



# Alamogordo City Commission

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## NOTICE OF MEETING

### Regular Meeting Agenda

April 9, 2024 - 6:30 PM

Donald E. Carroll City Commission Chambers  
City Hall, 1376 E. Ninth Street

Susan L. Payne ..... Mayor  
Sharon McDonald ..... Mayor Pro-Tem, District 5  
Nick Paul ..... District 1  
Stephen Burnett ..... District 2  
Warren Robinson ..... District 3  
Josh Rardin ..... District 4  
Mark Tapley ..... District 6

Rick Holden ..... City Manager  
Ashley Smith ..... City Attorney  
Rachel Hughs ..... City Clerk

#### MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

*The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.*

*We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.*

*In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the east bulletin board located in the south of the City Hall and in the glass case located outside the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>*

*The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4100.*

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#### CALL TO ORDER & ROLL CALL

*Announce the presence of a Quorum.*

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#### INVOCATION & PLEDGE OF ALLEGIANCE

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#### APPROVAL OF AGENDA

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#### PRESENTATIONS

1. Purple Up Day Proclamation to honor Military Children. (Susan Payne, Mayor)

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**PUBLIC COMMENT**

*Residents must sign up with the City Clerk to address the City Commission. The standard allotted time is 3 minutes, but the Mayor reserves the right to change depending on the number of public comments.*

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**CITY MANAGER'S REPORT**

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**REMARKS AND INQUIRIES BY THE CITY COMMISSION**

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**CONSENT AGENDA** (Roll Call Vote Required for an Ordinance or Resolution)

*All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

2. Approve the minutes for the Regular Commission meeting on March 26, 2024. *(Rachel Hughs, City Clerk)*
3. Consider, and act upon, Resolution 2024-21 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of April 9, 2024. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**
4. Approve the statements related to the Executive Closed Sessions held on March 26, 2024. *(Rachel Hughs, City Clerk)*
5. Approve grant funding from THRIVE of Southern New Mexico for the Alamo Senior Center's Home-delivered Meals program for FY25. The total amount budgeted is \$17,929.00. *(Magdalena Morales, ASC Manager / Veronica Ortega, Community Services Director)*
6. Consider, and act upon, bid award RFQ 2024-01 to Pland Collaborative for an estimated amount of \$150,000.00 for the plan and design of the new irrigation system at Desert Lakes Golf Course. *(Belinda Bass, Director of Parks & Recreation and Michael Bradley, Golf Course Superintendent)*
7. Consider, and act upon, approving a government-to-government transfer of the 2001 KME Fire Engine transfer to Water Wheel Fire & Medical District, Payton Az. *(Jerry Ramirez, Fire Chief and Stephanie Hernandez, Assistant City Manager)*
8. Consider, and act upon, Resolution 2024-22, approving the submission of a grant application, in the amount of \$100,000, and commitment of match funding, in the amount of \$5,000, to the New Mexico Tourism Department. *(Debbie Osborne, Grant Coordinator)* **(Roll Call Vote Required)**

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**ITEMS REMOVED FROM CONSENT AGENDA**

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**NEW BUSINESS**

9. Consider, and act upon Ordinance 1697 Case Z-2024-0002(A) for first publication of a map amendment to rezone Somerset Subdivision Phase 1 from R-2 Townhouse Dwelling District to Planned Unit Development District (PUD). *(Stella Rael, City Planner)* **(Roll Call Vote Required)**
10. Consider, and act upon Ordinance 1696 Case Z-2024-0001(A) for first publication of a map amendment to rezone properties located at 181 & 243 Hamilton Ridge Rd., 3100, 3150, 3180, 3190, 3192, & 3194 Hamilton Rd., Reynolds Subdivision Replat G Lot 3G, and Pruiett Subdivision Replat A Lot 4A from R-1 Single Family Dwelling to RE-Residential Estates. The property owners request the zone change to comply with the current ordinance for keeping livestock. *(Stella Rael, City Planner)* **(Roll Call Vote Required)**

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**ADJOURNMENT**

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# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 4/9/2024

**Report Date:** 03/01/2024

**Report No:** 1.

**Submitted By:** Rachel Hughs

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**Subject:** Purple Up Day Proclamation to honor Military Children. (*Susan Payne, Mayor*)

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact:

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**Recommendation:** Presentation Only.

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**Background:**

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 4/9/2024

**Report Date:** 04/01/2024

**Report No:** 2.

**Submitted By:** Rachel Hughs

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**Subject:** Approve the minutes for the Regular Commission meeting on March 26, 2024. *(Rachel Hughs, City Clerk)*

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact:

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**Recommendation:** Approve the minutes.

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**Background:** This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO  
CITY COMMISSION REGULAR MEETING MINUTES  
6:30 P.M., DONALD E. CARROLL COMMISSION CHAMBERS  
March 26, 2024**

**SUSAN PAYNE, MAYOR  
SHARON McDONALD, COMMISSIONER  
JOSH RARDIN, COMMISSIONER  
STEPHEN BURNETT, COMMISSIONER  
NICHOLAS PAUL, COMMISSIONER**

**MARK TAPLEY, COMMISSIONER  
WARREN ROBINSON, COMMISSIONER  
RICK HOLDEN, CITY MANAGER  
ASHLEY SMITH, CITY ATTORNEY  
RACHEL HUGHS, CITY CLERK**

**CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE**

Mayor Payne called the meeting to order at 6:30 p.m. Roll Call was taken by the Deputy City Clerk. Deputy City Clerk Aleshire announced there was a quorum present. The Invocation was given by Pastor Joe Bryant of Grace Baptist Church, and the Pledge of Allegiance was led by Commissioner Tapley.

**APPROVAL OF AGENDA**

**Mayor Pro-Tem McDonald moved to approve the agenda.  
Commissioner Robinson seconded the motion.  
Motion carried with a vote of 7-0-0.**

**PRESENTATIONS**

**1. Swearing in of the Alamogordo Fire Department Staff: Chief Jerry Ramirez, Deputy Chief Liam Lashley, Fire Inspector Michael Lucas, Lt. Thomas Ontiveros, Firefighters Gage Lawhorn, Kylen Mathias, Marcus Murray, Billie Byun (Moore), Juan Flores, Liam Arnold, Seth Murillo and Jacob Lawrence. (David Overstreet, Municipal Court Judge)**

Judge Overstreet swore in Chief Jerry Ramirez, Deputy Chief Liam Lashley, Fire Inspector Michael Lucas, Lt. Thomas Ontiveros, Firefighters Gage Lawhorn, Kylen Mathias, Marcus Murray, Billie Byun (Moore), Juan Flores, Liam Arnold, Seth Murillo and Jacob Lawrence.

**PUBLIC COMMENT**

Mr. Scott Frederick said that a year and a half ago, the City supported us with an Honor Flight return from El Paso. Older veterans from the Vietnam War and other wars did not have the best welcome home. Honor Flight tries to fix that. The nonprofit Honor Flight of Southern New Mexico and West Texas partnered with our nonprofit, the US Veterans Motorcycle Club. Together, we support local members here and escort them back from El Paso. So, we get to ride on motorcycles and are led by a truck. The Base will provide a van. We hope to get an escort from either the Sheriff's Department or the Alamogordo Police Department back into town. We have already worked with Patron's Hall to have a small reception there at no cost. The goal is to bring veterans home through their hometowns and welcome them back. Many of them are seventy to eighty years old at this point. We are picking them up on Saturday, April 27, 2024, at El Paso, and then at 1900 hours, we will be back at New York Avenue at Patron's Hall. They go out at about 2 AM on Thursday, spend all day Friday in Washington DC, and then fly back to El Paso. The El Paso reception is impressive, with thousands of people.

Mayor Payne said the last Honor Flight was exciting, and our community came together with military partners from Holloman. We need that community support. If you can make it, please come and join us.

Ms. Diana Saxon said she was a resident of Alamogordo, and she would like to address an issue. I looked at the city ordinances regarding business licensing. How can you allow a business with no state or city license to advertise a business name or telephone number on their company trucks and online? The city has consumer complaints of hundreds of thousands of dollars about this company. My loss is \$30,000. The City received a short version of complaints filed with the state of 10 pages. The State is beginning a criminal investigation because of this false advertising, which the City is aware of. The City needs to amend the ordinances to allow a similar action. Advertising is the intent to sell.

## **CITY MANAGER'S REPORT**

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### **City Manager Holden made the following remarks:**

1. I visited with Senator Burt, who had questions about Bonito Lake. We are still a long way from the lake being open to the public as a camping area, but we are near agreeing with the State Fish and Game to get fish there. We have to determine whether or not the lake will support fish. We may potentially be able to get people fishing there in the summer. The State will provide the signage and game wardens. We would probably need an employee out there to keep the trash picked up. It will likely be two years until we are back into camping.
2. We are getting closer to the pickleball courts. The lights and nets are up. However, as long as the weather stays below fifty degrees, they cannot put the surface down. We are probably looking at somewhere near the end of April or May. When it is ready, we will have some kind of grand opening.
3. The big pool at the REC Center will open somewhere around Memorial Day.
4. We will soon share additional information about the Natatorium regarding the different structures asked about in a prior meeting. We have been spending a lot of time with bond counsel and looking at financing options.

## **REMARKS AND INQUIRIES BY THE CITY COMMISSION**

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### **Mayor Payne made the following comments:**

A few of us attended a Housing Summit last Thursday. One of the first speakers said a special committee was being put together to address the housing shortage. My impression from that meeting was that they only included low-income people in defining the housing shortage. I believe that missed the mark. The Mortgage Finance Authority was also there, and they gave us statistics I found questionable. I think affordable housing needs to be redefined. People still think affordable housing is \$400-\$500 monthly for rent, but those days are long gone.

On Thursday, I will present a proclamation for Tuskegee Airmen Commemoration Day. There will be a celebration at the Space Center.

At our next meeting on April 9th, remember to wear purple. I will be presenting a proclamation for the Month of the Military Child.

### **Commissioner Robinson made the following comments:**

The Mayor of Ruidoso said they had fires last year where many people lost their housing, but the community came together. They were living in trailers and hotels. Ruidoso worked on the housing problem with the governor, their county, and the other agencies in the state. The Mayor of Ruidoso's message to the community was that there is a housing shortage everywhere, but if we work together,

many effective decisions can be made. They are slowly but surely solving many of the housing problems there. It was inspiring. Mayor Payne said it was inspiring, but the Village of Ruidoso is in a private-public partnership and bringing in modular homes for rent for people with income. Those homes are not available to people without jobs or with low incomes, so a certain income requirement must be met. They were renting them out for \$1,200 a month. Is that affordable housing? It may meet some needs, but not all of them.

## **CONSENT AGENDA**

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**2. Approve the minutes for the Regular Commission meeting on March 12, 2024. (Rachel Hughs, City Clerk)**

**3. Consider, and act upon, Resolution 2024-20 establishing a six-month moratorium on new off-premise billboards for the City of Alamogordo. (Rick Holden, City Manager). (Roll Call Vote Required)**

**Mayor Pro-Tem McDonald moved to approve the Consent Agenda.**

**Commissioner Robinson seconded the motion.**

**Roll Call Vote was taken.**

**Motion carried with a vote of 7-0-0.**

## **NEW BUSINESS**

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**4. Consider, and act upon, approval of the Annual Reports from City Boards and Committees for Fiscal Year 2024. (Rachel Hughs, City Clerk and Stephanie Hernandez, Assistant City Manager)**

Deputy City Clerk Aleshire said the staff liaisons for each board and committee were present tonight and they would present their annual written reports.

Executive Assistant Tony Gonzalez said he was the staff liaison for the Airport Advisory Board and Airport Zoning Board. The Airport Zoning Board has not met in some time, at least for the last two years, yet we need to keep that Board. The Airport Advisory Board meets on the first Thursday of every month. The Airport Advisory Board makes recommendations and advice about the airport's daily operations. The given report details what went on in the year.

City Planner Stella Rael said she was the staff liaison for the Alamogordo Disability Council. This Council was created by resolution in 1988. Its purpose is to advise regarding the review of city projects and ADA compliance. It consists of five members with a term of two years. No more than two members may live outside City limits. Currently, there are three members. I became the liaison in 2022, and there were four members at that time. We had a meeting in May 2022, but there were no meetings in June, July, or August due to a lack of participation. There have been no meetings since May 2022, so I have no activities for this annual report. Mayor Payne said she remembered that everybody wanted the Alamogordo Disability Council previously. There was a lot of discussion. I guess they found that they did not have as much authority as they thought, and that is why there is a lack of participation. Do we have to keep this? City Manager Holden said he did not think we do. Mayor Payne said if we are not doing anything and no one is participating, I do not think this is necessary. Commissioner Rardin said we could have staff look at these boards and committees and, within the next couple of meetings, tell us if we have to have them or not. If we do not have to have them, we can suspend or disband them. City Manager Holden said we could do that. We could give the Commission a list. Advisory committees may sometimes not understand that they are in an advisory capacity. They do not establish hours, budgets, or any of those things. At the staff level, we need to do some training

and share that with them; we need to help those boards and committees because we value their time and effort. We want to maximize the opportunities for those committees so the Commission can make decisions based on their advice. The biggest advisory committee of all is City staff. We have well-trained, qualified people. Mayor Payne said her biggest concern is that boards and committees need to understand they are advisory.

Librarian Missy Garcia said she was the staff liaison for the Alamogordo Public Library Board. The Board has seven members, met seven times within the last eight months, and the included report lists topics we hit.

Executive Assistant Sven Sears said he was the staff liaison for the Cemetery Board and Parks and Recreation Advisory Board. The Cemetery Board has been suspended for a few years, and I have nothing to report on that other than it is to have three members. The Parks and Recreation Advisory Board advises the Commission and Parks and Recreation Department on matters related to parks and open spaces within the city. It has five members appointed by the Mayor, and two additional members appointed by Alamogordo Public Schools. We are full and have been so since March 2023.

Grants Coordinator Debbie Osborne said she was the staff liaison for the Community Development Advisory Committee. The Committee was originally formed to identify funding needs for the City and to provide citizen participation in the CDBG grant program. The Committee was to help determine funding request priorities, attend public hearings to discuss funding needs and assist in door-to-door surveys to determine neighborhood income and funding eligibility. There are supposed to be seven members on the committee. The last meeting was held in 2013. When we were applying for our current CDBG grant, I called the Department of Finance Administration and the Southern New Mexico Economic Development to see if this committee was necessary. They said we were the only applicant with this committee, and they do not mandate it. However, they do mandate public hearings, which we have. There is really no need for the Committee anymore. City Manager Holden said he wholeheartedly agrees. There are sufficient public hearings to receive input. Both staff and the Commission have a role in helping determine and pick those projects. I do not think we need this committee. Mayor Payne said she agreed.

Administrative Assistant Britney Ybarra said she was the staff liaison for the Mayor's Committee on Aging. The Committee meets once a month, and members typically work on larger items that would require the City Commission's approval. The last thing they were working on was a senior respite at the Senior Center, which is really not feasible. My recommendation would be to disband the Committee. Mayor Payne said that one could be added to the disband list.

Mayor Payne said next is the Mayor's Youth Advisory Board. This is not an active board, and there is nothing to report with that. Deputy City Clerk Aleshire said that was correct. Commissioner Rardin said he remembered the last time a group became active at the high school, which is why we kept this, but I guess they never did. Mayor Payne said that never panned out. Add it to the list of things to review. City Manager Holden said we will review these from a staff perspective and give you a list of recommendations.

Senior Volunteer Program Specialist Renee Reynolds said she was the staff liaison for the Senior Volunteer Programs Advisory Council. Grants for senior companions and foster grandparents mandate the Council. We meet quarterly and have a full board with eight members, plus one of the foster grandparents is a liaison between them.

**Commissioner Burnett moved to approve.**

**Mayor Pro-Tem McDonald seconded the motion.**

**Motion carried with a vote of 7-0-0.**

## **EXECUTIVE SESSION**

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**5. Adjourn into Executive Closed Session in compliance with 10-15-1(H)(7) NMSA (as amended) to discuss Pending Litigation: Downtown Ventures. (Roll Call Vote Required)**

Commissioner Burnett moved to adjourn at 7:30 p.m.

Commissioner Tapley seconded the motion.

Roll Call Vote was taken.

Motion carried with a vote of 7-0-0.

## **ADJOURNMENT**

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*Mayor Susan L. Payne*

*ATTEST:*

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*City Clerk Rachel Hughs*

(Prepared by Dylan Aleshire, Deputy City Clerk)

Approved at the Regular Meeting held on April 9, 2024.

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 4/9/2024

**Report Date:** 04/02/2024

**Report No:** 3.

**Submitted By:** Evelyn Huff

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**Subject:** Consider, and act upon, Resolution 2024-21 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of April 9, 2024. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact: Beginning Cash Balances - \$92,951,619

Revenues - \$23,298 Increase

Expenditures - \$633,258 Increase

Transfers In - \$35,000 Increase

Transfers Out - \$35,000 Increase

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**Recommendation:** Approve the Resolution Request

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**Background:** The City Commission adopted the FY 2023-2024 budget on July 28, 2023. The Department of Finance & Administration granted approval of the City of Alamogordo's Fiscal Year 2023-2024 Annual Budget on August 15, 2023. Resolution 2024-21 amends the budget to reflect a more true and accurate projection of the actual revenues and expenditures. A summary and explanation of the revisions are attached for your review.

**RESOLUTION NO. 2024-21**

**A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2023-2024.**

**WHEREAS**, the City of Alamogordo, New Mexico wishes approval to change some of the budget line-item figures of various funds; and

**WHEREAS**, the Department of Finance and Administration, State of New Mexico, gave its written final approval to the City of Alamogordo, New Mexico's annual budget on August 15, 2023, for fiscal year 2023-2024; and

**WHEREAS**, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2023-2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO**, that the City's annual budget for fiscal year 2023-2024 be and hereby is revised as of April 9, 2024, to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2023-2024 as shown on the following pages.

**NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO**, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on April 9, 2024, as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2023-2024.

**PASSED, APPROVED AND ADOPTED** by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 9<sup>th</sup> day of April 2024.

CITY OF ALAMOGORDO, NEW MEXICO,  
A NEW MEXICO MUNICIPAL CORPORATION

By: \_\_\_\_\_  
Susan L. Payne, Mayor

ATTEST:

\_\_\_\_\_  
Rachel Hughs, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Ashley N. Smith, City Attorney

**ALL FUNDS SUMMARY  
BUDGET 2023-2024**

1/12TH REQ RSRV  
1,775,091  
1/12TH REQ RSRV  
0  
Fund Reserve Policy  
468,745  
Bal. Remaining

**5,270,057**

**FY24 BUDGET - RESOLUTION 2024-21 (#10) APRIL 9, 2024**

| FUND NO. | FY 2023-2024<br>FUND DESCRIPTION | UNAUDITED BEGINNING CASH BALANCE | ESTIMATED REVENUES | TRANSFERS IN | TRANSFERS OUT | NET CASH TRANSFERS | BUDGETED EXPENDITURES | ESTIMATED ENDING CASH BALANCE | LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING | ADJUSTED ENDING CASH BALANCE |
|----------|----------------------------------|----------------------------------|--------------------|--------------|---------------|--------------------|-----------------------|-------------------------------|------------------------------------------------------|------------------------------|
| 11       | GENERAL OPERATING FUND           | 15,423,967                       | 25,086,245         | 311,577      | 12,006,807    | (11,695,230)       | 21,301,089            | 7,513,893                     | 2,243,836                                            | 5,270,057                    |
| 12       | INTERNAL SERVICE FUND            | 10,000                           | 241,739            | 5,160,056    | 0             | 5,160,056          | 5,411,692             | 103                           |                                                      | \$103                        |
| 15       | CORRECTIONS-JAIL                 | 90,675                           | 54,734             | 0            | 0             | 0                  | 143,240               | 2,169                         |                                                      | \$2,169                      |
| 16       | LODGER'S TAX-PROMOTIONAL FUND    | 353,179                          | 2,067              | 0            | 0             | 0                  | 219,750               | 135,496                       |                                                      | \$135,496                    |
| 17       | POLICE COURT BOND                | 8,638                            | 0                  | 0            | 0             | 0                  | 0                     | 8,638                         |                                                      | \$8,638                      |
| 19       | COURT AUTOMATION FUND            | 6,033                            | 35,000             | 37,089       | 0             | 37,089             | 71,709                | 6,413                         |                                                      | \$6,413                      |
| 20       | LODGER'S TAX-CITY                | 536,427                          | 80,898             | 183,295      | 87,553        | 95,742             | 598,393               | 114,674                       |                                                      | \$114,674                    |
| 21       | D.A.R.E. DONATIONS FUND          | 21,005                           | 2,195              | 0            | 0             | 0                  | 13,092                | 10,108                        |                                                      | \$10,108                     |
| 24       | GRANT CAPITAL IMPROVEMENT        | 0                                | 8,607,547          | 1,579,500    | 0             | 1,579,500          | 9,674,412             | 512,635                       |                                                      | \$512,635                    |
| 27       | MUNICIPAL COURT OPERATIONS       | 5,000                            | 13,000             | 506,784      | 0             | 506,784            | 524,732               | 52                            |                                                      | \$52                         |
| 28       | POLICE CONTINGENCY               | 75,078                           | 650                | 0            | 0             | 0                  | 10,000                | 65,728                        |                                                      | \$65,728                     |
| 31       | CEMETERY-PERPETUAL CARE          | 860,280                          | 21,642             | 0            | 40,000        | (40,000)           | 0                     | 841,922                       |                                                      | \$841,922                    |
| 32       | COMMUNITY SERVICES               | 13,775                           | 526,192            | 6,673,223    | 0             | 6,673,223          | 7,209,672             | 3,518                         |                                                      | \$3,518                      |
| 33       | FIRE PROTECTION                  | 1,113,851                        | 1,203,473          | 0            | 0             | 0                  | 2,236,012             | 81,312                        |                                                      | \$81,312                     |
| 35       | HIDTA GRANT FUND                 | 780                              | 12,400             | 0            | 0             | 0                  | 12,400                | 780                           |                                                      | \$780                        |
| 36       | LAW ENFORCEMENT FUND             | 68,724                           | 159,500            | 0            | 0             | 0                  | 228,224               | (0)                           |                                                      | (\$0)                        |
| 37       | STATE HIGHWAY FUND               | 115,832                          | 51,280             | 0            | 0             | 0                  | 57,316                | 109,796                       |                                                      | \$109,796                    |
| 38       | TRAFFIC SAFETY FUND              | 77,507                           | 14,581             | 0            | 0             | 0                  | 10,000                | 82,088                        |                                                      | \$82,088                     |
| 39       | STATE JUDICIAL                   | 2,393                            | 34,000             | 0            | 0             | 0                  | 34,000                | 2,393                         |                                                      | \$2,393                      |
| 42       | 1984 GROSS RECEIPTS TAX          | 3,872,525                        | 2,476,789          | 0            | 4,056,487     | (4,056,487)        | 43,067                | 2,249,760                     | 252,119                                              | \$1,997,641                  |
| 44       | TRANSPORTATION FUND              | 22,581                           | 1,289,106          | 5,113,144    | 361,436       | 4,751,708          | 5,975,798             | 87,597                        |                                                      | \$87,597                     |
| 48       | NEW MEXICO C.D.B.G.              | 0                                | 382,515            | 1,161,308    | 0             | 1,161,308          | 1,407,044             | 136,779                       |                                                      | \$136,779                    |
| 49       | 1986 GROSS RECEIPTS TAX          | 4,547,832                        | 2,484,214          | 0            | 896,490       | (896,490)          | 842,363               | 5,293,193                     | 268,391                                              | \$5,024,802                  |
| 50       | PROPERTY ACQUISITION             | 85,010                           | 0                  | 0            | 0             | 0                  | 0                     | 85,010                        |                                                      | \$85,010                     |
| 53       | GENERAL OBLIGATION               | 989,996                          | 1,201,162          | 0            | 0             | 0                  | 1,183,245             | 1,007,913                     | 557,029                                              | \$450,884                    |
| 54       | REVERSE OSMOSIS PROJECT RSV      | 21,967                           | 0                  | 0            | 0             | 0                  | 10,447                | 11,520                        |                                                      | \$11,520                     |
| 56       | 99 GRT FLOOD CONTROL BOND PROJ   | 8                                | 0                  | 269,404      | 0             | 269,404            | 269,404               | 8                             |                                                      | \$8                          |
| 59       | REVENUE BOND P & I FUND          | 172,412                          | 8,300              | 2,357,973    | 0             | 2,357,973          | 2,357,973             | 180,712                       |                                                      | \$180,712                    |
| 61       | MUNICIPAL INFRASTRUCTURE .0625%  | 1,872,040                        | 619,633            | 0            | 260,000       | (260,000)          | 10,767                | 2,220,906                     |                                                      | \$2,220,906                  |
| 63       | COMMUNITY DEVELOPMENT            | 2,500                            | 0                  | 462,723      | 30,105        | 432,618            | 432,712               | 2,406                         |                                                      | \$2,406                      |
| 69       | 1994 GROSS RECEIPTS              | 4,040,006                        | 2,469,660          | 0            | 2,426,640     | (2,426,640)        | 43,067                | 4,039,959                     | 553,051                                              | \$3,486,908                  |
| 71       | ALAMO SENIOR CENTER              | 14,430                           | 897,856            | 785,907      | 0             | 785,907            | 1,691,650             | 6,543                         |                                                      | \$6,543                      |
| 74       | ALAMO SENIOR CENTER GIFT         | 136,021                          | 11,078             | 0            | 0             | 0                  | 26,286                | 120,813                       |                                                      | \$120,813                    |
| 75       | SENIOR VOLUNTEER PROGRAM         | 10,107                           | 139,307            | 2,802        | 0             | 2,802              | 151,932               | 284                           |                                                      | \$284                        |
| 81       | WATER/SEWER OPERATING            | 16,271,347                       | 11,262,553         | 658,461      | 3,795,718     | (3,137,257)        | 14,863,924            | 9,532,719                     | 1,463,850                                            | \$8,068,869                  |
| 82       | 98 JT WATER/SEWER BOND P&I       | 1,149,309                        | 15,226             | 1,863,751    | 0             | 1,863,751          | 1,863,751             | 1,164,535                     |                                                      | \$1,164,535                  |
| 86       | SOLID WASTE COLLECTION SYS.      | 996,061                          | 2,495,198          | 240,000      | 158,629       | 81,371             | 2,771,383             | 801,247                       | 178,583                                              | \$622,664                    |
| 88       | BONITO CAMPGROUND                | 395,878                          | 4,138              | 150,000      | 0             | 150,000            | 174,456               | 375,560                       |                                                      | \$375,560                    |
| 89       | ESGRT .0625%                     | 1,800,843                        | 631,401            | 0            | 278,683       | (278,683)          | 1,154,655             | 998,906                       |                                                      | \$998,906                    |
| 90       | GOLF COURSE                      | 0                                | 1,715,450          | 281,082      | 0             | 281,082            | 1,995,026             | 1,506                         |                                                      | \$1,506                      |

ALL FUNDS SUMMARY  
BUDGET 2023-2024

1/12TH REQ RSRV  
1,775,091  
1/12TH REQ RSRV  
0  
Fund Reserve Policy  
468,745  
Bal. Remaining  
**5,270,057**

FY24 BUDGET - RESOLUTION 2024-21 (#10) APRIL 9, 2024

| FUND NO.      | FY 2023-2024<br>FUND DESCRIPTION | UNAUDITED BEGINNING CASH BALANCE | ESTIMATED REVENUES | TRANSFERS IN | TRANSFERS OUT | NET CASH TRANSFERS | BUDGETED EXPENDITURES | ESTIMATED ENDING CASH BALANCE | LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING | ADJUSTED ENDING CASH BALANCE |
|---------------|----------------------------------|----------------------------------|--------------------|--------------|---------------|--------------------|-----------------------|-------------------------------|------------------------------------------------------|------------------------------|
| 91            | AIRPORT                          | 20,000                           | 735,112            | 216,500      | 45,736        | 170,764            | 921,064               | 4,812                         |                                                      | \$4,812                      |
| 94            | OTERO GREENTREE REG LANDFILL     | 3,444,133                        | 1,878,240          | 0            | 5,000         | (5,000)            | 2,642,103             | 2,675,270                     |                                                      | \$2,675,270                  |
| 96            | SELF-INSURED FUND                | 581,219                          | 140,317            | 0            | 276,600       | (276,600)          | 206,121               | 238,815                       |                                                      | \$238,815                    |
| 98            | PAYROLL CLEARING                 | 242,872                          | 0                  | 0            | 0             | 0                  | 0                     | 242,872                       |                                                      | \$242,872                    |
| 104           | UTILITY DEPOSITS                 | 628,617                          | 0                  | 0            | 0             | 0                  | 0                     | 628,617                       |                                                      | \$628,617                    |
| 105           | ECONOMIC DEVELOPMENT             | 6,821,364                        | 1,311,024          | 0            | 0             | 0                  | 1,238,455             | 6,893,933                     |                                                      | \$6,893,933                  |
| 107           | SELF INSURED/LIABILITY           | 1,081,582                        | 8,050              | 0            | 0             | 0                  | 535,000               | 554,632                       |                                                      | \$554,632                    |
| 109           | 2004 GRT CAPITAL OUTLAY          | 15,640,173                       | 5,046,196          | 0            | 3,140,527     | (3,140,527)        | 4,834,999             | 12,710,843                    | 534,452                                              | \$12,176,391                 |
| 114           | SIDEWALKS REVOLVING LOANS        | 146,446                          | 1,722              | 0            | 148,168       | (148,168)          | 0                     | 0                             |                                                      | \$0                          |
| 115           | CORP ESCROW ACCOUNT RESERVE      | 1,000                            | 0                  | 0            | 0             | 0                  | 0                     | 1,000                         |                                                      | \$1,000                      |
| 119           | 2012 GRT REF/IMP REVBD           | 199,317                          | 3,085              | 0            | 0             | 0                  | 192,557               | 9,845                         |                                                      | \$9,845                      |
| 121           | 2015 GO BONDS-FUN CENTER         | 92,226                           | 1,081              | 0            | 0             | 0                  | 0                     | 93,307                        |                                                      | \$93,307                     |
| 122           | 2015 GO BONDS-STREETS            | 178,708                          | 2,095              | 0            | 0             | 0                  | 0                     | 180,803                       |                                                      | \$180,803                    |
| 124           | AMERICAN RESCUE PLAN ACT         | 7,226,672                        | 75,043             | 0            | 0             | 0                  | 7,119,553             | 182,162                       |                                                      | \$182,162                    |
| 125           | CANNABIS GRT                     | 0                                | 204,000            | 0            | 0             | 0                  | 202,238               | 1,762                         |                                                      | \$1,762                      |
| 901           | HOUSING LOW RENT OPERATING       | 899,290                          | 0                  | 0            | 0             | 0                  | 0                     | 899,290                       | 86,881                                               | \$812,409                    |
| 903           | HOUSING HOMEOWNERSHIP OPER       | 18                               | 0                  | 0            | 0             | 0                  | 0                     | 18                            |                                                      | \$18                         |
| 904           | HOUSING CAPITAL FUND PROJECTS    | 563,966                          | 0                  | 0            | 0             | 0                  | 0                     | 563,966                       |                                                      | \$563,966                    |
| TOTALS FY2024 |                                  | 92,951,619                       | 73,656,694         | 28,014,579   | 28,014,579    | 0                  | 102,916,773           | 63,691,540                    | 6,138,192                                            | 57,553,348                   |

