



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

August 14, 2018 - 6:30 PM
City Hall, City Commission Chambers
1376 E. Ninth St.

Richard Boss Mayor
Jason Baldwin Mayor Pro-Tem, District 1
Nadia Sikes District 2
Susan Payne District 3
Josh Rardin District 4
Al Hernandez District 5
Dusty Wright District 6

Maggie Paluch City Manager
Petria Schreiber City Attorney
Rachel Hughs City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the bulletin board located in the east/west lobby of the City Hall and in the glass case located outside a the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4205.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PRESENTATIONS

1. Presentation of the Citizen of the Year proclamation for Teresa Ham. (Richard Boss, Mayor)

PUBLIC COMMENT

Residents must sign up with the City Clerk to address the City Commission. Comments are limited to 3 Minutes, and there will be a maximum of 21 Minutes allowed for Public Comment.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

2. Approve the minutes for the July 24, 2018 Regular meeting and the July 30, 2018 Special meeting. *(Rachel Hughs, City Clerk)*
3. Approve the statements related to the Executive Session held on July 24, 2018. *(Rachel Hughs, City Clerk)*
4. Consider, and act upon, a request related to the Alamogordo Fire Department applying for the FY19 Fire Protection Grant through the New Mexico Public Regulation Commission (PRC) *(Jim LeClair, Fire Chief)*
5. Consider, and act upon, entering into the up-dated "Mutual Aid Agreement" with Holloman Air Force Base. *(Jim LeClair, Fire Chief)*
6. Consider, and act upon, entering into a Public Safety Memorandum of Understanding between Holloman Air Force Base (49th Medical Group), the Alamogordo Fire Department and the Alamogordo Police Department. *(Jim LeClair, Fire Chief)*
7. Consider, and act upon, final publication of Ordinance 1575, amending Chapter 24, Section 12 of the Alamogordo Uniform Traffic Ordinance regarding trailers being parked on City streets. *(Petria Schreiber, City Attorney)* **(Roll Call Vote Required)**
8. Consider, and act upon, release of liens which have passed the statute of limitations of four years. *(Petria Schreiber, City Attorney)*

ITEMS REMOVED FROM CONSENT AGENDA

NEW BUSINESS

9. Discussion of the Alamogordo Fire Department in regards to types of funding sources to fully staff the Alamogordo Fire Department. *(Jim LeClair, Fire Chief)*
10. Consider, and act upon, Resolution No. 2018-36 donating thirty seven (37) MSA, SCBA air cylinders to Otero County. *(Jim LeClair, Fire Chief)* **(Roll Call Vote Required)**
11. Consider, and act upon, Resolution No. 2018-37 donating one (1) 1996 Pierce/International 4900 Navistar 2-D Fire Truck to Otero County. *(Jim LeClair, Fire Chief)* **(Roll Call Vote Required)**
12. Consider, and act upon, an agreement with Alamogordo Public Schools related to School Resource Officers. *(Brian Peete, Police Chief)*
13. Consider, and act upon, letter of support for notice of intent to apply for 49 U.S.C. Section 5311, Federal Transit Act funds for Fiscal Year FY20 in the amount of \$136,427.75. *(Joe Hardin, Z-Trans Public Transportation Director)*

14. Consider, and act upon, the award of RFP 2018-004 Advertising and Marketing Services to Hayduk King Advertising. (*Michelle Brideaux, Communications and Marketing Administrator*)
15. Consider, and act upon, first publication of Ordinance 1576 amending Section 12-04-015 of the City of Alamogordo Code of Ordinances regarding firework dates of use. (*Petria Schreiber, City Attorney and Jim LeClair, Fire Chief*) **(Roll Call Vote Required)**
16. Consider, and act upon, approval of an Agreement to Recapture Cost of Sewer Line between the City of Alamogordo and Champs Investments III, LLC d/b/a La Vista Mobile Home Park for the installation of sewer line from the City's line to La Vista Mobile Home Park. (*Petria Schreiber, City Attorney and Brian Cesar, Assistant City Manager*)
17. Consider, and act upon, Resolution No. 2018-42 requesting Recreation Fee Schedule-Restructuring. (*Regina Michaud, Recreation Facility Manager*) **(Roll Call Vote Required)**
18. Consider, and act upon, appointing a City Commissioner to the Otero County Economic Development Council Board as an ex-officio member. (*Maggie Paluch, City Manager*)

EXECUTIVE SESSION (Roll Call Vote Required)

19. Adjourn into Executive Session in compliance with 10-15-1(h), NMSA 1978 (as amended) to discuss Limited Personnel Matter regarding allegations of Governmental Code of Conduct violations and Acquisition of Real Property located at 711 Texas Ave.

ADJOURNMENT

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/01/2018

Report No: 1.

Submitted By: Rachel Hughs

Subject: Presentation of the Citizen of the Year proclamation for Teresa Ham. (*Richard Boss, Mayor*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: Proclamation in recognition of the citizen of the year.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/09/2018

Report No: 2.

Submitted By: Rachel Hughs

Subject: Approve the minutes for the July 24, 2018 Regular meeting and the July 30, 2018 Special meeting. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the minutes.

Background: This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., COMMISSION CHAMBERS
July 24, 2018**

**RICHARD BOSS, MAYOR
AL HERNANDEZ, COMMISSIONER
NADIA SIKES, COMMISSIONER
JOSH RARDIN, COMMISSIONER
SUSAN PAYNE, COMMISSIONER**

**JASON BALDWIN, MAYOR PRO-TEM
DUSTY WRIGHT, COMMISSIONER
MAGGIE PALUCH, CITY MANAGER
PETRIA SCHREIBER, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Boss called the meeting to order at 6:30 p.m. Roll Call was taken by the City Clerk. City Clerk Hughs announced there was a quorum present. Invocation was given by Reverend Dwight Harp and the Pledge of Allegiance was led by Commissioner Wright.

APPROVAL OF AGENDA

**Commissioner Hernandez moved to approve the agenda.
Commissioner Rardin seconded the motion. Motion carried with a vote of 7-0-0.**

PRESENTATIONS

1. Presentation on recommending a change to firework Ordinance No. 12-04-020. *(Thomas Harrison)*

Mr. Harrison recommended changing the fireworks Ordinance. He read a prepared statement. He said he hopes they don't have to wait for an incident locally. He asked the Commission to consider what he has said. (See Blue Book for statement)

Commissioner Hernandez commented that our rules only allow them to go to a \$500 maximum fine. He said in certain areas in Arizona and California, their fines are anywhere from \$1,000 to \$2,000 for the use of illegal fireworks.

Mayor Boss said he was at the Space Museum for the 4th of July waiting to see if we were going to fire off the fireworks. He said they were watching the fireworks go off in Alamogordo and Mr. Harrison is exactly right, some of those were pretty heavy-duty fireworks.

Commissioner Sikes thanked Mr. Harrison for his comments. She said last year and this year after the 4th of July, she made a comment here at the City Commission meeting wanting to do something about fireworks. She said her suggestion was to tighten the dates up. She agrees with everything Mr. Harrison said. She hopes that the Commission can come to some sort of compromise.

Mr. Harrison said he does not want to take the fun away from people, it is a tradition to celebrate the 4th of July and the first of the year, but honestly, he believes if they set aside logical areas where they can gather and do this, there is a degree of safety.

Commissioner Payne agreed with Mr. Harrison. She said they were shooting fireworks off way past July 8th. She thinks it is unnecessary and frustrating and there were some that were clearly out of our Ordinance. She likes the idea of tightening the dates. She said like Mr. Harrison said, you don't want to stop anybody from having fun but at the same time there has got to be something that we can do.

2. Presentation by GB Oliver, Executive Director of the Chamber of Commerce regarding the success of the Red, White & Blue Brews & Music Fest. *(GB Oliver, Executive Director Chamber of Commerce)*

Mr. Oliver updated the Commission on the success of the Red, White & Blue Brews Festival. He said there was only one incident at the event, where a guy used some foul language. He said security came over, visited with him, walked him to the gate and took his band. He said we wanted to never again put on this event and do it on the backs of the business people. He thinks they may have accomplished that. He said they had a phone conference with an agency out of Nashville that puts these events on Nationwide. They will have two proposals to us, where they would like to come in and be a part of this event and maybe handle the entertainment venue. He said the other thing the Chamber of Commerce wanted is to make sure that they could bring corporate money from outside this community. He said they have already received calls from some of the corporates that have already asked to be part of this thing, if we choose to do it again. By bringing in a professional, there will be no limitations on the talent that they could bring in. He said they had to prove that they were capable of doing this, and this community was willing to respond, and they certainly did. He said it appeared that they had about 1,700 people attend from outside of Alamogordo. They had about 2,600 from the Air Force Base, and in the end, it looked like they had about 7,500 tickets out and about one-third of the people had children. He said there is no way of knowing exactly how many people were in that venue. He said he would like to tell the Commission what they made in this process, he said they are in the black right now, but he is looking at two invoices. He will bring the Commission those final numbers, when they are there. He said they had 14 food vendors at the event, and they said by far it was the biggest day they ever had. He thanked everyone involved. He said you saw that when this community commits to something, and hundreds of volunteers come together, and the business people come together, this community has no limitations.

Mayor Boss stated the only glitch was the fireworks. It was unfortunate that we weren't able to fire them, but Mother Nature did not cooperate. He said in spite of that he thought it was an awesome event. He thanked all the businesses that contributed not only money, but their time and effort and he know that there were a lot of hours by a lot of individuals that went into this.

Commissioner Hernandez said he came through Fairgrounds and saw a guy that had said he had been there since 5:30 in the morning and when he talked to him it was 8:30 in the evening. He said it is those people that also help to make this happen, so let's not forget them. Everybody that set up the stage, everybody that helped set up the tents, the parking lots, the transportation, those are the ones that also made it happen.

Mr. Oliver said they had certain limitations at this locations. He said parking was a major problem and with the hospital and the county stepping in, this community came together like he has never seen it before.

PUBLIC COMMENT

None.

CITY MANAGER'S REPORT

City Manager Paluch made the following remarks:

1. She said staff has a meeting with OCDEC on Thursday July 26, 2018 to complete the contract process for Economic Development Services. In that meeting staff will also discuss some of the items that were included in OCEDC's proposal, that were not included in the draft contract. She said for example: OCEDC has recommended that a Commissioner serve on the Board as an ex-Officio member. She asked the Commission to start thinking if they would like to serve on the OCEDC Board. The Commission should see this item on the next Commission agenda.
2. She reminded everyone that tomorrow is the Anti-terrorism training at the Civic Center from 8:00 a.m. to 12:00 p.m. She said all the Commissioners are invited and a possible quorum has been posted.
3. She said the Alamogordo Fire Department has partnered with Holloman Air Force Fire Department for the Annual Live Burn training. Every year the City has to send our firefighters out of state to receive

this required training. She said by having this training in town, it is saving the City \$11,200. She thanked Chief LeClair and the Holloman Air Force Base Fire Department.

4. She gave a brief update on the Family Fun Center or Rocket City Fun Center. She said Mr. Chun met with staff last Monday. He plans to return on August 21, 2018 and will be here at 6:30 p.m. Staff is planning on calling a Special meeting of the Commission at that time so that he can give you a full overview of what he has done so far and what his plans are. She said the Assistant City Manager has been working very closely with the local bowling league. The paperwork is being completed and will be submitted to the US Bowling Congress so that the lanes can be certified for tournament play when the facility opens. She said the total project through the LEDA funds was \$1.5 million. She said Mr. Chun has spent a total of \$484,688 as of July. She said some of those items include: an architectural team, removal and relocation of the redemption area, extension of the bar for handicap counter for our handicap constituents, bowling counter and racks, outside signage, additional equipment needed for the laser tag, he is also in process in purchasing the inter-card arcade swipe system, a POS system. She said within the next two weeks the arcade and redemption games, REO visual system will arrive. The final drawings are going to be submitted to the State no later than next week. Currently two contractors are working on the construction bidding of the inside of the facility and he is hoping to select a general contractor by the first week of August and start construction in August. She said Mr. Chun is estimating the construction timeframe at 8 to 10 weeks. She said Mr. Chun has also stressed that they do have a Facebook account out now. If any of the residents have any questions about the Family Fun Center to please contact him via Facebook and he will be able to answer those questions. She said in the meantime if any Commissioners have any questions please get with her and she can keep Mr. Chun posted so that he has all the information and he can answer your questions when he comes into town.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

Commissioner Hernandez made the following comments:

He said today in his opportunity as an employee of another facility, he had to come in and work with Customer Service Manager Threadgill. He said it went very smooth. They don't have an answer yet, but there were a lot of questions, and Customer Service Manager and his staff worked very well with him on getting to where he thinks they need to go, so he appreciates that.

CONSENT AGENDA

3. Approve the minutes for the July 10, 2018 Regular meeting. (*Rachel Hughs, City Clerk*)

4. Consider, and act upon, final publication of Ordinance 1572 adding Section 1401015 to the Alamogordo Code of Ordinances clarifying the requirements for refuse collection. (*Petria Schreiber, City Attorney* (Roll Call Vote Required))

5. Approve Resolution No. 201834 authorizing the Mayor to execute the agreement for membership in the Southeastern New Mexico Economic Development District/Council of Governments (SNMEDD/COG). (*Rachel Hughs, City Clerk*) (Roll Call Vote Required)

6. Consider, and act upon, grant funding from the Non-Metro Area Agency on Aging FY 19 contract for Direct Purchase of Services for senior programs. (*Veronica Ortega, Community Services Director*)

Commissioner Hernandez moved to approve the consent calendar.

Mayor Pro-Tem Baldwin seconded the motion.

Roll call vote was taken.

Motion carried with a vote of 7-0-0

PUBLIC HEARINGS

7. Consider, and act upon, granting Allsup's #95 Application No. 1086902 a Transfer of Ownership of Liquor License No. 0283, located at 822 N. Scenic Drive Alamogordo, NM 88310. (Rachel Hughs, City Clerk)

City Clerk Hughs said this item and the next two items are all for Allsup's. She said they are just changing stockholders in their company.

Commissioner Hernandez said he will not be supporting this for the same reason that he did not support it the first time it came in front of the Commission. He said it is within a hundred feet of a Church. There was supposedly a letter that came from the Church, but he just has to stand his ground. He said other than that he does not have an issue with the other ones.

Commissioner Rardin moved to approve.

Commissioner Wright seconded the motion.

Motion carried with a vote of 6-1-0. Commissioner Hernandez voted nay.

8. Consider, and act upon, granting Allsup's #177 Application No. 1086961 a Transfer of Ownership of Liquor License No. 0910, located at 2201 N. White Sands Blvd Alamogordo, NM 88310. (Rachel Hughs, City Clerk)

Commissioner Rardin moved to approve.

Commissioner Wright seconded the motion.

Motion carried with a vote of 7-0-0.

9. Consider, and act upon, granting Allsup's #338 Application No. 984159 a Transfer of Ownership of Liquor License No. 0119, located at 100 N. White Sands Blvd, NM 88310. (Rachel Hughs, City Clerk)

Commissioner Rardin moved to approve.

Commissioner Hernandez seconded the motion.

Motion carried with a vote of 7-0-0.

10. Consider, and act upon, Application 1093577 a Governmental Liquor License for the Rocket City Family Fun Center located at 3751 Mesa Village Dr., Alamogordo, NM 88310. (Assistant City Attorney Dustin Johnson and Community Services Director Veronica Ortega)

Assistant City Attorney Johnson said this is a formality in the application process. He said it is important for the citizens in the City to know that this is no different than the application the City leases to the Golf Course. He said this is solely for the fun center only. This license, this lease of license, this application only pertains to that. There are no other businesses being involved in this. He said they already went through and submitted the application to the State. They had a preliminary review last month and got passed that, so now they had to post notice and have a public hearing, there are no comments, no one signed up for that. He said it will be full service, liquor and beer. He said the lease holder, Mr. Chun, will meet all the requirements such as security and things like that. He said after approval this evening, the next steps in the process is that we will then get a copy of the minutes and submit it to Alcohol and Gaming and from there we will be further down the approval process. He said we anticipate that will take a few more weeks.

Commissioner Rardin asked with the City issuing the license or allowing them to use our license, does the lease holder share the profits on the sale of the alcohol. He asked Mayor Pro-Tem Baldwin if it is setup exactly how the Golf Course is setup.

Mayor Pro-Tem Baldwin said he does not know how it is set up, but that is how the Golf Course does it.

Commissioner Rardin asked if the Golf Course shares a portion of the alcohol sales with the City. City

Manager Paluch answered no. Mayor Pro-Tem Baldwin said they do. City Manager Paluch said the golf course does, the Fun Center will not. Commissioner Rardin asked if he will keep one hundred percent of the profits. She answered yes sir.

Commissioner Hernandez said when the Commission first started talking about this, he voiced his concerns as far as Mr. Chun competing with other top-notch restaurants in town. He said he cannot support this because he does not think it is fair that he is getting a free liquor license and the others have to pay for theirs. He has said that from the beginning and he has not changed his stance on this, because it is benefitting him 100 percent.

Commissioner Rardin asked how the Golf Course splits it up, is it 50-50 or 60-40.

Mayor Pro-Tem Baldwin said the City receives a portion of the net from the restaurant. He said it's the food, it's everything. He said keep in mind that they are a contractor and not a lessee, so there is a little bit of a difference between the two, meaning the City owns the building, owns the stoves, the refrigerators, all of the stuff that they haven't supplied. He said there needs to be a portion of their sales from the restaurant that goes to the City.

Commissioner Rardin said essentially this is the same thing. We own the building and all the equipment and Mr. Chun has a contract to run it.

Mayor Pro-Tem Baldwin moved to approve.

Commissioner Sikes seconded the motion.

Motion carried with a vote of 6-1-0. Commissioner Hernandez voted nay.

NEW BUSINESS

11. Consider, and act upon, Memorandum of Understanding between the City of Alamogordo and the Alamogordo Public Safety Officers Association (APSOA). (*Dustin Johnson, Assistant City Attorney*)

Assistant City Attorney Johnson said what ended up happening here is APSOA did some change in officers, there is a new union President. Prior to that there was an agreement regarding firefighter 24-hour pay. He said as they turned over Presidency, what they have asked essentially, because it had been budgeted and it was effective July 1, 2018, is for something memorializing that. He said and that is what the Commission has in front of them, is just record of that.

Commissioner Payne asked him to explain that again. Assistant City Attorney Johnson said APSOA has elected a new President. He said as you know APSOA captures both the Police Department and the Fire Department, who they effectively work together in negotiations with the City. What happened here is when that change in their leadership happened, they had an agreement for the Firefighters to be paid on the 24-hour schedule, it was budgeted and then what happened due to the change in Presidency is they asked for the City to memorialize that with an MOU (Memorandum of Understanding), and that is what you have before you.

Commissioner Hernandez moved to approve.

Commissioner Wright seconded the motion.

Motion carried with a vote of 7-0-0.

12. Consider, and act upon, approving lease agreement with Center of Protective Environment (COPE) for the office building located at 909 S. Florida. (*Petria Schreiber, City Attorney*)

City Attorney Schreiber said this is a lease for the COPE building that was newly renovated. This is a housekeeping item that we should have done right after that building was finished, but it just did not

happen.

Commissioner Hernandez moved to approve.

Commissioner Sikes seconded the motion.

Motion carried with a vote of 7-0-0.

13. Consider, and act upon, a request for authority to commence foreclosure proceedings on unpaid liens. (*Petria, Schreiber, City Attorney*)

City Attorney Schreiber said she is working on a Dilapidated Structures Committee. This Committee has identified all of the dilapidated structures on a master list. They took a look at those structures and saw which of those structures had liens placed on them currently by the City. All of these properties are vacant, quite dilapidated and they are hoping that by foreclosing on them; we will either be able to take possession of the property and update the dilapidation or we will be able to force more compliance from the homeowners. She said also on this list is 1507 Rockwood that the City demolished as well as 1201 Monroe, which was owned by the same couple, now deceased with no heirs, but we continue to abate and have liens on.

Commissioner Hernandez said he does not disagree with any of these, but for instance on New York he knows that there is one that is half way burnt down. He is sure there is a process or something that we go through, but that is probably about three or four years old now and there are several other ones that are in those conditions. He said like the one on Monroe, that building is not actually in that bad of shape compared to the ones he is talking about, so he is concerned on how they are listing them and if they are listed in the right process for what needs to be cleaned up.

City Attorney Schreiber said the one on Monroe was included because the Police Department has had to respond there several times. It is known in parts of the community that it is vacant, and the owners are deceased, and so instead of letting that become more dilapidated and become more ruined, we wanted to see that lien and take action on it.

Commissioner Hernandez said to him that is the wrong answer and the reason why is because the one building that he is talking about has already gone past that. He said they've already broken into it and it's already been burnt. He said he is not disagreeing with you, but you guys have to understand where he is at. He thought that there are buildings that are in worst shape that need to be moved up higher on the list than some of these that are here in this process. He said again that one could be in some type of legal issue, but he knows the other house is probably three or four years old since it burnt, and it is in way worst shape. He said that is the concern he has. He said he does not have a problem with their list, it's just that he thinks that it is not correct.

City Attorney Schreiber asked Commissioner Hernandez if he had an address on that building.

Commissioner Rardin asked Commissioner Hernandez if that is the one that is on Virginia. He answered it is the one on New York and he described the location of the building. He said his concern is are we really looking at this list correctly.

Commissioner Rardin explained to Commissioner Hernandez that staff brought a list to the Committee of properties that had liens. He said one of his biggest concerns is we have plenty of dilapidated vacant buildings in Alamogordo that we could look at. He said they made sure that all of these were vacant. If it was not vacant, they did not mess with it.

Commissioner Hernandez said it is half way burnt down though. Commissioner Rardin said he agrees, but he does not remember seeing that house on the list that staff brought to them.

Commissioner Payne said these are based off of liens that we already have, and it could be that we don't have a lien on that property.

Commissioner Hernandez said go by there, if we don't have a lien then that is another problem. He said the house was in foreclosure, so nobody owns it, the bank owns it and that structure is an adobe structure that's pretty much falling down and what's not falling down is burnt.

Commissioner Payne said she understands what he is saying, and she does not disagree with Commissioner Hernandez. She said she was just thinking that these were identified because they had liens on them.

Commissioner Hernandez said he understands, but again are we going through the proper process because if this house does not have a lien on it, why doesn't it.

Commissioner Payne said she would suggest maybe they did not owe any water or weed abatement. Commissioner Hernandez asked why. She said well that she could not tell you. Commissioner Hernandez said that is what he is saying though.

Commissioner Rardin said one of the reasons it might not have a lien is we may have already written it off. He said the Commission just wrote off a bunch of them earlier this year. He said it may have been on that list and that's why it didn't pop up. He asked if staff could look at that and see if we wrote it off or if we had liens in the past, then maybe add it to the list. He said when we looked at this, we only had a certain amount of money. We have the Tinsley trailer court deal going on and then we had Sahara Apartments which has eaten up a big portion of our budget that we had set aside for dilapidated buildings. He said they picked seven or ten structures to start with, and we figured it based off what it cost us on Rockwood to tear that down. He said we all know there is an enormous amount of buildings in Alamogordo that need to come down.

Commissioner Payne said there was more on the list that we had as well. Commissioner Rardin said there was, some of them were occupied or looked like they were occupied so we kind of swayed away.

Commissioner Hernandez said in his neighborhood there are houses that are occupied that really concern him because of the condition that they are in. He said he does not have a problem approving this list tonight, but he thinks the next time staff needs to go out and really look at which ones are in the worst shape.

Mayor Boss said that maybe a separate list because these are properties that do have liens against them. He said we would have to go and identify those houses.

Commissioner Hernandez said he understands that, but what he is saying is if you drive by there and this house does not have a lien, why it doesn't have a lien. He said it is horrible. Commissioner Hernandez showed a picture of the property he was talking about from his tablet. He said this property is in bad shape and has been for years. He said if it doesn't have a lien, we need to start looking at those and see why they don't have liens and then actually make an honest list.

Commissioner Rardin said according to the thing Commissioner Hernandez is looking at here, the address is 313 North New York Avenue

Commissioner Payne thought she asked Chief LeClair in a meeting how they come up with a list in general, and it seemed like he said they were doing it just from people calling in.

Mayor Boss asked if they wouldn't have to cite them first before they could put a lien against them. Mayor Pro-Tem Baldwin said there would have to be a lien either way. Mayor Boss thought that is something that staff could work on and develop a list for that, but these are properties that already have liens on them.

Commissioner Hernandez said he wanted to bring this to everybody's attention that he thinks that they need to look at how they do this because we only have certain monies.

City Attorney Schreiber updated the Commission that she referenced the dilapidated structures list and 313 New York Avenue is on that list. She said there was a lien filed against it and it is more than four years old at this time. She said the list is old, so she does not know if there is a current lien on it, but she will look into it and have an answer for the Commission next time.

Commissioner Rardin asked if they approved this tonight, could they add 313 New York Avenue to this.

City Attorney Schreiber said if the Commission is comfortable she could bring back 313 New York Avenue next meeting and that way we give the public plenty of notice if anyone has any comments they know it's on the list and they can maybe come to the meeting if that particular property has interest to them.

Mayor Pro-Tem Baldwin said with respects to what Commissioner Hernandez is saying, they already have a process. He said it is unfortunate that this one structure was overlooked. He said he is okay with it, but he would also caution the Commission that putting houses on the list without the Committee having a chance to check on it, because that is exactly what the Committee was for, to approve these lists and then bring it to the Commission. He said let's not bypass that process especially when we are talking about foreclosing or demolishing structures.

Mayor Boss said they can easily bring that up at a later date and deal with what we have in front of us now.

Commissioner Hernandez said his only thing is that he thought they need to be a little more diligent on how they come up with the list. He said again he has no problem with any of these, but just making sure that they have their top ranks and work them down. He supports this list, he just thinks there are a lot worst buildings out there than some of these that are on this list that would be money better spent.

Mayor Boss moved to approve.

Commissioner Hernandez seconded the motion.

Motion carried with a vote of 7-0-0.

14. Consider, and act upon, request from COPE (Center of Protective Environment) to become a Permanent City Partner. (Maggie Paluch, City Manager))

City Manager Paluch said the Executive Director of COPE has submitted a letter requesting to become a permanent City partner, just like the Alamogordo Chamber of Commerce. She said if you recall several meeting ago, the City Commission approved this section in the policy for sponsorships. She read the policy and said COPE does meet the recommendation or qualification from the policy. If the Commission so chooses they can vote on making COPE a permanent City partner, which would mean that any events that COPE has on City property, all of the fees will be waived.

Commissioner Rardin said he has a concern against the whole partner process. He asked if the Commission could potentially look at setting a limit on how much funds or fees that they waive for their partners. He said we've seen the Chamber do it and now COPE, and it is nothing against either of them, but where do we draw the line. He said for example, what if the Little League guys come in, where do we draw the line.

City Manager Paluch said they don't have a contract with us.

Mayor Boss said COPE does have a contract with us. Commissioner Rardin said he knows COPE does, but he is just raising the question on it.

City Attorney Schreiber said the permanency partner only waives rental fees for the use of facilities. She said the policy specifically states that becoming a permanent City partner does not obligate the City to provide other services or waive other costs other than rental fees. She said the rental fee for a

building would be waived, but if you required additional services, a good example is police overtime, this would not obligate the City to waive that.

Commissioner Rardin said it is a little bit of a concern because we are trying to do the right thing and be proactive in the community, but it could snowball into where it is costing us quite a bit of money in a year. He said we really got to keep an eye on the taxpayers' money.

Mayor Pro-Tem Baldwin asked Ms. Gomolak how many events they plan on having and how many events did they have in the past where the City charged them rental fees. He asked for Ms. Gomolak to come up to the podium.

Ms. Gomolak said they've had one event, in probably four or five years, that they've paid rent for the facility. She said that has pretty much been it. She said this year they do want to have an event at the Civic Center.

Mayor Pro-Tem Baldwin asked City Manager Paluch as per the agreement with the Chamber, OCEDC and potentially with COPE, would the events they are asking for waiving of a fee, would they come to the Commission, or would it go to your desk, or is it just kind of a blanket. He asked if the Commission would have an opportunity to say if someone has had too many events. She said right now, there is no limit written into the policy, so a permanent City partner would not have to come before the Commission. She said you can certainly request that. Mayor Pro-Tem Baldwin asked if they would still need the City's permission. She answered correct, they would go through the Community Services department because that is who does the facility rentals. She said that staff would know that they are permanent City partner. Mayor Pro-Tem Baldwin asked if it was getting out of hand, would they be able to handle it internally before it got to that point. City Manager Paluch nodded her head yes.

Commissioner Rardin said that was the only reason for his comment. He said it is nothing against COPE or the Chamber or anything. He said you just read between the lines and you see it snowballing, and it's like it is costing us \$100,000 a year by the time it is all said and done, and that was his concern.

Commissioner Hernandez said if you guys remember, this kind of came up years ago when one of our staff members allowed someone to use a building under their name, and they were taking advantage of it. He said he can understand what you guys are saying and hopefully these guys won't do that, but we just need to keep an eye on that.

Mayor Pro-Tem Baldwin motioned to approve item 14.

Commissioner Wright asked City Manager Paluch if we happen to have a list of potential customers or clients that could be permanent City partners. She said she does not have that list, but off of the top of her head it would be the people that have contracts with the City. She said right now, if you approve COPE, it would be COPE and the Chamber of Commerce that would be permanent City partners. She said OCEDC could apply as well as some others. Commissioner Wright said it is fairly limited, we don't have 300 City partners that could come up here. City Manager Paluch said no.

Mayor Pro-Tem Baldwin moved to approve.

Commissioner Wright seconded the motion.

Motion carried with a vote of 7-0-0.

15. Consider, and act upon, the award of Public Works Bid No. 2018-006 to La Luz Dirt & Paving, LLC related to APD Improvements ADA Parking and Entrance Compliance (EN1801) in an amount not to exceed \$105,567.41, including NMGR. (Edward Balderrama, Project Manager)

Project Manager Balderrama went over the scope of work for the project. He said once all this work is complete it will comply with ADA.

Commissioner Hernandez asked what building this is. Project Manager Balderrama answered the main police station on Virginia. Commissioner Hernandez said let's do it.

Commissioner Rardin asked if this was the parking lot to the north of the building. Project Manager Balderrama said correct.

Commissioner Hernandez moved to approve.

Commissioner Rardin seconded the motion.

Motion carried with a vote of 7-0-0.

16. Consider, and act upon, designating a 2018 NMML Annual Conference voting delegate and an alternate. (Rachel Hughs, City Clerk)

City Clerk Hughs said the New Mexico Municipal League every year asks for a voting delegate and an alternate for their conference. She said this year it will be in Roswell from August 29-31, 2018. She said last year Mayor Boss was the delegate and Commissioner Sikes was the alternate.

Mayor Boss said he and Commissioner Sikes plan to attend. He asked if any other Commissioners will attend the conference.

Commissioner Hernandez moved to leave it the same where Mayor Boss is the delegate and Commissioner Sikes is the alternate, unless they wanted to switch.

Commissioner Sikes said she likes that Mayor Boss is the delegate. It looks good to have our Mayor at these meetings and being able to stand up and vote. She wanted everybody to know that if they want to go to the conference and if they want to be the alternate, she does not want to hog it.

Commissioner Hernandez moved to approve.

Commissioner Rardin seconded the motion.

Motion carried with a vote of 7-0-0.

17. Consider, and act upon, Resolution 2018-35 approving a GRIP agreement between the City of Alamogordo and Worthan Properties for the construction of the carwash at 905 S. White Sands. (Petria Schreiber, City Attorney) (Roll Call Vote Required)

City Attorney Schreiber said this is the Resolution and the agreement for the car wash being built by Mr. Worthan on White Sands. She said as you probably remember we previously approved the application. The fiscal impact is approximately \$51,750, this is based on the \$3 million cost to build. She said there is an Ordinance that talks about factors to be considered by the Commission, she could walk the Commission through that if they would like.

Commissioner Wright said he was going to abstain from voting.

Commissioner Rardin moved to approve.

Commissioner Hernandez seconded the motion.

Roll Call Vote was taken.

Motion carried with a vote of 6-0-1. Commissioner Wright abstained.

18. Consider, and act upon, the approval of case M-2018-0001(A), a street vacation located at Hermoso El Sol Subdivision, Unit 2, lots 15 and 16. (Darron Williams, City Planner)

City Planner Williams showed a power point presentation. He said this is for Hermoso El Sol, a vacation of a small piece of road that is platted but not actually present. He showed the location of the property on the power point presentation. He said the purpose of this is so that they can then follow up with an administrative re-plat to combine the property just north and just south as well as this vacated

piece of road into three smaller properties. He said so basically adding to the subdivision by one lot. He showed more pictures of the location, the zoning and the protest area that they are required to demonstrate. He said they did send some notices to the vacant land to the east and heard nothing back. He said there were no protests or return letters. He went over the findings of facts. He said staff recommends approval. (See Blue Book for Power Point Presentation).

Commissioner Rardin moved to approve.

Commissioner Hernandez seconded the motion.

Motion carried with a vote of 7-0-0.

19. Consider, and act upon, first publication of Ordinance No. 1574, to change zoning from R1 Single Family to R-3 Two-Family for the address of 1201 Oregon Ave. only case: Z-2018-0003(A) (Darron Williams, City Planner) (Roll Call Vote Required)

City Planner Williams showed a power point presentation. He said the applicant is requesting to change it from single family to two-family occupancy. He showed pictures of the location and the zoning. He said we have virtually all of our internal City zonings within Stones Throw, so as far as compatibility with the request it does comply with surrounding zoning, so it isn't spot zoning. He showed the protest area and said they did send out notices and received zero comments or complaints. He went over the findings of fact. He said Planning and Zoning did recommend approval, as does staff. (See Blue Book for Power Point presentation).

Commissioner Hernandez moved to approve.

Mayor Pro-Tem Baldwin seconded the motion.

Roll Call Vote was taken.

Motion carried with a vote of 7-0-0.

20. Consider, and act upon, a Memorandum of Understanding with Otero County regarding use of Fairgrounds Parking Lot through the end of 2018 or when a formal lease agreement is reached, whichever occurs first. (Petria Schreiber, City Attorney)

City Attorney Schreiber said this is the result of the direction given to her at the June 26, 2018 Commission meeting. She said she took that direction and met with the County Attorney. She said they are continuing negotiations for a Fairground lease. She believes the idea of this Memorandum of Understanding going through the end of the year or when a formal lease agreement is reached, whichever comes first, is that there will be a new County Commission or new members come January 1, 2019, so negotiations may change. She was told that this is on their agenda for August 9, 2018. The County Commission did pass this MOU at their last meeting. She said the County did check with their insurer and it will be insured under their umbrella.

Commissioner Rardin moved to approve.

Commissioner Hernandez seconded the motion.

Motion carried with a vote of 7-0-0.

21. Appointments to Boards and Committees. (Richard Boss, Mayor)

Mayor Boss read the openings and appointed Jessica Hoidahl to the Alamogordo Public Library Board. No one was opposed.

EXECUTIVE SESSION

22. Adjourn into Executive Session in compliance with 10151(h), NMSA 1978 (as amended) to discuss threatened or pending litigation; specifically CAPPED vs the City of Alamogordo.

Commissioner Hernandez apologized to the Commission for disrupting tonight's meeting. He had an employee get seriously injured at his work and so he was having to take care of that.

Commissioner Hernandez moved to adjourn at 7:51 p.m.
Commissioner Wright seconded the motion.
Roll Call Vote was taken.
Motion carried with a vote of 7-0-0.

ADJOURNMENT

Mayor Richard Boss

ATTEST:

City Clerk Rachel Hughs

(Prepared by Eric Barraza, Deputy Clerk)
Approved at the Regular Meeting held on August 14, 2018.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION SPECIAL MEETING MINUTES
12:00 P.M., COMMISSION CHAMBERS
JUNE 30, 2018**

**RICHARD BOSS, MAYOR
AL HERNANDEZ, COMMISSIONER
NADIA SIKES, COMMISSIONER
JOSH RARDIN, COMMISSIONER
SUSAN PAYNE, COMMISSIONER**

**JASON BALDWIN, MAYOR PRO-TEM
DUSTY WRIGHT, COMMISSIONER
MAGGIE PALUCH, CITY MANAGER
PETRIA SCHREIBER, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL /

Mayor Boss called the meeting to order at 12:00 p.m. Roll Call was taken by the City Clerk. City Clerk Hughs announced there was a quorum present.

APPROVAL OF AGENDA

**Commissioner Hernandez moved to approve the agenda.
Commissioner Sikes seconded the motion. Motion carried with a vote of 7-0-0.**

CONSENT AGENDA

- 1. Consider, and act upon, the approval of Resolution No 2018-33 amending the Preliminary FY 2018-2019 Budget with carryover fund balances and adopting the Final Budget for 2018-2019. (Wendy Robinson, Internal Control Analyst) (Roll Call Vote Required)**
- 2. Approve the Investment Report for the quarter ending June 30, 2018, in accordance with the City of Alamogordo Investment Ordinance. (Katie Josselyn, Acting Finance Director)**
- 3. Consider, and act upon, Resolution No 2018-40 DFA Quarterly Report for the period ending June 30, 2018. (Katie Josselyn, Acting Finance Director) (Roll Call Vote Required)**

Mayor Boss asked to remove Item #1 from the Consent Calendar.

**Mayor Pro-Tem Baldwin moved to approve items 2 and 3 of the consent calendar.
Commissioner Rardin seconded the motion.
Roll call vote was taken.
Motion carried with a vote of 7-0-0.**

ITEMS REMOVED FROM CONSENT AGENDA

- 1. Consider, and act upon, the approval of Resolution No 2018-33 amending the Preliminary FY 2018-2019 Budget with carryover fund balances, and adopting the Final Budget for 2018-2019. (Wendy Robinson, Internal Control Analyst) (Roll Call Vote Required)**

Human Resources Director Josselyn recognized the Finance staff. She made a correction under revision #14. She said down at that very bottom of the page, it has General Fund and there is a transfer to 12 Internal Services, and then it says 12, and then the description is Community Services with fund 32. The correction is that it should read Internal Services and the fund is fund 12. She said all the numbers are correct, we just got our documentation off a little bit there.

Commissioner Rardin said we have a lot of big changes from what they tentatively approved. He asked if these are changes from that budget to the final budget. She answered correct. He said he sees a lot of big numbers in those columns, the first one under general fund 11 you have a \$34,000 decrease. He said he wanted some of these things explained, they don't have to today, but if they could get the

Commissioner some explanations of what some of those large numbers are. HR Director Josselyn said she can explain some of those. She said when they do this last revision for the year there are a lot of large numbers. There are carryovers of big projects and different things. She said what you are seeing in this revision #2 where you pointed this \$34,000, they did the preliminary budget back in May. She said Human Resources rolled salary and benefits to Finance in May for their presentation of the preliminary budget. When they did the very last roll of the salary and benefits to finance, there were some changes. She said anything that happened since the last time we gave Finance information showed up, so for Finance that \$34,000 in particular, we had some change of staffing some tenured people moved to other departments and we budgeted those people at the starting of the range. Those are the kind of things that are going to show up in this revision.

Mayor Boss asked if some of the big numbers that changed regarding revenue were grants that we didn't know for sure that we were going to get and now we're far enough into the fiscal year that we know that we have them and we've adjusted them back to the budget, correct.

HR Director Josselyn said that is correct, and also any of the projects that rolled over. We also rolled over some salary and benefits from last year, so any of those that rolled over, that funding went back to fund balance at the end of FY18, so then you see the funding come back into budget.

Mayor Boss said this happens every year, every single year we see this. HR Director Josselyn said yes.

Commissioner Hernandez commented that he knows we have had a lot of changes the last couple of weeks and he was going to support this today. He said normally he wouldn't in this situation because he hasn't had time to really go through this and ask questions. He said he knows it is not City staff's fault, but being honest he has not had time to completely go through this. He is not completely comfortable doing that, but he does have a lot of confidence in our staff.

HR Director Josselyn said any questions you might have, please follow up with us and we'll be glad to answer any questions you have.

Commissioner Rardin said he is along the lines with Commissioner Hernandez, he is going to support it because he knows that we are in a time crunch and we need to have this done today and submit this tomorrow, he believes. He stated that he does have some questions. He said you look in the total revised fund 11, it is showing that we got estimated revenue of \$17,692,740, but then we got transfers out of \$7.3 million and then budget expenditures of \$16 million. He said if he did his math right, that puts us in a \$4.6 million deficit in fund 11 alone. He asked if that made sense. He was a little concerned with that because if he read his book right in budget it shows it at \$2.7 or \$3.1 or something like that. He said he does not remember the number exactly right off the top of his head. He described to HR Director Josselyn where he was looking in the agenda packet.

HR Director Josselyn said so what you are saying is you take all those numbers and get to the net amount, that you are coming up with a negative number. Commissioner Rardin said yes, like \$4.6 million. He said if you add all that together and subtract it back out we are actually spending a little more than \$4.5 million more than we are bringing in.

HR Director Josselyn said the ins and outs of pluses and minuses can get really confusing on these reports.

Commissioner Rardin said staff didn't need to give them an explanation today, staff could give them an explanation at a later time. He said on our revisions, if you would, anything over \$5,000 worth of a change, if we could just get an explanation as to why they are changing that drastically. He said he knows it has to do with fund balances, roll overs and that kind of stuff.

HR Director Josselyn asked Commissioner Rardin if he took into account that we had a beginning cash balance of \$10 million. He answered he did. He said essentially it is deficit budgeting, we may not spend all that through the end of the fiscal year. He said still we are stewards of the public's money.

HR Director Josselyn asked if he wanted a detail explanation for anything outside of \$5,000. He answered yes. Commissioner Hernandez asked if he wanted it detailed. Commissioner Rardin said just kind of what it is. He said there is just a lot of big numbers here on this revisions 2 and 3. Commissioner Hernandez asked if he wanted if it was a rollover or transfer out. Commissioner Rardin said yeah, it does not need to be 100 percent detailed.

City Manager Paluch asked Commissioner Rardin for clarification, if he wanted just the revisions or if he wanted the Resolution figures. She said there is a big difference between the two. He explained that he wanted it on the revisions.

Commissioner Payne asked Commissioner Rardin if he was looking at the revision or the Resolution. He answered he was looking at the revisions.

HR Director Josselyn said the revision numbers are carried over to the Resolution documents. Commissioner Rardin said yes, the Resolution is what it is, we have to support it today so that we don't break the law.

Commissioner Payne asked Commissioner Rardin to clarify what he is looking at. He explained to her what he was looking at. He said that's the money that they can spend anywhere. It is not nailed down and we are spending an awful lot of it. He said we need to use the money that's supposed to be tied to certain things first before we start spending our money that we can spend anywhere. He said it is just a large amount and that is the reason he is asking.

Commissioner Rardin moved to approve.

Commissioner Hernandez seconded the motion.

Roll call vote was taken.

Motion carried with a vote of 7-0-0.

Commissioner Hernandez said with all the changes and everything that has happened in the last few weeks, he has been in this situation before where you are short staffed, some of the main players are gone, so he understands the difficulties in getting to where we are at today. He also understands how important it is to acknowledge the people that get us there. He thanked everybody involved in getting this to the Commission today and helping us get through this.

HR Director Josselyn told Commissioner Rardin she thinks maybe where those numbers are coming up off, is do you see it has an audited beginning cash balance and estimated revenues and there is transfers in and transfers out. The net cash transfers that is the net of the transfers in and out, so you don't use all of the numbers. She said it would be the unaudited beginning cash balance plus estimated revenues then the net cash transfers minus the budgeted expenditures gives you the \$6 million.

Commissioner Rardin said he understands that, but still we are spending out of that \$10 million that we have in cash reserves. HR Director Josselyn said she sees his point. Commissioner Rardin said we've already got \$10 million cash sitting in the bank but we are dipping into that to balance the budget and he is just kind of concerned with that.

City Manager Paluch told the Commission not to forget that this is the Budget and we don't necessarily spend that amount and all of the personnel. The way that we have to budget is if somebody would hypothetically come into the city and they would take full benefits and so that is why at the end of the year the HR department has a very substantial salary savings because a lot of people don't take those benefits or people start at a lower rate than somebody that was a tenured employee.

Commissioner Rardin said he understands. He said we are stewards of the public's money and we got to be careful of the recurring costs that we incur every budget year. Every time we give a raise or health insurance goes up, it is just a recurring costs that compounds over the years. We just need to be careful.

Commissioner Rardin moved to adjourn at 12:19 p.m.

Commissioner Hernandez seconded the motion.

Motion carried with a vote of 7-0-0.

ADJOURNMENT

Mayor Richard Boss

ATTEST:

City Clerk Rachel Hughs

(Prepared by Eric Barraza, Deputy Clerk)

Approved at the Regular Meeting held on August 14, 2018.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/09/2018

Report No: 3.

Submitted By: Rachel Hughs

Subject: Approve the statements related to the Executive Session held on July 24, 2018. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the following statements authorizing them to be included in the minutes of August 14, 2018: "The Governing Body of the City of Alamogordo, New Mexico, hereby states that on July 24, 2018, a Closed Executive Session was held and matters discussed in the closed meeting were limited only to: Threatened or pending litigation; specifically CAPPED vs the City of Alamogordo."

Background: The statement is required per the Open Meetings Act.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/08/2018

Report No: 4.

Submitted By: Jim LeClair

Subject: Consider, and act upon, a request related to the Alamogordo Fire Department applying for the FY19 Fire Protection Grant through the New Mexico Public Regulation Commission (PRC) (*Jim LeClair, Fire Chief*)

Fiscal Impact: Yes

Amount Budgeted: \$10,000.00

Fund: Fire Protection Fund, 033-000-421

Additional Fiscal Impact: None

Recommendation: Recommend approval to apply for the Fire Protection Grant offered through the New Mexico PRC.

Background: This Fire Protection Grant is a competitive grant that is offered through the New Mexico Public Regulation Commission (PRC) every year that offers up to \$100,000.00 dollars in grant awards. The Alamogordo Fire Department has been very successful in the application award process in the past, and is looking for another opportunity in applying for this grant. Of course this grant will require a 10% match which has been budgeted within our Fire Protection fund line, 033-000-421. If we are successful, the Alamogordo Fire Department will purchase the much needed personal protection equipment for our department.

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL, VICE-CHAIR
DISTRICT 2 PATRICK H. LYONS
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 LYNDA LOVEJOY
DISTRICT 5 SANDY JONES, CHAIR



P.O. Box 1269
1120 Paseo de Peralta, Room 413
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION
Don Shainin, State Fire Marshal

CHIEF OF STAFF

Ernest D. Archuleta, P.E.

1-800-244-6702 (In-state only)
(505) 476-0174
Fax: (505) 476-0100

FY19 FIRE PROTECTION GRANT ANNOUNCEMENT

Dear Fire Chief:

The Fire Protection Grant Council will begin accepting applications for the FY19 grants cycle on Friday, July 20, 2018. All New Mexico certified fire departments are eligible to apply for the Fire Protection Grant Awards. The maximum amount awarded to a single applicant will not exceed \$100,000. Grant requests of \$10,000 or less require no matching commitment; grant request of \$10,0001 to \$50,000 require a 5% matching commitment; and grant requests of \$50,0001 to 100,000 require a 10% matching commitment. Costs exceeding the grant amount shall be the responsibility of the local government. State fire funds may be used for this purpose.

The web-application will be available on the PRC website at <http://www.nmprc.state.nm.us/state-firemarshal/fire-grant-council/index.html>. Please carefully review the attached document outlining minimum requirements for NFIRS incident reporting and pump testing documentation, as they have changed from previous years. A completion checklist has also been added for your convenience.

Departments are expected to submit the application on the site by no later than 5 p.m. on September 20, 2018. The application **must include** fire chief and fiscal agent's signatures. A confirmation number will be issued at the time of submittal. Only one grant application per department may be submitted.

The department may request funding for apparatus, PPE, communication equipment or another justified critical need. All apparatus must meet NFPA Standards. Equipment/apparatus specifications are subject to review by the Fire Marshal's Office. The department must have the capability to immediately house apparatus properly. NFPA listed equipment may be included with the purchase of apparatus.

Any ISO Class 10 fire department that is awarded a grant and consequently loses its qualification for State Fire Funds per Title 10 Chapter 25 Part 10 of the NMAC will return the apparatus and equipment to the State Fire Marshal for redistribution.

For additional information, please contact John Kondratick , Deputy Fire Marshal Fire Service Support Bureau at 505.476.0173.

Sincerely,

Don Shainin
State Fire Marshal

Norma Jean Valdez
Chair, Fire Protection Grant Council

Cc: Governing Body

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/08/2018

Report No: 5.

Submitted By: Jim LeClair

Subject: Consider, and act upon, entering into the up-dated "Mutual Aid Agreement" with Holloman Air Force Base. (*Jim LeClair, Fire Chief*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Recommend approval to enter into this Mutual Aid agreement.

Background: Over past years the Alamogordo Fire Department and Holloman Air Force Base have entered into this Mutual Aid Agreement, assisting each other in times of need. The Alamogordo Fire Department is respectfully requesting to re-enter into this up-dated Mutual Aid Agreement due to the agreement expired and needed up-dated.

AGREEMENT FOR MUTUAL AID IN FIRE EMERGENCY SERVICES

This Mutual Aid Agreement, is made and entered into this 14th day of August 2018, between the Secretary of the United States Air Force acting by and through the Commander Holloman AFB pursuant to the authority of 42 U.S.C. § 1856a and the City of Alamogordo Fire Department. Together the Air Force and Alamogordo Fire Department are hereinafter referred to as the "Parties".

WITNESSETH:

WHEREAS, each of the Parties hereto maintains equipment and personnel for the suppression of fires and the management of other emergency incidents occurring within areas under their respective jurisdictions; and

WHEREAS, as set forth in 42 U.S.C. § 1856 the term 'fire protection' includes personal services and equipment required for fire prevention, the protection of life and property from fire, fire fighting, and emergency services, including basic medical support, basic and advanced life support, hazardous material containment and confinement, and special rescue incidents involving vehicular and water mishaps and trench, building and confined space extractions; and

WHEREAS, the Parties hereto desire to augment the fire protection capabilities available in their respective jurisdictions by entering into this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, obligations and agreements herein established, the Parties hereby agree as follows:

- a. The authority to enter into this Agreement is set forth in 42 U.S.C. § 1856a, and Title 15 United States Code Section 2210, the regulations implementing same at Title 44 Code of Federal Regulations Part 151 *Emergency Management and Assistance* and Air Force Instruction 32- 2001, *Fire Emergency Services Program*.
- b. This Agreement will serve as the agreement between the Parties for securing to each mutual aid in fire protection services as defines above.
- c. On request to a representative of the Holloman AFB Fire Emergency Service (FES) flight by a representative of the Alamogordo Fire Department, fire protection equipment and personnel of the Holloman AFB FES will be dispatched to any point within the area for which Alamogordo Fire Department normally provides fire protection services as designated by the representatives of the Alamogordo Fire Department.
- d. On request to a representative of the Alamogordo Fire Department by a representative of the Holloman AFB FES, fire protection equipment and personnel of the Alamogordo Fire Department will be dispatched to any point within the jurisdiction of the Holloman AFB FES as designated by the representative of the Holloman AFB FES.
- e. Any dispatch of equipment and personnel by the Parties pursuant to this agreement is subject to the following conditions:
 - (1) Any request for aid hereunder shall include a statement of the amount and type of equipment and personnel requested and will specify the location to which the equipment and personnel are to

be dispatched, but, the amount and type of equipment and the number of personnel to be furnished will be determined by the responding organization. The requesting organization will ensure access to the site for the responding organization.

- (2) The responding organization will report to the officer in charge of the requesting organization at the location to which the equipment is dispatched, and will be subject to the orders of that official.
- (3) The responding organization will be released by the requesting organization when the services of the responding organization are no longer required or when the responding organization is needed within the area for which it normally provides fire protection.
- (4) Hazardous Materials incident response will include the response to, and control and containment of any release or suspected release of any material suspected to be or known to be hazardous. Where the properties of a released material are not known, it will be considered hazardous until proven otherwise by the requesting organization using all technical resources available. Cleanup and removal of contained hazardous material will be the responsibility of the requesting organization.
- (5) In the event of a crash of an aircraft owned or operated by the United States or military aircraft of any foreign nation within the area for which the Alamogordo Fire Department normally provides fire protection, the Chief of the Holloman AFB FES or his or her representative may assume full command upon arrival at the scene of the crash.
- (6) Where local agencies do not assign an incident safety officer, an Air Force representative will be assigned to act as the incident safety officer for Holloman AFB FES to observe Air Force operations.

f. Each Party hereby agrees that its intent with respect to the rendering of assistance to the other Party under this Agreement is not to seek reimbursement from the Party requesting such assistance. Notwithstanding the above, the Parties hereby recognize that pursuant to the Section 11 of the Federal Fire Protection and Control Act of 1974 (15 U.S.C. § 2210) and Federal regulation issued under there under (44CFR Part 151), Alamogordo Fire Department is permitted to seek reimbursement for all or any part of its direct expenses and losses (defined as additional firefighting cost over normal operational costs) incurred in fighting fires on property under the jurisdiction of the United States. Furthermore, under the authority of 42 U.S.C. § 1856a and pursuant to any applicable state or local law each Party hereby reserves the right to seek reimbursement from the other for all or any part of the costs (defined as additional fire fighting costs over normal operational costs) incurred by it in providing fire protection services to the other Party in response to a request for assistance.

g. Both parties agree to implement the National Incident Management System during all emergency responses on and off installation in accordance with National Fire Protection Association (NFPA) Standard 1561.

h. Each Party waives all claims against the other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement. This provision does not waive any right of reimbursement pursuant to paragraph f.

i. All equipment used by Alamogordo Fire Department in carrying out this Agreement will, at the time of action hereunder, be owned by it; and all personnel acting for the Alamogordo Fire

Department under this agreement will, at the time of such action, be an employee or volunteer member of the Alamogordo Fire Department.

j. The rendering of assistance under the terms of this Agreement will not be mandatory; however, the Party receiving a request for assistance will endeavor to immediately inform the requesting Party if the requested assistance cannot be provided and, if assistance can be provided, the quantity of such resources as may be dispatched in response to such request.

k. Neither Party will hold the other Party liable or at fault for failing to respond to any request for assistance or for failing to respond to such a request in a timely manner or with less than optimum equipment and/or personnel, it being the understanding of the Parties that each is primarily and ultimately responsible for the provision of fire protection services needed within their own jurisdictions.

l. Should a dispute arise between the Parties under or related to this Agreement, the Parties agree that within 30 days after notice of the dispute from one Party to the other, the Parties will attempt to resolve the dispute through negotiations. If such negotiations reach an impasse, the Parties agree that within 60 days after Notice of an impasse, they will attempt to resolve the matter through any method or combination of non-binding alternative dispute resolution (ADR) methods available under the Administrative Dispute Resolution Act of 1996, Pub. L. No. 104-320 (codified at 5 U.S.C. §§ 571-583). The cost of any third party neutral will be divided equally between the Parties, and the selection of any third party neutral will be by agreement of the Parties. If such ADR proceeding does not result in resolution of the dispute, the Parties agree that the initiation of formal litigation does not preclude further attempts at resolving the dispute through alternative dispute resolution methods. Both Parties agree that the terms of this clause will be considered the "Administrative Remedies" that must be exhausted, prior to institution of any formal litigation.

m. All notices, request, demands, and other communications which may or are required to be delivered hereunder will be writing and will be delivered by messenger, by a nationally – recognized overnight mail delivery service or by certified mail, return receipt requested, at the following addresses:

For the Air Force:

Holloman AFB NM
c/o Commander
490 First Street
Bldg. 29, Suite 1700
Holloman AFB NM 88330-7908

And:

Department of the Air Force
AFCEC/CXF
139 Barnes Dr. Suite 1
Tyndall AFB FL 32403-5319

And:

Holloman AFB NM
c/o Fire Chief
1000 Delaware Ave
Holloman AFB NM 88330

For: City of Alamogordo Fire Department
Attention to Fire Chief
619 Texas Ave
Alamogordo, NM 88310

TERMS OF THE AGREEMENT

n. This agreement shall become effective on the date of the last signature to the Agreement and will remain in effect for 5 years 14 August 2018 from that date (the "Term") and automatically renews annually for a term of 20 years. Either Party may unilaterally terminate this Agreement during the Term by sending notification of its intent to terminate to the other Part at last one hundred and eighty (180) days in advance of the proposed date of termination. Such notification will be in the form of a written submission to the other Party.

o. Upon becoming effective, this Agreement will supersede and cancel all previous agreements Between the Parties concerning the rendering of assistance from one to the other for the purposes stated in this Agreement.

p. The modification or amendment of this Agreement, or any of the provisions of this Agreement, will not become effective unless executed in writing by both Parties.

q. This Agreement may be executed in one or more counterparts, each of which will be deemed an original.

I WITNESS WHEREOF, The Parties have caused this Agreement to be executed by their duty authorized representatives on the dates shown below:

FIRE DEPARTMENT
For the City of Alamogordo

THE UNITED STATES OF AMERICA
by the Secretary of the Air Force

By: _____

By: _____

Name: _____
RICHARD BOSS, Mayor

Name: _____
HOUSTON R. CANTWELL
Colonel, USAF
Commander, 49th Wing

Date: _____

Date: _____

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/09/2018

Report No: 6.

Submitted By: Jim LeClair

Subject: Consider, and act upon, entering into a Public Safety Memorandum of Understanding between Holloman Air Force Base (49th Medical Group), the Alamogordo Fire Department and the Alamogordo Police Department. *(Jim LeClair, Fire Chief)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Recommend approval to re-enter into the Memorandum of Understanding between the Alamogordo Fire Department, the Alamogordo Police Department and Holloman Air Force Base (49th Medical Group).

Background: Over past years the Alamogordo Fire Department, the Alamogordo Police Department and Holloman Air Force Base have entered into this Memorandum of Understanding, assisting each other in times of need. The Alamogordo Fire Department and the Alamogordo Police Department is respectfully requesting to re-enter into this up-dated Memorandum of Understanding due to the MOU has expired and needed up-dated.

MEMORANDUM OF UNDERSTANDING
BETWEEN
ALAMOGORDO FIRE DEPARTMENT AND ALAMOGORDO
POLICE DEPARTMENT
AND
49TH MEDICAL GROUP (49 MDG)
FOR
DISASTER PLANNING
49 MDG FY18 006

This is a Memorandum of Understanding (MOU) between the Alamogordo Fire Department, Alamogordo Police Department and the 49th Medical Group. When referred to collectively, the Alamogordo Fire Department, the Alamogordo Police Department and the 49th Medical Group are referred to as the “Parties”.

1. BACKGROUND: This MOU memorialize this agreement between the 49th Medical Group, the Alamogordo Fire Department and the Alamogordo Police Department during major accidents, natural disasters, or other contingencies.

2. AUTHORITIES: The Accreditation Association for Ambulatory Health Care requires consultation and agreements be drawn up between local agencies in order to provide emergency response to disaster within the community. Community agencies will include these agreements in their disaster planning.

3. PURPOSE: We agree to provide mutual support for any major accident(s) or natural disaster(s) in the communities of Alamogordo and Holloman Air Force Base.

4. UNDERSTANDINGS OF THE PARTIES:

4.1. The Alamogordo Fire Department and the Alamogordo Police Department-

4.1.1. For major accidents or disasters that occur within the area of responsibility for the City of Alamogordo, Alamogordo Fire Department and Alamogordo Police Department will provide initial response and evaluation; initiate the community disaster response plan, and request assistance from the 49th Medical Group, if needed. The 49th Medical Group will provide medical response, as available, to the disaster site and initiate the 49th Medical Group Medical Contingency Response Plan (MCRP), if necessary.

4.2. The 49th Medical Group-

4.2.1. For major accidents or disasters that occur within the area of responsibility for the 49th Medical Group, the 49th Medical Group will provide initial response and evaluation; initiate the MCRP and request assistance from Alamogordo Fire Department and Alamogordo Police Department. The Alamogordo Fire Department and the Alamogordo Police Department will provide immediate response, as available, to the disaster site and initiate their disaster response plan, if necessary.

5. PERSONNEL: Each Party is responsible for all costs associated with their own personnel. Each Party is responsible for supervision and management of its personnel.

6. GENERAL PROVISIONS:

6.1. POINTS OF CONTACT: The following points of contact will be used by the Parties to communicate in the implementation of this MOU. Each Party may change its point of contact upon responsible notice to the other Party.

6.1.1 For the Alamogordo Fire Department, Alamogordo Police Department-

6.1.1.1. Primary: Alamogordo Police Department Dispatch – 575-439-4300

6.1.1.2. Alternate: Alamogordo Police Department Dispatch – 575-439-4310

6.1.2. For the 49th Medical Group-

6.1.1.1. Primary: Medical Readiness Office – 575-572-7414

6.1.1.2. Alternate: Medical Control Center – 575-572-2081

6.2 CORRESPONDENCE: All correspondence to be sent and notices to be given pursuant to this MOU will be addressed, if to the Alamogordo Fire Department and the Alamogordo Police Department, to-

6.2.1. Alamogordo Fire Department
619 Texas Ave
Alamogordo, NM 88310
Email: alamogordopd@ci.alamogordo.nm.us

Alamogordo Police Department
700 Virginia Ave
Alamogordo, NM 88310

and, if to the 49th Medical Group, to-

6.2.2. 49 MDSS/SGSX
280 First Street
Holloman AFB, NM 88330-8273
Email: 49MDSS.SGSX.Readiness@us.af.mil

6.3 FUNDS AND MANPOWER: This MOU does not document nor provide for the exchange of funds or manpower between the Parties nor does it make any commitment of funds or resources.

6.4. MODIFICATION OF MOU: This MOU may only be modified by the written agreement of the Parties, duly signed by their authorized representatives. This MOU will be reviewed annually on or around the anniversary of its effective date, and triennially in its entirety.

6.5. DISPUTES: Any disputes relating to the MOU will, subject to any applicable law,

Executive order, directive, or instruction, be resolved by consultation between the Parties or in accordance with DoDI 4000.19.

6.6. TERMINATION OF UNDERSTANDING: This MOU may be terminated in writing at will by either Party.

6.7. TRANSFERABILITY: This MOU is not transferable except with the written consent of the Parties.

6.8. ENTIRE UNDERSTANDING: It is expressly understood and agreed that this, MOU embodies the entire understanding between the Parties regarding the MOU's subject matter. Protected Health Information (PHI) may be released to/shared with healthcare providers for treatment purposes of a patient without the authorization of the patient IAW the Health Insurance Portability and Accountability Act of 1996 (HIPAA). The signatures on this document will signify approval of the MOU as stated. If you become unable to support this memorandum or further information is required, please contact the Medical Readiness Office at (575)572-7414.

6.9. EFFECTIVE DATE: This MOU takes effect beginning on the day after the last agency signs.

6.10. EXPIRATION DATE: This MOU expires 9 years after the last signature is made.

6.11. CANCELLATION OF PREVIOUS MOU: This MOU cancels and supersedes the previously signed MOU between the same parties with the subject Memorandum of Understanding (MOU) for Disaster Planning, dated 27 Feb 13.

APPROVED:

FOR THE CITY OF ALAMOGORDO

FOR THE 49TH MEDICAL GROUP

RICHARD BOSS
Mayor
Alamogordo, New Mexico

PAUL A WILLINGHAM, Col, USAF, MSC
Commander, 49th Medical Group

(Date)

(Date)

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/08/2018

Report No: 7.

Submitted By: Petria Schreiber

Subject: Consider, and act upon, final publication of Ordinance 1575, amending Chapter 24, Section 12 of the Alamogordo Uniform Traffic Ordinance regarding trailers being parked on City streets. (*Petria Schreiber, City Attorney*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: Section 24-12-6-13.3 is being amended to add a time limit and requirement that trailers be secured.

ORDINANCE NO. 1575**AMENDING CHAPTER 24, SECTION 12 IN REGARDS TO
TRAILERS BEING PARKED ON THE STREET**

WHEREAS, Chapter 24 of the Alamogordo Code of Ordinances comprises the Alamogordo Uniform Traffic Ordinance, and

WHEREAS, it is necessary to clarify the rules for parking a trailer on a City street,

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Alamogordo that the following sections of Chapter 24, Section 12, of the Alamogordo Code of Ordinances, are hereby amended as follows.

SECTION ONE:

24-12-6-13.3. - UNHITCHED TRAILER ON STREET.

No person shall leave any type of trailer unhitched upon a street for a period of longer than twenty-four hours. All trailers must be effectively and safely secured with wheel chocks and other necessary safety devices at all times when unhitched. (*)

DONE this _____ day of _____, 2018.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Schreiber, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/08/2018

Report No: 8.

Submitted By: Petria Schreiber

Subject: Consider, and act upon, release of liens which have passed the statute of limitations of four years.
(*Petria Schreiber, City Attorney*)

Fiscal Impact: \$16,784.13

Amount Budgeted: \$0.00

Fund:

Additional Fiscal Impact:

Recommendation:

Background: The listed liens have passed the statute of limitations for foreclosure which is four years.

Liens to be Released for August 14, 2018 meeting

Name	Address	Amount	Date filed	Type
GMAC Mortgage, LLC	3104 Cherokee Trail	\$ 280.58	5.11.12	weed
Dirton, Reginald & Diane	1213 Iowa	\$ 821.35	7.6.12	weed
Staley, Lorraine A	2314 Rancho Lane	\$ 330.23	12.7.12	weed
Yates, Stacy A.	1813 N. Walker	\$1,006.41	3.19.14	util
Yates, Stacy A.	1813 N. Walker	\$56.07	6.18.14	util
Yates, Stacy A.	1813 N. Walker	\$413.80	6.18.14	util
Halsell, John Anthony	1104 Wright Ave.	\$358.35	4.28.14	util
Quality Inn	1401 S. White Sands	\$2,554.55	4.28.14	util
Valenzuela, Sandra	421 Delaware	\$426.73	4.28.14	util
Walker, Roy & Tammy	914 Brooks	\$528.69	4.28.14	util
Zamora, Charles & Victoria	806 3rd St.	\$640.86	4.28.14	util
Gutierrez, Raymond	822 Travis Ct.	\$967.78	5.5.14	util
Lopez, Edward & Manuel	1110 Monroe	\$1,122.08	5.5.14	util
Michaud, John & Linda	606 E. Arnold Ln.	\$649.80	5.5.14	util
Perez, Francisco	1006 Paradise	\$509.23	5.5.14	util
RP Sixteenth LLC	304 E. 16th St.	\$576.53	5.5.14	util
Fender, Charles & Janice	704 Panorama Blvd.	\$1,635.11	6.18.14	util
Hanway, Robert & Maryann	1816 Pontiac Dr.	\$915.45	6.18.14	util
Petree, David & Judith	1321 Lilan Ln.	\$490.14	6.18.14	util
Romero, Max	1513 American Way	\$445.45	6.18.14	util
Seedorf, Marjorie & Zajac, Mike	118 New York Ave.	\$571.28	6.18.14	util
Simental, Arnulfo V.	400 Maryland Ave.	\$516.63	6.18.14	util
Vanier, Stephen & Lourdes	1102 Fillmore Ave.	\$233.65	6.18.14	util
Vanier, Stephen & Lourdes	1102 Fillmore Ave.	\$276.91	6.18.14	util
Vanier, Stephen & Lourdes	1102 Fillmore Ave.	\$456.47	6.18.14	util

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as Section 14-01-020, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §3-36-1 NMSA 1978 (As Amended).

2. The purpose of the lien is to recover the value of services for weed abatement action on the below-described property and all other costs, including attorney fees.

3. The name of the owner and the property against which the lien is established, as determined by the records of the County Assessor, Otero County, New Mexico, is Reginald & Diane Dirton Jr., whose address is 17 Harwood, Hampton, VA 23664.

4. The property against which the lien is established is described as follows:

M M Guess Resub Alamo Block 96 BLK 96 LT 7 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 1213 Iowa, Alamogordo, New Mexico 88310.

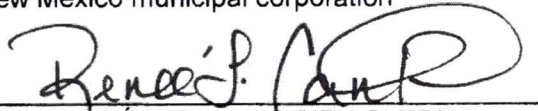
5. The principal amount of the lien is \$821.35.

6. The lien is established for services provided on (case #12-2588).

7. The principal amount of the lien shall bear interest at the rate of eight (8%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

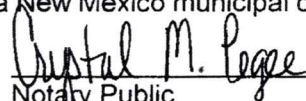
CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By:


RENEE L. CANTIN, CITY CLERK

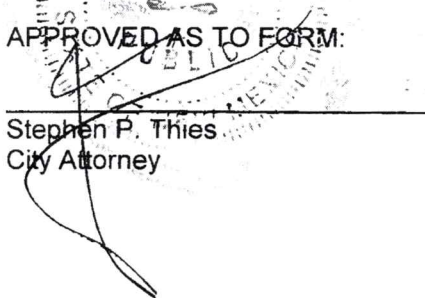
STATE OF NEW MEXICO)
) ss.
OTERO COUNTY)

The foregoing Notice of Lien was acknowledged before me this 31st day of May, 2012, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

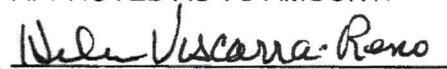

Crystal M. Pego
Notary Public

My commission expires: 04-26-2016

APPROVED AS TO FORM:


Stephen P. Thies
City Attorney

APPROVED AS TO AMOUNT:


Helen Viscarra-Reno
Internal Control Analyst

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as Section 14-01-020, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §3-36-1 NMSA 1978 (As Amended).

2. The purpose of the lien is to recover the value of services for weed abatement action on the below-described property and all other costs, including attorney fees.

3. The name of the owner and the property against which the lien is established, as determined by the records of the County Assessor, Otero County, New Mexico, is GMAC Mortgage, LLC, whose address is 1100 Virginia Drive, Fort Washington, PA 19034.

4. The property against which the lien is established is described as follows:

Scenic Heights LT 174 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 3104 Cherokee Trail, Alamogordo, New Mexico 88310.

5. The principal amount of the lien is \$280.58.

6. The lien is established for services provided on (case #11-13201).

7. The principal amount of the lien shall bear interest at the rate of eight (8%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: _____

RENEE L. CANTIN, CITY CLERK

STATE OF NEW MEXICO)
) ss.
OTERO COUNTY)

The foregoing Notice of Lien was acknowledged before me this 25 day of April, 2012, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

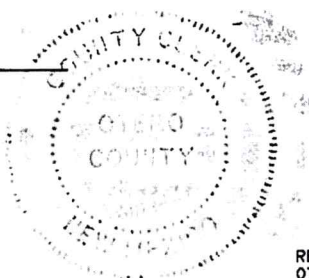
My commission expires: 11/28/15

Notary Public



APPROVED AS TO FORM:

Stephen P. Thies
City Attorney



APPROVED AS TO AMOUNT:

Helen Viscarra-Reno
Internal Control Analyst

[Handwritten signature]

12-0050

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as Section 14-01-020, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §3-36-1 NMSA 1978 (As Amended).
2. The purpose of the lien is to recover the value of services for weed abatement action on the below-described property and all other costs, including attorney fees.
3. The name of the owner and the property against which the lien is established, as determined by the records of the County Assessor, Otero County, New Mexico, is Lorraine A Staley, whose address is PO Box 2395 Corrales, NM 87048.
4. The property against which the lien is established is described as follows:
HEIGHT ABCD BLK 25 E 21.06' OF LT 17, LT 18 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 2314 Rancho LN Alamogordo, New Mexico 88310.
5. The principal amount of the lien is \$330.23.
6. The lien is established for services provided on (case #12-6259).
7. The principal amount of the lien shall bear interest at the rate of eight (8%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: *Renee L. Cantin*
RENEE L. CANTIN, CITY CLERK

STATE OF NEW MEXICO)
) ss.
OTERO COUNTY)

The foregoing Notice of Lien was acknowledged before me this 21st day of September, 2012, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

Crystal M. Pega
Notary Public

My commission expires: 04-26-2016



APPROVED AS TO FORM:

Stephen P. Thies
City Attorney

APPROVED AS TO AMOUNT:

Helen Viscarra-Reno
Helen Viscarra-Reno
Internal Control Analyst



NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City") by and through its Clerk, _____, has filed a lien upon the below-described property.

1. The lien is established under City ordinances codified as §§28-02-120 and 28-03-060 Code of Ordinances of the City of Alamogordo, New Mexico and under §§3-23-6 and 3-26-2 NMSA 1978 (As Amended).

2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.

3. The name of the owner and the property against which the lien is Stacey Yates, whose address is 2001 Amber Skies #63, Alamogordo, NM 88310.

4. The property against which the lien is established is described as follows:
*Mobile Villa Estates, Lot 7 of the City of Alamogordo, County of Otero, State of New Mexico
 having the street address of 1813 N. Walker Ave., Alamogordo, NM 88310.*

5. The Principal amount of the lien is \$1,006.41.

6. The lien is established for services provided during the period from January 13, 2012 through March 6, 2012 (account #93969-10948).

7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

31.

RENE E. L. CANTIN, CITY CLERK

STATE OF NEW MEXICO

SS.

OTERO COUNTY

The foregoing Notice of Lien was acknowledged before me this 10th day of March 2014, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

Notary Public

APPROVED AS TO AMOUNT:

Sue Ashe, Project Analyst
Helen Viscarra-Reno, Assistant Finance Director

Stephen P. Thies City Attorney

REC DATE: 3/19/14 REC TIME: 12:01:36 PM INSTR#: 201401860
OTERO COUNTY, DENISE GUERRA COUNTY CLERK PAGE 1 OF 1

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as §§28-02-120 and 28-03-060, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §§3-23-6 and 3-26-2 NMSA 1978 (As Amended).
2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is Stacey A. Yates, whose address is 2001 Amber Skies Avenue #63, Alamogordo, NM 88310.
4. The property against which the lien is established is described as follows:
Mobile Villa Estates, Lot 7 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 1813 N. Walker Ave., Alamogordo, NM 88310.
5. The Principal amount of the lien is \$469.87.
6. The lien is established for services provided during the period from 2/24/2010-8/23/2010; 10/26/12-10/14/13 (account #65931-10948; 94611-10948).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: Renee L. Cantin
RENEE L. CANTIN, CITY CLERK

STATE OF NEW MEXICO)
) ss.
OTERO COUNTY)

The foregoing Notice of Lien was acknowledged before me this 9th day of June 2014, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: Nov 5, 2015

Denise Guerra
Notary Public

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:

Sue Asbo Accounting Project Analyst
Helen Viscarra-Reno, Assistant Finance Director

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as §§28-02-120 and 28-03-060, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §§3-23-6 and 3-26-2 NMSA 1978 (As Amended).
2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is John Anthony Halsell, whose address is 1104 Wright Ave., Alamogordo, NM 88310.
4. The property against which the lien is established is described as follows:
Sacramento Park, Lot 13, Block 11 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 1104 Wright Ave., Alamogordo, NM 88310.
5. The Principal amount of the lien is \$358.35.
6. The lien is established for services provided during the period from December 3, 2010 through March 9, 2011 (account #90411-12008).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: Renee L. Cantin
RENEE L. CANTIN, CITY CLERK

STATE OF NEW MEXICO)
) ss.
OTERO COUNTY)

The foregoing Notice of Lien was acknowledged before me this 28th day of March 2014, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: 11/5/2015

Dorothy Murphy
Notary Public

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:

Sue Ashe Accounting Project Analyst
Helen Viscarra-Reno, Assistant Finance Director

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as §§28-02-120 and 28-03-060, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §§3-23-6 and 3-26-2 NMSA 1978 (As Amended).
2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is MFSRS Corporation d/b/a Quality Inn, whose address is 2302 Pier Ave., Santa Monica, CA 90405.
4. The property against which the lien is established is described as follows:
Holiday Inn Replat A, Lot 1A of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 1401 S. White Sands Blvd., Alamogordo, NM 88310.
5. The Principal amount of the lien is \$2,554.55.
6. The lien is established for services provided during the period from March 26, 2013 through July 29, 2013 (account #74109-9322).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: Renee L. Cantin
RENEE L. CANTIN, CITY CLERK

[illegible]

The foregoing Notice of Lien was acknowledged before me this 28th day of March 2014, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: 11/5/2015


Notary Public

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:

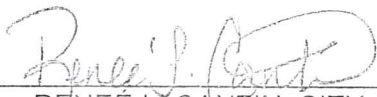
See Also Accounting Project Analysis
Helen Viscarra-Reno, Assistant Finance Director

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as §§28-02-120 and 28-03-060, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §§3-23-6 and 3-26-2 NMSA 1978 (As Amended).
2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is Sandra Valenzuela, whose address is 421 Delaware Ave., Alamogordo, NM 88310.
4. The property against which the lien is established is described as follows:
Alamo Blocks, Lot 14, Block 20 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 421 Delaware Ave., Alamogordo, NM 88310.
5. The Principal amount of the lien is \$426.73.
6. The lien is established for services provided during the period from February 2, 2011 through June 13, 2011 (account #84339-4046).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

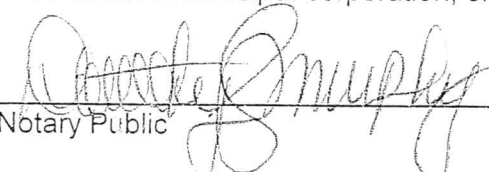
CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: 
RENEE L. CANTIN, CITY CLERK

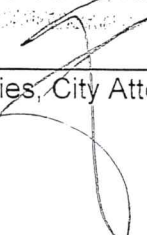
STATE OF NEW MEXICO)
) ss.
OTERO COUNTY)

The foregoing Notice of Lien was acknowledged before me this 28th day of March 2014, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: 11/5/2015

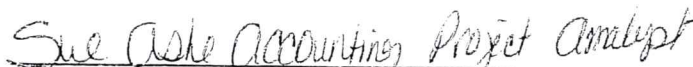


Notary Public

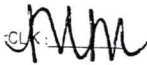
APPROVED AS TO FORM:


Stephen P. Thies, City Attorney



APPROVED AS TO AMOUNT:


Helen Viscarra-Reno, Assistant Finance Director



NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as §§28-02-120 and 28-03-060, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §§3-23-6 and 3-26-2 NMSA 1978 (As Amended).
2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is Roy C. & Tammy G. Walker, whose address is 914 Brooks Ave., Alamogordo, NM 88310.
4. The property against which the lien is established is described as follows:
Mesquite Subdivision, Lot 17 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 914 Brooks Ave., Alamogordo, NM 88310.
5. The Principal amount of the lien is \$528.69.
6. The lien is established for services provided during the period from February 29, 2008 through December 21, 2009 (account #16269-11920).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: Renee L. Cantin
RENEE L. CANTIN, CITY CLERK

STATE OF NEW MEXICO)
) ss.
OTERO COUNTY)

The foregoing Notice of Lien was acknowledged before me this 28th day of March 2014, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: 11/5/2015

Denise Guerra
Notary Public

APPROVED AS TO FORM:

Stephen P. Thies City Attorney

APPROVED AS TO AMOUNT:

Sue Aske Accounting Project Analyst
Helen Viscarra-Reno, Assistant Finance Director

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as §§28-02-120 and 28-03-060, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §§3-23-6 and 3-26-2 NMSA 1978 (As Amended).
2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is Charles L. & Victoria R. Zamora, whose address is 603 Rose St., Tularosa, NM 88352.
4. The property against which the lien is established is described as follows:
Florida Street Subdivision, Lot 15, Block 115A of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 806 3rd St., Alamogordo, NM 88310.
5. The Principal amount of the lien is \$640.86.
6. The lien is established for services provided during the period from April 6, 2010 through October 18, 2010 (account #86283-10762).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: _____

RENEE L. CANTIN, CITY CLERK

STATE OF NEW MEXICO)
) ss.
OTERO COUNTY)

The foregoing Notice of Lien was acknowledged before me this 28th day of March 2014, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: 11/5/2015

Notary Public

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:

Helen Viscarra-Reno, Assistant Finance Director

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as §§28-02-120 and 28-03-060, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §§3-23-6 and 3-26-2 NMSA 1978 (As Amended).
2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is Raymond Gutierrez, whose address is 1719 A Camino Real, Socorro, NM 87801.
4. The property against which the lien is established is described as follows:
Sims #2, Lot 6 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 822 Travis Ct., Alamogordo, NM 88310.
5. The Principal amount of the lien is \$967.78.
6. The lien is established for services provided during the period from Jan. 26, 2009 through May 15, 2013 (account #87573-12178; 90447-12178; 19913-12178; and 94887-12178).

1254 \$24.76

1257 \$172.58

1288 \$238.36

1289 \$472.08
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: 
RENÉE L. CANTIN, CITY CLERK

[illegible]

The foregoing Notice of Lien was acknowledged before me this 24th day of April 2014, by Reneé L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: 11/5/2015

Donna Murphy
Notary Public

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:

Sue Ashe Accounting Project Analyst
Helen Viscarra-Reno Assistant Finance Director

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as §§28-02-120 and 28-03-060, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §§3-23-6 and 3-26-2 NMSA 1978 (As Amended).

2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.

3. The name of the owner and the property against which the lien is Edward M. Lopez & Manuel G. Lopez, whose address is 6711 N. Knoll, Apt 511, San Antonio, TX 78240.

4. The property against which the lien is established is described as follows:

College Addition, Lot 6, Lot 5 N½ Block 19 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 1110 Monroe Ave., Alamogordo, NM 88310.

5. The Principal amount of the lien is \$1,122.08.

6. The lien is established for services provided during the period from May 15, 2009 through Feb. 27, 2013 (account #85291-634; 93447-634).

1290 \$144.38 1291 \$977.70

7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By:

RENEE L. CANTIN-CITY CLERK

STATE OF NEW MEXICO)

) SS.

OTERO COUNTY

The foregoing Notice of Lien was acknowledged before me this 24th day of April 2014, by Reneé L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires:

Notary Public

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:

Helen Viscarra-Rexro, Assistant Finance Director

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

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2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien John D. & Linda J. Michaud, whose address is P.O. Box 725, High Rolls, NM 88325.
4. The property against which the lien is established is described as follows:
Frank West, Lot 13, Block 3 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 606 E. Arnold Ln., Alamogordo, NM 88310.
5. The Principal amount of the lien is \$649.80.
6. The lien is established for services provided during the period from April 21, 2009 through July 27, 2009 (account #76485-17002).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation.

By:

RENEE L. CANTIN, CITY CLERK

[illegible]

The foregoing Notice of Lien was acknowledged before me this 24th day of April 2014, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: 11/5/2015

Notary Public

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:

Sue Ashe Accounting Project Analyst
Helen Viscarra-Reno, Assistant Finance Director

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

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2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is Francisco Perez, whose address is 1006 Paradise Ave, Alamogordo, NM 88310.
4. The property against which the lien is established is described as follows:
Airport Replat A Block 19, Lot 13, Block 19 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 1006 Paradise Ave., Alamogordo, NM 88310.
5. The Principal amount of the lien is \$509.23.
6. The lien is established for services provided during the period from June 1, 2009 through May 3, 2010 (account #85391-11458).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

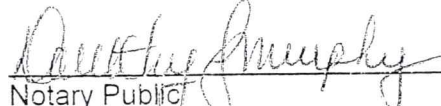
By: 

RENEE L. CANTIN, CITY CLERK

STATE OF NEW MEXICO)
) ss.
OTERO COUNTY)

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My commission expires: 11/5/2015


Notary Public

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:

Sue Aske Accounting Project Analyst
Helen Viscarra-Reno, Assistant Finance Director

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

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2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is RP Sixteenth LLC., whose address is P.O. Box 429, Weed, NM 88354.
4. The property against which the lien is established is described as follows:
Alamo Blocks, Lot 11, Block 56 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 304 E. 16th St., Alamogordo, NM 88310.
5. The Principal amount of the lien is \$576.53.
6. The lien is established for services provided during the period from Dec. 4, 2009 through June 18, 2013 (account #85261-14634; 86887-14634).
1292 \$ 63.04 1293 \$ 513.49
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By:

Renee L. Cantin
RENEE L. CANTIN, CITY CLERK

STATE OF NEW MEXICO)
) ss.
OTERO COUNTY)

The foregoing Notice of Lien was acknowledged before me this 24th day of April 2014, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: 11/5/2015

Dorethy Murphy
Notary Public

APPROVED AS TO FORM:

Stephen P. Thies City Attorney

APPROVED AS TO AMOUNT:

Sue Ash Accounting Project Analyst
Helen Viscarra-Reno, Assistant Finance Director

NOTICE OF LIEN

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2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is Charles E. & Janice E. Fender, whose address is 704 Panorama Blvd., Alamogordo, NM 88310.
4. The property against which the lien is established is described as follows:
Panorama Terrace, Lot 159 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 704 Panorama Blvd., Alamogordo, NM 88310.
5. The Principal amount of the lien is \$1,635.11.
6. The lien is established for services provided during the period from May 24, 2013 to January 13, 2014 (account #34167-9612).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

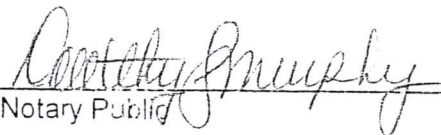
CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: 
RENEE L. CANTIN, CITY CLERK

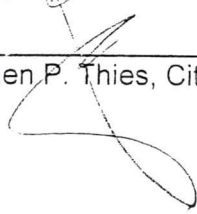
STATE OF NEW MEXICO)
) ss.
OTERO COUNTY)

The foregoing Notice of Lien was acknowledged before me this 9th day of June 2014, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

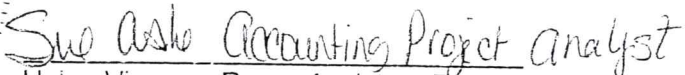
My commission expires: 11/5/2015


Notary Public

APPROVED AS TO FORM:


Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:


Heien Viscarra-Reno, Assistant Finance Director

NOTICE OF LIEN

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2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is Robert & Maryann Hanway c/o Mandy Ortega, whose address is 1816 Pontiac Drive,, Alamogordo, NM 88310.
4. The property against which the lien is established is described as follows:
Heights ABCD, Lot 22, Block 34 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 1816 Pontiac Drive, Alamogordo, NM 88310.
5. The Principal amount of the lien is \$915.45.
6. The lien is established for services provided during the period from September 8, 2008 to August 22, 2011 (account #59081-6578).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

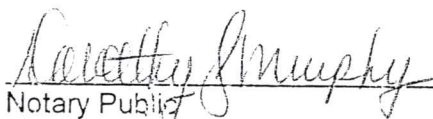
CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: 
RENEE L. CANTIN, CITY CLERK

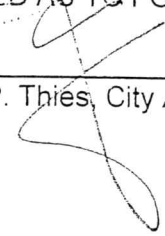
STATE OF NEW MEXICO)
) ss
OTERO COUNTY)

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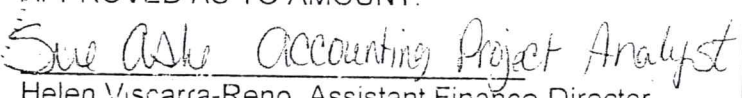
My commission expires: 11/5/2015


Notary Public

APPROVED AS TO FORM:


Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:


Helen Viscarra-Reno, Assistant Finance Director

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

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2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is David W. & Judith L. Petree, whose address is P.O. Box 1513, Alamogordo, NM 88310.
4. The property against which the lien is established is described as follows:
Paradise Park, Lot 20 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 1321 Lilac Ln., Alamogordo, NM 88310.
5. The Principal amount of the lien is \$490.14.
6. The lien is established for services provided during the period from March 24, 2011 to August 15, 2011 (account #39201-10416).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By:

RENEE L. CANTIN, CITY CLERK

[illegible]

The foregoing Notice of Lien was acknowledged before me this 9th day of June 2014, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: 11/5/2015

Notary Public

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:

Helen Viscarra-Reno, Assistant Finance Director

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

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2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is Max V. Romero c/o Guadalupe Salcido, whose address is 1400 Alaska Ave., Alamogordo, NM 88310.
4. The property against which the lien is established is described as follows:
American Heights, Lot 7 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 1513 American Way, Alamogordo, NM 88310.
5. The Principal amount of the lien is \$445.45.
6. The lien is established for services provided during the period from October 21, 2010 to January 18, 2011 (account #26865-19388).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: _____

RENEE L. CANTIN, CITY CLERK

STATE OF NEW MEXICO)
) ss.
OTERO COUNTY)

The foregoing Notice of Lien was acknowledged before me this 9th day of June 2014, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: Nov 5, 2015

Notary Public

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:

Helen Viscarra-Reno, Assistant Finance Director

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

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2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is Marjorie Seedorf & Michael Zajac, whose address is 118 New York Ave., Alamogordo, NM 88310.
4. The property against which the lien is established is described as follows:
Chihuahua Addition, Lot 8, Block F of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 118 New York Ave., Alamogordo, NM 88310.
5. The Principal amount of the lien is \$571.28.
6. The lien is established for services provided during the period from August 1, 2013 to January 21, 2014 (account #70889-2138).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: Renée L. Cantin
RENEE L. CANTIN, CITY CLERK

STATE OF NEW MEXICO)
) ss.
OTERO COUNTY)

The foregoing Notice of Lien was acknowledged before me this 9th day of June 2014, by Reneé L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: 11/5/2015

Notary Public

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:

Sue Ashe Accounting, Project Analyst
Helen Viscarra-Reno, Assistant Finance Director

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as §§28-02-120 and 28-03-060, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §§3-23-6 and 3-26-2 NMSA 1978 (As Amended).
2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is Arnulfo V. Simental, whose address is 15 Battersby Ave., Alamogordo, NM 88310.
4. The property against which the lien is established is described as follows:
Alamo Blocks, Lot 1, Block 34 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 400 Maryland Ave., Alamogordo, NM 88310.
5. The Principal amount of the lien is \$1,002.57.
6. The lien is established for services provided during the period from March 15, 2011 to August 1, 2013 (account #91227-9116; 93009-9116; 97351-9116).
1302 4516.83
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: Renee L. Cantin
RENEE L. CANTIN, CITY CLERK

STATE OF NEW MEXICO)
) ss.
OTERO COUNTY)

The foregoing Notice of Lien was acknowledged before me this 9th day of June 2014, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: 11/5/2015

Notary Public
Notary Public

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:

Sue Ash Accounting Project Analyst
Helen Viscarra-Reno, Assistant Finance Director

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as §§28-02-120 and 28-03-060, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §§3-23-6 and 3-26-2 NMSA 1978 (As Amended).
2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is Stephen G. & Lourdes C. Vannier, whose address is 5491 Verbinia St., Las Cruces, NM 88007.
4. The property against which the lien is established is described as follows:
College Addition, Lot 1,2, Block 21 of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 1102 Fillmore Ave, Alamogordo, NM 88310.
5. The Principal amount of the lien is \$967.02.
6. The lien is established for services provided during the period from October 13, 2010 to December 3, 2013 (account #86153-602; 94809-602; 97217-602).
1297 \$233.65 1298 \$276.90 1299 \$456.47
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By:

RENEE L. CANTIN, CITY CLERK

[illegible]

The foregoing Notice of Lien was acknowledged before me this 9th day of June 2014, by Renee L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: 11/5/2015

Notary Public

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:

Helen Viscarra-Reno, Assistant Finance Director

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/09/2018

Report No: 9.

Submitted By: Jim LeClair

Subject: Discussion of the Alamogordo Fire Department in regards to types of funding sources to fully staff the Alamogordo Fire Department. (*Jim LeClair, Fire Chief*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Staff is seeking direction from Commission as to how to proceed with different types of funding sources to fully staff the Alamogordo Fire Department.

Background: After the last presentation regarding the Alamogordo Fire Department Five Year Plan on June 26, 2018 , Commission instructed staff to look into all funding sources in respect to fully staffing the Alamogordo Fire Department.



FIRE DEPARTMENT POTENTIAL FUNDING SOURCES

AUGUST 14TH, 2018



At the completion of this presentation, you will:

1. Have a good understanding of all potential funding sources, (Grants, and loans) that will help supplement the monetary expense associated with fully staffing the Alamogordo Fire Department, purchasing equipment, building new fire stations and renovating existing structures.
2. You will have a good understanding that all Grants and loans identified are competitive, and may only be open one time of year for funding opportunities.

RE-CAP 5 YEAR PLAN

ITEMS	ONE TIME COST	RE-OCCURRING ANNUALLY	RE-OCCURRING EVERY 5 TO 10 YEARS
Positions		\$3,091,150.94	
Equipment			\$114,145.50
Uniforms		\$63,197.75	
Utilities/Fuels		\$10,125.00	
Fire House Renovations	\$847,319.00		
Fire House 8 Design and Build	\$4,700,000.00		
Fire Apparatus/Command Vehicles			\$1,731,200.00
Vehicle Insurance		\$14,850.00	
Totals	\$5,547,319.00	\$3,179,323.69	\$1,845,345.50
			\$10,571,988.19

TYPES OF GRANTS AVAILABLE

The following are types of grants and loans available that could be potential funding sources that may aid with current staffing issues, the purchase of equipment, help renovate current structures and help with the design and build of fire stations.

- ❑ Safer Grant
- ❑ SCG (Station Construction) Grant
- ❑ NM Fire Protection Grant
- ❑ AFG (Assistance to Firefighter) Grants, and
- ❑ New Mexico Finance Authority

SAFER GRANT

The goal of this grant is to assist local fire departments with staffing and deployment capabilities in order to respond to emergencies, and insure that communities have adequate protection from fire and fire related hazards.

In March 2018 this competitive grant opened for applications, and closed on April 2018. There was a total of \$345 million dollars available with approximately 300 awards.

Interesting facts:

- ❑ In 2010 the El Paso Fire Department was awarded \$2,177,080.00 for the hiring of additional staff, and
- ❑ The Las Cruces Fire Department was awarded \$1,287,336.00 for that same purpose.

SAFER GRANT CONT.

HOW DO THEY WORK?

Keep in mind this grant:

- ❑ Can only be used to hire new firefighters
- ❑ Funds will only cover salary and benefits (actual payroll cost) that are associated with the SAFER positions
- ❑ Only full-time positions are eligible, examples are; at least 2080 hours per year, 40 hours per week, or 52 weeks per year
- ❑ POP (Period of Performance) is for three (3) years
- ❑ They allow for 180 day recruitment period after grant is awarded

SAFER GRANTS HOW DO THEY

WORK? Cont.

- ❑ We will be required to contribute a non-federal fund match of usually 10%
- ❑ First year, 75% of an entry level firefighter will be paid by the grant, the City will be required to pick up the remaining 25%
- ❑ Second year, 75% of an entry level firefighter will be paid by the grant, the City will be required to pick up the remaining 25%
- ❑ Third year, 35% of an entry level firefighter will be paid by the grant, the City will be required to pick up the remaining 65%, and
- ❑ The fourth year the City will be required to take on the entire responsibility associated with all firefighter positions.

STATION CONSTRUCTION GRANTS, (SCG)

This Fire Station Construction Grant was a one time grant opportunity in 2009 that provided 120 fire departments with financial assistance to build new fire stations, and/or renovate existing fire stations across the nation. The main focus was to enhance response capabilities and protect communities from fire and fire related hazards.

As of today this grant opportunity does not exist, but could be available in the near future and be a great funding source for our City.

NEW MEXICO FIRE **PROTECTION FUND GRANT**

The goal of the New Mexico Fire Protection Grant is to assist local fire departments with equipment, apparatus, new construction and/or renovation needs of older structures in order to respond to emergencies, and insure that communities have adequate protection from fire and fire related hazards.

On July 20, 2018 this competitive grant opened for applications, and closes on September 20, 2018. There is a maximum of up to \$100 thousand dollars available to qualifying departments if successful.

ASSISTANCE TO FIREFIGHTER GRANTS, (AFG)

The goal of the AFG program is to enhance the safety of the public and firefighters with respect to fire and fire related hazards.

- ❑ This program provides financial assistance to all eligible fire departments to fund critical needed resources to equip and train emergency personnel, enhance operational efficiencies, foster interoperability, and support community resilience.
- ❑ This grant opportunity normally opens In December and closes in February.
- ❑ This is a competitive grant with available funding of \$310 million dollars in 2017 with approximately 2500 awards, and

ASSISTANCE TO FIREFIGHTER GRANTS, (AFG) CONT.

- ❑ This grant requires a 10% match of non-federal funds if awarded.

WHAT ELIGIBLE ACTIVITIES DOES THIS GRANT COVER:

- ❑ Operations and Safety
- ❑ Vehicle Acquisitions (Fire support vehicles and fire apparatus), and
- ❑ Regional projects

NEW MEXICO FINANCE AUTHORITY



The New Mexico Finance Authority offers a Public Project Revolving Fund (PPRF) that is a flagship program that can be used to finance public projects such as water system upgrades, other infrastructure improvements, fire and law enforcement equipment, and public buildings.

All loans are both market rate based loans and they also offer loans to disadvantaged communities at subsidized rates.

The Public Finance Authority was utilized in 2001-2002 time frame to finance and build a fire station, and purchase a ladder truck for a total cost of \$772,133.00

SUMMARY

This evening we covered the following grant types and Loans:

- ❑ Safer Grant,
- ❑ SCG (Station Construction) Grant,
- ❑ NM Fire Protection Grant
- ❑ AFG (Assistance to Firefighter Grant), and
- ❑ New Mexico Finance Authority Loans

To re-cap; all grants and loan sources are competitive and if awarded will help alleviate some of the strains associated with our fire departments growth. As the Fire Chief, I will do my best to apply for all types of funding in order for our city to meet the goals set forth within our Five Year Plan.

Hold Harmless Analysis

- ❑ Additional funding other than grants/loans would include enacting part or all of the Hold Harmless Gross Receipts Tax.
- ❑ The Commission could vote to enact $1/8^{\text{th}}$, $1/4^{\text{th}}$ or $3/8^{\text{th}}$ GRT increments. The tax can also be dedicated to a particular area within the City Government, for example the City of Albuquerque dedicated a large portion of the tax to public safety.

Estimated Hold Harmless GRT Revenue

Fiscal Year	1/8 th Increment	1/4 th Increment	3/4 th Increment
2018	\$713,871	\$1,427,742	\$2,141,614
2019	724,579	1,449,159	2,173,738
2020	735,448	1,470,896	2,206,344
2021	746,480	1,492,959	2,239,439
2022	757,677	1,515,354	2,273,031
2023	769,042	1,538,084	2,307,126
2024	780,578	1,561,155	2,341,733
2025	792,286	1,584,573	2,376,859
2026	804,171	1,608,341	2,412,512
2027	816,233	1,632,466	2,448,700
2028	828,477	1,656,953	2,485,430
2029	840,904	1,681,808	2,552,712
2030	853,517	1,707,035	2,560,552

Hold Harmless Dates to Enact Tax

- ❑ Taxation and Revenue Department (TRD) must receive request from municipality 3 months before January 1st or July 1st to become official.

Potential date requirements –

- ❑ January 1st effective date: To TRD no later than October 1st.
- ❑ July 1st effective date: To TRD no later than April 1st.
- ❑ Tax would need to be passed by ordinance.

Thank you,

**Jim LeClair
Fire Chief**

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/09/2018

Report No: 10.

Submitted By: Jim LeClair

Subject: Consider, and act upon, Resolution No. 2018-36 donating thirty seven (37) MSA, SCBA air cylinders to Otero County. (*Jim LeClair, Fire Chief*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Recommend approval to donate equipment to Otero County.

Background: The Alamogordo Fire Department currently has thirty seven (37) MSA, SCBA air-cylinders that do not fit the operational needs of our department. Otero County is requesting this equipment to help supplement their volunteer departments, ensuring a ready response while serving the citizens of Otero County during emergency situations. Section 13-6-1, NMSA 1978, allows the governing body of the City to dispose of surplus property by donation to another government entity.

