



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

March 28, 2023 - 6:30 PM

Donald E. Carroll City Commission Chambers
City Hall, 1376 E. Ninth Street

Susan L. Payne Mayor
Dusty Wright Mayor Pro -Tem, District 6
Nick Paul District 1
Stephen Burnett District 2
Karl Melton District 3
Josh Rardin District 4
Sharon McDonald District 5

Brian Cesar City Manager
Ashley Smith City Attorney
Rachel Hughs City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the bulletin board located in the east/west lobby of the City Hall and in the glass case located outside of the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4100.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

Residents must sign up with the City Clerk to address the City Commission. Comments are limited to 3 minutes, and there will be a maximum of 21 minutes allowed for Public Comment.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Approve the minutes for the March 14, 2023, Regular Commission meeting. *(Rachel Hughs, City Clerk)*
2. Consider, and act upon, the approval of the application for the Law Enforcement Protection Fund. *(Richard Denton, Chief of Police)*
3. Consider, and act upon, acceptance of an NM DOT Aviation Division grant agreement in the amount of \$6,005.00. *(Veronica Ortega, Community Services Director)*

ITEMS REMOVED FROM CONSENT AGENDA

NEW BUSINESS

4. Consider, and act upon, Ordinance 1675 Case Z-2023-0002(A) for first publication of a map amendment to change the current zoning of C-3 Business to M-1 Light Industrial, the property location is 6061/2 US Hwy 70 West. *(Stella Rael, City Planner)* **(Roll Call vote Required)**
5. Consider, and act upon, Case V-2023-0001(A); property owners Donald & Evelyn Carlson are requesting to reduce the rear setback line from thirteen (13) feet to ten feet two inches (10'2") to accommodate the split of this parcel into two separate lots. *(Stella Rael, City Planner)*
6. Appointments to Boards and Committees. *(Susan Payne, Mayor)*

ADJOURNMENT

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 3/28/2023

Report Date: 03/16/2023

Report No: 1.

Submitted By: Rachel Hughs

Subject: Approve the minutes for the March 14, 2023, Regular Commission meeting. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the minutes.

Background: This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., DONALD E. CARROLL COMMISSION CHAMBERS
March 14, 2023**

**SUSAN PAYNE, MAYOR
SHARON McDONALD, COMMISSIONER
JOSH RARDIN, COMMISSIONER
STEPHEN BURNETT, COMMISSIONER
NICHOLAS PAUL, COMMISSIONER**

**DUSTY WRIGHT, MAYOR PRO-TEM
KARL MELTON, COMMISSIONER
BRIAN CESAR, CITY MANAGER
ASHLEY SMITH, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Payne called the meeting to order at 6:30 p.m. Roll Call was taken by the City Clerk. Mayor Pro-Tem Wright was absent. City Clerk Hughs announced there was a quorum present. Invocation was given by Mayor Payne and the Pledge of Allegiance was led by Commissioner Sharon McDonald.

APPROVAL OF AGENDA

**Commissioner Paul moved to approve the agenda.
Commissioner McDonald seconded the motion.
Motion carried with a vote of 6-0-0.**

PUBLIC COMMENT

None.

CITY MANAGER'S REPORT

City Manager Cesar made the following remarks:

1. He said he will not be here next week.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

Commissioner Rardin made the following comments:

He said there was another accident by the stoplight at 1st and the Bypass on Friday afternoon. He asked City Manager Cesar if we finally got the letters out. City Manager Cesar said those are signed and out. The District Engineer of NMDOT for our area will come in at one of the next Commission Meetings, give a short presentation, and then be available for questions concerning that signal or lack thereof. Commissioner Rardin asked if we could get a traffic count at that intersection done before the District Engineer arrived. City Manager Cesar said we don't have the capability to do that, no. Commissioner Rardin asked if we could do one for the amount coming from 1st Street onto it. City Manager Cesar said he needed to check. Commissioner Rardin asked how we did not have the capability. City Manager Cesar asked if he was referring to across the Bypass, and Commissioner Rardin said yes. City Manager Cesar said there are four lanes and a median; we don't have that type of counter or equipment. Mayor Payne said it is encouraging that they are coming and answering questions. Commissioner Rardin said it is just blowing smoke and mirrors; we have them on the record saying they would put one in. How many people have to die before we put one in there?

CONSENT AGENDA

1. Approve the minutes for the February 28, 2023, Regular Commission meeting. (Rachel Hughs, City Clerk)
2. Consider, and act upon, the adoption and final publication of Ordinance 1671 Case Z-2023-0001(A), a map amendment to change the zoning of the property located at 451 Michel St. from MH-2 Manufactured Housing Park to MH-1 Manufactured Housing Subdivision. (Stella Rael, City Planner) (Roll Call Vote Required)
3. Consider, and act upon, the adoption and final publication of Ordinance 1672 amending Chapter 32, Article 32-01 concerning the disposition of Real Property. (Ashley Smith, City Attorney) (Roll Call Vote Required)
4. Consider, and act upon the adoption and final publication of Ordinance 1673 amending Chapter 32, Article 32-02 concerning the disposition of Personal Property. (Ashley Smith, City Attorney) (Roll Call Vote Required)
5. Consider, and act upon, Resolution 2023-12 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of March 14, 2023. (Evelyn Huff, Finance Director) (Roll Call Vote Required)
6. Consider, and act upon, Resolution No. 2023-11 requesting approval of an application in the amount of \$600,000, and a match of \$30,000, to the New Mexico Department of Transportation, 2024 Transportation Project Fund, for repairs to the concrete box culvert located on 10th Street and Washington Avenue. (Nancy Beshaler, Public Works Director) (Roll Call Vote Required)

Commissioner Rardin removed item 3 from the Consent Agenda.

Commissioner Burnett moved to approve the Consent Agenda as amended.

Commissioner Melton seconded the motion.

Roll Call Vote was taken.

Motion carried with a vote of 6-0-0.

ITEMS REMOVED FROM CONSENT AGENDA

3. Consider, and act upon, the adoption and final publication of Ordinance 1672 amending Chapter 32, Article 32-01 concerning the disposition of Real Property. (Ashley Smith, City Attorney) (Roll Call Vote Required)

Commissioner Rardin said he voted no on this last time and wanted to be able to vote no this time.

Commissioner Paul moved to approve.

Commissioner McDonald seconded the motion.

Roll Call Vote was taken.

Motion carried with a vote of 5-1-0. Commissioner Rardin voted nay.

PUBLIC HEARINGS

7. Consider, and act upon, the question of whether or not the Alcohol Beverage Control Division should grant a Restaurant Liquor License with On-Premises Consumption to Rizo's Mexican Restaurant, located at 1480 N. White Sands Blvd. (Rachel Hughs, City Clerk)

City Clerk Hughs said Rizo's Mexican Restaurant is seeking a Restaurant Liquor License with On-Premises Consumption. The applicant meets the zoning requirements. The applicant is present if you have any questions.

Commissioner Melton moved to approve.

Commissioner Rardin seconded the motion.

Motion carried with a vote of 6-0-0.

NEW BUSINESS

8. Consider and act upon the presentation from Learn New Mexico, requesting support from the City Commission. (Brian Cesar, City Manager and Michelle Perry, Owner)

Michelle Perry explained the Rural Innovation Stronger Economy (RISE) Grant Program. The award amount is between \$500,000 to \$2,000,000, with a required twenty percent match that will need to be applied to each activity within the proposal. Her recommended proposed goals include a focus on four sectors: Accommodation and Food Services, Arts, Entertainment and Recreation, Healthcare and Social Assistance, and lastly, Professional, Scientific, and Technical Services. She said the grant could be used for an innovation center and elaborated on what activities the proposed Otero County Innovation Center may do. She listed nine potential partners. The Alamogordo Center of Commerce would be the applicant and asked that the City of Alamogordo be the matching partner.

Commissioner McDonald asked if this would come with a commitment for people participating in this program. Michelle Perry said correct; we would hope that we would serve as a training center. Many small groups must have a location to train. People inside and outside of Otero County would be opportunities for a revenue stream.

Commissioner Melton asked who would be operating the innovation center. Would that be the Chamber? Michelle Perry said yes. Commissioner Melton said if the City went along with this, they would be responsible for the match. So what happens after 2027 when that grant money runs out? Michelle Perry said the first thing would be to apply for more grants, so we would always keep that cycle going and use this opportunity as leverage for other opportunities. The second and more important thing is to generate revenue. The Center of Commerce operates as its own entity, it would continue in that type of model, but with the support of the City, it would continue to generate a larger capacity in these larger missions and efforts that would hopefully generate the amount of money anticipated and therefore sustain it beyond 2027. Commissioner Melton said the grant's award amount is a huge range; what determines that twenty percent? Michelle Perry said she recommends we apply for the full \$2,000,000, equating to a \$400,000 match. Commissioner Melton asked City Manager Cesar if we had that in our budget. City Manager Cesar said yes.

Mayor Payne asked how people would qualify for this training because you say it generates revenue. Michelle Perry said we would charge people. Part of our program would be to take an innovation center and put it together. We would stand up programs that we felt were of the most interest in supporting our economic footprint. Mayor Payne asked how they would pay for that. Michelle Perry said that organizations would come and pay for those trainings, and gave examples. Mayor Payne said it would be based on individual participation, but they would have to be part of an organization. Michelle Perry said they wouldn't have to be and gave examples.

Commissioner Melton asked if the location would be in Alamogordo or Otero County. Michelle Perry said anywhere in Otero County, but Alamogordo would be the preference. Commissioner Melton said

if we are going to do the match, that is pretty important. City Manager Cesar said it would have to be in Alamogordo for funding. Commissioner Melton asked if Michelle Perry would consider going to the County Commission and asking for a split. Michelle Perry said they could do that, but she is here to present on behalf of the Center of Commerce, and these are initial ideas.

Commissioner McDonald asked if this training center would compete with other training organizations throughout the State. Michelle Perry said the nation. Writing Federal grants is a highly competitive process, and that is why they are already behind the ball on this. The Center of Commerce is hoping to submit it on April 20th. Commissioner McDonald asked if this could be used for virtual training. Michelle Perry said absolutely; the possibilities are endless. We could be on the Metaverse or Zoom. The proposal itself is still developing, and we need a lot of input from stakeholders. Stop one is to see if the City would like to be a considerable stakeholder. If you do, you have a voice and can mold this as you see fit.

Commissioner Rardin asked if the \$2,000,000 maximum was yearly or for the whole period. Michelle Perry said it was for the whole period. He asked if we would be on the hook for \$400,000 for four years until 2027, and Michelle Perry said yes.

Mayor Payne said so you still need to apply. Michelle Perry said right. Mayor Payne asked if we were making a commitment tonight. City Manager Cesar said staff could help to process this application, but we need the authorization to do that. Tonight, the Commission is not committing \$400,000 or \$100,000 a year for the next four years. At a staff level, we would have to come to the Commission to obtain the approvals to expend those funds. So tonight, it is for the Commission to determine if they want staff to pursue this.

Commissioner Rardin said it says for the purchase or construction of an innovation center. Are you going to buy or build? Michelle Perry said the initial idea is to buy. Commissioner Rardin asked when we would know if we were on the hook for that money. Michelle Perry said the award would come prior to September. Since it is due in April, she guessed they would have the awards announced sometime in August. What happens is we get a letter from says you got this reward, and then we have a few weeks. The Program Director from the Department of Agriculture would contact the applicant and schedule the first meeting, and then we would go from there. You aren't on the hook until the ink is dry. Commissioner Rardin asked if Alamogordo would be the fiscal agent for this since it is federal money. Michelle Perry said the Center of Commerce would be the fiscal agent.

Commissioner McDonald said when you submit the grant, do you have to have some type of plan or development for the healthcare, social assistance, and technical services? Michelle Perry said no; we have to address certain job sectors. We can say that we will develop that with these fellow partners and gave examples. Then that would come within the actual grant development over the four years.

Commissioner Burnett asked how the training worked as far as individuals. Michelle Perry said they would probably offer classes. There would have to be some kind of structure like that.

Mayor Payne asked how many grants were awarded. Michelle Perry said at \$2,000,000, they would provide fifteen nationwide. Mayor Payne said it would be a tough one. Michelle Perry said yes.

Commissioner Rardin asked if Chamber would be in control of the expenditure. Michelle Perry said the eighty percent that the federal government gives. If you chose to match, the City would control its twenty percent. Commissioner Rardin asked if we would have any say or oversight. Michelle Perry said the twenty percent match would certainly be your say and oversight.

Commissioner McDonald said regarding the accommodations, arts, and healthcare; you outlined what will be a part of that program. So are we just agreeing to your stats and these proposed goals, or is there something else? Michelle Perry said it would develop over the next four weeks. Should you want to move forward together, we would want to join efforts to develop those proposed goals. We could do that electronically and through meetings. Commissioner McDonald said so these are just things you are looking at. Michelle Perry said those are just recommendations based on the generalized data we can observe.

Mayor Payne said it sounds like tonight we are just giving our blessing to have staff work with the Center of Commerce to move forward. We are not committing any money yet. We are saying we are interested and would entertain the idea. Michelle Perry said for clarity on the deadline, to submit it, we would need a letter of support stating that you would match the twenty percent should we be awarded this proposal. You would read the proposal before we submit it. You would say, "Should we be awarded this, we will match." That has to go in before the deadline on April 20th. City Manager Cesar said this is here tonight for your consideration. It would be like any other grant you all are familiar with. You don't have to accept the money; that would be during the award phase. Between now and submitting the grant, assuming it is awarded, that is the time we are putting together the agreements and everything you are asking about tonight. When the time comes to accept the award, you will have all the information, and those questions will have been answered. We will be bringing agreements to the Commission well prior. Mayor Payne said so we can make sure nothing is changed, right.

Commissioner Melton asked how long this program had been in existence. Michelle Perry said that the RISE project was published last year, but beyond that, she didn't know. This is the second year she has been aware of it. Commissioner Burnett asked if they had been in contact with any other communities that have been awarded. Michelle Perry said she had not, this has all come very quickly. Commissioner Burnett said he asked because he wanted to know how beneficial this had been towards those communities. Michelle Perry said a large webpage on the Department of Agriculture website is dedicated to this project. If you were so inclined, you could Google this title, and it will pop up with ample information. She said it was well established from what she could gather. She has written lots of federal grants, and you just don't see many of them that say construction and purchase of property. That is what really sparked the interest of the Center of Commerce.

Mayor Payne said the poverty numbers were spot on. We have to remember Otero County is higher than the State average for poverty. She said she liked the idea of being able to do something to change that. Michelle Perry said that education is a step forward to changing that.

Commissioner Rardin said if we agree to do this, will we be on the hook for the full \$400,000 in the first year, or is it something we can spread out? Michelle Perry said as we spend down on each activity, it will be twenty percent on this or that activity so that it will be spelled out. We will do the four years, and you will see how that breaks down in the budget. Commissioner Rardin said if we went ahead and budgeted \$100,000 a year, we would be okay? Michelle Perry said it could potentially work out, but here is the thing. We still have to develop that in the coming weeks, so it that could look many different ways. We may have zero in the first year because it is all planning, then it hits doubly in the second year. It just depends on how the planning comes together. City Manager Cesar said from the City's side, we would set aside the full \$400,000 to be placed in the project. That way, we can carry it forward from fiscal year to fiscal year. We would budget it totally upfront.

Commissioner Rardin said he was in the construction trade and noticed those trades weren't on any of these. There is a huge demand in the industry. Are you going to focus on any of that? Michelle Perry said why not, anything is possible at this point. The beautiful thing about a project like this is that the innovation center can look at a lot of different ways through the years. We are looking at these sectors

right now with the first run out of the gate, but who knows what sectors we will be looking at next and what that would mean for our economy? We can be very innovative. Mayor Payne said it was a good idea to focus on construction eventually.

Commissioner Rardin asked City Manager Cesar if he had their direction or if they needed to make a motion. City Manager Cesar said he thought there was a consensus where you would like staff to move forward and work to apply for the grant, correct? Commissioner Rardin asked if everyone was on board with that. Commissioner McDonald said yes. Mayor Payne said she thought so. She asked the other Commissioners if they were okay with her signing a letter. Commissioner Melton asked if that was committing the money. City Manager Cesar said if the grant is awarded, and the federal money is accepted. Commissioner Rardin said then we would have an item come forward that we vote on. Mayor Payne said that Michelle Perry said we have to include a letter while she is applying for the grant. City Manager Cesar said that is standard for any grant, and that is why we came before Commission. Mayor Payne asked if the Commission understood that and were okay with her signing a letter. Commissioner Melton said that the letter was just our intention. He said he is comfortable with staff moving forward but is not comfortable with the price tag and hoped the County could chip in. He said he thought we could move ahead because we had a consensus there. Mayor Payne said we are all on the same page then, so we don't need to vote on anything. City Manager Cesar said by giving that direction, you have acted upon it.

The Commission gave staff the direction to move forward with the letter of support.

Commissioner McDonald moved to adjourn at 7:23 p.m.

Commissioner Rardin seconded the motion.

Motion carried with a vote of 6-0-0.

ADJOURNMENT

Mayor Susan L. Payne

ATTEST:

City Clerk Rachel Hughs

(Prepared by Dylan Aleshire, Deputy City Clerk)
Approved at the Regular Meeting held on March 28, 2023.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 3/28/2023

Report Date: 03/15/2023

Report No: 2.

Submitted By: Richard Denton

Subject: Consider, and act upon, the approval of the application for the Law Enforcement Protection Fund.
(*Richard Denton, Chief of Police*)

Fiscal Impact: 153,500

Amount Budgeted: \$153,500

Fund: 153,500

Additional Fiscal Impact: If awarded would give the police department will receive \$153,500 for advanced training and equipment.

Recommendation: Approve Item

Background: This is the yearly application for the LE protection fund



New Mexico
Department of Finance
and Administration

**407 Galisteo St,
Santa Fe, NM 87501
(505) 827-4985**

Governor Michelle Lujan Grisham
Cabinet Secretary Wayne Propst

Local Government Division

TO: Chief Law Enforcement Officers
Benjamin Baker, Deputy Cabinet Secretary, DPS & Interim Director, NM Law Enforcement Academy
Brian Coss, Deputy Director, NM Law Enforcement Academy

FROM: Renee Ward, Deputy Cabinet Secretary, DFA & Acting Director, Local Government Division

DATE: February 24, 2023

RE: FY24 Law Enforcement Protection Fund (LEPF) Application

We are pleased to announce that the online application for the FY24 Law Enforcement Protection Fund (LEPF) Distribution is now available. Attached are application instructions and supporting forms that will need to be uploaded to the online application. We ask that the application be completed and submitted **no later than March 31, 2023. Any incomplete applications or applications submitted after the deadline may be denied.**

In accordance with Section 29-13-4. A NMSA 1978, the Local Government Division (LGD) shall determine the relative needs of all local law enforcement agencies by April 15th of each year. To meet this statutory requirement, it is imperative that the division receive all applications by **March 31, 2023.**

Please keep in mind there are three essential components in submitting a successful online application. First, all sections of the online application must be completed. Second, the mayor, county commission chair, school superintendent, university school chief financial officer **AND** police chief or sheriff – not their designees – **must** sign the Certification Form to be uploaded within the application. Third, the official roster from the Acadis portal must be uploaded within the online application and must also include the names of full-time certified police officers being claimed for funding.

House Bill 184 from the 2020 legislative session increased the FY24 distribution amounts from the LEPF, Section 29-13-1 NMSA 1978, to provide additional distribution of funds to support public safety across New Mexico as follows:

- The base entitlement amount for local law enforcement agencies has been increased to \$95,000
- The amount per officer is now \$1,500 for each full-time certified police officer or sheriff's deputy
- An amount of \$1,500 for each full-time certified school resource officer for use specifically for training

The amounts listed within the application and instructions are based on current law. A written notification of the distribution amount will be sent to applicants by May 1, 2023.

The Department of Public Safety (DPS) verifies the certification of officers. All officers for whom the \$1,500 award is requested for must be certified by July 1, 2023. For an officer to be funded, their name must appear on the March 31, 2023 Acadis roster, or they must be enrolled in the New Mexico Police Academy with an anticipated graduation date on or prior to July 1, 2023. Therefore, it is important to verify that the Acadis roster is up to date, accurate, and uploaded within the online application. For registry reporting requirements, see Section 10.29.9.10 of the New Mexico Administrative Code (NMAC).

As funding permits, LGD will make a one-time annual distribution in August 2023. Notifications of any changes in the timing of distributions will be included with the final distribution letter that will be sent out no later than May 31, 2023.

Should you have questions or need assistance, please contact Anthony Apodaca, Program Manager at 505-412-8508 or by email at Anthony.apodaca1@dfa.nm.gov or Julie Krupcale, Bureau Chief at 505-629-2845 or by email at Julie.krupcale@dfa.nm.gov .

NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION

LOCAL GOVERNMENT DIVISION

County/Municipality/School District/University

Application for Law Enforcement Protection Funds (LEPF)

For the July 1, 2023 – June 30, 2024 Fiscal Year

Name of Local Entity Applying for LEPF: _____

STATUTORY COMPLIANCE CERTIFICATION

Under penalty of law, I hereby certify that to the best of my knowledge and belief, my local law enforcement agency is in compliance with the statutory requirements stated below: [Police Chief or Sheriff must initial each section. Indicate "N/A" if section doesn't apply to your local law enforcement agency.]

1. _____ By initialing, I hereby certify that my local law enforcement agency is in compliance with Section 29-3-11.C. NMSA 1978: Every law enforcement agency in the state shall: (1) submit crime incident reports to the department of public safety on forms or in the format prescribed by the department; (2) submit any other crime incident information as may be required by the department of public safety; and (3) use the unique code assigned to the crime from the master charge code table distributed by the New Mexico justice information sharing council for the automated fingerprint identification system and use uniform crime incident reporting as provided by the department for all incidents and arrests.
2. _____ By initialing, I hereby certify that my local law enforcement agency is in compliance with Section 29-7-7.1.B. NMSA 1978: All certified police officers who are eligible for in-service training shall, during each twenty-four month period of employment, complete a minimum of four hours of in-service law enforcement training in courses approved by the board. All certified police officers shall provide proof of completing in-service law enforcement training requirements to the director no later than March 1 of the year in which the requirements must be met. The director shall provide annual notice to all certified police officers regarding in-service law enforcement training requirements. Failure to complete in-service law enforcement training requirements may be grounds for suspension of a certified police officer's certification. A police officer's certification may be reinstated by the board when the police officer presents the board with evidence of satisfying in-service law enforcement training requirements.
3. _____ By initialing, I hereby certify that my local law enforcement agency is in compliance with Section 29-7-7.2. NMSA 1978: Every law enforcement agency within the state shall submit quarterly a report to the director on the status of each police officer employed by the law enforcement agency. The reports shall include the status of in-service law enforcement training. The reporting forms and submittal dates shall be prescribed by the director.

4. _____ By initialing, I hereby certify that my local law enforcement agency is in compliance with Section 29-7C-7. NMSA 1978: A. In-service telecommunicator training consists of at least twenty hours of board-approved advanced training, including one hour of crisis management, including crisis intervention, confrontation de-escalation practicum and proper interaction with persons with mental impairments training, for each certified telecommunicator during each two-year period. The first training course shall commence no later than twelve months after graduation from a board-approved basic telecommunicator training program. B. A certified telecommunicator shall provide proof of completion of in-service training requirements to the director no later than March 1 of the year subsequent to the year in which the requirements are met. The director shall provide annual notice to all certified telecommunicators regarding in-service training requirements. Failure to complete in-service training requirements may be grounds for suspension of a telecommunicator's certification at the director's discretion. A telecommunicator may be reinstated at the discretion of the director when the telecommunicator presents to the director evidence the telecommunicator has satisfied the in-service training requirements. C. As used in this section, "mental impairment" includes a mental illness, developmental disability, posttraumatic stress disorder, dual diagnosis, autism, youth in crisis and traumatic brain injury.
5. _____ By initialing, I hereby certify that my local law enforcement agency is in compliance with Section 29-7C-8. NMSA 1978: A. A safety agency that operates within the state shall submit a quarterly report to the director on the status of each telecommunicator. The reporting forms and submittal dates shall be prescribed by the director. B. The director shall maintain a roster of all certified telecommunicators.

APPLICATION CERTIFICATION

Under penalty of law, we hereby certify that to the best of our knowledge and belief, the information contained in this application and supporting documentation is correct, and that all expenditures of Law Enforcement Protection Fund monies will be made in accordance with Sections 29-13-7 and 29-13-9 NMSA 1978 as well as Rule 2 NMAC 110.3.

Section 1: Must be signed by Police Chief or Sheriff

Signature: _____ Date: _____

Printed Name: _____ Title: _____

Section 2: Must be signed by Mayor, County Chairman, School Superintendent, or University Chief Financial Officer

Signature: _____ Date: _____

Printed Name: _____ Title: _____

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 3/28/2023

Report Date: 03/21/2023

Report No: 3.

Submitted By: Deborah Osborne

Subject: Consider, and act upon, acceptance of an NM DOT Aviation Division grant agreement in the amount of \$6,005.00. (*Veronica Ortega, Community Services Director*)

Fiscal Impact: \$668.00

Amount Budgeted: \$0.00

Fund: 091

Additional Fiscal Impact: Required match in the amount of \$668.00.

Recommendation: Accept the NMDOT Aviation Division grant agreement in the amount of \$6,005.00

Background: The State has offered a grant agreement in the amount of \$6,005.00 to the City of Alamogordo, White-Sands Regional Airport to provide design and bidding services to rehabilitate taxiway A. The agreement is the required state match to a \$60,055.00 FAA Airport Improvement Program grant application has been submitted for this project. The City will provide a \$668 local match. The total grant award is expected to be \$66,728.00.

NEW MEXICO DEPARTMENT OF TRANSPORTATION

Aviation Grant Agreement Form



Date

Mar 14, 2023

Project Location

ALM - ALAMOGORDO MUNICIPAL AIRPORT

Sponsor

ALAMOGORDO, CITY OF

Address

1376 EAST 9TH ST

City

ALAMOGORDO

NM

Zip Code

88310

Participation

FAA

Funding Breakdown

90/9/1

Contract No. _____

Project No.

ALM-23-03

Vendor No.

0000054303-5

Expiration Date _____

Purchase Order No: _____

AVIATION GRANT AGREEMENT

This Agreement is between the New Mexico Department of Transportation, acting through its Aviation Division (Department), and the Sponsor. This Agreement is effective pursuant to Section 7, below.

Now Therefore, pursuant to the New Mexico Aviation Act, NMSA 1978, Section 64-1-11 et seq., and the New Mexico Municipal Airport Law, NMSA 1978 Sections 3-39-1 et seq., the parties agree as follows:

1. Purpose.

The purpose of this Agreement is to provide funding, authorized in Section 64-1-13, NMSA 1978, to the Sponsor to assist in financing an aviation project.

a. Project Description:

REHABILITATE TAXIWAY A (DESIGN AND BIDDING SERVICES)

b. Site of Development. The site of development is identified on the property map, attached as Exhibit A.

c. Funding. Below is the funding for the Project. The State's contribution is the maximum amount that the Department will contribute. Attached as Exhibit B is the engineer's cost estimate.