## ALL FUNDS SUMMARY

BUDGET 2023-2024

1/12TH REQ RSRV

1,775,091

1/12TH REQ RSRV

0

Fund Reserve Policy

468,745

Bal. Remaining

5,270,057

## FY24 BUDGET - RESOLUTION 2024-21 (#10) APRIL 9, 2024

| FUND NO. | FY 2023-2024<br>FUND DESCRIPTION                           | UNAUDITED<br>BEGINNING<br>CASH<br>BALANCE | ESTIMATED<br>REVENUES | TRANSFERS<br>IN  | TRANSFERS<br>OUT  | NET<br>CASH<br>TRANSFERS | BUDGETED<br>EXPENDITURES | ESTIMATED<br>ENDING<br>CASH<br>BALANCE | LOCAL RESERVE<br>REQUIREMENTS<br>UNAVAILABLE<br>FOR BUDGETING | ADJUSTED<br>ENDING<br>CASH<br>BALANCE |
|----------|------------------------------------------------------------|-------------------------------------------|-----------------------|------------------|-------------------|--------------------------|--------------------------|----------------------------------------|---------------------------------------------------------------|---------------------------------------|
| 11       | GENERAL OPERATING FUND                                     | 15,423,967                                | 25,086,245            | 311,577          | 11,971,807        | (11,660,230)             | 21,301,089               | 7,548,893                              | 2,243,836                                                     | 5,305,057                             |
|          | Revision #5-Golf Course Water Meter Found                  |                                           |                       |                  | 35,000            | (35,000)                 |                          | (35,000)                               |                                                               | (35,000)                              |
|          | <b>Total Revised Fund 11</b>                               | <b>15,423,967</b>                         | <b>25,086,245</b>     | <b>311,577</b>   | <b>12,006,807</b> | <b>(11,695,230)</b>      | <b>21,301,089</b>        | <b>7,513,893</b>                       | <b>2,243,836</b>                                              | <b>5,270,057</b>                      |
| 12       | INTERNAL SERVICE FUND                                      | 10,000                                    | 241,739               | 5,160,056        | 0                 | 5,160,056                | 5,411,692                | 103                                    |                                                               | 103                                   |
|          | <b>Total Revised Fund 12</b>                               | <b>10,000</b>                             | <b>241,739</b>        | <b>5,160,056</b> | <b>0</b>          | <b>5,160,056</b>         | <b>5,411,692</b>         | <b>103</b>                             |                                                               | <b>103</b>                            |
| 15       | CORRECTIONS-JAIL                                           | 90,675                                    | 54,734                | 0                | 0                 | 0                        | 113,240                  | 32,169                                 |                                                               | 32,169                                |
|          | Revision #2-Prisoner Housing Additional Funding            |                                           |                       |                  |                   | 0                        | 30,000                   | (30,000)                               |                                                               | (30,000)                              |
|          | <b>Total Revised Fund 15</b>                               | <b>90,675</b>                             | <b>54,734</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>143,240</b>           | <b>2,169</b>                           |                                                               | <b>2,169</b>                          |
| 16       | LODGER'S TAX-PROMOTIONAL FUND                              | 353,179                                   | 2,067                 | 0                | 0                 | 0                        | 213,750                  | 141,496                                |                                                               | 141,496                               |
|          | Revision #1-Marketing Contracts & Materials                |                                           |                       |                  |                   | 0                        | 6,000                    | (6,000)                                |                                                               | (6,000)                               |
|          | <b>Total Revised Fund 16</b>                               | <b>353,179</b>                            | <b>2,067</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>219,750</b>           | <b>135,496</b>                         |                                                               | <b>135,496</b>                        |
| 17       | POLICE COURT BOND                                          | 8,638                                     | 0                     | 0                | 0                 | 0                        | 0                        | 8,638                                  |                                                               | 8,638                                 |
|          | <b>Total Revised Fund 17</b>                               | <b>8,638</b>                              | <b>0</b>              | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>0</b>                 | <b>8,638</b>                           |                                                               | <b>8,638</b>                          |
| 19       | COURT AUTOMATION FUND                                      | 6,033                                     | 35,000                | 37,089           | 0                 | 37,089                   | 71,709                   | 6,413                                  |                                                               | 6,413                                 |
|          | <b>Total Revised Fund 19</b>                               | <b>6,033</b>                              | <b>35,000</b>         | <b>37,089</b>    | <b>0</b>          | <b>37,089</b>            | <b>71,709</b>            | <b>6,413</b>                           |                                                               | <b>6,413</b>                          |
| 20       | LODGER'S TAX-CITY                                          | 536,427                                   | 80,898                | 183,295          | 87,553            | 95,742                   | 598,393                  | 114,674                                |                                                               | 114,674                               |
|          | <b>Total Revised Fund 20</b>                               | <b>536,427</b>                            | <b>80,898</b>         | <b>183,295</b>   | <b>87,553</b>     | <b>95,742</b>            | <b>598,393</b>           | <b>114,674</b>                         |                                                               | <b>114,674</b>                        |
| 21       | D.A.R.E. DONATIONS FUND                                    | 21,005                                    | 2,195                 | 0                | 0                 | 0                        | 13,092                   | 10,108                                 |                                                               | 10,108                                |
|          | <b>Total Revised Fund 21</b>                               | <b>21,005</b>                             | <b>2,195</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>13,092</b>            | <b>10,108</b>                          |                                                               | <b>10,108</b>                         |
| 24       | GRANT CAPITAL IMPROVEMENT                                  | 0                                         | 8,595,249             | 1,579,500        | 0                 | 1,579,500                | 9,662,114                | 512,635                                |                                                               | 512,635                               |
|          | Revision #4-ALTSD Funds Senior Center Evaporator/Condenser |                                           | 12,298                |                  |                   | 0                        | 12,298                   | 0                                      |                                                               | 0                                     |
|          | <b>Total Revised Fund 24</b>                               | <b>0</b>                                  | <b>8,607,547</b>      | <b>1,579,500</b> | <b>0</b>          | <b>1,579,500</b>         | <b>9,674,412</b>         | <b>512,635</b>                         |                                                               | <b>512,635</b>                        |
| 27       | MUNICIPAL COURT OPERATIONS                                 | 5,000                                     | 13,000                | 506,784          | 0                 | 506,784                  | 524,732                  | 52                                     |                                                               | 52                                    |
|          | <b>Total Revised Fund 27</b>                               | <b>5,000</b>                              | <b>13,000</b>         | <b>506,784</b>   | <b>0</b>          | <b>506,784</b>           | <b>524,732</b>           | <b>52</b>                              |                                                               | <b>52</b>                             |
| 28       | POLICE CONTINGENCY                                         | 75,078                                    | 650                   | 0                | 0                 | 0                        | 10,000                   | 65,728                                 |                                                               | 65,728                                |
|          | <b>Total Revised Fund 28</b>                               | <b>75,078</b>                             | <b>650</b>            | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>10,000</b>            | <b>65,728</b>                          |                                                               | <b>65,728</b>                         |
| 31       | CEMETERY-PERPETUAL CARE                                    | 860,280                                   | 21,642                | 0                | 40,000            | (40,000)                 | 0                        | 841,922                                |                                                               | 841,922                               |
|          | <b>Total Revised Fund 31</b>                               | <b>860,280</b>                            | <b>21,642</b>         | <b>0</b>         | <b>40,000</b>     | <b>(40,000)</b>          | <b>0</b>                 | <b>841,922</b>                         |                                                               | <b>841,922</b>                        |
| 32       | COMMUNITY SERVICES                                         | 13,775                                    | 515,192               | 6,673,223        | 0                 | 6,673,223                | 7,198,672                | 3,518                                  |                                                               | 3,518                                 |
|          | Revision #2-Recreation Center Budget Increases             |                                           | 11,000                |                  |                   | 0                        | 11,000                   | 0                                      |                                                               | 0                                     |
|          | <b>Total Revised Fund 32</b>                               | <b>13,775</b>                             | <b>526,192</b>        | <b>6,673,223</b> | <b>0</b>          | <b>6,673,223</b>         | <b>7,209,672</b>         | <b>3,518</b>                           |                                                               | <b>3,518</b>                          |
| 33       | FIRE PROTECTION                                            | 1,113,851                                 | 1,203,473             | 0                | 0                 | 0                        | 2,236,012                | 81,312                                 |                                                               | 81,312                                |
|          | <b>Total Revised Fund 33</b>                               | <b>1,113,851</b>                          | <b>1,203,473</b>      | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>2,236,012</b>         | <b>81,312</b>                          | <b>0</b>                                                      | <b>81,312</b>                         |
| 35       | HIDTA GRANT FUND                                           | 780                                       | 12,400                | 0                | 0                 | 0                        | 12,400                   | 780                                    |                                                               | 780                                   |
|          | <b>Total Revised Fund 35</b>                               | <b>780</b>                                | <b>12,400</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>12,400</b>            | <b>780</b>                             |                                                               | <b>780</b>                            |
| 36       | LAW ENFORCEMENT FUND                                       | 68,724                                    | 159,500               | 0                | 0                 | 0                        | 228,224                  | (0)                                    |                                                               | (0)                                   |
|          | <b>Total Revised Fund 36</b>                               | <b>68,724</b>                             | <b>159,500</b>        | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>228,224</b>           | <b>(0)</b>                             |                                                               | <b>(0)</b>                            |
| 37       | STATE HIGHWAY FUND                                         | 115,832                                   | 51,280                | 0                | 0                 | 0                        | 57,316                   | 109,796                                |                                                               | 109,796                               |
|          | <b>Total Revised Fund 37</b>                               | <b>115,832</b>                            | <b>51,280</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>57,316</b>            | <b>109,796</b>                         |                                                               | <b>109,796</b>                        |

|    |                                                  |                   |                   |                  |                  |                    |                   |                  |                  |                  |
|----|--------------------------------------------------|-------------------|-------------------|------------------|------------------|--------------------|-------------------|------------------|------------------|------------------|
| 38 | TRAFFIC SAFETY FUND                              | 77,507            | 14,581            | 0                | 0                | 0                  | 10,000            | 82,088           |                  | 82,088           |
|    | <b>Total Revised Fund 38</b>                     | <b>77,507</b>     | <b>14,581</b>     | <b>0</b>         | <b>0</b>         | <b>0</b>           | <b>10,000</b>     | <b>82,088</b>    |                  | <b>82,088</b>    |
| 39 | STATE JUDICIAL                                   | 2,393             | 34,000            | 0                | 0                | 0                  | 34,000            | 2,393            |                  | 2,393            |
|    | <b>Total Revised Fund 39</b>                     | <b>2,393</b>      | <b>34,000</b>     | <b>0</b>         | <b>0</b>         | <b>0</b>           | <b>34,000</b>     | <b>2,393</b>     |                  | <b>2,393</b>     |
| 42 | 1984 GROSS RECEIPTS TAX                          | 3,872,525         | 2,476,789         | 0                | 4,056,487        | (4,056,487)        | 43,067            | 2,249,760        | 252,119          | 1,997,641        |
|    | <b>Total Revised Fund 42</b>                     | <b>3,872,525</b>  | <b>2,476,789</b>  | <b>0</b>         | <b>4,056,487</b> | <b>(4,056,487)</b> | <b>43,067</b>     | <b>2,249,760</b> | <b>252,119</b>   | <b>1,997,641</b> |
| 44 | TRANSPORTATION FUND                              | 22,581            | 1,289,106         | 5,113,144        | 361,436          | 4,751,708          | 5,975,798         | 87,597           |                  | 87,597           |
|    | <b>Total Revised Fund 44</b>                     | <b>22,581</b>     | <b>1,289,106</b>  | <b>5,113,144</b> | <b>361,436</b>   | <b>4,751,708</b>   | <b>5,975,798</b>  | <b>87,597</b>    |                  | <b>87,597</b>    |
| 48 | NEW MEXICO C.D.B.G.                              | 0                 | 382,515           | 1,161,308        | 0                | 1,161,308          | 1,407,044         | 136,779          |                  | 136,779          |
|    | <b>Total Revised Fund 48</b>                     | <b>0</b>          | <b>382,515</b>    | <b>1,161,308</b> | <b>0</b>         | <b>1,161,308</b>   | <b>1,407,044</b>  | <b>136,779</b>   |                  | <b>136,779</b>   |
| 49 | 1986 GROSS RECEIPTS TAX                          | 4,547,832         | 2,484,214         | 0                | 896,490          | (896,490)          | 842,363           | 5,293,193        | 268,391          | 5,024,802        |
|    | <b>Total Revised Fund 49</b>                     | <b>4,547,832</b>  | <b>2,484,214</b>  | <b>0</b>         | <b>896,490</b>   | <b>(896,490)</b>   | <b>842,363</b>    | <b>5,293,193</b> | <b>268,391</b>   | <b>5,024,802</b> |
| 50 | PROPERTY ACQUISITION                             | 85,010            | 0                 |                  |                  | 0                  | 0                 | 85,010           |                  | 85,010           |
|    | <b>Total Revised Fund 50</b>                     | <b>85,010</b>     | <b>0</b>          | <b>0</b>         | <b>0</b>         | <b>0</b>           | <b>0</b>          | <b>85,010</b>    |                  | <b>85,010</b>    |
| 53 | GENERAL OBLIGATION                               | 989,996           | 1,201,162         | 0                | 0                | 0                  | 1,183,245         | 1,007,913        | 557,029          | 450,884          |
|    | <b>Total Revised Fund 53</b>                     | <b>989,996</b>    | <b>1,201,162</b>  | <b>0</b>         | <b>0</b>         | <b>0</b>           | <b>1,183,245</b>  | <b>1,007,913</b> | <b>557,029</b>   | <b>450,884</b>   |
| 54 | REVERSE OSMOSIS PROJECT RSV                      | 21,967            | 0                 | 0                | 0                | 0                  | 10,447            | 11,520           |                  | 11,520           |
|    | <b>Total Revised Fund 54</b>                     | <b>21,967</b>     | <b>0</b>          | <b>0</b>         | <b>0</b>         | <b>0</b>           | <b>10,447</b>     | <b>11,520</b>    |                  | <b>11,520</b>    |
| 56 | 99 GRT FLOOD CONTROL BOND PROJ                   | 8                 | 0                 | 269,404          | 0                | 269,404            | 269,404           | 8                |                  | 8                |
|    | <b>Total Revised Fund 56</b>                     | <b>8</b>          | <b>0</b>          | <b>269,404</b>   | <b>0</b>         | <b>269,404</b>     | <b>269,404</b>    | <b>8</b>         |                  | <b>8</b>         |
| 59 | REVENUE BOND P & I FUND                          | 172,412           | 8,300             | 2,357,973        | 0                | 2,357,973          | 2,357,973         | 180,712          |                  | 180,712          |
|    | <b>Total Revised Fund 59</b>                     | <b>172,412</b>    | <b>8,300</b>      | <b>2,357,973</b> | <b>0</b>         | <b>2,357,973</b>   | <b>2,357,973</b>  | <b>180,712</b>   |                  | <b>180,712</b>   |
| 61 | MUNICIPAL INFRASTRUCTURE .0625%                  | 1,872,040         | 619,633           | 0                | 260,000          | (260,000)          | 10,767            | 2,220,906        |                  | 2,220,906        |
|    | <b>Total Revised Fund 61</b>                     | <b>1,872,040</b>  | <b>619,633</b>    | <b>0</b>         | <b>260,000</b>   | <b>(260,000)</b>   | <b>10,767</b>     | <b>2,220,906</b> |                  | <b>2,220,906</b> |
| 63 | COMMUNITY DEVELOPMENT                            | 2,500             | 0                 | 462,723          | 30,105           | 432,618            | 432,712           | 2,406            |                  | 2,406            |
|    | <b>Total Revised Fund 63</b>                     | <b>2,500</b>      | <b>0</b>          | <b>462,723</b>   | <b>30,105</b>    | <b>432,618</b>     | <b>432,712</b>    | <b>2,406</b>     |                  | <b>2,406</b>     |
| 69 | 1994 GROSS RECEIPTS                              | 4,040,006         | 2,469,660         | 0                | 2,426,640        | (2,426,640)        | 43,067            | 4,039,959        | 553,051          | 3,486,908        |
|    | <b>Total Revised Fund 69</b>                     | <b>4,040,006</b>  | <b>2,469,660</b>  | <b>0</b>         | <b>2,426,640</b> | <b>(2,426,640)</b> | <b>43,067</b>     | <b>4,039,959</b> | <b>553,051</b>   | <b>3,486,908</b> |
| 71 | ALAMO SENIOR CENTER                              | 14,430            | 897,856           | 785,907          | 0                | 785,907            | 1,691,650         | 6,543            |                  | 6,543            |
|    | <b>Total Revised Fund 71</b>                     | <b>14,430</b>     | <b>897,856</b>    | <b>785,907</b>   | <b>0</b>         | <b>785,907</b>     | <b>1,691,650</b>  | <b>6,543</b>     |                  | <b>6,543</b>     |
| 74 | ALAMO SENIOR CENTER GIFT                         | 136,021           | 11,078            | 0                | 0                | 0                  | 26,286            | 120,813          |                  | 120,813          |
|    | <b>Total Revised Fund 74</b>                     | <b>136,021</b>    | <b>11,078</b>     | <b>0</b>         | <b>0</b>         | <b>0</b>           | <b>26,286</b>     | <b>120,813</b>   |                  | <b>120,813</b>   |
| 75 | SENIOR VOLUNTEER PROGRAM                         | 10,107            | 139,307           | 2,802            | 0                | 2,802              | 151,932           | 284              |                  | 284              |
|    | <b>Total Revised Fund 75</b>                     | <b>10,107</b>     | <b>139,307</b>    | <b>2,802</b>     | <b>0</b>         | <b>2,802</b>       | <b>151,932</b>    | <b>284</b>       |                  | <b>284</b>       |
| 81 | WATER/SEWER OPERATING                            | 16,271,347        | 11,262,553        | 658,461          | 3,795,718        | (3,137,257)        | 14,349,964        | 10,046,679       | 1,463,850        | 8,582,829        |
|    | <b>Revision #6-Project Line-Item Carry Over</b>  |                   |                   |                  |                  | 0                  | 513,960           | (513,960)        |                  | (513,960)        |
|    | <b>Total Revised Fund 81</b>                     | <b>16,271,347</b> | <b>11,262,553</b> | <b>658,461</b>   | <b>3,795,718</b> | <b>(3,137,257)</b> | <b>14,863,924</b> | <b>9,532,719</b> | <b>1,463,850</b> | <b>8,068,869</b> |
| 82 | 98 JT WATER/SEWER BOND P&I                       | 1,149,309         | 15,226            | 1,863,751        | 0                | 1,863,751          | 1,863,751         | 1,164,535        | 0                | 1,164,535        |
|    | <b>Total Revised Fund 82</b>                     | <b>1,149,309</b>  | <b>15,226</b>     | <b>1,863,751</b> | <b>0</b>         | <b>1,863,751</b>   | <b>1,863,751</b>  | <b>1,164,535</b> | <b>0</b>         | <b>1,164,535</b> |
| 86 | SOLID WASTE COLLECTION SYS.                      | 996,061           | 2,495,198         | 240,000          | 158,629          | 81,371             | 2,771,383         | 801,247          | 178,583          | 622,664          |
|    | <b>Total Revised Fund 86</b>                     | <b>996,061</b>    | <b>2,495,198</b>  | <b>240,000</b>   | <b>158,629</b>   | <b>81,371</b>      | <b>2,771,383</b>  | <b>801,247</b>   | <b>178,583</b>   | <b>622,664</b>   |
| 88 | BONITO CAMPGROUND                                | 395,878           | 4,138             | 150,000          | 0                | 150,000            | 174,456           | 375,560          |                  | 375,560          |
|    | <b>Total Revised Fund 88</b>                     | <b>395,878</b>    | <b>4,138</b>      | <b>150,000</b>   | <b>0</b>         | <b>150,000</b>     | <b>174,456</b>    | <b>375,560</b>   | <b>0</b>         | <b>375,560</b>   |
| 89 | ESGRT .0625%                                     | 1,800,843         | 631,401           | 0                | 278,683          | (278,683)          | 1,154,655         | 998,906          |                  | 998,906          |
|    | <b>Total Revised Fund 89</b>                     | <b>1,800,843</b>  | <b>631,401</b>    | <b>0</b>         | <b>278,683</b>   | <b>(278,683)</b>   | <b>1,154,655</b>  | <b>998,906</b>   | <b>0</b>         | <b>998,906</b>   |
| 90 | GOLF COURSE                                      | 0                 | 1,715,450         | 246,082          | 0                | 246,082            | 1,960,026         | 1,506            |                  | 1,506            |
|    | <b>Revision #5-Golf Course Water Meter Found</b> |                   |                   | 35,000           |                  | 35,000             | 35,000            | 0                |                  | 0                |
|    | <b>Total Revised Fund 90</b>                     | <b>0</b>          | <b>1,715,450</b>  | <b>281,082</b>   | <b>0</b>         | <b>281,082</b>     | <b>1,995,026</b>  | <b>1,506</b>     | <b>0</b>         | <b>1,506</b>     |

|                      |                                       |                   |                   |                   |                   |                    |                    |                   |                  |                   |
|----------------------|---------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|------------------|-------------------|
| 91                   | AIRPORT                               | 20,000            | 735,112           | 216,500           | 45,736            | 170,764            | 921,064            | 4,812             | 0                | 4,812             |
|                      | <b>Total Revised Fund 91</b>          | <b>20,000</b>     | <b>735,112</b>    | <b>216,500</b>    | <b>45,736</b>     | <b>170,764</b>     | <b>921,064</b>     | <b>4,812</b>      | <b>0</b>         | <b>4,812</b>      |
| 94                   | OTERO GREENTREE REG LANDFILL          | 3,444,133         | 1,878,240         | 0                 | 5,000             | (5,000)            | 2,642,103          | 2,675,270         |                  | 2,675,270         |
|                      | <b>Total Revised Fund 94</b>          | <b>3,444,133</b>  | <b>1,878,240</b>  | <b>0</b>          | <b>5,000</b>      | <b>(5,000)</b>     | <b>2,642,103</b>   | <b>2,675,270</b>  | <b>0</b>         | <b>2,675,270</b>  |
| 96                   | SELF-INSURED FUND                     | 581,219           | 140,317           | 0                 | 276,600           | (276,600)          | 181,121            | 263,815           |                  | 263,815           |
|                      | Revision #6-Self Paid Claims Increase |                   |                   |                   |                   | 0                  | 25,000             | (25,000)          |                  | (25,000)          |
|                      | <b>Total Revised Fund 96</b>          | <b>581,219</b>    | <b>140,317</b>    | <b>0</b>          | <b>276,600</b>    | <b>(276,600)</b>   | <b>206,121</b>     | <b>238,815</b>    | <b>0</b>         | <b>238,815</b>    |
| 98                   | PAYROLL CLEARING                      | 242,872           | 0                 | 0                 | 0                 | 0                  | 0                  | 242,872           |                  | 242,872           |
|                      | <b>Total Revised Fund 98</b>          | <b>242,872</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>0</b>           | <b>242,872</b>    | <b>0</b>         | <b>242,872</b>    |
| 104                  | UTILITY DEPOSITS                      | 628,617           | 0                 | 0                 | 0                 | 0                  | 0                  | 628,617           |                  | 628,617           |
|                      | <b>Total Revised Fund 104</b>         | <b>628,617</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>0</b>           | <b>628,617</b>    | <b>0</b>         | <b>628,617</b>    |
| 105                  | ECONOMIC DEVELOPMENT                  | 6,821,364         | 1,311,024         | 0                 | 0                 | 0                  | 1,238,455          | 6,893,933         |                  | 6,893,933         |
|                      | <b>Total Revised Fund 105</b>         | <b>6,821,364</b>  | <b>1,311,024</b>  | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>1,238,455</b>   | <b>6,893,933</b>  |                  | <b>6,893,933</b>  |
| 107                  | SELF INSURED/LIABILITY                | 1,081,582         | 8,050             | 0                 | 0                 | 0                  | 535,000            | 554,632           |                  | 554,632           |
|                      | <b>Total Revised Fund 107</b>         | <b>1,081,582</b>  | <b>8,050</b>      | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>535,000</b>     | <b>554,632</b>    | <b>0</b>         | <b>554,632</b>    |
| 109                  | 2004 GRT CAPITAL OUTLAY               | 15,640,173        | 5,046,196         | 0                 | 3,140,527         | (3,140,527)        | 4,834,999          | 12,710,843        | 534,452          | 12,176,391        |
|                      | <b>Total Revised Fund 109</b>         | <b>15,640,173</b> | <b>5,046,196</b>  | <b>0</b>          | <b>3,140,527</b>  | <b>(3,140,527)</b> | <b>4,834,999</b>   | <b>12,710,843</b> | <b>534,452</b>   | <b>12,176,391</b> |
| 114                  | SIDEWALKS REVOLVING LOANS             | 146,446           | 1,722             | 0                 | 148,168           | (148,168)          | 0                  | 0                 |                  | 0                 |
|                      | <b>Total Revised Fund 114</b>         | <b>146,446</b>    | <b>1,722</b>      | <b>0</b>          | <b>148,168</b>    | <b>(148,168)</b>   | <b>0</b>           | <b>0</b>          | <b>0</b>         | <b>0</b>          |
| 115                  | CORP ESCROW ACCOUNT RESERVE           | 1,000             | 0                 | 0                 | 0                 | 0                  | 0                  | 1,000             |                  | 1,000             |
|                      | <b>Total Revised Fund 115</b>         | <b>1,000</b>      | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>0</b>           | <b>1,000</b>      | <b>0</b>         | <b>1,000</b>      |
| 119                  | 2012 GRT REF/IMP REV BOND             | 199,317           | 3,085             | 0                 | 0                 | 0                  | 192,557            | 9,845             |                  | 9,845             |
|                      | <b>Total Revised Fund 119</b>         | <b>199,317</b>    | <b>3,085</b>      | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>192,557</b>     | <b>9,845</b>      |                  | <b>9,845</b>      |
| 121                  | 2015 GO BONDS-FUN CENTER              | 92,226            | 1,081             | 0                 | 0                 | 0                  | 0                  | 93,307            |                  | 93,307            |
|                      | <b>Total Revised Fund 121</b>         | <b>92,226</b>     | <b>1,081</b>      | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>0</b>           | <b>93,307</b>     |                  | <b>93,307</b>     |
| 122                  | 2015 GO BONDS-STREETS                 | 178,708           | 2,095             | 0                 | 0                 | 0                  | 0                  | 180,803           |                  | 180,803           |
|                      | <b>Total Revised Fund 122</b>         | <b>178,708</b>    | <b>2,095</b>      | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>0</b>           | <b>180,803</b>    |                  | <b>180,803</b>    |
| 124                  | AMERICAN RESCUE PLAN ACT              | 7,226,672         | 75,043            | 0                 | 0                 | 0                  | 7,119,553          | 182,162           |                  | 182,162           |
|                      | <b>Total Revised Fund 124</b>         | <b>7,226,672</b>  | <b>75,043</b>     | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>7,119,553</b>   | <b>182,162</b>    |                  | <b>182,162</b>    |
| 125                  | CANNABIS GRT                          | 0                 | 204,000           | 0                 | 0                 | 0                  | 202,238            | 1,762             |                  | 1,762             |
|                      | <b>Total Revised Fund 125</b>         | <b>0</b>          | <b>204,000</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>202,238</b>     | <b>1,762</b>      |                  | <b>1,762</b>      |
| 901                  | HOUSING LOW RENT OPERATING            | 899,290           | 0                 | 0                 | 0                 | 0                  | 0                  | 899,290           | 86,881           | 812,409           |
|                      | <b>Total Revised Fund 901</b>         | <b>899,290</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>0</b>           | <b>899,290</b>    | <b>86,881</b>    | <b>812,409</b>    |
| 903                  | HOUSING HOMEOWNERSHIP OPER            | 18                | 0                 | 0                 | 0                 | 0                  | 0                  | 18                |                  | 18                |
|                      | <b>Total Revised Fund 903</b>         | <b>18</b>         | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>0</b>           | <b>18</b>         | <b>0</b>         | <b>18</b>         |
| 904                  | HOUSING CAPITAL FUND PROJECTS         | 563,966           | 0                 | 0                 | 0                 | 0                  | 0                  | 563,966           |                  | 563,966           |
|                      | <b>Total Revised Fund 904</b>         | <b>563,966</b>    | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>           | <b>0</b>           | <b>563,966</b>    |                  | <b>563,966</b>    |
| <b>TOTALS FY2024</b> |                                       | <b>92,951,619</b> | <b>73,656,694</b> | <b>28,014,579</b> | <b>28,014,579</b> | <b>0</b>           | <b>102,916,773</b> | <b>63,691,540</b> | <b>6,138,192</b> | <b>57,553,348</b> |

***FY24 Budget Resolution # 2024-21 (#10) - April 9, 2024***

[illegible]

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 4/9/2024

**Report Date:** 04/02/2024

**Report No:** 4.

**Submitted By:** Rachel Hughs

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**Subject:** Approve the statements related to the Executive Closed Sessions held on March 26, 2024.  
(Rachel Hughs, City Clerk)

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact:

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**Recommendation:** The statement is required per the Open Meetings Act.

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**Background:**

Approve the following statements authorizing them to be included in the minutes of April 9, 2024: "The Governing Body of the City of Alamogordo, New Mexico, hereby states that on March 26, 2024, an Executive Closed Session was held, and the matters discussed in the closed meeting were limited only to: "Discuss Pending Litigation: Downtown Ventures".

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 4/9/2024

**Report Date:** 03/25/2024

**Report No:** 5.

**Submitted By:** Britney Ybarra

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**Subject:** Approve grant funding from THRIVE of Southern New Mexico for the Alamo Senior Center's Home-delivered Meals program for FY25. The total amount budgeted is \$17,929.00. (*Magdalena Morales, ASC Manager / Veronica Ortega, Community Services Director*).

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Total pledge amount is \$17,929.00

Fund: SCHD25-SUPP-FOOD-HOMT

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**Recommendation:** Approve the grant funding.

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**Background:** The Alamo Senior Center has applied for and received grant funding from THRIVE of Southern New Mexico for some years. THRIVE has approved a grant for FY25 for the Senior Center's Home-delivered meal program. The THRIVE FY25 funding period runs from April 1, 2024, through March 31, 2025. The total pledge amount is \$17,929.00



March 20, 2024

Alamo Senior Center  
2201 Puerto Rico Avenue  
Alamogordo, NM 88310

Dear Alamo Senior Center,

It is our pleasure to inform you that your Agency Program, **Home Delivered Meals**, from your 2023 Application, has been funded from our 2023 Campaign by our Funds Allocations Committee and confirmed by the THRIVE in Southern New Mexico Board of Directors.

Our 2023 Campaign was a great success, and we are so excited to enter our 59<sup>th</sup> year here in Otero County as well as our 4<sup>th</sup> year in Lincoln County! We are looking forward to the continuation of increased funds and being able to make a huge difference in the lives of our neighbors, families, friends, youth, and seniors. Thank you for your support and partnership, because together we are stronger.

Your Articles of Agreement are enclosed and are due to THRIVE **ASAP (No later than April 5, 2024)**. We have your first monthly payment ready at the THRIVE office, which will be dispersed to you once we receive the Articles and continue monthly through February 2025. Should THRIVE not receive your Articles of Agreement, funding from the 2023 Campaign will not be released. The following are your funding rewards:

|                                |                    |
|--------------------------------|--------------------|
| 2023 Campaign Designated Funds | \$10,215.00        |
| Allocated Funds                | \$7,714.00         |
| <b>Total THRIVE Funding</b>    | <b>\$17,929.00</b> |

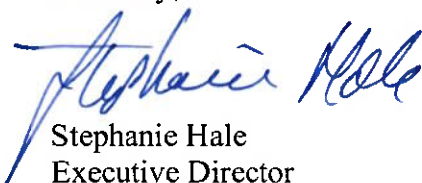
Monthly Payment (March 2024 – February 2025) \$1,494.08

*\*Please note that the Total THRIVE Funding is based on pledges from the 2023 Campaign and the estimated amount. Should donors not fulfill their pledge, the total amount is subject to change.*

Again, we must receive your Articles of Agreement right away (no later than April 5, 2024) for your agency to begin receiving THRIVE funding, from the 2022 Campaign, in April. If you have any questions, please don't hesitate to call us at any time.

Congratulations and we look forward to another fabulous year building stronger relationships, changing lives, and advancing the common good.

Sincerely,

A handwritten signature in blue ink that reads "Stephanie Hale". The signature is fluid and cursive, with the first name and last name clearly distinguishable.  
Stephanie Hale  
Executive Director



## ARTICLES OF AGREEMENT

This agreement, entered into this \_\_\_\_ day of \_\_\_\_\_, 2024, between Thrive in Southern New Mexico, hereinafter referred to as "Thrive", and \_\_\_\_\_, hereinafter referred to as "Agency".

We, the undersigned, as duly appointed representatives of Agency, verify that we will use the funds received through Thrive entirely for purposes stated in the grant request application. If at any time, the Board of Directors of Thrive in Southern New Mexico, determines that the funds distributed to our organization were not used for the specific purposes granted, we agree to repay those funds immediately. Submitted grant application becomes part of this contract.

It is mutually agreed that Agency has elected and does hereby agree to join with Thrive in an annual campaign solicitation of corporations, business firms, employees, and other persons in a single annual solicitation for charitable contributions provided that:

1. Agency will cooperate with and give enthusiastic support to Thrive and the annual campaign, making available volunteer and professional leadership, and such other services as may be helpful to assure the success of the campaign.
2. Agency will request a campaign presentation by the Executive Director to their employees for a campaign pledge participation.
3. Agency's full name and emblem may appear on any campaign materials used in the annual campaign, for the period of this agreement, and on additional year-round educational materials.
4. Agency will incorporate in its local year-round educational and public relations program, notice of Thrive as a financing organization.
5. Thrive will assist Agency in educational activities, so far as possible, when requested by Agency.
6. Prospective contributors and the general public shall be fully informed of the provision and the intent of this agreement.
7. Agency is required to volunteer and/or participate in two (2) of Thrive's annual events. Events are listed below. Dates will be set by the Executive Director.
  - Thrive's Annual General Meeting
  - Thrive's Annual Awards Luncheon
  - Day of Caring
  - School Supply Drive-Stuff the Bus
8. Agency is required to attend or have representation at the following functions:
  - Thrive Agency Fair at Gerald Champion Regional Medical Center
  - Campaign Kick-Off
9. Agency represents that it is a nonprofit organization, to which contributions are deductible under State and Federal tax laws, and that it has on file a letter stating it is tax exempt under 501(c)(3), or a "verification of charitable use of funds" form, that it is managed by an unpaid Board of Directors, with financial and administrative policies which assure adequate internal control.

10. Thrive recognizes the established practices of Agency in maintaining an interested constituency. All fund drives, including third-party benefits, shall take place between January 1<sup>st</sup> and December 31<sup>st</sup>, and membership enrollment shall be directed only to individuals.
11. Agency agrees that it will not solicit funds during the designated annual Thrive campaign, which shall take place between September 1<sup>st</sup> and October 31<sup>st</sup> of each year. Thrive's interest is to avoid conflicting, concurrent campaigns, of Agency and Thrive, adversely affecting Thrive's ability to raise funds.
12. Agency agrees to maintain its internal financial and accounting records in accordance with generally accepted accounting practices.
13. Agency also agrees to provide a copy of the latest Agency audit by a certified public accountant, unless exempted by Thrive.
14. Agency shall present its financial information and program achievements in a manner that is easily measurable and quantifiable to Thrive on forms prescribed by Thrive.
15. Agency agrees to maintain a current file in the Thrive office, at all times, of the following documents:
  - a. IRS tax exemption letter or a "verification of charitable use of funds" form
  - b. Agency/Thrive Agreement
  - c. Certification of Non-discrimination and an Affirmative Action plan.
  - d. Current list of Board of Directors.
16. Funding is contingent on fiscal responsibility and organizational stability. Funding may be withheld, until board review, if at any time Thrive finds fiscal responsibility or the stability of the organization to be in question.
17. This agreement will take effect upon approval by both Thrive and Agency. The term of this agreement will be for one year with no provisions for renewal.
18. Voluntary Withdrawal – Agency may voluntarily withdraw from Thrive by giving a thirty (30) day written notice to the Executive Director of Thrive. A process for termination shall be negotiated to minimize hardship on either party (the Agency or Thrive). The Funds Allocation Committee will negotiate withdrawal proceedings. Such arrangements shall be implemented with the approval of the Thrive Board of Directors.
19. Involuntary Withdrawal – Thrive reserves the right to discontinue a relationship with an Agency by giving a thirty (30) day written notice. Such action can be brought about as defined below:
  - a. The failure of the Agency to continue to meet Thrive's policy requirements and/or fulfill the components of this Agreement.
  - b. As an Agency of Thrive, it is an expectation that the Agency will present a positive attitude in public toward Thrive. Any conflicts are to be addressed in writing to the Executive Director of Thrive. Failure to follow this will result in termination of this Agreement.

Approved for Thrive in Southern New Mexico:

Name & Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

City of Alamogordo

Approved for Agency Alamo Senior Center

Name & Title: Rick Holden, City Manager

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 4/9/2024

**Report Date:** 04/02/2024

**Report No:** 6.

**Submitted By:**

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**Subject:** Consider, and act upon, bid award RFQ 2024-01 to Pland Collaborative for an estimated amount of \$150,000.00 for the plan and design of the new irrigation system at Desert Lakes Golf Course. *(Belinda Bass, Director of Parks & Recreation and Michael Bradley, Golf Course Superintendent)*

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact:

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**Recommendation:**

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**Background:** Only one proposal was received, it was reviewed and determined to meet all the requirements. This project is being funded with state allocated dollars.



# **Planning and Design Desert Lakes Golf Course Irrigation System**

**For The City of Alamogordo,  
New Mexico**

**Date: March 27, 2024  
RFQ 2024-01**

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March 27, 2024

Barbara Pyeatt, Chief Procurement Officer  
Purchasing Department  
2600 N. Florida Ave.  
Alamogordo, NM 88310



RE: RFQ 2024-01 Planning and Design Desert Lakes Golf Course Irrigation System for The City of Alamogordo, New Mexico

To Ms. Pyeatt and Members of the Selection Committee,

Pland Collaborative (formerly MRWM Landscape Architects) is pleased to submit this proposal to provide irrigation design services to the City of Alamogordo, RFQ 2024-01 Planning and Design Desert Lakes Golf Course Irrigation System. We believe that our extensive professional qualifications, our partnership with Jeffrey Good of Irrigation Services, and our years of experience collaborating with the City of Alamogordo uniquely position us to deliver exceptional design services.

With over 50 years of history, Pland has successfully completed more than 5,000 projects. Our portfolio includes extensive work with various cities and towns across southern New Mexico, focusing on enhancing downtown business districts, community parks, and recreational facilities. In Alamogordo specifically, our recent projects such as Alamogordo Great Blocks, Alameda Park Irrigation Design, and Alameda Park Zoo Irrigation Renovation demonstrate our commitment to the community's development.

Jeffrey Good, the founding member of Irrigation Services, brings over 20 years of professional experience as an irrigation consultant. Our collaboration ensures that our team is equipped with the expertise needed to meet the unique requirements of the Desert Lakes Golf Course Irrigation System project.

I am a principal at Pland and am authorized to contractually obligate Pland for the purpose of this RFP as well as to negotiate the contract on behalf of our company. Any clarification questions regarding this proposal may be directed to me at [gmler@plandcollab.com](mailto:gmler@plandcollab.com) or to the address and phone number listed below.

We have not received any addenda in reference to this solicitation.

We are enthusiastic about the opportunity to contribute to the enhancement of the City of Alamogordo's infrastructure and look forward to the possibility of working together on this project.

Thank you for your consideration.

Sincerely,  
Pland Collaborative

A handwritten signature in blue ink, appearing to read "Greg Miller", is written over a light blue horizontal line.

Greg Miller, PLA, FASLA  
Principal Landscape Architect

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Petroglyph Estates  
Park, Albuquerque, NM



Columbus U.S. Land Port  
of Entry, Columbus, NM



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### Resident Business Certification

Attachment A Campaign Contribution Disclosure Form

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Suspension, and Other Responsibility Matters

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# 1. Specialized Design and Technical Competence

## Firm Introductions

### Pland Collaborative

Pland Collaborative (formerly MRWM Landscape Architects) creates spaces that capture the imagination and stimulate the senses, include people of all ages, abilities and interests, and provide opportunities for users to connect with nature. We measure the success of our built environment by its ability to solve the physical and environmental challenges of a site with simple and compelling solutions. Founded in 1973, Pland is a highly respected landscape architecture and planning firm in New Mexico with offices in Albuquerque and Lubbock. We work primarily for government and institutional clients including federal, state, county and city agencies.

Pland is the largest landscape architectural and planning firm in New Mexico, with 14 licensed landscape architects, 4 planners, and 14 support personnel.

During more than fifty years of



Sierra Grande Lodge, Truth or Consequences, NM

professional practice and through the completion of over 5,000 projects, Pland has furthered the appreciation of landscape architecture and planning as a means of improving the quality of life in urban and rural settings throughout the West.

Our project types include national, state, county, and municipal master plans, streetscapes,

plazas, parks, memorials, schools, playgrounds, museums, libraries, universities, athletic facilities, hospitals, ranches, wetlands, offices, cemeteries, housing, and historic landscapes.

Through a highly collaborative process we work with clients to enhance each unique environment, making them elegant expressions of the cultures and ecosystems that compose them.

32

Employees

2

Offices

51

Years in  
Practice

5000+

Projects  
Completed

200+

Honors &  
Awards

## 1. Specialized Design and Technical Competence

### Irrigation Services LLC

Irrigation Services LLC, established in 1998 has earned a reputation for designing some of the most efficient, well-planned and maintainable large-scale irrigation systems throughout the Southwest. Our small, dedicated team of irrigation experts has a unique understanding of our arid southwest climate and the vital importance of the responsible use of water for irrigation. Our clients appreciate the effectiveness of our irrigation systems, which provide the necessary tools and improve their water manageability and conservation efforts. The designers at Irrigation Services each have a unique understanding of the importance of design, how to approach unique challenges and how to offer effective irrigation solutions. We specialize in many types of irrigation systems from golf courses to sports complexes and from city parks to local community gardens. Irrigation

Services provides smart, long-term irrigation solutions through highly technical and experienced irrigation professionals.

### Potential Subconsultants

*While it is acknowledged that the following subconsultants may not ultimately be required for the project at hand, should the need arise, we recommend the engagement of the following subconsultants based on their expertise and suitability for potential project requirements.*

#### Smith Engineering Company - Civil Engineering

Smith operates offices in Albuquerque, Las Cruces, and Roswell, New Mexico. Their services have grown to encompass water resources engineering, construction services, and welding inspection. They are proud to have served esteemed

clients like the City of Artesia, the Albuquerque Bernalillo County Water Utility Authority, Doña Ana County Flood Commission, and Xcel Energy, among others.

Smith is a C-Corporation and is employee-owned. They currently have 43 employees including two New Mexico licensed surveyors and ten New Mexico registered professional engineers.

Their company is built on the core values of Family, Service, and Integrity. They aim to serve their communities with high-quality, innovative, and value-driven engineering, working closely with both our staff and clients.

#### Architectural Engineering Associates (AEA) - Electrical Engineering

AEA PC is a Professional Corporation chartered in New Mexico in April 2011. They provide electrical engineering services to architects, other engineering firms, specialty contractors, and directly to clients who desire maximum local response and experience. AEA PC is 100% owned and staffed by full-time New Mexico residents. AEA PC principal engineers have experience of over 47-years; 37 of the most recent years in New Mexico. Over 6.3-million square-feet of commercial, educational, institutional, industrial, and governmental projects of all sizes and complexity. Over \$74-million of electrical construction. Their engineering expertise is very well suited for architectural and industrial projects that require maximum design coordination and rapid response.



The Club at Las Campanas Phase 2, Santa Fe, NM - Irrigation Services LLC.

### Construction Survey Technologies, Inc (CSTi) - Surveying

Construction Survey Technologies, Inc (CSTi) is a Professional Land Surveying company based out of Las Cruces and Albuquerque, New Mexico. CSTi was founded in 2008 and offers a wide range of in-house Surveying services including Boundary Surveys, Topographic Surveys, Subsurface Utility Engineering (SUE) and Construction staking as well as many others. These Services are performed using cutting edge tools, technologies and processes such as UAV "Drone" LiDAR Mapping, Mobile LiDAR Mapping, Ground Penetrating Radar (GPR), Subsurface Utility Engineering (SUE) Geographic Information Systems (GIS) and Building Information Modeling (BIM). Firm leaders John Gallegos and David Acosta, PS are passionate advocates for the evolution and integrity of the surveying profession. Using an arsenal of high-tech professional tools paired with highly trained personnel, CSTi is the trusted resource in the Southwest for all surveying, utility locating, imaging, and data collection projects from start to finish.

### Familiarity with Applicable Regulation and Permits

The irrigation design team understands and is familiar with current laws and regulations regarding golf course irrigation systems. The most common source of irrigation water for golf in recent years has been non-potable, reclaimed water. Using reclaimed water requires adherence to the discharge permit restrictions, and proper identification of non-potable piping structures and appurtenances. Additionally, the use of reclaimed water is regulated by the NM Environmental Department, as well as federally through the EPA and guidelines are provided by each to help ensure the proper use of reclaimed water and the protection of public health and the environment.



Aerial of Alameda Park Irrigation Design project area

## Key Personnel



Registered Landscape Architect NM #17

### Greg Miller, FASLA, PLA

#### Principal-in-Charge

Greg delights in helping to define communities through the thoughtful design of public places. He has developed a design philosophy that integrates sustainable development trends with site specific ecological and human needs. This results in projects that are innovative, functional, safe, accessible, beautiful, and environmentally responsible.

Committed to the profession of landscape architecture in every way, Greg serves as an adjunct professor in The University of New Mexico's landscape architecture program, teaching up-and-coming landscape architecture students, and serving as a mentor, thesis advisor, and liaison to the student chapter of ASLA.

#### Education:

Bachelor of Landscape Architecture, Texas A&M University

#### Relevant Experience:

- Los Alamos County Golf Course Irrigation Design, Los Alamos, NM
- City of Albuquerque Park Design Guideline Updates And On-Call Construction Bid Review, City of Albuquerque
- City of Albuquerque Standard Specifications, Details, and Park Design Guidelines
- City of Albuquerque Parks Irrigation Class
- Carlsbad Reclaimed Water Irrigation Infrastructure
- Deming Effluent Ponds, Deming, NM
- Pojoaque Basin Regional Water System, Pojoaque, NM
- City of Santa Rosa Parks Visioning and Planning, Santa Rosa, NM
- Burton Park-Irrigation Renovation, Albuquerque, NM
- Wildflower Park-Irrigation Renovation, Albuquerque, NM
- Fort Sam Houston National Cemetery- Evaluation and Repair of Existing Irrigation, San Antonio, TX



Registered Landscape Architect NM #LA-2023-0017

### Jeff Stuart, PLA, ASLA

#### Associate Landscape Architect / Project Manager

Jeff has been a landscape architect for Pland Collaborative since September 2018. Jeff brings design solutions to clients that are creative and relevant to the surroundings and communities, without sacrificing pragmatism. He has a broad and varied experience throughout his career, most recently focusing on designing public outdoor spaces such as parks, streetscapes, and plazas at a variety of scales throughout southeast New Mexico. He has a strong understanding of small communities in the region and enjoys bringing their vision to life in the spaces he designs.

Jeff was the project manager for the recent Alamogordo and Roswell Great Blocks projects.

#### Education:

Bachelor of Landscape Architecture, Texas Tech University

#### Relevant Experience:

- Alameda Park Irrigation Renovation, Alamogordo, NM
- Alameda Zoo Irrigation Renovation, Alamogordo, NM
- Alamogordo Great Blocks, Alamogordo, NM
- Los Alamos County Golf Course Irrigation Design, Los Alamos, NM
- City of Hobbs Downtown Beautification with JF Maddox Foundation, Hobbs, NM
- Silver City Mainstreet Plaza, Silver City, NM
- City of Artesia Jamaica Park Master Plan, Artesia, NM
- Jamaica Park, Artesia, NM
- Jal Freedom Park, Jal, NM
- Halagueno Park, Carlsbad, NM

## 1. Specialized Design and Technical Competence



Certified Irrigation Designer (CID) #20123, IA Certified Landscape Irrigation Auditor (CLIA), IA Certified Golf Irrigation Auditor (CGIA), Certified Central Irrigation Programmer

### Jeffrey Good, CID, CLIA, LTI

#### Principal Irrigation Designer

Jeffrey is the founding member of Irrigation Services and has worked as a professional irrigation consultant for over 20 years. Jeff established Irrigation Services, LLC in early 1998 and has provided irrigation design and construction related services to leading landscape architects, engineers, and contractors as well as to prominent institutional clients throughout the American Southwest. Jeff is responsible for and oversees all of Irrigation Services' projects, including irrigation design, technical reports, and investigations. Jeff is also responsible for maintaining the high standards and efficiency that our clients have come to know and expect. Jeff is a Certified Irrigation Designer, Certified Landscape Irrigation Auditor, Certified Golf Irrigation Auditor, a Certified Central Control Programmer, Licensed Texas Irrigator, a professional member of the American Society of Irrigation Consultants and is an FAA licensed drone pilot. In Jeff's earlier years he held other various licenses and certifications including certified backflow tester and NM irrigation journeymen.

#### Education:

Studies in General Studies/Agriculture, Eastern New Mexico University

Studies in Environmental Sciences, New Mexico State University

Studies in Soils/Turf Management, New Mexico State University

#### Relevant Experience:

- Los Alamos County Golf Course Irrigation Design, Los Alamos, NM
- New Mexico State University Golf Course Improvements, Las Cruces, NM
- Ladera Golf Course Irrigation Improvements, Albuquerque, NM
- Quail Run Golf Course, Santa Fe, NM
- Colonial Park golf course, Clovis, NM
- Horizon Golf Course, AKA Emerald Springs, Horizon, Texas
- Painted Dunes Golf Course, El Paso, Texas
- Artesia Country Club, Artesia, NM



## 2. Capacity and Capability



Halagueno Art Park, Carlsbad, NM

At Pland, we take project administration and management very seriously. We believe strongly that a well managed project results in cost savings to the Owner by controlling quality and eliminating potentially costly contract changes and schedule delays. Pland is dedicated to meeting deadlines and completing projects within budget. Our construction documents are consistently regarded as accurate, well-defined plan sets. Standard double and triple plan checks result in excellent drawings and ensure coordination between design disciplines. Our construction documents are clear for contractors to bid and thorough for construction. We also investigate alternative materials and construction methods that may reduce cost and implement these items where possible.

### Current Work Load

At Pland, our experience and staffing levels allow us great flexibility in accommodating the needs of our clients. During any given month our entire design team typically has a steady, but manageable workload. Every project we work on has a definite time schedule, and Pland has an established record of performance in meeting these schedules. Currently, we are working on several projects that are being implemented on a fast-track basis. We are well-equipped to manage multiple projects simultaneously due to the size and expertise of our staff, our project management practices, and our routine quality control methods. With 2 offices, 14 licensed landscape architects and a planning team of 4, Pland has the ability to assign individual project managers to different projects. Support staff which totals 32 is assigned to various projects as needed, so there is always someone at the office who is available to answer client questions. Pland will maintain a close working relationship with the City in order to ensure a coordinated and successful project. Should our



Los Alamos County Golf Course, Los Alamos, NM

2. Capacity and Capability

workload become greater than our resources, we will not hesitate to hire additional staff.

Project Schedule

We anticipate completing the design project within a 90-day schedule as identified in the RFQ documents. Upon notice to proceed the design team will immediately coordinate site visits and meeting with pertinent City and golf course representatives to establish the design criteria, expectations, and preferences for the new irrigation system. The design team will additionally start the supplemental mapping phase as outlined in the RFQ documents. Upon collection of

pertinent planning, coordination and mapping information, the design team will immediately move into the tasks identified as the design development phase in the RFQ. The design development phase will include preparations of preliminary irrigation design documents and communications with the City representatives that will identify and document the objectives listed in the design development description of the RFQ. The design development submittal shall be presented to the City of Alamogordo for review and comment. As a final step of the design process, the design team will evaluate and address or respond to all comments and questions presented by the City's review

process. The review process will help to guide the final presentations of the golf course irrigation system design, and assist the design team with making final adjustments or modifications so that the final irrigation system design meets the expectations and desires of the City of Alamogordo. Final construction documents shall be presented to the City within the project time-frame. The construction documents shall be officially signed and sealed by the design team professional(s) as required by procurement regulations. The construction documents shall be delivered to the City in reproducible (pdf) format for the City to issue to prospective and qualified contractors for bids, negotiations and construction.

| Task                                            | Month 1             | Month 2              | Month 3              |
|-------------------------------------------------|---------------------|----------------------|----------------------|
| Planning, Coordination and Supplemental Mapping | ← DAY 1 TO DAY 35 → |                      |                      |
| Design Development                              |                     | ← DAY 36 TO DAY 65 → |                      |
| Construction Documents                          |                     |                      | ← DAY 66 TO DAY 90 → |



Los Alamos County Golf Course, Los Alamos, NM



### 3. Past Record of Performance

#### Firm's Demonstrated Ability to Meet Project Schedules and Provide a Quality Product

Pland Collaborative has provided landscape designs of excellence for our clients for more than 50 years. The true testament to our dedication to client satisfaction comes from the amount of work (about 95% of our volume) that we do for repeat clients. We take our work very seriously. The following items are the basic tenets of client service that we follow on every project.

- Promote excellence in design on every project from pocket parks to neighborhood parks, regional parks, and national parks; from museum grounds to sculpture gardens; and from alleyways to boulevards.
- Provide in-depth principal involvement in every project to ensure innovative design, technically sound construction documents, clear communication, schedule management, and cost control.
- Assist our client's project manager in the administration of the project throughout the entire scope of the work. We understand that we are part of a project team that is working together to identify the programmatic requirements of the project, present comprehensive solutions, prepare the technical documentation, and ensure quality construction.



Los Altos Park Renovation, Albuquerque, New Mexico

### 3. Past Record of Performance



## Los Alamos County Golf Course Irrigation Design

### Los Alamos, New Mexico

In 2019, Pland Collaborative teamed with Irrigation Services to design a complete renovation of the irrigation system for the 18-hole Los Alamos County Golf Course. The golf course was one of the first in the country to be irrigated with reclaimed water when it was built in 1947 and is the second oldest courses in New Mexico. The renovation included a new computer-based central control system, new chemical injection and automatic filtration system, new mainline and wire path and approximately 1,500 valve-in-head sprinklers. Pland attended several County Council meetings during the design process. Some of the challenges the design team faced were dealing with the elevation changes throughout the course, unifying the front and back nine holes, which are separated by a major roadway with a large amount of underground rock and many below-grade utilities, with a continuous main line and creatively dealing with storage capacity of the reclaimed water source which serves the course. The end product is a state-of-the-art golf irrigation system which will serve the users for decades in the future.

Complete replacement of 18-hole golf course irrigation system. New system included PVC mainline and HDPE lateral piping, electric valve-in-head sprinklers, Rainbird "2-wire" IC control system, automatic filtration, booster pump system, and pressure regulation. The golf course utilizes reclaimed water.

### Contract to Start Design:

June 2019

### Final Design to County:

February 27, 2020

### Construction Began:

June, 2020

### Construction Completed:

October, 2020

### Project Bid Amount:

\$2,166,741.32

### Change Orders:

\$61,611.33 - Owner requested replacement of a waterline on golf course property to be included in Contractor's scope during irrigation installation.

### Final Contract Amount:

\$2,228,352.65

**Contact:** Jason Tomko, GC  
Superintendent (505)947-3445



## The Club at Las Campanas, Phase 1 & 2

### Santa Fe, New Mexico

Complete replacement of 9-hole golf course irrigation system, frost-free winter system and water transfer system. New system included HDPE mainline and HDPE lateral piping, electric valve-in-head sprinklers, Rainbird "2-wire" IC control system. The golf course utilizes reclaimed water.

Phase 2, of the project is another 9-holes, slightly greater scope and value is currently under construction with the pricing negotiated by the Owner. There have been no change orders to date. Anticipated construction completion for Phase 2 construction is May, 2024.

