



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

May 25, 2021 - 6:30 PM

The Commission Meeting will be a VIRTUAL MEETING
with City Commission and City staff participating through video. The link is:
<https://www.youtube.com/channel/UCTTgU3xsQBqlyRaME7TaYrQ/live>

Richard Boss	Mayor
Nadia Sikes	Mayor Pro-Tem, District 2
Jason Baldwin	District 1
Susan Payne	District 3
Josh Rardin	District 4
Sharon McDonald	District 5
Dusty Wright	District 6
Brian Cesar	City Manager
Petria Bengoechea	City Attorney
Rachel Hughs	City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the bulletin board located in the east/west lobby of the City Hall and in the glass case located outside a the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4100.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

Residents must submit comments to the City Clerk prior to 3 p.m. on the day of the Commission meeting. Comments will be distributed to the Commission and the City Manager and will be included in the public record.

CITY MANAGER'S REPORT**REMARKS AND INQUIRIES BY THE CITY COMMISSION****CONSENT AGENDA** (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Approve the minutes for the May 4, 2021 Budget Hearing Workshop and the May 11, 2021 Regular meeting. *(Rachel Hughs, City Clerk)*
2. Approve the statements related to the Executive Closed Session held on May 11, 2021. *(Rachel Hughs, City Clerk)*
3. Consider, and act upon, acceptance of a \$50,000 grant award to Alamogordo Animal Control from the Carroll Petrie Foundation. *(Debbie Osborne, Grant Coordinator)*
4. Consider, and act upon, Resolution 2021-17, giving notice to the Otero County Clerk of the vacancies for the City of Alamogordo for the Regular Local Election on November 2, 2021. *(Rachel Hughs, City Clerk)* **(Roll Call Vote Required)**
5. Consider, and act upon, the Investment Report for the quarter ending March 31, 2021, in accordance with the City of Alamogordo Investment Ordinance. *(Sue Ashe, Accounting Manager)*
6. Consider, and act upon, Resolution 2021-18 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of May 25, 2021 *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**
7. Approve Resolution 2021-20 designating the City Clerk as the Custodian of Records and including the method of destruction for City records as witnessed shredding. *(Rachel Hughs, City Clerk)* **(Roll Call Vote required)**

ITEMS REMOVED FROM CONSENT AGENDA**NEW BUSINESS**

8. Consider, and act upon, a one-time waiver of renewal fees for current liquor license holders for the 2021 year to coincide with the State. *(Rachel Hughs, City Clerk)*
9. Consider, and act upon, award of a Geotechnical Engineering Services On Call Agreement to Wood Environmental & Infrastructure Solutions. *(Nancy Beshaler, Project Manager)*
10. Consider, and act upon, request from Fuller Earthworks LLC to use a City-owned hydrant and meter to purchase water from the City for the purpose of providing potable water to residential areas that have little or no access to drinking water. *(Larry Garner, Public Works Director)*
11. Consider, and act upon, first publication of Ordinance 1628 repealing Unlawful Possession of Marijuana. *(Petria Bengoechea, City Attorney)* **(Roll call Vote Required)**
12. Consider, and act upon, Resolution 2021-19, allowing staff to recruit the part-time Civic Center Maintenance position that was laid off in May 2020 due to COVID-19. *(Josh Sides, Special Events Manager and Veronica Ortega, Community Services Director)* **(Roll call Vote Required)**

13. Consider, and act upon, a Memorandum of Understanding with the International Space Hall of Fame Foundation regarding Fourth of July fireworks. (*Petria Bengoechea, City Attorney*)

14. Appointments to Boards and Committees. (*Richard Boss, Mayor*)

ADJOURNMENT

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/25/2021

Report Date: 5/19/2021

Report No: 1.

Submitted By: Rachel Hughs

Subject: Approve the minutes for the May 4, 2021 Budget Hearing Workshop and the May 11, 2021 Regular meeting. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the minutes.

Background: This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION BUDGET HEARING WORKSHOP MINUTES
6:30 P.M., VIRTUAL MEETING
May 4, 2021**

**RICHARD BOSS, MAYOR
SHARON McDONALD, COMMISSIONER
JOSH RARDIN, COMMISSIONER
DUSTY WRIGHT, COMMISSIONER
SUSAN PAYNE, COMMISSIONER**

**NADIA SIKES, MAYOR PRO-TEM
JASON BALDWIN, COMMISSIONER
BRIAN CESAR, CITY MANAGER
PETRIA BENGOCHEA, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Boss called the meeting to order at 6:42 p.m. (Note: The Meeting commenced later than advertised due to technical difficulties with the YouTube livestreaming.) Roll Call was taken by the City Clerk. City Clerk Hughs announced there was a quorum present. The Invocation was given by Commissioner McDonald, and the Pledge of Allegiance was led by Commissioner Wright.

APPROVAL OF AGENDA

**Commissioner Rardin moved to approve the agenda.
Commissioner Payne seconded the motion.
Motion carried with a vote of 7-0-0.**

PRESENTATIONS

1. Finance will present the preliminary FY22 City of Alamogordo Budget. *(Evelyn Huff, Finance Director)*

City Manager Cesar said the budget was a lot more of an optimistic budget, though still conservative. As we go through the budget process tonight, we would be focusing more on areas that had been traditionally put to the rear of the budget process.

Director Huff presented a PowerPoint Presentation. She reviewed the timeline; a budget overview of all funds combined; budget overview of per fund type; Gross Receipts Tax (GRT) overview; the personnel budget; and approved capital. (See Blue Book for PowerPoint presentation)

Commissioner Rardin questioned why the salaries and benefits for the Legislative department had gone down almost \$10,000. Finance Director Huff said there were still some residuals in the FY21 budget from when everything switched over with some Commissioners leaving and terms changing. That should all be cleared up now. Their present salaries were entered into HTE as \$6,000 per year for Commissioners and \$9,000 per year for the Mayor. Commissioner Rardin said based on the amounts the Mayor and Commissioners received, he felt the amount budgeted was wrong. He said, it stated in the Charter that they each receive \$50 per Regular Meeting attended. This would be in addition to the salaries they received. City Manager Cesar said staff would verify that. Commissioner Rardin said their salary was \$500 per month for Commissioners and \$750 per month for the Mayor, plus \$50 per Regular Meeting attended. Finance Director Huff said she would verify it through HTE.

Commissioner Rardin questioned if the increase of \$6,600 in the City Manager's expenses was due to the \$.50 per hour minimum wage increase. Finance Director Huff said that was correct.

Commissioner Rardin asked for clarification on the ESGRT total expenditures and transfers out. Finance Director Huff said that had to do with some of the post closure reserve costs for both the current landfill and the old Dog Canyon landfill. We were required to keep a certain amount budgeted but usually did not wind up spending the entire amount.

Mayor Pro-Tem Sikes said she could not get beyond the R.S.V.P. program being canceled because she knew from past experience just how excited the seniors were over the program. She wondered whether there was going to be something substituted for this program, and whether they got any resistance from any of the R.S.V.P. people. Assistant City Manager Hernandez said staff was still working on it, but if it were to continue, it would have to be a completely different program because it was looking like the current program was going to go away.

Commissioner Rardin questioned the subsidy increase for the Desert Lakes Golf Course. Finance Director Huff said their subsidy did increase, but also, they were receiving a new roof on the Clubhouse, a new walk-in freezer, and a new greens sprayer. All of those were funded by a transfer in from Fund 11 of \$305,000.

Commissioner Payne said obviously we did better than projected on GRT. She questioned how staff was basing their projections for FY22. City Manager Cesar said they were trying to be conservative. They were taking FY19, 20, and 21 actuals, and averaging them with no increases. Last year at this time we were looking at a lot of unknowns with the Covid situation. However, with the stimulus checks and the money given to municipalities over the year, that caused the retail GRT to increase.

Commissioner Rardin said the economy might take a little bit of a downturn, so perhaps we should look at the projections vs. the actuals again around January. Finance Director Huff said staff looked at the actuals every month and compared them to where we were in the budget. So far in FY19, 20, and 21, we had not had more than two months in a row where our actuals had been less than what we projected. If we got into a situation where there were multiple months where our actuals were less than our budget, then staff would get together to see if it was a long-term trend or if something specific had happened, and they would react accordingly.

Deputy Human Resources Director Torres made a presentation regarding City staffing levels, proposed new staffing positions, personnel budget factors, and the New Mexico minimum wage.

Commissioner Rardin thought that minimum wage went up to \$12.00 per hour on January 1, 2022, and not to \$11.50 as Deputy Human Resources Director Torres had outlined in her presentation. Deputy Human Resources Director Torres said it went to \$11.50 at that point, and then to \$12.00 per hour on January 1, 2023. Commissioner Rardin said he understood it went to \$12.00 in January 2021. She said she would doublecheck on that. City Manager Cesar reviewed the NM Minimum Wage Senate Bill 437, which outlined the increase going to \$11.50 in January 2022. Finance Director Huff read from New Mexico Workforce Solutions webpage, and it stated that on January 1, 2021, the minimum wage went to \$10.50; to \$11.50 on January 1, 2022; and then to \$12.00 on January 1, 2023.

Commissioner Payne requested clarification on the Otero County Economic Development Council (OCEDC) contract and whether it was up for renewal. City Attorney Bengoechea said we had to renew it every year. City Manager Cesar said annually right before the new fiscal year if neither party indicated that they wanted to opt out, the City would send a letter to them requesting renewal for another year. He would have to verify, but he thought this might be the last year for this existing contract. If it was, then we would have to go back out to the public and put out an RFP.

Commissioner Rardin requested numbers on how much we contributed to each of the outside agencies. City Manager Cesar said for OCEDC, it was 10 percent of the Economic Development Fund. Finance Director Huff said that was currently at \$113,000. The Chamber of Commerce had the Promotions Contract which was paid out of Fund 16 and was budgeted at \$25,000. There was an additional increase granted to them for another \$15,000 which was paid out of the General Fund along with their Operations Contract for \$25,000. The additional \$15,000 was for promotion of the City. The total funds to the Chamber were at \$85,000. Commissioner Rardin stated that he thought any increases to outside agencies had to go to the Commission for approval. City Manager Cesar said that increase was not for next fiscal year but was in the current year's budget. For all these outside agencies, they were at the current contract levels with no increases for the upcoming fiscal year. The ARMS

Agreement might be the only exception to that because it was originally \$30,000, which was \$10,000 per year for three years. We were now going to be in the last year of that contract and it was only budgeted for \$10,000. Finance Director Huff said the MainStreet amount was \$40,000.

City Attorney Bengoechea said regarding the OCEDC Agreement, they were typically for four years but we did them one year at a time. Finance Director Huff said the OCEDC budget for FY22 was at \$124,571. They had some cushion built into the fund because we had a problem with OCEDC not turning their invoices in before the end of the fiscal year and then we would have to pay them in the next fiscal year. So, staff built some cushions in there as we were trying to alleviate that from happening and from having to come back multiple times to revise the budget to get their invoices paid. Commissioner Payne felt the more practical way to do it would be for us to get on OCEDC and make them submit their invoices before the end of the fiscal year. City Manager Cesar said OCEDC had been put on notice and had been much better this past fiscal year in getting their invoices in. However, anything that was budgeted in Fund 105 could not be used anywhere else. Therefore, anything not expended would go right back to fund balance. He could reject if an invoice were turned in late, but he believed that within a relatively short period of time staff would be directed to go ahead and pay that invoice even though it was late. He had seen this happen multiple times in the past. OCEDC was not going to receive a penny more than the 10 percent that their contract entitled them. Commissioner Payne said she had a problem with them not getting their invoices submitted in a timely manner. Commissioner Rardin questioned how often they were invoiced. City Manager Cesar said it was quarterly. Finance Director Huff said all invoices were checked for accuracy by staff and paid out at the proper amount. Commissioner Payne felt that the City should not need to change its process, but that OCEDC needed to change their process if they wanted our money. Mayor Pro-Tem Sikes suggested that when we re-write the contract, we address all those parameters. City Attorney Bengoechea said we had already learned that lesson and would write into the next contract that if they did not invoice within 30 days, we would not be paying the invoice. She and the City Manager had attended meetings with their Interim Director and their Board President, and it had been made very, very clear that their invoices must be on time from now on. She believed they had been on time so far, this past year. Commissioner Rardin said we needed to make sure that they did not get more than 10 percent of what was collected. City Attorney Bengoechea said that was correct, it was State law and staff tracked it carefully to make sure that they would not get more than 10 percent of what was collected.

Commissioner Rardin questioned what kind of user fees there were in Fund 105. Finance Director Huff said it was the rental for the Family Fun Center for \$24,000 per year. The contractor had indicated on social media that they were currently trying to hire and to reopen. City Manager Cesar said they would reopen when the County went turquoise.

Mayor Pro-Tem Sikes questioned whether there was anything brought up by the Alamogordo Public Safety Officers Association (APSOA) that we were unable to comply with. City Manager Cesar said the recommended changes were scheduled to go before the Commission at the next Regular Meeting, and all details would be listed. Both sides had come to an agreement.

Mayor Pro-Tem Sikes asked for clarification on the City being able to fund the \$300,000 for the Airport improvements. City Manager Cesar said right now this was a project which was not going to happen in the next fiscal year. What we had budgeted for and set aside was what the FAA had already approved. Our Airport consultant, Armstrong Consultants, was putting together a scope of work to do the preliminary engineering plan for the taxiway rehabilitation. Once we knew what our match was going to be on that, we would be coming back to Commission with a budget Resolution. With an FAA Grant, 90 percent was funded by the Federal government, 5 percent by the State, and the remaining 5 percent by the City. Regarding the \$300,000, staff had been directed to work with the Regional Jet Group to try and make that a reality. One of the components of making that come to fruition was the existing taxiway. Armstrong did a cost difference which looked at reconstructing the taxiway where it currently sat versus constructing the taxiway at the proper FAA 400-foot safety difference. There was about a \$300,000 difference. Ultimately the FAA and State Aviation said there was not enough justification to move the project into the proper safety difference. Therefore, the City had proposed that if we were

willing to contribute that \$300,000 difference, would the FAA now reconsider funding that relocation of the taxiway. The FAA said no, so the City and the Regional Jet Group were still working to see if they could make that happen.

(****Note:** Commissioner Baldwin had left the meeting prior to adjournment.)

Commissioner Payne moved to adjourn at 9:00 p.m.

Commissioner Wright seconded the motion.

Motion carried with a vote of 6-0-0.**

ADJOURNMENT

ATTEST:

Mayor Richard Boss

City Clerk Rachel Hughs

(Prepared by Teresa Gutierrez, Deputy Clerk)

Approved at the Regular Meeting held on May 25, 2021.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., VIRTUAL MEETING
May 11, 2021**

**RICHARD BOSS, MAYOR
SHARON McDONALD, COMMISSIONER
JOSH RARDIN, COMMISSIONER
DUSTY WRIGHT, COMMISSIONER
SUSAN PAYNE, COMMISSIONER**

**NADIA SIKES, MAYOR PRO-TEM
JASON BALDWIN, COMMISSIONER
BRIAN CESAR, CITY MANAGER
PETRIA BENGOCHEA, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Boss called the meeting to order at 6:30 p.m. Roll Call was taken by the City Clerk. City Clerk Hughs announced there was a quorum present. The Invocation was given by City Clerk Hughs, and the Pledge of Allegiance was led by Commissioner Baldwin.

APPROVAL OF AGENDA

**Commissioner Payne moved to approve the agenda.
Commissioner Rardin seconded the motion.
Motion carried with a vote of 7-0-0.**

CITY MANAGER'S REPORT

City Manager Cesar made the following comments:

1. City Manager Cesar said just yesterday it was announced that 60 percent of the residents of our State had received their first vaccination. The Governor had announced previously that once 60 percent of the residents had received their second dose, that she would be reopening everything in the State. Originally staff had planned that tonight would have been the last night the Commission was in their current setup and then they would be moved to the main area in the Civic Center. However, in looking at the calendar, it appeared there would be no more than two or three meetings before the State was fully opened. Therefore, he would like those who wished to, continue meeting in their current setting while staff was finalizing the work in the Commission Chambers to improve the audio-visual system. In the past most outside presenters would make in-person appearances before the Commission. However, things had changed and probably we were not going to be going back as before. So, in the future, presenters would not necessarily be in person, but would attend virtually. Also in the past, there had been times where a Commissioner or staff member could not attend personally but had wanted to vote on an item or make a presentation. With the current upgrades to the audio-visual system being implemented into the Chambers, they would now be able to be brought in virtually to attend. His recommendation was that we just continue as we currently were set up, and hopefully the Governor would be opening up the State within the next 26 to 27 days.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

Mayor Boss made the following comments:

Mayor Boss noted that May 9th through 15th was proclaimed as National Police Week, and May 15th was Peace Officers' Memorial Day in memory of all fallen Officers, and he would be presenting an official Proclamation in recognition of this. He encouraged everyone to take a moment to thank our Police Officers. There was a lot of pressure across our country and our Police Officers deserved our total respect and admiration.

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Approve the minutes for the April 27, 2021 Regular meeting. *(Rachel Hughs, City Clerk)*
2. Approve the statements related to the Executive Closed Session held on April 27, 2021. *(Rachel Hughs, City Clerk)*
3. Consider, and act upon, a request related to the Alamogordo Fire Department applying for the Firehouse Subs Public Safety Foundation Grant. *(Richard Adler, Fire Chief)*

Commissioner Wright moved to approve.

Commissioner Rardin seconded the motion.

Motion carried with a vote of 7-0-0.

NEW BUSINESS

4. Consider, and act upon, approval of the FY22 - FY25 Alamogordo Public Safety Officers Association (APSOA), contract for FY2022 - FY2025. *(Kim Torres, Deputy Human Resources Director)*

Deputy Human Resources Director Torres said the major changes to the APSOA Contract were associated costs. It was becoming more difficult to recruit employees and then retain them once they were here. The contract was one to address those issues and then retain the employees to create an experienced and well-trained work force, thereby reducing the costs associated with constant turnover and vacant positions. Negotiations took longer than expected due to Covid and the inability to coordinate schedules at times. However, she believed the Contract was mutually beneficial and everyone walked away pleased with the final product as everyone had the same objective, being recruitment and retention.

Commissioner Payne moved to approve.

Commissioner Wright seconded the motion.

Motion carried with a vote of 7-0-0

5. Consider, and act upon, Resolution 2021-15 for the acceptance and approval of the FY20 Audit. *(Alan D. "A.J." Bowers, CRI - Carr, Riggs & Ingram)* (Roll Call Vote Required)

Mr. Alan D. "A.J." Bowers of Carr, Riggs & Ingram, gave a PowerPoint presentation (the PowerPoint and all financials were included in agenda packet backup).

Mayor Boss noted that the findings from last year had been addressed, and for this year we had only two very small findings. He wanted to thank our financial staff because he felt that was a fantastic job. Mr. Bowers felt it was an extremely clean audit, especially given the fact that we all were working in changing environments over the past year. So, for the team to clean things up and then to improve was not the common that he had seen. Commissioner Payne echoed Mayor Boss's sentiments.

Commissioner Payne moved to approve.

Commissioner Wright seconded the motion.

Roll Call vote was taken.

Motion carried with a vote of 7-0-0.

6. Consider, and act upon, Resolution No. 2021-16 requesting interim approval from the Local Government Division of the Department of Finance & Administration, State of New Mexico, to adopt the Preliminary 2021-2022 Budget as of May 11, 2021. *(Evelyn Huff, Finance Director)* (Roll Call Vote Required)

Finance Director Huff said this was the same budget presented to the Commission last week at our budget workshops. Staff was now requesting approval to submit it in a preliminary phase to the Department of Finance & Administration, which needed to be achieved prior to May 31st. The preliminary budget would be in effect for about 30 days from July 1st to July 31st as staff got the balances finalized. On July 27th they would present the final budget which had the cash balances, carryovers, corrections, and the final payroll projections.

Commissioner Rardin noted in the Legal Department's budget in the General Fund for FY2020-21, there was an Assistant City Attorney position budgeted for that year. He said in FY 2021-22 there was no Assistant City Attorney, so where had the extra money gone in there. City Attorney Bengoechea said because we only had one Attorney, they had beefed up a couple of the other lines. Municipal prosecution had been outsourced. Also, additional money had been added into the contract services line. That line was usually almost all given back to the City and was more of a "just in case" if we needed legal opinions. She could never predict at the beginning of the year what legal opinions the Commission was going to ask for. Commissioner Rardin said it was still listed under salaries and benefits. Finance Director Huff said in FY21 the position was included but was included only as a non-funded position. The last time a salaries and benefits budget were attached to that position was in FY20. There was no salaries and benefits budgeted to that budget last year. Commissioner Rardin questioned why they had not seen a decrease in the salaries and benefits, and whether they would be hiring another Assistant City Attorney. City Attorney Bengoechea said at this point in time she was not requesting that position be reinstated. Right now, the department was running fine, and she had absolutely no plans for the next year to request that position be funded.

Mayor Pro-Tem Sikes moved to approve.

Commissioner Payne seconded the motion.

Roll Call vote was taken.

Motion carried with a vote of 7-0-0.

Mayor Boss said he appreciated the way the budget was presented to the Commission. Staff had done a really good job in presenting it this year, and there were some suggestions for them to improve it even better for next year.

7. Consider, and act upon, funding \$30,000 for fireworks display for July 4th of 2021 and provide direction to staff on how Commission wants to proceed for future years in the MOU. (Josh Rardin, Commissioner)

Commissioner Rardin said he had received numerous phone calls on this issue over the past two months. He wanted to make sure that the Commission acted on this to guarantee it for this year, and then an agreement could be worked out for future years. He felt the show was a value to the community. On the other hand, they had to look at it from a safety standpoint with people using fireworks on their own.

City Manager Cesar said this was a concern last year. The Space Hall Foundation was not a part of the State. He had asked them for a copy of their Contract or Memorandum of Understanding (MOU) between the City and the Foundation which allowed for the expenditure of taxpayer funds, transferring those funds to the Foundation, and having them do the procurement of the fireworks for their annual display. It was very last-minute last year, and they were not able to find anything. City staff had searched all our records as well and we did not have a record of an MOU or Contract going all the way back to at least 1994. For what the Foundation was providing to the City, it was actually a violation of the State Procurement Rules. We could not shift money over to another entity and allow them to go out and do the procurement for the City. We were looking into coming up with an MOU with the Foundation. We would have to self-report to the Attorney General, but it was always better to self-report in order that you could show how this was cured. In meeting with Johnny Powell and Cliff Hudson from the Foundation, they had hashed out a preliminary MOU through the discussion. One of the things that kept coming up was what a value this show was not only to the community of Alamogordo, but also to the County. What was proposed to them was that after this year, every year the City's contribution would go down by \$5,000 until it reached \$15,000 in 2024. They left his office with that proposal not being an issue. Once word got around, that was when phone calls started happening and Commissioner Rardin had contacted him. There were lengthy discussions on not only how staff felt this violated State Procurement Rules, but also the Anti-Donation Clause because the Foundation did use the City's fireworks as a fundraiser for what they did at the Space Hall. To be sure that City staff was

correct, he had asked the City Attorney to get an outside legal opinion and we had been told that this entire time we had been violating the State Procurement Rules. They were surprised the auditors had not picked up on it, but as the auditor had stated earlier in his presentation tonight, they did not look at every single transaction. So, this was one that had just gotten by every auditor for the past several years. Once we had that opinion, we brainstormed here at City Hall and came up with a new MOU between the City and the Space Hall Foundation. Basically, it stated that the City would procure a vendor following the State Procurement Rules. We would have to put on some kind of 4th of July event which was separate from the Foundation's, and we were requesting that the Foundation allow our vendor to fire the fireworks from the traditional location. However, there was a little hiccup with that as well. The Foundation did not and had not had permission from the State of New Mexico to use the property for their fundraising event. What they told him last week was that they thought they would be allowed to have at least one year to lease the property. He had let them know that time was of the essence because we had to go out to bid and one of the things the vendor needed to know was where they could launch the fireworks from. If the Foundation was unable to secure an agreement with the State of New Mexico, then the City would relocate and possibly launch from the detention basin in the Public Works yard. It was stated in the legal opinion obtained that the City would have to put on an event based around the fireworks. We would have an event at Griggs Field, and the details on that would be brought forward at the Commission Meeting of May 25th. Special Events Coordinator Josh Sides and Community Services Director Veronica Ortega would be presenting that at the next meeting. In speaking with Cliff Hudson and Johnny Powell, they stated that they could call an emergency meeting and have the MOU signed, but he had informed them that it did not do the City any good to have a signed MOU without a copy of their agreement with the State allowing for them to allow us to fire from the traditional location. Regardless of that, we would still be able to have a firework show, but it would just not be able to be launched from the traditional site.

Commissioner Rardin said it seemed far fetched that in 20 years no one had picked up on us not having an MOU in place. Under NMAC Section 1.4.1.17 Section (B) it stated that anything under \$60,000 did not need to go to a competitive sealed bid. City Manager Cesar said he did not say it would go to a competitive sealed bid. We had budgeted \$30,000 for next fiscal year. At that threshold we had to have three written quotes. We could not have the Space Hall Foundation do that for us; it had to be the City obtaining those bids. Commissioner Rardin questioned whether we had in the past sent the money to them and they bid it, or did they give the invoice to the City and then we paid it. City Manager Cesar said they had given the invoice to the City, and the City had paid it direct. He understood also what had happened in previous years was that the City had paid a portion of the service up front which was also something that was not allowed. It had to be sealed bids and we were going out like we would on a typical construction bid. We had to have three written quotes. Commissioner Rardin said we were not giving the money to the Foundation; they were giving the City the invoice and we were paying it. City Manager Cesar said the issue with that was that the City was not involved in selecting the vendor for the fireworks. The Foundation was selecting someone and negotiating with them and then receiving a bill from that company and then turning their bill in as an invoice to the City to pay. The City did not have anything in writing which allowed for that nor was there anything that allowed them to do it that way because they were circumventing the State's Procurement Ordinance. Commissioner Rardin said if we were getting written quotes, he did not see how that would be circumventing this. City Manager Cesar said it was because we had never received any quotes. To his knowledge, they had not gone out competitively. He knew it had been the same vendor for the past several years that he remembered, and probably even longer than that. He was not saying there was anything wrong with that company or that the Foundation or City staff was trying to do something underhanded. This was just the way it had always been done, and it had been done incorrectly. These were the things we had to correct, and it would be a finding in next year's audit because we would need to report it to them.

Mayor Boss clarified that there was a legal opinion which had been given on this. City Attorney Bengoechea said yes, and staff had also spoken to the auditors about it and they had a major issue with it as well. She had spoken with Charles Rennig who was an expert in governmental municipal law. He also said this was a big problem and that we needed to immediately self-report. Hopefully, we could work this so that Alamogordo still got its fireworks. City Manager Cesar said he did not see a downside in this latest MOU. Assuming the Foundation could get permission from the State, the fireworks would be launched from their usual site. The City would follow the State's procurement code and would secure the lowest bidder. In the MOU they would allow the Alamogordo Fire Department to be present where the fireworks were being launched from, and the City would get one more small event at the Griggs Field for a 4th of July celebration. Also, the Commission would have the opportunity of approving the exact amount they wanted to see funded

for the fireworks. With this, the Foundation did not lose anything, the City came into compliance, we did the self-reporting, corrected the issue, and we could all move on. The first MOU in the backup material had actually been thrown out already. That was staff's first stab at correcting this issue, but it would not work. The second MOU was absolutely okay because it stated that the City would follow the procurement rules and secure the bid, the Space Hall Foundation would give us written permission to launch from the original site assuming they got the proper permission from the State, and if not, then we would launch elsewhere. This agreement would not be executed unless the Foundation had the agreement in hand from the State.

Commissioner Rardin said he found it hard to believe that after 20 years and numerous City Attorneys and City Managers that no one had caught this before. He questioned whether we would report to the State Auditor instead of the Attorney General's office. City Attorney Bengoechea clarified that we would need to report to both agencies because the anti-donation issue was an Attorney General issue. She had a legal opinion in writing stating that this was an issue violating the Anti-Donation Clause, and she must report. Ethically, we must report.

City Manager Cesar said we now had it set up to where we could have the event regardless of what happened with the Space Hall Foundation and their negotiations with the State of New Mexico. Commissioner Rardin wondered why in 20 years no one had caught that they were launching from State lands. City Manager Cesar said basically just because no one had asked the question; it was something that had always been done. The City Clerk's office and the City Attorney's offices had both searched through the records and could not find any MOU or other record like that with the Space Hall Foundation. The Foundation also dug back through their records and they did not have anything. The State of New Mexico had looked back through their records, and they also did not have anything. This was what had created the issue. The auditors had not pulled any invoices for fireworks over the past 20 years as well. As our auditor had explained earlier tonight, auditors did not pull every single invoice. Normally they were looking at our larger transactions. For the next audit, we would remind the auditors that we had this issue and also how we had corrected it. While it was still a finding, it was better if we self-reported it to them.

Mayor Pro-Tem Sikes said she loved the tradition of the fireworks and felt it was a beneficial event to the City and the surrounding areas as well. As far as signing the second MOU which had been presented, she understood we had to wait for the Foundation to get approval from the State before we could sign. City Manager Cesar said that was correct. Mayor Pro-Tem Sikes said we could not sign anything tonight because we had to wait for the Foundation to get that permission first. Therefore, she felt this item should be eradicated from the agenda because the Commission was being coerced into potentially doing something which was illegal. We could not table it, but just needed to get rid of the item. Commissioner Rardin recommended tabling it indefinitely. Mayor Pro-Tem Sikes said tabling it indefinitely would mean that it was still part of our record and what we were potentially doing was something illegal. Commissioner Rardin said the item was brought forward, we discussed it, and we had to act on it somehow. So, we could just table it indefinitely. Then we could bring the item back once the Foundation got their permission from the State. City Attorney Bengoechea said staff had made two changes to this MOU past the agenda deadline which just had to do with insurance coverage that we were requiring of the fireworks vendor. Therefore, we would have to bring it back with the two new items. Those items did not materially affect the City at all, but just protected us from liability and were items also requested by the Foundation. Tonight, no action was fine, or tabling it was fine.

Commissioner Payne said she was concerned about this item for a number of reasons. She had received only one call on this issue regarding the possibility of cancelling the fireworks. Commissioner Rardin said he had received numerous calls. Commissioner Payne thanked anyone who had called on it because it opened the issue and now, we were taking action to clean it all up. It was concerning to her that in the past we had run government that way. We had cleaned up a lot of things since her time on the Commission and she hoped this was the last of it. She was excited about this new direction with us participating more in the events.

Mayor Pro-Tem Sikes moved to table item No. 7.
Commissioner Payne seconded the motion.
Motion carried with a vote of 7-0-0.

8. Appointments to Boards and Committees. (*Richard Boss, Mayor*)

Mayor Boss read the openings. He stated that if anyone was interested in serving on a board or committee, they may apply with the City Clerk's office, or online at the City's website.

EXECUTIVE SESSION (Roll Call Vote Required)

9. Adjourn into Executive Session in compliance with 10151(h)(7) NMSA (as amended) to discuss threatened or pending litigation: update on TRD lawsuit and possible KOA lawsuit regarding encroachment on City property. (Roll Call Vote Required)

Commissioner Payne moved to adjourn into Executive Closed Session at 7:46 p.m.

Commissioner Wright seconded the motion.

Roll Call Vote was taken.

Motion carried with a vote of 7-0-0

ADJOURNMENT

Mayor Richard Boss

ATTEST:

City Clerk Rachel Hughs

(Prepared by Teresa Gutierrez, Deputy Clerk)

Approved at the Regular Meeting held on May 25, 2021.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/25/2021

Report Date: 5/17/2021

Report No: 2.

Submitted By: Rachel Hughs

Subject: Approve the statements related to the Executive Closed Session held on May 11, 2021. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: The statement is required per the Open Meetings Act.

Background: Approve the following statements authorizing them to be included in the minutes of May 25, 2021: "The Governing Body of the City of Alamogordo, New Mexico, hereby states that on May 11, 2021, a Closed Executive Session was held and matters discussed in the closed meeting were limited only to: threatened or pending litigation: update on TRD lawsuit and possible KOA lawsuit regarding encroachment on City property."

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/25/2021

Report Date: 5/19/2021

Report No: 3.

Submitted By: Debbie Osborne

Subject: Consider, and act upon, acceptance of a \$50,000 grant award to Alamogordo Animal Control from the Carroll Petrie Foundation. (*Debbie Osborne, Grant Coordinator*)

Fiscal Impact: \$50,000.00

Amount Budgeted: \$0.00

Fund: 011

Additional Fiscal Impact: Additional funds in the amount of \$50,000.00. No other significant financial impact.

Recommendation: Accept \$50,000 grant award from Carroll Petrie Foundation.

Background: In response to an invitation from Carroll Petrie Foundation, Alamogordo's Animal Control Center applied for and received a \$50,000 grant to assist with general operating support. Alamogordo Animal Control Center's priorities and goals for the upcoming year include the ability to maintain their Trap Neuter Release program for the City, and upgrading or building a new facility. Grant funds will be used towards these priorities and goals.

GRANT AGREEMENT

Grant Number: 307

THIS AGREEMENT, made and entered into as of May 19, 2021, by and between ALAMOGORDO ANIMAL CONTROL CENTER (hereinafter, the “Grantee”), and the CARROLL PETRIE FOUNDATION, organized and existing under the laws of the State of Delaware (hereinafter, the “Foundation”).

W I T N E S S E T H:

WHEREAS, the Foundation wishes to make a grant to the Grantee to assist the Grantee in carrying out its public purposes, as more fully described in the proposal submitted to the Foundation (the “Proposal”) and hereby made a part of this Agreement (hereinafter, the “Project”), and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereby agree as follows:

1. Subject to the terms and conditions hereinafter set forth, the Foundation shall pay to the Grantee the following amount(s) in support of the following purposes: \$50,000 to be used exclusively for the support of the Alamogordo Animal Control Center.

2. The Grantee hereby recognizes and acknowledges that the Foundation’s reasonable satisfaction with the work hereby contemplated and the Grantee’s compliance with the terms set forth herein constitute conditions to the Foundation’s obligation to satisfy the installment amounts payable hereunder. In connection therewith, the Grantee agrees to inform the Foundation in a timely manner of changes to key personnel, significant difficulties in making use of the grant funds in accordance with the Proposal, any proposed change to the purposes of the grant, and any inability to expend the grant funds.

3. All amounts paid by the Foundation pursuant to this Agreement shall be expended by the Grantee exclusively in furtherance of public purposes within the meaning of section 170(c)(1) of the Internal Revenue Code of 1986 (the “Code”), as amended.

4. The Grantee shall acknowledge the grant made under this Agreement in all customary and appropriate ways; provided that it has received the express written permission of the Foundation or its designee for any such acknowledgement (including form and content) whether in the Grantee’s institutional literature, press releases, donor lists, annual reports, online information or other published materials and media. In any acknowledgments, the Foundation would like to be acknowledged as: Carroll Petrie Foundation.

5. The Foundation requests that neither it nor its representatives receive commemorative items or other gifts. It is the Foundation’s preference that resources be devoted to the Grantee’s public purposes.

6. The Grantee shall provide to the Foundation full and complete annual reports comprising (i) a statement of the expenditures made from the grant funds during the year,

and (ii) a narrative description of the use of the grant funds and any progress made in furtherance of the Project and the Grantee's overall goals during the year. The Grantee agrees to provide upon request any other report or information the Foundation believes necessary to keep the Foundation fully apprised of the use of the grant funds, including what has been accomplished as a result of the grant made hereunder. The Grantee agrees the Foundation and/or its authorized representatives may monitor and evaluate the Project through discussions with the Grantee's management and/or staff, site visits, and review of the Grantee's records, as determined by the Foundation in its sole discretion.

7. The Grantee is an organization exempt from federal income tax under section 115 of the Code by reason of its status as an instrumentality of the City of Alamogordo. The Foundation's commitment to make any payments hereunder shall terminate upon the loss by the Grantee of the tax status described in this paragraph.

8. This Agreement contains all of the terms and conditions agreed upon by the parties with respect to the grant to be made under this Agreement and supersedes all prior agreements and understandings, whether oral or written, with respect thereto. This Agreement shall not be modified except by written agreement of the parties. If any provision of this Agreement shall be held ineffective or unenforceable, all other provisions of this Agreement shall remain in full force and effect. No failure or delay in exercising any right, power or privilege under this Agreement shall operate as a waiver thereof.

9. This Agreement shall be binding on the parties, their successors and assigns. Neither party may assign this Agreement without the prior written consent of the other party.

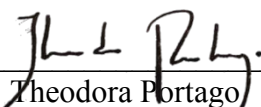
10. This Agreement shall be governed by and construed under the laws of the State of New Mexico, without giving effect to conflict-of-laws principles of New Mexico law.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

ALAMOGORDO ANIMAL CONTROL CENTER

By: Brian Cesar
Title: City Manager

CARROLL PETRIE FOUNDATION



By: Theodora Portago
Title: President

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/25/2021

Report Date: 5/17/2021

Report No: 4.

Submitted By: Rachel Hughs

Subject: Consider, and act upon, Resolution 2021-17, giving notice to the Otero County Clerk of the vacancies for the City of Alamogordo for the Regular Local Election on November 2, 2021. *(Rachel Hughs, City Clerk)* **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the Resolution.

Background: Each local government shall notify the County Clerk of all local government positions to be filled at the election no later than 120 days and no earlier than 150 days before the next local election.

Positions to be filled:

ONE Mayor At-Large for a four-year term.

ONE District Two (2) Commissioner for a four-year term.

ONE District Four (4) Commissioner for a four-year term.

ONE Municipal Judge At-Large for a four-year term.

RESOLUTION NO. 2021-17

**RESOLUTION GIVING NOTICE TO THE OTERO COUNTY CLERK
OF THE VACANCIES FOR THE CITY OF ALAMOGORDO
FOR THE REGULAR LOCAL ELECTION ON NOVEMBER 2, 2021**

WHEREAS, the Governing Body of the City of Alamogordo, New Mexico opted into the Local Election Act, Article 1, Section 1-22-3.1 of the NMSA 1978; and

WHEREAS, the Governing Body of the City of Alamogordo wishes to convey the correct and complete election information to the Otero County Clerk as required by 1-22-4(A); Each local government shall notify the County Clerk of all local government positions to be filled at the election no later than 120 days and no earlier than 150 days before the next local election.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Alamogordo, New Mexico that:

- A. A regular local election is to be held on November 2, 2021; and
- B. At the regular local election, persons shall be elected to fill the following municipal elective offices:
 - 1. **ONE Mayor At-Large for a four-year term.**
 - 2. **ONE District Two (2) Commissioner for a four-year term.**
 - 3. **ONE District Four (4) Commissioner for a four-year term.**
 - 4. **ONE Municipal Judge At-Large for a four-year term.**
- C. All Declarations of Candidacy shall be filed in the Office of the Otero County Clerk on August 24, 2021, between the hours of 9:00 a.m. and 5:00 p.m.
- D. All Declarations of Candidacy for write-in candidates shall be filed in the Office of the County Clerk on August 31, 2021, between the hours of 9:00 a.m. and 5:00 p.m.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2021.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/25/2021

Report Date: 5/17/2021

Report No: 5.

Submitted By: Diane Malone

Subject: Consider, and act upon, the Investment Report for the quarter ending March 31, 2021, in accordance with the City of Alamogordo Investment Ordinance. (*Sue Ashe, Accounting Manager*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: no additional fiscal impact

Recommendation: Accept the Quarterly Investment Report for the period ending March 31, 2021

Background:

The City of Alamogordo ended the quarter with an investment portfolio totaling \$47,977,183. The portfolio was made up of:

State Investment Pool	\$ 5,607	or	0.01%
Short Term Investments	\$ 3,973,538	or	8.28%
US Treasury Notes/Agency Bonds	\$ 3,999,016	or	8.34%
Certificates of Deposits	\$ 39,999,022	or	83.37%
Total Investments:	\$ 47,977,183	or	100.00%

Total gains (losses) for the quarter ended March 31, 2021, on maturities and/or called agency notes were \$0. Interest earned during the quarter on a cash basis was \$208,425.

Interest Income Budget Comparison for all Funds is as follows:

Interest Earned Budget	\$ 897,257
Interest Received to Date	\$ 426,745 47.72% of budget

Note: The investments mature at different times throughout the year and 64% of the investments mature within three years. They are reinvested as they mature, so that they continue to roll over to be available for projects when needed. The difference between the above total and of the Investment Summary is accrued interest of \$331.

INSTITUTION INVESTED IN	INV TYPE	CUSIP	INVESTMENT AMOUNT	MARKET	MARKET GAIN	RATE OF RETURN	MATURITY DATE	PURCHASE DATE	FY 20 - 21 Y-T-D
			BOOK VALUE	VALUE	(LOSS)				EARNINGS
ST. INVESTMENT POOL - COA	ST. INVEST POOL-COA		\$5,606.72	\$5,606.72	0	1.907%	DAILY	N/A	7.14
First Savings Bank (CD# 81186796)	CD		\$276,038.76	276,038.76	0	1.250%	02/07/23	02/07/18	2,572.17
First Savings Bank (CD# 81186944)	CD		\$826,466.76	826,466.76	0	1.250%	03/22/23	03/22/18	7,617.94
First Savings Bank (CD# 81187231)	CD		\$563,069.05	563,069.05	0	0.800%	02/10/24	02/10/19	7,176.55
First Savings Bank (CD# 81187926)	CD		\$276,038.77	276,038.77	0	1.250%	03/15/23	03/12/18	2,544.38
First Savings Bank (CD#13312297)	CD		\$274,071.43	274,071.43	0	1.000%	02/07/23	02/07/18	2,062.02
First Savings Bank (CD# 13401520)	CD		\$1,083,238.10	1,083,238.10	0	1.000%	03/12/23	03/12/18	-
Bank '34 (CD#0101004984)	CD		\$250,000.00	250,000.00	0	1.650%	02/08/23	02/08/18	3,072.78
Pioneer Bank (CD#30100640)	CD		\$276,262.23	276,262.23	0	1.600%	02/12/23	02/12/18	3,291.76
Bank of the West (CD#029771907)	CD		\$275,422.46	275,422.46	0	1.600%	03/20/23	03/20/18	3,319.37
Washington Federal (CD# 172-200282-9)	CD		\$287,049.34	287,049.34	0	2.050%	03/22/23	03/22/18	4,333.13
Washington Federal (CD# 172-200283-7)	CD		\$1,132,792.89	1,132,792.89	0	1.250%	04/09/23	04/09/18	17,685.01
Moreton (Comenity Cap Br Utah)	CD	20033ARW8	\$250,000.00	\$251,522.50	1,523	1.500%	09/07/21	09/14/16	2,804.78
Moreton (Everbank Jacksonville FL)	CD	29976DT42	\$250,000.00	\$251,745.00	1,745	1.550%	09/15/21	09/16/16	3,875.00
Moreton (State Bk India New York NY)	CD	8562846E9	\$250,000.00	\$254,697.50	4,698	2.250%	02/09/22	02/09/17	5,640.41
Moreton (Wells Fargo Bank Natl Assn)	CD	949763FX9	\$250,000.00	\$255,755.00	5,755	2.400%	03/29/22	03/20/17	4,487.67
Moreton (American Express Centurion Bk)	CD	02587DN38	\$250,000.00	\$255,967.50	5,968	2.450%	04/05/22	03/27/17	3,070.89
Moreton (Capital One Natl Assn)	CD	14042RFL0	\$250,000.00	\$256,110.00	6,110	2.300%	05/10/22	05/10/17	2,898.63
Moreton (Barclays Bk)	CD	06740KKJ5	\$250,073.74	\$256,810.00	6,736	2.200%	07/19/22	07/21/17	5,500.16
Moreton (KS Statebank Manhattan KS)	CD	50116CAQ2	\$250,198.59	\$252,022.50	1,824	1.631%	10/29/21	08/21/17	3,475.46
Moreton (Verus Bk Comm Ft Collins Colo)	CD	92535LBU7	\$250,246.04	\$252,022.50	1,776	1.656%	10/29/21	08/21/17	3,696.98
Moreton (American Express Fed Svgs Bk)	CD	02587CFU9	\$250,052.27	\$257,922.50	7,870	2.400%	08/29/22	08/25/17	6,000.00
Moreton (East Boston Svgs Bk MA)	CD	27113PCC3	\$250,000.00	\$257,187.50	7,188	2.050%	09/28/22	09/28/17	3,833.19
Moreton (South Ottumwa Svgs Bk Iowa)	CD	839145AA7	\$250,000.00	\$257,200.00	7,200	2.050%	09/29/22	09/29/17	3,833.19
Moreton (Stearns Bk NA St Cloud MN)	CD	857894UN7	\$250,000.00	\$257,200.00	7,200	2.050%	09/29/22	09/29/17	3,833.19
Moreton (First KY Bk Inc Mayfield)	CD	32065TAW1	\$250,000.00	\$257,477.50	7,478	2.100%	10/06/22	10/06/17	3,238.79
Moreton (Marlin Business Bk Salt Lake)	CD	57116APV4	\$249,707.36	\$252,607.50	2,900	2.000%	10/13/21	10/13/17	3,739.74
Moreton (Beneficial BK Philadelphia PA)	CD	08173QB3	\$250,000.00	\$257,825.00	7,825	2.150%	10/18/22	10/18/17	2,694.86
Moreton (Continental Bk Utah)	CD	211163GS3	\$250,000.00	\$252,492.50	2,493	1.850%	10/20/21	10/20/17	2,318.84
Moreton (Morgan Stanley Bk)	CD	61747MF63	\$250,000.00	\$261,157.50	11,158	2.650%	01/11/23	01/11/18	6,643.15
Moreton (BMW Bk North Amer Salt Lake)	CD	05580ANM2	\$250,000.00	\$267,385.00	17,385	3.250%	07/13/23	07/13/18	8,147.26
Moreton (Morgan Stanley Bk)	CD	061760AH51	\$246,785.70	\$256,997.65	10,212	2.400%	06/20/23	06/28/19	2,597.01
Moreton (Synchrony Bk)	CD	87164WZD3	\$246,508.31	\$251,641.95	5,134	2.350%	06/14/22	08/14/19	2,475.28
Moreton (EnerBank USA Salt Lake City)	CD	29278TKP4	\$250,000.00	\$263,092.50	13,093	1.950%	08/15/24	08/15/19	3,646.21
Moreton (Cit Bank NA)	CD	12556LBA3	\$250,000.00	\$256,242.50	6,243	1.900%	08/23/22	08/23/19	4,763.01
Moreton (Ally Bk Midvale Utah)	CD	02007GLF8	\$250,000.00	\$256,232.50	6,233	1.900%	08/22/22	08/22/19	4,763.01
Moreton (Encore BK Little Rock ARK)	CD	29260MAN5	\$250,000.00	\$259,602.50	9,603	1.750%	10/23/23	10/23/19	3,272.29
Moreton (Medallion BK Salt Lake City)	CD	58404DFV8	\$245,000.00	\$247,665.60	2,666	1.650%	12/06/21	12/06/19	3,023.59
Moreton (Live Oak BKG CO NC)	CD	538036HC1	\$250,000.00	\$260,290.00	10,290	1.800%	12/11/23	12/11/19	3,365.74
Moreton (Signature BK of ARK)	CD	82669LJM6	\$250,000.00	\$259,727.50	9,728	1.700%	12/27/23	12/27/19	3,178.79
Moreton (Eaglebank Bethesda, MD)	CD	27002YET9	\$250,000.00	\$256,980.00	6,980	1.700%	01/17/23	01/17/20	3,178.79
Moreton (Marthas Vineyard Svgs Bk)	CD	573125AF8	\$250,000.00	\$256,812.50	6,813	1.650%	01/23/23	01/21/20	3,085.26
Moreton (Unity Bk Clinton, NJ)	CD	91330ABX4	\$250,000.00	\$256,812.50	6,813	1.650%	01/23/23	01/22/20	3,085.26
Moreton (First Natl BK Damariscotta, ME)	CD	32117BDW5	\$245,000.00	\$246,347.50	1,348	1.700%	07/30/21	01/30/20	3,115.20
Moreton (ESSA BK & TR Stoudsburg PAC)	CD	29667RSK0	\$250,000.00	\$253,310.00	3,310	1.650%	02/21/23	02/21/20	3,885.61
Moreton (Synovus BK Columbus GA)	CD	87164DQR4	\$250,000.00	\$256,622.50	6,623	1.550%	02/21/23	02/21/20	3,885.61
Moreton (First COML BK MISS)	CD	31984GFC8	\$250,000.00	\$253,177.50	3,178	1.500%	02/22/22	02/21/20	2,804.78
Moreton (Investors BK Short Hills NJ)	CD	46176PMV4	\$250,000.00	\$253,480.00	3,480	1.600%	02/28/22	02/28/20	4,010.96
Moreton (Central BK Little Rock ARK)	CD	152577AR3	\$250,000.00	\$250,475.00	475	1.650%	03/13/25	03/13/20	3,085.26
Moreton (UBS BK USA Salt Lake City)	CD	90348JSW1	\$250,000.00	\$252,167.50	2,168	1.000%	03/11/22	03/11/20	1,869.87
Moreton (Choice Finl Group Grafton)	CD	17037TEQ6	\$250,000.00	\$254,137.50	4,138	1.000%	03/13/23	03/13/20	2,500.00
Moreton (Ultima MK Minn Winger)	CD	90385LCY3	\$250,000.00	\$255,035.00	5,035	1.050%	09/02/23	03/20/20	1,963.37
Moreton (Cornhusker Bank Lincoln)	CD	219255AJ5	\$250,000.00	\$255,860.00	5,860	1.100%	03/28/25	03/30/20	2,056.85
Moreton (Lakeside BK Chicago)	CD	51210SSG3	\$250,000.00	\$253,930.00	3,930	1.150%	10/14/22	04/14/20	2,150.35
Moreton (Pacific Westn BK)	CD	69500YRH4	\$250,000.00	\$257,382.50	7,383	1.300%	04/16/24	04/16/20	1,629.45

INSTITUTION INVESTED IN	INV TYPE	CUSIP	INVESTMENT AMOUNT	MARKET	MARKET GAIN	RATE OF RETURN	MATURITY DATE	PURCHASE DATE	FY 20 - 21 Y-T-D
			BOOK VALUE	VALUE	(LOSS)				EARNINGS
Moreton (Celtic Bk Salt Lake City Utah)	CD	15118RUW5	\$250,000.00	\$259,270.00	9,270	1.450%	04/17/25	04/17/20	2,711.33
Moreton (Flagstar BK Bloomfield)	CD	33847E2Z9	\$250,000.00	\$255,030.00	5,030	1.150%	04/17/23	04/17/20	1,441.44
Moreton (Evergreen BK Group Oak Brook)	CD	300185JL0	\$250,000.00	\$256,642.50	6,643	1.200%	04/22/24	04/22/20	2,243.83
Moreton (First Natl BK McGregor Tex)	CD	32112UDQ1	\$250,000.00	\$257,422.50	7,423	1.300%	04/29/24	04/28/20	2,430.83
Moreton (Luana Savings Bank)	CD	549104PN1	\$250,000.00	\$250,835.00	835	0.400%	05/09/22	05/08/20	504.11
Moreton (Apex Bk Camden)	CD	03753XBK5	\$250,000.00	\$254,125.00	4,125	0.950%	05/08/25	05/08/20	1,776.37
Moreton (Old MO Bk Springfield)	CD	68002LBU1	\$250,000.00	\$251,635.00	1,635	0.550%	05/15/24	05/15/20	1,028.41
Moreton (Union ST Bk Clay Ctr)	CD	908414BW4	\$250,000.00	\$251,597.50	1,598	0.500%	11/09/23	05/12/20	934.91
Moreton (First Carolina Bk Rocky Mout)	CD	31944MAX3	\$250,000.00	\$251,975.00	1,975	0.550%	05/12/23	05/13/20	1,028.41
Moreton (Plainscapital Bk Lubbock)	CD	72663QF20	\$250,000.00	\$250,000.00	0	0.200%	05/28/21	05/28/20	-
Moreton (Malaga BK Palos Verdes)	CD	56102AAH9	\$250,000.00	\$250,900.00	900	0.650%	05/28/25	05/28/20	1,215.39
Moreton (Merrick BK South Jordan)	CD	59013KHV1	\$250,000.00	\$252,435.00	2,435	0.800%	05/29/25	05/29/20	1,495.86
Moreton (Financial Fed Svgs Bk)	CD	31749TBJ5	\$250,000.00	\$250,892.50	893	0.650%	05/29/25	05/29/20	1,215.39
Moreton (Grasshopper bank)	CD	38882LAC0	\$250,000.00	\$250,000.00	0	0.200%	05/28/21	05/29/20	-
Moreton (Jonesbror ST Bk)	CD	48040PGX7	\$250,000.00	\$250,145.00	145	0.800%	05/29/25	05/29/20	1,495.86
Moreton (Profinium Finl Inc.)	CD	74316VEZ4	\$250,000.00	\$254,487.50	4,488	0.500%	05/29/25	05/29/20	934.92
Moreton (Freedom Finl Bk West Des)	CD	35637RDD6	\$250,000.00	\$250,810.00	810	0.450%	05/29/24	05/29/20	841.46
Moreton (Tri-County TR CO)	CD	89556YAL0	\$250,000.00	\$251,507.50	1,508	3.500%	11/29/23	05/29/20	747.93
Moreton (Bank OZK Little Rock)	CD	06417NXT5	\$250,000.00	\$250,122.50	123	0.200%	07/29/21	05/29/20	374.01
Moreton (United FID Bk FSB Evansville)	CD	910286DN0	\$250,000.00	\$250,445.00	445	0.250%	06/29/22	05/29/20	467.46
Moreton (Banesco USA Coral Gables)	CD	05988AAP7	\$250,000.00	\$250,000.00	0	0.200%	05/28/21	05/29/20	374.01
Moreton (Webbank Salt Lake City)	CD	947547MC6	\$250,000.00	\$250,097.50	98	0.500%	12/01/22	06/01/20	626.71
Moreton (Safra Natl Bank NY)	CD	78658RDH1	\$250,000.00	\$250,000.00	0	0.250%	06/03/21	06/04/20	-
Moreton (Freedom Bk of VA Vienna)	CD	35633MAV4	\$250,000.00	\$250,287.50	288	0.200%	06/10/22	06/10/20	374.01
Moreton (Southern STS Bk Anniston)	CD	843879DC8	\$250,000.00	\$251,160.00	1,160	0.500%	06/12/24	06/12/20	934.91
Moreton (Preferred Bk Los Angeles)	CD	740367LK1	\$250,000.00	\$249,525.00	(475)	0.550%	07/02/25	07/02/20	915.40
Moreton (Beal Bk USA Las Vegas, Nev)	CD	07370Y6B3	\$250,000.00	\$250,000.00	0	0.150%	06/02/21	06/03/20	-
Moreton (Enterprise Bk NA NB)	CD	29367QCZ9	\$250,000.00	\$249,427.50	(573)	0.850%	06/05/26	06/05/20	1,589.39
Moreton (Independent Bk Memphis)	CD	45383UUQ6	\$250,000.00	\$250,475.00	475	0.250%	12/08/22	06/08/20	467.46
Moreton (Salisbury Bk & TR CO Lakevcd)	CD	795234AS2	\$250,000.00	\$250,000.00	0	0.150%	06/08/21	06/08/20	-
Moreton (First Credit Bank)	CD	320055CC8	\$250,000.00	\$250,880.00	880	0.350%	06/12/23	06/10/20	654.48
Moreton (River Bk Stoddard Wis)	CD	76804DAJ8	\$250,000.00	\$250,287.50	288	0.200%	06/10/22	06/11/20	374.01
Moreton (1st Finl Bk USA Dakota Dunes)	CD	32022RNR4	\$250,000.00	\$250,337.50	338	0.400%	06/19/24	06/19/20	747.93
Moreton (Bristol Morgan Bk Oakfield)	CD	110087AK9	\$250,000.00	\$249,962.50	(38)	0.450%	12/19/24	06/19/20	841.46
Moreton (Vision Bk St Louis PK)	CD	92834ABN5	\$250,000.00	\$254,132.50	4,133	0.600%	06/30/25	06/30/20	1,121.94
Moreton (Bankwell Bk New Canaan)	CD	06654BCH2	\$250,000.00	\$251,132.50	1,133	0.400%	07/06/23	07/06/20	504.11
Moreton (Tandem Bk Tucker)	CD	87537YAB0	\$250,000.00	\$251,502.50	1,503	0.550%	06/23/25	06/22/20	1,028.41
Moreton (Exchange Bk Gibbon Neb)	CD	301074DV9	\$250,000.00	\$250,082.50	83	0.550%	12/24/24	06/24/20	1,028.41
Moreton (Midfirst Bk Okla City)	CD	59740JWN5	\$250,000.00	\$250,170.00	170	0.150%	12/27/21	06/24/20	188.01
Moreton (Independence Bk Owensboro)	CD	45340KFP9	\$250,000.00	\$251,220.00	1,220	0.550%	09/24/24	06/24/20	1,028.41
Moreton (Bank of China New York City)	CD	06428FRT6	\$250,000.00	\$250,000.00	0	0.200%	06/25/21	06/25/20	(5.48)
Moreton (Bank of India New York BRH)	CD	06279KN44	\$250,000.00	\$250,000.00	0	0.200%	06/23/21	06/25/20	-
Moreton (Suthrn Bancorp Bk Arkadelphia)	CD	84223QAN7	\$250,000.00	\$250,662.50	663	0.500%	10/25/24	06/26/20	1,017.10
Moreton (Franklin Savings Bk)	CD	354632AF8	\$250,000.00	\$250,300.00	300	0.400%	06/28/24	06/29/20	665.74
Moreton (Bank Princeton New Jersey)	CD	064520BC2	\$250,000.00	\$250,705.00	705	0.450%	06/28/24	06/30/20	841.46
Moreton (Murphy-Wall St Bk & Tr Co.)	CD	626757AD0	\$250,000.00	\$250,580.00	580	0.300%	06/28/23	06/30/20	560.95
Moreton (New York CMNTY Bk Westbury)	CD	649447TV1	\$250,000.00	\$250,360.00	360	0.250%	01/04/22	07/01/20	315.07
Moreton (American Natl Bk Baxter Minn)	CD	02769QDJ5	\$250,000.00	\$250,290.00	290	0.200%	07/11/22	07/10/20	332.91
Moreton (Paragon Natl Bk Memphis)	CD	69912SHU7	\$250,000.00	\$250,000.00	0	0.100%	04/19/21	07/17/20	166.43
Moreton (Peoples Bk Talbotton GA)	CD	710721BE0	\$250,000.00	\$250,242.50	243	0.200%	01/31/23	07/31/20	332.91
Moreton (Meridian Bk Paoli PA)	CD	58958PHG2	\$250,000.00	\$250,050.00	50	0.300%	07/28/23	07/30/20	499.31
Moreton (Farmers & Merchants BK Col)	CD	30781JAP5	\$250,000.00	\$248,715.00	(1,285)	0.500%	07/29/25	07/29/20	832.18
Moreton (Texas Exchange Bk Crowley)	CD	88241TJB7	\$250,000.00	\$250,105.00	105	0.950%	07/17/26	07/17/20	1,581.16
Moreton (First Natl Bk MI Kalamazoo)	CD	32114VCD7	\$250,000.00	\$247,687.50	(2,313)	0.750%	07/24/26	07/24/20	1,248.31

INSTITUTION INVESTED IN	INV TYPE	CUSIP	INVESTMENT AMOUNT BOOK VALUE	MARKET VALUE	MARKET GAIN (LOSS)	RATE OF RETURN	MATURITY DATE	PURCHASE DATE	FY 20 - 21 Y-T-D EARNINGS
Moreton (Bank VY Bellwood Neb)	CD	06543PCL7	\$250,000.00	\$249,890.00	(110)	0.200%	08/18/23	08/19/20	290.44
Moreton (First Natl Bk of Albany Tex)	CD	32117WAT9	\$250,000.00	\$249,197.50	(803)	0.300%	08/28/24	08/28/20	435.61
Moreton (BMO Harris BK Natl Assn)	CD	05600XAV2	\$250,000.00	\$250,090.00	90	0.500%	02/27/25	08/27/20	630.14
Moreton Lincoln 1st BK Lincoln Pk)	CD	53362LBE3	\$250,000.00	\$248,575.00	(1,425)	0.500%	08/11/25	08/12/20	726.01
Moreton (Commerce St Bk west Bend WI)	CD	20070PLS4	\$250,000.00	\$247,942.00	(2,595)	0.400%	08/19/25	08/19/20	580.81
Moreton (Northeast Cmnty Bk White)	CD	664122AF5	\$250,000.00	\$247,932.50	(2,068)	0.450%	08/20/25	08/20/20	653.44
Moreton (Bank3 Memphis Tenn)	CD	06653LAP5	\$250,000.00	\$247,297.50	(2,703)	0.400%	08/28/25	08/28/20	580.81
Moreton (Home LN Invt Bk F S B Warwick)	CD	43719LAF2	\$250,000.00	\$247,287.50	(2,713)	0.400%	08/29/25	08/31/20	498.62
Moreton (First Choice BK Cerritos Calif)	CD	319461CX5	\$250,000.00	\$249,090.00	(910)	0.300%	09/18/24	09/18/20	371.91
Moreton (Bridgewater Bk Bloomington)	CD	108622KT7	\$250,000.00	\$247,075.00	(2,925)	0.400%	09/16/25	09/18/20	501.36
Moreton (American Comm Bk NA Bremen)	CD	02519TBB1	\$250,000.00	\$247,002.50	(2,998)	0.400%	09/22/25	09/22/20	495.88
Moreton (First Natl Bk Amer E Lansing)	CD	32110YQS7	\$250,000.00	\$246,967.50	(3,033)	0.400%	09/25/25	09/25/20	495.88
Moreton (First Coml Bk Jackson Miss)	CD	31984GFK0	\$250,000.00	\$247,942.50	(2,058)	0.300%	03/31/25	09/30/20	371.91
Moreton (JPMorgan Chase Bk)	CD	48128UNC9	\$250,000.00	\$246,905.00	(3,095)	0.400%	09/30/25	09/30/20	498.63
Moreton (Insbank Nashville Tenn)	CD	45776NDV5	\$245,000.00	\$241,966.90	(3,033)	0.400%	09/30/25	10/15/20	485.97
Moreton (Magnolia BK INC KY)	CD	559582AL5	\$250,000.00	\$248,627.50	(1,373)	0.400%	04/30/25	10/30/20	413.69
Moreton (Uinta BK MTN View WYO)	CD	903572EX9	\$250,000.00	\$246,535.00	(3,465)	0.400%	10/30/25	10/30/20	413.69
Moreton (Northpointe Bk Grand Rapids)	CD	666613HQ0	\$250,000.00	\$250,070.00	70	0.150%	11/14/22	11/13/20	123.29
Moreton (Bank Hapoalim B M NY)	CD	06251A2M1	\$250,000.00	\$250,270.00	270	0.200%	11/17/22	11/17/20	-
Moreton (Grand Bk Tulsa Okla)	CD	38522ABN5	\$250,000.00	\$249,257.50	(743)	0.150%	11/27/23	11/25/20	123.29
Moreton (Banccentral Natl Assn Alva)	CD	05890NBB6	\$250,000.00	\$249,245.00	(755)	0.150%	11/30/23	11/30/20	-
Moreton (First Glen Bk Rowland Heights)	CD	320337DX3	\$250,000.00	\$248,747.50	(1,253)	0.300%	11/20/24	11/20/20	246.57
Moreton (Old Dominion Natl Bk North CD)	CD	679585AS8	\$250,000.00	\$246,360.00	(3,640)	0.400%	11/13/25	11/13/20	328.76
Moreton (Oakstar Bk NA Springfield MO)	CD	67389LAR4	\$250,000.00	\$245,762.50	(4,238)	0.400%	11/20/25	11/20/20	328.76
Moreton (Landmark Community Bank)	CD	51507LCA0	\$250,000.00	\$246,777.50	(3,223)	0.450%	11/25/25	11/25/20	369.87
Moreton (Security Bk & TR CO Paris CD)	CD	814010CK8	\$250,000.00	\$242,430.00	(7,570)	0.450%	11/13/26	11/13/20	-
Moreton (Prospect Bk Paris ILL)	CD	74349KCS7	\$250,000.00	\$248,587.50	(1,413)	0.300%	12/18/24	12/18/20	184.93
Moreton (Transportation Alliance Bk Inc.)	CD	89388CEE4	\$250,000.00	\$248,587.50	(1,413)	0.300%	12/18/24	12/18/20	184.93
Moreton (1st Sec BK of Wash Mountlake)	CD	33625CDY2	\$250,000.00	\$248,050.00	(1,950)	0.250%	12/30/24	12/30/20	154.11
Moreton (Bank Grove Okla)	CD	06246PCB9	\$250,000.00	\$245,445.00	(4,555)	0.400%	01/22/26	01/22/21	161.64
Moreton (Connectone Bk Englewood)	CD	20786ADE2	\$250,000.00	\$246,032.50	(3,968)	0.450%	01/22/26	01/22/21	181.85
Moreton (BankUnited Natl Assn)	CD	066519QC6	\$250,000.00	\$247,217.50	(2,783)	0.550%	01/22/26	01/22/21	-
Moreton (Chambers BK Davnille AK)	CD	157767AG9	\$250,000.00	\$245,972.50	(4,028)	0.450%	01/27/26	01/27/21	-
Moreton (First Reliance Bk SC)	CD	33615RGB8	\$250,000.00	\$248,335.00	(1,665)	0.300%	01/29/25	01/29/21	125.34
Moreton (Community West Bk Goleta)	CD	20415QHH5	\$250,000.00	\$249,017.50	(983)	0.150%	01/29/24	01/29/21	58.56
Moreton (Metropolitan Cap Bk Chicago IL)	CD	591803CA7	\$250,000.00	\$243,725.00	(6,275)	0.550%	11/18/26	02/19/21	-
Moreton (Legacy Bk & Tr CO, Rogersville)	CD	52470QAS3	\$250,000.00	\$245,567.50	(4,433)	0.450%	02/26/26	02/26/21	86.30
Moreton (Investors Cmnty Bk Manitowoc)	CD	46147UUJ7	\$250,000.00	\$246,352.50	(3,648)	0.500%	02/12/26	02/23/21	58.22
Moreton (Sunwest Bak Irvine Calif)	CD	86804DCT3	\$250,000.00	\$244,522.50	(5,478)	0.700%	03/05/27	03/05/21	-
Moreton (FNB Oxford BK)	CD	30259XAW2	\$250,000.00	\$250,000.00	0	0.750%	03/19/27	03/19/21	-
Moreton (Home Savings Bk Chanute KS)	CD	43733WAH6	\$250,000.00	\$245,790.00	(4,210)	0.800%	03/19/27	03/19/21	-
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G3U94	\$1,497,252.17	\$1,502,955.00	5,703	1.400%	05/25/21	08/25/16	17,880.35
Moreton (Federal Natl Mtg Assn)	Fed Natl Mtg Assn	3136G35U5	\$1,498,013.41	\$1,515,705.00	17,692	1.419%	12/28/21	09/28/16	8,421.74
Moreton (Freddie Mac)	FreddieMac	3134GXDF8	\$1,003,750.00	\$969,930.00	(33,820)	0.700%	11/24/26	12/11/20	-
AVERAGE							152		
Wells Fargo BS securities transferred to Moreton Capital Markets May 20, 2016									
Moreton Capital Markets Money Market and Cash			\$3,765,874.42	\$6,546,084.11	2,780,210	varies	N/A	N/A	1,017.12
Wells Fargo ST Money Market 6810881786			-	\$0.00	0	varies	N/A	N/A	-

INSTITUTION INVESTED IN	INV TYPE	CUSIP	INVESTMENT AMOUNT	MARKET	MARKET GAIN	RATE OF RETURN	MATURITY DATE	PURCHASE DATE	FY 20 - 21 Y-T-D
			BOOK VALUE	VALUE	(LOSS)				EARNINGS
Wells Fargo - PHA account			207,664.40	\$207,664.40	0	varies	N/A	N/A	51.65
TOTAL			47,977,183	50,960,090	2,982,906.70				289,413.10
US Treasury Notes/Agency Bonds - WF / RBC			\$3,999,015.58	8.37%					
State Investment Pool			\$5,606.72	0.01%					
Certificate of Deposits			\$39,999,021.80	83.73%					
Money Market Accounts			3,765,874.42	7.88%					
			\$47,769,518.52	100.00%					

Investment Abbreviations

CD = Certificate of Deposit

FHLMC = Federal Home Loan Mortgage Corporation (Freddie Mac)

FNMA = Federal National Mortgage Association (Fannie Mae)

FHLB = Federal Home Loan Banks

CITY OF ALAMOGORDO
COLLATERALIZATION SUMMARY REPORT

MONTH CLOSING: **March 31, 2021**

<u>Financial Institution</u>	<u>Amount of City Funds</u>	<u>FDIC Amount</u>	<u>Amount Uninsured</u>	<u>Required Collateral per NMSA 1978 6-10-17</u>	<u>Amount to be Collateralized</u>	<u>Collateral Pledged by Financial Institutions</u>	<u>Over/(Under) Pledged</u>	<u>At Risk</u>
State Treasurer's Pool - COA	\$ 5,607	n/a			-			-
Wells Fargo	\$ 10,659,134							
Wells Fargo - PHA	\$ 207,664	207,664.40	\$ -					
	<u>\$ 10,866,798</u>	<u>250,000</u>	<u>\$ 10,616,798</u>	<u>50.00%</u>	<u>5,308,399</u>	<u>9,802,797.15</u>	<u>4,494,398</u>	<u>814,001</u>
Moreton Capital Markets								
Cash and Money Market	\$ 3,765,874	3,765,874						
Certificates of Deposit	\$ 34,478,572	34,478,572	\$ -					
Securities	\$ 3,999,016	n/a						
	<u>\$ 42,243,462</u>							
First National - Alamogordo	\$ 8,159,871	250,000	\$ 7,909,871	50.00%	3,954,935	8,285,373.26	4,330,438	(375,503)
First National - Alamogordo - PHA	\$ 1,644,295	-	\$ 1,644,295	50.00%	822,147	1,341,561.94	519,415	302,733
First Savings Bank	\$ 3,298,923	250,000	\$ 3,048,923	50.00%	1,524,461	1,627,556.14	103,095	1,421,367
Bank '34	\$ 250,000	250,000	\$ -	50.00%	-		-	-
Pioneer Bank	\$ 276,262	250,000	\$ 26,262	50.00%	13,131	27,601.42	14,470	(1,339)
Bank of the West	\$ 275,422	250,000	\$ 25,422	50.00%	12,711	68,718.00	56,007	(43,296)
Washington Federal	\$ 1,419,842	250,000	\$ 1,169,842	50.00%	584,921	1,206,453.00	621,532	(36,611)
New Mexico Finance Authority	\$ 2,182,636	n/a						
TOTAL	\$ 70,623,118		\$ 24,441,413		12,220,707	22,360,060.91	\$ 10,139,354	\$ 2,081,352

These funds are invested in 7-day and 14 day Treasury bills and fully-collateralized bank deposits; per NM STO correspondence Feb. 27, 2009. Per State Treasurer's Investment Policy authorized investments are U.S. Govt. Obligations, Investment Grade commercial paper, AA rated or better Corporate bonds, asset-backed obligations, and etc. (pages 4-8). - Per LGIP statements - New MexiGROW LGIP deposits are not guaranteed or insured by any bank, the State of New Mexico, the Federal Deposit Insurance Corporation, the Federal Reserve Board, or any other agency. New MexiGROW LGIP deposits involve certain investment risks. Yield and total return may fluctuate and are not guaranteed.

Moreton Capital Markets - transferred on May 2016 from WFBS, which included RBC
Securities and cash are protected up to \$500,000 (including a \$250,000 limit for cash only
Federal Home Loan Notes, Freddie Mac, Fannie Mae, etc. are backed by the full faith and credit of the U.S. government.

NMFA is a governmental agency which must itself comply with state investment policies

**CITY OF ALAMOGORDO
ANALYSIS OF INVESTMENT AND YIELDS
TWELVE MONTHS ENDED**

MONTH	(1) TOTAL INVESTMENTS	(2) RETURN ON INVESTMENTS	(3) YIELDS ON INVESTMENTS	TOTAL RETURN ON INVESTMENTS
April 2020	49,023,475	82,054	2.009%	82,054
May 2020	49,093,428	46,272	1.131%	46,272
June 2020	49,143,174	69,953	1.708%	69,953
July 2020	49,034,569	41,395	1.013%	41,395
August 2020	49,082,959	48,390	1.183%	48,390
September 2020	49,136,208	54,286	1.326%	54,286
October 2020	49,164,892	28,702	0.701%	28,702
November 2020	48,823,083	38,191	0.939%	38,191
December 2020	48,860,196	38,138	0.937%	38,138
January 2021	47,895,525	35,329	0.885%	35,329
February 2021	47,993,249	37,724	0.943%	37,724
March 2021	47,977,513	45,277	1.132%	45,277
ANNUAL AVERAGE	48,769,023	47,143	1.1589%	\$47,143
12 MONTH TOTALS		565,711	1.1600%	565,711
			This Quarter	118,330

(1) AVERAGE TOTAL INVESTMENTS (BOOK VALUE)

(2) ALL RETURNS AND YIELDS ARE CALCULATED ON A CASH BASIS

(3) AVERAGE YIELD ON INVESTMENTS

**CITY OF ALAMOGORDO
INVESTMENT SUMMARY
BY FUND
March 31, 2021**

FUND NO.	FUND DESCRIPTION	PER FUND INVESTMENT
11	GENERAL OPERATING	3,756,207.23
16	LODGER'S TAX-PROMOTIONS	171,308.96
20	LODGER'S TAX-CITY SHARE	38,653.21
21	D.A.R.E. DONATIONS	16,175.30
28	POLICE CONTINGENCY	53,830.83
31	CEMETERY-PERPETUAL CARE	798,688.18
33	FIRE PROTECTION FUND	168,101.12
37	ST HIGHWAY CLEANUP	114,430.38
38	TRAFFIC SAFETY	48,162.92
42	84 GRT	1,202,961.47
49	86 GRT	4,903,266.96
61	91 GRT INFRASTRUCTURE	536,159.28
69	94 GROSS RECEIPTS TAX	2,549,129.21
74	SENIOR GIFT FUND	89,312.14
81	WATER/SEWER OPERATIONS	6,282,656.67
82	1998 JT. WATER/SEWER BOND P&I	39,802.08
86	SOLID WASTE	430,779.54
88	BONITO LAKE	342,953.29
89	ESGRT .0625%	2,178,712.02
94	LANDFILL OPERATIONS	4,084,656.32
96	FLEET COLLISION	450,449.01
104	UTILITY DEPOSITS	658,181.76
105	ECONOMIC DEVELOPMENT GRT	3,964,625.80
107	LIABILITY/DEDUCTABLE INSURANCE	667,176.71
109	2004 CAPITAL OUTLAY GRT	13,561,881.15
114	SIDEWALK REVOLVING LOANS	142,654.57
119	11 GRT REF/IMP REV BOND	255,653.84
121	2015 GO BONDS-FUN CENTER	89,613.01
122	2015 GO BONDS - STREETS	173,666.12
901	HOUSING LOW RENT OPER	96,556.62
903	HOUSING HOMEOWNERSHIP OPR	111,107.78
TOTAL:		47,977,513.48

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/25/2021

Report Date: 5/18/2021

Report No: 6.

Submitted By: Evelyn Huff

Subject: Consider, and act upon, Resolution 2021-18 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of May 25, 2021 (*Evelyn Huff, Finance Director*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: Beginning Cash Balances \$0

Revenues \$7,150,217 Increase

Expenditures \$5,791 Increase

Transfers In \$(98,000)

Transfers Out \$(98,000)

Net Impact 7,144,426

Recommendation: Approve the Resolution

Background: The City Commission adopted the FY 2020-2021 budget on May 26, 2020. The Department of Finance & Administration granted approval of the City of Alamogordo's Fiscal Year 2020-2021 Final Budget on August 4, 2020. Resolution 2021-18 amends the budget to reflect a more true and accurate projection of the actual revenues and expenditures. A summary and explanation of the revisions are attached for your review.

**ALL FUNDS SUMMARY
BUDGET 2020-2021**

1/12TH REQ RSRV
1,178,749
1/12TH REQ RSRV
0
Fund Reserve Policy
462,900
Bal. Remaining
7,828,508

FY21 BUDGET - RESOLUTION 2021-18 (#10) MAY 25, 2021

FUND NO.	FY 2020-2021 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	10,851,509	19,882,991	310,000	7,429,352	(7,119,352)	14,144,991	9,470,157	1,641,649	7,828,508
12	INTERNAL SERVICE FUND	75,354	467,831	2,826,751	41,528	2,785,223	3,164,543	163,865		\$163,865
15	CORRECTIONS-JAIL	10,557	47,318	69,300	273	69,027	81,000	45,902		\$45,902
16	LODGER'S TAX-PROMOTIONAL FUND	193,655	176,477	2,839	1,159	1,680	219,126	152,686		\$152,686
17	POLICE COURT BOND	7,938	0	0	0	0	0	7,938		\$7,938
19	COURT AUTOMATION FUND	0	30,150	10,000	9,000	1,000	27,932	3,218		\$3,218
20	LODGER'S TAX-CITY	39,187	277,012	0	61,971	(61,971)	202,979	51,249		\$51,249
21	D.A.R.E. DONATIONS FUND	22,129	265	0	0	0	6,109	16,285		\$16,285
24	GRANT CAPITAL IMPROVEMENT	65,880	2,188,912	20,000	0	20,000	2,199,155	75,637		\$75,637
27	MUNICIPAL COURT OPERATIONS	331	32,869	448,500	15,594	432,906	439,797	26,309		\$26,309
28	POLICE CONTINGENCY	59,105	2,549	0	0	0	10,000	51,654		\$51,654
31	CEMETERY-PERPETUAL CARE	796,327	16,640	0	0	0	0	812,967		\$812,967
32	COMMUNITY SERVICES	9,212	427,359	4,170,500	616,285	3,554,215	3,560,775	430,011		\$430,011
33	FIRE PROTECTION	560,664	686,975	0	0	0	1,033,674	213,965		\$213,965
35	HIDTA GRANT FUND	0	21,232	0	0	0	21,232	0		\$0
36	LAW ENFORCEMENT FUND	32,692	55,200	0	0	0	87,892	0		\$0
37	STATE HIGHWAY FUND	142,772	70,222	0	0	0	58,581	154,413		\$154,413
38	TRAFFIC SAFETY FUND	77,841	10,491	0	0	0	36,000	52,332		\$52,332
39	STATE JUDICIAL	2,171	75,500	0	0	0	75,500	2,171		\$2,171
42	1984 GROSS RECEIPTS TAX	1,081,048	1,874,973	0	1,613,091	(1,613,091)	24,180	1,318,750	251,546	\$1,067,204
44	TRANSPORTATION FUND	552,452	1,278,919	1,429,337	162,308	1,267,029	2,935,057	163,343		\$163,343
48	NEW MEXICO C.D.B.G.	0	500,000	806,305	0	806,305	1,306,305	0		\$0
49	1986 GROSS RECEIPTS TAX	5,367,554	1,896,680	0	3,441,333	(3,441,333)	927,605	2,895,296	269,505	\$2,625,791
50	PROPERTY ACQUISITION	85,010	0	0	0	0	0	85,010		\$85,010
53	GENERAL OBLIGATION	942,316	1,062,849	0	0	0	1,080,492	924,673	539,815	\$384,858
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	37,465	0	37,465	37,465	21,967		\$21,967
56	99 GRT FLOOD CONTROL BOND PROJ	19,843	29,091	3,971,608	0	3,971,608	3,763,555	256,987		\$256,987
59	REVENUE BOND P & I FUND	152,016	7,250	2,679,704	0	2,679,704	2,679,704	159,266		\$159,266
61	MUNICIPAL INFRASTRUCTURE .0625%	1,148,787	466,580	0	834,819	(834,819)	6,045	774,503		\$774,503
63	COMMUNITY DEVELOPMENT	2,300	60	484,087	39,283	444,804	441,269	5,895		\$5,895
69	1994 GROSS RECEIPTS	3,080,368	1,870,447	0	2,625,814	(2,625,814)	24,180	2,300,821	554,603	\$1,746,218
71	ALAMO SENIOR CENTER	7,231	771,926	656,718	1,081	655,637	1,432,965	1,829		\$1,829
74	ALAMO SENIOR CENTER GIFT	140,663	5,066	0	0	0	51,676	94,053		\$94,053
75	RETIRED & SENIOR VOL. PROGRAM	382	242,606	69,500	18,496	51,004	262,562	31,430		\$31,430
81	WATER/SEWER OPERATING	8,703,658	15,892,685	4,574,578	1,998,892	2,575,686	23,172,346	3,999,683	1,359,965	\$2,639,718
82	98 JT WATER/SEWER BOND P&I	1,251,402	32,886	1,899,703	0	1,899,703	1,899,703	1,284,288		\$1,284,288
86	SOLID WASTE COLLECTION SYS.	534,473	2,098,062	0	132,962	(132,962)	2,143,307	356,266	166,854	\$189,412
88	BONITO CAMPGROUND	392,085	3,498	0	0	0	4,000	391,583		\$391,583
89	ESGRT .0625%	3,067,403	487,529	0	2,078,210	(2,078,210)	247,421	1,229,301		\$1,229,301

**ALL FUNDS SUMMARY
BUDGET 2020-2021**

1/12TH REQ RSRV
1,178,749
1/12TH REQ RSRV
0
Fund Reserve Policy
462,900
Bal. Remaining
7,828,508

FY21 BUDGET - RESOLUTION 2021-18 (#10) MAY 25, 2021

FUND NO.	FY 2020-2021 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
90	GOLF COURSE	64	1,390,757	448,000	81,190	366,810	1,737,619	20,012		\$20,012
91	AIRPORT	120,432	992,993	100,000	45,966	54,034	920,045	247,414		\$247,414
94	OTERO GREENTREE REG LANDFILL	4,137,173	1,918,939	0	8,155	(8,155)	3,553,660	2,494,297		\$2,494,297
96	SELF-INSURED FUND	528,693	64,595	0	0	0	52,648	540,640		\$540,640
98	PAYROLL CLEARING	212,703	0	0	0	0	0	212,703		\$212,703
104	UTILITY DEPOSITS	674,999	0	0	0	0	0	674,999		\$674,999
105	ECONOMIC DEVELOPMENT	3,704,019	983,224	0	0	0	349,415	4,337,828		\$4,337,828
107	SELF INSURED/LIABILITY	952,065	6,805	300,000	14,718	285,282	583,948	660,204		\$660,204
109	2004 GRT CAPITAL OUTLAY	13,782,068	3,824,274	0	4,043,365	(4,043,365)	9,156,177	4,406,800	533,704	\$3,873,096
114	SIDEWALKS REVOLVING LOANS	141,416	1,454	0	0	0	32,360	110,510		\$110,510
115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		\$1,000
119	2012 GRT REF/IMP REVBD	690,594	29,960	0	0	0	442,811	277,743		\$277,743
121	2015 GO BONDS-FUN CENTER	89,067	914	0	0	0	0	89,981		\$89,981
122	2015 GO BONDS-STREETS	172,584	1,771	0	0	0	0	174,355		\$174,355
901	HOUSING LOW RENT OPERATING	1,130,674	1,134,783	0	50	(50)	1,134,617	1,130,790	86,881	\$1,043,909
903	HOUSING HOMEOWNERSHIP OPER	728,361	1,525	0	0	0	28,355	701,531		\$701,531
904	HOUSING CAPITAL FUND PROJECTS	0	2,082,174	0	0	0	1,790,260	291,914		\$291,914
TOTALS FY2021		66,564,194	65,425,268	25,314,895	25,314,895	0	87,591,038	44,398,424	5,404,522	38,993,902

ALL FUNDS SUMMARY

BUDGET 2020-2021

1/12TH REQ RSRV

1,178,749

1/12TH REQ RSRV

0

Fund Reserve Policy

462,900

Bal. Remaining

4,578,350

FY21 BUDGET - RESOLUTION 2021-18 (#10) MAY 25, 2021

FUND NO.	FY 2020-2021 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	10,851,509	16,410,376	310,000	7,127,352	(6,817,352)	14,224,534	6,219,999	1,641,649	4,578,350
	Revision #4		3,472,615		302,000	(302,000)	(79,543)	3,250,158		3,250,158
	Total Revised Fund 11	10,851,509	19,882,991	310,000	7,429,352	(7,119,352)	14,144,991	9,470,157	1,641,649	7,828,508
12	INTERNAL SERVICE FUND	75,354	419,050	2,826,751	41,528	2,785,223	3,212,967	66,660		\$66,660
	Revision #4		48,781				(48,424)	97,205		\$97,205
	Total Revised Fund 12	75,354	467,831	2,826,751	41,528	2,785,223	3,164,543	163,865		163,865
15	CORRECTIONS-JAIL	10,557	81,827	69,300	273	69,027	161,000	411		\$411
	Revision #4		(34,509)				(80,000)	45,491		\$45,491
	Total Revised Fund 15	10,557	47,318	69,300	273	69,027	81,000	45,902		45,902
16	LODGER'S TAX-PROMOTIONAL FUND	193,655	129,454	2,839	1,159	1,680	219,126	105,663		\$105,663
	Revision #4		47,023					47,023		\$47,023
	Total Revised Fund 16	193,655	176,477	2,839	1,159	1,680	219,126	152,686		152,686
17	POLICE COURT BOND	7,938	0	0	0	0	0	7,938		\$7,938
	Total Revised Fund 17	7,938	0	0	0	0	0	7,938		7,938
19	COURT AUTOMATION FUND	0	68,566		9,000	(9,000)	49,537	10,029		\$10,029
	Revision #4		(38,416)	10,000		10,000	(21,605)	(6,811)		(\$6,811)
	Total Revised Fund 19	0	30,150	10,000	9,000	1,000	27,932	3,218		3,218
20	LODGER'S TAX-CITY	39,187	259,447	58,000	61,971	(3,971)	227,131	67,532		\$67,532
	Revision #4		17,565	(58,000)		(58,000)	(24,152)	(16,283)		(\$16,283)
	Total Revised Fund 20	39,187	277,012	0	61,971	(61,971)	202,979	51,249		51,249
21	D.A.R.E. DONATIONS FUND	22,129	4,120			0	8,109	18,140		\$18,140
	Revision #4		(3,855)				(2,000)	(1,855)		(\$1,855)
	Total Revised Fund 21	22,129	265	0	0	0	6,109	16,285		16,285
24	GRANT CAPITAL IMPROVEMENT	65,880	2,199,489	20,000	0	20,000	2,212,018	73,351		\$73,351
	Revision #4		(10,577)	0	0		(12,863)	2,286		\$2,286
	Total Revised Fund 24	65,880	2,188,912	20,000	0	20,000	2,199,155	75,637		75,637
27	MUNICIPAL COURT OPERATIONS	331	13,000	448,500	15,594	432,906	442,741	3,496		\$3,496
	Revision #4		19,869			0	(2,944)	22,813		\$22,813
	Total Revised Fund 27	331	32,869	448,500	15,594	432,906	439,797	26,309		26,309
28	POLICE CONTINGENCY	59,105	2,714			0	10,000	51,819		\$51,819
	Revision #4		(165)			0		(165)		(\$165)
	Total Revised Fund 28	59,105	2,549	0	0	0	10,000	51,654		51,654
31	CEMETERY-PERPETUAL CARE	796,327	25,843			0		822,170		\$822,170
	Revision #4		(9,203)					(9,203)		(\$9,203)

	Total Revised Fund 31	796,327	16,640	0	0	0	0	812,967		812,967
32	COMMUNITY SERVICES	9,212	621,944	4,170,500	616,285	3,554,215	3,757,938	427,433		\$427,433
	Revision #4		(194,585)	0			(197,163)	2,578		\$2,578
	Total Revised Fund 32	9,212	427,359	4,170,500	616,285	3,554,215	3,560,775	430,011		430,011
33	FIRE PROTECTION	560,664	687,963	0	0	0	1,033,674	214,953		\$214,953
	Revision #4		(988)					(988)		(\$988)
	Total Revised Fund 33	560,664	686,975	0	0	0	1,033,674	213,965		213,965
35	HIDTA GRANT FUND	0	28,239			0	28,239	0		\$0
	Revision #4		(7,007)				(7,007)	0		\$0
	Total Revised Fund 35	0	21,232	0	0	0	21,232	0		0
36	LAW ENFORCEMENT FUND	32,692	55,200	0	0	0	87,892	0		\$0
	Total Revised Fund 36	32,692	55,200	0	0	0	87,892	0		0
37	STATE HIGHWAY FUND	142,772	72,145	0	0	0	56,081	158,836		\$158,836
	Revision #1		2,500				2,500	0		\$0
	Revision #4		(4,423)				0	(4,423)		(\$4,423)
	Total Revised Fund 37	142,772	70,222	0	0	0	58,581	154,413		154,413
38	TRAFFIC SAFETY FUND	77,841	23,684	0	0	0	36,000	65,525		\$65,525
	Revision #4		(13,193)					(13,193)		(\$13,193)
	Total Revised Fund 38	77,841	10,491	0	0	0	36,000	52,332		52,332
39	STATE JUDICIAL	2,171	75,500			0	75,500	2,171		\$2,171
	Total Revised Fund 39	2,171	75,500	0	0	0	75,500	2,171		2,171
42	1984 GROSS RECEIPTS TAX	1,081,048	1,432,928	0	1,613,091	(1,613,091)	17,765	883,120	251,546	\$631,574
	Revision #4		442,045				6,415	435,630		\$435,630
	Total Revised Fund 42	1,081,048	1,874,973	0	1,613,091	(1,613,091)	24,180	1,318,750	251,546	1,067,204
44	TRANSPORTATION FUND	552,452	1,128,346	1,429,337	162,308	1,267,029	2,939,265	8,562		\$8,562
	Revision #4		150,573				(4,208)	154,781		\$154,781
	Total Revised Fund 44	552,452	1,278,919	1,429,337	162,308	1,267,029	2,935,057	163,343		163,343
48	NEW MEXICO C.D.B.G.	0	500,000	806,305	0	806,305	1,306,305	0		\$0
	Total Revised Fund 48	0	500,000	806,305	0	806,305	1,306,305	0		0
49	1986 GROSS RECEIPTS TAX	5,367,554	1,493,467	0	3,841,333	(3,841,333)	521,190	2,498,498	269,505	\$2,228,993
	Revision #3				(400,000)	400,000	400,000	0		\$0
	Revision #4		403,213				6,415	396,798		\$396,798
	Total Revised Fund 49	5,367,554	1,896,680	0	3,441,333	(3,441,333)	927,605	2,895,296	269,505	2,625,791
50	PROPERTY ACQUISITION	85,010	0	0	0	0	0	85,010		\$85,010
	Total Revised Fund 50	85,010	0	0	0	0	0	85,010		85,010
53	GENERAL OBLIGATION	942,316	1,064,162			0	1,080,492	925,986	539,815	\$386,171
	Revision #4		(1,313)					(1,313)		(\$1,313)
	Total Revised Fund 53	942,316	1,062,849	0	0	0	1,080,492	924,673	539,815	384,858
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	37,465	0	37,465	37,465	21,967		\$21,967
	Total Revised Fund 54	21,967	0	37,465	0	37,465	37,465	21,967		21,967
56	99 GRT FLOOD CONTROL BOND PROJ	19,843	30,981	3,971,608	0	3,971,608	3,763,555	258,877		\$258,877
	Revision #4		(1,890)					(1,890)		(\$1,890)
	Total Revised Fund 56	19,843	29,091	3,971,608	0	3,971,608	3,763,555	256,987		256,987
59	REVENUE BOND P & I FUND	152,016	7,250	2,679,704		2,679,704	2,679,704	159,266		\$159,266
	Total Revised Fund 59	152,016	7,250	2,679,704	0	2,679,704	2,679,704	159,266		159,266
61	MUNICIPAL INFRASTRUCTURE .0625%	1,148,787	358,305	0	834,819	(834,819)	4,442	667,831		\$667,831
	Revision #4		108,275				1,603	106,672		\$106,672

	Total Revised Fund 61	1,148,787	466,580	0	834,819	(834,819)	6,045	774,503		774,503
63	COMMUNITY DEVELOPMENT	2,300	0	884,087	39,283	844,804	843,181	3,923		\$3,923
	Revision #3			(400,000)		(400,000)	(400,000)	0		\$0
	Revision #4		60			0	(1,912)	1,972		\$1,972
	Total Revised Fund 63	2,300	60	484,087	39,283	444,804	441,269	5,895		5,895
69	1994 GROSS RECEIPTS	3,080,368	1,429,449	0	2,625,814	(2,625,814)	17,765	1,866,238	554,603	\$1,311,635
	Revision #4		440,998				6,415	434,583		\$434,583
	Total Revised Fund 69	3,080,368	1,870,447	0	2,625,814	(2,625,814)	24,180	2,300,821	554,603	1,746,218
71	ALAMO SENIOR CENTER	7,231	863,438	606,718	1,081	605,637	1,442,510	33,796		\$33,796
	Revision #4		(91,512)	50,000		50,000	(9,545)	(31,967)		(\$31,967)
	Total Revised Fund 71	7,231	771,926	656,718	1,081	655,637	1,432,965	1,829		1,829
74	ALAMO SENIOR CENTER GIFT	140,663	25,797	0	0	0	80,365	86,095		\$86,095
	Revision #4		(20,731)				(28,689)	7,958		\$7,958
	Total Revised Fund 74	140,663	5,066	0	0	0	51,676	94,053		94,053
75	RETIRED & SENIOR VOL. PROGRAM	382	242,606	69,500	18,496	51,004	293,576	416		\$416
	Revision #4						(31,014)	31,014		\$31,014
	Total Revised Fund 75	382	242,606	69,500	18,496	51,004	262,562	31,430		31,430
81	WATER/SEWER OPERATING	8,703,658	15,439,902	4,574,578	1,998,892	2,575,686	23,183,450	3,535,796	1,359,965	\$2,175,831
	Revision #4		452,783				(11,104)	463,887		\$463,887
	Total Revised Fund 81	8,703,658	15,892,685	4,574,578	1,998,892	2,575,686	23,172,346	3,999,683	1,359,965	2,639,718
82	98 JT WATER/SEWER BOND P&I	1,251,402	19,609	1,899,703		1,899,703	1,899,703	1,271,011	0	\$1,271,011
	Revision #4		13,277			0		13,277		\$13,277
	Total Revised Fund 82	1,251,402	32,886	1,899,703	0	1,899,703	1,899,703	1,284,288	0	1,284,288
86	SOLID WASTE COLLECTION SYS.	534,473	2,098,552	0	132,962	(132,962)	1,996,741	503,322	166,854	\$336,468
	Revision #4		(490)				146,566	(147,056)		(\$147,056)
	Total Revised Fund 86	534,473	2,098,062	0	132,962	(132,962)	2,143,307	356,266	166,854	189,412
88	BONITO CAMPGROUND	392,085	5,518			0	4,000	393,603		\$393,603
	Revision #4		(2,020)					(2,020)		(\$2,020)
	Total Revised Fund 88	392,085	3,498	0	0	0	4,000	391,583		391,583
89	ESGRT .0625%	3,067,403	378,127	0	2,078,210	(2,078,210)	470,178	897,142		\$897,142
	Revision #4		109,402				(222,757)	332,159		\$332,159
	Total Revised Fund 89	3,067,403	487,529	0	2,078,210	(2,078,210)	247,421	1,229,301	0	1,229,301
90	GOLF COURSE	64	1,597,648	148,000	81,190	66,810	1,631,602	32,920		\$32,920
	Revision #4		(206,891)	300,000		300,000	106,017	(12,908)		(\$12,908)
	Total Revised Fund 90	64	1,390,757	448,000	81,190	366,810	1,737,619	20,012	0	20,012
91	AIRPORT	120,432	992,993	100,000	45,966	54,034	920,065	247,394		\$247,394
	Revision #4						(20)	20		\$20
	Total Revised Fund 91	120,432	992,993	100,000	45,966	54,034	920,045	247,414	0	247,414
94	OTERO GREENTREE REG LANDFILL	4,137,173	1,401,009	0	8,155	(8,155)	3,555,064	1,974,963		\$1,974,963
	Revision #4		517,930				(1,404)	519,334		\$519,334
	Total Revised Fund 94	4,137,173	1,918,939	0	8,155	(8,155)	3,553,660	2,494,297	0	2,494,297
96	SELF-INSURED FUND	528,693	66,439	0	0	0	52,648	542,484		\$542,484
	Revision #4		(1,844)			0		(1,844)		(\$1,844)
	Total Revised Fund 96	528,693	64,595	0	0	0	52,648	540,640	0	\$540,640
98	PAYROLL CLEARING	212,703	0	0	0	0	0	212,703		\$212,703
	Total Revised Fund 98	212,703	0	0	0	0	0	212,703	0	212,703
104	UTILITY DEPOSITS	674,999	0	0	0	0	0	674,999		\$674,999

	Total Revised Fund 104	674,999	0	0	0	0	0	674,999	0	674,999
105	ECONOMIC DEVELOPMENT	3,704,019	817,789	0	0	0	346,208	4,175,600		\$4,175,600
	Revision #4		165,435				3,207	162,228		\$162,228
	Total Revised Fund 105	3,704,019	983,224	0	0	0	349,415	4,337,828		4,337,828
107	SELF INSURED/LIABILITY	952,065	11,694	300,000	14,718	285,282	583,948	665,093		\$665,093
	Revision #4		(4,889)					(4,889)		(\$4,889)
	Total Revised Fund 107	952,065	6,805	300,000	14,718	285,282	583,948	660,204	0	660,204
109	2004 GRT CAPITAL OUTLAY	13,782,068	2,997,973	0	4,043,365	(4,043,365)	8,643,347	4,093,329	533,704	\$3,559,625
	Revision #2						500,000	(500,000)		(\$500,000)
	Revision #4		826,301				12,830	813,471		\$813,471
	Total Revised Fund 109	13,782,068	3,824,274	0	4,043,365	(4,043,365)	9,156,177	4,406,800	533,704	3,873,096
114	SIDEWALKS REVOLVING LOANS	141,416	2,095	0	0	0	32,360	111,151		\$111,151
	Revision #4		(641)					(641)		(\$641)
	Total Revised Fund 114	141,416	1,454	0	0	0	32,360	110,510	0	110,510
115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		\$1,000
	Total Revised Fund 114	1,000	0	0	0	0	0	1,000	0	1,000
119	2012 GRT REF/IMP REVBD	690,594	24,232	0	0	0	442,811	272,015		\$272,015
	Revision #4		5,728					5,728		\$5,728
	Total Revised Fund 119	690,594	29,960	0	0	0	442,811	277,743		277,743
121	2015 GO BONDS-FUN CENTER	89,067	1,441	0	0	0	0	90,508		\$90,508
	Revision #4		(527)					(527)		(\$527)
	Total Revised Fund 121	89,067	914	0	0	0	0	89,981		89,981
122	2015 GO BONDS-STREETS	172,584	3,003	0	0	0	0	175,587		\$175,587
	Revision #4		(1,232)					(1,232)		(\$1,232)
	Total Revised Fund 122	172,584	1,771	0	0	0	0	174,355		174,355
901	HOUSING LOW RENT OPERATING	1,130,674	822,806	0	50	(50)	1,134,440	818,990	86,881	\$732,109
	Revision #4		311,977				177	311,800		\$311,800
	Total Revised Fund 901	1,130,674	1,134,783	0	50	(50)	1,134,617	1,130,790	86,881	1,043,909
903	HOUSING HOMEOWNERSHIP OPER	728,361	1,705	0	0	0	28,355	701,711		\$701,711
	Revision #4		(180)					(180)		(\$180)
	Total Revised Fund 903	728,361	1,525	0	0	0	28,355	701,531	0	701,531
904	HOUSING CAPITAL FUND PROJECTS	0	1,837,226	0	0	0	1,790,260	46,966		\$46,966
	Revision #4		244,948					244,948		\$244,948
	Total Revised Fund 904	0	2,082,174	0	0	0	1,790,260	291,914		291,914
TOTALS FY2021		66,564,194	65,425,268	25,314,895	25,314,895	0	87,591,038	44,398,424	5,404,522	38,993,902

FUND NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
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REVISION #1

This revision will allow funds to be moved into the KABPD project in both Revenue & Expenditure line items.

37	STATE HIGHWAY CLEANUP				
	<i>Revenues</i>				
KABPD	037-0010-314.13-36	DONATIONS	2,500	2,500	5,000
		Total Revenue	2,500	2,500	5,000
	<i>Expenditures</i>				
KABPD	037-0010-431.32-75	PROGRAM SUPPLIES	1,500	2,500	4,000
		Total Expenditures	1,500	2,500	4,000

REVISION #2

Attach funding to new project PW2010 (Replace Sewer Main at Canal & White Sands Blvd.) from fund balance.

109	STREET CAPITAL GRT				
	<i>Expenditures</i>				
PW2010	109-9003-430.65-29	STREET CAPITAL	0	500,000	500,000
		Total Expenditures	0	500,000	500,000

REVISION #3

Budget revision to move the cost of engineering of the parallel pipeline to Fund 49-86 Gross Receipts from Fund 63- Engineering to provide for a proper recording of present and future fixed assets.

49	86 GROSS RECEIPTS				
	<i>Transfers Out</i>				
	049-0000-491.18-63	TRAN TO (63) ENGINEERING	401,693	(400,000)	1,693
		Total Transfers Out	401,693	(400,000)	1,693
	<i>Expenditures</i>				
	049-0099-990.68-99	CAPITAL OUTLAY-ICIP	0	400,000	400,000
		Total Expenditures	0	400,000	400,000
				0	
63	ENGINEERING				
	<i>Transfers in</i>				
	063-0000-391.19-49	TRAN FR (49) 86 GROSS RECEIPTS	401,693	(400,000)	1,693
		Total Transfers In	401,693	(400,000)	1,693
	<i>Expenditures</i>				
	063-5005-419.68-99	CAPITAL OUTLAY-ICIP	400,000	(400,000)	0
		Total Expenditures	400,000	(400,000)	0

REVISION #4

This revision is to adjust budget to provide a more accurate & current reflection of revenues, transfers, & expenditures in all funds for F/Y21.

11	GENERAL FUND			
	Revenues			
011-0000-311.10-10	GROSS RECEIPTS .5%	2,804,800	884,089	3,688,889
011-0000-311.10-23	GRT HOLD HARMLESS .125%	701,200	221,022	922,222
011-0000-311.10-24	GROSS RECEIPTS INTERNET	334,880	279,066	613,946
011-0000-312.11-02	BUSINESS REGISTRATION	58,500	(1,567)	56,933
011-0000-312.11-03	BUSINESS REGIST-PENALTY	1,511	476	1,987
011-0000-312.11-18	DWI SCREENING FEES	2,500	500	3,000
011-0000-312.11-30	FRANCHISE FEES-ELECTRIC	525,345	29,571	554,916
011-0000-312.11-31	FRANCHISE FEES/GAS	167,320	(12,428)	154,892
011-0000-312.11-32	FRANCHISE FEES-PHONE	65,077	(17,426)	47,651
011-0000-312.11-33	FRANCHISE FEES-TV CABLE	120,140	10,058	130,198
011-0000-312.11-35	FRANCHISE FEE-SW DISPOSAL	61,775	(523)	61,252
011-0000-312.11-36	FRANCHISE FEES-ALAMO DISP	1,861	(1,861)	0
011-0000-312.11-37	FRANCHISE FEES-TRUE VALUE	6,311	(6,311)	0
011-0000-312.11-38	FRANCHISE FEES-CHOICE WST	12,515	3,187	15,702
011-0000-313.12-09	GROSS RECEIPTS 1.225%	6,871,759	2,166,019	9,037,778
011-0000-314.13-02	PRINTING & COPYING	5,972	(2,898)	3,074
011-0000-314.13-21	ADOPTION FEES-ANIMAL SHEL	65,000	(30,000)	35,000
011-0000-314.13-57	A.P.S. REIMBURSEMENT	113,047	(4,117)	108,930
011-0000-315.14-01	COURT FINES	262,236	(82,236)	180,000
011-0000-315.14-18	COURT ADMINISTRATION FEE	32,015	(10,015)	22,000
011-0000-315.14-50	ANIMAL SHELTER FEES	15,000	(9,000)	6,000
011-0000-316.15-01	REFUNDS & COLLECTIONS	1,719	669	2,388
011-0000-317.16-73	FEDERAL GRANT	0	69,558	69,558
011-0000-318.17-01	INVESTMENT INCOME	84,694	(33,350)	51,344
011-2804-315.14-06	BENCH WARRANT FEES	10,000	(1,500)	8,500
011-3104-316.15-08	ABATEMENT RECOVERIES	0	11,525	11,525
011-3705-312.11-04	BUILDING PERMITS	0	170	170
011-3705-312.11-05	BLOCKING PERMITS	300	(100)	200
011-3705-312.11-10	UTILITY PERMIT FEE	11,000	(3,000)	8,000
011-3705-312.11-20	FEMA DETERMINATION FEE	5,000	3,800	8,800
011-3705-312.11-53	BACKFLOW ADMIN CHARGE	300	(194)	106
011-3804-314.13-36	DONATIONS	2,000	(400)	1,600
011-4104-316.15-05	SALE OF SCRAP	1,000	12,000	13,000
011-4104-316.15-15	CITY MISC REIMB/CLAIMS	1,000	(679)	321
011-4104-316.15-81	EQUIPMENT/SERVICES	500	(500)	0
011-4204-314.13-36	DONATIONS	0	3,850	3,850
011-4204-316.15-05	SALE OF SCRAP	5,000	(4,900)	100
011-4204-316.15-15	CITY MISC REIMB/CLAIMS	0	60	60
	Total Revenues	12,351,277	3,472,615	15,823,892
	Transfers Out			
011-0000-491.18-19	TRAN TO (19) COURT AUTO	0	10,000	10,000
011-0000-491.18-20	TRAN TO (20) CIVIC CENTER	58,000	(58,000)	0
011-0000-491.18-71	TRAN TO (71) SENIOR CTR	592,000	50,000	642,000
011-0000-491.18-90	TRAN TO (90) GOLF COURSE	148,000	300,000	448,000
	Total Transfers Out	798,000	302,000	1,100,000
	Expenditures			
011-1101-411.56-05	TRAINING, TRAVEL & CONFER	8,000	(5,000)	3,000
011-1301-413.47-42	L. D. TELEPHONE SERVICES	10	(10)	0
011-1501-415.47-41	CELLULAR PHONE SERVICE	1,000	350	1,350
011-1501-415.56-05	TRAINING, TRAVEL & CONFER	12,250	(350)	11,900
011-2001-411.47-42	L. D. TELEPHONE SERVICES	79	(79)	0
011-2001-411.56-05	TRAINING, TRAVEL & CONFER	4,435	(2,000)	2,435
011-2001-411.57-01	ELECTION EXPENSE	4,250	(4,250)	0
011-2001-411.57-43	PROFESSIONAL SERVICES	10,000	(4,000)	6,000
011-2102-415.30-40	OFFICE SUPPLIES	10,940	400	11,340
011-2102-415.30-50	BOOKS & PUBLICATIONS	400	(400)	0
011-2102-415.47-41	CELLULAR PHONE SERVICE	650	(50)	600
011-2102-415.47-42	L. D. TELEPHONE SERVICES	10	(10)	0
011-2102-415.56-05	TRAINING, TRAVEL & CONFER	6,582	(3,582)	3,000
011-2102-415.57-28	IN-SERVICE TRAINING	5,000	(2,500)	2,500

11	GENERAL FUND (cont.)				
	011-2400-419.56-29	GRT ADMINISTRATION FEE	136,215	42,718	178,933
	011-2400-419.56-45	MEMBERSHIPS & DUES	45,200	(204)	44,996
	011-2400-419.58-01	GENERAL LIABILITY	32,025	(25)	32,000
	011-2400-419.58-03	ERRORS & OMISSIONS	98,127	(9,758)	88,369
	011-3104-429.47-42	L. D. TELEPHONE SERVICES	30	(30)	0
	011-3705-419.47-42	L. D. TELEPHONE SERVICES	10	(10)	0
	011-3705-419.56-05	TRAINING, TRAVEL & CONFER	7,100	(7,100)	0
	011-4146-420.20-06	TRAINING OVERTIME	55,000	(55,000)	0
	011-4146-420.20-15	SOCIAL SECURITY	797	(797)	0
	011-4146-420.20-30	WORKER'S COMP. INSURANCE	2,183	(2,183)	0
	011-4146-420.31-31	EQUIPMENT	2,000	(2,000)	0
	011-4146-420.31-40	AMMUNITION & GUN ACCESSOR	5,000	(5,000)	0
	011-4146-420.50-50	EQUIPMENT - NON CAPITAL	15,000	(15,000)	0
	011-4146-420.56-05	TRAINING, TRAVEL & CONFER	3,673	(3,673)	0
	GENERAL FUND	Total Expenditures	465,966	(79,543)	386,423
12	INTERNAL SERVICE FUND				
	Revenues				
	012-0000-317.16-73	FEDERAL GRANT	0	50,680	50,680
	012-1602-316.15-56	ADMINISTRATION FEES	4,335	(3,335)	1,000
	012-1701-316.15-15	CITY MISC REIMB/CLAIMS	0	20	20
	012-3303-316.15-05	SALE OF SCRAP	529	60	589
	012-3303-316.15-81	EQUIPMENT/SERVICES	0	1,356	1,356
		Total Revenues	4,864	48,781	53,645
	Expenditures				
	012-1602-415.47-42	L. D. TELEPHONE SERVICES	30	(30)	0
	012-1701-415.30-55	FUELS	500	(100)	400
	012-1701-415.44-06	SOFTWARE SUPPORT FEES	20,697	(12,197)	8,500
	012-1701-415.47-42	L. D. TELEPHONE SERVICES	10	(10)	0
	012-1701-415.56-35	ADVERTISING	12,000	(2,000)	10,000
	012-1701-415.57-26	INVESTIGATIVE SERVICES	15,000	(7,500)	7,500
	012-1701-415.57-28	IN-SERVICE TRAINING	30,000	(20,000)	10,000
	012-1701-415.57-33	TESTING & PHYSICALS	35,000	(15,000)	20,000
	012-1701-415.57-64	EAP/MEDIATION SERVICES	9,000	(4,000)	5,000
	012-1701-415.57-82	AWARD/RECOGNITION PROGRAM	25,000	(12,650)	12,350
	012-3303-419.30-55	FUELS	15,000	(2,000)	13,000
	012-3303-419.44-25	HEATING & COOLING	23,050	(7,050)	16,000
	012-3303-419.47-01	ELECTRICITY	5,000	1,000	6,000
	012-3303-419.47-60	WATER/SEWER/GARBAGE	887	113	1,000
	012-3303-419.57-34	CONTRACT SERVICES	0	33,000	33,000
		Total Expenditures	191,174	(48,424)	142,750
15	CORRECTIONS-CITY'S EXPENSE				
	Revenues				
	015-0000-312.11-22	LIQUOR LICENSE REGIST.	5,550	(550)	5,000
	015-0000-315.14-04	CORRECTION FEES	76,277	(33,959)	42,318
		Total Revenues	81,827	(34,509)	47,318
	Expenditures				
	015-0000-427.57-49	PRISONER SUPPORT	160,000	(80,000)	80,000
		Total Expenditures	160,000	(80,000)	80,000
16	PROMOTIONS - LODGER'S TAX				
	Revenues				
	016-0000-311.10-20	LODGERS TAX	121,710	53,029	174,739
	016-0000-317.16-02	STATE-CO OP ADVERTISING	5,500	(5,500)	0
	016-0000-318.17-01	INVESTMENT INCOME	2,254	(506)	1,748
		Total Revenues	129,464	47,023	176,487
19	COURT AUTOMATION FUND				
	Revenues				
	019-0000-315.14-12	COURT AUTOMATION FEES	40,000	(20,000)	20,000
	019-0000-318.17-01	INVESTMENT INCOME	66	(66)	0
	019-2701-317.16-13	STATE GRANT	28,500	(18,350)	10,150
		Total Revenues	68,566	(38,416)	30,150
	Transfers in				
	019-0000-391.19-11	TRAN FR (11) GENERAL OP	0	10,000	10,000
		Total Transfers In	0	10,000	10,000

19	COURT AUTOMATION FUND		(cont.)	
	Expenditures			
019-1201-412.30-40	OFFICE SUPPLIES	3,600	(2,000)	1,600
019-1201-412.30-50	BOOKS & PUBLICATIONS	200	(200)	0
019-1201-412.31-60	SUPPLIES	2,325	(425)	1,900
019-1201-412.44-06	SOFTWARE SUPPORT FEES	780	(150)	630
019-1201-412.47-41	CELLULAR PHONE SERVICE	3,030	(1,030)	2,000
019-1201-412.50-22	COMPUTER HARDWARE	6,300	(6,300)	0
019-1201-412.56-05	TRAINING, TRAVEL & CONFER	9,000	(9,000)	0
019-1201-412.56-40	PRINTING	650	(150)	500
019-2701-427.44-06	SOFTWARE SUPPORT FEES	12,500	(2,350)	10,150
	Total Expenditures	38,385	(21,605)	16,780
20	LODGER'S TAX - CITY'S SHARE			
	Revenues			
020-0000-311.10-20	LODGERS TAX	182,565	79,544	262,109
020-0000-314.13-09	FACILITY RENTAL	25,100	(23,979)	1,121
020-0000-314.13-15	CONCESSIONS	42,500	(42,500)	0
020-0000-314.13-98	VENDOR CONCESSIONS	0	114	114
020-0000-317.16-73	FEDERAL GRANT	0	5,822	5,822
020-0000-318.17-01	INVESTMENT INCOME	1,830	(1,436)	394
	Total Revenues	251,995	17,565	269,560
	Transfers in			
020-0000-391.19-11	TRAN FR (11) GENERAL OP	58,000	(58,000)	0
	Total Transfers In	58,000	(58,000)	0
	Expenditures			
020-0006-454.20-03	TEMP/PART-TIME	10,998	(8,998)	2,000
020-0006-454.20-04	OVERTIME	25,869	(12,077)	13,792
020-0006-454.30-55	FUELS	944	(444)	500
020-0006-454.31-66	EVENT SUPPLIES	4,200	(1,200)	3,000
020-0006-454.31-75	CLEANING SUPPLIES	3,805	(626)	3,179
020-0006-454.57-08	LAUNDRY SERVICE	225	(225)	0
020-0006-454.58-01	GENERAL LIABILITY	1,114	(582)	532
	Total Expenditures	47,155	(24,152)	23,003
21	D.A.R.E. DONATIONS			
	Revenues			
021-0000-314.13-36	DONATIONS	4,000	(3,900)	100
021-0000-318.17-01	INVESTMENT INCOME	120	45	165
	Total Revenues	4,120	(3,855)	265
	Expenditures			
021-4504-420.56-05	TRAINING, TRAVEL & CONFER	2,000	(2,000)	0
	Total Expenditures	2,000	(2,000)	0
24	GRANT CAPITAL IMPROVEMENT			
	Revenues			
024-4604-317.16-13	STATE GRANT	8,969	(813)	8,156
024-4642-317.16-13	STATE GRANT	14,646	74	14,720
024-4642-317.16-73	FEDERAL GRANT	22,803	(9,838)	12,965
	Total Revenues	46,418	(10,577)	35,841
	Expenditures			
024-4604-420.20-04	OVERTIME	6,669	(3,299)	3,370
024-4604-420.32-75	PROGRAM SUPPLIES	2,300	200	2,500
024-4642-420.20-04	OVERTIME	37,449	(9,764)	27,685
	Total Expenditures	46,418	(12,863)	33,555
27	MUNICIPAL COURT			
	Revenues			
027-0000-317.16-73	FEDERAL GRANT	0	19,869	19,869
	Total Revenues	0	19,869	19,869
	Expenditures			
027-1201-412.31-05	UNIFORMS	500	(6)	494
027-1201-412.58-01	GENERAL LIABILITY	2,140	(1,119)	1,021
027-2901-427.31-05	UNIFORMS	1,300	(800)	500
027-2901-427.56-05	TRAINING, TRAVEL & CONFER	820	(820)	0
027-2901-427.58-01	GENERAL LIABILITY	389	(199)	190
	Total Expenditures	5,149	(2,944)	2,205

28 POLICE CONTINGENCY**Revenues**

028-0000-318.17-01	INVESTMENT INCOME	714	(165)	549
	Total Revenues	714	(165)	549

31 CEMETERY - PERPETUAL CARE**Revenues**

031-0000-316.15-06	LAND SALES	12,000	(3,500)	8,500
031-0000-318.17-01	INVESTMENT INCOME	13,843	(5,703)	8,140
	Total Revenues	25,843	(9,203)	16,640

32 COMMUNITY SERVICES**Revenues**

032-0000-317.16-73	FEDERAL GRANT	0	118,594	118,594
032-0006-314.13-31	SALE OF LOTS	14,000	(4,067)	9,933
032-6106-314.13-04	ADULT PROGRAM FEES	3,000	(3,000)	0
032-6106-314.13-05	YOUTH PROGRAM FEES	135,000	(119,200)	15,800
032-6106-314.13-10	SWIMMING POOL RECEIPTS	18,000	(12,000)	6,000
032-6106-314.13-11	RECREATIONAL FEES	700	(700)	0
032-6106-314.13-15	CONCESSIONS	5,500	(5,480)	20
032-6106-314.13-18	REC. DAILY USE/PASSES	17,000	(15,100)	1,900
032-6106-314.13-22	POOL DAILY USE/PASSES	38,000	(34,500)	3,500
032-6106-314.13-36	DONATIONS	0	100	100
032-6106-314.13-40	RENTAL FEES	37,000	(35,000)	2,000
032-6106-316.15-66	CREDIT CARD FEES	(4,250)	3,250	(1,000)
032-6206-316.15-05	SALE OF SCRAP	1,150	(1,150)	0
032-6306-314.13-26	PROGRAM INCOME(OTHER)	5,000	(4,000)	1,000
032-6306-314.13-36	DONATIONS	1,000	1,000	2,000
032-6306-316.15-63	ZOO GIFT SHOP INCOME	42,500	(5,000)	37,500
032-7101-314.13-02	PRINTING & COPYING	7,000	(6,925)	75
032-7101-314.13-20	LIBRARY FEES	4,000	(3,100)	900
032-7101-314.13-36	DONATIONS	12,000	(6,575)	5,425
032-7101-314.13-94	VENDING POOL	100	(86)	14
032-7101-315.14-02	LIBRARY FINES	9,000	(7,750)	1,250
032-7101-316.15-58	COLLECTION AGENCY REVENUE	1,400	(425)	975
032-7101-316.15-99	SALES-EQUIPMENT/MATERIALS	200	(75)	125
032-7101-317.16-13	STATE GRANT	106,793	(53,396)	53,397
	Total Revenues	454,093	(194,585)	259,508

Expenditures

032-0006-419.47-42	L. D. TELEPHONE SERVICES	15	(15)	0
032-0006-419.58-01	GENERAL LIABILITY	776	(401)	375
032-6106-450.30-55	FUELS	2,525	(2,000)	525
032-6106-450.31-05	UNIFORMS	750	(650)	100
032-6106-450.31-60	SUPPLIES	8,000	(6,000)	2,000
032-6106-450.31-65	PROGRAM SUPPLIES	13,800	(10,000)	3,800
032-6106-450.31-75	CLEANING SUPPLIES	7,500	(4,500)	3,000
032-6106-450.32-25	POOL SUPPLIES	4,500	(4,000)	500
032-6106-450.44-21	FLEET COMMERCIAL PARTS	1,880	(1,000)	880
032-6106-450.44-75	REC STRUCTURES & EQUIP	10,000	(5,000)	5,000
032-6106-450.47-02	ELECTRICITY-RECREATION	51,297	(11,000)	40,297
032-6106-450.47-04	ELECTRICITY-BALLFIELDS	23,145	(13,000)	10,145
032-6106-450.47-20	GAS	47,500	(18,500)	29,000
032-6106-450.47-60	WATER/SEWER/GARBAGE	25,100	(5,000)	20,100
032-6106-450.50-50	EQUIPMENT - NON CAPITAL	5,000	(5,000)	0
032-6106-450.56-05	TRAINING, TRAVEL & CONFER	2,600	(1,000)	1,600
032-6106-450.56-35	ADVERTISING	3,000	(2,500)	500
032-6106-450.56-40	PRINTING	5,000	(5,000)	0
032-6106-450.56-45	MEMBERSHIPS & DUES	300	(300)	0
032-6106-450.57-33	SPECIAL EVENTS	1,900	(1,900)	0
032-6106-450.57-34	CONTRACT SERVICES	5,209	(3,800)	1,409
032-6106-450.57-38	CONTRACT INSTRUCTORS	3,500	(3,000)	500
032-6106-450.58-01	GENERAL LIABILITY	11,670	(6,070)	5,600
032-6206-410.57-34	CONTRACT SERVICES	12,000	8,000	20,000
032-6206-410.58-01	GENERAL LIABILITY	8,954	(4,654)	4,300
032-6306-452.30-40	OFFICE SUPPLIES	1,500	(250)	1,250
032-6306-452.30-55	FUELS	1,800	(300)	1,500
032-6306-452.31-05	UNIFORMS	3,000	(500)	2,500
032-6306-452.31-75	CLEANING SUPPLIES	2,500	(150)	2,350
032-6306-452.33-41	CONCESSION SUPPLIES	7,000	(500)	6,500
032-6306-452.47-41	CELLULAR PHONE SERVICE	2,640	(650)	1,990
032-6306-452.58-01	GENERAL LIABILITY	2,454	(1,254)	1,200
032-6606-450.56-45	MEMBERSHIPS & DUES	300	(137)	163
032-7101-455.30-41	LIBRARY SUPPLIES	10,400	(3,400)	7,000

32	COMMUNITY SERVICES (cont.)			
032-7101-455.30-80	COMPUTER SUPPLIES	1,000	(200)	800
032-7101-455.31-01	JANITORIAL SUPPLIES	5,900	(3,900)	2,000
032-7101-455.32-05	BOOKS, PERIODICALS, AUDIOS	208,618	(55,162)	153,456
032-7101-455.33-25	MAINTENANCE SUPPLIES	1,000	(500)	500
032-7101-455.33-28	MISC. DONATION MATERIALS	17,045	(6,575)	10,470
032-7101-455.44-15	OFFICE MACHINES MAINT.	5,311	(311)	5,000
032-7101-455.44-30	PEST CONTROL	530	120	650
032-7101-455.47-01	ELECTRICITY	30,755	(8,054)	22,701
032-7101-455.47-20	GAS	1,600	400	2,000
032-7101-455.50-50	EQUIPMENT - NON CAPITAL	4,000	(2,000)	2,000
032-7101-455.56-05	TRAINING, TRAVEL & CONFER	5,700	(4,700)	1,000
032-7101-455.58-01	GENERAL LIABILITY	5,550	(2,850)	2,700
	Total Expenditures	574,524	(197,163)	377,361
33	FIRE PROTECTION FUND			
	Revenues			
033-0000-318.17-01	INVESTMENT INCOME	2,703	(988)	1,715
	Total Revenues	2,703	(988)	1,715
35	H.I.D.T.A. GRANT FUND			
	Revenues			
035-0000-317.16-50	H.I.D.T.A FEDERAL GRANT	28,239	(7,007)	21,232
	Total Revenues	28,239	(7,007)	21,232
	Expenditures			
035-0004-429.20-04	OVERTIME	28,239	(7,007)	21,232
	Total Expenditures	28,239	(7,007)	21,232
37	STATE HIGHWAY CLEANUP			
	Revenues			
037-0000-314.13-36	DONATIONS	300	2,600	2,900
037-0000-317.16-09	KEEP ALAMOGORDO BEAUTIFUL	46,254	(6,599)	39,655
037-0000-318.17-01	INVESTMENT INCOME	1,591	(424)	1,167
	Total Revenues	48,145	(4,423)	43,722
38	TRAFFIC SAFETY FUND			
	Revenues			
038-0000-315.14-11	TRAFFIC SAFETY FEES	23,000	(13,000)	10,000
038-0000-318.17-01	INVESTMENT INCOME	684	(193)	491
	Total Revenues	23,684	(13,193)	10,491
42	1984 GROSS RECEIPTS			
	Revenues			
042-0000-311.10-21	GROSS RECEIPTS 1/4%	1,402,400	442,045	1,844,445
042-0000-318.17-01	INVESTMENT INCOME	30,528	(28,685)	1,843
	Total Revenues	1,402,400	442,045	1,844,445
	Expenditures			
042-0000-419.56-29	GRT ADMINISTRATION FEE	17,765	6,415	24,180
	Total Expenditures	17,765	6,415	24,180
44	TRANSPORTATION FUND			
	Revenues			
044-0000-311.10-15	MUNI INFRASTRUCT GRT.0625	350,600	110,511	461,111
044-0000-313.12-01	GASOLINE TAXES	446,565	11,774	458,339
044-0000-313.12-02	AUTO LICENSES 10%	157,305	1,369	158,674
044-0000-317.16-73	FEDERAL GRANT	0	26,919	26,919
	Total Revenues	954,470	150,573	1,105,043
	Expenditures			
044-2400-415.56-29	GRT ADMINISTRATION FEE	4,442	1,603	6,045
044-5203-431.58-01	GENERAL LIABILITY	5,648	(2,848)	2,800
044-5303-431.58-01	GENERAL LIABILITY	5,663	(2,963)	2,700
	Total Expenditures	15,753	(4,208)	11,545
49	1986 GROSS RECEIPTS			
	Revenues			
049-0000-311.10-21	GROSS RECEIPTS 1/4%	1,402,400	442,045	1,844,445
049-0000-318.17-01	INVESTMENT INCOME	91,067	(38,832)	52,235
	Total Revenues	1,493,467	403,213	1,896,680

49	1986 GROSS RECEIPTS (cont.)			
	Expenditures			
	049-0000-461.56-29	GRT ADMINISTRATION FEE	17,765	6,415 24,180
		Total Expenditures	17,765	6,415 24,180
53	GENERAL OBLIGATION P & I			
	Revenues			
	053-0000-318.17-01	INVESTMENT INCOME	1,313	(1,313) 0
		Total Revenues	1,313	(1,313) 0
56	99 GRT FLOOD CONTROL			
	Revenues			
	056-0000-318.17-01	INVESTMENT INCOME	1,981	(1,890) 91
		Total Revenues	1,981	(1,890) 91
61	91 GRT INFRASTRUCTURE .0625			
	Revenues			
	061-0000-311.10-15	MUNI INFRASTRUCT GRT.0625	350,600	110,511 461,111
	061-0000-318.17-01	INVESTMENT INCOME	7,705	(2,236) 5,469
		Total Revenues	358,305	108,275 466,580
	Expenditures			
	061-0000-415.56-29	GRT ADMINISTRATION FEE	4,442	1,603 6,045
		Total Expenditures	4,442	1,603 6,045
63	ENGINEERING			
	Revenues			
	063-0000-314.13-02	PRINTING & COPYING	0	60 60
		Total Revenues	0	60 60
	Expenditures			
	063-5005-419.47-42	L. D. TELEPHONE SERVICES	120	(120) 0
	063-5005-419.58-01	GENERAL LIABILITY	3,492	(1,792) 1,700
		Total Expenditures	3,612	(1,912) 1,700
69	94 GROSS RECEIPTS			
	Revenues			
	069-0000-311.10-21	GROSS RECEIPTS 1/4%	1,402,400	442,045 1,844,445
	069-0000-318.17-01	INVESTMENT INCOME	27,049	(1,047) 26,002
		Total Revenues	1,429,449	440,998 1,870,447
	Expenditures			
	069-0000-415.56-29	GRT ADMINISTRATION FEE	17,765	6,415 24,180
		Total Expenditures	17,765	6,415 24,180
71	SENIOR CENTER			
	Revenues			
	071-0000-314.13-02	PRINTING & COPYING	300	(300) 0
	071-0000-314.13-06	ACCESS	5,000	(4,500) 500
	071-0000-314.13-13	"SENTINEL" ADVERTISING	1,200	(500) 700
	071-0000-314.13-25	DONATIONS - MEALS	68,100	21,900 90,000
	071-0000-314.13-26	PROGRAM INCOME(OTHER)	7,500	(6,000) 1,500
	071-0000-314.13-38	PROGRAM INCOME(GIFT SHOP)	5,000	(4,983) 17
	071-0000-314.13-52	DONATIONS-SERVICES	8,500	(8,385) 115
	071-0000-317.16-13	STATE GRANT	106,574	(106,574) 0
	071-0000-317.16-73	FEDERAL GRANT	0	17,830 17,830
		Total Revenues	202,174	(91,512) 110,662
	Transfers in			
	071-0000-391.19-11	TRAN FR (11) GENERAL OP	592,000	50,000 642,000
		Total Transfers In	592,000	50,000 642,000
	Expenditures			
	071-8023-445.32-55	LAUNDRY & UNIFORMS	789	1 790
	071-8023-445.58-01	GENERAL LIABILITY	2,319	(1,119) 1,200
	071-8024-445.58-01	GENERAL LIABILITY	2,030	(1,030) 1,000
	071-8025-445.30-45	POSTAGE	500	(400) 100
	071-8025-445.30-55	FUELS	7,314	(3,814) 3,500
	071-8025-445.58-01	GENERAL LIABILITY	469	(219) 250
	071-8115-445.30-55	FUELS	1,000	(800) 200
	071-8115-445.58-01	GENERAL LIABILITY	4,264	(2,164) 2,100
		Total Expenditures	18,685	(9,545) 9,140

74 SENIOR CENTER GIFT FUND**Revenues**

074-0000-314.13-12	DONATIONS - RESTRICTED	5,000	(5,000)	0
074-0000-314.13-36	DONATIONS	11,655	(7,500)	4,155
074-0000-318.17-01	INVESTMENT INCOME	1,315	(404)	911
074-8201-314.13-36	DONATIONS	4,282	(4,282)	0
074-8701-314.13-36	DONATIONS	3,545	(3,545)	0
Total Revenues		25,797	(20,731)	5,066

Expenditures

074-8201-445.57-53	VOLUNTEER TRAVEL	10,855	(10,855)	0
074-8201-445.57-93	SPECIAL EVENTS	7,018	(7,018)	0
074-8701-445.33-26	DESIGNATED MATERIALS	3,091	(3,091)	0
074-8701-445.57-53	VOLUNTEER TRAVEL	7,725	(7,725)	0
Total Expenditures		28,689	(28,689)	0

75 SENIOR CENTER RSVP**Expenditures**

075-8201-445.30-55	FUELS	500	(350)	150
075-8201-445.56-05	TRAINING, TRAVEL & CONFER	2,018	(1,900)	118
075-8201-445.57-53	VOLUNTEER TRAVEL	44,696	(18,696)	26,000
075-8201-445.58-01	GENERAL LIABILITY	776	(396)	380
075-8701-445.30-55	FUELS	171	(171)	0
075-8701-445.56-05	TRAINING, TRAVEL & CONFER	769	(769)	0
075-8701-445.58-01	GENERAL LIABILITY	292	(142)	150
075-8801-445.30-55	FUELS	171	(171)	0
075-8801-445.30-80	COMPUTER SUPPLIES	504	(404)	100
075-8801-445.44-21	FLEET COMMERCIAL PARTS	100	(100)	0
075-8801-445.56-05	TRAINING, TRAVEL & CONFER	1,625	(1,625)	0
075-8801-445.57-53	VOLUNTEER TRAVEL	5,741	(2,741)	3,000
075-8801-445.57-89	MEAL REIMBURSEMENTS	6,000	(3,500)	2,500
075-8801-445.58-01	GENERAL LIABILITY	99	(49)	50
Total Expenditures		63,462	(31,014)	32,448

81 WATER/SEWER**Revenues**

081-0000-314.13-39	WATER BASE RATES	2,811,374	99,029	2,910,403
081-0000-314.13-45	SEWER BASE RATES	2,150,000	92,844	2,242,844
081-0000-314.13-50	RELEASE OF LIEN	2,600	2,300	4,900
081-0000-314.13-59	WATER/SEWER CAP SURCHARGE	154,886	5,640	160,526
081-0000-314.13-60	WATER SALES-CONSUMPTION	2,900,000	258,776	3,158,776
081-0000-314.13-61	SEWER CHARGES-CONSUMPTION	1,140,000	35,321	1,175,321
081-0000-314.13-62	CONNECTION CHARGES	14,336	10,664	25,000
081-0000-314.13-63	WATER SALES TO CITY	29,000	(10,320)	18,680
081-0000-314.13-65	APPLICATION FEES	52,832	(2,582)	50,250
081-0000-314.13-66	SERVICE CHARGES	190,000	22,282	212,282
081-0000-314.13-70	WATER SALE CITY-BASE RATE	39,500	(3,355)	36,145
081-0000-314.13-71	SEPTAGE DISPOSAL FEES	448	(448)	0
081-0000-314.13-73	RECLAIMED WATER	64,718	27,137	91,855
081-0000-314.13-95	SERVICE CHARGES WITH TAX	139,300	35,134	174,434
081-0000-316.15-56	ADMINISTRATION FEES	6,000	3,000	9,000
081-0000-318.17-01	INVESTMENT INCOME	206,598	(125,698)	80,900
081-1602-316.15-05	SALE OF SCRAP	3,113	(2,863)	250
081-5503-316.15-81	EQUIPMENT/SERVICES	0	2,257	2,257
081-5603-316.15-81	EQUIPMENT/SERVICES	0	3,665	3,665
Total Revenues		9,904,705	452,783	10,357,488

Expenditures

081-1602-461.47-41	CELLULAR PHONE SERVICE	840	506	1,346
081-1602-461.47-42	L. D. TELEPHONE SERVICES	30	(30)	0
081-1602-461.56-05	TRAINING, TRAVEL & CONFER	500	(100)	400
081-1803-461.44-21	FLEET COMMERCIAL PARTS	500	(250)	250
081-1803-461.58-03	ERRORS & OMISSIONS	42,658	(16,262)	26,396
081-2202-461.47-41	CELLULAR PHONE SERVICE	300	(300)	0
081-2202-461.56-40	PRINTING	2,210	(810)	1,400
081-2202-461.58-01	GENERAL LIABILITY	2,319	(1,119)	1,200
081-5503-461.31-50	SAFETY SUPPLIES	12,245	700	12,945
081-5503-461.47-41	CELLULAR PHONE SERVICE	2,405	495	2,900
081-5503-461.50-23	COMPUTER SOFTWARE	1,500	(1,500)	0
081-5503-461.57-58	EQUIPMENT RENTAL/LEASE	0	824	824
081-5503-461.58-01	GENERAL LIABILITY	6,177	(3,077)	3,100
081-5503-461.58-07	COMMERCIAL PROPERTY	17,687	12,313	30,000
081-5603-432.58-01	GENERAL LIABILITY	1,765	(865)	900
081-5703-461.58-01	GENERAL LIABILITY	3,529	(1,729)	1,800
081-7803-464.33-30	CONSTRUCTION SUPPLIES	278,300	100	278,400
Total Expenditures		372,965	(11,104)	361,861

82	JT WATER/SEWER P & I	Revenues	INVESTMENT INCOME	625	13,277	13,902
			Total Revenues	625	13,277	13,902
86	SOLID WASTE	Revenues	FEDERAL GRANT	0	1,687	1,687
			INVESTMENT INCOME	6,571	(2,177)	4,394
			Total Revenues	6,571	(490)	6,081
	Expenditures		GENERAL LIABILITY	1,549	(749)	800
			CONTRACT SERVICES	1,652,685	147,315	1,800,000
			Total Expenditures	1,654,234	146,566	1,800,800
88	BONITO LAKE	Revenues	INVESTMENT INCOME	5,518	(2,020)	3,498
			Total Revenues	5,518	(2,020)	3,498
89	ESGRT .0625% FUND	Revenues	MUNICIPAL ESGRT .0625%	350,600	110,511	461,111
			INVESTMENT INCOME	27,527	(1,109)	26,418
			Total Revenues	378,127	109,402	487,529
	Expenditures		GRT ADMINISTRATION FEE	4,442	1,603	6,045
			POST CLOSURE RESERVE COST	389,562	(224,360)	165,202
			Total Expenditures	394,004	(222,757)	171,247
90	GOLF COURSE	Revenues	SHED FEES	0	1,300	1,300
			19TH. HOLE RENTAL & FEES	950,000	(245,000)	705,000
			GREEN FEES	250,000	10,000	260,000
			DRIVING RANGE	46,000	4,000	50,000
			TRAIL FEES	30,000	(4,300)	25,700
			CART RENTALS	170,000	10,000	180,000
			SALE OF SCRAP	248	42	290
			CITY MISC REIMB/CLAIMS	0	165	165
			FEDERAL GRANT	0	16,902	16,902
			Total Revenues	1,446,248	(206,891)	1,239,357
	Transfers in		TRAN FR (11) GENERAL OP	148,000	300,000	448,000
			Total Transfers In	148,000	300,000	448,000
	Expenditures		L. D. TELEPHONE SERVICES	10	(10)	0
			SERVICES-GOLF PRO	992,000	108,000	1,100,000
			GENERAL LIABILITY	3,773	(1,973)	1,800
			Total Expenditures	995,783	106,017	1,101,800
91	AIRPORT	Expenditures	L. D. TELEPHONE SERVICES	20	(20)	0
			Total Expenditures	20	(20)	0
94	LANDFILL OPERATING	Revenues	MEMBER DISPOSAL FEES	875,000	350,000	1,225,000
			ASBESTOS DISPOSAL FEES	300,000	150,000	450,000
			SEPTAGE DISPOSAL FEES	3,000	22,000	25,000
			GREASE PIT LEASE	500	500	1,000
			EQUIPMENT/SERVICES	0	5,000	5,000
			SALES-EQUIPMENT/MATERIALS	3,000	9,000	12,000
			FEDERAL GRANT	0	3,174	3,174
			INVESTMENT INCOME	63,409	(21,744)	41,665
			Total Revenues	1,244,909	517,930	1,762,839

94	LANDFILL OPERATING (cont.)			
	Expenditures			
094-0903-434.58-01	GENERAL LIABILITY	2,704	(1,404)	1,300
	Total Expenditures	2,704	(1,404)	1,300
96	SELF-INSURED			
	Revenues			
096-0000-318.17-01	INVESTMENT INCOME	6,439	(1,844)	4,595
	Total Revenues	6,439	(1,844)	4,595
105	ECONOMIC DEVELOPMENT FUND			
	Revenues			
105-0000-311.10-12	ECONOMIC DEVELOPMENT .125	701,200	221,022	922,222
105-0000-318.17-01	INVESTMENT INCOME	92,589	(55,587)	37,002
	Total Revenues	793,789	165,435	959,224
	Expenditures			
105-0000-450.56-29	GRT ADMINISTRATION FEE	8,883	3,207	12,090
	Total Expenditures	8,883	3,207	12,090
107	LIABILITY/DEDUCTIBLES			
	Revenues			
107-0000-318.17-01	INVESTMENT INCOME	11,694	(4,889)	6,805
	Total Revenues	11,694	(4,889)	6,805
109	STREET CAPITAL GRT			
	Revenues			
109-0000-311.10-19	GROSS RECEIPTS 1/4% 08STR	1,402,400	442,045	1,844,445
109-0000-318.17-01	INVESTMENT INCOME	193,173	(57,789)	135,384
109-9003-311.10-13	GROSS RECEIPTS 1/4% '04	1,402,400	442,045	1,844,445
	Total Revenues	2,997,973	826,301	3,824,274
	Expenditures			
109-0000-430.56-29	GRT ADMINISTRATION FEE	17,765	6,415	24,180
109-9003-430.56-29	GRT ADMINISTRATION FEE	17,765	6,415	24,180
	Total Expenditures	35,530	12,830	48,360
114	SIDEWALKS REVOLVING LOANS			
	Revenues			
114-0000-318.17-01	INVESTMENT INCOME	2,095	(641)	1,454
	Total Revenues	2,095	(641)	1,454
119	2012 GRT REF/IMP REV BOND			
	Revenues			
119-0000-318.17-01	INVESTMENT INCOME	14	5,728	5,742
	Total Revenues	14	5,728	5,742
121	2014A GO BONDS-FUN CENTER			
	Revenues			
121-0000-318.17-01	INVESTMENT INCOME	1,441	(527)	914
	Total Revenues	1,441	(527)	914
122	2014B GO BONDS-STREETS			
	Revenues			
122-0000-318.17-01	INVESTMENT INCOME	3,003	(1,232)	1,771
	Total Revenues	3,003	(1,232)	1,771
901	HOUSING LOW RENT OPERATING			
	Revenues			
901-0000-315.14-17	PENALTY COLLECTIONS	4,200	(1,200)	3,000
901-0000-316.15-01	REFUNDS & COLLECTIONS	1,000	6,000	7,000
901-0000-317.16-73	FEDERAL GRANT	0	22,577	22,577
901-0000-317.16-92	HUD OPERATING SUBSIDY	565,312	284,688	850,000
901-0000-318.17-01	INVESTMENT INCOME	2,249	(88)	2,161
	Total Revenues	572,761	311,977	884,738

901	HOUSING LOW RENT OPERATING	(cont.)			
	Expenditures				
901-0007-463.20-20	SICK LEAVE/PTO CONVERSION	787	42	829	
901-0107-463.30-60	TOOLS	6,000	135	6,135	
	Total Expenditures	<u>6,787</u>	<u>177</u>	<u>6,964</u>	

903	HOUSING OWNERSHIP OPER				
	Revenues				
903-0000-318.17-01	INVESTMENT INCOME	1,705	(180)	1,525	
	Total Revenues	<u>1,705</u>	<u>(180)</u>	<u>1,525</u>	

904	HOUSING CAPITAL PROJ FUND				
	Revenues				
904-0000-317.16-73	FEDERAL GRANT	1,837,226	244,948	2,082,174	
	Total Revenues	<u>1,837,226</u>	<u>244,948</u>	<u>2,082,174</u>	

RESOLUTION NO. 2021-18

A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2020-21.

WHEREAS, the City of Alamogordo, New Mexico wishes approval to change some of the budget line item figures of various funds; and

WHEREAS, the Department of Finance and Administration, State of New Mexico, gave its written certification to the City of Alamogordo, New Mexico's annual budget on August 4, 2020, for fiscal year 2020-2021; and

WHEREAS, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2020-2021.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the City's annual budget for fiscal year 2021 be and hereby is revised as of May 25, 2021 to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2020-2021 as shown on the following pages.

NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on May 25, 2021 as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2020-2021.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 25th day of May 2021.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/25/2021

Report Date: 5/19/2021

Report No: 7.

Submitted By: Rachel Hughs

Subject: Approve Resolution 2021-20 designating the City Clerk as the Custodian of Records and including the method of destruction for City records as witnessed shredding. *(Rachel Hughs, City Clerk)*
(Roll Call Vote required)

Fiscal Impact: \$2,970.00

Amount Budgeted: \$4,400.00

Fund: 011-2001-411.30-41

Additional Fiscal Impact:

Recommendation: Approve Resolution 2021-20.

Background: The City uses shredding as the method of destruction. The number of boxes to be destroyed is 384.

More boxes can be destroyed this year due to the Municipal Retention Schedule.

The strikethrough is the State's Retention Schedule, in red is the new Municipal Retention Schedule the City adopted.

Staff recommends approval of the resolution designating the City Clerk as Custodian of Records and to continue with records destruction by witnessed shredding by a bonded destruction vendor.

RESOLUTION NO. 2021-20

**DESIGNATING THE CITY CLERK AS THE CUSTODIAN OF RECORDS
AND DESIGNATING THE METHOD OF DESTRUCTION OF RECORDS AS
WITNESSED SHREDDING BY A BONDED DESTRUCTION VENDOR**

WHEREAS, the destruction of obsolete records is necessary for efficient records maintenance by the City of Alamogordo; and

WHEREAS, in the interest of sound records management principles, the City Clerk has established procedures for the retention and disposition of municipal records; and

WHEREAS, the City of Alamogordo adopted the New Mexico Municipal Records Retention Schedule on October 13, 2020; and

WHEREAS, the City of Alamogordo desires to use witnessed shredding by a bonded destruction vendor as the approved method of destruction of records.

NOW, THEREFORE, BE IT RESOLVED: that the City Clerk is designated as the Custodian of Records and the Clerk or her designee, is hereby authorized and directed to maintain the program for the municipality and to apply the retention period assigned by said records retention and disposition schedules to all records and files of the Municipality.

BE IT FURTHER RESOLVED: the official method for destruction of records will be designated as witnessed shredding by a bonded destruction vendor and the City Clerk is authorized to proceed with shredding of approved records.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2021.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

SEAL

ATTEST:

Rachel Hughs, City Clerk

Richard Boss, Mayor

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney



Total Destruction, LLC Purge/One Time Service Agreement

This Service Agreement is made effective as of May 19 2021, by and between City of Alamogordo, and Total Destruction, LLC of Alamogordo, New Mexico. In this agreement, the party who is contracting to receive services will be referred to as "Customer," and the party who will be providing the services will be referred to as "Service Provider"

Services to be Furnished. Service Provider will provide the services for the secure destruction of records/information at the Customer's site, otherwise known as On-Site Shredding Services.

Ownership Warranty. Customer warrants that it is the owner, legal custodian, or otherwise has the right to deliver for confidential destruction any and all Customer Materials provided to Service Provider hereunder. Service Provider may act in reliance upon any instruction reasonably believed by Service Provider to be genuine and may assume that any of Customer's employees giving instruction to destroy has the authority to do so.

Hazardous Substances. Customer shall not deliver to Service Provider any material considered toxic or dangerous or which is regulated under any federal or state law or regulation relating to hazardous materials. In the event of the accidental or negligent custodial transfer of hazardous or regulated waste, including biohazard, Customer agrees to arrange to appropriately, safely, and legally assume custody of such hazardous materials at their expense. And further to indemnify the Service Provider from any property damage or personal injury resulting from such transfer of material.

Material Descriptions. Itemized lists or descriptions of contents of materials submitted by the Customer to the Service Provider shall be generally considered for record-keeping, reconciliation, and reference purposes only, and are not considered proof that said documents contained on such lists and descriptions are in fact contained in the materials accepted. Service Provider will make provision for validation of such document contents in advance under special terms and fees at the request of the Customer.

Confidentiality. The Service Provider will ensure that persons authorized to process Personal Data have committed themselves to confidentiality or are under an appropriate statutory obligation of confidentiality. The Service Provider will implement appropriate technical and organizational measures to protect Personal Data it receives from the Customer from misuse, interference, loss, unauthorized access, or disclosure.

Payment for Services. In exchange for the Services, the Customer will pay Service Provider the agreed upon charge as indicated on page 2 of agreement. Should Customer's non-payment as stipulated in agreement bring its account 60 days past due, regardless of the cause, including insolvency or bankruptcy, the Customer's owners, partners, shareholders, and/or directors, as determined appropriate by its ownership structure, accept responsibility for the Customer's obligations.

Term. This Service Agreement is for a One Time Document Shredding project and shall commence on the date agreed upon and terminate after project completion.



Total Destruction, LLC Purge/One Time Service Agreement

Compensation: Invoices shall be due and payable within thirty (30) days from receipt of the applicable invoice. Amounts due and not paid within thirty (30) days after Customer's receipt of the invoice shall bear a late charge of \$5.00 plus interest at the rate of two percent (2.0%) per month.

Non-paper media: will be destroyed and assessed fees depending on media type.

1. **Price per 65 gal. bin of material to be destroyed: \$50.00**

Estimated Number of Bins: 55

Estimated Subtotal of Project \$2750.00

New Mexico Sales Tax 8%: \$220.00

Estimated Project Total: \$2970.00

Price for Materials destruction:

.25 cents each for CD's & Floppy Disks

\$2.00 each for Voice Tapes, VHS Tapes

\$5.00 each for Back-up tapes with metal plates on back

\$15.00 each for Computer Hard Drives and Reel-to-Reel tapes

Authorized Business Representative

Sunny J. Clay

Total Destruction Representative

Date

5/19/2021

Date

Billing Address: _____

NEW IN 2019: We are implementing electronic invoicing; therefore, we need the email address of the person responsible for paying the invoices.

Billing Email: _____

CITY OF ALAMOGORDO, NEW MEXICO

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2020

NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:
The strikethrough is the State's Retention Schedule, in red is the new Municipal Retention Schedule the City adopted.

DEPT. WHERE RECORD ORIGINATED	DESCRIPTION OF RECORD	YEAR OF RECORD	ITEM # AUTHORIZING DESTRUCTION	Archive Box Number	DESTROY DATE
Legal	Legal Case Files Closed Appeal Files from Muni Court	2007- 2009	1.15.3.401 18.02.001	2020-1	
Legal	Legal Case Files Closed Appeal Files from Muni Court	2007- 2009	1.15.3.401 18.02.001	2020-2	
Legal	Legal Case Files:Municipal Court Case Files (A-Ch)	2009	1.15.3.401 18.02.001	2020-3	
Legal	Legal Case Files:Municipal Court Case Files (CO-GA)	2009	1.15.3.401 18.02.001	2020-4	
Legal	Legal Case Files:Municipal Court Case Files (GI-K)	2009	1.15.3.401 18.02.001	2020-5	
Legal	Legal Case Files:Municipal Court Case Files (L-O)	2009	1.15.3.401 18.02.001	2020-6	
Legal	Legal Case Files:Municipal Court Case Files (P-SH)	2009	1.15.3.401 18.02.001	2020-7	
Legal	Legal Case Files:Municipal Court Case Files (SI-Z)	2009	1.15.3.401 18.02.001	2020-8	
Finance	Grant Administration Files Revenue Contracts & Grants **(Eligible for destruction in 2019)**	2008- 2012	1.15.5.208 18.03.014	2020-9	
Finance	General Finance Records Vouchers (Journal) Adjusting Journal Entries (AJEs) July 2012-June 2013 (Details page attached to RSI form) **(Eligible for destruction in 2018)**	2013	1.15.5.505(1) 18.03.013	2020-10	

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Finance/AP	Accounts Receivable Payment Inv. AL-B **(Eligible for destruction in 2018)**	2013	1.15.5.204(1) 18.03.002	2020-11	
Finance/AP	Accounts Receivable Payment Inv. MISC. /O July 2012-Dec. 2012 **(Eligible for destruction in 2018)**	2013	1.15.5.204(1) 18.03.002	2020-12	
Finance/AP	Accounts Receivable Payment Inv. Don-Gay **(Eligible for destruction in 2018)**	2013	1.15.5.204(1) 18.03.002	2020-13	
Finance/AP	Accounts Receivable Payment Inv. Mese-Mtc **(Eligible for destruction in 2018)**	2013	1.15.5.204(1) 18.03.002	2020-14	
Finance/AP	Accounts Receivable Payment Inv. MISC.R-SCS **(Eligible for destruction in 2018)**	2013	1.15.5.204(1) 18.03.002	2020-15	
Finance/AP	Accounts Receivable Payment Inv. VERI-WHITE **(Eligible for destruction in 2018)**	2013	1.15.5.204(1) 18.03.002	2020-16	
Finance	Accounts Receivable AP Payment invoices FY13 CENT-CITY **(Eligible for destruction in 2018)**	2013	1.15.5.204(1) 18.03.002	2020-17	
Finance	Accounts Receivable AP Payment invoices FY13 LES-MES **(Eligible for destruction in 2018)**	2013	1.15.5.204(1) 18.03.002	2020-18	
Finance	Accounts Receivable AP Payment invoices FY13 PNM-QUILL **(Eligible for destruction in 2018)**	2013	1.15.5.204(1) 18.03.002	2020-19	
Finance	Accounts Receivable AP Payment invoices FY13 UNIF-VERI **(Eligible for destruction in 2018)**	2013	1.15.5.204(1) 18.03.002	2020-20	
Finance	Accounts Receivable AP Payment invoices FY13 BRE-CENT **(Eligible for destruction in 2018)**	2013	1.15.5.204(1) 18.03.002	2020-21	
Finance	Accounts Receivable AP Payment invoices FY13 GCR-HOME **(Eligible for destruction in 2018)**	2013	1.15.5.204(1) 18.03.002	2020-22	
Finance	Accounts Receivable AP Payment invoices FY13 OPE-PNM **(Eligible for destruction in 2018)**	2013	1.15.5.204(1) 18.03.002	2020-23	

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Finance	Accounts Receivable AP Payment invoices FY13 STATE-UNIS ** (Eligible for destruction in 2018) **	2013	1.15.5.204(1) 18.03.002	2020-24	
Finance	Accounts Receivable AP Payment invoices FY13 MISC N-ONE ** (Eligible for destruction in 2018) **	2013	1.15.5.204(1) 18.03.002	2020-25	
Finance	Accounts Receivable AP Payment invoices FY13 SEC-STATE ** (Eligible for destruction in 2018) **	2013	1.15.5.204(1) 18.03.002	2020-26	
Finance	Accounts Receivable AP Payment invoices FY13 WILD-4INK ** (Eligible for destruction in 2018) **	2013	1.15.5.204(1) 18.03.002	2020-27	
Finance	Accounts Receivable AP Payment invoices FY13 HOME-LEE ** (Eligible for destruction in 2018) **	2013	1.15.5.204(1) 18.03.002	2020-28	
Finance	Accounts Receivable AP Payment invoices FY13 RSVP July-Sept. 2012 Handchecks / Visa ** (Eligible for destruction in 2018) **	2013	1.15.5.204(1) 18.03.002	2020-29	
Finance	Accounts Receivable AP Payment invoices FY13 A-AL ** (Eligible for destruction in 2018) **	2013	1.15.5.204(1) 18.03.002	2020-30	
Finance	Accounts Receivable AP Payment invoices FY13 B&B-BOYLE ** (Eligible for destruction in 2018) **	2013	1.15.5.204(1) 18.03.002	2020-31	
Finance	Accounts Receivable AP Payment invoices FY13 RSVP Oct. 2012-Feb. 2013 ** (Eligible for destruction in 2018) **	2013	1.15.5.204(1) 18.03.002	2020-32	
Finance	Accounts Receivable AP Payment invoices FY13 RSVP F&P March-June 2013 ** (Eligible for destruction in 2018) **	2013	1.15.5.204(1) 18.03.002	2020-33	
Finance	Accounts Receivable AP Payment invoices FY13 MISC 10's Jan.-June 2013 ** (Eligible for destruction in 2018) **	2013	1.15.5.204(1) 18.03.002	2020-34	
Finance	Accounts Receivable Payment Invoice Files Credit Card Receipts Credit Card Statements July 2012-June 2013 ** (Eligible for destruction in 2018) **	2013	1.15.5.204(1) 18.03.002	2020-35	

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Finance	PHA Billing/Paperwork July 2012-June 2013	2013	1-15-5-2014 (1) 18.03.015	2020-36	
Finance	Accounts Receivable General Finance Records Bank Statements July 2012-Jun3 2013 Statements: General Operating-Wells Fargo & FNB Statements & Reconciliation: Payroll-Wells Fargo, FNB Statements & Reconciliation: Bonito – FNB **(Eligible for destruction in 2018)**	2013	1-15-5-508 18.03.002 18-03-013	2020-37	
Finance	General Finance Records PHA AJE's/COA unclaimed property 2012 June 2012-June 2013 **(Eligible for destruction in 2018)**	2013	1-15-5-310 18-03-013	2020-38	
Finance	Accounts Payable Accounts Receivable PHA Bank Statements/Voided chks/ Check registers July 2012-June 2013 **(Eligible for destruction in 2018)**	2013	1-15-5-508 18.03.001 18.03.002	2020-39	
Finance	Accounts Receivable Reconciliation of Cash Transactions-Monthly July 2012-Jun3 2013 General Operating-Bank Reconciliation FNB-Gen. Operating **(Eligible for destruction in 2018)**	2013	1-15-5-506(1) 18.03.002	2020-40	
Finance	Accounts Receivable Payment Invoices **(Eligible for destruction in 2018)**	2013	1-15-5-204(1) 18.03.002	2020-41	
Finance	General Finance Records GRT & CRS rpts, Postage & Funeral home logs, Landfill & Lodger's tax rpts. July 2012-June 2013 **(Eligible for destruction in 2018)**	2013	1-15-5-201 1-15-5-203 1-15-5-206 1-15-5-504 18.06.001 18.03.002 18.03.013	2020-42	
Legal	Legal Case files South Florida Project Condemnation Lawsuit COA v. Jobe COA v. Carmen Taylor	2009	1-15-3-401(3) 18.02.001	2020-43	
Finance UB	Accounts Receivable Yellow Tape Receipts; May 06, 2015 to August 26, 2015	2016	1-15-5-203 18.03.002	2020-44	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:
The strikethrough is the State's Retention Schedule, in red is the new Municipal Retention Schedule the City adopted.

Community Services-AFRC	Accounts Receivable Cash Reports, Daily – (Jan 2006-Dec 2007, Jan 2015-Dec 2015)	2016	1.15.5.207(e) 18.03.002	2020-45	
Finance UB	Accounts Receivable Cash Post Listing (Cashiers) Sept & Oct 2015	2016	1.15.5.207 18.03.002	2020-46	
Finance UB	Accounts Receivable Payment Invoice Files; Jan 1, 2013-June 30, 2013; FY13; Paid & Unpaid AR invoices; Invoice #s 28950-29590	2013	1.15.5.204 18.03.002	2020-47	
Finance UB	Accounts Receivable Payment Invoice Files; July 1, 2012-Dec 31, 2012; Paid & Unpaid AR invoices; Invoice #s 28281-28949	2013	1.15.5.204 18.03.002	2020-48	
Finance UB	Accounts Receivable Cash Post Listings (Cashiers) July & August 2015	2016	1.15.5.207 18.03.002	2020-49	
Finance UB	Utility Service Files Public utility Service File; May 2015-July 2015; radio Read Maintenance Service orders; cycles 1-13	2016	1.19.8.555 18.13.013	2020-50	
Finance	Budget – Operating Budget work papers; FY15 – FY16	2016	1.15.5.101 18.03.004	2020-51	
Finance	General Finance Records Ledgers Jul 1, 2014 – Aug 15, 2014, FY15 Cash Postings	2014- 2015	1.21.2.309 18.03.013	2020-52	
Finance	General Finance Records Ledgers Feb 15, 2015 – Mar 31, 2015, FY 15 Cash Postings	2015	1.21.2.309 18.03.013	2020-53	
Finance	General Finance Records Ledgers Apr 1, 2015 – May 15, 2015, FY 15 Cash Postings	2015	1.21.2.309 18.03.013	2020-54	
Finance	General Finance Records Ledgers Aug 16, 2014 – Sep 30, 2014, FY 15 Cash Postings	2014- 2015	1.21.2.309 18.03.013	2020-55	
Finance	General Finance Records Ledgers Oct 1, 2014 – Nov 15, 2014, FY 15 Cash Postings	2014- 2015	1.21.2.309 18.03.013	2020-56	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:
The strikethrough is the State's Retention Schedule, in red is the new Municipal Retention Schedule the City adopted.

Finance	General Finance Records Ledgers Jan 1, 2015 – Feb 15, 2015 , FY 15 Cash Postings	2015	1.21.2.309 18.03.013	2020-57	
Finance	General Finance Records Ledgers Nov 16, 2014 – Dec 31, 2014 FY 15 Cash Postings	2014- 2015	1.21.2.309 18.03.013	2020-58	
Finance	General Finance Records Ledgers May 16, 2015 – Jun 30, 2015 FY 15 Cash Postings	2015	1.21.2.309 18.03.013	2020-59	
Finance	General Finance Records Adjusting Journal Entries Vouchers Jul 2014 – Feb 2015 FY 15	2014- 2015	1.21.2.308 18.03.013	2020-60	
Finance	General Finance Records Adjusting Journal Entries Vouchers Mar 2015 – Jun 2015 FY 15	2015	1.21.2.308 18.03.013	2020-61	
Finance/ Payroll	Payroll Files Deduction and Garnishments Payroll Garnishments files closed between 2014 to 2016	2014- 2016	1.21.2.211 18-03-018	2020-62	
Finance/Payroll	Insurance Policies Insurance ARAG Legal Premiums, Globe Life & Accident Insurance, Group Insurance (Health, Dental, Admin fee, Life, Vision) Supplemental Term Life	2005- 2009	1.21.2.416 18.01.022	2020-63	
Finance UB	Work Orders July 2017 – April 2018 Cut-off Service Orders	2017- 2018	1.21.2.137 18.01.048	2020-64	
Finance UB	Work Orders – July 2017-June 2018 Service Orders: ETR Replacement Radio Maintenance Recheck Base Rate Turn on/off Meter Installation Meter Replacement Lock Meter Returned Payment Remove Meter Leak Test/ High Audit Turn Off Utility Maintenance Trouble Reports	2017- 2018	1.21.2.137 18.01.048	2020-65	
Finance UB	Work Orders May 2017 – Feb 2018 Final Service Orders	2017- 2018	1.21.2.137 18.01.048	2020-66	

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Finance UB	Work Orders July 2017 – June 2018 Service Orders Turn on Cut-off (May 2018 – June 2018)	2017- 2018	1.21.2.137 18.01.048	2020-67	
Finance UB	Work Orders July 2017 – June 2018 Manual Reading Service Orders	2017- 2018	1.21.2.137 18.01.048	2020-68	
Finance UB	Work Orders July 2017 – June 2018 Service Orders: Three Month Zero Consumption Reports Final (March 2018 – June 2018) Utility Maintenance Work Orders (July 2016 – June 2018)	2017- 2018	1.21.2.137 18.01.048	2020-69	
Personnel (HR)	Hiring and Recruitment Recruitment files – 2016 Jan – Dec 2016 Assistant City Mgr. Sections – PHA Finance: Accounting, Cashier, Meter Reader, Network Admin	2016	1.21.2.246 18.04.017	2020-70	
Personnel (HR)	Hiring and Recruitment Recruitment files – 2016 Jan – Dec 2016 City Attorney City Clerk City Manager Human Resources Asst CM Depts. Planner, Civic Center Grants, Engineering	2016	1.21.2.246 18.04.017	2020-71	
Personnel (HR)	Hiring and Recruitment Recruitment files – 2016 Jan – Dec 2016 Finance: Payroll, Util. Bill CS: Admin, Airport, Cemetery, Golf, Library, Parks	2016	1.21.2.246 18.04.017	2020-72	
City Clerk	Public (IPRA) Records Files Public Records Requests January – December 2018 Records 18-001 through 18-118	2018	1.21.2.519 18.01.039	2020-73	
City Clerk	Public (IPRA) Records Files Public Record Requests January – December 2018 Records 18-119 through 18-207	2018	1.21.2.519 18.01.039	2020-74	
City Clerk	Public (IPRA) Records Files Public Record Requests January – December 2018 Records 18-208 through 18-302	2018	1.21.2.519 18.01.039	2020-75	

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City Clerk	Public (IPRA) Records Files Public Record Requests January – December 2018 Records 18-303 through 18-346	2018	1.21.2.519 18.01.039	2020-76	
Senior Center/MOWs	Volunteers Volunteer Files 11/30/2009 to 11/30/2016	2009-2016	1.21.2.236 18.04.029	2020-78	
Finance	Accounts Receivable Reconciliations and Balancing Reconciliation of Cash Transactions July 2014 – May 2015 General Operating	2015-2015	1.21.2.331 18.03.002	2020-79	
Finance	Accounts Receivable PHA Billing & Bank Reconciliations July 2013-June 2014 **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.204(1) 1.15.5.506(1) 18.03.002	2021-8 2020-80	
Finance UB	Accounts Receivable Payment Invoice files; July 1, 2013-Dec 31, 2013; Paid & unpaid AR invoices; Invoice #s 29591-30134 **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.204 18.03.002	2021-10 2020-81	
Finance UB	Accounts Receivable Payment Invoice Files; Jan 1, 2014-June 30, 2014; Paid & Unpaid AR Invoices; Invoice #s 30135-30702 **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.204 18.03.002	2021-11 2020-82	
Finance	Accounts Payable Invoices/vendor; FY 2014; A – Alamogordo D **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-12 2020-83	
Finance / AP	Accounts Payable Invoices/vendor; FY 2014; Excel – GT **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-13 2020-84	
Finance / AP	Accounts Payable Invoices/Vendor; FY 2015; MISC H - It's Quest **Move file to 2020**	2015	1.15.5.304.D1 18.03.001	2021-14 2020-85	
Finance / AP	Accounts Payable Invoices/vendor; FY 2015; Leslie – Lynn **Move file to 2020**	2015	1.15.5.304.D1 18.03.001	2021-15 2020-86	
Finance	Accounts Receivable Reconciliation of Cash Transactions; Monthly; July 2013 – May 2014 - FY 2014 General Operating Bank Reconciliation; First National Bank – General Operating	2014	1.15.5.506 (1) 18.03.002	2021-16 2020-87	

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	Eligible for Destruction in 2018 **Move to 2020 file**				
Finance	Accounts Receivable Payment Invoice Files; Jul 13-Jun 14 – FY2014; Credit Card Receipts – Jul 13 – Jun 14; Credit Card Statements – Jul 13 – Jun 14 **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.204 18.03.002	2021-17 2020-88	
Finance	Accounts Receivable Bank Statements; Jul 2013 – Jun 2014 – FY2014 Statements – General Operation – Wells Fargo & First National Statements & Reconciliation – Wells Fargo & First National Bank Statements & Reconciliation – Bonito – FNB, CDBG (2) – FNB Reconciliation – FNB General Operating – Jun 14 Reconciliation – Wells Fargo Flood Control, WF ST Investment **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.508 18.03.002	2021-18 2020-89	
Finance / AP	Accounts Payable Invoices / vendor; FY 14; Misc. J – cee **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-19 2020-90	
Finance / AP	Accounts Payable Invoices/ vendor; FY 2014; Con – Epperson **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-20 2020-91	
Finance / AP	Accounts Payable Invoices / vendor; FY 2014; New Mexico Gas – Oper **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-21 2020-92	
Finance	General Finance Records Vouchers (Journal); April 2014 – June 2014 – FY 2014; Adjusting Journal Entries (AJEs) **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.505 (1) 18.03.013	2021-22 2020-93	
Finance / AP	Accounts Payable Invoices / vendor; FY2014; Vermeer – Winrow **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-23 2020-94	

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Finance	General Finance Records Vouchers (Journal) July 2013 – March 2014 – FY2014; Adjusting Journal Entries (AJEs) **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.505 (1) 18.03.013	2021-24 2020-95	
Finance / AP	Accounts Payable Invoices / Vendor; FY 2014; Alamogordo T – Baker, T **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-25 2020-96	
Finance / AP	Accounts Payable Invoices / vendor; FY 2014; Misc M – Morrison **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304 18.03.001	2021-26 2020-97	
Finance / AP	Accounts Payable Invoices / vendor/ FY 2014; Motor – New Mexico 811 **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-27 2020-98	
Finance / AP	Accounts Payable Invoices / vendor; FY 2014; Staples – Tri **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-28 2020-99	
Finance / AP	Accounts Payable Invoices / vendor; FY14 **Eligible for Destruction in 2018** **Move to 2020 file**	20140	1.15.5.304.D1 18.03.001	2021-29 2020-100	
Finance / AP	Accounts Payable Invoices / vendor; FY 2014; Baker U – CDW **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-30 2020-101	
Finance / AP	Accounts Payable Invoices / vendor; FY 2014; Cemex – Century Link 7272 **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-31 2020-102	
Finance	Accounts Receivable Equipment and Supplies Payroll Files (Page 1) Bank Statements; 2012-2014; ***Bank Statement of FFIEC 041 included**** (Page 2) Supplies; 2011-2015; ***Supplies allocation and record of copier expenses**** (Page 3) timecards (exceptions) 2013,2014 **Move to 2020 file**	2014 2016 2015	1.15.5.508 1.15.3.129 1.15.5.401 18.03.002 18.01.016 18.03.018	2021-32 2020-103	
Finance / AP	Accounts Payable Invoices / vendor; FY 2014; Winzor – 84Lumber **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-33 2020-104	
Finance / AP	Accounts Payable Invoices / vendor; FY 2014; Unifirst 2 – Verizon	2014	1.15.5.304.D1 18.03.001	2021-34 2020-105	

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	Eligible for Destruction in 2018 **Move to 2020 file**				
Finance / AP	Accounts Payable Invoices / vendor; FY14; Vendor 10-2 – Journal Entry Copies **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-35 2020-106	
Finance / AP	Accounts Payable Invoices / vendor; FY2014; Power – Roy's **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-36 2020-107	
Finance / AP	Accounts Payable Inventory of Voucher Payment Warrant Registers (Accounts Payable Registers – Cks & ACH); July 2013 to June 2014 **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.313 18.03.001	2021-37 2020-108	
Finance / AP	Accounts Payable Invoices / vendor; FY 2014; cert – compu **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-38 2020-109	
Finance / AP	Accounts Payable Hand Checks; FY 14; Vendor 10-1 **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-39 2020-110	
Finance / AP	Accounts Payable Invoices / vendor; FY 2014; Ore-PNM 1 **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-40 2020-111	
Finance / AP	Accounts Payable Invoices / vendor; FY 2014; Tricore – Unifirst 1 **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-41 2020-112	
Finance / AP	Accounts Payable Invoices / vendor; FY14; RSVP 1 **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-42 2020-113	
Finance / AP	Accounts Payable Invoices / vendor; FY 2014; PNM 2 – Postal **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-43 2020-114	
Finance / AP	Accounts Payable Invoices / vendor; FY14; RSVP 2 **Eligible for Destruction in 2018** **Move to 2020 file**	2014	1.15.5.304.D1 18.03.001	2021-44 2020-115	
Finance UB	Collections August 2015 – June 30, 2016 Paid worked collection accounts and Paid lien accounts **Eligible for Destruction in 2020**	2015- 2016	1.21.2.305 18.03.005	2021-45 2020-116	
Finance UB	Accounts Receivable Jan 2013 – Dec 2013	2013	1.21.2.303 18.03.002	2021-46 2020-117	

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	Water applications **Eligible for Destruction in 2018** **Move to 2020 file**				
Finance UB	Accounts Receivable Jan 2012 – Dec 2012 Water Applications **Eligible for Destruction in 2018** **Move to 2020 file**	2012	1.21.2.303 18.03.002	2021-47 2020-118	
Finance	General Finance Records PHA Bank recs July 2015 thru June 2016 **Eligible for Destruction in 2020**	2015- 2016	1.21.2.308 18.03.013	2021-48 2020-119	
Finance	General Finance Records Ledgers July 1, 2015 – Aug 15, 2015 FY 16 Cash Postings **Eligible for Destruction in 2020**	2015	1.21.2.309 18.03.013	2021-49 2020-120	
Finance	General Finance Records Ledgers Feb 16, 2016 – Mar 31, 2016 FY 16 Cash Postings **Eligible for Destruction in 2020**	2016	1.21.2.309 18.03.013	2021-50 2020-121	
Finance	General Finance Records Ledgers May 16, 2016 – Jun 30, 2016 FY 16 Cash Postings **Eligible for Destruction in 2020**	2016	1.21.2.309 18.03.013	2021-51 2020-122	
Finance	General Finance Records Ledgers Aug 16, 2015 – Sep 30, 2015 FY 16 Cash Postings **Eligible for Destruction in 2020**	2015	1.21.2.309 18.03.013	2021-52 2020-123	
Finance	General Finance Records Ledgers Nov 16, 2015 – Dec 31, 2015 FY 16 Cash Postings **Eligible for Destruction in 2020**	2015	1.21.2.309 18.03.013	2021-53 2020-124	
Finance	General Finance Records Ledgers Oct 1, 2015 – Nov 15, 2015 FY 16 Cash postings **Eligible for Destruction in 2020**	2015	1.21.2.309 18.03.013	2021-54 2020-125	
Finance	General Finance Records Ledgers Apr 1, 2016 – May 15, 2016 FY 16 Cash Postings **Eligible for Destruction in 2020**	2016	1.21.2.309 18.03.013	2021-55 2020-126	
Finance	General Finance Records Ledgers Jan 1, 2016 – Feb 15, 2016 FY 16	2016	1.21.2.309 18.03.013	2021-56 2020-127	

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	Cash Postings **Eligible for Destruction in 2020**				
Senior Center	Accounts Receivable Donations and Reconciliations & Balance Jan – Feb – Mar 2016 MOWs route sheets – MOWs Drivers Sch, Phone msgs, Cong Sign in sheets, Guest and staff monthly donation report to Santa Fe **Eligible for Destruction in 2020**	2016	1.21.2.306 1.21.2.331 18.03.009 18.03.002	2021-57 2020-128	
Senior Center	Volunteers Volunteer Files – ASC MOWs 10/15/15 to 10/11/17 **Eligible for Destruction in 2020**	2015- 2017	1.21.2.236 18.04.029	2021-58 2020-129	
Finance	General Finance Records Ledgers Oct 1, 2015 – Nov 15, 2015 FY 16 Cash Postings **Eligible for Destruction in 2020**	2015	1.21.2.309 18.03.013	2021-59 2020-130	
Finance	General Finance Records Journal Entries Vouchers (Journal) AJEs 1/2016 – 6/2016 FY 16 **Eligible for Destruction in 2020**	2016	1.21.2.308 18.03.013	2021-60 2020-131	
Finance	Accounts Receivable Reconciliations and Balancing Reconciliations of Cash transactions; Monthly July 2015 – Apr 2016 – FY 2016 General Operating – Bank Reconciliations First National Bank – General Operating **Eligible for Destruction in 2020**	2015- 2016	1.21.2.331 18.03.002	2021-61 2020-132	
Finance	Accounts Receivable Reconciliations and Balancing Bank Statements Jul 2015 – Jun 2016 – FY 2016 Statements: General Operating – Wells Fargo and First Natl Statements and reconciliations: Payroll – First Natl Bank Reconciliation: FNB General Operating – May and Jun 16 Reconciliation: Wells Fargo Sweep, WF ST Investment **Eligible for Destruction in 2020**	2015- 2016	1.21.2.331 18.03.002	2021-62 2020-133	
Finance	General Finance Records Journal Entries – FY 16 Voided Cks/EFTs Franchise Fees GRT Lodger's Tax Receipts **Eligible for Destruction in 2020**	2015- 2016	1.21.2.308 18.03.013	2021-63 2020-134	
Finance	General Finance Records	2015	1.21.2.308	2021-64	

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	Journal Entries – FY 16 Vouchers (journal) Adjusting Journal Entries (AJEs) July 2015 – Dec 2015 **Eligible for Destruction in 2020**		18.03.013	2020-135	
Finance	General Finance Records Journal Entries – FY 16 PHA Check Registers & AJE **Eligible for Destruction in 2020**	2015-2016	1.21.2.308 18.03.013	2021-65 2020-136	
Finance UB	Accounts Receivable Payment Invoice Files; Jan 1, 2015-June 20, 2015; Inv #s 31223-31776 **Move to 2020 file**	2015	1.15.5.204 18.03.002	2022-11 2020-137	
Finance UB	Accounts Receivable Payment Invoice Files; July 1, 2014-December 30, 2014; paid & unpaid AR Invoices; Invoice #s 30703-31221 **Move to 2020 file**	2015	1.15.5.204 18.03.002	2022-12 2020-138	
Finance	Accounts Receivable Bank Statements; 2014-2015 **Move to 2020 file**	2014-2015	1.15.5.508 18.03.002	2022-13 2020-139	
Finance	Accounts Receivable Bank Statements – July 2014 – Jun 2014 – FY 2015 Statements – General Operation – Wells Fargo & First National Statements & Reconciliation – Payroll – First National Bank Reconciliation – FNB Gen. Operating 0 Jun 15 Reconciliation – Wells Fargo Sweep, WF ST Investment **Move to 2020 file**	2015	1.15.5.508 18.03.002	2022-14 2020-140	
Finance	Accounts Receivable Bank Statements; 2014-2015 **Move to 2020 file**	2015	1.15.5.508 18.03.002	2022-15 2020-141	
Finance	Accounts Receivable Unclaimed Property; 2014-2015 **Move to 2020 file**	2015	1.15.5.506 18.03.002	2022-16 2020-142	
Finance	Accounts Receivable Utility Service Files Lodgers Tax, Ret checks; 2014-2015 **Move to 2020 file**	2015	1.15.5.506 18.03.002 18.13.013	2022-17 2020-143	
Finance UB	Accounts Receivable Utility Customer Service Files Jan 2014 – Dec 2014 Water Applications **Eligible for destruction in 2019** **Move to 2020 file**	2014	1.21.2.303 18.03.002 18.13.009	2022-19 2020-144	
Senior Center	Donations Accounts Receivable Donations and Reconciliations & Balance ASC MOWs	2016	1.21.2.306 1.21.2.331 18.03.009 18.03.002	2022-21 2020-145	

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	July 2016 – Sept 2016 **Eligible for Destruction in 2020**				
Senior Center	Donations Accounts Receivable Donations and Reconciliations & Balance ASC MOWs Oct 2016 – Dec 2016 **Eligible for Destruction in 2020**	2016	1.21.2.306 1.21.2.331 18.03.009 18.03.002	2022-22 2020-146	
Finance	General Finance Records Ledgers – FY 2017 Cash Reports, Daily August 16, 2016 – Sept 30, 2016 **Eligible for Destruction in 2020**	2016	1.21.2.309 18.03.013	2022-30 2020-147	
Personnel	Worker's Compensation Claims Closed WC Claims FY2008-FY2012 (detailed list with RSI form) **NOTE: Personnel removed Worker's Comp. file for Keith D. Syling and added the file to his current Personnel File (per email on 4/10/2017)** **Eligible for destruction in 2017** **Move to 2020 file**	2012	1.15.3.205(1) 18.04.030	2023-4 2020-148	
Finance UB	Utility Customer Service Files Accounts Receivable January 2015 – December 2015 Water Applications MC – Z **Eligible for destruction in 2019** **Move to 2020 file	2015	1.21.2.303 18.13.009	2023-8 2020-149	
Finance UB	Accounts Receivable May – June 2015 Cash Posting Listings FY 15 **Move to 2020 file**	2015	1.21.2.303 18.03.002	2023-9 2020-150	
Finance UB	Accounts Receivable June 16th – June 30, 2015 Water Stubs FY15 **Move to 2020 file**	2015	1.21.2.303 18.03.002	2023-10 2020-151	
Finance	Accounts Payable A – Alamogordo WIN **Move to 2020 file**	2014-2015	1.21.2.301 18.03.001	2023-11 2020-152	
Finance	Accounts Payable ALB – BEN (FY15) **Move to 2020 file**	2014-2015	1.21.2.301 18.03.001	2023-12 2020-153	
Finance	Accounts Payable BENNETT – CENTURY LINK (FY15) **Move to 2020 file**	2014-2015	1.21.2.301 18.03.001	2023-13 2020-154	
Finance	Accounts Payable CENTURY LINK – CITY (FY15) **Move to 2020 file**	2014-2015	1.21.2.301 18.03.001	2023-14 2020-155	
Finance	Accounts Payable CITY – CW (FY15) **Move to 2020 file**	2014-2015	1.21.2.301 18.03.001	2023-15 2020-156	
Finance	Accounts Payable D – FEDERAL (FY15) **Move to 2020 file**	2014-2015	1.21.2.301 18.03.001	2023-16 2020-157	

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Finance	Accounts Payable FERGUSON – HI-TECH (FY15) **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-17 2020-158	
Finance	Accounts Payable HOME – KWAL (FY15) **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-18 2020-159	
Finance	Accounts Payable L – LOWES CO (FY15) **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-19 2020-160	
Finance	Accounts Payable LOWES GROCERY – MORRISON (FY15) **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-20 2020-161	
Finance	Accounts Payable MOTOROLA – NM GAS (FY15) **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-21 2020-162	
Finance	Accounts Payable NM STATE -PARAMETRIX **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-22 2020-163	
Finance	Accounts Payable PATE – PNM (FY15) **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-23 2020-164	
Finance	Accounts Payable POLYDYNE – ROCKY (FY15) **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-24 2020-165	
Finance	Accounts Payable ROQUE – STAPLES (FY15) **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-25 2020-166	
Finance	Accounts Payable STARR – TRACTOR (FY15) **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-26 2020-167	
Finance	Accounts Payable TRANE – UNIFIRST (FY15) **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-27 2020-168	
Finance	Accounts Payable UNIFIRST – VERIZON (FY15) **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-28 2020-169	
Finance	Accounts Payable VERIZON – WASSERSTROM (FY15) **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-29 2020-170	
Finance	Accounts Payable WORKING – 54 TOWING (FY15) **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-30 2020-171	
Finance	Accounts Payable Invoices/Vendor (FY15) RSVP – 1 2/13-6/19/15 **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-31 2020-172	
Finance	Accounts Payable Invoices/Vendor (FY15) RSVP – 2 / HANDCHECKS 7/18/14 – 1/30/15 **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-32 2020-173	
Finance	Accounts Payable / Journal Entries General Finance Records	2014- 2015	1.21.2.301 18.03.001	2023-33 2020-174	

CITY OF ALAMOGORDO, NEW MEXICO

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2020

NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:
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	Invoices/Vendor (FY15) Vendor 10-1/ Adj. Journal Entry 1/2/15 – 6/26/15 **Move to 2020 file**		1.21.2.308 18.03.013		
Finance	Accounts Payable Invoices/Vendor (FY15) VENDOR 10-2 7/7/14 – 12/19/14 **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-34 2020-175	
Public Works – Water, Streets, Drainage	Accounts Payable Non-record Materials Blanket's, PO's, Phone Logs July 1 st , 2014 – June 30, 2015 **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001 1.21.2.110 18.01.001	2023-36 2020-176	
Finance/AP	Accounts Payable Inventory of voucher Payment, Warrant Registers (Accounts Payable Registers - Cks & ACH Pmts) July 2014 to June 2015 **Move to 2020 file**	2014- 2015	1.21.2.301 18.03.001	2023-42 2020-177	
Finance UB	Utility Customer Service Files Accounts Receivable January 2015 – December 2015 Water Applications A-L **Eligible for destruction in 2019** **Move to 2020 file**	2015	1.21.2.303 18.13.009	2024-6 2020-178	

177 Boxes

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2021

NOTIFICATION OF RECORDS DESTRUCTION

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DEPT. WHERE RECORD ORIGINATED	DESCRIPTION OF RECORD	YEAR OF RECORD	ITEM # AUTHORIZING DESTRUCTION	Archive Box Number	DESTROY DATE
Legal	Legal Case Files: Municipal Court Case Files (A-CL)	2010	1.15.3.401 18.02.001	2021-2 2021-1	
Legal	Legal Case Files: Municipal Court Case Files (CO-G)	2010	1.15.3.401 18.02.001	2021-2	
Legal	Legal Case Files: Municipal Court Case Files (H-L)	2010	1.15.3.401 18.02.001	2021-3	
Legal	Legal Case Files: Municipal Court Case Files (Mc-P)	2010	1.15.3.401 18.02.001	2021-4	
Legal	Legal Case Files: Municipal Court Case Files (R-TI)	2010	1.15.3.401 18.02.001	2021-5	
Legal	Legal Case Files: Municipal Court Case Files (TO-Z)	2010	1.15.3.401 18.02.001	2021-6	
Legal	Legal Case Files District Court Closed Files	1996-2010	1.15.3.401(1) 18.02.001	2021-9 2021-7	
Purchasing	Purchasing Bids, Proposals and Quotes RFP 2015-006, 2017-002 Fun Center Box 1 of 3 **Move to 2021 file**	2015 and 2017	1.21.2.346 18.03.021	2021-66 2021-8	
Purchasing	Purchasing Bids, Proposals and Quotes RFP 2015-006, 2017-002 Fun Center Box 2 of 3 **Move to 2021 file**	2015 and 2017	1.21.2.346 18.03.021	2021-67 2021-9	
Purchasing	Purchasing Bids, Proposals and Quotes RFP 2015-006, 2017-002 Fun Center Box 3 of 3 **Move to 2021 file**	2015 and 2017	1.21.2.346 18.03.021	2021-68 2021-10	
Community Services	Payroll Files Time and Attendance Payroll Archives 12/19/16 thru 12/31/17 **NEED TO MOVE TO 2021**	2016-2017	1.21.2.235 18.03.018	2020-77 2021-11	
Finance UB	Collections July 2016 – June 2017 Paid UB Finaled, Collection and Lien Accounts Paid MAR Lien Accounts **Eligible for Destruction in 2021**	2016-2017	1.21.2.305 18.03.005	2022-20 2021-12	
Senior Center	Donations Accounts Receivable Donations and Reconciliations & Balance ASC MOWs Jan 2017 – Feb 2017 – Mar 2017 **Eligible for Destruction in 2021**	2017	1.21.2.306 1.21.2.331 18.03.009 18.03.002	2022-23 2021-13	

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2021

NOTIFICATION OF RECORDS DESTRUCTION

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Finance	General Finance Records Ledgers Jul 1, 2016 – Aug 15, 2016 FY17 Cash Postings **Eligible for Destruction in 2021**	2016	1.21.2.309 18.03.013	2022-25 2021-15	
Finance	General Finance Records Ledgers Nov 16, 2016 – Dec 31, 2016 FY17 Cash postings **Eligible for Destruction in 2021**	2016	1.21.2.309 18.03.013	2022-26 2021-16	
Finance	General Finance Records Ledgers Feb 16, 2017 – Mar 31, 2017 – FY 17 Cash Reports Daily **Eligible for Destruction in 2021**	2017	1.21.2.309 18.03.013	2022-28 2021-18	
Finance	General Finance Records Journal Entries Vouchers (Journal) Jan 2017 – Jun 2017 – FY 2017 Adjusting Journal Entries (AJEs) **Eligible for Destruction in 2021**	2017	1.21.2.308 18.03.013	2022-29 2021-19	
Finance	General Finance Records Ledgers – FY 2017 Cash Postings Jan 1, 2017 – Feb 15, 2017 **Eligible for Destruction in 2021**	2017	1.21.2.309 18.03.013	2022-31 2021-20	
Finance	Accounts Payable Invoices/Vendor (FY15) Visa Bill Recon FY16 – Hand Checks FY 16 Authorized signatures FY10 – FY11 – Vendor File for L&F Dist. LLC FY12, Southern Wine Spirits FY12, Admiral Beverage Corp FY 12, and Contract & Commercial Staples FY13, Authorized Approval Sign FY16 **Move to 2021 file**	2009-2016	1.21.2.301 18.03.001	2023-35 2021-21	
Senior Center	Volunteers Donations Accounts Receivable Volunteer Files – Donations – Reconciliations and Balance June – Aug 2017 **Eligible for Destruction in 2021**	2017	1.21.2.236 1.21.2.306 1.21.2.331 18.04.029 18.03.009 18.03.002	2023-38 2021-22	
Senior Center	Volunteers Donations Accounts Receivable Volunteer Files – Donations – Reconciliations and Balance Sept – Nov 2017 **Eligible for Destruction in 2021**	2017	1.21.2.236 1.21.2.306 1.21.2.331 18.04.029 18.03.009 18.03.002	2023-39 2021-23	
Finance UB	Accounts Receivable July 2015- June 2016	2015-2016	1.21.2.303 18.03.002	2024-7 2021-24	

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2021

NOTIFICATION OF RECORDS DESTRUCTION

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	move to 2021 file				
Finance UB	Accounts Receivable July 2015 – June 2016 Reverse/Transfer Payment Posting Adjustment Posting Balance Transfer Posting Miscellaneous Charge Posing Deposit/Transfer Posting **move to 2021 file**	2015-2016	1.21.2.303 18.03.002	2024-8 2021-25	
Finance UB	Accounts Receivable FY 14, FY 15, FY 16 AR – End of Month Reconciliations AR – Aging Reports FY14, FY15, FY16 AR – End of Month – June 2013 & June 2014 & June 2015 **move to 2021 file**	2013-2016	1.21.2.303 18.03.002	2024-9 2021-26	
Finance UB	Utility Service File Accounts Receivable January 2015 – December 2015 Leak Adjustments – Location 001-10000 **move to 2021 file**	2015	1.21.2.303 18.13.013	2024-10 2021-27	
Finance UB	Utility Service File Accounts Receivable January 2015 – December 2015 Leak Adjustments – Location 10001-39079 **move to 2021 file**	2015	1.21.2.303 18.13.013	2024-11 2021-28	
Finance UB	Utility Turn off notice & delinquent reports Accounts Receivable July 2015 – June 2016 Cut-Off Listing Reports **Move to 2021 file**	2015-2016	1.21.2.303 18.13.014	2024-12 2021-29	
Finance UB	Accounts Receivable FY14, FY15, FY16 AR Charge Update Reports – FY14,FY15,FY16 AR Billing Schedules – FY13,FY14,FY15,FY16 **Move to file 2021**	2012-2016	1.21.2.303 18.3.002	2024-13 2021-30	
Finance UB	Accounts Receivable FY 14, FY 15, FY 16 UB & AR Write Offs **Move to file 2021**	2013-2016	1.21.2.303 18.3.002	2024-14 2021-31	
Finance UB	Accounts Receivable AR Invoices – paid and unpaid Invoice #'s 31777 – 32757 **Move to file 2021**	2015-2016	1.21.2.303 18.3.002	2024-15 2021-32	
Finance UB	Accounts Receivable July 16 – July 31, 2015 Water Stubs FY16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-16 2021-33	
Finance UB	Accounts Receivable May 2016 – June 2016 Department Deposit Disposition Forms – Daily Checklists	2016	1.21.2.303 18.3.002	2024-17 2021-34	

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2021

NOTIFICATION OF RECORDS DESTRUCTION

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	Department Deposit Log Journal Entry Requests **Move to file 2021**				
Finance UB	Accounts Receivable July 2006 – June 2016 Returned Checks FY 16 **Move to file 2021**	2006-2016	1.21.2.303 18.3.002	2024-18 2021-35	
Finance UB	Accounts Receivable November & December 2015 Department Deposit Disposition Forms – Daily Checklists Department Deposit Log Journal Entry Requests FY 16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-19 2021-36	
Finance UB	Accounts Receivable December 2015 – April 2016 Cashier's Yellow Receipts FY 16 **Move to file 2021**	2015-2016	1.21.2.303 18.3.002	2024-20 2021-37	
Finance UB	Accounts Receivable March & April 2016 Cash Post Listing FY 16 **Move to file 2021**	2016	1.21.2.303 18.3.002	2024-21 2021-38	
Finance UB	Accounts Receivable May & June 2016 Cash Post listings FY 16 **Move to file 2021**	2016	1.21.2.303 18.3.002	2024-22 2021-39	
Finance UB	Accounts Receivable September & October 2015 Daily Checklists, Department Disposition Forms Department Deposit Log Journal Entry Requests FY 16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-23 2021-40	
Finance UB	Accounts Receivable July 1, 2015 – June 30, 2016 Deposit logs & End of Day Reports – July 1, 2015 – June 30, 2016 **Move to file 2021**	2015-2016	1.21.2.303 18.3.002	2024-24 2021-41	
Finance UB	Accounts Receivable March & April 2016 Daily Checklists, Department Disposition Forms Department Deposit Log Journal Entry Requests **Move to file 2021**	2016	1.21.2.303 18.3.002	2024-25 2021-42	
Finance UB	Accounts Receivable August 26 th – December 22, 2015 Yellow tape Receipts – august – December 22, 2015 FY 16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-26 2021-43	
Finance UB	Accounts receivable July – August 2015	2015	1.21.2.303 18.3.002	2024-27 2021-44	

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NOTIFICATION OF RECORDS DESTRUCTION

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	Daily checklists, Department Disposition Forms Department Deposit Log Journal Entry Requests **Move to file 2021**				
Finance UB	Accounts Receivable Jan & Feb 2016 Daily Checklists (Cashiers) – Jan & Feb 2016 FY 16 **Move to file 2021**	2016	1.21.2.303 18.3.002	2024-28 2021-45	
Finance UB	Accounts Receivable August 3 – August 14, 2015 Water Stubs FY 16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-29 2021-46	
Finance UB	Accounts Receivable Jan & Feb 2016 Cash Post listings FY 16 **Move to file 2021**	2016	1.21.2.303 18.3.002	2024-30 2021-47	
Finance UB	Accounts Receivable July 1, 2015 – July 15, 2015 Water Stubs FY 16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-31 2021-48	
Finance UB	Accounts Receivable Sept 16-Sept 30, 2015 Water Stubs FY 16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-32 2021-49	
Finance UB	Accounts Receivable Jan 19-Jan 31, 2016 Water Stubs FY 16 **Move to file 2021**	2016	1.21.2.303 18.3.002	2024-33 2021-50	
Finance UB	Accounts Receivable Apr 1-Apr 15, 2016 Water Stubs FY 16 **Move to file 2021**	2016	1.21.2.303 18.3.002	2024-34 2021-51	
Finance UB	Accounts Receivable Oct 16-Oct 30, 2015 Water Stubs FY 16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-35 2021-52	
Finance UB	Accounts Receivable Sept 1-Sept 15, 2015 Water Stubs FY 16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-36 2021-53	
Finance UB	Accounts Receivable Oct 1-15, 2015 Water Stubs Oct 1-Oct 15, 2015 FY 16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-37 2021-54	
Finance UB	Accounts Receivable March 1 – 15 th , 2016 Water Stubs – March 1 st – 15 th , 2016 AR Stubs – May 5, 2015 – Apr 12, 2016 FY 16 **Move to file 2021**	2015-2016	1.21.2.303 18.3.002	2024-38 2021-55	

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Finance UB	Accounts Receivable March 16 - Mar 31, 2016 Water Stubs FY 16 **Move to file 2021**	2016	1.21.2.303 18.3.002	2024-39 2021-56	
Finance UB	Accounts Receivable Jan 4 – Jan 15, 2016 Water Stubs FY 16 **Move to file 2021**	2016	1.21.2.303 18.3.002	2024-40 2021-57	
Finance UB	Accounts Receivable Aug 15 – Aug31, 2015 Water Stubs FY 16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-41 2021-58	
Finance UB	Accounts Receivable June 1 – Jun 15, 2016 Water Stubs FY 16 **Move to file 2021**	2016	1.21.2.303 18.3.002	2024-42 2021-59	
Finance UB	Accounts Receivable May 2 – May 13, 2016 Water Stubs FY 16 **Move to file 2021**	2016	1.21.2.303 18.3.002	2024-43 2021-60	
Finance UB	Accounts Receivable Feb 16 th – 29 th , 2016 Water Stubs – Feb 16 – 29, 2016 PHA Payments – Jan 2013 – July 2015 Rtn Checks – Jan 2015 FY 16 **Move to file 2021**	2013 -- 2016	1.21.2.303 18.3.002	2024-44 2021-61	
Finance UB	Accounts Receivable Nov 15 – 30, 2015 Water Stubs FY 16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-45 2021-62	
Finance UB	Accounts Receivable Nov 2 – Nov 14, 2015 Water Stubs FY 16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-46 2021-63	
Finance UB	Accounts Receivable Dec 1 – Dec 15, 2015 Water Stubs FY 16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-47 2021-64	
Finance UB	Accounts Receivable April 16 – 30, 2016 Water Stubs – April 16 th – 30 th , 2016 FY 16 **Move to file 2021**	2016	1.21.2.303 18.3.002	2024-48 2021-65	
Finance UB	Accounts Receivable December 16 – 31, 2015 Water Stubs FY 16 **Move to file 2021**	2015	1.21.2.303 18.3.002	2024-49 2021-66	
Finance UB	Accounts Receivable February 1 – 12, 2016 Water Stubs FY 16 **Move to file 2021**	2016	1.21.2.303 18.3.002	2024-50 2021-67	
Finance UB	Accounts Receivable	2016	1.21.2.303	2024-51	

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2021

NOTIFICATION OF RECORDS DESTRUCTION

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	May 16 – 31, 2016 Water Stubs FY 16 **Move to file 2021**		18.3.002	2021-68	
Finance/AP	Accounts Payable Inventory of Voucher Payment, Warrant Registers (Accounts Payable Registers Cks & ACH Pmts) July 2015 to June 2016 **Move to file 2021**	2015-2016	1.21.2.301 18.03.001	2024-56 2021-69	
Finance/AP	Accounts Payable Century FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-57 2021-70	
Finance/AP	Accounts Payable Gen – Home FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-58 2021-71	
Finance/AP	Accounts Payable Hut - Les FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-59 2021-72	
Finance/AP	Accounts Payable Lib - Mesa FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-60 2021-73	
Finance/AP	Accounts Payable Q Misc – S Misc FY 16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-61 2021-74	
Finance/AP	Accounts Payable Star - Uli FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-62 2021-75	
Finance/AP	Accounts Payable Alamogordo Animal - Aqua FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-63 2021-76	
Finance/AP	Accounts Payable A Misc – Alamo Towing FY 16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-64 2021-77	
Finance/AP	Accounts Payable Area – Big 5 FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-65 2021-78	
Finance/AP	Accounts Payable BJ - Cengage FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-66 2021-79	
Finance/AP	Accounts Payable Coast - EMS FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-67 2021-80	
Finance/AP	Accounts Payable ENG - GCR FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-68 2021-81	
Finance/AP	Accounts Payable Mev - Nat FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-69 2021-82	
Finance/AP	Accounts Payable Unifirst FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-70 2021-83	
Finance/AP	Accounts Payable United - Vision FY16	2016	1.21.2.301 18.03.001	2024-71 2021-84	

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NOTIFICATION OF RECORDS DESTRUCTION

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	Move to file 2021				
Finance/AP	Accounts Payable W Misc - White FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-72 2021-85	
Finance/AP	Accounts Payable Certified - City FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-73 2021-86	
Finance/AP	Accounts Payable Neo - OSC FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-74 2021-87	
Finance/AP	Accounts Payable Otero - PNM FY 16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-75 2021-88	
Finance/AP	Accounts Payable Wilson - 54 FY16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-76 2021-89	
Finance/AP	Accounts Payable PNM - Pueblo FY 16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-77 2021-90	
Finance/AP	Accounts Payable SAC - Stap FY 16 **Move to file 2021**	2016	1.21.2.301 18.03.001	2024-78 2021-91	
Finance/AP	Accounts Payable Invoices/Vendor - FY 16 Misc Vendor 10 Check Run 7-10-15/6-29/16 **Move to file 2021**	2015-2016	1.21.2.301 18.03.001	2024-80 2021-92	
Finance	Accounts Payable Payment Invoice Files Jul 14 - Jun 16 - FY 2015 and FY 2016 Credit Card Receipts - Jul 14 - Jun 16 Credit Card Statements - Jul 13 - Dec 15 **Move to file 2021**	2015-2016	1.21.2.301 18.03.001	2024-81 2021-93	
Finance	Accounts Payable Invoices/Vendor - FY 16 RSVP **Move to file 2021**	2015-2016	1.21.2.301 18.03.001	2024-82 2021-94	
Finance UB	Accounts Receivable July 2016 - June 2017 Cut-Off Reports (Cycles 1-13) ** (Eligible for destruction in 2021) **	2016-2017	1.21.2.303 18.03.002	2025-7 2021-95	
Finance UB	Accounts Receivable July 2016 - June 2017 Bank draft forms (July 2015 - June 2017) Base rate forms	2016-2017	1.21.2.303 18.03.002	2025-8 2021-96	

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	Register exchange documentation Auto pay corrections BDS refund/void payments Manager requested adjustments Cancel/rebill documentation Termination paperwork ** (Eligible for destruction in 2021)**				
Finance UB	Accounts Receivable July 2016 – June 2017 Mar: Invoices #32758 - #33550 Airport Land lease billings (July 2004-June 2017) Planning/Zoning billing registers (July 2014 – June 2017) Customer Correspondences ** (Eligible for destruction in 2021)**	2016-2017	1.21.2.303 18.03.002	2025-9 2021-97	
Finance UB	Accounts Receivable Jan – Dec 2016 Water Applications (A-G) ** (Eligible for destruction in 2021)**	2016	1.21.2.303 18.03.002	2025-10 2021-98	
Finance UB	Accounts Receivable Jan – Dec 2016 Water Applications (H-P) ** (Eligible for destruction in 2021)**	2016	1.21.2.303 18.03.002	2025-11 2021-99	
Finance UB	Accounts Receivable Jan – Dec 2016 Water Applications (Q-Z) ** (Eligible for destruction in 2021)**	2016	1.21.2.303 18.03.002	2025-12 2021-100	
Finance UB	Accounts Receivable January 2016 – December 2016 Leak Adjustments ** (Eligible for destruction in 2021)**	2016	1.21.2.303 18.03.002	2025-13 2021-101	
Finance UB	Accounts Receivable July 2016 – June 2017 Adjustment Posting, Transfer Balance Posting, Utility Billing Write-Off ** (Eligible for destruction in 2021)**	2016-2017	1.21.2.303 18.03.002	2025-14 2021-102	
Finance UB	Accounts Receivable July 2016 – June 2017 Owner Waiver Forms (February 2016 – June 2017), Payment Vouchers, Cash Only Letter (July 2009 – June 2017), Customer Correspondence, Budget Billing Forms (July 2015 – June 2017), Penalty Waiver forms, Low Flow Applications (July 2015 – June 2017), Payment Plans, Customer Requested Adjustment Forms ** (Destruction in 2021)**	2015-2017	1.21.2.303 18.03.002	2025-15 2021-103	
Finance UB	Accounts Receivable July 2016- June 2017 Misc Charge Posting:	2016-2017	1.21.2.303 18.03.002	2025-16 2021-104	

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NOTIFICATION OF RECORDS DESTRUCTION

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	Owner Transfer, Application Fee, Water Penalty, After Hours Charges, Postage due Reverse/Transfer Payment Posting Reverse Deposit Posting Deposit Transfer/Refund Posting ** (Eligible for destruction in 2021) **				
Finance UB	Accounts Receivable MAR Reports: Cash Update Write-Off Adjustment/Reversal Update Penalty/Finance Charge Update July 2016 – May 2017 End of Month Balancing (June 2016-June 2017) Landfill Cash Sales (July 2011 – July 2017) Convenience Center Monthly Billing (April 2012 – July 2014) ** (Eligible for destruction in 2021) **	2012-2017	1.21.2.303 18.03.002	2025-17 2021-105	
Finance UB	Accounts Receivable Sept 1 – Sept 15, 2016 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-18 2021-106	
Finance UB	Accounts Receivable Oct 17 – Oct 31, 2016 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-19 2021-107	
Finance UB	Accounts Receivable Sept 16-Sept 30, 2016 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-20 2021-108	
Finance UB	Accounts Receivable Dec 1-Dec 15, 2016 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-21 2021-109	
Finance UB	Accounts Receivable Dec 16 - Dec 31, 2016 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-22 2021-110	
Finance UB	Accounts Receivable Nov 16 - Nov 30, 2016 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-23 2021-111	
Finance UB	Accounts Receivable Nov 16, 2016 – Dec, 2016 Cash List Postings FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-24 2021-112	
Finance UB	Accounts Receivable July 2015 – June 30, 2016	July 2015 – June 30,	1.21.2.303 18.03.002	2025-25 2021-113	

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	Water Stubs – June 15 – June 16, 2016 Receipts – Animal Control, DPS, Library, Zoo – July 2015 – June 30, 2016 FY 16 ** (Eligible for destruction in 2021) **	2016			
Finance UB	Accounts Receivable Sept 2016 – Oct 2016 Daily Checklist (Cashiers) Department Deposit Disposition Forms Department Deposit Log Journal Entry Requests FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-26 2021-114	
Finance UB	Accounts Receivable Nov 2016 – Dec 2016 Daily Checklist (Cashiers) Department Deposit Disposition Forms Department Deposit Log Journal Entry Requests FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-27 2021-115	
Finance UB	Accounts Receivable Mar 2017 - Apr 2017 Daily Checklist (Cashiers) Department Deposit Disposition Forms Department Deposit Log Journal Entry Requests FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.303 18.03.002	2025-28 2021-116	
Finance UB	Accounts Receivable Mar 1 – Mar 15, 2017 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.303 18.03.002	2025-29 2021-117	
Finance UB	Accounts Receivable May 2017 – Jun 2017 Department Deposit Disposition Forms Department Deposit Log Journal Entry Requests FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.303 18.03.002	2025-30 2021-118	
Finance UB	Accounts Receivable Apr 1 – Apr 15, 2017 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.303 18.03.002	2025-31 2021-119	
Finance UB	Accounts Receivable Apr 2016 – Aug 2016 Cashier's Yellow Receipts FY 16 & 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-32 2021-120	
Finance UB	Accounts Receivable June 2017 Cash Post listings FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.303 18.03.002	2025-33 2021-121	
Finance UB	Accounts Receivable	2017	1.21.2.303	2025-34	

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	Jan 2017 Cash Post listings FY 17 ** (Eligible for destruction in 2021)**		18.03.002	2021-122	
Finance UB	Accounts Receivable January 16 – 31, 2017 Water Stubs FY 17 ** (Eligible for destruction in 2021)**	2017	1.21.2.303 18.03.002	2025-35 2021-123	
Finance UB	Accounts Receivable Feb 1 – Feb 15, 2017 Water Stubs FY 17 ** (Eligible for destruction in 2021)**	2017	1.21.2.303 18.03.002	2025-36 2021-124	
Finance UB	Accounts Receivable July 2016 – August 2016 Daily Checklist (Cashiers) Department Deposit Disposition Forms Department Deposit Log Journal Entry Requests FY17 ** (Eligible for destruction in 2021)**	2016	1.21.2.303 18.03.002	2025-37 2021-125	
Finance UB	Accounts Receivable August 26, 2016 – December 16, 2016 Yellow Tape Receipts FY 17 ** (Eligible for destruction in 2021)**	2016	1.21.2.303 18.03.002	2025-38 2021-126	
Finance UB	Accounts Receivable December 21, 2016 – April 5, 2017 Yellow Tape Receipts FY 17 ** (Eligible for destruction in 2021)**	2016-2017	1.21.2.303 18.03.002	2025-39 2021-127	
Finance UB	Accounts Receivable April 7 th , 2017 – June 2017 Yellow Tape Receipts FY 17 ** (Eligible for destruction in 2021)**	2017	1.21.2.303 18.03.002	2025-40 2021-128	
Finance UB	Accounts Receivable Feb 16 – Feb 28, 2017 Water Stubs FY17 ** (Eligible for destruction in 2021)**	2017	1.21.2.303 18.03.002	2025-41 2021-129	
Finance UB	Accounts Receivable July 2016 – August 15 th , 2016 Cash Post Listings FY 17 ** (Eligible for destruction in 2021)**	2016	1.21.2.303 18.03.002	2025-42 2021-130	
Finance UB	Accounts Receivable October 2016 – November 15 th , 2016 Cash Post Listings FY 17 ** (Eligible for destruction in 2021)**	2016	1.21.2.303 18.03.002	2025-43 2021-131	
Finance UB	Accounts Receivable March – April 14, 2017 Cash Post Listings FY 17 ** (Eligible for destruction in 2021)**	2017	1.21.2.303 18.03.002	2025-44 2021-132	
Finance UB	Accounts Receivable July 18, 2016 – July 29, 2016 Water Stubs FY 17 ** (Eligible for destruction in 2021)**	2016	1.21.2.303 18.03.002	2025-45 2021-133	

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Finance UB	Accounts Receivable August 1 – 15, 2016 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-46 2021-134	
Finance UB	Accounts Receivable July 6, 2016 – June 30, 2017 Deposit Slips FY 17 ** (Eligible for destruction in 2021) **	2015-2017	1.21.2.303 18.03.002	2025-47 2021-135	
Finance UB	Accounts Receivable June 2017 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.303 18.03.002	2025-48 2021-136	
Finance UB	Accounts Receivable July 1 – 15, 2016 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-49 2021-137	
Finance UB	Accounts Receivable April 15 – May 2017 Cash Post Listings FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.303 18.03.002	2025-50 2021-138	
Finance UB	Accounts Receivable August 16 – 31, 2016 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-51 2021-139	
Finance UB	Accounts Receivable February 2017 Cash Post Listings FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.303 18.03.002	2025-52 2021-140	
Finance UB	Accounts Receivable January 1 – 15, 2017 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.303 18.03.002	2025-53 2021-141	
Finance UB	Accounts Receivable May 2017 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.303 18.03.002	2025-54 2021-142	
Finance UB	Accounts Receivable August 16, 2016 – September 2016 Cash Post Listings FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-55 2021-143	
Finance UB	Accounts Receivable April 16 – 30, 2017 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.303 18.03.002	2025-56 2021-144	
Finance UB	Accounts Receivable January 2017 – February 2017 Daily Checklist (Cashiers) Department Deposit Disposition Forms Department Deposit Logs Journal Entry Requests FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.303 18.03.002	2025-57 2021-145	

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Finance UB	Accounts Receivable Nov 1 – 15, 2016 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-58 2021-146	
Finance UB	Accounts Receivable October 3 – 14, 2016 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2016	1.21.2.303 18.03.002	2025-59 2021-147	
Finance UB	Accounts Receivable March 16 – 31, 2017 Water Stubs FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.303 18.03.002	2025-60 2021-148	
Finance/AP	Accounts Payable Alamo Dist - Aqua FY17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-61 2021-149	
Finance/AP	Accounts Payable Ditch - First FY17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-62 2021-150	
Finance/AP	Accounts Payable City of Alamogordo – Discount FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-63 2021-151	
Finance/AP	Accounts Payable A Misc – Alamo Crystal FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-64 2021-152	
Finance/AP	Accounts Payable Area – Bottomline FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-65 2021-153	
Finance/AP	Accounts Payable Century – City of Alamogordo FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-66 2021-154	
Finance/AP	Accounts Payable First Vet – Home Depot FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-67 2021-155	
Finance/AP	Accounts Payable Means – National Recovery FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-68 2021-156	
Finance/AP	Accounts Payable Neopost - Outdoor FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-69 2021-157	
Finance/AP	Accounts Payable RSVP FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-70 2021-158	
Finance/AP	Accounts Payable RSVP/FGP/SCP FY 17 A/P Check Request, Signature Form and A/P Invoice Signature Form ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-71 2021-159	
Finance/AP	Accounts Payable RSVP/FGP/SCP FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-72 2021-160	
Finance/AP	Accounts Payable Sirchie - Tool FY 17	2017	1.21.2.301 18.03.001	2025-73 2021-161	

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	** (Eligible for destruction in 2021) **				
Finance/AP	Accounts Payable Vendor 10 FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-74 2021-162	
Finance/AP	Accounts Payable Verizon - Walmart FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-75 2021-163	
Finance/AP	Accounts Payable Ward - 59 Towing FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-76 2021-164	
Finance/AP	Accounts Payable Brady - Century FY17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-77 2021-165	
Finance/AP	Accounts Payable Housing - Lococo FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-78 2021-166	
Finance/AP	Accounts Payable Lowe's - MDC FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-79 2021-167	
Finance/AP	Accounts Payable P Misc - PNM FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-80 2021-168	
Finance/AP	Accounts Payable PNM - Recreation FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-81 2021-169	
Finance/AP	Accounts Payable Richardson - Simpson FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-82 2021-170	
Finance/AP	Accounts Payable Tractor - Unifirst FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-83 2021-171	
Finance/AP	Accounts Payable Unifirst - Verizon FY 17 ** (Eligible for destruction in 2021) **	2017	1.21.2.301 18.03.001	2025-84 2021-172	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (A - I) **Destroy in 2021**	2000	1.19.8.106 18.06.002	BUS-R (19) 2021-173	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (J - S) **Destroy in 2021**	2000	1.19.8.106 18.06.002	BUS-R (20) 2021-174	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (T - Z) **Destroy in 2021**	2000	1.19.8.106 18.06.002	BUS-R (21) 2021-175	
City Clerk	Business License & Business	2001	1.19.8.106	BUS-R	

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	Registration BUSINESS REGISTRATIONS: (A – M) **Destroy in 2021**		18.06.002	(22) 2021- 176	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (N – Z) **Destroy in 2021**	2001	1.19.8.106 18.06.002	BUS-R (23) 2021- 177	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (A – N) **Destroy in 2021**	2002	1.19.8.106 18.06.002	BUS-R (24) 2021- 178	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (O – Z) **Destroy in 2021**	2002	1.19.8.106 18.06.002	BUS-R (25) 2021- 179	
City Clerk	Business License & Business Registration BUSINESS LICENSE: <u>Carnival/Circus Licenses.</u> (Jul. 1991 – Jun. 1997) <u>Auctioneer Licenses.</u> (Jul. 1986 – Jun. 1994) <u>Security Agencies Licenses.</u> (Jul. 1990 – Jun. 1998) <u>Vehicle for Hire Licenses.</u> (Jul. 1990 – Jun. 2000) <u>Fireworks Sales/Display.</u> (Jul. 1993 – Jun. 1995) <u>Liquor Licenses</u> (Desert Lakes Golf Course) (Government License # 9016) (1992 – 2002) **Destroy in 2021**	1986 - 02	1.19.8.105 18.06.002	BUS-R (26) 2021- 180	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (N – Z) Jul. 2002 – Jun. 2003 **Destroy in 2021**	2002 - 03	1.19.8.106 18.06.002	BUS-R (27) 2021- 181	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (A – M) Jul. 2002 – Jun. 2003	2002 - 03	1.19.8.106 18.06.002	BUS-R (28) 2021- 182	

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	Destroy in 2021				
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (A – M) Jul. 2003 – Jun. 2004 **Destroy in 2021**	2003 - 04	1-19-8-106 18.06.002	BUS-R (29) 2021- 183	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (N – Z) Jul. 2003 – Jun. 2004 **Destroy in 2021**	2003 - 04	1-19-8-106 18.06.002	BUS-R (30) 2021- 184	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (A – L) 2005 **Destroy in 2021**	2005	1-19-8-106 18.06.002	BUS-R (31) 2021- 185	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (M – Z) 2005 **Destroy in 2021**	2005	1-19-8-106 18.06.002	BUS-R (32) 2021- 186	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (A – M) 2006 **Destroy in 2021**	2006	1-19-8-106 18.06.002	BUS-R (33) 2021- 187	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (N – Z) 2006 **Destroy in 2021**	2006	1-19-8-106 18.06.002	BUS-R (34) 2021- 188	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (A – F) 2007 **Destroy in 2021**	2007	1-19-8-106 18.06.002	BUS-R (35) 2021- 189	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (G – Q)	2007	1-19-8-106 18.06.002	BUS-R (36) 2021- 190	

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	2007 **Destroy in 2021**				
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (R – Z) 2007 **Destroy in 2021**	2007	1-19-8.106 18.06.002	BUS-R (37) 2021- 191	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (A – L) 2008 **Destroy in 2021**	2008	1-19-8.106 18.06.002	BUS-R (38) 2021- 192	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (M – Z) 2008 **Destroy in 2021**	2008	1-19-8.106 18.06.002	BUS-R (39) 2021- 193	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (A – K) 2009 **Destroy in 2021**	2009	1-19-8.106 18.06.002	BUS-R (40) 2021- 194	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: (L – Z) 2009 **Destroy in 2021**	2009	1-19-8.106 18.06.002	BUS-R (41) 2021- 195	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: 1/1/2011-12/31/2011 **Destroy in 2021**	2011	1-19-8.106 18.06.002	BUS-R 42 2021- 196	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: 1/1/2011-12/31/2011 **Destroy in 2021**	2011	1-19-8.106 18.06.002	BUS-R 43 2021- 197	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: 1/1/2012-12/31/2012	2012	1-19-8.106 18.06.002	BUS-R 44 2021- 198	

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	Destroy in 2021				
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: 1/1/2012-12/31/2012 **Destroy in 2021**	2012	1.19.8.106 18.06.002	BUS-R 45 2021-199	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: 1/1/2010 – 12/31/2010 **Destroy in 2021**	2010	1.19.8.106 18.06.002	BUS-R 46 2021-200	
City Clerk	Business License & Business Registration BUSINESS REGISTRATIONS: 1/1/2010 – 12/31/2010 **Destroy in 2021**	2010	1.19.8.106 18.06.002	BUS-R 47 2021-201	
City Clerk	Business License & Business Registration Business Regulations 2013 A – K **Destroy in 2021**	2013	1.21.2.653 18.06.002	BUS-R (50) 2021-202	
City Clerk	Business License & Business Registration Business Regulations 2014 A – J **Destroy in 2021**	2014	1.21.2.653 18.06.002	BUS-R (51) 2021-203	
City Clerk	Business License & Business Registration Business Regulations 2015 A – L **Destroy in 2021**	2015	1.21.2.653 18.06.002	BUS-R (52) 2021-204	
City Clerk	Business License & Business Registration Business Regulations 2013 L - Z **Destroy in 2021**	2013	1.21.2.653 18.06.002	BUS-R (54) 2021-205	
City Clerk	Business License & Business Registration Business Regulations 2014 K – Z **Destroy in 2021**	2014	1.21.2.653 18.06.002	BUS-R (55) 2021-206	
City Clerk	Business License & Business Registration Business Regulations 2015 M – Z **Destroy in 2021**	2015	1.21.2.653 18.06.002	BUS-R (56) 2021-207	

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2021

NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:
The strikethrough is the State's Retention Schedule, in red is the new Municipal Retention Schedule the City adopted.

205 Boxes

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/25/2021

Report Date: 5/17/2021

Report No: 8.

Submitted By: Rachel Hughs

Subject: Consider, and act upon, a one-time waiver of renewal fees for current liquor license holders for the 2021 year to coincide with the State. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve waiver of fees.

Background: Senate Bill 2 was enacted and was made effective immediately in April .The Bill provides for a one time waiver of renewal fees for current license holders. The Alcohol Beverage Control Division licenses are staggered, therefore if a license has already renewed for the year, they will have their renewal fee waived the next time their renewal is due. The license holder will still need to provide the renewal documentation and the renewal fee will be waived.

Total amount of fees waived if approved is \$6,400.

The amount of fees waived by the Alcohol Beverage Control Division for 3 City Governmental Alcohol Licenses is \$1,300 each for a total of \$3,900.

The licenses for March 2021 have already been renewed, which can be waived at their next renewal.

From: [New Mexico Regulation & Licensing Department](#)
To: [Rachel Hughs](#)
Subject: Licensee update from ABC
Date: Monday, April 5, 2021 10:46:44 AM

NMRLD Logo



Alcoholic Beverage Control Division

April 5, 2021

Dear ABC Licensees,

You are probably aware that there were a myriad of changes to the Liquor Control Act in the recently completed legislative session. In the coming days I will be detailing these changes contained in HB 255 in a separate email. HB 255 has an effective date of July 1, 2021.

Meanwhile I wanted to make you aware that SB 2 sponsored by Senator Stefanics and signed by the Governor was enacted with an emergency clause which makes it effective immediately. This bill provides for a one time waiver all renewal fees for current license holders. Because ABC utilizes a staggered license renewal, if you have already renewed your license for 2021 you will get the waiver upon the next renewal period. If you haven't renewed yet, you will merely have to provide the renewal documentation and the fee will be waived.

I also wanted to let licensees that utilized the temporary expansion of outdoor service during the COVID pandemic that the expansions will be extended throughout the summer.

I feel that we have turned a corner with the implementation of COVID vaccines, but I would ask that we remain vigilant in social distancing and masking protocols to avoid another surge. I want to thank you for your assistance, patience and all your hard work to get through these unprecedented times.

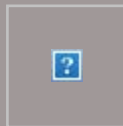
Wishing you all the best,

Andrew Vallejos

ABC Director

New Mexico Regulation & Licensing Department

The New Mexico Regulation and Licensing Department regulates more than 500,000 individuals and businesses in 35 industries, professions and trades across the state. Its mission is to ensure qualified professionals provide quality care and services to all people of New Mexico.



service dedication integrity

This email was sent to rhughs@ci.alamogordo.nm.us using GovDelivery Communications Cloud on behalf of: New Mexico Regulation & Licensing Department · Toney Anaya Building · 2550 Cerrillos Road · Santa Fe, NM 87505



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Liquor License Renewal Fees

Type of License	How Many	Fee	Total
Breweries	3	\$150	\$450
Club License	4	\$100	\$400
Dispenser	14	\$250	\$3,500
Inter-Local Dispenser	4	\$250	\$1,000
Retailer	1	\$250	\$250
Restuartant (Beer & Wine)	8	\$100	\$800
Total \$6,400			

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/25/2021

Report Date: 5/19/2021

Report No: 9.

