Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

March 8, 2022 - 6:30 PM
City Hall, City Commission Chambers
1376 E. Ninth St.

Susan L. Payne .... Mayor
Dusty Wright .... Mayor Pro -Tem, District 6
Nick Paul ....District 1
Stephen Burnett .... District 2
Karl Melton ....District 3
Josh Rardin ....District 4
Sharon McDonald .... District 5

Brian Cesar .... City Manager
Petria Bengoechea ....City Attorney
Rachel Hughs ....City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.
The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the bulletin board located in the east/west lobby of the City Hall and in the glass case located outside of the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: http://ci.alamogordo.nm.us within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: http://ci.alamogordo.nm.us

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4100.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PRESENTATIONS

1. Swearing in of Officer Gregory Boris. *(Richard Denton, Chief of Police and Judge Overstreet)*

2. Presentation on Alamogordo Family Recreation Center returning to traditional pre-COVID programming levels with approved additional part-time/seasonal staffing. *(Heather Casebolt, AFRC Manager)*

PUBLIC COMMENT

Residents must sign up with the City Clerk to address the City Commission. Comments are limited to 3 minutes, and there will be a maximum of 21 minutes allowed for Public Comment.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

3. Approve the minutes for the February 22, 2022 Regular meeting. *(Rachel Hughs, City Clerk)*

4. Consider, and act upon, approval of a Memorandum of Understanding between Otero County and the City of Alamogorodo to pay for half of the PSAP design and construction. *(Richard Denton, Chief of Police)*

5. Consider, and act upon, Resolution 2022-13 authorizing the release of liens that are outside of the 4 year statute of limitations. *(Petria Bengoechea, City Attorney)* **(Roll Call Vote Required)**

6. Consider, and act upon, Resolution 2022-14 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of March 8, 2022. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**

ITEMS REMOVED FROM CONSENT AGENDA

NEW BUSINESS

7. Consider, and act upon, approval of Change Order no. 2, Public Works Bid no. 2021-001, to Smithco Construction, Inc., related to the Bonito Lake Infrastructure Improvements project in an amount not to exceed $186,261.07, including NMGRT. *(Bob Johnson, Engineering Manager)*

8. Consider, and act upon, award of Public Works Bid no. 2022-001 to Sierra Valley Contractors, LLC related to the Repair Bonito Campground Access Roads project in an amount not to exceed $510,646.33, including NMGRT. *(Bob Johnson, Engineering Manager)*

9. Consider, and act upon, directing staff on Boards and Committees. *(Josh Rardin, Commissioner)*

10. Consider, and act upon, approving staff proposals on the Local Economic Development Tax *(Stephanie Hernandez, Assistant City Manager).*

ADJOURNMENT

AGENDA REPORT
CITY OF ALAMOGORDO
CITY COMMISSION

Meeting Date: 3/8/2022 **Report Date:** 02/23/2022 **Report No:** 1.

Submitted By: Richard Denton

Subject: Swearing in of Officer Gregory Boris. *(Richard Denton, Chief of Police and Judge Overstreet*)

Fiscal Impact:
Amount Budgeted:
Fund:

Additional Fiscal Impact:

Recommendation:

Background: The Alamogordo Police Department swears in each new officer and will now start swearing in officers at Commission Meetings.

AGENDA REPORT
CITY OF ALAMOGORDO
CITY COMMISSION

Meeting Date: 3/8/2022 **Report Date:** 02/28/2022 **Report No:** 2.

Submitted By: Heather Casebolt

Subject: Presentation on Alamogordo Family Recreation Center returning to traditional pre-COVID programming levels with approved additional part-time/seasonal staffing. *(Heather Casebolt, AFRC Manager)*

Fiscal Impact:
Amount Budgeted:
Fund:

Additional Fiscal Impact: Staffing will require additional part-time/seasonal budget funds but will increase AFRC revenues in youth and pool programs.

Recommendation:

Background: Inform Mayor and City Commissioners of how additional staffing will help AFRC programs return to pre-COVID levels.

Alamogordo Family Recreation Center Programming

Return to Traditional Pre-COVID Programs with Approved Staffing

POSITIVE COMMUNITY IMPACT

- The approved staffing additions to the Alamogordo Family Recreation Center allow for a return to traditional programs and activities at pre-COVID levels.
- Youth programs and swim lessons will be able to accommodate higher participant numbers with added seasonal & part-time staffing.
- Additional lifeguard staffing permits more pool sessions with higher attendances as well as allowing areas of the pool to reopen, which attract more patrons to recreational swim sessions.

Youth Programs

Camp Cottonwood 2021

- Half-Day Camp
  - AM: Mon-Fri 7:30am-11:30am
  - PM: Mon-Fri 1:00-5:00pm
- 30 spots (due to staffing/COVID)
  - 15 AM
  - 15 PM
- 6 Youth Staff Positions
  - Recreation Coordinator, Recreation Asst, 2 PT Recreation Aides (2 Vacancies), 2 Seasonal Assts (1 Vacancy)
- No Field Trips (due to staffing and COVID)
- No Pool Time (due to staffing and COVID)

Camp Cottonwood 2022

- Full-Day Camp
  - Mon-Fri 7:45am-5:15pm
- **60 spots**
  - 30 (Ages 6-8)
  - 30 (Ages 9-12)
- 12 Youth Staff Positions
  - Recreation Coordinator, Recreation Asst, 3 PT Recreation Aides, 2 Seasonal Assts, 5 Seasonal Aides
- **Fields Trips Resume: hiking, movies, zoo, Rocket City, etc.**
- **Pool time (staff to supervise along with lifeguard staff)**

After School Frenzy

2021	vs	2022

2021

- Mon-Fri Afterschool-6pm
- 15 spots (Aug-Nov)
- 26 spots (Nov-May)
- 5 Youth Staff Positions
  - Rec Coordinator, Rec Asst, 2 PT Rec Aides, 1-2 Rec Attendants*
- Other Staff Assisted with School Pick-ups

2022

- Mon-Fri Afterschool-6pm
- 40-45 spots
- 5 Youth Staff Positions
  - Rec Coordinator, Rec Asst, 3 PT Rec Aides, 1-2 Rec Attendants*

Youth Programs

Youth Programs

Holiday Camps

2021

- Mon-Fri 7:75am-5:15pm
- Turkey Week: 15 spots
- Wild-N-Winter: 26 spots
- Spring Fling: 30 spots
- 4 Youth Staff Positions
  - Rec Coordinator, Rec Asst, 2 PT Rec Aides, 1-2 Rec Attendants*
- No Field Trips

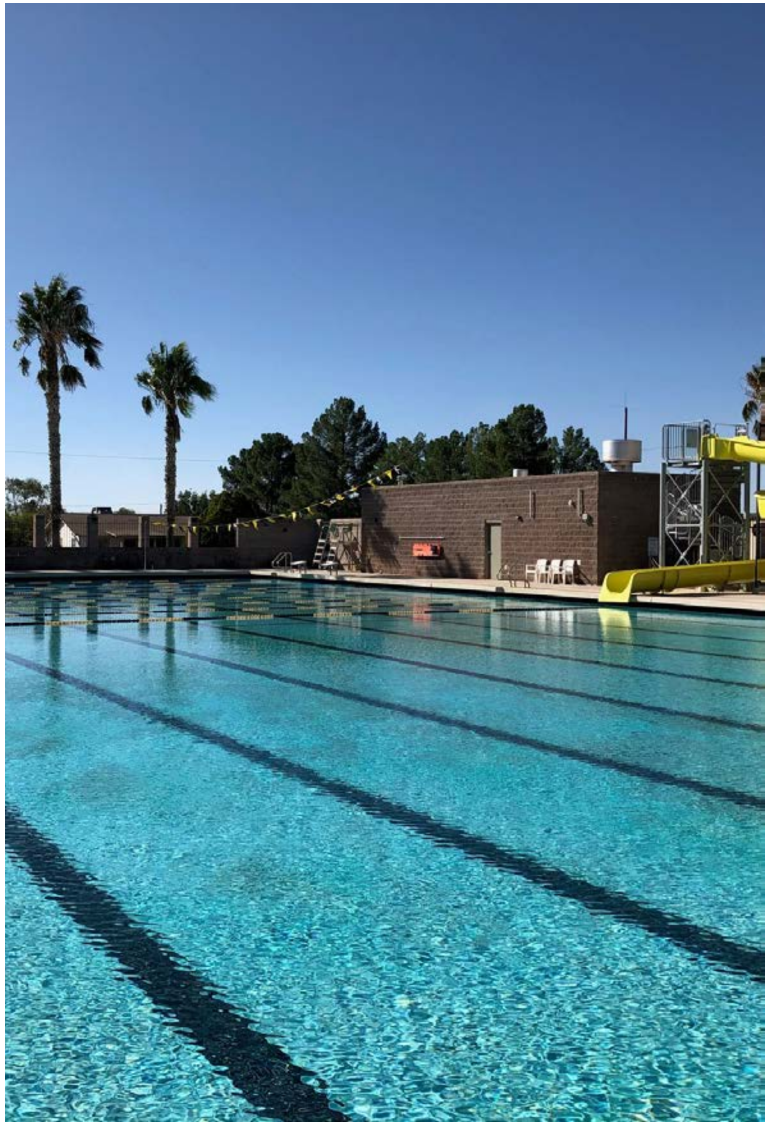
2022

- Mon-Fri 7:45am-5:15pm
- **ALL** Camps: **40-45 spots**
- 5 Youth Staff Positions
  - Rec Coordinator, Rec Asst, 2 PT Rec Aides, 1-2 Rec Attendants*
- Local Field Trips Resume

Pool Programming

2021

- AHS Swim Team Site
- Club Swim Team Site
- Lap Swim Sessions (5 days a week)
- Aqua Walk Sessions (5 days a week
- Swim Lessons (1-2 classes per session; *small groups)*
- Aqua Exercise Sessions (2 days a week)
- After School Frenzy Pool Time (1 day a week in Fall)
- 5 Recreational Swim Sessions (3 days a week)
  - Began late June/ early July
  - NO Slide, deep end or splash pad



2022 Pool Program Additions

- Swim Lessons (3-4 classes per session; *larger class sizes)*
- More Variety in Aqua Exercise Classes (5-6 days a week)
- More Youth Group Pool Time
  - Boys & Girls Club
  - Schools
  - CC & ASF *(AFRC)*
  - Other
- 12 Recreational Swim Sessions per week
  - **Slide, Deep End & Splash Pad open**
  - Larger number of patrons allowed per session
- Birthday Party Packages
- Private Pool Rentals
- Free Swim Day – July 4^{th}
- Open 7 days a week (**Summer)**

Questions?

- The AFRC is very excited to be able to offer more to our community. Thank you for your time!

AGENDA REPORT
CITY OF ALAMOGORDO
CITY COMMISSION

Meeting Date: 3/8/2022 **Report Date:** 02/28/2022 **Report No:** 3.

Submitted By: Rachel Hughs

Subject: Approve the minutes for the February 22, 2022 Regular meeting. *(Rachel Hughs, City Clerk)*

Fiscal Impact:
Amount Budgeted:
Fund:

Additional Fiscal Impact:

Recommendation: Approve the minutes.

Background: This is required by the Open Meetings Act.

CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., COMMISSION CHAMBERS
February 22, 2022

SUSAN PAYNE, MAYOR
SHARON McDONALD, COMMISSIONER
JOSH RARDIN, COMMISSIONER
STEPHEN BURNETT, COMMISSIONER
NICHOLAS PAUL, COMMISSIONER
DUSTY WRIGHT, MAYOR PRO-TEM
KARL MELTON, COMMISIONER
BRIAN CESAR, CITY MANAGER
PETRIA BENGOECHEA, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Payne called the meeting to order at 6:30 p.m. Roll Call was taken by the City Clerk. City Clerk Hughs announced there was a quorum present. Invocation was given by Pastor Timothy Green and the Pledge of Allegiance was led by Commissioner Wright.

APPROVAL OF AGENDA

Commissioner Wright moved to approve the agenda.
Commissioner Paul seconded the motion.
Motion carried with a vote of 6-0-0.

DISTRICT 3 CITY COMMISSIONER VACANCY INTERVIEWS AND POSSIBLE APPOINTMENT

1. Commissioner District 3 vacancy interviews and possible appointment. ***(Rachel Hughs, City Clerk)***

Mr. John Costa III addressed the Commission and recognized the other citizens. He said he is retiring here from the United States Airforce after twenty-six years of service due to the friends he has built. He said it started in 2019, dining at a local restaurant, where he befriended two residents having dinner. He didn't know then, but it would lead him to make New Mexico his retirement residence. He has a wealth of experience in budget managing, leadership positions, and collaborating with individuals to reach a common goal. While most of his experience comes from the United States Air Force, he is a proud dad of two sons, and he was extremely involved in the community as a young adult and throughout his career and duty stations. In Alamogordo specifically, he has been involved with the Zoo Boo annual project, Alamo Big Give, and he looks forward to continuing beautification efforts with the City of Alamogordo and Center of Commerce. Through his neighbors, he has met with Yellow Jackets and felt their knowledge was a wealth in those who have gone before us, not only in service, but as a foundation of our community. It will be his goal to work daily as a leader in a non-partisan role for the benefit of the residents of Alamogordo. He looked forward to continuing to serve with honesty, integrity, compassion, fairness, and a commitment to excellence. He thanked the Commission for the opportunity to be considered for this position and looked forward to working with them and the community as a whole.

Commissioner McDonald thanked him for applying, and wanted to know why he applied, and where are his favorite places to spend time in Alamogordo. Mr. Costa replied that he lives in District 3 and purchased his home coming out of Korea. He specifically looked for a home that required remodeling; his home was built in 1979 and was outdated. From 2019 to 2022 he has remodeled his entire home. His wonderful neighborhood has many retirees that he has become friends with; it is quiet, peaceful, and in the center of town so it's seven minutes from anywhere. He hangs out at local establishments and mom and pop restaurants where he has dinners throughout the week. His local watering hole is 575.

Commissioner Paul asked about his letter of intent, stating that he wrote he would bring a new set of eyes to Alamogordo. Commissioner Paul stated that Mr. Costa was a fairly new citizen of Alamogordo, and he was curious what he thought the City could gain from the insight of a new set of eyes. Mr. Costa replied that he would bring his experience gained from the other communities throughout his military career. There is a constant where people who have lived in a town for a number of years want to revert back to the way things used to be. In order for a town to succeed and move forward you have to bring in new ideas; sometimes it takes an outsider with fresh set of eyes and new ideas that they have seen throughout moving around the country. From the small town he grew up in Rhode Island, he saw how that town had moved forward by converting old factories into residences. He did not know how Alamogordo looked like 10 years ago, but he knows what it looks like now, and how we can go forward in making things better for the town and community.

Mayor Payne asked about making things better, what would be his focus, where would he be interested in. Mr. Costa replied that for District 3, he wanted to bring standards back. Some of our roads are in decay, and our parks could use some work; that ties into the Senate Bill 212 that just passed, that is money that the State would give for our parks and streets. There are codes that should be enforced where a car that is not readily moveable is a hinderance to the look of the community, emergency services, and we need to get those removed from the streets. Neighbors should be considerate of neighbors and how the neighborhood is looked at. Mayor Payne asked what he knew about the process of Code Enforcement, and Mr. Costa replied that he could not elaborate at this time as he had not done research. He said he was one where he would do his homework for any position; knowledge going forward is important for correct decisions. Mayor Payne asked if he was familiar with the City Budget, and Mr. Costa replied he had only glanced at it.

Mr. Trevor R. Eaton said he was born and raised in Alamogordo, and his family has been here for sixty-two years. His mother's side of the family came from Pecos, Texas, and his father's side came from Globe, Arizona; they landed smack in the middle thanks to Holloman Air Force Base and the opportunities it provided during that era. From that time, his family has been given nothing but opportunity from this community, and they've been in everything from construction to retail. He started his career in construction, and his father made him dig holes until he went to school. He went to New Mexico State University for Finance and Banking. During his stint in school, he was a computer technician, he brings that up because those tech savvy skills follow him wherever he goes. He took a special interest in the 2008 Economic Crisis, that event led him to become very interested in Finance and Banking. He focused on small community banking, there were opportunities to learn how community banks were impacted by the economic crisis and how we grew from that point. He was fortunate to get an entry level position in the commercial lending division of Bank 34 that kickstarted his career; he got a crash course in the rules and regulations of federal lending which is present in all business. He moved on to commercial underwriting and had a focus in commercial real estate. They were venturing out to commercial and industrial lending, that gave him insight into how companies run. Another part of his job was construction finance, budget review, and monitoring. He was in charge of progress payments and going to the sites to check quality of work. He left Bank 34 and went to work for Zuni Electric as the Lead Estimator, it was a change in industries but right in line with his finance degree; in his position he is in charge of project management and contractor view and negation. They do a lot of contracts and find themselves having to mark them up and make a lot of changes. These specific things are what he can contribute to the Commission; he doesn't know what they are needing in that position, but he wanted to explain his skillset and interest in serving Alamogordo.

Commissioner Paul asked what his motivation was for being on the City Commission. Mr. Eaton replied that he can't stop thinking about it, he can't stop wanting to be involved. There are many things that can be complained about out of ignorance, so he doesn't want to have that ignorance anymore and help in any capacity he can.

Commissioner McDonald asked what he thought the biggest challenge was for the City of Alamogordo and the Commission at this time, and Mr. Eaton replied, financial challenges. He felt we are having a population shift in this community and wanted to understand how we can best use that shift to better Alamogordo from a financial standpoint.

Mayor Payne asked what his focus would be if he was appointed on the Commission. Mr. Eaton replied that his career is focused on mitigating risk, and he would continue that trend in contracts and budgets. Mayor Payne said that the Commission dealt with that a little bit, but that would be more of an administrative function; our job is to get it after that point to make a clear decision. Mayor Payne said she also started her career out in construction finance in California as well, and she is very familiar with that. She asked if he had already looked at the Alamogordo budget and he replied not in detail.

Mr. Raymond J. Hull said he was a local from Alamogordo, a married family man with two children in the school district. He is interested in service to the community, he has been involved with the Otero County Soccer League for the last ten years, specifically in Alamogordo to serve the children in Spring and Fall. He doesn't have a lot of education experience, he has worked his whole life since he was sixteen years old, he actually dropped out of high school and started working here in Alamogordo. He went back when he was twenty-one and got his GED and did a little bit of college, but at that point he was already pursuing an HVAC career, so he went on to be fully licensed in heating, ventilation and air conditioning and started his own business.

Commission Paul asked what he felt was one of the priorities that the city of Alamogordo is facing. Mr. Hull stated that in our school system, he was seeing the strain that remote learning had on multiple kids in the district. In general, the support system for that is lacking right now for a lot of children, and he wanted to see improvement for remote learning in our school system.

Commissioner McDonald asked why he lived in District 3, and where are his favorite places to spend time. Mr. Hull replied he lived in District 3 because he was fortunate enough, like Mr. Costa, to find a home that needed remodeling in the area. He purchased it and did the remodeling himself. He really enjoyed the area being up on the mountainside, he had always loved the mountains and wanted to live in that area. His favorite places to be in town are the library where he reads a lot, plus he spends a lot of time out in the parks with his kids playing frisbee, golf, and soccer. He also likes trails and being outdoors.

Mayor Payne said that she dropped out of high school as well and went back, so she knew how he felt. She congratulated him for going back. She stated that they didn't have a lot to do in an official capacity with schools but asked what where some areas around town he would focus on. Mr. Hull replied that, like Mayor Payne, he was interested in the quality of life in our community, specifically our children. He served OCYSL and they serve around a thousand kids per year, so he is trying to get things going like restrooms out at Balloon Park and keeping our parks and rec top quality. Mayor Payne asked if he had looked at the City Budget, and Mr. Hull replied that he had not.

Mr. Karl Melton said he was an education professional at an organization called Teaching Strategies. He worked from home here in Alamogordo to support public school districts and teachers in the Southwest who used their curriculum for preschool and kindergarten students. Before that, he worked at the American Academy of Otolaryngology, which is the national trade association of ear, nose, and throat doctors; in that role, he managed their non-partisan political committee, which meant meeting strict reporting deadlines and securing tens of thousands of accounting records to keep the organization in compliance with government entities. He currently serves on the Alamogordo Public Library Board; in that position he offers support and guidance to library staff so they can carry out their mission of distributing books and other public resources. He tends to keep active at Christ Community Church. As a believer, the Judeo-Christian worldview is central to his philosophy. He went to Liberty University to pursue a Master’s in Public Administration and graduated with a 4.0 GPA and high distinction. At Liberty, he studied the Secular Scholarship of Public Administration, mixed with the biblical principles of servant leadership, covenant, and inalienable rights and limited government. His degree specialized in Law and Public Policy, especially as it relates to state and local government. During his studies, he wrote a twenty-seven-page research paper on the economic development of Otero County, and he included the paper in his application packet. During his research, he interviewed key stakeholders such as the former Executive Director of Alamogordo Mainstreet and those conversations helped contribute to the proposed solutions for economic development. As a Commissioner for District 3, he wanted to bring a philosophy of serving his neighbors, city staff, and his fellow Commissioners with humility, cooperation, and ethics. He understood the importance of being a team player and showing respect, the good work the Commission is doing is moving our City forward. He sat in the audience while the Commission refinanced our bond rates, awarded a $50,000 dollar grant to the Alamogordo Public Library, and delivered $34,000 dollars to the Alamogordo Senior Center for transportation and home delivered meals. He hoped to contribute to this record of victories and momentum of growth here in Alamogordo. He knew the obligations and responsibilities this Commission faces; the person appointed should not only have the qualifications but has demonstrated a tangible interest in the work of this City. He commends all his fellow applicants for putting their name forth, and felt it was worth pointing out that he was the only applicant who showed up reliably in person to Commission meetings this past year, when he had nothing to gain except to listen to the needs of our community. He humbly asked the Commission if they really wanted to appoint someone who has not shown interest in the Commission before this application process. He understood the process is not meant to be done casually or half-heartedly, the job of a City Commissioner goes far beyond bi-monthly meetings. He hopes that he has displayed both his commitment to fulfilling the job requirements, as well as his qualifications to represent the views of his fellow residents in District 3.

Commissioner McDonald stated that she did read the twenty-seven pages and would like for him to speak again regarding what he felt was the most important aspect of the job, and the challenges that face Alamogordo today. Mr. Melton said that the two most pressing issues are continuing to knock down blighted houses, and then expanding the housing we have here to combat our housing shortage. For the housing shortage, a lot of that can be done through LEDA and our incentive program to get new businesses into Alamogordo, like with Medlin Ramps. The more businesses we have in Alamogordo and the more business friendly we can be, the higher the demand for new housing developments. He thought if we just went down that lane, it would be good for future prosperity.

Commissioner Paul stated that Mr. Melton had submitted that swat analysis for the City of Alamogordo, could he just list off a couple of the strengths, opportunities, weaknesses, and threats. Mr. Melton said that strengths were a high proportion of military service and veterans in town as a lot of businesses seek out those types of employees. We also have a higher-than-average amount of disabled employees, so we are a prime location for businesses that want to hire more disabled people, veterans, or anyone with military service. He said there is also a threat of where we rely on over 50% of our GDP based on Holloman Air Force Base and White Sands Missile Range. If any potential scenarios arise where we lose those bases, that would not be good. An opportunity would be to diversify the economy so that if we could no longer rely on military bases and the associated tax revenue. Medlin Ramps was a great example of bringing in industry that will stay there for the foreseeable future.

Mayor Payne said she also had an MPA and could understand what he was saying, but what would be his main focus for his term. Mr. Melton responded the two issues he mentioned, blight and housing. The Commission is already moving the city in the right direction, so he was looking at ways he could supplement this Commission and he thought that with his education and background in Public Administration and his patient personality he could mesh well with the existing traits already brought to the Commission. Mayor Payne said that was what she was really asking and thanked him.

Mr. James Ryan Squyres stated that like Mr. Costa, he was also an Air Force veteran. Holloman Air Force Base brought him here where he and his wife fell in love with this area. They bought their first house and decided they never wanted to leave. He didn't want to go long into his work history, but he did want to speak about the traits he would bring that would be beneficial to the position itself. He is committed and has been married for eleven years, he understands responsibility with four children. Service, sacrifice, and leadership have always been drilled into him from a young age, growing up he participated in the community with things like Meals on Wheels and serving meals to the homeless. When he came here initially, he found out about Foxhole Homes and was very excited to get plugged in with them. He also serves at the Joy Center across the street as part of the security team there. In terms of the future of this town, he and his wife want to see this area grown and succeed because they have four children and want their futures to be bright; he understood that you need to invest in the city and local community for that. He started a local business on a small farm where they sell every week at the farmers market. His wife makes bouquets throughout the rest of the year and sells that locally. Volunteering is very important to him as a hands-on individual, he also liked to not just generate ideas but be part of the solution itself.

Commissioner McDonald asked where his favorite places to spend time in Alamogordo are and why. Mr. Squyres replied that in terms of District 3 where he lives, he and his wife looked at houses after a year when they felt comfortable with the area. They found their dream home on Juniper Drive and snatched up the opportunity to buy that. In terms of his favorite places to be, it is the Joy Center and the Farmer's Market. He loves to connect with the community, and it is a blast every Saturday morning out there by the Tractor Supply Store, meeting with the other individuals that produce and create, especially regarding recent COVID restrictions and less resulting interactions.

Commissioner Paul asked about his letter of interest, where it mentions creating and providing a better quality of life, he asked Mr. Squyres to expand on that and what it looks like according to his perspective. Mr. Squyres replied that the economy is very important on a national level with inflation rates going so high along with joblessness fluctuating so much. He said he wanted to use the position of the Commission to be business friendly and make the area inviting for businesses; that revenue comes in through taxes and the increase of local wealth improves everything from the local school districts to additional opportunities for things like parks. Homelessness has always been something important to him, so providing more opportunities and volunteer efforts to help people in the area who are homeless or struggling.

Mayor Payne asked what his focus would be on the Commission. Mr. Squyres replied that it would be making the area as inviting as it can be for new businesses to come in, new opportunities, and providing a safety net to helping those that are struggling financially. Mayor Payne asked if he had looked at the City Budget and he replied that he had not. Mayor Payne said the only reason she did not ask Mr. Melton that was because he already gave them a twenty-page paper, so she assumed he had looked at it. Mayor Payne said she had grown up in the different tax base of California, she asked if Mr. Squyres understood how taxes are refunded, and he replied that had not had the opportunity to look into that.

Commissioner Paul moved to appoint John Costa III to fill the vacancy of District 3 City Commissioner.

Mayor Payne asked if there was a second on the motion.

Mayor Payne asked if they did not get a second. City Clerk Hughes clarified that we would move on to the next one because this died of lack of a second motion.

Mayor Payne asked again if there was a second on the motion.
The motion died for lack of a second.

Commissioner Burnett moved to appoint Karl Melton to fill the vacancy.
Commissioner Rardin seconded the motion.
Roll Call Vote was taken.
Motion carried with a vote of 5-1-0. Commissioner Paul voted nay.

City Clerk Hughs administered the oath of office. Commissioner Karl Melton took their seat at the dais next to Commissioner Nick Paul. Mayor Payne thanked the candidates.

PRESENTATIONS

2. Presentation on acquisition and renovation of the Maryland (Dudley) School located at 523 Maryland. *(Joe Lewandowski)*

Joe Lewandowski spoke about the Maryland Dudley School as being one of the oldest structures in town and stated that its history, family, and people made it important. We started this process before COVID kicked in, but they all hit the same roadblock concerning the impact on budgets. The school itself is one of the oldest structures left in Alamogordo, most of the others were torn down. One of his biggest disappointments when he gives talks about Alamogordo is how fast we tore down history here. The Maryland School was originally founded in the early 1900's for Hispanic and Mexican children to learn English; it wasn't segregation as if they couldn't go to Alamogordo schools, it was really to teach them English so they could progress to the Alamogordo school district. It was later named after Ms. Dudley, the teacher and her daughters who were there. There are a few folks who still remember how strict she was. Today, the Dudley is that dilapidated old building that is about to collapse. He has been through and around the building. He was involved with restoring the Plaza, the restoration of La Luz Pottery, and noted that the Dudley is in better shape than the Plaza was when they started it. You've got that one wall that everyone is concerned about plus the appearance of the whole property itself. The adobe wall is eroding away but the roofline is straight and solid. The foundation is all concrete and rock, this will not fall down. The plan is a partnership with Tularosa Basin Historical Society and the City, similar to what we have with Otero County with the plaza. We would basically work out the details, today is not for approval, it is just basically if we have no problem, we will move forward to the next step with the formal proposal numbers and everything else. The intention is to put the school back to its original state, right now there are all kinds of divider walls that were placed when it was a halfway house. We would rip all that out and put it back to the school classroom that it originally was. One of the rooms would be the family of Maryland Dudley School, where the families would tell their history, their family, and who went there. Next would be history of education in the Basin, the Plaza was limited in space and what they could do there. For a lot of you that don't know Alamogordo, 10th Street used to be lined with these red brick and marble buildings all the way up, like the original Courthouse, the original Library, the High School that sits where the State Police was, the gas pumps at Lowe's were the central school. We had hotels here equal to anything in Santa Fe at one time. The school district here was at one time in the top ten, and not the top ten in New Mexico, but the top ten in the Nation, that is how good we were. Another is the Hispanic culture and history, at a later date we had black folks and children that went there too, as Alamogordo desegregated and different things occurred. Commissioner McDonald could tell you; she was a student at the Dudley School. There are probably other folks here who had family members who went there. What we would do is set it up as a structure that the City and Historical Society would cooperate in. He said he thought they had proven themselves with the Plaza, they've proven themselves with La Luz Pottery, we know how to make this kind of stuff happen. We got special preparations to renew the Plaza, about $500,000, that is what went into the building, but most people don't know that we spent $160,000 of their own money inside that building. With La Luz Pottery they generated a $100,000 to restore that facility on their own. He is not saying that the City would pay for everything; they would use their process to generate what we can A lot of it is volunteer work and other things when you look at the budgets there. The intention is that it would be a museum but not open on a regular basis, like the pottery tours where things are talked about what went on. With this place lots of the walls would be on wheels and you could have a seminar there, a family reunion, afterschool programs. They want to reutilize the building as a multi-use to save the historical status while it is a useable building. The north end of the property would be turned into a community park, there are no parks in that part of town. They would fence it off and include picnic tables. The south end is an empty lot and part of that property. It is prime to be really nice facility for the neighborhood. The first budget is about $500,000, and those numbers are what they have estimated. The City's estimates to redo the Plaza were around $980,000 but they revamped the specs, redid everything, and estimated it at $408,000. As our bid that came through the county it came in at $406,000. Tonight is just simply to see if they are interested, and then they would go forward and bring in more formal types of stuff. The second budget is a hundred and some thousand dollars, that's what is needed to be done in an immediate six-month period if we do acquire the building; go in, make it safe, presentable, clean it up, and all that. That $100,000 is not on top of that $500,000, that is included in the $400,000. A lot of this is volunteer hours. At the Plaza they demolished the whole building before the contractor even touched the building; all the interior walls we did ourselves. He mentioned people that went to school there, and the history of those people. They've had people come into the Dudley display at the museum and find school pictures of their parents and uncles. It doesn't have to be a little museum that collects dust, it can be asset to that neighborhood and that community, that is what they are after. He continued with more historical information regarding segregation and what it was, and where we are today. He also talked about Ms. Dudley herself, and stories of what she did, but noted the stories are building lost and the building needs to be saved. He finished with an overview of what was being asked of the City today.

Commissioner Rardin asked Mr. Lewandowski about $80,000 regarding a purchase price, is that still a legitimate number. Mr. Lewandowski responded that yes, that number was locked in. We've submitted for three different grants but grant people don't want to give grants if you don't own a piece of property because they don't know if it will ever happen, the same thing happened to Plaza. Once things forward with Plaza, they were able to get money. They had an auction one night and were able to make $35,000 in one night. They were working on another grant in March.

Commissioner Rardin asked of how big a role the City will be involved, are they just going to be a fiscal agent for this project. Mr. Lewandowski responded that it would go through the City's bid process, the City will purchase the property just like the County did with the Plaza. From there we would still follow, we actually hired our own architect to do the design work, we did go through Otero County's procurement process, but we would assist to make sure that we are getting everything for the dollar they need, what needs to be done to make sure it's right. The relationship afterwards will negotiate what the Historical Society does versus what the City does, what maintenance you want us to do versus you do. He could say that once it is restored back to what it was, it's a cheap building; the biggest dollars regarding operations is the insurance of the building, the rest of it is minimal cost to maintain. The County has never spent a dime on the Plaza since they've been there, we've taken care of it all the way through. We'd come with a formal plan regarding responsibilities, who does this or that, and what kind of dollar amounts to expect.

Commissioner Rardin asked Mr. Lewandowski if his budget reflects the increase in material costs that we are currently facing. Mr. Lewandowski responded that yeah, these numbers have been all over, such as two by fours going from $3 to $13 back to $6, then up to $10. He would just bid it when the numbers are down. When they bid the Plaza, they bid as what they wanted to do with the cheap stuff, such as asphalt in the parking lot, but then they had an alternate bid where if they had the money, they would put concrete in. Luckily the bid came in where they hoped, so they were able to say forget the asphalt it will be all concrete. They will do the same thing here with alternates to make sure they stay within the budget. When they did the La Luz Transfer Station, they never went back to ask for another dime, they stayed within their budget, same for La Luz Pottery. They have tricks and ways to keep an eye on it. In Plaza there is twenty chandeliers, the contractor came back at $500 apiece; they got online, found them for $300 apiece, and then called the company, told them there were a poor historical society, and got them for $200 apiece.

Commissioner Rardin asked who would actually own this, and Mr. Lewandowski responded that it would be the City of Alamogordo. Commissioner Rardin clarified that this would be in order for us to be the fiscal agent for any of the grants, and Mr. Lewandowski responded yes.

Commissioner McDonald thanked all the people that came out tonight in support of the Dudley School renovations, she really did appreciate it.

Mr. Lewandowski said he wanted to bring up that many of them had been notified of a class reunion, Zeke Castro provided a book with five hundred names of people that are keeping in touch. He knew where some of his friends were from Sierra, but he didn't hang out with them. He thought that was really unique, that an elementary school would be that serious as to keep an alumni book of this nature.

Commissioner Rardin asked Mr. Lewandowski when the Dudley school shut down, Mr. Lewandowski answered that it was in the sixties. Commissioner McDonald went there for a year or two, then she ended up in Sacramento when it opened up. It was originally for Mexican children to learn English, then when desegregation happened, it became a regular elementary school. When Sacramento was built, Dudley was shut down and the kids were moved over to there. Dudley is fifty years older than Sacramento and Dudley is still standing while Sacramento is long gone.

Mayor Payne said a fun fact that liked to share was that her mother-in-law, who has since passed on, would come back to Alamogordo to visit. Her husband's family was one of the first settlers up in Weed back in the early 1800's, and every time she'd come to Alamogordo, she'd pass by the Plaza pub and she'd tell her husband that her daddy used to stop there and drink after work every night. The point of it is was they'd pass by the Dudley School and she would tell her stories, they were such great memories for her, so that's what she wanted to talk about. Mayor Payne shared with Commissioner McDonald that when she drove through that area of town, all she would feel is history. You can feel it when you drive down those streets, every time her mother-in-law came, she would tell her stories. It is exciting to hear that we can preserve some more history because there is so much there, so many stories, and they are losing them all. Mr. Lewandowski repeated they are losing them all and they need to preserve all that and what went on there.

PUBLIC COMMENT

Jacqueline Stackhouse said she was here on behalf of 808 Third Street. That was a property that her now deceased grandparents purchased. She was hit with Code Enforcement at the end of last year, and she's done the best she can to try to find contractors to come and tear the house down, but she didn't find a contractor as all of them were taken up by Holloman Airforce Base for the refugees. No contractors wanted to tear it down because they had to haul it off, and they said there was nowhere to put it. That wasn't her property, it belongs to her uncles and sister, so they just have not come into agreeance to sign everything over to her. She is willing to do whatever she needs to do to tear it down, or to get some assistance, but she is on a fixed income and doesn't have money like that. She'd like to save it because she felt her grandparents worked hard to get that, and she wanted to keep it in the family line, but she doesn't have the funds to do it and she'd have to break it down little by little. She is asking for a little bit more time, or if not that, she is willing to make arrangements to make payments, but she would love to keep her grandparents' home. If she can't put another structure up there, she would love to leave it empty knowing that she did what she needed to represent her grandparents.

Mayor Payne said that pertained to Item 14 and apologized.

Daniel Kosek spoke on his behalf only, not the neighbors or anybody else on that street. He recently purchased a house on Divers Cove; it was originally County seventeen years ago and annexed into the City. Seventeen years later it looks the same. He has no City water, no sewer, no fire hydrants, and no streetlights. He has never seen a police response vehicle on the street or street cleaners. Is something going to happen where the city is going to come up to some of their meeting mandates back in 2004 and make some of their promises they told folks there. He wasn't an owner yet but is now, and the city taxes are high up there. Not having those amenities or city services, especially a streetlight or fire hydrant, worries him a lot. At night he won't check the mail unless he has a gun; it is very dark out there with animals and talking to some of the neighbors, Diver's Cove isn't as good as you think it is with some people hanging around that shouldn't be. Since he is paying City taxes, is something going to happen to get them up to City Code. He talked to Dusty and Brian; he is the one that couldn't even cross his street for two minutes on Florida. When you are watching cars go by on Florida at fifty-five miles per hour, and you are only two or three feet away, that is a problem, people could get killed. He didn't inspect the lights by the crosswalk, but he appreciated that, and they are working. He would expect a patrol car out there for the speed limits because it is crazy.

CITY MANAGER'S REPORT

City Manager Cesar made the following remarks:

1.The proposed operational budget will be coming before Commission in the next couple of months. Finance is taking those numbers with the changes they made through the meetings all last week, and will recompile the budget, after which they will know whether or not they will need to take a second or third look to cut back more. Once they get past that point, that is when they start looking at capital requests, equipment requests, and personnel requests. One of the things that they are going to be looking at from a staff level is the draft report in from Municipal Solutions that was looking at salaries, pay structure, benefits, etcetera that. we should have, hopefully, the final report by the end of the month. That is one thing they are looking into the proposed budget for next fiscal year, though he mentioned at the last meeting that there are some areas in City where we are critically undermanned, so he may be looking to implement some changes in those areas even before the budgetary process but will bring it before Commission before it is implemented.

2. There will be a presentation at the next commission meeting regarding job postings for the Recreation Center. Back when the State shut everything down, one of the areas that was hard-hit was

the Recreation Center and most of those employee positions were left vacant. You'll see quite a number of postings go out for lifeguards, summer youth staff, etc. Heather Casebolt and possibly other people from the Recreation Center will give a more in-depth presentation on that in the first meeting in March.

3. Senator Heinrich was in town this afternoon, there was thirty minutes of his time allotted for Alamogordo, the County, the Chamber, and the regional jet group. From the City-side, not only the regional jet, but the expansion of the taxi way and issues we've faced over the years in the FAA funding and the approval of the project was discussed with the Senator and his staff. Other projects discussed were the Parallel Pipeline, the well transmission line that's been called a number of different things over the time he has worked for the City. We did express the need for, especially now with Federal and State money flowing, that we the City have at least the first phase and soon the second phase shovel ready to bid.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

Commissioner Rardin made the following comments:
He frequented the Kids Kingdom area with his daughter and there is a lot of people that speed through there. He didn't know if they could go in there and put fifteen mile per hour speed limit signs or have officers down there more often, he knew they were short-staffed on officers. City Manager Cesar asked if he was talking about Oregon Avenue and Commissioner Rardin confirmed he was. Commissioner Rardin said that one of these days they are going to have a child hit over there due to how they drive, mainly from 18th to Indian Wells. He was there Sunday afternoon where his daughter was playing soccer with her friends and there were probably five to six cars that flew by there. City Manager Cesar said that the first thing they can do is the signs that flash at you; those signs record the speed and amount of traffic, so we could get those installed down in that area so they have more data to go on and see what traffic is doing down there, to see if it is appropriate to change the speed and if so, what the limits of that change would be.

Mayor Payne made the following comments:
There have been several more accidents on La Velle Road, she didn't know what they could do about it, but that is where she is scared someone is going to get killed. Several of those cars have ended up in somebodies' yard and there could be kids playing out there. She knew that we are trying, but she felt it was worth mentioning because there were two more accidents recently.

Pat O'Conner passed away recently. She worked for Mayor Payne for a few years, but she knew her for longer than that. She is definitely worth mentioning, she was active in the community, had a restaurant at one time, was active with KBBA TV Station, and many other things in the community. She was a dear friend, but really a friend of the community and will be missed.

Commissioner Rardin added on to what Mayor Payne mentioned at La Velle, that the flashing lights put heading northbound isn't flashing anymore and is already broken. He thought it was the first one since there are two of them. Commissioner Wright said he saw Burnis Davis out there this weekend.

CONSENT AGENDA

3. Approve the minutes for the February 8, 2022 Regular meeting. *(Rachel Hughs, City Clerk)*

4. Approve the statements related to the Executive Closed Session held on February 8, 2022. *(Rachel Hughs, City Clerk)*

5. Consider, and act upon, adoption and final publication of Ordinance 1645, revising the City of Alamogordo Employee Manual. *(Kim Torres, Human Resources Director)* (Roll Call Vote Required)

6. Consider, and act upon, adoption and final publication of Ordinance 1646 Case Z-2021-0006(A) for a map amendment to change the zoning of the property located at 1215 Michigan Ave. from R-3 Two- Family Dwelling District to C-1 Neighborhood Business. *(Stella Rael, City Planner)* (Roll Call Vote Required)

7. Consider, and act upon, adoption and final publication of Ordinance 1647 Case Z-2021-0005(A) for a map amendment to change the current zoning designation of the property located at 1005 E. Ninth Street from C-3 Business District to MH-2 Manufactured Housing Park District to bring into zoning compliance and continue operating as a Manufactured Housing Park. *(Stella Rael, City Planner)* (Roll Call Vote Required)

8. Consider, and act upon, approval of changes to City Manager's contract. (*Petria Bengoechea, City Attorney*)
9. Consider, and act upon, approval of a request from the Alamo Senior Center to dispose of a fully depreciated Hobart dishwasher by way of auction. *(Magdalena Morales, Alamo Senior Center Manager, Veronica Ortega, Community Services Director)*

10. Consider, and act upon, the award of RFQ 2021-01 Airport Engineering Services, White Sands Regional Airport to Delta Airport Consultants. *(Brian Cesar, City Manager*)

11. Consider, and act upon, award of RFP 2022-003 Re-Bid On Call Bay Door Repair and Maintenance Services to Custom Overhead Doors, Inc. *(Nancy Beshaler, Public Works Director*)

Commissioner Rardin moved to approve the Consent Agenda.
Commissioner McDonald seconded the motion.
Roll Call Vote was taken.
Motion carried with a vote of 7-0-0.

NEW BUSINESS

12. Consider, and act, upon Resolution 2022-10, declaring 118 New York Ave. to be so ruined, damaged, and dilapidated that it is a menace to the public comfort, health, peace or safety and ordering its abatement. *(Jim Baker, Code Enforcement Supervisor and Richard Adler, Fire Chief)* (Roll Call Vote Required)

Code Enforcement Manager Baker detailed the timeline concerning notices, abatements, and warrants, then showed pictures and spoke on the dangers and damages of the structure. It would be his recommendation that Commission approves the resolution.

Commissioner Rardin asked Code Enforcement Manager Baker if there had been any response from the property owner. Code Enforcement Manager Baker said they had no response, they've sent three letters total for the IPMC, the dilapidated property, and for weeds with no response. Commissioner Rardin asked if everything had been returned with the certified letters and Code Enforcement Manager Baker replied yes.

Commissioner Rardin asked if the taxes were being paid on it. Code Enforcement Manager Baker said he was not sure; he had looked at it but didn't know.

Mayor Payne said she had gone into this house but refused to go in without a mask, it was really that bad.

Commissioner Rardin asked if they had a ballpark for what it was going to cost to tear this one down. City Manager Cesar answered that based on the age, they have not gone in and had it tested for lead, asbestos, etc., but he is going to assume due to the age of the home that it is going to have asbestos material in it. With the state that it is in, it is not a property that can get a traditional abatement down. It is going to have to be like some other properties they've had recently, they will have to get the company to come in and collapse the entire structure and spray it down as they do it, then haul everything away. On that property, we are probably looking in the neighborhood of twenty-five to thirty.

Commissioner Rardin asked if they are doing this in-house or having somebody do it, and City Manager Cesar said that no, we don't because assuming there is asbestos, it is not something that we the City can take down unless that asbestos has been abated. Commissioner Rardin said that it looked pre-asbestos and asked if it was adobe. City Manager Cesar said there were remnants of sheet rock and joint compound, he did not remember what the material was on the floor, but if it did have the tiles, there is likelihood that the mastic would also contain the asbestos material. Mayor Payne said that you could not see the floor.

Commissioner McDonald moved to approve.
Commissioner Wright seconded the motion.
Roll Call Vote was taken.
Motion carried with a vote of 7-0-0.

13. Consider, and act, upon Resolution 2022-11, declaring 700 Delaware Ave. to be so ruined, damaged, and dilapidated that it is a menace to the public comfort, health, peace or safety and ordering its abatement. *(Jim Baker, Code Enforcement Supervisor and Richard Adler, Fire Chief)* (Roll Call Vote Required)

Code Enforcement Manager Baker detailed the timeline concerning notices, letters, abatements, and warrants. There was a fire in this structure in 2015 which resulted in a fatality. He showed pictures and spoke on the dangers and damages of the structure.

Commissioner Rardin asked Code Enforcement Manager Baker if there had been no contact from the owners. He answered that when they served the search warrant, and individual came up to them and indicated that he was a representative. Later on, he said he was owner, they were working to take a bunch of trash out of the building.

Commissioner Rardin asked if Code Enforcement Manager Baker knew if the taxes were paid. Code Enforcement Manager Baker said he looked at it but couldn't tell. Commissioner McDonald asked if it made a difference if the taxes were being paid, and Commissioner Rardin responded that if we knew it was being paid, then we know someone is paying.

Commissioner Rardin asked if the fatality in there was a vagrant. Code Enforcement Manager Baker said it was the person who lived there but was unsure if it was a homeowner or renter. This happened back in to 2015, there was a fatality to a person and a dog.

Mayor Payne said she believed City Attorney Bengoechea spoke with him. City Attorney Bengoechea said she didn't believe the person she met with was the property owner, she believed there is something go on at this property that is not correct at this point. She is not sure it is legal or that the people who are inside of it have the right to be inside of it. He said he was a representative and made misogynistic comments to her. Commissioner Rardin asked City Attorney Bengoechea if she knew who the registered owner of the house is, and she replied yes, that is who we sent the letters to. He had a printout of the assessor's page but didn't know anything about the letters. When she asked him for his contact information and address so we could communicate with him, he refused it. It wasn't correct, the way that was handled, if anyone was the owner of that they would have said absolutely contact me, I don't want you to take my house. He knew exactly why there we were there but wouldn't give us his contact information.

City Manager Cesar stated that because of what was being done there at the time, and he doesn't disagree that don't necessarily have to have the CID permit, but there was a large twenty-to-thirty-yard container that was in the backyard. He passed that information on to one of the Public Works employees so that they could do some follow-up to see where the material was going and how it was being disposed of. Again, a home of that age, there is a danger of asbestos being in the home, and that's not something we would want at the regional landfill to be disposed of in an incorrect way. The construction landfill out as Mesa Verde would have the same issues. We went to that property at around ten o'clock, the Public Works employee was out there just after 1:15 PM; everything was closed up, boarded up, and the dumpster was gone and has not returned.
Commissioner Rardin said it was a little odd that they picked it up that quickly.

Commissioner McDonald moved to approve.
Commissioner Burnette seconded the motion.
Roll Call Vote was taken.
Motion carried with a vote of 7-0-0.

14. Consider, and act, upon Resolution 2022-12, declaring 808 3rd Ave. to be so ruined, damaged, and dilapidated that it is a menace to the public comfort, health, peace or safety and ordering its abatement. *(Jim Baker, Code Enforcement Supervisor and Richard Adler, Fire Chief)* (Roll Call Vote Required)

Mayor Payne noted that they had someone speak earlier concerning this line item.

Code Enforcement Manager Baker detailed the timeline concerning warrants and certified letters, they were in communication with the owner that lives in Denver. They were also in contact with Ms. Stackhouse who lives next door, and that is to his understanding where the letters were being mailed to, from which she forwards them to her sister, who is the owner. The owner was trying to get some bids to get the property demolished but they had not heard anything back from her. He showed pictures and spoke on the dangers and damages of the structure.

City Attorney Bengoechea said she wanted to make the Commission aware that she has received two emails on the blight email address specifically complaining about this house. They were very detailed with pictures. She believed Commissioner McDonald sent out some letters to her district this weekend that generated two calls to her office with excitement that this was finally coming down, from people around this home who believe that it is a danger. This was one of the properties that they get the most calls and emails about, who feel for the family but are excited that this is finally being considered to come down.

Commissioner Rardin said he wanted to ask the representative of the residence, in the event that we gave you more time on this, do you have the means of getting it torn down and cleaned up. Ms. Stackhouse said this was a hard topic. When the house got like this, she wasn't here in the state of New Mexico, she had gotten in trouble and had to do probation in North Carolina. That house wasn't in that condition when she was here. For years, she has been battling with her family. Since her grandmother passed away, she has been trying to get them to give her the house. She has a son that lives in Las Cruces who has begged for the house so he can get it torn down. One uncle in Albuquerque keeps insisting that he doesn't give a damn about the house; on Saturday she finally talked to him and said it was unfair that he was being hateful and mean. If he had just signed the deed over to her, she would take care of it to the best of her ability. He finally broke, she has the paperwork at home, and the quick claim deeds sent out to all three of them so they can put this in her name. She had talked to Commissioner McDonald, and she had gotten tired of the structure living right next door to it but knew that her grandparents worked hard for it. She doesn't have the money to tear it down and didn't know the steps to hire somebody to take it down. She explained that if this was something that she couldn't stop, or if the Commission got involved, she was willing to make payments so that she can keep it. She is unfortunately the only one that is fighting for it, even if there are several other family members. She didn't know what else to say or do about it, it was embarrassing. She lived in that house, raised three kids in that house, so if she had to get out there and help tear it down, she is willing to do that, but she doesn't have the means. They had all the bins out at Holloman, and they didn't want to put stuff in the back of their truck, and she couldn't blame them. Once she got the deeds, she could deed the place over to her son in Las Cruces and his crew could come tear it down; it would take time for her to talk to him and for him to see the paperwork. She doesn't know when the family members will get the deeds back to her, but she is praying they get it back to her as quickly as possible. It is a big family issue, and she knows that it needs to come down.

Commissioner Rardin said they have a family member that is willing to do something, so we don't have to step in and spend taxpayer money to do it.

Mayor Payne asked Ms. Stackhouse why, if her son is willing to tear it down, are we waiting for them to deed it over to her, why can't he just come tear it down. Ms. Stackhouse answered because her son is getting a loan to get it rebuilt after being torn down, and by his name not being on the deed as an owner, there is nothing he can do. Once again, it goes back family members being stubborn and not wanting to sign the deed until Sunday night. Her son isn't here so she can't speak for him, but she knows what he has told her in the past. She stated that she didn't want the property as she already has two and would give it to her son. Her son was talking about building a house and renting it out, but she wasn't sure where his mind was on that since he had opened up a trucking business. She would call him tonight and let him know she came forward and met with Commission. She would get back in touch with City Attorney Bengoechea. She tried her best to communicate but when the family makes her mad, she steps away. There is only so much she can do because her name isn't on it.

Mayor Payne said the issue she had was there was no guarantee, even if they allowed this continue, that they are going to sign the deed over to her. It doesn't sound like her uncle has cooperated much or even cares. Ms. Stackhouse said he finally got him to break, because at first, he didn't even want to talk about it, but on Sunday night he called her asking for paperwork. Everything was closed on Monday, so this morning bright and early she was up trying to get the paperwork; she went down to the deed office where Denise helped her fill out the paperwork. Then she talked to someone in Ms. Branch's office this morning, she just needs to notify the family and let them know they are coming. She is not sending the letters first class or next day delivery, she is sending them by regular mail. Mayor Payne asked what guarantee they had he would sign it. Ms. Stackhouse said she really thought he was going to do it because he's never asked or went into details or called her back. Like she told him, he would never hear about this again, he just wanted his name off. She was sure that he is going to sign the paperwork; she is almost at the point where she would drive to Albuquerque and take him the paperwork to make sure it gets signed. Mayor Payne asked if that is where the owners were at, Albuquerque, and Ms. Stackhouse clarified that he was, the other two, Anita Shells and Charles Smith, they live in Denver. If she has to, she would take off this weekend and get the paperwork done, so she could notify City Attorney Bengoechea about the signatures for the deed. Mayor Payne said she understood but she was trying to look at this practically, lets say if she does get that done, then she'd have to see if her son actually is able to do it. It sounds like to her that this could go on for another year, practically speaking, she has a real concern that if they let this, that we are going to have neighbors complaining because a year from now they will be in the same spot. She appreciated that Ms. Stackhouse wanted to preserve this property, however, what she will say, she lives next door to the property, so she is right there, even you have to admit the building needs to come down. You are talking about a piece of property that, as long as you live next door, that property is always going to be there. If your son decides to rebuild on it, it doesn't sound like he is going to live on it anyway. She gets the emotional attachment, but she has a real hard time with if that is really best for the Commission to let this continue on the hopes that x, y, and z are going to take place.

City Attorney Bengoechea suggested the Commission pass the resolution with the caveat that the City take no action for x number of days, then after x number of days to enforce the resolution. You could give Ms. Stackhouse sixty days, ninety days, she doesn't want to put words in anyone's mouth, so you could do with the understanding that the City will not enforce this as long as you get this done in however many days you all want. Mayor Payne said she liked that and thought that it was fair. Commissioner Burnette asked what the timeline was, if they passed it, for this being torn down. City Attorney Bengoechea responded that if they passed it this evening, the law provides that Ms. Stackhouse has ten days to either abate it herself, or to file an objection with this Commission and have a hearing on the subject. You are going to have a hearing on another piece of property we already talked about next time. Once the hearing happens, assuming she filed that objection, if the Commission enforces the resolution, then she could take it to District Court, but she didn't know what the time lime would be as there would be a lot of variables if this happens. If she doesn't object, then in ten days they would have their engineering staff send out Southwest Abatement to look at it, or whomever our new contract is with, to give us a quote on it. As soon as we got that quote, assuming there is no objections, we would hire them to get started right away. She wished she had a more definite answer, but it just depends on the objections.

Commissioner Rardin asked Mrs. Stackhouse if she thought she could get the paperwork that the family needs done within sixty or thirty days. Ms. Stackhouse responded yes sir, she does. Mayor Payne said that was just the paperwork, they need a guarantee. Commissioner Rardin agreed that they needed to see some action, such as when the deed is transferred over to her son, if her son could come by and start demolishing the house to get it hauled off. If we can get the property owner to do it rather than using taxpayer's money, he is all for that. Ms. Stackhouse said she would do her best. Mayor Payne said her other concern is that if her son takes it down, he does it legally with a permit, because that is really a health hazard if he doesn't concerning the asbestos issue. Ms. Stackhouse said she knew the asbestos had been removed when her grandfather was working on the house, the interior on the inside of the house was completely redone; her grandfather said that once he passed away, the house was going to fall to shits, you are talking about a Vietnam war vet. Mayor Payne said it still needs to be permitted before you tear it down. Ms. Stackhouse said she would work on it, even if she had to do it herself; find somebody out here to help her out, she will do the best she can. She wished she had the knowledge, that way she can start pulling those and show effort that something was being done.

Commissioner McDonald asked Ms. Stackhouse if she could get all three owners to agree to sign off to you. Ms. Stackhouse answered that they all agreed on Sunday, that's why she was running around this morning to get the paperwork together.

Commissioner Paul said the question now was sixty days or ninety days. Mayor Payne said no more than sixty. Commissioner Paul asked City Attorney Bengoechea if they had a limited number time, thirty days, to see some type of action, it is possible to then extend it if they saw additional action on Ms. Stackhouse's part. City Attorney Bengoechea said what she would suggest that if they wanted to do that, they should table the item and tell us when you like it to come back, because she doesn't know what that looks like. It can be taken off the table until the first April meeting or whenever they would like. Commissioner Rardin said how about we table it for thirty days and bring it back on the second meeting of March, the fourth Tuesday of March. Ms. Stackhouse said she wouldn't be here in town; she would be in Florida for a convention. She just opened up a shop in the Granada Shopping Center and needs to go take classes to get educated on the products and merchandise that she is bringing to the table for our town. Mayor Payne said that she is personally not comfortable with tabling it, she would rather make a decision and give a concrete timeline or date because she is concerned that if we table this, we are just going to be right back in the same situation.

Ms. Stackhouse asked if the City did go in there, demolish the house and tear it down, would she be able to make payments. City Attorney Bengoechea said her office could set her up on a payment plan, this could cost $20,000 to $30,000 dollars, so it'll be several hundred dollars a month. They can't extend it out for a long time. We can make payments but understand they have gone down that road in the past, and if payments are missed, they will foreclose on it as they can't keep restarting payment plans. Ms. Stackhouse asked if they might know the price range monthly, and City Attorney Bengoechea responded she did not know the full cost this evening, it would have to be the full cost of demolition, state law that says there is statutory interest because when they file a lien, liens have interest on them, they cost money to file. It is a lot more than she could give her tonight. Ms. Stackhouse said she is willing to do that if they tear it down, she could make arrangements to pay on it; she is waiting for a lump sum of money to come in, but she doesn't know how much longer that is going to be, it is an open case that they have been working on for two years. Mayor Payne repeated she is not willing to kick the can down the road and Commissioner Rardin agreed. City Manager Cesar said that normally on these properties, what will happen is they will have the lead and asbestos tested, either a city crew will take it down if they can abate the property and there isn't an issue, or they will contract it out to where you've seen buildings collapsed on themselves. Until that testing is done, he couldn't give a number on what it would cost for this particular property. Once that process is completed, the next step from the City Attorney's Office is that a lien is placed on the property, at that point they typically foreclose on the lien, and then the property owner does have the ability to come in and pay off the amount of the lien like City Attorney Bengoechea said. We can't have an indefinite repayment plan for the amount of the lien, but something reasonable could established. Or the next step could be, as they have done on other properties, if the property owner doesn't come in to pay off the amount of the lien, and they've foreclosed on property, it goes for sale on the courthouse steps. We've had property demolished, cleaned up, we've placed the lien, and immediately it sold. Property owners can make full payment or arrangements.

Commissioner Rardin said if we passed the resolution with ninety days and nothing happens, then we carry on with it. Mayor Payne wanted to shorten it to sixty, Commissioner Rardin responded that given the climate war we are in right now, he knew she would have trouble finding a contractor. City Attorney Bengoechea said, just to very clear, if we set if for sixty days, then at the expiration of those sixty days, Ms. Stackhouse will be able to come in and file and objection. At that point, those ten days start. It will not be torn down on the sixty-first day. It will take more, and it could still drag out. Commissioner Rardin said it would be until the end of the year before it is torn down at sixty days.

Commissioner McDonald wanted to state that because she had gotten the attention of the owners in this short term, she thought that thirty days should be fine so that would put them on alert and there wouldn't be any backing off. It would be nice to stretch it out sixty or ninety days, but she thought they owed something to the neighborhood. Mayor Payne asked Commissioner McDonald what she would like to see in thirty days, and Commissioner McDonald responded that she would like to see them with a plan on what they are going to do. Commissioner Rardin said that the resolution would pass tonight, the thirty days starts ticking, if something is not done within thirty days then they process forward. Mayor Payne said that is what she is worried about, she doesn't want to set up Ms. Stackhouse for failure. City Manager Cesar said the process would proceed forward, but you really need to define what something substantial is, your substantial may be different than my substantial. Mayor Payne didn't want to do a baby step thing, she wanted to have a plan and decide. She is hearing what Commissioner McDonald is saying, split the difference and have 45 days, but what she would like to see done in that time is the property in Ms. Stackhouse's name, deed it over, that she has hired somebody, or her son has hired somebody to tear it down, and she is ready to do that. She thought that forty-five days is plenty of time to do that. This has been going on for so long that we've got to do something. Ms. Stackhouse said she hadn't been in that house for a year, or in Alamogordo for some time, then the letters started coming. She will do her best that she can and stay in communication with City Attorney Bengoechea because she knows where Ms. Stackhouse is at. Mayor Payne said it is not enough to get it in her name withing forty-five days, something has to be done, either the start of demolition or a guarantee they would start on a date. Ms. Stackhouse said that is what she has been trying to do, get her name on the deed, but without her name on the deed she couldn't get help. Mayor Payne said the way she was talking, that should take ten days at the most. Commissioner Rardin said staff could bring a report back in forty-five days of where they are at; pass the resolution tonight, and in forty-five days something is not moving along, we proceed with tearing it down. Mayor Payne asked the Commission if within forty-five days she has to have the property deeded over, a company ready to start tearing it down. City Manager Cesar said at least a contract signed stating it is going to be torn down.

City Attorney Bengoechea stated for the record that forty-five days from today is April 8th. When we make a motion, we should include that date in there, that's the intention of that date.

Mayor Payne moved to approve with the caveat that the potential owner has forty-five days from today, April 8th, to get the property in her name, and get a contract signed to tear the house down.
Commissioner McDonald seconded the motion.
Roll Call Vote was taken.
Motion carried with a vote of 7-0-0.

15. Discuss and provide staff direction on the Local Economic Development Act (LEDA) next steps. *(Brian Cesar, City Manager)*

City Manager Cesar said they had a contractor which has provided the economic development services for Alamogordo, what he is asking for tonight from Commission is to move forward. He has given three different options, not that those are the only options out there. What the City has traditionally done is gone out on RFP; we've had very limited success attracting companies due to the amount of the contract. With option one, the direction you are giving staff is to go back, take the last couple of RFPs the City has put out for this service, revamp those, and bring them to today's standards to attract a company. Option two is to flush this out, bring additional information to Commission as to take this, and bring this in as a city function, the Local Economic Development Tax. Just like we've used the tax money over the years to pay the contractor for the services they provide, it is perfectly permissible for the city to use up to the same amount of 10%, he is not saying that 10% would be used, but that could be brought in as a city function. The tax could be used for salary benefits, if the Commission was to go down this route, we would be bringing back job descriptions, details of what these positions would do, which would be more than just looking at LEDA. As staff we don't believe that is a full-time job; we would be bringing back to Commission regardless of how they decide or give direction tonight. There are other things that the Commission done away with as staff that we are going to be bringing back, such at the group ordinance, other economic incentives outsides of LEDA. From a staff level we would envision that if this came in as a City position, that the person selected for this position would not only do LEDA but other functions. The third, the tax could be allowed to sunset, the City would still collect the tax until such time as it expires. What staff would do is to bring back to Commission what the next steps would be to take the fund balance, and what staff would recommend the proceeds be applied to, and then the steps that the Commission would need to take to allocate those funds to a project or whatever purpose the Commission would put forth to the voters. Tonight, he is just asking what direction the Commission would like staff to go.

Commissioner McDonald said she would like to hear from Brian what direction is he looking for, not just send it to the Commission, but what did he see as viable options. City Manager Cesar recommended either option two or three. The City of Alamogordo, since the Economic Development Tax that was enacted many years ago, has tried option one.

Commissioner Rardin said he would like to see staff bring back an option for item two and item three, to give the Commission more information. Information such as what it would cost us to bring it in-house, what the ongoing cost is going to be ever year that we have it in-house with the staff member handling that, the process we would take if we let it sunset, then how we would repurpose that money, and some potential options for what we would the use money for. He asked City Manager Cesar if that is in the 105 fund, City Manager Cesar replied yes.

Mayor Payne said she was 100% in support of option two, and a little on the fence regarding option three; that's a tough one because you want to have an incentive to bring in new business, but at the same time, she understood why they would do that. She was a big proponent of economic development, and she didn't feel like we've had enough of that, she personally thought we could do more if we had somebody on staff that was dedicated to that. There are things that we obviously can't do as a government entity in terms of economic development, but we can certainly do a hybrid or something. She always thought LEDA was a good idea, but she is hearing things lately that make her say she doesn't know. We could maybe do both two and three, that's always an option. Commissioner Rardin said we would need the tax if we did item two. Mayor Payne said she always thought that LEDA was pros, but obviously there is some cons, and maybe she needs to do more research to find why we would do that. Commissioner Rardin said that one of the pros would be our GRT here in the city of Alamogordo would drop by an eighth of a percent, which would enable us to pass another eighth of a percent so our GRTs wouldn't go up on the citizens. He said it was a catch-22 because if you look at our success rate of LEDA, they passed that one in 2002 or 2004, somewhere around there, we haven't had a whole lot of successes with our LEDA money. He thought that Medlin Ramps and the place at the mall were the two success stories out of twenty years of collecting the tax. Mayor Payne asked that if we took option three, what we do for economic development; we would have to come up for a plan for that, and she believed that bringing it in-house is a great idea. We've got to do something, and we can't just do nothing; it is important for our community that we strive towards building our economy here, and the only way we do that is with new business. City Manager said to remember with LEDA, as everyone here understands it but maybe the people listening don't, LEDA is not just for any business, it is manufacturing. Mayor Payne said she knew that, if you heard her talking to the Senator earlier today, she is a big proponent of manufacturing, we need more of it, which is why she has a problem with option three. Ultimately, if option two, we could bring it in house, and find somebody dedicated to that, maybe we would see something different in terms of LEDA that we haven't seen already. Obviously, she is only just one person, but for her, that is worth a shot. Commission Rardin said that basically all he was asking was for staff to bring us back options for two and three, and he agrees with Mayor Payne, if we brought it in-house, we would probably have to do so finagling, have the State do the vetting, because if it is in-house, then everything is public record, and these companies coming in may not want their financial information as public record. City Manager Cesar said that option three is relatively easy to bring forward because it will be by state statute; that one is not an issue to bring information back to Commission, you are asking about potential projects, we have a whole list of projects. He would assume that Commission would want to take something if option three was selected, to do away with or allow the tax to sunset, ultimately the citizens would be voting on it. It wouldn't be a project that would be popular to the public as whole, like the replacement swimming pool with the all-season cover on it and etcetera, as opposed to a pipeline up 10th Street. Mayor Payne asked how would we proceed with economic development, she thought that was incredibly important, especially for our community, how would we proceed with that. Commissioner Rardin responded we wouldn't. Mayor Payne said exactly. City Manager Cesar said the incentive would go away and Commissioner Rardin agreed. Mayor Payne said the incentive would go away, but we still have to have someone that does economic development. Our plan to do that in-house is to use a portion of LEDA money to pay for that, and so if LEDA goes away, we don't have that money to pay somebody to bring in-house, do you see what I am saying, so you almost can't do option two unless you have option three. Commissioner Rardin said that is correct, that is what he is saying, he is just asking staff to bring us back information for item two and item three, as an action item at a future meeting, and then we can decide at that meeting what option we want to take, that way we have more information, right now we don't have a whole lot of information on those two items. He said he didn't think that any of us felt that item one is one the table. Mayor Payne asked if we could bring that back fairly quickly though, and City Manager Cesar replied he would not promise at the next meeting but yes. Commissioner Rardin said part of the problem we have too is that the way the ordinance was written is that we are only allowed to use 10% of that for the staffing part, and City Manager Cesar said that was State statute. Commissioner Rardin continued that the problem we have is that we generate about a $1,000,000 a year of that, it used to be around $750,000 but that was a few years ago. City Manager Cesar said it was fluctuating. Commissioner Rardin continued that we only get around $100,000, and you can't go hire a good firm for $100,000 a year. Mayor Payne said she agreed. Commissioner Rardin restated that Option 2 and Option 3 are really our only options. Mayor Payne said she got it, but one thing she would ask is maybe we can find out what other cities that have in-house economic development are doing. For the purposes of this, she would be curious to see not what other cities are doing but how other cities do it; are they more successful because they brought it in house. In terms of things we can't do because the law stops us, we can work with other organizations for that portion of it. The Chamber does a lot of that already, but she doesn't think they want to do economic development full-time, but we can do some kind of a hybrid it helps us out too, that's something to think about in the back of your head. She said she can do her own research; she is very capable. City Manager Cesar said we could provide that information. Commissioner Rardin said he would like to see what other communities are doing and how successful they really are. City Manager Cesar said it would be difficult to compare it, but we will get you the information; it's like some discussions that a lot of this Commission has had in the past with water and sewer rates, Alamogordo is different than other communities. Mayor Payne said they are different, and she doesn't want to know what other communities are doing, she doesn't want to know which communities are doing it, all she wants to know is if you are looking at other communities are doing it, is it successful. She will certainly do her own research as well, but she was curious to know. City Manager Cesar said we can bring back that information, it is just that Alamogordo is a much different animal. Mayor Payne said she is not necessarily talking about in New Mexico, she is talking about in general, there has to be cities out there that are of a similar size that are doing it; is it more successful to contract out. She thought that was relatively easy to figure out. Commissioner Rardin asked City Manager Cesar how far out he thought it would be, thirty days, two meetings. City Manager Cesar said it depends on what you keep adding to it. Commissioner Rardin asked again if he thought with what he had right now thirty days, or if he could get that done in two weeks. City Manager Cesar said no, it would not be done in two weeks, probably the first meeting in April. If they could bring it back sooner, they will bring it back sooner. Mayor Payne said there is only twenty-eight days in February, so they are almost done, we've basically got a month, and she thought that was pretty reasonable.

ADJOURNMENT

Commissioner Rardin moved to adjourn at 9:04 p.m.
Commissioner McDonald seconded the motion.
Motion carried with a vote of 7-0-0.

____
Mayor Susan L. Payne

ATTEST:

____
City Clerk Rachel Hughs

(Prepared by Dylan Aleshire, Deputy City Clerk)
Approved at the Regular Meeting held on March 8, 2022.

AGENDA REPORT
CITY OF ALAMOGORDO
CITY COMMISSION

Meeting Date: 3/8/2022 **Report Date:** 02/28/2022 **Report No:** 4.

Submitted By: Richard Denton

Subject: Consider, and act upon, approval of a Memorandum of Understanding between Otero County and the City of Alamogorodo to pay for half of the PSAP design and construction. *(Richard Denton, Chief of Police*)

Fiscal Impact:
Amount Budgeted:
Fund:

Additional Fiscal Impact: Half of the cost of the Design is $32,891.09 and half of the cost of the construction estimate is $410,000.00

Recommendation: Please approve the MOU to start the design and construction of the PSAP building.

Background: The commission approved a JPA for PSAP in June of 2021. In the JPA, it states that the city will pay half of the costs associated with the PSAP. The county is now requesting to cover half of the design and construction costs of the PSAP.

WILSON & COMPANY
HIGHER RELATIONSHIPS

4401 Masthead Street NE, Suite 150
Albuquerque, NM 87109
505 348 4000 (phone)
505 348 4055 (fax)
wilsonco.com

February 1, 2022

Mr. Trent Parker
Project Manager – Otero County
1101 New York Avenue
Alamogordo, NM 88310

Re: **Fee Proposal – Otero County E911 expansion and consolidation – Architectural & Engineering Design Services under the current on-call contract PS 21-005**

Dear Mr. Parker,

Thank you for reaching out to us, we are here to help you with cost effective solutions for your facilities. We have outlined our understanding of your design professional needs and we appreciate the opportunity to assist Otero County. This letter outlines our understanding of your expectations to best serve your needs and the needs of your community.

Understanding of the Scope
The County has requested design services for improvements to the PEMB building being utilized by the county's 911 dispatch services. The City of Alamogordo and Otero County are combining their 911 dispatch services which will require an expansion of the existing facilities to accommodate the new E911 service center. We are proposing to provide Architecture, Structural, Mechanical, Electrical and Plumbing as required to construct the E911 center per the attached plan. Upon completion of the construction documents the project would be competitively bid to obtain a general contractor to construct the project

The estimated construction cost for the approximate 4,100 SF of renovation is $200/SF, giving a construction cost of approximately $820,000, excluding design services and NMGRT. Our design services fee proposal is based on a lump sum fixed fee, summarized below:

Architectural Design Professional Services Fee[1]	$	40,147.20
Estimated Reimbursables[2]	$	1,940.00
Architectural Subtotal:	$	42,087.20
Mechanical & Plumbing Design Services Fee	$	9,446.40
Electrical Design Services Fee	$	9,446.40
Subtotal	$	60,980.00
NMGRT @ 7.8750%	$	4,802.18
Total Purchase Order Amount:	**$**	**65,782.18**

Note [1]: These fees are based off the projected effort of project management, construction documents.
Note [2]: Reimbursable Cost include the following:

Travel	$1,440.00 ($360/day - 4 trips)
Printing	$500.00

A. BASIC SERVICES - DESIGN (Delineated Tasks)

A.1 Facility Investigation & Design Approach

We will conduct a field investigation to gather and document information critical to the design process. This documentation process is visual in nature and excludes any sub-surface, destructive or hidden features investigation of the property. We will visually acquire and document information on existing facility elements that are related to the scope of work.

Collaboration with your key users is essential to meeting the goals. We'll meet with your staff to evaluate the existing conditions, determine key areas of concern, and align with the best approach for the county focusing on quality and longevity. We will document the agreed upon approach with photos, a narrative, and details to ensure the goals are met. We anticipate (1) meeting to accomplish these tasks.

A.2 Construction Documents:

This phase is used to develop the final construction documents including the details required for construction of the project. Final deliverables will include stamped and sealed permit level construction documents and a project manual for construction. One meeting to review final documents and for approval prior to putting out to bid (1 meeting).

A.3 Bidding & Negotiation:

At this time, we are assuming the procurement of the construction contractor will be an invitation for bid. The plan is a 30-day bidding phase, and we will be available to answer any questions received from the Contractor during that period. All questions will be required to be submitted in writing; responses will be in writing through the addendum process. We'll also conduct the pre-bid and bid opening meetings as required (2 meetings).

A.4 Construction Administration: (Excluded)

Upon award and board approval of the contract for construction, we will conduct a Pre-Construction meeting with the Contractor, Owner, and Architect to outline communication procedures, site logistics, identify emergency contacts and establish a regular meeting schedule. Wilson & Company will evaluate the work at a minimum on a monthly basis to evaluate that the work is proceeding and being constructed in accordance with the contract documents. It is assumed that the construction duration does not exceed 8 months with our maximum number of visits equaling the (8 + Precon + Punchlist). At this time, due to current supply chain issues, we are recommending a 2-month delay from the notice to proceed to the start of construction to ensure that materials and supplies can adequately be obtained and planned for.

A.5 11-Month Correction Period Inspection: (Excluded)

Within the 1-year warranty period, we will schedule a warranty item walk-through with the contractor to evaluate any items that should be corrected as part of the warranty period.

Schedule

Upon notice to proceed we would begin immediately with the first turn in scheduled for 75% on Wednesday 3/2/2022. The 100% milestone would be Thursday 3/24/2022 with the intent being that the project would be advertised and out to bid on Monday 3/28/2022. The bid date is tentatively scheduled for Thursday 4/28/2021. The target for getting construction under way is June 1, 2022.

Cost Estimating: (Excluded)

We have excluded detailed cost estimating for this work.

Exclusions:

1) Assessments and reports highlighting observations, deficiencies, ramifications, and suggested solutions are not included.
2) Any design or contingencies for green building approaches, Leadership in Energy and Environmental Design (LEED) building rating considerations, life cycle cost analysis, Department of Energy reports/analysis (DOE-

2), or additional engineering services pertaining to sustainable, energy modeling or green applications outside of the scope of work. These services are available and negotiable, but these services are excluded from this proposal.
3) Implementing comments or items that exceed the proposed design services scope of work.
4) Fire protection/Fire Alarm design outside of providing performance-based specifications.
5) Turn-key telecommunications, access control, and similar special systems design.
6) Permitting fees, printing fees and associated costs.
7) Value engineering.
8) Geotechnical report
9) Boundary and topographic survey

Please do not hesitate to contact us should you have any questions. Our Wilson & Company design and construction administration team is ready to review the services outlined in this proposal and will be available to answer any questions you may have. Please contact me directly as required. **Thank you for this opportunity!**

Sincerely,

Jimmy Craig, RA
Project Architect
505-348-4069

Sincerely,

Brett E. Beaty, AIA
Project Manager
505-301-0358

The County of Otero agrees with the scope as outlined above and requests that Wilson & Company proceeds with the Work without delay. The County of Otero will issue a P.O. under the current on-call contract PS 21-005 for these services.

Signature: ______________________________ Title: Project Manager

Name: Trent Parker ______________________________ Date: ______________________________

Signature: ______________________________ Title: County Manager

Name: Pamela Heltner ______________________________ Date: ______________________________

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF ALAMOGORDO, NEW MEXICO
AND THE OTERO COUNTY BOARD OF COMMISSIONERS
FOR JOINT FUNDING TO ESTABLISH THE TULAROSA REGIONAL DISPATCH AUTHORITY

This Memorandum of Understanding (MOU) is made and entered into the ___ day of ___________, 2022, and memorializes an agreement between the City of Alamogordo (City) and the Otero County Board of Commissioners (County). The purpose of this MOU is to provide for the joint funding necessary to establish the Tularosa Regional Dispatch Authority (TRDA) per the Joint Powers Agreement (JPA) between the City and County dated October 4, 2021.

WHEREAS, the City and County entered into a JPA to finance and establish the TRDA; and

WHEREAS, the City and County each agreed to fund Fifty Percent (50%) of the total initial costs to establish the TRDA; and

WHEREAS, the TRDA is located at 2351 Eddy Drive, Alamogordo, NM 88337; and

WHEREAS, the County owns the building located at 2351 Eddy Drive, Alamogordo, NM 88337; and

WHEREAS, the building requires renovation and expansion in order to establish the TRDA; and

WHEREAS, the architectural design professional services for the project is $65,782.18; and

WHEREAS, the estimated construction cost for the renovation and expansion project is approximately $820,000.

NOW THEREFORE, the City and County, in consideration of the mutual terms, covenants, and conditions set forth herein agree as follows:

1. **Funding.** County and City agree to each fund Fifty Percent (50%) of the total costs required for the renovation and expansion of the building where the TRDA will be located.

2. **Financial Management.** County agrees to act as fiscal agent for the purposes of this agreement, and shall invoice the City Monthly for their pro rata share of the renovation costs.

3. **Liability.** Any and all claims by third parties resulting from this Agreement are subject to the immunities and limitations of the New Mexico Tort Claims Act, Sections 41-4-1 etseq., NMSA 1978, as amended. Neither of the Parties shall be considered liable for the acts or omissions of the other party, nor for those of the other party's employees. Neither this agreement, nor any provision contained herein, shall be construed as a waiver of any of the defenses or immunities granted by the New Mexico Tort Claims Act. Each party to this agreement shall be responsible, to the extent allowed by law, and within the limits of the New Mexico Tort Claims Act, for the acts and/or omission of their respective employees and agents.

4. **Audits and Inspections**. At any time during the normal business hours of the County, and as often as the City may deem necessary, the County shall make available for the examination by the City any County records associated with this Agreement. The County shall permit the City to audit, examine and make excerpts, or transcripts, from such records and make audits of all contract invoices, materials, payrolls, records of personnel, conditions of employment or other data relating to any matters associated with this Agreement. Notwithstanding any other provisions of this Agreement, the County shall not be obligated to disclose any Confidential Information.

5. **Compliance with Laws.** In performing this Agreement, the County and City shall comply withall applicable laws, ordinances, and codes of the federal, state, and local governments.

6. **Changes and Amendments**. Either of the Parties may, during the term of this Agreement, propose changes in the nature or extent of the Services or amendments to the provisions of this Agreement. Any changes to the Services or amendments to this Agreementshall be mutually agreed upon by the Parties made in writing, dated, and signed in advance bythe Parties.

7. Any covenant, term, agreement or condition contained herein which is held to be invalid by any court of competent jurisdiction shall be considered deleted from this Contract, butsuch deletion shall in no manner affect any other covenant, term, agreement or condition herein contained, so long as such deletion does not materially prejudice the City, County or the Village in their respective rights contained in the valid covenants, terms, agreements or conditions of thisagreement.

8. This instrument contains the entire agreement between the parties. No statements, promises, or inducements made by either party or ·agent of either party that is not contained in this written Agreement shall be valid or binding; and this Agreement may not be enlarged, modified, or altered except in writing signed by all parties.

9. This agreement shall be construed according to the laws of the State of New Mexico.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first written above.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By:______________________________________
Brian Cesar, City Manager

ATTEST:

____
Rachel Hughs, City Clerk

APPROVED AS TO FORM:

____
Petria Bengoechea, City Attorney

OTERO COUNTY
BOARD OF COMMISSIONERS

By: ____________________________________
Vickie Marquardt, Otero County Chairman

ATTEST:

____
Robyn Holmes, County Clerk

APPROVED AS TO FORM:

____
R. B. Nichols County Attorney

AGENDA REPORT
CITY OF ALAMOGORDO
CITY COMMISSION

Meeting Date: 3/8/2022 **Report Date:** 02/25/2022 **Report No:** 5.

Submitted By: Petria Bengoechea

Subject: Consider, and act upon, Resolution 2022-13 authorizing the release of liens that are outside of the 4 year statute of limitations. *(Petria Bengoechea, City Attorney)* **(Roll Call Vote Required)**

Fiscal Impact:
Amount Budgeted:
Fund:

Additional Fiscal Impact: $15,856.74

Recommendation:

Background: This resolution authorizes the release of $15,856.74 of liens that are uncollectable due to the 4 year statute of limitations. The City Attorney's office is still attempting to collect on liens that are within the statute of limitations and has had some success with our collection efforts.

RESOLUTION NO. 2022-13

AUTHORIZING THE REALEASE OF CERTAIN LIENS THAT FALL OUTSIDE STATUTE OF LIMITATIONS

WHEREAS, the City of Alamogordo, New Mexico places liens for unpaid water bills and weed abatement, and;

WHEREAS, the City of Alamogordo, New Mexico, has a four (4) year statute of limitations on all Municipal Liens pursuant to New Mexico law;

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Alamogordo, New Mexico that the following liens shall be released as they are outside of the statute of limitations:

Raymond Gutierrezc/o Angelina Gutierrez	822 Travis Ct.	$328.16	9/22/2017	water
Sheryl Easop	1510 Circle Drive	$804.35	9/22/2017	weed
Sheryl Easop		$325.64	12/8/2017	weed
Rose A. Stacy	1308 Scenic Dr.	$1,266.88	9/22/2017	weed
Rose A. Stacy	1306 Scenic Dr.	$1,204.67	9/22/2017	weed
Lori Durrett	1522 Roosevelt Ave.	$752.34	10/16/2017	weed
Marjorie Seedorf & Mike Zajac	118 New York Ave.	$661.24	10/16/2017	weed
Ana Alcala& David Garnand	1802 Mason Dr.	$1,112.71	10/16/2017	weed
Guillermo Garcia	1011 16th St.	$821.92	12/8/2017	weed
Charles & Janice Fender	704 Panorama	$871.86	10/16/2017	weed
Christine, Charles, Marvin Smith	808 3rd St.	$348.09	2/2/2018	weed
Jim Morgan Doherty	1211 Puerto Rico Ave.	$538.68	1/19/2018	weed
Paul D. Boyette	509 Linda Vista	$833.82	1/19/2018	weed
Elkins Family Trust	1806 Hubbard	$573.34	1/19/2018	weed
Robert Chavez	609 Maryland	$1,343.18	1/19/2018	weed
Robert Chavez	607 Maryland	$958.80	1/19/2018	weed
David L. Rizzuto	606 Maryland	$329.58	1/19/2018	weed
Lori Durrett	1522 Roosevelt Ave.	$687.03	2/5/2018	weed
Emilie Westerbur	1205 Lackland Ave.	$433.64	2/2/2018	weed
Veronica Kiscadon	2309 Cornell	$394.04	7/6/2018	weed
Moises & Cassandra De La Torre	601Maryland	$498.13	7/6/2018	weed
Sheryl Easop	1510 Circle	$315.41	7/6/2018	weed
Jones & Harper	1104 Lindberg	$453.23	7/6/2018	weed

Total: $15,856.74

DONE this ___ day of _________, 2022.

CITY OF ALAMOGORDO, NEW MEXICO
A New Mexico municipal corporation

By: ___________________________________
Susan L Payne, Mayor

ATTEST:

____
Rachel Hughs, City Clerk

APPROVED AS TO FORM:

____
Petria Bengoechea, City Attorney

AGENDA REPORT
CITY OF ALAMOGORDO
CITY COMMISSION

Meeting Date: 3/8/2022 **Report Date:** 03/01/2022 **Report No:** 6.

Submitted By: Evelyn Huff

Subject: Consider, and act upon, Resolution 2022-14 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of March 8, 2022. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**

Fiscal Impact:
Amount Budgeted:
Fund:

Additional Fiscal Impact: Beginning Cash Balances $69,595,645
Revenues $ 13,565,896 Increase
Expenditures $ 13,173,285 Increase
Transfers In $ 331,305 Increase
Transfers Out $ 331,305 Increase

Recommendation: Approve the Resolution

Background: The City Commission adopted the FY 2021-2022 budget on May 11, 2021. The Department of Finance & Administration granted approval of the City of Alamogordo's Fiscal Year 2021-2022 Final Budget on August 12, 2021. Resolution 2022-14 amends the budget to reflect a more true and accurate projection of the actual revenues and expenditures. A summary and explanation of the revisions are attached for your review.

RESOLUTION NO. 2022-14

A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2021-22.

WHEREAS, the City of Alamogordo, New Mexico wishes approval to change some of the budget line item figures of various funds; and

WHEREAS, the Department of Finance and Administration, State of New Mexico, gave its final approval to the City of Alamogordo, New Mexico's annual budget on August 12, 2021, for fiscal year 2021-2022; and

WHEREAS, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2021-2022.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the City's annual budget for fiscal year 2022 be and hereby is revised as of March 8, 2022, to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2021-2022 as shown on the following pages.

NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on March 8, 2022, as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2021-2022.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 8th. day of March 2022.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

By: ________________________________
Susan L. Payne, Mayor

ATTEST:

____
Rachel Hughs, City Clerk

APPROVED AS TO FORM:

____
Petria Bengoechea, City Attorney

ALL FUNDS SUMMARY
BUDGET 2021-2022

1/12TH REQ RSRV
1,599,597
1/12TH REQ RSRV
0
Fund Reserve Policy
560,074
Bal. Remaining
3,188,023

FY22 BUDGET - RESOLUTION 2022-14 (#9) March 8, 2022

FUND NO.	FY 2021-2022 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	14,022,061	19,507,703	869,652	9,856,563	(8,986,911)	19,195,159	5,347,694	2,159,671	3,188,023
12	INTERNAL SERVICE FUND	80,006	450,049	4,592,706	0	4,592,706	5,084,910	37,851		$37,851
15	CORRECTIONS-JAIL	45,984	75,994	45,000	248	44,752	161,000	5,730		$5,730
16	LODGER'S TAX-PROMOTIONAL FUND	314,183	218,407	6,744	1,405	5,339	276,852	261,077		$261,077
17	POLICE COURT BOND	7,938	0	0	0	0	0	7,938		$7,938
19	COURT AUTOMATION FUND	8,582	50,000	0	10,571	(10,571)	40,895	7,116		$7,116
20	LODGER'S TAX-CITY	169,504	392,326	0	70,150	(70,150)	282,589	209,091		$209,091
21	D.A.R.E. DONATIONS FUND	22,409	2,165	0	0	0	10,109	14,465		$14,465
24	GRANT CAPITAL IMPROVEMENT	0	3,187,207	15,414	0	15,414	2,682,151	520,470		$520,470
27	MUNICIPAL COURT OPERATIONS	26,309	13,000	450,000	16,009	433,991	450,691	22,609		22,609
28	POLICE CONTINGENCY	69,213	2,549	0	0	0	10,000	61,762		$61,762
31	CEMETERY-PERPETUAL CARE	816,480	20,140	0	0	0	0	836,620		$836,620
32	COMMUNITY SERVICES	438,488	499,287	5,004,888	617,373	4,387,515	5,319,042	6,248		$6,248
33	FIRE PROTECTION	689,963	662,583	0	0	0	1,262,643	89,903		$89,903
35	HIDTA GRANT FUND	0	17,400	0	0	0	17,400	0		$0
36	LAW ENFORCEMENT FUND	4,818	55,200	0	0	0	60,018	(0)		($0)
37	STATE HIGHWAY FUND	147,869	70,751	0	0	0	128,828	89,792		$89,792
38	TRAFFIC SAFETY FUND	54,656	10,491	0	0	0	10,000	55,147		$55,147
39	STATE JUDICIAL	2,749	75,500	0	0	0	75,500	2,749		$2,749
42	1984 GROSS RECEIPTS TAX	2,385,672	1,730,991	0	2,182,079	(2,182,079)	22,675	1,911,909	252,119	$1,659,790
44	TRANSPORTATION FUND	165,480	1,239,016	2,157,842	140,914	2,016,928	3,420,478	946		$946
48	NEW MEXICO C.D.B.G.	0	500,000	1,406,305	0	1,406,305	1,906,305	0		$0
49	1986 GROSS RECEIPTS TAX	3,911,631	1,781,383	0	2,742,303	(2,742,303)	1,150,657	1,800,054	268,391	$1,531,663
50	PROPERTY ACQUISITION	85,010	0	0	0	0	0	85,010		$85,010
53	GENERAL OBLIGATION	908,523	1,062,849	0	0	0	1,114,058	857,314	557,029	$300,285
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	16,239	0	16,239	16,239	21,967		$21,967
56	99 GRT FLOOD CONTROL BOND PROJ	7	29,091	1,830,905	19,476	1,811,429	1,608,382	232,145		$232,145
59	REVENUE BOND P & I FUND	150,101	8,066,363	2,679,243	0	2,679,243	9,707,011	1,188,696		$1,188,696
61	MUNICIPAL INFRASTRUCTURE .0625%	890,520	437,756	0	468,000	(468,000)	5,669	854,607		$854,607
63	COMMUNITY DEVELOPMENT	6,519	0	505,090	37,143	467,947	472,434	2,032		$2,032
69	1994 GROSS RECEIPTS	2,560,463	1,755,150	0	1,975,754	(1,975,754)	22,675	2,317,184	553,051	$1,764,133
71	ALAMO SENIOR CENTER	2,079	906,686	852,500	0	852,500	1,733,218	28,047		$28,047

74	ALAMO SENIOR CENTER GIFT	138,081	21,238	0	0	0	71,996	87,323		$87,323
75	RETIRED & SENIOR VOL. PROGRAM	14,328	171,715	46,000	16,102	29,898	200,095	15,846		$15,846
81	WATER/SEWER OPERATING	5,996,510	18,888,629	3,703,413	1,855,098	1,848,315	20,927,372	5,806,082	1,463,850	$4,342,232
82	98 JT WATER/SEWER BOND P&I	1,583,799	5,537,886	1,893,605	0	1,893,605	6,973,769	2,041,521		$2,041,521
86	SOLID WASTE COLLECTION SYS.	584,696	2,107,151	0	135,438	(135,438)	2,153,773	402,636	178,583	$224,053
88	BONITO CAMPGROUND	394,450	3,498	0	0	0	4,000	393,948		$393,948
89	ESGRT .0625%	2,538,217	458,704	0	1,406,625	(1,406,625)	1,345,582	244,714		$244,714
90	GOLF COURSE	72,040	1,473,298	660,000	91,334	568,666	2,110,514	3,490		$3,490
91	AIRPORT	17,373	744,425	65,000	53,178	11,822	740,750	32,870		$32,870
94	OTERO GREENTREE REG LANDFILL	4,909,828	1,379,465	0	725	(725)	4,528,855	1,759,713		$1,759,713
96	SELF-INSURED FUND	561,415	64,595	0	150,000	(150,000)	75,628	400,382		$400,382
98	PAYROLL CLEARING	291,874	0	0	0	0	0	291,874		$291,874
104	UTILITY DEPOSITS	653,070	0	0	0	0	0	653,070		$653,070
105	ECONOMIC DEVELOPMENT	4,508,656	925,576	0	0	0	423,257	5,010,975		$5,010,975
107	SELF INSURED/LIABILITY	1,176,628	6,805	0	0	0	635,000	548,433		$548,433
109	2004 GRT CAPITAL OUTLAY	15,469,629	3,593,680	0	4,954,058	(4,954,058)	9,602,805	4,506,446	534,452	$3,971,994
114	SIDEWALKS REVOLVING LOANS	143,001	1,454	0	0	0	0	144,455		$144,455
115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		$1,000
119	2012 GRT REF/IMP REVBD	407,932	29,960	0	0	0	154,384	283,508		$283,508
121	2015 GO BONDS-FUN CENTER	90,064	914	0	0	0	0	90,978		$90,978
122	2015 GO BONDS-STREETS	174,516	1,771	0	0	0	0	176,287		$176,287
124	AMERICAN RESCUE PLAN ACT	0	3,952,892	0	0	0	3,952,892	0		$0
901	HOUSING LOW RENT OPERATING	1,146,135	822,703	0	0	0	1,224,409	744,429	354,627	$389,802
903	HOUSING HOMEOWNERSHIP OPER	713,222	1,525	0	0	0	17,969	696,778		$696,778
904	HOUSING CAPITAL FUND PROJECTS	0	1,333,878	0	0	0	1,333,878	0		$0
	TOTALS FY2022	**69,595,645**	**84,341,799**	**26,800,546**	**26,800,546**	**0**	**112,724,516**	**41,212,928**	**6,321,773**	**34,891,156**

1/12TH REQ RSRV
1,599,597
1/12TH REQ RSRV
0
Fund Reserve Policy
560,074
Bal. Remaining
3,188,023

ALL FUNDS SUMMARY

BUDGET 2021-2022

FY22 BUDGET - RESOLUTION 2022-14 (#9) March 8, 2022

FUND NO.	FY 2021-2022 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	14,022,061	19,506,946	869,652	9,556,563	(8,686,911)	19,494,402	5,347,694	2,159,671	3,188,023
	Revision #12-Sale of Scrap		757			0	757	0		0
	Revision #14 -Ed Brabson Balloon Park				150,000	(150,000)	(150,000)	0		0
	Revision #15-New Natatorium Design AFRC				150,000	(150,000)	(150,000)	0		0
	Total Revised Fund 11	**14,022,061**	**19,507,703**	**869,652**	**9,856,563**	**(8,986,911)**	**19,195,159**	**5,347,694**	**2,159,671**	**3,188,023**
12	INTERNAL SERVICE FUND	80,006	448,885	4,592,706	0	4,592,706	5,071,312	50,285		$50,285
	Revision #1-PW Director's Truck					0	8,714	(8,714)		($8,714)
	Revision #4-PW Director Deferred Comp.					0	3,720	(3,720)		($3,720)
	Revision #12-Sale of Scrap		1,164			0	1,164	0		$0
	Total Revised Fund 12	**80,006**	**450,049**	**4,592,706**	**0**	**4,592,706**	**5,084,910**	**37,851**		**37,851**
15	CORRECTIONS-JAIL	45,984	75,994	45,000	248	44,752	161,000	5,730		$5,730
	Total Revised Fund 15	**45,984**	**75,994**	**45,000**	**248**	**44,752**	**161,000**	**5,730**		**5,730**
16	LODGER'S TAX-PROMOTIONAL FUND	314,183	218,407	6,744	1,405	5,339	276,852	261,077		$261,077
	Total Revised Fund 16	**314,183**	**218,407**	**6,744**	**1,405**	**5,339**	**276,852**	**261,077**		**261,077**
17	POLICE COURT BOND	7,938	0	0	0	0	0	7,938		$7,938
	Total Revised Fund 17	**7,938**	**0**	**0**	**0**	**0**	**0**	**7,938**		**7,938**
19	COURT AUTOMATION FUND	8,582	50,000	0	10,571	(10,571)	40,895	7,116		$7,116
	Total Revised Fund 19	**8,582**	**50,000**	**0**	**10,571**	**(10,571)**	**40,895**	**7,116**		**7,116**
20	LODGER'S TAX-CITY	169,504	390,326	0	70,150	(70,150)	274,589	215,091		$215,091
	Revision #3-4th. Fridays Sponsorship		2,000			0	2,000	0		$0
	Revision #8-Civic Center Audio Visual Equip					0	1,000	(1,000)		($1,000)
	Revision #9-Liquor License Ins. increase					0	5,000	(5,000)		($5,000)
	Total Revised Fund 20	**169,504**	**392,326**	**0**	**70,150**	**(70,150)**	**282,589**	209,091		**209,091**
21	D.A.R.E. DONATIONS FUND	22,409	2,165			0	10,109	14,465		$14,465
	Total Revised Fund 21	**22,409**	**2,165**	**0**	**0**	**0**	**10,109**	**14,465**		**14,465**
24	GRANT CAPITAL IMPROVEMENT	0	3,187,207	15,414	0	15,414	2,682,151	520,470		$520,470
	Total Revised Fund 24	**0**	**3,187,207**	**15,414**	**0**	**15,414**	**2,682,151**	**520,470**		**520,470**
27	MUNICIPAL COURT OPERATIONS	26,309	13,000	450,000	16,009	433,991	450,691	22,609		$22,609
	Total Revised Fund 27	**26,309**	**13,000**	**450,000**	**16,009**	**433,991**	**450,691**	**22,609**		**22,609**
28	POLICE CONTINGENCY	69,213	2,549			0	10,000	61,762		$61,762
	Total Revised Fund 28	**69,213**	**2,549**	**0**	**0**	**0**	**10,000**	**61,762**		**61,762**
31	CEMETERY-PERPETUAL CARE	816,480	20,140			0		836,620		$836,620
	Total Revised Fund 31	**816,480**	**20,140**	**0**	**0**	**0**	**0**	**836,620**		**836,620**
32	COMMUNITY SERVICES	438,488	496,574	4,704,888	617,373	4,087,515	5,016,329	6,248		$6,248
	Revision #7-NM Library Grant-In-Aid Award		2,713			0	2,713	0		$0
	Revision #14 -Ed Brabson Balloon Park			150,000		150,000	150,000	0		$0
	Revision #15-New Natatorium Design AFRC			150,000		150,000	150,000	0		$0
	Total Revised Fund 32	**438,488**	**499,287**	**5,004,888**	**617,373**	**4,387,515**	**5,319,042**	**6,248**		**6,248**
33	FIRE PROTECTION	689,963	662,583	0	0	0	1,262,643	89,903		$89,903
	Total Revised Fund 33	**689,963**	**662,583**	**0**	**0**	**0**	**1,262,643**	**89,903**		**89,903**

35	HIDTA GRANT FUND	0	17,400			0	17,400	0		$0
	Total Revised Fund 35	**0**	**17,400**	**0**	**0**	**0**	**17,400**	**0**		**0**
36	LAW ENFORCEMENT FUND	4,818	55,200	0	0	0	60,018	(0)		($0)
	Total Revised Fund 36	**4,818**	**55,200**	**0**	**0**	**0**	**60,018**	**(0)**		**(0)**
37	STATE HIGHWAY FUND	147,869	70,751	0	0	0	128,828	89,792		$89,792
	Total Revised Fund 37	**147,869**	**70,751**	**0**	**0**	**0**	**128,828**	**89,792**		**89,792**
38	TRAFFIC SAFETY FUND	54,656	10,491	0	0	0	10,000	55,147		$55,147
	Total Revised Fund 38	**54,656**	**10,491**	**0**	**0**	**0**	**10,000**	**55,147**		**55,147**
39	STATE JUDICIAL	2,749	75,500			0	75,500	2,749		$2,749
	Total Revised Fund 39	**2,749**	**75,500**	**0**	**0**	**0**	**75,500**	**2,749**		**2,749**
42	1984 GROSS RECEIPTS TAX	2,385,672	1,730,991	0	2,150,774	(2,150,774)	22,675	1,943,214	252,119	$1,691,095
	Revision #2-Public Works Administration				31,305	(31,305)		(31,305)		($31,305)
	Total Revised Fund 42	**2,385,672**	**1,730,991**	**0**	**2,182,079**	**(2,182,079)**	**22,675**	**1,911,909**	**252,119**	**1,659,790**
44	TRANSPORTATION FUND	165,480	1,239,016	2,126,537	140,914	1,985,623	3,385,453	4,666		$4,666
	Revision #2-Public Works Administration			31,305		31,305	31,305	0		$0
	Revision #4-PW Director Deferred Comp.					0	3,720	(3,720)		($3,720)
	Total Revised Fund 44	**165,480**	**1,239,016**	**2,157,842**	**140,914**	**2,016,928**	**3,420,478**	**946**		**946**
48	NEW MEXICO C.D.B.G.	0	500,000	1,406,305	0	1,406,305	1,906,305	0		$0
	Total Revised Fund 48	**0**	**500,000**	**1,406,305**	**0**	**1,406,305**	**1,906,305**	**0**		**0**
49	1986 GROSS RECEIPTS TAX	3,911,631	1,781,383	0	2,742,303	(2,742,303)	1,150,657	1,800,054	268,391	$1,531,663
	Total Revised Fund 49	**3,911,631**	**1,781,383**	**0**	**2,742,303**	**(2,742,303)**	**1,150,657**	**1,800,054**	**268,391**	**1,531,663**
50	PROPERTY ACQUISITION	85,010	0	0	0	0	0	85,010		$85,010
	Total Revised Fund 50	**85,010**	**0**	**0**	**0**	**0**	**0**	**85,010**		**85,010**
53	GENERAL OBLIGATION	908,523	1,062,849			0	1,114,058	857,314	557,029	$300,285
	Total Revised Fund 53	**908,523**	**1,062,849**	**0**	**0**	**0**	**1,114,058**	**857,314**	**557,029**	**300,285**
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	16,239	0	16,239	16,239	21,967		$21,967
	Total Revised Fund 54	**21,967**	**0**	**16,239**	**0**	**16,239**	**16,239**	**21,967**		**21,967**
56	99 GRT FLOOD CONTROL BOND PROJ	7	29,091	1,830,905	19,476	1,811,429	1,608,382	232,145		$232,145
	Total Revised Fund 56	**7**	**29,091**	**1,830,905**	**19,476**	**1,811,429**	**1,608,382**	**232,145**		**232,145**
59	REVENUE BOND P & I FUND	150,101	7,363	2,679,243		2,679,243	2,679,243	157,464		$157,464
	Revision #11-Refinance of Loans 14,15,& 16		8,059,000			0	7,027,768	1,031,232		$1,031,232
	Total Revised Fund 59	**150,101**	**8,066,363**	**2,679,243**	**0**	**2,679,243**	**9,707,011**	**1,188,696**		**1,188,696**
61	MUNICIPAL INFRASTRUCTURE .0625%	890,520	437,756	0	468,000	(468,000)	5,669	854,607		$854,607
	Total Revised Fund 61	**890,520**	**437,756**	**0**	**468,000**	**(468,000)**	**5,669**	**854,607**		**854,607**
63	COMMUNITY DEVELOPMENT	6,519	0	505,090	37,143	467,947	472,434	2,032		$2,032
	Total Revised Fund 63	**6,519**	**0**	**505,090**	**37,143**	**467,947**	**472,434**	**2,032**		$2,032
69	1994 GROSS RECEIPTS	2,560,463	1,755,150	0	1,975,754	(1,975,754)	22,675	2,317,184	553,051	$1,764,133
	Total Revised Fund 69	**2,560,463**	**1,755,150**	**0**	**1,975,754**	**(1,975,754)**	**22,675**	**2,317,184**	**553,051**	**1,764,133**
71	ALAMO SENIOR CENTER	2,079	906,686	852,500	0	852,500	1,733,218	28,047		$28,047
	Total Revised Fund 71	**2,079**	**906,686**	**852,500**	**0**	**852,500**	**1,733,218**	**28,047**		**28,047**
74	ALAMO SENIOR CENTER GIFT	138,081	21,238	0	0	0	71,996	87,323		$87,323
	Total Revised Fund 74	**138,081**	**21,238**	**0**	**0**	**0**	**71,996**	**87,323**		**87,323**
75	RETIRED & SENIOR VOL. PROGRAM	14,328	176,851	46,000	16,102	29,898	205,231	15,846		$15,846
	Revision #6-State Grant Award adjustment		(5,136)			0	(5,136)	0		$0
	Total Revised Fund 75	**14,328**	**171,715**	**46,000**	**16,102**	**29,898**	**200,095**	**15,846**		**15,846**
81	WATER/SEWER OPERATING	5,996,510	18,888,231	3,703,413	1,855,098	1,848,315	20,926,974	5,806,082	1,463,850	$4,342,232
	Revision #12-Sale of Scrap		398			0	398	0		$0
	Total Revised Fund 81	**5,996,510**	**18,888,629**	**3,703,413**	**1,855,098**	**1,848,315**	**20,927,372**	**5,806,082**	**1,463,850**	**4,342,232**
82	98 JT WATER/SEWER BOND P&I	1,583,799	32,886	1,893,605		1,893,605	1,893,607	1,616,683		$1,616,683
	Revision #11-Refinance of Loans 14,15,& 16		5,505,000			0	5,080,162	424,838		$424,838
	Total Revised Fund 82	**1,583,799**	**5,537,886**	**1,893,605**	**0**	**1,893,605**	**6,973,769**	**2,041,521**		**2,041,521**
86	SOLID WASTE COLLECTION SYS.	584,696	2,107,151	0	135,438	(135,438)	2,153,773	402,636	178,583	$224,053
	Total Revised Fund 86	**584,696**	**2,107,151**	**0**	**135,438**	**(135,438)**	**2,153,773**	**402,636**	**178,583**	**224,053**

88	BONITO CAMPGROUND	394,450	3,498			0	4,000	393,948		$393,948
	Total Revised Fund 88	**394,450**	**3,498**	**0**	**0**	**0**	**4,000**	**393,948**		**393,948**
89	ESGRT .0625%	2,538,217	458,704	0	1,406,625	(1,406,625)	995,582	594,714		$594,714
	Revision #13-Sewer System Assessment					0	350,000	(350,000)		($350,000)
	Total Revised Fund 89	**2,538,217**	**458,704**	**0**	**1,406,625**	**(1,406,625)**	**1,345,582**	**244,714**		**244,714**
90	GOLF COURSE	72,040	1,473,298	660,000	91,334	568,666	2,110,514	3,490		$3,490
	Total Revised Fund 90	**72,040**	**1,473,298**	**660,000**	**91,334**	**568,666**	**2,110,514**	**3,490**		**3,490**
91	AIRPORT	17,373	744,425	65,000	53,178	11,822	740,750	32,870		$32,870
	Total Revised Fund 91	**17,373**	**744,425**	**65,000**	**53,178**	**11,822**	**740,750**	**32,870**		**32,870**
94	OTERO GREENTREE REG LANDFILL	4,909,828	1,379,465	0	725	(725)	4,528,855	1,759,713		$1,759,713
	Total Revised Fund 94	**4,909,828**	**1,379,465**	**0**	**725**	**(725)**	**4,528,855**	**1,759,713**		**1,759,713**
96	SELF-INSURED FUND	561,415	64,595	0	150,000	(150,000)	75,628	400,382		$400,382
	Total Revised Fund 96	**561,415**	**64,595**	**0**	**150,000**	**(150,000)**	**75,628**	**400,382**		$400,382
98	PAYROLL CLEARING	291,874	0	0	0	0	0	291,874		$291,874
	Total Revised Fund 98	**291,874**	**0**	**0**	**0**	**0**	**0**	**291,874**		**291,874**
104	UTILITY DEPOSITS	653,070	0	0	0	0	0	653,070		$653,070
	Total Revised Fund 104	**653,070**	**0**	**0**	**0**	**0**	**0**	**653,070**		**653,070**
105	ECONOMIC DEVELOPMENT	4,508,656	925,576	0	0	0	423,257	5,010,975		$5,010,975
	Total Revised Fund 105	**4,508,656**	**925,576**	**0**	**0**	**0**	**423,257**	**5,010,975**		**5,010,975**
107	SELF INSURED/LIABILITY	1,176,628	6,805	0	0	0	635,000	548,433		$548,433
	Total Revised Fund 107	**1,176,628**	**6,805**	**0**	**0**	**0**	**635,000**	**548,433**		**548,433**
109	2004 GRT CAPITAL OUTLAY	15,469,629	3,593,680	0	4,954,058	(4,954,058)	9,102,805	5,006,446	534,452	$4,471,994
	Revision #5-Streets Assessment					0	500,000	(500,000)		($500,000)
	Total Revised Fund 109	**15,469,629**	**3,593,680**	**0**	**4,954,058**	**(4,954,058)**	**9,602,805**	**4,506,446**	**534,452**	**3,971,994**
114	SIDEWALKS REVOLVING LOANS	143,001	1,454	0	0	0	0	144,455		$144,455
	Total Revised Fund 114	**143,001**	**1,454**	**0**	**0**	**0**	**0**	**144,455**		**144,455**
115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		$1,000
	Total Revised Fund 115	**1,000**	**0**	**0**	**0**	**0**	**0**	**1,000**		**1,000**
119	2012 GRT REF/IMP REVBD	407,932	29,960	0	0	0	154,384	283,508		$283,508
	Total Revised Fund 119	**407,932**	**29,960**	**0**	**0**	**0**	**154,384**	**283,508**		**283,508**
121	2015 GO BONDS-FUN CENTER	90,064	914	0	0	0	0	90,978		$90,978
	Total Revised Fund 121	**90,064**	**914**	**0**	**0**	**0**	**0**	**90,978**		**90,978**
122	2015 GO BONDS-STREETS	174,516	1,771	0	0	0	0	176,287		$176,287
	Total Revised Fund 122	**174,516**	**1,771**	**0**	**0**	**0**	**0**	**176,287**		**176,287**
124	AMERICAN RESCUE PLAN ACT	0	3,952,892	0	0	0	3,952,892	0		$0
	Total Revised Fund 124	**0**	**3,952,892**	**0**	**0**	**0**	**3,952,892**	**0**		**0**
901	HOUSING LOW RENT OPERATING	1,146,135	822,703	0	0	0	1,064,409	904,429	354,627	$549,802
	Revision #10-Expenditure increase					0	160,000	(160,000)		($160,000)
	Total Revised Fund 901	**1,146,135**	**822,703**	**0**	**0**	**0**	**1,224,409**	**744,429**	**354,627**	**389,802**
903	HOUSING HOMEOWNERSHIP OPER	713,222	1,525	0	0	0	17,969	696,778		$696,778
	Total Revised Fund 903	**713,222**	**1,525**	**0**	**0**	**0**	**17,969**	**696,778**		**696,778**
904	HOUSING CAPITAL FUND PROJECTS	0	1,333,878	0	0	0	1,333,878	0		$0
	Total Revised Fund 904	**0**	**1,333,878**	**0**	**0**	**0**	**1,333,878**	**0**		**0**
				0	0	0				
	TOTALS FY2022	**69,595,645**	**84,341,799**	**26,800,546**	**26,800,546**	**0**	**112,724,516**	**41,212,928**	**6,321,773**	**34,891,155**

RECURRING/ NON-RECURRING	FUND NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
	REVISION #1					
	This budget revision is for the Internal Service Fund's portion of the new Public Director's new truck purchase.					
	12	**INTERNAL SERVICE FUND**				
		Expenditures				
	PWTRUC	012-3303-419.61-60	Capital Equipment	286	**8,714**	9,000
			Total Expenditures	286	**8,714**	9,000
	REVISION #2					
	This budget revision is to set up Administrative Services budget for new Public Works Director for FY 21-22.					
	42	**1984 GROSS RECEIPTS FUND**				
		Transfers Out				
		042-0000-491.18-44	Trans to (44) Transportation Fund	1,646,537	**31,305**	1,677,842
			Total Transfers Out	1,646,537	**31,305**	1,677,842
	44	**TRANSPORTATION FUND**				
		Transfers in				
		044-0000-391.19.42	Trans fr (42) 1984 Gross Receipts	1,646,537	**31,305**	1,677,842
			Total Transfers In	1,646,537	**31,305**	1,677,842
		Expenditures				
		044-1803-431.30-40	Office Supplies	0	**500**	500
		044-1803-431.30-45	Postage	0	**50**	50
		044-1803-431.30-55	Fuels	0	**800**	800
		044-1803-431.31-75	Cleaning Supplies	0	**75**	75
		044-1803-431.44-21	Fleet Commercial Parts	0	**200**	200
		044-1803-431.44-25	Heating & Cooling	0	**250**	250
		044-1803-431.44-30	Pest Control	0	**120**	120
		044-1803-431.44-45	Buildings & Structures	0	**300**	300
		044-1803-431.47-01	Electricity	0	**1,200**	1,200
		044-1803-431.47-20	Gas	0	**100**	100
		044-1803-431.47-41	Cellular Phone Service	0	**360**	360
		044-1803-431.56-05	Training, Travel, & Conferences	0	**1,000**	1,000
		044-1803-431.56-45	Membership & Dues	0	**100**	100
		044-1803-431.57-14	Copier Lease	0	**1,250**	1,250
		044-1803-431.57-34	Contract Services	0	**25,000**	25,000
			Total Expenditures	0	**31,305**	31,305
	REVISION #3					
	This budget revision is to increase Revenue and Expenditures to account for sponsorship of 4th. Friday's by Trisha Roberts Farmers Insurance Agency.					
	20	**LODGER'S TAX-CITY'S SHARE**				
		Revenues				
		020-0000-316.15-28	Special Events	22,664	**2,000**	24,664
			Total Revenue	22,664	**2,000**	24,664
		Expenditures				
		020-0006-454.57-93	Special Events	31,469	**2,000**	33,469
			Total Expenditures	31,469	**2,000**	33,469
	REVISION #4					
	This budget revision is to create budget for Deferred Compensation clause added to the new Public Works Director's contract.					
	12	**INTERNAL SERVICE FUND**				
		Expenditures				
		012-3303-419.20-11	Deferred Compensation	0	**1,860**	1,860
		012-3503-419.20-11	Deferred Compensation	0	**1,860**	1,860
			Total Expenditures	0	**3,720**	3,720
	44	**TRANSPORTATION FUND**				
		Expenditures				
		044-5203-431.20-11	Deferred Compensation	0	**3,720**	3,720
			Total Expenditures	0	**3,720**	3,720
	REVISION #5					
	This budget revision is provide funding for Streets Assessment.					
	109	**STREET CAPITAL GRT FUND**				
		Expenditures				
	PW2201	109-9003-430.62-35	Contract Engineering Fees	401,900	**500,000**	901,900
			Total Expenditures	401,900	**500,000**	901,900

REVISION #6

This budget revision is to lower the State Grant amount to actual amount awarded in the Foster Grandparent Program.

75 SENIOR CENTER RSVP FUND

	Revenues				
	075-0000-317.16-42	Foster Grandparent Grant	67,500	**(5,136)**	62,364
		Total Revenue	67,500	**(5,136)**	62,364
	Expenditures				
	075-8801-445.56-98	Volunteer Services	28,574	**(1,566)**	27,008
	075-8801-445.57-89	Meal Reimbursements	6,000	**(1,070)**	4,930
	075-8801-445.57-53	Volunteer Travel	5,741	**(2,500)**	3,241
		Total Expenditures	40,315	**(5,136)**	35,179

REVISION #7

This budget revision increase NM State Library Grant-In-Aid Award to $ 9,712.87.

32 COMMUNITY SERVICES

	Revenues				
LI2202	032-7101-317.16-01	State Library Aid	7,000	**2,713**	9,713
		Total Revenue	7,000	**2,713**	9,713
	Expenditures				
LI2202	032-7101-455.32-05	Books, Periodicals, Audios	7,000	**2,713**	9,713
		Total Expenditures	7,000	**2,713**	9,713

REVISION #8

This budget revision is to purchase last pieces of Audio Visual system at the Civic Center.

20 LODGER'S TAX-CITY'S SHARE

	Expenditures				
CS2030	020-0006-454.61-60	Capital Equipment	23,000	**1,000**	24,000
		Total Expenditures	23,000	**1,000**	24,000

REVISION #9

This budget revision is increase General Liability Insurance to reflect substantial liquor license insurance coverage cost increases.

20 LODGER'S TAX-CITY'S SHARE

	Expenditures				
	020-0006-454.58-71	General Liability Insurance	4,628	**5,000**	9,628
		Total Expenditures	4,628	**5,000**	9,628

REVISION #10

This budget revision is to 1) revise budget in Contract Services to allow the Housing Authority to go out for an RFP for contract maintenance services to help increase efficiency in turning units, 2) increase Pest Control because of a termite problem at Alta Vista, and 3) increase Professional Services to deal with an increase of plumbing failures which have increased need for hotel rooms this year.

901 PUBLIC HOUSING LOW RENT OPER

	Expenditures				
	901-0107-463.57-34	Contract Services	8,250	**100,000**	108,250
	901-0107-463.44-30	Pest Control	13,500	**45,000**	58,500
	901-0007-463.57-43	Professional Services	10,165	**15,000**	25,165
		Total Expenditures	31,915	**160,000**	191,915

REVISION #11

This budget revision to account for refinance of Loans #14, #15, and #16.

59 GRT P & I FUND

	Revenues				
	059-0000-319.15-45	Loan Proceeds	0	**8,059,000**	8,059,000
		Total Revenue	0	**8,059,000**	8,059,000
	Expenditures				
	059-0000-472.71-14	Principal/2012 GRT Ref/Imp Loan #16	600,000	**2,925,000**	3,525,000
	059-0000-472.71-47	Principal/2011 NMFA Street GRT Loan #15	380,000	**4,005,000**	4,385,000
	059-0000-472.74-00	Bond/ Loan Expenses	0	**97,768**	97,768
		Total Expenditures	980,000	**7,027,768**	8,007,768

82 JT WATER/SEWER P & I

	Revenues				
	082-0000-319.15-45	Loan Proceeds	0	**5,505,000**	5,505,000
		Total Revenue	0	**5,505,000**	5,505,000
	Expenditures				
	082-0000-472.71-13	Principal/2011 JT W/S Ref/Imp #14	485,137	**5,019,863**	5,505,000
	082-0000-472.72-13	Interest/2011 JT W/S Ref/Imp #14	188,011	**11,432**	199,443
	082-0000-472.74-00	Bond/ Loan Expenses	0	**48,867**	48,867
		Total Expenditures	673,148	**5,080,162**	5,753,310

REVISION #12

This budget adjustment records Sale of Scrap revenue with a corresponding increase in expenditures for December 2021.

11	**GENERAL OPERATING**					
	Revenues					
	011-4104-316.15-05	Sale of Scrap		6,459	**757**	7,216
			Total Revenue	6,459	**757**	7,216
	Expenditures					
CERDPS	011-4104-420.61-85	Equipment Replacement		5,459	**757**	6,216
			Total Expenditures	5,459	**757**	**6,216**
12	**INTERNAL SERVICE FUND**					
	Revenues					
	012-3503-316.15.05	Sale of Scrap		141	**1,164**	1,305
			Total Revenue	141	**1,164**	1,305
	Expenditures					
CERFLT	012-3503-419.61-60	Equipment Replacement		141	**1,164**	1,305
			Total Expenditures	141	**1,164**	**1,305**
81	**WATER/SEWER OP. FUND**					
	Revenues					
	081-5703-316.15-05	Sale of Scrap		564	**398**	962
			Total Revenue	564	**398**	962
	Expenditures					
CERWFP	081-5703-461.61-85	CER Equipment Replacement		168,726	**398**	169,124
			Total Expenditures	168,726	**398**	**169,124**

REVISION #13

This budget revision to provide funding for a Sewer System Assessment.

89	**ESGRT .0625% FUND**					
	Expenditures					
	089-9303-461.62-35	Contract Engineering Services		0	**350,000**	350,000
			Total Expenditures	0	**350,000**	350,000

REVISION #14

This budget revision is to provide funding for design of the Ed Brabson Balloon Park upgrades & renovations. Funding is provided from the Taxation & Revenue Department GRT settlement.

11	**GENERAL FUND**					
	Transfers Out					
	011-0000-491.18-32	Trans to (32) Community Services		4,328,263	**150,000**	4,478,263
			Total Transfers Out	4,328,263	**150,000**	4,478,263
	Expenditures					
GC2203	011-2400-419.57-72	Contingencies		313,688	**(150,000)**	163,688
			Total Expenditures	313,688	**(150,000)**	163,688
32	**COMMUNITY SERVICES**					
	Transfers in					
	032-0000-391-19.11	Trans fr (11) General Fund		4,328,263	**150,000**	4,478,263
			Total Transfers In	4,328,263	**150,000**	4,478,263
	Expenditures					
CS2203	032-6606-450.57-34	Contract Services		0	**150,000**	150,000
			Total Expenditures	0	**150,000**	150,000

REVISION #15

This budget revision is to provide funding for design of a new Natatorium at the Alamogordo Family Recreation Center. Funding is provided from the Taxation & Revenue Department GRT settlement.

11	**GENERAL FUND**					
	Transfers Out					
	011-0000-491.18-32	Trans to (32) Community Services		4,478,263	**150,000**	4,628,263
			Total Transfers Out	4,478,263	**150,000**	4,628,263
	Expenditures					
GC2203	011-2400-419.57-72	Contingencies		163,688	**(150,000)**	13,688
			Total Expenditures	163,688	**(150,000)**	13,688
32	**COMMUNITY SERVICES**					
	Transfers in					
	032-0000-391-19.11	Trans fr (11) General Fund		4,478,263	**150,000**	4,628,263
			Total Transfers In	4,478,263	**150,000**	4,628,263
	Expenditures					
CS2202	032-6606-450.57-34	Contract Services		0	**150,000**	150,000
			Total Expenditures	0	**150,000**	150,000

AGENDA REPORT
CITY OF ALAMOGORDO
CITY COMMISSION

Meeting Date: 3/8/2022 **Report Date:** 02/22/2022 **Report No:** 7.

Submitted By: Bob Johnson

Subject: Consider, and act upon, approval of Change Order no. 2, Public Works Bid no. 2021-001, to Smithco Construction, Inc., related to the Bonito Lake Infrastructure Improvements project in an amount not to exceed $186,261.07, including NMGRT. *(Bob Johnson, Engineering Manager)*

Fiscal Impact: $186,261.07
Amount Budgeted: $4,830,000
Fund: 081-0008-461.60-79 PW2002

Additional Fiscal Impact: $1,070,323 available and unencumbered.

Recommendation: Approve Change Order no. 2.

Background: This change order incorporates the following:

1. Cleaning of 2 each 16” and 2 each 10” blocked inlet/drain lines to facilitate performing the CCTV pipe inspections. Net increase of $33,354.45.
2. Remove and replace existing discharge line to lowered depth and install precast valve box in lieu of cast-in-place. Net increase of $71,593.50.
3. Replace leaking ductile iron fittings, pipe spools, and valves in the valve house. Net increase of $71,602.83.

The NMED - Construction Programs Bureau engineer, responsible for funding oversight for NMFA - Drinking Water Program, has reviewed the scope of the Change Order and approved the funding expenditure.

City of Alamogordo

ENGINEERING DEPARTMENT
1376 East Ninth St.• Alamogordo, NM 88310
OFFICE PHONE (575) 439-4235, EXT 3
FAX (575) 439-4343

CONTRACT CHANGE ORDER

CHANGE ORDER NO. 2

BONITO LAKE INFRASTRUCTURE IMPROVEMENTS

PUBLIC WORKS PROJECT NO. 2021-001

DATE: **FEBRUARY 17, 2022**

CONTRACTOR: SMITHCO CONSTRUCTION, INC.
P.O. BOX 45
CABALLO, NM 87931

OWNER: CITY OF ALAMOGORDO
1376 E. NINTH ST.
ALAMOGORDO, NM 88310

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS:

1. Cleaning of 2 each 16" and 2 each 10" blocked inlet/drain lines to facilitate performing the CCTV pipe inspections. Net increase of $33,354.45.

2. Remove and replace existing discharge line to lowered depth and install precast valve box in lieu of cast-in-place. Net increase of $71,593.50.

3. Replace leaking ductile iron fittings, pipe spools, and valves in valve house. Net increase of $71,602.83.

The contract performance period is increased by 65 calendar days which includes 7 inclement weather days between 11/24/2021 and 02/17/2022. Revised substantial completion date is 09/13/2022.

REVISED CONTRACT AMOUNT

1.	Original Contract Amount	$ 3,049,000.00*
2.	Total Contract Amount Including Previously Approved Change Orders..	$ 3,070,903.22*
3.	Amount of this Change Order (**increase**)	$ 176,550.78*
4.	Total Revised Contract Amount to Date..	$ 3,247,454.00*

* excludes New Mexico Gross Receipts Tax.

The work covered by this order shall be performed under the same terms and conditions as that included in the original contract.

CHANGE ORDER RECOMMENDATION FOR APPROVAL:

BY: ______________________ 2-18-22
Engineer Date

CHANGE ORDER ACCEPTED AND APPROVED:

BY: ______________________ 2/21/22
Contractor Date

CHANGE ORDER APPROVED BY CITY MANAGER:

BY: ______________________ ____________
City Manager Date

BY: ______________________ ____________
City Attorney Date

Smithco Construction, Inc.
6 King Canyon Loop
Caballo, NM 87931
P.) 575-894-6161 **F.)** 575-894-6012 E.) smithco@smithco.cc

Change Order Request (COR 2) rev. 1

January 27, 2022

Rob Richardson, P.E.
Vice President, Las Cruces
Bohannan Huston
p. 575.532.8670
c. 575.649.1230
rrichardson@bhinc.com

RE: BONITO LAKE INFRASTRUCTURE IMPROVEMENTS
CHANGE ORDER REQUEST (COR) 2 – Cleaning of Existing Inlet/Drain Piping for CCTV Preparation

Rob,

Smithco Construction, Inc. submits the following Change Order Request for the referenced project for the additional cost and time associated with the cleaning of the 2ea 16" and 2ea 10" inlet/drain lines in preparation for performing the CCTV. This request includes:

- ~~Fitting removal in valve house to facilitate cleaning activities~~
- Drainage channel grading to drain channel water for access
- Cleaning and debris removal from existing pipes
- Additional CCTV costs from bid

Total Amount of this Request: $33,354.45

This change will require an **additional 14 calendar days** be added to the contract time.

Please feel free to contact me with any questions regarding this request.

Thank you,

Rylan Edgmon

Rylan Edgmon

COR 2			
Detailed Breakdown for:			
Cleaning Drain lines for CCTV •~~Fitting removal in valve house to facilitate cleaning activities~~ •Drainage channel grading to drain channel water for access •Cleaning and debris removal from existing pipes •Additional CCTV costs from bid			
LABOR, TRAVEL AND PER DIEM			
DESCRIPTION	**RATE**	**HOURS**	**TOTAL**
Superintendent	$40.00	10	$ 400.00
Foreman	$30.00	40	$ 1,200.00
Operator	$25.00	40	$ 1,000.00
Labor	$20.00	80	$ 1,600.00
Truck Driver	$23.00	40	$ 920.00
		SUBTOTAL	**$ 5,120.00**
	LABOR BURDEN	**42%**	**$ 2,150.40**
TRAVEL/PER DIEM	**$ 50.00**	21	**$ 1,050.00**
		LABOR TOTAL	**$ 8,320.40**
EQUIPMENT			
DESCRIPTION	**RATE**	**HOURS**	**TOTAL**
CAT 420 Backhoe	$38.16	40	$ 1,526.40
Tool Truck & Trailer	$40.14	40	$ 1,605.60
Personnel Truck	$25.14	50	$ 1,257.00
Water Truck	$55.84	40	$ 2,233.60
		EQUIPMENT TOTAL	**$ 6,622.60**
SUBCONTRACTS			
DESCRIPTION	**UNIT PRICE**	**UNIT**	**TOTAL**
JP Mainline	$ 15,400.00	1	$ 15,400.00
		SUBCONTRACTS TOTAL	**$ 15,400.00**
PROFIT AND OVERHEAD ON LABOR, EQUIPMENT AND MATERIALS		**15%**	**$ 2,241.45**
PROFIT AND OVERHEAD ON SUBCONTRACTS		**5%**	**$ 770.00**
		SUBTOTAL	**$ 33,354.45**
		TOTAL AMOUNT OF THIS REQUEST	**$ 33,354.45**

Mainline LLC.

Estimate

Estimate No:	238
Date:	12/22/2021
For:	Smithco Rylan@smithco.cc

1319 Amole Dr SW
Albuquerque NM 87121
josejr@jpmainline.com
505 573 4176 505 550 2085

Description	Quantity	Rate	Amount
Bonito Lake Dam Water line			
Cleaning of existing 16" & 10" water pipeline	40 hours	$250.00	$10,000.00
CCTV inspection of existing 16" & 10" water pipeline	1,200	$3.00	$3,600.00
Mobilization	1	$1,800.00	$1,800.00

Subtotal	$15,400.00
TAX 8%	$0.00
TAX 0%	$0.00
Total	$15,400.00
TOTAL	**$15,400.00**

SMITHCO

Smithco Construction, Inc.
6 King Canyon Loop
Caballo, NM 87931
P.) 575-894-6161 **F.)** 575-894-6012 E.) smithco@smithco.cc

Change Order Request (COR 3)

February 10, 2022

Rob Richardson, P.E.
Vice President, Las Cruces
Bohannan Huston
p. 575.532.8670
c. 575.649.1230
rrichardson@bhinc.com

RE: BONITO LAKE INFRASTRUCTURE IMPROVEMENTS
CHANGE ORDER REQUEST (COR) 3 – Design Revision 2 Discharge Line Lowering

Rob,

Smithco Construction, Inc. submits the following Change Order Request for the referenced project for the additional cost and time associated with design revision 2 Discharge Line lowering. This request includes:

- Remove existing piping
- Install new piping to lower depth with approved bedding material
- Install precast valve vault in lieu of cast in place (no cost change, precast savings offset deeper depth)

Total Amount of this Request: $71,593.50

This change will require an **additional 14 calendar days** be added to the contract time.

Please feel free to contact me with any questions regarding this request.

Thank you,

Rylan Edgmon

Rylan Edgmon

COR 3			
Detailed Breakdown for:			
Valve House Discharge Line Lowering Per Design Revision 2 Due to its shallow depth, the discharge line needs to be lowered in order to install the flow control valve and the parshall flume. the line will need to be lowered approximately 4 feet. In order to minimize the amount of gabion wall that is exposed to trenching during construction, the valve and flume have been moved downstream 85 feet from the original location. The flow meter conduit will need to be extended back to the valve house from this location in a shallower (24 in) and narrower trench.			
LABOR, TRAVEL AND PER DIEM			
DESCRIPTION	**RATE**	**HOURS**	**TOTAL**
Superintendent	$40.00	10	$ 400.00
Foreman	$30.00	50	$ 1,500.00
Operator	$25.00	130	$ 3,250.00
Labor	$20.00	150	$ 3,000.00
Truck Driver	$23.00	30	$ 690.00
		SUBTOTAL	**$ 8,840.00**
	LABOR BURDEN	**42%**	**$ 3,712.80**
TRAVEL/PER DIEM	**$ 50.00**	37	**$ 1,850.00**
		LABOR TOTAL	**$ 14,402.80**
EQUIPMENT			
DESCRIPTION	**RATE**	**HOURS**	**TOTAL**
CAT 420 Backhoe	$38.16	50	$ 1,908.00
CAT 320 Excavator	$89.11	50	$ 4,455.50
Tool Truck & Trailer	$40.14	50	$ 2,007.00
Personnel Truck	$25.14	60	$ 1,508.40
Trench Roller	$14.05	30	$ 421.50
Trench Box	$7.67	30	$ 230.10
Water Truck	$55.84	30	$ 1,675.20
CAT 950 Wheel Loader	$67.94	30	$ 2,038.20
		EQUIPMENT TOTAL	**$ 14,243.90**
MATERIAL			
DESCRIPTION	**UNIT PRICE**	**UNIT**	**TOTAL**
DR 25 Pipe and Fittings - Core & Main	$ 31,123.52	1	$ 31,123.52
Bedding Material - Aggtech	$ 35.50	70	$ 2,485.00
		MATERIAL TOTAL	**$ 33,608.52**
PROFIT AND OVERHEAD ON LABOR, EQUIPMENT AND MATERIALS		**15%**	**$ 9,338.28**
PROFIT AND OVERHEAD ON SUBCONTRACTS		**5%**	**$ -**
		SUBTOTAL	**$ 71,593.50**
Performance and Payment Bonds (included above)		**0.0%**	**$ -**
		TOTAL AMOUNT OF THIS REQUEST	**$ 71,593.50**

Run Date: 2/03/22

Quote

Customer #	**108118**
Order #	**Q321508**
Date Ordered	02/03/22
Job #	
Job Name	BONITO LAKE INF
Purchase Order #	BONITO
Method of Shipment	OUR TRUCK
Contract Order #	P371676
Ordered By	JW LINDSAY
Ship Via	CORE & MAIN LP

Sold To:
SMITHCO CONSTRUCTION INC*
STOCK-LAS CRUCES
ACCOUNTS PAYABLE
PO BOX 45
CABALLO, NM 87931 0045

Ship To:
SMITHCO CONSTRUCTION INC*
1010 KING CANYON LOOP
CABALLO, NM 87931

Branch:
ALBUQUERQUE-E NM
Branch - 117
6135 Second Street NW
Albuquerque, NM 87107 0000

Phone: 505-344-0223

Bid Seq#	Product Code	Description	Qty Ordered	Qty Shipped	Qty B/O	Net Price	UOM	Ext Price
	~~021818W~~	~~18 PVC C900 DR18 PIPE (G) 20'~~ PC235 OR	~~320~~			~~112.25000~~	~~FT~~	~~35920.00~~
	021825W	18 PVC C900 DR25 PIPE (G) 20' PC165	320			72.40000	FT	23168.00
	21T182M	18 MJ 22-1/2 C153 USA	2			1544.91000	EA	3089.82
	21T18S115T	18 MJ L/P SLV C153 USA	1			1403.72000	EA	1403.72
	21AMF8182018PV	18 MEGALUG F/C900/IPS 2018PV EBAA	6			388.62000	EA	2331.72
	21AM18MJKIT	18 MJ BOLT & GASKET KIT	6			84.38000	EA	506.28
	21AMG118	18 MJ REGULAR GASKET F/DI	6			COMPONENT	EA	
	21AMB10745CT	3/4X4-1/2 COR-TEN T-HEAD B & N	72			COMPONENT	EA	
	21AMF8182818	18 BELL REST HARNESS 2818-C900	1			623.98000	EA	623.98

Terms in accordance with shipping manifest.

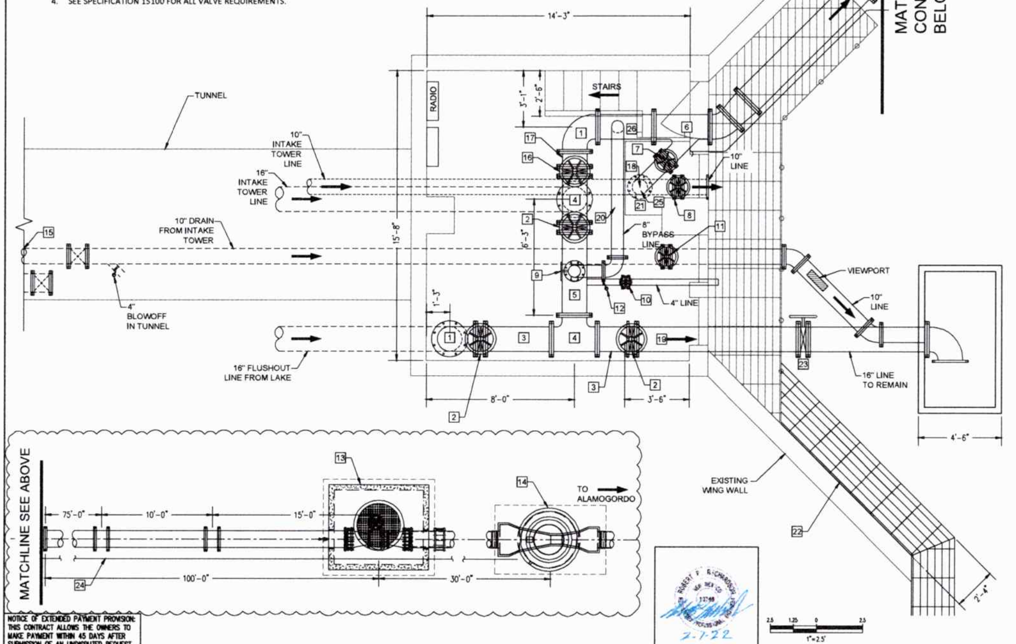
Special Instructions/Comments:
WARNING-HEAVY ITEM-LIFT ASSISTANCE REQ'D
BID # 1934880 C/O # P371676
BID NM: COPY OF BONITO LAKE

~~**Total Ordered:**~~	~~67043.52~~
Tax Amount:	.00
Other Charges:	.00
~~**Total:**~~	~~67043.52~~

GENERAL NOTES:

1. DUCTILE IRON PIPING MATERIALS FOR NEW CONSTRUCTION TO BE AS SPECIFIED BELOW.
   - A. PIPE: CENTRIFUGALLY CAST IN METAL OR SAND_LINED MOLDS, ANSI 21.51, AWWA C151
   - B. PIPE AND FITTINGS: ANSI/ASTM A746
   - C. FLANGE JOINT: ANSI/AWWA C110
   - D. FITTINGS: CAST FROM DUCTILE IRON, ANSI/AWWA C110
   - E. JOINTS: ANSI A21.11
     - a. MECHANICAL: 250 PSI WORKING PRESSURE
     - b. FLANGE: ANSI 21.14 OR B16.1, 125 LB.
     - c. GASKETS: ASTM D1330, GRADE I
   - F. FLANGED ADAPTERS:
     - a. BODY: DUCTILE IRON
     - b. FLANGES: DUCTILE IRON ANSI A21.15
     - c. BOLTS: STEEL WITH HEAVY HEX NUTS, ASTM 576
     - d. GASKETS: LASTITE NEOPRENE
   - G. CORROSION PROTECTION:
     - a. OUTSIDE COATING: BITUMINOUS, ANSI/AWWA C110
     - b. INSIDE COATING: CERAMIC EPOXY LINING. ANSI/AWWA C210-7

2. ALL PIPING SHALL BE FIELD PAINTED AFTER INSTALLATION. PAINT SHALL BE TNEMEC SERIES 73 ENDURA-SHIELD OR APPROVED EQUAL. SURFACE PREPARATION AND PRIME COATS IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS. TOTAL MINIMUM DRY FILM THICKNESS SHALL BE 10 MILS.
3. ALL EXISTING PIPING AND VALVES NOT SHOWN TO REMAIN SHALL BE REMOVED AND SALVAGED TO OWNER.
4. SEE SPECIFICATION 15100 FOR ALL VALVE REQUIREMENTS.



#	CONSTRUCTION NOTES:
1	PROVIDE NEW 16" DI FLG 90.
2	INSTALL NEW 16" RS BALL VALVE BOLTED TO EXISTING FITTING FLANGE. PROVIDE NEW GASKETS AT ALL LOCATIONS. AIR CHISEL CONCRETE WALL SURFACE 1"X 10" X 10" AS NEEDED TO INSTALL VALVES (2 LOCATIONS).
3	PROVIDE NEW 16" DI CL 150 PIPE SPOOL AND FLANGE ADAPTERS. FIELD CUT TO MAINTAIN TEE ALIGNMENT.
4	PROVIDE NEW 16" DI FLG TEE.
5	EXISTING 16" DI PIPE SPOOL TO REMAIN. RECUT AND ADD NEW FLANGE ADAPTER AS NECESSARY TO ADJUST FOR VALVE BODY WIDTH.
6	PROVIDE NEW 16" X10" DI FLG WYE.
7	INSTALL NEW 10" GATE VALVE FLANGED TO NEW WYE. REPLACE BETWEEN EXISTING FLANGES. AMERICAN FLOW CONTROL SERIES 2500 OR EQUAL.
8	INSTALL NEW 10" GATE VALVE FLANGED TO EXISTING PIPE. REPLACE BETWEEN EXISTING FLANGES. AMERICAN FLOW CONTROL SERIES 2500 OR EQUAL. PROVIDE TORQUE TUBE FLOOR STAND MOUNTED HAND WHEEL GEAR. HAND WHEEL SHAFT EXTENSION TO EXTEND HAND WHEEL OPERATION INTO VALVE HOUSE OR RECONNECT EXISTING HAND WHEEL AND SHAFT TO NEW VALVE.
9	INSTALL NEW 8" RS BALL VALVE FLANGED TO EXISTING STEEL PIPE. FIELD CUT EXISTING PIPE AND INSTALL NEW FLANGE ADAPTER AS NECESSARY TO ADJUST FOR VALVE BODY WIDTH.
10	INSTALL NEW 4" RS BALL VALVE FLANGED TO EXISTING PIPE. FIELD CUT EXISTING PIPE AND INSTALL NEW FLANGE ADAPTER AS NECESSARY TO ADJUST FOR VALVE BODY WIDTH.
11	INSTALL NEW 10" RS BALL VALVE IN TUNNEL BELOW VALVE HOUSE FLANGED TO EXISTING PIPE. FIELD CUT EXISTING PIPE AND INSTALL NEW FLANGE ADAPTER AS NECESSARY TO ADJUST FOR VALVE BODY WIDTH. PROVIDE TORQUE TUBE FLOOR STAND MOUNTED HAND WHEEL GEAR. HAND WHEEL SHAFT EXTENSION TO EXTEND HAND WHEEL OPERATION INTO VALVE HOUSE OR RECONNECT EXISTING HAND WHEEL AND SHAFT TO NEW VALVE.
12	EXISTING AIR INJECTION PORT TO REMAIN
13	INSTALL NEW 12" RS BALL VALVE IN VALVE VAULT WITH ANTI-CAVITATION TRIM ON DOWNSTREAM FLANGE. SEE DWG. S-02 FOR LOCATION AND DWG. M-05 DETAILS.
14	INSTALL NEW PARSHALL FLUME (12" THROAT) ON EXISTING DISCHARGE PIPE. SEE DWG. M-05 FOR DETAILS.
15	SEE DWG M-06 FOR CONTINUATION OF PIPING TO INTAKE TOWER.
16	INSTALL NEW 16" BUTTERFLY VALVE BOLTED TO NEW TEE.
17	REUSE EXISTING PIPE SPOOL BETWEEN VALVE AND 90.
18	PROVIDE NEW 10" 90 DEGREE ELBOW.
19	NEW 16" DI PIPE SPOOL W/FLANGE ADAPTERS. FIELD VERIFY LENGTH FROM NEW VALVE TO EXISTING PIPE SEGMENT OUTSIDE TO REMAIN.
20	EXTEND 8" BYPASS LINE AS NECESSARY TO ACCOUNT FOR NEW VALVE LENGTH IN 16" LINE. SEE NOTES 2 AND 5.
21	INSTALL NEW 1" ALUMINUM GRATING OVER PIT OPENING. SEE DWG. S-05 FOR DETAIL.
22	EXTEND STEEL WALKWAY GRATING AND HANDRAIL TO OPPOSITE BANK AREA. SEE DWG. S-05 FOR DETAILS.
23	EXISTING 16" BUTTERFLY VALVE TO BE REMOVED. RECONNECT PIPE SEGMENTS FLANGE TO FLANGE.
24	ADD 1" SCH 80 PVC CONDUIT FOR FUTURE CONTROLS.
25	INSTALL NEW 10" DI TEE AT BOTTOM OF PIT. CONNECT 90° AT TOP AND TEE AT BOTTOM WITH NEW 10" DI PIPE SPOOL AND FLANGE ADAPTERS. FIELD VERIFY PIPE LENGTH.
26	EXISTING PIPE SPOOL TO REMAIN.

NOTICE OF EXTENDED PAYMENT PROVISION: THIS CONTRACT ALLOWS THE OWNERS TO MAKE PAYMENT WITHIN 45 DAYS AFTER SUBMISSION OF AN UNDISPUTED REQUEST FOR PAYMENT

REV. NO.	DATE	DRWN	CHKD	REMARKS
1	05/18			OSE REVIEW COMMENTS INCORPORATED
2	02/21			OSE REVIEW COMMENTS INCORPORATED
3	04/21			OSE REVIEW COMMENTS INCORPORATED
4	01/22	LSM	RPR	ADDED NEW FITTINGS AND PIPE SPOOLS TO REPLACE EXISTING
5	01/28/22	LSM	RPR	REVISED LAYOUT OF VALVE VAULT AND FLUME

DESIGNED BY: RPR
DRAWN BY: LSM
SHEET CHK'D BY: DP
CROSS CHK'D BY:
APPROVED BY: RPR
DATE: APRIL 2021

CDM Smith
6000 Uptown Boulevard, N.E. Suite 300
Albuquerque, NM 87110
Tel: (505) 243-3200

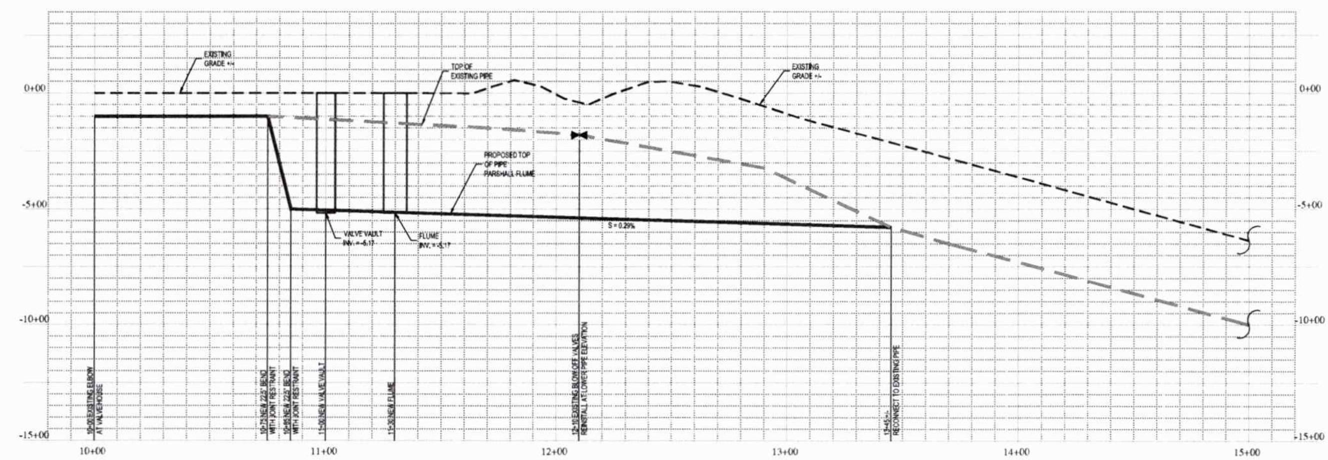
Bohannan Huston
www.bhinc.com 800.877.5332

CITY OF ALAMOGORDO

BONITO LAKE INFRASTRUCTURE IMPROVEMENTS

VALVE HOUSE PIPING PLAN

PROJECT NO. 20180031
FILE NAME:
DWG NO. M-04R2
SHEET NO. 22 of 24



HYDRAULIC PROFILE

HORIZ. 1"=20'
VERT. 1"=2'

Bonito Pipeline Profile

Location (measured in ft from top of pipe at end of catwalk)	0	90	140	160	190	210 (Blow off)	230	250	290	345
Rod Reading	6.33	6.24	6.36	6.36	6.67		6.89	7.11	8.46	11.12
Drop (or Rise) in pipe elevation compared to start (0)	0	0.09	-0.03	-0.03	-0.34		-0.56	-0.78	-2.13	-4.79
Drop (or Rise) in pipe eleveation compared to preceeding elev.		0.09	-0.12	0	-0.31		-0.22	-0.22	-1.35	-2.66

1"=20'

2-1-22

NOTICE OF EXTENDED PAYMENT PROVISION: THIS CONTRACT ALLOWS THE OWNERS TO MAKE PAYMENT WITHIN 45 DAYS AFTER SUBMISSION OF AN UNDISPUTED REQUEST FOR PAYMENT

REV. NO.	DATE	DRWN	CHKD	REMARKS
1	05/18			OSE REVIEW COMMENTS INCORPORATED
2	02/21			OSE REVIEW COMMENTS INCORPORATED
3	04/21			OSE REVIEW COMMENTS INCORPORATED
4	01/22	LSM	RPR	ADDED NEW FITTINGS AND PIPE SPOOLS TO REPLACE EXISTING

DESIGNED BY: RPR
DRAWN BY: LSM
SHEET CHK'D BY: DP
CROSS CHK'D BY:
APPROVED BY: RPR
DATE: APRIL 2021

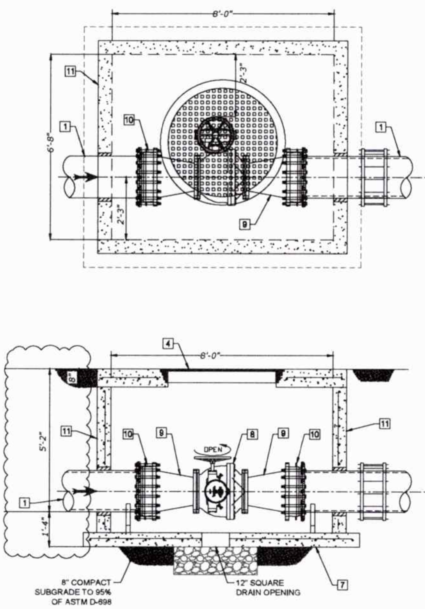
CDM Smith
6000 Uptown Boulevard, N.E. Suite 200
Albuquerque, NM 87110
Tel (505) 243-3200

Bohannan ▲ Huston
www.bhinc.com 800.877.5332

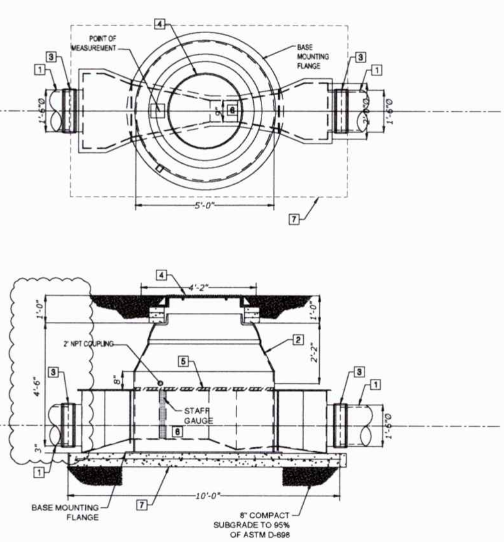
CITY OF ALAMOGORDO
BONITO LAKE INFRASTRUCTURE IMPROVEMENTS

VALVE HOUSE PIPING PLAN

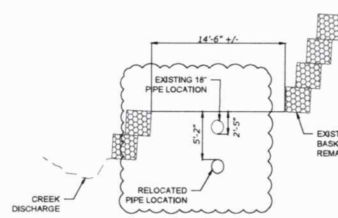
PROJECT NO. 20160031
FILE NAME:
DWG NO. PRO-1
SHEET NO. DR2 M-04



(A) VALVE VAULT PLAN AND PROFILE
SCALE: 1" = 1.67'



(B) FLOWMETER PLAN AND PROFILE
SCALE: 1" = 1.67'



(C) SECTION
N.T.S.

CONSTRUCTION NOTES:

1. EXISTING 18" DIA. PVC PIPE.
2. NEW FIBERGLASS METERING MANHOLE. SEE SPEC 11210.
3. PROVIDE NEW 18" FLEXIBLE RUBBER COUPLING W/ SS BANDS AND BUSHINGS AS NECESSARY TO MATCH EXISTING PIPE.
4. TRAFFIC RATED H-20 MANWAY COVER. NEENAH FOUNDARY MODEL R-6099 OR APPROVED EQUAL. PRE-CAST IN 8" THICK CONCRETE SURFACE RING.
5. REMOVABLE OPEN CELL FIBERGLASS GRATING.
6. NEW PARSHALL FLUME, 9 " THROAT. SEE SPEC 11210.
7. 6" THICK CONCRETE MOUNTING SLAB W/ #4 REBAR AT 8" O.C.E.W.
8. NEW 12" BALL VALVE WITH HAND WHEEL OPERATOR AND ANTI- CAVITATION FLANGE ON DOWNSTREAM SIDE. SEE SPEC 15100.
9. NEW 18" X 12" CONCENTRIC REDUCER. 2 REQUIRED.
10. 18" FLANGE ADAPTER. 2 REQUIRED.
11. CAST IN PLACE/OR PRECAST CONCRETE VAULT BOX WALLS, 6 " THICK WITH #4 BARS AT 8" O.C.E.W.

NOTICE OF EXTENDED PAYMENT PROVISION: THIS CONTRACT ALLOWS THE OWNERS TO MAKE PAYMENT WITHIN 45 DAYS AFTER SUBMISSION OF AN UNDISPUTED REQUEST FOR PAYMENT

REV. NO.	DATE	DRWN	CHKD	REMARKS
1	05/18			OSE REVIEW COMMENTS INCORPORATED
2	02/21			OSE REVIEW COMMENTS INCORPORATED
3	04/21			OSE REVIEW COMMENTS INCORPORATED
4	01/22	LSM	RPR	ADDED NEW FITTINGS AND PIPE SPOOLS TO REPLACE EXISTING
5	01/28/22	LSM	RPR	REVISED VALVE VAULT AND FLUME DEPTHS

DESIGNED BY: RPR
DRAWN BY: LSM
SHEET CHK'D BY: DP
CROSS CHK'D BY:
APPROVED BY: RPR
DATE: APRIL 2021

CDM Smith
6000 Uptown Boulevard N.E. Suite 300
Albuquerque, NM 87110
Tel: (505) 243-3200

Bohannan Huston
www.bhinc.com 800.877.5332

CITY OF ALAMOGORDO
BONITO LAKE
INFRASTRUCTURE IMPROVEMENTS

VALVE HOUSE PIPING DETAILS

PROJECT NO. 20180031
FILE NAME:
DWG NO. M-05R1
SHEET NO. 23 of 24

Smithco Construction, Inc.
6 King Canyon Loop
Caballo, NM 87931
P.) 575-894-6161 **F.)** 575-894-6012 E.) smithco@smithco.cc

Change Order Request (COR 4)

February 10, 2022

Rob Richardson, P.E.
Vice President, Las Cruces
Bohannan Huston
p. 575.532.8670
c. 575.649.1230
rrichardson@bhinc.com

RE: BONITO LAKE INFRASTRUCTURE IMPROVEMENTS
CHANGE ORDER REQUEST (COR) 4 – Design Revision 1 Replace Valve House Fittings and Spools

Rob,

Smithco Construction, Inc. submits the following Change Order Request for the referenced project for the additional cost and time associated with design revision 1 Replace Valve House Fittings and Spools. This request includes:

- Install new fittings and spools per Design Revision 1

Total Amount of this Request: $71,602.83

This change will require an **additional 30 calendar days** be added to the contract time.

Please feel free to contact me with any questions regarding this request.

Thank you,
Rylan Edgmon
Rylan Edgmon

COR 4			
Detailed Breakdown for:			
After disassembling the piping in the valve house, it became clear that the DI fittings and pipe spools (that are not custom made)need to be replaced along with the valves per design revision 1. It also includes replacing KN 17 spool which will need replaced but is not shown on the design revision.			
LABOR, TRAVEL AND PER DIEM			
DESCRIPTION	**RATE**	**HOURS**	**TOTAL**
Superintendent	$40.00	5	$ 200.00
Foreman	$30.00	10	$ 300.00
Operator	$25.00	10	$ 250.00
Labor	$20.00	240	$ 4,800.00
Truck Driver	$23.00		$ -
		SUBTOTAL	**$ 5,550.00**
	LABOR BURDEN	**42%**	**$ 2,331.00**
TRAVEL/PER DIEM	**$ 50.00**	26.5	**$ 1,325.00**
		LABOR TOTAL	**$ 9,206.00**
EQUIPMENT			
DESCRIPTION	**RATE**	**HOURS**	**TOTAL**
CAT 420 Backhoe	$38.16	10	$ 381.60
Tool Truck & Trailer	$40.14	80	$ 3,211.20
Personnel Truck	$25.14	15	$ 377.10
		EQUIPMENT TOTAL	**$ 3,969.90**
MATERIAL			
DESCRIPTION	**UNIT PRICE**	**UNIT**	**TOTAL**
16 FLG 90 C110 PR USA	$ 6,124.71	2	$ 12,249.42
16 FLG TEE C110 PR USA	$ 7,931.77	2	$ 15,863.54
16X10 FLG WYE C110 USA	$ 8,823.53	1	$ 8,823.53
10 FLG 90 C110 USA	$ 1,389.42	1	$ 1,389.42
16 FLGXPE DI PIPE PR 2' PRIMED USA	$ 1,798.83	2	$ 3,597.66
16 EBAA MEGAFLANGE 2116	$ 1,049.24	2	$ 2,098.48
10 FLG TEE C110 PR USA	$ 2,236.48	1	$ 2,236.48
10 FLGXPE DI PIPE PR 2' PRIMED USA	$ 757.65	1	$ 757.65
10 MEGAFLANGE 2110	$ 268.58	1	$ 268.58
16 FLG BOLT/NUT SET DOMESTIC	$ 113.45	5	$ 567.25
16 FLG FF SEALTITE GASK STF16	$ 38.14	5	$ 190.70
10 FLG BOLT/NUT SET DOMESTIC	$ 154.32	6	$ 925.92
10 FLG FF SEALTITE GASK STF16	$ 19.80	6	$ 118.80
		MATERIAL TOTAL	**$ 49,087.43**
PROFIT AND OVERHEAD ON LABOR, EQUIPMENT AND MATERIALS		**15%**	**$ 9,339.50**
PROFIT AND OVERHEAD ON SUBCONTRACTS		**5%**	**$ -**
		SUBTOTAL	**$ 71,602.83**
Performance and Payment Bonds (included above)		**0.0%**	**$ -**
		TOTAL AMOUNT OF THIS REQUEST	**$ 71,602.83**

Bid Proposal for Bonito Lake Additional Fittings

CUSTOMER

SMITHCO CONSTRUCTION INC*
1010 KING CANYON LOOP
CABALLO, NM 87931
Contact: Rylan Edgmon
(T) (575) 740-3492
rylan@smithco.cc

Job
Bonito Lake Additional Fittings
Bid Date: 02/08/2022
Bid #: 2184956

CONTACT

Sales Representative
John Lack
(T) 575-527-4229
(F) 575-527-1314
John.Lack@coreandmain.com

Core & Main
1000 Parkhill Dr
Las Cruces, NM 88012
(T) 575-527-4229

NOTES

Bid Proposal for Bonito Lake Additional Fittings

SMITHCO CONSTRUCTION INC*
Bid Date: 02/08/2022
Core & Main 2184956

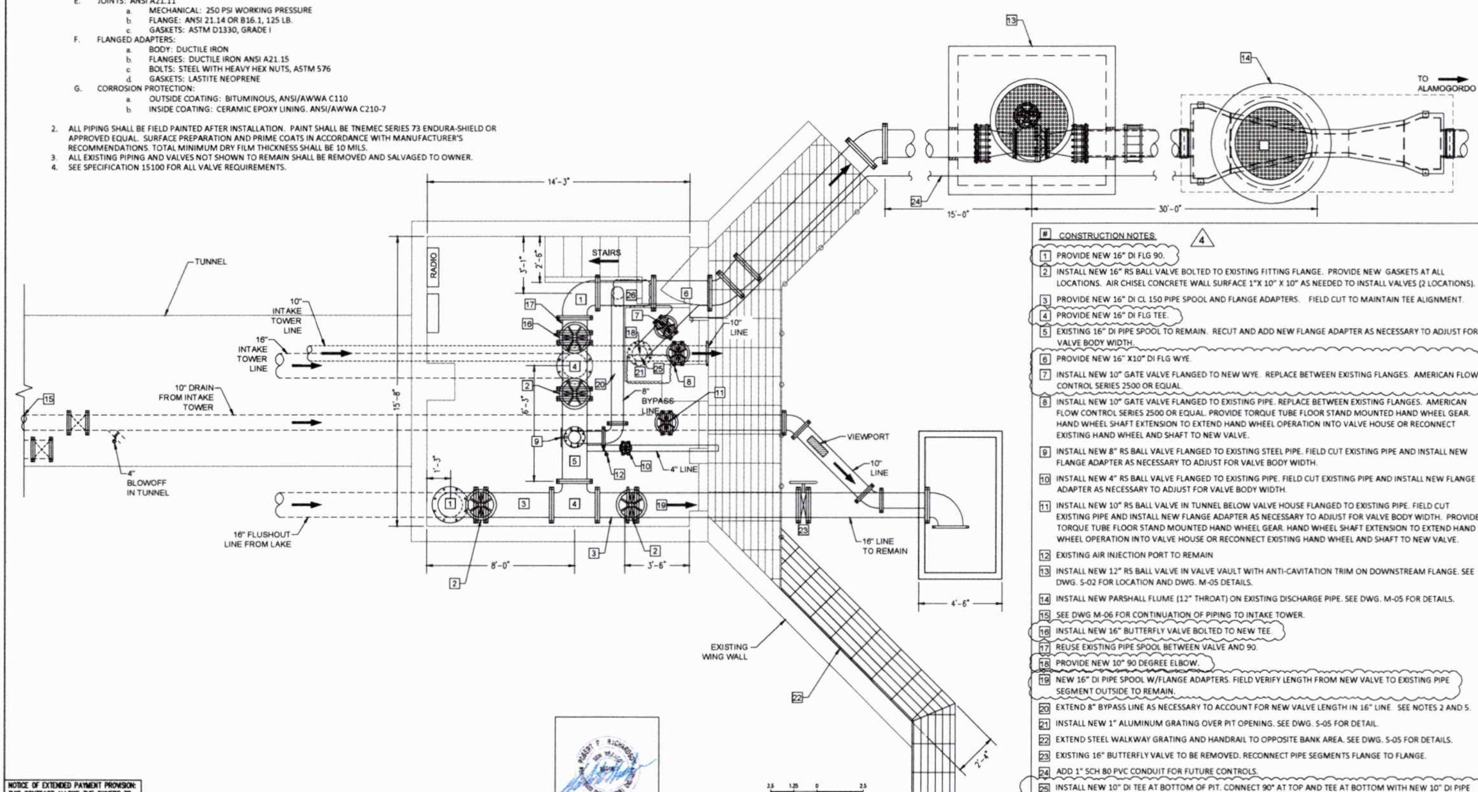
Core & Main
1000 Parkhill Dr
Las Cruces, NM 88012
Phone: 575-527-4229
Fax: 575-527-1314

Seq#	Qty	Description	Units	Price	Ext Price
		DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.			
10	2	16 FLG 90 C110 PR USA	EA	6,124.71	~~6,124.71~~
~~20~~	2	16 FLG TEE C110 PR USA	EA	7,931.77	~~7,931.77~~
30	1	16X10 FLG WYE C110 USA	EA	8,823.53	8,823.53
~~40~~	~~1~~	~~10 A2361-6 FL RW GV OL L/ACC~~	~~EA~~	~~1,772.23~~	~~1,772.23~~
~~50~~	~~1~~	~~16 FLG BUTTERFLY VALVE~~	~~EA~~	~~6,117.05~~	~~6,117.05~~
60		~~**EST LEAD TIME: 18-20 WEEKS**~~			
70	1	10 FLG 90 C110 USA	EA	1,389.42	1,389.42
80	2	16 FLGXPE DI PIPE PR 2' PRIMED USA	EA	1,798.83	~~1,798.83~~
90	2	16 EBAA MEGAFLANGE 2116	EA	1,049.24	~~1,049.24~~
100	1	10 FLG TEE C110 PR USA	EA	2,236.48	2,236.48
110	1	10 FLGXPE DI PIPE PR 2' PRIMED USA	EA	757.65	757.65
120	1	10 MEGAFLANGE 2110	EA	268.58	268.58
130	5	16 FLG BOLT/NUT SET DOMESTIC	EA	113.45	567.25
~~140~~	~~2~~	~~16" BFV BOLT KIT ZINC DOMESTIC~~	~~EA~~	~~229.70~~	~~459.40~~
150	7	16 FLG FF SEALTITE GASK STF16	EA	38.14	266.98
160	7	10 FLG BOLT KIT PLT DOMESTIC	EA	154.32	1,080.24
170	7	10 FLG FF SEALTITE GASK STF10	EA	19.80	138.60
				Sub Total	~~40,781.96~~
				Tax	0.00
				Total	~~40,781.96~~

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: https://coreandmain.com/TandC/

GENERAL NOTES:

1. DUCTILE IRON PIPING MATERIALS FOR NEW CONSTRUCTION TO BE AS SPECIFIED BELOW.
   - A. PIPE: CENTRIFUGALLY CAST IN METAL OR SAND_LINED MOLDS, ANSI 21.51, AWWA C151
   - B. PIPE AND FITTINGS: ANSI/ASTM A746
   - C. FLANGE JOINT: ANSI/AWWA C110
   - D. FITTINGS: CAST FROM DUCTILE IRON, ANSI/AWWA C110
   - E. JOINTS: ANSI A21.11
     - a. MECHANICAL: 250 PSI WORKING PRESSURE
     - b. FLANGE: ANSI 21.14 OR B16.1, 125 LB.
     - c. GASKETS: ASTM D1330, GRADE I
   - F. FLANGED ADAPTERS:
     - a. BODY: DUCTILE IRON
     - b. FLANGES: DUCTILE IRON ANSI A21.15
     - c. BOLTS: STEEL WITH HEAVY HEX NUTS, ASTM 576
     - d. GASKETS: LASTITE NEOPRENE
   - G. CORROSION PROTECTION:
     - a. OUTSIDE COATING: BITUMINOUS, ANSI/AWWA C110
     - b. INSIDE COATING: CERAMIC EPOXY LINING. ANSI/AWWA C210-7
2. ALL PIPING SHALL BE FIELD PAINTED AFTER INSTALLATION. PAINT SHALL BE TNEMEC SERIES 73 ENDURA-SHIELD OR APPROVED EQUAL. SURFACE PREPARATION AND PRIME COATS IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS. TOTAL MINIMUM DRY FILM THICKNESS SHALL BE 10 MILS.
3. ALL EXISTING PIPING AND VALVES NOT SHOWN TO REMAIN SHALL BE REMOVED AND SALVAGED TO OWNER.
4. SEE SPECIFICATION 15100 FOR ALL VALVE REQUIREMENTS.



CONSTRUCTION NOTES: 4

1. PROVIDE NEW 16" DI FLG 90.
2. INSTALL NEW 16" RS BALL VALVE BOLTED TO EXISTING FITTING FLANGE. PROVIDE NEW GASKETS AT ALL LOCATIONS. AIR CHISEL CONCRETE WALL SURFACE 1"X 10" X 10" AS NEEDED TO INSTALL VALVES (2 LOCATIONS).
3. PROVIDE NEW 16" DI CL 150 PIPE SPOOL AND FLANGE ADAPTERS. FIELD CUT TO MAINTAIN TEE ALIGNMENT.
4. PROVIDE NEW 16" DI FLG TEE.
5. EXISTING 16" DI PIPE SPOOL TO REMAIN. RECUT AND ADD NEW FLANGE ADAPTER AS NECESSARY TO ADJUST FOR VALVE BODY WIDTH.
6. PROVIDE NEW 16" X10" DI FLG WYE.
7. INSTALL NEW 10" GATE VALVE FLANGED TO NEW WYE. REPLACE BETWEEN EXISTING FLANGES. AMERICAN FLOW CONTROL SERIES 2500 OR EQUAL.
8. INSTALL NEW 10" GATE VALVE FLANGED TO EXISTING PIPE. REPLACE BETWEEN EXISTING FLANGES. AMERICAN FLOW CONTROL SERIES 2500 OR EQUAL. PROVIDE TORQUE TUBE FLOOR STAND MOUNTED HAND WHEEL GEAR. HAND WHEEL SHAFT EXTENSION TO EXTEND HAND WHEEL OPERATION INTO VALVE HOUSE OR RECONNECT EXISTING HAND WHEEL AND SHAFT TO NEW VALVE.
9. INSTALL NEW 8" RS BALL VALVE FLANGED TO EXISTING STEEL PIPE. FIELD CUT EXISTING PIPE AND INSTALL NEW FLANGE ADAPTER AS NECESSARY TO ADJUST FOR VALVE BODY WIDTH.
10. INSTALL NEW 4" RS BALL VALVE FLANGED TO EXISTING PIPE. FIELD CUT EXISTING PIPE AND INSTALL NEW FLANGE ADAPTER AS NECESSARY TO ADJUST FOR VALVE BODY WIDTH.
11. INSTALL NEW 10" RS BALL VALVE IN TUNNEL BELOW VALVE HOUSE FLANGED TO EXISTING PIPE. FIELD CUT EXISTING PIPE AND INSTALL NEW FLANGE ADAPTER AS NECESSARY TO ADJUST FOR VALVE BODY WIDTH. PROVIDE TORQUE TUBE FLOOR STAND MOUNTED HAND WHEEL GEAR. HAND WHEEL SHAFT EXTENSION TO EXTEND HAND WHEEL OPERATION INTO VALVE HOUSE OR RECONNECT EXISTING HAND WHEEL AND SHAFT TO NEW VALVE.
12. EXISTING AIR INJECTION PORT TO REMAIN
13. INSTALL NEW 12" RS BALL VALVE IN VALVE VAULT WITH ANTI-CAVITATION TRIM ON DOWNSTREAM FLANGE. SEE DWG. S-02 FOR LOCATION AND DWG. M-05 DETAILS.
14. INSTALL NEW PARSHALL FLUME (12" THROAT) ON EXISTING DISCHARGE PIPE. SEE DWG. M-05 FOR DETAILS.
15. SEE DWG M-06 FOR CONTINUATION OF PIPING TO INTAKE TOWER.
16. INSTALL NEW 16" BUTTERFLY VALVE BOLTED TO NEW TEE.
17. REUSE EXISTING PIPE SPOOL BETWEEN VALVE AND 90.
18. PROVIDE NEW 10" 90 DEGREE ELBOW.
19. NEW 16" DI PIPE SPOOL W/FLANGE ADAPTERS. FIELD VERIFY LENGTH FROM NEW VALVE TO EXISTING PIPE SEGMENT OUTSIDE TO REMAIN.
20. EXTEND 8" BYPASS LINE AS NECESSARY TO ACCOUNT FOR NEW VALVE LENGTH IN 16" LINE. SEE NOTES 2 AND 5.
21. INSTALL NEW 1" ALUMINUM GRATING OVER PIT OPENING. SEE DWG. S-05 FOR DETAIL.
22. EXTEND STEEL WALKWAY GRATING AND HANDRAIL TO OPPOSITE BANK AREA. SEE DWG. S-05 FOR DETAILS.
23. EXISTING 16" BUTTERFLY VALVE TO BE REMOVED. RECONNECT PIPE SEGMENTS FLANGE TO FLANGE.
24. ADD 1" SCH 80 PVC CONDUIT FOR FUTURE CONTROLS.
25. INSTALL NEW 10" DI TEE AT BOTTOM OF PIT. CONNECT 90° AT TOP AND TEE AT BOTTOM WITH NEW 10" DI PIPE SPOOL AND FLANGE ADAPTERS. FIELD VERIFY PIPE LENGTH.
26. EXISTING PIPE SPOOL TO REMAIN.

1"=2.5'

NOTICE OF EXTENDED PAYMENT PROVISION: THIS CONTRACT ALLOWS THE OWNERS TO MAKE PAYMENT WITHIN 45 DAYS AFTER SUBMISSION OF AN UNDISPUTED REQUEST FOR PAYMENT

REV. NO.	DATE	DRWN	CHKD	REMARKS
1	05/18			OSE REVIEW COMMENTS INCORPORATED
2	02/21			OSE REVIEW COMMENTS INCORPORATED
3	04/21			OSE REVIEW COMMENTS INCORPORATED
4	01/22	LSM	RPR	ADDED NEW FITTINGS AND PIPE SPOOLS TO REPLACE EXISTING

DESIGNED BY: RPR
DRAWN BY: LSM
SHEET CHK'D BY: DP
CROSS CHK'D BY:
APPROVED BY: RPR
DATE: APRIL 2021

CDM Smith
6000 Uptown Boulevard, N.E. Suite 200
Albuquerque, NM 87110
Tel: (505) 243-3200

Bohannan Huston
www.bhinc.com 800.877.5332

CITY OF ALAMOGORDO
BONITO LAKE
INFRASTRUCTURE IMPROVEMENTS

VALVE HOUSE PIPING PLAN

PROJECT NO. 20180031
FILE NAME:
DWG NO. M-04R1
SHEET NO. 22 of 24

AGENDA REPORT
CITY OF ALAMOGORDO
CITY COMMISSION

Meeting Date: 3/8/2022 **Report Date:** 02/24/2022 **Report No:** 8.

Submitted By: Bob Johnson

Subject: Consider, and act upon, award of Public Works Bid no. 2022-001 to Sierra Valley Contractors, LLC related to the Repair Bonito Campground Access Roads project in an amount not to exceed $510,646.33, including NMGRT. *(Bob Johnson, Engineering Manager)*

Fiscal Impact: $510,646.33
Amount Budgeted: $570,376.00
Fund: 081-0008-461.60-79 PW1605

Additional Fiscal Impact: $540,253.00 available and unencumbered.

Recommendation: Approve the award.

Background: The work will consist of debris removal and haul-off, and bridge and culvert replacements at various campground access roads, road repairs at the dam access road, and riprap replacement at the dam spillway tow. The project was advertised on January 23 and 30, 2022. Bids were opened on February 23, 2022. The bid tabulation is attached.

The project is funded by FEMA (75%), NM Dept. of Homeland Security and Emergency Management (12.5%), with the remaining 12.5% funded by the City.

BID TABULATION
REPAIR BONITO CAMPGROUND ACCESS ROADS
PUBLIC WORKS BID NO. 2022-001
FEBRUARY 23, 2022 2:00 PM

ITEM NO.	QTY	UNIT	DESCRIPTION	Sierra Valley Contractors, LLC		La Luz Dirt & Paving, LLC		CF Padilla, LLC		Smithco Construction, Inc.	
				UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
1	1	LS	Mobilize/Demobilize	$14,456.95	$14,456.95	$25,000.00	$25,000.00	$28,000.00	$28,000.00	$65,000.00	$65,000.00
2	1	LS	Stormwater Pollution Prevention Plan	$3,239.10	$3,239.10	$3,000.00	$3,000.00	$6,700.00	$6,700.00	$2,500.00	$2,500.00
3	2	EA	Staking Locations for CMP/Box Culvert	$3,540.00	$7,080.00	$500.00	$1,000.00	$10,050.00	$20,100.00	$1,000.00	$2,000.00
4	1	LS	Traffic Control	$2,729.47	$2,729.47	$1,000.00	$1,000.00	$12,060.00	$12,060.00	$5,000.00	$5,000.00
5	16,652	CY	Removal and Haul Debris to Disposal Location	$7.76	$129,219.52	$10.52	$175,179.04	$13.00	$216,476.00	$15.00	$249,780.00
6	444	CY	Removal and Haul Unclassified Fill to Disposal Location	$56.90	$25,263.60	$10.52	$4,670.88	$20.00	$8,880.00	$20.00	$8,880.00
7	150	LF	48" CMP Including End Sections	$468.13	$70,219.50	$300.00	$45,000.00	$360.00	$54,000.00	$380.00	$57,000.00
8	10	EA	Wood Pole Retaining Wall, 8" Diameter Minimum	$828.02	$8,280.20	$500.00	$5,000.00	$1,100.00	$11,000.00	$1,600.00	$16,000.00
9	1	EA	Aluminum Box Culvert	$120,427.37	$120,427.37	$150,000.00	$150,000.00	$175,000.00	$175,000.00	$170,000.00	$170,000.00
10	45	CY	NMDOT Class A Wire-Enclosed Riprap	$500.89	$22,540.05	$350.00	$15,750.00	$250.00	$11,250.00	$220.00	$9,900.00
11	300	CY	Large Riprap, 24" Minimum	$151.70	$45,510.00	$150.00	$45,000.00	$170.00	$51,000.00	$225.00	$67,500.00
12	480	CY	Base Course, 4", Compacted to 95%	$73.04	$35,059.20	$100.00	$48,000.00	$70.00	$33,600.00	$85.00	$40,800.00
					$484,024.96		$518,599.92		$628,066.00		$694,360.00
NMGRT (5.5%)					$26,621.37		$28,523.00		$34,543.63		$38,189.80
					$510,646.33		**$547,122.92**		**$662,609.63**		**$732,549.80**

ITEM NO.	QTY	UNIT	DESCRIPTION	Guardiola Construction, Inc.		R. Minnix Construction, Inc.		CBKN Dirtworks, Inc.		Mesa Verde Enterprises, Inc.	
				UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
1	1	LS	Mobilize/Demobilize	$22,951.00	$22,951.00	$20,000.00	$20,000.00	$68,000.00	$68,000.00	$73,859.43	$73,859.43
2	1	LS	Stormwater Pollution Prevention Plan	$11,475.00	$11,475.00	$5,000.00	$5,000.00	$2,700.00	$2,700.00	$3,156.25	$3,156.25
3	2	EA	Staking Locations for CMP/Box Culvert	$1,721.50	$3,443.00	$2,500.00	$5,000.00	$1,200.00	$2,400.00	$4,179.13	$8,358.26
4	1	LS	Traffic Control	$2,550.00	$2,550.00	$1,500.00	$1,500.00	$4,800.00	$4,800.00	$7,102.83	$7,102.83
5	16,652	CY	Removal and Haul Debris to Disposal Location	$23.40	$389,656.80	$25.25	$420,463.00	$28.00	$466,256.00	$26.66	$443,942.32
6	444	CY	Removal and Haul Unclassified Fill to Disposal Location	$47.95	$21,289.80	$25.25	$11,211.00	$28.00	$12,432.00	$25.89	$11,495.16
7	150	LF	48" CMP Including End Sections	$383.00	$57,450.00	$306.66	$45,999.00	$450.00	$67,500.00	$455.25	$68,287.50
8	10	EA	Wood Pole Retaining Wall, 8" Diameter Minimum	$458.90	$4,589.00	$850.00	$8,500.00	$760.00	$7,600.00	$405.12	$4,051.20
9	1	EA	Aluminum Box Culvert	$139,801.00	$139,801.00	$175,000.00	$175,000.00	$195,000.00	$195,000.00	$195,016.81	$195,016.81
10	45	CY	NMDOT Class A Wire-Enclosed Riprap	$123.00	$5,535.00	$185.00	$8,325.00	$420.00	$18,900.00	$562.88	$25,329.60
11	300	CY	Large Riprap, 24" Minimum	$68.91	$20,673.00	$316.66	$94,998.00	$300.00	$90,000.00	$192.39	$57,717.00
12	480	CY	Base Course, 4", Compacted to 95%	$64.65	$31,032.00	$76.04	$36,499.20	$97.00	$46,560.00	$141.41	$67,876.80
					$710,445.60		$832,495.20		$982,148.00		$966,193.16
NMGRT (5.5%)					$39,074.51		$45,787.24		$54,018.14		$53,140.62
					$749,520.11		**$878,282.44**		**$1,036,166.14**		**$1,019,333.78**

AGENDA REPORT
CITY OF ALAMOGORDO
CITY COMMISSION

Meeting Date: 3/8/2022 **Report Date:** 10/27/2021 **Report No:** 9.

Submitted By: Rachel Hughs

Subject: Consider, and act upon, directing staff on Boards and Committees. *(Josh Rardin, Commissioner)*

Fiscal Impact:
Amount Budgeted:
Fund:

Additional Fiscal Impact:

Recommendation: Provide direction to Staff.

Background:

During the Commission meeting of September 28, 2021, staff was directed to report which Boards and Committees were active, which were not, and which ones the City had to have by law.

Board Liaisons will provide information and recommendations for City Boards and Committees.

<u>Boards and Committees:</u>
Airport Advisory Board
Airport Zoning Board
Alamogordo Disability Council
Alamogordo Promotion Board
Alamogordo Public Library Board
Cemetery Board
Community Development Advisory Committee
Mayor’s Committee On Aging
Mayor’s Youth Advisory Council
Parks and Recreation Board
Planning and Zoning Commission
Senior Volunteer Programs Advisory Council
White Sands Beautification Committee

CITY OF ALAMOGORDO
BOARDS AND COMMITTEES

AIRPORT ADVISORY BOARD (Five members-two of whom shall be licensed pilots-no more than two members may reside in the County.) Meetings held quarterly (Jan/Apr/Jul/Oct) on the first Thursday of the month at 2:00 p.m. at the Airport Conference Room, 3500 Airport Rd. Staff Support: Cheryl Otero-Baker can be reached at (575) 439-4203.

AIRPORT ZONING BOARD (Five members – two County members, two City members, one at-large member.) The existence of this Committee is required by the Federal Aviation Administration (FAA) in order for the City to continue to receive grants in the best interest of the Airport. Meetings are held as needed. Staff Liaison: Cheryl Otero-Baker can be reached at (575) 439-4203.

ALAMOGORDO DISABILITY COUNCIL (ADC) – (Seven members – no more than two members may reside outside City limits.) This is a group that provides advice to the City on how to make our community more "user friendly" for citizens and visitors with any kind of disability. (**Note:** Currently this Council is not active and not meeting.)

ALAMOGORDO PROMOTION BOARD – (Five members – two lodging industry representatives, two tourist related industry representatives, and one at-large member. No more than two members may reside outside City limits, with the stipulation that these two members must own or be an employee of a tourist-related business located within the City limits.) Meetings are held on the 3rd Wednesday of the month at 10:00 a.m. in the Administrative Conference Room at City Hall, 1376 E 9th Street. Staff Liaison: Michelle Brideaux or Dylan Aleshire can be reached at (575) 439-4264.

ALAMOGORDO PUBLIC LIBRARY BOARD – (Seven members – five City members and two County members.) Provides advisory direction and input regarding the Public Library. Board priorities have included evaluating various infrastructure and technological upgrades to the current Library building, and promotion of the Library's mission in providing educational, informational, and recreational resources to the community. Meetings are held on the 2nd Wednesday of each month at 5:00 p.m. at the Library. Staff Liaison: Melissa Garcia can be reached at (575) 439-4140 #4102

CEMETERY BOARD – (Three members.) Meetings are held once a year, typically the 2nd Thursday in June in the Civic Center Conference Room, 800 1st Street. Staff Liaison: Tony Gonzalez can be reached at (575) 439-4353.

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE – (Seven members.) The purpose of the CDAC is to help identify funding needs for the City of Alamogordo, and to provide citizen participation in the Community Development Block Grant (CDBG) Program. The Grant Coordinator is the staff member affiliated with this Committee. The Committee generally meets every other month, unless the CDBG process necessitates meetings that are more frequent. The Committee helps determine funding request priorities, attends public hearings to discuss funding needs (up to three times per year), and may assist in door-to-door surveys to determine neighborhood income and funding eligibility. Meetings held as needed. (**Note:** Currently this Committee is not active and not meeting.)

MAYOR'S COMMITTEE ON AGING – (Seven members – no more than two members may reside outside City limits.) Meetings are held on the third Thursday of each month at 1:15 p.m. at the Alamo Senior Center, 2201 Puerto Rico Ave. The MCoA represents the perspective of Seniors and their unique abilities and needs as residents of Alamogordo. Staff Liaison: Britney Ybarra can be reached at (575) 439-4299.

MAYOR'S YOUTH ADVISORY COUNCIL – (Seven members selected by the City Commission who shall be residents of the City or shall be a high school or middle school student enrolled in the Alamogordo Public School District or actively home-schooled, participating at the equivalent level of a ninth grade through twelfth grade level and have demonstrated an interest in local community issues and government. Candidates must not have attained the age of eighteen (18) years at the time of appointment.) The Youth Advisory Council shall be advisory and is created for the purpose of providing a youthful viewpoint of community affairs. (**Note:** Currently this Committee is not active and not meeting.)

PARKS AND RECREATION BOARD – (Seven Members – five at-large members and two school representative members). The Board considers programs, fees, and other operational issues. This Advisory Board makes recommendations in order for the City to offer superb year-round leisure services and recreation for the Community. The Board provides input on policy decisions and fee structure (yearly user fee increase, what percent, if any) for leisure services. They help develop priorities for capital improvement projects for parks divisions, provide a leadership role when controversial issues arise regarding leisure services delivery. The Board will help in settling disputes between groups utilizing the recreational services, defend policy decision in a public forum and attend budget hearings to advocate for spending public funds for quality-of-life issues. Meetings are held quarterly (January, April, July, and October) on the 2nd Wednesday of the month at 6:00 p.m. at the Family Recreation Center, 1100 Oregon Avenue. Staff Liaison: Tony Gonzalez can be reached at (575) 439-4353.

PLANNING AND ZONING COMMISSION – (Five voting members, and one HAFB Ex-Officio member. One City representative to sit on the Otero County Planning Commission.) Provides recommendations to the City Commission regarding issues relating to zoning, subdivisions, variances, etc. Meetings held on the 1st Thursday of each month at 6:00 p.m. in the City Commission Chambers at City Hall, 1376 E 9th Street. Staff Liaison: Planning and Zoning Coordinator, Stella Rael can be reached at (575) 439-4208.

SENIOR VOLUNTEER PROGRAMS ADVISORY COUNCIL – (Eleven members – nine at-large members, one Foster Grandparent Rep, and one Senior Companion Rep. No more than two members may reside outside City limits.) RSVP/FGP/SCP Advisory Council promote the engagement of older persons as community resources in planning for community improvement, and in the delivery of volunteer services in our County. To meet the unmet human, educational, environmental, and public safety needs of our community. RSVP volunteers serve through nonprofit public and governmental organizations. They organize such programs as neighborhood watch programs, they mentor and tutor children, teenagers, and adults, teach English and Spanish, teach computer skills, they renovate and build homes, help people recover from natural disasters, serve as museum docents, visit and deliver meals to homebound and frail seniors, make calls and advocate for senior issues and/or whatever else their skills and interests lead them to do in order to meet the needs of their community. Provides persons 55 and older an opportunity to improve their community's critical needs through volunteer service. RSVP Volunteers choose how and where they serve and how much time they desire to serve. They assist program staff with the planning and delivery of program activities. Meetings are held on the 3rd Wednesday of each month at the Alamogordo Senior Center. Staff Liaison: Neil McFarland can be reached at (575) 439-4154.

WHITE SANDS BEAUTIFICATION COMMITTEE – (Eight members – six at-large, a Chair appointed by the Mayor, and the Chair of the City's Planning and Zoning Commission.) This Committee shall be responsible for reviewing and approving improvement projects within the White Sands District that require demolition, building and sign permits, and that make modifications to the exterior appearance of buildings, signage, landscaping, and parking in order to ensure compliance with the design standards and guidelines adopted for the White Sands District. Staff Liaison: Stella Rael (575) 439-4208. (**Note:** Currently this Committee is not active and not meeting.)

ALAMOGORDO DISABILITY COUNCIL

1. What is the function of the Board:
   A. I have no knowledge of the functions of this board

2. Is this Board by Ordinance or Resolution:
   A. Resolution

3. How many members and any requirements to be on the Board:
   A. Per Resolution No. 2001-29 this Committee consists of seven (7) members

4. How many members are currently on the Board:
   A. Currently there are no active members on record

5. How often does the Board meet:
   A. Do not have any information

6. When was the last time the Board met:
   A. 2016

7. Do you, as the Board Liaison, recommend the Board to continue or to be disband and why (to include if the Board is required in order to receive Federal or State funding):
   A. I as Liaison on record recommend that the Alamogordo Disability Council continue due to its importance to our citizens. At this time we do not have an ADA Compliance Officer on staff.

City of ALAMOGORDO

Alamogordo Promotion Board - Info for 3/8/22 Commission Meeting

Below, please find the answers to the questions asked of each of the City's Boards and Committees. You can find additional information about the Alamogordo Promotion Board on the City's website at the link/QR code below as well as in the annual report that was submitted to commission in July of last year.

- The function of the Alamogordo Promotion Board is to provide front line insight into the hospitality and tourism industry in Alamogordo and to provide guidance and suggestions on the best ways to increase tourism in Alamogordo through advertising and the proper use of the 40% of the Lodger's Tax designated for advertising.
- This board was formed by ordinance - originally established on March 8th, 1977 but the ordinance has been update since.
- 5 Member Board—2 representing the lodging industry, 2 representing the tourism industry and 1 at large.
- Currently we have 5 members, one lodging position opened in December and a new member join our board.
- The board meets monthly - 3rd Wednesday of each month.
- The board last met on February 16th, 2022
- The Alamogordo Promotion Board is a very active board and critical to the continued growth of the hospitality and tourism industry in Alamogordo. Tourism is a huge economic driver for our community and this board's involvement, guidance and advocacy is important to our city.

https://ci.alamogordo.nm.us/361/Alamogordo-Promotion-Board

Tourism website: www.alamogordonmtrue.com

SCAN ME

The Alamogordo Public Library Advisory Board functions as a liaison between the community and its government; acting as an advisor to both the City of Alamogordo and Otero County to insure the efficient and economical management and operation of the community's library services.

Library Board Governed By Ordinance

- *The Board shall exist and be governed by the provisions of Ordinance No. 559, now codified as Article 16-02, §§ 16-02-010 through 16-02-090, Alamogordo City Code of Ordinances.*

Requirements
To Be A Library Board Member

1. ***Five (5) members shall be registered voters residing in the City of Alamogordo.***
2. ***Two (2) of whom shall be registered voters residing the County of Otero, but outside the City of Alamogordo.***
3. ***If possible, members shall be representative of various geographic, ethnic, socio-economic, professional and business interests of the community.***
4. ***Members residing within the City shall be appointed by the Mayor.***
5. ***Members residing within the County, outside the City, shall be appointed by the Chairman of the County Board of Commissioners.***
6. ***Members shall not miss three (3) consecutive meetings in a term year.***
7. ***All terms of appointment will be two-year terms.***

How Many Members & Who Are They?

Seven Member Board

- **Alamogordo Resident**
- **Alamogordo Resident**
- **Alamogordo Resident**
- **Alamogordo Resident**
- **Alamogordo Resident**
- **Otero County Resident**
- **Otero County Resident**

Current Library Board

- **(Chairperson) Rick Warren**
- **Billy Don Childs**
- **Karl Melton**
- **Vacant (Since September 2021~ Bill Dennis)**
- **Vacant (Since September 2021 ~ Ryan Sanders)**
- **(Vice-Chairperson) Dave Dooling**
- **(Secretary-Treasurer) Cindy Stong**

Board Meeting Scheduling

How Often Do We Meet?

- The regular meeting of the Library Board shall be held MONTHLY at a date and time designated by the Board in the library or such other public place as the Board may determine. Four (4) members present determines a meeting quorum.
- Special meetings may be called by the Chairperson or by a majority of the Board if the need arises.
- Regular meetings are scheduled for every 2nd Wednesday of the month at 5:00pm.

When Did We Last Meet?

- The Library Board last met on Wednesday, September 8, 2021 at 5:00pm with three (3) members attending in person at the library, and two (2) members attending virtually via Microsoft Teams.
- The Library Board met only twice in 2020 due to COVID, still ***meeting the mandate of at least two (2) board meetings for the New Mexico State Library requirements for State funding***.
- The Library Board met ten (10) out of twelve (12) months in 2019.

Should The APL Advisory Board Continue?

Advisors

***YES*;** past and present APL Advisory Board members contribute their time freely to our Library because they have a personal or professional passion for helping their community take advantage of quality Library services for the City of Alamogordo and Otero County. Dedicated interest and expertise such as our Advisory Board is priceless.

Advocates

YES; past and present APL Advisory Board members not only advocate for the patrons that enjoy the benefits of the public Library, but they act as advocates for the Library staff, and for the City and County Commissioners. The Advisory Board is there to review the needs, issues and concerns of the library, the community, city and the county that they represent.

Alamogordo

YES; past and present APL Advisory Board members not only have an interest in libraries, and books, literacy and available services for some community. These Board members have an interest in THIS community, in our city, Alamogordo, New Mexico. As promoters of this community, our Advisory Board adds another layer of positive networking and representation within our state.

Much appreciation to our City Management, City and County Commissioners, and our Alamogordo Public Library Advisory Board for devoting their time and talents to help our Library serve the community of Alamogordo and Otero County.

~ Kim Underwood, Library Manager and *Ex-Officio* APL Advisory Board Member

Cemetery Board Report

1. The function of the Cemetery Board is to make recommendations to the city commission regarding the operation, maintenance and capital improvements of the cemetery owned and operated by the city.
2. This Board is by Ordinance.
3. There are three members and no requirements to be on the board.
4. There are currently three active members on the Board.
5. The Board meets once a year. The meeting months are usually in June or July.
6. The last time the Board met was August 8, 2018.
7. It is my opinion that the Cemetery Board be disbanded as it hasn't met in over three years. I have been the recording secretary since 2019, and we have not had a single meeting in my time as secretary. The Board members have not made an issue of not meeting.

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (CDAC)

1. What is the function of the Board:
   A. Per information found the purpose of this committee is to help identify funding needs for the City of Alamogordo, and to provide citizen participation in the Community Development Block Grant (CDBG) Program.

2. Is this Board by Ordinance or Resolution:
   A. Resolution

3. How many members and any requirements to be on the Board:
   A. Per attached information found this committee consists of seven (7) members

4. How many members are currently on the Board:
   A. Currently there are no active members

5. How often does the Board meet:
   A. Every other month.

6. When was the last time the Board met:
   A. Last recorded minutes on file were July 12, 2011

7. Do you, as the Board Liaison, recommend the Board to continue or to be disband and why (to include if the Board is required in order to receive Federal or State funding):
   A. I as Liaison on record recommend that the Community Development Advisory Committee (CDAC) continue and be reestablish under the Grant Coordinator.

RESOLUTION No. 1989- 5

A RESOLUTION ADOPTING A CITIZEN PARTICIPATION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS.

WHEREAS, amendments to the Housing and Community Development Act require States and Community Development Block Grant applicants to certify that they are following a citizen participation plan; and

WHEREAS, the City of Alamogordo intends to apply for funding under the State of New Mexico's Small Cities Community Development Block Grant Program; and

WHEREAS, the City of Alamogordo wishes to comply with all requirements set forth by the United States Department of Housing and Urban Development and the State of New Mexico.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Alamogordo, New Mexico, that the "City of Alamogordo Citizen Participation Plan," attached as Exhibit A, is hereby adopted and is incorporated into the City of Alamogordo's Community Development Block Grant Program.

PASSED, APPROVED AND ADOPTED this 28 day of February, 1989.

CITY OF ALAMOGORDO, NEW MEXICO
a municipal corporation

By G. Scott Christie
G. Scott Christie, Mayor

ATTEST:

Angie J. Rahn

Angie J. Rahn, City Clerk

APPROVED AS TO FORM:

Valerie A. Salisbury

Valerie A. Salisbury,
City Attorney

Exhibit A

CITY OF ALAMOGORDO

CITIZEN PARTICIPATION PLAN

Citizen participation is an essential element of the Community Development Program. This plan describes how the City of Alamogordo will involve citizens in the planning, implementation, and assessment of all Community Development Block Grant programs. The funds will be utilized to meet program objectives and eligible activities set forth. The regulations give ultimate responsibility for the design and implementation of the program to local elected officials and also require that citizens be given the opportunity to serve in a key advisory role to these elected officials.

ADVISORY COMMITTEE:

To insure that Alamogordo residents are given a full opportunity to participate in the program, a nine-member Community Development Committee has been established to function in an advisory capacity to the Mayor and City Commission regarding program design, implementation, and assessment. Members will be appointed by the Mayor. Citizens and civic organizations are urged to make recommendations for membership. The City is particularly interested in obtaining representatives of low and moderate income persons, members of minority groups, and the elderly and handicapped.

SCOPE OF CITIZEN PARTICIPATION:

Citizens will be involved in all stages of the program. There will be three general mechanisms for their involvement: the Community Development Committee, public hearings and ad hoc community meetings, and individual citizen effort in the form of comments, complaints or inquiries submitted directly to the Mayor. Citizen participation in program implementation will occur primarily through consultation with the Community Development Committee. The committee will be asked to review and comment on specific guidelines for approved projects. They will also meet to review any program amendments, budget revisions, and program modifications. All such changes will be discussed by the committee and their comments considered prior to the City taking final action. Meetings will be held on an as-needed basis.

Citizens will also be involved in implementation of projects specifically requiring citizen participation, such as self-help projects. Their roles will be defined in the project design. Technical assistance will be available as needed.

Program assessment activities by citizens will occur in a variety of ways. The Community Development Committee will provide citizen commentary for the final performance report and will review that report prior to its submission.

As a part of the orientation to the program offered at the public hearing, citizens will be invited to submit comments on all aspects of the program's performance throughout the year. Comments should be submitted, in writing, to the Mayor, City of Alamogordo. He will respond in writing within 15 working days. If the citizen is not satisfied with the response, he/she should write to the State of New Mexico, Local Government Division, Department of Finance and Administration, 206 Lamy Building, 491 Old Santa Fe Trail, Santa Fe, New Mexico 87503 requesting investigation of the problem. Program staff will also be available during normal business hours to respond to citizen inquiries.

The Citizen Participation Plan will be subject to as needed review and proposed revisions by the Community Development Committee, to occur in the period between the performance hearing and the first public hearing on the subsequent year's application.

TECHNICAL ASSISTANCE:

Technical assistance will be provided to citizen organizations and groups and representatives of low/moderate income persons on development areas upon request to the City. Such assistance will support citizens efforts to develop proposals, define policy, and organize for the implementation of the program. It is expected that most such assistance will be provided to the Community Development Committee, in response to their request. Assistance will be provided in the form of staff or local presentations, informational hand-outs, research of specific issues, or other short-term efforts.

PUBLIC INFORMATION:

The City will also undertake public information efforts to promote citizen participation. The efforts will include the following:

Public notices of all public hearings will be published in the non-legal section of the local newspaper at least ten days before the scheduled hearing. These notices will indicate the date, time, location, and topics to be considered. The notices will appear in both English and Spanish.

Orientation information will be provided at the public hearings.

The presentations will cover: basis for award, the range of eligible activities and those previously funded in the community; the planning process and schedule of meetings and hearings; the role of citizens in the program; a summary of other important program requirements, such as environmental policies, fair housing provisions, and contracting. At hearings where a significant number of non-English speaking individuals are expected to participate, an interpreter will be present.

City of Alamogordo

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (CDAC)
MEETING MINUTES
Community Development Conference Room, 1376 E. Ninth Street,
Alamogordo, New Mexico 88310
Regular Meeting, July 12, 2011 at 4:00 P.M.

Members Present:	Members Absent:	Staff Present:
Arthur Alterson	Chairman Bruce Knee	Kimberly King
William (Bill) Stroud	Patrick B. Sudderth	
Melanie Hall	Albert Simon	
	Kerry Krzenski	

Kimberly King called the meeting to order at 4:10 p.m. Chairman Bruce Knee and three other committee members were unable to attend.

The second item on the agenda was the introduction of new members. The Grant Coordinator and members in attendance introduced themselves to the committee.

Ms. King provided the committee with a copy of the CDBG allocation hearing spreadsheet and explained that the City of Alamogordo was awarded the phased amount of $139,943.00 at the Allocation Hearing on May 24, 2011 in Albuquerque, NM. This grant was applied for in December 2010 and will provide new lighting, improvements to the existing sound system and installation of a fire alarm system in the exercise building.

Ms. King also handed out a 20-page handout of the NM State Statutes on Small Cities Community Development Block Grant for committee members to read and familiarize themselves with the CDBG program guidelines. This will help them to make better recommendations for future CDBG projects.

The committee discussed when to hold future monthly meetings and it was agreed that the first Tuesday of the month at 4:00 p.m. was a good time. The absent members will be notified to make sure that they agree. If everyone is in agreement, then that will be the regular scheduled meeting time for future meetings.

The next meeting date was set to be held Tuesday, August 9th at 4:00 p.m. The meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Kimberly A. King

Kimberly A. King
Grant Coordinator

cc: City Clerk

Mayor's Youth Advisory Council

- **The function of the Youth Advisory Council shall be advisory and was created for the purpose of providing a youthful viewpoint of community affairs.**

- **This Council was created by Ordinance 1339 and passed on August 2008, but the Council first met in January 2009.**

- **The Council consists of 7 members, with the Mayor, a representative of the Department of Public Safety, and community members serving on the Council as adult advisors. New members are appointed every year. The requirements to be on the board are:**
  - **they shall be residents of the City or shall be a high school or middle school student enrolled in the Alamogordo Public School District or actively home-schooled**
  - **participating at the equivalent level of a ninth grade through twelfth grade level and have demonstrated an interest in local community issues and government**
  - **candidates must not have attained the age of 18 years at the time of appointment**

- **There are currently no members on the Council.**

- **This Council met twice a month and met only September-May. However, looking at the past meetings, sometimes they did not meet.**

- **The Council last met in January 2012. It is unknown why they stopped meeting.**

- **The Council is not required to receive Federal or State funding. This Council met for 3 years, and some members did not attend most meetings. Therefore, I recommend the Youth Advisory Council be disband.**

Parks and Recreation Board Report

1. The functions of the Parks and Recreation board are to:
    a. Act in an advisory capacity to the city commission and city management in matters pertaining to parks and recreation.
    b. Review and recommend polices and fee structures for all park and recreation services and submit them for approval of the city commission.
    c. Advise the city commission and city management on problems of development of recreation areas, facilities, programs, and improvement of recreation services.
    d. Recommend the adoption of standards on facilities, programs, and financial resources needed.
    e. Aid in coordinating the city recreation services with the programs of other governmental agencies and voluntary organizations, including the Alamogordo Public Schools.
2. This Board is by Ordinance.
3. There are seven members, and the requirements are as follows:
    a. Five members are to be appointed by the Mayor. The other two are to be appointed by the board of education of the Alamogordo Public Schools
4. There are currently six active members on the Board.
5. The Board meets quarterly each year. The meeting months are January, April, July, and October.
6. The last time the Board met was July 14, 2021.
7. It is my opinion that the Parks and Recreation Board continue on. This Board rarely misses meetings, and they are always informing our department supervisors of any issues that arise. They are part of the community and understand more of what the people of our city need. They are great at discussing new ideas for parks and recreation that would be beneficial or fun for our community.

PLANNING AND ZONING COMMISSION

1. What is the function of the Board:
   A. The main function of the board is to make recommendation to the City Commission.
   B. Please see attached ordinance.

2. Is this Board by Ordinance or Resolution:
   A. ORDINANCE 20-02-010

3. How many members and any requirements to be on the Board:
   A. Five (5) members appointed by the mayor. In addition to the five (5) regular members the mayor may appoint one (1) representative from Holloman Air Force Base who shall serve in a advisory capacity to the commission.

4. How many members are currently on the Board:
   A. Currently there are Five (5) members. Commission has not had a representative from Holloman Air Force Base since July 2019

5. How often does the Board meet:
   A. Monthly (first Thursday)

6. When was the last time the Board met:
   A. October 2021

7. Do you, as the Board Liaison, recommend the Board to continue or to be disband and why (to include if the Board is required in order to receive Federal or State funding):
   A. I as Liaison do not have a recommendation for this board. I would like to point out that I as staff am required to present items to this board for recommendation to the City Commission which delays the item from going in front of City Commission for final approval by approximately one month which I feel is an unnecessary delay for the applicant.

ARTICLE 20-02. - PLANNING AND ZONING COMMISSION

Footnotes:

--- (2) ---

***State Law reference—** Planning commission, N.M.S.A. §§ 3-19-1—3-19-4; planning and platting jurisdiction, N.M.S.A. § 3-19-5; zoning jurisdiction of municipal zoning authority, N.M.S.A. § 3-21-2; planning commission may be designated zoning commission, N.M.S.A. § 3-21-7B.*

20-02-010. - Commission created.

(a) There is hereby created a city planning and Zoning commission to be composed of five (5) residents of the city.

(b) The members of such commission shall be appointed by the mayor with the advice and approval of a majority of the remaining members of the city commission, to serve for the respective terms established by this article.

(c) In addition to the five (5) regular members of the commission, the mayor may appoint one representative from Holloman Air Force Base who shall serve in an advisory capacity to such commission.

(Code 1960, § 2-6-1)

20-02-020. - Terms.

(a) The term of each member of the city planning and zoning commission shall be for two (2) years.

(b) Upon the expiration of the term of any member, such vacancy shall be filled by the appointment as provided in this article of a member whose term shall be two (2) years. In the event a vacancy occurs in the commission prior to the expiration of the term of the member, it shall be filled by the appointment as provided in this article of a member whose term shall expire at the end of the original term in which such vacancy occurred.

(Code 1960, § 2-6-2)

20-02-030. - Authority.

(a) The city planning and zoning commission shall have power and authority to study and investigate the subject of municipal planning and zoning, for the purpose of the formulation of a master plan, and shall make such surveys as it deems necessary for the formulation of such a master plan for the city; and in this connection the city planning and zoning commission shall have power and authority to hold public hearings for the formulation of such master plan. After the master plan has been approved, and within the area of the master plan, the planning and zoning commission shall recommend to the city commission the approval or denial of any proposal to construct, accept, widen, narrow, remove, extend, relocate, vacate, abandon, acquire, or change the use of any:

(1) Park, street, or other public way, ground, place or space;

(2) Public building or structure; or

(3) Utility, whether publicly or privately owned.

(b) The city planning and zoning commission shall have power and authority to call before it the city manager, and any and all department heads and officers and employees of the city, who shall at the request of the commission furnish such commission such data, information and reports as such commission may request.

(c) The city planning and zoning commission shall, from time to time, as it sees fit, make recommendations to the city commission for the passage of ordinances which it may deem advisable.

(d) The city planning and zoning commission shall file an annual report with city manager and city commission of its activities, meetings and progress.

(e) The city planning and zoning commission shall have such other powers, authority and jurisdiction as may be from time to time delegated to such commission by ordinance or by resolution of the city commission.

(Code 1960, § 2-6-3; Ord. No. 693, 6-25-85)

20-02-040. - Organization.

The city planning and zoning commission shall have authority to elect a chairman, secretary and such other officers as they may deem necessary. The powers and duties of such officers shall be such as may be established by such commission by resolution.

(Code 1960, § 2-6-4)

20-02-050. - Rules, regulations.

The city planning and zoning commission shall adopt rules and regulations for the conduct of its business and shall publish such rules and regulations, together with procedures for compliance with the rules and regulations.

(Code 1960, § 2-6-5)

20-02-060. - Meetings.

(a) The city planning and zoning commission shall meet at least once a month, but may meet more often if deemed necessary by such commission. Such commission shall establish a regular time of business.

(b) For the conduct of ordinary business, a quorum of the city planning and zoning commission shall consist of at least three (3) members.

(Code 1960, § 2-6-6)

20-02-070. - Removal from office.

The mayor, with approval of a majority of the remaining members of the city commission may remove any member of the city planning and zoning commission in the same fashion that members of other boards and committees are removed.

(Code 1960, § 2-6-7; Ord. No. 1014, § 15, 6-10-97)

20-02-080. - Land regulations.

There is hereby delegated to the city planning and zoning commission power and authority to recommend to the city commission regulations and procedures governing the subdivision of land and the city commission is hereby authorized to adopt regulations and procedures governing the subdivision of land within the platting jurisdiction as established by the statutes of the state.

(Code 1960, § 2-6-8)

20-02-090. - Appeal.

Any person in interest being dissatisfied with any order or determination of the planning and zoning commission after a review of such order or determination by the city commission may commence an action in the district court of the county where the land is located to vacate and set aside such order or determination on the ground that it is unlawful or unreasonable.

(Code 1960, § 2-6-9)

Planning and Zoning Commission
Report
JULY 2020-JUNE 2021

Here is the detailed accounting of the actions taken by the Planning and Zoning Commission this year. Please note that the volume of actions taken has declined considerably, as is to be expected during the covid pandemic.

Planning & Zoning Actions

Month	Subdivision	Variance	Zoning	Annexation	Land Transfer	R.O.W./Street Vacation	Agreement
Jul	NO MEETING						
Aug	NO MEETING						
Sep	NO MEETING						
Oct	NO MEETING						
Nov	ZOOM		2				
Dec	ZOOM	1					
Jan	ZOOM						
Feb	ZOOM	1	1				
Mar	ZOOM						
Apr	ZOOM						
May	ZOOM		1				
Jun	ZOOM	1	1				
Total		**3**	**5**				

Planning and Zoning Commission Attendance
July 2020-June 2021

Name	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Eddie Kemp II					X		X	X	X	X	X	X
Andrew Gomolak					X	X	X		X	X	X	X
Beth Crabbe					X	X	X	X	X	X	X	X
Gerald Dodd					X	X	X	X	X		X	X
Raymond Nejeres						X	X	X	X	X	X	X

WHITE SANDS BEAUTIFICATION COMMITTEE

1. WHAT IS THE FUNCTION OF THE BOARD:
   A. Responsible for reviewing and approving improvement projects within the White Sands district that require demolition, building, and sign permits, and that make modifications to the exterior appearance of buildings, signage, landscaping and parking. In order to insure compliance with the design standards and guidelines adopted for the White Sands district.

2. IS THIS BOAR BY ORDINANCE OR RESOLUTION:
   A. ORDINANCE 29-01-110

3. HOW MANY MEMBERS:
   A. Six (6) members appointed by the city commissioners with each commissioner appointing one (1) member

   B. A committee chair appointed by the city's mayor

   C. The chair of the city's planning and zoning commission.

4. REQUIREMENTS OF THE BOARD:

   A. The six (6) members appointed by the city commissioners shall serve two-year overlapping terms with three (3) members serving a two-year term and three (3) members serving a three-year term. The chairperson of the planning and zoning commission shall serve during the period he or she occupies the position of chair of the planning and zoning commission as an ex-officio, or non-voting, member. Members shall serve until their successors have been appointed and qualified. These terms are for initial implementation; thereafter, each of the six (6) members shall serve a two-year term. The committee chair shall serve a three (3) year term. Members and the committee chair may be reappointed.

5. HOW MANY MEMBERS ARE CURRENTLY ON THE BOARD:

   A. None

6. HOW OFTEN DOES THE BOARD MEET:

   A. Monthly

7. WHEN WAS THE LAST TIME THE BOARD MET:

   A. September 23, 2019

8. DO YOU, AS THE BOARD LIAISON RECOMMEND THE BOARD TO CONTINUE OR TO BE DISBAND:

   I as the Liaison recommend that the White Sands Beautification Board be disband. Unfortunately this board has never been able to maintain active members so therefore they have not complied with the requirements outlined in the ordinance.

29-01-110. - White Sands beautification committee.

(a) *Designation.* There is hereby created a White Sands Boulevard review board, which shall be referred to as the "White Sands beautification committee," which will be responsible for reviewing and approving improvement projects within the White Sands district that require demolition, building, and sign permits, and that make modifications to the exterior appearance of buildings, signage, landscaping and parking. In order to insure compliance with the design standards and guidelines adopted for the White Sands district.

(b) *Delegation.* The governing body and the planning commission hereby delegate their authority to the White Sands beautification committee as described in this section, except those powers retained by the governing body and the planning commission in the Alamogordo Municipal Code.

(c) *Powers and duties.* The White Sands beautification committee, will meet on a regular basis as directed by the chair, but in no event will meetings be conducted less frequently than quarterly, unless there are no agenda items, and at such other times as the chair may determine, shall have the powers and duties specified in this section:

(1) To study and investigate the White Sands corridor, for the purpose of the formulation of a master plan, and shall make such surveys as it deems necessary for the formulation of such a master plan for the city; and in this connection the White Sands beautification committee shall have power and authority to hold public hearings for the formulation of such master plan;

(2) Propose amendments to regulations governing the White Sands district;

(3) Review current ordinances applicable to master plan and intent of white sands beautification committee and recommend additions, changes, or deletions, in part or whole, with the goal to streamline regulatory guidance and improve process efficiency;

(4) Advise and assist officials, committees and commissions of the municipal government in making recommendations to the governing body relating to the White Sands corridor;

(5) Perform other acts as requested by the governing body; provided that such acts relate specifically to this section;

(6) Apply for, accept, administer and comply with the requirements regarding an appropriation of funds or a gift, grant or donation of property or money:

(7) Develop funding programs for the improvement of the exterior appearance of properties in the district through grants or loans;

(8) Fund the rehabilitation of properties in the district, but only as may be specifically approved by the city commission in a plan and budget; and

(9) Undertake improvements designed to increase the safety or attractiveness of the district to businesses which may wish to locate there or to visitors to the district, including, but not limited to, litter cleanup and control, and landscaping.

(d) *Membership and appointment.*

(1) *Composition and membership.* The White Sands beautification committee shall consist of:

(a) Six (6) members appointed by the city commissioners with each commissioner appointing one (1) member;

(b) A committee chair appointed by the city's mayor; and

(c) The chair of the city's planning and zoning commission.

(2) *Term.* The six (6) members appointed by the city commissioners shall serve two-year overlapping terms with three (3) members serving a two-year term and three (3) members serving a three-year term. The chairperson of the planning and zoning commission shall serve during the period he or she occupies the position of chair of the planning and zoning commission as an ex-officio, or non-voting, member. Members shall serve until their successors have been appointed and qualified. These terms are for initial implementation; thereafter, each of the six (6) members shall serve a two-year term. The committee chair shall serve a three (3) year term. Members and the committee chair may be reappointed.

(e) *Adoption of bylaws.* The committee may adopt its own bylaws.

(f) *Ad hoc subcommittees*

(1) *Delegation.* The committee may delegate its authority to ad hoc subcommittees as specifically provided in this article, except for those powers retained by the governing body, the planning commission and the committee.

(2) *Powers and duties.* Ad hoc subcommittees shall gather information for, make recommendations to, and otherwise assist the White Sands beautification committee in accomplishing its powers and duties, as the committee deems appropriate.

(g) *Staff support.* The objective and thrust of the beautification committee is to function as a citizen-based, grassroots effort that is independent of regular staff involvement. However, at the request of the chair, the planning and zoning department will have primary and lead responsibility for coordinating with the chair of the beautification committee on an as-needed basis. Staff support can also be accessed by the chair through contacts with the city manager.

(Ord. No. 1532 , § 2, 12-6-16; Ord. No. 1559 , § 2, 4-3-17)

White Sands Beautification Committee
Annual Report
January 2019 thru June 2019

Here is the detailed accounting of the actions taken by the Planning and Zoning Commission this year. Please note that the volume of actions taken has declined considerably, as is to be expected during the economic decline currently underway:

2019 WSBC Actions

Month	Cleanup Projects	
Jan		
Feb		
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
Total		

White Sands Beautification Committee Attendance
January 2019 thru June 2019

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Christopher Hayman	X	X	X			X	X					
Jeremy York	X	X	X			X	X					
David Gonzales	X					X						
Pamela Lee (Ex-Officio)	X		X			X	X					
Camdon Wilde	X		X			X	X					
Mark Praught	X	X	X				X					
Adam Rosen	X	X					X					
Lissette Mendoza			X				X					
Manuela Heberle							X					

AGENDA REPORT
CITY OF ALAMOGORDO
CITY COMMISSION

Meeting Date: 3/8/2022 **Report Date:** 03/02/2022 **Report No:** 10.

Submitted By:

Subject: Consider, and act upon, approving staff proposals on the Local Economic Development Tax *(Stephanie Hernandez, Assistant City Manager).*

Fiscal Impact:
Amount Budgeted:
Fund:

Additional Fiscal Impact:

Recommendation: Approve Hiring Economic Development & Tourism Officer and revisit in July 2025

Background: The economic development contract was canceled, proposals for the next step per commission request.

City of Alamogordo Economic Development Plan

March 2022

Options presented to Commission

01

~~Revamp the Request for Proposals and resend out in order to try and attract an economic development firm.~~

02

Start the process of bringing economic development in house.

03

Take no action, let the LEDA tax sunset and work with DFA on how to repurpose the tax dollars.

Option #2 New Position
Economic Development & Tourism Officer

- The NM statute states 10%of the revenue collected may be used for promotion and administration of or professional services contracts related to the implementation of any such economic development plan adopted by the governing body.
- This position would
  - Create a long-term economic development plan.
  - Work with developers, consultants and business community to identify projects.
  - Oversee tourism efforts.
  - Oversee marketing & communications to promote Alamogordo
  - Oversee special events to promote Alamogordo and tourism
- Would work closely with the state economic development department

Proposed Budget

	Initial Budget (FY 22)	FY 22 Comments	Proposed FY 23 Budget
Revenues			
10% Economic Development Tax	$22,500	Q4 Revenues	$90,000
Lodger's Tax (Tourism Portion)	60,000		45,000
Total Revenues	$82,500		$135,000
Expenses			
Wages	$11,667	for May & June	$70,000
Benefits	4,988	for May & June	29,929
Supplies	4,300		4,300
Other services	20,500		25,500
One-time costs	41,000	Cell Phone & Vehicle	0
Total Expenses	**$82,455**		**$129,729**

Option #3 Economic Development Tax

- There will be no more economic development efforts by the city of Alamogordo
- Currently is 1/8th (or 0.125). This is approximately 900,000 annually.
- The tax will sunset on December 31, 2025.
- Will need a resolution to repurpose any outstanding fund balance.
    - Proposed Projects:
        - Natatorium
        - Parallel Pipeline
        - Expand Street Maintenance
        - Expand Dilapidated Structure Initiative

Option #4 –Recommended Middle Ground

- Approve and direct City Manager/Staff to Bring Economic Development in House.
- Revisit this position July 2025 prior to the tax sunsetting on 12/31/2025.
- This gives us 3 years to make economic development work in house.
- Commission can then make the decision to do one of the following
  - Keep tax and in house economic development
  - Sunset tax, pass resolution to repurpose the funds
  - Pass an unrestricted tax

Economic Development Around the State

Cities that contract economic development services	Cities that have in house economic development department/personnel
• Artesia • Lea County • Lovington • Mesilla Valley	• City of Las Cruces • City of Aztec • City of Bloomfield

- Questions?