



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

June 22, 2021 - 6:30 PM
City Hall, City Commission Chambers
1376 E. Ninth St.

Richard Boss Mayor
Nadia Sikes Mayor Pro-Tem, District 2
Jason Baldwin District 1
Susan Payne District 3
Josh Rardin District 4
Sharon McDonald District 5
Dusty Wright District 6

Brian Cesar City Manager
Petria Bengoechea City Attorney
Rachel Hughes City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the bulletin board located in the east/west lobby of the City Hall and in the glass case located outside the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4100.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

Residents must be signed up with the City Clerk to address the City Commission. Comments are limited to 3 minutes, and there will be a maximum of 21 minutes allowed for Public Comment.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Approve the minutes for the June 8, 2021 Regular meeting. *(Rachel Hughs, City Clerk)*
2. Consider, and act upon, adoption and final publication of Ordinance 1628 repealing Unlawful Possession of Marijuana. *(Petria Bengoechea, City Attorney)* **(Roll Call Vote Required)**
3. Consider, and act upon, donating 2 (two) Segways to the Alamogordo Public Schools as requested by Alamogordo Public Schools. *(Richard Denton, Chief of Police)*
4. Consider, and act upon, approval of the New Mexico Tourism Department (NMTD) Cooperative Marketing Grant, for the purpose of tourism advertising, up to \$65,991. *(Michelle Brideaux, Communications & Marketing Administrator)*
5. Consider, and act upon, Resolution 2021-24 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of June 22, 2021. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARINGS

6. Hearing, and possible action related to Resolution 2021-12 declaring 2414 Telles, Alamogordo, New Mexico to be so ruined, damaged and dilapidated that it is a menace to the public comfort, health, peace or safety, and ordering its abatement. *(Petria Bengoechea, City Attorney)*

NEW BUSINESS

7. Consider, and act upon, award of Public Works Bid No. 2021-003 to La Luz Dirt & Paving LLC related to the Scenic Drive Extension to Mesa Verde Ranch Road project in an amount not to exceed \$2,796,659.72, including NMGR. *(Nancy Beshaler, Project Manager and Bob Johnson, Engineering Manager)*
8. Consider, and act upon, approval of Change Order 2 to Smith Engineering Company in the amount of \$130,159.14, including NMGR, related to the Scenic Drive to Mesa Verde Ranch Road project. *(Bob Johnson, Engineering Manager and Nancy Beshaler, Project Manager)*
9. Consider, and act upon, Resolution 2021-25 authorizing the release of certain liens that fall outside the statute of limitations. *(Petria Bengoechea, City Attorney)* **(Roll Call Vote Required)**
10. Consider, and act upon, the Joint Powers Agreement for a Public Safety Answering Point between Otero County, City of Alamogordo, and the Village of Cloudcroft. *(Richard Denton, Chief of Police)*
11. Consider, and act upon, Case V-2021-0002(A) to allow a front setback of 12' 1" (for the residence at the rear of the property which faces Puerto Rico Ave) located at 1101 8th Street within an R-3 (Two Family Dwelling District). *(Stella Rael, City Planner)* **(Roll Call Vote Required)**

12. Consider, and act upon, first publication of Ordinance 1633 Case Z-2021-0001(A) for a map amendment to change the zoning designation of the property with the legal description of College Addition, Replat 1, Block 16 & 17, Lot 1A also know as 1100 Jefferson Ave., from C-1 Neighborhood Business District to R-3 Two Family Dwelling District. (*Stella Rael, City Planner*) **(Roll Call Vote Required)**

13. Appointments to Boards and Committees. (*Richard Boss, Mayor*)

ADJOURNMENT

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 6/22/2021

Report Date: 6/10/2021

Report No: 1.

Submitted By: Rachel Hughs

Subject: Approve the minutes for the June 8, 2021 Regular meeting. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the minutes.

Background: This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., VIRTUAL MEETING
June 8, 2021**

**RICHARD BOSS, MAYOR
SHARON McDONALD, COMMISSIONER
JOSH RARDIN, COMMISSIONER
DUSTY WRIGHT, COMMISSIONER
SUSAN PAYNE, COMMISSIONER**

**NADIA SIKES, MAYOR PRO-TEM
JASON BALDWIN, COMMISSIONER
BRIAN CESAR, CITY MANAGER
PETRIA BENGOCHEA, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Boss called the meeting to order at 6:30 p.m. Roll Call was taken by the City Clerk. City Clerk Hughs announced there was a quorum present. The Invocation was given by Commissioner McDonald, and the Pledge of Allegiance was led by Commissioner Rardin.

APPROVAL OF AGENDA

**Commissioner Payne moved to approve the agenda.
Commissioner Rardin seconded the motion.
Motion carried with a vote of 7-0-0.**

PRESENTATIONS

1. Proclamation for Post Traumatic Stress Disorder Awareness Month. (*Richard Boss, Mayor*)

Mayor Boss said as Mayor he had the distinct honor and privilege of recognizing organizations, events, individuals, and groups that deserved special recognition. He did so on behalf of himself, the City Commission, staff, and our entire community. Tonight, he was recognizing those citizens who suffered from Post Traumatic Stress Disorder (PTSD). He made this special recognition by Proclamation from the City of Alamogordo Executive Offices.

CITY MANAGER'S REPORT

City Manager Cesar made the following comments:

1. City Manager Cesar congratulated Special Events Manager Josh Sides on receiving notification that for FY 2022, Keep Alamogordo Beautiful would be receiving \$47,784.35. This was the highest amount to be awarded in the State of New Mexico. For comparison purposes, in FY 2021, the program received a little over \$39,000, in FY 2020 it received a little over \$13,000, and the same amount was awarded in FY 2019. This was good news for Alamogordo.
2. City Manager Cesar said the City had a number of major projects which were finally moving forward. The bid opening for the Scenic Drive Extension Project was scheduled for tomorrow at 2:00 p.m. Assuming no issue with the bids, that item would be before the Commission at the next Regular Meeting for their approval. The Bonito Lake Dam Improvements bid opening was scheduled for July 15th, and the re-bid for the Landfill Closure project was scheduled for July 22nd.
3. City Manager Cesar announced that the next Commission Regular Meeting would be back in the Chambers on June 22nd. Facility Maintenance and MIS staff were finishing up some of the upgrades in the Chambers. The upgrades would not be totally complete due to some of the public seating which still needed to be bought out of storage and placed back in the Chambers.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

Mayor Pro-Tem Sikes made the following comments:

She thanked Mayor Boss for presenting the PTSD Proclamation. She congratulated Special Events Manager Sides.

Mayor Boss made the following comments:

He said today he and his great granddaughter visited the Zoo and shared that he was so impressed with the many improvements at the Zoo, and he encouraged everyone to visit. The employees there were doing a fantastic job.

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

2. Approve the minutes for the May 25, 2021 Regular meeting. (Rachel Hughs, City Clerk)**4. Consider, and act upon, Resolution 2021-22 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of June 8, 2021. (Evelyn Huff, Finance Director) (Roll Call Vote Required)**

Commissioner Rardin removed item 3 from the Consent Agenda.

Mayor Pro-Tem Sikes moved to approve items 2 and 4.

Commissioner Wright seconded the motion.

Roll Call Vote was taken.

Motion carried with a vote of 7-0-0.

ITEMS REMOVED FROM CONSENT AGENDA

3. Consider, and act upon, Resolution No. 2021-21 removing uncollectible and unsecured Utility, Library, Public Housing Authority, returned checks and other miscellaneous accounts from the City's accounts receivable. (Sue Ashe, Accounting Manager) (Roll Call Vote Required)

Commissioner Rardin wished to address this item because his name was on one of the lists. He said that address happened to be a customer's house and the bill was supposed to be billed to the customer, but somehow got billed to him. He needed to check with staff to see how they wanted to handle it. It was from 2017 and obviously he could not go back and bill the customer for it. It should have been billed to the customer, so he did not know how staff wanted to handle it. They could pull it off the list and he would hash it out with staff, or if they left it on, he would just abstain from voting. It was for \$1,500 and he had arranged it to where staff was supposed to bill the customer, but they billed him instead and that was why his name was on the list.

Finance Director Huff said this was the annual write-off list which was brought to the Commission annually. The item Commissioner Rardin was referring to was on the miscellaneous receivables list and was for a bill dated 2/28/2017 for an address on Ocotillo Road for a one-inch service line. They looked to see if they had the backup in the office, but it was not there because it was archived somewhere. They had not searched for the archived box but could if they needed to.

Mayor Pro-Tem Sikes asked for the total of the write-offs. Finance Director Huff said \$63,077.60.

Mayor Pro-Tem Sikes said regarding Commissioner Rardin's situation, it had been four years, this was for a customer of his, and so she felt it should be written off. Mayor Boss agreed. Commissioner Rardin

said he had given the information about this customer to staff, and it was not like they did not know how to find him. He did not remember ever receiving a bill for it.

Mayor Boss moved to approve.

Commissioner Wright seconded the motion.

Commissioner Rardin abstained from voting.

Roll Call Vote was taken.

Motion carried with a vote of 6-0-1.

NEW BUSINESS

5. Consider, and act upon, award of a Well and Pump Services On-Call Agreement to Statewide Drilling, Inc. (Bob Johnson, Engineering Manager)

Engineering Manager Johnson said the City maintained an On-Call Agreement for well and pump services in support of existing water wells, monitoring wells, and various pumps throughout the City's infrastructure. The City issued Requests For Proposals (RFP) No. 2021-03 advertised on April 11th. Two proposals were received on May 11, 2021, and Statewide Drilling provided the highest scored proposal.

Commissioner Rardin moved to approve.

Commissioner Wright seconded the motion.

Motion carried with a vote of 7-0-0.

6. Consider, and act upon, proposed additional AFRC staffing to expand traditional programming in youth and pool areas. (Heather Casebolt, AFRC Manager)

Recreation Facility Manager Heather Casebolt said as things opened back up, she needed to add additional staff so they could expand more on their traditional recreational programming. Recreation Facility Manager Casebolt gave a PowerPoint presentation.

Commissioner Rardin said his daughter was attending Camp Cottonwood, and he knew they were understaffed. Recreation Facility Manager Casebolt said in 2018 she had approximately 28 to 32 staff members and right now, not including herself, she had eight. They were operating at about one-fourth of what they were two summers ago.

Commissioner Rardin moved to approve.

Commissioner Wright seconded the motion.

Motion carried with a vote of 7-0-0.

7. Consider, and act upon, a Letter of Intent with SynerGen Solar, LLC to lease 35.62 acres of land. (Laurie Anderson, Otero County Economic Development Council)

Laurie Anderson of Otero County Economic Development Council stated she was representing SynerGen Solar, LLC who wished to lease 35.62 acres of land, which was the old landfill. This company was a battery storage facility which provided solar systems for commercial, industrial, non-profit organizations, and to the community in general. Alamogordo had been a target for several solar companies coming in and wanting to lease land. What made SynerGen Solar stand out was that they had been very successful in building solar gardens and solar systems on old landfills. In order for them to get into the program, they had to submit an interconnection application which would allow them to reserve capacity on the solar grid. Since the Legislative Session, limited capacity was 200 megahertz, and it was filling up quickly. Part of the due diligence on their end was they had to identify sites for their project. The site they had identified was on the south end of the old landfill. SynerGen needed a letter of intent from the City in order for them to submit their application. Once they were accepted into the program, they would need to start their due diligence which included a feasibility study and environmental testing. They already knew how to build their solar projects onto landfills. All these costs came onto the company themselves. This whole process ran anywhere from nine to twelve months, and currently they were waiting for the PRC to set regulations. In

order for them to continue the process, they needed a letter of intent from the City stating that the City was willing to engage in a Lease Agreement.

Commissioner Rardin asked where the boundaries of this project were. City Manager Cesar said it was almost directly east of the new desalinization facility. Commissioner Rardin asked how they would gain access. City Manager Cesar said they would gain access off First Street. Assuming their application was approved by the State, they were granted so many credits and then there would have to be negotiations between the City and the company, and then ultimately approval by the City Commission for that Lease Agreement. Commissioner Rardin asked if this was actually at the old landfill, or on the segment that was not used. City Manager Cesar said this segment was used and there were some old cells underneath.

**Commissioner Rardin moved to approve.
Mayor Pro-Tem Sikes seconded the motion.
Motion carried with a vote of 7-0-0.**

8. Consider, and act upon, Ordinance 1631 Case Z-2021-0002(A) for first publication for a map amendment to change the zoning designation of the property with the legal description of Collins Tracts, Tract 16, Replat A from R-1 Single Family Dwelling to MH-1 Manufactured Housing Subdivision. (Stella Rael, City Planner) (Roll Call Vote Required)

City Planner Rael said the applicant was Michael Garcia, son, and personal representative for the estate of Natividad and Cecelia Garcia was present to answer any questions. She shared the zoning map to show the area. The applicant's request was for a map amendment to change the zoning of the property from R-1 Single Family Dwelling to MH-1 Manufactured Housing Subdivision. There was no address because it was addressed wrong many years ago. To the east of the lot was an alley and not a dedicated road. There were no letters or phone calls of opposition, and the Planning & Zoning Commission had approved it at their meeting of May 6, 2021.

Commissioner Rardin asked how large the property was. City Planner Rael said it was one lot. She did not have the dimensions, but it was probably not more than 6,000 square feet. Mr. Garcia said the lot was 65' by 110'. Commissioner Rardin asked if he was planning to put just one mobile home on it. Mr. Garcia said yes. Mayor Boss clarified that area was a mixture of mobile homes and single-family dwellings. City Planner Rael said that was correct.

**Commissioner Baldwin moved to approve.
Commissioner Wright seconded the motion.
Roll Call Vote was taken.
Motion carried with a vote of 7-0-0.**

9. Consider, and act upon, Ordinance 1632 Amending Section 18-02-0808 of the Code of Ordinances of the City of Alamogordo, New Mexico Increasing the Salary of the Temporary Municipal Judge. (Petria Bengoechea, City Attorney) (Roll Call Vote Required)

City Attorney Bengoechea stated that there was an error on the agenda in that it should note that this Ordinance was before the Commission for approval of first publication. It changed the salary for the Temporary Municipal Judge from \$75.00 per day to \$125.00 per day. Judge Lee had asked her to bring this item forward as the salary had not been updated in over 20 years. Sometimes a Temporary Judge would come in and only work the mornings, and other times they would come in on Wednesdays and work a full eight to nine hours. It was budget neutral and would be absorbed within the Court's budget.

**Commissioner Wright moved to approve.
Commissioner Baldwin seconded the motion.
Roll Call Vote was taken.
Motion carried with a vote of 7-0-0.**

10. Consider, and act upon, Resolution 2021-23 authorizing the release of certain liens that fall outside the statute of limitations. (Petria Bengoechea, City Attorney) (Roll Call Vote Required)

City Attorney Bengoechea said again there was an error on the agenda backup. On the fiscal impact there was an extra digit in there, so it was just over \$21,000 in liens. These were all past the four-year Statute of Limitations. Her office had been working hard at collecting liens, and the Finance Director was able to get her some numbers today. In FY 2019 they collected just under \$40,000 in liens, in FY 2020 they collected just over \$43,000 in liens, and so far, this year they had collected just under \$50,000 in liens. They had done just about everything they could to collect on the liens, but the foreclosure moratoriums had made it difficult for them to foreclose. So, since they were past the Statute of Limitations, staff was requesting to release them at a total of \$21,014.95.

Commissioner Rardin moved to approve.

Mayor Pro-Tem Sikes seconded the motion.

Roll Call Vote was taken.

Motion carried with a vote of 7-0-0.

11. Appointments to Boards and Committees. (*Richard Boss, Mayor*)

Mayor Boss read the openings and reappointed Mr. Bob Flotte to his ninth term on the Alamogordo Promotion Board.

Commissioner Rardin moved to adjourn at 7:22 p.m.

Commissioner Wright seconded the motion.

Motion carried with a vote of 7-0-0.

ADJOURNMENT

Mayor Richard Boss

ATTEST:

City Clerk Rachel Hughs

(Prepared by Teresa Gutierrez, Deputy Clerk)

Approved at the Regular Meeting held on June 22, 2021.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 6/22/2021

Report Date: 6/15/2021

Report No: 2.

Submitted By:

Subject: Consider, and act upon, adoption and final publication of Ordinance 1628 repealing Unlawful Possession of Marijuana. (*Petria Bengoechea, City Attorney*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve Ordinance 1628 for adoption and final publication.

Background: Ordinance 1628 came before the Commission on May 25, 2021 for first publication. The Commission passed it with a vote of 7-0-0.

HB2 was passed in special session of the New Mexico Legislature in April of 2021. Among other things, HB2 makes adult use cannabis legal in the State of New Mexico (with certain restrictions) at age 21. This is in direct conflict with the City's marijuana ordinances regarding marijuana. Therefore, we are proposing Ordinance 1628 which strikes the City's marijuana ordinance and would still leave the citizens subject to the State's laws on marijuana.

ORDINANCE NO. 1628

AN ORDINANCE REPEALING SECTION 11-04-020 OF THE ALAMOGORDO CODE OF ORDINANCES CONCERNING UNLAWFUL POSSESSION OF MARIJUANA

WHEREAS, the 2021 Special Legislative Session has passed HB2 enacting the Cannabis Regulation Act; and,

WHEREAS, among other items, HB2 sets limitations on sales and purchases of cannabis to a person who is twenty-one years old or older; and,

WHEREAS, this new law will come into effect on June 29, 2021; and,

WHEREAS, the City Commission of the City of Alamogordo, New Mexico deems it necessary to repeal Section 11-04-020 concerning Unlawful Possession of Marijuana to keep in line with HB2; and,

WHEREAS, the City Commission of the City of Alamogordo, New Mexico deems it in the best interest of the health, safety and welfare of the citizens of the City to adopt this new law by reference; and,

BE IT THEREFORE ORDAINED by the City Commission of the City of Alamogordo, New Mexico that Section 11-04-020 of the Code of Ordinances is repealed in its entirety.

11-04-020. — Generally — Unlawful possession of marijuana.

(a) — *Definition.* “Marijuana” includes all parts of the plant *Cannabis sativa* L., whether growing or not; the seeds thereof; and every compound, manufacture, salt, derivative, mixture or preparation of the plant or its seeds. It does not include the mature stalks of the plant, hashish, tetrahydrocannabinols extracted or isolated from marijuana, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil or cake or the sterilized seed of the plant which is capable of germination.

(b) — *Unlawful possession.* Unlawful possession of marijuana consists of the possession of marijuana which was not obtained directly from, or pursuant to, a valid prescription, or order of a doctor of medicine while acting in the course of his professional practice, or as otherwise authorized by law.

(c) — *Penalties.* A person who violates this section with respect to:

~~(1) — Up to one-half (½) ounce of marijuana shall be issued a penalty assessment and is subject to a fine of fifty dollars (\$50.00);~~

~~(2) — More than one-half (½) ounce but less than one (1) ounce of marijuana is, for the first offense, guilty of a petty misdemeanor and shall be punished by a fine of not less than fifty dollars (\$50.00) or more than one hundred dollars (\$100.00) and by imprisonment for not more than fifteen (15) days, and, for a second or subsequent offense, is guilty of a misdemeanor and shall be punished by a fine of not less than one hundred dollars (\$100.00) or more than five hundred dollars (\$500.00) or by imprisonment for a definite term of less than ninety (90) days, or both.~~

~~(d) — *Mandatory lab fees.* A person convicted of unlawful possession of marijuana pursuant to this section prior to July 1, 1988, shall be assessed, in addition to any other fee or fine, a fee of twenty-five dollars (\$25.00) to defray the cost of chemical and other analyses of controlled substance. Effective July 1, 1988, the mandatory lab fee assessment shall be increased to seventy-five dollars (\$75.00). The municipality shall collect the fee and maintain the fees in a separate fund and transfer the fees along with other funds collected to the administrative office of the courts pursuant to Section 31-12-9, N.M.S.A. 1978, as amended.~~

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2021.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 6/22/2021

Report Date: 6/11/2021

Report No: 3.

Submitted By:

Subject: Consider, and act upon, donating 2 (two) Segways to the Alamogordo Public Schools as requested by Alamogordo Public Schools. (*Richard Denton, Chief of Police*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Please approve this item to be donated to APS.

Background: Alamogordo Police Department has two Segways that we no longer use and have not used since 2016. The Alamogordo Public School System has requested the Segways be donated to them. They would use them for their security officers.

ALAMOGORDO PUBLIC SCHOOLS



Office of the Superintendent

Jerrett Perry, Superintendent
1211 Hawaii Ave.
Alamogordo, NM 88310

Office: (575) 812-6002
Fax: (575) 812-6003

May 11, 2021

Chief Richard Denton
Alamogordo Police Department
700 Virginia Avenue
Alamogordo NM 88310

Chief Denton,

Alamogordo Public Schools has been made aware that the Alamogordo Police Department is in possession of two Segways that are no longer being used. If such is the case, I would ask you to please consider donating them to the Alamogordo Public Schools. The Segways would be used by our security officers to help patrol school campuses and special events. They would be of great benefit to our security team members.

On behalf of Alamogordo Public Schools, I appreciate our partnership in working to keep our schools, staff and students safe.

Thank you in advance for your consideration.

Jerrett Perry
Superintendent, Alamogordo Public Schools

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 6/22/2021

Report Date: 6/17/2021

Report No: 4.

Submitted By: Michelle Brideaux

Subject: Consider, and act upon, approval of the New Mexico Tourism Department (NMTD) Cooperative Marketing Grant, for the purpose of tourism advertising, up to \$65,991. *(Michelle Brideaux, Communications & Marketing Administrator)*

Fiscal Impact: \$65,991

Amount Budgeted: \$0.00

Fund: 016

Additional Fiscal Impact: The budget for Fund 16 consists of revenues received through the Lodger's Tax. 40% of these funds are specified for promotion and advertising that will help increase overnight stays in Alamogordo. This grant award will allow us to place more ads, reach more visitors and continue to work in close cooperation with the NM Tourism department to piggyback on the money they spend to promote visitation to our state through the New Mexico True campaign.

Recommendation: Approve the grant agreement.

Background: Each year the New Mexico Department of Tourism assists nonprofits, local and tribal governments by awarding grant funding for direct marketing costs in an effort to help promote tourism in the State of New Mexico and local communities. This grant was previously awarded to the City of Alamogordo in FY15, FY16, FY17, FY19, and FY20.

The City will work in collaboration with different entities within the City and surrounding areas to collectively promote the region and the State of New Mexico. The City of Alamogordo will act as the fiscal agent for this grant.

[CLICK HERE](#) TO WATCH OUR TUTORIAL VIDEO FIRST!Still Have Questions? Contact Christi Rigby, CoOp Concierge, at Concierge@NMTrue6**NEW MEXICO TRUE FY22 COOPERATIVE MARKETING PROGRAM PARTICIPATION REQUEST SUMMARY**

Organization Name: City of Alamogordo Primary Contact: Michelle Brideaux Email: mbrideaux@ci.alamogordo.nm.us Phone: 5754394264	#	TOTAL \$ VALUE	% NMTD FUNDED	NMTD \$	PARTNER'S COMMITMENT	PARTNER \$ DUE 8/1/2021	PARTNER \$ DUE 12/1/2021
	15	\$131,982	50%	\$65,991	\$65,991	\$32,996	\$32,996
	MEDIA MENU PLAN (MMP): SMART SELECT OPTIONS						
	15	\$131,982	50%	\$65,991	\$65,991	\$32,996	\$32,996
	FLEX: REQUEST SUMMARY						
	0	\$0	50%	\$0	\$0		

MEDIA MENU PLAN (MMP): SMART SELECT OPTIONS ([CLICK HERE](#) for an Overview c

TYPE	INITIATIVE (CLICK EACH CELL FOR DETAILS)	#	TOTAL \$ VALUE	% NMTD FUNDED	NMTD \$	PARTNER \$ COMMITMENT	PARTNER \$ DUE 8/1/2021	PARTNER \$ DUE 12/1/2021	REQUEST PARTICIPATION? *
CONTENT / ORGANIC SOCIAL	Crowdsourced Photo & Video Management DETAILS	1	\$1,942	50%	\$971	\$971	\$485	\$485	YES
CONTENT / ORGANIC SOCIAL	Still Photo Shoot (1 Day, 30 Selects) DETAILS	1	\$4,338	50%	\$2,169	\$2,169	\$1,084	\$1,084	YES
CONTENT / ORGANIC SOCIAL	Radio Production (One :15 spot) DETAILS	2	\$1,187	50%	\$593	\$593	\$297	\$297	NO
CONTENT / ORGANIC SOCIAL	Social Content Amplification Pkg (12 mo) DETAILS	1	\$10,704	50%	\$5,352	\$5,352	\$2,676	\$2,676	YES
TYPE	INITIATIVE (CLICK EACH CELL FOR DETAILS)	#	TOTAL \$ VALUE	% NMTD FUNDED	NMTD \$	PARTNER \$ COMMITMENT	PARTNER \$ DUE 8/1/2021	PARTNER \$ DUE 12/1/2021	REQUEST PARTICIPATION? *
DIGITAL	NM Magazine Digital/Social Amplification Pkg (for 2 Written Articles) DETAILS	1	\$3,000	50%	\$1,500	\$1,500	\$750	\$750	NO
DIGITAL	Managed Search (12 mo) DETAILS	1	\$19,814	50%	\$9,907	\$9,907	\$4,954	\$4,954	YES
DIGITAL	Digital Radio (3 mo) DETAILS	2	\$15,858	50%	\$7,929	\$7,929	\$3,965	\$3,965	NO
DIGITAL	YouTube (3 mo) DETAILS	2	\$15,236	50%	\$7,618	\$7,618	\$3,809	\$3,809	YES
DIGITAL	Instagram Static Ads (6 mo) DETAILS	2	\$14,648	50%	\$7,324	\$7,324	\$3,662	\$3,662	NO
DIGITAL	Facebook Static Ads (6 mo) DETAILS	1	\$5,286	50%	\$2,643	\$2,643	\$1,322	\$1,322	NO
DIGITAL	Facebook Infeed Video Ads (3 mos) DETAILS	2	\$15,752	50%	\$7,876	\$7,876	\$3,938	\$3,938	NO
DIGITAL	Programmatic Digital Display (6 mo) DETAILS	1	\$4,757	50%	\$2,379	\$2,379	\$1,189	\$1,189	YES
DIGITAL	Native Article or Virtual Tour Distribution (6 mo) DETAILS	1	\$5,594	50%	\$2,797	\$2,797	\$1,399	\$1,399	YES
DIGITAL	Tripadvisor Display Ads (3 mo) DETAILS	2	\$31,094	50%	\$15,547	\$15,547	\$7,774	\$7,774	NO
DIGITAL	Expedia Display Ads (3 mo) DETAILS	2	\$31,094	50%	\$15,547	\$15,547	\$7,774	\$7,774	NO
TYPE	INITIATIVE (CLICK EACH CELL FOR DETAILS)	#	TOTAL \$ VALUE	% NMTD FUNDED	NMTD \$	PARTNER \$ COMMITMENT	PARTNER \$ DUE 8/1/2021	PARTNER \$ DUE 12/1/2021	REQUEST PARTICIPATION? *
PRINT	New Mexico True Adventure Guide (FP) DETAILS	1	\$11,889	50%	\$5,945	\$5,945	\$2,972	\$2,972	YES
PRINT / DIGITAL	New Mexico Magazine Print Display Ads (3X, FP) + Digital DETAILS	2	\$31,332	50%	\$15,666	\$15,666	\$7,833	\$7,833	YES
PRINT / DIGITAL	New Mexico Magazine Advertorial (1X, FP) + Digital DETAILS	1	\$7,200	50%	\$3,600	\$3,600	\$1,800	\$1,800	YES

Application: City of Alamogordo

Michelle Brideaux - mbrideaux@ci.alamogordo.nm.us
Cooperative Marketing and Advertising

Summary

ID: 0000000262

Last submitted: Jun 1 2021 05:48 PM (MDT)

FY22 APPLICATION

Completed - Jun 1 2021

APPLICATION INSTRUCTIONS & QUESTIONS

Important Instructions

This Cooperative Marketing Program (CoOp) for fiscal year 2021-22 (FY22) has ONE application that combines the Media Menu (MMP) and Flexible Funding (Flex) Plans. Eligible entities may apply for either or both MMP and Flex.

Submissions will be evaluated based on your responses to the following questions and supporting documentation. The New Mexico Tourism Department (NMTD) will consider your responses to the following questions, MMP menu and Flex requests, as well as other factors, to make its decisions. Partner investments toward approved items will be matched by NMTD.

Using your customized Smart Select Opt-in Workbook emailed to you May 4, choose 'YES' or 'NO' to indicate initiatives in which you wish to participate, add any FLEX Fund requests, then rank each line item starting with '1' as your highest priority. Upon completion, UPLOAD the Smart Select Opt-in Workbook at the end of this application BEFORE submitting. Your application is a commitment to invest in the selected media items, totaling the amount shown in the Participation Request Summary section at top.

We strongly recommend scheduling a 1:1 Media Consultation to discuss your draft MMP selections and get answers to any questions you may have. [Schedule a Media Consult here.](#)

Need assistance completing your Smart Select Opt-In Workbook? Start by watching [this video tutorial](#) then make an appointment with Christi Rigby, our "CoOp Concierge" at 505-250-0887 or concierge@NMTrueCoOp.org for answers to any lingering questions.

FORM NOTES: Users can scroll to the bottom of the application and click the "Save & Continue Editing" button at any time. You may receive an error message indicating incomplete fields. Despite this warning, any data entered has been saved. You can logout and return later to complete, upload documents, etc.

Once all required fields have been completed, click the "Mark as Complete" button then confirm your desire to "Complete Task." **Once you click "Complete Task," your application will become Read Only.** You will no longer be able to edit, only view or download pdf. From the subsequent page, look for a green checkmark next to "FY22 Application" and a blue "Review & Submit" button. Although it's now locked, **your application is not submitted until you click the "Review & Submit" button. Be sure to submit your application.**

For technical support, contact Andrea Lawrence at 505-795-0108 or coop.marketing@state.nm.us.

ORGANIZATION & CONTACT INFORMATION

Organization Name

City of Alamogordo

Organization CRS Number

11 digits usually starting with 00, 01, or 02

01406012004

Applicant's First Name (Person completing this form)

Michelle

Applicant's Last Name

Brideaux

Phone

5754394264

Email

mbrideaux@ci.alamogordo.nm.us

Is Organization Contact same as Applicant?

Yes

Organization Contact Full Name (if different from Applicant)

(No response)

Organization Contact Phone (if different from Applicant)

(No response)

Organization Contact Email (if different from Applicant)

(No response)

Name of Authorized Signatory (if/when there is a contract to execute)

Brian Cesar

NARRATIVE

While the Smart Select Opt-in Workbook captures the details of proposed marketing initiatives, this application is your opportunity to tell us more about your organization (destination, attraction, etc.) and describe ways in which you plan to collaborate and leverage this program to grow your tourism economy.

OVERVIEW

Describe your destination or attraction.

Explain how it's quintessentially New Mexican. What about it appeals to your target market? How does it contribute to overnight stays/visitor spending?

Alamogordo is an incredible and surprising destination! Home to our nation's 62nd National Park, we are a great bucket list location that has so much to offer that travelers will return again and again! Founded in 1898 as a railroad community, with strong ties to ranching, unique agriculture, the birthplace of space exploration, and tons of outdoor adventure we have something for everyone. Alamogordo is a great home base for trips to WSNP, with easy day trips to historical Lincoln, and the mountain towns of Ruidoso and Cloudcroft. Fantastic weather, adorable historic zoo, a variety of hiking/biking/camping/ATVing, delicious local wine & beer, surprising restaurants, and beautiful accommodations await!

COLLABORATION

List key collaborators, members and roles within the organization that will support CoOp initiatives and investments.

Deborah Osborne, Grants Coordinator
Dylan Aleshire, Communications & Marketing Assistant
Alamogordo Promotion Board

Now list external stakeholders (either by organization or individual name) who will actively participate and the role each will play toward your overall success (e.g. part of decision-making process, creative team, additional funding source, etc.).

New Mexico Museum of Space History - Partner, Supporter & Possible Funder
Heart of the Desert Wine & Pistachios - Partner, Supporter & Possible Funder
McGinn's PistachioLand - Partner, Supporter & Possible Funder
Alameda Park Zoo - Partner & Supporter
Alamogordo Chamber of Commerce - Partner & Supporter
Tularosa Basin Museum of History - Partner & Supporter
Oliver Lee Memorial State Park - Partner & Supporter
Desert Lakes Golf Course - Partner & Supporter
White Sands National Park - Supporter
Toy Train Depot - Supporter
Flickinger Center for Performing Arts - Supporter
Alamogordo Promotion Board - Includes 2 Hotel Managers, 2 Attraction Managers/Owners and the owner of a local Radio Station - Decision-making & Creative Team
Ad Firm (TBD) - Creative Team

MARKETING

How do you market your destination or attraction?

Provide a written example of a marketing message with associated "call to action" that illustrates trip conversion power. *(Optional: upload a visual example at the bottom of this application form.)*

Not exactly sure how much you are looking for in this area since our marketing messages are usually very short, as are the Calls to Action, so I will err on the side of more. Below is a message that we use alongside our ads to help visitors realize that Alamogordo is more than White Sands NP & more than a day trip. We want people to get excited about all there is to do in our community, enjoying great outdoor adventures and exploring our history & culture.

"Visitors to Alamogordo will find the birthplace of space exploration at the New Mexico Museum of Space History, the World's Largest Pistachio, surprising restaurants & breweries, and topflight golf. With incredible weather, outdoor enthusiasts will love White Sands National Park and hiking, biking & camping throughout Lincoln National Forest, only minutes from Alamogordo. Stay in Alamogordo, the center for beautiful vistas, adventures, sand, and space."

True Statements & Calls to Action include, "All the space you need", "Explore More", "Room to Roam", "Gateway to adventure", "Stay in Alamogordo, the center for beautiful vistas, adventures, sand, and space"

How do the initiatives selected in the Smart Select Opt-in Workbook complement your marketing plan as a whole?

Include information about planned advertising initiatives and campaigns outside CoOp.

I'm super excited about the options offered in this year's Opt-in Workbook! The options complement our plan in a few different ways. Some of the options offered are in magazines that we already plan to advertise in, and the grant allows us to get much more bang for our buck, allowing us to place more ads or bigger ads because of the match. We also love the digital resources, being a small community with extremely limited funds we would not have access to some of the options the NMTD is offering, on our own. Also, we are very happy that you are continuing to offer the Social Content Amplification, which has been great this year! Finally, we have always wanted to work with Crowdriff, but couldn't find the budget to do so so we were thrilled with this offering! :)

Flex requests must be accompanied by third-party estimates detailing vendor deliverables and stated success measures. Furnish any description here and upload estimates at the end of this application form.

N/A

Did you participate in a Media Consultation in May 2021?

Yes

BUDGET

Indicate whether there are/will be any other funding sources from outside your organization.

(i.e. federal funds or contributions from the private sector. Remember funds from for-profit entities may not exceed 49% of awarded entity's total investment.)

We are not currently contracted with any outside organization to help with matching contributions due to the ongoing instability of tourism funds and plans to recover after the COVID pandemic. We hope to partner with local destinations such as the NM Museum of Space History, McGinn's PistachioLand & Heart of the Desert Wine & Pistachios as we have in the past, once they finalize their plans for FY22. The match would likely be small, possible \$5,500.

What dollar amount, if any, of your total partner dollar commitment will be funded by locally allocated FEDERAL funds?

0

Do you anticipate receiving any additional FEDERAL funds to invest in tourism marketing efforts at a later date?

No

If Yes, indicate ESTIMATED AMOUNT of FEDERAL funds available for tourism marketing.

(No response)

If Yes, indicate ESTIMATED DATE of FEDERAL funds available for tourism marketing (MM/DD/YYYY).

(No response)

PARTING WORDS

Share any additional compelling information you would like the review committee to know when considering your application.

Alamogordo is a small but mighty community. Prior to COVID numerous attractions, organizations, and businesses had started to come together to grow and change how we see our community, and how we shine a light on our community to outside visitors. Tourism continues to play a big role in this process and the award of this grant would have a huge impact on the future of our community. We started a new Tourism Industry Partners Group just before COVID to help bring our region together to share ideas, plans, and resources. We plan to continue our partnerships with the Alamogordo Chamber of Commerce, White Sands National Park, the NM Museum of Space History our pistachio, pecan, wine & beer industries, and through our Promotion Board, which includes representatives from local hotels, restaurants, radio stations and other attractions, to get the biggest bang for our buck. We are only funded by Lodger's Tax and we receive much less than some other more prominent tourism-driven cities, so all of our advertising is New Mexico True branded. We work hard to piggyback on the State Tourism Dept.'s efforts and utilize the resources available to us. We hope to, through this grant, be able to propel our visitation & lodger's tax revenues to new heights! The NMTD Co-op Marketing Grant is paramount to our FY22 plans and we will be great stewards of the funds received. Thank you for your support!

Documents to upload:

1. **Smart Select Opt-In Workbook:** Complete all required fields, including Media Menu selections, Flex Plan requests, and priority of each initiative. Submit in Excel (.xls or .xlsx) file format. *(Required of all applicants.)*
 2. **Vendor estimates:** For each FLEX request, submit an estimate from an independent third-party detailing the scope of work, how you intend to measure success, and cost (i.e. estimates may NOT be sourced from or affiliated with applicant or applicant's collaborators). *(Required of applicants making Flex requests.)*
 3. **IRS Non-Profit letter:** Evidence of non-profit status is required. If you are applying as a tourism-related non-profit entity and do not upload evidence verifying this status, your application may be disqualified. Governmental entities do NOT need to submit a letter. *(Required of tourism-related non-profit applicants.)*
 4. **DFA Substitute W9 Form:** This form must be updated annually. It allows for payment to your organization if you are awarded. *(Required of all applicants. Download from the [Cooperative Marketing Resources](#) page.)*
 5. **Example Advertisement:** Marketing message with associated "call to action" that illustrates trip conversion power. *(Optional.)*
-

Smart Select Opt-In Workbook

IMPORTANT: Please double check your Smart Select Menu for completeness BEFORE uploading!

Did you...

1. Ensure that every initiative that you want to request - including any Flex requests - has a “YES” in Column M and are included in totals at the top of your “Participation Request Summary?”
2. Provide a priority ranking for EVERY initiative for which you are requesting participation? (1 = most important) If you have a “YES” to request participation you MUST provide a priority rank across ALL initiatives, including MMP and Flex.

Click [HERE](#) to watch the Smart Select Menu video tutorial for further guidance.

[Alamogordo Co-op Grant Smart Select.xlsx](#)

Filename: Alamogordo Co-op Grant Smart Select.xlsx **Size:** 111.3 kB

Vendor Estimates (Flex Requests Only)

DFA Substitute W9 Form

[COA W9.pdf](#)

Filename: COA W9.pdf **Size:** 4.9 MB

IRS non-profit letter (NGOs only)

Example Advertisement

[Explore More - Alamogordo.JPG](#)

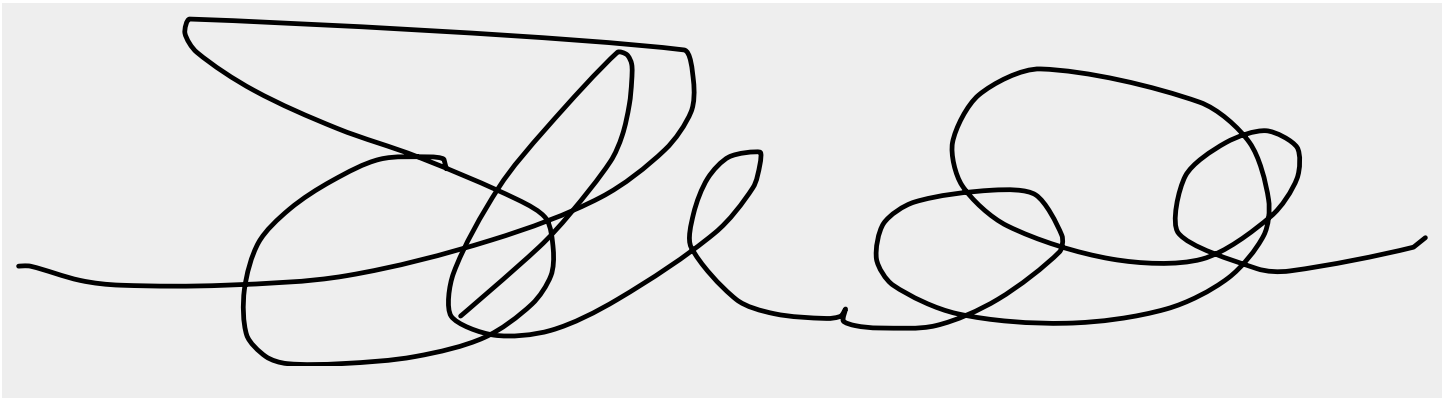
Filename: Explore More - Alamogordo.JPG **Size:** 73.8 kB

Signature of Organization/Contractual Contact

Understanding that this is a competitive process, I have read and reviewed this application and all supporting documentation including the contents of the Smart Select Opt-in Workbook and Flex vendor estimates for completeness, quality, and accuracy.

Furthermore, I understand that my organization is responsible for making accurate and timely payments as itemized in the Smart Select Opt-in Workbook.

Finally, as a member of the applying organization, I agree to provide inputs and adhere to deadlines per the Production Summary, either utilizing internal resources or by contracting with a third party.

A handwritten signature in black ink on a light gray background. The signature is stylized and cursive, consisting of several loops and a long horizontal stroke extending to the left.

NEW MEXICO DEPARTMENT OF FINANCE & ADMINISTRATION
FINANCIAL CONTROL DIVISION
SUBSTITUTE FORM W-9



REQUEST FOR TAXPAYER IDENTIFICATION NUMBER, CERTIFICATION

TYPE IN ALL CAPS OR PRINT NEATLY, PLEASE REFER TO INSTRUCTIONS FOR MORE INFORMATION

PART I: VENDOR INFORMATION

1. Legal Business Name: (As it appears on the IRS EIN records, CP575, 147C - or - Social Security Administration records, Social Security Card, certified Form SSA7028)

2. If you use a DBA/Trade Name, please list below:

City of Alamogordo

3. Entity Type (Check only one, unless you are or have been a State of New Mexico Employee, then also check State of New Mexico Employee box):

☐ Individual / Sole Proprietorship

☐ Estate or Trust

☐ Single Member / LLC (Individual)

☒ Government (Local, State, Federal)

☐ Partnership General / LLC

☐ Indian Tribe

☐ Corporation / Professional Corporation / LLC

☐ Tax-Exempt organization under IRC Section 501 C

☐ Non-United States Business Entity

☐ State of New Mexico Employee (Enter BU)

4. 1099 Reporting: Services provided to the State by vendor, if not applicable skip:

☐ Health care or medical service

☐ Horse hire / NM Employee

☐ Agency Volunteer (specify agency)

☐ Legal or attorney services

☐ Urban search & rescue member

☐ State of NM Appointed Board member /

☐ Rental of Real Property

☐ Royalties

commissioner / committee member

PART II: TAXPAYER IDENTIFICATION NUMBER (TIN) & TAXPAYER IDENTIFICATION TYPE

1. Enter your TIN here (DO NOT USE DASHES)

8 5 6 0 0 0 0 9 9

2. Taxpayer Identification Type (check appropriate box):

☒ Employer ID No. (EIN)

☐ Social Security No. (SSN)

☐ Employee ID

☐ N/A (Non-United States Business Entity)

PART III: ADDRESS

1. Address: (If a state employee, enter Agency name and Field Office Address)

Address Line #1

1376 E. Ninth St.

Address Line #2

Address Line #3

City
Alamogordo

State

NM

Zip + 4 Code

88310-5855

2. Remittance Address, IF DIFFERENT:

Address Line #1

Address Line #2

Address Line #3

City

State

Zip + 4 Code

PART IV: CERTIFICATION

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct tax payer identification number (or I am waiting for a number to be issued to me), AND

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, AND

3. I am a U.S. Citizen or other U.S. person.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding

Printed Name

Evelyn Huff

Printed Title

Finance Director

Telephone Number

(575) 439-4268

Signature

Email

ehuff@ci.alamogordo.nm.us

Date (mm/dd/yyyy)

PART V: OPTIONAL DIRECT DEPOSIT (ACH)

Warning: The State of New Mexico will not process International ACH Transactions (IAT). If any payment to you from the State will ever result in an IAT under National Automated Clearing House Association (NACHA) operating rules or if you are not sure if the rules apply to you DO NOT FILL OUT THIS SECTION OF THE FORM. Please provide a copy of a voided check or letter from bank confirming information indicated above.

Include a voided check or letter from financial institution if requesting ACH payments

Type of Account



Checking



Savings

I acknowledge the IAT warning and authorize the State of New Mexico to initiate direct deposit of funds to the account and financial institution indicated, and to recover funds deposited in error if necessary in compliance with NACHA regulations.

Signature

Printed Name

Evelyn Huff

PART VI: OFFICE USE ONLY

OFFICIAL / POC USE ONLY

BUSINESS UNIT

DATE (mm/dd/yyyy)

PHONE NO.

POC (Print name)

POC Initials

DFA / FCD USE ONLY

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 6/22/2021

Report Date: 6/17/2021

Report No: 5.

Submitted By: Evelyn Huff

Subject: Consider, and act upon, Resolution 2021-24 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of June 22, 2021. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: Beginning Cash Balances \$0

Revenues \$197,785 Increase

Expenditures \$325,919 Increase

Transfers In \$150,000

Transfers Out \$150,000

Recommendation: Approve the Resolution

Background: The City Commission adopted the FY 2020-2021 budget on May 26, 2020. The Department of Finance & Administration granted approval of the City of Alamogordo's Fiscal Year 2020-2021 Final Budget on August 4, 2020. Resolution 2021-24 amends the budget to reflect a more true and accurate projection of the actual revenues and expenditures. A summary and explanation of the revisions are attached for your review.

**ALL FUNDS SUMMARY
BUDGET 2020-2021**

1/12TH REQ RSRV
1,181,321
1/12TH REQ RSRV
0
Fund Reserve Policy
462,900
Bal. Remaining
7,795,255

FY21 BUDGET - RESOLUTION 2021-24 (#12) JUNE 22, 2021

FUND NO.	FY 2020-2021 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	10,851,509	19,883,166	310,000	7,429,352	(7,119,352)	14,175,847	9,439,476	1,644,221	7,795,255
12	INTERNAL SERVICE FUND	75,354	468,081	2,826,751	41,528	2,785,223	3,164,793	163,865		\$163,865
15	CORRECTIONS-JAIL	10,557	47,318	69,300	273	69,027	81,000	45,902		\$45,902
16	LODGER'S TAX-PROMOTIONAL FUND	193,655	176,477	2,839	1,159	1,680	219,126	152,686		\$152,686
17	POLICE COURT BOND	7,938	0	0	0	0	0	7,938		\$7,938
19	COURT AUTOMATION FUND	0	30,150	10,000	9,000	1,000	27,932	3,218		\$3,218
20	LODGER'S TAX-CITY	39,187	282,742	0	61,971	(61,971)	208,709	51,249		\$51,249
21	D.A.R.E. DONATIONS FUND	22,129	265	0	0	0	6,109	16,285		\$16,285
24	GRANT CAPITAL IMPROVEMENT	65,880	2,238,912	20,000	0	20,000	2,249,155	75,637		\$75,637
27	MUNICIPAL COURT OPERATIONS	331	32,869	448,500	15,594	432,906	439,797	26,309		\$26,309
28	POLICE CONTINGENCY	59,105	2,549	0	0	0	10,000	51,654		\$51,654
31	CEMETERY-PERPETUAL CARE	796,327	16,640	0	0	0	0	812,967		\$812,967
32	COMMUNITY SERVICES	9,212	427,523	4,170,500	616,285	3,554,215	3,590,939	400,011		\$400,011
33	FIRE PROTECTION	560,664	686,975	0	0	0	1,033,674	213,965		\$213,965
35	HIDTA GRANT FUND	0	21,232	0	0	0	21,232	0		\$0
36	LAW ENFORCEMENT FUND	32,692	55,200	0	0	0	87,892	0		\$0
37	STATE HIGHWAY FUND	142,772	70,222	0	0	0	58,581	154,413		\$154,413
38	TRAFFIC SAFETY FUND	77,841	10,491	0	0	0	36,000	52,332		\$52,332
39	STATE JUDICIAL	2,171	75,500	0	0	0	75,500	2,171		\$2,171
42	1984 GROSS RECEIPTS TAX	1,081,048	1,874,973	0	1,613,091	(1,613,091)	28,914	1,314,016	251,546	\$1,062,470
44	TRANSPORTATION FUND	552,452	1,280,083	1,429,337	162,308	1,267,029	2,937,405	162,159		\$162,159
48	NEW MEXICO C.D.B.G.	0	500,000	806,305	0	806,305	1,306,305	0		\$0
49	1986 GROSS RECEIPTS TAX	5,367,554	1,896,680	0	3,805,304	(3,805,304)	932,339	2,526,591	269,505	\$2,257,086
50	PROPERTY ACQUISITION	85,010	0	0	0	0	0	85,010		\$85,010
53	GENERAL OBLIGATION	942,316	1,062,849	0	0	0	1,080,492	924,673	539,815	\$384,858
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	37,465	0	37,465	37,465	21,967		\$21,967
56	99 GRT FLOOD CONTROL BOND PROJ	19,843	29,091	3,971,608	0	3,971,608	3,763,555	256,987		\$256,987
59	REVENUE BOND P & I FUND	152,016	7,250	2,679,704	0	2,679,704	2,679,704	159,266		\$159,266
61	MUNICIPAL INFRASTRUCTURE .0625%	1,148,787	466,580	0	834,819	(834,819)	7,229	773,319		\$773,319
63	COMMUNITY DEVELOPMENT	2,300	60	484,087	39,283	444,804	441,269	5,895		\$5,895
69	1994 GROSS RECEIPTS	3,080,368	1,870,447	0	2,625,814	(2,625,814)	28,914	2,296,087	554,603	\$1,741,484
71	ALAMO SENIOR CENTER	7,231	772,169	656,718	1,081	655,637	1,433,208	1,829		\$1,829
74	ALAMO SENIOR CENTER GIFT	140,663	5,066	0	0	0	51,676	94,053		\$94,053
75	RETIRED & SENIOR VOL. PROGRAM	382	242,606	69,500	18,496	51,004	262,562	31,430		\$31,430
81	WATER/SEWER OPERATING	8,703,658	18,148,552	4,724,578	1,998,892	2,725,686	25,452,346	4,125,550	1,359,965	\$2,765,585
82	98 JT WATER/SEWER BOND P&I	1,251,402	32,886	2,263,674	0	2,263,674	1,899,703	1,648,259		\$1,648,259
86	SOLID WASTE COLLECTION SYS.	534,473	2,098,062	0	132,962	(132,962)	2,143,307	356,266	166,854	\$189,412
88	BONITO CAMPGROUND	392,085	3,498	0	0	0	4,000	391,583		\$391,583
89	ESGRT .0625%	3,067,403	487,529	0	2,078,210	(2,078,210)	748,605	728,117		\$728,117

**ALL FUNDS SUMMARY
BUDGET 2020-2021**

1/12TH REQ RSRV
1,181,321
1/12TH REQ RSRV
0
Fund Reserve Policy
462,900
Bal. Remaining
7,795,255

FY21 BUDGET - RESOLUTION 2021-24 (#12) JUNE 22, 2021

FUND NO.	FY 2020-2021 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
90	GOLF COURSE	64	1,390,757	448,000	81,190	366,810	1,737,619	20,012		\$20,012
91	AIRPORT	120,432	1,008,993	100,000	45,966	54,034	920,045	263,414		\$263,414
94	OTERO GREENTREE REG LANDFILL	4,137,173	1,918,939	0	8,155	(8,155)	3,553,660	2,494,297		\$2,494,297
96	SELF-INSURED FUND	528,693	64,595	0	150,000	(150,000)	52,648	390,640		\$390,640
98	PAYROLL CLEARING	212,703	0	0	0	0	0	212,703		\$212,703
104	UTILITY DEPOSITS	674,999	0	0	0	0	0	674,999		\$674,999
105	ECONOMIC DEVELOPMENT	3,704,019	983,224	0	0	0	381,513	4,305,730		\$4,305,730
107	SELF INSURED/LIABILITY	952,065	6,805	300,000	14,718	285,282	583,948	660,204		\$660,204
109	2004 GRT CAPITAL OUTLAY	13,782,068	3,824,274	0	4,043,365	(4,043,365)	8,665,645	4,897,332	533,704	\$4,363,628
114	SIDEWALKS REVOLVING LOANS	141,416	1,454	0	0	0	32,360	110,510		\$110,510
115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		\$1,000
119	2012 GRT REF/IMP REVBD	690,594	29,960	0	0	0	442,811	277,743		\$277,743
121	2015 GO BONDS-FUN CENTER	89,067	914	0	0	0	0	89,981		\$89,981
122	2015 GO BONDS-STREETS	172,584	1,771	0	0	0	0	174,355		\$174,355
901	HOUSING LOW RENT OPERATING	1,130,674	1,134,783	0	50	(50)	1,134,617	1,130,790	86,881	\$1,043,909
903	HOUSING HOMEOWNERSHIP OPER	728,361	1,525	0	0	0	28,355	701,531		\$701,531
904	HOUSING CAPITAL FUND PROJECTS	0	2,082,174	0	0	0	1,790,260	291,914		\$291,914
TOTALS FY2021		66,564,194	67,754,861	25,828,866	25,828,866	0	90,048,765	44,270,290	5,407,094	38,863,196

ALL FUNDS SUMMARY

BUDGET 2020-2021

1/12TH REQ RSRV

1,181,321

1/12TH REQ RSRV

0

Fund Reserve Policy

462,900

Bal. Remaining

7,825,936

FY21 BUDGET - RESOLUTION 2021-24 (#12) JUNE 22, 2021

FUND NO.	FY 2020-2021 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	10,851,509	19,882,991	310,000	7,429,352	(7,119,352)	14,144,991	9,470,157	1,644,221	7,825,936
	Revision #2					0	30,681	(30,681)		(30,681)
	Revision #7		175			0	175	0		0
	Total Revised Fund 11	10,851,509	19,883,166	310,000	7,429,352	(7,119,352)	14,175,847	9,439,476	1,644,221	7,795,255
12	INTERNAL SERVICE FUND	75,354	467,831	2,826,751	41,528	2,785,223	3,164,543	163,865		\$163,865
	Revision #7		250			0	250	0		\$0
	Total Revised Fund 12	75,354	468,081	2,826,751	41,528	2,785,223	3,164,793	163,865		163,865
15	CORRECTIONS-JAIL	10,557	47,318	69,300	273	69,027	81,000	45,902		\$45,902
	Total Revised Fund 15	10,557	47,318	69,300	273	69,027	81,000	45,902		45,902
16	LODGER'S TAX-PROMOTIONAL FUND	193,655	176,477	2,839	1,159	1,680	219,126	152,686		\$152,686
	Total Revised Fund 16	193,655	176,477	2,839	1,159	1,680	219,126	152,686		152,686
17	POLICE COURT BOND	7,938	0	0	0	0	0	7,938		\$7,938
	Total Revised Fund 17	7,938	0	0	0	0	0	7,938		7,938
19	COURT AUTOMATION FUND	0	30,150	10,000	9,000	1,000	27,932	3,218		\$3,218
	Total Revised Fund 19	0	30,150	10,000	9,000	1,000	27,932	3,218		3,218
20	LODGER'S TAX-CITY	39,187	278,820	0	61,971	(61,971)	204,787	51,249		\$51,249
	Revision #1		3,922				3,922	0		\$0
	Total Revised Fund 20	39,187	282,742	0	61,971	(61,971)	208,709	51,249		51,249
21	D.A.R.E. DONATIONS FUND	22,129	265			0	6,109	16,285		\$16,285
	Total Revised Fund 21	22,129	265	0	0	0	6,109	16,285		16,285
24	GRANT CAPITAL IMPROVEMENT	65,880	2,188,912	20,000	0	20,000	2,199,155	75,637		\$75,637
	Revision #4		50,000			0	50,000	0		\$0
	Total Revised Fund 24	65,880	2,238,912	20,000	0	20,000	2,249,155	75,637		75,637
27	MUNICIPAL COURT OPERATIONS	331	32,869	448,500	15,594	432,906	439,797	26,309		\$26,309
	Total Revised Fund 27	331	32,869	448,500	15,594	432,906	439,797	26,309		26,309
28	POLICE CONTINGENCY	59,105	2,549			0	10,000	51,654		\$51,654
	Total Revised Fund 28	59,105	2,549	0	0	0	10,000	51,654		51,654
31	CEMETERY-PERPETUAL CARE	796,327	16,640			0		812,967		\$812,967
	Total Revised Fund 31	796,327	16,640	0	0	0	0	812,967		812,967
32	COMMUNITY SERVICES	9,212	427,359	4,170,500	616,285	3,554,215	3,560,775	430,011		\$430,011
	Revision #7		164				164	0		\$0
	Revision #8						30,000	(30,000)		(\$30,000)
	Total Revised Fund 32	9,212	427,523	4,170,500	616,285	3,554,215	3,590,939	400,011		400,011
33	FIRE PROTECTION	560,664	686,975	0	0	0	1,033,674	213,965		\$213,965

	Total Revised Fund 33	560,664	686,975	0	0	0	1,033,674	213,965	213,965
35	HIDTA GRANT FUND	0	21,232			0	21,232	0	\$0
	Total Revised Fund 35	0	21,232	0	0	0	21,232	0	0
36	LAW ENFORCEMENT FUND	32,692	55,200	0	0	0	87,892	0	\$0
	Total Revised Fund 36	32,692	55,200	0	0	0	87,892	0	0
37	STATE HIGHWAY FUND	142,772	70,222	0	0	0	58,581	154,413	\$154,413
	Total Revised Fund 37	142,772	70,222	0	0	0	58,581	154,413	154,413
38	TRAFFIC SAFETY FUND	77,841	10,491	0	0	0	36,000	52,332	\$52,332
	Total Revised Fund 38	77,841	10,491	0	0	0	36,000	52,332	52,332
39	STATE JUDICIAL	2,171	75,500			0	75,500	2,171	\$2,171
	Total Revised Fund 39	2,171	75,500	0	0	0	75,500	2,171	2,171
42	1984 GROSS RECEIPTS TAX	1,081,048	1,874,973	0	1,613,091	(1,613,091)	24,180	1,318,750	251,546 \$1,067,204
	Revision #2					0	4,734	(4,734)	(\$4,734)
	Total Revised Fund 42	1,081,048	1,874,973	0	1,613,091	(1,613,091)	28,914	1,314,016	251,546 1,062,470
44	TRANSPORTATION FUND	552,452	1,278,919	1,429,337	162,308	1,267,029	2,935,057	163,343	\$163,343
	Revision #2					0	1,184	(1,184)	(\$1,184)
	Revision #7		1,164				1,164	0	\$0
	Total Revised Fund 44	552,452	1,280,083	1,429,337	162,308	1,267,029	2,937,405	162,159	162,159
48	NEW MEXICO C.D.B.G.	0	500,000	806,305	0	806,305	1,306,305	0	\$0
	Total Revised Fund 48	0	500,000	806,305	0	806,305	1,306,305	0	0
49	1986 GROSS RECEIPTS TAX	5,367,554	1,896,680	0	3,805,304	(3,805,304)	927,605	2,531,325	269,505 \$2,261,820
	Revision #2					0	4,734	(4,734)	(\$4,734)
	Total Revised Fund 49	5,367,554	1,896,680	0	3,805,304	(3,805,304)	932,339	2,526,591	269,505 2,257,086
50	PROPERTY ACQUISITION	85,010	0	0	0	0	0	85,010	\$85,010
	Total Revised Fund 50	85,010	0	0	0	0	0	85,010	85,010
53	GENERAL OBLIGATION	942,316	1,062,849			0	1,080,492	924,673	539,815 \$384,858
	Total Revised Fund 53	942,316	1,062,849	0	0	0	1,080,492	924,673	539,815 384,858
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	37,465	0	37,465	37,465	21,967	\$21,967
	Total Revised Fund 54	21,967	0	37,465	0	37,465	37,465	21,967	21,967
56	99 GRT FLOOD CONTROL BOND PROJ	19,843	29,091	3,971,608	0	3,971,608	3,763,555	256,987	\$256,987
	Total Revised Fund 56	19,843	29,091	3,971,608	0	3,971,608	3,763,555	256,987	256,987
59	REVENUE BOND P & I FUND	152,016	7,250	2,679,704		2,679,704	2,679,704	159,266	\$159,266
	Total Revised Fund 59	152,016	7,250	2,679,704	0	2,679,704	2,679,704	159,266	159,266
61	MUNICIPAL INFRASTRUCTURE .0625%	1,148,787	466,580	0	834,819	(834,819)	6,045	774,503	\$774,503
	Revision #2					0	1,184	(1,184)	(\$1,184)
	Total Revised Fund 61	1,148,787	466,580	0	834,819	(834,819)	7,229	773,319	773,319
63	COMMUNITY DEVELOPMENT	2,300	60	484,087	39,283	444,804	441,269	5,895	\$5,895
	Total Revised Fund 63	2,300	60	484,087	39,283	444,804	441,269	5,895	5,895
69	1994 GROSS RECEIPTS	3,080,368	1,870,447	0	2,625,814	(2,625,814)	24,180	2,300,821	554,603 \$1,746,218
	Revision #2					0	4,734	(4,734)	(\$4,734)
	Total Revised Fund 69	3,080,368	1,870,447	0	2,625,814	(2,625,814)	28,914	2,296,087	554,603 1,741,484
71	ALAMO SENIOR CENTER	7,231	771,926	656,718	1,081	655,637	1,432,965	1,829	\$1,829
	Revision #7		243			0	243	0	\$0
	Total Revised Fund 71	7,231	772,169	656,718	1,081	655,637	1,433,208	1,829	1,829
74	ALAMO SENIOR CENTER GIFT	140,663	5,066	0	0	0	51,676	94,053	\$94,053
	Total Revised Fund 74	140,663	5,066	0	0	0	51,676	94,053	94,053
75	RETIRED & SENIOR VOL. PROGRAM	382	242,606	69,500	18,496	51,004	262,562	31,430	\$31,430

	Total Revised Fund 75	382	242,606	69,500	18,496	51,004	262,562	31,430		31,430
81	WATER/SEWER OPERATING	8,703,658	18,022,685	4,574,578	1,998,892	2,575,686	25,302,346	3,999,683	1,359,965	\$2,639,718
	Revision #3		125,867			0		125,867		\$125,867
	Revision #5			150,000		150,000	150,000	0		\$0
	Total Revised Fund 81	8,703,658	18,148,552	4,724,578	1,998,892	2,725,686	25,452,346	4,125,550	1,359,965	2,765,585
82	98 JT WATER/SEWER BOND P&I	1,251,402	32,886	2,263,674		2,263,674	1,899,703	1,648,259		\$1,648,259
	Total Revised Fund 82	1,251,402	32,886	2,263,674	0	2,263,674	1,899,703	1,648,259		1,648,259
86	SOLID WASTE COLLECTION SYS.	534,473	2,098,062	0	132,962	(132,962)	2,143,307	356,266	166,854	\$189,412
	Total Revised Fund 86	534,473	2,098,062	0	132,962	(132,962)	2,143,307	356,266	166,854	189,412
88	BONITO CAMPGROUND	392,085	3,498			0	4,000	391,583		\$391,583
	Total Revised Fund 88	392,085	3,498	0	0	0	4,000	391,583		391,583
89	ESGRT .0625%	3,067,403	487,529	0	2,078,210	(2,078,210)	247,421	1,229,301		\$1,229,301
	Revision #2					0	1,184	(1,184)		(\$1,184)
	Revision #6					0	500,000	(500,000)		(\$500,000)
	Total Revised Fund 89	3,067,403	487,529	0	2,078,210	(2,078,210)	748,605	728,117		728,117
90	GOLF COURSE	64	1,390,757	448,000	81,190	366,810	1,737,619	20,012		\$20,012
	Total Revised Fund 90	64	1,390,757	448,000	81,190	366,810	1,737,619	20,012		20,012
91	AIRPORT	120,432	992,993	100,000	45,966	54,034	920,045	247,414		\$247,414
	Revision #9		16,000			0		16,000		\$16,000
	Total Revised Fund 91	120,432	1,008,993	100,000	45,966	54,034	920,045	263,414		263,414
94	OTERO GREENTREE REG LANDFILL	4,137,173	1,918,939	0	8,155	(8,155)	3,553,660	2,494,297		\$2,494,297
	Total Revised Fund 94	4,137,173	1,918,939	0	8,155	(8,155)	3,553,660	2,494,297		2,494,297
96	SELF-INSURED FUND	528,693	64,595	0	0	0	52,648	540,640		\$540,640
	Revision #5				150,000	(150,000)		(150,000)		(\$150,000)
	Total Revised Fund 96	528,693	64,595	0	150,000	(150,000)	52,648	390,640		\$390,640
98	PAYROLL CLEARING	212,703	0	0	0	0	0	212,703		\$212,703
	Total Revised Fund 98	212,703	0	0	0	0	0	212,703		212,703
104	UTILITY DEPOSITS	674,999	0	0	0	0	0	674,999		\$674,999
	Total Revised Fund 104	674,999	0	0	0	0	0	674,999		674,999
105	ECONOMIC DEVELOPMENT	3,704,019	983,224	0	0	0	349,415	4,337,828		\$4,337,828
	Revision #2					0	2,386	(2,386)		(\$2,386)
	Revision #10					0	29,712	(29,712)		(\$29,712)
	Total Revised Fund 105	3,704,019	983,224	0	0	0	381,513	4,305,730		4,305,730
107	SELF INSURED/LIABILITY	952,065	6,805	300,000	14,718	285,282	583,948	660,204		\$660,204
	Total Revised Fund 107	952,065	6,805	300,000	14,718	285,282	583,948	660,204		660,204
109	2004 GRT CAPITAL OUTLAY	13,782,068	3,824,274	0	4,043,365	(4,043,365)	9,156,177	4,406,800	533,704	\$3,873,096
	Revision #2					0	9,468	(9,468)		(\$9,468)
	Revision #6					0	(500,000)	500,000		\$500,000
	Total Revised Fund 109	13,782,068	3,824,274	0	4,043,365	(4,043,365)	8,665,645	4,897,332	533,704	4,363,628
114	SIDEWALKS REVOLVING LOANS	141,416	1,454	0	0	0	32,360	110,510		\$110,510
	Total Revised Fund 114	141,416	1,454	0	0	0	32,360	110,510		110,510
115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		\$1,000
	Total Revised Fund 115	1,000	0	0	0	0	0	1,000		1,000
119	2012 GRT REF/IMP REVBD	690,594	29,960	0	0	0	442,811	277,743		\$277,743
	Total Revised Fund 119	690,594	29,960	0	0	0	442,811	277,743		277,743
121	2015 GO BONDS-FUN CENTER	89,067	914	0	0	0	0	89,981		\$89,981
	Total Revised Fund 121	89,067	914	0	0	0	0	89,981		89,981

122	2015 GO BONDS-STREETS	172,584	1,771	0	0	0	0	174,355		\$174,355
	Total Revised Fund 122	172,584	1,771	0	0	0	0	174,355		174,355
901	HOUSING LOW RENT OPERATING	1,130,674	1,134,783	0	50	(50)	1,134,617	1,130,790	86,881	\$1,043,909
	Total Revised Fund 901	1,130,674	1,134,783	0	50	(50)	1,134,617	1,130,790	86,881	1,043,909
903	HOUSING HOMEOWNERSHIP OPER	728,361	1,525	0	0	0	28,355	701,531		\$701,531
	Total Revised Fund 903	728,361	1,525	0	0	0	28,355	701,531		701,531
904	HOUSING CAPITAL FUND PROJECTS	0	2,082,174	0	0	0	1,790,260	291,914		\$291,914
	Total Revised Fund 904	0	2,082,174	0	0	0	1,790,260	291,914		291,914
TOTALS FY2021		66,564,194	67,754,861	25,828,866	25,828,866	0	90,048,765	44,270,290	5,407,094	38,863,196

Resolution # 2021-24 - June 22, 2021

FUND NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
REVISION #1					
This revision will allow funds to be used for special events from increased event sponsorship proceeds and are reflected in both the Revenue & Expenditure line items.					
20	LODGER'S TAX-CITY SHARE FUND				
	<i>Revenues</i>				
	020-0000-316.15-28	Special Events	9,928	3,922	13,850
		Total Revenue	9,928	3,922	13,850
	<i>Expenditures</i>				
	020-0006-454.57-93	Special Events	13,728	3,922	17,650
		Total Expenditures	13,728	3,922	17,650
REVISION #2					
This revision is to adjust the Gross Receipts Tax administration fees to projected actual levels in each Fund for the fiscal year ended June 30, 2021.					
11	GENERAL FUND				
	<i>Expenditures</i>				
	011-2400-419.56-29	GRT Administration Fee	178,933	30,681	209,614
		Total Expenditures	178,933	30,681	209,614
42	1984 GROSS RECEIPTS FUND				
	<i>Expenditures</i>				
	042-0000-419.56-29	GRT Administration Fee	24,180	4,734	28,914
		Total Expenditures	24,180	4,734	28,914
44	TRANSPORTATION FUND				
	<i>Expenditures</i>				
	044-2400-415.56-29	GRT Administration Fee	6,045	1,184	7,229
		Total Expenditures	6,045	1,184	7,229
49	86 GROSS RECEIPTS FUND				
	<i>Expenditures</i>				
	049-0000-461.56-29	GRT Administration Fee	24,180	4,734	28,914
		Total Expenditures	24,180	4,734	28,914
61	91 GRT INFRASTRUCTURE(.0625) FUND				
	<i>Expenditures</i>				
	061-0000-415.56-29	GRT Administration Fee	6,045	1,184	7,229
		Total Expenditures	6,045	1,184	7,229
69	94 GROSS RECEIPTS FUND				
	<i>Expenditures</i>				
	069-0000-415.56-29	GRT Administration Fee	24,180	4,734	28,914
		Total Expenditures	24,180	4,734	28,914
89	ESGRT .0625% FUND				
	<i>Expenditures</i>				
	089-0000-415.56-29	GRT Administration Fee	6,045	1,184	7,229
		Total Expenditures	6,045	1,184	7,229
105	ECONOMIC DEVELOPMENT FUND				
	<i>Expenditures</i>				
	105-0000-450.56-29	GRT Administration Fee	12,090	2,386	14,476
		Total Expenditures	12,090	2,386	14,476

109 STREET CAPITAL GRT FUND

Expenditures

109-0000-430.56-29	GRT Administration Fee	24,180	4,734	28,914
109-9003-430.56-29	GRT Administration Fee	24,180	4,734	28,914
Total Expenditures		48,360	9,468	57,828

REVISION #3

This revision is to recognize CARES Act funding for Administrative Leave paid for Pay Periods 7 (April 8, 2021) - 11 (June 3, 2021).

81 WATER/SEWER FUND

Revenues

081-0000-317.16-73	Federal Grant	4,741,548	125,867	4,867,415
Total Revenue		4,741,548	125,867	4,867,415

REVISION #4

This revision is to recognize grant funding received from the Carroll Petrie Foundation for the Animal Control division and to attach to Project No. AC2201.

24 GRANT CAPITAL IMPROVEMENT FUND

Revenues

AC2201 024-0000-317.16-59	Other Grants	190,755	50,000	240,755
Total Revenue		190,755	50,000	240,755

Expenditures

AC2201 024-3804-429.33-26	Designated Materials	0	5,000	5,000
AC2201 024-3804-429.63-91	Building Improvements	0	45,000	45,000
Total Expenditures		0	50,000	50,000

REVISION #5

This revision will budget a transfer of funds in, budget the expenditure, and attach Project CERUTB for replacement vehicles for meter technicians and new vehicles for meter readers in Utility Billing.

81 WATER/SEWER FUND

Transfers

081-0000-391.19-96	Transfer fr (96) Self-Insured	0	150,000	150,000
Total Transfers In		0	150,000	150,000

Expenditures

CERUTB 081-2202-461.61-85	CER Equipment Replacement	0	150,000	150,000
Total Expenditures		0	150,000	150,000

96 SELF-INSURED FUND

Transfers

096-0000-491.18-81	Trans to (81) Water/Sewer	0	150,000	150,000
Total Transfers Out		0	150,000	150,000

REVISION #6

This revision is to move Sewer Pipeline Replacement from Street Capital GRT Fund to ESGRT Fund to more properly account for disbursement of these funds.

109 STREET CAPITAL GRT FUND

Expenditures

PW2010 109-9003-430.65-29	Street Capital	500,000	(500,000)	0
Total Expenditures		500,000	(500,000)	0

89 ESGRT .0625% FUND

Expenditures

PW2010 089-9399-990.65-34	Sewer Line Replacement	0	500,000	500,000
Total Expenditures		0	500,000	500,000

REVISION #7

This revision is to record sale of scrap proceeds and to attach these funds to Projects within each fund's budget for future use.

11	GENERAL FUND				
	Revenues				
	011-4104-316.15-05	Sale of Scrap	13,000	175	13,175
		Total Revenues	13,000	175	13,175
	Expenditures				
CERDPS	011-4104-420.61-85	CER Equipment Replacement	30,051	175	30,226
		Total Expenditures	30,051	175	30,226
12	INTERNAL SERVICE FUND				
	Revenues				
	012-3303-316.15-05	Sale of Scrap	589	250	839
		Total Revenues	589	250	839
	Expenditures				
CERFAC	012-3303-419.61-60	CER Capital Equipment	3,661	250	3,911
		Total Expenditures	3,661	250	3,911
71	SENIOR CENTER FUND				
	Revenues				
	071-0000-316.15-05	Sale of Scrap	0	243	243
		Total Revenues	0	243	243
	Expenditures				
	071-8116-445.61-85	CER Equipment Replacement	3,407	243	3,650
		Total Expenditures	3,407	243	3,650
32	COMMUNITY SERVICES FUND				
	Revenues				
	032-6206-316.15-05	Sale of Scrap	0	164	164
		Total Revenues	0	164	164
	Expenditures				
CERPRK	032-6299-990.61-85	CER Equipment Replacement	7,020	164	7,184
		Total Expenditures	7,020	164	7,184
44	TRANSPORTATION FUND				
	Revenues				
	044-0000-316.15-05	Sale of Scrap	703	1,164	1,867
		Total Revenues	703	1,164	1,867
	Expenditures				
CERSTR	044-5299-990.61-85	CER Equipment Replacement	703	1,164	1,867
		Total Expenditures	703	1,164	1,867

REVISION #8

This revision is to increase the Library's budget for the City's match for funds granted from the State of New Mexico 2018 General Obligation Bonds.

32 COMMUNITY SERVICES FUND

	<i>Expenditures</i>				
	032-7101-455.32-05	Books, Periodicals, Audios	153,456	30,000	183,456
		Total Expenditures	153,456	30,000	183,456

REVISION #9

This revision is to budget for an increase in the State Grant for Tractor Shed construction and is required because of an increase in the cost of construction. This is 100% State funded with no required City match.

91 AIRPORT FUND

	<i>Revenues</i>				
AP2106	091-0000-317.16-13	State Grant	94,000	16,000	110,000
		Total Revenues	94,000	16,000	110,000

REVISION #10

This revision is to adjust the 10% budgeted payment to OCEDC, based on a reprojection of the Gross Receipts Tax revenues, for FY21 in the Economic Development Fund.

105 ECONOMIC DEVELOPMENT FUND

	<i>Expenditures</i>				
	105-2401-450.56-95	Marketing Plan (OCEDC)	139,707	29,712	169,419
		Total Expenditures	139,707	29,712	169,419

RESOLUTION NO. 2021-24

A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2020-21.

WHEREAS, the City of Alamogordo, New Mexico wishes approval to change some of the budget line-item figures of various funds; and

WHEREAS, the Department of Finance and Administration, State of New Mexico, gave its written certification to the City of Alamogordo, New Mexico's annual budget on August 4, 2020, for fiscal year 2020-2021; and

WHEREAS, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2020-2021.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the City's annual budget for fiscal year 2021 be and hereby is revised as of June 22, 2021, to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2020-2021 as shown on the following pages.

NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on June 22, 2021, as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2020-2021.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 22nd day of June 2021.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 6/22/2021

Report Date: 6/7/2021

Report No: 6.

Submitted By: Petria Bengoechea

Subject: Hearing, and possible action related to Resolution 2021-12 declaring 2414 Telles, Alamogordo, New Mexico to be so ruined, damaged and dilapidated that it is a menace to the public comfort, health, peace or safety, and ordering its abatement. (*Petria Bengoechea, City Attorney*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Enforce Resolution 2021-12.

Background: Pursuant to Section 3-18-5, NMSA 1978, the Alamogordo City Commission considered Resolution 2021-12 on April 27, 2021 and ultimately passed the Resolution, declaring 2414 Telles to be so ruined, damaged, and dilapidated that it is a menace to the public comfort, health, peace or safety, and ordered its abatement. In keeping with state law, Mr. Trexler, the owner of 2414 Telles, filed a timely appeal/objection of the City's action. At today's hearing, the commission must consider whether to enforce or rescind Resolution 2021-12. The City Commission is required to consider all evidence for and against the removal Resolution and determine if the Resolution should ultimately be enforced or rescinded.

The City will present testimony from both Code Supervisor James Baker, and Fire Lieutenant John Stroope regarding the structure and its current state of dilapidation.

RESOLUTION NO. 2021-12

A RESOLUTION DECLARING 2414 TELLES, ALAMOGORDO, NEW MEXICO TO BE SO RUINED, DAMAGED AND DILAPIDATED THAT IT IS A MENACE TO THE PUBLIC COMFORT, HEALTH, PEACE OR SAFETY, AND ORDERING ITS ABATEMENT

WHEREAS, the governing body of the City of Alamogordo, New Mexico, finds that there is located within the City certain buildings, structures or premises at 2414 Telles; and,

WHEREAS, the governing body does further find that the Code Enforcement Manager and the Fire Chief of the Alamogordo Police Department have investigated the condition of the Property and has found the same to be so ruined, damaged and dilapidated, or covered with ruins, rubbish, wreckage or debris, that it constitutes a menace to the public comfort, health, peace or safety so as to warrant abatement.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION:

Section 1. That the findings of said Code Enforcement Manager, in regard to the Property, attached hereto as Exhibit 2, are hereby approved and adopted, and that the Property is found to be ruined, damaged and dilapidated, *sq* as to constitute a menace to the public comfort, health, peace or safety pursuant to Section 3-18-5, NMSA, 1978.

Section 2. That Lou Lee Trexler, record owner of the Property is hereby ordered to commence removal of the building or structure from the Property within ten (10) days after service of a copy of this Resolution, or within said ten (10) day period, file written objection to findings herein with the City Clerk of the City of Alamogordo, asking for a hearing before the City Commission.

Section 3. That if there is a failure of compliance with the provision of Section 2 herein, the City of Alamogordo shall proceed to remove said building or structure from the Property, and abate said unsafe condition, at the cost and expense of said record, with said cost and expense constituting a lien against the building or structure so removed, and against the Property, as allowed by law.

Section 4. SEVERABILITY CLAUSE. If any section, paragraph, sentence, clause, word or phrase of this resolution is for any reason held to be invalid or unenforceable by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this resolution. The Commission hereby declares that it would have passed this resolution and each section, paragraph, sentence, clause, word or phrase thereof irrespective of any provisions being declared unconstitutional or otherwise invalid.

DONE this 27 day of April, 2021.

CITY OF ALAMOGORDO, NEW MEXICO
A New Mexico municipal corporation

By: 



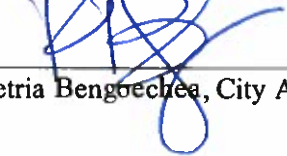
Richard A. Boss, Mayor

ATTEST:



Rachel Hughs, City Clerk

APPROVED AS TO FORM:



Petria Bengoechea, City Attorney

2414 Telles

Report and Reasoning

James Baker, Code Enforcement Supervisor
April 7th 2021

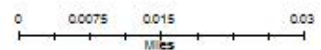
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Reasoning.....	
Violations.....	
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The City of San Jose makes no representation as to the validity or accuracy of the information given herein and the user is responsible for making such fact for investigation and inquiries as necessary in order to properly consider such information and temporary appropriate names.

2414 Telles



Report Narrative

2414 Telles is located on Telles Ave. on the southwest corner of Bonnell and Telles. 2414 Telles is positioned next door to 2412 Telles and across the alley from 509 Bonnell. The property consists of a single lot running down the Southside of Telles Ave and the Westside of Bonnell Ave. On this lot is a single story wood framed residential structure and a wood framed accessory structure. The property is currently zoned R-1 (single family dwelling) and is vacant.

Background:

On 08/11/16 an inspection was made on the exterior of the structure at 2412 Telles. The property was found to be in violations of numerous sections of the International Property Maintenance Code (IPMC). Section 107.1 of the IPMC requires the code official to give notice to the property owner of the violations and a certified letter was sent to the owner, Lou Lee Trexler, giving 30 days to correct the violations. No progress was made on the violations. On 08-09-18 another inspection was made on the residence and the same violations were noted. Another letter was sent to Mr. Trexler and no improvements were made so a criminal complaint was filed on Mr. Trexler who was summoned to court where he was subsequently found guilty. No improvements were made following Mr. Trexler's court appearance so another inspection was made on 07/17/20 and the condition of the structure appeared worse than before. No improvements were made and a criminal complaint was filed to summon Mr. Trexler into Municipal Court again.

On 04-07-21, a search warrant was executed at 2412 Telles and both the interior and exterior of the structure were inspected. Missing sections of the roof were visible from outside of the structure. The condition of the roof will not prevent the rainwater or rodents from entering into the structure. The fascia/trim/soffit on the roof was damaged and hanging down in spots. The accessory building is of wood construction and has exposed unprotected wood and holes in the roof.

An inspection of the interior of the main structure revealed significant water damage from the elements and bird droppings in every room of the structure. Upon entry into the back entrance large gaps of ceiling were observed to be missing and ceiling and insulation material had fallen to the ground.

The kitchen area was covered with filth, ceiling materials and bird droppings. There was water damage to the ceiling and gaps in the roof allowing the elements in. The living room at the front of the residence showed ceiling damage with damaged and missing ceiling panels, filth and droppings on the floor and furnishings as well as several birds.

To the west of the living room was another den/study type room. This room was on the Northwest corner of the house and had ceiling damage, filth, droppings, birds and gaps in the roof that allow in the elements.

To the east of the living room was a hallway that led to several rooms. The ceiling to the hallway had visible mold. The first room east of the living room was the dining room which had water damaged ceiling panels, a visible hole in the ceiling, filth and bird droppings on the floor.

Directly across from the dining room was a short hallway that led to a bathroom. There was mold on the walls, filth, debris and droppings on the floor as well as a large visible hole in the roof. The bathroom was covered in filth and debris and had insulation hanging down from the ceiling.

To the east of the dining room was a bedroom with roughly 20 birds inside and was completely covered with bird droppings. On the floor at the entrance to this room were two dead birds. There were missing and water damaged ceiling panels.

To the east of the bedroom was another den/study area on the northeast corner of the residence. This room had filth, debris and bird droppings on the floor as well as large missing sections of the roof, hanging insulation, missing and water damaged ceiling and wall panels.

On the southeast corner of the residence was another room with debris on the floor, water damage to the ceiling and walls, bird droppings and several holes in the roof that were allowing sunlight to shine into the room.

Another bedroom on the south side of the residence had debris, bird droppings, missing ceiling panels, damage and observable gaps to the roof that allows the elements inside.

The structure in its current state is unfit for human occupancy as defined in Section 108.1.3 of the 2006 International Property Maintenance Code. The structure and condition of the property continue to decline with little to no indication that the owner will address these issues responsibly. It is my recommendation that the City Commission move forward with approval of the resolution.

Reasoning

Unless specifically cited, all sections are of the 2006 International Property Maintenance Code.

Section 8-03-080 of the Code of Ordinances adopts the 2006 International Property Maintenance Code. (IPMC)

Section 104.1 compels the Code Official to enforce the provisions of the Code.

Section 104.3 Compels the Code Official to make the necessary inspections to determine the compliance with the Code.

Section 104.4 grants authority to enter property.

Section 106.1 states that it is unlawful to violate the Code.

Section 108.1.3 states the conditions of a structure unfit for human occupancy.

Sections 301.2, 501.2 and 701.2 state that unless otherwise provided in the Code, the property owner is responsible for compliance.

Section 110.1 Compels the Code Official to order the owner to repair and make safe and sanitary the structure. At the owner's option, the structure may be demolished in lieu of the repairs.

Violations

108.1.3 Structure unfit for human occupancy. A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

301.3 Vacant structures and land. All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

302.5 Rodent harborage. All structures and exterior property shall be kept free from rodent harborage and infestation. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After extermination, proper precautions shall be taken to eliminate rodent harborage and prevent reinfestation. (see multiple photos of birds and bird droppings)

302.7 Accessory structures. All accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair. (see photos of accessory building)

304.1 General. The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare. *The structure shall perform four primary functions: be in good repair, structurally sound, sanitary condition and capable of preventing the elements and rodents from entering the interior areas. (see photos of exterior structure)*

304.2 Protective treatment. All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Exterior wood surfaces, other than decay resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well as those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement. (see photos of exterior structure)

304.7 Roofs and drainage. The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or

interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance. (see multiple photos on interior and exterior of structure)

304.13 Window, skylight and door frames. Every window, skylight, door and frame shall be kept in sound condition, good repair and weather tight. (See photo #13 broken window)

305.3 Interior surfaces. All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected. (See multiple photos of debris and bird droppings)

2414 Telles Exterior Photos 04-07-21

Photo #1



Photo #7 front side



Photo # 18 front side



Photo #46 backside



Photo #49 backside porch



Photo #52 backside porch



Photo #222 backside



Photo #223 backside



Photo #13 eastside window



2414 Telles interior photos 04-07-21

Photo #71 back entryway



Photo #78 back entryway room



Photo #94 kitchen



Photo #95 kitchen ceiling



Photo #96 kitchen ceiling



Photo #99 kitchen floor



Photo #117 living room



Photo #104 living room



Photo #115 northwest den/study



Photo #111 northwest den/study



Photo #127 northwest den/study



Photo #111 northwest den/study



Photo #140 hallway



Photo #142 dining room



Photo #144 dining room



Photo #145 hallway to bathroom



Photo #151 hallway ceiling to bathroom



Photo #152 bedroom east of dining room



Photo #154 bedroom east of dining room



Photo #154 bedroom east of dining room



Photo #166 northeast corner den/study



Photo #173 northeast corner den/study



Photo #169 northeast corner den/study



Photo #205 southeast corner room



Photo #204 southeast corner room



Photo #161 southside bedroom



Photo #164 southside bedroom



Photo #212 Southside bedroom



2414 Telles accessory building photos 04-07-21

Photo #65



Photo #68



Photo #34



Photo #36





City of Alamogordo
Alamogordo Fire Department
619 Texas Avenue, Alamogordo, New Mexico 88310
Administration 575-439-4298, Code Enforcement 575-439-3337



April 16, 2021

RE: 2414 Telles

To whom it may concern:

The Alamogordo Fire Department, along with the Alamogordo City Manager, Alamogordo City Attorney, and the Alamogordo Code Enforcement Officer, conducted a fire safety and structural walk-thru of the above-mentioned property. The walk-thru was conducted using an Administrative Warrant. The building owner, Lou Lee Trexler, was present for the walk-thru. During the walk-thru, the following deficiencies and hazards, in violation of the International Property Maintenance Code, and the International Fire Code, were found and are listed below:

International Fire Code

- Unsafe Conditions IFC 110.1.1- Inadequate Maintenance. The structure is not currently occupied, or maintained
- Safeguarding Vacant Premises IFC 311.2- The structure has missing or broken windows throughout, allowing for entry by animals, persons, and weather.
- General IFC 311.1 Temporarily unoccupied buildings, structures, premises, or portions thereof, including tenant spaces, shall be safeguarded and maintained in accordance with Sections 311.1.1 through 311.6. Buildings, structures and premises for which an owner cannot be identified or located by dispatch of a certificate of mailing to the last known or registered address, which persistently or repeatedly become unprotected or unsecured, which have been occupied by unauthorized persons for illegal purposes, or which present a danger of structural collapse or fire spread to adjacent properties shall be considered abandoned, declared unsafe and abated by demolition or rehabilitation.

International Property Maintenance Code

- 108.1.1 Unsafe Structure
- 108.1.3 Structure Unfit for Human Occupancy
- 108.1.5 Dangerous Structure or Premises. 7. The building or structure is neglected, damaged, dilapidated, unsecured or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful act.
- 301.2 Responsibility. The owner of the premises shall maintain the structures and exterior property in compliance with these requirements, except as otherwise provided for in this code.
- 301.3 Vacant Structures and Land. Vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.
- 302.5 Rodent Harborage. Structures and exterior property shall be kept free from rodent harborage and infestation.
- 302.7 Accessory structures. Accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair.
- 304.1.1 Unsafe Conditions. The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the "International Building Code" or the "International Existing Building Code" as required for existing buildings: 4. Siding and masonry joints including joints between the building envelope and the perimeter of windows, doors and skylights are not maintained, weather resistant or water tight. 8. Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or

any portion of the roof framing that is not in good repair with signs of deterioration, fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects.

- 304.2 Protective Treatment. Exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment.
- 304.6 Exterior Walls. Exterior walls shall be free from holes, breaks, and loose or rotting materials and be maintained weatherproof and properly surface coated where required to prevent deterioration.
- 304.13 Window, Skylight and door frames. Every window, skylight, door and frame shall be kept in sound condition, good repair and weather tight.
- 305.1 Interior Structure General. The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition.
- 308.1 Accumulation of Rubbish or Garbage. Exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish and garbage.
- 309.1 Infestation. Structures shall be kept free from insect and rodent infestation.
- 604.3.1 Abatement of Electrical Hazards Associated with Water Exposure. The provisions of this section shall govern the repair and replacement of electrical systems and equipment that have been exposed to water.
- 604.3.1.1 Electrical Equipment. Electrical distribution equipment, motors circuits, power equipment, transformers, wire, cable, flexible cords, wiring devices, ground fault circuit interrupters, surge protectors, molded case circuit breakers, exposed to water shall be replaced in accordance with the provisions of the "International Building Code".
- 702.1 General. Means of Egress. Fire Safety Requirements. A safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to the public way. Means of egress shall comply with the "International Fire Code".
- 703.1 Fire-Resistance-Rated Assemblies. The required fire-resistance rating of fire-resistance-rated walls, fire stops, shaft enclosures, partitions and floors shall be maintained.
- The roof of the structure is leaking, and not secure to weather, causing further damage and degradation to the structure.
- Due to the unsecured nature of the structure, pigeons have taken up residence in the structure. Their droppings pose a threat to health of persons working in and around the structure.
- There is evidence of structural failure, the roof and roofing members are cracking due to exposure.

In closing, it appears that most, if not all the problems with this structure are being caused by inadequate maintenance. No preventative measures to secure or stop the decay and rodent infestation of the structure have been started or undertaken by the homeowner. The homeowner stated to all city officials present, before the walk-thru, that he would not be responsible for any injuries due to structural collapse, or for possible sickness caused by the presence of mold and feces throughout the structure. This structure poses a fire hazard to surrounding structures, and a health threat to persons living in the area around the structure.

For any questions or concerns, I can be reached at 575-439-4298

Respectfully,
John Stroope
Lieutenant, Shift 1
Alamogordo Fire Department

JS/js

STATE OF NEW MEXICO
COUNTY OF OTERO
CITY OF ALAMOGORDO
ALAMOGORDO CITY COMMISSION

CITY OF ALAMOGORDO

RECEIVED

MAY 13 2021

CITY CLERK

vs.

RESOLUTION NO. 2021 - 12

WILLIAM E. TREXLER JR.

REQUEST FOR HEARING

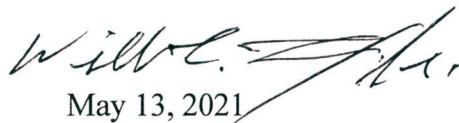
I, William E. Trexler Jr. , hereby request a hearing before the Alamogordo City Commission
in accordance with Section 2 of the above titled Resolution.

At that time, I would like to offer my rebuttal to the findings of The Commission.

Please be advised, that I do not have access to video conferencing.

It is my understanding, that my only access will be by telephone. (Land line only) I will have to rely upon
your office to advise me on how to communicate with The Commission.

William E. Trexler Jr.


May 13, 2021

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 6/22/2021

Report Date: 6/16/2021

Report No: 7.

Submitted By: Nancy Beshaler, Bob Johnson

Subject: Consider, and act upon, award of Public Works Bid No. 2021-003 to La Luz Dirt & Paving LLC related to the Scenic Drive Extension to Mesa Verde Ranch Road project in an amount not to exceed \$2,796,659.72, including NMGR. *(Nancy Beshaler, Project Manager and Bob Johnson, Engineering Manager)*

Fiscal Impact: \$2,796,659.72
Amount Budgeted: \$3,792,233.00
Fund: 109-9003-430.65-29 PW1606

Additional Fiscal Impact: \$3,141,454 available/unencumbered.

Recommendation: Approve the award.

Background: The Work will consist of new asphalt roadway construction including sidewalk, curb and gutter, mass grading, material import, subgrade preparation, base and surface course placement. The roadway will include a new railroad crossing and drainage improvements within railroad right of way. New potable water lines and sanitary sewer lines will be constructed below the roadway surface. Each utility will be encased beneath the railroad. Miscellaneous work includes seeding, driveway construction, median construction, signage, striping, traffic control, and traffic signal modification.

The project was advertised on May 2 and 9, 2021.

Bids were opened on June 9, 2021 at 2:00 p.m. Refer to the bid tabulation and Engineer's Award Recommendation letter.



06/09/2021

Nancy Beshaler, Project Manager
City of Alamogordo
1376 E. Ninth Street
Alamogordo, New Mexico 88310

Re: **Project Number: PW1606**
Public Works Bid Number: 2021-003
Scenic Drive Extension to Mesa Verde Ranch
Alamogordo, New Mexico

Dear Ms. Beshaler:

Bids were opened for the above referenced project on Wednesday, June 9, 2021, at 1:30 PM mountain standard time. Bids were submitted and received from La Luz Dirt & Paving, LLC, Mesa Verde Enterprises, Inc, and Rock Canyon Construction, LLC. The bid amounts are summarized on the attached bid tabulation sheet completed by the City. The lowest, responsive bid was submitted by La Luz Dirt & Paving, LLC of Alamogordo, New Mexico in the amount of \$2,586,506.10 plus gross receipts tax.

La Luz Dirt & Paving, LLC is a registered Contractor in the State of New Mexico with active classifications GA98, GB98, GF01, GF02, GF03, GF04, GF05, GF07, GF08, GF09, and GS08 operating under License Number 392908. The bid submitted by La Luz Dirt & Paving, LLC listed the subcontractors that will work on the project. Each is licensed in the State of New Mexico, if so required, with the appropriate classification to perform their nature of work. The Surety for the five percent (5%) Bid Bond included in the bid submitted by La Luz Dirt & Paving, LLC is Employers Mutual Casualty Company.

The basis of award for this project is the lowest, complete, and responsive bid submitted by a qualified, licensed Contractor in the State of New Mexico. Therefore, after reviewing the submitted bids, Smith Engineering Company recommends the contract be awarded to La Luz Dirt & Paving, LLC of Alamogordo, New Mexico in the amount of \$2,586,506.10 plus gross receipts tax. **Award of this Contract is contingent upon approval of this recommendation by the City of Alamogordo Commission.**

Please feel free to call with any questions or comments.

Sincerely,
Smith Engineering Company

A handwritten signature in black ink that reads "Rusty Payne".

Rusty Payne, PE

Attach: 1. City Bid Tabulation

BID TABULATION
SCENIC DRIVE EXTENSION TO MESA VERDE RANCH ROAD
PUBLIC WORKS BID NO. 2021-003
June 9, 2021

ITEM	ESTIMATED QUANTITY		DESCRIPTION	Engineer's Estimate		La Luz Dirt & Paving LLC 392908		Mesa Verde Enterprises, Inc 2967		Rock Canyon Construction LLC 396544	
						Unit Price	TOTAL AMOUNT	Unit Price	TOTAL AMOUNT	Unit Price	TOTAL AMOUNT
1	LS	1	CLEARING AND GRUBBING	\$ 15,000.00	\$ 15,000.00	\$ 6,000.00	\$ 6,000.00	\$ 5,632.54	\$ 5,632.54	\$ 24,070.00	\$ 24,070.00
2	CY	4,400	UNCLASSIFIED EXCAVATION	\$ 20.00	\$ 88,000.00	\$ 10.00	\$ 44,000.00	\$ 9.50	\$ 41,800.00	\$ 9.08	\$ 39,952.00
3	CY	1,730	BORROW	\$ 15.00	\$ 25,950.00	\$ 20.00	\$ 34,600.00	\$ 22.35	\$ 38,665.50	\$ 14.70	\$ 25,431.00
4	SY	10,200	SUBGRADE PREPARATION	\$ 3.00	\$ 30,600.00	\$ 2.50	\$ 25,500.00	\$ 2.07	\$ 21,114.00	\$ 3.16	\$ 32,232.00
5	SY	10,200	BASE COURSE 8"	\$ 12.00	\$ 122,400.00	\$ 9.39	\$ 95,778.00	\$ 9.40	\$ 95,880.00	\$ 12.50	\$127,500.00
6	SY	10,200	ASPHALT MATERIAL FOR TACK COAT	\$ 1.00	\$ 10,200.00	\$ 1.00	\$ 10,200.00	\$ 0.32	\$ 3,264.00	\$ 0.34	\$ 3,468.00
7	SY	10,200	PRIME COAT MATERIAL	\$ 1.00	\$ 10,200.00	\$ 1.00	\$ 10,200.00	\$ 0.67	\$ 6,834.00	\$ 0.68	\$ 6,936.00
8	SY	10,200	HMA SP-IV COMPLETE 4"	\$ 25.00	\$ 255,000.00	\$ 23.75	\$ 242,250.00	\$ 24.14	\$246,228.00	\$ 28.35	\$289,170.00
9	LF	16	DRILLED SHAFT FOUNDATION 36" DIAMETER	\$ 500.00	\$ 8,000.00	\$ 544.23	\$ 8,707.68	\$ 586.64	\$ 9,386.24	\$ 594.00	\$ 9,504.00
10	CY	2	STRUCTURAL CONCRETE CLASS A	\$ 1,000.00	\$ 2,000.00	\$ 486.83	\$ 973.66	\$ 527.76	\$ 1,055.52	\$ 534.00	\$ 1,068.00
11	LBS	820	REINFORCING BARS GRADE 60	\$ 3.00	\$ 2,460.00	\$ 2.65	\$ 2,173.00	\$ 2.87	\$ 2,353.40	\$ 2.90	\$ 2,378.00
12	LS	1	DOUBLE 10'X8' CONCRETE BOX CULVERT	\$ 400,000.00	\$ 400,000.00	\$295,763.00	\$ 295,763.00	\$302,954.51	\$302,954.51	\$336,620.00	\$336,620.00
13	LF	250	24" STORM DRAIN CULVERT PIPE	\$ 150.00	\$ 37,500.00	\$ 96.82	\$ 24,205.00	\$ 99.60	\$ 24,900.00	\$ 106.22	\$ 26,555.00
14	EA	2	24" STORM DRAIN CULVERT PIPE END	\$ 1,500.00	\$ 3,000.00	\$ 2,832.50	\$ 5,665.00	\$ 3,070.65	\$ 6,141.30	\$ 3,107.00	\$ 6,214.00
15	ALLOW	1	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
16	CY	200	RIPRAP CLASS A	\$ 350.00	\$ 70,000.00	\$ 350.00	\$ 70,000.00	\$ 211.70	\$ 42,340.00	\$ 267.81	\$ 53,562.00
17	AC	1	TEMPORARY SOIL STABILANT	\$ 1,200.00	\$ 1,200.00	\$ 1,236.00	\$ 1,236.00	\$ 12,451.94	\$ 12,451.94	\$ 1,356.00	\$ 1,356.00
18	LS	1	SWPPP PLAN, PREPARATION AND MAINTENANCE	\$ 5,000.00	\$ 5,000.00	\$ 4,780.00	\$ 4,780.00	\$ 4,786.56	\$ 4,786.56	\$ 12,882.00	\$ 12,882.00
19	LF	240	CONCRETE WALL BARRIER 42"	\$ 300.00	\$ 72,000.00	\$ 160.68	\$ 38,563.20	\$ 169.83	\$ 40,759.20	\$ 176.28	\$ 42,307.20
20	LF	80	PEDESTRIAN / BICYCLE RAILING	\$ 200.00	\$ 16,000.00	\$ 32.96	\$ 2,636.80	\$ 139.58	\$ 11,166.40	\$ 141.00	\$ 11,280.00
21	SF	210	TACTILE WARNING SURFACE	\$ 40.00	\$ 8,400.00	\$ 18.54	\$ 3,893.40	\$ 20.10	\$ 4,221.00	\$ 20.34	\$ 4,271.40
22	SY	1,860	CONCRETE PAVEMENT 4"	\$ 70.00	\$ 130,200.00	\$ 44.42	\$ 82,621.20	\$ 48.47	\$ 90,154.20	\$ 66.75	\$124,155.00
23	SY	230	CONCRETE PAVEMENT 6"	\$ 100.00	\$ 23,000.00	\$ 82.86	\$ 19,057.80	\$ 84.60	\$ 19,458.00	\$ 113.70	\$ 26,151.00
24	EA	1	SIDEWALK TRENCH GRATE	\$ 2,000.00	\$ 2,000.00	\$ 1,442.00	\$ 1,442.00	\$ 1,977.88	\$ 1,977.88	\$ 1,582.00	\$ 1,582.00
25	SY	195	CONCRETE PAVEMENT 8"	\$ 120.00	\$ 23,400.00	\$ 95.32	\$ 18,587.40	\$ 156.72	\$ 30,560.40	\$ 112.00	\$ 21,840.00
26	SY	215	CONCRETE MEDIAN PAVEMENT 4"	\$ 80.00	\$ 17,200.00	\$ 51.03	\$ 10,971.45	\$ 85.59	\$ 18,401.85	\$ 88.22	\$ 18,967.30
27	LF	110	FLUSH HEADER CURB	\$ 25.00	\$ 2,750.00	\$ 25.75	\$ 2,832.50	\$ 19.64	\$ 2,160.40	\$ 32.77	\$ 3,604.70
28	LF	3,720	24" CURB AND GUTTER - ALL TYPES	\$ 35.00	\$ 130,200.00	\$ 18.66	\$ 69,415.20	\$ 15.64	\$ 58,180.80	\$ 21.81	\$ 81,133.20
29	LF	2,910	18" RAISED MEDIAN CURB AND GUTTER	\$ 25.00	\$ 72,750.00	\$ 18.66	\$ 54,300.60	\$ 13.60	\$ 39,576.00	\$ 21.43	\$ 62,361.30
30	LF	110	36" VALLEY GUTTER	\$ 35.00	\$ 3,850.00	\$ 45.13	\$ 4,964.30	\$ 73.29	\$ 8,061.90	\$ 50.30	\$ 5,533.00
31	LF	420	24" STEEL CASING FOR 12" DIA UTILITY	\$ 400.00	\$ 168,000.00	\$ 481.15	\$ 202,083.00	\$ 509.46	\$213,973.20	\$ 516.60	\$216,972.00
32	LS	1	TRAFFIC CONTROL MANAGEMENT	\$ 58,000.00	\$ 58,000.00	\$ 30,000.00	\$ 30,000.00	\$ 10,809.99	\$ 10,809.99	\$ 50,626.00	\$ 50,626.00
33	LS	1	MOBILIZATION	\$ 260,000.00	\$ 260,000.00	\$150,000.00	\$ 150,000.00	\$233,300.89	\$233,300.89	\$298,691.00	\$298,691.00
34	EA	2	CURB DROP INLET	\$ 10,000.00	\$ 20,000.00	\$ 12,669.00	\$ 25,338.00	\$ 13,734.18	\$ 27,468.36	\$ 13,900.00	\$ 27,800.00
35	AC	1	CLASS A SEEDING	\$ 5,000.00	\$ 5,000.00	\$ 10,300.00	\$ 10,300.00	\$ 7,816.20	\$ 7,816.20	\$ 11,153.00	\$ 11,153.00
36	EA	3	MANHOLE 4' DIA 0'-6' DEPTH	\$ 5,000.00	\$ 15,000.00	\$ 9,812.43	\$ 29,437.29	\$ 10,344.94	\$ 31,034.82	\$ 10,765.00	\$ 32,295.00
37	EA	2	MANHOLE 4' DIA 6'-10' DEPTH	\$ 6,000.00	\$ 12,000.00	\$ 12,898.99	\$ 25,797.98	\$ 13,540.68	\$ 27,081.36	\$ 14,151.00	\$ 28,302.00
38	EA	1	MANHOLE 4' DIA 10'-14' DEPTH	\$ 8,000.00	\$ 8,000.00	\$ 20,391.32	\$ 20,391.32	\$ 21,906.74	\$ 21,906.74	\$ 22,371.00	\$ 22,371.00
39	EA	1	MANHOLE 4' DIA 14'-18' DEPTH	\$ 10,000.00	\$ 10,000.00	\$ 27,293.15	\$ 27,293.15	\$ 29,522.12	\$ 29,522.12	\$ 29,943.00	\$ 29,943.00
40	EA	1	DROP MANHOLE 4' DIA 14'-18' DEPTH	\$ 12,000.00	\$ 12,000.00	\$ 27,457.23	\$ 27,457.23	\$ 27,875.47	\$ 27,875.47	\$ 30,123.00	\$ 30,123.00
41	EA	3	FIRE HYDRANT INCL TRACING WIRE, TERMINATION POINT AND BOLLARDS	\$ 4,000.00	\$ 12,000.00	\$ 5,562.00	\$ 16,686.00	\$ 6,029.64	\$ 18,088.92	\$ 6,102.00	\$ 18,306.00
42	LF	100	6" WATERLINE	\$ 80.00	\$ 8,000.00	\$ 27.81	\$ 2,781.00	\$ 32.83	\$ 3,283.00	\$ 30.50	\$ 3,050.00
43	LF	200	8" WATERLINE	\$ 90.00	\$ 18,000.00	\$ 40.17	\$ 8,034.00	\$ 46.56	\$ 9,312.00	\$ 44.07	\$ 8,814.00
44	LF	1,500	12" WATERLINE	\$ 70.00	\$ 105,000.00	\$ 111.03	\$ 166,545.00	\$ 115.91	\$173,865.00	\$ 121.81	\$182,715.00
45	EA	2	AIR VALVE & PRECAST ENCLOSURE	\$ 8,000.00	\$ 16,000.00	\$ 8,446.00	\$ 16,892.00	\$ 9,156.12	\$ 18,312.24	\$ 9,266.00	\$ 18,532.00
46	EA	2	TIE TO EXISTING 12" WATERLINE	\$ 2,000.00	\$ 4,000.00	\$ 2,884.00	\$ 5,768.00	\$ 3,126.48	\$ 6,252.96	\$ 3,164.00	\$ 6,328.00
47	LS	1	BYPASS PUMPING	\$ 10,000.00	\$ 10,000.00	\$ 3,634.15	\$ 3,634.15	\$ 3,939.70	\$ 3,939.70	\$ 3,987.00	\$ 3,987.00
48	EA	3	GATE VALVE - 6" WITH VALVE BOX	\$ 3,000.00	\$ 9,000.00	\$ 1,442.00	\$ 4,326.00	\$ 1,563.24	\$ 4,689.72	\$ 1,582.00	\$ 4,746.00
49	EA	7	GATE VALVE - 12" WITH VALVE BOX	\$ 6,000.00	\$ 42,000.00	\$ 3,928.72	\$ 27,501.04	\$ 4,267.20	\$ 29,870.40	\$ 4,310.00	\$ 30,170.00
50	EA	3	GATE VALVE - 8" WITH VALVE BOX	\$ 4,000.00	\$ 12,000.00	\$ 2,128.67	\$ 6,386.01	\$ 2,307.64	\$ 6,922.92	\$ 2,335.00	\$ 7,005.00
51	LF	220.00	SANITARY SEWER LINE - 8"	\$ 80.00	\$ 17,600.00	\$ 33.71	\$ 7,416.20	\$ 41.42	\$ 9,112.40	\$ 37.00	\$ 8,140.00
52	LF	1,790	SANITARY SEWER LINE - 12"	\$ 80.00	\$ 143,200.00	\$ 121.18	\$ 216,912.20	\$ 126.78	\$226,936.20	\$ 133.00	\$238,070.00
53	EA	1	CONNECT TO EXISTING SANITARY SEWER MANHOLE	\$ 1,500.00	\$ 1,500.00	\$ 4,120.00	\$ 4,120.00	\$ 4,466.40	\$ 4,466.40	\$ 4,520.00	\$ 4,520.00
54	SY	1,350	LANDSCAPE GRAVEL	\$ 15.00	\$ 20,250.00	\$ 14.00	\$ 18,900.00	\$ 13.68	\$ 18,468.00	\$ 23.75	\$ 32,062.50

BID TABULATION
SCENIC DRIVE EXTENSION TO MESA VERDE RANCH ROAD
PUBLIC WORKS BID NO. 2021-003
June 9, 2021

ITEM	ESTIMATED QUANTITY		DESCRIPTION	Engineer's Estimate		La Luz Dirt & Paving LLC 392908		Mesa Verde Enterprises, Inc 2967		Rock Canyon Construction LLC 396544	
						Unit Price	TOTAL AMOUNT	Unit Price	TOTAL AMOUNT	Unit Price	TOTAL AMOUNT
55	EA	6	6" STEEL BOLLARD FOR CASING VENT	\$ 1,000.00	\$ 6,000.00	\$ 772.50	\$ 4,635.00	\$ 837.45	\$ 5,024.70	\$ 847.50	\$ 5,085.00
56	ALLOW	1	RAILWAY FLAGGING	\$ 97,500.00	\$ 97,500.00	\$ 97,500.00	\$ 97,500.00	\$ 97,500.00	\$ 97,500.00	\$ 97,500.00	\$ 97,500.00
57	SF	253	PANEL SIGNS	\$ 25.00	\$ 6,325.00	\$ 25.75	\$ 6,514.75	\$ 30.15	\$ 7,627.95	\$ 21.64	\$ 5,474.92
58	LF	640	STEEL POST AND BASE POST FOR ALUMINUM PANEL SIGNS	\$ 10.00	\$ 6,400.00	\$ 15.45	\$ 9,888.00	\$ 11.17	\$ 7,148.80	\$ 14.41	\$ 9,222.40
59	LS	1	TRAFFIC CONTROL DEVICES FOR CONSTRUCTION	\$ 29,000.00	\$ 29,000.00	\$ 10,000.00	\$ 10,000.00	\$ 6,081.00	\$ 6,081.00	\$ 12,000.00	\$ 12,000.00
60	LF	1,600	HOT THERMOPLASTIC PAVEMENT MARKINGS 4"	\$ 3.00	\$ 4,800.00	\$ 1.13	\$ 1,808.00	\$ 1.67	\$ 2,672.00	\$ 1.25	\$ 2,000.00
61	LF	590	HOT THERMOPLASTIC PAVEMENT MARKINGS 8"	\$ 5.00	\$ 2,950.00	\$ 1.96	\$ 1,156.40	\$ 3.35	\$ 1,976.50	\$ 2.15	\$ 1,268.50
62	LF	500	HOT THERMOPLASTIC PAVEMENT MARKINGS 24"	\$ 15.00	\$ 7,500.00	\$ 9.27	\$ 4,635.00	\$ 10.61	\$ 5,305.00	\$ 10.17	\$ 5,085.00
63	EA	3	HOT THERMOPLASTIC PAVEMENT MARKING COMBINATION (THRU, RIGHT) ARROW	\$ 300.00	\$ 900.00	\$ 195.70	\$ 587.10	\$ 251.24	\$ 753.72	\$ 214.70	\$ 644.10
64	EA	6	HOT THERMOPLASTIC PAVEMENT MARKING LEFT ARROW	\$ 250.00	\$ 1,500.00	\$ 139.05	\$ 834.30	\$ 200.99	\$ 1,205.94	\$ 152.50	\$ 915.00
65	EA	3	HOT THERMOPLASTIC PAVEMENT MARKING THRU ARROW	\$ 250.00	\$ 750.00	\$ 139.05	\$ 417.15	\$ 195.41	\$ 586.23	\$ 152.50	\$ 457.50
66	EA	4	HOT THERMOPLASTIC PAVEMENT MARKING RAILROAD CROSSING	\$ 1,500.00	\$ 6,000.00	\$ 772.50	\$ 3,090.00	\$ 390.81	\$ 1,563.24	\$ 848.00	\$ 3,392.00
67	EA	2	TYPE I STANDARD, 13'	\$ 1,800.00	\$ 3,600.00	\$ 1,256.60	\$ 2,513.20	\$ 1,362.25	\$ 2,724.50	\$ 1,378.60	\$ 2,757.20
68	EA	1	TYPE III STANDARD, 35' ARM	\$ 22,000.00	\$ 22,000.00	\$ 38,898.98	\$ 38,898.98	\$ 36,586.52	\$ 36,586.52	\$ 37,026.00	\$ 37,026.00
69	LF	400	RIGID ELECTRICAL CONDUIT 2" DIA	\$ 12.00	\$ 4,800.00	\$ 13.20	\$ 5,280.00	\$ 14.31	\$ 5,724.00	\$ 14.50	\$ 5,800.00
70	LF	530	RIGID ELECTRICAL CONDUIT 3" DIA	\$ 25.00	\$ 13,250.00	\$ 17.41	\$ 9,227.30	\$ 18.87	\$ 10,001.10	\$ 19.10	\$ 10,123.00
71	EA	2	ELECTRICAL PULL BOX - STANDARD	\$ 500.00	\$ 1,000.00	\$ 626.24	\$ 1,252.48	\$ 678.89	\$ 1,357.78	\$ 687.00	\$ 1,374.00
72	EA	5	ELECTRICAL PULL BOX - LARGE	\$ 600.00	\$ 3,000.00	\$ 696.28	\$ 3,481.40	\$ 754.82	\$ 3,774.10	\$ 764.00	\$ 3,820.00
73	LF	110	MULTI CONDUCTOR CABLE 5	\$ 3.00	\$ 330.00	\$ 2.22	\$ 244.20	\$ 2.41	\$ 265.10	\$ 2.45	\$ 269.50
74	LF	1,210	MULTI CONDUCTOR CABLE 7	\$ 3.00	\$ 3,630.00	\$ 2.37	\$ 2,867.70	\$ 2.57	\$ 3,109.70	\$ 2.60	\$ 3,146.00
75	LF	460	MULTI CONDUCTOR CABLE 20	\$ 6.00	\$ 2,760.00	\$ 4.88	\$ 2,244.80	\$ 5.29	\$ 2,433.40	\$ 5.36	\$ 2,465.60
76	LF	1,450	SINGLE CONDUCTOR 6	\$ 3.00	\$ 4,350.00	\$ 2.78	\$ 4,031.00	\$ 3.01	\$ 4,364.50	\$ 3.05	\$ 4,422.50
77	EA	3	3 SECTION TRAFFIC SIGNAL ASSEMBLY LED	\$ 900.00	\$ 2,700.00	\$ 837.39	\$ 2,512.17	\$ 907.80	\$ 2,723.40	\$ 920.00	\$ 2,760.00
78	EA	5	5 SECTION TRAFFIC SIGNAL ASSEMBLY LED	\$ 1,500.00	\$ 7,500.00	\$ 1,117.55	\$ 5,587.75	\$ 1,211.51	\$ 6,057.55	\$ 1,226.00	\$ 6,130.00
79	EA	2	PEDESTRIAN COUNTDOWN SIGNAL LED	\$ 500.00	\$ 1,000.00	\$ 850.78	\$ 1,701.56	\$ 922.31	\$ 1,844.62	\$ 933.00	\$ 1,866.00
80	EA	3	3 SECTION BACKPLATE	\$ 150.00	\$ 450.00	\$ 181.28	\$ 543.84	\$ 196.52	\$ 589.56	\$ 200.00	\$ 600.00
81	EA	5	5 SECTION BACKPLATE	\$ 250.00	\$ 1,250.00	\$ 251.32	\$ 1,256.60	\$ 272.45	\$ 1,362.25	\$ 276.00	\$ 1,380.00
82	EA	2	ACCESSIBLE PEDESTRIAN SIGNAL PUSH BUTTON STATION	\$ 1,000.00	\$ 2,000.00	\$ 1,117.55	\$ 2,235.10	\$ 1,211.51	\$ 2,423.02	\$ 1,226.00	\$ 2,452.00
83	EA	1	OPTICAL DETECTOR, 1 DIRECTION, 1 CHANNEL	\$ 1,200.00	\$ 1,200.00	\$ 1,257.63	\$ 1,257.63	\$ 1,363.37	\$ 1,363.37	\$ 1,380.00	\$ 1,380.00
84	LF	290	OPTICAL DETECTOR CABLE	\$ 2.50	\$ 725.00	\$ 4.18	\$ 1,212.20	\$ 4.53	\$ 1,313.70	\$ 4.60	\$ 1,334.00
85	LF	290	VIDEO CABLE	\$ 4.00	\$ 1,160.00	\$ 3.48	\$ 1,009.20	\$ 3.77	\$ 1,093.30	\$ 3.82	\$ 1,107.80
86	EA	1	VIDEO CAMERA	\$ 10,000.00	\$ 10,000.00	\$ 6,790.79	\$ 6,790.79	\$ 7,361.74	\$ 7,361.74	\$ 7,450.00	\$ 7,450.00
87	EA	4	INTERNALLY ILLUMINATED SIGN	\$ 4,000.00	\$ 16,000.00	\$ 4,892.50	\$ 19,570.00	\$ 5,303.85	\$ 21,215.40	\$ 5,367.00	\$ 21,468.00
88	EA	3	LUMINAIRES	\$ 2,500.00	\$ 7,500.00	\$ 118.58	\$ 355.74	\$ 1,212.63	\$ 3,637.89	\$ 1,227.00	\$ 3,681.00
89	LS	1	CONSTRUCTION STAKING BY CONTRACTOR	\$ 29,000.00	\$ 29,000.00	\$ 36,050.00	\$ 36,050.00	\$ 32,164.46	\$ 32,164.46	\$ 43,200.00	\$ 43,200.00
BASE BID SUBTOTAL				\$2,933,640.00		\$2,586,506.10		\$2,695,710.59		\$3,075,862.62	
NMGRT (8.125%)				\$238,358.25		\$ 210,153.62		\$ 219,026.49		\$ 249,913.84	
TOTAL BASE BID				\$3,171,998.25		\$ 2,796,659.72		\$ 2,914,737.08		\$ 3,325,776.46	
						La Luz Dirt & Paving LLC 392908		Mesa Verde Enterprises, Inc 2967		Rock Canyon Construction LLC 396544	

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 6/22/2021

Report Date: 6/16/2021

Report No: 8.

Submitted By: Nancy Beshaler, Bob Johnson

Subject: Consider, and act upon, approval of Change Order 2 to Smith Engineering Company in the amount of \$130,159.14, including NMGRT, related to the Scenic Drive to Mesa Verde Ranch Road project. *(Bob Johnson, Engineering Manager and Nancy Beshaler, Project Manager)*

Fiscal Impact: \$130,159.14
Amount Budgeted: \$3,792,233.00
Fund: 109-9003-430.65-29

Additional Fiscal Impact: \$344,794 available and unencumbered after construction contract awarded.

Recommendation: Approve change order 2.

Background: Design for the Scenic Extension project began in 2016 and has been through extensive review and negotiations with Union Pacific Railroad for the new crossing. Bid opening for construction was June 9, 2021. This change order for Smith Engineering Company will provide construction administration and support services for the construction phase as well as design of negotiated improvements for the closure of the railroad crossing at 8th Street. The scope of services is included in the attached change order.



City of Alamogordo

Engineering Dept. • 1376 Ninth Street • Alamogordo, NM 88310 • (575) 439-4235 • FAX (575) 439-4270

CONTRACT CHANGE ORDER

CHANGE ORDER NO. 2

**NORTH SCENIC DRIVE EXTENSION TO MESA VERDE RANCH ROAD
ENGINEERING & DESIGN SERVICES**

RFQ NO. 2016-02

DATE: June 23, 2021

ENGINEER: SMITH ENGINEERING COMPANY
201 N. CHURCH ST., SUITE 200A
LAS CRUCES, NM 88001

OWNER: CITY OF ALAMOGORDO
1376 E. NINTH ST.
ALAMOGORDO, NM 88310

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS:

Engineering and design services in addition to the original scope of work to include design services related to the 8th Street railroad crossing closure with improvements to Lawndale Avenue between 8th and 10th Streets and construction administration and support services related to construction of the Scenic Drive Extension to Mesa Verde Ranch Road assuming a construction period of 300 calendar days. See attachment 1 proposal.

REVISED CONTRACT AMOUNT

- | | |
|--|---------------|
| 1. Original Contract Amount | \$126,276.13* |
| 2. Total Contract Amount Including Previously
Approved Change Orders..... | \$169,817.76* |
| 3. Amount of this Change Order (Increase) | \$130,159.14* |
| 4. Total Revised Contract Amount to Date..... | \$299,997.90* |

* includes New Mexico Gross Receipts Tax @8.3125%.

The work covered by this order shall be performed under the same terms and conditions as that included in the original contract.

CHANGE ORDER ACCEPTED AND APPROVED:

BY: *Rusty Payne*
Engineer

06/10/2021
Date

CHANGE ORDER APPROVED BY CITY COMMISSION / CITY MANAGER:

BY: _____
Mayor/City Manager

Date

BY: _____
City Attorney

Date



04/29/2021

Nancy Beshaler, Project Manager
City of Alamogordo
1376 E. 9th Street
Alamogordo, New Mexico 88310

Re: Scenic Drive Extension to Mesa Verde Ranch – Additional Services Proposal
SEC# 816204

Dear Ms. Beshaler,

We are pleased to provide this proposal for additional construction phase services for the Scenic Drive Extension to Mesa Verde Ranch as presented herein. In summary we currently have the following project related items under contract:

Bid Phase Services - \$8,430.00 (T&M)
Construction Phase Services - \$7,670.00 (Lump Sum)

We anticipate that the bid phase services can be completed per the existing Contract Terms. The existing construction phase services, under contract, include submittal review and response to project requests for information. Based on previous discussion the City requests the additional services to be provided during construction.

Construction Phase Services:

Construction Timeline

The project shall be substantially complete within 300 calendar days from the notice to proceed. This shall be interpreted as 43 work weeks.

Preconstruction Conference

Smith will attend the preconstruction conference administered by the City PM. Smith will assist the PM with technical project related questions and interpretation of the Construction Documents.

Construction Observation

Smith will conduct a weekly field observation of the construction progress. The first three (3) observations of each month will be as described herein, and the fourth (4th) observation will be as provided in the Monthly Pay Application Section that follows. Following the observation, we will provide our field observation report to the City's Project Manager (PM) which will document personnel onsite, construction activities being conducted, and a summary of relevant Contractor discussions. On average the time onsite shall be two (2) hours and development of the observation report shall be one (1) hour. We estimate 30 construction observations, exclusive of Pay Application site visits, and five (5) additional should field conditions warrant.

Monthly Pay Applications

The final construction observation of each month (end of month concurrent with pay application) will be used to estimate and measure field construction quantities placed. Smith will review Contractor pay applications received by the City PM, provide recommends, and recommend payment status to the City PM.

Substantial Completion Walk Through and Punchlist Development

Smith and the City PM will attend the substantial completion walk through. Based on site observations, a punchlist of remaining construction activities will be developed and provided to the City PM for distribution to the Contractor.

Final Walkthrough

Smith and the City PM will conduct a final walkthrough to verify that punchlist items have been completed and project closeout can commence.

Miscellaneous Meetings and Project Coordination

This project has additional interested parties, NMDOT and UPRR, which may require project coordination ranging from teleconferences, on site visits, and project coordination for delivery of project status reports. We have allocated time to cover these conditions.

Construction Phase Handled by the City

We anticipate the City PM will handle the construction phase activities not listed above. Should the City desire additional services of Smith a proposal can be provided.

Additional Design Phase Services Related to the 8th Street Crossing Closure:

Topographic Survey

A topographic survey of Lawndale Avenue will be completed from 10th Street to 8th Street. Additionally, the property lines along Lawndale Avenue and 9th Street (Lawndale Avenue to McLean Avenue) will be determined to assure that project improvements fall within the right-of-way.

Design Phase Services

Smith will prepare construction ready plans for the Lawndale Avenue improvements as provided below. ADA compliant ramps layout and grading sheets will be provided for the two (2) ramps on the south side of the 10th Street/Lawndale Avenue intersection, the two (2) ramps on the east side of the 9th Street/Lawndale Avenue intersection, and the two (2) ramps on the east side of the 8th Street/Lawndale Avenue intersection. A concrete driveway will be established at the north and south driveways into the private property on the north side of the Lawndale Avenue/9th Street intersection. Lawndale Avenue will be designed as an asphalt street with curb and gutter along both sides from 10th Street to 8th Street. The 9th Street intersection will be designed to the end of the curb radiuses. The 8th Street/Lawndale Avenue intersection will be design to the end of the curb radiuses on the east, west, and south legs of the intersection. A water line will be extended from 10th Street to 8th Street within Lawndale Avenue.

The additional services (lump sum) presented herein have the following costs associated with them:

Construction Phase Services:	\$ 95,130.00
<u>Design Phase Services:</u>	<u>\$ 25,040.00</u>
Total Additional Value:	\$ 120,170.00 (Lump Sum)

Should you have any questions or comments regarding this proposal please let me know. Our phone number is 575-523-2395 or by email: rustyp@smithengineering.pro.

We appreciate this opportunity and look forward to working with the City on this project.

Sincerely,
Smith Engineering Company



Rusty Payne, P.E.
Project Engineer

cc: Bob Johnson, Engineering Manager

PROPOSED DESIGN FEE SCHEDULE

[illegible]

Schedule of Hourly Charges by Billing Classification

Effective January 1, 2020

Charges for engineering services are based on the following rates.

Engineering Services:

Engineer V.....	\$215/hour	Field/Lab Technician IV	\$125/hour
Engineer IV	\$195/hour	Field/Lab Technician III	\$100/hour
Engineer III.....	\$175/hour	Field/Lab Technician II	\$85/hour
Engineer II.....	\$155/hour	Field/Lab Technician I	\$75/hour
Engineer I.....	\$135/hour	Land Surveyor	\$135/hour
Engineering Associate IV	\$135/hour	Survey Technician IV	\$125/hour
Engineering Associate III.....	\$125/hour	Survey Technician III	\$110/hour
Engineering Associate II.....	\$115/hour	Survey Technician II	\$90/hour
Engineering Associate I.....	\$105/hour	Survey Technician I	\$60/hour
Designer III.....	\$135/hour	3-Man Survey Crew w/GPS.....	\$280/hour
Designer II.....	\$125/hour	2-Man Survey Crew w/GPS.....	\$250/hour
Designer I.....	\$115/hour	1-Man Survey Crew w/GPS.....	\$160/hour
CAD Technician III	\$100/hour	Accounting/HR Manager	\$120/hour
CAD Technician II	\$85/hour	Administrative Assistant IV.....	\$115/hour
CAD Technician I.....	\$65/hour	Administrative Assistant III	\$90/hour
Field Operations Manager	\$165/hour	Administrative Assistant II	\$70/hour
Lab Manager	\$155/hour	Administrative Assistant I	\$45/hour
Certified Welding Inspector.....	\$100/hour		

Legal

Time in connection with depositions and discovery will be charged at 2 times the above rates, and time in connection with court appearances will be charged at 3 times the above rates listed above, with a minimum 4-hour charge.

Expenses will be charged as follows:

1. Transportation by automobile IRS Standard Rates
2. In-house reproduction work at prevailing commercial rates
3. Travel and subsistence at direct cost
4. Other consultants..... at cost plus 10%

TERMS: Charges are due and payable within thirty (30) days after date of the invoice. Interest will be charged at the rate of 1.5% per month for late payments.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 6/22/2021

Report Date: 6/14/2021

Report No: 9.

Submitted By: Petria Bengoechea

Subject: Consider, and act upon, Resolution 2021-25 authorizing the release of certain liens that fall outside the statute of limitations. (*Petria Bengoechea, City Attorney*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the Resolution.

Background: This Resolution contemplates releasing liens that the City has been unable to collect. State law imposes a four (4) year statute of limitations, and these liens are beyond that as they were filed in 2014.

RESOLUTION NO. 2021-25

AUTHORIZING THE REALEASE OF CERTAIN LIENS THAT FALL OUTSIDE STATUTE OF LIMITATIONS

WHEREAS, the City of Alamogordo, New Mexico places liens for unpaid water bills and weed abatement, and;

WHEREAS, the City of Alamogordo, New Mexico, has a four (4) year statute of limitations on all Municipal Liens pursuant to New Mexico law;

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Alamogordo, New Mexico that the following liens shall be released as they are outside of the statute of limitations:

Owner Name	Address	Amount	Filed	Type
Chavez, Robert	607 Maryland Ave.	\$433.63	10/23/2014	util
Alcala& Garnand	1802 Mason Dr.	\$2,372.70	8/19/2014	util
Vannier Stephen & Lourdes	1102 Fillmore Ave.	\$967.02	6/18/2014	util
Andrade Rikki & Mark	400 Bonnell	\$520.81	12/15/2014	util
Lucero Orlando	993 Municipal	\$212.66	10/23/2014	util
Paz, Alfredo	722 Forida Ave.	\$441.63		util
Maturino & Vega	2154 Charles Ave.	\$400.04	8/19/2014	util
Brice, Teresa	982 Lindberg	\$435.63	8/19/2014	util
Yacubain Marguerite	512 Maryland Ave	\$621.32	8/19/2014	util
Godinez, Stephen & Catrina	1801 Lamar	\$447.22	10/23/2014	util
Mikesell Sr. Theodore	981 Mesquite	\$342.56	10/23/2014	util
Durrett, Lorri	1421 La Velle Rd.	\$451.56	10/23/2014	util
Halsell, John	1104 Wright Ave.	\$378.65	10/23/2014	util
Gallegos, Rosalie	722 Delaware	\$583.43	10/23/2014	util
Pacheco, Gary & Barbara	1111 Spruce Ave	\$333.69	12/15/2014	util
Anderson, Howard & Codra	1201 Mescalero St.	\$2,786.55	4/15/2014	util
Maxias Jesus & Maria	1218 Paradise Ave.	\$3,866.15	12/15/2014	util
Gutierrez, Raymond	1514 Black St.	\$414.45	10/23/2014	util

Total: \$16,009.70

DONE this ____ day of _____, 2021.

CITY OF ALAMOGORDO, NEW MEXICO
A New Mexico municipal corporation

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 6/22/2021

Report Date: 6/14/2021

Report No: 10.

Submitted By:

Subject: Consider, and act upon, the Joint Powers Agreement for a Public Safety Answering Point between Otero County, City of Alamogordo, and the Village of Cloudcroft. (*Richard Denton, Chief of Police*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: The impact is unknown exactly at this time. The City and the County will split the cost of the PSAP 50/50 for the first year and then it will be determined based off of the amount calls into the dispatch center for each agency. This is just the JPA and other agreements will follow with costs as the project matures.

Recommendation: Please Approve

Background: This is the joint powers agreement to move forward with a public safety answering point. This will combine the County, City and Village of Cloudcroft to have one dispatch center. The County will be the fiscal agent for the PSAP.

**JOINT POWERS AGREEMENT
FOR THE FINANCING AND ESTABLISHMENT OF THE
TULAROSA BASIN REGIONAL DISPATCH AUTHORITY
FOR A PUBLIC SAFETY ANSWERING POINT (TBRDA)**

THIS AGREEMENT made and entered into the ____ day of _____, 2021 by and between Otero County, a political subdivision of the State of New Mexico referred to as "COUNTY", the City of Alamogordo, a New Mexico municipal corporation referred to as "CITY", and the Village of Cloudcroft, a New Mexico municipal corporation referred to as "CLOUDCROFT", pursuant to the Joint Powers Agreement Act, NMSA 1978, Sections 11-1-1 through 11-1-17 to establish, finance, and operate a Public Safety Answering Point (PSAP), a combined communications center to dispatch and coordinate the emergency response departments of the "COUNTY", "CITY", and "CLOUDCROFT", all within Otero County, New Mexico. Each governmental entity, by its own signature, hereto, consents and agrees to be bound by the terms of this agreement.

WHEREAS, the County, City, and Cloudcroft, wish to acquire a more effective means of responding to the life-threatening accidents, fires, crimes, and natural disasters; and

WHEREAS, the County is authorized to provide law enforcement under NMSA 1978, Sections 4-41-1 through 4-41-22; and

WHEREAS, City, and Cloudcroft are each empowered to provide law enforcement under NMSA 1978, Section 3-13-2 (1988); and

WHEREAS, the County is authorized to create one or more fire districts under NMSA, Section 59-A-53-5 (2012); and

WHEREAS, City, and Cloudcroft are each empowered to establish fire-fighting facilities under NMSA 1978, Section 3-35-1 (1965); and

WHEREAS, the law enforcement and fire-fighting operations of the County, City, and Cloudcroft requires communications and dispatching services; and

WHEREAS, the County, City, and Cloudcroft are each empowered to operate enhanced 911 service either individually or jointly as a consortium of local governments under the Enhanced 911 Act, NMSA 1978, Section 63-9D-4 (2005); and

WHEREAS, the County, City, and Cloudcroft, have determined that it is in the best interest of their respective constituents, and that it will serve to protect and preserve the life, health, safety, and property of their respective communities to create a PSAP by delegating their individual authority under the Enhanced 911 Act: and

WHEREAS, the parties being political subdivisions of the State of New Mexico, wish to enter into an agreement under the Joint Powers Agreement Act (See§11-1-1 et seq., NMSA 1978 as amended) to establish a separate governmental entity to enter into contracts and to oversee all operations of the PSAP; and

WHEREAS, the Governing Bodies of the County, City, and Cloudcroft have agreed that any and all costs associated with the PSAP will be shared as determined herein and restructured as agreed by the parties at a later date; and

WHEREAS, the Governing Bodies of the County, City, and Cloudcroft agree the current dispatchers for each agency shall be afforded an opportunity to apply for employment with the PSAP and it is recommended they shall be given priority for employment over other applicants.

NOW THEREFORE, in consideration of the mutual covenants and agreements between them, the parties agree as follows:

I. NAME

The PSAP being established, developed, and operated shall be known as the "TULAROSA BASIN REGIONAL DISPATCH AUTHORITY" Hereinafter referred to as TBRDA.

II. ESTABLISHMENT AND POWERS

The Board created herein shall enter into contracts for, oversee all operations of and mediate any and all problems between the parties to this agreement and third parties concerning TBRDA that will serve an area consisting of the County, City, and Cloudcroft.

III. CREATION OF TBRDA BOARD

A. The TBRDA Board (hereinafter referred to as the "Board") will consist of Ten (10) members to be made up of the following:

1. Four (4) members of Otero County shall be appointed to the Board. There shall be an alternate appointed in the event a board member is not able to attend a meeting. It is recommended the members would include the Otero County Manager or designee, the Otero County Sheriff or designee, the Otero County Emergency Services Director or designee and one (1) Otero County Commissioner.
2. Four (4) members of the City of Alamogordo shall be appointed to the Board. There shall be an alternate appointed in the event a board member is not able to attend a meeting. It is recommended the members would include the City Manager or designee, the Chief of Police or designee, the Fire Chief or designee, and one (1) City Commissioner.
3. Two (2) members of the Village of Cloudcroft shall be appointed to the board. There shall be an alternate appointed in the event a board member is not able to attend a meeting. It is recommended the members would include the Chief of

Police or designee, and one other member appointed by the Village council.

- B. Each Board member shall have one (1) vote. A member must be present at a meeting, either in person or telephonically to exercise their right to vote. When an alternate is present, the alternate will have the vote for the Board member they are filling in for.
- C. A majority of the Board shall constitute a quorum and a majority vote of a quorum present at a duly called meeting shall decide any issue. A tie vote shall mean the motion is defeated or does not pass, since the majority vote of all the members is required to take any action.
- D. The Board officers shall always be entitled to a vote.

IV. MEETINGS

The Board will meet once annually, every March, or at the call of the Chairperson, upon proper notice and in compliance with the Open Meetings Act Resolution. The Board shall appoint a clerk from the County to cause minutes of the meetings to be kept as provided in the Open Meetings Act and shall provide copies of said meeting minutes to all entities.

V. DUTIES

The TBRDA Board shall oversee all aspects of the operation of TBRDA consistent with the requirements and limitations herein.

- A. The Board shall choose a chairperson, vice-chairperson, and secretary annually. In the event an officer of the Board is unable to fulfill the term of said office, the Board will elect another member to fill the remainder of the term.
- B. Develop an appropriate transitional plan which will address the various elements required to transition into TBRDA as contemplated herein.

- C. Enact By-laws, which must be approved by a 2/3 majority of a quorum of the board after all board members have received (30) thirty days notice of the time and place of the meeting, and that the By-laws will be considered for adoption or amendment.
- D. The Board shall have the authority to authorize the TBRDA director to sign contracts with public or private entities consistent with the actions and policies of the TBRDA board, the approved budget and applicable fiscal Procurement code requirements.
- E. The Board shall hire and supervise a director of TBRDA, who shall be responsible for the day to day operations of TBRDA, and shall attend all TBRDA Board meetings whenever possible, and shall send an alternate when unable to attend.
- E. Review revenue and expenses and prepare an annual budget for the operation of the consolidated communications center, which shall be submitted for approval to the Governing Bodies of the County, City, and Cloudcroft prior to April 1 each year.
- E. Adopt procedural rules of order for Board meetings and meetings of any committee under the Board.
- F. Adopt and comply with an annual Open Meetings Act Resolution.
- H. Coordinate compliance with and take all requisite actions pursuant to the Open Meetings Act.

VI. LIMITATIONS TO POWERS OF THE BOARD

- A. The Board shall not be involved in the day-to-day management of the TBRDA and shall only have such powers as have been expressly delegated by the parties hereto, along with such incidental powers as may be reasonably necessary to effectuate the purposes and intent of this Agreement.

- B. The Board shall not institute litigation against any party without first submitting the issue concerning litigation to the respective Governing Bodies of the parties to this Agreement and obtaining written approval of each Governing Body prior to instituting the suit.

VII. FISCAL REPORT

The County will act as the fiscal agent for TBRDA.

VIII. COST SHARING

- A. The parties to this Agreement agree to share the personnel costs at a pro rata rate of 50% paid by the County and 50% paid by the City for the first year of this Agreement.
- B. Within 1 fiscal year of the effective date of this Agreement, the parties, County, City, and Cloudcroft will review the number of calls for service received from each agency and any other relevant data to determine what percentages the parties hereto will contribute to the continued operations of the TBRDA. This percentage will be reported to the Board every January and will be reviewed each March to determine the percentage each party is required to contribute for the continued operation of the TBRDA.
- D. The parties to this Agreement shall agree to share costs of the initial establishment of the TBRDA, whereby the County shall pay Fifty Percent (50%) of the total initial costs and the City shall pay Fifty Percent (50%) percent of the initial costs.
- F. The parties may review the cost sharing percentages provided by each entity and make any adjustments necessary as determined by the Board.

- E. If any of the parties fail to remit payment for their portion determined by the board, they will no longer receive services from TBRDA.

IX. EFFECTIVE DATE AND TERM

The effective date of this Agreement shall be _____, 20__ but will not become a valid and binding Agreement until executed by the parties hereto and approved by the State of New Mexico Department of Finance and Administration, Local Government Division. Upon termination of this Agreement, all assets, monies or property remaining in possession of the Board shall be distributed pro-rated according to law.

X. WITHDRAWAL

Any party may withdraw from this Agreement by giving one hundred eighty (180) days written notice to the Board.

IN WITNESS WHEREOF the parties have agreed to this JPA as the dates documented below.

COUNTY OF OTERO:

Gerald Matherly, Otero County Chairman

DATE: _____

ATTEST:

Robyn Holmes, Otero County Clerk

DATE: _____

APPROVED AS TO FORM:

Michael Eshleman, Otero County Attorney

DATE: _____

CITY OF ALAMOGORDO:

Richard Boss, Mayor

DATE: _____

ATTEST:

Rachel Hughs, City Clerk

DATE: _____

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

DATE: _____

VILLAGE OF CLOUDCROFT:

Bill Denney, Mayor

DATE: _____

ATTEST:

Barbara Garcia, Village Administrator

DATE: _____

APPROVED AS TO FORM:

Jeff Rhodes, Village Attorney

DATE: _____

**THIS AGREEMENT HAS BEEN
APPROVED BY:**

**STATE OF NEW MEXICO
DEPARTMENT OF
FINANCE & ADMINISTRATION**

BY: _____

DATE: _____

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 6/22/2021

Report Date: 6/15/2021

Report No: 11.

Submitted By: Stella Rael

Subject: Consider, and act upon, Case V-2021-0002(A) to allow a front setback of 12' 1" (for the residence at the rear of the property which faces Puerto Rico Ave) located at 1101 8th Street within an R-3 (Two Family Dwelling District). (*Stella Rael, City Planner*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the variance.

Background: Property Owners are proposing to subdivide the parcel located at 1101 8th Street. The parcel is within the R-3 Two Family Dwelling District. Currently there are two separate residential dwellings on the parcel. Both the dwellings will meet all the required setbacks per current ordinance with the exception of the front setback for the rear dwelling facing Puerto Rico Ave. In order to approve the replat and allow the subdividing of this parcel the variance sought must be approved.

NOTES AND LEGEND:

1. BASIS OF BEARINGS WAS DETERMINED FROM (GPS) GLOBAL POSITIONING SYSTEM OBSERVATIONS. ALL BEARINGS SHOWN ARE RELATIVE TO ONE ANOTHER.
2. ● DENOTES POINT FOUND, SURVEY CAP NO. 8334.
3. ○ DENOTES POINT FOUND, 1/2" REBAR.
4. ○ DENOTES POINT SET, 1/2" REBAR WITH SURVEY CAP INSCRIBED "STERLING NMPS 11010".
5. □ DENOTES GAS METER.
6. ○ DENOTES UTILITY POLE.
7. --- DENOTES OVERHEAD UTILITY WIRES.
8. □ DENOTES ELECTRIC METER.
9. ⊗ DENOTES WATER METER.
10. --- DENOTES FENCE.
11. N/F DENOTES NOW OR FORMERLY.
12. RECORD DATA SHOWN IN () TAKEN FROM PLAT REFERENCE NO. 1.
13. THERE MAY BE DOCUMENTS IN EXISTENCE SHOWING EASEMENTS, RESTRICTIONS, COVENANTS, ETC., THAT ARE UNKNOWN OR HAVE NOT BEEN PROVIDED TO THIS SURVEYOR AT THE TIME OF THIS SURVEY AND PLAT.
14. AS PER FEMA FLOOD PANEL 35035C039D. EFFECTIVE DATE 12-17-2010. THE TRACTS OF LAND SHOWN HEREON FALL WITH FLOOD ZONE AH. ZONE "AH", SPECIAL FLOOD HAZARD AREAS (SFHAs) SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD. THE 1% ANNUAL CHANCE FLOOD (100 YEAR FLOOD) ALSO KNOWN AS THE BASE FLOOD, IS THE FLOOD THAT HAS A 1% CHANCE OF BEING EQUALED OR EXCEEDED IN ANY GIVEN YEAR. THE SPECIAL FLOOD HAZARD AREA IS THE AREA SUBJECT TO FLOODING BY THE 1% ANNUAL CHANCE FLOOD. AREAS OF SPECIAL FLOOD HAZARD INCLUDE ZONES A, AE, AH, AO, AR, A99, V & VE. THE BASE FLOOD ELEVATION IS THE WATER-SURFACE ELEVATION OF THE 1% ANNUAL CHANCE FLOOD.
ZONE AH: FLOOD DEPTHS OF 1 TO 3 FEET (USUALLY AREAS OF PONDING); BASE FLOOD ELEVATIONS DETERMINED.

PLAT REFERENCE:

1. "SECOND AMENDED MAP OF THE TOWN OF ALAMOGORDO" MADE BY J. P. ANNAN, SEPT. 1908. APPROVED AND ADOPTED NOVEMBER 09-1908. FILED IN THE OFFICE OF THE OTERO COUNTY CLERK IN BOOK 7, PAGE 25.

COUNTY OF OTERO

SS

STATE OF NEW MEXICO

I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED

FOR RECORD ON THE _____ DAY OF _____

A.D. 202____, AT _____ O'CLOCK _____ AND WAS

DULY RECORDED AS INSTRUMENT NO. _____

IN BOOK _____, PAGE _____ OF THE RECORDS

OF OTERO COUNTY, NEW MEXICO.

WITNESS MY HAND AND SEAL OF OFFICE
ROBYN HOLMES
COUNTY CLERK, OTERO COUNTY, NEW MEXICO

DEPUTY

ACCEPTANCE BY THE CITY OF ALAMOGORDO

COUNTY OF OTERO

SS

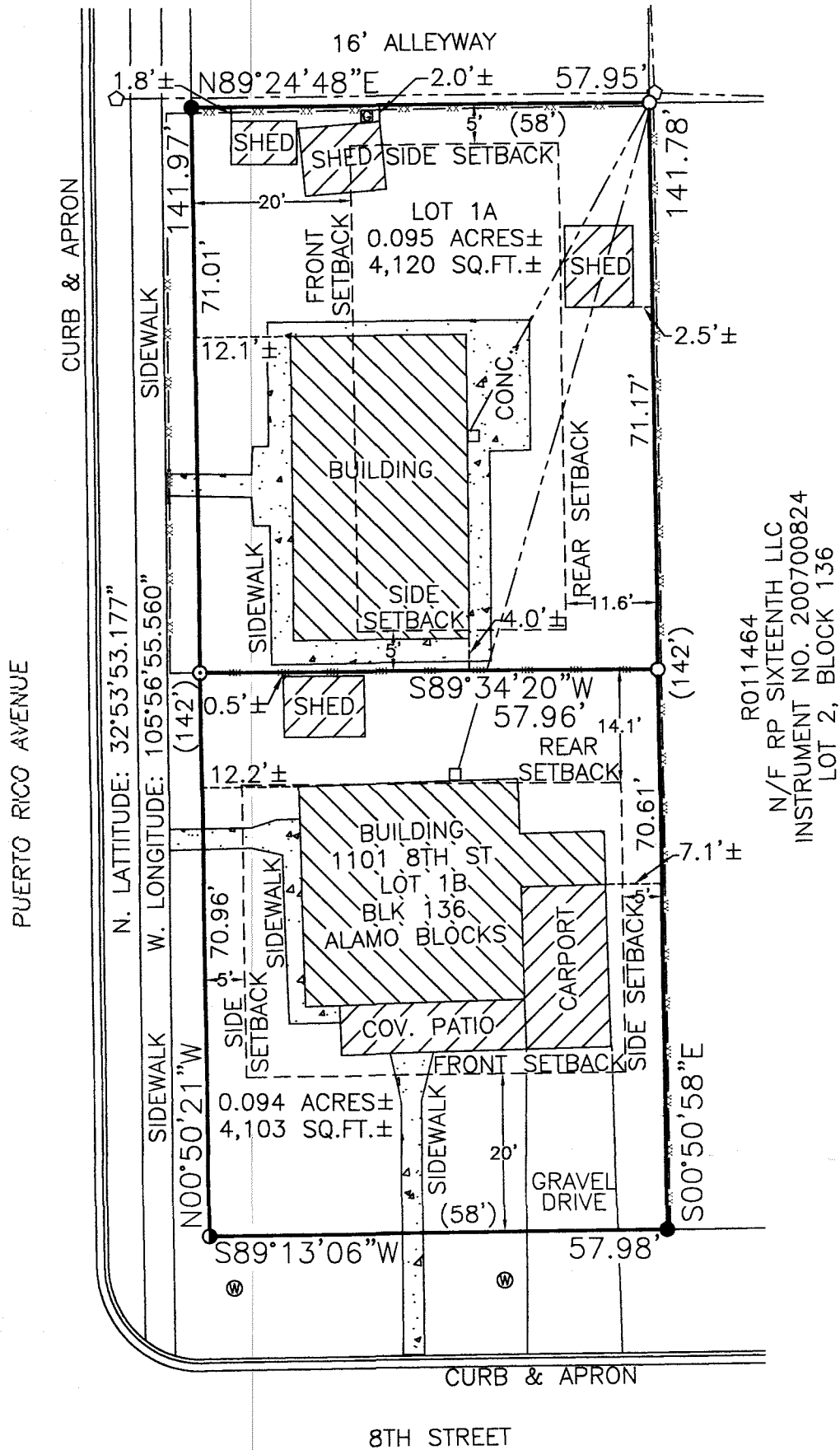
STATE OF NEW MEXICO

THIS SUMMARY SUBDIVISION OF LOT 1, BLOCK 136 INTO LOTS 1A, BLOCK 136 AND LOT 1B, BLOCK 136, ALAMO BLOCKS, CITY OF ALAMOGORDO, OTERO COUNTY, NEW MEXICO IS ON THIS

____DAY OF _____, 20____ SUBMITTED AND APPROVED.

CITY MANAGER

ATTEST: _____
CITY CLERK



SURVEYOR'S CERTIFICATE:

I, LARRY L. STERLING, A REGISTERED PROFESSIONAL SURVEYOR, DO HEREBY CERTIFY THAT ON FEBRUARY 02, 2021 AN ON THE GROUND FIELD SURVEY OF THIS TRACT OF LAND WAS CONDUCTED BY ME OR UNDER MY DIRECT SUPERVISION, THAT I AM RESPONSIBLE FOR THIS SURVEY, THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND THAT THIS SURVEY AND PLAT MEET OR EXCEED THE MINIMUM STANDARDS FOR SURVEYING IN THE STATE OF NEW MEXICO.

LARRY L. STERLING, PROFESSIONAL SURVEYOR
NEW MEXICO REGISTRATION NO. 11010

DEDICATION AND AFFIDAVIT:

KNOW ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED OWNER(S) HAVE CAUSED TO BE DIVIDED THOSE LOTS AS SHOWN HEREON. THIS DIVISION IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE WISHES AND DESIRES OF SAID OWNER(S). UTILITY COMPANIES ARE GRANTED EASEMENTS AS SHOWN AND FOR EXISTING UTILITIES. OTHER EASEMENTS ARE GRANTED IF SHOWN.

THIS DIVISION CONTAINS 0.189 ACRES OF LAND MORE OR LESS AND LIES WITHIN THE PLANNING AND PLATTING JURISDICTION OF THE CITY OF ALAMOGORDO, COUNTY OF OTERO AND THE STATE OF NEW MEXICO.

ALFREDO S. GOMEZ, CO-OWNER

ALMA A. GOMEZ, CO-OWNER

COUNTY OF _____ SS

STATE OF _____

THE FOREGOING INSTRUMENT WAS SWORN, ACKNOWLEDGED AND

SUBSCRIBED BEFORE ME BY _____

THIS _____ DAY OF _____, 202____.

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

COUNTY OF _____ SS

STATE OF _____

THE FOREGOING INSTRUMENT WAS SWORN, ACKNOWLEDGED AND

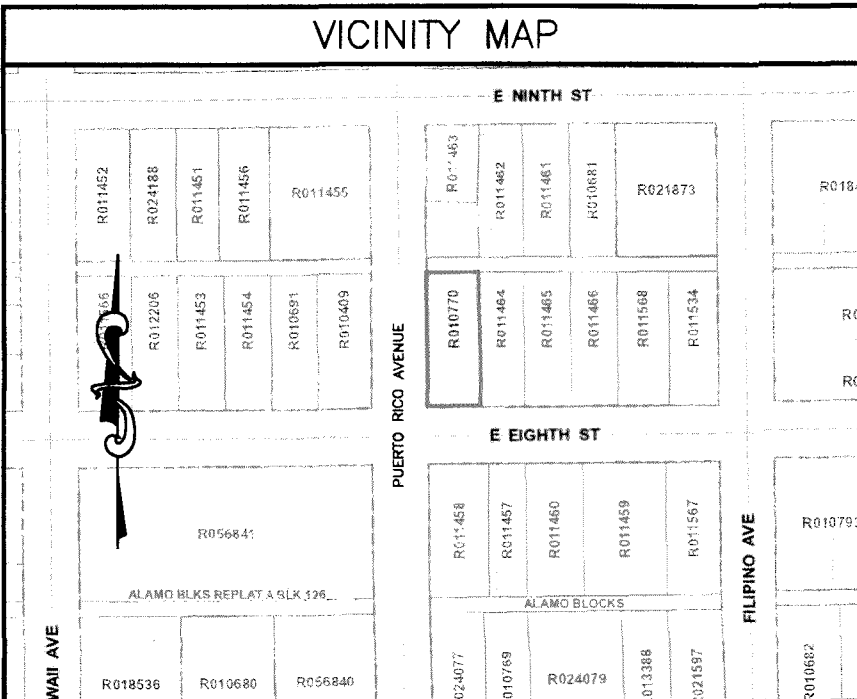
SUBSCRIBED BEFORE ME BY _____

THIS _____ DAY OF _____, 202____.

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

VICINITY MAP



COUNTY INDEXING INFORMATION & TITLE BLOCK

RECORD OWNER(S): R010770: ALFREDO S. AND ALMA A. GOMEZ
BOOK 815, PAGE 848
LOCATION: 1101 8TH STREET, ALAMOGORDO, OTERO COUNTY, NEW MEXICO.
LOT 1, BLOCK 136 ALAMO BLOCKS. WITHIN SECTION 20, T16S, R10E, NMPS



ALAMOTERO
LAND SURVEYORS, LLC
P.O. BOX 1749 • 1101 N FLORIDA
ALAMOGORDO, NM 88311-1749
OFFICE • (575) 437-7074
FAX • (575) 437-7075

BOUNDARY SURVEY
ALAMO BLOCK 136
REPLAT B
FOR
ALFREDO S. & ALMA A. GOMEZ

Date: FEBRUARY 2021 PAGE 1 OF 1
Drawn By: S. STERLING Plat No. 21029



City of Alamogordo

City Commission



V-2021-0002(A)

Stella Rael, City Planner
June 23, 2021

Variance Request Case: V-2021-0002(A)

Request:

The property owner is requesting to be granted a variance to meet required front setback per ordinance within the R-3 Two Family Dwelling District.

Applicants:

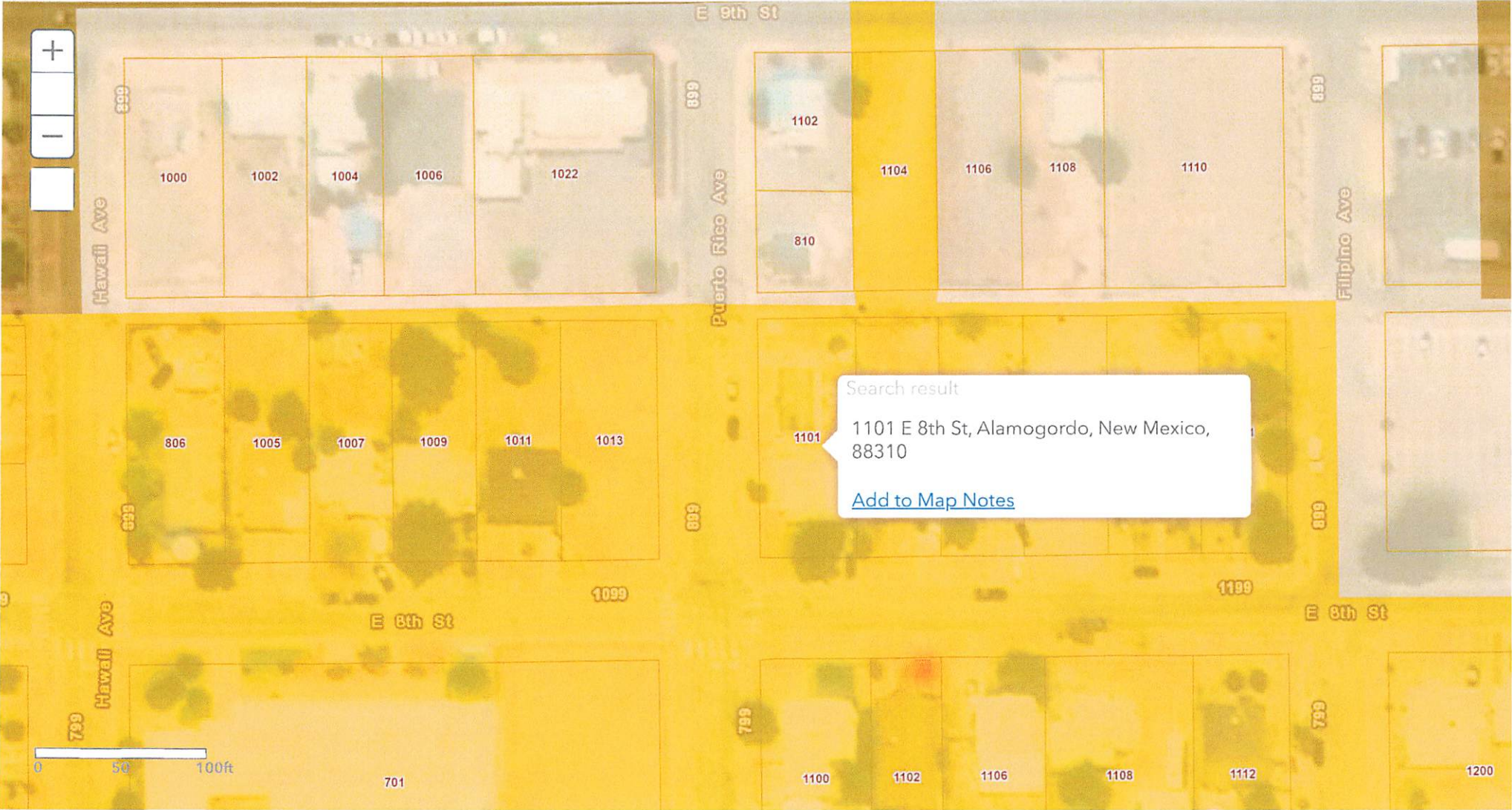
Alfredo S. & Alma A. Gomez

1101 Eighth St.

Alamogordo, NM 88310

Findings of Fact

- ▶1. The property is located at 1101 Eighth St. within the R-3 Two Family Dwelling District
- ▶2. The application was filed on May 18, 2021
- ▶3. The legal notice was published on May 23, 2021
- ▶4. Twenty-Seven (27) letters were mailed by first class mail to all property owners of record within two hundred (200) feet from the property excluding public right-of-way, of the property for which the variance is sought.
- ▶5. As of June 15, 2021 there have been no letters returned undeliverable and I have not received any letters or phone calls of opposition.
- ▶6. This item was presented to the Planning and Zoning Board on 6-10-2021. The Planning and Zoning Board recommends approval by a vote of 5-0-0.



AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 6/22/2021

Report Date: 6/15/2021

Report No: 12.

Submitted By: Stella Rael

Subject: Consider, and act upon, first publication of Ordinance 1633 Case Z-2021-0001(A) for a map amendment to change the zoning designation of the property with the legal description of College Addition, Replat 1, Block 16 & 17, Lot 1A also know as 1100 Jefferson Ave., from C-1 Neighborhood Business District to R-3 Two Family Dwelling District. (*Stella Rael, City Planner*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve for first publication.

Background: The parcel located at 1100 Jefferson Ave. has been within the C-1 Neighborhood Business District since 1994 when the property owner applied for a map amendment to change the zoning from R-3 Two Family Dwelling District to C-1 Neighborhood Business District in order to operate a business currently know as Deanna Brady, CPA. Property owner is now requesting a map amendment in order to have property zoned to it's original zoning.

ORDINANCE No. 1633

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ALAMOGORDO, CHANGING THE CLASSIFICATION OF A CERTAIN PROPERTY COMMONLY KNOWN AS 1100 JEFFERSON AVE. FROM THEIR PRESENT DESIGNATION OF C-1 NEIGHBORHOOD BUSINESS DISTRICT TO R-3 TWO FAMILY DWELLING DISTRICT, WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF ALAMOGORDO, OTERO COUNTY, NEW MEXICO.

WHEREAS, Deanna Brady Thornton (hereinafter referred to as "the Owner") is the owner of certain real property legally described below (herein after referred to as "the Property") located within the corporate boundaries of the City of Alamogordo, New Mexico, (hereinafter referred to as "the City"); and

1100 JEFFERSON AVE.

WHEREAS, an application has been filed in the Owner's name under Case No.

Z-2021-0001(A) to change the zoning of the Property, and

WHEREAS, the Planning and Zoning Commission, after notice and hearing did recommend to the City Commission adoption of an ordinance amending the zoning map by removing the Property from the present designation and zoning district of C-1 Neighborhood Business District to R-3 Two Family Dwelling District; and

WHEREAS, the City Commission, after notice and hearing, finds and determines that the application for re-zoning of the Property is in the public interest and is consistent with proper development of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION, THAT the zoning of the Property, which is more fully described below:

1100 JEFFERSON AVE.

Is hereby changed from C-1 Neighborhood Business District to R-3 Two Family Dwelling District; and the official zoning map and comprehensive plan of the City are hereby amended to reflect this change.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2021

**CITY OF ALAMOGORDO, NEW MEXICO a
New Mexico municipal corporation**

By: _____
Richard Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney



City of Alamogordo

City Commission



Z-2021-0001(A)

Stella Rael, City Planner
June 22, 2021

Zoning Request Case: Z-2021-0001(A)

Request:

The property owner is requesting for a map amendment to change the zoning of the property know as 1100 Jefferson Ave.

Applicant:

Deanna Thornton

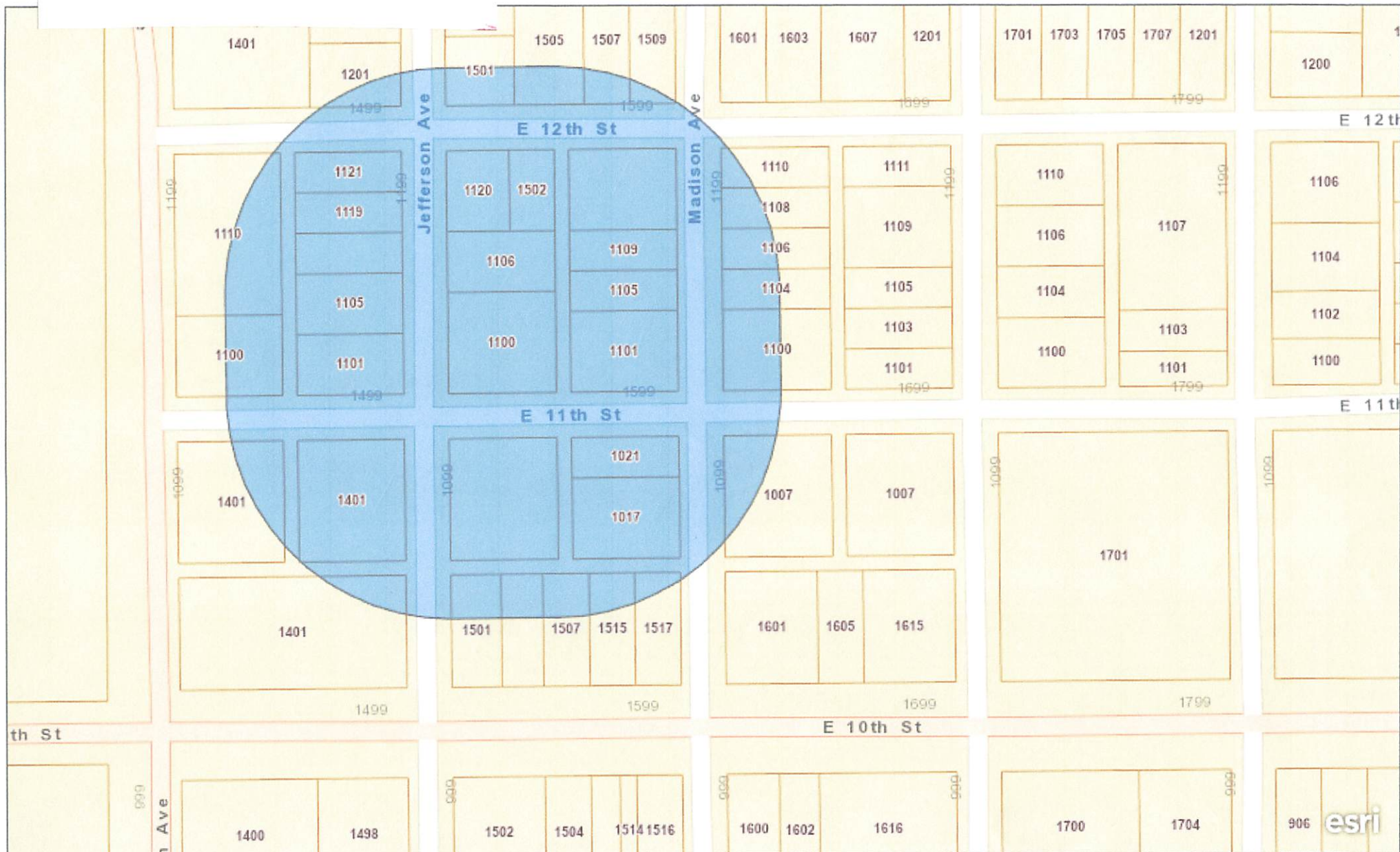
1100 Jefferson Ave.

Alamogordo, NM 88310

Findings of Fact

- ▶1. The property is located 1100 Jefferson Ave. within a C-1 Neighborhood Business District.
- ▶2. The application was filed on May 11, 2021
- ▶3. The legal notice was published on May 23, 2021
- ▶4. Twenty Five (25) letters were mailed by certified/returned receipt mail to all property owners of record within two hundred (200) feet from the property excluding public right-of-way, of the property for which the zoning is sought.
- ▶5. As of June 15, 2021 there have been no letters returned undeliverable and I have not received any letters or phone calls of opposition.
- ▶6. Item was presented to the Planning and Zoning Board on June 10, 2021. Planning and Zoning Board recommends approval by a vote of 5-0-0.

1100 Jefferson Ave.



Map used to create Protest Area Map for Planning & Zoning Department

200ft

Esri, HERE | Source: FEMA, Esri | Bureau of Land Management, Esri, HERE, Garmin, INCREMENT P, NGA, USGS

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 6/22/2021

Report Date: 6/14/2021

Report No: 13.

Submitted By: Teresa Gutierrez

Subject: Appointments to Boards and Committees. (*Richard Boss, Mayor*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: One appointment to the Airport Zoning Board; and one reappointment to the Senior Volunteer Programs Advisory Council

Background: Airport Zoning Board - One (1) vacancy.

The following individual is interested in being appointed:

Nicole Maxwell - If appointed, this will be her first term.

Mayor's Committee on Aging - Two (2) vacancies due to the resignation of Ms. Barbara Jo Telles and Mr. Alan Kuchinsky.

No applications received.

Senior Volunteer Programs Advisory Council - One (1) vacancy due to the expiring term of Ms. Susan Hopkins.

The following individual is interested in being reappointed:

Susan Hopkins - If reappointed, this will be her third term.

If anyone is interested in serving on a board or committee, you may apply with the City Clerk's office, or online at the City's website.

Application to serve on a Board/Committee

RECEIVED
JUN 09 2021
CITY CLERK

First Name	Nicole
Last Name	Maxwell
Address	1776 E. 1st Street
City	Alamogordo
State	NM
Zip Code	88310
Phone Number	5053999659
Email Address	nicmax28@gmail.com
Is the above address within City Limits?	Yes
Present Employer:	Alamogordo Daily News
Board/Committee you would like to serve on (1st choice):	Airport Zoning Board
Board/Committee you would like to serve on (2nd choice):	<i>Field not completed.</i>
Are you related to anyone who is presently employed by the City of Alamogordo	No
If so, what is their relation to you?	<i>Field not completed.</i>
Are you related to an Elected Official of the City of Alamogordo?	No
Is so, what is their relation to you?	<i>Field not completed.</i>
Experience and education relating to the Board/Committee:	I have an interest in the airport and the processes that are entailed therein. I would also like to help out the community.
Please indicate your interest in serving on a City Board/Committee:	I want to serve my new adopted city in a way where I think I could do some good.

RECEIVED

JUN 14 2021

CITY CLERK

PLEASE COMPLETE THE FOLLOWING INFORMATION AND RETURN TO:

tgutierrez@ci.alamogordo.nm.us

Or mail to: Teresa Y. Gutierrez
Deputy City Clerk
City of Alamogordo
1376 E. Ninth Street
Alamogordo, NM 88310

Senior Volunteer Programs Advisory Council

☒ Yes, I am interested in reappointment.

☐ No, I am no longer interested in serving on this Board.

Printed Name: Susan G Hopkins

Home Phone: 575-214-2112 Work Phone: N/A

Cell Phone: 575-202-2138

E-mail address: yaphank74@gmail.com

Physical Address: 15 Turri Ave, Alamogordo, N.M 88310

Is the above address within City limits? Yes ☐ No ☒

Mailing Address: Same as physical

Present Employer: Retired Job Title:

Are you related to anyone who is presently employed by the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you?

Are you related to any Elected Official of the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you?

Please indicate your interest in continuing to serve on this Board/Committee: I enjoy working with the rest of the board on issues that help the Sr. Community of Alamogordo. I have been volunteering at the Sr. Center since Feb 2017. I have done Meals on Wheels, Thrift Store, Nutrition desk during lunch and the front desk to answer phones and answer questions that the people ask. I am also the president of the board

Susan G Hopkins 6/14/21
Signature Date