



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

March 14, 2023 - 6:30 PM

Donald E. Carroll City Commission Chambers
City Hall, 1376 E. Ninth Street

Susan L. Payne Mayor
Dusty Wright Mayor Pro -Tem, District 6
Nick Paul District 1
Stephen Burnett District 2
Karl Melton District 3
Josh Rardin District 4
Sharon McDonald District 5

Brian Cesar City Manager
Ashley Smith City Attorney
Rachel Hughs City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the bulletin board located in the east/west lobby of the City Hall and in the glass case located outside of the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4100.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

Residents must sign up with the City Clerk to address the City Commission. Comments are limited to 3 minutes, and there will be a maximum of 21 minutes allowed for Public Comment.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Approve the minutes for the February 28, 2023, Regular Commission meeting. *(Rachel Hughs, City Clerk)*
2. Consider, and act upon, the adoption and final publication of Ordinance 1671 Case Z-2023-0001(A), a map amendment to change the zoning of the property located at 451 Michel St. from MH-2 Manufactured Housing Park to MH-1 Manufactured Housing Subdivision. *(Stella Rael, City Planner)* **(Roll Call Vote Required)**
3. Consider, and act upon, the adoption and final publication of Ordinance 1672 amending Chapter 32, Article 32-01 concerning the disposition of Real Property. *(Ashley Smith, City Attorney)* **(Roll Call Vote Required)**
4. Consider, and act upon, the adoption and final publication of Ordinance 1673 amending Chapter 32, Article 32-02 concerning the disposition of Personal Property. *(Ashley Smith, City Attorney)* **(Roll Call Vote Required)**
5. Consider, and act upon, Resolution 2023-12 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of March 14, 2023. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**
6. Consider, and act upon, Resolution 2023-11 requesting approval of an application in the amount of \$600,000, and a match of \$30,000, to the New Mexico Department of Transportation, 2024 Transportation Project Fund, for repairs to the concrete box culvert located on 10th Street and Washington Avenue. *(Nancy Beshaler, Public Works Director)* **(Roll Call Vote Required)**

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARINGS

7. Consider, and act upon, the question of whether or not the Alcohol Beverage Control Division should grant a Restaurant Liquor License with On-Premises Consumption to Rizo's Mexican Restaurant, located at 1480 N. White Sands Blvd. *(Rachel Hughs, City Clerk)*

NEW BUSINESS

8. Consider, and act upon, the presentation from Learn New Mexico, requesting support from the City Commission. *(Brian Cesar, City Manager and Michelle Perry, Owner)*

ADJOURNMENT

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 3/14/2023

Report Date: 03/02/2023

Report No: 1.

Submitted By: Rachel Hughs

Subject: Approve the minutes for the February 28, 2023, Regular Commission meeting. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the minutes.

Background: This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., DONALD E. CARROLL COMMISSION CHAMBERS
February 28, 2023**

**SUSAN PAYNE, MAYOR
SHARON McDONALD, COMMISSIONER
JOSH RARDIN, COMMISSIONER
STEPHEN BURNETT, COMMISSIONER
NICHOLAS PAUL, COMMISSIONER**

**DUSTY WRIGHT, MAYOR PRO-TEM
KARL MELTON, COMMISSIONER
BRIAN CESAR, CITY MANAGER
ASHLEY SMITH, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Payne called the meeting to order at 6:30 p.m. Roll Call was taken by the City Clerk. City Clerk Hughs announced there was a quorum present. Invocation was given by Mayor Payne and the Pledge of Allegiance was led by Commissioner Josh Rardin.

APPROVAL OF AGENDA

**Commissioner Rardin moved to approve the agenda.
Commissioner Burnett seconded the motion.
Motion carried with a vote of 7-0-0.**

PRESENTATIONS

**1. Plaque presentation in memory of Bobbie Stone, the first member of Project Honored Past.
(Susan Payne, Mayor)**

Mayor Payne presented a plaque to Bobbie Stone's daughter in her memory. In 2015, Project Honored Past was created to adopt and clean cemetery sections. Bobbie Stone was one of the original volunteers for the Project.

PUBLIC COMMENT

None.

CITY MANAGER'S REPORT

City Manager Cesar made the following remarks:

1. He said that he sent an email to the Commission earlier today. There will be a PSA going out tonight or tomorrow. The review for Chapter 22, our subdivision ordinance, was completed by City staff and the engineering firm. That will be going out to the public for a thirty-day comment period. It will be available on our website and in hard copies at the Library and City Hall. Notices went out to the local developers earlier today so they could review and make comments. Anything that comes in will be reviewed and answered. When it comes before Commission, you will see the questions and concerns raised, if they were incorporated into the ordinance, and if not, why that decision was made.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

Commissioner Rardin made the following comments:

He said he previously asked about the light at 1st and the Bypass. We were supposed to figure out what was going on with that. Do we have any idea where we are at; were letters sent? City Manager Cesar said that the letter has not been sent yet. We have been corresponding with NMDOT because that was on their list, and it had funding for a period of time to get a signal installed. Then it was taken off the list, and we have been trying to figure out why that happened. At this point, NMDOT is saying that a light, as a signal, is not warranted at that intersection. So that is going to change the way that the letter is going out. What we wanted to do was help, in the request to our Representatives and Senators, asking NMDOT what they needed to get the project moving forward. Commissioner Rardin said we have them on public record, saying that it was warranted at one time. Funding was in place to start this year. City Manager Cesar said yes, it was funded at one point. City Manager Cesar said that they were doing a lot of survey work. He said he knew they had engineers on board looking at it because we were getting questions concerning utilities in the area. At some point, it changed. We haven't been told why it changed other than it was re-reviewed, it was no longer warranted, and the funding was moved to another project. Commissioner Rardin asked how many deaths do we have to have out there before it warrants a traffic light? City Manager Cesar said that is why the letter is going out. Then you had the other two items, the three overpasses and the condition through the old landfill area, where the roadway has serious dips. Commissioner Rardin said they fixed the North Overpass; they raised it the other day. City Manager Cesar said they did; they have been doing that on the southern portion almost since the day construction ended. It is fixed today, but more than likely, it will settle once again, just as the Southern Overpass does on a regular basis.

Commissioner Rardin asked where we were with the Fairgrounds and Indian Wells Railroad crossing. City Manager Cesar said the Commission left it up to him to get it through on a budget revision now or incorporate it into the budget process. He said that he went through the proposed operational budgets of the various Departments last week. That project is incorporated in the proposed budget for next year to get enough of a design to where the railroad will look at it. It includes money for the railroad review. The Scenic Extension Project started at \$10,000 to Union Pacific, but by the end of the project, they were closer to \$20,000. Things have changed with Union Pacific since the Scenic Extension Project was done, so \$25,000 of the budget is set aside just for Union Pacific to review and comment so we can get an answer. Hopefully, we don't spend that much.

Commissioner Rardin said we've had six or eight holes on Mountain View since December. They still have not been patched. He said to get that on the list; constituents in that area have been calling him. City Manager Cesar said they are on the list, but getting materials has been a problem. Commissioner Rardin said we need to start hounding that supplier because they have a monopoly and tell them they need to start stepping it up.

Commissioner Rardin said that speaking of patches again, out on Fairgrounds, in front of PNM, there is a fairly large patch. He said he did not know if that was a contractor or us, but it has a good divot right as you go past the patch. If we did that, we need to redo it. City Manager Cesar said he was not aware of that one. Commissioner Rardin said if you were on a motorcycle, you could lose control hitting that divot. City Manager Cesar said they would have to look into that one.

Mayor Pro-Tem Wright made the following comments:

Mayor Pro-Tem Wright asked about the status of power to the railroad crossing on North Scenic. City Manager Cesar said we are still waiting on PNM's Albuquerque engineers to give the design to local PNM people. We are ready to cut the check and get them going.

CONSENT AGENDA

2. Approve the minutes for the February 14, 2023, Regular Commission meeting. (Rachel Hughs, City Clerk)

Commissioner Burnett moved to approve the Consent Agenda.

Commissioner McDonald seconded the motion.

Motion carried with a vote of 7-0-0.

NEW BUSINESS

3. Consider, and act upon, the budget process and documents for the FY2023 - FY2024 preliminary budget. (Evelyn Huff, Finance Director)

Finance Director Huff said this is just the annual check-in. We are getting to the point where we are consolidating our meetings. She said she wanted to touch base about how you wanted to see the budget this year. For the last several years, we have produced the summary budget books for every Commissioner. We usually put those in your boxes two weeks before the meeting. We have also produced the full budget line-by-line detail with the summary sheets, notes, and all details that every Department enters. We have created two of these and left them in the Commission Office so you can take them home and return them. Is this what we want to do again for FY24, or is there something different you would like to see? Mayor Payne said she liked the way it has been. Commissioner Melton asked if they could get PDF copies. Finance Director Huff said yes, they could do that for both. Commissioner Rardin asked if they had a tentative date for the Budget Hearings. Finance Director Huff said it is the first week in May, so it would be May 1st, 2nd, and 3rd. Commissioner Rardin asked if we would do them in the evenings like usual. Finance Director Huff said yes, they are going to start at 5:30 PM. Finance Director Huff said we would go ahead and create the summary books for everybody, two of the full budgets, and also PDF versions of both books. If it is too large for email, we will just put them on a flash drive in your Office.

No action required.

4. Make a motion to rescind the motion passed during the February 14, 2023, Regular Commission meeting regarding appointing members to serve on the Charter Committee. (Sharon McDonald, Commissioner)

Commissioner McDonald said she was concerned. Someone made a statement, so she went to the Secretary of State's website. She said that in the requirements for a person to sit on the Charter Committee, the political parties recognized in the State of New Mexico are the Democratic Party, Republican Party, and Libertarian Party. For the minor parties, the only ones recognized in the State of New Mexico are the New Mexico Working Family Party and the Green Party of New Mexico. The Independent Party is not recognized in the State of New Mexico at this time, so the two people placed on the Charter Committee are Independent Party members. Under party qualification process, it says, "Pursuant to Section 1-7-2A, NMSA 1978, to qualify as a political party in New Mexico, each political party, through its governing body, shall adopt rules providing for the organization and government of that party, and shall file the rules with the Secretary of State". There are things in here for disqualification. If the party has not elected a governor or president in the last two years, they are not an official political party. She said she brought this forward tonight because of the two Independent Party members on the Charter Committee. She said she felt like they should be replaced, so we are in line with the State's party information. Since Independents are not considered a political party, their appointments do not support the ordinance's goals and intent.

Mayor Pro-Tem Wright said that if you read State Statute 3-15-5, the second sentence says, "The Charter Commission shall consist of not less than seven members, no more than a simple majority shall belong to the same political party." It is just saying you can have a simple majority from the same political party. It doesn't say anything about the non-majority. Commissioner McDonald said she has no objections to the four Republicans, but the State of New Mexico does not recognize the Independent Party. Mayor Pro-Tem Wright said it doesn't say anything in the Statute that they have to belong to a recognized political party. Commissioner McDonald said it does; it says political parties. So the intent, as was written in 1978, refers back to the original parties. Other parties have been added along the way, but if we stay in compliance with the qualified minor political parties, that is the New Mexico Working Family Party and Green Party of New Mexico. The other major party is the Libertarians. Mayor Payne said it says that it can't be more than a simple majority of one political party. It doesn't define what the rest of it should be. It doesn't say it has to be a recognized political party. Maybe we should have our Attorney explain that to us. City Attorney Smith said that the case law is silent. It is restricting the number from one political party, but nowhere does it say you can't have someone who is nonpolitical. In theory, from what she has been reading, you could have seven Independents, and it would still abide by the State Statute. This hasn't been taken up to the courts to review. Mayor Payne said then it is not a question of the three in the minority; it is a question of what are the four in the majority. There is no more than a simple majority of one party. City Attorney Smith said that Independents are not a political party, so they don't abide by the "...no more than a simple majority shall be of the same political party." You could have a majority of non-affiliated and abide by the State Statute. Mayor Payne said maybe the State Statute was written regarding a partisan commission as opposed to a non-partisan, like a County Commission. Mayor Pro-Tem Wright said that the question of if Independents shouldn't be on here because they are not a political party has no weight. Mayor Payne said Independents are more like no political affiliation rather than political affiliation. Commissioner Rardin said or they don't want their views known and declined to state. Commissioner McDonald said she is just bringing this to the attention of the Commission. Commissioner Melton said they would need a clause that specifies to be qualified, you would need to belong to a recognized political party. It doesn't say that.

**Commissioner McDonald made the motion to rescind the previous motion.
Motion died for lack of a second.**

5. Appointments to Boards and Committees. (Susan Payne, Mayor)

Mayor Payne read the openings and appointed Billy Childs to the Alamogordo Public Library Board and Susan Poore to the Senior Volunteer Programs Advisory Council. No one was opposed.

**Commissioner Rardin moved to adjourn at 7:06 p.m.
Mayor Pro-Tem Wright seconded the motion.
Motion carried with a vote of 7-0-0.**

ADJOURNMENT

Mayor Susan L. Payne

ATTEST:

City Clerk Rachel Hughs

(Prepared by Dylan Aleshire, Deputy City Clerk)
Approved at the Regular Meeting held on March 14, 2023.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 3/14/2023

Report Date: 03/09/2023

Report No: 2.

Submitted By: Stella Rael

Subject: Consider, and act upon, the adoption and final publication of Ordinance 1671 Case Z-2023-0001(A), a map amendment to change the zoning of the property located at 451 Michel St. from MH-2 Manufactured Housing Park to MH-1 Manufactured Housing Subdivision. *(Stella Rael, City Planner)* **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: N/A

Recommendation: Recommend adoption of ordinance.

Background: Property owner Kristine C. Fambrough is requesting to rezone the property from MH-2 Manufactured Housing Park to MH-1 Manufactured Housing Subdivision



Otero Ave

Oliver

Nancy

Michel St

Michel

Alex

Durkin

451

2200

2200

2200

350

434

442

450

450

450

450

450

450

450

ORDINANCE No. 1671

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ALAMOGORDO, CHANGING THE CLASSIFICATION OF A CERTAIN PROPERTY COMMONLY KNOWN AS 451 MICHEL ST FROM ITS PRESENT DESIGNATION AND ZONING DISTRICT: MH-2 MANUFACTURED HOUSING PARK TO: MH-1 MANUFACTURED HOUSING SUBDIVISION WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF ALAMOGORDO, OTERO COUNTY, NEW MEXICO.

WHEREAS, Kristine C. Fambrough (hereinafter referred to as "the Owner") is the owner of certain real properties legally described below (herein after referred to as "the Property") located within the corporate boundaries of the City of Alamogordo, New Mexico, (hereinafter referred to as "the City"); and

451 MICHEL ST

WHEREAS, an application has been filed in the Owner's name under Case No.

Z-2023-0001(A) to change the zoning of the Property, and

WHEREAS, the City Commission, after notice and hearing, finds and determines that the application for the re-zoning of the Property is in the public interest and is consistent with the proper development of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION, THAT the zoning of the Property, which is more fully described below:

451 MICHEL ST

Is hereby changed from MH-2 Manufactured Housing Park District to MH-1 Manufactured Housing Subdivision District; and the official zoning map and comprehensive plan of the City are hereby amended to reflect this change.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2023.

**CITY OF ALAMOGORDO, NEW MEXICO a
New Mexico municipal corporation**

By: _____
Susan L. Payne Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Ashley Smith, City Attorney



Michel St

Otero Ave

450

450

Nancy

450

450

450

450

442

Michel St

silver

450

Alex

451

Durkin

2200

2200

2200

100ft

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 3/14/2023

Report Date: 03/09/2023

Report No: 3.

Submitted By: Ashley Smith

Subject: Consider, and act upon, the adoption and final publication of Ordinance 1672 amending Chapter 32, Article 32-01 concerning the disposition of Real Property. *(Ashley Smith, City Attorney)* **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Recommend adoption of ordinance.

Background: Amending Ordinance to reflect State Statute.

ORDINANCE NO. 1672**AN ORDINANCE AMENDING CHAPTER 32, ARTICLE 32-01 OF THE
ALAMOGORDO CODE OF ORDINANCES CONCERNING
DISPOSITION OF REAL PROPERTY**

WHEREAS, the City Commission of the City of Alamogordo, New Mexico deems it necessary to amend Article 32-01 concerning disposition of municipal real property.

WHEREAS, the City Commission of the City of Alamogordo, New Mexico recognize that the ordinances regarding disposition of municipal real property have not been updated in many years.

BE IT THEREFORE ORDAINED by the City Commission of the City of Alamogordo, New Mexico that Chapter 32, Article 01 of the Code of Ordinances is repealed in part and amended in part.

~~32-01-010. Authority to sell, exchange or lease real property.~~

~~The City of Alamogordo is authorized to sell, exchange or lease any real property owned by the city, where it is in the public interest to sell, exchange or lease the property. The sale, exchange or lease may be by bid or by negotiations. No such disposition of real property shall be effective until thirty (30) days after approval by the city commission.~~

~~(Ord. No. 679, § 1, 6-12-84)~~

~~32-01-020. Private sales and exchanges.~~

- ~~(a) If the sale or exchange is to be negotiated, a public notice of the terms and conditions of the sale, and a statement that alternate proposals may be presented at a specified meeting of the city commission, shall be published at least twice, according to subsection J of Section 3-1-2 NMSA 1978, not less than seven (7) days apart, with the last publication not less than seven (7) days before the specified meeting.~~
- ~~(b) Any alternate proposal presented at the meeting may be accepted by the city commission, if the alternate proposal better serves the public interest than the negotiated sale or exchange.~~
- ~~(c) The negotiated sale or exchange, or the alternate proposal, may be completed at any time following the meeting specified in this section.~~

~~(Ord. No. 679, § 1, 6-12-84)~~

~~32-01-030. Sales by public bid.~~

- ~~(a) Before any property is sold by public bid, a notice shall be published at least twice, as provided in subsection J of Section 3-1-2 NMSA 1978, not less than seven (7) days apart, with the last publication not less than seven (7) days before the sale. The notice shall contain:~~
 - ~~(1) The date, time and place of the sale;~~

(2) — Whether sealed bids will be submitted in advance of the sale or whether bids will be made at public auction;

(3) — Legal description of the property to be sold;

(4) — Minimum bids, if any;

(5) — The value of any appraisals on the property.

(b) — The bid of the highest responsible bidder shall be accepted, unless the terms of the bid do not meet the published terms and conditions of the sale.

(c) — The city may reject all bids.

(Ord. No. 679, § 1, 6-12-84)

32-01-040. Records and appraisals.

A record shall be maintained by the city treasurer of all sales, exchanges and leases, for the auditors' inspection. In addition, a market analysis is required for every exchange or sale of real property where its value is greater than ten thousand dollars (\$10,000), but less than twenty-five thousand dollars (\$25,000), and an appraisal is required for every exchange or sale of real property where its value exceeds twenty-five thousand dollars (\$25,000.00), and the lease where the annual lease value exceeds ten thousand dollars (\$10,000.00).

(Ord. No. 679, § 1, 6-12-84; Ord. No. 883, 9-14-93)

32-01-050. Leases.

No notice is required of the lease of municipal real property, unless the annual lease value exceeds ten thousand dollars (\$10,000.00), or bids are solicited. In those cases, the notice of solicitation of bids for the lease shall be as provided in section 32-01-030.

(Ord. No. 679, § 1, 6-12-84; Ord. No. 883, 9-14-93)

32-01-010. Authority to sell, exchange or lease real property.

(a) The City may lease or sell and exchange any real property owned by the City having a value of twenty-five thousand dollars (\$25,000) or less by public or private sale or lease any municipal facility or real property of any value normally leased in the regular operations of such facility or real property, and such sale or lease shall not be subject to referendum.

(b) The City may lease or sell and exchange any real property owned by the City having an appraised value in excess of twenty-five thousand dollars (\$25,000) by public or private sale or lease, subject to the referendum provisions set forth in this section. The value of real property to be leased or sold and exchanged shall be determined by the appraised value of the real property and not by the value of the lease. An appraisal shall be made by a qualified appraiser and submitted in writing to the governing body. If the sale price is less than the appraised value, the governing

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- body shall cause a detailed written explanation of that difference to be prepared, and the written explanation shall be made available to any interested member of the public upon demand.
- (c) If a public sale is held, the bid of the highest responsible bidder shall be accepted unless the terms of the bid do not meet the published terms and conditions of the proposed sale, in which event the highest bid that does meet the published terms and conditions shall be accepted; provided, however, the City may reject all bids. Terms and conditions for a proposed public sale or lease shall be published at least twice, not less than seven days apart, with the last publication no less than fourteen days prior to the bid opening, and in accordance with the provisions of Subsection J of Section 3-1-2 NMSA 1978.
- (d) Any sale or lease of municipal real property entered into pursuant to Subsection B of this section shall be by ordinance of the City. Such an ordinance shall be effective forty-five days after its adoption, unless a referendum election is held pursuant to this section. The ordinance shall be published prior to adoption pursuant to the provisions of Subsection J of Section 3-1-2 NMSA 1978 and Section 3-17-3 NMSA 1978 and shall be published after adoption at least once within one week after adoption pursuant to the provisions of Subsection J of Section 3-1-2 NMSA 1978. Such publications shall concisely set forth at least:
- (1) the terms of the sale or lease;
 - (2) the appraised value of the municipal real property;
 - (3) the time and manner of payments on the lease or sale;
 - (4) the amount of the lease or sale;
 - (5) the identities of the purchasers or lessees; and
 - (6) the purpose for the City making the lease or sale.
- (e) In order to call for a referendum election on a sale or lease ordinance, a petition shall be filed with the City Clerk:
- (1) no later than thirty days after the adoption of the sale or lease ordinance;
 - (2) containing the names, addresses and signatures of at least fifteen percent of the qualified electors of the City; and
 - (3) the Petition for a Referendum forms shall be obtained from the City Clerk's office.
- (f) Section 3-1-5 NMSA 1978 shall apply to all petitions filed calling for a referendum election on a sale or lease ordinance.
- (g) If the City Clerk certifies to the Commission that the petition does contain the minimum number of valid names, addresses and signatures required to call a referendum election on the sale or lease ordinance, the Commission shall adopt an election resolution within fourteen days after the date the clerk makes such certification, calling for a referendum election on the sale or lease ordinance. The election resolution shall be adopted and published pursuant to the provisions of the Local Election Act and shall also concisely set forth:
- (1) the terms of the sale or lease;
 - (2) the appraised value of the municipal real property;
 - (3) the time and manner of payments on the lease or sale;
 - (4) the amount of the lease or sale;
 - (5) the identities of all purchasers or lessees; and
 - (6) the purpose for the City making the lease or sale.
- (h) The referendum election on the sale or lease ordinance shall be held not later than ninety days after the election resolution is adopted. Such election shall be held at a special or regular local

election and shall be conducted pursuant to the provisions of the Local Election Act. Any qualified elector of the City may vote in such a referendum election.

(i) If a majority of the votes cast is to approve the sale or lease ordinance, the sale or lease ordinance shall be effective after the election results have been canvassed and certified. If a majority of the votes cast is to disapprove the sale or lease ordinance, the ordinance shall not be effective.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2023.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Susan L. Payne, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Ashley Smith, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 3/14/2023

Report Date: 03/09/2023

Report No: 4.

Submitted By: Ashley Smith

Subject: Consider, and act upon, the adoption and final publication of Ordinance 1673 amending Chapter 32, Article 32-02 concerning the disposition of Personal Property. *(Ashley Smith, City Attorney)* **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Recommend adoption of ordinance.

Background: Amending ordinance to reflect State Statute.

ORDINANCE NO. 1673**AN ORDINANCE AMENDING CHAPTER 32, ARTICLE 32-02 OF THE
ALAMOGORDO CODE OF ORDINANCES CONCERNING
DISPOSITION OF PERSONAL PROPERTY**

WHEREAS, the City Commission of the City of Alamogordo, New Mexico deems it necessary to amend Article 32-02 concerning disposition of municipal real property.

WHEREAS, the City Commission of the City of Alamogordo, New Mexico recognize that the ordinances regarding disposition of municipal real property have not been updated in many years.

BE IT THEREFORE ORDAINED by the City Commission of the City of Alamogordo, New Mexico that Chapter 32, Article 02 of the Code of Ordinances is repealed in part and amended in part.

32-02-010. Authority to sell.

~~The city may sell personal property at bid or at a negotiated sale, where the sale is in the interest of the public, in accord with the provisions of this chapter.~~

~~(Ord. No. 679, § 1, 6-12-84)~~

32-02-020. Negotiated sales.

- ~~(a) If the value of the property is two thousand five hundred dollars (\$2,500.00) or less, a written record shall be made of the sale for the auditors' inspection.~~
- ~~(b) If the value of the property is over two thousand five hundred dollars (\$2,500.00), notice of the sale shall be published two (2) times, as provided in section 32-01-020 of this Code, and disposition shall not be final until approval by the city commission.~~
- ~~(c) If the value of the property is over five thousand dollars (\$5,000.00), in addition to the requirements of subsection (b) of this section, a written appraisal of the property shall be made.~~
- ~~(d) For the purpose of valuation under this section, the value shall be aggregated of all items of property which are:~~

~~(1) Substantially similar or designed to function together; and~~

~~(2) Sold to the same buyer.~~

~~(Ord. No. 679, § 1, 6-12-84)~~

32-02-030. Public sales.

If the personal property is to be sold at bid, the bid shall be advertised as provided in section 32-01-030. However, if the personal property is of a type more appropriately advertised in a specialized or trade periodical, publication shall be in such a periodical instead of a newspaper of general circulation.

(Ord. No. 679, § 1, 6-12-84)

32-02-040. Certain state provisions not changed.

Nothing in this chapter is intended to abrogate the provisions of subsection D of Section 3-54-2 NMSA 1978 (sales, exchanges or donations to other governmental entities), or the provision of Sections 29-1-13 through 29-1-15 NMSA 1978 (property taken by peace officers).

(Ord. No. 679, § 1, 6-12-84)

32-02-010. Sale, exchange and gift of personal property

- (a) The City may sell personal property for cash at public or private sale without notice where it is shown that such property does not exceed the value of two thousand five hundred dollars (\$2,500).
- (b) The City may sell personal property having a value of more than two thousand five hundred dollars (\$2,500) at public or private sale. If a private sale is held under this subsection, such sale shall be held only after notice is published at least twice, pursuant to the provisions of Subsection J of Section 3-1-2 NMSA 1978, not less than seven days apart, with the last publication not less than fourteen days prior to the sale.
- (c) If a public sale is held, the bid of the highest responsible bidder shall be accepted unless the terms of the bid do not meet the published terms and conditions of the City, in which event the highest bid which does meet the published terms and conditions shall be accepted; provided, however, the City may reject all bids. Terms and conditions for a proposed sale or lease shall be published at least twice, not less than seven days apart, with the last publication no less than fourteen days prior to the bid opening, and shall be published according to the provisions of Subsection J of Section 3-1-2 NMSA 1978.
- (d) The City may sell, at a private or public sale, exchange or donate real or personal property to the state, to any of its political subdivisions or to the federal government if such sale, exchange or gift is in the best interests of the public and is approved by the local government division of the department of finance and administration. The provisions of Section 6-6-11 NMSA 1978 shall not apply to such sale, exchange or a donation.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2023.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Susan L. Payne, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Ashley Smith, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 3/14/2023

Report Date: 03/07/2023

Report No: 5.

Submitted By: Evelyn Huff

Subject: Consider, and act upon, Resolution 2023-12 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of March 14, 2023. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: Beginning Cash Balances \$88,163,935

Revenues \$ 4,664,880 Increase

Expenditures \$ 1,085,285 Increase

Transfers In \$ 249,616 Increase

Transfers Out \$ 249,616 Increase

Recommendation: Approve the Resolution

Background: The City Commission adopted the FY 2022-2023 budget on May 24, 2022. The Department of Finance & Administration granted approval of the City of Alamogordo's Fiscal Year 2022-2023 Final Budget on August 9, 2022. Resolution 2023-12 amends the budget to reflect a more true and accurate projection of the actual revenues and expenditures. A summary and explanation of the revisions are attached for your review.

RESOLUTION NO. 2023-12

A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2022-2023.

WHEREAS, the City of Alamogordo, New Mexico wishes approval to change some of the budget line-item figures of various funds; and

WHEREAS, the Department of Finance and Administration, State of New Mexico, gave its written approval to the City of Alamogordo, New Mexico's annual budget on August 9, 2022, for fiscal year 2022-2023; and

WHEREAS, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2022-2023.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the City's annual budget for fiscal year 2022-2023 be and hereby is revised as of March 14, 2023, to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2022-2023 as shown on the following pages.

NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on March 14, 2023, as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2022-2023.

PASSED, APPROVED, AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 14th day of March 2023.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

By: _____
Susan L. Payne, Mayor

ATTEST:

Rachel Hughes, City Clerk

APPROVED AS TO FORM:

Ashley N. Smith, City Attorney

**ALL FUNDS SUMMARY
BUDGET 2022-2023**

1/12TH REQ RSRV
1,737,678
1/12TH REQ RSRV
0
Fund Reserve Policy
468,745
Bal. Remaining
5,548,773

FY23 BUDGET - RESOLUTION 2023-12 (#9) MARCH 14, 2023

FUND NO.	FY 2022-2023 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	17,559,597	23,087,677	846,208	12,886,155	(12,039,947)	20,852,131	7,755,196	2,206,423	5,548,773
12	INTERNAL SERVICE FUND	24,496	316,531	5,698,663	0	5,698,663	6,034,005	5,685		\$5,685
15	CORRECTIONS-JAIL	68,129	57,435	0	0	0	81,000	44,564		\$44,564
16	LODGER'S TAX-PROMOTIONAL FUND	555,375	228,565	0	1,753	(1,753)	626,702	155,485		\$155,485
17	POLICE COURT BOND	8,638	0	0	0	0	0	8,638		\$8,638
19	COURT AUTOMATION FUND	2,637	47,000	0	0	0	42,833	6,804		\$6,804
20	LODGER'S TAX-CITY	599,081	426,175	0	69,520	(69,520)	598,940	356,796		\$356,796
21	D.A.R.E. DONATIONS FUND	23,702	1,142	0	0	0	6,846	17,998		\$17,998
24	GRANT CAPITAL IMPROVEMENT	0	3,798,882	49,500	0	49,500	3,554,950	293,432		\$293,432
27	MUNICIPAL COURT OPERATIONS	1,704	13,000	470,856	0	470,856	480,560	5,000		\$5,000
28	POLICE CONTINGENCY	61,916	2,471	0	0	0	10,000	54,387		\$54,387
31	CEMETERY-PERPETUAL CARE	836,995	18,996	0	40,000	(40,000)	0	815,991		\$815,991
32	COMMUNITY SERVICES	13,452	564,900	6,927,930	0	6,927,930	7,489,313	16,969		\$16,969
33	FIRE PROTECTION	907,446	740,788	0	0	0	1,557,671	90,563		\$90,563
35	HIDTA GRANT FUND	0	16,048	0	0	0	16,048	0		\$0
36	LAW ENFORCEMENT FUND	11,664	82,000	0	0	0	93,664	0		\$0
37	STATE HIGHWAY FUND	101,774	52,583	0	0	0	57,581	96,776		\$96,776
38	TRAFFIC SAFETY FUND	59,666	10,422	0	0	0	10,000	60,088		\$60,088
39	STATE JUDICIAL	2,352	42,000	0	0	0	42,000	2,352		\$2,352
42	1984 GROSS RECEIPTS TAX	3,775,451	2,249,750	0	3,722,863	(3,722,863)	39,720	2,262,618	252,119	\$2,010,499
44	TRANSPORTATION FUND	5,822	1,214,867	4,700,457	264,025	4,436,432	5,566,993	90,128		\$90,128
48	NEW MEXICO C.D.B.G.	124,174	392,376	1,308,968	0	1,308,968	1,701,345	124,173		\$124,173
49	1986 GROSS RECEIPTS TAX	4,708,800	2,268,687	0	1,945,315	(1,945,315)	1,439,989	3,592,183	268,391	\$3,323,792
50	PROPERTY ACQUISITION	85,009	0	0	0	0	0	85,009		\$85,009
53	GENERAL OBLIGATION	930,035	1,140,284	0	0	0	1,144,195	926,124	557,029	\$369,095
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	16,239	0	16,239	16,239	21,967		\$21,967
56	99 GRT FLOOD CONTROL BOND PROJ	109	0	586,702	0	586,702	366,875	219,936		\$219,936
59	REVENUE BOND P & I FUND	162,267	300	2,406,935	0	2,406,935	2,410,435	159,067		\$159,067
61	MUNICIPAL INFRASTRUCTURE .0625%	1,311,953	564,476	0	293,000	(293,000)	9,930	1,573,499		\$1,573,499
63	COMMUNITY DEVELOPMENT	0	0	489,892	28,910	460,982	458,651	2,331		\$2,331
69	1994 GROSS RECEIPTS	3,345,432	2,257,690	0	2,873,033	(2,873,033)	39,720	2,690,369	553,051	\$2,137,318
71	ALAMO SENIOR CENTER	430	918,260	926,366	0	926,366	1,831,448	13,608		\$13,608
74	ALAMO SENIOR CENTER GIFT	138,296	13,282	0	0	0	36,045	115,533		\$115,533
75	RETIRED & SENIOR VOL. PROGRAM	7,313	139,307	10,000	0	10,000	147,803	8,817		\$8,817
81	WATER/SEWER OPERATING	15,099,374	13,772,451	2,142,063	2,389,294	(247,231)	17,860,735	10,763,859	1,463,850	\$9,300,009
82	98 JT WATER/SEWER BOND P&I	1,119,487	13,473	1,846,380	0	1,846,380	1,846,378	1,132,962		\$1,132,962
86	SOLID WASTE COLLECTION SYS.	771,643	2,454,909	0	152,769	(152,769)	2,300,940	772,843	178,583	\$594,260
88	BONITO CAMPGROUND	398,101	3,003	150,000	0	150,000	152,000	399,104		\$399,104
89	ESGRT .0625%	2,282,812	577,920	0	764,146	(764,146)	1,191,288	905,298		\$905,298

**ALL FUNDS SUMMARY
BUDGET 2022-2023**

1/12TH REQ RSRV
1,737,678
1/12TH REQ RSRV
0
Fund Reserve Policy
468,745
Bal. Remaining

5,548,773

FY23 BUDGET - RESOLUTION 2023-12 (#9) MARCH 14, 2023

FUND NO.	FY 2022-2023 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
90	GOLF COURSE	63,461	1,593,400	613,047	0	613,047	2,262,669	7,239		\$7,239
91	AIRPORT	42,900	4,089,653	543,488	33,052	510,436	4,623,583	19,406		\$19,406
94	OTERO GREENTREE REG LANDFILL	3,655,124	1,263,067	0	4,276	(4,276)	3,118,914	1,795,001		\$1,795,001
96	SELF-INSURED FUND	547,004	84,177	0	276,600	(276,600)	72,373	282,208		\$282,208
98	PAYROLL CLEARING	216,796	0	0	0	0	0	216,796		\$216,796
104	UTILITY DEPOSITS	624,156	0	0	0	0	0	624,156		\$624,156
105	ECONOMIC DEVELOPMENT	5,577,210	1,176,539	0	0	0	207,965	6,545,784		\$6,545,784
107	SELF INSURED/LIABILITY	1,134,195	5,842	0	0	0	535,000	605,037		\$605,037
109	2004 GRT CAPITAL OUTLAY	14,557,615	4,603,695	0	4,091,083	(4,091,083)	3,750,709	11,319,518	534,452	\$10,785,066
114	SIDEWALKS REVOLVING LOANS	144,232	1,249	0	0	0	0	145,481		\$145,481
115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		\$1,000
119	2012 GRT REF/IMP REVBD	392,207	2,686	0	0	0	394,893	0		\$0
121	2015 GO BONDS-FUN CENTER	90,836	785	0	0	0	0	91,621		\$91,621
122	2015 GO BONDS-STREETS	176,014	1,825	0	0	0	0	177,839		\$177,839
124	AMERICAN RESCUE PLAN ACT	3,897,893	0	0	0	0	3,897,893	0		\$0
125	CANNABIS GRT	0	204,000	102,100	0	102,100	306,100	0		\$0
901	HOUSING LOW RENT OPERATING	1,211,402	1,011,844	0	0	0	1,449,375	773,871	86,881	\$686,990
903	HOUSING HOMEOWNERSHIP OPER	704,785	990	0	0	0	17,859	687,916		\$687,916
904	HOUSING CAPITAL FUND PROJECTS	8	1,283,943	0	0	0	1,283,943	8		\$8
TOTALS FY2023		88,163,935	72,811,345	29,835,794	29,835,794	0	102,036,249	58,939,030	6,100,779	52,838,251

ALL FUNDS SUMMARY

BUDGET 2022-2023

1/12TH REQ RSRV
1,737,678
1/12TH REQ RSRV
0
Fund Reserve Policy
468,745
Bal. Remaining
5,548,773

FY23 BUDGET - RESOLUTION 2023-12 (#9) MARCH 14, 2023

FUND NO.	FY 2022-2023 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	17,559,597	20,500,157	846,208	13,386,155	(12,539,947)	20,719,097	4,800,710	2,206,423	2,594,287
	Revision #3-Burned Hotel Demolition Phase 1					0	25,000	(25,000)		(25,000)
	Revision #8-GRT FY23 YE Projections		2,458,109			0	108,034	2,350,075		2,350,075
	Revision #9-Abatement Recoveries FY23		129,411			0		129,411		129,411
	Revision #10-Reallocate Funding for AFRC East Fence				(500,000)	500,000		500,000		500,000
	Total Revised Fund 11	17,559,597	23,087,677	846,208	12,886,155	(12,039,947)	20,852,131	7,755,196	2,206,423	5,548,773
12	INTERNAL SERVICE FUND	24,496	316,531	5,698,663	0	5,698,663	6,034,005	5,685		5,685
	Total Revised Fund 12	24,496	316,531	5,698,663	0	5,698,663	6,034,005	5,685		5,685
15	CORRECTIONS-JAIL	68,129	57,435	0	0	0	81,000	44,564		44,564
	Total Revised Fund 15	68,129	57,435	0	0	0	81,000	44,564		44,564
16	LODGER'S TAX-PROMOTIONAL FUND	555,375	228,565	0	1,753	(1,753)	626,702	155,485		155,485
	Total Revised Fund 16	555,375	228,565	0	1,753	(1,753)	626,702	155,485		155,485
17	POLICE COURT BOND	8,638	0	0	0	0	0	8,638		8,638
	Total Revised Fund 17	8,638	0	0	0	0	0	8,638		8,638
19	COURT AUTOMATION FUND	2,637	47,000	0	0	0	42,833	6,804		6,804
	Total Revised Fund 19	2,637	47,000	0	0	0	42,833	6,804		6,804
20	LODGER'S TAX-CITY	599,081	426,175	0	69,520	(69,520)	598,940	356,796		356,796
	Total Revised Fund 20	599,081	426,175	0	69,520	(69,520)	598,940	356,796		356,796
21	D.A.R.E. DONATIONS FUND	23,702	1,142	0	0	0	6,846	17,998		17,998
	Total Revised Fund 21	23,702	1,142	0	0	0	6,846	17,998		17,998
24	GRANT CAPITAL IMPROVEMENT	0	3,798,882	49,500	0	49,500	3,554,950	293,432		293,432
	Total Revised Fund 24	0	3,798,882	49,500	0	49,500	3,554,950	293,432		293,432
27	MUNICIPAL COURT OPERATIONS	1,704	13,000	470,856	0	470,856	480,560	5,000		5,000
	Total Revised Fund 27	1,704	13,000	470,856	0	470,856	480,560	5,000		5,000
28	POLICE CONTINGENCY	61,916	2,471	0	0	0	10,000	54,387		54,387
	Total Revised Fund 28	61,916	2,471	0	0	0	10,000	54,387		54,387
31	CEMETERY-PERPETUAL CARE	836,995	18,996	0	40,000	(40,000)	0	815,991		815,991
	Total Revised Fund 31	836,995	18,996	0	40,000	(40,000)	0	815,991		815,991
32	COMMUNITY SERVICES	13,452	563,645	6,927,930	0	6,927,930	7,488,058	16,969		16,969
	Revision #6-NM State Library Grants-in-Aid		1,255	0	0	0	1,255	0		0
	Total Revised Fund 32	13,452	564,900	6,927,930	0	6,927,930	7,489,313	16,969		16,969
33	FIRE PROTECTION	907,446	740,788	0	0	0	1,557,671	90,563		90,563
	Total Revised Fund 33	907,446	740,788	0	0	0	1,557,671	90,563	0	90,563
35	HIDTA GRANT FUND	0	16,048	0	0	0	16,048	0		0
	Total Revised Fund 35	0	16,048	0	0	0	16,048	0		0
36	LAW ENFORCEMENT FUND	11,664	82,000	0	0	0	93,664	0		0
	Total Revised Fund 36	11,664	82,000	0	0	0	93,664	0		0

37	STATE HIGHWAY FUND	101,774	52,583			0	57,581	96,776		96,776
	Total Revised Fund 37	101,774	52,583	0	0	0	57,581	96,776		96,776
38	TRAFFIC SAFETY FUND	59,666	10,422			0	10,000	60,088		60,088
	Total Revised Fund 38	59,666	10,422	0	0	0	10,000	60,088		60,088
39	STATE JUDICIAL	2,352	42,000			0	42,000	2,352		2,352
	Total Revised Fund 39	2,352	42,000	0	0	0	42,000	2,352		2,352
42	1984 GROSS RECEIPTS TAX	3,775,451	1,917,573		3,722,863	(3,722,863)	24,299	1,945,862	252,119	1,693,743
	Revision #8-GRT FY23 YE Projections		332,177			0	15,421	316,756		316,756
	Total Revised Fund 42	3,775,451	2,249,750	0	3,722,863	(3,722,863)	39,720	2,262,618	252,119	2,010,499
44	TRANSPORTATION FUND	5,822	1,131,823	4,489,457	264,025	4,225,432	5,342,138	20,939		20,939
	Revision #1-Washington St. Pedestrian Bridge Removal					0	10,000	(10,000)		(10,000)
	Revision #2-Mower Unit 1672 Fire Loss Replacement			211,000		211,000	211,000	0		0
	Revision #8-GRT FY23 YE Projections		83,044			0	3,855	79,189		79,189
	Total Revised Fund 44	5,822	1,214,867	4,700,457	264,025	4,436,432	5,566,993	90,128		90,128
48	NEW MEXICO C.D.B.G.	124,174	392,376	1,308,968	0	1,308,968	1,701,345	124,173		124,173
	Total Revised Fund 48	124,174	392,376	1,308,968	0	1,308,968	1,701,345	124,173		124,173
49	1986 GROSS RECEIPTS TAX	4,708,800	1,936,510		1,945,315	(1,945,315)	1,424,568	3,275,427	268,391	3,007,036
	Revision #8-GRT FY23 YE Projections		332,177			0	15,421	316,756		316,756
	Total Revised Fund 49	4,708,800	2,268,687	0	1,945,315	(1,945,315)	1,439,989	3,592,183	268,391	3,323,792
50	PROPERTY ACQUISITION	85,009	0			0	0	85,009		85,009
	Total Revised Fund 50	85,009	0	0	0	0	0	85,009		85,009
53	GENERAL OBLIGATION	930,035	1,140,284			0	1,144,195	926,124	557,029	369,095
	Total Revised Fund 53	930,035	1,140,284	0	0	0	1,144,195	926,124	557,029	369,095
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	16,239		16,239	16,239	21,967		21,967
	Total Revised Fund 54	21,967	0	16,239	0	16,239	16,239	21,967		21,967
56	99 GRT FLOOD CONTROL BOND PROJ	109	0	586,702	0	586,702	366,875	219,936		219,936
	Total Revised Fund 56	109	0	586,702	0	586,702	366,875	219,936		219,936
59	REVENUE BOND P & I FUND	162,267	300	2,406,935		2,406,935	2,410,435	159,067		159,067
	Total Revised Fund 59	162,267	300	2,406,935	0	2,406,935	2,410,435	159,067		159,067
61	MUNICIPAL INFRASTRUCTURE .0625%	1,311,953	481,432		293,000	(293,000)	6,075	1,494,310		1,494,310
	Revision #8-GRT FY23 YE Projections		83,044			0	3,855	79,189		79,189
	Total Revised Fund 61	1,311,953	564,476	0	293,000	(293,000)	9,930	1,573,499		1,573,499
63	COMMUNITY DEVELOPMENT	0	0	489,892	28,910	460,982	458,651	2,331		2,331
	Total Revised Fund 63	0	0	489,892	28,910	460,982	458,651	2,331		2,331
69	1994 GROSS RECEIPTS	3,345,432	1,925,513		2,373,033	(2,373,033)	24,299	2,873,613	553,051	2,320,562
	Revision #8-GRT FY23 YE Projections		332,177			0	15,421	316,756		316,756
	Revision #10-Reallocate Funding for AFRC East Fence				500,000	(500,000)		(500,000)		(500,000)
	Total Revised Fund 69	3,345,432	2,257,690	0	2,873,033	(2,873,033)	39,720	2,690,369	553,051	2,137,318
71	ALAMO SENIOR CENTER	430	918,260	926,366	0	926,366	1,831,448	13,608		13,608
	Total Revised Fund 71	430	918,260	926,366	0	926,366	1,831,448	13,608		13,608
74	ALAMO SENIOR CENTER GIFT	138,296	13,282			0	36,045	115,533		115,533
	Total Revised Fund 74	138,296	13,282	0	0	0	36,045	115,533		115,533
75	RETIRED & SENIOR VOL. PROGRAM	7,313	139,307	10,000	0	10,000	147,803	8,817		8,817
	Total Revised Fund 75	7,313	139,307	10,000	0	10,000	147,803	8,817		8,817
81	WATER/SEWER OPERATING	15,099,374	13,772,451	2,142,063	2,350,678	(208,615)	17,565,735	11,097,475	1,463,850	9,633,625
	Revision #4-Filter Plant Filter Media Replacement					0	55,000	(55,000)		(55,000)
	Revision #5-Water Transmission & Distribution					0	240,000	(240,000)		(240,000)
	Revision #7-Bonito Lake Water Reservoir Imp. Debt				38,616	(38,616)		(38,616)		(38,616)
	Total Revised Fund 81	15,099,374	13,772,451	2,142,063	2,389,294	(247,231)	17,860,735	10,763,859	1,463,850	9,300,009

82	98 JT WATER/SEWER BOND P&I	1,119,487	13,473	1,807,764		1,807,764	1,807,762	1,132,962	0	1,132,962
	Revision #7-Bonito Lake Water Reservoir Imp. Debt			38,616		38,616	38,616	0		0
	Total Revised Fund 82	1,119,487	13,473	1,846,380	0	1,846,380	1,846,378	1,132,962	0	1,132,962
86	SOLID WASTE COLLECTION SYS.	771,643	2,454,909		152,769	(152,769)	2,300,940	772,843	178,583	594,260
	Total Revised Fund 86	771,643	2,454,909	0	152,769	(152,769)	2,300,940	772,843	178,583	594,260
88	BONITO CAMPGROUND	398,101	3,003	150,000		150,000	152,000	399,104		399,104
	Total Revised Fund 88	398,101	3,003	150,000	0	150,000	152,000	399,104	0	399,104
89	ESGRT .0625%	2,282,812	494,876		764,146	(764,146)	1,187,433	826,109		826,109
	Revision #8-GRT FY23 YE Projections		83,044			0	3,855	79,189		79,189
	Total Revised Fund 89	2,282,812	577,920	0	764,146	(764,146)	1,191,288	905,298	0	905,298
90	GOLF COURSE	63,461	1,593,400	613,047	0	613,047	2,262,669	7,239		7,239
	Total Revised Fund 90	63,461	1,593,400	613,047	0	613,047	2,262,669	7,239	0	7,239
91	AIRPORT	42,900	4,089,653	543,488	33,052	510,436	4,623,583	19,406	0	19,406
	Total Revised Fund 91	42,900	4,089,653	543,488	33,052	510,436	4,623,583	19,406	0	19,406
94	OTERO GREENTREE REG LANDFILL	3,655,124	1,263,067		4,276	(4,276)	2,818,914	2,095,001		2,095,001
	Revision #11-New Cell Development & Special Waste Pit					0	300,000	(300,000)		(300,000)
	Total Revised Fund 94	3,655,124	1,263,067	0	4,276	(4,276)	3,118,914	1,795,001	0	1,795,001
96	SELF-INSURED FUND	547,004	84,177		65,600	(65,600)	72,373	493,208		493,208
	Revision #2-Mower Unit 1672 Fire Loss Replacement				211,000	(211,000)		(211,000)		(211,000)
	Total Revised Fund 96	547,004	84,177	0	276,600	(276,600)	72,373	282,208	0	282,208
98	PAYROLL CLEARING	216,796	0			0		216,796		216,796
	Total Revised Fund 98	216,796	0	0	0	0	0	216,796	0	216,796
104	UTILITY DEPOSITS	624,156	0			0		624,156		624,156
	Total Revised Fund 104	624,156	0	0	0	0	0	624,156	0	624,156
105	ECONOMIC DEVELOPMENT	5,577,210	1,010,451			0	200,255	6,387,406		6,387,406
	Revision #8-GRT FY23 YE Projections		166,088			0	7,710	158,378		158,378
	Total Revised Fund 105	5,577,210	1,176,539	0	0	0	207,965	6,545,784		6,545,784
107	SELF INSURED/LIABILITY	1,134,195	5,842			0	535,000	605,037		605,037
	Total Revised Fund 107	1,134,195	5,842	0	0	0	535,000	605,037	0	605,037
109	2004 GRT CAPITAL OUTLAY	14,557,615	3,939,341		4,091,083	(4,091,083)	3,719,867	10,686,006	534,452	10,151,554
	Revision #8-GRT FY23 YE Projections		664,354			0	30,842	633,512		633,512
	Total Revised Fund 109	14,557,615	4,603,695	0	4,091,083	(4,091,083)	3,750,709	11,319,518	534,452	10,785,066
114	SIDEWALKS REVOLVING LOANS	144,232	1,249			0		145,481		145,481
	Total Revised Fund 114	144,232	1,249	0	0	0	0	145,481	0	145,481
115	CORP ESCROW ACCOUNT RESERVE	1,000	0			0		1,000		1,000
	Total Revised Fund 115	1,000	0	0	0	0	0	1,000	0	1,000
119	2012 GRT REF/IMP REVBD	392,207	2,686			0	394,893	0		0
	Total Revised Fund 119	392,207	2,686	0	0	0	394,893	0		0
121	2015 GO BONDS-FUN CENTER	90,836	785			0	0	91,621		91,621
	Total Revised Fund 121	90,836	785	0	0	0	0	91,621		91,621
122	2015 GO BONDS-STREETS	176,014	1,825			0	0	177,839		177,839
	Total Revised Fund 122	176,014	1,825	0	0	0	0	177,839		177,839
124	AMERICAN RESCUE PLAN ACT	3,897,893	0			0	3,897,893	0		0
	Total Revised Fund 124	3,897,893	0	0	0	0	3,897,893	0		0
125	CANNABIS GRT	0	204,000	102,100		102,100	306,100	0		0
	Total Revised Fund 125	0	204,000	102,100	0	102,100	306,100	0		0

901	HOUSING LOW RENT OPERATING	1,211,402	1,011,844			0	1,449,375	773,871	86,881	686,990
	Total Revised Fund 901	1,211,402	1,011,844	0	0	0	1,449,375	773,871	86,881	686,990
903	HOUSING HOMEOWNERSHIP OPER	704,785	990			0	17,859	687,916		687,916
	Total Revised Fund 903	704,785	990	0	0	0	17,859	687,916	0	687,916
904	HOUSING CAPITAL FUND PROJECTS	8	1,283,943			0	1,283,943	8		8
	Total Revised Fund 904	8	1,283,943	0	0	0	1,283,943	8		8
TOTALS FY2023		88,163,935	72,811,345	29,835,794	29,835,794	0	102,036,249	58,939,030	6,100,779	52,838,251

FUND NO.	PROJECT NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
REVISION #1						
This budget revision is to provide funding for the removal of the Washington Street Pedestrian Bridge.						
44	TRANSPORTATION FUND					
		<i>Expenditures</i>				
	PW2317	044-1803-431.57-34	Contract Services	0	10,000	10,000
			Total Expenditures	0	10,000	10,000
REVISION #2						
This budget revision is to provide funding for replacement of Weeds/Drainage Maintenance Unit 1672 Mower which was deemed a total loss because the mower caught fire while being operated.						
44	TRANSPORTATION FUND					
		<i>Transfers In</i>				
		044-0000-391.19-96	Trans fr (96) Self Insured	0	211,000	211,000
			Total Transfers In	0	211,000	211,000
		<i>Expenditures</i>				
		044-5303-431.61-85	CER Equipment Replacement	204,803	211,000	415,803
			Total Expenditures	204,803	211,000	415,803
96	SELF-INSURED FUND					
		<i>Transfers Out</i>				
		096-0000-491.18-44	Trans to (44) Transportation	0	211,000	211,000
			Total Transfers Out	0	211,000	211,000
REVISION #3						
This budget revision is to provide funding to cover the cost of the first phase of demolition of former hotel at 1401 S. White Sands Blvd. This phase will demolish fire damage portion of hotel.						
11	GENERAL FUND					
		<i>Expenditures</i>				
	PW2318	011-3104-429.57-06	Alamogordo Beautification	572,651	25,000	597,651
			Total Expenditures	572,651	25,000	597,651
REVISION #4						
This budget revision is to provide additional funding for Filter Media Replacement at the Water Filter Plant.						
81	WATER/SEWER FUND					
		<i>Expenditures</i>				
		081-5703-461.33-25	Maintenance Supplies	86,621	55,000	141,621
			Total Expenditures	86,621	55,000	141,621
REVISION #5						
This budget revision is to for additional funding for Water Transmission & Distribution FY23 Year End projection.						
81	WATER/SEWER FUND					
		<i>Expenditures</i>				
		081-5503-461.45-20	Water Transmission & Distribution	261,150	240,000	501,150
			Total Expenditures	261,150	240,000	501,150
REVISION #6						
This budget revision is to adjust NM State Grant-in-Aid Grant award final amount for the Alamogordo Public Library.						
32	COMMUNITY SERVICES FUND					
		<i>Revenues</i>				
	LI2302	032-7101-317.16-01	State Library Aid	0	1,255	1,255
			Total Revenues	0	1,255	1,255
		<i>Expenditures</i>				
	LI2302	032-7101-455.32-05	Books, Periodicals , Audios	0	1,255	1,255
			Total Expenditures	0	1,255	1,255
REVISION #7						
This budget revision is to account for the Bonito Lake Water Reservoir Debt Issue budget for FY2022-2023.						
81	WATER/SEWER FUND					
		<i>Transfers Out</i>				
		081-0000-491.18-82	Trans to (82) Jt Water/Sewer P & I	1,270,977	38,616	1,309,593
			Total Transfers Out	1,270,977	38,616	1,309,593
82	JT. WATER/SEWER P & I FUND					
		<i>Transfers In</i>				
		082-0000-391.19-81	Trans fr (81) Water/Sewer	1,270,977	38,616	1,309,593
			Total Transfers In	1,270,977	38,616	1,309,593
		<i>Expenditures</i>				
		082-0000-472.71-55	Bonito Lake Improvement (Principal)	0	36,082	36,082
		082-0000-472.72-55	Bonito Lake Improvement (Interest)	0	2,534	2,534
			Total Expenditures	0	38,616	38,616

REVISION #8

This budget revision is to adjust Gross Receipts Tax revenues and GRT Administration Fees expenditures to Projected FY23 Year End

11 GENERAL FUND					
	<i>Revenues</i>				
011-0000-311.10-10	Gross Receipts .5%	3,806,383	664,354	4,470,737	
011-0000-311.10-23	GRT Hold Harmless .125%	951,596	166,088	1,117,684	
011-0000-313.12-09	Gross Receipts 1.225%	9,325,639	1,627,667	10,953,306	
	Total Revenue	14,083,618	2,458,109	16,541,727	
	<i>Expenditures</i>				
011-2400-419.56-29	GRT Administration Fee	185,893	108,034	293,927	
	Total Expenditures	185,893	108,034	293,927	
42 1984 GROSS RECEIPTS TAX FUND					
	<i>Revenues</i>				
042-0000-311.10-21	Gross Receipts 1/4%	1,903,192	332,177	2,235,369	
	Total Revenue	1,903,192	332,177	2,235,369	
	<i>Expenditures</i>				
042-0000-419.56-29	GRT Administration Fee	24,299	15,421	39,720	
	Total Expenditures	24,299	15,421	39,720	
44 TRANSPORTATION FUND					
	<i>Revenues</i>				
044-0000-311.10-15	Muni Infrastructure GRT .0625%	475,798	83,044	558,842	
	Total Revenue	475,798	83,044	558,842	
	<i>Expenditures</i>				
044-2400-415.56-29	GRT Administration Fee	6,075	3,855	9,930	
	Total Expenditures	6,075	3,855	9,930	
49 1986 GROSS RECEIPTS FUND					
	<i>Revenues</i>				
049-0000-311.10-21	Gross Receipts 1/4%	1,903,192	332,177	2,235,369	
	Total Revenue	1,903,192	332,177	2,235,369	
	<i>Expenditures</i>				
049-0000-461.56-29	GRT Administration Fee	24,299	15,421	39,720	
	Total Expenditures	24,299	15,421	39,720	
61 TRANSPORTATION FUND					
	<i>Revenues</i>				
061-0000-311.10-15	Muni Infrastructure GRT .0625%	475,798	83,044	558,842	
	Total Revenue	475,798	83,044	558,842	
	<i>Expenditures</i>				
061-0000-415.56-29	GRT Administration Fee	6,075	3,855	9,930	
	Total Expenditures	6,075	3,855	9,930	
69 1994 GROSS RECEIPTS TAX FUND					
	<i>Revenues</i>				
069-0000-311.10-21	Gross Receipts 1/4%	1,903,192	332,177	2,235,369	
	Total Revenue	1,903,192	332,177	2,235,369	
	<i>Expenditures</i>				
069-0000-415.56-29	GRT Administration Fee	24,299	15,421	39,720	
	Total Expenditures	24,299	15,421	39,720	
89 ESGRT .0625% FUND					
	<i>Revenues</i>				
089-0000-311.10-17	Municipal ESGRT .0625%	475,798	83,044	558,842	
	Total Revenue	475,798	83,044	558,842	
	<i>Expenditures</i>				
089-0000-415.56-29	GRT Administration Fee	6,075	3,855	9,930	
	Total Expenditures	6,075	3,855	9,930	
105 ECONOMIC DEVELOPMENT FUND					
	<i>Revenues</i>				
105-0000-311.10-12	Economic Development .125	951,596	166,088	1,117,684	
	Total Revenue	951,596	166,088	1,117,684	
	<i>Expenditures</i>				
105-0000-450.56-29	GRT Administration Fee	12,150	7,710	19,860	
	Total Expenditures	12,150	7,710	19,860	
109 STREET CAPITAL GRT					
	<i>Revenues</i>				
109-0000-311.10-19	Gross Receipts 1/4% 08 STR	1,903,192	332,177	2,235,369	
109-9003-311.10-13	Gross Receipts 1/4% 04 STR PROG	1,903,192	332,177	2,235,369	
	Total Revenues	3,806,384	664,354	4,470,738	
	<i>Expenditures</i>				
109-0000-430.56-29	GRT Administration Fee 08 STR	24,299	15,421	39,720	
109-9003-430.56-29	GRT Administration Fee 04 STR PROG	24,299	15,421	39,720	
	Total Expenditures	48,598	30,842	79,440	
	Revenues	25,978,568	4,534,214	30,512,782	
	Expenditures	337,763	204,414	542,177	
		26,316,331	4,738,628	31,054,959	

REVISION #9

This budget revision is to account for Abatement Recoveries collected in FY23.

11 GENERAL FUND				
	<i>Revenues</i>			
011-0000-316.15-08	Abatement Recoveries	0	129,411	129,411
	Total Revenue	0	129,411	129,411

REVISION #10

This budget revision is to reallocate the funding source for the Alamogordo Family Recreation Center East Fence Wall Repair/Replacement from the General Fund to the 1994 Gross Receipts Fund.

11 GENERAL FUND				
	<i>Transfers Out</i>			
011-0000-491.18-32	Trans to (32) Community Services (AFRC East Fence Wall)	6,455,022	(500,000)	5,955,022
	Total Transfers Out	6,455,022	(500,000)	5,955,022
69 94 GROSS RECEIPTS				
	<i>Transfers Out</i>			
069-0000-491.18-32	Trans to (32) Community Services (AFRC East Fence Wall)	87,412	500,000	587,412
	Total Transfers Out	87,412	500,000	587,412
32 COMMUNITY SERVICES FUND				
	<i>Transfers In</i>			
CS2321 032-0000-391.19-11	Trans fr (11) General (AFRC East Fence Wall)	500,000	(500,000)	0
CS2321 032-0000-391.19-69	Trans fr (69) '94 GRT (AFRC East Fence Wall)	0	500,000	500,000
	Total Transfers In	500,000	0	500,000

REVISION #11

This budget revision is to provide funding for excavation and sample testing for new cell development and special waste pit at the Landfill which was approved by the OGSWA and the OCSWA.

94 LANDFILL FUND				
	<i>Expenditures</i>			
UD_04 094-0903-434.60-01	Capital Outlay	49,500	300,000	349,500
	Total Expenditures	49,500	300,000	349,500

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 3/14/2023

Report Date: 03/06/2023

Report No: 6.

Submitted By: Deborah Osborne

Subject: Consider, and act upon, Resolution 2023-11 requesting approval of an application in the amount of \$600,000, and a match of \$30,000, to the New Mexico Department of Transportation, 2024 Transportation Project Fund, for repairs to the concrete box culvert located on 10th Street and Washington Avenue. *(Nancy Beshaler, Public Works Director)* **(Roll Call Vote Required)**

Fiscal Impact: \$30,000

Amount Budgeted: \$0.00

Fund: 109

Additional Fiscal Impact: This grant requires a \$30,000 match. There are sufficient funds in fund 109.

Recommendation: Approve Resolution No. 2023-11

Background: In response to a 2024 Transportation Project Fund Call-for-Projects, issued by the New Mexico Department of Transportation, Public Works plans to submit an application for funding to repair the concrete box culvert located on 10th Street at Washington Avenue. Bohannon Huston is performing engineering design services for the 10th Street and Hubbard Street bridges. They are finishing up the preliminary engineering report for the 10th Street bridge repair and anticipate that they will be recommending replacing three of the four wingwalls, repair of the sidewalks, asphalt paving, patch repairs on the CBC, and repair of the retaining wall at the northeast corner of the CBC. The estimated cost is \$600,000 and a \$30,000 (5%) match is required by the funding agency. Public Works is seeking approval of Resolution No. 2023-11 to submit this application and commit to the match.

RESOLUTION 2023-11

A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE 2024 NEW MEXICO DEPARTMENT OF TRANSPORTATION, TRANSPORTATION PROJECT FUND, FOR REPAIRS TO THE 10TH STREET CONCRETE BOX CULVERT AT WASHINGTON AVENUE IN THE CITY OF ALAMOGORDO, NEW MEXICO

WHEREAS, the City of Alamogordo is a municipal corporation, and with the approval of the City Commission, is seeking funding assistance for repairing/replacing wingwalls, repair of the sidewalks, asphalt paving, patch repairs on the concrete box culvert and repair of the retaining wall on the northeast corner of the concrete box culvert located on 10th Street at Washington Avenue; and

WHEREAS, this project is an eligible activity under the New Mexico Department of Transportation, Transportation Project Fund, Call for Projects released on January 18, 2023; and,

WHEREAS, this project has an estimated cost of \$600,000, and the City of Alamogordo will provide a 5% match in the amount of \$30,000 as required; and,

WHEREAS, the City of Alamogordo agrees to fund all appropriate ongoing maintenance costs for this project after construction; and,

WHEREAS, the City of Alamogordo supports these projects and desires to receive funding; and,

WHEREAS, the New Mexico Department of Transportation requests as part of the application procedure, passage and submittal of a local government resolution of support for the project.

NOW THEREFORE BE IT RESOLVED by the City Commission of the City of Alamogordo, New Mexico, support the preparation and submittal of an application in accordance with the procedures of established by the New Mexico Department of Transportation.

APPROVED, ADOPTED AND SIGNED this ____ day of March, 2023.

CITY OF ALAMOGORDO, NEW MEXICO
A New Mexico municipal corporation

By: _____
Susan L Payne, Mayor

ATTEST:

APPROVED AS TO FORM:

Rachel Hughs, City Clerk

Ashley Smith, City Attorney

**TRANSPORTATION PROJECT FUND
PROJECT FEASIBILITY FORM (PFF)**
MPO/RTPO: Maintenance

GENERAL INFORMATION

Preparation Date: March 6, 2023

Project Title: 10th Street Concrete Box Culvert Repair

Requesting T/LPA: City of Alamogordo
(Applicant)

Is there an approved Governing Body resolution for this application

☐ YES ☐ NO ☒ PENDING If pending, date expected March 15, 2023

Responsible Charge

Name: Nancy Beshaler

Phone: (575) 439-4240

Title: Public Works Director

Email: nbeshaler@ci.alamogordo.nm.us

PROJECT DESCRIPTION

Project Type (Check all that apply):

☐ ROADWAY ☐ BRIDGE ☐ SAFETY ☐ PLANNING/DESIGN ☒ OTHER

If you chose "OTHER" please clarify here: Concrete Box Culvert

Project Scope: This project will include repairing/replacing wingwalls, repair of the sidewalks, asphalt paving, patch repairs on the CBC, and repair of the retaining wall at the northeast corner of the CBC located on 10th Street at Washington Avenue.

Is the request to address a bridge on the NMDOT's Local Bridge Priority List for Replacement/Rehabilitation?

☒ NO ☐ YES If yes, please indicate bridge #: _____

Is the request to continue or advance a phase of a previous project?

☒ NO ☐ YES If yes, please indicate funding sources and scope of previous phase below.

Funding Source: _____

Previous Phase Project Scope: _____

Completion Date of Previous Phase: _____

Current Phase being requested: _____

Project Location

Route Number and/or Street Name: 10th Street at Washington Avenue

Project Termini:

Beginning Mile point and/or intersection: SE corner- 32°53'59.35"N 105°56'37.25"W; SW corner- 32°53'59.35"N 105°56'37.75" W

Ending Mile point and/or intersection: NE corner- 32°54'00.00"N 105°56'37.25"W; NW corner- 32°54'00.00" N 105°56'37.75" W

Total length of proposed project: 72 feet

NOTE: A local government project that is located in full or in part within a department right-of-way or NHS route must be administered in accordance with the "Tribal/Local Public Agency Handbook".

A local government project that ties into, connects or crosses a department right-of-way or an NHS route, or when the project may have an effect on existing improvements within department rights-of-way, requires the approval of the department.

Is the project located in full or in part within a department right-of-way or NHS route?

☒ NO ☐ YES If yes, the project must be administered in accordance with the Tribal/Local Public Agency Handbook and follow all requirements and procedures.

Does the project tie into, connect or cross a department right-of-way or an NHS route, or will the project have an effect on existing improvements within a NMDOT right-of-way? "Letter of Approval" from the NMDOT District Engineer?

☒ NO ☐ YES If yes, a "Letter of Approval" is required from the NMDOT District Engineer.

Will the project impact known environmental and/or cultural resources?

☒ NO ☐ YES If yes, please clarify _____

Is this project tied to any past or future federal funding?

☒ NO ☐ YES If yes, please identify _____

☒ NO ☐ YES Does the Local Entity intend to apply for Match Waiver Funding?

Project Phases to be included in request (Check all that apply):

☐ *PLANNING*

☐ *PRELIMINARY ENGINEERING/DESIGN*

☒ *CONSTRUCTION*

☐ *CONSTRUCTION MANAGEMENT & TESTING*

☐ *RIGHT OF WAY ACQUISITION**

* Projects that are for ROW acquisition will need to follow NMDOT ROW acquisition requirements if the entity intends to utilize federal funding in any subsequent project phase.

PROJECT COSTS:

Column A (Not Phased)			Column B (Phased)
If project is <u>not</u> phased, complete column A only. If project is phased, list the amount of funding being currently requested in Column A and complete Column B.			Total Phases No. (1, 2, 3, I, II, III, etc.):
			The amount below represents the cost of the entire project and will be greater than Column A.
			Total Project Cost: \$
Percentage Estimates:			Phased projects are usually large and divided into parts or phases. Please clarify how the requested project funding relates to the total overall project. Identify future phases and estimated costs.
Total Local Match	5%	\$ 30,000.00	
Total State Share	95%	\$ 570,000.00	
Total cost	100%	\$ 600,000.00	

T/LPA REVIEW:				
By:	Date:	Recommended:	☐ Yes	☐ No
NMDOT DISTRICT REVIEW:				
By:	Date:	Recommended:	☐ Yes	☐ No

NMDOT District comments.

NMDOT Environmental Bureau comments.

Topics to discuss during all PFF meetings:

- Is this project included in any other planning documents? (Comprehensive Plan, ICIP, etc.)
- Does the T/LPA have the minimum match required for the project? If not, does the T/LPA intend to apply for a match waiver?
- Does the T/LPA have a good track record for responsible use/tracking of state funds? Have they met closeout deadlines? Have they successfully completed other state funded projects in a timely manner?
- Has the T/LPA had any issues with design/construction in the past?
- Does the T/LPA have major audit findings that would prevent them from being a responsible fiscal agent?

Additional topics to discuss during PFF meetings ONLY if project is on or intersects with an NMDOT or NHS route:

- Is the Tribal/Local Public Agency (T/LPA) familiar with the NMDOT T/LPA Handbook? Has the person in responsible charge attended one of the T/LPA Handbook trainings?
- Is the project within NMDOT ROW? If so, does the district support the project?
 - Are agreements necessary for maintenance and operations? (Lighting agreements, landscaping, etc.)
- The T/LPA must follow the NMDOT specifications as outlined in the "Specs for Highway and Bridge Construction" unless the appropriate NMDOT Design Center grants permission prior to design for the T/LPA to use other specs.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 3/14/2023

Report Date: 02/28/2023

Report No: 7.

Submitted By: Rachel Hughs

Subject: Consider, and act upon, the question of whether or not the Alcohol Beverage Control Division should grant a Restaurant Liquor License with On-Premises Consumption to Rizo's Mexican Restaurant, located at 1480 N. White Sands Blvd. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the Request.

Background:

The Alcohol Beverage Control Division of the NM Regulation and Licensing Department has given this application preliminary approval. In accordance with Section 60-6B-4 NMSA of the Liquor Control Act, the Division must refer the application to the Governing Body for approval or disapproval. This public hearing is for the purpose of considering the application. A Notice of Public Hearing was published in the Alamogordo Daily News on Friday, February 10, 2023, and Sunday, February 26, 2023. These publications meet the State regulations of publishing a notice twice prior to the hearing.

The applicant, Rizo's Mexican Restaurant LLC, is seeking a Restaurant Liquor License with On-Premises Consumption at the location 1480 N. White Sands Blvd., Alamogordo, NM 88310.



NMRLD
NEW MEXICO
REGULATION &
LICENSING DEPARTMENT

STATE OF NEW MEXICO
MICHELLE LUJAN GRISHAM, GOVERNOR
Linda M. Trujillo, Superintendent
Andrew Vallejos, Director

January 30, 2023

By USPS Certified Mail No.: 7022 0410 0000 8283 1916

7022 0410 0000 8283 1916

City of Alamogordo
Attn: Rachel Hughs
1376 East Ninth Street
Alamogordo, NM 88310

Lic. No. /Appl. No.:	Application No. not assigned
Name of Applicant:	Rizo's Mexican Restaurant, LLC
Doing Business As:	Rizo's Mexican Restaurant
Proposed Location:	1480 N. White Sands Blvd., Alamogordo, NM 88310

The Director of the Alcoholic Beverage Control Division (ABC) has reviewed the referenced Application and granted **Preliminary Approval**. It is being forwarded to you for Local Option District approval or disapproval of the Liquor License Application.

Notice of the Public Hearing required by the Liquor Control Act shall be given by the governing body by publishing a notice of the date, time, and place of the hearing **twice during the 30 days prior to the hearing** in a newspaper of general circulation within the territorial limits of the governing body. **The first notice must be published at least thirty (30) days before the hearing. Both publications must occur before a hearing can be conducted.** The notice shall include:

- (A) Name and address of the Applicant/Licensee;
- (B) The action proposed to be taken;
- (C) The location of the licensed premises.

In addition, if the Local Option District has a website, **the Notice shall also be published on the website.**

While the law states that "within forty-five (45) days after receipt of a Notice from the Alcoholic Beverage Control, the governing body shall hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer", we recognize the potential for conflict between the requirement for publication of 30 day notice and the 45 day hearing requirement.

With that in mind, when a local governing body receives a liquor license application from ABC, that governing body has a couple of options:

- 1) Hold a hearing on the license application within the statutory time frame of forty-five (45) days, as required by the Liquor Control Act, and comply with all other statutory and regulatory procedures and notify ABC of your decision within thirty (30) days of the hearing;
- 2) Request from ABC an extension of time, past the forty-five (45) days, designating how much additional time will be needed to conduct the hearing in compliance with all statutory and regulatory procedures. After the extension is granted and the hearing is held, notify ABC of your decision within thirty (30) days of the hearing;



ABC has no preference in the option you choose.

The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. **A record shall be made** of the hearing.

THE APPLICANT IS SEEKING A RESTAURANT A LIQUOR LICENSE WITH ON-PREMISES CONSUMPTION.

Within thirty (30) days after the Public Hearing, the governing body shall notify ABC of their decision to approve or disapprove the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notices of publication. **If the Governing Body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may issue the license.**

If the Governing Body disapproves the issuance or transfer of the license, it shall notify ABC within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to ABC with the Notice of Disapproval (*Page 1 of the Application, noting disapproval*).

Respectfully,

Tammy Sandoval

Tammy Sandoval

Admin Law Judge | Hearing Officer

NM Regulation & Licensing Department

Alcoholic Beverage Control Division

Phone: (505) 476-4548 | Fax: (505) 476-4595

Email: Tammy.Sandoval@rld.nm.gov

Enclosures:

1. Original Page 1 of the Application (*must be signed and returned w/notices of publication*)
2. Copy of Page 2 of the Application
3. Copy of the Zoning Statement





NMRLD
NEW MEXICO
REGULATION &
LICENSING DEPARTMENT

RECEIVED

NOV 14 2022

ALCOHOLIC BEVERAGE CONTROL

STATE OF NEW MEXICO
MICHELLE LUJAN GRISHAM, GOVERNOR
Linda M. Trujillo, Superintendent
Andrew Vallejos, Director

Restaurant Liquor License Application | \$200.00 Application Fee, non-refundable

ABC USE ONLY: Application Fee \$200.00 Received on: _____ Receipt No. _____
License Fee \$ _____ Received on: _____ Receipt No. _____

Application Number: _____ Local Option District: _____

TYPE of APPLICATION: Check appropriate box

- ☒ Restaurant A | Beer & Wine only | License Fee, pro-rated, due at final: \$1,050.00
☐ Restaurant B | Beer, Wine & Spirits | License Fee, pro-rated, due at final: \$10,000.00

Applicant is: ☐ Individual ☒ Limited Liability Company ☐ Corporation ☐ Partnership (General/Limited)

Applicant /Company Name: RIZO'S Mexican Restaurant, LLC

D/B/A Name: RIZO'S Mexican Restaurant

Email: (required) rizo'srestaurant@gmail.com Business Phone No: 575-434-2607

Mailing Address: 1450 N White Sands Blvd Alamogordo NM 88310

Physical location, if different: Same as above

County: Otero (Include Street number / Hwy number / State Road, City, State, and Zip Code)

Are alcoholic beverages currently being dispensed at the proposed location? ☐ Yes ☒ No If Yes, License #/Type: _____

As defined in §60-3A-3. V. "Restaurant", means an establishment having a New Mexico resident as a proprietor or manager ... as a place where food is prepared and served primarily for on-premises consumption to the general public in consideration of payment and that has a dining room, a kitchen and the employees necessary for preparing, cooking and serving food; ... does not include establishments as defined in rules promulgated by the director serving only hamburgers, sandwiches, salads and other fast foods;

I qualify as a "Restaurant"? ☒ Yes ☐ No

Is food service the primary source of revenue and accounts for 60% or more of the total gross receipts at current licensed premises? ☒ Yes ☐ No

Is Food Service Permit current? ☒ Yes, attached ☐ No

I have attached photos of the Dining Room and Kitchen and included a copy of the Menu. ☒ Yes ☐ No

Days and Hours of Operation? Closed Mondays, Tuesday - Saturday 11am-9pm, Sunday 9am-5pm

I understand that a restaurant license requires that the establishment is not a bar-like setting and the hours for sales and/or service of alcoholic beverages are only from 7:00am to 11:00pm or until food sale and service ceases, whichever is earlier? ☒ Yes ☐ No

Contact Person: Alfredo Rizo Phone #: 575 434-2607 Email: rizo.alfredo13@yahoo.com



COPY

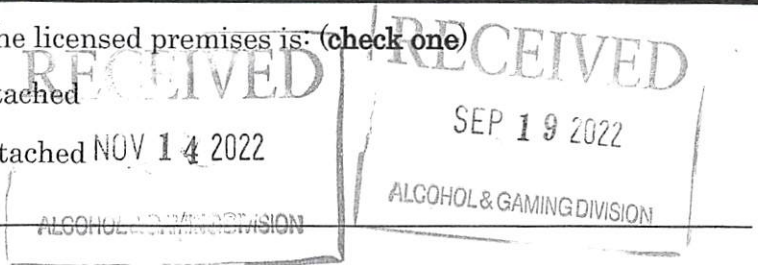
Premises Location, Ownership, and Description | NMSA §60-6B-10 | Page 2

1. The land and building which is proposed to be the licensed premises is: (check one)

☒ Owned by Applicant, copy of deed/document attached

☐ Leased by Applicant, copy of lease/document attached NOV 14 2022

☐ Other (provide details):



2. If the land and building are not owned by Applicant, indicate the following:

A. Owner(s):

B. Date and Term of Lease:

3. Premises location is Zoned (example C-1, see Zoning Statement):

C-3

Zoning Statement attached, ☒ Yes ☐ No Must be obtained from the Local Government, listing the proposed location by address, Type of Zone, state whether alcoholic beverages are allowed at proposed location, and if applicable, whether packaged sales, patio service and/or manufacturing is allowable. If there is no zoning in the proposed location, attach Statement from the local government, indicating there is no zoning.

4. **Distance* from nearest Church:** (Property line of church to closest point of licensed premises—shortest distance)

Name of Church: First Baptist church Miles/feet: 0.4 miles

Address/location of Church: 1100 Michigan Ave

5. **Distance* from nearest School:** (Property line of school to closest point of licensed premises—shortest distance)

Name of School: North Elementary School Miles/feet: 0.5 miles

Address/location of School: 1300 N Florida Ave

6. **Attach Detailed Floor Plan,** must include the Total Square Footage of premises; List nearest cross street; Show which direction is North; Show each level (floor) where alcoholic beverages will be sold or consumed, exterior walls, doors, and interior walls; Patio Area with type of barrier used; Highlight Bonded Areas. The floor plan should be no larger than 8½ x 11 inches and must be labeled with designated areas highlighted, which will reflect the proposed Licensed Premises.

7. Type of Operation: ☐ Hotel ☐ Lounge ☐ Package Grocery ☐ Racetrack

☒ Restaurant ☐ Craft Distiller ☐ Small Brewer ☐ Winery ☐ Wholesaler

☐ Other (specify):

***NOTE:** If the distance is beyond 300 feet, but less than 400 feet, and the Applicant does not admit that the location is within 300 feet and requests a waiver from the LOD, a Registered Engineer or Licensed Surveyor must complete a Survey Certificate showing the exact distance.



RECEIVED

Application No.
NOV 14 2022

ALCOHOL & GAMING DIVISION

RECEIVED

SEP 19 2022

ALCOHOL & GAMING DIVISION

You must sign before a Notary Public.

I, (print name) Alfredo Rizo, as (Title) owner

being first duly sworn upon oath deposes and says: that he/she is the applicant or is authorized by the applicant to make this application; that he/she has read the same; knows the contents therein contained are true. Applicant(s) agree(s) that if any statements or representations herein are found to be false, the Director may refuse to issue or renew the license or may cause the license to be revoked at any time.

Signature of Applicant: [Signature]Date: 6-23-22
Notary Public Use Only: (State of New Mexico, County of Otero)
SUBSCRIBED AND SWORN TO before me this 23rd day of June, 2022By Affiant: Derick PfaenderNotary Public: Derick PfaenderMy Commission Expires on: 10-20-23

SEAL

OFFICIAL SEAL

Derick Pfaender

NOTARY PUBLIC - STATE OF NEW MEXICO

My Commission Expires

10-20-23**Local Option District Use Only:**

Local Governing Body of _____ City, County, Town, Village

Public Hearing held on _____ 20____ Decision: ☐ Approved ☐ Disapproved

Signature of Official: _____ Title: _____

ABC USE ONLY:☐ APPROVED ☐ DISAPPROVED, _____

Done this _____ Day of _____, 20____.

SIGNED BY DIRECTOR: _____

ASSIGNED LICENSE NO. _____ EXPIRES ON: _____

Reviewed, with copy sent to Licensee via ☐ Email, ☐ Fax, ☐ 1st class mail

By: _____ Date: _____





City of Alamogordo

COPY

RECEIVED

NOV 14 2022

ALCOHOL & GAMING DIVISION

CD-052-2022

September 13, 2022

Alfredo Rizo
1450 N. White Sands Blvd.
Alamogordo, NM 88310

RECEIVED

SEP 19 2022

ALCOHOL & GAMING DIVISION

RE: 1450 N. White Sands Blvd.

Dear Mr. Rizo

At your request, we have researched our records and determined the zoning classification of that certain real property, which has the street address of **1450 N White Sands Blvd.** is within the corporate boundaries of the City of Alamogordo. This is written, in accordance with the provisions of Section 2-01-030(j) and Section 29-01-010 of the Code of Ordinances of the City of Alamogordo, New Mexico, to provide a Certificate of Zoning Classification regarding the property.

The property at **1450 N White Sands Blvd** is within the **C-3 Business District** as per the City of Alamogordo Zoning Map, which allows restaurants and does not prohibit alcohol sales.

Please contact me if you need more information. Note for a full understanding of what is permitted or prohibited by the Alamogordo Code of Ordinances please refer to the Code in its entirety. The City's website at www.ci.alamogordo.nm.us provides access to the entire Municipal Code. On the City's Home Page click on Government – COA Code of Ordinances.

Sincerely,

Stella Rael CZO
City Planner
1376 E. 9th Street
Alamogordo, NM 88310
575-439-4220 x2
srael@ci.alamogordo.nm.us



City of Alamogordo

OFFICE OF THE CITY CLERK
1376 E. Ninth Street • Alamogordo, NM 88310
(575) 439-4100 • Fax (575) 439-4396

February 7, 2023

VIA CERTIFIED MAIL 7006 3450 0001 8876 8889

Alfredo Rizo
Rizo's Mexican Restaurant
1480 N. White Sands Blvd., Alamogordo New Mexico, 88310

Re: Application No. not assigned, a Restaurant Liquor License with On-Premises Consumption to Rizo's Mexican Restaurant located at 1480 N. White Sands Blvd., Alamogordo New Mexico, 88310

Mr. Rizo,

The City of Alamogordo will hold a Public Hearing on the question of whether or not the Alcohol Beverage Control Division of the State of New Mexico should grant Application No. not assigned, a Restaurant Liquor License with On-Premises Consumption located at 1480 N. White Sands Blvd., Alamogordo, NM 88310 to Rizo's Mexican Restaurant, LCC for owner Alfredo Rizo.

The Public Hearing will be on **Tuesday, March 14, 2023**, at 6:30 p.m. in the Donald E. Carroll Commission Chambers in City Hall located at 1376 E. Ninth Street, Alamogordo, New Mexico. The Commission may have questions for you; therefore, it is advised you be present at the public hearing. You may enter through the South-east doors of City Hall and the doors open at 6:00 pm.

If you have any questions, please contact me at (575) 439-4100 option 6 or by email at rhughs@ci.alamogordo.nm.us.

Sincerely,

Rachel Hughs, CMC
City Clerk

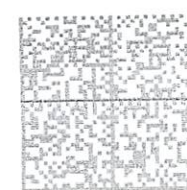


City of Alamogordo

OFFICE OF THE CITY CLERK
1376 E. Ninth Street
Alamogordo, NM 88310



7006 3450 0001 8876 8889



quadiant
FIRST-CLASS MAIL
IMI
\$004.75⁰
02/07/2023 ZIP 88310
043M31214334

Alfredo Rizo
Rizo's Mexican Restaurant
1480 N. White Sands Blvd
Alamogordo NM 88310

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. - Print your name and address on the reverse so that we can return the card to you. - Attach this card to the back of the mailpiece, or on the front if space permits.		A. Signature X <i>Pedro A Rizo</i> ☒ Agent ☐ Addressee B. Received by (Printed Name) <i>Pedro A Rizo</i> C. Date of Delivery <i>2-10-23</i> D. Is delivery address different from item 1? ☐ Yes ☐ No If YES, enter delivery address below: 3. Service Type ☒ Certified Mail ☐ Express Mail ☐ Registered ☐ Return Receipt for Merchandise ☐ Insured Mail ☐ C.O.D. 4. Restricted Delivery? (Extra Fee) ☐ Yes	
1. Article Addressed to: <i>Alfredo Rizo Rizo's Mexican Restaurant 1480 N. White Sands Blvd. Alamogordo, NM 88310</i>			
2. <i>7006 3450 0001 8876 8889</i>			

PS Form 3811, February 2004 Domestic Return Receipt 102595-02-M-1540

U.S. Postal Service TM CERTIFIED MAIL TM RECEIPT (Domestic Mail Only; No Insurance Coverage Provided)	
For delivery information visit our website at www.usps.com	
OFFICIAL USE	
Postage \$	
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$ <i>4.75</i>
Postmark Here	
Sent To <i>Alfredo Rizo Rizo's Mexican Restaurant</i> Street, Apt. No., or PO Box No. <i>1480 N. White Sands Blvd</i> City, State, ZIP+4 <i>Alamogordo NM 88310</i>	
PS Form 3800, August 2006 See Reverse for Instructions	

Legal Notices

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Alamogordo City Commission will hold a PUBLIC HEARING on Tuesday, March 14, 2023, at 6:30 p.m. in the Donald E. Carroll Commission Chambers in City Hall located at 1376 E. Ninth Street, Alamogordo, New Mexico, on the question of whether or not the Alcohol Beverage Control Division of the State of New Mexico should grant Application No. not assigned, a Restaurant Liquor License with On-Premises Consumption located at 1480 N. White Sands Blvd., Alamogordo, NM 88310 to Rizo's Mexican Restaurant, LCC for owner Alfredo Rizo.

Inquiries regarding this Public Hearing should be directed to City Clerk Hughs at City Hall or at (575) 439-4100.

Date: 2-7-2023
City of Alamogordo,
New Mexico
By: Rachel Hughs, City Clerk
#5588172, Daily News,
February 10, 26, 2023

Legal Notices

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Alamogordo City Commission will hold a PUBLIC HEARING on Tuesday, March 14, 2023, at 6:30 p.m. in the Donald E. Carroll Commission Chambers in City Hall located at 1376 E. Ninth Street, Alamogordo, New Mexico, on the question of whether or not the Alcohol Beverage Control Division of the State of New Mexico should grant Application No. not assigned, a Restaurant Liquor License with On-Premises Consumption located at 1480 N. White Sands Blvd., Alamogordo, NM 88310 to Rizo's Mexican Restaurant, LCC for owner Alfredo Rizo.

Inquiries regarding this Public Hearing should be directed to City Clerk Hughs at City Hall or at (575) 439-4100.

Date: 2-7-2023
City of Alamogordo,
New Mexico
By: Rachel Hughs, City Clerk
#5588172, Daily News,
February 10, 26, 2023



NOTICE OF PUBLIC HEARING

The Alamogordo City Commission
will hold a PUBLIC HEARING on:

**Tuesday, March 14, 2023,
at 6:30 pm
during their regular Commission Meeting
at the Donald E. Carroll Commission Chambers
in City Hall located at 1376 E. Ninth Street
Alamogordo, New Mexico**

The purpose of this Hearing is on the question of whether or not the Alcohol Beverage Control Division of the State of New Mexico should grant Application No. not assigned, a Restaurant Liquor License with On-Premises Consumption located at 1480 N. White Sands Blvd., Alamogordo, NM 88310 to Rizo's Mexican Restaurant, LCC for owner Alfredo Rizo.

The public may speak and submit comments during said Public Hearing. Inquiries regarding this Public Hearing should be directed to City Clerk Hughs at City Hall or at (575) 439-4100.

Date: 2-7-2023
City of Alamogordo, New Mexico
By: Rachel Hughs, City Clerk

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 3/14/2023

Report Date: 03/10/2023

Report No: 8.

Submitted By: Stephanie Hernandez

Subject: Consider, and act upon, the presentation from Learn New Mexico, requesting support from the City Commission. (*Brian Cesar, City Manager and Michelle Perry, Owner*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background:

EASTERN REGION IN-DEMAND OCCUPATIONS 2022								
Projected Average ANNUAL Job Openings				Projected Employment Growth				
20 or more				AND	11.6% or more			
This represents the projected number of job openings from both new jobs and existing jobs that become					This represents how fast employment is projected to grow, with a higher percentage meaning faster growth.			
Occupation Code & Title	Jobs as of 2020	Projected Employment Growth	Projected Avg. Annual Job Openings	2021 Wage			High Demand	Wage & Star Level
				Entry	Median	Experienced		
All Occupations	136,200	11.6%	17,830	\$24,500	\$37,340	\$59,560		n/a
Master's Degree								
29-1171 Nurse Practitioners	210	53.8%	30	\$86,670	\$121,070	\$137,210		\$\$\$★
21-1012 Educational, Guidance, School, and Vocational Counselors	220	12.2%	30	\$42,600	\$61,730	\$71,210		\$★
Bachelor's Degree								
11-1021 General and Operations Managers	2,400	12.8%	240	\$47,220	\$91,900	\$131,330		\$\$\$★
29-1141 Registered Nurses	2,000	13.6%	140	\$57,750	\$75,620	\$81,210		\$\$\$★
25-3097 Teachers and Instructors, All Other, Except Substitute Teachers	870	17.2%	120	\$36,900	\$45,425	\$64,450	HD	\$★
11-9021 Construction Managers	600	13.2%	50	\$66,280	\$99,100	\$133,820		\$\$\$★
13-1071 Human Resources Specialists	370	13.9%	40	\$36,070	\$48,080	\$67,320		\$★
11-3031 Financial Managers	270	22.1%	30	\$65,730	\$99,510	\$133,420		\$\$\$★
11-9111 Medical and Health Services Managers	200	36.5%	30	\$63,960	\$98,500	\$127,340		\$\$\$★
11-3010 Administrative Services and Facilities Managers	250	15.4%	30	\$64,375	\$98,435	\$128,325		\$\$\$★
19-5011 Occupational Health and Safety Specialists	290	12.5%	30	\$60,990	\$79,000	\$92,770		\$\$\$★
21-1018 Substance Abuse, Behavioral Disorder, Mental Health Counselors	230	20.4%	30	\$40,580	\$58,680	\$66,470		\$★
13-1111 Management Analysts	210	15.6%	20	\$50,510	\$77,600	\$110,150		\$\$\$★
19-2041 Environmental Scientists and Specialists, Including Health	STEM 130	12.2%	20	\$53,830	\$77,030	\$95,870		\$\$\$★
13-1151 Training and Development Specialists	150	13.5%	20	\$36,940	\$60,070	\$79,230		\$★
27-2022 Coaches and Scouts	100	28.2%	20	\$29,060	\$49,640	\$58,530		\$★
13-1161 Market Research Analysts and Marketing Specialists	140	32.4%	20	\$33,510	\$48,150	\$64,230		\$★
25-3031 Substitute Teachers, Short-Term	150	13.9%	20	\$24,400	\$28,850	\$30,700		
Associate's Degree								
25-2011 Preschool Teachers, Except Special Education	340	13.5%	40	\$22,170	\$27,950	\$35,570		
23-2011 Paralegals and Legal Assistants	190	14.6%	30	\$36,850	\$37,190	\$47,420		
29-2034 Radiologic Technologists	170	13.9%	20	\$45,660	\$60,110	\$65,880		\$\$\$★
31-2021 Physical Therapist Assistants	80	36.9%	20	\$28,140	\$30,310	\$51,160		
Postsecondary Nondegree Award or Some College, No Degree								
53-3032 Heavy and Tractor-Trailer Truck Drivers	4,340	14.3%	570	\$34,080	\$47,990	\$52,520		\$\$\$★
31-9092 Medical Assistants	820	20.5%	120	\$27,130	\$29,990	\$35,310	HD	
49-3011 Aircraft Mechanics and Service Technicians	620	15.0%	60	\$66,810	\$76,600	\$77,390	HD	\$\$\$★
49-9021 Heating, Air Conditioning, and Refrigeration Mechanics and Installers	280	11.8%	30	\$32,900	\$45,980	\$61,210		\$\$\$★
29-2098 Medical Dosimetrists, Records Specialists, and Health Techs	170	11.9%	20	\$32,775	\$42,020	\$51,930		\$\$\$★
29-2040 Emergency Medical Technicians and Paramedics	230	14.4%	20	\$32,925	\$38,815	\$49,945		\$\$\$★
39-5012 Hairdressers, Hairstylists, and Cosmetologists	150	28.5%	20	\$22,360	\$23,660	\$28,340		
High School Diploma or Equivalent								
31-1120 Home Health and Personal Care Aides	4,640	26.1%	750	\$21,930	\$22,790	\$25,440	HD	
53-7065 Stockers and Order Fillers	2,130	13.2%	380	\$24,150	\$29,430	\$34,320		
47-2073 Operating Engineers and Other Construction Equipment Operators	1,650	13.1%	210	\$37,450	\$47,720	\$64,220		\$\$\$★
49-9071 Maintenance and Repair Workers, General	1,670	20.4%	210	\$26,130	\$37,050	\$46,910	HD	
35-1012 Supervisors of Food Preparation and Serving Workers	1,090	25.0%	210	\$24,780	\$35,600	\$41,040	HD	
43-4081 Hotel, Motel, and Resort Desk Clerks	760	59.9%	210	\$22,500	\$22,810	\$26,330	HD	
49-9041 Industrial Machinery Mechanics	1,300	21.5%	150	\$40,610	\$60,460	\$74,560	HD	\$\$\$★
47-2111 Electricians	980	17.2%	130	\$38,380	\$60,110	\$68,460	HD	\$\$\$★
51-4121 Welders, Cutters, Solderers, and Brazers	830	18.6%	110	\$35,210	\$59,390	\$71,450	HD	\$\$\$★
41-3091 Sales Reps of Services, Except Advertising, Insurance, Financial Serv	720	15.2%	100	\$34,560	\$60,850	\$91,060	HD	\$\$\$★
33-9032 Security Guards	530	25.1%	90	\$25,050	\$31,200	\$40,370	HD	
53-3058 Passenger Vehicle Drivers, Except Bus Drivers	660	14.8%	90	***	***	***		
53-3031 Driver/Sales Workers	590	21.2%	80	\$21,840	\$21,840	\$31,000	HD	
51-3092 Food Batchmakers	450	16.6%	70	\$28,370	\$37,820	\$42,930	HD	\$\$\$★
39-2021 Nonfarm Animal Caretakers	360	20.2%	70	\$22,970	\$28,340	\$32,280	HD	
37-1011 Supervisors of Housekeeping and Janitorial Workers	230	34.2%	40	\$24,920	\$35,740	\$43,580		

EASTERN REGION IN-DEMAND OCCUPATIONS 2022

20 or more projected average annual job openings

AND

11.6% or higher projected employment growth

Occupation Code & Title	Jobs as of 2020	Projected Employment Growth	Projected Avg. Annual Job Openings	2021 Wage			High Demand	Wage & Star Level
				Entry	Median	Experienced		
High School Diploma or Equivalent--Continued								
51-9111 Packaging and Filling Machine Operators and Tenders	220	19.3%	30	\$23,180	\$29,380	\$33,110		
11-9081 Lodging Managers	160	53.2%	30	\$46,470	\$60,440	\$62,580	\$\$\$	★
11-9051 Food Service Managers	200	20.6%	30	\$43,140	\$57,840	\$66,510	\$\$\$	★
49-9098 Helpers--Installation, Maintenance, and Repair Workers	210	12.3%	30	\$25,180	\$29,610	\$38,890		
39-9032 Recreation Workers	190	13.1%	30	\$22,630	\$29,040	\$35,180		
31-9096 Veterinary Assistants and Laboratory Animal Caretakers	130	18.6%	30	\$22,570	\$28,580	\$31,640		
51-3093 Food Cooking Machine Operators and Tenders	***	16.5%	20	\$37,870	\$38,370	\$42,620	\$\$\$	★
43-6013 Medical Secretaries	180	13.7%	20	\$27,720	\$36,920	\$39,520		
39-1098 Supervisors of Personal Service, Entertainment, Recreation	***	28.3%	20	\$26,490	\$37,775	\$50,360	\$\$\$	★
39-9031 Fitness Trainers and Aerobics Instructors	90	70.9%	20	\$21,840	\$26,590	\$41,990		
No Formal Educational Credential								
35-3023 Fast Food and Counter Workers	3,580	19.6%	870	\$21,840	\$22,700	\$24,780	HD	
47-2061 Construction Laborers	3,890	13.6%	460	\$26,120	\$30,110	\$37,500		\$\$
35-3031 Waiters and Waitresses	1,700	27.0%	420	\$21,840	\$21,840	\$27,900	HD	
47-5071 Roustabouts, Oil and Gas	2,020	25.1%	320	\$30,210	\$37,070	\$50,310	HD	\$\$
35-2014 Cooks, Restaurant	1,170	57.6%	280	\$22,790	\$28,480	\$30,200	HD	
37-2012 Maids and Housekeeping Cleaners	1,250	49.6%	270	\$21,910	\$22,640	\$24,440	HD	
35-2021 Food Preparation Workers	1,320	16.0%	260	\$21,970	\$22,790	\$25,740	HD	
47-5013 Service Unit Operators, Oil, Gas, and Mining	990	12.1%	140	\$44,200	\$61,980	\$77,210		\$\$\$★
37-3011 Landscaping and Groundskeeping Workers	800	23.7%	140	\$23,240	\$29,850	\$36,770	HD	\$\$
35-9021 Dishwashers	430	26.4%	90	\$22,590	\$23,850	\$27,110	HD	
35-9031 Hosts and Hostesses, Restaurant, Lounge, and Coffee Shop	320	29.0%	90	\$21,920	\$22,670	\$24,820	HD	
35-9011 Dining Room and Cafeteria Attendants and Bartender Helpers	320	37.8%	80	\$21,850	\$23,160	\$26,290	HD	
35-3011 Bartenders	250	45.2%	60	\$21,840	\$21,840	\$29,740	HD	
47-5011 Derrick Operators, Oil and Gas	300	15.6%	40	\$43,570	\$60,310	\$71,080		\$\$\$★
39-3091 Amusement and Recreation Attendants	110	61.6%	40	\$22,100	\$23,240	\$27,650		
45-2091 Agricultural Equipment Operators	140	31.4%	30	\$28,710	\$30,120	\$37,280		\$\$
35-2015 Cooks, Short Order	150	17.2%	30	\$22,810	\$24,490	\$27,010		
51-6011 Laundry and Dry-Cleaning Workers	180	23.7%	30	\$22,140	\$23,200	\$25,600		
51-3011 Bakers	140	20.1%	20	\$22,920	\$28,350	\$30,510		
41-2012 Gaming Change Persons and Booth Cashiers	80	65.4%	20	\$21,910	\$22,260	\$30,690		

All occupations shown are considered to be in demand, with those identified as in high demand marked. Sources: 2021 OEWS and 2020–2030 Employment Projections. Note: All data but percentage growth have been rounded. *** means data are suppressed and cannot be released. Excludes miscellaneous and occupations classified as all other. For more information on the in-demand occupational listing, methodology, and definitions, go to <https://www.dws.state.nm.us/en-us/Researchers/Data/Occupational-Outlook>. Produced December 2022. Questions? Contact us at NMDWS.Economicresearch@dws.nm.gov or 505-259-4587.

STEM: Science, technology, engineering, and math occupations as defined by the U.S. BLS (<https://www.bls.gov/oes/topics.htm#stem>). **HD:** High Demand: More projected annual job openings than 90 percent of all occupations and greater percentage growth than 75 percent of all occupations.

Wage categories: \$ = The occupation has a median wage greater than the median across all occupations. \$\$ = The occupation has a median wage greater than median across all occupations that require the same minimum education. \$\$\$ = The occupation has a median wage greater than the median across all occupations and the occupation's median wage is greater than median across all occupations that require the same minimum education.

★ **5-Star:** High demand and a median wage above that of all occupations and those requiring the same minimum education

★ **4-Star:** High demand and a median wage above that of all occupations OR in demand and a wage above that of all occupations and those requiring the same minimum education

★ **3-Star:** High demand and a median wage above that of all occupations requiring the same minimum education OR in demand and a wage above that of all occupations

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Rural Innovation Stronger Economy Grant Program

USDA Rural Development
Funding Opportunity
2023

A dark blue diagonal graphic that starts from the bottom left corner and extends towards the top right corner, creating a triangular shape in the bottom right of the slide.

Contents

1. Local Indicators and Needs
2. RISE grant project
 - a. Details
 - b. Eligible Applicants
 - c. Matching Funds Requirement
 - d. Priorities
 - e. Proposed Goals
 - f. Activities
 - g. Partners

Demographics of Alamogordo

US Census Bureau 2021:

- Population: 30,898
- Alamogordo Median Household Income: \$46,026
- (United States Median Household Income: \$70,784)
- Alamogordo Poverty Rate: 18.6%

Alamogordo Education Attainment Levels:

- High School Degree or Higher: 90.4%
- Bachelor's or Higher: 22.7%

<https://www.census.gov/quickfacts/fact/table/alamogordocitynewmexico#>

Demographics of Otero County

US Census Bureau 2021:

- Otero County Poverty Rate: 22.1%
- Otero County Hispanic Poverty Rate: 31.3%
- 52.3% of people living in poverty have less than a High School Diploma
- 61% of people living in poverty are unemployed

<https://data.census.gov/table?q=otero+county,+new+mexico&tid=ACSST1Y2021.S1701>

- Otero County Median Household Income: \$52,214
- (United States Median Household Income: \$70,784)
- Otero County Veterans with income below the poverty level: 21%

<https://data.census.gov/table?q=otero+county,+new+mexico&tid=ACSST1Y2021.S1901>

<https://data.census.gov/table?q=otero+county,+new+mexico&tid=ACSST1Y2021.S2101>

Arrowhead Center, July 2020

- Per capita income for Otero County in 2018 was **\$34,636**. **Per capita income for Otero County**; 83.24 percent of the state average (\$41,609) and 63.62 percent of **the national average (\$54,446)**
- The percent **growth of per capita income in Otero County** between 2014 and 2018 was **8.61%**; less than the state (11.91 percent) and **the nation (15.70 percent)**.

The data and analysis suggest that in 2018 the following industries should be considered **basic industries in Otero County**:

- Federal government employment, accounted for 4,415 jobs for Military, and 1,690 jobs for Federal/civilian.
- The Agricultural sector, including Farm employment (528) and Forestry, Fishing, and Related Activities (215), accounted for 743 jobs.
- Retail Trade, accounted for 2,904 jobs.
- Mining, accounted for 204 jobs.
- State government, accounted for 780 jobs.

Otero County Job Sectors that indicate potential growth

- Accommodation and food
- Arts, Entertainment, and Recreation
- Healthcare/Social Assistance
- Information
- Professional & Scientific services
- Agriculture

Industry Employment Projections NM

Industry Employment Projections - Long Term

Area	Time Period	Industry	Industry Code	Estimated Employment	Projected Employment	Total Employment Change	Annual Percent Change	Total Percent Change	Annual Change	Annual Transfers	Annual Exits	Annual Openings
New Mexico	2020-2030	Accommodation and Food Services	72	75,476	99,481	24,005	2.80%	31.80%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Administrative and Support and Waste Management and Remediation Services	56	41,870	46,108	4,238	0.97%	10.12%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Agriculture, Forestry, Fishing and Hunting	11	10,474	10,799	325	0.31%	3.10%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Arts, Entertainment, and Recreation	71	8,485	18,532	10,047	8.13%	118.41%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Construction	23	48,605	52,744	4,139	0.82%	8.52%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Educational Services	61	71,168	76,910	5,742	0.78%	8.07%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Finance and Insurance	52	22,564	23,310	746	0.33%	3.31%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Government	9	89,052	90,438	1,386	0.15%	1.56%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Health Care and Social Assistance	62	133,573	155,976	22,403	1.56%	16.77%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Information	51	9,078	10,919	1,841	1.86%	20.28%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Management of Companies and Enterprises	55	5,563	5,668	105	0.19%	1.89%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Mining, Quarrying, and Oil and Gas Extraction	21	20,009	23,332	3,323	1.55%	16.61%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Other Services (except Public Administration)	81	18,442	20,888	2,446	1.25%	13.26%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Professional, Scientific, and Technical Services	54	60,212	67,413	7,201	1.14%	11.96%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Real Estate and Rental and Leasing	53	10,057	10,666	609	0.59%	6.06%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Utilities	22	4,162	4,082	-80	-0.19%	-1.92%	N/A	N/A	N/A	N/A
New Mexico	2020-2030	Wholesale Trade	42	20,198	20,151	-47	-0.02%	-0.23%	N/A	N/A	N/A	N/A

Source: NMDWS, Employment Projections program

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Otero County Local Economic Plan (NMEDD)

Goals:

1. To diversify the local economy by the creation of additional jobs in existing businesses and the development of new businesses.
2. To support the development of industrial/business park(s) that will be attractive to new and expanding businesses.
3. To only assist businesses that meet all applicable environmental rules and regulations, both state and national.
4. To encourage cooperation between the public and private sectors as they assist in the creation of new jobs.
5. To support and encourage actions that will **foster the utilization of Holloman AFB and White Sands Missile Range** at their current levels of employment and when possible work for the creation of additional jobs.
6. **To help develop within the community's resources the best possible vocational and other skill training to prepare the local populace to enter the workforce.**

Target Industries for Otero County

- Defense & Aerospace
- Film Production
- Desalination & Water Treatment Technologies
- Back Office
- Agriculture

<https://edd.newmexico.gov/business-directory/otero-county-economic-development-council-inc/>

USDA Rural Development RISE Program

Funding Goal:

To provide financial assistance in support of **innovation centers and job accelerator programs** that improve the ability of distressed rural communities to create high wage jobs, accelerate the formation of new businesses, and help rural communities identify and maximize local assets.

Details

- Award Amount: \$500,000 - \$2,000,000 (plus 20% match applied to each individual activity)
- Performance Period: September 15, 2023 - December 31, 2027
- Proposal due via grants.gov on April 20, 2023
- Funds may be used for:
 - Costs directly related to the **purchase or construction of an innovation center** located in a low income rural area
 - Costs directly related to **operations of an innovation center** including purchase of equipment & office supplies
 - Administrative costs including **salaries directly related to the project**
 - **Costs directly associated with support programs** to be carried out at or in direct partnership with job accelerators
 - Reasonable and customary **travel expenses** directly related to job accelerators and at rates in compliance with 2 CFR 200.474;
 - **Utilities & operating expenses of the innovation center** and job accelerator programs and associated programs

Eligible Applicants

- A rural jobs accelerator partnership formed after December 20, 2018
- Non-profit entities
- State entities
- Tribal entities
- Institutions of higher education
- Public bodies

Allowable Costs

Grant funds may be used to pay for up to **80 percent** of eligible project activity costs

Grant funds may be used to pay for:

- Costs directly related to the **purchase or construction of an innovation center** located in a low income rural area
- Costs directly related to operations of an innovation center including purchase of equipment & office supplies
- Administrative costs including salaries directly related to the project
- Costs directly associated with support programs to be carried out at or in direct partnership with job accelerators
- Reasonable and customary travel expenses directly related to job accelerators and at rates in compliance with 2 CFR 200.474;
- Utilities & operating expenses of the innovation center and job accelerator programs and associated programs
- Administrative costs of the grantee not exceeding 10% of the grant amount for the duration of the project
- Must include a 4-year performance plan

Matching Funds (20% per activity)

- Spent on eligible expenses **during the grant period**
- From eligible sources
- Spent in advance or as a pro-rata portion of grant funds being spent
- Provided by either the applicant or a third party in the **form of cash or an in-kind contribution**
- **Cannot include other Federal grants** unless provided by authorizing legislation
- Cannot include cash or in kind contributions donated outside of the grant period
- Cannot include over-valued, in-kind contributions
- Can include reasonable and customary travel expenses for staff delivering the RISE program if written policies explaining how these costs are normally reimbursed, including rates, have been established.
- Applicants must be able to document and verify the number of hours worked and the value associated with any in-kind contribution being used to meet a matching funds requirement
- In-kind contributions provided by individuals, businesses, or cooperatives which are being assisted by the Applicant cannot provide any direct benefit to their own projects as the Agency considers this to be a conflict of interest or the appearance of a conflict of interest

Narrative

The narrative must clearly describe:

- the **jobs accelerator partnership**
- characteristics of the **targeted region and targeted industry cluster(s)**
- how the project meets the **RISE program initiatives**.

Priorities

Priority will be given to projects that will:

- **Leverage next generation gigabit broadband service to promote entrepreneurship and entities based in geographical areas with established agriculture and technology sectors** which are focused on the development of precision and autonomous agriculture technologies as a way to strengthen rural economies and create jobs.
- To focus investments in areas resulting in the greatest opportunity for growth in prosperity, the Agency encourages applications that serve **the smallest communities with the lowest incomes**, with an emphasis on areas where **at least 20 percent of the population is living in poverty**, according to the American Community Survey data or other comparable data by census tracts or Indian Reservations.
- Support workforce development; identify and maximize local assets; spur job creation; and connect to regional opportunities, networks, and industry clusters.

Proposed Goals:

- Build and support a county-wide business incubator facility
- Provide worker training to assist in the creation of new jobs
- Train the existing workforce with skills for higher-paying jobs
- Develop a base of skilled workers and improve their opportunities to obtain high-wage jobs in new or existing local industries

Proposed Goals:

- Focus on the following sectors:
 - **Accommodation and Food Services**
 - Total Employment Change: +24,005 (31.80%)
 - Food Service Managers 20.6% growth/4 star level
 - Lodging Managers 53.2% growth/4 star level
 - Cooks 57.6% growth
 - **Arts, Entertainment and Recreation (WSNP)**
 - Total Employment Change: +10,047 (118.41%)
 - Amusement and Recreation Attendants 61.6% growth
 - **Healthcare and Social Assistance (GCRMC/NMSUA)**
 - Total Employment Change: +22,403 (16.77%)
 - **Professional, Scientific and Technical Services (HAFB/WSMR/DeSal)**
 - Total Employment Change: +7301 (11.96%)
 - Administrative Services 15.4% growth/4 star level

Otero County Innovation Center Activities

- Alamogordo Center of Commerce
- Visitor's Center
- Co-Work Space (computer and internet access)
- Technology Training Center (Computer Applications & VR)
- Soft Skills Training Center
- STEM Training Center
- ServSafe Training Center
- Entrepreneurship Incubator
- Small Business Accelerator
- Conference/Venue Hosting
- Food Truck Kitchen Rental

Potential Partners

- **Alamogordo Center of Commerce (Applicant)** Mission: To serve as an advocate for our members by promoting and enhancing the economic health and business climate of our community
- **City of Alamogordo (Matching Partner)** Mission: The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo.
- Otero County
- SBDC
- Workforce Solutions
- NMSU-A Studio G
- 100% Otero
- HAFB/WSMR
- National Restaurant Association
- NMSU-A Nursing Program
- Others?

Thank You

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