

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., COMMISSION CHAMBERS
January 30, 2018**

**RICHARD BOSS, MAYOR
JASON BALDWIN, COMMISSIONER
NADIA SIKES, COMMISSIONER
JENNY TURNBULL, COMMISSIONER
SUSAN PAYNE, COMMISSIONER**

**AL HERNANDEZ, MAYOR PRO-TEM
MAGGIE PALUCH, CITY MANAGER
PETRIA SCHREIBER, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Boss called the meeting to order at 6:30 p.m. Roll Call was taken by the City Clerk. Commissioner Turnbull was as absent. City Clerk Hughs announced there was a quorum present. Invocation was given by Pastor Heithold and the Pledge of Allegiance was led by Commissioner Baldwin.

APPROVAL OF AGENDA

Mayor Pro-Tem Hernandez moved to approve the agenda.
Commissioner Baldwin seconded the motion. Motion carried with a vote of 5-0-0.

PRESENTATIONS

1. Presentation of the Otero County Juvenile Justice Board. (*Bridgett Jones, Board Coordinator*)

Ms. Jones introduced members of the Otero County Juvenile Justice Board (OCJJB). She presented a Power Point presentation. She spoke how the board is comprised and then talked about the focus and vision of the Board. She talked about the available programs and who the programs designed for and also the curriculum for the kids. She briefly described on how everything works. She spoke on pilot programs within some of the local schools and some of the things they learned from these pilot programs. She spoke about some of issues they have encountered. She said the upcoming year the funding is going to be cut by about \$10,000. She shared some results of some the surveys they conducted with the kids. She talked about what they have learned and what they should differently next time. (See Power Point Presentation in Blue Book).

Commissioner Sikes thanked Ms. Jones and the entire Board for being there. She said she has been on this committee since the inception in 2014. She said to see how far they have come is impressive. She said it is important that the community see the positivity that comes out of programs like this, not necessarily so the City can fund what they do, but so the community can see what they are doing and possibly think about partnering and funding what they are doing. She said these are our kids, this is our community and you don't just go into a school and say "don't bully". She said you need to do things to make the kids feel like part of the community, that they are part of the school, that the school likes them and that the kids are accepting of them. She said that is how you eventually get rid of bullying in school. She thanked the Board for bringing this to the Commission tonight, just to raise the awareness of some of the positive things happening in the community for the schools.

Commissioner Payne asked if they communicate with the parents or if they have received any feedback from the parents.

Ms. Jones said the teachers invited all the parents to come for the graduation. She said they did get a little push back in the beginning. Some of the parents felt like; what is this about, this is different, I'm not so sure. Parents came and actually showed up and they had the opportunity to ask questions about the curriculum, go out and shake their hands, and talk about what their kids have gone through.

She said there were about nine that showed up. She said the way they did their pilot was there were 2 combined fourth grade classes that came together. Commissioner Payne asked if they did the entire class. Ms. Jones answered yes they did the entire class and what they are doing now in the fourth grade class is one classroom. They split out because it is gender specific, so they have girls in one room with their set of topics and they have boys in the other room with their set of topics. She said it is a lot about masculinity and the wrong images around masculinity. There are some really good teachings and messaging.

Commissioner Payne asked if there is going to be any kind of follow up as they advance to the next grade. Ms. Jones said they talked about a couple of things. They talked about having a semester long program. She said so that it is not just a one and done kind of thing, it is going on through the whole semester and the kids constantly get that message. Commissioner Payne said right, but what she is saying is that these kids are fourth and fifth grade, then obviously the next move is middle school and then the High School, so that is the kind of follow up they would be going through. Ms. Jones said yes, they would love to get into the middle schools and follow up. She said what they are planning to do with the kids that just completed is to do check-ins. She said they met with them today and talked to them about coming back. She said after you do one, then what do you do to maintain that. They are in conversation now about what they can do and what they can commit to do, because the grant does not fund any of that.

PUBLIC COMMENT

Gene Downer commented on the following:

Mr. Downer recognized Commissioner Payne, Assistant City Manager Cesar, Fire Chief LeClair and Commissioner Sikes for their excellent response to his requests. He talked about removing abandoned buildings and taking care of vacant lots in the City.

CITY MANAGER'S REPORT

City Manager Paluch made the following remarks:

1. She said the next Public Presentation on the draft Comprehensive Plan is scheduled for February 5, 2018 from 6:00 to 8:00 p.m. at the Civic Center. On March 1, 2018 the Planning and Zoning Commission will review the plan and the final draft will go before the Commission on March 13, 2018 for approval.
2. She announced the Library has a new mobile printing service. She said the project will go live this week to the public.
3. She thanked Commissioner Sikes for bringing to their attention, through several comments from constituents in her district, that the bark park was quite dark at night. She said the street lights were only lighting Fairgrounds Road and not lighting the bark park. She said City staff met with PNM and discussed the additional street lights on three of the poles. She said the invoice is just about \$10,700 and that is within budget. We are looking at a two to three week time frame, to get the materials in for PNM and then they will be installed.
4. She said there will be a Plaque dedication for Officer Dominguez on February 17, 2018 at 11:00 a.m. at the Fallen Officers Memorial. She said Officer Dominguez was an Alamogordo High School Resource Officer for our City for 10 years and was a veteran of the Police Department. On January 4, 2018 he fell ill and tragically passed away unexpectedly due to medical issues. She informed the Commission that a possible quorum was posted in the case that they would like to attend.
5. She said on this coming Saturday at 11:00 a.m. at the Zoo there will be ribbon cutting for the new Education Center. The Center was renovated with the help of the Alamogordo Friends of the Zoo. The public is welcome to attend. She said if you come you will be able to see the new zoo perimeter fence and the new water fowl pond deck. She said additionally one of our grey wolves has returned home safely from a routine surgery that she had in El Paso and is doing well.
6. She said this evening the Commission will see the award for the Recreation Center HVAC upgrade. She said if you recall and you ever played basketball or went to the gym at the Recreation Center it is

quite hot. The HVAC was a swamp cooler and now we are going to upgrade that. If approved, the project is a four month project, projected to take place from early February until summer 2018. The project is going to run in conjunction with the ceiling replacement project.

7. She said if you have been in the gym lately you will see that the ceiling definitely needs to be replaced. The ceiling replacement project is going to be a contract with CES, which is a cooperative purchasing agreement and the cost of that project is \$20,857 and that includes the tax. The ceiling replacement will begin just after Bitty basketball is completed on March 5, 2018. The gym will have to be closed to the public starting March 6, 2018 through the estimated project completion of the ceiling which is sometime in June. Just be aware that we will get those permanent dates out to the public and the gym will be closed for that time. Both of these projects were a result of the Natatorium bond refinancing rededication.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

None.

CONSENT AGENDA

2. Approve the minutes for the January 9, 2018 Regular meeting. *(Rachel Hughs, City Clerk)*

3. Approve Resolution No. 2018- 05 listing the Candidates as they will appear on the ballot, designating polling places and appointing the Precinct Board Members for the March 6, 2018 Municipal Election. *(Rachel Hughs, City Clerk)* (Roll Call Vote Required)

4. Consider, and act upon, final publication of Ordinance No.1560 and agreement approving a Local Economic Development Project for Secured Financial Assistance proposed by Drought Adaptation Industries, LLC. *(Petria Schreiber, City Attorney)* (Roll Call Vote Required)

5. Consider, and act upon, final publication of Ordinance No. 1561 to amend Sections 2-15-040 and 2-15-050 of the Alamogordo Code of Ordinances Regarding the Gross Receipts Investment Program. *(Petria Schreiber, City Attorney)* (Roll Call Vote Required)

6. Consider, and act upon final publication of Ordinance No. 1554, a map amendment to the Official Zoning Map of the City of Alamogordo to rezone the property from R1 Single Family Dwelling District to C1 Neighborhood Business District contingent upon permit issue for building and actual ground breaking of the church complex located on Scenic Dr. south of First St. *(Darron Williams, City Planner)* (Roll Call Vote Required)

7. Approve Resolution 2018-06 donating twenty eight (28) MSA Self Contained Breathing Apparatus (SCBA) thirty (30) minute cylinders to the Boles Acres Volunteer Fire Department. *(Jim LeClair, Fire Chief)* (Roll Call Required)

8. Approve the recommended Lodger's Tax Expenditures for Tourism & Travel Advertising for NMAAA STEM App. *(Michelle Brideaux, Communications & Marketing Administrator)*

9. Approve the Recommended Lodger's Tax Expenditures for Tourism & Travel Advertising for Tourism App. *(Michelle Brideaux, Communications & Marketing Administrator)*

10. Consider, and act upon, the Mayor travelling to Washington D.C. for a meeting with the Secretary of the Air Force from February 19-22, 2018. *(Richard Boss, Mayor)*

Mayor Pro-Tem Hernandez asked to remove Item # 10 from the Consent Calendar.

City Clerk Hughs asked to remove Item # 3 from the Consent Calendar.

**Mayor Pro-Tem Hernandez moved to approve items 2, 4, 5, 6, 7, 8, 9 of the consent calendar. Commissioner Baldwin seconded the motion.
Roll call vote was taken.
Motion carried with a vote of 5-0-0.**

ITEMS REMOVED FROM CONSENT AGENDA

3. Approve Resolution No. 2018- 05 listing the Candidates as they will appear on the ballot, designating polling places and appointing the Precinct Board Members for the March 6, 2018 Municipal Election. (*Rachel Hughs, City Clerk*) (Roll Call Vote Required)

City Clerk Hughs said she wanted to bring attention to Item C, where the following precinct board members have been appointed. She said she needed to change one of the precinct board members which is an election clerk. She said Audra Smith cannot work election day, so Ronald Barton will take her place.

Mayor Pro-Tem Hernandez reiterated what he mentioned last meeting, which is that he appreciates the people that stepped up and filed to run and with this also, the people that help run the election. He said you see a lot of the same names over and over again. He said something that they may want to start looking at is, not that he has any problems with these people, but some of them have been doing it for a long time and so we need to start making sure that we get replacements or trainings for those people so that we can keep this going.

**Mayor Pro-Tem Hernandez moved to approve.
Commissioner Sikes seconded the motion.
Roll call vote was taken.
Motion carried with a vote of 5-0-0.**

10. Consider, and act upon, the Mayor travelling to Washington D.C. for a meeting with the Secretary of the Air Force from February 19-22, 2018. (*Richard Boss, Mayor*)

Mayor Boss said he was asked by MainGate United to accompany several other individuals that are members of MainGate to go to the Pentagon and meet with General Goldfein who is the Air Force Chief of Staff and with a very good chance that we will also be able to meet with the Secretary of the Air Force Heather Wilson. He said with that being said he will recuse himself from this vote for obvious reasons.

Mayor Pro-Tem Hernandez asked if we could ask MainGate to pay for this. Mayor Boss answered each individual is paying for theirs. He also said he did not believe MainGate would pay for it. Mayor Pro-Tem Hernandez said it was a suggestion, but he does not have an issue with it either way.

Commissioner Sikes commented that she is happy that Mayor Boss was invited to go to this. She thinks that Mayor Boss represents the City well and she feels confident that anything that he does or says, while he is in Washington, will only enhance our opportunity to get what we need.

Mayor Boss added the reason that MainGate and himself are going up there is related to making the permanent beddown of the F16's Holloman Air Force Base. He said that is the reason for going and he thinks it is very important.

**Mayor Pro-Tem Hernandez moved to approve.
Commissioner Baldwin seconded the motion.
Roll call vote was taken.
Motion carried with a vote of 4-0-1. Mayor Boss recused.**

PUBLIC HEARINGS

11. Consider, and act upon, Application 1066267 a Transfer of Ownership and Location of Dispenser License No. 0700, with Package Sales located at 880 W. US HWY 70, Alamogordo, NM 88310 to Allsup's. (Tommie Herrell)

Mr. Herrell said Mr. Green is basically the spokesman for Allsup's. He turned it over to Mr. Green.

Mr. Green introduced himself and said they want to build a new site in the future and purchase this license from Mr. Herrell.

Commissioner Payne asked if this is not from an existing Allsup's. Mr. Green answered no.

Mayor Pro-Tem Hernandez said in the packet there is a letter from Attorney Linda Aiken, and it is basically saying that the liquor license is passing through Mr. Herrell's hands, so he is not going to be listed as the owner, but then on the application it says that Mr. Herrell is the owner. He said for clarification, please make sure that there is not an issue that is going to come back and get them.

Mr. Herrell explained how this process happened. He said the transfer was basically through him. He said he bought the liquor license with the idea of a pass through to a convenience store for that location. He said Allsup's stepped up to the plate and offered to purchase the liquor license and the location. He said when he went to the New Mexico Liquor License Department they just did a pass-through license from GS Incorporated to him and right into Allsup's.

Mayor Pro-Tem Hernandez said he has no issues with how this is happening; he just wants to make sure that everybody is covered here, because on the application it says that Mr. Herrell owns the license but on the letter that the Commission has it says that it is a pass-through.

City Attorney Schreiber said she understands what he is saying. She said so far as the City is concerned, it is not an issue.

Mayor Pro-Tem Hernandez said he just wanted to make sure. He said the other comment he had was the distance from the church. He said in the past they did allow Allsup's to have a liquor license that was within the distance of a church and that one may come back and get us, but this one meets the requirements.

Mayor Pro-Tem Hernandez moved to approve.

Commissioner Sikes seconded the motion.

Motion carried with a vote of 5-0-0.

NEW BUSINESS

12. Consider, and act upon, award of Public Works Bid No. 2017-016 to Enoch Mechanical Inc., related to the Family Recreation Center Gym HVAC Upgrade, in an amount not to exceed \$124,200.00, including NMGR. (Nancy Beshaler, Project Manager)

Project Manager Beshaler said this item is for the award of the Recreation Center HVAC upgrade. She said this project was advertised on December 3, 2017 and they received three bids, one which was unresponsive. The low bid was Enoch Mechanical at \$115,000. She said with tax, the cost of the project is \$124,200.

Commissioner Baldwin moved to approve.

Mayor Pro-Tem Hernandez seconded the motion.

Motion carried with a vote of 5-0-0.

13. Consider, and act upon, signing a letter to the GSA requesting 2 QF-4E aircraft from Holloman AFB is transferred to the City of Alamogordo for use as Static Displays with locations at Alameda Park and the Alamogordo Airport. (Jim Talbert, Airport Manager)

Airport Manager Talbert thanked the Commission for passing Item eight from the agenda. He presented the Mayor with a Proclamation from the Governor.

Airport Manager Talbert spoke on the process of trying to get a static display airplane for the City of Alamogordo. He said on July 14, 2014, the City Commission approved working to get one from the Air Force Museum and that process is still going at an extremely slow rate. He said they have moved from number 34 on the list to number 21 and they keep insisting there are no F-4 Aircraft available. He said they tried another idea which was they had 13 flyable F-4s at Holloman as QF-4E drones. He said there were 13 of them left last December when they did the final phantom flight. He said unfortunately, there was a contract to chop them up. In the process, we started complaining about this and with the help of Mr. Jacques and some other people we got together, we started calling around and we managed to save two of them. He said to get them accessible they have to go into the GSA system and that took us from January until the 27th of December. He said the good news is that we can get it, the bad news is that, so can anybody else in the world. He said the even better news is the State of New Mexico has various procurements for different types of excess property and this is considered excess property and if it goes to a municipality there is no cost. If somebody else would want one then they would need to pay sales tax on a given price which is like \$2.4 million and that would run up the bill quite a bit. Because it is a municipality making a request we do not have to pay anything. He said the big difference between the Air Force Museum and GSA is the Air Force Museum owns the airplane and they loan it to the City and then they tell the City what has to be done, and on GSA it is yours we just get the airplane and then we do with it as we wish. He talked about the importance of keeping these aircraft in the best shape possible, and spoke about the need for a new paint job on both aircraft. He said the whole idea here is ownership. If we can get the city youth, the citizens to own the airplane the chances of keeping it good shape are far better. He said they will have to raise money to buy paint if he can't get paint donated, but most of this is going to be volunteers. He talked about the many people around that are willing to help get this airplane in presentable condition and maintain it. He said we are asking for both airplanes, just in case somebody doesn't. He spoke of the locations for each of the aircraft. He said we are also working on a P-2, so he can put this and the P-2 in the same location. He said the P2 is a year or so down the road but he has already identified the one we are going to get and that has some more work to be done on it. The rules of the game, the State Excess Property Manager Barela is the one that has to make the request to the GSA. He said we are allowed only one letter and it has to come from the State Procurement Office, so that is the letter that he has in their packets. He said if the Commission agrees to it and signs it, he will deliver it to Lieutenant Governor Sanchez next Thursday or Friday. He said he will be up there to meet with him to talk about how we are going to put this together, to make our one shot he best shot that we can have. Then Mr. Barela will then send it on to GSA. He said he put a lot of history of Holloman in here and Alamogordo and the fact that these two aircrafts actually flew over Alamogordo at a regular basis in their final phantom flights. He requested that the Commission agree to this. He said he is going to do everything he can to raise the money so that it does not cost the City anything to make this happen. They are going to setup a donation at the front desk where people can donate money to this fund.

Mayor Boss asked Airport Manager Talbert if he felt confident that we could get the money to paint and do the maintenance on it. He answered yes. Mayor Boss then asked long term. Airport Manager Talbert said the paint job should last 10 to 15 years, and in 15 years there should be enough people here willing to do that. Mayor Boss said worst case scenario, since we are getting it for free and it is ours that we can chop it up and take it to the dump, correct. Airport Manager Talbert said he would sell it for scrap, there is a lot of titanium in that airplane. Mayor Boss said in other words, if it becomes too costly, if we cannot maintain it then we can dispose of it. Airport Manager Talbert said the other option would be to take it out to Red Reel.

City Manager Paluch asked him what the cost is of the paint job. She said we should make a contingency plan just in case there aren't donations; we need to make sure that we know that for the budget season. He said it would probably be about \$5,000, but he said he really doesn't know because the colors are very inexpensive. Mayor Boss asked if we have any requirement to use any certain paint. Airport Manager Talbert said no, other than we want to do it good so that we do not have to do it again. He said when you paint an airplane you have to be very careful keeping everything even and keep everything balanced and that is what makes airplane painting so expensive, but we do not have to do any of that.

Commissioner Sikes said she really admires Airport Manager Talbert's persistence. She said she remembers when he first started talking about this and it is just nice that it has come to fruition. Airport Manager Talbert said we hope it is. Commissioner Payne said she likes Airport Manager Talbert's enthusiasm.

Mayor Pro-Tem Hernandez recommended that we form some type of pass-it-on. Airport Manager Talbert said he has already done that. Mayor Pro-Tem Hernandez said that we actually get that set up through the City, like we do for these other Committees. Airport Manager Talbert said he already has a committee put together, of people interested in making this happen. Mayor Pro-Tem Hernandez said well not to make it happen, but to keep it going. He said at some point you are going to get tired and so it is not something that we can put back in the back fence like we did the rest of the stuff that has been taken down. He wants to make sure that once we do it, it's done.

Commissioner Baldwin moved to approve.

Mayor Pro-Tem Hernandez seconded the motion.

Motion carried with a vote of 5-0-0.

14. Consider and act upon, appointing two Commissioners as replacements for the Otero County/Greentree Regional Landfill. (*Larry Garner, Public Works Director*)

Public Works Director Garner said what you have before you tonight is a request by City staff to put people into position on the Board that is going to be vacant. He said they have one vacancy already from former Commissioner Martin and due to the upcoming election Commissioner Turnbull will no longer be a member of that Board. He said there are three Commissioners on that Board plus the City Manager and himself. He said they want to make sure that the City of Alamogordo does not lose that voting power. He said Commissioner Baldwin and Mayor Pro-Tem Hernandez are not going to be affected by the upcoming election in any way, so that is why the City has recommended that we appoint these two onto the Board. He said Commissioner Payne is not affected by it as well, but she is already a member of the Board.

Mayor Pro-Tem Hernandez said he does not have an issue with this either way. He said the election is on March 6, 2018 and the Commission has a meeting on the 13th and 27th. He said there is a meeting for the Otero County/Greentree Regional Landfill Board at the end of March. He said they still have two Commission meetings that possibly if the newly elected people want to serve on the Board, we have that opportunity. If not, then we do something prior to that. He said if we do this then it does not give them the opportunity unless one of us steps down or we make that change.

Commissioner Baldwin said he would volunteer. If we want to do that at this meeting, then we can let one of the newer Commissioners be the third. Mayor Boss asked if that is how they prefer to do it. Commissioner Baldwin asked Mayor Pro-Tem Hernandez if he was currently sitting on another Board. He answered that he does not sit on any Boards.

Commissioner Sikes asked once the election is held, don't we generally talk about assignments to Boards, once we get the new Commission. Mayor Boss said we do. Commissioner Sikes said she sees this as a temporary measure to make sure that we don't lose any voting privilege and once the election has occurred then we can re-visit it. Mayor Boss said there is another consideration here; it is

probably nice to have the experience of these two individuals representing us. He asked if he was wrong. Mayor Pro-Tem Hernandez said he does not have an issue either way. He said it was just a suggestion.

Commissioner Sikes moved to approve.

Commissioner Payne seconded the motion.

Motion carried with a vote of 4-0-1. Commissioner Baldwin abstained.

15. Appointments to Boards and Committees. (Richard Boss, Mayor)

Mayor Boss read the openings and appointed Lance Grace and Robert C. Hicks, Jr. to the Airport Advisory Board, Colleen Moon to the Parks and Recreation Board, Pamela R. Lee to the Planning and Zoning Commission. No one was opposed.

WORK SESSION

16. Review and give direction regarding Rules of Conduct for City Commission Meetings. (Petria Schreiber, City Attorney)

City Manager Paluch explained the document before the Commission, called the Rules of Conduct for City Commission Meetings. She said it was first adopted in February 28, 2012 and then reviewed again with no changes on March 11, 2014. She said City staff has heard by several Commissioners that they wanted to discuss, specifically, public comment and possibly some of the other items that are related to this document. She said some of the current City staff did not know that this document existed, so when City Clerk Hughs went and did a little bit of research she found that this document did exist. She said you will see that this document was not approved as a Resolution or an Ordinance, which means that it was not published to the public and because there are several sections in this document including an entire section on public comment, as well as rules of conduct and safety that pertain specifically to the public. She said staff felt that it would be appropriate if the public knew what the sections of this document pertain to them, thus it needed to be approved as an Ordinance or a Resolution. She said that is why it is before the Commission this evening for discussion. She said between the Commissioner and direction to staff. She said if you would like to keep it the same, if you would like anything changed and then we can bring it back to the Commission in its proper format and it would be able to be published to the public.

City Attorney Schreiber said this document is a way for the public to understand how the meetings go and exactly what happens. She said this all complies in a very easy way with the Opening Meetings Act, all the State laws and with Robert's Rules of Order, so this is an easy way to sort of get all that information together. She then talked about specific rule numbers and described the contents of these specific rules. She said our intention was to bring this in front of the Commission for any discussion, questions, or if there is something that we would like changed. She said we could make those changes and we would like to bring it back before the Commission to solidify this more, either as an Ordinance or a Resolution so that we can have this document where members of the public can see it and can understand what happens at these types of meetings. Mayor Boss said this is a document that he was aware of. He said former City Clerk Jacobs had given this to him and it is the one that he has utilized. He said he did not know it was not made into an Ordinance.

Commissioner Sikes asked City Attorney Schreiber if typically these types of rules are made into an Ordinance or do they try to keep them as a Resolution. She answered it depends. She said what they looked at when they looked at the City of Alamogordo and how they set that up. She said they already have a Code of Conduct for the Commissioners that they have made into an Ordinance. She said attaching this in that Ordinance would be very easy for the public and it would be something that might make sense in our Code of Ordinances, but it really depends on each City and how they are setup and how the Ordinances and Resolutions work. Commissioner Sikes said they follow Robert's Rules of Order and they have complied with the rules even though it has not been an Ordinance nor has it been a Resolution and to make it an Ordinance seems so forceful. She believes that a Resolution maybe easier down the road to adjust, rather than make it a law. City Attorney Schreiber said absolutely and

that is something that they can do and then maybe push it on the website so that if members of the public have questions, this is a document that we can refer them to. Commissioner Sikes said they major thing they changed is the order of public comment so they do not have to wait till the end of the meeting to speak. She said fortunately for the Commission, since Mayor Boss has been the Mayor; we have gotten a lot more information from the staff prior to a meeting. We have the ability to look at the agenda book and ask questions. She thinks the Commission comes to the meeting more prepared and as a result the meetings have scaled back a little bit and they get out at a reasonable time, virtually every time they have a meeting. Mayor Boss said if a person wants to comment on a specific item they can put it down and they can wait until the item is heard then comment on it.

Mayor Boss said he is the Presiding Officer but he has no more authority than any of the other Commissioners. He said the only difference is these Commissioners are elected to a district and the Mayor is elected at-large and he represents all the districts. He said collectively they make decisions.

Mayor Pro-Tem Hernandez said the reason they did this is so they can conduct their business in a timely manner. He said he remembers, when he first got re-elected, they were there until 1:00 to 3:00 in the morning quite a few times. He said that is one of the reasons this came up was to actually conduct business and move on. Mayor Boss said Commissioners and himself cannot get together and discuss things. He said that is against the law. This is their opportunity to discuss things. He said they have a procedure that they follow and they have to stick by it.

City Attorney Schreiber said the main reason they brought this forward is to see if the Commission would like to change anything.

Mayor Pro-Tem Hernandez said the only thing that he does not see in here, maybe because this deals directly to the meetings, is the fact that Commissioners are available to their constituents outside of the meetings at any time. City Manager Paluch said he is right; it is not in there because this deals directly with the meeting, but she does think that they need to get that information out there to the constituents to let them know that they can contact their Commissioners. She said right now on our website it is several clicks to get to the where the Commission is listed and then you need to look up what district you are in. Maybe we can put something out on facebook to let them know that if they have an issue to contact their Commissioner and here is how type thing.

Mayor Boss said they can call City Clerk Hughs to get information. City Manager Paluch said right, we get phone calls every day of the week, but we may just want to remind people maybe on facebook to let them know. City Attorney Schreiber said maybe that is something that they could do; they could add the website and a phone number to refer the public to find out who their Commissioner is or make a phone call to find out who their Commissioner is.

Commissioner Sikes said something she sees very frequently, if somebody knows who their Commissioner is, they go to the name and click on it and it brings up the email screen automatically. She said remembering the City email is no small feat. Mayor Boss asked if they were going to make any changes to this. City Attorney Schreiber said she thinks they'll add the way to contact the City if you have questions about whom your Commissioner is and maybe the website. She said they'll bring this back in a future meeting.

Commissioner Payne asked if Rule 14 D needed to be more specific. City Manager Paluch said she thinks that was left vague because that is really up to the sitting Commission at the time, what that time limit shall be. Mayor Boss said this Commission did decide that. Mayor Pro-Tem Hernandez said we have had it twice. Mayor Boss said we did have consensus, if we need to change it, then we can do it as a group. Commissioner Payne said okay, well it doesn't say anything so she does not want people to misconstrue that either. She said it says limit their remarks to a period of time specified by the presiding officer. She asked if they want to leave it like that. Commissioner Sikes said she thinks leaving it like this is beneficial to the Commission. She said three minutes does not seem like a very long time, but it is enough time to get a point across. She said should there be 20 people wanting to

comment on the same topic, three minutes seems appropriate, but she does believe that allowing the Mayor should there be an issue that warrants serious comment and there aren't a lot of people commenting and we are all agreeable that if someone wanted to comment for 10 to 15 minutes we would not mind. Commissioner Payne said she just wanted to point that out because it is not in there. She said you are going to get someone up there that is going to say well it does not say how long. Mayor Pro-Tem Hernandez said it is actually stated when we have the public comment, when they come up the Mayor states the time frame. He said it's been changed and they've had a couple of times that it's been changed for items.

Mayor Pro-Tem Hernandez moved to adjourn at 7:53 p.m.

Commissioner Payne seconded the motion.

Motion carried with a vote of 5-0-0.

ADJOURNMENT




Mayor Richard Boss


City Clerk Rachel Hughes

(Prepared by Eric Barraza, Deputy Clerk)

Approved at the Regular Meeting held on February 13, 2018.