



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

October 27, 2020 - 6:30 PM

The Commission Meeting will be a VIRTUAL MEETING with City Commission and City staff participating through video. The link is: <https://www.youtube.com/channel/UCTTgU3xsQBqlyRaME7TaYrQ/live>

- Richard Boss Mayor
- Nadia Sikes Mayor Pro-Tem, District 2
- Jason Baldwin District 1
- Susan Payne District 3
- Josh Rardin District 4
- Sharon McDonald District 5
- Dusty Wright District 6

- Brian Cesar City Manager
- Petria Bengoechea City Attorney
- Rachel Hughs City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the bulletin board located in the east/west lobby of the City Hall and in the glass case located outside a the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4100.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PRESENTATIONS

1. Presentation on Otero County Economic Development Council quarterly report. (*Laurie Anderson, Interim Executive Director*)

PUBLIC COMMENT

Residents must submit comments to the City Clerk prior to 3 p.m. on the day of the Commission meeting. Comments will be distributed to the Commission and the City Manager and will be included in the public record.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

2. Approve the minutes for the October 13, 2020 Regular meeting. (*Rachel Hughs, City Clerk*)
3. Consider, and act upon, Aging and Long-term Services Department (ALTSD) State-wide emergency grant funding to be used solely for Senior Centers. (*Magdalena Morales, ASC Manager*)
4. Consider, and act upon, acceptance of Commitment Letter from NMFA for a \$2,151,300.00 Drinking Water State Revolving Fund Loan to make Bonito Lake Infrastructure Improvements. (*Debbie Osborne, Grant Coordinator*)
5. Consider, and act upon, Resolution 2020-42 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of October 27, 2020. (*Evelyn Huff, Finance Director*) **(Roll Call Vote Required)**
6. Consider, and act upon, the confirmation of David Overstreet as alternative Municipal Judge. (*Petria Bengoechea, City Attorney*)

ITEMS REMOVED FROM CONSENT AGENDA

NEW BUSINESS

7. Consider, and act upon cancelling the November 4, 2020 Commission meeting. (*Brian Cesar, City Manager*)
8. Consider, and act upon, first publication of Ordinance 1619, amending chapter 28 of the Alamogordo Code of Ordinances regarding Fats, Oils and Grease (FOG). (*Larry Garner, Public Works Director*) **(Roll Call Vote Required)**

EXECUTIVE SESSION (Roll Call Vote Required)

9. Adjourn into Executive Closed Session in compliance with 10-15-1(h)(8)(7), NMSA (as amended) to discuss Real Property – APS Land Swap Proposal, Alamogordo, NM and to discuss Threatened or Pending Litigation - possible TRD settlement.

ADJOURNMENT

AGENDA REPORT

CITY OF ALAMOGORDO
CITY COMMISSION

Meeting Date: 10/27/2020

Report Date: 10/20/2020

Report No: 1.

Submitted By:

Subject: Presentation on Otero County Economic Development Council quarterly report. (*Laurie Anderson, Interim Executive Director*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Presentation only.

Background:



**City of Alamogordo City Commission Meeting
AGENDA REQUEST FORM**

Today's Date: October 20, 2020

**Request Date
of Meeting:**

Tuesday, October 27, 2020

Name and Title:

Otero County Economic Development Council, Inc.
Laurie Anderson, Interim Executive Director

Address:

2400 N. Scenic Dr. #113 - nmsu-A Campus

Alamogordo, NM

ZIP 88310

Phone Number:

(575) 439-3688

E-Mail Address:

l.anderson@ocedo.com

Item requested will be for Information only

Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic -

We do not allow handouts at the meeting

OCEDC: Quarterly Report

Signature: _____

Please return to:

**Rachel Hughs, CMC, City Clerk
City of Alamogordo
1376 E. 9th Street
Alamogordo, NM 88310**

Phone: (575) 439-4100

Fax: (575) 439-4396

E-mail: rhughs@ci.alamogordo.nm.us



Quarterly Report

OTERO COUNTY ECONOMIC DEVELOPMENT COUNCIL, INC.

OCTOBER 2020



About our Organization

Who we are

The Otero County Economic Development Council, Inc. is a public/private sector economic development partnership that serves Otero County in the New Mexico Borderplex. We are committed to providing premium economic development services, without charge, to all qualified economic-base employers seeking our assistance. Our core mission is to grow the wealth of Otero County through the creation of economic based job opportunities for its residents.

Our organization

- 15 Board Members
- 2 Staff Members

Services

- We engage industrial and commercial business solicitation on behalf of the City and County in order to expand the economy through the attraction of new businesses and industries.
- We provide technical assistance to new and existing businesses to promote their expansion and retention efforts.
- We actively advertise, promote and market to recruit new, expanding or relocating opportunities.



Projects

- Project Oasis (Jewelry Cleaning Production)
- Project Fresh (Bottling/Production) – On hold due to elections
- Project Feed (Meat Processing)

Project Leads

- Project All Boxed Up (Manufacturing)
- Project Pipe Machinery (Manufacturing)
- Project Rome (Plug & Play Call Center)
- Project Future (Site Consultant Building)
- Project Arc (Manufacturing – Outdoor Recreation)
- Project Pack USA (Packing & Containers)
- Project Minerals Rock (Chemicals)

BRE/Recruiting



- **New Business Welcome Card**
 - 28 Welcome Cards mailed out
- **Phone Calls/Socially Distanced Visits**
 - 31
- **Prospective Recruitment Opportunities**
 - New Mexico Partnership is currently working on developing a Virtual Show with Community Participation
 - Due to COVID-19, all familiarization tours and trade shows are on hold
 - Virtual “Show” will be on a multi-month networking platform, highlighting different areas of New Mexico
 - Potential of over 550,000 visitors

COVID-19



- No Travel
 - No Trade Shows
 - No Familiarization Tours
 - Limited Professional Development
- Approach to Daily Operations
 - Limited in-person visits
 - More electronic communication and phone calls
 - Partnership with SBDC, Alamogordo Chamber of Commerce & City of Alamogordo
 - Marketing efforts through GSLI, both domestic & global
 - Virtual tours of Alamogordo & prime commercial properties
 - Match businesses with funding opportunities and recovery resources

OCEDC is a resource center for COVID-19 outreach and recovery

Film Office



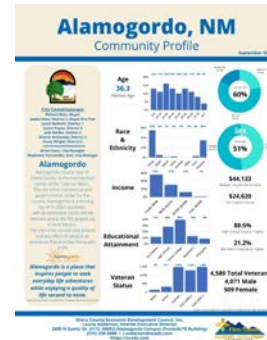
- Desert Lights Film Festival
 - 2020 Festival held virtually, due to COVID-19 pandemic
 - Students received awards in May
 - 2021 Festival is slated to be held virtually, due to COVID-19 pandemic
 - Currently in discussion for planning festival

Marketing Campaign/Collateral



Updated & New Materials

- LEDA Brochure
- Otero County Community Profile
- City of Alamogordo Community Profile
- OCEDC Brochure
- OCEDC Partnership Brochure
- OCEDC Business Resource Guide



MISSION

Facilitate job growth and entrepreneurship opportunities and quality of life for the City of Alamogordo and Otero County by attracting business which stimulates the local economy and the base. Assist in the expansion of new and existing businesses and industrial opportunities through engineering, construction and building which creates high wage jobs.

SERVICES

- Provide technical assistance to new and existing businesses to promote their growth and expansion.
- Provide technical assistance to new and existing businesses to promote their growth and expansion.
- Provide technical assistance to new and existing businesses to promote their growth and expansion.

VISION

Lead the community in the creation of jobs by improving educational opportunities that promote workforce development, providing entrepreneurial skills, supporting community infrastructure improvements, and supporting the quality of life of the region.

GOALS

- Assist in establishing relationships and events which create economic development opportunities for all citizens.
- Promote and facilitate events which create employment opportunities which increase employment opportunities, while helping create sustainable industries.
- Promote and help create opportunities through economic development events by the utilization of a balanced economy.

ALAMOGORDO WORKS FOR BUSINESS

Partnership with Global Site Location Industries, LLC

- Discovery Day
- Lighthouse Campaign/Email Campaign
- Prospect Live Events

Alamogordo works for business!

For more information on the possibility for your businesses to receive assistance, please contact

LEDA
LOCAL ECONOMIC DEVELOPMENT ACT

LEDA is the Local Economic Development Act Chapter 1, Article 10. LEA is a program which allows cities to establish a law to assist new and existing businesses to grow the economy.

Alamogordo adopted Article 2.1.1 under the Act in 1998, establishing the local economic development plan.

Using Anderson, former Executive Director (575) 439-3688
2400 N. Sycamore Dr.
Alamogordo, NM 88310
j.anderson@ocedc.com
www.ocedc.com

What is it?
Does my business qualify?
How can I use it?



Social Media

Facebook

- July – 11 posts
- August – 12 posts
- September – 21 posts

LinkedIn

- Page established on August 19, 2020
- September – 12 posts

Email Outreach: OCEDC Board, Ex-Officios, Partners, Elected Officials

- July – 6 messages
- August – 9 messages
- September 10 messages
- Messages: Public Health Updates, Resources for Businesses during Pandemic, Webinar Dates, etc.

Website

- Demographics – Updated
- News – 19 posts (Resources, updates, webinar announcements, etc.)



Questions?

LAURIE ANDERSON, INTERIM EXECUTIVE DIRECTOR

(575) 439-3688

L.ANDERSON@OCEDC.COM

Alamogordo, NM

Community Profile

September 2020



City Commissioners

Richard Boss, Mayor
Nadia Sikes, District 2, Mayor Pro-Tem
Jason Baldwin, District 1
Susan Payne, District 3
Josh Rardin, District 4
Sharon McDonald, District 5
Dusty Wright, District 6

Brian Cesar, City Manager
Stephanie Hernandez, Asst. City Manager

Alamogordo

Alamogordo, county seat of Otero County, is the metropolitan center of the Tularosa Basin. The city is the commercial and governmental center for the county. Alamogordo is a thriving city of 31,000+ residents, with an estimated 4,600 retired veterans and is the 9th largest city in New Mexico.

The city's mild climate and pristine scenery offers its people an ambience that enriches the quality of life.



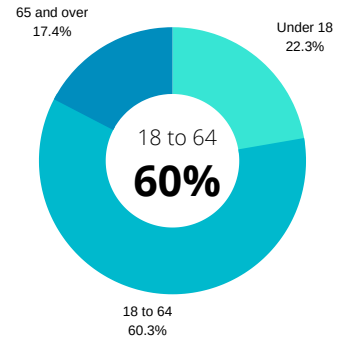
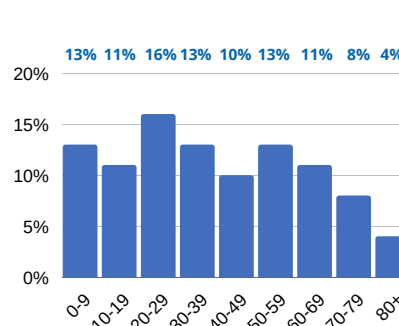
Alamogordo is a place that inspires people to seek everyday life adventures while enjoying a quality of life second to none.

<https://www.worldatlas.com/articles/the-10-biggest-cities-in-new-mexico.html>

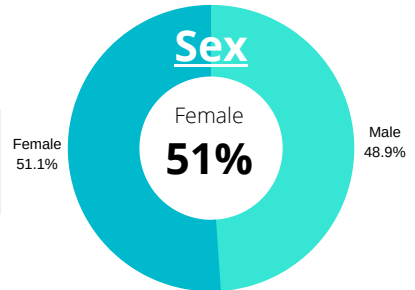
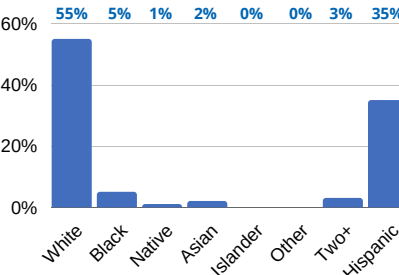
Age

36.3

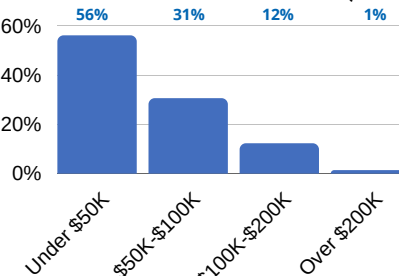
Median Age



Race & Ethnicity



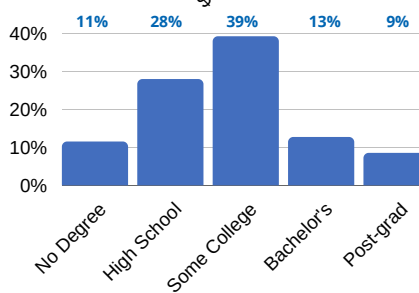
Income



\$44,133
Median Household Income

\$24,620
Per Capita Income

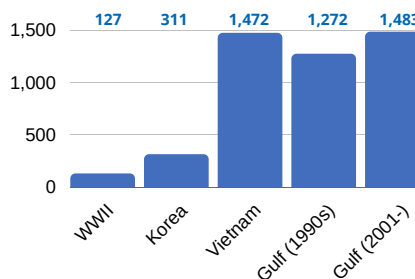
Educational Attainment



88.5%
High School Grad or Higher

21.2%
Bachelor's Degree or Higher

Veteran Status



4,580 Total Veterans
4,071 Male
509 Female

<https://censusreporter.org/profiles/16000US3501780-alamogordo-nm/>

Otero County Economic Development Council, Inc.
 Laurie Anderson, Interim Executive Director
 2400 N Scenic Dr. #113, NMSU-Alamogordo Campus (Protech/TE Building)
 (575) 439-3688 / l.anderson@ocedc.com
<https://ocedc.com>



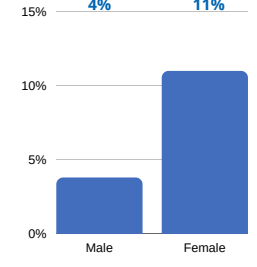
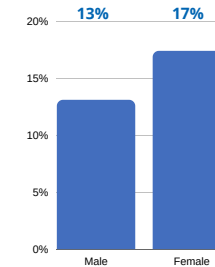
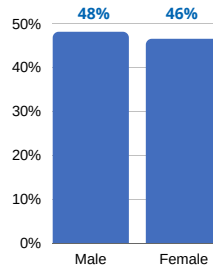
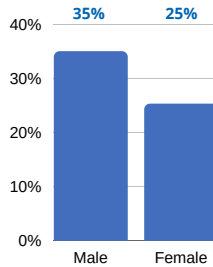
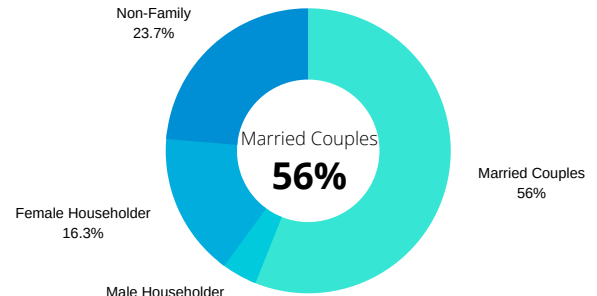
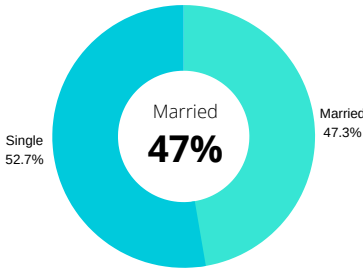
Families

12,768

Number of Households

2.4

Persons per Household



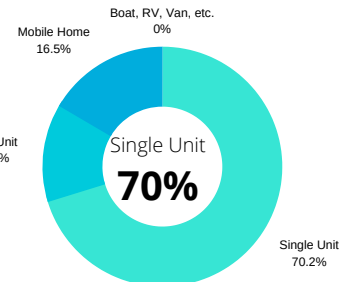
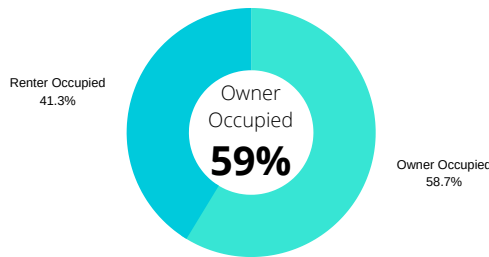
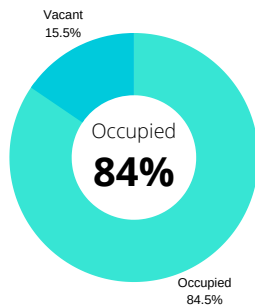
Never Married

Now Married

Divorced

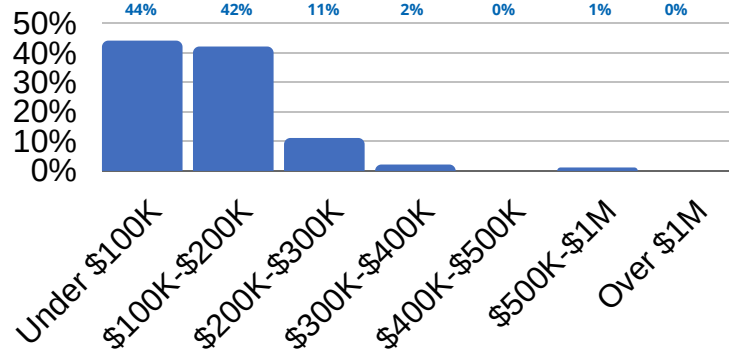
Widowed

15,117
Number of Housing Units



\$110,800

Median Value of Owner-Occupied Housing Units



Otero County Employment

Labor Force	24,262
Employed	21,149
Unemployed	3,113
Unemployment	12.8% (COVID-19)

<https://www.jobs.state.nm.us/vosnet/analyzer/trend.aspx?enc=Hofuw225oLTS/uC+bpmi/EmwuASDk8Gd+gs8/CU0-> July 2020

Col. Ryan P. Keeney, Commander, 49th Wing

Holloman AFB

Holloman AFB was originally established in 1942 as Alamogordo Air Field six miles west of Alamogordo, NM. Initial construction began at the airfield on February 6, 1942. The base was renamed in 1948 after Col. George Holloman, a native Rich Square, NC who was a pioneer in early rocket and pilot-less aircraft research.

Holloman AFB supports about 21,000 Active Duty, Guard, Reserve, retirees, DoD civilians and their family members.

Present Aircraft flown at HAFB: T-38 Talon, F-16 Fighting Falcon, QF-16 Drone & MQ-9 Reaper

Brigadier General David C. Trybula, Commander

White Sands Missile Range

White Sands Missile Range, a US Army installation near Alamogordo, is the largest overland testing range in the United States. The Range is utilized by Holloman AFB, Ft. Bliss (El Paso, TX), and worldwide defense contractors. As the birthplace of the US rocket program in the 1940s, today White Sands Missile Range is the testing site for reusable rocket programs and numerous Department of Defense Research, Development, Test and Evaluation (RDT&E) programs.

Alamogordo works for business!

For more information on the possibility for your businesses to receive assistance, please contact



LEDA

LOCAL ECONOMIC DEVELOPMENT ACT

LEDA is the Local Economic Development Act (Chapter 5, Article 10 N.M.S.A) which allows cities to establish a tax to assist new and existing businesses to grow the economy.

Alamogordo adopted Article 2-14 under the Act in 1996, establishing the local economic development plan.

Laurie Anderson
Interim Executive Director
(575) 439-3688
2400 N Scenic Dr.
Alamogordo, NM 88310
l.anderson@ocedc.com
www.ocedc.com

What is it?

Does my business qualify?

How can I use it?



WHAT KIND OF BUSINESSES ARE BEING SOUGHT UNDER THE PLAN?

- Industry that meets all environmental standards.
- Industry that does not use a large amount of water.
- Industries that pay a living wage.
- Industries that can take advantage of the highly skilled former military personnel.
- Office or service industries such as telemarketing or data processing.
- Industry that will diversify the local labor market.
- Research and development
- Light assembly or manufacturing industry that are labor intensive.



Will my business qualify for help?

Under the state and local rules only certain businesses would be qualified to apply for funding. A "qualifying entity" is a corporation, LLC, partnership or other business entity which is one or more of the following:

- Industry for the manufacturing, processing or assembling of agricultural or manufactured products
- Commercial business for storing, warehousing, distributing, or selling productions of agriculture, mining or industry
- A business, including restaurants or lodging; in which all or part includes the supplying of services to the general public
- An Indian nation, tribe, or pueblo or tribal corporation
- Telecommunications sales making most of its sales outside New Mexico
- Farmer's Market
- Developer of a metropolitan redevelopment project
- Cultural facility
- A retail business (so long as the population remains under 35,000 and it does not compete with an existing business)

WHAT CAN I USE THIS MONEY FOR?

N.M.S.A. 1978 §5-10-2 enacted the Local Economic Development Act because municipalities might need to be able to provide land, buildings, or infrastructure to enhance basic business growth. The money or other public assistance may only be used for projects which will expand or improve a business in order to enable that business to employ more people. The end result must be a tangible and non-removable element of the business.

THIS MIGHT INCLUDE:

- Land to build a company on
- Additions to an existing building
- Construction of a new building
- Mechanical upgrades to increase production

Items which would not be qualifying expenses:

- Tools
- Food
- Any equipment which is removable from the building
- Advertising
- Start-up expenses





(575) 439-3688



2400 N Scenic Dr. #113
NMSU-Alamogordo Campus
Protech/TE Building
Alamogordo, NM 88310



l.anderson@ocedc.com



<https://ocedc.com/>



**WE CAN HELP
YOU MAKE THE
DIFFERENCE!**

**OTERO COUNTY ECONOMIC
DEVELOPMENT COUNCIL, INC.**



The Otero County Economic Development Council, Inc. is a public/Private sector Economic Development Partnership that serves Otero County in the New Mexico Borderplex. We are committed to providing premium economic development services, without charge, to all qualified economic-base employers seeking our assistance. Our core mission is to grow the wealth of Otero County through the creation of economic based job opportunities for its residents.

MISSION

Facilitate job creation and encourage economic diversity and stability for the City of Alamogordo and Otero County by attracting businesses which stimulate the local economy and tax base. Assist in the expansion of new and existing businesses and industrial opportunities through aggressive promotion and marketing which creates high wage jobs.

VISION

Lead the community in the creation of jobs by improving educational opportunities that enhance workforce development; promoting, entrepreneurial activity; enhancing community infrastructure improvements; and advocating for the quality of life issues.

SERVICES

- We engage industrial and commercial business solicitation on behalf of the City and County in order to expand the economy through the attraction of new businesses and industries.
- We provide technical assistance to new and existing businesses to promote their expansion and retention efforts.
- We actively advertise, promote and market to recruit new, expanding, or relocating opportunities.

GOALS

- Assist in establishing relationships and events which create workforce developmental opportunities for all citizens.
- Regionally and locally assist in creating sustainable targeted jobs which increase employment advancement and business investment opportunities, while helping create sustainable industries. Promote and help create opportunities through economic development diversity by the cultivation of a balanced economy.



ALAMOGORDO WORKS
FOR BUSINESS



NM Lt. Governor, Howie Morales presents OCEDC Interim Executive Director, Laurie Anderson, with the 2019 Economic Developer of the Year award



20 20

BUSINESS RESOURCE GUIDE

A comprehensive directory of
business support services available in the
New Mexico Borderplex

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Industry Specific Incentives

Aerospace • Agri-Business • Clean & Renewable Energy •
Creative Media • Finance • Technology & Manufacturing •
Telemarketing



ABOUT OUR ORGANIZATION

WHO WE ARE

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- We actively advertise, promote and market to recruit new, expanding, or relocating opportunities.

Our professional team will assist you with:

- Finding the **RIGHT** space
- Finding the **RIGHT** employees
- Finding the **RIGHT** incentives and financing
- Providing the **RIGHT** information
- Meeting the **RIGHT** people

This guide includes basic contact information for the various service providers. OCEDC strives to be a one-stop shop for business development activities. Our professional team will be happy to assist in connecting you to the proper contact based on your specific needs.

Laurie Anderson, Interim Executive Director

(575) 439-3688

l.anderson@ocedc.com

Monica Steeby, Marketing Coordinator

(575) 439-3688

m.steeby@ocedc.com

<https://ocedc.com>

Follow us:



Our Community





COUNTY OF
OTERO
NEW MEXICO

Otero County, NM

1101 New York Ave., Alamogordo, NM

(575) 437-7427

(866) 986-8376

Open Monday-Friday, 8:00 a.m.-5:00 p.m.

<http://www.co.otero.nm.us/>

Located in the south-central portion of New Mexico, Otero County is the second largest county in New Mexico (6,626 square miles).

Terrain varies from pine-forested mountains in the north and east to the semi-arid plains of the southwest.

Otero County has nearly 67,000 residents with an estimated 9,000+ retired veterans.

The county is linked to major cities in New Mexico and Texas via the White Sands/Alamogordo Regional Airport, US Highways 54, 70 & 82.

County Commission

Gerald Matherly, District 1

(575) 491-4836

gmatherly@co.otero.nm.us

Couy Griffin, District 2

(575) 491-3359

cgriffin@co.otero.nm.us

Lori Bies, District 3

lbies@co.otero.nm.us

Pamela Heltner, County Manager

pheltner@co.otero.nm.us



Departments

Animal Shelter	(575) 434-2959
Assessor	(575) 437-5310
Buildings & Grounds	(575) 439-2624
Clerk	(575) 437-4942
Code Enforcement	(575) 439-2602
Healthcare Services	(575) 434-4902
Purchasing	(575) 434-0710
Road Department	(575) 437-7427
Sheriff's Office	(575) 437-2210
Solid Waste	(575) 973-1735
Treasurer	(575) 437-2030



Alamogordo, NM

1376 E. Ninth Street, Alamogordo, NM
(575) 439-4100

Open Monday-Friday, 8:00 a.m.-5:00 p.m.
<https://ci.alamogordo.nm.us/>

City Commission

Richard Boss, Mayor
(575) 214-0024

rboss@ci.alamogordo.nm.us

Nadia Sikes, Mayor Pro-Tem/District 2
(575) 491-7910

nsikes@ci.alamogordo.nm.us

Jason Baldwin, District 1
(575) 921-1093

jbaldwin@ci.alamogordo.nm.us

Susan Payne, District 3
(575) 491-0211

spayne@ci.alamogordo.nm.us

Josh Rardin, District 4
(575) 434-0720

jrardin@ci.alamogordo.nm.us

Sharon McDonald, District 5
(575) 446-9910

smcdonald@ci.alamogordo.nm.us

Dusty Wright, District 6
(575) 430-3395

dwright@ci.alamogordo.nm.us

Brian Cesar, City Manager
(575) 439-4203

bcesar@ci.alamogordo.nm.us

Stephanie Hernandez, Asst. City Manager
(575) 439-4215

shernandez@ci.alamogordo.nm.us

Alamogordo, county seat of Otero County, is the metropolitan center of the Tularosa Basin. The city is the commercial and governmental center for the county.

Alamogordo is a thriving city of 31,000+ residents, with an estimated 4,600 retired veterans and is the 9th largest city in New Mexico. The city's mild climate and pristine scenery offers its people an ambience that enriches the quality of life.



Alamogordo is the place that inspires people to seek everyday life adventures while enjoying a quality of life second to none.

Departments

Airport	(575) 439-4110
City Attorney	(575) 439-4210
City Clerk	(575) 439-4100
Community Development	(575) 439-4220
Community Services	(575) 439-4353
Engineering	(575) 439-4235
Finance/Accounting	(575) 439-4215
Fire Department	(575) 439-4298
Human Resources	(575) 439-4399
Municipal Court	(575) 439-4225
Police Department	(575) 439-4300
Public Housing Authority	(575) 437-5621
Public Information Office	(575) 439-4264
Public Works	(575) 439-4240
Purchasing	(575) 439-4115
Utilities	(575) 439-4260



Alamogordo, NM

1376 E. Ninth Street, Alamogordo, NM
(575) 439-4100

Open Monday-Friday, 8:00 a.m.-5:00 p.m.
<https://ci.alamogordo.nm.us/>



Cloudcroft, NM

201 Burro Ave., Cloudcroft, NM
(575) 682-2411

Open Monday-Friday, 8:00 a.m.-4:30 p.m.
www.villageofcloudcroftnm.net

Village Council

William M. Denney, Mayor
John Tieman, Mayor Pro-Tem
James Maynard, Trustee
George Mitchell, Trustee

Jini Turri, Village Administrator
(575) 682-2411
villageofcloudcroft@tularosa.net

Cloudcroft is a village in Otero County, New Mexico, and is within the Lincoln National Forest. The population was 674 at the 2010 census. Despite being located in an otherwise arid region, its high elevation allows for a relatively mild summer that makes it a popular tourist attraction in West Texas and New Mexico. Tourism remains the primary economic driver of the village.



Important Numbers

Cloudcroft Fire Department	(575) 682-3473
Forest Service	(575) 682-2551
Library	(575) 682-1111
Maintenance	(575) 682-2971
Motor Vehicle Department	(575) 682-3189
Otero Co. Electric Co-Op	(575) 682-2521
Planning & Zoning	(575) 682-2411
Police Department	(575) 682-3189
Post Office	(575) 682-2431
Senior Center	(575) 682-3022
Water & Waste	(575) 682-2411

Recreation

Camping	Alpine Skiing
Hiking	Mountain Biking
Fishing	Cross Country Skiing
Repelling	Snow Play
Museums	Festivals
Rodeos	Ice Skating
Tennis	Horse Back Riding
Golf	Miniature Golf
Disc Golf	Scenic By-ways
Fitness Trails	Street Dances



Tularosa, NM



VILLAGE OF
TULAROSA

705 St. Francis Dr., Tularosa, NM 88352

(575) 585-2771

www.villageoftularosa.com

Village Council

Margaret Trujillo, Mayor

Janie Portillo, Trustee, Mayor Pro-Tem

Jeni (Bebe) Flores, Trustee

Patrick Garcia, Trustee

Robert Sainz, Trustee

Billy J. Artiaga, Municipal Judge

Rebekah Bryant, Village Clerk

(575) 585-2771

rebekah@tularosa.net

Tularosa is a village in Otero County, New Mexico, United States. It shares its name with the Tularosa Basin, in which the town is located. To the east, Tularosa is flanked by the western edge of the Sacramento Mountains. The population was 2,842 at the 2010 census. During the 1990s and early 2000s, the town, north of the much larger Alamogordo, experienced moderate growth and construction as a bedroom community, especially in the housing industry. Tularosa is noted for its abundance of cottonwood shade trees and its efforts to preserve the adobe-style architecture of its past.

Important Numbers

Fire Department	(575) 585-4230
Library	(575) 585-2711
Motor Vehicle Department	(575) 585-8252
Police Department	(575) 585-2704
Senior Center	(575) 585-4532



General Business Assistance

Checklist for Starting a New Business

The Otero County Economic Development Council has developed a comprehensive checklist for entrepreneurs. The OCEDC's checklist will help you determine how successful your New Mexico business will be. If you have any questions about starting a business in Otero County, please call our office at (575) 439-3688 or email our Laurie Anderson, Interim Executive Director at l.anderson@ocedc.com

- List the reasons you wish to start a new business
- Identify the niche the business will fill
- What services or products will you offer?
- Is the idea practical?
- Will your business fill a need?
- What companies will your business compete with?
- What advantages will your business provide that other companies do not?
- Is there an existing demand for your business?
- What skills and experience do you have that are relevant to your business?
- What will the company's legal structure look like?
- How will you maintain business records?
- What type of insurance is necessary?
- What equipment and supplies will you need?
- How will you generate profit?
- What financial or other resources do you have?
- What financial or other resources do you need?
- Where in Otero County will your business be located?
- What will you name your business?
- Write a business plan. Keep all plans in writing and ensure they are updated as necessary to meet future financing and growth needs.
- Write a detailed business budget with profit and loss projections covering the first and second years of operation. You may find it helpful to write two financial plans: one that outlines expected growth and one that outlines a worst-case scenario.
- Analyze the Otero County market: check licensing requirements and zoning regulations. Decide whether you will operate a sole proprietorship, a limited partnership or corporation.
- Define your long- and short-term goals, both within Otero County and possible future expansion.
- Choose from our team of professionals to work with: an accountant, an attorney and an insurance agent. The OCEDC partners are ready to meet with you and discuss your plan of action.
- Outline your company's financial needs and secure financing. A good rule of thumb is to set aside enough money to operate the business for two years without external income.
- Register your business with the city, county, state and federal government as necessary.

General Business Assistance

When starting a business in New Mexico, the U.S. Small Business Administration recommends:

- ___ Obtaining a work certificate or license from the state of New Mexico, if necessary.
- ___ Applying for and obtaining a sales tax number.
- ___ Opening a separate business account.
- ___ Withholding income and Social Security taxes, if your business has employees.
- ___ Complying with laws affecting employee health, safety and minimum wage, if your business has employees.
- ___ Learning the city's zoning or deed restrictions, if you are operating a home-based business.
- ___ What advantages will your business provide that other companies do not?
- ___ Learning New Mexico's restrictions on certain goods produced by home-based businesses.



General Business Assistance

Starting a Business

Business Registrations

The City of Alamogordo administers the processing and issuance of business registrations and licensing for any type of business activity within the city. This includes commercial enterprises, restaurants, home occupations and temporary business such as firework stands, seasonal sales and special events.

(575) 439-4100

nm-alamogordo.civicplus.com/151/Business-Registrations-Special-Licenses-

Building Inspectors & Building Codes

The City of Alamogordo no longer has Building Inspectors. If you need to call for an inspection or have questions regarding permitting, you will need to contact Construction Industries Division (CID). The CID offers services to assist you in obtaining valuable information about the permit, construction and inspection process.

www.rld.state.nm.us/Contact_Us.aspx

Planning & Zoning Department

The Planning Division administers the ordinances covering annexation, subdivision, zoning, and associated land use activities for the City of Alamogordo and its extra-territorial jurisdiction as they relate to current and long range planning.

(575) 439-4220 x4208

NEW MEXICO

New Mexico Public Regulation Commission (PRC)

The Corporations Bureau of the New Mexico Public Regulation Commission ensure industry compliance by issuing certificates of incorporation/authority, overseeing the registration of limited liability companies, and verifying the completeness and accuracy of related charter documents.

New Mexico Taxation and Revenue Department

All businesses operating in New Mexico must register with the New Mexico Taxation and Revenue Department. Whether you are a small business owner, a large, multinational corporation, a non-profit organization or a sole proprietor, visit the website to learn how to register your business, file and pay your taxes either online or by paper return, take certain tax credits, change your contact information and close or sell your business.

2540 El Paseo, Bldg. #2, Las Cruces, NM 88001

(575) 524-6225

tax.newmexico.gov/

**NOTE: This office also handles inquiries for Alamogordo & Otero County*

Business Assistance Program Offices

Small Business Development Center (SBDC)

The SBDC at New Mexico State University-Alamogordo offers free workshops and quality counseling and guidance for business owner, prospective owners, and managers.

2400 N. Scenic Dr., Alamogordo, NM 88310

(575) 439-3660

www.nmsbdc.org

Arrowhead Center

Arrowhead Center is a one stop for economic development at New Mexico State University. Its programs and services include the Entrepreneurship Institute, the Business and Research Park, and the Business and Technology Incubators.

3655 Research Rd., Las Cruces, NM 88003

(575) 646-6120

arrowheadcenter.nmsu.edu/

Border Industrial Association

The Border Industrial Association (BIA) is the premier industrial advocacy organization in New Mexico that focuses on improving the business environment for companies engaged in value-added operations.

2660 Airport Rd., Suite 780, Santa Teresa, NM 88008

(575) 589-2200

nmbia.org/

New Mexico Community Capital, LLC

New Mexico Community Capital, LLC is an award-winning organization dedicated to providing knowledge and capital to help high-potential, high-growth and New Mexico-based businesses.

219 Central Ave. NW, Suite 200, Albuquerque, NM 87102

(505) 924-2820

nmccap.org/

International Business Accelerator

The International Business Accelerator is a one-stop shop of resources for New Mexican businesses and individuals wishing to introduce their product or service into the global market.

The IBA offers educational programs on how to export/import, an online resource guide of international trade materials, and an electronic database of international trade leads/joint venture opportunities. The IBA also leads outgoing and reverse trade missions of foreign buyers and sellers for the benefit of New Mexican companies. IBA's team of trade experts offers one-on-one counseling for businesses seeking assistance in meeting their international trade objectives.

2660 Airport Rd., Suite 780, Santa Teresa, NM 88008

(575) 589-2200

www.nmiba.com/

Business Assistance Program Offices

NMSU Cooperative Extension Service

The Mission of the community resource and economic development program of the NMSU-CES is to promote and support the economic development of New Mexico's diverse communities by providing the people of New Mexico with practical, research-based knowledge and programs to improve their quality of life.

1170 N. Solano Dr., Suite M, Las Cruces, NM 88001

(575) 525-6649

extension.nmsu.edu/

New Mexico Border Authority

The New Mexico Border Authority is an executive branch state agency that provides leadership in the development of the state's international ports of entry as well as serving as the Governor's advisor and point of contact for those interested in opportunities at the ports of entry. This agency also facilitates new infrastructure, trade opportunities, job opportunities, job training capabilities and many other activities that contribute to development of a productive economy along the New Mexico border.

221 Pete V. Domenici Hwy, Santa Teresa, NM 88008

(575) 589-6501

www.nmborder.com/

New Mexico Manufacturing Extension Partnership

The New Mexico Manufacturing Extension Partnership (NMMEP), is an assistance center that works toward increasing small and mid-sized companies' competitiveness. MEP's expertise lies in many areas including: Results-driven methodologies; Best practices; Innovative technologies designed to increase profitability

8600 San Mateo Blvd. NE, Suite 100, Albuquerque, NM 87113

(505) 262-0921

newmexicomep.org/

New Mexico Economic Development Department

The Economic Development Department's Business Team works closely with the local economic development organization to provide a variety of assistance for New Mexico businesses. Whether you are looking for financial, labor training, technical or regulatory assistance, this team has the expertise to guide you through the process.

Joseph M. Montoya Building, 1100 St. Francis Drive, Santa Fe, NM 87505

(505) 827-0300

gonm.biz

New Mexico Economic Development Department-Office of International Trade

The Office of International Trade was created to support job creation, retention, and expansion by assisting New Mexico companies to capitalize on opportunities in the competitive global marketplace.

gonm.biz

Business Assistance Program Offices

New Mexico Small Business Assistance (NMSBA) Program

The New Mexico Small Business Assistance (NMSBA) Program provides New Mexico small businesses facing technical challenges access to the unique expertise and capabilities of Los Alamos and Sandia national laboratories. At no cost to the business, small businesses can seek assistance from lab scientists and engineers to solve challenges and overcome barriers to company success. Staff advisors provide a wide range of services, including individual counseling and training allowing businesses to successfully compete for government contracts.

PO Box 5800, MS-1495, Albuquerque, NM 87185-1495

(505) 845-9671

www.nmsbaprogram.org/

SCORE

SCORE is a nonprofit association dedicated to helping small businesses get off the ground, grow and achieve their goals through education and mentorship at no cost to the client.

Loretto Town Center, 505 S. Main Street, Suite 125, Las Cruces, NM 88001

(575) 523-5627

lascruces.score.org/

Space Alliance Technology Outreach Program (SATOP)

SATOP is a FREE service designed to provide technical assistance and speed the transfer of space technology to the private sector. By giving FREE technology assistance to small businesses, SATOP helps them solve their challenges and increase their chances of succeeding. Your business can receive up to 40 hours of FREE technical assistance through SATOP. The goal to provide resolutions in less than 90 days. SATOP has helped companies with machine design, process engineering, material selection, and many other technical issues.

706 Bond Street, Española, NM 87532

(505) 820-0402

www.spacetechsolutions.com/





Diamond Partners



Chamber of Commerce & Business Development Organizations

Alamogordo Chamber of Commerce

At the Alamogordo Chamber of Commerce (ACC), we have a vision to create an environment in which our local businesses and community can thrive. Whether you are an individual, business, non-profit or corporation we welcome you! Our network is constantly growing, giving you the opportunity to network with various professional and impactful people within and around our community. You will have the opportunity to build partnerships with fellow chamber members to help solve issues that affect the business climate of our community.

1301 N. White Sands Blvd., Alamogordo, NM 88310

(575) 437-6120

www.alamogordo.com/

Cloudcroft Chamber of Commerce

The Cloudcroft Chamber of Commerce is here to serve and assist you in any way we can and especially to network with you about business, community issues, ideas, or any subject that will generate discussion about the present and future of Cloudcroft.

1001 James Canyon Hwy, Cloudcroft, NM 88317

(575) 682-2733

coolcloudcroft.com/

Otero County Economic Development Council, Inc.

Otero County Economic Development Council is an economic development organization dedicated to enhancing the stability of Otero County through the creation of jobs and the diversification of the economy. OCEDC encourages and perpetuates the relocation of new businesses and the growth of existing businesses in Otero County.

2400 N. Scenic Dr. #113, NMSU-Alamogordo Campus, Alamogordo, NM 88310

(575) 439-3688

ocedc.com/

Mesilla Valley Economic Development Alliance

MVEDA provides local businesses and those considering relocating and expanding in the Dona Ana County area with the information, tools and resources they need to succeed.

277 E. Amador, Suite 304, Las Cruces, NM 88001

(575) 525-2852

www.mveda.com/

Chamber of Commerce & Business Development Organizations

High Tech Consortium of Southern New Mexico

The High Tech Consortium of Southern New Mexico (HTC) is organized and operated as a volunteer, grassroots organization. The HTC provides leadership that fosters the retention and growth of technology in southern New Mexico. HTC was created in 2002 with a vision to establish Southern New Mexico as a center of technology growth and excellence. HTC brings together the best of the area's business and academic resources in a focused program to support the creation of a vibrant technology industry in Southern NM.

PO Box 456, Las Cruces, NM 88004

(575) 521-0018

www.htcnm.com/

Spaceport Authority

New Mexico Spaceport Authority is a non-governmental panel, appointed by the Governor of New Mexico, whose members represent the public sector in the development and construction of Spaceport America.

4605 Research Park Circle, Suite A, Las Cruces, NM 88001

(575) 267-8500

www.spaceportamerica.com/

Business & Industry Research

Border Region Modeling Project, University of Texas-El Paso

The Border Region Modeling Project is an independent research unit within the Department of Economics & Finance at the University of Texas at El Paso. The Border Region Modeling Project houses the 250-equation Borderplex Econometric Forecasting Model. Geographic coverage provided by the model encompasses El Paso, Texas; Ciudad Juárez, México; Chihuahua City, México; and Las Cruces, New Mexico. Sectoral coverage provided by the model includes demography, employment, personal income, retail sales, residential real estate, transportation, international commerce, water consumption, and cross border manufacturing.

Short-term cyclical forecasts generated using the model are published every year during the fourth quarter. Long-term structural trend projections generated with the model are also periodically published. In addition, the Border Region Modeling Project publishes a refereed technical report research series that investigates Borderplex policy and development issues.

University of Texas-El Paso, 500 W University Ave., College of Business Administration,
El Paso, TX 79968

(915) 747-7747

www.utep.edu/business/border-region-modeling-project/index.html

Utilities

City of Alamogordo

The City of Alamogordo-Water Department administers service connections, billings and accounts for the city water, wastewater and solid waste utilities.

1376 E. Ninth Street, Alamogordo, NM 88310

(575) 439-4100

ci.alamogordo.nm.us/

New Mexico Gas Company

New Mexico Gas Company is proud to provide natural gas service to customers across most of New Mexico.

2101 Indian Wells, Alamogordo, NM 88310

(888) 664-2726

www.nmgco.com/

Public Service Company of New Mexico

Public Service Company of New Mexico generates & distributes electricity through an interconnected system.

650 Fairgrounds Rd., Alamogordo, NM 88310

(888) 342-5766

www.pnm.com/

TDS Telecom

TDS Telecom, the seventh largest local exchange telephone company in the U.S., is a wholly owned subsidiary of TDS. TDS Telecom provides 1.1 million connections to high-speed Internet, phone and TV entertainment services to customers in more than a hundred rural, suburban and metropolitan communities. TDS Telecom offers businesses the latest communications solutions, including: VoIP (managed IP Hosted) phone service, dedicated high-speed Internet and hosted-managed services.

901 N. Florida Ave., Alamogordo, NM 88310

(855) 696-8368-Residential/(844) 483-7249-Business

hellotds.com/

Tularosa Basin Telephone Company

TBTC & TCI have been serving the Tularosa Basin area since 1996 as the #1 local telephone, fiber-to-the premise, high speed internet, long distance & cellular service provider.

(800) 972-8282/(575) 585-2700

www.tularosa.net

CenturyLink

As a leading provider of Internet, TV and Voice, CenturyLink works hard to make your services more accessible, more affordable and less complicated.

<https://www.centurylink.com/>

Web-Based Resources

USA.gov: Start Your Own Business

Learn how to open your own business, and find programs to help military veterans and minorities get started.

(844) USA-GOV1

www.usa.gov/start-business

Business Development: New Mexico Economic Development Department

Interested in starting or expanding a business in New Mexico? If so, you are in the right place! The NMEDD Business Resource Center is a service for businesses of any type or size to find the resources they need to create and sustain successful businesses.

Joseph M. Montoya Bldg., 1100 S. St. Francis Dr., Santa Fe, NM 87505

(505) 827-0300

gonm.biz/business-development/

New Mexico Business and Community Development Calendar

The New Mexico Business & Community Calendar is a collaborative, web-based calendar designed for quick reference to relevant business and community events and news happenings throughout the state. Training, industry information, and networking events are on the website.

admin@bizcalendar.org

bizcalendar.org/about-us/

New Mexico Small Business Development Center - First Steps

Explore various elements and resources needed to begin planning for your business.

2400 N. Scenic Dr., NMSU-A Campus, Alamogordo, NM 88310

(575) 439-3660

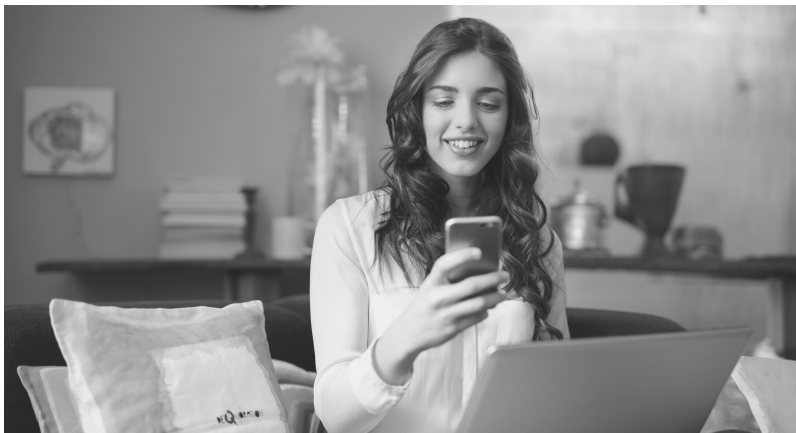
www.nmsbdc.org

U.S. Small Business Administration (SBA)

Careful planning is fundamental to success. These Small Business Resource links include information and resources that will help you at any stage of the business lifecycle.

500 Gold SW, Suite 11301, Albuquerque, NM 87102

www.sba.gov





Platinum Partners



Financing and Capital

Angel Investors

New Mexico Angels

The only New Mexico based group of individual accredited angel investors focused on investing in early-stage companies in the Southwest.

Funding range: \$25,000-\$500,000

1451 Innovation Parkway SE, Suite 600, Albuquerque, NM 87123

(505) 843-1347

nmangels.com

Funding Assistance

Bi-National Sustainability Laboratory (BNSL)

The BNSL provides assistance to access funding from federal, state or local government sources (SBIR/STTR, RCIC, etc.), angel investors or venture capitalists.

PO Box 1409, Santa Teresa, NM 88088

operations@bnsll.org

www.centerforprofitexcellence.org/nonprofit-directory/nonprofit/11608

New Mexico Economic Development Department: Finance Development Team

The NMEDD Finance Development Team's services include: financial packaging (Debt or Equity) and/or accessing capital; review and interpretation of company financial statements; in-depth financial analysis; and client consultations concerning all aspects of doing business. Based on a one-on-one business call, our team members can produce a free, customized analysis of the incentives and state programs that will work for your company.

Joseph M. Montoya Bldg., 1100 St. Francis Drive, Santa Fe, NM 87505

(505) 827-0238

gonm.biz/business-development/edd-programs-for-business/finance-development/

New Mexico Finance Authority

The New Mexico Finance Authority assists qualified governmental entities in the financing of capital equipment and infrastructure projects at any state of completion-from pre-planning through construction-by providing low-cost funds and technical assistance through a variety of financing sources.

207 Shelby Street, Santa Fe, NM 87501

(505) 984-1454

www.nmfinance.com



Financing and Capital

Funding Assistance (continued)

USDA Rural Development Business Loans and Grant Programs

The Business Program works in partnership with the private sector and the community-based organization to provide financial assistance and business planning. The Business Program helps fund projects that create or preserve quality jobs and/or promote a clean, rural environment. The financial resources of the Business Program are often leveraged with those of other public and private credit source lenders to meet business and credit needs in under-served areas. Recipients of these programs may include individuals, corporations, partnerships, cooperatives, public bodies, non-profit corporations, Native American tribes, and private companies.

760 Stern Dr., Suite #139, Las Cruces, NM 88005

(575) 522-8775, ext. 4

www.rd.usda.gov/programs-services/all-programs/business-programs

Micro-Lenders

ACCION New Mexico - Arizona - Colorado - Nevada - Texas

Accion is dedicated to helping entrepreneurs generate income, build assets, create jobs and achieve financial success through business ownership across the United States. As the largest nationwide non-profit lending network in the U.S., Accion provides fair and flexible loans, connections to business experts, and access to resources and opportunities specifically tailored to each business owner's unique needs and goals.

2000 Zearing Ave. NW, Albuquerque, NM 87104

(505) 243-8844

us.accion.org/region/az-co-nv-nm-and-tx/

Enchantment Land Certified Development Company

Enchantment Land Certified Development Company is a non-profit organization licensed by the Small Business Administration to administer the SBA 504 Loan Program. The 504 provides long term fixed asset financing to small business concerns.

1990 E. Lohman, Suite 123, Las Cruces, NM 88001

(575) 524-6830

www.elcdc.com

Farm Service Agency

The Farm Service Agency specializes in low interest Farm & Ranch loans up to \$300,000. They lend for operating expenses, equipment and livestock purchases, and real estate purchases and improvements. Customers are typically those starting in the industry and those that have incurred financial setbacks and cannot get loans from traditional lenders.

3501 Mesa Village Dr., Alamogordo, NM 88310

(575) 437-3100

www.fsa.usda.gov

Financing and Capital

Micro-Lenders (continued)

The Loan Fund

The New Mexico Community Development Loan Fund is a private, tax-exempt organization that provides loans, training and business consulting to entrepreneurs, business owners and non-profit organizations throughout the state and the entire Navajo Nation. Funding range: \$5,000-\$750,000.

423 Iron SW, Albuquerque, NM 87102

(505) 243-3196

www.loanfund.org

Tierra del Sol Housing Corporation

Tierra del Sol offers loans, equity and TA customer services for counties of Dona Ana, Luna and Otero. The products will be focused on relending home loans for the first time home buyers, existing home owner rehab and replacements, small businesses and loan to other affiliated non-profit entities for related activities.

210 E. Idaho, Las Cruces, NM 88005

(575) 541-0477

tdshc.org

WESST

WESST provides small business loans for women and other entrepreneurs who encounter difficulty in obtaining financing. As a micro lender, they specialize in financing viable businesses that don't meet the criteria of banks or other traditional lenders. Funding range: \$200-\$10,000 for start-up businesses and up to \$50,000 for existing businesses.

277 E. Amador Ave., Suite 275, Las Cruces, NM 88001

(575) 541-1583

www.wesst.org



Financing and Capital

Venture Capitalists

Altira Group, LLC

Altira Group, LLC provides venture capital funding for technology products and advantaged service offerings in order to help meet the modern and complex challenges of today's oil and gas industry.

1675 Broadway, Suite 2400, Denver, CO 80202

(303) 592-5500

www.altiragroup.com

Blue Sage Capital, LP

Blue Sage Capital invests in companies that are, or have the potential to become, market leaders. These companies generally have long-term defensible competitive advantages and enjoy high barriers to entry, weak competition, few close substitutes, limited supplier power and higher margins than their peers.

2700 Via Fortuna, Suite 300, Austin, TX 78746

(512) 1900

www.bluesage.com

EPIC Ventures

EPIC Ventures is a premier, early state software and internet infrastructure venture firm which backs entrepreneurs and companies positioned to lead the information economy of tomorrow. We bring the collective operation and financial experience of our partnership, our world class advisors, and our extensive network of technology industry contacts to engage and ensure our portfolio's success.

15 W. South Temple #500, Salt Lake City, UT 84101

(801) 524-8939

epicvc.com

Flywheel Ventures

Flywheel Ventures is a seed and early-stage venture capital firm focused on information technology and physical science ventures in the Southwest/Rockies region.

341 E. Alameda Street, Santa Fe, NM 87501

(505) 225-1618

www.flywheelventures.com

Invencor, Inc.

Invencor works with clients internationally and has 4 primary areas of focus 1) managing equity and debt funds, 2) supporting the entrepreneur in building a sustainable business, 3) working with lending institutions to develop lending policy for emerging growth companies, 4) entrepreneurial mentoring and education. Invencor is all about growing emerging companies. Invencor is all about innovation.

information@invencor.com

(415) 531-5003

invencor.com

Financing and Capital

Venture Capitalists (continued)

Technology Funding

Technology Ventures Corporation helps startup companies that are developing technology from the national laboratories. Additionally, they look to research universities for commercialization opportunities.

1155 University Blvd., SE, Albuquerque, NM 87106

(505) 246-2882

www.techventures.org

Tullis Health Investors

Tullis Health Investors are an experienced, specialized commercial-stage healthcare investment manager. The team is committed to generating superior returns by investing in people, products, technologies and services that create a brighter future for global health.

11770 US Hwy 1, Suite 503, Palm Beach Gardens, FL 33408

(561) 200-3300

www.tullisfunds.com

Signal Peak Ventures

Signal Peak is a Salt Lake City based venture capital firm investing in early-stage technology companies across the United States. They help passionate entrepreneurs build leading companies with enduring value.

2755 E. Cottonwood Pkwy, Suite 520, Salt Lake City, UT 84121

(801) 942-8999

www.spv.com/home

Valley Ventures

Valley Ventures is an institutionally funded venture capital partnership with \$85 million under management. Our team of experienced venture capitalists and managers dedicated are to the achievement of superior investments returns. Valley Ventures also assists in strategic planning, management development, accessing key industry experts and advising on capital formation events. valleyventures.org

Verge Fund

Verge Fund is a highly motivated venture capital fund that invests in seed-stage, high-growth ventures primarily in the technology sector, right here in the Southwest. This partnership focuses on opportunities at the earliest stages of their development, even if the business plan hasn't been fully built out.

317 Commercial St. NE, Albuquerque, NM 87102

(505) 247-1038

www.vergefund.com

Financing and Capital

Traditional Lending Institutions

Bank 34

500 E. 10th Street, Suite 100
Alamogordo, NM 88310
(575) 437-9334
www.bank34.com/

First American Bank

1300 N. White Sands Blvd.
Alamogordo, NM 88310
(575) 439-9800
(800) 289-6140
<https://www.firstamb.net/home/home>

First National Bank

414 10th Street
Alamogordo, NM 88310
(575) 437-4880
(800) 827-9192
www.fnb4u.com

First Savings Bank

500 9th Street
Alamogordo, NM 88310
(575) 443-5000
www.firstsavingsbanks.bank/wbalamo.htm

LOCO Credit Union

808 Washington Ave.
Alamogordo, NM 88310
(575) 437-3110
www.lococreditunion.com

Otero Federal Credit Union

1200 10th Street
Alamogordo, NM 88310
(575) 434-8500
www.oterofcu.org

Pioneer Bank

1020 10th Street
Alamogordo, NM 88310
(575) 437-6040
www.pioneerbnk.com

Washington Federal Bank

300 E. 1st Street
Alamogordo, NM 88310
(575) 439-0011
www.wafdbank.com

Wells Fargo

1109 New York Ave.
Alamogordo, NM 88310
(575) 434-3110
www.wellsfargo.com





Gold Partners



**Otero County Electric
Cooperative, Inc.**

A Touchstone Energy® Cooperative 



Workforce

Career & Placement Offices

New Mexico Department of Workforce Solutions

Provides information for business owners on fair labor practices, workforce training, unemployment insurance taxes, necessary forms and posters, business startup checklists, and allows employers to post job openings.

901 Alaska Ave., Alamogordo, NM 88310

(575) 437-9210

www.dws.state.nm.us

New Mexico State University-Alamogordo Career Center

Register with NMSU-Alamogordo for job openings for the NMSU-A student workforce, attend career fairs to recruit candidates, and schedule interviews on campus.

2400 N. Scenic Dr., Alamogordo, NM 88310

(575) 439-3600

<https://nmsua.edu/student-services/career-center>

Staffing Agency

itsQuest, Inc.

itsQuest is a professional staffing solutions company that focusses on matching the right prospective employees with the right employer. itsQuest provides online job listings.

718 E. 10th Street, Suite E, Alamogordo, NM 88310

(575) 443-8202

www.itsquest.com



Workforce

Customized & Career Training

New Mexico State University-Alamogordo

NMSU-Alamogordo was established in 1958 and has a long history of excellence that is supported by a caring community of hard working students and dedicated faculty and staff. Major academic areas include the Humanities, Social Sciences, and Education (HSSE) Math, Engineering, Science and Health (MESH) and Professional Occupations, Technologies, and Fine Arts (ProTech). NMSU-Alamogordo also serves the citizens of our region with continuing education opportunities and provide venues for entertainment and recreation.

2400 N. Scenic Dr., Alamogordo, NM 88310

(575) 439-3600

www.nmsua.edu

Embry-Riddle

Embry-Riddle is the world's pre-eminent university for aviation and aerospace education. However, our dynamic, hands-on programs will prepare you for careers well beyond the limits of the sky.

596 4th Street, Suite 213, Holloman AFB, NM 88330

(575) 479-6892

Park University

Park University provides access to a quality higher education experience that prepares a diverse community of learners to think critically, communicate effectively, demonstrate a global perspective and engage in lifelong learning and service to others.

49th FSS/FSDE 596 Fourth Street, Bldg. 224, Suite 213, Holloman AFB, NM 88330

(575) 479-2337

military.park.edu/location/park-university-at-holloman/

Central Texas College

Central Campus CTC is a public, open-admission community college offering associate degrees and certificate programs in academic, professional and career and technical fields. We also help students transition from a two-year to a four-year degree through our many articulation agreements with four-year institutions nationwide.

596 4th Street, Holloman AFB, NM 88330

(575) 479-4188

www.ctcd.edu

Dona Ana Community College

DACC started in 1973 as a trades school to serve Doña Ana county, New Mexico. From these humble beginnings, DACC has grown to be a vital Higher Education institution graduating highly skilled professionals who are appreciated by employers and industry leaders in Southern New Mexico.

2800 Sonoma Ranch Blvd., Las Cruces, NM 88011

(575) 527-7500

www.dacc.nmsu.edu

Workforce

Customized & Career Training (continued)

El Paso Community College

El Paso Community College offers Continuing Education and Workforce Development alternate non-credit classes, vocational training, business programs, career development courses, health occupation certification courses, youth interest classes, business service resources, personal enrichment and online education for the life-long learning needs of the community.

9050 Viscount Blvd., El Paso, TX 79925

(915) 831-3722

www.epcc.edu

Southwest University

The mission of Southwest University at El Paso is to provide exceptional career and technical training, promote intellectual growth, critical examination and informed understanding through general education and a commitment to educational excellence strengthened by quality instruction, a positive learning environment and the integration of emerging technologies to enable students to achieve their potential, participate in new employment opportunities and continue to be lifelong learners.

1414 Geronimo Dr., El Paso, TX 79925

(915) 778-4001

southwestuniversity.edu

Vista College/Computer Career Center

Vista College offers Associate Degrees, diploma or certificate programs in the following but are not limited to Allied Healthcare, Information Technology, Cosmetology, HVAC, Business, Massage Therapy and Veterinary Technology.

850 N. Telshor Blvd., Suite F-G, Las Cruces, NM 88001

(575) 993-5952

www.vistacollege.edu



Incentives

General Incentives

- Child Care Corporate Income Tax Credit
- High Wage Jobs Tax Credit
- Industrial Revenue Bonds
- Job Training Incentive Program
- Local Economic Development Act (LEDA)
- New Markets Tax Credit
- Rural Jobs Tax Credit
- Step-Up Training Program
- Technology Jobs Tax Credit
- Wage + Program



Industry Specific Incentives

Aerospace & Aviation

- Aerospace Research & Development Tax Deduction
- Aircraft Manufacturing Tax Deduction
- Aircraft Refurbishing or Remodeling Tax Deduction
- Space Gross Receipts Tax Deduction

Agri-Business

- Agriculture Business Tax Deductions and Exemptions
- Beer and Wine Producers Preferential Tax Rate

Clean & Renewable Energy

- Advanced Energy Tax Credits
- Alternative Energy Product Manufacturers Tax Credit
- Biodiesel Blending Facility Tax Credit
- Bio-Mass Related Equipment and Material Deduction
- Blended Biodiesel Fuel Tax Credit
- Hybrid Vehicle Tax Exemption
- Renewable Energy Production Tax Credit
- Solar Energy Systems Gross Receipts Tax Exemption
- Solar Market Development Income Tax Credit
- Sustainable Building Tax Credit

Incentives

Creative Media

- 25% Film Production Tax Rebate
- Film Investment Loan Program

Finance

- Angel Investment Tax Credit
- Financial Management Tax Credit

Technology & Manufacturing

- Investment Tax Credit for Manufactures
- Manufacturers Consumable Gross Receipts Tax Deduction
- Research and Development Gross Receipts Tax Deduction
- Research and Development Small Business Tax Credit
- Rural Software and Website Gross Receipts Tax Deduction
- Single Sales Factor Apportionments for Manufacturers
- Technology Jobs Tax Credit
- Web Hosting Gross Receipts Tax Deduction

Telemarketing

- Telemarketing Gross Receipts Tax Exemption





OCEDC Partners

Diamond Partners

Gerald Champion Regional Medical Center

Platinum Partners

PNM Services
PreCheck, Inc.

Gold Partners

Bank 34
First National Bank
Otero County Electric Co-Operative
Tularosa Basin Telephone Company

Silver Partners

Building Contractors Association of Otero County
First American Bank
French Brothers Homes
Future Real Estate
LSI Business Solutions
Mesa Verde Enterprises
Morrison Supply Company
Otero Federal Credit Union
Pioneer Abstract & Title Company
TDS
Western Baking Corporation
White Sands Construction, Inc.



OCEDC Partners

Investors

Alamogordo Public Schools
Alamo Jump!
Charles, Garland & Harris Agency
Colquitt Company
Enchantment Land Certified Development
Griggs Holdings, LLC
itsQuest, Inc.
John D. Wheeler & Associates
Lowe's Signature Market
Maupin's Home Furniture
New Mexico Manufacturing Extension Partnership
New Mexico State University-Alamogordo
Small Business Development Center
Village of Cloudcroft
White Sands Health Care Systems, LLC



Notes

Notes



Otero County Economic Development Council, Inc.
2400 N. Scenic Dr. #113
NMSU-Alamogordo Campus (Pro-Tech Building)
Alamogordo, NM 88310
(575) 439-3688
ocedc.com



Otero County, NM

Community Profile

September 2020



COUNTY OF
OTERO
NEW MEXICO

County Commission

Gerald Matherly, District 1

Couy Griffin, District 2

Lori Bies, District 3

Pamela Heltner, County Manager

Otero County

Located in the south-central portion of New Mexico, Otero County is the second largest county in New Mexico (6,626 square miles). Terrain varies from pine-forested mountains in the north and east to the semi-arid plains of the southwest.

Otero County has nearly 67,000 residents with an estimated 9,000+ retired veterans.

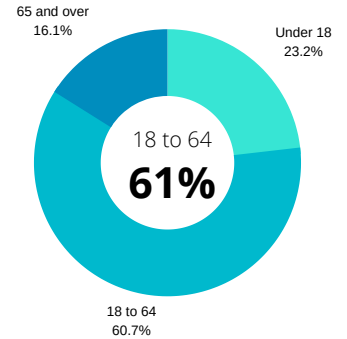
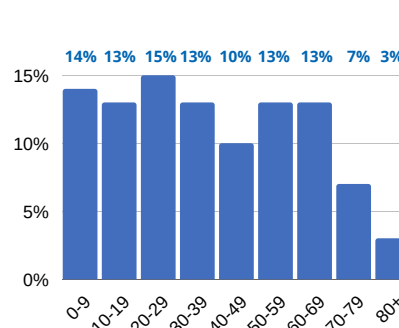
The county is linked to major cities in New Mexico and Texas via the White Sands/Alamogordo Regional Airport, US Highways 54, 70 & 82.



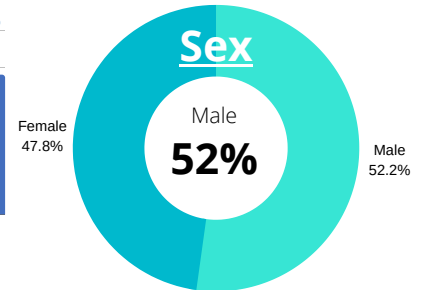
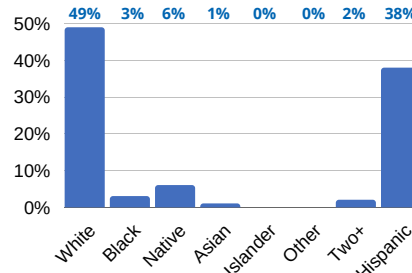
Age

36.2

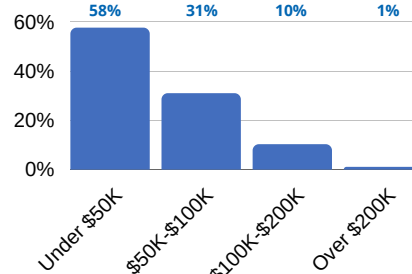
Median Age



Race & Ethnicity



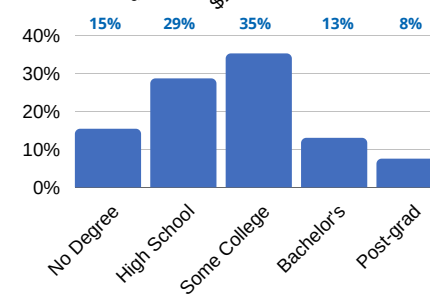
Income



\$42,591
Median Household Income

\$34,636
Per Capita Income

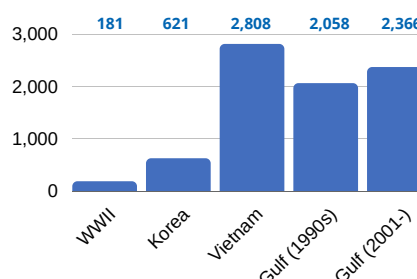
Educational Attainment



84.6%
High School Grad or Higher

20.6%
Bachelor's Degree or Higher

Veteran Status



9,123 Total Veterans
8,141 Male
982 Female

<https://censusreporter.org/profiles/05000US35035-otero-county-nm/>

Otero County Economic Development Council, Inc.
Laurie Anderson, Interim Executive Director
2400 N Scenic Dr. #113, NMSU-Alamogordo Campus (Protech/TE Building)
(575) 439-3688 / l.anderson@ocedc.com
<https://ocedc.com>



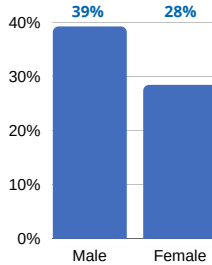
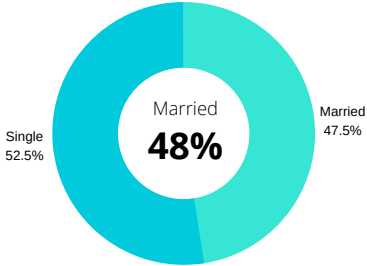
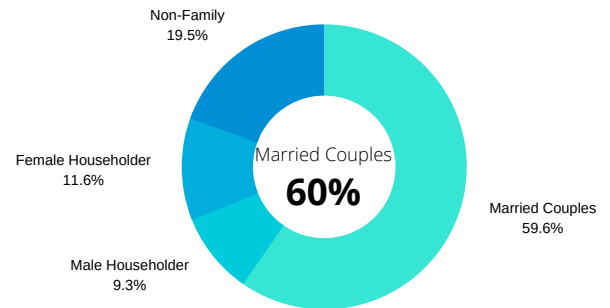
Families

23,747

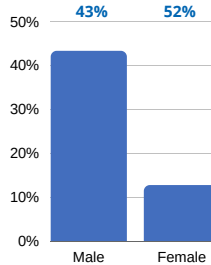
Number of Households

2.6

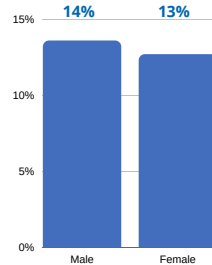
Persons per Household



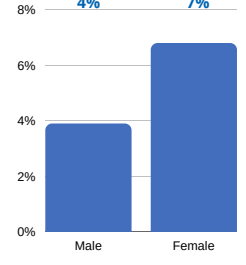
Never Married



Now Married



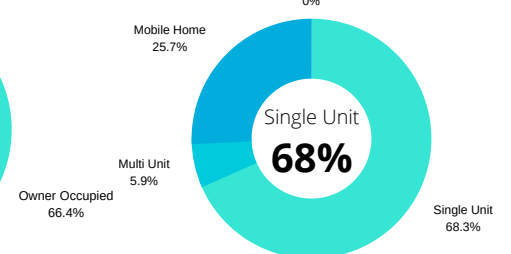
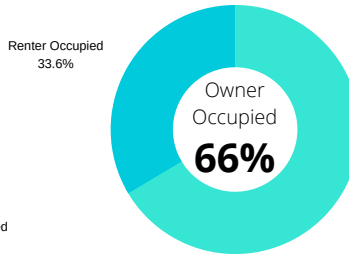
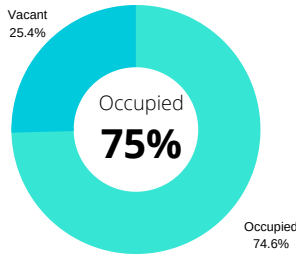
Divorced



Widowed

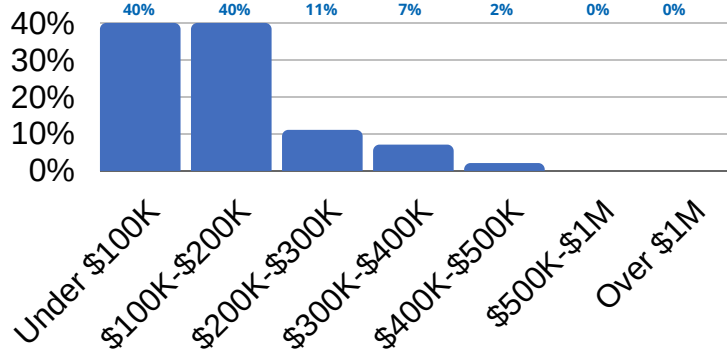
Boat, RV, Van, etc.
0%

31,843
Number of Housing Units



\$113,100

Median Value of Owner-Occupied Housing Units



Otero County Employment

Labor Force	24,262
Employed	21,149
Unemployed	3,113
Unemployment	12.8% (COVID-19)

July 2020

Col. Ryan P. Keeney, Commander, 49th Wing

Holloman AFB

Holloman AFB was originally established in 1942 as Alamogordo Air Field six miles west of Alamogordo, NM. Initial construction began at the airfield on February 6, 1942. The base was renamed in 1948 after Col. George Holloman, a native Rich Square, NC who was a pioneer in early rocket and pilot-less aircraft research.

Holloman AFB supports about 21,000 Active Duty, Guard, Reserve, retirees, DoD civilians and their family members.

Present Aircraft flown at HAFB: T-38 Talon, F-16 Fighting Falcon, QF-16 Drone & MQ-9 Reaper

Brigadier General David C. Trybula, Commander

White Sands Missile Range

White Sands Missile Range, a US Army installation near Alamogordo, is the largest overland testing range in the United States. The Range is utilized by Holloman AFB, Ft. Bliss (El Paso, TX), and worldwide defense contractors. As the birthplace of the US rocket program in the 1940s, today White Sands Missile Range is the testing site for reusable rocket programs and numerous Department of Defense Research, Development, Test and Evaluation (RDT&E) programs.

AGENDA REPORT

CITY OF ALAMOGORDO
CITY COMMISSION

Meeting Date: 10/27/2020

Report Date: 10/20/2020

Report No: 2.

Submitted By: Rachel Hughs

Subject: Approve the minutes for the October 13, 2020 Regular meeting. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the minutes.

Background: This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., VIRTUAL MEETING
October 13, 2020**

**RICHARD BOSS, MAYOR
SHARON McDONALD, COMMISSIONER
JOSH RARDIN, COMMISSIONER
DUSTY WRIGHT, COMMISSIONER
SUSAN PAYNE, COMMISSIONER**

**NADIA SIKES, MAYOR PRO-TEM
JASON BALDWIN, COMMISSIONER
BRIAN CESAR, CITY MANAGER
PETRIA BENGOCHEA, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Boss called the meeting to order at 6:30 p.m. Roll Call was taken by the City Clerk. Commissioner Baldwin was absent. City Clerk Hughs announced there was a quorum present. Invocation was given by City Clerk Hughs and the Pledge of Allegiance was led by Mayor Pro-Tem Sikes.

APPROVAL OF AGENDA

**Commissioner Payne moved to approve the agenda.
Mayor Pro-Tem Sikes seconded the motion. Motion carried with a vote of 6-0-0.**

PRESENTATIONS

1. Information requesting a reduction of lien amount owed for property located at 1801 Lamar Circle. (Stephen Godinez, Property Owner)

Mr. Godinez requested the amount be reduced for the services performed on his property. He said he did not know the Code existed and he is not contesting the code, but he feels there was no due diligence done in contacting him. He said after speaking with City Attorney Bengoechea, she did verify an old address on file, but did receive the invoice at the correct address. He stated \$1,000 is very high for yard work.

City Attorney Bengoechea went through the notices that were sent to Mr. Godinez. She said a notice was left at the residence and a notice was mailed to the address on file with the County Assessor, which is the legal property mailing address. They waited the appropriate amount of time and then did the abatement in July. Code Enforcement does go back to the County Assessor's to get the address on file before sending the bill and at some point, that address was changed. She said Code sent the bill in the amount of \$912.78 to the new address. When they did not hear back, they sent another bill adding a \$200 administrative fee and for filing the lien, which was sent to the new address.

Commissioner Rardin asked if a contractor or the City did the cleanup. City Attorney Bengoechea said a City employee completed the work. She said there was about 18 hours of work. Mayor Boss asked for the amount. City Attorney Bengoechea said it was \$912.78, and Mr. Godinez is asking for about half of that to be reduced.

Mr. Godinez said he reached out to Code Enforcement and they told him their hands were tied, he wrote a letter to Mayor Boss and feels he did not get any help anywhere.

Commissioner Payne asked Mr. Godinez if he has had this done before by the City or privately. He said he did it on his own. Commissioner Payne asked him if this property has ever been written up before. Mr. Godinez answered no.

Chief LeClair gave a brief presentation on the property, giving the specifics on notifications and showed photos before and after the abatement. He also explained how they base their fees for the invoice.

Commissioner Payne asked Mr. Godinez if he had been to the property within the first six months of this year. He answered very rarely. She asked if he had seen a notice on the door. He answered no. Commissioner Payne said she thinks they can all agree that the yard got pretty bad. Mr. Godinez said yes. He also said that he went out there a couple of days after the abatement was done and was baffled on how it got done.

Commissioner Payne asked Fire Chief LeClair when the first notice was sent. He answered January 29, 2020. She asked him when the property was cleaned up, he answered in July. Commissioner Payne told Mr. Godinez that it did not appear that he made an effort to clean up the property in six months. Mr. Godinez said he did not think those were 6-months' worth of weeds, he thought he had gone and cleaned it up at least once within those six months. Commissioner Payne said she has a family member that lives in the area and she remembers the yard being like that for a while.

Commissioner Rardin asked Chief LeClair what equipment needed to be rented. He answered they do not actually rent those, they already have them on hand, but when they do an abatement on a property, they charge a tool rental fee to the abatement property. Commissioner Rardin said City employees working out there for 18 hours seems excessive. He asked if they worked those 18 hours consecutive or an hour here and there. Fire Chief LeClair said he worked consecutively. Commissioner Rardin said it seems a little excessive, he has an acre, and his property has gotten out of hand at times, but he can weed eat that in about two to three hours.

Mayor Boss asked how they are going to move forward on this because it is not an action item. City Manager Cesar said this has not come to his level yet. He said normally as these things progress, he will work with the City Attorney and the Fire Chief. They will go back and review the cost sheet/invoice and work with the property owner. He said he cannot guarantee that the cost will be cut in half, but they will look at the invoicing. Commissioner Rardin said at \$659, you could purchase three weed eaters for that price. Mayor Boss agreed with Commissioner Rardin, that the price seems to be a little high. City Manager Cesar said that is one of the things that would be looked at. Mayor Boss said if they could look at the Administrative fee as well.

Commissioner Payne asked Fire Chief LeClair if it took more than just a weed eater. He answered yes. Commissioner Payne said some of those weeds could not be taken down by just using a weed eater. She stated they have to be careful about setting a precedent. Commissioner Rardin said he completely agrees, but they are also a non-profit and are not in the business to make money off people. Commissioner Payne said her point is that it was not just going in with a weed eater. She also thinks that they made any money off this, they are just trying to recoup their cost.

Mayor Boss said they will leave this up to City Manager Cesar. He asked City Manager Cesar if he would come back to the Commission with a recommendation. City Manager Cesar said he can bring it back to Commission or staff can just handle it. He said if whatever they come up with is not agreeable with Mr. Godinez, then they can bring it back to Commission as an action item.

2. Information requesting a second Leak Abatement for the property on 1403 Oregon Ave. (Marc Fulson and Anthony Pryor, Property Owners)

Mr. Fulson said he and his business partner Mr. Pryor, put in for an abatement, but was informed of the policy which allows for one abatement within a 12-month period. He said they are trying to provide high-quality low-income housing in Alamogordo, and they are committed for the long term. He asked the Commission for their support as they try to provide housing in the community and asked for a waiver to their normal policy

Mayor Pro-Tem Sikes asked Mr. Fulson if it is separate properties. He answered it is the same property, but the two repairs were unrelated.

Commissioner Payne asked if they could take action on this since it is a presentation. Mayor Boss said they could not act on it tonight.

Mayor Pro-Tem Sikes commented that one of the biggest needs in Alamogordo seems to be affordable housing and thanked Mr. Fulson for what he is doing.

City Manager Cesar asked Finance Director Huff and/or Assistant City Manager Hernandez to explain the policy to the Commission and how their hands are tied. Finance Director Huff said the Commission passed the most current iteration of the leak abatement in 2019. She read the section of the policy that states a customer is only allowed one adjustment in a 12-month period. She said Mr. Fulson has had another abatement within 12 months and why this request was not approved.

Mr. Fulson said he understands, and Mr. Rardin did a good job explaining it to him. He said presenting his case does not guarantee him anything, but he wanted to share his story. He appreciates the Commission listening to them and if they could help out, they will take anything the Commission can give them.

Commissioner Rardin asked how much would be written off if they decide to do this. Mr. Fulson said he believes it is about \$1700. Finance Director Huff said Customer Service Manager Threadgill calculated a 12-month average under this policy, which included the usage from the first leak, and \$741.68 is what they would decrease. Commissioner Rardin asked if this is over two bills or one. She answered this would be the calculated leak abatement for the two-months, which is the max under this policy. Mr. Fulson thanked Finance Director Huff for the explanation. He thought it was going to be the two highest in that period of time. Commissioner Rardin asked if they still have the policy that in the event the Commission decides not to do something on this that Mr. Fulson can spread the amount over a 12-month period. Finance Director Huff said since he is a property owner, he would be allowed to spread that amount over a 6-month period.

PUBLIC COMMENT

None.

CITY MANAGER'S REPORT

City Manager Cesar made the following remarks:

1. He said the City sent out a ZooBoo PSA (Public Service Announcement), but soon after the Governor sent out new guidelines, which was a couple of days early as to how she normally does that. The Governor is still having her Press Conference on Thursday which there may be further restrictions. He mentioned that the ZooBoo PSA noted that things may change due to further restrictions. He said at this point the only change they are making to a PSA is for the Movie Event held at Medlin Ramps where it was 10 people to a space, it is now 5.
2. He said Downtown Venture Corporation was awarded \$100,000 from the CARES Act money. Mr. Chun cannot open up the business at this time.
3. He said a local charity donated a lot of office supplies to the City of Alamogordo. He thanked Commissioner Payne and LOVE, Inc. for the donation.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

Mayor Pro-Tem Sikes made the following comments:

She said based on the presentation from the gentleman from Lamar Circle, she has also heard from other people that they don't know about the ordinances. She asked if they could put information on ordinances into the City Profile more often.

Commissioner Rardin made the following comments:

He asked if they could get with DOT (Department of Transportation) to see if they could fix a large depression in the road of 2nd and White Sands Boulevard. He said there is another one on 10th Street by Walgreens, between the railroad tracks and White Sands Boulevard.

CONSENT AGENDA

- 3. Approve the minutes for the September 22, 2020 Regular meeting. (*Rachel Hughs, City Clerk*)**
- 4. Consider, and act upon, City of Alamogordo becoming a member of National Cooperative Purchasing Alliance. (*Barbara Pyeatt, Chief Procurement Officer*)**
- 5. Consider, and act upon, an agreement with Otero County for Alamo Senior Center services to County residents. (*Magdalena Morales, ASC Manager*)**
- 6. Consider, and act upon, the Alamogordo Police department selling one K9 (Covi) and a 2014 Chevrolet Tahoe K9 equipped police unit. (*Richard Denton, Chief of Police*)**
- 7. Consider, and act upon, Resolution 2020-41, adopting the New Mexico Municipal Retention Schedule. (*Rachel Hughs, City Clerk*) (Roll Call Vote Required)**

Mayor Pro-Tem Sikes moved to approve item 3,4,5,6,7 of the consent calendar.

Commissioner Wright seconded the motion.

Roll Call vote was taken.

Motion carried with a vote of 6-0-0.

NEW BUSINESS

8. Appointments to Boards and Committees. (*Richard Boss, Mayor*)

Mayor Boss read the openings and appointed Jeff Rabon to the Airport Advisory Board. No one was opposed.

Commissioner Payne moved to adjourn at 7:16 p.m.

Commissioner McDonald seconded the motion.

Motion carried with a vote of 6-0-0

ADJOURNMENT

Mayor Richard Boss

ATTEST:

City Clerk Rachel Hughs

(Prepared by Eric Barraza, Deputy Clerk)

Approved at the Regular Meeting held on October 27, 2020.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 10/27/2020

Report Date: 10/13/2020

Report No: 3.

Submitted By: Britney Courtier

Subject: Consider, and act upon, Aging and Long-term Services Department (ALTSD) State-wide emergency grant funding to be used solely for Senior Centers. (*Magdalena Morales, ASC Manager*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Total Amount Budgeted: \$13,878.00

Recommendation: Approve the funding.

Background: This funding is from the Aging and Long-term Services Department and is to be used solely for New Mexico Senior Centers. The Alamo Senior Center will use the funds to replace one of the kitchen's non-working double-decker ovens.

APPROPRIATION RECIPIENT:

Grantee: City of Alamogordo
Name: Brian Cesar / Title: City Manager
Address: 2201 Puerto Rico Ave., Alamogordo, NM 88310
Email: mmorales@ci.alamogordo.nm.us / Telephone: (575) 439-4291

APPROPRIATION NUMBER: APPROPRIATION AMOUNT: TERMINATION DATE:
A19-D2072 - 239 \$13,878.00 June 30th, 2023

APPROPRIATION LANGUAGE

In Laws 2019, Chapter 277, Section 4, Paragraph 64 to purchase kitchen/meals equipment for the Alamo senior center in the City of Alamogordo. (Grant funds unexpended by June 30th, 2023 will be reverted to the State of New Mexico’s general fund.)

CERTIFICATION

I hereby certify that the **City of Alamogordo**

1. Will only use the appropriation funds for permissible purposes as described in appropriation language.
2. Will comply with State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the project.
3. Ensures that the appropriation funds only benefit entities in accordance with applicable law, including, but not limited to Article IX, Section 14 of the Constitution of the State of New Mexico, “Anti-Donation Clause.”
4. Will follow the procedure described in “Appropriation Reimbursement” for reimbursement of appropriated funds.

APPROPRIATION REIMBURSEMENT

The appropriation funds will be disbursed through a reimbursement process. The Appropriation Recipient will submit to the Agency Exhibit A: Request for Payment form along with supporting document(s) that evidence the expenses to be reimbursed. The Agency will review these documents to ensure all reimbursed expenses reflect the intent and purposed of the appropriation language. All expenditures for which the Appropriation Recipient requests reimbursement must occur prior to the reversion date. The latest date the Appropriation Recipient may submit a Request for Payment is June 30th, 2020. With the submission of the final Exhibit A: Request for Payment, the Appropriation Recipient must include a completed Exhibit B: Final Report form in order to receive the final reimbursement.

/Richard A. Boss, Mayor
Grantee Chief Elected Official Signature / Printed Name Date

AUTHORITY

State Agency on Aging (28-4-1 to 28-4-9 NMSA 1978: successor agency, Aging and Long-Term Services Department (9-23-1 to 9-23-12 NMSA 1978) may enter into grants and contracts as appropriated by law. I hereby approve this certification for appropriation number

Project #A19-D2072 – 239 Alamo senior center – kitchen/meals equipment - \$13,878.00

Agency Designee signature Date

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 10/27/2020

Report Date: 10/20/2020

Report No: 4.

Submitted By: Debbie Osborne

Subject: Consider, and act upon, acceptance of Commitment Letter from NMFA for a \$2,151,300.00 Drinking Water State Revolving Fund Loan to make Bonito Lake Infrastructure Improvements. (*Debbie Osborne, Grant Coordinator*)

Fiscal Impact: \$2,151,300

Amount Budgeted: \$0.00

Fund: 082

Additional Fiscal Impact: Total DWSRF Loan= \$2,151,300.00. Loan was awarded in the amount of \$2,130,000 plus \$21,300 Cost of Issuance Fee (COI). Funding breakdown: \$1,075,650 DWSRF Loan / \$1,064,885 DWSRF Principal Forgiveness (Grant); \$21,300 COI / \$10,765 DWSRF COI Forgiveness. Loan term is 20 years at 0.34% interest.

Recommendation: Accept the Drinking Water State Revolving Fund Loan Binding Commitment letter.

Background: The City submitted a Drinking Water State Revolving Fund loan application to New Mexico Finance Authority requesting a loan in the amount of \$2,130,000.00 to make necessary improvements to Bonito Lake Reservoir. Subsequently, the application was approved and a binding commitment letter was issued. The improvements include replacing the original valves from 1943 in the main valve manifold located inside the dam house, a new parshall flume and box at the exterior of the dam house, intake tower repairs consisting of new handrail and landing, new interior ladder and safety climb, three additional intake ports, a porcelain coated measuring strip located on the exterior, installing a catwalk with handrails and security fencing for maintenance access to the intake tower, and dam face repairs consisting of concrete cap removal and replacement, resurfacing, and fencing.

The lake is currently drained while sediment and debris from the Little Bear Fire are being removed. Therefore, it is an ideal time to make these necessary improvements.

These improvements will help to protect the investment and ensure timely delivery of the best quality of water to our customers.



Public Water System Binding Commitment Letter for DW- 5357

October 1, 2020

Via email to bjohnson@ci.alamogordo.nm.us

City of Alamogordo
Attn: Bob Johnson
1376 E. 9th Street
Alamogordo, NM 88310

The New Mexico Finance Authority's Board of Directors has approved the application submitted by the City of Alamogordo, and hereby commits to make a loan in the amount of \$2,151,300 with a maturity of 22 years. This loan has a construction term of two (2) years, and a repayment term of 20 years. It is funded through the Drinking Water State Revolving Loan Fund and part of it may be forgivable. An interest rate of .34% over the life of the loan applies to the loan portion of this loan.

The Applicant is a qualified public water supply system under federal law, 42 U.S.C. 300j-12, and applicable state law, Sections 6-21A-1, *et seq.*, NMSA 1978, organized and existing under the Laws of New Mexico. The Applicant will finance the water project described in the application, subject to the following terms and conditions of this Binding Commitment Letter.

This Commitment requires that the Applicant submit the documents listed below, to the Finance Authority within 6 months of this commitment: April 1, 2021.

- Signed Binding Commitment Letter
- Executed copy of attached EPA form 4700-4
- Preliminary Engineering Report (PER) or technical memo acceptable to the Finance Authority;
- Cost breakdown of the project, certified by an engineer or architect;
- Detailed drawdown schedule for project payments;
- Engineering Contract Award approval by New Mexico Environment Department (NMED-CPB) and Finance Authority;
- Completion of the State Environmental Review Process approved by the Finance Authority; and
- Any additional information requested by the Finance Authority.

If the conditions set forth above are not satisfied, the commitment may be extended, in the sole discretion of the Finance Authority, for an additional 60 days, during which time the Applicant must submit the remaining documentation to the Finance Authority. Failure on the Applicant's part to submit the above documentation may result in termination of the Authority's Commitment at the sole discretion of the NMFA.

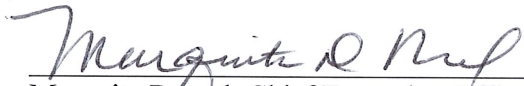


Public Water System Binding Commitment Letter for DW- 5357

The following documents will be required before funds will be disbursed for construction:

- 1) Approval of Plans and Specifications by New Mexico Environment Department (NMED-CPB) Construction Programs Bureau and Finance Authority;
- 2) Applicant needs to demonstrate compliance with EPA guidance on System Award Management found at the following website: (<https://www.sam.gov/portal/public/SAM/>)
- 3) Approval of Plans and Specifications by New Mexico Environment Department (NMED-DWB) Drinking Water Bureau prior to construction start;
- 4) Approval of Bids by NMED-CPB and Finance Authority;
- 5) Any additional information requested by Finance Authority.

Closing and funding of the loan has been approved by the Finance Authority’s Board of Directors, subject to the terms and conditions set out in this Commitment. The construction of the project must be completed within two years from the date of closing of the loan.



 Marquita Russel, Chief Executive Officer
 New Mexico Finance Authority

9.30.2020

 Date

The undersigned hereby accepts and acknowledges the foregoing commitment and agrees to the terms and conditions thereof.

Applicant: _____

Signature of Authority

Date

Title



Alamogordo City of

Bonito Lake Surface Water Reservoir Improvements

Drinking Water State Revolving Loan Fund

Board Date: September 24, 2020

App # DW-5357

Lending Officer

Ron Cruz

A. EXECUTIVE SUMMARY

DWSRLF Loan:	50%	\$1,075,650.00	Term: 20	Net Interest Cost: 0.34%
Principal Forgiveness:	50%	\$ 1,075,650.00	Term: N/A	Net Interest Cost: N/A
Total Amount:	\$2,151,300		Total Term:	22 years

Pledged Revenue	Net System Revenue		
Coverage	2.37x (1.2x required)		
Compliance with NMFA Policies	Yes <input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Waiver Request	None		

Project Description

The City of Alamogordo seeks to make improvements to Bonito Lake Surface Water Reservoir, which was the primary source of drinking water. The reservoir was damaged after a flood event from the Little Bear Fire in 2012. The main valve manifold located inside the dam house is equipped with original 1943 stamped valves. These valves are a necessary means for controlling the amount of flow discharged to waste from the under drain of the lake, flush line of intake tower, and regulating the discharge of flows to the Nogal Mutual Domestic Water Association, Town of Carrizozo and the City of Alamogordo. Additionally, the necessary improvements to the tower include the installation and equipping of a new interior ladder and safety climb, catwalk for access including flood events for valve operation, the installation of three additional intake ports and a porcelain coated measuring strip located on the exterior. All of these improvements will give operators the ability to sample and ensure that the best quality of water in the lake is delivered to the customers. The improvements will help to protect the current investment and ensure the timely delivery of water in the future with more reliable and accurate reads. The dam is currently drained and debris from the flood event is being dredged from funding from Federal Emergency Management Agency (FEMA) funds. This project received a waiver from the Environmental Protection Agency (EPA) to use Drinking Water State Revolving Loan Funds.

Strengths
Healthy debt service reserve coverage ratio at 2.37x
Solves a critical health and safety concern for the City.

Weaknesses
None to note

This is the first time this project has appeared before the NMFA Board.

Recommendation: Staff recommends approval.

PROJECT FINANCING

1. PROPOSED SOURCES AND USES:

Sources:		Amount
DWSRLF Disadvantaged Rate Loan		\$ 1,075,650.00
DWSRLF Principal Forgiveness		\$1,064,885.00
DWSRLF COI Forgiveness		\$10,765.00
Total Sources		\$2,151,300.00

Uses:		Amount
Deposit to Project Fund		\$2,130,000.00
Cost of Issuance		\$21,300.00
Total Uses		\$2,151,300.00

2. SECURITY

Pledged Revenue:	Net System Revenue	\$3,647,382
	Total Revenue	\$3,647,382
Distributing Entity:	City of Alamogordo	
Distribution Timing:	Interest monthly on amounts drawn during the first 24 months of the loan commencing one month after the first incurred cost and ending no later than 24 months after the date of the loan agreement; thereafter monthly principal and interest payments commencing one month after the loan amount has been finalized and ending on the final maturity date of the loan.	
Lien Status	Parity	
	Parity Lien Total Outstanding Debt	\$14,386,440
	Subordinate Lien Total Outstanding Debt	\$578,407
Additional Bonds Test	130%	

3. CONTINGENCIES

Readiness to Proceed	
1.	Executed Copy of the Binding Commitment Letter;
2.	Estimated Cost Breakdown;
3.	Detailed drawdown schedule for project payments;
4.	Executed Copy of EPA form 4700-4;
5.	Verified System Award Management (form 5700-9).
6.	Compliance with the State Environmental Review Process (SERP);
7.	Approval of Plans and Specifications by NMFA;
8.	Approval of Plans and Specifications by NMED Drinking Water Bureau prior to construction start;
9.	Approval of Bids by NMED and NMFA;
10.	Approval of Contract Award by NMFA;
11.	Any additional information requested by the NMFA; and

12.	Loan documents shall conform to NMFA standard forms and policies.
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4. BORROWER ATTRIBUTES

Priority Rank	#2 DWSRLF Fundable Priority List		
Number of Users	11,532 Residential, 828 Commercial		
System Designation	Large		
MHI	\$44,133	% of State's MHI	91.83%
Disadvantaged Status	Disadvantaged		
Principal Forgiveness Source	FFY 20 Capitalization Grant mandatory subsidy		
Principal Forgiveness Determination	25% Base + 25% Disadvantaged		

All Outstanding Loans in Compliance with Terms?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
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AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 10/27/2020

Report Date: 10/19/2020

Report No: 5.

Submitted By: Evelyn Huff

Subject: Consider, and act upon, Resolution 2020-42 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of October 27, 2020. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: Beginning Cash Balances \$0

Revenues 644,946 Increase

Expenditures 1,299,782 Increase

Transfers In 806,305 Increase

Transfers Out 806,305 Increase

Net Impact 654,836

Recommendation: Approve the Resolution

Background: The City Commission adopted the FY 202-2021 budget on May 26, 2020. The Department of Finance & Administration granted approval of the City of Alamogordo's Fiscal Year 2020-2021 Final Budget on August 4, 2020. Resolution 2020-42 amends the budget to reflect a more true and accurate projection of the actual revenues and expenditures. A summary and explanation of the revisions are attached for your review.

**ALL FUNDS SUMMARY
BUDGET 2020-2021**

1/12TH REQ RSRV
1,188,128
1/12TH REQ RSRV
0
Fund Reserve Policy
462,900
Bal. Remaining
4,567,181

FY21 BUDGET - RESOLUTION 2020-42 (#4) OCTOBER 27, 2020

FUND NO.	FY 2020-2021 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	10,851,509	16,408,586	310,000	7,094,352	(6,784,352)	14,257,534	6,218,209	1,651,028	4,567,181
12	INTERNAL SERVICE FUND	75,354	419,049	2,793,751	41,528	2,752,223	3,179,967	66,659		\$66,659
15	CORRECTIONS-JAIL	10,557	81,827	69,300	273	69,027	161,000	411		\$411
16	LODGER'S TAX-PROMOTIONAL FUND	193,655	129,454	2,839	1,159	1,680	219,126	105,663		\$105,663
17	POLICE COURT BOND	7,938	0	0	0	0	0	7,938		\$7,938
19	COURT AUTOMATION FUND	0	68,566	0	9,000	(9,000)	49,537	10,029		\$10,029
20	LODGER'S TAX-CITY	39,187	254,327	58,000	61,971	(3,971)	222,011	67,532		\$67,532
21	D.A.R.E. DONATIONS FUND	22,129	4,120	0	0	0	8,109	18,140		\$18,140
24	GRANT CAPITAL IMPROVEMENT	65,880	2,084,965	20,000	0	20,000	2,097,042	73,803		\$73,803
27	MUNICIPAL COURT OPERATIONS	331	13,000	448,500	15,594	432,906	442,741	3,496		\$3,496
28	POLICE CONTINGENCY	59,105	2,714	0	0	0	10,000	51,819		\$51,819
31	CEMETERY-PERPETUAL CARE	796,327	25,843	0	0	0	0	822,170		\$822,170
32	COMMUNITY SERVICES	9,212	615,933	4,170,500	616,285	3,554,215	3,752,178	427,182		\$427,182
33	FIRE PROTECTION	560,664	687,650	0	0	0	955,288	293,026		\$293,026
35	HIDTA GRANT FUND	0	28,239	0	0	0	28,239	0		\$0
36	LAW ENFORCEMENT FUND	32,692	55,200	0	0	0	87,892	0		\$0
37	STATE HIGHWAY FUND	142,772	69,345	0	0	0	53,281	158,836		\$158,836
38	TRAFFIC SAFETY FUND	77,841	23,684	0	0	0	15,000	86,525		\$86,525
39	STATE JUDICIAL	2,171	75,500	0	0	0	75,500	2,171		\$2,171
42	1984 GROSS RECEIPTS TAX	1,081,048	1,432,928	0	1,613,091	(1,613,091)	17,765	883,120	251,546	\$631,574
44	TRANSPORTATION FUND	552,452	1,127,643	1,429,337	162,308	1,267,029	2,938,562	8,562		\$8,562
48	NEW MEXICO C.D.B.G.	0	500,000	806,305	0	806,305	1,306,305	0		\$0
49	1986 GROSS RECEIPTS TAX	5,367,554	1,493,467	0	2,641,333	(2,641,333)	321,190	3,898,498	269,505	\$3,628,993
50	PROPERTY ACQUISITION	85,010	0	0	0	0	0	85,010		\$85,010
53	GENERAL OBLIGATION	942,316	1,064,162	0	0	0	1,080,492	925,986	539,815	\$386,171
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	37,465	0	37,465	37,465	21,967		\$21,967
56	99 GRT FLOOD CONTROL BOND PROJ	19,843	30,981	3,971,608	0	3,971,608	3,763,555	258,877		\$258,877
59	REVENUE BOND P & I FUND	152,016	7,250	2,679,704	0	2,679,704	2,679,704	159,266		\$159,266
61	MUNICIPAL INFRASTRUCTURE .0625%	1,148,787	358,305	0	834,819	(834,819)	4,442	667,831		\$667,831
63	COMMUNITY DEVELOPMENT	2,300	0	484,087	39,283	444,804	443,181	3,923		\$3,923
69	1994 GROSS RECEIPTS	3,080,368	1,429,449	0	2,625,814	(2,625,814)	17,765	1,866,238	554,603	\$1,311,635
71	ALAMO SENIOR CENTER	7,231	852,100	606,718	1,081	605,637	1,431,172	33,796		\$33,796
74	ALAMO SENIOR CENTER GIFT	140,663	25,797	0	0	0	80,365	86,095		\$86,095
75	RETIRED & SENIOR VOL. PROGRAM	382	232,414	69,500	18,496	51,004	283,384	416		\$416
81	WATER/SEWER OPERATING	8,703,658	15,439,659	2,744,578	1,998,892	745,686	21,348,887	3,540,116	1,359,965	\$2,180,151
82	98 JT WATER/SEWER BOND P&I	1,251,402	19,609	1,899,703	0	1,899,703	1,899,703	1,271,011		\$1,271,011
86	SOLID WASTE COLLECTION SYS.	534,473	2,098,552	0	132,962	(132,962)	1,996,741	503,322	166,854	\$336,468
88	BONITO CAMPGROUND	392,085	5,518	0	0	0	4,000	393,603		\$393,603
89	ESGRT .0625%	3,067,403	378,127	0	1,048,210	(1,048,210)	470,178	1,927,142		\$1,927,142
90	GOLF COURSE	64	1,597,648	148,000	81,190	66,810	1,631,602	32,920		\$32,920

**ALL FUNDS SUMMARY
BUDGET 2020-2021**

1/12TH REQ RSRV
1,188,128
1/12TH REQ RSRV
0
Fund Reserve Policy
462,900
Bal. Remaining
4,567,181

FY21 BUDGET - RESOLUTION 2020-42 (#4) OCTOBER 27, 2020

FUND NO.	FY 2020-2021 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
91	AIRPORT	120,432	612,793	100,000	45,966	54,034	731,065	56,194		\$56,194
94	OTERO GREENTREE REG LANDFILL	4,137,173	1,401,009	0	8,155	(8,155)	2,655,064	2,874,963		\$2,874,963
96	SELF-INSURED FUND	528,693	66,439	0	0	0	52,648	542,484		\$542,484
98	PAYROLL CLEARING	212,703	0	0	0	0	0	212,703		\$212,703
104	UTILITY DEPOSITS	674,999	0	0	0	0	0	674,999		\$674,999
105	ECONOMIC DEVELOPMENT	3,704,019	817,789	0	0	0	331,072	4,190,736		\$4,190,736
107	SELF INSURED/LIABILITY	952,065	11,694	300,000	14,718	285,282	583,948	665,093		\$665,093
109	2004 GRT CAPITAL OUTLAY	13,782,068	2,997,973	0	4,043,365	(4,043,365)	7,893,347	4,843,329	533,704	\$4,309,625
114	SIDEWALKS REVOLVING LOANS	141,416	2,095	0	0	0	32,360	111,151		\$111,151
115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		\$1,000
119	2012 GRT REF/IMP REVBD	690,594	24,232	0	0	0	368,966	345,860		\$345,860
121	2015 GO BONDS-FUN CENTER	89,067	1,441	0	0	0	0	90,508		\$90,508
122	2015 GO BONDS-STREETS	172,584	3,003	0	0	0	0	175,587		\$175,587
901	HOUSING LOW RENT OPERATING	1,130,674	822,791	0	50	(50)	1,059,440	893,975	86,881	\$807,094
903	HOUSING HOMEOWNERSHIP OPER	728,361	1,705	0	0	0	28,355	701,711		\$701,711
904	HOUSING CAPITAL FUND PROJECTS	0	1,289,450	0	0	0	1,242,482	46,968		\$46,968
TOTALS FY2021		66,564,194	57,194,025	23,149,895	23,149,895	0	82,349,650	41,408,569	5,413,901	35,994,668

ALL FUNDS SUMMARY

BUDGET 2020-2021

1/12TH REQ RSRV
1,188,128
1/12TH REQ RSRV
0
Fund Reserve Policy
462,900
Bal. Remaining
4,420,641

FY21 BUDGET - RESOLUTION 2020-42 (#4) October 27, 2020

FUND NO.	FY 2020-2021 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	10,851,509	16,261,975	310,000	7,094,352	(6,784,352)	14,257,463	6,071,669	1,651,028	4,420,641
	Revision #1					0	71	(71)		(\$71)
	Revision #10		146,611			0		146,611		\$146,611
	Total Revised Fund 11	10,851,509	16,408,586	310,000	7,094,352	(6,784,352)	14,257,534	6,218,209	1,651,028	4,567,181
12	INTERNAL SERVICE FUND	75,354	418,645	2,793,751	41,528	2,752,223	3,173,039	73,183		\$73,183
	Revision #1		404			0	528	(124)		(\$124)
	Revision #2					0	6,400	(6,400)		(\$6,400)
	Total Revised Fund 12	75,354	419,049	2,793,751	41,528	2,752,223	3,179,967	66,659		66,659
15	CORRECTIONS-JAIL	10,557	81,827	69,300	273	69,027	161,000	411		\$411
	Total Revised Fund 15	10,557	81,827	69,300	273	69,027	161,000	411		411
16	LODGER'S TAX-PROMOTIONAL FUND	193,655	129,454	2,839	1,159	1,680	219,126	105,663		\$105,663
	Total Revised Fund 16	193,655	129,454	2,839	1,159	1,680	219,126	105,663		105,663
17	POLICE COURT BOND	7,938	0	0	0	0	0	7,938		\$7,938
	Total Revised Fund 17	7,938	0	0	0	0	0	7,938		7,938
19	COURT AUTOMATION FUND	0	68,566	0	9,000	(9,000)	49,537	10,029		\$10,029
	Total Revised Fund 19	0	68,566	0	9,000	(9,000)	49,537	10,029		10,029
20	LODGER'S TAX-CITY	39,187	254,327	58,000	61,971	(3,971)	222,011	67,532		\$67,532
	Total Revised Fund 20	39,187	254,327	58,000	61,971	(3,971)	222,011	67,532		67,532
21	D.A.R.E. DONATIONS FUND	22,129	4,120	0	0	0	8,109	18,140		\$18,140
	Total Revised Fund 21	22,129	4,120	0	0	0	8,109	18,140		18,140
24	GRANT CAPITAL IMPROVEMENT	65,880	2,071,087	20,000	0	20,000	2,063,928	93,039		\$93,039
	Revision #3		13,878			0	13,878	0		\$0
	Revision #9					0	19,236	(19,236)		(\$19,236)
	Total Revised Fund 24	65,880	2,084,965	20,000	0	20,000	2,097,042	73,803		73,803
27	MUNICIPAL COURT OPERATIONS	331	13,000	448,500	15,594	432,906	442,741	3,496		\$3,496
	Total Revised Fund 27	331	13,000	448,500	15,594	432,906	442,741	3,496		3,496
28	POLICE CONTINGENCY	59,105	2,714	0	0	0	10,000	51,819		\$51,819
	Total Revised Fund 28	59,105	2,714	0	0	0	10,000	51,819		51,819
31	CEMETERY-PERPETUAL CARE	796,327	25,843	0	0	0	0	822,170		\$822,170
	Total Revised Fund 31	796,327	25,843	0	0	0	0	822,170		822,170
32	COMMUNITY SERVICES	9,212	615,933	4,170,500	616,285	3,554,215	3,752,178	427,182		\$427,182
	Total Revised Fund 32	9,212	615,933	4,170,500	616,285	3,554,215	3,752,178	427,182		427,182
33	FIRE PROTECTION	560,664	687,650	0	0	0	955,288	293,026	0	\$293,026
	Total Revised Fund 33	560,664	687,650	0	0	0	955,288	293,026	0	293,026
35	HIDTA GRANT FUND	0	28,239	0	0	0	28,239	0		\$0
	Total Revised Fund 35	0	28,239	0	0	0	28,239	0		0
36	LAW ENFORCEMENT FUND	32,692	55,200	0	0	0	87,892	0		\$0
	Total Revised Fund 36	32,692	55,200	0	0	0	87,892	0		0

37	STATE HIGHWAY FUND	142,772	69,345	0	0	0	53,281	158,836		\$158,836
	Total Revised Fund 37	142,772	69,345	0	0	0	53,281	158,836		158,836
38	TRAFFIC SAFETY FUND	77,841	23,684	0	0	0	15,000	86,525		\$86,525
	Total Revised Fund 38	77,841	23,684	0	0	0	15,000	86,525		86,525
39	STATE JUDICIAL	2,171	75,500			0	75,500	2,171		\$2,171
	Total Revised Fund 39	2,171	75,500	0	0	0	75,500	2,171		2,171
42	1984 GROSS RECEIPTS TAX	1,081,048	1,432,928	0	1,613,091	(1,613,091)	17,765	883,120	251,546	\$631,574
	Total Revised Fund 42	1,081,048	1,432,928	0	1,613,091	(1,613,091)	17,765	883,120	251,546	631,574
44	TRANSPORTATION FUND	552,452	1,127,643	1,429,337	162,308	1,267,029	2,938,562	8,562		\$8,562
	Total Revised Fund 44	552,452	1,127,643	1,429,337	162,308	1,267,029	2,938,562	8,562		8,562
48	NEW MEXICO C.D.B.G.	0	0	0	0	0	0	0		\$0
	Revision #4		500,000	806,305		806,305	1,306,305	0		\$0
	Total Revised Fund 48	0	500,000	806,305	0	806,305	1,306,305	0		0
49	1986 GROSS RECEIPTS TAX	5,367,554	1,493,467	0	2,641,333	(2,641,333)	321,190	3,898,498	269,505	\$3,628,993
	Total Revised Fund 49	5,367,554	1,493,467	0	2,641,333	(2,641,333)	321,190	3,898,498	269,505	3,628,993
50	PROPERTY ACQUISITION	85,010	0	0	0	0	0	85,010		\$85,010
	Total Revised Fund 50	85,010	0	0	0	0	0	85,010		85,010
53	GENERAL OBLIGATION	942,316	1,064,162			0	1,080,492	925,986	539,815	\$386,171
	Total Revised Fund 53	942,316	1,064,162	0	0	0	1,080,492	925,986	539,815	386,171
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	37,465	0	37,465	37,465	21,967		\$21,967
	Total Revised Fund 54	21,967	0	37,465	0	37,465	37,465	21,967		21,967
56	99 GRT FLOOD CONTROL BOND PROJ	19,843	30,981	3,971,608	0	3,971,608	3,763,555	258,877		\$258,877
	Total Revised Fund 56	19,843	30,981	3,971,608	0	3,971,608	3,763,555	258,877		258,877
59	REVENUE BOND P & I FUND	152,016	7,250	2,679,704		2,679,704	2,679,704	159,266		\$159,266
	Total Revised Fund 59	152,016	7,250	2,679,704	0	2,679,704	2,679,704	159,266		159,266
61	MUNICIPAL INFRASTRUCTURE .0625%	1,148,787	358,305	0	834,819	(834,819)	4,442	667,831		\$667,831
	Total Revised Fund 61	1,148,787	358,305	0	834,819	(834,819)	4,442	667,831		667,831
63	COMMUNITY DEVELOPMENT	2,300	0	484,087	39,283	444,804	443,181	3,923		\$3,923
	Total Revised Fund 63	2,300	0	484,087	39,283	444,804	443,181	3,923		3,923
69	1994 GROSS RECEIPTS	3,080,368	1,429,449	0	2,625,814	(2,625,814)	17,765	1,866,238	554,603	\$1,311,635
	Total Revised Fund 69	3,080,368	1,429,449	0	2,625,814	(2,625,814)	17,765	1,866,238	554,603	1,311,635
71	ALAMO SENIOR CENTER	7,231	879,375	606,718	1,081	605,637	1,481,963	10,280		\$10,280
	Revision #1					0	3,407	(3,407)		(\$3,407)
	Revision #5					0	(26,923)	26,923		\$26,923
	Revision #6		(27,275)			0	(27,275)	0		\$0
	Total Revised Fund 71	7,231	852,100	606,718	1,081	605,637	1,431,172	33,796		33,796
74	ALAMO SENIOR CENTER GIFT	140,663	21,642	0	0	0	76,210	86,095		\$86,095
	Revision #7		4,155			0	4,155	0		\$0
	Total Revised Fund 74	140,663	25,797	0	0	0	80,365	86,095		86,095
75	RETIRED & SENIOR VOL. PROGRAM	382	232,414	69,500	18,496	51,004	283,384	416		\$416
	Total Revised Fund 75	382	232,414	69,500	18,496	51,004	283,384	416		416
81	WATER/SEWER OPERATING	8,703,658	15,439,659	2,744,578	1,998,892	745,686	21,348,887	3,540,116	1,359,965	\$2,180,151
	Total Revised Fund 81	8,703,658	15,439,659	2,744,578	1,998,892	745,686	21,348,887	3,540,116	1,359,965	2,180,151
82	98 JT WATER/SEWER BOND P&I	1,251,402	19,609	1,899,703		1,899,703	1,899,703	1,271,011	0	\$1,271,011
	Total Revised Fund 82	1,251,402	19,609	1,899,703	0	1,899,703	1,899,703	1,271,011	0	1,271,011
86	SOLID WASTE COLLECTION SYS.	534,473	2,098,552	0	132,962	(132,962)	1,996,741	503,322	166,854	\$336,468
	Total Revised Fund 86	534,473	2,098,552	0	132,962	(132,962)	1,996,741	503,322	166,854	336,468
88	BONITO CAMPGROUND	392,085	5,518			0	4,000	393,603		\$393,603
	Total Revised Fund 88	392,085	5,518	0	0	0	4,000	393,603		393,603
89	ESGRT .0625%	3,067,403	378,127	0	1,048,210	(1,048,210)	470,178	1,927,142		\$1,927,142
	Total Revised Fund 89	3,067,403	378,127	0	1,048,210	(1,048,210)	470,178	1,927,142	0	1,927,142

90	GOLF COURSE	64	1,597,648	148,000	81,190	66,810	1,631,602	32,920		\$32,920
	Total Revised Fund 90	64	1,597,648	148,000	81,190	66,810	1,631,602	32,920	0	32,920
91	AIRPORT	120,432	605,620	100,000	45,966	54,034	731,065	49,021	0	\$49,021
	Revision #8		7,173			0		7,173		\$7,173
	Total Revised Fund 91	120,432	612,793	100,000	45,966	54,034	731,065	56,194	0	56,194
94	OTERO GREENTREE REG LANDFILL	4,137,173	1,401,009	0	8,155	(8,155)	2,655,064	2,874,963		\$2,874,963
	Total Revised Fund 94	4,137,173	1,401,009	0	8,155	(8,155)	2,655,064	2,874,963	0	2,874,963
96	SELF-INSURED FUND	528,693	66,439	0	0	0	52,648	542,484		\$542,484
	Total Revised Fund 96	528,693	66,439	0	0	0	52,648	542,484	0	542,484
98	PAYROLL CLEARING	212,703	0	0	0	0	0	212,703		\$212,703
	Total Revised Fund 98	212,703	0	0	0	0	0	212,703	0	212,703
104	UTILITY DEPOSITS	674,999	0	0	0	0	0	674,999		\$674,999
	Total Revised Fund 104	674,999	0	0	0	0	0	674,999	0	674,999
105	ECONOMIC DEVELOPMENT	3,704,019	817,789	0	0	0	331,072	4,190,736		\$4,190,736
	Total Revised Fund 105	3,704,019	817,789	0	0	0	331,072	4,190,736	0	4,190,736
107	SELF INSURED/LIABILITY	952,065	11,694	300,000	14,718	285,282	583,948	665,093		\$665,093
	Total Revised Fund 107	952,065	11,694	300,000	14,718	285,282	583,948	665,093	0	665,093
109	2004 GRT CAPITAL OUTLAY	13,782,068	2,997,973	0	3,237,060	(3,237,060)	7,893,347	5,649,634	533,704	\$5,115,930
	Revision #4				806,305	(806,305)		(806,305)		(\$806,305)
	Total Revised Fund 109	13,782,068	2,997,973	0	4,043,365	(4,043,365)	7,893,347	4,843,329	533,704	4,309,625
114	SIDEWALKS REVOLVING LOANS	141,416	2,095	0	0	0	32,360	111,151		\$111,151
	Total Revised Fund 114	141,416	2,095	0	0	0	32,360	111,151	0	111,151
115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		\$1,000
	Total Revised Fund 114	1,000	0	0	0	0	0	1,000	0	1,000
119	2012 GRT REF/IMP REVBD	690,594	24,232	0	0	0	368,966	345,860		\$345,860
	Total Revised Fund 119	690,594	24,232	0	0	0	368,966	345,860	0	345,860
121	2015 GO BONDS-FUN CENTER	89,067	1,441	0	0	0	0	90,508		\$90,508
	Total Revised Fund 121	89,067	1,441	0	0	0	0	90,508	0	90,508
122	2015 GO BONDS-STREETS	172,584	3,003	0	0	0	0	175,587		\$175,587
	Total Revised Fund 122	172,584	3,003	0	0	0	0	175,587	0	175,587
901	HOUSING LOW RENT OPERATING	1,130,674	822,791	0	50	(50)	1,059,440	893,975	86,881	\$807,094
	Total Revised Fund 901	1,130,674	822,791	0	50	(50)	1,059,440	893,975	86,881	807,094
903	HOUSING HOMEOWNERSHIP OPER	728,361	1,705	0	0	0	28,355	701,711		\$701,711
	Total Revised Fund 903	728,361	1,705	0	0	0	28,355	701,711	0	701,711
904	HOUSING CAPITAL FUND PROJECTS	0	1,289,450	0	0	0	1,242,482	46,968		\$46,968
	Total Revised Fund 904	0	1,289,450	0	0	0	1,242,482	46,968	0	46,968
TOTALS FY2021		66,564,194	57,194,025	23,149,895	23,149,895	0	82,349,650	41,408,569	5,413,901	35,994,668

Resolution # 2020-42 October 27, 2020

RECURRING/ NON-RECURRING	FUND NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
REVISION #1						
This revision adjusts Sale of Scrap revenue and expense lines for the sale of scrap proceeds from June. There is also a correction for the Senior Center sale of Scrap proceeds that were not carried over.						
12 INTERNAL SERVICES						
<i>Revenue</i>						
		012-3303-316.15-05	Sale of Scrap	125	404	529
			Total Revenues	125	404	529
11 GENERAL FUND						
<i>Expenditures</i>						
CERDPS	011-4104-420.61-85		CER Equipment Replacement	29,980	71	30,051
			Total Expenditures	29,980	71	30,051
12 INTERNAL SERVICES						
<i>Expenditures</i>						
CERFAC	012-3303-419.61-60		CER Equipment Replacement	3,133	528	3,661
			Total Expenditures	3,133	528	3,661
71 SENIOR CENTER						
<i>Expenditures</i>						
		071-8116-445.61-85	CER Equipment Replacement	0	3,407	3,407
			Total Expenditures	0	3,407	3,407
REVISION #2						
This revision adds funds back to the Facility Maintenance Buildings& Structures line to offset the amount of the City Hall door project						
12 INTERNAL SERVICES						
<i>Expenditures</i>						
		012-3303-419.44-45	Buildings & Structures	51,156	6,400	57,556
			Total Expenditures	51,156	6,400	57,556
REVISION #3						
This revision adds the revenue and expenses for the new ALTSD grant funds for a new double deck oven at the Senior Center						
24 GRANT CAPITAL IMPROVEMENT						
<i>Revenue</i>						
SCOVEN	024-0000-317.16-13		State Grant	0	13,878	13,878
			Total Revenues	0	13,878	13,878
<i>Expenditures</i>						
SCOVEN	024-0000-419.61-60		Capital Outlay/Capital Equipment	0	13,878	13,878
			Total Expenditures	0	13,878	13,878
REVISION #4						
This revision adds the revenue and expenses for the CDBG grant. The grant amount is \$500,000 with a \$50,000 match and \$756,305 in leveraging funding.						
48 NM CDBG						
<i>Revenue</i>						
GC2004	048-0000-317.16-20		CDBG Grant Revenue	0	500,000	500,000
			Total Revenues	0	500,000	500,000
<i>Transfers In</i>						
GC2004	048-0000-391.91-09		Transfer in from 109	0	806,305	806,305
			Total Transfers	0	806,305	806,305
<i>Expenditures</i>						
GC2004	048-0207-463.57-34		Contract Services	0	50,000	50,000
GC2004	048-0207-463.61-29		Capital Outlay/Infrastructure/Construction	0	756,305	756,305
GC2004	048-0207-463.61-62		Capital Outlay/CDBG Construction	0	500,000	500,000
			Total Expenditures	0	1,306,305	1,306,305
109 2004 GRT CAPITAL OUTLAY						
<i>Transfers Out</i>						
GC2004	109-0000-491.18-48		Transfer out to 48	0	806,305	806,305
			Total Transfers	0	806,305	806,305
REVISION #5						
This revision is to correct the amount of CARES Act funding that should have been carried over from FY2020 to FY2021						
71 SENIOR CENTER						
<i>Expenditures</i>						
		071-8023-445.32-60	Food Purchases - CM	131,091	(26,923)	104,168
			Total Expenditures	131,091	(26,923)	104,168

REVISION #6

This revision is to account for the decrease in funding received from Otero County. This decrease will be realized in the expenses for Home Delivered Meals and Transportation

71 SENIOR CENTER

<i>Revenue</i>				
071-0000-317.16-31	Otero County Grant	54,550	(27,275)	27,275
	Total Revenues	54,550	(27,275)	27,275
<i>Expenditures</i>				
071-8024-445.30-55	Supplies/Fuels	3,700	(500)	3,200
071-8024-445.32-55	Laundry & Uniforms	1,225	(1,225)	0
071-8024-445.56-05	Training & Travel	500	(500)	0
071-8024-445.32-60	Food Purchases - HDM	113,722	(12,800)	100,922
071-8025-445.30-55	Fuels/Transportation	10,814	(3,500)	7,314
071-8025-445.44-21	Fleet Commercial Parts	8,106	(3,750)	4,356
071-8025-445.56-05	Training & Travel	5,000	(5,000)	0
	Total Expenditures	143,067	(27,275)	115,792

REVISION #7

This revision is to account for funds from the Sumpter Estate. Funds will be used to cover buildings and structure expenses as needed

74 SENIOR CENTER GIFT

<i>Revenue</i>				
074-0000-314.13-36	Donations	7,500	4,155	11,655
	Total Revenues	7,500	4,155	11,655
<i>Expenditures</i>				
074-0006-445.44-45	Buildings & Structures	3,080	4,155	7,235
	Total Expenditures	3,080	4,155	7,235

REVISION #8

This revision is to bring the budget for the FAA AWOS grant in line with the amount actually awarded

91 AIRPORT

<i>Revenue</i>				
AP2002 091-0000-317.16-73	Federal Grant	135,000	7,173	142,173
	Total Revenues	135,000	7,173	142,173

REVISION #9

This revision is to bring the budget for the Paso Del Norte CIT grant in line with the amount actually awarded

24 GRANT CAPITAL IMPROVEMENT

<i>Expenditures</i>				
PDCIT1 024-0000-419.56-32	Other Services/Indirect Charges	0	19,236	19,236
	Total Expenditures	0	19,236	19,236

REVISION #10

This revision is to bring the budget for the current property taxes in line with the amount on the DFA property tax projection form

11 GENERAL FUND

<i>Revenue</i>				
011-0000-311.10-01	Current Property Tax	3,109,065	146,611	3,255,676
	Total Revenues	3,109,065	146,611	3,255,676

RESOLUTION NO. 2020-42

A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2020-21.

WHEREAS, the City of Alamogordo, New Mexico wishes approval to change some of the budget line item figures of various funds; and

WHEREAS, the Department of Finance and Administration, State of New Mexico, gave its written certification to the City of Alamogordo, New Mexico's annual budget on August 4, 2020, for fiscal year 2020-2021; and

WHEREAS, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2020-2021.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the City's annual budget for fiscal year 2021 be and hereby is revised as of October 27, 2020 to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2020-2021 as shown on the following pages.

NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on October 27, 2020 as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2020-2021.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 27th day of October 2020.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 10/27/2020

Report Date: 10/20/2020

Report No: 6.

Submitted By: Petria Bengoechea

Subject: Consider, and act upon, the confirmation of David Overstreet as alternative Municipal Judge.
(*Petria Bengoechea, City Attorney*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Confirm David Overstreet as an alternative Municipal Judge.

Background: Ordinance 18-02-080 gives the Municipal Judge authority to appoint up to two citizens to act on his behalf in the event of his absence. Currently, only attorney Jefferson Rhodes is appointed as an alterative judge. As such, Judge Lee would like to appoint local attorney David Overstreet to act as the second Municipal Judge in his absence.

AGENDA REPORT

CITY OF ALAMOGORDO
CITY COMMISSION

Meeting Date: 10/27/2020

Report Date: 10/19/2020

Report No: 7.

Submitted By:

Subject: Consider, and act upon cancelling the November 4, 2020 Commission meeting. (*Brian Cesar, City Manager*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve cancelling the meeting.

Background:

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 10/27/2020

Report Date: 9/30/2020

Report No: 8.

Submitted By: Larry Garner

Subject: Consider, and act upon, first publication of Ordinance 1619, amending chapter 28 of the Alamogordo Code of Ordinances regarding Fats, Oils and Grease (FOG). (*Larry Garner, Public Works Director*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve first publication of Ordinance 1619.

Background: Addition and amending chapter 28 of the Alamogordo Code Of Ordinances regarding the addition of a Fats, Oil and Grease (FOG) program to meet State and Federal mandates and protect the City of Alamogordo's Waste Water Treatment infrastructure and plant.

ORDINANCE NO. 1619

CREATING NEW CHAPTERS IN ARTICLE 28-02 CONCERNING THE FATS, OILS, GREASE (FOG) PREVENTION PROGRAM

WHEREAS, the City of Alamogordo, New Mexico and its commissioners recognize that the ordinances regarding Fat, Oil and Grease (FOG) have not been updated or a program developed in many years; and,

WHEREAS, the City Commission wishes to strengthen and update its ordinances to be more in line with the needs of the Clean Water Act and General Pretreatment Regulations; and,

WHEREAS, the City Commission recognizes the city publicly owned Wastewater Treatment System as important and in need of protection.

THEREFORE BE IT ORDAINED by the City Commission of the City of Alamogordo, New Mexico that Chapter 28 of the *Code of Ordinances* shall be amended to add new sections 28-02-290 through 28-02-340 as follows.

28-02-290 through 28-02-340.

Fats, Oils, Grease (FOG) Prevention Program

28-02-290. – Purpose

The purpose of this article is to protect the health, safety and welfare of the Citizens of Alamogordo through setting forth uniform requirements for users of the Publicly owned Waste Water Treatment System to capture and dispose of (FOG) and enables the City to comply with all applicable State and Federal laws, including the Clean Water Act, 33 U.S.C. & 1251, et seq.; and General Pretreatment Regulations, Title 40 C.F.R. Part 403. By:

- (1) Prevention of introduction of FOG into the publicly owned Wastewater Treatment System that will interfere with its' operation;
- (2) to prevent the introduction of FOG that could pass through the Publicly Owned Wastewater Treatment System, inadequately treated, into reclaimed water systems;
- (3) to prevent sanitary sewer overflow (SSO). These overflows can then contaminate the ground, local water bodies, and any property that the sewage comes into contact with;
- (4) to promote reuse and recycling of waste grease (FOG) from the Publicly Owned Wastewater Treatment System;
- (5) to enable the City to meet Federal, State and Local Pollutant Discharge limits;
- (6) Judicial Enforcement Remedies.

28-02-300. Applicability.

The provision of this article shall apply to all Commercial Businesses in the City of Alamogordo, whose business involves preparation and sale of any Product that has potential to introduce (FOG) into the City’s Publicly owned Wastewater Treatment System or furthermore referred to (POWTS).

(1) This ordinance shall apply to all non-domestic users of the POWTS, as defined in section 28-02-210 of this ordinance.

(2) Grease interceptors shall not be required for residential users.

(3) The ordinance shall apply to both new and existing facilities generating fats, oils, and grease as a result of food manufacturing, processing, preparation, or food service shall install, use, and maintain appropriate grease interceptors as required in section 28-02-210 of this ordinance. These facilities include but are not limited to restaurants, food manufacturers, food processors, hospitals, hotels and motels, nursing homes, and any other facility preparing, serving, or otherwise making any food available for consumption.

(4) No user may intentionally or unintentionally allow the direct or indirect discharge an fats, oils, or greases of animal or vegetable origin into the POWT system in such amounts as to cause interference with the collection and treatment system, or as to cause pollutants to pass through the treatment works into the environment.

28-02-310. Definitions

The following definitions shall apply in the interpretation and enforcement of this article. Definitions put in alphabetical order for simplification.

Act: Refers to the Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. 1251, et. seq.

AHJ: The authority having jurisdiction.

BOD: The value of the 5-day test for Biochemical Oxygen Demand, as described in the latest edition of “Standards Methods for the Examination of Water and Wastewater.”

COD: The value of the test for Chemical Oxygen Demand, as described in the latest edition of “Standard Methods of the Examination of Water and Wastewater.”

EPA: The United States Environmental Protection Agency.

Fats, Oils, and Grease (FOG): All organic polar compounds derived from animal and/or plant sources that contain multiple carbon chain triglyceride molecules. These substances are detectable and measurable using analytical test procedures established in 40 CFR 136,

as may be amended from time to time. All are sometimes referred to herein as “grease” or “greases.”

FOG Disposal System: A grease interceptor that reduces nonpetroleum fats, oils, and grease (FOG) in effluent by separation, and mass and volume reduction.

Generator: Any person who owns or operates a grease trap/grease interceptor, or whose act or process produces a grease trap waste.

Grease Interceptor: An appurtenance or appliance that is installed in a sanitary drainage system to intercept non- petroleum fats, oil, and grease (FOG) from a wastewater. These two types of grease interceptors, gravity grease interceptors and hydro mechanical grease interceptors.

Gravity Grease Interceptors: A plumbing appurtenance or appliance that is installed in a sanitary drainage system to intercept non- petroleum fats, oils and greases (FOG) from a wastewater discharge and is identified by volume, 30-minute retention time, baffle(s), a minimum of two (2) compartments, a minimum total volume of 300 gallons, and gravity separation. These interceptors are designed by a registered professional engineer. Gravity grease interceptors are generally installed outside.

Hydro Mechanical Grease Interceptor: A plumbing appurtenance or appliance that is installed in a sanitary drainage system to intercept non- petroleum fats, oils, and grease (FOG) from a wastewater discharge and is identified by flow rate, and separation and retention efficiency. The design incorporates air entrainment, hydro mechanical separation, interior baffling, and/or barriers in combination or separately, and an external flow control, with air intake (vent).

Grease Removal Device (GRD): Any hydro mechanical grease interceptor that automatically, mechanically removes non- petroleum fats, oil, and grease (FOG) from the interceptor, the control of which are either automatic or manually initiated.

Grease Waste: Means material collected in and from a grease interceptor in the sanitary sewer service line of a commercial, institutional, or industrial food service or processing establishment, including the solids resulting from de-watering process.

Indirect Discharge or Discharge: Means the introduction of pollutants into a POWTS from any non-domestic source.

Industrial Liquid Wastewater: “Industrial liquid wastes” shall mean all waterborne solids, liquids or gaseous wastes resulting from any industrial, manufacturing of food processing operation or process, or from the development of any natural resource, or any mixture of these with water or domestic sewage as distinct from normal domestic sewage. Industrial manufacturing of process shall include, but are not limited to: ordinance and accessories, food and allied products; tobacco manufacturers, textile mill products; apparel and other finished products made from fabrics and similar materials; lumber and wood products, except furniture; furniture and fixtures; printing , publishing and allied industries;

chemicals and allied products; petroleum refining and related industries; rubber and miscellaneous plastic products; leather and leather products; stone, clay, glass, and concrete products; primary metal industries; fabricated metal products, except excepted ordinance, machinery transportation equipment; machinery, except electrical; electrical machinery, equipment and supplies; transportation equipment; photographic and optical goods; watches and clocks; miscellaneous manufacturing industries.

Interference: Means a discharge which alone or in conjunction with a discharge or discharges from other sources inhibits or disrupts the POWTS, its treatment processes or operations or its sludge processes, use or disposal, or is a cause of violation of the City's TPDES permit.

Interference with any Wastewater Facility: "Interference with any wastewater treatment process" shall mean any condition or combinations which cause the degradation of the operational efficiency of a wastewater facility.

pH: Means the measure of the relative acidity or alkalinity of water and is defined as the negative logarithm (base 10) of the hydrogen ion concentration.

POWTS or Publicly Owned Wastewater Treatment System: Means a treatment system which is owned by a State or Municipality as defined by section 502(4) of the Clean Water Act. This definition includes any devices and systems used in the storage, treatment, recycling and reclamation of public sewage or industrial wastes of a liquid nature. It also includes all sewer, pipes and other conveyances that convey wastewater to a POWT plant. The term also means the public or municipality as defined in section 502(4) of the Act, which has jurisdiction over the indirect discharges to and the discharges from such a treatment system. For purposes of this ordinance, the terms "sanitary sewer system" and POWTS may be used interchangeably.

Sanitary Sewer: Shall mean the Public sewer portion of a wastewater facility which transports wastewater and to which storm, surface and ground water are not intentionally admitted.

Settleable Solids: Means those solids which settle during a preselected period of time as expressed in millimeters per liter of sample.

Standard Methods: shall mean the laboratory procedures set forth in the latest edition, at the time of analysis, of "Standard Methods for the Examination of Water and Wastewater," as prepared, approved and published jointly by the "American Public Health Association" and "American Water Works Association" and the "Water Pollution Control Federation."

Storm Sewer: shall mean a sewer which carries storm and surface waters and drainage, but excludes wastewater and polluted industrial wastes.

Transporter: Means a person who is registered with and authorized by the AHJ or POWTS to transport sewer sludge, water treatment sludge, domestic waste, chemical toilet waste, grit trap waste, or grease trap waste in accordance with current regulations.

Trap: “Trap” is a device for retaining sand, silt, grit mineral material, petroleum solvent, grease or oil by gravity – differential separation from wastewater and of a design and capacity approved by the City of Alamogordo, New Mexico.

TSS: Means the value of the test of Total Suspended Solids, as described in the latest edition of “Standard Methods for the Examination of Water and Wastewater.”

Unpolluted Process Water: shall mean water or waste containing none of the following: Free or emulsified grease or oil; acid or alkali, phenols, or other substances imparting taste and odor to receiving water; toxic substances in suspension, colloidal state or solution; and noxious or odorous gases.

User: Means any person, including those located outside the jurisdictional limits of the City, who contributes, causes or permits the contribution of discharge of wastewater into the POWTS, including persons who contribute such wastewater from mobile sources.

Wastewater: shall mean the used water of a community. Such used water may be a combination of the liquid and waterborne wastes from residences, commercial buildings, industrial plants and institutions.

28-02-320. Installation and Maintenance Requirements.

(A) Installations:

Grease, oil and sand traps shall be provided by the owner when the City deem it necessary for proper handling of liquid wastes containing grease in excessive amounts, or any flammable wastes, sand, or other harmful ingredients; except that such traps shall not be required for private living quarters or dwelling units. All traps shall be of a type and capacity approved by the City and shall be located as to be readily and easily accessible for cleaning and inspection. Grease and oil traps shall be installed in all new filling stations, garages, restaurants, and other new facilities wherein heavy discharge of grease and oil is to be expected. In new businesses that will have minimum impact on the City’s sewer infrastructure a minimum grease of a 50-gallon grease interceptor shall be required. Where preliminary treatment of flow equalizing facilities are provided for any industrial liquid wastes, they shall be maintained continuously in satisfactory and effective operation by the owner at their own expense.

(1) New Facilities. – Food processing or food service facilities which are newly proposed or constructed, or existing facilities which will be expanded or renovated to include a food service facility, where such facility did not previously exist, shall be required to design, install, operate and maintain a grease interceptor in accordance with locally adopted plumbing codes or other applicable ordinances. Grease interceptors shall be installed and inspected prior to issuance of a certificate of occupancy.

- (2) Existing Facilities. Existing grease interceptors must be operated and maintained in accordance with the manufacturer's recommendations and in accordance with these Model Standards, unless specified in writing and approved by the POWTS.
- (3) All grease interceptors shall be properly sized. Hydro mechanical grease interceptors shall be sized in accordance with PDI G101 standard. Gravity interceptors shall be sized by a professional engineer to allow for a minimum retention time of 30 minutes.
- (4) Bioremediation: Bioremediation media shall only be used with approved Fog disposal systems ASME A112.14.6. The BOD, COD, and TSS discharged to the sanitary sewer after use of the media does not exceed the BOD, COD, and TSS. The pH levels must be between 5 and 11.
- (5) All grease bearing fixtures shall discharge to a grease interceptor.
- (6) All users with a Grease interceptor must adhere to all the requirements; procedures and detailed record keeping outlined in their approved application, to ensure compliance with this ordinance. A maintenance log shall be kept that indicates, at a minimum, the following information:
- (a) Date the grease interceptor was serviced;
 - (b) Name of the person or company servicing the grease interceptor;
 - (c) Waste disposal method used;
 - (d) Gallons of grease removed and disposed of;
 - (e) Signature of the operator after each cleaning that certifies that all grease was removed, disposed of properly, grease trap/interceptor was thoroughly cleaned, and that all parts were replaced and in operable condition.
- (7) Cleaning Schedules:
- (A) Grease interceptors shall be cleaned as often as necessary to ensure that the sediment and floating materials do not accumulate to impair the efficiency of the grease interceptor; to ensure the discharge is in compliance with local discharge limits; and to ensure no visible grease is observed in discharge.
 - (B) Grease interceptors shall be completely evacuated a minimum of every thirty (30) days, or more frequently when:
 - (a) Twenty-five (25) percent or more of the wetted height of the grease trap or grease interceptor, as measured from the bottom of the device to the invert of the outlet pipe, contains floating materials, sediment, oils or greases; or
 - (b) The discharge exceeds BOD, COD, TSS, FOG, pH, or other pollutant levels established by the POWTS; or
 - (c) If there is a history of non-compliance.
 - (C) Any person who owns or operates a grease interceptor may submit to the POWTS a request in writing for an exception to the thirty (30) day cleaning

frequency of their grease interceptor. The POWTS may grant an extension for required cleaning frequency on a case-by-case basis when:

- (a) The grease interceptor owner/operator has demonstrated the specific interceptor will produce an effluent, based on defensible analytic results, in consistent compliance with established local discharge limits such as BOD, TSS, FOG, or other parameters as determined by the POWTS, or
- (b) Less than twenty-five (25%) percent of the wetted height of the grease interceptor, a measured from the bottom of the device to the invert of the outlet pipe, contains floating material, sediments, oils and greases.

(8) User Cleaning: Hydro-mechanical grease interceptors only.

Grease interceptor cleaning by the user must receive approval from the POWTS to remove grease from their own grease hydro-mechanical grease interceptors. The following conditions shall apply:

- (A) The grease interceptor is no more than 100 GPM size.
- (B) The proper on-site material disposal methods are implemented (e.g. absorbed liquid into solid form and disposed into trash;
- (C) The local solid waste authority allows such practices;
- (D) Grease waste is placed in a leak proof, sealable container(s) located on the premises and in an area for the transporter to remove or pump-out; and
- (E) Detailed records on these activities are maintained.

(9) Manifest requirements: Gravity grease interceptors only.

(A) Each pump-out of a grease interceptor must be accompanied by a manifest to be used for record keeping purposes.

(B) Persons who generate, collect and transport grease waste shall maintain a record of each individual collection and deposit. Such records shall be in the form of a manifest. The manifest shall include:

- (a) name, address, telephone, and commission registration number of transporter;
- (b) name, signature, address and phone number of the person who generated the waste and the data collected;
- (c) type and amount(s) of waste collected or transported;
- (d) name and signature(s) of responsible person(s) collecting, transporting, and depositing the waste;
- (e) date and place where the waste was deposited;

- (f) identification (permit or site registration number, location, and operator) of the facility where the waste was deposited;
- (g) name and signature of facility on-site representative acknowledgement receipt of the waste and the amount of waste received;
- (h) the volume of the grease waste received; and
- (i) a consecutive numerical tracking number to assist transporters, waste generators, and regulating authorities in tracking and volume of grease transported.

(c) Manifest: The manifest shall be divided into five (5) parts and records shall be maintained as follows.

(a) One part of the manifest shall have the generator and transport information completely filled out and given to the generator at the time of waste pickup.

(b) The remaining four parts of the manifest shall have all required information correctly filled out and signed by the appropriate party before distribution of the manifest.

(c) One part of the manifest shall go to the receiving facility.

(d) One part shall go to the transporter, who shall retain a copy of all manifests showing collection and disposition of waste.

(e) One copy of the manifest shall be returned by the transporter to the person who generated the wastes within fifteen (15) days after the waste was received at the disposal or processing facility.

(f) One part of the manifest shall go to the local authority.

(g) Copies of manifests returned to the waste generator shall be retained for five (5) years and be readily available for review by the POWTS.

(10) Prohibited Practices:

(A) No person shall introduce, or cause, permit, or suffer the introduction of any surfactant, solvent or emulsifier into a grease interceptor. Surfactants, solvents, and emulsifiers are materials which allow the grease to pass from grease interceptors into collection system, and include but are not limited to enzymes, soap, diesel, kerosene, terrene, and other solvents.

(B) No person shall discharge or cause to be discharged any storm water, surface water, groundwater, roof runoff, subsurface drainage, uncontaminated cooling water, or unpolluted industrial process waters to any sanitary sewer.

(C) Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers, or to a natural outlet approved by the governing body of the City of Alamogordo. Industrial cooling water or unpolluted process water may be discharged on approval of the governing body of the City, to a storm sewer or natural outlet.

(D) No person shall discharge or cause to be discharged any of the following described liquids or wastes to any public sewers:

(a) Any gasoline, benzine, naphtha, fuel oil, or other flammable or explosive liquid or gas.

(b) Any water or wastes containing toxic or poisonous solids, liquids, or gases in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any wastewater facility, constitute a hazard to humans or animals, create a public nuisance, or create any hazard in the receiving waters of the wastewater treatment works, including but not limited to cyanides in excess of two (2) mg/l as CN in the wastes as discharged to the public sewer.

(c) Any herbicides and pesticides.

(d) Any waters or wastes having a pH lower than (5.5), or having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the wastewater facility,

(e) Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the waste water facility such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, dishes, cups, milk containers, etc., either whole or ground by garbage grinders.

(f) Any amount of the following heavy metals:
Antimony, Arsenic, Barium, Beryllium, Bismuth, Boron,
Cadmium, Chromium (Hexa), Chromium (Tri), Cobalt, Copper,
Iron, Lead, Manganese, Mercury, Molybdenum, Nickel, Rhenium,
Selenium, Silver, Strontium, Tellurium, Tin, Uranyl ion, Zinc.
Dilution of toxic materials and heavy metals in lieu of removal is not acceptable.

(E) No person shall discharge or cause to be discharged the following described substances, materials, waters, or wastes if it appears likely in the opinion of the governing body of the City that such wastes can harm wastewater facility, or equivalent, have an adverse effect on the receiving stream, or can otherwise endanger life, limb, public property, or constitute a nuisance. In forming an opinion as to the acceptability of these wastes, the governing body of the City will give consideration to such factors such as the quantities of subject wastes in relation to flows and velocities in the sewers, materials of construction of the sewers, nature and capacity of the wastewater facility, degree of treatability of wastes in the wastewater treatment works and other pertinent factors. The substances which must be considered include but are not limited to the following.

(a) Any liquid or vapor having a temperature higher than one-hundred fifty (150°F) or (65°C).

(b) Any water or waste containing fats, grease, wax, or oils, whether emulsified or not, in excess of one-hundred (100) mg/l or containing substances which may solidify or become viscous at temperatures between thirty-two (32°F) and one-hundred-fifty (150°F) or (0° to 65° C).

(c) Any garbage that has not been properly shredded. The installation and operation of any garbage grinder larger than those normally manufactured and sold for residential and noncommercial use will not be installed without specific review and approval by the City.

(d) Any waters or wastes containing strong acid, iron pickling wastes, or concentrated plating solutions cannot be discharged to the wastewater facility unless completely neutralized and approved by the City for discharge.

(e) Any waters or wastes containing reducing substances of an organic or inorganic nature, toxic or non-toxic, which exert an immediate chlorine demand not to be discharged into the wastewater facility if discharge of such agents will prevent the achievement of an adequate chlorine residual in the effluent of the wastewater treatments works.

(f) Any waters or wastes containing phenols or other taste odor-producing substances, in concentrations exceeding limits established by the City after treatment of the composite sewage, to meet the requirements of the State, Federal, or other public agencies of jurisdiction for such discharge to the receiving waters.

(g) Any radioactive wastes or isotopes of such half-life or concentrations as may exceed limits established by the governing body of the City in compliance with applicable State and Federal regulations.

(h) Any waters or wastes having a pH in excess of (9.5).

- (i) Materials which exert or cause:
 - (1) Unusual concentrations of inert suspended solids (such as, but not limited to Fullers earth, lime residues) or of dissolved solids (such as, but not limited to, sodium chlorine and sodium sulfate).
 - (2) Excessive discoloration (such as, but not limited to, dye wastes and vegetables tanning solutions).
 - (3) Unusual chemical oxygen demand or chlorine requirements in such quantities as to constitute a significant load on the wastewater treatment works.
 - (4) Slugs or shocks constituting an unusual volume of flow or concentration of wastes which will disturb the normal functioning of the wastewater facility.

- (j) Waters and wastes containing substances which are not amendable to treatment or reduction by the wastewater treatment works employed, or amendable to treatment only to such degree that the effluent cannot meet the requirements of agencies having jurisdiction over discharge to the receiving waters.

(F) If any waters or wastes are discharged, or are proposed to be discharged to the public sewers, which water contain the substances or possess the characteristics enumerated in section 5 of this ordinance, and which in the judgement of the governing body of the City, may have a deleterious effect upon the waste water facilities, or receiving waters, or which otherwise create a hazard to life or constitute a public nuisance, the City may:

- (a) Reject the wastes.
- (b) require the pretreatment to an acceptable condition for discharge to the public sewers, or
- (c) require control over the quantities and rates of discharge.

28-02-330. Compliance and Penalties:

All testing designed to satisfy the criteria set forth in this section shall be scientifically sound and statistically valid. All tests to determine oil and grease, TSS, BOD, COD, pH, and other pollutant levels shall use appropriate tests which have been approved by the Environmental Protection Agency which are defined in Title 40, Code of Federal Regulations, Part 136. Testing shall be open to inspection by the POWTS and shall meet the AHJ or POWTS approval.

28-02-340. Compliance Monitoring:

A) Right of Entry. The POWTS or AHJ shall have the right to enter a premises of any user or potential user to determine whether the user is complying with all requirements of this section and any wastewater discharge permit or order issued hereunder. Users shall allow the POWTS or AHJ ready access to all parts of the premises for the purposes of inspection, sampling, records examination and copying, and the performance of any additional duties.

- a) Where a user has a security measures in force which require proper identification and clearance before entry into its premises, the user shall make necessary arrangements with its security guards so that, upon presentations of suitable identification, the POWTS will be permitted to enter without delay for the purposes of performing specific responsibilities.
- b) The POWTS shall have the right to set up user's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the user's operations.
- c) The POWTS may require the user to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the user at its own expense.
- d) Any temporary or permanent obstruction to safe and easy access to the Facility to be inspected and/or sampled shall be promptly removed by the user at the written or verbal request of the POWTS and shall not be replaced. The cost of clearing such access shall be borne by the user.
- e) Unreasonable delays in allowing the POWTS access to the user's premises shall be a violation of this ordinance.

B) Search Warrants. If the POWTS has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that there may be a violation of this ordinance, then the POWTS may seek issuance of a search warrant.

C) Schedule of Penalties.

(a) If the POWTS determines that a generator is responsible for a blockage of a collection system line the generator shall owe a civil penalty of \$1,000 for the first violation, \$1,500 for a second violation and \$2,000 for a third violation within a two (2) year period. Continuous violations shall result in an increase in penalty by \$500 and may also result in termination of services.

(b) Any person violating any of the provisions of this Ordinance shall be subject to a written warning for the first (1st) violation, a \$1000 civil penalty for the (2nd) second violation, a \$1,500 civil penalty for the third (3rd) violation, and a \$2,000 civil penalty for the fourth (4th) violation within a two-year period, Consistent violations will result in a \$500 increase in civil penalty and may result in termination of services.

D) Judicial Enforcement Remedies.

A) Injunctive Relief. When the POWTS or AHJ finds that a user has violated or continues to violate any provision of this Ordinance, a wastewater discharge

permit, or issued hereunder, or any other pretreatment standard or requirement, they may petition the District Court for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the wastewater discharge permit, order, or other requirement imposed by this Ordinance on activities of the user. They may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the user to conduct environmental remediation. A petition for injunctive relief shall not be a bar against or a prerequisite for taking any other action against a user.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2020.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 10/27/2020

Report Date: 10/22/2020

Report No: 9.

Submitted By:

Subject: Adjourn into Executive Closed Session in compliance with 10-15-1(h)(8)(7), NMSA (as amended) to discuss Real Property – APS Land Swap Proposal, Alamogordo, NM and to discuss Threatened or Pending Litigation - possible TRD settlement.

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: