



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

April 12, 2022 - 6:30 PM
City Hall, City Commission Chambers
1376 E. Ninth St.

Susan L. Payne Mayor
Dusty Wright Mayor Pro -Tem, District 6
Nick Paul District 1
Stephen Burnett District 2
Karl Melton District 3
Josh Rardin District 4
Sharon McDonald District 5

Brian Cesar City Manager
Petria Bengoechea City Attorney
Rachel Hughes City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the bulletin board located in the east/west lobby of the City Hall and in the glass case located outside of the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4100.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PRESENTATIONS

1. Purple Up Day for the Military Child Proclamation. (Susan Payne, Mayor)

2. Officer of the Year presentation for the Alamogordo Police Department. *(Richard Denton, Chief of Police)*
3. The Alliance for Regional Military Support will provide a briefing to the City of Alamogordo, an overview of the work in support of Holloman AFB and the City. *(Richard Dayoub, ARMS Treasurer)*
4. Salary Compensation Study for the City of Alamogordo *(David Everton, Municipal Solutions)*

PUBLIC COMMENT

Residents must sign up with the City Clerk to address the City Commission. Comments are limited to 3 minutes, and there will be a maximum of 21 minutes allowed for Public Comment.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

5. Approve the minutes for the March 22, 2022, Regular meeting. *(Rachel Hughs, City Clerk)*
6. Consider, and act upon, Resolution 2022-16 authorizing the Alamogordo Disability Council to reduce required members to five. *(Stella Rael, City Planner)* **(Roll Call Vote Required)**
7. Approve grant funding from Thrive of Southern New Mexico for the Alamo Senior Center. Funding will be used for the Home-delivered Meals program for FY23. Total amount budgeted is \$17,890.63. *(Magdalena Morales, ASC Manager)*
8. Consider, and act upon, Resolution 2022-20 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of April 12, 2022. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**
9. Consider, and act upon, the receipt of a State grant contract to fund the Senior Companion Program (SCP) and the Foster Grandparent Program (FGP) for FY23. Total amount budgeted is \$69,782.50 for SCP and \$69,525.00 for FGP. *(Magdalena Morales, ASC Manager and Veronica Ortega, Community Services Director)*

ITEMS REMOVED FROM CONSENT AGENDA

NEW BUSINESS

10. Consider, and act upon, award of Public Works Bid No. 2022-002 to C.D. General Contractors, Inc. related to the Reroof Multiple Sites project in an amount not to exceed \$575,657.50, including NMGR. *(Bob Johnson, Engineering Manager)*
11. Consider, and act upon, the Dudley School Project. *(Brian Cesar, City Manager and Joe Lewandowski)* **(Roll Call Vote Required)**
12. Approve AFSCME Union Agreement negotiated and ratified by members. *(Kim Torres, Human Resources Director)*
13. Consider, and act upon, the budget process and documents for the FY2022 - FY2023 preliminary budget. *(Evelyn Huff, Finance Director)*

14. Consider, and act upon, Resolution 2022-17, declaring 523 Fifteenth Street to be so ruined, damaged, and dilapidated that it is a menace to the public comfort, health, peace or safety and ordering its abatement. (*Jim Baker, Code Enforcement Supervisor*) **(Roll Call Vote Required)**

15. Consider, and act upon, Resolution 2022-19, declaring 2010 Mesquite Street, to be so ruined, damaged, and dilapidated that it is a menace to the public comfort, health, peace or safety and ordering its abatement. (*Jim Baker, Code Enforcement Supervisor*) **(Roll Call Vote Required)**

16. Discuss and provide direction on commercial solicitor licenses. (*Rachel Hughs, City Clerk*)

17. Consider, and act upon, first publication of Ordinance 1648, Repealing Chapter 20, Article 02 of the Alamogordo Code of Ordinances Concerning Planning and Zoning Commission. (*Stella Rael, City Planner*) **(Roll Call Vote Required)**

18. Consider, and act upon, first publication of Ordinance 1649, Repealing Section 29-01-100 and 29-01-110 of the Alamogordo Code of Ordinances Concerning the White Sands Beautification Committee. (*Stella Rael, City Planner*) **(Roll Call Vote Required)**

19. Consider and act upon Resolution 2022-21 giving the City Manager and City Attorney limited authority to waive fees, costs or requirements of certain ordinances for a limited time. (*Brian Cesar, City Manager and Petria Bengoechea, City Attorney*)

20. Appointments to Boards and Committees. (*Susan Payne, Mayor*)

ADJOURNMENT

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 03/18/2022

Report No: 1.

Submitted By: Rachel Hughs

Subject: Purple Up Day for the Military Child Proclamation. *(Susan Payne, Mayor)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Presentation Only.

Background: Purple Up Day for Military Kids Day is to honor and to thank children of our men and women in the military serving our country.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 03/18/2022

Report No: 2.

Submitted By: Richard Denton

Subject: Officer of the Year presentation for the Alamogordo Police Department. (*Richard Denton, Chief of Police*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background:

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 04/06/2022

Report No: 3.

Submitted By: Rachel Hughs

Subject: The Alliance for Regional Military Support will provide a briefing to the City of Alamogordo, an overview of the work in support of Holloman AFB and the City. *(Richard Dayoub, ARMS Treasurer)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Presentation only.

Background:



City of Alamogordo City Commission Meeting AGENDA REQUEST FORM

Today's Date: March 2, 2022

Request Date of Meeting: April 12, 2022

Name and Title: Richard Dayoub, Treasurer, for ARMS

Address: 1212 Cerrito Alegre Lane
El Paso, Texas **ZIP** 79912

Phone Number: 915-203-6573

E-Mail Address: richard.dayoub@outlook.com

Item requested will be for Information only

Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic -

We do not allow handouts at the meeting

The Alliance for Regional Military Support will provide a briefing to the City of Alamogordo,

providing an overview of our work in support of Holloman AFB and the City

We will forward the presentation materials at least one week in advance of the April 12

Board of County Commissioners Meeting

Signature: Richard Dayoub

Please return to: Rachel Hughs, CMC, City Clerk
City of Alamogordo
1376 E. 9th Street
Alamogordo, NM 88310

Phone: (575) 439-4100

Fax: (575) 439-4396

E-mail: rhughs@ci.alamogordo.nm.us



Presentation To City of Alamogordo

April 12, 2022

ALLIANCE FOR REGIONAL MILITARY SUPPORT

www.allianceforregionalmilitarysupport.com

MISSION, GOAL AND STRATEGY OF ARMS

- **Mission:**

- Ensure Fort Bliss, White Sands Missile Range and Holloman Air Force Base “the triad” remain an integral part of America’s National Defense Strategy

- **Vision**

- Maintain the relevance and enhance the military value of our region and our joint regional military complex, support our defense workforce, and sustain and strengthen our Nation's defense technical and industrial base

- **Strategy**

- Develop actionable initiatives to address goals and collaborate locally, regionally, and nationally to achieve results

OUR FOCUS

- **Prioritize Current Defense Industry Engagement**
Decisively engaging current defense companies based on missions at Fort Bliss, White Sands and Holloman AFB.
 - **Leverage Higher Education Partnerships to Attract Defense R&D Projects**
For example, build upon UTEP's R1 designation to attract defense companies for new research and development projects. Develop relationship with NMSU Engineering and JMC/WSMR/Holloman
 - **Address Transitioning Soldiers and Families**
Improve messaging and ability to retain and attract transitioning soldiers, families and veterans within the region following service completion.
 - **Improve Regions Appeal for Future Stationing Initiatives**
Identify and advise on actions to be taken now to improve the regions standing for future stationing initiatives such as Base Realignment and Closure activities.
 - **Attract New Defense and Aerospace Contractors to the Region**
As one of seven key industry sectors identified as providing a high level of opportunity for our region, provide support and guidance in attracting new defense and aerospace contractors to the region.
-

NOTABLE ACCOMPLISHMENTS

- Conducted a formal briefing with Congresswoman Yvette Herrell and Senator Ben Ray Lujan
- Alamogordo Community Leaders have continuous communications with Cypress International, ARMS' consultant, to address needs and opportunities related to Holloman AFB
- Met with Holloman AFB Garrison Commander to Discuss Installation Priorities
- Continuing meetings with Army Medical Command and the Defense Health Agency officials to discuss their transition plans and to help ensure that the region retains appropriate health care services. Conducted Town-Hall with WBAMC and the VA
- Connected Army Recruiting to local Chamber and High School

NOTABLE ACCOMPLISHMENTS

- Participated in NM Land Commissions Meeting – The continuing issue of preventing encroachment for Holloman AFB that would negatively impact mission and growth
 - Hosted Visit by LTG Daniels – Tour of WSMR could help make the transient barracks happen and this could be an opportunity for Alamogordo businesses to participate
 - Participated in Project Convergence 2021 (Holloman Provided AF support)
 - Participated in AFA Annual Convention in Washington DC
 - Preparing Military/Defense Economic Impact Briefing
 - Support of Alamogordo upcoming Airshow
-

NOTABLE ACCOMPLISHMENTS

- Working closely with AFC (Army Futures Command) in Austin to reengage bringing experts to El Paso, Las Cruces and Alamogordo to deliver needed information to small businesses in order to showcase Triad region's capabilities.
- Coordinating a regional briefing for Triad partners with White Sands Missile Range Commander (Brigadier General Eric Little) to discuss ARMY STEM focus for area students
- Hosted a meeting with Army Test and Evaluation Command (MG Gallivan) for Triad partner organizations
- Met with Fort Bliss Garrison Commander to discuss Mobilization-Force Generation Missions and Infrastructure Requirements to support all military branches
- Had discussions with LTG McKean from Army Futures Command and coordinated his upcoming visit to the Triad Region.
- Working through our Washington consultants, Cypress International, we provided our Alamogordo team with a number of efforts critical to Holloman AFB. That information is provided as a separate one-page document that is provided in your briefing packets.

WAY FORWARD

- Proactively pursue continuous improvement of regional Military Medical capabilities
- Stay engaged with Army Futures Command and AFWERX
- Advocate for Holloman AFB capabilities (Red Air, WSMR airspace for AF MQ-9 and F-16)
- Advocate for White Sands Missile Range capabilities
- Sustain and improve the Defense workforce by building a pipeline of veterans training in the region
- Sustain safe, desirable, affordable off-post housing (**need to discuss strategies with local builders**)
- **Working with area school districts to focus curricula on STEM, A.I., Autonomy and Data Mining**
- Prevent encroachment
- Plan for AUSA National Meeting October 9 – 12th, 2022

WAY FORWARD (CONTINUED)

- Holloman AFB will be participating in the upcoming Project Convergence Exercises being held in October 2022. Project Convergence is a Department of Defense initiative led by Army Futures Command that brings together Army and Air Force combined battlefield training.
 - Continue to advocate for and improve air service at the El Paso International Airport
 - Engage and Encourage political leaders to advocate for Fort Bliss, WSMR and Holloman AFB
 - Developed and updated talking points for community leaders regarding the regional military complex.
-

WAY FORWARD (CONTINUED)

- Biden Administration Grant Program opportunity for Economic Development can be accessed through the following link: <https://apnews.com/article/joe-biden-business-government-and-politics-e1c90a44a45c77065109dc6787a63027>
 - Advocate for Holloman AFB capabilities
 - Sustain safe, desirable, affordable off base housing
 - Advocate for Defense Industry to look at locations in Alamogordo
 - Alamogordo Economic Development will be participating in an upcoming outreach program with the Fort Bliss Garrison Commander focusing on economic growth opportunities related to Defense
-

QUESTIONS?

CONTACTS

Mr. Gus Rodriguez	Chair	<u>Gus.Rodriguez@allianceforregionalmilitarysupport.com</u>
Mr. John Baily	Vice Chair	<u>John.Baily@allianceforregionalmilitarysupport.com</u>
Mr. Richard Dayoub	Treasurer	<u>Richard.Dayoub@allianceforregionalmilitarysupport.com</u>
Mr. Lance Lehr	Secretary	<u>Lance.Lehr@allianceforregionalmilitarysupport.com</u>

Chronology of Recent Communications on behalf of Alamogordo/Holloman AFB

On 14 Jan Cypress sent a copy of the Cypress Overview of DoD Testimony on Continuing Resolution Impacts

On 2 Feb Cypress sent a copy of the Key Events Calendar

On 3 Feb Cypress sent a note on an Air Force Notice of Intent affecting Western New Mexico

On 10 Feb Cypress sent a note on the [new National Electric Vehicle Infrastructure \(NEVI\) Formula Program](#) established by the Infrastructure Investment and Jobs Act, to build out a [national electric vehicle charging network](#).

On 11 Feb Cypress sent a copy of a Cypress Defense Committee Membership by Individual State in Pamphlet Form, highlighting New Mexico

On 16 Feb Cypress sent a note on New Assistant Secretary of Defense Positions related to Energy, Installations & Environment (ASD(EI&E)), and Industrial Base Policy

On 26 Feb Cypress sent a Legislative Update

On 28 Feb Cypress sent a note on the proposed DFARS Rule Change Implementing the United States-Mexico-Canada Agreement Implementation Act

On 2 Mar Cypress sent a copy of the Key Events Calendar

On 3 Mar Cypress sent a note on Air Force General Officer promotions, highlighting Col. Keeney

On 3 Mar Cypress sent information on the next Project Convergence 2022 Roundtable session to Industry Partners

On 7 Mar Cypress sent a note on the Final Rule Amending the FAR Buy American Requirements

On 7 Mar Cypress sent information on American Rescue Plan Educational Funding allocations for New Mexico

On 9 Mar Cypress sent a note on the final details for Military Construction projects that are contained in the FY22 Omnibus Appropriation Act

On 15 Mar Cypress sent a copy of the Cypress report on Air Force Association's Warfare Symposium - Spring 2022

On 17 Mar Cypress sent a note on the Veterans Administration Asset and Infrastructure Review (AIR) Commission along with detailed information related to New Mexico

On 28 Mar Cypress sent a note about release of the FY23 budget request to Congress along with copies of briefing info

On 28 Mar Cypress sent a note about Military Construction project requests contained in the FY23 DoD Budget

On 28 Mar Cypress sent a note about DoD transmitting the classified 2022 National Defense Strategy (NDS) to Congress

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date:

Report No: 4.

Submitted By:

Subject: Salary Compensation Study for the City of Alamogordo (*David Everton, Municipal Solutions*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background:

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 04/05/2022

Report No: 5.

Submitted By: Rachel Hughs

Subject: Approve the minutes for the March 22, 2022, Regular meeting. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the minutes.

Background: This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., COMMISSION CHAMBERS
March 22, 2022**

**SUSAN PAYNE, MAYOR
SHARON McDONALD, COMMISSIONER
JOSH RARDIN, COMMISSIONER
STEPHEN BURNETT, COMMISSIONER
NICHOLAS PAUL, COMMISSIONER**

**DUSTY WRIGHT, MAYOR PRO-TEM
VACANT, COMMISSIONER
BRIAN CESAR, CITY MANAGER
PETRIA BENGOCHEA, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Wright called the meeting to order at 6:30 p.m. Roll Call was taken by the Deputy City Clerk. Mayor Payne was absent. Deputy City Clerk Aleshire announced there was a quorum present. Invocation was given by Pastor Bill Heithold and the Pledge of Allegiance was led by Commissioner Paul.

APPROVAL OF AGENDA

**Commissioner Rardin moved to approve the agenda.
Commission Melton seconded the motion.
Motion carried with a vote of 6-0-0.**

PRESENTATIONS

1. Presentation on combining City Animal Control and County (*Ronda Merrick*)

Ms. Merrick said she appreciated the opportunity to share a concern that many residents of our County and City have been discussing. Social media has been an avenue of seeing how many puppies and kittens are being born daily, the many postings show that we have a problem. The rescuers in our town do an amazing job of saving the lives of many dogs and cats; if not for them, our problem would be even huger. As a City, County, and community, we can be helpful if we can have a way to increase the amount of animals that need the procedures of spaying and neutering. She would like to share at this time, while doing the research for this project, our local vets were complimented at every corner. They are the best. She said that she learned there is just not enough time in the day; we need a vet that can provide twenty-four seven emergency care. Our seniors are lower-income pet owners and have a difficult time arranging for going out-of-town for emergency care. Jean Schaeffer was one of the biggest advocates for saving the lives of pets, she had Animal Rescue Mission; she supported spaying, neutering, and a lower cost of care. She had a dream, a dream of building kennels, runs, and lots of land. This dream became a reality, but sadly, was never opened. Animal Rescue Mission was granted land on a corner street, and Ms. Merrick said she provided that information to the Commission. Animal Rescue Mission at the time of this writing is not in good standing with the State. Ms. Merrick said her question would be, could be this property be used. A recent event witnessed that a fur baby was hit by a car, surgery was needed, and the cost was estimated at \$1,500. City Animal Control reached out for donations, and the community came together to make this happen. Donations were raised, and the dog received the needed surgery. Ms. Merrick stated she was asking if there was a way that City, County, and possibly even Mescalero could come together, combining budgets, to help with lower care prices and emergency care being available. In closing, the past no longer needs us, the future, we can make a difference.

PUBLIC COMMENT

Ms. Birdie Carrillo said she just wanted to give a big shout-out to Kitty City for working with Animal Control, they have gotten grants to do the TNR program. She said she is so happy to go walk into Animal Control and see hardly any cats. Now if we could do the same thing for the dogs in this area, we'd be great. We did at one time, maybe three years ago, we got a grant, and we did a low-cost spay and neuter clinic that came, she said she thought it was Soul Dogs. They came in for three days, they fixed a bunch of dogs, shots, and everything. Now if we could get together, write some grants, and get some low-cost spay and neuter. She said she helps with Forever Homes Rescue, and it is sad out there. You can get on Facebook, her pages are filled with dogs being re-homed and free puppies. With free puppies, guess where they end up at, they end up at Animal Control, because they were free. Why are they going to pay over \$200 to go get their dog out, when they can go and get another free puppy. All she is asking if maybe we can join together and get this problem solved, because with Forever Homes, they help at least seven hundred dogs and some cats every year.

CITY MANAGER'S REPORT

City Manager Cesar made the following remarks:

1. He said we are finalizing the budget at this time. On Thursday is when he will do the final review for capitol, equipment, and new positions. One of the things that he has been doing, and has talked about at previous Commission Meetings, is the salary and benefits study that has been ongoing. They are finalizing, but it is not yet complete to give the Commission a copy of it. We do have what we think are pretty solid numbers. Finance will be incorporating that into the proposed budget for this upcoming fiscal year. As he mentioned in a previous meeting, we have some areas that are critical such as Water, Wastewater, Police, and Fire. In the Water area, he has given direction to HR to go ahead and start with the proposed salaries. We are down to just two certified individuals in the Water Production area, and we are dangerously close to being out-of-compliance with the State.

Mayor Pro-Tem Wright asked if we have gotten an update on the liner at the pond. City Manager Cesar said that on the liner, the contractor to do the repairs is scheduled to be out and we will get an estimate on that. Once staff has that, we are then looking at what are our alternatives. The same contractor will give us a price on repairing. We have an estimate for the South Reservoir, which is due for replacement, so it is just adding quantity. They have that number, and they are looking at other options. Technology has changed since those liners and covers were first installed; in California and other areas that have large reservoirs, they use balls that are much less-intensive maintenance. They are looking at other options, but at this point, he doesn't have a number yet for you. Mayor Pro-Tem Wright said he knew the technical standards have been in work for a while, are they soon to be, and City Manager Cesar replied that at a staff level, this final review right now, there are a couple of changes, tweaks, that we are asking the engineering firm to do. That should be coming out the to Commission and public for comment within the next three weeks.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

Mayor Pro-Tem Wright said he will reiterate what Pastor Heithold said and congratulate Mayor Payne on her new grandson that arrived last night. He said he hoped that everyone was healthy, safe travels to and from, and we'll send our warm thoughts from the Commission.

CONSENT AGENDA

2. Approve the Minutes for the March 8, 2022, Regular meeting. *(Rachel Hughs, City Clerk)*
3. Approve Resolution 2022-15 designating the City Clerk as the Custodian of Records and including the method of destruction of City records as witnessed shredding. *(Rachel Hughs, City Clerk)* **(Roll Call Vote Required)**
4. Consider, and act up, the application for Law Enforcement Protection Funds for July 1, 2022 – June 30, 2023, Fiscal Year *(Richard Denton, Chief of Police)*
5. Consider, and act upon, an emergency funds appropriation of \$8,904 to cover the cost shortfall of the Senior Center grease trap installation. *(Magdalena Morales, ASC Manager, and Veronica Ortega, Community Services Director)*

Mayor Pro-Tem Wright said City staff needed to pull item 2 from the Consent Agenda.

Commissioner Melton moved to approve the Consent Agenda as amended.

Commissioner Paul seconded the motion.

Roll Call Vote was taken.

Motion carried with a vote of 6-0-0.

ITEMS REMOVED FROM CONSENT AGENDA

2. Approve the Minutes for the March 8, 2022, Regular meeting. *(Rachel Hughs, City Clerk)*

Deputy Clerk Aleshire said that regarding the minutes on March 8, 2022, on page eleven of twenty-two, under Alamogordo Disability Council, under the second paragraph, third sentence, it states “to be quite honest, she has knowledge of what the function of this board is.” It should be amended to, “to be quite honest, she has no knowledge of what the function of this board is.”

Commissioner Rardin moved to approve.

Commissioner Burnette seconded the motion.

Motion carried with a vote of 6-0-0.

Commissioner McDonald moved to adjourn at 6:46 p.m.

Commissioner Paul seconded the motion.

Motion carried with a vote of 6-0-0.

ADJOURNMENT

Mayor Susan L. Payne

ATTEST:

City Clerk Rachel Hughs

(Prepared by Dylan Aleshire, Deputy City Clerk)
Approved at the Regular Meeting held on April 12, 2022.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 03/31/2022

Report No: 6.

Submitted By:

Subject: Consider, and act upon, Resolution 2022-16 authorizing the Alamogordo Disability Council to reduce required members to five. (*Stella Rael, City Planner*) (**Roll Call Vote Required**)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: none

Recommendation:

Background: On the March 8th commission meeting, the commission recommended reducing the number of members from 7 to 5.

RESOLUTION NO. 2022-16

**A RESOLUTION CONFIRMING THE ALAMOGORDO DISABILITY COUNCIL
CHANGING ITS COMPOSITION FROM SEVEN TO FIVE MEMBERS.**

WHEREAS there currently exists in Alamogordo the Alamogordo Disability Council ("Committee");

WHEREAS the City Commission finds and determines that the concerns and efforts of the Committee serve the public interest and welfare of the City and its residents;

WHEREAS the City Commission finds and determines that it is appropriate to decrease the number of members from seven members to five members on the Committee;

NOW THEREFORE BE IT RESOLVED, by the City Commission of the City of Alamogordo, New Mexico that the Disability Council Committee shall consist of five members appointed by the Mayor with the consent of the City Commission.

Done this _____ day of _____, 2022.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Susan L. Payne, Mayor

ATTEST:

APPROVED AS TO FORM:

Rachel Hughs, City Clerk

Petria Bengoechea, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 04/04/2022

Report No: 7.

Submitted By: Britney Ybarra

Subject: Approve grant funding from Thrive of Southern New Mexico for the Alamo Senior Center. Funding will be used for the Home-delivered Meals program for FY23. Total amount budgeted is \$17,890.63. (Magdalena Morales, ASC Manager).

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: Total pledge amount: \$17,890.63.

Fund: 071-0000-316-1555

Recommendation: Approve the grant funding.

Background: The Alamo Senior Center has applied for and received grant funding from Thrive of Southern New Mexico (formerly United Way) for some years. Thrive is again offering a grant for FY23 for the Senior Center's Home-Delivered meals program. The THRIVE FY23 funding period runs from April 1, 2022 through March 31, 2023. The total pledge amount is \$17,890.63.



March 17, 2022

Alamogordo Senior Center
2201 Puerto Rico Avenue
Alamogordo, NM 88310

Dear Partner Agency,

It is our pleasure to inform you that your Agency Program, Home Delivered Meals, has been approved by our Funds Allocations Committee and confirmed by the THRIVE in Southern New Mexico Board of Directors. Our 2021 Campaign was a great success and we are so excited to enter our 57th year here in Otero County as well as our 2nd year in Lincoln County!

We are looking forward to the continuation of increased funds and being able to make a huge difference in the lives of our neighbors, families, friends, youth, and seniors. Thank you for your support and partnership, because together we are stronger.

Your Articles of Agreement have been sent to you and are due to the THRIVE in Southern New Mexico office by end of business, April 8, 2022. Once we receive the Articles, you will begin receiving 2021 Campaign funds, monthly, starting on April 15th, 2022. The following are your funding rewards:

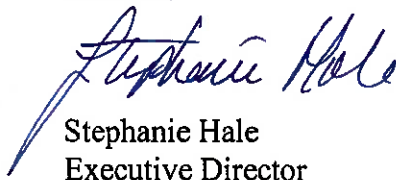
2021 Campaign Designated Funds	\$11,802.00
Allocated Funds	\$6,088.63
Total THRIVE Funding	\$17,890.63

Monthly Payment (April 2022 – March 2023)	\$1,490.89
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You will find, enclosed, your final payment from the 2020 Campaign. Again, we must receive your Articles of Agreement by April 8, 2022 for your agency to begin receiving THRIVE funding. If you have any questions, please don't hesitate to call us at any time.

Congratulations and we look forward to another fabulous year building stronger relationships, changing lives, and advancing the common good.

Sincerely,


Stephanie Hale
Executive Director

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 04/06/2022

Report No: 8.

Submitted By: Evelyn Huff

Subject: Consider, and act upon, Resolution 2022-20 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of April 12, 2022. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: Beginning Cash Balances \$69,595,645

Revenues \$ 5,004,060 Increase

Expenditures \$ 2,224,145 Increase

Transfers In \$ 1,575,028 Increase

Transfers Out \$ 1,575,028 Increase

Recommendation: Approve the Resolution

Background: The City Commission adopted the FY 2021-2022 budget on May 11, 2021. The Department of Finance & Administration granted approval of the City of Alamogordo's Fiscal Year 2021-2022 Final Budget on August 12, 2021. Resolution 2022-20 amends the budget to reflect a more true and accurate projection of the actual revenues and expenditures. A summary and explanation of the revisions are attached for your review.

RESOLUTION NO. 2022-20

A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2021-22.

WHEREAS, the City of Alamogordo, New Mexico wishes approval to change some of the budget line item figures of various funds; and

WHEREAS, the Department of Finance and Administration, State of New Mexico, gave its final approval to the City of Alamogordo, New Mexico's annual budget on August 12, 2021, for fiscal year 2021-2022; and

WHEREAS, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2021-2022.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the City's annual budget for fiscal year 2022 be and hereby is revised as of April 12, 2022, to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2021-2022 as shown on the following pages.

NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on April 12, 2022, as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2021-2022.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 12th. day of April 2022.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

By: _____
Susan L. Payne, Mayor

ATTEST:

Rachel Hughes, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

**ALL FUNDS SUMMARY
BUDGET 2021-2022**

1/12TH REQ RSRV
1,601,624
1/12TH REQ RSRV
0
Fund Reserve Policy
560,074
Bal. Remaining
5,333,598

FY22 BUDGET - RESOLUTION 2022-20 (#10) April 12, 2022

FUND NO.	FY 2021-2022 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	14,022,061	21,904,603	1,132,180	10,344,063	(9,211,883)	19,219,485	7,495,296	2,161,698	5,333,598
12	INTERNAL SERVICE FUND	80,006	451,694	4,712,706	0	4,712,706	5,219,910	24,496		\$24,496
15	CORRECTIONS-JAIL	45,984	65,550	0	248	(248)	31,000	80,286		\$80,286
16	LODGER'S TAX-PROMOTIONAL FUND	314,183	367,476	6,744	1,405	5,339	501,852	185,146		\$185,146
17	POLICE COURT BOND	7,938	0	0	0	0	0	7,938		\$7,938
19	COURT AUTOMATION FUND	8,582	50,000	0	10,571	(10,571)	40,895	7,116		\$7,116
20	LODGER'S TAX-CITY	169,504	623,930	0	70,150	(70,150)	367,383	355,901		\$355,901
21	D.A.R.E. DONATIONS FUND	22,409	2,165	0	0	0	10,109	14,465		\$14,465
24	GRANT CAPITAL IMPROVEMENT	0	3,196,111	15,414	0	15,414	2,691,055	520,470		\$520,470
27	MUNICIPAL COURT OPERATIONS	26,309	13,000	450,000	16,009	433,991	471,596	1,704		\$1,704
28	POLICE CONTINGENCY	69,213	2,549	0	0	0	10,000	61,762		\$61,762
31	CEMETERY-PERPETUAL CARE	816,480	20,140	0	0	0	0	836,620		\$836,620
32	COMMUNITY SERVICES	438,488	537,764	5,379,888	617,373	4,762,515	5,734,716	4,051		\$4,051
33	FIRE PROTECTION	689,963	662,583	0	0	0	1,262,643	89,903		\$89,903
35	HIDTA GRANT FUND	0	17,400	0	0	0	17,400	0		\$0
36	LAW ENFORCEMENT FUND	4,818	55,200	0	0	0	60,018	(0)		(\$0)
37	STATE HIGHWAY FUND	147,869	70,751	0	0	0	128,828	89,792		\$89,792
38	TRAFFIC SAFETY FUND	54,656	10,491	0	0	0	10,000	55,147		\$55,147
39	STATE JUDICIAL	2,749	75,500	0	0	0	75,500	2,749		\$2,749
42	1984 GROSS RECEIPTS TAX	2,385,672	2,067,893	400,000	2,607,079	(2,207,079)	33,703	2,212,783	252,119	\$1,960,664
44	TRANSPORTATION FUND	165,480	1,156,170	2,582,842	140,914	2,441,928	3,757,756	5,822		\$5,822
48	NEW MEXICO C.D.B.G.	0	500,000	1,406,305	0	1,406,305	1,906,305	0		\$0
49	1986 GROSS RECEIPTS TAX	3,911,631	2,118,285	0	3,142,303	(3,142,303)	1,161,685	1,725,928	268,391	\$1,457,537
50	PROPERTY ACQUISITION	85,010	0	0	0	0	0	85,010		\$85,010
53	GENERAL OBLIGATION	908,523	1,062,849	0	0	0	1,114,058	857,314	557,029	\$300,285
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	16,239	0	16,239	16,239	21,967		\$21,967
56	99 GRT FLOOD CONTROL BOND PROJ	7	29,091	1,830,905	19,476	1,811,429	1,608,382	232,145		\$232,145
59	REVENUE BOND P & I FUND	150,101	8,066,363	2,679,243	0	2,679,243	9,707,011	1,188,696		\$1,188,696
61	MUNICIPAL INFRASTRUCTURE .0625%	890,520	521,982	0	468,000	(468,000)	8,426	936,076		\$936,076
63	COMMUNITY DEVELOPMENT	6,519	0	505,090	37,143	467,947	472,434	2,032		\$2,032
69	1994 GROSS RECEIPTS	2,560,463	2,092,052	0	2,238,282	(2,238,282)	33,703	2,380,530	553,051	\$1,827,479
71	ALAMO SENIOR CENTER	2,079	891,036	890,000	0	890,000	1,780,672	2,443		\$2,443

74	ALAMO SENIOR CENTER GIFT	138,081	21,238	0	0	0	71,996	87,323		\$87,323
75	RETIRED & SENIOR VOL. PROGRAM	14,328	171,715	46,000	16,102	29,898	208,628	7,313		\$7,313
81	WATER/SEWER OPERATING	5,996,510	18,888,629	3,703,413	1,855,098	1,848,315	21,478,116	5,255,338	1,463,850	\$3,791,488
82	98 JT WATER/SEWER BOND P&I	1,583,799	5,537,886	1,893,605	0	1,893,605	6,973,769	2,041,521		\$2,041,521
86	SOLID WASTE COLLECTION SYS.	584,696	2,107,151	0	135,438	(135,438)	2,198,733	357,676	178,583	\$179,093
88	BONITO CAMPGROUND	394,450	3,498	0	0	0	4,000	393,948		\$393,948
89	ESGRT .0625%	2,538,217	542,930	0	1,406,625	(1,406,625)	1,348,339	326,183		\$326,183
90	GOLF COURSE	72,040	1,546,448	660,000	91,334	568,666	2,123,621	63,533		\$63,533
91	AIRPORT	17,373	744,425	65,000	53,178	11,822	755,777	17,843		\$17,843
94	OTERO GREENTREE REG LANDFILL	4,909,828	1,379,465	0	725	(725)	4,677,866	1,610,702		\$1,610,702
96	SELF-INSURED FUND	561,415	64,595	0	150,000	(150,000)	75,628	400,382		\$400,382
98	PAYROLL CLEARING	291,874	0	0	0	0	0	291,874		\$291,874
104	UTILITY DEPOSITS	653,070	0	0	0	0	0	653,070		\$653,070
105	ECONOMIC DEVELOPMENT	4,508,656	1,094,027	0	0	0	428,771	5,173,912		\$5,173,912
107	SELF INSURED/LIABILITY	1,176,628	6,805	0	0	0	635,000	548,433		\$548,433
109	2004 GRT CAPITAL OUTLAY	15,469,629	4,267,484	0	4,954,058	(4,954,058)	9,724,861	5,058,194	534,452	\$4,523,742
114	SIDEWALKS REVOLVING LOANS	143,001	1,454	0	0	0	0	144,455		\$144,455
115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		\$1,000
119	2012 GRT REF/IMP REVBD	407,932	29,960	0	0	0	154,384	283,508		\$283,508
121	2015 GO BONDS-FUN CENTER	90,064	914	0	0	0	0	90,978		\$90,978
122	2015 GO BONDS-STREETS	174,516	1,771	0	0	0	0	176,287		\$176,287
124	AMERICAN RESCUE PLAN ACT	0	3,952,892	0	0	0	3,952,892	0		\$0
901	HOUSING LOW RENT OPERATING	1,146,135	1,014,541	0	0	0	1,331,669	829,007	354,627	\$474,380
903	HOUSING HOMEOWNERSHIP OPER	713,222	1,525	0	0	0	17,969	696,778		\$696,778
904	HOUSING CAPITAL FUND PROJECTS	0	1,333,878	0	0	0	1,333,878	0		\$0
TOTALS FY2022		69,595,645	89,345,859	28,375,574	28,375,574	0	114,948,661	43,992,843	6,323,800	37,669,044

ALL FUNDS SUMMARY

BUDGET 2021-2022

1/12TH REQ RSRV

1,601,624

1/12TH REQ RSRV

0

Fund Reserve Policy

560,074

Bal. Remaining

5,333,598

FY22 BUDGET - RESOLUTION 2022-20 (#10) April 12, 2022

FUND NO.	FY 2021-2022 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	14,022,061	19,507,703	869,652	9,856,563	(8,986,911)	19,195,159	5,347,694	2,161,698	3,185,996
	Revision #1-Desk Officer Reporting System					0	24,360	(24,360)		(24,360)
	Revision #7-GRT Projected Year End Totals		2,545,309			0	87,024	2,458,285		2,458,285
	Revision #9-FY22 Re-Projections		(148,409)		(45,000)	45,000		(103,409)		(103,409)
	Revision #12-APD Building Re-Roof Project			262,528		262,528	262,528	0		0
	Revision #16-Salary Compensation Study				532,500	(532,500)	(424,586)	(107,914)		(107,914)
	Revision #17-Contract Services					0	75,000	(75,000)		(75,000)
	Total Revised Fund 11	14,022,061	21,904,603	1,132,180	10,344,063	(9,211,883)	19,219,485	7,495,296	2,161,698	5,333,598
12	INTERNAL SERVICE FUND	80,006	450,049	4,592,706	0	4,592,706	5,084,910	37,851		\$37,851
	Revision #9-FY22 Re-Projections		1,645			0		1,645		\$1,645
	Revision #16-Salary Compensation Study			120,000		120,000	135,000	(15,000)		(\$15,000)
	Total Revised Fund 12	80,006	451,694	4,712,706	0	4,712,706	5,219,910	24,496		24,496
15	CORRECTIONS-JAIL	45,984	75,994	45,000	248	44,752	161,000	5,730		\$5,730
	Revision #9-FY22 Re-Projections		(10,444)	(45,000)		(45,000)	(130,000)	74,556		\$74,556
	Total Revised Fund 15	45,984	65,550	0	248	(248)	31,000	80,286		80,286
16	LODGER'S TAX-PROMOTIONAL FUND	314,183	218,407	6,744	1,405	5,339	276,852	261,077		\$261,077
	Revision #9-FY22 Re-Projections		149,069			0		149,069		\$149,069
	Revision #14-City Promotion Marquees					0	225,000	(225,000)		(\$225,000)
	Total Revised Fund 16	314,183	367,476	6,744	1,405	5,339	501,852	185,146		185,146
17	POLICE COURT BOND	7,938	0	0	0	0	0	7,938		\$7,938
	Total Revised Fund 17	7,938	0	0	0	0	0	7,938		7,938
19	COURT AUTOMATION FUND	8,582	50,000	0	10,571	(10,571)	40,895	7,116		\$7,116
	Total Revised Fund 19	8,582	50,000	0	10,571	(10,571)	40,895	7,116		7,116
20	LODGER'S TAX-CITY	169,504	392,326	0	70,150	(70,150)	282,589	209,091		\$209,091
	Revision #2-Civic Center Generator Repairs					0	2,000	(2,000)		(\$2,000)
	Revision #3-Annual Fireworks Show					0	40,000	(40,000)		(\$40,000)
	Revision #4-Special Events Sponsor OFCU		8,000			0	8,000	0		\$0
	Revision #9-FY22 Re-Projections		223,604			0	3,430	220,174		\$220,174
	Revision #16-Salary Compensation Study					0	31,364	(31,364)		(\$31,364)
	Total Revised Fund 20	169,504	623,930	0	70,150	(70,150)	367,383	355,901		355,901
21	D.A.R.E. DONATIONS FUND	22,409	2,165			0	10,109	14,465		\$14,465
	Total Revised Fund 21	22,409	2,165	0	0	0	10,109	14,465		14,465
24	GRANT CAPITAL IMPROVEMENT	0	3,187,207	15,414	0	15,414	2,682,151	520,470		\$520,470
	Revision #13-ALTSD Emergency Funds		8,904			0	8,904	0		\$0
	Total Revised Fund 24	0	3,196,111	15,414	0	15,414	2,691,055	520,470		520,470
27	MUNICIPAL COURT OPERATIONS	26,309	13,000	450,000	16,009	433,991	450,691	22,609		\$22,609
	Revision #16-Salary Compensation Study					0	20,905	(20,905)		(\$20,905)
	Total Revised Fund 27	26,309	13,000	450,000	16,009	433,991	471,596	1,704		1,704
28	POLICE CONTINGENCY	69,213	2,549			0	10,000	61,762		\$61,762
	Total Revised Fund 28	69,213	2,549	0	0	0	10,000	61,762		61,762
31	CEMETERY-PERPETUAL CARE	816,480	20,140			0		836,620		\$836,620
	Total Revised Fund 31	816,480	20,140	0	0	0	0	836,620		836,620

32	COMMUNITY SERVICES	438,488	499,287	5,004,888	617,373	4,387,515	5,319,042	6,248		\$6,248
	Revision #5-ARPA Grant Award		17,828			0	17,828	0		\$0
	Revision #9-FY22 Re-Projections		20,649			0		20,649		\$20,649
	Revision #16-Salary Compensation Study			375,000		375,000	397,846	(22,846)		(\$22,846)
	Total Revised Fund 32	438,488	537,764	5,379,888	617,373	4,762,515	5,734,716	4,051		4,051
33	FIRE PROTECTION	689,963	662,583	0	0	0	1,262,643	89,903		\$89,903
	Total Revised Fund 33	689,963	662,583	0	0	0	1,262,643	89,903		89,903
35	HIDTA GRANT FUND	0	17,400			0	17,400	0		\$0
	Total Revised Fund 35	0	17,400	0	0	0	17,400	0		0
36	LAW ENFORCEMENT FUND	4,818	55,200	0	0	0	60,018	(0)		(\$0)
	Total Revised Fund 36	4,818	55,200	0	0	0	60,018	(0)		(0)
37	STATE HIGHWAY FUND	147,869	70,751	0	0	0	128,828	89,792		\$89,792
	Total Revised Fund 37	147,869	70,751	0	0	0	128,828	89,792		89,792
38	TRAFFIC SAFETY FUND	54,656	10,491	0	0	0	10,000	55,147		\$55,147
	Total Revised Fund 38	54,656	10,491	0	0	0	10,000	55,147		55,147
39	STATE JUDICIAL	2,749	75,500			0	75,500	2,749		\$2,749
	Total Revised Fund 39	2,749	75,500	0	0	0	75,500	2,749		2,749
42	1984 GROSS RECEIPTS TAX	2,385,672	1,730,991	0	2,182,079	(2,182,079)	22,675	1,911,909	252,119	\$1,659,790
	Revision #7-GRT Projected Year End Totals		336,902			0	11,028	325,874		\$325,874
	Revision #10-Reimburse Utility Const. Costs			400,000		400,000		400,000		\$400,000
	Revision #16-Salary Compensation Study				425,000	(425,000)		(425,000)		(\$425,000)
	Total Revised Fund 42	2,385,672	2,067,893	400,000	2,607,079	(2,207,079)	33,703	2,212,783	252,119	1,960,664
44	TRANSPORTATION FUND	165,480	1,239,016	2,157,842	140,914	2,016,928	3,420,478	946		\$946
	Revision #7-GRT Projected Year End Totals		84,226			0	2,757	81,469		\$81,469
	Revision #8-Zia Trans Contract Adjustment					0	(89,663)	89,663		\$89,663
	Revision #9-FY22 Re-Projections		(167,072)			0		(167,072)		(\$167,072)
	Revision #16-Salary Compensation Study			425,000		425,000	424,184	816		\$816
	Total Revised Fund 44	165,480	1,156,170	2,582,842	140,914	2,441,928	3,757,756	5,822		5,822
48	NEW MEXICO C.D.B.G.	0	500,000	1,406,305	0	1,406,305	1,906,305	0		\$0
	Total Revised Fund 48	0	500,000	1,406,305	0	1,406,305	1,906,305	0		0
49	1986 GROSS RECEIPTS TAX	3,911,631	1,781,383	0	2,742,303	(2,742,303)	1,150,657	1,800,054	268,391	\$1,531,663
	Revision #7-GRT Projected Year End Totals		336,902			0	11,028	325,874		\$325,874
	Revision #10-Reimburse Utility Const. Costs				400,000	(400,000)		(400,000)		(\$400,000)
	Total Revised Fund 49	3,911,631	2,118,285	0	3,142,303	(3,142,303)	1,161,685	1,725,928	268,391	1,457,537
50	PROPERTY ACQUISITION	85,010	0	0	0	0	0	85,010		\$85,010
	Total Revised Fund 50	85,010	0	0	0	0	0	85,010		85,010
53	GENERAL OBLIGATION	908,523	1,062,849			0	1,114,058	857,314	557,029	\$300,285
	Total Revised Fund 53	908,523	1,062,849	0	0	0	1,114,058	857,314	557,029	300,285
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	16,239	0	16,239	16,239	21,967		\$21,967
	Total Revised Fund 54	21,967	0	16,239	0	16,239	16,239	21,967		21,967
56	99 GRT FLOOD CONTROL BOND PROJ	7	29,091	1,830,905	19,476	1,811,429	1,608,382	232,145		\$232,145
	Total Revised Fund 56	7	29,091	1,830,905	19,476	1,811,429	1,608,382	232,145		232,145
59	REVENUE BOND P & I FUND	150,101	8,066,363	2,679,243		2,679,243	9,707,011	1,188,696		\$1,188,696
	Total Revised Fund 59	150,101	8,066,363	2,679,243	0	2,679,243	9,707,011	1,188,696		1,188,696
61	MUNICIPAL INFRASTRUCTURE .0625%	890,520	437,756	0	468,000	(468,000)	5,669	854,607		\$854,607
	Revision #7-GRT Projected Year End Totals		84,226			0	2,757	81,469		\$81,469
	Total Revised Fund 61	890,520	521,982	0	468,000	(468,000)	8,426	936,076		936,076
63	COMMUNITY DEVELOPMENT	6,519	0	505,090	37,143	467,947	472,434	2,032		\$2,032
	Total Revised Fund 63	6,519	0	505,090	37,143	467,947	472,434	2,032		\$2,032
69	1994 GROSS RECEIPTS	2,560,463	1,755,150	0	1,975,754	(1,975,754)	22,675	2,317,184	553,051	\$1,764,133
	Revision #7-GRT Projected Year End Totals		336,902			0	11,028	325,874		\$325,874
	Revision #12-APD Building Re-Roof Project				262,528	(262,528)		(262,528)		(\$262,528)
	Total Revised Fund 69	2,560,463	2,092,052	0	2,238,282	(2,238,282)	33,703	2,380,530	553,051	1,827,479

71	ALAMO SENIOR CENTER	2,079	906,686	852,500	0	852,500	1,733,218	28,047		\$28,047
	Revision #9-FY22 Re-Projections		(15,650)			0		(15,650)		(\$15,650)
	Revision #16-Salary Compensation Study			37,500		37,500	47,454	(9,954)		(\$9,954)
	Total Revised Fund 71	2,079	891,036	890,000	0	890,000	1,780,672	2,443		2,443
74	ALAMO SENIOR CENTER GIFT	138,081	21,238	0	0	0	71,996	87,323		\$87,323
	Total Revised Fund 74	138,081	21,238	0	0	0	71,996	87,323		87,323
75	RETIRED & SENIOR VOL. PROGRAM	14,328	171,715	46,000	16,102	29,898	200,095	15,846		\$15,846
	Revision #16-Salary Compensation Study					0	8,533	(8,533)		(\$8,533)
	Total Revised Fund 75	14,328	171,715	46,000	16,102	29,898	208,628	7,313		7,313
81	WATER/SEWER OPERATING	5,996,510	18,888,629	3,703,413	1,855,098	1,848,315	20,927,372	5,806,082	1,463,850	\$4,342,232
	Revision #16-Salary Compensation Study					0	550,744	(550,744)		(\$550,744)
	Total Revised Fund 81	5,996,510	18,888,629	3,703,413	1,855,098	1,848,315	21,478,116	5,255,338	1,463,850	3,791,488
82	98 JT WATER/SEWER BOND P&I	1,583,799	5,537,886	1,893,605		1,893,605	6,973,769	2,041,521		\$2,041,521
	Total Revised Fund 82	1,583,799	5,537,886	1,893,605	0	1,893,605	6,973,769	2,041,521		2,041,521
86	SOLID WASTE COLLECTION SYS.	584,696	2,107,151	0	135,438	(135,438)	2,153,773	402,636	178,583	\$224,053
	Revision #11-Replace damaged roll off bins					0	15,500	(15,500)		(\$15,500)
	Revision #16-Salary Compensation Study					0	29,460	(29,460)		(\$29,460)
	Total Revised Fund 86	584,696	2,107,151	0	135,438	(135,438)	2,198,733	357,676	178,583	179,093
88	BONITO CAMPGROUND	394,450	3,498			0	4,000	393,948		\$393,948
	Total Revised Fund 88	394,450	3,498	0	0	0	4,000	393,948		393,948
89	ESGRT .0625%	2,538,217	458,704	0	1,406,625	(1,406,625)	1,345,582	244,714		\$244,714
	Revision #7-GRT Projected Year End Totals		84,226			0	2,757	81,469		\$81,469
	Total Revised Fund 89	2,538,217	542,930	0	1,406,625	(1,406,625)	1,348,339	326,183		326,183
90	GOLF COURSE	72,040	1,473,298	660,000	91,334	568,666	2,110,514	3,490		\$3,490
	Revision #9-FY22 Re-Projections		73,150			0		73,150		\$73,150
	Revision #16-Salary Compensation Study					0	13,107	(13,107)		(\$13,107)
	Total Revised Fund 90	72,040	1,546,448	660,000	91,334	568,666	2,123,621	63,533		63,533
91	AIRPORT	17,373	744,425	65,000	53,178	11,822	740,750	32,870		\$32,870
	Revision #6-Airport Master Plan					0	1,940	(1,940)		(\$1,940)
	Revision #16-Salary Compensation Study					0	13,087	(13,087)		(\$13,087)
	Total Revised Fund 91	17,373	744,425	65,000	53,178	11,822	755,777	17,843		17,843
94	OTERO GREENTREE REG LANDFILL	4,909,828	1,379,465	0	725	(725)	4,528,855	1,759,713		\$1,759,713
	Revision #16-Salary Compensation Study					0	149,011	(149,011)		(\$149,011)
	Total Revised Fund 94	4,909,828	1,379,465	0	725	(725)	4,677,866	1,610,702		1,610,702
96	SELF-INSURED FUND	561,415	64,595	0	150,000	(150,000)	75,628	400,382		\$400,382
	Total Revised Fund 96	561,415	64,595	0	150,000	(150,000)	75,628	400,382		400,382
98	PAYROLL CLEARING	291,874	0	0	0	0	0	291,874		\$291,874
	Total Revised Fund 98	291,874	0	0	0	0	0	291,874		291,874
104	UTILITY DEPOSITS	653,070	0	0	0	0	0	653,070		\$653,070
	Total Revised Fund 104	653,070	0	0	0	0	0	653,070		653,070
105	ECONOMIC DEVELOPMENT	4,508,656	925,576	0	0	0	423,257	5,010,975		\$5,010,975
	Revision #7-GRT Projected Year End Totals		168,451			0	5,514	162,937		\$162,937
	Total Revised Fund 105	4,508,656	1,094,027	0	0	0	428,771	5,173,912		5,173,912
107	SELF INSURED/LIABILITY	1,176,628	6,805	0	0	0	635,000	548,433		\$548,433
	Total Revised Fund 107	1,176,628	6,805	0	0	0	635,000	548,433		548,433
109	2004 GRT CAPITAL OUTLAY	15,469,629	3,593,680	0	4,954,058	(4,954,058)	9,602,805	4,506,446	534,452	\$3,971,994
	Revision #7-GRT Projected Year End Totals		673,804			0	22,056	651,748		\$651,748
	Revision #15-Tenth St. Bridge Design					0	100,000	(100,000)		(\$100,000)
	Total Revised Fund 109	15,469,629	4,267,484	0	4,954,058	(4,954,058)	9,724,861	5,058,194	534,452	4,523,742
114	SIDEWALKS REVOLVING LOANS	143,001	1,454	0	0	0	0	144,455		\$144,455
	Total Revised Fund 114	143,001	1,454	0	0	0	0	144,455		144,455

115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		\$1,000
	Total Revised Fund 115	1,000	0	0	0	0	0	1,000		1,000
119	2012 GRT REF/IMP REVBD	407,932	29,960	0	0	0	154,384	283,508		\$283,508
	Total Revised Fund 119	407,932	29,960	0	0	0	154,384	283,508		283,508
121	2015 GO BONDS-FUN CENTER	90,064	914	0	0	0	0	90,978		\$90,978
	Total Revised Fund 121	90,064	914	0	0	0	0	90,978		90,978
122	2015 GO BONDS-STREETS	174,516	1,771	0	0	0	0	176,287		\$176,287
	Total Revised Fund 122	174,516	1,771	0	0	0	0	176,287		176,287
124	AMERICAN RESCUE PLAN ACT	0	3,952,892	0	0	0	3,952,892	0		\$0
	Total Revised Fund 124	0	3,952,892	0	0	0	3,952,892	0		0
901	HOUSING LOW RENT OPERATING	1,146,135	822,703	0	0	0	1,224,409	744,429	354,627	\$389,802
	Revision #9-FY22 Re-Projections		191,838			0		191,838		\$191,838
	Revision #16-Salary Compensation Study					0	107,260	(107,260)		(\$107,260)
	Total Revised Fund 901	1,146,135	1,014,541	0	0	0	1,331,669	829,007	354,627	474,380
903	HOUSING HOMEOWNERSHIP OPER	713,222	1,525	0	0	0	17,969	696,778		\$696,778
	Total Revised Fund 903	713,222	1,525	0	0	0	17,969	696,778		696,778
904	HOUSING CAPITAL FUND PROJECTS	0	1,333,878	0	0	0	1,333,878	0		\$0
	Total Revised Fund 904	0	1,333,878	0	0	0	1,333,878	0		0
TOTALS FY2022		69,595,645	89,345,859	28,375,574	28,375,574	0	114,948,661	43,992,843	6,323,800	37,669,043

RECURRING/ NON- RECURRING	FUND NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
REVISION #1						
This budget revision is for an on-line reporting system known as Desk Officer Reporting by Lexis Nexis Cop Logic for the Police Department.						
	11	GENERAL FUND				
		<i>Expenditures</i>				
APDDOR	011-4104-420.60-23	Computer Software		34,890	24,360	59,250
		Total Expenditures		34,890	24,360	59,250
REVISION #2						
This budget revision is provide additional funding for necessary repairs to the Generator at the Civic Center.						
	20	LODGER'S TAX-CITY'S SHARE				
		<i>Expenditures</i>				
	020-0006-454.44-53	Generator Maintenance		2,400	2,000	4,400
		Total Expenditures		2,400	2,000	4,400
REVISION #3						
This budget revision is provide funding for the City's annual fireworks show.						
	20	LODGER'S TAX-CITY'S SHARE				
		<i>Expenditures</i>				
	020-0006-454.57-78	July 4th. Special Events		0	40,000	40,000
		Total Expenditures		0	40,000	40,000
REVISION #4						
This budget revision is to increase Revenue and Expenditures to account for Special Events sponsorship from OFCU.						
	20	LODGER'S TAX-CITY'S SHARE				
		<i>Revenues</i>				
	020-0000-316.15-28	Special Events		24,664	8,000	32,664
		Total Revenue		24,664	8,000	32,664
		<i>Expenditures</i>				
CSOFCU	020-0006-454.57-93	Special Events		33,469	8,000	41,469
		Total Expenditures		33,469	8,000	41,469
REVISION #5						
This budget revision is to account for a Grant award received from the Institute of Museum and Library Service American Rescue Plan Act (ARPA) funding program for \$ 17,828 to the Library. This grant is a pass-thru from the New Mexico State Library.						
	32	COMMUNITY SERVICES				
		<i>Revenues</i>				
LI2207	032-0000-317.16-73	Federal Grant		0	17,828	17,828
		Total Revenue		0	17,828	17,828
		<i>Expenditures</i>				
LI2207	032-7101-455.50-50	Equipment - Non Capital		1,500	17,828	19,328
		Total Expenditures		1,500	17,828	19,328
REVISION #6						
This budget revision is to budget necessary funding for completion of the Airport Master Plan recently approved by the FAA.						
	91	AIRPORT				
		<i>Expenditures</i>				
AP1202	091-0006-459.57-57	Consultant Fees		0	1,940	1,940
		Total Expenditures		0	1,940	1,940
REVISION #7						
This budget revision is to adjust Gross Receipts Tax revenues and GRT Administration Fee expenditures to Projected Year End amounts.						
	11	GENERAL FUND				
		<i>Revenues</i>				
	011-0000-311.10-10	Gross Receipts .5%		3,458,296	673,804	4,132,100
	011-0000-311.10-23	GRT Hold Harmless .125%		864,574	168,451	1,033,025
	011-0000-311.10-24	Gross Receipts Internet		390,693	(279,066)	111,627
	011-0000-311.10-25	Compensating Tax		0	327,551	327,551
	011-0000-311.10-26	Interstate Telecomm GRT		0	3,750	3,750
	011-0000-313.12-09	Gross Receipts 1.225%		8,472,826	1,650,819	10,123,645
		Total Revenue		13,186,389	2,545,309	15,731,698
		<i>Expenditures</i>				
	011-2400-419.56-29	GRT Administration Fee		167,797	81,607	249,404
	011-2400-419.56-29	GRT Administration Fee-Compensating Tax		0	5,417	5,417
		Total Expenditures		167,797	87,024	254,821
	42	1984 GROSS RECEIPTS TAX FUND				
		<i>Revenues</i>				
	042-0000-311.10-21	Gross Receipts 1/4%		1,729,148	336,902	2,066,050
		Total Revenue		1,729,148	336,902	2,066,050
		<i>Expenditures</i>				
	042-0000-419.56-29	GRT Administration Fee		22,675	11,028	33,703
		Total Expenditures		22,675	11,028	33,703

44 TRANSPORTATION FUND				
<i>Revenues</i>				
044-0000-311.10-15	Muni Infrastructure GRT .0625%	432,287	84,226	516,513
	Total Revenue	432,287	84,226	516,513
<i>Expenditures</i>				
044-2400-415.56-29	GRT Administration Fee	5,669	2,757	8,426
	Total Expenditures	5,669	2,757	8,426
49 1986 GROSS RECEIPTS FUND				
<i>Revenues</i>				
049-0000-311.10-21	Gross Receipts 1/4%	1,729,148	336,902	2,066,050
	Total Revenue	1,729,148	336,902	2,066,050
<i>Expenditures</i>				
049-0000-461.56-29	GRT Administration Fee	22,675	11,028	33,703
	Total Expenditures	22,675	11,028	33,703
61 TRANSPORTATION FUND				
<i>Revenues</i>				
061-0000-311.10-15	Muni Infrastructure GRT .0625%	432,287	84,226	516,513
	Total Revenue	432,287	84,226	516,513
<i>Expenditures</i>				
061-0000-415.56-29	GRT Administration Fee	5,669	2,757	8,426
	Total Expenditures	5,669	2,757	8,426
69 1994 GROSS RECEIPTS TAX FUND				
<i>Revenues</i>				
069-0000-311.10-21	Gross Receipts 1/4%	1,729,148	336,902	2,066,050
	Total Revenue	1,729,148	336,902	2,066,050
<i>Expenditures</i>				
069-0000-415.56-29	GRT Administration Fee	22,675	11,028	33,703
	Total Expenditures	22,675	11,028	33,703
89 ESGRT .0625% FUND				
<i>Revenues</i>				
089-0000-311.10-17	Municipal ESGRT .0625%	432,287	84,226	516,513
	Total Revenue	432,287	84,226	516,513
<i>Expenditures</i>				
089-0000-415.56-29	GRT Administration Fee	5,669	2,757	8,426
	Total Expenditures	5,669	2,757	8,426
105 ECONOMIC DEVELOPMENT FUND				
<i>Revenues</i>				
105-0000-311.10-12	Economic Development .125	864,574	168,451	1,033,025
	Total Revenue	864,574	168,451	1,033,025
<i>Expenditures</i>				
105-0000-450.56-29	GRT Administration Fee	11,338	5,514	16,852
	Total Expenditures	11,338	5,514	16,852
109 STREET CAPITAL GRT				
<i>Revenues</i>				
109-0000-311.10-19	Gross Receipts 1/4% 08 STR	1,729,148	336,902	2,066,050
109-9003-311.10-13	Gross Receipts 1/4% 04 STR PROG	1,729,148	336,902	2,066,050
	Total Revenues	3,458,296	673,804	4,132,100
<i>Expenditures</i>				
109-0000-430.56-29	GRT Administration Fee 08 STR	22,675	11,028	33,703
109-9003-430.56-29	GRT Administration Fee 04 STR PROG	22,675	11,028	33,703
	Total Expenditures	45,350	22,056	67,406
	Revenues	23,993,564	4,650,948	28,644,512
	Expenditures	309,517	155,949	465,466

REVISION #8

This budget revision is to adjust Zia Transportation budget to actual amount of contract for FY 2021-2022.