### Contract to Start Design:

January 2022

### Final Design to Owner:

August 31, 2022

### Construction Began:

March 2023

### Construction Completed:

September 2023

### Project Bid Amount:

\$2,107,406.07 (labor only, materials supplied by Owner)

### Change Orders:

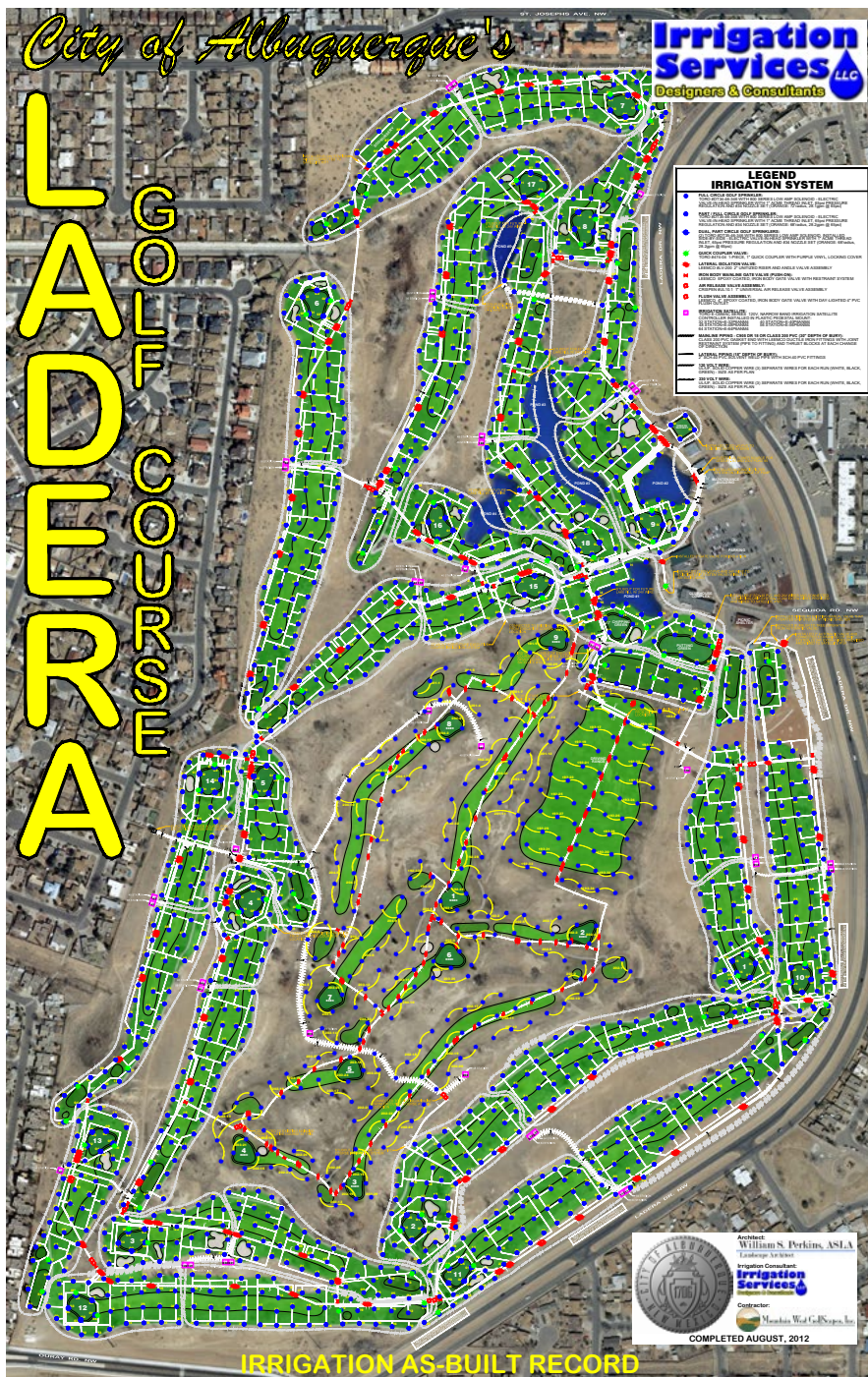
None

### Final Contract Amount:

\$2,107,406.07 (Phase 1, labor only, materials supplied by Owner)

**Contact:** Tom Egelhoff, Director of Agronomy (505)995-3612

### 3. Past Record of Performance



**Contract to Start Design:**

April, 2011

**Final Design to County:**

August, 2011

**Construction Began:**

November 2011

**Construction Completed:**

May 2012

**Project Contract Amount:**

\$1,799,809.98

**Change Orders:**

(1) \$50,000 (est) for re-routing of 24V wire for installation in continuous trench.

**Final Contract Amount:**

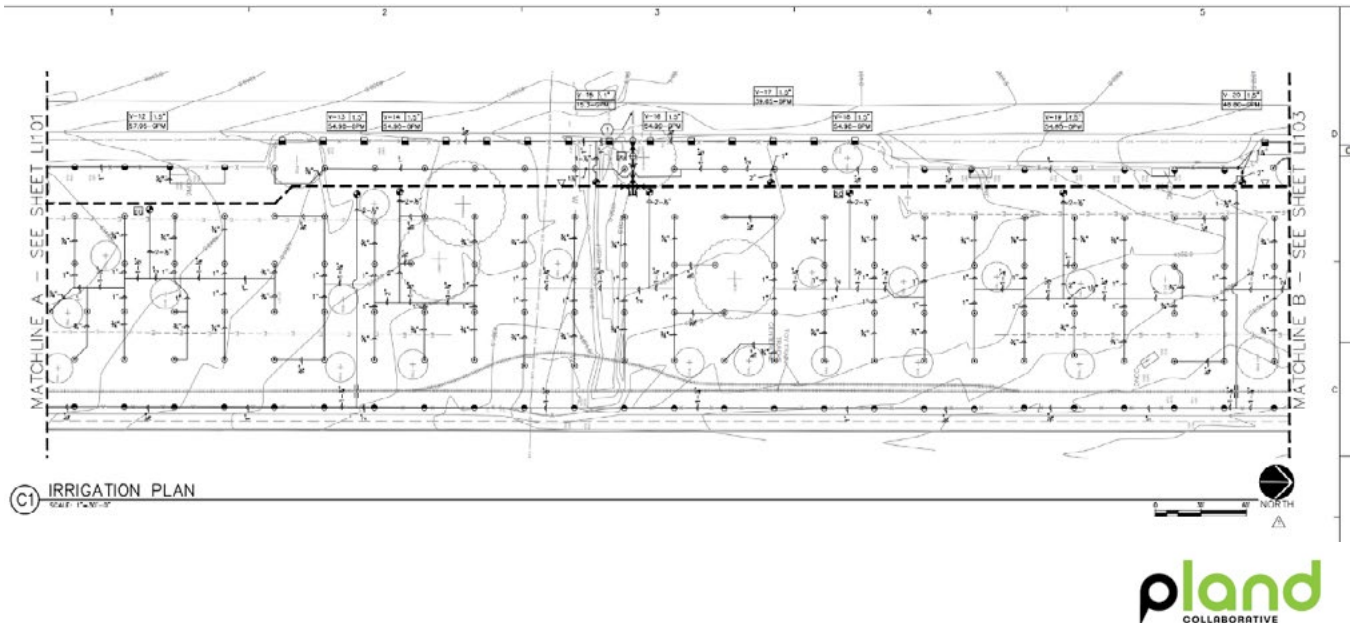
\$1,849,809.98 (est)

**Contact:** David Flores, City of Albuquerque (505)768-5379

## Ladera Golf Course Irrigation Improvements

Albuquerque, New Mexico

Complete replacement of 18 golf course irrigation system. New system included PVC mainline and lateral piping, electric valve-in-head sprinklers, Toro Osmac control system.



## Alameda Park Irrigation Renovation

### Alamogordo, New Mexico

The scope of work for this project was to provide a new irrigation system and electrical system upgrades at a 14-acre, existing park which is prominently located along a main route into town. Situated immediately north of the Alameda Park Zoo and directly adjacent to N. White Sands Boulevard, it is very visible to citizens of Alamogordo and visitors alike. In addition to its proximity to the popular Zoo destination, this park also features the beloved Toy Train Depot and a small-scale locomotive train which gives rides to visitors several days per week. During the design phase, much consideration was given to minimize impacts to the toy train operations and visitors during construction. We also needed to provide a main line stub out for the future Zoo irrigation system renovation. Along with the typical public safety concerns in using a reclaimed water source, another challenge of this project was mitigating the high and widely variable pressure. Ensuring a constant pressure within a suitable range for the irrigation system regardless of the incoming pressure was achieved using pressure reducing/pressure sustaining valves at the irrigation system point of connection. We worked with the valve manufacturer directly to correctly specify. The irrigation system size, number of valves and long wire runs as well as the need for future flexibility triggered the use of 2-wire technology in lieu of a conventionally wired system. Today, the new system is capable of irrigating this iconic Alamogordo destination park completely and efficiently with minimal effort.

### Contract to Start Design:

April 2022

### Final Design to Owner:

September 30, 2022

### Construction Began:

December 2, 2022

### Construction Completed:

June 30, 2023

### Project Bid Amount:

\$814,303.58

### Change Orders:

No change orders. (Additional scope items totaling \$19,864.00 were added to irrigation system under separate contract after project completion due to unknown conditions during design phase)

### Final Contract Amount:

\$814,303.58

**Contact:** Erik Marion, City of Alamogordo, 575-551-4733

## Client References

**Bernd Leinauer, Ph.D, Regents Professor, Turfgrass Extension Specialist**  
**New Mexico State University**  
**Department of Extension Plant Sciences**

**Contact:**

leinauer@nmsu.edu

(575)646-2546

**Type of Projects:**

Jeff has partnered with or has been evaluated by Dr. Lienauer on several studies and evaluations relating to turfgrass irrigation systems including, NMSU Golf Course, Sport Fields at NMSU, Marty Sanchez Links de Santa Fe and The Club at Las Campanas

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**Jason Tomko, Golf Course Superintendent,**  
**Los Alamos County Golf Course**

**Contact:**

jb.tomko@lacnm.us

(575)947-3445

**Type of Project:**

Golf course irrigation - Jason was and is the golf course superintendent in charge during the Los Alamos County Golf Course Irrigation Improvements project and has direct knowledge and experience with the installed irrigation system and performance at Los Alamos County Golf Course, designed by Jeffrey Good.

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**Tom Egelhoff, Director of Agronomy,**  
**The Club at Las Campanas**

**Contact:**

tegelhoff@clublc.com

(575)947-3445

**Type of Project:**

Golf Course Irrigation - Tom was and is the owners representative, overseeing the irrigation improvements projects (Phase 1 and Phase 2) and has direct knowledge and experience with the installed irrigation system at The Club at Las Campanas, designed by Jeffrey Good.



## 4. Approach to Providing Services

### Technical Design Approach

Irrigation Services' approach to any irrigation project is water conservation, system maintainability and suitability to the site. Our design team is dedicated to providing an efficient and cost effective approach, with the end user in mind. Our designs are technology based for efficiency and well planned to accommodate large municipality standards and methods of maintenance. Exceptional system performance and ease of maintenance is our key technical approach.

### Quality Assurance/Quality Control

We believe strongly that good quality control results in cost savings to the Owner by eliminating potentially costly change orders and schedule delays. Our construction documents are consistently regarded as accurate, well-defined plan sets. Standard double and triple plan checks result in good drawings and ensure coordination between design disciplines. Our construction documents are clear for Contractors to bid and thorough for construction. We routinely investigate alternative materials and construction methods that may reduce cost

and implement these items where applicable.

We prepare interim opinions of probable construction cost that coincide with the various stages of the design process. We adjust the design to reflect the project budget based on these estimates. Our estimators rely heavily on recent bid cost data, as it has been our experience that these costs are the most reliable indicators of current costs for construction. We compare these costs with manufacturer and supplier costs, which reflect any fluctuations in market conditions.

Bidding phase and construction phase services both play a vital role in cost control. Reviewing bids ensures that the costs are free of discrepancies that may become problematic. Observing construction limits the need for potentially costly change orders and schedule delays during construction. We typically serve as the Owner's sole representative or as an adjunct to the Owner's own inspector and take either role very seriously. Our full time availability will allow the Contractor to proceed in a timely manner and helps ensure that the work is completed on time and in compliance with the contract drawings.

### Unique Knowledge

Irrigation Services has been providing irrigation design

services to leading landscape architectural and engineering firms as well as municipalities and private clients for over 20 years. We are proud to have been involved in hundreds, or perhaps a thousand unique and challenging irrigation projects throughout the great southwest and beyond. From each project we gathered experience and knowledge, and we constantly endeavor to learn more and provide greater results. Irrigation Services is familiar with the standards, procedures, and expectations of municipal clients and we understand the importance of communication, timely submittals, quality checks and controls. We dedicate the time necessary to provide the appropriate information effectively and efficiently at the appropriate time, to coincide with municipal processes and requirements. Our professionalism and skill at accomplishing the tasks at hand are proven with the success of each our many projects.



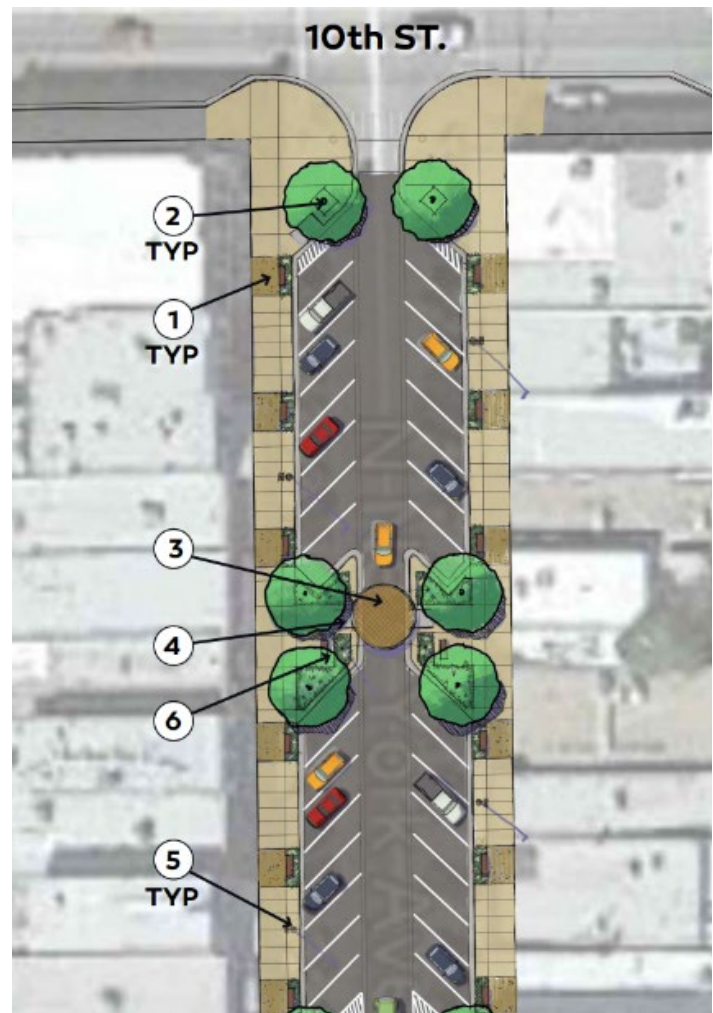
Fort Sam Houston National Cemetery  
Irrigation, San Antonio, TX

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## 5. Proximity to or Familiarity with the Alamogordo Area

Pland Collaborative is very familiar with working in and with the City of Alamogordo and the local community. As part of the Alamogordo Great Blocks project in 2020 and 2021 we undertook a detailed study of the history and culture of Alamogordo through numerous public meetings and coordination with Alamogordo Main Street and other stakeholder groups. Additionally, we have completed irrigation renovation projects at Washington Park, Alameda Park and we're currently wrapping up the design phase for the irrigation renovation for Alameda Park Zoo. With offices located in Albuquerque and Lubbock, we regularly travel through the region and to nearby cities on a regular basis which allows us to serve and remain in constant contact with our clients. We are in touch with the needs, challenges, and unique character of these communities and with Alamogordo specifically. A key component of this project will be using the reclaimed water resource effectively. We have experienced the nuances of the City's reclaimed water system and we have accumulated knowledge pertaining to pressures and volumes as it relates to elevation, location in town and time of year. We look forward to applying our expertise and enthusiasm to this very important project.



Alamogordo Great Blocks



## 6. Work To Be Done in New Mexico

All work performed by Pland Collaborative and our sub-consultants will be completed in New Mexico. Please refer to our Resident Business certificate on the following pages.



## 7. Current Volume of Work for the City of Alamogordo

Pland Collaborative does not currently have any work less than 75% Complete for the City of Alamogordo.

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# STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

## RESIDENT BUSINESS CERTIFICATE

Issued to: **MORROW REARDON WILKINSON MILLER,  
LTD.**

DBA: **MRWM LANDSCAPE ARCHITECTS  
1102 MOUNTAIN RD NW STE 201  
ALBUQUERQUE, NM 87102-1855**

Expires: **04-Nov-2024**

Certificate Number:

**L1503486896**



Stephanie Schardin Clarke  
*Cabinet Secretary*

THIS CERTIFICATE IS NOT TRANSFERABLE

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## ATTACHMENT A

### CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to Chapter 81, Laws of 2006, any prospective contractor seeking to enter into a Contract with any state agency or local public body must file this form with that state agency or local public body. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or local public body during the two (2) years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two (2) years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two (2) year period.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

**“Applicable Public Official”** means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

**“Campaign Contribution”** means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official’s behalf for the purpose of electing the official to either statewide or local office. “Campaign Contribution” includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or un-reimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

**“Contract”** means any agreement for the procurement of items of tangible personal property, services, professional services, or construction.

**“Family Member”** means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law.

**“Pendency of the Procurement Process”** means the time period commencing with the public notice of the Request for Proposals and ending with the award of the Contract or the cancellation of the Request for Proposals.

**“Person”** means any corporation, partnership, individual, joint venture, association or any other private legal entity.

**“Prospective Contractor”** means a person who is subject to the competitive sealed proposal process set forth in the Procurement Codes or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

**“Representative of a Prospective Contractor”** means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

**DISCLOSURE OF CONTRIBUTIONS:**

Contribution Made By: \_\_\_\_\_

Relation to Prospective Contractor: \_\_\_\_\_

Name of Applicable Public Official: \_\_\_\_\_

Date Contribution(s) Made: \_\_\_\_\_

Amount(s) of Contribution(s): \_\_\_\_\_

Nature of Contribution(s): \_\_\_\_\_

Purpose of Contributions(s): \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**--OR--**

**NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE** to an applicable public official by me, a family member or representative.

  
\_\_\_\_\_  
Signature

March 27, 2024  
\_\_\_\_\_  
Date

## **Attachment B**

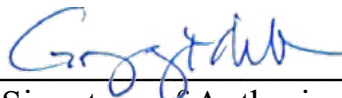
### **Certification Regarding Debarment, Suspension, and Other Responsibility Matters**

Offeror certifies to the best of its knowledge and belief that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three year period preceding this proposal been convicted of, had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State Antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with the commission of any offenses; and
4. Have not within a three-year period preceding this application/proposal had one or more public transaction (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be ground for rejection of this proposal or termination of the award. Under 18USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Gregory Miller, Principal Landscape Architect



---

Typed Name & Title of Authorized Representative      Signature of Authorized Representative  
Date

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Attachment C

NON-COLLUSION AFFIDAVIT

STATE OF New Mexico )

County OF Bernalillo )

Gregory Miller (name) being first duly sworn, deposes and says that he/she is (title) Principal Landscape Architect of (organization) Morrow Reardon Wilkinson Miller, Ltd (dba Pland Collaborative) who submits herewith to the County of Otero, proposal;

That all statements of fact in such proposal are true;

That said proposal was not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;

That said bidder has not, directly or indirectly by agreement, communication or conference with anyone attempted to induce action prejudicial to the interest of the County of Otero, or of any bidder of anyone else interested in the proposed contract; and further,

That prior to the public opening and reading of proposal, said bidder;

1. Did not directly or indirectly, induce or solicit anyone else to submit a false or sham proposal
2. Did not directly or indirectly collude, conspire, connive or agree with anyone else that said bidder or anyone else would submit a false or sham proposal, or that anyone should refrain from bidding or withdraw his proposals;
3. Did not in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the proposal price of said bidder or of anyone else, or to raise or fix any overhead, profit or cost element of their proposal price, or of that of anyone else;
4. Did not directly or indirectly, submit his proposed price or any breakdown thereof, or the contest thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, bid depository or to any member or agent thereof, or to any individual of group of individuals, except that County of Otero, or to any person or persons who have a partnership or other financial interests with said bidder in his business.

By: Gregory Miller

Title: PRINCIPAL LANDSCAPE ARCHITECT

SUBSCRIBED and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_,

20 24

Notary Public: Noreen Paige Fahy Kramme Noreen Paige Fahy Kramme

My Commission Expires: June 10, 2026

(Print Name and Title): Noreen Paige Fahy Kramme, Marketing Director



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**ATTACHMENT D**

**ACKNOWLEDGMENT OF RECEIPT FORM**

**REQUEST FOR PROPOSALS  
Qualification Based**

Acknowledging receipt of this Request for Proposal, the undersigned agrees that he/she has received a complete copy of acknowledged **RFQ 2024-01 PLANNING AND DESIGN DESERT LAKES GOLF COURSE IRRIGATION SYSTEM**

The acknowledgment of receipt should be signed and returned to the Chief Procurement Officer. Only potential Offerors who elect to return this form completed to submit a proposal will receive copies of all Offeror written questions and the City's written responses to those questions in the form of an addendum.

**COMPANY:** Pland Collaborative

**REPRESENTED BY:** Noreen Kramme

**TITLE:** Marketing Director **PHONE NO.:** 505-268-2266 ext 113

**E-MAIL:** nkramme@plandcollab.com **FAX NO.:** 505-265-9637

**ADDRESS:** 600 1st St NW, Suite 100

**CITY:** Albuquerque **STATE:** NM **ZIP CODE:** 87102

**SIGNATURE:** \_\_\_\_\_ **DATE:** March 18, 2024

This name and address will be used for all correspondence related to the Request for Proposals.

Company does/does not (circle one) intend to respond to this Request for Proposals.

Acknowledgments must be delivered to the Chief Procurement Officer at the following address:

Barbara Pyeatt  
Chief Procurement Officer  
Purchasing Department  
2600 N Florida Ave  
Alamogordo, New Mexico 88310  
[bpyeatt@ci.alamogordo.nm.us](mailto:bpyeatt@ci.alamogordo.nm.us)  
Fax Number: (575) 439-4117

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**Irrigation  
Services**   
**Designers & Consultants**

**p**land  
COLLABORATIVE

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 4/9/2024

**Report Date:**

**Report No:** 7.

**Submitted By:**

---

**Subject:** Consider, and act upon, approving a government-to-government transfer of the 2001 KME Fire Engine transfer to Water Wheel Fire & Medical District, Payton Az. (*Jerry Ramirez, Fire Chief and Stephanie Hernandez, Assistant City Manager*)

---

**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact:

---

**Recommendation:**

---

**Background:**



## ALAMOGORDO FIRE DEPARTMENT

619 Texas Avenue  
Alamogordo, NM 88310

April 2, 2024

City of Alamogordo  
Attn: Mayors and Commissioners  
1376 E. 9<sup>th</sup> Street  
Alamogordo, NM 88310

Honorable Mayor and Commissioners,

The Alamogordo Fire Department requests approval to transfer AFD's old fire truck (old engine 2) to the Water Wheel Fire & Medical District, Payton, AZ. This Water Wheel Fire District has requested equipment from other fire departments to help cover the 52-square-mile coverage area.

The Vehicle is a 2001 KME Fire Engine, International chassis 4900 series with 87,793 miles, 6380 Hours. This is city unit # 1440, License # G52054, Vin # 1HTSDADR11H354675. The vehicle has not been in service for several years.

Respectfully submitted,

Jerry R Ramirez  
Jerry R Ramirez (Apr 2, 2024 13:20 MDT) 04/02/2024  
Jerry Ramirez  
Fire Chief  
Alamogordo Fire Department

CITY OF ALAMOGORDO, NEW MEXICO  
a New Mexico municipal corporation

By: \_\_\_\_\_  
Susan L. Payne, Mayor

ATTEST:

\_\_\_\_\_  
Rachel Hughs, City Clerk

# Alamogordo Fire Truck Transfer

Final Audit Report

2024-04-02

|                 |                                                      |
|-----------------|------------------------------------------------------|
| Created:        | 2024-04-02                                           |
| By:             | Stephanie Hernandez (shernandez@ci.alamogordo.nm.us) |
| Status:         | Signed                                               |
| Transaction ID: | CBJCHBCAABAAwRFV9n_2VIS_OJ_6BkJYAVs4yeiGODMN         |

## "Alamogordo Fire Truck Transfer" History

-  Document created by Stephanie Hernandez (shernandez@ci.alamogordo.nm.us)  
2024-04-02 - 7:18:27 PM GMT- IP address: 72.0.47.126
-  Document emailed to Jerry Ramirez (jramirez@ci.alamogordo.nm.us) for signature  
2024-04-02 - 7:18:30 PM GMT
-  Signer Jerry Ramirez (jramirez@ci.alamogordo.nm.us) entered name at signing as Jerry R Ramirez  
2024-04-02 - 7:20:25 PM GMT- IP address: 72.0.47.126
-  Document e-signed by Jerry R Ramirez (jramirez@ci.alamogordo.nm.us)  
E-signature obtained using URL retrieved through the Adobe Acrobat Sign API  
Signature Date: 2024-04-02 - 7:20:27 PM GMT - Time Source: server- IP address: 72.0.47.126
-  Agreement completed.  
2024-04-02 - 7:20:27 PM GMT

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

---

**Meeting Date:** 4/9/2024

**Report Date:** 04/02/2024

**Report No:** 8.

**Submitted By:** Deborah Osborne

---

**Subject:** Consider, and act upon, Resolution 2024-22, approving the submission of a grant application, in the amount of \$100,000, and commitment of match funding, in the amount of \$5,000, to the New Mexico Tourism Department. (*Debbie Osborne, Grant Coordinator*) **(Roll Call Vote Required)**

---

**Fiscal Impact:** \$5,000

Amount Budgeted: \$0.00

Fund: 088

Additional Fiscal Impact: \$5,000 match is required

---

**Recommendation:** Approve Resolution No. 2024-22 requesting approval to submit an application and provide match funds for the New Mexico Tourism Department's Destination Forward Grant Program.

---

**Background:** The New Mexico Tourism Department is accepting applications for the Destination Forward Grant Program, supporting the long-term destination development and rejuvenation of community-based, sustainable tourism infrastructure projects across New Mexico. The Parks and Recreation Department wishes to submit an application to develop a plan and design to rehabilitate and improve the safety of the Bonito Lake fishing access area. The application will request \$100,000 grant funding and the New Mexico Tourism Department requires a \$5,000 match. Match funds are available in fund 088.

**RESOLUTION NO. 2024-22**

**AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED  
APPLICATION AND MATCH COMMITMENT TO THE NEW MEXICO TOURISM  
DEPARTMENT**

**WHEREAS**, the New Mexico Tourism Department is accepting applications for the Destination Forward Grant Program, supporting the long-term destination development and rejuvenation of community-based, sustainable tourism infrastructure projects across New Mexico;

**WHEREAS**, the City of Alamogordo, New Mexico, Governing Body approves the submission of a completed application, in the amount of \$100,000, to the New Mexico Tourism Department, Destination Forward Grant Program, Tier I A: Planning and Design, to develop a plan and design to rehabilitate and improve the safety of the Bonito Lake fishing access areas;

**WHEREAS**, the City of Alamogordo agrees to provide the required 5% match funding in the amount \$5,000 for this project;

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE  
CITY OF ALAMOGORDO, NEW MEXICO:**

That the City of Alamogordo, Parks and Recreation Department, is hereby directed and requested to submit a completed application to the New Mexico Tourism Department for its review and are to proceed with arrangements for financing the 5% match for the Project.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of April 2024. .

CITY OF ALAMOGORDO, NEW MEXICO  
a New Mexico Municipal Corporation

By \_\_\_\_\_  
Susan L. Payne, Mayor

(Seal)

ATTEST:

\_\_\_\_\_  
Rachel Hugh, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Ashley Smith, City Attorney

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

---

**Meeting Date:** 4/9/2024

**Report Date:**

**Report No:** 9.

**Submitted By:** Stella Rael

---

**Subject:** Consider, and act upon Ordinance 1697 Case Z-2024-0002(A) for first publication of a map amendment to rezone Somerset Subdivision Phase 1 from R-2 Townhouse Dwelling District to Planned Unit Development District (PUD). (*Stella Rael, City Planner*) **(Roll Call Vote Required)**

---

**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact:

---

**Recommendation:** Approve for first publication

---

**Background:** Somerset LLC is requesting that the city amend the zoning map to change the zoning of the property known as Somerset Subdivision Phase 1 from R-2 Townhouse Dwelling District to Planned Unit Development (PUD) District. The developer intends to create smaller lots within this area of the Subdivision.

**ORDINANCE No. 1697**

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ALAMOGORDO, CHANGING THE CLASSIFICATION OF A CERTAIN PROPERTY COMMONLY KNOWN AS SOMERSET SUBDIVISION PHASE 1 FROM THEIR PRESENT DESIGNATION AND ZONING DISTRICT OF R-2-TOWNHOUSE DWELLING DISTRICT TO PUD-PLANNED UNIT DEVELOPMENT DISTRICT, WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF ALAMOGORDO, OTERO COUNTY, NEW MEXICO.**

**WHEREAS**, Somerset LLC (hereinafter referred to as "the Owners") is the owner of certain real property commonly known as Somerset Subdivision Phase 1 and legally described below (herein after referred to as "the Property") located within the corporate boundaries of the City of Alamogordo, New Mexico, (hereinafter referred to as "the City"); and

**SOMERSET SUBDIVISION PHASE 1**

**WHEREAS**, an application has been filed in the Owner's name under Case No.

**Z-2024-0002(A)** to change the zoning of the Property, and

**WHEREAS**, the City Commission, after notice and hearing, finds and determines that the application for re-zoning of the Property is in the public interest and is consistent with proper development of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION, THAT** the zoning of the Property, which is more fully described below:

**Somerset Subdivision Phase 1**

Is hereby changed from R-2 Townhouse Dwelling District to PUD, Planned Unit Development District; and the official zoning map and comprehensive plan of the City are hereby amended to reflect this change.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024

**CITY OF ALAMOGORDO, NEW MEXICO a  
New Mexico municipal corporation**

By: \_\_\_\_\_  
Susan L. Payne, Mayor

**ATTEST:**

\_\_\_\_\_  
Rachel Hughs, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Ashley Smith, City Attorney

Planned unit development district (PUD). This district is a floating district that may be located within any residential or commercial district if it meets all the standards for a planned unit development. PUD's shall be planned as integral units and may be residential, commercial, or a combination of land uses. The approval process for a planned unit development involves rezoning the property upon approval of a developer's application for a specific planned development project. The purposes of planned unit development regulations are to:

- (1) Comply with growth management policy as established in the land use element, other applicable elements and all companion documents to the comprehensive plan;
- (2) Produce more flexibility in development than would result from a strict application of this Code;
- (3) Permit design flexibility that will encourage a more creative approach to the development of land and that will result in more efficient and aesthetically desirable alternatives to the housing and other development needs of the community;
- (4) Permit flexibility in land use, density, placement of buildings, arrangement of open space, circulation facilities, and off-street parking areas, and maximize the potential of individual sites under development;
- (5) Promote the infill of vacant land; and
- (6) Create developments that balance the benefits to the community with the developer's interests.

(Ord. No. 1368, 1-12-10)



# City of Alamogordo

# City Commission



**Z-2024-0002(A)**

Stella Rael, City Planner  
April 9, 2024

# Map Amendment Request Case: Z-2024-0002(A)

## **Request:**

The property owner is requesting a map amendment to change the zoning from R-2 Townhouse Dwelling District to a Planned Unit Development Dwelling District (PUD).

## **Applicants:**

Somerset LLC

1010 Zuni Drive

Alamogordo, NM 88310

# SOMERSET SUBDIVISION SITE MAP

3



# SOMERSET SUBDIVISION PHASE 1 PROTEST AREA

# Z-2024-0002(A)

5

## Findings of Fact

- ◆1. The property is located within the Somerset Subdivision
- ◆2. The request is to change the zoning of the area within Phase 1 of Somerset Subdivision from R-2 Townhouse Dwelling District to a Planned Unit Development Dwelling District to allow smaller lots for construction of single family dwellings.
- ◆ 3. The application was filed on March 18, 2024
- ◆4. The legal notice was published on March 24, 2024
- ◆5. Twenty-Two(22) letters were mailed by certified/returned receipt mail to all property owners of record within two hundred (200) feet from the property excluding public right-of-way, of the property for which the rezoning is sought.
- ◆6. As of April 1, 2024 there have been no letters returned undeliverable and I have not received any letters or phone calls of opposition.

# Z-2024-0002(A)

6

- ◆ Staff recommends approval since this request will not be materially detrimental to surrounding property owners or the public

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

---

**Meeting Date:** 4/9/2024

**Report Date:**

**Report No:** 10.

**Submitted By:** Stella Rael

---

**Subject:** Consider, and act upon Ordinance 1696 Case Z-2024-0001(A) for first publication of a map amendment to rezone properties located at 181 & 243 Hamilton Ridge Rd., 3100, 3150, 3180, 3190, 3192, & 3194 Hamilton Rd., Reynolds Subdivision Replat G Lot 3G, and Pruiett Subdivision Replat A Lot 4A from R-1 Single Family Dwelling to RE-Residential Estates. The property owners request the zone change to comply with the current ordinance for keeping livestock. (*Stella Rael, City Planner*) **(Roll Call Vote Required)**

---

**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact: None

---

**Recommendation:** Approve for first publication

---

**Background:** Consider, and act upon Ordinance 1696 Case Z-2024-0001(A) for first publication of a map amendment to rezone properties located at 181 & 243 Hamilton Ridge Rd. and 3100, 3150, 3180, 3190, 3192, & 3194 Hamilton Rd. from R-1 Single Family Dwelling to RE-Residential Estates. The property owners request the zone change to comply with the current ordinance for keeping livestock.

**ORDINANCE No. 1696**

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ALAMOGORDO, CHANGING THE CLASSIFICATION OF CERTAIN PROPERTIES FROM THEIR PRESENT DESIGNATION AND ZONING DISTRICT OF R-1-SINGLE FAMILY DWELLING DISTRICT TO RE-RESIDENTIAL DISTRICT, WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF ALAMOGORDO, OTERO COUNTY, NEW MEXICO.**

**WHEREAS**, the owners of certain real properties commonly known and legally described below (herein after referred to as "the Properties") located within the corporate boundaries of the City of Alamogordo, New Mexico, (hereinafter referred to as "the City"); and

**181 Hamilton Ridge Road**

**243 Hamilton Ridge Road**

**3100 Hamilton Road**

**3150 Hamilton Road**

**3180 Hamilton Road**

**3186 Hamilton Road**

**3188 Hamilton Road**

**3190 Hamilton Road**

**3192 Hamilton Road**

**3194 Hamilton Road**

**WHEREAS**, an application has been filed under Case No. **Z-2024-0001(A)** to change the zoning of the Properties, and

**WHEREAS**, the City Commission, after notice and hearing, finds and determines that the application for re-zoning of the Properties is in the public interest and is consistent with proper development of the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION, THAT** the zoning of the Properties, which are more fully described below:

Reynolds Subdivision Replat G Lot 1G

Reynolds Subdivision Replat G Lot 2G

Reynolds Subdivision Replat G Lot 3G

Reynolds Subdivision Replat F Lot 1F

Pruiett Subdivision Replat A Lot 2A

Pruiett Subdivision Replat A Lot 3A

Pruiett Subdivision Replat A Lot 4A

Pruiett Subdivision Replat A Lot 5A

Pruiett Subdivision Replat B Lot 1A-B

Pruiett Subdivision Replat B Lot 2-B

Pruiett Subdivision Replat B Lot 3-B

Pruiett Subdivision Replat B Lot 4-B

Pruiett Subdivision Replat B Lot 5-B

Are hereby changed from R-1 Single Family Dwelling District to RE-Residential Estates, and the official zoning map and comprehensive plan of the City are hereby amended to reflect this change.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024

**CITY OF ALAMOGORDO, NEW MEXICO a  
New Mexico municipal corporation**

By: \_\_\_\_\_  
Susan L. Payne, Mayor

**ATTEST:**

---

Rachel Hughs, City Clerk

**APPROVED AS TO FORM:**

---

Ashley Smith, City Attorney



# City of Alamogordo

# City Commission



**Z-2024-0001(A)**

Stella Rael, City Planner  
April 9, 2024

# Map Amendment Request Case: Z-2024-0001(A)

## **Request:**

The property owners are requesting a map amendment to change the zoning from R-1 Single Family Dwelling District to RE-Residential Estates District.

## **Applicants:**

Marcos Doporto

181 Hamilton Ridge Rd.

Alamogordo, NM 88310

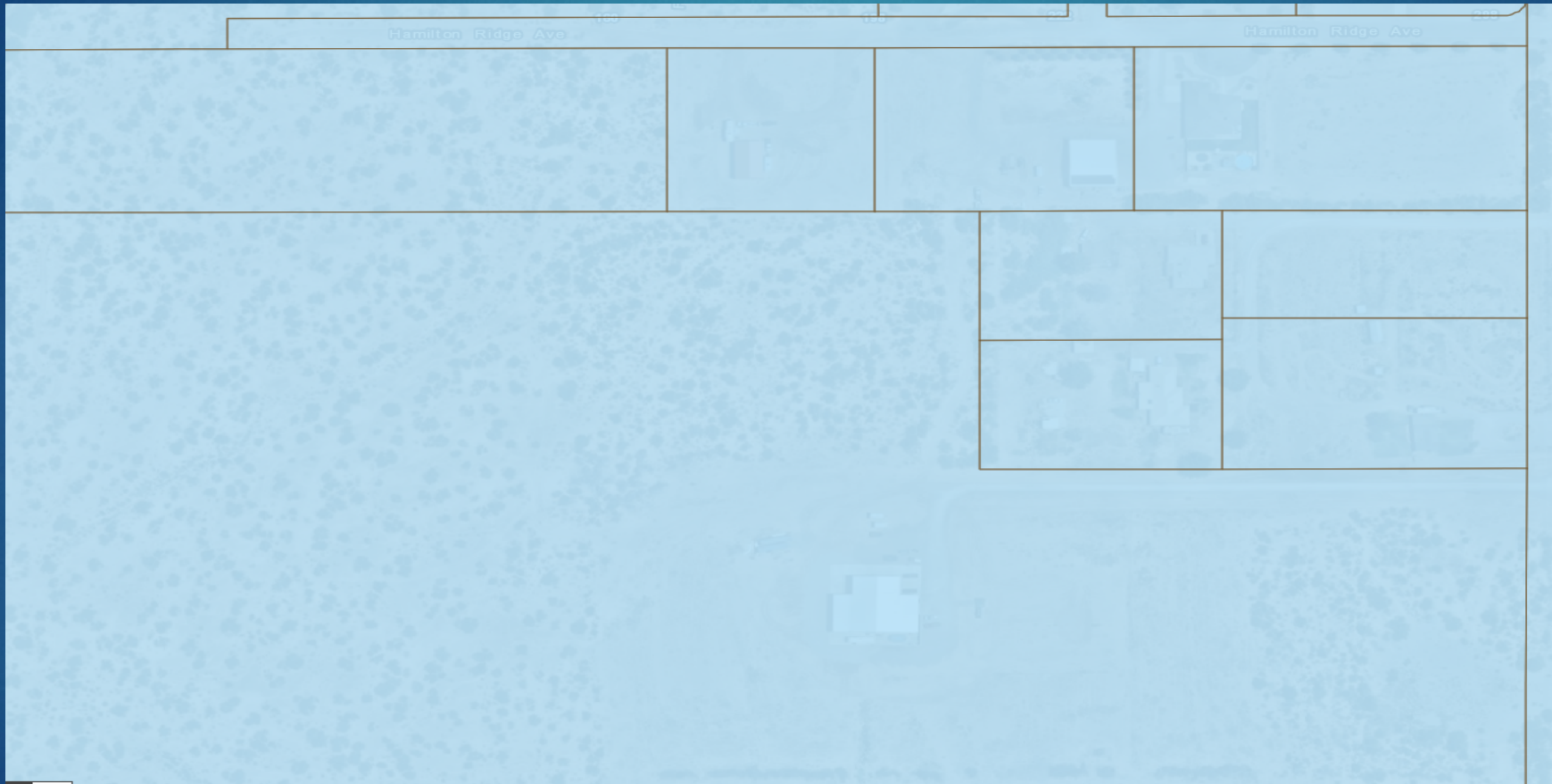
181 & 243 Hamilton Ridge Rd. and 3100,  
3150,3180,3190,3192, & 3194 Hamilton Rd  
Site Map

3



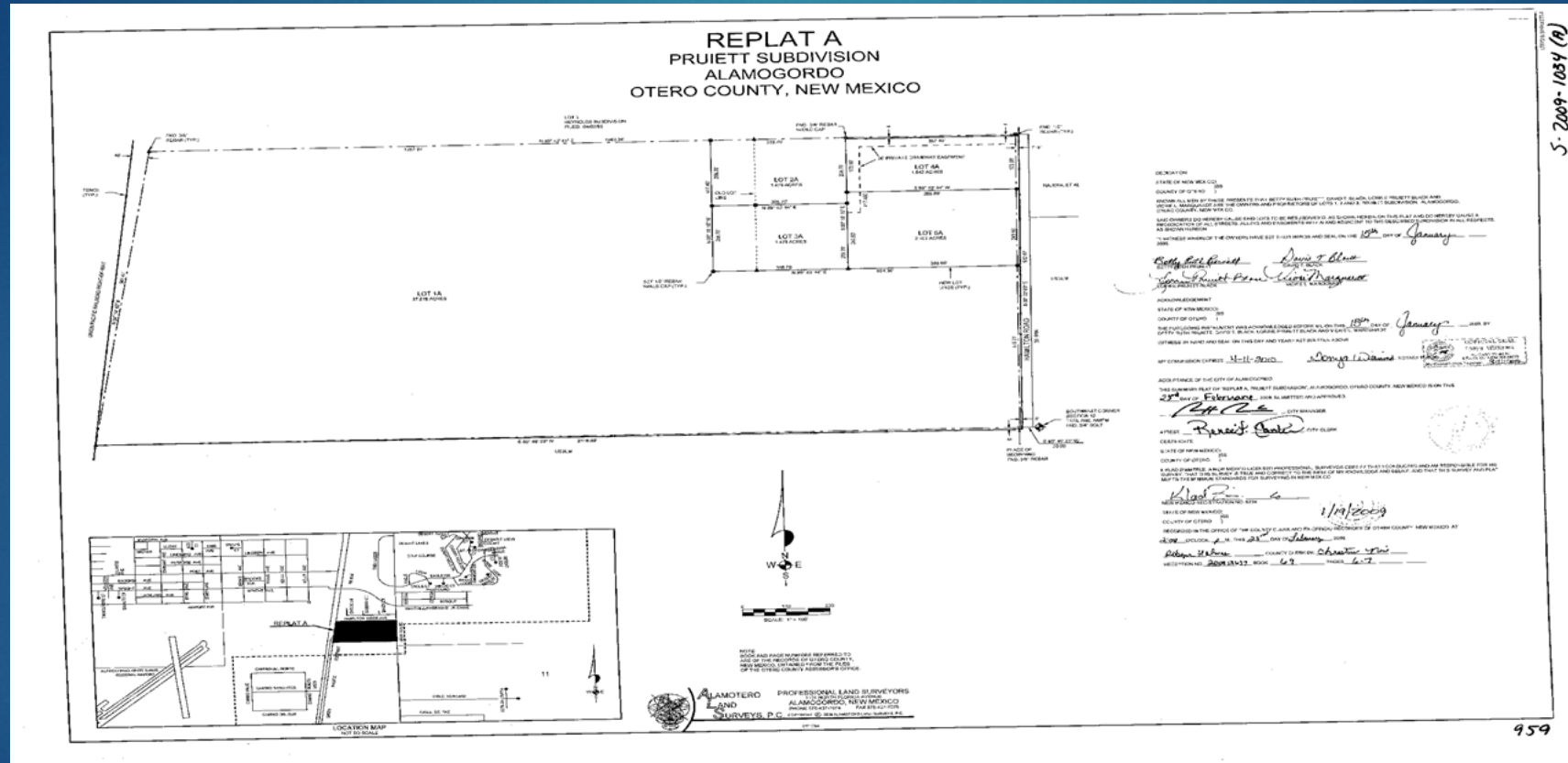
181 & 243 Hamilton Ridge Rd. and 3100,  
3150,3180,3190,3192, & 3194 Hamilton Rd  
Zoning Map

4



# PRUIETT SUBDIVISION REPLAT A

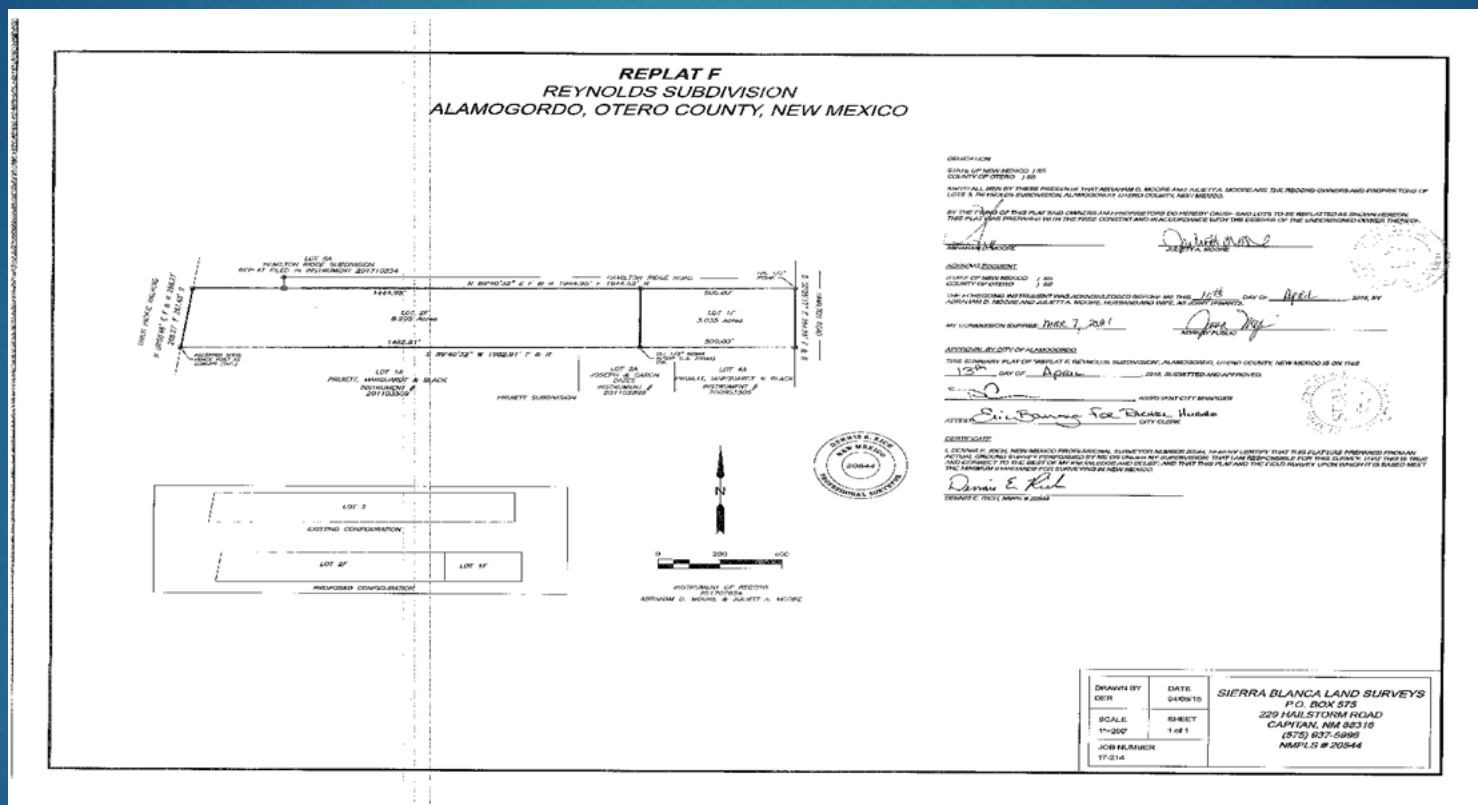
5



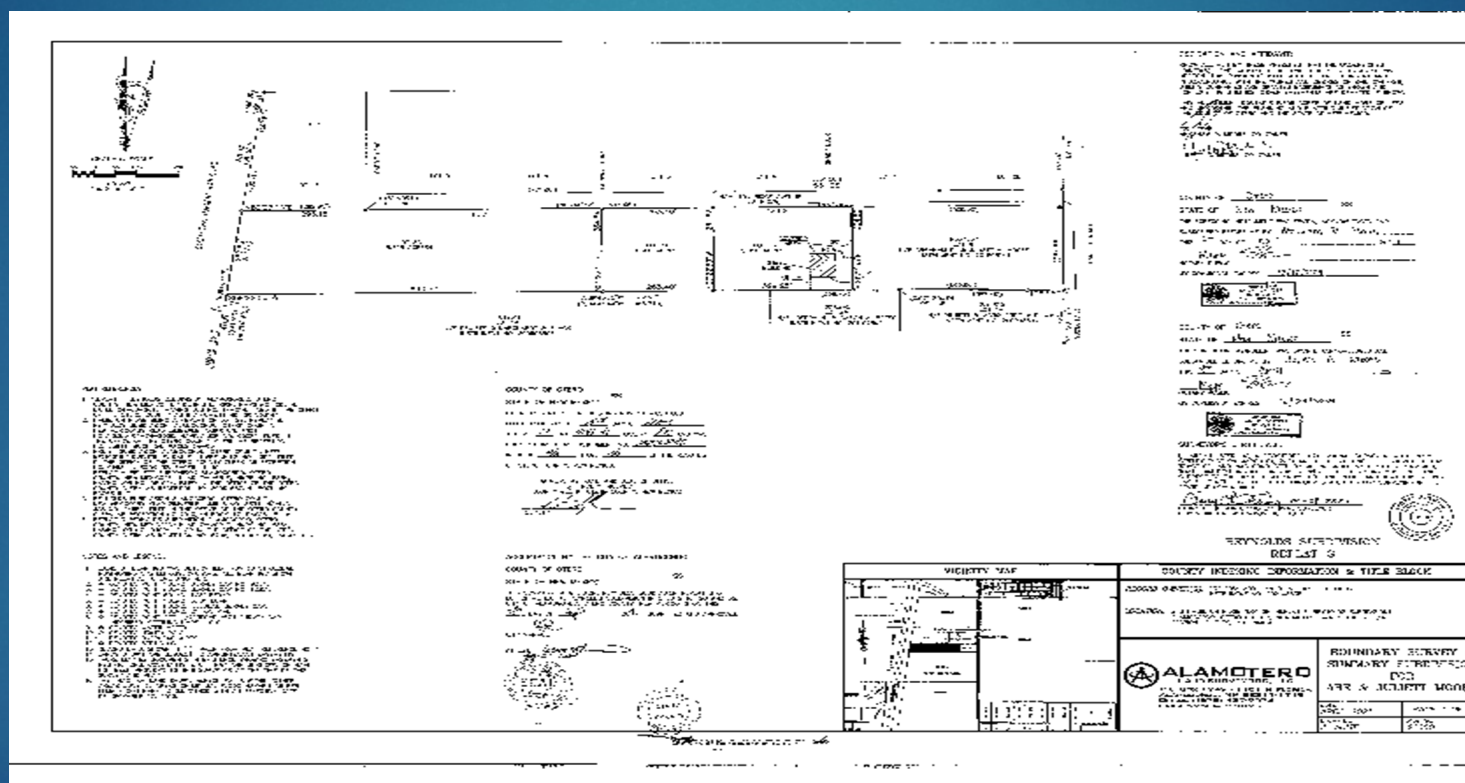
## 6



## 7



## 8



# Z-2024-0001(A)

9

## Findings of Fact

- ◆1. The properties are located within the Reynolds Subdivision Replats F & G and the Pruiett Subdivision Replats A & B, consisting of ten separately owned parcels. The request is to change the zoning of the ten parcels from R-1 Single Family Dwelling District to RE- Residential Estates to comply with the current keeping of animal's ordinance.
- ◆2. The application was filed on March 13, 2024
- ◆3. The legal notice was published on March 24, 2024
- ◆4. Five(5) letters were mailed by certified/returned receipt mail to all property owners of record within two hundred (200) feet from the property excluding public right-of-way, of the properties for which the rezoning is sought.
- ◆5. As of April 1, 2024, there have been no letters returned undeliverable, and I have not received any letters or phone calls of opposition.

# Z-2024-0001(A)

10

- ◆ Staff recommends approval since this request will not be materially detrimental to surrounding property owners or the public