RESOLUTION NO. 2018-36

A RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS CITY PROPERTY

WHEREAS, the City of Alamogordo, New Mexico, is the owner of a certain thirty seven (37) MSA, SCBA 30 minute cylinders which are no longer needed for department use, and;

WHEREAS, the City Finds that the current resale of the said equipment is less than \$300 and the equipment is unusable or obsolete to the extent that the items have never been practical for continued use by the City, and;

WHEREAS, the City is desirous of disposing said MSA, SCBA cylinders as surplus property, and;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ALAMOGORDO, NEW MEXICO, AS FOLLOWS:

1. The thirty seven (37) older MSA, SCBA cylinders are hereby declared surplus.
2. The City Manager is hereby authorized to dispose of the surplus thirty seven (37) MSA, SCBA cylinders by donation to Otero County.
3. This Resolution shall take effect immediately upon adoption.

Done this 14th day of August, 2018

CITY OF ALAMOGORDO, NEW MEXICO
A New Mexico Municipal Corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

APPROVED AS TO FORM:

Rachel Hughs, City Clerk

Petria Schreiber, City Attorney



**La Luz Volunteer Fire Department
P.O. Box 147
La Luz NM. 88337**

DATE: 13 July 2018

TO: Jim LeClair, Fire Chief Alamogordo Fire Department

FROM: Archie Koenemund, Assistant Fire Chief La Luz Volunteer Fire Department

SUBJECT: Surplus MSA SCBA Bottles

It was brought to our attention, that A.F.D. has approximately 37 thirty (30) minute bottles that are not used by your Department and were offered to Volunteer Departments within Otero County.

Our Department is in dire need of spare SCBA bottles to be able to replenish air supply for our personnel during emergency incidents, as we have limited spare cylinders at this time.

La Luz Volunteer Fire Department is asking for your help, by providing us with the spare cylinders, so that our firefighters are able to continue to do our job of protecting the residents within our fire district.

Please contact me at 505 903-4472 or via e-mail at: laluzfirerescue402@gmail.com

Sincerely,

ARCHIE KOENEMUND,
Assistant Fire Chief

COMMISSION/ ADMINISTRATION
(575) 437-7427
FAX (575) 443-2904
886-986-8376



1101 NEW YORK AVE.
ALAMOGORDO, NM 88310-8935

State of New Mexico
County of Otero

August 1, 2018

James LeClair
Fire Chief, Alamogordo Fire Department
619 Texas Street
Alamogordo, NM 88310

Re: Request for Obsolete Self Contained Breathing Apparatus

Otero County would like to respectfully request thirty seven MSA 3000 psi Self Contained Breathing Apparatus (SCBA) cylinders that are currently surplus equipment with your Department. We understand that these requested cylinders are still usable but may need inspection or hydrostatic testing.

The donation of these obsolete SCBA would be utilized by Otero County for its fire departments, ensuring ready response and operations for our firefighters while serving the citizens of Otero County and within the City of Alamogordo during emergency situations.

If there are any questions or concerns regarding this request, please feel free to reach me via the below contact information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul Quairol", with a long horizontal flourish extending to the right.

Paul Quairol
Emergency Services Director
Otero County Office of Emergency Services
1101 New York Ave. Suite 104
Alamogordo, NM 88310
Office: 575-439-2612
Fax: 575-437-2259
Cell: 575-491-5942
E-mail: paul.quairol@co.otero.nm.us

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/09/2018

Report No: 11.

Submitted By: Jim LeClair

Subject: Consider, and act upon, Resolution No. 2018-37 donating one (1) 1996 Pierce/International 4900 Navistar 2-D Fire Truck to Otero County. *(Jim LeClair, Fire Chief)* **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Recommend approval to donate one (1) 1996 Pierce / International 4900 Navistar 2-D fire truck to Otero County.

Background: Over the last year the Alamogordo Fire Department has purchased three (3) new fire apparatus to replace fire apparatus within our inventory that continue to met their life expectancy. This 1996 Pierce / International 4900 Navistar 2-D Fire Truck is one of the apparatus that has been identified to retire. The Alamogordo Fire Department received a letter from Otero County requesting this apparatus to supplement their volunteer departments to help ensure a ready response while serving the citizens of Otero County during emergency situations. Section 13-6-1, NMSA 1978, allows the governing body of the City to dispose of surplus property by donating to another government entity.

COMMISSION/ ADMINISTRATION
(575) 437-7427
FAX (575) 443-2904
886-986-8376



1101 NEW YORK AVE.
ALAMOGORDO, NM 88310-8935

State of New Mexico
County of Otero

May 8, 2018

James LeClair
Fire Chief, Alamogordo Fire Department
619 Texas Street
Alamogordo, NM 88310

Re: Request for Obsolete / Surplus Firefighting Apparatus

Otero County would like to respectfully request consideration in the donation of a surplus International / Pierce Class A pumper recently taken out of service from your Department. We understand that the apparatus does need mechanical repair to again serve as a reliable piece of equipment and we are prepared to accept the vehicle in its present condition and make those repairs.

The donation of this apparatus would be utilized by Otero County for its fire departments, ensuring ready response and operations for our firefighters while serving the citizens of Otero County and within the City of Alamogordo during emergency situations.

If there are any questions or concerns regarding this request, please feel free to reach me via the below contact information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul Quairol", with a long horizontal flourish extending to the right.

Paul Quairol
Emergency Services Director
Otero County Office of Emergency Services
1101 New York Ave. Suite 104
Alamogordo, NM 88310
Office: 575-439-2612
Fax: 575-437-2259
Cell: 575-491-5942
E-mail: paul.quairol@co.otero.nm.us

RESOLUTION NO. 2018-37

A RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS CITY PROPERTY

WHEREAS, the City of Alamogordo, New Mexico, is the owner of a certain 1996 Pierce / International 4900 Navistar 2-D pumper which is no longer needed for department use, and;

WHEREAS, the City Finds that the said equipment is unusable or obsolete to the extent that the items are no longer practical for continued use by the City, and;

WHEREAS, the City is desirous of disposing said 1996 Pierce / International 4900 Navistar 2-D pumper as surplus property, and;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ALAMOGORDO, NEW MEXICO, AS FOLLOWS:

- 1.** The 1996 Pierce / International 4900 Navistar 2-D pumper is hereby declared surplus.
- 2.** The City Manager is hereby authorized to dispose of the surplus, one (1) 1996 Pierce / International 4900 Navistar 2-D pumper by donation to Otero County.
- 3.** This Resolution shall take effect immediately upon adoption.

Done this 14th day of August, 2018

CITY OF ALAMOGORDO, NEW MEXICO
A New Mexico Municipal Corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

APPROVED AS TO FORM:

Rachel Hughs, City Clerk

Petria Schreiber, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 07/23/2018

Report No: 12.

Submitted By: Maria Herndon

Subject: Consider, and act upon, an agreement with Alamogordo Public Schools related to School Resource Officers. (*Brian Peete, Police Chief*)

Fiscal Impact: \$316,324.96

Amount Budgeted: \$316,324.96

Fund: 011-4704-429.20-02, 011-0000-314.13-57

Additional Fiscal Impact: The current SRO contract with APS is for three (3) SROs of which APS pays %50 of salary and benefits.

APS is requesting an additional School Resource Officer. APS has agreed to pay 50% of the salary and benefits for the additional SRO. The total expense for the additional SRO would be \$75,158.96 of which \$37,579.48 would be billed to APS in quarterly increments. APD will be taking one (1) officer from patrol and assigning them as an SRO.

Current costs for the SRO Program with three (3) SROs is \$241,166. Total Cost of the Program with four (4) SROs is \$316,324.96.

Recommendation: Approve Agreement

Background: The agreement between the City of Alamogordo and APS for the School Resource Program is a professional service contract for security and safety services at APS.

The City shall provide four full-time certified, experienced, uniformed Police Officers to be stationed at the secondary schools during the upcoming 2018-2019 school year. These officers are assigned and shall be supervised by the Community Relations Supervisor of the Alamogordo Police Department.

These uniformed officers are law enforcement personnel who will provide safety, security and other law enforcement related duties during the school year. The intent is not to be policy enforcement officers for the Alamogordo Public Schools. It is intended to provide a positive atmosphere in the spirit of the community-policing concept.

**Alamogordo Public Schools
1211 Hawaii
Alamogordo, NM 88310
Phone #575-812-6000**

PROFESSIONAL SERVICES CONTRACT

THIS CONTRACT is entered into on the first day of July 01, 2018, by and between the CITY OF ALAMOGORDO, a New Mexico municipal corporation (City), and the ALAMOGORDO PUBLIC SCHOOL DISTRICT (District), through the ALAMOGORDO SCHOOLS' BOARD OF EDUCATION.

WHEREAS, THE City and District desire to enter into an agreement for the purpose of providing safety and security at the secondary schools and other law enforcement related functions and school activities.

IT IS THEREFORE AGREED BY THE PARTIES:

1. The City shall provide four (4) full-time certified, experienced, uniformed Police Department Officers to be stationed at the secondary schools during the upcoming 2018 - 2019 school year. These officers are assigned and shall be supervised by the Community Relations Supervisor of the Alamogordo Police Department. These officers are herein referred to as School Resource Officers (SRO).
2. During the time period that the regular school year is not ongoing, these officers will perform other law enforcement related duties.
3. The District may still request additional uniformed services from the City when the need arises. The request for these events needs to originate from the APS Superintendent, APS Chief of Staff, APS Athletic Director, APS Safety Assistant, or other Superintendent designee. These additional requests are for special activities and functions, including but not limited to the following:
 - A. Sporting Events
 - B. Graduation
4. These uniformed SROs are law enforcement personnel who will provide safety, security and other law enforcement related duties during the school year. The SROs intent is not to be policy enforcement officers for the District. It is intended to provide a positive atmosphere in the spirit of the community-policing concept. This agreement does not limit the District, at any time, from hiring other personnel for the purpose of security.

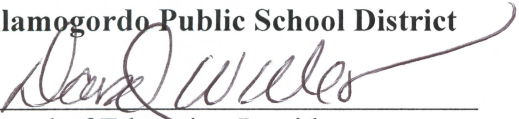
5. The District will provide office space at all secondary schools for the sole use of the assigned SROs. Said office space shall contain adequate amenities to include heating, cooling, dedicated telephone(s) and access to District server for purpose of access to Alamogordo Police Department reporting and/or e-mail systems.
6. The compensation of these SRO positions is to be paid mutually and reflects approximately 50% of the total costs for the City of Alamogordo and the Alamogordo Public School District. The City shall, prior to July 1, 2018, determine the four (4) officers' annual salaries, benefits and any other agreed upon costs; i.e., overtime. In the event a workman's compensation claim is made, the workman's compensation will be solely the responsibility of the City of Alamogordo.

For this contract period, the District will reimburse the City in the amount of \$ 158,162.48. The costs will initially be paid by the City, and reimbursement shall be in quarterly installments from the District on September 1, 2018; December 1, 2018; March 1, 2019 and June 1, 2019.

7. Should the need arise for specialized training, special days off, or leave during the school year, the SRO will be responsible for notifying their respective school administration and the Community Relations Unit Supervisor. During these absences, a substitute SRO may be provided, if staffing levels allow. When a substitute SRO is not provided the school shall contact APD for assistance.
8. The Alamogordo Police Department shall provide a monthly SRO activity report by school site where SROs are assigned. The report is a statistical report obtained from crimes reported, arrests, juvenile referrals, accidents, traffic and non traffic citations issued, school requested overtime assignments and any other information the Department would deem worthy of reporting. The report will not include information not to be released under current legal guidelines. The report will be submitted to the APS Chief of Staff no later than the 15th of each month.
9. The School shall provide SROs access to the District video surveillance system as permitted by law. Currently, District shall allow officers to view law enforcement related incidents on the system and obtain copies of those incidents for investigational purposes by a duly authorized subpoena or court order.
10. The terms of this Contract, and any subsequent renewal thereof, are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico and the New Mexico Department of Education for the performance of this Contract. If sufficient appropriations and authorizations are not made by the Legislature, this Contract shall terminate, without any penalty or damages whatsoever against the District, upon written notice being given by the District to Contractor. The District's decision as to whether sufficient appropriations and authorizations are available shall be accepted by Contractor and shall be final.

11. If any term or condition of this Contract shall be held invalid or unenforceable, the remainder of this Contract shall not be affected and shall be valid and enforceable. Should any part of this Contract be rendered or declared invalid by a court of competent jurisdiction, such invalidation of such part or portion of this Contract should not invalidate the remaining portions thereof, and they shall remain in full force and effect.
12. The District and the City are the only parties to this Contract. Nothing in this Contract provides any benefit or right, directly or indirectly, to third parties. The Parties shall cooperate fully in opposing any attempt by any third person or entity to claim any benefit, protection, release, or other consideration under this Contract.
13. As between the parties, each party will be solely responsible for liability arising from personal injury, including death, or damage to property arising from the act or failure to action of the respective party or of its officials, agents and employees pursuant to this Agreement. Any and all claims by third parties resulting from this Agreement are subject to the immunities and limitations of the New Mexico Tort Claims Act, Section 41-4-1 et seq., NMSA 1978, as amended.
14. Within 60 days after the effective date of this agreement, the school administration or representative and the Community Relations Supervisor shall meet to outline work duties of the SROs of the 2018-2019 school year.
15. This Agreement for Services shall become effective on July 1, 2018 and continue through June 30, 2019.

Alamogordo Public School District



Board of Education President

Date: 7-11-18

ATTEST:



Board of Education Secretary

Date: 7-11-18

City of Alamogordo

Mayor

Date: _____

ATTEST:

Alamogordo City Clerk

Date: _____

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/08/2018

Report No: 13.

Submitted By:

Subject: Consider, and act upon, letter of support for notice of intent to apply for 49 U.S.C. Section 5311, Federal Transit Act funds for Fiscal Year FY20 in the amount of \$136,427.75. (*Joe Hardin, Z-Trans Public Transportation Director*)

Fiscal Impact:

Amount Budgeted: \$0.00

Fund: 44-Transportation

Additional Fiscal Impact: \$26,427.75

Recommendation:

Background: Zia Therapy offers public transportation service in Alamogordo through the Z-Trans service. Z-Trans is requesting a letter of support to apply for the 49 U.S.C Section 5311 Federal Transit Act funds for FY20. The amount requested in FY19 was \$110,000.00. The amount requested for FY20 is \$136,427.75. The difference is \$26,427. The increased cost would fill a 3 hour gap in service between two lines.



City of Alamogordo

OFFICE OF THE MAYOR
1376 E. Ninth Street • Alamogordo, NM 88310 • (575) 439-4205

August 14, 2018

Margaret S. O'Neil
Zia Therapy Center
900 First Street
Alamogordo, NM 88310

Re: Notice of Intent to apply for 49 U.S.C. Section 5311 Federal Transit Act funds for FY20 in the amount of \$136,427.75.

Ms. O'Neil:

The City of Alamogordo would like to express its support for your request for financial assistance from the Federal Transit Administration (FTA) for the following programs:

1. Non-Urbanized Public Transportation under 49 USC, Section 5311.

We feel that Ztrans is an excellent benefit to the local citizens of Alamogordo who are faced with transportation issues, and that it continues to help further the development and quality of life in Alamogordo.

We wish you success in your endeavor to secure funding for enhanced public transportation throughout our county.

Sincerely,

Richard Boss, Mayor

cc: file

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/08/2018

Report No: 14.

Submitted By: Barbara Pyeatt

Subject: Consider, and act upon, the award of RFP 2018-004 Advertising and Marketing Services to Hayduk King Advertising. (*Michelle Brideaux, Communications and Marketing Administrator*)

Fiscal Impact: \$70,200.00

Amount Budgeted: \$160,000.00

Fund: 016-0001-419-5635; 016-0001-419-5640

Additional Fiscal Impact:

Recommendation: Approve based on evaluations of submitted proposals and presentations.

Background: Advertising and Marketing Services contract is to improve the City's position in the marketplace while increasing awareness and usage of its visitor center, recreational, cultural, hospitality, lodging and other visitor services, facilities and attractions through well-placed advertisements and publicity.

The City received 4 proposals on June 20, 2018. Hayduk King Advertising, Brandera, NMCO Media and Wolfe Barron Media. The top two proposals provided presentation on July 16, 2018.

Copies of proposals in City Clerk's Office for review

Composite Score Sheet
RFP 2018-004
Advertising And Marketing Services
June 20, 2018

Factor	Available Points per Vendor	4 Committee Members	Hayduk King Advertising	Brandera	NMCO Media	Wolfe Barron Media
1	100	Organizational Capability	85	90	65	84
2	80	Proposed Scope of Activities and Services	68	67	66	45
3	40	Community Collaboration and Programmatic Support	31	29	27	17
4	40	Completeness	35	34	32	18
5	40	Personnal Qualifications	36	33	31	26
6	100	Pricing	100	80	40	0
Total Available	400	Accumulated Score	355	333	261	190
Total Rank			1	2	3	4

Advertising Marketing Services
RFP 2018-004
June 20, 2018

	Hayduk King Advertising						Brandera					
FACTOR	1	2	3	4	5	6	1	2	3	4	5	6
Evaluator #1	23	19	8	9	9	25	23	17	7	8	8	20
Evaluator #2	0	0	0	0	0	0	0	0	0	0	0	0
Evaluator #3	24	18	9	10	10	25	22	18	7	8	8	20
Evaluator #4	20	15	6	8	8	25	20	16	5	8	8	20
Evaluator #5	18	16	8	8	9	25	25	16	10	10	9	20
Total	85	68	31	35	36	100	90	67	29	34	33	80
	355						333					
Vendor total	391						333					

	NMCO Media						Wolfe Barron Media					
FACTOR	1	2	3	4	5	6	1	2	3	4	5	6
Evaluator #1	15	15	5	5	6	10	24	15	4	7	5	0
Evaluator #2	0	0	0	0	0	0	0	0	0	0	0	0
Evaluator #3	23	18	8	10	8	10	20	17	6	3	5	0
Evaluator #4	17	15	5	8	7	10	20	5	5	5	8	0
Evaluator #5	10	18	9	9	10	10	20	8	2	3	8	0
Total	65	66	27	32	31	40	84	45	17	18	26	0
	261						190					
Vendor total	261						190					

CITY OF ALAMOGORDO
 COMPOSITE SCORE SHEET
 Interview Presentation
 July 16th 2018
 RFP 2018-004
 Advertising Marketing Services

	Hayduk King Advertising	Brandera
FACTOR	1	1
Evaluator #1	94	70
Evaluator #2	95	75
Evaluator #3	100	80
Evaluator #4	90	76
Evaluator #5	90	85
Total	469	386
	469	386
Vendor total	516	386

CITY OF ALAMOGORDO
COMPOSITE SCORE SHEET

Interview Presentation

July 16th 2018

RFP NO. 2018-004

Advertising Marketing Services

Factor	Available Points per Vendor	5 Committee Members	Hayduk King Advertising	Brandera
1	100	Interview Presentation	469	386
Total Available	500	Score	469	386
Total Rank			1	2

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/10/2018

Report No: 15.

Submitted By: Petria Schreiber

Subject: Consider, and act upon, first publication of Ordinance 1576 amending Section 12-04-015 of the City of Alamogordo Code of Ordinances regarding firework dates of use. (*Petria Schreiber, City Attorney and Jim LeClair, Fire Chief*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Recommend for first publication.

Background: This is an updated version of the City's firework ordinance found in 12-04-015. This amendment restricts the dates and times of use, and references the City's noise ordinance.

ORDINANCE NO. 1576

**AN ORDINANCE AMENDING SECTION 12-04-015 OF THE CITY OF
ALAMOGORDO CODE OF ORDINANCES REGARDING FIREWORK DATES OF
USE.**

WHEREAS, the City Commission of the City of Alamogordo recognizes that certain types of fireworks are permissible in the State of New Mexico;

WHEREAS, the City Commission recognizes that fireworks affect citizens differently and wishes to find a balance between those that enjoy fireworks and those that fireworks disturb;

BE IT ORDAINED by the City Commission of the City of Alamogordo New Mexico that Section 12-04-015 of Chapter Twelve of the Code of Ordinances be amended as follows:

12-04-015. - Dates of use.

No person may use or set off any fireworks except from ~~June 20~~ **July 1** to ~~July 8~~ **July 6**, December 28 to ~~January 3~~ **January 1**, May ~~2 to 7~~ **5** (Cinco de Mayo) and the three days preceding and including Chinese new year ~~and the two days following that date~~. No fireworks shall be set off between the hours of 10:00 p.m. and 06:00 a.m., with the exception of New Year's Eve (December 31) where fireworks shall be permissible on December 31 ending at 01:00 a.m. on January 1. (All fireworks must comply with the City's noise ordinances found at 11-05-270).

(Ord. No. 882 (part))

DONE this _____ day of _____, 2017.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Schreiber, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/07/2018

Report No: 16.

Submitted By: Petria Schreiber

Subject: Consider, and act upon, approval of an Agreement to Recapture Cost of Sewer Line between the City of Alamogordo and Champs Investments III, LLC d/b/a La Vista Mobile Home Park for the installation of sewer line from the City's line to La Vista Mobile Home Park. *(Petria Schreiber, City Attorney and Brian Cesar, Assistant City Manager)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: La Vista Mobile Home Park has previously not been connected to City sewer lines. New state regulations require that the connection be made. This agreement would allow the owner of the park to recoup a portion of the cost of installing the line from any property owners outside of the park who would benefit from that installation, and choose to tie into it.

AGREEMENT TO RECAPTURE COST OF SEWER LINE

THIS AGREEMENT (hereinafter referred to as “the Agreement”) is made by and between the City of Alamogordo, New Mexico, (hereinafter referred to as “the City”, and Champs Investments III, LLC d/b/a La Vista Mobile Home Park (hereinafter referred to as “the Owner”), on the date set forth opposite the signature of each party but is effective on the date of approval of the Agreement by the governing body of the City.

WHEREAS, the Owner is the owner of certain real property (hereinafter referred to as “the Property”) located within the corporate boundaries of the City, which is more fully described as follows:

La Vista Del Canyon Mobile Home Park, 711 S. Canyon Road; legally
described as S: 29, T: 16, R: 10, PT n1/2NE1/4SE1/4, Otero County,
Alamogordo, New Mexico.

WHEREAS, the Property is currently subdivided as a mobile home park and has previously not been connected with the City’s sewer system and it is now necessary to make that connection; and

WHEREAS, extending the sewer line will provide the ability for other residents in the area to also make connection to the City’s sewer system who have not paid the cost of installation of such sewer line;

NOW, THEREFORE, in consideration of the mutual benefits to be derived by the parties hereto and to permit the cost of the installation of such sewer lines to be fairly apportioned, the City and the Owner agree as follows:

1. The Owner agrees to install at his expense an eight inch (8”) sewer transmission line connecting to the existing City sewer system, from the existing manhole cover on San Miguel Drive for a distance of one thousand, two hundred fifty-five point six one feet (1,255.61 ft), to include three manholes.
2. The Owner agrees to abide by and comply with the layout and drawings as finally approved by the City and the State of New Mexico Construction Industries Division (hereinafter

NMCID) and to complete the sewer line in accordance with the plans and specifications as finally approved by the City and NMCID.

3. The Owner agrees to install the sewer line as required by the technical standards adopted by the City in 1964 (hereinafter referred to as “the Technical Standards”), as amended and currently in effect at the time installation is begun. The Owner further agrees to provide record drawings of the improvements when their installation is complete.
4. For a period ending one year after the City accepts this utility line for maintenance, the Owner agrees to make all repairs to the construction work and replace all defective material or workmanship which may become apparent before or after the line shall have been completed and accepted by the City; and no acceptance or approval by the City or its agent shall relieve the Owner from his obligations.
5. For a period not to exceed seven (7) years after the date of the acceptance of the sewer line by the City, the City will require any party other than the Owner who wishes to connect into the sewer line to pay a proportional share of the cost of the line. The share will be determined by multiplying the number of lots served by $1/120^{\text{th}}$ of the total cost of the line. (The City’s one and one-half percent ($1\frac{1}{2}\%$) inspection fee will be considered as part of the total cost of the sewer line.)
6. All payments received by the City will be forwarded to the Owner or to such other person as the Owner may direct in writing.
7. If construction is not completed within two (2) years of the execution of this Agreement, the City shall have no obligation under this Agreement.
8. If any special assessment district for installation of sewer lines in the location contemplated by the Agreement is created by the governing body of the City before installation begins by the Owner, the Agreement is void.

EXECUTED on the dates set forth below:

OWNER:
CHAMPS INVESTMENTS III, LLC

Date: _____

By: _____

Owner
16952 Itasca St.
North Ridge, CA 91343

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

Date: _____

By: _____

Maggie Paluch, City Manager

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Schreiber, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/10/2018

Report No: 17.

Submitted By: Regina Michaud

Subject: Consider, and act upon, Resolution No. 2018-42 requesting Recreation Fee Schedule- Restructuring. (*Regina Michaud, Recreation Facility Manager*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: Substantial restructuring of the Recreation Fee Schedule deters impact calculation at the line account level as it includes multiple transfers/reassignments between line accounts as well as fee increases, decreases and eliminations. Overall estimated revenue impact for Fund 32 revenue is an increase of approximately \$10,000.

Recommendation: Approve Resolution 2018-42

Background: The Recreation Fee restructuring is intended to simplify the fee structure while providing expanded application options and reducing both patron and staff registration/transaction time. As well, the restructured fee schedule helps to offset increased operational costs in the Leisure Services Fund (32) including gas, electricity, water and equipment. The proposal includes new fees and fee increases as well as several fee reductions and/or eliminations. All rates include taxes and have been rounded to a whole dollar so that discounted rates are more easily calculated and do not end in incremental cent amounts. The last Recreation Fee change approved by Commission was implemented three years ago in FY16.

Attached is the fee schedule-restructuring recommended and approved by a survey poll of the Parks and Recreation Board.

RESOLUTION NO. 2018-42

REQUESTING RECREATION FEE SCHEDULE – RESTRUCTURING

WHEREAS, the City of Alamogordo provides a wide range of activities through its Community Services Department, and;

WHEREAS, it is the City's goal to provide these services at a rate which will enable the city to provide the widest range of activities possible at the most reasonable cost possible, and;

WHEREAS, the cost of operating the various leisure services activities has increased, and;

WHEREAS, the City Commission desires to continue providing services at the current level.

BE IT THEREFORE RESOLVED by the City Commission of the City of Alamogordo, New Mexico that the fees charged by the Community Services Department for recreation are adjusted to the rates shown on the attached chart as of September 1, 2018.

DONE this 14th day of August, 2018.

CITY OF ALAMOGORDO, NEW MEXICO
A New Mexico Municipal Corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Schreiber, City Attorney

**PARKS AND RECREATION BOARD
CITY OF ALAMOGORDO, NEW MEXICO**

SUBJECT: RECREATION, LEISURE FEES-RESTRUCTURING INCREASES

MEETING AGENDA OF: July 11, 2018 (Regular Meeting)

SUBMITTED BY: J. Wafful

PROPOSAL: Regina Michaud, Recreation Facility Manager

SUMMARY STATEMENT

The Recreation Fee restructuring is intended to simplify the fee structure while providing expanded application options and reducing both patron and staff registration/transaction time. As well, the restructured fee schedule helps to offset increased operational costs in the Leisure Services Fund (32) including gas, electricity, water and equipment. The proposal includes new fees as well as fee increases along with several fee reductions and/or eliminations. All rates include taxes and have been rounded to a whole dollar so that discounted rates are more easily calculated and do not end in incremental cent amounts.

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RECOMMENDED ACTION

ALAMOGORODO PARKS AND RECREATION BOARD does submit and recommend that the CITY of ALAMOGORDO CITY COMMISSION approve the list of submitted fee increases for Leisure Services.

Board Membership: 7 Members, no vacancy

Parks & Recreation Board Vote: In favor: 6 Not Present: 1



Alamogordo Family Recreation Center

1100 Oregon Avenue

FY19 - PROPOSED RECREATION FEE RESTRUCTURING – OVERVIEW

City of Alamogordo, Family Recreation Center staff is recommending a restructuring of the fee schedule with varying fee changes. The restructuring is intended to simplify the fee structure while providing expanded application options and reducing both patron and staff registration/transaction time. As well, the restructured fee schedule helps to offset increased operational costs in the Leisure Services Fund (32) including gas, electricity, water and equipment. The proposal includes new fees and fee increases along with several fee reductions and/or eliminations. Proposed fee increases generally fall within a 5-10% increase. All rates include taxes and have been rounded to a whole dollar so that discounted rates are more easily calculated and do not end in incremental cent amounts.

HISTORY

The last recreation fee change proposal was submitted and approved in 2015 and took effect in FY16. Prior to that, rates had not been adjusted/changed for approximately 10 years. So, in 2015, staff initiated a universal 10% increase across all fees in order to offset the operational costs and inflation that had built up over that timeframe. However, due to increased transaction costs for facility use and program registrations an offset was never realized. In the three years since the fee change was enacted, operational costs and inflation have continued to increase including moderate pay increases for several seasonal and part-time staff positions.

June 7, 2018 – proposed fee restructuring presented to City Management for review and recommendations.

July 11, 2018 – proposed fee restructuring presented to COA Parks & Recreation Board for review and approval. The proposed fee schedule was approved unanimously by the board with no changes.

COMPARISON REVIEW

In reviewing recreation fees, staff evaluated comparative fees both locally and regionally. Pricing from aquatic, child care and fitness facilities was reviewed. As there are no other local public pools in Alamogordo, the communities of Ruidoso, Carlsbad and Las Cruces were used for comparison.

FEE SECTION NOTES

1. ADULT PROGRAM FEES

- a. Daily use fees for the gym and weight room were moved to the Recreation Center - Memberships, Passes & Daily Use Section as they are fundamentally a 'one day' pass versus a coordinated program.
- b. Establishment of several new base fees to facilitate new programs (e.g., recreation classes, leagues). The new fees set a base rate that will then be used to calculate full program fees, which simplifies the fee structure while allowing for flexibility as programs often vary in number of days, games, lessons, etc.

2. YOUTH PROGRAM FEES

- a. Daily use fee for the gym was moved to the Recreation Center - Memberships, Passes & Daily Use Section as they are fundamentally a 'one day' pass versus a coordinated program.

- b. Fee recommendations youth program fees range from 'no change' to a 5% increase (rounding up to the nearest whole dollar). The percentage increase was kept at a lower range in order to stay comparative to other local child care facilities. Please note: we do not directly compare to any other child care organization as we are providing recreation programs for youth rather than dedicated child care which is regulated differently. As well, we utilize trained staff and follow more stringent child/staff ratios to ensure the provision of a safe environment for participants.
- c. Transition to and/or establishment of new base fees to that will then be used to calculate full program fees, simplifying the fee structure while allowing for flexibility as programs often vary in number of days and/or hours throughout the year.

3. POOL PROGRAM FEES

- a. Daily use fees for the pool and showers were moved to the Pool - Memberships, Passes & Daily Use Section as they are fundamentally a 'one day' pass versus a coordinated program.
- b. The Aqua Zumba and Aquacize fees were moved from the Pool - Memberships, Passes & Daily Use Section as these are instructor led programs versus a facility user fee. The fees were also transitioned to a single, new daily base fee for any type of aquatic exercise class. The base fee is then used to calculate discounted membership and pass options for regular patrons - simplifying the fee structure while allowing for flexibility as programs often vary in number of days and/or hours throughout the year.
- c. Fee recommendations youth program fees range from 5-10% increase (rounding up to the nearest whole dollar). Basic swim lesson fees were kept to a 5% increase while the higher, more specialized programs were increased 10%. There are discounted pass options for adults and seniors who regularly participate in the exercise program that will mitigate the fee impact.
- d. Realigned the Aquatic Exercise Pass (10 Visit) for seniors. This fee was substantially lower than discounted rates for seniors in other sections. So, the proposed fee is actually a 27% increase. However, the fee is calculated by taking a standard percentage off the daily rate consistent with other similar senior pass discounts – so, the fee is back in alignment.
- e. Transition to and/or establishment of new base fees to that will then be used to calculate full program fees, simplifying the fee structure while allowing for flexibility as programs often vary in number of days and/or hours throughout the year.
- f. Elimination of the 'Discount Day' rate, replacing it with FREE SWIM DAYS on national holidays (Memorial Day, July 4th and Labor Day).

4. RECREATION PROGRAM FEES

- a. Establishment of four new special event fees providing a range of options for new AFRC Special Events (e.g., youth dances, movies, holiday parties, races/meets...). The new range of fees provides staff with multiple fee options as event costs will vary.

5. POOL - MEMBERSHIPS, PASSES & DAILY USE FEES SECTION

- a. Daily use fees for the pool and showers were moved to this section from the Pool Programs Section as they are fundamentally a 'one day' pass versus a coordinated program.
- b. The Aqua Zumba and Aquacize fees were moved to the Pool Programs Section as these are instructor led programs versus a facility user fee.
- c. Recommended daily use fees were increased to \$3 for Public Swim and \$4 for Lap Swim – a 10% increase plus rounded up to the nearest whole dollar. The daily use fees for public pools in Las Cruces, Ruidoso and Carlsbad ranged from \$2-\$5. The proposed rate is mid-range for the

region. Discounted passes (20-50% off) provide patrons with options that bring that rate down into the low-range rate or below dependent on the pass purchased.

NOTE: the higher rate for Lap Swim is based on the restricted us to adults and senior adults during these periods as well as the lower participation rates (lap swim session participation typically ranges from 7-35 while public swim ranges 50-280).

- d. Passes (10 & 30 Visit) are calculated directly from the Daily Use Fee using a set percentage discount. Passes provide regular patrons with optional discounted pricing for a set number of visits. Calculations are explained in the notes section of the fee schedule. Passes would expire 2 years from purchase. Public swim passes may be used by multiple users (e.g., family members, friends...).
- e. Elimination of 'memberships' is recommended to increase efficiencies and reduce confusion. Facility Visit Passes have been expanded and steeper discounts applied for those patrons that are long-term, regular users.

6. FULL FACILITY - MEMBERSHIPS, PASSES & DAILY USE FEES SECTION

- a. Fee recommendations for Full Facility Passes (10 Visit) increased adult and senior passes 10% rounded up to the nearest dollar. Adults and seniors have access to the gym, public swim, lap swim and weight room. The recommendation for the youth pass was 'no change' but to round it up to the nearest dollar as youth do not have access to full facility options (generally limited to the gym and public swim only). Passes provide regular patrons with optional discounted pricing for a set number of visits. Calculations are explained in the notes section of the fee schedule. Passes would expire 2 years from purchase. Public swim passes may be used by multiple users (e.g., family members, friends...).
- b. Elimination of 'memberships' is recommended to increase efficiencies and reduce patron confusion. Full Facility Annual Rates are no longer applicable due to the transition to a seasonal pool. Facility passes have been expanded and steeper discount applied for long-term, regular users.

7. REC CENTER - MEMBERSHIPS, PASSES & DAILY USE FEES SECTION

- a. Daily use fees for the gym and weight room were moved to this section from the Adult and Youth Programs Sections as they are fundamentally a 'one day' pass versus a coordinated program.
- b. Recommended daily use fees were increased to \$3 for the gym and \$4 for the weight room – a 10% increase plus rounded up to the nearest whole dollar. Rate changes match changes in the correspond aquatic rates (public swim = open gym, lap swim/exercise = weight room). Discounted passes (20-50% off) provide patrons with options that bring that rate down to a low-range rate or below dependent on amount of patron use.
- c. Passes (10 & 30 Visit) are calculated directly from the Daily Use using a set percentage discount. Established a new 30 visit gym pass. Passes provide regular patrons with optional discounted pricing for a set number of visits. Calculations are explained in the notes section of the fee schedule. Passes would expire 2 years from purchase. Public gym pass may be used by multiple users (e.g., family members, friends...).
- d. Elimination of 'memberships' is recommended to increase efficiencies and reduce confusion. Facility Visit Passes have been expanded and steeper discounts applied for those patrons that are long-term regular users.

8. RECREATION RENTALS SECTION

- a. Fee recommendations for AFRC rentals range from a 5-10% increase rounded up to the nearest dollar.
- b. Establishment of base rates at a standard 2-hour rental for birthday parties, private pool and gym rentals and multi-purpose room rentals. New fees were established to accommodate for additional hours and/or patrons. The new fees simplify the fee structure while allowing for more flexibility and rental options overall.
- c. Establishment of fees for the COA Roller Rink, Outdoor Basketball Courts and Griggs Football Field. Fee matches fee approved for other sports fields/courts set in Oct 2017.
- d. All fees shaded in gray are 'no change' as they were just approved / changed by Commission in October 2017.

FY19 PROPOSED RECREATION FEE SCHEDULE - RESTRUCTURING

Notes:

1. A restructuring of the Recreation Fee Schedule has been recommended by staff as opposed to a universal fee increase. The restructuring is intended to simplify fee rates while providing expanded application options and reducing both staff and patron registration/transaction times.
2. Comparison communities included Carlsbad, Las Cruces and Ruidoso.
3. All rates include required taxes.
4. All rates have been rounded to a whole dollar amount so that discounted rates are more easily calculated and do not end in an incremental cent amount.

Adult Program Fees (032-6106-314-1304)	Pre 2015 Fees	Current Fees FY16	Proposed Fees FY19	NOTES
Gym - Daily	\$ 2.00	\$ 2.25		moved to Rec Center...Passes & Daily Use Fees (032-6106-314-1318)
Weight Room - Daily	\$ 3.00	\$ 3.50		
Recreation Classes - per lesson rate (1-1.5 hour lesson)			\$ 5.00	NEW BASE FEE - for potential new classes such as arts & crafts, fitness...classes. Daily lesson rate will be utilized to calculate/set session rates (ex., total for an 8 lesson session = \$40.00).
Drop-In Sport (per day)			\$ 4.00	NEW FEE - used for drop-in, semiorganized play requiring on-site staff coordination (ex., drop-in volleyball)
League - Individual/Partner (per game)			\$ 10.00	NEW BASE FEES - using a base per game fee for leagues as number of games in a season may vary. Base rate will be utilized to calculate/set seasonal league rates (ex., 6 game fall league = \$300 per team). Leagues such as cornhole, basketball, volleyball...
League - Team - (per game)			\$ 50.00	
League - non-refundable admin fee			\$ 15.00	

Youth Program Fees (032-6106-314-1305)	Pre 2015 Fees	Current Fees FY16	Proposed Fees FY19	NOTES
Daily Gym Youth	\$ 2.00	\$ 2.25		moved to Rec Center...Passes & Daily Use Fees (032-6106-314-1318)
Day Camp - Daily Rate (full day)		\$ 16.15	\$ 17.00	5% + rounded up to nearest dollar = \$17 per day day. NEW BASE FEE - daily rate will be utilized to calculate/set weekly rates (ex., total for one 5-day camp = \$85.00). Eliminated using separate weekly rates for camps to simplify fee structure and ensure consist pricing as number of days per camp week varies throughout the year. <i>Note: we do not directly compare to other child care organizations as we are providing recreation programs with expanded activities for youth rather than child care. As well, we utilize trained staff and follow more stringent child/staff ratios to ensure the provision of a safe, supervised environment for participants. Volunteers may supplement the program but they are not factored in to our child/staff ratios.</i>
Camp Cottonwood - per week rate	\$ 73.25	\$ 80.75		
Spring Fling Day Camp	\$ 77.50	\$ 85.25		
Turkey Week Day Camp	\$ 46.50	\$ 51.25		
Wild N Winter Day Camp 1st week	\$ 62.00	\$ 68.25		
Wild N Winter Day Camp 2nd week	\$ 62.00	\$ 68.25		
ASF (After School Program) - Daily Rate (1/2 day - 4 hours)		\$ 7.60	\$ 8.00	
After School Frenzy - per week base rate (M-F, 2:30-6:00pm)	\$ 34.50	\$ 38.00		5% + rounded to nearest dollar = \$8 per day. NEW BASE FEE - daily rate utilized to calculate/set weekly rates (ex., total for one 5-day ASF base rate week = \$40.00). Eliminated using set weekly rates for camps to simplify fee structure and ensure consist pricing as number of days per week varies throughout the year. See note in above in Day Camp section regarding child care organization comparisons.
ASF Drop-in Fee (1/2 Day)	\$ 20.70	\$ 23.00	\$ 23.00	no change
ASF Drop-in Fee (Full Day)	\$ 27.60	\$ 30.50	\$ 31.00	rounded up to nearest dollar
ASF No Show / Late Fee	\$ 7.50	\$ 8.25	\$ 9.00	5% + rounded up to nearest dollar
ASF Late Fee	\$ 7.50	\$ 8.25		redundant fee
Sports Camp or Clinic - Daily Rate (1-2 hour lesson)		\$ 5.04	\$ 5.00	no change/rounded to nearest dollar = \$5.00 per day. NEW BASE FEE - daily rate will be utilized to calculate/set camp rates (ex., total for one 8-day camp = \$40.00). Eliminating set rates for specific camps - consolidated to a single daily rate that can be applied to any type of camp/clinic with varying number of days.
Tennis Camp	\$ 27.50	\$ 30.25		
Basketball Camp	\$ 27.50	\$ 30.25		
Soccer Camp	\$ 27.50	\$ 30.25		
Youth Basketball Program	\$ 40.00	\$ 44.00	\$ 47.00	5% + rounded up to nearest dollar
Recreation Classes - per lesson rate (1-2 hour lesson)			\$ 5.00	NEW BASE FEE - for youth music, arts & crafts...classes. Daily lesson rate will be utilized to calculate/set session rates (ex., total for an 8 lesson session = \$40.00).

