive Session in compliance with Section 10-15-1(H), NMSA 1978 (as amended), to discuss Threatened or Pending Litigation; specifically a case update on all cases being handled by the Self Insurers Fund and ongoing Personnel Matters. **(Roll Call Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: