



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

December 15, 2015 - 7:00 PM
City Hall, City Commission Chambers
1376 E. Ninth St.

Susie Galea Mayor
Robert Rentschler Mayor Pro-Tem, District 3
Jason Baldwin District 1
Nadia Sikes District 2
Jenny Turnbull District 4
Al Hernandez District 5
Cliff Hudson District 6

George Straface Interim City Manager
Stephen Thies City Attorney
Nancy Jacobs City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the bulletin board located in the east/west lobby of the City Hall and in the glass case located outside the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4205.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PRESENTATIONS

1. Presentation on the NASA Airborne Astronomy Ambassador Program for the Stratospheric Observatory for Infrared Astronomy (SOFIA). (*Michael Shinabery & Jeff Killebrew, presenters*)

PUBLIC COMMENT

Residents must sign up with the City Clerk to address the City Commission. Comments are limited to 3 Minutes, and there will be a maximum of 21 Minutes allowed for Public Comment.

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

2. Approve the Minutes for the December 1, 2015 Regular City Commission Meeting. *(Nancy Jacobs, City Clerk)*
3. Consider, and act upon, IFB 2015-018 MIS071 Replacement Project for FY16, July 1, 2015 to June 20, 2016. *(Mark Graham, MIS Manager)*
4. Consider, and act upon, approval of Change Order 4 in the amount of \$232,834.59, excluding NMGR, to Mesa Verde Enterprises, Inc. related to the Airport Runway 3 Extension Project. *(Jim Talbert, Airport Manager)*
5. City Commission Regular Meeting Schedule for Calendar Year 2016. *(Nancy Jacobs, City Clerk)*
6. Approve Resolution No. 2015-56 requesting written approval from the Local Government Division of the Department of Finance & Administration, State of New Mexico for the revised budget figures computed as of December 15, 2015. **(Roll call vote required)** *(Kathy Gilsdorf, Budget Analyst)*
7. Consider, and act upon, Resolution 2015-57 setting the residential and city facilities garbage rates for calendar year 2016. *(Mark Threadgill, Customer Service Manager)* **(Roll Call Vote required)**
8. Consider, and act upon, final publication of Ordinance No. 1506 amending certain sections and adding a new section to Chapter 28 of the Code of Ordinances concerning Water, Sewers and Sewage Disposal. *(Mark Threadgill, Customer Service Manager)* **(Roll Call Vote required)**
9. Consider, and act upon, the final publication of Ordinance No. 1507 to amend the official zoning map of the City of Alamogordo to rezone the property located at 401 Fairgrounds Rd. from R-1 Single Family Dwelling to C-3 Business. (Case No. Z-2015-0003(A)) *(Ruben Segura, city Planner)* **(Roll Call Vote required)**

ITEMS REMOVED FROM CONSENT AGENDA**NEW BUSINESS**

10. Consider, and act upon, Resolution No. 2015-59 Declaring that a vacancy exists in the Office of the Mayor At-Large and calling for a Special Election to fill the vacancy. *(Stephen Thies, City Attorney)* **(Roll Call Vote required)**
11. Consider Resolution No. 2015-55 calling a Special Municipal Election to be held in conjunction with the March 1, 2016 Regular Municipal Election for the purpose of amending the Alamogordo City Charter. *(Nancy Jacobs, City Clerk)* **(Roll Call Vote required)**
12. Discuss amending the Alamogordo Code of Ordinances concerning sidewalk ownership. *(Jenny Turnbull, Commissioner)*
13. Consider, and act upon, a request by Elizabeth Mayton for an abatement of a utility bill for 1512 Michigan. *(Mark Threadgill, Customer Service Manager)*
14. Discussion, and possible action, on request by Alameda Park Zoo related to a leak adjustment request for City Zoo Acct#(24155-17422). *(Mark Threadgill, Customer Service Manager)*

15. Discussion and possible action, concerning a water leak abatement at Pastor Hoffman's church and recovery house located at 1601 Hawaii Ave. (*Mark Threadgill, Customer Service Manager*)
16. Consider, and act upon, a request to release two Weed Abatement liens filed in 2007 for the properties located at 919 8th Street. (*Stephen Thies, City Attorney*)
17. Appoint new representative from the Commission to the Southeastern New Mexico Economic Development District (SNMEDD)/Council of Governments (COG) Board. (*Nancy Jacobs, City Clerk*)
18. Appointments to Boards and Committees. (*Susie Galea, Mayor*)

PUBLIC COMMENT (Continued if needed)...

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

ADJOURNMENT



Alamogordo City Commission

NOTICE OF MEETING

Addendum to **Regular Meeting Agenda**

Tuesday, December 15, 2015 – 7:00 pm
City Hall, City Commission Chambers
1376 E. Ninth St.

Susie Galea Mayor, At-Large
Robert Rentschler Mayor Pro-Tem, District 3
Jason Baldwin District 1
Nadia Sikes District 2
Jenny Turnbull District 4
Al Hernandez District 5
Cliff Hudson District 6

Dr. George Straface Interim City Manager
Stephen Thies City Attorney
Nancy Jacobs City Clerk

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Addendum to Regular Meeting Agenda

EXECUTIVE SESSION

Adjourn into Closed Session in compliance with Section 10-15-1.H, NMSA 1978 (2010 Cumulative Supplement), to discuss:

A-1. Threatened or Pending Litigation.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/11/2015

Report No: 1.

Submitted By: Nancy Jacobs, City Clerk

Subject: Presentation on the NASA Airborne Astronomy Ambassador Program for the Stratospheric Observatory for Infrared Astronomy (SOFIA). *(Michael Shinabery & Jeff Killebrew, presenters)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: Michael Shinabery, Educational Specialist for the NM Museum of Space History, and Jeff Killebrew, NMSBVI teacher of the visually impaired, both participated in NASA's Airborne Astronomy Ambassador Program for SOFIA. They were on board the SOFIA flight of September 15, 2015.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/11/2015

Report No: 2.

Submitted By: Nancy Jacobs, City Clerk

Subject: Approve the Minutes for the December 1, 2015 Regular City Commission Meeting. *(Nancy Jacobs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the minutes.

Background: This is required per the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
7:00 P.M., COMMISSION CHAMBERS
DECEMBER 1, 2015**

**SUSIE GALEA, MAYOR
JASON BALDWIN, COMMISSIONER
NADIA SIKES, COMMISSIONER
JENNY TURNBULL, COMMISSIONER
AL HERNANDEZ, COMMISSIONER**

**ROBERT RENTSCHLER, MAYOR PRO-TEM
CLIFF HUDSON, COMMISSIONER
GEORGE STRAFACE, INTERIM CITY MANAGER
STEPHEN THIES, CITY ATTORNEY
NANCY JACOBS, CITY CLERK**

CALL TO ORDER & ROLL CALL

Mayor Galea called the meeting to order at 7:00 p.m. Roll Call was taken by the City Clerk. Clerk Jacobs announced there was a quorum present. Invocation was led by Rev. Dwight Harp and the Pledge of Allegiance was led by Commissioner Hudson.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Mayor Pro-Tem Rentschler asked that Item 16 be placed before Item 12 under New Business. Commissioner Baldwin seconded the motion. Mayor Susie Galea asked to give a presentation before Item 1. Mayor Pro-Tem Rentschler seconded her motion. The Agenda was approved as amended with a vote of 7-0-0.

Mayor Susie Galea gave her notice of resignation effective March 1, 2016. Her letter of resignation is attached to the minutes and is in the agenda book.

PRESENTATIONS

2. Presentation related to the Airport Industrial Park. *(Mike Espiritu, President/CEO Chamber of Commerce and OCEDC)*

Chamber of Commerce and OCEDC President Espiritu gave his presentation. Presentation is attached to agenda book.

1. Presentation regarding the African rue invasive weeds at the Alamogordo-White Sands Regional Airport. *(Laura Johnson, Upper Hondo Soil and Water Conservation District)*

Ms. Johnson arrived late and gave her presentation. See attached presentation in agenda book.

PUBLIC COMMENT

Interim City Manager Straface stated no decision had been made by the Commission and there has been limited discussion concerning tonight's comments from the public.

Paul Sanchez made the following comments:

He wanted to clear up some lack of clarity in the social media concerning the Alamogordo Family Fun Center, and potentially moving the location closer to town.

Lebron Little made the following comments:

He noted there were a lot of people here tonight supporting the Family Fun Center (FFC), because they were bowlers. He thought a bowling center with 24 lanes would be a big plus for the City, and he did not want the location moved.

James McClung made the following comments:

Mr. McClung said there was an active group of kids currently bowling at HAFB, and he did not believe 12 lanes would be enough at the FFC.

Jimmy Deer made the following comments:

He was in support of keeping the FFC at the location voted on. He was concerned it could become a city sponsored day care center without things for the adults to do, also.

Joe Lewandowski made the following comments:

He felt the money was in league bowling, and he did not agree with having alcohol in the FFC since it was for families.

Eddie Herrera made the following comments:

He was a supporter of the FFC and felt the current location was fine. He noted many bowlers had been turned away from the bowling center at HAFB because of access problems. He felt bringing bowling tournaments to the City would be advantageous.

Kelly Harris made the following comments:

She asked the Commission stay on track for building the FFC at the current location. She felt it was very important to build 24 lanes.

CONSENT AGENDA

3. Approve the Minutes for the November 17, 2015 Regular City Commission Meeting. (Nancy Jacobs, City Clerk)

4. Consider, and act upon, award of RFQ 2015-03 to Bohannon Huston, related to the Abbott Ditch Improvement Project professional engineering services. (Brian Cesar, Public Works Director)

5. Consider, and act upon, the award of Public Works Bid No. 2015-017 to Southwest Carpet & Flooring, Inc. related to Alamo Senior Center Re-Flooring, Project No. 2014-1186, (SCLG86) in an amount not to exceed \$75,081.00, including NMGR (Bid \$69,600.00 + NMGR \$5,481.00). (Veronica Ortega, Community Services Director)

7. Consider, and act upon, accepting the FY16 Fire Protection Grant for purchase of firefighting equipment. (Mikel Ward, Fire Chief)

8. Consider, and act upon, Change Order No. 2, RFP No. 2014-007, to ASA Architects related to architectural and design services for 2014 C.D.B.G. City of Alamogordo Domestic Violence Center Addition and Renovation (GC1402), in an amount not to exceed \$, inclusive of NMGR. (Edward Balderrama, Project Manager)

9. Consider, and act upon, the final publication of Ordinance No. 1504 amending section 29-03-030 of the Code of Ordinance concerning side yards, district R-1 to include the definition of a corner lot. ROLL CALL VOTE REQUIRED (Ruben Segura, City Planner/Grants Coordinator)

10. Consider, and act upon, the final publication of Ordinance No. 1505 amending the Repeal of the Gross Receipts Investment Program, Ordinance 1379. ROLL CALL VOTE REQUIRED (Stephen Thies, City Attorney)

Mayor Pro-Tem Rentschler asked to have item 6 removed from the Consent Agenda.

Commissioner Hernandez moved to approve Item No. 3, 4, 5, 7, 8, 9 & 10 of the consent calendar. Commissioner Baldwin seconded the motion. Roll call was taken for Items No. 9 & 10. Motion carried with a vote of 7-0-0.

ITEMS REMOVED FROM CONSENT AGENDA

6. Consider, and act upon, the award of Invitation to Bid No. 2015-17 to Aggregate Technologies, LLC, related to Washington Avenue Walking Trail, CN:M01326, (CS1501) in an amount not to exceed \$55,227.33, including NMGR (Bid \$51,195.67 + NMGR \$4,031.66). (*Veronica Ortega, Community Services Director*)

Mayor Pro-Tem Rentschler moved to approve the award of Invitation to Bid No. 2015-17 to Aggregate Technologies, LLC, related to Washington Avenue Walking Trail, CN:M01326, (CS1501) in an amount not to exceed \$55,227.33, including NMGR (Bid \$51,195.67 + NMGR \$4,031.66). Commissioner Hernandez seconded the motion. Motion carried with a vote of 7-0-0.

UNFINISHED BUSINESS

11. Consider, and act upon, Resolution No. 2015-54 - Operation of golf carts and low speed vehicles within designated areas within the City. (*Stephen Thies, City Attorney*) WITHDRAWN

NEW BUSINESS

16. Consider, and act upon, an addition to the 2016 Election ballot asking the voters to consider moving the Family Fun Center location from Mesa Village to a central location (to be determined tonight) within the City of Alamogordo. (*Robert Rentschler, Mayor Pro-Tem*)

Mayor Pro-Tem Rentschler noted he had asked for this to be on the agenda. Most people he had talked to wanted this moved closer to the City. He questioned the City using their liquor license at this facility and the possibility of liability. He would like this to go back to the voters again in order to decide the location. Mayor Pro-Tem Rentschler proposed putting the FFC in the area north of the Rec. Center.

City Attorney Thies noted that 24 lanes were not identified in the question put before the voters on the 2014 Election Ballot. He said after the statutory language, we identified the particular project proposed to be built located at Mesa Village, Site #8. He reiterated 24 lanes were not identified on the ballot, although it was stated in some information disseminated to the public that we would be looking at 24 lanes.

Commissioner Sikes asked for a show of hands from the public as to how many wanted to keep the FFC location where it was currently. Mayor Galea noted for the record that a super majority raised their hands.

Commissioner Hernandez felt we were not currently maintaining the Rec. Center adequately and so felt adding to it would be a mistake. His biggest concern in moving the FFC was the people had already voted to have the location at Mesa Village, and he felt we might lose the project if we postponed it.

Commissioner Turnbull was not in support of moving the location because the people had voted to put it at Mesa Village.

Commissioner Baldwin said choosing a contractor to run the facility would be paramount. Having this FFC was important to other businesses in the community.

Commissioner Hudson believed the vote had been cast and we needed to move forward. He asked Interim City Manager Straface where we were in the procurement process.

Interim City Manager Straface told the commission the scoring committee had reviewed that, and decided to go to a feasibility study, reconsider our possibilities and then come back with another proposal.

Commissioner Hudson asked about interpretation of the language on the 2014 ballot. City Attorney Thies told him the language was taken from required state statute, and went on to explain it was feasible if we could construct the FFC for \$5.5 million instead of the stated \$6 million, the additional money could be used for other recreational related projects. City Attorney Thies said as long as progress was being made toward the eventual construction of the project, the documentation of this would satisfy any deadlines.

Commissioner Hernandez moved to keep the Family Fun Center location as approved by the voters, direct staff to do a feasibility study, put out a new RFP, and have this all done within the next 6 months.

City Attorney Thies said it would take about six weeks for a feasibility study, and this would be done by an outside agency, not City Staff. Interim City Manager Straface said we do not actually know how long it would take. City Attorney Thies said the Staff recommended rejecting all proposals and getting a new feasibility study in order to make a better decision. Mayor Galea was concerned this would simply delay the project further.

Interim City Manager Straface noted he had met with the gentleman who had the last proposal to us, and told him, not knowing what would happen tonight, that if we do another feasibility study the proposal he put forward could be modified and would be given fair consideration when that happened.

Mayor Galea restated the motion, and Commissioner Hudson seconded the motion.

Vincent Dias made the following comments:

He was concerned the project would be stalled by all these surveys. He said you make a profit with 24 lanes of bowling, and was in support of keeping the location as is.

Rick Willson made the following comments:

He said he was one of the individuals who had submitted a proposal and had met with the Interim City Manager today. He was concerned about how the \$6 million would be used, and that some would be funneled from the FFC project. He noted that Brunswick, White Sands Construction and Stardust Lanes (his company) were selected to go through the RFP stage. He felt the City was sabotaging the process.

Gene Downer made the following comments:

He told Mayor Pro-Tem Rentschler his electric company looked great, and he congratulated various city staff in their new positions and for commendations. Mr. Downer felt a 24 lane bowling facility would be great, but didn't think the City had the money to do it. He suggested the old Hastings location be considered for the FFC.

Josh Rardin made the following comments:

He noted this had been his project from the beginning when he was on the Commission. He asked the amount of time stated by Commissioner Hernandez be shortened to four months. He said the FFC would not be profitable without the liquor license.

Mayor Susie Galea asked to amend the original motion by not pursuing feasibility study, and work with the qualified bidder to make any modifications for the RFP award. Commissioner Sikes seconded. Roll call vote was taken. Motion was denied with a vote of 2-5-0. Commissioner Baldwin, Commissioner Turnbull, Commissioner Hernandez, Commissioner Hudson, Mayor Pro-Tem Rentschler voted nay.

Roll call vote was taken on the original motion. Motion carried with a vote of 6-1-0. Mayor Pro-Tem Rentschler voted nay.

12. Consider, and act upon, a request by Elizabeth Mayton for an abatement of a utility bill for 1512 Michigan. (*Mark Threadgill, Customer Service Manager*) WITHDRAWN BY REQUESTER

13. Consider request for payment to Stardust Lanes for submission of required documentation concerning the RFP 2015-006 for the Family Entertainment Center Project. (*Stephen Thies, City Attorney*)

City Attorney Thies said Staff requested to reject all proposals and start the process over. There was one qualified proposal that included 24 lanes for bowling and the Staff was not comfortable with the request. Our proposal recommended payment of \$7,500 to those who submitted a proposal because of the significant amount of time it would take. Staff recommends Stardust be awarded this amount, but not award that amount to White Sands because they did not submit what we felt was the necessary technical submittals.

Commissioner Hernandez said the RFP says all will be awarded the \$7,500, and he felt we owed both bidders the money since they both pre-qualified.

Mayor Galea asked why the whole process was being thrown out and we were starting over. City Attorney Thies told her because we are trying to do something right.

Commissioner Hernandez moved to pay \$7,500 as stated in the RFP, to both contractors who submitted bids for the RFP 2015-006 for the Family Entertainment Center Project. Commissioner Sikes seconded the motion.

Rick Willson of Stardust Lanes made the following comment:

He had been told both Brunswick and White Sands Construction had been disqualified, but Brunswick was allowed to make another oral presentation on the same day Stardust was to give their presentation; this was a direct conflict of interest. Mr. Willson thought this process was unfair.

Dennis Crimmins with White Sands Construction made the following comments:

He agreed with Mr. Willson's statement this process had not been done in a fair manner. He noted his company had built the Deming Fun Center, would be building the Carlsbad Fun Center, and was the third qualifier in a Fun Center in Flagstaff. He wanted to know what happened to the electronic format they had turned in, and noted there wasn't anything in their proposal that was not in the RFQ.

Mayor Galea restated Commissioner Hernandez's motion to pay \$7,500 as stated in the RFP, to both contractors who submitted bids for the RFP 2015-006 for the Family Entertainment Center Project, and added staff would reject all bids. Motion carried with a vote of 6-1-0. Mayor Galea voted nay.

Mayor Susie Galea called for a 10 minute recess at 9:50 p.m. Mayor Galea reconvened the meeting at 10:01.

14. Discussion regarding the annual review of the Southwest Passage Initiative for Rural and Interstate Transportation (S.P.I.R.I.T.) dues. (*Nancy Jacobs, City Clerk*) WITHDRAWN

15. Consider, and act upon, a City Charter amendment requiring all elected officials to undergo random drug and alcohol screenings. (*Susie Galea, Mayor*)

Mayor Galea said she had requested this to be on the agenda, and felt there needs to be some mechanism for drug/alcohol testing.

Interim City Manager Straface said Commissioners are employees of the City. The City has a random drug procedure, and Commissioners could only be tested during Commission meetings, not during your private time. Commissioner Hernandez didn't think this was necessary.

The item was dropped by the Mayor.

PUBLIC COMMENT

Rich Merrick made the following comments:

He commended the Mayor for asking not to have a feasibility study. He felt it was time to break ground and move forward to build the FFC.

Anthony Backy made the following comments:

He remarked that even though he had been terminated, he was still the acting president of Local 3818 until further notice. He felt the City would never reach its full potential as long as its leaders continued to act in the capacity he has observed.

CITY MANAGER'S REPORT

Interim City Manager Straface made the following comments:

- 1) Interim City Manager Straface held up a deteriorated piece of framework from the dismantled Amphitheater, noting this was why it was torn down.
- 2) He reminded the Commission the meeting format would change in January 2016, so that the first meeting of each month would be a business meeting and the second meeting of the month would be a work session meeting.
- 3) There has been good progress on the PSAP JPA, and Fire Chief Ward had been working hard on this.
- 4) Interim City Manager Straface passed out a schedule of Budget meetings with each department in the City; beginning next week and lasting about eight days. We will look at each budget line by line.
- 5) He passed out the City Manager search brochure which had gone out. They had 19 applications so far and then he went over the phases of this search process. There is not a deadline on accepting applications, but hoped to have this done by the end of December.
- 6) Dr. Straface reminded everyone that the Christmas Tree Lighting would be on Dec. 5, 2015 at the corner of White Sands Blvd. and 10th St. at 5:50 p.m.
- 7) He introduced Laurie Dean, his new Executive Assistant.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

Commissioner Hernandez made the following comments:

- 1) He reiterated the commissioners make decisions on the information they have, and he encouraged citizens to show up for each meeting.

Commissioner Baldwin made the following comments:

- 1) He agreed with Commissioner Hernandez and also said it was our responsibility to represent the silent majority.
- 2) He said Mr. Backy had said commissioners had their own agendas and made decisions to line our own pockets and improve ourselves. Commissioner Baldwin took offense to that.

Interim City Manager Straface made the following comments:

- 1) He told the commissioners he had listened to all that was said tonight, and he was going to pull the staff together to review our bid processes. He would report back during an Executive Session.

Mayor Susie Galea made the following comments:

- 1) She made the comment we can't choose who invests in our community and hand select investors.

Mayor Pro-Tem Rentschler made the following comments:

1) He asked that we talk to the new Walmart about traffic control at the corner of Juniper and Indian Wells. City Planner/Grants Coordinator Segura said this would be addressed by the Technical Review Committee, and they would assess the recommendation to put a stop light there.

Commissioner Hernandez made the following comments:

1) He said we are accused of having our own agendas, but felt everyone here was trying to do what was best for Alamogordo.

ADJOURNMENT

Mayor Pro-Tem Rentschler moved to adjourn at 10:35 p.m. Commissioner Hernandez seconded the motion. Motion carried with a vote of 7-0-0.

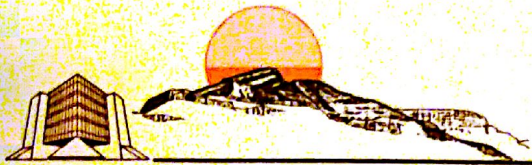
Mayor Susie Galea

ATTEST:

City Clerk Nancy E. Jacobs

(Prepared by Nancy Jacobs, City Clerk)

Approved at the Regular Meeting held on December 15, 2015.



City of Alamogordo



OFFICE OF THE MAYOR

1376 E. NINTH STREET • ALAMOGORDO, NEW MEXICO 88310-5838 • (575) 439-4205 FAX (575) 439-4396

December 1, 2015

I, Susie A. Galea, do hereby give notice of resignation, effective March 1st, 2016; and by such notice I am declaring a vacancy for the special election ballot to be held in coordination with the regular municipal election.

I submit my notice of resignation for three reasons:

First, I find myself needing to reach the far ends of our region for medical resources for my children. I have recently spent much time and resources to make necessary medical care accessible to my children, and will need to temporarily move them closer to the nexus of health care that isn't yet available in Alamogordo. Additionally, there are not the employment opportunities open to me that wouldn't create a conflict of interest within most any meaningful employ. I have served at the pleasure of the people, and as I've sought to do so with honor, I have avoided conflicts of interest, and find no organization here that I've not worked with as the Mayor.

Second, a wise commander from Holloman AFB recently told me, that when one finds themselves taking two steps back for each step forward, then it is time to change directions. While I have fully supported the ideals and aspirations for growth and prosperity of the City of Alamogordo, I cannot turn around and do the opposite. I will continue to promote and honor those things that are virtuous, lovely, and of good report – leading to a stronger economy for all citizens of Alamogordo. What I can do, instead of changing directions, is to make room for a newly elected mayor of Alamogordo to take up a different approach to arrive at a similar opportunity for our community.

Finally, the timing is right to include the Mayor's race on the March 1st, 2016 municipal ballot. I could not uphold my office in good faith knowing that if I were not be able to continue with my elected duties, due to my family priorities, I could cause a special election to occur between the regular 2016 and 2018 elections. The cost of a special election alone is \$30,000, money better spent on roads and public safety. I love Alamogordo with the highest reverence, I must endure with integrity demanded of my God, and it is with His lovingkindnesses that I have the strength to let go of my opportunity to serve through 2018.

When the great people of our community decide it's time to work together with cohesion, for the good of all, then there won't be a prepared blessing withheld from God. This is His city, and when the people are ready, they will see growth of industry, sprawling population, improved quality of life, increased water resources, intermodal transportation for regional jet service and railroad, improved education with ever strong Tiger Pride, an attractive business-friendly community that embraces the future while preserving our past, and there would be nothing stopping great success once that momentum of faith is within the heart our community. I know all these things will come to pass.

I ask that the Commission accept my notice of resignation, tendered this day for the declaration of a vacancy, effective March 1st, 2016. Join me in encouraging an inspired successor, seeking to lead our community well, to run for the office of City of Alamogordo Mayor. It has been my highest privilege and honor to serve in this public office. Thank you, especially to my supporting family and friends.

Very Respectfully,

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/11/2015

Report No: 3.

Submitted By: LeeAnn Nichols, Finance
Director

Subject: Consider, and act upon, IFB 2015-018 MIS071 Replacement Project for FY16, July 1, 2015 to June 20, 2016. *(Mark Graham, MIS Manager)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Award IF 2015-018 as listed to vendors.

Background: The MIS Division began a replacement program in 2007 to anticipate replacement of hardware; the program includes plans to replace computers every five years (life of computers). The City currently has 102 PC's five years or older of which 86 PC's are being replaced with the FY16 Computer Replacement Program.

The hardware equipment is replaced based on approximately 20% of the Personal Computers in use and the other items are replaced as needed due to End of Life or Non-Functioning items. Fiscal Year 2016 will be replacing 15.68% or 86 of 350 PC's.

*This bid includes computer hardware budgets from various departments outside of the Computer Replacement Program.

PC's	77	49,020.00
Printers	8	2,494.96
Monitors	25	2,875.00
Laptops	12	11,494.00
Scanners	10	2,186.40
Misc. Software	8	2,426.85
Misc. Hardware	7	<u>336.00</u>

\$70,833.21

Micro Supply	52,526.00	[for PC's, Printers, Monitors, Video Cards]
CDWG	4,230.40	[Scanners, Software]
Insight	2,199.96	[Printers]
CDI	11,494.00	[Laptops]
Ardham Tech	382.85	[Software]
	<u>\$ 70,833.21</u>	

PC's	86	49,020.00	[Micro Supply]
Printers	8	2,494.96	[Micro Supply, Insight]
Monitors	25	2,875.00	[Micro Supply]
Laptops	14	11,494.00	[CDI]
Scanners	10	2,186.40	[CDW-G]
Misc Software	8	2,426.85	[CDW-G, Ardham Tech]
Misc Hardware	7	336.00	[Micro Supply]
		<u>\$ 70,833.21</u>	

Available	81,088.00		<u>70,833.21</u>	Expenditure	
011.1301.413.6023	450.00	City Manager	292.00	1 AP XI	CDWG
011.2001.411.6023	1,350.00	City Clerk	876.00	3 AP XI	CDWG
011.3104.429.6022	2,487.00	Code Enf	1,710.00	3 PC's	Micro Sup
			345.00	3 Monitors	Micro Sup
011.4204.421.6022	2,128.00	Fire	1,710.00	3 PC's	Micro Sup
			345.00	3 Monitors	Micro Sup
011.5405.419.6022	1,000.00	GIS	733.86	1 1 Color Laser	Insight
012.1701.415.6022	650.00	HR	821.00	1 Laptop	CDI
020.0006.454.6023	600.00	Civic Center	382.85	1 AP Master	Ardham Tech
032.6306.452.6022	400.00	Zoo	295.00	1 3/1 Printer	Micro Sup
081.5503.461.6022	2,400.00	Public Works	1,642.00	2 Laptops	CDI
011.4104.420.6023	3,754.00	APD	876.00	3 AP XI	CDWG
011.4104.420.6022	5,869.00	APD			
			336.00	7 Video Card	Micro Sup
			570.00	1 PC	Micro Sup
			1,610.00	14 Monitors	Micro Sup
			821.00	1 Laptop	CDI
			437.28	2 Scanners	CDWG
			244.35	1 Printer	Insight
019-1201-412-6022	10,000.00	Muni Court	5,130.00	9 PC's	Micro Supply
			1,642.00	2 Laptops	CDI
012.3402.419.6022	50,000.00	MIS	1,221.75	5 Printers	Insight
		MIS071	575.00	5 Monitors	Micro Sup
			1,749.12	8 Scanners	CDWG
			39,900.00	70 PC's	Micro Sup
			6,568.00	8 Laptops	CDI

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/10/2015

Report No: 4.

Submitted By:

Subject: Consider, and act upon, approval of Change Order 4 in the amount of \$232,834.59, excluding NMGR, to Mesa Verde Enterprises, Inc. related to the Airport Runway 3 Extension Project. (*Jim Talbert, Airport Manager*)

Fiscal Impact: \$251,170.31 with NMGR

Amount Budgeted: \$3,043,137.00

Fund: 040-0099-990.68-99 AP1502

Additional Fiscal Impact: Budget Revision in process.

Recommendation: Approve Change Order 4 in the amount of \$232,834.59, excluding NMGR, to Mesa Verde Enterprises, Inc. related to the Airport Runway 3 Extension Project.

Background: The Airport Runway 3 Extension Project will extend the runway an additional 2,200 feet. It is primarily funded by Federal Aviation Administration (FAA) grant which requires a 5% State (NMDOT Aviation Division) and a 5% local (City) match. The project has been funded in phases due to timing of availability of FAA funds. The work included in change order 4 is associated with FAA Grant No. 3-35-0001-024-2015 and State Grant No. ALM-15-04 with the exception of the upgrade to LED lights and addition of a wind cone at a cost of \$34,352.04 which will be borne by the city.

CHANGE ORDER FOUR #4
Date Prepared: December 3, 2015

OWNER:	City of Alamogordo	OWNER'S ADDRESS:	1376 E 9th Street Alamogordo, NM 88310
NAME OF AIRPORT:	Alamogordo-White Sands Regional Airport	LOCATION OF AIRPORT:	Alamogordo, NM
NAME OF CONTRACTOR:	Mesa Verde Enterprises, Inc.	ADDRESS OF CONTRACTOR:	396 La Luz Gate Road Alamogordo, NM 88311

DESCRIPTION OF WORK IN CONTRACT:	Delta Project No.:	13001
Extend Runway 3	AIP Project No.:	3-35-0001-024-2015
	Original Contract Amount:	\$1,817,585.81
	Previous Change Orders:	\$3,402,201.46
	Est. Cost This Change:	\$232,834.59
	New Contract Amount:	\$5,452,621.86

CHANGES ORDERED:

ITEM	DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL INCREASE	COMMENTS
1	MOBILIZATION INCREASE	1	LS	\$100,000.00	\$100,000.00	AIP
70	UPGRADE PAPI UNIT TO LED UNIT	1	EA	\$21,324.00	\$21,324.00	Non-AIP
71	UPGRADE PAPI UNIT TO LED UNIT	1	EA	\$6,204.00	\$6,204.00	Non-AIP
72	INSTALL METER BASE RACK FOR PAPI UNIT	1	EA	\$20,406.32	\$20,406.32	AIP
73	INSTALL PAPI POWER EQUIPMENT RACK	1	EA	\$19,703.98	\$19,703.98	AIP
74	INSTALL SUPPLEMENTAL WIND CONE	1	EA	\$6,824.04	\$6,824.04	Non-AIP
75	PNM CONNECTION	1	EA	\$6,000.00	\$6,000.00	AIP
6	P-152 "EMBANKMENT IN PLACE"	7,947.23	CY	\$6.59	\$52,372.25	AIP
				TOTAL	\$232,834.59	

REASON(s) FOR CHANGE ORDER:

Original Contract Time:	150	CD
Changes Previous Change Orders:	174	CD
Change in Contract Time This Change Order:	60	CD
New Contract Time:	384	CD

Subject to conditions set forth below, an equitable adjustment is established as follows:

CONTRACT PRICE		CONTRACT TIME	
Not Changed		Not Changed	
X Increased by	\$232,834.59	X Increased by	60 days
Decreased by		Decreased by	

The foregoing is in accordance with your contract dated October 16, 2014 and as listed below:

- A. The aforementioned change and work affected thereby are subject to all contract stipulations and covenants,
- B. The rights of the OWNER are not prejudiced; and
- C. All claims against the OWNER which are incidental to or as a consequence of the aforementioned change are satisfied.

	President	12/8/15
ACCEPTED: CONTRACTOR	TITLE	DATE

	Project Manager	12/4/15
ACCEPTED: OWNER	TITLE	DATE
APPROVED: DELTA AIRPORT CONSULTANTS, INC.	TITLE	DATE

APPROVED: STATE	TITLE	DATE
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CHANGE No. FOUR (4) – SUPPLEMENTAL AGREEMENT
AIP PROJECT No. 3-35-0001-024-2015
DATE: December 3, 2015

Change No. Four (4) is comprised of eight (8) components.

1. Increase mobilization from \$627,137.06 by \$100,000 to \$727,137.06 (AIP):

The basis for this increase is that the contractor, Mesa Verde, Inc. requested to the City of Alamogordo that the mobilization costs of \$100,000 be added back into the contract due to rising construction costs since the time of the original award, e.g., the water main subcontractor, the electrical subcontractor, striping contractor, the rental fee for the pug mill, and the extended overhead.

The addition of the \$100,000 is consistent with the mobilization costs as originally specified by the contractor in the original bid. In spring of 2015, the contractor agreed to reduce their mobilization costs as a federal funding shortfall was anticipated. The contractor also agreed to hold their original bid prices through August 15, 2015 in anticipation of additional funding. Additional funding only became available to complete the project in its entirety after the August 15 hold date.

During this time, the contractor experienced escalating costs as noted above; and therefore requested that the \$100,000 be re-instated.

2. Upgrade PAPI unit to LED units for \$21,324.00 (non-AIP):

Please see explanation under Number 3.

3. Upgrade REIL unit to LED units for \$6,204.00 (non-AIP):

The Owner has requested to upgrade both the PAPI and REIL units to LED for a more sustainable, energy efficient, and maintenance efficient system. The Owner acknowledges that the upgrade to the LED units are not AIP eligible.

4. Install meter base rack for PAPI unit for \$20,406.32 (AIP):

Please see explanation under Number 6.

5. Install PAPI power equipment rack for \$19,703.98 (AIP):

6. PNM connect cost for new meter base rack for \$6,000.00 (AIP);

In removing the FAA-owned equipment for the existing PAPI and REIL system, the FAA also removed the existing meter base rack. The cost to re-install the meter base rack per the electric company (PNM) in the City's name is \$6,000.

7. Install Runway 4 supplemental wind cone for \$6,824.04 (non-AIP);

The Owner has requested a supplemental wind cone to be installed near the end of Runway 4 extension. The Owner acknowledges that this request is non-AIP eligible.

8. Increase P-152 "Embankment in Place" final quantity by 7,947.23 cubic yards at unit price of \$6.59 for a total of \$52,372.25 (AIP).

The final "as-built" quantity for P-152 "embankment in Place" has been verified to be 30,947.23 cubic yards or an increase of 7,947.23 cubic yards above the bid quantity of 23,000 cubic yards. Per 152-4.7 of Volume 1 of the Contract Documents and Specifications, the "Embankment in Place" payment shall be made at the contract price per cubic yard.

Per the "Asphalt Placement Plan" as provided by the Contractor, the Engineer approves of the placement of P-401 utilizing an 18-foot paver.

The Contractor shall not be entitled to any additional payment or other consideration if a separate notice-to-proceed for Change No. Four is not issued or is cancelled.

Contract Time

Increase in contract time from 324 CD by 60 CD to 384 CD.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/9/2015

Report No: 5.

Submitted By: Nancy Jacobs, City Clerk

Subject: City Commission Regular Meeting Schedule for Calendar Year 2016. *(Nancy Jacobs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the schedules.

Background: Every year the City Commission adopts its deadline and meeting schedule for the upcoming year. A notice of the meeting dates will be published in the Alamogordo Daily News on Sunday, December 20, 2015, and again on Sunday, June 26, 2016. The notice will also be posted on the City's web page and remain posted until after the last meeting in December of 2016.

NOTE: The meetings for the months of November and December will be held on the first and third Tuesdays, rather than the second and fourth Tuesdays. The NMML Annual conference will be held August 31st - September 2nd, and will not be during a meeting week. The 2016 Election Days will be on March 1st and November 8th, as well as any School Board Elections, and will not affect any City Commission meeting dates.

2016 City of Alamogordo Calendar

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

MARCH						
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		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL						
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY						
S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY						
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					1	2
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST						
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21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER						
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25	26	27	28	29	30	

OCTOBER						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER						
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27	28	29	30			

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Regular Comm Mtg

Holiday

NMML Meetings

P&Z Meetings

Payday

Elections



NOTICE OF PUBLIC MEETINGS 2016

In accordance with Section 10-15-1, NMSA 1978 (as amended), notice is hereby given that the Governing Body (City Commission) of the City of Alamogordo, New Mexico, will meet in regular session the second and fourth Tuesday of every month; however, during the months of November and December, the meetings will be held the first and third Tuesday of the month. The meetings will begin at 7:00 p.m. and will be held in the City Commission Chambers at City Hall located at 1376 E. Ninth Street, Alamogordo, New Mexico. Listed below are the Regular Meetings scheduled for 2016:

JAN. 12, 2016	JAN. 26, 2016
FEB. 9, 2016	FEB. 23, 2016
MAR. 8, 2016	MAR. 22, 2016
APR. 12, 2016	APR. 26, 2016
MAY 10, 2016	MAY 24, 2016
JUNE 14, 2016	JUNE 28, 2016
JULY 12, 2016	JULY 26, 2016
AUG. 9, 2016	AUG. 23, 2016
SEPT. 13, 2016	SEPT. 27, 2016
OCT. 11, 2016	OCT. 25, 2016
NOV. 1, 2016 (First Tuesday in November)	NOV. 15, 2016 (Third Tuesday in November)
DEC. 6, 2016 (First Tuesday in December)	DEC. 20, 2016 (Third Tuesday in December)

An Agenda for each meeting is available from the City Clerk's Office seventy-two (72) hours prior to the meeting date. **NOTE:** The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4205.

I hereby certify that this notice was posted on the bulletin board located in the east/west lobby of City Hall and in the glass case located outside City Hall, 1376 E. Ninth Street, Alamogordo, NM. The notice was posted on December 16, 2015 and will remain posted until after the last meeting in December, 2016. A notice of the meeting dates will be published in the Legal Section of the *Alamogordo Daily News* on Sunday, December 20, 2015 & June 26, 2016. The same notice will also be posted on the City's web page (<http://ci.alamogordo.nm.us>) in December of 2015 and will remain posted through the end of 2016.

Nancy E. Jacobs, CMC, City Clerk

CITY OF ALAMOGORDO
CITY COMMISSION REGULAR MEETING SCHEDULE FOR 2016

The Governing Body (City Commission) of the City of Alamogordo, New Mexico will meet in regular session the second and fourth Tuesday of every month; however, during the months of November and December, the meetings will be held the first and third weeks of the month unless otherwise specified. All meetings will begin at 7:00 p.m. and be held in the City Commission Chambers at City Hall located at 1376 E. Ninth Street, Alamogordo, NM.

Deadline Date for placing items on the Agenda (12:00 p.m.)	Department Directors' deadline date for submittal of Agenda Reports (12:00 p.m.)	Date Agenda Packets available to the City Commission & public (5:00 p.m.)	Regular Meeting Date (7:00 p.m.)
January 6, 2016	January 6, 2016	January 8, 2016	January 12, 2016
January 20	January 20	January 22	January 26, 2016
February 3	February 3	February 5	February 9, 2016
February 17	February 17	February 19	February 23, 2016
March 2	March 2	March 4	March 8, 2016
March 16	March 16	March 18	March 22, 2016
April 6	April 6	April 8	April 12, 2016
April 20	April 20	April 22	April 26, 2016
May 4	May 4	May 6	May 10, 2016
May 18	May 18	May 20	May 24, 2016
June 8	June 8	June 10	June 14, 2016
June 22	June 22	June 24	June 28, 2016
July 6	July 6	July 8	July 12, 2016
July 20	July 20	July 22	July 26, 2016
August 3	August 3	August 5	August 9, 2016
August 17	August 17	August 19	August 23, 2016
September 7	September 7	September 9	September 13, 2016
September 21	September 21	September 23	September 27, 2016
October 5	October 5	October 7	October 11, 2016
October 19	October 19	October 21	October 25, 2016
October 26	October 26	October 28	*November 1, 2016
November 9	November 9	November 11	*November 15, 2016
November 30	November 30	December 2	*December 6, 2016
December 14	December 14	December 16	*December 20, 2016

*First and Third weeks of the Month

PASSED, APPROVED AND ADOPTED THIS 15th DAY OF DECEMBER, 2015.

Nancy E. Jacobs, CMC, City Clerk

Susie Galea, Mayor

ON 12/16/2015, EMAIL TO MEDIA GROUP, AND TO ALAMOGORDO DAILY NEWS FOR PUBLICATION ON Dec. 20, 2015 and June 26, 2016.

NOTICE IS HEREBY GIVEN THAT THE ALAMOGORDO CITY COMMISSION HAS ADOPTED ITS REGULAR MEETING SCHEDULE FOR 2016. Meetings will begin at 7:00 p.m.

Notice is hereby given that the Governing Body (City Commission) of the City of Alamogordo, New Mexico, will meet in regular session the second and fourth Tuesday of every month; however, during the months of November and December, the meetings will be held the first and third Tuesday of the month, unless otherwise noted. The meetings will begin at 7:00 p.m. and be held in the City Commission Chambers at City Hall located at 1376 E. Ninth Street, Alamogordo, New Mexico. Listed below are the Regular Meetings scheduled for 2016:

Jan. 12, 2016 & Jan. 26, 2016

Feb. 9, 2016 & Feb. 23, 2016

Mar. 8, 2016 & Mar. 22, 2016

Apr. 12, 2016 & Apr. 26, 2016

May 10, 2016 & May 24, 2016

June 14, 2016 & June 28, 2016

July 12, 2016 & July 26, 2016

Aug. 9, 2016 & Aug. 23, 2016

Sept. 13, 2016 & Sept. 27, 2016

Oct. 11, 2016 & Oct. 25, 2016

Nov. 1, 2016 (First Tuesday) & Nov. 15, 2016 (Third Tuesday)

Dec. 6, 2016 (First Tuesday) & Dec. 20, 2016 (Third Tuesday)

An agenda for each meeting is available from the City Clerk's Office seventy-two (72) hours prior to the meeting date. *The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4205.*

Approved by the City Commission on the 15th day of December, 2015.

By: Nancy E. Jacobs, CMC, City Clerk

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/10/2015

Report No: 6.

Submitted By: Kathy Gilsdorf, Budget Analyst

Subject: Approve Resolution No. 2015-56 requesting written approval from the Local Government Division of the Department of Finance & Administration, State of New Mexico for the revised budget figures computed as of December 15, 2015. **(Roll call vote required)** *(Kathy Gilsdorf, Budget Analyst)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: Beginning Cash Balances \$0

Revenues (\$3,417,468) Decrease

Expenditures (\$4,517,614) Decrease

Transfers In/Out \$0

Net Impact \$1,099,746 Increase

Recommendation: Approve the resolution. **(Roll call vote required)**

Background: The City Commission adopted the Fiscal Year budget on May 12, 2015. The Department of Finance & Administration granted written approval of the City of Alamogordo's Fiscal Year 2015-2016 Final Budget on December 15, 2015. Resolution 2015-56 amends the Budget to reflect a more true and accurate projection of the actual revenues and expenditures. A summary and explanation of revisions are attached for your review.

RESOLUTION NO. 2015-56

A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2015-2016.

WHEREAS, the City of Alamogordo, New Mexico wishes approval to change some of the budget line item figures of various funds; and

WHEREAS, the Department of Finance and Administration, State of New Mexico, gave its written approval to the City of Alamogordo, New Mexico's annual budget on September 2, 2015, for fiscal year 2015-2016; and

WHEREAS, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2015-2016.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the City's annual budget for fiscal year 2015-2016 be and hereby is revised as of December 15, 2015 to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2015-2016 as shown on the following pages.

NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on December 15, 2015 as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2015-2016.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 15th day of December 2015.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

By: _____
Susie Galea, Mayor

ATTEST:

Renee Cantin, City Clerk

APPROVED AS TO FORM:

Stephen Thies, City Attorney

1/12TH REQ RSRV
1,091,561
Fund Reserve Policy
338,795
Bal. Remaining
3,894,358

ALL FUNDS SUMMARY
BUDGET 2015-2016

FY16 BUDGET - RESOLUTION 2015-56 (#3) DECEMBER 15, 2015

FUND NO.	FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	7,501,909	16,314,663	600,000	6,183,876	(5,583,876)	12,907,982	5,324,714	1,430,356	3,894,358
	Revision #1	0	29,890	0	0	0	65,038	(35,148)		
	Revision #2	0	115,417	0	0	0	62,764	52,653		
	Revision #5	0	0	0	(33,626)	33,626	62,953	(29,327)		
	Revision #20	0	0	0	15,523	(15,523)	0	(15,523)		
	Total Revised Fund 11	7,501,909	16,459,970	600,000	6,165,773	(5,565,773)	13,098,737	5,297,369	1,430,356	3,867,013
12	INTERNAL SERVICE FUND	409,741	417,846	2,878,878	0	2,878,878	3,666,495	39,970		\$39,970
15	CORRECTIONS-JAIL	21,663	108,642	51,488	1,723	49,765	175,070	5,000		\$5,000
16	LODGER'S TAX-PROMOTIONAL FUND	143,846	233,537	0	3,183	(3,183)	357,436	16,764		\$16,764
	Revision #3	0	(13,333)	0	0	0	(13,333)	0		
	Total Revised Fund 16	143,846	220,204	0	3,183	(3,183)	344,103	16,764		16,764
17	POLICE COURT BOND	8,538	0	0	0	0	0	8,538		\$8,538
19	COURT AUTOMATION FUND	55,207	78,593	0	20,639	(20,639)	60,597	52,564		\$52,564
20	LODGER'S TAX-CITY	178,954	434,495	0	35,970	(35,970)	450,013	127,466		\$127,466
21	D.A.R.E. DONATIONS FUND	13,644	3,620	0	0	0	8,281	8,983		\$8,983
	Revision #11	0	4,064	0	0	0	5,564	(1,500)		
	Total Revised Fund 21	13,644	7,684	0	0	0	13,845	7,483		7,483
22	DESIGNATED GIFT FUND	36,188	1,082	0	0	0	15,601	21,669		\$21,669
24	GRANT CAPITAL IMPROVEMENT	22,551	194,865	0	0	0	165,046	52,370		\$52,370
	Revision #4	0	236,639	0	0	0	242,179	(5,540)		
	Total Revised Fund 24	22,551	431,504	0	0	0	407,225	46,830		46,830
27	MUNICIPAL COURT OPERATIONS	5,000	8,000	406,173	6,323	399,850	407,850	5,000		\$5,000
28	POLICE CONTINGENCY	48,059	8,473	0	0	0	14,684	41,848		\$41,848
31	CEMETERY-PERPETUAL CARE	756,079	19,809	0	0	0	0	775,888		\$775,888
32	COMMUNITY SERVICES	6,675	628,976	3,358,053	448,507	2,909,546	3,540,197	5,000		\$5,000
	Revision #5	0	0	(33,626)	0	(33,626)	(33,626)	0		
	Revision #6	0	0	0	0	0	1,808	(1,808)		
	Revision #7	0	7,526	0	0	0	7,526	0		
	Revision #20	0	0	15,523	0	15,523	15,523	0		
	Revision #21	0	24,750	0	0	0	24,750	0		
	Total Revised Fund 32	6,675	661,252	3,339,950	448,507	2,891,443	3,556,178	3,192	0	3,192
33	FIRE PROTECTION	573,162	602,923	0	0	0	912,382	263,703	45,056	\$218,647
36	LAW ENFORCEMENT FUND	2,837	113,800	0	0	0	112,983	3,654		\$3,654
37	STATE HIGHWAY FUND	95,365	47,347	0	1,124	(1,124)	37,095	104,493		\$104,493
38	TRAFFIC SAFETY FUND	54,398	30,496	0	0	0	38,000	46,894		\$46,894
39	STATE JUDICIAL	3,284	75,500	0	0	0	75,500	3,284		\$3,284
40	AIRPORT IMPROVEMENT PROJECTS	15,431	7,954,647	201,724	0	201,724	8,091,722	80,080		\$80,080
	Revision #10	0	(3,156,551)	34,952	0	34,952	(3,042,143)	(79,456)		
	Revision #12	0	(360,000)	0	0	0	(360,000)	0		
	Total Revised Fund 40	15,431	4,438,096	236,676	0	236,676	4,689,579	624		624
42	1984 GROSS RECEIPTS TAX	2,398,093	1,553,412	0	3,630,292	(3,630,292)	0	321,213	217,173	\$104,040
44	TRANSPORTATION FUND	588,481	1,709,150	1,934,564	167,316	1,767,248	4,023,760	41,119		\$41,119
48	NEW MEXICO C.D.B.G.	104,343	1,107,625	0	0	0	1,211,968	0		\$0
	Revision #14	0	(760,411)	0	0	0	(810,048)	49,637		\$49,637
	Total Revised Fund48	104,343	347,214	0	0	0	401,920	49,637		49,637
49	1986 GROSS RECEIPTS TAX	8,408,689	1,592,894	0	1,894,878	(1,894,878)	1,332,933	6,773,772	268,113	\$6,505,659
50	PROPERTY ACQUISITION	177,503	1,956	313,830	0	313,830	416,132	77,157		\$77,157
53	GENERAL OBLIGATION	922,718	1,013,791	0	0	0	1,184,259	752,250		\$752,250
54	REVERSE OSMOSIS PROJECT RSV	166,001	5,791,133	0	0	0	5,937,988	19,146		\$19,146

FUND NO.	FY 2015-2016 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
56	99 GRT FLOOD CONTROL BOND PROJ	581,421	3,003,804	2,302,903	74,258	2,228,645	3,318,971	2,494,899		\$2,494,899
59	REVENUE BOND P & I FUND	7,708	1	2,791,665	0	2,791,665	2,791,665	7,709		\$7,709
61	MUNICIPAL INFRASTRUCTURE .0625%	558,127	386,385	0	660,166	(660,166)	0	284,346		\$284,346
	Revision #10	0	0	0	34,952	(34,952)	0	(34,952)		
	Total Revised Fund 61	558,127	386,385	0	695,118	(695,118)	0	249,394		249,394
63	COMMUNITY DEVELOPMENT	81,664	121,525	338,302	45,791	292,511	492,045	3,655		\$3,655
65	INSPECTIONS	169	0	0	169	(169)	0	(0)		(\$0)
69	1994 GROSS RECEIPTS	1,569,147	1,542,430	0	2,380,119	(2,380,119)	0	731,458	569,230	\$162,228
71	ALAMO SENIOR CENTER	(93,958)	1,138,973	345,350	0	345,350	1,385,365	5,000		\$5,000
	Revision #8	0	0	0	0	0	(3,035)	3,035		
	Revision #15	0	3,552	0	0	0	3,552	0		
	Total Revised Fund 71	(93,958)	1,142,525	345,350	0	345,350	1,385,882	8,035		8,035
74	ALAMO SENIOR CENTER GIFT	112,314	20,747	0	92	(92)	132,969	0		\$0
75	RETIRED & SENIOR VOL. PROGRAM	(27,833)	261,577	59,281	13,962	45,319	274,063	5,000		\$5,000
81	WATER/SEWER OPERATING	11,098,825	9,959,908	98,413	4,177,797	(4,079,384)	12,937,129	4,042,220	944,547	\$3,097,673
82	98 JT WATER/SEWER BOND P&I	1,587,292	15,116	2,027,114	0	2,027,114	2,027,114	1,602,408	1,545,100	\$57,308
86	SOLID WASTE COLLECTION SYS.	283,177	2,016,674	0	129,169	(129,169)	1,855,297	315,385	309,216	\$6,169
88	BONITO CAMPGROUND	3,796,024	3,590,423	1,416,768	0	1,416,768	8,495,746	307,469		\$307,469
	Revision #16	0	525,006	0	0	0	525,006	0		
	Total Revised Fund 88	3,796,024	4,115,429	1,416,768	0	1,416,768	9,020,752	307,469		307,469
89	ESGRT .0625%	2,173,974	1,049,141	0	815,000	(815,000)	607,628	1,800,487		\$1,800,487
90	GOLF COURSE	172,343	1,899,018	143,834	55,066	88,768	2,062,188	97,941		\$97,941
91	AIRPORT	238,009	250,060	0	31,471	(31,471)	360,648	95,950	55,941	\$40,009
	Revision #17	0	1,983	0	0	0	1,983	0		
	Total Revised Fund 91	238,009	252,043	0	31,471	(31,471)	362,631	95,950		95,950
94	OTERO GREENTREE REG LANDFILL	3,658,863	1,004,091	0	1,720	(1,720)	2,237,941	2,423,293	1,558,302	\$864,991
96	SELF-INSURED FUND	741,610	67,426	0	300,000	(300,000)	42,544	466,492		\$466,492
	Revision #18	0	0	0	0	0	15,000	(15,000)		
	Total Revised Fund 96	741,610	67,426	0	300,000	(300,000)	57,544	451,492		451,492
98	PAYROLL CLEARING	204,261	0	0	0	0	0	204,261		\$204,261
104	UTILITY DEPOSITS	699,256	0	0	0	0	0	699,256		\$699,256
105	ECONOMIC DEVELOPMENT	5,407,926	1,029,770	0	0	0	1,615,606	4,822,090		\$4,822,090
	Revision #9	0	(76,000)	0	0	0	(76,000)	0		
	Total Revised Fund 105	5,407,926	953,770	0	0	0	1,539,606	4,822,090		4,822,090
107	SELF INSURED/LIABILITY	468,422	4,651	140,640	0	140,640	202,000	411,713		\$411,713
109	2004 GRT CAPITAL OUTLAY	9,012,661	3,130,734	197,473	1,118,721	(921,248)	6,138,563	5,083,584	559,361	\$4,524,223
	Revision #13	0	0	0	0	0	(125,867)	125,867		
	Revision #19	0	0	0	0	0	(1,086,808)	1,086,808		
	Total Revised Fund 109	9,012,661	3,130,734	197,473	1,118,721	(921,248)	4,925,888	6,296,259		6,296,259
113	2009 G.O. BOND ACQ FUND	486,186	0	2,571,040	0	2,571,040	3,050,463	6,763		\$6,763
114	SIDEWALKS REVOLVING LOANS	131,446	1,728	0	0	0	100,360	32,814		\$32,814
115	CORP ESCROW ACCOUNT RESV	0	0	0	0	0	0	0		\$0
116	REG WATER SUPPLY TRANS LN	26,917	1,311,623	217,312	0	217,312	1,504,675	51,177		\$51,177
117	2011 JT W/S REF/IMP REVBD	638,381	0	0	0	0	635,228	3,153		\$3,153
118	2011 NMFA ST GRT STREET #15	197,473	0	0	197,473	(197,473)	0	(0)		(\$0)
119	2012 GRT REF/IMP REVBD	1,522,795	0	0	0	0	1,422,676	100,119		\$100,119
121	2015 GO BONDS-FUN CENTER	5,960,219	10,000	0	0	0	5,929,500	40,719		\$40,719
122	2015 GO BONDS-STREETS	4,389,889	10,000	0	0	0	4,340,827	59,062		\$59,062
901	HOUSING LOW RENT OPERATING	1,091,702	871,281	0	0	0	1,241,199	721,784	496,480	\$225,304
903	HOUSING HOMEOWNERSHIP OPER	699,284	3,120	0	0	0	29,792	672,612	11,917	\$660,695
904	HOUSING CAPITAL FUND PROJECTS	0	957,832	0	0	0	957,832	0		\$0
TOTALS FY2016		80,194,054	70,287,845	22,411,654	22,411,654	0	106,816,794	43,665,105	9,441,149	50,826,436

Prior Resolution		80,194,054	73,705,313	22,394,805	22,394,805	0	111,334,008	42,565,359		
#3	Adjustments to Resolution 2015-56	0	(3,417,468)	16,849	16,849	0	(4,517,214)	1,099,746		

#3 Resolution # 2015-56 December 15, 2015

FUND NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
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REVISION #1

Budget revision is to increase revenue and expenditures for funds received for the Atari Dig sales. In FY15, February, the City received \$35,147.48 and in FY16, August, the City received \$29,890.30. The total received for the Atari sales is \$65,037.78. The funds are to be designated for the Library \$20,000 outside pavilion, Police Department \$20,000 to upgrade light bars, security glass and doors, and training, as well as, \$25,000 for a southwest reptile and insect exhibit in the old museum current location on the south side of the Chamber Building. Funds designated to refurbish the Chamber Building from the Quality of Life Bond (Fund 119) in the amount of \$50,000 to be re-directed for the reptile and insect exhibit building.

11	GENERAL FUND				
	<i>Revenues</i>				
	011-2400-316.15-15	City Misc. Reimb/Claims	0	29,890	29,890
	<i>Expenditures</i>				
ATARI1	011-2400-419.65-70	Facility Imp/Library Pavilion	0	20,000	20,000
ATARI2	011-2400-419.65-70	Facility Imp/Police Light bars/Security	0	20,000	20,000
ATARI3	011-2400-419.65-70	Facility Imp/Zoo Reptile & Insect	0	25,038	25,038
		Total Expenditures	0	65,038	65,038

REVISION #2

Budget adjustment is requested to cover 3 new dispatchers for the police dispatch operations. The adjustment covers 50% of annual salary and benefits for the 3 new positions. The City received an insurance credit from New Mexico Self Insurer's Fund (NMSIF) for meeting the safety training requirements last year. The revenue was received in the current fiscal year and was not included in the current approved budget projections and is being used to off-set the cost for the new dispatch positions.

11	GENERAL FUND				
	<i>Revenues</i>				
	011-0000-316.15-80	Insurance Credits	0	115,417	115,417
	<i>Expenditures</i>				
	011-4004-420.20-02	Operational	247,498	37,092	284,590
	011-4004-420.20-10	Retirement	41,852	5,248	47,100
	011-4004-420.20-12	Retiree Health	5,915	742	6,657
	011-4004-420.20-15	Social Security	23,069	3,039	26,108
	011-4004-420.20-25	Group Health	19,626	16,396	36,022
	011-4004-420.20-30	Worker's Comp Insurance	2,273	233	2,506
	011-4004-420.20-31	Worker's Comp Fee	92	14	106
		Total Expenditures	340,325	62,764	403,089

REVISION #3

Budget revision is to decrease revenues and expenditures for the State Coop Advertising Grant Application that was lowered due to a decline in the required number of qualified members. The decline in qualified members lowered the grant funding amount available to the City.

16	LODGER'S TAX-PROMOTIONS				
	<i>Revenues</i>				
PB1602	016-0000-319.16-02	Grants/State Co op Advertising	33,333	(13,333)	20,000
	<i>Expenditures</i>				
PB1602	016-0001-419.56-35	Advertising	33,333	(13,333)	20,000

FUND NO. REVISION #4	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
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Budget revision is requested to increase revenue and expenditures for the CRFP-NEPA Planning Grant. The amount budgeted was for a 3 year balance. The department budgeted the full amount in the project and only 1 year in the line. The budget revision is to balance and correct the line with the project funds and a 3 year contract commitment.

24	GRANT CAPITAL IMPROVEMENT				
	<i>Revenues</i>				
	024-0000-317.16-73	Federal Grant	119,865	236,639	356,504
	<i>Expenditures</i>				
	024-0000-419.57-34	Contract Services	114,325	242,179	356,504

REVISION #5

Budget revision is to adjust the budget of the Community Service Department (032-6106) to move the salary savings from the position change from Ast City Mgr-CS Dir to Community Service Director. The savings is being moved to the City Manager Budget (011-1301) to cover the cost of the new Assistant City Manager position. In addition, the additional amount of \$29,327 to fill the position to the end of fiscal year is being covered by the insurance Credit received but not budgeted in the current fiscal year. The insurance credit received was \$115,417. Another budget revision was done to accommodate for the 3 dispatchers, leaving a remaining amount from the insurance credit of \$52,653, that is being used to cover the amount needed to fill the Assistant City Manager position.

11	GENERAL FUND				
	<i>Transfers Out</i>				
	011-0000-491.18-32	Transfer to (32) Comm Srv	3,358,053	(33,626)	3,324,427
	<i>Expenditures</i>				
	011-1301-413.20-01	Supervisory	187,340	43,846	231,186
	011-1301-413.20-10	Retirement	24,225	6,204	30,429
	011-1301-413.20-12	Retiree Health	2,780	877	3,657
	011-1301-413.20-15	Social Security	15,390	3,354	18,744
	011-1301-413.20-25	Group Health	7,972	8,393	16,365
	011-1301-413.20-30	Worker's Comp Ins	1,079	275	1,354
	011-1301-413.20-31	Worker's Comp Fee	22	4	26
		Total Expenditures	238,808	62,953	301,761
32	COMMUNITY SERVICES				
	<i>Transfers In</i>				
	032-0000-391.19-11	Transfer fr (11) General Fund	3,358,053	(33,626)	3,324,427
	<i>Expenditures</i>				
	032-6106-450.20-01	Supervisory	139,362	(19,042)	120,320
	032-6106-450.20-10	Retirement	60,057	(4,234)	55,823
	032-6106-450.20-12	Retiree Health	8,489	(600)	7,889
	032-6106-450.20-15	Social Security	39,183	(1,852)	37,331
	032-6106-450.20-25	Group Health	53,700	(7,768)	45,932
	032-6106-450.20-30	Worker's Comp Ins	14,251	(121)	14,130
	032-6106-450.20-31	Worker's Comp Fee	338	(9)	329
		Total Expenditures	315,380	(33,626)	281,754

FUND NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
REVISION #6					

Budget revision is requested to adjust expenditures for the State GO Bond 2012. In FY15 the Sunguard system was tying up the funds in "Unposted amount" and not releasing the \$1,808. Due to the problem, the funds did not roll with the other remaining funds and should have. Finance contacted Sunguard support and they were able to fix the problem for us.

32	COMMUNITY SERVICES				
	<i>Expenditures</i>				
LI1302	032-7101-455.32-05	Books, Periodicals, Audios	32,472	1,808	34,280

REVISION #7

Budget revision is requested to increase revenue and expenditures for the State Library in Aid Grant for FY16.

32	COMMUNITY SERVICES				
	<i>Revenues</i>				
LI1601	032-7101-317.16-01	State Library Aid	0	7,526	7,526
	<i>Expenditures</i>				
LI1601	032-7101-455.32-05	Books, Periodicals, Audios	0	7,526	7,526

REVISION #8

Budget revision is requested to adjust expenditures to correct the project and balance the Grant that wasn't submitted when the projected budget rolled from FY15 to FY16 for the FY15/16 United Way Grant.

71	ALAMO SENIOR CENTER				
	<i>Expenditures</i>				
SC16UW	071-8024-445.32-75	Program Supplies	3,035	(3,035)	0

REVISION #9

Budget revision is requested to adjust revenue and expenditures to balance the Intergovernmental Agreement for the LEDA Neptune Project # ED1507.

105	ECONOMIC DEVELOPMENT				
	<i>Revenues</i>				
ED1507	105-0000-317.16-13	State Grants	200,000	(76,000)	124,000
	<i>Expenditures</i>				
ED1507	105-0407-450.57-28	Incentives	200,000	(76,000)	124,000

REVISION #10

Budget revision is requested to correct revenue and expenditures for the Airport Runway Construction Grant. There was an error due to projections made in FY15 for FY16 and the project roll. The revision adjusts the budget to match the Grants.

40	AIRPORT IMPROVEMENT				
	<i>Revenues</i>				
AP1502	040-0000-317.16-73	Federal Grant	7,185,325	(2,991,123)	4,194,202
AP1502	040-0000-317.16-81	State Grant	402,104	(165,428)	236,676
	Total Revenues		7,587,429	(3,156,551)	4,430,878
	<i>Transfers In</i>				
AP1502	040-0000-391.16-61	Transfer fr (61) 91 GRT	161,724	34,952	196,676
	<i>Expenditures</i>				
AP1502	040-0099-990.57-34	Contract Services	25,000	(10,000)	15,000
AP1502	040-0099-990.57-35	In-House Engineering	30,966	(18,825)	12,141
AP1502	040-0099-990.68-99	ICIP	7,621,320	(3,013,318)	4,608,002
	Total Expenditures		7,677,286	(3,042,143)	4,635,143

FUND NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
61	MUNICIPAL INFRASTRUCTURE .0625%				
	<i>Transfers Out</i>				
	061-0000-491.18-40	Transfer to (40) Airport Imp	161,724	34,952	196,676

REVISION #11

Budget revision is requested to increase revenue and expenditures for the DARE donations fund. The fund has received more donations than expected that will be used for supplies in this current school year (workbooks, promotional supplies and to provide a graduation ceremony for students).

21	D.A.R.E. DONATIONS FUND				
	<i>Revenues</i>				
	021-0000-314.13-36	DARE Donations	3,500	4,064	7,564
	<i>Expenditures</i>				
	021-4504-420.57-77	DARE Promotional	1,000	2,814	3,814
	021-4504-420.57-85	DARE Special Projects	1,000	2,750	3,750
		Total Expenditures	2,000	5,564	7,564

REVISION #12

Budget revision is requested to decrease revenue and expenditures based on the denial by the Federal Aviation of the Airport Asphalt Upgrade Project. The City match of \$40,000 will be left in the line to spend on upgrading the asphalt on the runway with the help of Public Works.

40	AIRPORT IMPROVEMENTS				
	<i>Revenues</i>				
AP1506	040-0000-317.16-73	Federal Grant	360,000	(360,000)	0
	<i>Expenditures</i>				
AP1506	040-0099-990.68-99	ICIP	400,000	(400,000)	0
	040-0099-990.68-99	ICIP	0	40,000	40,000
		Total Expenditures	400,000	(360,000)	40,000

REVISION #13

Budget revision is requested to close the 27th Street Arroyo Crossing Project (EN1505) that was canceled during construction. The remaining funds for Fund 109 will go back to fund balance. The Transportation Fund 44 will have remaining funds to allow city crews to remove culvert downstream.

44	TRANSPORTATION				
	<i>Expenditures</i>				
EN1505	044-9499-990.57-34	Contract Services	5,059	(3,085)	1,974
EN1505	044-9499-990.65-52	Drainage Project	100,000	(6,598)	93,402
EN1505	044-9499-990.57-35	In-House Engineering	4,500	9,683	14,183
		Total Expenditures	109,559	0	109,559
109	2004 GRT CAPITAL OUTLAY				
	<i>Expenditures</i>				
EN1505	109-9003-430.57-35	In-House Engineering	5,500	(3,662)	1,838
EN1505	109-9003-430.57-43	Professional Services	5,500	(3,839)	1,661
EN1505	109-9003-430.65-29	Street Capital	125,000	(118,366)	6,634
		Total Expenditures	136,000	(125,867)	10,133

FUND NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
REVISION #14					

Budget revision is requested to adjust budgeted amounts projected in FY15 for FY16 and amount rolled. Revision is to balance the grant.

48	NEW MEXICO C.D.B.G.				
	<i>Revenues</i>				
GC1402	048-0000-317.16-20	Grants/CDBG	714,286	(214,286)	500,000
	048-0000-317.16-20	Grants/CDBG	1,000,000	(500,000)	500,000
GC1402	048-0000-316.15-07	Contributions-COPE	153,750	(46,125)	107,625
		Total Revenues	1,868,036	(760,411)	1,107,625
	<i>Expenditures</i>				
	048-0207-463.57-34	Contract Services	80,707	(24,989)	55,718
	048-0207-463.61-62	CDBG Construction	1,102,062	(553,437)	548,625
GC1402	048-0207-463.61-62	CDBG Construction	780,247	(231,622)	548,625
		Total Expenditures	1,963,016	(810,048)	1,152,968

REVISION #15

Budget revision is requested to increase revenues and expenditures for the additional Otero County funding received for FY16.

71	ALAMO SENIOR CENTER				
	<i>Revenues</i>				
	071-0000-317.16-31	Otero County	51,000	3,552	54,552
	<i>Expenditures</i>				
	071-8024-445.32-60	Food Purchases	54,573	3,552	58,125

REVISION #16

Budget revision is requested to increase revenues and expenditures for the DR4199 - Bonito Lake project. There will be no further grant related expenses from EM1302. The balance will be used for lake related minor repairs. The project was originally approved for \$1M by the Commission in 2012 for any and all lake-related repairs.

88	BONITO LAKE				
	<i>Revenues</i>				
PW1605	088-0000-317.16-13	State Grant	0	75,001	75,001
PW1605	088-0000-317.16-73	Federal Grant	0	450,005	450,005
		Total Revenues	0	525,006	525,006
	<i>Expenditures</i>				
PW1605	088-0099-990.60-79	Bonito Lake Restoration	0	600,006	600,006
EM1302	088-0099-990.60-79	Bonito Lake Restoration	284,679	(75,000)	209,679
		Total Expenditures	284,679	525,006	809,685

REVISION #17

Budget revision is requested to increase revenue and expenditures for funds received from sale of scrap and use the funds for purchasing supplies.

91	AIRPORT				
	<i>Revenues</i>				
	091-0000-316.15-05	Sale of Scrap	0	1,983	1,983
	<i>Expenditures</i>				
	091-0006-459.33-05	Airport Maintenance Supplies	12,042	1,983	14,025

FUND NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
REVISION #18					
Budget revision is requested to increase expenditures for self paid claims. Due to the number of unforeseen accidents and cost of repairs, it is hard to predict the amount needed in this fund.					
96	SELF-INSURED FUND				
	<i>Expenditures</i>				
	096-3503-419.58-14	Self Paid Claims	10,000	15,000	25,000

REVISION #19

Budget revision is requested to decrease expenditures to close EN1301 (Washington/1st Alignment). The project is complete except for a pending property acquisition issue.

109	STREET CAPITAL				
	<i>Expenditures</i>				
EN1301	109-8903-430.57-35	In-House Engineering	7,159	(7,159)	0
EN1301	109-8903-430.57-43	Professional Services	13,312	(13,312)	0
EN1301	109-8903-430.61-20	Property Acquisition	234,281	(209,281)	25,000
EN1301	109-8903-430.62-35	Contract Engineering	46,620	(46,620)	0
EN1301	109-8903-430.65-29	Street Capital	810,436	(810,436)	0
		Total Expenditures	1,111,808	(1,086,808)	25,000

REVISION #20

Budget revision is requested to increase expenditures to reimburse the Capital Equipment Replacement Budget (CER) to purchase a needed 15-passenger van. The funds for the van needed to be used for emergency/compliance purchases that had to be made for an ADA lift for the pool, as well as, replacement of the boiler.

11	GENERAL FUND				
	<i>Transfers Out</i>				
	011-0000-491.19-32	Transfer to (32) Comm Serv	3,358,053	15,523	3,373,576
32	COMMUNITY SERVICES				
	<i>Transfers In</i>				
	032-0000-391.18-11	Transfer fr (11) General Fund	3,358,053	15,523	3,373,576
	<i>Expenditures</i>				
CERREC	032-6199-990.61-85	CER Equipment Replacement	25,000	10,547	35,547
	032-6199-990.61-85	CER Equipment Replacement	25,000	4,976	29,976
		Total Expenditures	50,000	15,523	65,523

REVISION #21

Budget revision is requested to increase revenue and expenditures tfor the FY16 Other County Library Funding received.

32	COMMUNITY SERVICES				
	<i>Revenues</i>				
	032-7101-316.15-30	Otero County	0	24,750	24,750
	<i>Expenditures</i>				
	032-7101-455.32-05	Books, Periodicals, Audios	102,472	24,750	127,222

Department of Finance and Administration
Local Government Division
Financial Management Bureau
SCHEDULE OF BUDGET ADJUSTMENTS

REVISED 12/08/06

ENTITY NAME: City of Alamogordo
FISCAL YEAR: 2015/2016
DFA Resolution Number: _____

For Local Government Division use only:

(A) ENTITY RESOLUTION NUMBER	(B) FUND	(C) REVENUE EXPENDITURE TRANSFER (TO or FROM)	(D) APPROVED BUDGET	(E) ADJUSTMENT	(F) ADJUSTED BUDGET	(G) PURPOSE
2015-56 #1	101	REVENUE	\$16,314,663	\$29,890	\$16,344,553	Atari Sales
2015-56 #1	"	EXPENDITURE	\$12,907,982	\$65,038	\$12,973,020	Atari Sales
2015-56 #2	"	REVENUE	\$16,344,553	\$115,417	\$16,459,970	Dispatch positions
2015-56 #2	"	EXPENDITURE	\$12,973,020	\$62,764	\$13,035,784	Dispatch positions
2015-56 #5	"	TRANSFER TO	(\$6,183,876)	\$33,626	(\$6,150,250)	Assistant City Manager
2015-56 #5	"	EXPENDITURE	\$13,035,784	\$62,953	\$13,098,737	Assistant City Manager
2015-56 #20	"	TRANSFER TO	(\$6,150,250)	(\$15,523)	(\$6,165,773)	Purchase Van
2015-56 #11	211	REVENUE	\$113,800	\$4,064	\$117,864	DARE Donations
2015-56 #11	"	EXPENDITURE	\$112,983	\$5,564	\$118,547	DARE Donations
2015-56 #3	214	REVENUE	\$668,032	(\$13,333)	\$654,699	Grant reduction
2015-56 #3	"	EXPENDITURE	\$807,449	(\$13,333)	\$794,116	Grant reduction
2015-56 #5	217	TRANSFER FROM	\$3,358,053	(\$33,626)	\$3,324,427	Assistant City Manager
2015-56 #5	"	EXPENDITURE	\$3,540,197	(\$33,626)	\$3,506,571	Assistant City Manager
2015-56 #6	"	EXPENDITURE	\$3,506,571	\$1,808	\$3,508,379	Correcting Project
2015-56 #7	"	REVENUE	\$628,976	\$7,526	\$636,502	Grant
2015-56 #7	"	EXPENDITURE	\$3,508,379	\$7,526	\$3,515,905	Grant
2015-56 #20	"	TRANSFER FROM	\$3,324,427	\$15,523	\$3,339,950	Purchase Van
2015-56 #20	"	EXPENDITURE	\$3,515,905	\$15,523	\$3,531,428	Purchase Van
2015-56 #21	"	REVENUE	\$636,502	\$24,750	\$661,252	Grant
2015-56 #21	"	EXPENDITURE	\$3,531,428	\$24,750	\$3,556,178	Grant
2015-56 #8	219	EXPENDITURE	\$1,659,428	(\$3,035)	\$1,656,393	Correcting Project
2015-56 #15	"	REVENUE	\$1,400,550	\$3,552	\$1,404,102	Grant
2015-56 #15	"	EXPENDITURE	\$1,656,393	\$3,552	\$1,659,945	Grant
2015-56 #18	299	EXPENDITURE	\$797,554	\$15,000	\$812,554	Self Insurance
2015-56 #4	300	REVENUE	\$25,527,164	\$236,639	\$25,763,803	Correcting Project
2015-56 #4	"	EXPENDITURE	\$45,212,658	\$242,179	\$45,454,837	Correcting Project
2015-56 #9	"	REVENUE	\$25,763,803	(\$76,000)	\$25,687,803	Correcting Project
2015-56 #9	"	EXPENDITURE	\$45,454,837	(\$76,000)	\$45,378,837	Correcting Project
2015-56 #10	"	REVENUE	\$25,687,803	(\$3,156,551)	\$22,531,252	Closing Project
2015-56 #10	"	TRANSFER FROM	\$5,804,282	\$34,952	\$5,839,234	Closing Project
2015-56 #10	"	EXPENDITURE	\$45,378,837	(\$3,042,143)	\$42,336,694	Closing Project
2015-56 #10	"	TRANSFER TO	(\$3,945,496)	(\$34,952)	(\$3,980,448)	Closing Project
2015-56 #12	"	REVENUE	\$22,531,252	(\$360,000)	\$22,171,252	Closing Project
2015-56 #12	"	EXPENDITURE	\$42,336,694	(\$360,000)	\$41,976,694	Closing Project
2015-56 #13	"	EXPENDITURE	\$41,976,694	(\$125,867)	\$41,850,827	Closing Project
2015-56 #14	"	REVENUE	\$22,171,252	(\$760,411)	\$21,410,841	Closing Project
2015-56 #14	"	EXPENDITURE	\$41,850,827	(\$810,048)	\$41,040,779	Closing Project
2015-56 #14	"	EXPENDITURE	\$41,040,779	(\$1,086,808)	\$39,953,971	Additional Grant Funds
2015-56 #17	500-Airport	REVENUE	\$250,060	\$1,983	\$252,043	Sale of Scrap
2015-56 #17	"	EXPENDITURE	\$360,648	\$1,983	\$362,631	Sale of Scrap

Department of Finance and Administration
Local Government Division
Financial Management Bureau
SCHEDULE OF BUDGET ADJUSTMENTS

2015-56 #16	500-Bonito Lake	REVENUE	\$3,590,423	\$525,006	\$4,115,429	Grant
2015-56 #16	"	EXPENDITURE	\$8,495,746	\$525,006	\$9,020,752	Grant
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
Total Adjustments				(\$7,934,682)		

ATTEST: _____
Title (Date)

Mayor/Board Chairman (Date)

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/11/2015

Report No: 7.

Submitted By: Mark Threadgill, Customer
Service Manager

Subject: Consider, and act upon, Resolution 2015-57 setting the residential and city facilities garbage rates for calendar year 2016. *(Mark Threadgill, Customer Service Manager)* **(Roll Call Vote required)**

Fiscal Impact: 234.60 year
Amount Budgeted: \$0.00
Fund: 081 & 032

Additional Fiscal Impact:

Recommendation: Approve the resolution.

Background:

Notification of the rate adjustments from Southwest Disposal is required under Section 7.5 Adjustments to Service Fee Municipal Solid Waste Agreement with Waste Connections of New Mexico, Inc. d/b/a SOUTHWEST DISPOSAL dated 1/10/2012.

There are two components to the annual rate adjustment; one based on CPI and the other based on Rocky Mountain No. 2 Diesel Retail Prices subject to a contract base of \$3.15 gallon.

For calendar year 2016 the rate adjustment is a net decrease in the monthly charge for residential customers. The CPI increased by 0.20% but this was more than offset by the decrease in the fuel charges (-\$0.75 per gallon). The net result being:

Residential Service (curb & alley)	-\$0.20 mo.
Inground Service	-\$0.1789 mo.
Overload Service	-\$0.1127 per unit
City Owned facilities	+\$19.55 mo.

The increase to the City Owned facilities charge reflects an increase in the number of locations – such as the Chamber of Commerce RV dump site, Water & Waste Water Treatment sites.

Note that these rates are what SW Disposal charges the city for solid waste pick-up. Residential customers are charged, in addition to the SW rates, \$2.00 per month convenience center fee and \$2.71 month tipping/admin fee. The current monthly charge to residential customers (curb & alley) is \$14.64.



Brian Caesar
Public Works Director
City of Alamogordo

October 23, 2015

Re: Request annual rate increase

Dear Mr. Caesar

We at Southwest Disposal would like to thank you and the City of Alamogordo for your business. Per the terms of our current waste collection contract, Southwest Disposal requests a .2% rate increase in the monthly unit rates effective January 1, 2016. This increase is based on the All-Items Consumer Price Index, All Urban Consumers, U.S. City Average as published by the U.S. Department of Labor, Bureau of Statistics as indicated on the attached schedule from October 1, 2014 through September 30, 2015. Further, Southwest Disposal proposes a fuel rate adjustment (downward) in accordance with section 7.5.3 of the contract.

Changes to be as follows;

1. Residential service decrease from \$9.9312 to \$9.7312 per unit.
2. In-ground service decrease from \$20.7028 to \$20.5239 per unit.
3. Overload service decrease from \$54.4733 to \$54.3606 per unit.
4. City owned facilities increase from \$9,997.84 to \$10,017.39

Again we wish to thank the City for allowing Southwest Disposal to provide your service. If I can provide you with additional information or answer any questions you may have, please give us a call.

Sincerely,

Rex McCourt
District Manager

RESOLUTION NO. 2015-57

WHEREAS, the City of Alamogordo provides residential solid waste collection services to the City's residents; and,

WHEREAS, the City provides the residential solid waste collection services through an agreement with an independent contractor; and,

WHEREAS, the City has entered into a an agreement for the solid waste collection services; and,

WHEREAS, the agreement provides that the rates for residential solid waste collection services may be revised annually;

NOW, THEREFORE BE IT RESOLVED by the Alamogordo City Commission that the rates for residential solid waste collection and related services as specified in Attachment "A" be adopted and become effective January 1, 2016.

PASSED, APPROVED AND ADOPTED this December 15, 2015.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

SEAL

Susie Galea, Mayor

ATTEST:

Nancy Jacobs, City Clerk

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

ATTACHMENT “A”

Resolution No.

Residential Solid Waste Collection:

Curb or alley collection	\$ 9.7312 month
In-ground containers	\$20.5239 month
Overload or overflow fee	\$54.3606 per occurrence
City Owned Facilities	\$ 10,017.39

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/9/2015

Report No: 8.

Submitted By: Mark Threadgill, Customer
Service Manager

Subject: Consider, and act upon, final publication of Ordinance No. 1506 amending certain sections and adding a new section to Chapter 28 of the Code of Ordinances concerning Water, Sewers and Sewage Disposal. *(Mark Threadgill, Customer Service Manager)* **(Roll Call Vote required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve for final publication.

Background: At the Regular Meeting of November 17, 2015, the City Commission approved the Ordinance for first publication. A summary of the Ordinance was published in the Alamogordo Daily News on Sunday, November 22, 2015. If approved for the final adoption, the summary will be published a second time on Sunday, December 20, 2015, and the effective date of the ordinance will be December 25, 2015.

Proposed amendments and new section to Chapter 28 of the Code of Ordinances as presented in the Utility Billing Review conducted April - June 2015 including changes recommended by Commission on November 3, 2015.

ORDINANCE NO. 1506

AMENDING CERTAIN SECTIONS AND ADDING A NEW SECTION TO CHAPTER 28 OF THE CODE OF ORDINANCES CONCERNING WATER, SEWERS AND SEWAGE DISPOSAL

BE IT ORDAINED by the City Commission of the City of Alamogordo that the following sections of the City of Alamogordo Code of Ordinances are amended or added to read as follows:

SECTION ONE

28-01-010. - Definitions.

As used in this chapter:

Base Rate is the fixed monthly fee charged all property owners serviced by the City's sewage system and municipal water supply and shall have the same meaning as Customer Charge(s).

BOD (denoting biochemical oxygen demand) shall mean the quantity of oxygen by weight utilized in the biochemical oxidation of organic matter under standard laboratory conditions in five (5) days at twenty (20) degrees Celsius expressed in milligrams per liter (mg/l).

City is defined as the City of Alamogordo, New Mexico, or any authorized person or entity acting in its behalf.

City commission is the governing body authorized to oversee the implementation of the City Code of Ordinances, or any authorized person acting in its behalf.

COD (denoting chemical oxygen demand) is a measure of the oxygen-consuming capacity of organic and inorganic matter present in wastewater as milligrams per liter (mg/l).

Cooling water is defined as the water discharged from any use such as air conditioning, cooling or refrigeration, or to which the only pollutant added is heat. This may also be termed as "noncontact cooling water." Water which comes into contact with raw materials or finished products from an industrial process is considered contact cooling water and is considered a polluted industrial waste.

CFR is defined as the Code of Federal Regulations, published by the office of the Federal Register, National Archives and Records Administration, as a Special Edition of the Federal Register.

Commodity Charge see "Consumption Charge."

Consumption Charge means the approved rate per volume of water and/or sewer used as measured by a meter and/or calculated per ordinance.

Customer Charge is the fixed monthly fee charged property owners serviced by the city's sanitary sewer system and municipal water supply system and shall have the same meaning as Base Rate.

Cut Off shall mean the turning off of the water supply to the property at the meter can.

Disconnect shall mean the severing of utility services to a property, including but not limited to removal of all, or part, of the city service lines, meter, meter can and all connecting hardware.

Effluent water. See "reclaimed water."

Garbage shall mean solid wastes from the preparation, cooking and dispensing of food, and from the handling, storing and sale of produce.

Hauled wastes is defined as wastes delivered to the city's sanitary sewer system by conveyance other than direct pipe connection to the sewer, usually by tank truck.

Holding tank wastes any wastes from holding tanks such as vessels, chemical toilets, campers, trailers, septic tanks and vacuum pump tank trucks.

Hot tub. See "swimming pool."

Household use is defined as the use of water for necessary living functions, like drinking, bathing, washing of clothes, and other uses in the home for personal health and sanitation.

Industrial liquid wastes shall mean all waterborne solids, liquids or gaseous wastes resulting from any industrial, manufacturing or food processing operation or process, or from the development of any natural resource, or any mixture of these with water or domestic sewage as distinct from normal domestic sewage. Industrial manufacturing processes shall include, but are not limited to: ordnance and accessories; food and allied products; tobacco manufacturers, textile mill products; apparel and other finished products made from fabrics and similar materials; lumber and wood products, except furniture; furniture and fixtures; printing, publishing, and allied industries; chemicals and allied products; petroleum refining and related industries; rubber and miscellaneous plastics products; leather and leather products; stone, clay, glass and concrete products; primary metal industries; fabricated metal products, except ordnance, machinery and transportation equipment; machinery, except electrical; electrical machinery, equipment and supplies; transportation equipment; photographic and optical goods; watches and clocks; miscellaneous manufacturing industries.

Interference is defined as a discharge which alone or in conjunction with a discharge or discharges from other sources which:

- (1) Inhibits or disrupts the city's wastewater treatment processes or operations or its sludge processes, use or disposal; and
- (2) Causes a violation of any state, federal, or local requirements placed on the final disposal of the treated effluent or sludge from the city treatment works.

Medical waste is defined as isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

Meter is a device designed to measure the flow/consumption of water delivered to a user (see Standard Meter and Non-Standard Meter).

Non-household use means all other uses, including but not limited to, commercial, industrial, irrigation, and agricultural uses.

Non-Standard Meter is a meter approved for use by the City which DOES NOT communicate electronically with the City and is required to be read manually to record flow/consumption. A Standard Meter may be converted to a Non-Standard Meter by disconnecting and removing the Meter Interface Unit (MIU).

Normal domestic wastewater shall mean waterborne wastes normally discharging from the sanitary conveniences of buildings (including apartments, houses and hotels), office buildings, factories and institutions, free from storm surface water and industrial wastes. Normal domestic wastewater shall mean “normal” for the city.

Pass through is defined as a discharge which exits the POTW into the receiving stream in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of the city's discharge permit, including an increase in the magnitude or duration of a violation.

Person is defined as any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or any other legal entity; or their legal representatives, agents, or assigns. This definition includes all Federal, State, and local governmental entities.

pH shall mean the logarithm (base 10) of the reciprocal of the hydrogen ion concentration of a solution.

Pollutant shall include, but not be limited to, the following: dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, medical wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, suspended solids, settleable solids, turbidity, color, BOD, COD, toxicity, or color).

Potable water is water treated within the city's system to standards acceptable for human consumption.

POTW (publicly owned treatment works). A “treatment works” as defined by section 212 of the Clean Water Act (33 U.S.C. § 1292) which is owned by the city. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of a liquid nature and any conveyances which convey wastewater to a treatment plant.

Pretreatment is defined as the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to or in lieu of discharging or otherwise introducing such pollutants into the city's wastewater facility.

Public sewer shall mean a sewer in which all owners of abutting properties shall have equal rights, and is controlled by public authority.

Reclaimed water is waste water treated to standards acceptable for reuse under the New Mexico Environmental Department (NMED) discharge permit.

Sanitary sewer shall mean the public sewer portion of a wastewater facility which transports wastewater and to which storm, surface and ground water are not intentionally admitted.

Settleable solids means those solids which settle during a preselected period of time as expressed in milliliters per liter of sample.

Septage means the liquid removed from domestic septic tanks composed of sanitary and household liquid wastes.

Septage hauler is defined as the person or business engaged in the service of pumping domestic septic tanks and trucking the collection septage to the city's wastewater treatment works.

Sewage is defined as human excrement and gray water (household showers, dishwashing operations, etc.)

Smart Meter see “Standard Meter.”

Standard Meter is a meter approved by the City which reads and records flow/consumption on a programmed interval and communicates that information electronically to the City for billing and management purposes.

Spa. See “swimming pool.”

Storm sewer shall mean a sewer which carries storm water.

Storm water is defined as any flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.

Swimming pool is any structure, including spas and hot tubs more than twenty-four (24) inches in depth and containing more than five hundred (500) gallons of water and intended primarily for recreational use.

Trap is a device for retaining sand, silt, grit mineral material, petroleum solvent, grease or oil by gravity-differential separation from wastewater and of a design and capacity approved by the city.

Treated water. See “potable water.”

Unpolluted process water shall mean any water or waste containing none of the following: Free or emulsified grease or oil; acid or alkali, phenols or other substances imparting taste and odor to receiving water; toxic substances in suspension, colloidal state or solution; and noxious or odorous gases.

User is defined as any person who has a building sewer connected to the city's sanitary sewer, or contributes, causes or permits the contribution of wastewater into the city's POTW, including those who discharge hauled wastes to the POTW.

Wastewater shall mean the used water of a community. Such used water may be a combination of the liquid and waterborne wastes from residences, commercial buildings, industrial plants and institutions.

Wastewater facilities shall mean the structures, equipment and processes required to collect, transport and treat domestic industrial wastes and dispose of the effluent.

Wastewater treatment works shall mean an arrangement of devices and structures for treating wastewater, industrial wastes and sludge. Sometimes used as synonymous with waste treatment plant or wastewater treatment plant.

Water user is defined any person who has a meter connected to the city water system.

SECTION TWO

28-02-070. - Charges—Connections.

The sewer connection charges shall be set by city commission from time to time and be payable to the city before such connection is granted.

SECTION THREE

28-02-080. - Public buildings—Connections.

(a) No public service building, hotel, school, public school, laundry or other kind of public service establishment shall be permitted to connect with the public sewers except at a manhole. If no standard manhole is available the construction and installation of a manhole necessary to such installation at a point to be designated by the city manager shall be charged to and paid for by the applicant and such sewer connection line shall open into such manhole.

(b) The city manager or designee shall take notice of the provisions of this section and the same shall be strictly enforced, unless the city manager shall certify that some other method of making such connection will satisfy all public requirements.

SECTION FOUR

28-02-100. - Service charge—Charges.

The city shall charge and collect from all users of the sanitary sewage system, for the use thereof, a monthly service charge. Said charge is composed of two (2) components: a customer charge, and a commodity charge, both of which are calculated in the manner specified below:

(1) Effective the first billing cycle as noted below:

- a. Customer charges: For each property to which sewer service is available from the City the monthly customer charge shall be as follows:

Effective July 1, 2014:

Meter Size (inches)	Customer Charge
<1	13.60 \$
1	19.15
1½	25.50
2	47.20
3	161.70
4	209.50
6	320.25

Effective July 1, 2015:

Meter Size (inches)	Customer Charge
<1	13.60 \$
1	19.15
1½	25.50
2	47.20
3	161.70
4	209.50
6	320.25

- b. Commodity charge: Effective the first billing cycle after July 1, 2014, the commodity charge shall be one dollar and fifteen cents (\$1.15) for each one hundred (100) cubic feet of water used per month as follows: Effective the first billing cycle after July 1, 2015, the commodity charge shall be one dollar and fifteen cents (\$1.15) for each one hundred (100) cubic feet of water used per month as follows:

1. For residential and multi-unit dwellings with not more than four (4) units, the monthly usage will be calculated by taking the average use during the two (2) consecutive billing cycles between November 15 and February 15 times nine-tenths (0.90). This average will be applied for the following twelve (12) months and will be adjusted annually based upon the actual usage in the preceding year.
2. For all other types of users, the monthly charge shall be calculated by taking the amount of water used in each month times nine-tenths (0.90).
3. Water accounts which are used exclusively for irrigation purposes shall not be charged any fee under this section.
4. The city manager may, upon being presented proof that nine-tenths (0.90) of the water consumed by a business does not enter the sanitary sewer system, nor

being deposited upon any public property, enter into an agreement with that party to reduce the monthly charge below nine-tenths (0.90) of the water. Such agreements must be approved by the staff before becoming effective.

- c. Septage charge: Users of the city sanitary sewer system who introduce hauled wastes (as defined by section 28-02-140) into the city system shall pay a charge of twenty cents (\$0.20) per gallon of hauled wastes dumped. Said charges shall be payable monthly.
- (2) Users outside the city limits: For all users of the city sanitary sewer system who are located outside the city limits, the rate shall be two (2) times the rates specified above. Thereafter, on February 1 of each year, the charge/rate shall be increased by the percentage change in the Consumer Price Index for All Urban Consumers (CPI-U) for the U.S. City Average for the month of June (Index base period: December 1996=100), unless said charge/rate is modified by subsequent resolution.

The city manager shall review the above rates annually and make recommendations for any changes to the city commission in conjunction with the submission of the annual budget. Any changes shall be implemented by a duly approved ordinance setting forth the amended rates.

SECTION FIVE

28-02-120. - Lien provided—Charges.

The city shall have a lien on each lot or parcel of land to which the City has provided water and sewer utility service for charges made for services furnished by such system. Notices of such lien shall be filed and such liens shall be enforced as provided by law.

SECTION SIX

28-03-005 – Availability of Water and Sewer Service

- (a) Every property within the municipal boundaries shall be deemed to have water and sewer utility service available if service lines exist from the City water and sewer mains to the property and such properties shall be subject to Customer charges and capital improvement charges as set by City Commission for the respective services.
 - i. New lots within subdivisions (as that term is defined in Chapter 22 of the Alamogordo Code of Ordinances) which have never been sold or otherwise transferred and which remain the property of the original developer shall be exempt from the Customer Charge and capital improvement charges for a period of three (3) years from the date of acceptance of the subdivision by the City.
 - ii. Vacant subdivision lots owned by the original developer as of the date of the passage of this ordinance (28-03-05) shall be exempt from Customer Charges and capital improvement charges for a period of two (2) years.
 - iii. An application for water meter submitted by any person(s) for lots exempted through this ordinance shall void any and all exemptions and the property

owner shall immediately be responsible for all Customer Charges, capital improvement charges and consumption charges approved by the city commission.

SECTION SEVEN

28-03-010. - Water supply protection.

The city manager shall make such rules and regulations in furtherance of the purposes of this article and not inconsistent with the specific provisions of this article, for the installation, repair or alteration of air conditioning systems, water treatment equipment and water operated devices may be deemed necessary to properly protect the water supply system.

SECTION EIGHT

28-03-060. - Billing procedure.

(a) Water bills shall be prepared and posted on a cycle billing system, whereby each water user is billed each thirty (30) days for water provided such user in the preceding thirty-day period.

- i. The City Manager is authorized to develop and promulgate such policies and procedures to allow for a "Budget Billing" cycle whereby qualified owner occupied residential water users are billed a fixed monthly charge for Customer Charge and consumption charge for a defined period.

(b) Payment is due and payable fifteen (15) calendar days from the billing date, and is considered delinquent if not paid within ten (10) calendar days from the due date. A final cut off notice will be mailed on the twenty-fifth calendar day from the billing date stating services will be disconnected in five (5) calendar days if the bill is not paid in full.

- i. For purposes of this section due dates, notice dates and cut off dates falling on a weekend or city observed holiday will automatically be extended to the next city business day.

(c) If the payment for water, sewer or residential garbage collection fees, or any combined billing, is not made within thirty (30) calendar days from the due date, the water service shall be cut off and shall not again be supplied to the person liable for the payment until the total bill, with interest, penalties and reconnect fee, have been fully paid.

(d) The cut off/turn on fee for water service shall be established by the city commission. This charge is for the labor of turning off and turning on water service and is exclusive of any city commission approved processing fee for delinquent accounts.

(e) Any unpaid charge for water, sewer or garbage collection services is a lien upon the property served by such services and is superior to all other liens except general property taxes and those liens given priority equal to that of general property taxes, unless the owner has filed a city notarized form releasing owner of responsibility. This document must be filed with the city utility billing and legal departments at the time the tenant applies for utility services. This

form cannot be retroactive. If a property owner files this form, the deposit for the tenant shall be as provided by ordinance.

SECTION NINE

28-03-080. - Rates.

The water rates for users of the municipal water supply of the city shall be as follows:

(1) Effective the first billing cycle as noted below:

- a. Customer Charges: for each residential property to which water is available from the city the monthly customer charge shall be as follows:

Effective July 1, 2014:

Meter Size (inches)	Customer Charge
<1	\$13.60
1	19.40
1½	29.00

Effective July 1, 2015:

Meter Size (inches)	Customer Charge
<1	\$13.90
1	19.80
1½	29.60

- b. Commodity charge: Effective July 1, 2014, all household users of water shall pay one dollar and forty cents (\$1.40) per one hundred (100) cubic feet of water used per month up to the amounts listed below for the appropriate meter size. Effective July 1, 2015, all household users of water shall pay one dollar and forty-five cents (\$1.45) per one hundred (100) cubic feet of water used per month up to the amounts listed below for the appropriate meter size.

Meter Size (inches)	Tier CF of Water
<1	1,500
1	2,000
1½	3,000

- c. Effective July 1, 2014, any household user exceeding the tier allotment for the user's meter size shall pay two dollars and twenty-five cents (\$2.25) per one hundred (100) cubic feet of water used in excess of the tier allotment up to the following levels: Effective July 1, 2015, any household user exceeding the tier allotment for the user's meter size shall pay two dollars and thirty-five cents (\$2.35) per one hundred (100) cubic feet of water used in excess of the tier allotment up to the following levels:

Meter Size (inches)	Tier CF of Water
<1	3,000
1	4,000
1½	5,000

- d. Effective July 1, 2014, any household user exceeding the level in subsection c., shall pay three dollars and fifty cents (\$3.50) for each one hundred (100) cubic feet of water used up to the following levels: Effective July 1, 2015, any household user exceeding the level in subsection c., shall pay three dollars and sixty-five cents (\$3.65) for each one hundred (100) cubic feet of water used up to the following levels:

Meter Size (inches)	Tier CF of Water
<1	4,000
1	5,000
1½	6,000

- e. Effective July 1, 2014, any household user exceeding the level in subsection d. shall pay five dollars and thirty cents (\$5.30) per one hundred (100) cubic feet of water used up to the following levels: Effective July 1, 2015, any household user exceeding the level in subsection d. shall pay five dollars and thirty cents (\$5.30) per one hundred (100) cubic feet of water used up to the following levels:

Meter Size (inches)	Tier CF of Water
<1	5,000
1	6,000
1½	7,000

- f. Effective July 1, 2014, any household user exceeding the level in subsection e. shall pay seven dollars and ninety-five cents (\$7.95) per one hundred (100) cubic feet of water used for any additional water used. Effective July 1, 2015, any household user exceeding the level in subsection e. shall pay seven dollars and ninety-five cents (\$7.95) per one hundred (100) cubic feet of water used for any additional water used.

The water rates for users of the municipal water supply of the city shall be as follows:

- (2) Effective the first billing cycle as noted below:

- a. Customer charges: For each non-residential property to which water is available from the city the monthly customer charge shall be as follows:

Effective July 1, 2014:

Meter Size (inches)	Customer Charge
---------------------	-----------------

Meter Size (inches)	Customer Charge
<1	17.00 \$
1	47.00
1½	76.95
2	99.15
3	207.00
4	288.40
6 >	504.30

Effective July 1, 2015:

Meter Size (inches)	Customer Charge
<1	17.35 \$
1	47.95
1½	78.50
2	101.15
3	211.15
4	294.20
6 >	514.40

- b. Commodity charge: Effective July 1, 2014, all non-household users of water shall pay one dollar and forty cents (\$1.40) per one hundred (100) cubic feet of water used per month up to the amounts listed below for the appropriate meter size. Effective July 1, 2015, all non-household users of water shall pay one dollar and forty-five cents (\$1.45) per one hundred (100) cubic feet of water used per month up to the amounts listed below for the appropriate meter size.

Meter Size (inches)	Tier CF of Water
<1	1,500
1	4,500
1½	7,500
2	12,000
3	21,000
4	24,000
6	45,000

- c. Effective July 1, 2014, any non-household user exceeding the tier allotment for the user's meter size shall pay two dollars and twenty-five cents (\$2.25) per one hundred (100) cubic feet of water used in excess of the tier allotment up to the following levels: Effective July 1, 2015, any non-household user exceeding the tier allotment for the user's meter size shall pay two dollars and thirty-five cents (\$2.35) per one

hundred (100) cubic feet of water used in excess of the tier allotment up to the following levels:

Meter Size (inches)	Tier CF of Water
<1	3,000
1	7,500
1½	12,500
2	20,000
3	35,000
4	40,000
6	75,000

- d. Effective July 1, 2014, any non-household user exceeding the level in subsection c., shall pay three dollars and fifty cents (\$3.50) for each one hundred (100) cubic feet of water used up to the following levels: Effective July 1, 2015, any non-household user exceeding the level in subsection c., shall pay three dollars and sixty-five cents (\$3.65) for each one hundred (100) cubic feet of water used up to the following levels:

Meter Size (inches)	Tier CF of Water
<1	4,000
1	8,500
1½	13,500
2	21,000
3	36,000
4	41,000
6	76,000

- e. Effective July 1, 2014, any non-household user exceeding the level in subsection d. shall pay five dollars and thirty cents (\$5.30) per one hundred (100) cubic feet of water used up to the following levels: Effective July 1, 2015, any non-household user exceeding the level in subsection d. shall pay five dollars and thirty cents (\$5.30) per one hundred (100) cubic feet of water used up to the following levels:

Meter Size (inches)	Tier CF of Water
<1	5,000
1	9,500
1½	14,500
2	22,000
3	37,000
4	42,000
6	77,000

- f. Effective July 1, 2014, any non-household user exceeding the level in subsection e. shall pay seven dollars and ninety-five cents (\$7.95) per one hundred (100) cubic feet of water used for any additional water used. Effective July 1, 2015, any non-household user exceeding the level in subsection e. shall pay seven dollars and ninety-five cents (\$7.95) per one hundred (100) cubic feet of water used for any additional water used.
- (3) Multi-unit residences are those places with more than one (1) dwelling unit, each of which is generally rented to one (1) tenant for more than thirty (30) days at a time (i.e. trailer courts and apartment buildings). Any owner of a multi-unit residence may opt to modify the water rates charged in this section as follows:
- a. Customer charges: After February 1, 2004, the charge will be the same as the charge for a less than one inch customer charge. That charge will then be applied monthly, for each unit in the residence, based on the number of rental units at the residence (total units, rather than occupied units will be used). Upon reaching an agreement with an owner, the city will verify the number of units available at the residence.
 - b. The commodity rate will then be the quantity in the less than one-inch tier times the number of units. Owners of multi-unit residences are required to enter into a written agreement with the city to utilize this method of billing. This election may be made once in each calendar year. Adjustments may only be made in December. Any owner who does not enter a new agreement during December, will remain at the previously chosen rate for the following year.
- (4) Users outside the city limits: For all users of the municipal water supply which are located outside the city limits of the city, the rate shall be two (2) times the monthly customer and commodity charge.
- Thereafter, on February 1 of each year, the charge/rate shall be increased by the percentage change in the Consumer Price Index for All Urban Consumers (CPI-U) for the U.S. City Average for the month of June (Index base period: December 1996=100), unless said charge/rate is modified by subsequent resolution.
- The city manager shall review the above rates annually and make recommendations for any changes to the city commission in conjunction with the submission of the annual budget. Any changes shall be implemented by a duly approved ordinance setting forth the amended rates.
- (5) Capital improvement fund: Effective July 1, 2014, a water capital improvement fund is created for the purpose of funding capital projects relating to the city's water system, specifically, but not limited to rehabilitation, repair, replacement, renovation and creation of water facilities. The water capital improvement fund shall not be used in conjunction with any street maintenance project or similar program. Funding for the water improvement fund shall be through the imposition of a monthly capital improvement surcharge of \$1.00 payable by all owners of property to which water service is available. The water capital improvement fund shall be kept and accounted for separately from other funds and used solely for the purposes as set out in this subsection.

SECTION TEN

28-03-085. - Ancillary charges for nonroutine services.

The following ancillary charges are intended to defray costs of special, non-routine services provided to users of the Alamogordo water system:

1. Late fee per customer if payment for water, sewer or residential garbage collection fees, or any combined billing is more than ten (10) calendar days past due\$10.00
2. Service calls (Monday—Friday, 8:00 a.m. - 4:30 p.m.)32.00
Service calls during all other times64.00
3. New application or transfer of service25.00
4. Meter installation varies based on actual cost which includes parts mark-up.
5. Administrative connection charge (connection charge) will be charged according to the cost of the particular situation.
6. Administrative fee for all liens filed200.00
7. Processing fee (active delinquent accounts)31.00
8. Disconnection fee current water and sewer base rate multiplied by 24 as adjusted for meter size.
9. Cut off/Turn on Fee\$32.00

If the property owner does not wish to pay the monthly minimum customer charge, the property owner will be required to disconnect from the city water system. The city will recognize the property owner as removed, once all work has been completed by the city. The property owner will be required to pay the fee of the current water and sewer customer charge multiplied by 24 as adjusted for meter size and all costs associated with disconnection before the work order will be processed. Only the property owner, or his attorney in fact authorized to deal with the property, may order such disconnection.

SECTION ELEVEN

28-03-087. - Abatement of penalties and late fees.

A. Any person who incurs a penalty or late fee in the payment of a regularly charged utility bill to the city by reason of activation or deployment in the armed services of the United States may request that the penalty or late fee be waived. Waiver of the fees or penalties is dependent upon the requesting party showing adequate proof of activation or deployment. Any fee or penalty to be waived must have occurred in the billing period immediately preceding the activation or deployment.

B. The City Manager and Finance Director may waive a penalty, late fee or interest for extraordinary circumstances provided such circumstances are documented in the customer's account and that no more than one waiver is granted per account in any twelve (12) consecutive billing periods.

SECTION TWELVE

Effective Date: This ordinance shall take effect upon its adoption and publication.

DONE this _____ day of December, 2015.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Susie Galea, Mayor

ATTEST:

Nancy Jacobs, City Clerk

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

First publication approval: 11/17/2015

First publication: 11/22/2015

Final publication approval: 12/15/2015

Final publication: 12/20/2015

Effective date: 12/25/2015

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/9/2015

Report No: 9.

Submitted By: Ruben Segura, City Planner

Subject: Consider, and act upon, the final publication of Ordinance No. 1507 to amend the official zoning map of the City of Alamogordo to rezone the property located at 401 Fairgrounds Rd. from R-1 Single Family Dwelling to C-3 Business. (Case No. Z-2015-0003(A)) (*Ruben Segura, city Planner*) **(Roll Call Vote required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve for final publication.

Background: At the Regular Meeting of November 17, 2015, the City Commission approved the Ordinance for first publication. A summary of the Ordinance was published in the Alamogordo Daily News on Sunday, November 22, 2015. If approved for the final adoption, the summary will be published a second time on Sunday, December 20, 2015, and the effective date of the ordinance will be December 25, 2015.

Property owners are requesting a map amendment to the official zoning map of the City of Alamogordo to rezone the property located at 401 Fairgrounds Rd. from R1-Single Family Dwelling to C3-Business, per Section 29-01-020 of the City Municipal Code.

Staff recommendation for approval is based on the following Findings of Fact (please see attached staff report):

1. The property is located at 401 Fairgrounds Rd. within the R1-Single Family Dwelling District; more specifically identified as Tax Parcel #01-00391
2. The request is for a map amendment to rezone the property to C3-Business District
3. The application was filed on October 8, 2015.
4. The legal notice was run on October 18, 2015.
5. The adjoining property owners were notified on October 16, 2015.
6. Seventeen (17) letters were mailed by certified/return receipt mail to all property owners of record within two hundred (200) feet from the property excluding public right-of-way of the property for which the rezoning is sought.

7. As of November 9, 2015 there were no letters returned.

8. The Planning and Zoning Commission at its November 5, 2015 Planning and Zoning Commission meeting recommended to the City Commission approval to amend the official zoning map of the City of Alamogordo to rezone the property located at 401 Fairgrounds Rd. from R1-Single Family Dwelling to C3 Business.

ORDINANCE No. 1507

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ALAMOGORDO, CHANGING THE CLASSIFICATION OF A CERTAIN PROPERTY COMMONLY KNOWN AS 401 FAIRGROUNDS RD FROM THEIR PRESENT DESIGNATION AND ZONING DISTRICT OF R-1 SINGLE FAMILY DWELLING TO C-3 BUSINESS, WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF ALAMOGORDO, OTERO COUNTY, NEW MEXICO.

WHEREAS, Otero County Fair Association (hereinafter referred to as "the Owners") are the owners of certain real property commonly known as 401 Fairgrounds Rd. and legally described below (herein after referred to as "the Property") located within the corporate boundaries of the City of Alamogordo, New Mexico, (hereinafter referred to as "the City"); and

WHEREAS, an application has been filed in the Owner's names under Case No. **Z-2015-0003(A)** to change the zoning of the Property, and

WHEREAS, the Planning and Zoning Commission, after notice and hearing did recommend to the City Commission adoption of an ordinance amending the zoning map by removing the Property from the present designation and zoning district of R-1, Single Family Dwelling District to C-3, Business District; and

WHEREAS, the City Commission, after notice and hearing, finds and determines that the application for re-zoning of the Property is in the public interest and is consistent with proper development of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION, THAT the zoning of the Property, which is more fully described below:

Section 7, Township 16S, Range 10, Tract in NE1/4

is hereby changed from R-1, Single Family Dwelling District to C-3, Business District;
and the official zoning map and comprehensive plan of the City are hereby amended to
reflect this change.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2015

**CITY OF ALAMOGORDO, NEW MEXICO a
New Mexico municipal corporation**

By: _____
Susie Galea, Mayor

ATTEST:

Nancy Jacobs, City Clerk

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

First publication approval: 11/17/2015
First publication: 11/22/2015
Final publication approval: 12/15/2015
Final publication: 12/20/2015
Effective date: 12/25/2015

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/10/2015

Report No: 10.

Submitted By: Stephen Thies, City Attorney

Subject: Consider, and act upon, Resolution No. 2015-59 Declaring that a vacancy exists in the Office of the Mayor At-Large and calling for a Special Election to fill the vacancy. (*Stephen Thies, City Attorney*) **(Roll Call Vote required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve Resolution No. 2015-59

Background: Due to the resignation of Mayor Galea tendered on December 1, 2015, with an effective date of March 1, 2016, per the requirements of the City Charter, it is necessary to call a special election to fill her unexpired term. The process requires the City Commission to accept her resignation, declare that a vacancy will exist in the Office of the Mayor, and call for a special election to fill the unexpired term. The special election will be held in conjunction with March 1, 2016 regular election.

Attached is a resolution for that purpose. Staff requests approval of the resolution.

RESOLUTION NO. 2015-59

RESOLUTION DECLARING THAT A VACANCY EXISTS IN THE OFFICE OF THE MAYOR AND CALLING FOR A SPECIAL ELECTION TO FILL THE VACANCY

WHEREAS, Article VI, Section 3.B of the Alamogordo City Charter provides that if a vacancy occurs in the office of the Mayor before the completion of one-half of the incumbent's term, the Commission shall call a special election under Article V to fill the vacancy after declaring by resolution that a vacancy exists; and

WHEREAS, on December 1, 2015, Mayor Susie Galea submitted her resignation effective March, 1, 2016, prior to the completion of one-half of her term.

NOW THEREFORE BE IT RESOLVED THAT the Alamogordo City Commission, pursuant to the provisions of the City Charter, do hereby accept the resignation of the incumbent Mayor to be effective March 1, 2016.

BE IT FURTHER RESOLVED THAT, that the City Commission, pursuant to the provisions of the City Charter, do hereby declare that the Office of Mayor shall be vacant on such date, a date that is prior to the completion of one-half of the incumbent's term.

BE IT FURTHER RESOLVED THAT, that the City Commission having declared that a vacancy will exist in the Office of the Mayor, hereby calls for a special election for the City of Alamogordo, New Mexico to be held in conjunction with the regular municipal election scheduled for March 1, 2016, for the purpose of filling the vacancy in the Office of Mayor for the remainder of the unexpired term.

BE IT FURTHER RESOLVED THAT this Resolution shall become effective immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 15th day of December, 2015, by the Governing Body of the City of Alamogordo.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Robert Rentschler, Mayor Pro-Tem

ATTEST:

APPROVED AS TO FORM:

Nancy Jacobs, City Clerk

Stephen P. Thies, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/11/2015

Report No: 11.

Submitted By: Nancy Jacobs, City Clerk

Subject: Consider Resolution No. 2015-55 calling a Special Municipal Election to be held in conjunction with the March 1, 2016 Regular Municipal Election for the purpose of amending the Alamogordo City Charter. (*Nancy Jacobs, City Clerk*) **(Roll Call Vote required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the Resolution **(Roll Call Vote required)**

Background: This will be for a Special Election to be held in conjunction with the Regular Municipal Election to add the question of whether the Alamogordo City Charter should be amended as proposed by the City Charter Review Committee.

The New Mexico Election Code, Section 3-8-35 states: When a special election is called or required by law, an election resolution shall be adopted by the governing body calling for the election and the election resolution shall be published once each week for four consecutive weeks. The first publication shall be between 50-60 days prior to the election.

Resolution 2015-55 will be published in the Alamogordo Daily News on the following dates:

SUNDAY, JANUARY 3, 2016

SUNDAY, JANUARY 10, 2016

SUNDAY, JANUARY 17, 2016

SUNDAY, JANUARY 24, 2016

All other election deadlines have been included in the Regular Election Resolution.

There will be a polling places/poll workers resolution on the January 26, 2016 Regular meeting for approval and will include all candidate positions and questions to be included on the ballot.

RESOLUTION NO. 2015- 55

CALLING A SPECIAL MUNICIPAL ELECTION TO BE HELD IN CONJUNCTION WITH THE REGULAR MUNICIPAL ELECTION FOR CONSIDERING QUESTIONS TO AMEND THE CITY CHARTER

**TO BE SUBMITTED TO THE VOTERS AT THE MARCH 1, 2016
REGULAR MUNICIPAL ELECTION**

WHEREAS, a regular municipal election is required to be held in the City of Alamogordo on Tuesday the 1st day of March, 2016, pursuant to City Charter Article VI Section 1(A); and,

WHEREAS, Article XII, Section 3.B. of the City Charter provides that every ten years the City Commission shall appoint a committee to review the effectiveness of this Charter and make written recommendations to the City Commission; and,

WHEREAS, the City Commission did appoint such a committee and the Committee has made a number of recommendations concerning amendments to the City Charter; and

WHEREAS, the Council has reviewed the recommendations of the Charter Committee and has determined that the recommended amendments should be submitted to the voters at the October regular municipal election; and

WHEREAS, pursuant to section 3-15-16 of the Municipal Charter Act [3-15-1 to 3-15-16 NMSA 1978], the City Commission may propose amendments to the City Charter; and,

WHEREAS, the City Commission has determined that the amendment to the City Charter identified below as Proposal No. 1-6 should be submitted to the voters at the March regular municipal election.

BE IT RESOLVED BY THE CITY COMMISSION OF THE GOVERNING BODY OF THE CITY OF ALAMOGORDO:

Section 1. There shall be submitted to the City's qualified registered electors the following Charter amendments at the regular municipal election to be held March 1, 2016. With each is the Summary of the question as it shall appear on the ballot and that at the election the qualified voters of the City of Alamogordo shall be permitted to vote "for" or "against" each of the following proposals to amend the City Charter.

PROPOSAL NO. 1 – SUMMARY FOR BALLOT

Proposal to amend the City Charter to update or repeal a number of provisions that are out-of-date, inaccurate or unconstitutional. Proposed new text is underlined and proposed deletions are shown in strike-through text.

PROPOSAL NO. 1

ARTICLE V. - QUALIFICATIONS FOR CANDIDACY

Candidates for elective office in the City shall be qualified electors with the following additional qualifications:

Section 1. - Candidates-at-Large.

~~Must have resided within the City for a period of not less than ninety (90) days immediately prior to the date of filing.~~ Candidates-at-Large must reside within the city.

Section 2. - Candidates for District Offices.

~~Must have resided within the district they seek to represent for a period of not less than ninety (90) days immediately prior to the date of filing.~~ Candidates for District Offices must reside in the District they seek to represent.

ARTICLE VII. - THE GOVERNING BODY

Section 2. - Composition.

~~Commencing after the March 2014 regular City election,~~ The governing body shall be comprised of six (6) members to be known as commissioners and one (1) member to be known as mayor. The six (6) commissioners shall be elected by the qualified voters of each of the six (6) single-member districts. The mayor shall be elected at large.

Section 4. - Districts.

~~Prior to the 2014 regular City election,~~ **The Commission shall be divided** the City into six (6) districts. ~~For the 2014 regular City election only, to the extent possible, consideration may be given to avoiding contests between incumbents or the shortening of an unexpired term of an incumbent. Redistricting for the 2014 regular City election shall not result in the extension of the unexpired term of any incumbent beyond four (4) years. Each district shall be compact in area and as nearly equal in population as is possible. The boundaries of each district shall be established by ordinance. Within one year after publication of each National Census, the Commission shall reaffirm that the City is divided into six (6) Districts that are compact in area and as nearly equal in population as possible.~~

ARTICLE IX. - THE MUNICIPAL JUDGE

There shall be one Municipal Judge elected **at-Large** for a four-year term, who shall serve in accordance with applicable state law.

~~Notwithstanding any other provision of the law to the contrary, no person shall be eligible to be elected to or serve in the office of Municipal Judge if that person shall previously have held such office for two (2) or more full consecutive terms. For the purpose of this article, terms shall be deemed consecutive unless more than four (4) years apart, and a term shall be deemed full if a person has served at least half of the time allotted for the term. Service as Municipal Judge prior to the adoption of this~~

~~section shall not count in determining length of service. The provisions of this section are hereby held severable and if any should be held invalid, the remainder shall stand.~~

FOR the amendments ☐
AGAINST the amendments ☐

PROPOSAL NO. 2 – SUMMARY FOR BALLOT

Proposal to amend the City Charter to provide for a run-off election in any mayoral election whenever a candidate fails to receive more than 50% of the votes cast. Proposed new text is underlined and proposed deletions are shown in strike-through text.

PROPOSAL NO. 2

ARTICLE VI. - ELECTIONS

Section 2. - Elections.

- A. In the regular City election for Commissioners ~~representing districts~~, the candidate receiving the greatest number of votes in each district represented is elected.
- B. In the regular City Election for Mayor, the candidate receiving the greatest number of votes is elected unless that candidate fails to receive more than 50% of the vote. In that case, there shall be a special run-off election between the two candidates receiving the greatest number of votes. The run-off election shall be held within 45 days after the date that the final canvass is completed. The city commission shall by resolution set the date of the run off election and specify the names of the candidates. The resolution shall be published once at least seven days prior to the run off election.
- ~~B.~~ C. If a tie exists after the certification of the results of any election, the determination as to which of the tied candidates is elected shall be decided by lot.

FOR the amendment ☐
AGAINST the amendment ☐

PROPOSAL NO. 3 – SUMMARY FOR BALLOT

Proposal to amend the City Charter to update the Charter to reflect the addition of the office of the Mayor-at-Large. Proposed new text is underlined and proposed deletions are shown in strike-through text.

PROPOSAL NO. 3

ARTICLE VII. - THE GOVERNING BODY

Section 5. - Meetings.

All City Commission meetings are open to the public and the official records open to inspection, except for closed executive sessions held in accordance with the State

Open Meetings Act. A quorum consists of a majority of incumbent Commissioners and the Mayor.

- A. Regular meetings shall take place twice monthly at a place, time and day determined by ordinance. Regular meetings shall not occur on legal holidays.
- B. Special meetings shall be called by the Mayor or any two (2) Commissioners, for the purpose of discussing or acting on any City business.
- C. Emergency meetings shall be called by the Mayor or any Commissioner, to resolve emergency matters involving clear and present danger to the health, safety or welfare of the citizens of Alamogordo.

Section 7. - Incompatibility of Offices.

No member of the Commission or the Mayor may hold any other local, state, or federal elected office. Acceptance of the second elected office constitutes an automatic resignation from the position of Alamogordo City Commissioner or Mayor, and the vacancy thereby created shall be filled in the same manner as other vacancies on the City Commission are filled.

ARTICLE VIII. - MAYOR AND MAYOR PRO-TEM

Section 1. - Selection; Term; Removal.

- A. An organizational meeting shall be held as soon as practicable after each Regular City election in which Commissioners are elected.
- B. The Commission and Mayor shall elect one of its members to serve as Mayor Pro-Tem. The term of office for the Mayor Pro-Tem shall be until the next organizational meeting of the Commission.
- C. An organizational meeting shall also be held if the office of the Mayor Pro-Tem becomes vacant. Said office becomes vacant in the manner specified in Article VI, Section 3.
- D. A motion for removal of the Mayor Pro-Tem shall be made at a regular meeting, and must be seconded by two (2) Commissioners or one (1) Commissioner and the Mayor. The motion for removal shall be voted upon at the next regular meeting and shall require the affirmative votes of no fewer than five (5) Commissioners for passage.

ARTICLE X. - INITIATIVE, REFERENDUM, AND RECALL

Section 3. - Recall.

Any City Commissioner, including the Mayor, is subject to a recall election. Upon petition seeking a recall of a Commissioner or Mayor, the Commission shall call a special election within sixty (60) days, unless the regular City election occurs within ninety (90) days.

Notice of Intent to circulate a petition for recall must be dated and filed with the City Clerk and shall include a statement of the reason for the recall. Each page of a recall petition, before any signatures are signed to it, must be endorsed by the manual or facsimile signature of the City Clerk and the date of filing of Notice of Intent; the City Clerk shall provide this without charge. The recall petition must be submitted to the City

Clerk with the requisite number of signatures, within one hundred and twenty (120) days of the date of filing the Notice of Intent.

The petition shall be signed by no less than twenty (20) percent of the number of registered voters in that Commissioner's district at the time the Commissioner was elected. If the petition seeks to recall the Mayor, the petition shall be signed by no less than twenty (20) percent of the number of registered voters residing in the City at the time the Mayor was elected. The special recall election of a Commissioner shall be held only in that Commissioner's district. The special recall election of a Mayor shall be citywide.

If a majority favors recall and this majority equals or exceeds the number of votes the Commissioner or the Mayor received when elected, the office shall be declared vacated, and the office shall be filled as are other vacancies. A Commissioner or Mayor who is recalled shall not be eligible for re-election until the term for which the Commissioner was originally elected has expired.

If a recall election results in a failure to secure the votes necessary to recall, the Commissioner or Mayor who is the subject of the election shall not again be subject to recall until after six (6) months from the date of the recall election.

ARTICLE XI. - THE CITY MANAGER

Section 1. - Qualifications; Appointment.

A City Manager shall be appointed, solely on the basis of his qualifications, for an indefinite term. His selection shall not be limited by reason of former residence. His salary shall be fixed by the Commission. The appointment or removal of a City Manager shall require the affirmative votes of no fewer than four (4) Commissioners **or three (3) Commissioners and the Mayor.**

FOR the amendment ☐

AGAINST the amendment ☐

PROPOSAL NO. 4 – SUMMARY FOR BALLOT

Proposal to amend the City Charter to eliminate all gender-based language in the charter, such as "he" and "his", and replace those words with gender-neutral language.

PROPOSAL NO. 4

Shall the City Charter be amended throughout to replace "he" with "he/she", and "his" with "his/her"?

FOR the amendment ☐

AGAINST the amendment ☐

PROPOSAL NO. 5 – SUMMARY FOR BALLOT

Proposal to amend the City Charter to provide for additional compensation for Commissioners to be established by ordinance. Proposed new text is underlined.

PROPOSAL NO. 5

Section 6. - Compensation.

Upon implementation of this Charter, Commissioners shall receive fifty dollars (\$50.00) compensation for expenses for each regular meeting attended and for each regular meeting not attended by reason of official City business. This minimum compensation shall not be changed unless the proposed change is submitted to, and approved by, the electorate at a regular City election. Any additional compensation shall be established by ordinance.

FOR the amendment ☐
AGAINST the amendment ☐

PROPOSAL NO. 6 – SUMMARY FOR BALLOT

Proposal to amend the City Charter to allow a super majority of six commissioners to remove a commissioner upon a finding of cause.

PROPOSAL NO. 6

ARTICLE VII. - THE GOVERNING BODY

Section 8. Removal for Cause. The City Commission, with a six-vote super majority, shall have the right to remove an elected official from office, after the Commissioner sought to be removed has been censured by the City Commission, and upon a finding of cause.

FOR the amendment ☐
AGAINST the amendment ☐

Section 2. Publication. This Proposition shall be published in English and Spanish once each week for four (4) consecutive weeks with the first publication beginning between fifty (50) and sixty (60) days before the election.

Section 3. For further information concerning these questions, consult the Office of the City Clerk, 1376 East 9th Street, Alamogordo, New Mexico.

Section 4. Severability Clause. If any section, paragraph, word or phrase of this resolution is for any reason held to be invalid or unenforceable by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this resolution. The Commission hereby declares that it would have passed this resolution and each section, paragraph, sentence, clause, word or phrase thereof irrespective of any provision being declared unconstitutional or otherwise invalid.

Section 5. Effective Date. Unless otherwise provided, these Charter Amendments shall take effect immediately following the certification of the election if approved by the voters.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Susie Galea, Mayor

ATTEST:

Nancy Jacobs, City Clerk

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/9/2015

Report No: 12.

Submitted By: Jenny Turnbull,
Commissioner

Subject: Discuss amending the Alamogordo Code of Ordinances concerning sidewalk ownership. (Jenny Turnbull, Commissioner)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: Commissioner Turnbull would like the Commission to consider amending the Ordinance concerning sidewalks so that the City pay for repair and replacement of sidewalks instead of the property owner.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/11/2015

Report No: 13.

Submitted By: Mark Threadgill, Customer
Service Manager

Subject: Consider, and act upon, a request by Elizabeth Mayton for an abatement of a utility bill for 1512 Michigan. (Mark Threadgill, Customer Service Manager)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

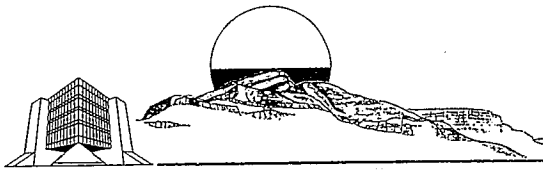
Recommendation: Staff recommends denial of request.

Background: Mrs. Mayton, 1512 Michigan Ave. is disputing her utility bill of July 2015 on which she was charged \$871.08 and consumed 11,606 cubic feet of water. Customer and staff agree that there is not a leak at the property. Staff has checked the meter on three occasions and has not identified any issues with the meter.

Mrs. Mayton had been on base rate (water turned off and garbage account suspended, customer only paying water and sewer base rates each month). Mrs. Mayton, during discussions with the Utility Billing Supervisor, stated that she had turned on the water to the property in order to maintain the yard as the home is for sale.

A review of the usage profile for 1512 Michigan indicates that a period of continuous water consumption began at approximately 8 a.m. June 3, 2015 and continued through 1 p.m. 7/5/2015. Average hourly consumption during this period was 16.3 cu. ft. The first four hours of this period (8 a.m. – 11 a.m. 6/3/2015) the hourly usage was 80, 128, 91 & 47 cu ft per hour – this appears to indicate that some activity which caused high water usage was occurring but then abruptly decreased to 2 cu ft hr – perhaps a hose bib not entirely shut off.

As staff could not identify a malfunction of city equipment and staff and owner both agree that no leak exists at the property we could not grant relief to Mrs. Mayton for her July 2015 utility bill.



City of Alamogordo



October 2, 2015

Elizabeth Mayton
2349 Apache Ln
Alamogordo, NM 88310

Account: 64941-14972; 1512 Michigan Ave

Dear Customer,

In review of your account, we are unable to grant relief from the extraordinary water bill for July 20, 2015. Per policy, the applicant must furnish proof the leak was beyond his/her control, he/she did not and could not have reasonably detected the problem earlier, and that the customer took immediate action to correct the problem. As of date of this letter, we do not have any documentation qualifying you for relief from these charges. Therefore, your request for abatement has been denied.

Please submit payment for the balance due in the amount of \$887.11 within 30 days of the date of this letter. You may also sign a payment agreement for the balance due by contacting our office.

If you have any questions, please call (575) 439-4260.

Respectfully,

Nichole Sierra
Utility Billing Supervisor
City of Alamogordo

City of Alamogordo
Utility Billing Department
1376 E. Ninth Street, Alamogordo, New Mexico 88310
Phone (575) 439-4260 Fax (575) 439-4282

August 24, 2015

To Whom It May Concern,

This letter is in reference to acct number 64941-14972 at 1512 Michigan in Alamogordo, NM.

When I initially got the high bill for the period of 06/04/15 – 07/04/15 called and spoke with Shelby. She indicated that the company was doing audits on units as there were questions with some of the equipment. I was then forwarded to another department and requested a reread.

Immediately after the conversation with Shelby I contacted my brother, Paul Houston, who is a former contractor and he inspected the property within an hour of the call. He told me that the water can was dry and that the meter was still. He enter the home and checked for any leakage and found none. The basement was also bone dry and again no evidence of settling was noted in the structure or the surrounding area. Grass was all of similar height and coloring.

I spoke with Nicole Sierra on 7-30-2015 regarding above account and the bill for \$871.08. I explained to her that the home has been vacant for about 5 years, is currently for sale and that I felt that this was a misread.

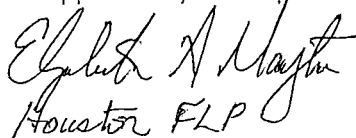
Due to the recent rains yard watering has been done very infrequently this summer. According to the readout watering occurred July 10 and 11 between 0700 and 1000. I believe this is most likely correct.

During our conversation I explained to Nicole that there was no sign of a leak anywhere, faucets were off, no standing water was noted and that there was no evidence of settling on the property.

The current bill is \$56.41. The readout will again reflect that watering occurred one or two days out of the month which is in line with previous rainy summer time watering bills. My habit pattern remains unchanged and I'm always careful to ensure the water is turned off. I am inclined to believe that there is perhaps an issue with something in the meter or automated system as indicated by your staff.

We are requesting your kind consideration in hope that the exorbitant fee might be removed. Unfortunately, there is no bill to provide as there was no leak. All the plumbing systems in the home were and continue to be intact.

We appreciate your help and attention with this matter. Thank you,


Houston FLP

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All that counts.



Stealth Reader®

Alamogordo, NM

Consumption

☐ All Cycle

☐ Cycle 01

☐ Cycle 02

☐ Cycle 03

☐ Cycle 04

☐ Cycle 05

☐ Cycle 06

☐ Cycle 07

☐ Route 10

☐ Route 20

☐ Route 30

☒ Route 40

☐ Route 50

☐ Route 60

☐ Cycle 08

☐ Cycle 09

☐ Cycle 10

☐ Cycle 11

☐ Cycle 12

☐ Cycle 13

Consumption Detail

Consumption Total

Meter Detail

Profile Graph

Graph Options

Account#: 064941014972WA00CF
Name: MAYTON, ELIZABETH
Meter ID: 00623598
MIU SN: 2026148
Address: 1512 MICHIGAN AVE

Utility: Alamogordo, NM
Cycle: 07
Route: 40
Sequence: 003400
City, State: Alamogordo, NM
Period: 04/08/15 - 05/22/15

No peak consumption was found.

Current Read: 1176 Read Time: 05/22/15 01:00:00 AM

Graph Date: 10/02/15 03:46 PM

Align To Billing

Begin Date

04/08/2015 00:00

End Date

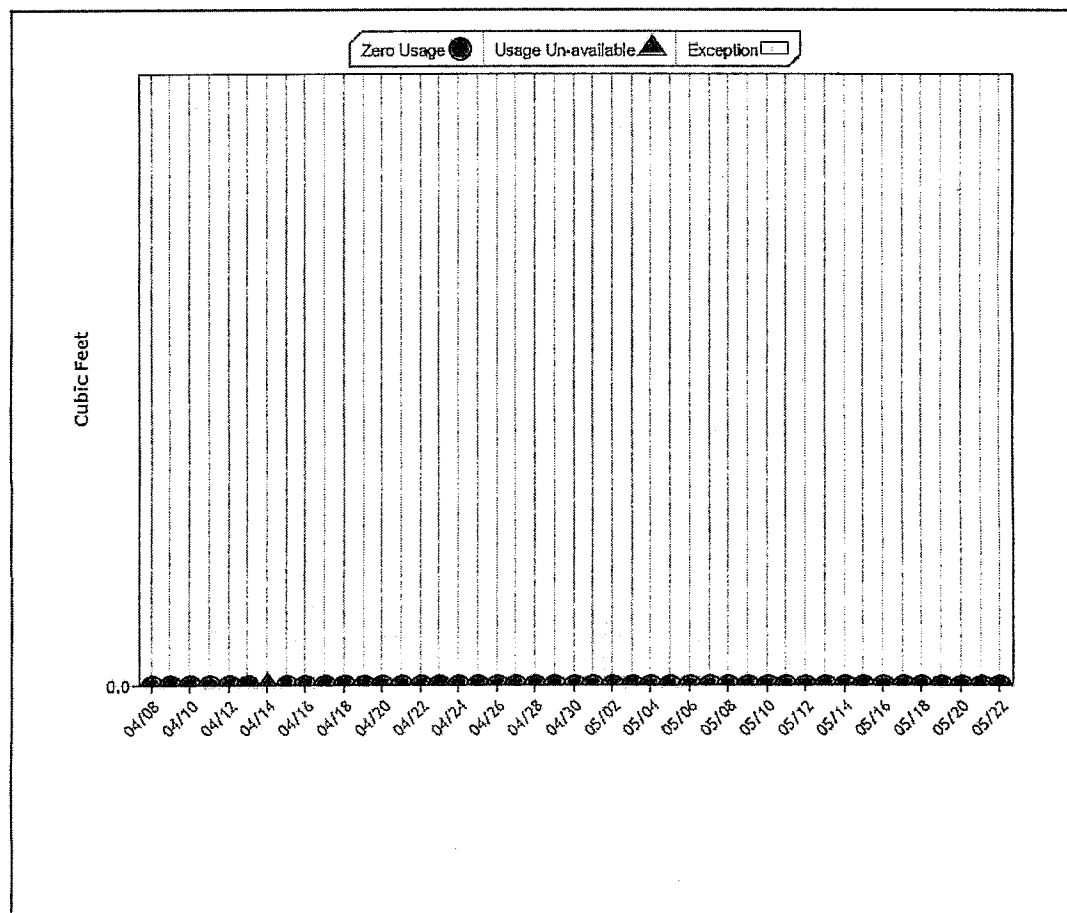
05/22/2015 23:59

Agg. Level Daily

Refresh Graph



Now Displaying: 04/08/15 00:00 - 05/22/15 23:59



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Stealth Reader 1.2.3.01

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Alamogordo, NM

Consumption

All Cycle

Cycle 01

Cycle 02

Cycle 03

Cycle 04

Cycle 05

Cycle 06

Cycle 07

Route 10

Route 20

Route 30

Route 40

Route 50

Route 60

Cycle 08

Cycle 09

Cycle 10

Cycle 11

Cycle 12

Cycle 13

Consumption Detail

Consumption Total

Meter Detail

Profile Graph

Graph Options

Account#: 064941014972WA00CF
Name: MAYTON, ELIZABETH
Meter ID: 00623598
MIU SN: 2026148
Address: 1512 MICHIGAN AVE

Utility: Alamogordo, NM
Cycle: 07
Route: 40
Sequence: 003400
City, State: Alamogordo, NM
Period: 05/22/15 - 07/05/15

2

Peak consumption of 598 cubic feet occurred during the day of 06/16/15

Current Read: 13374 Read Time: 07/05/15 01:00:00 AM

Graph Date: 10/02/15 04:01 PM

Align To Billing

Begin Date

05/22/2015 00:00

End Date

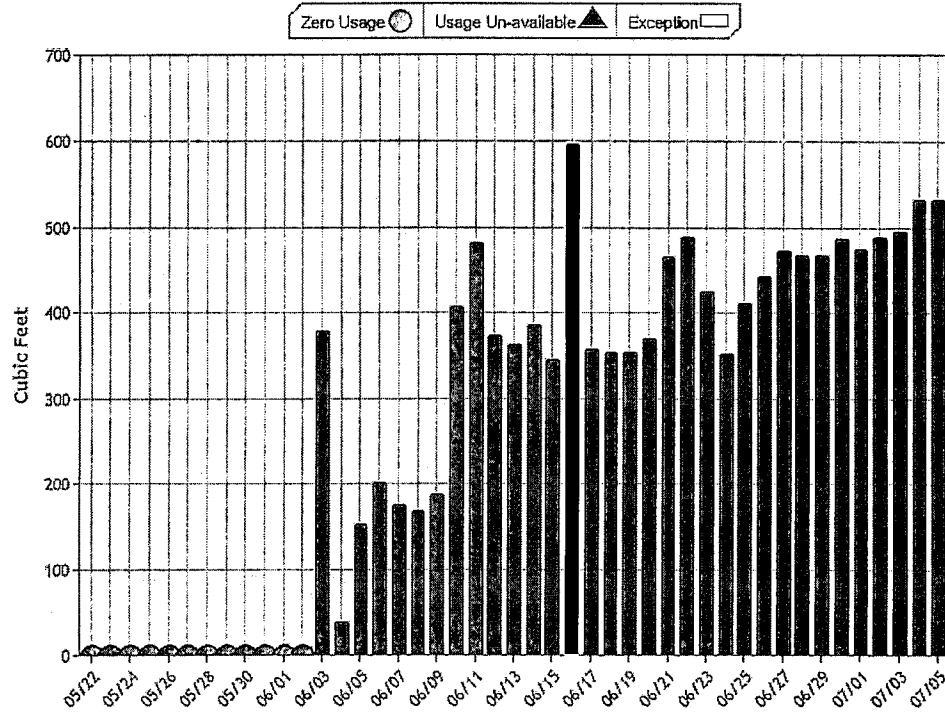
07/05/2015 23:59

Agg. Level: Daily

Refresh Graph



Now Displaying: 05/22/15 00:00 - 07/05/15 23:59



6/13
0900hrs

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Stealth Reader 1.2.3.01

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Alamogordo, NM

Consumption

All Cycle

Cycle 01

Cycle 02

Cycle 03

Cycle 04

Cycle 05

Cycle 06

Cycle 07

Route 10

Route 20

Route 30

Route 40

Route 50

Route 60

Cycle 08

Cycle 09

Cycle 10

Cycle 11

Cycle 12

Cycle 13

Consumption Detail

Consumption Total

Meter Detail

Profile Graph

Graph Options

Account#: 064941014972WA00CF
Name: MAYTON, ELIZABETH
Meter ID: 00623598
MIU SN: 2026148
Address: 1512 MICHIGAN AVE

Utility: Alamogordo, NM
Cycle: 07
Route: 40
Sequence: 003400
City, State: Alamogordo, NM
Period: 07/05/15 - 08/18/15

Peak consumption of 533 cubic feet occurred during the day of 07/05/15

Current Read: 14526 Read Time: 08/18/15 01:00:00 AM

Graph Date: 10/02/15 03:46 PM

Align To Billing

Begin Date

07/05/2015 00:00

End Date

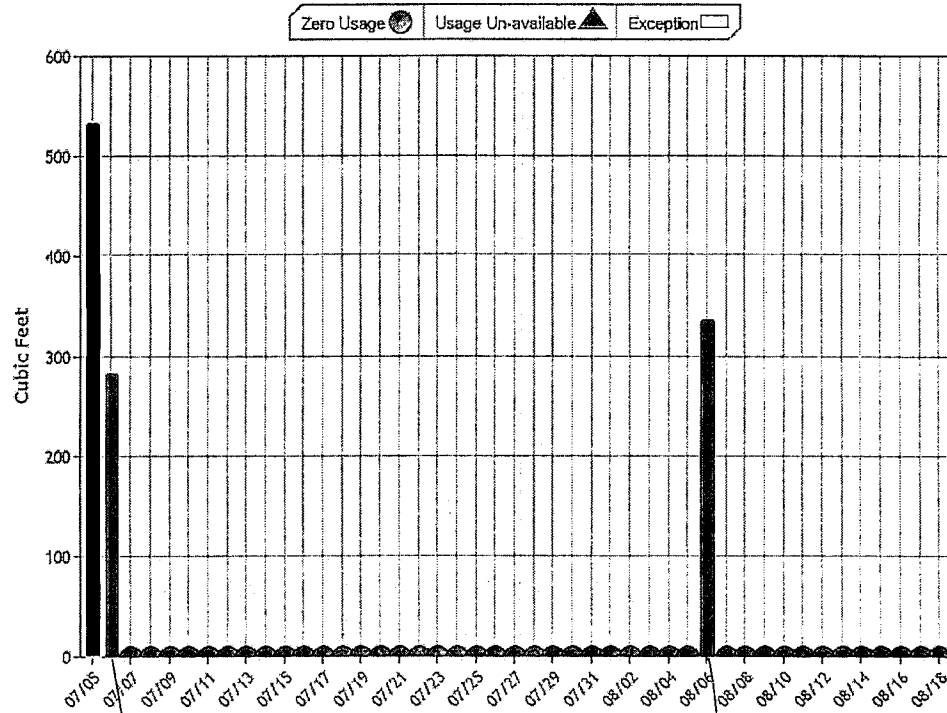
08/18/2015 23:59

Agg. Level Daily

Refresh Graph



Now Displaying: 07/05/15 00:00 - 08/18/15 23:59



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Stealth Reader 1.2.3.01

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All that counts.



Alamogordo, NM

Reading

All Cycle

- ☒ Cycle 01
- ☒ Cycle 02
- ☒ Cycle 03
- ☒ Cycle 04
- ☒ Cycle 05
- ☒ Cycle 06
- ☒ Cycle 07

- ☒ Route 10
- ☒ Route 20
- ☒ Route 30
- ☒ Route 40
- ☒ Route 50
- ☒ Route 60

- ☒ Cycle 08
- ☒ Cycle 09
- ☒ Cycle 10
- ☒ Cycle 11
- ☒ Cycle 12
- ☒ Cycle 13

- ☒ Route 10
- ☒ Route 20
- ☒ Route 30
- ☒ Route 40
- ☒ Route 50

Reading Report Reading Detail Profile Graph Graph Options

Account#: 064941014972WA00CF
Name: MAYTON, ELIZABETH
Meter ID: 00623598
MIU SN: 2026148
Address: 1512 MICHIGAN AVE

Utility: Alamogordo, NM
Cycle: 07
Route: 40
Sequence: 003400
City, State: Alamogordo, NM
Period: 06/10/15 - 08/23/15

Peak consumption of 596 cubic feet occurred during the day of 06/16/15

Current Read: 14526 Read Time: 08/23/15 12:00:00 AM
Graph Date: 11/25/15 08:52 AM

Align To Billing

Begin Date

06/10/2015 00:00

End Date

08/23/2015 23:59

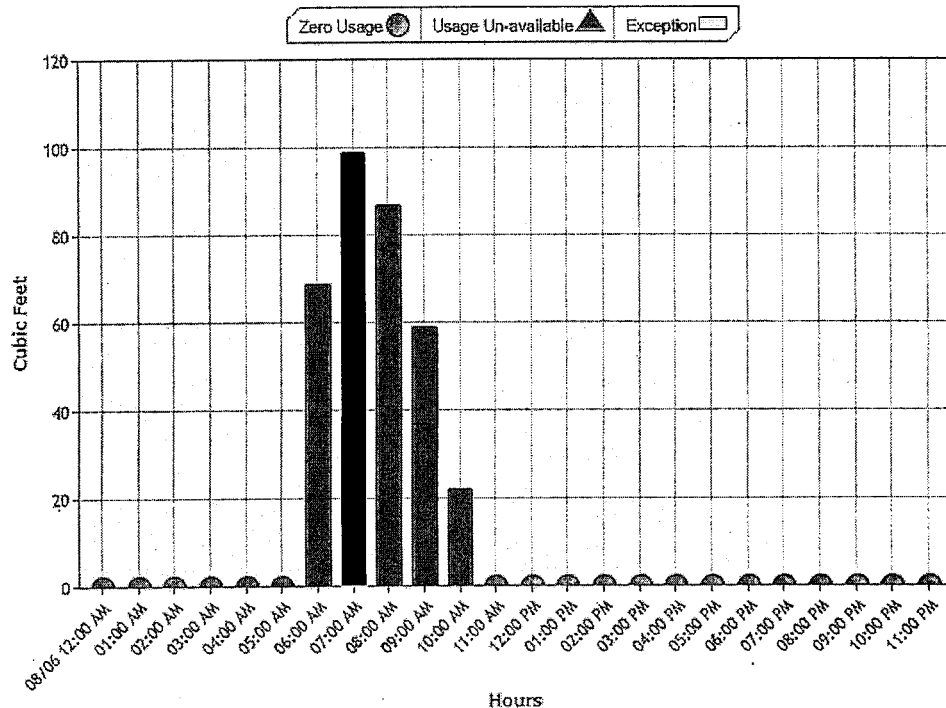
Agg. Level Daily

Refresh Graph



Now Displaying: 06/10/15 00:00 - 08/23/15 23:59

WEDNESDAY 8/16/2015



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Stealth Reader 1.2.3.02

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RECEIVED
NOV 12 2015
CITY CLERK



City of Alamogordo City Commission Meeting

AGENDA REQUEST FORM

Date: 10-27-15

Date of Meeting: 11-17-15

Name: Paul ~~ET~~HUSTON & Elizabeth MAYTON

Address: 2349 Apache Lane
Alamogordo, NM ZIP 88310

Phone Number: 575 415 1213

E-Mail Address: _____

Item requested will be for: (Please check one)

☐ Information only

☐ Action Item

☒ Discussion/Action

☐ Public Hearing

☐ Report

☐ Other: _____

Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic -

We do not allow handouts at the meeting

Water bill at 1512 Michigan - see attached

Signature: _____

Please return to: Renee Cantin, CMC, City Clerk
City of Alamogordo
1376 E. 9th Street
Alamogordo, NM 88310

Phone: (575) 439-4205

Fax: (575) 439-4396

E-mail: rcantin@ci.alamogordo.nm.us

Revised 5/7/2014

23 page, including cover

August 24, 2015

To Whom It May Concern,

This letter is in reference to acct number 64941-14972 at 1512 Michigan in Alamogordo, NM.

When I initially got the high bill for the period of 06/04/15 – 07/04/15 called and spoke with Shelby. She indicated that the company was doing audits on units as there were questions with some of the equipment. I was then forwarded to another department and requested a reread.

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Due to the recent rains yard watering has been done very infrequently this summer. According to the readout watering occurred July 10 and 11 between 0700 and 1000. I believe this is most likely correct.

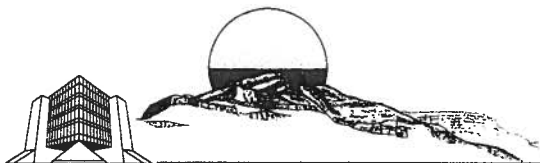
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We are requesting your kind consideration in hope that the exorbitant fee might be removed. Unfortunately, there is no bill to provide as there was no leak. All the plumbing systems in the home were and continue to be intact.

We appreciate your help and attention with this matter. Thank you,

\$ 188.78



City of Alamogordo



October 2, 2015

Elizabeth Mayton
2349 Apache Ln
Alamogordo, NM 88310

Account: 64941-14972; 1512 Michigan Ave

Dear Customer,

In review of your account, we are unable to grant relief from the extraordinary water bill for July 20, 2015. Per policy, the applicant must furnish proof the leak was beyond his/her control, he/she did not and could not have reasonably detected the problem earlier, and that the customer took immediate action to correct the problem. As of date of this letter, we do not have any documentation qualifying you for relief from these charges. Therefore, your request for abatement has been denied.

Please submit payment for the balance due in the amount of \$887.11 within 30 days of the date of this letter. You may also sign a payment agreement for the balance due by contacting our office.

If you have any questions, please call (575) 439-4260.

Respectfully,

Nichole Sierra
Utility Billing Supervisor
City of Alamogordo

City of Alamogordo
Utility Billing Department
1376 E. Ninth Street, Alamogordo, New Mexico 88310
Phone (575) 439-4260 Fax (575) 439-4282

4-8
6-2

6/12/2015 3:00	50039	3410	LE10		
6/12/2015 2:00	50039	3394	LE10		16
6/12/2015 1:00	50039	3379	LE10		15
6/12/2015 0:00	50039	3363	LE10		16
6/11/2015 23:00	50039	3348	LE10		15
6/11/2015 22:00	50039	3333	LE10		15
6/11/2015 21:00	50039	3317	LE10		16
6/11/2015 20:00	50039	3302	LE10		15
6/11/2015 19:00	50039	3288	LE10		14
6/11/2015 18:00	50039	3273	LE10		15
6/11/2015 17:00	50039	3259	LE10		14
6/11/2015 16:00	50039	3244	LE10		15
6/11/2015 15:00	50039	3227	LE10		17
6/11/2015 14:00	50039	3210	LE10		17
6/11/2015 13:00	50039	3193	LE10		17
6/11/2015 12:00	50039	3179	LE10		14
6/11/2015 11:00	50039	3165	LE10		14
6/11/2015 10:00	50039	3152	LE10		13
6/11/2015 9:00	50039	3139	LE10		13
6/11/2015 8:00	50039	3042	LE10		97
6/11/2015 7:00	50039	2961	LE10		81
6/11/2015 6:00	50039	2951	LE10		10
6/11/2015 5:00	50039	2940	LE10		11
6/11/2015 4:00	50039	2929	LE10		11
6/11/2015 3:00	50039	2918	LE10		11
6/11/2015 2:00	50039	2907	LE10		11
6/11/2015 1:00	50039	2896	LE10		11
6/11/2015 0:00	50039	2884	LE10		12
6/10/2015 23:00	50039	2873	LE10		11
6/10/2015 22:00	50039	2863	LE10		10
6/10/2015 21:00	50039	2852	LE10		11
6/10/2015 20:00	50039	2841	LE10		11
6/10/2015 19:00	50039	2830	LE10		11
6/10/2015 18:00	50039	2820	LE10		10
6/10/2015 17:00	50039	2809	LE10		11
6/10/2015 16:00	50039	2799	LE10		10
6/10/2015 15:00	50039	2789	LE10		10
6/10/2015 14:00	50039	2780	LE10		9
6/10/2015 13:00	50039	2770	LE10		10
6/10/2015 12:00	50039	2760	LE10		10
6/10/2015 11:00	50039	2751	LE10		9
6/10/2015 10:00	50039	2742	LE10		9
6/10/2015 9:00	50039	2682	LE10		60
6/10/2015 8:00	50039	2601	LE10		81
6/10/2015 7:00	50039	2535	LE10		66
6/10/2015 6:00	50039	2527	LE10		8
6/10/2015 5:00	50039	2519	LE10		8
6/10/2015 4:00	50039	2511	LE10		8
6/10/2015 3:00	50039	2503	LE10		8
6/10/2015 2:00	50039	2495	LE10		8
6/10/2015 1:00	50039	2487	-		8
6/10/2015 0:00	50039	2479	-		8
					181

6/14/2015 7:00	50039	4219	LE10		
6/14/2015 6:00	50039	4202	LE10		17
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6/13/2015 12:00	50039	3915	LE10		15
6/13/2015 11:00	50039	3900	LE10		15
6/13/2015 10:00	50039	3887	LE10		13
6/13/2015 9:00	50039	3873	LE10		14
6/13/2015 8:00	50039	3859	LE10		14
6/13/2015 7:00	50039	3844	LE10		15
6/13/2015 6:00	50039	3830	LE10		14
6/13/2015 5:00	50039	3815	LE10		15
6/13/2015 4:00	50039	3799	LE10		16
6/13/2015 3:00	50039	3784	LE10		15
6/13/2015 2:00	50039	3769	LE10		15
6/13/2015 1:00	50039	3753	LE10		16
6/13/2015 0:00	50039	3738	LE10		15
6/12/2015 23:00	50039	3722	LE10		16
6/12/2015 22:00	50039	3707	LE10		15
6/12/2015 21:00	50039	3691	LE10		16
6/12/2015 20:00	50039	3676	LE10		15
6/12/2015 19:00	50039	3660	LE10		16
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7/15/2015 18:00	50039	14190	-	0
7/15/2015 17:00	50039	14190	-	0
7/15/2015 16:00	50039	14190	-	0
7/15/2015 15:00	50039	14190	-	0
7/15/2015 14:00	50039	14190	-	0
7/15/2015 13:00	50039	14190	-	0
7/15/2015 12:00	50039	14190	-	0
7/15/2015 11:00	50039	14190	-	0
7/15/2015 10:00	50039	14190	-	0
7/15/2015 9:00	50039	14190	-	0
7/15/2015 8:00	50039	14190	-	0
7/15/2015 7:00	50039	14190	-	0
7/15/2015 6:00	50039	14190	-	0
7/15/2015 5:00	50039	14190	-	0
7/15/2015 4:00	50039	14190	-	0
7/15/2015 3:00	50039	14190	-	0
7/15/2015 2:00	50039	14190	-	0
7/15/2015 1:00	50039	14190	-	0
7/15/2015 0:00	50039	14190	-	0
7/14/2015 23:00	50039	14190	-	0
7/14/2015 22:00	50039	14190	-	0
7/14/2015 21:00	50039	14190	-	0
7/14/2015 20:00	50039	14190	-	0
7/14/2015 19:00	50039	14190	-	0
7/14/2015 18:00	50039	14190	-	0
7/14/2015 17:00	50039	14190	-	0
7/14/2015 16:00	50039	14190	-	0

7/18/2015 23:00	50039	14190	-	0
7/18/2015 22:00	50039	14190	-	0
7/18/2015 21:00	50039	14190	-	0
7/18/2015 20:00	50039	14190	-	0
7/18/2015 19:00	50039	14190	-	0
7/18/2015 18:00	50039	14190	-	0
7/18/2015 17:00	50039	14190	-	0
7/18/2015 16:00	50039	14190	-	0
7/18/2015 15:00	50039	14190	-	0
7/18/2015 14:00	50039	14190	-	0
7/18/2015 13:00	50039	14190	-	0
7/18/2015 12:00	50039	14190	-	0
7/18/2015 11:00	50039	14190	-	0
7/18/2015 10:00	50039	14190	-	0
7/18/2015 9:00	50039	14190	-	0
7/18/2015 8:00	50039	14190	-	0
7/18/2015 7:00	50039	14190	-	0
7/18/2015 6:00	50039	14190	-	0
7/18/2015 5:00	50039	14190	-	0
7/18/2015 4:00	50039	14190	-	0
7/18/2015 3:00	50039	14190	-	0
7/18/2015 2:00	50039	14190	-	0
7/18/2015 1:00	50039	14190	-	0
7/18/2015 0:00	50039	14190	-	0
7/17/2015 23:00	50039	14190	-	0
7/17/2015 22:00	50039	14190	-	0
7/17/2015 21:00	50039	14190	-	0
7/17/2015 20:00	50039	14190	-	0
7/17/2015 19:00	50039	14190	-	0
7/17/2015 18:00	50039	14190	-	0
7/17/2015 17:00	50039	14190	-	0
7/17/2015 16:00	50039	14190	-	0
7/17/2015 15:00	50039	14190	-	0
7/17/2015 14:00	50039	14190	-	0
7/17/2015 13:00	50039	14190	-	0
7/17/2015 12:00	50039	14190	-	0
7/17/2015 11:00	50039	14190	-	0
7/17/2015 10:00	50039	14190	-	0
7/17/2015 9:00	50039	14190	-	0
7/17/2015 8:00	50039	14190	-	0
7/17/2015 7:00	50039	14190	-	0
7/17/2015 6:00	50039	14190	-	0
7/17/2015 5:00	50039	14190	-	0
7/17/2015 4:00	50039	14190	-	0
7/17/2015 3:00	50039	14190	-	0
7/17/2015 2:00	50039	14190	-	0
7/17/2015 1:00	50039	14190	-	0
7/17/2015 0:00	50039	14190	-	0
7/16/2015 23:00	50039	14190	-	0
7/16/2015 22:00	50039	14190	-	0
7/16/2015 21:00	50039	14190	-	0
7/16/2015 20:00	50039	14190	-	0

7/21/2015 3:00	50039	14190	-	0
7/21/2015 2:00	50039	14190	-	0
7/21/2015 1:00	50039	14190	-	0
7/21/2015 0:00	50039	14190	-	0
7/20/2015 23:00	50039	14190	-	0
7/20/2015 22:00	50039	14190	-	0
7/20/2015 21:00	50039	14190	-	0
7/20/2015 20:00	50039	14190	-	0
7/20/2015 19:00	50039	14190	-	0
7/20/2015 18:00	50039	14190	-	0
7/20/2015 17:00	50039	14190	-	0
7/20/2015 16:00	50039	14190	-	0
7/20/2015 15:00	50039	14190	-	0
7/20/2015 14:00	50039	14190	-	0
7/20/2015 13:00	50039	14190	-	0
7/20/2015 12:00	50039	14190	-	0
7/20/2015 11:00	50039	14190	-	0
7/20/2015 10:00	50039	14190	-	0
7/20/2015 9:00	50039	14190	-	0
7/20/2015 8:00	50039	14190	-	0
7/20/2015 7:00	50039	14190	-	0
7/20/2015 6:00	50039	14190	-	0
7/20/2015 5:00	50039	14190	-	0
7/20/2015 4:00	50039	14190	-	0
7/20/2015 3:00	50039	14190	-	0
7/20/2015 2:00	50039	14190	-	0
7/20/2015 1:00	50039	14190	-	0
7/20/2015 0:00	50039	14190	-	0
7/19/2015 23:00	50039	14190	-	0
7/19/2015 22:00	50039	14190	-	0
7/19/2015 21:00	50039	14190	-	0
7/19/2015 20:00	50039	14190	-	0
7/19/2015 19:00	50039	14190	-	0
7/19/2015 18:00	50039	14190	-	0
7/19/2015 17:00	50039	14190	-	0
7/19/2015 16:00	50039	14190	-	0
7/19/2015 15:00	50039	14190	-	0
7/19/2015 14:00	50039	14190	-	0
7/19/2015 13:00	50039	14190	-	0
7/19/2015 12:00	50039	14190	-	0
7/19/2015 11:00	50039	14190	-	0
7/19/2015 10:00	50039	14190	-	0
7/19/2015 9:00	50039	14190	-	0
7/19/2015 8:00	50039	14190	-	0
7/19/2015 7:00	50039	14190	-	0
7/19/2015 6:00	50039	14190	-	0
7/19/2015 5:00	50039	14190	-	0
7/19/2015 4:00	50039	14190	-	0
7/19/2015 3:00	50039	14190	-	0
7/19/2015 2:00	50039	14190	-	0
7/19/2015 1:00	50039	14190	-	0
7/19/2015 0:00	50039	14190	-	0

Account#	Name	Meter ID	Address	MIU SN
064941014972WA00CF	MAYTON,	623598	1512 MICHIGAN AVE	2026148

Read Time	Gateway	Read	Trouble Code	Consumption Previous Period
7/24/2015 1:00	-	-	-	-
7/23/2015 2:00	50039	14190	-	0
7/23/2015 1:00	50039	14190	-	0
7/23/2015 0:00	50039	14190	-	0
7/22/2015 23:00	50039	14190	-	0
7/22/2015 22:00	50039	14190	-	0
7/22/2015 21:00	50039	14190	-	0
7/22/2015 20:00	50039	14190	-	0
7/22/2015 19:00	50039	14190	-	0
7/22/2015 18:00	50039	14190	-	0
7/22/2015 17:00	50039	14190	-	0
7/22/2015 16:00	50039	14190	-	0
7/22/2015 15:00	50039	14190	-	0
7/22/2015 14:00	50039	14190	-	0
7/22/2015 13:00	50039	14190	-	0
7/22/2015 12:00	50039	14190	-	0
7/22/2015 11:00	50039	14190	-	0
7/22/2015 10:00	50039	14190	-	0
7/22/2015 9:00	50039	14190	-	0
7/22/2015 8:00	50039	14190	-	0
7/22/2015 7:00	50039	14190	-	0
7/22/2015 6:00	50039	14190	-	0
7/22/2015 5:00	50039	14190	-	0
7/22/2015 4:00	50039	14190	-	0
7/22/2015 3:00	50039	14190	-	0
7/22/2015 2:00	50039	14190	-	0
7/22/2015 1:00	50039	14190	-	0
7/22/2015 0:00	50039	14190	-	0
7/21/2015 23:00	50039	14190	-	0
7/21/2015 22:00	50039	14190	-	0
7/21/2015 21:00	50039	14190	-	0
7/21/2015 20:00	50039	14190	-	0
7/21/2015 19:00	50039	14190	-	0
7/21/2015 18:00	50039	14190	-	0
7/21/2015 17:00	50039	14190	-	0
7/21/2015 16:00	50039	14190	-	0
7/21/2015 15:00	50039	14190	-	0
7/21/2015 14:00	50039	14190	-	0
7/21/2015 13:00	50039	14190	-	0
7/21/2015 12:00	50039	14190	-	0
7/21/2015 10:00	50039	14190	-	0
7/21/2015 9:00	50039	14190	-	0
7/21/2015 8:00	50039	14190	-	0
7/21/2015 7:00	50039	14190	-	0
7/21/2015 6:00	50039	14190	-	0
7/21/2015 5:00	50039	14190	-	0
7/21/2015 4:00	50039	14190	-	0

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/11/2015

Report No: 14.

Submitted By: Mark Threadgill, Customer
Service Manager

Subject: Discussion, and possible action, on request by Alameda Park Zoo related to a leak adjustment request for City Zoo Acct#(24155-17422). *(Mark Threadgill, Customer Service Manager)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the leak abatement request.

Background:

On September 5, 2014, during a regular reading route a City Meter Reader noted that the consumption was exceptionally high for this location. The consumption was 161,530 cubic feet. The Meter Reader performed a leak test and staff later contacted the Zoo Keeper Mr. Diehl regarding the high consumption and a possible leak. Mr. Diehl contacted Facility Maintenance to have the leak repaired.

The customer submitted a leak abatement request on October 6, 2014. The documentation indicates they experienced a leak and had the leak repaired by City crews. The leak affected two billing periods. The leak abatement policy shows for the adjustment of two consecutive periods for one occurrence in any calendar year. Although the request meets all the requirements of the policy, the calculated adjustment exceeds \$2,500 which is the maximum amount City Staff may approve under the policy. Therefore, this adjustment request must be approved by the City Commission.

Zimbra

nsierra@ci.alamogordo.nm.us

Water Bill Adjustment**From :** Steve Diehl <sdiehl@ci.alamogordo.nm.us>

Tue, Dec 02, 2014 09:34 AM

Subject : Water Bill Adjustment**To :** Renee Cantin <rcantin@ci.alamogordo.nm.us>**Cc :** Nichole Sierra <nsierra@ci.alamogordo.nm.us>

Renee,

I would like to request that the zoo water bill adjustment be placed onto the agenda for the next City Commission meeting. The zoo recently had a significant water line break in a obscure area of the park that was not noticed for several days. The result of this was a large amount of unexpected water use. The amount of funds needed to adjust for this water usage exceeds the amount allowable without Commission approval. Thank you.

**CITY OF ALAMOGORDO
UTILITY BILLING DEPARTMENT
LEAK ADJUSTMENT WORK SHEET**

**To: Assistant Finance Director
From: Nichole Sierra, Utility Billing Supervisor**

Date: December 3, 2014

Customer #	Location #	Name	Service Address	Cycle/Route
24155	17442	COA-Zoo Keeper	City Zoo	09/20

Billing Date: 10/02/14

Actual Billed Consumption: 161,530

Billing Period: 08/09 - 09/05/14

Bill Amount: \$11,628.79

\$11,628.79

Average Consumption: 10,700

Difference Billed-Average 150830

Difference Billed @ Tier 1 \$2,111.62

Average Bill: \$248.95

Total Difference \$2,111.62

\$248.95

Credit Memo # 16492

Total Average \$248.95

Total Billed over Average \$2,111.62

Difference of Average and Actual

Must Exceed \$125.00

Total \$2,360.57

\$11,379.84

Total Billed \$11,628.79

Minus Adjustment \$2,360.57

Meets Qualifications X

Water \$9,268.22

Sewer \$1,561.09

Does not meet qualifications

Tax on Adjusted 541.47

Total Adjusted \$11,370.78

This customer is requesting relief on his/her water bill for the month of September 2014

Any help will be greatly appreciated.

If you have any questions, please call Nichole Sierra @ ext 4261

Assistant Finance Director

Approve _____ Disapprove _____

Prepared by: _____

UT470107

CITY OF ALAMOGORDO, NEW MEXICO

12/03/14
14:20:10

Charge Summary

Customer ID
Location ID
Cycle/route
Bill date
Due date
Type option
5=Display

Code	Description	Amount
CA	WATER - CITY ACCTS	11628.79
CS	CITY ACCOUNT SEWER	1719.04
GR	GARBAGE	1419.68
	TAXES	156.94
	Total Actual Charges	14924.45

es

es : 14924.45
amt: 14924.45Opt Type Ty
CA REEst Cmt
ter Number Cd Cd
402250Opt Svc
GT
CA
CA
CA
CA
CARate Group S/W
AL/I/M
AL/I/M
AL/I/M
AL/I/M
AL/I/M
AL/I/MBottom
ENTER=Exit F8=Print F10=Reprint Bill
F14=Send as EMAIL

F3=Exit F6=Date F9=Summary F10=Budget charges F11=Consumption F12=Cancel

Average 10700
tier 1Sept bill
10/2/14
$$10700 \times 1.40 = 149.80$$

$$99.15$$

$$248.95$$

8/9/14 - 9/5/14

$$10700/100 \times 1.15$$

$$\times 90\% = 110.75$$

$$47.20$$

$$157.95$$

$$1719.04$$

$$- 157.95$$

$$1561.09$$
2 inch meter
no previous adjustments

UT470107

CITY OF ALAMOGORDO, NEW MEXICO
Account History - Consumption and Actual Charges12/03/14
14:37:33

Customer ID: 24155 Name: COA-ZOO KEEPER

Location ID: 17442 Addr: CITY ZOO

Cycle/route : 09 20 Bill type : OFF CYCLE BILL

Bill date : 10/02/14 Prev balance: .00 Charges : 14924.45

Due date : 10/09/14 Adj/Pmts : .00 Bill amt: 14924.45

Type options, press Enter.

5=Display

Opt	Svc	Reading	Actual	Demand	Est	Cmt
Type	Type	Date	Consumption	Consumption	Days	Meter Number Cd Cd
-	CA	REG	9/05/14	161530.00	.00	27 01402250

Opt	Svc	Comp	Description	Billed Consumption	Amount	Rate Group	S/W
-	GT		GOV GROSS RECPTS TAX	.00	156.94	AL/I/M	
-	CA	BASE	BASE RATE	161530.00	99.15	AL/I/M	
-	CA	CON1	TIER 1	12000.00	168.00	AL/I/M	
-	CA	CON2	TIER 2	8000.00	180.00	AL/I/M	
-	CA	CON3	TIER 3	1000.00	35.00	AL/I/M	
-	CA	CON4	TIER 4	1000.00	53.00	AL/I/M	+

F3=Exit F6=Date F9=Summary F10=Budget charges F11=Consumption F12=Cancel

UT470107

CITY OF ALAMOGORDO, NEW MEXICO

12/03/14

Account History - Consumption and Actual Charges

14:37:33

Customer ID: 24155 Name: COA-ZOO KEEPER

Location ID: 17442 Addr: CITY ZOO

Cycle/route : 09 20 Bill type : OFF CYCLE BILL

Bill date : 10/02/14 Prev balance: .00 Charges : 14924.45

Due date : 10/09/14 Adj/Pmts : .00 Bill amt: 14924.45

Type options, press Enter.

5=Display

Opt	Svc	Reading	Actual	Demand	Days	Meter	Number	Est	Cmt
	Type	Type	Consumption	Consumption				Cd	Cd
—	CA	REG	9/05/14	161530.00	.00	27	01402250		

Opt	Svc	Comp	Description	Billed	Consumption	Amount	Rate	Group	S/W
—	CA	CON5	TIER 5		139530.00	11092.64		AL/I/M	
—	CA	CAP	CAPITAL SURCHARGE 81		.00	1.00		AL/I/M	
—	CS	BASE	BASE RATE		.00	47.20		AL/I/M	
—	CS	CONS	CONSUMPTION CHARGES		145377.00	1671.84		AL/I/M	
—	GR		GARBAGE		.00	1419.68		AL/I/M	

F3=Exit F6=Date F9=Summary F10=Budget charges F11=Consumption F12=Cancel

Zimbra

nsierra@ci.alamogordo.nm.us

Water line break**From :** Steve Diehl <sdiehl@ci.alamogordo.nm.us>

Mon, Oct 06, 2014 10:31 AM

Subject : Water line break**To :** Nichole Sierra <nsierra@ci.alamogordo.nm.us>

Nichole,

We have discovered, isolated, and repaired a broken water line at the zoo. Do to the way the line broke we did not discover this leak for a number of days. This line has now been repaired and I would like to request an adjustment within the zoo' water bill. Thank you.

**CITY OF ALAMOGORDO
UTILITY BILLING DEPARTMENT
LEAK ABATEMENT PROGRAM
POLICY STATEMENT**

Eligibility:

It is the policy of the City of Alamogordo to grant relief from extraordinary water bills only when the applicant qualifies for relief by meeting the following conditions.

1. The monthly water bill in question must exceed \$125 over the customers average water charges;
2. The applicant must furnish proof that;
 - a. the leak or break was beyond his/her control,
 - b. that he/she did not and could not have reasonably detected the problem earlier, and
 - c. that the customer took immediate action to correct the problem as soon as he/she became aware of it; and
3. The applicant must prove that repairs have been completed satisfactorily.

Calculation:

To determine leak abatement credit, the average consumption will be estimated by using consumption for the previous twelve months. Any consumption over the average shall be calculated by using last years average Tier. If the customer averaged Tier 2, IE; then his consumption over the average consumption will be calculated using Tier 2 Rates. If the applicant has had service at the address for less than one year, then by determining the average consumption for the period of service of at least three months. If the customer has had less than three months of service, 1500 cubic feet will be used to calculate the abatement.

The City of Alamogordo will allow only one leak per calendar year to be adjusted. If leak affects more than one billing period, a maximum of two consecutive months may be adjusted.

Determination:

The City Manager or Finance Director shall have the authority to determine eligibility for abatement under these guidelines and shall grant abatement as set forth in this policy statement up to \$2,500. Any amount over \$2,500 will require Commission approval.

Adopted 12/15/2009

Zimbra**nsierra@ci.alamogordo.nm.us****Water Bill Adjustment****From :** Steve Diehl <sdiehl@ci.alamogordo.nm.us>

Tue, Dec 02, 2014 09:34 AM

Subject : Water Bill Adjustment**To :** Renee Cantin <rcantin@ci.alamogordo.nm.us>**Cc :** Nichole Sierra <nsierra@ci.alamogordo.nm.us>

Renee,

I would like to request that the zoo water bill adjustment be placed onto the agenda for the next City Commission meeting. The zoo recently had a significant water line break in a obscure area of the park that was not noticed for several days. The result of this was a large amount of unexpected water use. The amount of funds needed to adjust for this water usage exceeds the amount allowable without Commission approval. Thank you.

**CITY OF ALAMOGORDO
UTILITY BILLING DEPARTMENT
LEAK ADJUSTMENT WORK SHEET**

**To: Assistant Finance Director
From: Nichole Sierra, Utility Billing Supervisor**

Date: December 3, 2014

Customer #	Location #	Name	Service Address	Cycle/Route
24155	17442	COA-Zoo Keeper	City Zoo	09/20

Billing Date: 10/22/14

Actual Billed Consumption: 148,170

Billing Period: 09/05-10/06/14

Bill Amount: \$10,566.67

\$10,566.67

Average Consumption: 10,700

Difference Billed-Average 137470

Difference Billed @ Tier 1 \$1,924.58

Average Bill: \$248.95

Total Difference \$1,924.58

\$248.95

Credit Memo # 20824

Total Average \$248.95

Total Billed over Average \$1,924.58

Total \$2,173.53

Difference of Average and Actual

Must Exceed \$125.00

\$10,317.72

Meets Qualifications ☒

Does not meet qualifications ☐

Total Billed \$10,566.67

Minus Adjustment \$2,173.53

Water \$8,393.14

Sewer \$1,422.81

Tax on Adjusted 490.80

Total Adjusted \$10,306.75

This customer is requesting relief on his/her water bill for the month of October 2014

Any help will be greatly appreciated.

If you have any questions, please call Nichole Sierra @ ext 4261

Assistant Finance Director

Approve _____ Disapprove _____

Prepared by: _____

UT470107

CITY OF ALAMOGORDO, NEW MEXICO

12/03/14
14:19:42Customer ID
Location ID
Cycle/route
Bill date
Due date
Type option
5=DisplaySvc
Opt Type Ty
CA REOpt Svc
GT
CA
CA
CA
CA
CA
CA

F3=Exit F6=Date F9=Summary F10=Budget charges F11=Consumption F12=Cancel

Charge Summary

Code	Description	Amount
CA	WATER - CITY ACCTS	10566.67
CS	CITY ACCOUNT SEWER	1580.76
GR	GARBAGE	1419.68
	TAXES	150.02
	Total Actual Charges	13717.13

es

es : 13717.13
amt: 28641.58Est Cmt
ter Number Cd Cd
402250Rate Group S/W
AL/I/M
AL/I/M
AL/I/M
AL/I/M
AL/I/M
AL/I/M

Bottom

ENTER=Exit F8=Print F10=Reprint Bill
F14=Send as EMAILAverage 10700
times 1
$$10700 \times 1.40 = 149.80$$

$$99.15$$

$$248.95$$
Oct bill
10/22/14

9/5/14 - 10/6/14

$$10700/100 \times 1.15$$

$$\times 90\% = 110.75$$

$$47.20$$

$$157.95$$

$$1580.76$$

$$157.95$$

$$1422.81$$
2 inch meters
no previous adjustments

UT470107

CITY OF ALAMOGORDO, NEW MEXICO

12/03/14

Account History - Consumption and Actual Charges

14:38:05

Customer ID: 24155 Name: COA-ZOO KEEPER
 Location ID: 17442 Addr: CITY ZOO
 Cycle/route : 09 20 Bill type : CYCLE BILL
 Bill date : 10/22/14 Prev balance: 14924.45 Charges : 13717.13
 Due date : 11/06/14 Adj/Pmts : .00 Bill amt: 28641.58
 Type options, press Enter.

5=Display

Opt	Svc	Reading	Actual	Demand	Days	Meter Number	Est Cmt
Type	Type	Date	Consumption	Consumption			Cd Cd
-	CA	REG	10/06/14	148170.00	.00	31	01402250

Opt	Svc	Comp	Description	Billed Consumption	Amount	Rate Group	S/W
-	GT		GOV GROSS RECPTS TAX	.00	150.02	AL/I/M	
-	CA	BASE	BASE RATE	148170.00	99.15	AL/I/M	
-	CA	CON1	TIER 1	12000.00	168.00	AL/I/M	
-	CA	CON2	TIER 2	8000.00	180.00	AL/I/M	
-	CA	CON3	TIER 3	1000.00	35.00	AL/I/M	
-	CA	CON4	TIER 4	1000.00	53.00	AL/I/M	+

F3=Exit F6=Date F9=Summary F10=Budget charges F11=Consumption F12=Cancel

UT470107

CITY OF ALAMOGORDO, NEW MEXICO
Account History - Consumption and Actual Charges12/03/14
14:38:05

Customer ID: 24155 Name: COA-ZOO KEEPER
 Location ID: 17442 Addr: CITY ZOO
 Cycle/route : 09 20 Bill type : CYCLE BILL
 Bill date : 10/22/14 Prev balance: 14924.45 Charges : 13717.13
 Due date : 11/06/14 Adj/Pmts : .00 Bill amt: 28641.58
 Type options, press Enter.

5=Display

Opt	Svc	Reading	Actual	Demand	Consumption	Days	Meter	Number	Est	Cmt
	Type	Type	Date	Consumption					Cd	Cd
-	CA	REG	10/06/14	148170.00	.00	31	01402250			

Opt	Svc	Comp	Description	Billed	Consumption	Amount	Rate	Group	S/W
-	CA	CON5	TIER 5	126170.00	10030.52	AL/I/M			
-	CA	CAP	CAPITAL SURCHARGE 81	.00	1.00	AL/I/M			
-	CS	BASE	BASE RATE	.00	47.20	AL/I/M			
-	CS	CONS	CONSUMPTION CHARGES	133353.00	1533.56	AL/I/M			
-	GR		GARBAGE	.00	1419.68	AL/I/M			

F3=Exit F6=Date F9=Summary F10=Budget charges F11=Consumption F12=Cancel

Zimbra**nsierra@ci.alamogordo.nm.us****Water line break****From :** Steve Diehl <sdiehl@ci.alamogordo.nm.us>

Mon, Oct 06, 2014 10:31 AM

Subject : Water line break**To :** Nichole Sierra <nsierra@ci.alamogordo.nm.us>

Nichole,

We have discovered, isolated, and repaired a broken water line at the zoo. Do to the way the line broke we did not discover this leak for a number of days.

This line has now been repaired and I would like to request an adjustment within the zoo' water bill. Thank you.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/10/2015

Report No: 15.

Submitted By: Mark Threadgill, Customer
Service Manager

Subject: Discussion and possible action, concerning a water leak abatement at Pastor Hoffman's church and recovery house located at 1601 Hawaii Ave. *(Mark Threadgill, Customer Service Manager)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background:

1601 Hawaii Ave. suffered a leak during the June/July billing period. The leak was repaired and a leak abatement was granted in the amount of \$1,116.93. During the September/October billing period they suffered another significant leak which they repaired and requested another leak abatement which was denied because policy only allows one leak abatement per 12 months.

Mr. Hoffman insisted that because the city did not notify him before he received his bill that he had another leak that the city was partially responsible and should adjust his bill. I explained to Mr. Hoffman that under city ordinance and policy we could not offer any further adjustment.

RECEIVED
NOV 24 2015
CITY CLERK



City of Alamogordo City Commission Meeting

AGENDA REQUEST FORM

Date: NOV 24 - 2015
Dec 15th 2015

Date of Meeting: Dec 15th 2015

Name: Paton Hoffman

Address: 1601 Hawaii Ave

Alamogordo NM ZIP 88310

Phone Number: 575 - 812 - 9898

E-Mail Address: donald L. hoffman@yahoo.com

Item requested will be for: (Please check one)

- ☐ Information only ☐ Action Item ☒ Discussion/Action
☐ Public Hearing ☐ Report ☐ Other: _____

Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic -
We do not allow handouts at the meeting

We have a concern about not be notified
about the massive water leaks at
our Church and Recovery house. Had we been
notified our bill would not be significant

Signature: Paton L Hoffman

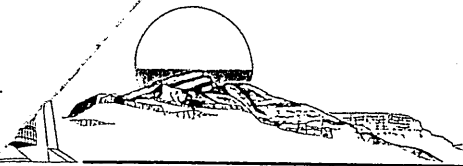
Please return to: Renee Cantin, CMC, City Clerk
City of Alamogordo
1376 E. 9th Street
Alamogordo, NM 88310

Phone: (575) 439-4205

Fax: (575) 439-4396

E-mail: rcantin@ci.alamogordo.nm.us

Revised 5/7/2014



City of Alamogordo

September 15, 2015

Brothers of Christ International
1601 Hawaii Ave
Alamogordo, NM 88310

Account: 87439-3266; 1601 Hawaii Ave

Dear Customer,

The amount approved for your leak abatement request is \$1,116.93.

Your account balance after the adjustment is \$36.67. Please submit payment for the balance due within 30 days of the date of this letter. You may also sign a payment agreement for the balance due by contacting our office.

If you have any questions, please contact our office at (575) 439-4260.

Respectfully,

Wendy Romero
Utility Billing Clerk
City of Alamogordo

The Gathering Place Church

1601 Hawaii Avenue

Alamogordo, N M 88310

August 3, 2015

City of Alamogordo
Water Department
8th Street
Alamogordo, NM 88310

REFERENCE : WATER LEAK

Account # 87439-32266

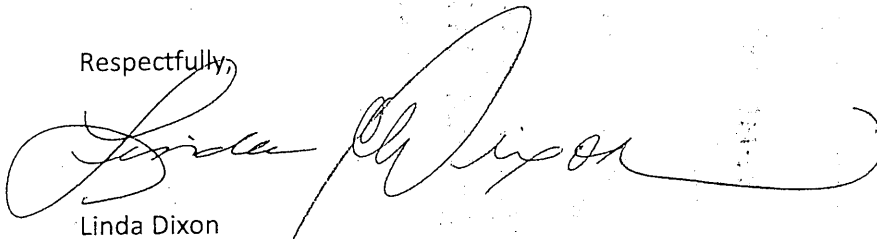
To Whom It May Concern,

The Gathering Place Church has experienced a high usage of water for the months of June and July due to a leak in (2) commodes, which indicated serious water flow, so we had Hoffman & Sons Construction replace (2) commodes with new commodes. They checked the water meter and this resolved the problem. The commodes were filled with red dye in order to find the leaks. Bother commodes were replaced July 27, 2015.

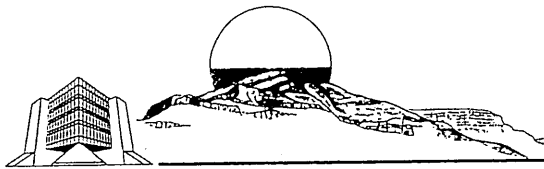
We would appreciate if the Alamogordo City Water Department would please adjust our water bills. Thank you for your help with this matter.

See attached Home Depot Invoice # 3516-120406

Respectfully,

A large, flowing handwritten signature in black ink, appearing to read "Linda Dixon".

Linda Dixon
Administrate Assistant
928-606-5358



City of Alamogordo



November 3, 2015

Brothers of Christ International
1601 Hawaii Ave
Alamogordo, NM 88310

Account: 87439-32266; 1601 Hawaii Ave

Dear Customer,

The amount approved for your leak abatement request is \$0.00. Per City Policy, customers are allowed only one leak per calendar year to be adjusted.

Please submit payment for the balance due in the amount of \$931.31 within 30 days of the date of this letter. You may also sign a payment agreement for the balance due by contacting our office.

If you have any questions, please call (575) 439-4260.

Respectfully,

Wendy Romero
Utility Billing Clerk
City of Alamogordo

OCT 30 2015
12:31 p.m.

The Gathering Place

1601 Hawaii Avenue 575-812-9898

Alamogordo, NM 88310

City of Alamogordo
8th Street
Alamogordo, NM 88310

October 30, 2015

ATTENTION: WATER DEPARTMENT

To Whom It May Concern,

We have had another leak under the church building, therefore our water bill is \$900.00 again. PLEASE LET US KNOW IF POSSIBLE IF WE COULD PLEASE HAVE YOUR BOARD ADJUST THIS bill OR NOT.

Thank you for your time and consideration.

Respectfully,

Pastor Don L. Hoffman
Pastor Don L. Hoffman

*Account #
87439-32266*

*We appreciate
your help!*

Hoffman & Sons Construction

1601 Hawaii Avenue

575-812-9898

Alamogordo, NM 88310

STATEMENT

PLUMBING:

Take wooden floor up, replace Ply $\frac{3}{4}$ " Poly water line with NEW PEX $\frac{3}{4}$ " WATER LINE.

MATERIALS & LABOR \$456.00

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/11/2015

Report No: 16.

Submitted By: Stephen Thies, City Attorney

Subject: Consider, and act upon, a request to release two Weed Abatement liens filed in 2007 for the properties located at 919 8th Street. (*Stephen Thies, City Attorney*)

Fiscal Impact:

Amount Budgeted:

Fund:

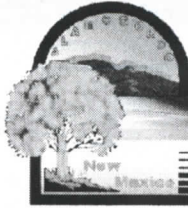
Additional Fiscal Impact:

Recommendation: Approve the release of the liens.

Background: In 2007, two liens were placed on the property located at 919 8th Street for weed abatement actions totaling \$1,525.00. This amount includes an administrative charge of \$200 on each lien.

The current owner of the property, Mr. Ron Peterson is requesting the city waive the lien principal, accrued interest, the filing fees and the administrative fee. A breakdown of the amounts is attached.

A 2006 court ruling held that the four year statute of limitations found in Section 37-1-4, NMSA 1978, applies to the ability of a municipality to foreclose on its utility lien. Since four years have elapsed since the filing of the lien, it would be my recommendation that the commission approve the release of the lien.



RECEIVED
NOV 30 2015
CITY CLERK

City of Alamogordo City Commission Meeting

AGENDA REQUEST FORM

Date: 30 NOV 15

Date of Meeting: 15 DEC 15

Name: RONALD PETERSON

Address: PO BOX 93

HIGH ROLLS, NM ZIP 88325

Phone Number: (575) 682-6030 (506) 219-6926

E-Mail Address: primoron@yahoo.com

Item requested will be for: (Please check one)

☐ Information only

☒ Action Item

☐ Discussion/Action

☐ Public Hearing

☐ Report

☐ Other: _____

Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic -
We do not allow handouts at the meeting

PLEASE RELEASE LIENS ON PROPERTY
AT 919 8th STREET, DUE TO THEM BEING
WELL PAST 4 YEARS OLD. TWO ARE
FROM MAY AND NOVEMBER OF 2007.

Signature: Ronald Peterson

Please return to: Renee Cantin, CMC, City Clerk
City of Alamogordo
1376 E. 9th Street
Alamogordo, NM 88310

Phone: (575) 439-4205

Fax: (575) 439-4396

E-mail: rcantin@ci.alamogordo.nm.us

WEED LIEN PAYOFF

Prepared by: DMURPHY
Address: 919 8th Street
Lien No. 790
Case No. 06-14160

Date: 11/19/2015
Lien filed: 5/21/2007
Name: Claywell & Smith

Interest: 8% 0.000219178 per day

5/21/2007	\$	650.00	\$	365.42	2565
	\$	-			
	\$	650.00	\$	-	

\$	650.00	Lien amt
\$	36.00	filing fees
\$	365.42	interest
\$	1,051.42	total due

PAYOFF GOOD THROUGH: 11/30/2015

PLEASE MAKE CHECK PAYABLE TO: CITY OF ALAMOGORDO

CITY ATTORNEY'S OFFICE
1376 E. Ninth Street
Alamogordo, NM 88310

11/19/2015

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico (hereinafter referred to as the "City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as Section 14-01-020, Code of Ordinances of the City of Alamogordo, New Mexico and under §3-36-1 NMSA 1978 (As Amended).
2. The purpose of the lien is to recover the value of services for weed abatement action on the below-described property and all other costs, including attorney fees.
3. The name of the owner and the property against which the lien is established, as determined by the records of the County Assessor, Otero County, New Mexico, is claywell & Smith, whose address is P.O. Box 502, Roswell, NM 88202-0502.
4. The property against which the lien is established is described as follows:
Alamo Blocks, Block 122, S60' of Lot 5, S60' of Lot 6 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 919 Eighth Street, Alamogordo, New Mexico 88310.
5. The principal amount of the lien is \$650.00.
6. The lien is established for services provided on December 17, 2006 (case #06-14160).
7. The principal amount of the lien shall bear interest at the rate of eight (8%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

MAURADA BRADY
NOTARY
PUBLIC
STATE OF NEW MEXICO)
OTERO COUNTY) ss.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: Renee L. Cantin
RENEE L. CANTIN, CITY CLERK

The foregoing Notice of Lien was acknowledged before me this 10th day of May, 2007, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

Maurada Brady
Notary Public

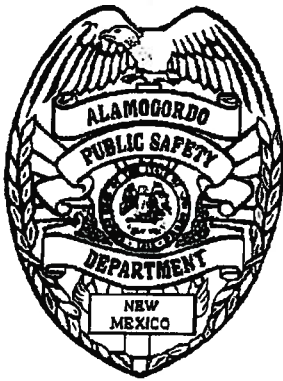
My commission expires: 2-16-10

APPROVED AS TO FORM:

William H. Brogan
William H. Brogan, City Attorney

APPROVED AS TO AMOUNT:

Helen Viscarra 5/9/07
Helen Viscarra, Internal Control Analyst



ALAMOGORDO DEPARTMENT OF PUBLIC SAFETY

700 Virginia Avenue
Alamogordo, NM 88310
(505) 439-4300

790



To: Accounts Receivable

From: Mary Gilsdorf, Administrative Manager *mpg*

Date: December 28, 2006

Ref: Abatement Invoice

Attached is a copy of the invoice and report for the abatement of the property listed below.
Please bill accordingly.

Date of Abatement	<u>December 17, 2006</u>
ADPS Case Number	<u>06-14160</u>
Property Address	<u>919 Eighth Street</u>
Property Owner Info	<u>Claywell & Smith</u> <u>PO Box 502</u> <u>Roswell, NM 88202-0502</u>
Water Meter	<u>Unknown</u>
Clean Up Charge C&D Enterprises	<u>\$419.58</u>
Tax (See Invoice #1076)	<u>\$30.42</u>
Administrative Fee	<u>\$200.00</u>
Total to be Billed	<u>\$650.00</u>

If you need anything further, please let me know.

cc: DPS Code

Alamo Blocks, Block 122, Lot 5
560' x

Lot 6, 560

C&D ENTERPRISES
Moving, Hauling, Yardwork & Cleaning
818 Hwy. 70 W.
ALAMOGORDO, NM 88310

505-434-1075 505-430-0170 ~~505-442-3837~~
cdubour505@msn.com

JOB PHONE	DATE OF ORDER
	12/17/06
JOB NAME/LOCATION	
919 Eighth	

TO	PHONE
	ORDER TAKEN BY

TERMS:

[illegible]

Thank You

SIGNATURE (I hereby acknowledge the satisfactory completion of the above described work.)

Date: 12/27/06
Time: 12:00:32

ALAMOGORDO PUBLIC SAFETY
Offense Report

Page:
Program: CMS30

1-06-014160 (Continued)
to 919 Eighth St for a follow-up inspection. Upon my arrival I found
the violations to be corrected.

NOTHING FURTHER

NOTES: ONE PHOTO TAKEN

* * * * * END OF REPORT * * * * *

TAX BILL

BILLING PARCEL MAINTENANCE/INQUIRY

PTX12.0

Parcel id : 01-01930 1. Map Code : 01N-4-056-094-067-242 DR 01/05/05
2. Taxpayer : 83955 - J 3. Prop Addr : 919 8TH ST
CLAYWELL & SMITH 4. Deed Hldr :
PO BOX 502 5. Date 6. Deed Book/Page
11/04 BK 1163 PG 0991-LANE
ROSWELL, NM 88202-0502 09/02 BK 1162 PG 0954-LANE
7. Fam Exempt : 8. Vet Nbr : 9. Vet Exempt :
10. Comment : 11. DVE# :
12. Sales Ltr : 13. Field Chk : 14. Devlp Cost : 15. Undvlp Sub :

1. Subdivision : 10 ALAMO BLOCKS
Lot : LT 5 S60

Block : 122

2. Subdivision : 10 ALAMO BLOCKS
Lot : LT 6 S60

Block : 122

3. Subdivision :
Lot :

Block :

Enter line # from bottom half of screen to change
"I" to insert, "D" to display more, or <CR> to continue ?

STATEMENT OF ACCOUNT

PAGE

1

CITY OF ALAMOGORDO
1376 E. 9TH STREET
ALAMOGORDO, NM 88310

(505) 439-4288



DATE: 4/30/07

TO: CLAYWELL & SMITH
PO BOX 502
ROSWELL, NM 88202-0502

CUSTOMER NO: 2651/2651

TYPE: AA - ABATEMENT ACTIONS

CHARGE	DATE	DESCRIPTION	REF-NUMBER	DUE DATE	TOTAL AMOUNT
	0/00/00	BEGINNING BALANCE			.00
AA001	4/10/07	ABATEMENT ACTIONS	20403	4/20/07	419.58
		919 EIGHTH 06 14160			
ADMF1	4/10/07	ADMINISTRATION FEE 111556	20403	4/20/07	200.00
		919 EIGHTH ST 06 14160			
GRTAX	4/10/07	GROSS RECEIPTS TAX-7.25	20403	4/20/07	30.42

Current

Current

OVER 30

OVER 60

650.00

DUE DATE: 5/10/07

PAYMENT DUE: 650.00

TOTAL DUE: \$650.00

PLEASE DETACH AND SEND THIS COPY WITH REMITTANCE

DATE: 4/30/07 DUE DATE: 5/10/07
CUSTOMER NO: 2651/2651

NAME: CLAYWELL & SMITH
TYPE: AA - ABATEMENT ACTIONS

REMIT AND MAKE CHECK PAYABLE TO:
CITY OF ALAMOGORDO
1376 E. 9TH STREET
ALAMOGORDO NM 88310
(505) 439-4288

TOTAL DUE: \$650.00

WEED LIEN PAYOFF

Prepared by: DMURPHY
Address: 919 8th Street
Lien No. 848
Case No. 07-9655

Date: 11/19/2015
Lien filed: 12/7/2007
Name: Claywell & Smith

Interest:	8%	0.000219178	per day
12/7/2007	\$	875.00	\$ 494.60 2579
	\$	-	
	\$	875.00	\$ -

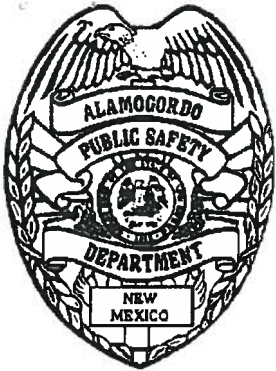
\$	875.00	Lien amt
\$	36.00	filing fees
\$	494.60	interest
\$	<u>1,405.60</u>	total due

PAYOFF GOOD THROUGH: 11/30/2015

PLEASE MAKE CHECK PAYABLE TO: CITY OF ALAMOGORDO

CITY ATTORNEY'S OFFICE
1376 E. Ninth Street
Alamogordo, NM 88310

11/19/2015



848

ALAMOGORDO DEPARTMENT OF PUBLIC SAFETY

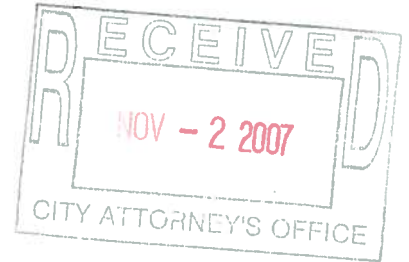
700 Virginia Avenue
Alamogordo, NM 88310
(505) 439-4300

To: City Attorney's Office

From: Mary Gilsdorf, Administrative Manager *mg*

Date: October 31, 2007

Ref: Abatement Invoice



Attached is a copy of the invoice and report for the abatement of the property listed below.
Please bill accordingly.

Date of Abatement	<u>October 12, 2007</u>
ADPS Case Number	<u>07-9655</u>
Property Address	<u>919 8th Street</u>
Property Owner Info	<u>Claywell & Smith</u> <u>PO Box 502</u> <u>Roswell, NM 88202-0502</u>
Water Meter	<u>Unknown</u>
Clean Up Charge	<u>\$629.37</u>
C&D Enterprises	
Tax (See Invoice #1117)	<u>\$45.63</u>
Administrative Fee	<u>\$200.00</u>
Total to be Billed	<u>\$875.00</u>

If you need anything further, please let me know.

cc: DPS Code
City Attorney's Office

7-19-07
360'
Alamo Blocks B/L 122 45 & 6 360'

C&D ENTERPRISES
Moving, Hauling, Yardwork & Cleaning
 818 Hwy. 70 W.
 ALAMOGORDO, NM 88310

505-434-1075 505-430-0170 ~~505-442-8837~~
 cdubour505@msn.com

1117

JOB PHONE	DATE OF ORDER 10/12/07
JOB NAME/LOCATION 919 8th Street Alamogordo NM 88310	

TO City of Alamogordo

PHONE

ORDER TAKEN BY

TERMS:

DESCRIPTION

AMOUNT

> mow/trim Lot

Haul off trash/debris

07-9655

LABOR	HOURS	RATE	AMOUNT	TOTAL MATERIAL		
				TOTAL LABOR	629	37
WORK ORDERED BY	DATE COMPLETED	TOTAL LABOR		TAX	45	63
PAY THIS AMOUNT →					675	00

Thank You

SIGNATURE (I hereby acknowledge the satisfactory completion of the above described work.)

ACCOUNT AND PARCEL INFORMATION



Account Information			
Account Number:	83955	Full Value:	5122
Owner Name:	CLAYWELL & SMITH	Taxable Value:	5122
Mailing Address:	PO BOX 502	Exemptions:	0
City, State, Zip:	ROSWELL, NM 88202-0502	Net Taxable:	5122
Parcel Information			
Parcel ID#:	01-01930		
Physical Address:	919 8TH ST		
Last Deed Filed:	BK 1163 PG 0991-LANE		
Legal Description:	ALAMO BLOCKS BLK 122 LT 5 S60' ALAMO BLOCKS BLK 122 LT 6 S60'		
Land Description			
Class: R	Description: R	Size: 60.00 X 108.00	Value: 5122
Exemptions			
Head of Family:	0		
Veterans:	0		
Low Income Freeze:	0		
Additional Information			
See Parcel Map (Use your Browser's "Back Button" to return here)			
See Deed (Use your Browser's "Back Button" to return here): PG1 / PG2 / PG3 / PG4 / PG5 / PG6 / PG7 / PG8			
SEE ASSOCIATED BUILDING(s)			
SEE ASSOCIATED ACCESSORY BUILDING(s) & OTHER IMPROVEMENTS			

[\(USE YOUR BROWSERS 'BACK' BUTTON TO RETURN TO THE SELECTION LIST\)](#)

Date: 10/31/07 ALAMOGORDO PUBLIC SAFETY Page: 1
Time: 15:52:43 Offense Report Program: CMS301L

Case Number : 1-07-009655 Date of Report : 7/16/07 10:44
Occur From Date: 7/16/07 10:44 Occur To Date : 7/16/07 10:44
Day Of Week : MONDAY
Dept Class : Unlawful Growth/Weeds/Tree Pests
Case Status : Closed/Inactive Case Status Dt : 10/12/07
Street Number : 919 8TH STREET
City : ALAMOGORDO, NM 883100000
Location Type : RESIDENCE/Home Report Officer : DIVELBLISS, TY
Supervisory Emp: BAKER, JAMES 9/26/07 Clerical Entry : WESTHEAD, TINA 7/16/07

***** O T H E R P E R S O N I N F O R M A T I O N - # 1 *****

Case Number : 1-07-009655 Last Name : CLAYWELL & SMITH,
Person Type : * O W N E R O F P R O P E R T Y *
Street Name : PO BOX 502
City : ROSWELL, NM 882020502
Home Phone No. : 505/000-0000 Business Phone : 505/000-0000

***** N A R R A T I V E # 1 *****

Original Report Reported By: DIVELBLISS, TY A. 7/20/07
Reviewed By: BAKER, JAMES D. 9/26/07

On 07/16/07, I responded to 919 8th street and initiated a case for unlawful growth. On scene I found a weed growth in excess of six inches in the yard and alley. I was unable to make contact with anyone. I posted a copy of the notice on the front door. Two photos are attached to this report. A certified letter will be mailed to the property owner.

***** N A R R A T I V E # 2 *****

LETTER RETURNED Reported By: WESTHEAD, TINA 8/14/07
Reviewed By: BAKER, JAMES D. 9/26/07

***** N A R R A T I V E # 3 *****

FOLLOW UP Reported By: WESTHEAD, TINA 8/27/07
Reviewed By: BAKER, JAMES D. 9/26/07

On 08/27/07, I responded to 919 8th street for a follow up inspection. On scene I found that violations have not been corrected. I was unable to make contact with anyone this date. Two photos are attached to this report. Follow up within the week.

***** N A R R A T I V E # 4 *****

ABATEMENT Reported By: DIVELBLISS, TY A. 9/12/07
Reviewed By: BAKER, JAMES D. 9/26/07

On 09/08/07, I responded to 919 8th street for a follow up inspection. On scene I found that violations have not been corrected. Two photos are attached to this report. This property is a vacant lot at the intersection of 8th & Hawaii. Certified mail was returned to this office as unclaimed after 2 attempts by Postal Service to deliver. I have been unable to make contact with the property owners. I will start the abatement process.

Date: 10/31/07
Time: 15:52:43

ALAMOGORDO PUBLIC SAFETY
Offense Report

Page: 2
Program: CMS301L

1-07-009655 (Continued)

***** N A R R A T I V E # 5 *****
ABATEMENT INSPECTION Reported By: DIVELBLISS, TY A. 10/13/07

On 10/12/07, I responded to 919 8th street for a post abatement inspection. On scene I found that violations have been corrected. Two photos are attached to this report. Case is closed.

* * * * * E N D O F R E P O R T * * * * *



City of Alamogordo



1376 E. NINTH STREET • ALAMOGORDO, NEW MEXICO 88310-5838 • CITY ATTORNEY'S OFFICE
(575) 439-4210 FAX (575) 439-4396

December 5, 2012

Walter Peterson
13 Ocotillo Lane
Alamogordo, NM 88310

*to Ronald
9/25/12*

RE: *Lien against property located at 919 8th Street, Alamogordo, NM 88310*

Dear Mr. Peterson:

This letter is to inform you that a lien to recover the value of services for weed abatement action was placed against the above property on May 21, 2007; December 7, 2007 and April 15, 2009 in the amount of \$2300.00 . The lien continues to accrue interest at the rate of twelve (8%) percent per year.

The City realizes that the lien was placed before you purchased the property, however, by law, the lien passes with the property and will remain in place until properly satisfied. If you have any questions concerning this lien, please contact this office.

Sincerely,

Stephen P. Thies
City Attorney

CITY OF ALAMOGORDO
1376 E. 9TH STREET
ALAMOGORDO, NM 88310

(575) 439-4288

DATE: 10/31/12

TO: CLAYWELL & SMITH
PO BOX 502
ROSWELL, NM 88202-0502

CUSTOMER NO: 2651/2651

TYPE: AA - ABATEMENT ACTIONS 11

CHARGE	DATE	DESCRIPTION	REF-NUMBER	DUE DATE	TOTAL AMOUNT
--------	------	-------------	------------	----------	--------------

9/28/12 BEGINNING BALANCE

2,300.00

5/21/07
12/7/07
04/15/09

Current

Current

OVER 30

OVER 60

2300.00

DUE DATE: 11/12/12

PAYMENT DUE: 2,300.00

TOTAL DUE: \$2,300.00

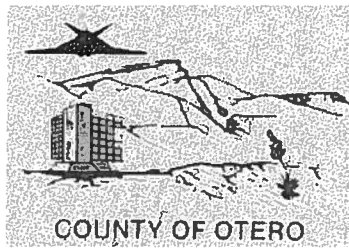
PLEASE DETACH AND SEND THIS COPY WITH REMITTANCE

DATE: 10/31/12 DUE DATE: 11/12/12
CUSTOMER NO: 2651/2651

NAME: CLAYWELL & SMITH
TYPE: AA - ABATEMENT ACTIONS 11

REMIT AND MAKE CHECK PAYABLE TO:
CITY OF ALAMOGORDO
1376 E. 9TH STREET
ALAMOGORDO NM 88310
(505) 439-4288

TOTAL DUE: \$2,300.00



ACCOUNT AND PARCEL INFORMATION

Account Information			
Account Number: 88715		Full Value: 5600	
Owner Name: PETERSON, WALTER		Taxable Value: 5600	
Mailing Address: 13 OCOTILLO LANE		Exemptions: 0	
City, State, Zip: ALAMOGORDO, NM 88310		Net Taxable: 5600	
Parcel Information			
Parcel ID#: 01-01930			
Physical Address: 919 8TH ST			
Last Deed Filed: CCP-2010-0090			
Legal Description: ALAMO BLOCKS BLK 122 LT 5 S60' ALAMO BLOCKS BLK 122 LT 6 S60'			
Land Description			
Class: R	Description: R	Size: 60.00 X 108.00	Value: 5600
Exemptions			
Head of Family: 0			
Veterans: 0			
Low Income Freeze: 0			
Additional Information			
See Parcel Map (Use your Browser's "Back Button" to return here)			
See Deed (Use your Browser's "Back Button" to return here): PG1 / PG2 / PG3 / PG4 / PG5 / PG6 / PG7 / PG8			
SEE ASSOCIATED BUILDING(s)			
SEE ASSOCIATED ACCESSORY BUILDING(s) & OTHER IMPROVEMENTS			

(USE YOUR BROWSERS 'BACK' BUTTON TO RETURN TO THE SELECTION LIST)

LMAR0251

City of Alamogordo, New Mexico
Location Lien Maintenance2/25/13
10:41:40

Location ID : 14082
Parcel number : 005+-122 -0010-20-16S -10E -
Old Account Number . . . : 31.119
Location address : 919 E EIGHTH ST
Primary related party . : MARTIN, JANICE

Type options press Enter.

2=Change 4=Delete 5=Display 7=Free-form information

Opt	Lien#	Open Date	Close Date	Lien Amount	Lien Type	Appl Dsgn.	Lien Status
-	790	5/21/07		650.00	WEED	LM	0
-	848	12/07/07		875.00	WEED	LM	0
-	976	4/02/09		775.00	WEED	LM	0

2300.00

F2=Address F3=Exit F6=Add F7=Display/Hide alternate lien ID F12=Cancel
F16=Related party data

**919 8th Street
Weed Abatement Liens**

Lien #	Case #	Service Date	Amount	Admin Fee	Interest	Filing Fees	Lien Total
790	06-14160	12/17/2006	\$ 450.00	\$ 200.00	\$ 365.42	\$ 36.00	\$ 1,051.42
848	07-9655	10/12/2007	\$ 675.00	\$ 200.00	\$ 494.60	\$ 36.00	\$ 1,405.60

\$ 2,457.02 *Total Amount Due*

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/9/2015

Report No: 17.

Submitted By: Nancy Jacobs, City Clerk

Subject: Appoint new representative from the Commission to the Southeastern New Mexico Economic Development District (SNMEDD)/Council of Governments (COG) Board. *(Nancy Jacobs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Appoint a City Commissioner to the Policy position on this board.

Background: The SNMEDD/COG Board has two positions - Technical & Policy. A vacancy to the Policy position occurred when Dr. George Straface resigned as District 6 Commissioner. One of the members of the City Commission must be appointed to fill this spot. City Planner and Grants Coordinator, Ruben Segura holds the Technical position.

December 8, 2015

OFFICIAL BOARD MEMBER CONFIRMATION

In accordance with SNMEDD/COG by-laws, board appointments are for a two-year period unless or until it is necessary that they be replaced by the governing body of the member municipality or community. Therefore, in an effort to assist us in formalizing our official board roster for 2015, please complete the information below, even if there are no changes.

MUNICIPALITY OF: City of Alamogordo

Our designated SNMEDD/COG Board Member is:

Name: _____

Title: _____

Mailing Address: _____

Telephone: (home) _____ (business) _____

SIGNED: _____
(Mayor) (Date)

Southeast RTPO Policy & Technical Committee Membership

Within SNMEDD/COG Region

Policy Committee Chairman Tom Carlson, City of Carlsbad (Acting)	Technical Committee Chairman Todd Randall, City of Hobbs
Policy Committee Vice-Chairman Tom Carlson, City of Carlsbad	Technical Committee Vice-Chairman Louis Najar, City of Roswell

Southeastern New Mexico Economic Development District

Entity	Policy Committee	Technical Committee
Chaves County	Terry Allensworth, Road Operations Director	Angelo Gurule, Engineering Technician
Dexter	Mitch Daubert, Mayor	Adolpho Torres, Maintenance Supervisor
Hagerman	Cass Mason, Police Chief	Cass Mason, Police Chief
Lake Arthur	Ysidro Salazar, Mayor	Desiree Calvillo, Town Clerk-Treasurer
Roswell	Louis Najar, City Engineer	Louis Najar, City Engineer
Eddy County	William (Bill) Morris, General Services Director	Ray Romero, Public Works Director
Artesia	Aubrey Hobson, City Clerk/Treasurer	Byron Landfair, Infrastructure Director
Carlsbad	Tom Carlson, Director of Public Works	Kenneth Cass, Infrastructure Construction Inspector
Hope	Rudy Sales, Public Works Director	Sonia Carbajal, Village Clerk
Loving	Pete Estrada, Mayor	Manuel Garza, Village Clerk/Treasurer
Lea County	Dale Dunlap, County Commissioner	David Gasch, Grant Writer/County Planner
Eunice	Dr. Martin Moore, City Manager	Dr. Martin Moore, City Manager
Hobbs	Todd Randall, City Engineer	Todd Randall, City Engineer
Jal	Bob Gallagher, City Manager	Bob Gallagher, City Manager
Lovington	James Williams, City Manager	James Williams, City Manager
Tatum	Marilyn Burns, Mayor	Joe Garcia, Public Works Director
Lincoln County	Carl Palmer, Road Superintendent	<i>Pending</i>
Capitan	Jonathan LaMay, Street Superintendent	Jonathan LaMay, Street Superintendent
Carrizozo	Wesley Lindsay, Mayor	Yovanne Lucero, Trustee
Corona	William Hignight, Mayor	William Hignight, Mayor
Ruidoso	Ron Sena, Deputy Manager	J.R. Baumann, Public Works Director
Ruidoso Downs	Gary Williams, Mayor	Cleatus Richards, Public Works Director
Otero County	Steve Quappe, Road Superintendent	Steve Quappe, Road Superintendent
Alamogordo	Dr. George Straface, Commissioner	Ruben Segura, City Planner
Cloudcroft	David Venable, Mayor	David Venable, Mayor
Tularosa	Ronald Cooksey, Trustee	John Ray Telles, Trustee
Mescalero Apache Tribe	Freddie Pacheco, Director of Roads & Transportation	Joseph Morgan, Assistant Director / Roads & Transp.

**Southeastern New Mexico Economic Development District (SNMEDD)/
Council of Governments (COG)**

and

Southeast Regional Transportation Planning Organization (SERTPO)

SNMEDD/COG

**Please contact Mary Ann Burr at: 575-624-6131
For more information.**

The first meeting will not be until January for SNMEDD

***Welcome** to the Southeastern New Mexico Economic Development District web site. Here you will find the information necessary to understand how the Council of Governments operates and how we can assist in strengthening the regional economy.*

Dates for subsequent Board Meetings – Same location/Time: Friday, January 09, 2015; Friday, April 10, 2015; Friday, July 10, 2015; Friday, October 09, 2015

2015 Capital Outlay Project Application Workshop Schedule

We are a non-profit organization whose region includes Chaves, Eddy, Lea, Lincoln and Otero Counties. We are involved in:

- Business Development
- Business Retention
- Community Facilities Planning
- Economic Development
- Grant Assistance
- Human Resources Development
- Water Management Planning
- Legislative Initiatives
- Transportation Planning & Development
- Urban and Regional Planning

MISSION

Our mission is to provide leadership to enhance the quality of life, jobs and services.

Southeastern New Mexico Economic Development District/Council of Governments

1600 SE Main Street, Suite D Roswell, New Mexico 88203

Phone: (575) 624-6131 Fax: (575) 624-6134

Transportation

Southeast Regional Transportation Planning Organization (SERTPO)

Next Meeting: To Be Determined

**Bondurant Room, Roswell Public Library
301 N. Pennsylvania
Roswell, New Mexico**

The Southeastern New Mexico Economic Development District (SNMEDD)/Council of Governments (COG) contracts with the New Mexico Department of Transportation (NMDOT) to carry out the activities for the Southeast Regional Transportation Planning Organization (SERTPO), a regional planning group that promotes a regional transportation peer network in southeastern New Mexico, conducts long range transportation planning and reviews/rates/prioritizes/recommends local-lead federally funded transportation projects.

**You can also visit the following website to find more information:
<http://snmedd.com/>**

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 12/15/2015

Report Date: 12/9/2015

Report No: 18.

Submitted By: Rachel Hughs, Admin.
Assistant

Subject: Appointments to Boards and Committees. (*Susie Galea, Mayor*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Appoint Jeffrey Ault to the Airport Advisory Board.

Background:

Airport Advisory Board. One (1) vacancy. Staff Liaison - Jan Wafful
(*Opening due to the resignation of David Pearce*)

The following individual is interested in being appointed:

Jeffrey Ault - if appointed this will be his first term.

Airport Zoning Board. Three (3) vacancies. Staff Liaison - Jan Wafful
(*Opening due to the expiring term of Darron Williams and the resignation of Frank Nelson and Paul Vigneault.*)

No nominations received.

Alamogordo Disability Council. Two (2) vacancies. Staff Liaison - Edward Balderrama
(*Openings due to the expiring terms of Rita Martinez and Suzanne Bertrand*)

No nominations received.

Cemetery Board. One (1) vacancy. Staff Liaison - Jan Wafful
(*Opening due to the expiring term Larry T. Rachel*)

No nominations received.

Community Development Advisory Committee. Four (1) vacancy. Staff Liaison - Ruben Segura
(*Opening due to the expiring term of Bruce Knee, Tony Alger and Melanie Hall and the resignation of Arthur Alterson*)

Housing Authority Advisory Board. One (1) vacancy. Staff Liaison - Maggie Paluch

(Opening due to the resignation of Steve Landers)

No nominations received.

Mayors Committee on Aging . Two (2) vacancies. Staff Liaison – Britney Courtier

(Opening due to the resignation of Josephine Chavez and the expiring term of Jesse Carr)

No nominations received.

Promotion Board. One (1) vacancy Staff Liaison - Jan Wafful

(Opening due to the resignation of Kathleen Beall)

No nominations received.

Public Library Board. One (1) vacancy. Staff Liaison – Melissa Garcia

(Opening due to the expiring term of Joann Reynolds)

No nominations received.

Senior Volunteer Programs Advisory Council. Three (3) vacancies. Staff Liaison - Margaret Lucero

(Openings due to the expiring term of, Angela Axtolis and the resignations of William Whitley and Thomas Rich V.)

No nominations received.

AIRPORT ADVISORY BOARD

RECEIVED

DEC 09 2015

CITY CLERK

City of Alamogordo
APPLICATION TO SERVE ON A
CITY BOARD/COMMITTEE

Name: AULT, JEFFREY
Home Phone: 575 921 8682 Work Phone: N/A
Cell Phone: 575 921 8682 Fax No: N/A
e-mail address: CASINO62@YND0.COM
Physical Address: 3884 IRAWOOD AVE ALAMOGORDO 88310
Is the above address within City limits? Yes ☒ No ☐
Mailing Address: 3884 IRAWOOD AVE ALAMOGORDO 88310
Present Employer: USAF RET Job Title: COMMANDER, SPD

Board/Committee you wish to serve on:

First choice: AIRPORT Advisory
Second choice: AIRPORT

Are you related to anyone who is presently employed by the City of Alamogordo:

Yes ☐ No ☒ If so, what is their relation to you? _____

Are you related to any Elected Official of the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you? _____

Experience and education relating to the Board/Committee:

28 YRS FLYING ACTIVITY & CIVILIAN/MILITARY FLYING
MANAGED AIRFIELD OPERATIONS HAFB, VA

Please indicate your interest in serving on a City Board/ Committee: _____

EXTREMELY HIGH

Please return completed application to:

City Clerk's Office
1376 E. Ninth Street
Alamogordo, NM 88310
PHONE: (575)439-4205
FAX: (575)439-4396

AIRPORT ADVISORY BOARD

RECEIVED

DEC 14 2015

CITY CLERK

City of Alamogordo
APPLICATION TO SERVE ON A
CITY BOARD/COMMITTEE

Name: Robert C. Hicks, Jr.
Home Phone: 575-439-0016 Work Phone: _____
Cell Phone: 575-491-2949 Fax No: _____
e-mail address: rhicks@zianet.com
Physical Address: 3251 N. Scenic Dr
Is the above address within City limits? Yes _____ No X
Mailing Address: 3251 N. Scenic Dr
Present Employer: Hicks Aviation Services Job Title: Owner

Board/Committee you wish to serve on:

First choice: Airport Advisory Board
Second choice: _____

Are you related to anyone who is presently employed by the City of Alamogordo:

Yes _____ No X If so, what is their relation to you? _____

Are you related to any Elected Official of the City of Alamogordo?

Yes _____ No X If so, what is their relation to you? _____

Experience and education relating to the Board/Committee: Hold a commercial airplane and glider pilot licence. Flight instructor with Holloman Aero Club. Retired Flight Test Engineer with over 35 years of experience.

Please indicate your interest in serving on a City Board/ Committee: I have lived in Alamogordo for over 23 years, I am an active pilot with the Holloman Aero Club, the Experimental Aircraft Association, and White Sands Soaring Association. I care about Alamogordo Airport and want to help it.

Please return completed application to:

City Clerk's Office
1376 E. Ninth Street
Alamogordo, NM 88310
PHONE: (575)439-4205
FAX: (575)439-4396