Submitted By: Nancy Beshaler

Subject: Consider, and act upon, award of a Geotechnical Engineering Services On Call Agreement to Wood Environmental & Infrastructure Solutions. *(Nancy Beshaler, Project Manager)*

Fiscal Impact: 0

Amount Budgeted: \$0.00

Fund:

Additional Fiscal Impact: On Call Task Orders are executed and paid for per individual project.

Recommendation: Approve the award of a Geotechnical Engineering Services On Call Agreement to Wood Environmental & Infrastructure Solutions.

Background: The City maintains an on-call contract for Geotechnical Services to support public works projects. A Request for Proposals (RFP 2021-02) was advertised April 4, 2021. Three proposals were received on April 27, 2021. The composite score sheet for the proposal evaluation is attached. Wood Environmental & Infrastructure Solutions provided the highest scored proposal.

CITY OF ALAMOGORDO
COMPOSITE SCORE SHEET
RFP 2021-02 GEOTECHNICAL ENGINEERING SERVICES
4/27/2021 15:00

	Wood Environmental & Infrastructure Solutions							Terracon							Design Technologies						
FACTOR	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
Evaluator #1	20	25	25	10	15	5	5	10	20	14	7	10	5	3.3	12	20	18	10	15	5	0
Evaluator #2	20	25	22	10	15	4	4.8	20	25	19	10	11	4	4.5	20	22	19	10	15	3	0
Evaluator #3	20	25	25	10	15	4	5	20	25	20	10	10	4	4.5	20	23	20	10	15	4	0
Evaluator #4	20	23	23	8	15	5	4.7	18	23	18	8	15	5	4.4	18	22	20	8	15	5	0
Evaluator #5	18	22	24	10	15	5	4.7	18	25	25	8	15	4	4.8	14	24	22	10	13	4	0
Total	98	120	119	48	75	23	24	86	118	96	43	61	22	21	84	111	99	48	73	21	0
	507.15							447.3							436						

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/25/2021

Report Date: 5/12/2021

Report No: 10.

Submitted By: Larry Garner

Subject: Consider, and act upon, request from Fuller Earthworks LLC to use a City-owned hydrant and meter to purchase water from the City for the purpose of providing potable water to residential areas that have little or no access to drinking water. *(Larry Garner, Public Works Director)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approval

Background: Klinton Fuller (owner/operator) of Fuller Earth Works LLC. is requesting permission to use a city owned hydrant and meter to purchase the water from the City of Alamogordo. The purpose of this service is to provide potable water to residential areas around Alamogordo and throughout Otero County that have little or no access to drinking water. Most residence that experience this issue have no means to haul water themselves and are very limited options for delivery service in our area, which in turn, causes extreme delays in people receiving an essential resource. Therefore, the use of a city hydrant would allow Fuller Earthworks to keep up with the increasing demand and make deliveries in a timely manner.



Fuller Earthworks LLC

3 Oryx Dr
Tularosa, NM 88352
(575) 491-6983

RECEIVED

APR 09 2021

**OFFICE OF THE
CITY MANAGER**

April 8, 2021

City of Alamogordo
Brian Cesar – City Manager
1376 E 9th St
Alamogordo, NM 88310

Subject: Purchasing potable water

Dear Sir:

My name is Klinton Fuller, and I am the owner/operator of Fuller Earthworks, LLC. I am a small, local business looking to expand my services to include delivery of potable water that will require me to obtain water from a reliable source.

I am writing today to formally ask for permission to use a city owned hydrant and meter to purchase the water from the City of Alamogordo. The purpose of this service is to provide potable water to residential areas around Alamogordo and throughout Otero County that have little or no access to drinking water. Most residents that experience this issue have no means to haul water themselves and there are very limited options for delivery service in our area, which in turn, causes extreme delays in people receiving an essential resource. Therefore, the use of a city hydrant would allow Fuller Earthworks to keep up with the increasing demand and make deliveries in a timely and efficient manner.

Please let me know if additional information is needed or if I can answer any questions. I greatly appreciate your time and consideration with this request and look forward to hearing from you soon.

Kind Regards:

Klinton Fuller
Owner/Operator
Fuller Earthworks, LLC

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/25/2021

Report Date: 5/13/2021

Report No: 11.

Submitted By:

Subject: Consider, and act upon, first publication of Ordinance 1628 repealing Unlawful Possession of Marijuana. (*Petria Bengoechea, City Attorney*) **(Roll call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve Ordinance No. 1628 for First Publication.

Background: HB2 was passed in special session of the New Mexico Legislature in April of 2021. Among other things, HB2 makes adult use cannabis legal in the State of New Mexico (with certain restrictions) at age 21. This is in direct conflict with the City's marijuana ordinances regarding marijuana. Therefore, we are proposing Ordinance 1628 which strikes the City's marijuana ordinance and would still leave the citizens subject to the State's laws on marijuana.

ORDINANCE NO. 1628

AN ORDINANCE REPEALING SECTION 11-04-020 OF THE ALAMOGORDO CODE OF ORDINANCES CONCERNING UNLAWFUL POSSESSION OF MARIJUANA

WHEREAS, the 2021 Special Legislative Session has passed HB2 enacting the Cannabis Regulation Act; and,

WHEREAS, among other items, HB2 sets limitations on sales and purchases of cannabis to a person who is twenty-one years old or older; and,

WHEREAS, this new law will come into effect on June 29, 2021; and,

WHEREAS, the City Commission of the City of Alamogordo, New Mexico deems it necessary to repeal Section 11-04-020 concerning Unlawful Possession of Marijuana to keep in line with HB2; and,

WHEREAS, the City Commission of the City of Alamogordo, New Mexico deems it in the best interest of the health, safety and welfare of the citizens of the City to adopt this new law by reference; and,

BE IT THEREFORE ORDAINED by the City Commission of the City of Alamogordo, New Mexico that Section 11-04-020 of the Code of Ordinances is repealed in its entirety.

11-04-020. — Generally — Unlawful possession of marijuana.

(a) — *Definition.* “Marijuana” includes all parts of the plant *Cannabis sativa* L., whether growing or not; the seeds thereof; and every compound, manufacture, salt, derivative, mixture or preparation of the plant or its seeds. It does not include the mature stalks of the plant, hashish, tetrahydrocannabinols extracted or isolated from marijuana, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil or cake or the sterilized seed of the plant which is capable of germination.

(b) — *Unlawful possession.* Unlawful possession of marijuana consists of the possession of marijuana which was not obtained directly from, or pursuant to, a valid prescription, or order of a doctor of medicine while acting in the course of his professional practice, or as otherwise authorized by law.

(c) — *Penalties.* A person who violates this section with respect to:

~~(1) — Up to one-half (½) ounce of marijuana shall be issued a penalty assessment and is subject to a fine of fifty dollars (\$50.00);~~

~~(2) — More than one-half (½) ounce but less than one (1) ounce of marijuana is, for the first offense, guilty of a petty misdemeanor and shall be punished by a fine of not less than fifty dollars (\$50.00) or more than one hundred dollars (\$100.00) and by imprisonment for not more than fifteen (15) days, and, for a second or subsequent offense, is guilty of a misdemeanor and shall be punished by a fine of not less than one hundred dollars (\$100.00) or more than five hundred dollars (\$500.00) or by imprisonment for a definite term of less than ninety (90) days, or both.~~

~~(d) — *Mandatory lab fees.* A person convicted of unlawful possession of marijuana pursuant to this section prior to July 1, 1988, shall be assessed, in addition to any other fee or fine, a fee of twenty-five dollars (\$25.00) to defray the cost of chemical and other analyses of controlled substance. Effective July 1, 1988, the mandatory lab fee assessment shall be increased to seventy-five dollars (\$75.00). The municipality shall collect the fee and maintain the fees in a separate fund and transfer the fees along with other funds collected to the administrative office of the courts pursuant to Section 31-12-9, N.M.S.A. 1978, as amended.~~

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2021.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

1 AN ACT
2 RELATING TO CANNABIS; ENACTING THE CANNABIS REGULATION ACT;
3 CREATING THE CANNABIS CONTROL DIVISION OF THE REGULATION AND
4 LICENSING DEPARTMENT; PROVIDING POWERS AND DUTIES; SETTING
5 LIMITATIONS ON SALES AND PURCHASES OF CANNABIS; PROVIDING FOR
6 LICENSURE AND PERMITTING; TRANSFERRING LICENSING AUTHORITY
7 UNDER THE LYNN AND ERIN COMPASSIONATE USE ACT TO THE CANNABIS
8 CONTROL DIVISION; CREATING THE CANNABIS REGULATORY ADVISORY
9 COMMITTEE; CREATING A FUND; AUTHORIZING THE REGULATION AND
10 LICENSING DEPARTMENT TO ENTER INTO INTERGOVERNMENTAL
11 AGREEMENTS WITH INDIAN NATIONS, TRIBES AND PUEBLOS; REQUIRING
12 TRAINING FOR PERMITTEES; ENACTING THE CANNABIS TAX ACT;
13 DISTRIBUTING A PORTION OF THE CANNABIS EXCISE TAX TO
14 MUNICIPALITIES AND COUNTIES; REQUIRING REPORTING; PRESCRIBING
15 PENALTIES; AMENDING, REPEALING AND ENACTING SECTIONS OF THE
16 NMSA 1978.

17
18 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF NEW MEXICO:

19 SECTION 1. SHORT TITLE.--Sections 1 through 42 of this
20 act may be cited as the "Cannabis Regulation Act".

21 SECTION 2. DEFINITIONS.--As used in the Cannabis
22 Regulation Act:

23 A. "advertisement":

24 (1) means a statement or a depiction that is
25 intended to induce the purchase of cannabis products and that

1 is displayed in printed material or on a sign or other
2 outdoor display or presented in a radio, television or other
3 media broadcast or in digital media; and

4 (2) does not include:

5 (a) a sign or outdoor display or other
6 statement permanently affixed to a licensed premises that is
7 intended to induce the sale of a cannabis product produced or
8 sold on the premises;

9 (b) a label affixed to a cannabis
10 product or the covering, wrapper or container of a cannabis
11 product; or

12 (c) an editorial or other material
13 printed in a publication when the publication of the
14 editorial or material was not paid for by a licensee and was
15 not intended to promote the sale of cannabis products by a
16 particular brand or company;

17 B. "cannabis":

18 (1) means all parts of the plant genus
19 Cannabis containing a delta-9-tetrahydrocannabinol
20 concentration of more than three-tenths percent on a dry
21 weight basis, whether growing or not; the seeds of the plant;
22 the resin extracted from any part of the plant; and every
23 compound, manufacture, salt, derivative, mixture or
24 preparation of the plant, its seeds or its resin; and

25 (2) does not include:

1 (a) the mature stalks of the plant;
2 fiber produced from the stalks; oil or cake made from the
3 seeds of the plant; any other compound, manufacture, salt,
4 derivative, mixture or preparation of the mature stalks,
5 fiber, oil or cake; or the sterilized seed of the plant that
6 is incapable of germination; or

7 (b) the weight of any other ingredient
8 combined with cannabis products to prepare topical or oral
9 administrations, food, drink or another product;

10 C. "cannabis consumption area" means an area where
11 cannabis products may be served and consumed;

12 D. "cannabis courier" means a person that
13 transports cannabis products to qualified patients, primary
14 caregivers or reciprocal participants or directly to
15 consumers;

16 E. "cannabis establishment" means:

- 17 (1) a cannabis testing laboratory;
18 (2) a cannabis manufacturer;
19 (3) a cannabis producer;
20 (4) a cannabis retailer;
21 (5) a cannabis research laboratory;
22 (6) a vertically integrated cannabis
23 establishment;
24 (7) a cannabis producer microbusiness; or
25 (8) an integrated cannabis microbusiness;

1 F. "cannabis extract":

2 (1) means a product obtained by separating
3 resins, tetrahydrocannabinols or other substances from
4 cannabis by extraction methods approved by the division; and

5 (2) does not include the weight of any other
6 ingredient combined with cannabis extract to prepare topical
7 or oral administrations, food, drink or another product;

8 G. "cannabis flowers" means only the flowers of a
9 cannabis plant;

10 H. "cannabis manufacturer" means a person that:

11 (1) manufactures cannabis products;

12 (2) packages cannabis products;

13 (3) has cannabis products tested by a
14 cannabis testing laboratory; or

15 (4) purchases, acquires, sells or transports
16 wholesale cannabis products to other cannabis establishments;

17 I. "cannabis producer" means a person that:

18 (1) cultivates cannabis plants;

19 (2) has unprocessed cannabis products tested
20 by a cannabis testing laboratory;

21 (3) transports unprocessed cannabis products
22 only to other cannabis establishments; or

23 (4) sells cannabis products wholesale;

24 J. "cannabis producer microbusiness" means a
25 cannabis producer at a single licensed premises that

1 possesses no more than two hundred total mature cannabis
2 plants at any one time;

3 K. "cannabis product" means a product that is or
4 that contains cannabis or cannabis extract, including edible
5 or topical products that may also contain other ingredients;

6 L. "cannabis research laboratory" means a facility
7 that produces or possesses cannabis products and all parts of
8 the plant genus Cannabis for the purpose of studying cannabis
9 cultivation, characteristics or uses;

10 M. "cannabis retailer" means a person that sells
11 cannabis products to qualified patients, primary caregivers
12 or reciprocal participants or directly to consumers;

13 N. "cannabis server permit" means an authorization
14 that allows a person to directly offer, sell or serve
15 cannabis or cannabis products as part of commercial cannabis
16 activity in a cannabis consumption area;

17 O. "cannabis server permit education provider"
18 means a person that provides cannabis server education
19 courses and examinations;

20 P. "cannabis testing laboratory" means a person
21 that samples, collects and tests cannabis products and
22 transports cannabis products for the purpose of testing;

23 Q. "cannabis training and education program" means
24 a practical or academic curriculum offered by a New Mexico
25 public post-secondary educational institution designed to

1 prepare students for participation in the cannabis industry;

2 R. "commercial cannabis activity":

3 (1) means the cultivation, production,
4 possession, manufacture, storage, testing, researching,
5 labeling, transportation, couriering, purchase for resale,
6 sale or consignment of cannabis products; and

7 (2) does not include activities related only
8 to the medical cannabis program, to cannabis training and
9 education programs or to the personal cultivation or use of
10 cannabis;

11 S. "consumer" means a person twenty-one years of
12 age or older who purchases, acquires, owns, possesses or uses
13 a cannabis product for a purpose other than resale;

14 T. "contaminant" means pesticides and other
15 foreign material, such as hair, insects or other similar
16 adulterants, in harvested cannabis;

17 U. "controlling person":

18 (1) means a person that controls a financial
19 or voting interest of ten percent or more of, or an officer
20 or board member of, a cannabis establishment; and

21 (2) does not include a bank or licensed
22 lending institution;

23 V. "cultivation" means any activity involving the
24 planting, growing, harvesting, drying, curing, grading or
25 trimming of cannabis;

1 W. "department" means the regulation and licensing
2 department;

3 X. "director" means the director of the division;

4 Y. "division" means the cannabis control division
5 of the department;

6 Z. "dry weight basis", when used in the context of
7 regulation of commercial cannabis activity, means a process
8 by which delta-9-tetrahydrocannabinol concentration is
9 measured relative to the aggregate weight of all parts of the
10 plant genus Cannabis, whether growing or not, including the
11 leaves of the plant, the flowers and buds of the plant, the
12 seeds of the plant, the resin of the plant and the stalks of
13 the plant at the point of harvest by a licensee and with no
14 moisture added to the harvested plant;

15 AA. "facility" means a building, space or grounds
16 licensed for the production, possession, testing,
17 manufacturing or distribution of cannabis, cannabis extracts
18 or cannabis products;

19 BB. "financial consideration" means value that is
20 given or received, directly or indirectly, through sales,
21 barter, trade, fees, charges, dues, contributions or
22 donations;

23 CC. "homegrown" or "homemade" means grown or made
24 for purposes that are not dependent or conditioned upon the
25 provision or receipt of financial consideration;

1 DD. "household" means a housing unit and includes
2 any place in or around the housing unit at which an occupant
3 of the housing unit produces, manufactures, keeps or stores
4 homegrown cannabis or homemade cannabis products;

5 EE. "immature cannabis plant" means a cannabis
6 plant that has no observable flowers or buds;

7 FF. "industry standards" means the prevailing
8 customary standards of business practice in the cannabis
9 industry in jurisdictions within the United States;

10 GG. "integrated cannabis microbusiness" means a
11 person that is authorized to conduct one or more of the
12 following:

13 (1) production of cannabis at a single
14 licensed premises; provided that the person shall not possess
15 more than two hundred total mature cannabis plants at any one
16 time;

17 (2) manufacture of cannabis products at a
18 single licensed premises;

19 (3) sales and transportation of only
20 cannabis products produced or manufactured by that person;

21 (4) operation of only one retail
22 establishment; and

23 (5) couriering of cannabis products to
24 qualified patients, primary caregivers or reciprocal
25 participants or directly to consumers;

1 HH. "licensed premises" means a location that
2 includes:

3 (1) all enclosed public and private areas at
4 the location that are used in the business and includes
5 offices, kitchens, restrooms and storerooms;

6 (2) all areas outside of a building that are
7 specifically included in the license for the production,
8 manufacturing, wholesale sale or retail sale of cannabis
9 products; and

10 (3) with respect to a location that is
11 specifically licensed for the production of cannabis outside
12 of a building, the entire unit of land that is created by
13 subsection or partition of land that the licensee owns,
14 leases or has a right to occupy;

15 II. "local jurisdiction" means a municipality,
16 home rule municipality or county;

17 JJ. "manufacture" means to compound, blend,
18 extract, infuse, package or otherwise prepare a cannabis
19 product;

20 KK. "medical cannabis" means cannabis products
21 used by a qualified patient or reciprocal participant in
22 accordance with the Lynn and Erin Compassionate Use Act;

23 LL. "medical cannabis program" means the program
24 created pursuant to the Lynn and Erin Compassionate Use Act;

25 MM. "medical cannabis registry" means the system

1 by which the department of health approves or denies
2 applications and issues and renews registry identification
3 cards for qualified patients;

4 NN. "primary caregiver" means a resident of New
5 Mexico who is at least eighteen years of age and who is
6 responsible for managing the well-being of a qualified
7 patient with respect to the medical use of cannabis pursuant
8 to the Lynn and Erin Compassionate Use Act;

9 OO. "public place" means a place to which the
10 general public has access and includes hallways, lobbies and
11 other parts of apartment houses and hotels that do not
12 constitute rooms or apartments designed for actual residence;
13 highways; streets; schools; places of amusement; parks;
14 playgrounds; and places used in connection with public
15 passenger transportation;

16 PP. "qualified patient" means a resident of New
17 Mexico who holds a registry identification card pursuant to
18 the Lynn and Erin Compassionate Use Act;

19 QQ. "reciprocal participant" means a person who is
20 not a resident of New Mexico and who holds proof of
21 enrollment by a governmental regulatory authority to
22 participate in the medical cannabis program of another state
23 of the United States, the District of Columbia or a territory
24 or commonwealth of the United States in which the person
25 resides or a person who holds proof of enrollment by a

1 governmental regulatory authority of a New Mexico Indian
2 nation, tribe or pueblo to participate in its medical
3 cannabis program;

4 RR. "retail establishment" means a location at
5 which cannabis products are sold to qualified patients,
6 primary caregivers and reciprocal participants and directly
7 to consumers;

8 SS. "superintendent" means the superintendent of
9 regulation and licensing;

10 TT. "unprocessed" means unaltered from an
11 original, raw or natural state; and

12 UU. "vertically integrated cannabis establishment"
13 means a person that is authorized to act as any of the
14 following:

- 15 (1) a cannabis courier;
- 16 (2) a cannabis manufacturer;
- 17 (3) a cannabis producer; and
- 18 (4) a cannabis retailer.

19 SECTION 3. DIVISION--POWERS AND DUTIES--RULEMAKING--
20 ADVISORY COMMITTEE CREATED--MEMBERSHIP--DUTIES.--

21 A. The "cannabis control division" is created in
22 the department to administer the Cannabis Regulation Act and
23 the licensing provisions of the Lynn and Erin Compassionate
24 Use Act and rules promulgated in accordance with those acts.
25 Rules shall be adopted and promulgated as provided in the

1 State Rules Act.

2 B. No later than January 1, 2022, the division
3 shall promulgate rules that are consistent with industry
4 standards necessary for the division to carry out its duties
5 pursuant to the Cannabis Regulation Act as follows:

6 (1) qualifications and procedures for
7 licensure; provided that qualifications shall be directly and
8 demonstrably related to the operation of the applicable
9 cannabis establishment;

10 (2) security requirements for a cannabis
11 establishment;

12 (3) requirements related to:

13 (a) inspection and monitoring of a
14 cannabis establishment;

15 (b) a cannabis establishment's
16 recordkeeping and tracking of cannabis from seed until sale;

17 (c) prevention of the sale or diversion
18 of cannabis products in commercial cannabis activity to a
19 person under the age of twenty-one;

20 (d) labeling of cannabis products
21 packaged, sold or distributed by a cannabis establishment;
22 and

23 (e) language for labels of cannabis
24 products regarding potential adverse effects;

25 (4) rules providing that:

1 (a) a person who is twenty-one years
2 old or older shall not purchase more than two ounces of
3 cannabis, sixteen grams of cannabis extract and eight hundred
4 milligrams of edible cannabis at one time; and

5 (b) as to commercial cannabis activity:

6 1) a consumer shall not possess more than two ounces of
7 cannabis, sixteen grams of cannabis extract and eight hundred
8 milligrams of edible cannabis outside the consumer's private
9 residence; 2) any cannabis in excess of the amounts described
10 in Item 1) of this subparagraph shall be stored in the
11 person's residence and shall not be visible from a public
12 place; and 3) the division shall not limit the amount of
13 tetrahydrocannabinol concentration in a cannabis product;
14 provided that the division may adopt requirements for
15 apportionment and packaging of cannabis products;

16 (5) rules on advertising and marketing of
17 cannabis products;

18 (6) rules on how a licensee may display
19 cannabis products for sale;

20 (7) procedures that promote and encourage
21 full participation in the cannabis industry governed by the
22 Cannabis Regulation Act by representatives of communities
23 that have been disproportionately harmed by rates of arrest
24 through the enforcement of cannabis prohibitions in law and
25 policy, rural communities likely to be impacted by cannabis

1 production and agricultural producers from economically
2 disadvantaged communities;

3 (8) procedures that promote and encourage
4 racial, ethnic, gender and geographic diversity and New
5 Mexico residency among license applicants, licensees and
6 cannabis industry employees;

7 (9) rules for a certification process to
8 identify cannabis products for consumers from integrated
9 cannabis microbusinesses or cannabis producer microbusinesses
10 or owned by representatives of communities that have been
11 disproportionately harmed by rates of arrest through the
12 enforcement of cannabis prohibitions in law and policy and
13 underserved communities that include tribal, acequia, land
14 grant-merced and other rural historic communities;

15 (10) in consultation with the economic
16 development department, development of a technical assistance
17 resource guide for rural New Mexico residents who are seeking
18 to establish vertically integrated cannabis establishments,
19 cannabis producer microbusinesses or integrated cannabis
20 microbusinesses;

21 (11) in consultation with the department of
22 environment, rules to establish:

23 (a) health and safety standards
24 applicable to the research, production and manufacture of
25 cannabis products;

1 (b) standards for food and product
2 safety applicable to cannabis products; and

3 (c) which additives are approved for
4 and prohibited from inclusion in cannabis products; provided
5 that nicotine shall be prohibited;

6 (12) in consultation with the New Mexico
7 department of agriculture and the department of environment,
8 rules to establish standards for quality control, inspection
9 and testing of cannabis products for potency and
10 contaminants, except for cannabis produced or harvested for
11 research purposes and not for ingestion; provided that all
12 such rules and standards shall be consistent with the rules
13 and standards for testing of medical cannabis products; and

14 (13) in consultation with the state fire
15 marshal's office of the homeland security and emergency
16 management department, rules with regard to health and
17 safety.

18 C. No later than January 1, 2022, the division
19 shall promulgate rules that are consistent with industry
20 standards relating to cannabis training and education
21 programs, including:

22 (1) qualifications and procedures for
23 licensure; and

24 (2) physical security, cybersecurity and, if
25 applicable, security of information collected under the

1 federal Health Insurance Portability and Accountability Act
2 of 1996 requirements.

3 D. No later than January 1, 2022, the division
4 shall promulgate rules in consultation with the New Mexico
5 department of agriculture, the department of environment and
6 the office of the state engineer to establish:

7 (1) environmental protections; and

8 (2) protocols to ensure licensees'
9 compliance with state and local laws and ordinances governing
10 food and product safety, occupational health and safety,
11 environmental impacts, natural resource protection, water use
12 and quality, water supply, hazardous materials, pesticide use
13 and wastewater discharge.

14 E. No later than January 1, 2022, the division
15 shall adopt rules in consultation with the department of
16 health to establish standards and determinations on
17 requirements for reserving cannabis products for sale to
18 qualified patients, primary caregivers and reciprocal
19 participants.

20 F. The division shall collect and publish annually
21 on the division's website, and present to the appropriate
22 interim committee of the legislature, a report describing
23 demographic data on license applicants, controlling persons
24 and employees of cannabis establishments, including race,
25 ethnicity, gender, age, residential status and whether the

1 applicants, persons, employees or the locations where the
2 cannabis products are produced, manufactured, sold, tested or
3 researched are located in an underserved rural community,
4 including tribal, acequia, land grant-merced or other rural
5 historic communities.

6 G. The "cannabis regulatory advisory committee"
7 shall be created no later than September 1, 2021. The
8 committee shall advise the division on the development of
9 rules pursuant to the Cannabis Regulation Act, including best
10 practices and the promotion of economic and cultural
11 diversity in licensing and employment opportunities and
12 protection of public health and safety while ensuring a
13 regulated environment for commercial cannabis activity that
14 does not impose unreasonable barriers that would perpetuate,
15 rather than reduce and eliminate, the illicit market for
16 cannabis. A person appointed to the cannabis regulatory
17 advisory committee shall not hold any ownership interest or
18 investment in a licensed person pursuant to the Cannabis
19 Regulation Act; provided that the superintendent may appoint
20 a person who holds an ownership interest in a licensed person
21 as a nonvoting member. The committee shall consist of the
22 following members:

23 (1) the chief public defender or the chief
24 public defender's designee;

25 (2) a district attorney appointed by the New
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1 Mexico district attorney association;

2 (3) a municipal police chief appointed by
3 the New Mexico association of chiefs of police;

4 (4) a county sheriff appointed by the
5 executive director of the New Mexico association of counties;
6 and

7 (5) one member for each of the following
8 groups or professional qualifications, appointed by the
9 superintendent:

10 (a) a cannabis policy advocacy
11 organization;

12 (b) a labor organization;

13 (c) a qualified patient;

14 (d) a state or local agency with
15 relevant expertise as the director and the superintendent
16 deem appropriate;

17 (e) an Indian nation, tribe or pueblo
18 with relevant expertise as the director and the
19 superintendent deem appropriate;

20 (f) expertise in public health;

21 (g) expertise in regulating commercial
22 activity for adult-use intoxicating substances;

23 (h) expertise and experience in
24 cannabis laboratory science;

25 (i) expertise in environmental science; HB 2/a
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1 (j) expertise in small business
2 development;
3 (k) expertise in water resources;
4 (l) expertise in other relevant areas
5 as the director and the superintendent deem appropriate; and
6 (m) previous experience as a cannabis
7 retailer, cannabis producer or cannabis manufacturer and who
8 is a nonvoting member.

9 H. The cannabis regulatory advisory committee
10 shall elect from among its members a chair and such other
11 officers as it deems necessary. The committee shall meet at
12 the call of the chair, the director or the superintendent. A
13 majority of members currently serving constitutes a quorum
14 for the conduct of business. Members shall serve at the
15 pleasure of the superintendent.

16 I. Public voting members of the cannabis
17 regulatory advisory committee are entitled to receive per
18 diem and mileage as provided for state employees pursuant to
19 the Per Diem and Mileage Act and shall receive no other
20 compensation, perquisite or allowance.

21 J. The division shall:

22 (1) monitor the supply and demand of
23 cannabis products produced in New Mexico by licensees and
24 present annually to the appropriate interim committee of the
25 legislature the impacts of supply on illicit cannabis

1 products markets and adequate supply of cannabis products for
2 qualified patients and reciprocal participants;

3 (2) request the department of public safety
4 to enforce the provisions of the Cannabis Regulation Act as
5 deemed necessary; and

6 (3) undertake studies and conduct courses of
7 instruction for division employees that will improve the
8 operations of the division and advance its purposes.

9 SECTION 4. DEPARTMENT OF HEALTH--DUTIES--PUBLIC HEALTH
10 AND SAFETY ADVISORY COMMITTEE.--

11 A. The department of health shall monitor emerging
12 scientific and medical information relevant to the health
13 effects associated with the use of cannabis products and
14 shall monitor changes in cannabis product use, opioid use and
15 alcohol use patterns for children and adults within the
16 state, broken down by county, race and ethnicity.

17 B. No later than September 1, 2021, the secretary
18 of health shall appoint a "public health and safety advisory
19 committee" composed of no more than fifteen professionals
20 with expertise related to cannabis products through work,
21 training or research in public health, epidemiology,
22 medicine, medical toxicology, poison control, road safety,
23 occupational safety, environmental safety and emergency
24 medicine.

25 C. Beginning December 1, 2024, the public health

1 and safety advisory committee shall provide to the
2 legislature, and the department of health shall publish on
3 its website, an annual report on the health effects of
4 legalizing cannabis products for adult use. The report shall
5 include the following elements relating to cannabis product
6 use and, as applicable, the demographics of persons who are
7 the subject of an element:

- 8 (1) child access;
- 9 (2) road safety and driving while impaired;
- 10 (3) workplace safety;
- 11 (4) the percentage of emergency room visits
12 and outcomes;
- 13 (5) educational needs for children and
14 adults;
- 15 (6) consumer and product safety;
- 16 (7) the percentage of poison control center
17 calls; and
- 18 (8) the impact of cannabis use on rates of
19 alcohol, opioid and other substance abuse.

20 D. In consultation with qualified patients and
21 primary caregivers, the department of health shall publish an
22 annual assessment report that shall include at a minimum an
23 evaluation of the affordability and accessibility of medical
24 cannabis.

25 E. Public members of the public health and safety

1 advisory committee are entitled to per diem and mileage as
2 provided for state employees pursuant to the Per Diem and
3 Mileage Act and shall receive no other compensation,
4 perquisite or allowance.

5 SECTION 5. DEPARTMENT OF HEALTH--DUTIES--TRANSFER OF
6 LICENSING DUTIES.--Except for administration of the medical
7 cannabis registry, the power, duty and authority of the
8 department of health related to the medical cannabis program
9 shall be transferred to the division on the effective date of
10 the Cannabis Regulation Act.

11 SECTION 6. LICENSING CANNABIS ACTIVITIES--
12 LIMITATIONS--MEDICAL CANNABIS LEGACY LICENSING--CANNABIS
13 SHORTAGE FOR MEDICAL PROGRAM.--

14 A. The division shall regulate and administer and
15 may collect fees in connection with the administration of:

16 (1) commercial cannabis activity and
17 licensing related to commercial cannabis activity;

18 (2) the medical cannabis program, except for
19 the medical cannabis registry; and

20 (3) all aspects of cannabis relating to
21 cannabis training and education programs.

22 B. The division shall follow the provisions of the
23 Uniform Licensing Act when licensing or permitting the
24 following:

25 (1) cannabis consumption areas;

1 (2) cannabis couriers;
2 (3) cannabis manufacturers;
3 (4) cannabis producer microbusinesses;
4 (5) cannabis producers;
5 (6) cannabis research laboratories;
6 (7) cannabis retailers;
7 (8) cannabis servers;
8 (9) cannabis testing laboratories;
9 (10) cannabis training and education
10 programs;
11 (11) integrated cannabis microbusinesses;
12 and
13 (12) vertically integrated cannabis
14 establishments.

15 C. The division shall include a clear designation
16 on all licenses and permits that indicates whether the
17 license or permit is for medical cannabis activity,
18 commercial cannabis activity or both or for cannabis training
19 and education programs.

20 D. The division shall issue a license to a
21 cannabis retailer applicant at a discount if the applicant
22 provides documentation of an agreement to accept cannabis
23 products on consignment from a cannabis producer
24 microbusiness or an integrated cannabis microbusiness
25 licensed pursuant the Cannabis Regulation Act.

1 E. A license is valid for twelve months from the
2 date the license is issued and may be renewed annually,
3 except that a license issued for a cannabis training and
4 education program is valid until terminated by the licensee
5 or suspended or revoked by the division.

6 F. The director shall not renew a license issued
7 pursuant to the provisions of the Cannabis Regulation Act
8 until the director receives notification from the secretary
9 of taxation and revenue or the secretary's designee that on a
10 certain date:

11 (1) the licensee is not a delinquent
12 taxpayer; and

13 (2) there are no unfiled tax returns due
14 from engaging in business authorized by the license.

15 G. No license shall be transferable or assignable
16 from a licensee to another person. The division shall not
17 allow a person that is licensed as any type of cannabis
18 establishment other than a cannabis research laboratory to
19 hold, directly or indirectly, a cannabis testing laboratory
20 license.

21 H. Except for verification of age, the division
22 shall not require licensees to request information from
23 consumers or impose any residency requirement upon consumers
24 for the purchase of cannabis products pursuant to the
25 commercial cannabis activity authorized by the Cannabis

1 Regulation Act. The division may require licensees to
2 request information from consumers for the purchase of
3 cannabis products pursuant to the medical cannabis program,
4 which may include the presentation of legal identification
5 issued by an authorized governmental entity or other
6 documents as required by the medical cannabis program.

7 I. Except as otherwise provided in the Cannabis
8 Regulation Act, the division shall not limit the number of
9 licensed premises a licensee may occupy or operate under a
10 license. Multiple licensees may occupy a single licensed
11 premises, and the division shall not place any restriction or
12 prohibition on the number of licensees occupying a single
13 licensed premises or on the number of licensed premises of a
14 cannabis establishment except as otherwise specifically
15 provided for by the Cannabis Regulation Act. A licensee may
16 conduct any lawful activity or any combination of lawful
17 activities at a licensed premises; provided that the licensee
18 is not a licensee pursuant to the Liquor Control Act.

19 Smoking in a cannabis consumption area on a licensed premises
20 shall be allowed only if the cannabis consumption area is in
21 a designated smoking area or in a standalone building from
22 which smoke does not infiltrate other indoor workplaces or
23 other indoor public places where smoking is otherwise
24 prohibited pursuant to the Dee Johnson Clean Indoor Air Act.

25 J. Licensees are specifically allowed to conduct

1 other licensed activities, including activities pursuant to
2 the Hemp Manufacturing Act, except for sales of alcoholic
3 beverages.

4 K. A person properly licensed and in good standing
5 pursuant to the Lynn and Erin Compassionate Use Act on the
6 effective date of the Cannabis Regulation Act may continue to
7 operate under that license for medical cannabis until
8 comparable licenses for commercial cannabis activity are
9 available. The division shall determine when retail sales of
10 commercial cannabis products begin, but no later than April
11 1, 2022. A facility of such a licensee, upon issuance of the
12 applicable cannabis establishment license, shall constitute
13 licensed premises of the licensee and the licensee shall be
14 entitled to continued and uninterrupted operations of the
15 licensed premises. As to activity under the medical cannabis
16 program, the licensee shall continue to operate under rules
17 promulgated for the medical cannabis program until the
18 division promulgates rules for medical cannabis activity,
19 except that a qualified patient, a primary caregiver and a
20 reciprocal participant shall not be prohibited from
21 purchasing and obtaining cannabis products pursuant to the
22 medical cannabis program.

23 L. To address a shortage of cannabis supply in the
24 medical cannabis program, the division may:

25 (1) require all cannabis establishment

1 licensees to ensure that at least ten percent of their
2 cannabis in stock on a monthly basis is designated for sale
3 to qualified patients, primary caregivers and reciprocal
4 participants;

5 (2) initially take reasonable measures to
6 expeditiously incentivize increased production of cannabis
7 plants to remedy a shortage of cannabis supply in the medical
8 cannabis program;

9 (3) after having first exhausted measures to
10 increase production of cannabis plants to address the
11 shortage of cannabis supply in the medical cannabis program,
12 exclude commercial cannabis activity from the scope of new
13 licenses issued to initial applicants for a vertically
14 integrated cannabis establishment, cannabis producer,
15 integrated cannabis microbusiness, cannabis producer
16 microbusiness or cannabis manufacturer license, which
17 limitation shall be in force for a period of at least six
18 months; and

19 (4) require licensees who are licensed to
20 produce cannabis to produce a specified quota of mature
21 cannabis plants to be designated for use in the medical
22 cannabis program; provided that:

23 (a) the division may require a licensee
24 to devote no more than twenty-five percent of the licensee's
25 cultivated cannabis plants on a monthly basis for use in the

1 medical cannabis program; and

2 (b) the division may require specific
3 tracking of cannabis plants.

4 M. As used in this section, "shortage of cannabis
5 supply in the medical cannabis program" means that the
6 average number of cannabis plants in production in the
7 medical cannabis program per qualified patient after the
8 effective date of the Cannabis Regulation Act is
9 substantially less than the average number of cannabis plants
10 in production in the medical cannabis program per qualified
11 patient as of the effective date of the Cannabis Regulation
12 Act, where:

13 (1) the average number of cannabis plants in
14 production after the effective date of the Cannabis
15 Regulation Act is measured over a period of three consecutive
16 months; and

17 (2) the average number of cannabis plants in
18 production as of the effective date of the Cannabis
19 Regulation Act is measured over a period of three consecutive
20 months immediately preceding the effective date of the
21 Cannabis Regulation Act.

22 N. A person who is a member of the New Mexico
23 senate or the New Mexico house of representatives on the
24 effective date of the Cannabis Regulation Act shall not apply
25 for or be granted a license to engage in any commercial

1 cannabis activity prior to July 1, 2026.

2 SECTION 7. COMMERCIAL CANNABIS ACTIVITY

3 LICENSING--APPLICATION--ISSUANCE AND DENIAL OF A LICENSE.--

4 A. A license issued pursuant to the Cannabis
5 Regulation Act shall not be subject to execution, attachment,
6 a security transaction, liens or receivership.

7 B. In carrying out its commercial cannabis
8 activity licensing duties, the division shall:

9 (1) no later than September 1, 2021, accept
10 and begin processing license applications for cannabis
11 producers, cannabis producer microbusinesses and any person
12 properly licensed and in good standing as a licensed cannabis
13 producer pursuant to the Lynn and Erin Compassionate Use Act;

14 (2) no later than January 1, 2022, accept
15 and begin processing license applications for all license
16 types;

17 (3) require as a condition of licensing
18 pursuant to the Cannabis Regulation Act that the applicant
19 demonstrate that the applicant has a legal right to a
20 commercial water supply, water rights or another source of
21 water sufficient to meet the water needs as determined by the
22 division related to the license as evidenced by documentation
23 from the office of the state engineer of a valid water right
24 or from a water provider that the use of water for cannabis
25 production is compliant with that water provider's rules;

1 (4) if an applicant applies for a cannabis
2 producer license or a cannabis manufacturer license, in
3 addition to the requirements in Paragraph (3) of this
4 subsection, require that the applicant submit a plan to use,
5 or demonstrate to the division that the applicant cannot
6 feasibly use, energy and water reduction opportunities,
7 including:

8 (a) for a cannabis producer, drip
9 irrigation and water collection;

10 (b) natural lighting and energy
11 efficiency measures; and

12 (c) renewable energy generation; and

13 (5) allow commercial cannabis activity
14 retail sales no later than April 1, 2022 and otherwise allow
15 activities authorized by the Cannabis Regulation Act or the
16 medical cannabis program as of the time of licensure of a
17 licensee, so long as a minimum of twenty-five percent of
18 monthly cannabis sales are to qualified patients, primary
19 caregivers and reciprocal participants or sold wholesale to
20 other licensees that meet or exceed the twenty-five percent
21 sales to qualified patients, primary caregivers and
22 reciprocal participants until December 31, 2022.

23 C. Once the division deems an application
24 complete, the division has ninety days to issue or deny a
25 license application.

1 D. The division shall deny an application for an
2 initial license or renewal if:

3 (1) the application does not include
4 information required by the division; or

5 (2) the applicant or a controlling person of
6 the applicant has been convicted of an offense that is
7 substantially related to the qualifications, functions or
8 duties of the applicant's business; provided that if the
9 division determines that the applicant or controlling person
10 is otherwise qualified for a license and that issuing a
11 license to the applicant would not compromise public safety,
12 the division shall conduct a thorough review of the
13 conviction, including the nature of the offense, surrounding
14 circumstances and any evidence of the applicant's or
15 controlling person's rehabilitation following the conviction,
16 and based on that review, determine whether the applicant
17 should be issued a license.

18 E. For purposes of Subsection D of this section,
19 the following are considered substantially related to the
20 qualifications, functions or duties of a person seeking a
21 license:

22 (1) a felony conviction involving fraud,
23 deceit or embezzlement;

24 (2) a felony conviction for hiring,
25 employing or otherwise using a person younger than eighteen

1 years of age to:

2 (a) prepare for sale, transport or
3 carry a controlled substance; or

4 (b) sell, give away or offer to sell a
5 controlled substance to any person; and

6 (3) any other offense as determined by the
7 division.

8 F. A conviction for which the related sentence,
9 including any term of probation or parole, is completed for
10 the possession, use, manufacture, distribution or dispensing
11 or the possession with the intent to manufacture, distribute
12 or dispense cannabis is not considered substantially related
13 to the qualifications, functions or duties of a person
14 seeking a license and shall not be the sole ground on which
15 an application is denied. The division shall comply with the
16 provisions of the Criminal Offender Employment Act.

17 G. The division shall deny an application if an
18 applicant, a controlling person or the premises for which a
19 license is sought does not qualify for licensure pursuant to
20 the Cannabis Regulation Act.

21 H. The division shall not license a person who has
22 had a license that was issued pursuant to the Cannabis
23 Regulation Act or the Lynn and Erin Compassionate Use Act
24 revoked by the division or the department of health in the
25 three years immediately preceding the date on which the

1 person filed a new application.

2 I. Unless otherwise provided in the Cannabis
3 Regulation Act, a person whose license has been revoked may
4 reapply for a license after a period of three years. The
5 division may consider all of the circumstances resulting in
6 the revocation in determining whether to issue a new license.

7 J. The division shall adopt rules providing for
8 submission of an applicant's fingerprints to the federal
9 bureau of investigation to conduct a national criminal
10 history background check and to the department of public
11 safety to conduct a state criminal history check for the
12 following licensees:

- 13 (1) cannabis manufacturer;
- 14 (2) cannabis producer;
- 15 (3) cannabis producer microbusiness;
- 16 (4) cannabis research laboratory;
- 17 (5) cannabis retailer;
- 18 (6) cannabis testing laboratory;
- 19 (7) integrated cannabis microbusiness; and
- 20 (8) vertically integrated cannabis
21 establishment.

22 K. The division shall conduct national criminal
23 history background checks and state criminal history checks
24 on the following:

- 25 (1) if an applicant is a limited

1 partnership, each partner of the limited partnership;

2 (2) if the applicant is a limited liability
3 company, each member of the limited liability company;

4 (3) if the applicant is a corporation, each
5 director and officer of the corporation; and

6 (4) any controlling person of the applicant.

7 L. Arrest record information received from the
8 federal bureau of investigation and the department of public
9 safety shall be confidential, shall not be considered a
10 public record pursuant to the Public Records Act and shall
11 not be disclosed to persons not directly involved in the
12 decision affecting the applicant.

13 M. Electronic live fingerprint scans may be used
14 when conducting criminal history background checks.

15 **SECTION 8. LICENSEES--DISCIPLINARY ACTIONS--SANCTIONS--**
16 **CIVIL PENALTY.--**

17 A. A violation of the provisions of the Cannabis
18 Regulation Act by a licensee is grounds for disciplinary
19 action.

20 B. The division may:

21 (1) impose an intermediate sanction
22 established by rule;

23 (2) impose a directed plan of correction;

24 (3) assess a civil monetary penalty
25 established by rule; provided that a civil monetary penalty

1 shall not exceed ten thousand dollars (\$10,000) per
2 violation; and provided further that penalties and interest
3 recovered pursuant to the Cannabis Regulation Act on behalf
4 of the state shall be remitted to the state treasurer for
5 deposit in the current school fund; or

6 (4) suspend or revoke the license.

7 C. The division shall promulgate rules specifying
8 the criteria for imposition of sanctions and civil monetary
9 penalties.

10 D. The provisions of this section do not apply to
11 occupational health and safety rules promulgated pursuant to
12 Section 3 of the Cannabis Regulation Act.

13 E. A person aggrieved by an action taken by the
14 division pursuant to this section may request and receive a
15 hearing with the superintendent for the purpose of reviewing
16 the action in accordance with the Uniform Licensing Act.

17 **SECTION 9. APPLICATION AND LICENSING FEES.--**

18 A. Every application for the issuance or renewal
19 of the following licenses shall be accompanied by a license
20 fee in the following specified amounts:

21 (1) a cannabis courier license, up to one
22 thousand five hundred dollars (\$1,500) per year and an
23 additional fee of up to one thousand dollars (\$1,000) per
24 year for each additional licensed premises of the licensee;

25 (2) a cannabis testing laboratory license,

1 up to two thousand five hundred dollars (\$2,500) per year and
2 an additional fee of up to one thousand dollars (\$1,000) per
3 year for each additional licensed premises of the licensee;

4 (3) a cannabis manufacturer license, two
5 thousand five hundred dollars (\$2,500) per year and an
6 additional fee of one thousand dollars (\$1,000) per year for
7 each additional licensed premises of the licensee;

8 (4) a cannabis producer license, two
9 thousand five hundred dollars (\$2,500) per year and an
10 additional fee of one thousand dollars (\$1,000) per year for
11 each additional licensed premises of the licensee;

12 (5) a cannabis retailer license, two
13 thousand five hundred dollars (\$2,500) per year and an
14 additional fee of one thousand dollars (\$1,000) per year for
15 each additional licensed premises of the licensee;

16 (6) a cannabis research laboratory license,
17 two thousand five hundred dollars (\$2,500) per year and an
18 additional fee of one thousand dollars (\$1,000) per year for
19 each additional licensed premises of the licensee;

20 (7) a vertically integrated cannabis
21 establishment license, seven thousand five hundred dollars
22 (\$7,500) per year and an additional fee of one thousand
23 dollars (\$1,000) per year for each licensed premises of the
24 licensee;

25 (8) a cannabis producer microbusiness

1 license, up to one thousand dollars (\$1,000) per year;

2 (9) an integrated cannabis microbusiness
3 license, up to two thousand five hundred dollars (\$2,500) per
4 year and an additional fee of five hundred dollars (\$500) per
5 year for each licensed premises of the licensee; and

6 (10) a cannabis consumption area, up to two
7 thousand five hundred dollars (\$2,500) per year.

8 B. Except for cannabis producer microbusinesses
9 and integrated cannabis microbusinesses, a licensee
10 cultivating cannabis plants shall be assessed an additional
11 annual fee no greater than fifty dollars (\$50.00) per mature
12 cannabis plant at the time of licensing or renewal.

13 C. A licensee may increase the number of mature
14 plants licensed at the time of renewal and one other time per
15 year in increments of five hundred mature plants. Fees may
16 be prorated for the remainder of the licensing year.

17 D. The initial application fee and the annual
18 renewal fee for a vertically integrated cannabis
19 establishment license shall not exceed one hundred twenty-
20 five thousand dollars (\$125,000) for a license for both
21 medical cannabis activity and commercial cannabis activity.
22 The initial application fee and the annual renewal fee for a
23 license or renewal of a license that authorizes only medical
24 cannabis activity shall be one-half the fee applicable to a
25 license authorizing both medical cannabis activity and

1 commercial cannabis activity.

2 E. If a cannabis producer microbusiness or an
3 integrated cannabis microbusiness enters into a business
4 arrangement with another licensee with the purpose or having
5 the effect of evading the limitations of the licensee's
6 license, such licensee shall not be eligible for the lower
7 fee prescribed in Subsection A of this section and shall pay
8 the per-plant fee prescribed in Subsection B of this section.

9 F. The division shall collect all renewal fees,
10 including the renewal fees for all licensed premises, at the
11 time of renewal of a license.

12 G. The fee for the issuance of a cannabis server
13 permit shall not exceed thirty-five dollars (\$35.00).

14 H. The division shall deposit all fees collected
15 pursuant to the Cannabis Regulation Act in the cannabis
16 regulation fund.

17 **SECTION 10. CANNABIS TRAINING AND EDUCATION PROGRAM**
18 **LICENSING--SANCTIONS.--**

19 A. The division shall begin licensing cannabis
20 training and education programs no later than January 1,
21 2022.

22 B. The division may suspend a license for repeated
23 violations of the same serious and substantial rule
24 promulgated pursuant to the Cannabis Regulation Act
25 pertaining to public health and safety.

1 SECTION 11. CANNABIS SERVER PERMITS--CANNABIS
2 SERVERS--PERMIT REQUIRED--APPLICATIONS--EDUCATION PROGRAM
3 APPROVAL REQUIRED--ISSUANCE OR DENIAL OF A PERMIT OR
4 APPROVAL--PENALTIES.--

5 A. The division shall promulgate rules consistent
6 with this section and industry standards for issuance of a
7 cannabis server permit and licenses for a cannabis
8 consumption area. A cannabis research laboratory or an
9 employee of the laboratory is not required to obtain or
10 possess a cannabis server permit while performing activities
11 authorized pursuant to a cannabis research laboratory.

12 B. The division shall issue cannabis server
13 permits to persons twenty-one years of age or older who
14 satisfy the requirements of this section and rules
15 promulgated by the division. An applicant shall provide
16 proof of satisfactory completion of a program provided by a
17 cannabis server permit education provider approved by the
18 division. A person shall not be employed as a cannabis
19 server on a licensed premises unless that person obtains a
20 cannabis server permit within thirty days of employment.

21 C. The cannabis server education program
22 curriculum shall include the following subjects:

23 (1) the effect cannabis products have on the
24 body and behavior, including the effect on a person's ability
25 to operate a motor vehicle when under the influence of

1 cannabis products;

2 (2) the effect cannabis products have on a
3 person when used in combination with alcohol or legal or
4 illegal drugs;

5 (3) state laws concerning cannabis
6 licensure, cannabis liability issues and driving under the
7 influence of cannabis;

8 (4) methods of recognizing problem cannabis
9 product users and techniques for intervening with problem
10 cannabis product users;

11 (5) methods of identifying false driver's
12 licenses and other documents used as evidence of age and
13 identity to prevent the sale of cannabis products to a person
14 under twenty-one years of age pursuant to the Cannabis
15 Regulation Act; and

16 (6) harm reduction practices related to
17 cannabis use.

18 D. A cannabis server permit is the property of the
19 state and shall be immediately returned to the division upon
20 suspension or revocation or denial of renewal of a permit.

21 E. Cannabis server permits shall be valid for a
22 period of three years from the date the permit is issued and
23 may be renewed upon providing proof that the permit holder
24 has successfully completed up to four and one-half hours of
25 continuing education and an examination as determined by the

1 division.

2 F. In addition to any other penalties provided by
3 law, the following penalties may be imposed for sales,
4 service or dispensing a cannabis product to a person under
5 twenty-one years of age in violation of the provisions of the
6 Cannabis Regulation Act or rules of the division:

7 (1) the division may suspend a cannabis
8 server permit for a period of thirty days if the director
9 finds that the cannabis server is guilty of a first offense
10 of selling, serving or dispensing a cannabis product to a
11 person under twenty-one years of age;

12 (2) the division shall suspend a cannabis
13 server permit for a period of one year when the division
14 finds that the cannabis server is guilty of a second offense
15 of selling, serving or dispensing a cannabis product to a
16 person under twenty-one years of age in violation of the
17 Cannabis Regulation Act arising separately from the incident
18 giving rise to the cannabis server's first offense;

19 (3) the division shall permanently revoke a
20 cannabis server permit when it finds that the cannabis server
21 is guilty of a third offense of selling, serving or
22 dispensing a cannabis product to a person under twenty-one
23 years of age in violation of the Cannabis Regulation Act
24 arising separately from the incidents giving rise to the
25 cannabis server's first and second offenses; and

1 (4) no person whose cannabis server permit
2 is suspended pursuant to the provisions of this section shall
3 offer, sell, serve or dispense a cannabis product as part of
4 commercial cannabis activity in a cannabis consumption area
5 during the period of suspension.

6 SECTION 12. LOCAL CONTROL.--

7 A. A local jurisdiction may:

8 (1) adopt time, place and manner rules that
9 do not conflict with the Cannabis Regulation Act or the Dee
10 Johnson Clean Indoor Air Act, including rules that reasonably
11 limit density of licenses and operating times consistent with
12 neighborhood uses; and

13 (2) allow for the smoking, vaporizing and
14 ingesting of cannabis products within an indoor or outdoor
15 cannabis consumption area if:

16 (a) unless licensed pursuant to the
17 Lynn and Erin Compassionate Use Act, access to the cannabis
18 consumption area is restricted to persons twenty-one years of
19 age and older; and

20 (b) the cannabis establishment or
21 integrated cannabis microbusiness is located at a minimum
22 distance from a school or daycare center as determined by the
23 local jurisdiction, but which minimum distance shall not be
24 set at any more than three hundred feet from a school or
25 daycare center that was in existence at the time the

1 establishment or microbusiness was licensed.

2 B. A local jurisdiction shall not:

3 (1) prevent transportation of cannabis
4 products on public roads by a licensee that transports
5 cannabis products in compliance with the Cannabis Regulation
6 Act;

7 (2) completely prohibit the operation of a
8 licensee;

9 (3) prohibit or limit signage attached to or
10 located on licensed premises that identifies the premises as
11 a cannabis establishment;

12 (4) require a licensed premises or a
13 cannabis consumption area to be any more than three hundred
14 feet from a school or daycare center that was in existence at
15 the time the cannabis establishment or integrated cannabis
16 microbusiness was licensed;

17 (5) require an existing licensee at a
18 licensed premises to relocate; or

19 (6) prohibit a person from producing
20 homegrown cannabis as provided for in the Cannabis Regulation
21 Act.

22 SECTION 13. LICENSEE PROTECTIONS.--

23 A. Conduct by a licensee or a licensee
24 representative that is allowed pursuant to a license and
25 conduct by a person that allows property to be used by a

1 licensee or a licensee representative for conduct allowed
2 pursuant to a license is lawful, not a violation of state or
3 local law and is not a basis for seizure or forfeiture of any
4 property or assets under state or local law.

5 B. The state or a local jurisdiction shall not
6 impose a criminal, civil or administrative penalty on a
7 licensee, a licensee representative or a person that allows
8 property to be used by a licensee or a licensee
9 representative pursuant to a license, solely for conduct
10 allowed pursuant to a license.

11 SECTION 14. PROTECTION OF UNDERAGE PERSONS--PROVIDING
12 CANNABIS PRODUCTS TO MINORS--PENALTIES.--

13 A. Except as allowed pursuant to the Cannabis
14 Regulation Act, it is a violation of that act for a person,
15 including a person licensed pursuant to the provisions of
16 that act, or an employee, agent or lessee of that person, if
17 the person knows or has reason to know that the person is
18 violating the provisions of this section, to knowingly and
19 intentionally:

20 (1) sell, serve or give cannabis products to
21 a person under twenty-one years of age or allow a person
22 under twenty-one years of age to consume cannabis products on
23 the licensed premises;

24 (2) buy cannabis products for or procure the
25 sale or service of cannabis products to a person under

1 twenty-one years of age;

2 (3) deliver cannabis products to a person
3 under twenty-one years of age; or

4 (4) aid or assist a person under twenty-one
5 years of age to buy, otherwise procure or be served cannabis
6 products.

7 B. A licensee shall not employ a person younger
8 than twenty-one years of age to engage in a commercial
9 cannabis activity.

10 C. The division shall suspend or revoke the
11 license and may fine the licensee in an amount not to exceed
12 ten thousand dollars (\$10,000), or both, when the division
13 finds that a licensee or the licensee's employee or agent
14 knowingly has sold, served or given any cannabis product to a
15 person under twenty-one years of age.

16 D. The establishment of all of the following facts
17 by a licensee prosecuted for a violation of Subsection D of
18 this section and a cannabis server for a violation of
19 Subsection F of Section 11 of the Cannabis Regulation Act
20 shall constitute a defense:

21 (1) that the purchaser falsely represented
22 in writing; by producing a driver's license bearing the
23 purchaser's photograph; by producing a photographic
24 identification card issued by the motor vehicle division of
25 the taxation and revenue department; or by producing a

1 similar identification card issued pursuant to the laws of
2 this state, another state, the federal government or the
3 government of an Indian nation, tribe or pueblo that the
4 person was twenty-one years of age or older;

5 (2) that the purchaser's appearance was such
6 that an ordinary, prudent person would believe that the
7 purchaser was twenty-one years of age or older; and

8 (3) that the sale was made in good faith,
9 relying upon the purchaser's false written representation,
10 driver's license or identification card produced as provided
11 in Paragraph (1) of this subsection, and with the reasonable
12 belief that the purchaser was actually twenty-one years of
13 age or older.

14 E. Nothing in this section shall be construed or
15 interpreted to prevent:

16 (1) the division from enforcing its rules
17 against a licensee;

18 (2) a state agency from enforcing a law or
19 rule that does not conflict with the Cannabis Regulation Act
20 or rules promulgated pursuant to that act; or

21 (3) a local jurisdiction from enforcing a
22 local ordinance that does not conflict with the Cannabis
23 Regulation Act or rules promulgated pursuant to that act.

24 **SECTION 15. TRANSPORT VIA COURIER.--**

25 A. A vertically integrated cannabis establishment, HB 2/a
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1 cannabis retailer or integrated cannabis microbusiness may
2 courier cannabis products.

3 B. A courier may accept payment for services using
4 any legal method of payment or payment on delivery.

5 SECTION 16. PACKAGING AND LABELING.--Before sale or
6 transport via cannabis courier of a cannabis product, the
7 cannabis product shall be labeled and packaged as provided in
8 Section 17 of the Cannabis Regulation Act.

9 SECTION 17. CANNABIS PRODUCTS--PACKAGING AND LABELING--
10 DIVISION RULEMAKING.--

11 A. Cannabis or cannabis extract included in a
12 cannabis product that is manufactured in compliance with
13 applicable law is not considered to be an adulterant under
14 state law.

15 B. The division shall promulgate rules consistent
16 with industry standards for cannabis products that establish
17 labeling and packaging requirements, including that:

18 (1) packages shall be resealable,
19 child-resistant, compostable and recyclable or made from
20 recycled materials;

21 (2) packages and labels shall not be
22 designed to be appealing to a child; and

23 (3) labels shall include:

24 (a) for a package containing only
25 cannabis leaf or flower, the net weight of cannabis in the

1 package;

2 (b) identification of the licensee or
3 licensees that produced or manufactured the cannabis product,
4 the date on which the cannabis was harvested, the type of
5 cannabis product and the date on which the cannabis product
6 was manufactured and packaged;

7 (c) potency and pesticide use;

8 (d) a list of pharmacologically active
9 ingredients;

10 (e) for cannabis products containing
11 non-cannabis ingredients, a list of all ingredients and a
12 disclosure of nutritional information for the product or
13 cannabis extract disclosed in the same manner required under
14 federal law for nutritional labeling for food for human
15 consumption;

16 (f) a warning if nuts or other known
17 allergens are used in the item or in its manufacture;

18 (g) a logo designed by the division
19 that is distinctive in design, color, size and location such
20 that the logo notifies a reasonable person that the package
21 contains cannabis;

22 (h) a warning of possible adverse
23 effects of consumption and the New Mexico poison and drug
24 information center phone number;

25 (i) an expiration date; and

1 (j) other information as required by
2 rules promulgated pursuant to the Cannabis Regulation Act.

3 SECTION 18. TESTING CANNABIS PRODUCTS--HEALTH AND
4 SAFETY OF EMPLOYEES.--

5 A. A cannabis testing laboratory's testing of
6 cannabis products shall comply with the requirements set
7 forth in applicable law and rules.

8 B. In consultation with the department of
9 environment and consistent with industry standards, the
10 division shall promulgate rules to:

11 (1) ensure that testing of cannabis products
12 occurs prior to distribution to cannabis retailers or sales
13 by integrated cannabis microbusinesses;

14 (2) specify how often licensees shall test
15 cannabis products;

16 (3) specify which persons bear the cost of
17 testing cannabis products and medical cannabis;

18 (4) provide for recordkeeping;

19 (5) establish chain of custody protocols for
20 testing sample transportation;

21 (6) ensure that testing samples are
22 transported and stored in a manner that prevents degradation,
23 contamination, tampering or diversion;

24 (7) specify protocols for testing sample
25 collection that ensure accurate test results, including

1 requiring that testing samples be collected by laboratory
2 staff trained in testing sample collection; and

3 (8) require destruction of a tested batch of
4 cannabis products if the testing samples from the tested
5 batch indicate noncompliance with applicable health and
6 safety standards promulgated by the division, unless remedial
7 measures can bring the cannabis products into compliance with
8 the standards or the cannabis products can be used for
9 research purposes.

10 C. Beginning no later than April 1, 2022, the
11 division shall identify, in consultation with the department
12 of environment, a set of updated certified reference
13 materials for laboratory testing to be measured against.

14 D. The division shall work cooperatively with the
15 department of environment to implement inspection of cannabis
16 establishments to ensure the health and safety of employees
17 in accordance with the Occupational Health and Safety Act and
18 to determine compliance with rules promulgated by the
19 environmental improvement board.

20 **SECTION 19. RESEARCHING CANNABIS--RECORDKEEPING.--**

21 A. A cannabis research laboratory's research of
22 cannabis shall comply with the requirements set forth in
23 applicable law and rules.

24 B. The division shall develop rules and procedures
25 consistent with industry standards to provide for

1 recordkeeping to ensure that cannabis products are not
2 removed from the cannabis research laboratory premises.

3 SECTION 20. ADVERTISING AND MARKETING RESTRICTIONS.--

4 The division shall promulgate rules consistent with industry
5 standards that:

6 A. prohibit the advertisement and marketing of
7 cannabis products:

8 (1) on radio, television or other broadcast
9 media, internet pop-ups and mass transit vehicles; provided
10 that the division shall not prohibit advertising and
11 marketing to:

12 (a) subscribers of subscription-based
13 radio, television or other broadcast media who are twenty-one
14 years of age or older; or

15 (b) persons twenty-one years of age or
16 older who have solicited the advertising or marketing;

17 (2) that are false, deceptive or misleading,
18 including making unproven health benefit claims;

19 (3) that are on billboards, posters,
20 handbills or other visual media that are located or can be
21 viewed within three hundred feet of a school, daycare center
22 or church;

23 (4) that depict consumption by children or
24 other persons who appear to be younger than twenty-one years
25 of age;

1 (5) that use predatory marketing and
2 advertising practices targeting minors; or

3 (6) that are designed using cartoon
4 characters or to mimic any other product brand; and

5 B. require:

6 (1) all advertisements and marketing to
7 accurately and legibly identify all persons responsible for
8 its content; and

9 (2) advertisements in print and digital
10 communications to be placed only where the audience is
11 reasonably expected to be twenty-one years of age or older as
12 determined by reliable, current audience composition data.

13 SECTION 21. CONTRACTS.--A contract related to the
14 operation of a license is enforceable, and a contract entered
15 into by a licensee or a licensee representative for conduct
16 allowed pursuant to a cannabis establishment license or
17 entered into by a person who allows property to be used by a
18 licensee or a licensee representative for conduct allowed
19 pursuant to a license shall not be deemed unenforceable on
20 the basis that the conduct allowed pursuant to the license is
21 prohibited by federal law.

22 SECTION 22. PROVISION OF PROFESSIONAL SERVICES.--An
23 attorney, accountant, insurance agent, real estate agent,
24 security guard or other person engaged in a profession
25 subject to state licensure shall not be subject to

1 disciplinary action by a professional association, a state
2 professional board or a state licensing entity because the
3 professional provides professional services or assistance to
4 prospective or licensed cannabis establishments or another
5 person in connection with activity that the professional
6 reasonably believes complies with the Cannabis Regulation Act
7 and rules promulgated pursuant to that act.

8 SECTION 23. MEDICAL CANNABIS PROVISIONS UNAFFECTED.--

9 Nothing in the Cannabis Regulation Act shall be construed to
10 limit a privilege or right of a qualified patient, a primary
11 caregiver or a reciprocal participant participating in the
12 medical cannabis program or the use, dispensing, possession,
13 prescribing, storage or transport of a prescription drug
14 containing cannabis that is approved pursuant to the Federal
15 Food, Drug, and Cosmetic Act.

16 SECTION 24. PROTECTIONS FOR THE USE OF CANNABIS.--

17 A. Conduct allowed pursuant to the Cannabis
18 Regulation Act shall not in itself constitute grounds for a
19 holder of a professional or occupational license to be
20 subject to professional discipline for providing advice or
21 services related to cannabis establishments or applications
22 to operate cannabis establishments on the basis that cannabis
23 is illegal under federal law.

24 B. An applicant for a professional or occupational
25 license shall not be denied a license based solely on

1 previous employment related to cannabis establishments.

2 C. A person shall not be denied parental rights or
3 custody of or visitation with a minor child by the state or
4 local government based solely on conduct that is lawful
5 pursuant to the Cannabis Regulation Act. Nothing in this
6 subsection prevents law enforcement, the children, youth and
7 families department or the courts from acting in the best
8 interests of the minor child.

9 D. A person currently under parole, probation or
10 other state supervision or released awaiting trial or other
11 hearing shall not be punished or otherwise penalized based
12 solely on conduct that is lawful pursuant to the Cannabis
13 Regulation Act unless prohibition on the use or possession of
14 cannabis has been a specific condition of parole, probation
15 or other state supervision or release awaiting trial or other
16 hearing.

17 E. A person shall not be denied eligibility in
18 public assistance programs or denied health care based solely
19 on conduct that is lawful pursuant to the Cannabis Regulation
20 Act unless required by federal law.

21 **SECTION 25. PERSONAL USE OF CANNABIS.--**

22 A. The following conduct is lawful for a person
23 who is twenty-one years of age or older and shall not
24 constitute grounds for detention, search or arrest of a
25 person or search of property, and cannabis products that

1 relate to the conduct are not contraband or subject to
2 seizure or forfeiture pursuant to the Controlled Substances
3 Act or the Forfeiture Act:

4 (1) possessing, using, being under the
5 influence of, displaying, purchasing, obtaining or
6 transporting not more cannabis than authorized by the
7 Cannabis Regulation Act or the medical cannabis program;

8 (2) possessing in excess of two ounces of
9 cannabis, sixteen grams of cannabis extract and eight hundred
10 milligrams of edible cannabis if the excess is stored in the
11 person's private residence and not visible from a public
12 place;

13 (3) transferring, without financial
14 consideration, to a person who is twenty-one years of age or
15 older not more than the amount of cannabis lawfully purchased
16 and obtained pursuant to the Cannabis Regulation Act or the
17 medical cannabis program;

18 (4) ingesting or otherwise consuming
19 cannabis or cannabis products purchased and obtained pursuant
20 to the Cannabis Regulation Act or the medical cannabis
21 program;

22 (5) possessing, using, displaying,
23 purchasing, obtaining or manufacturing cannabis extract using
24 nonvolatile solvents, alcohol or carbon dioxide or no
25 solvents;

1 (6) manufacturing, transporting or giving
2 away to a person twenty-one years of age or older cannabis
3 paraphernalia;

4 (7) assisting another person who is twenty-
5 one years of age or older in, or allowing property to be used
6 in, any of the acts described in Paragraphs (1) through (6)
7 of this subsection;

8 (8) smoking cannabis or cannabis products in
9 an area authorized pursuant to the Cannabis Regulation Act or
10 a local jurisdiction;

11 (9) possessing, planting, cultivating,
12 harvesting, drying, manufacturing cannabis products using
13 nonvolatile solvents, alcohol or carbon dioxide or no
14 solvents or transporting not more than six mature cannabis
15 plants and six immature cannabis plants per person; provided
16 that despite a household having multiple residents, no more
17 than twelve mature cannabis plants may be present in one
18 household; and provided further that if the person does not
19 exceed the maximum number of cannabis plants, the person may
20 possess the cannabis produced by the cannabis plants
21 notwithstanding any weight limits; and

22 (10) transporting homegrown cannabis or
23 mature or immature cannabis plants when the person is moving
24 the person's residence to another location or for purposes of
25 testing or manufacturing.

1 B. Paragraph (6) of Subsection A of this section
2 is intended to meet the requirements of 21 U.S.C. Section
3 863(f) by authorizing under state law any person in
4 compliance with this section to manufacture, possess or
5 distribute cannabis paraphernalia.

6 C. None of the following shall, individually or in
7 combination with each other, constitute reasonable
8 articulable suspicion of a crime and is not a basis to stop,
9 detain or search a person:

10 (1) the odor of cannabis or cannabis extract
11 or of burnt cannabis or cannabis extract;

12 (2) the possession of or the suspicion of
13 possession of cannabis without evidence of quantity in excess
14 of two ounces of cannabis, sixteen grams of cannabis extract
15 or eight hundred milligrams of edible cannabis; or

16 (3) the possession of multiple containers of
17 cannabis without evidence of quantity in excess of two ounces
18 of cannabis, sixteen grams of cannabis extract or eight
19 hundred milligrams of edible cannabis.

20 D. Paragraph (1) of Subsection A and Subsection C
21 of this section shall not apply when a law enforcement
22 officer is investigating whether a person is operating a
23 vehicle or watercraft while intoxicated or under the
24 influence of or impaired by alcohol or a drug or any
25 combination thereof in violation of Section 66-8-102 or

1 66-13-3 NMSA 1978.

2 SECTION 26. LIMITS ON PERSONAL USE--PENALTIES.--

3 A. Nothing in Section 25 of the Cannabis
4 Regulation Act shall be construed to:

5 (1) allow a person to smoke cannabis
6 products in a public place, except in a cannabis consumption
7 area; or

8 (2) restrict the ability of a person to
9 prohibit conduct otherwise allowed in the Cannabis Regulation
10 Act on the person's privately owned property.

11 B. A person who violates Paragraph (1) of
12 Subsection A of this section shall be subject to a civil
13 penalty of fifty dollars (\$50.00).

14 C. As used in this section, "smoke" means to
15 inhale, exhale, burn or carry any lighted or heated device or
16 pipe or any other lighted or heated cannabis products
17 intended for inhalation, whether natural or synthetic, in any
18 manner or in any form.

19 D. A person less than eighteen years of age, the
20 family of a person less than eighteen years of age or a
21 person legally obligated to care for and support a person
22 less than eighteen years of age who is subject to the fines
23 pursuant to Subsection B of this section shall not be
24 required to pay any fees or fines pursuant to the Cannabis
25 Regulation Act.

1 SECTION 27. PERSONAL PRODUCTION OF CANNABIS--
2 PENALTIES.--

3 A. Unless otherwise provided in the Cannabis
4 Regulation Act, it is unlawful for a person without a license
5 to intentionally produce cannabis products except as provided
6 in this section.

7 B. A person twenty-one years of age or older who
8 intentionally produces:

9 (1) more than six and up to twelve mature or
10 immature cannabis plants shall be issued a penalty assessment
11 pursuant to Section 31-19A-1 NMSA 1978 and is subject to a
12 fine of fifty dollars (\$50.00); and

13 (2) more than twelve mature or immature
14 cannabis plants is guilty of a fourth degree felony and may
15 be sentenced as provided in Section 31-18-15 NMSA 1978.

16 C. A person who is eighteen years of age or older
17 but less than twenty-one years of age who intentionally
18 produces:

19 (1) up to six mature or immature cannabis
20 plants shall be issued a penalty assessment pursuant to
21 Section 31-19A-1 NMSA 1978 and is subject to a fine of fifty
22 dollars (\$50.00);

23 (2) more than six mature or immature
24 cannabis plants and up to twelve mature or immature cannabis
25 plants is guilty of a misdemeanor and shall be sentenced

1 pursuant to the provisions of Section 31-19-1 NMSA 1978; and

2 (3) more than twelve mature or immature
3 cannabis plants is guilty of a fourth degree felony and shall
4 be sentenced pursuant to the provisions of Section 31-18-15
5 NMSA 1978.

6 D. A person who is less than eighteen years of age
7 who intentionally produces cannabis products is guilty of a
8 civil violation and shall be subject to:

9 (1) attendance at a four-hour evidence-based
10 drug education and legal rights program at no cost to the
11 minor; or

12 (2) four hours of community service.

13 **SECTION 28. UNLICENSED SALES OF CANNABIS--PENALTIES.--**

14 A. As used in this section, "traffic" means the:

15 (1) distribution, sale, barter or giving
16 away of cannabis products; or

17 (2) possession with intent to distribute,
18 sell, barter or give away cannabis products.

19 B. Unless otherwise provided in the Cannabis
20 Regulation Act or the Lynn and Erin Compassionate Use Act, it
21 is unlawful for a person without a license to intentionally
22 traffic cannabis products.

23 C. A person under eighteen years of age who
24 violates Subsection B of this section shall be subject to:

25 (1) attendance at a four-hour evidence-based

1 drug education and legal rights program at no cost to the
2 person; or

3 (2) four hours of community service.

4 D. Except as otherwise provided in Section 14 of
5 the Cannabis Regulation Act, a person eighteen years of age
6 or older who violates Subsection B of this section is guilty
7 of a misdemeanor and shall be sentenced pursuant to the
8 provisions of Section 31-19-1 NMSA 1978.

9 E. A person eighteen years of age or older who
10 violates Subsection B of this section and who conducts
11 unlicensed cannabis product sales from a building, room or
12 other area open to the public in a manner that would lead a
13 reasonable person to believe that the area is a cannabis
14 establishment licensed pursuant to the Cannabis Regulation
15 Act is guilty of a fourth degree felony and shall be
16 sentenced pursuant to the provisions of Section 31-18-15 NMSA
17 1978.

18 **SECTION 29. CANNABIS WITHIN RESTRICTED AREA--PENALTY.--**

19 Unless otherwise allowed in the Cannabis Regulation Act or
20 the Lynn and Erin Compassionate Use Act, a person shall not
21 possess or intentionally distribute any amount of a cannabis
22 product on the premises of a school or daycare center unless
23 the person is a qualified patient, a primary caregiver or a
24 reciprocal participant; provided that this section shall not
25 apply to a person who possesses a cannabis product for

1 authorized purposes on the premises of a licensed cannabis
2 training and education program. A person who violates this
3 section is guilty of a misdemeanor and shall be sentenced
4 pursuant to the provisions of Section 31-19-1 NMSA 1978.

5 SECTION 30. UNLAWFUL POSSESSION OF CANNABIS--
6 PENALTIES.--Except as allowed in the Cannabis Regulation Act
7 and the Lynn and Erin Compassionate Use Act:

8 A. a person under twenty-one years of age shall
9 not possess cannabis products. A person who violates this
10 subsection is guilty of a civil violation and shall be
11 subject to:

12 (1) attendance at a four-hour evidence-based
13 drug education and legal rights program at no cost to the
14 person; or

15 (2) four hours of community service; and

16 B. a person twenty-one years of age or older shall
17 not possess more than two ounces of cannabis, sixteen grams
18 of cannabis extract and eight hundred milligrams of edible
19 cannabis in public. A person who violates this subsection
20 with respect to:

21 (1) more than two but not more than eight
22 ounces of cannabis, more than sixteen grams of cannabis
23 extract and more than eight hundred milligrams of edible
24 cannabis is guilty of a misdemeanor and shall be sentenced
25 pursuant to the provisions of Section 31-19-1 NMSA 1978; or

1 (2) more than eight ounces of cannabis,
2 sixty-four grams of cannabis extract or three thousand two
3 hundred milligrams of edible cannabis is guilty of a fourth
4 degree felony and shall be sentenced pursuant to the
5 provisions of Section 31-18-15 NMSA 1978.

6 SECTION 31. UNLICENSED MANUFACTURING OF CANNABIS
7 EXTRACT--PENALTY.--It is unlawful for a person to manufacture
8 cannabis extract without a license issued pursuant to the
9 Cannabis Regulation Act unless the person produces and
10 manufactures cannabis extract from homegrown cannabis using
11 nonvolatile solvents, alcohol or carbon dioxide or no
12 solvents. The use of any other solvent or process is
13 expressly prohibited unless it is approved by the division.
14 A person who violates this section is guilty of a fourth
15 degree felony and shall be sentenced pursuant to the
16 provisions of Section 31-18-15 NMSA 1978.

17 SECTION 32. EXEMPTION FROM CRIMINAL AND CIVIL
18 PENALTIES--RESEARCHERS.--A person shall not be subject to
19 arrest or prosecution, penalized in any manner or denied any
20 right or privilege solely because the person produced,
21 possessed, distributed, dispensed or purchased cannabis
22 products if the person produced, possessed, distributed,
23 dispensed or purchased the cannabis products solely for the
24 purpose of research conducted pursuant to the Lynn and Erin
25 Compassionate Use Act or the Cannabis Regulation Act.

1 **SECTION 33. REPORTING REQUIREMENTS FOR CANNABIS-RELATED**
2 **VIOLATIONS.--**

3 A. Within sixty days following the end of each
4 fiscal year, every police and sheriff's department shall
5 report on a form approved by the department of public safety
6 the total number of arrests, citations and penalty
7 assessments for cannabis-related violations broken down by:

- 8 (1) category and penalty level; and
9 (2) race, ethnicity, age and gender.

10 B. Each law enforcement agency shall submit its
11 annual report to the department of public safety.

12 C. The department of public safety shall compile
13 the reports submitted and shall issue by November 1 of each
14 year an annual report of all cannabis-related violations in
15 the state. The report shall aggregate the data for the state
16 and shall disaggregate the data by agency, race, ethnicity,
17 age and gender. The department of public safety shall make
18 all annual reports submitted for previous fiscal years
19 available on the department of public safety's website.

20 D. For purposes of this section, "cannabis-related
21 violation" means a violation of any of Sections 27 through 31
22 of the Cannabis Regulation Act or a violation of Section
23 66-8-102 or 66-13-3 NMSA 1978 if the basis for the arrest or
24 citation is impairment due to the use of cannabis products.

25 **SECTION 34. EMPLOYER PROTECTIONS--EXEMPTIONS.--**

1 A. Unless there is an agreement between the
2 employer and employee, nothing in the Cannabis Regulation Act
3 shall:

4 (1) restrict an employer's ability to
5 prohibit or take an adverse employment action against an
6 employee for impairment by or possession or use of
7 intoxicating substances at work or during work hours;

8 (2) require an employer to commit any act
9 that would cause the employer to be noncompliant with or in
10 violation of federal law or federal regulations or that would
11 result in the loss of a federal contract or federal funding;
12 or

13 (3) prevent or infringe upon the rights of
14 an employer to adopt and implement a written zero-tolerance
15 policy regarding the use of cannabis products. A
16 zero-tolerance policy may permit the discipline or
17 termination of an employee on the basis of a positive drug
18 test that indicates any amount of
19 delta-9-tetrahydrocannabinol or delta-9-tetrahydrocannabinol
20 metabolite.

21 B. The Cannabis Regulation Act does not apply to
22 an employee of an employer subject to the provisions of Title
23 2 of the federal Railway Labor Act.

24 C. Nothing in the Cannabis Regulation Act shall be
25 construed to invalidate, diminish or otherwise interfere with

1 any collective bargaining agreement nor shall it be construed
2 to invalidate, diminish or otherwise interfere with any
3 party's power to collectively bargain such an agreement, or
4 to an employer or employee.

5 D. As used in this section, "adverse employment
6 action" means refusing to hire or employ a person; barring or
7 discharging a person from employment; requiring a person to
8 retire from employment; or discriminating against an employee
9 in compensation or in terms, conditions or privileges of
10 employment.

11 SECTION 35. APPEAL OF RULES.--A person who is or may be
12 affected by a rule promulgated by the division or other state
13 agency pursuant to the Cannabis Regulation Act may appeal to
14 the district court.

15 SECTION 36. PUBLIC RECORDS AND OPEN MEETINGS.--Records
16 of the division are subject to the Inspection of Public
17 Records Act. Rulemaking and other hearings of the division
18 are subject to the Open Meetings Act.

19 SECTION 37. INTRASTATE SOURCE.--Except as provided in
20 Section 38 of the Cannabis Regulation Act, all cannabis
21 products shall be derived from a source originating within
22 New Mexico.

23 SECTION 38. IMPORTS AND EXPORTS.--

24 A. Notwithstanding the provisions of Section 37 of
25 the Cannabis Regulation Act or any other provision of law,

1 the governor shall enter into agreements with other
2 jurisdictions within or outside of the United States for the
3 purposes of cross-jurisdictional delivery of cannabis
4 products between this state and the other jurisdictions.

5 Such agreements shall:

6 (1) ensure enforceable public health and
7 safety standards;

8 (2) include a system to regulate and track
9 the interstate or international delivery of cannabis
10 products; and

11 (3) ensure that any cannabis products
12 delivered into this state, prior to sale to a consumer, are
13 tested, packaged and labeled pursuant to New Mexico laws and
14 rules.

15 B. Notwithstanding any other provision of law and
16 in accordance with an agreement described in Subsection A of
17 this section, a person licensed to:

18 (1) courier cannabis products may deliver
19 cannabis products to a person located in, and authorized to
20 receive cannabis products by, another jurisdiction in the
21 United States; and

22 (2) receive cannabis products may receive
23 cannabis products from a person located in, and authorized to
24 export cannabis products by, another jurisdiction in the
25 United States or internationally.

1 C. This section shall take effect on the earlier
2 date on which:

3 (1) federal law is amended to allow for the
4 interstate or international transfer of cannabis products
5 between authorized cannabis-related businesses; or

6 (2) the United States department of justice
7 issues an opinion or memorandum allowing or tolerating the
8 interstate or international transfer of cannabis products
9 between cannabis-related businesses as authorized by state
10 law.

11 SECTION 39. CANNABIS REGULATION FUND.--

12 A. The "cannabis regulation fund" is created in
13 the state treasury. The fund consists of appropriations,
14 gifts, grants, donations and fees collected by the division
15 pursuant to the Cannabis Regulation Act and the medical
16 cannabis program administered by the division. Any
17 unexpended or unencumbered balance remaining at the end of a
18 fiscal year shall revert to the general fund.

19 B. Money in the cannabis regulation fund is
20 subject to appropriation by the legislature to fund the
21 division, the department of health, the department of
22 environment, the New Mexico department of agriculture, the
23 taxation and revenue department and the department of public
24 safety for the purposes of carrying out the provisions of the
25 Cannabis Regulation Act and the Lynn and Erin Compassionate

1 Use Act.

2 SECTION 40. PLANT LIMIT.--No later than September 1,
3 2021, and each September 1 thereafter, the division shall by
4 rule limit, by plant count, canopy or square footage, the
5 number of cannabis plants that a licensee that is not an
6 integrated cannabis microbusiness or a cannabis producer
7 microbusiness may produce. The rule shall set the number of
8 allowed cannabis plants per licensee to meet an average
9 national market demand for cannabis products in states where
10 adult and medical cannabis are authorized during the
11 preceding year using a consumer base of no less than twenty
12 percent of the adult population of New Mexico.

13 SECTION 41. INDIAN NATIONS, TRIBES AND PUEBLOS--
14 INTERGOVERNMENTAL AGREEMENTS.--

15 A. The department may enter into one or more
16 intergovernmental agreements with any tribal government to
17 efficiently coordinate the cross-jurisdictional
18 administration of the laws of this state and the laws of
19 tribal governments relating to the use of cannabis products
20 set forth in the Cannabis Regulation Act and the Lynn and
21 Erin Compassionate Use Act. The agreements may include,
22 without limitation, provisions relating to:

- 23 (1) criminal and civil law enforcement;
24 (2) regulatory issues relating to the
25 possession, delivery, production, processing or use of

1 cannabis products;

2 (3) the administration of laws relating to
3 taxation;

4 (4) any immunity, preemption or conflict of
5 law relating to the possession, delivery, production,
6 processing or use of cannabis products; and

7 (5) the resolution of any disputes between a
8 tribal government and the state, which may include, without
9 limitation, the use of mediation or other nonjudicial
10 processes.

11 B. An agreement entered into pursuant to this
12 section shall:

13 (1) provide for the preservation of public
14 health and safety;

15 (2) ensure the security of cannabis
16 establishments and the corresponding facilities on tribal
17 land;

18 (3) establish provisions regulating business
19 involving cannabis that passes between tribal land and non-
20 tribal land in New Mexico; and

21 (4) be negotiated in good faith, which shall
22 respect and protect state and tribal sovereign immunity.

23 C. As used in this section, "tribal government"
24 means a federally recognized Indian nation, tribe or pueblo
25 located wholly or partially in the state.

1 SECTION 42. COOPERATION OF AGENCIES.--All state
2 agencies shall cooperate with the division in carrying out
3 the provisions of the Cannabis Regulation Act.

4 SECTION 43. A new section of Chapter 7 NMSA 1978 is
5 enacted to read:

6 "SHORT TITLE.--Sections 43 through 47 of this act may be
7 cited as the "Cannabis Tax Act".

8 SECTION 44. A new section of Chapter 7 NMSA 1978 is
9 enacted to read:

10 "DEFINITIONS.--As used in the Cannabis Tax Act:

11 A. "cannabis":

12 (1) means all parts of the plant genus
13 Cannabis containing a delta-9-tetrahydrocannabinol
14 concentration of more than three-tenths percent on a dry
15 weight basis, whether growing or not; the seeds of the plant;
16 the resin extracted from any part of the plant; and every
17 compound, manufacture, salt, derivative, mixture or
18 preparation of the plant, its seeds or its resin; and

19 (2) does not include:

20 (a) the mature stalks of the plant;
21 fiber produced from the stalks; oil or cake made from the
22 seeds of the plant; any other compound, manufacture, salt,
23 derivative, mixture or preparation of the mature stalks,
24 fiber, oil or cake; or the sterilized seed of the plant that
25 is incapable of germination; or

1 (b) the weight of any other ingredient
2 combined with cannabis to prepare topical or oral
3 administrations, food, drink or another product;

4 B. "cannabis extract":

5 (1) means a product obtained by separating
6 resins from cannabis by solvent extraction using solvents
7 other than vegetable glycerin, such as butane, hexane,
8 isopropyl alcohol, ethanol or carbon dioxide; and

9 (2) does not include the weight of any other
10 ingredient combined with cannabis extract to prepare topical
11 or oral administrations, food, drink or another product;

12 C. "cannabis product" means a product that is or
13 that contains cannabis or cannabis extracts, including edible
14 or topical products that may also contain other ingredients;
15 and

16 D. "cannabis retailer" means a person whose
17 license from the cannabis control division of the regulation
18 and licensing department allows the person to sell cannabis
19 products to a person who purchases, acquires, possesses or
20 uses the cannabis product for a purpose other than resale."

21 SECTION 45. A new section of Chapter 7 NMSA 1978 is
22 enacted to read:

23 "CANNABIS EXCISE TAX.--

24 A. An excise tax is imposed on a cannabis retailer
25 that sells cannabis products in this state. The tax imposed

1 by this section may be referred to as the "cannabis excise
2 tax".

3 B. The rate of the cannabis excise tax shall be at
4 the following rates and shall be applied to the price paid
5 for a cannabis product:

6 (1) prior to July 1, 2025, twelve percent;

7 (2) beginning July 1, 2025 and prior to July
8 1, 2026, thirteen percent;

9 (3) beginning July 1, 2026 and prior to July
10 1, 2027, fourteen percent;

11 (4) beginning July 1, 2027 and prior to July
12 1, 2028, fifteen percent;

13 (5) beginning July 1, 2028 and prior to July
14 1, 2029, sixteen percent;

15 (6) beginning July 1, 2029 and prior to July
16 1, 2030, seventeen percent; and

17 (7) beginning July 1, 2030, eighteen
18 percent.

19 C. The cannabis excise tax shall not apply to
20 retail sales of medical cannabis products sold to a qualified
21 patient or a primary caregiver who presents a registry
22 identification card issued pursuant to the Lynn and Erin
23 Compassionate Use Act or a reciprocal participant who
24 presents similar proof from another state, the District of
25 Columbia or a territory or commonwealth of the United States

1 at the time of the sale."

2 SECTION 46. A new section of Chapter 7 NMSA 1978 is
3 enacted to read:

4 "DATE PAYMENT DUE.--The cannabis excise tax is to be
5 paid on or before the twenty-fifth day of the month following
6 the month in which the taxable sale occurs."

7 SECTION 47. A new section of Chapter 7 NMSA 1978 is
8 enacted to read:

9 "INTERPRETATION OF THE CANNABIS TAX ACT--ADMINISTRATION
10 AND ENFORCEMENT OF TAX.--The department shall administer and
11 enforce the collection of the cannabis excise tax pursuant to
12 the Tax Administration Act."

13 SECTION 48. Section 7-1-2 NMSA 1978 (being Laws 1965,
14 Chapter 248, Section 2, as amended by Laws 2019, Chapter 47,
15 Section 1 and by Laws 2019, Chapter 53, Section 10 and also
16 by Laws 2019, Chapter 270, Section 1) is amended to read:

17 "7-1-2. APPLICABILITY.--The Tax Administration Act
18 applies to and governs:

19 A. the administration and enforcement of the
20 following taxes or tax acts as they now exist or may
21 hereafter be amended:

- 22 (1) Income Tax Act;
23 (2) Withholding Tax Act;
24 (3) Oil and Gas Proceeds and Pass-Through
25 Entity Withholding Tax Act;

1 (4) Gross Receipts and Compensating Tax Act,
2 Interstate Telecommunications Gross Receipts Tax Act and
3 Leased Vehicle Gross Receipts Tax Act;

4 (5) Liquor Excise Tax Act;

5 (6) Local Liquor Excise Tax Act;

6 (7) any municipal local option gross
7 receipts tax or municipal compensating tax;

8 (8) any county local option gross receipts
9 tax or county compensating tax;

10 (9) Special Fuels Supplier Tax Act;

11 (10) Gasoline Tax Act;

12 (11) petroleum products loading fee, which
13 fee shall be considered a tax for the purpose of the Tax
14 Administration Act;

15 (12) Alternative Fuel Tax Act;

16 (13) Cigarette Tax Act;

17 (14) Estate Tax Act;

18 (15) Railroad Car Company Tax Act;

19 (16) Investment Credit Act, rural job tax
20 credit, Laboratory Partnership with Small Business Tax Credit
21 Act, Technology Jobs and Research and Development Tax Credit
22 Act, Film Production Tax Credit Act, Affordable Housing Tax
23 Credit Act and high-wage jobs tax credit;

24 (17) Corporate Income and Franchise Tax Act;

25 (18) Uniform Division of Income for Tax

1 Purposes Act;

2 (19) Multistate Tax Compact;

3 (20) Tobacco Products Tax Act;

4 (21) the telecommunications relay service
5 surcharge imposed by Section 63-9F-11 NMSA 1978, which
6 surcharge shall be considered a tax for the purposes of the
7 Tax Administration Act;

8 (22) the Insurance Premium Tax Act;

9 (23) the Health Care Quality Surcharge Act;

10 and

11 (24) the Cannabis Tax Act;

12 B. the administration and enforcement of the
13 following taxes, surtaxes, advanced payments or tax acts as
14 they now exist or may hereafter be amended:

15 (1) Resources Excise Tax Act;

16 (2) Severance Tax Act;

17 (3) any severance surtax;

18 (4) Oil and Gas Severance Tax Act;

19 (5) Oil and Gas Conservation Tax Act;

20 (6) Oil and Gas Emergency School Tax Act;

21 (7) Oil and Gas Ad Valorem Production Tax

22 Act;

23 (8) Natural Gas Processors Tax Act;

24 (9) Oil and Gas Production Equipment Ad

25 Valorem Tax Act;

1 (10) Copper Production Ad Valorem Tax Act;
2 (11) any advance payment required to be made
3 by any act specified in this subsection, which advance
4 payment shall be considered a tax for the purposes of the Tax
5 Administration Act;

6 (12) Enhanced Oil Recovery Act;

7 (13) Natural Gas and Crude Oil Production
8 Incentive Act; and

9 (14) intergovernmental production tax credit
10 and intergovernmental production equipment tax credit;

11 C. the administration and enforcement of the
12 following taxes, surcharges, fees or acts as they now exist
13 or may hereafter be amended:

14 (1) Weight Distance Tax Act;

15 (2) the workers' compensation fee authorized
16 by Section 52-5-19 NMSA 1978, which fee shall be considered a
17 tax for purposes of the Tax Administration Act;

18 (3) Uniform Unclaimed Property Act (1995);

19 (4) 911 emergency surcharge and the network
20 and database surcharge, which surcharges shall be considered
21 taxes for purposes of the Tax Administration Act;

22 (5) the solid waste assessment fee
23 authorized by the Solid Waste Act, which fee shall be
24 considered a tax for purposes of the Tax Administration Act;

25 (6) the water conservation fee imposed by

1 Section 74-1-13 NMSA 1978, which fee shall be considered a
2 tax for the purposes of the Tax Administration Act; and

3 (7) the gaming tax imposed pursuant to the
4 Gaming Control Act; and

5 D. the administration and enforcement of all other
6 laws, with respect to which the department is charged with
7 responsibilities pursuant to the Tax Administration Act, but
8 only to the extent that the other laws do not conflict with
9 the Tax Administration Act."

10 SECTION 49. Section 7-1-6.15 NMSA 1978 (being Laws
11 1983, Chapter 211, Section 20, as amended by Laws 2015,
12 Chapter 89, Section 1 and by Laws 2015, Chapter 100, Section
13 1) is amended to read:

14 "7-1-6.15. ADJUSTMENTS OF DISTRIBUTIONS OR TRANSFERS TO
15 MUNICIPALITIES OR COUNTIES.--

16 A. The provisions of this section apply to:

17 (1) any distribution to a municipality
18 pursuant to Section 7-1-6.4, 7-1-6.36 or 7-1-6.46 NMSA 1978;

19 (2) any transfer to a municipality with
20 respect to any local option gross receipts tax imposed by
21 that municipality;

22 (3) any transfer to a county with respect to
23 any local option gross receipts tax imposed by that county;

24 (4) any distribution to a county pursuant to
25 Section 7-1-6.16 or 7-1-6.47 NMSA 1978;

1 (5) any distribution to a municipality or a
2 county of gasoline taxes pursuant to Section 7-1-6.9 NMSA
3 1978;

4 (6) any transfer to a county with respect to
5 any tax imposed in accordance with the Local Liquor Excise
6 Tax Act;

7 (7) any distribution to a county from the
8 county government road fund pursuant to Section 7-1-6.26 NMSA
9 1978;

10 (8) any distribution to a municipality of
11 gasoline taxes pursuant to Section 7-1-6.27 NMSA 1978;

12 (9) any distribution to a municipality of
13 compensating taxes pursuant to Section 7-1-6.55 NMSA 1978;
14 and

15 (10) any distribution to a municipality or a
16 county of cannabis excise taxes pursuant to the Cannabis Tax
17 Act.

18 B. Before making a distribution or transfer
19 specified in Subsection A of this section to a municipality
20 or county for the month, amounts comprising the net receipts
21 shall be segregated into two mutually exclusive categories.
22 One category shall be for amounts relating to the current
23 month, and the other category shall be for amounts relating
24 to prior periods. The total of each category for a
25 municipality or county shall be reported each month to that

1 municipality or county. If the total of the amounts relating
2 to prior periods is less than zero and its absolute value
3 exceeds the greater of one hundred dollars (\$100) or an
4 amount equal to twenty percent of the average distribution or
5 transfer amount for that municipality or county, then the
6 following procedures shall be carried out:

7 (1) all negative amounts relating to any
8 period prior to the three calendar years preceding the year
9 of the current month, net of any positive amounts in that
10 same time period for the same taxpayers to which the negative
11 amounts pertain, shall be excluded from the total relating to
12 prior periods. Except as provided in Paragraph (2) of this
13 subsection, the net receipts to be distributed or transferred
14 to the municipality or county shall be adjusted to equal the
15 amount for the current month plus the revised total for prior
16 periods; and

17 (2) if the revised total for prior periods
18 determined pursuant to Paragraph (1) of this subsection is
19 negative and its absolute value exceeds the greater of one
20 hundred dollars (\$100) or an amount equal to twenty percent
21 of the average distribution or transfer amount for that
22 municipality or county, the revised total for prior periods
23 shall be excluded from the distribution or transfers and the
24 net receipts to be distributed or transferred to the
25 municipality or county shall be equal to the amount for the

1 current month.

2 C. The department shall recover from a
3 municipality or county the amount excluded by Paragraph (2)
4 of Subsection B of this section. This amount may be referred
5 to as the "recoverable amount".

6 D. Prior to or concurrently with the distribution
7 or transfer to the municipality or county of the adjusted net
8 receipts, the department shall notify the municipality or
9 county whose distribution or transfer has been adjusted
10 pursuant to Paragraph (2) of Subsection B of this section:

11 (1) that the department has made such an
12 adjustment, that the department has determined that a
13 specified amount is recoverable from the municipality or
14 county and that the department intends to recover that amount
15 from future distributions or transfers to the municipality or
16 county;

17 (2) that the municipality or county has
18 ninety days from the date notice is made to enter into a
19 mutually agreeable repayment agreement with the department;

20 (3) that if the municipality or county takes
21 no action within the ninety-day period, the department will
22 recover the amount from the next six distributions or
23 transfers following the expiration of the ninety days; and

24 (4) that the municipality or county may
25 inspect, pursuant to Section 7-1-8.9 NMSA 1978, an

1 application for a claim for refund that gave rise to the
2 recoverable amount, exclusive of any amended returns that may
3 be attached to the application.

4 E. No earlier than ninety days from the date
5 notice pursuant to Subsection D of this section is given, the
6 department shall begin recovering the recoverable amount from
7 a municipality or county as follows:

8 (1) the department may collect the
9 recoverable amount by:

10 (a) decreasing distributions or
11 transfers to the municipality or county in accordance with a
12 repayment agreement entered into with the municipality or
13 county; or

14 (b) except as provided in Paragraphs
15 (2) and (3) of this subsection, if the municipality or county
16 fails to act within the ninety days, decreasing the amount of
17 the next six distributions or transfers to the municipality
18 or county following expiration of the ninety-day period in
19 increments as nearly equal as practicable and sufficient to
20 recover the amount;

21 (2) if, pursuant to Subsection B of this
22 section, the secretary determines that the recoverable amount
23 is more than fifty percent of the average distribution or
24 transfer of net receipts for that municipality or county, the
25 secretary:

1 (a) shall recover only up to fifty
2 percent of the average distribution or transfer of net
3 receipts for that municipality or county; and

4 (b) may, in the secretary's discretion,
5 waive recovery of any portion of the recoverable amount,
6 subject to approval by the state board of finance; and

7 (3) if, after application of a refund claim,
8 audit adjustment, correction of a mistake by the department
9 or other adjustment of a prior period, but prior to any
10 recovery of the department pursuant to this section, the
11 total net receipts of a municipality or county for the
12 twelve-month period beginning with the current month are
13 reduced or are projected to be reduced to less than fifty
14 percent of the average distribution or transfer of net
15 receipts, the secretary may waive recovery of any portion of
16 the recoverable amount, subject to approval by the state
17 board of finance.

18 F. No later than ninety days from the date notice
19 pursuant to Subsection D of this section is given, the
20 department shall provide the municipality or county adequate
21 opportunity to review an application for a claim for refund
22 that gave rise to the recoverable amount, exclusive of any
23 amended returns that may be attached to the application,
24 pursuant to Section 7-1-8.9 NMSA 1978.

25 G. On or before September 1 of each year beginning HB 2/a
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1 in 2016, the secretary shall report to the state board of
2 finance and the legislative finance committee the total
3 recoverable amount waived pursuant to Subparagraph (b) of
4 Paragraph (2) and Paragraph (3) of Subsection E of this
5 section for each municipality and county in the prior fiscal
6 year.

7 H. The secretary is authorized to decrease a
8 distribution or transfer to a municipality or county upon
9 being directed to do so by the secretary of finance and
10 administration pursuant to the State Aid Intercept Act or to
11 redirect a distribution or transfer to the New Mexico finance
12 authority pursuant to an ordinance or a resolution passed by
13 the county or municipality and a written agreement of the
14 municipality or county and the New Mexico finance authority.
15 Upon direction to decrease a distribution or transfer or
16 notice to redirect a distribution or transfer to a
17 municipality or county, the secretary shall decrease or
18 redirect the next designated distribution or transfer, and
19 succeeding distributions or transfers as necessary, by the
20 amount of the state distributions intercept authorized by the
21 secretary of finance and administration pursuant to the State
22 Aid Intercept Act or by the amount of the state distribution
23 intercept authorized pursuant to an ordinance or a resolution
24 passed by the county or municipality and a written agreement
25 with the New Mexico finance authority. The secretary shall

1 transfer the state distributions intercept amount to the
2 municipal or county treasurer or other person designated by
3 the secretary of finance and administration or to the New
4 Mexico finance authority pursuant to written agreement to pay
5 the debt service to avoid default on qualified local revenue
6 bonds or meet other local revenue bond, loan or other debt
7 obligations of the municipality or county to the New Mexico
8 finance authority. A decrease to or redirection of a
9 distribution or transfer pursuant to this subsection that
10 arose:

11 (1) prior to an adjustment of a distribution
12 or transfer of net receipts creating a recoverable amount
13 owed to the department takes precedence over any collection
14 of any recoverable amount pursuant to Paragraph (2) of
15 Subsection B of this section, which may be made only from the
16 net amount of the distribution or transfer remaining after
17 application of the decrease or redirection pursuant to this
18 subsection; and

19 (2) after an adjustment of a distribution or
20 transfer of net receipts creating a recoverable amount owed
21 to the department shall be subordinate to any collection of
22 any recoverable amount pursuant to Paragraph (2) of
23 Subsection B of this section.

24 I. Upon the direction of the secretary of finance
25 and administration pursuant to Section 9-6-5.2 NMSA 1978, the

1 secretary shall temporarily withhold the balance of a
2 distribution to a municipality or county, net of any decrease
3 or redirected amount pursuant to Subsection H of this section
4 and any recoverable amount pursuant to Paragraph (2) of
5 Subsection B of this section, that has failed to submit an
6 audit report required by the Audit Act or a financial report
7 required by Subsection F of Section 6-6-2 NMSA 1978. The
8 amount to be withheld, the source of the withheld
9 distribution and the number of months that the distribution
10 is to be withheld shall be as directed by the secretary of
11 finance and administration. A distribution withheld pursuant
12 to this subsection shall remain in the tax administration
13 suspense fund until distributed to the municipality or county
14 and shall not be distributed to the general fund. An amount
15 withheld pursuant to this subsection shall be distributed to
16 the municipality or county upon direction of the secretary of
17 finance and administration.

18 J. As used in this section:

19 (1) "amounts relating to the current month"
20 means any amounts included in the net receipts of the current
21 month that represent payment of tax due for the current
22 month, correction of amounts processed in the current month
23 that relate to the current month or that otherwise relate to
24 obligations due for the current month;

25 (2) "amounts relating to prior periods"

1 means any amounts processed during the current month that
2 adjust amounts processed in a period or periods prior to the
3 current month regardless of whether the adjustment is a
4 correction of a department error or due to the filing of
5 amended returns, payment of department-issued assessments,
6 filing or approval of claims for refund, audit adjustments or
7 other cause;

8 (3) "average distribution or transfer
9 amount" means the following amounts; provided that a
10 distribution or transfer that is negative shall not be used
11 in calculating the amounts:

12 (a) the annual average of the total
13 amount distributed or transferred to a municipality or county
14 in each of the three twelve-month periods preceding the
15 current month;

16 (b) if a distribution or transfer to a
17 municipality or county has been made for less than three
18 years, the total amount distributed or transferred in the
19 year preceding the current month; or

20 (c) if a municipality or county has not
21 received distributions or transfers of net receipts for
22 twelve or more months, the monthly average of net receipts
23 distributed or transferred to the municipality or county
24 preceding the current month multiplied by twelve;

25 (4) "current month" means the month for

1 which the distribution or transfer is being prepared; and

2 (5) "repayment agreement" means an agreement
3 between the department and a municipality or county under
4 which the municipality or county agrees to allow the
5 department to recover an amount determined pursuant to
6 Paragraph (2) of Subsection B of this section by decreasing
7 distributions or transfers to the municipality or county for
8 one or more months beginning with the distribution or
9 transfer to be made with respect to a designated month. No
10 interest shall be charged."

11 SECTION 50. A new section of the Tax Administration Act
12 is enacted to read:

13 "DISTRIBUTION--CANNABIS EXCISE TAX--MUNICIPALITIES AND
14 COUNTIES.--

15 A. A distribution pursuant to Section 7-1-6.1 NMSA
16 1978 shall be made to each municipality, subject to any
17 increase or decrease made pursuant to Section 7-1-6.15 NMSA
18 1978, in an amount equal to thirty-three and thirty-three
19 hundredths percent of the net receipts attributable to the
20 cannabis excise tax from cannabis retailers within the
21 municipality.

22 B. A distribution pursuant to Section 7-1-6.1 NMSA
23 1978 shall be made to each county in an amount equal to
24 thirty-three and thirty-three hundredths percent of the net
25 receipts attributable to the cannabis excise tax from

1 cannabis retailers within the county area of the county.

2 C. The department may deduct an amount not to
3 exceed three percent of the distributions made pursuant to
4 this section for the reasonable costs for administering the
5 distributions.

6 D. As used in this section, "county area" means
7 that portion of a county located outside the boundaries of
8 any municipality."

9 SECTION 51. Section 7-2-2 NMSA 1978 (being Laws 1986,
10 Chapter 20, Section 26, as amended) is amended to read:

11 "7-2-2. DEFINITIONS.--For the purpose of the Income Tax
12 Act and unless the context requires otherwise:

13 A. "adjusted gross income" means adjusted gross
14 income as defined in Section 62 of the Internal Revenue Code,
15 as that section may be amended or renumbered;

16 B. "base income":

17 (1) means, for estates and trusts, that part
18 of the estate's or trust's income defined as taxable income
19 and upon which the federal income tax is calculated in the
20 Internal Revenue Code for income tax purposes plus, for
21 taxable years beginning on or after January 1, 1991, the
22 amount of the net operating loss deduction allowed by Section
23 172(a) of the Internal Revenue Code, as that section may be
24 amended or renumbered, and taken by the taxpayer for that
25 year;

1 (2) means, for taxpayers other than estates
2 or trusts, that part of the taxpayer's income defined as
3 adjusted gross income plus, for taxable years beginning on or
4 after January 1, 1991, the amount of the net operating loss
5 deduction allowed by Section 172(a) of the Internal Revenue
6 Code, as that section may be amended or renumbered, and taken
7 by the taxpayer for that year;

8 (3) includes, for all taxpayers, any other
9 income of the taxpayer not included in adjusted gross income
10 but upon which a federal tax is calculated pursuant to the
11 Internal Revenue Code for income tax purposes, except amounts
12 for which a calculation of tax is made pursuant to Section 55
13 of the Internal Revenue Code, as that section may be amended
14 or renumbered; "base income" also includes interest received
15 on a state or local bond;

16 (4) includes, for all taxpayers, an amount
17 deducted pursuant to Section 7-2-32 NMSA 1978 in a prior
18 taxable year if:

19 (a) such amount is transferred to
20 another qualified tuition program, as defined in Section 529
21 of the Internal Revenue Code, not authorized in the Education
22 Trust Act; or

23 (b) a distribution or refund is made
24 for any reason other than: 1) to pay for qualified higher
25 education expenses, as defined pursuant to Section 529 of the

1 Internal Revenue Code; or 2) upon the beneficiary's death,
2 disability or receipt of a scholarship; and

3 (5) excludes, for a taxpayer who conducts a
4 lawful business pursuant to the laws of the state, an amount
5 equal to any expenditure that is eligible to be claimed as a
6 federal income tax deduction but is disallowed by Section
7 280E of the Internal Revenue Code, as that section may be
8 amended or renumbered;

9 C. "compensation" means wages, salaries,
10 commissions and any other form of remuneration paid to
11 employees for personal services;

12 D. "department" means the taxation and revenue
13 department, the secretary or any employee of the department
14 exercising authority lawfully delegated to that employee by
15 the secretary;

16 E. "fiduciary" means a guardian, trustee,
17 executor, administrator, committee, conservator, receiver,
18 individual or corporation acting in any fiduciary capacity;

19 F. "filing status" means "married filing joint
20 returns", "married filing separate returns", "head of
21 household", "surviving spouse" and "single", as those terms
22 are generally defined for federal tax purposes;

23 G. "fiscal year" means any accounting period of
24 twelve months ending on the last day of any month other than
25 December;

1 H. "head of household" means "head of household"
2 as generally defined for federal income tax purposes;

3 I. "individual" means a natural person, an estate,
4 a trust or a fiduciary acting for a natural person, trust or
5 estate;

6 J. "Internal Revenue Code" means the United States
7 Internal Revenue Code of 1986, as amended;

8 K. "lump-sum amount" means, for the purpose of
9 determining liability for federal income tax, an amount that
10 was not included in adjusted gross income but upon which the
11 five-year-averaging or the ten-year-averaging method of tax
12 computation provided in Section 402 of the Internal Revenue
13 Code, as that section may be amended or renumbered, was
14 applied;

15 L. "modified gross income" means all income of the
16 taxpayer and, if any, the taxpayer's spouse and dependents,
17 undiminished by losses and from whatever source, including:

- 18 (1) compensation;
- 19 (2) net profit from business;
- 20 (3) gains from dealings in property;
- 21 (4) interest;
- 22 (5) net rents;
- 23 (6) royalties;
- 24 (7) dividends;
- 25 (8) alimony and separate maintenance

1 payments;

2 (9) annuities;

3 (10) income from life insurance and
4 endowment contracts;

5 (11) pensions;

6 (12) discharge of indebtedness;

7 (13) distributive share of partnership
8 income;

9 (14) income in respect of a decedent;

10 (15) income from an interest in an estate or
11 a trust;

12 (16) social security benefits;

13 (17) unemployment compensation benefits;

14 (18) workers' compensation benefits;

15 (19) public assistance and welfare benefits;

16 (20) cost-of-living allowances; and

17 (21) gifts;

18 M. "modified gross income" excludes:

19 (1) payments for hospital, dental, medical
20 or drug expenses to or on behalf of the taxpayer;

21 (2) the value of room and board provided by
22 federal, state or local governments or by private individuals
23 or agencies based upon financial need and not as a form of
24 compensation;

25 (3) payments pursuant to a federal, state or
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1 local government program directly or indirectly to a third
2 party on behalf of the taxpayer when identified to a
3 particular use or invoice by the payer; or

4 (4) payments for credits and rebates
5 pursuant to the Income Tax Act and made for a credit pursuant
6 to Section 7-3-9 NMSA 1978;

7 N. "net income" means, for estates and trusts,
8 base income adjusted to exclude amounts that the state is
9 prohibited from taxing because of the laws or constitution of
10 this state or the United States and means, for taxpayers
11 other than estates or trusts, base income adjusted to
12 exclude:

13 (1) an amount equal to the standard
14 deduction allowed the taxpayer for the taxpayer's taxable
15 year by Section 63 of the Internal Revenue Code, as that
16 section may be amended or renumbered;

17 (2) an amount equal to the itemized
18 deductions defined in Section 63 of the Internal Revenue
19 Code, as that section may be amended or renumbered, allowed
20 the taxpayer for the taxpayer's taxable year less the amount
21 excluded pursuant to Paragraph (1) of this subsection and
22 less the amount of state and local income and sales taxes
23 included in the taxpayer's itemized deductions;

24 (3) an amount equal to the product of the
25 exemption amount allowed for the taxpayer's taxable year by

1 Section 151 of the Internal Revenue Code, as that section may
2 be amended or renumbered, multiplied by the number of
3 personal exemptions allowed for federal income tax purposes;

4 (4) income from obligations of the United
5 States of America less expenses incurred to earn that income;

6 (5) other amounts that the state is
7 prohibited from taxing because of the laws or constitution of
8 this state or the United States;

9 (6) for taxable years that began prior to
10 January 1, 1991, an amount equal to the sum of:

11 (a) net operating loss carryback
12 deductions to that year from taxable years beginning prior to
13 January 1, 1991 claimed and allowed, as provided by the
14 Internal Revenue Code; and

15 (b) net operating loss carryover
16 deductions to that year claimed and allowed;

17 (7) for taxable years beginning on or after
18 January 1, 1991 and prior to January 1, 2013, an amount equal
19 to the sum of any net operating loss carryover deductions to
20 that year claimed and allowed, provided that the amount of
21 any net operating loss carryover from a taxable year
22 beginning on or after January 1, 1991 and prior to January 1,
23 2013 may be excluded only as follows:

24 (a) in the case of a timely filed
25 return, in the taxable year immediately following the taxable

1 year for which the return is filed; or

2 (b) in the case of amended returns or
3 original returns not timely filed, in the first taxable year
4 beginning after the date on which the return or amended
5 return establishing the net operating loss is filed; and

6 (c) in either case, if the net
7 operating loss carryover exceeds the amount of net income
8 exclusive of the net operating loss carryover for the taxable
9 year to which the exclusion first applies, in the next four
10 succeeding taxable years in turn until the net operating loss
11 carryover is exhausted for any net operating loss carryover
12 from a taxable year prior to January 1, 2013; in no event
13 shall a net operating loss carryover from a taxable year
14 beginning prior to January 1, 2013 be excluded in any taxable
15 year after the fourth taxable year beginning after the
16 taxable year to which the exclusion first applies;

17 (8) for taxable years beginning on or after
18 January 1, 2013, an amount equal to the sum of any net
19 operating loss carryover deductions to that year claimed and
20 allowed; provided that the amount of any net operating loss
21 carryover may be excluded only as follows:

22 (a) in the case of a timely filed
23 return, in the taxable year immediately following the taxable
24 year for which the return is filed; or

25 (b) in the case of amended returns or

1 original returns not timely filed, in the first taxable year
2 beginning after the date on which the return or amended
3 return establishing the net operating loss is filed; and

4 (c) in either case, if the net
5 operating loss carryover exceeds the amount of net income
6 exclusive of the net operating loss carryover for the taxable
7 year to which the exclusion first applies, in the next
8 nineteen succeeding taxable years in turn until the net
9 operating loss carryover is exhausted for any net operating
10 loss carryover from a taxable year beginning on or after
11 January 1, 2013; in no event shall a net operating loss
12 carryover from a taxable year beginning: 1) prior to January
13 1, 2013 be excluded in any taxable year after the fourth
14 taxable year beginning after the taxable year to which the
15 exclusion first applies; and 2) on or after January 1, 2013
16 be excluded in any taxable year after the nineteenth taxable
17 year beginning after the taxable year to which the exclusion
18 first applies; and

19 (9) for taxable years beginning on or after
20 January 1, 2011, an amount equal to the amount included in
21 adjusted gross income that represents a refund of state and
22 local income and sales taxes that were deducted for federal
23 tax purposes in taxable years beginning on or after January
24 1, 2010;

25 0. "net operating loss" means any net operating

1 loss, as defined by Section 172(c) of the Internal Revenue
2 Code, as that section may be amended or renumbered, for a
3 taxable year as further increased by the income, if any, from
4 obligations of the United States for that year less related
5 expenses;

6 P. "net operating loss carryover" means the
7 amount, or any portion of the amount, of a net operating loss
8 for any taxable year that, pursuant to Paragraph (6), (7) or
9 (8) of Subsection N of this section, may be excluded from
10 base income;

11 Q. "nonresident" means every individual not a
12 resident of this state;

13 R. "person" means any individual, estate, trust,
14 receiver, cooperative association, club, corporation,
15 company, firm, partnership, limited liability company, joint
16 venture, syndicate or other association; "person" also means,
17 to the extent permitted by law, any federal, state or other
18 governmental unit or subdivision or agency, department or
19 instrumentality thereof;

20 S. "resident" means an individual who is domiciled
21 in this state during any part of the taxable year or an
22 individual who is physically present in this state for one
23 hundred eighty-five days or more during the taxable year; but
24 any individual, other than someone who was physically present
25 in the state for one hundred eighty-five days or more during

1 the taxable year, who, on or before the last day of the
2 taxable year, changed the individual's place of abode to a
3 place without this state with the bona fide intention of
4 continuing actually to abide permanently without this state
5 is not a resident for the purposes of the Income Tax Act for
6 periods after that change of abode;

7 T. "secretary" means the secretary of taxation and
8 revenue or the secretary's delegate;

9 U. "state" means any state of the United States,
10 the District of Columbia, the commonwealth of Puerto Rico,
11 any territory or possession of the United States or any
12 political subdivision of a foreign country;

13 V. "state or local bond" means a bond issued by a
14 state other than New Mexico or by a local government other
15 than one of New Mexico's political subdivisions, the interest
16 from which is excluded from income for federal income tax
17 purposes under Section 103 of the Internal Revenue Code, as
18 that section may be amended or renumbered;

19 W. "surviving spouse" means "surviving spouse" as
20 generally defined for federal income tax purposes;

21 X. "taxable income" means net income less any
22 lump-sum amount;

23 Y. "taxable year" means the calendar year or
24 fiscal year upon the basis of which the net income is
25 computed under the Income Tax Act and includes, in the case

1 of the return made for a fractional part of a year under the
2 provisions of the Income Tax Act, the period for which the
3 return is made; and

4 Z. "taxpayer" means any individual subject to the
5 tax imposed by the Income Tax Act."

6 SECTION 52. Section 7-2A-2 NMSA 1978 (being Laws 1986,
7 Chapter 20, Section 33, as amended) is amended to read:

8 "7-2A-2. DEFINITIONS.--For the purpose of the Corporate
9 Income and Franchise Tax Act and unless the context requires
10 otherwise:

11 A. "bank" means any national bank, national
12 banking association, state bank or bank holding company;

13 B. "apportioned net income" or "apportioned net
14 loss" means net income allocated and apportioned to New
15 Mexico pursuant to the provisions of the Corporate Income and
16 Franchise Tax Act or the Uniform Division of Income for Tax
17 Purposes Act, but excluding from the sales factor any sales
18 that represent intercompany transactions between members of
19 the filing group;

20 C. "base income" means the federal taxable income
21 or the federal net operating loss of a corporation for the
22 taxable year calculated pursuant to the Internal Revenue
23 Code, after special deductions provided in Sections 241
24 through 249 of the Internal Revenue Code but without any
25 deduction for net operating losses, as if the corporation

1 filed a federal tax return as a separate domestic entity,
2 modified as follows:

3 (1) adding to that income:

4 (a) interest received on a state or
5 local bond exempt under the Internal Revenue Code;

6 (b) the amount of any deduction claimed
7 in calculating taxable income for all expenses and costs
8 directly or indirectly paid, accrued or incurred to a captive
9 real estate investment trust; and

10 (c) the amount of any deduction, other
11 than for premiums, for amounts paid directly or indirectly to
12 a commonly controlled entity that is exempt from corporate
13 income tax pursuant to Section 7-2A-4 NMSA 1978;

14 (2) subtracting from that income:

15 (a) income from obligations of the
16 United States net of expenses incurred to earn that income;

17 (b) other amounts that the state is
18 prohibited from taxing because of the laws or constitution of
19 this state or the United States net of any related expenses;

20 (c) an amount equal to one hundred
21 percent of the subpart F income, as that term is defined in
22 Section 952 of the Internal Revenue Code, as that section may
23 be amended or renumbered, included in the income of the
24 corporation; and

25 (d) an amount equal to one hundred

1 percent of the income of the corporation under Section 951A
2 of the Internal Revenue Code, after allowing the deduction
3 provided in Section 250 of the Internal Revenue Code;

4 (3) making other adjustments deemed
5 necessary to properly reflect income of the unitary group,
6 including attribution of income or expense related to unitary
7 assets held by related corporations that are not part of the
8 filing group; and

9 (4) for a taxpayer that conducts a lawful
10 business pursuant to the laws of this state, excludes an
11 amount equal to any expenditure that is eligible to be
12 claimed as a federal income tax deduction but is disallowed
13 pursuant to Section 280E of the Internal Revenue Code, as
14 that section may be amended or renumbered;

15 D. "captive real estate investment trust" means a
16 corporation, trust or association taxed as a real estate
17 investment trust pursuant to Section 857 of the Internal
18 Revenue Code, the shares or beneficial interests of which are
19 not regularly traded on an established securities market;
20 provided that more than fifty percent of any class of
21 beneficial interests or shares of the real estate investment
22 trust are owned directly, indirectly or constructively by the
23 taxpayer during all or a part of the taxpayer's taxable year;

24 E. "common ownership" means the direct or indirect
25 control or ownership of more than fifty percent of the

1 outstanding voting stock, ownership of which is determined
2 pursuant to Section 1563 of the Internal Revenue Code, as
3 that section may be amended or renumbered, of:

4 (1) a parent-subsidiary controlled group as
5 defined in Section 1563 of the Internal Revenue Code, except
6 that fifty percent shall be substituted for eighty percent;

7 (2) a brother-sister controlled group as
8 defined in Section 1563 of the Internal Revenue Code; or

9 (3) three or more corporations each of which
10 is a member of a group of corporations described in Paragraph
11 (1) or (2) of this subsection, and one of which is:

12 (a) a common parent corporation
13 included in a group of corporations described in Paragraph
14 (1) of this subsection; and

15 (b) included in a group of corporations
16 described in Paragraph (2) of this subsection;

17 F. "consolidated group" means the group of
18 entities properly filing a federal consolidated return under
19 the Internal Revenue Code for the taxable year;

20 G. "corporation" means corporations, joint stock
21 companies, real estate trusts organized and operated under
22 the Real Estate Trust Act, financial corporations and banks,
23 other business associations and, for corporate income tax
24 purposes, partnerships and limited liability companies taxed
25 as corporations under the Internal Revenue Code;

1 H. "department" means the taxation and revenue
2 department, the secretary of taxation and revenue or any
3 employee of the department exercising authority lawfully
4 delegated to that employee by the secretary;

5 I. "filing group" means a group of corporations
6 properly included in a return pursuant to Section 7-2A-8.3
7 NMSA 1978 for a particular taxable year;

8 J. "fiscal year" means any accounting period of
9 twelve months ending on the last day of any month other than
10 December;

11 K. "grandfathered net operating loss carryover"
12 means:

13 (1) the amount of net loss properly reported
14 to New Mexico for taxable years beginning January 1, 2013 and
15 prior to January 1, 2020 as part of a timely filed original
16 return, or an amended return for those taxable years filed
17 prior to January 1, 2020, to the extent such loss can be
18 attributed to one or more corporations that are properly
19 included in the taxpayer's return for the first taxable year
20 beginning on or after January 1, 2020;

21 (2) reduced by:

22 (a) adding back deductions that were
23 taken by the corporation or corporations for royalties or
24 interest paid to one or more related corporations, but only
25 to the extent that such adjustment would not create a net

1 loss for such related corporations; and

2 (b) the amount of net operating loss
3 deductions taken prior to January 1, 2020 that would be
4 charged against those losses consistent with the Internal
5 Revenue Code and provisions of the Corporate Income and
6 Franchise Tax Act applicable to the year of the deduction;
7 and

8 (3) apportioned to New Mexico using the
9 apportionment factors that can properly be attributed to the
10 corporation or corporations for the year of the net loss;

11 L. "Internal Revenue Code" means the United States
12 Internal Revenue Code of 1986, as amended;

13 M. "net income" means:

14 (1) the base income of a corporation
15 properly filing a tax return as a separate entity; or

16 (2) the combined base income and losses of
17 corporations that are part of a filing group that is computed
18 after eliminating intercompany income and expense in a manner
19 consistent with the consolidated filing requirements of the
20 Internal Revenue Code and the Corporate Income and Franchise
21 Tax Act;

22 N. "net operating loss carryover" means the
23 apportioned net loss properly reported on an original or
24 amended tax return for taxable years beginning on or after
25 January 1, 2020 by the taxpayer:

1 (1) plus:

2 (a) the portion of an apportioned net
3 loss properly reported to New Mexico for a taxable year
4 beginning on or after January 1, 2020, on a separate year
5 return, to the extent the taxpayer would have been entitled
6 to include the portion of such apportioned net loss in the
7 taxpayer's consolidated net operating loss carryforward under
8 the Internal Revenue Code if the taxpayer filed a
9 consolidated federal return; and

10 (b) the taxpayer's grandfathered net
11 operating loss carryover; and

12 (2) minus:

13 (a) the amount of the net operating
14 loss carryover attributed to an entity that has left the
15 filing group, computed in a manner consistent with the
16 consolidated filing requirements of the Internal Revenue Code
17 and applicable regulations, as if the taxpayer were filing a
18 consolidated return; and

19 (b) the amount of net operating loss
20 deductions properly taken by the taxpayer;

21 O. "net operating loss deduction" means the
22 portion of the net operating loss carryover that may be
23 deducted from the taxpayer's apportioned net income under the
24 Internal Revenue Code as of January 1, 2018 for the taxable
25 year in which the deduction is taken, including the eighty

1 percent limitation of Section 172(a) of the Internal Revenue
2 Code as of January 1, 2018 calculated on the basis of the
3 taxpayer's apportioned net income;

4 P. "person" means any individual, estate, trust,
5 receiver, cooperative association, club, corporation,
6 company, firm, partnership, limited liability company, joint
7 venture, syndicate or other association; "person" also means,
8 to the extent permitted by law, any federal, state or other
9 governmental unit or subdivision or agency, department or
10 instrumentality thereof;

11 Q. "real estate investment trust" has the meaning
12 ascribed to the term in Section 856 of the Internal Revenue
13 Code, as that section may be amended or renumbered;

14 R. "related corporation" means a corporation that
15 is under common ownership with one or more corporations but
16 that is not included in the same tax return;

17 S. "return" means any tax or information return,
18 including a water's-edge or worldwide combined return, a
19 consolidated return, a declaration of estimated tax or a
20 claim for refund, including any amendments or supplements to
21 the return, required or permitted pursuant to a law subject
22 to administration and enforcement pursuant to the Tax
23 Administration Act and filed with the department by or on
24 behalf of any person;

25 T. "secretary" means the secretary of taxation and
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1 revenue or the secretary's delegate;

2 U. "separate year return" means a properly filed
3 original or amended return for a taxable year beginning on or
4 after January 1, 2020 by a taxpayer reporting a loss, a
5 portion of which is claimed as part of the net operating loss
6 carryover by another taxpayer in a subsequent return period;

7 V. "state" means any state of the United States,
8 the District of Columbia, the commonwealth of Puerto Rico,
9 any territory or possession of the United States or political
10 subdivision thereof or any political subdivision of a foreign
11 country;

12 W. "state or local bond" means a bond issued by a
13 state other than New Mexico or by a local government other
14 than one of New Mexico's political subdivisions, the interest
15 from which is excluded from income for federal income tax
16 purposes under Section 103 of the Internal Revenue Code, as
17 that section may be amended or renumbered;

18 X. "taxable income" means a taxpayer's apportioned
19 net income minus the net operating loss deduction for the
20 taxable year;

21 Y. "taxable year" means the calendar year or
22 fiscal year upon the basis of which the net income is
23 computed under the Corporate Income and Franchise Tax Act and
24 includes, in the case of the return made for a fractional
25 part of a year under the provisions of that act, the period

1 for which the return is made;

2 Z. "taxpayer" means any corporation or group of
3 corporations filing a return pursuant to Section 7-2A-8.3
4 NMSA 1978 subject to the taxes imposed by the Corporate
5 Income and Franchise Tax Act;

6 AA. "unitary group" means a group of two or more
7 corporations, including a captive real estate investment
8 trust, but not including an S corporation, an insurance
9 company subject to the provisions of the New Mexico Insurance
10 Code, an insurance company that would be subject to the New
11 Mexico Insurance Code if the insurance company engaged in
12 business in this state or a real estate investment trust that
13 is not a captive real estate investment trust, that are:

14 (1) related through common ownership; and

15 (2) economically interdependent with one
16 another as demonstrated by the following factors:

17 (a) centralized management;

18 (b) functional integration; and

19 (c) economies of scale;

20 BB. "water's-edge group" means all corporations
21 that are part of a unitary group, except:

22 (1) corporations that are exempt from
23 corporate income tax pursuant to Section 7-2A-4 NMSA 1978;
24 and

25 (2) corporations wherever organized or

1 incorporated that have less than twenty percent of their
2 property, payroll and sales sourced to locations within the
3 United States, following the sourcing rules of the Uniform
4 Division of Income for Tax Purposes Act; and

5 CC. "worldwide combined group" means all members
6 of a unitary group, except members that are exempt from
7 corporate income tax pursuant to Section 7-2A-4 NMSA 1978,
8 irrespective of the country in which the corporations are
9 incorporated or conduct business activity."

10 SECTION 53. Section 7-9-73.2 NMSA 1978 (being Laws
11 1998, Chapter 95, Section 2 and Laws 1998, Chapter 99,
12 Section 4, as amended) is amended to read:

13 "7-9-73.2. DEDUCTION--GROSS RECEIPTS TAX AND
14 GOVERNMENTAL GROSS RECEIPTS TAX--PRESCRIPTION DRUGS--
15 OXYGEN--CANNABIS.--

16 A. Receipts from the sale of prescription drugs
17 and oxygen and oxygen services provided by a licensed
18 medicare durable medical equipment provider and cannabis
19 products that are sold in accordance with the Lynn and Erin
20 Compassionate Use Act may be deducted from gross receipts and
21 governmental gross receipts.

22 B. For the purposes of this section, "prescription
23 drugs" means insulin and substances that are:

24 (1) dispensed by or under the supervision of
25 a licensed pharmacist or by a physician or other person

1 authorized under state law to do so;

2 (2) prescribed for a specified person by a
3 person authorized under state law to prescribe the substance;
4 and

5 (3) subject to the restrictions on sale
6 contained in Subparagraph 1 of Subsection (b) of 21 USCA
7 353."

8 SECTION 54. Section 9-11-12.1 NMSA 1978 (being Laws
9 1997, Chapter 64, Section 1, as amended) is amended to read:

10 "9-11-12.1. TRIBAL COOPERATIVE AGREEMENTS.--

11 A. The secretary may enter into cooperative
12 agreements with the Pueblos of Acoma, Cochiti, Jemez, Isleta,
13 Laguna, Nambe, Picuris, Pojoaque, Sandia, San Felipe, San
14 Ildefonso, San Juan, Santa Ana, Santa Clara, Santo Domingo,
15 Taos, Tesuque, Zia and Zuni; the Jicarilla Apache Nation; the
16 Mescalero Apache Tribe; and the nineteen pueblos acting
17 collectively for the exchange of information and the
18 reciprocal, joint or common enforcement, administration,
19 collection, remittance and audit of gross receipts tax and
20 cannabis excise tax revenues of the party jurisdictions.

21 B. Money collected by the department on behalf of
22 a tribe in accordance with an agreement entered into pursuant
23 to this section is not money of this state and shall be
24 collected and disbursed in accordance with the terms of the
25 agreement, notwithstanding any other provision of law.

1 C. The secretary is empowered to promulgate such
2 rules and to establish such procedures as the secretary deems
3 appropriate for the collection and disbursement of funds due
4 a tribe and for the receipt of money collected by a tribe for
5 the account of this state under the terms of a cooperative
6 agreement entered into under the authority of this section,
7 including procedures for identification of taxpayers or
8 transactions that are subject only to the taxing authority of
9 the tribe, taxpayers or transactions that are subject only to
10 the taxing authority of this state and taxpayers or
11 transactions that are subject to the taxing authority of both
12 party jurisdictions.

13 D. Nothing in an agreement entered into pursuant
14 to this section shall be construed as authorizing this state
15 or a tribe to tax a person or transaction that federal law
16 prohibits that government from taxing, authorizing a state or
17 tribal court to assert jurisdiction over a person who is not
18 otherwise subject to that court's jurisdiction or affecting
19 any issue of the respective civil or criminal jurisdictions
20 of this state or the tribe. Nothing in an agreement entered
21 into pursuant to this section shall be construed as an
22 assertion or an admission by either this state or a tribe
23 that the taxes of one have precedence over the taxes of the
24 other when a person or transaction is subject to the taxing
25 authority of both governments. An agreement entered into

1 pursuant to this section shall be construed solely as an
2 agreement between the two party governments and shall not
3 alter or affect the government-to-government relations
4 between this state and any other tribe.

5 E. As used in this section:

6 (1) "tribal" means of or pertaining to a
7 tribe; and

8 (2) "tribe" means an Indian nation, tribe or
9 pueblo located entirely in New Mexico."

10 SECTION 55. Section 9-16-4 NMSA 1978 (being Laws 1983,
11 Chapter 297, Section 20, as amended) is amended to read:

12 "9-16-4. DEPARTMENT ESTABLISHED.--The "regulation and
13 licensing department" is created in the executive branch.
14 The department shall not be a cabinet department. The
15 department shall consist of but not be limited to the
16 following divisions:

17 A. the administrative services division;

18 B. the construction industries division;

19 C. the financial institutions division;

20 D. the securities division;

21 E. the manufactured housing division;

22 F. the alcoholic beverage control division; and

23 G. the cannabis control division."

24 SECTION 56. Section 9-16-6 NMSA 1978 (being Laws 1983,
25 Chapter 297, Section 22, as amended) is amended to read:

1 "9-16-6. SUPERINTENDENT--DUTIES AND GENERAL POWERS.--

2 A. The superintendent is responsible to the
3 governor for the operation of the department. It is the
4 superintendent's duty to manage all operations of the
5 department and to administer and enforce the laws with which
6 the superintendent, the department or a division of the
7 department is charged.

8 B. To perform the superintendent's duties, the
9 superintendent has every power expressly enumerated in the
10 laws, whether granted to the superintendent or the department
11 or any division of the department, except where authority
12 conferred upon any division is explicitly exempted from the
13 superintendent's authority by statute. In accordance with
14 these provisions, the superintendent shall:

15 (1) except as otherwise provided in the
16 Regulation and Licensing Department Act, exercise general
17 supervisory and appointing authority over all department
18 employees, subject to any applicable personnel laws and
19 regulations;

20 (2) delegate authority to subordinates as
21 the superintendent deems necessary and appropriate, clearly
22 delineating such delegated authority and the limitations
23 thereto;

24 (3) organize the department into those
25 organizational units the superintendent deems will enable it

1 to function most efficiently, subject to any provisions of
2 law requiring or establishing specific organizational units;

3 (4) within the limitations of available
4 appropriations and applicable laws, employ and fix the
5 compensation of those persons necessary to discharge the
6 superintendent's duties;

7 (5) take administrative action by issuing
8 orders and instructions, not inconsistent with the law, to
9 assure implementation of and compliance with the provisions
10 of law for whose administration or execution the
11 superintendent is responsible and to enforce those orders and
12 instructions by appropriate administrative action or actions
13 in the courts;

14 (6) conduct research and studies that will
15 improve the operations of the department and the provision of
16 services to the residents of the state;

17 (7) provide courses of instruction and
18 practical training for employees of the department and other
19 persons involved in the administration of programs, with the
20 objective of improving the operations and efficiency of
21 administration;

22 (8) prepare an annual budget of the
23 department;

24 (9) provide administratively attached
25 agencies assistance as necessary to:

1 (a) minimize or eliminate duplication
2 of services and jurisdictional conflicts;

3 (b) coordinate activities and resolve
4 problems of mutual concern; and

5 (c) provide implementation of licensure
6 processes, budgeting, recordkeeping, procurement,
7 contracting, hiring and supervision of staff and related
8 administrative and clerical assistance for administratively
9 attached agencies; and

10 (10) appoint, with the governor's consent, a
11 "director" for each division. These appointed positions are
12 exempt from the provisions of the Personnel Act. Persons
13 appointed to these positions shall serve at the pleasure of
14 the superintendent.

15 C. The superintendent may apply for and receive,
16 with the governor's approval, in the name of the department
17 any public or private funds, including United States
18 government funds, available to the department to carry out
19 its programs, duties or services.

20 D. The superintendent may make and adopt such
21 reasonable and procedural rules as may be necessary to carry
22 out the duties of the department and its divisions; provided
23 that where a licensing entity requires submission of
24 fingerprints as part of the initial license application, and
25 a licensee has provided fingerprints and the license has been

1 issued, the licensing entity shall not require a licensee to
2 submit fingerprints again to renew the license, but a
3 licensee shall submit to a background investigation if
4 required; and provided further that the prohibition against
5 requiring additional fingerprints shall not apply to the
6 financial institutions division of the department when
7 utilizing the nationwide multistate licensing system and
8 registry.

9 E. No rule promulgated by the director of any
10 division in carrying out the functions and duties of the
11 department or a division shall be effective until approved by
12 the superintendent, unless otherwise provided by statute.
13 Unless otherwise provided by statute, all rules adopted,
14 amended or repealed by the superintendent or the director of
15 any division shall have notice provided and be conducted and
16 filed in accordance with the State Rules Act."

17 SECTION 57. Section 24-16-12 NMSA 1978 (being Laws
18 2007, Chapter 20, Section 4, as amended) is amended to read:

19 "24-16-12. SMOKING-PERMITTED AREAS.--Notwithstanding
20 any other provision of the Dee Johnson Clean Indoor Air Act,
21 smoking-permitted areas include the following:

22 A. a private residence, unless it is used
23 commercially to provide child care, adult care or health care
24 or any combination of those activities;

25 B. a retail tobacco store; provided that, for a

1 retail tobacco store established on or after the effective
2 date of this 2019 act, the store shall be located in a
3 standalone building;

4 C. a cigar bar; provided that, for a cigar bar
5 established on or after June 14, 2019, the bar shall be
6 located in a standalone building;

7 D. the facilities of a tobacco manufacturing
8 company licensed by the United States to manufacture tobacco
9 products that are operated by the company in its own name and
10 that are used exclusively by the company in its business of
11 manufacturing, marketing or distributing its tobacco
12 products; provided that secondhand smoke does not infiltrate
13 other indoor workplaces or other indoor public places where
14 smoking is otherwise prohibited under the Dee Johnson Clean
15 Indoor Air Act;

16 E. a state-licensed gaming facility, casino or
17 bingo parlor;

18 F. designated outdoor smoking areas;

19 G. private clubs;

20 H. hotel and motel rooms that are rented to guests
21 and are designated as smoking-permitted rooms; provided that
22 not more than ten percent of rooms rented to guests in a
23 hotel or motel may be so designated;

24 I. a site that is being used in connection with
25 the practice of cultural or ceremonial activities by Native

1 Americans and that is in accordance with the federal American
2 Indian Religious Freedom Act, 42 U.S.C. 1996 and 1996a;

3 J. a theatrical stage or a motion picture or
4 television production set when it is necessary for performers
5 to smoke as part of the production; and

6 K. an indoor or outdoor cannabis consumption area
7 pursuant to the Cannabis Regulation Act."

8 SECTION 58. Section 26-2B-3 NMSA 1978 (being Laws 2007,
9 Chapter 210, Section 3, as amended) is amended to read:

10 "26-2B-3. DEFINITIONS.--As used in the Lynn and Erin
11 Compassionate Use Act:

12 A. "adequate supply" means an amount of cannabis,
13 in any form approved by the department, possessed by a
14 qualified patient or collectively possessed by a qualified
15 patient and the qualified patient's primary caregiver that is
16 determined by rule of the department to be no more than
17 reasonably necessary to ensure the uninterrupted availability
18 of cannabis for a period of three months and that is derived
19 solely from an intrastate source;

20 B. "cannabis":

21 (1) means all parts of the plant Cannabis
22 containing a delta-9-tetrahydrocannabinol concentration of
23 more than three-tenths percent on a dry weight basis, whether
24 growing or not; the seeds of the plant; the resin extracted
25 from any part of the plant; and every compound, manufacture,

1 salt, derivative, mixture or preparation of the plant, its
2 seeds or its resin; and

3 (2) does not include the mature stalks of
4 the plant; fiber produced from the stalks; oil or cake made
5 from the seeds of the plant; any other compound, manufacture,
6 salt, derivative, mixture or preparation of the mature
7 stalks, fiber, oil or cake; the sterilized seed of the plant
8 that is incapable of germination; the weight of any other
9 ingredient combined with cannabis to prepare topical or oral
10 administrations, food, drink or another product; or hemp;

11 C. "cannabis extract":

12 (1) means a product obtained by separating
13 resins from cannabis by solvent extraction using solvents
14 other than vegetable glycerin, such as butane, hexane,
15 isopropyl alcohol, ethanol or carbon dioxide; and

16 (2) does not include the weight of any other
17 ingredient combined with cannabis extract to prepare topical
18 or oral administrations, food, drink or another product;

19 D. "cannabis flowers" means only the flowers of a
20 cannabis plant;

21 E. "cannabis product":

22 (1) means a product that contains cannabis,
23 including edible or topical products that may also contain
24 other ingredients; and

25 (2) does not include the weight of any other

1 ingredient combined with cannabis or cannabis extract to
2 prepare topical or oral administrations, food, drink or
3 another product;

4 F. "debilitating medical condition" means:

- 5 (1) cancer;
- 6 (2) glaucoma;
- 7 (3) multiple sclerosis;
- 8 (4) damage to the nervous tissue of the
9 spinal cord, with objective neurological indication of
10 intractable spasticity;
- 11 (5) seizure disorder, including epilepsy;
- 12 (6) positive status for human
13 immunodeficiency virus or acquired immune deficiency
14 syndrome;
- 15 (7) admitted into hospice care in accordance
16 with rules promulgated by the department;
- 17 (8) amyotrophic lateral sclerosis;
- 18 (9) Crohn's disease;
- 19 (10) hepatitis C infection;
- 20 (11) Huntington's disease;
- 21 (12) inclusion body myositis;
- 22 (13) inflammatory autoimmune-mediated
23 arthritis;
- 24 (14) intractable nausea or vomiting;
- 25 (15) obstructive sleep apnea;

1 (16) painful peripheral neuropathy;
2 (17) Parkinson's disease;
3 (18) posttraumatic stress disorder;
4 (19) severe chronic pain;
5 (20) severe anorexia or cachexia;
6 (21) spasmodic torticollis;
7 (22) ulcerative colitis; or
8 (23) any other medical condition, medical
9 treatment or disease as approved by the department;

10 G. "department" means the department of health;

11 H. "division" means the cannabis control division
12 of the regulation and licensing department;

13 I. "dry weight basis" means a process by which
14 delta-9-tetrahydrocannabinol concentration is measured
15 relative to the aggregate weight of all parts of the plant
16 genus Cannabis, whether growing or not, including the leaves
17 of the plant, the flowers and buds of the plant, the seeds of
18 the plant, the resin of the plant and the stalks of the
19 plant, at the point of harvest and with no moisture added to
20 the harvested plant;

21 J. "hemp" means the plant genus Cannabis and any
22 part of the plant, whether growing or not, containing a
23 delta-9-tetrahydrocannabinol concentration of no more than
24 three-tenths percent on a dry weight basis;

25 K. "medical cannabis program" means the program

1 established pursuant to the Lynn and Erin Compassionate Use
2 Act for authorization and regulation of the medical use of
3 cannabis in the state;

4 L. "practitioner" means a person licensed in New
5 Mexico to prescribe and administer drugs that are subject to
6 the Controlled Substances Act;

7 M. "primary caregiver" means a resident of New
8 Mexico who is at least eighteen years of age and who has been
9 designated by the patient's practitioner as being necessary
10 to take responsibility for managing the well-being of a
11 qualified patient with respect to the medical use of cannabis
12 pursuant to the provisions of the Lynn and Erin Compassionate
13 Use Act;

14 N. "qualified patient" means a resident of New
15 Mexico who has been diagnosed by a practitioner as having a
16 debilitating medical condition and has received written
17 certification and a registry identification card pursuant to
18 the Lynn and Erin Compassionate Use Act on the basis of
19 having been diagnosed, in person or via telemedicine, by a
20 practitioner as having a debilitating medical condition;

21 O. "reciprocal participant" means a person who is
22 not a resident of New Mexico and who holds proof of
23 enrollment by a governmental regulatory authority to
24 participate in the medical cannabis program of another state
25 of the United States, the District of Columbia or a territory

1 or commonwealth of the United States in which the person
2 resides or a person who holds proof of enrollment by a
3 governmental regulatory authority of a New Mexico Indian
4 nation, tribe or pueblo to participate in its medical
5 cannabis program;

6 P. "registry identification card" means a document
7 that the department issues:

8 (1) to a qualified patient that identifies
9 the bearer as a qualified patient and authorizes the
10 qualified patient to use cannabis for a debilitating medical
11 condition; or

12 (2) to a primary caregiver that identifies
13 the bearer as a primary caregiver authorized to engage in the
14 intrastate possession and administration of cannabis for the
15 sole use of a qualified patient who is identified on the
16 document;

17 Q. "safety-sensitive position" means a position in
18 which performance by a person under the influence of drugs or
19 alcohol would constitute an immediate or direct threat of
20 injury or death to that person or another;

21 R. "telemedicine" means the use of
22 telecommunications and information technology to provide
23 clinical health care from a site apart from the site where
24 the patient is located, in real time or asynchronously,
25 including the use of interactive simultaneous audio and video

1 or store-and-forward technology, or off-site patient
2 monitoring and telecommunications in order to deliver health
3 care services;

4 S. "THC" means delta-9-tetrahydrocannabinol, a
5 substance that is the primary psychoactive ingredient in
6 cannabis; and

7 T. "written certification" means a statement made
8 on a department-approved form and signed by a patient's
9 practitioner that indicates, in the practitioner's
10 professional opinion, that the patient has a debilitating
11 medical condition and the practitioner believes that the
12 potential health benefits of the medical use of cannabis
13 would likely outweigh the health risks for the patient."

14 SECTION 59. Section 26-2B-4 NMSA 1978 (being Laws 2007,
15 Chapter 210, Section 4, as amended) is amended to read:

16 "26-2B-4. EXEMPTION FROM CRIMINAL AND CIVIL PENALTIES
17 FOR THE MEDICAL USE OF CANNABIS.--

18 A. A qualified patient or a qualified patient's
19 primary caregiver shall not be subject to arrest, prosecution
20 or penalty in any manner for the possession of or the medical
21 use of cannabis if the quantity of cannabis does not exceed
22 an adequate supply; provided that a qualified patient or the
23 qualified patient's primary caregiver may possess that
24 qualified patient's harvest of cannabis.

25 B. A reciprocal participant shall not be subject

1 to arrest, prosecution or penalty in any manner for the
2 possession of or the medical use of cannabis if the quantity
3 of cannabis does not exceed the limit identified by
4 department rule.

5 C. The following conduct is lawful and shall not
6 constitute grounds for detention, search or arrest of a
7 person or for a violation of probation or parole, and
8 cannabis products that relate to the conduct are not
9 contraband or subject to seizure or forfeiture pursuant to
10 the Controlled Substances Act or the Forfeiture Act:

11 (1) a qualified patient or primary caregiver
12 possessing or transporting not more than an adequate supply
13 or a reciprocal participant possessing or transporting not
14 more than the limit identified by department rule;

15 (2) a qualified patient or primary caregiver
16 purchasing or obtaining not more than an adequate supply from
17 a lawful source or a reciprocal participant purchasing or
18 obtaining not more than the limit identified by department
19 rule;

20 (3) a qualified patient or reciprocal
21 participant using or being under the influence of cannabis;
22 provided that the qualified patient or reciprocal participant
23 is acting consistent with law; or

24 (4) a qualified patient, primary caregiver
25 or reciprocal participant transferring, without financial

1 consideration, to a qualified patient, primary caregiver or
2 reciprocal participant not more than two ounces of cannabis,
3 sixteen grams of cannabis extract and eight hundred
4 milligrams of edible cannabis.

5 D. Subsection A of this section shall not apply to
6 a qualified patient under the age of eighteen years, unless:

7 (1) the qualified patient's practitioner has
8 explained the potential risks and benefits of the medical use
9 of cannabis to the qualified patient and to a parent,
10 guardian or other person having legal custody of the
11 qualified patient; and

12 (2) a parent, guardian or other person
13 having legal custody consents in writing to:

14 (a) allow the qualified patient's
15 medical use of cannabis;

16 (b) serve as the qualified patient's
17 primary caregiver; and

18 (c) control the dosage and the
19 frequency of the medical use of cannabis by the qualified
20 patient.

21 E. A qualified patient or a primary caregiver
22 shall be granted the full legal protections provided in this
23 section if the qualified patient or primary caregiver is in
24 possession of a registry identification card. If the
25 qualified patient or primary caregiver is not in possession

1 of a registry identification card, the qualified patient or
2 primary caregiver shall be given an opportunity to produce
3 the registry identification card before any arrest or
4 criminal charges or other penalties are initiated.

5 F. A practitioner shall not be subject to arrest
6 or prosecution, penalized in any manner or denied any right
7 or privilege for recommending the medical use of cannabis or
8 providing written certification for the medical use of
9 cannabis pursuant to the Lynn and Erin Compassionate Use Act.

10 G. Any property interest that is possessed, owned
11 or used in connection with the medical use of cannabis, or
12 acts incidental to such use, shall not be harmed, neglected,
13 injured or destroyed while in the possession of state or
14 local law enforcement officials. Such property interest
15 shall not be forfeited under any state or local law providing
16 for the forfeiture of property except as provided in the
17 Forfeiture Act. Cannabis, paraphernalia or other property
18 seized from a qualified patient, primary caregiver or
19 reciprocal participant in connection with the claimed medical
20 use of cannabis shall be returned immediately upon the
21 determination by a court or prosecutor that the qualified
22 patient, primary caregiver or reciprocal participant is
23 entitled to the protections of the provisions of the Lynn and
24 Erin Compassionate Use Act, as may be evidenced by a failure
25 to actively investigate the case, a decision not to

1 prosecute, the dismissal of charges or acquittal.

2 H. A person shall not be subject to arrest or
3 prosecution for a cannabis-related offense for simply being
4 in the presence of the medical use of cannabis as allowed
5 under the provisions of the Lynn and Erin Compassionate Use
6 Act."

7 SECTION 60. Section 26-2B-5 NMSA 1978 (being Laws 2007,
8 Chapter 210, Section 5, as amended by Laws 2019, Chapter 247,
9 Section 5 and by Laws 2019, Chapter 261, Section 2) is
10 amended to read:

11 "26-2B-5. PROHIBITIONS, RESTRICTIONS AND LIMITATIONS ON
12 THE MEDICAL USE OF CANNABIS--CRIMINAL PENALTIES.--

13 A. Participation in a medical use of cannabis
14 program by a qualified patient, primary caregiver or
15 reciprocal participant does not relieve the qualified
16 patient, primary caregiver or reciprocal participant from:

17 (1) criminal prosecution or civil penalties
18 for activities not authorized in the Lynn and Erin
19 Compassionate Use Act;

20 (2) liability for damages or criminal
21 prosecution arising out of the operation of a vehicle while
22 under the influence of cannabis; or

23 (3) criminal prosecution or civil penalty
24 for possession or use of cannabis:

25 (a) in the workplace of the qualified

1 patient's, primary caregiver's or reciprocal participant's
2 employment; or

3 (b) at a public park, recreation
4 center, youth center or other public place.

5 B. A person who makes a fraudulent representation
6 to a law enforcement officer about the person's participation
7 in a medical use of cannabis program to avoid arrest or
8 prosecution for a cannabis-related offense is guilty of a
9 petty misdemeanor and shall be sentenced in accordance with
10 the provisions of Section 31-19-1 NMSA 1978."

11 **SECTION 61.** Section 26-2B-6.1 NMSA 1978 (being Laws
12 2019, Chapter 247, Section 8) is amended to read:

13 "26-2B-6.1. ASSESSMENT REPORTING.--In consultation with
14 qualified patients and primary caregivers, the department
15 shall produce an assessment report annually, which shall be
16 published to the public and that includes at a minimum an
17 evaluation of:

18 A. the affordability of and accessibility to
19 medical cannabis pursuant to the Lynn and Erin Compassionate
20 Use Act; and

21 B. the needs of qualified patients who live in
22 rural areas, federal subsidized housing or New Mexico Indian
23 nations, tribes or pueblos."

24 **SECTION 62.** Section 26-2B-7 NMSA 1978 (being Laws 2007,
25 Chapter 210, Section 7, as amended) is amended to read:

1 "26-2B-7. REGISTRY IDENTIFICATION CARDS--DEPARTMENT
2 RULES--DUTIES--RECIPROCITY.--

3 A. After consultation with the advisory board, the
4 department shall promulgate rules in accordance with the
5 State Rules Act to implement the purpose of the Lynn and Erin
6 Compassionate Use Act. The rules shall:

7 (1) govern the manner in which the
8 department will consider applications for registry
9 identification cards and for the renewal of identification
10 cards for qualified patients and primary caregivers;

11 (2) define the amount of cannabis that is
12 necessary to constitute an adequate supply, including amounts
13 for topical treatments;

14 (3) identify criteria and set forth
15 procedures for including additional medical conditions,
16 medical treatments or diseases to the list of debilitating
17 medical conditions that qualify for the medical use of
18 cannabis. Procedures shall include a petition process and
19 shall allow for public comment and public hearings before the
20 advisory board;

21 (4) set forth additional medical conditions,
22 medical treatments or diseases to the list of debilitating
23 medical conditions that qualify for the medical use of
24 cannabis as recommended by the advisory board;

25 (5) determine additional duties and

1 responsibilities of the advisory board; and

2 (6) be revised and updated as necessary.

3 B. The department shall issue registry
4 identification cards to a patient and to the primary
5 caregiver for that patient, if any, who submit the following,
6 in accordance with the department's rules:

7 (1) a written certification;

8 (2) the name, address and date of birth of
9 the patient;

10 (3) the name, address and telephone number
11 of the patient's practitioner; and

12 (4) the name, address and date of birth of
13 the patient's primary caregiver, if any.

14 C. The department shall verify the information
15 contained in an application submitted pursuant to Subsection
16 B of this section and shall approve or deny an application
17 within thirty days of receipt. The department may deny an
18 application only if the applicant did not provide the
19 information required pursuant to Subsection B of this section
20 or if the department determines that the information provided
21 is false. A person whose application has been denied shall
22 not reapply for six months from the date of the denial unless
23 otherwise authorized by the department.

24 D. The department shall issue a registry
25 identification card within five days of approving an

1 application, and a card shall expire three years after the
2 date of issuance.

3 E. A registry identification card shall contain:

4 (1) the name and date of birth of the
5 qualified patient and primary caregiver, if any;

6 (2) the date of issuance and expiration date
7 of the registry identification card; and

8 (3) other information that the department
9 may require by rule.

10 F. A person who possesses a registry
11 identification card shall notify the department of any change
12 in the person's name, qualified patient's practitioner,
13 qualified patient's primary caregiver or change in status of
14 the qualified patient's debilitating medical condition within
15 ten days of the change.

16 G. Possession of or application for a registry
17 identification card shall not constitute probable cause or
18 give rise to reasonable suspicion for a governmental agency
19 to search the person or property of the person possessing or
20 applying for the card.

21 H. The department shall maintain a confidential
22 file containing the names and addresses of the persons who
23 have either applied for or received a registry identification
24 card. Individual names on the list shall be confidential and
25 not subject to disclosure, except:

1 (1) to authorized employees or agents of the
2 department as necessary to perform the duties of the
3 department pursuant to the provisions of the Lynn and Erin
4 Compassionate Use Act;

5 (2) to authorized employees of state or
6 local law enforcement agencies, but only for the purpose of
7 verifying that a person is lawfully in possession of a
8 registry identification card;

9 (3) to the division; or

10 (4) as provided in the federal Health
11 Insurance Portability and Accountability Act of 1996.

12 I. By March 1, 2020, the secretary of health shall
13 adopt and promulgate rules relating to medical cannabis
14 program reciprocity. The department may identify
15 requirements for the granting of reciprocity, including
16 provisions limiting the period of time in which a reciprocal
17 participant may participate in the medical cannabis program.

18 J. A reciprocal participant:

19 (1) may participate in the medical cannabis
20 program in accordance with department rules;

21 (2) shall not be required to comply with the
22 registry identification card application and renewal
23 requirements established pursuant to this section and
24 department rules;

25 (3) shall at all times possess proof of

1 authorization to participate in the medical cannabis program
2 of another state, the District of Columbia, a territory or
3 commonwealth of the United States or a New Mexico Indian
4 nation, tribe or pueblo and shall present proof of that
5 authorization when purchasing cannabis from a person licensed
6 pursuant to the Cannabis Regulation Act; and

7 (4) shall register with a person licensed
8 pursuant to the Cannabis Regulation Act for the purpose of
9 tracking sales to the reciprocal participant in an electronic
10 system that is accessible to the department."

11 SECTION 63. Section 30-31-2 NMSA 1978 (being Laws 1972,
12 Chapter 84, Section 2, as amended) is amended to read:

13 "30-31-2. DEFINITIONS.--As used in the Controlled
14 Substances Act:

15 A. "administer" means the direct application of a
16 controlled substance by any means to the body of a patient or
17 research subject by a practitioner or the practitioner's
18 agent;

19 B. "agent" includes an authorized person who acts
20 on behalf of a manufacturer, distributor or dispenser. It
21 does not include a common or contract carrier, public
22 warehouseperson or employee of the carrier or
23 warehouseperson;

24 C. "board" means the board of pharmacy;

25 D. "bureau" means the narcotic and dangerous drug

1 section of the criminal division of the United States
2 department of justice, or its successor agency;

3 E. "controlled substance" means a drug or
4 substance listed in Schedules I through V of the Controlled
5 Substances Act or rules adopted thereto;

6 F. "counterfeit substance" means a controlled
7 substance that bears the unauthorized trademark, trade name,
8 imprint, number, device or other identifying mark or likeness
9 of a manufacturer, distributor or dispenser other than the
10 person who in fact manufactured, distributed or dispensed the
11 controlled substance;

12 G. "deliver" means the actual, constructive or
13 attempted transfer from one person to another of a controlled
14 substance or controlled substance analog, whether or not
15 there is an agency relationship;

16 H. "dispense" means to deliver a controlled
17 substance to an ultimate user or research subject pursuant to
18 the lawful order of a practitioner, including the
19 administering, prescribing, packaging, labeling or
20 compounding necessary to prepare the controlled substance for
21 that delivery;

22 I. "dispenser" means a practitioner who dispenses
23 and includes hospitals, pharmacies and clinics where
24 controlled substances are dispensed;

25 J. "distribute" means to deliver other than by

1 administering or dispensing a controlled substance or
2 controlled substance analog;

3 K. "drug" or "substance" means substances
4 recognized as drugs in the official United States
5 pharmacopoeia, official homeopathic pharmacopoeia of the
6 United States or official national formulary or any
7 respective supplement to those publications. It does not
8 include devices or their components, parts or accessories;

9 L. "manufacture" means the production,
10 preparation, compounding, conversion or processing of a
11 controlled substance or controlled substance analog by
12 extraction from substances of natural origin or independently
13 by means of chemical synthesis or by a combination of
14 extraction and chemical synthesis and includes any packaging
15 or repackaging of the substance or labeling or relabeling of
16 its container, except that this term does not include the
17 preparation or compounding of a controlled substance:

18 (1) by a practitioner as an incident to
19 administering or dispensing a controlled substance in the
20 course of the practitioner's professional practice; or

21 (2) by a practitioner, or by the
22 practitioner's agent under the practitioner's supervision,
23 for the purpose of or as an incident to research, teaching or
24 chemical analysis and not for sale;

25 M. "narcotic drug" means any of the following,

whether produced directly or indirectly by extraction from substances of vegetable origin or independently by means of chemical synthesis or by a combination of extraction and chemical synthesis:

(1) opium and opiate and any salt, compound, derivative or preparation of opium or opiate;

(2) any salt, compound, isomer, derivative or preparation that is a chemical equivalent of any of the substances referred to in Paragraph (1) of this subsection, except the isoquinoline alkaloids of opium;

(3) opium poppy and poppy straw, including all parts of the plant of the species *Papaver somniferum* L. except its seeds; or

(4) coca leaves and any salt, compound, derivative or preparation of coca leaves, any salt, compound, isomer, derivative or preparation that is a chemical equivalent of any of these substances except decocainized coca leaves or extractions of coca leaves that do not contain cocaine or ecgonine;

N. "opiate" means any substance having an addiction-forming or addiction-sustaining liability similar to morphine or being capable of conversion into a drug having addiction-forming or addiction-sustaining liability.

"Opiate" does not include, unless specifically designated as controlled under Section 30-31-5 NMSA 1978, the

1 dextrorotatory isomer of 3-methoxy-n-methylmorphinan and its
2 salts, dextromethorphan. "Opiate" does include its racemic
3 and levorotatory forms;

4 O. "person" means an individual, partnership,
5 corporation, association, institution, political subdivision,
6 government agency or other legal entity;

7 P. "practitioner" means a physician, certified
8 advanced practice chiropractic physician, doctor of oriental
9 medicine, dentist, physician assistant, certified nurse
10 practitioner, clinical nurse specialist, certified nurse-
11 midwife, prescribing psychologist, veterinarian, euthanasia
12 technician, pharmacist, pharmacist clinician or other person
13 licensed or certified to prescribe and administer drugs that
14 are subject to the Controlled Substances Act;

15 Q. "prescription" means an order given
16 individually for the person for whom is prescribed a
17 controlled substance, either directly from a licensed
18 practitioner or the practitioner's agent to the pharmacist,
19 including by means of electronic transmission, or indirectly
20 by means of a written order signed by the prescriber, bearing
21 the name and address of the prescriber, the prescriber's
22 license classification, the name and address of the patient,
23 the name and quantity of the drug prescribed, directions for
24 use and the date of issue and in accordance with the
25 Controlled Substances Act or rules adopted thereto;

1 R. "scientific investigator" means a person
2 registered to conduct research with controlled substances in
3 the course of the person's professional practice or research
4 and includes analytical laboratories;

5 S. "ultimate user" means a person who lawfully
6 possesses a controlled substance for the person's own use or
7 for the use of a member of the person's household or for
8 administering to an animal under the care, custody and
9 control of the person or by a member of the person's
10 household;

11 T. "drug paraphernalia" means, except as to use in
12 accordance with the Cannabis Regulation Act or the Lynn and
13 Erin Compassionate Use Act, all equipment, products and
14 materials of any kind that are used, intended for use or
15 designed for use in planting, propagating, cultivating,
16 growing, harvesting, manufacturing, compounding, converting,
17 producing, processing, preparing, testing, analyzing,
18 packaging, repackaging, storing, containing, concealing,
19 injecting, ingesting, inhaling or otherwise introducing into
20 the human body a controlled substance or controlled substance
21 analog in violation of the Controlled Substances Act. It
22 includes:

23 (1) kits used, intended for use or designed
24 for use in planting, propagating, cultivating, growing or
25 harvesting any species of plant that is a controlled

1 substance or controlled substance analog or from which a
2 controlled substance can be derived;

3 (2) kits used, intended for use or designed
4 for use in manufacturing, compounding, converting, producing,
5 processing or preparing controlled substances or controlled
6 substance analogs;

7 (3) isomerization devices used, intended for
8 use or designed for use in increasing the potency of any
9 species of plant that is a controlled substance;

10 (4) testing equipment used, intended for use
11 or designed for use in identifying or in analyzing the
12 strength, effectiveness or purity of controlled substances or
13 controlled substance analogs;

14 (5) scales or balances used, intended for
15 use or designed for use in weighing or measuring controlled
16 substances or controlled substance analogs;

17 (6) diluents and adulterants, such as
18 quinine hydrochloride, mannitol, mannite dextrose and
19 lactose, used, intended for use or designed for use in
20 cutting controlled substances or controlled substance
21 analogs;

22 (7) blenders, bowls, containers, spoons and
23 mixing devices used, intended for use or designed for use in
24 compounding controlled substances or controlled substance
25 analogs;

1 (8) capsules, balloons, envelopes and other
2 containers used, intended for use or designed for use in
3 packaging small quantities of controlled substances or
4 controlled substance analogs;

5 (9) containers and other objects used,
6 intended for use or designed for use in storing or concealing
7 controlled substances or controlled substance analogs;

8 (10) hypodermic syringes, needles and other
9 objects used, intended for use or designed for use in
10 parenterally injecting controlled substances or controlled
11 substance analogs into the human body;

12 (11) objects used, intended for use or
13 designed for use in ingesting, inhaling or otherwise
14 introducing cocaine into the human body, such as:

15 (a) metal, wooden, acrylic, glass,
16 stone, plastic or ceramic pipes, with or without screens,
17 permanent screens, hashish heads or punctured metal bowls;

18 (b) water pipes;

19 (c) carburetion tubes and devices;

20 (d) smoking and carburetion masks;

21 (e) miniature cocaine spoons and
22 cocaine vials;

23 (f) chamber pipes;

24 (g) carburetor pipes;

25 (h) electric pipes;

1 (i) air-driven pipes;
2 (j) chilams;
3 (k) bongs; or
4 (l) ice pipes or chillers; and
5 (12) in determining whether an object is
6 drug paraphernalia, a court or other authority should
7 consider, in addition to all other logically relevant
8 factors, the following:
9 (a) statements by the owner or by
10 anyone in control of the object concerning its use;
11 (b) the proximity of the object, in
12 time and space, to a direct violation of the Controlled
13 Substances Act or any other law relating to controlled
14 substances or controlled substance analogs;
15 (c) the proximity of the object to
16 controlled substances or controlled substance analogs;
17 (d) the existence of any residue of a
18 controlled substance or controlled substance analog on the
19 object;
20 (e) instructions, written or oral,
21 provided with the object concerning its use;
22 (f) descriptive materials accompanying
23 the object that explain or depict its use;
24 (g) the manner in which the object is
25 displayed for sale; and

1 (h) expert testimony concerning its
2 use;

3 U. "controlled substance analog" means a substance
4 other than a controlled substance that has a chemical
5 structure substantially similar to that of a controlled
6 substance in Schedule I, II, III, IV or V or that was
7 specifically designed to produce effects substantially
8 similar to that of controlled substances in Schedule I, II,
9 III, IV or V. Examples of chemical classes in which
10 controlled substance analogs are found:

11 (1) include:

- 12 (a) phenethylamines;
- 13 (b) N-substituted piperidines;
- 14 (c) morphinans;
- 15 (d) ecgonines;
- 16 (e) quinazolinones;
- 17 (f) substituted indoles; and
- 18 (g) arylcycloalkylamines; and

19 (2) do not include those substances that are
20 generally recognized as safe and effective within the meaning
21 of the Federal Food, Drug, and Cosmetic Act or have been
22 manufactured, distributed or possessed in conformance with
23 the provisions of an approved new drug application or an
24 exemption for investigational use within the meaning of
25 Section 505 of the Federal Food, Drug, and Cosmetic Act;

1 V. "human consumption" includes application,
2 injection, inhalation, ingestion or any other manner of
3 introduction;

4 W. "drug-free school zone" means a public school,
5 parochial school or private school or property that is used
6 for a public, parochial or private school purpose and the
7 area within one thousand feet of the school property line,
8 but it does not mean any post-secondary school; and

9 X. "valid practitioner-patient relationship" means
10 a professional relationship, as defined by the practitioner's
11 licensing board, between the practitioner and the patient."

12 SECTION 64. Section 30-31-6 NMSA 1978 (being Laws 1972,
13 Chapter 84, Section 6, as amended) is amended to read:

14 "30-31-6. SCHEDULE I.--The following controlled
15 substances are included in Schedule I:

16 A. any of the following opiates, including their
17 isomers, esters, ethers, salts, and salts of isomers, esters
18 and ethers, unless specifically exempted, whenever the
19 existence of these isomers, esters, ethers and salts is
20 possible within the specific chemical designation:

- 21 (1) acetylmethadol;
- 22 (2) allylprodine;
- 23 (3) alphacetylmethadol;
- 24 (4) alphameprodine;
- 25 (5) alphasmethadol;

- 1 (6) benzethidine;
- 2 (7) betacetylmethadol;
- 3 (8) betameprodine;
- 4 (9) betamethadol;
- 5 (10) betaprodine;
- 6 (11) clonitazene;
- 7 (12) dextromoramide;
- 8 (13) dextrorphan;
- 9 (14) diampromide;
- 10 (15) diethylthiambutene;
- 11 (16) dimenoxadol;
- 12 (17) dimepheptanol;
- 13 (18) dimethylthiambutene;
- 14 (19) dioxaphetyl butyrate;
- 15 (20) dipipanone;
- 16 (21) ethylmethylthiambutene;
- 17 (22) etonitazene;
- 18 (23) etoxeridine;
- 19 (24) furethidine;
- 20 (25) hydroxypethidine;
- 21 (26) ketobemidone;
- 22 (27) levomoramide;
- 23 (28) levophenacylmorphane;
- 24 (29) morpheridine;
- 25 (30) noracymethadol;

- (31) norlevorphanol;
- (32) normethadone;
- (33) norpipanone;
- (34) phenadoxone;
- (35) phenampromide;
- (36) phenomorphan;
- (37) phenoperidine;
- (38) piritramide;
- (39) proheptazine;
- (40) properidine;
- (41) racemoramide; and
- (42) trimeperidine;

B. any of the following opium derivatives, their salts, isomers and salts of isomers, unless specifically exempted, whenever the existence of these salts, isomers and salts of isomers is possible within the specific chemical designation:

- (1) acetorphine;
- (2) acetyldihydrocodeine;
- (3) benzylmorphine;
- (4) codeine methylbromide;
- (5) codeine-N-oxide;
- (6) cyprenorphine;
- (7) desomorphine;
- (8) dihydromorphine;

- (9) etorphine;
- (10) heroin;
- (11) hydromorphenol;
- (12) methyldesorphine;
- (13) methyldihydromorphine;
- (14) morphine methylbromide;
- (15) morphine methylsulfonate;
- (16) morphine-N-oxide;
- (17) myrophine;
- (18) nicocodeine;
- (19) nicomorphine;
- (20) normorphine;
- (21) pholcodine; and
- (22) thebacon;

C. any material, compound, mixture or preparation that contains any quantity of the following hallucinogenic substances, their salts, isomers and salts of isomers, unless specifically exempted, whenever the existence of these salts, isomers and salts of isomers is possible within the specific chemical designation:

- (1) 3,4-methylenedioxy amphetamine;
- (2) 5-methoxy-3,4-methylenedioxy
amphetamine;
- (3) 3,4,5-trimethoxy amphetamine;
- (4) bufotenine;

(5) diethyltryptamine;
(6) dimethyltryptamine;
(7) 4-methyl-2,5-dimethoxy amphetamine;
(8) ibogaine;
(9) lysergic acid diethylamide;
(10) mescaline;
(11) peyote, except as otherwise provided in
the Controlled Substances Act;
(12) N-ethyl-3-piperidyl benzilate;
(13) N-methyl-3-piperidyl benzilate;
(14) psilocybin;
(15) psilocyn;
(16) synthetic cannabinoids, including:
(a) 1-[2-(4-(morpholinyl)ethyl)
-3-(1-naphthoyl)indole;
(b) 1-butyl-3-(1-naphthoyl)indole;
(c) 1-hexyl-3-(1-naphthoyl)indole;
(d) 1-pentyl-3-(1-naphthoyl)indole;
(e) 1-pentyl-3-(2-methoxyphenylacetyl)
indole;
(f) cannabicyclohexanol (CP 47, 497 and
homologues: 5-(1,1-dimethylheptyl)-2-[(1R,3S)
-3-hydroxycyclohexyl]-phenol (CP-47,497); and 5-(1,
1-dimethyloctyl)-2-[(1R,3S)-3-hydroxycyclohexyl]-phenol;
(g) 6aR,10aR)-9-(hydroxymethyl)

1 -6,6-dimethyl-3-(2-methyloctan-2-yl)-6a,7,10,
2 10a-tetrahydrobenzo[c]chromen-1-ol);

3 (h) dexanabinol, (6aS,10aS)
4 -9-(hydroxymethyl)-6,6-dimethyl-3-(2-methyloctan-2-yl)
5 -6a,7,10,10a-tetrahydrobenzo[c]chromen-1-ol;

6 (i) 1-pentyl-3-(4-chloro naphthoyl)
7 indole;

8 (j) (2-methyl-1-propyl-1H-indol-3-yl)
9 -1-naphthalenyl-methanone; and

10 (k) 5-(1,1-dimethylheptyl)-2-(3-hydroxy
11 cyclohexyl)-phenol;

12 (17) 3,4-methylenedioxymethcathinone;

13 (18) 3,4-methylenedioxypyrovalerone;

14 (19) 4-methylmethcathinone;

15 (20) 4-methoxymethcathinone;

16 (21) 3-fluoromethcathinone; and

17 (22) 4-fluoromethcathinone;

18 D. the enumeration of peyote as a controlled
19 substance does not apply to the use of peyote in bona fide
20 religious ceremonies by a bona fide religious organization,
21 and members of the organization so using peyote are exempt
22 from registration. Any person who manufactures peyote for or
23 distributes peyote to the organization or its members shall
24 comply with the federal Comprehensive Drug Abuse Prevention
25 and Control Act of 1970 and all other requirements of law;

1 E. the enumeration of Schedule I controlled
2 substances does not apply to:

3 (1) hemp pursuant to rules promulgated by
4 the board of regents of New Mexico state university on behalf
5 of the New Mexico department of agriculture;

6 (2) cultivation of hemp by persons pursuant
7 to rules promulgated by the board of regents of New Mexico
8 state university on behalf of the New Mexico department of
9 agriculture;

10 (3) tetrahydrocannabinols or chemical
11 derivatives of tetrahydrocannabinols, including
12 tetrahydrocannabinols or chemical derivatives of
13 tetrahydrocannabinols with concentrations of up to five
14 percent as measured using a post-decarboxylation method and
15 based on percentage dry weight, possessed by a person in
16 connection with the cultivation, transportation, testing,
17 researching, manufacturing or other processing of the plant
18 Cannabis sativa L., or any part of the plant whether growing
19 or not, if authorized pursuant to rules promulgated, pursuant
20 to the Hemp Manufacturing Act, by the board of regents of New
21 Mexico state university on behalf of the New Mexico
22 department of agriculture or the department of environment;
23 or

24 (4) tetrahydrocannabinols or chemical
25 derivatives of tetrahydrocannabinols, including

1 tetrahydrocannabinols or chemical derivatives of
2 tetrahydrocannabinols in any concentration possessed by a
3 person in connection with the extraction of
4 tetrahydrocannabinols or chemical derivatives of
5 tetrahydrocannabinols, if authorized pursuant to rules
6 promulgated, pursuant to the Hemp Manufacturing Act, by the
7 board of regents of New Mexico state university on behalf of
8 the New Mexico department of agriculture or the department of
9 environment; and

10 F. controlled substances added to Schedule I by
11 rule adopted by the board pursuant to Section 30-31-3 NMSA
12 1978."

13 SECTION 65. Section 30-31-7 NMSA 1978 (being Laws 1972,
14 Chapter 84, Section 7, as amended) is amended to read:

15 "30-31-7. SCHEDULE II.--

16 A. The following controlled substances are
17 included in Schedule II:

18 (1) any of the following substances, except
19 those narcotic drugs listed in other schedules, whether
20 produced directly or indirectly by extraction from substances
21 of vegetable origin, or independently by means of chemical
22 synthesis, or by combination of extraction and chemical
23 synthesis:

24 (a) opium and opiate, and any salt,
25 compound, derivative or preparation of opium or opiate;

1 (b) any salt, compound, isomer,
2 derivative or preparation thereof that is chemically
3 equivalent or identical with any of the substances referred
4 to in Subparagraph (a) of this paragraph, but not including
5 the isoquinoline alkaloids of opium;

6 (c) opium poppy and poppy straw; and

7 (d) coca leaves and any salt, compound,
8 derivative or preparation of coca leaves, and any salt,
9 compound, derivative or preparation thereof that is
10 chemically equivalent or identical with any of these
11 substances, but not including decocainized coca leaves or
12 extractions that do not contain cocaine or ecgonine;

13 (2) any of the following opiates, including
14 their isomers, esters, ethers, salts and salts of isomers,
15 whenever the existence of these isomers, esters, ethers and
16 salts is possible within the specific chemical designation:

17 (a) alphaprodine;

18 (b) anileridine;

19 (c) bezitramide;

20 (d) dihydrocodeine;

21 (e) diphenoxylate;

22 (f) fentanyl;

23 (g) hydromorphone;

24 (h) isomethadone;

25 (i) levomethorphan;

(j) levorphanol;
(k) meperidine;
(l) metazocine;
(m) methadone;
(n) methadone--intermediate,
4-cyano-2-dimethylamino-4, 4-diphenyl butane;
(o) moramide--intermediate,
2-methyl-3-morpholino-1, 1-diphenyl-propane-carboxylic acid;
(p) oxycodone;
(q) pethidine;
(r) pethidine--intermediate--A,
4-cyano-1-methyl-4-phenylpiperidine;
(s) pethidine--intermediate--B,
ethyl-4-phenyl-piperidine-4-carboxylate;
(t) pethidine--intermediate--C,
1-methyl-4-phenylpiperidine-4-carboxylic acid;
(u) phenazocine;
(v) piminodine;
(w) racemethorphan; and
(x) racemorphan;

(3) unless listed in another schedule, any material, compound, mixture or preparation that contains any quantity of the following substances having a potential for abuse associated with a stimulant effect on the central nervous system:

1 (a) amphetamine, its salts, optical
2 isomers and salts of its optical isomers;
3 (b) phenmetrazine and its salts;
4 (c) methamphetamine, its salts, isomers
5 and salts of isomers; and
6 (d) methylphenidate; and
7 (4) controlled substances added to Schedule
8 II by rule adopted by the board pursuant to Section 30-31-3
9 NMSA 1978.

10 B. Where methadone is prescribed, administered or
11 dispensed by a practitioner of a drug abuse rehabilitation
12 program while acting in the course of the practitioner's
13 professional practice, or otherwise lawfully obtained or
14 possessed by a person, such person shall not possess such
15 methadone beyond the date stamped or typed on the label of
16 the container of the methadone, nor shall any person possess
17 methadone except in the container in which it was originally
18 administered or dispensed to such person, and such container
19 shall include a label showing the name of the prescribing
20 physician or practitioner, the identity of methadone, the
21 name of the ultimate user, the date when the methadone is to
22 be administered to or used or consumed by the named ultimate
23 user shown on the label and a warning on the label of the
24 methadone container that the ultimate user must use, consume
25 or administer to the ultimate user the methadone in such

1 container. Any person who violates this subsection is guilty
2 of a felony and shall be punished by imprisonment for not
3 less than one year nor more than five years, or by a fine of
4 up to five thousand dollars (\$5,000), or both."

5 **SECTION 66.** Section 30-31-21 NMSA 1978 (being Laws
6 1972, Chapter 84, Section 21, as amended) is amended to read:

7 "30-31-21. DISTRIBUTION TO A MINOR.--Except as
8 authorized by the Controlled Substances Act, no person who is
9 eighteen years of age or older shall intentionally distribute
10 a controlled substance to a person under the age of eighteen
11 years. Any person who violates this section with respect to
12 a controlled substance enumerated in Schedule I, II, III or
13 IV or a controlled substance analog of any controlled
14 substance enumerated in Schedule I, II, III or IV is:

15 (1) for the first offense, guilty of a
16 second degree felony and shall be sentenced pursuant to the
17 provisions of Section 31-18-15 NMSA 1978; and

18 (2) for the second and subsequent offenses,
19 guilty of a first degree felony and shall be sentenced
20 pursuant to the provisions of Section 31-18-15 NMSA 1978."

21 **SECTION 67.** Section 30-31-22 NMSA 1978 (being Laws
22 1972, Chapter 84, Section 22, as amended) is amended to read:

23 "30-31-22. CONTROLLED OR COUNTERFEIT SUBSTANCES--
24 DISTRIBUTION PROHIBITED.--

25 A. Except as authorized by the Controlled

1 Substances Act, it is unlawful for a person to intentionally
2 distribute or possess with intent to distribute a controlled
3 substance or a controlled substance analog except a substance
4 enumerated in Schedule I or II that is a narcotic drug, a
5 controlled substance analog of a controlled substance
6 enumerated in Schedule I or II that is a narcotic drug or
7 methamphetamine, its salts, isomers and salts of isomers. A
8 person who violates this subsection with respect to:

9 (1) synthetic cannabinoids is:

10 (a) for the first offense, guilty of a
11 fourth degree felony and shall be sentenced pursuant to the
12 provisions of Section 31-18-15 NMSA 1978;

13 (b) for the second and subsequent
14 offenses, guilty of a third degree felony and shall be
15 sentenced pursuant to the provisions of Section 31-18-15 NMSA
16 1978;

17 (c) for the first offense, if more than
18 one hundred pounds is possessed with intent to distribute or
19 distributed or both, guilty of a third degree felony and
20 shall be sentenced pursuant to the provisions of Section
21 31-18-15 NMSA 1978; and

22 (d) for the second and subsequent
23 offenses, if more than one hundred pounds is possessed with
24 intent to distribute or distributed or both, guilty of a
25 second degree felony and shall be sentenced pursuant to the

1 provisions of Section 31-18-15 NMSA 1978;

2 (2) any other controlled substance
3 enumerated in Schedule I, II, III or IV or a controlled
4 substance analog of a controlled substance enumerated in
5 Schedule I, II, III or IV except a substance enumerated in
6 Schedule I or II that is a narcotic drug, a controlled
7 substance analog of a controlled substance enumerated in
8 Schedule I or II that is a narcotic drug or methamphetamine,
9 its salts, isomers and salts of isomers, is:

10 (a) for the first offense, guilty of a
11 third degree felony and shall be sentenced pursuant to the
12 provisions of Section 31-18-15 NMSA 1978; and

13 (b) for the second and subsequent
14 offenses, guilty of a second degree felony and shall be
15 sentenced pursuant to the provisions of Section 31-18-15 NMSA
16 1978; and

17 (3) a controlled substance enumerated in
18 Schedule V or a controlled substance analog of a controlled
19 substance enumerated in Schedule V is guilty of a misdemeanor
20 and shall be punished by a fine of not less than one hundred
21 dollars (\$100) or more than five hundred dollars (\$500) or by
22 imprisonment for a definite term not less than one hundred
23 eighty days but less than one year, or both.

24 B. It is unlawful for a person to distribute gamma
25 hydroxybutyric acid or flunitrazepam to another person

1 without that person's knowledge and with intent to commit a
2 crime against that person, including criminal sexual
3 penetration. For the purposes of this subsection, "without
4 that person's knowledge" means the person is unaware that a
5 substance with the ability to alter that person's ability to
6 appraise conduct or to decline participation in or
7 communicate unwillingness to participate in conduct is being
8 distributed to that person. Any person who violates this
9 subsection is:

10 (1) for the first offense, guilty of a third
11 degree felony and shall be sentenced pursuant to the
12 provisions of Section 31-18-15 NMSA 1978; and

13 (2) for the second and subsequent offenses,
14 guilty of a second degree felony and shall be sentenced
15 pursuant to the provisions of Section 31-18-15 NMSA 1978.

16 C. Except as authorized by the Controlled
17 Substances Act, it is unlawful for a person to intentionally
18 create or deliver, or possess with intent to deliver, a
19 counterfeit substance. A person who violates this subsection
20 with respect to:

21 (1) a counterfeit substance enumerated in
22 Schedule I, II, III or IV is guilty of a fourth degree felony
23 and shall be sentenced pursuant to the provisions of Section
24 31-18-15 NMSA 1978; and

25 (2) a counterfeit substance enumerated in

1 Schedule V is guilty of a petty misdemeanor and shall be
2 punished by a fine of not more than one hundred dollars
3 (\$100) or by imprisonment for a definite term not to exceed
4 six months, or both.

5 D. A person who knowingly violates Subsection A or
6 C of this section while within a drug-free school zone with
7 respect to:

8 (1) synthetic cannabinoids is:

9 (a) for the first offense, guilty of a
10 third degree felony and shall be sentenced pursuant to the
11 provisions of Section 31-18-15 NMSA 1978;

12 (b) for the second and subsequent
13 offenses, guilty of a second degree felony and shall be
14 sentenced pursuant to the provisions of Section 31-18-15 NMSA
15 1978;

16 (c) for the first offense, if more than
17 one hundred pounds is possessed with intent to distribute or
18 distributed or both, guilty of a second degree felony and
19 shall be sentenced pursuant to the provisions of Section
20 31-18-15 NMSA 1978; and

21 (d) for the second and subsequent
22 offenses, if more than one hundred pounds is possessed with
23 intent to distribute or distributed or both, guilty of a
24 first degree felony and shall be sentenced pursuant to the
25 provisions of Section 31-18-15 NMSA 1978;

1 (2) any other controlled substance
2 enumerated in Schedule I, II, III or IV or a controlled
3 substance analog of a controlled substance enumerated in
4 Schedule I, II, III or IV except a substance enumerated in
5 Schedule I or II that is a narcotic drug, a controlled
6 substance analog of a controlled substance enumerated in
7 Schedule I or II that is a narcotic drug or methamphetamine,
8 its salts, isomers and salts of isomers, is:

9 (a) for the first offense, guilty of a
10 second degree felony and shall be sentenced pursuant to the
11 provisions of Section 31-18-15 NMSA 1978; and

12 (b) for the second and subsequent
13 offenses, guilty of a first degree felony and shall be
14 sentenced pursuant to the provisions of Section 31-18-15 NMSA
15 1978;

16 (3) a controlled substance enumerated in
17 Schedule V or a controlled substance analog of a controlled
18 substance enumerated in Schedule V is guilty of a fourth
19 degree felony and shall be sentenced pursuant to the
20 provisions of Section 31-18-15 NMSA 1978; and

21 (4) the intentional creation, delivery or
22 possession with the intent to deliver:

23 (a) a counterfeit substance enumerated
24 in Schedule I, II, III or IV is guilty of a third degree
25 felony and shall be sentenced pursuant to the provisions of

1 Section 31-18-15 NMSA 1978; and

2 (b) a counterfeit substance enumerated
3 in Schedule V is guilty of a misdemeanor and shall be
4 punished by a fine of not less than one hundred dollars
5 (\$100) nor more than five hundred dollars (\$500) or by
6 imprisonment for a definite term not less than one hundred
7 eighty days but less than one year, or both.

8 E. Notwithstanding the provisions of Subsection A
9 of this section, distribution of a small amount of synthetic
10 cannabinoids for no remuneration shall be treated as provided
11 in Paragraph (1) of Subsection B of Section 30-31-23 NMSA
12 1978."

13 SECTION 68. Section 30-31-23 NMSA 1978 (being Laws
14 1972, Chapter 84, Section 23, as amended) is amended to read:

15 "30-31-23. CONTROLLED SUBSTANCES--POSSESSION
16 PROHIBITED.--

17 A. It is unlawful for a person intentionally to
18 possess a controlled substance unless the substance was
19 obtained pursuant to a valid prescription or order of a
20 practitioner while acting in the course of professional
21 practice or except as otherwise authorized by the Controlled
22 Substances Act. It is unlawful for a person intentionally to
23 possess a controlled substance analog.

24 B. A person who violates this section with respect
25 to:

1 (1) one ounce or less of synthetic
2 cannabinoids is, for the first offense, guilty of a petty
3 misdemeanor and shall be punished by a fine of not less than
4 fifty dollars (\$50.00) or more than one hundred dollars
5 (\$100) and by imprisonment for not more than fifteen days,
6 and, for the second and subsequent offenses, is guilty of a
7 misdemeanor and shall be punished by a fine of not less than
8 one hundred dollars (\$100) or more than one thousand dollars
9 (\$1,000) or by imprisonment for a definite term less than one
10 year, or both;

11 (2) more than one ounce and less than eight
12 ounces of synthetic cannabinoids is guilty of a misdemeanor
13 and shall be punished by a fine of not less than one hundred
14 dollars (\$100) or more than one thousand dollars (\$1,000) or
15 by imprisonment for a definite term less than one year, or
16 both; or

17 (3) eight ounces or more of synthetic
18 cannabinoids is guilty of a fourth degree felony and shall be
19 sentenced pursuant to the provisions of Section 31-18-15 NMSA
20 1978.

21 C. A minor who violates this section with respect
22 to the substances listed in this subsection is guilty of a
23 petty misdemeanor and, notwithstanding the provisions of
24 Sections 32A-1-5 and 32A-2-19 NMSA 1978, shall be required to
25 perform no more than forty-eight hours of community service.

1 For the third or subsequent violation by a minor of this
2 section with respect to those substances, the provisions of
3 Section 32A-2-19 NMSA 1978 shall govern punishment of the
4 minor. As used in this subsection, "minor" means a person
5 who is less than eighteen years of age. The provisions of
6 this subsection apply to the following substances:

7 (1) synthetic cannabinoids;

8 (2) any of the substances listed in
9 Paragraphs (17) through (22) of Subsection C of Section
10 30-31-6 NMSA 1978; or

11 (3) a substance added to Schedule I by a
12 rule of the board adopted on or after March 31, 2011 if the
13 board determines that the pharmacological effect of the
14 substance, the risk to the public health by abuse of the
15 substance and the potential of the substance to produce
16 psychic or physiological dependence liability is similar to
17 the substances described in Paragraph (1) or (2) of this
18 subsection.

19 D. Except as provided in Subsections B and F of
20 this section, and for those substances listed in Subsection E
21 of this section, a person who violates this section with
22 respect to any amount of any controlled substance enumerated
23 in Schedule I, II, III or IV or a controlled substance analog
24 of a substance enumerated in Schedule I, II, III or IV is
25 guilty of a misdemeanor and shall be punished by a fine of

1 not less than five hundred dollars (\$500) or more than one
2 thousand dollars (\$1,000) or by imprisonment for a definite
3 term less than one year, or both.

4 E. A person who violates this section with respect
5 to phencyclidine as enumerated in Schedule III or a
6 controlled substance analog of phencyclidine;
7 methamphetamine, its salts, isomers or salts of isomers as
8 enumerated in Schedule II or a controlled substance analog of
9 methamphetamine, its salts, isomers or salts of isomers;
10 flunitrazepam, its salts, isomers or salts of isomers as
11 enumerated in Schedule I or a controlled substance analog of
12 flunitrazepam, including naturally occurring metabolites, its
13 salts, isomers or salts of isomers; gamma hydroxybutyric acid
14 and any chemical compound that is metabolically converted to
15 gamma hydroxybutyric acid, its salts, isomers or salts of
16 isomers as enumerated in Schedule I or a controlled substance
17 analog of gamma hydroxybutyric acid, its salts, isomers or
18 salts of isomers; gamma butyrolactone and any chemical
19 compound that is metabolically converted to gamma
20 hydroxybutyric acid, its salts, isomers or salts of isomers
21 as enumerated in Schedule I or a controlled substance analog
22 of gamma butyrolactone, its salts, isomers or salts of
23 isomers; 1-4 butane diol and any chemical compound that is
24 metabolically converted to gamma hydroxybutyric acid, its
25 salts, isomers or salts of isomers as enumerated in Schedule

1 I or a controlled substance analog of 1-4 butane diol, its
2 salts, isomers or salts of isomers; or a narcotic drug
3 enumerated in Schedule I or II or a controlled substance
4 analog of a narcotic drug enumerated in Schedule I or II is
5 guilty of a fourth degree felony and shall be sentenced
6 pursuant to the provisions of Section 31-18-15 NMSA 1978.

7 F. Except for a minor as provided in Subsection C
8 of this section, a person who violates Subsection A of this
9 section while within a posted drug-free school zone,
10 excluding private property residentially zoned or used
11 primarily as a residence and excluding a person in or on a
12 motor vehicle in transit through the posted drug-free school
13 zone, with respect to:

14 (1) one ounce or less of synthetic
15 cannabinoids is, for the first offense, guilty of a
16 misdemeanor and shall be punished by a fine of not less than
17 one hundred dollars (\$100) or more than one thousand dollars
18 (\$1,000) or by imprisonment for a definite term less than one
19 year, or both, and for the second or subsequent offense, is
20 guilty of a fourth degree felony and shall be sentenced
21 pursuant to the provisions of Section 31-18-15 NMSA 1978;

22 (2) more than one ounce and less than eight
23 ounces of synthetic cannabinoids is guilty of a fourth degree
24 felony and shall be sentenced pursuant to the provisions of
25 Section 31-18-15 NMSA 1978;

1 (3) eight ounces or more of synthetic
2 cannabinoids is guilty of a third degree felony and shall be
3 sentenced pursuant to the provisions of Section 31-18-15 NMSA
4 1978;

5 (4) any amount of any other controlled
6 substance enumerated in Schedule I, II, III or IV or a
7 controlled substance analog of a substance enumerated in
8 Schedule I, II, III or IV, except phencyclidine as enumerated
9 in Schedule III, a narcotic drug enumerated in Schedule I or
10 II or a controlled substance analog of a narcotic drug
11 enumerated in Schedule I or II, is guilty of a fourth degree
12 felony and shall be sentenced pursuant to the provisions of
13 Section 31-18-15 NMSA 1978; and

14 (5) phencyclidine as enumerated in Schedule
15 III, a narcotic drug enumerated in Schedule I or II, a
16 controlled substance analog of phencyclidine or a controlled
17 substance analog of a narcotic drug enumerated in Schedule I
18 or II is guilty of a third degree felony and shall be
19 sentenced pursuant to the provisions of Section 31-18-15 NMSA
20 1978."

21 **SECTION 69.** Section 30-31-34 NMSA 1978 (being Laws
22 1972, Chapter 84, Section 33, as amended) is amended to read:

23 "30-31-34. FORFEITURES--PROPERTY SUBJECT.--The
24 following are subject to forfeiture pursuant to the
25 provisions of the Forfeiture Act:

1 A. all raw materials, products and equipment of
2 any kind, including firearms that are used or intended for
3 use in manufacturing, compounding, processing, delivering,
4 importing or exporting any controlled substance or controlled
5 substance analog in violation of the Controlled Substances
6 Act;

7 B. all property that is used or intended for use
8 as a container for property described in Subsection A of this
9 section;

10 C. all conveyances, including aircraft, vehicles
11 or vessels that are used or intended for use to transport or
12 in any manner to facilitate the transportation for the
13 purpose of sale of property described in Subsection A of this
14 section;

15 D. all books, records and research products and
16 materials, including formulas, microfilm, tapes and data that
17 are used or intended for use in violation of the Controlled
18 Substances Act;

19 E. narcotics paraphernalia or money that is a
20 fruit or instrumentality of the crime;

21 F. notwithstanding Subsection C of this section
22 and the provisions of the Forfeiture Act:

23 (1) a conveyance used by a person as a
24 common carrier in the transaction of business as a common
25 carrier shall not be subject to forfeiture pursuant to this

1 section unless it appears that the owner or other person in
2 charge of the conveyance is a consenting party or privy to a
3 violation of the Controlled Substances Act;

4 (2) a conveyance shall not be subject to
5 forfeiture pursuant to this section by reason of an act or
6 omission established for the owner to have been committed or
7 omitted without the owner's knowledge or consent;

8 (3) a conveyance is not subject to
9 forfeiture for a violation of law the penalty for which is a
10 misdemeanor; and

11 (4) a forfeiture of a conveyance encumbered
12 by a bona fide security interest shall be subject to the
13 interest of a secured party if the secured party neither had
14 knowledge of nor consented to the act or omission; and

15 G. all drug paraphernalia as defined by Subsection
16 T of Section 30-31-2 NMSA 1978."

17 **SECTION 70. TEMPORARY PROVISION--TRANSFER--FUNCTIONS,**
18 **PERSONNEL, MONEY, PROPERTY, CONTRACTUAL OBLIGATIONS AND**
19 **STATUTORY REFERENCES--MEDICAL CANNABIS FUND--RULES.--**

20 A. On the effective date of this act, all
21 functions, personnel, money, appropriations, records,
22 furniture, equipment and other property of the department of
23 health's medical cannabis program that are not part of the
24 department's medical cannabis registry powers and duties
25 shall be transferred to the regulation and licensing

1 department.

2 B. On the effective date of this act, all
3 contractual obligations and other agreements of the
4 department of health as they pertain to the department's
5 medical cannabis program that are not part of the
6 department's medical cannabis registry powers and duties are
7 binding on the regulation and licensing department.

8 C. Statutory references to the department of
9 health that pertain to the department's medical cannabis
10 program that are not part of the department's medical
11 cannabis registry powers and duties shall be deemed to be
12 references to the cannabis control division of the regulation
13 and licensing department.

14 D. On the effective date of this act, any
15 unexpended or unencumbered balance in the medical cannabis
16 fund is transferred to the cannabis regulation fund.

17 E. Except to the extent any administrative rules
18 are inconsistent with the provisions of this act, any
19 administrative rules adopted by an officer, agency or other
20 entity whose responsibilities have been transferred pursuant
21 to the provisions of this act to another officer, agency or
22 other entity remain in force until amended by the officer,
23 agency or other entity to which the responsibility for the
24 adoption of the rules has been transferred. To the extent
25 any administrative rules are inconsistent with the provisions

of this act, such rules are null and void.

SECTION 71. TEMPORARY PROVISION--STUDY--REPORT.--

A. The legislative finance committee shall study the fiscal and economic impacts of the Cannabis Regulation Act for fiscal years 2023 through 2027 and provide a report to the revenue stabilization and tax policy committee on or before December 1, 2027.

B. The report shall include:

(1) the impacts on budgets and staffing of the regulation and licensing department and the department of health;

(2) the impacts on general fund revenue and expenses;

(3) the impacts on potential funds created by the Cannabis Regulation Act;

(4) the impacts on the medical cannabis program;

(5) the impacts on local and state law enforcement; and

(6) the economic impact on the state, including:

(a) job creation;

(b) tourism; and

(c) other economic impacts.

SECTION 72. REPEAL.--Section 9-7-17.1 NMSA 1978 (being

Laws 2012, Chapter 42, Section 1) is repealed.

SECTION 73. DELAYED REPEAL.--Section 40 of this act is repealed effective December 31, 2025._____

HB 2/a
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AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/25/2021

Report Date: 5/17/2021

Report No: 12.

Submitted By: Josh Sides

Subject: Consider, and act upon, Resolution 2021-19, allowing staff to recruit the part-time Civic Center Maintenance position that was laid off in May 2020 due to COVID-19. *(Josh Sides, Special Events Manager and Veronica Ortega, Community Services Director)* **(Roll call Vote Required)**

Fiscal Impact: 0.00

Amount Budgeted: \$10,998.00

Fund: 20

Additional Fiscal Impact: There is no fiscal impact for fiscal year 2021. Fiscal year 2022, Fund 20 will need to be increased by \$25,233.10.

Recommendation: Approve Resolution No. 2021-19

Background: By approving this resolution, the City Commission will voice support and give direction to staff concerning opening and recruiting for the part-time Civic Center Maintenance position. This is an existing position that has been vacant since May of 2020 due to COVID-19.



4th of July Special Event

PARADE, MUSIC FESTIVAL, AND FIREWORKS

POSITIVE COMMUNITY IMPACT

The 4th of July is always a day of celebrating our country's independence. 2021, is a special year after every person in our country was affected by the COVID-19 Pandemic. This event will be the first "back to normal" event held. The community would come together to celebrate Independence Day and overcoming a pandemic together!

Vendors

- Food
- Crafts

Activities

- Cornhole
- Petting Zoo
- Jumping Balloons
- Mechanical Bull
- Caricaturist
- Face Painting

Entertainment

- Bands
- Fireworks Display

PARADE

- 10 A.M. start time
- 10th Street & Oregon Avenue to 10th Street & Yew York Avenue.
- 11 A.M. end time



MUSIC FESTIVAL

5 P.M.-10 P.M.

Vendors

- Food
- Crafts

Entertainment

- Bands

Activities

- Cornhole
- Horseshoes
- Petting Zoo
- Bounce Houses
- Laser tag
- Mechanical Bull
- Caricaturist
- Face Painting

Otero County Fairgrounds

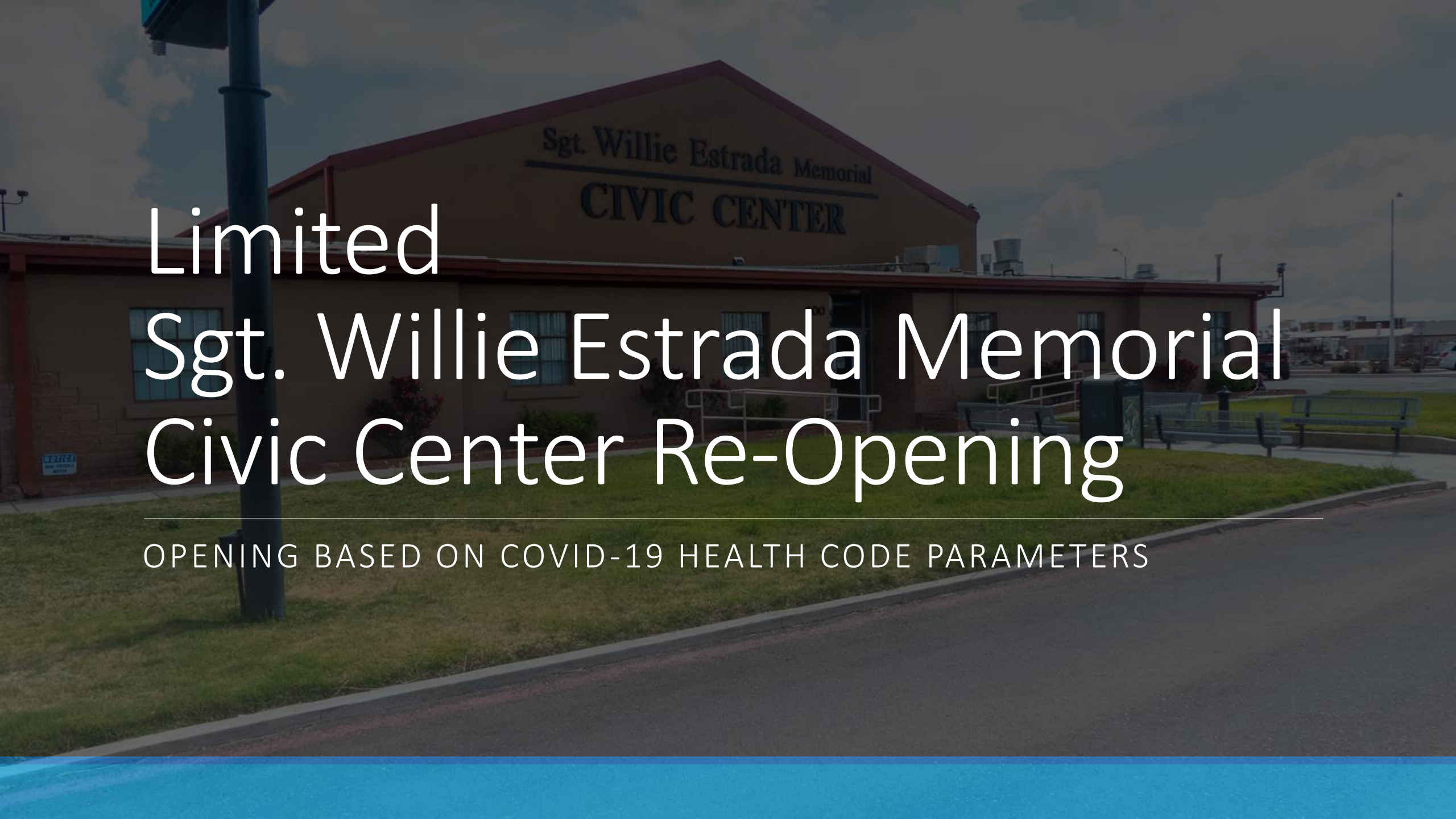


MUSIC FESTIVAL LOCATION

FIREWORKS SHOW

- 9 P.M. start time
- Fireworks show
- 10 P.M. projected end time





Limited Sgt. Willie Estrada Memorial Civic Center Re-Opening

OPENING BASED ON COVID-19 HEALTH CODE PARAMETERS

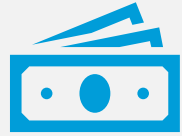
POSITIVE COMMUNITY IMPACT

The Sgt. Willie Estrada Memorial Civic Center will gradually open to allow smaller events at our facility. Our Civic Center is one of only two large auditoriums available in our community. We are the most welcoming, affordable and cleanest venues to hold an event.

COVID-19 safety protocols are in place to ensure patron safety while providing meeting and event space opportunities to the community.

Variety and quantity of event opportunities will be based on NM Red-Yellow-Green-Turquoise Framework that determines allowed occupancy levels as established in a Large Entertainment Venue.

BUDGET IMPACT



PERSONNEL COSTS –

Fund 20 has the necessary funds in the current fiscal year to hire a part-time employee to help cover events at the Civic Center, Special Events, and KAB events. For fiscal year 2022, Fund 20 would need to be supplemented by \$25,233.10 for one part-time position.



PROGRAM COSTS –

Fund 20 has funds in place to cover the necessary supplies for a limited opening for the current fiscal year.



PROGRAM REVENUE –

To date, there has been very little revenue brought into the Civic Center due to the COVID-19 pandemic. There are multiple events already on the books and several pending approval based on the re-opening guidelines of the State of NM.

NECESSARY PERSONNEL CHANGES

- Adding 1 part-time position
 - 1 Part-Time Civic Center Maintenance scheduled between 29 and 32 hours per week. (This employee was laid off in May of 2020 due to COVID-19.)

Special Events

through June 30, 2022

Movies at Medlin

- June 5th
- July 10th
- August 14th

4th Fridays

- May 28th
- June 25th
- July 23rd
- August 27th

4th of July Events

July 4, 2021

- Parade
- Music Festival
- Fireworks

Zoo Boo

- October 30, 2021

Christmas Tree Lighting

- December 10, 2021

Christmas Zoobilee

- December 17, 2021

Brew at the Zoo

- March 26, 2022

Movies at Medlin

- May 7, 2022
- June 4, 2022

Sounds of Freedom

- May 14, 2022

4th Fridays

- May 27, 2022
- June 24, 2022

KAB Events

Great American Cleanup

- Held between March and June

America Recycles Day

- Held in November

Monthly Custom Caring Days

- Revolve around a certain theme each month.

COMMISSION ACTION REQUESTED

Asking for Commission approval to approve the part-time position requested. This position was cut in May 2020 and is crucial to our operations as our State and City are now re-opening.

RESOLUTION NO. 2021-19

**A RESOLUTION SUPPORTING THE OPENING AND RECRUITMENT OF THE CIVIC
CENTER MAINTENANCE POSITION**

WHEREAS, the City Commission of the City of Alamogordo of Otero County, State of New Mexico recognizes the need for additional personnel to be able to open and adequately provide services of the Sgt. Willie Estrada Memorial Civic Center;

WHEREAS, the City Commission of the City of Alamogordo of Otero County, State of New Mexico recognize the part-time Civic Center Maintenance position is not a newly created position, but a position that has been left vacant due to COVID-19 since May of 2020;

NOW THEREFORE, BE IT RESOLVED by the City Commission of the City of Alamogordo that the opening and recruiting of the part-time Civic Center Maintenance position is hereby supported and endorsed;

BE IT FURTHER RESOLVED that City of Alamogordo staff shall imminently open and recruit for the part-time Civic Center Maintenance position in accordance with all applicable laws and City of Alamogordo policy.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2021.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

Richard Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/25/2021

Report Date: 5/17/2021

Report No: 13.

Submitted By: Petria Bengoechea

Subject: Consider, and act upon, a Memorandum of Understanding with the International Space Hall of Fame Foundation regarding Fourth of July fireworks. *(Petria Bengoechea, City Attorney)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the Memorandum of Understanding.

Background: The City and the International Space Hall of Fame Foundation have come to an agreement regarding the 4th of July fireworks show. The City will procure the fireworks in conjunction with its own event open to the public, and the International Space Hall of Fame Foundation will allow the City to use the property it has rented for its annual fundraiser in order to set off the fireworks. The Alamogordo Fire Department will man the firework area and exclusionary zone in order to protect life and property from fire. The citizens of Alamogordo will continue to enjoy the same fireworks show at the same time and location as has been done for many years.

**NEW MEXICO MUSEUM OF SPACE HISTORY
FACILITIES RENTAL
POLICIES & PROCEDURES
Effective October 16, 2017**

RENTAL SPACES AND FEE SCHEDULE

Prices reflect a minimum four hour rental unless otherwise noted. Staffing costs are in addition to rental fees. Rentals in excess of four hours will be prorated accordingly. Rental fees may be pro-rated for events that last less than four hours at the discretion of the Executive Director.

It is a violation of the state anti-donation clause to offer discounts for non-museum hosted events. Fundraising activities are prohibited, unless said fundraiser benefits the museum.

Museum Building: Areas available include

- Second floor, lobby, patio: \$500.00
 - Second floor has available projector and screen (additional rental fee applies)
 - Max capacity: 110
- Entire museum: \$1500.00
 - Max capacity: 500

Hubbard Space Science Education Building:

- Library/conference room: NOT AVAILABLE

Tombaugh Science Education Center & Theater: Areas available include

- 85 seat auditorium with A/V elements (Projector, DVD): \$250.00 per hour (All A/V element usage must be pre-approved by the Museum 2 weeks prior to event. Theater rental is available before and after hours only, unless special arrangements have been made.)
- Two large classrooms, seating up to 40 people each. Both rooms are equipped with a projector and screen (additional rental fee applies). Includes tables and chairs. \$200 each, four hour minimum. Additional hours prorated.

Grounds and Gardens: Areas available include:

- Astronaut Memorial Garden (includes patio behind Hubbard building): \$150.00
- John P. Stapp Air & Space Park (including Museum Patio): \$175.00
- Upper Parking Lot and/or Lower Parking lot: \$375.00 each or \$650.00 for both. Sections (1/2, 1/3, 1/4) of each parking lot pro-rated at minimum of \$125.00
 - 145 parking slots per lot
- NOTE: Restrooms are not available for these locations before or after museum hours.

Available rental furniture & equipment:

- Please see Museum Rental Fee Worksheet attached.

All rentals require a minimum of one museum staff member.

- Staffing costs: \$25 per hour, per staff member. Four hour minimum.
 - Events with 100 or more people will require at least 2 staff members.
- Security guard: \$25 per hour, four hour minimum.
 - One guard minimum per hundred people.
 - Required for events with alcohol.

Set up and breakdown:

- Four hour rental includes set up and breakdown time. If additional time is needed, it will be prorated according to the hourly rate and may include staff time or overtime.

FACILITIES USE TERMS & CONDITONS

- Rental fees are due in advance with a 50% deposit required at signing, balance due within 30 days; check made to museum.
- \$200 refundable damage deposit is required for all users with a check payable to museum, due two weeks prior to the event
- A certificate of insurance is required w/liability of \$1,050,000 as per State of NM Risk Management, due two weeks prior to the event
- Alcohol requires a Picnic Permit via the Alcohol & Gaming Division of the state, at least 4 weeks prior to event. This is the responsibility of the user.
- Facility User understands that all areas rented are to be returned to the condition to which they were prior to Users utilization thereof.
- The User will be notified of any damages and is liable for said damages incurred to any/all portions of the facilities associated with their use. Any damages will result in partial or complete forfeiture of the damage deposit paid. If damages exceed the amount of the deposit, the User will be responsible for payment of additional charges incurred. The decision as to whether deposits shall be forfeited is entirely that of the Museum.
- **FORCE MAJEURE.** If the Premises is damaged from any cause whatsoever or if any other casualty or unforeseeable cause beyond the control of the New Mexico Museum of Space History, including, without limitation, acts of God, fires, floods, epidemics, pandemics (such as COVID-19 Corona Virus), quarantine restrictions, terrorist acts, strikes, labor disputes, governmental shutdowns or closures, failure of public utilities, or severe weather, prevents occupancy and use, or either, of the New Mexico Museum of Space History, as granted in this Agreement, the New Mexico Museum of Space History is hereby released by User from any damage so caused thereby.

In addition to the above, the User must observe the following guidelines at all events. Failure to do so may cause damage to property or the possibility of cessation of the event by contracted security officers, police, fire marshals, etc.

1. All users are prohibited from climbing on, decorating or moving any signage, furniture or vegetation planters.



2. All guests and/or contractors are prohibited from climbing on, decorating, setting food or beverage containers on, or moving any exhibit feature or case (interior or exterior) or signage associated with exhibit.
3. Nothing may be attached to any internal or external window of the facility.
4. Nothing may be attached to any other facility surface without prior approval from the Museum Director. **Poster putty is the only acceptable adhesive** (no masking or scotch tape, nails, thumbtacks, etc. can be used) on any surface including all floors throughout the entire facility.
5. No decorating or setup may begin before 4:30 p.m. in any public area of the Museum. All decorations must be pre-approved. Any decorating or setup that may interfere with Museum patrons (i.e. in galleries, lobby area, etc.) will not be allowed until after 5:00 p.m. **If any special arrangements need to be made, they must be discussed and pre-approved by the Museum Director or Marketing Director.**
6. No open flame candles may be used for decoration and no open flame cooking and/or heating devices may be used anywhere on the museum grounds.
7. No rose petals, confetti, rice or birdseed can be used at any event (including weddings.)
8. Contracted musicians (DJ's or bands) must provide their own equipment including tables, chairs and electrical cords. Outdoor music must be turned down to 70 decibels at 11:00 p.m. and will be turned off at 12:00 a.m. (midnight)
9. Parking in fire lanes, no parking zones or handicapped parking is prohibited and violators will be ticketed and/or towed at their own expense. Any type of unloading in the fire lane must be completed and vehicle moved within 15 minutes.

Exhibit Space Use Checklist

- ✓ No leaning on cases or against walls with exhibits.
- ✓ No drinks or food placed on top of cases or exhibits.
- ✓ If food or drinks have been placed on top of cases or exhibits, please have them removed immediately and the area wiped down with a non-abrasive cloth.
- ✓ If a spill occurs on a case or exhibit, notify museum staff immediately.
- ✓ Watch for spilling of beverages on floors. This should be mopped up immediately.



New Mexico Museum of Space History **Contract Agreement for Facility Rental**

NOTE: At least two weeks prior to the event, please provide to the museum the following:

- 1) Insurance waiver
- 2) Picnic license, if applicable
- 3) Damage Deposit
- 4) Event Itinerary, to include set up and breakdown
- 5) Floor plan

COVID 19 RESTRICTIONS:

Effective 4.30.2021 until further notice:

- 1) Event will comply with all current restrictions.
- 2) All personnel MUST wear masks and follow safe social distancing guidelines.
 - a. Exceptions are when eating or drinking.
 - b. Photographers and film crew members MUST keep social distance from models.
- 3) Review New Mexico Department of Health Public (NMDOH) Health Orders here:
<https://cv.nmhealth.org/public-health-orders-and-executive-orders/>

I have read and will comply with all NMDOH Health Orders.

Authorized Group Representative:

Eugene C. Hudson
Printed Name

Eugene C. Hudson 5/13/2021
Signature & Date

Rental Group Information

Group/Institution: International Space Hall of Fame Foundation

Contact Person: Johnny Powell

Address Post Office Box 25, Alamogordo, NM 88311

Phone 615-210-0994

E-Mail johnny@spacehalloffame.org

Rental Location(s) Both large parking lots, patio area, parking lot at the base of the museum, second floor, and firing site for a fireworks display, limited to 8" shells or smaller (if COVID-19 health restrictions allow)

Date of Event Sunday, July 4, 2021 (Raindate: July 5, 2021)

Time Event Begins 12 P.M.

Ends 12 A.M.

Number of Guests 3500+ (If current health restrictions allow)

Description/ Purpose of Event

July 4th Fireworks Extravaganza & Festival, ISHFF Fundraising event. NMMSH will be included in all event promotion and have the opportunity to participate as a vendor on any scale it wishes. (See attached event outline.)

Special Conditions - All Groups MUST comply with COVID-19 Restrictions.

ISHFF will comply with all current COVID-19 Restrictions

Rental Fee waived (see worksheet below)

Damage Deposit waived

User Acknowledgment 1: Eugene C. Hudson Date: 05/13/2021

User Acknowledgment 2: [Signature] Date: 5/13/21

Museum Acknowledgment [Signature] Date: 5/13/21

Please make all checks payable to the New Mexico Museum of Space History.

Mail to:
New Mexico Museum of Space History

POB 5430
Alamogordo, NM 88311-5430

For more information, contact:

Cathy Harper
Marketing/Public Relations Director
575-437-2840 ext. 41153
Cathy.harper@state.nm.us



**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF ALAMOGORDO, NEW MEXICO
AND THE INTERNATIONAL SPACE HALL OF FAME FOUNDATION**

This Memorandum of Understanding (MOU) memorializes the agreement between the City of Alamogordo (City) and The International Space Hall of Fame Foundation (Foundation). The purpose of this MOU is to memorialize the agreement between the City and Foundation regarding the Fourth of July Firework show.

1. Annually, on the Fourth of July, the Foundation and the City partner together to provide all citizens and visitors of Alamogordo a fireworks show.
2. The City of Alamogordo agrees to procure the fireworks for the 2021 fireworks show solely at their own expense. The City also agrees to use its own fire services to support the show and to help protect the property around the staging area.
3. The Foundation agrees that the City (via their fireworks vendor) can use the land at the New Mexico Museum of Space History in order to stage and shoot the fireworks. The Foundation agrees that the City will have no part in the event, and will only use the property necessary for the fireworks show. The Foundation also agrees that it has permission from the State of New Mexico to use the land for such purposes. (See attached Exhibit A)
4. The Foundation agrees to name City of Alamogordo as an additional insured on its insurance policy to cover the rented area at the New Mexico Museum of Space History.
5. The City of Alamogordo agrees to require any vendor who will provide a Fireworks show to name the New Mexico Museum of Space History, the International Space Hall of Fame Foundation, the Department of Cultural Affairs, New Mexico State University-Alamogordo, and the State of New Mexico as additional insureds.
6. This agreement shall be for one year and automatically renew each year unless one party wishes to terminate the agreement. The agreement can be terminated at any time in writing by either party without cause. Any such termination shall be given 30 days in advance.
7. Each party has had a reasonable opportunity to read this entire Agreement, to discuss its contents and meaning with a representative of their choosing, and that the terms of this Agreement are understood and voluntarily accepted.

IN WITNESS WHEREOF, City and Foundation have executed this Memorandum of Agreement on the date set opposite their signatures.

INTERNATIONAL SPACE HALL OF FAME
FOUNDATION

Date: 5/13/2021

Cliff Hudson
Cliff Hudson

Date: 5/13/21

Gene Galassini
Gene Galassini

CITY OF ALAMOGORDO, NEW MEXICO
A New Mexico municipal corporation

Date: _____

Brian Cesar
City Manager

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/25/2021

Report Date: 5/17/2021

Report No: 14.

Submitted By: Teresa Gutierrez

Subject: Appointments to Boards and Committees. (*Richard Boss, Mayor*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: One appointment to the Senior Volunteer Programs Advisory Council.

Background: Airport Zoning Board - One (1) vacancy.

No applications received.

Senior Volunteer Programs Advisory Council - One (1) vacancy. This vacancy is due to the expiring term of Cynthia Stevenson.

The following individual is interested in being reappointed:

Cynthia Stevenson - If reappointed, this will be her second term.

If anyone is interested in serving on a board or committee, you may apply with the City Clerk's office, or online at the City's website.

RECEIVED

MAY 06 2021

CITY CLERK

PLEASE COMPLETE THE FOLLOWING INFORMATION AND RETURN TO:

tgutierrez@ci.alamogordo.nm.us

Or mail to: Teresa Y. Gutierrez
Deputy City Clerk
City of Alamogordo
1376 E. Ninth Street
Alamogordo, NM 88310

Senior Volunteer Programs Advisory Council

☒ Yes, I am interested in reappointment.

☐ No, I am no longer interested in serving on this Board.

Printed Name: Cynthia Mary Stevenson

Home Phone: 525-434-8218 / Work Phone: N/A

Cell Phone: 615-509-0988

E-mail address: cstevenson98@aol.com

Physical Address: 1807 Crescent DR Alamogordo, NM 88310

Is the above address within City limits? Yes ☒ No ☐

Mailing Address: 1807 Crescent DR Alamogordo, NM 88310

Present Employer: Retired Job Title:

Are you related to anyone who is presently employed by the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you?

Are you related to any Elected Official of the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you?

Please indicate your interest in continuing to serve on this Board/Committee:

I'm interested in being reappointed to the SAC
Board / Council.

Cynthia Stevenson
Signature

5-3-2021
Date