State	Sponsor	Other	Total
\$ 6,005	\$ 668	\$ 60,055	\$ 66,728

2. The Sponsor Shall:

- Pay all costs, perform all labor, and supply all material, except as described in the Engineers Estimate attached as EXHIBIT B.
- Provide a representative from its organization who shall serve as the single point of contact for the Department.
- Establish and maintain a resolution by which the Sponsor agrees to establish an airport maintenance program and appoint an individual to be responsible for management of the program.
- Initiate engineering, survey, and all other design activities, inspect Project construction and, coordinate all meetings.
- Be responsible for all design and pre-construction activities.
- Initiate and cause to be prepared all necessary documents including plans, specifications, estimates (PS&E), and reports for this Project.
- Assure that all design and PS&E are performed under the direct supervision of a Registered New Mexico Professional Engineer.
- Design the Project in accordance with State and Federal guidelines and/or advisory circulars, hereby incorporated into this Agreement. Construction projects will be accomplished in accordance with the Federal Aviation Administration's Standards for Specifying Construction of Airports (Advisory Circular 150/5370-10, current edition).

- i. Notify the Department when the plans and specifications are sufficiently complete for review.
- j. Make no changes in design or scope of work without documented approval of the Department.
- k. Advertise for and contract for the construction of the Project in accordance with federal and state laws or local ordinances.
- l. Require the Engineer to prepare a final detailed estimate of the work, indicating the bid items, the quantity in each item, the unit bid price and cost of the items based on low acceptable bid prices. Progress estimates shall be submitted to the Department in acceptable form so that details of quantities allowed on various items of work shall be shown on each progress payment.
- m. The Sponsor shall submit to the Department one complete set of plans and specifications which incorporate all comments and recommendations received during pre-bid activities and which have been fully executed by all involved parties.
- n. The Sponsor shall take all steps, including litigation if necessary, to recover State funds spent in violation of state laws and rules. The Sponsor shall return any recovered state funds to the Department. It shall furnish to the Department, upon request, all documents and records pertaining to the determination of the amount of the state's share of any settlement, litigation, negotiation, or the efforts taken to recover such funds. All settlements or other final dispositions by the Sponsor, in court or otherwise, involving the recovery of such state funds shall be approved in advance by the Department.
- o. The Sponsor shall, upon reasonable notice, allow the Department the right to inspect the Project for the purposes of determining if it is being constructed in a good and workmanlike manner, and if the approved plans and specifications are being complied with satisfactorily. If an inspection discloses a failure to substantially meet such requirements and standards the Department may terminate payment or payments until a mutually satisfactory remedy is reached.

3. The Department Shall:

- a. Assign a contact person for this project.
- b. Provide timely reviews of all submittals of scopes, plans, specifications, investigations or other documents.
- c. The Department shall not provide an extensive check of any plans submitted by the Sponsor. The Department's concurrence of the Project plans does not relieve the Sponsor or its Consultant of their responsibility for errors and omissions.

4. Both Parties Agree:

- a. The allowable costs of this Project shall not include costs determined by the Department to be ineligible for consideration under the Aviation Act.
- b. The expenditure of any State money is subject to approval by the Department.
- c. Funds granted under the Local Governments Road Fund, NMSA 1978 Section 67-3-28.2, shall not be used to administer this Project or used to meet the local match.

5. Method of Payment - Reimbursement.

The Department shall reimburse the Sponsor in accordance with the terms of this agreement. Claims for reimbursement shall be completed on form A-1159, Request for Reimbursement. Each request for reimbursement shall contain proof of payment for valid expenditures for services rendered by a third party or items of tangible property received by the Sponsor for the implementation of the Project. The Department reserves the right to withhold reimbursement on requests that are incorrect and/or incomplete. The Final reimbursement request must be received no later than thirty (30) days after completion of the project or the expiration of this Agreement.

The Sponsor shall not be reimbursed for any costs incurred prior to the full execution of the Agreement, after the expiration of the Agreement or in excess of the maximum dollar amount of the agreement unless the maximum dollar amount is duly amended prior to incurring the service or deliverable. Any unexpended portion of funds subject to this Agreement shall revert to the State Aviation Fund.

6. Accountability of Receipts and Disbursements.

There shall be strict accountability for all receipts and disbursements. The Sponsor shall maintain all records and documents relative to the Project for a minimum of three (3) years after completion of said Project. The Sponsor shall furnish the Department or State Auditor, upon demand, all records which support the terms of this Agreement.

7. Term.

The Agreement becomes effective upon signatures of all parties. The Agreement's effective date is the date opposite of the NMDOT Cabinet Secretary or Designee's signature on the signature page. This agreement shall expire two (2) years from the effective date, unless terminated pursuant to Sections 8 and 17, below.

8. Termination for Cause.

The Department has the option to terminate this Agreement if the Sponsor fails to comply with any provision of this Agreement. A written notice of termination shall be given at least thirty (30) days prior to the intended date of termination and shall identify all of the Sponsor's breaches on which the termination is based.

The Department may provide the Sponsor a reasonable opportunity to correct the breach. If within ten (10) days after receipt of a written notice of termination, the Sponsor has not corrected the breach or, in the case of a breach which cannot be corrected in ten (10) days, the Sponsor has not begun and proceeded in good faith to correct the breach, the Department may declare the Sponsor in default and terminate the Agreement. The Department shall retain any and all other remedies available to it under the law.

By such termination neither party may nullify obligations already incurred for performance or failure to perform for the work rendered prior to the date of termination. However, neither party shall have any obligation to perform services or make payment for services rendered after such date of termination.

9. Disposition of Property.

- a. Upon termination of this Agreement, the Sponsor shall account for any remaining property, materials or equipment belonging to the Department and dispose of them as directed by the Department.
- b. Any equipment, materials or supplies procured under this Agreement shall be used solely for aviation purposes maintained according to the manufacturers guidelines and stored at the airport.

10. Representations and Certification.

The Sponsor, by signing this Agreement, represents and certifies the following:

- a. Legal Authority - The Sponsor has the legal power and authority to: (1) do all things necessary in order to undertake and carry out the Project in conformity with the provisions stated in the New Mexico Aviation Act and Rules and Regulations pursuant thereto; (2) accept, receive and disburse grant funds from the State of New Mexico in aid of the Project; and (3) carry out all provisions stated in this Aviation Grant Agreement.
- b. Defaults - The Sponsor is not in default on any obligation to the State of New Mexico relative to the development, operation or maintenance of any airport or aviation project.
- c. Possible Disabilities - The Sponsor states, by execution of this Agreement, there are no facts or circumstance (including the existence of effective or proposed leases, use agreements, or other legal instruments affecting use of the airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project.
- d. Land - The Sponsor holds the property interest in the areas of land which are to be developed or used as part of or in connection with the Project and is identified in a current Airport Property Map. The Sponsor further certifies that the aforementioned is based on a title examination by a qualified attorney or title company who has determined that the Sponsor holds the stated property interests.

11. Assurances.

The Sponsor, by signing this Agreement, covenants and agrees to the following Assurances:

- a. That it will operate the airport for the use and benefit of the public on fair and reasonable terms and without unjust discrimination.
- b. That it will keep the airport open to all types, kinds and classes of aeronautical use without discrimination between such types, kinds, and classes. The Sponsor shall establish fair, equal and not unjustly discriminatory conditions to be met by all users of the airport as may be necessary for the safe and efficient operation.

- c. Neither it nor any person or organization occupying space at the airport will discriminate against any person or class of persons by reason of race, color, creed, or national origin in the use of the facility and, further that any person, firm or corporation rendering service to the public on the airport will do so on a fair, equal and not unjustly discriminatory basis.
- d. Operate and maintain in a safe and serviceable condition the airport and all facilities which are necessary to serve the aeronautical users and will not permit any activity which would interfere with its use for airport purposes.
- e. By acquisition of land interest, acquisition of easements, airspace zoning, or other accepted means, protect the runway approaches and the airspace in the immediate vicinity of the airport from the construction, alteration, erection or growth of any structure which would interfere with the use or operation of the airport.
- f. Comply with the New Mexico Aviation Act and associated provisions, NMSA 1978 Sections 64-1-1 to 64-5-4 and the New Mexico Municipal Airport Law, NMSA 1978 Sections 3-39-1 et seq.
- g. That it shall not award the contract nor give bidding documents to any contractor who is subject to suspension or debarment by the U.S. Department of Transportation or the Department at the time of the bidding or award of the contract. Violation of this provision shall void this Agreement.

12. Third Party Beneficiaries.

It is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof a third party beneficiary or to authorize anyone not a party to the Agreement to maintain a suit(s) for wrongful death(s), bodily and/or personal injury(ies) to person(s), damage(s) to property(ies), and/or any other claim(s) whatsoever pursuant to the provisions of this Agreement.

13. New Mexico Tort Claims Act.

As between the Department and the Sponsor, neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1, *et seq.* This paragraph is intended only to define the liabilities between the parties and it is not intended to modify, in any way, the parties' liabilities as governed by common law or the New Mexico Tort Claims Act.

14. Scope of Agreement.

This Agreement incorporates all the agreements, covenants, and understandings between the parties concerning the subject matter. All such covenants, agreements, and understandings have been merged into this written Agreement. No prior Agreement or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

15. Terms of this Agreement.

The terms of this Agreement are lawful; performance of all duties and obligations shall conform with and do not contravene any state, local, or federal statutes, regulations, rules, or ordinances.

16. Equal Opportunity Compliance.

The parties agree to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the parties agree to assure that no person in the United States shall, on the grounds of race, color, national origin, ancestry, sex, sexual preference, age or handicap, be excluded from employment with, or participation in, any program or activity performed under this Agreement. If the parties are found to not be in compliance with these requirements during the term of this Agreement, the parties agree to take appropriate steps to correct these deficiencies.

17. Appropriations and Authorizations of State and Federal Funds.

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the governing board of the Sponsor, the Legislature of New Mexico, or the Congress of the United States if federal funds are involved, for performance of the Agreement. If sufficient appropriations and authorizations are not made by the Sponsor, Legislature or the Congress of the United States if federal funds are involved, this Agreement shall terminate upon written notice being given by one party to the other. The Department and the Sponsor are expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered, and approved for expenditure.

18. Severability.

In the event that any portion of this Agreement is determined to be void, unconstitutional or otherwise unenforceable, the remainder of this Agreement shall remain in full force and effect.

19. Applicable Law.

The Laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with NMSA 1978, Section 38-3-1(G).

20. Principal Contacts and Notices.

The principal contacts for this Agreement are listed below. Except as otherwise specified, all notices shall be in writing (including notice by facsimile or E-mail) and shall be given to the principal contacts listed below.

Address: New Mexico Department of Transportation - Aviation Division
3501 Access Rd C.
Albuquerque, NM 87106
General Office: (505) 795-1401
Fax: (505) 244-1790
E-mail: Aviation.Division@dot.nm.gov

Name	VERONICA ORTEGA		
Title	COMMUNITY SERVICES DIRECTOR		
Sponsor	ALAMOGORDO, CITY OF		
Address	1376 EAST 9TH ST		
City	ALAMOGORDO	NM	Zip Code 88310
Office Phone	+1 (575) 439-4353	Fax	
E-Mail	vortega@ci.alamogordo.nm.us		

21. Amendment.

This Agreement shall not be altered, modified, or amended except by an instrument in writing and executed by the parties.

In witness whereof, each party is signing this Agreement on the date stated opposite of that party's signature.

NEW MEXICO DEPARTMENT OF TRANSPORTATION

By: _____
Cabinet Secretary or Designee

Date: _____

Recommended by:

By: _____
Aviation Division Director
or Designee

Date: _____

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

By: _____
Assistant General Counsel

Date: _____

SPONSOR

Print Name: _____

By: _____

Date: _____

Title: _____

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 3/28/2023

Report Date: 03/16/2023

Report No: 4.

Submitted By: Stella Rael

Subject: Consider, and act upon, Ordinance 1675 Case Z-2023-0002(A) for first publication of a map amendment to change the current zoning of C-3 Business to M-1 Light Industrial, the property location is 6061/2 US Hwy 70 West. (*Stella Rael, City Planner*) (**Roll Call vote Required**)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: N/A

Recommendation: Approve for first publication.

Background: Property owners Philip B. and Adelina W. Efrid request that the city amend the zoning map to change the zoning of property located at 6061/2 US hwy 70 West from C-3 Business District to M-1 Light Industrial District.



City of Alamogordo

City Commission

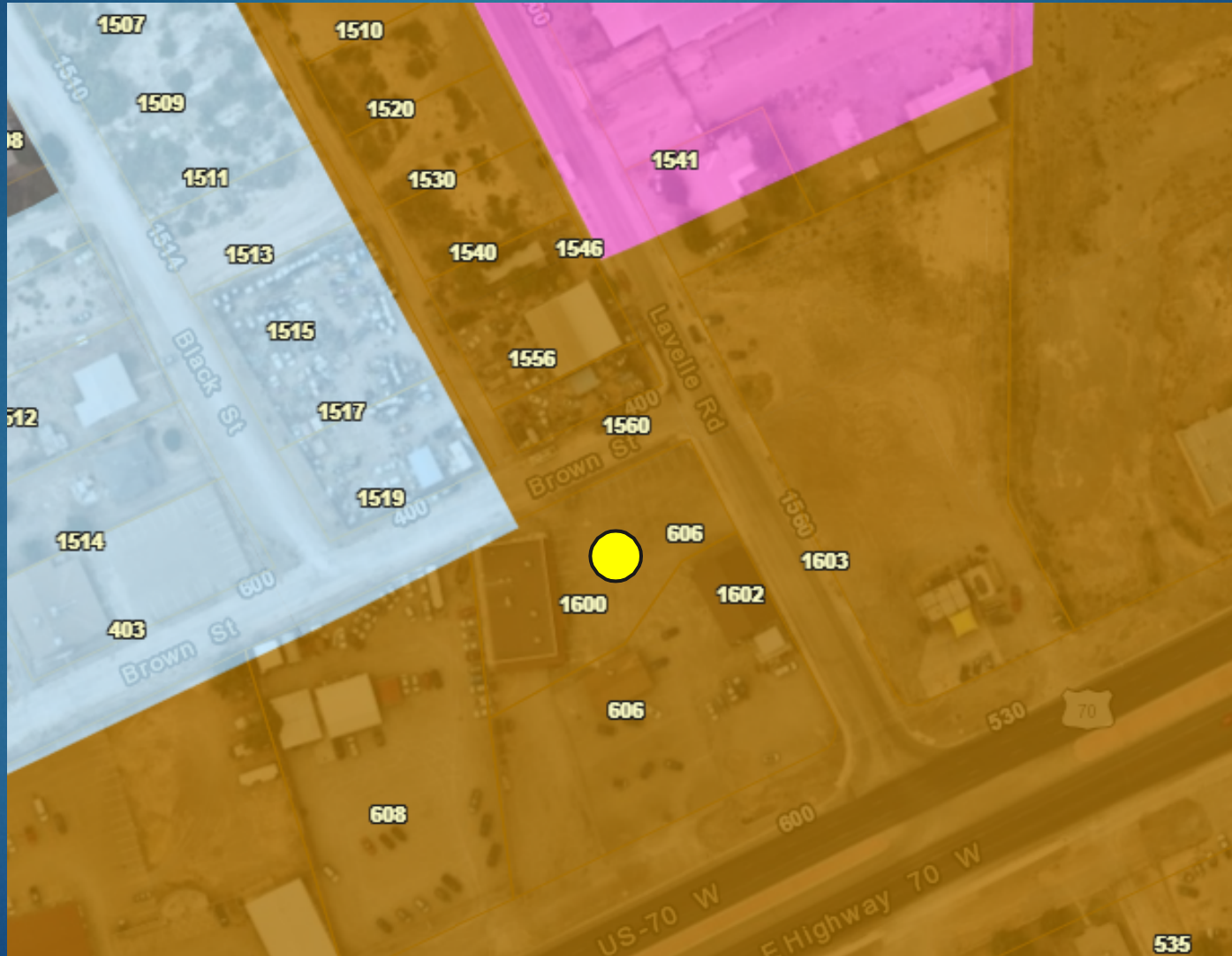


Z-2023-0002(A)

Stella Rael, City Planner
March 28, 2023

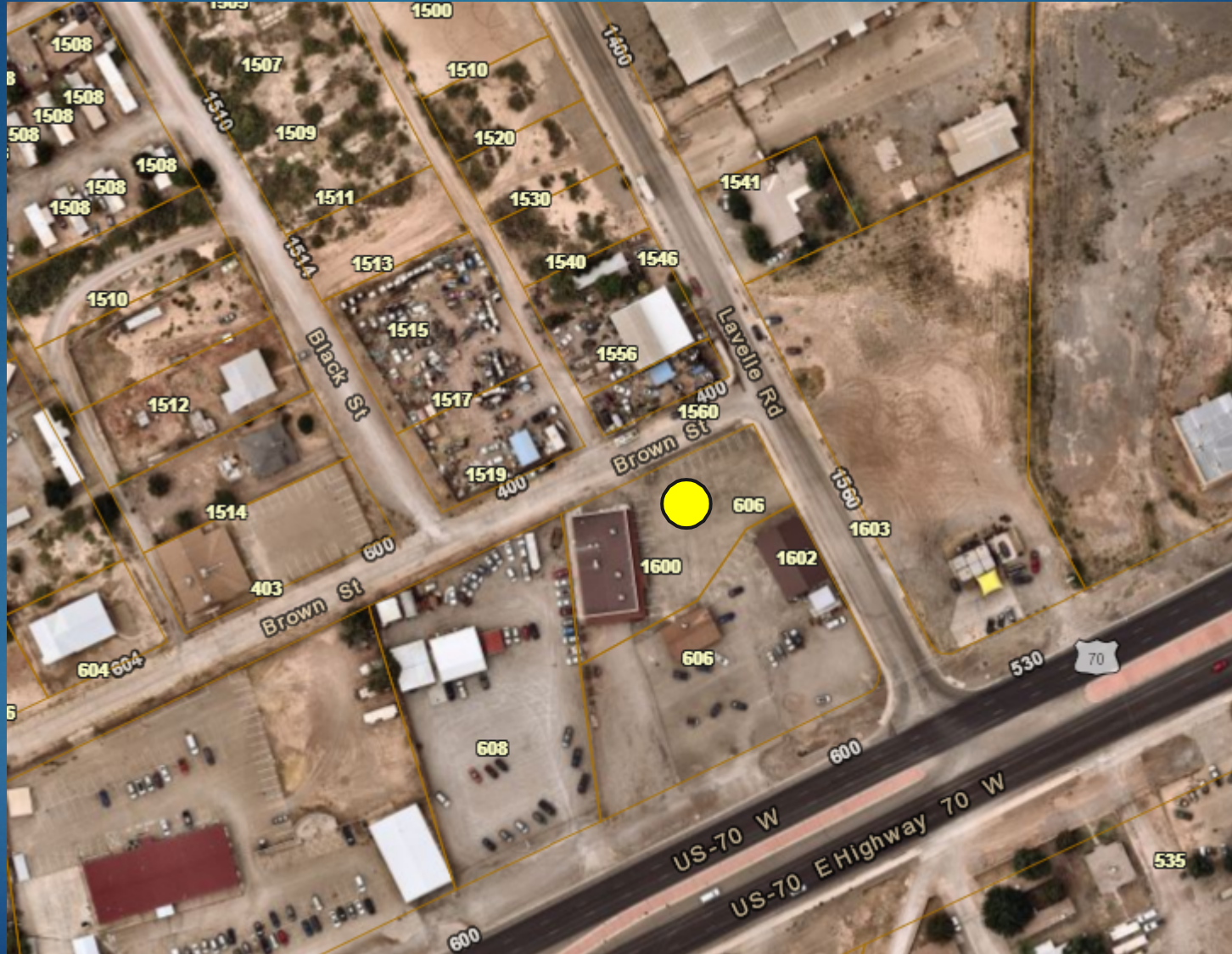
Zoning Map

2



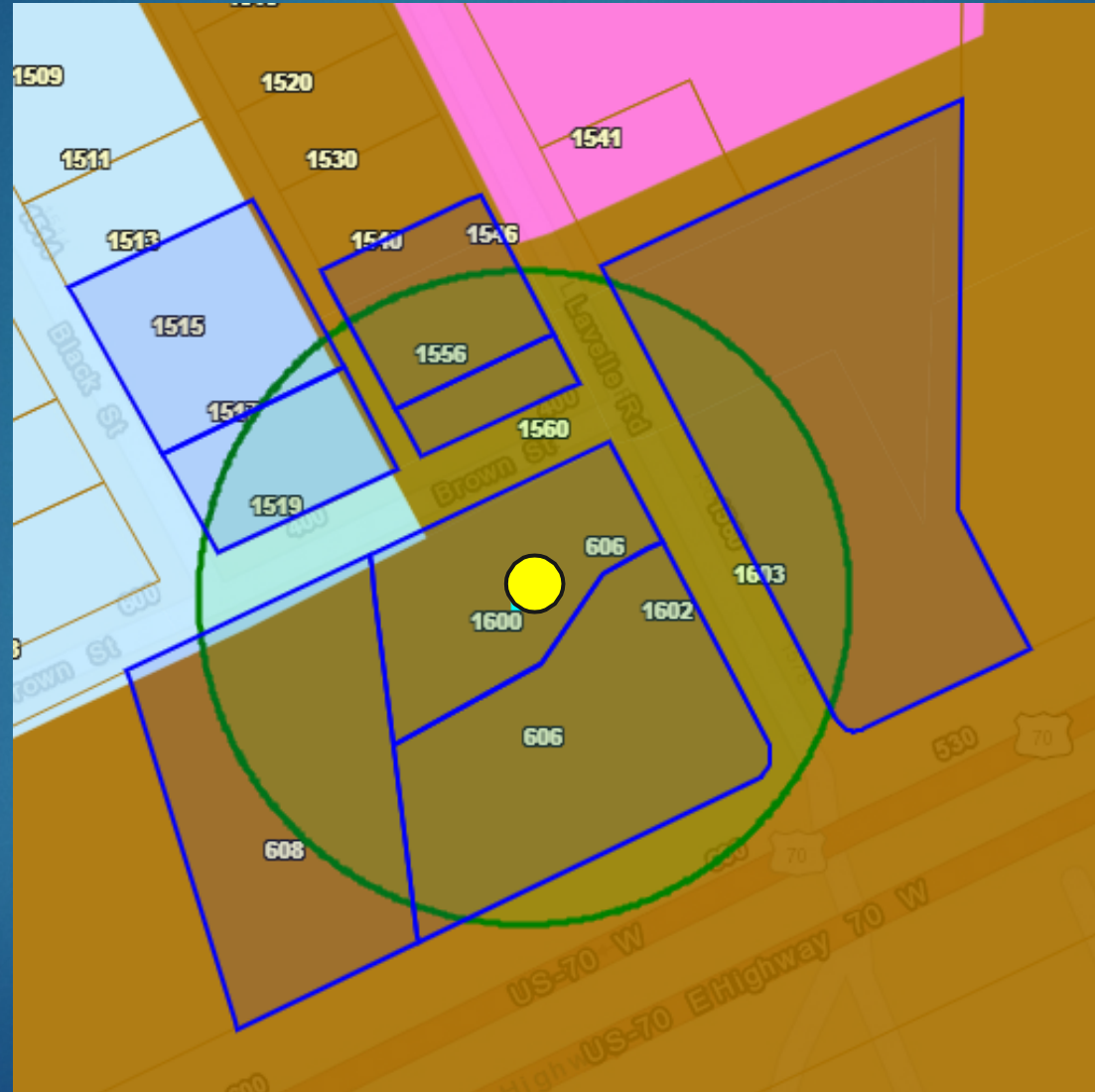
AERIAL

3



Protest Area

4



Zoning Request Case: Z-2023-0002(A)

5

Request:

The property owners are requesting for a map amendment to change the zoning of the property located 606 1/2 US Hwy 70 West from C-3 Business District to M-1 Light Industrial District.

Philip B & Adelina W Efrid
606 W US Hwy 70
Alamogordo, NM 88310

Findings of Fact

- ◆ 1. The application was filed and all fees were paid.
- ◆ 2. Legal ad was placed in the Alamogordo Daily News
- ◆ 3. Three (3) letters were mailed by certified/returned receipt mail to all property owners of record within two hundred-fifty (250) feet from the property excluding public right-of-way.
- ◆ 4. As of March 15, 2023, there have been zero (0) letters returned undeliverable, and I have not received any letters or phone calls of opposition.

Z-2023-0002(A)

7

- ◆ 7. Staff recommends approval.

ORDINANCE No. 1675

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ALAMOGORDO, CHANGING THE CLASSIFICATION OF A CERTAIN PROPERTY COMMONLY KNOWN AS 606 ½ US HWY 70 West FROM ITS PRESENT DESIGNATION AND ZONING DISTRICT: C-3 BUSINESS DISTRICT TO: M-1 LIGHT INDUSTRIAL DISTRICT WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF ALAMOGORDO, OTERO COUNTY, NEW MEXICO.

WHEREAS, Philip B. & Adelina W. Efrid (hereinafter referred to as "the Owner") are the owners of the certain real property legally described below (hereinafter referred to as "the Property") located within the corporate boundaries of the City of Alamogordo, New Mexico, (hereinafter referred to as "the City"); and

606 ½ US HWY 70 WEST

WHEREAS, an application has been filed in the Owner's name under Case No.

Z-2023-0002(A) to change the zoning of the Property, and

WHEREAS, the City Commission, after notice and hearing, finds and determines that the application for the re-zoning of the Property is in the public interest and is consistent with the proper development of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION THAT the zoning of the Property, which is more fully described below:

606 ½ US HWY 70 WEST

Is hereby changed from C-3 Business District to M-1 Light Industrial District, and the official zoning map and comprehensive plan of the City are hereby amended to reflect this change.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2023.

**CITY OF ALAMOGORDO, NEW MEXICO a
New Mexico municipal corporation**

By: _____
Susan L. Payne Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Ashley Smith, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 3/28/2023

Report Date: 03/16/2023

Report No: 5.

Submitted By: Stella Rael

Subject: Consider, and act upon, Case V-2023-0001(A); property owners Donald & Evelyn Carlson are requesting to reduce the rear setback line from thirteen (13) feet to ten feet two inches (10'2") to accommodate the split of this parcel into two separate lots. *(Stella Rael, City Planner)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: N/A

Recommendation: Approve Variance

Background: Property owners Donald & Evelyn Carlson are requesting to reduce the rear setback line from thirteen (13) feet to ten feet two inches (10'2") to accommodate the split of this parcel into two separate lots.



City of Alamogordo

City Commission



V-2023-0001(A)

Stella Rael, City Planner
March 28, 2023

Variance Request Case: V-2023-0001(A)

2

Request:

The property owner is requesting to be granted a variance to reduce the backyard setback from Thirteen Feet (13") Feet to Ten Feet (10') in order to accommodate the split of the parcel into two separate lots

Applicant:

Donald & Evelyn Carlson

3201 10th Street

Alamogordo, NM 88310

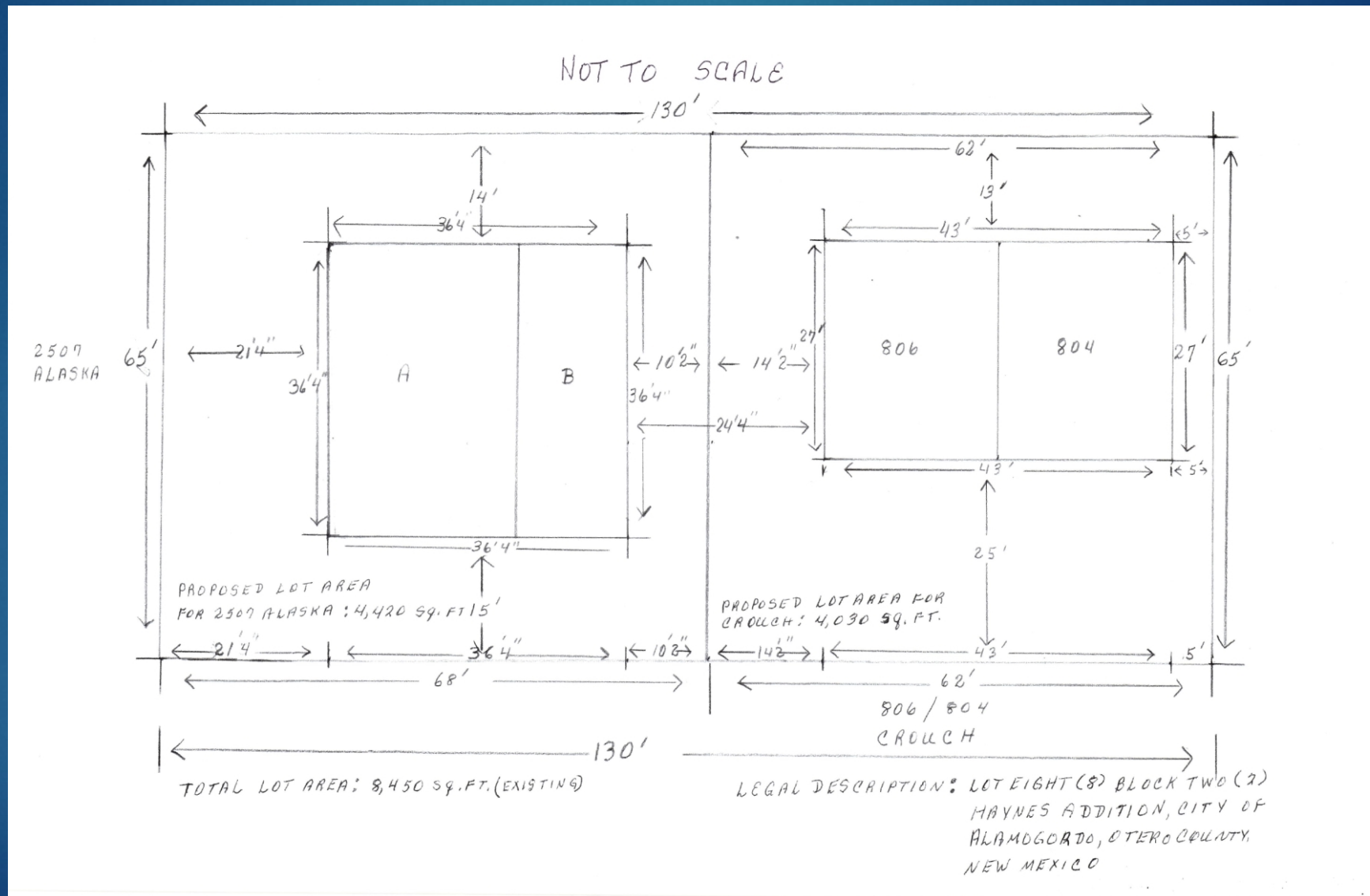
2507 Alaska Ave

3



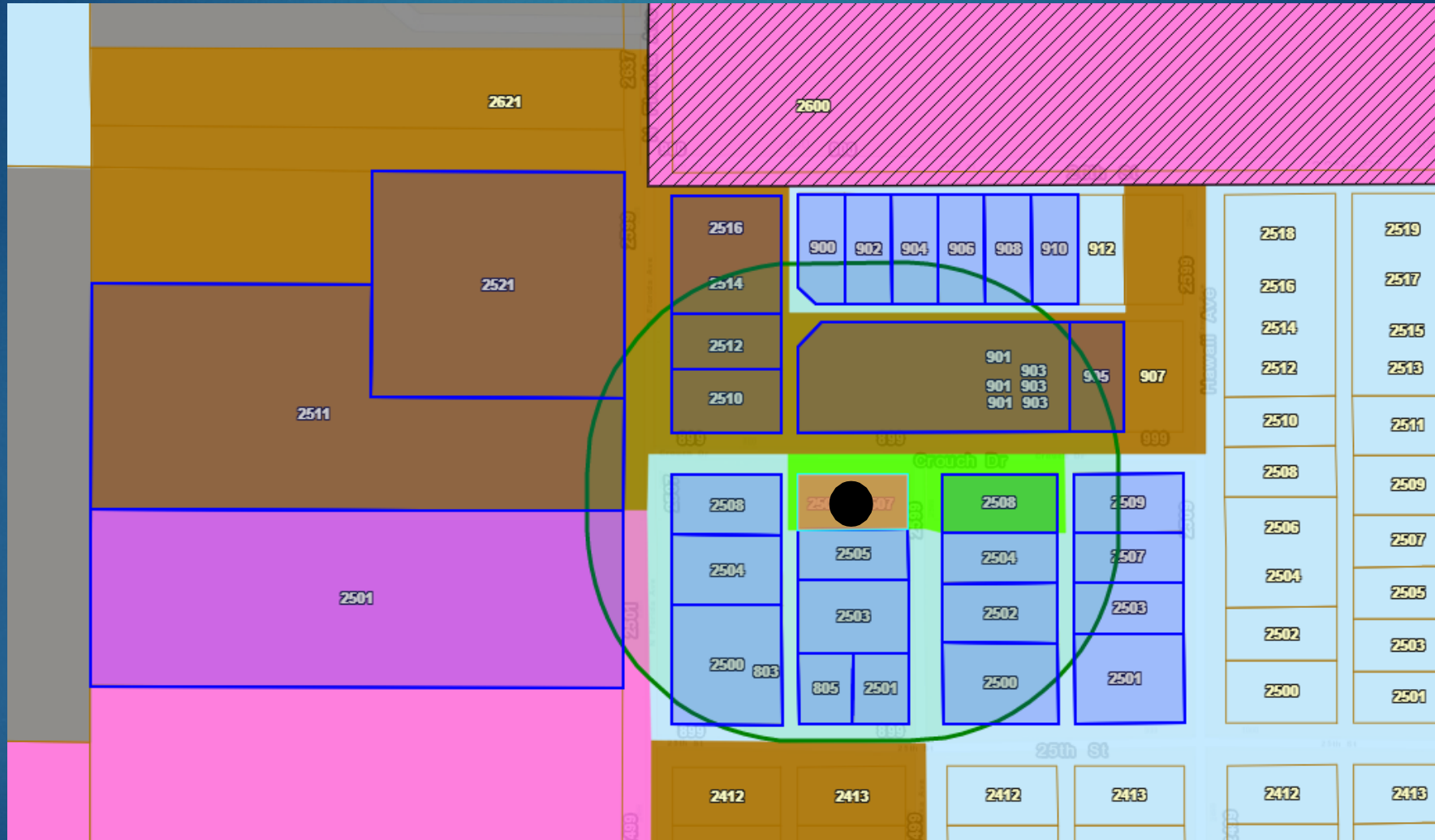
2507 Alaska Subdivision Proposal

4



2507 Alaska Protest Map

5



Findings of Fact

- ◆ 1. The property is located at 2507 Alaska Ave.
- ◆ 2. The request is for a variance to the backyard set, reducing the setback from the required thirteen (13') Feet to ten feet two inches (10'2") Feet, in order to accommodate the split of the parcel into two separate lots
- ◆ 3. The application was filed on March 01, 2023
- ◆ 4. The legal notice was published on March 12, 2023
- ◆ 5. Twenty-Eight (28) letters were mailed to all property owners of record within two hundred-fifty (250) feet from the property excluding public right-of-way, of the property for which the variance is sought.
- ◆ 6. As of March 15, 2023, there have been Zero (0) letters returned undeliverable, and I have not received any letters or phone calls of opposition.

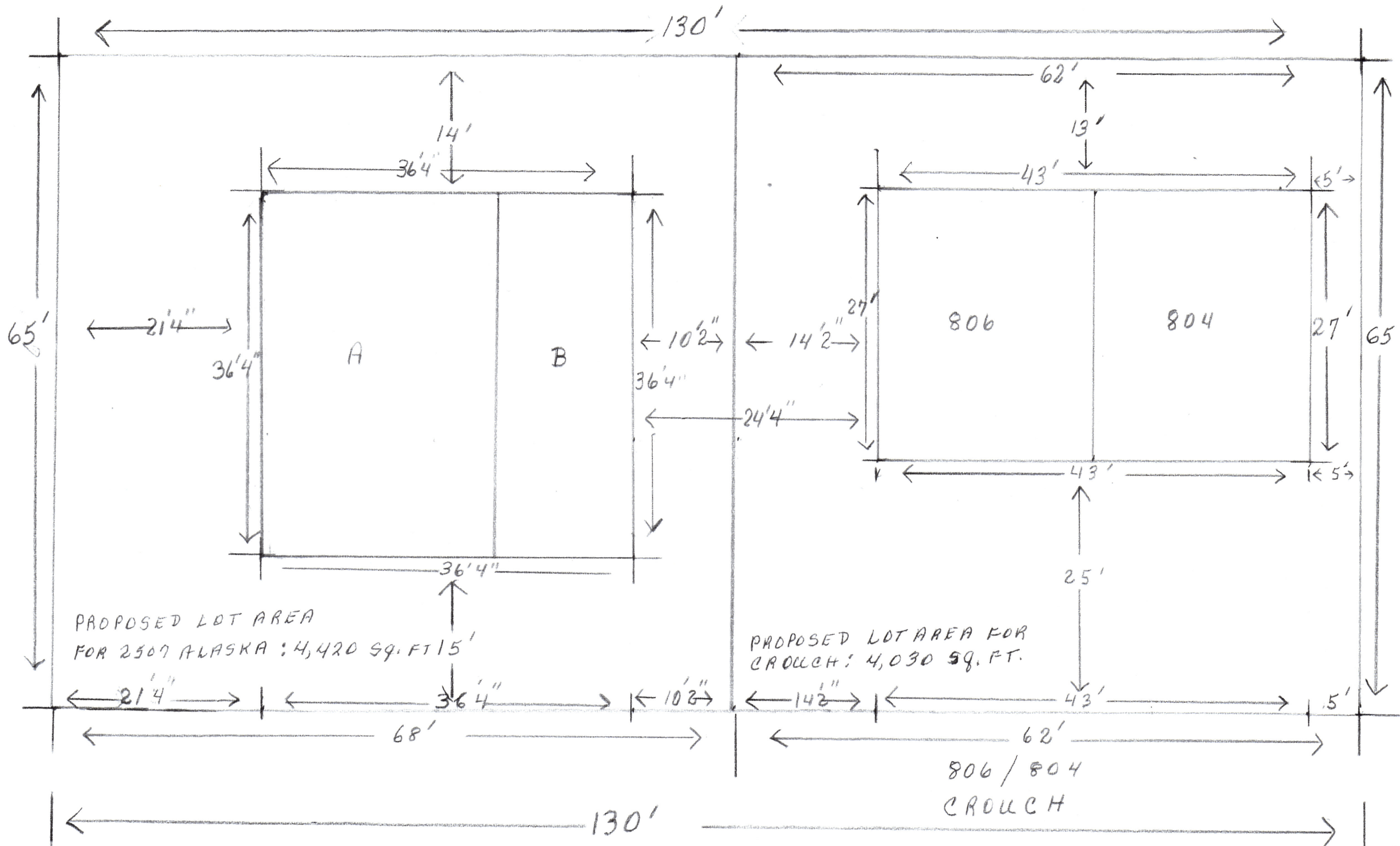
STAFF RECOMMENDATION

7

- ◆ Staff recommends approval of Case V-2023-0001 (A)

NOT TO SCALE

2507
ALASKA



PROPOSED LOT AREA
FOR 2507 ALASKA: 4,420 SQ. FT. 15'

PROPOSED LOT AREA FOR
CROUCH: 4,030 SQ. FT.

TOTAL LOT AREA: 8,450 SQ. FT. (EXISTING)

LEGAL DESCRIPTION: LOT EIGHT (8) BLOCK TWO (2)
HAYNES ADDITION, CITY OF
ALAMOGORDO, OTERO COUNTY,
NEW MEXICO

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 3/28/2023

Report Date: 03/21/2023

Report No: 6.

Submitted By: Dylan Aleshire

Subject: Appointments to Boards and Committees. (*Susan Payne, Mayor*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Four (4) total applications were received. Staff recommends three (3) reappointments to the Senior Volunteer Programs Advisory Council and one (1) new appointment to the Mayor's Committee on Aging.

Background:

Senior Volunteer Programs Advisory Council

- One (1) application by Rebecca Miller. If reappointed, this will be her 2nd term.
- One (1) application by Stephen Butler. If reappointed, this will be his 6th term.
- One (1) application by Xochitl Valenzuela. If reappointed, this will be her 3rd term.

Mayor's Committee on Aging

- One (1) current vacancy.
- One (1) application by Rosanna Heath. If appointed, this will be her 1st term.

Airport Zoning Board

- Three (3) current vacancies.
- No applications were received.

Alamogordo Public Library Board

- One (1) current vacancy.

- No applications were received.

If you are interested in serving on a Board or Committee, you can apply online or in-person at the City Clerk's Office. Link to Apply: <https://ci.alamogordo.nm.us/353/Boards-Committees>

[Print](#)**RECEIVED****MAR 10 2023****CITY CLERK****Application to Serve on a Board/Committee - Submission #5787**

Date Submitted: 3/10/2023

City of
ALAMOGORDO**City of Alamogordo Application to Serve on a City
Board/Committee****First Name:***

Rebecca

Last Name:*

Miller

Phone Number:*

5754158636

Email Address:*

rmm1802@gmail.com

Physical Address:*

1802 Crescent Drive

City:*

Alamogordo

State:*

NM

Zip Code:*

88310

Is the above address within City Limits?*☒ Yes☐ No**Mailing Address:***

1802 Crescent Drive

City:*

Alamogordo

State:*

NM

Zip Code:*

88310

Present Employer:*

Presbyterian

Job Title:

Care Coordinator

Board/Committee you would like to serve on (1st choice):*

Senior Volunteer Programs Advisory Council ▼

Board/Committee you would like to serve on (2nd choice):

-- Select One -- ▼

Are you related to anyone who is presently employed by the City of Alamogordo?*☐ Yes☒ No**If so, what is their relation to you?****Are you related to an Elected Official of the City of Alamogordo?***☐ Yes☒ No**If so, what is their relation to you?****Experience and education relating to the Board/Committee:***

I've been on the senior advisory board for 2 years.

Please indicate your interest in serving on a City Board/Committee:*

I'm interested in bettering the lives of seniors in our community.



City of
ALAMOGORDO

RECEIVED

MAR 21 2023

CITY CLERK

Letter of Interest in Reappointment

Please complete the following indicating your interest in reappointment to a Board or Committee. You may return this letter via email to Deputy City Clerk Dylan Aleshire at daleshire@ci.alamogordo.nm.us, or address it to him and mail it to City Hall at 1376 E. Ninth Street, Alamogordo, NM 88310.

- ☒ Yes, I am interested in reappointment.
☐ No, I am no longer interested in serving on this Board.

Name of Board or Committee: Senior Volunteer Programs Advisory Council

Printed Name: Stephen R Butler

Home Phone: _____ Work Phone: _____

Cell Phone: (858) 221-2744 E-mail address: butrudeste@gmail.com

Physical Address: 1105 madison Ave Alamogordo, N.M. 88310

Is the above address within City limits? Yes ☒ No ☐

Mailing Address: "SAB"

Present Employer: none Job Title: N/A

Are you related to anyone who is presently employed by the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you? _____

Are you related to any Elected Official of the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you? _____

Please indicate your interest in continuing to serve on this Board/Committee:

yes

Stephen Butler
Signature

3.21.23
Date

RECEIVED

NOV 19 1964

CITY CLERK

SS 125

Print

Application to Serve on a Board/Committee - Submission #5841

Date Submitted: 3/23/2023

RECEIVED

MAR 24 2023

CITY CLERK



City of
ALAMOGORDO

City of Alamogordo Application to Serve on a City Board/Committee

First Name:*

xochitl

Last Name:*

valenzuela

Phone Number:*

8066627972

Email Address:*

xoval@yahoo.com

Physical Address:*

1223 ohio ave

City:*

Alamogordo

State:*

NM

Zip Code:*

88310

Is the above address within City Limits?*

☒ Yes

☐ No

Mailing Address:*

1223 ohio ave

City:*

Alamogordo

State:*

NM

Zip Code:*

88310

Present Employer:*

Tendercare HH and Hospice

Job Title:

LCSW

Board/Committee you would like to serve on (1st choice):*

Senior Volunteer Programs Advisory Council



Board/Committee you would like to serve on (2nd choice):

Public Library Board



Are you related to anyone who is presently employed by the City of Alamogordo?*

- ☐ Yes
☒ No

If so, what is their relation to you?

Are you related to an Elected Official of the City of Alamogordo?*

- ☐ Yes
☒ No

Is so, what is their relation to you?

Experience and education relating to the Board/Committee:*

Masters of Social work and 1 year experience as board member

Please indicate your interest in serving on a City Board/Committee:*

I enjoy working for our community and helping others. I like to help with trainings and any fund raisers to assist the Senior Citizens.

RECEIVED

MAR 23 2023

CITY CLERK

City of Alamogordo
APPLICATION TO SERVE ON A
CITY BOARD/COMMITTEE

Name: ROSANNA Heath
Home Phone: 575 910 5413 Work Phone:
Cell Phone: Fax No:
e-mail address: rosheath2@yahoo.com
Physical Address: 10 High Mesa Rd, Alamogordo, NM
Is the above address within City limits? Yes No ✓
Mailing Address: Same
Present Employer: Retired Job Title:

Board/Committee you wish to serve on:

First choice: Mayor's Committee on Aging
Second choice:

Are you related to anyone who is presently employed by the City of Alamogordo:

Yes No ✓ If so, what is their relation to you?

Are you related to any Elected Official of the City of Alamogordo?

Yes No ✓ If so, what is their relation to you?

Experience and education relating to the Board/Committee:

I previously was on the Committee.
I go eat lunch & talk to a lot
of people

Please indicate your interest in serving on a City Board/ Committee:

Improving my life needs and concerns
of Seniors. Finding resources that will
help all Seniors.

Please return completed application to:

City Clerk's Office
1376 E. Ninth Street
Alamogordo, NM 88310
PHONE: (575)439-4205
FAX: (575)439-4396