44		TRANSPORTATION FUND			
Expenditures					
GC2202	044-2400-415.57-34	Contract Services	27,372	(9,653)	17,719
	044-2400-415.57-34	Contract Services	97,729	(80,010)	17,719
Total Expenditures			125,101	(89,663)	35,438

REVISION #9

This budget revision is to re-project budgetary line-items to projected year-end amounts based upon actual results.

11 GENERAL FUND				
<i>Revenues</i>				
011-0000-312.11-02	Business Registration	59,194	(9,194)	50,000
011-0000-312.11-16	Misc. License Fees	2,000	1,835	3,835
011-0000-314.13-21	Adoption Fees-Animal Shelter	65,000	(25,000)	40,000
011-0000-315.14-01	Court Fines	262,236	(62,236)	200,000
011-0000-315.14-14	Restitutions	70,444	(70,444)	0
011-0000-315.14-50	Animal Shelter Fees	15,000	(8,000)	7,000
011-3104-316.15-08	Abatement Recoveries	0	670	670
011-3104-316.15-27	Lease of Land	0	2,500	2,500
011-3705-312.11-04	Building Permits	0	700	700
011-3705-312.11-05	Blocking Permits	0	150	150
011-3705-312.11-06	Zoning Review Fees	31,000	14,000	45,000
011-3705-312.11-10	Utility Permit Fees	11,000	(590)	10,410
011-3705-312.11-20	FEMA Determination Fees	5,000	4,000	9,000
011-3705-312.11-53	Backflow Admin Charge	300	(300)	0
011-3805-314.13-36	Donations	2,000	(1,600)	400
011-4204-312.11-26	Re-Inspection Fees	5,000	5,100	10,100
	Total Revenues	528,174	(148,409)	379,765
<i>Transfers Out</i>				
011-0000-491.18-15	Trans to (15) Corrections	45,000	(45,000)	0
	Total Transfers Out	45,000	(45,000)	0
12 INTERNAL SERVICE FUNDS				
<i>Revenues</i>				
012-3303-316-15-81	Equipment/Services	0	1,645	1,645
	Total Revenues	0	1,645	1,645
15 CORRECTIONS-CITY EXPENSE				
<i>Revenues</i>				
015-0000-315.14-04	Correction Fees	70,444	(10,444)	60,000
	Total Revenues	70,444	(10,444)	60,000
<i>Transfers in</i>				
015-0000-391.19-11	Trans fr (11) General Fund	45,000	(45,000)	0
	Total Transfers In	45,000	(45,000)	0
<i>Expenditures</i>				
015-0000-427.57-49	Prisoner Support	160,000	(130,000)	30,000
	Total Expenditures	160,000	(130,000)	30,000
16 LODGER'S TAX-PROMOTIONS				
<i>Revenues</i>				
016-0000-311.10-20	Lodger's Tax	216,670	149,069	365,739
	Total Revenues	216,670	149,069	365,739
20 LODGER'S TAX-CITY'S SHARE				
<i>Revenues</i>				
020-0000-311.10-20	Lodger's Tax	325,004	223,604	548,608
	Total Revenues	325,004	223,604	548,608
<i>Expenditures</i>				
020-0006-454.58-71	General Liability Insurance	4,628	3,430	8,058
	Total Expenditures	4,628	3,430	8,058
32 COMMUNITY SERVICES				
<i>Revenues</i>				
<i>Recreation</i>				
032-6106-314-13-18	Rec. Daily Use/Passes	4,900	(1,400)	3,500
032-6106-314.13-40	Rental Fees	14,000	4,000	18,000
<i>Zoo</i>				
032-6306-314.13-36	Donations	1,000	3,597	4,597
032-6306-314.13-81	Annual Passes	12,000	1,000	13,000
032-6306-314.13-99	Zoo Admission Fees	80,000	10,000	90,000
<i>Library</i>				
032-7101-314.13-02	Printing & Copying	700	800	1,500
032-7101-314.13-20	Library Fees	2,000	500	2,500
032-7101-314.13-36	Donations	16,000	1,092	17,092
032-7101-314.14-02	Library Fines	2,000	792	2,792
032-7101-316.15-99	Sales Equipment/Materials	150	268	418
	Total Revenues	132,750	20,649	153,399

44 TRANSPORTATION FUND					
	<i>Revenues</i>				
044-0000-312.11-14	Curb Cutting Fees	300	2,801	3,101	
044-0000-317.16-13	State Grant	169,873	(169,873)	0	
	Total Revenues	170,173	(167,072)	3,101	
71 SENIOR CENTER					
	<i>Revenues</i>				
071-0000-314.13-06	Access	5,000	(4,500)	500	
071-0000-314.13-13	"Sentinel" Advertising	1,200	(400)	800	
071-0000-314.13-38	Program Income	5,000	(4,250)	750	
071-0000-314.13-52	Donations-Services	8,500	(6,500)	2,000	
	Total Revenues	19,700	(15,650)	4,050	
90 GOLF COURSE					
	<i>Revenues</i>				
090-0000-314.13-58	Shed Fees	0	1,050	1,050	
090-0000-314.13-78	19th Hole Rental & Fees	800,000	50,000	850,000	
090-0000-314.13-83	Trail Fees	25,000	7,100	32,100	
090-0000-314.13-84	Cart Rentals	185,000	15,000	200,000	
	Total Revenues	1,010,000	73,150	1,083,150	
901 HOUSING LOW RENT OPERATING					
	<i>Revenues</i>				
901-0000-314.13-96	Tenant Owned Utilities	150	3,350	3,500	
901-0000-315.14-17	Penalty Collections	4,200	3,800	8,000	
901-0000-317.16-92	HUD Operating Subsidy	565,312	184,688	750,000	
	Total Revenues	569,662	191,838	761,500	

REVISION #10

This budget revision is to reimburse Fund 42-1984 Gross Receipts for utility work done during Flood Control Project work in Fund 56-'99 GRT Flood Control.

42 1984 GROSS RECEIPTS FUND					
	<i>Transfers in</i>				
042-0000-391.19-49	Trans fr (49) 1986 Gross Receipts	0	400,000	400,000	
	Total Transfers In	0	400,000	400,000	
49 1986 GROSS RECEIPTS FUND					
	<i>Transfers Out</i>				
049-0000-491.18-42	Trans to (42) 1984 Gross Receipts	0	400,000	400,000	
	Total Transfers Out	0	400,000	400,000	

REVISION #11

This budget revision is to replace roll off bins at the Convenience Center.

86 SOLID WASTE COLLECTION SYSTEM					
	<i>Expenditures</i>				
086-1003-434.61-60	Capital Equipment	14,376	15,500	29,876	
	Total Expenditures	14,376	15,500	29,876	

REVISION #12

This budget revision is for additional funding to complete re-roofing project at the Alamogordo Police Department building.

11 GENERAL					
	<i>Transfers in</i>				
EN2201 011-0000-391.19-69	Trans fr (69) '94 Gross Receipts	869,652	262,528	1,132,180	
	Total Transfers In	869,652	262,528	1,132,180	
	<i>Expenditures</i>				
EN2201 011-4104-420.65-70	Facility Improvements	250,000	262,528	512,528	
	Total Expenditures	250,000	262,528	512,528	
69 94 GROSS RECEIPTS					
	<i>Expenditures</i>				
069-0000-491.18-11	Tran to (11) General Fund	869,652	262,528	1,132,180	
	Total Expenditures	869,652	262,528	1,132,180	

REVISION #13

This budget revision is for ALTSD Emergency Request Funds to cover shortfall in replacing Grease Trap with removal of contaminate dirt replacement with slurry.

24 GENERAL					
	<i>Revenues</i>				
SCGT22 024-0000-317.16-13	State Grant	2,992,780	8,904	3,001,684	
	Total Revenues	2,992,780	8,904	3,001,684	
	<i>Expenditures</i>				
SCGT22 024--0000-419.61-60	Capital Equipment	738,002	8,904	746,906	
	Total Expenditures	738,002	8,904	746,906	

REVISION #14

This budget revision is to provide funding for the installation of several new electronic marquees to help increase tourism.

16 LODGER'S TAX-PROMOTIONS				
<i>Expenditures</i>				
CS2204	016-0001-419.61-60	Capital Equipment	25,000	225,000
		Total Expenditures	25,000	225,000

REVISION #15

This budget revision is to complete design to repair the Tenth St. bridge at Washington Ave. and Hubbard.

109 STREET CAPITAL GRT				
<i>Expenditures</i>				
EN1904	109-9003-430.65-29	Street Capital	104,578	100,000
		Total Expenditures	104,578	100,000

REVISION #16

This budget revision is to provide funding for the Salary Compensation Study.

11 GENERAL FUND				
<i>Transfers Out</i>				
011-0000-491.18-12	Trans to (12) Internal Service	3,103,056	120,000	3,223,056
011-0000-491.18-32	Trans to (32) Community Services	4,628,263	375,000	5,003,263
011-0000-491.18-71	Trans to (71) Senior Center	852,500	37,500	890,000
Total Transfers Out		8,583,819	532,500	9,116,319
<i>Expenditures</i>				
<i>City Clerk</i>				
011-2001-411.20-01	Supervisory	71,240	6,565	77,805
011-2001-411.20-02	Operational	88,735	9,112	97,847
011-2001-411.20-10	Retirement	23,037	2,257	25,294
011-2001-411.20-12	Retiree Health Care	3,200	313	3,513
011-2001-411.20-15	Social Security	12,710	2,359	15,069
Total City Clerk		198,922	20,606	219,528
<i>Finance/Accounting</i>				
011-2102-415.20-01	Supervisory	129,554	3,623	133,177
011-2102-415.20-02	Operational	365,678	3,544	369,222
011-2102-415.20-10	Retirement	71,314	1,031	72,345
011-2102-415.20-12	Retiree Health Care	9,904	143	10,047
011-2102-415.20-15	Social Security	39,711	1,242	40,953
011-2102-415.20-30	Worker's Comp. Insurance	1,949	13	1,962
Total Finance/Accounting		618,110	9,596	627,706
<i>Accounts Receivable</i>				
011-2302-415.20-02	Operational	80,997	9,118	90,115
011-2302-415.20-10	Retirement	11,663	1,313	12,976
011-2302-415.20-12	Retiree Health Care	1,620	182	1,802
011-2302-415.20-15	Social Security	6,539	672	7,211
011-2302-415.20-30	Worker's Comp. Insurance	319	33	352
Total Accounts Receivable		101,138	11,318	112,456
<i>Code Enforcement</i>				
011-3104-429.20-01	Supervisory	49,715	3,355	53,070
011-3104-429.20-02	Operational	71,657	89,257	160,914
011-3104-429.20-10	Retirement	45,703	16,489	62,192
011-3104-429.20-12	Retiree Health Care	3,837	1,247	5,084
011-3104-429.20-15	Social Security	5,939	921	6,860
011-3104-429.20-30	Worker's Comp. Insurance	5,141	2,033	7,174
Total Code Enforcement		181,992	113,302	295,294
<i>Animal Control</i>				
011-3804-429.20-01	Supervisory	49,496	520	50,016
011-3804-429.20-02	Operational	205,400	11,964	217,364
011-3804-429.20-10	Retirement	36,705	1,797	38,502
011-3804-429.20-12	Retiree Health Care	5,098	249	5,347
011-3804-429.20-15	Social Security	21,944	1,144	23,088
011-3804-429.20-30	Worker's Comp. Insurance	17,111	961	18,072
Total Animal Control		335,754	16,635	352,389
<i>Police</i>				
011-4104-420.20-01	Supervisory	1,092,143	(32,399)	1,059,744
011-4104-420.20-02	Operational	2,203,048	(389,370)	1,813,678
011-4104-420.20-10	Retirement	994,747	(175,286)	819,461
011-4104-420.20-12	Retiree Health Care	82,546	(12,967)	69,579
011-4104-420.20-15	Social Security	82,008	(1,869)	80,139
011-4104-420.20-25	Group Health Insurance	433,370	(99,844)	333,526
011-4104-420.20-30	Worker's Comp. Insurance	124,265	(20,175)	104,090
Total Police		5,012,127	(731,910)	4,280,217
<i>Fire</i>				
011-4204-421.20-01	Supervisory	156,273	21,926	178,199
011-4204-421.20-02	Operational	1,174,145	73,732	1,247,877
011-4204-421.20-10	Retirement	436,037	32,395	468,432
011-4204-421.20-12	Retiree Health Care	32,876	2,407	35,283
011-4204-421.20-15	Social Security	31,544	1,959	33,503
011-4204-421.20-30	Worker's Comp. Insurance	58,592	3,448	62,040
Total Fire		1,889,467	135,867	2,025,334
Total General Fund Expenditures		3,143,391	(424,586)	3,337,413

12 INTERNAL SERVICE FUND

Transfers in				
012-0000-391.19-11	Trans fr (11) General Fund	3,103,056	120,000	3,223,056
	Total Transfers In	3,103,056	120,000	3,223,056
Expenditures				
Facility Maintenance				
012-3303-419.20-01	Supervisory	70,537	32,392	102,929
012-3303-419.20-02	Operational	329,120	41,343	370,463
012-3303-419.20-10	Retirement	57,551	10,617	68,168
012-3303-419.20-12	Retiree Health Care	7,993	1,475	9,468
012-3303-419.20-15	Social Security	33,567	6,345	39,912
012-3303-419.20-30	Worker's Comp. Insurance	21,083	1,216	22,299
	Total Facility Maintenance	519,851	93,388	613,239
Fleet Maintenance				
012-3503-419.20-01	Supervisory	55,994	24,071	80,065
012-3503-419.20-02	Operational	145,217	8,883	154,100
012-3503-419.20-10	Retirement	28,974	4,745	33,719
012-3503-419.20-12	Retiree Health Care	4,024	659	4,683
012-3503-419.20-15	Social Security	16,999	3,037	20,036
012-3503-419.20-30	Worker's Comp. Insurance	6,704	217	6,921
	Total Fleet Maintenance	257,912	41,612	299,524
	Total Internal Service Fund Expenditures	777,763	135,000	912,763

20 LODGER'S TAX-CITY'S SHARE

Expenditures				
Civic Center				
020-0006-454.20-02	Operational	37,678	2,551	40,229
020-0006-454.20-03	Temp/Part-Time	30,995	21,005	52,000
020-0006-454.20-10	Retirement	11,944	2,281	14,225
020-0006-454.20-12	Retiree Health Care	1,659	317	1,976
020-0006-454.20-15	Social Security	7,995	3,331	11,326
020-0006-454.20-30	Worker's Comp. Insurance	1,975	1,879	3,854
	Total Lodger's Tax Fund Expenditures	92,246	31,364	123,610

27 MUNICIPAL COURT FUND

Expenditures				
Judicial				
027-1201-412.20-01	Supervisory	95,923	7,995	103,918
027-1201-412.20-02	Operational	119,867	4,036	123,903
027-1201-412.20-10	Retirement	28,048	7,005	35,053
027-1201-412.20-12	Retiree Health Care	3,979	889	4,868
027-1201-412.20-15	Social Security	23,401	980	24,381
	Total Municipal Court Expenditures	271,218	20,905	292,123

32 COMMUNITY SERVICES FUND

Transfers in				
032-0000-391.19-11	Trans fr (11) General Fund	4,628,263	375,000	5,003,263
	Total Transfers In	4,628,263	375,000	5,003,263
Expenditures				
Cemetery				
032-0006-419.20-02	Operational	55,656	15,121	70,777
032-0006-419.20-10	Retirement	8,015	2,177	10,192
032-0006-419.20-12	Retiree Health Care	1,113	302	1,415
032-0006-419.20-15	Social Security	4,664	1,232	5,896
032-0006-419.20-30	Worker's Comp. Insurance	3,718	1,002	4,720
	Total Cemetery	73,166	19,834	93,000
Recreation				
032-6106-450.20-01	Supervisory	79,736	6,065	85,801
032-6106-450.20-02	Operational	152,592	22,192	174,784
032-6106-450.20-10	Retirement	42,591	4,255	46,846
032-6106-450.20-12	Retiree Health Care	5,915	592	6,507
032-6106-450.20-15	Social Security	25,570	4,915	30,485
032-6106-450.20-30	Worker's Comp. Insurance	8,904	515	9,419
	Total Recreation	315,308	38,534	353,842
Parks				
032-6206-410.20-02	Operational	619,625	151,235	770,860
032-6206-410.20-10	Retirement	97,836	21,850	119,686
032-6206-410.20-12	Retiree Health Care	13,588	3,036	16,624
032-6206-410.20-15	Social Security	57,409	12,074	69,483
032-6206-410.20-30	Worker's Comp. Insurance	22,155	4,689	26,844
	Total Parks	810,613	192,884	1,003,497
Zoo				
032-6306-452.20-01	Supervisory	56,560	10,204	66,764
032-6306-452.20-02	Operational	263,721	62,889	326,610
032-6306-452.20-10	Retirement	46,121	10,524	56,645
032-6306-452.20-12	Retiree Health Care	6,405	1,462	7,867
032-6306-452.20-15	Social Security	26,915	5,676	32,591
032-6306-452.20-30	Worker's Comp. Insurance	19,039	5,424	24,463
	Total Zoo	418,761	96,179	514,940
Library				
032-7101-455.20-01	Supervisory	53,934	15,434	69,368
032-7101-455.20-02	Operational	346,808	24,987	371,795
032-7101-455.20-10	Retirement	57,707	5,820	63,527
032-7101-455.20-12	Retiree Health Care	8,015	809	8,824
032-7101-455.20-15	Social Security	32,182	3,158	35,340
032-7101-455.20-30	Worker's Comp. Insurance	2,226	207	2,433
	Total Library	500,872	50,415	551,287
	Total Community Services Expenditures	2,118,720	397,846	2,516,566

42 1984 GROSS RECEIPTS TAX

Transfers Out

042-0000-491.18-44	Trans to (44) Transportation	1,677,842	425,000	2,102,842
	Total Transfers Out	1,677,842	425,000	2,102,842

44 TRANSPORTATION FUND

Transfers in

044-0000-391.19-42	Trans fr (42) 1984 Gross Receipts	1,677,842	425,000	2,102,842
	Total Transfers In	1,677,842	425,000	2,102,842

Expenditures

Streets Maintenance

044-5203-431.20-01	Supervisory	57,170	60,174	117,344
044-5203-431.20-02	Operational	262,165	221,358	483,523
044-5203-431.20-10	Retirement	45,984	40,540	86,524
044-5203-431.20-12	Retiree Health Care	6,387	5,631	12,018
044-5203-431.20-15	Social Security	26,269	23,274	49,543
044-5203-431.20-30	Worker's Comp. Insurance	26,984	15,904	42,888
	Total Streets Maintenance	424,959	366,881	791,840

Drainage/Weed Maintenance

044-5303-431.20-02	Operational	165,450	43,448	208,898
044-5303-431.20-10	Retirement	23,825	6,256	30,081
044-5303-431.20-12	Retiree Health Care	3,309	869	4,178
044-5303-431.20-15	Social Security	13,990	3,017	17,007
044-5303-431.20-30	Worker's Comp. Insurance	15,891	3,713	19,604
	Total Drainage/Weed Maintenance	222,465	57,303	279,768

Total Transportation Fund Expenditures	647,424	424,184	1,071,608
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71 SENIOR CENTER

Transfers in

071-0000-391.19-11	Trans fr (11) General	852,500	37,500	890,000
	Total Transfers In	852,500	37,500	890,000

Expenditures

Congregate

071-8023-445.20-01	Supervisory	61,172	676	61,848
071-8023-445.20-02	Operational	115,797	8,542	124,339
071-8023-445.20-03	Temp/Part-Time	10,884	3,171	14,055
071-8023-445.20-10	Retirement	27,051	1,784	28,835
071-8023-445.20-12	Retiree Health Care	3,757	248	4,005
071-8023-445.20-15	Social Security	15,070	991	16,061
071-8023-445.20-30	Worker's Comp. Insurance	3,391	308	3,699
	Total Congregate	237,122	15,720	252,842

Home Delivered Meals

071-8024-445.20-01	Supervisory	57,418	666	58,084
071-8024-445.20-02	Operational	98,507	8,414	106,921
071-8024-445.20-03	Temp/Part-Time	16,411	639	17,050
071-8024-445.20-10	Retirement	24,816	1,400	26,216
071-8024-445.20-12	Retiree Health Care	3,447	194	3,641
071-8024-445.20-15	Social Security	13,809	767	14,576
071-8024-445.20-30	Worker's Comp. Insurance	3,595	283	3,878
	Total Home Delivered	218,003	12,363	230,366

Transportation

071-8025-445.20-01	Supervisory	28,573	328	28,901
071-8025-445.20-02	Operational	73,573	12,709	86,282
071-8025-445.20-10	Retirement	14,709	1,877	16,586
071-8025-445.20-12	Retiree Health Care	2,043	261	2,304
071-8025-445.20-15	Social Security	8,193	1,062	9,255
071-8025-445.20-30	Worker's Comp. Insurance	2,886	644	3,530
	Total Transportation	129,977	16,881	146,858

Physical Fitness

071-8030-445.20-02	Operational	1,808	26	1,834
071-8030-445.20-03	Temp/Part-Time	13,171	2,275	15,446
071-8030-445.20-10	Retirement	260	4	264
071-8030-445.20-12	Retiree Health Care	36	1	37
071-8030-445.20-15	Social Security	1,152	176	1,328
071-8030-445.20-30	Worker's Comp. Insurance	59	8	67
	Total Physical Fitness	16,486	2,490	18,976

Total Senior Center Expenditures	601,588	47,454	649,042
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75 RSVP FUND

<i>Expenditures</i>				
<i>Senior Companion Program</i>				
075-8701-445.20-02	Operational	23,749	5,123	28,872
075-8701-445.20-10	Retirement	3,420	738	4,158
075-8701-445.20-12	Retiree Health Care	475	102	577
075-8701-445.20-15	Social Security	1,900	414	2,314
075-8701-445.20-30	Worker's Comp. Insurance	93	20	113
Total Senior Companion		29,637	6,397	36,034
<i>Foster Grandparent Program</i>				
075-8801-445.20-02	Operational	7,916	1,708	9,624
075-8801-445.20-10	Retirement	1,140	246	1,386
075-8801-445.20-12	Retiree Health Care	158	34	192
075-8801-445.20-15	Social Security	633	141	774
075-8801-445.20-30	Worker's Comp. Insurance	31	7	38
Total Foster Grandparent		9,878	2,136	12,014
Total RSVP Expenditures		39,515	8,533	48,048

81 WATER/SEWER FUND

<i>Expenditures</i>				
<i>Administration</i>				
081-1803-461.20-01	Supervisory	69,474	24,896	94,370
081-1803-461.20-02	Operational	62,990	24,230	87,220
081-1803-461.20-10	Retirement	19,075	7,074	26,149
081-1803-461.20-12	Retiree Health Care	2,649	983	3,632
081-1803-461.20-15	Social Security	10,951	4,082	15,033
081-1803-461.20-30	Worker's Comp. Insurance	908	138	1,046
Total Administration		166,047	61,403	227,450
<i>Utility Billing</i>				
081-2202-461.20-01	Supervisory	73,366	8,722	82,088
081-2202-461.20-02	Operational	300,473	33,559	334,032
081-2202-461.20-10	Retirement	53,833	6,088	59,921
081-2202-461.20-12	Retiree Health Care	7,476	846	8,322
081-2202-461.20-15	Social Security	30,910	3,185	34,095
081-2202-461.20-30	Worker's Comp. Insurance	7,128	765	7,893
Total Utility Billing		473,186	53,165	526,351
<i>Utilities Maintenance</i>				
081-5503-461.20-02	Operational	548,639	280,458	829,097
081-5503-461.20-10	Retirement	87,321	40,460	127,781
081-5503-461.20-12	Retiree Health Care	12,127	5,622	17,749
081-5503-461.20-15	Social Security	55,770	22,054	77,824
081-5503-461.20-30	Worker's Comp. Insurance	22,936	10,123	33,059
Total Utilities Maintenance		726,793	358,717	1,085,510
<i>Wastewater Treatment Plant</i>				
081-5603-432.20-02	Operational	234,923	32,951	267,874
081-5603-432.20-10	Retirement	43,339	4,819	48,158
081-5603-432.20-12	Retiree Health Care	6,019	670	6,689
081-5603-432.20-15	Social Security	26,321	2,521	28,842
081-5603-432.20-30	Worker's Comp. Insurance	11,298	1,149	12,447
Total Wastewater Treatment Plant		321,900	42,110	364,010
<i>Water Filter Plant</i>				
081-5703-461.20-02	Operational	438,936	27,711	466,647
081-5703-461.20-10	Retirement	73,703	4,064	77,767
081-5703-461.20-12	Retiree Health Care	10,236	565	10,801
081-5703-461.20-15	Social Security	43,180	2,064	45,244
081-5703-461.20-30	Worker's Comp. Insurance	18,576	945	19,521
Total Water Filter Plant		584,631	35,349	619,980
Total Water/Sewer Expenditures		2,272,557	550,744	2,823,301

86 SOLID WASTE FUND

<i>Expenditures</i>				
<i>Convenience Center</i>				
086-1003-434.20-02	Operational	121,979	21,960	143,939
086-1003-434.20-10	Retirement	17,565	3,162	20,727
086-1003-434.20-12	Retiree Health Care	2,440	439	2,879
086-1003-434.20-15	Social Security	10,581	1,742	12,323
086-1003-434.20-30	Worker's Comp. Insurance	12,456	2,157	14,613
Total Solid Waste Expenditures		165,021	29,460	194,481

90 GOLF COURSE FUND

<i>Expenditures</i>				
<i>Maintenance</i>				
090-0101-456.20-02	Operational	209,515	10,228	219,743
090-0101-456.20-10	Retirement	37,052	1,529	38,581
090-0101-456.20-12	Retiree Health Care	5,146	212	5,358
090-0101-456.20-15	Social Security	21,131	877	22,008
090-0101-456.20-30	Worker's Comp. Insurance	6,525	261	6,786
Total Golf Course Expenditures		279,369	13,107	292,476

91 AIRPORT

<i>Expenditures</i>				
091-0006-459.20-02	Operational	28,424	10,072	38,496
091-0006-459.20-10	Retirement	12,897	1,525	14,422
091-0006-459.20-12	Retiree Health Care	1,791	212	2,003
091-0006-459.20-15	Social Security	7,190	825	8,015
091-0006-459.20-30	Worker's Comp. Insurance	3,960	453	4,413
Total Airport Expenditures		54,262	13,087	67,349

94 LANDFILL OPERATING

Expenditures

094-0903-434.20-01	Supervisory	63,303	23,255	86,558
094-0903-434.20-02	Operational	214,887	87,866	302,753
094-0903-434.20-10	Retirement	40,059	16,002	56,061
094-0903-434.20-12	Retiree Health Care	5,564	2,222	7,786
094-0903-434.20-15	Social Security	25,712	10,594	36,306
094-0903-434.20-30	Worker's Comp. Insurance	25,090	9,072	34,162
Total Landfill Expenditures		374,615	149,011	523,626

901 HOUSING AUTHORITY OPERATING

Expenditures**Administration**

901-0007-463.20-02	Operational	136,879	19,211	156,090
901-0007-463.20-10	Retirement	29,029	2,843	31,872
901-0007-463.20-12	Retiree Health Care	4,032	395	4,427
901-0007-463.20-15	Social Security	16,151	1,666	17,817
901-0007-463.20-30	Worker's Comp. Insurance	5,549	563	6,112
Total Administration Expenditures		191,640	24,678	216,318

Maintenance

901-0107-463.20-02	Operational	174,898	63,923	238,821
901-0107-463.20-10	Retirement	25,185	9,205	34,390
901-0107-463.20-12	Retiree Health Care	3,498	1,278	4,776
901-0107-463.20-15	Social Security	14,100	6,012	20,112
901-0107-463.20-30	Worker's Comp. Insurance	4,991	2,164	7,155
Total Maintenance Expenditures		222,672	82,582	305,254

Total Housing Authority Expenditures	414,312	107,260	521,572
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REVISION #17

This budget revision is to cover expenditures for Code Enforcement related Ordinance Updates.

11 GENERAL

Expenditures

011-3104-429.57-34	Contract Services	0	75,000	75,000
Total Expenditures		0	75,000	75,000

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 04/07/2022

Report No: 9.

Submitted By: Britney Ybarra

Subject: Consider, and act upon, the receipt of a State grant contract to fund the Senior Companion Program (SCP) and the Foster Grandparent Program (FGP) for FY23. Total amount budgeted is \$69,782.50 for SCP and \$69,525.00 for FGP. (*Magdalena Morales, ASC Manager and Veronica Ortega, Community Services Director*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: Amount Budgeted: \$69,782.50

Fund: 075-0000-317-1641 / State Co-op Senior Companion Program

Amount Budgeted:\$69,525.00

Fund: 075-0000-317-1642 / Foster Grandparent Program

Recommendation: Approve the grant funding.

Background: New Mexico Aging and Long-term Services Department is offering a grant to fund our volunteer programs (Senior Companion Program and Foster Grandparent Program).



Michelle Lujan Grisham, Governor
Katrina Hotrum-Lopez, Cabinet Secretary

4/06/2022

Good afternoon, Volunteer Program Provider,

Carefully review the funding allocation and return the following documents to your program coordinator no later than Tuesday, April 26, 2022, by COB for the FY23 contract year:

Program Summary/Update Form – Programs will need to complete a single form with the information for each program operated.

- Breakout by county if multiple counties are contracted.

Contract information Verification Sheet – Please complete only once per entity unless each program (FGP/SCP/RSVP) has different contact information.

- This form is used to validate reimbursements are correctly disbursed. Please make sure all information is accurate.
- Complete the DocuSign information if applicable to your program otherwise.

Volunteer Program Budget Form – to be completed on a separate tab for each contracted program within a single workbook. Allocation is calculated at \$7,500 per VSY.

- The budget form is designed to report FGP/SCP/RSVP budgets on one workbook by utilizing each tab. It is not necessary to submit the workbook multiple times with only one tab utilized each time. Unused tabs may be deleted.

As you prepare your FY23 budgets, please be mindful of the following:

- Incomplete budgets and vague expense descriptions will be rejected. Be specific on budget expense descriptions (ex... what type of supplies and equipment, meal reimbursement rate, purpose of travel, what/who contractual services, mileage reimbursement rate, etc.)
- Verify budget form totals match SSB allocation notice totals.
- Grantee (administrative) budget total must not exceed 40% of total allocation per program (FGP, SCP, RSVP).
- Closely evaluate each program. Forecast appropriate and necessary needs of the program.
- The stipend budget must be calculated at $\$3.00 * 1,044$ hours of service per VSY (\$3,132).
- All travel budgets must be kept to a minimum. This applies to both Grantee and Volunteer travel budgets.
- The FY23 New Mexico Aging & Long-Term Services Department Conference on Aging will be a free virtual event.
- If AmeriCorps Seniors does not issue information on an in-person conference, do not apply those costs to the budget. A budget adjustment request (BAR) may be submitted at a later date to adjust budget(s) to cover in-person costs if circumstances change.

- SSB In-person volunteer program training in FY23 is TBD.

NEW Assurances – ALTSD has added Volunteer Program Assurances to the FY23 contract. Contractors will need to digitally sign and return. Contracts will not be processed without.

Approved E-Grant Application and Budget – If approved E-Grant is not available, a copy of the e-grant and budget as submitted to AmeriCorps Seniors is acceptable.

Return the following documents to your program coordinator no later than Monday, May 2, 2022, by COB:

NEW Volunteer Program Policy and Procedures – Include a copy of the programs most current version of the Volunteer Programs policy and procedures manual.

- Policy and procedure manuals will need to be revised prior to submission to include directives detailed within the FY23 Volunteer Program Assurances.

NEW Annual Work Plan - The Contractor shall develop and submit an annual work plan that identifies and justifies all projected services outlining how all funds will be spent for each program to coincide with awarded amounts within the Department's deadline. Separate justifications and program plans are to be submitted for each program - FGP, SCP, RSVP, and each service area, administered by the Contractor.

Sincerely,
NM Aging and Long-Term Services Dept.
Senior Services Bureau

**ALTSD/Senior Services Bureau
FY23 Volunteer Program Allocations**

Provider: City of Alamogordo

PROGRAM	ALLOCATION	VSYS	Hours of Service
FOSTER GRANDPARENT PROGRAM (FGP)	\$69,525.00	9	9,396
SENIOR COMPANION PROGRAM (SCP)	\$69,782.50	9	9,396

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 03/31/2022

Report No: 10.

Submitted By: Bob Johnson

Subject: Consider, and act upon, award of Public Works Bid No. 2022-002 to C.D. General Contractors, Inc. related to the Reroof Multiple Sites project in an amount not to exceed \$575,657.50, including NMGR. (Bob Johnson, Engineering Manager)

Fiscal Impact: \$575,657.50

Amount Budgeted: \$912,528

Fund: 090-0101-456.60-01 CS2108 (Golf Course Clubhouse); 011-3804-429.63-91 PW1912 (Animal Control Kennel); 011-4104-420.65-70 EN2201 (APD)

Additional Fiscal Impact: Available and unencumbered funds: Golf Course Clubhouse - \$235.052, Animal Control Kennel - \$141,335, APD - \$306,537

Recommendation: Approve the award.

Background: The work will consist of:

(1) Overlay the existing EPDM (ethylene propylene dene terpolymer) roofing system with a new TPO (thermoplastic polyolefin) membrane roofing system at the Desert Lakes Golf Course Clubhouse; (2) remove the existing Duralast roofing system down to the existing metal panels, and provide/install a new TPO membrane roofing system at the Animal Control Kennel; and (3) remove the existing Duralast roofing system down to the existing gyp concrete decking, and provide/install a new TPO membrane roofing system at the Alamogordo Police Department.

The project was advertised on February 6 and 13, 2022. Bids were opened on March 9, 2022. The bid tabulation is attached.

BID TABULATION
REROOF MULTIPLE SITES
PUBLIC WORKS BID NO. 2022-002
MARCH 9, 2022 2:00 PM

ITEM NO.	QTY	UNIT	DESCRIPTION	Opinion of Probable Construction Cost		C.D. General Contractors, Inc.		Smith Roofing, Inc.		Mirador Enterprises, Inc.	
				UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
1	1	LS	Reroof Desert Lakes Golf Course Clubhouse	\$187,296.48	\$187,296.48	\$194,000.00	\$194,000.00	\$212,792.00	\$212,792.00	\$303,765.25	\$303,765.25
2	1	LF	Remove and Replace Unsuitable Copper Finish Drip-Edge Flashing	\$10.00		\$6.00		\$15.95		\$26.40	
3	1	LS	Reroof Alamogordo Animal Control Kennel	\$85,102.65	\$85,102.65	\$95,600.00	\$95,600.00	\$88,191.00	\$88,191.00	\$156,040.23	\$156,040.23
AA #1	4	SF	Remove and Replace Unsuitable Roof Panels	\$7.00		\$5.00		\$4.60		\$48.00	
5	1	LS	Reroof Alamogordo Police Dept.	\$183,493.38	\$183,493.38	\$242,800.00	\$242,800.00	\$258,967.00	\$258,967.00	\$253,271.80	\$253,271.80
AA #2	6	SF	Remove and Replace Unsuitable Concrete Gyp. Decking	\$12.00		\$16.00		\$7.60		\$58.00	
NMGRT (8.125%)					\$455,892.51		\$532,400.00		\$559,950.00		\$713,077.28
					\$37,041.27		\$43,257.50		\$45,495.94		\$57,937.53
					\$492,933.78		\$575,657.50		\$605,445.94		\$771,014.81

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 04/05/2022

Report No: 11.

Submitted By: Dylan Aleshire

Subject: Consider, and act upon, the Dudley School Project. *(Brian Cesar, City Manager and Joe Lewandowski)* **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: City Staff recommends approval.

Background: A summarization of the Dudley School Project.

DUDLEY SCHOOL PROJECT

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I. PROJECT NARRATIVE

In the early 1900's, the Dudley School was originally the Maryland School for Mexican Children. Its primary mission was to teach Mexican children to speak English so they could be integrated into the Alamogordo Schools with the other children. Most students left the Maryland School in either the 2nd or 3rd grade transferring to the East School located on Tenth Street, the current location of Lowes Grocery Store.

After the desegregation of the schools in 1948, the school was still utilized to educate elementary school students of all races. At that time, the Delaware School for Negro Children (now the Corinth Church) was closed, the African American students for the most part attended the Maryland School. Per our investigation, the Alamogordo School District was the first in the State to take the action to desegregate.

The Tularosa Basin Historical Society partnering with the City intends on renovating and preserving this very important piece of history. TBHS will provide all historical support to include the preservation of the facility and establishing displays and educational programs related to the Hispanic, African-American history, the "Families of Dudley and education in the Tularosa Basin. Artifacts and displays will be placed in the various rooms to educate the public.

Tularosa Bain Historical Society is very active and a mover in the preservation of our history along with educating the public since 1964. TBHS volunteers were very successful in the renovation of the "Plaza Bar & Café" that now houses the Tularosa Basin Museum of History. The other success is the renovation and preservation of the "La Luz Pottery Factory" featured in the New Mexico magazine, even receiving the honor of the front cover. So, teaming with TBHS is a pretty sure thing, when they say they are going to make this project a success.

The Dudley School is in a part of Alamogordo that historically has remained predominate Hispanic and African American. In fact, when Alamogordo was founded by the Eddy Brothers, it was two separate towns. The area for this project was known as the Town of Chihuahua (also known as Chihuahuita), adjacent to it was the Town of Alamogordo. Eventually the Towns merged into one City as we know today.

The City also intends to make this a place for the community to utilize for events and education. The building design is to preserve and educate the public but also make it available to that public to celebrate and learn from the past. The interior will be deigned to handle small community or family events. On the exterior, the north end of the property will be turned into community park, currently there are no parks in this portion of Alamogordo.

The community is in total support of this project and they intend to make this a success and more importantly to preserve this rich history.

II. CONSTRUCTION/RENOVATION

A. Planning/Design

TBHS will take the lead on the planning and design of the property. All aspects of the planning/design will be coordinated with the City Manager and/or his representatives. Input from the general public will be encouraged.

Mr. Joe Lewandowski is volunteering to provide project management at no cost to the City or TBHS.

An architect would be contracted by TBHS to provide all necessary documents, specifications, and inspections throughout the project. The firm to be hired would be Vision Architecture, Mr. Andy Barela. This is the same firm utilized on the renovation of the Plaza building. TBHS would make payment to Mr. Barela and then submit for reimbursement from the City for those services. Mr. Lewandowski working with Debbie Osborne, City Grant Administrator recently received a \$25,000 grant for planning and design from the National Trust for Historic Preservation.

B. Timeline/Responsible Parties

The project will be divided into two primary phases due to funding availability. These timelines are preliminary and will be adjusted as needed by the Project Manager throughout the project as funding and other information is received.

1) Phase 1 – Acquisition, Secure and Demolition

Phase 1 will include the City purchasing the property from the current owner. The Project Manager working with the architecture firm will start the development of the needed inspection and specifications for the building.

Working with volunteers and City personnel where needed, the building will be secured and clean up to ensure the safety and compliance of the property during the renovation phases. The work to be completed will include the clearing of all unwanted vegetation, replacement of windowpanes, exterior doors repaired/replaced, secure locking mechanisms on all windows/doors, and security system (cameras/intruder and smoke alarm).

Demolition will begin and be completed in this phase. Much of the work will be completed by volunteers from the public in the same manner as occurred on the Plaza. Prior to any demolition beginning, a thorough inspection will be completed to ensure the safety of the personnel involved and proper removal. Supervision will always be in place while volunteers are working. All electrical outlets will be disconnected at the breaker box. Construction 110v outlets will be installed at the breaker box during this renovation. All other electrical outlets/connections will be disconnected. Demolition will be primarily the removal of non-load bearing walls

that are not original to the structure, removal of old flooring materials, damaged plaster/ceiling materials and general debris throughout the building. During this demolition period, the City will need to provide rolloff containers for the debris placed on the property. Structurally, the other major item to be removed is the small outbuilding located behind the main building. This building is not salvageable and is not connect to the main building. City backhoe or front-end loader would be needed to demolish and load the debris.

During this phase, the *southern wall* will be inspected, and specification drawn up to repair. This portion would require the selection of a licensed contractor to complete the work as needed. This work would include supporting the roof, removal of damaged wall and reframing, insulating and resurfacing the interior and exterior. Again, no volunteers will be involved with this portion of the renovation.

The **START** and **FINISH** are the number of days from the acquisition of the property is completed. Actual calendar dates will be inserted once the acquisition is complete.

Table 1 – Phase 1 - Timeline

TASK	DESCRIPTION	START	FINISH	PARTIES
1.A	Purchase the property, title transferred to City	1	30	City
1.B	Planning and specifications generated for overall project including south wall	1	45	City, TBHS, Architect
1.C	Inspection and repairs to plumbing needed and construction 110v outlets (disconnect all other outlets)	31	45	City TBHS, Architect, Licensed Contractors
1.D	Secure the property and cleanup	31	60	TBHS, Volunteers
1.E	Demolition portion of the project to be completed	31	75	City, TBHS, Architect, Volunteers
1.F	Specification, acquisition of contractor and repair to south wall	45	90	City, TBHS, Architect

2) Phase 2

Phase 2 will be completed over time and dependent on the funding availability. It is the intent to do the work with volunteers and licensed contractors where required. The Plaza, TBHS/Otero County hired a general contractor to complete the renovation of the structure with oversight from the Project Manager. These tasks on this project will be completed directly with the specific licensed contractors. The

Project Manager will oversee the activities. Specific licensed contractors that will be needed are for interior/exterior plaster work, utility installation, roofing, plaster work, concrete work for sidewalks/slabs, asphalt parking area and HVAC installation. Plumbing and south wall repairs would be completed in Phase 1.

The timeline for these activities is based upon funding availability. The timetable provided shows the tasks required and the number of days to complete each task. The start dates will be determined at a later date.

Table 2 – Phase 2 - Construction Tasks & Timeline

TASK	DESCRIPTION	DAYS	BUDGET	COMMENTS
2.A	New Roof Installation	30	\$60,000	Structurally the roof appears sound
2.B	Electrical Upgrades	30	\$20,000	Breaker box upgraded depending needs with outlets and lighting
2.C	Water/Sewer Upgrades	30	\$10,000	Phase 1 will have plumbing activities, unknown if any other needs at this time
2.D	Parking Lot Surfacing	45	\$50,000	South parking lot to be covered in asphalt
2.E	Gas Utility Upgrades	30	\$5,000	Gas requirements will be HVAC only. Hot water heaters will be electric, no gas inside the building
2.F	HVAC Installation	45	\$50,000	HVAC needs to be determined, units on the ground, not the roof
2.G	Plaster Work & Painting	60	\$39,000	Plaster work on the interior and exteriors of the building. Some painting by volunteers, contractor on areas that are repaired
2.H	Fencing/Signage/Security	30	\$15,000	Perimeter fencing with privacy slats, required signage and final upgrade to security

There are other tasks such as landscaping, park items (benches, tables, playground equipment) and furnishings in the building (tables, chairs, TVs, etc.) to be completed, but should be primarily completed by City staff and volunteers.

C. Budgets

1) Phase 1

Budget for Phase as described in Section B.2). Cash requirements may be reduced depending on the qualifications of the volunteers that may have skills and resources to handle the work.

Table 3 - Phase 1 - Budget

DESCRIPTION	BUDGET	CASH CITY	CASH OTHER	IN- KIND	SOURCE
Planning & Oversight	6,000	---	---	6,000	TBHS, Volunteer
Administrative/Historical	3,600	---	---	3,600	TBHS, Volunteers
Architectural Inspection	1,600	---	1,600	---	Grant
Architectural Specifications	23,400	---	23,400	---	Grant
Property Acquisition	80,000	80,000	---	---	City
Demolition/Disposal	35,000	1,000	---	34,000	City, Volunteers
South Wall Repair	25,000	25,000	---	---	City
Glass/Window Door Repair	5,000	2,500	---	2,500	City, Volunteers
Minor Roof Repairs	2,500	2,500	---	---	City
Asbestos Abatement unknown	2,500	2,500	---	---	City
Electrical Construction	5,000	5,000	---	---	City
Plumbing Construction	2,000	2,000	---	---	City
Other Exterior Repairs	5,000	5,000	---	---	City
Interior Walls/Floors	5,000	5,000	---	---	City
Landscaping/Clearing	5,000	2,500	---	2,500	City, Volunteers
Fencing Perimeter	10,000	10,000	---	---	City
Contingencies	7,000	7,000	---	---	City
TOTALS	223,600	150,000	25,000	48,600	

2) Phase 2

The following are the tasks for the Phase 2 renovation. Some of the tasks are being partially complete in the Phase 1 budget. As in Phase 1, cash requirements may be reduced depending on the qualifications of the volunteers that may have skills and resources to handle the work. Facility furnishings, historical displays and park development is planned for fund raising activities with TBHS and neighborhood groups/volunteers.

Table 4 - Phase 2 - Budget

DESCRIPTION	BUDGET	CASH CITY	CASH OTHER	IN-KIND	SOURCE
Planning/Oversight	10,000	---	---	10,000	TBHS/Volunteer
Administrative/Historical	9,600	---	---	9,600	TBHS/Volunteer
Architectural Inspection	2,000	---	2,000	---	To Be Determined
Construction Specs./Drawings	10,000	---	10,000	---	To Be Determined
Windows/Doors/Weather-proof Upgrades	20,000	---	20,000	-	To Be Determined
Roof Replacement	60,000	---	60,000	-	To Be Determined
HVAC Installation	50,000	---	50,000	-	To Be Determined
Electrical Upgrades	20,000	---	20,000	-	To Be Determined
Water/Sewer Upgrades	10,000	---	10,000	-	To Be Determined
Gas Utility Upgrades	5,000	---	5,000	-	To Be Determined
Internal Walls/Flooring	24,000	---	24,000	---	To Be Determined
Exterior Repairs/Painting	15,000	---	15,000	---	To Be Determined
Park/Landscaping Development	10,000	---	---	10,000	Fund Raising
Fencing/Signage/Security	15,000	---	15,000	-	To Be Determined
Parking Lot Surfacing	50,000	---	50,000	-	To Be Determined
Interior Set-up/Fixtures/Furniture	20,000	---	---	20,000	Fund Raising
Historical Displays/Exhibits	20,000	---	---	20,000	Fund Raising
TOTAL PROJECT COST	350,600	---	281,000	69,600	

3) Combined Budgets

The following provides Phase 1 and 2 combined budgets.

Table 5 - Combined Budget

PHASE	CITY CASH	CURRENT GRANTS	IN-KIND	To Be Determined	TOTAL
1	150,000	25,000	48,600	---	223,600
2	---	---	69,600	281,000	350,600
TOTALS	150,000	25,000	118,200	281,000	574,200

III. FACILITY OPERATIONS

A. Public Park

The end of the property would be developed into a public neighborhood park. Once the park has been developed, it would then be placed under the supervision and maintenance of the City Community Services – Parks Operations.

B. Building – Maintenance

The building is being developed into a mini museum with displays and some artifacts working with TBHS. The building is a multi-use facility, presenting the historical side, but easily converted for events, such as seminars, family events, educational programs and more. The building will have available two large meeting rooms, one small meeting room, historical displays, kitchen facilities, bathrooms, and storage room. Supervision of the maintenance for the building would be under City Facility Maintenance. Maintenance. Janitorial task would be accomplished with City Facility Maintenance, volunteers and users of the facility.

C. Event Scheduling

All scheduling and rental of the facility will be accomplished with the City Special Events Coordinator. Any persons to reserve and utilize the facility would have to meet the City's requirements like other city properties. The park area is open to the public as allowed by the posted times.

D. Event Support

TBHS would be available to assist in support of events that may occur at the facility. Technical and advisory services will be available.

E. Display/History Presentation/Education

TBHS will develop and provide displays, storyboards and photographs to present the history of the building, the people and rich history of the area. New display will be added routinely. Educational classes and presentation will also be available to the public. TBHS will coordinate and promote this new facility to the local public and to persons/organizations wishing to visit or have an event in our area.

F. Operating Budget

The following is an estimated operating budget for the facility. With this being a new facility belonging to the City, many of the items are internal costs of services, not necessarily cash payouts to other agencies/vendors. Revenues at the facility are unknown currently.

Table 6 - Operating Budget

DESCRIPTION	ANNUAL COST	AGENCY VENDOR
Property/Liability Insurance Coverage	3,000	New Mexico Self-Insurers' Fund
Electrical Services	1,800	PNM
Natural Gas Services	600	NM Gas Company
Water, Garbage, Wastewater	900	City
Security Monitoring	500	To Be Determined
Maintenance & Repairs	2,000	City Facility Maintenance
Janitorial Supplies	300	To Be Determined
Contingencies	900	To Be Determined
TOTALS	10,000	

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 04/04/2022

Report No: 12.

Submitted By: Kim Torres

Subject: Approve AFSCME Union Agreement negotiated and ratified by members. *(Kim Torres, Human Resources Director)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Request approval of the AFSCME Contract as presented.

Background: Mayor Payne, Mayor-Pro-Tem Wright, and Commissioners:

The information presented in the enclosed, includes a full version of the negotiated Agreement between the City of Alamogordo and the American Federation of State, County, and Municipal Employees, Local 3818 (AFSCME).

The AFSCME Agreement covers eligible Public Works, Utilities, Finance, Animal Control, Dispatch, and Community Services employees.

Below is a brief explanation of the major changes to the contract:

- Holiday pay was included in the contract as being "time worked" for the purpose of computing overtime.
- Holiday Section was eliminated in favor of language that Holidays will be administered as outlined in the COA Employee Manual. This change benefited the represented employees by including the addition of a Floating Holiday that was recently provided for in the Employee Manual.
- Paid Time Off (PTO) Section was eliminated in favor of Employee Manual language that increased the PTO hours that may be cashed out upon retirement from 280 to 480 hours and from 240 hours to 360 hours for an employee that resigns. This change also increased the conversion amount to 160 hours per fiscal year at a ratio of 1 hour of PTO for 1 hour of pay.
- Bi-Lingual pay was increased from \$0.26 to \$0.50 per hour. This is consistent with the new Employee Manual.
- Certification pay was increased from \$0.15 to \$0.60 per hour. Language was also included that determines criteria for receiving and maintaining this benefit. The change to this benefit is consistent with the new Employee Manual.
- Grievance Procedure was included that follows HB364 that was effective July 1, 2020.

- The contract will remain in full force until June 30, 2025.

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PREAMBLE

THIS AGREEMENT has been made and entered into between the CITY OF ALAMOGORDO (hereinafter referred to as the "Employer" or the "City") and AFSCME LOCAL 3818, the ALAMOGORDO CITY EMPLOYEES, A.C.E., (hereinafter referred to as the "Union".)

The overall purpose of this Agreement is to provide for orderly and constructive employee relations in the public interest, and in the interest of all employees herein covered, and in the interest of the City to maintain harmony, cooperation, and understanding between the Employer and the Employees in the Unit, to protect the rights of the City Employees, to protect the rights of the Employer, and to protect the delivery of services to the citizens of the City of Alamogordo.

The City, the Union, and its members agree that every effort will be made to administer and abide by this Agreement in accordance with the true intent of its terms and provisions to the end of maintaining sound labor management relations.

SECTION 1. SCOPE OF AGREEMENT

This Agreement relates to the Employees of the City in the designated collective bargaining unit. The parties do hereby acknowledge that this Agreement represents an amicable understanding reached by both parties as the result of negotiations of the parties as provided in the current Public Employees Bargaining Act.

SECTION 2. RECOGNITION

The City recognizes the AFSCME Local 3818, AFL-CIO as the sole exclusive bargaining representative in all matters pertaining to wages and salaries, hours, working conditions, and other conditions of employment for the employees in the Unit described in this "Agreement". The City recognizes the Union as the exclusive bargaining agent for all regular, full-time, part-time, Clerical and Blue Collar, non-introductory, non-confidential, non-supervisory, employees.

SECTION 3. NON DISCRIMINATION

The parties agree that the provisions of this agreement shall be applied equally to all employees in compliance with applicable law against discrimination as to race, color, national origin, religion, ancestry, sex, age, physical and mental handicap, serious medical condition, disability, spousal affiliation, sexual orientation, and gender identity.

Furthermore, no employee shall be discriminated against by reason of union membership or non-membership or activities on behalf or in opposition to the Union.

SECTION 4. SEXUAL HARASSMENT

The City policy on sexual harassment will apply to this contract.

SECTION 5. UNION RIGHTS

A. An officer of the Union may, after approval from their supervisor, be allowed time off with pay for the purpose of representing employees in grievance hearings or other approved activities. Grievant's and witnesses in grievances may, after approval from their supervisor, be allowed reasonable time off with pay to participate in grievance hearings or other approved activities. Such approval shall not be unreasonably withheld. Time off with pay shall not include time spent during non-working hours.

B. The Union President, or the President's designee, upon the approval of the City Manager, will be allowed time off with pay to assist in employee/management matters.

C. It is understood that the Public Employee's Bargaining Act ("PEBA") controls where a conflict exists.

D. Union representatives shall have reasonable access to the premises of City departments for the purpose of conducting Union meetings with represented employees. Union representatives shall have access to City facilities at a time and place set by the Union representative and upon mutual agreement with the supervisor, or designee in charge of the requested facility. Such requests shall not be unreasonably withheld and shall be for the purpose of administering this Agreement and the Union's rights under Section 10-7E-15 of PEBA. The Union agrees that such activities may not interfere with the operational requirements of the department. The Union representative may request, through the City Manager, meetings to prevent, clarify or resolve a mutual problem.

E. Local Union officers may be allowed sufficient time off without pay for Union membership meetings, Union conventions, conferences, workshops, and seminars. Upon approval, the employees shall have the option of utilizing any accumulated PTO time in lieu of taking such leave without pay. Such approval will not be unreasonably withheld, nor shall it be considered unreasonable for Management to deny such approval when in the opinion of Management, production or staffing requirements are affected by such absence.

F. Spaces for a bulletin board shall be furnished by the City for the posting of official Union notices and other information except religious, partisan politics, derogatory, or discriminatory notices. The bulletin board will not be used to criticize the Union, any Union officials, Management, or any employees.

G. Time off without pay taken in conjunction with this section shall be counted as continuous service for calculating seniority as provided for in this Agreement.

H. It is mutually understood by the parties to this Agreement that the Union may distribute any additional material along with a copy of this contract at their expense.

SECTION 6. JOINT LABOR-MANAGEMENT COMMITTEE

A Joint Labor-Management Committee (LMC) shall be established and comprised of three Management Employees selected by Management, and three Union Employees, selected by the Union. Committee members shall be appointed in advance and notice provided to each party. Substitute members may be appointed for vacancies and absences respectively by Management or the Union with advance notice to the other party. Committee meetings shall be mutually scheduled to discuss any matters that might arise. The primary work or objective of the LMC will be to provide a mechanism for the fair, constructive and expedient approach to resolving matters in the workplace. Provided, however, employment decisions shall ultimately be the sole and complete responsibility of City management. It will not be the purpose of the Committee to discuss or adjudicate new or pending individual grievances. Persons participating in this process will experience no loss in pay for their attendance at such meetings. It is recognized that such meetings do not have to be scheduled during the employees' normal work hours.

SECTION 7. UNION MEMBERSHIP DUES DEDUCTIONS

- A. Upon receipt of a voluntary authorization dues deduction card executed by an employee who is covered by this bargaining unit, the employee may have membership dues deducted by the City in accordance with the dues levied by the Union in accordance with its constitution and its by-laws. Employees may cancel their dues deduction authorization at any time subject to a fifteen (15) working day written notice to the personnel office, which will then notify the union.
- B. The City agrees to forward to the Union all dues withheld pursuant to valid authorization cards. Dues withheld will be forwarded to the Union each pay period.
- C. Should an issue arise as to the amount deducted, the City's only obligation is to present factual material as to the amount actually deducted. Any adjustment shall be handled strictly between the employee and the Union.
- D. The Union shall indemnify, defend, and save the City harmless against any and all claims, demands, suits or any other forms of liability that shall arise out of or as a result of any conduct taken by the City for the purpose of complying with this section.
- E. Upon an employee's separation of employment, union dues will not be withheld from an employee's last paycheck unless specifically authorized in writing by an employee.

Exceptions. An employee who is a member of and adheres to established and traditional tenets or teachings of a bona fide religion, body, or sect which historically has held conscientious objections to joining or financially supporting a labor organization, may meet this obligation by paying the equivalent of the fees to one of the organizations on the approved list.

The Union shall indemnify and hold the City harmless from all actions taken by the City in compliance with this provision.

SECTION 8. MEMBERSHIP ELIGIBILITY REPORT

The City agrees to provide the Local Union a list of employees in the bargaining unit each month, upon written request by the Local President or their designee. The list shall include name, address, and position. This list shall not replace the reporting requirements under PEBA. However, the reporting requirements under PEBA will count for the list in the months it is provided to the Union. The City will provide the requested list within three (3) working days of the request.

SECTION 9. CONTRACT ORIENTATION

Should the City determine the need for contract orientation, the parties agree to hold a contract orientation for Union eligible employees within 45 days of the execution of this agreement, which will be conducted jointly by a management representative and a union representative. The City agrees to provide employees of the bargaining unit time off with pay to attend.

SECTION 10. COMMISSION MEETING AGENDA BOOK

A copy of the City of Alamogordo Commission meeting agenda book is available on-line through the City's website should one be needed.

SECTION 11. JOB POSTINGS/VACANCIES

- A. For the purpose of this section, a regular vacancy is created when:
 - 1. The City has approved an increase in work force and determines to fill the new positions.
 - 2. The City decides to replace the incumbent because of termination, promotion or demotion.
- B. Job vacancies will be posted for a minimum of five (5) working days and copies of the posting will be made available to the President of the Union. The City may select from this list of candidates for a period of six (6) months.
 - 1. Job vacancies will be posted a minimum of five (5) working days on City Hall bulletin boards and on the City's web site. Postings that are only open to current employees will be emailed to all City employees who have email on the City's internal email system.
- C. Job posting shall state the position, duties, and rate of pay.
- D. The shift assignment may change as a result of the exercise of shift preferences.
- E. When the City determines to conduct an open recruitment, qualified full-time regular city employees will be given a ten (10) percent preference on the scoring used to determine the

most qualified applicant. This ten (10) percent preference will apply only to those employees who achieve at least the minimum passing score as established by the City.

- F. Employees who apply for a posted position and are not selected will be notified.
- G. Qualifications shall consist only of job-related education, experiences, licensure, certifications, and/or legal requirements that are:
 - 1. appropriate to the occupation and job duties of the position;
 - 2. necessary for successful performance of the essential duties of the position; and
 - 3. are not designed to unduly restrict competition.

SECTION 12. IN-HOUSE RECRUITMENT

- A. When the City determines to conduct an in-house recruitment, regular, non-introductory, full-time employees will be considered prior to the consideration of any temporary or part-time employees.
- B. Employees appointed to a position in the bargaining unit by promotion or transfer shall serve a ninety (90) day trial period. Trial period employees may be removed from their position if, in the judgement of the City, the employee does not demonstrate the abilities of the position.
- C. When possible, employees on a trial period who are removed shall be reinstated to their former position, if vacant, or to an equivalent vacant position.

SECTION 13. OFFICIAL JOB DESCRIPTION

- A. The official job description of any position within this bargaining unit shall be maintained by the Human Resources Department. The official job description of any position may be reviewed by the Union or the employee for his/her given position. Any changes or revisions in the official job description will be provided to all affected employees within ten (10) working days of the change or revision.
- B. The official job description will reflect the duties to be performed. Employees may review their own departmental job descriptions.

SECTION 14. RE-EVALUATION AND RE-CLASSIFICATION

The City will not engage in re-classification actions, the result of which would be to remove classifications from the bargaining unit to classifications outside the bargaining unit without first giving 30 days' notice and providing for input from the Union.

SECTION 15. CONTRACTING OUT

The City agrees that prior to contracting out bargaining unit positions, the Union will be notified and given the opportunity to provide input no later than thirty (30) calendar days before the Request for Proposal (RFP) or bid packages are sent to the possible contractors. The City will furnish the RFP or bid packages to the Union as soon as it is completed and will furnish all available cost comparison data in a prompt manner. The City further agrees to work with the Union to research alternatives.

SECTION 16. PERFORMANCE EVALUATIONS AND/OR APPRAISALS

- A. Any employee may review a negative performance evaluation/appraisal through the chain of command up to the Department Director.
- B. The employee may document his/her point of view on any evaluation/appraisal. Such documentation will be in writing within fourteen (14) calendar days and will be made a part of his/her personnel file.
- C. Employees shall be required to sign that they received the performance evaluation or appraisal but will be allowed to indicate that he/she does not concur with the performance evaluation or appraisal.
- D. The employee's evaluation shall be completed within 30 days of the due date, so that the evaluation can be processed in a timely manner by the Human Resources office.
- E. Performance criteria shall be specific, attainable, relevant, measurable, objective, and consistent with an employee's job duties, responsibilities and relate to his/her job description. Measurement criteria shall be job and outcome related. The criteria shall be provided to an employee in writing at the time of hire and changed only after review with the employee.

SECTION 17. EMPLOYEES PERSONNEL FILES

- A. A copy of any material pertaining to an employee's performance or to disciplinary actions to be placed in the employee's official personnel file must be presented to the employee for signature and review.
- B. An employee may respond in writing to any item placed in his or her official personnel file within fourteen (14) calendar days of receiving or reviewing the document. Such response will become a part of the file.
- C. All employees or their designees, as authorized in writing, shall be allowed to review the contents of his or her personnel file during normal working hours (8:00 A.M. to 5:00 P.M.) with the exception of medical files. Personnel files may be reviewed by appointment only and with prior notification to the immediate supervisor. Human Resources will honor

an appointment within seven (7) calendar days of the request. Reasonable requests for copies of documents in the file shall be honored.

D. The personnel file kept in the Human Resources Office is the official employee file.

E. For the purpose of interviews, personnel files may be viewed by departmental authorized personnel. Departmental working files may be viewed by employees upon request to their immediate supervisor.

F. Human Resources Department files are a permanent record of an employee's performance with the City of Alamogordo. Except as permitted by this agreement or by order of an arbitrator, the PELRB or the courts, such files will not be purged.

G. Disciplinary Actions

1. A verbal counseling shall not be considered disciplinary.
2. Documented verbal and written warnings are considered disciplinary and will be maintained for purposes of progressive discipline.
3. The degree of corrective action administered will depend on the nature and severity of the infraction and the employee's prior record. Management has the right to bypass the progressive discipline process.
4. Upon the order of an arbitrator or judge of competent jurisdiction, Disciplinary/Corrective Actions and relevant documentation may be removed from or sealed within an employee's official Human Resources file.
5. For the purpose of progressive discipline corrective actions older than forty-eight (48) months will not be considered. Accidents shall only be considered as outlined in the City of Alamogordo Safety and Health Manual.

SECTION 18. WORK SCHEDULES

A. Official Workweek – An Employee's workweek shall consist of forty (40) hours per week for a full-time employee. A part-time employees work week shall consist of approved budgeted work hours of less than forty (40) hours.

B. Opportunities – All bargaining unit Employees will be provided the opportunity to work a complete workweek. When a temporary situation exists such as bad weather and the Employee can be safely released from the job, the Employee may utilize accrued Paid Time Off or leave without pay. Nothing in this section shall be construed to preclude actions under the Layoff and Recall Section.

C. Flex Schedules – Flex schedules will be implemented consistent with the current City Ordinance. The City shall not unreasonably deny or rescind an Employee's written request for

a flex schedule except for a business purpose only. In the event an Employee is denied a flex schedule or that schedule is rescinded, the City shall provide the Employee the reasons for the denial or rescission of the schedule in writing. If an Employee's request cannot be approved because another Employee is also requesting, or is on the same schedule, then Department seniority shall be the determining factor as to which employee shall be granted or maintained on their requested flex schedule.

- D. Staffing and Workload Standards – The City will make its best effort to assign workloads to treat Employees as equitably as possible within each department or division.
- E. Notification – The City may change established work schedules to meet public service and operational needs. Where changes are to be made by the City for other than emergency reasons, or where schedules are to be adopted for new programs or where any regular or temporary change is to last for more than thirty (30) days to an employee's work hours, the City agrees to provide written notice to the Union and affected employees, prior to implementing the changes, as follows:
 - 1. Thirty (30) days when adding one or more workdays to the work week (e.g. Saturday and/or Sunday);
 - 2. Twenty (20) days when changing the length of the workday (for example, from eight [8] hours to ten [10] hours) or when changing starting/quitting times by more than two (2) hours;
 - 3. Ten (10) days when changing starting/quitting time by two (2) hours or less.
- F. Seasonal changes and overtime do not require prior written notice to the Union or employees.
- G. Bargaining and Impasse Resolution – The Union may request bargaining over the change within half the time of the required notice. The failure of the parties to reach a resolution for Agreement shall not require the City to delay implementation of the change.

SECTION 19. SENIORITY & OVERTIME SCHEDULING

- A. Seniority within this contract is defined as follows:
 - 1. In the event of a reduction of work force or layoff, seniority is calculated from the original date of continuous regular full-time employment with the City in the classification held at the time of layoff ("classification seniority"). In the case of ties, the employee with the lower employee number will be considered to have more seniority. For the purposes of bumping, seniority is calculated from the date of

continuous, regular, full-time employment with the City. It is recognized that this does not include temporary employment.

2. For PTO scheduling of forty (40) hours or more, seniority is defined as length of continuous service within the classification earned with the work unit (“work unit seniority”).
 3. Scheduled voluntary overtime will be assigned on a rotational order by employee interest, then by classification seniority unless prohibited by a specific skill need. Employees interested in working voluntary overtime must submit a letter indicating they are wanting to work voluntary overtime to their supervisor. Supervisors will then assign voluntary overtime on a rotational order by seniority unless prohibited by a specific skill need. Employees who refuse the overtime two consecutive times that they are called will be removed from the list. These employees can resubmit a letter of interest after a thirty (30) day waiting period.
 4. If no employee on the overtime list is available, involuntary overtime will be required. Overtime will then be assigned in the reverse order of classification seniority.
 5. Management will assign unscheduled overtime based on standby assignments.
 6. An employees work schedule will not be changed to prevent the payment of overtime within the same work week as defined in the City of Alamogordo Employee Manual.
- B. Upon request by the Union or an employee the City will prepare a current seniority roster.

SECTION 20. LUNCH PERIODS

- A. The City will provide a lunch break of at least thirty (30) minutes but not to exceed sixty (60) minutes on non-pay status. Except as otherwise provided below, when allowed a lunch period of thirty (30) minutes or more, Employees will be allowed to leave the work site at the commencement of the lunch break and will be at the work site upon the completion of the lunch period.
- B. Lunch periods will be scheduled by Management approximately midway during the work shift.
- C. It is recognized that Management may require employees to remain at the work site and only take a twenty (20) to thirty (30) minute lunch period due to the nature of the work being performed. When so required, Employees will remain on pay status and the work shift will be reduced by an amount equal to the shorted lunch period unless the City elects to extend the work shift due to the need to complete a project, task, or for similar reasons. Employees will not be required to remain on or by the equipment but can be

directed to return to the equipment prior to the expiration of the shorted lunch period when necessitated by the nature of the work being performed.

- D. Employees who are unable to leave a worksite will receive a thirty (30) minute lunch period on pay status.

SECTION 21. BREAK PERIODS

Each employee will receive a fifteen (15) minute break period during the first and second half of each shift except in cases where service to the public would be interrupted.

SECTION 22. STANDBY AND OVERTIME PAY

- A. Employees who are required by their supervisor to be "on standby", meaning accessible by telephone and available to return to duty when called, shall be compensated at the rate of one (1) hour of their usual pay for every twenty-four (24) hours on call. All time under this provision that is not adjacent to an assigned tour will be considered as "portal to portal". Portal to portal is from the time the employee responds to the call to the time the work is completed. Time actually worked in response to calls shall be compensated at regular time or overtime as applicable.
- B. All leave except for those leaves related to, disciplinary action, leave without pay, or workers compensation shall be considered time worked for the purpose of computing overtime.

SECTION 23. COMPENSATORY TIME

The City and the Union agree to implement a policy of compensatory time as follows:

- A. The employee may elect to accept compensatory time in lieu of paid overtime. The employee must select compensatory time on a form provided by the City either prior to the overtime being worked or as soon as possible after working the overtime when approved by his/her supervisor. The compensatory time will follow overtime pay rules, i.e., time and one half for each hour in excess of forty hours per week. The maximum accrual of compensatory time will be eighty (80) hours. Accrued compensatory time will be recorded and accounted for through the City's payroll office and will reflect on the employee's pay stub.
- B. The employee will request from his/her supervisor, at the earliest possible time, permission to utilize accrued compensatory time. Provided that the absence of the employee will not disrupt the department, the time will be granted. The use of compensatory time will not be unreasonably denied. All compensatory time must be taken off no later than the end of the first pay period in June of each fiscal year. Compensatory time not taken due to the decision of the City or extenuating circumstances beyond the control of the employee shall be paid in the following pay

period. No compensatory time will be accrued after the first pay period in June of each fiscal year.

- C. Any accrued compensatory time will be converted to cash payment should employment with the City be terminated for any reason.

SECTION 24. HOLIDAY PAY

Holidays will be recognized in accordance with the City of Alamogordo Employee Manual.

SECTION 25. PAID TIME OFF (PTO)

Paid Time Off (PTO) will be provided in accordance with the City of Alamogordo Employee Manual.

SECTION 26. LEAVE TO VOTE

State Law requires, under certain conditions, all employees who are registered electors be granted two (2) hours with pay between the opening and closing of the polls to vote on all election days. Department directors must grant this time off for voting if requested by employees registered to vote. Department directors should schedule the time taken so that offices remain open during the normal working hours and the work of the department is affected as little as possible. Departments will not grant time off with pay to any employee whose normal work day begins more than two (2) hours after the opening of the polls, or ends more than three (3) hours prior to the closing of the polls. Time taken off for voting can be used for no other purpose. Department directors may require an employee to prove that he/she is a registered and eligible voter.

SECTION 27. LEAVE FOR CITY BUSINESS

Leave with pay may be authorized for an employee to attend official meetings where the good of the City service is involved or to conduct the City's business at a location other than the employee's normal work station.

SECTION 28. ANNUAL AND EMERGENCY MILITARY LEAVE

Military leave with pay will be authorized for all employees who are members of the National Guard or Air National Guard of New Mexico or any organized reserve unit of the Armed Forces of the United States, including the Public Health Service, for a period not to exceed fifteen (15) days in each federal fiscal year. This leave is in addition to other authorized leave when they are ordered to active-duty training with such units. In addition, all employees who are members of an unorganized reserve component may be granted leave with pay not to exceed fifteen (15) days in each calendar year for the purpose of attending organized courses of instruction or training periods authorized for such personnel. All employees called to active duty in emergencies declared by the Governor or the President for short periods of time shall be granted military leave with pay not to exceed fifteen (15)

days. A copy of orders must be attached to all requests for military leave, annual or emergency.

SECTION 29. BEREAVEMENT LEAVE

In the event of a death in the immediate family an employee will be granted up to three (3) days of leave. In the event the employee has to travel in excess of 500 miles one-way from Alamogordo, the employee will be allowed an additional day for that distance and for each 500 miles up to a maximum of 5 total days. The "immediate family" for the purposes of this provision is defined as: spouse, children, brother, sister, parents, parents-in-law, step-parents, brother and sister-in-law, son/daughter in-law, grandchildren, step-children in the home, legal guardianship, grandparents/grandparents-in-law. This leave will not be charged to PTO.

SECTION 30. FAMILY AND MEDICAL LEAVE

Family and Medical Leave will be administered in accordance with Federal law and the City of Alamogordo Employee Manual.

SECTION 31. ON THE JOB INJURIES

A. Injury leave will be handled in accordance with the Injury Leave policy outlined in the City of Alamogordo Employee Manual. Workers' compensation coverage, including medical benefits, will be handled in accordance with the law. Any employee injured on the job or who experiences an industrial illness on the job will be allowed to choose his or her Health Care Provider (HCP). The employee must notify the HCP that it is a work-related injury or illness. The City reserves its right to change after sixty (60) days to a Health Care Provider of its choice in accordance with the law. By the provision, neither party waives any rights or remedies otherwise available under the worker's compensation act.

B. Early Return to Work Modified Work Assignments. The Employer shall make a good faith effort to provide employees covered by this Agreement with opportunities for returning to work on a modified work assignment due to temporary medical conditions and/or restrictions while recovering from non-work-related injury or illness. An employee requesting an early return to work in modified duty assignment may request such assignment for a period of up to one (1) year consistent with accompanying medical recommendations. Any medical documentation requested by the Employer shall be confidential with access and use restricted as required by federal and/or state laws, regulations and/or guidelines. An employee who returns to work on modified work assignment shall be paid no less than their last rate of pay.

It is incumbent on the employee to follow all modifications to duty orders provided by the employees' health care provider.

SECTION 32. SAFETY

- A. The City agrees to provide a safe work environment. The Union agrees to actively cooperate with the City in meeting this requirement. The City will also comply with the Occupational Safety and Health Act (OSH Act) and all other applicable federal, state, and local laws and regulations.

The Union will be allowed representation on the City's Safety Committee should one exist.

- B. Personal Protective Equipment (PPE). In accordance with CFR 1910.132, safety equipment and devices such as non-prescription safety goggles, air purifying respirators (APRs) and powered air purifying respirators (PAPRs), gloves, foot protection (including over-the-ankle safety boots and over-the-shin PVC cement boots), water-proof waders, hard hats and protective hearing protection (earplugs, noise reducing earmuffs, etc.) as necessary to perform duties will be furnished and supplied by the City. The Union agrees to support the City in requiring employees to wear furnished PPE.

SECTION 33. WAGES AND RECREATIONAL FACILITIES BENEFITS

- A. FY 24: The parties agree to re-open bargaining for FY 24 wages no later than March 31, 2023.
- B. If any represented or unrepresented unit, classification or association of City employees receive a general salary increase adjustment or lump sum payment after the ratification of this agreement which is greater than the compensation agreed to by AFSCME, such terms and conditions shall automatically be extended to all members of AFSCME bargaining unit. However, an individual increase, promotional increase, or a merit salary increase shall not result in an automatic extension.
- C. City agrees to provide any increases per the outcome of the Classification and Compensation Study within budgetary constraints and as approved by City Commission.
- D. Recreational benefits will be administered per the City of Alamogordo Employee Manual.

SECTION 34. BILINGUAL PAY

Employees will be compensated at a rate of fifty cents (\$.50) per hour for their bilingual abilities based on the following conditions:

1. Employee must interact with the public in a manner that would require bilingual services.
2. Employee has been designated by the Department Director to translate when needed by any City department. Employee must successfully pass a Bi-lingual proficiency examination administered by the Human Resources Department.

SECTION 35. MEDICAL AND DENTAL GROUP INSURANCE

The City will pay 60% of the group medical and dental premiums on the plans offered by the City. The employee who chooses to participate in these plans will pay the remaining 40% of the cost of the plans. However, in accordance with the Affordable Care Act, any employee who qualifies will pay the rate provided for under the law.

SECTION 36. SUGGESTION PROGRAM

A. Employee Suggestion Program. The City agrees to provide a suggestion program to encourage employees to participate in the betterment of the City of Alamogordo. This suggestion program will look at ideas for cost savings, more efficient methods of operation, energy conservation, and any other suggestions that may occur, with the exception that all safety suggestions will go to the safety committee first. The City may route the suggestions for evaluation wherever they desire. All suggestions will be acknowledged by the City as to receipt and become the property of the City upon submission. Employees' suggestions that are implemented and result in a measurable savings will be rewarded as follows:

Amount of Annual Savings from Suggestion/Idea	Lump Sum Award Amount
Up to \$5,000	8% of the amount of the annual savings
\$5,000 to \$20,000	10% of the amount of the annual savings
\$20,000 & Above	\$2,500 + 3 paid days off

While employees may submit as many suggestions as they can develop, the award will be paid one time per implemented suggestion based on the savings projected for the first year. Savings in the future years shall not be taken in consideration when calculating the award amount. The City Manager will determine whether a particular suggestion warrants a monetary award. Only those suggestions which result in a tangible benefit based on cost savings will be eligible for a monetary award. All awards are subject to budgetary considerations and are made at the discretion of the City Manager. An employee may neither grieve the City's decision to make or not make an award under this Program.

B. Employee Recognition Program. If a member of the bargaining unit qualifies, the member may receive a monetary or non-monetary award under the City's Employee Recognition Program. The Employee Recognition Program is designed to motivate employees and recognize employee contributions with monetary and non-monetary awards. There is no entitlement to any monetary or non-monetary award. All awards are subject to budgetary considerations and are made at the discretion of the Employer. Nevertheless, in considering whether or not to grant an award covered by this Article, the Employer will act in a fair and non-discriminatory manner. An employee may neither grieve the Employer's decision to make or not make an award covered by this program.

SECTION 37. EDUCATION AND TRAINING

The Department Director or designee may authorize employees to obtain required job-related education and training as needed and shall grant the necessary time off with pay to maintain the

requirement as required by Federal, State, and local laws and the City of Alamogordo Travel Policy.

The City recognizes that relevant training opportunities should be made available to Employees on a fair and equal basis taking into account job requirements.

SECTION 38. CERTIFICATION PAY

Upon documentation of the successful completion of an authorized certification, a sixty cent (\$0.60) per hour increase in pay will be given to bargaining unit employees under the following conditions:

- A. The certification is not a requirement of the members official job description;
- B. The certification is generally issued by a Federal, State, or professional association;
- C. Is an earned certification;
- D. The certification is justified by the members Director as being a benefit to the position and the City for the employee to hold certification and the department budget can accommodate the additional cost;
- E. Pay for an authorized certification will begin the first day of the pay-period following submission of the original certification document to Human Resources and justification by the Director;
- F. Certification pay may be removed at any time when determined to be in the best interest of the City as determined by the Director for business purpose;
- G. Pay for certifications with an expiration date will end on the last day of the pay period in which the certification expires; and
- H. The City Manager is the final authority for approval or denial of a request for certification pay. However, certifications will be dealt with in a fair and equitable manner.

For the purposes of this section, “authorized certification” is defined as a certification that is above and beyond the employee’s job requirements but that are a benefit to the City.

The Labor Management Committee (LMC) may review and provide recommendations regarding certifications eligible for compensation.

SECTION 39. REIMBURSEMENT FOR PROPERTY LOSS

Should an employee, during the course of his/her official duties, suffer damage to his/her clothing or personal effects the employee shall file a tort claim with the City Attorney’s office. Tort claims forms are available on the City website or through the City Attorney’s Office. To be eligible for reimbursement, the item of clothing or personal effect must have a value of at least \$15.00.

SECTION 40. CORRECTIVE ACTION

A. Just Cause: An employee who has completed the probationary period shall not be disciplined or discharged without just cause. Probationary employees are not within the bargaining unit, thus the discipline and/or discharge of probationary employees is not covered by this Agreement, and probationary employees are not entitled to union representation on such matters.

B. Progressive Discipline: The principles of progressive discipline will be followed when appropriate, and the disciplinary action taken shall be appropriate to the offense. The degree of corrective action administered will depend on the nature and severity of the infraction and the employee's prior record. Management has the right to bypass the progressive discipline process.

C. Right of Privacy: Disciplinary action shall be accomplished in a manner which affords the employee protection from embarrassment before other employees or the public. If a supervisor has a need to talk to an employee regarding his/her conducts or to criticize the handling of his/her work, it must take place in private. Affording an employee protection from embarrassment, however, does not preclude a supervisor or department Director from having another person present while counseling or disciplining the employee. Employees can be disciplined in a group if the reason for the action applies to the group.

D. Representational Rights in Investigations: An employee who is called to an investigatory meeting or a pre-disciplinary hearing, which may result in discipline being imposed upon the employee, shall be informed of the purpose of the meeting. If the employee requests union representation for the investigatory meeting or pre-disciplinary hearing, the employee shall be entitled to union representation.

E. Service of Notices: Any requirement under this Article for service or written notice to an employee will be met if such service or notice is provided to the employee, even when the employee has union representation. It will be the responsibility of the employee to contact the union for representation and to provide the union with any documentation necessary for representation. However, if the employee provides a signed written request for notices and documentation to be provided directly to a specified union representative instead of the employee, the employer will honor the request. The employer, however, shall under no circumstances have an obligation to provide additional copies of notices and/or other documentation to the union or the employee.

SECTION 41. GRIEVANCE PROCEDURE

A. Nothing in this Agreement shall prevent any employee from instituting or pursuing any grievance in his/her own behalf with or without the assistance of the Union so long as:

1. The adjustment is consistent with the terms of the Agreement; and

2. The Union is provided with the opportunity to be present during the grievance meetings, is provided copies of grievance documents, and is provided an opportunity to make its views known.

An employee may not retain outside representation under this grievance procedure without the advance approval of the Union. An individual employee may not invoke arbitration under this Article.

- B. The aggrieved employee may have representation at any step in the grievance process.
- C. As a condition of employment, employees are required to appear as witnesses in grievance hearings when requested by the aggrieved employee or by the City. Requests for appearance of witnesses will be made through the Human Resources Office. Any employee called as a witness during working hours shall be considered in pay status and paid at his/her regular rate of pay. The employee shall be required to return to work when he/she is no longer needed as a witness.
- D. Employees called as witnesses during time off shall be paid at straight time for the time spent at the hearing by whichever party is requiring the employee to appear.
- E. Definitions:
 - 1. Grievance: A grievance is defined as an appeal of disciplinary action (excluding verbal or written warnings) or a dispute involving the interpretation, application, or alleged violation of any provision of the Agreement or City Policy. Written reprimands may be grieved to the 2nd Step of the grievance process.
 - 2. Grievant: A grievant is an employee, or group of employees or the Union acting on behalf of the employee(s) with regard to a provision in this contract.
 - 3. Day: A Day under this section means calendar day unless otherwise specified. In the event the day an action or response is due is a Saturday, Sunday, or City designated Holiday, the action or response shall be due the following workday.
- F. The purpose of this procedure is to provide an orderly method of resolving grievances. A determined effort shall be made to settle any such differences at the lowest possible level in the grievance procedure.
- G. Grievances can be submitted in hard copy or via email and shall contain the following information:
 - 1. The grievance shall clearly specify the articles or policies alleged to be violated, a brief statement of the incident, and the relief requested;
 - 2. The primary representative's phone number or email address shall be provided;
 - 3. All grievance forms shall be signed and dated by the representative or the grievant.

- H. Grievances will be processed during normal working hours.
- I. A Union Officer and stewards will be allowed reasonable time off, with pay, to handle grievances.
- J. Grievances shall be processed in accordance with the following procedures, within the stated time limits:
 - Step 1: The grievant shall present the grievance within fifteen (15) days of its alleged occurrence to his/her Department Director, who shall attempt to resolve the dispute. The Department Director shall issue a written response to the grievance within ten (10) days following receipt.
 - Step 2: If the grievant is not satisfied with the response of the Department Director, the grievant shall within ten (10) days following the receipt from the Department Director, submit the grievance to the City Manager. The City Manager or the City Manager's designee shall within ten (10) days of receipt of the Step 2 grievance, schedule a hearing for the grievant and his/her Union Representative to hear the employee's grievance. The City Manager or the City Manager's designee shall render a decision within ten (10) days following the meeting.
 - Step 3: If the Union is not satisfied with the City Manager's or the City Manager's designee's decision, the Union President or his/her designee may appeal the grievance to arbitration, within thirty (30) days.
- K. Time limits set forth in this article may be extended in writing by mutual Agreement or because of a federal, state, or local emergency.
- L. Failure by either management or the employee, to meet the time requirements in the grievance procedure will mean the adjudication of the matter in the other's respective favor at the point in the grievance.
- M. Selection of an Arbitrator:
 - 1. Within thirty (30) days of submission of the appeal for arbitration, the Union shall make a request for a sub-regional or local panel of seven arbitrators from the Federal Mediation and Conciliation Service (FMCS).
 - 2. Within 14 days of receipt of a list of arbitrators, the Union shall request a meeting with the Employer for the purpose of selecting the arbitrator. The parties shall select an arbitrator by alternately striking names from the list until one name remains. That person shall be the arbitrator. The party striking first shall be determined by lot. The final arbitrator shall meeting to select an arbitrator within thirty (30) days of receipt of the list of arbitrators.
- N. The power of the Arbitrator shall be limited to interpreting this Agreement and determining if the disputed article has been violated.
- O. The Arbitrator shall have no authority to alter, modify, vacate, or amend any terms of this Agreement.

- P. The decision of the Arbitrator will be final and binding on both parties.
- Q. Attorney's Fees and Costs: The Employer and the Union shall equally share the costs of arbitration. For any dispute involving this contract, the parties, including the Employer, the Union, and the employee, shall pay their own attorney's fees, regardless of the outcome of the dispute.
- R. All meetings and hearings under this procedure shall be kept informal and shall include only such parties in interest and/or their designated representatives.

SECTION 42. LAYOFF AND RECALL

- A. When it is necessary to have a reduction in the City's work force, employees will be laid off in reverse order of seniority within classification relevant to position. Seniority for the purposes of Layoff and Recall is defined as full-time regular continuous employment with the City (date of hire) applied to the classification held.
- B. The City shall notify the affected employee(s) and the Union by letter at least thirty (30) calendar days prior to any reduction in force. The Union will be afforded the opportunity to meet with the City to discuss the circumstances requiring the layoff and any proposed alternatives. Employees laid off due to reduction in work force will be called back to work by classification in their seniority order.
- C. Laid off employees have the responsibility of keeping the City informed as to their correct mailing address. The City will advise the employee to be recalled by certified or registered United States mail. A copy of such recall notice will be furnished to the President of the AFSCME Local Union No. 3818, Alamogordo, New Mexico, City Employees. An employee receiving notice of recall, will, within seven (7) working days, acknowledge receipt by certified or registered mail advising the Human Resources Director of the date he/she will be available for service, which available date must not be later than thirty (30) calendar days from the day the employee receives the recall notice. Employees failing to comply with this section forfeit their recall rights. It is understood that the City will have discharged its obligation of notification to laid off employees by having forwarded the recall notice as herein outlined. Employees shall retain seniority held at the time of layoff.
- D. Employees on layoff status will be terminated one (1) year from the effective date of layoff if they have not been recalled.
- E. Employees subject to layoff who have held a prior classification shall have the right to bump to that prior classification provided that the employee is still fully qualified to do the work and the employee has greater seniority in total city employment than the incumbent.

SECTION 43. SAVINGS CLAUSE

Should any part of this Agreement or any provision contained herein be declared invalid by any tribunal of competent jurisdiction, the validity of the remaining portions shall not be affected. Should this occur, the parties will immediately meet to negotiate a suitable provision to replace the provision held invalid.

SECTION 44. APPROPRIATIONS

Any Agreement provision by the Employer and the Union that requires the expenditure of funds shall be contingent upon the specific appropriation for wages and benefits by the Alamogordo City Commission and the availability of funds.

SECTION 45. TERMS OF AND ENTIRE AGREEMENT

- A. This Agreement constitutes the sole and entire existing agreement between the parties hereto and supersedes all prior agreements, oral or written between the Union and the City, and expresses all obligations of, and restrictions imposed on the City during the term of the agreement.
- B. The term of the proposed agreement shall commence upon its ratification on the date signed by both parties and shall remain in full force and effect until June 30, 2025, or until a successor Agreement is ratified by both Parties, whichever is later. In the event that the City and the Union fail to secure a successor Agreement prior to June 30, 2025, the Agreement shall remain in full force and be effective during the period of negotiations, provided, however no increases in compensation shall occur after June 30, 2025. The City will continue to provide the other agreed upon benefits, such as health insurance coverage, during the period of negotiations.
- C. This contract can only be amended by mutual agreement of the parties which must be reduced to writing in the form of an MOU.

Each party has had a reasonable opportunity to read this entire Agreement, to discuss its contents and meaning with a representative of their choosing, and that the terms of this Agreement are understood and voluntarily accepted.

CITY OF ALAMOGORDO
NEW MEXICO

AMERICAN FEDERATION OF STATE,
COUNTY AND MUNICIPAL EMPLOYEES

Brian Cesar, City Manager

Joel Villarreal, Council 18 Representative

Michael Christopher, President Local 3818

ATTEST:

APPROVED AS TO FORM:

Raquel Hughs, City Clerk

Petria Bengoechea, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 04/05/2022

Report No: 13.

Submitted By: Evelyn Huff

Subject: Consider, and act upon, the budget process and documents for the FY2022 - FY2023 preliminary budget. *(Evelyn Huff, Finance Director)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Provide Direction to Staff

Background: Provide direction to staff for budget documents and presentations.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 04/05/2022

Report No: 14.

Submitted By: April Jones

Subject: Consider, and act upon, Resolution 2022-17, declaring 523 Fifteenth Street to be so ruined, damaged, and dilapidated that it is a menace to the public comfort, health, peace or safety and ordering its abatement. *(Jim Baker, Code Enforcement Supervisor)* **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

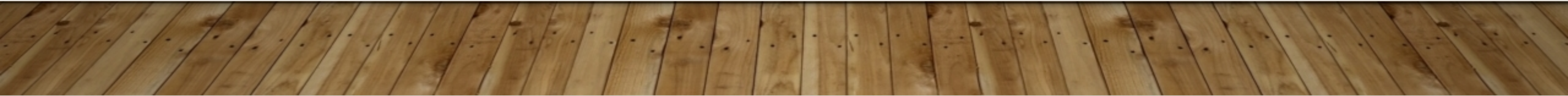
Fund:

Additional Fiscal Impact:

Recommendation: Recommend declaring 523 Fifteenth Street to be ruined, damaged, and dilapidated

Background: It appears that most, if not all of the problems with this structure are being caused by inadequate maintenance. Without proper preventative care, the structure will fail. No preventative measures to secure or stop the decay of the structure have been started or undertaken by the homeowner. This structure poses a fire hazard to surrounding structures, and is a collapse hazard.

523 15th



TIMELINE

- 523 15th

- 11-15-21 certified IPMC letter sent to owner. The letter was returned unclaimed.
- Since 2005, 12 notices have been sent for weed and trash violations at this address.
- The property was abated for weeds and trash in 2014.
- The owner/resident has been sent to municipal court twice (2007, 2009) for weed or trash violations.
- On 02-01-22 an administrative search warrant was served at this address.

- [Account Search](#)
- [My Reports](#)
- [Help](#)
- [Logout Public](#)

Account: R010613

[Location](#)

Account Number R010613

Situs Address 523 FIFTEENTH ST

Previous Parcel ID 01-00902

Parcel Sequence

Neighborhood A2 - Central Alamogordo

Tax Area 01_R

Parcel Number 01N4055093223451

Legal Summary Subd: ALAMO BLOCKS Lot:

20 W50' Block: 08

Appraiser Other

[Transfer](#)

Sale Date

Sale Price

Doc Description

[Deed](#)

[Deed](#)

[Deed](#)

[Deed](#)

[Deed](#)

[Deed](#)

[Deed](#)

[Deed](#)

[Deed](#)

[Deed](#)

[Tax History](#)

[Images](#)

Tax Year

Taxes

*2022 \$590.52

2021 \$590.52

* Estimated

- [Map](#)
- [Photo](#)
- [Sketch](#)
- [GIS](#)



[Assessment History](#)

Actual (2020)

\$66,610

Primary Taxable

\$22,203

Tax Area: 01_R Mill Levy: 26.597000

Type

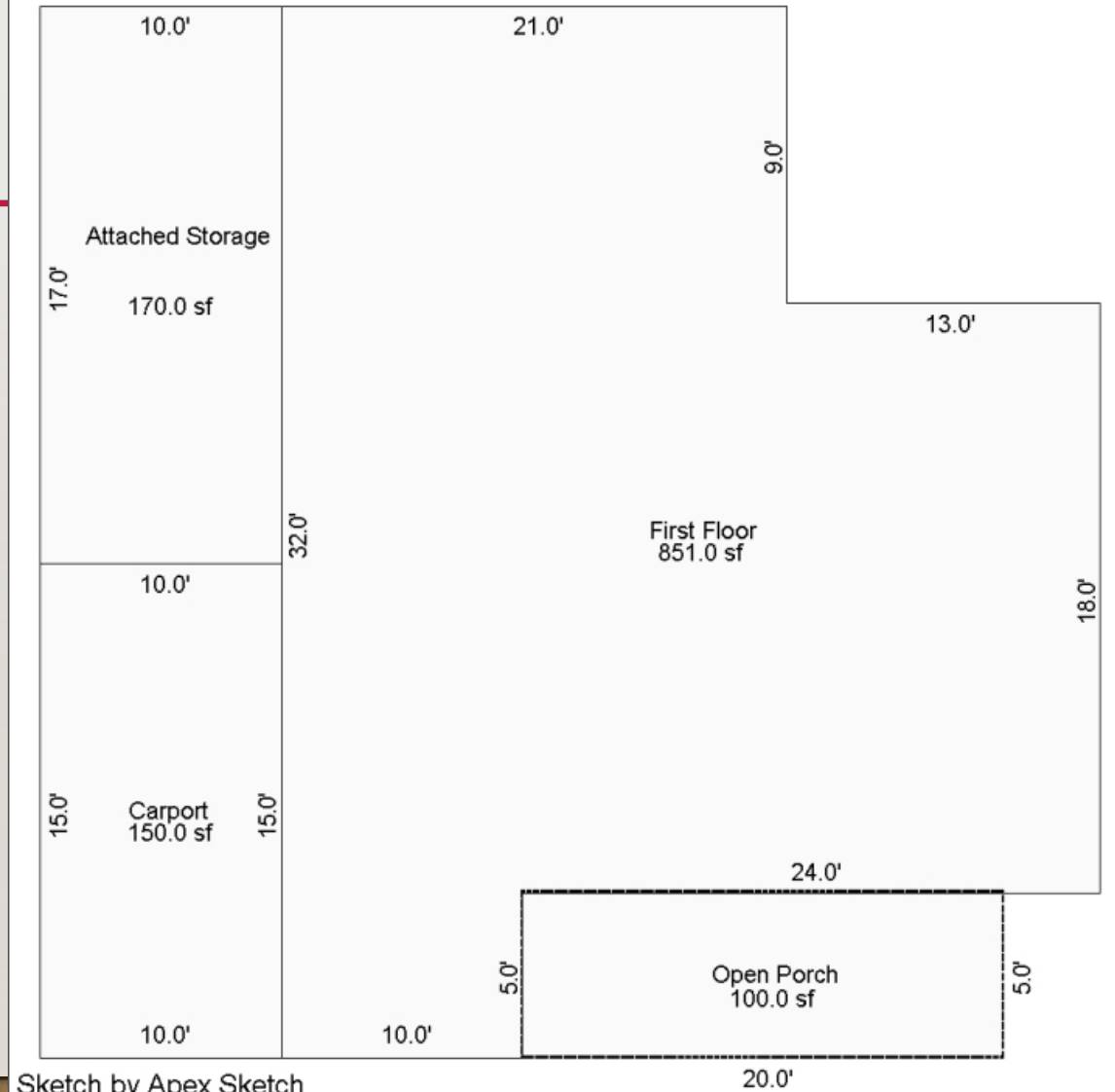
Actual Assessed SQFT

Residential

Land \$4,165 \$1,388 2500.000

Residential

Improvement \$62,445 \$20,815 \$51,000



Sketch by Apex Sketch

OTERO COUNTY TREASURER
Statement of Taxes Due
1104 N. WHITE SANDS BLVD. SUITE A
ALAMOGORDO, NM 88310
575-437-2030

Account Number R010613

Parcel 01N4055093223451

Assessed To

GSELL, CODY
 PO BOX 2730
 RUIDOSO, NM 88355

Legal Description

Situs Address

Subd: ALAMO BLOCKS Lot: 20 W50' Block: 68

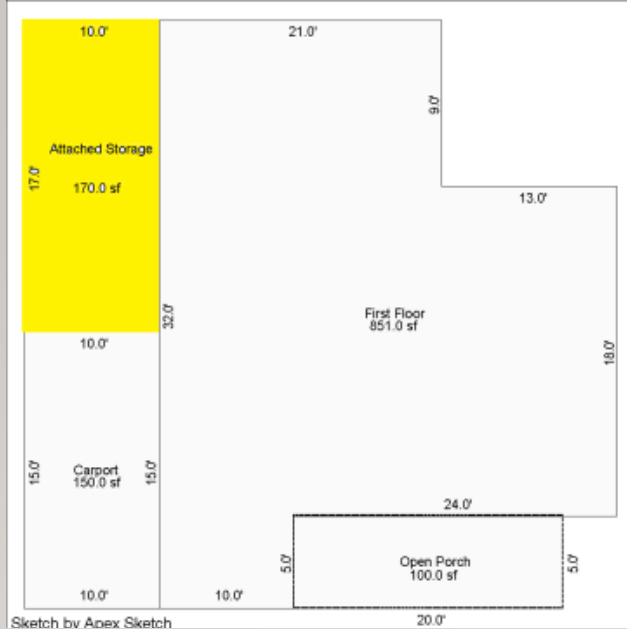
523 FIFTEENTH ST

Year	Tax	Interest	Fees	Payments	Balance
Tax Charge					
2021	\$590.52	\$5.91	\$5.91	\$0.00	\$602.34
2020	\$584.92	\$73.12	\$29.24	\$0.00	\$687.28
2019	\$577.00	\$138.48	\$28.86	\$0.00	\$744.34
2018	\$561.56	\$204.97	\$28.08	\$0.00	\$794.61
2017	\$527.16	\$255.68	\$26.36	\$0.00	\$809.20
2016	\$512.92	\$245.04	\$150.64	(\$550.00)	\$358.60
2015	\$502.48	\$10.05	\$10.05	(\$522.58)	\$0.00
2014	\$509.64	\$68.80	\$25.48	(\$603.92)	\$0.00
2013	\$495.30	\$126.30	\$24.76	(\$646.36)	\$0.00
2012	\$496.60	\$186.23	\$149.84	(\$832.67)	\$0.00
Total Tax Charge					\$3,996.37
Grand Total Due as of 02/24/2022					\$3,996.37

Tax Billed at 2021 Rates for Tax Area 01_R - 01_R

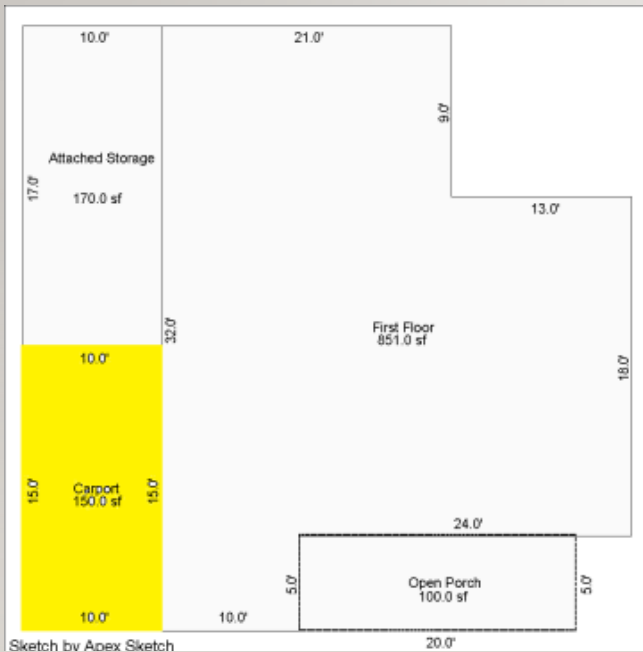
VIEW OF ATTACHED STORAGE.

TAKEN 02-01-22

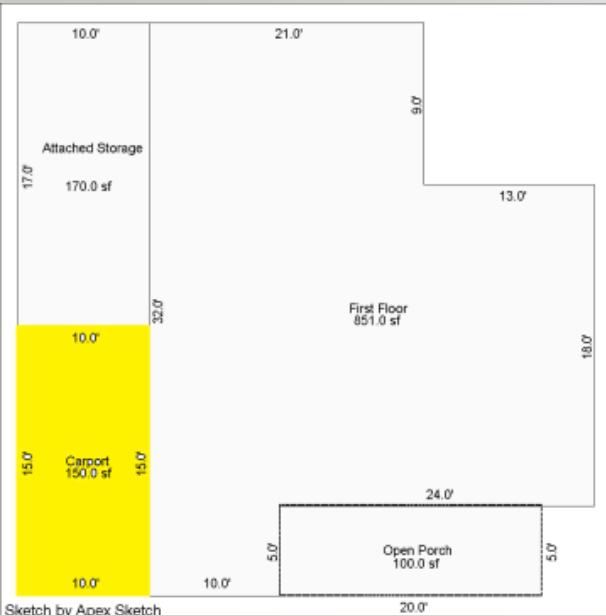


CONDITION OF PROPERTY AT 523 15TH.

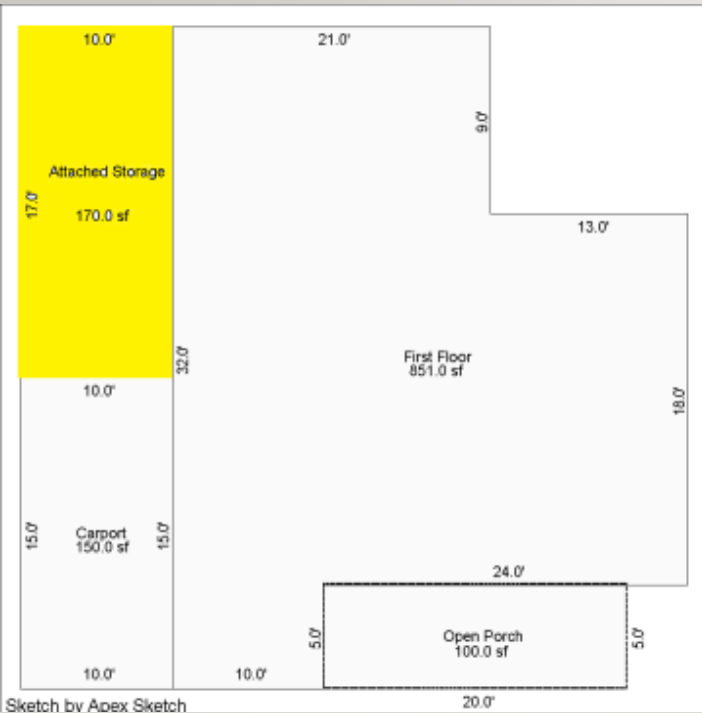
TAKEN 11-15-21



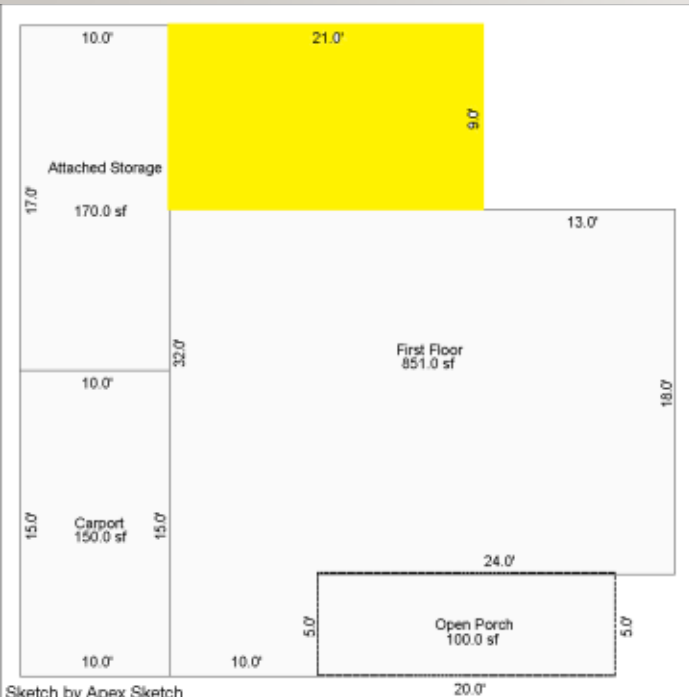
VIEW FROM THE CORNER OF CARPORT AREA.



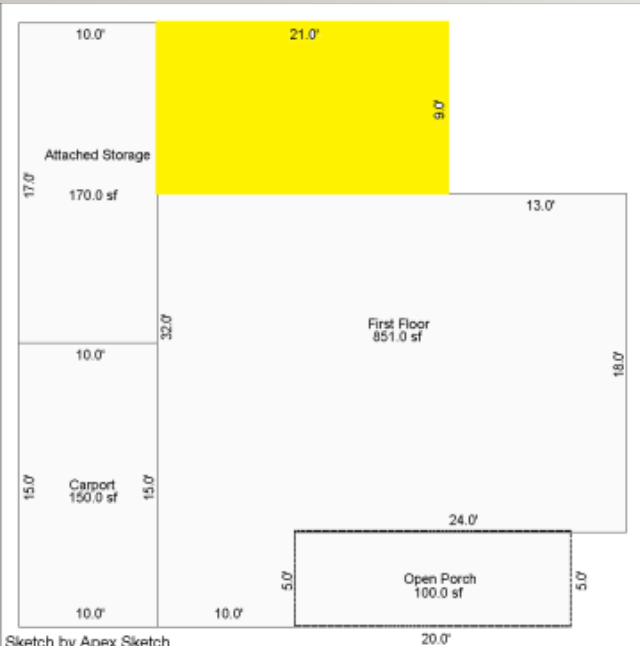
VIEW FROM BACKSIDE OF ATTACHED STORAGE.



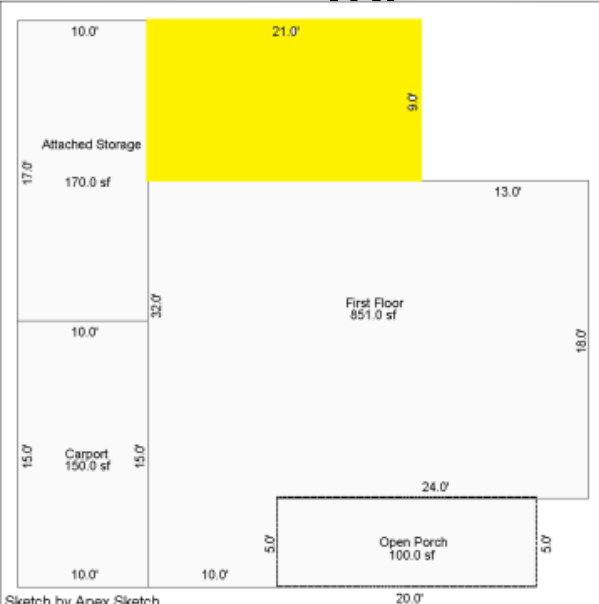
VIEW FROM BACKSIDE.



VIEW FROM THE BACKSIDE.



VIEW FROM BACKSIDE BROKEN WINDOW LOOKING IN



523 15TH
FRONT
VIEW



VIEW OF FRONT ENTRANCE



VIEW FROM FRONT ENTRANCE



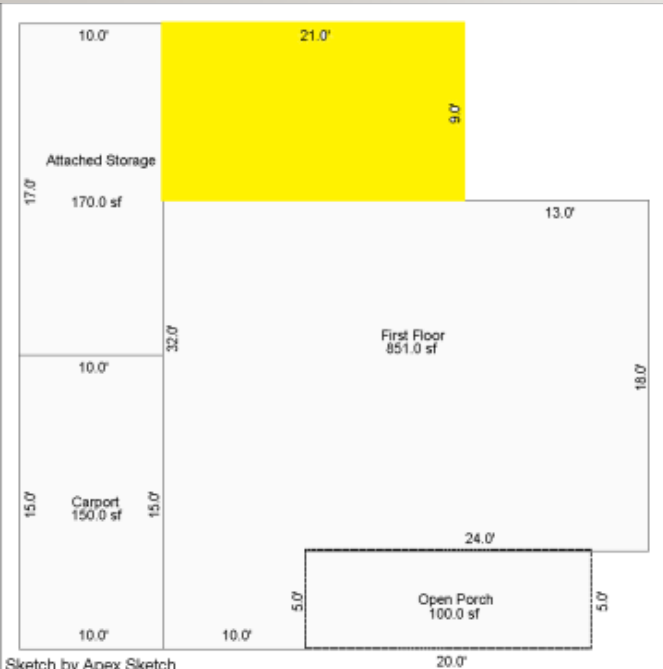
VIEW OF LIVING ROOM AREA



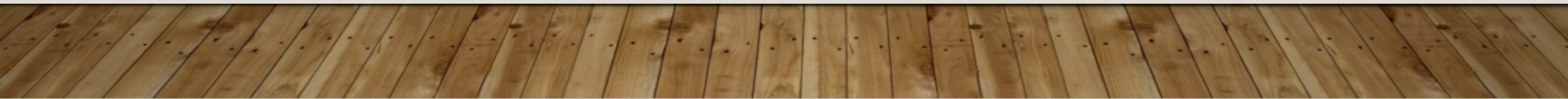
VIEW FROM THE LIVING ROOM TO THE WEST ROOM.



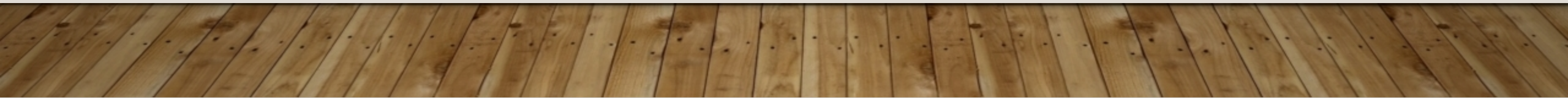
VIEW OF BACK ROOM FROM THE WEST SIDE ROOM



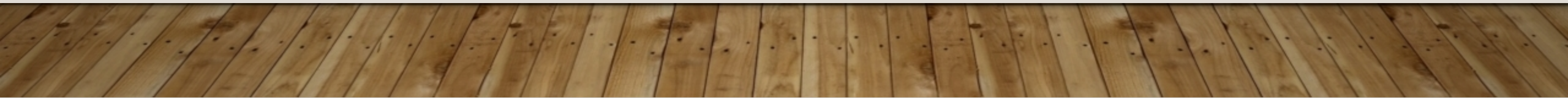
BACKSIDE ROOM



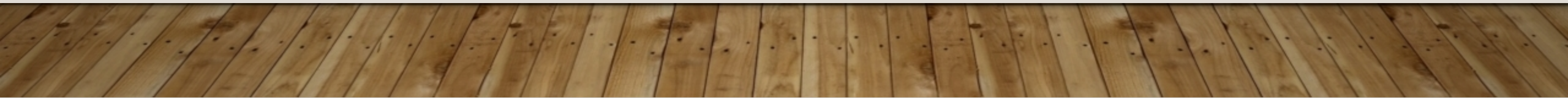
BACKSIDE ROOM



EASTSIDE ROOM



EASTSIDE ROOM



RESOLUTION NO. 2022-17

A RESOLUTION DECLARING ALL THE BUILDINGS OR STRUCTURES, OR THE PREMISES LOCATED AT 523 FIFTEENTH ST., ALAMOGORDO, NEW MEXICO, TO BE RUINED, DAMAGED AND DILAPIDATED TO BE A MENACE TO THE PUBLIC COMFORT, HEALTH, PEACE OR SAFETY, AND ORDERING ITS ABATEMENT

WHEREAS, the governing body of the City of Alamogordo, New Mexico, finds that there is located within the City certain buildings, structures or premises at 523 Fifteenth St., as more particularly described as on the attached Exhibit 1 (the "Property"); and,

WHEREAS, the governing body does further find that the Code Enforcement Manager has investigated the condition of the Property and has found the same to be so ruined, damaged and dilapidated, or covered with ruins, rubbish, wreckage or debris, that it constitutes a menace to the public comfort, health, peace or safety so as to warrant abatement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION:

Section 1. That the findings of said Code Enforcement Manager, in regard to the Property, attached hereto as Exhibit 2, are hereby approved and adopted, and that the Property is found to be ruined, damaged and dilapidated, so as to constitute a menace to the public comfort, health, peace or safety pursuant to Section 3-18-5, NMSA, 1978.

Section 2. That Cody Gsell, record owners of the Property is hereby ordered to commence removal of the building or structure from the Property within ten (10) days after service of a copy of this Resolution, or within said ten (10) day period, file written objection to findings herein with the City Clerk of the City of Alamogordo, asking for a hearing before the City Commission.

Section 3. That if there is a failure of compliance with the provision of Section 2 herein, the City of Alamogordo shall proceed to remove said building or structure from the Property, and abate said unsafe condition, at the cost and expense of said record, with said cost and expense constituting a lien against the building or structure so removed, and against the Property, as allowed by law.

Section 4. **SEVERABILITY CLAUSE.** If any section, paragraph, sentence, clause, word or phrase of this resolution is for any reason held to be invalid or unenforceable by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this resolution. The Commission hereby declares that it would have passed this resolution and each section, paragraph, sentence, clause, word or phrase thereof irrespective of any provisions being declared unconstitutional or otherwise invalid.

PASSED, APPROVED AND ADOPTED, this ____ day of _____, 2022.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Susan L. Payne, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

523 15th

Report and Reasoning

James Baker, Code Enforcement Supervisor

March 31th, 2022

Table of contents

Site Map-----

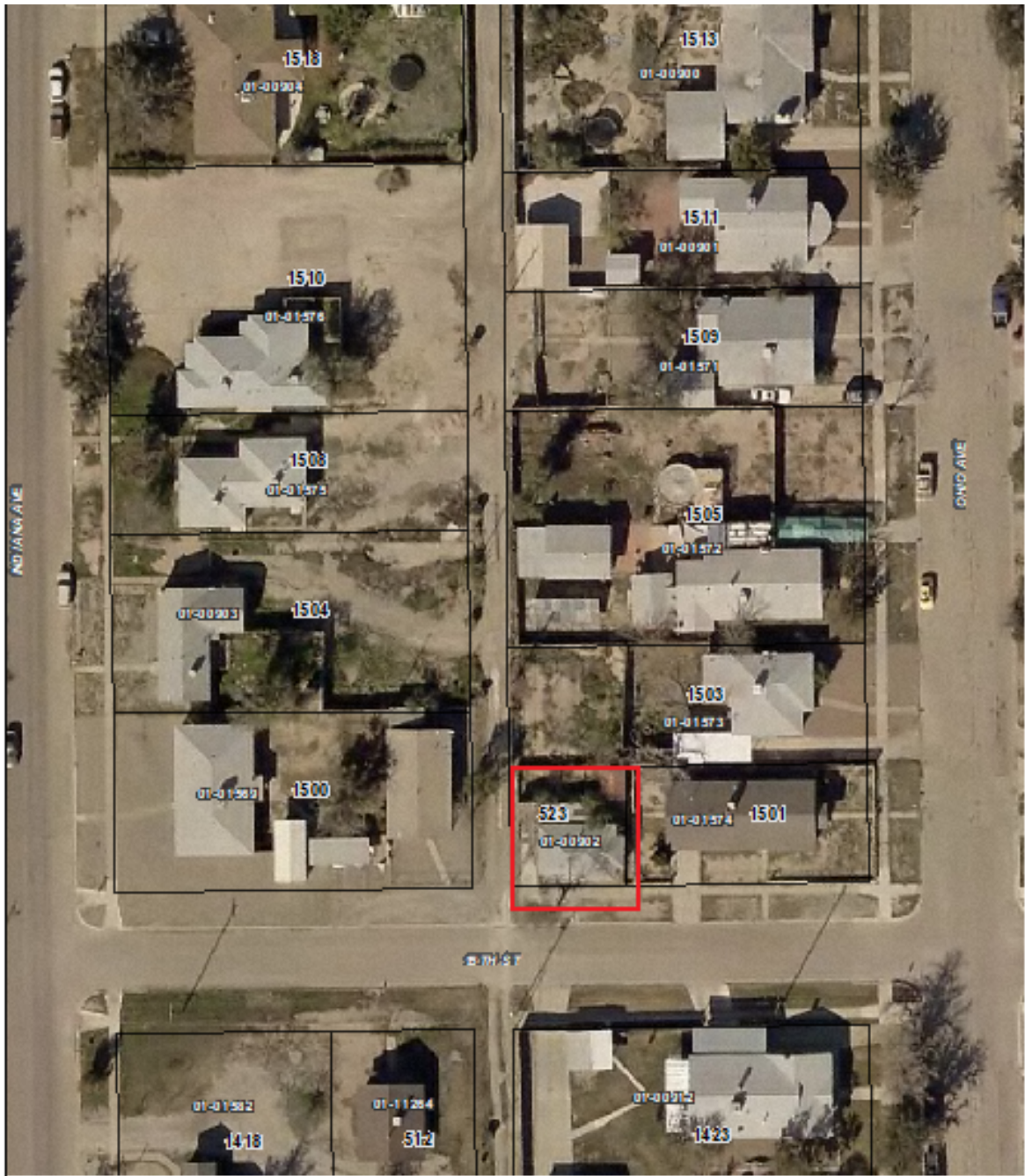
Report Narratives-----

Reasoning-----

Violations-----

Photos-----

Exhibit 1:
Legal Summary Subd: ALAMO BLOCKS Lot:20 W50' Block: 68



The City of Alameda makes no representation
as to the validity or accuracy of the information
presented and the user is responsible for making
such for the investigation and in person or by
mail to the property owner or the person and
temporary representative.

Map Title

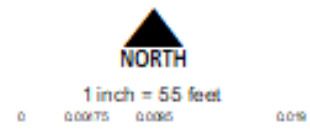


Exhibit 2

Report Narrative

523 Fifteenth is located on the eastside of the alley between Indiana to the West and Ohio to the East. 523 Fifteenth is on the North side of the road. On this lot is a one story single family residential structure. The property is in a zoned R-3 district (2 family dwelling) and is vacant.

Background:

On 11-15-21 a certified IPMC letter was sent to the owner and the letter was returned unclaimed. Section 107.1 of the IPMC requires the code official to give notice to the property owner of the violations and a certified letter was sent to the owner, Cody Gsell of PO Box 2730 in Ruidoso, NM. Taxes on the structure haven't been paid since 2016 and now total \$3,996.37 as of 03-04-22.

On 02-01-22 an administrative warrant was served at 523 Fifteenth and the property was inspected. The inspection was made on the interior and exterior of the structure and the property was found to be in violation of numerous sections of the International Property Maintenance Code (IPMC). The property has broken or missing windows, gaps in the roof that allow the elements into the structure, significant cracks large enough to see through forming in the walls of the structure. The attached storage had deteriorated to the point it was sagging in the middle and there were visible gaps in the side and roof. The backside of the structure was also badly deteriorated with visible gaps in the exterior walls and roof. The entire structure was badly weathered and in need of a protective barrier to prevent further deterioration.

The structure in its current state is unfit for human occupancy as defined in Section 108.1.3 of the 2006 International Property Maintenance Code. The structure and condition of the property continue to decline with little to no indication that the owner will address these issues responsibly. It is my recommendation that the City Commission move forward with approval of the resolution.

James Baker
Code Supervisor

Exhibit 3

Report Narrative

February 01, 2022

RE: 523 Fifteenth St.

To whom it may concern:

The Alamogordo Fire Department, along with the Alamogordo City Manager, Alamogordo City Attorney, and the Alamogordo Code Enforcement Officer, conducted a fire safety and structural walk-thru of the above mentioned property. The walk-thru was conducted using an Administrative Warrant. The building owners were not present for the walk-thru. During the walk-thru, the following deficiencies and hazards, in violation of the International Property Maintenance Code, and the International Fire Code, were found and are listed below:

International Fire Code

- Unsafe Conditions IFC 110.1.1- Inadequate Maintenance. The structure is not currently occupied, or maintained
- Safeguarding Vacant Premises IFC 311.2- The structure has missing or broken windows and doors throughout, allowing for entry by animals, persons, and weather.
- General IFC 311.1 Temporarily unoccupied buildings, structures, premises, or portions thereof, including tenant spaces, shall be safeguarded and maintained in accordance with Sections 311.1.1 through 311.6. Buildings, structures and premises for which an owner cannot be identified or located by dispatch of a certificate of mailing to the last know or registered address, which persistently or repeatedly become unprotected or unsecured, which have been occupied by unauthorized persons or for illegal purposes, or which present a danger of structural collapse or fire spread to adjacent properties shall be considered abandoned, declared unsafe and abated by demolition or rehabilitation.

International Property Maintenance Code

- 108.1.1 Unsafe Structure
- 108.1.3 Structure Unfit for Human Occupancy
- 108.1.5 Dangerous Structure or Premises. 7. The building or structure is neglected, damaged, dilapidated, unsecured or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful act.
- 301.2 Responsibility. The owner of the premises shall maintain the structures and exterior property in compliance with these requirements, except as otherwise provided for in this code.
- 301.3 Vacant Structures and Land. Vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.
- 302.5 Rodent Harborage. Structures and exterior property shall be kept free from rodent harborage and infestation.
- 302.7 Accessory structures. Accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair.
- 304.1.1 Unsafe Conditions. The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the "International Building Code" or the "International Existing Building Code" as required for existing buildings: 4. Siding and masonry joints including joints between the building envelope and the perimeter of windows, doors and skylights are not maintained, weather resistant or water tight. 8. Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or

any portion of the roof framing that is not in good repair with signs of deterioration, fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects.

- 304.2 Protective Treatment. Exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment.
- 304.6 Exterior Walls. Exterior walls shall be free from holes, breaks, and loose or rotting materials and be maintained weatherproof and properly surface coated where required to prevent deterioration.
- 304.13 Window, Skylight and door frames. Every window, skylight, door and frame shall be kept in sound condition, good repair and weather tight.
- 305.1 Interior Structure General. The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition.
- 308.1 Accumulation of Rubbish or Garbage. Exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish and garbage.
- 309.1 Infestation. Structures shall be kept free from insect and rodent infestation.
- 604.3.1 Abatement of Electrical Hazards Associated with Water Exposure. The provisions of this section shall govern the repair and replacement of electrical systems and equipment that have been exposed to water.
- 604.3.1.1 Electrical Equipment. Electrical distribution equipment, motors circuits, power equipment, transformers, wire, cable, flexible cords, wiring devices, ground fault circuit interrupters, surge protectors, molded case circuit breakers, exposed to water shall be replaced in accordance with the provisions of the "International Building Code".
- 702.1 General. Means of Egress. Fire Safety Requirements. A safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to the public way. Means of egress shall comply with the "International Fire Code".
- 703.1 Fire-Resistance-Rated Assemblies. The required fire-resistance rating of fire-resistance-rated walls, fire stops, shaft enclosures, partitions and floors shall be maintained.
- The roof of the structure is leaking, and not secure to weather, causing further damage and degradation to the structure.
- Due to the unsecured nature of the structure, pigeons and other rodent animals, have taken up residence in the structure. Their droppings pose a threat to health of persons working in and around the structure.
- There is evidence of structural failure, or foundation failure as visible on the north end, near the front door of the structure.

In closing, it appears that most, if not all of the problems with this structure are being caused by inadequate maintenance, and the structure not being secured or occupied. This building appears to be structurally sound currently, with the exception of the attached structures, which are in poor condition and are unsecured. This structure poses a fire hazard to surrounding structures due to the amount of floor to ceiling storage throughout the building, and is health threat to persons working in and around the structure.

Respectfully,
John Stroope
Lieutenant, Shift 1
Alamogordo Fire Department

JS/js

Reasoning

Unless specifically cited, all sections are of the 2006 International Property Maintenance Code.

Section 8-03-080 of the Code of Ordinances adopts the 2006 International Property Maintenance Code. (IPMC)

Section 104.1 compels the Code Official to enforce the provisions of the Code.

Section 104.3 Compels the Code Official to make the necessary inspections to determine the compliance with the Code.

Section 104.4 grants authority to enter property.

Section 106.1 states that it is unlawful to violate the Code.

Section 108.1.3 states the conditions of a structure unfit for human occupancy.

Sections 301.2, 501.2 and 701.2 state that unless otherwise provided in the Code, the property owner is responsible for compliance.

Section 110.1 Compels the Code Official to order the owner to repair and make safe and sanitary the structure. At the owner's option, the structure may be demolished in lieu of the repairs.

Violations

108.1.3 Structure unfit for human occupancy. A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

301.3 Vacant structures and land. All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

304.1 General. The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare. *The structure shall perform four primary functions: be in good repair, structurally sound, sanitary condition and capable of preventing the elements and rodents from entering the interior areas*

304.2 Protective treatment. All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Exterior wood surfaces, other than decay resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well as those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement

304.6 Exterior walls. All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.

304.7 Roofs and drainage. The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roofwater shall not be discharged in a manner that creates a public nuisance.

304.13 Window, skylight and door frames. Every window, skylight, door and frame shall be kept in sound condition, good repair and weather tight.

304.15 Doors. All exterior doors, door assemblies and hardware shall be maintained in good condition. Locks at all entrances to dwelling units and sleeping units shall tightly secure the door. Locks on means of egress doors shall be in accordance with Section 702.3.

305.3 Interior surfaces. All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.

523 Fifteenth
02-01-22































AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 04/05/2022

Report No: 15.

Submitted By: April Jones

Subject: Consider, and act upon, Resolution 2022-19, declaring 2010 Mesquite Street, to be so ruined, damaged, and dilapidated that it is a menace to the public comfort, health, peace or safety and ordering its abatement. (*Jim Baker, Code Enforcement Supervisor*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Recommend declaring 2010 Mesquite Street to be ruined, damaged, and dilapidated.

Background: It appears that most, if not all of the problems with this structure are being caused by inadequate maintenance. Without proper preventative care, the structure will fail. No preventative measures to secure or stop the decay of the structure have been started or undertaken by the homeowner. This structure poses a fire hazard to surrounding structures, and is a collapse hazard.

RESOLUTION NO. 2022-19

A RESOLUTION DECLARING ALL THE BUILDINGS OR STRUCTURES, OR THE PREMISES LOCATED AT 2010 MESQUITE ST., ALAMOGORDO, NEW MEXICO, TO BE RUINED, DAMAGED AND DILAPIDATED TO BE A MENACE TO THE PUBLIC COMFORT, HEALTH, PEACE OR SAFETY, AND ORDERING ITS ABATEMENT

WHEREAS, the governing body of the City of Alamogordo, New Mexico, finds that there is located within the City certain buildings, structures or premises at 2010 Mesquite St., as more particularly described as on the attached Exhibit 1 (the “Property”); and,

WHEREAS, the governing body does further find that the Code Enforcement Manager has investigated the condition of the Property and has found the same to be so ruined, damaged and dilapidated, or covered with ruins, rubbish, wreckage or debris, that it constitutes a menace to the public comfort, health, peace or safety so as to warrant abatement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION:

Section 1. That the findings of said Code Enforcement Manager, in regard to the Property, attached hereto as Exhibit 2, are hereby approved and adopted, and that the Property is found to be ruined, damaged and dilapidated, so as to constitute a menace to the public comfort, health, peace or safety pursuant to Section 3-18-5, NMSA, 1978.

Section 2. That Nat Garcia, record owners of the Property is hereby ordered to commence removal of the building or structure from the Property within ten (10) days after service of a copy of this Resolution, or within said ten (10) day period, file written objection to findings herein with the City Clerk of the City of Alamogordo, asking for a hearing before the City Commission.

Section 3. That if there is a failure of compliance with the provision of Section 2 herein, the City of Alamogordo shall proceed to remove said building or structure from the Property, and abate said unsafe condition, at the cost and expense of said record, with said cost and expense constituting a lien against the building or structure so removed, and against the Property, as allowed by law.

Section 4. **SEVERABILITY CLAUSE.** If any section, paragraph, sentence, clause, word or phrase of this resolution is for any reason held to be invalid or unenforceable by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this resolution. The Commission hereby declares that it would have passed this resolution and each section, paragraph, sentence, clause, word or phrase thereof irrespective of any provisions being declared unconstitutional or otherwise invalid.

PASSED, APPROVED AND ADOPTED, this ____ day of _____, 2022.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Susan L. Payne, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

2010 Mesquite Report and Reasoning

James Baker, Code Enforcement Supervisor

March 31, 2022

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Site Map-----

Report Narratives-----

Reasoning-----

Violations-----

Photos-----

Legal Summary Subd: COLLINS TRACTS 16 REPLAT A Lot: C - 1.303 ACRES MORE OR LESS



Exhibit 2

Report Narrative

2010 Mesquite is located on Northeast corner of Mesquite and Collins Rd. The property is in a zoned MH-1 district (Manufactured Housing Subdivision) and is vacant.

Background:

On 12-10-21 an inspection of the property was conducted and numerous violations found. A certified IPMC letter was sent to the owner. On 12-31-21, the letter was signed for, and no contact has been made since. No improvements have been made to the structure or land.

The inspection was made on the exterior of the structure viewing parts of the trailer interior from the outside. The property was found to be in violation of numerous sections of the International Property Maintenance Code (IPMC). The property has broken or missing windows and doors which allow in the elements and animals and is an attraction hazard for kids. The interior is trashed, and siding is starting to peel away from the frame exposing the insulation. The bottom of the trailer is bowed and hanging down exposing the insulation. Graffiti has been written over the exterior of the trailer. The property outside the trailer is also trashed with tires, junk and trash being strewn about.

The structure in its current state is unfit for human occupancy as defined in Section 108.1.3 of the 2006 International Property Maintenance Code. The structure and condition of the property continue to decline with little to no indication that the owner will address these issues responsibly. It is my recommendation that the City Commission move forward with approval of the resolution.

James Baker
Code Supervisor

Exhibit 3

County Assessor Data with map

- [Account Search](#)
- [My Reports](#)
- [Help](#)
- [Logout Public](#)

Account: R057116

Location	Owner Information	Assessment History
Account Number R057116	Owner Name GARCIA, NAT	Actual (2021) \$21,436
Situs Address 2010 MESQUITE ST	Owner Address 643 EAGLE DR	Primary Taxable \$7,145
Previous Parcel ID N/A	ALAMOGORDO, NM 88310	Tax Area: 01_R Mill Levy: 26.597000
Parcel Sequence		Type Actual Assessed Acres
Neighborhood A24 - Airport Area		Residential Land \$21,436 \$7,145 1.303
Tax Area 01_R		
Parcel Number 01N4053097282475		
Legal Summary Subd: COLLINS TRACTS 16 REPLAT A Lot: C - 1.303 ACRES MORE OR LESS		
Appraiser Sheldon Compton		

Transfers
Sale Date
Sale Price
Doc Description
Deed
Deed
Deed
Deed
Deed
Plat

Tax History	Images
Tax Year	Taxes
*2022	\$190.04
2021	\$190.04
* Estimated	

- [Map](#)
- [Photo](#)
- [GIS](#)



County Assessor data with photo

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Transfers
Sale Date
Sale Price
Doc Description
Deed
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Plat

Tax History	Images
Tax Year	Taxes
2021	\$190.04
2020	\$188.24

- [Map](#)
- [Photo](#)
- [GIS](#)



Reasoning

Unless specifically cited, all sections are of the 2006 International Property Maintenance Code.

Section 8-03-080 of the Code of Ordinances adopts the 2006 International Property Maintenance Code. (IPMC)

Section 104.1 compels the Code Official to enforce the provisions of the Code.

Section 104.3 Compels the Code Official to make the necessary inspections to determine the compliance with the Code.

Section 104.4 grants authority to enter property.

Section 106.1 states that it is unlawful to violate the Code.

Section 108.1.3 states the conditions of a structure unfit for human occupancy.

Sections 301.2, 501.2 and 701.2 state that unless otherwise provided in the Code, the property owner is responsible for compliance.

Section 110.1 Compels the Code Official to order the owner to repair and make safe and sanitary the structure. At the owner's option, the structure may be demolished in lieu of the repairs.

Violations

108.1.3 Structure unfit for human occupancy. A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

301.3 Vacant structures and land. All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

304.1 General. The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare. *The structure shall perform four primary functions: be in good repair, structurally sound, sanitary condition and capable of preventing the elements and rodents from entering the interior areas.*

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2010 Mesquite
Photos 02-25-22

















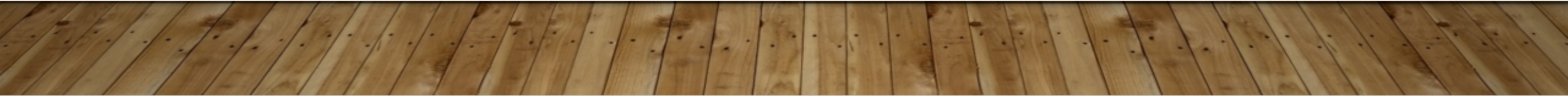
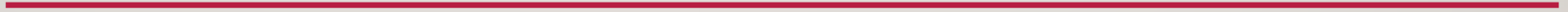


Taken 12-29-21





2010 Mesquite



TIMELINE

2010 Mesquite

- Letter sent to the owner on 12-10-21 and was signed for on 12-31-21
- No action taken as of 03-23-22
- Four notices sent for weeds and garbage since 2014.

OTERO COUNTY TREASURER
Statement of Taxes Due
1104 N. WHITE SANDS BLVD. SUITE A
ALAMOGORDO, NM 88310
575-437-2030

Account Number R057116

Parcel 01N4053097282475

Assessed To

GARCIA, NAT
 643 EAGLE DR
 ALAMOGORDO, NM 88310

Legal Description**Situs Address**

Subd: COLLINS TRACTS 16 REPLAT A Lot: C - 1.303 ACRES MORE OR LESS

2010 MESQUITE ST

Year	Tax	Interest	Fees	Payments	Balance
Tax Charge					
2021	\$190.04	\$1.90	\$1.90	\$0.00	\$193.84
2020	\$188.24	\$1.88	\$1.88	(\$192.00)	\$0.00
2019	\$236.68	\$0.00	\$0.00	(\$236.68)	\$0.00
2018	\$180.72	\$1.80	\$1.80	(\$184.32)	\$0.00
2017	\$166.32	\$3.32	\$3.32	(\$172.96)	\$0.00
Total Tax Charge					\$193.84
Grand Total Due as of 03/04/2022					\$193.84

CONDITION OF PROPERTY AT 2010 MESQUITE

Taken 02-25-22

Account: R057116

Location	Owner Information	Assessment History
Account Number R057116	Owner Name GARCIA, NAT	Actual (2021) \$21,436
Situs Address 2010 MESQUITE ST	Owner Address 643 EAGLE DR	Primary Taxable \$7,145
Previous Parcel ID N/A	ALAMOGORDO, NM 88310	Tax Area: 01_R Mill Levy: 26.597000
Parcel Sequence		Type Actual Assessed Acres
Neighborhood A24 - Airport Area		Residential \$21,436 \$7,145 1.303
Tax Area 01_R		Land
Parcel Number 01N4053097282475		
Legal Summary Subd: COLLINS TRACTS 16 REPLAT A Lot: C - 1.303 ACRES MORE OR LESS		
Appraiser Sheldon Compton		
Transfers		

Sale Date	Sale Price	Doc Description
		Deed
		Deed
		Deed
		Deed
		Deed
		Deed
		Plat

Tax History	Images
Tax Year	Taxes
2021	\$190.04
2020	\$188.24



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Appraiser Sheldon Compton		

Sale Date	Sale Price	Doc Description
		Deed
		Deed
		Deed
		Deed
		Deed
		Plat

Tax History	Images
Tax Year	Taxes
*2022	\$190.04
2021	\$190.04

* Estimated

- [Map](#)
- [Photo](#)
- [GIS](#)





2010 MESQUITE PHOTOS



2010 MESQUITE PHOTOS



2010 MESQUITE PHOTOS



2010 MESQUITE PHOTOS



2010 MESQUITE PHOTOS



2010 MESQUITE PHOTOS



2010 MESQUITE PHOTOS



2010 MESQUITE PHOTOS



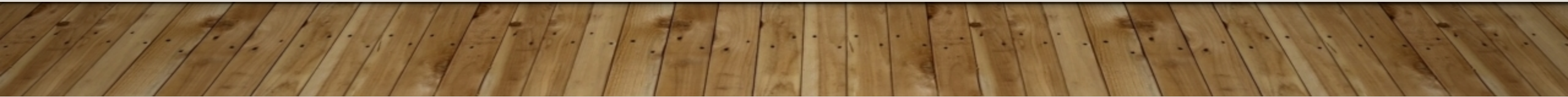
2010 MESQUITE PHOTOS



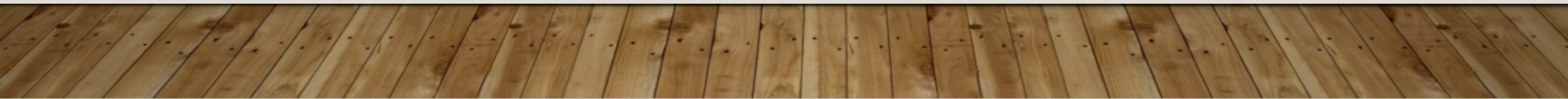
2010 MESQUITE PHOTOS



2010 MESQUITE PHOTOS



2010 MESQUITE PHOTOS



AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 03/31/2022

Report No: 16.

Submitted By: Rachel Hughs

Subject: Discuss and provide direction on commercial solicitor licenses. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Remove door-to-door commercial solicitors from the ordinance.

Background:

There are multiple concerns with door-to-door commercial solicitor applications and with the public's safety.

ARTICLE 17-08. - PEDDLERS AND SOLICITORS

17-08-010. - Definitions.

For the purposes of this article, the terms used herein are defined as follows:

Aggressive manner means and includes:

- (1) Intentionally or recklessly making any physical contact with or touching another person in the course of the solicitation without the person's consent;
- (2) Following the person being solicited, if that conduct is:
 - a. Intended to or is likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
 - b. Is intended to or is reasonably likely to intimidate the person being solicited into responding affirmatively to the solicitation;
- (3) Continuing to solicit within five (5) feet of the person being solicited after the person has made a negative response, if continuing the solicitation is:
 - a. Intended to or is likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
 - b. Is intended to or is reasonably likely to intimidate the person being solicited into responding affirmatively to the solicitation;

It is prima facie evidence of an intention to cause a reasonable person fear of imminent bodily harm, if the person continues to solicit from a person who has asked him/her to stop.

- (4) Intentionally or recklessly blocking the safe or free passage of the person being solicited or requiring the person, or the driver of a vehicle to take evasive action to avoid physical contact with the person making the solicitation. Acts authorized as an exercise of one's constitutional right to picket or legally protest, and acts authorized by a business registration issued pursuant to chapter 17 of this Code, shall not constitute obstruction of pedestrian or vehicular traffic;
- (5) Intentionally using obscene or abusive language or gestures:
 - a. Intended to or likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
 - b. Words intended to or reasonably likely to intimidate the person into responding affirmatively to the solicitation; or
- (6) Approaching the person being solicited in a manner that:
 - a. Is intended to or is likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
 - b. Intended to or is reasonably likely to intimidate the person being solicited into responding affirmatively to the solicitation.

Automated teller machine means a device, linked to a financial institution's account records, which is able to carry out transactions, including, but not limited to: account transfers, deposits, cash withdrawals, balance inquiries, and mortgage and loan payments.

Automated teller machine facility means the area comprising one (1) or more automatic teller machines, and any adjacent space which is made available to banking customers after regular banking hours

Bank means any banking corporation as defined under the laws of the state.

Check cashing business means any business which represents itself to the public as engaged in the business of cashing checks, drafts or money orders for consideration

Commercial solicitors shall mean those persons engaged in the practices enumerated in (1) under the definition of "solicitor" as well as those acting as peddlers, and shall include all persons engaged in solicitation activities within the city who are required to obtain business licenses or registrations under other provisions of this chapter.

Peddler means any person who goes from house to house, place to place, or from street to street carrying, conveying, or transporting foods, wares, or merchandise, meats, fish, vegetables, fruits, garden truck, farm products, or provisions, offering or exposing such for sale or making sales and delivering articles to purchasers. The term "peddler" shall include the terms "hawker, huckster, transient merchant and itinerant vendor." Peddler shall not include any persons exempt from licensing under Section 7-23-1, NMSA 1978.

Public area means an area to which the public or a substantial group of persons has access, and includes, but is not limited to, alleys, bridges, buildings, driveways, parking lots, parks, playgrounds, plazas, sidewalks, and streets open to the general public, and the doorways and entrances to buildings and dwellings, and the grounds enclosing them.

Solicit means to request an immediate payment, donation of money or other thing of value, including an order or promise of future payment, from another person, regardless of the solicitor's purpose or intended use of the money or other thing of value. The solicitation may be, without limitation, by the spoken, written, or printed word, or by other means of communication.

Solicitation activities shall mean the practices of solicitors as listed in (1) and (2) under the definition of "solicitor" as well as the practice of peddling.

Solicitor shall mean any person, including an employee or agent of another, traveling either by foot, automobile, truck or other type of conveyance, who engages in the practice of going door-to-door, house-to-house or along any streets within the city:

- (1) Selling or taking orders for or offering to sell or take orders for goods, merchandise, wares or other items of value for future delivery or for services to be performed in the future for commercial purposes; or
- (2) Requesting contribution of funds, property or anything of value or of the pledge of any type of future donation or selling or offering for sale any type of property, including but not limited to goods, tickets, books and pamphlets, for political, charitable, religious or other noncommercial purposes.

(Ord. No. 784, § 3, 2-13-90; Ord. No. 1172, § 1, 3-25-03; Ord. No. 1173, § 1, 3-25-03)

17-08-020. - License required for commercial solicitors or peddlers.

It shall be unlawful for any commercial solicitor or peddler to engage in solicitation or sales activities in the city without first obtaining a commercial solicitation license from the city. (Ord. No. 784, § 3, 2-13-90; Ord. No. 1173, § 2, 3-25-03)

17-08-030. - Exemptions.

- (a) Minors under the age of eighteen (18) who participate in solicitation activities are exempt from the licensing requirements of this article except when they are acting as agents of adults covered by this article.
- (b) Those persons representing charitable associations, organizations existing under the provisions of NMSA 1978, § 53-8-1 et seq., or NMSA 1978 § 53-10-1 et seq., pertaining to nonprofit corporations and unincorporated associations, or which are exempt from taxation under 26 USC § 501.
- (c) All persons exempt from the peddler's license under Section 7-23-1 NMSA 1978.

(Ord. No. 784, § 3, 2-13-90; Ord. No. 1173, § 3, 3-25-03)

17-08-040. - Application.

The application for a commercial solicitor's license shall contain all information relevant and necessary to determine whether a particular license may be issued, including but not limited to:

- (1) Proof of the identity and residence address of the applicant;
- (2) A brief description of the nature, character and quality of the goods, merchandise or services to be sold if any;
- (3) If a solicitor or a peddler is employed or acting on behalf of another, the name, business address and telephone number of such person, firm, association, organization, company or corporation; and
- (4) Tax identification number.

(Ord. No. 784, § 3, 2-13-90; Ord. No. 1173, § 4, 3-25-03)

17-08-050. - Fees and duration.

- (a) Each applicant for a commercial solicitation license under this article, who has a permanent business location in the city, shall pay an annual license fee of thirty-five dollars (\$35.00) per solicitor or peddler. A commercial solicitation license shall be valid from the date of issuance until the next December 31. No credit or refunds shall be given for partial years.
- (b) Each applicant for a commercial solicitation license under this article, who does not have a permanent business location in the city, shall pay an initial license fee of fifty dollars (\$50.00) per solicitor or peddler. A commercial solicitation license shall be valid from the date of issuance for a period of thirty (30) days. The applicant shall pay a renewal fee of twenty-five dollars (\$25.00) per month for any additional thirty-day period in the same calendar year. No credit or refunds shall be given for partial months.

(Ord. No. 784, § 3, 2-13-90; Ord. No. 1173, § 5, 3-25-03)

17-08-060. - Licenses and identification.

- (a) The license issued to a commercial solicitor shall be carried with the solicitor or peddler while he or she is engaged in the business of soliciting or peddling.
- (b) While performing solicitations or peddling, each solicitor or peddler, whether or not commercial and whether or not exempt from the licensing requirements of this article, shall wear an identification badge which shall be worn in such a way that the badge may be easily read and which shall indicate the name and organization of the solicitor or peddler.
- (c) Commercial licenses and identification badges shall be used only by the person to whom they were issued and may not be transferred to any other person.

(Ord. No. 784, § 3, 2-13-90; Ord. No. 1173, § 6, 3-25-03)

17-08-070. - Regulations.

The following regulations apply to solicitors engaged in solicitation activities and peddlers engaged in peddling, in the city:

- (1) Solicitors and peddlers shall be allowed to conduct their activities only during daylight hours.

- (2) No solicitor or peddler shall engage in solicitation or peddling activities regulated under this article on city-owned or controlled property without first procuring special authorization from the city manager.
- (3) No person shall engage in solicitation or peddling activities in defiance of any notice exhibited by a resident or business indicating that solicitors and/or peddlers are not welcome or not invited.
- (4) No person shall engage in solicitation or peddling activities in defiance of a clear indication by occupants of a residence or operators or owners of a business that solicitors are not welcome or are not invited. As used in this section, clear indication shall include but not be limited to posting of a notice on the property, verbal notice or, in the case of commercial solicitation activities, registration with the city on a roster kept by the city for the purpose of indicating those places where commercial solicitors are neither invited nor welcome. It shall be the duty of each commercial solicitor to be currently informed of all persons and/or addresses on the no solicitors/no peddlers roster.
- (5) Every solicitor and peddler, whether required to be licensed or not, shall immediately furnish his name, organization and address to any person who requests or demands that information while the solicitor or peddler is conducting his/her activities.

(Ord. No. 784, § 3, 2-13-90; Ord. No. 1172, § 2, 3-25-03; Ord. No. 1173, § 7, 3-25-03)

17-08-071. - Prohibited solicitations.

It shall be unlawful for any person to solicit money or other things of value, or to solicit the sale of goods or services in the manner described in subparagraphs (1)a. through d. of this section.

- (1) Solicitation is prohibited as follows:
 - a. In an aggressive manner in a public area;
 - b. Within fifteen (15) feet of any entrance or exit of any bank or check cashing businesses or within fifteen (15) feet of any automated teller machine during the hours of operation of such bank, automated teller machine or check cashing business without the consent of the owner or other person legally in possession of such facilities. Provided, however, that when an automated teller machine is located within an automated teller machine facility, such distance shall be measured from the entrance or exit of the automated teller machine facility;
 - c. On private property if the owner tenant, or lawful occupant has asked the person not to solicit on the property, or has posted a sign clearly indicating that solicitations are not welcome on the property; or
 - d. From any occupant of a motor vehicle that is in traffic on a public street, whether in exchange for cleaning the vehicle's windows, or for blocking, occupying, or reserving a public parking space, or directing the occupant to a public parking space; provided, however, that this paragraph shall not apply to services rendered in connection with emergency repairs requested by the occupants or passengers of such vehicle
- (2) It shall be unlawful for any driver or occupant of a vehicle upon a roadway, while not parked, to invite, request, offer or encourage a person, not in the vehicle to solicit money or other things of value, or to solicit the sale of goods or services in the manner described in subparagraphs (1)a. through d. above.

(Ord. No. 1172, § 3, 3-25-03)

17-08-072. - Solicitation on or near street or highway.

- (a) The purpose of this section is to prevent dangers to persons and property, to prevent traffic delays, and to avoid interference with traffic flow. Roadways that have center medians often are designed to handle specific traffic flow problems. Any delay or distraction may interfere with traffic planning. Sometimes persons stand near intersections and near traffic lights to contact drivers or passengers in cars that are passing or that are stopped temporarily due to traffic lights.
- (b) It shall be unlawful for any person to solicit employment, business, contributions, or sales of any kind, or collect monies for the same, from the occupant of any vehicle traveling upon any street or highway when the solicitation or collection:
 - (1) Causes the person performing the activity to enter onto the traveled portion of a street or highway.
 - (2) Involves the person performing the activity to be located upon any median area which separates traffic lanes for vehicular travel in opposite directions.
 - (3) The person performing the activity is located such that vehicles cannot move into a legal parking area to safely conduct the transaction.
- (c) For purposes of this section, the traveled portion of the street or highway shall mean that portion of the road normally used by moving motor vehicle traffic.

(Ord. No. 1172, § 4, 3-25-03)

17-08-080. - Suspension or revocation of license.

- (a) Any license issued under this article may be suspended or revoked for any of the following reasons:
 - (1) Fraud or misrepresentation in the application for license;
 - (2) Fraud or misrepresentation in the course of conducting solicitation activities;
 - (3) Conducting solicitation or peddling activities contrary to the conditions of the license; and
 - (4) Conducting solicitation or peddling activities in such a manner as to create a public nuisance or constitute a danger to the public health, safety or welfare.
- (b) Upon suspension or revocation, the city shall deliver written notice to the licenseholder stating the action taken and the reasons supporting such action. The written notice shall be delivered to the licenseholder's place of business or mailed to the licenseholder's last-known address.
- (c) No person who is required to be licensed by this article and whose license has been suspended or revoked shall engage in commercial solicitation activities until the required license has been reinstated or reissued.

(Ord. No. 784, § 3, 2-13-90; Ord. No. 1173, § 8, 3-25-03)

17-08-090. - Appeals.

Persons who are denied licenses or whose licenses have been suspended or revoked may appeal by filing a written notice of appeal with the city within ten (10) days after receipt of the notice of denial, suspension or revocation. The city commission shall hear and determine the appeal, and its decision shall be final.

(Ord. No. 784, § 3, 2-13-90; Ord. No. 1173, § 9, 3-25-03)

17-08-100. - Renewals.

Licenses may be renewed provided that an application for renewal and the appropriate license fees are received by the city no later than the expiration date of the current license. Applications received after the date shall be processed as new applications. The city shall review each renewal application to determine that the applicant is in full compliance with the provisions of this article. If the city finds that the application meets such requirements, the city shall issue a new license.

(Ord. No. 784, § 3, 2-13-90; Ord. No. 1173, § 10, 3-25-03)

17-08-110. - Penalties.

Any person who violates any provision of this article shall be subject to the penalty provisions contained in section 1-01-100 through 1-01-120, inclusive, of this code.

(Ord. No. 784, § 3, 2-13-90; Ord. No. 1172, § 5, 3-25-03; Ord. No. 1173, § 11, 3-25-03)

Commercial Solicitor's

- Commercial Solicitor application fees
 - \$50 for application
 - \$25 renewal, before the expiration of the current license in the same calendar year
 - \$35 for each applicant if the business has a business registration with the city

- Processing an application can take up to 14 business days

Issues with applications regarding door-to-door commercial soliciting

- The Alamogordo Police department can only run a city local arrest check
 - Could be a liability if a more extensive nationwide background check is not conducted
- The Legal Department can only check New Mexico driving records
- The City Clerk has no easy way of checking court information without researching each of the 50 court state websites
- The City Clerk runs a check the sex offender's website of the applicant

Solutions

- Have commercial solicitor applicants that are soliciting door-to-door bring a copy of their FBI background check to our office before they submit their city application
 - Cost of FBI application is \$18
 - Cost of getting fingerprinted \$ 44 with Gemalto/Print Plus
 - FBI background check can take at least 60 days
- Or remove door-to-door commercial solicitors from the ordinance
 - The applicant can apply for a commercial solicitor application, they can set up a table at a private business parking lot (with proof of the business owner's permission)
 - Eliminates the need to do court checks, sex offender check, and driver license check
- Or continue the process as we have been

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 03/28/2022

Report No: 17.

Submitted By:

Subject: Consider, and act upon, first publication of Ordinance 1648, Repealing Chapter 20, Article 02 of the Alamogordo Code of Ordinances Concerning Planning and Zoning Commission. (*Stella Rael, City Planner*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: The City Commission voted on March 8, 2022, to move forward and repeal Chapter 20 Articles 02-010 through 02-090 concerning the Planning and Zoning Commission.

ORDINANCE NO. 1648

AN ORDINANCE REPEALING CHAPTER 20, ARTICLE 02 OF THE ALAMOGORDO CODE OF ORDINANCES CONCERNING PLANNING AND ZONING COMMISSION

WHEREAS, the City Commission of the City of Alamogordo, New Mexico deems it necessary to repeal Article 20-02 concerning Planning and Zoning commission.

WHEREAS, the City Commission of the City of Alamogordo, New Mexico recognize that the ordinances regarding Planning and Zoning have not been updated in many years.

WHEREAS, the City Commission of the City of Alamogordo, New Mexico deems the Planning and Zoning commission burdensome and time consuming for citizens and voted March 8, 2022, to move forward and repeal Chapter 20 Articles 02-010 through 02-090 concerning Planning and Zoning commission.

BE IT THEREFORE ORDAINED by the City Commission of the City of Alamogordo, New Mexico that Chapter 20, Article 02 of the Code of Ordinances is repealed in its entirety.

ARTICLE 20-02. ~~PLANNING AND ZONING COMMISSION~~

~~State Law reference—Planning commission, N.M.S.A. §§ 3-19-1—3-19-4; planning and platting jurisdiction, N.M.S.A. § 3-19-5; zoning jurisdiction of municipal zoning authority, N.M.S.A. § 3-21-2; planning commission may be designated zoning commission, N.M.S.A. § 3-21-7B.~~

~~20-02-010. Commission created.~~

~~(a) —There is hereby created a city Planning and Zoning commission to be composed of five (5) residents of the city.~~

~~(b) —The members of such commission shall be appointed by the mayor with the advice and approval of a majority of the remaining members of the city commission, to serve for the respective terms established by this article.~~

~~(c) —In addition to the five (5) regular members of the commission, the mayor may appoint one representative from Holloman Air Force Base who shall serve in an advisory capacity to such commission.~~

~~20-02-020. Terms~~

~~(a) —The term of each member of the city Planning and Zoning commission shall be for two (2) years.~~

~~(b) —Upon the expiration of the term of any member, such vacancy shall be filled by the appointment as provided in this article of a member whose term shall be two (2) years. In the event a vacancy occurs in the commission prior to the expiration of the term of the member, it shall be filled by the appointment as provided in this article of a member whose term shall expire at the end of the original term in which such vacancy occurred.~~

~~(Code 1960, § 2-6-2)~~

~~20-02-030. Authority~~

(a) — ~~The city Planning and Zoning commission shall have power and authority to study and investigate the subject of municipal Planning and Zoning, for the purpose of the formulation of a master plan, and shall make such surveys as it deems necessary for the formulation of such a master plan for the city; and in this connection the city Planning and Zoning commission shall have power and authority to hold public hearings for the formulation of such master plan. After the master plan has been approved, and within the area of the master plan, the Planning and Zoning commission shall recommend to the city commission the approval or denial of any proposal to construct, accept, widen, narrow, remove, extend, relocate, vacate, abandon, acquire, or change the use of any:~~

~~(1) — Park, street, or other public way, ground, place or space;~~

~~(2) — Public building or structure; or~~

~~(3) — Utility, whether publicly or privately owned.~~

(b) — ~~The city planning, and zoning commission shall have power and authority to call before it the city manager, and any and all department heads and officers and employees of the city, who shall at the request of the commission furnish such commission such data, information and reports as such commission may request.~~

(c) — ~~The city planning, and zoning commission shall, from time to time, as it sees fit, make recommendations to the city commission for the passage of ordinances which it may deem advisable.~~

(d) — ~~The city planning, and zoning commission shall file an annual report with city manager and city commission of its activities, meetings and progress.~~

(e) — ~~The city planning, and zoning commission shall have such other powers, authority and jurisdiction as may be from time to time delegated to such commission by ordinance or by resolution of the city commission.~~

~~20-02-040. — Organization.~~

~~The city Planning and Zoning commission shall have authority to elect a chairman, secretary and such other officers as they may deem necessary. The powers and duties of such officers shall be such as may be established by such commission by resolution.~~

~~20-02-050. — Rules, regulations.~~

~~The city Planning and Zoning commission shall adopt rules and regulations for the conduct of its business and shall publish such rules and regulations, together with procedures for compliance with the rules and regulations.~~

~~20-02-060. — Meetings.~~

(a) — ~~The city Planning and Zoning commission shall meet at least once a month, but may meet more often if deemed necessary by such commission. Such commission shall establish a regular time of business.~~

(b) — ~~For the conduct of ordinary business, a quorum of the city Planning and Zoning commission shall consist of at least three (3) members.~~

~~20-02-070. — Removal from office.~~

~~The mayor, with approval of a majority of the remaining members of the city commission may remove any member of the city Planning and Zoning commission in the same fashion that members of other boards and committees are removed.~~

~~20-02-080. — Land regulations.~~

~~There is hereby delegated to the city Planning and Zoning commission power and authority to recommend to the city commission regulations and procedures governing the subdivision of land and the city commission is hereby authorized to adopt regulations and~~

~~procedures governing the subdivision of land within the platting jurisdiction as established by the statutes of the state.~~

~~20-02-090. -- Appeal.~~

~~Any person in interest being dissatisfied with any order or determination of the Planning and Zoning commission after a review of such order or determination by the city commission may commence an action in the district court of the county where the land is located to vacate and set aside such order or determination on the ground that it is unlawful or unreasonable.~~

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2022.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Susan L. Payne, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 03/28/2022

Report No: 18.

Submitted By: Stephanie Hernandez

Subject: Consider, and act upon, first publication of Ordinance 1649, Repealing Section 29-01-100 and 29-01-110 of the Alamogordo Code of Ordinances Concerning the White Sands Beautification Committee.
(*Stella Rael, City Planner*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: The City Commission voted March 8, 2022, to move forward and repeal Chapter 29 Articles 01-100 and 01-110 concerning the White Sands Beautification.

ORDINANCE NO. 1649

AN ORDINANCE REPEALING SECTIONS 29-01-100 and 29-01-110 OF THE ALAMOGORDO CODE OF ORDINANCES CONCERNING WHITE SANDS BEAUTIFICATION COMMITTEE.

WHEREAS, The City Commission of the City of Alamogordo, New Mexico through ordinance established the White Sands Beautification to enhance the White Sands District.

WHEREAS the White Sands Beautification Board has not met Since September 23, 2019.

WHEREAS, The City Commission of the City of Alamogordo, New Mexico deems the White Sands Beautification Committee no longer appropriate and voted March 8, 2022, to move forward and repeal Chapter 29 Articles 01-100 and 01-110 concerning the White Sands Beautification.

BE IT THEREFORE ORDAINED by the City Commission of the City of Alamogordo, New Mexico that Section 29-01-100 & Section 29-01-110 of the Code of Ordinances is repealed in its entirety.

~~29-01-100. White Sands beautification district.~~

- (a) ~~Zoning district map amendment.~~ The official city zoning district map is amended by the addition of the White Sands corridor overlay district ("White Sands district") classification to the properties in the vicinity to the White Sands Boulevard. The extent and limits of the White Sands corridor overlay district are generally depicted in the White Sands corridor maps appended to this ordinance. In the event of a discrepancy between the White Sands corridor map and the official zoning district map, the latter shall control. When the requirements of the White Sands corridor overlay district are in conflict with those of the underlying district, the more restrictive limitation or requirement controls. The underlying zoning district classification of properties within the White Sands corridor overlay district is unchanged by this map amendment.
- (b) ~~General provisions.~~ The purposes of the White Sands district are:
- (1) ~~The beautification of the White Sands district through a citizen-based, volunteer, grassroots effort; and~~
 - (2) ~~The establishment of a master plan to guide the city's efforts towards beautification, anti blight and economic development of the White Sands district; and~~
 - (3) ~~The development of regulations for the White Sands district consistent with the master plan;~~
 - (4) ~~The identification and utilization of available funding, donations and grants for the beautification of the White Sands District consistent with the approved master plan and regulations enacted pursuant to it; and~~
 - (5) ~~The review, approval and/or denial of improvement projects within the White Sands district consistent with the master plan and regulations enacted pursuant to it; and~~

- ~~(6) The review, approval and/or denial of all applications for new construction, exterior alteration and change of use in the White Sands district consistent with the master plan and regulations enacted pursuant to the master plan.~~
- ~~(c) *Minimum maintenance requirements.* All buildings and structures in the White Sands corridor overlay district shall be preserved against decay and deterioration and free from certain structural defects in the following manner, by the owner thereof or such other person or persons who may have the legal custody and control thereof. The owner or other person having legal custody and control thereof shall repair such building or structure if it is found to have any of the defects identified in the approved master plan and regulations enacted pursuant to it requiring such repair.~~
- ~~(d) *Compliance with general and specific design standards required.* All development located within the White Sands district shall comply with all applicable general development standards consistent with the approved master plan and regulations enacted pursuant to it.~~
- ~~(e) *General design standards for the white sands corridor overlay district.* In any review of proposed additions or alterations to structures located in the White Sands corridor overlay district, the standards of the approved master plan and regulations enacted pursuant to it shall be complied with. Such standards shall include, but not limited to the following:
 - ~~(1) Architectural style, including:
 - a. Materials; and
 - b. Color; and
 - c. Roof form. Slope and shape.~~
 - ~~(2) Streetscape standards.~~
 - ~~(3) Signs; murals.~~
 - ~~(4) Walk areas.~~
 - ~~(5) Size, mass and shape.~~
 - ~~(6) Walls and fences.~~
 - ~~(7) Remodeling and alteration.~~~~

~~Persons requesting approval of any application for the construction, or remodeling or alteration of nonconforming structures located in the White Sands district shall not be required to bring the total structure into conformance with the standards for the White Sands district. However, the portion of the building that is remodeled or altered shall conform to those standards. "Related to and compatible with" means existing together with unity and coherence.~~

29-01-110. - White Sands beautification committee.

- ~~(a) *Designation.* There is hereby created a White Sands Boulevard review board, which shall be referred to as the "White Sands beautification committee," which will be responsible for reviewing and approving improvement projects within the White Sands district that require demolition, building, and sign permits, and that make modifications to the exterior appearance of buildings, signage, landscaping and parking. In order to insure compliance with the design standards and guidelines adopted for the White Sands district.~~
- ~~(b) *Delegation.* The governing body and the planning commission hereby delegate their authority to the White Sands beautification committee as described in this section, except those powers retained by the governing body and the planning commission in the Alamogordo Municipal Code.~~
- ~~(c) *Powers and duties.* The White Sands beautification committee, will meet on a regular basis as directed by the chair, but in no event will meetings be conducted less frequently than~~

quarterly, unless there are no agenda items, and at such other times as the chair may determine, shall have the powers and duties specified in this section:

- (1) — ~~To study and investigate the White Sands corridor, for the purpose of the formulation of a master plan, and shall make such surveys as it deems necessary for the formulation of such a master plan for the city; and in this connection the White Sands beautification committee shall have power and authority to hold public hearings for the formulation of such master plan;~~
 - (2) — ~~Propose amendments to regulations governing the White Sands district;~~
 - (3) — ~~Review current ordinances applicable to master plan and intent of white sands beautification committee and recommend additions, changes, or deletions, in part or whole, with the goal to streamline regulatory guidance and improve process efficiency;~~
 - (4) — ~~Advise and assist officials, committees and commissions of the municipal government in making recommendations to the governing body relating to the White Sands corridor;~~
 - (5) — ~~Perform other acts as requested by the governing body; provided that such acts relate specifically to this section;~~
 - (6) — ~~Apply for, accept, administer and comply with the requirements regarding an appropriation of funds or a gift, grant or donation of property or money;~~
 - (7) — ~~Develop funding programs for the improvement of the exterior appearance of properties in the district through grants or loans;~~
 - (8) — ~~Fund the rehabilitation of properties in the district, but only as may be specifically approved by the city commission in a plan and budget; and~~
 - (9) — ~~Undertake improvements designed to increase the safety or attractiveness of the district to businesses which may wish to locate there or to visitors to the district, including, but not limited to, litter cleanup and control, and landscaping.~~
- (d) — ~~*Membership and appointment.*~~
- (1) — ~~*Composition and membership.* The White Sands beautification committee shall consist of:~~
 - (a) — ~~Six (6) members appointed by the city commissioners with each commissioner appointing one (1) member;~~
 - (b) — ~~A committee chair appointed by the city's mayor; and~~
 - (c) — ~~The chair of the city's planning and zoning commission.~~
 - (2) — ~~*Term.* The six (6) members appointed by the city commissioners shall serve two-year overlapping terms with three (3) members serving a two-year term and three (3) members serving a three-year term. The chairperson of the planning and zoning commission shall serve during the period he or she occupies the position of chair of the planning and zoning commission as an ex-officio, or non-voting, member. Members shall serve until their successors have been appointed and qualified. These terms are for initial implementation; thereafter, each of the six (6) members shall serve a two-year term. The committee chair shall serve a three (3)-year term. Members and the committee chair may be reappointed.~~
- (e) — ~~*Adoption of bylaws.* The committee may adopt its own bylaws.~~
- (f) — ~~*Ad hoc subcommittees*~~

(1) — ~~Delegation.~~ The committee may delegate its authority to ad hoc subcommittees as specifically provided in this article, except for those powers retained by the governing body, the planning commission and the committee.

(2) — ~~Powers and duties.~~ Ad hoc subcommittees shall gather information for, make recommendations to, and otherwise assist the White Sands beautification committee in accomplishing its powers and duties, as the committee deems appropriate.

(g) — ~~Staff support.~~ The objective and thrust of the beautification committee is to function as a citizen based, grassroots effort that is independent of regular staff involvement. However, at the request of the chair, the planning and zoning department will have primary and lead responsibility for coordinating with the chair of the beautification committee on an as-needed basis. Staff support can also be accessed by the chair through contacts with the city manager.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2022.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Susan L. Payne, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Petria Bengoechea, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 04/06/2022

Report No: 19.

Submitted By: Brian Cesar

Subject: Consider and act upon Resolution 2022-21 giving the City Manager and City Attorney limited authority to waive fees, costs or requirements of certain ordinances for a limited time. *(Brian Cesar, City Manager and Petria Bengoechea, City Attorney)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: This resolution effects the following Chapters:

Chaper 8: Buildings and Building Regulations

Chapter 22: Subdivision Regulations

Chapter 25: Trailers, Mobile Homes and Recreational Vehicles

Chapter 29: Zoning

RESOLUTION NO. 2022-21
GIVING THE CITY MANAGER AND CITY ATTORNEY LIMITED AUTHORITY TO
WAIVE FEES, COSTS OR REQUIREMENTS OF CERTAIN ORDINANCES FOR A
LIMITED TIME

WHEREAS, the City Commission recognizes there is a severe housing shortage in Alamogordo; and,

WHEREAS, the City of Alamogordo recognizes that its Planning and Zoning and building ordinances have not been updated in many years and City Staff is currently working on a comprehensive review and update of these ordinances; and,

WHEREAS, the City's wishes to be business friendly and encourage building and growth with the City of Alamogordo; and,

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Alamogordo, New Mexico that:

The City Manager of the City of Alamogordo, in conjunction with the City Attorney, is hereby authorized to waive or reduce fees, costs or requirements in Chapters 8, 22, 25 and 29 of the Code of City Ordinances. This may only be done when the applicant who would normally be charged fees submits a form, available at the Planning and Zoning Department, and includes in writing how the waiver or reduction will benefit the citizens of Alamogordo as a whole. The waiver or reductions will be done in a fair and equitable manner, and shall only be approved if there is a benefit to the citizens of Alamogordo. This authority will end as soon as the Chapters affected are amended, or December 31, 2022 whichever occurs first.

DONE this ____ day of _____, 2022.

CITY OF ALAMOGORDO, NEW MEXICO
A New Mexico municipal corporation

By: _____
Susan L Payne, Mayor

ATTEST:

APPROVED AS TO FORM:

Rachel Hughs, City Clerk

Petria Bengoechea, City Attorney

Request for Waiver or Reduction of Fees, Costs or Requirements

Name: _____

Phone: _____

E-Mail: _____

Request:

How will waiver or reduction benefit the Citizens of Alamogordo?

PRINTED NAME

SIGNATURE

☐ APPROVED

☐ DENIED

Total standard fees/costs \$ _____

Fees waived/reduced \$ _____

Costs waived/reduced \$ _____

Requirements waived: _____

Brian Cesar
City Manager

Petria Bengoechea
City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 4/12/2022

Report Date: 02/28/2022

Report No: 20.

Submitted By: Teresa Gutierrez

Subject: Appointments to Boards and Committees. (*Susan Payne, Mayor*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: One appointment each to the Alamogordo Disability Council, Alamogordo Promotion Board, and the Alamogordo Public Library Board.

Background:

Airport Zoning Board - Two (2) vacancies, one due to the expiring term of Larry Drake.

The following individual is interested in being reappointed:

Larry Drake - If reappointed, this will be his third term.

Alamogordo Disability Council - Three (3) vacancies.

The following individual is interested in being appointed:

Gary Kovacs - If appointed, this will be his first term.

Alamogordo Promotion Board - One (1) vacancy due to the expiring term of Nate Mandalia.

The following individual is interested in being reappointed:

Nate Mandalia - If reappointed, this will be his third term.

Alamogordo Public Library Board - Two (2) vacancies.

The following individual is interested in being appointed:

Rhonda Alterson - If appointed, this will be her first term.

Parks and Recreation Board - One (1) vacancy.

No applications received.

Senior Volunteer Programs Advisory Council - One (1) vacancy.

No applications received.

If anyone is interested in serving on a board or committee, you may apply with the City Clerk's office, or online at the City's website.

PLEASE COMPLETE THE FOLLOWING INFORMATION AND RETURN TO:

daleshire@ci.alamogordo.nm.us

Or mail to: Dylan Aleshire
Deputy City Clerk
City of Alamogordo
1376 E. Ninth Street
Alamogordo, NM 88310

Airport Zoning Board

☒ Yes, I am interested in reappointment.

☐ No, I am no longer interested in serving on this Board.

Printed Name: Barry C. Drake

Home Phone: 575 687 3156 Work Phone: Retired

Cell Phone: 575 491 4004

E-mail address: bdrake@putnnet

Physical Address: 8 SILVER FOX TRL Mayhill NM 88339-9018

Is the above address within City limits? Yes ☐ No ☒

Mailing Address: Same as physical address above

Present Employer: Retired Job Title: Retiree

Are you related to anyone who is presently employed by the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you? _____

Are you related to any Elected Official of the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you? _____

Please indicate your interest in continuing to serve on this Board/Committee: _____

I have the knowledge, experience and interest
in serving on the Airport Zoning Board

Barry C. Drake
Signature

4/1/2022
Date

RECEIVED

FEB 01 2022

CITY CLERK

PLEASE COMPLETE THE FOLLOWING INFORMATION AND RETURN TO:

daleshire@ci.alamogordo.nm.us

Or mail to: Dylan Aleshire
Deputy City Clerk
City of Alamogordo
1376 E. Ninth Street
Alamogordo, NM 88310

Alamogordo Promotion Board

☒ Yes, I am interested in reappointment.

☐ No, I am no longer interested in serving on this Board.

Printed Name: Neeton "Nate" Mandalia

Home Phone: 480-799-0128 Work Phone: 575-437-2110

Cell Phone: _____

E-mail address: nate.mandalia@desertaireinc.com

Physical Address: 1021 S. White Sands Blvd

Is the above address within City limits? Yes ☒ No ☐

Mailing Address: 1021 S White Sands Blvd

Present Employer: Desert Aire Management Job Title: GM

Are you related to anyone who is presently employed by the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you? _____

Are you related to any Elected Official of the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you? _____

Please indicate your interest in continuing to serve on this Board/Committee: _____

I am interested in continuing to
serve on the Alamogordo Promotions Board.

[Signature]
Signature

02/01/22
Date

[Print](#)

Application to Serve on a Board/Committee - Submission #4250

Date Submitted: 2/14/2022

RECEIVED

FEB 15 2022

CITY CLERK

City of
ALAMOGORDOCity of Alamogordo Application to Serve on a City
Board/Committee

First Name:*

Rhonda

Last Name:*

Alterson

Phone Number:*

8474774245

Email Address:*

ralterson@gmail.com

Physical Address:*

1509 Rockwood

City:*

Alamogordo

State:*

NM

Zip Code:*

88310

Is the above address within City Limits?*

☒ Yes☐ No

Mailing Address:*

1509 Rockwood

City:*

Alamogordo

State:*

NM

Zip Code:*

88310

Present Employer:*

None

Job Title:

Retired

**Board/Committee you would like to serve on
(1st choice):***

Public Library Board

**Board/Committee you would like to serve on
(2nd choice):**

-- Select One --

**Are you related to anyone who is
presently employed by the City of
Alamogordo?***☐ Yes☒ No**If so, what is their relation to you?****Are you related to an Elected Official of
the City of Alamogordo?***☐ Yes☒ No**Is so, what is their relation to you?****Experience and education relating to the Board/Committee:***

Master of Education from University of IL, RN for over 40 years, taught at NMSUA for almost 5 years. Was president of Friends of the Library.

Please indicate your interest in serving on a City Board/Committee:*

I have always been interested in libraries and believe it is every citizens's duty to support, in whatever way they can, their own public library. Public libraries are a gift that must never be under appreciated.

Print

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MAR 07 2022

CITY CLERK

Application to Serve on a Board/Committee - Submission #4318

Date Submitted: 3/4/2022



City of
ALAMOGORDO

City of Alamogordo Application to Serve on a City Board/Committee

First Name:*

Gary

Last Name:*

Kovacs

Phone Number:*

17272474593

Email Address:*

gfk1962@yahoo.com

Physical Address:*

2410 Yale Ave

City:*

Alamogordo

State:*

NM

Zip Code:*

88310

Is the above address within City Limits?*

☒ Yes

☐ No

Mailing Address:*

2410 Yale Ave

City:*

Alamogordo

State:*

NM

Zip Code:*

88310

Present Employer:*

Disabled

Job Title:

Board/Committee you would like to serve on (1st choice):*

Alamogordo Disability Council (ADC) ▼

Board/Committee you would like to serve on (2nd choice):

-- Select One -- ▼

Are you related to anyone who is presently employed by the City of Alamogordo?*

☐ Yes

☒ No

If so, what is their relation to you?

Are you related to an Elected Official of the City of Alamogordo?*

☐ Yes

☒ No

Is so, what is their relation to you?

Experience and education relating to the Board/Committee:*

Before being overcome by my own physical disabilities (Serious osteoarthritis causing need for knee and hip replacements as well as having heart issues (AFib).) I worked in the commercial construction industry with a contractor whose primary client base was medical facilities and institutes. Designing and constructing ada compliant environments in the Tampa, Fl. area. That was when I lived in Florida 2006-2020. Prior to that I worked with a private school in CT. as facility director for several years developing their totally ada compliant 50 acre 25,000 sq.ft. campus in Ridgefield, CT.. Working with all local officials to insure all construction aspects of facility and properties met all requirements. Not much formal committee experience besides Church boards in both CT. and Fla. while residing there.

Please indicate your interest in serving on a City Board/Committee:*

Since retiring to the area after my knee and hip replacements been trying to get back into the workforce. I have succumbed to the fact that I physically can't do it. I love the area and really haven't experienced much of it so far, for we arrived here in March of 2020 struggling to find toilet paper days. My days of physically helping in all the ways I did putting things in compliance I can still serve the community in which I am now a part of.