Pool Programs (032-6106-314-1310)	Pre 2015 Fees	Current Fees FY16	Proposed Fees FY19	NOTES
Daily Pool - Public Swim - All Ages	\$ 2.00	\$ 2.25		moved to Pool Passes & Daily Use Fees (032-6106-314-1322)
Daily Pool - Lap Swim	\$ 3.00	\$ 3.50		
Swim Lesson/Training - Daily Rate		\$ 4.64	\$ 5.00	5% + rounded up to nearest dollar = \$5 per lesson. NEW BASE FEE - daily lesson rate utilized to calculate/set session rates (ex., total for an 8 lesson session = \$40.00). Eliminating using set session rates as number of days per session may vary.
Swim Lesson - Summer	\$ 50.50	\$ 55.75		
Swim Lesson - Fall	\$ 30.75	\$ 34.00		
Adult Beginning Swim Lessons	\$ 50.50	\$ 55.75		
Private Swim Lesson - Daily Rate			\$ 20.00	NEW BASE FEE
Swim League	\$ 54.00	\$ 59.50	\$ 66.00	10% + rounded up to nearest dollar
Junior Lifeguard Training	\$ 54.00	\$ 59.50	\$ 66.00	10% + rounded up to nearest dollar
Lifeguard Training		\$ 75.00	\$ 83.00	10% + rounded up to nearest dollar
Lifeguard Training - Recertification		\$ 40.00	\$ 44.00	10% + rounded up to nearest dollar
Water Safety Instructor Training		\$ 125.00	\$ 138.00	10% + rounded up to nearest dollar
Aqua Exercise Class - Daily Rate	\$ 3.00	\$ 3.50	\$ 4.00	10% + rounded up to nearest dollar (discounted 20% or greater for pass options below). Only usable for aqua exercise class (1 hour session). Eliminated separate fees - consolidated to a single daily aqua exercise rate.
Daily Aquacize	\$ 3.00	\$ 3.50		
Daily Aqua Zumba	\$ 3.00	\$ 3.50		
Aqua Exercise Pass (10 visit) - Adult	\$ 26.80	\$ 29.50	\$ 32.00	10 visit pass - 20% off daily fee (\$40 x .80 = \$32 = \$3.20 per visit). Expires after 2 years.
Aqua Exercise Pass (30 visit) - Adult			\$ 72.00	30 visit pass - 40% off daily fee (\$120 x .60 = \$72 = \$2.40 per visit). Expires after 2 years.
Aqua Exercise Pass (10 visit) - Senior	\$ 18.50	\$ 20.50	\$ 28.00	10 visit pass - 30% off daily fee (\$40 x .70 = \$28 = \$2.80 per visit). Expires after 2 years.
Aqua Exercise Pass (30 visit) - Senior			\$ 60.00	30 visit pass - 50% off daily fee (\$120 x .50 = \$60 = \$2.00 per visit). Expires after 2 years.
Aqua Exercise Monthly Membership (unlimited) - Adult	\$ 35.75	\$ 39.50		eliminated - simplify to visit passes only
Aqua Exercise Monthly Membership (unlimited) - Senior	\$ 34.50	\$ 38.00		eliminated - simplify to visit passes only
Discount Day	\$ 2.00	\$ 2.25		replacing with FREE swim days on national holidays (Memorial Day, July 4th & Labor Day)
Swim Diapers	\$ 2.50	\$ 2.75	\$ 3.00	rounded up to nearest dollar
Shower	\$ 1.75	\$ 2.00		moved to Rec Center...Passes & Daily Use Fees (032-6106-314-1318)

Recreation Programs (032-6106-314-1311)	Pre 2015 Fees	Current Fees FY16	Proposed Fees FY19	NOTES
AFRC Special Event Fee 1			\$ 5.00	NEW FEES - fee options set for future special events (e.g., dances, movies, themed parties, races/meets...). Range of fees as event costs will vary.
AFRC Special Event Fee 2			\$ 15.00	
AFRC Special Event Fee 3			\$ 30.00	
AFRC Special Event Fee 4			\$ 60.00	

Pool - Passes & Daily Use Fees (032-6106-314-1322)	Pre 2015 Fees	Current Fees FY16	Proposed Fees FY19	NOTES
Public Swim Daily Fee	\$ 2.00	\$ 2.25	\$ 3.00	10% + rounded up to nearest dollar - higher cost to staff/operate pool (discounted 10% or more in passes)
Public Swim Pass (10 visit) - <i>pass usable by multiple people (e.g., family members)</i>			\$ 21.00	NEW FEE - 10 visit pass - 30% off daily rate + rounded up to nearest dollar (\$30 x .70 = \$21.00 = \$2.10 per visit). Expires after 2 years.
Public Swim Summer Pass (30 visit) - <i>pass usable by multiple people(e.g., family members)</i>	\$ 52.50	\$ 57.75	\$ 54.00	30 visit pass - 40% off daily rate + rounded up to nearest dollar (\$90 x .60 = \$54.00 = \$1.80 per visit). <i>Expires after 2 years..</i>
Lap Swim Daily Fee	\$ 3.00	\$ 3.50	\$ 4.00	10% + rounded to nearest dollar (discounted 10% or more in visitor passes)
Lap Swim Pass (10 visit) - Adult Adult Pool Punch Pass	\$ 30.00	\$ 33.00	\$ 32.00	10 visit pass - 20% off daily price (\$40 x .80 = \$32.00 = \$3.20 per visit). Expires after 2 years.
Lap Swim Pass (30 visit) - Adult			\$ 72.00	30 visit pass - 40% off daily price (\$120 x .60 = \$72.00 = \$2.40 per visit). Expires after 2 years.
Lap Swim Pass (10 visit) - Senior Senior Pool Punch Pass	\$ 26.80	\$ 29.50	\$ 28.00	10 visit pass - 30% off daily price (\$40 x .70 = \$28.00 = \$2.80 per visit). Expires after 2 years.
Lap Swim Pass (30 visit) - Senior			\$ 60.00	30 visit pass - 50% off daily price (\$120 x .50 = \$60.00 = \$2.00 per visit). Expires after 2 years.
Pool Monthly Membership (unlimited) - Adult	\$ 69.75	\$ 76.75		eliminated - simplify to visit passes only
Pool Monthly Membership (unlimited) - Senior	\$ 38.25	\$ 42.25		eliminated - simplify to visit passes only
Pool Monthly Membership (unlimited) - Youth	\$ 38.25	\$ 42.25		eliminated - simplify to visit passes only
Pool Monthly Membership (unlimited) - Family	\$ 105.25	\$ 116.00		eliminated - simplify to visit passes only
Pool Seasonal Membership (unlimited) - Adult Annual	\$ 416.00	\$ 458.00		eliminated - simplify to visit passes only
Pool Seasonal Membership (unlimited) - Senior Annual	\$ 374.00	\$ 412.00		eliminated - simplify to visit passes only
Pool Seasonal Membership (unlimited) - Youth Annual	\$ 374.00	\$ 412.00		eliminated - simplify to visit passes only
Pool Seasonal Membership (unlimited) - Family Annual	\$ 687.00	\$ 756.00		eliminated - simplify to visit passes only
Youth Pool Punch Pass	\$ 26.80	\$ 29.50		eliminated unused fee - lap swim is adult/senior only
Aqua Zumba & Aquacize Punch Pass & Monthly	\$ 26.80	\$ 29.50		moved to Pool Programs (032-6106-314-1310)

Rec Center - Memberships, Passes & Daily Use Fees (032-6106-314-1318)	Pre 2015 Fees	Current Fees FY16	Proposed Fees FY19	NOTES
Shower	\$ 1.75	\$ 2.00	\$ 2.00	no change
Locker Rental - Monthly			\$ 6.00	NEW FEE
Locker Rental - Summer Season (APS summer break)			\$ 15.00	NEW FEE
Locker Rental - Full Pool Season (pool open thru close)			\$ 30.00	NEW FEE
Locker Rental - Annual			\$ 50.00	NEW FEE
Padlock			\$ 6.00	NEW FEE
Lock Removal Fee			\$ 5.00	NEW FEE
Gym Daily Fee	\$ 2.00	\$ 2.25	\$ 3.00	10% + rounded up to nearest dollar - higher cost to staff/operate pool (discounted 10% or more in passes)
Gym Pass (10 visit) - pass usable by multiple people (e.g., family members)	\$ 13.80	\$ 15.25	\$ 21.00	10 visit pass - 30% off daily rate + rounded up to nearest dollar (\$30 x .70 = \$21.00 = \$2.10 per visit). Expires after 2 years.
Gym Pass (30 visit) - pass usable by multiple people (e.g., family members)			\$ 54.00	NEW FEE - 30 visit pass - 40% off daily rate + rounded up to nearest dollar (\$90 x .60 = \$54.00 = \$1.80 per visit). Expires after 2 years..
Weight Room & Gym Monthly Membership (unlimited) - Adult	\$ 49.00	\$ 54.00		eliminated - simplify to visit passes only
Weight Room & Gym Monthly Membership (unlimited) - Senior	\$ 38.25	\$ 42.25		eliminated - simplify to visit passes only
Weight Room & Gym Monthly Membership (unlimited) - Youth	\$ 38.25	\$ 42.25		eliminated - simplify to visit passes only
Weight Room & Gym Monthly Membership (unlimited) - Family	\$ 93.00	\$ 102.50		eliminated - simplify to visit passes only
Weight Room & Gym Annual Membership (unlimited) - Adult	\$ 297.00	\$ 327.00		eliminated - simplify to visit passes only
Weight Room & Gym Annual Membership (unlimited) - Senior	\$ 261.00	\$ 288.00		eliminated - simplify to visit passes only
Weight Room & Gym Annual Membership (unlimited) - Youth	\$ 261.00	\$ 288.00		eliminated - simplify to visit passes only
Weight Room & Gym Annual Membership (unlimited) - Family	\$ 593.00	\$ 653.00		eliminated - simplify to visit passes only
Weight Room Daily Fee - All Ages	\$ 3.00	\$ 3.50	\$ 4.00	10% + rounded to nearest dollar (discounted 10% or more in visitor passes)
Weight Room Pass (10 visit) - Adult		\$ 32.00	\$ 32.00	10 visit pass - 20% off daily price (\$40 x .80 = \$32.00 = \$3.20 per visit). Expires after 2 years.
Weight Room Pass (30 visit) - Adult			\$ 72.00	NEW FEE - 30 visit pass - 40% off daily price (\$120 x .60 = \$72.00 = \$2.40 per visit). Expires after 2 years.
Weight Room Pass (10 visit) - Senior/Youth		\$ 32.00	\$ 28.00	10 visit pass - 30% off daily price (\$40 x .70 = \$28.00 = \$2.80 per visit). Expires after 2 years.
Weight Room Pass (30 visit) - Senior/Youth			\$ 60.00	NEW FEE - 30 visit pass - 50% off daily price (\$120 x .50 = \$60.00 = \$2.00 per visit). Expires after 2 years.
Weight Room Punch Pass (10-visit)	\$ 29.00	\$ 32.00		
Full Facility Passes & Memberships				moved to Pool/Rec Center Membership, Passes & Daily Use Fees (032-6106-314-1318 & 032-6106-314-1322)

Full Facility - Memberships & Passes (032-6106-314-1318 - 50% & 032-6106-314-1322 - 50%)	Pre 2015 Fees	Current Fees FY16	Proposed Fees FY19	NOTES
Full Facility Daily Rate (gym, pool, weight room)			\$ 8.00	NEW base rate - total cost for pool, weight room and gym use daily is \$10.00-\$12.00 - providing 20-25% discount for full facility use.
Full Facility Pass (10 Visit) - Adult	\$ 60.80	\$ 67.00	\$ 64.00	10 visit pass - 20% off daily price (\$80 x .80 = \$64.00 = \$6.40 per visit). <i>Expires after 2 years.</i>
Full Facility Pass (30 Visit) - Adult			\$ 144.00	NEW FEE - 30 visit pass - 40% off daily price (\$240 x .60 = \$144.00 = \$4.80 per visit). <i>Expires after 2 years.</i>
Full Facility Pass (10 Visit) - Senior/Youth	\$ 41.30	\$ 45.50	\$ 56.00	10 visit pass - 30% off daily price (\$80 x .70 = \$56.00 = \$5.60 per visit). <i>Expires after 2 years.</i>
Full Facility Pass (30 Visit) - Senior/Youth			\$ 168.00	NEW FEE - 30 visit pass - 50% off daily price (\$240 x .50 = \$120.00 = \$4.00 per visit). <i>Expires after 2 years.</i>
Full Facility Monthly Membership (unlimited) - Adult	\$ 84.25	\$ 92.75		eliminated - simplify to visit passes only
Full Facility Monthly Membership (unlimited) - Senior	\$ 79.50	\$ 87.50		eliminated - simplify to visit passes only
Full Facility Monthly Membership (unlimited) - Youth	\$ 79.50	\$ 87.50		eliminated - simplify to visit passes only
Full Facility Monthly Membership (unlimited) - Family	\$ 119.50	\$ 131.50		eliminated - simplify to visit passes only
Adult Full Facility Annual	\$ 740.00	\$ 814.00		Full facility membership no longer available due to transition to seasonal pool.
Senior Full Facility Annual	\$ 663.00	\$ 730.00		
Youth Full Facility Annual	\$ 663.00	\$ 730.00		
Family Full Facility Annual	\$ 1,036.00	\$ 1,140.00		

Recreation Rentals (032-6106-314-1340)	Pre 2015 Fees	Current Fees FY16	Proposed Fees FY19	NOTES
AFRC Multi-Purpose Room (2 hour) - up to 30	\$ 41.66	\$ 45.83	\$ 51.00	10% + rounded up to nearest dollar, reduced to 2 hour rental period.
AFRC Multi-Purpose Room (3 hour, Friday 6 a.m. – 6 p.m.)	\$ 62.50	\$ 68.75		
AFRC Multi-Purpose Room (3 hour, Sat./Sun. 1p.m. – 6 p.m.)	\$ 62.50	\$ 68.75		
AFRC Birthday Parties (2 hour) - up to 15 people	\$ 160.00	\$ 176.00	\$ 185.00	5% + rounded up to nearest dollar
AFRC Birthday Parties (3 hour) up to 15 people	\$ 172.50	\$ 189.75		
AFRC Birthday Parties - each additional hour			\$ 25.00	
AFRC Birthday Parties - each additional person			\$ 3.00	
AFRC Birthday Parties - non-refundable admin fee			\$ 20.00	Offered during regular operating hours only - options include pool, gym or movie.
AFRC Gym (2 hour) - up to 50 people	\$ 45.75	\$ 50.50	\$ 56.00	10% + rounded up to nearest dollar
AFRC Gym Rentals - each additional hour			\$ 30.00	
AFRC Gym Rentals - each additional 50 person			\$ 50.00	
AFRC Gym Rentals - non-refundable admin fee			\$ 10.00	
AFRC Gym M-F (51-100)	\$ 90.25	\$ 99.50		
AFRC Gym M-F (101-200)	\$ 134.50	\$ 148.00		
AFRC Gym M-F (201-300)	\$ 179.00	\$ 197.00		
AFRC Private Pool Rentals (2 hour) - 1-60 people	\$ 184.75	\$ 203.25	\$ 214.00	5% + rounded up to nearest dollar - extended to 2 hour base rate.
AFRC PrivatePool Rentals - each additional hour			\$ 72.00	
AFRC PrivatePool Rentals - each additional 40 person			\$ 72.00	
AFRC Private Pool Rentals - non-refundable admin fee			\$ 30.00	
each additional hour	\$ 61.75	\$ 68.00		
AFRC Pool Rentals 61-100 People first hour	\$ 188.50	\$ 207.50		
each additional hour	\$ 102.75	\$ 113.25		
AFRC Pool Rentals 101-200 People first hour	\$ 406.00	\$ 446.75		
each additional hour	\$ 204.00	\$ 224.50		
AFRC Pool Rentals 201-300 People first hour	\$ 607.75	\$ 668.75		
each additional hour	\$ 308.75	\$ 339.75		Offered <u>outside</u> of regular operating only. Rental includes pool and pool patio area with access to locker rooms. Does not include any other rooms or areas of the facility.

Roller Rink (Per Day)			\$ 20.00	NEW FEE - matching existing fees for other sports fields/courts
Basketball Court - Outdoor (Per Day)			\$ 20.00	NEW FEE - matching existing fees for other sports fields/courts
Football Field (Per Day)			\$ 20.00	NEW FEE - matching existing fees for other sports fields/courts
Adult Ballfields - 1 Field (Per Day)	\$ 17.50	\$ 19.25	\$ 20.00	no change, approved by Commission 10/24/17
Ballfield Light Rental Fee (Per Hour)	\$ 9.75	\$ 10.75	\$ 11.00	no change, approved by Commission 10/24/17
Skate Park (Per Day)	\$ 34.50	\$ 38.00	\$ 38.00	no change, approved by Commission 10/24/17
Tennis - 2 Court Enclosure (Per Day)	\$ 17.50	\$ 19.25	\$ 20.00	no change, approved by Commission 10/24/17
Tournament Fee	\$ 15.75	\$ 17.50	\$ 18.00	no change, approved by Commission 10/24/17
LEAGUE NOTE: Youth leagues are not charged for field use but are charged the standard rate of \$11.00 per hour for any light use for practices. On a national basis - since youth leagues are generally supported by substantial local volunteer efforts - they either receive waived field fees, steeply discounted fees or are charged an alternative fee such as a small per player fee). As adult leagues do not provide or require that type of support, they are expected to cover the majority of associated field fees. Adult leagues receive a discount rate for fields/courts of \$18.00 per day and are charged the standard rate of \$11.00 per hour for light use.				
Joint Powers Agreement - APS <i>*reduced fees</i>	JPA 2016/2017	JPA 2017/2018	JPA 2018/2019	
Swim Team Practice - Pool	\$ 48.45	\$ 49.00		will be set within the JPA at a later date.
Lifeguard Fee	\$ 16.90	\$ 17.90		will be set within the JPA at a later date.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/08/2018

Report No: 18.

Submitted By: Maggie Paluch

Subject: Consider, and act upon, appointing a City Commissioner to the Otero County Economic Development Council Board as an ex-officio member. (*Maggie Paluch, City Manager*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: The City Commission awarded a contract for Economic Development services to the Otero County Economic Development Council. OCEDC has agreed to have a City Commissioner sit on their Board as an ex-officio member.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 08/14/2018

Report Date: 08/07/2018

Report No: 19.

Submitted By: Petria Schreiber

Subject: Adjourn into Executive Session in compliance with 10-15-1(h), NMSA 1978 (as amended) to discuss Limited Personnel Matter regarding allegations of Governmental Code of Conduct violations and Acquisition of Real Property located at 711 Texas Ave.

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: