



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

August 27, 2019 - 6:30 PM
City Hall, City Commission Chambers
1376 E. Ninth St.

Richard Boss Mayor
Jason Baldwin Mayor Pro-Tem, District 1
Nadia Sikes District 2
Susan Payne District 3
Josh Rardin District 4
Al Hernandez District 5
Dusty Wright District 6

Brian Cesar Interim City Manager
Petria Bengoechea City Attorney
Rachel Hughes City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the bulletin board located in the east/west lobby of the City Hall and in the glass case located outside the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4205.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PRESENTATIONS

1. Presentation of the Planning & Zoning Commission. (City Planner Stella Rael)
2. Presentation of the White Sands Beautification Committee. (City Planner Stella Rael)

3. Presentation update on progress of Return to Field Community Cat program. *(Kathy Denton)*
4. Presentation on hiring a City/County consulting firm Cypress International. *(Ed Brabson and Tom Thomas)*

PUBLIC COMMENT

Residents must sign up with the City Clerk to address the City Commission. Comments are limited to 3 Minutes, and there will be a maximum of 21 Minutes allowed for Public Comment.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

5. Approve the minutes for the August 6, 2019 Workshop and the August 13, 2019 Regular meeting. *(Rachel Hughs, City Clerk)*
6. Approve Resolution No. 2019-38 Certifying the City of Alamogordo Fixed Asset Inventory Count for FY 2019. *(Stephanie Hernandez, Finance Director)* **(Roll Call Vote Required)**
7. Consider, and act upon, a request related to the Alamogordo Fire Department applying for the FY 20 Fire Protection Grant through the New Mexico Public Regulation Commission (PRC). *(Jim LeClair, Fire Chief)*
8. Consider, and act upon, a request related to the Alamogordo Fire Department applying for the FY20 Fire House Subs Public Safety Grant. *(Jim LeClair, Fire Chief)*
9. Consider, and act upon, a request related to the Alamogordo Police Department applying for the FY20 Fire House Subs Public Safety Grant. *(Richard Denton, APD Patrol Operations Captain)*
10. Consider, and act upon, Resolution 2019-37 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of August 27, 2019. *(Evelyn Huff, Budget Analyst)* **(Roll Call Vote Required)**

ITEMS REMOVED FROM CONSENT AGENDA

NEW BUSINESS

11. Consider, and act upon Resolution 2019-36, a resolution Declaring Support for a New Center of Commerce Building. *(G.B. Oliver, Chamber of Commerce President)* **(Roll Call Vote Required)**
12. Consider, and act upon, letter to Federal Aviation Administration for Regional Jet Service project. *(Baxter Pattillo)*
13. Consider, and act upon, first publication of Ordinance 1599 to amend Municipal Election Campaign Disclosure Ordinance 1466. *(Rachel Hughs, City Clerk)* **(Roll Call Vote Required)**
14. Appointments to Boards and Committees. *(Richard Boss, Mayor)*

EXECUTIVE SESSION (Roll Call Vote Required)

15. Adjourn into Executive Closed Session in compliance with 10-15-1(h)(8), NMSA (as amended) to discuss Real Property - Tinsley Trailer Park located at 1620 N. White Sands. **(Roll Call Vote Required)**

ADJOURNMENT

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/20/2019

Report No: 1.

Submitted By: Shelbe Abbott

Subject: Presentation of the Planning & Zoning Commission. (*City Planner Stella Rael*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Presentation only.

Background: Stella Rael will give a six month presentation of the Planning & Zoning Commission, from January 1, 2019 - Juan 30, 2019.

Planning and Zoning Commission
Annual Report
January 2019 thru June 2019

Here is the detailed accounting of the actions taken by the Planning and Zoning Commission this year. Please note that the volume of actions taken has declined considerably, as is to be expected during the economic decline currently underway:

2019 Planning & Zoning Actions

Month	Subdivision	Variance	Zoning	Annexation	Land Transfer	R.O.W. Vacation	Agreement
Jan							
Feb	NO QUORUM						
Mar	NO QUORUM						
Apr							
May			1				
Jun							
Jul							
Aug							
Sep							
Oct							
Nov							
Dec							
Total							

**Planning and Zoning Commission Attendance
January 2019-June 2019**

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Pamela Lee	X			X	X	X						
Eddie Kemp II	X			X	X							
David Gonzales	X											
Andrew Gomolak	X			X	X	X						
Pamela Murry (HAFB Ex-Officio)	X				X	X						
Beth Crabbe	X			X	X	X						
Raymond Nejerres						X						

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/20/2019

Report No: 2.

Submitted By: Shelbe Abbott

Subject: Presentation of the White Sands Beautification Committee. *(City Planner Stella Rael)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Presentation only.

Background: Stella Rael will give a six month presentation of the White Sands Beautification Committee, from January 1, 2019 - Juan 30, 2019.

White Sands Beautification Committee
Annual Report
January 2019 thru June 2019

Here is the detailed accounting of the actions taken by the Planning and Zoning Commission this year. Please note that the volume of actions taken has declined considerably, as is to be expected during the economic decline currently underway:

2019 WSBC Actions

Month	Cleanup Projects	
Jan	1	
Feb	0	
Mar	0	
Apr	NO QUORUM	
May	NO QUORUM	
June	0	
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
Total		

**White Sands Beautification Committee Attendance
January 2019 thru June 2019**

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Christopher Hayman	X	X	X			X	X					
Jeremy York	X	X	X			X	X					
David Gonzales	X					X						
Pamela Lee (Ex-Officio)	X		X			X	X					
Camdon Wilde	X		X			X	X					
Mark Praught	X	X	X				X					
Adam Rosen	X	X					X					
Lisette Mendoza			X				X					
Manuela Heberle							X					

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/19/2019

Report No: 3.

Submitted By: Rachel Hughs

Subject: Presentation update on progress of Return to Field Community Cat program. *(Kathy Denton)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Presentation only.

Background: Mrs. Denton will give an update on the Return to Field Community Cat program.



**City of Alamogordo City Commission Meeting
AGENDA REQUEST FORM**

Today's Date: Aug 19, 2019

**Request Date
of Meeting:**

Tuesday August 27, 2019

Name:

Kathy Denton

Address:

56 Danley Ranch Rd

Alamogordo NM 88310 ZIP

Phone Number:

575-430-1914

E-Mail Address:

kittykate831@hotmail.com

Item requested will be for: (Please check one)

☒ Information only

☐ Action Item

Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic -

We do not allow handouts at the meeting

PowerPoint to update City Commissioners on progress
of Return to Field Community Cat Program.

Signature: Kathy Denton

Please return to:

**Rachel Hughs, CMC, City Clerk
City of Alamogordo
1376 E. 9th Street
Alamogordo, NM 88310**

Phone: (575) 439-4272

Fax: (575) 439-4396

E-mail: rhughs@ci.alamogordo.nm.us

Revised 7/1/2019

Community Cat Program

Ed and Kathy Denton
KATO Foundation/ Kitty City NM

“You can judge the heart of a man by his treatment of animals.”
Emmanuel Kant

“The greatness of a nation can be judged by the way its animals are treated.”
Mahatma Gandhi

Partners

- Best Friends Animal Society
- KATO Foundation/ Kitty City NM
- City of Alamogordo Police Department:
Alamogordo Animal Control
- Participating Veterinarians

Community Cat Program

- RTF: Return to Field

Owned by local animal control/sheltering agencies as a non-lethal management policy that diverts community cats headed to the shelter for holding to a spay/neuter clinic. After being fixed, the cats are returned to their neighborhood homes, bypassing the typical impound process and instead offering up a lifesaving alternative.

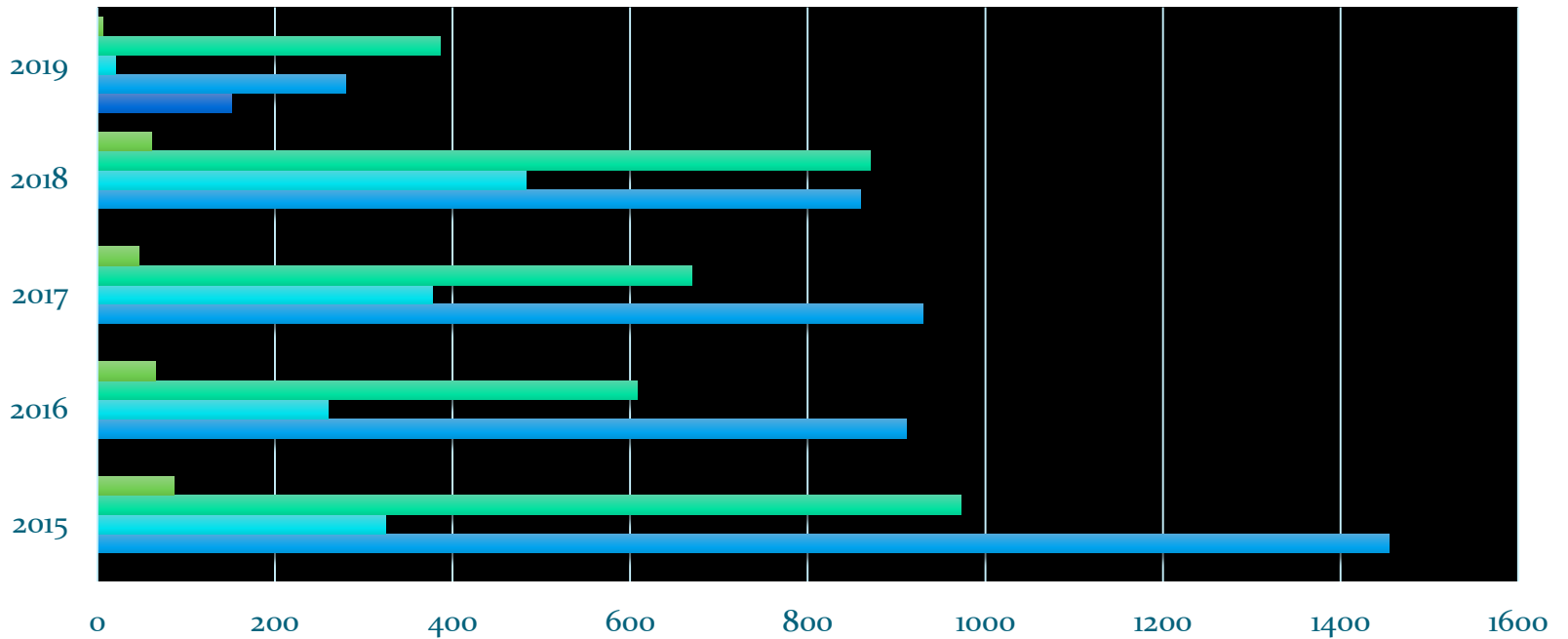
- TNR: Trap, Spay/Neuter, Return

Humane, nonlethal alternative to the old trap-and-kill method of controlling feral cat populations. All community cats, whether they are considered stray, feral or just free-roaming, are caught in humane cat traps, medically evaluated, spayed or neutered by a licensed veterinarian, vaccinated against distemper and rabies, and then returned to their original outdoor homes. Often, these cats live in groups called cat colonies.

Program Outline

- BFAS partners with KC to distribute grant
- KC establishes contract with veterinarians for services and payment
- KC and APD/ AACC partner to transport cats
- KC selects 8 to 10 cats weekly
- AACC transports cats to veterinarian for procedure: spay/ neuter/ vaccines
- Cats remain overnight after surgery
- AACC returns cats to original location

Alamogordo Animal Control Center Statistics

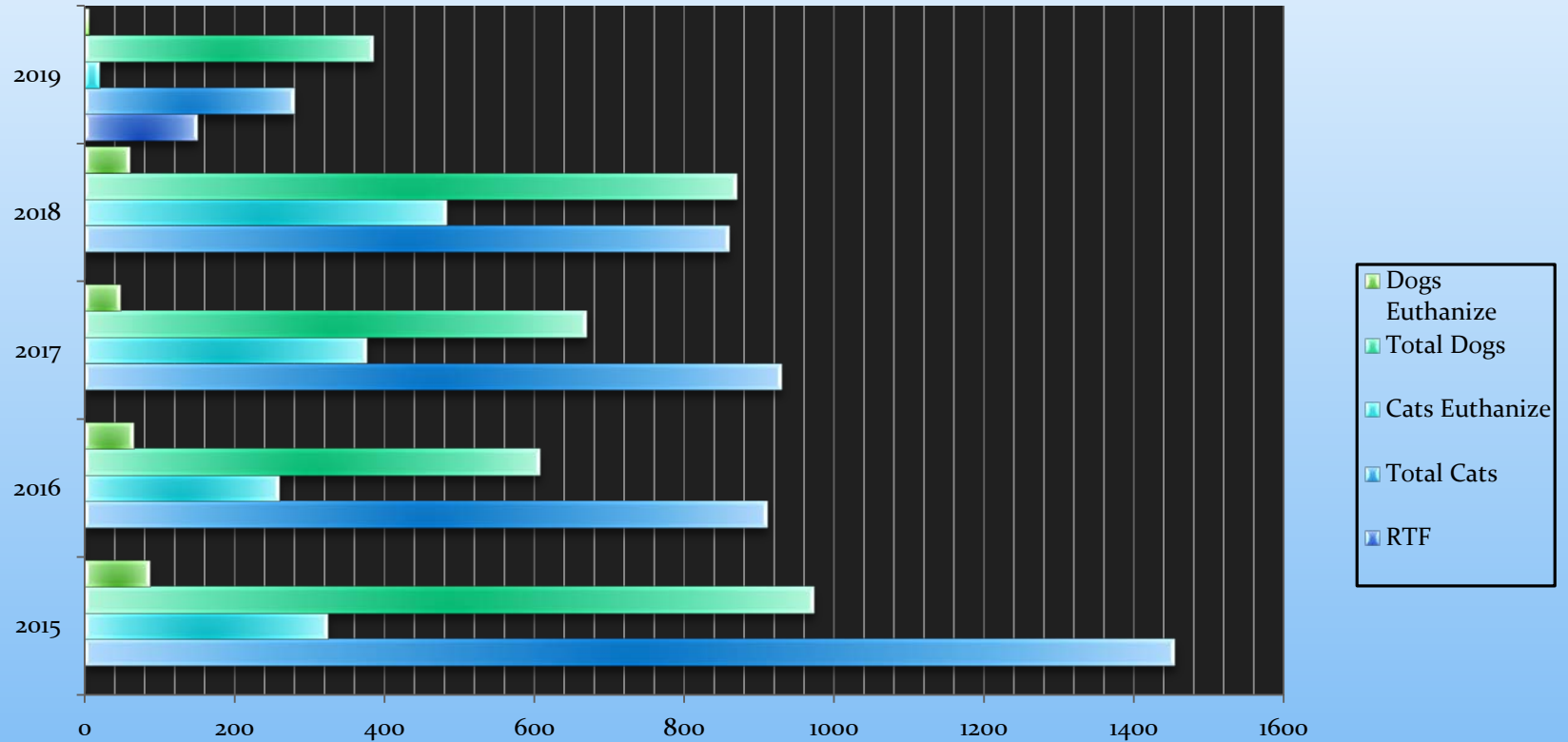


	2015	2016	2017	2018	2019
Dogs Euthanize	87	65	47	61	6
Total Dogs	973	608	670	870	386
Cats Euthanize	325	260	377	483	20
Total Cats	1455	911	930	860	280
RTF	0	0	0	0	151

NUMBER OF ANIMALS

■ Dogs Euthanize
 ■ Total Dogs
 ■ Cats Euthanize
 ■ Total Cats
 ■ RTF

Alamogordo Animal Control Center Statistics



	2015	2016	2017	2018	2019
Dogs Euthanize	87	65	47	61	6
Total Dogs	973	608	670	870	386
Cats Euthanize	325	260	377	483	20
Total Cats	1455	911	930	860	280
RTF	0	0	0	0	151

NUMBER OF ANIMALS

Statistics

- Grant beginning amount \$23000.00
 - Money spent to date \$ 13265.00
 - Remainder \$ 9735.00
-
- Return to Field Cats (Jan to August 2019) 187
 - Cats euthanized 2018 (Jan to August) 364
 - Cost per cat \$ 71.00
 - Cost of RTF per month (average 30 cats) \$ 2100.00

Resources

- Best Friends Animal Society

www.bestfriends.org

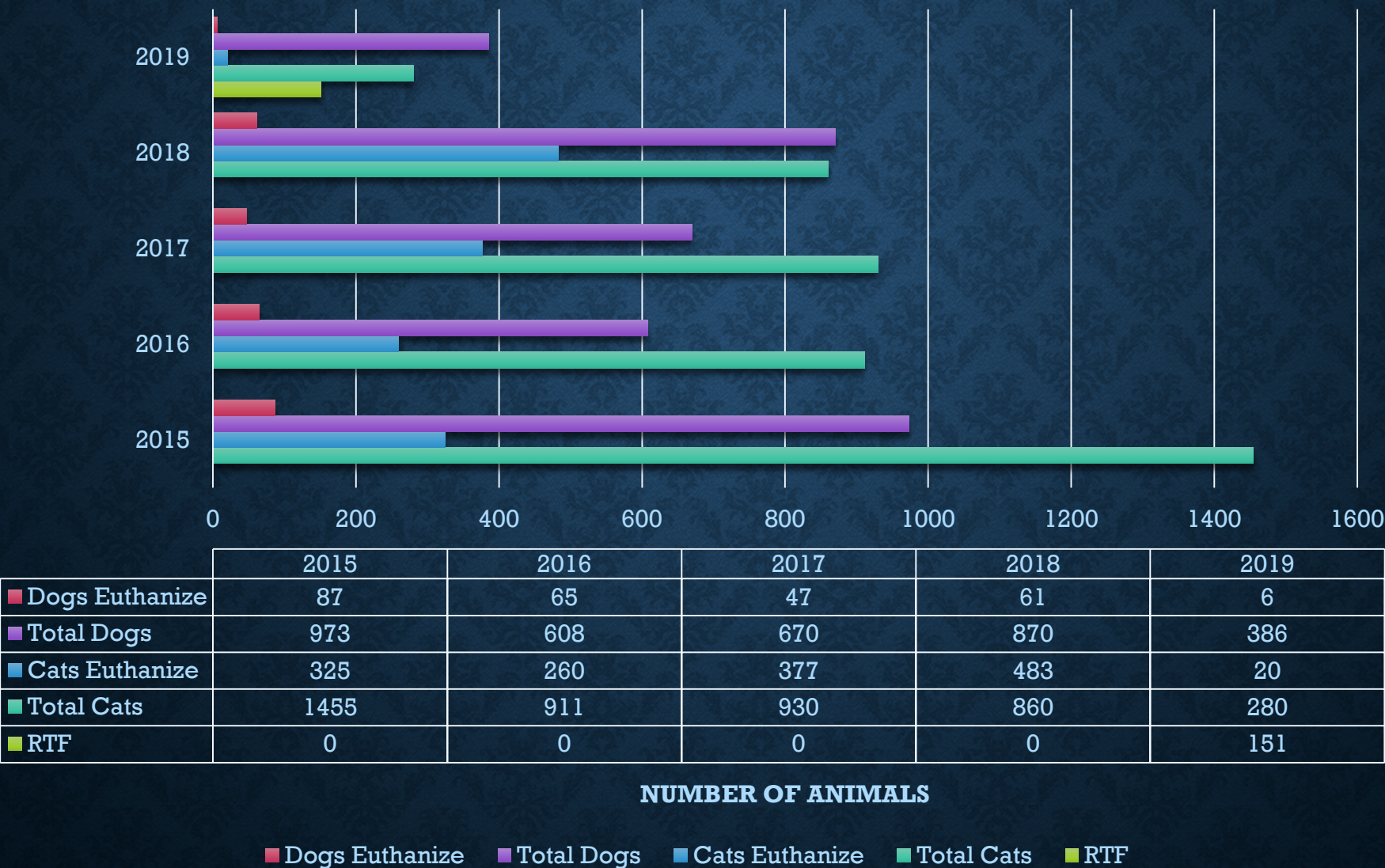
- Alley Cat Allies

www.alleycats.org

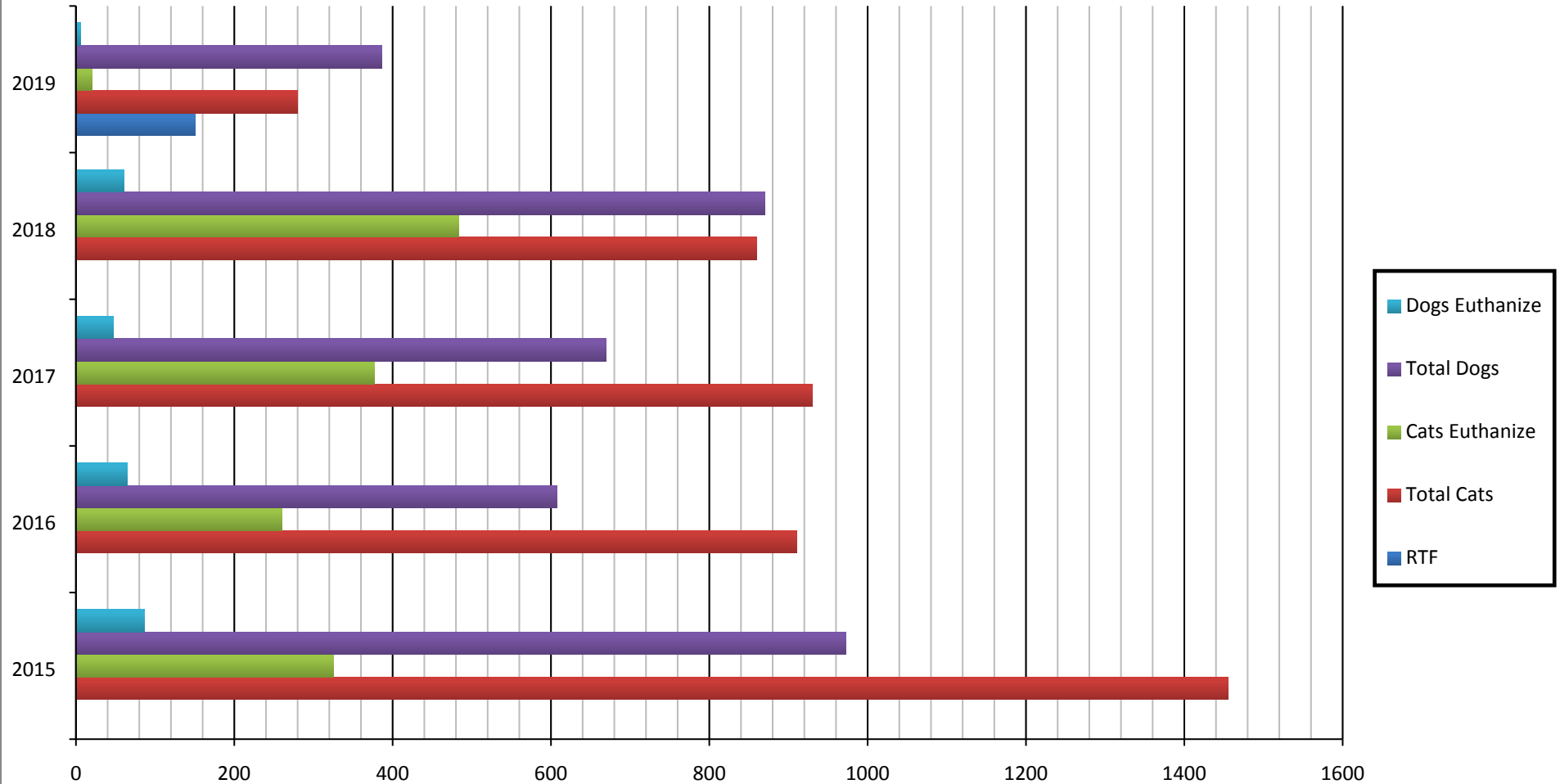
- No Kill Advocacy Center

www.nokilladvocacycenter.org

Alamogordo Animal Control Center Statistics



Alamogordo Animal Control Center Statistics



	2015	2016	2017	2018	2019
RTF	0	0	0	0	151
Total Cats	1455	911	930	860	280
Cats Euthanize	325	260	377	483	20
Total Dogs	973	608	670	870	386
Dogs Euthanize	87	65	47	61	6

NUMBER OF ANIMALS

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/19/2019

Report No: 4.

Submitted By:

Subject: Presentation on hiring a City/County consulting firm Cypress International. (*Ed Brabson and Tom Thomas*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Presentation only.

Background: Mr. Brabson will give a presentation on hiring a City/County consulting firm Cypress International.

RECEIVED

AUG 16 2019

CITY CLERK



City of Alamogordo City Commission Meeting
AGENDA REQUEST FORM

Today's Date: 8/16/19

**Request Date
of Meeting:**

8/27/19

Name:

ED Brabson and Tom Thomas

Address:

901 TEXAS AVE

ZIP

Phone Number:

575-430-1300

E-Mail Address:

Item requested will be for: (Please check one)

☐ Information only

☒ Action Item

Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic -

We do not allow handouts at the meeting

Requesting the approval to hire a city/county
consulting firm Cypress International.

Signature: Ed Brabson

Please return to:

Rachel Hughs, CMC, City Clerk
City of Alamogordo
1376 E. 9th Street
Alamogordo, NM 88310

Phone: (575) 439-4272

Fax: (575) 439-4396

E-mail: rhughs@ci.alamogordo.nm.us

Revised 7/1/2019

Cypress History in El Paso

From 1996 to 2003, I was Senior Vice President of Economic and Workforce Development for the El Paso Chamber of Commerce. Dee Margo, our current mayor, was the Chairman of the Chamber committee with oversight of my organization. As a part of my duties, I had developed a strong working relationship with the leadership of Ft. Bliss. Dee was the former Civilian Aide to the Secretary of the Army, so he had a close relationship also.

Major General Jack Costello, the CG of Ft. Bliss at the time, called a meeting with Mayor Carlos Ramirez, County Judge Jim Maddox, Dee Margo and myself. His purpose was to inform us that he strongly believed that the Army was going to close Ft. Bliss. They had moved the 3rd Calvary from Ft. Bliss to Ft. Carson, in the 1995 BRAC, leaving Ft. Bliss with only 9,000 soldiers. He told us he was hearing rumors the Bliss would be closed as an action of the 2005 BRAC. We realized that we were in trouble. My committee decided that we needed professional help. We contacted three defense related consultants in the D.C. area and I went to interview them. Our friends at Raytheon had recommended Cypress International because they used them as their prime consultant. After the interviews, I agreed that they were the best by far. I reported that to Dee and my committee and they voted to send Dee and I back to D.C. to hire them. We entered into a three year contract. They were immediately helpful to our efforts. They told us whom to meet with in the Pentagon and in Congress. They helped us set up appointments and design presentations to these federal officials.

In one of our first meetings, Major General Larry Lust, who was the Assistant Chief of Staff for Installation Management of the Army, said, "we understand you have a water problem in El Paso." We knew at that time that the Army would never send another soldier to Ft. Bliss. We conferred with Cypress about this issue and decided we needed a bold move to change the Army's perception of our water situation. We decided to offer to build a desalination plant on Ft. Bliss to provide water to Ft. Bliss for many years to come. We offered to do this at no cost to the Army. The rest is history. In the BRAC of 2005, Ft. Bliss was named the number one Army installation in the country and the 1st Armored Division was assigned to Ft. Bliss, bringing almost 20,000 new soldiers.

If we hadn't hired Cypress we would never have met with the key leadership in the Pentagon, with the correct message. Especially MG Lust. Without that meeting Ft. Bliss would probably be closed right now. We have definitely gotten our monies worth.

After Dee Margo was elected Mayor, he decided he wanted to re-engage Cypress. He asked the Chamber, which had a new president and Borderplex, which has no one with any military experience, to partner with the City to re-hire Cypress. When both the Chamber and Borderplex reneged on the contract. Our group stepped in. With Cary Westin, Deputy City Manager's help, we negotiated with Cypress to lower the amount of the contract from \$220,000 per year to \$170,000. We eliminated some of their economic development responsibilities related to Borderplex. We also wanted Cypress to take a regional approach to their efforts. We realized the importance of the triad of Ft. Bliss, Holloman and WSMR. Our group, which operates under the umbrella of the Chamber, agreed to raise \$60,000 per year as our portion of the \$170,000. The City of El Paso is responsible for the remaining \$110,000. We are asking Alamogordo and Las Cruces to participate as partners in the effort to maintain and grow our bases.

We are also asking Cypress to help us attract defense related companies to our region. They have both retired Army and Air Force employees who can help us reach our goals. They have a proven track record and we urge you to be part of this effort.

A.F. "Tom" Thomas

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/22/2019

Report No: 5.

Submitted By: Rachel Hughs

Subject: Approve the minutes for the August 6, 2019 Workshop and the August 13, 2019 Regular meeting.
(*Rachel Hughs, City Clerk*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the minutes.

Background: This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION WORKSHOP MINUTES
6:30 P.M., COMMISSION CHAMBERS
August 6, 2019**

**RICHARD BOSS, MAYOR
AL HERNANDEZ, COMMISSIONER
NADIA SIKES, COMMISSIONER
JOSH RARDIN, COMMISSIONER
SUSAN PAYNE, COMMISSIONER**

**JASON BALDWIN, MAYOR PRO-TEM
DUSTY WRIGHT, COMMISSIONER
BRIAN CESAR, INTERIM CITY MANAGER
PETRIA BENGOCHEA, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Boss called the meeting to order at 6:30 p.m. Roll Call was taken by Deputy City Clerk Barraza. Commissioner Sikes was as absent. Deputy City Clerk Barraza announced there was a quorum present. Invocation was given by Commissioner Payne and the Pledge of Allegiance was led by Commissioner Hernandez.

APPROVAL OF AGENDA

**Commissioner Hernandez moved to approve the agenda.
Commissioner Payne seconded the motion. Motion carried with a vote of 6-0-0.**

WORKSHOP

1. Workshop on Regional Jet Service. (*Baxter Pattillo and Lance Grace*)

Mr. Oliver said he is there representing MainGate United and the Alamogordo Chamber of Commerce. He said they will be asking the City of Alamogordo to support the Regional Jet (RJ) Service for White Sands Regional Airport and provide immediate funding of \$5,000. This funding would bring the FAA (Federal Aviation Administration) into this community and let them know what it would take to achieve a 139 rating. He said at the moment the Alamogordo Chamber of Commerce is dealing with nine out-of-state companies that are looking at relocating into this area, and seven of the nine has confirmed that regional jet service would be a major factor in helping them make that determination. He said they have determined that there is nothing in this community that would create more internal growth, more economic development and increase this community's tax base more than a regional jet service.

Mr. Grace showed a Power Point Presentation and went through two documents. The first one was the International Commercial Air Transportation System, and the second was the Status of RJ (Regional Jet) Service for Alamogordo. These two documents explained what Commercial Airline service is about and the piece that the RJs take in that. He talked about the past history of commercial air service in Alamogordo, pre 1978. He said they are looking for where you have one ticket, check your bags here and you pick up your bags at the final destination. He talked about the Status for RJ Service for Alamogordo. He explained that a regional jet has twin engines and can carry 45 to 100 passengers. He said they have a consultant that over the last year was paid by OCEDC (Otero County Economic Development Council). He said Mr. Boyd, the Consultant, came up with 138,000 employments per year. He said Mr. Boyd has computer software to figure out where everyone is coming and going in the airline system. He said part of the initial startup they would want to have a guaranteed pool. The size of this pool would be determined during negotiations with the airline. Ticket prices are based on the distance of travel. The HUBs that would be in within our area would be Dallas, Houston, Denver, Los Angeles and Phoenix, but this is all to be determined in which airline would be most interested in this. (See Blue Book for PowerPoint)

Mayor Boss announced Commissioner Sikes entered the meeting at 6:42 p.m.

Mr. Grace said in 2013, the FAA set new requirements of 1500 hours for the co-pilot instead of 500. He said the Airlines have struggled to get those co-pilots over the last few years, but they have finally figured out how to do it. The next thing that happened is that American Airlines got sued by Department of Justice because they were merging with US Airways at that time and that suit went on for the next year and they were not going to be doing anything new during that suit. The third thing that went on was a sequestration and this hit military and their TDY (Temporary Duty) travel went down to the bare minimums. He said it was a good thing that they were not getting into it at that time because the military traffic in this area is very significant and one of the drivers for an Airline to be interested in these.

Mayor Boss said he has seen on the News that the Southwest Airlines Boeing 737 Max is being pulled out of Newark, New Jersey. He said they've pulled out of that because there is such a long delay on that, and they are pulling out of another airport. He asked if that will affect Alamogordo or this decision at all. Mr. Grace said the 737 max thing is affecting all airlines. He said it would affect this to a certain degree domestically. Mayor Boss said not so much the delay of the passenger, he means is there any concern for doing what they are doing with bring service to Alamogordo. Mr. Grace said if he answered that he would just be speculating.

Mr. Patillo discussed a letter from Mr. Boyd to Senator Heinrich's Office. The letter stated why Alamogordo does not have 139 and why it needs it. He also discussed a letter he wrote to Mr. Gamarra from the FAA. He said this letter summarizes all of the steps that they have taken since July of 2018. He explained the four steps they have taken to get to this point; gave a presentation to OCEDC, attended the International Aviation Forecast Summit, attended the New Mexico State Aviation Conference and met with American Airlines. He said at the New Mexico Aviation Conference they were told that there has to be a step forward on the City's behalf in order to do both the 139 certification and the guaranteed pool or the trust account. He said this was the model that Roswell followed, and this is a model that they can work off of.

Mr. Rabon said he is representing MainGate United. He said in order for them to move forward they are going to have to get the City to take action that they are willing to support the pursuit to get an airline in the Alamogordo City Airport. He also said they are going to need \$5,000 to get the FAA to come to Alamogordo and do a preliminary part 139 inspection on the Airport. He talked briefly about enacting another 1/8th of a percent to help fund this initiative. He said he would defer back to the Commission and City staff about the funding but said that is one way it could be done. He briefly discussed grants and how the FAA funding works. He said even if they cannot get this thing done with the Airlines, they still need to get part 139 certificate done. He said this part 139 certification gives the Airport priority for funding for the Airport. He said this is an immeasurable economic opportunity.

Mr. Patillo discussed the three phases of what it will take in order to complete the project, for the first three months, the first year and then years two and three. He also went through some proposed questions. (See Blue Book for PowerPoint)

Mayor Pro-Tem Baldwin asked everyone in the room to raise their hand, if they had the option to fly to Dallas through this process, would they use it. He acknowledged that about 98 percent of the room raised their hand. He said most of the people that he has talked to is excited about this process. He asked if there is a general number they estimate for upgrades, in reference to the \$5,000 for the FAA Part 139 certification. Mr. Patillo said there is a general number, however, that is negotiable and is not what the FAA would make them do. He said they have an estimate from their consultant/engineer but that does not mean it is everything or it could be more that the FAA makes you do. Mayor Pro-Tem Baldwin asked what that conservative estimate is. Mr. Patillo said the best answer is that they don't know, and they would need to look into it a little more, but in order to do so they would need the initial travel cost for the FAA agent to come down here. Mayor Pro-Tem Baldwin said the most important part about that number is its FAA, State, DOT (Department of Transportation) and basically two percent City money. Mr. Grace said all of the improvements they have done the last five years was done with 139 in mind. Mayor Pro-Tem Baldwin asked what the potential impact to their emergency services is here in

Alamogordo. Mr. Grace said from a security standpoint, they do temporary security around the airport. He also said they need the firefighters. They could be doing both jobs at the same time.

Mayor Pro-Tem Baldwin asked if there is any concern of the bed down not happening at Holloman or with losing the missions leaving half the personnel there at Holloman. Mr. Rabon said they have been working on this before the F16 bed down initiative. He said he thinks they are always going to have missions at White Sands and Holloman in this area. He thinks they can still support the number of flights. Mayor Pro-Tem Baldwin asked if it would just change the employments coming out of the military. Mr. Patillo said they've had Generals and Colonels out of WSMR (White Sand Missile Range) and Holloman say this is one of the few things they would like for them to do. Mr. Rabon said one thing they have said is to focus on the community and it will benefit the military.

Mayor Pro-Tem Baldwin asked if they are knowingly and aware of any other communities in New Mexico that are trying to do the same thing as they are right now. He also asked if that would affect them. Mr. Grace said he did not think so.

Mayor Pro-Tem Baldwin said they had mentioned briefly the success of Roswell. He asked if they could give the Commission a brief timeline on what they did, how they did it and where they are at now. Mr. Rabon said it was in the late 2000s when they got started and they had 4 flights a day. He said they cut that down to three, not because they didn't have the passengers but because American Airlines needed one of the planes. Shortly thereafter, they had 2 flights a day to Phoenix. They came up with a guaranteed pool for the Dallas flights and he does not believe they subsidized the Phoenix flights for a while. Mayor Pro-Tem Baldwin asked if they had to dip into the pool for the flights to Phoenix. Mr. Rabon said they did for the flights to Dallas. Mr. Patillo said it is a negotiation that takes place over a while. It is a process with both the FAA and whichever major carrier they negotiate with.

Mayor Boss said the Commission can not make a decision tonight to whether or not to give them the \$5000. He said that will have to be on an agenda. He asked assuming the Commission does that, will that help them understand what they are looking at for a total potential cost going into this. Mr. Rabon answered absolutely. He said they need to get the FAA in here and get that inspection out of the way and see where they stand. Mayor Boss asked if with that inspection if they will be able to put some dollar signs on some of things they will be doing. Mr. Rabon said they will know where they stand after that. Mr. Patillo said they will also know how long it will take to do their full list.

Mayor Boss said he had heard them say they have come up with an amount that they thought it would cost and he asked if they would share that amount with the Commission. Mr. Patillo said he rather not because there are a few different numbers and it really doesn't matter what those numbers are until the FAA show up.

Mr. Patillo said the thing they are asking for here is that the Commission acknowledges what has been done, what is stood to be gained and they would be willing to support them on behalf of the Commission and engage with them in this project since it is ultimately a Municipal Airport.

Mayor Pro-Tem Baldwin said they had mentioned a potential tax on the flights coming out. He asked who allows the City to apply that tax. Mr. Rabon thought it was done through the airline. Mayor Pro-Tem Baldwin asked if that goes back to the Municipality that it is flying out of. Mr. Patillo said these are things that they have not drilled down all the way on. He said they would need to explore together if the Commission wishes to support it. Mr. Rabon announced other avenues that could be used to support an airline.

Commissioner Hernandez said he supports this. He said he does have an issue with invoking that 1/8th percent. He said the City is almost at their full bonding capacities. He said they need to be careful on how and where they spend their monies. He would like to look at other funding sources. He asked how involved OCEDC has been involved. Mr. Grace said they have provided them with \$25,000. Commissioner Hernandez said for him, if the City is going to put money in this, he would like to have

someone from the City involved in this. Mr. Rabon said that was part of their question this evening because they have got to get the City on board with this. He said they have done all they can do without taking it to the next level and getting the City's desire to work towards this. Commissioner Hernandez said they have moved away from the original question of how much, besides the \$25,000, has OCEDC been involved in this. Mr. Patillo said they have gone down the LEDA (Local Economic Development Act) road and they wanted to keep this separate until they have the support of the City. Mr. Rabon said this really doesn't seem that this is qualified for LEDA. Commissioner Hernandez said last time, LEDA didn't cover enough percentage of it to even apply for it. He also commented on the work force here in Alamogordo. Mr. Patillo said once they start working together towards this shared goal that they will find creative ways to lessen the cost and spread it around. Mr. Patillo said they are looking at getting an Economic Impact Statement done and they have the money appropriated to complete this study.

Mayor Boss asked Interim City Manager Cesar if it was the will of the Commission, would it be a problem to direct staff, at some later date, to look at alternate finance sources other than the hold harmless. Interim City Manager Cesar said staff has met with MainGate and this group many different times and talked through how this process would move forward. He said they are getting to the point to they need to have City Staff involvement. He said they probably need to bring an item to the Commission where they give them support of the project. Staff would work with this group on getting the FAA down here to do their evaluation. Through the evaluation they would get a list of what needs to be done and possibly a timeframe for getting this list complete. He also said they would have figures to work with Finance to see how they could fund this.

Commissioner Payne said her least favorite option is the 1/8th hold harmless. She thinks the concentration is on what they need to get the Airport ready and getting the Airport ready and that is going to be a process all in itself. She said she would think there are grants available out there.

Commissioner Sikes said if their only commitment is to ensure that the FAA comes to Alamogordo and does their study and then they are faced with the real number of what it will cost to do this. She thinks they have to commit \$5,000. She said that just seems so minimal to get to the point that they need to be.

Commissioner Rardin said he is against using the hold harmless for this. He said there are additional gross receipts tax that they could put on the ballot for the voters to pass. He asked staff if they could look at it to see if any of them would fit the criteria. Interim City Manager Cesar said with the exception of the 2/8ths of the hold harmless, he believes they have enacted everything they can that they could rededicate, and that could go out to the voters. Commissioner Rardin said he believes that there are still some. Interim City Manager Cesar said they could check into that. Commissioner Rardin said that would take them off the hook a little bit because if the voters decide that they want to be taxed to do this then they decided it and that's their will. He explained that the City is going to end up with \$163,000 in the general fund at the end of the year. Mr. Rabon said they were suggesting doing this over a two to three-year period. Commissioner Rardin said these next three years are going to be very difficult for the City because of the minimum wage increase.

Commissioner Rardin asked when they bring an item before the commission to look at the \$5,000, if staff can get the information to them whether they have any taxes that could go on the ballot that fits the criteria. Interim City Manager Cesar said if the Commission wants to move forward and support this project then they would work with the group to get whoever needs to come in. Once they have an idea of the magnitude of the project than they would be work with Finance to see how they can fund it. Commissioner Rardin said he does not have a problem with the \$5,000. He said there is an election coming up in three months, if they could figure out what it might fit under and if it is possible, get this on this ballot so that it can start generating that money. Interim City Manager Cesar said it is too late to put any questions on this November ballot. Commissioner Rardin said he doesn't know, under this new Local Election Act, if they are able to put anything on the November 2020 ballot. Commissioner Hernandez said no, but they could do a mail ballot.

Interim City Manager Cesar said dependent on what the FAA come back with, there are potential areas where they can pull some money for some of these smaller projects.

Mayor Boss said they should not have a problem with approving the \$5,000. He thought they need to do that, and they'll have a better idea of what they are looking at. Mr. Rabon said there are two things that they came to ask for. He asked if this is something that the City is wanting to do. Mayor Boss said speaking for himself, he thinks it is a fantastic idea, but it depends on the cost involved and if it is financially feasible or not.

Commissioner Payne said she has to fly out to Minneapolis next week, so she can see the value of being able to fly out of Alamogordo. She said it sounds like a great idea. She thinks the issue is to start thinking how they can do this without burdening the taxpayers too much.

Mr. Patillo asked the Commission if they wouldn't mind producing a document or a letter stating that the City of Alamogordo is interested in pursuing the cost of what 139 certification would be. He said if they could just say that for now, and not that they are in total support financially of the project, but they would like to see the numbers first from the FAA. Mayor Boss asked City Attorney Bengoechea if they could do that tonight. Mr. Patillo said it wouldn't have to be done tonight.

Interim City Manager Cesar said to do that, they would bring back as an agenda action item at probably the meeting of the 27th. The Commission would then be able to take action on that item. At that point the Commission could ask for a letter to be generated, and also direct staff to work with the group to come up with getting the FAA down here, to come up with a plan and come up with the funding options.

Mayor Boss thanked everyone for the effort.

ADJOURNMENT

Mayor Pro-Tem Baldwin moved to adjourn at 7:56 p.m.

Commission Payne seconded the motion.

Motion carried with a vote of 7-0-0.

Mayor Richard Boss

ATTEST:

City Clerk Rachel Hughs

(Prepared by Eric Barraza, Deputy Clerk)

Approved at the Regular Meeting held on August 27, 2019.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., COMMISSION CHAMBERS
August 13, 2019**

**RICHARD BOSS, MAYOR
AL HERNANDEZ, COMMISSIONER
NADIA SIKES, COMMISSIONER
JOSH RARDIN, COMMISSIONER
SUSAN PAYNE, COMMISSIONER**

**JASON BALDWIN, MAYOR PRO-TEM
DUSTY WRIGHT, COMMISSIONER
BRIAN CESAR, INTERIM CITY MANAGER
PETRIA BENGOCHEA, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Boss called the meeting to order at 6:30 p.m. Roll Call was taken by the City Clerk. Commissioner Payne was absent. City Clerk Hughs announced there was a quorum present. Invocation was given by Pastor Vaden Gilloth and the Pledge of Allegiance was led by Mayor Pro-Tem Baldwin.

APPROVAL OF AGENDA

Commissioner Hernandez moved to approve the agenda.
Commissioner Rardin seconded the motion. Motion carried with a vote of 6-0-0.

PRESENTATIONS

1. Presentation of the Parks and Recreation Board. *(Tony Gonzalez, Community Services Executive Assistant)*

Community Services Executive Assistant Gonzalez gave an overview of the Parks and Recreation Board, he said the board had one meeting in the last six months. They had a lot of volunteers for the cemetery. The next meeting will be in October.

2. Presentation on the new Train Depot/Alamogordo Center of Commerce Building. *(G.B. Oliver, Chamber of Commerce President)*

Mr. Oliver said they are excited to bring this project to the Commission. He said it has been a combination of a lot of meetings including City staff. He said if this is completed it will represent the most iconic multi-purpose building in Alamogordo.

Ms. Schweers said the Chamber of Commerce is housed in a 65-year old building owned by the City. She said they are proposing to replace that structure with a 35,000 square foot structure. She requested for the City Commission's approval to move forward with the project. She also requested for permission to have City staff work with them on the project.

Mr. Shyne talked about the Sheldon Trust. He said the Sheldon Trust is committed to give its million dollars to this project. He gave a background of the Sheldon's.

Mr. French talked about having a venue for important events. He said this project could be the flagship for the MainStreet movement.

Mr. Rabon said the Alamogordo Zoo, the Train Museum, the Alamogordo Visitor Center, the Alamogordo Chamber of Commerce, the Small Business Development Center, the Otero County Economic Development Council would all be housed at this facility. He also mentioned that a Special Events Center is going to be created as a result of this and it would house up to 250 people. He said this new facility would be known as the "New Town Plaza". He talked about possible funding sources.

Mayor Boss asked if they have come up with an estimated cost. Ms. Schweers said the architect gave them a quote of \$350 a square foot, which is turnkey including the furniture. This comes out to \$12 million.

Commissioner Rardin asked if that estimate includes any scale wages. Ms. Schweers verified with someone in the audience that it does include scale wages. Ms. Schweers said again they are asking the Commission for approval to move forward with the project. She said it would not have to be tonight. Mayor Boss explained that approval would have to be a future meeting.

Commissioner Hernandez said there were a lot of funding sources mentioned. He would like to tie some of those down to dollar amounts. He feels the estimate is low, but thinks those things are workable and depends on timeframes. He wants to make sure they have the ability to do this, if they are going to do it. He wants to make sure the numbers are right and the funding sources.

Mayor Pro-Tem Baldwin said he is excited about this and thanked them. He thought this meshes with a lot of different visions and missions.

Commissioner Sikes echoed Mayor Pro-Tem Baldwin. She asked if they are eliminating the Toy Train Depot. Mr. Shyne answered they would not be eliminating it, but it will not be a building that the public would be able to enter. Commissioner Sikes said the City has talked about putting a restroom at the north side of the park, so knowing that these artist renderings are here now, they do not want to put a restroom where they will have to knock it down later. She hopes the Commission does not take a lot of time to determine when to put this on the agenda.

PUBLIC COMMENT

Eugene Downer commented on the following:

He honored Commissioner Sikes as he held up a Thank you for Keeping Alamogordo Beautiful sign and said she knows how to get things done. He said there is a lot of money in the State's account from mineral contributions, so he thought it would be a good time to look at land acquisition. He also spoke of Operation Round Up in Cloudcroft and said he would like to see that here in Alamogordo. He complimented Interim City Manager Cesar for creating the trimming project on White Sands Boulevard. Interim City Manager Cesar credited Parks Supervisor Marion for the idea.

CITY MANAGER'S REPORT

Interim City Manager Cesar made the following remarks:

1. He said the Elementary School teachers in El Paso requested postcards or cards to give to the children, after the tragic shooting, to boost morale and let the children know that we support them. There will be a drop box in the City Clerk's office for the cards.
2. He said the contractor for the Desalination Project has passed the testing stage that was required by NMED (New Mexico Environmental Department). The City is now entering the 30-day Operational phase. The City is looking at doing a ribbon cutting and bringing the facility on-line in September, barring any issues.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

Mayor Boss made the following comments:

He said the day after the shooting in El Paso, he called the number El Paso had listed, and he was able gave them the City of Alamogordo's condolences.

Commissioner Hernandez made the following comments:

He said the hospital celebrated 70 years with the community. He said they recently had the groundbreaking for the new construction, and that project is close to \$70 million. He has worked for the hospital for 20 years and he appreciates the community support they have received.

Commissioner Sikes made the following comments:

She said the hospital is doing 70 projects for 70 years for the community. She said they just received a \$750,000 grant to help them search for specialties. She said they are very fortunate to have a Regional Hospital like Gerald Champion here. She stated the City initiated a program for people to keep their yards beautiful. She said Special Events Manager Sides was able to find some money with Keep Alamogordo Beautiful to get signs printed. These yard signs are to thank the residents for keeping Alamogordo beautiful. She asked the Commission as they are driving around town to note the address when they see a beautiful yard. She talked about recognizing the residents and yards.

Commissioner Rardin made the following comments:

He complimented the grounds for the Pregnancy Health Center on White Sands Boulevard. Commissioner Sikes said they should not limit it to just residential but to include businesses in their beautiful yards search.

Commissioner Hernandez made the following comments:

He said he receives complaints on Code Enforcement about cleaning up yards. He said it is not that hard to keep your yard up.

CONSENT AGENDA

3. Approve the minutes for the July 23, 2019 Regular meeting and the July 29, 2019 Special Meeting. (*Rachel Hughs, City Clerk*)

4. Consider, and act upon, Leak Abatement Request for Roger Woodle, 1805 College Ave., in the amount of \$4,017.56. (*Mark Threadgill, Customer Service Manager*)

5. Consider, and act upon, final publication of Ordinance 1597 amending 11-04-020 of the Alamogordo Code of Ordinances regarding Unlawful Possession of Marijuana. (*Petria Bengoechea, City Attorney*) (Roll Call Vote Required)

Commissioner Hernandez asked to remove Item # 4 from the Consent Calendar.

Commissioner Hernandez moved to approve item 3 and 5 of the consent calendar.

Commissioner Wright seconded the motion.

Roll call vote was taken.

Motion carried with a vote of 6-0-0.

ITEMS REMOVED FROM CONSENT AGENDA

4. Consider, and act upon, Leak Abatement Request for Roger Woodle, 1805 College Ave., in the amount of \$4,017.56. (*Mark Threadgill, Customer Service Manager*)

Commissioner Hernandez said he pulled it off to make it public because it is an abatement request.

Commissioner Hernandez moved to approve.

Mayor Pro-Tem Baldwin seconded the motion.

Motion carried with a vote of 6-0-0.

NEW BUSINESS

6. Consider, and act upon, first publication of Ordinance 1598, an amendment to the City Charter for submitting Candidate Disclosure Statements. (Rachel Hughs, City Clerk) (Roll Call Vote Required)

City Clerk Hughs said this is part of the City Charter under Candidate Disclosure Statements. These statements are to identify the real properties that a Candidate may have in the State of New Mexico when they are filing for candidacy. With the City of Alamogordo opting-in to the Local Election Act, the County Clerk agrees that it makes sense that these are filed with the County Clerk, along with their candidacy forms, to cause less confusion for the candidates. They are wanting to remove the wording where it states, "with the City Clerk" and replace it with "the candidate shall file for disclosure statement at the time for filing for Office".

Commissioner Sikes asked if the City will still provide the forms and instructions to candidates or will everything run through the County Clerk's Office. City Clerk Hughs answered everything will go through the County Clerk. She also said that this and the next item are the only two paper works that will not be taken to the County Clerk, if the Commission chooses not to.

Commissioner Rardin said typically the Commission cannot make changes to the Charter without a vote of the people. He asked if this was part of the powers that were given to them in that Local Election Act. City Clerk Hughs answered yes. She said this is not something the Local Election Act told them to change, but the County Clerk thought it just makes sense. City Clerk Hughs wanted to bring this to the Commission to see what they wanted to do.

Mayor Boss said it would make sense. Commissioner Rardin said he agrees with the change, it is just the fact that they are changing the Charter, and the Charter can only be changed by a vote of the electorate. He said in the Local Election Act they gave Municipalities the authority to change whatever they needed to by Ordinance. City Clerk Hughs said that is correct.

City Attorney Bengoechea said the City Clerk's Office got outside legal opinion on this issue, and the opinion did say that it could be changed to be in compliance with the Local Election Act.

Commissioner Hernandez stated one of the issues they have had is the lack of candidates for the positions, several people complain but come election time nobody show up. He asked if this could be advertised throughout the City. City Clerk Hughs said you should be seeing in the water bills the positions that are open and they should be going to the county clerk, you will also see it in the newspaper, city Facebook, and the city website.

Commissioner Hernandez moved to approve.

Commissioner Rardin seconded the motion.

Roll call vote was taken.

Motion carried with a vote of 6-0-0.

7. Discussion on Municipal Election Campaign Disclosure Ordinance 1466. (Rachel Hughs, City Clerk)

City Clerk Hughs explained that this another set of forms that need to be submitted. She stated this is the election Campaign Disclosures. This ordinance came to Commission in 2014 and was passed. The forms show where the funds are coming from, what the money is being spent on and then the closing of the actual disclosure reports within six months up to twelve months if the funds are still there. She said they are proposing that these reports are also taken to the County Clerk, the County Clerk said she is willing to take these reports. City Clerk Hughs said they would also like to make a change to the filing dates. This is currently by Ordinance and not in the Charter. They would like to see it changed to twelve days prior to the election and no more than 45 days to file the final.

Mayor Boss asked if the County Clerk did said they would perform that. City Clerk Hughs answered yes, it would actually be easier for her so that she is not waiting for someone to close out their financial disclosures.

Commissioner Sikes said the only problem she has is if a candidate wins the election and they anticipate running again, why they should close out their campaign fund. Mayor Boss said they do not have to close it out. Commissioner Sikes said if they are not going to close, they should have to report it. She also said she understands wanting to reduce the number of times to report, but maybe add an annual report if they are going to keep the account open.

City Clerk Hughs said normally candidates close them out within two months. Commissioner Sikes said maybe for City elections, but she knows of campaign accounts that are open for years. City Clerk Hughs said this ordinance was modeled after Las Cruces, Santa Fe and jurisdictions outside the State. She said a lot of it is coming from General Elections because currently Municipal Elections don't have to have these type of disclosure statements. Commissioner Sikes said she would never consider removing campaign disclosures all together but reducing the number of times to report is fair.

Commissioner Hernandez stated at the last election where a candidate followed the disclosure form and filed zero, but yet the candidate had several 4 x 8 signs out. He said the reason to know who gave what money is to see who is supporting that candidate, so it is not working. He said this is unenforceable. It is a rule on the books that nothing is going to be done about whether you report or don't report. It is a useless ordinance.

Commissioner Sikes asked aren't all election laws enforceable by the Secretary of State. City Clerk Hughs said this is the City's ordinance. City Attorney Bengoechea said the City will enforce their ordinances and the Secretary of State will enforce the State Statute.

Commissioner Sikes said if they wanted to enforce the fact that somebody had 4 x 8 signs out there, then she thinks all they have to do is bring it up and talk about it. Commissioner Hernandez said it was brought up. Commissioner Sikes said she doesn't think that anybody reviewed the campaign filing forms after the fact. Commissioner Hernandez said it was. Commissioner Sikes asked if they chose not to do something because the candidate lost.

Commissioner Hernandez said he is not sure, but he doesn't think it would have mattered. He mentioned that there is a specific ordinance on sign placements, but yet they never enforce it. He said this is just another ordinance that he thinks is a good idea, but what good is it after the election. If they are putting zero 12 days prior to the election and then the election happens and 30 days after they are putting that someone contributed \$10,000 to run in a City election. He said that is lights on for him, if he was looking at that, and certain people will look at that. Commissioner Sikes said she thinks the consequences would be different if they won. Commissioner Hernandez said it shouldn't matter. Commissioner Sikes said once somebody loses; it is like oh well. Commissioner Hernandez said that report could change an election if somebody is looking at that.

Commissioner Sikes asked if they need to amend this ordinance. Commissioner Hernandez said if they are going to have it, it needs to be enforced. Mayor Boss said they are not going to know about it, if they turn it over to the Clerk.

Commissioner Rardin said they need something in their ordinance that if the candidates take it down to the County Clerk's Office and files it, the City has no records of it. He said if someone comes in and files a record's request for those campaign contributions, the City will not have a record of it, so they need something in the ordinance that states that the County will forward the City a copy of it. He agreed with Commissioner Hernandez that this is not being enforced, and maybe they should look at it and put some teeth in it so that it can be enforced.

Commissioner Sikes said her recommendation would be that they look at how they enforce an ordinance like this. Mayor Boss asked if the County Clerk will be responsible for that information and not the City.

City Attorney Bengoechea answered that is correct. She said in response to Commissioner Rardin, if the City received an IPRA (Inspection of Public Records Act) request for any County records, that is forwarded to the County and then they disclose. Commissioner Rardin said it is a technically a City record. City Attorney Bengoechea said it is in care and control of the County and because they are in control of the election, they will have it. Commissioner Rardin asked if the City wouldn't want that information. City Attorney Bengoechea said she is not saying that the City wouldn't, but she is just saying that it will still be accessible to the public, if the public wanted it, but it would still be the same turnaround if they get it from the County. She told Commissioner Sikes that the Attorney's Office could enforce that. They could also look at criminal complaints and filing that into Municipal Court like they enforce any other ordinance. The penalties are set out in the ordinance. They can work with the Governmental Code of Conduct and State agencies to look at enforcing it. Her Office works at enforcing every ordinance as long as she is made aware of something and they have enough evidence to proceed with filing it.

Commissioner Hernandez asked if the penalty would be up to 90 days in jail or a \$500 fine. City Attorney Bengoechea said they have an ordinance that says if any of the City codes are broken that is the maximum penalty.

Commissioner Rardin said in Section 2-16-110 there is a section, as far as penalties, in the ordinance. Commissioner Hernandez said the filing on that particular one, was a false filing. Commissioner Rardin said he agrees with Commissioner Hernandez in that they should look at putting some teeth in there to enforce that in the event that they received a false report.

City Attorney Bengoechea said if they do that, she would say that they would want to look more to the State agencies. They would want to report to the Secretary of State and the Attorney General under the Governmental Code of Conduct under their election codes. She also said they still have 1-1-100 which is entitled general penalty in continuing violations which says any violation of any of our ordinances is punishable by a fine of not more than \$500 or imprisonment for a period not to exceed 90 days.

Commissioner Rardin asked how that would work with the Secretary of State's Office because the City is a non-partisan election. They have control over the election portion of it, but they don't really care about City elections. City Attorney Bengoechea said that is something that they would work with them on. Commissioner Rardin said maybe the City could put their own penalties in their own ordinance and enforce it themselves.

Commissioner Hernandez said he knows it is too late to do a lot of that stuff for this election, but if they can look at doing it for the election two years from now. He said the conversation is good because they do have some teeth in it. He said to move forward with sending this over to the County for now and then see what needs to be done if they are going to keep it on the books to make it usable in the future; for what it's intended for.

Interim City Manager Cesar said this is just for discussion and would be brought back to Commission. He clarified the changes to be made are penalty added and the proposed language of reporting 12 days prior to the election and no later than 45 days. Commissioner Hernandez said he thinks the time frames are fine, but on the last election somebody didn't make a true statement. Interim City Manager Cesar clarified that the ordinance should include the language proposed plus the penalty.

Commissioner Rardin said it does state that if the candidate fails to do that and is elected, that their Certificate of Election will be held until they actually file it. He said if they are elected there is some

teeth to it, but if you are not elected there is not a whole lot they can do. He said this is just more of transparency.

8. Consider, and act upon, Resolution No. 2019-35 adopting an Infrastructure Capital Improvement Plan (ICIP) and identifying the top five (5) recommendations projects for Fiscal Years 2021-2025. (Debbie Osborne, Grant Coordinator and Sue Ashe, Accountant) (Roll Call Vote Required)

Debbie Osborne gave the overview of the 5 top projects they are recommending, new fire brush trucks, computers for police and fire vehicles, police vehicles and equipment, restrooms at public parks and Civic Center renovations.

Mayor Pro-Tem Baldwin asked about the Snake Tank transmission line, he stated it was number 15 on the list. Interim City Manager Cesar explained that they have a lot more opportunities through the Water Trust Board and other State and Federal agencies to acquire funding. He said they looked at the areas that don't have the same opportunities that they have with water and sewer or streets that has dedicated gross receipts taxes. He also said potential projects, such as the Snake Tank, has to be identified on the ICIP list to request funding from any State or Federal agency.

Mayor Pro-Tem Baldwin asked him if the same opportunity would apply to the City's storage facilities. Interim City Manager Cesar said for the storage reservoirs, they will have an application in with the Water Trust Board for a rehabilitation of one of the reservoirs. The Snake Tank transmission line funding will also go before the Water Trust Board. He said those are moving forward but they are not requesting the State Legislators to approve it in the ICIP request. Grant Coordinator Osborne mentioned that the Water Trust Board does require to have it on the ICIP list because it shows planning.

Commissioner Rardin told Interim City Manager Cesar he spoke with a couple of Senators that said if the Capital Outlay looks like it did last year then \$500,000 is what they can give. Commissioner Rardin said if they can get their two Senators and one Representative to give a half a million each towards the Snake Tank transmission line and then they go to the Water Trust Board, it all kind of adds up. Interim City Manager Cesar said the only issue they have with it this cycle is they have approximately twelve additional miles to install. He said any one agency is not going to give the City \$12 to \$15 million dollars. He said in the application going forward to the Water Trust Board is just for the design. They are breaking it up into two-mile segments because it roughly fits in with what they can receive from the Water Trust Board, the Legislators, etc. and have the six phases designed, all of the right of way acquisitions completed or easements that they need through the various areas. He said they also have the design of the remaining phases going to the Water Trust Board, plus the construction of the first of those six phases. At this point they do not have the design done, so asking the State Legislators for construction, the City is not there yet. Commissioner Rardin said they could ask for the design money. Interim City Manager Cesar said traditionally the legislators want to see something beside a set of plans. Commissioner Rardin asked if the City currently has an Engineer on staff. He said this an easy project, it is just a straight line. Interim City Manager Cesar said it is a straight line but there are a lot of elevation changes, crosses a lot of arroyos, a majority is in the State right-of-way, the Engineer will have to deal with Union Pacific and then also the major fiber optic line that runs up through that area.

Mayor Boss asked if it has to go beside the existing line. Interim City Manager Cesar said they would want it parallel. Mayor Boss asked if any of the right of ways include a big enough area to put these lines. Interim City Manager Cesar said where the Bonito pipeline went through the right-of-way was acquired when that was put in, but it was not for additional pipelines.

Commissioner Hernandez said they are getting further and further away for quality of life projects. He said it is getting harder to fund these items because the City is having to use their actual monies on just running the City. He said one of things he would like to look at is possibly start looking at quality of life projects for this.

Grant Coordinator Osborne said in the Resolution in Section 1 and 2 she put an extra zero in 2021, and that would need to be corrected if this is approved.



**Mayor Pro-Tem Baldwin moved to approve as amended.
Commissioner Sikes seconded the motion.
Roll call vote was taken.
Motion carried with a vote of 6-0-0.**



Commissioner Sikes thanked City staff for the presentations at the public meetings.



9. Appointments to Boards and Committees. (*Richard Boss, Mayor*)

Mayor Boss read the openings and appointed Allan Kuchinsky to the Mayor's Committee on Aging. No one was opposed.



Commissioner Hernandez asked if there is a list of names and addresses to send the postcards to for the children in El Paso. City Attorney Bengoechea said she would send that information out to the Commission.

ADJOURNMENT

**Commissioner Hernandez moved to adjourn at 7:59 p.m.
Commissioner Rardin seconded the motion.
Motion carried with a vote of 6-0-0.**

Mayor Richard Boss

ATTEST:

City Clerk Rachel Hughs

(Prepared by Eric Barraza, Deputy Clerk)
Approved at the Regular Meeting held on August 27, 2019.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/20/2019

Report No: 6.

Submitted By: Diane Malone

Subject: Approve Resolution No. 2019-38 Certifying the City of Alamogordo Fixed Asset Inventory Count for FY 2019. (*Stephanie Hernandez, Finance Director*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve Resolution No. 2019- 38 FY 2019 Fixed Asset Inventory.

Background: As per NM Statute 12-6-10 Annual Inventory, the auditors have requested Commission Approval of the City of Alamogordo Department Fixed Asset Inventory FY 2019.

RESOLUTION NO. 2019-38
CERTIFYING THE FIXED ASSET INVENTORY COUNT

WHEREAS, the City of Alamogordo, New Mexico, owns certain property that is listed on a fixed asset inventory sheet that is updated annually;

WHEREAS, the City of Alamogordo, New Mexico, recalculated its fixed asset listings as of June 30, 2019;

WHEREAS, the City of Alamogordo, New Mexico, has double checked the list for accuracy by doing a physical inspection;

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Alamogordo, New Mexico that:

The attached Fixed Asset Listing is a true and accurate list of all of the City of Alamogordo's fixed assets.

DONE this ____ day of _____, 2019.

CITY OF ALAMOGORDO, NEW MEXICO
A New Mexico municipal corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

APPROVED AS TO FORM:

Rachel Hughs, City Clerk

Petria Bengoechea, City Attorney

City of Alamogordo Department Fixed Asset Inventory FY 2019

Department	Signed Verification by:	Fixed Asset Inventory Sheet Returned	Signed (Y/N)	Signed Date	Dept. Fixed Asset ListingTotal
Administration Inventory	Brian Cesar	Yes	Y	5/17/2019	24,066.00
Airport Inventory	James Talbert	Yes	Y	5/7/2019	12,879,745.55
Alamogordo Fire Department Inventory	James LeClair	Yes	Y	5/1/2019	7,060,747.17
Alamogordo Police Department	Maria Herndon	Yes	Y	5/28/2019	5,557,541.15
Animal Control Inventory	Maria Herndon	Yes	Y	5/23/2019	496,652.90
APD - Dispatch Inventory	Maria Herndon	Yes	Y	5/28/2019	105,969.25
APD - Training Inventory	Maria Herndon	Yes	Y	5/22/2019	282,805.04
Bonito Lake Campground Inventory	Veronica Ortega	Yes	Y	6/7/2019	1,996,035.16
Cemetery Inventory Listing	Erik Marion	Yes	Y	7/16/2019	328,516.56
Central Receiving Inventory	Barbara Pyeatt	Yes	Y	5/20/2019	202,142.95
Chamber of Commerce Inventory Listing	Paul Bennett	Yes	Y	5/8/2019	434,216.93
City Clerk Inventory	Rachel Hughs	Yes	Y	5/1/2019	17,735.00
City Location Inventory	Paul Bennett	Yes	Y	5/8/2019	12,656,618.50
Civic Center Inventory	Josh Sides	Yes	Y	6/8/2019	1,157,033.98
Code Enforcement Inventory - Alamogordo Fire Department	James LeClair	Yes	Y	5/1/2019	96,710.00
Community Services Administration	Veronica Ortega	Yes	Y	6/7/2019	19,066.00
Community Services Parks Inventory	Erik Marion	Yes	Y	7/16/2019	9,905,626.98
Community Services Zoo Inventory	Johnny Crain	Yes	Y	5/6/2019	1,709,882.75
Convenience Center Inventory	Darrell Grah	Yes	Y	6/3/2019	1,053,497.17
Engineering	Bob Johnson	Yes	Y	5/3/2019	53,701.00
Facility Maintenance Inventory	Paul Bennett	Yes	Y	5/8/2019	1,399,298.05
Finance MIS Inventory	Mark Graham	Yes	Y	5/13/2019	✓ 1,391,035.54
Finance Utility Billing Inventory	Mark Threadgill	Yes	Y	5/10/2019	108,080.66
Fleet Inventory	Robert Williams	Yes	Y	7/10/2019	1,087,644.05

City of Alamogordo Department Fixed Asset Inventory FY 2019

Department	Signed Verification by:	Fixed Asset Inventory Sheet Returned	Signed (Y/N)	Signed Date	Dept. Fixed Asset Listing Total
General Government & Land Location Inventory	Tony Pistilli	Yes	Y	5/2/2019	1,448,855.19
GIS Inventory	Tony Pistilli	Yes	Y	5/2/2019	130,509.17
Golf Course Club House Inventory	Grant Dalpes	Yes	Y	5/31/2019	2,800,311.54
Golf Course Maintenance Inventory	Mac Blevins	Yes	Y	5/3/2019	4,323,224.91
Human Resources Inventory	Katie Josselyn	Yes	Y	5/1/2019	15,484.00
La Luz Filter Plant Inventory ✓	David Nunnelley	Yes	Y	7/12/2019	33,582,486.67
Landfill Inventory	Jim Bramble	Yes	Y	5/3/2019	6,574,640.37
Library Inventory	Sharon Rowe	Yes	Y	5/10/2019	2,812,139.52
Municipal Court Inventory	Patricia Hall	Yes	Y	5/6/2019	84,571.11
Planning & Zoning Inventory	Shelbe Abbott	Yes	Y	5/1/2019	12,752.00
Purchasing Inventory	Barbara Pyeatt	Yes	Y	5/20/2019	105,926.00
Recreation Center Inventory	Heather Clark	Yes	Y	5/16/2019	5,538,258.00
RSVP Inventory	Julie Baker	Yes	Y	5/15/2019	56,984.20
Senior Center Inventory	Britney Courtier	Yes	Y	5/15/2019	4,602,559.01
Senior Center Kitchen Inventory	Rosanne Garcia	Yes	Y	6/7/2019	139,846.13
Street Department Inventory	Burnis Davis	Yes	Y	5/3/2019	9,787,155.08
Streets Infrastructure (Pave) Inventory ✓	Burnis Davis	Yes	Y	6/10/2019	173,224,334.79
Utilities Department Inventory	David Nunnelley	Yes	Y	7/10/2019	3,852,966.39
Utility Construction Equipment Inventory	Burnis Davis	Yes	Y	5/2/2019	1,654,122.79
Utility Maintenance Inventory	Toby Torres	Yes	Y	5/10/2019	30,843,470.68
Utility Water Inventory	David Nunnelley	Yes	Y	7/10/2019	2,096,394.96
Waste Water Treatment Plant Inventory	Bradley Bowman	Yes	Y	5/3/2019	36,949,773.20
Weed & Drainage Equipment Inventory	Burnis Davis	Yes	Y	5/2/2019	2,159,140.56
Weed Inventory	Burnis Davis	Yes	Y	6/10/2019	17,254,690.96

City of Alamogordo Department Fixed Asset Inventory FY 2019

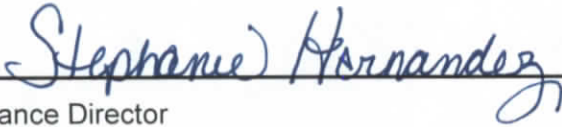
Department	Signed Verification by:	Fixed Asset Inventory Sheet Returned	Signed (Y/N)	Signed Date	Dept. Fixed Asset ListingTotal
					400,074,965.57
					400,074,965.57
					0.00



Interim City Manager

7/18/19

Date



Finance Director

7-17-19

Date

#33 ROLL FORWARD OF CAPITAL ASSETS FY19 DETAIL SUMMARY OF ASSET ACTIVITY (Recap)

#33 ROLL FORWARD OF CAPITAL ASSETS FY19 DETAIL SUMMARY OF ASSET ACTIVITY (Recap)												
Asset Account		FY18 Ending 6/30/2018 Fixed Assets	FY2019 Additions	Net Transfers IN /(OUT)	Retirements	Total	Unadjusted	Period 13/14	Period 13/14	Period 13/14	Adjusted	
Number	Balance	FY19 Acquisitions	FY19 Ending 6/30/2019 GL Balance				CIP Additions	CIP Deletions	Fixed Assets Adjustments	FY19 Ending 6/30/2019 GL Balance		
GOVERNMENTAL ACTIVITIES (Set up in Memo Fund 010)												
Non Depreciable Assets												
LAND	11	2,227,308.10	27,955.80	(11,479.64)		2,243,784.26	2,243,784.26				2,243,784.26	
	20	67,844.00				67,844.00	67,844.00				67,844.00	
	27	-				-	-				-	
	32	825,981.40				825,981.40	825,981.40				825,981.40	
	44	7,043,637.88		11,479.64		7,055,117.52	7,055,117.52				7,055,117.52	
	63	-				-	-				-	
	71	152,425.44				152,425.44	152,425.44				152,425.44	
	75	-				-	-				-	
161 Total		10,317,196.82	27,955.80	-	-	10,345,152.62	10,345,152.62	-	-	-	10,345,152.62	
CIP	11	8,253,933.79				8,253,933.79	8,253,933.79	2,995,604.66	(1,036,222.12)		10,213,316.33	
	20	10,795.31				10,795.31	10,795.31		(10,795.31)		-	
	27	-				-	-				-	
	32	958,847.02				958,847.02	958,847.02	798,466.96	(1,160,852.89)		596,461.09	
	44	7,476,189.72				7,476,189.72	7,476,189.72	8,164,561.64	(5,528,842.38)		10,111,908.98	
	63	-				-	-				-	
	71	-				-	-	21,380.76	(21,380.76)		-	
	75	-				-	-				-	
165 Total		16,699,765.84	-	-	-	16,699,765.84	16,699,765.84	11,980,014.02	(7,758,093.46)	-	20,921,686.40	
Depreciable Assets												
BUILDINGS & IMPROVEMENTS	11	16,459,625.72	152,019.61			16,611,645.33	16,611,645.33	-			16,611,645.33	
	20	1,314,645.50	40,031.25			1,354,676.75	1,354,676.75				1,354,676.75	
	27	7,626.82	9,451.56			17,078.38	17,078.38				17,078.38	
	32	8,599,040.43	975,533.60		9,000.00	9,565,574.03	9,565,574.03				9,565,574.03	
	44	58,603.68				58,603.68	58,603.68				58,603.68	
	63	-				-	-				-	
	71	3,749,460.12	21,380.76			3,770,840.88	3,770,840.88				3,770,840.88	
	75	-			9,000.00	31,378,419.05	31,378,419.05	-	-	-	31,378,419.05	
162 Total		30,189,002.27	1,198,416.78	-	9,000.00	31,378,419.05	31,378,419.05	-	-	-	31,378,419.05	
MOTORIZED EQUIPMENT	11	8,689,462.46	319,550.51	-	472,956.50	8,536,056.47	8,536,056.47	-			8,536,056.47	
	20	94,394.79	31,811.00			126,205.79	126,205.79				126,205.79	
	27	-				-	-				-	
	32	1,795,510.38	208,311.58		54,487.27	1,949,334.69	1,949,334.69				1,949,334.69	
	44	2,655,272.29	5,883.54		17,262.00	2,643,893.83	2,643,893.83				2,643,893.83	
	63	38,701.00		(20,966.00)		17,735.00	17,735.00				17,735.00	
	71	546,659.46	-		113,534.00	433,125.46	433,125.46				433,125.46	
	75	49,366.00				49,366.00	49,366.00				49,366.00	
164 Total		13,869,366.38	565,556.63	(20,966.00)	658,239.77	13,755,717.24	13,755,717.24	-	-	-	13,755,717.24	
UNSCHEDULED PROPERTY	11	3,177,620.33	408,103.26	-	10,923.13	3,574,800.46	3,574,800.46				3,574,800.46	
	20	22,527.05				22,527.05	22,527.05				22,527.05	
	27	100,230.98				100,230.98	100,230.98				100,230.98	
	32	796,361.35			5,438.40	790,922.95	790,922.95				790,922.95	
	44	135,697.07				135,697.07	135,697.07				135,697.07	
	63	21,500.00			6,500.00	15,000.00	15,000.00				15,000.00	
	71	125,603.80			5,373.39	120,230.41	120,230.41				120,230.41	
	75	7,618.20				7,618.20	7,618.20				7,618.20	
166 Total		4,387,158.78	408,103.26	-	26,234.92	4,767,027.12	4,767,027.12	-	-	-	4,767,027.12	
INFRASTRUCTURE	11	633,989.85	91,774.10			725,763.95	725,763.95				725,763.95	
	20	80,650.78	10,795.31			91,446.09	91,446.09				91,446.09	
	27	-				-	-				-	
	32	6,973,720.11	609,034.25			7,582,754.36	7,582,754.36				7,582,754.36	
	44	188,710,363.16	5,420,405.05			194,130,768.21	194,130,768.21				194,130,768.21	
	63	-				-	-				-	
	71	146,875.56				146,875.56	146,875.56				146,875.56	
	75	-				-	-				-	
168 Total		196,545,599.46	6,132,008.71	-	-	202,677,608.17	202,677,608.17	-	-	-	202,677,608.17	

Asset Account		FY17 Ending 6/30/2018 Fixed Assets Balance	FY2019 Additions	Net Transfers IN /(OUT)	Retirements	Total	Unadjusted	Period 13/14	Period 13/14	Period 13/14	Adjusted
			FY19 Acquisitions				FY19 Ending 6/30/2019 GL Balance	CIP Additions	CIP Deletions	Fixed Assets Adjustments	FY19 Ending 6/30/2019 GL Balance
Total Government Activities (Set up in Memo Fund 010)											
161-LAND		10,317,196.82	27,955.80	-	-	10,345,152.62	10,345,152.62			-	10,345,152.62
165-CIP		16,699,765.84	-	-	-	16,699,765.84	16,699,765.84	11,980,014.02		-	20,921,686.40
162-BUILDINGS		30,189,002.27	1,198,416.78	-	9,000.00	31,378,419.05	31,378,419.05	-		-	31,378,419.05
164-MOTORIZED		13,869,366.38	565,556.63	(20,966.00)	658,239.77	13,755,717.24	13,755,717.24	-		-	13,755,717.24
166-UNSCHEDULED		4,387,158.78	408,103.26	-	28,234.92	4,767,027.12	4,767,027.12	-		-	4,767,027.12
168-INFRASTRUCTURE		196,545,599.46	6,132,008.71	-	-	202,677,608.17	202,677,608.17	-		-	202,677,608.17
Total Gov Activities		272,008,089.55	8,332,041.18	(20,966.00)	695,474.69	279,623,690.04	279,623,690.04	11,980,014.02	-	-	283,845,610.60
BUSINESS TYPE ACTIVITIES											
Non Depreciable Assets											
LAND		627,964.28	-	-	-	627,964.28	627,964.28				627,964.28
		16,000.00	-	-	-	16,000.00	16,000.00				16,000.00
		1,740,180.00	-	-	-	1,740,180.00	1,740,180.00				1,740,180.00
		2,528,794.35	-	-	-	2,528,794.35	2,528,794.35				2,528,794.35
		765,788.43	-	-	-	765,788.43	765,788.43				765,788.43
161 Total		5,678,727.06	-	-	-	5,678,727.06	5,678,727.06	-	-	-	5,678,727.06
CIP		8,316,903.33	-	-	-	8,316,903.33	8,316,903.33	7,093,918.15	(1,833,317.52)		13,577,503.96
		-	-	-	-	-	-				-
		-	-	-	-	-	-				-
		275,720.55	-	-	-	275,720.55	275,720.55	32,276.89	(307,997.44)		-
		65,020.86	-	-	-	65,020.86	65,020.86	516,336.91	(581,357.77)		-
165 Total		8,657,644.74	-	-	-	8,657,644.74	8,657,644.74	7,642,531.95	(2,722,672.73)	-	13,577,503.96
Depreciable Assets											
BUILDINGS & IMPROVEMENTS		13,407,009.94	1,692,636.85	-	20,000.00	1,672,636.85	15,079,646.79				15,079,646.79
		74,711.86	-	-	-	74,711.86	74,711.86				74,711.86
		144,482.89	-	-	-	144,482.89	144,482.89				144,482.89
		2,948,230.59	-	-	-	2,948,230.59	2,948,230.59				2,948,230.59
		518,150.54	-	-	-	518,150.54	518,150.54				518,150.54
162 Total		17,092,585.82	1,692,636.85	-	20,000.00	1,672,636.85	18,765,222.67	-	-	-	18,765,222.67
MOTORIZED VEHICLES		7,334,141.83	781,058.18	20,966.00	85,068.00	716,956.18	8,051,098.01	-			8,051,098.01
		680,721.30	193,725.00		174,781.00	18,944.00	699,665.30				699,665.30
		-	-		-	-	-				-
		551,268.52	-		-	551,268.52	551,268.52				551,268.52
		318,887.56	-		14,862.00	(14,862.00)	304,025.56				304,025.56
164 Total		8,885,019.21	974,783.18	20,966.00	274,711.00	721,038.18	9,606,057.39	-	-	-	9,606,057.39
UNSCHEDULED PROPERTY		1,744,269.07	19,802.51	-	-	19,802.51	1,764,071.58				1,764,071.58
		22,659.75	-		-	-	22,659.75				22,659.75
		9,145.00	-		-	-	9,145.00				9,145.00
		93,054.28	-		-	-	93,054.28				93,054.28
		6,841.88	-		6,841.88	(6,841.88)	-				-
166 Total		1,875,969.98	19,802.51	-	6,841.88	12,960.63	1,888,930.61	-	-	-	1,888,930.61
INFRASTRUCTURE		84,066,284.23	32,115.20	-	-	32,115.20	84,098,399.43				84,098,399.43
		259,404.26	-		-	-	259,404.26				259,404.26
		102,227.27	-		-	-	102,227.27				102,227.27
		694,191.27	307,997.44		-	307,997.44	1,002,188.71				1,002,188.71
		11,270,077.14	581,357.77		-	581,357.77	11,851,434.91				11,851,434.91
168 Total		96,392,184.17	921,470.41	-	-	921,470.41	97,313,654.58	-	-	-	97,313,654.58
Total Business Type		138,582,130.98	3,608,692.95	20,966.00	301,552.88	3,328,106.07	141,910,237.05	7,642,531.95	(2,722,672.73)	-	146,830,096.27

Asset Account Number		FY18 Ending 6/30/2018 Fixed Asset Balance	FY2019 Additions	Net Transfers IN /(OUT)	Retirements	Total	Unadjusted	Period 13/14	Period 13/14	Period 13/14	Adjusted
			FY19 Acquisitions				FY19 Ending 6/30/2019 GL Balance	CIP Additions	CIP Deletions	Fixed Assets Adjustments	FY19 Ending 6/30/2019 GL Balance
COMPONENT UNIT											
Non Depreciable Assets											
LAND	94	1,526,004.74					1,526,004.74				1,526,004.74
161 Total		1,526,004.74	-	-	-	1,526,004.74	1,526,004.74	-	-	-	1,526,004.74
CIP	94	166,597.60					166,597.60	1,050,052.89			1,216,650.49
165 Total		166,597.60	-	-	-		166,597.60	1,050,052.89	-	-	1,216,650.49
Depreciable Assets											
	94	280,003.54					280,003.54				280,003.54
162 Total		280,003.54	-	-	-		280,003.54	-	-	-	280,003.54
	94	3,371,498.08			7,900.00	(7,900.00)	3,363,598.08				3,363,598.08
164 Total		3,371,498.08	-	-	7,900.00	(7,900.00)	3,363,598.08	-	-	-	3,363,598.08
	94	123,285.37			10,000.00	(10,000.00)	123,285.37				123,285.37
166 Total		123,285.37	-	-	10,000.00	(10,000.00)	123,285.37	-	-	-	123,285.37
	94	1,263,848.64					1,263,848.64				1,263,848.64
168 Total		1,263,848.64	-	-	-		1,263,848.64	-	-	-	1,263,848.64
Total Component		6,741,237.97	-	-	17,900.00	(17,900.00)	6,723,337.97	1,050,052.89	-	-	7,773,390.86
Total Fixed Assets		417,331,458.50	11,940,734.13	-	1,014,927.57	10,925,806.56	428,257,265.06	20,672,598.86	(2,722,672.73)	-	438,449,097.73

TOTAL FUND 011	39,441,940.25	TOTAL FUND 081	115,496,572.68	TOTAL FUND 011	41,905,366.80	TOTAL FUND 081	123,198,684.05
TOTAL FUND 020	1,590,857.43	TOTAL FUND 086	1,053,497.17	TOTAL FUND 020	1,662,699.68	TOTAL FUND 086	1,072,441.17
TOTAL FUND 027	107,857.80	TOTAL FUND 088	1,996,035.16	TOTAL FUND 027	117,309.36	TOTAL FUND 088	1,996,035.16
TOTAL FUND 032	19,949,460.69	TOTAL FUND 090	7,091,259.56	TOTAL FUND 032	21,311,028.52	TOTAL FUND 090	7,123,536.45
TOTAL FUND 044	206,079,763.80	TOTAL FUND 091	12,944,766.41	TOTAL FUND 044	214,135,989.29	TOTAL FUND 091	13,439,399.44
TOTAL FUND 063	60,201.00	TOTAL BUSINESS	138,582,130.98	TOTAL FUND 063	32,735.00	TOTAL BUSINESS	146,830,096.27
TOTAL FUND 071	4,721,024.38	TOTAL COMPONENT	6,741,237.97	TOTAL FUND 071	4,623,497.75	TOTAL COMPONENT	7,773,390.86
TOTAL FUND 075	56,984.20			TOTAL FUND 075	56,984.20		
TOTAL GOV.	272,008,089.55			TOTAL GOV.	283,845,610.60	TOTAL FIXED ASSETS	438,449,097.73
		TOTAL FIXED ASSETS	417,331,458.50				

0 = *

438,449,097.73

GOV'T CIP 20,921,880.40

BUSINESS CIP 13,577,503.98

COMPONENT CIP 1,216,650.49

402,733,266.88

0 = *

12-6-10. Annual inventory.

A. The governing authority of each agency shall, at the end of each fiscal year, conduct a physical inventory of movable chattels and equipment costing more than five thousand dollars (\$5,000) and under the control of the governing authority. This inventory shall include all movable chattels and equipment procured through the capital program fund under Section 15-3B-16 NMSA 1978, which are assigned to the agency designated by the director of the facilities management division of the general services department as the user agency. The inventory shall list the chattels and equipment and the date and cost of acquisition. No agency shall be required to list any item costing five thousand dollars (\$5,000) or less. Upon completion, the inventory shall be certified by the governing authority as to correctness. Each agency shall maintain one copy in its files. At the time of the annual audit, the state auditor shall ascertain the correctness of the inventory by generally accepted auditing procedures.

B. The official or governing authority of each agency is chargeable on the official's or authority's official bond for the chattels and equipment shown in the inventory.

C. The general services department shall establish standards, including a uniform classification system of inventory items, and promulgate rules concerning the system of inventory accounting for chattels and equipment required to be inventoried, and the governing authority of each agency shall install the system. A museum collection list or catalogue record and a library accession record or shelf list shall constitute the inventories of museum collections and library collections maintained by state agencies and local public bodies.

D. No surety upon the official bond of any officer or employee of any agency shall be released from liability until a complete accounting has been had. All official bonds shall provide coverage of, or be written in a manner to include, inventories.

History: 1953 Comp., § 4-31-10, enacted by Laws 1969, ch. 68, § 10; 1979, ch. 195, § 1; 1983, ch. 303, § 1; 1984, ch. 53, § 1; 1985, ch. 115, § 1; 1987, ch. 35, § 1; 1999, ch. 230, § 1; 2005, ch. 237, § 1; 2013, ch. 115, § 9.

ANNOTATIONS

The 2013 amendment, effective June 14, 2013, changed the name of the property control division of the general services department to the facilities management division; in Subsection A, in the second sentence, and in Subsection B, deleted "property control" and added "facilities management" before the word "division"; and in Subsection A, in the sixth sentence, after "state auditor shall", deleted "satisfy himself as to" and added "ascertain".

The 2005 amendment, effective June 17, 2005, increased the value of state property that must be inventoried and listed from \$1,000 to \$5,000.

The 1999 amendment, effective June 18, 1999, in Subsection A, substituted "one thousand dollars (\$1,000)" for "five hundred dollars (\$500)" in the first and fourth sentences.

The 1987 amendment, effective June 19, 1987, substituted "five hundred dollars" for "two hundred and fifty dollars" in the first and fourth sentences of Subsection A.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/20/2019

Report No: 7.

Submitted By: Jim LeClair

Subject: Consider, and act upon, a request related to the Alamogordo Fire Department applying for the FY 20 Fire Protection Grant through the New Mexico Public Regulation Commission (PRC). (*Jim LeClair, Fire Chief*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: Dependent upon the grant award, the match could be between 10% to 20%. The match has been budgeted in the event of a grant award up to 20%.

Recommendation: Staff recommends approval

Background: Every Fiscal Year the New Mexico Public Regulations Committee (PRC) opens the New Mexico Fire Protection Grant. This grant is a competitive grant that allows all fire department through out New Mexico to apply according to their needs. During Fiscal Year 2019 the Alamogordo Fire Department was successful in a grant award in the amount of \$99,450.00 to aid in the purchase of MSA Air Packs.

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 CYNTHIA B. HALL
DISTRICT 2 JEFFERSON L. BYRD
DISTRICT 3 VALERIE ESPINOZA, VICE CHAIR
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Jason N. Montoya, P.E.



P.O. Box 1269
1120 Paseo de Peralta
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION
Don Shainin, State Fire Marshal

Phone (505) 476-0160

Fax (505) 476-0100

FY20 FIRE PROTECTION GRANT ANNOUNCEMENT

Dear Fire Chief:

The New Mexico Fire Protection Grant Council will begin accepting applications for the FY20 grant cycle on Monday, September 2, 2019. The web-application will be available on the PRC website at <http://www.nmprc.state.nm.us/statefiremarshal/fire-grant-council/index.html>.

There are several changes taking affect this year, so please read all the attachments carefully. Two levels of grants are available: Individual department grants; and County-wide project grants. All fire departments currently certified and funded by the New Mexico State Fire Marshal's Office are eligible to apply. The attached Eligibility Requirements and Selection Criteria document outline specific requirements and restrictions.

The maximum award amounts have changed as well. The amount awarded to a single applicant will not exceed \$200,000 for specific project types. The maximum award for all other justified critical needs will not exceed \$100,000. Matching funds requirements and selection criteria have been outlined in detail on the attached *Eligibility Requirements and Selection Criteria*.

Please note: Applications submitted without the signatures of the Fire Chief and the Fiscal Agent will not be considered. All applicants shall be NFIRS compliant. Applicants with delinquent NFIRS reports for the period of July 2018 to June 2019 at the time the application closes will not be considered.

Please carefully review the attached *Eligibility Requirements and Selection Criteria* document outlining minimum requirements for NFIRS incident reporting and pump testing documentation, as they have changed from previous years.

The deadline to submit the application on the web-site is no later than 5 p.m. on Friday, November 1, 2019. A confirmation number will be issued at the time of submittal.

Any ISO Class 10 fire department that is awarded a grant and consequently loses its qualification for State Fire Funds per Title 10 Chapter 25 Part 10 of the NMAC will return the apparatus and equipment to the State Fire Marshal for redistribution.

For additional information, please contact Randy Varela, Deputy Fire Marshal Fire Service Support Bureau at 505-709-8150.

Sincerely,

A handwritten signature in blue ink, appearing to read "Don Shainin".

Don Shainin
State Fire Marshal

A handwritten signature in blue ink, appearing to read "Norma Jean Valdez".

Norma Jean Valdez
Council Chair

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/20/2019

Report No: 8.

Submitted By: Jim LeClair

Subject: Consider, and act upon, a request related to the Alamogordo Fire Department applying for the FY20 Fire House Subs Public Safety Grant. *(Jim LeClair, Fire Chief)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: No Fiscal Impact

Recommendation: Staff recommends approval.

Background: Every Fiscal Year Fire House Subs opens a competitive grant application cycle for all public safety organizations within the United States. The dollar threshold is between \$15,000.00 to \$25,000.00, and usually anything over that dollar amount are rejected.



(/)

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Grant Program FAQs

What does the Firehouse Subs Public Safety Foundation support?

Our Mission is to impact the lifesaving capabilities, and the lives of local heroes and their communities. This is accomplished by providing lifesaving equipment and prevention education tools to first responders and public safety organizations. Requests such as event sponsorships, exercise equipment, and family support services are not supported by our Foundation. See below for more information regarding items that are not supported by our grants program.

Is this grant only available for Fire Departments?No. Law enforcement, EMS, public safety organizations, non-profits and schools are encouraged to apply for life saving equipment.

If my organization has received a grant award from Firehouse Subs Public Safety Foundation in the past, when can we reapply?We ask that grant recipients wait a minimum of two years from the date of approval before reapplying.

Does the Foundation provide reimbursements for purchased equipment?Our program DOES NOT provide reimbursements for purchased equipment. If your organization has already purchased the equipment and is requesting reimbursement, please do not apply.

What are the most common reasons a grant application is marked incomplete?



- Quote is missing vendor sales representative first and last name & vendor email address

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- (2) Quote is missing name & physical address of the applying organization, and a contact person from the organization
- Online quotes are not permissible
- Quote does not match the dollar amount or quantity requested in the grant application
- Quote includes item(s) that are not being requested in the grant
- Attachments are uploaded that don't pertain to the grant
- Attachments are missing
- Attachments that are not saved as .doc, .pdf, .jpeg or .xlsx
- Financials are outdated or do not include both revenues and expenses
- Alternate contact information is the same contact information as the main contact information
- The requested equipment does not fall within the Foundation's funding guidelines

Can my organization submit multiple grant applications?No, the Foundation does not accept more than one grant request per organization.

Can an individual apply for a fire school or police academy scholarship?No, however, the Foundation may partner with accredited schools for scholarship programs for individuals pursuing or advancing their career in the public safety sector.

Is the Firehouse Subs Public Safety Foundation grant a matching grant?There are no matching funds involved in our organization's grants program.

If my request is more or less than \$20,000 will it be denied?

\$15,000-\$25,000 is a guideline. Requests exceeding \$50,000 will not be accepted.

What financial information should we provide?Financials must show revenue and expenses and must include the name of your organization,



city or county. One of the following options must be submitted:

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- A recent – within one month – Balance Sheet which consists of Assets and Liabilities
- A recent – within one month – Profit & Loss Statement also called an Income Statement
- A current year annual budget showing projected income and expenses
- A previous year audit or 990

What is needed for the required vendor quote/bid attachment? You must provide an official vendor quote with the following information for your grant request to be considered. Submitted quotes **MUST** meet the requirements below, please read carefully:

- Vendor sales representative first and last name must be included on quote
- Vendor email address must be included on quote
- The name & *physical* address of your organization must be included
- The name of a contact person from your organization must be included
- Only one vendor quote can be submitted, our organization no longer accepts multiple quotes. If more than one quote is submitted, your application will be marked incomplete
- Online quotes will not be accepted
- Must be dated within six months of the application deadline
- Must contain only the item(s) pertaining to your grant request
- The total dollar amount and equipment quantities in the vendor quote **MUST MATCH** the total that your department is requesting
- Include sales tax if applicable and an estimated freight charge if applicable
- The cost of maintenance plans and extended warranties are not permissible



- Firehouse Subs Public Safety Foundation will not be responsible for restocking fees or costs related to errors within the submitted quote
- Firehouse Subs Public Safety Foundation will not be responsible for additional shipping costs or tax not included in the submitted quote

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Note: When requesting a quote/bid from a vendor, we highly recommend sharing our quote requirements with the sales representative and making them aware the quote is for a Firehouse Subs Public Safety Foundation grant application.

What inventory information should I provide? Please include a list of apparatus, vehicles and other specialized equipment. Submitted equipment inventory documentation must include the name of your organization. The lists we receive vary in length depending on the size and type of organization. (For example, include items such as vehicles, extrication equipment, breathing devices, and personal protective equipment/PPE)

If my department is located more than 60 miles from a Firehouse Subs restaurant, should I still apply? Our Foundation mainly focuses its resources in areas served by Firehouse Subs restaurants. We recognize the need of rural and volunteer departments throughout the country, and will consider applications outside of the 60 mile guideline.

When can we expect to find out if our grant has been approved or denied? ALL applicants will be notified of a decision regarding their application within two months of the close of the grant deadline. Please do not contact restaurants or the Firehouse Subs Care Center with questions regarding your grant. For assistance or questions other than grant status, email foundation@firehousesubs.com (<mailto:foundation@firehousesubs.com>). We offer assistance until two weeks before the grant deadline.

Does Firehouse Subs Public Safety Foundation fund requests for “use of force”? As per our guidelines, Firehouse Subs Public Safety



Foundation does not accept grant requests for “use of force” items such as guns or tasers.

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Are there items that your Foundation does not support? All requests must fall within our Foundation’s funding guidelines which can be found on our website via firehousesubsfoundation.org/about-us/funding-areas (<http://firehousesubsfoundation.org/about-us/funding-areas>). Examples of items that are not supported by our board of directors at this time include drones, body cameras, power load systems, exercise equipment, radar detectors, uniforms, recording devices, Narcan, safety education robots and costumes, building exhaust removal systems, security systems, and use of force equipment. The Foundation does not accept requests for refurbished, pre-owned equipment or patent-pending products.

Note: Our organization is unable to accept requests for Philips automated external defibrillator FRx models or Scott SCBA Model AP50 at this time. All other Philips and Scott product requests are acceptable.

Does the Foundation only work with specific equipment vendors? No, the Firehouse Subs Public Safety Foundation does not endorse any specific equipment vendor or brand. It is up to the grant applicant to submit a quote/bid for the requested equipment which will include the brand and manufacturer. As needed, the Foundation’s procurement team will evaluate pricing and reach out to other distributors of the same manufacturer and brand.

Does the Foundation fund requests for refurbished equipment? No, our organization does not accept grant requests for refurbished or pre-owned equipment.

Does the Foundation fund requests for patent-pending equipment? No, our organization does not accept grant requests for patent-pending products.

Does the Foundation accept requests for partial funding? The Foundation does consider request for partial funding, however, the balance of funds must already be secured and outlined within your



grant request. We ask that you include a note about the project and the secured funding as part of your organization's background/history attachment if submitting a request for partial funding.

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If approved, what is required by the recipient? Documentation must be submitted to verify that the grant award was received. More details will be provided if approved.

First responder grants are accepted on a quarterly basis.

[APPLY FOR A GRANT \(http://grants.firehousesubs.com/\)](http://grants.firehousesubs.com/)

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[\(https://twitter.com/savinglives\)](https://twitter.com/savinglives) [\(https://www.instagram.com/firehousesubsfoundation/\)](https://www.instagram.com/firehousesubsfoundation/)

[\(https://www.youtube.com/channel/UCogVN2R_t5xjmqwc47M8PTQ\)](https://www.youtube.com/channel/UCogVN2R_t5xjmqwc47M8PTQ)



[\(http://www.guidestar.org/profile/20-3588745\)](http://www.guidestar.org/profile/20-3588745)

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/20/2019

Report No: 9.

Submitted By: Brian Peete

Subject: Consider, and act upon, a request related to the Alamogordo Police Department applying for the FY20 Fire House Subs Public Safety Grant. *(Richard Denton, APD Patrol Operations Captain)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: There is no fiscal impact as this is a one-time purchase with no matching funds required.

Recommendation: Recommend Approval.

Background: Every Fiscal Year Fire House Subs opens a competitive grant application cycle for all public safety organizations within the United States. The dollar threshold is between \$15,000.00 to \$25,000.00, and usually anything over that amount is not excepted. APD would like to apply for this grant to purchase up to 13 combination level IIIA and level 4 Angel Armor body armor systems for officers.



ANGEL ARMOR™
4557 DENROSE CT
FORT COLLINS, CO 80524
ANGELARMOR.COM

Customer Quote

Quote Date:	08/16/19
Expires:	10/15/19
Quote Number:	12433

Bill To:

Alamogordo Police Department
700 Virginia Avenue
Alamogordo, NM 88310
United States

Ship To:

Alamogordo Police Department
700 Virginia Avenue
Alamogordo, NM 88310
United States

Sales Reps Info:

Aaron Pettigrew
Aaron.pettigrew@angelarmor.com
970-227-2676

<u>Part Number</u> <u>Description</u>	<u>Quantity</u>	<u>U/M</u>	<u>Price</u>	<u>Extended Price</u>
ANGARM-00217 RISE 2.0, Dark Navy, Ultra Premium, Male, IIIA	6	/EA	\$899.0000	\$5,394.00
ANGARM-00313 RUC, LB, LB, LE, Midnight Navy, Ultra Premium, IIIA	7	/EA	\$1,069.0000	\$7,483.00
ANGARM-00207 TRUTH 308C, 9X11 SC	13	/EA	\$435.0000	\$5,655.00
ANGARM-00205 TRUTH 308C, 9X11 FC	13	/EA	\$435.0000	\$5,655.00
SURCHARGE Surcharge for vest that exceed an XL size	5	/EA	\$125.0000	\$625.00
S&H Shipping and Handling Charges	1	/EA	\$184.9900	\$184.99

Total \$24,996.99

I acknowledge that the information listed above is correct and I acknowledge that I have read and accepted the Angel Armor, LLC Terms and Conditions of Sale and the Angel Armor, LLC Product Sample Disclaimer located at armor.angelintelligence.com/terms-and-conditions/
Signature: _____ Date: _____



PROTECTION AT A HIGHER LEVEL™



AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/21/2019

Report No: 10.

Submitted By: Evelyn Huff

Subject: Consider, and act upon, Resolution 2019-37 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of August 27, 2019. (*Evelyn Huff, Budget Analyst*) (**Roll Call Vote Required**)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Beginning Cash Balances \$0

Revenues 94,506 (Increase)

Expenditures 343,222 (Increase)

Transfers In 0

Transfers Out 0

Net Impact (248,716)

Recommendation: .Approve the Resolution

Background: The City Commission adopted the FY 2019-2020 budget on May 14, 2019. The Department of Finance & Administration granted approval of the City of Alamogordo's Fiscal Year FY 2019-2020 Final Budget on August 2, 2019. Resolution 2019-37 amends the Budget to reflect a more true and accurate projection of the actual revenues and expenditures. A summary and explanation of revisions are attached for your review.

**ALL FUNDS SUMMARY
BUDGET 2019-2020**

1/12TH REQ RSRV
1,233,430
1/12TH REQ RSRV
1,233,430
Fund Reserve Policy
487,127
Bal. Remaining

92,314

FY20 BUDGET - RESOLUTION 2019-37 (#2) AUGUST 27, 2019

FUND NO.	FY 2019-2020 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	6,853,189	17,757,082	285,708	7,048,519	(6,762,811)	14,801,159	3,046,301	2,953,987	92,314
12	INTERNAL SERVICE FUND	82,565	383,568	2,774,784	40,826	2,733,958	3,197,920	2,171		\$2,171
15	CORRECTIONS-JAIL	10,663	81,827	104,000	259	103,741	193,850	2,381		\$2,381
16	LODGER'S TAX-PROMOTIONAL FUND	181,723	255,431	6,695	1,749	4,946	279,219	162,881		\$162,881
17	POLICE COURT BOND	10,438	0	0	0	0	0	10,438		\$10,438
19	COURT AUTOMATION FUND	5,867	81,566	0	18,311	(18,311)	69,118	4		\$4
20	LODGER'S TAX-CITY	98,458	439,292	0	57,702	(57,702)	479,995	53		\$53
21	D.A.R.E. DONATIONS FUND	23,639	6,224	0	0	0	13,258	16,605		\$16,605
24	GRANT CAPITAL IMPROVEMENT	0	1,003,588	0	0	0	910,011	93,577		\$93,577
27	MUNICIPAL COURT OPERATIONS	8,775	10,000	414,000	14,058	399,942	418,707	10		\$10
28	POLICE CONTINGENCY	62,595	3,836	0	0	0	10,000	56,431		\$56,431
31	CEMETERY-PERPETUAL CARE	770,756	25,843	0	0	0	0	796,599		\$796,599
32	COMMUNITY SERVICES	124,369	540,747	4,009,000	623,914	3,385,086	4,049,187	1,015		\$1,015
33	FIRE PROTECTION	400,617	659,726	0	0	0	849,592	210,751	23,204	\$187,547
35	HIDTA GRANT FUND	0	28,239	0	0	0	28,239	0		\$0
36	LAW ENFORCEMENT FUND	(0)	106,418	0	0	0	106,418	(0)		(\$0)
37	STATE HIGHWAY FUND	127,401	44,429	0	0	0	34,963	136,867		\$136,867
38	TRAFFIC SAFETY FUND	69,142	23,684	0	0	0	44,146	48,680		\$48,680
39	STATE JUDICIAL	3,416	75,500	0	0	0	75,500	3,416		\$3,416
42	1984 GROSS RECEIPTS TAX	245,032	1,693,023	0	1,546,149	(1,546,149)	28,262	363,644	262,110	\$101,534
44	TRANSPORTATION FUND	0	2,471,380	1,370,159	153,157	1,217,002	3,261,233	427,149		\$427,149
48	NEW MEXICO C.D.B.G.	0	0	0	0	0	0	0		\$0
49	1986 GROSS RECEIPTS TAX	4,373,647	1,753,562	0	2,777,234	(2,777,234)	1,065,529	2,284,446	269,728	\$2,014,718
50	PROPERTY ACQUISITION	84,410	0	0	0	0	0	84,410		\$84,410
53	GENERAL OBLIGATION	872,135	1,049,847	0	0	0	1,021,018	900,964	510,509	\$390,455
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	174,046	0	174,046	174,046	21,967		\$21,967
56	99 GRT FLOOD CONTROL BOND PROJ	1,650,690	30,981	3,971,608	176	3,971,432	3,916,221	1,736,882		\$1,736,882
59	REVENUE BOND P & I FUND	149,984	7,250	2,678,368	0	2,678,368	2,678,368	157,234		\$157,234
61	MUNICIPAL INFRASTRUCTURE .0625%	818,034	423,329	0	820,164	(820,164)	7,066	414,133		\$414,133
63	COMMUNITY DEVELOPMENT	33,500	0	444,242	42,663	401,579	434,935	144		\$144
69	1994 GROSS RECEIPTS	2,219,834	1,689,544	0	2,598,874	(2,598,874)	28,262	1,282,242	553,279	\$728,963
71	ALAMO SENIOR CENTER	21,630	791,830	588,400	2,379	586,021	1,393,526	5,955		\$5,955
74	ALAMO SENIOR CENTER GIFT	141,812	21,642	0	0	0	81,473	81,981		\$81,981
75	RETIRED & SENIOR VOL. PROGRAM	100	232,414	56,500	17,068	39,432	271,564	382		\$382
81	WATER/SEWER OPERATING	10,264,053	17,652,279	1,911,578	2,071,120	(159,542)	26,314,959	1,441,831	946,315	\$495,516
82	98 JT WATER/SEWER BOND P&I	1,253,517	19,609	1,933,872	0	1,933,872	1,933,328	1,273,670		\$1,273,670
86	SOLID WASTE COLLECTION SYS.	458,723	2,111,446	0	136,255	(136,255)	2,002,193	431,721	158,023	\$273,698
88	BONITO CAMPGROUND	385,257	5,518	0	0	0	0	390,775		\$390,775
89	ESGRT .0625%	2,537,187	443,151	0	215,475	(215,475)	307,600	2,457,263		\$2,457,263
90	GOLF COURSE	11,600	1,593,648	218,450	82,406	136,044	1,740,732	560		\$560

**ALL FUNDS SUMMARY
BUDGET 2019-2020**

1/12TH REQ RSRV
1,233,430
1/12TH REQ RSRV
1,233,430
Fund Reserve Policy
487,127
Bal. Remaining

92,314

FY20 BUDGET - RESOLUTION 2019-37 (#2) AUGUST 27, 2019

FUND NO.	FY 2019-2020 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
91	AIRPORT	12,569	350,817	249,500	47,933	201,567	394,326	170,627		\$170,627
94	OTERO GREENTREE REG LANDFILL	4,698,915	1,401,009	0	2,972	(2,972)	3,732,197	2,364,755		\$2,364,755
96	SELF-INSURED FUND	494,406	66,439	0	0	0	50,239	510,606		\$510,606
98	PAYROLL CLEARING	210,809	0	0	0	0	0	210,809		\$210,809
104	UTILITY DEPOSITS	660,682	0	0	0	0	0	660,682		\$660,682
105	ECONOMIC DEVELOPMENT	3,184,151	947,836	0	0	0	891,559	3,240,428		\$3,240,428
107	SELF INSURED/LIABILITY	682,061	11,694	330,000	0	330,000	452,169	571,586		\$571,586
109	2004 GRT CAPITAL OUTLAY	11,931,219	3,518,163	0	3,201,438	(3,201,438)	8,907,077	3,340,867	534,720	\$2,806,147
114	SIDEWALKS REVOLVING LOANS	138,887	2,095	0	0	0	32,360	108,622		\$108,622
115	CORP ESCROW ACCOUNT RESERVE	0	0	0	0	0	0	0		\$0
119	2012 GRT REF/IMP REVBD	1,202,310	24,232	0	0	0	903,817	322,725		\$322,725
121	2015 GO BONDS-FUN CENTER	87,476	1,441	0	0	0	0	88,917		\$88,917
122	2015 GO BONDS-STREETS	169,501	3,003	0	0	0	0	172,504		\$172,504
901	HOUSING LOW RENT OPERATING	897,099	822,791	0	109	(109)	1,042,098	677,683	78,002	\$599,681
903	HOUSING HOMEOWNERSHIP OPER	746,039	1,705	0	0	0	28,145	719,599		\$719,599
904	HOUSING CAPITAL FUND PROJECTS	0	851,194	0	0	0	851,194	0		\$0
TOTALS FY2020		59,492,852	61,519,872	21,520,910	21,520,910	0	89,506,778	31,505,946	6,289,877	25,216,069

ALL FUNDS SUMMARY

BUDGET 2019-2020

1/12TH REQ RSRV
1,233,430
1/12TH REQ RSRV
1,233,430
Fund Reserve Policy
487,127
Bal. Remaining

92,314

FY20 BUDGET - RESOLUTION 2019-37 (#2) AUGUST 27, 2019

FUND NO.	FY 2019-2020 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	6,853,189	17,755,369	285,708	7,048,519	(6,762,811)	14,743,269	3,102,478	2,691,129	411,349
	Revision #1					0	51,200	(51,200)		(\$51,200)
	Revision #2					0	6,690	(6,690)		(\$6,690)
	Revision #6		1,713			0		1,713		\$1,713
	Total Revised Fund 11	6,853,189	17,757,082	285,708	7,048,519	(6,762,811)	14,801,159	3,046,301	2,953,987	92,314
12	INTERNAL SERVICE FUND	82,565	385,628	2,774,784	40,826	2,733,958	3,197,920	4,231		\$4,231
	Revision #1		(2,060)			0		(2,060)		(\$2,060)
	Total Revised Fund 12	82,565	383,568	2,774,784	40,826	2,733,958	3,197,920	2,171		2,171
15	CORRECTIONS-JAIL	10,663	81,827	104,000	259	103,741	193,850	2,381		\$2,381
	Total Revised Fund 15	10,663	81,827	104,000	259	103,741	193,850	2,381		2,381
16	LODGER'S TAX-PROMOTIONAL FUND	181,723	255,431	6,695	1,749	4,946	279,219	162,881		\$162,881
	Total Revised Fund 16	181,723	255,431	6,695	1,749	4,946	279,219	162,881		162,881
17	POLICE COURT BOND	10,438	0	0	0	0	0	10,438		\$10,438
	Total Revised Fund 17	10,438	0	0	0	0	0	10,438		10,438
19	COURT AUTOMATION FUND	5,867	81,566	0	18,311	(18,311)	69,118	4		\$4
	Total Revised Fund 19	5,867	81,566	0	18,311	(18,311)	69,118	4		4
20	LODGER'S TAX-CITY	98,458	439,292	0	57,702	(57,702)	479,995	53		\$53
	Total Revised Fund 20	98,458	439,292	0	57,702	(57,702)	479,995	53		53
21	D.A.R.E. DONATIONS FUND	23,639	6,224	0	0	0	13,258	16,605		\$16,605
	Total Revised Fund 21	23,639	6,224	0	0	0	13,258	16,605		16,605
24	GRANT CAPITAL IMPROVEMENT	0	1,003,588	0	0	0	910,011	93,577		\$93,577
	Total Revised Fund 24	0	1,003,588	0	0	0	910,011	93,577		93,577
27	MUNICIPAL COURT OPERATIONS	8,775	10,000	414,000	14,058	399,942	418,707	10		\$10
	Total Revised Fund 27	8,775	10,000	414,000	14,058	399,942	418,707	10		10
28	POLICE CONTINGENCY	62,595	3,836	0	0	0	10,000	56,431		\$56,431
	Total Revised Fund 28	62,595	3,836	0	0	0	10,000	56,431		56,431
31	CEMETERY-PERPETUAL CARE	770,756	25,843	0	0	0	0	796,599		\$796,599
	Total Revised Fund 31	770,756	25,843	0	0	0	0	796,599		796,599
32	COMMUNITY SERVICES	124,369	540,747	4,009,000	623,914	3,385,086	4,049,187	1,015		\$1,015
	Total Revised Fund 32	124,369	540,747	4,009,000	623,914	3,385,086	4,049,187	1,015		1,015
33	FIRE PROTECTION	400,617	584,966	0	0	0	820,514	165,069	23,204	\$141,865
	Revision #5		74,760			0	29,078	45,682		\$45,682
	Total Revised Fund 33	400,617	659,726	0	0	0	849,592	210,751	23,204	187,547
35	HIDTA GRANT FUND	0	8,146	0	0	0	8,146	0		\$0
	Revision #4		20,093			0	20,093	0		\$0

	Total Revised Fund 35	0	28,239	0	0	0	28,239	0	0
36	LAW ENFORCEMENT FUND	(0)	106,418	0	0	0	106,418	(0)	(\$0)
	Total Revised Fund 36	(0)	106,418	0	0	0	106,418	(0)	(0)
37	STATE HIGHWAY FUND	127,401	44,429	0	0	0	34,963	136,867	\$136,867
	Total Revised Fund 37	127,401	44,429	0	0	0	34,963	136,867	136,867
38	TRAFFIC SAFETY FUND	69,142	23,684	0	0	0	44,146	48,680	\$48,680
	Total Revised Fund 38	69,142	23,684	0	0	0	44,146	48,680	48,680
39	STATE JUDICIAL	3,416	75,500	0	0	0	75,500	3,416	\$3,416
	Total Revised Fund 39	3,416	75,500	0	0	0	75,500	3,416	3,416
42	1984 GROSS RECEIPTS TAX	245,032	1,693,023	0	1,546,149	(1,546,149)	28,262	363,644	262,110
	Total Revised Fund 42	245,032	1,693,023	0	1,546,149	(1,546,149)	28,262	363,644	262,110
44	TRANSPORTATION FUND	0	2,471,380	1,370,159	153,157	1,217,002	3,261,233	427,149	\$427,149
	Total Revised Fund 44	0	2,471,380	1,370,159	153,157	1,217,002	3,261,233	427,149	427,149
48	NEW MEXICO C.D.B.G.	0	0	0	0	0	0	0	\$0
	Total Revised Fund 48	0	0	0	0	0	0	0	0
49	1986 GROSS RECEIPTS TAX	4,373,647	1,753,562	0	2,777,234	(2,777,234)	1,065,529	2,284,446	269,728
	Total Revised Fund 49	4,373,647	1,753,562	0	2,777,234	(2,777,234)	1,065,529	2,284,446	269,728
50	PROPERTY ACQUISITION	84,410	0	0	0	0	0	84,410	\$84,410
	Total Revised Fund 50	84,410	0	0	0	0	0	84,410	84,410
53	GENERAL OBLIGATION	872,135	1,049,847	0	0	0	1,021,018	900,964	510,509
	Total Revised Fund 53	872,135	1,049,847	0	0	0	1,021,018	900,964	510,509
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	174,046	0	174,046	174,046	21,967	\$21,967
	Total Revised Fund 54	21,967	0	174,046	0	174,046	174,046	21,967	21,967
56	99 GRT FLOOD CONTROL BOND PROJ	1,650,690	30,981	3,971,608	176	3,971,432	3,916,221	1,736,882	\$1,736,882
	Total Revised Fund 56	1,650,690	30,981	3,971,608	176	3,971,432	3,916,221	1,736,882	1,736,882
59	REVENUE BOND P & I FUND	149,984	7,250	2,678,368	0	2,678,368	2,678,368	157,234	\$157,234
	Total Revised Fund 59	149,984	7,250	2,678,368	0	2,678,368	2,678,368	157,234	157,234
61	MUNICIPAL INFRASTRUCTURE .0625%	818,034	423,329	0	820,164	(820,164)	7,066	414,133	\$414,133
	Total Revised Fund 61	818,034	423,329	0	820,164	(820,164)	7,066	414,133	414,133
63	COMMUNITY DEVELOPMENT	33,500	0	444,242	42,663	401,579	434,935	144	\$144
	Total Revised Fund 63	33,500	0	444,242	42,663	401,579	434,935	144	144
69	1994 GROSS RECEIPTS	2,219,834	1,689,544	0	2,598,874	(2,598,874)	28,262	1,282,242	553,279
	Total Revised Fund 69	2,219,834	1,689,544	0	2,598,874	(2,598,874)	28,262	1,282,242	553,279
71	ALAMO SENIOR CENTER	21,630	791,830	588,400	2,379	586,021	1,393,526	5,955	\$5,955
	Total Revised Fund 71	21,630	791,830	588,400	2,379	586,021	1,393,526	5,955	5,955
74	ALAMO SENIOR CENTER GIFT	141,812	21,642	0	0	0	81,473	81,981	\$81,981
	Total Revised Fund 74	141,812	21,642	0	0	0	81,473	81,981	81,981
75	RETIRED & SENIOR VOL. PROGRAM	100	232,414	56,500	17,068	39,432	271,564	382	\$382
	Total Revised Fund 75	100	232,414	56,500	17,068	39,432	271,564	382	382
81	WATER/SEWER OPERATING	10,264,053	17,652,279	1,911,578	2,071,120	(159,542)	26,494,959	1,261,831	946,315
	Revision #1					0	(180,000)	180,000	\$180,000

	Total Revised Fund 81	10,264,053	17,652,279	1,911,578	2,071,120	(159,542)	26,314,959	1,441,831	946,315	495,516
82	98 JT WATER/SEWER BOND P&I	1,253,517	19,609	1,933,872	0	1,933,872	1,933,328	1,273,670	0	\$1,273,670
	Total Revised Fund 82	1,253,517	19,609	1,933,872	0	1,933,872	1,933,328	1,273,670	0	1,273,670
86	SOLID WASTE COLLECTION SYS.	458,723	2,111,446	0	136,255	(136,255)	2,002,193	431,721	158,023	\$273,698
	Total Revised Fund 86	458,723	2,111,446	0	136,255	(136,255)	2,002,193	431,721	158,023	273,698
88	BONITO CAMPGROUND	385,257	5,518	0	0	0	0	390,775		\$390,775
	Total Revised Fund 88	385,257	5,518	0	0	0	0	390,775		390,775
89	ESGRT .0625%	2,537,187	443,151	0	215,475	(215,475)	307,600	2,457,263		\$2,457,263
	Total Revised Fund 89	2,537,187	443,151	0	215,475	(215,475)	307,600	2,457,263	0	2,457,263
90	GOLF COURSE	11,600	1,593,648	218,450	82,406	136,044	1,740,732	560		\$560
	Total Revised Fund 90	11,600	1,593,648	218,450	82,406	136,044	1,740,732	560	0	560
91	AIRPORT	12,569	350,817	249,500	47,933	201,567	394,326	170,627	0	\$170,627
	Total Revised Fund 91	12,569	350,817	249,500	47,933	201,567	394,326	170,627	0	170,627
94	OTERO GREENTREE REG LANDFILL	4,698,915	1,401,009	0	2,972	(2,972)	3,232,197	2,864,755		\$2,864,755
	Revision #3					0	500,000	(500,000)		(\$500,000)
	Total Revised Fund 94	4,698,915	1,401,009	0	2,972	(2,972)	3,732,197	2,364,755	0	2,364,755
96	SELF-INSURED FUND	494,406	66,439	0	0	0	50,239	510,606		\$510,606
	Total Revised Fund 96	494,406	66,439	0	0	0	50,239	510,606	0	510,606
98	PAYROLL CLEARING	210,809	0	0	0	0	0	210,809		\$210,809
	Total Revised Fund 98	210,809	0	0	0	0	0	210,809	0	210,809
104	UTILITY DEPOSITS	660,682	0	0	0	0	0	660,682		\$660,682
	Total Revised Fund 104	660,682	0	0	0	0	0	660,682	0	660,682
105	ECONOMIC DEVELOPMENT	3,184,151	947,836	0	0	0	975,398	3,156,589		\$3,156,589
	Revision #7					0	(83,839)	83,839		\$83,839
	Total Revised Fund 105	3,184,151	947,836	0	0	0	891,559	3,240,428		3,240,428
107	SELF INSURED/LIABILITY	682,061	11,694	330,000	0	330,000	452,169	571,586		\$571,586
	Total Revised Fund 107	682,061	11,694	330,000	0	330,000	452,169	571,586	0	571,586
109	2004 GRT CAPITAL OUTLAY	11,931,219	3,518,163	0	3,201,438	(3,201,438)	8,907,077	3,340,867	534,720	\$2,806,147
	Total Revised Fund 109	11,931,219	3,518,163	0	3,201,438	(3,201,438)	8,907,077	3,340,867	534,720	2,806,147
114	SIDEWALKS REVOLVING LOANS	138,887	2,095	0	0	0	32,360	108,622		\$108,622
	Total Revised Fund 114	138,887	2,095	0	0	0	32,360	108,622	0	108,622
115	CORP ESCROW ACCOUNT RESERVE	0	0	0	0	0	0	0		\$0
	Total Revised Fund 114	0	0	0	0	0	0	0	0	0
119	2012 GRT REF/IMP REVBD	1,202,310	24,232	0	0	0	903,817	322,725		\$322,725
	Total Revised Fund 119	1,202,310	24,232	0	0	0	903,817	322,725		322,725
121	2015 GO BONDS-FUN CENTER	87,476	1,441	0	0	0	0	88,917		\$88,917
	Total Revised Fund 121	87,476	1,441	0	0	0	0	88,917		88,917
122	2015 GO BONDS-STREETS	169,501	3,003	0	0	0	0	172,504		\$172,504
	Total Revised Fund 122	169,501	3,003	0	0	0	0	172,504		172,504
901	HOUSING LOW RENT OPERATING	897,099	822,791	0	109	(109)	1,042,098	677,683	78,002	\$599,681
	Total Revised Fund 901	897,099	822,791	0	109	(109)	1,042,098	677,683	78,002	599,681
903	HOUSING HOMEOWNERSHIP OPER	746,039	1,705	0	0	0	28,145	719,599		\$719,599
	Total Revised Fund 903	746,039	1,705	0	0	0	28,145	719,599	0	719,599
904	HOUSING CAPITAL FUND PROJECTS	0	851,194	0	0	0	851,194	0		\$0
	Total Revised Fund 904	0	851,194	0	0	0	851,194	0		0
TOTALS FY2020		59,492,852	61,519,872	21,520,910	21,520,910	0	89,506,778	31,505,946	6,289,877	25,216,069

Resolution # 2019-37 August 27, 2019

RECURRING/ NON- RECURRING	FUND NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
REVISION #1						
This budget revision is to correct revenues and expenditures that were entered incorrectly on Resolution 2019-32 or were not updated correctly when other factors were changed.						
	12	INTERNAL SERVICES				
		<i>Revenues</i>				
		012-1602-316.15-37	Purchasing Fees	16,316	(700)	15,616
		012-3503-316.15-32	Fleet Maintenance Fees	35,025	(1,360)	33,665
			Total Revenues	51,341	(2,060)	49,281
	11	GENERAL FUND				
		<i>Expenditures</i>				
		011-4204-421.20-19	Volunteer Fire Pay	(51,200)	51,200	0
			Total Expenditures	(51,200)	51,200	0
	81	WATER/SEWER				
		<i>Expenditures</i>				
PW1501	081-0008-461.60-79		Bonito Lake Restoration	14,861,996	(180,000)	14,681,996
			Total Expenditures	14,861,996	(180,000)	14,681,996

REVISION #2
This budget revision is to request the \$6,600 in revenue collected in FY2019 be used for expenses related to fire safety awareness
This revenue came from Re-Inspection Fees and Burn Permits

	11	GENERAL FUND				
		<i>Expenditures</i>				
		011-4204-421.XX-XX	Safety Awareness	0	6,600	6,600
		011-4204-421.XX-XX	Public Education	0	90	90
			Total Expenditures	0	6,690	6,690

REVISION #3
This budget revision is to add the expense for the \$500,000 revenue rebate approved by the Solid Waste Authority

	94	LANDFILL				
		<i>Expenditures</i>				
		094-0903-434.50-15	Credit/Refund	0	500,000	500,000
			Total Expenditures	0	500,000	500,000

REVISION #4

This budget revision is to revise the HIDTA fund to reflect the actual amount awarded for FY20

	35	HIDTA GRANT				
		<i>Revenues</i>				
		035-0000-317.16-50	HIDTA Federal Grant	8,146	20,093	28,239
			Total Revenues	8,146	20,093	28,239
		<i>Expenditures</i>				
		035-0004-429.20-04	Overtime	7,500	19,791	27,291
		035-0004-429.20-15	Social Security	109	302	411
			Total Expenditures	7,609	20,093	27,702

REVISION #5

This budget revision is to revise the Fire Protection fund to reflect the actual amount awarded in FY20

	33	FIRE PROTECTION FUND				
		<i>Revenues</i>				
		033-0000-317.16-06	State Fire Allotment	580,809	74,760	655,569
			Total Revenues	580,809	74,760	655,569
		<i>Expenditures</i>				
		033-0000-421.44-21	Fleet Commercial Parts	80,702	29,078	109,780
			Total Expenditures	80,702	29,078	109,780

REVISION #6

Budget revision is to include donation revenue that is expected to be received for selling items in conjunction with 9-11 events

	11	GENERAL FUND				
		<i>Revenues</i>				
FD2002	011-4204-314.13-36		Donations	0	1,713	1,713
			Total Revenues	0	1,713	1,713

REVISION #7

Budget revision is to correct LEDA project to the correct amount. Project was incorrectly increased due to an entry error several years ago.

	105	ECONOMIC DEVELOPMENT				
		<i>Expenditures</i>				
ED1401	105-0407-450.57-28		Incentives	97,747	(83,839)	13,908
			Total Expenditures	97,747	(83,839)	13,908

RESOLUTION NO. 2019-37

A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2019-20.

WHEREAS, the City of Alamogordo, New Mexico wishes approval to change some of the budget line item figures of various funds; and

WHEREAS, the Department of Finance and Administration, State of New Mexico, gave its written certification to the City of Alamogordo, New Mexico's annual budget on August 2, 2019, for fiscal year 2019-2020; and

WHEREAS, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2019-2020.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the City's annual budget for fiscal year 2020 be and hereby is revised as of August 27, 2019 to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2019-2020 as shown on the following pages.

NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on August 27, 2019 as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2019-2020.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 27th day of August 2019.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/19/2019

Report No: 11.

Submitted By:

Subject: Consider, and act upon Resolution 2019-36, a resolution Declaring Support for a New Center of Commerce Building. (*G.B. Oliver, Chamber of Commerce President*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Provide Staff direction.

Background: During the last commission meeting of August 13, 2019 Mr. Oliver did a presentation on the new Train Depot/Alamogordo Center of Commerce Building.



City of Alamogordo City Commission Meeting
AGENDA REQUEST FORM

RECEIVED
AUG 16 2019
CITY CLERK

Today's Date: 8/16/19

**Request Date
of Meeting:**

8/27/19

Name:

Alamogordo Chamber of Commerce/
Sheldon Trust

Address:

1301 North White Sands Blvd.

Alamogordo NM

ZIP 88310

Phone Number:

575-437-6120

E-Mail Address:

Die@alamogordo.com

Item requested will be for: (Please check one)

☐ Information only

☒ Action Item

Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic -

We do not allow handouts at the meeting

Endorsement of the new Center of Commerce
Toy Train Depot.

Signature: [Signature]

Please return to:

Rachel Hughs, CMC, City Clerk
City of Alamogordo
1376 E. 9th Street
Alamogordo, NM 88310

Phone: (575) 439-4272

Fax: (575) 439-4396

E-mail: rhughs@ci.alamogordo.nm.us

Revised 7/1/2019

RESOLUTION NO. 2019-36
DECLARING SUPPORT FOR A NEW CENTER OF COMMERCE
BUILDING

WHEREAS, the City of Alamogordo, New Mexico, owns property located at 1301 White Sands Blvd, Alamogordo, NM 88310 that is currently being used as a Chamber of Commerce;

WHEREAS, the City of Alamogordo, New Mexico, recognizes that the Chamber of Commerce has not been upgraded or updated in many years;

WHEREAS, the City of Alamogordo, New Mexico, recognizes the need for a new commerce building that incorporates a meeting space;

WHEREAS, the Chamber of Commerce and other local civic organizations wish to pursue funding to demolish the current building and build a new modern Center of Commerce in its place without any City contribution;

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Alamogordo, New Mexico that:

The City of Alamogordo hereby supports the efforts of the Chamber of Commerce and other local organizations to pursue funding to build a new Chamber of Commerce at 1301 White Sands Blvd to replace the current Chamber of Commerce.

DONE this ____ day of _____, 2019.

CITY OF ALAMOGORDO, NEW MEXICO
A New Mexico municipal corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

APPROVED AS TO FORM:

Rachel Hughs, City Clerk

Petria Schreiber, City Attorney







GENERAL NOTES

A. IF THIS SHEET IS NOT 24" x 36" IN SIZE THEN IT IS A REDUCED SIZE PLOT. USE GRAPHIC SCALE ACCORDINGLY.

B. KEYED NOTES ARE GLOBALLY NUMBERED AND DO NOT APPEAR ON ALL SHEETS.

C. GENERAL CONTRACTOR AND SUBCONTRACTORS SHALL FIELD VERIFY ALL DIMENSIONS. NOTIFY ARCHITECT IMMEDIATELY OF ANY DISCREPANCIES FOUND.

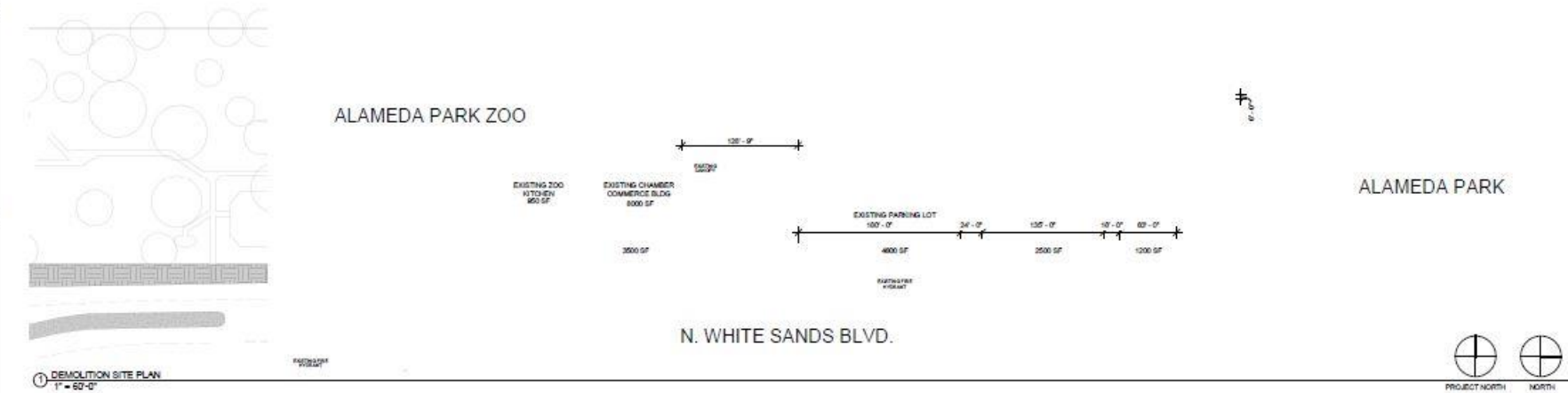
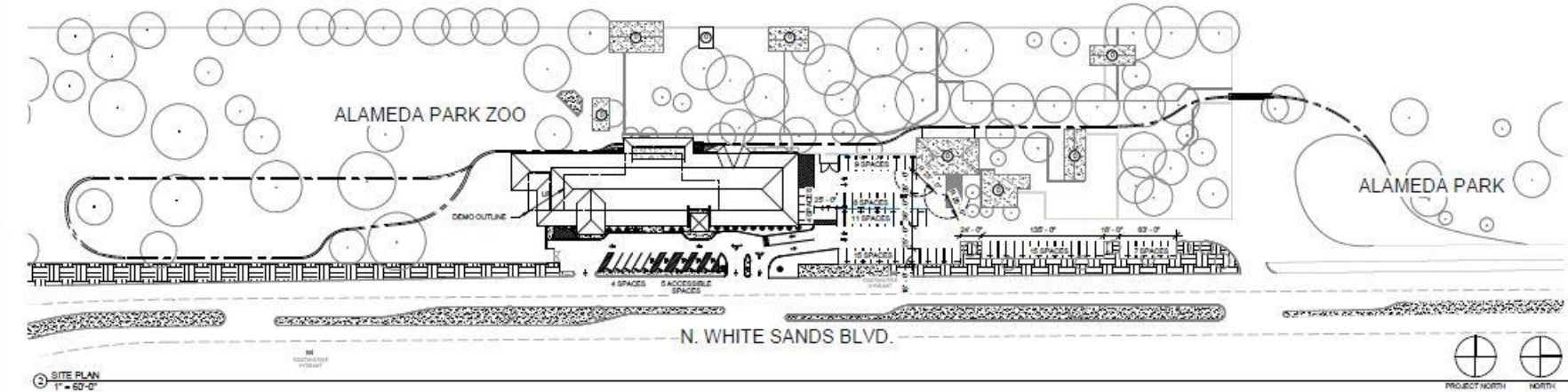
D. ALL DIMENSIONS ARE TO FRESH FACE OF WALL, AND CENTERLINES OF STRUCTURAL WALL COLUMNS. CONTRACTORS ARE REQUIRED TO ACCOUNT FOR EXTERNAL GYP. BD. SHEATHING IN LAYOUT.

KEYED NOTES A-101

0 NOT IN SCOPE

1 SAMPLE TEXT

PARKING CALCULATIONS					
	MIN.	MAX.	PROVIDED	HANDICAP ACCESSIBLE	TOTAL
NUMBER OF PARKING SPACES	51	74	66	5	74
MIN: 1/200 GFA = 14,000 / 200 = 51					
MAX: 1/200 GFA = 14,000 / 200 = 74					
ACCORDING TO TABLE 1106.1 ACCESSIBLE PARKING SPACES IN THE NEW MEXICO BUILDING CODE:					
MIN. 4 HANDICAP SPACES TO 51-100 PARKING SPACES					



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THE ALAMOGORDO STATION

SHELDON TRUST

ALAMOGORDO, NM

REVISION SCHEDULE

REVISION	DATE	DESCRIPTION
----------	------	-------------

PROJECT STATUS: SCHEMATIC

ISSUE DATE: MAY 10, 2019

PROJECT NO.: 16017

DRAWN BY: JT

CHECKED BY: BH / EL

SITE PLAN / DEMO SITE
PLAN / KEY SITE PLAN

A-100

6/1/2019 11:45:23 AM

GENERAL NOTES

A. IF THIS SHEET IS NOT 36" x 50" IN SIZE THEN IT IS A REDUCED SIZE PLOT. USE GRAPHIC SCALE ACCORDINGLY.

B. KEYED NOTES ARE GLOBALLY NUMBERED AND DO NOT APPEAR ON ALL SHEETS.

C. GENERAL CONTRACTOR AND SUBCONTRACTORS SHALL FIELD VERIFY ALL DIMENSIONS. NOTIFY ARCHITECT IMMEDIATELY OF ANY DISCREPANCIES FOUND.

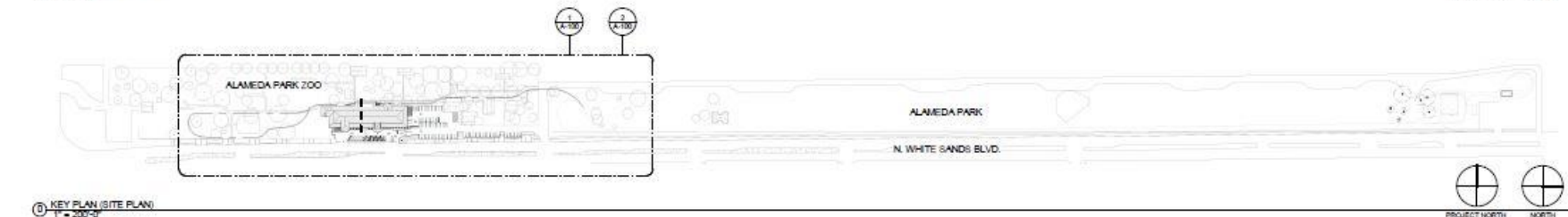
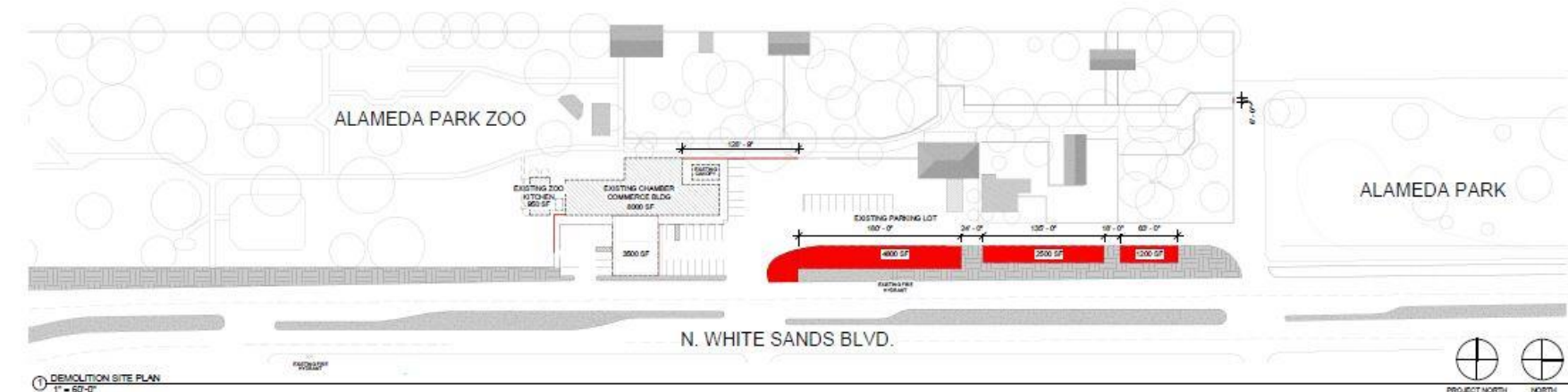
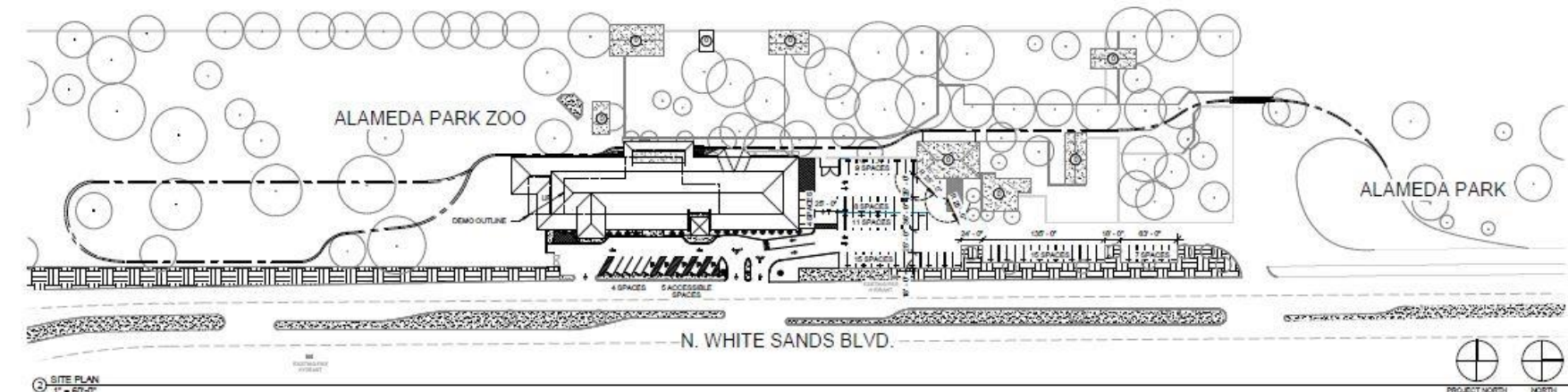
D. ALL DIMENSIONS ARE TO FINISH FACE OF WALL, AND CENTERLINES OF STRUCTURAL WALL, COLUMNS, CONTRACTORS ARE REQUIRED TO ACCOUNT FOR EXTERNAL GYP. BD. SHEATHING IN LAYOUT.

KEYED NOTES A-101

0 NOYR IN SCOPE

1 SAMPLE TEXT

PARKING CALCULATIONS					
NUMBER OF PARKING SPACES	MIN	MAX	PROVIDED	HANDICAP ACCESSIBLE	TOTAL
MIN: 1/200 GFA = 14,000 / 200 = 70	51	74	66	5	74
MAX: 1/200 GFA = 14,000 / 200 = 74					
ACCORDING TO TABLE 1108.1 ACCESSIBLE PARKING SPACES IN THE NEW MEXICO BUILDING CODE:					
MIN. 4 HANDICAP SPACES TO 51-100 PARKING SPACES.					



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THE ALAMOGORDO STATION

SHELDON TRUST

ALAMOGORDO, NM

REVISION SCHEDULE

Number | Date | Description

PROJECT STATUS: SCHEMATIC

ISSUE DATE: MAY 10, 2019

PROJECT NO: 16017

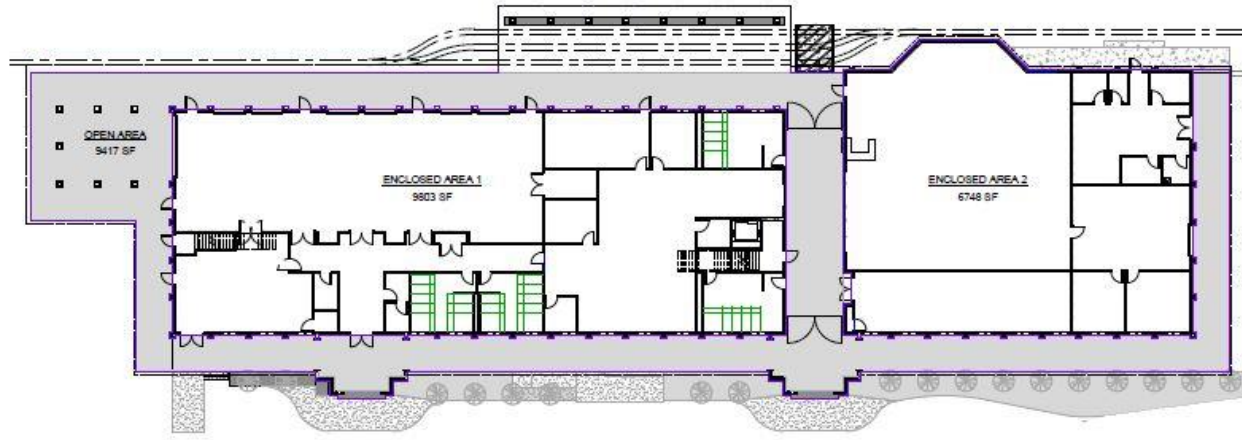
DESIGN BY: RT

CHECKED BY: WH / EL

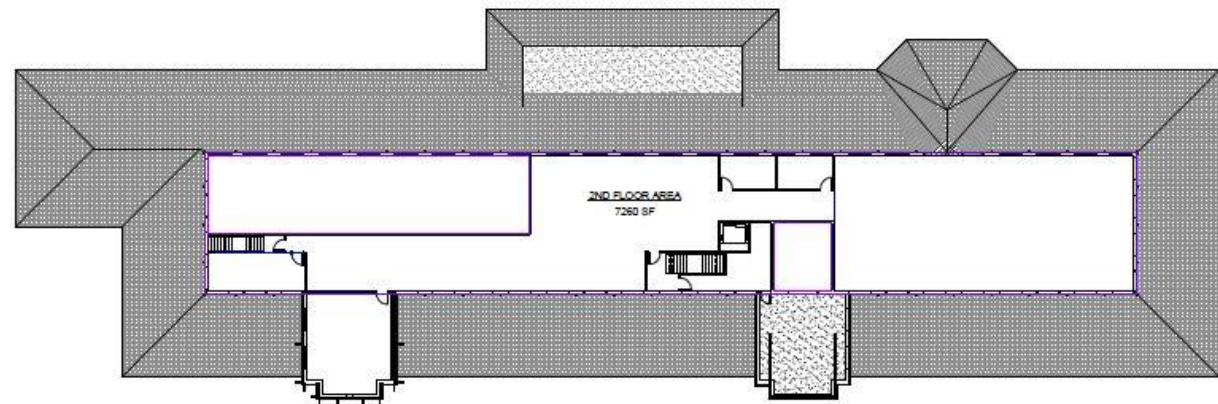
SITE PLAN / DEMO SITE
PLAN / KEY SITE PLAN

A-100

6/10/19 11:43:23 AM



GROSS AREA	
ENCLOSED AREA 01:	9,803 SF
ENCLOSED AREA 02:	6,748 SF
OPEN AREA:	9,417 SF
1ST FLOOR TOTAL:	25,968 SF
2ND FLOOR TOTAL:	7,280 SF
TOTAL:	33,248 SF



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79901
p 915.239.2020



THE ALAMOGORDO STATION

SHELDON TRUST

ALAMOGORDO, NM

REVISION SCHEDULE

PROJECT STATUS:	SCHEMATIC
ISSUE DATE:	MAY 10, 2019
PROJECT NO.:	16017
DRAWN BY:	PT
CHECKED BY:	WH

AREA PLAN

A-001

Metropolitan Redevelopment Area Plan



AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/19/2019

Report No: 12.

Submitted By: Brian Cesar

Subject: Consider, and act upon, letter to Federal Aviation Administration for Regional Jet Service project. (*Baxter Pattillo*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Provide Staff direction.

Background: Mr. Patillo is requesting the Commission to vote on sending a letter to the FAA asking for a part 139 inspection as well as a \$5,000 funding commitment for FAA travel should they require it.



City of Alamogordo City Commission Meeting
AGENDA REQUEST FORM

RECEIVED

AUG 16 2019

CITY CLERK

Today's Date: 8/16/19

**Request Date
of Meeting:**

8/27/19

Name:

Maingate United

Address:

1301 N. White Sands Blvd.

Alamogordo, NM

ZIP 88310

Phone Number:

575 437 6120

E-Mail Address:

dir@alamogordo.com baxter@alamogordo.com

Item requested will be for: (Please check one)

☐ Information only

☒ Action Item

Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic -

We do not allow handouts at the meeting

Vote on initial funding and
support of Regional Jet Service project.

Signature: R Baxter Paffilo

Maingate United

Please return to:

Rachel Hughs, CMC, City Clerk
City of Alamogordo
1376 E. 9th Street
Alamogordo, NM 88310

Phone: (575) 439-4272

Fax: (575) 439-4396

E-mail: rhughs@ci.alamogordo.nm.us

Revised 7/1/2019



City of Alamogordo

OFFICE OF THE MAYOR

1376 E. Ninth Street • Alamogordo, NM 88310 • (575) 439-4205

August 27, 2019

Mr. Denson Stasher
Regional Lead Part 139 Inspector
Airport Certification Safety Inspector
FAA Southwest Region
10101 Hillwood Parkway
Fort Worth, Texas 76177

Re: White Sands Regional Airport in Alamogordo, New Mexico

Dear Mr. Stasher,

The City of Alamogordo, in partnership with the Alamogordo Chamber of Commerce and Maingate United, is looking into the possibility of bringing regional jet service to the citizens of Alamogordo. A feasibility study has been prepared by a reputable outside agency, and we are entering discussions with at least one major airline. As such, we recognize that in order to provide a regional jet service, our airport would need to be brought up to FAA part 139 standards.

The City would respectfully request that the FAA comes out to inspect the White Sands Regional Airport and provide the City guidance as to what upgrades are necessary in order to meet the part 139 standards. In fact, the City would be willing to help offset up to \$5,000 in travel costs in order for the FAA to inspect the airport and provide guidance to City administration regarding the part 139 standards.

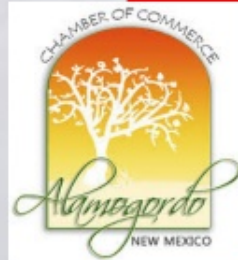
The City appreciates your time and is looking forward to hearing back from you regarding this exciting opportunity to bring an additional service to our taxpayers.

Very respectfully,

Richard Boss

Mayor of Alamogordo





We're here on behalf of MainGate United and the Alamogordo Chamber of Commerce



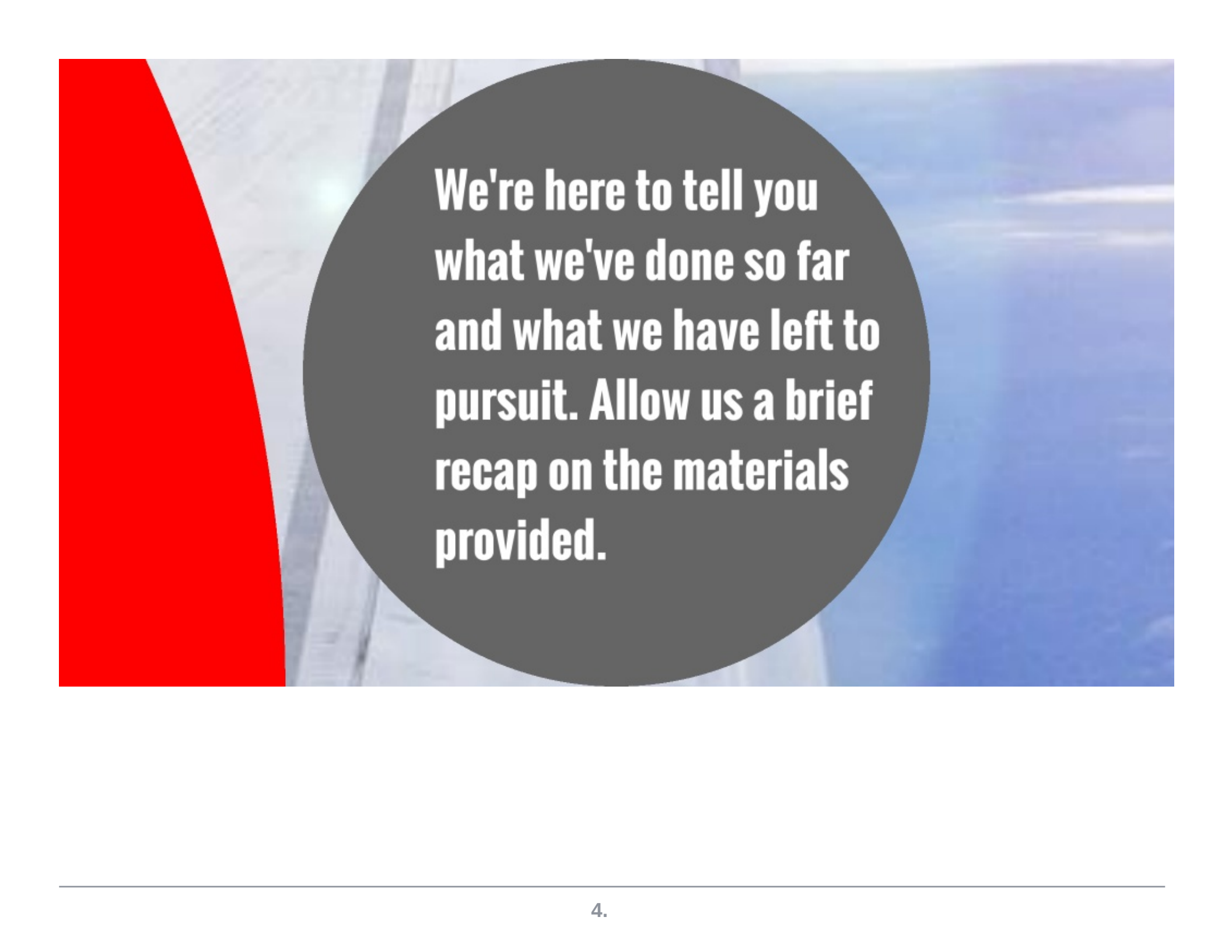
Our Purpose
Today

Materials
Recap

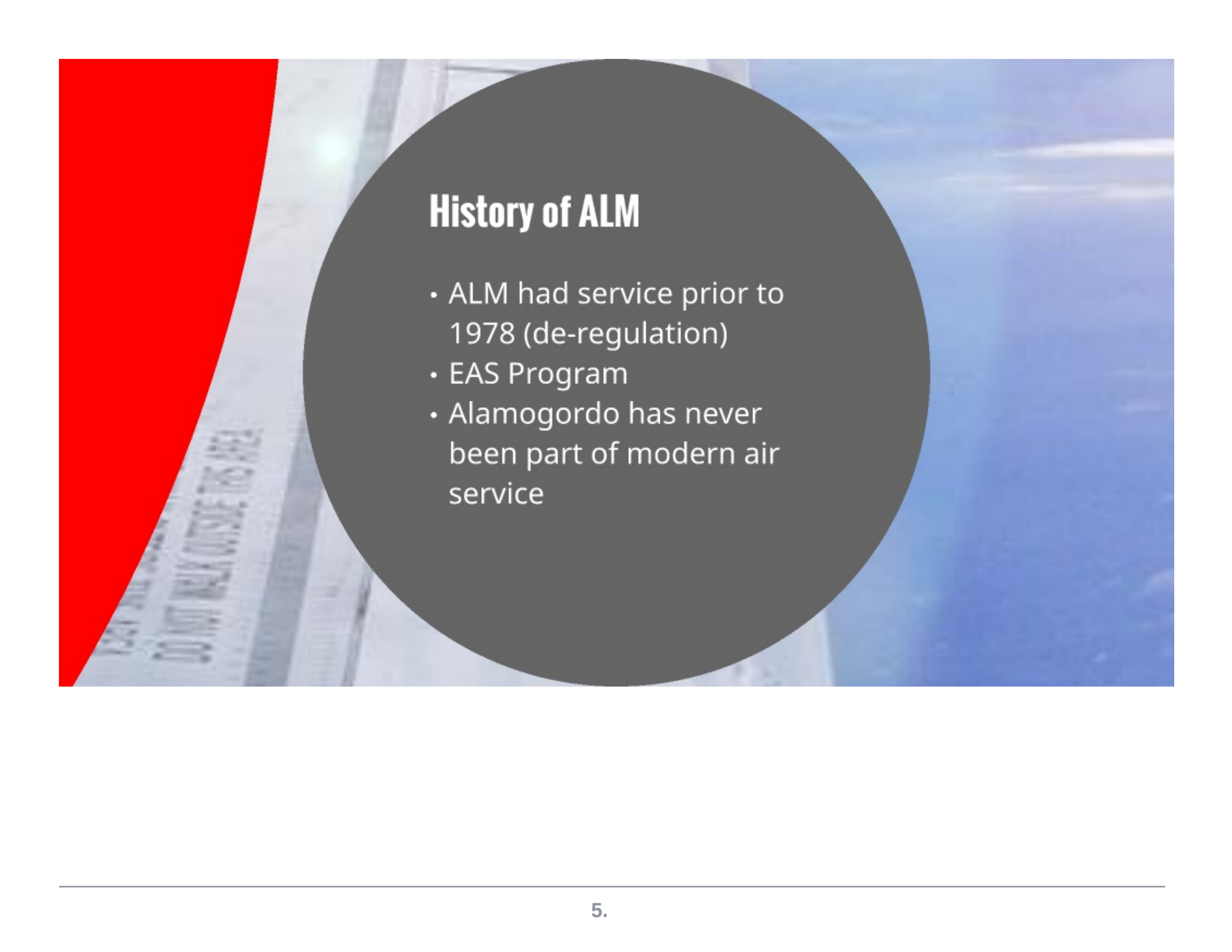
History of
ALM

Past
Obstacles

- 
- **Our mission is to secure regional jet service for White Sands Regional Airport (ALM) through a major carrier.**
 - **We're asking the city for financial support of the project.**



**We're here to tell you
what we've done so far
and what we have left to
pursuit. Allow us a brief
recap on the materials
provided.**



History of ALM

- ALM had service prior to 1978 (de-regulation)
- EAS Program
- Alamogordo has never been part of modern air service

The background of the slide is a photograph of an airport tarmac. On the left, a red triangle is visible. A large dark gray circle is centered on the slide, containing the title and a list of obstacles. The background image shows a white aircraft tail with the text "DO NOT WALK OUTSIDE THIS AREA" repeated in a circular pattern. The sky is blue with some clouds.

Past Obstacles Alamogordo Experienced in 2013

- FAA Requirement change caused a lack of qualified pilots
- Merger issues among airlines (DOT Suit holding up AA)
- Congress sequestration decimated military TDY travel numbers





**What have we
done so far?**

#1

#2

#3

#4

**Obtained Funding for
Consultant Through OCEDC
of approx. \$25k for the
following:**

The logo for Boyd Group International, featuring the company name in blue and red text with a small globe icon, and the tagline "AVIATION FORECASTING & CONSULTING" in smaller blue text below.

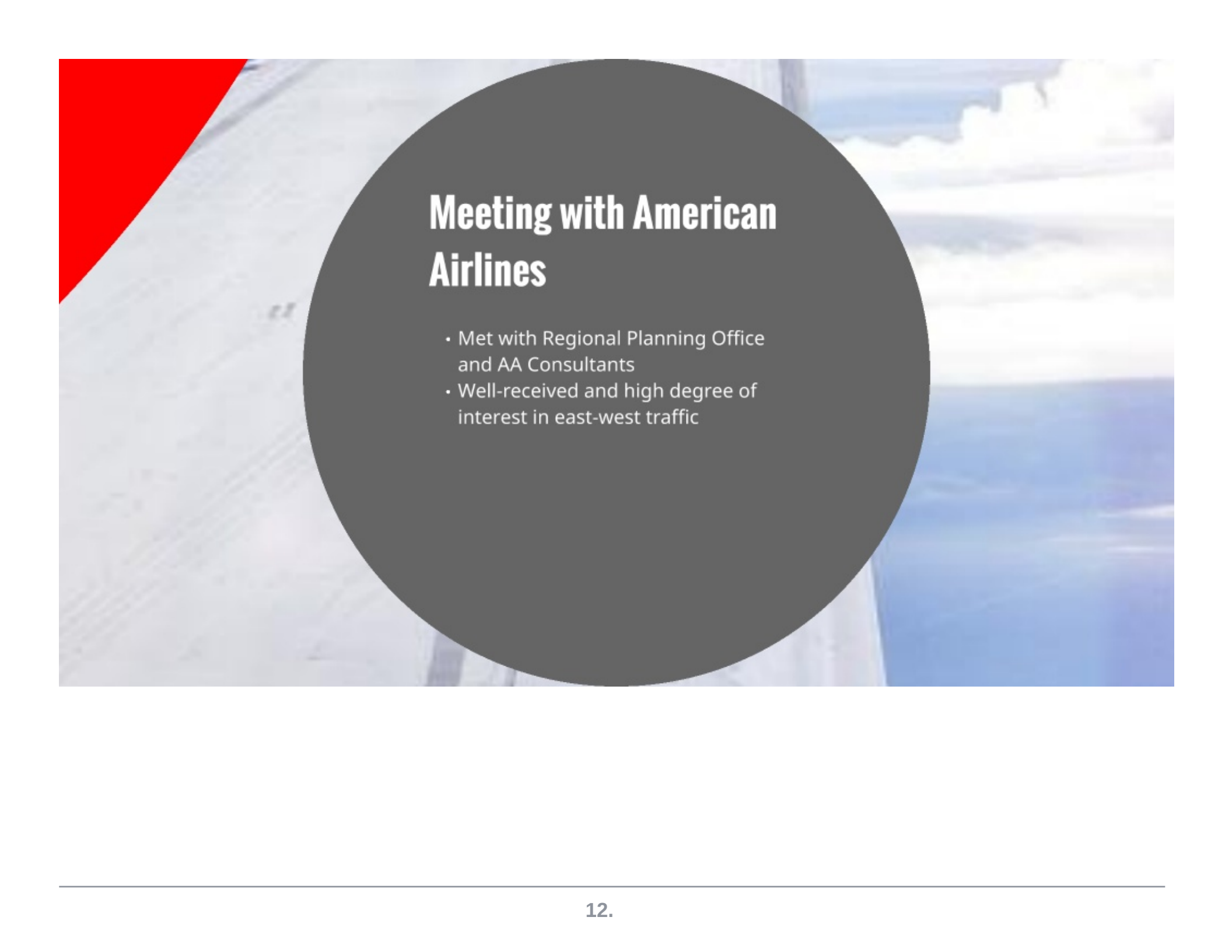
- Market Forecast Study
- Meeting with American Airlines
- City Commission Meeting
- SCASD Grant Applications



Denver, CO August 19-21, 2018
Hosted by
Denver International Airport

Attended the International Aviation Forecast Summit in August '18

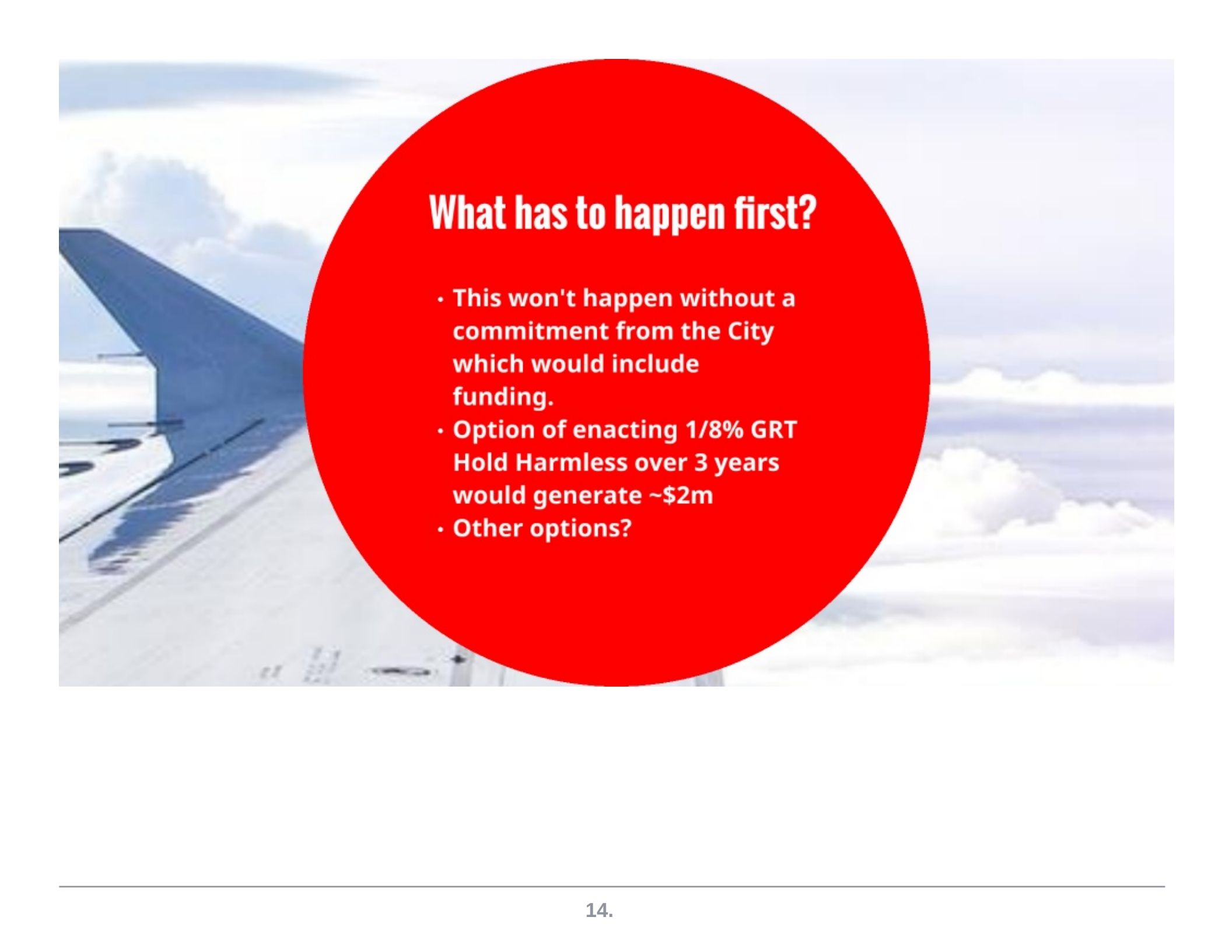
Attended NM State Aviation Conference and FAA Part 139 Legwork



Meeting with American Airlines

- Met with Regional Planning Office and AA Consultants
- Well-received and high degree of interest in east-west traffic





What has to happen first?

- This won't happen without a commitment from the City which would include funding.
- Option of enacting 1/8% GRT Hold Harmless over 3 years would generate ~\$2m
- Other options?





**What does Alamogordo
stand to gain from this?**

DEN

SCASD

FAA \$

Taxes

BRAC

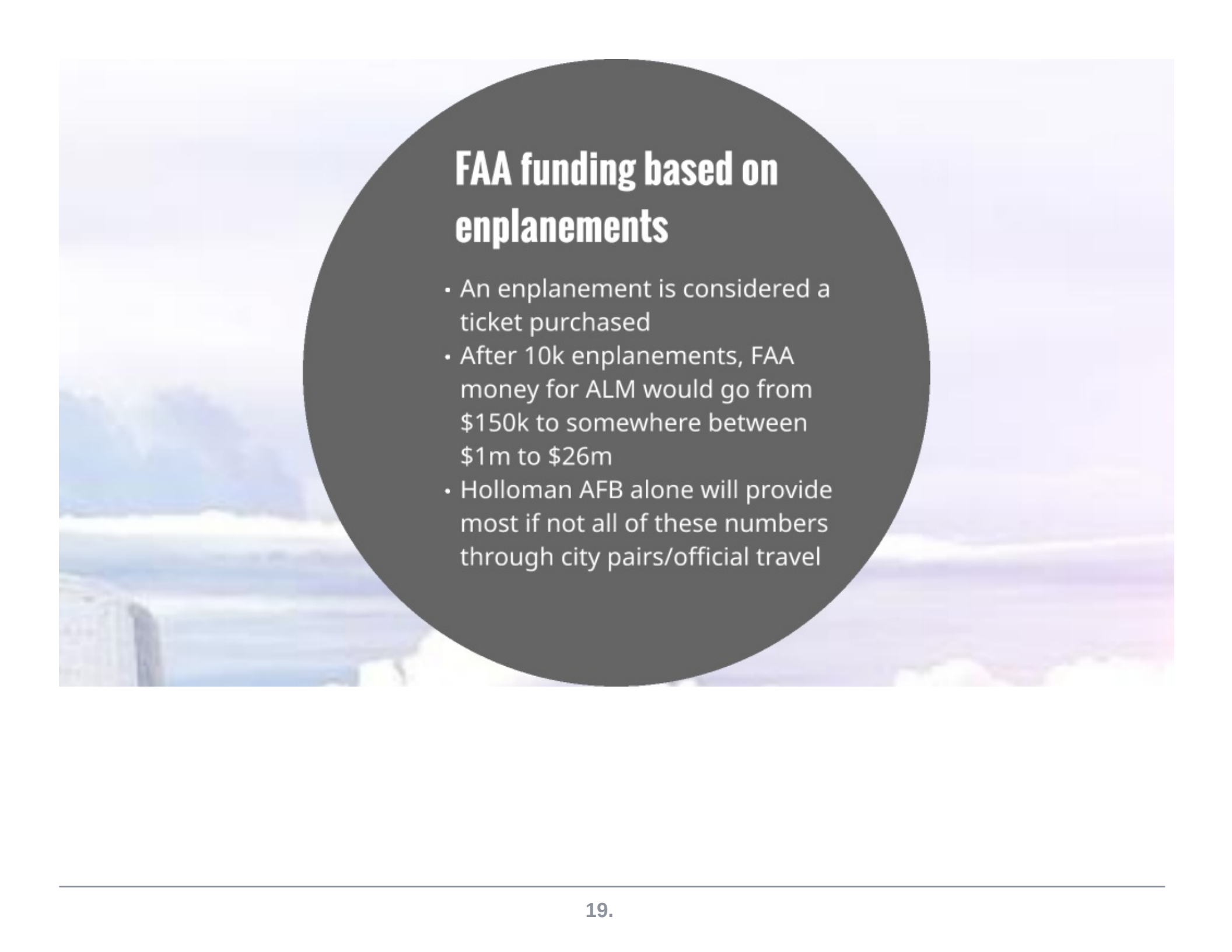


Economic Driver

Our takeaway from the IAFS is that Denver International Airport is the #1 economic engine for the state of Colorado

SCASD Grant

- We'd be looking at applying for the 2020 Docket
- Farmington was awarded \$850k last year
- Better chance with 139 and interest of regional jet service provider
- Historically, you increase chances of winning grant with a higher match



FAA funding based on enplanements

- An enplanement is considered a ticket purchased
- After 10k enplanements, FAA money for ALM would go from \$150k to somewhere between \$1m to \$26m
- Holloman AFB alone will provide most if not all of these numbers through city pairs/official travel



Potential Tax Additions and Revenues

- Lodger's Tax
- Enplanement Tax
- Parking revenues
- Increased GRT spending



**This would be a huge
addition and support to
all the military missions
for HAFB and WSMR**



What happens if this doesn't work?

- ALM will be a 139 Airport, allowing more funding opportunities
- ALM will have recieved an estimated \$1.7m+ in FAA funds
- Program would sunset after three years (assuming hold harmless option)
- Monies will be diverted back to the general fund



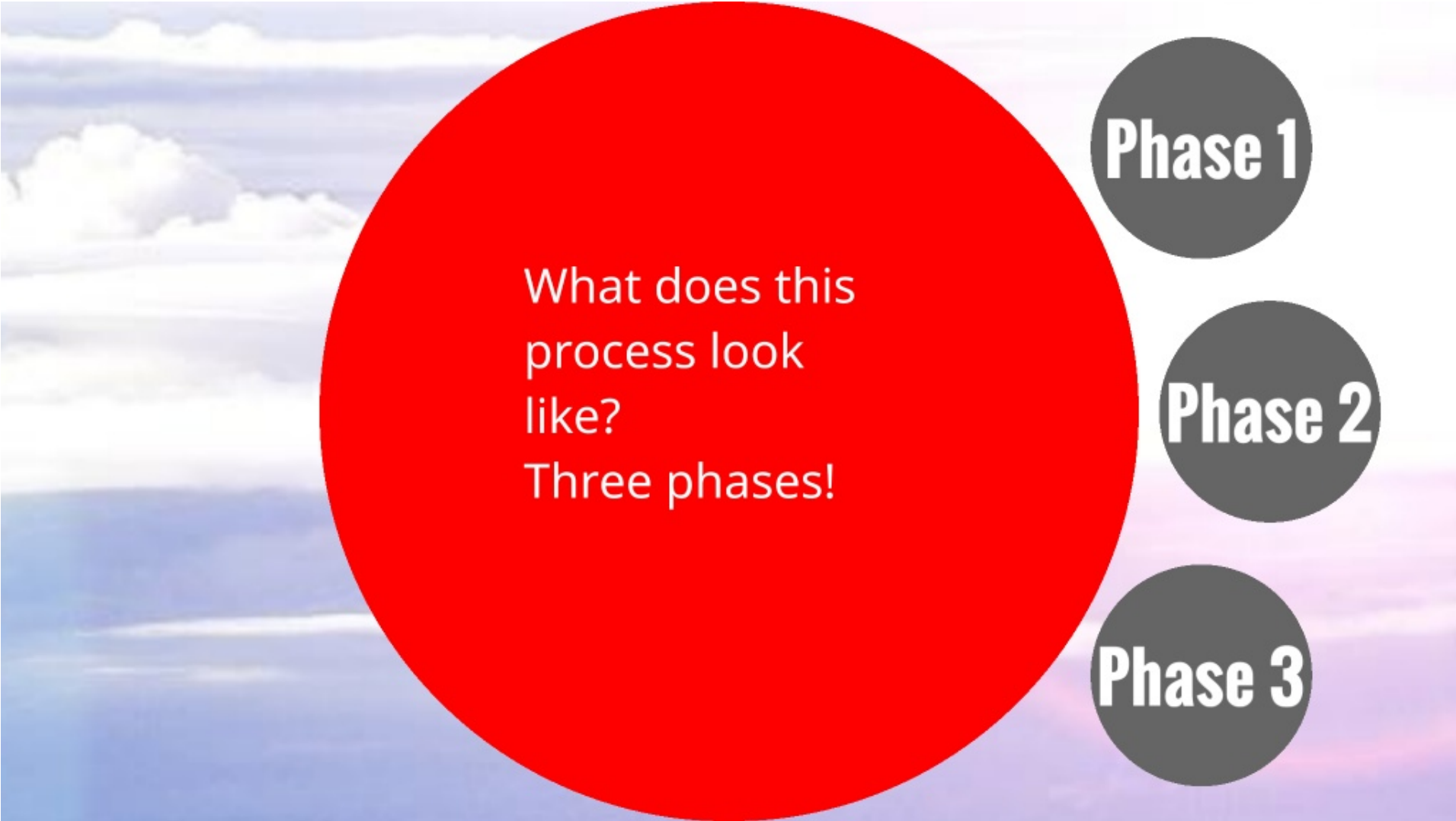
?



What do we stand to lose

- An immeasurable economic opportunity





What does this
process look
like?
Three phases!

Phase 1

Phase 2

Phase 3



First Three Months

- Determine needs for FAA Pt. 139 certification
- Negotiate Guarantee Pool with Airline
- Apply for 2020 SCASD Grant



First Year

- Accomplish tasks for 139 Certification
- Coordinate and make mods for TSA
- Establish marketing campaign



Second and Third Years

- Begin RJ Service
- Make modifications and adjustments
- Marketing campaign follow-through
- Collect FAA enplanment-based monies



Proposed Questions

Tickets

Routes

City Pairs

Case
Studies

EAS

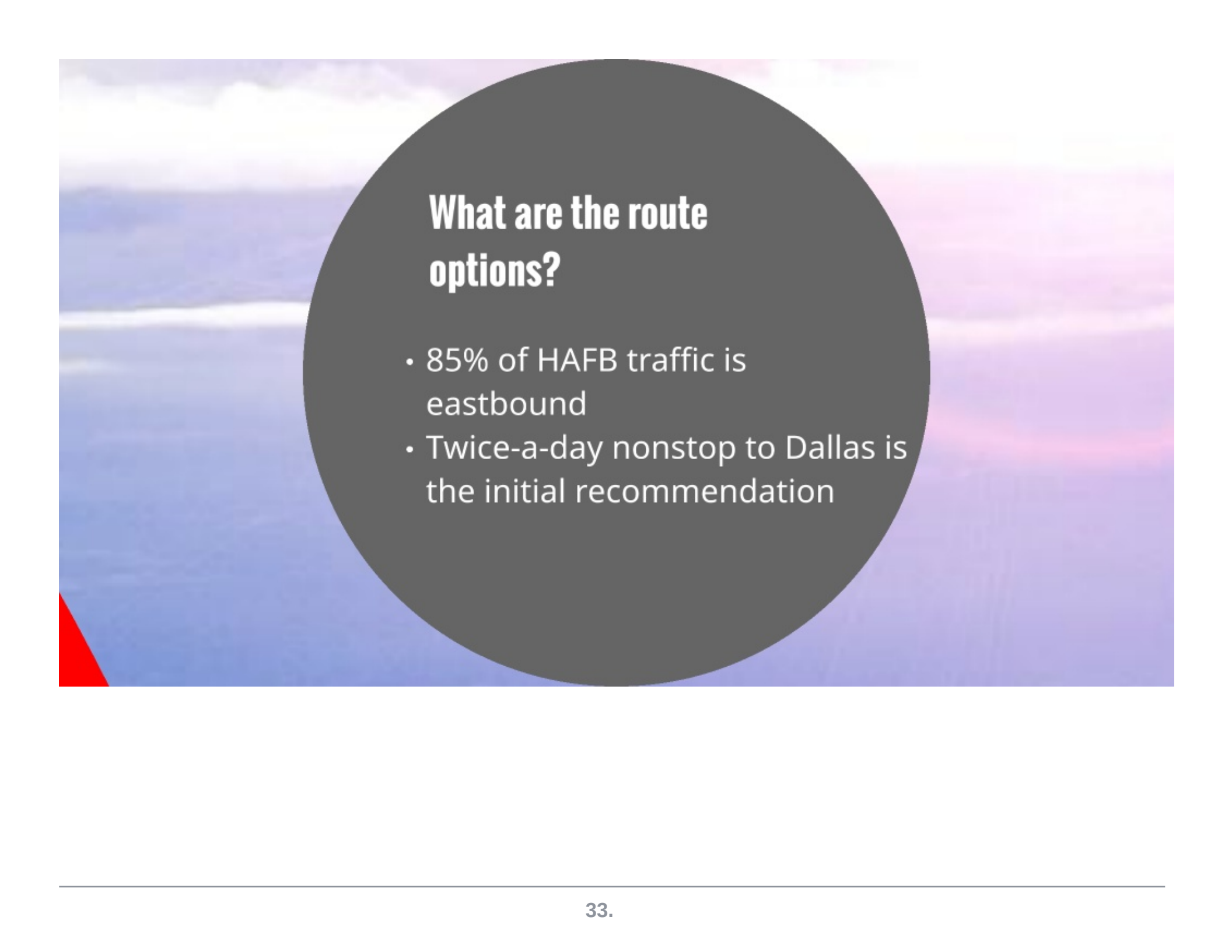
Why not
SW?

Forecast
Recap



What do fares look like?

Fares are based on mileage and would be comparable to those out of El Paso.



What are the route options?

- 85% of HAFB traffic is eastbound
- Twice-a-day nonstop to Dallas is the initial recommendation



How does the city pairs agreement work?

GSA/Federal government is required to use local air service for official military traffic

- Full cost tickets
- Guaranteed purchase



**Who else has this
worked well for?**

Roswell, NM
Columbia, MO
Santa Fe, NM



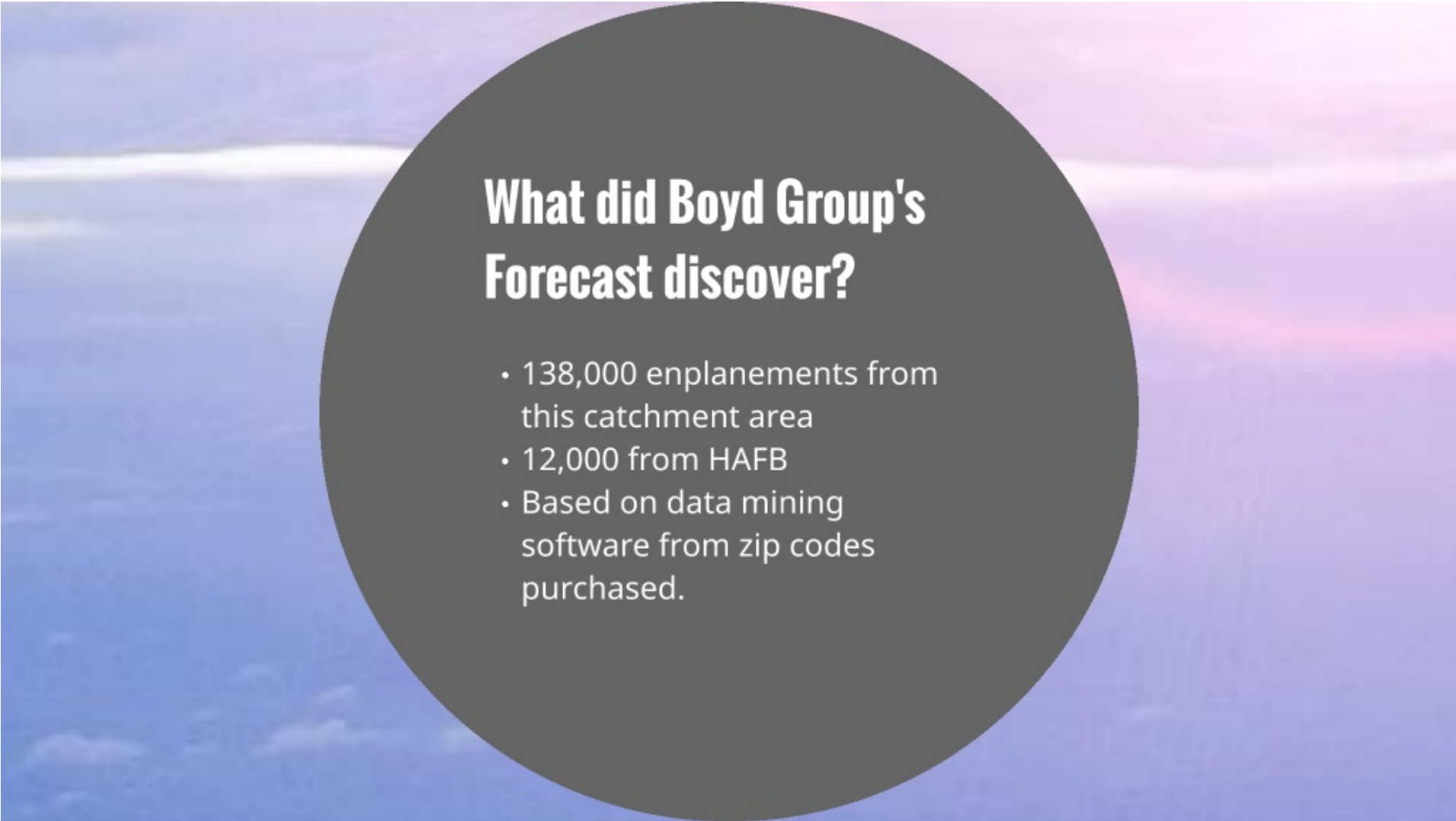
Essential Air Service

- EAS and other 135 services does not suit the military
- When we had it, the average passenger/flight was .8 out of 138,000 enplanements



Why not Southwest?

- Not international
- Planes are too big
- Does not adhere to hub and spoke



What did Boyd Group's Forecast discover?

- 138,000 enplanements from this catchment area
- 12,000 from HAFB
- Based on data mining software from zip codes purchased.



Question Time!



AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/21/2019

Report No: 13.

Submitted By: Rachel Hughs

Subject: Consider, and act upon, first publication of Ordinance 1599 to amend Municipal Election Campaign Disclosure Ordinance 1466. *(Rachel Hughs, City Clerk)* **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve ordinance for first publication.

Background: Discussion on Municipal Election Campaign Disclosure Ordinance 1466 was brought before the Commission at the last meeting of August 13, 2019. Commission advised they would like to add language to penalties for failing to report expenditures and contributions in the manner and within the time required, in addition to the proposed changes to amend the ordinance.

City Clerk Hughs also proposes the county clerk not be required to send notification by **certified mail** to the candidates of the filing deadline in section 2-16-080, the change would be to **notify each candidate of the filing deadline**.

Information from Agenda report for August 13, 2019.

Interim City Manager Cesar and City Clerk Hughs suggest the Campaign Disclosure reports be submitted to the Otero County Clerk and change the filing days. The County Clerk is willing to have the Campaign Disclosure reports submitted to her office.

Current filing days of Ordinance 1466:

2-17-100. - Time for filing.

All candidates and special purpose political committees and general purpose political committees shall file reports of expenditures and contributions for the following reporting periods:

- (1) Twelve (12) days prior to an election;
- (2) Not later than thirty (30) days after an election;
- (3) Six (6) months after an election, if any contributions in the possession of the candidate or special purpose political committee remain unexpended or if any debt remains unpaid; and
- (4) Every twelve (12) months after an election, so long as any debt remains unpaid by the candidate or special purpose political committee.

Proposed filing days:

(1) Twelve (12) days prior to an election;

(2) Not later than forty-five (45) days after an election the final report shall be filed

Attached is the portion of the March 25, 2014 minutes from the first time ordinance 1466 came before the Commission, the final was under consent agenda and was approved with a motion 7-0 on April 22, 2014.

ORDINANCE NO. 1599**AMENDING CERTAIN SECTIONS OF CHAPTER 2
OF THE ALAMOGORDO CODE OF ORDINANCES
RELATING TO CAMPAIGN DISCLOSURE**

BE IT ORDAINED by the City Commission of the City of Alamogordo New Mexico that the following sections of Chapter 2 of the *Code of Ordinances* be amended to read as follows:

2-16-070 Required.

Each candidate and each treasurer of each special purpose political committee and general purpose political committee shall file with the city county clerk a report of expenditures and contributions on forms prescribed by the city county clerk. When the reporting individual is a candidate, the report shall include the expenditures and contributions of those political committees authorized by the candidate to expend and receive funds on behalf of his candidacy, and when the candidate files a report for the political committee, the treasurer thereof need not file a report of expenditures and contributions for the period of time covered in the candidate's report.

2-16-080 Forms furnished by city county.

The city county clerk shall furnish upon request to political committees or candidates the form for the reporting of expenditures and contributions. The clerk shall give each candidate, or a designated representative, the prescribed reporting forms at the time of filing the nominating petition. Ten days before any report of expenditures and contributions is required to be filed by this division, the city county clerk shall notify each candidate by certified mail of the deadline for filing the report.

2-16-100 Time for filing.

All candidates and special purpose political committees and general purpose political committees shall file reports of expenditures and contributions for the following reporting periods:

- A. Twelve days prior to an election;
- B. Not later than 30 45 days after an election the final report shall be filed;
- ~~C. Six months after an election, if any contributions in the possession of the candidate or special purpose political committee remain unexpended or if any debt remains unpaid; and~~
- ~~D. Every 12 months after an election, so long as any debt remains unpaid by the candidate or special purpose political committee.~~

2-16-110 Late filing penalty; failure to file report.

A. If any candidate or treasurer of a political committee files a report of expenditures and contributions after any deadline imposed by the campaign procedures, such person shall be liable and shall pay to the city county clerk at the time of late filing the

sum of \$10.00 per day for each regular working day after the time required by this division for the filing of reports of expenditures and contributions. An incomplete report will be considered as no report; a late filing penalty will apply to the completed report if it is not filed within the prescribed time limits. All sums collected for such penalty shall be deposited in the general fund of the city. If sent by certified mail or registered mail, the report shall be deemed filed on the date three days following the date of the postmark.

B. Any candidate who fails or refuses to file a report of expenditures and contributions in the manner and within the time required by this division shall not be issued a certificate of election until such candidate files the report of expenditures and contributions.

C. Any candidate failing to file a report of expenditures and contributions in the manner and within the time required by this division is subject to city ordinance 1-01-100.- General penalty; continuing violations, which includes: Whenever the doing of an act or the failure to do an act is declared to be unlawful or is prohibited or is declared to be a misdemeanor or petty misdemeanor by this or any other code or ordinance lawfully adopted by the city, and where no specific penalty is provided for the violation, the violation shall be punishable by a fine of not more than five hundred dollars (\$500.00) or by imprisonment for a period not to exceed ninety (90) days or by both fine and imprisonment in the discretion of the court; provided, however, that the maximum time of imprisonment for all municipal charges arising from one (1) singular incident shall not exceed one hundred seventy-nine (179) days.

2-16-130 Election financial records.

A. Candidates for elective office or treasurers for political committees shall keep financial records for a period of six months following the date of election, in order that the records will be available if a complaint is filed or inquiry is made. Such financial records shall include cancelled checks, invoices, receipts, bank statements, bills of sale, statements of account, and all other financial records pertinent to the campaign.

B. In preparing and maintaining financial records such as ledgers and journals and recording contributions and expenditures on the disclosure statement of campaign financing, the candidates or treasurers of political committees shall:

1. Record in-kind contributions as both contributions and expenditures with a description of such in-kind services or goods received;
2. Record campaign loans as contributions, with subsequent repayment of loans credited against contributions; and
3. Record returned contributions as credits against contributors.

C. The services of a person who is performing the duties of treasurer pursuant to the Campaign Disclosure Code shall not be considered a campaign contribution as defined in this section.

D. The gross receipts of a fundraising activity on behalf of a candidate for elective office are considered to be campaign contributions, and all expenditures associated with such a fundraising activity are considered to be campaign expenditures. As used in this

interpretation, the term “gross receipts” includes all monies and donations of any kind which are received as part of the fundraising activity.

E. The city ~~county~~ clerk, upon being advised of the formation and existence of a special political committee, as defined in this article, shall furnish by mail to the chairman, moderator, or head, however designated, of such committee, and also the fundraising member thereof, however designated, if known, a copy of the Campaign Disclosure Code and campaign practices, and shall call attention to the requirements for reporting contributions and expenditures by the political committee as provided for in this section. Within ten days from receipt of the notification from the city ~~county~~, the political committee shall prepare and file with the office of the city ~~county~~ clerk a statement, signed by the head of the committee or by the finance chairman thereof, setting forth the following:

1. The exact name of the committee;
2. Its official address and phone number, if available;
3. Its membership and officials thereof; and
4. Acknowledgment of receipt of a copy of the Campaign Disclosure Code and of the requirements regarding filing of reports.

2-16-150 Campaign Funds.

Campaign funds shall be used and distributed as follows:

A. All contributions received shall be under the custody of the campaign treasurer or deputy campaign treasurer and shall be segregated from, and not be commingled with, the personal funds of an individual, group or political committee. Contributions shall be used exclusively to pay expenses incurred in furtherance of the candidate's campaign, and shall not be used for any other purpose, including:

1. The candidate's personal living expenses or compensation to the candidate;
2. A contribution to the campaign of another candidate or to a political party or political committee or to a campaign supporting or opposing a ballot proposition;
3. An expenditure supporting the election of another candidate or the passage or defeat of a ballot proposition; or
4. Any gift or transfer for which compensating value is not received, other than a donation or distribution permitted by this subsection at the conclusion of an election.

B. Any campaign contributions remaining unspent and any tangible assets with an estimated resale value greater than two hundred dollars (\$200.00) that were purchased with such contributions and remain in the possession of the campaign at the conclusion of an election shall be distributed for the following purposes:

1. Expenditures of the campaign;
2. Donations to the city's general fund or, in the case of tangible assets, to the city for its use or disposition in accordance with the city's procurement code. Proceeds from such disposition shall be deposited in the city's general fund;
3. Donations to charities; or
4. Disbursements to return unused funds to the contributors.

C. All unspent campaign contributions shall be distributed within ~~six (6) months~~ 45 (forty-five) days following a municipal election, for any of the purposes listed in this subsection 2-16-150. All candidates and political committees shall file reports listing the date, amount and recipient of each post-election expenditure, donation or disbursement made from campaign funds pursuant to this subsection 2-16-150. Such report shall be part of the final campaign finance statement that is required by subsection 2-16-130.

EFFECTIVE DATE. This Ordinance shall take effect five days after publication by title and general summary.

PASSED, APPROVED AND ADOPTED this _____ day of _____ 2019.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

ORDINANCE NO. 1466

AMENDMENT TO ADD ARTICLE 2-16 TO CHAPTER 2 OF THE ALAMOGORDO CODE OF ORDINANCES RELATING TO CAMPAIGN DISCLOSURE

BE IT ORDAINED by the City Commission of the City of Alamogordo as follows:

SECTION ONE. Chapter 2 of the Alamogordo Code of Ordinances is hereby amended to create the following new section 2-16:

2-16 MUNICIPAL ELECTION CAMPAIGN DISCLOSURE ORDINANCE.

2-16-010 Title.

This section may be cited as the "Campaign Disclosure Code."

2-16-020 Purpose and Intent.

It is the public policy of the City of Alamogordo:

A. That public confidence in municipal government is essential and must be promoted by all possible means;

B. That political campaign contributions and expenditures be fully disclosed to the public and that secrecy in the sources and application of such contributions be avoided; and

C. That the public's right to know how political campaigns are financed far outweighs any right that the contributions remain secret and private.

2-16-030 Definitions.

Unless otherwise defined in this section or the contrary is stated or clearly appears from the context, the definitions of the New Mexico "Campaign Reporting Act", Sections 1-19-25 through 1-19-36 NMSA 1978, as amended, shall govern the interpretation of this Chapter.

Candidate means an individual seeking election to the position of mayor, commissioner or municipal judge at a regular or special election of the city.

Charity means an organization that is exempted from federal taxation by Title 26 United States Code, section 501(c)(3).

Contribution means a gift, subscription, loan, advance or deposit of any money or other thing of value which is made for the primary purpose of supporting or opposing a candidate for elective office, but "contribution" does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or

political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

Election means any general or special municipal election in the city.

Expenditure means a payment, transfer, or distribution, or obligation or promise to pay, transfer or distribute any money or other thing of value for the purpose of influencing the outcome of an election of a candidate, but does not include the candidate's or his immediate family's personal expenses.

General purpose political committee means a political committee other than a special purpose political committee.

Political committee means every two or more persons who are selected, appointed, chosen or associated for the purpose of, wholly or in part, supporting or opposing a candidate at any election, and includes political committees or similar organizations composed of employees or members of any corporation, labor organization, trade or professional association or any other similar group which raises, collects, expends or contributes money or any other thing of value for the purpose of supporting or opposing a candidate in a municipal election.

Reporting individual means every candidate, every treasurer of every special purpose political committee or treasurer of every general purpose political committee whose purpose is to aid the candidate in the campaign for municipal office.

Special purpose political committee means a political committee making contributions to support or oppose one candidate, such contributions being limited to one special or one general election.

2-16-040 Applicability of article.

This article also applies to any contributions, expenditures, persons, or committees whose purpose is to encourage adoption or defeat of any municipal question submitted to the voters of the city.

2-16-050 Family contributions.

A. Contributions by a husband and wife shall be treated as separate contributions and shall not be aggregated.

B. Contributions by children under eighteen (18) years of age shall be treated as contributions by their parents and attributed proportionately to each parent (one-half to each parent or the total amount to a single custodial parent).

2-16-060 Return of contributions.

A contribution shall not be considered to be received if it is not negotiated, deposited or utilized, and, in addition, if it is returned to the donor within fourteen (14) calendar days of receipt.

2-16-070 Required.

Each candidate and each treasurer of each special purpose political committee and general purpose political committee shall file with the city clerk a report of expenditures and contributions on forms prescribed by the city clerk. When the reporting individual is a candidate, the report shall include the expenditures and contributions of those political committees authorized by the candidate to expend and receive funds on behalf of his candidacy, and when the candidate files a report for the political committee, the treasurer thereof need not file a report of expenditures and contributions for the period of time covered in the candidate's report.

2-16-080 Forms furnished by city.

The city clerk shall furnish upon request to political committees or candidates the form for the reporting of expenditures and contributions. The clerk shall give each candidate, or a designated representative, the prescribed reporting forms at the time of filing the nominating petition. Ten days before any report of expenditures and contributions is required to be filed by this division, the city clerk shall notify each candidate by certified mail of the deadline for filing the report.

2-16-090 Contents.

Under this division, each reporting individual shall file a report containing the following information:

A. A report of expenditures and contributions, itemizing each item of expenditure and contribution, including:

1. The name and address of the person to whom an expenditure was made or from whom a contribution was received;
2. The amount of the expenditure or contribution, or value thereof;
3. A description of the in-kind services or goods received; and
4. The date of the expenditure or contribution.

B. The report of expenditures and contributions shall be subscribed and sworn to by the candidate or treasurer of the political committee, as the case may be.

2-16-100 Time for filing.

All candidates and special purpose political committees and general purpose political committees shall file reports of expenditures and contributions for the following reporting periods:

A. Twelve days prior to an election;

B. Not later than 30 days after an election;

C. Six months after an election, if any contributions in the possession of the candidate or special purpose political committee remain unexpended or if any debt remains unpaid; and

D. Every 12 months after an election, so long as any debt remains unpaid by the candidate or special purpose political committee.

2-16-110 Late filing penalty; failure to file report.

A. If any candidate or treasurer of a political committee files a report of expenditures and contributions after any deadline imposed by the campaign procedures, such person shall be liable and shall pay to the city clerk at the time of late filing the sum of \$10.00 per day for each regular working day after the time required by this division for the filing of reports of expenditures and contributions. An incomplete report will be considered as no report; a late filing penalty will apply to the completed report if it is not filed within the prescribed time limits. All sums collected for such penalty shall be deposited in the general fund of the city. If sent by certified mail or registered mail, the report shall be deemed filed on the date three days following the date of the postmark.

B. Any candidate who fails or refuses to file a report of expenditures and contributions in the manner and within the time required by this division shall not be issued a certificate of election until such candidate files the report of expenditures and contributions.

2-16-120 Political committee treasurer.

A. It is unlawful for the members of any political committee or candidate to make any expenditure or solicit or accept any contribution for the purpose of supporting or opposing a candidate, unless:

1. A treasurer has been appointed and is constantly maintained; however, when a duly appointed treasurer is unable for any reason to continue as treasurer, the candidate may appoint a successor, provided that nothing in this subsection prohibits a candidate from appointing himself treasurer;

2. All disbursements of money and receipts of contributions shall be recorded by and through such treasurer; and

3. Such treasurer, upon disbursing or receiving money or other things of value, shall immediately enter and thereafter keep in a proper book, to be preserved by him, a full, true and itemized statement and account of each sum disbursed or received, the date of such disbursement or receipt, to whom disbursed or from whom received and the object and purpose for which it has been disbursed or received.

B. Anonymous contributions in an amount not to exceed \$25.00 from one individual or organization may be accepted, but such contributions shall be reported as to date and amount.

2-16-130 Election financial records.

A. Candidates for elective office or treasurers for political committees shall keep financial records for a period of six months following the date of election, in order that the records will be available if a complaint is filed or inquiry is made. Such financial records shall include cancelled checks, invoices, receipts, bank statements, bills of sale, statements of account, and all other financial records pertinent to the campaign.

B. In preparing and maintaining financial records such as ledgers and journals and recording contributions and expenditures on the disclosure statement of campaign financing, the candidates or treasurers of political committees shall:

1. Record in-kind contributions as both contributions and expenditures with a description of such in-kind services or goods received;
2. Record campaign loans as contributions, with subsequent repayment of loans credited against contributions; and
3. Record returned contributions as credits against contributors.

C. The services of a person who is performing the duties of treasurer pursuant to the Campaign Disclosure Code shall not be considered a campaign contribution as defined in this section.

D. The gross receipts of a fundraising activity on behalf of a candidate for elective office are considered to be campaign contributions, and all expenditures associated with such a fundraising activity are considered to be campaign expenditures. As used in this interpretation, the term "gross receipts" includes all monies and donations of any kind which are received as part of the fundraising activity.

E. The city clerk, upon being advised of the formation and existence of a special political committee, as defined in this article, shall furnish by mail to the chairman, moderator, or head, however designated, of such committee, and also the fundraising member thereof, however designated, if known, a copy of the Campaign Disclosure Code and campaign practices, and shall call attention to the requirements for reporting contributions and expenditures by the political committee as provided for in this section. Within ten days from receipt of the notification from the city, the political committee shall prepare and file with the office of the city clerk a statement, signed by the head of the committee or by the finance chairman thereof, setting forth the following:

1. The exact name of the committee;
2. Its official address and phone number, if available;
3. Its membership and officials thereof; and
4. Acknowledgment of receipt of a copy of the Campaign Disclosure Code and of the requirements regarding filing of reports.

2-16-140 Committee Statement.

It is recognized that an affirmative duty rests on the officials of such political committee to be aware of the provisions of the Campaign Disclosure Code, and, accordingly, such officials are enjoined to prepare and file the required statements without a request from the office of the city clerk. The city is excused from notifying the candidates or committees.

2-16-150 Campaign Funds.

Campaign funds shall be used and distributed as follows:

A. All contributions received shall be under the custody of the campaign treasurer or deputy campaign treasurer and shall be segregated from, and not be commingled with, the personal funds of an individual, group or political committee. Contributions shall be used exclusively to pay expenses incurred in furtherance of the candidate's campaign, and shall not be used for any other purpose, including:

1. The candidate's personal living expenses or compensation to the candidate;
2. A contribution to the campaign of another candidate or to a political party or political committee or to a campaign supporting or opposing a ballot proposition;
3. An expenditure supporting the election of another candidate or the passage or defeat of a ballot proposition; or
4. Any gift or transfer for which compensating value is not received, other than a donation or distribution permitted by this subsection at the conclusion of an election.

B. Any campaign contributions remaining unspent and any tangible assets with an estimated resale value greater than two hundred dollars (\$200.00) that were purchased with such contributions and remain in the possession of the campaign at the conclusion of an election shall be distributed for the following purposes:

1. Expenditures of the campaign;
2. Donations to the city's general fund or, in the case of tangible assets, to the city for its use or disposition in accordance with the city's procurement code. Proceeds from such disposition shall be deposited in the city's general fund;
3. Donations to charities; or
4. Disbursements to return unused funds to the contributors.

C. All unspent campaign contributions shall be distributed within six (6) months following a municipal election, for any of the purposes listed in this subsection 2-16-150. All candidates and political committees shall file reports listing the date, amount and recipient of each post-election expenditure, donation or disbursement made from campaign funds pursuant to this subsection 2-16-150. Such report shall be part of the final campaign finance statement that is required by subsection 2-16-130.

2-16-160 Campaign Treasurer; Deputy Campaign Treasurer; Duties.

A campaign treasurer, deputy campaign treasurer or political committee may invest funds deposited in the campaign account in an account of indebtedness of a financial institution up to the amount of federal deposit insurance; United States bonds or certificates of indebtedness or those of a federal agency; and/or bonds or warrants of the state or any municipal corporation of the state. All interest, dividends, and/or other income derived from the investment and the principal when repaid shall be deposited in the campaign account.

SECTION TWO. EFFECTIVE DATE. This Ordinance shall take effect five days after publication by title and general summary.

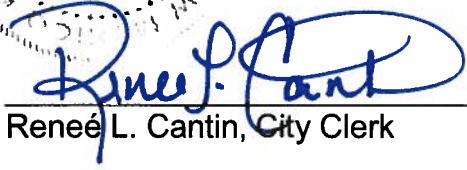
PASSED, APPROVED AND ADOPTED this 22nd day of April, 2014.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____

Susie Galea, Mayor

ATTEST:


Renee L. Cantin, City Clerk

APPROVED AS TO FORM:


Stephen P. Thies, City Attorney

First publication approval: 03/25/2014

First publication: 03/30/2014

Final publication approval: 04/22/2014

Final publication: 04/27/2014

Effective date: 05/02/2014

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
7:00 P.M., COMMISSION CHAMBERS
MARCH 25, 2014**

**SUSIE GALEA, MAYOR
JASON BALDWIN, COMMISSIONER
NADIA SIKES, COMMISSIONER
JENNY TURNBULL, COMMISSIONER
AL HERNANDEZ, COMMISSIONER**

**ROBERT RENTSCHLER, MAYOR PRO-TEM
VACANT, DISTRICT 6 COMMISSIONER
JIM STAHL, CITY MANAGER
STEPHEN THIES, CITY ATTORNEY
RENEE CANTIN, CITY CLERK**

CALL TO ORDER, ROLL CALL, INVOCATION & PLEDGE OF ALLEGIANCE

Mayor Galea called the meeting to order at 7:00 p.m. Roll Call was taken by the City Clerk. Clerk Cantin announced there was a quorum present. Invocation was given by Father Tom Arrowsmith-Lowe and the Pledge of Allegiance was led by Commissioner Turnbull.

APPROVAL OF AGENDA

Commissioner Hernandez moved to approve adding the Addendum items to the agenda. Commissioner Baldwin seconded the motion. Motion carried with a vote of 6-0-0.

Commissioner Hernandez moved to approve the agenda. Commissioner Sikes seconded the motion. Motion carried with a vote of 6-0-0.

PRESENTATIONS

1. Presentation on the Friends of Holloman Card. (*Colonel Bennett, Presenter*)

Colonel Bennett thanked the Commissioners for letting him present tonight. He said it looked like they had a full agenda so he would try to be brief. Friends of Holloman – what is it? It started probably eight months ago when Col. Croft said, 'I hate the fact that we're Fortress Holloman here. I wish we could let more people kind of on base, sort of like Ft. Bliss does.' They sort of have an open policy; you come in with your driver's license and get on Ft. Bliss. The Air Force isn't as lenient in its entry control requirements so, unfortunately, we can't do that, but he challenged me to kind of come up with a way to share a little bit of Holloman with our citizen neighbors. So, we developed this program. Effectively what it is, it allows people to get pre-vetted on Holloman. Everybody who comes out to Holloman gets vetted through background checks, whether you are a civilian worker or whether you are a contractor, to get out to Holloman we check police records kind of thing. A person who wants to become a Friend of Holloman, we do that pre-vetting so they can come on the base whenever they want with their card, an ID card sort of like what I have but a little bit different. It has a bar code on the back and their picture on front and it allows them to come on the base.

Now, why would you want to come on base, that's the other point, right? We are opening up three recreational facilities for citizens to come on and use on Holloman. The three facilities are the bowling alley, the golf course and the Holloman Club which is sort of like an eatery, a bit like a sports bar kind of theme that serves food and drinks. To be able to do this the Air Force has stringent requirements, it allows us to bring those on and allows citizens to use our facilities on an as-needed basis that doesn't interfere with military if we have excess capacity, and we do in those facilities. What we do is when you come on base you can go to the Visitors Center, you kind of fill out an information packet there with a map of the base showing where you are allowed to go. There is a contract that kind of says I'll be a good boy and I'll use these facilities kind of thing. You sign that, you do the background check, you get a card and then you are clear to come to these facilities like any other user. We have to charge a slightly different price by our rules to non-duty card holders. In many cases they are like maybe fifty cents higher or something, nominally higher. To be able to kick

fully developed, so there is science and facts to back up your opinion. That is true, that the human brain is not fully evolved until the age of 25 and it is not simply an opinion that 21 is more mature than 18. Police Chief Duncan thanked Mrs. Wade (who had brought him a document). He said that Albuquerque, Hobbs, Artesia, Santa Fe, Carlsbad, Espanola, Las Vegas and State Police are requiring their officers to be the age of 21.

(Someone said something in the background) Police Chief Duncan said, sir, that is a good question and said he does not have a maximum age. I attended an academy where there was a man that was 59 and he did graduate. In my department, I do have a man that is the age of 67 and he can hold his ground. Commissioner Hernandez said he is stationed here now, the man that was 59. Police Chief Duncan said yes, sir.

Mayor Pro-Tem Rentschler asked Fire Chief Ward the same question. Do you believe a firefighter needs to be 21 or can you use 18 year olds as a firefighter? Fire Chief Ward said 18 is an acceptable age for the fire service. Minimum certification age, application to the Fire Academy is 18 and they produce a lot of good firemen. Mayor Pro-Tem Rentschler said all they need to be able to do is charge into a burning building, huh? Fire Chief Ward said it is a lot more difficult than that. Mayor Pro-Tem Rentschler agreed and said with that question, he guessed the position of firefighter should be struck from that and we allow 18 year old firefighters. Is that what I understood you to say that 18 was acceptable? Fire Chief Ward said yes, sir. Commissioner Sikes, Commissioner Hernandez and Mayor Galea said that is what it says. Mayor Pro-Tem Rentschler affirmed.

Commissioner Hernandez said being that we are going to utilize volunteers, we have several volunteers within the County that are 15, 16, 17 years old and I'm not sure how qualified/certified they are, but most of them that I've worked with are top-notch. So I guess those guys are out? Fire Chief Ward said he actually started as a volunteer firefighter, a Jr. Firefighter at the age of 15; I'm very in favor of the Cadet programs. We would want to establish that program separately from this program and obviously bring that back to the Commission and City Manager.

Mayor Pro-Tem Rentschler moved to approve the first publication of Ordinance No. 1465 amending Section 3.050 of the Personnel Manual concerning Age Qualifications for Applicants. Commissioner Sikes seconded the motion. Motion carried with a vote of 5-1-0. Commissioner Hernandez voted nay.

12. Consider, and act upon, the first publication of Ordinance No. 1466 related to Municipal Election Campaign Disclosure. *(Stephen Thies, City Attorney and Nadia Sikes, Commissioner)*

Commissioner Sikes said as you are all aware we just went through a municipal election and one of the things that came up consistently, not only in the debates but also in conversation and I think surprising to a lot of people, was the fact we as a municipality are not required to have campaign reporting. One of the candidates, Paul Sanchez, really nailed that and kept hitting on it consistently, and I think raising our awareness to the fact that it's important for a number of reasons. Even though our state doesn't have any laws that govern campaign spending and reporting on a municipal level, I think that the conversations I've had with people include that we really should have it. The Municipal League locally supports it. I don't want a really onerous law, I don't want anything real restrictive, but I think it's really important that we avoid any idea of impropriety. That transparency is really important and I don't think it will keep people from contributing to elections. I don't think I'm indicting anybody here by trying to do this, I just simply think that at this time because we've gone to the Mayor-At-Large situation, that we need to be more conscious about what our elected officials are accepting, what we're doing with the money once accepted and who is contributing to what so we as a population can look to see how our electorate is behaving based on, potentially, who's been contributing to their elections. So, if you have an opportunity or you got on line and looked at the ordinance, it's very simple, it's very basic; the only thing that I've thought about since Mr. Thies put

the ordinance together is possibly additional reporting. The reporting that's in the ordinance isn't that strict but maybe if we had any ideas about additional reporting, that could be taken into consideration. I do believe that we talked about transparency, we may as well do something about it.

Commissioner Turnbull had a comment on the late filing penalty. She thought \$50.00 a day is excessive when she was reading through it. Mayor Galea asked what she would propose. Commissioner Turnbull said I only spent \$169.00 on my campaign so if I forgot to do this for some reason, that's three days I've gone through what I made, and I wouldn't be able to afford to pay it based on what I earn in my regular job. I think that's excessive. I also had a question about the treasurer. I think maybe you need a treasurer once you get to a certain point in your campaign, but like I said, I was under \$200.00. Do I really need to appoint a treasurer for that? That was my question. City Attorney Thies said the \$50.00 is, as I indicated in my agenda report, the campaign disclosure ordinance is modeled closely after the ordinance Las Cruces enacted with some additional provisions. The \$50.00 is taken from their ordinance; you can increase or decrease or eliminate it. As for the treasurer issue, the ordinance provides that a candidate can serve as his own treasurer and so it is not necessary to have someone appointed as a treasurer. Commissioner Turnbull said ok.

Mayor Galea asked Commissioner Turnbull if she would like to see that amount decreased and Commissioner Turnbull said I would like it decreased. Mayor Galea asked what amount would she find appropriate and Commissioner Turnbull said maybe \$20.00. I mean \$10.00 or \$20.00 is actually where I'm at. I'll say \$10.00, I'm going to go on the lower end. I don't make a lot of money. Mayor Galea asked if anyone on the Commission was opposed to a \$10.00 fine as opposed to a \$50.00 fine for a late filing. Commissioner Sikes said it would be \$10.00 per day and Commissioner Turnbull said \$10.00 per day is better than \$50.00 per day. Commissioner Sikes said we are very fortunate to live in a town like Alamogordo where our City Clerk would probably call you the morning after it was due and remind you that you need to turn it in. Secondly, you are not going to get your certificate of election until your reports are filed, so I think that you would be compelled the night you are getting sworn in to make sure your reports are done. The reporting isn't that difficult, you are simply listing out a name/address and an amount, and any candidate who takes in less than.....First of all, if you read the ordinance, any cash amount donated in \$25.00 increments or less doesn't even have to be reported. What we are looking at here is just trying to prevent large campaign donations that could possibly be construed as having some sort of impropriety. That's what we're trying to do here.

Mayor Pro-Tem Rentschler said looking this over and having just participated in a mayoral campaign, what I would say about this is first of all, I don't know that.... I mean we are here because of the position of mayor, that's why we are having this discussion today. I don't know that the position of commissioner, again didn't spend a lot of money doing that, and commissioners again if your neighbor, they may like you fine but they may think someone else would do a better job so they contribute to them. Well, you know, we live in a pretty small community and so my concern is that I would just as soon leave the Commissioners out of it. I think that maybe is the friendly thing to do and/or set a minimum. The other question you have to ask yourself is have you ever taken an anonymous contribution? Commissioner Sikes said she chose not to take any contributions whatsoever; she had such a tough race. Mayor Pro-Tem Rentschler said I can tell you that I received at least one envelop that had a couple of \$100 dollar bills in it. Now, what would the City do with that, do I put anonymous, what do I do with it? Can't give it back, don't know who it came from.

City Attorney Thies told him if it's more than \$25.00 that's all you have to indicate; you received anonymous donation of \$200.00 on whatever date, that's what your campaign disclosure would provide. One other point about this ordinance, it not only applies to candidates, it applies to committees who may form to oppose or support a candidate for a question that appears on the ballot. For example, we had two questions on our last ballot and if someone had formed a committee to oppose one of those questions or support it, they would be subject to this campaign disclosure requirement.

Mayor Pro-Tem Rentschler said that, again, I really believe the main reason we are here is because the race for Mayor is certainly something different than a race for Commissioner. I believe that I don't stand alone at that, that as commissioners you might take in \$2,000.00, whereas mayor your sights are significantly more than that. I don't know that we need to include all the commissioners in this.

Mayor Galea asked if anyone was opposed to removing 'commissioner' from the ordinance. Commissioner Sikes said she would be opposed to removing 'commissioner'. I do believe that any elected official should be willing to submit a report for any monetary contributions made. I just do believe we talked about transparency, we need to stop talking out of both sides of our mouths. Either we are transparent or we are not. To me it just doesn't seem like that.....the issue is black and white as far as I'm concerned, and why not. Just because we aren't taking a lot of money doesn't mean that those little bits of money could not be construed as having some sort of impropriety. We need to act a little more sophisticated.

Mayor Galea told Mayor Pro-Tem Rentschler if he would like to remove 'commission' from the language; because there is opposition he would have to make that motion. Otherwise, we will be able to change the total amount of the daily fine to be \$10.00. Mayor Pro-Tem Rentschler said he would like to hear the rest of the discussion.

Commissioner Baldwin said his question was for the City Manager. I don't necessarily have a dog in this hunt, but the administration of this falls to the City Clerk, correct? And how do you feel about this being a part of that. City Manager Stahle said it's very common to have reported criteria. I don't know of another state that doesn't have it. I come out of Arizona and all jurisdictions have disclosure requirements, and it's not that big of a burden. I agree with the Commissioner that the Clerk is going to make phone calls if we don't have the material, just as courtesy reminders. We try to make it as convenient for people to run as possible.

Commissioner Hernandez said he had a couple of comments. I don't so much have a problem with the \$25.00 minimum; the only problem with that is you can have a corporation or a business like a bank or the Chamber of Commerce who could, say I have \$1,000 I want to donate to this candidate but I don't want them to know that it's me, so they get 20 people to donate \$25.00 and equal \$500.00. It's unreportable and I don't know how to fix that because that could happen. I disagree with taking the commissioners off and only because in my race I had \$200.00 that I spent of my own money, and I know my opponents had from the looks of it, one had at least \$900.00 to \$1,000.00 and the other one had probably \$4,000.00 by his literature and signs he put up. He couldn't even pay his own rent or pay his water bill, so I know it wasn't his money.

Mayor Galea asked for a motion and reminded all to include in the motion that the daily fine is changed to \$10.00 per day.

Commissioner Hernandez moved to approve the first publication of Ordinance No. 1466 related to the Municipal Election Campaign Disclosure to include the change of a \$10.00 daily fine for late reporting. Mayor Pro-Tem Rentschler seconded the motion. Motion carried with a vote of 6-0-0.

- 13. Consider, and act upon, a request to fill the Reference Librarian position, to be assigned to the Alamogordo Public Library/Community Services Department. (Matt McNeile, Assistant City Manager)**

Assistant City Manager McNeile addressed the Commission saying that as the agenda report indicates, this is one of two reference librarians we have at our nice library, and this vacancy is due to the person who's in the job is moving. It is budgeted and we'd like permission to fill it.

Commissioner Hernandez moved to approve a request to fill the Reference Librarian position, to be assigned to the Alamogordo Public Library/Community Services Department. Commissioner Turnbull seconded the motion. Motion carried with a vote of 6-0-0.

from all around New Mexico. The booth was manned by the Mayor, Megan Wade, Jason Roberts, people from the Chamber of Commerce including Lenora and Laurie. They spoke with people for two days straight, non-stop. The reason I wanted to bring this up is when we decided to do this there were a few nay-sayers who said those people are running and don't care about stopping by a booth. Well, hello, I think they really did; they passed out pins, they passed out vacation guides, brochures, they visited with all those people and I want to thank you for the idea and congratulate you again for finishing the run, and thank the Staff for spending your weekend doing that. Excellent.

Mayor Galea commented on the following:

1) Mayor Galea said the Bataan was a wonderful experience and our Major General Bingham at the closing ceremonies acknowledged that the City of Alamogordo was a sponsor this year because we had a booth and she felt that was important. It was a fun event, also, and remembering our fallen and POW survivors of the Bataan. Former Commissioner and Mayor Pro-Tem Ed Cole also did the 26.2 miles and this is his eighth time at more than 70 years of age; he's proven he's still got it. Also, Senator Heinrich was there and Nate Cody, and it was a fun group photo; a lot of great opportunities for us to meet and have a memorial about the Bataan. She was grateful that Laurie and Lenora from OCEDC and the Chamber helped out and spent a lot of time there.

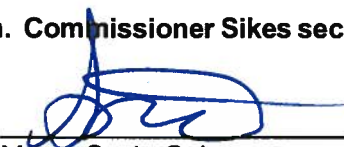
2) She had the opportunity to attend the New Mexico Museum of Space History (NMMSH) Foundation Board on March 20th and we talked about a Space Hall of Fame induction for the DCA. This is going to be a large event for the City of Alamogordo and a lot of people will be here the first week in October.

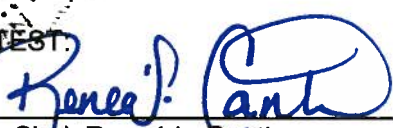
3) On March 18th she attended the groundbreaking for Albertson's and they are happy to work with members of the community and hopefully the Chamber in the future, as well. Hiring will begin the end of August and they hope to do a large community opening ribbon cutting in the middle of October.

4) She informed everyone and the Commission there were a number of proclamations that will be made in the month of April. So far we have on April 1st at the Senior Center at 10:00 a.m. – the 'Mayor's Day of Recognition for National Service'. We have a lot of senior volunteers we will be recognizing with that. April 15th will be 'Purple Up Day for Military Kids'. Everyone is encouraged to wear purple on April 15th for military children recognition. Also, April 18th will be our 'Senior Volunteer Day'. Proclamations and commendations are great ways to recognize organizations and people so if there is someone or an organization that you feel is needing recognition, please bring it to my attention and I'll be happy to work with our City Clerk Renee Cantin and Nancy who do such a wonderful job putting these together for me.

ADJOURNMENT

Commissioner Hernandez moved to adjourn at 10:05 p.m. Commissioner Sikes seconded the motion. Motion carried with a vote of 6-0-0.



Mayor Susie Galea


City Clerk Renee L. Cantin

(Prepared by Nancy Jacobs, Deputy Clerk)
Approved at the Regular Meeting held on April 8, 2014.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/21/2019

Report No: 14.

Submitted By: April Jones

Subject: Appointments to Boards and Committees. (*Richard Boss, Mayor*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Appoint to the Senior Volunteer Programs Advisory Council.

Background: Airport Zoning Board. One (1) city vacancy. Staff Liaison - Cheryl Otero-Baker
No applications received.

Mayor's Committee on Aging. Two (2) vacancies. One (1) of these vacancies may be filled by a county resident. Staff Liaison - Britney Courtier.

Senior Volunteer Programs Advisory Council. Three (3) city vacancies. One vacancy due to the expiring term of Susan Hopkins. Staff Liaison - Neil McFarland.

The following individual is interested in being reappointed:

Susan Hopkins - If reappointed this will be her 2nd term.

If anyone is interested in serving on a board or committee you may apply with the City Clerk's office.

City of Alamogordo
APPLICATION TO SERVE ON A
CITY BOARD/COMMITTEE

RECEIVED
AUG 14 2019
CITY CLERK

Name: Susan G Hopkins
Home Phone: 575-214-2112 Work Phone: N/A
Cell Phone: 575-202-2138 Fax No: _____
E-mail address: yaphank74@gmail.com
Physical Address: 15 Turri Ave, Alamogordo, N.M. 88310
Is the above address within City limits? Yes _____ No ☒
Mailing Address: Same as above
Present Employer: Retired Job Title: _____

Board/Committee you wish to serve on:

First choice: Sr. Advisory Council
Second choice: _____

Are you related to anyone who is presently employed by the City of Alamogordo?

Yes _____ No ☒ If so, what is their relation to you? _____

Are you related to any Elected Official of the City of Alamogordo?

Yes _____ No ☒ If so, what is their relation to you? _____

Experience and education relating to the Board/Committee: Retired from Boeing-
job duties included running F-22 / F/A-18 program reviews
with various military customers, BS in ~~Aviation~~ Aviation Tech,
AA in Bus. Admin, Quality Compliance Auditor for 767,
777 + 787 programs

Please indicate your interest in serving on a City Board/ Committee: I am presently
the president of the Sr. Advisory Council and wish
to continue the work for the RSVP program

Please return completed application to:

City Clerk's Office
1376 E. Ninth Street
Alamogordo, NM 88310
PHONE: (575)439-4100
FAX: (575)439-4396

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 8/27/2019

Report Date: 8/20/2019

Report No: 15.

Submitted By:

Subject: Adjourn into Executive Closed Session in compliance with 10-15-1(h)(8), NMSA (as amended) to discuss Real Property - Tinsley Trailer Park located at 1620 N. White Sands. **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: