



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

May 28, 2024 - 6:30 PM

Donald E. Carroll City Commission Chambers
City Hall, 1376 E. Ninth Street

Susan L. Payne Mayor
Sharon McDonald Mayor Pro-Tem, District 5
Nick Paul District 1
Stephen Burnett District 2
Warren Robinson District 3
Josh Rardin District 4
Mark Tapley District 6

Rick Holden City Manager
Ashley Smith City Attorney
Rachel Hughs City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the east bulletin board located in the south of the City Hall and in the glass case located outside the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4100.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

Residents must sign up with the City Clerk to address the City Commission. The standard allotted time is 3 minutes, but the Mayor reserves the right to change depending on the number of public comments.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Approve the minutes for the Regular Commission meeting on April 23, 2024. *(Rachel Hughs, City Clerk)*
2. Approve the minutes for the Budget Hearing Workshop on May 6, 2024. *(Rachel Hughs, City Clerk)*
3. Consider, and act upon, Resolution 2024-25 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of May 28, 2024. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**
4. Approve Resolution 2024-26 designating the City Clerk as the Custodian of Records and the method of destruction of City records as witnessed shredding. *(Rachel Hughs, City Clerk)* **(Roll Call Vote Required)**
5. Consider, and act upon, Resolution No. 2024-28, requesting approval to salvage the P-2V aircraft at the Alamogordo-White Sands Regional Airport. *(Troy Orr, Airport Manager and Veronica Ortega, Community Services Director)* **(Roll call vote required)**
6. Consider, and act upon, an amendment to the grant funding from the Non-Metro Area Agency on Aging FY24 contract, to revise the original contract amount from \$510,892.63 to \$470,892.63. *(Magdalena Morales, ASC Manager and Veronica Ortega, Community Services Director)*
7. Consider, and act upon, a funds appropriation of \$55,575.00 through the Capital Outlay Bureau with the Aging & Long-Term Services Department for the purchase of a new Senior Center vehicle. *(Magdalena Morales, ASC Manager and Veronica Ortega, Community Services Director)*
8. Consider, and act upon, a one-time grant of \$1,500 from the Non-Metro Area Agency on Aging to promote Senior Center socialization activities, including the purchase of small equipment/electronics. *(Magdalena Morales, ASC Manager and Veronica Ortega, Community Services Director)*
9. Consider, and act upon, the award of RFP 2024-100 On Call Pavement Patching to Mesa Verde Enterprise Inc. *(David Nunnelley, Acting Public Works Director)*
10. Consider, and act upon, an amendment to the grant funding from the New Mexico Aging and Long-Term Services Department for the Senior Companion Program (SCP) and Foster Grandparent Program (FGP) FY24 contracts, to revise the original SCP contract amount from \$69,782.50 to \$57,782.50 and the original FGP contract amount from \$69,525.00 to \$27,725.00. *(Magdalena Morales, ASC Manager and Veronica Ortega, Community Services Director)*
11. Consider, and act upon, awarding IFB No. 2024-03 to multiple vendors, in the amount not to exceed \$140,125.60 related to Herbicide and Fertilizer, for multiple departments. *(Evelyn Huff, Finance Director)*
12. Consider, and act upon, acceptance of a \$30,000 grant award from the Carroll Petrie Foundation to Alamogordo Animal Control. *(Debbie Osborne, Grant Coordinator)*
13. Consider, and act upon, Resolution 2024-27, dissolving the Alamogordo Disability Council, Community Development Advisory Committee, and the Mayor's Committee on Long-Term Aging. *(Stephanie Hernandez, Assistant City Manager)* **(Roll Call Vote Required)**

ITEMS REMOVED FROM CONSENT AGENDA

NEW BUSINESS

14. Consider, and act upon, Ordinance 1698, for first publication to amend Chapter 4, Article 4-06-060 of the Code of Ordinances concerning Fees and Conditions at the Alamogordo-White Sands Regional Airport. (*Troy Orr, Airport Manager*) **(Roll Call Vote Required)**

15. Consider, and act upon, Resolution No. 2024-29 requesting interim approval from the Local Government Division of the Department of Finance & Administration, State of New Mexico, to adopt the Preliminary 2024-2025 Budget as of May 28, 2024. (*Evelyn Huff, Finance Director*) **(Roll Call Vote Required)**

16. Discussion and provide directions to staff regarding 3751 Mesa Village Drive, Alamogordo NM 88310 (Rocket City Family Fun Center). (*Rick Holden, City Manager and Stephanie Hernandez, Assistant City Manager*)

17. Consider, and act upon, Ordinance 1700 for the first publication, repealing Chapter 8 Article 8-08 "Cross Connection, Prevention, and Control", and amending Chapter 28, "Water, Sewer, and Sewage Disposal". (*Bryan Mantz, GovRates Inc. President and Rick Holden, City Manager*) **(Roll Call Vote)**.

18. Appointments to Boards and Committees. (*Susan L. Payne, Mayor*)

ADJOURNMENT

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date: 05/16/2024

Report No: 1.

Submitted By: Rachel Hughs

Subject: Approve the minutes for the Regular Commission meeting on April 23, 2024. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the minutes.

Background: This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., DONALD E. CARROLL COMMISSION CHAMBERS
April 23, 2024**

**SUSAN PAYNE, MAYOR
SHARON McDONALD, COMMISSIONER
JOSH RARDIN, COMMISSIONER
STEPHEN BURNETT, COMMISSIONER
NICHOLAS PAUL, COMMISSIONER**

**MARK TAPLEY, COMMISSIONER
WARREN ROBINSON, COMMISSIONER
RICK HOLDEN, CITY MANAGER
ASHLEY SMITH, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Payne called the meeting to order at 6:30 p.m. Roll Call was taken by the City Clerk. City Clerk Hughs announced there was a quorum present. The Invocation was given by Mayor Payne and the Pledge of Allegiance was led by Commissioner Burnett.

APPROVAL OF AGENDA

**Commissioner Burnett moved to approve the agenda.
Commissioner Robinson seconded the motion.
Motion carried with a vote of 7-0-0.**

PRESENTATIONS

1. Donate Life Proclamation. (Susan Payne, Mayor)

Mayor Payne pulled the item because no one was present to receive the proclamation.

2. 100% Otero Update on the PIT Count. (Peg Crim, Co-Founder)

Jen Gruger said there was a Housing Symposium and Community Conversation on March 21st. The objectives were to bring the community together for a conversation about housing, access to housing, and homelessness. During the first half of the day, various speakers spoke about creating housing opportunities. The resounding message at the end was to keep meeting and having these conversations. We are excited that Assistant City Manager Hernandez will give us more information about what the City is doing in these areas. The SNMEDD Council and Purdue University are having a two-day summit in Roswell on May 22nd and 23rd. This will be on a bigger scale, with more counties, including Otero, to look at housing. We are hopeful the City can have a presence there.

Nadia Sikes said her part here is to try to improve things for the unsheltered, the unhoused, and the homeless. I have been doing a mobile outreach program since October in partnership with the New Mexico Health Department and Counseling Center. We follow up on rumors and information about homeless camps in and around Alamogordo. The contract does not permit us to give tents, tarps, or sleeping bags, but we try to provide resources and engage with them. We give out snacks, hygiene kits, women's products, and backpacks. In winter, we gave out socks, hand warmers, and hats. People welcome us. I try to find out what they need, and to date, not one person has told me we need a shelter in Alamogordo. They like that Runner's Refuge was a temporary shelter, but nobody ever says we need a brick-and-mortar shelter. People are mostly looking to feel safe; they need simple things like an area to clean up or do their laundry. I always hear from people about their stuff being stolen; if you don't have much, it can be traumatic. The contract ends at the end of June, and I would like to return

and tell you the results. The majority of the people are from here, have quit high school, and experienced childhood trauma and dysfunctional families.

Peg Crim said she did not have the final numbers for the PIT Count from the State.

PUBLIC COMMENT

Gary Trinkle signed up to speak under Item 10.

CITY MANAGER'S REPORT

City Manager Holden made the following remarks:

1. Staff is working on some of the issues with housing concerning 100 % Otero. The housing ordinance is still functional and does not disqualify us from federal funding or opportunities. We are looking at some attainable housing and working with developers.
2. During the last commission meeting, there were some concerns about speeding. The Police Department does a tremendous job. Between March 29th and April 9th, about eleven days, there were twenty-three crashes, two hundred and thirty traffic stops, seventy-nine citations issued, and six hundred and sixty-eight calls for service. From April 10th to April 21st, there were twenty-one crashes. Four hundred and ninety-seven traffic stops, two hundred and twenty-eight citations issued. Our Police Department is all over town at all hours. Since the last meeting, officers have gone out and looked at parked vehicles at Incredible Court, and six citations were issued. If they do not comply with citations, they will be towed. Code Enforcement has gone out and dealt with issues there, too. It is good that people let us know what is going on. If you feel we are not making headway, please let my Office or the Police Chief know so we can take proactive steps. We took the last meeting seriously and have done impactful things, like looking at grants to get more police overtime. We continue to look for opportunities to enhance law enforcement efforts.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

Commissioner Rardin made the following comments:

When we have tennis tournaments, Oregon Avenue is almost impassible with cars on both sides. A constituent there asked if we could take the northern end of the Oregon School's old playground and turn it into a parking lot. It does not have to be anything fancy; just pull the fence down and place a gravel parking lot for overflow. Could we look into getting a cost for that? City Manager Holden said he would visit with Parks staff and Financing to explore options.

Mayor Payne made the following comments:

I am on the PSAP Board and know the number of calls they get. It's incredible. The issue isn't that they are not doing enough. I want to discuss it because the Commission is not allowed to speak about it unless it is in an open meeting. So collectively, maybe we can come up with a solution. The calls and complaints have increased. Speaking for myself, I think they are doing enough, but I hope the City and Commission can come up with a solution because it is getting worse.

CONSENT AGENDA

3. Approve the minutes for the Regular Commission meeting on April 9, 2024. (Rachel Hughes, City Clerk)

4. Consider, and act upon, accepting the \$166,446.74 award from the State of New Mexico Department of Cultural Affairs accepting and signing the attached 2022 General Obligation

Bond Project Agreement for the Alamogordo Public Library. (Kim Underwood, Library Manager and Veronica Ortega, Community Services Director)

5. Consider, and act upon, Resolution 2024-23 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of April 23, 2024. (Evelyn Huff, Finance Director) (Roll Call Vote Required)

6. Consider and act upon an emergency funds appropriation of \$129,123.00 through the Capital Outlay Bureau with the Aging & Long-Term Services Department (ALTSD) for the purchase of a new Senior Center passenger bus (Magdalena Morales, ASC Manager / Veronica Ortega, Community Services Director).

7. Consider, and act upon, HUD Form 50077-CR Civil Rights Certification. (Evelyn Huff, Finance Director)

8. Consider, and act upon, Resolution No. 2024-24, adopting an Infrastructure Capital Improvement Plan (ICIP) and identifying six (6) recommended capital outlay projects for Fiscal Years 2026-2030. (Magdalena Morales, ASC Manager / Veronica Ortega, Community Services Director) (Roll Call Vote Required)

Commissioner Robinson moved to approve the Consent Agenda.

Commissioner Mayor Pro-Tem McDonald the motion.

Roll Call Vote was taken.

Motion carried with a vote of 7-0-0.

NEW BUSINESS

9. Consider, and act upon, the Parks & Recreation Master Plan. (Jackie Fishman, AICP, Principal, Consensus Planning, Inc., Belinda Bass, Parks & Recreation Director, and Veronica Ortega, Community Services Director)

Jackie Fishman said she was a Principal at Consensus Planning, a consulting firm based in downtown Albuquerque. In addition to our staff working on this, we had sub-consultants from Smith Engineering Company and Formative Architecture.

Jackie Fishman proceeded with the presentation and gave a timeline of the creation of the master plan, their methodologies and analyses, results of the Community Survey, recommendations for improvements, cost estimates, and funding resources. None of the restroom facilities in the various community facilities meet ADA accessibility standards as determined by our project architects. A program should be undertaken to improve restroom accessibility.

Mayor Payne asked about the surveyed areas. Ms. Fishman said your parks are mostly central to the City. You have subdivisions that are not close to any parks. Mayor Payne said only two hundred and twenty-six people took the survey. That makes it hard to tell the priorities in a city of thirty-one thousand.

Commissioner Robinson asked what surprised her the most about the study. Ms. Fishman said Alamogordo has nice facilities and some of everything. That was surprising because other communities around New Mexico lack those facilities. I work in small and large communities all over the State, and Alamogordo does a nice job.

Commissioner Rardin asked if the new restroom at the Balloon Park is ADA compliant. Ms. Fishman said maybe if it was a brand-new facility. Commissioner Rardin said it was built about a year and a half ago, so it would have to be ADA-compliant. Ms. Fishman said all the other ones are not, and they are really all the same. The architects on the team went into great detail about where the restrooms fall short for accessibility. Commissioner Rardin said that it is ever-changing. The ADA rules could change in the middle of a project. We have had problems in the past with keeping up with that. It is concerning. Ms. Fishman said accessibility to the parks is a concern. A lot of the playground equipment and picnic tables are not wheelchair accessible. Commissioner Robinson asked if there were grants or incentives to improve ADA-compliant restrooms or park areas. Ms. Fishman said she was unsure about ADA specifically, but the document includes funding resources. I do not know if the New Mexico Outdoor Recreation Division may support that. I recently worked with the City of Clovis on their master plan, and most of their Outdoor Recreation grant was based on accessibility and ADA. Assistant City Manager Hernandez said we used to have ADA and grants on our ICIP listing, but we had to remove it because it was never formalized or shovel ready. Now that we have something in writing approved by the Commission, we now have opportunities for ICIP and other grant funding. This will help in a lot of areas to seek additional funding from the State, which is pushing for outdoor recreation right now. Mayor Payne said a lot of these grants have to be shovel-ready and cannot just be ideas. It has to be something where if they fund you, you are ready to start building. We have not really had that plan until now. Assistant City Manager Hernandez said we took some of the elements from the master plan, although not approved, up to Representative Gabe Vaquez's office. We knew we wanted to move forward on Inclusion Park at the Rec Center. This is our plan to say yes, we have something ready to go.

Commissioner Robinson moved to approve.

Mayor Pro-Tem McDonald seconded the motion.

Motion carried with a vote of 7-0-0.

**10. Discussion and provide staff with direction on recent theft and speeding issues.
(Commissioner Rardin)**

Gary Trinkle said the burglaries are getting out of hand and are being carried out by drug addicts who chose that lifestyle. I have rental houses in town and lost tenants because of break-ins. I have been broken into twice. Something has to give. I heard about how the Police Department is understaffed. You have to figure out a way to get more law enforcement here, whether raising taxes, gross receipts, or whatever needs to be done. You ought to be able to feel safe in town. These guys are riding bicycles and breaking into homes and businesses in broad daylight. I do not know if they are being let loose in the courts or what is happening, but they are getting away with it. Houses are being broken into daily, and it is ridiculous. Regarding speeding and the recent accidents, you are not expecting a car to be doing sixty-five in a thirty-five. That is why people are getting t-boned, and accidents are getting worse. I am willing to pay my share if you raise property taxes; at least, I will not have to worry about getting robbed. It is only a matter of time before they break into the wrong house, and someone gets hurt. Mayor Payne said we raised taxes last summer to do that. Mr. Trinkle said to raise them again. Mayor Payne said it is not that easy, but I believe it is working. Mr. Trinkle said the way to get more people is to pay them more. Do something. City Manager Holden said Mr. Trinkle had previously met with Commissioner Rardin and me. We talked about a lot of the issues mentioned, and I subsequently spent time with Chief Kunihiro about them. The awareness is appreciated.

Commissioner Rardin said the building community has been hit really hard. I have been hit twice at my shop. Some people have been hit about ten to twelve times. We are talking thousands of dollars. It is frustrating because, as business owners, our insurance costs have escalated year after year. Every time we make a claim, those costs are increased even more. The purpose of this being on the agenda is to start talking about it and see what we can do to help the Police Department. Can we tighten up ordinances, or as a home rule, can we do things beyond what the State allows us to do? I

would like staff to brainstorm. I heard a rumor that we only have two police officers at night. How many do we have? Chief Kunihiro said normally, four and a sergeant. Commissioner Rardin asked about the lieutenants. Chief Kunihiro said they go home at nine or eleven, depending on the shift.

Commissioner Rardin said he mentioned speeding at the last meeting and agreed with Mr. Trinkle. A lot of out-of-towners come in, thinking they are out on the interstate. Maybe citations will slow them down. City Manager Holden said Chief Kunihiro and I discussed this. There are grant-funded overtime programs available that we could utilize to increase patrols for speeding. I have already approved one to allow a grant to come into play so we can step up enforcement. We have to be sure that people know they need to report these incidents and issues, so we have a good record of it. If somebody believes officers are not following up, we need to call the Chief or myself directly to follow up. We need dates, times, and incidents so the Chief and Deputy Chief can follow up to determine if these calls are coming in and who is getting them. We are not intentionally overlooking any of those things. We need you to call. If you don't call, the police don't have a way to respond. Commissioner Rardin said the first time he was hit, he reported it to the Police Department, and the officer did not even come out. I was told to get online and report it there. That looks bad to constituents when an officer does not want to take the time to come out. Chief Kunihiro said regarding the suggestion to file it online, the direction to officers is that it is an option we can offer, but if they want an officer to respond, we will. If you or your constituents say we refuse to respond, please let me or a supervisor know so we can handle the situation. Some people cannot file an online report, and others do not want to do it. Based on the priority of calls to take a report, we will show up. For consideration, in 2023, we took thirty-five thousand calls for service. That averages to about three thousand incidents a month. A call can range from a couple of minutes to two to three officers on a call for up to seven hours. There are so many variables. It seems that burglaries are increasing, and more people are wandering the streets at night. I pulled some quick data and was surprised. From January to the present date in 2023, compared to January to the present date in 2024, our burglaries and breaking-and-entering are up twenty-five percent. Auto burglaries are down thirty-five percent, and vehicle theft is down twenty-six percent. Mayor Payne said so they went from cars to buildings. Chief Kunihiro said it seems that way. We have a lot of vacant buildings around town on which we take calls. We take all crime seriously but may not always have the resources to put an officer directly in an area for an entire shift. I share the concerns about how people are driving in town, and since the last meeting, we did some directed patrol towards White Sands, First Street, Tenth Street, and Indian Wells, where many crashes happen. We doubled our traffic stops and nearly tripled our issued citations. In that timeframe, we did not decrease the number of crashes, but we will have to show consistency in enforcement for an impact. Mayor Payne said she was surprised there were twenty-one crashes in ten days. That's an average of two a day. Commissioner Rardin said a lot of that is distracted driving. Chief Kunihiro said distracted and impaired driving.

Commissioner Rardin said with budget hearings coming up, could we look at adding more Police Service Aides? They are not certified officers, but they can handle the smaller stuff. Is that what they are being utilized for? Chief Kunihiro said we currently have four spots, which I think is plenty. We just have vacancies because three have transferred to a police officer position. We are in the process of looking at four to five applicants and filling three spots. That is probably why you do not see them as much. Commissioner Rardin said that when we created them, the purpose was to alleviate the small workloads that were not as important. Things that have happened in the last five years make you think this is Albuquerque. Chief Kunihiro said we are not unique compared to other parts of the country, but when it is happening here, well, we have always said it does not happen in our little town. Mayor Payne said my biggest concern is the break-ins because there are more and more. People need to call when break-ins happen. If they don't call, there is no record. If you do not get the result you are looking for, go higher up or call your Commissioner. Commissioner Rardin said the hard part is how random it is. Officers cannot spend thirty days out there watching. I catch them on cameras but cannot tell who they are. Commissioner Burnett said there was a guy in his truck out on Florida with cars driving by. They do not care if they are seen. I have had things stolen out of the front yard. Commissioner Rardin said

we installed ring cameras. Chief Kunihiro said we get footage from ring cameras and share it with law enforcement agencies and resources. Sometimes, people just do not know who they are, or the picture is not good enough. It is frustrating. We charged a group of juveniles doing burglaries off 18th Street. Last night, we had burglaries and a stolen vehicle off the 1st Street area. We recovered the stolen vehicle and put two juveniles in jail as a result, but the investigation is ongoing. Some things fall into place, but unfortunately, we cannot solve every crime.

Commissioner Rardin asked if there was anything we could do to tighten up the ordinances. Juveniles are kind of a slap on the wrist, but is there anything we can do where the punishment starts to fit the crime? Chief Kunihiro said we do not have much say in the actual punishment. Commissioner Rardin asked if we could increase penalties or fines or something similar to what we did before when we went after the parents of the juveniles. Chief Kunihiro said burglaries are felonious crimes at the Magistrate and District Court levels. That is not dealing with the municipality. We have been trying to do what we can with the solicitation and park closure ordinances to at least redirect this. I would encourage people to continue to report issues or concerns about how investigations are handled and go up the chain of command. Mayor Payne said there has to be something we can do. Commissioner Burnett said legislative-wise, that's State level. Depending on what they decide, that is what we get to do. Right now, it's just not very good. Mayor Payne said we have State Representatives and Senators to make those changes. We have already tightened three ordinances regarding juveniles, and it took us several months to come up with that and ensure we could legally do it. We need to focus our attention on the State Representatives and Senators and advocate at that level.

Commissioner Rardin asked if juveniles committed the majority of these crimes. Chief Kunihiro said it was a mix. With the District, there are catch-and-release things where someone not deemed dangerous is released. This means we may arrest someone for serious felony charges tonight, and tomorrow, they will be out walking the streets and doing it again. We struggle with detaining both juveniles and adults, but yes, there are lots of juveniles out wandering around. I attribute that to the fact that they do not fear consequences from the criminal justice system. Mayor Payne said our system is broken. I used to always think it was parents not taking care of their kids, but it is more complex than that. Still, that is not an excuse. They need to be held accountable because if not, they just become criminal adults. Chief Kunihiro said that besides traffic law violations, Municipal Court does not have jurisdiction over juveniles. Delinquent acts go to the District Court and JPO.

Mayor Payne said the only viable solution heard tonight is what City Manager Holden mentioned, which is potential overtime and getting more officers on the street at night. I think we can all agree that five officers on the street is not enough. Commissioner Rardin asked how many officers were on staff at the Sheriff's Office at night. Chief Kunihiro said he was not sure. Commissioner Rardin asked if we could work into a Memorandum of Understanding with them for coverage at night until we get a handle on this. What about the State Police at night? Chief Kunihiro said he had asked the State Police to assist with traffic enforcement. The local captain said they had other obligations, but they fully intend to assist us with traffic enforcement soon. Commissioner Rardin said they have been doing those blitzes, but once that is over, maybe they can give us a hand. Commissioner Paul asked what the staffing levels for the Alamogordo Police Department were. Chief Kunihiro said we have forty-seven sworn officers. We have been doing good hiring them, but a lot of them are in the Academy. So, we technically have thirty-nine certified officers who can do the work now. Six are in the Academy, and a couple washed out. Commissioner Paul asked what the maximum number was. Chief Kunihiro said the fifty-six was budgeted this fiscal year. That is every sworn law enforcement officer from the bottom to the top. Commissioner Paul asked if the hiring has been consistent. The bonuses we pushed seemed to help, but is that still the case? Chief Kunihiro said it shot up quickly, and we have done three tests this year, but the turnout was not very good. Commissioner Paul asked if many officers were leaving. Chief Kunihiro said we had four resign since we implemented the pay increase and hiring incentives. However, we have more in the pipeline, which gets us to forty-nine quickly. Commissioner Rardin asked if the Police Service Aide positions could be filled. Chief Kunihiro said we

have applicants. It is still pretty intensive, but they do not have all the testing the Academy requires. Commissioner Rardin asked what powers they had. Chief Kunihiro said they could cite only certain things like parking violations. They cannot detain someone. If they saw you committing a traffic violation, they should not turn their lights on and pull you over. They do assist with traffic crashes, which is a huge help. Commissioner Rardin asked, as far as authorizing the budget for overtime, if any of the officers are up for that. Chief Kunihiro said not always. Officers value time off, so if they work twelve-hour shifts, they do not always want to come in on the only two days off this week for overtime. The State is doing things with grant funding to incentivize that and pay double time. Sometimes, money talks. We have overtime offered all the time, and people do not sign up for it. Commissioner Rardin asked if that was time and a half. Chief Kunihiro said yes, sir. They would average \$42 to \$45 an hour with time and a half.

Assistant City Manager Hernandez said we are still working on things in the background after the death of Officer Ferguson. The Governor called a special session for July 18th where they will talk about public safety issues. I have not had a chance to discuss that with City Manager Holder or Chief Kunihiro yet, but you need to keep that in the background. There are statutory issues causing communities to be unsafe and unsafe for our officers. We will keep an eye on that, and if we come up with anything, I will forward it to you.

ADJOURNMENT

Commissioner Rardin moved to adjourn at 7:57 p.m.
Mayor Pro-Tem McDonald seconded the motion.
Motion carried with a vote of 7-0-0.

Mayor Susan L. Payne

ATTEST:

City Clerk Rachel Hughs

(Prepared by Dylan Aleshire, Deputy City Clerk)
Approved at the Regular Meeting held on May 28, 2024.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date: 05/09/2024

Report No: 2.

Submitted By: Rachel Hughs

Subject: Approve the minutes for the Budget Hearing Workshop on May 6, 2024. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the minutes.

Background: This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION BUDGET HEARING WORKSHOP MINUTES
6:30 P.M., DONALD E. CARROLL COMMISSION CHAMBERS
May 6, 2024**

**SUSAN PAYNE, MAYOR
SHARON McDONALD, COMMISSIONER
JOSH RARDIN, COMMISSIONER
STEPHEN BURNETT, COMMISSIONER
NICHOLAS PAUL, COMMISSIONER**

**MARK TAPLEY, COMMISSIONER
WARREN ROBINSON, COMMISSIONER
RICK HOLDEN, CITY MANAGER
ASHLEY SMITH, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Payne called the meeting to order at 5:31 p.m. Roll Call was taken by the City Clerk. Commissioner Burnett was present after the roll call. City Clerk Hughs announced there was a quorum present. The Invocation was given by City Clerk Hughs, and the Pledge of Allegiance was led by Mayor Pro-Tem McDonald.

APPROVAL OF AGENDA

**Mayor Pro-Tem McDonald moved to approve the agenda.
Commissioner Robinson seconded the motion.
Motion carried with a vote of 6-0-0.**

WORK SESSION

1. City of Alamogordo Preliminary Budget for Fiscal Year 2025. (Evelyn Huff, Finance Director)

Finance Director Huff went over a general overview of how the budget worked and explained commonly used terms. Then, she presented the City of Alamogordo's Preliminary budget for Fiscal Year 2025.

REVENUES

Mayor Payne asked what the percentage of property tax received was. Finance Director Huff said from the residential operational property tax, we get .005% per one thousand of assessed value. We are at .0017% per one thousand appraised value on the debt. We receive \$3,700,000 for property tax operating and \$1,100,000 for debt service. In FY25, we are budgeted to receive \$4,800,000 in property tax collected in the county.

Commissioner Paul asked what miscellaneous revenue was comprised of. Finance Director Huff said it was reimbursements, refunds, donations, and sales. We also get some billing. For example, when we do an abatement of a house, that is a miscellaneous revenue.

EXPENDITURES

Mayor Payne noted that Commissioner Burnett arrived at 6:10 PM.

FUND 11 – GENERAL FUND

Commissioner Rardin said if the Police Department writes a speeding ticket and the speeder pays it so it does not go on to court, does that fine go to Municipal Court? Finance Director Huff said correct.

Executive/City Manager 11-1301

Commissioner Rardin asked if using Economic Development money to fund half of the Assistant City Manager position was legal. Finance Director Huff said it is, as long as it is up to ten percent of the Economic Development.

Finance/Accounting 011-2102

Commissioner Rardin asked where the other twenty percent of the Finance Director's budget came from. Finance Director Huff said Fund 81 for Utility Billing.

Administration/Non-Departmental 011-2400

Commissioner Rardin asked if the fees were for the Municipal League. Finance Director Huff said yes, but that is not the entirety of the fees. The memberships and dues were expected to go up \$7,000. The other fee that will go up here is the Gross Receipts Admin Fee, which is what they charge us to collect. That is going away, but it is still budgeted for FY25.

Police Department/Police 011-4104

Commissioner Rardin asked what was included in the Other category. Finance Director Huff said community relations, books and publications, travel, equipment, computer hardware and software, fuel, uniforms, and animal expenses. He asked if the fuel was for all units. She said car fuel, yes. They are budgeted for \$140,000 for FY25 and \$129,000 for FY24. He asked if it was equipment they may not need. She said that equipment under \$5,000 is the controllable property. A lot of it is replacing everyday use equipment.

Commissioner Rardin said he disagreed with cutting every department's budget by ten percent in certain months. I want to make sure the Police Department is getting what they need. City Manager Holden said they will get what they need. We had to start with a number to reduce the budget to pass requirements. Finance Director Huff said the State has recently increased the Law Enforcement Protection Fund. The minimum is now \$95,000.

Fire Department/Fire 011-4204

Commissioner Paul asked what the ISO rating was right now. Fire Chief Ramirez said ISO stands for Insurance Services Office. It is a fire service insurance that all businesses in the City are accounted by. We are rated at ISO Three. As a preliminary, we are jumping to a Two and, hopefully, a high One. Albuquerque and Las Cruces are the only two cities in New Mexico rated an ISO One. Mayor Payne said that affects our insurance rates. The lower the number, the better. Fire Chief Ramirez said that was correct.

Commissioner Rardin asked where the money for the Fire Department's supplies came from. Finance Director Huff said they get close to \$800,000 a year from Fire Protection.

Police Department/A.P.S. Resource Program 011-4704

Commissioner Rardin asked if the two resource officers cost double the budget. Finance Director Huff said that they cost us \$212,000. The school pays \$106,000 of that. He said so the total together is \$212,000. She said correct.

FUND 12 – INTERNAL SERVICES

Mayor Payne asked if salaries and benefits were budgeted with the assumption that everyone would need them. Finance Director Huff said we budget based on who is currently in the position at the time we make the projection. If you are currently in the position and have single-employee insurance and PERA, we budget based on where you are at. If the position is vacant, we budget with the assumption that you will not need a single employee; you will need an employee plus family. We budget to the top

of that. Regarding the salaries portion, we do not budget to be at the top of the wage scale. We do assume you are going to come in at the starting rate.

Finance/MIS 012-3402

Commissioner Paul said the fee increase was substantial. Is this a one-time increase? Finance Director Huff said we have around seventy-five different softwares. Some we pay on an annual basis, and others are tri-annual. A big part of that is our four hundred Microsoft licenses, which cost about \$300,000. He asked if some of the tri-annual renewals were part of the \$300,000 increase. She said yes. Some were priced at an introductory rate and are now getting closer to their full rate. We also continually add users.

SPECIAL REVENUE

Commissioner Rardin asked why the Cannabis GRT would be zero in FY2025. Finance Director Huff said that zero is a software issue. We will bring it as part of the final budget. We are receiving Cannabis GRT, and it has increased.

Fund 15 - Special Revenue/Corrections – Jail 015-0000

Mayor Payne asked why the Detention Center may think the billing may not be correct. Finance Director Huff said they are diligent in making sure the right numbers are getting billed for the right amount and time. Mayor Payne asked how much it was to house someone. Finance Director Huff said \$80 to \$95 per day.

Fund 16 – Special Revenue/Lodger's Tax-Promotions – 016-0000

Commissioner Rardin asked why there was a large Supplies increase. Finance Director Huff said the biggest increase is in promotional supplies. There were not many in FY2024, and there was a backlog. This will be stuff brought to events and conferences.

Fund 32 – Special Revenue/Cemetery 032-6006

Commissioner Rardin asked why there were no transfers in or out. Finance Director Huff said we do not tie the transfers directly to the departments. We tie it to the fund. So, there is a transfer into Fund 32, which is tied to the Capital Project of 40, but I do not try to balance it to individual departments.

Commissioner Rardin asked why the salaries and benefits were different. Total revenues show \$43,911 budgeted, but it also shows \$203,076 in salaries and benefits. Finance Director Huff said a portion of the subsidy transfer, that \$5,300,000, goes towards the Cemetery. We do not try to break it out by department.

Fund 32 – Special Revenue/Leisure Services 032-6106

Commissioner Rardin asked if the capital outlay was to resurface the pool. Finance Director Huff said \$500,000 of it was to repair the west wall. The west wall was not in bad shape, so we transferred it to resurface as much of the pool as we could. It will not take up the full \$500,000. A lot of that money will not carry over.

Fund 23 – Special Revenue/Library 032-7107

Commissioner Rardin asked what the capital outlay was for. Finance Director Huff said it was for the installation and upgrade of their fire system.

Fund 33 – Special Revenue/State Fire Protection 033-4204

Commissioner Rardin asked what the breakdown for Maintenance was. Finance Director Huff said it was for fleet's commercial parts of \$165,000, pest control of \$3,500, and equipment maintenance of \$35,000. The equipment maintenance is for the actual firefighter's gear.

Fund 37 – Special Revenue/State Highway Fund 037-0000

Commissioner Rardin asked if the New Mexico Clean and Beautiful annual grant was hard to get or worth it. Finance Director Huff said it is more paperwork than we get. We get \$25,000 and yet, we have a full-time employee who spends three-quarters of his time on it, plus a part-time intern. It is very cumbersome. In the past several years, we have not been able to expend all the funds from the grant. Administratively, it is a lot of work for a little bit of reward, and we still have local money that can be used. If something came along that fit within beautification and litter eradication, it could be funded from here. He asked what the fund balance was. She said it started FY24 with \$115,000 and is slated to end the year with \$109,000.

Fund 44 – Special Revenue/Street Maintenance 044-5203

Commissioner Rardin asked if we were going to contract out striping. Finance Director Huff said yes, that was the idea of having this in contract services. He asked if they were bidding this out. Utilities Director Dave Nunnelley said it would be through a competitive bid. Commissioner Rardin said he had not seen any bids come out. Finance Director Huff said you will see them come through soon.

Fund 71 – Special Revenue/Senior Center 071-8020

Commissioner Rardin asked how much the County contributed to this. Senior Center Manager Magdalena Morales said \$27,000 for transportation and \$18,000 for home delivery.

CAPITAL PROJECTS FUNDS**Fund 124 – Capital Projects Fund/American Rescue Plan Act 124-0000**

Commissioner Rardin asked how much of this was still not obligated and what was left. Finance Director Huff said nothing will be left after the water tanks and broadband. It is all budgeted for those projects. Right now, we have the majority of it in cash. We still need to obligate about \$2,000,000 of it. There is another tank project slated along with I.T. upgrades.

ENTERPRISE FUNDS**Fund 81 – Enterprise Fund/Water/Sewer Fund 081-0000**

Commissioner Rardin asked if the increase in User Fees was already taken into account. Finance Director Huff said some of it was taken into account, but not all of what we are bringing forward. We added maybe half a percent. So that number will have to be retooled based on what passes.

Fund 81- Enterprise Fund/Wastewater Treatment Plant 081-5603

Commissioner Burnett asked if there were any plans for future upgrades to the plant. Utilities Director Nunnelley said there were phase four and five plans.

Fund 88 – Enterprise Fund/Bonito Campground 088-0000

Commissioner Burnett asked if there was a charge to use the campground. Finance Director Huff said we charged about \$4 when it was open eleven years ago.

Fund 90 – Enterprise Fund/Desert Lake Golf Course 090-0000

Commissioner Rardin asked when the last rate increase was. Commissioner Burnett said it was about two years ago. City Manager Holden said the contract will be coming up next year, and we are coming up with options to present to the Commission soon. Commissioner Rardin said we used to subsidize \$175,000 a year for this, and it is currently at \$415,000. That is a huge increase. City Manager Holden said it is common for a subsidy like this to make it work. Frankly, it requires a lot of maintenance to be attractive to play. Commissioner Rardin said this is a luxury item, not a necessity, especially if it means running water or playing golf. City Manager Holden said the Commission makes those decisions. There will be a discussion and options to consider with the contract.

ADJOURNMENT

Mayor Pro-Tem McDonald moved to adjourn at 9:28 p.m.
Commissioner Burnett seconded the motion.
Motion carried with a vote of 7-0-0.

Mayor Susan L. Payne

ATTEST:

City Clerk Rachel Hughs

(Prepared by Dylan Aleshire, Deputy City Clerk)
Approved at the Regular Meeting held on May 28, 2024.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date: 05/21/2024

Report No: 3.

Submitted By: Evelyn Huff

Subject: Consider, and act upon, Resolution 2024-25 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of May 28, 2024. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: Beginning Cash Balances - \$92,951,619

Revenues - \$179,446 Increase

Expenditures - \$186,096 Increase

Transfers In - \$0 Increase

Transfers Out - \$0 Increase

Recommendation: Approve the Resolution Request

Background: The City Commission adopted the FY 2023-2024 budget on July 28, 2023. The Department of Finance & Administration granted approval of the City of Alamogordo's Fiscal Year 2023-2024 Annual Budget on August 15, 2023. Resolution 2024-25 amends the budget to reflect a more true and accurate projection of the actual revenues and expenditures. A summary and explanation of the revisions are attached for your review.

RESOLUTION NO. 2024-25

A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2023-2024.

WHEREAS, the City of Alamogordo, New Mexico wishes approval to change some of the budget line-item figures of various funds; and

WHEREAS, the Department of Finance and Administration, State of New Mexico, gave its written final approval to the City of Alamogordo, New Mexico's annual budget on August 15, 2023, for fiscal year 2023-2024; and

WHEREAS, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2023-2024.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the City's annual budget for fiscal year 2023-2024 be and hereby is revised as of May 28, 2024, to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2023-2024 as shown on the following pages.

NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on May 28, 2024, as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2023-2024.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 28th. day of May 2024.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

By: _____
Susan L. Payne, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Ashley N. Smith, City Attorney

**ALL FUNDS SUMMARY
BUDGET 2023-2024**

1/12TH REQ RSRV
1,775,330
1/12TH REQ RSRV
0
Fund Reserve Policy
468,745
Bal. Remaining
5,256,837

FY24 BUDGET - RESOLUTION 2024-25 (#12) MAY 28, 2024

FUND NO.	FY 2023-2024 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	15,423,967	25,086,245	311,577	12,016,921	(11,705,344)	21,303,956	7,500,912	2,244,075	5,256,837
12	INTERNAL SERVICE FUND	10,000	241,739	5,160,056	0	5,160,056	5,411,692	103		\$103
15	CORRECTIONS-JAIL	90,675	54,734	0	0	0	143,240	2,169		\$2,169
16	LODGER'S TAX-PROMOTIONAL FUND	353,179	2,067	0	0	0	219,750	135,496		\$135,496
17	POLICE COURT BOND	8,638	0	0	0	0	0	8,638		\$8,638
19	COURT AUTOMATION FUND	6,033	35,000	37,089	0	37,089	71,709	6,413		\$6,413
20	LODGER'S TAX-CITY	536,427	80,898	183,295	87,553	95,742	598,393	114,674		\$114,674
21	D.A.R.E. DONATIONS FUND	21,005	2,195	0	0	0	19,092	4,108		\$4,108
24	GRANT CAPITAL IMPROVEMENT	0	8,736,670	1,579,500	0	1,579,500	9,803,535	512,635		\$512,635
27	MUNICIPAL COURT OPERATIONS	5,000	13,000	506,784	0	506,784	524,732	52		\$52
28	POLICE CONTINGENCY	75,078	650	0	0	0	10,000	65,728		\$65,728
31	CEMETERY-PERPETUAL CARE	860,280	21,642	0	40,000	(40,000)	0	841,922		\$841,922
32	COMMUNITY SERVICES	13,775	696,909	6,673,223	0	6,673,223	7,380,389	3,518		\$3,518
33	FIRE PROTECTION	1,113,851	1,210,702	0	0	0	2,243,241	81,312		\$81,312
35	HIDTA GRANT FUND	780	12,400	0	0	0	12,400	780		\$780
36	LAW ENFORCEMENT FUND	68,724	159,500	0	0	0	228,224	(0)		(\$0)
37	STATE HIGHWAY FUND	115,832	51,280	0	0	0	57,316	109,796		\$109,796
38	TRAFFIC SAFETY FUND	77,507	14,581	0	0	0	10,000	82,088		\$82,088
39	STATE JUDICIAL	2,393	34,000	0	0	0	34,000	2,393		\$2,393
42	1984 GROSS RECEIPTS TAX	3,872,525	2,476,789	0	4,056,487	(4,056,487)	43,067	2,249,760	252,119	\$1,997,641
44	TRANSPORTATION FUND	22,581	1,289,106	5,113,144	361,436	4,751,708	5,975,798	87,597		\$87,597
48	NEW MEXICO C.D.B.G.	0	382,515	1,161,308	0	1,161,308	1,407,044	136,779		\$136,779
49	1986 GROSS RECEIPTS TAX	4,547,832	2,484,214	0	896,490	(896,490)	842,363	5,293,193	268,391	\$5,024,802
50	PROPERTY ACQUISITION	85,010	0	0	0	0	0	85,010		\$85,010
53	GENERAL OBLIGATION	989,996	1,201,162	0	0	0	1,183,245	1,007,913	557,029	\$450,884
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	0	0	0	10,447	11,520		\$11,520
56	99 GRT FLOOD CONTROL BOND PROJ	8	0	269,404	0	269,404	269,404	8		\$8
59	REVENUE BOND P & I FUND	172,412	8,300	2,357,973	0	2,357,973	2,357,973	180,712		\$180,712
61	MUNICIPAL INFRASTRUCTURE .0625%	1,872,040	619,633	0	260,000	(260,000)	10,767	2,220,906		\$2,220,906
63	COMMUNITY DEVELOPMENT	2,500	0	462,723	30,105	432,618	432,712	2,406		\$2,406
69	1994 GROSS RECEIPTS	4,040,006	2,469,660	0	2,426,640	(2,426,640)	43,067	4,039,959	553,051	\$3,486,908
71	ALAMO SENIOR CENTER	14,430	867,688	796,021	0	796,021	1,671,191	6,948		\$6,948
74	ALAMO SENIOR CENTER GIFT	136,021	11,078	0	0	0	26,286	120,813		\$120,813
75	SENIOR VOLUNTEER PROGRAM	10,107	139,307	2,802	0	2,802	151,932	284		\$284
81	WATER/SEWER OPERATING	16,271,347	11,262,553	658,461	3,795,718	(3,137,257)	15,007,477	9,389,166	1,463,850	\$7,925,316
82	98 JT WATER/SEWER BOND P&I	1,149,309	15,226	1,863,751	0	1,863,751	1,863,751	1,164,535		\$1,164,535
86	SOLID WASTE COLLECTION SYS.	996,061	2,495,198	240,000	158,629	81,371	2,771,383	801,247	178,583	\$622,664
88	BONITO CAMPGROUND	395,878	4,138	150,000	0	150,000	174,456	375,560		\$375,560
89	ESGRT .0625%	1,800,843	631,401	0	278,683	(278,683)	1,154,655	998,906		\$998,906

**ALL FUNDS SUMMARY
BUDGET 2023-2024**

1/12TH REQ RSRV
1,775,330
1/12TH REQ RSRV
0
Fund Reserve Policy
468,745
Bal. Remaining
5,256,837

FY24 BUDGET - RESOLUTION 2024-25 (#12) MAY 28, 2024

FUND NO.	FY 2023-2024 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
90	GOLF COURSE	0	1,715,450	281,082	0	281,082	1,995,026	1,506		\$1,506
91	AIRPORT	20,000	735,112	216,500	45,736	170,764	921,064	4,812		\$4,812
94	OTERO GREENTREE REG LANDFILL	3,444,133	1,878,240	0	5,000	(5,000)	2,642,103	2,675,270		\$2,675,270
96	SELF-INSURED FUND	581,219	140,317	0	276,600	(276,600)	206,121	238,815		\$238,815
98	PAYROLL CLEARING	242,872	0	0	0	0	0	242,872		\$242,872
104	UTILITY DEPOSITS	628,617	0	0	0	0	0	628,617		\$628,617
105	ECONOMIC DEVELOPMENT	6,821,364	1,311,024	0	0	0	1,238,455	6,893,933		\$6,893,933
107	SELF INSURED/LIABILITY	1,081,582	8,050	0	0	0	535,000	554,632		\$554,632
109	2004 GRT CAPITAL OUTLAY	15,640,173	5,046,196	0	3,140,527	(3,140,527)	4,834,999	12,710,843	534,452	\$12,176,391
114	SIDEWALKS REVOLVING LOANS	146,446	1,722	0	148,168	(148,168)	0	0		\$0
115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		\$1,000
119	2012 GRT REF/IMP REVBD	199,317	3,085	0	0	0	192,557	9,845		\$9,845
121	2015 GO BONDS-FUN CENTER	92,226	1,081	0	0	0	0	93,307		\$93,307
122	2015 GO BONDS-STREETS	178,708	2,095	0	0	0	0	180,803		\$180,803
124	AMERICAN RESCUE PLAN ACT	7,226,672	75,043	0	0	0	7,119,553	182,162		\$182,162
125	CANNABIS GRT	0	204,000	0	0	0	202,238	1,762		\$1,762
901	HOUSING LOW RENT OPERATING	899,290	0	0	0	0	0	899,290	86,881	\$812,409
903	HOUSING HOMEOWNERSHIP OPER	18	0	0	0	0	0	18		\$18
904	HOUSING CAPITAL FUND PROJECTS	563,966	0	0	0	0	0	563,966		\$563,966
TOTALS FY2024		92,951,619	73,933,595	28,024,693	28,024,693	0	103,355,803	63,529,411	6,138,431	57,390,980

ALL FUNDS SUMMARY

BUDGET 2023-2024

1/12TH REQ RSRV
1,775,330
1/12TH REQ RSRV
0
Fund Reserve Policy
468,745
Bal. Remaining

5,256,837

FY24 BUDGET - RESOLUTION 2024-25 (#12) MAY 28, 2024

FUND NO.	FY 2023-2024 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	15,423,967	25,086,245	311,577	12,016,921	(11,705,344)	21,303,306	7,501,562	2,244,075	5,257,487
	Revision #6-Non-Departmental Fleet Parts/Internet Service					0	650	(650)		(650)
	Total Revised Fund 11	15,423,967	25,086,245	311,577	12,016,921	(11,705,344)	21,303,956	7,500,912	2,244,075	5,256,837
12	INTERNAL SERVICE FUND	10,000	241,739	5,160,056	0	5,160,056	5,411,692	103		103
	Total Revised Fund 12	10,000	241,739	5,160,056	0	5,160,056	5,411,692	103		103
15	CORRECTIONS-JAIL	90,675	54,734	0	0	0	143,240	2,169		2,169
	Total Revised Fund 15	90,675	54,734	0	0	0	143,240	2,169		2,169
16	LODGER'S TAX-PROMOTIONAL FUND	353,179	2,067	0	0	0	219,750	135,496		135,496
	Total Revised Fund 16	353,179	2,067	0	0	0	219,750	135,496		135,496
17	POLICE COURT BOND	8,638	0	0	0	0	0	8,638		8,638
	Total Revised Fund 17	8,638	0	0	0	0	0	8,638		8,638
19	COURT AUTOMATION FUND	6,033	35,000	37,089	0	37,089	71,709	6,413		6,413
	Total Revised Fund 19	6,033	35,000	37,089	0	37,089	71,709	6,413		6,413
20	LODGER'S TAX-CITY	536,427	80,898	183,295	87,553	95,742	598,393	114,674		114,674
	Total Revised Fund 20	536,427	80,898	183,295	87,553	95,742	598,393	114,674		114,674
21	D.A.R.E. DONATIONS FUND	21,005	2,195	0	0	0	13,092	10,108		10,108
	Revision #1-Additional Officers DARE Training					0	6,000	(6,000)		(6,000)
	Total Revised Fund 21	21,005	2,195	0	0	0	19,092	4,108		4,108
24	GRANT CAPITAL IMPROVEMENT	0	8,736,670	1,579,500	0	1,579,500	9,803,535	512,635		512,635
	Total Revised Fund 24	0	8,736,670	1,579,500	0	1,579,500	9,803,535	512,635		512,635
27	MUNICIPAL COURT OPERATIONS	5,000	13,000	506,784	0	506,784	524,732	52		52
	Total Revised Fund 27	5,000	13,000	506,784	0	506,784	524,732	52		52
28	POLICE CONTINGENCY	75,078	650	0	0	0	10,000	65,728		65,728
	Total Revised Fund 28	75,078	650	0	0	0	10,000	65,728		65,728
31	CEMETERY-PERPETUAL CARE	860,280	21,642	0	40,000	(40,000)	0	841,922		841,922
	Total Revised Fund 31	860,280	21,642	0	40,000	(40,000)	0	841,922		841,922
32	COMMUNITY SERVICES	13,775	526,192	6,673,223	0	6,673,223	7,209,672	3,518		3,518
	Revision #3-Library Donations		4,270			0	4,270	0		0
	Revision #4-Library GO Bond Grant Award		166,447			0	166,447	0		0
	Total Revised Fund 32	13,775	696,909	6,673,223	0	6,673,223	7,380,389	3,518		3,518
33	FIRE PROTECTION	1,113,851	1,203,473	0	0	0	2,236,012	81,312		81,312
	Revision #2-State Fire Allotment Additional Funding		7,229			0	7,229	0		0
	Total Revised Fund 33	1,113,851	1,210,702	0	0	0	2,243,241	81,312	0	81,312
35	HIDTA GRANT FUND	780	12,400	0	0	0	12,400	780		780
	Total Revised Fund 35	780	12,400	0	0	0	12,400	780		780
36	LAW ENFORCEMENT FUND	68,724	159,500	0	0	0	228,224	(0)		(0)
	Total Revised Fund 36	68,724	159,500	0	0	0	228,224	(0)		(0)
37	STATE HIGHWAY FUND	115,832	51,280	0	0	0	57,316	109,796		109,796
	Total Revised Fund 37	115,832	51,280	0	0	0	57,316	109,796		109,796

38	TRAFFIC SAFETY FUND	77,507	14,581	0	0	0	10,000	82,088		82,088
	Total Revised Fund 38	77,507	14,581	0	0	0	10,000	82,088		82,088
39	STATE JUDICIAL	2,393	34,000	0	0	0	34,000	2,393		2,393
	Total Revised Fund 39	2,393	34,000	0	0	0	34,000	2,393		2,393
42	1984 GROSS RECEIPTS TAX	3,872,525	2,476,789	0	4,056,487	(4,056,487)	43,067	2,249,760	252,119	1,997,641
	Total Revised Fund 42	3,872,525	2,476,789	0	4,056,487	(4,056,487)	43,067	2,249,760	252,119	1,997,641
44	TRANSPORTATION FUND	22,581	1,289,106	5,113,144	361,436	4,751,708	5,975,798	87,597		87,597
	Total Revised Fund 44	22,581	1,289,106	5,113,144	361,436	4,751,708	5,975,798	87,597		87,597
48	NEW MEXICO C.D.B.G.	0	382,515	1,161,308	0	1,161,308	1,407,044	136,779		136,779
	Total Revised Fund 48	0	382,515	1,161,308	0	1,161,308	1,407,044	136,779		136,779
49	1986 GROSS RECEIPTS TAX	4,547,832	2,484,214	0	896,490	(896,490)	842,363	5,293,193	268,391	5,024,802
	Total Revised Fund 49	4,547,832	2,484,214	0	896,490	(896,490)	842,363	5,293,193	268,391	5,024,802
50	PROPERTY ACQUISITION	85,010	0	0	0	0	0	85,010		85,010
	Total Revised Fund 50	85,010	0	0	0	0	0	85,010		85,010
53	GENERAL OBLIGATION	989,996	1,201,162	0	0	0	1,183,245	1,007,913	557,029	450,884
	Total Revised Fund 53	989,996	1,201,162	0	0	0	1,183,245	1,007,913	557,029	450,884
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	0	0	0	10,447	11,520		11,520
	Total Revised Fund 54	21,967	0	0	0	0	10,447	11,520		11,520
56	99 GRT FLOOD CONTROL BOND PROJ	8	0	269,404	0	269,404	269,404	8		8
	Total Revised Fund 56	8	0	269,404	0	269,404	269,404	8		8
59	REVENUE BOND P & I FUND	172,412	8,300	2,357,973	0	2,357,973	2,357,973	180,712		180,712
	Total Revised Fund 59	172,412	8,300	2,357,973	0	2,357,973	2,357,973	180,712		180,712
61	MUNICIPAL INFRASTRUCTURE .0625%	1,872,040	619,633	0	260,000	(260,000)	10,767	2,220,906		2,220,906
	Total Revised Fund 61	1,872,040	619,633	0	260,000	(260,000)	10,767	2,220,906		2,220,906
63	COMMUNITY DEVELOPMENT	2,500	0	462,723	30,105	432,618	432,712	2,406		2,406
	Total Revised Fund 63	2,500	0	462,723	30,105	432,618	432,712	2,406		2,406
69	1994 GROSS RECEIPTS	4,040,006	2,469,660	0	2,426,640	(2,426,640)	43,067	4,039,959	553,051	3,486,908
	Total Revised Fund 69	4,040,006	2,469,660	0	2,426,640	(2,426,640)	43,067	4,039,959	553,051	3,486,908
71	ALAMO SENIOR CENTER	14,430	866,188	796,021	0	796,021	1,669,691	6,948		6,948
	Revision #5-State Special Events Grant		1,500			0	1,500	0		0
	Total Revised Fund 71	14,430	867,688	796,021	0	796,021	1,671,191	6,948		6,948
74	ALAMO SENIOR CENTER GIFT	136,021	11,078	0	0	0	26,286	120,813		120,813
	Total Revised Fund 74	136,021	11,078	0	0	0	26,286	120,813		120,813
75	SENIOR VOLUNTEER PROGRAM	10,107	139,307	2,802	0	2,802	151,932	284		284
	Total Revised Fund 75	10,107	139,307	2,802	0	2,802	151,932	284		284
81	WATER/SEWER OPERATING	16,271,347	11,262,553	658,461	3,795,718	(3,137,257)	14,873,424	9,523,219	1,463,850	8,059,369
	Revision #7-Utility Maintenance Increase					0	134,053	(134,053)		(134,053)
	Total Revised Fund 81	16,271,347	11,262,553	658,461	3,795,718	(3,137,257)	15,007,477	9,389,166	1,463,850	7,925,316
82	98 JT WATER/SEWER BOND P&I	1,149,309	15,226	1,863,751	0	1,863,751	1,863,751	1,164,535	0	1,164,535
	Total Revised Fund 82	1,149,309	15,226	1,863,751	0	1,863,751	1,863,751	1,164,535	0	1,164,535
86	SOLID WASTE COLLECTION SYS.	996,061	2,495,198	240,000	158,629	81,371	2,771,383	801,247	178,583	622,664
	Total Revised Fund 86	996,061	2,495,198	240,000	158,629	81,371	2,771,383	801,247	178,583	622,664
88	BONITO CAMPGROUND	395,878	4,138	150,000	0	150,000	174,456	375,560		375,560
	Total Revised Fund 88	395,878	4,138	150,000	0	150,000	174,456	375,560	0	375,560
89	ESGRT .0625%	1,800,843	631,401	0	278,683	(278,683)	1,154,655	998,906		998,906
	Total Revised Fund 89	1,800,843	631,401	0	278,683	(278,683)	1,154,655	998,906	0	998,906
90	GOLF COURSE	0	1,715,450	281,082	0	281,082	1,995,026	1,506		1,506
	Total Revised Fund 90	0	1,715,450	281,082	0	281,082	1,995,026	1,506	0	1,506

91	AIRPORT	20,000	735,112	216,500	45,736	170,764	921,064	4,812	0	4,812
	Total Revised Fund 91	20,000	735,112	216,500	45,736	170,764	921,064	4,812	0	4,812
94	OTERO GREENTREE REG LANDFILL	3,444,133	1,878,240	0	5,000	(5,000)	2,642,103	2,675,270		2,675,270
	Total Revised Fund 94	3,444,133	1,878,240	0	5,000	(5,000)	2,642,103	2,675,270	0	2,675,270
96	SELF-INSURED FUND	581,219	140,317	0	276,600	(276,600)	206,121	238,815		238,815
	Total Revised Fund 96	581,219	140,317	0	276,600	(276,600)	206,121	238,815	0	238,815
98	PAYROLL CLEARING	242,872	0	0	0	0	0	242,872		242,872
	Total Revised Fund 98	242,872	0	0	0	0	0	242,872	0	242,872
104	UTILITY DEPOSITS	628,617	0	0	0	0	0	628,617		628,617
	Total Revised Fund 104	628,617	0	0	0	0	0	628,617	0	628,617
105	ECONOMIC DEVELOPMENT	6,821,364	1,311,024	0	0	0	1,238,455	6,893,933		6,893,933
	Total Revised Fund 105	6,821,364	1,311,024	0	0	0	1,238,455	6,893,933		6,893,933
107	SELF INSURED/LIABILITY	1,081,582	8,050	0	0	0	535,000	554,632		554,632
	Total Revised Fund 107	1,081,582	8,050	0	0	0	535,000	554,632	0	554,632
109	2004 GRT CAPITAL OUTLAY	15,640,173	5,046,196	0	3,140,527	(3,140,527)	4,834,999	12,710,843	534,452	12,176,391
	Total Revised Fund 109	15,640,173	5,046,196	0	3,140,527	(3,140,527)	4,834,999	12,710,843	534,452	12,176,391
114	SIDEWALKS REVOLVING LOANS	146,446	1,722	0	148,168	(148,168)	0	0		0
	Total Revised Fund 114	146,446	1,722	0	148,168	(148,168)	0	0	0	0
115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		1,000
	Total Revised Fund 115	1,000	0	0	0	0	0	1,000	0	1,000
119	2012 GRT REF/IMP REV BOND	199,317	3,085	0	0	0	192,557	9,845		9,845
	Total Revised Fund 119	199,317	3,085	0	0	0	192,557	9,845		9,845
121	2015 GO BONDS-FUN CENTER	92,226	1,081	0	0	0	0	93,307		93,307
	Total Revised Fund 121	92,226	1,081	0	0	0	0	93,307		93,307
122	2015 GO BONDS-STREETS	178,708	2,095	0	0	0	0	180,803		180,803
	Total Revised Fund 122	178,708	2,095	0	0	0	0	180,803		180,803
124	AMERICAN RESCUE PLAN ACT	7,226,672	75,043	0	0	0	7,119,553	182,162		182,162
	Total Revised Fund 124	7,226,672	75,043	0	0	0	7,119,553	182,162		182,162
125	CANNABIS GRT	0	204,000	0	0	0	202,238	1,762		1,762
	Total Revised Fund 125	0	204,000	0	0	0	202,238	1,762		1,762
901	HOUSING LOW RENT OPERATING	899,290	0	0	0	0	0	899,290	86,881	812,409
	Total Revised Fund 901	899,290	0	0	0	0	0	899,290	86,881	812,409
903	HOUSING HOMEOWNERSHIP OPER	18	0	0	0	0	0	18		18
	Total Revised Fund 903	18	0	0	0	0	0	18	0	18
904	HOUSING CAPITAL FUND PROJECTS	563,966	0	0	0	0	0	563,966		563,966
	Total Revised Fund 904	563,966	0	0	0	0	0	563,966		563,966
TOTALS FY2024		92,951,619	73,933,595	28,024,693	28,024,693	0	103,355,803	63,529,411	6,138,431	57,390,980

FUND NO. JOURNAL NO.	PROJECT NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
REVISION #1						
This budget revision is to provide funding to provide additional D.A.R.E. Program training for additional officers.						
21	D.A.R.E. DONATIONS FUND					
		<i>Expenditures</i>				
1629		021.400.2400.0000.56005	Other-Travel	6,000	6,000	12,000
			Total Expenditures	6,000	6,000	12,000
REVISION #2						
This budget revision is to account for additional funding received for the 2nd Bi-Annual Fire Protection Fund Allotment/Distribution from the State Fire Marshal's office.						
33	FIRE PROTECTION FUND					
		<i>Revenues</i>				
1933		033.400.4204.0000.40705.	Grants-State Fire Allotment	895,465	7,229	902,694
			Total Revenue	895,465	7,229	902,694
		<i>Expenditures</i>				
1933		033.400.4204.0000.53505.	Maintenance-Fleet Parts	186,509	7,229	193,738
			Total Expenditures	186,509	7,229	193,738
REVISION #3						
This budget revision is to account for Library Donations for FY23-24.						
32	COMMUNITY SERVICES FUND					
		<i>Revenues</i>				
2254	LI1701.DONA.LOCL.	032.300.7101.0000.40601.	Misc. Revenue-Donations	10,270	4,270	14,540
			Total Revenue	10,270	4,270	14,540
		<i>Expenditures</i>				
2254	LI1701.SUPP.DEMA.	032.300.7101.0000.53035.	Supplies-Designated Materials	22,731	4,270	27,001
			Total Expenditures	22,731	4,270	27,001
REVISION #4						
This budget revision is to account for the 2022 State of New Mexico General Obligation Bond Grant Award to the Alamogordo Library.						
32	COMMUNITY SERVICES FUND					
		<i>Revenues</i>				
2217	LI2401.GRNT.STTE.	032.300.7101.0000.40702.	Grants-State	0	166,447	166,447
			Total Revenue	0	166,447	166,447
		<i>Expenditures</i>				
2217	LI2401.SUPP.BOOK.	032.300.7101.0000.53026.	Supplies-Book/Periodical/Audio	189,404	141,447	330,851
2217	LI2401.MISC.COMP.	032.300.7101.0000.56008.	Other-Computer Hardware	1,844	25,000	26,844
			Total Expenditures	191,248	166,447	357,695
REVISION #5						
This budget revision is to account for a one-time State Special Events Grant (KIKI Funds) to promote senior center facilities. Grant expires June 30, 2024.						
32	COMMUNITY SERVICES FUND					
		<i>Revenues</i>				
98	SCKIK.GRNT.STTE.	071.000.0000.0000.40702.	Grants-State	0	1,500	1,500
			Total Revenue	0	1,500	1,500
		<i>Expenditures</i>				
98	SCKIK.MISC.SPEC.STTE	071.300.8020.0000.56015.	Other-Special Events	0	1,500	1,500
			Total Expenditures	0	1,500	1,500
REVISION #6						
This budget revision is to provide funding for Non-Departmental funding of Fleet Parts Maintenance and Internet Service for Security System at Dudley School.						
11	GENERAL FUND					
		<i>Expenditures</i>				
1559		011.000.2400.0000.54007	Utilities-Internet Service	0	650	650
			Total Expenditures	0	650	650
REVISION #7						
This budget revision is to provide funding for the Utility Maintenance department to cover operating expenses for the remainder of FY2024. The department has seen increases in material prices and work product.						
81	WATER/SEWER					
		<i>Expenditures</i>				
1559		081.600.5503.0000.53528	Supplies-Water Distribution	438,500	94,053	532,553
1559		081.600.5503.0000.53034	Supplies-Construction	262,000	40,000	302,000
			Total Expenditures	700,500	134,053	834,553

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date:

Report No: 4.

Submitted By: Rachel Hughs

Subject: Approve Resolution 2024-26 designating the City Clerk as the Custodian of Records and the method of destruction of City records as witnessed shredding. *(Rachel Hughs, City Clerk)* **(Roll Call Vote Required)**

Fiscal Impact: \$3,255

Amount Budgeted: \$5,500.00

Fund: 011.100.2001.0000.53002. SUPPLIES-RECORDS

Additional Fiscal Impact:

Recommendation: Approve the Resolution.

Background:

The destruction of obsolete records is necessary for efficient record maintenance by the City of Alamogordo.

The number of boxes to be destroyed is 465.

The list with 12 boxes for 2016-2021 is from finance that was given to archives in 2023.

The process to get approval to proceed with destruction of records for the City of Alamogordo is to submit the list to the City Attorney to make sure there are no open legal cases that should be kept. City Attorney Smith confirmed the attached lists are good for destruction.

RESOLUTION NO. 2024-26

**DESIGNATING THE CITY CLERK AS THE CUSTODIAN OF RECORDS
AND DESIGNATING THE METHOD OF DESTRUCTION OF RECORDS AS
WITNESSED SHREDDING BY A BONDED DESTRUCTION VENDOR**

WHEREAS, the destruction of obsolete records is necessary for efficient record maintenance by the City of Alamogordo; and

WHEREAS, in the interest of sound records management principles, the City Clerk has established procedures for the retention and disposition of municipal records; and

WHEREAS, the City of Alamogordo adopted the New Mexico Municipal Records Retention Schedule on October 13, 2020; and

WHEREAS, the City of Alamogordo desires to use witnessed shredding by a bonded destruction vendor as the approved method of destruction of records.

NOW, THEREFORE, BE IT RESOLVED: that the City Clerk is designated as the Custodian of Records, and the Clerk or her designee, is hereby authorized and directed to maintain the program for the municipality and to apply the retention period assigned by said records retention and disposition schedules to all records and files of the Municipality.

BE IT FURTHER RESOLVED: the official method for destruction of records will be designated as witnessed shredding by a bonded destruction vendor and the City Clerk is authorized to proceed with shredding of approved records.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2024.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

SEAL

ATTEST:

Rachel Hughs, City Clerk

Susan L. Payne, Mayor

APPROVED AS TO FORM:

Ashley Smith, City Attorney

SMALL SERVICES AGREEMENT
(\$0.00 - \$20,000)

THIS AGREEMENT is between Sun City Shredding Consultant/Contractor”) and the **City of Alamogordo**, a New Mexico municipal corporation (“City).

**WHEREAS THE CITY AND THE CONSULTANT/CONTRACTOR DO
MUTUALLY AGREE THAT:**

1. Scope of Work. The Consultant/Contractor shall provide services as shown in Exhibit “A” (the “Work”), see Exhibit “A”. The methods and manner Consultant/Contractor uses to accomplish that work are not specified by the City. All work product produced in performance of this agreement are the property of the City and shall be turned over to the City upon request. Nothing produced, in whole or in part, by the Consultant/Contractor under this agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Consultant/Contractor. Consultant/Contractor shall perform the Work in the manner as are customarily performed by one providing such Work in other, same, or similar businesses. Contact person within the City for the purpose of this agreement is: *Rachel Hughes, 1376 E. Ninth Street, Alamogordo, NM 88310, 575 439-4100*

2. Compensation. The City shall pay the Consultant/Contractor for said services \$ 3,255 as shown in Exhibit “A,” exclusive of NMGRT (See Exhibit “A”). Said payment to be made by the City upon receipt and certification of an itemized invoice submitted on the Consultant/Contractor’s usual billing form to the City of Alamogordo’s Finance Department. Payment is due within 30 days of receipt of invoice. The Consultant/Contractor, upon final payment of the amounts due under this Agreement, releases the City, its officers and employees, from all liabilities and obligations arising from or under this agreement, including but not limited to all damages, losses, costs, liability, and expenses, including but not limited to attorneys’ fees and costs of litigation that the Consultant/Contractor may incur.

This agreement is subject to state and local purchasing laws and thresholds. If threshold has been met before any work begins, this contract will be null and void.

3. Term. The term of this agreement shall be for two (2) months from the date entered below. The agreement may be terminated by either party upon a seven (7) day written notice.

4. Time of Commencement and Completion. The Work shall be commenced immediately within and completed within 30 days unless otherwise agreed to by the parties.

5. Status of Consultant/Contractor. The Consultant/Contractor and its agents and employees are independent contractors performing professional services for the City and are not employees of the City of Alamogordo. The Consultant/Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of City vehicles, or any other benefits afforded to employees of the City as a result of this agreement. The Consultant/Contractor acknowledges that all sums received hereunder are reportable by the Consultant/Contractor for tax purposes, including without limitation, self-employment and business income tax. The

Consultant/Contractor agrees not to purport to bind the City unless the Consultant/Contractor has express written authority to do so, and then only within the strict limits of that authority. The Consultant/Contractor will be responsible for compliance with all applicable laws, rules and regulations involving, but not limited to, employment, labor hours of work, working conditions, payment of wages, payment of taxes, such as unemployment, social security and other payroll taxes including other applicable contributions from such persons when required by law.

6. Indemnification. The Consultant/Contractor shall defend, indemnify and hold harmless the City from all actions, proceeding, claims, demands, costs, damages, attorneys' fees and all other liabilities and expenses of any kind from any source which may arise out of the performance of this agreement, caused by the negligent act or failure to act of the Consultant/Contractor, its officers, employees, servants, subcontractors or agents, resulting in injury or damage to persons or property during the time when the Consultant/Contractor or any officer, agent, employee, servant or subcontractor thereof has or is performing services pursuant to this agreement.

7. Immunity. The parties acknowledge and agree that nothing in the solicitation or this agreement shall be construed as a modification, compromise or waiver by the City of any rights or defenses of any immunities provided by Federal law or the laws of the State of New Mexico to the City or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of this agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitation of the New Mexico Tort Claims Act.

8. Equal Opportunity Compliance. In accordance with all such laws of the State of New Mexico, the Consultant/Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this agreement. If the Consultant/Contractor is found not to be in compliance with these requirements during the life of this agreement, Consultant/Contractor agrees to take appropriate steps to correct these deficiencies.

9. Confidentiality. Any confidential information provided to or developed by the Consultant/Contractor in the performance of this agreement shall be kept confidential and shall not be made available to any individual or organization by the Consultant/Contractor without the prior written approval of the City.

10. Conflict of Interest. The Consultant/Contractor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement. The Consultant/Contractor certifies that the requirements of the Governmental Conduct Act, Sections 10-16-1 through 10-16-18, NMSA 1978, regarding contracting with a public officer, state employee or former state employee have been followed.

11. Miscellaneous Provisions.

- a.** This agreement shall be governed by the laws of the State of New Mexico as to interpretation and performance.
- b.** This agreement may be amended only in writing signed by both parties.
- c.** This agreement may not be assigned in whole or in part without written consent of the City.

IN WITNESS WHEREOF, the City and the Consultant/Contractor have executed this Agreement as of the dates indicated below.

CONSULTANT/CONTRACTOR

Date: _____

By: _____
Tyler Cope, Sun City Shredding

NM Taxpayer Identification Number: _____

Federal Taxpayer Identification Number: _____

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

Date: _____

By: _____
Stephanie Hernandez, Assistant City Manager

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Ashley Smith, City Attorney



STORAGE AND SERVICES AGREEMENT

RECORDS MANAGEMENT

April 22, 2024

Rachel Hughs

Company: City of Alamogordo

Email: rhughs@ci.alamogrodo.nm.us

Phone: 575 439-4100 OPT 6

465 boxes @ \$7 per box = \$3255

Destruction Procedures: Per department's instruction, lockable shred bins are placed on site; based on department's pre-determined schedule, bonded company security drivers pick up the shred bins. An empty and locked bin is left in its place. The full bins are then transported in our secured vehicles, with a signed work order, to company; the items are then shredded in company's high security facility by company representatives; a certificate of destruction is incorporated into monthly invoice; shredded material is baled and inventoried; upon accumulation of approximately 40,000 lbs., shredded and baled material is transported to various paper mills for recycling.

Tyler Cope
Sun City Shredding
915-542-1111

CITY OF ALAMOGORDO, NEW MEXICO

Office of the City Clerk
 1376 E. Ninth Street, Alamogordo, NM 88310
 (575) 439-4100 (575) 439-4396 fax

2016-2021

NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

DEPT. WHERE RECORD ORIGINATED	DESCRIPTION OF RECORD	YEAR OF RECORD	ITEM # AUTHORIZING DESTRUCTION	Archive Box Number	DESTROY DATE
Finance – Accounts Payable	Accounts Payable Invoices: Walmart (July2009 – June2012)	2012	18.03.001	2016-198	
Finance Fixed Assets	Fixed Assets YE Reports, Batches, Depreciation (July2011 – June2013)	2013	18.03.011	2017-173	
Finance – Fixed Assets	Fixed Assets YE Reports, Batches, Depreciation	2013- 2015	18.03.011	2019-226	
Finance – Accounts Payable	Accounts Payable Invoices Walmart	2013- 2016	18.03.001	2020-080	
Finance – Budget	Budget Operating - Budget Work Papers - Budget Adjustments	2016	18.03.004	2020-081	
Finance – Accounting	General Finance Records Adjusting Journal Entries	2016	18.03.013	2020-082	
Finance - Budget	Budget Operating Budget Work Papers	2017	18.03.004	2021-356	
Finance – Accounting Tech	Records Related to Accounting Process & Control Unclaimed Property	2017	18.03.042	2021-357	
Finance – Accounting Tech	Records Related to Accounting Process & Control - Lodgers Tax - Franchise Fee - Landfill reports - GRT - MVD - Gas - Postage Allocation	2017	18.03.022	2021-358	
Finance – Fixed Assets	Fixed Assets - YE Reports - Batches	2017	18.03.011	2021-359	

CITY OF ALAMOGORDO, NEW MEXICO

Office of the City Clerk
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2022 – 2nd Destruction List

NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

DEPT. WHERE RECORD ORIGINATED	DESCRIPTION OF RECORD	YEAR OF RECORD	ITEM # AUTHORIZIN G DESTRUCTIO N	Archive Box Number	DESTROY DATE
Finance – Payroll	Payroll Files – Benefit and Payroll Corrections for 2014	2014	18.03.018	2022-123	
Finance – Payroll	Payroll Files – Misc. Files	2014	18.03.018	2022-124	
Finance – Payroll	Payroll Files – PERA Payments & Liability Hand Checks	2015	18.03.018	2022-125	
Finance – Payroll	Payroll Files – PERA & Retiree Health Reports	2015	18.03.018	2022-126	
Finance – Payroll	Payroll Files – Misc. Files & Worker's Comp. Claims	2014	18.03.018 18.04.030	2022-127	
Finance – Payroll	Payroll Files – PERA Paperwork & Retiree Health	2014	18.03.018	2022-128	
Finance – Payroll	Payroll Files – Paycheck Stubs 0 2/02/15 – 8/30/15	2015	18.03.018	2022-129	
Finance – Payroll	Payroll Files – Misc. Payroll Files	2013	18.03.018	2022-130	
Finance – Payroll	Payroll Files – Misc. Payroll Files	2015	18.03.018	2022-131	
Finance – Payroll	Payroll Files – Liability Hand Checks & PERA Payments – January – December	2014	18.03.018	2022-132	
Finance – Payroll	Payroll Files – Paycheck Stubs – 8/31/2015 – 4/10/2016	2015-2016	18.03.018	2022-133	
Finance – Payroll	Payroll Files – Payroll Checklist	2012	18.03.018	2022-134	
Finance – Payroll	Payroll Files – SUI & PERA	2012	18.03.018	2022-135	
Finance – Payroll	Payroll Files – PTO Conversions, Probationary PTO Approval, Donated Leave, Comp Time Payout, Approved Carry Over Leave, Commissioner Compensation, Payroll Corrections, W/C Payments & SUI Report, Benefits Corrections, Unemployment Insurance – January 2016 – December 2016	2016	18.03.018	2022-136	
Finance – Payroll	Payroll Files – Payroll Hand Checks – January 2016 – December 2016	2016	18.03.018	2022-137	
Finance – Payroll	Payroll Files – Employee Time Sheets – 6/19/2017 – 11/5/2017	2017	18.03.018	2022-138	
Finance – Payroll	Payroll Files – Direct Deposit, Taxable Tips, Payroll Checklists, Retiree Health – January 2016 – December 2016	2016	18.03.018	2022-139	
Finance – Payroll	Payroll Files – Misc. Payroll Files – 2013 & 2014	2013-2014	18.03.018	2022-140	
Finance – Payroll	Payroll Files – Comp Payout, Direct Deposit, Payroll Corrections 2013	2013	18.03.018	2022-141	
Human Resources	Hiring & Recruitment – January 2018 – December 2018 – J-L	2018	18.04.017	2022-142	
Human Resources	Hiring & Recruitment – January 2018 – November 2018 – F-I	2018	18.04.017	2022-143	
Human Resources	Hiring & Recruitment – January 2018 – December 2018 – D-E	2018	18.04.017	2022-144	

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2022 – 2nd Destruction List

NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Human Resources	Hiring & Recruitment – January 2018 – December 2018 – P	2018	18.04.017	2022-145	
Human Resources	Hiring & Recruitment – January 2018 – November 2018 – W-Z	2018	18.04.017	2022-146	
Human Resources	Hiring & Recruitment – October 2017 – October 2018 – A-B	2017-2018	18.04.017	2022-147	
Human Resources	Hiring & Recruitment – January 2018 – December 2018- U	2018	18.04.017	2022-148	
Human Resources	Hiring & Recruitment – January 2018 – December 2018 – C	2018	18.04.017	2022-149	
Human Resources	EEO & Affirmative Action – Affirmative Action Surveys 2010-2011	2010-2011	18.04.012	2022-150	
Human Resources	EEO & Affirmative Action – Affirmative Action Surveys 2009	2009	18.04.012	2022-151	
Human Resources	Hiring & Recruitment – January 2018 – December 2018 – R-S	2018	18.04.017	2022-152	
Human Resources	Hiring & Recruitment – 2018 – APD Police Chief Recruitment	2018	18.04.017	2022-153	
Human Resources	Background Investigations Not Hired – January 2017 – December 2018 - APD Personal History Statements Not Hired	2017-2018	18.04.002	2022-154	
Human Resources	Hiring & Recruitment – APD Certified & Trainee Officer Recruitment – 2018	2018	18.04.017	2022-155	
City Clerk	General – Contracts & Agreements Non-Record Material	1979-2017	18.03.008 18.01.001	2022-156	
City Clerk	General – Contracts & Agreements Non-Record Material	1966-2016	18.03.008 18.01.001	2022-157	
Finance – Payroll	Payroll Files – W-4 Forms Terminated Employees – 4/30/1996 – 12/06/2013	1996-2013	18.03.018	2022-158	
Finance – Payroll	Payroll Files Retirement Records-PERA Correspondence (Staff Level)	2016	18.03.018 18.04.023 18.01.014	2022-159	
Finance – Payroll	Payroll Files Correspondence	2016	18.03.018 18.01.014	2022-160	
City Clerk	Public (IPRA) Records Files – January – December 2020 – 20-001 to 20-181	2020	18.01.039	2022-161	
City Clerk	Public (IPRA) Records Files – January - December 2020 – 20-182-20-352	2020	18.01.039	2022-162	
Public Works	Utility Maint. Files – Other Records – Daily Water Levels 2006-2009	2006-2009	18.13.012	2022-163	
Public Works	Utility Maint. Files – Other Records – Daily Water Levels 2003-2005	2003-2005	18.13.012	2022-164	
Public Works	Utility Maint. Fiels – Other Records – WWTP Quarterly Reports – 1993-2011	1993-2011	18.13.012	2022-165	
Public Works	Purchasing – Severn Trent Water/Wastewater RFPs – 2001, 2006, 2012 & CH2MHILL Water/Wastewater RFP – 2012 Contract & Agreement – Severn Trent O & M Contracts 2002-2010	2001-2010	18.03.021 18.03.008	2022-166	

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2022 – 2nd Destruction List

NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Public Works	Payroll Files – Payroll Exception Reports 12/21/2015 to 6/04/2017	2015-2017	18.03.018	2022-167	
Public Works	Payroll Files – Payroll Exception Forms 2018	2018	18.03.018	2022-168	
Public Works	Transportation Trip Permits – Public Works Travel Records – 2015-2018 Payroll Files – Payroll Exception Reports - 2017	2015-2018	18.01.046 18.03.018	2022-169	
Finance – Customer Service	Utility Customer Service Files – Water Applications (Final Status) – January 2018 – July 2018 – Numeric, Hydrant, Kiosk & A-G	2018	18.13.009	2022-170	
Finance – Customer Service	Utility Customer Service Files – Water Applications (Final Status) January 2018 – July 2018 – H-M	2018	18.13.009	2022-171	
Finance – Customer Service	Utility Customer Service Files – Water Applications (Final Status) – January 2018 – July 2018 – N-Z	2018	18.13.009	2022-172	
Finance- Accounting	Accounts Payable Invoices: Vermeer - Walmart	2017-2018	18.03.001	2022-173	
Finance- Accounting	Accounts Payable Invoices: Alamo Distributing – American Outdoor	2017-2018	18.03.001	2022-174	
Finance- Accounting	Accounts Payable Invoices: Lowe's – Lynn Peavey	2017-2018	18.03.001	2022-175	
Finance- Accounting	Accounts Payable Invoices: American Red Cross – Basin Air	2017-2018	18.03.001	2022-176	
Finance- Accounting	Accounts Payable Invoices: Chaparral Sand – Core & Main	2017-2018	18.03.001	2022-177	
Finance- Accounting	Accounts Payable Invoices: Cortez Gas – Ewing irrigation	2017-2018	18.03.001	2022-178	
Finance- Accounting	Accounts Payable Processed Invoices for RSVP	2018	18.03.001	2022-179	
Finance- Accounting	Accounts Payable Credit Card Receipts FY18	2018	18.03.002	2022-180	
Finance – Accounts Payable	Accounts Payable - Inventory of Voucher Payment - Warrant Registers	2018	18.03.001	2022-181	
Finance- Accounting	General finance Records Adjusting Journal Entries (FY19)	2018	18.03.013	2022-182	
Finance – Accounts Payable	Accounts Payable Invoices: CDW Gov. – Certified Folder	2018	18.03.001	2022-183	
Finance – Accounting Tech	Records Related to Accounting process/controls - Bank wires - Lodger's Tax - Franchise Fees - GRT - Bank Loan Wire	2018	18.03.022	2022-184	
Finance – Accounting	Accounts Payable Invoices: Misc "F" – Gov. Connection	2018	18.03.001	2022-185	
Finance – Accounting	Accounts Payable Invoices: NM Municipal League – Plant Nutrient	2018	18.03.001	2022-186	
Finance – Accounting	Accounts Payable Invoices: Misc "A" – Alamo Crystal Center	2018	18.03.001	2022-187	
Finance –	Accounts Payable	2018	18.03.001	2022-188	

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2022 – 2nd Destruction List

NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Accounts Payable	Invoices: Graham Kyle - Johnstone				
Finance – Accounting	General finance Records Adjusting Journal Entries (Nov17-Frb18, FY19)	2018	18.03.013	2022-189	
Finance – Fixed Assets	Fixed Assets - YE Reports - Batches - Depreciation	2018	18.03.011	2022-190	
Finance – Accounting	Accounts Receivable - Bank Statements - WF Operational - WF Short Term - WF Flood Control - FNB Payroll & CDGB (FY18) - FNB Operating Mar2018-Jun2018	2018	18.03.002	2022-191	
Finance – Accounting	General finance Records Adjusting Journal Entries (Jul17-Oct18, FY19)	2018	18.03.013	2022-192	
Finance – Accounting	Accounts Receivable FNB General Operating Bank Statement	2018	18.03.002	2022-193	
Finance – Accounting	Accounts Payable Invoices: Smotherman – Taped Edition	2018	18.03.001	2022-194	
Finance – Accounting	Accounts Receivable - Bank Statements - PHA	2018	18.03.002	2022-195	
Finance – Accounting	Accounts Receivable Cash Postings (Oct1st-Nov16th, 2017, FY2018)	2018	18.03.002	2022-196	
Finance – Budget	Budget Operating Budget Work Papers	2018	18.03.004	2022-197	
Finance – Accounting	Accounts Payable Invoices: Alamo Distributing – Ark Animal	2018	18.03.001	2022-198	
Finance – Accounting	Accounts Payable Invoices: Talbert Jim – UniFirst	2018	18.03.001	2022-199	
Finance – Accounting	Accounts Payable Invoices: Sirchie Ginger Print Lab – “T” Misc	2018	18.03.001	2022-200	
Finance – Accounting	Accounts Payable Invoices: RSVP, Misc Vendor 10, Handcheck, Authorization Invoice, Check Request	2018	18.03.001	2022-201	
Finance – Accounting	Accounts Payable Invoices: TDS - UniFirst	2018	18.03.001	2022-202	
Finance – Accounting	General finance Records Adjusting Journal Entries (Mar18-Jun18, FY18)	2018	18.03.013	2022-203	
Finance – Accounting	Accounts Payable Invoices: PNM	2018	18.03.001	2022-204	
Finance – Accounting	Accounts Payable Invoices: UniFirst – Verizon	2018	18.03.001	2022-205	
Finance – Accounting	Accounts Payable Invoices: Basin Pipe – CDM Smith	2018	18.03.001	2022-206	
Finance – Accounting	Accounts Payable Invoices: Watts – 54 Towing	2018	18.03.001	2022-207	
Finance – Accounting	Accounts Receivable Cash Posting June 2018	2018	18.03.002	2022-208	
Finance – Budget	Budget Operating Budget Work Papers	2018	18.03.004	2022-209	
Finance –	Accounts Payable	2018	18.03.001	2022-210	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

DEPT. WHERE RECORD ORIGINATED	DESCRIPTION OF RECORD	YEAR OF RECORD	ITEM # AUTHORIZING DESTRUCTION	Archive Box Number	DESTROY DATE
Legal	Legal Case Files: Municipal Court Case Files (A-H)	2012	1.15.3.401 18.02.001	2023-1	
Legal	Legal Case Files: Municipal Court Case Files (J-O)	2012	1.15.3.401 18.02.001	2023-2	
Legal	Legal Case Files: Municipal Court Case Files (P-Z)	2012	1.15.3.401 18.02.001	2023-3	
Legal	Legal Case Files Municipal Court Case Files	2007-2012	1.15.3.401(1) 18.02.001	2023-5 2023-4	
Legal	Legal Case Files Municipal Court	2011-2012	1.15.3.401(1) 18.02.001	2023-6 2023-5	
Legal	Legal Case Files District Court Appeals	2009-2012	1.15.3.401(1) 18.02.001	2023-07 2023-6	
Senior Center	Donations – Reconciliations & Balance May 2018 – April 2019 **Eligible for Destruction in 2023**	2018-2019	1.21.2.306 1.21.2.331 18.03.009 18.03.002	2024-52 2023-7	
Senior Center	Donations – Reconciliations & Balance Nov 2018 – Jun 2019 **Eligible for Destruction in 2023**	2018-2019	1.21.2.306 1.21.2.331 18.03.009 18.03.002	2024-55 2023-8	
City Clerk	Business License & Business Registration Business Regulations 2017 A – N **Destroy in 2023**	2017	1.21.2.653 18.06.002	BUS-R (48) 2023-9	
City Clerk	Business License & Business Registration Business Regulations 2017 O – Z **Destroy in 2023**	2017	1.21.2.653 18.06.002	BUS-R (49) 2023-10	
Finance	Payroll Register, Year End Report PAYROLL REGISTER: (1967)	1967	1.15.5.404(1) 18-03-019	PR 2-1 2023-11	2027 2023
City Clerk	Business License & Business Registration Business Registrations A-Z	2019	18.06.002	2023-12	
City Clerk	Liquor Licenses/Business License & Business Registration Liquor Licenses and Special Licenses	2019	18.06.012 18.06.002	2023-13	
Finance/Payroll	Paycheck Stubs: 4/28/2018-12/16/2018	2018	18.03.018	2023-14	
Finance – Payroll	Payroll Files - Paycheck Stubs – 8/28/2017 – 4/22/2018	2017-2018	18.03.018	2023-15	
Finance – Payroll	Payroll Files – Paycheck Stubs – 4/8/2019 – 7/28/2019	2019	18.03.018	2023-16	
Finance – Payroll	Payroll Files – Paycheck Stubs – 12/17/2018 –	2018-2019	18.03.019	2023-17	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

	4/7/2019				
Finance – Payroll	Payroll Files – Employee Time Sheets – 4/23/2018 – 10/7/2018	2018	18.03.018	2023-018	
Finance – Payroll	Payroll Files – Employee Time Sheets – 11/6/2017 – 4/22/2018	2017-2018	18.03.018	2023-019	
Finance – Customer Service	Accounts Receivable – Cash Post Listing Deposit Disposition Forms – September 2018 to September 2018	2018	18.03.002	2023-020	
Finance – Customer Service	Accounts Receivable – Cash Post Listing & Deposit Disposition Forms – July 2018	2018	18.03.002	2023-021	
Finance – Customer Service	Accounts Receivable – Cashier's Deposit Books – July 2017 – June 2018	2017-2018	18.03.002	2023-022	
Finance – Customer Service	Accounts Receivable – Cash Post Listing & Deposit Disposition Forms – October 2018	2018	18.03.002	2023-023	
Finance – Customer Service	Accounts Receivable – Cash Post Listing & Deposit Disposition Forms – December 2018	2018	18.03.002	2023-024	
Finance – Customer Service	Accounts Receivable – Cash Post Listing & Deposit Disposition Forms – November 2018	2018	18.03.002	2023-025	
Finance – Customer Service	Accounts Receivable – Cash Post Listing & Deposit Disposition Forms – August 2018	2018	18.03.002	2023-026	
Finance – Customer Service	Accounts Receivable – Water Stubs August 1, 2018 – August 15, 2018	2018	18.03.002	2023-027	
Finance – Customer Service	Accounts Receivable – Water Stubs – August 16, 2018 – August 31, 2018	2018	18.03.002	2023-028	
Finance – Customer Service	Accounts Receivable – Water Stubs – July 16, 2018 – July 31, 2018	2018	18.03.002	2023-029	
Finance – Customer Service	Accounts Receivable – Water Stubs – July 1, 2018 – July 15, 2018	2018	18.03.002	2023-030	
Finance – Customer Service	Accounts Receivable – Water Stubs December 16, 2018 – December 31, 2018	2018	18.03.002	2023-031	
Finance – Customer Service	Accounts Receivable – Water Stubs – December 1, 2018 – December 15, 2018	2018	18.03.002	2023-032	
Finance – Customer Service	Accounts Receivable – Water Stubs – October 1, 2018 – October 15, 2018	2018	18.03.002	2023-033	
Finance – Customer Service	Accounts Receivable – Water Stubs – September 1, 2018 – September 15, 2018	2018	18.03.002	2023-034	
Finance – Customer Service	Accounts Receivable – Water Stubs – September 16, 2018 – September 30, 2018	2018	18.03.002	2023-035	
Finance – Customer Service	Accounts Receivable – Water Stubs – November 16, 2018 – November 30, 2018	2018	18.03.002	2023-036	
Finance – Customer Service	Accounts Receivable – Water Stubs – November 1, 2018 – November 15, 2018	2018	18.03.002	2023-037	
Finance – Customer Service	Accounts Receivable – Water Stubs – October 16, 2018 – October 31, 2018	2018	18.03.002	2023-038	
Finance – Customer Service	Accounts Receivable – Cashier's Yellow Receipts – Aug. 2018 – Oct. 2018	2018	18.03.002	2023-039	
Finance – Customer Service	Accounts Receivable – Cashier's Yellow Receipts – May 2018 – July 2018	2018	18.03.002	2023-040	
Finance – Customer Service	Utility Service Files – Water Applications – July 11, 2018 – December 31, 2018 – A-E	2018	18.13.013	2023-041	
Finance –	Utility Service Files – Water Applications – July	2018	18.13.013	2023-042	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Customer Service	11, 2018 – December 31, 2018 – F-L				
Finance – Customer Service	Utility Service Files – Water Applications – July 11, 2018 – December 31, 2018 – M-Z	2018	18.13.013	2023-043	
Public Works	Payroll Files – Payroll Exception Forms 2019	2019	18.03.018	2023-044	
HR	Hiring & Recruitment – Recruitment Files - Accounting Technician to Beverage Server	2019	18.04.017	2023-045	
HR	Hiring & Recruitment – Recruitment Files - Inventory Administrator to Network Administrator	2019	18.04.017	2023-046	
HR	Hiring & Recruitment – Recruitment Files – Wastewater Plant Laborer – Zoo Maintenance Tech.	2019	18.04.017	2023-047	
HR	Hiring & Recruitment – Recruitment Files – Facility Maint. HVAC Tech. – Home Services Supervisor	2019	18.04.017	2023-048	
HR	Hiring & Recruitment – Recruitment Files – APD Dispatcher (Certified & Trainee)	2019	18.04.017	2023-049	
HR	Hiring & Recruitment – Recruitment Files – Seasonal Lifeguard - Utility Maint. Tech.	2019	18.04.017	2023-050	
HR	Hiring & Recruitment – Recruitment Files – City Manager	2019	18.04.017	2023-051	
HR	Hiring & Recruitment – Recruitment Files – Cemetery Laborer – Computer Specialist	2019	18.04.017	2023-052	
HR	Hiring & Recruitment – Recruitment Files – APD Police Chief/Certified Police Officer	2019	18.04.017	2023-053	
HR	Hiring & Recruitment – Recruitment Files – APD Admin. Assistant – Police Officer Trainee	2019	18.04.017	2023-054	
HR	Hiring & Recruitment – Recruitment Files – Customer Service Rep. – Exec. Assistant (CS)	2019	18.04.017	2023-055	
HR	Hiring & Recruitment – Recruitment Files – Parks Laborer – Recreation Facility Manager	2019	18.04.017	2023-056	
HR	Hiring & Recruitment – Recruitment Files – Animal Control	2019	18.04.017	2023-057	
HR	Hiring & Recruitment – Recruitment Files – Housing Authority	2019	18.04.017	2023-058	
City Clerk	Contracts & Agreements – Expired Contracts	1976-2016	18.03.008	2023-059	
City Clerk	General (Non-record Material)	2020-2021	18.01.001	2023-060	
Senior Center- Meals on Wheels (MOW)	General logs, Volunteer files, Donations, Reconciliations & Balance	2016-2019	18.04.029 18.03.009	2023-061	
Senior Center- Meals on Wheels (MOW)	General logs, Volunteer files, Donations, Reconciliations & Balance (April 2016-May 2016)	2016	18.04.029 18.03.009	2023-062	
Senior Center- Meals on Wheels (MOW)	General logs, Volunteer files, Donations, Reconciliation & Balance (August-September 2019)	2019	18.04.029 18.03.009	2023-063	
Senior Center- Meals on Wheels (MOW)	General Logs (Jan 2016-Dec 2017)	2016-2017	18.01.028	2023-064	
Senior Center- Meals on Wheels (MOW)	General Logs	2014-2015	18.01.028	2023-065	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Senior Center- Meals on Wheels (MOW)	General logs, Volunteer files, Donations, Reconciliation & Balance (Nov-Dec 2019)	2019	18.04.029 18.03.009	2023-066	
Senior Center- Meals on Wheels (MOW)	General logs, Volunteer files, Reconciliation & Balance, Donations (Apr-May 2019)	2019	18.04.029 18.03.009	2023-067	
Senior Center – Information Tech/ASC	Data Backup Files – Consumer Attendance Records (July 2020-June 2021)	2020-2021	18.05.001	2023-068	
Senior Center – Information Tech/ASC	Data Backup Files – Consumer Attendance Records (April 2014-Mar 2020)	2014-2020	18.05.001	2023-069	
Senior Center – Information Tech/ASC	Data Backup Files – Consumer Attendance Records (Mar 2019-June 2020)	2019-2020	18.05.001	2023-070	
Senior Center – Information Tech/ASC	Data Backup Files – Consumer Attendance Records (July 2021-June 2022)	2021-2022	18.05.001	2023-071	
Senior Center – Information Tech/ASC	Data Backup Files – Consumer Attendance Records (July 2014-December 2019)	2014-2019	18.05.001	2023-072	
Finance – Accounting	Accounts Payable Invoices: Farmer Brother's Coffee – Hayduk King Advertising	2018-2019	18.03.001	2023-073	
Finance – Accounting	Accounts Payable Invoices: Verizon – Walmart	2018-2019	18.03.001	2023-074	
Finance – Accounting	Accounts Payable Invoices: Walmart – 54 Towing	2018-2019	18.03.001	2023-075	
Finance – Accounting	Accounts Payable Invoices: Motor Supply – NM Gas Company	2018-2019	18.03.001	2023-076	
Finance – Accounting	Accounts Receivable Cash Posting (April – May)	2019	18.03.002	2023-077	
Finance – Accounting	Accounts Receivable Cash Posting (Oct-Nov)	2019	18.03.002	2023-078	
Finance – Accounting	Accounts Payable Invoices: Armstrong Consultants – Brady Industries of TX	2018-2019	18.03.001	2023-079	
Finance – Accounting	Accounts Payable Invoices: PNM	2018-2019	18.03.001	2023-080	
Finance – Accounting	Accounts Payable Invoices: NM Judicial Education – Plant Nutrient Solutions	2018-2019	18.03.001	2023-081	
Finance – Accounting	Accounts Payable Invoices: A Misc – Alamo Crystal Center	2018-2019	18.03.001	2023-082	
Finance – Accounting	Accounts Receivable Cash Posting (July-August)	2019	18.03.002	2023-083	
Finance – Accounting	General Finance Records Adjusting Journal Entries (FY19)	2019	18.03.013	2023-084	
Finance – Accounting	Accounts Receivable Bank Reconciliations - FNB General Operating (Jul-Dec18)	2019	18.03.002	2023-085	
Finance – Accounting	Accounts Payable RSVP Vendors (FY19)	2019	18.03.001	2023-086	

CITY OF ALAMOGORDO, NEW MEXICO

Office of the City Clerk
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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Finance – Accounting	Accounts Payable Invoices: Unifirst – Verizon	2019	18.03.001	2023-087	
Finance – Accounting	Accounts Payable Invoices: Rocky Mountain Supply – Simpson Norton	2019	18.03.001	2023-088	
Finance – Accounting	Accounts Payable Invoices: Bramble Thomas – Century Link	2019	18.03.001	2023-089	
Finance – Accounting	Accounts Payable Invoices: Heisinger, Michael – “L” Misc	2019	18.03.001	2023-090	
Finance – Budget	Budget Operating Budget Work Papers	2019	18.03.004	2023-091	
Finance – Accounting	Accounts Receivable Cash Postings Nov 16 – Dec31	2019	18.03.002	2023-092	
Finance – Accounting Tech	General Finance Records - PHA Check Run FY19 - PHA Bank Rec 92 (Jul18-Sept18)	2019	18.03.013	2023-093	
Finance – Accounting	Accounts Receivable - Bank Statements - FNB General Operating/Payroll (FY18 and FY19)	2019	18.03.002	2023-094	
Finance – Accounting Tech	Reports – General - Lodger Tax Fees FY19 - Franchise Fees FY19 - Landfill Reports FY19 - Lodgers Tax Reports FY19	2019	18.01.042	2023-095	
Finance – Accounting	Accounts Payable Invoices: City of Alamogordo – Custom Overhead Doors	2019	18.03.001	2023-096	
Finance – Accounting	Accounts Payable Invoices: Century Link – COA Parks & Recs Sponsorship	2019	18.03.001	2023-097	
Finance – Accounting	Accounts Payable Invoices: RSVP Vendors (Feb2019-June2019)	2019	18.03.001	2023-098	
Finance – Accounting	Accounts Receivable Cash Postings Nov2018 – Dec2018 (FY19)	2019	18.03.002	2023-099	
Finance – Accounting	General Finance Records Adjusting Journal Entry FY19	2019	18.03.013	2023-100	
Finance – Accounting	Accounts Receivable - Bank Statements - FNB General Operating (Jan19-Jun19) - Payroll (FY19)	2019	18.03.002	2023-101	
Finance – Accounting	Accounts Receivable - FNB General Operating (Jul19-Nov19) - CDBG - FNB Payroll - WF Operating - WF Investment - WF Escrow	2019	18.03.002	2023-102	
Finance – Accounting	Accounts Receivable Cash Postings Jan1st-Feb15th (FY19)	2019	18.03.002	2023-103	
Finance – Accounting	Accounts Receivable Cash Postings Feb16th-Mar29th (FY19)	2019	18.03.002	2023-104	
Finance – Budget	Budget Operating	2019	18.03.004	2023-105	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

	Budget Work Papers				
Finance – Accounting	Accounts Payable Invoices: Pool Pro – Rio Grande Pump & Supp	2019	18.03.001	2023-106	
Finance – Utility Billing	Utility Service Files - Misc charge posting: Application fee, Water penalty, after hour charge reverse, transfer payment posting - MAR reversal and adjustment reports	2019	18.03.013	2023-107	
Finance – Utility Billing	Utility Service Files - Utility billing write off - Cancel/rebills - Changed/combined locations - Register exchanges	2019	18.03.013	2023-108	
Finance – Utility Billing	Utility Service Files - Leak Adjustment Loc: 100-11999	2019	18.03.013	2023-109	
Finance – Budget	Budget Operating - Preliminary Budget Worksheets - Budget adjustments - Comparative budget	2019	18.03.004	2023-110	
Finance – Accounting	Accounts Payable Invoices: Lowes Grocery – Motor Supply	2019	18.03.001	2023-111	
Public Works/Facility Maintenance	Payroll - Time Sheets Work Orders - Maintenance & Repair	2014-2015	18.03.018 18.01.029	2023-112	
Public Works/Facility Maintenance	Payroll - Time Sheets Work Orders - Maintenance & Repair	2018-2019	18.03.018 18.01.029	2023-113	
Public Works/Facility Maintenance	Work Orders - Maintenance & Repair Payroll - Overtime	2016-2017	18.01.029 18.03.018	2023-114	
Public Works/Facility Maintenance	Work Orders- Maintenance & Repair Payroll - Overtime	2017-2018	18.01.029 18.03.018	2023-115	
Public Works/Facility Maintenance	Work Orders- Maintenance & Repair Payroll - Overtime	2015-2016	18.01.029 18.03.018	2023-116	
Public Works/Facility Maintenance	Work Orders – Maintenance & Repair Payroll – Overtime	2013-2014	18.01.029 18.03.018	2023-117	
Public Works/Facility Maintenance	Work Orders – Maintenance & Repair Payroll – Overtime	2018	18.01.029 18.03.018	2023-118	
Public Works/Facility Maintenance	Work Orders - January-June 2009 - July-December 2018	2009 2018	18.01.029	2023-119	
Public Works/Facility Maintenance	Work Orders – Maintenance & Repair (July 2009 - June 2010)	2009-2010	18.01.029	2023-120	
Public Works/Facility Maintenance	Work Orders – Maintenance & Repair Payroll – Timesheets (June 2016 – June 2017)	2016-2017	18.01.029 18.03.018	2023-121	
Public Works/Facility	Work Orders – Maintenance & Repair Payroll – Overtime	2014-2015	18.01.029 18.03.018	2023-122	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Maintenance	(July 2014 - June 2015)				
Public Works/Facility Maintenance	Payroll - Timesheets (July 2011 - June 2012)	2011-2012	18.03.018	2023-123	
Public Works/Facility Maintenance	Work Orders – Maintenance & Repair Payroll – Timesheets (July 2013 - June 2014)	2013-2014	18.01.029 18.03.018	2023-124	
Public Works/Facility Maintenance	Work Orders – Maintenance & Repair (July 2019 - June 2020)	2019-2020	18.01.029	2023-125	
Senior Center - Meals on Wheels (MOW)	Donations, General Logs, Volunteers, Calendars & Schedules (May-December 2019)	2019	18.03.009 18.01.028 18.01.008	2023-126	
Senior Center – Meals on Wheels (MOW)	Donations, General Logs, Calendars & Schedules (June 2019-June 2020)	2019-2020	18.03.009 18.01.028 18.01.008	2023-127	
Senior Center – Information Tech (ASC)	Data Backup – Attendance Records (July 2020-June 2021)	2020-2021	18.05.001	2023-128	
Senior Center – Information Tech (ASC)	Data Backup – Deceased Consumer Records (January 2021-December 2022)	2021-2022	18.05.001	2023-129	
Senior Center – Information Tech (ASC)	Data Backup – Consumer Records (March 2014-June 2019)	2014-2019	18.05.001	2023-130	
Senior Center – Information Tech (ASC)	Data Backup – Consumer Records (November 2020-March 2021)	2020-2021	18.05.001	2023-131	
Senior Center – Meals on Wheels (MOW)	General Logs, Calendars & Schedules, Volunteers, Route Sheets (July-August 2021)	2021	18.01.028 18.01.008	2023-132	
Senior Center – Meals on Wheels (MOW)	General Logs, Calendars & Schedules, Volunteers, Route Sheets (February-March 2020)	2020	18.01.028 18.01.008	2023-133	
Senior Center – Meals on Wheels (MOW)	General Logs, Donations, Calendars & Schedules (April-May 2020)	2020	18.03.009 18.01.028 18.01.008	2023-134	
Senior Center – Information Tech (ASC)	Data Backup – Consumer Records (October 2014-November 2019)	2014-2019	18.05.001	2023-135	
Senior Center – Information Tech (ASC)	Data Backup – Consumer Records (May 2014-February 2019)	2014-2019	18.05.001	2023-136	
Senior Center – Information Tech (ASC)	Data Backup – Consumer Records (August 2014-March 2019)	2014-2019	18.05.001	2023-137	
Senior Center – Information Tech (ASC)	Data Backup – Consumer Attendance Records (January-June 2020)	2020	18.05.001	2023-138	
Senior Center – Information Tech (ASC)	Data Backup – Consumer Records (March 2014-December 2019)	2014-2019	18.05.001	2023-139	
Senior Center –	Data Backup – Consumer Records	2015-2019	18.05.001	2023-140	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Information Tech (ASC)	(June 2015-February 2019)				
Senior Center – Information Tech (ASC)	Data Backup – Consumer Records (October 2014-October 2019)	2014-2019	18.05.001	2023-141	
Senior Center – Information Tech (ASC)	Data Backup – Consumer Records (July 2016-January 2019)	2016-2019	18.05.001	2023-142	
Senior Center – Information Tech (ASC)	Data Backup – Consumer Records (July 2014-May 2019)	2014-2019	18.05.001	2023-143	
Senior Center – Information Tech (ASC)	Data Backup – Deceased Consumer Records (January-December 2020)	2020	18.05.001	2023-144	
Senior Center (ASC)	Donations, General Logs, Volunteer Schedules	2020	18.01.028 18.03.009 18.04.029	2023-145	
Finance – Accounts Payable	Processed Invoices (July 2017-June 2018)	2017-2018	18.03.001	2023-146	
Finance – Utility Billing	Cut-off Listings (July 2018-June 2019)	2018-2019	18.13.014	2023-147	
Finance – Accounting	Accounts Receivable – Cash Postings (May 2019 – June 2019)	2019	18.03.002	2023-148	
Finance – Utility Billing	Utility Service Files – Leak Adjustment Location	2019	18.13.013	2023-149	
Finance – Accounting	Accounts Payable Alamo Crystal Clear Water & Ice (July 2020 – June 2021)	2020-2021	18.03.001	2023-150	
Finance – Utility Billing	Meter Readings Service Orders (July 2018-June 2019)	2018-2019	18.13.005	2023-151	
Finance – Utility Billing	Meter Readings Manual Readings Turn Off (July 2019 – June 2020)	2019-2020	18.13.055	2023-152	
Senior Center – Information Tech (ASC)	Data backup- Fitness Center Logs (July 2020-June 2022)	2020-2022	18.05.001	2023-153	
Senior Center – Information Tech (ASC)	Data Backup – Deceased Consumer Records	2023	18.05.001	2023-154	
Senior Center – Information Tech (ASC)	Data Backup – Work Order Logs Key Checkout Logs Lost and Found Log Craft/Game Logs (July 2022-June 2023)	2022-2023	18.05.001	2023-155	
Senior Center – Information Tech (ASC)	Data Backup – Work Order Logs Daily Transmittal Sheets Craft/Game Logs (July 2020 – June 2022)	2020-2022	18.05.011	2023-156	
Senior Center –	Data Backup – Consumer Attendance Records	2020	18.05.001	2023-157	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Information Tech (ASC)					
Senior Center – Information Tech (ASC)	Data Backup – Fitness Center Consumer Attendance Records (July 2022-June 2023)	2022-2023	18.05.011	2023-158	
Finance – Accounts Payable	Accounts Payable – MSC Industries – NM Magazine (July 2017-June 2018)	2017-2018	18.03.001	2023-159	
Finance – Accounts Payable	Accounts Payable – Wal-Mart (July 2016-June 2017; July 2007-June 2008)	2007-2008 2016-2017	18.03.001	2023-160	
Finance – Utility Billing	Utility Service Files – Leak Adjustments = Location 12000-50000	2018	18.13.013	2023-161	
Finance – Accounting	Accounts Receivable – Cash Postings (July 1 st -August 15 th 2018)	2018	18.03.002	2023-162	
Finance – Accounting	Accounts Payable – Processed invoices from Johnson, Dustin to Lock Shop (July 2017-June 2018)	2017-2018	18.03.001	2023-163	
Finance – Utility Billing	Meter Reading - Service Orders - Radio Read - Final ETR - Replacement - Recheck Base Rate Turn ON/Off (July 2018-June 2019)	2018-2019	18.13.005	2023-164	
Finance – Accounting	Accounts Receivable - FNB Operating Bank Reconciling January-June 2017 - FNB Payroll Acct - WF General Operating - WF Sweep July 2016-August 2016 - FNB PY Statements (July 2016-June 2017)	2016-2017	18.03.002	2023-165	
Finance – Utility Billing	Meter Readings – Service Orders – Manual (July-December 2018)	2018	18.13.005	2023-166	
Finance – Accounting	Accounts Payable - L&F Distributors – Lowe's Companies (July 2018-June 2019)	2018-2019	18.03.001	2023-167	
Public Works – Facility Maintenance	Payroll Files – Maintenance & Repair Time Sheets (June 2012-June 2013) Work Orders (January-June 2008)	2008 2012-2013	18.03.018 18.01.029	2023-168	
Public Works – Facility Maintenance	Payroll Files – Maintenance & Repair Timesheets Work Orders (July 2008-June 2009)	2008-2009	18.01.029 18.03.018	2023-169	
Public Works – Facility Maintenance	Payroll Files – Maintenance & Repair Time Sheets Work Orders (July 2003-June 2004)	2003-2004	18.01.029 18.03.018	2023-170	
Public Works – Facility Maintenance	Purchasing Requisitions (July 2010-June 2011)	2010-2011	18.03.021	2023-171	
Public Works –	Payroll Files – Maintenance & Repair	2003	18.01.029	2023-172	

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*Office of the City Clerk
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(575)439-4100 (575) 439-4396 fax*

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Facility Maintenance	Time Sheets Work Orders (July 2003-December 2003)		18.03.018		
Public Works – Facility Maintenance	Maintenance & Repair – Work Orders (July 2011 – June 2012)	2011-2012	18.01.029	2023-173	
Public Works – Facility Maintenance	Payroll Files – Maintenance & Repair Work Orders Time Sheets (July 2015-June 2016)	2015-2016	18.01.029 18.03.018	2023-174	
Public Works-Facility Maintenance	Maintenance & Repair – Work Orders (December 1999-June 2001)	1999-2001	18.01.029	2023-175	
Public Works – Facility Maintenance	Payroll Files – Maintenance & Repair Timesheets Work Orders (June 2013-June 2014; January 2008-October 2013; July 2006-June 2007)	2006-2007 2008-2013 2013-2014	18.01.029 18.03.018	2023-176	
Public Works – Facility Maintenance	Payroll Files – Timesheets (July 2011-June 2012)	2011-2012	18.03.018	2023-177	
Public Works – Facility Maintenance	Maintenance & Repair – Work Orders (July-December 2010)	2010	18.01.029	2023-178	
Public Works – Facility Maintenance	Payroll Files – Maintenance & Repair Timesheets Work Orders (July 2004-June 2005)	2004-2005	18.01.029 18.03.018	2023-179	
Public Works – Facility Maintenance	Payroll Files – Timesheets (July 2007-June 2008)	2007-2008	18.03.018	2023-180	
Public Works – Facility Maintenance	Maintenance & Repair – Work Orders (July 2004-June 2005)	2004-2005	18.01.029	2023-181	
Public Works – Facility Maintenance	Payroll Files – Maintenance & Repair Timesheets Work Orders (July 2005-June 2006)	2005-2006	18.01.029 18.03.018	2023-182	
Public Works – Facility Maintenance	Payroll Files – Maintenance & Repair Payroll Work Orders (July 2006-June 2007)	2006-2007	18.01.029 18.03.018	2023-183	
Public Works – Facility Maintenance	Payroll Files – Maintenance & Repair Timesheets Work Orders (July 2010-June 2011)	2010-2011	18.01.029 18.03.018	2023-184	
Public Works – Facility Maintenance	Maintenance & Repair – Work Orders (July 2012-June 2013)	2012-2013	18.01.029	2023-185	
Public Works – Facility Maintenance	Maintenance & Repair – Work Orders (July 2001-June 2002)	2001-2002	18.01.029	2023-186	
Public Works –	Payroll Files – Maintenance & Repair	2002-2003	18.01.029	2023-187	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Facility Maintenance	- Timesheets - Work Orders (July 2002-June 2003)		18.03.018		
Public Works – Facility Maintenance	Payroll Files – Maintenance & Repair - Timesheets (July 2009-June 2010) - Work Orders (July-December 2009)	2009-2010	18.01.029 18.03.018	2023-188	
Public Works – Facility Maintenance	Payroll Files – Daily & Weekly Time Log (July-June 2002-2003; 2003-2004, 2015-2016)	2002-2003 2003-2004 2015-2016	18.03.018	2023-189	
Public Works – Facility Maintenance	Maintenance & Repair (July 2011-June 2012)	2011-2012	18.01.029	2023-190	
Public Works – Facility Maintenance	Payroll Files – Maintenance & Repair - Timesheets - Work Orders (July 2001-June 2002)	2001-2002	18.01.029 18.03.018	2023-191	
Public Works – Facility Maintenance	Maintenance & Repair – Work Orders (July 2006-June 2007)	2006-2007	18.01.029	2023-192	
Public Works – Facility Maintenance	Maintenance & Repair – Work Orders (July 2008-May 2009)	2008-2009	18.01.029	2023-193	
Public Works – Facility Maintenance	Maintenance & Repair – Issue Tickets/Work Orders (July-June 2002-2003; 2003-2004; 2005-2009; 2015-2016)	2002-2003 2003-2004 2005-2009 2015-2016	18.01.029	2023-194	
Public Works – Facility Maintenance	Maintenance & Repair – Work Orders (Oct 2002-June 2003)	2002-2003	18.01.029	2023-195	
Public Works – Facility Maintenance	Purchasing - Requisitions (July-June 1993-1999)	1993-1999	18.03.02	2023-196	
Public Works – Facility Maintenance	Maintenance & Repair – Work Orders (July 2005-June 2006)	2005-2006	18.01.029	2023-197	
Public Works – Facility Maintenance	Maintenance & Repair – Work Orders (January-June 2011)	2011	18.01.029	2023-198	
Public Works – Facility Maintenance	Maintenance & Repair – Work Orders (July- December 2007; January-June 2010)	2007 2010	18.01.029	2023-199	
Public Works – Facility Maintenance	Maintenance & Repair – Work Orders (July 2007-June 2008)	2007-2008	18.01.029	2023-200	
Public Works – Facility Maintenance	Payroll Files – Maintenance & Repair - Timesheets - Work Orders (July 2012-June 2013)	2012-2013	18.01.029 18.03.018	2023-210	
Public Works – Facility Maintenance	Payroll Files – Maintenance & Repair - Timesheets	2018-2019	18.01.029 18.03.018	2023-202	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Maintenance	- Work Orders (July 2018-June 2019)				
City Clerk	Insurance Policies – Correspondence – Special Event Permits – Expired Lease & Grant Agreements – Expired Agreements/Contracts	1984-2019	18.01.022 18.01.001 18.01.013 18.01.025 18.03.014 18.01.008 18.07.026	2023-203	
Finance	Accounts Payable Misc – Motor Supply (July 2017-June 2016)	2017-2016	18.03.001	2023-204	
Finance – Utility Billing	Utility Service Files - Penalty Fee Waiver - Modified Base Rate - Manager/Customer Account Adjustments - Applications – Budget Billing - Low-Flow Toilet - Kiosk - New Meter - Budget Billing Agreements - Vouchers - Payment plans (July 2018-June 2019)	2018-2019	18.13.013	2023-205	
Finance – Utility Billing	Utility Service Files - State of property ownership forms - Bank Draft Authorizations - Waiver of Owner Responsibility Forms - Base Rate Forms - Notice of Corrections (July 2018-June 2019)	2018-2019	18.13.013	2023-206	
Finance – Utility Billing	Meter Readings – Service Orders Final (July 2018-April 2019)	2018-2019	18.13.005	2023-207	
Finance – Utility Billing	Work Orders - Cut-off Service Orders (July- December 2018) - Meter Readings	2018	18.13.005	2023-208	
Finance – Accounts Payable	Accounts Payable - Pool Pro – Rio Grande (July 2017-June 2018)	2017-2018	18.03.001	2023-209	
Finance – Utility Billing	Meter Readings - Service Orders - Cut-Offs (Jan 2019-June 2019) - Lock Meter - Returned Payments - Meter Installation	2018-2019	18.13.005	2023-210	
Finance – Utility Billing	Meter Readings - Service Orders – Manual (January 2019-June 2019)	2019	18.13.005	2023-211	
Finance – Utility Billing	Utility Service Files - Miscellaneous Charge Posting - Transfer of Service (July 2018-June 2019)	2018-2019	18.13.013	2023-212	

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2023**NOTIFICATION OF RECORDS DESTRUCTION**

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Finance – Budget	Budget Operating – Preliminary Budget Worksheets (July 2018-June 2019)	2018-2019	18.03.004	2023-213	
Finance – Budget	Budget Operating – Budget Work Papers (July 2017-June 2018)	2017-2018	18.03.004	2023-214	
Finance – Accounting	Accounts Payable - Miscellaneous Vendor 10 (FY19) (July 2018-June 2019)	2018-2019	18.03.001	2023-215	
					215 Boxes

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

DEPT. WHERE RECORD ORIGINATED	DESCRIPTION OF RECORD	YEAR OF RECORD	ITEM # AUTHORIZIN G DESTRUCTIO N	Archive Box Number	DESTROY DATE
Legal	Legal Case Files Municipal Court Cases A-F	2013	1.15.3.401(1) 18.02.001	2024-1	
Legal	Legal Case Files Municipal Court Cases G-Ma	2013	1.15.3.401(1) 18.02.001	2024-2	
Legal	Legal Case Files Municipal Court Cases Mc-S	2013	1.15.3.401(1) 18.02.001	2024-3	
Legal	Legal Case Files Municipal Court Cases T-Z	2013	1.15.3.401(1) 18.02.001	2024-4	
Legal	Legal Case Files District Court Closed Cases	2011-2013	1.21.2.636 18.02.001	2024-5	
City Clerk	Business License & Business Registration Business Regulations 2018 **Destroy in 2024**	2018	1.21.2.653 18.06.002	BUS-R (58) 2024-6	
Finance/Payroll	Paycheck Stubs: 7/29/2019-3/22/2020	2019-2020	18.03.018	2024-07	
City Clerk	Business License & Business Registrations Business Registrations A-Z	2020	18.06.002	2024-08	
Legal	Legal Case Files District Court Closed Cases	2008-2013	18.02.001	2024-09	
Finance – Payroll	Payroll Files – Employee Time Sheets 10/21/2019 – 3/8/2020	2019-2020	18.03.018	2024-010	
Finance – Payroll	Payroll Files – Employer's Quarterly Federal Tax Return File (Form 941) – 2009-2013	2009-2013	18.03.010	2024-011	
Finance – Payroll	Payroll Files – Employee Time Sheets – 5/6/2019 – 10/20/2019	2019	18.03.018	2024-012	
Finance – Customer Service	Accounts Receivable – Cash Post Listing, Deposit Disposition Forms – January 2019	2019	18.03.002	2024-013	
Finance – Customer Service	Accounts Receivable – Cash Post Listing, Deposit Disposition Forms, & Department Deposit Log – February 2019	2019	18.03.002	2024-014	
Finance – Customer Service	Accounts Receivable – Cashier's Yellow Receipts – October 2018 – February 2019	2018-2019	18.03.002	2024-015	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Finance – Customer Service	Accounts Receivable – Water Stubs – January 16, 2019 – January 31, 2019	2019	18.03.002	2024-016	
Finance – Customer Service	Accounts Receivable – Water Stubs – January 1, 2019 – January 15, 2019	2019	18.03.002	2024-017	
Finance – Customer Service	Accounts Receivable – Water Stubs – March 1, 2019 – March 15, 2019	2019	18.03.002	2024-018	
Finance – Customer Service	Accounts Receivable – Water Stubs – March 16, 2019 – March 31, 2019	2019	18.03.002	2024-019	
Finance – Customer Service	Accounts Receivable – Water Stubs – February 16, 2019 – February 28, 2019	2019	18.03.002	2024-020	
Finance – Customer Service	Accounts Receivable – Water Stubs – February 1, 2019 – February 15, 2019	2019	18.03.002	2024-021	
Finance – Payroll	Payroll Files – Employee Time Sheets – 12/31/2018 – 5/5/2019	2018-2019	18.03.018	2024-022	
Finance – Customer Service	Accounts Receivable – Cash Post Listing, Deposit Disposition Forms & Department Deposit Log – September 2019	2019	18.03.002	2024-023	
Finance – Customer Service	Accounts Receivable – Cash Post Listing, Deposit Disposition Forms & Department Deposit Log – October 2019	2019	18.03.002	2024-024	
Finance – Customer Service	Accounts Receivable – Cash Post Listing, Deposit Disposition Forms & Department Deposit Log – July 2019	2019	18.03.002	2024-025	
Finance – Customer Service	Accounts Receivable – Cash Post Listing, Deposit Disposition Forms & Department Deposit Log – November 2019	2019	18.03.002	2024-026	
Finance – Customer Service	Accounts Receivable – Cash Post Listing, Deposit Disposition Forms & Department Deposit Log – November 2019	2019	18.03.002	2024-027	
Finance – Customer Service	Accounts Receivable – Cash Post Listing, Deposit Disposition Forms & Department Deposit Log – June 2019	2019	18.03.002	2024-028	
Finance – Customer Service	Accounts Receivable – Cash Post Listing, Deposit Disposition Forms & Department Deposit Log – April 2019	2019	18.03.002	2024-029	
Finance – Customer Service	Accounts Receivable – Cashier Deposit Books (Jul1, 2018 – June 30, 2019) Cashier Receipt Books (May 18, 2015 – Jan. 30, 2019) Receipt 130801-13100 – May 18, 2015 – June 30, 2019	2015-2019	18.03.002	2024-030	
Finance – Customer Service	Accounts Receivable – Cash Post Listing, Deposit Disposition Forms & Department Deposit Log – March 2019	2019	18.03.002	2024-031	
Finance – Customer Service	Accounts Receivable – Cash Post Listing, Deposit Disposition Forms & Department Deposit Log – May 2019	2019	18.03.002	2024-032	
Finance – Customer Service	Accounts Receivable – Water Stubs – September 1, 2019 – September 15, 2019	2019	18.03.002	2024-033	
Finance – Customer Service	Accounts Receivable – Water Stubs – September 16, 2019 – September 30, 2019	2019	18.03.002	2024-034	
Finance – Customer Service	Accounts Receivable – Water Stubs – August 1, 2019 – August 15, 2019	2019	18.03.002	2024-035	
Finance – Customer Service	Accounts Receivable – Water Stubs – August 16, 2019 – August 31, 2019	2019	18.03.002	2024-036	

CITY OF ALAMOGORDO, NEW MEXICO

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2024

NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Finance – Customer Service	Accounts Receivable – Water Stubs – October 1, 2019 – October 15, 2019	2019	18.03.002	2024-036	
Finance – Customer Service	Accounts Receivable – Water Stubs – October 16, 2019 – October 31, 2019	2019	18.03.002	2024-038	
Finance – Customer Service	Accounts Receivable – Water Stubs – May 1, 2019 – May 15, 2019	2019	18.03.002	2024-039	
Finance – Customer Service	Accounts Receivable – Water Stubs – May 16, 2019 – May 31, 2019	2019	18.03.002	2024-040	
Finance – Customer Service	Accounts Receivable – Water Stubs – June 1, 2019 – June 15, 2019	2019	18.03.002	2024-041	
Finance – Customer Service	Accounts Receivable – Water Stubs – June 16, 2019 – June 30, 2019	2019	18.03.002	2024-042	
Finance – Customer Service	Accounts Receivable – Water Stubs – July 1, 2019 – July 15, 2019	2019	18.03.002	2024-043	
Finance – Customer Service	Accounts Receivable – Water Stubs – July 16, 2019 – July 31, 2019	2019	18.03.002	2024-044	
Finance – Customer Service	Accounts Receivable – Water Stubs – November 1, 2019 – November 15, 2019	2019	18.03.002	2024-045	
Finance – Customer Service	Accounts Receivable – Water Stubs – November 16, 2019 to November 31, 2019	2019	18.03.002	2024-046	
Finance – Customer Service	Accounts Receivable – Water Stubs – April 1, 2019 – April 15, 2019	2019	18.03.002	2024-047	
Finance – Customer Service	Accounts Receivable – Water Stubs – April 16, 2019 – April 30, 2019	2019	18.03.002	2024-048	
Finance – Customer Service	Accounts Receivable – Cash Post Listing, Deposit Disposition Forms & Department Deposit Log – December 2019	2019	18.03.002	2024-049	
Finance – Customer Service	Accounts Receivable – Water Stubs – December 1, 2019 – December 15, 2019	2019	18.03.002	2024-050	
Finance – Customer Service	Accounts Receivable – Water Stubs – December 16, 2019 – December 31, 2019	2019	18.03.002	2024-051	
Finance – Customer Service	Utility Service Files – Water Applications – July 2019 – December 2019 – A-G	2019	18.13.013	2024-052	
Finance – Customer Service	Utility Service Files – Water Applications – July 2019 – December 2019 – H-L	2019	18.13.013	2024-053	
Finance – Customer Service	Utility Service Files – Water Applications – July 2019 – December 2019 – M-Z	2019	18.13.013	2024-054	
Finance – Customer Service	Utility Service Files – Water Applications – January 2019 – June 2019 – A-E	2019	18.13.013	2024-055	
Finance – Customer Service	Utility Service Files – Water Applications – January 2019 – June 2019 – F-L	2019	18.13.013	2024-056	
Finance – Customer Service	Utility Service Files – Water Applications – January 2019 – June 2019 – M-Z	2019	18.13.013	2024-057	
Public Works Maintenance & Repair	Weeds & Drainage – Work Orders July 2019 – December 2020	2019-2020	18.01.29	2024-058	
Finance – Accounting	Accounts Payable Invoices: “D” Misc – “F” Misc	2018-2019	18.03.001	2024-059	
Finance – Accounting	Accounts Payable Invoices: Q-Misc to Roy’s Welding	2019-2020	18.03.001	2024-060	
Finance –	Accounts Payable	2019-2020	18.03.001	2024-061	

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2024

NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Accounting	Invoices: A-Misc to Alamogordo Chamber of Commerce				
Finance – Accounting	Accounts Payable Invoices: Motor Supply – NM Firefighters Assc.	2019-2020	18.03.001	2024-062	
Finance – Accounting	Accounts Payable Misc Vendor 10 Check Run	2019-2020	18.03.001	2024-063	
Finance – Accounting	Accounts Payable Invoices: Staples Credit Plan – Torres, Kim	2019-2020	18.03.001	2024-064	
Finance – Budgeting	Budget Operating - Preliminary Budget Works - Comparative Budget	2019-2020	18.03.004	2024-065	
Finance – Accounting	Accounts receivable Bank reconciliations - FNB General Operating - Dec 2019 – Jun 2020	2019-2020	18.03.002	2024-066	
Finance – Accounting	Accounts Payable Invoices: PNM – Public Safety Psych SE	2019-2020	18.03.001	2024-067	
Finance – Accounting	Accounts Payable Invoices: RSVP/FGP/SCP 01/03/2020-06/26/2020	2019-2020	18.03.001	2024-068	
Finance – Accounting	General Finance Records Ledgers – Cash Postings FY20 (June)	2020	18.03.013	2024-069	
Finance – Accounting	Accounts Payable Invoices: NM Gas – Otero County Clerk	2020	18.03.001	2024-070	
Finance – Accounting	Accounts Receivable Cash Postings (feb15-Mar31)	2020	18.03.002	2024-071	
Finance – Accounting	Accounts Receivable Cash Postings (April-May)	2020	18.03.002	2024-072	
Finance – Accounting	Accounts Payable Invoices: Century Link – COA Startup cash	2020	18.03.001	2024-073	
Finance – Accounting	Accounts Payable Invoices: OCDC - PNM	2020	18.03.001	2024-074	
Finance – Fixed Assets	Fixed Assets - YE Reports - Batches - Depreciation	2020	18.03.011	2024-075	
Finance – Accounting	Accounts Payable Invoices: Misc “D” – Ewing Irrigation	2020	18.03.001	2024-076	
Finance – Accounting	Accounts Payable Invoices: Misc Vendor 10 Check Run (7/5/19 – 12/26/19)	2020	18.03.001	2024-077	
Finance – Accounting	General Finance Records Adjusting Journal Entries	2020	18.03.013	2024-078	
Finance – Accounting	Accounts Payable Invoices: Misc “K” – Lock Shop	2020	18.03.001	2024-079	
Finance – Accounting	Accounts Payable Invoices: TransUnion Risk Alternative – UniFirst	2020	18.03.001	2024-080	
Finance – Accounting	Accounts Payable Invoices: COA Water Bill – CVE Machine and Welding	2020	18.03.001	2024-081	
Finance – Accounting	Accounts Payable Invoices: Lowe’s Companies – Morsco Supply	2020	18.03.001	2024-082	
Finance –	General Finance Records	2020	18.03.013	2024-083	

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2024

NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Accounting	Adjusting Journal Entries (April-June, FY2020)				
Finance – Accounting	General Finance Records	2020	18.03.013	2024-084	
Finance – Accounting	Adjusting Journal Entries (Oct-Dec 2020, FY21)				
Finance – Accounting	Accounts Payable	2020	18.03.001	2024-085	
Finance – Accounting	Invoices: “F” Misc – Hach Company				
Finance – Accounting	Accounts Payable	2020	18.03.001	2024-086	
Finance – Accounting	Invoices: “B” Misc – Bramble, Thomas				
Finance – Accounting	Accounts Payable	2020	18.03.001	2024-087	
Finance – Accounting	Invoices: Brideax Michelle – Century Link				
Finance – Accounting	Accounts Payable	2020	18.03.001	2024-088	
Finance – Accounting	Invoices: UniFirst – Verizon Wireless				
Finance – Accounting	Accounts Payable	2020	18.03.001	2024-089	
Finance – Accounting	Invoices: RSVP/FGP/SCP 7/5/19-12/20/19				
Finance – Accounting	Accounts Payable	2020	18.03.001	2024-090	
Finance – Accounting	Invoices: Hall Enviro Analysis Lab – Justice Systems				
Finance – Accounting	Accounts Payable	2020	18.03.001	2024-091	
Finance – Accounting	Invoices: Alamogordo Main Street – AW/AZ Wastewater Ind.				
Finance – Utility Billing	Utility Service Files	2020	18.03.013	2024-092	
	- Adjustment Posting - Changed/Combined Locations - Register Exchange - Deposit Transfer/Refund Listings - Transfer Balance Postings - Billed Deposits				
Finance – Utility Billing	Meter Reading	2020	18.03.005	2024-093	
Finance – Utility Billing	Manual Reading (Oct19-Jan20)				
Finance – Utility Billing	Utility Service Files	2020	18.03.013	2024-094	
Finance – Utility Billing	Leak Adjustment 10001-50000 (Jan19-Dec19)				
Finance – Utility Billing	Meter Reading	2020	18.03.005	2024-095	
	- Turn On - Base Rate Turn on/off				
Finance – Utility Billing	Meter Reading	2020	18.03.005	2024-096	
	- ETR Replacement - Radio Read Maintenance				
Finance – Utility Billing	Utility Service Files	2020	18.03.013	2024-097	
	- Request: modified base rate removal, customer/manager adjustment - Applications: new meter kiosk, low flow toilet rebate, budget drilling - Forms: penalty fee waiver, owner waiver of responsibility, statement of property ownership, bank draft authorization, base rate - Budget Billing Agreement: new meter charge sheet, military order/vacation status				
Finance – Accounting	Accounts Receivable	2020	18.03.002	2024-098	
	Cash Postings Credit Card Receipts				
	Nov2018 – Jun2020, FY19 and FY20				
Finance – Accounting	General Finance Records	2020	18.03.013	2024-099	
	Adjusting Journal Entry FY20				

CITY OF ALAMOGORDO, NEW MEXICO

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Public Works - Facility Maintenance	Maintenance & Repair – Work Orders (July 2020 - June 2021)	2020-2021	18.01.029	2024-100	
Public Works – Facility Maintenance	Maintenance & Repair – Work Orders Payroll – Timesheets (July 2020 – June 2021)	2020-2021	18.01.029 18.03.018	2024-101	
Senior Center – Meals on Wheels (MOW)	Donations, General Logs, Volunteer Schedules	2021	18.01.001 18.01.008 18.01.009	2024-102	
Senior Center – Meals on Wheels (MOW)	Donations, General Logs, Volunteer Schedules	2021	18.01.001 18.01.008 18.01.009	2024-103	
Senior Center – Meals on Wheels (MOW)	Donations, General Logs, Volunteer Schedules	2020-2021	18.01.001 18.01.008 18.01.009	2024-104	
Finance – Utility Billing	Meter Readings Manual (July-October 2021) Cut-Off (Nov 2021)	2021	18.13.005	2024-105	
Finance – Accounting	Accounts Receivable – Cash Posting (June 2021 – FY21)	2021	18.03.002	2024-106	
Finance – Accounting	Accounts Receivable – Cash Posting (August 2020 – FY21)	2020	18.03.002	2024-107	
Finance – Utility Billing	Meter Readings Stealth Project Manual Read	2021	18.13.005	2024-108	
Senior Center – Information Tech (ASC)	Data Backup – Consumer Attendance Records (July 2022-June 2023)	2022-2023	18.05.001	2024-109	
Finance – Accounting	Accounts Receivable – Cash Postings (ending Feb 14, 2020) (January-February 2020)	2020	18.03.002	2024-110	
Finance – Budget	Budget Operating - Preliminary Budget Worksheets - Comparative Budget (July 2019-June 2020)	2019-2020	18.03.004	2024-111	
Finance – Accounting	Accounts Receivable - Bank Reconciliations - FNB General Operating (July-November 2019) - CNBG - FNB Payroll - WF Operating - WF Investment (July 2019) - WF Escrow	2019-2020	18.03.002	2024-112	
Finance – Customer Service	Accounts Receivable – Water Stubs FY22 (July 1-15, 2021)	2021	18.03.002	2024-113	
Finance – Accounting	Accounts Payable – S. Misc – SSA Solar of NM2 LLC (July 2019-June 2020)	2019-2020	18.03.001	2024-114	
Finance – Budget	Budget Operating - Preliminary Budget Worksheets - Comparative Budget (July 2019-June 2020)	2019-2020	18.03.004	2024-115	
Finance – Accounting	Accounts Payable – S. Misc -Sirchie Finger – Print Laboratories (July 2020-June 2021)	2020-2021	18.03.001	2024-116	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Human Resources – Hiring & Recruitment	APD Recruitment Files 2020 - Animal Control Officer – Dispatcher	2020	18.04.017	2024-117	
Finance – Utility Billing	Meter Readings - Lockmeter - Emergency Turn Off - Utility maintenance Radio Read - Trouble Report - Returned Payment Turn Off - Leak Test - High Audit - Turn Offs - Manuals (Oct – Nov 2020) (July 2020-June 2021)	2020-2021	18.13.005	2024-118	
Finance – Utility Billing	Meter Reading – Finals (July 2019 – June 2020)	2019-2020	18.13.005	2024-119	
Finance – Customer Service	Accounts Receivable – Water Stubs FY22 (Oct 1-15 2021)	2021	18.03.002	2024-120	
Finance – Utility Billing	Utility Service Files – Adjustment Posting (July 2018-June 2019)	2018-2019	18.13.013	2024-121	
Finance – Utility Billing	Utility Service Files - Reverse/Transfer Payment Postings - Write Off Listings – Mar/UB - MAR Reversal and Adjustment Reports - Cancel/Rebill Billing Registers - Payment Vouchers - Payment Plans - Bank Draft Notice of Corrections (July 2019-June 2020)	2019-2020	18.13.013	2024-122	
Finance – Utility Billing	Utility Turnoff Notice & Delinquent Report – Cutoff Listings (July 2019-March 2020)	2019-2020	18.13.014	2024-123	
Finance – Accounting	Accounts Payable - Verizon Wireless – W.W. - Grainger Inc (July 2019-June 2020)	2019-2020	18.03.001	2024-124	
Public Works – Facility Maintenance	Purchasing – Requisitions & Signed Contracts (2017-2020)	2017-2020	18.03.021	2024-125	
Public Works – Facility Maintenance	Accounts Payable (July-June 2002-2003; 2003-2004; 2004-2005; 2009-2010; 2012-2013; 2015-2016; 2018-2019; 2019-2020)	2002-2020	18.03.001	2024-126	
Public Works – Facility Maintenance	Payroll Files – Maintenance & Repair Timesheets Work Orders (July 2019-June 2020)	2019-2020	18.01.029 18.03.018	2024-127	
Public Works – Facility Maintenance	Purchasing – Requisitions (July-June 2011-2016; 2017-2020)	2011-2020	18.03.021	2024-128	
Public Works – Facility Maintenance	Accounts Payable Invoices for Unifirst, Verizon, other local stores (January 2002-September 2020)	2002-2020	18.03.001	2024-129	

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2024

NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

Public Works; Facility Maintenance	Payroll Files – Daily Time Logs (July 2001-June 2002; July 2004-June 2005; July 2006-June 2007; July 2009-June 2010; July 2018-June 2019; July 2019-June 2020)	2001-2020	18.03.018	2024-130	
Finance – Utility Billing	Meter Readings Cut-off (July 2019-December 2019) Returned Payment Emergency Turn-off UM Radio Read Meter Replacement (July 2019-June 2020)	2019-2020	18.13.005	2024-131	
Finance – Utility Billing	Utility Service Files Misc Charge Postings Transfer Service Fee After Hours Service Call Water Penalty Application Fee (July 2019-June 2020)	2019-2020	18.13.013	2024-132	
Finance – Utility Billing	Utility Service Files Leak Adj Locs 100-4000 (Jan-Dec 2020)	2020	18.13.013	2024-133	
Finance – Utility Billing	Meter Readings - Manual Readings (Jan-Feb 2020) - Cut-Off (Jan-Mar 2020) - Leak Test - Remove Meter (July 2019-June 2020)	2019-2020	18.13.005	2024-134	
Finance – Budget	Budget – Operating – Budget Work Papers - Budget Work Papers	2019-2020	18.03.004	2024-135	
Finance	General Finance Records - Adjusting Journals (July-September 2020)	2020	18.03.013	2024-136	
Finance – Accounting	General Finance Records - Adjusting Journal Entries (FY20) (January-March 2020)	2020	18.03.013	2024-137	
Finance – Accounting	Accounts Payable - Wagner Rents & Equipment - 54 Towing Corp (July 2019-June 2020)	2019-2020	18.03.001	2024-138	
Human Resources – Hiring & Recruitment	Recruitment Files 2020 (C-E) - Central Receiving Attendant – Dispatcher/Clerk (Utilities)	2020	18.04.017	2024-139	
Human Resources – Hiring & Recruitment	Recruitment Files 2020 (U-Z) - UM laborer – Zookeeper	2020	18.04.017	2024-140	
Human Resources – Hiring & Recruitment	Recruitment Files 2020 (A-B) - Account- Budget Analyst	2020	18.04.017	2024-141	
Human Resources – Hiring & Recruitment	Recruitment Files 2020 (L-R) - Library Page – Rec Aide PT	2020	18.04.017	2024-142	
Human Resources	Recruitment Files 2020 (F-L)	2020	18.04.017	2024-143	

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NOTIFICATION OF RECORDS DESTRUCTION

The following records have been identified as eligible for destruction according to the Records Retention and Disposition Schedule:

– Hiring & Recruitment	- FM HVAC Tech – Library Page				
Human Resources – Hiring & Recruitment	AFD Recruitment Files 2020 - AFD Admin Asst - Firefighter	2020	18.04.017	2024-144	
Human Resources – Hiring & Recruitment	Recruitment Files 2020 3 - Recreations Asst – UM Laborer	2020	18.04.017	2024-145	
City Clerk	Permits, Short-Term - Commercial Solicitation (2016-2020) - Noise (2019-2020) - Power Wash (2019) - Special Dispenser (2019)	2016-2020	18.06.023	2024-146	
City Clerk	Insurance Policies - PDFs on Local Network (2009-2013)	2009-2013	18.01.022	N/A	
City Clerk	Contract and Agreement - PDFs on Local Network - Hewlitt Packard Annual Service Agreements (2016, 2018, 2019)	2016 2018 2019	18.03.008	N/A	
City Clerk	Correspondence (Staff Level) 2018-2022 Correspondence (Elected/Exec Lvl) 2021 Contracts & Agreements 1997- 2021 And PDFs of these files on Local Network	1997-2021	18.01.013 18.01.014 18.03.008	2024-147	
City Clerk	Logs (General) (2019-2020) Transportation & Trip Permits (2017-2019)	2017-2020	18.01.028 18.01.046	2024-148	
Community Services/Airport	Miscellaneous Documents - Staff-level Correspondence - Retired/Replaced Equipment & Supplies - Administrative Files (January 1970-June 2005)	1970-2005	18.01.002 18.01.014 18.01.016	2024-149	
Community Services/Airport	Pre-2000 Documents - Expired Leases - Misc Completed Project Documents - Misc Completed FAA Inspection Reports (January 1985-December 1999)	1985-1999	18.01.025 18.01.036 18.17.002	2024-150	
					150 Boxes

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date: 05/16/2024

Report No: 5.

Submitted By: Troy Orr

Subject: Consider, and act upon, Resolution No. 2024-28, requesting approval to salvage the P-2V aircraft at the Alamogordo-White Sands Regional Airport. (*Troy Orr, Airport Manager and Veronica Ortega, Community Services Director*) **(Roll call vote required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Recommend the city commission approve the salvage of the P-2V aircraft. The Airport Manager will be responsible for coordinating with a salvage company or other organization that is interested in the aircraft.

Background: Neptune Aviation Services is a aerial tanker business headquartered in Missoula, MT.

Neptune operated out of Alamogordo for many years until it left in 2018, though the company still stores several aircraft in one of the hangars at the airport. In 2018, Neptune Aviation donated a P-2V tanker aircraft to the City of Alamogordo, and the aircraft was towed to a spot near the gate.

In the ensuing years, the aircraft has been exposed to the elements and not properly maintained. Its condition has steadily deteriorated, to the extent that several parts have fallen off the aircraft, and the cockpit is completely vulnerable to weather. Repairing and maintaining the aircraft at this point would be expensive and time-consuming; as Airport Manager, I propose that we salvage the aircraft.

RESOLUTION NO. 2024-28

**REQUESTING APPROVAL TO SALVAGE THE P-2V AIRCRAFT AT THE
ALAMOGORDO-WHITE SANDS REGIONAL AIRPORT GATE**

WHEREAS, Neptune Aviation Services donated a P-2V tanker aircraft to the City of Alamogordo in 2018; and

WHEREAS, the aircraft is not airworthy and its condition is deteriorating; and

WHEREAS, the City of Alamogordo recognizes that repairs and maintenance would cost a significant amount of resources.

NOW, THEREFORE, BE IT RESOLVED: that the Airport Manager is hereby authorized to arrange for the salvage of the P-2V tanker aircraft by whatever means is deemed prudent and amenable.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2024.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

Susan L. Payne, Mayor

SEAL

ATTEST:

APPROVED AS TO FORM:

Rachel Hughs, City Clerk

Ashley Smith, City Attorney



Missoula Intl. Airport | 4301 Corporate Way, Missoula, MT 59808
Tel 406.542.0606 | www.NeptuneAviation.com

Producing Family: First Name: Last Name: Resident: 5/2/21

P2V AIRCRAFT GIFT AND WAIVER OF LIABILITY AGREEMENT

THIS AGREEMENT is dated as of the 15th day of April 2024, by and between White Sands Regional Airport, 3500 Airport Rd, Alamogordo, NM 88310 (hereinafter referred to as "ALM Airport") and Neptune Aviation Services, Inc at 4301 Corporate Way, Missoula, MT 59808 (hereinafter referred to as "Neptune").

GIFT OF AIRCRAFT

Neptune hereby agrees to gift ALM Airport, Lockheed P2V-5F, Serial 128382; Registration N203EV.

WAIVER OF LIABILITY

THE AIRCRAFT IS GIFTED AS INOPERATABLE AND IS BEING GIFTED "AS IS". ALM AIRPORT WAIVES ALL WARRANTIES, GUARANTIES, OR REPRESENTATIONS OF ANY KIND OR NATURE, EITHER EXPRESS OR IMPLIED, ARISING BY LAW OR OTHERWISE, WITH RESPECT TO THE AIRCRAFT OR PARTS. THIS IS INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION WITH RESPECT TO THE AIRWORTHINESS OR CONDITION OF THE AIRCRAFT OR PARTS, ANY OBLIGATION OR LIABILITY IN TORT, NEGLIGENCE OR WITH RESPECT TO FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY, LOSS OF USE OR PROFITS, OR CONSEQUENTIAL DAMAGES AND ANY IMPLIED WARRANTY ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING OR USAGE OF TRADE, SALE, GIFT OR AIRCRAFT OR PARTS.

This Agreement is a Montana State Contract and shall be construed and interpreted in accordance with Law of State of Montana and County of Missoula.

IN WITNESS WHEREOF, this Agreement has been executed by Neptune and ALM Airport as of the date first above written.

Neptune Aviation Services, Inc

By: 

Name: Nicholas J. Lynn

Title: V.P. of Operations

White Sands Regional Airport

By: 

Name: Troy Orr

Title: Airport Manager



AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date:

Report No: 6.

Submitted By: Britney Ybarra

Subject: Consider, and act upon, an amendment to the grant funding from the Non-Metro Area Agency on Aging FY24 contract, to revise the original contract amount from \$510,892.63 to \$470,892.63. *(Magdalena Morales, ASC Manager and Veronica Ortega, Community Services Director)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

The aggregate amount of \$470,892.63 is to be derived from the following sources when performance units are met:

III-B (Transportation): Contract amount: \$33,624.43

III-C1 (Congregate Meals): Contract amount: \$61,714.03

III-C2 (Homebound Meals): Contract amount: \$28,405.27

NMGAA-State / HB-2: Contract amount: \$347,148.90

Recommendation: Approve the amendment for Contract No. 2023-24-64012.

Background: The State reverted funds as they felt we were not meeting units of service and that we were not on track to expend the budget to meet a zero balance by the end of the fiscal year.

The amendment to the grant funding from the Non-Metro Area Agency on Aging FY24 contract, to revise the original contract amount from \$510,892.63 to \$470,892.63, thereby **decreasing** the total dollar amount by \$40,000

**North Central New Mexico Economic Development District
Non-Metro Area Agency on Aging**

**TITLE III FEDERAL AND STATE SUB-AWARD
AMENDMENT # 1**

This Amendment is made and entered into this 1st day of April 2024, by and between the North Central New Mexico Economic Development District (NCNMEDD) Non-Metro Area Agency on Aging (Non-Metro AAA), hereinafter referred to as the "Agency" and the **City of Alamogordo**, hereinafter referred to as the "Subrecipient Contractor".

1. Purpose of Amendment. The purpose of the Amendment is to revise the original contract amount from **\$510,892.63** to **\$470,892.63** thereby **decreasing** the total dollar amount by **\$40,000.00**.
2. Changes to Contract. The following changes are amendments to the contract:
 - A. Scope of Services, E. Payment for Services is amended to read: For the services determined by the Agency to be satisfactorily provided by Subrecipient Contractor hereunder, the Agency shall pay the Subrecipient Contractor, during the term, an aggregate amount, including gross receipts tax, not to exceed **\$470,892.63**. Said aggregate amount is to be derived from the following sources:
 1. \$33,624.43 from Title III-B of the OAA [Assistance Listing Number 93.044];
 2. \$61,714.03 from Title III-C1 of the OAA [Assistance Listing Number: 93.045];
 3. \$28,405.27 from Title III-C2 of the OAA [Assistance Listing Number: 93.045];
 4. \$0.00 from Title III-D of the OAA [Assistance Listing Number: 93.043];
 5. \$0.00 from Title III-E of the OAA [Assistance Listing Number: 93.052]; and
 6. \$347,148.90 from the NMGAA-State/HB-2
3. All other clauses in the original Agreement will remain unchanged and together with this Agreement constitute the entire Agreement between the Subrecipient Contractor and NCNMEDD, Non-Metro AAA.
4. For the faithful performance of the terms of this agreement, the parties affix their signatures and bind themselves effective April 1, 2024.

City of Alamogordo

Legal Name of Subrecipient Contractor

NCNMEDD Non-Metro Area Agency on Aging

Name of Area Agency on Aging

Signature

Signature

Printed/Typed Name of Signatory

Monica Abeita, Executive Director

Printed/Typed Name of Signatory

Date

April 1, 2024

Date

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date:

Report No: 7.

Submitted By: Britney Ybarra

Subject: Consider, and act upon, a funds appropriation of \$55,575.00 through the Capital Outlay Bureau with the Aging & Long-Term Services Department for the purchase of a new Senior Center vehicle. *(Magdalena Morales, ASC Manager and Veronica Ortega, Community Services Director)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

The total amount budgeted is \$55,575.00

Recommendation: Approve the funds appropriation.

Background: The Senior Center's aging fleet is not road-worthy for long-distance trips. The new vehicle will be used for staff out-of-town travel and routine errands.

**STATE OF NEW MEXICO
AGING AND LONG-TERM SERVICES DEPARTMENT
FUND 89200 CAPITAL APPROPRIATION PROJECT**

THIS AGREEMENT is made and entered into as of this ____ day of _____, 20__, by and between the Aging and Long-Term Services Department, hereinafter called the “Department” or abbreviation such as “ALTSD”, and City of Alamogordo, hereinafter called the “Grantee”. This Agreement shall be effective as of the date it is executed by the Department.

RECITALS

WHEREAS, in the Laws of 2023, Chapter 199, Section 23, Paragraph 33, the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of, funds from this appropriation, in accordance with the terms and conditions of this Agreement; and

WHEREAS, State Agency on Aging (28-4-1 to 28-4-9 NMSA 1978): successor agency, Aging and Long-Term Services Department (9-23-1 to 9-23-12 NMSA 1978) may enter into grants and contracts as appropriated by law.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

ARTICLE I. PROJECT DESCRIPTION, AMOUNT OF GRANT AND REVERSION DATE

A. The project that is the subject of this Agreement is described as follows:

A23H-2036 \$55,575.00 APPROPRIATION REVERSION DATE: 30-JUN-2025

Laws of 2023, Chapter 199, Section 23, Paragraph 33, \$55,575.00, to purchase and equip vehicles for the Alamogordo senior center in Alamogordo in Otero county.

The Grantee’s total reimbursements shall not exceed Fifty- Five thousand Five hundred and Seventy-five dollars \$55,575.00 minus the allocation for Art in Public Places \$0.00 , if applicable, which equals \$55,575.00.

¹ The AIPP amount is “an amount of money equal to one percent or two hundred thousand dollars (\$200,000), whichever is less, of the amount of money appropriated for new construction or any major renovation exceeding one hundred thousand dollars (\$100,000).” Section 13-4A-4 NMSA 1978.

In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I(A), the language of the laws cited herein shall control.

This project is referred to throughout the remainder of this Agreement as the “Project”; the information contained in Article I(A) is referred to collectively throughout the remainder of this Agreement as the “Project Description.” Attachment A sets forth additional or more stringent requirements and conditions, which are incorporated by this reference as if set forth fully herein. If Optional Attachment A imposes more stringent requirements than any requirement set forth in this Agreement, the more stringent requirements of Attachment A shall prevail, in the event of irreconcilable conflict. The Grantee shall reference the Project's number in all correspondence with and submissions to the Department concerning the Project, including, but not limited to, Requests for Payment and reports.

ARTICLE II. LIMITATION ON DEPARTMENT’S OBLIGATION TO MAKE GRANT DISBURSEMENT TO GRANTEE

A. Upon the Effective Date of this Agreement, for permissible purposes within the scope of the Project Description, the Grantee shall only be reimbursed monies for which the Department has issued, and the Grantee has received a Notice of Department’s Obligation to Reimburse² Grantee (hereinafter referred to as “Notice of Obligation”). This Grant Agreement and the disbursement of any and all amounts of the above referenced Adjusted Appropriation Amount are expressly conditioned upon the following:

- (i) Irrespective of any Notice of Obligation, the Grantee’s expenditures shall be made on or before the Reversion Date and, if applicable, an Early Termination Date (i.e., the goods have been delivered and accepted or the title to the goods has been transferred to the Grantee and/or the services have been rendered for the Grantee); and
- (ii) The total amount received by the Grantee shall not exceed the lesser of: (a) the Adjusted Appropriation Amount identified in Article I(A) herein or (b) the total of all amounts stated in the Notice(s) of Obligation evidencing that the Department has received and accepted the Grantee’s Third-Party Obligation(s), as defined in subparagraph iii of this Article II(A); and
- (iii) The Grantee’s expenditures were made pursuant to the State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the Project, hereinafter referred to as “Third Party Obligations”; and
- (iv) The Grantee’s submittal of timely Requests for Payment in accordance with the procedures set forth in Article IX of this Agreement; and
- (v) In the event that capital assets acquired with Project funds are to be sold, leased, or licensed to or operated by a private entity, the sale, lease, license, or operating agreement:
 - a. must be approved by the applicable oversight entity (if any) in accordance with law; or
 - b. if no oversight entity is required to approve the transaction, the Department must approve the transaction as complying with law.

Prior to the sale, lease, license, or operating agreement being approved pursuant to Articles II(A)(v)(a) and II(A)(v)(b) herein, the Department may, in its sole and absolute discretion and unless inconsistent with State Board of Finance imposed conditions, reimburse the Grantee for necessary expenditures

² “Reimburse” as used throughout this Agreement includes Department payments to the Grantee for invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee.

incurred to develop the Project sufficiently to make the sale, lease, license, or operating agreement commercially feasible, such as plan and design expenditures; and

- (vi) The Grantee's submission of documentation of all Third Party Obligations and amendments thereto (including terminations) to the Department and the Department's issuance and the Grantee's receiving of a Notice of Obligation for a particular amount in accordance with the terms of this Agreement shall be governed by the following:
- a. The Grantee shall submit to the Department one copy of all Third Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party **but prior to execution by the Grantee.**
 - b. Grantee acknowledges and agrees that if it chooses to enter into a Third Party Obligation prior to receiving a Notice of Obligation that covers the expenditure, it is solely responsible for such obligations.
 - c. The Department may, in its sole and absolute discretion, issue to Grantee a Notice of Obligation for the particular amount of that Third Party Obligation that only obligates the Department to reimburse Grantee's expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is attached to this Agreement as Exhibit 2.
 - d. The date the Department signs the Notice of Obligation is the date that the Department's Notice of Obligation is effective. After that date, the Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third Party Obligation and request the Third Party to begin work. Payment for any work performed or goods received prior to the effective date of the Notice of Obligation is wholly and solely the obligation of the Grantee.

B. The Grantee shall implement, in all respects, the Project. The Grantee shall provide all necessary qualified personnel, material, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.

C. Project funds shall not be used for purposes other than those specified in the Project Description.

D. Unless specifically allowed by law, Project funds cannot be used to reimburse Grantee for indirect Project costs. **ARTICLE III. NOTICE PROVISIONS AND GRANTEE AND DEPARTMENT DESIGNATED REPRESENTATIVES**

Whenever written notices, including written decisions, are to be given or received, related to this Agreement, the following provisions shall apply.

The Grantee designates the person(s) listed below, or their successor, as their official representative(s) concerning all matters related to this Agreement:

Grantee: City of Alamogordo
Name: Magdalena Morales
Title: Senior Project Manager
Address: 2501 Puerto Rico Ave, Alamogordo, NM 88310
Email: mmorales@ci.alamogordo.nm.us

Telephone: 575-437-4150

The Grantee designates the person(s) listed below, or their successor, as their Fiscal Officer or Fiscal Agent concerning all matters related to this Agreement:

Grantee: City of Alamogordo
Name: Barbra Pyeatt
Title: Chief Procurement Officer
Address: 2600 N. Florida Ave, Alamogordo, NM 88310
Email: bpyeatt@ci.alamogordo.nm.us
Telephone: 575-439-4116

The Department designates the persons listed below, or their successors, as the Points of Contact for matters related to this Agreement.

Department: Aging and Long-Term Services Department
Name: Sarah Jacobs
Title: Deputy Cabinet Secretary
Address: 2550 Cerrillos Road, Santa Fe, NM 87505
Email: sarah.jacobs@altsd.nm.gov
Telephone: 505-303-8684

The Grantee and the Department agree that either party shall send all notices, including written decisions, related to this Agreement to the above-named persons by email or regular mail. In the case of mailings, notices shall be deemed to have been given and received upon the date of the receiving party's actual receipt or five calendar days after mailing, whichever shall first occur. In the case of email transmissions, the notice shall be deemed to have been given and received on the date reflected on the delivery receipt of email.

ARTICLE IV. REVERSION DATE, TERM, DEADLINE TO EXPEND FUNDS

A. As referenced in Article I(A), the applicable law establishes a date by which Project funds must be expended by Grantee, which is referred to throughout the remainder of this Agreement as the "Reversion Date." Upon being duly executed by both parties, this Agreement shall be effective as of the date of execution by the Department. It shall terminate on June 30, 2025, the Reversion Date unless Terminated Before Reversion Date ("Early Termination") pursuant to Article V herein.

B. The Project's funds must be expended on or before the Reversion Date and, if applicable, Early Termination Date of this Agreement. For purposes of this Agreement, it is not sufficient for the Grantee to encumber the Project funds on its books on or before the Project's Reversion Date or Early Termination Date. Funds are expended and an expenditure has occurred as of the date that a particular quantity of goods are delivered to and received by the Grantee or title to the goods is transferred to the Grantee and/or as of the date particular services are rendered for the Grantee. Funds are *not* expended, and an expenditure has *not* occurred as of the date they are encumbered by the Grantee pursuant to a contract or purchase order with a third party.

ARTICLE V. EARLY TERMINATION

A. Early Termination Before Reversion Date Due to Completion of the Project or Complete Expenditure of the Adjusted Appropriation or Violation of this Agreement

Early Termination includes:

- (i) Termination due to completion of the Project before the Reversion Date; or
- (ii) Termination due to complete expenditure of the Adjusted Appropriation Amount before the Reversion Date; or
- (iii) Termination for violation of the terms of this Agreement; or
- (iv) Termination for suspected mishandling of public funds, including but not limited to, fraud, waste, abuse, and conflicts of interest.

Either the Department or the Grantee may early terminate this Agreement prior to the Reversion Date by providing the other party with a minimum of fifteen (15) days' advance, written notice of early termination. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(A).

B. Early Termination Before Reversion Date Due to Non-appropriation

The terms of this Agreement are expressly made contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. Throughout this Agreement the term "non-appropriate" or "non-appropriation" includes the following actions by the New Mexico Legislature: deauthorization, reauthorization or revocation of a prior authorization. The Legislature may choose to non-appropriate the Appropriation referred to in Article I and, if that occurs, the Department shall early terminate this Agreement for non-appropriation by giving the Grantee written notice of such termination, and such termination shall be effective as of the effective date of the law making the non-appropriation. The Department's decision as to whether sufficient appropriations or authorizations are available shall be accepted by the Grantee and shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department pursuant to Article V(B).

C. Limitation on Department's Obligation to Make Grant Disbursements to Grantee in the Event of Early Termination

In the event of Early Termination of this Agreement by either party, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth Article II.

ARTICLE VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

A. The Department may choose, in its sole and absolute discretion, to provide written notice to the Grantee to suspend entering into new and further obligations. Upon the receipt of such written notice by the Grantee:

- (i) The Grantee shall immediately suspend entering into new or further written obligations with third parties; and
- (ii) The Department will suspend the issuance of any new or further Notice of Obligation under this Agreement; and
- (iii) The Department may direct the Grantee to implement a corrective action plan in accordance with Article VI(D) herein.

B. In the event of Suspension of this Agreement, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.

C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for Notice of Obligation.

D. Corrective Action Plan in the Event of Suspension

In the event that the Department chooses, in its sole and absolute discretion to direct the Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not obligated to, require the Grantee to develop and implement a written corrective action plan to remedy the grounds for the Suspension. Such corrective action plan must be approved by the Department and be signed by the Grantee. Failure to sign a corrective action plan or meet the terms and deadlines set forth in the signed corrective action plan, is hereby deemed a violation of the terms of this Agreement for purposes of Early Termination, Article V(A)(iii). The corrective action plan is in addition to, and not in lieu of, any other equitable or legal remedy, including but not limited to Early Termination.

ARTICLE VII. AMENDMENT

This Agreement shall not be altered, changed, or amended except by instrument in writing duly executed by both the parties hereto.

ARTICLE VIII. REPORTS

A. Database Reporting

The Grantee shall report quarterly Project activity by entering such Project information as the Department and the Department of Finance and Administration may require, such information entered directly into a database maintained by the Department of Finance and Administration (Budget & Formulation Management System). Additionally, the Grantee shall certify on the Request for Payment form (Exhibit 1) that updates have been maintained and are current in the database. The Grantee hereby acknowledges that failure to perform and/or certify updates into the database will delay or potentially jeopardize the reimbursement of funds. The Department shall give Grantee a minimum of thirty (30) days' advance written notice of any changes to the information the Grantee is required to report.

Quarterly reports shall be due on the last day of the month that is 30 days prior to the end of the quarter following execution of this Agreement by the Department and ending during the quarter of the submission of the final request for reimbursement for the Project, or the following quarter.

B. Requests for Additional Information/Project Inspection

During the term of this Agreement and during the period of time during which the Grantee must maintain records pursuant to Article VIII, the Department may:

- (i) request such additional information regarding the Project as it deems necessary; and
- (ii) conduct, at reasonable times and upon reasonable notice, onsite inspections of the Project.

Grantee shall respond to such requests for additional information within a reasonable period of time, as established by the Department.

ARTICLE IX. REQUEST FOR PAYMENT PROCEDURES AND DEADLINES

A. The Grantee shall request payment by submitting a Request for Payment, in the form attached hereto as Exhibit 1. Payment requests are subject to the following procedures:

- (i) The Grantee must submit a Request for Payment; and
- (ii) Each Request for Payment must contain proof of payment by the Grantee or liabilities incurred by the Grantee showing that the expenditures are valid or are liabilities incurred by the Grantee in the form of actual unpaid invoices received by the Grantee for services rendered by a third party or items of tangible personal property received by the Grantee for the implementation of the Project; provided, however, that the Grantee may be reimbursed for unpaid liabilities only if the Department, in its sole and absolute discretion, agrees to do so and in accordance with any special conditions imposed by the Department.
- (iii) In cases where the Grantee is submitting a Request for Payment to the Department based upon invoices received, but not yet paid, by the Grantee from a third party contractor or vendor, if the invoices comply with the provisions of this Agreement and are a valid liability of the Grantee, the Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or such shorter period of time as the Department may prescribe in writing. The Grantee is required to certify to the Department proof of payment to the third-party contractor or vendor within ten (10) business days from the date of receiving reimbursement from the Department.

B. The Grantee must obligate 5% of the Adjusted Appropriation Amount within six months of acceptance of the grant agreement and must have expended no less than 85% of the Adjusted Appropriation Amount six months prior to the reversion date.

C. **Deadlines**

Requests for Payments shall be submitted by Grantee to the Department on the earlier of:

- (i) Immediately as they are received by the Grantee but at a minimum thirty (30) days from when the expenditure was incurred, or liability of the Grantee was approved as evidenced by an unpaid invoice received by the Grantee from a third party contractor or vendor; or
- (ii) Twenty (20) days from date of Early Termination; or
- (iii) Twenty (20) days from the Reversion Date.

D. The Grantee's failure to abide by the requirements set forth in Article II and Article IX herein will result in the denial of its Request for Payment or will delay the processing of Requests for Payment. The Department has the right to reject a payment request for the Project unless and until it is satisfied that the expenditures in the Request for Payment are for permissible purposes within the meaning of the Project Description and that the expenditures and the Grantee are otherwise in compliance with this Agreement, including but not limited to, compliance with the reporting requirements and the requirements set forth in Article II herein to provide Third Party Obligations and the Deadlines set forth in Article IX herein. The Department's ability to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department due to Grantee's violation of this Agreement.

ARTICLE X. PROJECT CONDITIONS AND RESTRICTIONS; REPRESENTATIONS AND WARRANTIES

- A. The following general conditions and restrictions are applicable to the Project:
- (i) The Project's funds must be spent in accordance with all applicable state laws, regulations, policies, and guidelines, including, but not limited to, the State Procurement Code (or local procurement ordinance, where applicable).
 - (ii) The Project must be implemented in accordance with the New Mexico Public Works Minimum Wage Act, Section 13-4-10 through 13-4-17 NMSA 1978, as applicable. Every contract or project in excess of sixty thousand dollars (\$60,000) that the Grantee is a party to for construction, alteration, demolition or repair or any combination of these, including painting and decorating, of public buildings, public works or public roads and that requires or involves the employment of mechanics, laborers or both shall contain a provision stating the minimum wages and fringe benefits to be paid to various classes of laborers and mechanics, shall be based upon the wages and benefits that will be determined by the New Mexico Department of Workforce Solutions to be prevailing for the corresponding classes of laborers and mechanics employed on contract work of a similar nature in the locality. Further, every contract or project shall contain a stipulation that the contractor, subcontractor, employer or a person acting as a contractor shall pay all mechanics and laborers employed on the site of the project, unconditionally and not less often than once a week and without subsequent unlawful deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates and fringe benefit rates not less than those determined pursuant to Section 13-4-11 (B) NMSA 1978 to be the prevailing wage rates and prevailing fringe benefit rates issued for the project.
 - (iii) The Project may only benefit private entities in accordance with applicable law, including, but not limited to, Article IX, Section 14 of the Constitution of the State of New Mexico, the "Anti-Donation Clause."
 - (iv) The Grantee shall not for a period of 10 years from the date of this agreement convert any property acquired, built, renovated, repaired, designed or developed with the Project's funds to uses other than those specified in the Project Description without the Department's and the Board of Finance's express, advance, written approval, which may include a requirement to reimburse the State for the cost of the project, transfer proceeds from the disposition of property to the State, or otherwise provide consideration to the State.
 - (v) The Grantee shall comply with all federal and state laws, rules and regulations pertaining to equal employment opportunity. In accordance with all such laws, rules and regulations the Grantee agrees to assure that no person shall, on the grounds of race, color, national origin, sex, sexual preference, age or handicap, be excluded from employment with Grantee, be excluded from participation in the Project, be denied benefits or otherwise be subject to discrimination under, any activity performed under this Agreement. If Grantee is found to be not in compliance with these requirements during the life of this Agreement, Grantee agrees to take appropriate steps to correct any deficiencies. The Grantee's failure to implement such appropriate steps within a reasonable time constitutes grounds for terminating this Agreement.
- B. The Grantee hereby represents and warrants the following:
- (i) The Grantee has the legal authority to receive and expend the Project's funds.

- (ii) This Agreement has been duly authorized by the Grantee, the person executing this Agreement has authority to do so, and once executed by the Grantee, this Agreement shall constitute a binding obligation of the Grantee, enforceable according to its terms.
- (iii) This Agreement and the Grantee's obligations hereunder do not conflict with any law or ordinance or resolution applicable to the Grantee, the Grantee's charter (if applicable), or any judgment or decree to which the Grantee is subject.
- (iv) The Grantee has independently confirmed that the Project Description, including, but not limited to, the amount and Reversion Date, is consistent with the underlying appropriation in law.
- (v) The Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign the Agreement and to sign Requests for Payment.
- (vi) The Grantee shall abide by New Mexico laws regarding conflicts of interest, governmental conduct and whistleblower protection. The Grantee specifically agrees that no officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality who exercises any function or responsibility with respect to this Grant, during their tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed or goods to be received, pursuant to this Grant. Further, Grantee shall require all of its contractors to incorporate in all subcontracts the language set forth in this paragraph prohibiting conflicts of interest.
- (vii) No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of this or any agency or body in connection with the awarding of any Third Party Obligation and that the Grantee shall require certifying language prohibiting lobbying to be included in the award documents for all subawards, including subcontracts, loans and cooperative agreements. All subrecipients shall be required to certify accordingly.

ARTICLE XI. STRICT ACCOUNTABILITY OF RECEIPTS AND DISBURSEMENTS; PROJECT RECORDS

A. The Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles, and, if feasible, maintain a separate bank account or fund with a separate organizational code, for the funds to assure separate budgeting and accounting of the funds.

B. For a period of six (6) years following the Project's completion, the Grantee shall maintain all Project related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the total funds from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department shall prescribe.

C. The Grantee shall make all Project records available to the Department, the Department of Finance and Administration, and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor or the Department of Finance and Administration finds that any or all of these funds were improperly expended, the Grantee may be required to reimburse to the State of New Mexico, to the originating fund, any and all amounts found to be improperly expended.

ARTICLE XII. IMPROPERLY REIMBURSED FUNDS

If the Department determines that part or all of the Appropriation Amount was improperly reimbursed to Grantee, including but not limited to, Project funds reimbursed to Grantee based upon fraud, mismanagement, misrepresentation, misuse, violation of law by the Grantee, or violation of this Agreement, the Grantee shall return such funds to the Department for disposition in accordance with law.

ARTICLE XIII. LIABILITY

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

ARTICLE XIV. SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Grantee and Department concerning the subject matter hereof. The Agreement supersedes any and all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

ARTICLE XV. REQUIRED NON-APPROPRIATIONS CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

The Grantee acknowledges, warrants, and agrees that Grantee shall include a "non-appropriations" clause in all contracts between it and other parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement that states:

"The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, the City of Alamogordo may immediately terminate this Agreement by giving Contractor written notice of such termination. The City of Alamogordo decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. Contractor hereby waives any rights to assert an impairment of contract claim against the City of Alamogordo or the Aging and Long-Term Services Department or the State of New Mexico in the event of immediate or Early Termination of this Agreement by the City of Alamogordo or the Department."

ARTICLE XVI. REQUIRED TERMINATION CLAUSE IN CONTRACTS FUNDED IN WHOLE OR PART BY FUNDS MADE AVAILABLE UNDER THIS AGREEMENT

Grantee acknowledges, warrants, and agrees that Grantee shall include the following termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:

“This contract is funded in whole or in part by funds made available under an Aging and Long-Term Services Department Grant Agreement. Should the Aging and Long-Term Services Department early terminate the grant agreement, the City of Alamogordo may early terminate this contract by providing Contractor written notice of such termination. In the event of termination pursuant to this paragraph, the City of Alamogordo] only liability shall be to pay Contractor for acceptable goods delivered and services rendered before the termination date.”

Grantee hereby waives any rights to assert an impairment of contract claim against the Department or the State of New Mexico in the event of Early Termination of this Agreement by the Department.

ARTICLE XVII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA.

A. Throughout the term of this Agreement, Grantee shall:

1. submit all reports of annual audits and agreed upon procedures required by Section 12-6-3(A)-(B) NMSA 1978 by the due dates established in 2.2.2 NMAC, reports of which must be a public record pursuant to Section 12-6-5(A) NMSA 1978 within forty-five days of delivery to the State Auditor;
2. have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
3. timely submit all required financial reports to its budgetary oversight agency (if any); and
4. have adequate accounting methods and procedures to expend grant funds in accordance with applicable law and account for and safeguard grant funds and assets acquired by grant funds.

B. In the event Grantee fails to comply with the requirements of Paragraph A of this Article XVII, the Department may take one or more of the following actions:

1. suspend new or further obligations pursuant to Article VI(A) of this Agreement;
2. require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance;
3. impose special grant conditions to address the non-compliance by giving the Grantee notice of such special conditions in accordance with Article III of this Agreement; the special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III; or
4. terminate this Agreement pursuant to Article V(A) of this Agreement.

ARTICLE XVIII. SEVERANCE TAX BOND AND GENERAL OBLIGATION BOND PROJECT CLAUSES

A. Grantee acknowledges and agrees that the underlying appropriation for the Project is a severance tax bond or general obligation bond appropriation, and that the associated bond proceeds are administered by the New Mexico State Board of Finance (SBOF), an entity separate and distinct from the Department. Grantee acknowledges and agrees that (i) it is Grantee's sole and absolute responsibility to determine through SBOF staff what (if any) conditions are currently imposed on the Project; (ii) the Department's failure to inform Grantee of a SBOF imposed condition does not affect the validity or enforceability of the condition; (iii) the SBOF may in the future impose further or different conditions upon the Project; (iv) all SBOF conditions are

effective without amendment of this Agreement; (v) all applicable SBOF conditions must be satisfied before the SBOF will release to the Department funds subject to the condition(s); and (vi) the Department's obligation to reimburse Grantee from the Project is contingent upon the then current SBOF conditions being satisfied.

B. Grantee acknowledges and agrees that the SBOF may in its sole and absolute discretion remove a project's assigned bond proceeds if the project doesn't proceed sufficiently. Entities must comply with the requirement to encumber five percent (5%) of Project funds within six months of bond issuance as certified by the grantee in the Bond Questionnaire and Certification documents submitted to the SBOF. Failure to comply may result in the bond proceeds reassignment to a new ready project. If this should occur this grant agreement will be suspended until the entity has demonstrated readiness as determined by the SBOF and the Department.

C. Grantee acknowledges and agrees that this Agreement is subject to the SBOF's Bond Project Disbursements rule, NMAC 2.61.6, as may be amended or re-codified. The rule provides definitions and interpretations of grant language for the purpose of determining whether a particular activity is allowable under the authorizing language of the agreement.

[THIS SPACE LEFT BLANK INTENTIONALLY]

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date of execution by the Department.

GRANTEE

Signature of Official with Authority to Bind Grantee

Entity Name

By: _____
(Type or Print Name)

Its: _____
(Type or Print Title)

Date

AGING AND LONG-TERM SERVICES DEPARTMENT

By:

Its: Cabinet Secretary or Designee

Date

MONTHLY REPORT ☐ PROJECT TITLE: _____ PAY REQUEST NO. _____
(Due on the last day of the month)

Date _____

NOTICE OF OBLIGATION TO REIMBURSE GRANTEE
EXHIBIT 2

Notice of Obligation to Reimburse Grantee #____

DATE: _____

TO: Department Representative: _____

FROM: Grantee: _____

Grantee Official Representative: _____

SUBJECT: Notice of Obligation to Reimburse Grantee

Grant Number: _____

Grant Termination Date: _____

As the designated representative of the Department for Grant Agreement number _____ entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount (Minus AIPP if applicable): _____

The Amount of this Notice of Obligation: _____

The Total Amount of all Previously Issued Notices of Obligation: _____

The Total Amount of all Notices of Obligation to Date: _____

Note: Contract amounts may exceed the total grant amount, but the invoices paid by the grant will not exceed the grant amount.

Department Rep. Approver: _____

Title: _____

Signature: _____

Date: _____

1 Administrative and/or Indirect Cost – generally, the legislation authorizing the issuance of bonds prohibits the use of its proceeds for indirect expenses (e.g. penalty fees or damages other than pay for work performed, attorney fees, and administrative fees). Such use of bond proceeds shall not be allowed unless specifically authorized by statute.

OPTIONAL ATTACHMENT A
SPECIAL CONDITIONS

The capital outlay oversight requires grantees' accounting methods and procedures, including their internal control framework, to be scrutinized, so as to safeguard State capital outlay appropriations and assets acquired with such appropriations.

This Capital Outlay Special Grant Condition(s) **Attachment A** is necessary pursuant to Executive Order 2013-006 (2.A.2.a-c, if applicable), due to the Grantees' material weaknesses, significant deficiencies, or findings that raised concerns as to the ability to expend grant funds in accordance with applicable law in the organization's FY2022 audit. The Special Conditions identified below apply to the authorized agent, City of Alamogordo.

Procurement - All purchases or contracts the Grantee enters that shall use funding from the Department capital appropriations grant must be approved by the Department prior to the initiation of implementing purchasing documents. The Grantee shall receive such prior approval via official correspondence from the Department, which may be through letter or email. The Grantee shall submit the following to the Department in pursuit of prior approval: purchasing policies and procedures, CFO certification, documentation of management and program approval, policies and procedures governing purchasing and contracting, a copy of the current procurement and contracting policies, and documentation regarding informing staff responsible for purchasing and contracting on such policies and procedures.

Budget - Provide documentation of approval of your current budget from DFA Local Government or other authoritative agency. Provide policies and procedures on who is responsible for and how annual budgets (expenditures and revenue) are established, monitored and adjusted. Provide a corrective action plan on how budget issues identified in your audit will be/have been addressed. Also include documentation on how staff responsible for budgeting is informed on budget policies and procedures.

Capital Assets - Provide a complete list of inventory including inventory control numbers and current location. Provide policies and procedures on capital assets and inventory and specify how the proposed purchased items will be included, tagged, and tracked in capital asset inventory. Also include documentation on how staff responsible for capital assets is informed on capital asset policies and procedures.

Travel and Per Diem - Provide policies and procedures on travel and per diem. Also include how staff who travel and those responsible for travel reimbursement are informed on travel and per diem policies and procedures.

Timely Audits – Provide policies and procedures on annual audits. Provide documentation on how and who is responsible for insuring that annual audits are completed timely. Also include documentation on how staff responsible for the annual audit is informed on audit policies and procedures.

Cash Management – policies and procedures on cash management of federal funds. Provide procedures used to draw and disburse federal funds. Provide procedures to reconcile draw amounts, deposits and disbursements; and to prepare federal cash reporting documents to ensure compliance with federal regulations.

The <Grantee> was required to and has provided sufficient documentation regarding **No Special Condition(s)**, as referenced in the City of Alamogordo' 2022 Audit file. Therefore, the criteria to enter into this agreement have been met.

SCOPE OF WORK
PROJECT DESCRIPTION FORM
SCOPE OF WORK (SOW)

(Please email this completed form to ALTSD in MS Word format)

1. **Name of Grantee/ Fiscal Agent:** City of Alamogordo/Alamo Senior Center
2. **Project Title:** Senior Center Vehicle
3. **Grant Agreement Number:** A23H2036

4. Background Narrative:

This project came about because all of our vehicles are old, have high mileage and are becoming mechanically unreliable. A new and reliable vehicle is needed for general purpose duty at the Alamo Senior Center, in the City of Alamogordo, Otero County, NM. Acquisition of said vehicle shall allow conduct of routine work without risk of mechanical break-down, including running errands, attending in-town and out-of-town meetings, delivering hot meals to clients in our Home-Delivered Meals program, and other tasks related to the daily operation of a Senior Center.

5. Work Plan:

Actual tasks to be accomplished include acquisition of price quotes from reliable automobile dealerships, selection of model and options, purchase of vehicle, delivery of vehicle, and payment for the vehicle. These tasks shall be conducted by Robert Williams, the City of Alamogordo's Fleet Maintenance Manager, and by our Senior Center Manager, Magdalena Morales.

6. Budget Detail:

Project Cost Activities <i>(These are only examples. Insert activities specific to the proposed project.)</i>	Other Funds	State Funds
Architect/Engineer	0	0
Construction	0	0
Renovation	0	0
Improvements for Code Compliance	0	0
Equipment *NOTE: Equipment purchased with capital appropriations must be valued at \$10,000.00 or more.	0	0
Meals Equipment *NOTE: Equipment purchased with capital appropriations must be valued at \$10,000.00 or more.	0	0
Vehicle Purchase	0	\$55,575
Other Costs (specify)	0	0
AIPP (if applicable)	0	0
Totals	0	\$55,575.00

7. Performance Measures:

Actual tasks to be accomplished include: 1) selection of make, model and options for a vehicle. This will be measured by collecting information from staff to determine traits needed to best meet our vehicular needs. 2) Acquisition of price quotes from reliable automobile dealerships. This shall be measured by phoning our buyer and requesting a price quote, then having said quote returned to us. 3) Purchase of vehicle, which shall be measured by actually communicating our order to the sales staff at the selected dealership. 4) Delivery of vehicle, which shall be measured by the vehicle being physically delivered to our premises by staff from the selected dealership. 5) Payment for the vehicle. This shall be measured by writing a check for the total purchase amount including delivery charges, if any, to the selected dealership.

8. Results Expected:

Acquisition of this vehicle shall directly benefit all members of our Senior Center, and indirectly all residents of the City of Alamogordo. Objectives to be met include: including running routine errands, attending in-town and out-of-town meetings, delivering hot meals to clients in our Home-Delivered Meals program, and other tasks related to the daily operation of a Senior Center, all without risk of break-down due to advanced vehicular age, high mileage or worn mechanical condition.

9.

--	--

Time/ Milestones: Upon full execution of the Grant Agreement the following tasks will commence to meet the time frame/milestones.
(These are only examples. Insert milestones specific to the proposed project.)

RFP/Quotes Secured	Month 1-2
Bid Closing	Month 3-4
Bid Award to Contractor/Vendor	Month 5-6
<u>Choose the appropriate project-type from below:</u>	<u>Type the number of months appropriate to the project-type:</u>
Meals Equipment – Purchase and Install	n/a
Equipment - Purchase and Install	n/a
Construction	n/a
Renovation	n/a
Code Compliance projects	n/a
Vehicles – Purchase and Equip	Month 7-9
Project Completion & Review	Month 10-12
Submit Exhibit 1 – Monthly / Final Report Form & Request for Payment according to contractual requirements as set forth in Articles VIII & IX of the Grant Agreement	Months 1-12

10. Responsible Staff *(include Project Manager and Fiscal Contact):*

Name: Magdalena Morales
Title: Senior Center Manager
Address: 2501 Puerto Rico Ave., Alamogordo, NM 88310
Email: mmorales@ci.alamogordo.nm.us
Phone: 575-437-4150

Name: Barbara Pyeatt
Title: Chief Procurement Officer
Address: 2600 N. Florida Avenue, Alamogordo, NM 88310
Email: bpyeatt@ci.alamogordo.nm.us
Phone: (575) 439-4116

NOTICE: The Grant Application, if approved for funding by the Aging and Long Term Services Department (ALTSD) and any attachments to the Grant Application are incorporated by reference into the scope of work. In the event of a conflict between any of the documents that are part of the Agreement, the ALTSD Cabinet Secretary, at the sole discretion of ALTSD, shall resolve that conflict.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date:

Report No: 8.

Submitted By: Britney Ybarra

Subject: Consider, and act upon, a one-time grant of \$1,500 from the Non-Metro Area Agency on Aging to promote Senior Center socialization activities, including the purchase of small equipment/electronics.
(Magdalena Morales, ASC Manager and Veronica Ortega, Community Services Director)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Original contract amount: \$1,500.00

Recommendation: Approve the grant funding.

Background: The State government is providing a special project grant of \$1,500 to all providers to promote senior independence and socialization. The grant is to be used by the end of the fiscal year.

**North Central New Mexico Economic Development District
Non-Metro Area Agency on Aging**

**GRANT AGREEMENT
SPECIAL PROJECTS**

This grant agreement is made by and between North Central New Mexico Economic Development District (NCNMEDD) Non-Metro Area Agency on Aging (Non-Metro AAA), hereinafter referred to as the "Agency" and **City of Alamogordo**, hereinafter referred to as the "Subrecipient Contractor".

North Central New Mexico Economic Development District (NCNMEDD) received grant awards (#24-624-4000-0120-01, #24-624-4000-0111-01, and #24-624-4000-0121-01) from the Aging and Long-Term Services Department for the administration of the Area Agency on Aging in Planning and Service Area 2, 3, and 4 of New Mexico.

A subaward of **\$1,500.00** from these grants is made to Subrecipient Contractor for expenses associated with combating isolation and providing social interaction and engagement activity opportunities for senior centers. This award is intended for:

- a. Developing and implementing new senior center activities designed to attract older adults into centers.
- b. Encouraging older adult independence and continued participation at senior centers by supporting current center activities.
- c. Small equipment/electronic purchases and/or repairs to support senior centers and activities for older adult participants.

Financial documentation shall be provided to support expenses. Final billing must be received by **June 30, 2024**.

For the faithful performance of the terms of this agreement, the parties affix their signatures and bind themselves effective **April 1, 2024**.

City of Alamogordo
Legal Name of Subrecipient Contractor

Signature

Printed/Typed Name of Signatory

Date

NCNMEDD Non-Metro Area Agency on Aging
Name of Area Agency on Aging

Monica Abeita
Signature

Monica Abeita, Executive Director
Printed/Typed Name of Signatory

April 1, 2024
Date

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date:

Report No: 9.

Submitted By: Barbara Pyeatt

Subject: Consider, and act upon, the award of RFP 2024-100 On Call Pavement Patching to Mesa Verde Enterprise Inc. (*David Nunnelley, Acting Public Works Director*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the award and authorize staff to proceed with the service agreement.

Background: RFP 2024-001's scope of work is to provide on-call services for pavement patching on streets throughout the City of Alamogordo. RFP was advertised on December 10, 2023. Proposals were due at the Purchasing Department on February 7th, 2024, at 3:00PM. Three proposals were received. After review, one was deemed non-responsive. Mesa Verde Enterprise and Alamo Earthwork were both deemed responsive.

Proposals for RFP are available for review at the Purchasing Department

**CITY OF ALAMOGORDO
COMPOSITE SCORE SHEET
RFP 2024-001 On-Call Pavement Patching
2/7/2024 15:00**

Factor	Available Points per Vendor	5 Committee Members	Mesa Verde Enterprises	Alamo Earthworks Paving
1	125	Firm and personnel's experience in providing similar information and services relative to the requirements described in Attachment #1	122	101
2	100	Firm's capacity and capability to provide the information and services in a timely manner	92	63
3	50	Firms past performance on similar project assignments. As part of their response, firms must provide a list of four references with names and phone numbers	50	36
4	50	Firm should describe their approach to providing and managing the anticipated services	49	40
5	50	The key personnel who will be assigned to the project should be identified and summarize their experience.	45	50
6	125	Pricing	79	125
7	Based on Percentages	Preferences: Resident Veterans, NM Business and Local Business	44	0
		Accumulated Score	481	415

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date:

Report No: 10.

Submitted By: Julia Reynolds

Subject: Consider, and act upon, an amendment to the grant funding from the New Mexico Aging and Long-Term Services Department for the Senior Companion Program (SCP) and Foster Grandparent Program (FGP) FY24 contracts, to revise the original SCP contract amount from \$69,782.50 to \$57,782.50 and the original FGP contract amount from \$69,525.00 to \$27,725.00. (*Magdalena Morales, ASC Manager and Veronica Ortega, Community Services Director*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Fund: 075.000.0000.0000.40715 / SCCP24.GRNT.STTE Senior Companion Program grant revised budget amount is \$57,782.50.

Fund:075.000.0000.0000.40716 / SCFG24.GRNT.STTE Foster Grandparent Program grant revised budget amount is \$27,725.00.

Recommendation: Approve the amendment to revise the budget amount of the SCP and FGP grants for FY24.

Background: New Mexico Aging and Long-Term Services Department has reverted funds as they felt we were not meeting the units of services for Senior Companion Program and Foster Grandparent Programs, and we were not on track to expend the budget to meet a zero balance by the end of the fiscal year.

The purpose of the amendment is to revise the original SCP contract amount from \$69,782.50 to \$57,782.50, thereby **decreasing** the total dollar amount by \$12,000.00; and the original FGP contract amount from \$69,525.00 to \$27,725.00, thereby **decreasing** the total dollar amount by \$41,800.00

Contract No. 24-624-4000-0014-02

STATE OF NEW MEXICO
AGING & LONG-TERM SERVICES DEPARTMENT
INTERGOVERNMENTAL AGREEMENT AMENDMENT No. 02

THIS AGREEMENT is made and entered into by and between the State of New Mexico, **Aging and Long-Term Services Department**, hereinafter referred to as the "Department," and **City of Alamogordo**, hereinafter referred to as the "Contractor," and is effective as of the date set forth below upon which it is executed by the Department and collectively as the "Parties."

IT IS MUTUALLY AGREED BETWEEN THE PARTIES THAT THE FOLLOWING PROVISIONS OF THE ABOVE-REFERENCED CONTRACT ARE AMENDED AS FOLLOWS:

Scope of Work.

1. The Scope of Work has been revised as follows, the Foster Grandparents Program (FGP): Increase service hours by 522 for a new total of 3,654 hours and Senior Companion Program (SCP): Increase service hours by 1,044 hours for a new total of 6,264 hours, per **Attachment 1**.

2. **Compensation.**

A. Under this Agreement, the Agency shall pay to the Contractor in full payment for services rendered **an increase** in compensation in the amount of **\$18,200.00 per Attachment 2**, including gross receipts tax.

The total amount payable to the Contractor under Agreement # 24-624-4000-0014 and all Amendments to this Agreement, including gross receipts tax and expenses, shall not exceed \$85,507.50. This amount is a maximum and not a guarantee that the work assigned to be performed by Contractor under this Agreement shall equal the amount stated herein. The parties do not intend for the Contractor to continue to provide services without compensation when the total compensation amount is reached. Contractor is responsible for notifying the Agency when the services provided under this Agreement reach the total compensation amount. In no event will the Contractor be paid for services provided in excess of the total compensation amount without this Agreement being amended in writing prior to those services in excess of the total compensation amount being provided.

All other articles of this contract remain the same.

EXECUTED AND AGREED TO by signatures below.

By: DocuSigned by: Jen Paul Schroer Date: 4/16/2024
Jen Paul Schroer, Cabinet Secretary
Aging and Long-Term Services Department

By: DocuSigned by: Anastasia Martin Date: 4/16/2024
Anastasia Martin, General Counsel- Certifying legal sufficiency
Aging & Long-Term Services Department

By: DocuSigned by: Latishia Ortiz Date: 4/16/2024
Latishia Ortiz, Chief Financial Officer
Aging and Long-Term Services Department

By: DocuSigned by: Rick Holden Date: 4/16/2024
Rick Holden
City Manager

**ATTACHMENT 1
SCOPE OF WORK
ALTSD Contract # 24-624-4000-0014-02
City of Alamogordo**

4. SERVICE PROVISION

- i. **Foster Grandparent Program (FGP):** Recruit and place a minimum of 3 VSY's in schools, childcare centers, and other congregate settings for children or as allowable by AmeriCorps Seniors in Otero County, to provide a minimum of 3,654 hours of service during the contract period.

The goals of FGP are to:

Enable persons aged 55 and older with low incomes to remain physically and mentally active and to enhance their self-esteem through continued participation in community services.

Enable children with either exceptional or special needs to achieve improved physical, mental, emotional, and/or social development.

- ii. **Senior Companion Program (SCP):** Recruit and place a minimum of 5 VSYs in the homes of frail and disabled elders or as allowable by AmeriCorps Seniors in Otero County, to provide a minimum of 6,264 hours of service during the contract period.

The goals of SCP are to:

Enable persons aged 55 and older with low incomes to remain physically and mentally active and to enhance their self-esteem through continued participation in community services.

Enable older adults with health and functional limitations to remain as independent as possible in their own homes.

**ATTACHMENT 2
BUDGET
Contract # 24-624-4000-0014-02
CITY OF ALAMOGORDO**

Volunteer Programs

The Contractor shall provide the Services identified below as required by the Department based on the assessed need of the community and individuals receiving Services under this Contract. The amount payable under this Contract shall be made on a fixed rate for the provision of the identified Services

The contract amendment is to provide funding for FY24 as follows:

<u>PROGRAM</u>	<u>AMOUNT</u>
Foster Grandparent Program	\$27,725.00
<u>Senior Companion Program</u>	<u>\$57,782.50</u>
FY24 Total	\$85,507.50

**Services will be provided to ALTSD-approved participants every month of the contract year in:
Otero County**

The total amount payable under this Contract shall not exceed \$85,507.50.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date:

Report No: 11.

Submitted By: Cynthia Quairolì

Subject: Consider, and act upon, awarding IFB No. 2024-03 to multiple vendors, in the amount not to exceed \$140,125.60 related to Herbicide and Fertilizer, for multiple departments. *(Evelyn Huff, Finance Director)*

Fiscal Impact: \$140,125.60

Amount Budgeted: \$140,125.60

Fund: Various Funds

Additional Fiscal Impact:

Recommendation: Award Justin Seed and Company one (1) item for estimated total \$10,617.60. Award Heritage Landscape Supply Group five (5) items for estimated total \$100,520.00. Award Helena four (4) items for estimated total \$28,988.00.

Bid amount estimated total \$140,125.60.

Background: IFB 2024-03 was advertised March 31, 2024 and opened April 12, 2024. The IFB was sent out to prospective bidders with four(4) responsive bids received. This IFB is awarded on an "item by item" basis to the low bidder meeting specifications and requirements. Award will be fixed price, estimated quantity for a twelve (12) month period commencing May 15, 2024 through May 14, 2025. Fiscal impact will be no more than budget. Total estimated bid of \$140,125.60 is based on maximum bid quantities. Orders are placed as items are needed, and will not exceed amount budgeted.

Herbicide and Fertilizer
CITY OF ALAMOGORDO IFB NO. 2024-03
April 12, 2024

ITEM NO.	APPROX. QTY OF Packages	Package Size	DESCRIPTION	Justin Seed And Company		Heritage Landscape Supply Group		Helena		Ewing	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	80	4-5lb.	Herbicide Serema 51% WDG Heribicide	NB		\$136.95x5 \$684.75	\$54,780.00	\$860.00	\$68,800.00	\$239.0625 x5 \$956.25	\$76,500.00
2	160	2-2.5 gal	Herbicide Roundup Pro Concentrate, or Equal	NB		\$91.35	\$14,616.00	\$120.00	\$19,200.00	\$73.2143x2 \$146.43	\$23,428.80
3	300	2-2.5 gal	Roundup Pro Concentrate, or equal	NB		\$74.72	\$22,416.00	\$72.50	21,750.00,	\$54.00 X2 \$108	\$32,400.00
4	24	50lb. Bags	Grass Bermuda Coated Liquid Herbicide	\$249.40	\$5,985.60	NB		\$182.00	\$4,368.00	\$243.75	\$5,850.00
5	90	2-2.5 gal	Pendulum Aqua Cap, or equal	NB		\$176.63	\$5,985.60	\$240.00	\$21,600.00	\$135.7143 X 2 \$271.43	\$24,428.70
6	60	2-2.5 gal	Heribicide Activator Smoke (Hae) or equal	NB		\$45.38	\$2,722.80	\$205.00	\$12,300.00	\$78.5714 X2 \$157.1428	\$9,428.40
7	10	Ton	Fertilizer Ammonium Sulfate	\$917.20	\$9,172.00	\$735.60	\$7,356.00	\$650.00	\$6,500.00	\$728.67	\$7,286.70
8	12	Ton	Starter Fertilizer 6-20-20 4S	\$986.80	\$11,841.60	NB		\$735.00	\$8,820.00	Doesn't Meet Spec.	
9	14	Ton	Fertilizer 16-8-8	\$758.40	\$10,617.60	\$760.80	\$10,651.20	\$975.00	\$13,650.00	\$791.91	\$11,086.74
10	10	Ton	20-0-0 .435% Prodiamine	NB		NB		\$930.00	\$9,300.00	Doesn't Meet Spec.	
TOTAL BASE BID					\$10,617.60		\$100,520.00		\$28,988.00		

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date: 05/16/2024

Report No: 12.

Submitted By:

Subject: Consider, and act upon, acceptance of a \$30,000 grant award from the Carroll Petrie Foundation to Alamogordo Animal Control. (*Debbie Osborne, Grant Coordinator*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: No additional fiscal impact.

Recommendation: Accept the \$30,000 grant award from the Carroll Petrie Foundation.

Background: In response to an invitation from the Carroll Petrie Foundation, Alamogordo's Animal Control Center has applied for and received a \$30,000 grant for fiscal year 2025. This is the fourth consecutive year that the Carroll Petrie Foundation has awarded Alamogordo Animal Control a grant, and many improvements have been accomplished through the generosity of the Foundation. Most recently, Animal Control was able to create a dedicated room to be used as a cattery, purchase additional dog runs, and conduct a very successful pet adoption month using funds from the Carroll Petrie Foundation. Thirty-three dogs were adopted during the event for the month of April. With the new award, Animal Control plans to purchase several pieces of equipment to be used for the dog area, cat carriers, dog beds, provide educational material, and hold quarterly pet adoption events to include spay/neuter and microchip services.

GRANT AGREEMENT

Grant Number: 2024-10

THIS AGREEMENT, made and entered into as of May 13, 2024, by and between the CITY OF ALAMOGORDO (hereinafter, the “Grantee”), and the CARROLL PETRIE FOUNDATION, organized and existing under the laws of the State of Delaware (hereinafter, the “Foundation”).

W I T N E S S E T H:

WHEREAS, the Foundation wishes to make a grant to the Grantee to assist the Grantee in carrying out its public purposes, as more fully described in the proposal submitted to the Foundation (the “Proposal”) and hereby made a part of this Agreement (hereinafter, the “Project”), and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereby agree as follows:

1. Subject to the terms and conditions hereinafter set forth, the Foundation shall pay to the Grantee the following amount in support of the following purpose: \$30,000 to be used exclusively for the support of the City of Alamogordo Animal Control Center. The grant award excludes the following line items in the submitted budget: Ultra Net Gun, X-Z co2 Pistol, disinfecting supplies, kitty litter and animal feed. The grant term shall be July 1, 2024, through June 30, 2025.

2. The Grantee hereby recognizes and acknowledges that the Foundation’s reasonable satisfaction with the work hereby contemplated and the Grantee’s compliance with the terms set forth herein constitute conditions to the Foundation’s obligation to satisfy the amount payable hereunder. In connection therewith, the Grantee agrees to inform the Foundation in a timely manner of changes to key personnel, significant difficulties in making use of the grant funds in accordance with the Proposal, any proposed change to the purposes of the grant, and any inability to expend the grant funds.

3. All amounts paid by the Foundation pursuant to this Agreement shall be expended by the Grantee exclusively in furtherance of public purposes within the meaning of section 170(c)(1) of the Internal Revenue Code of 1986 (the “Code”), as amended.

4. The Grantee may acknowledge the grant made under this Agreement; provided that it has received the express written permission of the Foundation or its designee for any such acknowledgement (including form and content) whether in the Grantee’s institutional literature, press releases, donor lists, annual reports, online information or other published materials and media. In any such acknowledgments, the Foundation would like to be acknowledged as: Carroll Petrie Foundation.

5. The Foundation requests that neither it nor its representatives receive commemorative items or other gifts. It is the Foundation’s preference that resources be devoted to the Grantee’s public purposes.

6. The Grantee shall provide to the Foundation full and complete annual reports comprising (i) a statement of the expenditures made from the grant funds during the year, and (ii) a narrative description of the use of the grant funds and any progress made in furtherance of the Project and the Grantee's overall goals during the year. Interim reports shall be due on February 1st of each year following the grant award and a final report shall be due on August 1st following the end of the grant term. The Grantee agrees to provide upon request any other report or information the Foundation believes necessary to keep the Foundation fully apprised of the use of the grant funds, including what has been accomplished as a result of the grant made hereunder. The Grantee agrees the Foundation and/or its authorized representatives may monitor and evaluate the Project through discussions with the Grantee's management and/or staff, site visits, and review of the Grantee's records, as determined by the Foundation in its sole discretion.

7. The Grantee is an organization exempt from federal income tax under section 115 of the Code. The Foundation's commitment to make any payments hereunder shall terminate upon the loss by the Grantee of the tax status described in this paragraph.

8. This Agreement contains all of the terms and conditions agreed upon by the parties with respect to the grant to be made under this Agreement and supersedes all prior agreements and understandings, whether oral or written, with respect thereto. This Agreement shall not be modified except by written agreement of the parties. If any provision of this Agreement shall be held ineffective or unenforceable, all other provisions of this Agreement shall remain in full force and effect. No failure or delay in exercising any right, power or privilege under this Agreement shall operate as a waiver thereof.

9. This Agreement shall be binding on the parties, their successors and assigns. Neither party may assign this Agreement without the prior written consent of the other party.

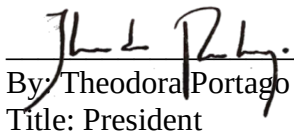
10. This Agreement shall be governed by and construed under the laws of the State of Delaware, without giving effect to conflict-of-laws principles of Delaware law.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

CITY OF ALAMOGORDO

By: Rick Holden
Title: City Manager

CARROLL PETRIE FOUNDATION

By:  Theodora Portago
Title: President

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date:

Report No: 13.

Submitted By: Stephanie Hernandez

Subject: Consider, and act upon, Resolution 2024-27, dissolving the Alamogordo Disability Council, Community Development Advisory Committee, and the Mayor's Committee on Long-Term Aging. (*Stephanie Hernandez, Assistant City Manager*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the resolution.

Background:

RESOLUTION NO. 2024-27

**A RESOLUTION DISSOLVING THE ALAMOGORDO DISABILITY COUNCIL, THE
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE, AND THE MAYOR'S
COMMITTEE ON LONG-TERM AGING**

WHEREAS the City Commission at the March 26, 2024, regular meeting, requested that staff present information regarding the dissolution of inactive boards and committees.

WHEREAS The Alamogordo Disability Council was created by Resolution 1988-23 and has not met since 2013.

WHEREAS The Community Development Advisory Committee has no official record of creation.

WHEREAS The Community Development Advisory Committee has not met since May of 2022, and the Department of Finance Administration and the Southern New Mexico Economic Development confirm that the committee is not necessary for funding or project requests.

WHEREAS the Mayor's Committee on Aging lacks an official record of creation but is believed to have existed in 1973, and though it meets regularly, the scope of topics are more extensive, requiring commission approval.

WHEREAS the City Commission affirms that the open meetings provide every citizen with the opportunity to engage in dialogue with the City Commission for matters of concern and consideration by the governing body.

BE IT RESOLVED, THEREFORE, THAT the Alamogordo Disability Council, the Community Development Advisory Committee, and the Mayor's Committee on Long-Term Aging shall be dissolved.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2024.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Susan L. Payne, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Ashley Smith, City Attorney

many effective decisions can be made. They are slowly but surely solving many of the housing problems there. It was inspiring. Mayor Payne said it was inspiring, but the Village of Ruidoso is in a private-public partnership and bringing in modular homes for rent for people with income. Those homes are not available to people without jobs or with low incomes, so a certain income requirement must be met. They were renting them out for \$1,200 a month. Is that affordable housing? It may meet some needs, but not all of them.

CONSENT AGENDA

2. Approve the minutes for the Regular Commission meeting on March 12, 2024. (Rachel Hughs, City Clerk)

3. Consider, and act upon, Resolution 2024-20 establishing a six-month moratorium on new off-premise billboards for the City of Alamogordo. (Rick Holden, City Manager). (Roll Call Vote Required)

Mayor Pro-Tem McDonald moved to approve the Consent Agenda.

Commissioner Robinson seconded the motion.

Roll Call Vote was taken.

Motion carried with a vote of 7-0-0.

NEW BUSINESS

4. Consider, and act upon, approval of the Annual Reports from City Boards and Committees for Fiscal Year 2024. (Rachel Hughs, City Clerk and Stephanie Hernandez, Assistant City Manager)

Deputy City Clerk Aleshire said the staff liaisons for each board and committee were present tonight and they would present their annual written reports.

Executive Assistant Tony Gonzalez said he was the staff liaison for the Airport Advisory Board and Airport Zoning Board. The Airport Zoning Board has not met in some time, at least for the last two years, yet we need to keep that Board. The Airport Advisory Board meets on the first Thursday of every month. The Airport Advisory Board makes recommendations and advice about the airport's daily operations. The given report details what went on in the year.

City Planner Stella Rael said she was the staff liaison for the Alamogordo Disability Council. This Council was created by resolution in 1988. Its purpose is to advise regarding the review of city projects and ADA compliance. It consists of five members with a term of two years. No more than two members may live outside City limits. Currently, there are three members. I became the liaison in 2022, and there were four members at that time. We had a meeting in May 2022, but there were no meetings in June, July, or August due to a lack of participation. There have been no meetings since May 2022, so I have no activities for this annual report. Mayor Payne said she remembered that everybody wanted the Alamogordo Disability Council previously. There was a lot of discussion. I guess they found that they did not have as much authority as they thought, and that is why there is a lack of participation. Do we have to keep this? City Manager Holden said he did not think we do. Mayor Payne said if we are not doing anything and no one is participating, I do not think this is necessary. Commissioner Rardin said we could have staff look at these boards and committees and, within the next couple of meetings, tell us if we have to have them or not. If we do not have to have them, we can suspend or disband them. City Manager Holden said we could do that. We could give the Commission a list. Advisory committees may sometimes not understand that they are in an advisory capacity. They do not establish hours, budgets, or any of those things. At the staff level, we need to do some training

and share that with them; we need to help those boards and committees because we value their time and effort. We want to maximize the opportunities for those committees so the Commission can make decisions based on their advice. The biggest advisory committee of all is City staff. We have well-trained, qualified people. Mayor Payne said her biggest concern is that boards and committees need to understand they are advisory.

Librarian Missy Garcia said she was the staff liaison for the Alamogordo Public Library Board. The Board has seven members, met seven times within the last eight months, and the included report lists topics we hit.

Executive Assistant Sven Sears said he was the staff liaison for the Cemetery Board and Parks and Recreation Advisory Board. The Cemetery Board has been suspended for a few years, and I have nothing to report on that other than it is to have three members. The Parks and Recreation Advisory Board advises the Commission and Parks and Recreation Department on matters related to parks and open spaces within the city. It has five members appointed by the Mayor, and two additional members appointed by Alamogordo Public Schools. We are full and have been so since March 2023.

Grants Coordinator Debbie Osborne said she was the staff liaison for the Community Development Advisory Committee. The Committee was originally formed to identify funding needs for the City and to provide citizen participation in the CDBG grant program. The Committee was to help determine funding request priorities, attend public hearings to discuss funding needs and assist in door-to-door surveys to determine neighborhood income and funding eligibility. There are supposed to be seven members on the committee. The last meeting was held in 2013. When we were applying for our current CDBG grant, I called the Department of Finance Administration and the Southern New Mexico Economic Development to see if this committee was necessary. They said we were the only applicant with this committee, and they do not mandate it. However, they do mandate public hearings, which we have. There is really no need for the Committee anymore. City Manager Holden said he wholeheartedly agrees. There are sufficient public hearings to receive input. Both staff and the Commission have a role in helping determine and pick those projects. I do not think we need this committee. Mayor Payne said she agreed.

Administrative Assistant Britney Ybarra said she was the staff liaison for the Mayor's Committee on Aging. The Committee meets once a month, and members typically work on larger items that would require the City Commission's approval. The last thing they were working on was a senior respite at the Senior Center, which is really not feasible. My recommendation would be to disband the Committee. Mayor Payne said that one could be added to the disband list.

Mayor Payne said next is the Mayor's Youth Advisory Board. This is not an active board, and there is nothing to report with that. Deputy City Clerk Aleshire said that was correct. Commissioner Rardin said he remembered the last time a group became active at the high school, which is why we kept this, but I guess they never did. Mayor Payne said that never panned out. Add it to the list of things to review. City Manager Holden said we will review these from a staff perspective and give you a list of recommendations.

Senior Volunteer Program Specialist Renee Reynolds said she was the staff liaison for the Senior Volunteer Programs Advisory Council. Grants for senior companions and foster grandparents mandate the Council. We meet quarterly and have a full board with eight members, plus one of the foster grandparents is a liaison between them.

Commissioner Burnett moved to approve.

Mayor Pro-Tem McDonald seconded the motion.

Motion carried with a vote of 7-0-0.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date: 05/16/2024

Report No: 14.

Submitted By: Troy Orr

Subject: Consider, and act upon, Ordinance 1698, for first publication to amend Chapter 4, Article 4-06-060 of the Code of Ordinances concerning Fees and Conditions at the Alamogordo-White Sands Regional Airport. (*Troy Orr, Airport Manager*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: The current Code of Ordinances does not authorize the Airport Manager to set prices for fees. This means that any time prices must be adjusted to meet inflation or new development, the City Commission must vote to approve new rates and fees. In addition, lease rates and fees have historically been the responsibility of the Airport Manager, despite not having clear authority within the Code of Ordinances.

As Airport Manager, I am proposing that we remove all published rates and fees from the Code of Ordinances, and instead publish a separate "Rates & Fees" document that the City Commission can approve as required to meet economic changes. This allows the city to codify all rates and fees in one place, instead of spreading them across multiple documents.

ORDINANCE NO. 1661
AN ORDINANCE AMENDING CHAPTER 4, ARTICLE 4-06-060
AIRCRAFT AND AIRPORT OF THE ALAMOGORDO CODE OF
ORDINANCES CONCERNING FEES AND CONDITIONS

WHEREAS, the City Commission of the City of Alamogordo, New Mexico, acknowledges that the Alamogordo-White Sands Regional Airport provides valuable services to the citizens of Alamogordo; and,

WHEREAS, the City Commission of the City of Alamogordo, New Mexico, acknowledges that streamlining the current process would be favorable to managing rates and fees at Alamogordo-White Sands Regional Airport; and,

WHEREAS, the City Commission of the City of Alamogordo, New Mexico recognizes the need to establish a Rates & Fees document; and,

WHEREAS, the City Commission of the City of Alamogordo, New Mexico, considers it necessary to amend sections of Chapter 4 of the Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Alamogordo, New Mexico, that Chapter 4, Article 4-06-060 of the Code of Ordinances be amended to read as follows:

CHAPTER 4 AIRCRAFT AND AIRPORT

4-06-060. Fees and conditions.

- (a) *Fees*: All aircraft parked at the airport shall pay parking fees as follows, except where parking and tiedown spaces are specifically provided for in the lease or operating agreement:
- (b) *Monthly rates*: All monthly parking fees are payable in advance on the first of each month. at the following rates:
 - (1) ~~Single engine aircraft, twenty dollars (\$20.00).~~
 - (2) ~~Twin engine aircraft, twenty-five dollars (\$25.00).~~
 - (3) ~~Aircraft over twelve thousand five hundred (12,500) pounds, thirty dollars (\$30.00).~~
 - (4) ~~Tiedowns provided by lease to commercial operators, ten dollars (\$10.00).~~
- (c) *Transient or overnight rates*: These fees shall be collected by the fixed base operators, who shall be authorized to retain one-third (1/3) of all the overnight or transient fees collected to cover administrative costs and shall remit the balance to the airport manager monthly at the following rates. These fees may be waived by the airport manager with the purchase of fuel from an authorized vendor.

- ~~(1) Single engine aircraft, three dollars (\$3.00) per night.~~
- ~~(2) Light twin engine aircraft, five dollars (\$5.00) per night.~~
- ~~(3) Cabin class multi-engine (under twelve thousand five hundred (12,500) pounds), seven dollars (\$7.00) per night.~~
- ~~(4) Cabin and larger (over twelve thousand five hundred (12,500) pounds), ten dollars (\$10.00) per night.~~
- (d) *Airport users' fees:* Commercial operators not covered by lease or agreement, shall pay the following airport users fees for landing at the airport.
 - ~~(1) Aircraft under twelve thousand five hundred (12,500) pounds, three dollars and fifty cents (\$3.50) per day.~~
 - ~~(2) Aircraft over twelve thousand five hundred (12,500) pounds, twenty cents (\$0.20) per thousand pounds per landing.~~
- (e) Landing weight used in providing the basis for the computation of such landing fees shall be the maximum certificated gross landing weight of the airplane involved in accordance with the certification thereof.
- (f) *Parking permit required:* Each owner or operator of an aircraft parking said aircraft at the Alamogordo-White Sands Regional Airport on a permanent basis or desiring to reserve a space for parking shall obtain and execute a parking permit and be subject to all the terms and conditions thereof.
- (g) *Delinquent parking and tiedown fees:* If an aircraft is parked at the airport for more than thirty (30) days and the fees have not been paid, the airport manager shall give written notice to the person obtaining the parking permit at the last written address provided to the manager. If the fees remain unpaid for a period of fifteen (15) days after written notice is sent, the manager may arrange for removal of the aircraft from the airport premises, at the expense of the permit holder and without liability to the city for any damage which may result from the removal.
- (h) Any parties entering a commercial permit with the city or any other type of permission to provide commercial services at the airport shall pay a minimum of two (2) percent of the gross revenue received from operation of the commercial activities to the city in a fashion and timeline mirroring the requirements for gross receipt payments to the state.
- (i) In order to offset the time needed to review a new application and the cost of producing copies of the materials for review, the applicant for an initial commercial permit shall pay an application fee of two hundred fifty dollars (\$250.00).
- (j) Applications for additional terms or extensions of existing commercial permit agreements that do not involve services substantially different from those approved in the permit to which the additional term or extension is applicable originally applied for, shall pay a processing fee of ten dollars (\$10.00).
- ~~(k) The fees referenced in paragraphs (d), (e) and (f) above shall take effect for any application filed after July 1, 2006.~~

(k) The fees referenced in paragraphs (b), (c), (d), and (i) are detailed on the Rates & Fees document.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2024.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Susan L. Payne, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Ashley Smith, City Attorney

ALM Rates & Fees Sheet

Type	Amount
Aeronautical Lease	
One-time processing fee	\$ 250.00
Lease rate, sf/month	\$ 0.125
Lease rate, sf/year	\$ 1.50
Non-aeronautical Land or Facility Lease	
One-time processing fee	\$ 250.00
Approved on case-by-case basis, sf/month	\$ 0.30
Land Lease	
One-time processing fee	\$ 250.00
Unimproved Land, sf/year	\$ 0.15
Commercial Lease	
One-time processing fee	\$ 250.00
Commercial lease extension fee	\$ 10.00
Gross receipts, per dollar	\$ 0.02
Parking Apron rented by an FBO, sf/year	\$ 0.10
Parking apron rented by an SASO, sf/year	\$ 0.10
Municipal Hangar Lease*	
One-time processing fee	\$ 250.00
Lease rate, sf/month	\$ 0.125
Lease rate, sf/year	\$ 1.50
Fuel Flowage	
FBO Flowage Rate, per dollar wholesale	\$ 0.04
Non-FBO Flowage, per dollar wholesale	\$ 0.10
Landing Fees	
Aircraft (less than 12,000 lbs)	\$ 3.50
Aircraft (greater than 12,000 lbs), per 1000 lbs	\$ 0.30
Aircraft Parking, Monthly Rates	
Single engine aircraft	\$ 20.00
Light twin engine aircraft, per night	\$ 25.00
Aircraft greater than 12,000 lbs	\$ 30.00
Tiedowns	\$ 10.00
Aircraft Parking, Overnight Rates	
Single engine aircraft, per night	\$ 3.00
Light twin engine aircraft, per night	\$ 5.00
Cabin-class multiple-engine aircraft (less than 12,000 lbs), per night	\$ 7.00
Cabin-class multiple-engine aircraft (greater than 12,000 lbs), per night	\$ 10.00
Tiedowns	\$ 10.00
Vehicle Parking +	
FBO/SASO/Non-aeronautical	\$ -
Public Parking Short Term	\$ -
Public Parking Long Term	\$ -
Key Card	
First-time issue	NO CHARGE
Replacement card	\$ 15.00

*ALM does not currently lease hangar space.

+ALM does not currently offer short- or long-term vehicle parking.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date: 05/21/2024

Report No: 15.

Submitted By: Evelyn Huff

Subject: Consider, and act upon, Resolution No. 2024-29 requesting interim approval from the Local Government Division of the Department of Finance & Administration, State of New Mexico, to adopt the Preliminary 2024-2025 Budget as of May 28, 2024. (*Evelyn Huff, Finance Director*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: Beginning Cash Balances \$61,716,631

Revenues \$67,476,038

Expenditures \$64,076,473

Net Transfers In/Out \$0

Ending Cash Balances \$65,116,196

Recommendation: Approve the Resolution.

Background: The City is required to hold a public hearing on the budget before adopting the preliminary budget for the new fiscal year (2024-2025).

The preliminary budget is due to the Department of Finance and Administration (DFA) by June 1, 2024, and DFA is required to give the City interim approval of the preliminary budget prior to July 1, 2024.

The final budget will come before the City Commission at a meeting on July 23, 2024, and will include the true carry over fund balances and any other adjustments required. The final budget is due to the DFA by July 30, 2024. The DFA usually sends the approval of the final budget for the fiscal year no later than September 1, 2024.

The City Commission held budget public hearings on Monday, May 6, 2024, in the Donald E. Carroll City Commission Chambers. Attached are the adjustments as discussed at the public hearing.

**STATE OF NEW MEXICO
CITY OF ALAMOGORDO, NEW MEXICO
RESOLUTION NO. 2024-29
2024-2025 ANNUAL BUDGET ADOPTION
(113th FISCAL YEAR)**

WHEREAS, the governing body of the City of Alamogordo, New Mexico, a New Mexico Municipal Corporation (hereinafter referred to as the “City”), has developed a Preliminary Annual Budget for the fiscal year 2024-2025; and,

WHEREAS, the Preliminary Annual Budget was developed based on need and through cooperation with all user departments, elected officials, and other department supervisors; and,

WHEREAS, the official Notice of Meeting for the review of the Annual Budget was duly posted on April 9, 2024, in compliance with the City of Alamogordo Open Meetings Act Resolution; and

WHEREAS, it is the majority opinion of the governing body of the City of Alamogordo, that the Annual Budget meets the requirements as currently determined for fiscal year 2024 - 2025.

WHEREAS, the Department of Finance and Administration, State of New Mexico, is requested to give its interim approval to the City of Alamogordo, New Mexico’s annual budget for fiscal year 2024 - 2025.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Alamogordo, New Mexico, hereby adopts the attached Annual Preliminary Budget and respectfully requests approval of these documents from the Local Government Division of the Department of Finance and Administration.

PASSED, APPROVED, AND ADOPTED this 28th day of May 2024.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico Municipal Incorporation

By: _____
Susan L. Payne, Mayor

Sharon McDonald, Mayor Pro-Tem, District 5

Josh Rardin, Commissioner, District 4

Mark Tapley, Commissioner, District 6

Nicholas Paul, Commissioner, District 1

Stephen Burnett, Commissioner, District 2

Warren Robinson, Commissioner, District 3

(SEAL)

Rachel Hughs, City Clerk

REVIEWED FOR LEGAL SUFFICIENCY:

Ashley N. Smith, City Attorney

**ALL FUNDS SUMMARY
BUDGET 2023-2024**

1/12TH REQ RSRV
1,775,330
1/12TH REQ RSRV
0
Fund Reserve Policy
468,745
Bal. Remaining
5,256,837

FY24 BUDGET - RESOLUTION 2024-25 (#12) MAY 28, 2024

FUND NO.	FY 2023-2024 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	15,423,967	25,086,245	311,577	12,016,921	(11,705,344)	21,303,956	7,500,912	2,244,075	5,256,837
12	INTERNAL SERVICE FUND	10,000	241,739	5,160,056	0	5,160,056	5,411,692	103		\$103
15	CORRECTIONS-JAIL	90,675	54,734	0	0	0	143,240	2,169		\$2,169
16	LODGER'S TAX-PROMOTIONAL FUND	353,179	2,067	0	0	0	219,750	135,496		\$135,496
17	POLICE COURT BOND	8,638	0	0	0	0	0	8,638		\$8,638
19	COURT AUTOMATION FUND	6,033	35,000	37,089	0	37,089	71,709	6,413		\$6,413
20	LODGER'S TAX-CITY	536,427	80,898	183,295	87,553	95,742	598,393	114,674		\$114,674
21	D.A.R.E. DONATIONS FUND	21,005	2,195	0	0	0	19,092	4,108		\$4,108
24	GRANT CAPITAL IMPROVEMENT	0	8,736,670	1,579,500	0	1,579,500	9,803,535	512,635		\$512,635
27	MUNICIPAL COURT OPERATIONS	5,000	13,000	506,784	0	506,784	524,732	52		\$52
28	POLICE CONTINGENCY	75,078	650	0	0	0	10,000	65,728		\$65,728
31	CEMETERY-PERPETUAL CARE	860,280	21,642	0	40,000	(40,000)	0	841,922		\$841,922
32	COMMUNITY SERVICES	13,775	696,909	6,673,223	0	6,673,223	7,380,389	3,518		\$3,518
33	FIRE PROTECTION	1,113,851	1,210,702	0	0	0	2,243,241	81,312		\$81,312
35	HIDTA GRANT FUND	780	12,400	0	0	0	12,400	780		\$780
36	LAW ENFORCEMENT FUND	68,724	159,500	0	0	0	228,224	(0)		(\$0)
37	STATE HIGHWAY FUND	115,832	51,280	0	0	0	57,316	109,796		\$109,796
38	TRAFFIC SAFETY FUND	77,507	14,581	0	0	0	10,000	82,088		\$82,088
39	STATE JUDICIAL	2,393	34,000	0	0	0	34,000	2,393		\$2,393
42	1984 GROSS RECEIPTS TAX	3,872,525	2,476,789	0	4,056,487	(4,056,487)	43,067	2,249,760	252,119	\$1,997,641
44	TRANSPORTATION FUND	22,581	1,289,106	5,113,144	361,436	4,751,708	5,975,798	87,597		\$87,597
48	NEW MEXICO C.D.B.G.	0	382,515	1,161,308	0	1,161,308	1,407,044	136,779		\$136,779
49	1986 GROSS RECEIPTS TAX	4,547,832	2,484,214	0	896,490	(896,490)	842,363	5,293,193	268,391	\$5,024,802
50	PROPERTY ACQUISITION	85,010	0	0	0	0	0	85,010		\$85,010
53	GENERAL OBLIGATION	989,996	1,201,162	0	0	0	1,183,245	1,007,913	557,029	\$450,884
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	0	0	0	10,447	11,520		\$11,520
56	99 GRT FLOOD CONTROL BOND PROJ	8	0	269,404	0	269,404	269,404	8		\$8
59	REVENUE BOND P & I FUND	172,412	8,300	2,357,973	0	2,357,973	2,357,973	180,712		\$180,712
61	MUNICIPAL INFRASTRUCTURE .0625%	1,872,040	619,633	0	260,000	(260,000)	10,767	2,220,906		\$2,220,906
63	COMMUNITY DEVELOPMENT	2,500	0	462,723	30,105	432,618	432,712	2,406		\$2,406
69	1994 GROSS RECEIPTS	4,040,006	2,469,660	0	2,426,640	(2,426,640)	43,067	4,039,959	553,051	\$3,486,908
71	ALAMO SENIOR CENTER	14,430	867,688	796,021	0	796,021	1,671,191	6,948		\$6,948
74	ALAMO SENIOR CENTER GIFT	136,021	11,078	0	0	0	26,286	120,813		\$120,813
75	SENIOR VOLUNTEER PROGRAM	10,107	139,307	2,802	0	2,802	151,932	284		\$284
81	WATER/SEWER OPERATING	16,271,347	11,262,553	658,461	3,795,718	(3,137,257)	15,007,477	9,389,166	1,463,850	\$7,925,316
82	98 JT WATER/SEWER BOND P&I	1,149,309	15,226	1,863,751	0	1,863,751	1,863,751	1,164,535		\$1,164,535
86	SOLID WASTE COLLECTION SYS.	996,061	2,495,198	240,000	158,629	81,371	2,771,383	801,247	178,583	\$622,664
88	BONITO CAMPGROUND	395,878	4,138	150,000	0	150,000	174,456	375,560		\$375,560
89	ESGRT .0625%	1,800,843	631,401	0	278,683	(278,683)	1,154,655	998,906		\$998,906

**ALL FUNDS SUMMARY
BUDGET 2023-2024**

1/12TH REQ RSRV
1,775,330
1/12TH REQ RSRV
0
Fund Reserve Policy
468,745
Bal. Remaining
5,256,837

FY24 BUDGET - RESOLUTION 2024-25 (#12) MAY 28, 2024

FUND NO.	FY 2023-2024 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
90	GOLF COURSE	0	1,715,450	281,082	0	281,082	1,995,026	1,506		\$1,506
91	AIRPORT	20,000	735,112	216,500	45,736	170,764	921,064	4,812		\$4,812
94	OTERO GREENTREE REG LANDFILL	3,444,133	1,878,240	0	5,000	(5,000)	2,642,103	2,675,270		\$2,675,270
96	SELF-INSURED FUND	581,219	140,317	0	276,600	(276,600)	206,121	238,815		\$238,815
98	PAYROLL CLEARING	242,872	0	0	0	0	0	242,872		\$242,872
104	UTILITY DEPOSITS	628,617	0	0	0	0	0	628,617		\$628,617
105	ECONOMIC DEVELOPMENT	6,821,364	1,311,024	0	0	0	1,238,455	6,893,933		\$6,893,933
107	SELF INSURED/LIABILITY	1,081,582	8,050	0	0	0	535,000	554,632		\$554,632
109	2004 GRT CAPITAL OUTLAY	15,640,173	5,046,196	0	3,140,527	(3,140,527)	4,834,999	12,710,843	534,452	\$12,176,391
114	SIDEWALKS REVOLVING LOANS	146,446	1,722	0	148,168	(148,168)	0	0		\$0
115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		\$1,000
119	2012 GRT REF/IMP REVBD	199,317	3,085	0	0	0	192,557	9,845		\$9,845
121	2015 GO BONDS-FUN CENTER	92,226	1,081	0	0	0	0	93,307		\$93,307
122	2015 GO BONDS-STREETS	178,708	2,095	0	0	0	0	180,803		\$180,803
124	AMERICAN RESCUE PLAN ACT	7,226,672	75,043	0	0	0	7,119,553	182,162		\$182,162
125	CANNABIS GRT	0	204,000	0	0	0	202,238	1,762		\$1,762
901	HOUSING LOW RENT OPERATING	899,290	0	0	0	0	0	899,290	86,881	\$812,409
903	HOUSING HOMEOWNERSHIP OPER	18	0	0	0	0	0	18		\$18
904	HOUSING CAPITAL FUND PROJECTS	563,966	0	0	0	0	0	563,966		\$563,966
TOTALS FY2024		92,951,619	73,933,595	28,024,693	28,024,693	0	103,355,803	63,529,411	6,138,431	57,390,980

ALL FUNDS SUMMARY

BUDGET 2023-2024

1/12TH REQ RSRV
1,775,330
1/12TH REQ RSRV
0
Fund Reserve Policy
468,745
Bal. Remaining
5,256,837

FY24 BUDGET - RESOLUTION 2024-25 (#12) MAY 28, 2024

FUND NO.	FY 2023-2024 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	15,423,967	25,086,245	311,577	12,016,921	(11,705,344)	21,303,306	7,501,562	2,244,075	5,257,487
	Revision #6-Non-Departmental Fleet Parts/Internet Service					0	650	(650)		(650)
	Total Revised Fund 11	15,423,967	25,086,245	311,577	12,016,921	(11,705,344)	21,303,956	7,500,912	2,244,075	5,256,837
12	INTERNAL SERVICE FUND	10,000	241,739	5,160,056	0	5,160,056	5,411,692	103		103
	Total Revised Fund 12	10,000	241,739	5,160,056	0	5,160,056	5,411,692	103		103
15	CORRECTIONS-JAIL	90,675	54,734	0	0	0	143,240	2,169		2,169
	Total Revised Fund 15	90,675	54,734	0	0	0	143,240	2,169		2,169
16	LODGER'S TAX-PROMOTIONAL FUND	353,179	2,067	0	0	0	219,750	135,496		135,496
	Total Revised Fund 16	353,179	2,067	0	0	0	219,750	135,496		135,496
17	POLICE COURT BOND	8,638	0	0	0	0	0	8,638		8,638
	Total Revised Fund 17	8,638	0	0	0	0	0	8,638		8,638
19	COURT AUTOMATION FUND	6,033	35,000	37,089	0	37,089	71,709	6,413		6,413
	Total Revised Fund 19	6,033	35,000	37,089	0	37,089	71,709	6,413		6,413
20	LODGER'S TAX-CITY	536,427	80,898	183,295	87,553	95,742	598,393	114,674		114,674
	Total Revised Fund 20	536,427	80,898	183,295	87,553	95,742	598,393	114,674		114,674
21	D.A.R.E. DONATIONS FUND	21,005	2,195	0	0	0	13,092	10,108		10,108
	Revision #1-Additional Officers DARE Training					0	6,000	(6,000)		(6,000)
	Total Revised Fund 21	21,005	2,195	0	0	0	19,092	4,108		4,108
24	GRANT CAPITAL IMPROVEMENT	0	8,736,670	1,579,500	0	1,579,500	9,803,535	512,635		512,635
	Total Revised Fund 24	0	8,736,670	1,579,500	0	1,579,500	9,803,535	512,635		512,635
27	MUNICIPAL COURT OPERATIONS	5,000	13,000	506,784	0	506,784	524,732	52		52
	Total Revised Fund 27	5,000	13,000	506,784	0	506,784	524,732	52		52
28	POLICE CONTINGENCY	75,078	650	0	0	0	10,000	65,728		65,728
	Total Revised Fund 28	75,078	650	0	0	0	10,000	65,728		65,728
31	CEMETERY-PERPETUAL CARE	860,280	21,642	0	40,000	(40,000)	0	841,922		841,922
	Total Revised Fund 31	860,280	21,642	0	40,000	(40,000)	0	841,922		841,922
32	COMMUNITY SERVICES	13,775	526,192	6,673,223	0	6,673,223	7,209,672	3,518		3,518
	Revision #3-Library Donations		4,270			0	4,270	0		0
	Revision #4-Library GO Bond Grant Award		166,447			0	166,447	0		0
	Total Revised Fund 32	13,775	696,909	6,673,223	0	6,673,223	7,380,389	3,518		3,518
33	FIRE PROTECTION	1,113,851	1,203,473	0	0	0	2,236,012	81,312		81,312
	Revision #2-State Fire Allotment Additional Funding		7,229			0	7,229	0		0
	Total Revised Fund 33	1,113,851	1,210,702	0	0	0	2,243,241	81,312	0	81,312
35	HIDTA GRANT FUND	780	12,400	0	0	0	12,400	780		780
	Total Revised Fund 35	780	12,400	0	0	0	12,400	780		780
36	LAW ENFORCEMENT FUND	68,724	159,500	0	0	0	228,224	(0)		(0)
	Total Revised Fund 36	68,724	159,500	0	0	0	228,224	(0)		(0)
37	STATE HIGHWAY FUND	115,832	51,280	0	0	0	57,316	109,796		109,796
	Total Revised Fund 37	115,832	51,280	0	0	0	57,316	109,796		109,796

38	TRAFFIC SAFETY FUND	77,507	14,581	0	0	0	10,000	82,088		82,088
	Total Revised Fund 38	77,507	14,581	0	0	0	10,000	82,088		82,088
39	STATE JUDICIAL	2,393	34,000	0	0	0	34,000	2,393		2,393
	Total Revised Fund 39	2,393	34,000	0	0	0	34,000	2,393		2,393
42	1984 GROSS RECEIPTS TAX	3,872,525	2,476,789	0	4,056,487	(4,056,487)	43,067	2,249,760	252,119	1,997,641
	Total Revised Fund 42	3,872,525	2,476,789	0	4,056,487	(4,056,487)	43,067	2,249,760	252,119	1,997,641
44	TRANSPORTATION FUND	22,581	1,289,106	5,113,144	361,436	4,751,708	5,975,798	87,597		87,597
	Total Revised Fund 44	22,581	1,289,106	5,113,144	361,436	4,751,708	5,975,798	87,597		87,597
48	NEW MEXICO C.D.B.G.	0	382,515	1,161,308	0	1,161,308	1,407,044	136,779		136,779
	Total Revised Fund 48	0	382,515	1,161,308	0	1,161,308	1,407,044	136,779		136,779
49	1986 GROSS RECEIPTS TAX	4,547,832	2,484,214	0	896,490	(896,490)	842,363	5,293,193	268,391	5,024,802
	Total Revised Fund 49	4,547,832	2,484,214	0	896,490	(896,490)	842,363	5,293,193	268,391	5,024,802
50	PROPERTY ACQUISITION	85,010	0	0	0	0	0	85,010		85,010
	Total Revised Fund 50	85,010	0	0	0	0	0	85,010		85,010
53	GENERAL OBLIGATION	989,996	1,201,162	0	0	0	1,183,245	1,007,913	557,029	450,884
	Total Revised Fund 53	989,996	1,201,162	0	0	0	1,183,245	1,007,913	557,029	450,884
54	REVERSE OSMOSIS PROJECT RSV	21,967	0	0	0	0	10,447	11,520		11,520
	Total Revised Fund 54	21,967	0	0	0	0	10,447	11,520		11,520
56	99 GRT FLOOD CONTROL BOND PROJ	8	0	269,404	0	269,404	269,404	8		8
	Total Revised Fund 56	8	0	269,404	0	269,404	269,404	8		8
59	REVENUE BOND P & I FUND	172,412	8,300	2,357,973	0	2,357,973	2,357,973	180,712		180,712
	Total Revised Fund 59	172,412	8,300	2,357,973	0	2,357,973	2,357,973	180,712		180,712
61	MUNICIPAL INFRASTRUCTURE .0625%	1,872,040	619,633	0	260,000	(260,000)	10,767	2,220,906		2,220,906
	Total Revised Fund 61	1,872,040	619,633	0	260,000	(260,000)	10,767	2,220,906		2,220,906
63	COMMUNITY DEVELOPMENT	2,500	0	462,723	30,105	432,618	432,712	2,406		2,406
	Total Revised Fund 63	2,500	0	462,723	30,105	432,618	432,712	2,406		2,406
69	1994 GROSS RECEIPTS	4,040,006	2,469,660	0	2,426,640	(2,426,640)	43,067	4,039,959	553,051	3,486,908
	Total Revised Fund 69	4,040,006	2,469,660	0	2,426,640	(2,426,640)	43,067	4,039,959	553,051	3,486,908
71	ALAMO SENIOR CENTER	14,430	866,188	796,021	0	796,021	1,669,691	6,948		6,948
	Revision #5-State Special Events Grant		1,500			0	1,500	0		0
	Total Revised Fund 71	14,430	867,688	796,021	0	796,021	1,671,191	6,948		6,948
74	ALAMO SENIOR CENTER GIFT	136,021	11,078	0	0	0	26,286	120,813		120,813
	Total Revised Fund 74	136,021	11,078	0	0	0	26,286	120,813		120,813
75	SENIOR VOLUNTEER PROGRAM	10,107	139,307	2,802	0	2,802	151,932	284		284
	Total Revised Fund 75	10,107	139,307	2,802	0	2,802	151,932	284		284
81	WATER/SEWER OPERATING	16,271,347	11,262,553	658,461	3,795,718	(3,137,257)	14,873,424	9,523,219	1,463,850	8,059,369
	Revision #7-Utility Maintenance Increase					0	134,053	(134,053)		(134,053)
	Total Revised Fund 81	16,271,347	11,262,553	658,461	3,795,718	(3,137,257)	15,007,477	9,389,166	1,463,850	7,925,316
82	98 JT WATER/SEWER BOND P&I	1,149,309	15,226	1,863,751	0	1,863,751	1,863,751	1,164,535	0	1,164,535
	Total Revised Fund 82	1,149,309	15,226	1,863,751	0	1,863,751	1,863,751	1,164,535	0	1,164,535
86	SOLID WASTE COLLECTION SYS.	996,061	2,495,198	240,000	158,629	81,371	2,771,383	801,247	178,583	622,664
	Total Revised Fund 86	996,061	2,495,198	240,000	158,629	81,371	2,771,383	801,247	178,583	622,664
88	BONITO CAMPGROUND	395,878	4,138	150,000	0	150,000	174,456	375,560		375,560
	Total Revised Fund 88	395,878	4,138	150,000	0	150,000	174,456	375,560	0	375,560
89	ESGRT .0625%	1,800,843	631,401	0	278,683	(278,683)	1,154,655	998,906		998,906
	Total Revised Fund 89	1,800,843	631,401	0	278,683	(278,683)	1,154,655	998,906	0	998,906
90	GOLF COURSE	0	1,715,450	281,082	0	281,082	1,995,026	1,506		1,506
	Total Revised Fund 90	0	1,715,450	281,082	0	281,082	1,995,026	1,506	0	1,506

91	AIRPORT	20,000	735,112	216,500	45,736	170,764	921,064	4,812	0	4,812
	Total Revised Fund 91	20,000	735,112	216,500	45,736	170,764	921,064	4,812	0	4,812
94	OTERO GREENTREE REG LANDFILL	3,444,133	1,878,240	0	5,000	(5,000)	2,642,103	2,675,270		2,675,270
	Total Revised Fund 94	3,444,133	1,878,240	0	5,000	(5,000)	2,642,103	2,675,270	0	2,675,270
96	SELF-INSURED FUND	581,219	140,317	0	276,600	(276,600)	206,121	238,815		238,815
	Total Revised Fund 96	581,219	140,317	0	276,600	(276,600)	206,121	238,815	0	238,815
98	PAYROLL CLEARING	242,872	0	0	0	0	0	242,872		242,872
	Total Revised Fund 98	242,872	0	0	0	0	0	242,872	0	242,872
104	UTILITY DEPOSITS	628,617	0	0	0	0	0	628,617		628,617
	Total Revised Fund 104	628,617	0	0	0	0	0	628,617	0	628,617
105	ECONOMIC DEVELOPMENT	6,821,364	1,311,024	0	0	0	1,238,455	6,893,933		6,893,933
	Total Revised Fund 105	6,821,364	1,311,024	0	0	0	1,238,455	6,893,933		6,893,933
107	SELF INSURED/LIABILITY	1,081,582	8,050	0	0	0	535,000	554,632		554,632
	Total Revised Fund 107	1,081,582	8,050	0	0	0	535,000	554,632	0	554,632
109	2004 GRT CAPITAL OUTLAY	15,640,173	5,046,196	0	3,140,527	(3,140,527)	4,834,999	12,710,843	534,452	12,176,391
	Total Revised Fund 109	15,640,173	5,046,196	0	3,140,527	(3,140,527)	4,834,999	12,710,843	534,452	12,176,391
114	SIDEWALKS REVOLVING LOANS	146,446	1,722	0	148,168	(148,168)	0	0		0
	Total Revised Fund 114	146,446	1,722	0	148,168	(148,168)	0	0	0	0
115	CORP ESCROW ACCOUNT RESERVE	1,000	0	0	0	0	0	1,000		1,000
	Total Revised Fund 115	1,000	0	0	0	0	0	1,000	0	1,000
119	2012 GRT REF/IMP REV BOND	199,317	3,085	0	0	0	192,557	9,845		9,845
	Total Revised Fund 119	199,317	3,085	0	0	0	192,557	9,845		9,845
121	2015 GO BONDS-FUN CENTER	92,226	1,081	0	0	0	0	93,307		93,307
	Total Revised Fund 121	92,226	1,081	0	0	0	0	93,307		93,307
122	2015 GO BONDS-STREETS	178,708	2,095	0	0	0	0	180,803		180,803
	Total Revised Fund 122	178,708	2,095	0	0	0	0	180,803		180,803
124	AMERICAN RESCUE PLAN ACT	7,226,672	75,043	0	0	0	7,119,553	182,162		182,162
	Total Revised Fund 124	7,226,672	75,043	0	0	0	7,119,553	182,162		182,162
125	CANNABIS GRT	0	204,000	0	0	0	202,238	1,762		1,762
	Total Revised Fund 125	0	204,000	0	0	0	202,238	1,762		1,762
901	HOUSING LOW RENT OPERATING	899,290	0	0	0	0	0	899,290	86,881	812,409
	Total Revised Fund 901	899,290	0	0	0	0	0	899,290	86,881	812,409
903	HOUSING HOMEOWNERSHIP OPER	18	0	0	0	0	0	18		18
	Total Revised Fund 903	18	0	0	0	0	0	18	0	18
904	HOUSING CAPITAL FUND PROJECTS	563,966	0	0	0	0	0	563,966		563,966
	Total Revised Fund 904	563,966	0	0	0	0	0	563,966		563,966
TOTALS FY2024										
		92,951,619	73,933,595	28,024,693	28,024,693	0	103,355,803	63,529,411	6,138,431	57,390,980

FUND NO. JOURNAL NO.	PROJECT NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
REVISION #1						
This budget revision is to provide funding to provide additional D.A.R.E. Program training for additional officers.						
21	D.A.R.E. DONATIONS FUND					

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date:

Report No: 16.

Submitted By: Stephanie Hernandez

Subject: Discussion and provide directions to staff regarding 3751 Mesa Village Drive, Alamogordo NM 88310 (Rocket City Family Fun Center). *(Rick Holden, City Manager and Stephanie Hernandez, Assistant City Manager)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Provide direction to Staff.

Background:

Rocket City Family Fun Center

3751 Mesa Village Drive
Alamogordo, Otero County, NM 88310

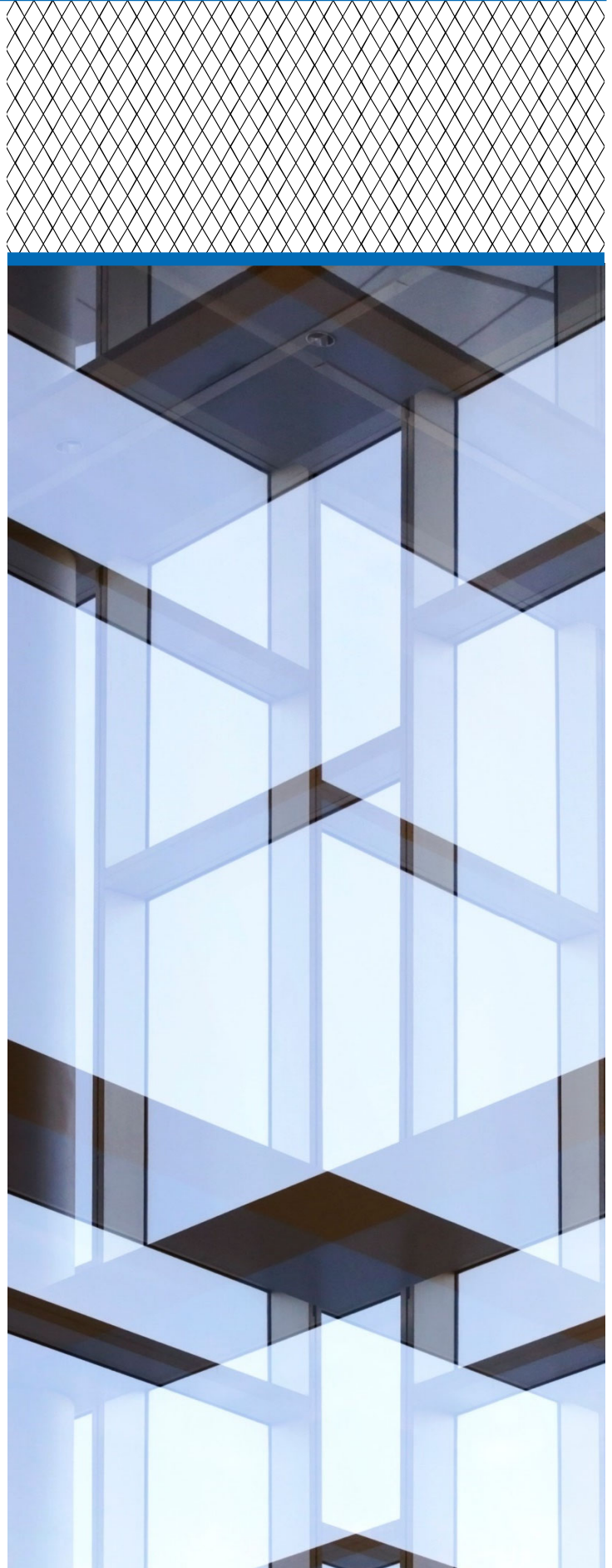
Newmark Job No.: 24-0203291-1

Appraisal Report Prepared For:

Veronica Ortega
Community Services Director
City of Alamogordo
1376 East Ninth Street
Alamogordo, NM 88310

Prepared By:

Newmark Valuation & Advisory
2555 East Camelback Road, Suite 600
Phoenix, AZ 85016



NEWMARK VALUATION & ADVISORY

April 23, 2024

Veronica Ortega
Community Services Director
City of Alamogordo
1376 East Ninth Street
Alamogordo, NM 88310

RE: Appraisal of an owner-occupied Retail property known as Rocket City Family Fun Center located at 3751 Mesa Village Drive, Alamogordo, Otero County, NM 88310, prepared by Newmark Valuation & Advisory, LLC (herein "Firm" or "Newmark")

Newmark Job No.: 24-0203291-1

Dear Ms. Ortega:

The subject property is a 35,610 square foot owner occupied retail bowling alley property known as Rocket City Family Fun Center located in Alamogordo. The improvements are in good condition, are of average quality but have good tenant appeal. The site encompasses approximately 2.939 acres (128,001 square feet) and is located along the south side of Mesa Village Dr, east of Red Arroyo Dr. The building is 100% occupied by the owner. The subject property has a 24 lane bowling alley as the main feature, but also includes an arcade/gaming floor, laser tag, a full kitchen, and a full bar.

The subject property is currently owned by the City of Alamogordo. Previously the property was occupied by a single tenant on a long term lease. However, in 2023 the tenant failed to perform and was evicted by the City of Alamogordo. As such, the property is now vacant.

Key Value Considerations

Strengths

1. The subject property is located in a growing area of Almogordo adjacent to a movie theatre.
2. Property is in good condition.

Risk Factors

1. General economic uncertainty.
2. Highly specialized retail property

National Trends and Uncertainties

1. Federal Reserve and bond market interest rate increases and associated effects on cost of capital and investment rates along with credit tightening resulted in 2023 transaction volumes some 51% less than 2022 according to Real Capital Analytics and CRE activity remains depressed.
2. Investors are still concerned about a possible recession but the easing of inflation, continued consumer spending, and solid job growth have continued to keep the economy growing.
3. There have been early signs of increased CRE activity stemming from moderation in interest rates (and expectations of cuts later this year), adjustments by buyers and sellers to the economic environment, and an easing of credit restrictions but distress in the CRE market, particularly in the office sector, remains a concern.

Based on the analysis contained in the following report, the opinion of value for the subject is:

Value Conclusions			
Appraisal Premise	Interest Appraised	Date of Value	Value Conclusion
Market Value "As Is"	Fee Simple	4/9/2024	\$5,520,000
Compiled by Newmark			

Extraordinary Assumptions

An extraordinary assumption is defined in USPAP as an assignment-specific assumption as of the effective date regarding uncertain information used in an analysis which, if found to be false, could alter the appraiser’s opinions or conclusions. The value conclusions are subject to the following extraordinary assumptions that may affect the assignment results.

1. None

Hypothetical Conditions

A hypothetical condition is defined in USPAP as a condition, directly related to a specific assignment, which is contrary to what is known by the appraiser to exist on the effective date of the assignment results, but is used for the purpose of analysis. The value conclusions are based on the following hypothetical conditions that may affect the assignment results.

1. None

The appraisal was developed based on, and this report has been prepared in conformance with the Client’s appraisal requirements, the guidelines and recommendations set forth in the Uniform Standards of Professional Appraisal Practice (USPAP), the requirements of the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute,

Title XI of the Financial Institution Reform, Recovery and Enforcement Act (FIRREA) of 1989, and the Interagency Appraisal and Evaluation Guidelines (December 2, 2010).

Certification

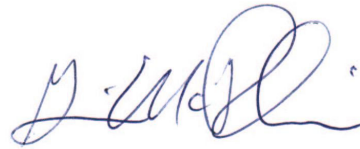
We certify that, to the best of our knowledge and belief:

1. The statements of fact contained in this report are true and correct.
2. The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are our personal, impartial and unbiased professional analyses, opinions, and conclusions.
3. We have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
4. We have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
5. Our engagement in this assignment was not contingent upon developing or reporting predetermined results.
6. Our compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
7. This appraisal assignment was not based upon a requested minimum valuation, a specific valuation, or the approval of a loan.
8. Our analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice, as well as the requirements of the State of New Mexico.
9. The reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute.
10. The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.
11. As of the date of this report, Gavin J. McPhie, MAI has completed the continuing education program for Designated Members of the Appraisal Institute.
12. As of the date of this report, Ryan Melzer has completed the Standards and Ethics Education Requirements for Candidates of the Appraisal Institute.
13. Ryan Melzer made a personal inspection of the property that is the subject of this report. Gavin J. McPhie, MAI has not personally inspected the subject.
14. No one provided significant real property appraisal assistance to the person(s) signing this certification.
15. The Firm operates as an independent economic entity. Although employees of other service lines or affiliates of the Firm may be contacted as a part of our routine market research investigations, absolute client confidentiality and privacy were maintained at all times with regard to this assignment without conflict of interest.
16. Within this report, "Newmark", "Newmark Valuation & Advisory", "Newmark, Inc.", and similar forms of reference refer only to the appraiser(s) who have signed this certification and any persons noted above as having provided significant real property appraisal assistance to the persons signing this report.

17. Ryan Melzer has not performed any services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding the agreement to perform this assignment. Gavin J. McPhie, MAI has not performed any services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding the agreement to perform this assignment.



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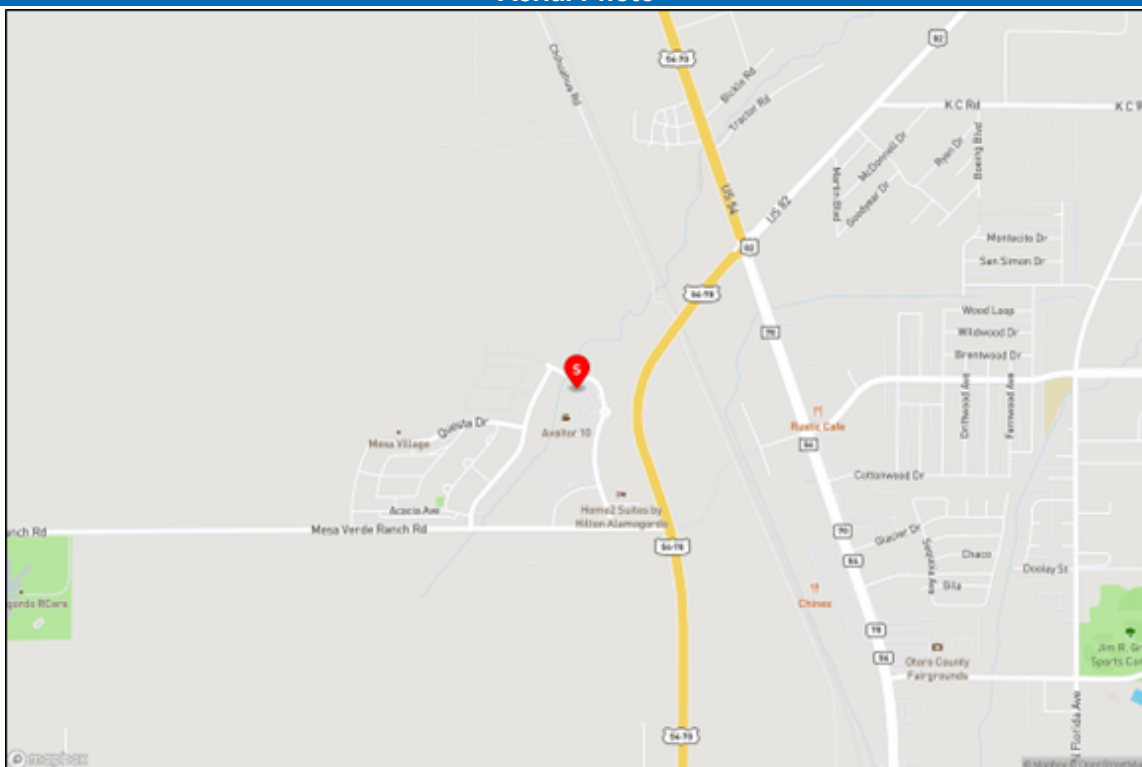
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Addenda

- A. Glossary of Terms
- B. Engagement Letter
- C. Comparable Data
 - Improved Sales
 - Lease Comparables
- D. Appraiser Qualifications and Licenses



Aerial Photo



Location Map



Looking northwest at the subject property



Looking southeast at the subject property



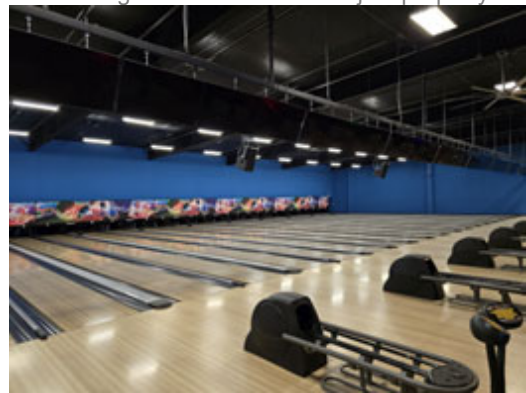
Looking northwest at the subject property



Looking southwest at the subject property



Laser tag area



Bowling lanes



Bowling lanes



Seating area



Arcade area



Kitchen



Employee breakroom



Parking lot

Executive Summary

Rocket City Family Fun Center

Property Type:	Retail-Free-standing
Street Address:	3751 Mesa Village Drive
City, State & Zip:	Alamogordo, Otero County, NM 88310
Gross Building Area (SF):	35,610
Net Rentable Area (SF):	35,610
Year Built (Renovated):	2017
Land Area:	3.416 acres; 148,801 SF
Zoning:	C-3
Highest and Best Use - As Vacant:	A Retail Use
Highest and Best Use - As Improved:	Retail Use

Analysis Details

Valuation Date:	April 9, 2024
Market Value "As Is"	April 9, 2024
Inspection Date and Date of Photos:	April 9, 2024
Report Date:	April 22, 2024
Report Type:	Appraisal Report
Client:	City of Alamogordo
Intended Use:	Internal business decisions and no other use is permitted.
Intended User:	Bank Five Nine, The U.S. Small Business Administration and CDC Capital and no other user is permitted by any other party for any other purpose.
Appraisal Premise:	Market Value "As Is"
Intended Use and User:	The intended use and user of our report are specifically identified in our report as agreed upon in our contract for services and/or reliance language found in the report. No other use or user of the report is permitted by any other party for any other purpose. Dissemination of this report by any party to non-client, non-intended users does not extend reliance to any other party and Newmark will not be responsible for unauthorized use of the report, its conclusions or contents used partially or in its entirety.
Interest Appraised:	Fee Simple
Exposure Time (Marketing Period) Estimate:	12 Months (12 Months)

Compiled by Newmark

Valuation Summary

Sales Comparison Approach		\$/SF	\$ Total
Number of Sales			6
Range of Sale Dates			Jul-21 to Oct-23
Adjusted Range of Comparables (\$/SF)			\$132.14 to \$176.34
Indicated Sales Comparison Approach Value	As Is	\$155.01	\$5,520,000
Income Capitalization Approach - Direct Capitalization Method		\$/SF	\$ Total
Capitalization Rate Indicators and Conclusion		Indication	
Comparable Retail Sales Range		7.00% - 9.25%	
Investor Surveys		7.20% - 8.00%	
Market Participants		7.50% - 8.00%	
Band of Investment		8.00%	
Concluded Going-In Capitalization Rate		8.00%	
Stabilized Income Estimate			
Potential Gross Income		\$12.00	\$427,320
Stabilized % Vacancy & Collection Loss		0.00%	\$0
Effective Gross Income		\$12.00	\$427,320
Operating Expenses		\$0.00	\$0
Operating Expense Ratio			0.0%
Net Operating Income		\$12.00	\$427,320
Capitalization Rate			8.00%
Indicated Income Capitalization Approach Value	As Is	\$149.96	\$5,340,000

Market Value Conclusions	As Is	\$155.01	\$5,520,000
Exposure / Marketing Time			
Concluded Exposure Time		12 Months or Less	
Concluded Marketing Time		12 Months or Less	

Compiled by Newmark

Extraordinary Assumptions and Hypothetical Conditions

An extraordinary assumption is defined in USPAP as an assignment-specific assumption as of the effective date regarding uncertain information used in an analysis which, if found to be false, could alter the appraiser's opinions or conclusions. The value conclusions are subject to the following extraordinary assumptions that may affect the assignment results.

1. None

A hypothetical condition is defined in USPAP as a condition, directly related to a specific assignment, which is contrary to what is known by the appraiser to exist on the effective date of the assignment results, but is used for the purpose of analysis. The value conclusions are based on the following hypothetical conditions that may affect the assignment results.

1. None

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Introduction

OWNERSHIP HISTORY

The current owner is City of Alamogordo. The following summarizes a three-year history of ownership, the current listing status, and pending transactions for the subject property (as applicable).

Ownership History

To the best of our knowledge, no sale or transfer of ownership has taken place within the three-year period prior to the effective date of the appraisal.

Listing Status:	Not Listed For Sale
Current or Pending Contract:	None Reported
Sales in the Previous Three Years:	None

Compiled by Newmark

To the best of our knowledge, no sale or transfer of ownership has taken place within a three-year period prior to the effective date of the appraisal.

INTENDED USE AND USER

The intended use and user of our report are specifically identified in our report as agreed upon in our contract for services and/or reliance language found in the report. No other use or user of the report is permitted by any other party for any other purpose. Dissemination of this report by any party to non-client, non-intended users does not extend reliance to any other party and Newmark will not be responsible for unauthorized use of the report, its conclusions or contents used partially or in its entirety.

- The intended use of the appraisal is for internal business decisions and no other use is permitted.
- The client is City of Alamogordo.
- The intended user is the City of Alamogordo and no other user is permitted by any other party for any other purpose.

DEFINITION OF VALUE

Market value is defined as:

“The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

- Buyer and seller are typically motivated;
- Both parties are well informed or well advised, and acting in what they consider their own best interests;
- A reasonable time is allowed for exposure in the open market;
- Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
- The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.”

(Source: Code of Federal Regulations, Title 12, Chapter I, § 34.42[h]; also Interagency Appraisal and Evaluation Guidelines, Federal Register, 75 FR 77449, December 10, 2010, page 77472)

APPRAISAL REPORT

This appraisal is presented in the form of an appraisal report, which is intended to comply with the reporting requirements set forth under Standards Rule 2-2(a) of USPAP. This report incorporates sufficient information regarding the data, reasoning and analysis that were used to develop the opinion of value in accordance with the intended use and user.

PURPOSE OF THE APPRAISAL & INTEREST APPRAISED

The primary purpose of the appraisal is to develop an opinion of the Market Value "As Is" of the Fee Simple interest in the property. The client also requested the Insurable Value. (Please see Glossary of Terms for definition(s) of interest(s) appraised)

Purpose of the Appraisal		
Appraisal Premise	Interest Appraised	Date of Value
Market Value "As Is"	Fee Simple	4/9/2024
<i>Compiled by Newmark</i>		

SCOPE OF WORK

Extent to Which the Property is Identified

- Physical characteristics
- Legal characteristics
- Economic characteristics

Extent to Which the Property is Inspected

Newmark inspected the subject property on April 9, 2024 as per the defined scope of work. Ryan Melzer made a personal inspection of the property that is the subject of this report. Gavin J. McPhie, MAI has not personally inspected the subject.

Type and Extent of the Data Researched

- Exposure and marketing time;
- Neighborhood and land use trends;
- Demographic trends;
- Market trends relative to the subject property type;
- Physical characteristics of the site and applicable improvements;
- Flood zone status;
- Zoning requirements and compliance;
- Real estate tax data;
- Relevant applicable comparable data; and
- Investment rates

Type and Extent of Analysis Applied

We analyzed the property and market data gathered through the use of appropriate, relevant, and accepted market-derived methods and procedures. Further, we employed the appropriate and relevant approaches to value, and correlated and reconciled the results into an estimate of market value, as demonstrated within the appraisal report. The applied scope of work is appropriate and sufficient to produce credible assignment results for the intended use of this report.

Economic Analysis

NATIONAL TRENDS AND UNCERTAINTIES

Interest rates rose into 2023 peaking at levels last seen in 2007. A combination of high interest rates, wide expectation of a recession, and credit tightening all contributed to a dramatic decline in commercial real estate (CRE) activity during the year. Real Capital Analytics (RCA) reported that CRE transaction volume fell 51% over 2022. 2023 CRE transaction volume ended the year below even that of pre-pandemic levels. While a recession was widely expected throughout much of 2023, the easing of inflation, continued consumer spending, and solid job growth all kept the economy growing. Investors expect the Federal Reserve to begin cutting interest rates around the middle of the year. However, the Fed has indicated that it is not ready to start cutting until employment and inflation signals are in better balance against the target inflation rate.

In an effort to curtail inflation, the Federal Reserve embarked on an aggressive strategy. In spite of three major bank failures, the Fed raised rates very quickly through July 2023 to a range of 5.25% to 5.50% for the Federal Funds Rate – which was the highest since June 2006. The Fed's outlook now calls for three 25 basis point rate cuts in 2024. Analysts expect the rate cuts to begin in May or June. But the Fed's statement on January 31, 2024 stated that it will not be appropriate to reduce rates until inflation is moving to 2%.

Credit tightening, which included wider credit spreads and lower loan-to-value ratios, arose due to uncertain economic outlooks, deterioration in real estate collateral values, and concerns about bank liquidity. Along with the rapid rise in interest rates, capitalization rates rose quickly while bid-ask spreads widened. While these trends have moderated, they have not disappeared and remain major drivers to CRE market conditions. However, investors are adjusting to the new reality through modifications to their investment strategies while the bid-ask spread is narrowing. This is yielding very early signs of increases in transaction volume for 2024. At the same time, though, RCA notes that distress climbed throughout 2023 and office continues to lead the distress – accounting for 41% of the total value of distressed assets.

It will take time for the trends of 2023 to reverse. Opportunities are beginning to appear as interest rates have declined slightly from the peak in 2023 and debt market conditions have improved. Investors still anticipate capitalization rate increases in 2024 and prices to decline – particularly in hard hit sectors such as CBD office. We have considered, and will address, these issues throughout this appraisal and report including in our determinations of overall capitalization rates, discount rates, market rent assumptions, market conditions adjustments, and growth of rents and expenses where applicable.

AREA ANALYSIS



Area Map

The subject is located within Alamogordo and Otero County, New Mexico. It is part of the Las Cruces metro area (Las Cruces MSA).

Moody's Analytics' Economy.com provides the following economic summary for the Las Cruces MSA as of July 2023.

Moody's Analytics Précis® Metro Indicators: Las Cruces MSA												
2017	2018	2019	2020	2021	2022	INDICATORS	2023	2024	2025	2026	2027	2028
7.0	7.1	7.1	6.9	7.3	7.4	Gross metro product (C12\$ bil)	7.6	7.7	7.9	8.1	8.3	8.5
-0.1	1.6	0.4	-3.7	5.6	2.4	% change	2.6	0.8	2.2	2.7	2.4	2.2
71.4	73.0	74.1	70.9	72.9	75.9	Total employment (ths)	77.9	78.4	78.8	79.0	79.2	79.3
-0.6	2.3	1.6	-4.4	2.8	4.1	% change	2.7	0.6	0.5	0.3	0.2	0.2
6.7	5.7	5.8	7.8	6.9	4.4	Unemployment rate (%)	4.3	4.9	5.1	5.0	5.0	5.0
2.5	3.0	6.4	10.2	9.1	2.3	Personal income growth (%)	6.7	4.8	4.2	4.5	4.4	4.3
38.7	40.4	43.0	45.6	45.2	45.7	Median household income (\$ ths)	48.2	49.8	51.4	53.2	55.0	56.8
217.1	218.3	218.9	220.0	221.6	221.0	Population (ths)	221.5	222.5	223.2	223.9	224.4	224.8
0.8	0.6	0.3	0.5	0.7	-0.3	% change	0.2	0.4	0.3	0.3	0.3	0.2
0.6	0.3	-0.4	0.4	1.4	-0.6	Net migration (ths)	0.2	0.3	0.1	0.1	0.0	-0.1
803	843	876	1,033	1,239	1,079	Single-family permits (#)	661	652	752	784	785	765
323	122	102	76	99	26	Multifamily permits (#)	34	63	60	53	45	41
164	172	179	188	215	256	FHFA house price (1995Q1=100)	273	270	272	281	293	306

Source: Moody's Analytics Précis® US Metro

Moody's summarizes the area's economic performance in recent months as follows:

Recent Performance

Las Cruces MSA continues to grow but is displaying more hallmarks of an economy that is approaching equilibrium. Nonfarm payroll growth has spent most of this year outperforming the West, and strong seasonally adjusted local employment provided an additional boost in July. Healthcare and construction have grown steadily since the start of the year, while leisure/hospitality is also performing well. The jobless rate has held steady this year despite a growing labor force, supporting household employment growth. Las Cruces MSA's single-family house prices are rising at a below-average clip, but that largely reflects a less severe price correction last year leaving little room for a rebound.

Market Comparison

The following table illustrates key economic indicators and a comparison of the Las Cruces MSA to the regional grouping as a whole. As indicated, Las Cruces is projected to outperform the National Region Metros in two of eight performance categories shown over the next five years.

Comparison of Key Economic Indicators - Las Cruces MSA Metro to National Region										
Indicator	Las Cruces MSA			Annual Growth		National			Annual Growth	
	2017	2022	2027	2017 - 2022	2022 - 2027	2017	2022	2027	2017 - 2022	2022 - 2027
Gross metro product (C12\$ bil)	7.0	7.4	8.3	1.2%	2.1%	18,077	19,965	22,356	2.0%	2.3%
Total employment (ths)	71.4	75.9	79.2	1.2%	0.9%	146,606	152,045	157,507	0.7%	0.7%
Unemployment rate (%)	6.7%	4.4%	5.0%			4.4%	3.7%	4.1%		
Personal income growth (%)	2.5%	2.3%	4.4%			4.6%	2.3%	4.6%		
Population (ths)	217.1	221.0	224.4	0.4%	0.3%	325,122	332,391	339,637	0.4%	0.4%
Single-family permits (#)	803	1,079	785	6.1%	-6.2%	848,500	1,019,048	1,319,656	3.7%	5.3%
Multifamily permits (#)	323	26	45	-39.6%	11.8%	356,167	547,574	448,038	9.0%	-3.9%
FHFA house price (1995Q1=100)	164	256	293	9.3%	2.8%	N/A	N/A	N/A	N/A	N/A
Las Cruces MSA outperforming National Region Metros										
Las Cruces MSA underperforming National Region Metros										

Source: Moody's Analytics Précis® US Metro; Compiled by Newmark

Employment Sectors and Trends

Employment data by occupation and business/industry sectors provides an indication of the amount of diversification and stability in the local economy. Job sector composition also gives an indication of the predominant drivers of current and future demand for supporting commercial real estate sectors. The following tables display employment data by occupation sector and by business/industry sector for the area and region.

Current Employment by Occupation Sector																
Occupation Sector	1-Mile Radius		3-Miles Radius		5-Miles Radius		88310		Alamogordo City		Otero County		Micropolitan Statistical Area		New Mexico	
	Count	%	Count	%	Count	%	Count	%	Count	%	Count	%	Count	%	Count	%
White Collar	194	62.6%	2,823	57.8%	7,017	58.9%	8,739	59.1%	7,384	58.5%	12,846	54.3%	12,846	54.3%	537,326	60.3%
Administrative Support	20	6.5%	454	9.3%	1,430	12.0%	1,823	12.3%	1,582	12.5%	2,938	12.4%	2,938	12.4%	86,670	9.7%
Management/Business/Financial	49	15.8%	559	11.5%	1,922	16.1%	2,416	16.3%	2,148	17.0%	3,161	13.4%	3,161	13.4%	144,149	16.2%
Professional	106	34.2%	1,397	28.6%	2,413	20.3%	3,108	21.0%	2,455	19.4%	4,502	19.0%	4,502	19.0%	238,011	26.7%
Sales and Sales Related	19	6.1%	413	8.5%	1,252	10.5%	1,392	9.4%	1,199	9.5%	2,245	9.5%	2,245	9.5%	68,496	7.7%
Services	58	18.7%	1,041	21.3%	2,517	21.1%	2,952	20.0%	2,651	21.0%	5,101	21.6%	5,101	21.6%	167,620	18.8%
Blue Collar	58	18.7%	1,017	20.8%	2,383	20.0%	3,087	20.9%	2,590	20.5%	5,721	24.2%	5,721	24.2%	186,147	20.9%
Construction/Extraction	16	5.2%	333	6.8%	736	6.2%	903	6.1%	714	5.7%	1,825	7.7%	1,825	7.7%	56,849	6.4%
Farming/Fishing/Forestry	0	0.0%	18	0.4%	53	0.4%	88	0.6%	79	0.6%	102	0.4%	102	0.4%	6,734	0.8%
Installation/Maintenance/Repair	29	9.4%	308	6.3%	659	5.5%	809	5.5%	636	5.0%	1,484	6.3%	1,484	6.3%	27,195	3.1%
Production	8	2.6%	147	3.0%	262	2.2%	369	2.5%	332	2.6%	719	3.0%	719	3.0%	31,480	3.5%
Transportation/Material Moving	5	1.6%	211	4.3%	673	5.6%	918	6.2%	829	6.6%	1,591	6.7%	1,591	6.7%	63,889	7.2%
Total Employees (16+ Occupation Base)	310	100.0%	4,881	100.0%	11,916	100.0%	14,778	100.0%	12,625	100.0%	23,668	100.0%	23,668	100.0%	891,093	100.0%

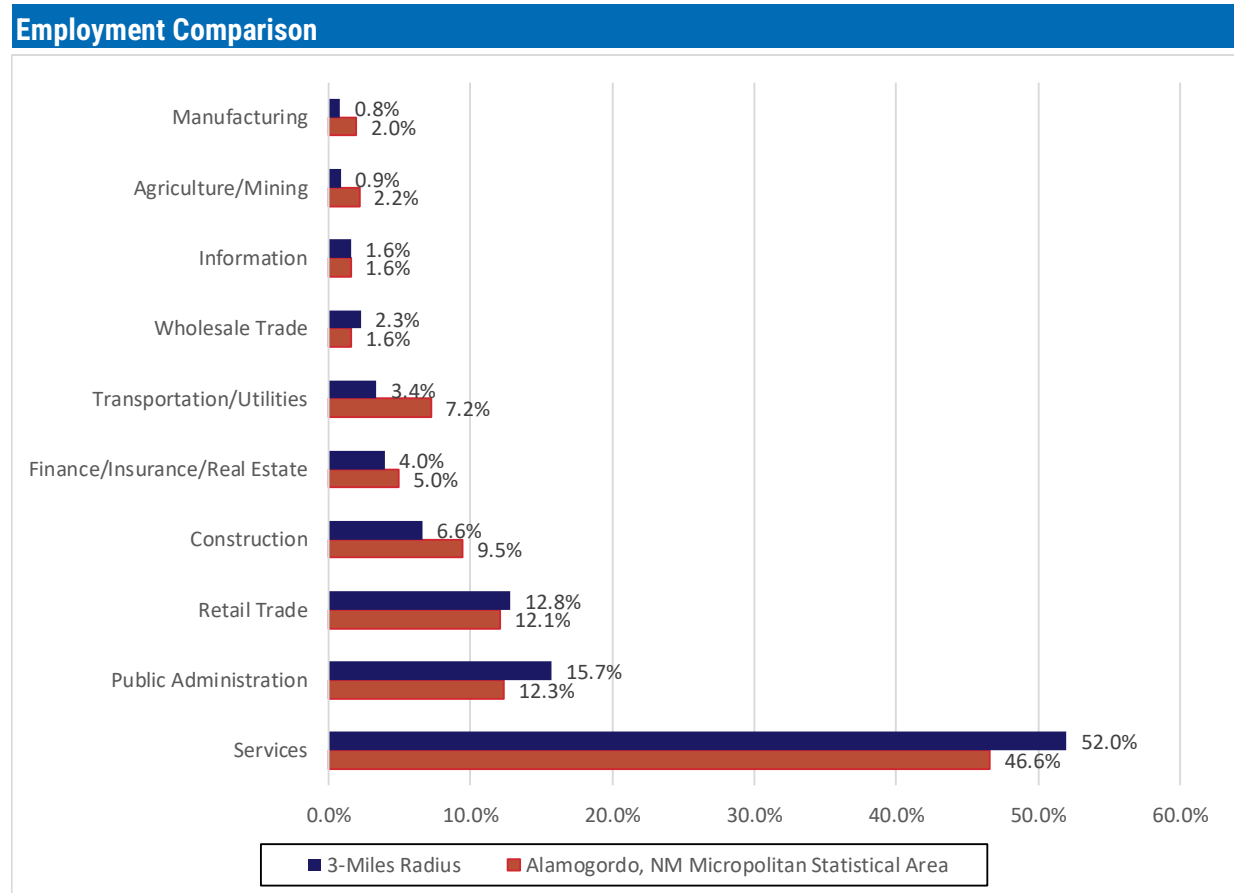
Source: ESRI; Compiled by Newmark

Current Employment by Industry Sector																
	Alamogordo, NM															
Industry Sector	1-Mile Radius		3-Miles Radius		5-Miles Radius		88310		Alamogordo City		Otero County		Micropolitan Statistical Area		New Mexico	
Agriculture/Mining	3	1.0%	42	0.9%	243	2.0%	349	2.4%	318	2.5%	516	2.2%	516	2.2%	33,886	3.8%
Construction	11	3.5%	323	6.6%	760	6.4%	1,052	7.1%	890	7.0%	2,242	9.5%	2,242	9.5%	65,129	7.3%
Manufacturing	2	0.6%	41	0.8%	117	1.0%	169	1.1%	130	1.0%	472	2.0%	472	2.0%	34,570	3.9%
Wholesale Trade	6	1.9%	111	2.3%	309	2.6%	304	2.1%	271	2.1%	379	1.6%	379	1.6%	13,443	1.5%
Retail Trade	13	4.2%	624	12.8%	1,442	12.1%	1,909	12.9%	1,654	13.1%	2,853	12.1%	2,853	12.1%	86,682	9.7%
Transportation/Utilities	9	2.9%	166	3.4%	564	4.7%	866	5.9%	642	5.1%	1,708	7.2%	1,708	7.2%	51,995	5.8%
Information	3	1.0%	78	1.6%	286	2.4%	289	2.0%	270	2.1%	378	1.6%	378	1.6%	10,584	1.2%
Finance/Insurance/Real Estate	11	3.5%	194	4.0%	597	5.0%	659	4.5%	574	4.5%	1,175	5.0%	1,175	5.0%	41,863	4.7%
Services	185	59.7%	2,537	52.0%	5,951	49.9%	7,131	48.3%	6,155	48.8%	11,024	46.6%	11,024	46.6%	476,432	53.5%
Public Administration	69	22.3%	765	15.7%	1,646	13.8%	2,050	13.9%	1,721	13.6%	2,921	12.3%	2,921	12.3%	76,509	8.6%
Total Employees (16+ Occupation Base)	310	100.6%	4,881	100.0%	11,916	100.0%	14,778	100.0%	12,625	100.0%	23,668	100.0%	23,668	100.0%	891,093	100.0%

Source: ESRI. Compiled by Newmark

Source: ESRI; Compiled by Newmark

Comparing the industry sectors for the local market area (3-Miles Radius) to Alamogordo, NM Micropolitan Statistical Area indicates the local market area is somewhat more heavily weighted toward the Services, Public Administration, Retail Trade, Wholesale Trade, and Information sectors. By contrast, the industry employment totals for Alamogordo, NM Micropolitan Statistical Area indicate somewhat higher proportions within the Transportation/Utilities, Construction, Agriculture/Mining, Manufacturing, and Finance/Insurance/Real Estate sectors. The following graphic further illustrates this comparison.

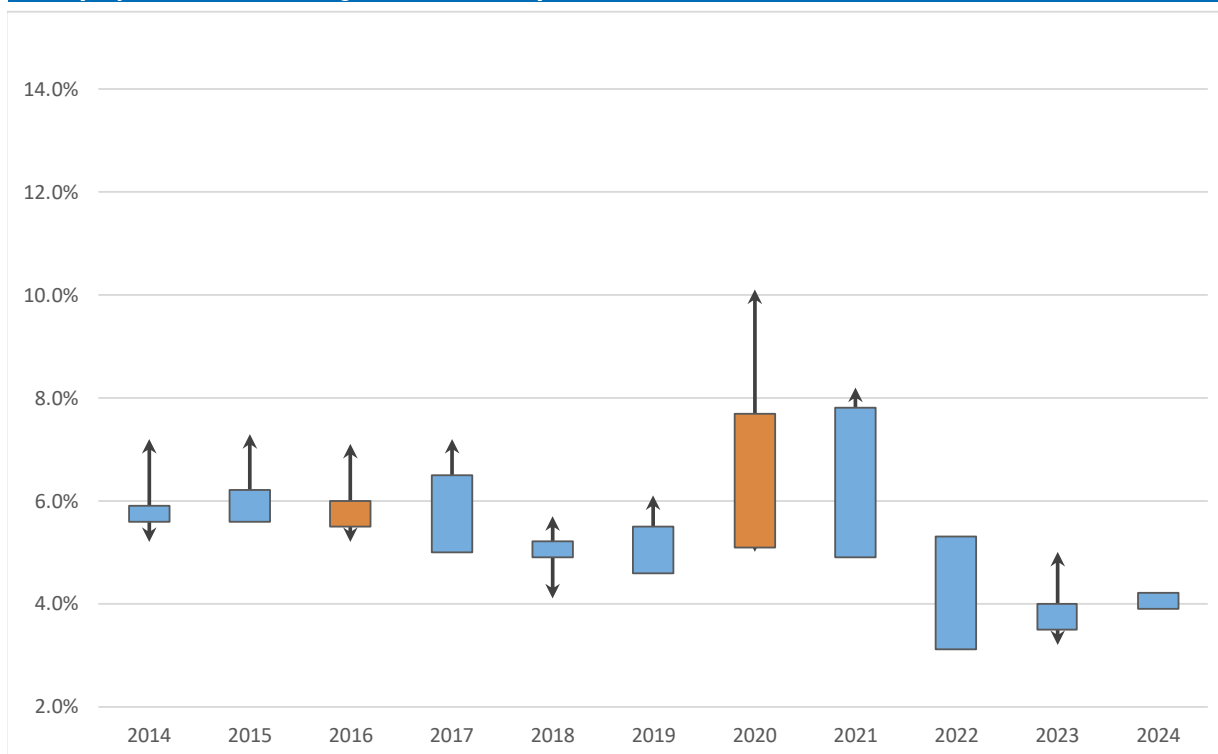


Source: ESRI; Compiled by Newmark

Unemployment

The following table displays the historical unemployment data for the area derived from the US Department of Commerce, Bureau of Labor Statistics. The most recent reported unemployment rate for the Alamogordo, NM Micropolitan Statistical Area is 3.90% (February 2024).

Unemployment Rate: Alamogordo, NM Micropolitan Statistical Area



Bars represent beginning to end range of unemployment rates in each year
Orange bars denote increasing unemployment from beginning to end of year
Blue bars are declining unemployment from beginning to end of year
Arrows are extent of unemployment rates over the year

Compiled by Newmark

Major Employers

The following table lists a number of major employers with the Las Cruces MSA as reported by Moody's. While not all-encompassing, this list provides further indication of the types of economic sectors that are drivers for the area.

Selected Major Employers: Las Cruces MSA

Rank	Employer	Employees
1	White Sands Missile Range	4,999
2	New Mexico State University	4,999
3	Memorial Medical Center	4,999
4	Walmart Inc.	4,999
5	Coordinated Care Corp.	500-999
6	Dona Ana Community College	500-999
7	Mountain View Regional Medical Center	500-999
8	Sunland Park Racetrack and Casino	500-999
9	Peak Behavioral Health Services	500-999
10	Physical Science Lab	500-999
11	Addus Health Care	500-999
12	Keystone Consolidated Industries	500-999
13	Quintana Learning Center	500-999
14	NASA White Sands Test Facility	250-499
15	Laborers Local	250-499
16	Alberston's Grocery Store	250-499
17	Allstate	250-499
18	American Refrigeration Supplies	250-499
19	Federal Correction Institution	250-499
20	FXI	250-499

Source: Moody's Analytics Précis® US Metro

Analysis

Further economic analysis from Moody's is detailed as follows:

University

The growing student population at New Mexico State University will support state government employment in the near term. With more than a quarter of workers employed directly by the public sector, Las Cruces MSA is among the most government-reliant metro areas thanks to NMSU. Helped by a surge in freshmen, the overall headcount in Las Cruces MSA increased noticeably last winter while other campuses experienced a decline in students. The recent success owes mainly to investment in higher education, tuition-free college programs, and scholarships. The pickup in enrollment will boost employment at NMSU as services are expanded to meet the needs of a slightly larger student population. However, enrollment additions are unlikely in the medium term. In-state students account for the majority of NMSU's student body, and the state's shrinking college-age population will make it challenging for the school to attract more students. This, in turn, will hold back employment gains in the public sector in the coming years.

Healthcare

Net hiring in healthcare will remain ahead of that in the state in the near term, helped by Las Cruces MSA's growing population. Nearly one-quarter of Las Cruces MSA's jobs are in healthcare, a higher share than 90% of metro areas nationally. The pace of population additions in Las Cruces MSA will best the state average over the coming years, thanks to robust retiree immigration. Retirees are attracted to the metro area's low costs, warm weather, and strong healthcare infrastructure. In the long run, solid growth in the senior population will boost job additions in healthcare.

Demographics

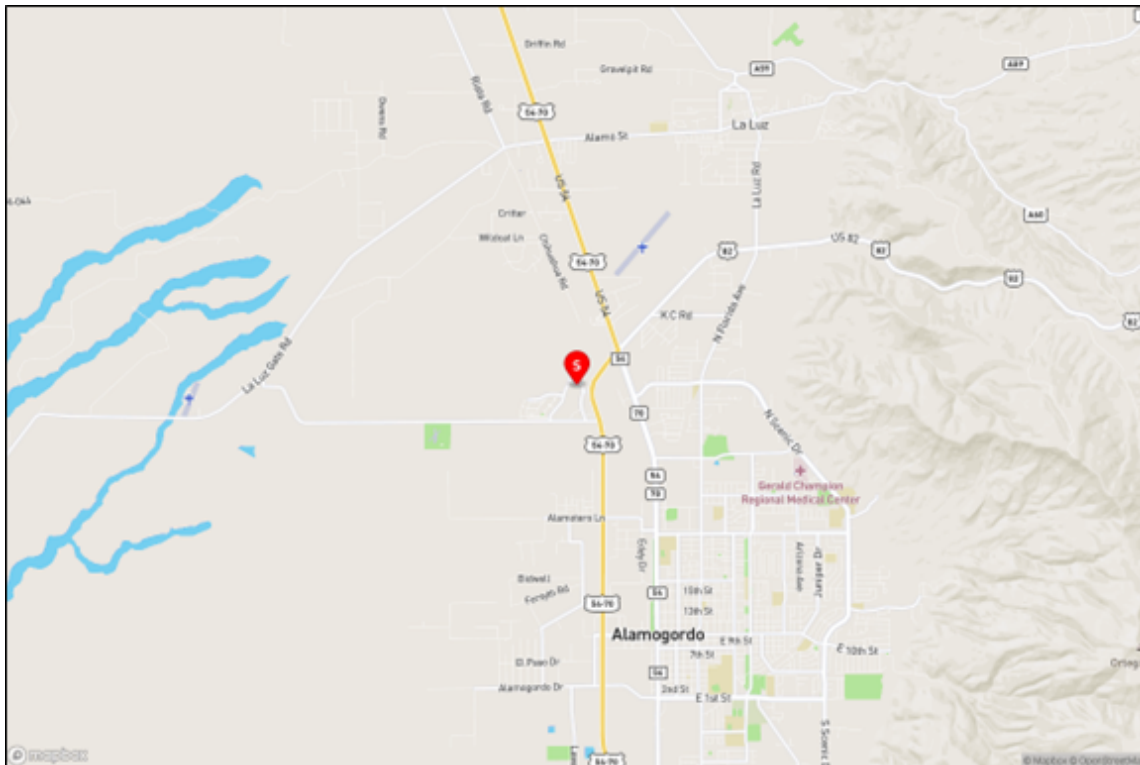
Continued population growth will support Las Cruces MSA's economy in the near term, but weakness in the working-age cohort will be a problem. Above-average growth in the number of retirees will bolster Las Cruces MSA's economy by creating demand for industries reliant on local spending, such as healthcare, retail, personal services and leisure/hospitality. But a relatively unskilled workforce, dearth of high-paying jobs, and lack of attractive avenues of employment will make it difficult for the metro area to attract investment and retain young adults. The share of employment in high-paying tech and finance is already well below that of the nation, while educational attainment is subpar despite a large university presence. These dynamics will put a ceiling on growth in spending and make it more difficult to fill jobs.

Conclusion

Positive Attributes	Negative Attributes
– University and federal defense facility add significant stability to the outlook. – Trade with Mexico, proximity to transportation connections in El Paso. – Younger-than-average population.	– Overreliance on the public sector. – Relatively low per capita income. – Exceptionally high poverty rate. – Low rate of business formation.

Las Cruces MSA' economy will grow moderately in the near term. Increasing enrollment at NMSU will support the public sector, while healthcare will remain a pivotal driver. Longer term, a relatively uneducated workforce along with a dearth of high-wage opportunities will make Las Cruces MSA a below-average performer.

MARKET AREA ANALYSIS



Neighborhood Map

Boundaries

The subject is located in the Central section of Alamogordo, Otero County, New Mexico. This area is part of the Southern NM submarket as defined by Costar and is generally delineated as follows:

North	1 st Street
South	Wright Avenue
East	Hamilton Road
West	State Highway 54

City of Alamogordo

Alamogordo is a city in the Tularosa Basin of the Chihuahuan Desert, it is bordered on the east by the Sacramento Mountains and to the west by Holloman Air Force Base. The population was 30,403 as of the 2010 census. The city was incorporated in 1912. Tourism became an important economic factor with the creation of White Sands National Monument in 1933, which is still one of the biggest attractions of the city today. During the 1950–60s, Alamogordo was an unofficial center for research on pilot safety and the developing United States space program.

Alamogordo is a charter city with a council-manager form of government. City government provides a large number of recreational and leisure facilities for its citizens, including a large park

in the center of the city, many smaller parks scattered through the city, a golf course, Alameda Park Zoo, a network of walking paths, Alamogordo Public Library, and a senior citizens' center. Gerald Champion Regional Medical Center is a nonprofit shared military/civilian facility that is also the hospital for Holloman.

Surrounding Area of Influence Trends

Description

The subject's surrounding area is viewed as suburban. The entire Alamogordo area is considered to be the neighborhood.

Fundamental Real Estate Cycle

The surrounding area is considered to be within the mid expansion of its real estate cycle.

Access

Primary Access

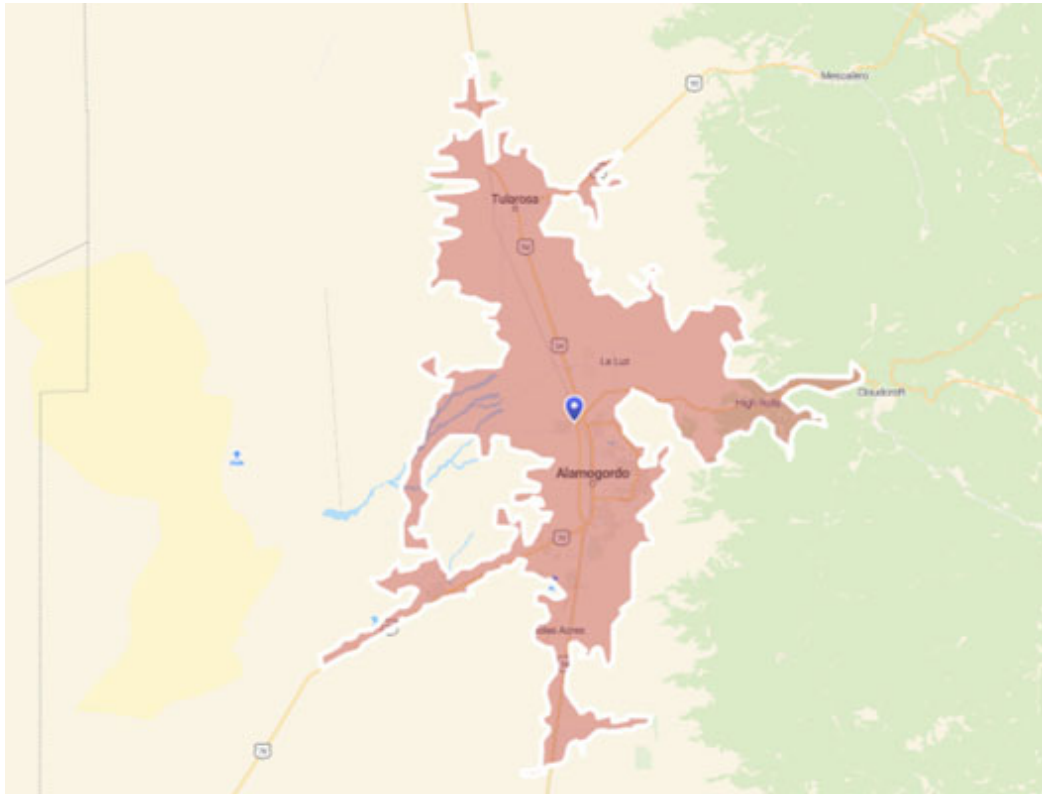
Primary highway access to the area is via US Route 54, which connects with US Route 70.

Transportation

Public transportation is provided by Z Trans, which provides access to New Mexico State University, Holloman Air Force Base, shopping, and medical facilities. Overall, the primary mode of transportation in the area is the automobile.

Distance from Key Locations

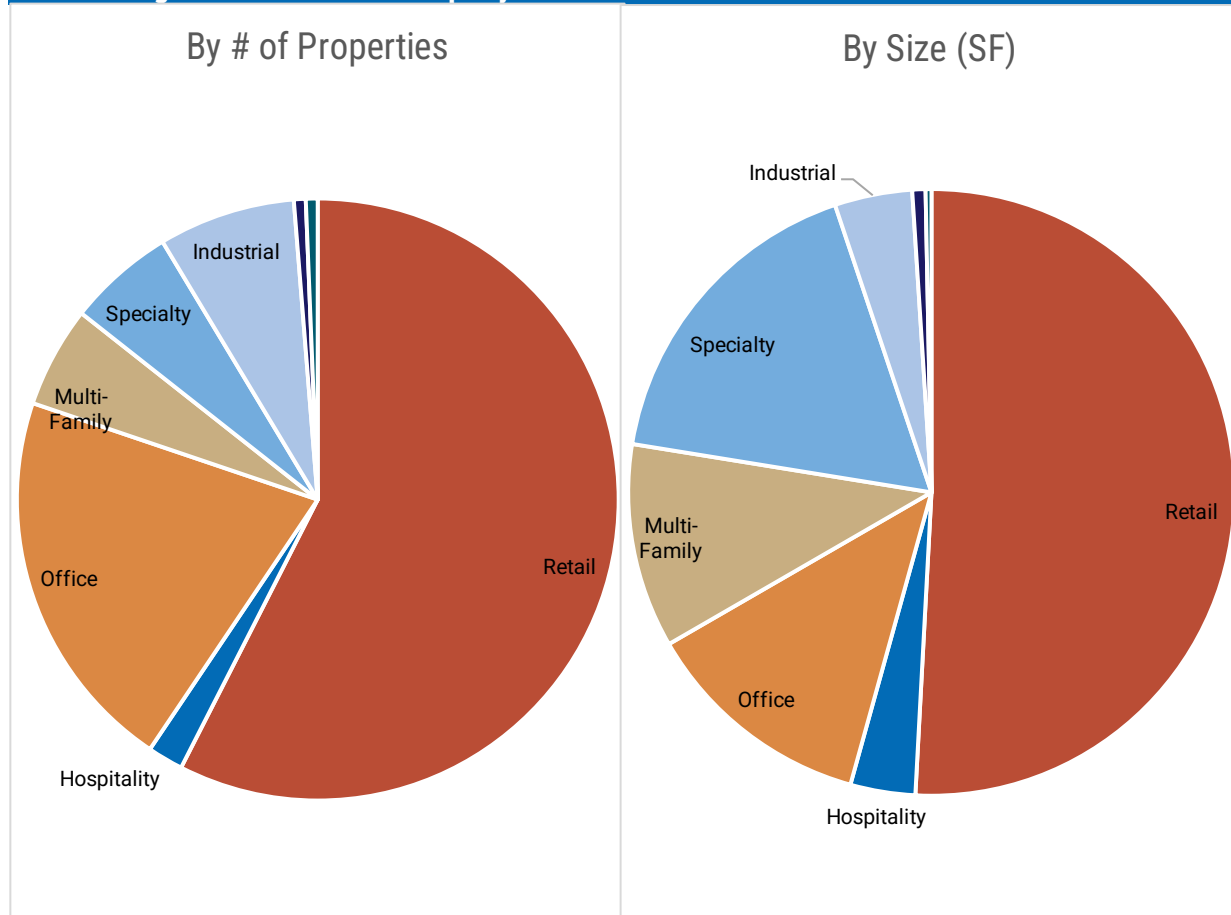
The Alamogordo White Sands Regional Airport is located four miles southwest of the subject, a 10 minutes' drive. The nearest international airport is located in El Paso, Texas about one-and-a-half hours' drive south. The following illustrates the 60-minute drive time from the subject.



Drive Time Map

Land Use

The following was developed from Costar data for the major property types in the surrounding 3.5 mile radius around the subject.

Surrounding Area Commercial Property Characteristics

Source: Costar; Compiled by Newmark

Demographics

A demographic summary for the defined area is illustrated as follows:

Demographic Analysis								
	1-Mile Radius	3-Miles Radius	5-Miles Radius	88310	Alamogordo City	Otero County	Alamogordo, NM Micropolitan Statistical Area	New Mexico
Population								
2010 Total Population	861	13,500	29,900	35,982	30,741	63,797	63,797	2,059,179
2023 Total Population	869	13,563	30,820	37,082	31,604	69,081	69,081	2,127,919
2028 Total Population	895	13,868	31,369	37,600	31,986	69,853	69,853	2,152,238
Projected Annual Growth %	0.6%	0.4%	0.4%	0.3%	0.2%	0.2%	0.2%	0.2%
Households								
2010 Total Households	322	5,633	12,756	15,207	12,956	24,464	24,464	791,395
2023 Total Households	366	6,017	13,647	16,303	13,833	26,785	26,785	843,513
2028 Total Households	383	6,236	14,083	16,763	14,195	27,465	27,465	867,400
Projected Annual Growth %	0.9%	0.7%	0.6%	0.6%	0.5%	0.5%	0.5%	0.6%
Income								
2023 Median Household Income	\$75,092	\$53,315	\$53,310	\$54,657	\$53,653	\$52,574	\$52,574	\$56,548
2023 Average Household Income	\$82,416	\$68,992	\$72,038	\$74,703	\$73,320	\$72,001	\$72,001	\$85,800
2023 Per Capita Income	\$35,826	\$30,761	\$31,758	\$32,870	\$32,124	\$28,305	\$28,305	\$34,102
Housing								
2023 Owner Occupied Housing Units	64.6%	60.4%	58.1%	56.4%	55.4%	55.1%	55.1%	61.0%
2023 Renter Occupied Housing Units	26.7%	28.1%	31.2%	32.6%	34.1%	26.4%	26.4%	27.3%
2023 Median Home Value	\$229,032	\$139,216	\$147,561	\$152,168	\$145,099	\$152,855	\$152,855	\$227,711
Median Year Structure Built	1996	1975	1976	1980	1978	1983	1983	1983
Miscellaneous Data Items								
2023 Average Household Size	2.33	2.23	2.23	2.24	2.24	2.44	2.44	2.47
2023 Median Age	43.0	41.0	41.6	41.0	39.8	37.9	37.9	38.8

Source: ESRI; Compiled by Newmark

- As shown above, the current population within a 3-mile drive distance of the subject is 13,868, and the average household size is 2.23. Population in the area has grown since the 2010 census, and this trend is projected to continue over the next five years. Compared to the Las Cruces MSA overall, the population within a 3-mile drive distance is projected to grow at a similar rate.
- Median household income is \$53,315 within a 3-mile drive distance of the subject, which is less than the median household income for the Las Cruces MSA. Residents within a 3-mile drive distance have a lower level of educational attainment than those of the Las Cruces MSA, while median owner-occupied home values are comparatively lower.

RETAIL MARKET ANALYSIS

Classification

The subject is in the Otero County submarket of the Southern New Mexico market. The property is considered a Free-standing Retail Building in this market.

Demographic Analysis

Population and Household Formation

Demographic Growth Rate Analysis								
	1-Mile Radius	3-Miles Radius	5-Miles Radius	88310	Alamogordo City	Otero County	NM Micropolitan Statistical Area	New Mexico
Population								
2010 Total Population	861	13,500	29,900	35,982	30,741	63,797	63,797	2,059,179
2023 Total Population	869	13,563	30,820	37,082	31,604	69,081	69,081	2,127,919
2028 Total Population	895	13,868	31,369	37,600	31,986	69,853	69,853	2,152,238
Annual Growth - Past Period	0.1%	0.0%	0.2%	0.2%	0.2%	0.6%	0.6%	0.3%
Annual Growth - Future Period	0.6%	0.4%	0.4%	0.3%	0.2%	0.2%	0.2%	0.2%
Households								
2010 Total Households	322	5,633	12,756	15,207	12,956	24,464	24,464	791,395
2023 Total Households	366	6,017	13,647	16,303	13,833	26,785	26,785	843,513
2028 Total Households	383	6,236	14,083	16,763	14,195	27,465	27,465	867,400
Annual Growth - Past Period	1.0%	0.5%	0.5%	0.5%	0.5%	0.7%	0.7%	0.5%
Annual Growth - Future Period	0.9%	0.7%	0.6%	0.6%	0.5%	0.5%	0.5%	0.6%

Source: ESRI; Compiled by Newmark

Income Distributions

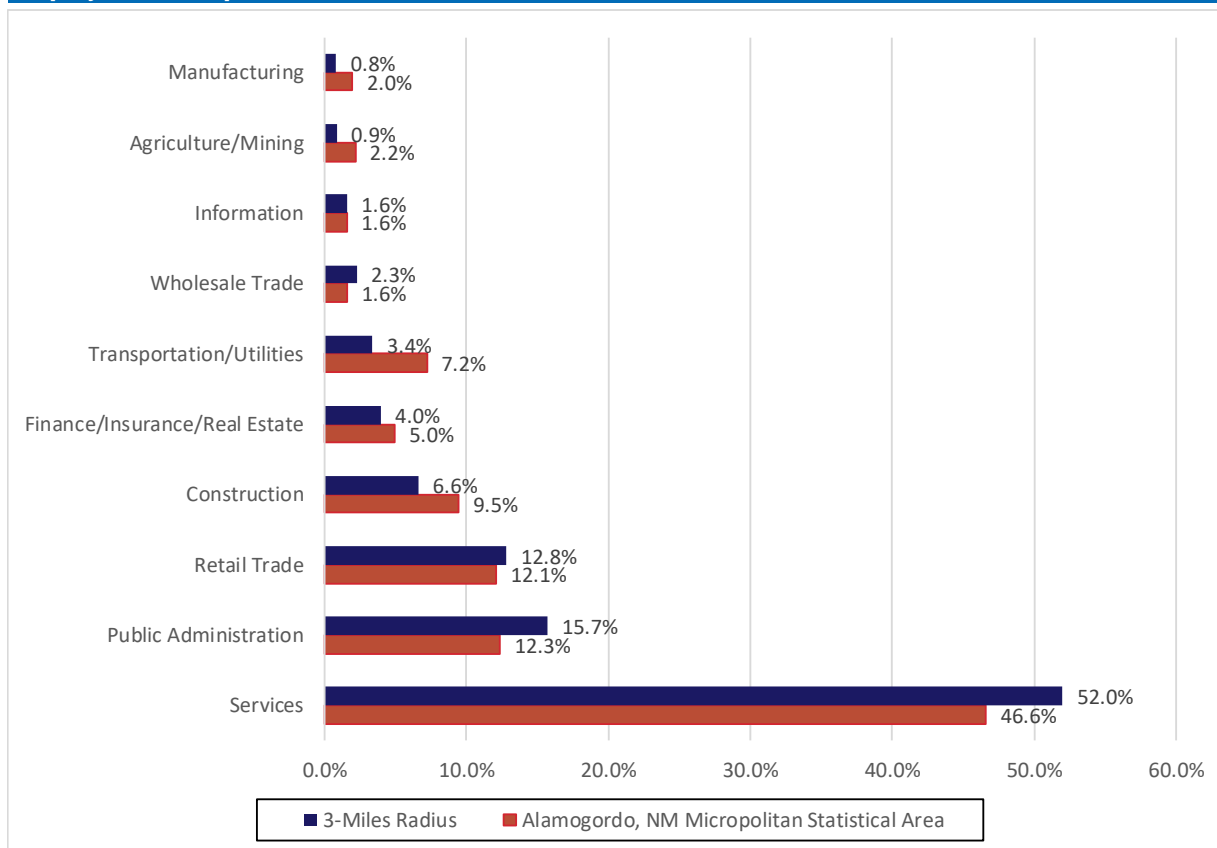
Household Income Analysis								
	1-Mile Radius	3-Miles Radius	5-Miles Radius	88310	Alamogordo City	Otero County	Alamogordo, NM Micropolitan Statistical Area	New Mexico
2023								
Household Income <\$15,000	39 10.6%	769 12.8%	1,695 12.4%	1,814 11.1%	1,562 11.3%	3,510 13.1%	3,510 13.1%	112,637 13.4%
Household Income \$15,000-\$24,999	49 13.4%	743 12.3%	1,388 10.2%	1,532 9.4%	1,275 9.2%	2,537 9.5%	2,537 9.5%	76,695 9.1%
Household Income \$25,000-\$34,999	14 3.8%	465 7.7%	1,195 8.8%	1,444 8.9%	1,268 9.2%	2,431 9.1%	2,431 9.1%	74,719 8.9%
Household Income \$35,000-\$49,999	29 7.9%	821 13.6%	2,044 15.0%	2,558 15.7%	2,258 16.3%	4,112 15.4%	4,112 15.4%	108,534 12.9%
Household Income \$50,000-\$74,999	52 14.2%	1,119 18.6%	2,650 19.4%	3,118 19.1%	2,672 19.3%	5,324 19.9%	5,324 19.9%	143,421 17.0%
Household Income \$75,000-\$99,999	87 23.7%	966 16.1%	1,889 13.8%	2,258 13.9%	1,847 13.4%	3,484 13.0%	3,484 13.0%	95,604 11.3%
Household Income \$100,000-\$149,999	61 16.6%	802 13.3%	1,760 12.9%	2,117 13.0%	1,766 12.8%	3,223 12.0%	3,223 12.0%	124,534 14.8%
Household Income \$150,000-\$199,999	25 6.8%	209 3.5%	660 4.8%	1,009 6.2%	833 6.0%	1,391 5.2%	1,391 5.2%	53,600 6.4%
Household Income \$200,000+	11 3.0%	123 2.0%	367 2.7%	453 2.8%	352 2.5%	773 2.9%	773 2.9%	53,731 6.4%
Median Household Income	\$75,092	\$53,315	\$53,310	\$54,657	\$53,653	\$52,574	\$52,574	\$56,548
Average Household Income	\$82,416	\$68,992	\$72,038	\$74,703	\$73,320	\$72,001	\$72,001	\$85,800
Per Capita Income	\$35,826	\$30,761	\$31,758	\$32,870	\$32,124	\$28,305	\$28,305	\$34,102

Source: ESRI; Compiled by Newmark

Employment

The following graph was presented previously but is also given below given its relevance to Retail demand. Comparing the industry sectors for the local market area (3-Miles Radius) to Alamogordo, NM Micropolitan Statistical Area indicates the local market area is somewhat more heavily weighted toward the Services, Public Administration, Retail Trade, Wholesale Trade, and Information sectors. The following graphic further illustrates this comparison.

Employment Comparison

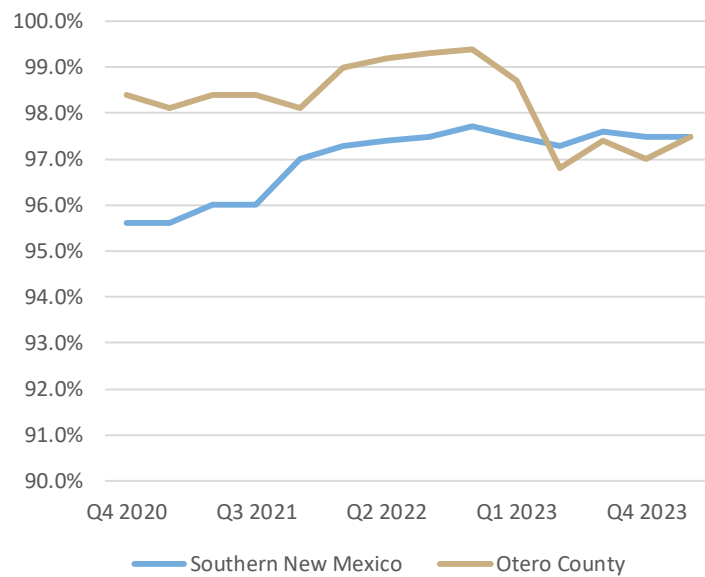


Source: ESRI; Compiled by Newmark

Retail Market Overview

The following discussion outlines overall market performance in the surrounding Retail market using Costar market metric data. Presented first are market statistics of the Southern New Mexico area and the subject Otero County submarket overall. The analysis is then further refined to focus on demand for the subject and the properties considered to be primary competition.

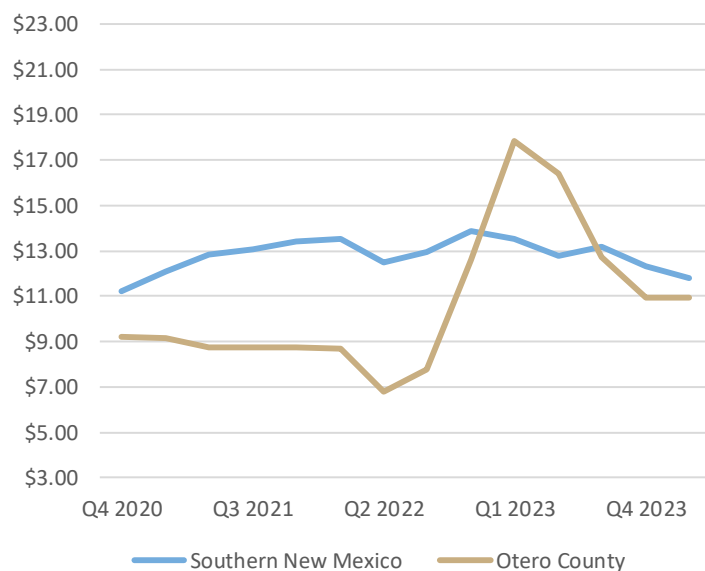
Occupancy Rate



Source: Costar; Compiled by Newmark Valuation & Advisory

Period	Southern New	
	Mexico	Otero County
Q4 2020	95.6%	98.4%
Q1 2021	95.6%	98.1%
Q2 2021	96.0%	98.4%
Q3 2021	96.0%	98.4%
Q4 2021	97.0%	98.1%
Q1 2022	97.3%	99.0%
Q2 2022	97.4%	99.2%
Q3 2022	97.5%	99.3%
Q4 2022	97.7%	99.4%
Q1 2023	97.5%	98.7%
Q2 2023	97.3%	96.8%
Q3 2023	97.6%	97.4%
Q4 2023	97.5%	97.0%
Q1 2024	97.5%	97.5%

Asking Rent Per SF



Source: Costar; Compiled by Newmark Valuation & Advisory

Period	Southern New	
	Mexico	Otero County
Q4 2020	\$11.25	\$9.20
Q1 2021	\$12.09	\$9.18
Q2 2021	\$12.84	\$8.76
Q3 2021	\$13.07	\$8.76
Q4 2021	\$13.43	\$8.76
Q1 2022	\$13.51	\$8.67
Q2 2022	\$12.47	\$6.77
Q3 2022	\$12.96	\$7.78
Q4 2022	\$13.88	\$12.63
Q1 2023	\$13.52	\$17.82
Q2 2023	\$12.80	\$16.43
Q3 2023	\$13.20	\$12.75
Q4 2023	\$12.30	\$10.96
Q1 2024	\$11.82	\$10.96

Retail Market Statistics**Trailing Four Quarters Ended Q1 2024**

Market / Submarket	Inventory (SF)	Completions (SF)	Vacancy (%)	Net Absorption (SF)	NNN Rent Overall / SF
Southern New Mexico	25,063,008	31,927	2.50%	8,723	\$11.82
Otero County	3,293,974	950	2.50%	-38,731	\$10.96

Source: Costar; Compiled by Newmark Valuation & Advisory

- The average vacancy rate for the subject submarket is similar to that of the overall market area.
- The average rental rate for the submarket is lower than the overall Southern New Mexico market. The subject Otero County submarket is considered a lower tier submarket as compared to the other submarkets in the overall Southern New Mexico area.
- Absorption for the last 12 months was flat for the overall market area and at the submarket level.

Market and Submarket Trends**Retail Market Trends**

	Southern New Mexico				Otero County			
	Inventory (SF)	Completions (SF)	Vacancy %	NNN Rent Overall / SF	Inventory (SF)	Completions (SF)	Vacancy %	NNN Rent Overall / SF
Q1 2022	24,938,295	40,255	2.7%	\$13.51	3,273,413	0	1.0%	\$8.67
Q2 2022	24,949,806	11,511	2.6%	\$12.47	3,273,413	0	0.8%	\$6.77
Q3 2022	24,976,658	26,852	2.5%	\$12.96	3,276,754	3,341	0.7%	\$7.78
Q4 2022	24,982,288	5,630	2.3%	\$13.88	3,282,384	5,630	0.6%	\$12.63
Q1 2023	25,031,081	48,793	2.5%	\$13.52	3,293,024	10,640	1.3%	\$17.82
Q2 2023	25,036,081	5,000	2.7%	\$12.80	3,293,024	0	3.2%	\$16.43
Q3 2023	25,037,031	950	2.4%	\$13.20	3,293,974	950	2.6%	\$12.75
Q4 2023	25,062,058	25,027	2.5%	\$12.30	3,293,974	0	3.0%	\$10.96
Q1 2024	25,063,008	950	2.5%	\$11.82	3,293,974	0	2.5%	\$10.96

* Forecast

Source: Costar; Compiled by Newmark Valuation & Advisory

- The overall market area and submarket have been stable with respect to occupancy over the past year.
- Over the past several years, effective rental rates have fluctuated.

Supply & Demand

Construction Versus Absorption

Construction/Absorption Change									
Market / Submarket	Prior Calendar Years History								
	Prior Calendar Year History			Prior Three Year History			Prior Five Year History		
	SF Built	SF Absorbed	Const. / Abs. Ratio	SF Built	SF Absorbed	Const. / Abs. Ratio	SF Built	SF Absorbed	Const. / Abs. Ratio
Southern New Mexico	79,770	43,769	1.8	243,029	704,619	0.3	438,431	571,770	0.8
Otero County	11,590	-68,517	-0.2	20,561	-26,855	-0.8	44,267	-13,820	-3.2

Source: Costar; Compiled by Newmark Valuation & Advisory

- Absorption in the Otero County submarket is outpacing construction.

Trends and Projections

Subject and Market Historical and Forecast Trends

Market Vacancy Rate Indicators						
	Current	Most Recent Full Year	Trailing 3-Year	Trailing 5-Year	Trailing 10-Year	
Costar						
Southern New Mexico	2.50%	2.50%	3.00%	3.60%	4.20%	
Otero County	2.50%	3.00%	1.90%	1.50%	5.90%	
Subject	0.00%					
Concluded Subject Vacancy Rate	0.00%					

Source: Costar, Newmark Valuation & Advisory

Market Conclusion

Positive Attributes

- The area retail market and the subject submarket are at stabilized levels.
- The long term projection is for stabilized trends as economic trends continue to improve.

Negative Attributes

- Tertiary location.

Conclusion

Occupancy Conclusions

Costar

Southern New Mexico	97.50%
Otero County	97.50%
Subject Property's Current Occupancy	100.00%
Subject Property's Stabilized Occupancy	100.00%

Source: Costar, Newmark Valuation & Advisory

- The subject is an owner-occupied property. Investors generally exclude vacancy loss from their analyses of owner-occupied properties. The capitalization rate data is developed in this manner as well – vacancy loss is not deducted prior to development of the capitalization rate. For consistency, therefore, we have projected 0% vacancy.

Alamogordo Bowling Alley Market Analysis

The subject property is the only bowling alley in Alamogordo. The nearest bowling alleys are located in Lac Cruces, more than one hour drive away and are not considered to be direct competitors to the subject property.

Land and Site Analysis

Land Description

Total Land Area	3.4160 Acres; 148,801 SF
Usable Land Area	3.4160 Acres; 148,801 SF
Excess Land Area	None
Surplus Land Area	None
Source of Land Area	Public Records
Location	The south side of Mesa Village Dr, east of Red Arroyo Dr.

Site Characteristics

Primary Street Frontage	Mesa Village Dr (714 FF)
Traffic Control at Entry	None
Traffic Flow	Low
Accessibility Rating	Average
Visibility Rating	Average
Shape	Irregular
Corner	No
Topography	Level
Site Vegetation	Minimal
Other Site Characteristics	None Noted
Easement/Encroachments	None Noted
Environmental Issue	None Noted

Flood Zone Analysis

Flood Area Panel Number	35035C0940D
Date	12/17/2010
Zone	Zone X
Description	Area of minimal flood hazard, usually depicted on Flood Insurance Rate Maps as above the 500-year flood level.
Insurance Required?	No

Utilities

Utility Services	Electricity, sewer, water
------------------	---------------------------

Compiled by Newmark

The subject property is located along the south side of Mesa Village Drive. No traffic count data is available.

Land Parcels				
Parcel Summary	Associated APN(s)	Classification	Land Area (SF)	Land Area (Acres)
Site 1	01N4054092181338	Primary Site 1	148,801	3.4160
Total Gross Land Area			148,801	3.4160
Total Usable Land Area			148,801	3.4160

Compiled by Newmark

IMMEDIATE SURROUNDINGS

North	Vacant Land
South	Movie theatre
East	Vacant land
West	Single family residential subdivision (under construction)

INGRESS/EGRESS

Access to the site is considered average. Primary access to the site is provided by two curb cuts along Mesa Village Drive.

EASEMENTS, ENCROACHMENTS AND RESTRICTIONS

We were not provided a current title report to review. Further, we are not aware of any easements, encroachments, or restrictions that would adversely affect value. Our valuation assumes no adverse impacts from easements, encroachments, or restrictions, and further assumes that the subject has clear and marketable title.

ENVIRONMENTAL ISSUES

No environmental issues were observed or reported. Newmark is not qualified to detect the existence of potentially hazardous issues such as soil contaminants, the presence of abandoned underground tanks, or other below-ground sources of potential site contamination. The existence of such substances may affect the value of the property. For this assignment, we have specifically assumed that any hazardous materials that would cause a loss in value do not affect the subject.

CONCLUSION

Overall, the physical characteristics of the site and the availability of utilities result in functional utility suitable for a variety of uses including those permitted by zoning. We are not aware of any other particular restrictions on development.

PARCEL MAP



FLOOD MAP

National Flood Hazard Layer FIRMette



Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS	Without Base Flood Elevation (BFE) Zone A, X, APF
	With BFE or Depth Zone AE, AO, AH, VE, AR
	Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD	0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
	Future Conditions 1% Annual Chance Flood Hazard Zone X
	Area with Reduced Flood Risk due to Levee. See Notes, Zone X
	Area with Flood Risk due to Levee Zone D
OTHER AREAS	NO SCREEN Area of Minimal Flood Hazard Zone X
	Effective LOMRs
GENERAL STRUCTURES	Area of Undetermined Flood Hazard Zone D
	Channel, Culvert, or Storm Sewer
OTHER FEATURES	Levee, Dike, or Floodwall
	Cross Sections with 1% Annual Chance
MAP PANELS	Water Surface Elevation
	Coastal Transect
	Base Flood Elevation Line (BFE)
	Limit of Study
	Jurisdiction Boundary
	Coastal Transect Baseline
	Profile Baseline
	Hydrographic Feature
	Digital Data Available
	No Digital Data Available
	Unmapped

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards.

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 4/9/2024 at 12:17 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

Zoning and Legal Restrictions

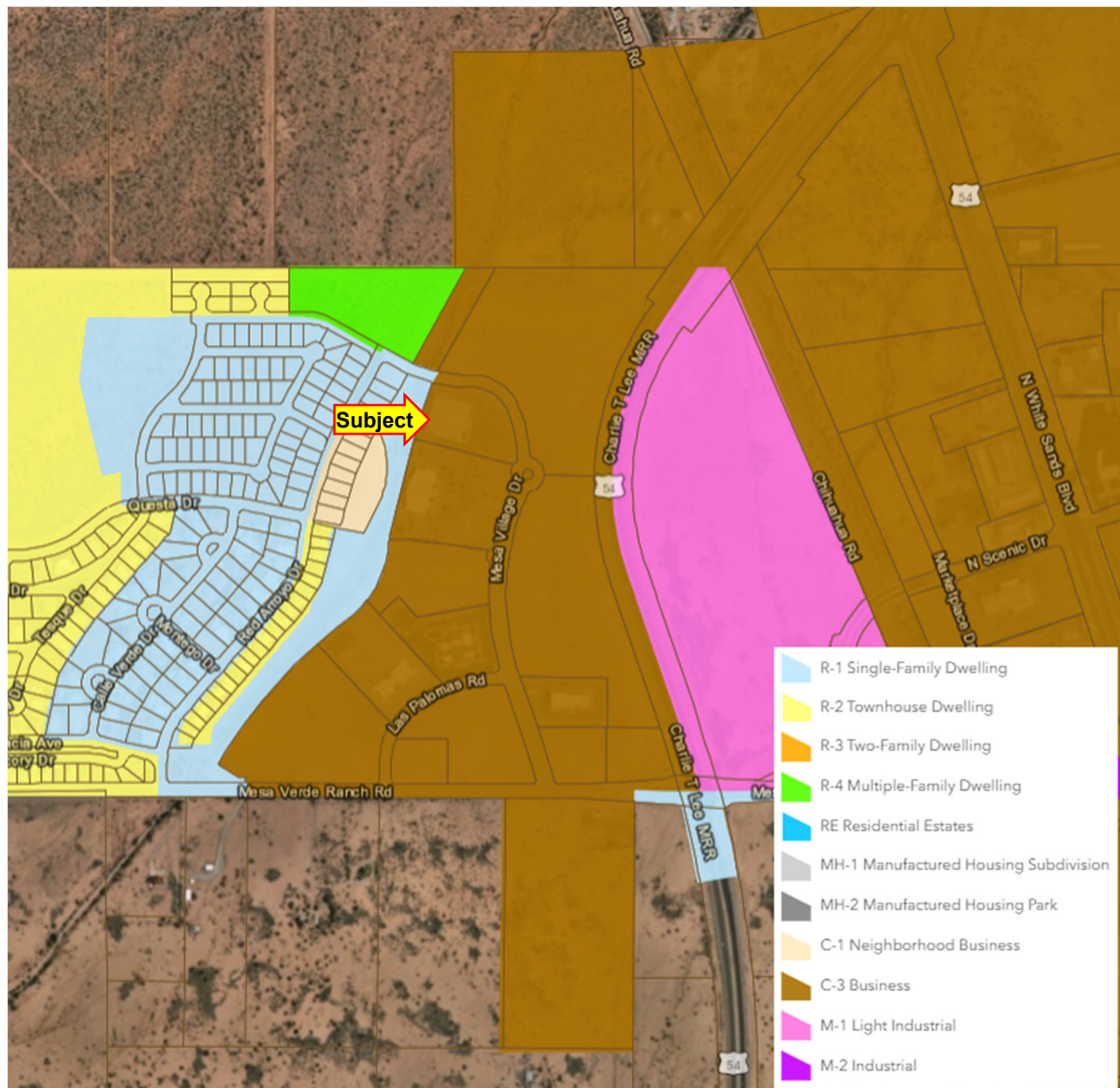
Zoning Summary	
Category	Description
Zoning Jurisdiction	City of Alamogordo
Zoning Designation	C-3
Description	Business
Legally Conforming?	Yes
Zoning Change Likely?	Unlikely
Permitted Uses	Moderate intensity retail
Other	None noted

Compiled by Newmark

CONCLUSION

The subject property does conform with the local zoning. We are not experts in the interpretation of zoning ordinances. A qualified land use/zoning expert should be engaged if there are any zoning concerns or if a formal determination of compliance with zoning is required.

ZONING MAP



Improvements Analysis

Improvements Description	
Component Structures	
Improvements (Structures)	Primary Use
General Improvement Type	Retail
Use Description	Free-standing
No. Buildings	1
GBA (SF)	35,610
Rentable SF	35,610
% Occupied	0.00%
Construction Status	Existing, Stabilized Operations
Construction Class	C
Quality	Good
Current Condition	Good
Age/Life Depreciation Analysis	
Year Built	2017
Actual Age (Yrs.)	7
Economic Life (Yrs.)	45
Effective Age (Yrs.)	20
Remaining Economic Life (Yrs.)	25
Percent Depreciation	44.44%
Floor Area Analysis	
Number of Stories	1
Est. Ground Floor Area (GBA)	35,610
Attributed Site Area (SF)	148,801
Site Coverage	23.9%
Land to Building Ratio	4.18:1
Parking Type	4.72:1,000 SF
Total Parking Spaces	168
Parking Ratio Per 1,000 SF NRA	4.72
Construction Details	
Foundation	Concrete
Basement	None
Structural Frame/Construction Summary	Block/Stucco
Exterior Walls	Block/Stucco
Windows	Tempered Glass
Roof	Flat, built-up
Interior Finish	
Floors	Vinyl, carpet, tile, polished concrete
Walls	Textured and painted sheetrock
Ceilings	Acoustic drop ceilings
Lighting	Adequate

Engineering & Mechanical	Free-standing
HVAC	Roof mounted
Electrical	Assumed adequate
Plumbing	Assumed adequate
Rest Rooms	Four
Fire Sprinklers	Yes
Improvement Features and Amenities	Free-standing
Property Amenities	Full kitchen, bar, large event cetner areas.

Compiled by Newmark

The subject is a Class B retail-free-standing development known as Rocket City Family Fun Center, located at 3751 Mesa Village Drive, Alamogordo, NM 88310.

PROPERTY CONDITION

Functional Utility

Based on our inspection and consideration of its current and/or future use, there do not appear to be any significant items of functional obsolescence.

Deferred Maintenance

Our observation of the property indicated no significant items of deferred maintenance. Overall condition was considered average.

ADA Compliance

Based on our observation as well as any information provided, no ADA compliance issues were noted. However, the client is advised to obtain review by a qualified professional versed in ADA compliance as we do not have expertise.

Environmental Assessment

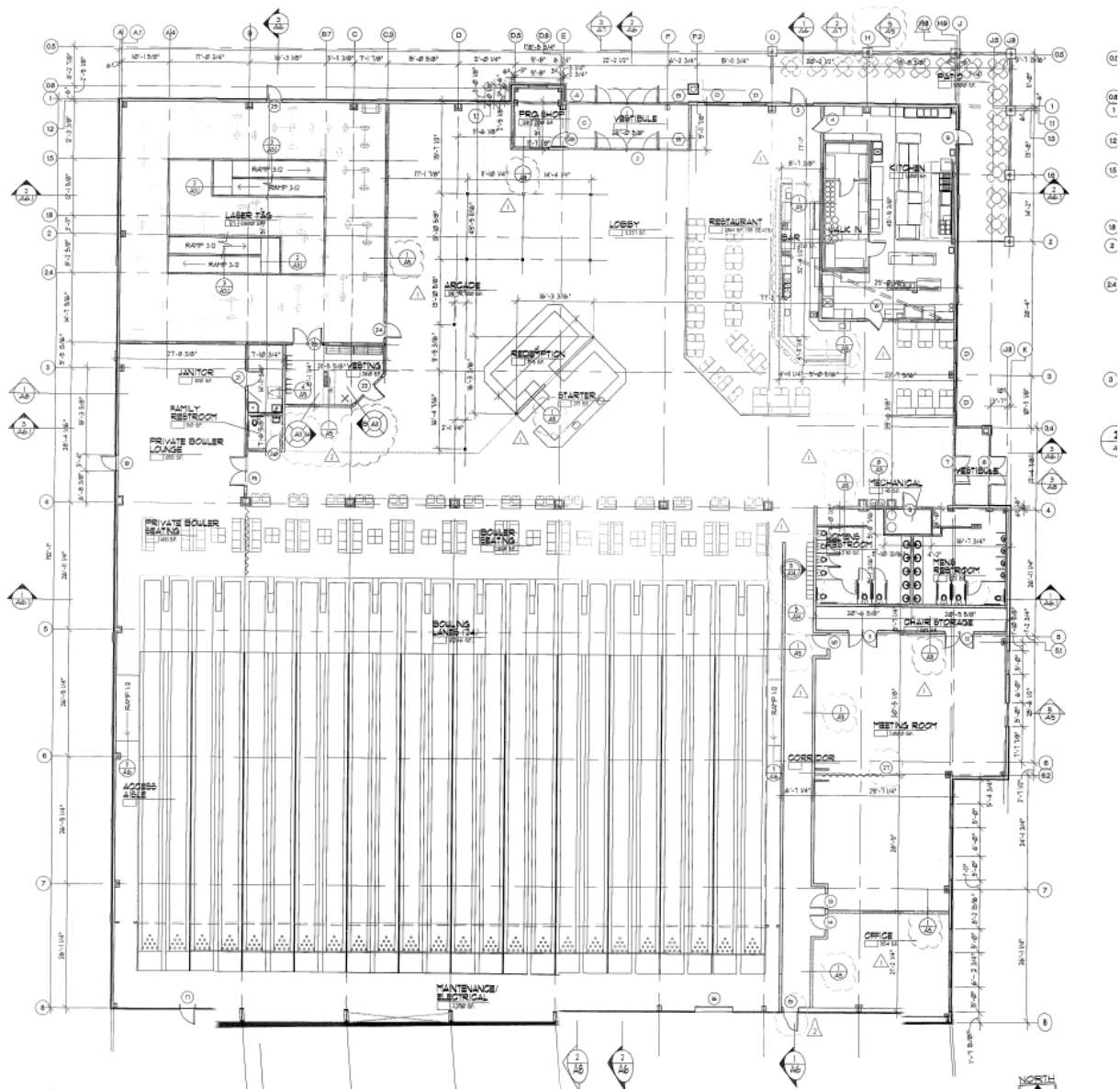
We were not provided a Phase I Environmental Assessment. We did not observe any potentially hazardous materials such as lead paint, asbestos, urea formaldehyde foam insulation, or other potentially hazardous construction materials on or in the improvements. However, it is noted that we did not search for such materials and are not qualified to detect such materials. The existence of said hazardous materials (if any) may have an effect on the value of the property. Therefore, for the purpose of this appraisal, we have specifically assumed that the property is not affected by any hazardous materials that may be present on or in the improvements. We strongly recommend that a qualified environmental engineering firm be retained by the Client prior to making a business decision.

Personal Property

No Tangible Personal Property (FF&E) is valued as part of the fee simple interest.

BUILDING IMPROVEMENTS SUMMARY

The improvements are of good quality construction and are in good condition.



CONCLUSION

- The improvements are considered to be functional for the existing use.
- Overall, the quality, condition, and functional utility of the improvements are rated as good for their age and location.

Real Estate Taxes

Taxes and Assessments										
Tax Year 2023		Assessor's Market Value			Assessed Value			Millage Rates	Taxes and Assessments	
Tax ID	Land	Improvements	Total	Assessment Ratio	Land	Improvements	Total	Land & Improvements	Ad Valorem Taxes	Total
01N4054092181338	\$372,000	\$3,766,773	\$4,138,773	33.3%	\$123,988	\$1,255,465	\$1,379,453	0.00000	\$0	\$0
	\$372,000	\$3,766,773	\$4,138,773	33.3%	\$123,988	\$1,255,465	\$1,379,453	0.00000	\$0	\$0

Compiled by Newmark

In New Mexico, taxable value is calculated by dividing the total assessed land and improvement values by a factor of three. The taxable value is then multiplied by the tax rate for the subject's specific tax code area to calculate the amount of taxes owed for that year. The itemized additional charges are inclusive of the total tax levy rate shown in the table. The table below represents the 2022 Tax Bill for the subject tax parcel. Tax Bills are mailed on the 1st of November. The first half of the tax bill is due between November 10th and December 10th of the respective year. The second half of the tax bill is due between April 10th and May 10th of the following year. Taxable value is typically reassessed every two years or upon sale; however, New Mexico is a non-disclosure state. Properties are not reassessed upon sale.

SUBJECT TAX CONCLUSION

Ad Valorem Tax Analysis		
	Subject History	Conclusion
	2023	
Total Assessed Value	\$1,379,453	\$1,379,453
Total Assessed Value/SF	\$38.74	\$38.74
Tax Rate	0.00000%	0.00000%
Ad Valorem Taxes	\$0	\$0
Direct Assessments	\$0	\$0
Actual / Pro Forma Taxes	\$0	\$0
Reported Tax Delinquencies	None	None
Tax Exemptions or Abatements	None	None

Compiled by Newmark

The subject property is owned by the City of Alamogordo and is exempt from property taxes.

Highest and Best Use

AS VACANT

Legally Permissible

The site is zoned C-3 which allows for moderate intensity retail. Based on available data and analysis, no other legal restrictions such as easements or deed covenants are present which would impair the utility of the site. Given that surrounding properties have similar zoning and the future land use plan is focused on similar uses as well, it is unlikely that there would be a change of zoning classification. Further information and analysis about the legal restrictions to the subject property is included in the Site Analysis and Zoning and Legal Restrictions sections of this report.

Physically Possible

The subject site contains 148,801 square feet (3.416 acres), has favorable topography, adequate access, and all necessary utilities to support the range of legally permissible uses. No significant physical limitations were noted. The size of the site is typical for the categories of uses allowed under zoning. In total, the site is physically capable of supporting the legally permissible uses.

Financially Feasible

Of the legally permissible and physically possible uses, only frontage-oriented retail uses appear most probable based on observation of surrounding properties as well as the location. This use is more fully analyzed for their financial feasibility.

Maximally Productive

The test of maximum productivity is to determine the actual use of the property that results in the highest land value and/or the highest return to the land. It is important to consider the risk of potential uses as a use that may generate the highest returns in cash could also be the riskiest and thus not as likely for a developer to consider. In this case, the maximally productive use is a retail development. The associated risk is typical and market conditions appear to be supportive.

Highest and Best Use Conclusion – As Vacant

The highest and best use of the subject as though vacant is the development of a retail use.

AS IMPROVED

Legally Permissible

The existing retail improvements appear to be legally conforming with zoning.

Physically Possible

The current improvements conform to the physical characteristics of the site. Therefore, continued retail use of the property is reasonably probable and appropriate.

Financially Feasible

Financial feasibility tends to imply the presence of an income stream. The subject, though, is a typically owner-occupied property and the real estate itself is not expected to generate an income stream. Financial feasibility for such a property is not demonstrated through income methods but through market sales activity. As demonstrated in the sales comparison approach section of this report, there is ongoing sales activity for properties like the subject. Therefore, as the market clearly recognizes a need for properties like the subject, the continued use of the improvements in this manner is feasible. Since the concluded value as though improved exceeds the value of the underlying land, it follows that removal of the improvements for redevelopment or substantial conversion to an alternative use is not indicated.

Maximally Productive

The existing retail improvements are legally permissible, physically possible, and financially feasible. The concluded value as though improved exceeds the value of the underlying land and removal of the improvements for redevelopment or substantial conversion to an alternative use is not indicated based on current neighborhood trends. Given no alternatives, the maximally productive use of the property is consistent with the existing retail development.

Highest and Best Use – As Improved

Therefore, the highest and best use of the subject as improved is the existing retail property use. Market and economic conditions are supportive of this continued use. The most likely buyer would be an owner-user.

Appraisal Methodology

COST APPROACH

The cost approach is based on the proposition that the informed purchaser would pay no more for the subject than the cost to produce a substitute property with equivalent utility. This approach is particularly applicable when the property being appraised involves relatively new improvements that represent the highest and best use of the land, or when it is improved with relatively unique or specialized improvements for which there exist few sales or leases of comparable properties.

SALES COMPARISON APPROACH

The sales comparison approach utilizes sales of comparable properties, adjusted for differences, to indicate a value for the subject. Valuation is typically accomplished using physical units of comparison such as price per square foot, price per unit, price per floor, etc., or economic units of comparison such as gross rent multiplier. Adjustments are applied to the property units of comparison derived from the comparable sale. The unit of comparison chosen for the subject is then used to yield a total value.

INCOME CAPITALIZATION APPROACH

The income capitalization approach reflects the subject’s income-producing capabilities. This approach is based on the assumption that value is created by the expectation of benefits to be derived in the future. Specifically estimated is the amount an investor would be willing to pay to receive an income stream plus reversion value from a property over a period of time. The two common valuation techniques associated with the income capitalization approach are direct capitalization and the discounted cash flow (DCF) analysis.

Application of Approaches to Value	
Approach	Comments
Cost Approach	The Cost Approach is not applicable and is not utilized in this appraisal.
Sales Comparison Approach	The Sales Comparison Approach is applicable and is utilized in this appraisal.
Income Capitalization Approach	The Income Capitalization Approach is applicable and is utilized in this appraisal.

Compiled by Newmark

The cost approach was not utilized in this appraisal as market participants considering properties like the subject do not give consideration to the cost approach. In addition, the age and condition of the improvements makes depreciation highly speculative. The exclusion of this approach is not considered to impact the reliability of the appraisal.

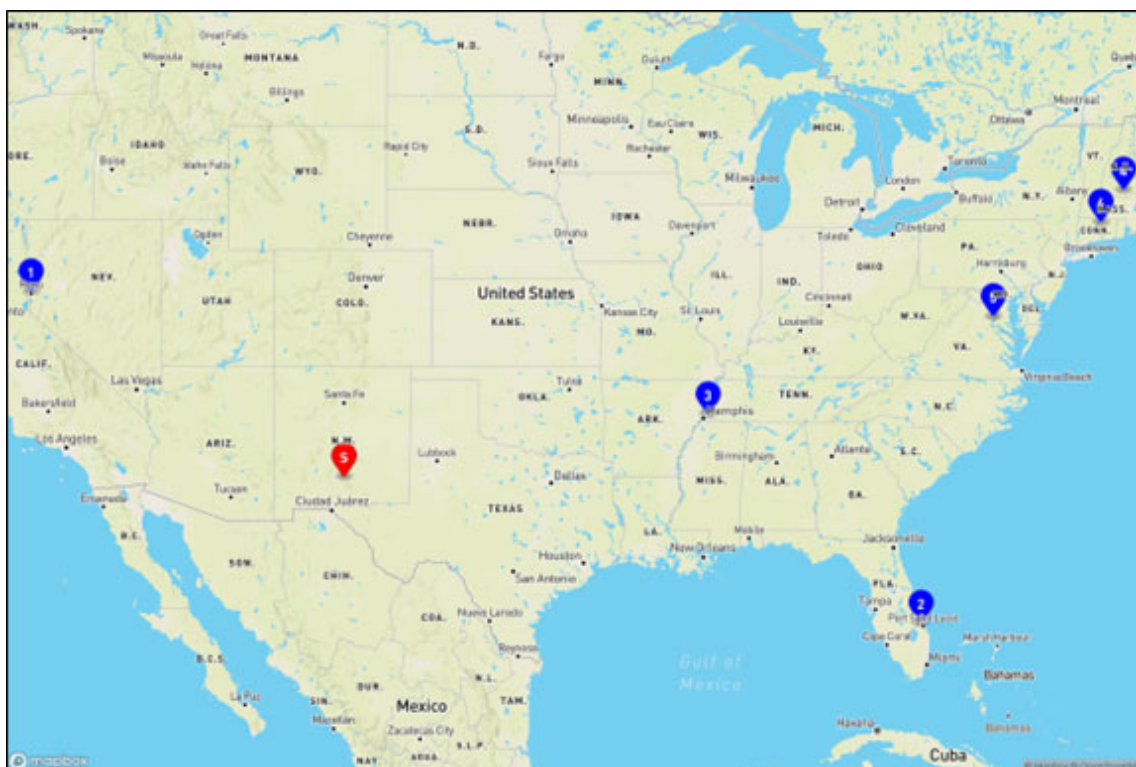
Sales Comparison Approach

The sales comparison approach value is derived by analyzing closed sales, listings, or pending sales of properties that are similar to the subject. The sales comparison approach includes the following steps.

- Research and verify information on properties in the competitive market that are similar to the subject and that have recently sold, are listed for sale, or are under contract.
- Select the most relevant units of comparison in the market and develop a comparative analysis.
- Examine and quantify via adjustments differences between the comparable sales and the subject property using all appropriate elements of comparison.
- Reconcile the various value indications to a value bracket and then a single value indication.

The unit of comparison applied in this sales comparison analysis is price per square foot as it mirrors the primary comparison method used by market participants.

The subject property represents a unique property type for which sales are infrequent. No local sales data for bowling alley properties were available. National sales were used.



Comparable Map

Comparable Sales Summary							
	Subject	Sale 1	Sale 2	Sale 3	Sale 4	Sale 5	Sale 6
							
Property Name	Rocket City Family Fun Center	High Sierra Lanes	Superplay	Bowlero Bartlett	Merrimack Ten Pin	Bowl America Woodbridge	Spare Time - Bowling Alley
Address	3751 Mesa Village Drive	3390 S Virginia St	1600 NW Courtyard Cir	6276 Stage Rd	698 Daniel Webster Hwy	13409 Occoquan Rd	350 Talcottville Road
City, State	Alamogordo, NM	Reno, NV	Port Saint Lucie, FL	Bartlett, TN	Merrimack, NH	Woodbridge, VA	Vernon, CT
Land Size	3.42 Acres	1.67 Acres	7.94 Acres	3.63 Acres	5.34 Acres	2.90 Acres	7.03 Acres
Rentable Area (SF)	35,610 SF	24,289 SF	65,188 SF	42,148 SF	30,830 SF	29,946 SF	41,069 SF
Year Built (Renovated)	1958/2018	1958 (1965)	2006	1975	2003	1991	1963
Construction	Masonry	Masonry	Masonry	Masonry	Masonry	Masonry	Masonry
Condition	Good	Good	Good	Average	Good	Good	Average
3 Mile Population	13,868	95,490	56,386	72,626	22,823	70,117	46,181
Med HH Income - 3 miles	\$53,315	\$58,040	\$66,897	\$61,135	\$106,262	\$90,480	\$84,883
Interest Conveyed	Fee Simple	Fee Simple	Fee Simple	Fee Simple	Fee Simple	Fee Simple	Leased Fee
Transaction Status	-	Listing	Closed	Closed	Closed	Closed	Closed
Transaction Date	-	Current	Oct-23	May-23	Jan-23	Dec-22	Jul-21
Price	-	\$5,000,000	\$9,425,000	\$6,970,000	\$3,000,000	\$5,184,800	\$7,986,111
Operating Status at Sale	-	Stabilized Operations	Stabilized Operations	Stabilized Operations	Stabilized Operations	Stabilized Operations	Stabilized Operations
Price per SF	-	\$205.85	\$144.58	\$165.37	\$97.31	\$173.14	\$194.46

ANALYSIS OF IMPROVED COMPARABLE DATA

Comparable One

Sale Comparable One represents the February 2024 listing of a 24,289 square foot free-standing property located at 3390 S Virginia St, Reno, Nevada. This family entertainment center features 24 lanes of bowling, 15 gambling machines, arcade, full-service snack bar, pro shop, and embroidery shop. Gross sales in 2023 were approximately \$1,600,000.

A downward adjustment was applied for property rights due to the potential business component included as part the listing. A downward adjustment was applied for conditions of sale due to the inferior status as a listing that could sell for a lower price than advertised as a result of buyer negotiation.

We have applied a downward adjustment to this comparable for location due to the location in a neighborhood with higher household income. A downward adjustment was warranted for size due to the higher demand and profitability PSF for a smaller facility. This comparable required an upward adjustment for effective age/condition due to its inferior effective age and condition. We have applied an upward adjustment for features/amenities due to this property's inferior food and beverage operation. A downward adjustment was applied for economic characteristics due to the gaming (gambling) machines on site that generate additional revenue. Net downward property adjustments were indicated. Combining transaction and property adjustments, results in a price per SF indication of \$167.21.

Comparable Two

Sale Comparable Two represents the October 2023 sale of a 65,188 square foot free-standing property located at 1600 NW Courtyard Cir, Port Saint Lucie, Florida. Superplay USA is a 64,410 NRSF bowling and entertainment center located on NW Courtyard Circle in Port St. Lucie, Florida.

The center features 48 bowling lanes, arcade, pro shop, sports bar, outdoor batting cages, mini-golf, laser tag and event room.

No transaction adjustments were warranted.

We have applied a downward adjustment to this comparable for location due to the location in a neighborhood with higher household income. An upward adjustment was warranted for size due to the lower demand and profitability PSF for a larger facility. This comparable required a downward effective age/condition adjustment due to its superior effective age and condition. We have applied an upward adjustment for features/amenities due to this property's inferior food and beverage operation. Net downward property adjustments were indicated. Combining transaction and property adjustments, results in a price per SF indication of \$137.35.

Comparable Three

Sale Comparable Three represents the May 2023 sale of a 42,148 square foot specialty/theme property located at 6276 Stage Rd, Bartlett, Tennessee. On May 16th 2023, an average condition, single-story bowling alley property sold for \$6,970,000, \$165.37/sf. The property is a 42,148 Square foot class B retail building that is a bowling alley located in Bartlett Tennessee.

A downward adjustment for market conditions (time) is applicable due to reduced demand as a result of higher interest rates and higher capitalization rates since the date of this sale.

We have applied a downward adjustment to this comparable for location due to the location in a neighborhood with higher household income. An upward adjustment was warranted for size due to the lower demand and profitability PSF for a larger facility. This comparable required an upward adjustment for effective age/condition due to its inferior effective age and condition. We have applied an upward adjustment for features/amenities due to this property's inferior food and beverage operation. Net upward property adjustments were indicated. Combining transaction and property adjustments, results in a price per SF indication of \$173.24.

Comparable Four

Sale Comparable Four represents the January 2023 sale of a 30,830 square foot free-standing property located at 698 Daniel Webster Hwy, Merrimack, New Hampshire. On January 4th 2023, Crystal Grover sold Edgar Florian 698 Daniel Webster Highway for \$3,000,000, \$97.31/sf. 698 Daniel Webster Highway is a 30,830 Square foot class B retail building that is a bowling alley located in Merrimack, NH 03054.

A downward adjustment for market conditions (time) is applicable due to reduced demand as a result of higher interest rates and higher capitalization rates since the date of this sale.

We have applied an upward adjustment to this comparable for location due to the very low surrounding population, despite higher incomes. This comparable required an upward adjustment for effective age/condition due to its inferior effective age and condition. We have applied an upward adjustment for features/amenities due to this property's inferior food and beverage operation. Net upward property adjustments were indicated. Combining transaction and property adjustments, results in a price per SF indication of \$132.14.

Comparable Five

Sale Comparable Five represents the December 2022 sale of a 29,946 square foot free-standing property located at 13409 Occoquan Rd, Woodbridge, Virginia. Bowl America Incorporated sold this retail building in southern Woodbridge. The building contains 29,946 square feet and that is supported by a 2.90-acre site. It was constructed in 1991 and includes both concrete and metal components. Although this property has a commercial setting, most of the surrounding uses consist of older hotels, retail buildings, and storage yards.

A downward adjustment for market conditions (time) is applicable due to reduced demand as a result of higher interest rates and higher capitalization rates since the date of this sale.

We have applied a downward adjustment to this comparable for location due to the location in a neighborhood with higher household income partly offset by lower population. This comparable required an upward adjustment for effective age/condition due to its inferior effective age and condition. We have applied an upward adjustment for features/amenities due to this property's inferior food and beverage operation. Net upward property adjustments were indicated. Combining transaction and property adjustments, results in a price per SF indication of \$176.34.

Comparable Six

Sale Comparable Six represents the July 2021 sale of a 41,069 square foot other property located at 350 Talcottville Road, Vernon, Connecticut. The comparable represents a 41,069 square foot Class C retail bowling alley center, situated on a 7.03-acre site. The property is located along Talcottville Road in Vernon, CT. The building was completed construction in 1963 and is zoned Planne. Spare Time is the tenant at the time of sale. The property was purchased by MJG-MAR Realty LLC, and the seller was Garden Palace LLC. The property was sold on July 16, 2021 for a consideration of \$7,986,111 or \$194.46 per SF. The property features bowling alleys, full-service restaurant and arcade.

No transaction adjustments were warranted.

We have applied a downward adjustment to this comparable for location due to the location in a neighborhood with higher household income partly offset by lower population. This comparable required an upward adjustment for effective age/condition due to its inferior effective age and

condition. Net downward property adjustments were indicated. Combining transaction and property adjustments, results in a price per SF indication of \$175.01.

Summary of Adjustments / Adjustment Grid

Based on our comparative analysis, the following table summarizes the adjustments warranted to each comparable.

Comparable Sales Adjustment Grid							
	Subject	Sale 1	Sale 2	Sale 3	Sale 4	Sale 5	Sale 6
Property Name	Rocket City Family Fun Center	High Sierra Lanes	Superplay	Bowlero Bartlett	Merrimack Ten Pin	Bowl America Woodbridge	Spare Time - Bowling Alley
Address	3751 Mesa Village Drive	3390 S Virginia St	1600 NW Courtyard Cir	6276 Stage Rd	698 Daniel Webster Hwy	13409 Occoquan Rd	350 Talcottville Road
City	Alamogordo, NM	Reno, NV	Port Saint Lucie, FL	Bartlett, TN	Merrimack, NH	Woodbridge, VA	Vernon, CT
Land Size	3.42 Acres	1.67 Acres	7.94 Acres	3.63 Acres	5.34 Acres	2.90 Acres	7.03 Acres
Size (Rentable Area)	35,610 SF	24,289 SF	65,188 SF	42,148 SF	30,830 SF	29,946 SF	41,069 SF
Year Built (Renovated)	1958/2018	1958 (1965)	2006	1975	2003	1991	1963
3 Mile Population	13,868	95,490	56,386	72,626	22,823	70,117	46,181
Med HH Income - 3 miles	\$53,315	\$58,040	\$66,897	\$61,135	\$106,262	\$90,480	\$84,883
Transaction Type	--	Listing	Closed	Closed	Closed	Closed	Closed
Transaction Date	--	Current	Oct-23	May-23	Jan-23	Dec-22	Jul-21
Actual Sale Price	--	\$5,000,000	\$9,425,000	\$6,970,000	\$3,000,000	\$5,184,800	\$7,986,111
Price per SF	--	\$205.85	\$144.58	\$165.37	\$97.31	\$173.14	\$194.46
Transaction Adjustments							
Property Rights		-10%	0%	0%	0%	0%	0%
Financing		0%	0%	0%	0%	0%	0%
Conditions of Sale		-5%	0%	0%	0%	0%	0%
Market Conditions (Time)	4/9/2024	0%	0%	-3%	-3%	-3%	0%
Subtotal (adjustments are multiplied)		-14.5%	0%	-3.0%	-3.0%	-3.0%	0%
Transaction Adjusted Price per SF		\$176.01	\$144.58	\$160.41	\$94.39	\$167.94	\$194.46
Property Adjustments							
Location		-10%	-15%	-15%	10%	-20%	-25%
Size		-5%	5%	3%	0%	0%	0%
Effective Age/Condition		10%	-5%	10%	20%	15%	15%
Parking		0%	0%	0%	0%	0%	0%
Features/Amenities		10%	10%	10%	10%	10%	0%
Quality		0%	0%	0%	0%	0%	0%
Economic Characteristics		-10%	0%	0%	0%	0%	0%
Other		0%	0%	0%	0%	0%	0%
Subtotal (adjustments are summed)		-5%	-5%	8%	40%	5%	-10%
Gross Adjustment		60%	35%	41%	43%	48%	40%
Overall Adjustment		-18.78%	-5.0%	4.76%	35.8%	1.85%	-10.0%
Indicated Price per SF		\$167.21	\$137.35	\$173.24	\$132.14	\$176.34	\$175.01

Compiled by Newmark

SALES COMPARISON APPROACH CONCLUSION

- Prior to adjustments, the sales reflect a range of \$97.31 to \$205.85 per SF.
- After adjustment, the range is narrowed to \$132.14 to \$176.34 per SF, with an average of \$160.22 per SF.
- To arrive at an indication of value, primary emphasis is placed on Comparables 2, 3 and 4, as the most recent closed transactions.

Based on the preceding analysis, the value indication by the sales comparison approach is as follows:

Sales Comparison Approach Conclusion		
Reconciliation of Price per SF Indication		Value Indication
Adjusted Value Range - Low		\$132.14
Adjusted Value Range - High		\$176.34
Reconciled As Stabilized Value - Price per SF	Effective Date: 4/9/2024	\$155.00
Subject Rentable Area (SF)		35,610
Reconciled As Stabilized Value - Price per SF Analysis		\$5,519,550
Reconciled As Stabilized Value - Sales Comparison Approach	Effective Date: 4/9/2024	\$5,519,550
Value Indications		
As Is		Value Indication
Reconciled As Stabilized Value	Effective Date: 4/9/2024	\$5,519,550
Deferred Maintenance		\$0
Capital Expenditures		\$0
As Is Value	Effective Date: 4/9/2024	\$5,519,550
Rounded		\$5,520,000

Compiled by Newmark

Income Capitalization Approach

The income capitalization approach reflects the subject's income-producing capabilities. This approach is based on the assumption that value is created by the expectation of benefits to be derived in the future. Specifically estimated is the amount an investor would be willing to pay to receive an income stream plus reversion value from a property over a period of time. The two common valuation techniques associated with the income capitalization approach are direct capitalization and the discounted cash flow (DCF) analysis.

The direct capitalization method is normally more appropriate for properties with relatively stable operating histories and expectations. The DCF analysis is more appropriate for investment properties with multiple or long-term leases, particularly leases with cancellation clauses or renewal options, and especially in volatile markets.

In this analysis, we utilized only direct capitalization because investors and market participants typically rely more on this method.

CURRENT OCCUPANT

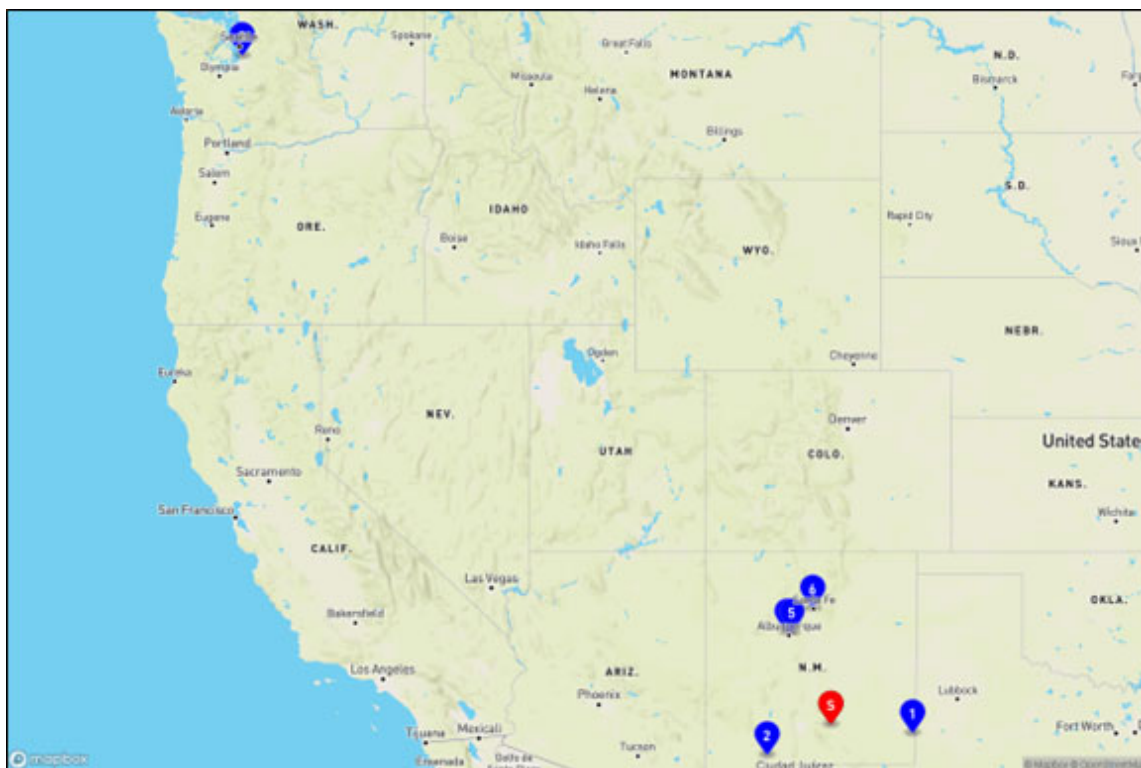
The subject property is currently occupied by the owner.

MARKET RENT ANALYSIS

In estimating market rent for the subject property, we considered data and opinions from the following:

- actual recent leases from comparable buildings; and
- opinions of market rent derived from our interviews of leasing brokers.

One similar lease comparable for a bowling alley was discovered. The balance of the lease data is for large retail suites.



Comparable Map

No.	Name	Address
Subject	Rocket City Family Fun Center	3751 Mesa Village Drive, Alamogordo, NM 88310
1	Planet Fitness	2108 North Turner Street, Hobbs, NM
2	Crunch Fitness	320 Wyatt Drive, Las Cruces, NM
3	Kent Bowl	1234 Central Ave N, Kent, WA
4	Ladera Shopping Center	3301 Coors Blvd NW, Albuquerque, NM
5	Daskalos Center	5307-5343 Menaul Blvd NE, Albuquerque, NM
6	AutoZone - Santa Fe	2710 Cerrillos Rd, Santa Fe, NM

Compiled by Newmark

Analysis of Comparable Leases

Comparable Leases Summary							
Large Retail Space	Subject	Lease 1	Lease 2	Lease 3	Lease 4	Lease 5	Lease 6
							
Property Name	Rocket City Family Fun Center	Planet Fitness	Crunch Fitness	Kent Bowl	Ladera Shopping Center	Daskalos Center	AutoZone - Santa Fe
Address	3751 Mesa Village Drive	2108 North Turner Street	320 Wyatt Drive	1234 Central Ave N	3301 Coors Blvd NW	5307-5343 Menaul Blvd NE	2710 Cerrillos Rd
City, State	Alamogordo, NM	Hobbs, NM	Las Cruces, NM	Kent, WA	Albuquerque, NM	Albuquerque, NM	Santa Fe, NM
Submarket	West Mesa	Valuation Retail	Valuation Retail	Seattle Metro	West Mesa	Northeast Heights	Santa Fe Metro
Rentable Area (SF)	35,610 SF	17,600 SF	65,000 SF	27,516 SF	133,183 SF	87,980 SF	18,010 SF
Year Built (Renovated)	2017	2016	1983	1958	1982 (2005)	1958	1986
Number of Stories	1	1	1	1	1	1	1
Exterior	Block/Stucco	Tilt-up Concrete	Concrete	Brick	Stucco	Brick	Block
Condition	Good	Average	Average	Average	Good	Average	Average
Investment Grade	Class B	Class B	Class A	Class B	Class B	Class B	Class B
Rental Survey Information							
Survey Date		Jun-21	Dec-20	Feb-24	Feb-24	Feb-24	Feb-24
Occupancy at Survey	0%	100%	71%	100%	0%	0%	0%
Lease Details							
Lease Status		Signed Lease	Signed Lease	Signed Lease	0.00	Signed Lease	Letter of Intent
Lease Date		May-16	Jun-18	Jan-22	Jan-24	Mar-24	Jul-24
Term (Mos.)		120	120	240	122	240	240
Lease Size (SF)		17,600	41,000	27,396	43,900	25,417	18,010
Tenant Name		Planet Fitness	Crunch	Kent Bowl	Thrift Stores, Inc.	Animal Humane	AutoZone
Full Building Lease		Yes	No	No	No	No	Yes
Suite/Space Number		0	0	0	0	0	0
Rates and Measures							
Base Rental Rate		\$14.00	\$13.00	\$13.96	\$9.00	\$9.00	\$12.77
Effective Rental Rate		\$14.00	\$13.00	\$13.96	\$9.00	\$9.00	\$12.77
Lease Reimbursement Method		Triple Net	Triple Net	Triple Net	Triple Net	Triple Net	Triple Net

Compiled by Newmark

Comparable Leases Summary						
No.	Property Name	Lease Date	Leased SF	Base Rent/SF	Reimbursement	MLA Category
1	Planet Fitness					
	Lease Summary					
	Planet Fitness	May-2016	17,600	\$14.00	Triple Net	Large Retail
2	Crunch Fitness					
	Lease Summary					
	Crunch	Jun-2018	41,000	\$13.00	Triple Net	Large Retail
3	Kent Bowl					
	Lease Summary					
	Kent Bowl	Jan-2022	27,396	\$13.96	Triple Net	Large Retail
4	Ladera Shopping Center					
	Lease Summary					
	Thrift Stores, Inc.	Jan-2024	43,900	\$9.00	Triple Net	Large Retail
5	Daskalos Center					
	Lease Summary					
	Association of New	Mar-2024	25,417	\$9.00	Triple Net	Large Retail
6	AutoZone - Santa Fe					
	Lease Summary					
	AutoZone	Jul-2024	18,010	\$12.77	Triple Net	Large Retail
Indicated Rent by Space Type		Unadjusted Range	Average		Newmark Estimate	
Large Retail Space:		\$9.00	\$14.00	\$11.96	\$12.00	

Compiled by Newmark

Supplemental Rental Data – Family Entertainment Venues

The following table features current rental rates for family entertainment venues in the Phoenix metropolitan area. These properties are located in locations with strong demand and are newer

in age. These properties lack the highly profitable food and alcoholic beverage component of the subject that generates 55% of the total revenue, an offsetting factor.

Current Lease Rates - Family Entertainment Venues			
	Rentable Area (SF)	Current Contract Rent	
		Total	\$ PSF
Mountainside Fitness	33,695	\$606,510	\$18.00
Escape Room	19,750	\$260,700	\$13.20
9190: Ace Pickleball	36,200	\$543,000	\$15.00
9009: Kids That Rip	45,182	\$513,945	\$11.38
9119: Octane Raceways	45,086	\$626,245	\$13.89
9139: Mavrix	45,500	\$568,750	\$12.50
9189: Slick City	50,000	\$600,000	\$12.00

Compiled by Newmark

Overall, the data is supportive of the primary rental rate indication of \$12.00 PSF.

MARKET RENT CONCLUSION

Base Rent Conclusions

After analysis, the overall range adjusted range and concluded market base rent for the subject is as follows:

Base Rent Conclusions						
MLA Category	Adjusted Comparable Leases			Recent Lease Range	Market Participants	Newmark Estimate
	Low	High	Average			
Large Retail Space:	\$9.00	\$16.38	\$12.72	NA	\$10.00 - \$15.00	\$12.00

Compiled by Newmark

Market Rent Conclusions

Based on the preceding analysis, the following is the concluded market lease terms for the subject:

Concluded Market Lease Terms							
MLA Category	Rentable SF	Market Rent	Measure	Rent Escalations	Reimbursement Method	Term (Mos.)	Mos. Free
Large Retail Space:	35,610	\$12.00	\$/SF/Year	10% every 5 Yrs	NNN	120	0

Compiled by Newmark

GROSS INCOME ESTIMATE

Potential Gross Rent

Figures presented below reflect the 12-month period following the effective date of the appraisal.

- For the direct capitalization analysis, potential gross rent is based on market rent.

Potential Base Rent		
Subject	\$/SF	Total
Newmark Projection	\$12.00	\$427,320

Compiled by Newmark

Expense Recoveries

The subject will most likely be leased on a triple net basis. Operating expenses would be directly paid by the tenant; therefore, no reimbursement income would be due to the owner.

Other Income

No other income is projected in this analysis.

Vacancy & Collection Loss Allowance

- For single tenant, triple net properties, investors do not allocate for vacancy or credit losses in their analyses. The capitalization rate data presented later is also developed on the same basis.
- For consistency, we have not projected a vacancy allowance.

OPERATING EXPENSE ANALYSIS

The subject would most likely be leased on a triple net lease basis with the tenant responsible for all operating expenses except for repairs to the roof and structure, which are capital type items and are typically ignored by investors. Therefore, no operating expenses are projected for the subject. Further, investors in triple net leased properties do not typically consider expenses – they simply consider the rent income as though it was net income. For consistency, we are following the same path.

NET OPERATING INCOME

Net Operating Income			
Source	% of EGI	\$/SF	Total
Subject			
Newmark Projection	100.0%	\$12.00	\$427,320

Compiled by Newmark

DIRECT CAPITALIZATION

In an effort to tame a rapidly escalating rate of inflation this year, the U.S. Fed has implemented its most aggressive actions since 2005 with plans to continue to increase rates. The impacts to both the residential and commercial real estate markets have been material as borrowing costs have increased significantly. It is expected that “rescue equity” will be needed to replace the

capital shortfalls as values decline and cost of debt rises. Further, negative leverage is occurring as mortgage rates trend above capitalization rates which is unsustainable. Transactions have slowed, deals have stalled and there has been a lack of current data points which has reduced clarity with respect to price discovery and valuations. The majority of investors surveyed by PwC expect capitalization rates to increase over the next six months.

Comparable Sales

Comparable Retail Sales Summary							
No.	Property Location	Yr. Built	Sale Date	Rentable Area	Occ. %	Price per SF	OAR
Secondary Cap Rate Sales							
7	3200A Kyle Crossing, Kyle, TX	2014	Jan-2023	70,000	100%	\$264	8.00%
8	15755 East Arapahoe Road, Centennial, CO	2011	Nov-2022	50,000	100%	\$275	7.00%
9	2945 South Dirksen Parkway, Springfield, IL	1987	Oct-2022	28,885	100%	\$90	8.36%
10	1935 Cinema Drive, Rock Hill, SC	2000	Dec-2021	55,016	100%	\$197	9.25%
11	5100 Belt Line Road, Dallas, TX	2020	May-2021	57,991	100%	\$220	7.00%
12	6110 N 59th Ave, Glendale, AZ	1963	Feb-2017	34,900	100%	\$45	9.00%
13	5610 Brecksville Rd, Independence, OH	1958/2015	Jun-2016	40,690	100%	\$38	7.50%
Average (Mean) Cap Rate:							8.02%

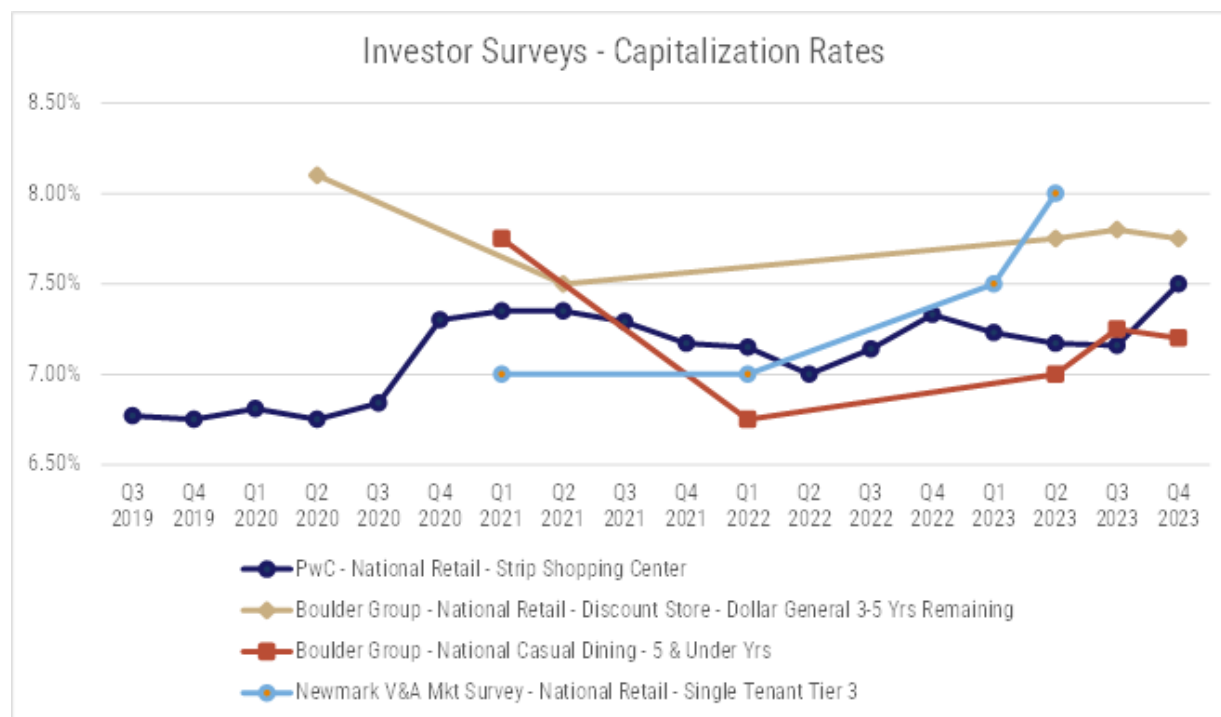
Compiled by Newmark

- No capitalization rates were derived from the primary sales. Secondary sales consist primarily of sales of movie theaters and fitness centers. Comparables 12 and 13 represent older sales of bowling alley centers.
- Based on this information, a capitalization rate within a range of 7.00% to 9.25% could be expected for the subject.

Investor Surveys and Trends

Investor Surveys - Capitalization Rates				
Source	Period	Low	High	Average
PwC - National Retail - Strip Shopping Center	Q4 2023	5.25%	10.00%	7.50%
Boulder Group - National Retail - Discount Store - Dollar General 3-5 Y	Q4 2023	N/A	N/A	7.75%
Boulder Group - National Casual Dining - 5 & Under Yrs	Q4 2023	N/A	N/A	7.20%
Newmark V&A Mkt Survey - National Retail - Single Tenant Tier 3	Q2 2023	N/A	N/A	8.00%

Compiled by Newmark



- The most current national survey data from PwC indicates that going-in capitalization rates range from 5.25% to 10.00% and average 7.50%.
- Other sources show average capitalization rates from 7.20% to 8.00%.
- The rate appropriate to the subject is considered to be above the average noting the uncertain tenant demand.

Market Participants

- Market participants indicated that single tenant, triple net properties have recently been selling for between 5.50% to 7.00% throughout New Mexico.
- Noting the tertiary location and lack of long-term lease in-place, a rate above the indicated range is indicated for the subject.
- Based on these responses, a capitalization rate within a range of 7.50% to 8.00% is indicated for the subject.

Band of Investment

Band of Investment					
Mortgage/Equity Assumptions					
Loan to Value Ratio	60%				
Interest Rate	7.00%				
Amortization (Years)	30				
Mortgage Constant	0.0798				
Equity Ratio	40%				
Equity Dividend Rate	8.00%				
Weighted Average Of Mortgage/Equity Requirements					
Mortgage Requirement	60%	x	7.98%	=	4.79%
Equity Requirement	40%	x	8.00%	=	3.20%
Indicated Capitalization Rate (Rounded)					8.00%

Compiled by Newmark

- The equity dividend rate is based on prior testing and extraction as well as alternative investments.

Capitalization Rate Conclusion

Investors expect, and the data is showing, that capitalization rates are increasing. We have also heard of specific transaction examples including repricing of deals and simply offers at lower levels owing to the increased cost of capital – not to mention other economic factors such as recession, supply chain, COVID-19, and global crises, etc.

It is important to acknowledge that there is a dearth of transactions in the marketplace making it more difficult to determine the impact on cap rates. Brokers and capital markets professionals are reporting significant disconnects between buyers and sellers – as much as 30% - and this is reducing the transaction activity. In addition, various investor surveys and aggregate reporting data may not necessarily reflect investor attitudes today since data could be 2-3 months old or more. We have given significant reliance to our interviews with market participants. We have also taken the following into consideration in the selection of our concluded capitalization rate.

- Investors have become selective, cautious, and tentative as cost of capital has increased.
- Volatility in the market has led to the disconnect between buyers and sellers thus reducing transaction volume – both in number of sales and overall price volume.
- Although the number of transactions has dropped precipitously, market participants are saying that price discovery is demonstrating that values are trending lower.
- Negative leverage is present in the market and this cannot be sustained which is putting downward pressure on values.

- Brokers report re-trades are occurring at lower pricing and higher indicated capitalization rates.

Key Value Considerations

Strengths

1. The subject property is located in a growing area of Almogordo adjacent to a movie theatre.
2. Property is in good condition.

Risk Factors

1. General economic uncertainty.
2. Highly specialized retail property

National Trends and Uncertainties

1. Federal Reserve and bond market interest rate increases and associated effects on cost of capital and investment rates along with credit tightening resulted in 2023 transaction volumes some 51% less than 2022 according to Real Capital Analytics and CRE activity remains depressed.
2. Investors are still concerned about a possible recession but the easing of inflation, continued consumer spending, and solid job growth have continued to keep the economy growing.
3. There have been early signs of increased CRE activity stemming from moderation in interest rates (and expectations of cuts later this year), adjustments by buyers and sellers to the economic environment, and an easing of credit restrictions but distress in the CRE market, particularly in the office sector, remains a concern.

We have relied primarily on sales data and broker comments to derive the capitalization rate for the subject.

Capitalization Rate Conclusion

Source	Indication
Comparable Retail Sales Range	7.00% - 9.25%
Market Participants	7.50% - 8.00%
Band of Investment	8.00%
Concluded Going-In Capitalization Rate	8.00%

Compiled by Newmark

Direct Capitalization Summary

Net operating income is divided by the capitalization rate to derive the stabilized value of the subject. Valuation of the subject by direct capitalization is shown in the table immediately following.

Income Capitalization Approach			
Summary of Stabilized Net Operating Income			
Item Description	% of Income	\$ / SF	Total \$
Retail Income		35,610 SF	
Potential Base Rent		\$12.00	\$427,320
Expense Recoveries		\$0.00	\$0
Total Tenant Revenue		\$12.00	\$427,320
Potential Gross Income		\$12.00	\$427,320
Vacancy Allowance	0.00%	\$0.00	\$0
Effective Gross Income		\$12.00	\$427,320
Operating Expenses		35,610 SF	
Total Operating Expenses	0.00%	\$0.00	\$0
Net Operating Income		\$12.00	\$427,320
Direct Capitalization Method			
Value Indication		\$ / SF	Total \$
Stabilized Net Operating Income		\$12.00	\$427,320
Overall Capitalization Rate			8.00%
As Stabilized Value	Effective Date: 4/9/2024		\$5,341,500
Rounded		\$149.96	\$5,340,000

Valuation Matrix	
OAR	Value
7.50%	\$5,697,600
7.75%	\$5,513,806
8.00%	\$5,341,500
8.25%	\$5,179,636
8.50%	\$5,027,294

As Is			
As Stabilized Value as of Current Date	Effective Date: 4/9/2024		\$5,341,500
Deferred Maintenance			\$0
Near Term Capital Expenses			\$0
As Is Value	Effective Date: 4/9/2024		\$5,341,500
Rounded		\$149.96	\$5,340,000

Compiled by Newmark

Reconciliation of Value

The values indicated by our analyses are as follows:

Market Value Indications	
Market Value Premise As of Date:	As Is April 9, 2024
Cost Approach:	Not Used
Sales Comparison Approach:	\$5,520,000
Income Capitalization Approach:	\$5,340,000
Market Value Conclusion	\$5,520,000

Compiled by Newmark

Cost Approach

The Cost Approach has best applicability for properties with new or nearly new improvements. It is a summation approach in that the underlying land value is added to the depreciated replacement cost for the indicated value. In this case, the cost approach was not utilized due to the age of the improvements which results in significant depreciation thereby reducing the reliability of this approach. More significantly, however, market participants considering properties like the subject do not give consideration to the cost approach.

Sales Comparison Approach

The Sales Comparison Approach is focused on comparing the subject to sale and other market transactions with the aim to develop an indication of value that is founded on the theory of substitution. Basically, the intention is to determine value through considering the prices of properties which would be a substitute property to the subject. The subject property is an owner-occupied property that has secondary appeal as a leased investment. Therefore, the sales comparison approach takes on added significance. As the sales comparison approach specifically utilizes sales data from properties acquired for owner-occupancy as well, this approach is given primary weight in this appraisal.

Income Capitalization Approach

The subject property is an owner occupied retail property. The income approach was developed on the basis of leasing at market rent. Only direct capitalization was developed in accordance with typical investor analyses. Market rent was well established by reasonably similar lease data. Capitalization rates were developed from a number of sources including supplemental sales of net leased properties with similar tenant profiles. In total, the income capitalization approach is

considered to be reliable but, as an owner-occupied property, the income capitalization approach is less applicable than would be typical. This approach is given less weight than the other approaches for that reason.

FINAL VALUE CONCLUSIONS

Value Conclusions			
Appraisal Premise	Interest Appraised	Date of Value	Value Conclusion
Market Value "As Is"	Fee Simple	4/9/2024	\$5,520,000

Compiled by Newmark

Extraordinary Assumptions and Hypothetical Conditions

An extraordinary assumption is defined in USPAP as an assignment-specific assumption as of the effective date regarding uncertain information used in an analysis which, if found to be false, could alter the appraiser's opinions or conclusions. The value conclusions are subject to the following extraordinary assumptions that may affect the assignment results.

1. None

A hypothetical condition is defined in USPAP as a condition, directly related to a specific assignment, which is contrary to what is known by the appraiser to exist on the effective date of the assignment results, but is used for the purpose of analysis. The value conclusions are based on the following hypothetical conditions that may affect the assignment results.

1. None

Compiled by Newmark

EXPOSURE TIME

Exposure time is the estimated length of time the subject property would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal. It is a retrospective estimate based on an analysis of past events assuming a competitive and open market.

The following is national investor survey data which is one source for the underlying data to this conclusion.

Investor Surveys - Marketing Times				
Source	Period	Low	High	Average
PwC - National Retail - Strip Shopping Center	Q4 2023	1.0	15.0	7.2
Newmark V&A Mkt Survey - National Retail - Single Tenant Tier 3	Q1 2023	N/A	N/A	6.0

Compiled by Newmark

Recent sales transaction data for similar properties, supply and demand characteristics for the local retail market, and the opinions of local market participants were reviewed and analyzed. Based on this data and analysis, it is our opinion that the probable exposure time for the subject at the concluded market value stated previously is 12 months.

MARKETING TIME

Marketing time is an opinion of the amount of time it might take to sell a real or personal property interest at the concluded market value level during the period immediately after the effective date of an appraisal. Marketing time differs from exposure time, which is always presumed to precede the effective date of an appraisal. As no significant changes in market conditions are foreseen in the near term, it is our opinion that a reasonable marketing period for the subject is likely to be the same as the exposure time. Accordingly, we estimate the subject's marketing period at 12 months.

Assumptions and Limiting Conditions

The Appraisal contained in this Report (herein “Report”) is subject to the following assumptions and limiting conditions:

1. Unless otherwise stated in this report, title to the property which is the subject of this report (herein “Property”) is assumed to be good and marketable and free and clear of all liens and encumbrances and that there are no recorded or unrecorded matters or exceptions to title that would adversely affect marketability or value. No responsibility is assumed for the legal description, zoning, condition of title or any matters which are legal in nature or otherwise require expertise other than that of a professional real estate appraiser. This report shall not constitute a survey of the Property.
2. Unless otherwise stated in this report, it is assumed: that the improvements on the Property are structurally sound, seismically safe and code conforming; that all building systems (mechanical/electrical, HVAC, elevator, plumbing, etc.) are in good working order with no major deferred maintenance or repair required; that the roof and exterior are in good condition and free from intrusion by the elements; that the Property and improvements conform to all applicable local, state, and federal laws, codes, ordinances and regulations including environmental laws and regulations. No responsibility is assumed for soil or subsoil conditions or engineering or structural matters. The Property is appraised assuming that all required licenses, certificates of occupancy, consents, or other legislative or administrative authority from any local, state, or national government or private entity or organization have been or can be obtained or renewed for any use on which the value estimates contained in this report is based, unless otherwise stated. The physical condition of the Property reflected in this report is solely based on a visual inspection as typically conducted by a professional appraiser not someone with engineering expertise. Responsible ownership and competent property management are assumed.
3. Unless otherwise stated in this report, this report did not take into consideration the existence of asbestos, PCB transformers or other toxic, hazardous, or contaminated substances or underground storage tanks, or the cost of encapsulation, removal or remediation thereof. Real estate appraisers are not qualified to detect such substances. The presence of substances such as asbestos, urea formaldehyde foam insulation, contaminated groundwater or other potentially hazardous materials and substances may adversely affect the value of the Property. Unless otherwise stated in this report, the opinion of value is predicated on the assumption that there is no such material or substances at, on or in the Property.

4. All statements of fact contained in this report as a basis of the analyses, opinions, and conclusions herein are true and correct to the best of the appraiser's actual knowledge and belief. The appraiser is entitled to and relies upon the accuracy of information and material furnished by the owner of the Property or owner's representatives and on information and data provided by sources upon which members of the appraisal profession typically rely and that are deemed to be reliable by such members. Such information and data obtained from third party sources are assumed to be reliable and have not been independently verified. No warranty is made as to the accuracy of any of such information and data. Any material error in any of the said information or data could have a substantial impact on the conclusions of this Report. The appraiser reserves the right to amend conclusions reported if made aware of any such error.
5. The opinion of value stated in this report is only as of the date of value stated in this report. An appraisal is inherently subjective and the conclusions stated apply only as of said date of value, and no representation is made as to the effect of subsequent events. This report speaks only as of the date hereof.
6. Any projected cash flows included in the analysis are forecasts of estimated future operating characteristics and are predicated on the information and assumptions contained within this report. Any projections of income, expenses and economic conditions utilized in this report are not predictions of the future. Rather, they are estimates of market expectations of future income and expenses. The achievement of any financial projections will be affected by fluctuating economic conditions and is dependent upon other future occurrences that cannot be assured. Actual results may vary from the projections considered herein. There is no warranty or assurances that these forecasts will occur. Projections may be affected by circumstances beyond anyone's knowledge or control. Any income and expense estimates contained in this report are used only for the purpose of estimating value and do not constitute predictions of future operating results.
7. The analyses contained in this report may necessarily incorporate numerous estimates and assumptions regarding Property performance, general and local business and economic conditions, the absence of material changes in the competitive environment and other matters. Some estimates or assumptions, however, inevitably will not materialize, and unanticipated events and circumstances may occur; therefore, actual results achieved during the period covered by the analysis will vary from estimates, and the variations may be material.
8. All prospective value opinions presented in this report are estimates and forecasts which are prospective in nature and are subject to considerable risk and uncertainty. In addition to the contingencies noted in the preceding paragraphs, several events may occur that could substantially alter the outcome of the estimates such as, but not limited to changes

in the economy, interest rates, capitalization rates, behavior of consumers, investors and lenders, fire and other physical destruction, changes in title or conveyances of easements and deed restrictions, etc. In making prospective estimates and forecasts, it is assumed that conditions reasonably foreseeable at the present time are consistent or similar with the future.

9. The allocations of value for land and improvements must not be used in conjunction with any other appraisal and are invalid if so used. This report shall be considered only in its entirety. No part of this report shall be utilized separately or out of context.
10. Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraiser, or any reference to the Appraisal Institute) shall be disseminated through advertising media, public relations media, news media or any other means of communication (including without limitation prospectuses, private offering memoranda and other offering material provided to prospective investors) without the prior written consent of the Firm. Possession of this report, or a copy hereof, does not carry with it the right of publication.
11. Client and any other Intended User identified herein should consider this report and the opinion of value contained herein as only one factor together with its own independent considerations and underwriting guidelines in making any decision or investment or taking any action regarding the Property. Client agrees that Firm shall not be responsible in any way for any decision of Client or any Intended User related to the Property or for the advice or services provided by any other advisors or contractors. The use of this report and the appraisal contained herein by anyone other than an Intended User identified herein, or for a use other than the Intended Use identified herein, is strictly prohibited. No party other than an Intended User identified herein may rely on this report and the appraisal contained herein.
12. Unless otherwise stated in the agreement to prepare this report, the appraiser shall not be required to participate in or prepare for or attend any judicial, arbitration, or administrative proceedings.
13. The Americans with Disabilities Act (ADA) became effective January 26, 1992. No survey or analysis of the Property has been made in connection with this report to determine whether the physical aspects of the improvements meet the ADA accessibility guidelines. No expertise in ADA issues is claimed, and the report renders no opinion regarding the Property's compliance with ADA regulations. Inasmuch as compliance matches each owner's financial ability with the cost to cure the non-conforming physical characteristics of a property, a specific study of both the owner's financial ability and the cost to cure any deficiencies would be needed for the Department of Justice to determine compliance.

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14. Acceptance and/or use of this report constitutes full acceptance of these Assumptions and Limiting Conditions and any others contained in this report, including any Extraordinary Assumptions and Hypothetical Conditions, and is subject to the terms and conditions contained in the agreement to prepare this report and full acceptance of any limitation of liability or claims contained therein.

Addendum A

Glossary of Terms

ADDENDA

The following definitions are derived from The Dictionary of Real Estate Appraisal, 7th ed. (Chicago: Appraisal Institute, 2022).

- ◆ **Absorption Period:** The actual or expected period required from the time a property, group of properties, or commodity is initially offered for lease, purchase, or use by its eventual users until all portions have been sold or stabilized occupancy has been achieved.
- ◆ **Absorption Rate:** 1) Broadly, the rate at which vacant space in a property or group of properties for sale or lease has been or is expected to be successfully sold or leased over a specified period of time. 2) In subdivision analysis, the rate of sales of lots or units in a subdivision.
- ◆ **Ad Valorem Tax:** A tax levied in proportion to the value of the thing(s) being taxed. Exclusive of exemptions, use-value assessment provisions, and the like, the property tax is an ad valorem tax. (IAAO)
- ◆ **As Is Market Value:** The estimate of the market value of real property in its current physical condition, use, and zoning as of the appraisal date. (Interagency Appraisal and Evaluation Guidelines) Note that the use of the “as is” phrase is specific to appraisal regulations pursuant to FIRREA applying to appraisals prepared for regulated lenders in the United States. The concept of an “as is” value is not included in the Standards of Valuation Practice of the Appraisal Institute, Uniform Standards of Professional Appraisal Practice, or International Valuation Standards.
- ◆ **Assessed Value:** The value of a property according to the tax rolls in ad valorem taxation; may be higher or lower than market value, or based on an assessment ratio that is a percentage of market value.
- ◆ **Cash Equivalency Analysis:** An analytical process in which the sale price of a transaction with atypical financing or financing with unusual conditions or incentives is converted into a price equivalent or consistent with what a cash buyer would pay with all other factors the same.
- ◆ **Cash-Equivalent Price:** The sale price of a property that is equivalent to what a cash buyer would pay.
- ◆ **Contract Rent:** The actual rental income specified in a lease.
- ◆ **Disposition Value:** The most probable price that a specified interest in property should bring under the following conditions: 1) Consummation of a sale within a specified time, which is shorter than the typical exposure time for such a property in that market. 2) The property is subjected to market conditions prevailing as of the date of valuation. 3) Both the buyer and seller are acting prudently and knowledgeably. 4) The seller is under compulsion to sell. 5) The buyer is typically motivated. 6) Both parties are acting in what they consider to be their best interests. 7) An adequate marketing effort will be made during the exposure time. 8) Payment will be made in cash in US dollars (or the local currency) or in terms of financial arrangements comparable thereto. 9) The price represents the normal consideration for the property sold, unaffected by special or creative financing or sales concessions granted by anyone associated with the sale. This definition can also be modified to provide for valuation with specified financing terms.
- ◆ **Economic Life:** The period over which improvements to real estate contribute to property value.
- ◆ **Effective Gross Income (EGI):** The anticipated income from all operations of the real estate after an allowance is made for vacancy and collection losses and an addition is made for any other income.
- ◆ **Effective Rent:** Total base rent, or minimum rent stipulated in a lease, over the specified lease term minus rent concessions; the rent that is effectively paid by a tenant net of financial concessions provided by a landlord.
- ◆ **Excess Land:** Land that is not needed to serve or support the existing use. The highest and best use of the excess land may or may not be the same as the highest and best use of the improved parcel. Excess land has the potential to be sold separately and is valued separately. See also *surplus land*.
- ◆ **Excess Rent:** The amount by which contract rent exceeds market rent at the time of the appraisal; created by a lease favorable to the landlord (lessor) and may reflect unusual management, unknowledgeable or unusually motivated parties, a lease execution in an earlier, stronger rental market, or an agreement of the parties.

- ◆ **Exposure Time:** 1) The time a property remains on the market. 2) An opinion, based on supporting market data, of the length of time that the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal. (USPAP, 2020-2021 ed.)
- ◆ **Extraordinary Assumption:** An assignment-specific assumption as of the effective date regarding uncertain information used in an analysis which, if found to be false, could alter the appraiser's opinions or conclusions. Comment: Uncertain information might include physical, legal, or economic characteristics of the subject property, or conditions external to the property, such as market conditions or trends, or about the integrity of data used in an analysis. (USPAP, 2020-2021 ed.)
- ◆ **Fee Simple Estate:** Absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power, and escheat.
- ◆ **Floor Area Ratio (FAR):** The relationship between the above-ground floor area of a building, as described by the zoning or building code, and the area of the plot on which it stands; in planning and zoning, often expressed as a decimal, e.g., a ratio of 2.0 indicates that the permissible floor area of a building is twice the total land area.
- ◆ **Frictional Vacancy:** The amount of vacant space needed in a market for its orderly operation. Frictional vacancy allows for move-ins and move-outs.
- ◆ **Full Service (Gross) Lease:** See *gross lease*.
- ◆ **General Vacancy:** A method of calculating any remaining vacancy and collection loss considerations when using discounted cash flow (DCF) analysis, where turnover vacancy has been used as part of the income estimate. The combined effects of turnover vacancy and general vacancy relate to total vacancy and collection loss.
- ◆ **Going-Concern Premise:** One of the premises under which the total assets of a business can be valued; the assumption that a company is expected to continue operating well into the future (usually indefinitely).
- ◆ **Going-Concern Value:** An outdated label for the market value of all the tangible and intangible assets of an established and operating business with an indefinite life, as if sold in aggregate; more accurately termed the market value of the going concern or market value of the total assets of the business. See also *Market Value of the Going Concern* and *Market Value of the Total Assets of the Business (MVTAB)*.
- ◆ **Going-In Capitalization Rate (R_o):** The overall capitalization rate obtained by dividing a property's net operating income for the first year after purchase by the present value of the property.
- ◆ **Gross Building Area (GBA):** 1) Total floor area of a building, excluding unenclosed areas, measured from the exterior of the walls of the above grade area. This includes mezzanines and basements if and when typically included in the market area of the type of property involved. 2) Gross leasable area plus all common areas. 3) For residential space, the total area of all floor levels measured from the exterior of the walls and including the superstructure and substructure basement; typically does not include garage space.
- ◆ **Gross Lease:** A lease in which the landlord receives stipulated rent and is obligated to pay all of the property's operating and fixed expenses; also called full-service lease.
- ◆ **Hypothetical Condition:** 1) A condition that is presumed to be true when it is known to be false. (Appraisal Institute: The Standards of Valuation Practice [SVP]) 2) A condition, directly related to a specific assignment, which is contrary to what is known by the appraiser to exist on the effective date of the assignment results, but is used for the purpose of analysis. Comment: Hypothetical conditions are contrary to known facts about physical, legal, or economic characteristics of the subject property; or about conditions external to the property, such as market conditions or trends; or about the integrity of data used in an analysis. (USPAP, 2020-2021 ed.)
- ◆ **Intended Use:** 1) The valuer's intent as to how the report will be used. (SVP) 2) The use(s) of an appraiser's reported appraisal or appraisal review assignment results, as identified by the appraiser based on communication with the client at the time of the assignment. (USPAP, 2020-2021 ed.)

ADDENDA

- ◆ **Intended Users:** 1) The party or parties the valuer intends will use the report. (SVP) 2) The client and any other party as identified, by name or type, as users of the appraisal or appraisal review report by the appraiser, based on communication with the client at the time of the assignment. (USPAP, 2020-2021 ed.)
- ◆ **Investment Value:** 1) The value of a property to a particular investor or class of investors based on the investor's specific requirements. Investment value may be different from market value because it depends on a set of investment criteria that are not necessarily typical of the market. 2) The value of an asset to the owner or a prospective owner given individual investment or operational objectives (may also be known as worth). (International Valuation Standards [IVS])
- ◆ **Land-to-Building Ratio:** The proportion of land area to gross building area; one of the factors determining comparability of properties. See also *floor area ratio*.
- ◆ **Lease:** A contract in which the rights to use and occupy land, space, or structures are transferred by the owner to another for a specified period of time in return for a specified rent.
- ◆ **Leased Fee Interest:** The ownership interest held by the lessor, which includes the right to receive the contract rent specified in the lease plus the reversionary right when the lease expires.
- ◆ **Leasehold Estate:** The right held by the lessee to use and occupy real estate for a stated term and under the conditions specified in the lease.
- ◆ **Lessee:** One who has the right to occupancy and use of the property of another for a period of time according to a lease agreement.
- ◆ **Lessor:** One who conveys the rights of occupancy and use to others under a lease agreement.
- ◆ **Liquidation Value:** The most probable price that a specified interest in property should bring under the following conditions: 1) Consummation of a sale within a short time period. 2) The property is subjected to market conditions prevailing as of the date of valuation. 3) Both the buyer and seller are acting prudently and knowledgeably. 4) The seller is under extreme compulsion to sell. 5) The buyer is typically motivated. 6) Both parties are acting in what they consider to be their best interests. 7) A normal marketing effort is not possible due to the brief exposure time. 8) Payment will be made in cash in US dollars (or the local currency) or in terms of financial arrangements comparable thereto. 9) The price represents the normal consideration for the property sold, unaffected by special or creative financing or sales concessions granted by anyone associated with the sale. This definition can also be modified to provide for valuation with specified financing terms.
- ◆ **Market Rent:** The most probable rent that a property should bring in a competitive and open market under all conditions requisite to a fair lease transaction, the lessee and lessor each acting prudently and knowledgeably, and assuming the rent is not affected by undue stimulus. Implicit in this definition is the execution of a lease as of a specified date under conditions whereby • Lessee and lessor are typically motivated; • Both parties are well informed or well advised, and acting in what they consider their best interests; • Payment is made in terms of cash or in terms of financial arrangements comparable thereto; and • The rent reflects specified terms and conditions typically found in that market, such as permitted uses, use restrictions, expense obligations, duration, concessions, rental adjustments and revaluations, renewal and purchase options, frequency of payments (annual, monthly, etc.), and tenant improvements (TIs).
- ◆ **Market Value:** A type of value that is the major focus of most real property appraisal assignments. Both economic and legal definitions of market value have been developed and refined.¹
- ◆ **Market Value of the Going Concern:** The market value of an established and operating business including the real property, personal property, financial assets, and the intangible assets of the business.
- ◆ **Market Value of the Total Assets of the Business (MVTAB):** The market value of all of the tangible and intangible assets of a business as if sold in aggregate as a going concern.
- ◆ **Modified Gross Lease:** A lease in which the landlord receives stipulated rent and is obligated to pay some, but not all, of the property's operating and fixed expenses. Since assignment of expenses varies among modified

¹ The actual definition of value used for this appraisal is contained within the body of the report.

ADDENDA

gross leases, expense responsibility must always be specified. In some markets, a modified gross lease may be called a double net lease, net net lease, partial net lease, or semi-gross lease. See also *net lease*.

- ◆ **Net Lease:** A lease in which the landlord passes on all expenses to the tenant. See also *gross lease*; *modified gross lease*.
- ◆ **Net Net Net Lease:** An alternative term for a type of net lease. In some markets, a net net net lease is defined as a lease in which the tenant assumes all expenses (fixed and variable) of operating a property except that the landlord is responsible for structural maintenance, building reserves, and management; also called *NNN lease*, *triple net lease*, or *fully net lease*.
- ◆ **Net Operating Income (NOI or I_o):** The actual or anticipated net income that remains after all operating expenses are deducted from effective gross income but before mortgage debt service and book depreciation are deducted. Note: This definition mirrors the convention used in corporate finance and business valuation for EBITDA (earnings before interest, taxes, depreciation, and amortization).
- ◆ **Occupancy Rate:** 1) The relationship or ratio between the potential income from the currently rented units in a property and the income that would be received if all the units were occupied. 2) The ratio of occupied space to total rentable space in a building.
- ◆ **Operating Expenses:** The periodic expenditures necessary to maintain the real estate and continue production of the effective gross income, assuming prudent and competition management.
- ◆ **Overage Rent:** The percentage rent paid over and above the guaranteed minimum rent or base rent; calculated as a percentage of sales in excess of a specified breakpoint sales volume.
- ◆ **Percentage Rent:** Rental income received in accordance with the terms of a percentage lease; typically derived from retail store and restaurant tenants and based on a certain percentage of their gross sales.
- ◆ **Prospective Opinion of Value:** A value opinion effective as of a specified future date. The term does not define a type of value. Instead, it identifies a value opinion as being effective at some specific future date. An opinion of value as of a prospective date is frequently sought in connection with projects that are proposed, under construction, or under conversion to a new use, or those that have not yet achieved sellout or a stabilized level of long-term occupancy.
- ◆ **Rentable Area:** For office or retail buildings, the tenant's pro rata portion of the entire office floor, excluding elements of the building that penetrate through the floor to the areas below. The rentable area of a floor is computed by measuring to the inside finished surface of the dominant portion of the permanent building walls, excluding any major vertical penetrations of the floor. Alternatively, the amount of space on which the rent is based; calculated according to local practice.
- ◆ **Retrospective Value Opinion:** A value opinion effective as of a specified historical date. The term retrospective does not define a type of value. Instead, it identifies a value opinion as being effective at some specific prior date. Value as of a historical date is frequently sought in connection with property tax appeals, damage models, lease renegotiation, deficiency judgments, estate tax, and condemnation. Inclusion of the type of value with this term is appropriate, e.g., "retrospective market value opinion."
- ◆ **Shell Rent:** The typical rent paid for retail, office, or industrial tenant space based on minimal "shell" interior finishes (called vanilla finish or white wall finish in some areas). Usually the landlord delivers the main building shell space or some minimum level of interior build-out, and the tenant completes the interior finish, which can include wall, ceiling, and floor finishes, mechanical systems, interior electricity, and plumbing. Typically these are long-term leases with tenants paying all or most property expenses.
- ◆ **Surplus Land:** Land that is not currently needed to support the existing use but cannot be separated from the property and sold off for another use. Surplus land does not have an independent highest and best use and may or may not contribute value to the improved parcel. See also *excess land*.
- ◆ **Turnover Vacancy:** A method of calculating vacancy allowance that is estimated or considered as part of the potential income estimate when using discounted cash flow (DCF) analysis. As units or suites turn over and are available for re-leasing, the periodic vacancy time frame (vacancy window) to release the space is considered.

ADDENDA

- ◆ **Usable Area:** 1) For office buildings, the actual occupiable area of a floor or an office space; computed by measuring from the finished surface of the office side of corridor and other permanent walls, to the center of partitions that separate the office from adjoining usable areas, and to the inside finished surface of the dominant portion of the permanent outer building walls. Sometimes called net building area or net floor area. See also floor area. 2) The area that is actually used by the tenants measured from the inside of the exterior walls to the inside of walls separating the space from hallways and common areas.
- ◆ **Usable Site Area:** The area of a site that can legally and physically accommodate buildings or significant site improvements. The usable site area equals the total site area less certain obstructions, such as flood hazard areas, required natural buffers, cemeteries, archeologically restricted areas, ecologically restricted areas, areas within certain restrictive easements, and other obstructions. The net site area or usable site area should be more precisely defined in each appraisal because the significance of improvements or the obstruction depends on the specific assignment.
- ◆ **Use Value:** The value of a property based on a specific use, which may or may not be the property's highest and best use. If the specified use is the property's highest and best use, use value will be equivalent to market value. If the specified use is not the property's highest and best use, use value will be equivalent to the property's market value based on the hypothetical condition that the only possible use is the specified use.
- ◆ **Value In Use:** 1. The amount determined by discounting the future cash flows (including the ultimate proceeds of disposal) expected to be derived from the use of an asset at an appropriate rate that allows for the risk of the activities concerned. (FASB Accounting Standards Codification, Master Glossary) 2. Formerly used in valuation practice as a synonym for contributory value or use value. See also *use value*.

Addendum B

Engagement Letter

NEWMARK VALUATION & ADVISORY

March 26, 2024

Veronica Ortega
Community Services Director
CITY OF ALAMOGORDO
1376 East Ninth Street
Alamogordo, NM 88310

Phone: 575-439-4100
Email: vortega@ci.alamogordo.nm.us

Re: Appraisal of the property described as:
Rocket City Family Fun Center, located at 3751 Mesa Village Drive, Alamogordo, NM 88310.
("Property")

Dear Ms. Ortega:

Newmark Valuation & Advisory, LLC ("**Firm**") agrees to provide City of Alamogordo ("**Client**") an appraisal of the above-referenced Property in accordance with, and subject to, the terms and conditions set forth below and in the attached Schedules (collectively, "**Agreement**").

APPRAISAL FEE:	\$4,500.00 (inclusive of expenses).
ADDITIONAL HOURLY FEES:	None
RETAINER:	\$4,500.00 with the return of this letter signed by the Client.
REPORT DELIVERABLES:	The appraisal, draft and/or final, shall be delivered in electronic format (typically, pdf). One original hard copy of the final appraisal will be provided to Client upon request.
COMMENCEMENT AND DELIVERY DATE:	Delivery is as follows: Final appraisal report: three (3) weeks The appraisal process will commence upon receipt by the Firm of (i) this Agreement, signed by Client, (ii) the retainer, and (iii) information and materials identified in Schedule "B." The appraisal process will conclude

NEWMARK

2555 E Camelback Road, Suite 600 | Phoenix, AZ 85016
PHONE: 602.952.3800 | WEB: www.nmrk.com

ADDENDA

Veronica Ortega
CITY OF ALAMOGORDO
March 26, 2024
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	upon delivery of the final appraisal report, unless terminated sooner by the Firm or Client or as provided herein.
REPORT TYPE:	Appraisal Report
VALUATION PREMISE:	As Is
INTEREST IN THE PROPERTY APPRAISED:	Fee Simple Estate
DATE(S) OF VALUE:	Current as of: the Date of Inspection
INTENDED USER(S):	Intended users of the appraisal include only City of Alamogordo (" Intended User(s) "), and no other party is permitted to use or rely on the appraisal. The identification of Intended User(s) of the appraisal is to determine the type and extent of research, analysis and reporting appropriate for the assignment. Designation of a party other than Client as an Intended User is not intended to confer upon such party any rights under this Agreement.
INTENDED USE:	The intended use of the appraisal is solely for internal business decisions (" Intended Use ") and no other use.
RELIANCE LANGUAGE:	None
GUIDELINES:	The analyses, opinions and conclusions are to be developed based on, and the appraisal will be prepared in conformance with the Uniform Standards of Professional Appraisal Practice (USPAP) as published by the Appraisal Foundation.
SCOPE OF WORK:	The appraiser will use and properly apply all applicable and appropriate approaches to value sufficient to produce credible assignment results. The scope of the analysis will be appropriate for the appraisal problem.
APPRAISAL REPORT SIGNATORY:	Ryan Melzer
ASSUMPTIONS/ LIMITING CONDITIONS:	The appraisal will be subject to Firm's standard Assumptions and Limiting Conditions, which will be incorporated into the appraisal report. In addition, the appraisal may be subject to, and the appraisal report may contain, Extraordinary Assumptions and Hypothetical Conditions.
ACCEPTANCE:	This shall constitute a binding agreement only if countersigned by the Client, or by an officer, director or other representative of Client who, by

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Rocket City Family Fun Center

ADDENDA

Veronica Ortega
CITY OF ALAMOGORDO
March 26, 2024
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signing and accepting this Agreement, represents and warrants that he/she is authorized by Client to do so.

PAYMENT:

Client will be invoiced the appraisal fee (and any expenses) which will be due upon execution of this agreement.

Payment of the fee is not contingent upon any predetermined value or on an action or event resulting from the analysis, opinions, conclusions or use of the appraisal.

CHANGES TO THE AGREEMENT:

Any significant changes to the assignment as outlined in this Agreement, such as the identity of the Client, Intended User, or Intended Use, will require the preparation and execution of a new agreement.

CANCELLATION OF ASSIGNMENT:

Client may cancel this Agreement at any time prior to the Firm's delivery of the appraisal upon written notification to the Firm. Client shall pay Firm for all work completed on the assignment prior to Firm's receipt of such written cancellation notice, unless otherwise agreed upon by Firm and Client in writing. The Firm may withdraw without penalty or liability from the assignment(s) contemplated by the Agreement before completion or reporting if the Firm determines, in the Firm's sole discretion, that incomplete information was provided to the Firm prior to the engagement, that Client or other parties have not or cannot provide documentation or information necessary to the Firm's analysis or reporting, that conditions of the Property render the original scope of work inappropriate, that a conflict of interest has arisen, or that Client has not complied with its payment obligations under this Agreement. The Firm shall notify Client of such withdrawal in writing.

NO THIRD-PARTY BENEFICIARIES:

Nothing in the Agreement shall create a contractual relationship or any legal duty between Firm or Client and any third party, nor any cause of action, right, or claim in favor of any third party and against Firm or Client. In addition, this Agreement is not intended to, and shall not be construed to, render any person or entity a third-party beneficiary of this Agreement. Client acknowledges and agrees that the appraisal report shall reflect the foregoing. In addition, the appraisal report shall state that no party other than an Intended User identified in the Agreement is entitled to rely upon the appraisal.

This Agreement may be rescinded by the Firm unless signed and returned to the undersigned within 10 days from the date hereof.

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ADDENDA

Veronica Ortega
CITY OF ALAMOGORDO
March 26, 2024
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If this Agreement correctly sets forth the Client's understanding of the services to be rendered, and if the terms are satisfactory, please execute and return the Agreement together with any required retainer.

Respectfully,



Ryan Melzer
Executive Vice President
Certified General Real Estate Appraiser
License No. 03599-G
ryan.melzer@nmrk.com
602.952.3881
480.257.0639

Agreed:
CITY OF ALAMOGORDO

SIGNATURE:

Rick Holden
Rick Holden (Apr 2, 2024 16:06 MDT)

PRINT NAME:

Rick Holden

TITLE:

City Manager

DATE:

02/04/24

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PHONE: 602.952.3800 | WEB: www.nmrk.com

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Rocket City Family Fun Center

Addendum C

Comparable Data

ADDENDA

Retail Sale Comparable 1

High Sierra Lanes

Location Information

Location	3390 S Virginia St Reno, NV
Market	NV - Reno/Sparks
Submarket	Park Lane
County	Washoe
APN	020-201-64



Physical Property Summary

Property Type	Retail (Free-standing)
Gross Building Area	24,289 SF
Rentable Area	24,289 SF
Land Acres	0.00 Acres
Land SF	0 SF
Land to Building Ratio	0.00
No. of Buildings	1
No. of Stories	1
Year Built (Renovated)	1958 (1965)
Construction	Masonry
Condition	Good
Parking	Surface Lot
Investment Class	Class B
Elevators	

Financial Data

Occupancy	0.0%
Property Operations Status	Stabilized Operations

Financial Indicators

NOI	N/A
Derived Cap Rate	N/A
Reported Cap Rate	N/A

Sale Data

Transaction Type	Listing
Listing Date	January 0, 1900
Marketing Time	N/A
Grantor	Rudy & Sherry Moreno
Grantee	0
Document No.	0
Listing Price	\$0
Financing Terms	
Price Adjustments For:	
Financing	\$0
Conditions of Sale	\$0
Other	\$0
Adjusted Price	\$5,000,000
Price Per SF	\$205.85

Comments

This family entertainment center features 24 lanes of bowling, 15 gambling machines, arcade, full-service snack bar, pro shop, and embroidery shop. Gross sales in 2023 were approximately \$1,600,000.

ADDENDA

Retail Sale Comparable 2

Superplay

Location Information

Location	1600 NW Courtyard Cir Port Saint Lucie, FL
Market	FL - Palm Beach
Submarket	West Palm Beach
County	St. Lucie
APN	33-26-700-0002-0003



Physical Property Summary

Property Type	Retail (Free-standing)
Gross Building Area	65,188 SF
Rentable Area	65,188 SF
Land Acres	7.94 Acres
Land SF	345,866 SF
Land to Building Ratio	5.31
No. of Buildings	1
No. of Stories	1
Year Built (Renovated)	2006
Construction	Masonry
Condition	Good
Parking	Surface Lot
Investment Class	Class B
Elevators	

Financial Data

Occupancy	0.0%
Property Operations Status	Stabilized Operations

Financial Indicators

NOI	N/A
Derived Cap Rate	N/A
Reported Cap Rate	N/A

Sale Data

Transaction Type	Closed
Date	October 18, 2023
Marketing Time	N/A
Grantor	Superplay Development Group LLC
Grantee	Bowlero Port St Lucie LLC
Document No.	4966769
Price	\$9,425,000
Financing Terms	Cash to Seller
Price Adjustments For:	
Financing	\$0
Conditions of Sale	\$0
Other	\$0
Adjusted Price	\$9,425,000
Price Per SF	\$144.58

Comments

Superplay USA is a 64,410 NRSF bowling and entertainment center located on NW Courtyard Circle in Port St. Lucie, Florida. The center features 48 bowling lanes, arcade, pro shop, sports bar, outdoor batting cages, mini-golf, laser tag and event room.

ADDENDA

Retail Sale Comparable 3

Bowlero Bartlett

Location Information

Location	6276 Stage Rd Bartlett, TN
Market	TN - Memphis
Submarket	Memphis Metro
County	Shelby
APN	B0157 00949 & B0157 00950



Physical Property Summary

Property Type	Retail (Specialty/Theme)
Gross Building Area	42,148 SF
Rentable Area	42,148 SF
Land Acres	3.63 Acres
Land SF	158,023 SF
Land to Building Ratio	0.00
No. of Buildings	1
No. of Stories	1
Year Built (Renovated)	1975
Construction	Masonry
Condition	Average
Parking	Surface Lot
Investment Class	Class B
Elevators	

Financial Data

Occupancy	0.0%
Property Operations Status	Stabilized Operations

Financial Indicators

NOI	N/A
Derived Cap Rate	N/A
Reported Cap Rate	N/A

Sale Data

Transaction Type	Closed
Date	May 16, 2023
Marketing Time	N/A
Grantor	Bartlett Lanes, LLC
Grantee	Bowlero Bartlett, LLC
Document No.	23042369
Price	\$6,970,000
Financing Terms	Cash to Seller
Price Adjustments For:	
Financing	\$0
Conditions of Sale	\$0
Other	\$0
Adjusted Price	\$6,970,000
Price Per SF	\$165.37

Comments

On May 16th 2023, an average condition, single-story bowling alley property sold for \$6,970,000, \$165.37/sf. The property is a 42,148 Square foot class B retail building that is a bowling alley located in Bartlett Tennessee.

ADDENDA

Retail Sale Comparable 4

Merrimack Ten Pin

Location Information

Location	698 Daniel Webster Hwy Merrimack, NH
Market	NH - New Hampshire
Submarket	Manchester
County	Hillsborough
APN	7E-22



Physical Property Summary

Property Type	Retail (Free-standing)
Gross Building Area	30,830 SF
Rentable Area	30,830 SF
Land Acres	5.34 Acres
Land SF	232,436 SF
Land to Building Ratio	7.54
No. of Buildings	1
No. of Stories	1
Year Built (Renovated)	2003
Construction	Masonry
Condition	Good
Parking	Surface Lot
Investment Class	Class B
Elevators	

Financial Data

Occupancy	0.0%
Property Operations Status	Stabilized Operations

Financial Indicators

NOI	N/A
Derived Cap Rate	N/A
Reported Cap Rate	N/A

Sale Data

Transaction Type	Closed
Date	January 4, 2023
Marketing Time	N/A
Grantor	Gold Charm Properties Llc
Grantee	Florian Rty Merrimack Llc
Document No.	289
Price	\$3,000,000
Financing Terms	Cash to Seller
Price Adjustments For:	
Financing	\$0
Conditions of Sale	\$0
Other	\$0
Adjusted Price	\$3,000,000
Price Per SF	\$97.31

Comments

On January 4th 2023, Crystal Grover sold Edgar Florian 698 Daniel Webster Highway for \$3,000,000, \$97.31/sf. 698 Daniel Webster Highway is a 30,830 Square foot class B retail building that is a bowling alley located in Merrimack, NH 03054.

ADDENDA

Retail Sale Comparable 5

Bowl America Woodbridge

Location Information

Location	13409 Occoquan Rd Woodbridge, VA
Market	VA - Richmond
Submarket	Southwest
County	Prince William
APN	8392-96-4939



Physical Property Summary

Property Type	Retail (Free-standing)
Gross Building Area	29,946 SF
Rentable Area	29,946 SF
Land Acres	2.90 Acres
Land SF	126,324 SF
Land to Building Ratio	4.22
No. of Buildings	1
No. of Stories	1
Year Built (Renovated)	1991
Construction	Masonry
Condition	Good
Parking	Surface Lot
Investment Class	Class B
Elevators	

Financial Data

Occupancy	0.0%
Property Operations Status	Stabilized Operations

Financial Indicators

NOI	N/A
Derived Cap Rate	N/A
Reported Cap Rate	N/A

Sale Data

Transaction Type	Closed
Date	December 30, 2022
Marketing Time	N/A
Grantor	Bowl America Incorporated
Grantee	Cnli Amf I Lp
Document No.	2023-01090000941
Price	\$5,184,800
Financing Terms	Cash to Seller
Price Adjustments For:	
Financing	\$0
Conditions of Sale	\$0
Other	\$0
Adjusted Price	\$5,184,800
Price Per SF	\$173.14

Comments

Bowl America Incorporated sold this retail building in southern Woodbridge. The building contains 29,946 square feet and that is supported by a 2.90-acre site. It was constructed in 1991 and includes both concrete and metal components. Although this property has a commercial setting, most of the surrounding uses consist of older hotels, retail buildings, and storage yards.

ADDENDA

Retail Sale Comparable 6

Spare Time - Bowling Alley

Location Information

Location	350 Talcottville Road Vernon, CT
Market	Valuation Properties
Submarket	Valuation Retail
County	Capitol Planning Region
APN	VERN-000009-000015H-000026B



Physical Property Summary

Property Type	Retail (Other)
Gross Building Area	41,069 SF
Rentable Area	41,069 SF
Land Acres	7.03 Acres
Land SF	306,227 SF
Land to Building Ratio	7.46
No. of Buildings	1
No. of Stories	1
Year Built (Renovated)	1963
Construction	Masonry
Condition	Average
Parking	Surface
Investment Class	Class C
Elevators	

Financial Data

Occupancy	100.0%
Property Operations Status	Stabilized Operations

Financial Indicators

NOI	N/A
Derived Cap Rate	N/A
Reported Cap Rate	N/A

Sale Data

Transaction Type	Closed
Date	July 16, 2021
Marketing Time	N/A
Grantor	Corley Fam Realty
Grantee	Scr Rc Fndg 4 LLC
Document No.	2736-0191
Price	\$7,986,111
Financing Terms	Cash to Seller - Buyer Obtained Financing
Price Adjustments For:	
Financing	\$0
Conditions of Sale	\$0
Other	\$0
Adjusted Price	\$7,986,111
Price Per SF	\$194.46

Comments

The comparable represents a 41,069 square foot Class C retail bowling alley center, situated on a 7.03-acre site. The property is located along Talcottville Road in Vernon, CT. The building was completed construction in 1963 and is zoned Planne. Spare Time is the tenant at the time of sale. The property was purchased by MJG-MAR Realty LLC, and the seller was Garden Palace LLC. The property was sold on July 16, 2021 for a consideration of \$7,986,111 or \$194.46 per SF. The property features bowling alleys, full-service restaurant and arcade.

Lease Comparables

ADDENDA

Retail Rental Survey Comparable 1

Planet Fitness

Location Information

Location	2108 North Turner Street Hobbs, NM
Market	Valuation Properties
Submarket	Valuation Retail
County	Lea
APN	4000767170001



Physical Property Summary

Property Type	Retail (Free-standing)
Gross Building Area	17,600 SF
Rentable Area	17,600 SF
No. of Stories	1
Max Ceiling Height (Feet)	N/A
Year Built (Renovated)	2016
Construction	0
Condition	Average
Parking	Open Asphalt
Investment Class	Class B
Elevators	0

Lease Availability Details

Survey Date	Jun-2021
Overall Occupancy at Survey	100.0%
Leasing Agent	0
Company	0

Lease Summary

Start Date - Term	Tenant Name	Lease Status: Lease Size (SF)	Base Rent/SF	Reimb.	Rent Steps	Free Rent & TI Allowance
5/1/16 - 120 Mos.	Planet Fitness	Signed Lease: 17,600	\$14.00	Triple Net	10% Every, 5 Years	No Free Rent; No TI

Lease Comments: Planet Fitness has signed a lease for 17,600 SF of space with Mdj Properties Llc for \$ 14.00 PSF/Yr for 120 months on a triple net reimbursement method. Rent for the property shall be increased 10% every five year.

Comments

The comparable is a class B, retail building. Situated on a 1.7 acre-site. The improvements were built in the year 2016. Planet Fitness has signed a lease for 17,600 SF of space with Mdj Properties Llc for \$14.00 PSF/Yr for 120 months on a triple net reimbursement method. Rent for the property shall be increased 10% every five year..

ADDENDA

Retail Rental Survey Comparable 2

Crunch Fitness

Location Information

Location	320 Wyatt Drive Las Cruces, NM
Market	Valuation Properties
Submarket	Valuation Retail
County	Doña Ana
APN	02-07436



Physical Property Summary

Property Type	Retail (Outlet)
Gross Building Area	65,000 SF
Rentable Area	65,000 SF
No. of Stories	1
Max Ceiling Height (Feet)	16
Year Built (Renovated)	1983
Construction	Masonry
Condition	Average
Parking	Surface
Investment Class	Class A
Elevators	0

Lease Availability Details

Survey Date	Dec-2020
Overall Occupancy at Survey	71.30%
Leasing Agent	Leasing Agent
Company	Undisclosed

Lease Summary

Start Date - Term	Tenant Name	Lease Status: Lease Size (SF)	Base Rent/SF	Reimb.	Rent Steps	Free Rent & TI Allowance
6/3/18 - 120 Mos.	Crunch	Signed Lease: 41,000	\$13.00	Triple Net	Annual	No Free Rent; No TI

Comments

This comparable represents a 41,000 SF lease signed by Crunch at located at 320 Wyatt Drive in Las Cruces, Texas. The improvements were constructed in 1983. The rent was \$13.00 per square foot, and the lease commenced in June of 2018. The initial lease term is for 10 years with annual escalations. The lease also includes 2, 5-year options. The property was considered to be in average condition at the time of our research.

ADDENDA

Retail Rental Survey Comparable 3
Kent Bowl

Location Information

Location	1234 Central Ave N
	Kent, WA
Market	WA - Seattle
Submarket	Seattle Metro
County	King
APN	1822059177



Physical Property Summary

Property Type	Retail (Free-standing)
Gross Building Area	27,516 SF
Rentable Area	27,516 SF
No. of Stories	1
Max Ceiling Height (Feet)	N/A
Year Built (Renovated)	1958
Construction	Masonry
Condition	Average
Parking	Surface Lot
Investment Class	Class B
Elevators	0

Lease Availability Details

Survey Date	Feb-2024
Overall Occupancy at Survey	100.00%
Leasing Agent	Colliers
Company	Colliers

Lease Summary

Start Date - Term	Tenant Name	Lease Status: Lease Size (SF)	Base Rent/SF	Reimb.	Rent Steps	Free Rent & TI Allowance
1/20/22 - 240 Mos.	Kent Bowl	Signed Lease: 27,396	\$13.96	Triple Net	1.80% annual increa:	No Free Rent; No TI

Comments

ADDENDA

Retail Rental Survey Comparable 4
Ladera Shopping Center

Location Information	
Location	3301 Coors Blvd NW Albuquerque, NM
Market	NM - Albuquerque
Submarket	West Mesa
County	Bernalillo
APN	101106020509530802,



Physical Property Summary	
Property Type	Retail (Neighborhood)
Gross Building Area	133,183 SF
Rentable Area	133,183 SF
No. of Stories	1
Max Ceiling Height (Feet)	N/A
Year Built (Renovated)	1982 (2005)
Construction	Wood frame
Condition	Good
Parking	Surface Lot
Investment Class	Class B
Elevators	0

Lease Availability Details	
Survey Date	Feb-2024
Overall Occupancy at Survey	0.00%
Leasing Agent	0
Company	0.0%

Lease Summary						
Start Date - Term	Tenant Name	Lease Status: Lease Size (SF)	Base Rent/SF	Reimb.	Rent Steps	Free Rent & TI Allowance
1/1/24 - 122 Mos.	Thrift Stores, Inc.	0: 43,900	\$9.00	Triple Net	3% annual increases 2 mos. free; No TI	

Comments

A 43,900 SF space of the building is being leased for retail purposes by Thrift Stores, Inc. for an asking rent of \$9/NNN. Tenant has 60 days of free rent including operating expenses. Thereafter, the Landlord will have 120 months (10 years) in which rent will be paid by the Tenant. Extension: Three five-year options to renew with notice on or before 180 days prior to the expiration of the initial lease term.

ADDENDA

Retail Rental Survey Comparable 5
Daskalos Center

Location Information	
Location	5307-5343 Menaul Blvd NE
	Albuquerque, NM
Market	NM - Albuquerque
Submarket	Northeast Heights
County	Bernalillo
APN	101805909829320203



Physical Property Summary	
Property Type	Retail (Neighborhood)
Gross Building Area	87,980 SF
Rentable Area	87,980 SF
No. of Stories	1
Max Ceiling Height (Feet)	N/A
Year Built (Renovated)	1958
Construction	Masonry
Condition	Average
Parking	Surface Lot
Investment Class	Class B
Elevators	0

Lease Availability Details	
Survey Date	Feb-2024
Overall Occupancy at Survey	0.00%
Leasing Agent	0
Company	0.0%

Lease Summary						
Start Date - Term	Tenant Name	Lease Status: Lease Size (SF)	Base Rent/SF	Reimb.	Rent Steps	Free Rent & TI Allowance
3/1/24 - 120 Mos.	Animal Humane Association of New Mexico	Signed Lease: 25,417	\$9.00	Triple Net	3% annual increases	No Free Rent; No TI

Comments
A 25,417 SF space of the building is being leased for retail purposes by Animal Humane Association of New Mexico for a starting rent of \$9.00/NNN. The commencement date is estimated. The tenant took the space as-is. The space had formerly been occupied by Big Lots.

ADDENDA

Retail Rental Survey Comparable 6

AutoZone - Santa Fe

Location Information

Location	2710 Cerrillos Rd Santa Fe, NM
Market	NM - Santa Fe
Submarket	Santa Fe Metro
County	Santa Fe
APN	018701442



Physical Property Summary

Property Type	Retail (Free-standing)
Gross Building Area	18,010 SF
Rentable Area	18,010 SF
No. of Stories	1
Max Ceiling Height (Feet)	N/A
Year Built (Renovated)	1986
Construction	Masonry
Condition	Average
Parking	Surface Lot
Investment Class	Class B
Elevators	0

Lease Availability Details

Survey Date	Feb-2024
Overall Occupancy at Survey	0.00%
Leasing Agent	0
Company	0.0%

Lease Summary

Start Date - Term	Tenant Name	Lease Status: Lease Size (SF)	Base Rent/SF	Reimb.	Rent Steps	Free Rent & TI Allowance
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7/1/24 - 240 Mos.	AutoZone	Letter of Intent: 18,010	\$12.77	Triple Net	0.73% annual increa:	No Free Rent; No TI
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Lease Comments: This lease represents a signed LOI. Pursuant to the lease, the tenant estimates spending about \$1,500,000 on tenant improvements at its own cost. The lease will commence the sooner of the tenant opening for business or five months after the tenant takes possession of the space.

Comments

Addendum D

Appraiser Qualifications and Licenses



Ryan W. Melzer

Executive Vice President

t 602-952-3881
m 480-257-0639
ryan.melzer@nrmk.com

YEARS OF EXPERIENCE

20+

AREAS OF SPECIALTY

Industrial
Self Storage
RV Parks

Ryan Melzer joined Newmark Valuation & Advisory in 2017 and currently serves as Executive Vice President in the Phoenix office. Ryan has appraised a broad range of property types, including office, industrial, retail, multifamily, shopping centers, self storage facilities, car dealerships, restaurants, assisted living facilities, religious facilities, schools, vacant land and right-of-way.

In January 2017, Ryan was appointed to the Arizona State Board of Equalization, a quasi-judicial agency that hears appeals of assessed property valuations and classifications for taxing purposes in the state of Arizona.

Prior to joining Newmark, Ryan served for more than 20 years as an appraiser with KS Appraisal, where he gained extensive experience in appraising a wide variety of real estate.

Professional Affiliations

– Arizona State Board of Equalization, January 2017 – present

Licenses and Designations

– Certified general real estate appraiser, Arizona, New Mexico, Nevada
– Licensed real estate sales agent, state of Arizona. 2015 – present

Education

Ryan holds a Bachelor of Science degree in finance from Arizona State University's W.P. Carey School of Business.

THIS IS TO CERTIFY THAT Ryan W. Melzer Real Estate Appraisers Board	
is licensed / registered by the New Mexico Regulation and Licensing Department in accordance with provisions of laws in the State of New Mexico	
License / Registration No. 03599-G	License / Registration Type General Certified Appraiser
Issue Date 1/24/2018	Expiration Date 4/30/2025
The bearer is prohibited by law from using this identification card to give the impression that they are in any way connected with a governmental agency	
Signature of holder:	

Ryan W. Melzer
3529 E Decatur St
Mesa, AZ 85213

 NMRLD NEW MEXICO REGULATION & LICENSING DEPARTMENT	<i>State of New Mexico</i> 
Real Estate Appraisers Board	
HEREBY CERTIFIES THAT	
Ryan W. Melzer	
HAVING GIVEN SATISFACTORY EVIDENCE OF THE COMPLETION OF PROFESSIONAL AND OTHER REQUIREMENTS PRESCRIBED BY LAW IS GRANTED A LICENSE TO PRACTICE IN THE STATE OF NEW MEXICO	
General Certified Appraiser	
License No. 03599-G	Issued 1/24/2018
Expires 4/30/2025	
THIS LICENSE SHOULD BE CONSPICUOUSLY POSTED IN PLACE OF BUSINESS OR AS REQUIRED BY LAW	



Gavin J. McPhie

MAI

*Senior Managing Director
Market Leader – Southwest Region*

t 602-952-3889
gavin.mcphie@nmrk.com

YEARS OF EXPERIENCE

20+

AREAS OF SPECIALTY

Valuation & Advisory

Gavin McPhie MAI, joined Newmark Valuation & Advisory in 2017 and currently serves as a Senior Managing Director and Market Leader for the firm's Southwest region. In this capacity, Gavin is responsible for growing the valuation and advisory businesses of the Phoenix, Las Vegas, Reno and Albuquerque offices through the recruitment and management of best-in-class valuation professionals. He is also responsible for quality control reviews.

Gavin brings to his position 20+ years of valuation and advisory experience. His appraisal experience includes the fee preparation of real estate appraisals, rent analyses and market studies of commercial and multifamily properties. He has completed valuation assignments of several commercial property types, including land, office, office condominiums, retail, industrial, call centers, data centers, private schools, charter schools, restaurants, hotels, resorts and multifamily properties. He has completed assignments in Arizona, California, Colorado, Nevada, New Mexico and Utah as well as international assignments in Grenada and Mexico.

Gavin joined Newmark following 12 years with CBRE's Valuation & Advisory Services Group. Most recently, Gavin was a managing director with Valuation & Advisory Services, responsible for co-managing offices in Phoenix, Tucson, Las Vegas, Reno and Albuquerque. He had advanced to the position of managing director after two years as a vice president with Valuation & Advisory, preceded by three years as a senior appraiser. Gavin began his career as an appraiser in 2001 at PGP Valuation, Inc. (Now Colliers International) in Sacramento, California.

Licenses and Designations

- Designated Member, Appraisal Institute (MAI)
- Certified general real estate appraiser, states of Arizona, California, Colorado, New Mexico, Nevada, Oregon, Utah and Washington

Education

Gavin earned a Bachelor of Science degree from Brigham Young University. He has also completed course work from the Appraisal Institute.

State of New Mexico

REAL ESTATE APPRAISERS BOARD

PO Box 25101

Santa Fe, NM 87505

(505) 476-4622



This is to certify that

Gavin James McPhie #03013-G

Having complied with the provisions of the New Mexico Real Estate Appraisers Act is hereby granted a license to practice as a

General Certified Appraiser

This appraiser is eligible to perform in Federally Related Transactions

Issue Date: 07/10/2008

Date Expires: 04/30/2024

THIS LICENSE MUST BE CONSPICUOUSLY POSTED IN PLACE OF BUSINESS

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date: 05/22/2024

Report No: 17.

Submitted By:

Subject: Consider, and act upon, Ordinance 1700 for the first publication, repealing Chapter 8 Article 8-08 "Cross Connection, Prevention, and Control", and amending Chapter 28, "Water, Sewer, and Sewage Disposal". (*Bryan Mantz, GovRates Inc. President and Rick Holden, City Manager*) **(Roll Call Vote)**.

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background:



May 28, 2024

City of Alamogordo Utility Rate Study

GovRates

Utility, Financial, Rate, and Management
Consultants for Governments

www.govrates.com





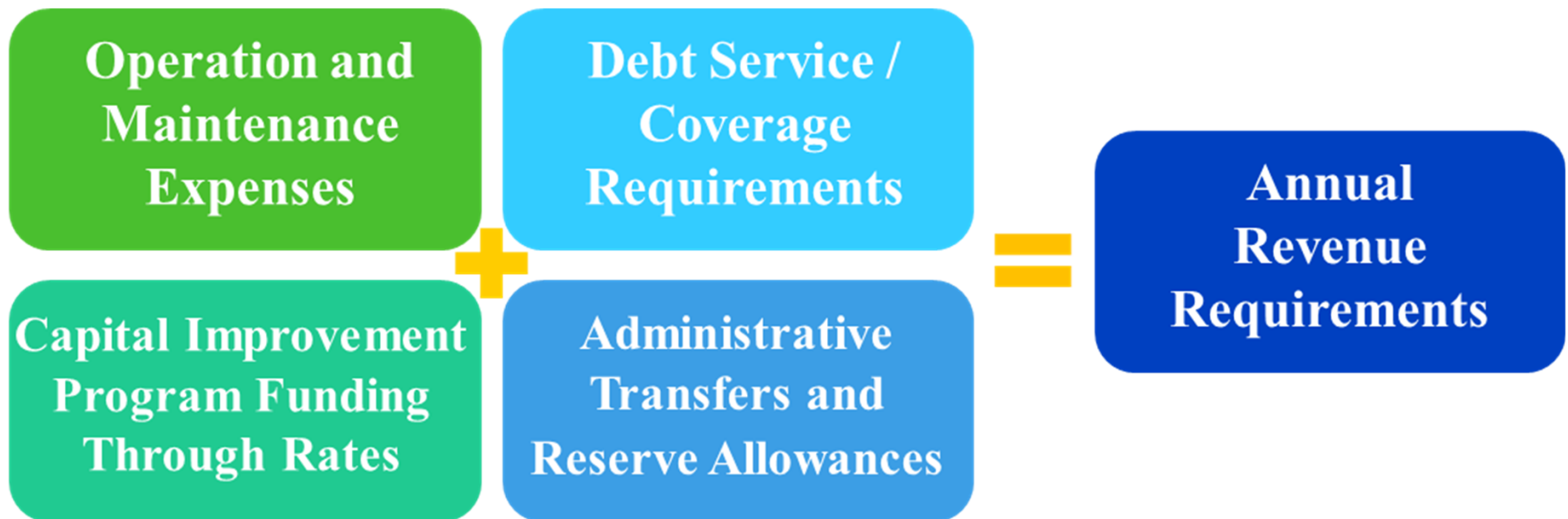
Utility Overview

- **Provides Essential Service on a Continuous Basis**
 - Public Health and Safety – Primary Objective
 - Highly Regulated (New Mexico Environment Department / Department of Health / EPA)
 - Permits Require Satisfactory Operating Performance
- **Enterprise Fund: Operations Primarily Funded Through User Rates and Fees**
 - Last User Rate Adjustments Became Effective in July 2015, or Almost Nine (9) Years Ago
- **Substantial Infrastructure Under City Management**
 - \$116 Million Installed Cost of Assets
 - Estimated \$239 Million Replacement Cost of Depreciable Assets Based on Age



Revenue Requirements

- **Projected Through Fiscal Year 2032**



Public Health and Safety Issue: **Substantial Capital Needs**

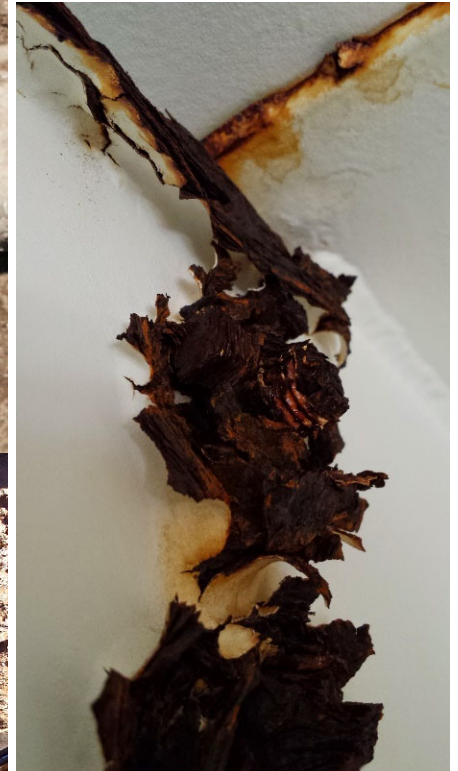


- **Utility Infrastructure Is Often "Out of Sight, Out of Mind"**
- **About \$160.4 Million in Critical Capital Needs Identified Through Fiscal Year 2032**
 - Primarily Replacements or Rehabilitations of Utility Assets Reaching the End of Their Service Lives to Continue Providing Reliable Service



**5,000,000 Gallon Storage
Tank Structural Elements in
Extremely Poor Condition
and Failing – Roof Not Safe
to Walk on and Roof Collapse
Is Imminent**

Public Health and Safety Issue: Substantial Capital Needs (cont.)



Public Health and Safety Issue: Substantial Capital Needs (cont.)



Public Health and Safety Issue: Substantial Capital Needs (cont.)



Public Health and Safety Issue: **Substantial Capital Needs (cont.)**



- **Possible Regulatory Issues If City Is Not Proactive in Addressing Capital Needs**
 - Renewal / Replacement Needs Will Not Go Away, But Will Be More Expensive to Address in the Future
 - Future Fines or Consent Orders If Infrastructure Failures Cause Environmental Harm or Jeopardize Public Health and Safety

Water Distribution Statistics

Description	2022	2023
Water Main Failures and Repairs	68	81
Water Service Line Emergency Response Failures	116	137
Water Service Lines Replaced	163	253
Leak in Meter Cans Repaired	211	316
Water Main Valve Replacements	29	22
Fire Hydrants Replaced	46	18

- **Line Breaks Affect Other Areas of City – Cannot Fix Most Roads Before Line Breaks Are Addressed**

Critical Capital Needs



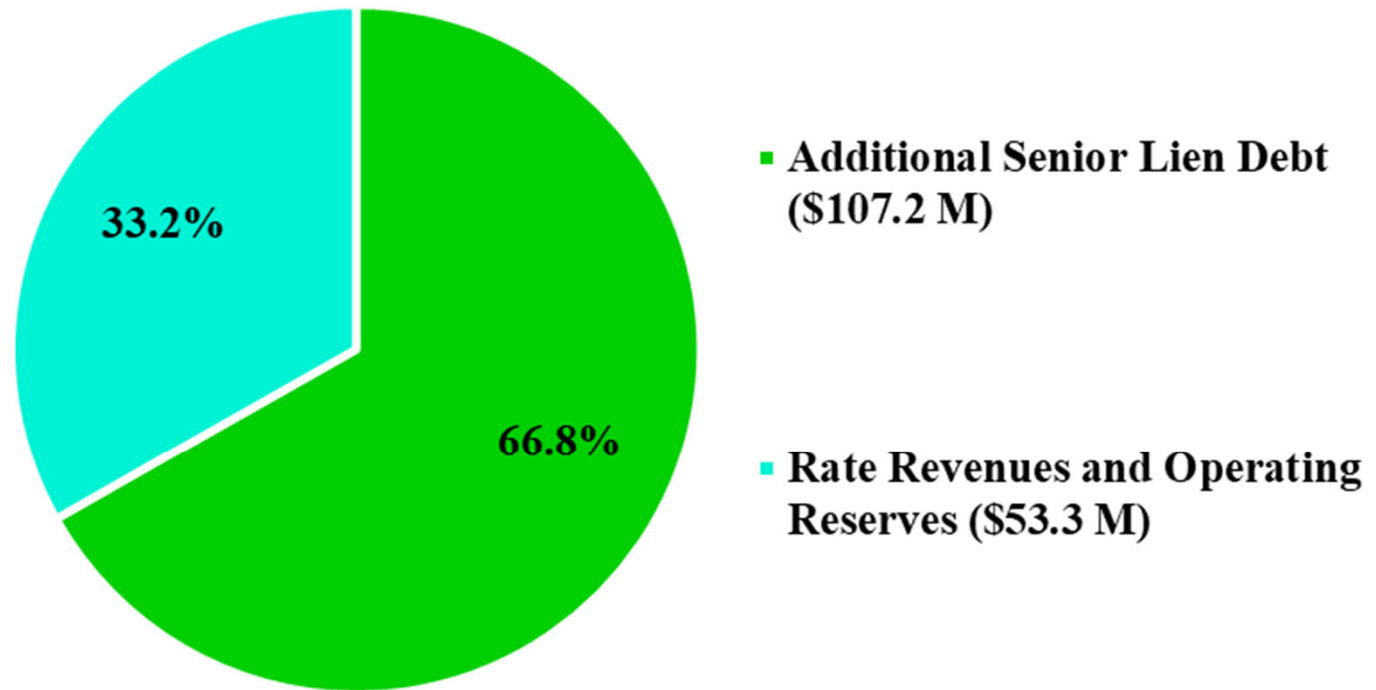
Summary of Known Critical Capital Needs Through Fiscal Year 2032

Project	Amount
Snake Tank Well Transmission Line Phases 1, 2, and 3	\$42,000,000
La Luz Surface Water Plant Renovation	16,677,195
Vehicles and Equipment	16,643,208
Zone 4 Elevated Storage (Fire Protection)	8,338,597
Residential Meter Replacement	6,840,313
Elevated Tank Water Pressure Zone 3 for Fireflow	6,399,946
Wastewater Plant Phase 5	6,141,983
Upper Ocotillo Storage Tank Installation 3.0 MG	5,559,065
Golf Course Area GST (3mg Additional Storage)	5,119,957
Wastewater Plant Phase 4	4,525,464
Fresnal Canyon Pipeline Replacement Diversion 5 To Snow Smith Springs	4,223,964
24" Waterline Extension Scenic & 18th to Indian Wells Road (Carmel section included)	2,559,978
SMP Various Sewer System Upgrades	2,171,528
SMP Various Water Distribution Upgrades	2,171,528
Water Pipeline Replacement La Luz Plant to Coblestone Road 22"CCP	1,768,325
Welded Ground Storage Tank Renovation / Paint Ocotillo 3.0 MG	1,628,646
CER Equipment Replacement	1,616,703
PRV Installation Wright Streets and Hwy54	1,563,000
Water Pipeline Replacement Hwy 54 to Airport Road East Bound	1,563,000
Water Pipeline Replacement Hwy 54 To Airport Road West Bound	1,563,000
Alamo Surface Water Plant Renovation	1,357,639
Welded Ground Storage Tank Renovation / Paint Lower Alamo 2.0 MG	1,302,917
Other	18,709,207
Total	<u>\$160,445,165</u>

Projected Funding of Critical Capital Needs



Critical Capital Needs Funding (\$160.4 M)



Issue: Substantial Operating Expense Increases



- **National Consumer Price Index (CPI-U) Has Increased By 30% Since User Rates Were Last Increased in July 2015**
- ***Engineering News-Record* (ENR) Construction Cost Index Has Increased By 34% Since Last User Rate Adjustments**
- **Water and Sewer Maintenance Index (Component of National CPI) Has Increased By 38% Since Last User Rate Adjustments**

Issue: Substantial Operating Expense Increases (cont.)



- **Utility Has Limited Control Over Many Operating Costs (e.g., Electricity, Chemicals, Repair Parts and Supplies, etc.)**
 - Driven By Global Market Forces

Cost Increases Since Last Rate Adjustments for Water and Wastewater Common Use Parts and Treatment Chemicals

Description	2015 Unit Cost	2024 Unit Cost	Increase
Brass Fittings			
BUSHING, BRASS - 1" MNPT X 3/4" FNTF	\$ 2.67	\$ 5.74	114.8%
CORP STOP - 1" MNPT X CTS - LEAD FREE	35.95	99.25	176.0%
CORP STOP - 3/4" MNPT X CTS - LEAD FREE	28.67	69.65	142.9%
CURB STOP - 1" FNPT X CTS - LEAD FREE	67.58	138.78	105.4%
CURB STOP - 3/4" FNPT X CTS - LEAD FREE	43.68	95.99	119.8%
Clamps			
CLAMP - OD 4.45 - 4.85 X 7.5"L X 1" IP - NOM 4"	\$ 69.58	\$ 201.00	188.9%
CLAMP - OD 4.45-4.85 X 7.5"L - FULL CIRCLE - NOM 4"	44.43	125.67	182.8%
CLAMP - OD 7.05-7.46 X 7.5" L X 1" IP - NOM 6"	135.70	235.15	73.3%
CLAMP - OD 7.05-7.46 X 7.5"L - FULL CIRCLE - NOM 6"	60.53	168.13	177.7%
CLAMP - OD 9.00-9.40 X 7.5"L - FULL CIRCLE - NOM 8"	38.07	191.65	403.4%

Issue: Substantial Operating Expense Increases (cont.)



Cost Increases Since Last Rate Adjustments for

Water and Wastewater Common Use Parts and Treatment Chemicals (cont.)

Description	2015 Unit Cost	2024 Unit Cost	Increase
Service Saddles			
10" DBL STRAP SERV SADDLE - OD 10.64-12.12 X 1" IP TAP	\$ 71.17	\$ 120.83	69.8%
4" DBL STRAP SERV SADDLE - OD 4.40-4.80 X 1" IP TAP	44.12	87.64	98.6%
8" DBL STRAP SERV SADDLE - OD 8.54-10.10 X 1" IP TAP	66.83	110.10	64.8%
Gate Valves			
GATE VALVE - 10" - MJ X FLG RESILIENT WEDGE - RED	\$ 1,006.26	\$ 2,129.32	111.6%
GATE VALVE - 10" MJ RESILIENT WEDGE - RED	1,111.11	2,204.47	98.4%
GATE VALVE - 6" MJ - RESILIENT WEDGE - RED	516.21	969.60	87.8%
GATE VALVE - 6" MJ X FLG - RESILIENT WEDGE - RED	433.00	1,082.15	149.9%
Mechanical Joint Accesory Packs			
GRIPRING +ACCY PACK-10" OD 11.10/PVC-DI-C900	\$ 56.89	\$ 180.55	217.3%
GRIPRING +ACCY PACK-12" OD 13.20/PVC-DI-C900	115.29	240.65	108.7%
GRIPRING +ACCY PACK-4" OD 4.80/PVC-DI-C900	31.64	73.05	130.9%
GRIPRING +ACCY PACK-6" OD 6.90/PVC-DI-C900	38.57	84.94	120.2%

Issue: Substantial Operating Expense Increases (cont.)



Cost Increases Since Last Rate Adjustments for

Water and Wastewater Common Use Parts and Treatment Chemicals (cont.)

Description	2015 Unit Cost	2024 Unit Cost	Increase
Fire Hydrants			
HYDRANT-4 FT BURY-CLOW 54-3WAY-RED	\$ 1,647.80	\$ 2,990.30	81.5%
HYDRANT-4.5 FT-CLOW 3WAY-54-RED	1,401.27	3,059.06	118.3%
HYDRANT-5 FT BURY-CLOW 54-3WAY-RED	1,443.00	3,128.51	116.8%
Joint Couplers			
HYMAX - 10" XL - OD 10.96-12.26	\$ 260.92	\$ 512.22	96.3%
HYMAX - 4" - OD 4.25-5.63	180.76	250.85	38.8%
HYMAX - 6" - OD 6.42-7.68	181.19	329.56	81.9%
Water Meter Cans			
METER CAN - 18WX18H LLDPE PIT - W/CI RING	\$ 80.85	\$ 113.13	39.9%
METER CAN - 24WX18H LLDPE PIT - W/CI RING	80.35	212.46	164.4%
METER CAN - INNER LID - 12" HEAVY DUTY BLACK POLYMER	16.64	27.52	65.4%
Potable Pipe			
PIPE - 10" BLUE DR18 - C900 PVC - 20'L - POTABLE	\$ 10.40	\$ 36.11	247.1%
PIPE - 6" BLUE DR18 - C900 PVC - 20'L - POTABLE	4.08	16.96	315.6%

Issue: Substantial Operating Expense Increases (cont.)



Cost Increases Since Last Rate Adjustments for Water and Wastewater Common Use Parts and Treatment Chemicals (cont.)

Description	2015 Unit Cost	2024 Unit Cost	Increase
Water Meter Setters			
RESETTER - 12" - LEAD FREE - RISER FOR 5/8 X 3/4" METER	\$ 123.28	\$ 217.13	76.1%
RESETTER - 18" - LEAD FREE - RISER FOR 5/8 X 3/4" METER	136.16	298.85	119.5%
RESETTER - 9" - LEAD FREE - RISER FOR 5/8 X 3/4" METER	117.00	213.05	82.1%
Valve Boxes			
VALVE BOX - BOTTOM - 15" SCREW TYPE	\$ 14.43	\$ 46.14	219.8%
VALVE BOX - LID 5-1/4 X 1-1/8	9.71	24.50	152.2%
VALVE BOX - TOP 16" - SCREW TYPE	17.08	27.33	60.0%
Chemicals			
SODIUM HYPOCHLORITE - GALLON	\$ 1.28	\$ 2.90	126.6%
POLYMER AH-423 - 55 GALLON DRUM	793.50	1,003.00	26.4%
SODIUM HEXAMETAPHOSPHATE PER LB	1.72	2.76	60.5%
CLARIFLOC POLYMER PER LB	1.09	1.70	56.0%

Issue: Substantial Operating Expense Increases (cont.)



- **Pay Study to Help Retain Existing Staff**
 - Nationwide Issues With Filling Positions and Keeping Employees
 - A Well-Trained, Experienced, and Sufficient Utility Staff Is Critical for Effectively Running Utility 24 Hours Per Day and 365 Days Per Year, for Maintaining Level of Service, and for Emergency Preparedness
- **Due to Regulatory Environment, Utility Costs Normally Increase at a Higher Rate Than the CPI**
- **Permanent Increases in Costs Must Ultimately Be Passed Through to Customers Through Rates**

Issue:

Debt Service Coverage



- **Existing Loans With New Mexico Finance Authority Have 130% Maximum Annual Debt Service Coverage Requirement**
- **Utility Not Anticipated to Meet Coverage Requirement Under Existing Rates With Fiscal Year 2025 Budgeted Operating Expenses**
- **If Coverage Is Not Being Met on Existing Debt, Cannot Secure Additional Debt Financing for Major / Critical Capital Needs**

$$\text{Debt Service Coverage} = \frac{\text{Gross Revenues} - \text{Operating Expenses Less Non-Cash Items Such as Depreciation}}{\text{Annual Debt Service}}$$

Issue:

Debt Service Coverage (cont.)



- **Bond Resolutions and Loan Agreements Have Provisions for Events of Default (e.g., Not Meeting Coverage Requirement, Not Making Required Payment)**
 - Typical Bond Resolution Includes Accelerated Payment Provisions Under Which All Principal Is Due Immediately
- **Should Target Higher Coverage Percentage Than What Is Required So That There Is More Funding After Payment of Operating Expenses and Debt Service to Address Routine / Recurring Capital Needs (PayGo)**
 - Best Financial Management Practice: Less Dependence on Debt Financing and the Associated Interest and Issuance Costs

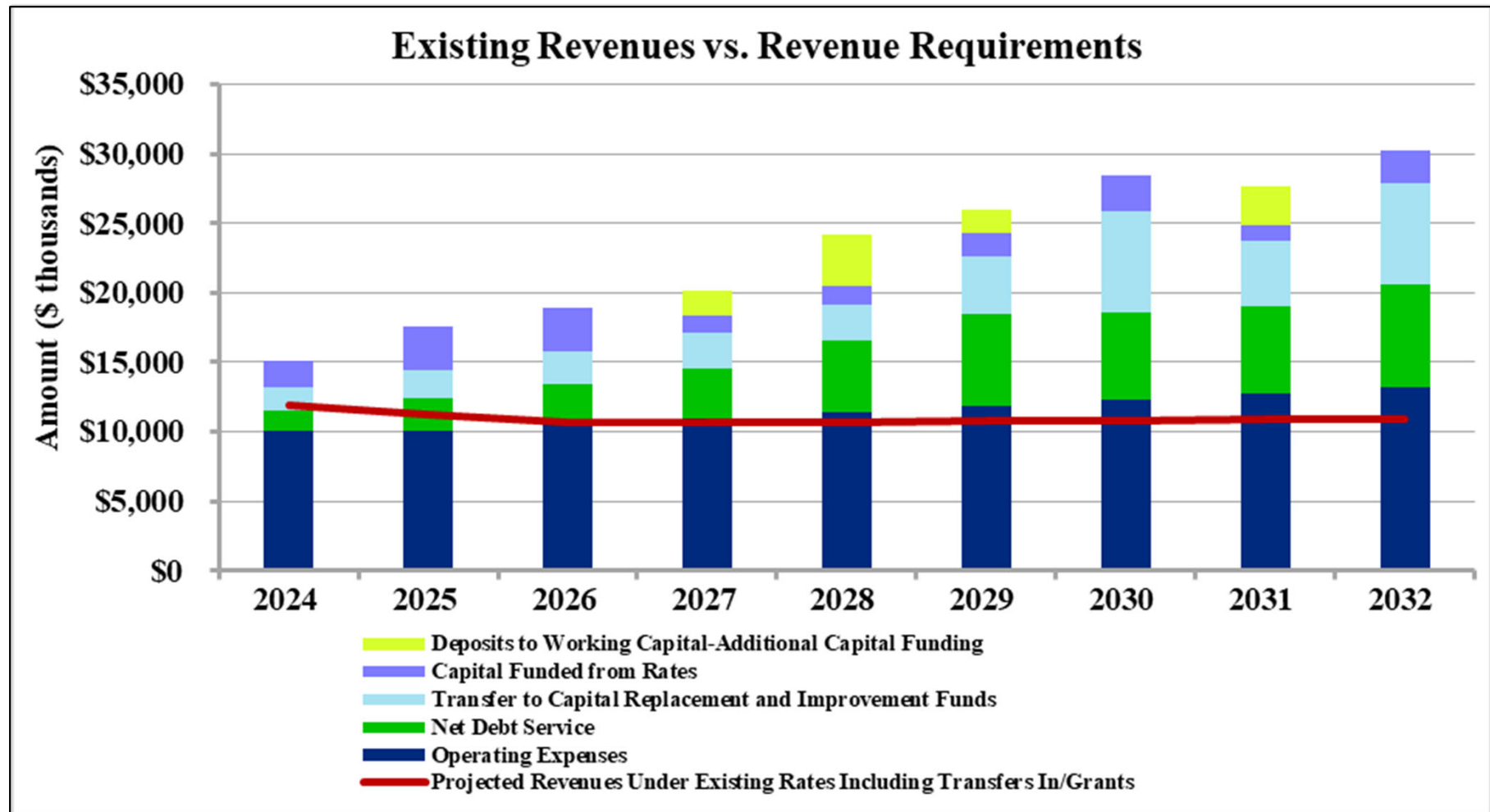
Issue:

Debt Service Coverage (cont.)

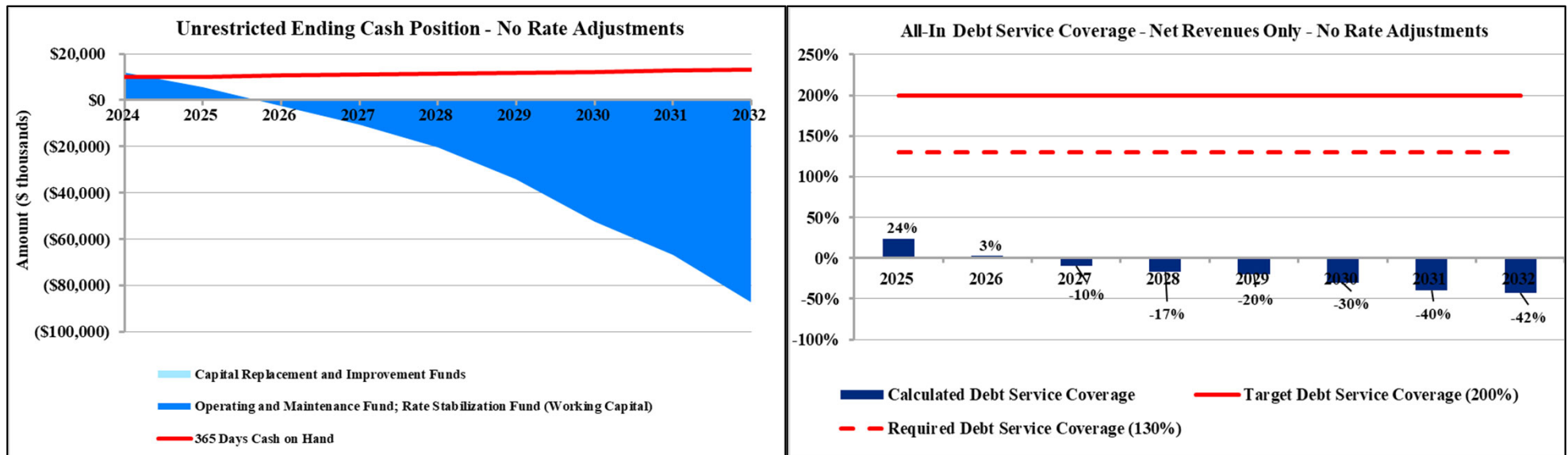


- **Rate Adjustments Are Needed to Access Capital Markets**
 - When Evaluating Utility's Ability to Repay Debt, Credit Rating Agencies and Lenders Will Only Consider Rate Increases That Have Been Adopted
 - 100% Pay-As-You-Go Funding of Capital Program Would Require Much Higher Rate Adjustments

Revenues Under Existing Rates Are Insufficient to Address Utility System Needs



Financial Risks of Not Adjusting Rates



Projected Need for Revenue Adjustments



Summary of Proposed User Rate Revenue Adjustments

Fiscal Year	Effective Date	Total User Rate Revenue Adjustments Needed	Bill for Average SFR Customer Using 6,000 Gallons (8.0 CCF) [1]	Increase in SFR Customer Monthly Bill [2]	Total Cost Per Gallon of Water and Sewer Service [2]	% of Median Household Income (< 4.5% Considered Affordable By EPA) [3]
	Existing		\$ 48.43			1.1%
2025	7/1/2024	30.0%	70.98	22.54	1.2¢	1.7%
2026	7/1/2025	25.0%	88.72	17.74	1.5¢	2.0%
2027	7/1/2026	20.0%	106.46	17.74	1.8¢	2.4%
2028	7/1/2027	20.0%	127.75	21.29	2.1¢	2.8%
2029	7/1/2028	7.0%	136.69	8.94	2.3¢	2.9%
2030 to 2032			CPI Adjustments			

[1] Based on proposed rate design. CCF = Hundred Cubic Feet.

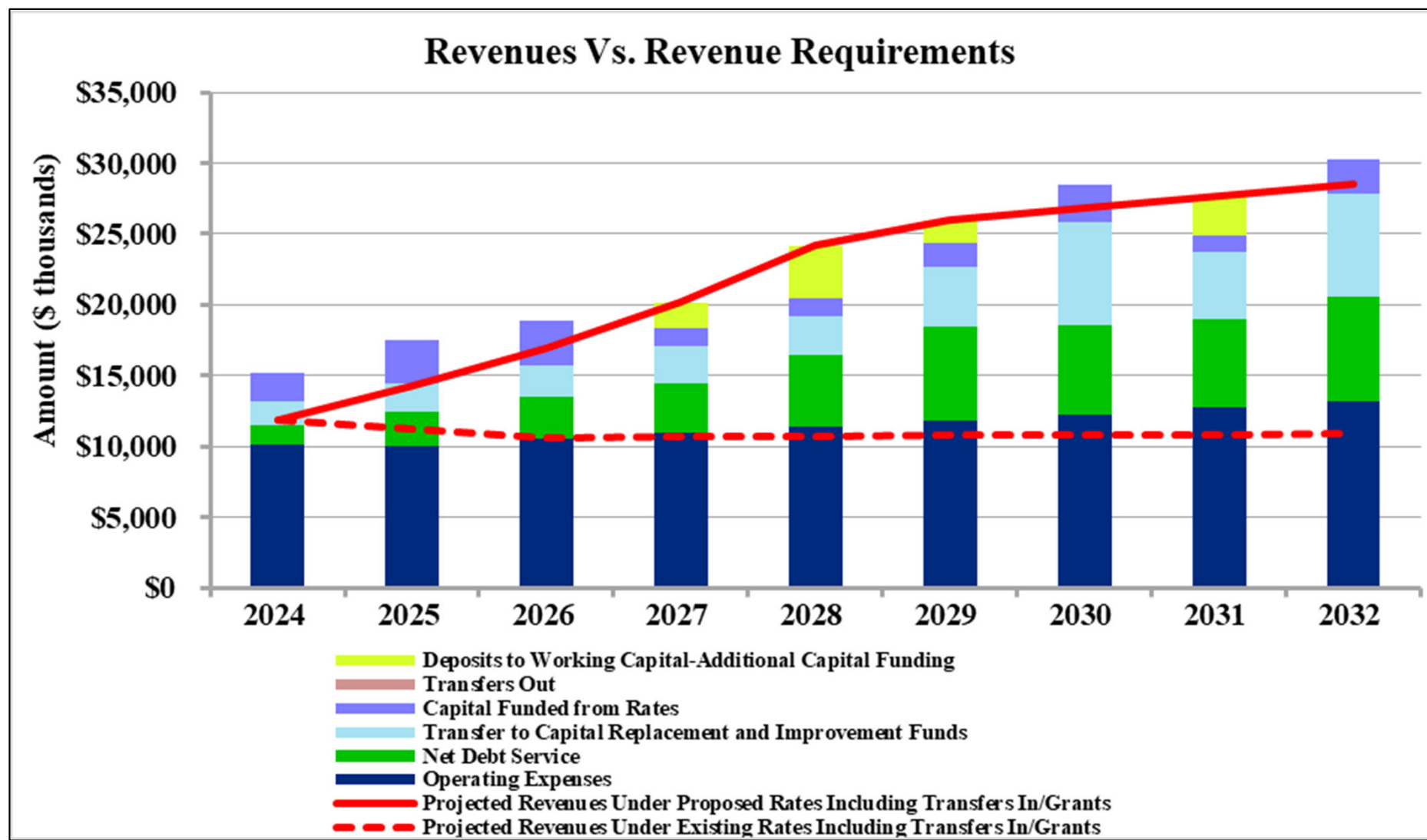
[2] Based on proposed rates applied to single family residential ("SFR") customer with 6,000 gallons (8.0 CCF) of monthly usage.

[3] EPA = United States Environmental Protection Agency. Assumes annual 3% cost of living salary increases after Fiscal Year 2025.

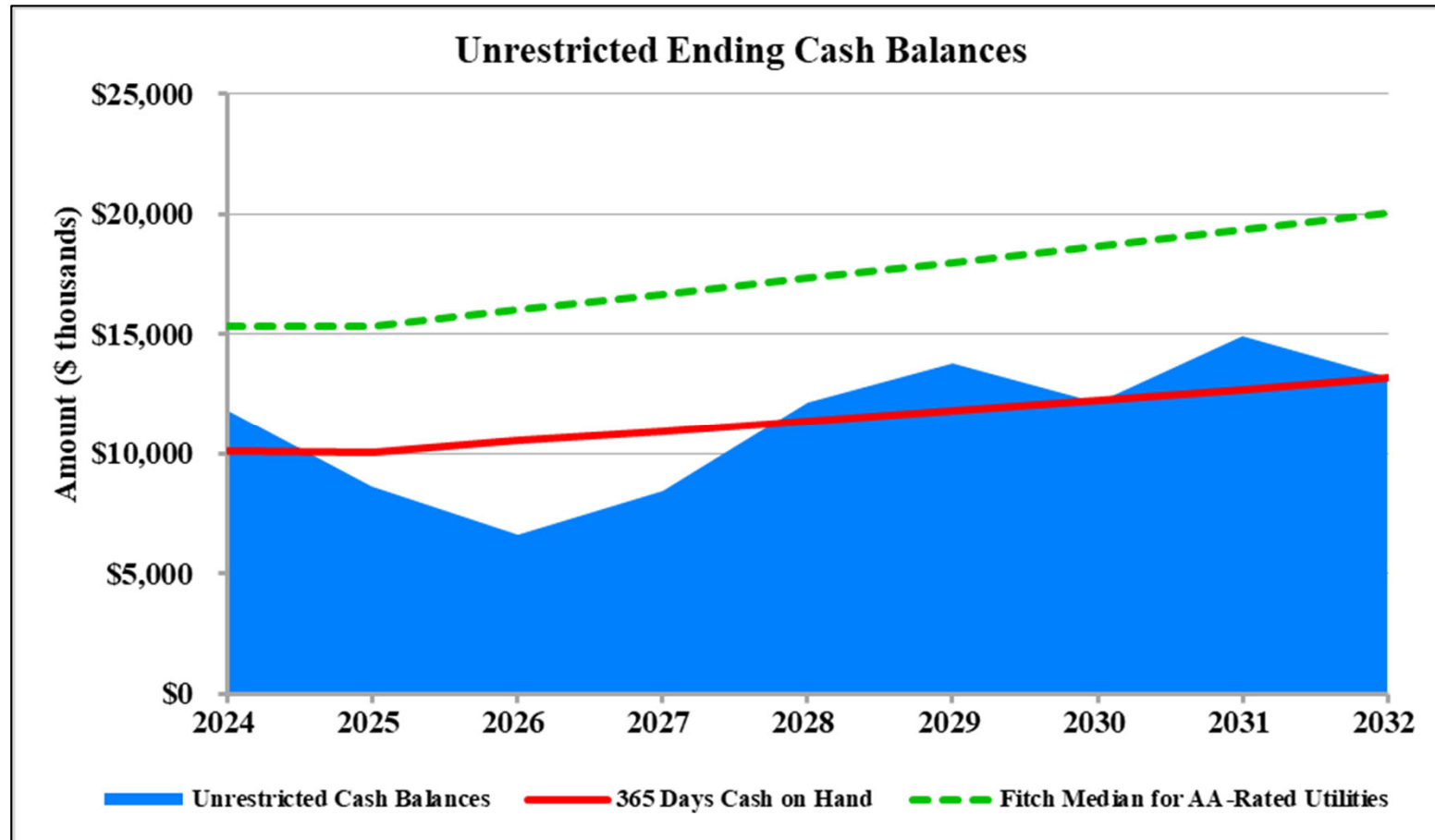
💧 **PERSPECTIVE: In 2015, Prior to its Infamous Water Crisis, the City of Flint, Michigan Charged \$162.10 for 6,000 Gallons of Water and Sewer Service**



Projected Financial Position

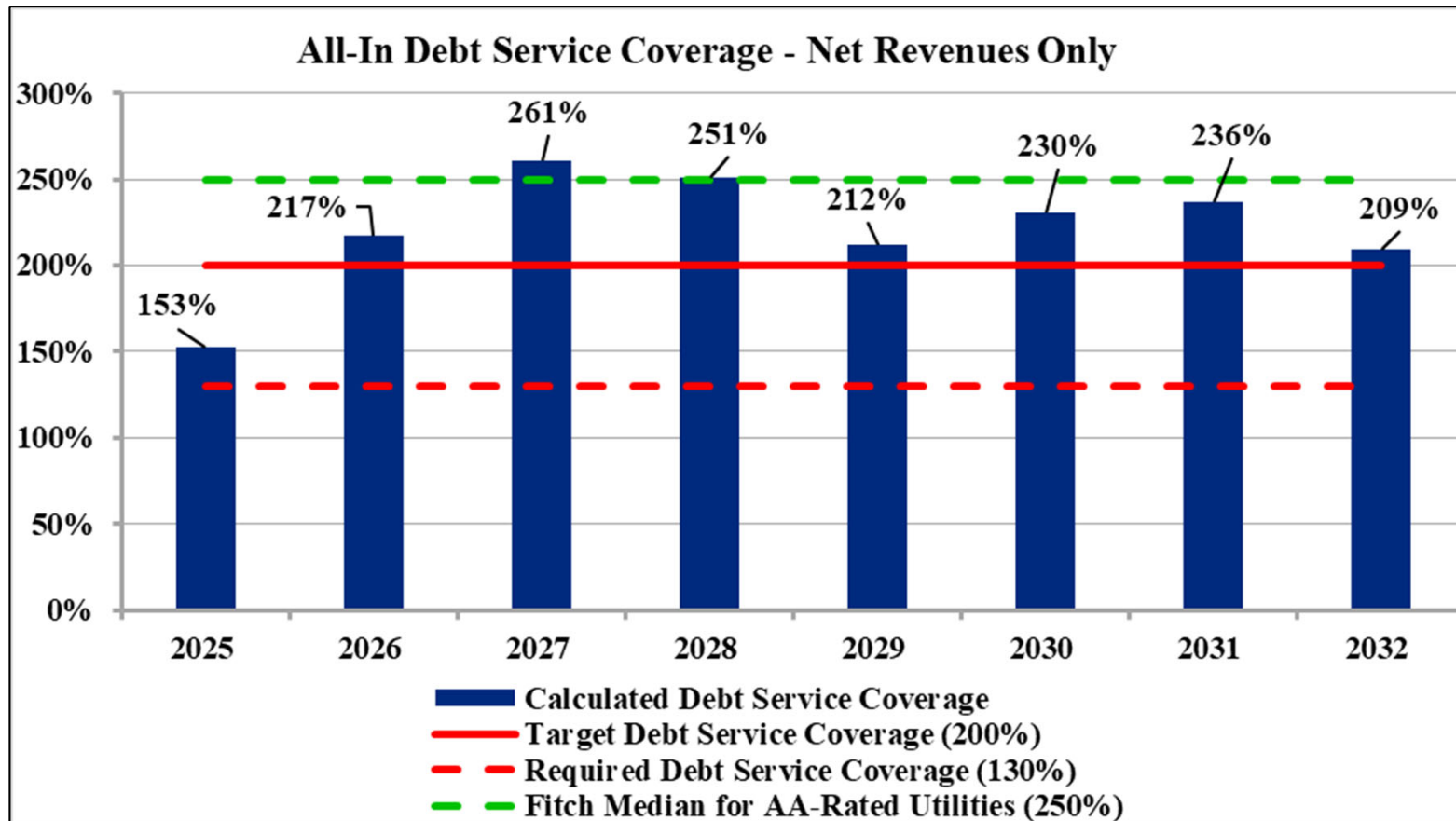


Projected Financial Position (cont.)



- With Proposed Rate and Financial Plan, System Meets Financial Targets By the End of the Forecast Period and Has Some Flexibility to Adjust If Unplanned Major Capital Need Arises (e.g., Unfunded Mandate from Regulatory Agency) or Capital Costs Are Substantially Higher Than Estimated

Projected Financial Position (cont.)



- With Proposed Rate and Financial Plan, System Meets Financial Targets By the End of the Forecast Period and Has Some Flexibility to Adjust If Unplanned Major Capital Need Arises (e.g., Unfunded Mandate from Regulatory Agency) or Capital Costs Are Substantially Higher Than Estimated



User Rate Design

- **Current Rate Structure Is Considered Overly Complicated and Administratively Burdensome**
- **Simplification of Water User Rates**
 - Single Volumetric Rate for All Usage
 - Volumetric Rate for Irrigation (Discretionary Usage) Accounts Is Twice the Volumetric Rate for Other Account Types
 - Elimination of Special Rates to the Extent Possible
- **Simplification of Sewer Rates**
 - Elimination of Winter Quarterly Rate



User Rate Design (cont.)

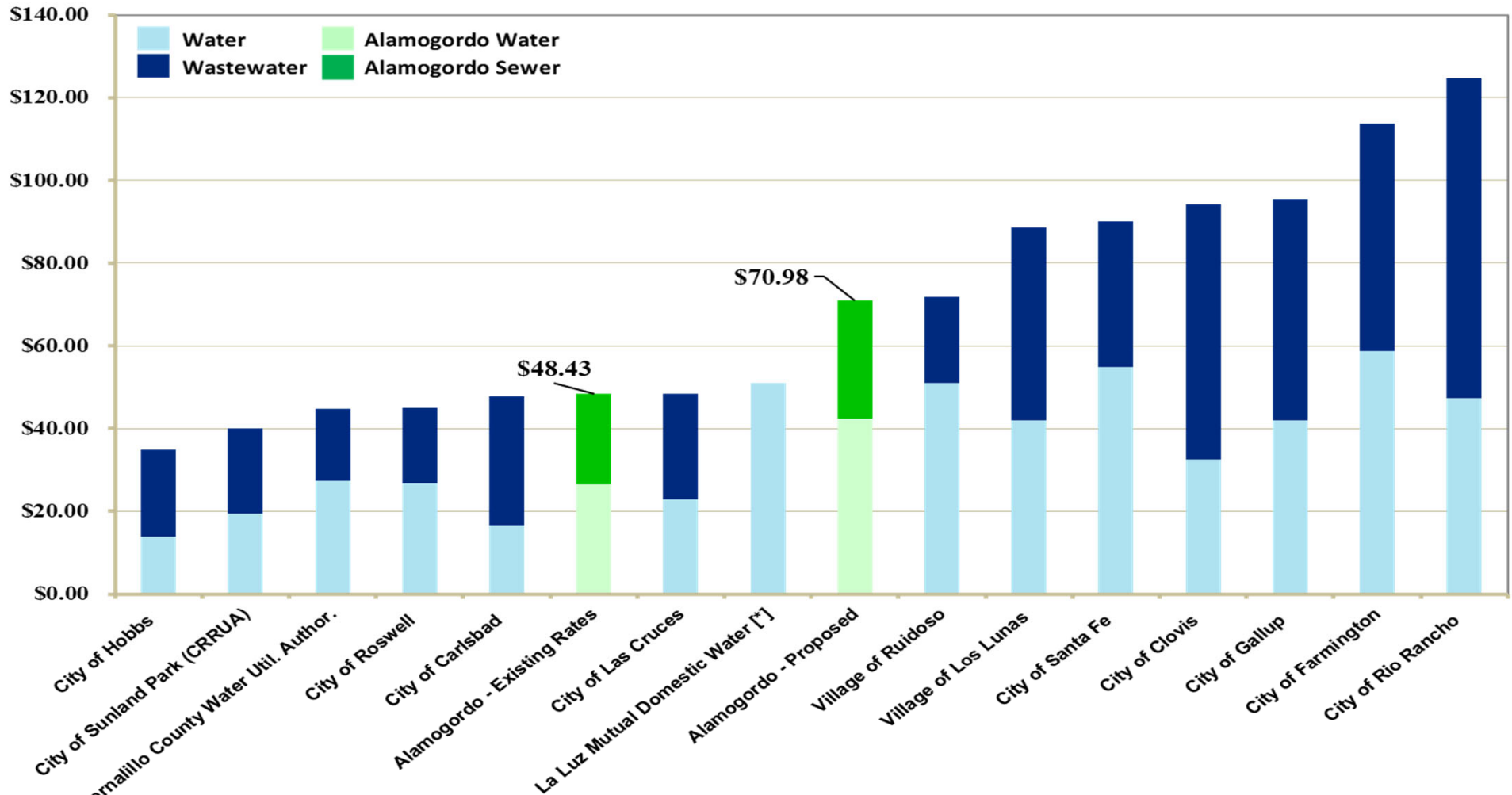
- **Reclaimed Water Volumetric Rate Equal to 50% of Potable Water Irrigation Rate**
 - No Current or Proposed Base Charge on Reclaimed Water Service

- **Allow Water Shutoffs and Termination of Billing**
 - Elimination of Mandatory Account Transfers – Many Customer Complaints on This Issue

User Rate Comparison – 6,000 Gallons (8.0 CCF) of Monthly Usage



Rates Effective April 2024



[*] La Luz does not have sewer rates – all customers are on septic systems

Rate/Bill Comparison Not a "Report Card" on How Well Utility Is Performing



■ Some Reasons Why User Rates Differ Among Utilities

- Size of Existing Customer Base / Available System Growth
- Demographics (e.g., Customers Spread Out vs. Close Together, Types of Customers Served)
- Level of Capital Improvements to Meet Service Area Growth
- Amount of Needed Renewals and Replacements / Remaining Service Life of Assets
- Differences in Bond Covenants
- Source of Water Supply and Treatment Process Costs
- Plant Capacity Utilization and Assistance in Funding of Such Capacity (e.g., Grants, Impact Fees, Other Subsidization)
- Time of Last Rate Review
- Amount of General Fund and Administrative Fee Transfers



Rate Indexing Adjustment Clause

- **In Absence of Formal Rate Study Recommendation or Commission Action, Recommend Automatic Rate Increases for Inflationary Effects on Costs of Operation**
 - Very Common in Utility Industry and Considered a Utility Best Management Practice
 - Implemented Without Formal Public Hearing or Analysis
 - Effective July 1st of Each Applicable Fiscal Year
 - Help to Prevent Future "Rate Shock" and "Catch Up" Rate Increases
 - Favored By Credit Rating Agencies Since More Assurance That Rates Will Keep Up With Inflation and Less Implied Risk of Default on Debt Service Payments

- **Recommended Indexing Provision: Greater of 3% or Change in National Consumer Price Index (CPI-U)**
 - Commission Can Always Choose to Not Implement Index in Given Fiscal Year or to Move Forward With Lower Increase



Other Charges and Policies

- **City Staff Has Performed Comprehensive Review to Modernize Chapter 28 Water, Sewers, and Sewage Disposal of City's Code of Ordinances**
 - GovRates Has Reviewed Proposed Changes
- **Considerations for Determining Proposed Other Charges and Policies:**
 - Current Utility Costs to Provide Service
 - Comparison with Similar Charges and Policies of Other New Mexico Utilities
 - City Policies
- **To Extent Other Charges Do Not Recover Cost of Providing Services, Cost Difference Must Be Paid Through Monthly User Rates of All Customers**

Benefits to Alamogordo Residents of Rate and Financial Plan



- **Maintain Water Quality and Treatment Standards**
 - Compliance with Latest Regulatory Requirements – Less Risk of Fines and Consent Orders
- **Improved Water Pressure and Fire Protection as a Result of Line Replacements**
- **Less Risk of Service Interruptions and Boil Water Notices – Fewer Line Breaks**
 - Public Health and Safety
 - Can Repair Roads After Line Break Issues Are Addressed (Improved Road Conditions)
- **Can Systematically Fund Water and Sewer Portion of Street Maintenance Program (SMP)**

Benefits to Alamogordo Residents of Rate and Financial Plan (cont.)



- **Access to Debt Financing / Capital Markets**
 - Cannot Secure Debt Financing for Critical Capital Needs Without Rate Adjustments
 - 100% Pay-As-You-Go Funding of Capital Program Would Require Much Higher Rate Adjustments
- **Can Accommodate Economic Development**
- **No Mandatory Account Transfers – Decrease in Future Liens**
- **Less Complicated Rate Structure**
- **Maintenance of Affordable and Competitive Rates**



Recommendations

- **Adopt Proposed Water and Sewer Rates, Fees, and Charges for Fiscal Years 2025 to 2029**
 - User Rates Considered Affordable and Competitive
 - Necessary to Secure Additional Debt Financing for Utility's Major / Critical Capital Needs (Cannot Issue Bonds Without Adoption of Multi-Year Rate Plan)
 - When Evaluating Utility's Ability to Repay Debt, Credit Rating Agencies and Lenders Will Only Consider Rate Increases That Have Been Adopted
 - Staff Needs to Know Revenue Stream to Implement Multi-Year Capital Program Since Projects Usually Take More Than One Year to Complete
 - Funding Must Be in Place to Enable Bidding for Projects
 - User Rates Have Not Been Adjusted for Almost Nine (9) Years



Recommendations (cont.)

- **Adopt Other Charges and Policies Per Proposed Modernization Changes to Chapter 28 of City Code of Ordinances**
 - Includes Automatic Rate Index Provisions
- **Update Financial and Rate Plan as Needed**
 - Monitor Actual Vs. Projected Results
 - Financial Checkup or Review at Least Once Every Three Years
 - Proactive Financial Planning Helps to Preserve Ability to Gradually Phase-In Any Rate Adjustments

QUESTIONS AND DISCUSSION



ORDINANCE NO. 1700**AN ORDINANCE REPEALING CHAPTER 8 ARTICLE 8-08 CROSS CONNECTION, PREVENTION AND CONTROL and AMENDING CHAPTER 28 WATER, SEWERS AND SEWAGE DISPOSAL**

WHEREAS, the City Commission of the City of Alamogordo acknowledges that they have a responsibility to ensure the provision of safe, reliable, and sustainable water services to all users in the City of Alamogordo;

WHEREAS, the current rate structure, established by ordinance 1506, has been in effect since July 2015 and no longer adequately reflects the cost of providing water services, maintaining infrastructure and ensuring regulatory compliance and;

WHEREAS, the City of Alamogordo has commissioned a detailed financial analysis by GovRates, Inc which recommends a revised rate structure to better align revenues with the operational and capital expenditures necessary for the long-term sustainability of the water system; and,

WHEREAS, the implementation of the new water rate structure is essential for meeting future water demand, addressing aging infrastructure, and complying with state and federal water quality standards; and

WHEREAS, the City Commission of the City of Alamogordo recognizes the importance of adopting a water and sewer ordinance that supports the City of Alamogordo's goals of environmental stewardship, fiscal responsibility, and public health; and

WHEREAS, it is in the best interest of the City of Alamogordo to update the water and sewer ordinance to reflect these findings and ensure the continued provision of high-quality water services to all customers;

NOW, THEREFORE BE IT ORDAINED by the City Commission of the City of Alamogordo, New Mexico that Chapter 8 Article 08-08 Cross Connections, Prevention and Control be repealed in its entirety and Chapter 28 Water, Sewers and Sewage Disposal be amended as follows;

28-01-010. Definitions.

As used in this chapter:

~~*Base rate* is the fixed monthly fee charged all property owners serviced by the city's sewage system and municipal water supply and shall have the same meaning as "customer charge(s)."~~

BOD (denoting biochemical oxygen demand) shall mean the quantity of oxygen by weight utilized in the biochemical oxidation of organic matter under standard laboratory conditions in five (5) days at twenty (20) degrees Celsius expressed in milligrams per liter (mg/l).

City is defined as the City of Alamogordo, New Mexico, or any authorized person or entity acting in its behalf.

City commission is the governing body authorized to oversee the implementation of the City Code of Ordinances, or any authorized person acting in its behalf.

City Manager is the regular, acting, or interim City Manager or their designee.

COD (denoting chemical oxygen demand) is a measure of the oxygen-consuming capacity of organic and inorganic matter present in wastewater as milligrams per liter (mg/l).

Cooling water is defined as the water discharged from any use such as air conditioning, cooling or refrigeration, or to which the only pollutant added is heat. This may also be termed as "noncontact cooling water." Water which comes into contact with raw materials or finished products from an industrial process is considered contact cooling water and is considered a polluted industrial waste.

CFR is defined as the Code of Federal Regulations, published by the office of the Federal Register, National Archives and Records Administration, as a Special Edition of the Federal Register.

Commodity charge. See "Consumption charge."

Connection charge or "connection fee" means the applicable charge for physically connecting to the water system and/or sewer system. The connection charges are not impact fees.

Consumption charge means the approved rate per volume of water and/or sewer used as measured by a meter and/or calculated per ordinance.

Customer charge is the fixed monthly fee charged property owners serviced by the city's sanitary sewer system and municipal water supply system and shall have the same meaning as base rate.

Cut off shall mean the turning off of the water supply to the property at the meter can.

Disconnect shall mean the severing of utility services to a property, including but not limited to removal of all, or part, of the city service lines, meter, meter can and all connecting hardware.

Distribution Mains shall mean the primary supply pipes of 6, 8, 10, or 12 inches inside diameter from which service connections are made to supply water to the User.

Effluent water. See "reclaimed water."

Finance Director is the regular, acting, or interim Finance Director or their designee.

Garbage shall mean solid wastes from the preparation, cooking and dispensing of food, and from the handling, storing and sale of produce.

Grid Mains shall mean the mains of 12 to 16 inches inside diameter serving as distribution supply mains.

Hauled wastes is defined as wastes delivered to the city's sanitary sewer system by conveyance other than direct pipe connection to the sewer, usually by tank truck.

Holding tank wastes any wastes from holding tanks such as vessels, chemical toilets, campers, trailers, septic tanks and vacuum pump tank trucks.

Hot tub. See "swimming pool."

~~*Household use* is defined as the use of water for necessary living functions, like drinking, bathing, washing of clothes, and other uses in the home for personal health and sanitation.~~

Housing facilities: If a housing facility has 4 units or less is determined to be residential. Housing facilities with 5 or more units are considered commercial.

Industrial liquid wastes shall mean all waterborne solids, liquids or gaseous wastes resulting from any industrial, manufacturing or food processing operation or process, or from the development of any natural resource, or any mixture of these with water or domestic sewage as distinct from normal domestic sewage. Industrial manufacturing processes shall include, but are not limited to: ordnance and accessories; food and allied products; tobacco manufacturers, textile mill products; apparel and other finished products made from fabrics and similar materials; lumber and wood products, except furniture; furniture and fixtures; printing, publishing, and allied industries; chemicals and allied products; petroleum refining and related industries; rubber and miscellaneous plastics products; leather and leather products; stone, clay, glass and concrete products; primary metal industries; fabricated metal products, except ordnance, machinery and transportation equipment; machinery, except electrical; electrical machinery, equipment and supplies; transportation equipment; photographic and optical goods; watches and clocks; miscellaneous manufacturing industries.

Interference is defined as a discharge which alone or in conjunction with a discharge or discharges from other sources which:

- (1) Inhibits or disrupts the city's wastewater treatment processes or operations or its sludge processes, use or disposal; and
- (2) Causes a violation of any state, federal, or local requirements placed on the final disposal of the treated effluent or sludge from the city treatment works.

Master Meter shall mean a water meter used for billing purposes serving a building or group of buildings.

Medical waste is defined as isolation wastes, infectious agents, human blood and blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

Meter is a device designed to measure the flow/consumption of water delivered to a user (see "standard meter" and "non-standard meter").

~~*Non-household*~~ *Residential use* means all other uses, including but not limited to, commercial, industrial, ~~separately-metered~~ irrigation, and agricultural uses.

Non-standard meter is a meter approved for use by the city which does not communicate electronically with the city and is required to be read manually to record flow/consumption. A standard meter may be converted to a non-standard meter by disconnecting and removing the meter interface unit (MIU).

Normal domestic wastewater shall mean waterborne wastes normally discharging from the sanitary conveniences of buildings (including apartments, houses and hotels), office buildings, factories and institutions, free from storm surface water and industrial wastes. Normal domestic wastewater shall mean "normal" for the city.

Pass through is defined as a discharge which exits the POTW into the receiving stream in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of the city's discharge permit, including an increase in the magnitude or duration of a violation.

Person is defined as any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or any other legal entity; or their legal representatives, agents, or assigns. This definition includes all federal, state, and local governmental entities.

pH shall mean the logarithm (base 10) of the reciprocal of the hydrogen ion concentration of a solution.

Pollutant shall include, but not be limited to, the following: dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, munitions, medical wastes, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt, municipal, agricultural and industrial wastes, and certain characteristics of wastewater (e.g., pH, temperature, suspended solids, settleable solids, turbidity, color, BOD, COD, toxicity, or color).

Potable water is water treated within the city's system to standards acceptable for human consumption.

POTW (publicly owned treatment works). A "treatment works" as defined by section 212 of the Clean Water Act (33 U.S.C. § 1292) which is owned by the city. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of a liquid nature and any conveyances which convey wastewater to a treatment plant.

Pretreatment is defined as the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to or in lieu of discharging or otherwise introducing such pollutants into the city's wastewater facility.

Public sewer shall mean a sewer in which all owners of abutting properties shall have equal rights, and is controlled by public authority.

Public Works Inspector shall mean the public works inspector or their designee.

Reclaimed water is wastewater treated to standards acceptable for reuse under the New Mexico Environmental Department (NMED) discharge permit.

Residential use is defined as domestic use including indoor and outdoor uses at residences, and includes uses such as drinking, food preparation, bathing, washing clothes and dishes, flushing toilets, watering lawns and gardens, and maintaining pools.

Sanitary sewer shall mean the public sewer portion of a wastewater facility which transports wastewater and to which storm, surface and ground water are not intentionally admitted.

Settleable solids means those solids which settle during a preselected period of time as expressed in milliliters per liter of sample.

Septage means the liquid removed from domestic septic tanks composed of sanitary and household liquid wastes.

Septage hauler is defined as the person or business engaged in the service of pumping domestic septic tanks and trucking the collection septage to the city's wastewater treatment works.

Sewage is defined as human excrement and gray water (household showers, dishwashing operations, etc.)

Smart meter. See "Standard meter."

Standard meter is a meter approved by the city which reads and records flow/consumption on a programmed interval and communicates that information electronically to the city for billing and management purposes.

Spa. See "swimming pool."

Storm sewer shall mean a sewer which carries storm water.

Storm water is defined as any flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snowmelt.

Swimming pool is any structure, including spas and hot tubs more than twenty-four (24) inches in depth and containing more than five hundred (500) gallons of water and intended primarily for recreational use.

Total Suspended Solids (TSS) shall mean the weight of solids remaining after a well-mixed sample of wastewater is filtered through a standard glass filter and the suspended portion is dried to a constant weight at 103-105 deg C. The concentration of TSS shall be denoted in milligrams per liter (mg/L).

Transmission Mains shall mean the mains larger than 16 inches inside diameter used to transmit water from treatment and storage facilities to grid mains. Tapping of transmission mains is not permitted by anything less than the diameter of 12 inches inside diameter.

Trap is a device for retaining sand, silt, grit mineral material, petroleum solvent, grease or oil by gravity-differential separation from wastewater and of a design and capacity approved by the city.

Treated water. See "potable water."

Unpolluted process water shall mean any water or waste containing none of the following: Free or emulsified grease or oil; acid or alkali, phenols or other substances imparting taste and odor to receiving water; toxic substances in suspension, colloidal state or solution; and noxious or odorous gases.

User is defined as any person who has a building sewer connected to the city's sanitary sewer, or contributes, causes or permits the contribution of wastewater into the city's POTW, including those who discharge hauled wastes to the POTW.

Utilities Director or "Director of Utilities" is the regular, acting, or interim Utilities Director or their designee.

Wastewater shall mean the used water of a community. Such used water may be a combination of the liquid and waterborne wastes from residences, commercial buildings, industrial plants and institutions.

Wastewater facilities shall mean the structures, equipment and processes required to collect, transport and treat domestic industrial wastes and dispose of the effluent.

Wastewater treatment works shall mean an arrangement of devices and structures for treating wastewater, industrial wastes and sludge. Sometimes used as synonymous with waste treatment plant or wastewater treatment plant.

Water user is defined any person who has a meter connected to the city water system.

ARTICLE 28-02. SEWERS AND SEWAGE DISPOSAL

28-02-010. Connections required—Generally.

Any person whose building is on a lot or land adjoining a street in which a sewage collection system exists and which ~~building the property lines~~ is within ~~one~~ two hundred fifty ~~(150)~~ (250) feet of a sanitary sewer ~~main~~ shall be required to connect his building to the sewage collection system and pay applicable sewer connection and impact fees. Failure to connect to the system ~~shall be deemed a misdemeanor~~ within 120 days after receiving notice of availability shall be subject to applicable fines.

28-02-020. Use of private facilities restricted—Generally.

No privies, cesspools or septic tanks shall be constructed or permitted within the area which is served by sanitary sewer facilities. Upon failure of a property owner to comply with the provisions hereof, written notice by the ~~plumbing~~ Public Works inspector shall be given demanding that connection with such sewer be made within thirty (30) days from date of such notice. Upon failure to comply with such notice, then and in that event the city shall have the power and the authority to make such connection, the cost and expense of which shall be a lien against any such property. The sewer connection fee as established by the city commission, for each and every connection made within the sewer district of the city shall be paid in advance before a permit for such connection shall be issued.

- (b) ~~The city manager or designee shall take notice of the provisions of this section and the same shall be strictly enforced, unless the city manager shall certify that some other method of making such connection will satisfy all public requirements.~~

28-02-030. Permit—Required—Connections.

Before any connection shall be made with the city sewers a permit shall be obtained from the ~~plumbing~~ Public Works Inspector, Planning and Zoning Department and approved by the Public Works Inspector.

28-02-040. - Same—Application—Connections.

~~When application for a permit to connect with the city sewers is made, the person so making such application shall file with the city manager plans, drawings, specifications or descriptions of the proposed work, and if the same shall meet with the approval of the plumbing inspector, a permit for such construction shall be issued.~~

When application for a permit to connect with the city sewers is made, the applicant shall file with the Planning and Zoning department. Required documents include plans, drawings,

specifications or descriptions of the proposed work. If these documents meet with the approval of the Public Works Inspector, a permit for such construction shall be issued.

28-02-050. - Supervision by licensed plumber—Connections.

No connections to city sewers shall be made either directly or indirectly, except by or under the supervision of a licensed plumber.

28-02-060. - Inspection; fee—Connections.

(a) The plumbing Public Works inspector or his duly authorized assistant must be notified when the work of a sewer connection is completed and ready for his inspection. All work must be left uncovered and convenient for examination until inspected and approved by the plumbing Public Works inspector. ~~inspector or his duly authorized assistant.~~ Photographs will not be accepted in lieu of physical inspection.

(b) For each such inspection made by the plumbing Public Works inspector, ~~he~~ the City shall be entitled to charge a fee as allowed by resolution of two dollars (\$2.00). The plumbing Public Works inspector shall be the judge of the total number of inspections necessary to be made.

28-02-070. - Charges—Connections.

The sewer connection charges shall be set by city commission ~~from time to time~~ by resolution and shall be payable to the city before such connection is granted.

28-02-080. - Public buildings—Connections.

(a) No public service building, hotel, school, public school, laundry or other kind of public/commercial service establishment with a service line of six-inches or larger shall ~~be permitted to connect with the public sewers except at a manhole.~~ If no standard manhole is available the applicant shall be responsible for design, construction, and costs associated there with for a manhole at location designated by the City. ~~construction and installation of a manhole necessary to such installation at a point to be designated by the city manager shall be charged to and paid for by the applicant and such sewer connection line shall open into such manhole.~~

(b) The City Manager ~~or designee~~ shall take notice of the provisions of this section and the same shall be strictly enforced, unless the City Manager shall certify that some other method of making such connection will satisfy all public requirements.

28-02-090. Maintenance and repair of service lines—Connections.

A property owner is responsible for the maintenance and repair of service lines connecting ~~his~~ the building to the sewage collection system including taps, saddles and wyes. A property owner is also responsible for any damage to public property resulting from the failure of such service lines, such failure including, but not limited to, leaks or collapses. Upon failure of a property owner to comply with the provisions hereof, written notice by the building inspector shall be given demanding that maintenance or repair be made within thirty (30) days from the date of such notice. Upon failure to comply with such notice, then and in that event, the city shall have the power and the authority to maintain or repair, the cost and expense of which shall be lien against any such property.

28-02-100. Service charge—Charges.

The city shall charge and collect from all users of the sanitary sewage system, for the use thereof, a monthly service charge. ~~The service charges shall be adopted by resolution~~ Said charge is composed of two (2) components: a customer charge, and a commodity charge, both of which are calculated in the manner specified below:

(1) ~~Effective the first billing cycle as noted below:~~

a. ~~Customer charges: For each property to which sewer service is available from the city, the monthly customer charge shall be as follows:~~

~~Effective July 1, 2014:~~

Meter Size (inches)	Customer Charge
<1	\$ 13.60
1	—19.15
1½	—25.50
2	—47.20
3	—161.70
4	—209.50
6	—320.25

~~Effective July 1, 2015:~~

Meter Size (inches)	Customer Charge
<1	\$ 13.60
1	—19.15
1½	—25.50
2	—47.20
3	—161.70
4	—209.50
6	—320.25

- b. ~~Commodity charge: Effective the first billing cycle after July 1, 2014, the commodity charge shall be one dollar and fifteen cents (\$1.15) for each one hundred (100) cubic feet of water used per month as follows: Effective the first billing cycle after July 1, 2015, the commodity charge shall be one dollar and fifteen cents (\$1.15) for each one hundred (100) cubic feet of water used per month as follows:~~
- ~~1. For residential and multi-unit dwellings with not more than four (4) units, the monthly usage will be calculated by taking the average use during the two (2) consecutive billing cycles between November 15 and February 15 times nine-tenths (0.90). This average will be applied for the following twelve (12) months and will be adjusted annually based upon the actual usage in the preceding year.~~
 - ~~2. For all other types of users, the monthly charge shall be calculated by taking the amount of water used in each month times nine-tenths (0.90).~~
 - ~~3. Water accounts which are used exclusively for irrigation purposes shall not be charged any fee under this section.~~
 - ~~4. The city manager may, upon being presented proof that nine-tenths (0.90) of the water consumed by a business does not enter the sanitary sewer system, nor being deposited upon any public property, enter into an agreement with that party to reduce the monthly charge below nine-tenths (0.90) of the water. Such agreements must be approved by the staff before becoming effective.~~
- c. ~~Septage charge: Users of the city sanitary sewer system who introduce hauled wastes (as defined by section 28-02-140) into the city system shall pay a charge of twenty cents (\$0.20) per gallon of hauled wastes dumped. Said charges shall be payable monthly.~~
- (2) ~~Users outside the city limits: For all users of the city sanitary sewer system who are located outside the city limits, the rate shall be two (2) times the rates for users located inside the city limits, specified above.~~
- ~~Thereafter, on February 1 of each year, the charge/rate shall be increased by the percentage change in the Consumer Price Index for All Urban Consumers (CPI-U) for the U.S. city average for the month of June (Index base period: December 1996=100), unless said charge/rate is modified by subsequent resolution.~~
- ~~The city manager shall review the above rates annually and make recommendations for any changes to the city commission in conjunction with the submission of the annual budget. Any changes shall be implemented by a duly approved ordinance setting forth the amended rates.~~
- (1) In the absence of a formal study recommendation or schedule of adopted rates or action by the City Commission, the monthly service charges for sewer service adopted by resolution shall be automatically increased effective July 1st of each fiscal year. The percentage increase shall be the greater of i) three percent (3%); and ii) the percentage increase, if any, in the national Consumer Price Index (CPI-U), all items, U.S. city

average, all urban consumers, not seasonally adjusted (Series ID: CUUR0000SA0 accessed via <https://data.bls.gov/cgi-bin/srgate>) from January of the preceding calendar year to January of the current calendar year as published by the Bureau of Labor Statistics of the United States Department of Labor. The calculated rates, fees, or charges shall be rounded up to the nearest cent. The utility may compound indexing. For example, if the utility fails to index in year one, it may index in year two for years one and two.

28-02-105. Reclaimed water—Charges.

- (a 1) Any party wishing to receive reclaimed water from the city shall establish an account and apply for a meter as required by the water billing division.
- (b 2) ~~Beginning with the first billing cycle after July 1, 2004, there shall be an increase in the charge of twenty-five cents (\$0.25) to fifty cents (\$0.50) for each one hundred cubic feet of reclaimed water used.~~ The city shall charge and collect from all users of the reclaimed water system, for the use thereof, monthly service charges. The service charges shall be adopted by resolution.
- (c 3) ~~Beginning with the first billing cycle after February 1, 2009, there shall be a charge of one dollar twenty cents (\$1.20) for each one hundred cubic feet of reclaimed water used.~~ In the absence of a formal study recommendation or schedule of adopted rates or action by the City Commission, the monthly service charges for reclaimed water service adopted by resolution shall be automatically increased effective July 1st of each fiscal year. The percentage increase shall be the greater of i) three percent (3%); and ii) the percentage increase, if any, in the national Consumer Price Index (CPI-U), all items, U.S. city average, all urban consumers, not seasonally adjusted (Series ID: CUUR0000SA0 accessed via <https://data.bls.gov/cgi-bin/srgate>) from January of the preceding calendar year to January of the current calendar year as published by the Bureau of Labor Statistics of the United States Department of Labor. The calculated rates, fees, or charges shall be rounded up to the nearest cent. The utility may compound indexing. For example, if the utility fails to index in year one, it may index in year two for years one and two.
- (d 4) Users of ancillary services for reclaimed water shall pay the fees adopted by resolution ~~charged for those services in Section 28-03-085.~~

28-02-110. Billing—Charges.

Billing for sewer service and reclaimed water charges shall be done in conjunction with billing for water charges. Methods of billing and collection for delinquent accounts shall be as provided in section 28-03-060.

28-02-120. Lien provided—Charges.

The city shall have a lien on each lot or parcel of land to which the city has provided water and sewer utility service for charges made for services furnished by such system. Notices of such lien shall be filed and such liens shall be enforced as provided by law.

28-02-130. Purpose and policy.

This ordinance sets forth uniform requirements for users of the Publicly Owned Treatment Works (POTW) for the City of Alamogordo, New Mexico, and enables the city to comply with all applicable state and federal laws, including the Clean Water Act (33 USC 1251 et seq.). The objectives of this ordinance are:

- a. To prevent the introduction of pollutants into the POTW that will interfere with the operation of the POTW;
- b. To prevent the introduction of pollutants into the POTW which will pass through the POTW, inadequately treated, into receiving waters or otherwise be incompatible with the POTW;
- c. To ensure that the quality of the wastewater treatment plant sludge is maintained at a level which allows its use and disposal in compliance with applicable statutes and regulations;
- d. To protect POTW personnel who may be affected by wastewater and sludge in the course of their employment and to protect the general public;
- e. To improve the opportunity to recycle and reclaim wastewater and sludge from the POTW;

This ordinance shall apply to all users of the POTW. The ordinance authorizes the issuance of wastewater discharge permits; authorizes monitoring, compliance, and enforcement activities; establishes administrative review procedures; requires user reporting; and provides for the setting of fees for the equitable distribution of costs resulting from the program established herein.

28-02-140. Reserved.

28-02-150. Prohibited discharges to sanitary sewer.

No person shall discharge or cause to be discharged any storm water, surface water, groundwater, roof runoff, subsurface drainage, uncontaminated cooling water or unpolluted industrial process waters to any sanitary sewer, unless authorized by the city.

28-02-160. Discharges to storm sewers.

Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers, or to a natural outlet approved by the city commission. Industrial cooling water or unpolluted process waters may be discharged, on approval of the city commission, to a storm sewer or natural outlet.

28-02-170. General sewer use requirements.

a. *General prohibitions.*

No user shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes pass through or interference. These general prohibitions apply to

all users of the POTW whether or not they are subject to categorical pretreatment standards or any other national, state, or local pretreatment standards or requirements.

b. *Specific prohibitions.*

No user shall introduce or cause to be introduced into the POTW the following pollutants, substances, or wastewater:

1. Pollutants which create a fire or explosive hazard in the POTW, including, but not limited to, waste streams with a closed-cup flashpoint of less than 140°F (60°C) using the test methods specified in 40 CFR 261.21;
2. Wastewater having a pH less than ~~5.5~~ 6.0 or more than ~~9.0~~ 9.5, or otherwise causing corrosive structural damage to the POTW or equipment;
3. Solid or viscous substances in amounts which will cause obstruction of the flow in the POTW resulting in interference but in no case solids greater than one-half (½) inch in any dimension;
4. Pollutants, including oxygen-demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause interference with the POTW;

28-02-180. Discharge of certain harmful wastes restricted—Industrial wastes.

No person shall discharge following described substances, materials, waters or wastes if it appears likely in the opinion of the ~~City Manager city commission~~, that such wastes can harm the wastewater facility, or equipment, have an adverse effect on the receiving stream, or can otherwise endanger life, limb, public property or constitute a nuisance. In forming an opinion as to the acceptability of these wastes, the ~~City Manager city commission~~ will give consideration to such factors as the quantities of subject wastes in relation to flows and velocities in the sewers, materials of construction of the sewers, nature and capacity of the wastewater facility, degree of treatability of wastes in the wastewater treatment works and other pertinent factors. The substances which must be considered include, but are not limited to, the following:

- (a) Any liquid or vapor having a temperature higher than one hundred ~~fifty (150)~~ ~~twenty-two (122)~~ degrees Fahrenheit or ~~sixty-five (65)~~ fifty (50) degrees Celsius.
- (b) Any water or waste containing fats, grease, wax or oils, whether emulsified or not, in excess of one hundred (100) mg/l or containing substances which may solidify or become viscous at temperatures between thirty-two (32) degrees Fahrenheit and one hundred fifty (150) degrees Fahrenheit or zero (0) Celsius to sixty-five (65) degrees Celsius.
- (c) Any garbage that has not been properly shredded. The installation and operation of any garbage grinder larger than those normally manufactured and sold for residential and noncommercial use will not be installed without specific review and approval by the city commission.
- (d) Any waters or wastes containing strong acid, iron pickling wastes, or concentrated plating solutions, unless completely neutralized and approved by the city commission for discharge.

- (e) Any waters or wastes containing reducing substances of an organic or inorganic nature, toxic or nontoxic, which exert an immediate chlorine demand, if discharge of such agents will prevent the achievement of an adequate chlorine residual in the effluent of the wastewater treatment works.
- (f) Any waters or wastes containing phenols or other taste or odor producing substances, in concentrations exceeding limits established by the city commission, after treatment of the composite sewage, to meet the requirements of the state, federal or other public agencies of jurisdiction for such discharge to the receiving waters.
- (g) Any radioactive wastes or isotopes of such half-life or concentrations as may exceed limits established by the city commission, in compliance with applicable state and federal regulations.
- (h) Any waters or waste having a pH ~~in excess of 9.5~~ exceeding 9.0.
- (i) Any waters or waste having an ammonia concentration exceeding 35 mg/L.
- (j) Any waters or waste having a TSS concentration exceeding 340 mg/L.
- (k) Any waters or waste having a BOD concentration exceeding 310 mg/L.
- (l) Materials which exert or cause:
 - (1) Unusual concentrations of inert suspended solids (such as, but not limited to, Fullers earth, lime residues) or of dissolved solids (such as, but not limited to, sodium chloride and sodium sulfate).
 - (2) Excessive discoloration (such as, but not limited to, dye wastes and vegetable tanning solutions).
 - (3) Unusual chemical oxygen demand, or biochemical oxygen demand, or chlorine requirements in such quantities as to constitute a significant load on the wastewater treatment works.
 - (4) Slugs or shocks constituting an unusual volume of flow or concentration of wastes which will disturb the normal functioning of the wastewater facility.
- (m) Waters or wastes containing substances which are not amenable to treatment or reduction by the wastewater treatment works employed, or amenable to treatment only to such degree that the effluent cannot meet the requirements of agencies having jurisdiction over discharge to the receiving waters.

28-02-190. ~~City commission's authority re~~ Discharge of harmful wastes—Industrial wastes.

- (a) If any waters or wastes are discharged, or are proposed to be discharged to the public sewers, which waters contain substances or possess the characteristics enumerated in section 28-02-180 of this article, and which, in the judgment of the ~~City Manager~~ **city commission**, may have a deleterious effect upon the wastewater facilities, or receiving waters, or which otherwise create a hazard to life or constitute a public nuisance, the city commission may:
 - (1) Reject the wastes,

- (2) Require pretreatment to an acceptable condition for discharge to the public sewers, or
- (3) Require control over the quantities and rates of discharge.
- (b) If the city commission permits the pretreatment or equalization of waste flows, the design and installation of the plants and equipment shall be subject to the review and approval of the **City Manager** ~~city commission~~ and the state and subject to the requirements of all applicable codes, ordinances and laws.

28-02-200. Testing—Industrial wastes.

Testing of an industrial waste will be performed at least twice a year or whenever found necessary by the **City Manager** ~~city commission~~. The person discharging the waste shall be liable for payment of all costs arising from the testing of the industrial waste.

28-02-210. Traps—Industrial wastes.

Grease, oil and sand traps shall be provided when, in the opinion of the **City Manager** ~~city commission~~, they are necessary for the proper handling of liquid wastes containing grease in excessive amounts, or any flammable wastes, sand or other harmful ingredients; except that such traps shall not be required for private living quarters or dwelling units. All traps shall be of a type and capacity approved by the **City Manager** ~~city commission~~, and shall be located so as to be readily and easily accessible for cleaning and inspection. Grease and oil traps shall be installed in all new filling stations, garages, restaurants and other new facilities wherein heavy discharge of grease and oil is to be expected.

28-02-220. Maintenance of preliminary treatment facilities—Industrial wastes.

Where preliminary treatment or flow-equalizing facilities are provided for any industrial liquid wastes, they shall be maintained continuously in satisfactory and effective operation by the owner at ~~his~~ their own expense.

28-02-230. Control manholes—Industrial wastes.

- (a) When required by the **City Manager** ~~city commission~~, the owner of any property serviced by a building sewer carrying industrial liquid wastes shall install a suitable control manhole together with such necessary meters and other appurtenances in the building sewer to facilitate observation, sampling and measurement of the wastes.
- (b) Such manhole, when required, shall be accessibly and safely located, constructed in such a manner as to prevent infiltration of ground and surface waters, and should be constructed in accordance with plans approved by the **City Manager** ~~city commission~~. The manhole shall be installed by the owner at ~~his~~ their expense, and shall be maintained by ~~him~~ **them** so as to be safe and accessible at all times.

28-02-240. Compliance with standards—Industrial wastes.

All measurements, tests and analyses of the characteristics of waters and wastes shall be determined in accordance with the latest edition of "Standard Methods for the Examination of Water and Wastewater," published jointly by the American Public Health Association and

American Water Works Association and the Water Pollution Control Federation American Water Works Association, American Public Works Association, and Water Environment, and shall be determined at the control manhole provided, or upon suitable samples taken at such control manhole. The control manhole provided shall be located so that sampling of the industrial waste will be performed before discharge into the public sewer system. Sampling shall be carried out by customarily accepted methods to reflect the effect of constituents upon the wastewater treatment works and to determine the existence of hazards to life, limb and property. (The particular analyses involved will determine whether a twenty-four-hour composite of all outfalls of a premise is appropriate or whether a grab sample or samples should be taken. Normally, but not always, COD, BOD and settleable solids analyses are obtained from twenty-four-hour composites of all outfalls whereas pH's are determined from periodic grab samples.)

28-02-250. Cost recovery—Rate schedule—Industrial wastes.

The City Manager ~~city commission~~ shall take necessary steps to establish a rate schedule for sewer service that assures an equitable system of cost recovery. The purpose hereof is that the industrial users shall pay for the costs incurred by the city commission in the construction, operation and maintenance of that portion of the wastewater facilities related to industrial wastes.

28-02-260. Same—System conditions—Industrial wastes.

The cost recovery system shall satisfy the following conditions:

- (a) The apportionment of costs must take into consideration the individual industrial user's contribution as related to the total waste load, taking into account the volume and strength of all discharges.
- (b) The costs to be considered should include, but are not limited to:
 - (1) Amortization of the applicant's indebtedness for the cost of the treatment facilities (plant and interceptors).
 - (2) Operation and maintenance of the treatment facilities.
 - (3) Any additional costs which are necessary to assure adequate treatment on a continuous basis.
- (c) Substantial prepayment of the capital investment or other financial commitments will be required from each industry that contributes thirty (30) percent or more of the total volume or strength of the waste load to be treated by the project.

28-02-270. Same—Assessment of charges—Industrial wastes.

~~A charge will be assessed against persons~~ Customers discharging industrial liquid wastes which are of a greater strength and volume than normal, untreated domestic wastewater shall be subject to additional sewer service charges. Service charges for such users shall be adopted by resolution. ~~Normal, untreated domestic wastewater is defined as having a maximum yearly average biochemical oxygen demand and chemical oxygen demand not in excess of two hundred (200) milligrams per liter and four hundred (400) milligrams per liter, respectively. The same sewage is considered to contain settleable solids not in excess~~

of five (5.0) milliliters per liter. The annual industrial charge will be the largest volume which results from application of the following mathematical relationships:

$IC + A + (K)(V) 1 +$	$\frac{a(SS - 5)}{5}$	$+$	$\frac{b(BOD - 200)}{200}$
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or

$IC + A + (K)(V) 1 +$	$\frac{a(SS - 5)}{5}$	$+$	$\frac{b(BOD - 200)}{400}$
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Where:

IC = Industrial charge, dollars per year

V = Volume discharge, gallons per year

SS = Settleable solids of a given industrial waste, ml/l

~~a = 0.35 that percentage of the total cost which is attributable to settleable solids removal~~

~~b = 0.65 that percentage of the total cost which is attributable to either chemical oxygen demand removal or biochemical oxygen demand removal~~

~~A = Basic annual charge levied for being connected; whether or not sewage or other wastewaters are being discharged to the system, shall be sixty dollars (\$60.00) per year~~

~~K = Annual charge per unit volume of waste, six hundred eighty dollars (\$680.00) per million gallons~~

COD = Chemical oxygen demand of a waste, mg/l

BOD = Biochemical oxygen demand of a waste, mg/l

If settleable solids concentration is less than 5 ml/l, chemical oxygen demand is less than 400 mg/l, and biochemical oxygen demand is less than 200 mg/l, the charge shall be based on volume alone, and the following formula shall apply:

$$IC = A + (K)(V)$$

where the terms are as defined above.

28-02-280. Annual report—Industrial wastes.

The department of public works shall furnish to the city commission an annual report of the operating expenses incurred in wastewater treatment and the city commission may, if necessary, adjust the annual industrial charge to reflect any increase or decrease in wastewater treatment cost based on the operating experiences of the previous year.

DIVISION II. FATS, OILS, GREASE (FOG) PREVENTION PROGRAM

28-02-290. Purpose.

The purpose of this article is to protect the health, safety and welfare of the citizens of Alamogordo through setting forth uniform requirements for users of the publicly owned waste water treatment system to capture and dispose of (FOG) and enables the city to comply with all applicable state and federal laws, including the Clean Water Act, 33 U.S.C. & 1251, et seq.; and General Pretreatment Regulations, Title 40 C.F.R. Part 403. By:

- (1) Prevention of introduction of FOG into the publicly owned wastewater treatment system that will interfere with its' operation;
- (2) To prevent the introduction of FOG that could pass through the publicly owned wastewater treatment system, inadequately treated, into reclaimed water systems;
- (3) To prevent sanitary sewer overflow (SSO). These overflows can then contaminate the ground, local water bodies, and any property that the sewage comes into contact with;
- (4) To promote reuse and recycling of waste grease (FOG) from the publicly owned wastewater treatment system;
- (5) To enable the city to meet federal, state and local pollutant discharge limits;
- (6) Judicial enforcement remedies.

28-02-300. Applicability.

The provision of this article shall apply to all commercial businesses in the City of Alamogordo, whose business involves preparation and sale of any Product that has potential to introduce (FOG) into the City's Publicly owned Wastewater Treatment System or furthermore referred to (POWTS).

- (1) This article shall apply to all non-domestic users of the POWTS, as defined in section 8-90-030 of this article.
- (2) Grease interceptors shall not be required for residential users.
- (3) The article shall apply to both new and existing facilities generating fats, oils, and grease as a result of food manufacturing, processing, preparation, or food service shall install, use, and maintain appropriate grease interceptors as required in section 8-90-030 of this article. These facilities include but are not limited to restaurants, food manufacturers, food processors, hospitals, hotels and motels, nursing homes, and any other facility preparing, serving, or otherwise making any food available for consumption.
- (4) No user may intentionally or unintentionally allow the direct or indirect discharge an fats, oils, or greases of animal or vegetable origin into the POWT system in such amounts as to cause interference with the collection and treatment system, or as to cause pollutants to pass through the treatment works into the environment.

28-02-310. Definitions.

The following definitions shall apply in the interpretation and enforcement of this article. Definitions put in alphabetical order for simplification.

Act refers to the Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. 1251, et. seq.

AHJ means the authority having jurisdiction.

BOD means the value of the 5-day test for biochemical oxygen demand, as described in the latest edition of "Standards Methods for the Examination of Water and Wastewater."

COD means the value of the test for chemical oxygen demand, as described in the latest edition of "Standard Methods of the Examination of Water and Wastewater."

EPA means the United States Environmental Protection Agency.

Fats, oils, and grease (FOG) means all organic polar compounds derived from animal and/or plant sources that contain multiple carbon chain triglyceride molecules. These substances are detectable and measurable using analytical test procedures established in 40 CFR 136, as may be amended from time to time. All are sometimes referred to herein as "grease" or "greases."

FOG disposal system means a grease interceptor that reduces nonpetroleum fats, oils, and grease (FOG) in effluent by separation, and mass and volume reduction.

Generator means any person who owns or operates a grease trap/grease interceptor, or whose act or process produces a grease trap waste.

Grease interceptor means an appurtenance or appliance that is installed in a sanitary drainage system to intercept non-petroleum fats, oil, and grease (FOG) from a wastewater. These two (2) types of grease interceptors, gravity grease interceptors and hydro mechanical grease interceptors.

Gravity grease interceptors means a plumbing appurtenance or appliance that is installed in a sanitary drainage system to intercept non-petroleum fats, oils and greases (FOG) from a wastewater discharge and is identified by volume, 30-minute retention time, baffle(s), a minimum of two (2) compartments, a minimum total volume of three hundred (300) gallons, and gravity separation. These interceptors are designed by a registered professional engineer. Gravity grease interceptors are generally installed outside.

Hydro mechanical grease interceptor means a plumbing appurtenance or appliance that is installed in a sanitary drainage system to intercept non-petroleum fats, oils, and grease (FOG) from a wastewater discharge and is identified by flow rate, and separation and retention efficiency. The design incorporates air entrainment, hydro mechanical separation, interior baffling, and/or barriers in combination or separately, and an external flow control, with air intake (vent).

Grease removal device (GRD) means any hydro mechanical grease interceptor that automatically, mechanically removes non-petroleum fats, oil, and grease (FOG) from the interceptor, the control of which are either automatic or manually initiated.

Grease waste means material collected in and from a grease interceptor in the sanitary sewer service line of a commercial, institutional, or industrial food service or processing establishment, including the solids resulting from de-watering process.

Indirect discharge or discharge means the introduction of pollutants into a POWTS from any non-domestic source.

Industrial liquid wastewater. "Industrial liquid wastes" shall mean all waterborne solids, liquids or gaseous wastes resulting from any industrial, manufacturing of food processing operation or process, or from the development of any natural resource, or any mixture of these with water or domestic sewage as distinct from normal domestic sewage. Industrial manufacturing of process shall include, but are not limited to: ordinance and accessories, food and allied products; tobacco manufacturers, textile mill products; apparel and other finished products made from fabrics and similar materials; lumber and wood products, except furniture; furniture and fixtures; printing, publishing and allied industries; chemicals and allied products; petroleum refining and related industries; rubber and miscellaneous plastic products; leather and leather products; stone, clay, glass, and concrete products; primary metal industries; fabricated metal products, except excepted ordinance, machinery transportation equipment; machinery, except electrical; electrical machinery, equipment and supplies; transportation equipment; photographic and optical goods; watches and clocks; miscellaneous manufacturing industries.

Interference means a discharge which alone or in conjunction with a discharge or discharges from other sources inhibits or disrupts the POWTS, its treatment processes or operations or its sludge processes, use or disposal, or is a cause of violation of the city's TPDES permit.

Interference with any wastewater facility. "Interference with any wastewater treatment process" shall mean any condition or combinations which cause the degradation of the operational efficiency of a wastewater facility.

pH means the measure of the relative acidity or alkalinity of water and is defined as the negative logarithm (base 10) of the hydrogen ion concentration.

POWTS or publicly owned wastewater treatment system means a treatment system which is owned by a state or municipality as defined by section 502(4) of the Clean Water Act. This definition includes any devices and systems used in the storage, treatment, recycling and reclamation of public sewage or industrial wastes of a liquid nature. It also includes all sewer, pipes and other conveyances that convey wastewater to a POWT plant. The term also means the public or municipality as defined in section 502(4) of the Act, which has jurisdiction over the indirect discharges to and the discharges from such a treatment system. For purposes of this article, the terms "sanitary sewer system" and POWTS may be used interchangeably.

Sanitary sewer shall mean the public sewer portion of a wastewater facility which transports wastewater and to which storm, surface and ground water are not intentionally admitted.

Settleable solids means those solids which settle during a preselected period of time as expressed in millimeters per liter of sample.

Standard methods shall mean the laboratory procedures set forth in the latest edition, at the time of analysis, of "Standard Methods for the Examination of Water and Wastewater," as prepared, approved and published jointly by the "American Public Health Association" and "American Water Works Association" and the "Water Pollution Control Federation."

Storm sewer shall mean a sewer which carries storm and surface waters and drainage, but excludes wastewater and polluted industrial wastes.

Transporter means a person who is registered with and authorized by the AHJ or POWTS to transport sewer sludge, water treatment sludge, domestic waste, chemical toilet waste, grit trap waste, or grease trap waste in accordance with current regulations.

Trap is a device for retaining sand, silt, grit mineral material, petroleum solvent, grease or oil by gravity—differential separation from wastewater and of a design and capacity approved by the City of Alamogordo, New Mexico.

TSS means the value of the test of total suspended solids, as described in the latest edition of "Standard Methods for the Examination of Water and Wastewater."

Unpolluted process water shall mean water or waste containing none of the following: Free or emulsified grease or oil; acid or alkali, phenols, or other substances imparting taste and odor to receiving water; toxic substances in suspension, colloidal state or solution; and noxious or odorous gases.

User means any person, including those located outside the jurisdictional limits of the City, who contributes, causes or permits the contribution of discharge of wastewater into the POWTS, including persons who contribute such wastewater from mobile sources.

Wastewater shall mean the used water of a community. Such used water may be a combination of the liquid and waterborne wastes from residences, commercial buildings, industrial plants and institutions.

28-02-320. Installation and maintenance requirements.

- (A) *Installations*. Grease, oil and sand traps shall be provided by the owner when the city deem it necessary for proper handling of liquid wastes containing grease in excessive amounts, or any flammable wastes, sand, or other harmful ingredients; except that such traps shall not be required for private living quarters or dwelling units. All traps shall be of a type and capacity approved by the city and shall be located as to be readily and easily accessible for cleaning and inspection. Grease and oil traps shall be installed in all new filling stations, garages, restaurants, and other new facilities wherein heavy discharge of grease and oil is to be expected. In new businesses that will have minimum impact on the city's sewer infrastructure a minimum grease of a 50-gallon grease interceptor shall be required. Where preliminary treatment of flow equalizing facilities are provided for any industrial liquid wastes, they shall be maintained continuously in satisfactory and effective operation by the owner at their own expense.
- (1) *New facilities*. Food processing or food service facilities which are newly proposed or constructed, or existing facilities which will be expanded or renovated to include a food service facility, where such facility did not previously exist, shall be required to design, install, operate and maintain a grease interceptor in accordance with locally adopted plumbing codes or other applicable ordinances. Grease interceptors shall be installed and inspected prior to issuance of a certificate of occupancy.
 - (2) *Existing facilities*. Existing grease interceptors must be operated and maintained in accordance with the manufacturer's recommendations and in accordance with these model standards, unless specified in writing and approved by the POWTS.
 - (3) *All grease interceptors shall be properly sized*. Hydro mechanical grease interceptors shall be sized in accordance with PDI G101 standard. Gravity interceptors shall be sized by a professional engineer to allow for a minimum retention time of thirty (30) minutes.

- (4) *Bioremediation.* Bioremediation media shall only be used with approved FOG disposal systems ASME A112.14.6. The BOD, COD, and TSS discharged to the sanitary sewer after use of the media does not exceed the BOD, COD, and TSS. The pH levels must be between ~~six (6) and nine (9)~~ **six (6) and nine (9)** ~~five (5) and eleven (11)~~.
- (5) All grease bearing fixtures shall discharge to a grease interceptor.
- (6) All users with a grease interceptor must adhere to all the requirements; procedures and detailed record keeping outlined in their approved application, to ensure compliance with this article. A maintenance log shall be kept that indicates, at a minimum, the following information:
 - (a) Date the grease interceptor was serviced;
 - (b) Name of the person or company servicing the grease interceptor;
 - (c) Waste disposal method used;
 - (d) Gallons of grease removed and disposed of;
 - (e) Signature of the operator after each cleaning that certifies that all grease was removed, disposed of properly, grease trap/interceptor was thoroughly cleaned, and that all parts were replaced and in operable condition.
- (7) *Cleaning schedules:*
 - (A) Grease interceptors shall be cleaned as often as necessary to ensure that the sediment and floating materials do not accumulate to impair the efficiency of the grease interceptor; to ensure the discharge is in compliance with local discharge limits; and to ensure no visible grease is observed in discharge.
 - (B) Grease interceptors shall be completely evacuated a minimum of every thirty (30) days, or more frequently when:
 - (a) Twenty-five (25) percent or more of the wetted height of the grease trap or grease interceptor, as measured from the bottom of the device to the invert of the outlet pipe, contains floating materials, sediment, oils or greases; or
 - (b) The discharge exceeds BOD, COD, TSS, FOG, pH, or other pollutant levels established by the POWTS; or
 - (c) If there is a history of non-compliance.
 - (C) Any person who owns or operates a grease interceptor may submit to the POWTS a request in writing for an exception to the thirty (30) day cleaning frequency of their grease interceptor. The POWTS may grant an extension for required cleaning frequency on a case-by-case basis when:
 - (a) The grease interceptor owner/operator has demonstrated the specific interceptor will produce an effluent, based on defensible analytic results, in consistent compliance with established local discharge limits such as BOD, TSS, FOG, or other parameters as determined by the POWTS; or
 - (b) Less than twenty-five (25) percent of the wetted height of the grease interceptor, as measured from the bottom of the device to the invert of the outlet pipe, contains floating material, sediments, oils and greases.

- (8) *User cleaning.* Hydro-mechanical grease interceptors only. Grease interceptor cleaning by the user must receive approval from the POWTS to remove grease from their own grease hydro-mechanical grease interceptors. The following conditions shall apply:
- (A) The grease interceptor is no more than one hundred (100) GPM size.
 - (B) The proper on-site material disposal methods are implemented (e.g. absorbed liquid into solid form and disposed into trash;
 - (C) The local solid waste authority allows such practices;
 - (D) Grease waste is placed in a leak proof, sealable container(s) located on the premises and in an area for the transporter to remove or pump-out; and
 - (E) Detailed records on these activities are maintained.
- (9) *Manifest requirements.* Gravity grease interceptors only.
- (A) Each pump-out of a grease interceptor must be accompanied by a manifest to be used for record keeping purposes.
 - (B) Persons who generate, collect and transport grease waste shall maintain a record or each individual collection and deposit. Such records shall be in the form of a manifest. The manifest shall include:
 - (a) Name, address, telephone, and commission registration number of transporter;
 - (b) Name, signature, address and phone number of the person who generated the waste and the data collected;
 - (c) Type and amount(s) of waste collected or transported;
 - (d) Name and signature(s) of responsible person(s) collecting, transporting, and depositing the waste;
 - (e) Date and place where the waste was deposited;
 - (f) Identification (permit or site registration number, location, and operator) of the facility where the waste was deposited;
 - (g) Name and signature of facility on-site representative acknowledgement receipt of the waste and the amount of waste received;
 - (h) The volume of the grease waste received; and
 - (i) A consecutive numerical tracking number to assist transporters, waste generators, and regulating authorities in tracking and volume of grease transported.
 - (C) *Manifest.* The manifest shall be divided into five (5) parts and records shall be maintained as follows.
 - (a) One (1) part of the manifest shall have the generator and transport information completely filled out and given to the generator at the time of waste pickup.

- (b) The remaining four (4) parts of the manifest shall have all required information correctly filled out and signed by the appropriate party before distribution of the manifest.
- (c) One (1) part of the manifest shall go to the receiving facility.
- (d) One (1) part shall go to the transporter, who shall retain a copy of all manifests showing collection and disposition of waste.
- (e) One (1) copy of the manifest shall be returned by the transporter to the person who generated the wastes within fifteen (15) days after the waste was received at the disposal or processing facility.
- (f) One (1) part of the manifest shall go to the local authority.
- (g) Copies of manifests returned to the waste generator shall be retained for five (5) years and be readily available for review by the POWTS.

(10) *Prohibited practices:*

- (A) No person shall introduce, or cause, permit, or suffer the introduction of any surfactant, solvent or emulsifier into a grease interceptor. Surfactants, solvents, and emulsifiers are materials which allow the grease to pass from grease interceptors into collection system, and include but are not limited to enzymes, soap, diesel, kerosene, terrene, and other solvents.
- (B) No person shall discharge or cause to be discharged any storm water, surface water, groundwater, roof runoff, subsurface drainage, uncontaminated cooling water, or unpolluted industrial process waters to any sanitary sewer.
- (C) Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers, or to a natural outlet approved by the governing body of the City of Alamogordo. Industrial cooling water or unpolluted process water may be discharged on approval of the governing body of the city, to a storm sewer or natural outlet.
- (D) No person shall discharge or cause to be discharged any of the following described liquids or wastes to any public sewers:
 - (a) Any gasoline, benzine, naphtha, fuel oil, or other flammable or explosive liquid or gas.
 - (b) Any water or wastes containing toxic or poisonous solids, liquids, or gases in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any wastewater facility, constitute a hazard to humans or animals, create a public nuisance, or create any hazard in the receiving waters of the wastewater treatment works, including, but not limited to, cyanides in excess of two (2) mg/l as CN in the wastes as discharged to the public sewer.
 - (c) Any herbicides and pesticides.

- (d) Any waters or wastes having a pH lower than (5.5), or having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the wastewater facility,
 - (e) Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the waste water facility such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, dishes, cups, milk containers, etc., either whole or ground by garbage grinders.
 - (f) Any amount of the following heavy metals: Antimony, Arsenic, Barium, Beryllium, Bismuth, Boron, Cadmium, Chromium (Hexa), Chromium (Tri), Cobalt, Copper, Iron, Lead, Manganese, Mercury, Molybdenum, Nickel, Rhenium, Selenium, Silver, Strontium, Tellurium, Tin, Uranyl ion, Zinc. Dilution of toxic materials and heavy metals in lieu of removal is not acceptable.
- (E) No person shall discharge or cause to be discharged the following described substances, materials, waters, or wastes if it appears likely in the opinion of the governing body of the city that such wastes can harm wastewater facility, or equivalent, have an adverse effect on the receiving stream, or can otherwise endanger life, limb, public property, or constitute a nuisance. In forming an opinion as to the acceptability of these wastes, the governing body of the city will give consideration to such factors such as the quantities of subject wastes in relation to flows and velocities in the sewers, materials of construction of the sewers, nature and capacity of the wastewater facility, degree of treatability of wastes in the wastewater treatment works and other pertinent factors. The substances which must be considered include but are not limited to the following.
- (a) Any liquid or vapor having a temperature higher than one-hundred fifty (150°F) or (50°C). ~~(65°C).~~
 - (b) Any water or waste containing fats, grease, wax, or oils, whether emulsified or not, in excess of one-hundred (100) mg/l or containing substances which may solidify or become viscous at temperatures between thirty-two (32°F) and ~~one-hundred-fifty (150°F)~~ ~~one-hundred-fifty (150°F)~~ ~~one-hundred-fifty (150°F)~~ one-twenty-five (125°F) or (0° to 50°C ~~65°C~~).
 - (c) Any garbage that has not been properly shredded. The installation and operation of any garbage grinder larger than those normally manufactured and sold for residential and noncommercial use will not be installed without specific review and approval by the city.
 - (d) Any waters or wastes containing strong acid, iron pickling wastes, or concentrated plating solutions cannot be discharged to the wastewater facility unless completely neutralized and approved by the city for discharge.
 - (e) Any waters or wastes containing reducing substances of an organic or inorganic nature, toxic or non-toxic, which exert an immediate chlorine demand not to be discharged into the wastewater facility if discharge of such

agents will prevent the achievement of an adequate chlorine residual in the effluent of the wastewater treatment works.

- (f) Any waters or wastes containing phenols or other taste odor-producing substances, in concentrations exceeding limits established by the city after treatment of the composite sewage, to meet the requirements of the state, federal, or other public agencies of jurisdiction for such discharge to the receiving waters.
 - (g) Any radioactive wastes or isotopes of such half-life or concentrations as may exceed limits established by the governing body of the city in compliance with applicable state and federal regulations.
 - (h) Any waters or wastes having a pH exceeding 9.0 ~~in excess of (9.5)~~.
 - (i) Materials which exert or cause:
 - (1) Unusual concentrations of inert suspended solids (such as, but not limited to, Fullers earth, lime residues) or of dissolved solids (such as, but not limited to, sodium chloride and sodium sulfate).
 - (2) Excessive discoloration (such as, but not limited to, dye wastes and vegetable tanning solutions).
 - (3) Unusual chemical oxygen demand or chlorine requirements in such quantities as to constitute a significant load on the wastewater treatment works.
 - (4) Slugs or shocks constituting an unusual volume of flow or concentration of wastes which will disturb the normal functioning of the wastewater facility.
 - (j) Waters and wastes containing substances which are not amenable to treatment or reduction by the wastewater treatment works employed, or amenable to treatment only to such degree that the effluent cannot meet the requirements of agencies having jurisdiction over discharge to the receiving waters.
- (F) If any waters or wastes are discharged, or are proposed to be discharged to the public sewers, which water contain the substances or possess the characteristics enumerated in section 5 of this ordinance, and which in the judgement of the governing body of the city, may have a deleterious effect upon the waste water facilities, or receiving waters, or which otherwise create a hazard to life or constitute a public nuisance, the city may:
- (a) Reject the wastes;
 - (b) Require the pretreatment to an acceptable condition for discharge to the public sewers; or
 - (c) Require control over the quantities and rates of discharge.

28-02-330. Compliance and penalties.

All testing designed to satisfy the criteria set forth in this section shall be scientifically sound and statistically valid. All tests to determine oil and grease, TSS, BOD, COD, pH, and other pollutant levels shall use appropriate tests which have been approved by the Environmental Protection Agency which are defined in Title 40, Code of Federal Regulations, Part 136. Testing shall be open to inspection by the POWTS and shall meet the AHJ or POWTS approval.

28-02-340. Compliance monitoring.

- A) *Right of entry.* The POWTS or AHJ shall have the right to enter a premises of any user or potential user to determine whether the user is complying with all requirements of this section and any wastewater discharge permit or order issued hereunder. Users shall allow the POWTS or AHJ ready access to all parts of the premises for the purposes of inspection, sampling, records examination and copying, and the performance of any additional duties.
 - a) Where a user has a security measures in force which require proper identification and clearance before entry into its premises, the user shall make necessary arrangements with its security guards so that, upon presentations of suitable identification, the POWTS will be permitted to enter without delay for the purposes of performing specific responsibilities.
 - b) The POWTS shall have the right to set up user's property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the user's operations.
 - c) The POWTS may require the user to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the user at its own expense.
 - d) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the user at the written or verbal request of the POWTS and shall not be replaced. The cost of clearing such access shall be borne by the user.
 - e) Unreasonable delays in allowing the POWTS access to the user's premises shall be a violation of this article.
- B) *Search warrants.* If the POWTS has been refused access to a building, structure, or property, or any part thereof, and is able to demonstrate probable cause to believe that there may be a violation of this article, then the POWTS may seek issuance of a search warrant.
- C) *Schedule of penalties.*
 - (a) If the POWTS determines that a generator is responsible for a blockage of a collection system line the generator shall owe a civil penalty of one thousand dollars (\$1,000.00) for the first violation, one thousand five hundred dollars (\$1,500.00) for a second violation and two thousand dollars (\$2,000.00) for a third violation within a two (2) year period. Continuous violations shall result in an increase in penalty by five hundred dollars (\$500.00) and may also result in termination of services.

- (b) Any person violating any of the provisions of this article shall be subject to a written warning for the first (1st) violation, a one thousand dollar (\$1,000.00) civil penalty for the (2nd) second violation, a one thousand five hundred dollar (\$1,500.00) civil penalty for the third (3rd) violation, and a two thousand dollar (\$2,000.00) civil penalty for the fourth (4th) violation within a two-year period, consistent violations will result in a five hundred dollar (\$500.00) increase in civil penalty and may result in termination of services.

D) *Judicial enforcement remedies.*

- (a) *Injunctive relief.* When the POWTS or AHJ finds that a user has violated or continues to violate any provision of this article, a wastewater discharge permit, or issued hereunder, or any other pretreatment standard or requirement, they may petition the district court for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the wastewater discharge permit, order, or other requirement imposed by this article on activities of the user. They may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the user to conduct environmental remediation. A petition for injunctive relief shall not be a bar against or a prerequisite for taking any other action against a user.

ARTICLE 28-03. WATER

28-03-005. Availability of water and sewer service

- (a) Every property within the municipal boundaries shall be deemed to have water and sewer utility service available if service lines exist from the city water and sewer mains to the property. ~~and such properties shall be subject to customer charges and capital improvement charges as set by city commission for the respective services.~~
 - ~~(1) New lots within subdivisions (as that term is defined in chapter 22 of the city Code of Ordinances) which have never been sold or otherwise transferred and which remain the property of the original developer shall be exempt from the customer charge and capital improvement charges for a period of five (5) years from the date of acceptance of the subdivision by the city.~~
 - ~~(2) Vacant subdivision lots owned by the original developer as of the date of the passage of this ordinance (28-03-005) shall be exempt from customer charges and capital improvement charges for a period of five (5) years.~~
 - ~~(3) An application for water meter submitted by any person(s) for lots exempted through this article shall void any and all exemptions and the property owner shall immediately be responsible for all customer charges, capital improvement charges and consumption charges approved by the city commission.~~
 - ~~(4) The original developer, successor, or assignee of subdivisions covered by this ordinance may petition the city commission for an extension of the exemption period within three (3) months of the termination of an exemption. Any additional time approved by the city commission shall not exceed three (3) years. No additional exemption shall be granted after the expiration of the original or any extended time period(s).~~

- ~~(b) Utility accounts transferred to the property owner by the city, except those accounts subject to section 28-03-082, shall only be charged the monthly base rate for water, adjusted for meter size.~~
- ~~(1) All services except for water shall be inactivated.~~
- ~~(2) Water shall be shut off at the curb.~~
- ~~(3) Any recorded usage of water shall result in the activation of all city services and charges until the account is again transferred.~~
- (c) Lot(s)/parcel(s) of land served by the municipal utility and not part of a subdivision as defined in chapter 22 of the city Code of Ordinances on which no structure of any sort exists, or has existed, shall be exempt from the customer charge and capital improvement charges provided the property owner pays all city costs associated with removal of the meter, riser, meter can, etc., and capping of the service line.
- ~~(1) It is incumbent on the property owner to provide proof to the city that the lot/parcel is eligible for the exemption under this section.~~
- ~~(2) Property owner applying for exemption under this section shall provide a written declaration that there are no plans to develop the property.~~

28-03-010. Water supply protection.

The ~~city manager~~ City Manager shall make such rules and regulations in furtherance of the purposes of this article and not inconsistent with the specific provisions of this article, for the installation, repair or alteration of air conditioning systems, water treatment equipment and water operated devices may be deemed necessary to properly protect the water supply system.

28-03-020. Application for water use.

No water shall be taken or used from the city water system, except by permission of the city commission through its duly authorized officers and agents.

28-03-030. Rules and regulations.

The ~~city commission~~ City Commission shall from time to time make reasonable rules and regulations governing the distribution and use of the waters belonging to the city for either irrigation or domestic purposes. Any person taking or using such waters, for either irrigation or domestic purposes, in violation of any of the rules so made and established by the ~~city commission~~ City Commission shall be deemed guilty of a misdemeanor.

28-03-033. Water conservation.

The flow of treated water from property into streets, alleys, gutters, and other public rights-of-way, ditches, or into a storm water drainage system or facility is contrary to the public health, safety and welfare of the citizens of the city and is therefore declared to be a nuisance. "Treated water" shall have the same meaning as set forth in section 28-01-010 of the City Code. The city attorney is authorized to take legal action to abate such a nuisance, including but not limited to

injunctive relief. This authorization to seek injunctive relief or other legal action to abate such a nuisance shall not preclude prosecution for a violation of this chapter.

The following water conservation measures shall be in effect at the times specified. No person, firm or corporation shall use any water in violation of any provision of this section.

- (a) The following water conservation measures shall be in effect for all users on the city water works system during the period of 12:00 midnight, May 1 through 12:00 midnight November 1.
 - (1) Outdoor use of water through a sprinkler system or use of water through a hose to water any grass, trees, plants or other vegetation shall be determined as follows.
 - a. Users with odd numbered addresses shall be permitted to use water in the above manner on each Wednesday, Friday and Sunday.
 - b. Users with even numbered addresses shall be permitted to use water in the above manner on each Tuesday, Thursday and Saturday.
 - c. Watering in the above manner shall be prohibited on each Monday.
 - d. In case of corner buildings having both odd and even numbers, the number carried on the books of the city's utilities department shall control.
 - (2) The conservation measures detailed in paragraph (1) above shall be in effect during the period of 12:00 midnight, May 1 through 12:00 midnight, November 1 and shall apply to all residences and to all businesses and institutions having grass, trees, plants or other vegetation and shall be followed at all parks and public buildings which are watered with treated water. Areas watered using reclaimed water or private wells are exempted from these restrictions. These conservation measures shall not apply to any person, firm or corporation engaged in the business of growing or selling plants of any kind.
 - (3) Beginning with the implementation of conservation measures on 12:00 midnight, May 1 through 12:00 midnight, November 1, outdoor watering of grass, trees, plants or other vegetation shall be prohibited between the hours of 9 a.m. and 6 p.m.
 - (4) Treated water may only be used for cleaning buildings, decks, sidewalks, driveways or other impervious surface areas during the days and times that outdoor watering of grass, trees, plants and other vegetation is allowed. However, treated water may be used to clean sidewalks, driveways or other paved areas should it be necessary to clean nonrecurring spills that could pose a hazard to the health and safety of the citizens of the city. A special permit may be issued by the ~~city manager~~ City Manager for washing down of impervious surfaces outside of normal watering hours.
 - (5) The provisions of this section taking place between 12:00 midnight, May 1 through 12:00 midnight, November 1 may be implemented at other times of the year by the ~~city manager~~ City Manager upon determination that conditions surrounding the city's water supply warrant the imposition of such conservation measures. Should the ~~city manager~~ City Manager implement conservation measures at a time other than between 12:00 midnight, May 1 through 12:00 midnight, November 1 when conservation measures are not in effect, the commission will consider such implementation at its next regular

meeting and either ratify the ~~city manager~~ City Manager's actions or remove the conservation measures.

- (b) New homes shall have a grassed area not greater than fifteen (15) percent of the lot size. The square footage of any swimming pool installed on the lot is included in the fifteen percent to determine the maximum grassed area.
- (c) No new decorative outdoor fountains that use treated water will be permitted to be constructed or utilized.
- (d) Effective immediately hotels or motels or other establishments providing accommodations to overnight guests shall not change linens and towels daily for guests staying for more than one night unless specifically requested to do so by the guest.
- (e) Restaurants shall provide drinking water to customers only upon request.
- (f) All swimming pools, which are constructed after the effective date of Ordinance No. 948 must be equipped with filtration, pumping and recirculation systems.
- (g) Impervious pool covers are required on all pools and must be in place when the swimming pool is not in use. No water shall be drained from pools into the streets or alleys of the city.
- (h) Turf grass is prohibited in all parkways, narrow strips of land and sloped areas within the new residential or commercial sites for which a building permit is issued, unless irrigated with subsurface irrigation or non-treated water. For purposes of this section, "sloped areas" means an area with a slope ration of one (1) to three (3) or greater from the horizontal. "Subsurface irrigation" means a low pressure irrigation system installed below the surface of the ground or mulch, consisting of a water distribution system equipped with pre-installed water emitters that are rated by gallons per hour, and that is suitable for turf grass irrigation.

28-03-034. Nonessential water use restrictions.

- (a) The following restrictions shall apply to all customers of or persons who use or receive treated water from the city: The use of a free-flowing hose to wash any vehicle is prohibited. Vehicles may be washed only from a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rinses. This prohibition also includes the operation of vehicle washes such as fund-raisers held at commercial businesses. Mechanical commercial car washes are permitted.
- (b) "Wasting water" is prohibited. The following practices are wasting water:
 - (1) Using treated water for any purpose in such a way that it flows, sprays, or is otherwise excessively discharged upon any street, alley or other public right-of-way, ditch or drain;
 - (2) Failure to repair a leak, break, or malfunction within the water customer's plumbing or distribution system which results in excess use, loss or escape of water through the leak, break, or malfunction for any period of time beyond which such a leak, break, or malfunction should reasonably have been repaired or corrected.
 - (3) The ~~director of utilities~~ City Manager may issue a written warning to anyone who violates sections (b)(1) or (b)(2). If a customer or person who uses or receives treated

water from the city does not correct the violation within seven (7) calendar days of notification, or such other time as specified by the director, the city may disconnect water service. Any customer or person whose service is disconnected may appeal the decision in writing to the city commission. The written appeal request shall set forth in detail (1) the specific relief requested, and (2) the reason(s) that the customer or other person believes that the determination to disconnect made by the ~~director~~ City Manager was arbitrary or capricious. The city commission shall consider such appeal at its next regularly scheduled commission meeting.

- (c) New or replacement bleeder lines from evaporative coolers shall not be larger than one-eighth-inch inside diameter. Bleeder lines shall not be routed into the sewer system when the discharge can be used to water landscaping or other outdoor vegetation, except where an exception has been granted by the City Manager ~~city manager~~.

28-03-035. Water rationing.

The following water conservation stages shall be in effect at the times specified. When Stage 1, Stage 2, or Stage 3 water rationing is in effect, no person, firm or corporation shall use any water in violation of any provision of this ordinance. Restrictions contained in each stage will be effective in all subsequent stages unless explicitly or implicitly repealed.

- (1) *Stage 1: Water rationing.* Whenever the estimated demands on the system exceed the estimated supply (storage, well capacity and surface flows) such that it appears that there will be a substantial shortage of water over the next six-month period, a "Water Emergency" will be declared. The City Manager ~~city manager~~ shall have the authority to impose Stage 1 water rationing. The city commission shall consider the actions of the City Manager ~~city manager~~ at its next meeting at which time the city commission shall approve or disapprove the action taken by the City Manager ~~city manager~~. The following requirements shall be in effect.
 - a. The City Manager ~~city manager~~ shall make public announcements, through the print and broadcast media concerning the Stage 1 water rationing, whenever Stage 1 is in effect. The announcement will include a description of the rationing restrictions.
 - b. Use of water through a sprinkler system or use of water through a hose to water any grass, trees, plants or other vegetation shall be determined as follows:
 - 1. Users with odd numbered addresses shall be permitted to use water in the above manner on each Wednesday and Sunday.
 - 2. Users with even numbered addresses shall be permitted to use water in the above manner on each Tuesday and Saturday.
 - 3. Watering in the above manner shall be prohibited between the hours of 8 a.m. and 8 p.m.
 - 4. Owners of newly seeded or sodded lawns or newly planted trees and shrubs allowed under section 28-03-033(2) shall be required to comply with this section

- c. These restrictions shall apply to all residences and to all businesses and institutions having lawns, gardens, trees, or shrubs, and shall be followed at all parks and public buildings which are watered with treated water. Areas watered with reclaimed or private well water are exempted from these restrictions. These restrictions shall not apply to any person, firm or corporation engaged in the business of growing or selling plants of any kind.
 - d. Treated water may be used to fill a swimming pool during the time that the homeowner is entitled to water his/her lawn.
 - e. Newly seeded or sodded lawns or newly planted trees or shrubs shall be exempted from Stage 1 water rationing for the time needed to establish the lawn, tree or shrub, provided the vegetation was planted before Stage 1 was imposed and the time needed to establish the lawn, tree or shrub does not exceed thirty (30) days. Said lawns, plants or shrubs must still comply with the Water conservation provisions of section 28-03-033. No lawns shall be newly seeded or sodded or trees or shrubs newly planted.
 - 1. Anyone who has seeded or sodded a lawn or planted trees or shrubs prior to Stage 1 water rationing shall obtain a permit from the City of Alamogordo for this exemption.
 - 2. Newly seeded or sodded shall mean an area that visibly lacks vegetation. Watering shall be restricted to an area that covers newly seeded or sodded portions of a lawn without extending unnecessarily to areas with established vegetation.
 - f. No water shall be used for fund-raising car washes.
 - g. Washing building, decks, sidewalks, driveways, parking areas, tennis courts, patios or other impervious surface areas with a hose except in emergencies to remove spills of hazardous materials or to eliminate dangerous conditions which threaten the public health, safety, or welfare, is prohibited.
- (2) *Stage 2 water rationing.* Whenever the estimated demands on the system exceed the estimated supply (storage, well capacity and surface flows) such that it appears that there will be a substantial shortage of water during the next two (2) month period, the **City Manager** ~~city manager~~ shall have the authority to impose Stage 2 water rationing. The following requirements will be in effect:
- a. The **City Manager** ~~city manager~~ will make public announcements through the print and broadcast media that Stage 2 is in effect. The announcements will include a description of the rationing restrictions.
 - b. The city commission shall be called into emergency session in accordance with the current open meetings resolution after the imposition of Stage 2 to consider ratifying the **City Manager** ~~city manager~~ action or to amend or lift the Stage 2 water rationing as circumstances warrant.
 - c. Use of water through a sprinkler system or use of water through a hose to water any grass, trees, plants or other vegetation shall be determined as follows:

1. Users with odd numbered addresses shall be permitted to use water in the above manner on each Friday.
2. Users with even numbered addresses shall be permitted to use water in the above manner on each Tuesday.
3. Watering in the above manner shall be prohibited between the hours of 8 a.m. and 8 p.m.
- d. These restrictions shall apply to all residences and to all businesses and institutions having lawns, gardens, trees, or shrubs and shall be followed at all parks and public buildings which are watered with treated water. Areas watered with reclaimed or private well water are exempt from these restrictions.
- e. No water shall be used to wash any vehicle except at places of business where autos are washed on every business day either with attendants, with automatic equipment or by self service.
- f. ~~Surcharges:~~
 1. ~~For all water used in Tier 2, a surcharge equal to and in addition to the in-city commodity rate for Tier 2.~~
 2. ~~For all water used in Tier 3, a surcharge equal to and in addition to the in-city commodity rate for Tier 3.~~
 3. ~~For all water used in Tier 4, a surcharge equal to and in addition to the in-city commodity rate for Tier 4.~~
 4. ~~For all water used in Tier 5, a surcharge equal to and in addition to the in-city commodity rate for Tier 5.~~

~~These surcharges shall be instituted at the earliest possible date and remain in effect until water rationing is no longer required.~~

- (3) *Stage 3 water rationing.* Whenever the estimated demands on the system exceed the estimated supply (storage, well capacity and surface flows) such that it appears that there will be a substantial shortage of water during the next twenty-day period, the city commission finds that the city is in a state of emergency and the following measures are necessary to protect the health and welfare of the citizens. The **City Manager** ~~city manager~~ shall have the authority to impose Stage 3 water rationing. The following requirements will be in effect:

- a. The **City Manager** ~~city manager~~ will make public announcements in the print and broadcast media that Stage 3 water rationing is in effect. The announcements will include a description of the provisions in effect.
- b. The city commission shall be called into emergency session in accordance with the current open meetings resolution after the imposition of Stage 3 to consider ratifying the **City Manager** ~~city manager~~ action or amend or lift the Stage 3 water rationing as circumstances warrant.
- c. Use of treated water through a sprinkler system or use of treated water through a hose to water any grass, trees, plants or other vegetation shall be prohibited.

- d. All watering of grass, trees, plants or other vegetation at all parks and public buildings owned by the city which are watered using treated water shall be prohibited. Areas watered with reclaimed or private well water are exempt from these restrictions.
 - e. No treated water shall be used to wash any vehicle except at places of business where autos are washed on every business day either with attendants, with automatic equipment or by self service. Such operations shall be limited to ten (10) hours per day, with the owner/operator to publicly post operating hours where visible to the general public.
 - f. No swimming pools will be filled with treated water and no treated water shall be added to any swimming pool. Indoor pools used for medical or rehabilitative purposes shall be exempt from this section. The public pool at the family recreation center shall be exempt from this section.
 - g. It shall be the policy of the city of Alamogordo to keep Stage 3 in effect for no longer than absolutely necessary. The City Manager ~~city manager~~ and the city commission shall take steps to lift the Stage 3 restrictions as soon as lifting the restrictions will not endanger the water supply by reducing amounts of water in storage.
- (4) The City Manager ~~city manager~~ will make written reports to the city commission at every regular city commission meeting (including emergency sessions called under this section) while water rationing is in effect. The City Manager ~~city manager~~ will make weekly written reports to the city commission while Stage 3 water rationing is in effect.

28-03-036. Exceptions to enforcement.

The following shall constitute exceptions from compliance with the provisions of this chapter:

1. The water is the result of natural events such as rain or snow;
2. The flow is a result of temporary failures or malfunctions of the water supply system;
3. The flow is a result of water used for firefighting purposes including the inspection and pressure testing of fire hydrants or the use of water for firefighting training activities;
4. The use of water is required for the control of dust or the compaction of soil as may be required by the City Code.
5. The water is used to wash down areas where flammable or otherwise hazardous material has been spilled and creates a dangerous condition;
6. The water is used to prevent or abate public health, safety or accident hazards when alternate methods are not available;
7. The water is used for routine inspection or maintenance of the water supply system;
8. The water is used to facilitate construction within public right-of-way in accordance with the requirements of the city and good construction practices;

9. The use of water is permitted under the terms of a permit granted by the City Manager;
10. The water is used for street sweeping, sewer maintenance or other established utility and public works practice;
11. Watering contrary to the even/odd watering requirements under this chapter and from the time of day watering requirements of this chapter may be permissible for one (1) day only where application of chemicals requires immediate watering to preserve an existing lawn. In cases of commercial application, a receipt from a commercial lawn treatment company indicating the date of treatment, the address of the property treated, the name and address of the commercial contractor, and the chemical treatment required shall constitute evidence that the owner or person responsible for the property is entitled to this exception. Where treatment with a noncommercial application of chemicals requires immediate watering to preserve an existing lawn, the owner or person responsible for the property must contact the City Manager ~~city manager~~ prior to the application of chemicals and provide evidence satisfactory to the manager for approval of this exception.

28-03-037. City manager's authority to restrict water use.

During periods of unusual circumstances, such as, but not limited to drought or other interruptions to the supply of available water. The City Manager ~~city manager~~ may establish restrictions on the outdoor use of water that are more restrictive than established in this article. If the City Manager ~~city manager~~ takes such action, the action shall be placed upon the agenda of the city commission not later than the next regularly scheduled meeting of the city commission for approval, amendment, or disapproval. If approved or approved as modified, such approval shall be made by commission resolution specifically setting forth the provisions of the restriction in full and published in a newspaper of general circulation in the city after adoption. The City Manager ~~city manager~~ shall take such other steps as seems to him most effective to inform the public.

28-03-038. Fees and penalties for noncompliance.

- (a) Each account holder is responsible for the control and use of water received through the city water meter. Each and every transgression of use of water from this article shall result in a surcharge as approved by resolution of:

~~For the first transgression within any thirty-day period~~\$25.00

~~For the second transgression within any thirty-day period~~50.00

~~For the third transgression within any thirty-day period~~75.00

~~For each additional transgression within any thirty-day period~~100.00

~~For a fifth or subsequent noncompliance with this article or a flagrant violation, a public safety officer may elect to proceed under paragraph (d) of this section rather than this paragraph.~~

- (b) Any account holder receiving a surcharge under this section must pay any and all outstanding current charges on the account and then may request a review of the surcharge. The city manager shall establish a procedure for the review, which will include review by multiple individuals. If the review shows that the transgression was clearly caused by events

or circumstances beyond or uncontrollable by the account holder, then the **City Manager** ~~city manager~~ may credit the account for the amount of the surcharge.

- (c) Any code enforcement officer, animal control officer, meter reader or public safety officer who witnesses a transgression of this ordinance will leave notice of the observed transgression at the business or residence where the violation takes place. A duplicate of the notice will be given to the utility billing division which will send notice of the transgression to the account holder, should the account holder have a different address than the address where the violation is observed.
- (d) Any person, firm, or corporation violating any provision of this section shall be fined not more than five hundred dollars (\$500.00) for each offense, and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues in accordance with the general violation provisions of the Code of Ordinances.

No person shall bathe in or willfully cast any filth in, or wash any clothes or undergarments, towels or linen in any reservoir or reservoirs, streams, trenches, pipes or drains used in and necessary for the construction, transmission, maintenance or operation of the waterworks system of the city, or in the stream or source from which the water is taken. Any person violating the provisions of this section shall be deemed guilty of a misdemeanor.

28-03-050. Meter installation required.

No water shall be used from any mains or pipes owned or controlled by the city, without a meter having been previously installed by the city. It shall be unlawful for any person to connect onto any city mains or pipes, or use water from such mains or pipes without having notified the **City Manager** ~~city manager or his agent~~ of such intention, and requesting the installation of a meter.

28-03-060. Billing procedure.

- (a) Water bills shall be prepared and posted on a cycle billing system, whereby each water user is billed each thirty (30) days for water provided such user in the preceding thirty-day period.
 - (1) The **City Manager** ~~city manager~~ is authorized to develop and promulgate such policies and procedures to allow for a "budget billing" cycle whereby qualified owner occupied residential water users are billed a fixed monthly charge for customer charge and consumption charge for a defined period.
- (b) Payment is due and payable fifteen (15) calendar days from the billing date, and is considered delinquent if not paid within ten (10) calendar days from the due date. A final cut off notice will be mailed on the twenty-fifth calendar day from the billing date stating services will be disconnected in five (5) calendar days if the **past due** bill is not paid in full.
 - (1) For purposes of this section due dates, notice dates and cut off dates falling on a weekend or city observed holiday will automatically be extended to the next city business day.
- (c) If the payment for water, sewer or residential garbage collection fees, or any combined billing, is not made within thirty (30) calendar days from the **billing date** ~~due date~~, the water

service shall be cut off. ~~and shall not again be supplied to the person liable for the payment until the total bill, with interest, penalties and reconnect fee, have been fully paid.~~ Water service shall not be supplied to the customer until the past due bill with all applicable additional fees associated with the delinquency, has been paid in full.

- (d) ~~The cut off/turn on fee for water service shall be established by the city commission. This charge is for the labor of turning off and turning on water service and is exclusive of any city commission approved processing fee for delinquent accounts.~~ If an account has been in cutoff status for a minimum of three (3) calendar days without paying the past due bill with all applicable additional fees associated with the delinquency, the account shall be placed in termination status. If an account has been in termination status for one (1) calendar day, the account will be finalized on the following day if not paid in full. Once an account has been finalized, a customer must pay all outstanding balances, any applicable deposits and the application fee to re-initiate service.
- (e) Any unpaid charge for water, sewer or garbage collection services ~~is~~ will result in a lien upon the property served by such services and is superior to all other liens except general property taxes and those liens given priority equal to that of general property taxes, unless the owner has filed a city notarized form releasing owner of responsibility. This document must be ~~filed on file~~ with the city utility billing department and legal departments at the time the tenant applies for utility services. This form cannot be retroactive. If a property owner files this form, the deposit for the tenant shall be as provided by ~~ordinance~~ resolution.

28-03-070. Sales outside city limits.

- (a) *Contracts:* The ~~City Manager~~ city manager is hereby authorized on behalf of the city, to enter into such contracts ~~as may be approved by the city commission~~ for the sale of surplus water with property owners whose lands are located outside the city limits, and which property owners desire to receive city water for domestic purposes only; provided, however, that, such sale of surplus waters shall be limited to the area within 100 feet of a potable or non-potable water main. In the event of a water shortage, the water users outside of the city limits shall be the first to have city water services adjusted or terminated as the situation requires, and any contract for the sale of surplus waters shall contain an express provision therefor.
- (b) *Rates:* The landowners who shall enter into the above contract with the city shall be required to pay twice the rates and/or charges of water users for commensurate services when furnished within the city limits, for all necessary labor, materials, appurtenances, water meters, water usage, water tap and any permits which are necessary under the above contract and laws of the city. The payments which may be due hereunder shall be made to the ~~City Manager~~ city manager or his agent, prior to the time of installation for the commencing of such work. Notwithstanding the foregoing, the city shall have the right to enter into such contracts as may be approved by the city commission for the sale of surplus water to military users and to nonprofit educational, scientific, charitable, civic and similar organizations who desire water for domestic purposes and whose lands are located outside the city limits, at the same rates and/or charges made for such water services to lands located within the city limits.

- (c) *Availability:* It shall be the duty of the City Manager ~~city manager or his agent~~, to confer with property owners whose lands are located outside the city limits and who wish to make application for usage of surplus water under the terms of contracts herein provided for, and the City Manager ~~city manager or his agent~~ shall determine if it is feasible to furnish such persons with surplus water, and if so, ~~he~~ the City Manager shall receive the application for water and convey such applications to the city commission along with ~~their~~ recommendations as to the availability of surplus water and as to the feasibility of furnishing such surplus water, if any be available, to the person making application.

28-03-080. Rates.

The water rates for users of the municipal water supply of the city shall be adopted by resolution, as follows:

~~(1) Effective the first billing cycle as noted below:~~

- a. ~~Customer charges: For each residential property to which water is available from the city, the monthly customer charge shall be as follows:~~

~~Effective July 1, 2014:~~

Meter Size (inches)	Customer Charge
<1	\$13.60
1	19.40
1½	29.00

~~Effective July 1, 2015:~~

Meter Size (inches)	Customer Charge
<1	\$13.90
1	19.80
1½	29.60

- b. ~~Commodity charge: Effective July 1, 2014, all household users of water shall pay one dollar and forty cents (\$1.40) per one hundred (100) cubic feet of water used per month up to the amounts listed below for the appropriate meter size. Effective July 1, 2015, all household users of water shall pay one dollar and forty five cents (\$1.45) per one hundred (100) cubic feet of water used per month up to the amounts listed below for the appropriate meter size.~~

Meter Size (inches)	Tier CF of Water
<1	1,500
1	2,000
1½	3,000

- c. ~~Effective July 1, 2014, any household user exceeding the tier allotment for the user's meter size shall pay two dollars and twenty five cents (\$2.25) per one hundred (100) cubic feet of water used in excess of the tier allotment up to the following levels: Effective July 1, 2015, any household user exceeding the tier allotment for the user's meter size shall pay two dollars and thirty five cents (\$2.35) per one hundred (100) cubic feet of water used in excess of the tier allotment up to the following levels:~~

Meter Size (inches)	Tier CF of Water
<1	3,000
1	4,000
1½	5,000

- d. ~~Effective July 1, 2014, any household user exceeding the level in subsection c., shall pay three dollars and fifty cents (\$3.50) for each one hundred (100) cubic feet of water used up to the following levels: Effective July 1, 2015, any household user exceeding the level in subsection c., shall pay three dollars and sixty five cents (\$3.65) for each one hundred (100) cubic feet of water used up to the following levels:~~

Meter Size (inches)	Tier CF of Water
<1	4,000
1	5,000
1½	6,000

- e. ~~Effective July 1, 2014, any household user exceeding the level in subsection d. shall pay five dollars and thirty cents (\$5.30) per one hundred (100) cubic feet of water used up to the following levels: Effective July 1, 2015, any household user exceeding the level in subsection d. shall pay five dollars and thirty cents (\$5.30) per one hundred (100) cubic feet of water used up to the following levels:~~

Meter Size (inches)	Tier CF of Water
<1	5,000
1	6,000
1½	7,000

~~f. — Effective July 1, 2014, any household user exceeding the level in subsection e. shall pay seven dollars and ninety five cents (\$7.95) per one hundred (100) cubic feet of water used for any additional water used. Effective July 1, 2015, any household user exceeding the level in subsection e. shall pay seven dollars and ninety five cents (\$7.95) per one hundred (100) cubic feet of water used for any additional water used.~~

~~The water rates for users of the municipal water supply of the city shall be as follows:~~

~~(2) — Effective the first billing cycle as noted below:~~

~~a. — Customer charges: For each non-residential property to which water is available from the city the monthly customer charge shall be as follows:~~

~~Effective July 1, 2014:~~

Meter Size (inches)	Customer Charge
<1	\$ 17.00
1	—47.00
1½	—76.95
2	—99.15
3	—207.00
4	—288.40
6→	—504.30

~~Effective July 1, 2015:~~

Meter Size (inches)	Customer Charge
<1	\$ 17.35
1	—47.95

1½	—78.50
2	—101.15
3	—211.15
4	—294.20
6→	—514.40

- b. ~~Commodity charge: Effective July 1, 2014, all non-household users of water shall pay one dollar and forty cents (\$1.40) per one hundred (100) cubic feet of water used per month up to the amounts listed below for the appropriate meter size. Effective July 1, 2015, all non-household users of water shall pay one dollar and forty-five cents (\$1.45) per one hundred (100) cubic feet of water used per month up to the amounts listed below for the appropriate meter size.~~

Meter Size (inches)	Tier CF of Water
<1	1,500
1	4,500
1½	7,500
2	12,000
3	21,000
4	24,000
6	45,000

- c. ~~Effective July 1, 2014, any non-household user exceeding the tier allotment for the user's meter size shall pay two dollars and twenty-five cents (\$2.25) per one hundred (100) cubic feet of water used in excess of the tier allotment up to the following levels: Effective July 1, 2015, any non-household user exceeding the tier allotment for the user's meter size shall pay two dollars and thirty-five cents (\$2.35) per one hundred (100) cubic feet of water used in excess of the tier allotment up to the following levels:~~

Meter Size (inches)	Tier CF of Water
<1	3,000
1	7,500

1½	12,500
2	20,000
3	35,000
4	40,000
6	75,000

- d. — Effective July 1, 2014, any non-household user exceeding the level in subsection c., shall pay three dollars and fifty cents (\$3.50) for each one hundred (100) cubic feet of water used up to the following levels: Effective July 1, 2015, any non-household user exceeding the level in subsection c., shall pay three dollars and sixty-five cents (\$3.65) for each one hundred (100) cubic feet of water used up to the following levels:

Meter Size (inches)	Tier CF of Water
<1	4,000
1	8,500
1½	13,500
2	21,000
3	36,000
4	41,000
6	76,000

- e. — Effective July 1, 2014, any non-household user exceeding the level in subsection d. shall pay five dollars and thirty cents (\$5.30) per one hundred (100) cubic feet of water used up to the following levels: Effective July 1, 2015, any non-household user exceeding the level in subsection d. shall pay five dollars and thirty cents (\$5.30) per one hundred (100) cubic feet of water used up to the following levels:

Meter Size (inches)	Tier CF of Water
<1	5,000
1	9,500
1½	14,500

2	22,000
3	37,000
4	42,000
6	77,000

- f. — Effective July 1, 2014, any non-household user exceeding the level in subsection e. shall pay seven dollars and ninety five cents (\$7.95) per one hundred (100) cubic feet of water used for any additional water used. Effective July 1, 2015, any non-household user exceeding the level in subsection e. shall pay seven dollars and ninety five cents (\$7.95) per one hundred (100) cubic feet of water used for any additional water used.
- (3) — Multi-unit residences are those places with more than one (1) dwelling unit, each of which is generally rented to one (1) tenant for more than thirty (30) days at a time (i.e. trailer courts and apartment buildings). Any owner of a multi-unit residence may opt to modify the water rates charged in this section as follows:
- a. — Customer charges: After February 1, 2004, the charge will be the same as the charge for a less than one inch customer charge. That charge will then be applied monthly, for each unit in the residence, based on the number of rental units at the residence (total units, rather than occupied units will be used). Upon reaching an agreement with an owner, the city will verify the number of units available at the residence.
- b. — The commodity rate will then be the quantity in the less than one inch tier times the number of units. Owners of multi-unit residences are required to enter into a written agreement with the city to utilize this method of billing. This election may be made once in each calendar year. Adjustments may only be made in December. Any owner who does not enter a new agreement during December, will remain at the previously chosen rate for the following year.
- (4) — Users outside the city limits: For all users of the municipal water supply which are located outside the city limits of the city, the rate shall be two (2) times the monthly customer and commodity charge.
- Thereafter, on February 1 of each year, the charge/rate shall be increased by the percentage change in the Consumer Price Index for All Urban Consumers (CPI-U) for the U.S. City Average for the month of June (Index base period: December 1996=100), unless said charge/rate is modified by subsequent resolution.
- The city manager shall review the above rates annually and make recommendations for any changes to the city commission in conjunction with the submission of the annual budget. Any changes shall be implemented by a duly approved ordinance setting forth the amended rates.
- (5) — Capital improvement fund: Effective July 1, 2014, a water capital improvement fund is created for the purpose of funding capital projects relating to the city's water system;

specifically, but not limited to rehabilitation, repair, replacement, renovation and creation of water facilities. The water capital improvement fund shall not be used in conjunction with any street maintenance project or similar program. Funding for the water improvement fund shall be through the imposition of a monthly capital improvement surcharge of one dollar (\$1.00) payable by all owners of property to which water service is available. The water capital improvement fund shall be kept and accounted for separately from other funds and used solely for the purposes as set out in this subsection.

(1) In the absence of a formal study recommendation or schedule of adopted rates or action by the City Commission, the monthly service charges for water service adopted by resolution shall be automatically increased effective July 1st of each fiscal year. The percentage increase shall be the greater of i) three percent (3%); and ii) the percentage increase, if any, in the national Consumer Price Index (CPI-U), all items, U.S. city average, all urban consumers, not seasonally adjusted (Series ID: CUUR0000SA0 accessed via <https://data.bls.gov/cgi-bin/srgate>) from January of the preceding calendar year to January of the current calendar year as published by the Bureau of Labor Statistics of the United States Department of Labor. The calculated rates, fees, or charges shall be rounded up to the nearest cent. The utility may compound indexing. For example, if the utility fails to index in year one, it may index in year two for years one and two.

28-03-082. Modified base rate.

~~Effective the first billing cycle after February 1, 2018, lot(s)/parcel(s) of land served by the municipal utility and not part of a subdivision as defined in chapter 22 of the city Code of Ordinances and on which no structure exists shall be charged a modified monthly base rate of ten dollars (\$10.00).~~

- ~~(1) It is the responsibility of the property owner to identify, in writing, to the City of Alamogordo, customer service division lot(s)/parcel(s) that may qualify for the modified base rate in this section. The modified base rate shall become effective upon written notification from the property owner and in no instance shall the effective date be prior to the date of notification.~~
- ~~(2) If water is used at lot(s)/parcel(s) covered by this section for any purpose the property owner shall be charged the monthly base rate for water and/or sewer as set in section 28-03-080, consumption charges, and all other applicable charges.~~

28-03-085. Ancillary charges for nonroutine services.

The following ancillary charges are intended to defray costs of special, non-routine services provided to users of the city water system. Governmental Gross Receipts tax will be added to all applicable charges. All Charges will be approved by resolution.

- ~~(1) Late fee per customer if payment for water, sewer or residential garbage collection fees, or any combined billing is more than ten (10) calendar days past due \$10.00~~
- ~~(2) Service calls (Monday – Friday, 8:00 a.m. – 4:30 p.m.) \$2.00~~

~~Service calls during all other times \$4.00~~

~~(3) New application or transfer of service 25.00~~

- ~~a. Property owners who submit statement of property ownership form(s) shall not be charged a transfer fee for the properties listed on the form unless terminated for non-payment.~~

~~(4) Meter installation varies based on actual cost which includes parts mark-up.~~

~~(5) Administrative connection charge (connection charge) will be charged according to the cost of the particular situation.~~

~~(6) Administrative fee for all liens filed 200.00~~

~~(7) Processing fee (active delinquent accounts) 31.00~~

~~(8) Disconnection fee current water and sewer base rate multiplied by twenty-four (24) as adjusted for meter size.~~

~~(9) Cut off/turn on fee 32.00~~

~~(10) Monthly rental fee for hydrant meters—to be billed monthly so long as the hydrant meter is in the possession of the customer 25.00~~

28-03-087. Abatement of penalties and late fees.

- ~~(a) Any person who incurs a penalty or late fee in the payment of a regularly charged utility bill to the city by reason of activation or deployment in the armed services of the United States may request that the penalty or late fee be waived. Waiver of the fees or penalties is dependent upon the requesting party showing adequate proof of activation or deployment. Any fee or penalty to be waived must have occurred in the billing period immediately preceding the activation or deployment.~~
- (a) The City Manager ~~city manager~~ will establish a policy to determine the abatement of penalties and late fees. ~~and finance director may waive a penalty, late fee or interest for extraordinary circumstances provided such circumstances are documented in the customer's account and that no more than one (1) waiver is granted per account in any twelve (12) consecutive billing periods.~~

28-03-090. Line tapping and meter setting fees.

~~Fees for~~ For tapping the main water line of the city, extending the line from the main line to the water meter, installing the water meter cover and water meter, and any other materials that are incidental to complete the installation of a water meter ~~shall be adopted by resolution.~~ Fees and charges for cutting and replacing pavement shall be paid in advance of installation. Line tapping and meter setting shall be performed in accordance with current technical and safety standards. ~~any charge for cutting and replacing pavement, the following fees shall be paid in advance of installation:~~

- ~~(a) For water meters installed inside the city limits, the user shall pay to the city the cost of the meter and materials, plus the cost of all labor involved in setting and installing its meter, plus all administrative fees incurred by the city.~~

- ~~(b) For water meters installed outside the city limits, the user shall pay to the city twice the actual cost of the meter and materials, plus twice the cost of all labor involved in setting and installing the meter, plus twice all administrative fees.~~
- ~~(c) If the pavement is cut to install any water meter, or sewer tap, a fee of three dollars (\$3.00) per square foot shall be added to any other costs, regardless of whether the water meter, or sewer tap, is installed inside or outside the city limits, to pay for the replacement of such paving. Such installations requiring cutting and replacement of paving shall conform to the following:~~
 - ~~(1) When it is necessary to cut existing asphalt paving, permission shall first be obtained from the public works director or his authorized agent. The cut shall be made in a neat and workmanlike manner. After the cut has been made, work shall progress as rapidly as possible, so that the cut section will not be open any longer than absolutely necessary.~~
 - ~~(2) Cutting of asphaltic paving shall be done in such a manner as to maintain straight, smooth lines the full length of the cut. The edges of the cut shall be vertical, and the cut shall extend through the full depth of the paving to prevent "breakouts" into the paving which is intended to be undisturbed.~~
 - ~~(3) Asphaltic paving shall be cut with a power saw, pneumatic chisel, or by alternate methods if approved by the public works director.~~
 - ~~(4) Before existing pavement is cut, traffic control markers, and street blocks shall be erected to direct the traffic safely around the area of work. Oil burning flares or approved equal shall be lighted and left on the job site during the nighttime hours. Flares shall be sufficient in number and brilliance, and placed in such a way as to adequately warn motorists of the construction location.~~

28-03-100. Deposit.

- (a) The following deposits shall be paid by the applicant **renter** at the time of application for water and sewer service at the time of application for service, for the purpose of a guarantee of payment. ~~of accounts and damages to service connections or meters:~~
 - (1) Residential accounts ~~billed to owner~~ \$140.00 deposit will be three (3) times the average bill based on the meter size
 - a. ~~Residential accounts billed to renters after receipt of owner's notarized release form~~ 210.00
 - (2) Commercial/business accounts billed to renters deposit 150.00
 - (3) Hydrant meter deposit 815.00
 - (4) Accounts outside city billed to renters 140.00
 - a. ~~Accounts outside city billed to renters after receipt of owner's notarized release form~~ 210.00
- (b) The **All** renter's deposit will be held until the account is terminated.

- (c) ~~If the homeowner has established satisfactory credit under the rules and regulations established by the finance director, the deposit plus final bill charges will be transferred to a new location at the customer's request.~~

28-03-110. No free service.

No free service shall be allowed, and, to the extent that the city or any of its agencies or instrumentalities avail themselves of the service and facilities provided by the water system, they shall pay therefor the rates and charges herein prescribed.

28-03-120. Testing of meters.

- (a) Any utility customer who feels that a water meter is not registering accurately may request to have ~~his or her~~ their water meter tested. The written request must be submitted to the city's utility billing department and must be accompanied by a testing fee. The testing fee will be established by ~~resolution the utility billing department based on the cost of the current certified laboratory fee for the meter size being tested.~~
- (b) Upon request, a water meter will be tested by a certified laboratory. If the meter registers more than five (5) percent high, the city will replace the meter, refund the meter testing fee, and adjust the contested monthly water bill if appropriate. If the meter is found to be accurate within five (5) percent, or if the meter is slow, the city shall reinstall a meter and no refund of the meter testing fee will be made.

28-03-130. ~~System development fee~~ Water Service with Master Meters

~~Every application for final approval of a new subdivision within the city shall be accompanied by a system development fee. The system development fee shall be set by the city commission by resolution and shall be based on gross acreage within the proposed subdivision or replat. If the subdivision fails to receive final approval, the system development fee shall be returned to the applicant.~~

With regard to any private residential property where a master meter is in place and functioning, the city shall have the right and option to read said master meter and assess the full charge to the owner or agent of said master meter. The city shall have the right and option to refuse to read individual meters connected to said master meter, and to separately assess and/or collect utility fees which may be pertinent to said master meter.

From and after the effective date of this Section, all new private residential properties, and any existing private residential properties that change ownership, including but not limited to trailer parks and apartment complexes, shall have a master meter in place and functioning.

28-03-140. ~~Capital contribution fee.~~ Water Service Assigned to One Premises.

~~Each application for new water service where none has previously been provided shall be accompanied by a capital contribution fee. The capital contribution fee shall be established by resolution of the city commission and shall be returned to the applicant if new service is denied.~~

No person shall supply or furnish water in any way for use outside of the premises to which the service is assigned or appurtenant.

28-03-150. Maintenance and repair of service lines.

City is responsible for the maintenance and repair of the service lines from the city's water main to the meter box or property line, whichever is closest. ~~and including the water meter and meter yoke.~~ A property owner is responsible for the maintenance and repair of service lines connecting ~~his~~ their building to the city water system at the outlet of the meter yoke. A property owner is also responsible for any water damage to public property, such as damage resulting from causes including, but not limited to, leaks or collapses of service lines and run-off or discharge of water.

28-03-160. Unauthorized Water Service: Theft of Services.

(1) Prohibited.

(a) It shall be unlawful to provide oneself or others with or make use of water service from the city water system without authorization from the city.

(b) When the City has discontinued water service for nonpayment of water charges, noncompliance with city water ordinances, or for any other reason, it shall be unlawful to restore or receive water service by any means without authorization by the city.

(c) The presence at any time on or about any meter, water line, or water main of the city, whether such meter is owned or operated by the city or others, of a pipe or any other device which diverts water or results in taking of any water except through an authorized meter shall constitute prima facie evidence on the part of the person owning or having custody or control of the premises where such a device or pipe is located of the knowledge of the existence thereof.

(d) The knowledge of such existence by the person who would benefit from the failure of the water to be accurately metered shall further constitute prima facie evidence of intention on the part of such person to violate this section.

(2) Meter removal. If the City has discontinued water service due to nonpayment or for any other reason, and the customer turns the service back on or otherwise restores service without approval, the City may remove the meter and plug the service.

(3) Unauthorized water use charges. In addition to any criminal penalties, the city may assess charges and fees established by resolution or ordinance for meter tampering, removal, or unauthorized use of the city water service. Such charges may be collected as provided by this chapter.

28-03-170. Maintenance and Control of Public Fire Hydrants.

Public fire hydrants are the property of the City and are under the control of and shall be kept in repair by the Utilities Department. Private fire hydrants on private property shall be kept in repair by the private property owner.

28-03-180 Extensions of Water System.

An applicant may propose an extension, replacement or relocation of public water mains to serve new or rehabilitated buildings. All proposed extensions, replacements or relocations, including any tests, studies, investigations and inspections required for design, shall be designed and constructed in accordance with the current Technical Standards, and subject to the approval of the City Manager. All expenses, including all engineering, legal, permitting, construction, and inspection expenses, involved in applying for and constructing an extension, replacement or relocation shall be borne by the applicant.

ARTICLE 28-04. RESERVOIRS

28-04-010. Application.

This article shall apply to all reservoirs owned by the City of Alamogordo, and all property owned by the city adjacent to such reservoirs.

28-04-020. Enforcement.

This article may be enforced by any peace officer employed by the city, Otero or Lincoln County, or the State of New Mexico. The city commission is authorized to grant such peace officer commissions or special commissions as may be necessary to enforce this article and related ordinances, in the vicinity of Bonito Lake.

28-04-030. Trespass on city reservoirs.

No person shall enter upon any fenced or otherwise enclosed property adjacent to a city reservoir, or climb upon or into any tank reservoir, or place or deposit anything into any city reservoir, except where specifically authorized by the City Manager ~~city manager or his designated agent~~. This section shall not apply to activities specifically permitted on the Bonito Lake reservoir.

28-04-040. Bonito Lake.

- (a) The city reservoir known as Bonito Lake may be used for the public recreational activities of camping, picnicking, fishing, sightseeing and hiking. The City Manager ~~city manager~~ is hereby authorized to set admission fees for public users of the Bonito Lake Facilities and shall be adopted by resolution. ~~Any changes in the admission fees must be approved by the city commission before becoming effective.~~
- (b) The following are prohibited on Bonito Lake and the city owned property adjacent to it:
 - (1) Picnicking and camping outside areas specifically designated for those purposes;
 - (2) Fishing from other than the banks of the lake and other specifically designated areas;

- (3) Wading, swimming, bathing or washing in Bonito Lake;
- (4) Littering;
- (5) The use of any boat or other watercraft on the lake;
- (6) Hunting or discharge of any firearms;
- (7) Permitting the trespass of any livestock into the lake;
- (8) Driving of any vehicle in any area other than regularly maintained roads and access ways to camp sites, except where specifically authorized by the City Manager ~~city manager or his designated agent~~;
- (9) Any other act which tends to pollute, contaminate or render impure or unwholesome any of the waters of Bonito Lake.

ARTICLE 28-05. CROSS CONNECTION, PREVENTION AND CONTROL

28-05-010. Purpose.

The purpose of this article is to protect the health, safety and welfare of the citizens of the city through the prevention and control of cross connections by:

- (1) Protecting the municipal water system, owned and operated by the city, hereinafter referred to as the "public water system," from contamination or pollution due to cross connections by containing hazards at the service connection;
- (2) Requiring the elimination or control of existing cross connections, actual or potential, between the customer's potable water system(s) and non-potable water system(s), plumbing fixtures, and industrial piping systems; and
- (3) Providing for the maintenance of a continuing program of cross connection control that will systematically and effectively reduce the risk of the contamination of the public water system.

28-05-020. Applicability.

The provisions of this article shall apply to all new nonresidential and residential water services. For all other services, unless otherwise specified within individual sections of this article, existing services shall not be required to comply with the requirements of this article. Compliance with this article shall be a precondition of receiving or, in instances where existing installations are covered under this article, continuing to receive water service from the public water system.

28-05-030. Definitions.

The following definitions shall apply in the interpretation and enforcement of this article. Definitions put in alphabetic order for simplification.

Air-gap. The unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet conveying water or waste to a tank, plumbing fixture, receptor and the flood level rim of the receptacle.

Approved assembly. The term approved assembly refers to a specific (by size, model and make) backflow prevention assembly listed by an approved listing agency as follows:

- (1) *Containment backflow prevention assembly.* An assembly listed by the Foundation for Cross Connection Control and Hydraulic Research of the University of Southern California or other listing agency, acceptable to the New Mexico Environment Department and approved by the city planning and zoning division, hereinafter referred to as the "planning and zoning division."
- (2) *Isolation backflow prevention assembly.* An assembly listed by the International Association of Plumbing and Mechanical Officials or the International Code Council and approved by the planning and zoning division.

Atmospheric vacuum breaker assembly. An assembly consisting of a float check, a check seat and an air inlet port. The assembly shall include a tightly closing, full ported, resilient seated shut-off valve immediately upstream of the valve body.

Auxiliary water supply. A water supply on or available to the premises other than the municipal water system supply.

Back pressure. An increased pressure in a customer's water system caused by a pump, elevated tank, boiler, or any other means that may result in backflow.

Back siphonage. A backflow condition wherein water is being drawn or pulled backwards as a result of a negative or decreased pressure in the water supply.

Backflow. The reversal of water flow into a potable water system.

Backflow prevention assembly. An assembly or means to prevent backflow.

Certified backflow prevention assembly repair person. A person who is a certified backflow prevention assembly tester, is cognizant of all applicable federal, state and local laws, rules and regulations and is licensed by the New Mexico Regulation and Licensing Department, Construction Industries Division and has provided the city planning and zoning division with their credentials and has been added to the list of qualified people to perform the necessary repair work.

Certified backflow prevention assembly tester. A person who has demonstrated competence in the testing of backflow prevention assemblies by attending and passing the written and performance examinations administered as part of a training course approved by the New Mexico Regulation and Licensing Division and who has a current certificate issued by the New Mexico Regulation and Licensing Division and who has provided the city planning and zoning division a copy of said certifications(s) and added to the list of certified people able to work on such devices.

C.I.D. Construction Industries Division. A division of the regulation and licensing department charged with governing contracted work in the State of New Mexico. NMSA 60-13-01 through 60-13-59.

Contamination. An actual or potential impairment of a potable water system by the introduction, of any substance that could cause the water to be a hazard.

Cross connection. An actual or potential connection between any part of a potable water system and any other environment containing other substances in a manner that, under any circumstances, would allow such substances to enter the potable water system. Other substances may be gases, liquids, or solids, such as chemicals, waste products, steam, water from other sources (potable or non-potable), or any matter that may change the taste, color or odor of the water.

Cross connection control by containment. The use of an air-gap or an approved backflow prevention assembly at each service connection to a customer's water system.

Cross connection control by isolation. The use of an air-gap or an approved backflow prevention assembly within the customer's water system at the point of each and every cross connection to effectively isolate the customer's potable water system from the remainder of the customer's water system.

Cross connections, controlled. A connection between a potable water system and a nonpotable water system with an approved backflow prevention assembly or air-gap properly installed and maintained so that it will continuously afford the protection commensurate with the degree of hazard.

Customer. The account holder responsible for payment of fees set forth in article 28-03 of the Alamogordo Code of Ordinances.

Customer's water system. The water system on the customer's premises beginning at the service connection.

Double check valve assembly. An assembly consisting of two (2) internally loaded check valves, either spring loaded or internally weighted, installed as a unit between two (2) tightly closing, full ported, resilient seated shut-off valves and equipped with properly located resilient seated test cocks.

Enforcement authority. The planning and zoning division of the city, authorized to administer and enforce the provisions of the cross connection, backflow prevention and control ordinance as adopted and amended. Enforcement authority may also refer to the authorized agent of the planning and zoning division.

Hazard, degree of. Degree of hazard is determined by the enforcement authority based on evaluation of conditions within the customer's premises. Hazards are classified as follows:

- (1) *Health hazard.* An actual or potential threat of contamination of a physical or toxic nature to the municipal water system or the customer's water system that could be a danger to the public health.
- (2) *Non-health hazard.* An actual or potential threat of pollution of a physical nature to the municipal water system but which would not constitute a health hazard. The maximum degree of intensity of pollution to which the potable water system could be degraded would be that which would cause a nuisance or be aesthetically objectionable.
- (3) *System hazard.* An actual or imminent threat of contamination to the municipal water system which presents an imminent danger to public health.

Industrial fluids. Fluid or solution that may be chemically, biologically, or otherwise contaminated or polluted in a form or concentration, such as would constitute a hazard if introduced into a potable water system. This may include, but is not limited to: polluted or contaminated waters; all types of process waters and used waters originating from the municipal potable water system that may have deteriorated in sanitary quality; chemicals in fluid form, plating acids and alkalis; circulating cooling towers that are chemically or biologically treated or stabilized with toxic substances; contaminated natural waters, such as wells, springs, streams, rivers, irrigation canals or systems, and so forth; oils, gasses, glycerin, paraffin, caustic and acid solutions, and other liquid and gaseous fluids used in industrial areas for the purposes of suppressing fires.

Nonresidential service. Any service connected to the municipal water system that supplies water for a premises intended for uses other than those defined as single-family residential within the current adopted building codes.

Pollution. An actual or potential impairment of a potable water system by the introduction or admission of any substance that does or tends to degrade the taste, color, odor or aesthetic quality of the water system but does not constitute a health hazard.

Pressure vacuum breaker assembly. An assembly consisting of one (1) independently operating spring loaded check valve and an independently operating spring loaded air inlet valve located on the discharge side of the check valve, installed as a unit between two (2) tightly fitting, full ported, resilient seated shut-off valves and equipped with properly located resilient seated test cocks.

Public water system. The potable water system owned and operated by the city to supply residential and nonresidential water users within and beyond the corporate city limits of the city.

Reduced pressure principle backflow prevention assembly. An assembly consisting of two (2) independently acting approved check valves together with hydraulically operating, mechanically independent pressure differential relief valves located between the check valves and below the first check valve. These units are located between two (2) tightly closing, full ported, resilient seated shut-off valves as an assembly and equipped with properly located resilient seated test cocks.

Residential service. Any service connected to the municipal water system that supplies water for a premises intended for uses defined as any dwelling that has four (4) residential units or less.

Service connection. The terminal end of a water service from a municipal water system.

- (1) The terminal end of the water service from a public water system.
- (2) For metered water services, the terminal end is the customer's side of the city's water meter to a customer's water system.
- (3) For unmetered water services and fire lines which serve private fire protection systems the terminal end, is located at the property boundary or at the water utility easement boundary to a customer's premises.
- (4) For the use of a fire hydrant and all other temporary or emergency water services, the terminal end is located at the point of connection to the public water system.

Thermal expansion. The resulting effect when water is heated in a closed system. In effect the heat causes the water to expand but since the system is closed, the pressure increases.

Water, fire sprinkler. Water contained in a fire protection system intended for extinguishing fires and begins at the point of connection to the public water mains for unmetered fire line services and for metered fire line services, the fire sprinkler water begins at the customer's side of the city water meter.

Water, nonpotable. Water that is not safe for human consumption or that has questionable quality.

Water, potable. Water delivered by the public water system or water located within the customer's non-public owned plumbing intended for human consumption.

Water, used. Any water delivered by the public water system to a customer's water system after it has passed the service connection.

28-05-040. Regulations and technical specifications.

The utilities department shall be responsible for development of rules and regulations necessary to carry out the intent of this article. Said rules and regulations are subject to reasonable compliance with the standards set forth within this article and are subject to the review of the City Manager. Said rules and regulations shall include specifications to define backflow prevention assembly standard installation, details, and criteria. Initial and subsequent changes to the rules and regulations, and technical specifications shall be published by the utilities department.

28-05-050. Responsibilities and enforcement.

It shall be the responsibility of the planning and zoning division, the utilities department and to the utility billing division to administer and enforce the provisions of this article. Customers, certified backflow prevention assembly testers and repair persons are responsible for compliance as described in the following sections:

- (1) *Utilities department.* The utilities department shall be responsible for the protection of the public water system from contamination or pollution due to the backflow of contaminants or pollutants through the water service connections. The utilities department shall work in close concert with the planning and zoning division in locating possible violations and providing assistance as may be needed in the successful enforcement of this article. The utilities department shall not knowingly install or maintain a water service connection unless the public water system is protected as required by this article.

The utilities department shall where possible ensure that a double check backflow prevention assembly is provided when any meter is being replaced by the city on any existing connection to the public water system, including all existing residential services. Reconnections are subject to inspections and must comply with the ordinance prior to being turned on. The utilities department shall be responsible for the maintenance of all double check backflow prevention assemblies installed at the

connection to the municipal water system except where responsibility for maintenance is otherwise specified within this article.

- (2) *Planning and zoning division.* The planning and zoning division shall be responsible for reviewing and approving plans (through the technical review committee), issuing permits, and referring inspectors from contractors on the city's list of qualified inspectors to conduct inspections of backflow prevention assembly(s) information for new and remodeled structures within the jurisdiction limits of the division. The utilities department's responsibilities begin at each service connections from the public water system and end at the water meter for all customer's water system.

The planning and zoning division shall enforce the provisions of this article that relate to cross connection control by containment and shall administer a continuing cross connection control program through the public works department.

- (3) *Utility billing division.* After the effective date of this article the utility billing division shall not connect any new service without establishing, at a minimum, that a double check valve assembly is installed at the service connection.

In the event that the utility billing division personnel become aware of any cross connection creating an actual or potential health hazard the utility billing division shall immediately notify the public works inspector of the location and hazard noted.

- (4) *Customer.* All customers shall be responsible for the prevention of contaminants, items of potential health hazard, system hazard as defined within this article or water from auxiliary water supplies from entering the customer's water system within the premises and the public water system. Customers shall provide backflow prevention assembly(s) or air-gap(s) as required by the plumbing codes. The customer's responsibility begins at the service connection and extends throughout the entire length of the water system within the premises. Customers shall install, have tested, and maintain, at their own expense, backflow prevention assembly(s) and/or air-gap(s) as directed by the enforcement authority. Accurate records of all inspections, tests, repairs, overhauls and replacements of backflow prevention assembly(s) or air-gap(s) shall be maintained by the customer for a period of at least two (2) years.

- (5) *Certified backflow prevention assembly tester.* Certified backflow prevention assembly testers shall inspect and test backflow prevention assemblies in accordance with city approved methods and procedures; shall be equipped with and be competent in the use of all the necessary tools and gauges required to properly conduct testing of backflow prevention assemblies; complete and submit accurate and timely reports to the planning and zoning division; and report to the customer and the enforcement authority any discovered discrepancies associated with an existing backflow prevention assembly or existing cross connection within a customer's water system.

- (6) *Certified backflow prevention assembly repair person.* Certified backflow prevention assembly repair persons shall: make competent repairs on backflow prevention assemblies; not change the design, material or operation characteristics of a backflow prevention assembly without prior approval from the enforcement authority; complete and submit accurate and timely reports to the planning and zoning division; and report

to the customer any discovered discrepancies associated with an existing backflow prevention assembly or existing cross connections within the customer's water system.

28-05-060. Specific requirements.

Specific requirements for cross connection control and backflow prevention assemblies are as follows:

- (1) *Mandatory cross-connection control by containment.* Premises where any of the following conditions or activities exist or occur are deemed to present a sufficient backflow contamination hazard such that cross connection control by containment is required: hospitals and clinics; nursing and convalescent homes; dental offices; laboratories; mortuaries and cemeteries; sewage and stormwater pumping and treatment plants; radiator facilities; metal plating industries; veterinary and animal grooming clinics; taxidermists; food and beverage processing plants; chemical plants; electric and electronic component manufacturer; vehicle car washes; hydraulic testing facilities; premises where inspection is restricted; ready mix concrete, sand and gravel plants; schools and colleges with laboratories; water services dedicated solely to landscape irrigation systems; greenhouses; premises with auxiliary water supplies; water tank trucks or water tanks filled from fire hydrants; buildings with a height greater than thirty (30) feet; and other conditions and or activities as may be deemed by the public works department.
- (2) *Containment backflow prevention assembly requirements.* The type of backflow prevention assembly used for containment shall be required commensurate with the hazard in the premises as follows:
 - a. In cases of premises having an auxiliary water supply, the public water system shall be protected against back flow from the premises by installing an approved air-gap or an approved reduced pressure principal backflow prevention assembly.
 - b. In cases of premises on which any individual fluids or any other contaminants are handled in such a fashion as to create an actual or potential hazard to the public water system, the public water system shall be protected against backflow from the premises by installing an approved air-gap or an approved reduced pressure backflow prevention assembly. This shall include the handling of process waters and waters originating from the customer's water system that have been subjected to deterioration in quality. Examples of premises where these conditions or activities exist include, but are not limited to, hospitals and clinics, dental office, laboratories, mortuaries and cemeteries, radiator shops, car washes, plating industries, photographic film processing facilities, commercial laundries, food and beverage processing plants, ready-mix concrete, sand and gravel plants, sewage and stormwater treatment plants, veterinary and animal grooming clinics, schools and colleges with laboratories and greenhouses.
 - c. In cases of premises having internal cross connection or water piping systems that are impractical or impossible to ascertain whether or not cross connections exist on such systems, the public water system shall be protected against backflow from the premises by installing an approved air-gap or an approved reduced pressure backflow prevention assembly. The premises owner is also required to install an

expansion tank on their system to eliminate the possibility of thermal expansion, if a closed system has been created by the installation of a backflow prevention assembly. Any damage accruing to the customer's water system due to thermal expansion will be solely the responsibility of the owner of the customer's water system. The public water system shall be held harmless if the owner of the customer's water system fails to install such devices.

- d. In the case of a premises having multiple water services connected at more than one (1) point to the public water system and where the services create a looped water system with the customer's water system, the public water system shall be protected against backflow from these premises by installing an approved backflow prevention assembly (type of backflow prevention assembly to be determined by the city) at each service connection to the public water system.
- e. In the case of water services to landscape irrigation systems connected to the public water system, the public water system shall be protected against backflow by installing an approved pressure vacuum breaker or an approved reduced pressure principle backflow prevention assembly.
- f. In the case of any premises where there is water or a pollutant that would be objectionable but not hazardous to health if introduced into the public water system, the public water system shall be protected against backflow by an approved double check valve assembly. In cases of nursing homes and buildings taller than thirty (30) feet not having a contamination hazard, the public water system shall be protected against backflow by an approved double check valve assembly.
- g. In the case of any premises where there are uncontrolled cross connections, either actual or potential, the public water system shall be protected against backflow by an approved air-gap or an approved reduced pressure principle backflow prevention assembly.
- h. In the case of any premises where, because of security requirements or other prohibitions or restrictions, it is impossible or impractical to make a complete premises cross connection survey, the public water system shall be protected against backflow from the premises by an approved air-gap or an approved reduced pressure principle backflow prevention assembly.
- i. In the case of any premises where an undue health hazard is posed because of the presence of extremely toxic substances, the utilities department may require an air-gap at the service connection to protect the public water system.
- j. In the case of public fire hydrants approved for drawing water for filling tanks and tank trucks and for temporary irrigation systems, the public water system shall be protected against backflow by an approved air-gap or an approved reduced pressure backflow prevention assembly.
- k. In the case of any premises having existing private wells and the owner desires to connect to the public water system, the options are as follows:
 - 1. Customers shall agree to permanently abandon wells by plugging the wells in accordance with the city technical standards section of water supply item

6.0 Well Abandonment and with AWWA standards, prior to connection to the public water system; or

2. Customers who choose to maintain their private wells active plumbing system, the property owner will install an approved dual check valve at the water meter. The owner of the premises shall also sign a covenant that runs with the land that the private well shall not be reconnected to the premises plumbing without complying with item 3 of this subsection.
3. If the customer chooses to maintain the well as a dual application use for the premises and maintain both connections, the public water system shall be protected against backflow by an approved air-gap or approved reduced pressure principle backflow prevention device.

1. Atmospheric vacuum breakers shall not be used for containment applications. Atmospheric vacuum breakers may be used on isolation applications only.

(3) *Fire protection systems.* Fire protection systems begin at the service connection and include sprinklers, hose connections, hydrants, reservoirs, tanks, stand pipes, pumps, distribution pipes and other appurtenances within a premises that are owned, operated and maintained by the customer for the purposes of fire suppression. For all fire protection systems, except those described in paragraphs a. and b. below, an approved backflow prevention assembly is required to be installed at the service connection.

- a. Fire protection systems with no reservoirs, no fire pumper connections, no connections from auxiliary water systems, no antifreeze or other additives, and with all sprinkler drains discharging to atmosphere, constructed with acceptable potable water piping materials (approved listed products certified for conformance with ANSI/NSF standard 60 or 61) except as otherwise required by this article will not require an approved backflow protection assembly other than a double check valve assembly at the service connection.
- b. Fire protection systems with pumps, fire pumper connections, and no antifreeze or other additives, and with all sprinkler drains discharging into the atmosphere, constructed prior to this article with nonpotable water piping materials shall either retrofit with an approved backflow prevention assembly or have the fire protection system sampled annually at the customer's expense. Annual water sampling procedures shall be conducted by collecting first draw water samples and having them analyzed by a laboratory certified by the New Mexico Environment Department or the United States Environmental Protection Agency (EPA). The requirement shall be established from the implementation date of this article or from the date in which the system described by this subsection was placed in service. If water sample analysis is acceptable, no further action is necessary until the next annual inspection. If the annual water sample analyses are unacceptable, then the customer shall have an approved backflow prevention assembly installed at the service connection. The first draw of water shall be collected before any water runs through the fire protection system and shall be taken from the downstream side of the single check valve. The water samples shall be collected by a compliance water sampler who is certified by the New Mexico Environment Department Certification Office. Laboratory results shall be

sent directly to the public works department, water filter division as soon as the laboratory results are available. The water samples shall be analyzed for concentrations of iron, lead, copper, cadmium, and chromium and for the presence/absence of total coliform bacteria and for density of heterotopic bacteria. Water sample analysis results are acceptable if no total coliform are present, the number of colonies per milliliter is less than five hundred (500) in the heterotopic plate count analysis and concentrations of iron, lead, copper, cadmium and chromium do not exceed the maximum containment levels as established by the New Mexico Drinking Water Regulations. The laboratory shall use approved methods for testing water samples in accordance with one (1) of the methods cited in the 16th or most current edition of the standard methods for the examination of water and wastewater. The planning and zoning division shall maintain an inventory of customers opting to have fire protection systems sampled annually and shall notify customers that are out of compliance.

- c. Where backflow protection is required on an industrial domestic service that is located on the same premises, backflow protection shall be provided on the fire service connection. The industrial domestic system and the fire protection systems shall both require an approved backflow prevention assembly at the service connections.
- d. Fire protection systems that are connected at more than one (1) point to the public water system shall contain approved backflow prevention assemblies at each service connection.

28-05-070. Inspections.

- (a) *Right of entry.* Whenever necessary to make an inspection to enforce the provisions of this article, or wherever the City or its authorized representative has reasonable cause to believe that there exists in any building or upon any premises, any condition which makes such building or premises unsafe as defined in this article, the City or its authorized representative may enter such building or premises at all reasonable times to inspect the same or to perform any duty imposed upon the enforcement authority by this article. If such building is occupied, the inspector shall present proper credentials and demand entry. If such building or premises are not occupied, the inspector shall first make reasonable effort to locate the owner or other person having charge or control of the building or premises, and demand entry. If entry is refused, the enforcement authority shall proceed to obtain a search warrant from the district court.

No owner or occupant or any other person having charge, care, or control of any building or premises shall fail or neglect, after proper demand is made as herein provided, to promptly permit entry therein by the enforcement authority or an authorized agent thereof for the purpose of inspection and examination pursuant to this article. Any person violation this subsection shall be subject to the same penalties as provided for violation of other city ordinances.

- (b) *Containment inspection of premises.* Premises considered to pose an actual or potential contamination, health hazard or system hazard threat to the public water system shall be subject to an inspection by the planning and zoning division and utilities department or authorized agent of the either division. Inspections shall be scheduled at a reasonable time

by the division. The planning and zoning division or utilities department shall give the customer written notice prior to a containment inspection. The purpose and authority to conduct such an inspection shall be disclosed in the notice. If actual or potential cross connections, which could result in backflow of contaminants, any product of a potential health hazard, system hazard, or water from auxiliary water supplies through the water service connection and into the public water system, are determined to exist during the premises inspection, the planning and zoning division or utilities department shall evaluate the degree of hazard and proceed in accordance with one (1) of the following criteria.

- (1) In the event a system hazard is determined to exist, the utilities department shall immediately instruct the utility billing division to terminate water service to the premises and the customer's water will be cut off at that time. The utility billing division shall restore services to the premises once the utilities department has determined that the system hazard has been controlled or eliminated.
- (2) In the event an actual or potential cross connection presents a substantial endangerment to the public water system, the utilities department shall enlist the assistance of the customer to immediately control or eliminate the hazard. If the immediate hazard is not resolved within one (1) day, water service to the premises shall be terminated until the hazard has been eliminated.
- (3) In the event no system hazard or substantial dangers are determined to exist, but actual or potential cross connections require control or containment, the utilities department shall give the customer written notice to comply with the following requirements:
 - a. Submit a design and plan of implementation to the planning and zoning division within sixty (60) days; and
 - b. Have an approved backflow prevention assembly(s) installed, inspected and tested within an additional sixty (60) days.

For good cause, the planning and zoning division may extend the time to comply with the requirements of this article. The customer shall install such backflow prevention assembly(ies) as directed by the planning and zoning division at the customer's own expense; and failure, refusal, or inability on the part of the customer to install, have tested, and maintain said assembly(ies) shall constitute grounds for disconnecting water services to the premises until such requirements have been satisfactorily met.

- (c) *Isolation inspections on premises served by the municipal water system.* The customer shall be responsible, without further notice, for the prevention of contaminants or pollutants or water from auxiliary water supplies from entering the potable water system within the premises. The customer's responsibility begins at the service connection and carries throughout the entire length of the water system within the premises. To accomplish this mandate, customers are required to comply with the most current adopted plumbing code (2006) and all related amendments as may be adopted by the state and the city.

- (1) The planning and zoning division is authorized to conduct inspections or audits of premises within the city limits to determine compliance with the provision of cross connection isolation requirements in order to protect the public health, safety and welfare. Approved backflow prevention assembly(s) or air-gap(s), commensurate with the degree of hazard shall be installed, as required by the planning and zoning division,

within the customer's water system for the safety and protection of the customer's water system for the safety and protection of the customer's potable water system. Premises considered to pose an actual or potential contamination to the customer's water system may be subject to audit by the building code division. The planning and zoning division may direct the customer to upgrade its water plumbing system in accordance with the Uniform Plumbing Codes in the "Regulation of Backflow Prevention and Cross Connection Control." If the actual or potential unprotected cross connections, which could result in backflow of contaminants, pollutants, or water from auxiliary water supplies into the customer's water system are discovered during the audit or inspection of the premises, the utilities department shall evaluate the degree of hazard.

- (2) In the event a system hazard is determined to exist, the planning and zoning division shall notify the utility billing division to immediately discontinue service to the premises. The utility billing division shall restore water service to the premises once the system hazard has been controlled or eliminated and the planning and zoning division has approved restoration of service.
 - (3) In the event an actual or potential cross connection presents a substantial endangerment to the customer's water system, the planning and zoning division shall enlist the assistance of the customer to immediately control or eliminate the hazard. If the immediate hazard is not resolved within one (1) day, water service to the premises shall be terminated until the hazard has been eliminated.
 - (4) In the event no system hazards or substantial danger is determined to exist, but actual or potential cross connections require control by isolation, the planning and zoning division shall direct the customer to have approved backflow prevention assemblies or air-gaps, commensurate with the degree of hazard, installed at specific location(s) within the customer's water system. Such approved backflow prevention assemblies or air-gaps must be installed, inspected and tested, within a reasonable time period as determined by the planning and zoning division, not to exceed thirty (30) days of such notification.
- (d) *Isolation inspections on premises not served by the public water system.* In order to protect the public health, safety and welfare at premises not served by the public water system, the City may conduct inspections and require the elimination or control of existing cross connections, actual or potential, between the potable water system and nonpotable water systems, plumbing fixtures and industrial piping systems contained within premises located within the city limits or otherwise connected to the public water system.
- (e) *Isolation control in lieu of containment.* At specific residential or commercial premises where specific cross connection hazards can be controlled by isolation without compromise to the safety of the public water system, the utilities department may allow cross connection control for containment purposes with a backflow prevention assembly located at the point of cross connection rather than at the service connection.
- (1) *Applicability.* Isolation in lieu of containment shall be applicable only to make-up water connections to commercial space heating boilers rated at less than two hundred thousand (200,000) BTU/H input where no water treatment is provided to the

circulating heating water, landscape irrigation systems, or automated photo-processing unit with a single water connection.

- (2) *Assemblies considered to be contaminant devices.* A backflow prevention assembly installed to provide isolation control of a cross connection in lieu of containment shall be considered a containment device rather than an isolation device and shall be subject to all containment device requirements.

- (f) *Reinspection.* Reinspection of premises shall be conducted by the public works inspector to verify corrective action as required by this article within one hundred twenty (120) days of correction notification.

28-05-080. Plan review, permits, and plumbing inspections on premises within the city limits.

The planning and zoning division through the TRC (technical review committee) shall be responsible for checking plans and issuing building and plumbing permits for new and remodel construction to ensure compliance with this article. The public works inspector shall conduct a survey of all installations of backflow prevention assemblies.

- (1) The customer shall submit plans for review and approval by the planning and zoning division for installation of backflow prevention assemblies. Where actual or potential cross connections are called for by the plans, the plans shall include the make, model, size and type of any backflow prevention assembly(s) to be installed.
- (2) The customer's licensed contractor shall obtain a permit from the planning and zoning division for such installations. All new installations or air-gaps and backflow prevention assemblies shall be inspected and approved by the planning and zoning division shall notify the utility billing division when installations are completed. Customers shall correct any faults within thirty (30) days of notification. Failure to correct faulty backflow prevention systems(s) or air-gap systems(s) will result in suspension of public water system services to the customer.
- (3) In instances of failure, refusal or inability on the part of the customer to install and have tested said assembly(s) or air-gap(s), the planning and zoning division shall suspend or revoke a permit issued under the administrative provisions of the plumbing code as adopted by the city.

28-05-090. Inspection of premises outside the city limits served by the municipal water system.

Customer services located outside the inspection jurisdiction of the city, which are connected to the public water system, shall be subject to this article and all rules and regulations adopted in accordance with these provisions with the exception of permitting requirements. The customer's contractor, when outside of the city jurisdiction, shall obtain a plumbing permit from the construction industries division of the state regulation and licensing department for the installation of air-gaps and backflow prevention assemblies. Installations must comply with the city specifications. It shall be the responsibility of the customer's contractor to arrange for required inspection by the inspection jurisdiction and provide proof of inspection to the city planning and zoning division. As a condition of continued service, the customer shall be required

to provide access for inspection by the public works inspector or authorized agent at reasonable times to inspect the air-gaps and backflow prevention assemblies, and to make all required corrections arising out of said inspection(s). The customer must meet all applicable specifications in the AWWA/ANSI C511-97. These specifications are always kept current.

28-05-100. Installation of backflow assemblies.

With the exception of backflow assemblies installed by city employees under the direction of certified city staff, all backflow prevention assemblies shall be installed by a contractor licensed by the state construction industries division and certified in accordance with the provisions of this article to install backflow prevention assemblies. The contractor shall be responsible for obtaining all required approvals, such as approved plans, permits and inspections. The planning and zoning division has a list of qualified contractors that meet the required criteria. If a contractor desires to be included on the cities list, they must produce the required documentation to prove they are qualified and at that time that contractor may be added to (in alphabetic order) the cities list of qualified contractors.

28-05-110. Test and maintenance of backflow prevention assemblies.

All approved containment and isolation backflow prevention assemblies which are classified as testable devices shall be tested at least once per year. The utilities department may require tests at more frequent intervals, if the utilities department deems the hazard in the premises to be great enough or if previous tests have failed. Tests shall be performed by certified backflow prevention assembly testers. Assemblies that fail a test shall be repaired, overhauled and re-tested within one (1) week, or in accordance with a time period established by the utilities department. Said test shall be performed by a certified backflow prevention assembly repair person. The certified testers shall submit all test results to the planning and zoning division. Tests and repairs shall be at the expense of the customer. Backflow prevention assemblies must be tested in accordance with the test procedures set forth in the planning and zoning division. The customer for minimum of two (2) years must maintain all records of inspections, tests, repairs, overhauls, and replacements.

(1) *Testing of backflow prevention assemblies.* With the exception of assemblies which are owned by the city, the testing of containment backflow prevention assemblies shall be performed by a licensed contractor who is a certified tester. City-owned assemblies may be tested by city staff or by a licensed contractor who is a certified tester. The initial test of any containment backflow prevention assembly shall be performed by a licensed contractor who is a certified tester and witnessed by the public works inspector or authorized agent.

a. All new installation of air-gaps and backflow prevention assemblies at the service connection shall be tested immediately upon installation and before water service is turned on or restored to the premises. The customer's certified tester shall then notify the planning and zoning division that the backflow prevention assembly is ready for inspection and for the initial acceptance test.

- b. The customer shall make the necessary arrangements for subsequent annual testing and containment backflow prevention assemblies with a licensed contractor who is a certified tester. The tester shall notify the planning and zoning division in advance when the tests are to be undertaken so that the public works inspector may witness the testing if so desired. Testers shall submit test reports to the planning and zoning division within one (1) week from the time that the contractor has provided the results to the customer.
 - c. If a test discloses that the backflow prevention assembly(s) is not operating satisfactorily, the customer shall arrange for a certified repair person to immediately make the necessary repairs. The repair person shall prepare a detailed report on each test requiring repairs of each backflow prevention assembly and submit the report to the planning and zoning division within one (1) week from the time that the repairs were completed. Failure to do so will result in the customer's service to the public water system to be suspended and disconnected until such time as the backflow prevention assembly(s) are brought into compliance.
- (2) *Testing isolation backflow prevention assemblies.* New installations of backflow prevention assemblies within the customer's water system shall be tested immediately upon installation and before water service is turned on or restored to the unit requiring the backflow prevention assemblies. The testing of backflow isolation prevention assemblies shall be conducted by a licensed contractor and certified tester that is on the required listing with planning and zoning division that have shown proof of their credentials and are certified to conduct such tests. If a test discloses that the backflow prevention assemblies are not operating satisfactorily, the customer shall arrange for a certified repair person to immediately make the necessary repairs. The repair person shall prepare a detailed report and submit that report to the customer within one (1) week from the time the repairs were done which must then be presented to the planning and zoning division in order to have services restored.

28-05-120. Existing backflow prevention assemblies.

Any existing backflow prevention assemblies are to be approved to continue service unless a higher degree of protection is required. In premises where the hazard has increased, as in the case of a change of occupancy, any existing backflow prevention assembly(s) shall be upgraded to comply with this article, or in the event that no assemblies are present, any premises where the planning and zoning division has determined that a real or potential health hazard or system hazard exists shall be brought into compliance with this article. Any existing backflow prevention assemblies that are not on the current list of approved backflow prevention assemblies may be approved to continue in service provided that the assemblies can be maintained, tested and that repair parts are available through the manufacturer. Whenever obsolete assemblies are replaced, they shall be replaced with current approved backflow prevention assemblies.

28-05-130. Requirements for certification.

- (a) *Certification.* No person shall engage in any activity listed in this section unless he or she is a certified backflow repairman or tester and holds a current city business license and certificate issued by the city and is on the list of certified contractors to perform such acts. Certified backflow repairmen must also be licensed in accordance with the New Mexico Construction Industries Licensing Act and produce proof to the city's planning and zoning division in order to be added to the list.
- (1) *Initial certification.* To initially certify as a backflow prevention assembly tester, a person shall attend a forty-hour training course that has been approved by the planning and zoning division and the person must successfully complete the written and performance examinations administered as part of the approved training course. A person who is employed by the appropriate licensed contractor in accordance with the New Mexico Construction Licensing Act, attends, and successfully completes the approved training course may be certified as a backflow prevention assembly repairman. The planning and zoning division will issue a certificate and add to the city's list of qualified contractors any person who meets the above requirements.

28-05-140. Revocation of certification.

- (a) *Recertification of testers and repairmen.* A certified tester or repairman who wishes to remain an active backflow prevention assembly tester must renew their certification every three (3) years. To re-certify, testers and repairmen must either:
- (1) Complete an approved forty-hour backflow prevention training course; or
- (2) Complete an approved eight-hour backflow prevention refresher training course and accrue sixteen (16) hours of approved continuing education credits related to backflow prevention.
- Testers or repairmen shall provide proof of training credits earned and training courses attended to the planning and zoning division. The planning and zoning division will re-certify any person who meets the above requirements.
- (b) *Approved training courses and examinations.* The planning and zoning division shall be responsible for approval of backflow prevention training courses. The approved training course shall meet the following minimum criteria:
- (1) Instructor shall be a certified backflow prevention tester and repairman;
- (2) The material covered shall be equivalent to the University of Southern California's Foundation for Cross-Connection Control and Hydraulic Research training course.

The planning and zoning division shall advise the certified backflow prevention tester or certified backflow prevention repair person in writing of the revocation of certification and include the cause thereof. The certificate holder may appeal the decision and request a hearing before the planning and zoning division. Said request must be filed in writing with the planning and zoning division within ten (10) days of the mailing of notification of revocation. Said hearing shall be scheduled within three (3) working days of the receipt of the request for hearing by the planning and zoning division. Planning and zoning division may enforce the original

decision or overturn the decision. Any action to overturn may include probationary periods in which no further issues of violations may take place. If the planning and zoning division reaffirms the original decision to revoke certification, the planning and zoning division shall notify the certificate holder through certified mail service. Said letter to be mailed within three (3) working days of the date of the hearing. The certificate holder may further appeal the revocation before the City Manager. Within ten (10) days of the receipt of notification of final determination from the planning and zoning division, the certificate holder may file a written request for hearing before the City Manager. The decision rendered by the City Manager shall be considered final.

28-05-150. Fees.

The planning and zoning division shall assess fees associated with the implementation of this article. The fees imposed by this article are as follows:

- (1) *Containment inspection fees.* An inspection fee of fifty dollars (\$50.00) shall be assessed to all customers required to have premises inspections to cover the costs incurred by the planning and zoning division during the initial inspection of the premises. The inspection fee will only be assessed to those customers whose premises are not in compliance with this article at the time of inspection.
- (2) *Backflow prevention assembly administrative charge.* All customers required to provide cross connection control containment and/or isolation shall be assessed an annual administrative fee of thirty dollars (\$30.00) (fee is not to be prorated in case of change of ownership) for each testable backflow prevention assembly(s) located at the premises. This fee incorporates expenses incurred by the planning and zoning division to maintain records, to process required testing notices and to enter data as required. Proof and records of testing must be submitted at the time of business registration with the city.
- (3) *Initial installation registration fee.* New testable backflow prevention assemblies shall be subject to an initial registration fee by the planning and zoning division. A fee of fifty-five dollars (\$55.00) shall be assessed to cover the initial registration and cost of first year notifications expenses as incurred by the planning and zoning division.
- (4) *Work schedule.* Inspections which are required to be witnessed by the public works inspector shall be scheduled between the hours of 8:00 a.m. and 2:30 p.m., Monday through Friday, no weekends.
- (5) *Backflow tester and repairman certification.* An administrative fee of thirty dollars (\$30.00) shall be assessed by the city for each application for backflow prevention certification and certification renewal. Replacement cards shall be made available through the city for a fee of fifteen dollars (\$15.00) for each replacement card issued. Cost of course curriculum shall be the responsibility of the applicant.
- (6) *Filing fee.* An administrative fee of ten dollars (\$10.00) shall be assessed and paid to the planning and zoning division for a filing fee per inspection by the contractor.

The fees listed in subsections (1), (2) and (3) of this section do not apply to non-testable containment devices installed on residential services by the city to protect the public water supply.

28-05-160. Other fees and charges.

Other fees and charges may include, but are not necessarily limited to, the type shown within this section. Items not covered within this section will be charged for based on reasonable charges and existing charges for similar items as may be charged by the city. All fees in the ordinance may increase according to CPI annually.

- (1) *Regulation documents.* All persons may obtain a copy of the regulations from the city for a fee not less than actual costs to reproduce the document.
- (2) *Technical specifications document.* All persons may obtain copies of the technical specifications from the city for a fee of not less than the actual cost to reproduce the document.
- (3) *Application for alternative methods and materials.* All persons filing an application for alternative methods and materials under section 28-05-170, shall include with said application a nonrefundable fee of one hundred dollars (\$100.00) to cover costs incurred by the city in review of the alternate methods and materials proposed.

28-05-170. Alternate materials and methods.

Alternate methods for compliance to achieve the objectives of this article may be submitted for review to the planning and zoning division. Approval requires that the customer show that compliance with the requirements would pose an unreasonable burden and that the proposed alternate would provide equivalent backflow prevention.

- (1) *Procedures for requesting an alternate method for compliance to achieve the objectives of this article.* A written application requesting an alternative method for complying with this article shall be addressed to the utilities department through planning and zoning division. In order to be considered, the application shall describe the specific requirement(s) for which an alternate installation is requested, justify the request by explaining the site specific circumstances that make compliance with the requirements of this article and associated rule, regulations and specifications is unreasonably difficult or impossible, and propose specific alternate specifications that will provide equivalent cross connection protection. The utilities official shall provide a written decision to the applicant within thirty (30) days of receipt of a complete application.

28-05-180. Remote installation of containment backflow prevention assemblies.

In instances where containment backflow prevention assemblies cannot be installed at the service connection, the customer may install the approved backflow prevention assembly at a remote location from the service connection.

- (1) On retrofit containment backflow prevention assembly installations, the customer must prove to the satisfaction of the public works department through planning and zoning division that the water service line between the city meter and the location of the containment backflow prevention assembly is completely protected from actual or potential cross connections. The customer shall implement steps satisfactory to the

public works department to assure that no future connections will be made to this portion of the service line.

- (2) On new construction, the customer shall protect the service line between the meter and the containment backflow prevention assembly(s) by encasing it in concrete as per standard details and specifications, which are included in the technical specifications. The customer shall implement steps satisfactory to the planning and zoning division and the TRC committee to assure that no future connections will be made to the service line between the city meter and the containment backflow prevention assembly(s).

28-05-190. Grounds for termination of water service.

- (a) Notwithstanding any other provisions of this article, in the event a system hazard is determined to exist; the utilities department shall immediately terminate water service to the premises. The city shall attempt to notify the customer of the water service termination to the premises and of the system hazard in the premises. The city shall restore water service to the premises once the customer has controlled or eliminated the system hazard.
- (b) Failure to install required backflow prevention assembly(s) as directed by the planning and zoning division, failure to conduct required tests, failure to submit accurate and timely reports, failure to perform testing and maintenance of backflow prevention assemblies, or failure to allow the public works inspector entry into a premises shall constitute grounds for termination of water service to the premises. Service shall not be restored until such conditions or defects are corrected. If water service is terminated for any of these reasons, a turn off and turn on water service fee will be assessed to the customer as per the requirements of city ordinance governing water, sewer rates.
- (c) The city may terminate water service for nonpayment of the fees included in this article in accordance with the provisions of the city ordinance governing water, sewer rates within thirty (30) days of notification.

28-05-200. Effective date of this article.

The effective date of this article is July 1, 2020. In the event that the planning and zoning division determines that a system hazard presents the potential of immediate hazard, the planning and zoning division may direct immediate correction within existing facilities in accordance with the provisions of this article.

ARTICLE 8-08. CROSS CONNECTION, PREVENTION AND CONTROL

8-08-010. Purpose.

The purpose of this article is to protect the health, safety and welfare of the citizens of the city through the prevention and control of cross connections by:

- (1) Protecting the municipal water system, owned and operated by the city, hereinafter referred to as the "public water system," from contamination or pollution due to cross connections by containing hazards at the service connection;
- (2) Requiring the elimination or control of existing cross connections, actual or potential, between the customer's potable water system(s) and non-potable water system(s); plumbing fixtures, and industrial piping systems; and
- (3) Providing for the maintenance of a continuing program of cross connection control that will systematically and effectively reduce the risk of the contamination of the public water system.

8-08-020. Applicability.

The provisions of this article shall apply to all new nonresidential and residential water services. For all other services, unless otherwise specified within individual sections of this article, existing services shall not be required to comply with the requirements of this article. Compliance with this article shall be a precondition of receiving or, in instances where existing installations are covered under this article, continuing to receive water service from the public water system.

8-08-030. Definitions.

The following definitions shall apply in the interpretation and enforcement of this article. Definitions put in alphabetic order for simplification:

Air gap. The unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet conveying water or waste to a tank, plumbing fixture, receptor and the flood level rim of the receptacle.

Approved assembly. The term approved assembly refers to a specific (by size, model and make) backflow prevention assembly listed by an approved listing agency as follows:

- (1) *Containment backflow prevention assembly.* An assembly listed by the Foundation for Cross-Connection Control and Hydraulic Research of the University of Southern California or other listing agency, acceptable to the New Mexico Environment Department and approved by the city planning and zoning division, hereinafter referred to as the "planning and zoning division."
- (2) *Isolation backflow prevention assembly.* An assembly listed by the International Association of Plumbing and Mechanical Officials or the International Code Council and approved by the planning and zoning division.

~~*Atmospheric vacuum breaker assembly.* An assembly consisting of a float check, a check seat and an air inlet port. The assembly shall include a tightly closing, full ported, resilient seated shut-off valve immediately upstream of the valve body.~~

~~*Auxiliary water supply.* A water supply on or available to the premises other than the municipal water system supply.~~

~~*Back pressure.* An increased pressure in a customer's water system caused by a pump, elevated tank, boiler, or any other means that may result in backflow.~~

~~*Back siphonage.* A backflow condition wherein water is being drawn or pulled backwards as a result of a negative or decreased pressure in the water supply.~~

~~*Backflow.* The reversal of water flow into a potable water system.~~

~~*Backflow prevention assembly.* An assembly or means to prevent backflow.~~

~~*Certified backflow prevention assembly repair person.* A person who is a certified backflow prevention assembly tester, is cognizant of all applicable federal, state and local laws, rules and regulations and is licensed by the New Mexico Regulation and Licensing Department, Construction Industries Division and has provided the city planning and zoning division with their credentials and has been added to the list of qualified people to perform the necessary repair work.~~

~~*Certified backflow prevention assembly tester.* A person who has demonstrated competence in the testing of backflow prevention assemblies by attending and passing the written and performance examinations administered as part of a training course approved by the New Mexico Regulation and Licensing Division and who has a current certificate issued by the New Mexico Regulation and Licensing Division and who has provided the city planning and zoning division a copy of said certifications(s) and added to the list of certified people able to work on such devices.~~

~~*C.I.D. Construction Industries Division.* A division of the regulation and licensing department charged with governing contracted work in the State of New Mexico. NMSA 60-13-01 through 60-13-59.~~

~~*Contamination.* An actual or potential impairment of a potable water system by the introduction, of any substance that could cause the water to be a hazard.~~

~~*Cross connection.* An actual or potential connection between any part of a potable water system and any other environment containing other substances in a manner that, under any circumstances, would allow such substances to enter the potable water system. Other substances may be gases, liquids, or solids, such as chemicals, waste products, steam, water from other sources (potable or non-potable), or any matter that may change the taste, color or odor of the water.~~

~~*Cross connection control by containment.* The use of an air-gap or an approved backflow prevention assembly at each service connection to a customer's water system.~~

~~*Cross connection control by isolation.* The use of an air-gap or an approved backflow prevention assembly within the customer's water system at the point of each and every cross connection to effectively isolate the customer's potable water system from the remainder of the customer's water system.~~

~~*Cross connections, controlled.* A connection between a potable water system and a nonpotable water system with an approved backflow prevention assembly or air gap properly installed and maintained so that it will continuously afford the protection commensurate with the degree of hazard.~~

~~*Customer.* The account holder responsible for payment of fees set forth in article 28-03 of the Alamogordo Code of Ordinances.~~

~~*Customer's water system.* The water system on the customer's premises beginning at the service connection.~~

~~*Double check valve assembly.* An assembly consisting of two (2) internally loaded check valves, either spring loaded or internally weighted, installed as a unit between two (2) tightly closing, full ported, resilient seated shut-off valves and equipped with properly located resilient seated test cocks.~~

~~*Enforcement authority.* The planning and zoning division of the city, authorized to administer and enforce the provisions of the cross connection, backflow prevention and control ordinance as adopted and amended. Enforcement authority may also refer to the authorized agent of the planning and zoning division.~~

~~*Hazard, degree of.* Degree of hazard is determined by the enforcement authority based on evaluation of conditions within the customer's premises. Hazards are classified as follows:~~

- ~~(1) *Health hazard.* An actual or potential threat of contamination of a physical or toxic nature to the municipal water system or the customer's water system that could be a danger to the public health.~~
- ~~(2) *Non-health hazard.* An actual or potential threat of pollution of a physical nature to the municipal water system but which would not constitute a health hazard. The maximum degree of intensity of pollution to which the potable water system could be degraded would be that which would cause a nuisance or be aesthetically objectionable.~~
- ~~(3) *System hazard.* An actual or imminent threat of contamination to the municipal water system which presents an imminent danger to public health.~~

~~*Industrial fluids.* Fluid or solution that may be chemically, biologically, or otherwise contaminated or polluted in a form or concentration, such as would constitute a hazard if introduced into a potable water system. This may include, but is not limited to: polluted or contaminated waters; all types of process waters and used waters originating from the municipal potable water system that may have deteriorated in sanitary quality; chemicals in fluid form, plating acids and alkalis; circulating cooling towers that are chemically or biologically treated or stabilized with toxic substances; contaminated natural waters, such as wells, springs, streams, rivers, irrigation canals or systems, and so forth; oils, gasses, glycerin, paraffin, caustic and acid solutions, and other liquid and gaseous fluids used in industrial areas for the purposes of suppressing fires.~~

~~*Nonresidential service.* Any service connected to the municipal water system that supplies water for a premises intended for uses other than those defined as single family residential within the current adopted building codes.~~

~~*Pollution.* An actual or potential impairment of a potable water system by the introduction or admission of any substance that does or tends to degrade the taste, color, odor or aesthetic quality of the water system but does not constitute a health hazard.~~

~~*Pressure vacuum breaker assembly.* An assembly consisting of one (1) independently operating spring loaded check valve and an independently operating spring loaded air inlet valve located on the discharge side of the check valve, installed as a unit between two (2) tightly fitting, full ported, resilient seated shut-off valves and equipped with properly located resilient seated test cocks.~~

~~*Public water system.* The potable water system owned and operated by the city to supply residential and nonresidential water users within and beyond the corporate city limits of the city.~~

~~*Reduced pressure principle backflow prevention assembly.* An assembly consisting of two (2) independently acting approved check valves together with hydraulically operating, mechanically independent pressure differential relief valves located between the check valves and below the first check valve. These units are located between two (2) tightly closing, full ported, resilient seated shut-off valves as an assembly and equipped with properly located resilient seated test cocks.~~

~~*Residential service.* Any service connected to the municipal water system that supplies water for a premises intended for uses defined as any dwelling that has four (4) residential units or less.~~

~~*Service connection.* The terminal end of a water service from a municipal water system.~~

- ~~(1) The terminal end of the water service from a public water system.~~
- ~~(2) For metered water services, the terminal end is the customer's side of the city's water meter to a customer's water system.~~
- ~~(3) For unmetered water services and fire lines which serve private fire protection systems the terminal end, is located at the property boundary or at the water utility easement boundary to a customer's premises.~~
- ~~(4) For the use of a fire hydrant and all other temporary or emergency water services, the terminal end is located at the point of connection to the public water system.~~

~~*Thermal expansion.* The resulting effect when water is heated in a closed system. In effect the heat causes the water to expand but since the system is closed, the pressure increases.~~

~~*Water, fire sprinkler.* Water contained in a fire protection system intended for extinguishing fires and begins at the point of connection to the public water mains for unmetered fire line services and for metered fire line services, the fire sprinkler water begins at the customer's side of the city water meter.~~

~~*Water, nonpotable.* Water that is not safe for human consumption or that has questionable quality.~~

~~*Water, potable.* Water delivered by the public water system or water located within the customer's non public owned plumbing intended for human consumption.~~

~~*Water, used.* Any water delivered by the public water system to a customer's water system after it has passed the service connection.~~

8-08-040. Regulations and technical specifications.

The public works department shall be responsible for development of rules and regulations necessary to carry out the intent of this article. Said rules and regulations are subject to reasonable compliance with the standards set forth within this article and are subject to the review of the city manager. Said rules and regulations shall include specifications to define back flow prevention assembly standard installation, details, and criteria. Initial and subsequent changes to the rules and regulations, and technical specifications shall be published by the public works department.

8-08-050. Responsibilities and enforcement.

It shall be the responsibility of the planning and zoning division, the public works department and to the utility billing division to administer and enforce the provisions of this article. Customers, certified backflow prevention assembly testers and repair persons are responsible for compliance as described in the following sections:

- (1) *Public works department.* The public works department shall be responsible for the protection of the public water system from contamination or pollution due to the backflow of contaminants or pollutants through the water service connections. The public works department shall work in close concert with the planning and zoning division in locating possible violations and providing assistance as may be needed in the successful enforcement of this article. The public works department shall not knowingly install or maintain a water service connection unless the public water system is protected as required by this article.

The public works department shall where possible ensure that a double check backflow prevention assembly is provided when any meter is being replaced by the city on any existing connection to the public water system, including all existing residential services. Reconections are subject to inspections and must comply with the ordinance prior to being turned on. The public works department shall be responsible for the maintenance of all double check backflow prevention assemblies installed at the connection to the municipal water system except where responsibility for maintenance is otherwise specified within this article.

- (2) *Planning and zoning division.* The planning and zoning division shall be responsible for reviewing and approving plans (through the technical review committee), issuing permits, and referring inspectors from contractors on the city's list of qualified inspectors to conduct inspections of backflow prevention assembly(s) information for new and remodeled structures within the jurisdiction limits of the division. The public works department's responsibilities begin at each service connections from the public water system and end at the water meter for all customer's water system.

The planning and zoning division shall enforce the provisions of this article that relate to cross connection control by containment and shall administer a continuing cross connection control program through the public works department.

- ~~(3) *Utility billing division.* After the effective date of this article the utility billing division shall not connect any new service without establishing, at a minimum, that a double check valve assembly is installed at the service connection.~~

~~In the event that the utility billing division personnel become aware of any cross connection creating an actual or potential health hazard the utility billing division shall immediately notify the public works inspector of the location and hazard noted.~~

- ~~(4) *Customer.* All customers shall be responsible for the prevention of contaminants, items of potential health hazard, system hazard as defined within this article or water from auxiliary water supplies from entering the customer's water system within the premises and the public water system. Customers shall provide backflow prevention assembly(s) or air gap(s) as required by the plumbing codes. The customer's responsibility begins at the service connection and extends throughout the entire length of the water system within the premises. Customers shall install, have tested, and maintain, at their own expense, backflow prevention assembly(s) and/or air gap(s) as directed by the enforcement authority. Accurate records of all inspections, tests, repairs, overhauls and replacements of backflow prevention assembly(s) or air gap(s) shall be maintained by the customer for a period of at least two (2) years.~~
- ~~(5) *Certified backflow prevention assembly tester.* Certified backflow prevention assembly testers shall inspect and test backflow prevention assemblies in accordance with city approved methods and procedures; shall be equipped with and be competent in the use of all the necessary tools and gauges required to properly conduct testing of backflow prevention assemblies; complete and submit accurate and timely reports to the planning and zoning division; and report to the customer and the enforcement authority any discovered discrepancies associated with an existing backflow prevention assembly or existing cross connection within a customer's water system.~~
- ~~(6) *Certified backflow prevention assembly repair person.* Certified backflow prevention assembly repair persons shall: make competent repairs on backflow prevention assemblies; not change the design, material or operation characteristics of a backflow prevention assembly without prior approval from the enforcement authority; complete and submit accurate and timely reports to the planning and zoning division; and report to the customer any discovered discrepancies associated with an existing backflow prevention assembly or existing cross connections within the customer's water system.~~

8-08-060. Specific requirements.

Specific requirements for cross connection control and backflow prevention assemblies are as follows:

- ~~(1) *Mandatory cross connection control by containment.* Premises where any of the following conditions or activities exist or occur are deemed to present a sufficient backflow contamination hazard such that cross connection control by containment is required: hospitals and clinics; nursing and convalescent homes; dental offices; laboratories; mortuaries and cemeteries; sewage and stormwater pumping and treatment plants; radiator facilities; metal plating industries; veterinary and animal grooming clinics; taxidermists; food and beverage processing plants; chemical plants; electric and electronic component manufacturer; vehicle car washes; hydraulic testing~~

facilities; premises where inspection is restricted; ready mix concrete, sand and gravel plants; schools and colleges with laboratories; water services dedicated solely to landscape irrigation systems; greenhouses; premises with auxiliary water supplies; water tank trucks or water tanks filled from fire hydrants; buildings with a height greater than thirty (30) feet; and other conditions and or activities as may be deemed by the public works department.

(2) ~~Containment backflow prevention assembly requirements.~~ The type of backflow prevention assembly used for containment shall be required commensurate with the hazard in the premises as follows:

- a. ~~In cases of premises having an auxiliary water supply, the public water system shall be protected against back flow from the premises by installing an approved air gap or an approved reduced pressure principal backflow prevention assembly.~~
- b. ~~In cases of premises on which any individual fluids or any other contaminants are handled in such a fashion as to create an actual or potential hazard to the public water system, the public water system shall be protected against backflow from the premises by installing an approved air gap or an approved reduced pressure backflow prevention assembly. This shall include the handling of process waters and waters originating from the customer's water system that have been subjected to deterioration in quality. Examples of premises where these conditions or activities exist include, but are not limited to, hospitals and clinics, dental office, laboratories, mortuaries and cemeteries, radiator shops, car washes, plating industries, photographic film processing facilities, commercial laundries, food and beverage processing plants, ready mix concrete, sand and gravel plants, sewage and stormwater treatment plants, veterinary and animal grooming clinics, schools and colleges with laboratories and greenhouses.~~
- c. ~~In cases of premises having internal cross connection or water piping systems that are impractical or impossible to ascertain whether or not cross connections exist on such systems, the public water system shall be protected against backflow from the premises by installing an approved air gap or an approved reduced pressure backflow prevention assembly. The premises owner is also required to install an expansion tank on their system to eliminate the possibility of thermal expansion, if a closed system has been created by the installation of a backflow prevention assembly. Any damage accruing to the customer's water system due to thermal expansion will be solely the responsibility of the owner of the customer's water system. The public water system shall be held harmless if the owner of the customer's water system fails to install such devices.~~
- d. ~~In the case of a premises having multiple water services connected at more than one (1) point to the public water system and where the services create a looped water system with the customer's water system, the public water system shall be protected against backflow from these premises by installing an approved backflow prevention assembly (type of backflow prevention assembly to be determined by the city) at each service connection to the public water system.~~
- e. ~~In the case of water services to landscape irrigation systems connected to the public water system, the public water system shall be protected against backflow~~

~~by installing an approved pressure vacuum breaker or an approved reduced pressure principle backflow prevention assembly.~~

- ~~f. In the case of any premises where there is water or a pollutant that would be objectionable but not hazardous to health if introduced into the public water system, the public water system shall be protected against backflow by an approved double check valve assembly. In cases of nursing homes and buildings taller than thirty (30) feet not having a contamination hazard, the public water system shall be protected against backflow by an approved double check valve assembly.~~
- ~~g. In the case of any premises where there are uncontrolled cross connections, either actual or potential, the public water system shall be protected against backflow by an approved air gap or an approved reduced pressure principle backflow prevention assembly.~~
- ~~h. In the case of any premises where, because of security requirements or other prohibitions or restrictions, it is impossible or impractical to make a complete premises cross connection survey, the public water system shall be protected against backflow from the premises by an approved air gap or an approved reduced pressure principle backflow prevention assembly.~~
- ~~i. In the case of any premises where an undue health hazard is posed because of the presence of extremely toxic substances, the public works department may require an air gap at the service connection to protect the public water system.~~
- ~~j. In the case of public fire hydrants approved for drawing water for filling tanks and tank trucks and for temporary irrigation systems, the public water system shall be protected against backflow by an approved air gap or an approved reduced pressure backflow prevention assembly.~~
- ~~k. In the case of any premises having existing private wells and the owner desires to connect to the public water system, the options are as follows:~~
 - ~~1. Customers shall agree to permanently abandon wells by plugging the wells in accordance with the city technical standards section of water supply item 6.0 Well Abandonment and with AWWA standards, prior to connection to the public water system; or~~
 - ~~2. Customers who choose to maintain their private wells active plumbing system, the property owner will install an approved dual check valve at the water meter. The owner of the premises shall also sign a covenant that runs with the land that the private well shall not be reconnected to the premises plumbing without complying with item 3 of this subsection.~~
 - ~~3. If the customer chooses to maintain the well as a dual application use for the premises and maintain both connections, the public water system shall be protected against backflow by an approved air gap or approved reduced pressure principle backflow prevention device.~~
- ~~l. Atmospheric vacuum breakers shall not be used for containment applications. Atmospheric vacuum breakers may be used on isolation applications only.~~

(3) ~~Fire protection systems.~~ Fire protection systems begin at the service connection and include sprinklers, hose connections, hydrants, reservoirs, tanks, stand pipes, pumps, distribution pipes and other appurtenances within a premises that are owned, operated and maintained by the customer for the purposes of fire suppression. For all fire protection systems, except those described in paragraphs a. and b. below, an approved backflow prevention assembly is required to be installed at the service connection.

- a. ~~Fire protection systems with no reservoirs, no fire pumper connections, no connections from auxiliary water systems, no antifreeze or other additives, and with all sprinkler drains discharging to atmosphere, constructed with acceptable potable water piping materials (approved listed products certified for conformance with ANSI/NSF standard 60 or 61) except as otherwise required by this article will not require an approved backflow protection assembly other than a double check valve assembly at the service connection.~~
- b. ~~Fire protection systems with pumps, fire pumper connections, and no antifreeze or other additives, and with all sprinkler drains discharging into the atmosphere, constructed prior to this article with nonpotable water piping materials shall either retrofit with an approved backflow prevention assembly or have the fire protection system sampled annually at the customer's expense. Annual water sampling procedures shall be conducted by collecting first draw water samples and having them analyzed by a laboratory certified by the New Mexico Environment Department or the United States Environmental Protection Agency (EPA). The requirement shall be established from the implementation date of this article or from the date in which the system described by this subsection was placed in service. If water sample analysis is acceptable, no further action is necessary until the next annual inspection. If the annual water sample analyses are unacceptable, then the customer shall have an approved backflow prevention assembly installed at the service connection. The first draw of water shall be collected before any water runs through the fire protection system and shall be taken from the downstream side of the single check valve. The water samples shall be collected by a compliance water sampler who is certified by the New Mexico Environment Department Certification Office. Laboratory results shall be sent directly to the public works department, water filter division as soon as the laboratory results are available. The water samples shall be analyzed for concentrations of iron, lead, copper, cadmium, and chromium and for the presence/absence of total coliform bacteria and for density of heterotopic bacteria. Water sample analysis results are acceptable if no total coliform are present, the number of colonies per milliliter is less than five hundred (500) in the heterotopic plate count analysis and concentrations of iron, lead, copper, cadmium and chromium do not exceed the maximum containment levels as established by the New Mexico Drinking Water Regulations. The laboratory shall use approved methods for testing water samples in accordance with one (1) of the methods cited in the 16th or most current edition of the standard methods for the examination of water and wastewater. The planning and zoning division shall maintain an inventory of customers opting to have fire protection systems sampled annually and shall notify customers that are out of compliance.~~

- e. ~~Where backflow protection is required on an industrial domestic service that is located on the same premises, backflow protection shall be provided on the fire service connection. The industrial domestic system and the fire protection systems shall both require an approved backflow prevention assembly at the service connections.~~
- d. ~~Fire protection systems that are connected at more than one (1) point to the public water system shall contain approved backflow prevention assemblies at each service connection.~~

8-08-070. Inspections.

- (a) ~~*Right of entry.* Whenever necessary to make an inspection to enforce the provisions of this article, or wherever the building code division or its authorized representative has reasonable cause to believe that there exists in any building or upon any premises, any condition which makes such building or premises unsafe as defined in this article, the building code division or its authorized representative may enter such building or premises at all reasonable times to inspect the same or to perform any duty imposed upon the enforcement authority by this article. If such building is occupied, the inspector shall present proper credentials and demand entry. If such building or premises are not occupied, the inspector shall first make reasonable effort to locate the owner or other person having charge or control of the building or premises, and demand entry. If entry is refused, the enforcement authority shall proceed to obtain a search warrant from the district court.~~

~~No owner or occupant or any other person having charge, care, or control of any building or premises shall fail or neglect, after proper demand is made as herein provided, to promptly permit entry therein by the enforcement authority or an authorized agent thereof for the purpose of inspection and examination pursuant to this article. Any person violation this subsection shall be subject to the same penalties as provided for violation of other city ordinances.~~

- (b) ~~*Containment inspection of premises.* Premises considered to pose an actual or potential contamination, health hazard or system hazard threat to the public water system shall be subject to an inspection by the planning and zoning division and public works department or authorized agent of the either division. Inspections shall be scheduled at a reasonable time by the division. The planning and zoning division or public works department shall give the customer written notice prior to a containment inspection. The purpose and authority to conduct such an inspection shall be disclosed in the notice. If actual or potential cross connections, which could result in backflow of contaminants, any product of a potential health hazard, system hazard, or water from auxiliary water supplies through the water service connection and into the public water system, are determined to exist during the premises inspection, the planning and zoning division or public works department shall evaluate the degree of hazard and proceed in accordance with one (1) of the following criteria.~~
- (1) ~~In the event a system hazard is determined to exist, the public works department shall immediately instruct the water utility to terminate water service to the premises and the customer's water will be cut off at that time. The water utility shall restore services to the premises once the public works department has determined that the system hazard has been controlled or eliminated.~~

~~(2) In the event an actual or potential cross connection presents a substantial endangerment to the public water system, the public works department shall enlist the assistance of the customer to immediately control or eliminate the hazard. If the immediate hazard is not resolved within one (1) day, water service to the premises shall be terminated until the hazard has been eliminated.~~

~~(3) In the event no system hazard or substantial dangers are determined to exist, but actual or potential cross connections require control or containment, the public works department shall give the customer written notice to comply with the following requirements:~~

~~a. Submit a design and plan of implementation to the planning and zoning division within sixty (60) days; and~~

~~b. Have an approved backflow prevention assembly(s) installed, inspected and tested within an additional sixty (60) days.~~

~~For good cause, the planning and zoning division may extend the time to comply with the requirements of this article. The customer shall install such backflow prevention assembly(ies) as directed by the planning and zoning division at the customer's own expense; and failure, refusal, or inability on the part of the customer to install, have tested, and maintain said assembly(ies) shall constitute grounds for disconnecting water services to the premises until such requirements have been satisfactorily met.~~

~~(c) Isolation inspections on premises served by the municipal water system. The customer shall be responsible, without further notice, for the prevention of contaminants or pollutants or water from auxiliary water supplies from entering the potable water system within the premises. The customer's responsibility begins at the service connection and carries throughout the entire length of the water system within the premises. To accomplish this mandate, customers are required to comply with the most current adopted plumbing code (2006) and all related amendments as may be adopted by the state and the city.~~

~~(1) The planning and zoning division is authorized to conduct inspections or audits of premises within the city limits to determine compliance with the provision of cross connection isolation requirements in order to protect the public health, safety and welfare. Approved backflow prevention assembly(s) or air gap(s), commensurate with the degree of hazard shall be installed, as required by the planning and zoning division, within the customer's water system for the safety and protection of the customer's water system for the safety and protection of the customer's potable water system. Premises considered to pose an actual or potential contamination to the customer's water system may be subject to audit by the building code division. The planning and zoning division may direct the customer to upgrade its water plumbing system in accordance with the Uniform Plumbing Codes in the "Regulation of Backflow Prevention and Cross Connection Control." If the actual or potential unprotected cross connections, which could result in backflow of contaminants, pollutants, or water from auxiliary water supplies into the customer's water system are discovered during the audit or inspection of the premises, the public works department, water filter division shall evaluate the degree of hazard.~~

- (2) ~~In the event a system hazard is determined to exist, the planning and zoning division shall notify the utility billing division to immediately discontinue service to the premises. The utility billing division shall restore water service to the premises once the system hazard has been controlled or eliminated and the planning and zoning division has approved restoration of service.~~
- (3) ~~In the event an actual or potential cross connection presents a substantial endangerment to the customer's water system, the planning and zoning division shall enlist the assistance of the customer to immediately control or eliminate the hazard. If the immediate hazard is not resolved within one (1) day, water service to the premises shall be terminated until the hazard has been eliminated.~~
- (4) ~~In the event no system hazards or substantial danger is determined to exist, but actual or potential cross connections require control by isolation, the planning and zoning division shall direct the customer to have approved backflow prevention assemblies or air gaps, commensurate with the degree of hazard, installed at specific location(s) within the customer's water system. Such approved backflow prevention assemblies or air gaps must be installed, inspected and tested, within a reasonable time period as determined by the planning and zoning division, not to exceed thirty (30) days of such notification.~~
- (d) ~~*Isolation inspections on premises not served by the public water system.* In order to protect the public health, safety and welfare at premises not served by the public water system, the building code division may conduct inspections and require the elimination or control of existing cross connections, actual or potential, between the potable water system and nonpotable water systems, plumbing fixtures and industrial piping systems contained within premises located within the city limits or otherwise connected to the public water system.~~
- (e) ~~*Isolation control in lieu of containment.* At specific residential or commercial premises where specific cross connection hazards can be controlled by isolation without compromise to the safety of the public water system, the public works department, water filter division may allow cross connection control for containment purposes with a backflow prevention assembly located at the point of cross connection rather than at the service connection.~~
- (1) ~~*Applicability.* Isolation in lieu of containment shall be applicable only to make-up water connections to commercial space heating boilers rated at less than two hundred thousand (200,000) BTU/H input where no water treatment is provided to the circulating heating water, landscape irrigation systems, or automated photo processing unit with a single water connection.~~
- (2) ~~*Assemblies considered to be contaminant devices.* A backflow prevention assembly installed to provide isolation control of a cross connection in lieu of containment shall be considered a containment device rather than an isolation device and shall be subject to all containment device requirements.~~
- (f) ~~*Reinspection.* Reinspection of premises shall be conducted by the public works inspector to verify corrective action as required by this article within one hundred twenty (120) days of correction notification.~~

8-08-080. Plan review, permits, and plumbing inspections on premises within the city limits.

~~The planning and zoning division through the TRC (technical review committee) shall be responsible for checking plans and issuing building and plumbing permits for new and remodel construction to ensure compliance with this article. The public works inspector shall conduct inspections and approve all installations of backflow prevention assemblies.~~

- ~~(1) The customer shall submit plans for review and approval by the planning and zoning division for installation of backflow prevention assemblies. Where actual or potential cross connections are called for by the plans, the plans shall include the make, model, size and type of any backflow prevention assembly(s) to be installed.~~
- ~~(2) The customer's licensed contractor shall obtain a permit from the planning and zoning division for such installations. All new installations or air gaps and backflow prevention assemblies shall be inspected and approved by the planning and zoning division shall notify the utility billing division when installations are completed. Customers shall correct any faults within thirty (30) days of notification. Failure to correct faulty backflow prevention systems(s) or air gap systems(s) will result in suspension of public water system services to the customer.~~
- ~~(3) In instances of failure, refusal or inability on the part of the customer to install and have tested said assembly(s) or air gap(s), the planning and zoning division shall suspend or revoke a permit issued under the administrative provisions of the plumbing code as adopted by the city.~~

8-08-090. Inspection of premises outside the city limits served by the municipal water system.

~~Customer services located outside the inspection jurisdiction of the city, which are connected to the public water system, shall be subject to this article and all rules and regulations adopted in accordance with these provisions with the exception of permitting requirements. The customer's contractor, when outside of the city jurisdiction, shall obtain a plumbing permit from the construction industries division of the state regulation and licensing department for the installation of air gaps and backflow prevention assemblies. Installations must comply with the city specifications. It shall be the responsibility of the customer's contractor to arrange for required inspection by the inspection jurisdiction and provide proof of inspection to the city planning and zoning division. As a condition of continued service, the customer shall be required to provide access for inspection by the public works inspector division or authorized agent at reasonable times to inspect the air gaps and backflow prevention assemblies, and to make all required corrections arising out of said inspection(s). The customer must meet all applicable specifications in the AWWA/ANSI C511-97. These specifications are always kept current.~~

8-08-100. Installation of backflow assemblies.

~~With the exception of backflow assemblies installed by city employees under the direction of certified city staff, all backflow prevention assemblies shall be installed by a contractor licensed by the state construction industries division and certified in accordance with the~~

provisions of this article to install backflow prevention assemblies. The contractor shall be responsible for obtaining all required approvals, such as approved plans, permits and inspections. The planning and zoning division has a list of qualified contractors that meet the required criteria. If a contractor desires to be included on the cities list, they must produce the required documentation to prove they are qualified and at that time that contractor may be added to (in alphabetic order) the cities list of qualified contractors.

8-08-110. Test and maintenance of backflow prevention assemblies.

All approved containment and isolation backflow prevention assemblies which are classified as testable devices shall be tested at least once per year. The public works department, water filter division may require tests at more frequent intervals, if the public works department deems the hazard in the premises to be great enough or if previous tests have failed. Tests shall be performed by certified backflow prevention assembly testers. Assemblies that fail a test shall be repaired, overhauled and re-tested within one (1) week, or in accordance with a time period established by the building code division. Said test shall be performed by a certified backflow prevention assembly repair person. The certified testers shall submit all test results to the planning and zoning division. Tests and repairs shall be at the expense of the customer. Backflow prevention assemblies must be tested in accordance with the test procedures set forth in the planning and zoning division. The customer for minimum of two (2) years must maintain all records of inspections, tests, repairs, overhauls, and replacements.

(1) *Testing of backflow prevention assemblies.* With the exception of assemblies which are owned by the city, the testing of containment backflow prevention assemblies shall be performed by a licensed contractor who is a certified tester. City-owned assemblies may be tested by city staff or by a licensed contractor who is a certified tester. The initial test of any containment backflow prevention assembly shall be performed by a licensed contractor who is a certified tester and witnessed by the public works inspector or authorized agent.

- a. All new installation of air-gaps and backflow prevention assemblies at the service connection shall be tested immediately upon installation and before water service is turned on or restored to the premises. The customer's certified tester shall then notify the planning and zoning division that the backflow prevention assembly is ready for inspection and for the initial acceptance test.
- b. The customer shall make the necessary arrangements for subsequent annual testing and containment backflow prevention assemblies with a licensed contractor who is a certified tester. The tester shall notify the planning and zoning division in advance when the tests are to be undertaken so that the public works inspector may witness the testing if so desired. Testers shall submit test reports to the planning and zoning division within one (1) week from the time that the contractor has provided the results to the customer.
- c. If a test discloses that the backflow prevention assembly(s) is not operating satisfactorily, the customer shall arrange for a certified repair person to immediately make the necessary repairs. The repair person shall prepare a detailed report on each test requiring repairs of each backflow prevention assembly and submit the report to the planning and zoning division within one (1) week from

the time that the repairs were completed. Failure to do so will result in the customer's service to the public water system to be suspended and disconnected until such time as the backflow prevention assembly(s) are brought into compliance.

- (2) ~~Testing isolation backflow prevention assemblies.~~ New installations of backflow prevention assemblies within the customer's water system shall be tested immediately upon installation and before water service is turned on or restored to the unit requiring the backflow prevention assemblies. The testing of backflow isolation prevention assemblies shall be conducted by a licensed contractor and certified tester that is on the required listing with planning and zoning division that have shown proof of their credentials and are certified to conduct such tests. If a test discloses that the backflow prevention assemblies are not operating satisfactorily, the customer shall arrange for a certified repair person to immediately make the necessary repairs. The repair person shall prepare a detailed report and submit that report to the customer within one (1) week from the time the repairs were done which must then be presented to the planning and zoning division in order to have services restored.

8-08-120. Existing backflow prevention assemblies.

~~Any existing backflow prevention assemblies are to be approved to continue service unless a higher degree of protection is required. In premises where the hazard has increased, as in the case of a change of occupancy, any existing backflow prevention assembly(s) shall be upgraded to comply with this article, or in the event that no assemblies are present, any premises where the planning and zoning division has determined that a real or potential health hazard or system hazard exists shall be brought into compliance with this article. Any existing backflow prevention assemblies that are not on the current list of approved backflow prevention assemblies may be approved to continue in service provided that the assemblies can be maintained, tested and that repair parts are available through the manufacturer. Whenever obsolete assemblies are replaced, they shall be replaced with current approved backflow prevention assemblies.~~

8-08-130. Requirements for certification.

- (a) ~~Certification.~~ No person shall engage in any activity listed in this section unless he or she is a certified backflow repairman or tester and holds a current city business license and certificate issued by the city and is on the list of certified contractors to perform such acts. Certified backflow repairmen must also be licensed in accordance with the New Mexico Construction Industries Licensing Act and produce proof to the city's planning and zoning division in order to be added to the list.

- (1) ~~Initial certification.~~ To initially certify as a backflow prevention assembly tester, a person shall attend a forty hour training course that has been approved by the planning and zoning division and the person must successfully complete the written and performance examinations administered as part of the approved training course. A person who is employed by the appropriate licensed contractor in accordance with the New Mexico Construction Licensing Act, attends, and successfully completes the approved training course may be certified as a backflow prevention assembly

repairman. The planning and zoning division will issue a certificate and add to the city's list of qualified contractors any person who meets the above requirements.

8-08-140. Revocation of certification.

~~(a) Recertification of testers and repairmen. A certified tester or repairman who wishes to remain an active backflow prevention assembly tester must renew his/her certification every three (3) years. To re-certify, testers and repairmen must either:~~

- ~~(1) Complete an approved forty hour backflow prevention training course; or~~
- ~~(2) Complete an approved eight hour backflow prevention refresher training course and accrue sixteen (16) hours of approved continuing education credits related to backflow prevention.~~

~~Testers or repairmen shall provide proof of training credits earned and training courses attended to the planning and zoning division. The planning and zoning division will re-certify any person who meets the above requirements.~~

~~(b) Approved training courses and examinations. The planning and zoning division shall be responsible for approval of backflow prevention training courses. The approved training course shall meet the following minimum criteria:~~

- ~~(1) Instructor shall be a certified backflow prevention tester and repairman;~~
- ~~(2) The material covered shall be equivalent to the University of Southern California's Foundation for Cross-Connection Control and Hydraulic Research training course.~~

~~The planning and zoning division shall advise the certified backflow prevention tester or certified backflow prevention repair person in writing of the revocation of certification and include the cause thereof. The certificate holder may appeal the decision and request a hearing before the planning and zoning division. Said request must be filed in writing with the planning and zoning division within ten (10) days of the mailing of notification of revocation. Said hearing shall be scheduled within three (3) working days of the receipt of the request for hearing by the planning and zoning division. Planning and zoning division may enforce the original decision or overturn the decision. Any action to overturn may include probationary periods in which no further issues of violations may take place. If the planning and zoning division reaffirms the original decision to revoke certification, the planning and zoning division shall notify the certificate holder through certified mail service. Said letter to be mailed within three (3) working days of the date of the hearing. The certificate holder may further appeal the revocation before the city commission. Within ten (10) days of the receipt of notification of final determination from the planning and zoning division, the certificate holder may file a written request for hearing before the city commission with the city clerk's office. The matter will be placed on the next available agenda to be heard before the commission. The decision rendered by the commission shall be considered final.~~

8-08-150. Fees.

~~The planning and zoning division shall assess fees associated with the implementation of this article. The fees imposed by this article are as follows:~~

- ~~(1) *Containment inspection fees.* An inspection fee of fifty dollars (\$50.00) shall be assessed to all customers required to have premises inspections to cover the costs incurred by the planning and zoning division during the initial inspection of the premises. The inspection fee will only be assessed to those customers whose premises are not in compliance with this article at the time of inspection.~~
- ~~(2) *Backflow prevention assembly administrative charge.* All customers required to provide cross connection control containment and/or isolation shall be assessed an annual administrative fee of thirty dollars (\$30.00) (fee is not to be prorated in case of change of ownership) for each testable backflow prevention assembly(s) located at the premises. This fee incorporates expenses incurred by the planning and zoning division to maintain records, to process required testing notices and to enter data as required. Proof and records of testing must be submitted at the time of business registration with the city.~~
- ~~(3) *Initial installation registration fee.* New testable backflow prevention assemblies shall be subject to an initial registration fee by the planning and zoning division. A fee of fifty five dollars (\$55.00) shall be assessed to cover the initial registration and cost of first year notifications expenses as incurred by the planning and zoning division.~~
- ~~(4) *Work schedule.* Inspections which are required to be witnessed by the public works inspector shall be scheduled between the hours of 8:00 a.m. and 2:30 p.m., Monday through Friday, no weekends.~~
- ~~(5) *Backflow tester and repairman certification.* An administrative fee of thirty dollars (\$30.00) shall be assessed by the city for each application for backflow prevention certification and certification renewal. Replacement cards shall be made available through the city for a fee of fifteen dollars (\$15.00) for each replacement card issued. Cost of course curriculum shall be the responsibility of the applicant.~~
- ~~(6) *Filing fee.* An administrative fee of ten dollars (\$10.00) shall be assessed and paid to the planning and zoning division for a filing fee per inspection by the contractor.~~

The fees listed in subsections (1), (2) and (3) of this section do not apply to non-testable containment devices installed on residential services by the city to protect the public water supply.

8-08-160. Other fees and charges.

Other fees and charges may include, but are not necessarily limited to, the type shown within this section. Items not covered within this section will be charged for based on reasonable charges and existing charges for similar items as may be charged by the city. All fees in the ordinance may increase according to CPI annually.

- ~~(1) *Regulation documents.* All persons may obtain a copy of the regulations from the city for a fee not less than actual costs to reproduce the document.~~
- ~~(2) *Technical specifications document.* All persons may obtain copies of the technical specifications from the city for a fee of not less than the actual cost to reproduce the document.~~

- ~~(3) Application for alternative methods and materials. All persons filing an application for alternative methods and materials under section 8-08-170, shall include with said application a nonrefundable fee of one hundred dollars (\$100.00) to cover costs incurred by the city in review of the alternate methods and materials proposed.~~

8-08-170. Alternate materials and methods.

~~Alternate methods for compliance to achieve the objectives of this article may be submitted for review to the planning and zoning division. Approval requires that the customer show that compliance with the requirements would pose an unreasonable burden and that the proposed alternate would provide equivalent backflow prevention.~~

- ~~(1) Procedures for requesting an alternate method for compliance to achieve the objectives of this article. A written application requesting an alternative method for complying with this article shall be addressed to the public works department through planning and zoning division. In order to be considered, the application shall describe the specific requirement(s) for which an alternate installation is requested, justify the request by explaining the site specific circumstances that make compliance with the requirements of this article and associated rule, regulations and specifications is unreasonably difficult or impossible, and propose specific alternate specifications that will provide equivalent cross connection protection. The code official shall provide a written decision to the applicant within thirty (30) days of receipt of a complete application.~~

8-08-180. Remote installation of containment backflow prevention assemblies.

~~In instances where containment backflow prevention assemblies cannot be installed at the service connection, the customer may install the approved backflow prevention assembly at a remote location from the service connection.~~

- ~~(1) On retrofit containment backflow prevention assembly installations, the customer must prove to the satisfaction of the public works department through planning and zoning division that the water service line between the city meter and the location of the containment backflow prevention assembly is completely protected from actual or potential cross connections. The customer shall implement steps satisfactory to the public works department to assure that no future connections will be made to this portion of the service line.~~
- ~~(2) On new construction, the customer shall protect the service line between the meter and the containment backflow prevention assembly(s) by encasing it in concrete as per standard details and specifications, which are included in the technical specifications. The customer shall implement steps satisfactory to the planning and zoning division and the TRC committee to assure that no future connections will be made to the service line between the city meter and the containment backflow prevention assembly(s).~~

8-08-190. Grounds for termination of water service.

- ~~(a) Notwithstanding any other provisions of this article, in the event a system hazard is determined to exist; the public works department shall immediately terminate water service~~

~~to the premises. The city shall attempt to notify the customer of the water service termination to the premises and of the system hazard in the premises. The city shall restore water service to the premises once the customer has controlled or eliminated the system hazard.~~

- ~~(b) Failure to install required backflow prevention assembly(s) as directed by the planning and zoning division, failure to conduct required tests, failure to submit accurate and timely reports, failure to perform testing and maintenance of backflow prevention assemblies, or failure to allow the public works inspector entry into a premises shall constitute grounds for termination of water service to the premises. Service shall not be restored until such conditions or defects are corrected. If water service is terminated for any of these reasons, a turn off and turn on water service fee will be assessed to the customer as per the requirements of city ordinance governing water, sewer rates.~~
- ~~(c) The city may terminate water service for nonpayment of the fees included in this article in accordance with the provisions of the city ordinance governing water, sewer rates within thirty (30) days of notification.~~

~~8-08-200. Effective date of this article.~~

~~The effective date of this article is January 1, 2020. In the event that the planning and zoning division determines that a system hazard presents the potential of immediate hazard, the planning and zoning division may direct immediate correction within existing facilities in accordance with the provisions of this article.~~

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2024.

CITY OF ALAMOGORDO, NEW MEXICO
a New Mexico municipal corporation

By: _____
Susan L. Payne, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Ashley Smith, City Attorney



City of Alamogordo, New Mexico

UTILITY RATE STUDY

May 6, 2024

May 6, 2024

Honorable Mayor and
Members of the City Commission
City of Alamogordo
1376 East Ninth Street
Alamogordo, NM 88310

Subject: Utility Rate Study

GovRates, Inc. ("GovRates") has completed our review of the water and wastewater utility rates for the City of Alamogordo (the "City") and has prepared this report which summarizes our analyses, findings, and recommendations. This utility rate study involved preparing a financial forecast through the Fiscal Year 2032.

Developing a financial and rate plan for the City's water and wastewater system (the "System") involved multiple considerations:

- The financial and rate plan should consider utility best management practices and should promote financial sustainability and creditworthiness. Conforming with utility best management practices enables the utility to accomplish its mission while charging lower user rates over the long term. The two most important financial metrics for determining financial sustainability and creditworthiness are cash reserves and debt service coverage.
- The proposed monthly user rates should be considered equitable, affordable, and competitive.
- The proposed rate plan should not cause "rate shock" to customers. From a best financial management practices standpoint, smaller incremental increases over time can help avoid future rate shock and large "catch up" rate increases.
- The proposed rates should enable the utility to perform the necessary capital improvements and operational enhancements to remain compliant with the regulatory requirements of the New Mexico Environment Department, the New Mexico Department of Health, and the Environmental Protection Agency. The rates should also provide sufficient margins for capital reinvestment in the aging System.
- The proposed user rates should provide the System with an adequate level of revenue stability given the seasonality and cyclicity of water sales and corresponding billable wastewater flow.

- The water user rate structure should encourage conservation of water resources.
- The utility's miscellaneous service charges, which reduce the level of expenditures (revenue requirements) that must be recovered from monthly user rates, should be cost-based and competitive with those of other jurisdictions.

GovRates believes that the financial and rate plan presented in this report reflects a reasonable balance of the aforementioned considerations. Following this letter is an executive summary that provides an overview of our analyses and conclusions. The other sections of the report provide additional details regarding the financial forecast and rate development.

We greatly appreciate the opportunity to be of service to the City and would like to thank the management and staff for their tremendous assistance and cooperation during the course of the utility rate study.

Yours in government service,
GovRates, Inc.



Bryan A. Mantz, CMC, CGFM
President

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EXECUTIVE SUMMARY AND RECOMMENDATIONS

EXECUTIVE SUMMARY AND RECOMMENDATIONS

ES-1: General

The City of Alamogordo (the "City") owns a water and wastewater utility system (the "System" or the "Utility") that provides an essential service on a continual basis and that operates in a highly regulated environment. Regulatory agencies for the Utility include the New Mexico Environment Department, the Department of Health, and the Environmental Protection Agency (the "EPA"). The System currently provides service to approximately 13,540 water accounts and 12,670 wastewater accounts.

The System is established as a utility enterprise fund and is essentially the City's largest "business." According to the Governmental Accounting Standards Board, "Enterprise Funds should be used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that costs of providing services to the general public on a continuing basis should be financed or recovered primarily through user charges."

The installed cost of System assets under City management is about \$116 million. Based on the age of the assets and historical changes in the *Engineering News-Record* (ENR) Construction Cost Index, a high-level replacement cost new of the depreciable assets is estimated to be \$239 million.

The System should have revenues equal to the costs of the services provided by the Utility, and the City should establish rates sufficient to cover the cost of operating, maintaining, repairing, and financing the System. There are rate covenants associated with the System's existing and anticipated debt that require the City to establish the Utility's rates at certain levels to meet the debt obligations. To assist the City in reviewing the sufficiency of its rates, GovRates, Inc. ("GovRates") was retained to perform a utility rate study. For the purposes of this report, the terms "wastewater" and "sewer" shall be used interchangeably.

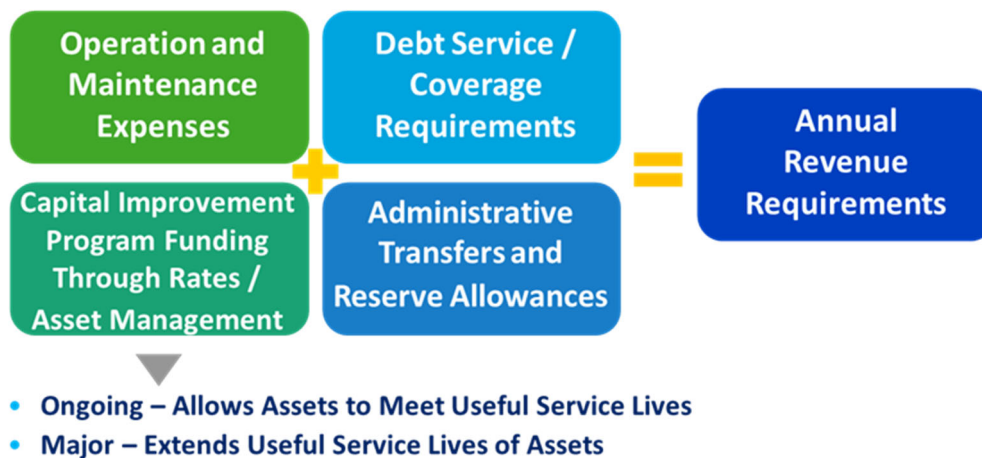
ES-2: Summary of Recommendations

ES-2.1: Monthly Water and Wastewater User Rates

The last user rate adjustments became effective in July 2015, or almost nine (9) years ago. As part of the current utility rate study, financial projections were prepared for the System through the Fiscal Year 2032 (the "Forecast Period").

The costs associated with operating and maintaining a utility system, as well as the costs of financing the renewals and replacements of existing facilities and the capital improvements for upgrades and expansions, are generally considered to be the revenue requirements of public utilities such as the City's. With respect to identifying revenue requirements for the Utility, the following Exhibit ES-1 shows the elements considered:

Exhibit ES-1: Revenue Requirement Components



The financial and rate plan should recognize the need to maintain appropriate debt service coverage ratios and adequate operating margins and reserves to fund ongoing capital needs and maintain the System's financial condition or "creditworthiness."

Based on the assumptions relied upon in the development of the System revenue requirements, GovRates has identified the need for rate adjustments for both the water system and wastewater system. The primary reasons for the identified rate adjustments are:

1. **Public Health and Safety Issue: The need to fund the Utility's multi-year capital improvement program (the "CIP").** Utility infrastructure is often "out of sight, out of mind." Tours of the Utility facilities have been called "eye-opening" and show the need to reinvest in the System. The Utility has identified critical capital needs of approximately \$160.4 million through the Fiscal Year 2032. The CIP primarily consists of replacements or rehabilitations of utility assets reaching the end of their service lives to continue providing reliable service. The Utility has a substantial amount of infrastructure that is in the condition shown in the following pictures:

SAMPLE ALAMOGORDO WATER AND WASTEWATER UTILITY RENEWAL AND REPLACEMENT NEEDS





There could be possible regulatory issues if the City is not proactive in addressing the capital needs. The renewal / replacements needs will not go away, but will be more expensive to address in the future. The regulatory agencies could impose fines or consent orders if infrastructure failures cause environmental harm or jeopardize public health and safety, or if the City does not meet regulatory requirements.

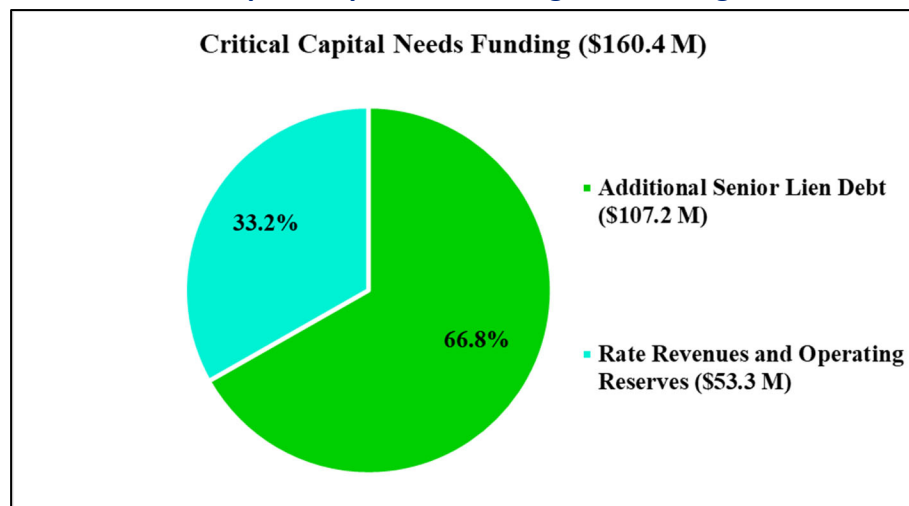
The need for System repairs and replacements has been increasing as shown in the following Exhibit ES-2 showing water distribution statistics.

Exhibit ES-2: Water Distribution Statistics

Description	2022	2023
Water Main Failures and Repairs	68	81
Water Service Line Emergency Response Failures	116	137
Water Service Lines Replaced	163	253
Leak in Meter Cans Repaired	211	316
Water Main Valve Replacements	29	22
Fire Hydrants Replaced	46	18

Line breaks affect other areas of the City. The City cannot fix most roads before the line breaks are addressed.

The following Exhibit ES-3 shows the assumed funding sources for the CIP.

Exhibit ES-3: Capital Improvement Program Funding Sources

The financial forecast assumes debt financing about \$107.2 million of capital needs, primarily through 30-year revenue bonds. The Utility cannot issue bonds without the adoption of the multi-year rate plan. When evaluating the Utility's ability to repay debt, credit rating agencies and lenders will only consider rate increases that have been adopted.

- 2. The need to fund the costs of future operations.** Operating expenses have increased substantially and are projected to continue increasing. The national consumer price index (CPI-U) has increased by 30% since the user rates were last increased in July 2015. The *Engineering News-Record* Construction Cost Index has increased by 34% since the last user rate adjustments. The Water and Sewer Maintenance Index, a component of the national CPI, has increased by 38% since the last user rate adjustments. There are many factors that affect the costs of operations over which the Utility has limited or no control. Factors such as cost increases from electric power providers, changes in fuel and oil prices resulting from global market changes, and competition for scarce resources such as concrete and building materials often result in cost increases that are greater than change in the consumer price index (general inflation). Volatile market conditions have caused the supply costs of steel, PVC pipes, and other materials to increase substantially. There are incremental costs associated with the capital program, meeting regulatory requirements, and performing necessary repairs. Utility costs also typically increase at a higher rate than general inflation due to the regulatory environment.

The following Exhibit ES-4 shows cost increases since the last rate adjustments for water and wastewater common use parts and treatment chemicals.

**Exhibit ES-4: Cost Increases Since Last Rate Adjustments for
Water and Wastewater Common Use Parts and Treatment Chemicals**

Description	2015 Unit Cost	2024 Unit Cost	Increase
Brass Fittings			
BUSHING, BRASS - 1" MNPT X 3/4" FNTP	\$ 2.67	\$ 5.74	114.8%
CORP STOP - 1" MNPT X CTS - LEAD FREE	35.95	99.25	176.0%
CORP STOP - 3/4" MNPT X CTS - LEAD FREE	28.67	69.65	142.9%
CURB STOP - 1" FNPT X CTS - LEAD FREE	67.58	138.78	105.4%
CURB STOP - 3/4" FNPT X CTS - LEAD FREE	43.68	95.99	119.8%
Clamps			
CLAMP - OD 4.45 - 4.85 X 7.5" L X 1" IP - NOM 4"	\$ 69.58	\$ 201.00	188.9%
CLAMP - OD 4.45-4.85 X 7.5" L - FULL CIRCLE - NOM 4"	44.43	125.67	182.8%
CLAMP - OD 7.05-7.46 X 7.5" L X 1" IP - NOM 6"	135.70	235.15	73.3%
CLAMP - OD 7.05-7.46 X 7.5" L - FULL CIRCLE - NOM 6"	60.53	168.13	177.7%
CLAMP - OD 9.00-9.40 X 7.5" L - FULL CIRCLE - NOM 8"	38.07	191.65	403.4%
Service Saddles			
10" DBL STRAP SERV SADDLE - OD 10.64-12.12 X 1" IP TAP	\$ 71.17	\$ 120.83	69.8%
4" DBL STRAP SERV SADDLE - OD 4.40-4.80 X 1" IP TAP	44.12	87.64	98.6%
8" DBL STRAP SERV SADDLE - OD 8.54-10.10 X 1" IP TAP	66.83	110.10	64.8%
Gate Valves			
GATE VALVE - 10" - MJ X FLG RESILIENT WEDGE - RED	\$ 1,006.26	\$ 2,129.32	111.6%
GATE VALVE - 10" MJ RESILIENT WEDGE - RED	1,111.11	2,204.47	98.4%
GATE VALVE - 6" MJ - RESILIENT WEDGE - RED	516.21	969.60	87.8%
GATE VALVE - 6" MJ X FLG - RESILIENT WEDGE - RED	433.00	1,082.15	149.9%
Mechanical Joint Accesory Packs			
GRIPRING +ACCY PACK-10" OD 11.10/PVC-DI-C900	\$ 56.89	\$ 180.55	217.3%
GRIPRING +ACCY PACK-12" OD 13.20/PVC-DI-C900	115.29	240.65	108.7%
GRIPRING +ACCY PACK-4" OD 4.80/PVC-DI-C900	31.64	73.05	130.9%
GRIPRING +ACCY PACK-6" OD 6.90/PVC-DI-C900	38.57	84.94	120.2%
Fire Hydrants			
HYDRANT-4 FT BURY-CLOW 54-3WAY-RED	\$ 1,647.80	\$ 2,990.30	81.5%
HYDRANT-4.5 FT-CLOW 3WAY-54-RED	1,401.27	3,059.06	118.3%
HYDRANT-5 FT BURY-CLOW 54-3WAY-RED	1,443.00	3,128.51	116.8%
Joint Couplers			
HYMAX - 10" XL - OD 10.96-12.26	\$ 260.92	\$ 512.22	96.3%
HYMAX - 4" - OD 4.25-5.63	180.76	250.85	38.8%
HYMAX - 6" - OD 6.42-7.68	181.19	329.56	81.9%
Water Meter Cans			
METER CAN - 18WX18H LLDPE PIT - W/CI RING	\$ 80.85	\$ 113.13	39.9%
METER CAN - 24WX18H LLDPE PIT - W/CI RING	80.35	212.46	164.4%
METER CAN - INNER LID - 12" HEAVY DUTY BLACK POLYMER	16.64	27.52	65.4%
Potable Pipe			
PIPE - 10" BLUE DR18 - C900 PVC - 20'L - POTABLE	\$ 10.40	\$ 36.11	247.1%
PIPE - 6" BLUE DR18 - C900 PVC - 20'L - POTABLE	4.08	16.96	315.6%
Water Meter Setters			
RESETTER - 12" - LEAD FREE - RISER FOR 5/8 X 3/4" METER	\$ 123.28	\$ 217.13	76.1%
RESETTER - 18" - LEAD FREE - RISER FOR 5/8 X 3/4" METER	136.16	298.85	119.5%
RESETTER - 9" - LEAD FREE - RISER FOR 5/8 X 3/4" METER	117.00	213.05	82.1%
Valve Boxes			
VALVE BOX - BOTTOM - 15" SCREW TYPE	\$ 14.43	\$ 46.14	219.8%
VALVE BOX - LID 5-1/4 X 1-1/8	9.71	24.50	152.2%
VALVE BOX - TOP 16" - SCREW TYPE	17.08	27.33	60.0%
Chemicals			
SODIUM HYPOCHLORITE - GALLON	\$ 1.28	\$ 2.90	126.6%
POLYMER AH-423 - 55 GALLON DRUM	793.50	1,003.00	26.4%
SODIUM HEXAMETAPHOSPHATE PER LB	1.72	2.76	60.5%
CLARIFLOC POLYMER PER LB	1.09	1.70	56.0%

The 247% to 316% increases in the costs of PVC pipe are especially noteworthy, since these pipes are used to replace lines under the City's roads.

The City recently conducted a pay study and adjusted compensation to help retain existing staff. There are nationwide issues with filling positions and keeping employees. A well-trained, experienced, and sufficient utility staff is critical for effectively running the utility 24 hours per day and 365 days per year, for maintaining level of service, and for emergency preparedness.

It is important to recognize that these increased costs are usually permanent increases in the costs of operations and, as such, must ultimately be passed through to customers through rates.

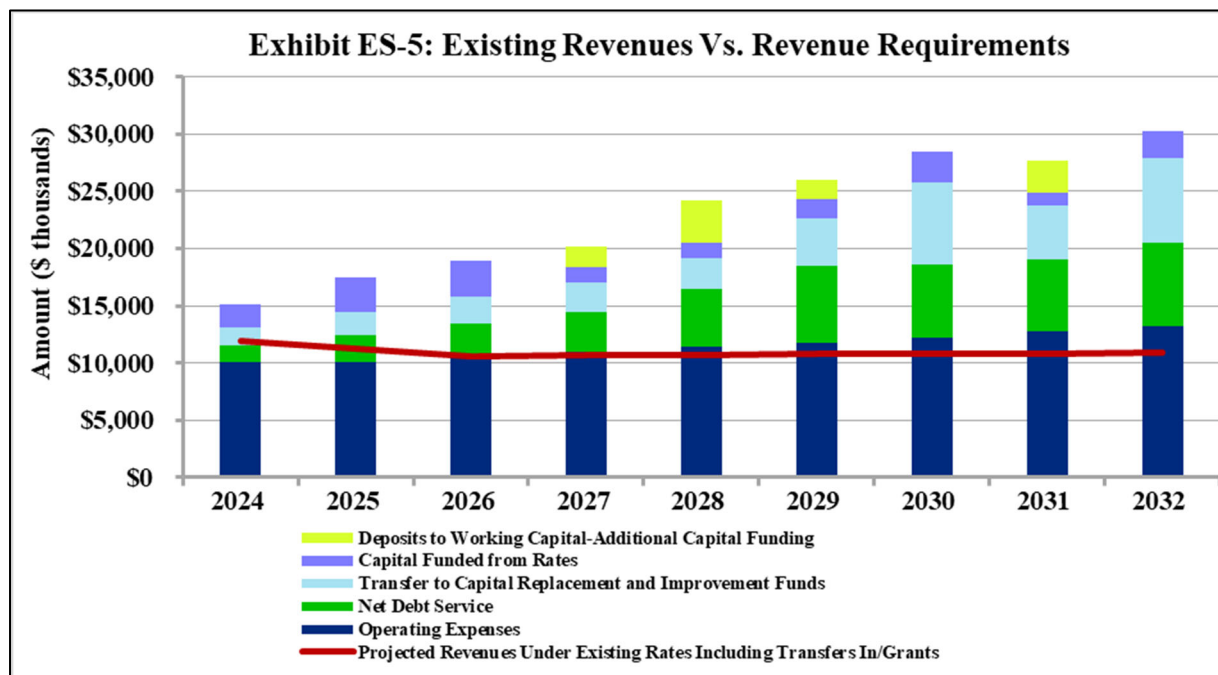
- 3. The need to access capital markets, meet debt service coverage ratios, and have adequate operating margins and reserves to fund ongoing capital needs and keep the System financially sustainable.** Over the long-term, a target all-in net revenues debt service coverage ratio of 200% is recommended, and it is proposed that the Utility target 365 days cash on hand (essentially one year of operating expenses excluding non-cash expenses such as depreciation and amortization) for unrestricted cash balances. These financial metrics have historically been used by rating agencies to determine whether a utility is a strong credit. A stronger credit rating can position the Utility to secure lower interest rates when debt financing high-priority capital improvements for the betterment of the System. The Utility should target a higher coverage percentage than what is required so that there is more funding after payment of operating expenses and debt service to address routine / recurring capital needs (pay-as-you-go). From a best financial management practices standpoint, the Utility should not be overly dependent on debt financing and the associated interest and issuance costs.

The Utility's existing loans with the New Mexico Finance Authority have a 130% maximum annual debt service requirement, and Utility is not anticipated to meet this coverage requirement under existing rates with the Fiscal Year 2025 budgeted operating expenses. If coverage is not being met on existing debt, the Utility cannot secure additional debt financing for major / critical capital needs. Bond resolutions and loan agreements have provisions for events of default (e.g., not meeting coverage requirement, not making required payment, etc.). A typical bond resolution includes accelerated payment provisions under which – in a worst-case scenario – the bondholders could require all principal to be due immediately, especially if debt service payments are missed.

Rate adjustments are needed to access capital markets – the Utility cannot issue bonds without the adoption of the multi-year rate plan. As previously mentioned, when evaluating the Utility's ability to repay debt, credit rating agencies and lenders will only consider rate increases that have been adopted. When the Utility issues bonds, rating agencies want to see a five-year projection of Utility operating and capital needs, and all of the needs should be fully funded with adopted increases. Funding the capital program on a 100% pay-as-you-go basis would require much higher rate adjustments.

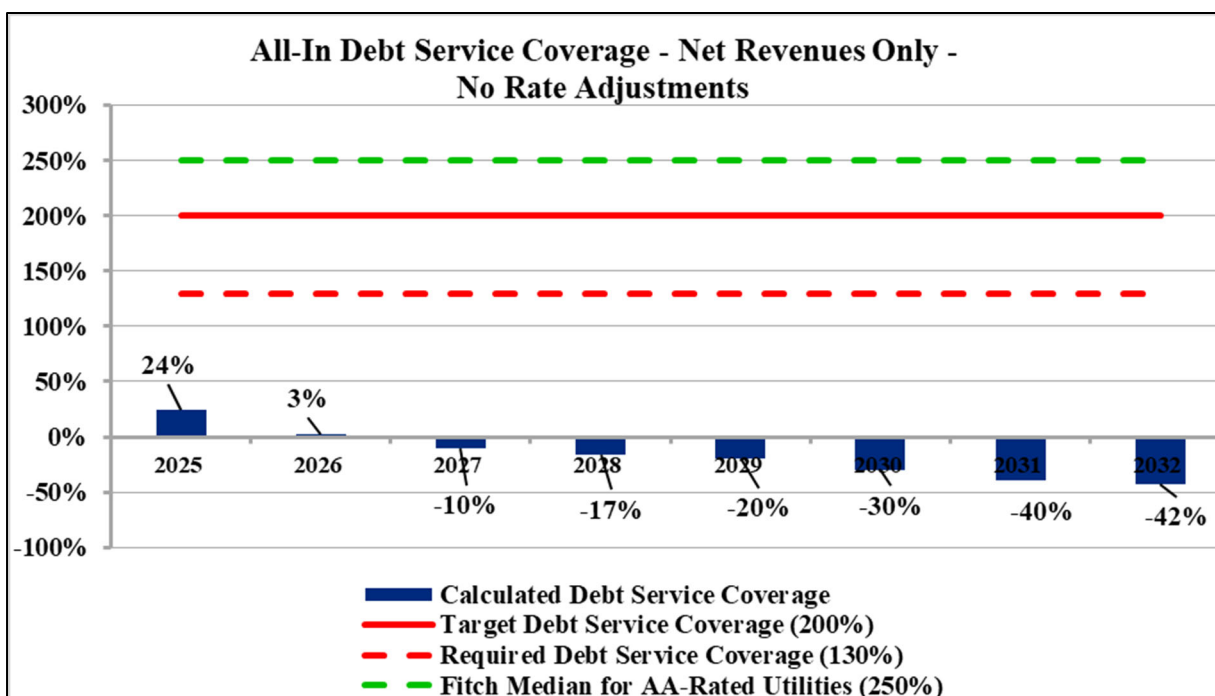
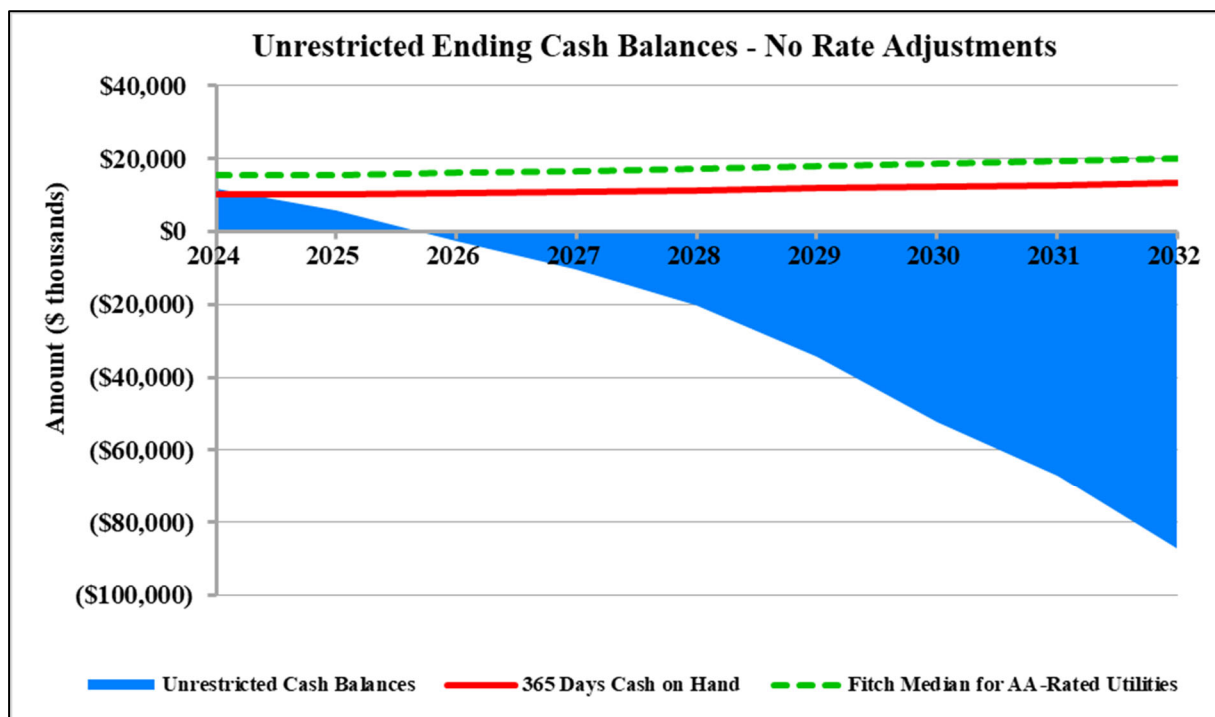
The City's existing user rates for water and wastewater service are not anticipated to fully recover the City's projected utility revenue requirements during the Forecast Period. The following Exhibit ES-5 shows

how the revenue requirements for the Utility (the bars) compare against projected System revenues (the red line) through the Fiscal Year 2032. In the years in which the total revenue requirements exceed the revenues, available cash reserves must be utilized to make up the difference.



If the user rates are not adjusted, the Utility will be unable to secure debt financing for critical capital needs. Moreover, user rates will be higher in the future than what is proposed. The capital needs for the System will not go away but will be more expensive to address in the future. Inflation and the costs of construction continue to affect System costs and, as previously mentioned, permanent cost increases must ultimately be passed through to customers.

The following Exhibit ES-6 further communicates that, without rate adjustments, the System will not remain financially and operationally sustainable.

Exhibit ES-6: Financial Risks of Not Adjusting Rates

The following Exhibit ES-7 shows the projected user rate revenue adjustments for the System through the Fiscal Year 2032:

Exhibit ES-7:
Summary of Proposed User Rate Revenue Adjustments

Fiscal Year	Effective Date	Total User Rate Revenue Adjustments Needed	Bill for Average SFR Customer Using 6,000 Gallons (8.0 CCF) [1]	Increase in SFR Customer Monthly Bill [2]	Total Cost Per Gallon of Water and Sewer Service [2]	% of Median Household Income (< 4.5% Considered Affordable By EPA) [3]
	Existing		\$ 48.43			1.1%
2025	7/1/2024	30.0%	70.98	22.54	1.2¢	1.7%
2026	7/1/2025	25.0%	88.72	17.74	1.5¢	2.0%
2027	7/1/2026	20.0%	106.46	17.74	1.8¢	2.4%
2028	7/1/2027	20.0%	127.75	21.29	2.1¢	2.8%
2029	7/1/2028	7.0%	136.69	8.94	2.3¢	2.9%
2030 to 2032			CPI Adjustments			

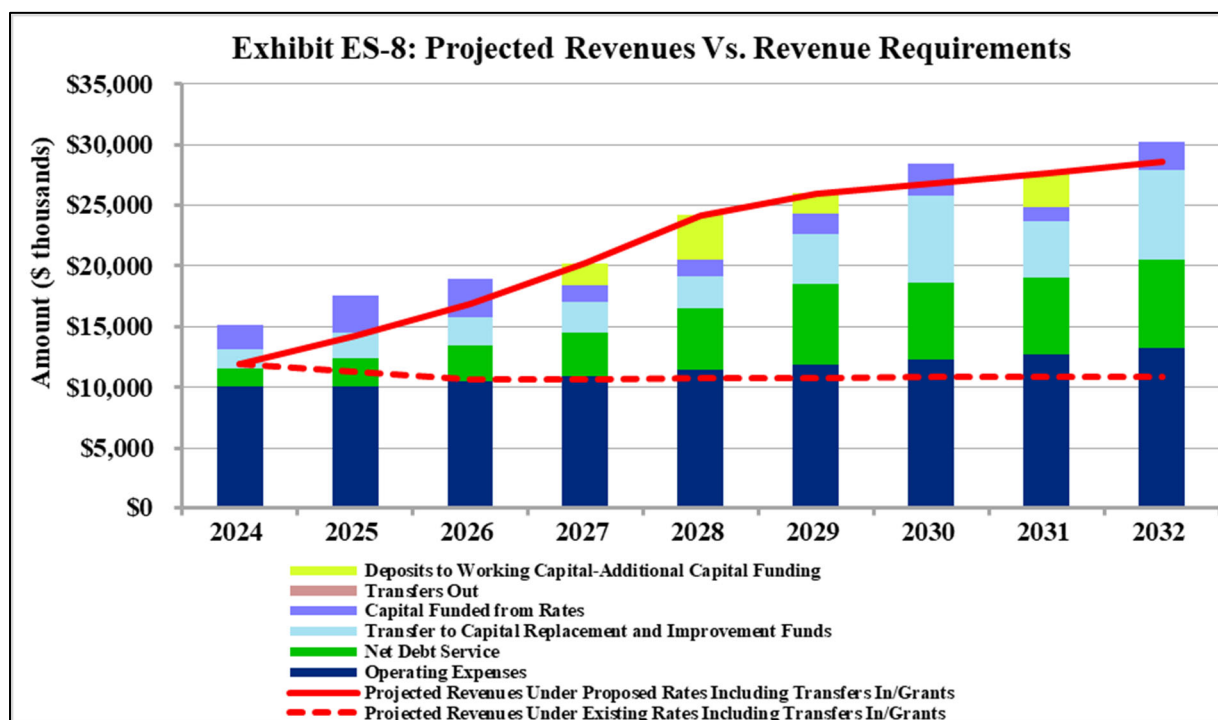
[1] Based on proposed rate design. CCF = Hundred Cubic Feet.

[2] Based on proposed rates applied to single family residential ("SFR") customer with 6,000 gallons (8.0 CCF) of monthly usage.

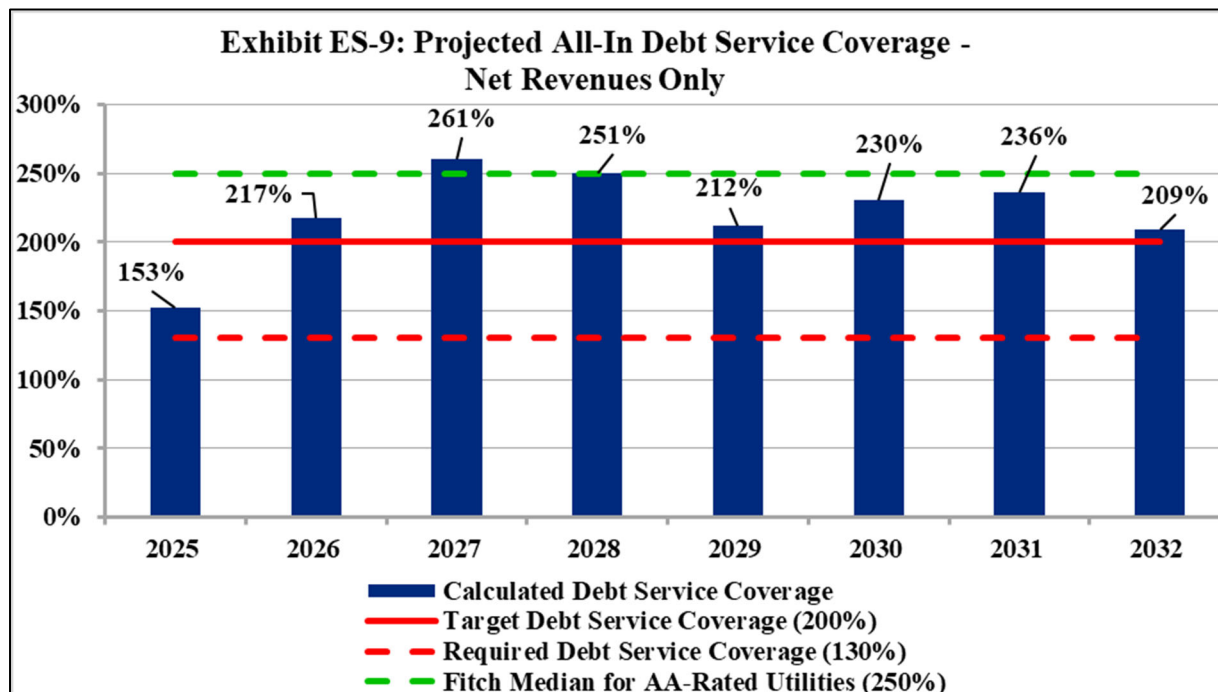
[3] EPA = United States Environmental Protection Agency. Assumes annual 3% cost of living salary increases after Fiscal Year 2025.

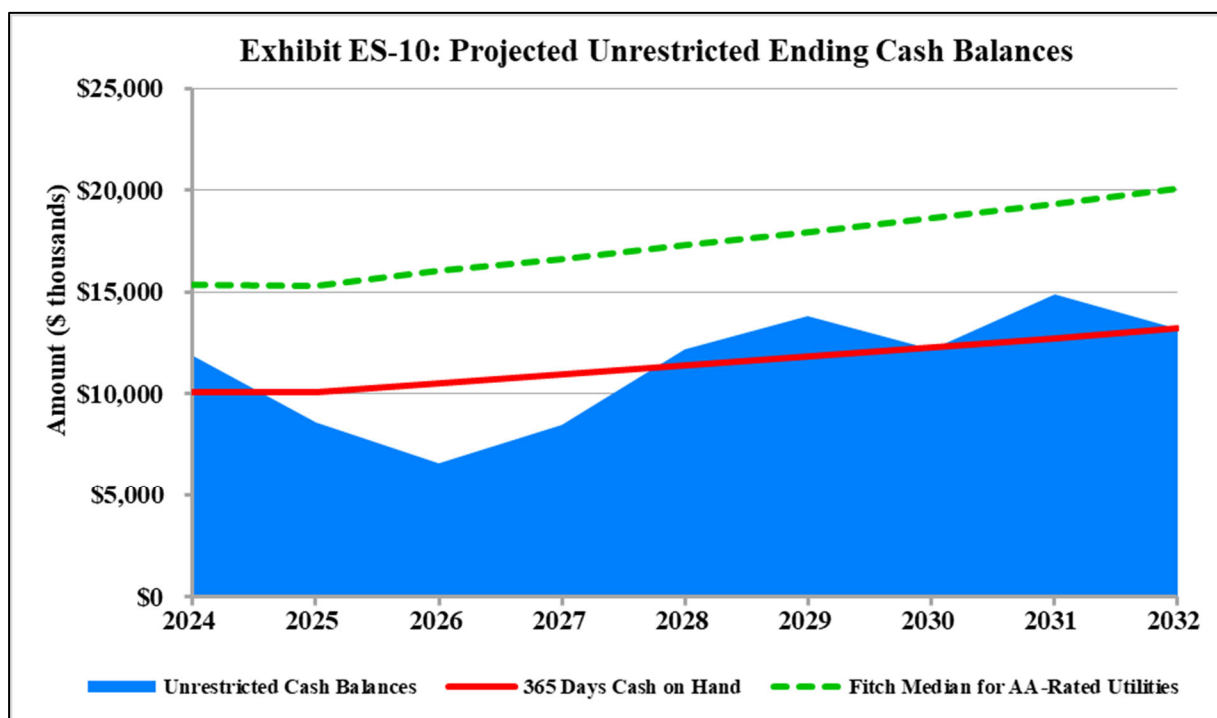
The United States Environmental Protection Agency has historically used a 4.5% of median household income (MHI) metric to measure affordability of water and wastewater rates. As shown in the preceding Exhibit ES-7, the monthly bill for the average single family residential customer is projected to be well below 4.5% of MHI. As such, the City's rates under the rate and financial plan would remain very affordable by national utility industry standards. To provide some additional perspective, prior to its infamous water crisis, the City of Flint, Michigan charged \$162.10 for 6,000 gallons of water and sewer service.

The costs per gallon of water and wastewater service (a few cents) compared with the costs per gallon of other commodities (e.g., bottled water) communicate the value of the service. The proposed revenue adjustments are projected to enable the Utility to fund its annual revenue requirements as shown in the following Exhibit ES-8:



The following Exhibits ES-9 and ES-10 show the projected debt service coverage and unrestricted cash position under the proposed rate plan.





A summary of the existing and proposed monthly user rates is shown in Table ES-1 at the end of this executive summary, and the proposed rate structure changes are discussed in Section 2 of this report. The proposed rates produce bills that are competitive with those of other New Mexico utilities. At a usage level of 6,000 gallons (8.0 CCF), the average monthly usage level of a single-family residential customer as discussed previously, the combined water and wastewater bill under the proposed Fiscal Year 2025 rates would be lower than those (effective April 2024) of the Village of Ruidoso, the Village of Los Lunas, the City of Santa Fe, the City of Clovis, the City of Gallup, the City of Farmington, and the City of Rio Rancho. La Luz located a few miles from the City does not have sewer rates – all customers are on septic systems – but La Luz's water rates are higher than the water rates proposed for Alamogordo in Fiscal Year 2025. As further discussed in Section 2 of this report, bill comparisons should not be considered a "report card" on how well a utility is performing because there are many reasons why rates differ among utilities. The majority of the surveyed utilities are planning to implement a rate adjustment within the next 12 months or are currently involved in a rate study. As other New Mexico utilities increase their water and wastewater user rates, Alamogordo's user rates will continue to be competitive.

ES-2.2: Automatic Rate Indexing

GovRates recommends that, in the absence of a formal rate study recommendation, the City should automatically increase monthly rates for water and wastewater service – without a formal rate hearing or analysis – for inflationary effects on the costs of operations. Automatic rate indexing is very common among utilities and is looked upon favorably by credit rating agencies since there is more assurance that rates will keep up with inflation and less implied risk of default on debt service payments. A higher credit rating can translate to lower interest rates and issuance costs when debt financing. Based on discussions with City staff, GovRates recommends an indexing provision equal to the greater of 3% or the change in the national consumer price index (CPI-U). The City Commission can always decide – or the City staff can

recommend – during the annual budgetary process to not move forward with an automatic index adjustment or to move forward with a lower increase. Smaller, incremental adjustments over time are considered a utility best management practice.

ES-2.3: Other / Miscellaneous Water and Wastewater Rates, Fees, Charges and Policies

The City staff has performed a comprehensive review to modernize Chapter 28 Water, Sewers, and Sewage Disposal of the City's Code of Ordinances. Certain other rates, fees, and charges have been right-sized based on the estimated costs of providing service, City policies, and charges for similar service that are currently imposed by other New Mexico utilities. GovRates has reviewed all of the changes for reasonableness and recommends that the proposed revisions to Chapter 28 of the City's Code of Ordinances be adopted. To the extent that other fees and charges do not recover the cost of providing services, the cost difference must be paid through the monthly user rate of all customers.

ES-2.4: Updates to Rate and Financial Plan

It is important for the City monitor actual vs. projected financial results for this study. The proposed rate structure changes discussed in Section 2 of this report will have an effect on the Utility's revenues. Consistent with recommended utility industry practices, a formal financial checkup or review should be performed at least once every three years. Proactive financial planning helps to preserve the ability to gradually phase-in any rate adjustments.

ES-3: Projected Financial Position

Tables ES-2 at the end of this executive summary section provides a financial overview of forecasted System operations through the Fiscal Year 2032. Assuming the implementation of the rate study recommendations, the System should meet the recognized debt service coverage target throughout the Forecast Period, while the cash financial target should be met by the end of the Forecast Period. Moreover, the user rates should remain affordable and competitive.

ES-4: Benefits to Alamogordo Residents of Rate and Financial Plan

Benefits to Alamogordo residents of the rate and financial plan include:

- Access to debt financing / capital markets. The Utility cannot secure debt financing for critical capital needs without rate adjustments. When the Utility issues bonds, rating agencies want to see a five-year projection of Utility operating and capital needs, and all of the needs should be fully funded with adopted increases. Funding of the capital program on a 100% pay-as-you-go basis would require much higher rate adjustments.
- Maintenance water quality and treatment standards. The Utility will comply with the latest regulatory requirements, and there will be less risk of fines and consent orders.

- Improved water pressure and fire protection as a result of line replacements.
- Less risk of service interruptions and boil water notices / advisories – fewer line breaks. This is a public health and safety issue. The City can repair roads after line break issues are addressed (improved road conditions).
- City can systematically fund the water and sewer portion of the Street Maintenance Program (SMP).
- Can accommodate economic development.
- No mandatory account transfers. There will be a decrease in future liens.
- Less complicated rate structure.
- Maintenance of affordable and competitive rates.

Table ES-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Schedule of Existing and Proposed Monthly Water and Sewer User Rates [1]

Line No.	Description	Fiscal Year Ending June 30,					
		Existing	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
	Effective Date		July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028
WATER SERVICE							
<u>Household Customers - Inside City</u>							
Base Rate							
1	3/4" Meter	\$ 13.90	\$ 19.37	\$ 24.21	\$ 29.05	\$ 34.86	\$ 37.30
2	1" Meter	19.80	27.59	34.49	41.39	49.67	53.15
3	1-1/2" Meter	29.60	41.25	51.56	61.87	74.24	79.44
4	Multi-Family Unit	13.90	19.37	24.21	29.05	34.86	37.30
Commodity Rates Per CCF							
<u>Existing [2]</u>							
5	Block 1	\$ 1.45					
6	Block 2	2.35					
7	Block 3	3.65					
8	Block 4	5.30					
9	Block 5	7.95					
<u>Proposed</u>							
10	All Usage Except for Irrigation Accounts		\$ 2.88	\$ 3.60	\$ 4.32	\$ 5.18	\$ 5.54
11	Irrigation Account Usage		5.76	7.20	8.64	10.37	11.10

Table ES-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Schedule of Existing and Proposed Monthly Water and Sewer User Rates [1]

Line No.	Description	Fiscal Year Ending June 30,					
		Existing	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
	Effective Date		July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028
	<u>Household Customers - Outside City</u>						
	Base Rate						
12	3/4" Meter	\$ 27.80	\$ 38.74	\$ 48.43	\$ 58.12	\$ 69.74	\$ 74.62
13	1" Meter	39.60	55.18	68.98	82.78	99.34	106.29
14	1-1/2" Meter	59.20	82.50	103.12	123.74	148.49	158.88
15	Multi-Family Unit	27.80	38.74	48.43	58.12	69.74	74.62
	Commodity Rates Per CCF						
	<u>Existing [2]</u>						
16	Block 1	\$ 2.90					
17	Block 2	4.70					
18	Block 3	7.30					
19	Block 4	10.60					
20	Block 5	15.90					
	<u>Proposed</u>						
21	All Usage Except for Irrigation Accounts		\$ 5.76	\$ 7.20	\$ 8.64	\$ 10.37	\$ 11.10
22	Irrigation Account Usage		11.52	14.40	17.28	20.74	22.19

Table ES-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Schedule of Existing and Proposed Monthly Water and Sewer User Rates [1]

Line No.	Description	Fiscal Year Ending June 30,					
		Existing	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
	Effective Date		July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028
	<u>Non-Household Customers - Inside City</u>						
	Base Rate						
23	3/4" Meter	\$ 17.35	\$ 24.18	\$ 30.22	\$ 36.26	\$ 43.51	\$ 46.56
24	1" Meter	47.95	66.82	83.52	100.22	120.26	128.68
25	1-1/2" Meter	78.50	109.39	136.74	164.09	196.91	210.69
26	2" Meter	101.15	140.96	176.19	211.43	253.72	271.48
27	3" Meter	211.15	294.24	367.80	441.36	529.63	566.70
28	4" Meter	294.20	409.98	512.47	614.96	737.95	789.61
29	6" Meter	514.40	716.83	896.04	1,075.25	1,290.30	1,380.62
	Commodity Rates Per CCF						
	<u>Existing [2]</u>						
30	Block 1	\$ 1.45					
31	Block 2	2.35					
32	Block 3	3.65					
33	Block 4	5.30					
34	Block 5	7.95					
	<u>Proposed</u>						
35	All Usage Except for Irrigation Accounts		\$ 2.88	\$ 3.60	\$ 4.32	\$ 5.18	\$ 5.54
36	Irrigation Account Usage		5.76	7.20	8.64	10.37	11.10

Table ES-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Schedule of Existing and Proposed Monthly Water and Sewer User Rates [1]

Line No.	Description	Fiscal Year Ending June 30,					
		Existing	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
	Effective Date		July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028
	<u>Non-Household Customers - Outside City</u>						
	Base Rate						
37	3/4" Meter	\$ 34.70	\$ 48.36	\$ 60.44	\$ 72.53	\$ 87.04	\$ 93.13
38	1" Meter	95.90	133.64	167.05	200.46	240.55	257.39
39	1-1/2" Meter	157.00	218.78	273.48	328.18	393.82	421.39
40	2" Meter	202.30	281.91	352.39	422.87	507.44	542.96
41	3" Meter	422.30	588.49	735.61	882.73	1,059.28	1,133.43
42	4" Meter	588.40	819.95	1,024.94	1,229.93	1,475.92	1,579.23
43	6" Meter	1,028.80	1,433.66	1,792.07	2,150.48	2,580.58	2,761.22
	Commodity Rates Per CCF						
	<u>Existing [2]</u>						
44	Block 1	\$ 2.90					
45	Block 2	4.70					
46	Block 3	7.30					
47	Block 4	10.60					
48	Block 5	15.90					
	<u>Proposed</u>						
49	All Usage Except for Irrigation Accounts		\$ 5.76	\$ 7.20	\$ 8.64	\$ 10.37	\$ 11.10
50	Irrigation Account Usage		11.52	14.40	17.28	20.74	22.19
51	Capital Improvement Surcharge - All Water System Users	\$ 1.00	\$ -	\$ -	\$ -	\$ -	\$ -

Table ES-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Schedule of Existing and Proposed Monthly Water and Sewer User Rates [1]

Line No.	Description	Fiscal Year Ending June 30,					
		Existing	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
	Effective Date		July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028
SEWER SERVICE							
<u>Household Customers - Inside City</u>							
Base Rate							
52	3/4" Meter	\$ 13.60	\$ 17.68	\$ 22.10	\$ 26.52	\$ 31.82	\$ 34.05
53	1" Meter	19.15	24.90	31.12	37.34	44.81	47.95
54	1-1/2" Meter	25.50	33.15	41.44	49.73	59.68	63.86
55	Multi-Family Unit	13.60	17.68	22.10	26.52	31.82	34.05
56	Commodity Rate Per CCF - Applied to 90% of Water Used [3]	\$ 1.15	\$ 1.50	\$ 1.88	\$ 2.26	\$ 2.71	\$ 2.90
<u>Household Customers - Outside City</u>							
Base Rate							
57	3/4" Meter	\$ 27.20	\$ 35.36	\$ 44.20	\$ 53.04	\$ 63.64	\$ 68.10
58	1" Meter	38.30	49.79	62.24	74.68	89.62	95.90
59	1-1/2" Meter	51.00	66.30	82.88	99.46	119.36	127.72
60	Multi-Family Unit	27.20	35.36	44.20	53.04	63.64	68.10
61	Commodity Rate Per CCF - Applied to 90% of Water Used [3]	\$ 2.30	\$ 3.00	\$ 3.75	\$ 4.50	\$ 5.40	\$ 5.78

Table ES-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Schedule of Existing and Proposed Monthly Water and Sewer User Rates [1]

Line No.	Description	Fiscal Year Ending June 30,					
		Existing	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
	Effective Date		July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028
	<u>Non-Household Customers - Inside City</u>						
	Base Rate						
62	3/4" Meter	\$ 13.60	\$ 17.68	\$ 22.10	\$ 26.52	\$ 31.82	\$ 34.05
63	1" Meter	19.15	24.90	31.12	37.34	44.81	47.95
64	1-1/2" Meter	25.50	33.15	41.44	49.73	59.68	63.86
65	2" Meter	47.20	61.36	76.70	92.04	110.45	118.18
66	3" Meter	161.70	210.21	262.76	315.31	378.37	404.86
67	4" Meter	209.50	272.35	340.44	408.53	490.24	524.56
68	6" Meter	320.25	416.33	520.41	624.49	749.39	801.85
69	Commodity Rate Per CCF - Applied to 90% of Water Used	\$ 1.15	\$ 1.50	\$ 1.88	\$ 2.26	\$ 2.71	\$ 2.90
	<u>Non-Household Customers - Outside City</u>						
	Base Rate						
70	3/4" Meter	\$ 27.20	\$ 35.36	\$ 44.20	\$ 53.04	\$ 63.65	\$ 68.11
71	1" Meter	38.30	49.79	62.24	74.69	89.63	95.90
72	1-1/2" Meter	51.00	66.30	82.88	99.46	119.35	127.70
73	2" Meter	94.40	122.72	153.40	184.08	220.90	236.36
74	3" Meter	323.40	420.42	525.53	630.64	756.77	809.74
75	4" Meter	419.00	544.70	680.88	817.06	980.47	1,049.10
76	6" Meter	640.50	832.65	1,040.81	1,248.97	1,498.76	1,603.67
77	Commodity Rate Per CCF - Applied to 90% of Water Used	\$ 2.30	\$ 3.00	\$ 3.75	\$ 4.50	\$ 5.40	\$ 5.78

Table ES-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Schedule of Existing and Proposed Monthly Water and Sewer User Rates [1]

Line No.	Description	Fiscal Year Ending June 30,					
		Existing	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
	Effective Date		July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028
RECLAIMED WATER SERVICE							
<u>All Customers</u>							
78	Commodity Charge Per CCF - Inside City	\$ 1.20	\$ 2.88	\$ 3.60	\$ 4.32	\$ 5.18	\$ 5.54
79	Commodity Charge Per CCF - Outside City	2.40	5.76	7.20	8.64	10.37	11.10

Footnotes:

CCF = Hundred Cubic Feet

[1] For all users which are located outside city limits, the rates are two (2) times the monthly customer and commodity charges.

[2] The existing commodity rate price blocks are as follows:

Household Customers Block Structure:

Meter Size	Cubic Feet				
	Block 1 (Up To)	Block 2 (Up To)	Block 3 (Up To)	Block 4 (Up To)	Block 5 (Greater Than)
3/4" Meter Block Structure	1,500	3,000	4,000	5,000	5,000
1" Meter Block Structure	2,000	4,000	5,000	6,000	6,000
1-1/2" Meter Block Structure	3,000	5,000	6,000	7,000	7,000

Multi-Family Block Structure:

Units	Cubic Feet				
	Block 1 (Up To)	Block 2 (Up To)	Block 3 (Up To)	Block 4 (Up To)	Block 5 (Greater Than)
Unit Block Structure Per Unit	1,500	3,000	4,000	5,000	5,000

Table ES-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Schedule of Existing and Proposed Monthly Water and Sewer User Rates [1]

Line No.	Description	Fiscal Year Ending June 30,				
		Existing	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028
	Effective Date		July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027
	Non-Household Customers Block Structure:					
			Cubic Feet			
		Meter Size	Block 1 (Up To)	Block 2 (Up To)	Block 3 (Up To)	Block 4 (Up To)
			Block 5 (Greater Than)			
	3/4" Meter Block Structure	3/4"	1,500	3,000	4,000	5,000
	1" Meter Block Structure	1"	4,500	7,500	8,500	9,500
	1-1/2" Meter Block Structure	1-1/2"	7,500	12,500	13,500	14,500
	2" Meter Block Structure	2"	12,000	20,000	21,000	22,000
	3" Meter Block Structure	3"	21,000	35,000	36,000	37,000
	4" Meter Block Structure	4"	24,000	40,000	41,000	42,000
	6" Meter Block Structure	6"	45,000	75,000	76,000	77,000

[3] The existing sewer commodity charge for all household customers is currently billed based on a winter quarterly rate. Under the proposed rates, 90% of all meter water usage shall be billed for sewer usage.

Table ES-2
City of Alamogordo, New Mexico
High-Level Utility Financial Overview

Line No.	Description	Actual 2022	Actual 2023	Budgeted 2024	Projected Fiscal Year Ending June 30,							
					2025	2026	2027	2028	2029	2030	2031	2032
1	Overall Rate Adjustments	0.00%	0.00%	0.00%	30.00%	25.00%	20.00%	20.00%	7.00%	3.00%	3.00%	3.00%
2	All-In Net Revenues Debt Service Coverage (Target 200%)	371%	164%	48%	153%	217%	261%	251%	212%	230%	236%	209%
3	Debt Service Coverage Target Met?	Yes	No	No	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4	Debt Service Required Coverage Met? (Required 130%)	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
5	Amount Available for Pay-As-You-Go Capital Funding After Payment of Operating Expenses, Debt Service, and Transfers Out	\$ 3,652,864	\$ 737,452	\$ (739,531)	\$ 1,222,777	\$ 3,423,513	\$ 5,704,309	\$ 7,693,069	\$ 7,462,280	\$ 8,225,845	\$ 8,603,353	\$ 8,000,149
6	Ending Unrestricted Cash and Cash Equivalents Balance [1]	\$ 14,293,539	\$ 15,128,675	\$ 11,878,895	\$ 8,629,433	\$ 6,610,910	\$ 8,453,046	\$ 12,172,143	\$ 13,800,342	\$ 12,159,148	\$ 14,908,589	\$ 13,222,683
7	Days of Cash on Hand / Operating Expenses	842	743	430	312	229	282	390	426	362	428	366
8	Target Cash Balance	\$ 6,198,508	\$ 7,434,726	\$ 10,094,791	\$ 10,080,496	\$ 10,548,725	\$ 10,945,330	\$ 11,392,371	\$ 11,819,130	\$ 12,263,159	\$ 12,724,494	\$ 13,204,060
9	Cash Balance Target Met?	Yes	Yes	Yes	No	No	No	Yes	Yes	No	Yes	Yes
10	Residential Bill as % of Median Household Income	1.15%	1.15%	1.15%	1.68%	2.04%	2.37%	2.77%	2.87%	2.87%	2.87%	2.87%
11	Is Rate and Financial Plan Affordable? (< 4.5% MHI)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
12	Residential Water and Sewer Bill @ 6,000 Gallons (8.0 ccf) Usage	\$ 48.43	\$ 48.43	\$ 48.43	\$ 70.98	\$ 88.72	\$ 106.47	\$ 127.76	\$ 136.70	\$ 140.81	\$ 145.03	\$ 149.38
13	Change in Monthly Bill	-	-	-	22.54	17.74	17.74	21.29	8.94	4.10	4.22	4.35
14	Cost Per Gallon	0.8¢	0.8¢	0.8¢	1.2¢	1.5¢	1.8¢	2.1¢	2.3¢	2.3¢	2.4¢	2.5¢
15	Average of Surveyed Utilities (Assumes 4% Annual Increase)			70.76	73.59	76.53	79.60	82.78	86.09	89.53	93.12	96.84
16	City of Rio Rancho (Highest Rates in Comparison; Assumes 4% Annual Increase)			124.59	129.57	134.76	140.15	145.75	151.58	157.65	163.95	170.51
17	Starting Cash and Cash Equivalents Balance	\$ 5,996,510	\$ 14,293,539	\$ 15,128,675	\$ 11,878,895	\$ 8,629,433	\$ 6,610,910	\$ 8,453,046	\$ 12,172,143	\$ 13,800,342	\$ 12,159,148	\$ 14,908,589
18	Year-End Surplus / (Deficiency)	8,297,029	835,136	(3,249,780)	(3,249,462)	(2,018,523)	1,842,135	3,719,098	1,628,199	(1,641,194)	2,749,441	(1,685,906)
19	Operating Expenses	\$ 6,198,508	\$ 7,434,726	\$ 10,094,791	\$ 10,080,496	\$ 10,548,725	\$ 10,945,330	\$ 11,392,371	\$ 11,819,130	\$ 12,263,159	\$ 12,724,494	\$ 13,204,060
20	Increase	6.0%	19.9%	35.8%	-0.1%	4.6%	3.8%	4.1%	3.7%	3.8%	3.8%	3.8%
	(Does Not Include Depreciation and Amortization Expense)											
	Debt Service											
21	Existing Debt Service [2]	\$ 1,353,322	\$ 1,392,261	\$ 1,410,521	\$ 1,414,608	\$ 1,094,343	\$ 1,094,342	\$ 1,094,342	\$ 1,094,342	\$ 730,275	\$ 730,275	\$ 57,137
22	Additional Debt	0	0	0	912,997	1,825,994	2,456,239	4,016,917	5,577,595	5,577,595	5,577,595	7,287,514
23	Total Debt Service	\$ 1,353,322	\$ 1,392,261	\$ 1,410,521	\$ 2,327,605	\$ 2,920,336	\$ 3,550,581	\$ 5,111,259	\$ 6,671,937	\$ 6,307,870	\$ 6,307,871	\$ 7,344,651
	Other Revenue Requirements											
24	Pay-As-You-Go Capital Improvement Program [3]	\$ 3,283,634	\$ 3,298,692	\$ 3,648,290	\$ 5,112,239	\$ 5,442,036	\$ 3,862,173	\$ 3,973,971	\$ 5,834,081	\$ 9,867,039	\$ 5,853,912	\$ 9,686,055
25	Transfers Out - Non-Operating	11,265	152,946	-	-	-	-	-	-	-	-	-
26	Total Other Revenue Requirements	\$ 3,294,900	\$ 3,451,638	\$ 3,648,290	\$ 5,112,239	\$ 5,442,036	\$ 3,862,173	\$ 3,973,971	\$ 5,834,081	\$ 9,867,039	\$ 5,853,912	\$ 9,686,055
27	Gross Revenue Requirements	\$ 10,846,731	\$ 12,278,626	\$ 15,153,602	\$ 17,520,340	\$ 18,911,097	\$ 18,358,084	\$ 20,477,601	\$ 24,325,148	\$ 28,438,068	\$ 24,886,277	\$ 30,234,767
	Less Income and Funds from Other Sources											
28	Other Operating Revenue	\$ 619,679	\$ 678,710	\$ 526,151	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848
29	Unrestricted Interest Income	56,237	214,147	148,834	93,456	70,196	74,986	97,309	138,400	153,771	137,359	167,446
30	Transfers In and Grants [4]	7,927,800	3,396,376	1,138,041	640,000	-	-	-	-	-	-	-
31	Net Revenue Requirements	\$ 2,243,015	\$ 7,989,393	\$ 13,340,576	\$ 16,210,036	\$ 18,264,053	\$ 17,706,251	\$ 19,803,445	\$ 23,609,900	\$ 27,707,449	\$ 24,172,070	\$ 29,490,473
	Revenue from Existing Rates											
32	System Rate Revenue	\$ 10,540,044	\$ 8,824,529	\$ 10,090,796	\$ 9,969,674	\$ 9,997,230	\$ 10,024,786	\$ 10,052,342	\$ 10,079,899	\$ 10,107,455	\$ 10,135,011	\$ 10,162,567
33	Prior Year Rate Adjustment	-	-	-	-	2,999,200	6,265,500	9,549,800	13,507,100	15,199,600	16,002,300	16,832,200
34	Total Applicable Rate Revenue	\$ 10,540,044	\$ 8,824,529	\$ 10,090,796	\$ 9,969,674	\$ 12,996,430	\$ 16,290,286	\$ 19,602,142	\$ 23,586,999	\$ 25,307,055	\$ 26,137,311	\$ 26,994,767
35	Rate Adjustments	0.00%	0.00%	0.00%	30.00%	25.00%	20.00%	20.00%	7.00%	3.00%	3.00%	3.00%
36	Effective Months	12	12	12	12	12	12	12	12	12	12	12
37	Percent of Current Year Effective	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
38	Revenue from Current Rate Adjustment w/ Effective Months	\$ -	\$ -	\$ -	\$ 2,990,900	\$ 3,249,100	\$ 3,258,100	\$ 3,920,400	\$ 1,651,100	\$ 759,200	\$ 784,200	\$ 809,800
39	Total Revenue w/ Effective Months	\$ 10,540,044	\$ 8,824,529	\$ 10,090,796	\$ 12,960,574	\$ 16,245,530	\$ 19,548,386	\$ 23,522,542	\$ 25,238,099	\$ 26,066,255	\$ 26,921,511	\$ 27,804,567

Table ES-2
City of Alamogordo, New Mexico
High-Level Utility Financial Overview

Line No.	Description	Actual 2022	Actual 2023	Budgeted 2024	Projected Fiscal Year Ending June 30,							
					2025	2026	2027	2028	2029	2030	2031	2032
40	Revenue Surplus/(Deficiency) Under Proposed Rates	\$ 8,297,029	\$ 835,136	\$ (3,249,780)	\$ (3,249,462)	\$ (2,018,523)	\$ 1,842,135	\$ 3,719,098	\$ 1,628,199	\$ (1,641,194)	\$ 2,749,441	\$ (1,685,906)
41	Revenue Surplus/(Deficiency) as % of Revenue	78.7%	9.5%	-32.2%	-25.1%	-12.4%	9.4%	15.8%	6.5%	-6.3%	10.2%	-6.1%
42	Rate Adjustment Needed to Eliminate Deficiency	-78.7%	-9.5%	32.2%	62.6%	40.5%	8.7%	1.0%	0.1%	9.5%	-7.5%	9.2%

Footnotes:

[1] Does not include cash balances in construction funds from debt financing.

[2] Existing and Proposed Debt Service:

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
New Mexico Finance Authority Loan Agreement PPRF-5702 (Refunding Loan 14)	\$ 673,137	\$ 673,137	\$ 673,138	\$ 673,137	\$ 673,137	\$ 673,138	\$ 673,137	\$ 673,138	\$ 673,137	\$ 673,138	\$ -
New Mexico Finance Authority Loan Agreement 3494-PP (Loan 22)	316,118	316,807	316,178	320,266	-	-	-	-	-	-	-
New Mexico Finance Authority Loan PPRF-5013 (Loan 23)	364,067	364,067	364,067	364,067	364,067	364,067	364,067	364,067	-	-	-
New Mexico Finance Authority Loan DW-5357 (Bonito Lake Surface Water Reservoir Improvements)	-	38,250	57,138	57,137	57,138	57,137	57,137	57,137	57,137	57,138	57,137
New Mexico Finance Authority Loan for Snake Tank Well Transmission Line	-	-	-	-	-	630,245	630,245	630,245	630,245	630,245	630,245
Additional Senior Lien Debt 2	-	-	-	912,997	1,825,994	1,825,994	1,825,994	1,825,994	1,825,994	1,825,994	1,825,994
Additional Senior Lien Debt 3	-	-	-	-	-	-	1,560,678	3,121,357	3,121,357	3,121,357	3,121,357
Additional Senior Lien Debt 4	-	-	-	-	-	-	-	-	-	-	1,709,919
Total	\$ 1,353,322	\$ 1,392,261	\$ 1,410,521	\$ 2,327,605	\$ 2,920,336	\$ 3,550,581	\$ 5,111,259	\$ 6,671,937	\$ 6,307,870	\$ 6,307,871	\$ 7,344,651

[3] Represents capital needs not funded through debt, grants, etc.

[4] Assumed transfers in and grants:

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Transfer (49) '86 GRT	\$ -	\$ 1,576,688	\$ 310,048	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer (61) '91 GRT INF.	-	-	250,000	-	-	-	-	-	-	-	-
Transfer (86) Solid Waste	98,413	-	98,413	-	-	-	-	-	-	-	-
Transfer (89) ESGRT .0625%	322,840	561,245	-	400,000	-	-	-	-	-	-	-
Transfer from (124) ARPA	-	88,935	-	-	-	-	-	-	-	-	-
State Grant	958,722	900,000	411,068	-	-	-	-	-	-	-	-
NMFA Grant	795,492	-	-	-	-	-	-	-	-	-	-
Federal Grant	5,752,333	269,508	68,512	-	-	-	-	-	-	-	-
Total	\$ 7,927,800	\$ 3,396,376	\$ 1,138,041	\$ 640,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Unrestricted Cash Target:

Annual Depreciation Expense	\$ 4,474,837	\$ 4,609,082	\$ 4,747,355	\$ 4,889,775	\$ 5,036,468	\$ 5,187,563	\$ 5,343,189	\$ 5,503,485	\$ 5,668,590	\$ 5,838,647	\$ 6,013,807
120 Days of Rate Revenue	3,465,220	2,901,215	3,317,522	4,261,011	5,340,996	6,426,867	7,733,439	8,297,457	8,569,728	8,850,908	9,141,228
Total	\$ 7,940,057	\$ 7,510,297	\$ 8,064,876	\$ 9,150,786	\$ 10,377,465	\$ 11,614,429	\$ 13,076,628	\$ 13,800,942	\$ 14,238,317	\$ 14,689,555	\$ 15,155,034
365 Days Cash on Hand	\$ 6,198,508	\$ 7,434,726	\$ 10,094,791	\$ 10,080,496	\$ 10,548,725	\$ 10,945,330	\$ 11,392,371	\$ 11,819,130	\$ 12,263,159	\$ 12,724,494	\$ 13,204,060

Recognized Cash Target

	\$ 6,198,508	\$ 7,434,726	\$ 10,094,791	\$ 10,080,496	\$ 10,548,725	\$ 10,945,330	\$ 11,392,371	\$ 11,819,130	\$ 12,263,159	\$ 12,724,494	\$ 13,204,060
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Debt Service Coverage Target

All-In Debt Service Coverage Target

200%

Median Household Income

Median Household Income	\$ 50,721	\$ 50,721	\$ 50,721	\$ 50,721	\$ 52,243	\$ 53,810	\$ 55,424	\$ 57,087	\$ 58,800	\$ 60,564	\$ 62,380
Not-to-Exceed Target (Rating Agencies: 2%; EPA: 4.5%)	4.5%										

SECTION 1

Financial Forecast

SECTION 1:

FINANCIAL FORECAST

1-1: Existing Water and Wastewater Monthly User Rates

The City's current water and wastewater user rates have been in effect since July 2015 and include i) a monthly base or readiness-to-serve charge which varies by meter size and customer class; ii) for customers of the water system, a consumption charge consisting of inclining blocked rates to promote water conservation; iii) for household customers of the wastewater system, a volumetric charge based on winter average usage applied to 90% of the metered water consumption to such accounts; and iv) for non-household customers of the wastewater system, a volumetric charge based on 90% of the metered water consumption to such accounts. The existing rates are shown in Table ES-1 of this report.

1-2: Water and Wastewater System Customer Statistics

It is estimated that the City's utility service requirements include providing water service to an average of 13,539 water accounts and 12,666 wastewater accounts. Table 1-1 at the end of this section shows the historical and projected water and wastewater customer statistics.

1-3: Revenues Under Existing Monthly User Rates

The forecast of revenues from existing water and wastewater rates was based on i) the projection of System accounts and corresponding water and wastewater consumption as shown in Table 1-1; and ii) the existing rates for monthly water and wastewater service. A summary of the estimated water and wastewater user rate revenues derived under existing rates is included in Table 1-2 at the end of this section.

1-4: Revenue Requirements – Principal Assumptions and Considerations

The costs associated with operating and maintaining a utility system, as well as the costs of financing the renewals and replacements of existing facilities and the capital improvements for upgrades and expansions, are generally considered as the revenue requirements of a public utility such as the City's System. The sum of these costs, after adjusting for other operating and non-operating (e.g., interest income, connection charges / impact fees available to pay expansion-related debt service) revenues available to the utility, represents the net revenue requirements of a utility system that must be funded

from the monthly user charges or rates. The following is a summary of the net revenue requirements derivation:

- + Cost of Operation and Maintenance
- + Debt Service Payments (Senior and Subordinate)
- + Transfers and Administration Payments
- + Capital Project Financing
- + Working Capital Reserves / Financial Compliance
- Other Operating Revenue and Other Funding Sources
- Interest Income
- = Net Revenue Requirements (Funded from User Rates)

Net revenue requirements signify the expenditure levels required to be recovered from monthly user fees or rates. The development of the net revenue requirements of the System is a critical component of the analysis since utility rates should be designed to fully recover the cost of providing service.

The financial evaluation contained in this utility rate study covered projections through the Fiscal Year ending September 30, 2032 (previously defined as the "Forecast Period"). A forecast of System operations was prepared to i) assess the adequacy of utility rates in the near future; ii) recognize potential cost recovery strategies based on the phase-in of any required rate adjustments to meet the projected revenue requirements and finance identified capital expenditure requirements; and iii) examine the financial implications of alternatives to funding the System's multi-year capital improvement program.

The projected revenue requirements are shown in Tables 1-3 and 1-4 at the end of this section for the water system and wastewater system, respectively, while the combined System revenue requirements are shown in Table 1-5. In the preparation of the financial projections contained in this report and the conclusions that follow, GovRates has made certain assumptions with respect to conditions that may occur in the future. While we believe the assumptions are reasonable and based on the best available information for the purpose of this report, they are dependent upon future events, and actual conditions may differ from those assumed. We recommend that the City continue to compare actual results with the projections contained in this report to ensure that the Utility's rates continue to be sufficient.

For the purposes of the financial projections, the principal considerations and assumptions were either made by us or provided to us by others. These considerations and assumptions include the following:

1. Projected revenues from current rates and charges for the City's water system and wastewater system have been based on the schedule of rates and charges currently in effect. Such rates were applied to the customer and sales usage forecast discussed previously.
2. The adopted Operating and Capital Budgets as provided by the City served as the baseline for the expenditure projections for the remainder of the Forecast Period, and the underlying assumptions contained in these budgets were considered reasonable and to reflect anticipated operations. The

budgeted operating expenses were compared with actual historical results and trends in operating expenses.

3. Table 1-6 at the end of this section summarizes i) the budgeted operations and maintenance expenses for the System; ii) the adjustments made to the forecast for known operational and ratemaking considerations; and iii) the allocation of such expenses between the water and wastewater systems. These allocations of costs between the two utility systems served as the basis for the projection of respective utility system costs for the Forecast Period.

The projected operation and maintenance expenses for the water and wastewater systems are displayed on Tables 1-7 and 1-8, respectively, at the end of this section. Table 1-9 shows the projected operation and maintenance expenses on a combined basis. Table 1-10 indicates the escalation factors utilized in the analysis that were based on the nature of the expense and information provided by the City staff. Major cost escalation factors assumed for the Fiscal Year 2026 and beyond were based on discussions with City staff and include:

- General Inflation: 3.0% per year
- Salaries and Wages: 5.0% per year
- Health Insurance: 5.0% per year
- Repair and Maintenance Expenses: 4.0% per year
- Property / General Insurance: 4.0% per year
- Electricity Commodity Cost: 4.0% per year
- Chemicals Commodity Cost: 4.0% per year
- Fuel Commodity Cost: 5.0% per year

It is assumed that prices will stabilize during the Forecast Period. To the extent that the Utility's overall operating expenses increase at a higher rate than what has been recognized during the Forecast Period, the financial and rate plan may need to be adjusted.

4. Based on discussions with City staff, no additional personnel above current budgeted amounts have been assumed to be hired through the end of the Forecast Period.
5. The projection of variable costs for water and wastewater systems operations, which would include such expenses as chemicals and utility services (electricity), was based on the projected growth in water and wastewater flow, respectively, plus an allowance for inflationary cost increases.
6. For the purposes of this analysis, amounts associated with depreciation and amortization expenses have not been recognized. These expenditures are non-cash in nature and are also not considered as operating expenses for ratemaking purposes under the flow of funds provision of the City's bond resolution. Therefore, such amounts have not been recognized as a revenue requirement to be recovered from rates for the Forecast Period. It should be noted that an allowance for the funding of capital projects, renewals and replacements, and/or reserves has been recognized that essentially provides for the cash funding of these expenses.

7. A summary of the Utility's existing and projected debt is shown in Table 1-11. It was assumed that the Utility would issue three 30-year senior lien revenue bond issues during the Forecast Period. The assumptions for these bond issues are:

Series 2025 Bond Issue

Fiscal Year of issuance:	2025
Project costs financed:	\$27,364,024
Principal amount of bonds:	\$28,070,000
Bond term:	30 years
Interest rate:	5.0%
Issuance costs as percent of principal:	2.5%
Annual payment:	\$1,825,994

Series 2028 Bond Issue

Fiscal Year of issuance:	2028
Project costs financed:	\$44,226,487
Principal amount of bonds:	\$45,365,000
Bond term:	30 years
Interest rate:	5.5%
Issuance costs as percent of principal:	2.5%
Annual payment:	\$3,121,357

Series 2032 Bond Issue

Fiscal Year of issuance:	2032
Project costs financed:	\$23,574,857
Principal amount of bonds:	\$24,180,000
Bond term:	30 years
Interest rate:	5.75%
Issuance costs as percent of principal:	2.5%
Annual payment:	\$1,709,919

8. The projected capital expenditures through the Fiscal Year ending September 30, 2032 for the water and wastewater system were based on discussions with the City staff. Table 1-12 at the end of this section provides a detailed listing of the capital projects for the water and wastewater system as well as projected funding sources for such projects within the analysis period.
9. Interest income has been recognized as an available revenue source to fund the expenditure needs of the System. For the Forecast Period, interest income was based on estimated balances in unrestricted funds as defined in the bond resolution. Thus, for the determination of the revenue requirements from rates, no earnings have been reflected on balances in the capacity charge funds or in the Construction Fund established from proceeds derived from the issuance of senior lien obligations to fund capital projects. Although the restricted earnings are available for capital project

funding, the earnings are not being considered as being available to fund utility operating expenses since such earnings are restricted to the account pursuant to the bond resolution. As such, the earnings in the restricted funds are not included in the development of the revenue requirements of the City's utility system.

In the development of the estimated interest earnings, an average interest rate of 0.75% was assumed to be earned on the estimated average fund balances in Fiscal Years 2025 and 2026, and 1.00% for subsequent fiscal years.

Table 1-13 at the end of this section contains the projection of fund balances and interest income.

1-5: Summary of Water and Wastewater Revenue Requirements

As shown in Tables 1-3 and 1-4 at the end of this section as well as in the financial overview tables in the executive summary of this report, the need for a 30% revenue adjustment has been identified for Fiscal Year 2025, followed by a 25% adjustment in Fiscal Year 2026, 20% adjustments in Fiscal Years 2027 and 2028, a 7% adjustment in Fiscal Year 2029, and inflationary 3% rate adjustments in Fiscal Years 2030 to 2032. The City should proactively monitor the System's financial position and make adjustments to the plan as needed.

1-6: Debt Service Coverage and Rate Covenants

The all-in debt service coverage (senior and subordinate lien combined) is projected to remain above the target 200% during the Forecast Period. With a 200% all-in coverage target, the System will meet the lower required coverage of specific bonds or loans. Table 1-14 at the end of this section shows the projected debt service coverage.

Table 1-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Projected Water and Sewer Customer Statistics

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
WATER										
Residential - Inside-City										
1	Average Monthly Customers	12,191	12,251	12,311	12,371	12,431	12,491	12,551	12,611	12,671
2	Change in Average Monthly Accounts		60	60	60	60	60	60	60	60
3	Average Monthly ERC's	12,527	12,587	12,647	12,707	12,767	12,827	12,887	12,947	13,007
4	Average Monthly ERC's Per Customer	1.03	1.03	1.03	1.03	1.03	1.03	1.03	1.03	1.03
5	Annual Water Sales (ccf)	1,173,509	1,179,206	1,184,903	1,190,600	1,196,297	1,201,993	1,207,690	1,213,387	1,219,084
6	Average Monthly Water Sales Per Customer (ccf)	8.02	8.02	8.02	8.02	8.02	8.02	8.02	8.02	8.02
7	Average Monthly Water Sales Per ERC (ccf)	7.81	7.81	7.81	7.81	7.81	7.81	7.81	7.81	7.81
Residential - Outside-City										
8	Average Monthly Customers	88	88	88	88	88	88	88	88	88
9	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
10	Average Monthly ERC's	129	129	129	129	129	129	129	129	129
11	Average Monthly ERC's Per Customer	1.48	1.48	1.48	1.48	1.48	1.48	1.48	1.48	1.48
12	Annual Water Sales (ccf)	8,751	8,751	8,751	8,751	8,751	8,751	8,751	8,751	8,751
13	Average Monthly Water Sales Per Customer (ccf)	8.33	8.33	8.33	8.33	8.33	8.33	8.33	8.33	8.33
14	Average Monthly Water Sales Per ERC (ccf)	5.64	5.64	5.64	5.64	5.64	5.64	5.64	5.64	5.64
Apartment Complex - Inside-City										
15	Average Monthly Customers	54	54	54	54	54	54	54	54	54
16	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
17	Average Monthly ERC's	415	415	415	415	415	415	415	415	415
18	Average Monthly ERC's Per Customer	7.65	7.65	7.65	7.65	7.65	7.65	7.65	7.65	7.65
19	Annual Water Sales (ccf)	32,508	32,508	32,508	32,508	32,508	32,508	32,508	32,508	32,508
20	Average Monthly Water Sales Per Customer (ccf)	49.96	49.96	49.96	49.96	49.96	49.96	49.96	49.96	49.96
21	Average Monthly Water Sales Per ERC (ccf)	6.53	6.53	6.53	6.53	6.53	6.53	6.53	6.53	6.53

Table 1-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Projected Water and Sewer Customer Statistics

Line		Fiscal Year Ending June 30,								
No.	Description	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Apartment Per Unit - Inside-City									
22	Average Monthly Customers	11	11	11	11	11	11	11	11	11
23	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
24	Average Monthly Units	192	196	196	196	196	196	196	196	196
25	Change in Average Monthly Units	1	3	0	0	0	0	0	0	0
26	Average Monthly ERC's	56	56	56	56	56	56	56	56	56
27	Average Monthly ERC's Per Customer	5.15	5.15	5.15	5.15	5.15	5.15	5.15	5.15	5.15
28	Annual Water Sales (ccf)	11,349	11,478	11,478	11,478	11,478	11,478	11,478	11,478	11,478
29	Average Monthly Water Sales Per Customer (ccf)	86.86	87.84	87.84	87.84	87.84	87.84	87.84	87.84	87.84
30	Average Monthly Water Sales Per Unit (ccf)	4.92	4.89	4.89	4.89	4.89	4.89	4.89	4.89	4.89
31	Average Monthly Water Sales Per ERC (ccf)	16.87	17.06	17.06	17.06	17.06	17.06	17.06	17.06	17.06
	Multifamily - 4 or Less - Inside-City									
32	Average Monthly Customers	38	38	38	38	38	38	38	38	38
33	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
34	Average Monthly ERC's	69	69	69	69	69	69	69	69	69
35	Average Monthly ERC's Per Customer	1.84	1.84	1.84	1.84	1.84	1.84	1.84	1.84	1.84
36	Annual Water Sales (ccf)	6,693	6,693	6,693	6,693	6,693	6,693	6,693	6,693	6,693
37	Average Monthly Water Sales Per Customer (ccf)	14.85	14.85	14.85	14.85	14.85	14.85	14.85	14.85	14.85
38	Average Monthly Water Sales Per ERC (ccf)	8.06	8.06	8.06	8.06	8.06	8.06	8.06	8.06	8.06
	Multifamily - 4 or Less - Outside-City									
39	Average Monthly Customers	0	0	0	0	0	0	0	0	0
40	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
41	Average Monthly ERC's	0	0	0	0	0	0	0	0	0
42	Average Monthly ERC's Per Customer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43	Annual Water Sales (ccf)	0	0	0	0	0	0	0	0	0
44	Average Monthly Water Sales Per Customer (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45	Average Monthly Water Sales Per ERC (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Table 1-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Projected Water and Sewer Customer Statistics

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
Renting Tenant - Inside-City										
46	Average Monthly Customers	1	1	1	1	1	1	1	1	1
47	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
48	Average Monthly ERC's	1	1	1	1	1	1	1	1	1
49	Average Monthly ERC's Per Customer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
50	Annual Water Sales (ccf)	7	7	7	7	7	7	7	7	7
51	Average Monthly Water Sales Per Customer (ccf)	0.58	0.58	0.58	0.58	0.58	0.58	0.58	0.58	0.58
52	Average Monthly Water Sales Per ERC (ccf)	0.58	0.58	0.58	0.58	0.58	0.58	0.58	0.58	0.58
Mobile Home Court - Inside-City										
53	Average Monthly Customers	19	19	19	19	19	19	19	19	19
54	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
55	Average Monthly ERC's	72	72	72	72	72	72	72	72	72
56	Average Monthly ERC's Per Customer	3.90	3.90	3.90	3.90	3.90	3.90	3.90	3.90	3.90
57	Annual Water Sales (ccf)	5,398	5,398	5,398	5,398	5,398	5,398	5,398	5,398	5,398
58	Average Monthly Water Sales Per Customer (ccf)	24.24	24.24	24.24	24.24	24.24	24.24	24.24	24.24	24.24
59	Average Monthly Water Sales Per ERC (ccf)	6.21	6.21	6.21	6.21	6.21	6.21	6.21	6.21	6.21
Mobile Home Per Unit - Inside-City										
60	Average Monthly Customers	35	35	35	35	35	35	35	35	35
61	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
62	Average Monthly Units	1,062	1,062	1,062	1,062	1,062	1,062	1,062	1,062	1,062
63	Change in Average Monthly Units		0	0	0	0	0	0	0	0
64	Average Monthly ERC's	206	206	206	206	206	206	206	206	206
65	Average Monthly ERC's Per Customer	5.95	5.95	5.95	5.95	5.95	5.95	5.95	5.95	5.95
66	Annual Water Sales (ccf)	96,128	96,128	96,128	96,128	96,128	96,128	96,128	96,128	96,128
67	Average Monthly Water Sales Per Customer (ccf)	231.82	231.82	231.82	231.82	231.82	231.82	231.82	231.82	231.82
68	Average Monthly Water Sales Per Unit (ccf)	7.55	7.55	7.55	7.55	7.55	7.55	7.55	7.55	7.55
69	Average Monthly Water Sales Per ERC (ccf)	38.97	38.97	38.97	38.97	38.97	38.97	38.97	38.97	38.97

Table 1-1

City of Alamogordo, New Mexico
Utility Rate Study

Projected Water and Sewer Customer Statistics

Line		Fiscal Year Ending June 30,								
No.	Description	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Mobile Home Per Unit - Outside City									
70	Average Monthly Customers	1	1	1	1	1	1	1	1	1
71	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
72	Average Monthly Units	21	21	21	21	21	21	21	21	21
73	Change in Average Monthly Units		0	0	0	0	0	0	0	0
74	Average Monthly ERC's	1	1	1	1	1	1	1	1	1
75	Average Monthly ERC's Per Customer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
76	Annual Water Sales (ccf)	2,973	2,973	2,973	2,973	2,973	2,973	2,973	2,973	2,973
77	Average Monthly Water Sales Per Customer (ccf)	247.73	247.73	247.73	247.73	247.73	247.73	247.73	247.73	247.73
78	Average Monthly Water Sales Per Unit (ccf)	11.80	11.80	11.80	11.80	11.80	11.80	11.80	11.80	11.80
79	Average Monthly Water Sales Per ERC (ccf)	247.73	247.73	247.73	247.73	247.73	247.73	247.73	247.73	247.73
	Commercial/Nonresidential - Inside-City									
80	Average Monthly Customers	953	953	953	953	953	953	953	953	953
81	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
82	Average Monthly ERC's	2,670	2,670	2,670	2,670	2,670	2,670	2,670	2,670	2,670
83	Average Monthly ERC's Per Customer	2.80	2.80	2.80	2.80	2.80	2.80	2.80	2.80	2.80
84	Annual Water Sales (ccf)	231,093	231,093	231,093	231,093	231,093	231,093	231,093	231,093	231,093
85	Average Monthly Water Sales Per Customer (ccf)	20.22	20.22	20.22	20.22	20.22	20.22	20.22	20.22	20.22
86	Average Monthly Water Sales Per ERC (ccf)	7.21	7.21	7.21	7.21	7.21	7.21	7.21	7.21	7.21
	Commercial/Nonresidential - Outside-City									
87	Average Monthly Customers	7	7	7	7	7	7	7	7	7
88	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
89	Average Monthly ERC's	14	14	14	14	14	14	14	14	14
90	Average Monthly ERC's Per Customer	1.94	1.94	1.94	1.94	1.94	1.94	1.94	1.94	1.94
91	Annual Water Sales (ccf)	1,299	1,299	1,299	1,299	1,299	1,299	1,299	1,299	1,299
92	Average Monthly Water Sales Per Customer (ccf)	14.55	14.55	14.55	14.55	14.55	14.55	14.55	14.55	14.55
93	Average Monthly Water Sales Per ERC (ccf)	7.50	7.50	7.50	7.50	7.50	7.50	7.50	7.50	7.50

Table 1-1

City of Alamogordo, New Mexico
Utility Rate Study

Projected Water and Sewer Customer Statistics

Line		Fiscal Year Ending June 30,								
No.	Description	2024	2025	2026	2027	2028	2029	2030	2031	2032
	School - Inside-City									
94	Average Monthly Customers	29	29	29	29	29	29	29	29	29
95	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
96	Average Monthly ERC's	349	349	349	349	349	349	349	349	349
97	Average Monthly ERC's Per Customer	11.86	11.86	11.86	11.86	11.86	11.86	11.86	11.86	11.86
98	Annual Water Sales (ccf)	19,308	19,308	19,308	19,308	19,308	19,308	19,308	19,308	19,308
99	Average Monthly Water Sales Per Customer (ccf)	54.65	54.65	54.65	54.65	54.65	54.65	54.65	54.65	54.65
100	Average Monthly Water Sales Per ERC (ccf)	4.61	4.61	4.61	4.61	4.61	4.61	4.61	4.61	4.61
	Municipal									
101	Average Monthly Customers	46	46	46	46	46	46	46	46	46
102	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
103	Average Monthly ERC's	268	268	268	268	268	268	268	268	268
104	Average Monthly ERC's Per Customer	5.78	5.78	5.78	5.78	5.78	5.78	5.78	5.78	5.78
105	Annual Water Sales (ccf)	11,746	11,746	11,746	11,746	11,746	11,746	11,746	11,746	11,746
106	Average Monthly Water Sales Per Customer (ccf)	21.13	21.13	21.13	21.13	21.13	21.13	21.13	21.13	21.13
107	Average Monthly Water Sales Per ERC (ccf)	3.65	3.65	3.65	3.65	3.65	3.65	3.65	3.65	3.65
	Residential Irrigation - Inside-City									
108	Average Monthly Customers	10	10	10	10	10	10	10	10	10
109	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
110	Average Monthly ERC's	16	16	16	16	16	16	16	16	16
111	Average Monthly ERC's Per Customer	1.53	1.53	1.53	1.53	1.53	1.53	1.53	1.53	1.53
112	Annual Water Sales (ccf)	729	729	729	729	729	729	729	729	729
113	Average Monthly Water Sales Per Customer (ccf)	5.88	5.88	5.88	5.88	5.88	5.88	5.88	5.88	5.88
114	Average Monthly Water Sales Per ERC (ccf)	3.83	3.83	3.83	3.83	3.83	3.83	3.83	3.83	3.83
	Residential Irrigation - Outside-City									
115	Average Monthly Customers	0	0	0	0	0	0	0	0	0
116	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
117	Average Monthly ERC's	0	0	0	0	0	0	0	0	0
118	Average Monthly ERC's Per Customer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
119	Annual Water Sales (ccf)	0	0	0	0	0	0	0	0	0
120	Average Monthly Water Sales Per Customer (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
121	Average Monthly Water Sales Per ERC (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Table 1-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Projected Water and Sewer Customer Statistics

Line		Fiscal Year Ending June 30,								
No.	Description	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Apartment Irrigation - Inside-City									
122	Average Monthly Customers	1	1	1	1	1	1	1	1	1
123	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
124	Average Monthly ERC's	8	8	8	8	8	8	8	8	8
125	Average Monthly ERC's Per Customer	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00
126	Annual Water Sales (ccf)	0	0	0	0	0	0	0	0	0
127	Average Monthly Water Sales Per Customer (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128	Average Monthly Water Sales Per ERC (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Commercial/Nonresidential Irrigation - Inside-City									
129	Average Monthly Customers	17	17	17	17	17	17	17	17	17
130	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
131	Average Monthly ERC's	61	61	61	61	61	61	61	61	61
132	Average Monthly ERC's Per Customer	3.68	3.68	3.68	3.68	3.68	3.68	3.68	3.68	3.68
133	Annual Water Sales (ccf)	2,460	2,460	2,460	2,460	2,460	2,460	2,460	2,460	0
134	Average Monthly Water Sales Per Customer (ccf)	12.30	12.30	12.30	12.30	12.30	12.30	12.30	12.30	0.00
135	Average Monthly Water Sales Per ERC (ccf)	3.34	3.34	3.34	3.34	3.34	3.34	3.34	3.34	0.00
	Commercial/Nonresidential Irrigation - Outside-City									
136	Average Monthly Customers	1	1	1	1	1	1	1	1	1
137	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
138	Average Monthly ERC's	1	1	1	1	1	1	1	1	1
139	Average Monthly ERC's Per Customer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
140	Annual Water Sales (ccf)	73	0	0	0	0	0	0	0	0
141	Average Monthly Water Sales Per Customer (ccf)	6.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
142	Average Monthly Water Sales Per ERC (ccf)	6.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	School Irrigation - Inside-City									
143	Average Monthly Customers	1	1	1	1	1	1	1	1	1
144	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
145	Average Monthly ERC's	1	1	1	1	1	1	1	1	1
146	Average Monthly ERC's Per Customer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
147	Annual Water Sales (ccf)	0	0	0	0	0	0	0	0	0
148	Average Monthly Water Sales Per Customer (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
149	Average Monthly Water Sales Per ERC (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Table 1-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Projected Water and Sewer Customer Statistics

Line		Fiscal Year Ending June 30,								
No.	Description	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Residential 1500 CF Allowance - Outside-City									
150	Average Monthly Customers	1	1	1	1	1	1	1	1	1
151	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
152	Average Monthly ERC's	2	2	2	2	2	2	2	2	2
153	Average Monthly ERC's Per Customer	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50
154	Annual Water Sales (ccf)	70	70	70	70	70	70	70	70	70
155	Average Monthly Water Sales Per Customer (ccf)	7.51	7.51	7.51	7.51	7.51	7.51	7.51	7.51	7.51
156	Average Monthly Water Sales Per ERC (ccf)	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
	100 CF Allowance - Outside-City									
157	Average Monthly Customers	0	0	0	0	0	0	0	0	0
158	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
159	Average Monthly ERC's	1	1	1	1	1	1	1	1	1
160	Average Monthly ERC's Per Customer	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50
161	Annual Water Sales (ccf)	0	0	0	0	0	0	0	0	0
162	Average Monthly Water Sales Per Customer (ccf)	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15
163	Average Monthly Water Sales Per ERC (ccf)	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06
	600 CF Allowance - Outside-City									
164	Average Monthly Customers	1	1	1	1	1	1	1	1	1
165	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
166	Average Monthly ERC's	3	3	3	3	3	3	3	3	3
167	Average Monthly ERC's Per Customer	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50	2.50
168	Annual Water Sales (ccf)	109	109	109	109	109	109	109	109	109
169	Average Monthly Water Sales Per Customer (ccf)	9.12	9.12	9.12	9.12	9.12	9.12	9.12	9.12	9.12
170	Average Monthly Water Sales Per ERC (ccf)	3.65	3.65	3.65	3.65	3.65	3.65	3.65	3.65	3.65
	750 CF Allowance - Inside-City									
171	Average Monthly Customers	0	0	0	0	0	0	0	0	0
172	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
173	Average Monthly ERC's	0	0	0	0	0	0	0	0	0
174	Average Monthly ERC's Per Customer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
175	Annual Water Sales (ccf)	0	0	0	0	0	0	0	0	0
176	Average Monthly Water Sales Per Customer (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
177	Average Monthly Water Sales Per ERC (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Table 1-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Projected Water and Sewer Customer Statistics

Line		Fiscal Year Ending June 30,								
No.	Description	2024	2025	2026	2027	2028	2029	2030	2031	2032
	750 CF Allowance - Outside-City									
178	Average Monthly Customers	4	4	4	4	4	4	4	4	4
179	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
180	Average Monthly ERC's	4	4	4	4	4	4	4	4	4
181	Average Monthly ERC's Per Customer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
182	Annual Water Sales (ccf)	0	0	0	0	0	0	0	0	0
183	Average Monthly Water Sales Per Customer (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
184	Average Monthly Water Sales Per ERC (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1500 CF Allowance - Outside-City									
185	Average Monthly Customers	2	2	2	2	2	2	2	2	2
186	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
187	Average Monthly ERC's	2	2	2	2	2	2	2	2	2
188	Average Monthly ERC's Per Customer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
189	Annual Water Sales (ccf)	0	0	0	0	0	0	0	0	0
190	Average Monthly Water Sales Per Customer (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
191	Average Monthly Water Sales Per ERC (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3500 CF Allowance - Outside-City									
192	Average Monthly Customers	1	1	1	1	1	1	1	1	1
193	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
194	Average Monthly ERC's	1	1	1	1	1	1	1	1	1
195	Average Monthly ERC's Per Customer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
196	Annual Water Sales (ccf)	0	0	0	0	0	0	0	0	0
197	Average Monthly Water Sales Per Customer (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
198	Average Monthly Water Sales Per ERC (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Commercial Gallons - Inside-City									
199	Average Monthly Customers	1	1	1	1	1	1	1	1	1
200	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
201	Average Monthly ERC's	25	25	25	25	25	25	25	25	25
202	Average Monthly ERC's Per Customer	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00
203	Annual Water Sales (ccf)	6,892	6,892	6,892	6,892	6,892	6,892	6,892	6,892	6,892
204	Average Monthly Water Sales Per Customer (ccf)	574.32	574.32	574.32	574.32	574.32	574.32	574.32	574.32	574.32
205	Average Monthly Water Sales Per ERC (ccf)	22.97	22.97	22.97	22.97	22.97	22.97	22.97	22.97	22.97

Table 1-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Projected Water and Sewer Customer Statistics

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
	Modified Rate Residential - Inside-City									
206	Average Monthly Customers	23	23	23	23	23	23	23	23	23
207	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
208	Average Monthly ERC's	27	27	27	27	27	27	27	27	27
209	Average Monthly ERC's Per Customer	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20	1.20
210	Annual Water Sales (ccf)	0	0	0	0	0	0	0	0	0
211	Average Monthly Water Sales Per Customer (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
212	Average Monthly Water Sales Per ERC (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Modified Rate Commercial - Inside-City									
213	Average Monthly Customers	3	3	3	3	3	3	3	3	3
214	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
215	Average Monthly ERC's	13	13	13	13	13	13	13	13	13
216	Average Monthly ERC's Per Customer	4.33	4.33	4.33	4.33	4.33	4.33	4.33	4.33	4.33
217	Annual Water Sales (ccf)	0	0	0	0	0	0	0	0	0
218	Average Monthly Water Sales Per Customer (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
219	Average Monthly Water Sales Per ERC (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Modified Rate Municipal									
220	Average Monthly Customers	1	1	1	1	1	1	1	1	1
221	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
222	Average Monthly ERC's	1	1	1	1	1	1	1	1	1
223	Average Monthly ERC's Per Customer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
224	Annual Water Sales (ccf)	0	0	0	0	0	0	0	0	0
225	Average Monthly Water Sales Per Customer (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
226	Average Monthly Water Sales Per ERC (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Water Customer Turnoffs - All Classes									
227	Average Monthly Customers	0	(450)	(450)	(450)	(450)	(450)	(450)	(450)	(450)
228	Change in Average Monthly Accounts		(450)	0	0	0	0	0	0	0
229	Average Monthly ERC's	0	(450)	(450)	(450)	(450)	(450)	(450)	(450)	(450)
230	Average Monthly ERC's Per Customer	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
231	Annual Water Sales (ccf)	0	0	0	0	0	0	0	0	0
232	Average Monthly Water Sales Per Customer (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
233	Average Monthly Water Sales Per ERC (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Table 1-1

City of Alamogordo, New Mexico
Utility Rate Study

Projected Water and Sewer Customer Statistics

Line		Fiscal Year Ending June 30,								
No.	Description	2024	2025	2026	2027	2028	2029	2030	2031	2032
Total Water										
234	Average Monthly Customers	13,539	13,149	13,209	13,269	13,329	13,389	13,449	13,509	13,569
235	Change in Average Monthly Accounts		(390)	60	60	60	60	60	60	60
236	Average Monthly Units	14,767	14,380	14,440	14,500	14,560	14,620	14,680	14,740	14,800
237	Change in Average Monthly Units		(387)	60	60	60	60	60	60	60
238	Average Monthly ERCs	16,943	16,553	16,613	16,673	16,733	16,793	16,853	16,913	16,973
239	Average Monthly ERCs Per Customer	1.25	1.26	1.26	1.26	1.26	1.25	1.25	1.25	1.25
240	Annual Water Sales (kgal)	1,611,096	1,616,848	1,622,545	1,628,242	1,633,938	1,639,635	1,645,332	1,651,029	1,654,266
241	Average Monthly Water Sales Per Customer (kgal)	9.92	10.25	10.24	10.23	10.22	10.21	10.20	10.19	10.16
242	Average Monthly Water Sales Per ERC (kgal)	7.92	8.14	8.14	8.14	8.14	8.14	8.14	8.13	8.12
SEWER										
Residential - Inside-City										
243	Average Monthly Customers	11,613	11,643	11,673	11,703	11,733	11,763	11,793	11,823	11,853
244	Change in Average Monthly Accounts		30	30	30	30	30	30	30	30
245	Average Monthly ERC's	11,885	11,915	11,945	11,975	12,005	12,035	12,065	12,095	12,125
246	Average Monthly ERC's Per Customer	1.02	1.02	1.02	1.02	1.02	1.02	1.02	1.02	1.02
247	Annual Sewer Billed Flow (ccf)	690,529	692,303	694,076	695,850	697,624	699,397	701,171	702,944	704,718
248	Average Monthly Billed Flow Per Customer (ccf)	4.96	4.95	4.95	4.95	4.95	4.95	4.95	4.95	4.95
249	Average Monthly Billed Flow Per ERC (ccf)	4.84	4.84	4.84	4.84	4.84	4.84	4.84	4.84	4.84
Apartment Complex - Inside-City										
250	Average Monthly Customers	51	51	51	51	51	51	51	51	51
251	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
252	Average Monthly ERC's	375	375	375	375	375	375	375	375	375
253	Average Monthly ERC's Per Customer	7.34	7.34	7.34	7.34	7.34	7.34	7.34	7.34	7.34
254	Annual Sewer Billed Flow (ccf)	27,289	27,289	27,289	27,289	27,289	27,289	27,289	27,289	27,289
255	Average Monthly Billed Flow Per Customer (ccf)	44.59	44.59	44.59	44.59	44.59	44.59	44.59	44.59	44.59
256	Average Monthly Billed Flow Per ERC (ccf)	6.07	6.07	6.07	6.07	6.07	6.07	6.07	6.07	6.07

Table 1-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Projected Water and Sewer Customer Statistics

Line		Fiscal Year Ending June 30,								
No.	Description	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Apartment Per Unit - Inside-City									
257	Average Monthly Customers	10	10	10	10	10	10	10	10	10
258	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
259	Average Monthly Units	191	190	190	190	190	190	190	190	190
260	Change in Average Monthly Units		(0)	0	0	0	0	0	0	0
261	Average Monthly ERC's	55	55	55	55	55	55	55	55	55
262	Average Monthly ERC's Per Customer	5.47	5.47	5.47	5.47	5.47	5.47	5.47	5.47	5.47
263	Annual Sewer Billed Flow (ccf)	12,634	12,626	12,626	12,626	12,626	12,626	12,626	12,626	12,626
264	Average Monthly Billed Flow Per Customer (ccf)	104.12	104.06	104.06	104.06	104.06	104.06	104.06	104.06	104.06
265	Average Monthly Billed Flow Per Unit (ccf)	5.52	5.53	5.53	5.53	5.53	5.53	5.53	5.53	5.53
266	Average Monthly Billed Flow Per ERC (ccf)	19.05	19.03	19.03	19.03	19.03	19.03	19.03	19.03	19.03
	Multifamily - 4 or Less - Inside-City									
267	Average Monthly Customers	38	38	38	38	38	38	38	38	38
268	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
269	Average Monthly ERC's	69	69	69	69	69	69	69	69	69
270	Average Monthly ERC's Per Customer	1.84	1.84	1.84	1.84	1.84	1.84	1.84	1.84	1.84
271	Annual Sewer Billed Flow (ccf)	4,863	4,863	4,863	4,863	4,863	4,863	4,863	4,863	4,863
272	Average Monthly Billed Flow Per Customer (ccf)	10.79	10.79	10.79	10.79	10.79	10.79	10.79	10.79	10.79
273	Average Monthly Billed Flow Per ERC (ccf)	5.85	5.85	5.85	5.85	5.85	5.85	5.85	5.85	5.85
	Renting Tenant - Inside-City									
274	Average Monthly Customers	1	1	1	1	1	1	1	1	1
275	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
276	Average Monthly ERC's	1	1	1	1	1	1	1	1	1
277	Average Monthly ERC's Per Customer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
278	Annual Sewer Billed Flow (ccf)	0	0	0	0	0	0	0	0	0
279	Average Monthly Billed Flow Per Customer (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280	Average Monthly Billed Flow Per ERC (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Table 1-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Projected Water and Sewer Customer Statistics

Line		Fiscal Year Ending June 30,								
No.	Description	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Mobile Home Court - Inside-City									
281	Average Monthly Customers	13	13	13	13	13	13	13	13	13
282	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
283	Average Monthly ERC's	47	47	47	47	47	47	47	47	47
284	Average Monthly ERC's Per Customer	3.61	3.61	3.61	3.61	3.61	3.61	3.61	3.61	3.61
285	Annual Sewer Billed Flow (ccf)	4,127	4,127	4,127	4,127	4,127	4,127	4,127	4,127	4,127
286	Average Monthly Billed Flow Per Customer (ccf)	26.23	26.23	26.23	26.23	26.23	26.23	26.23	26.23	26.23
287	Average Monthly Billed Flow Per ERC (ccf)	7.27	7.27	7.27	7.27	7.27	7.27	7.27	7.27	7.27
	Mobile Home Per Unit - Inside-City									
288	Average Monthly Customers	33	33	33	33	33	33	33	33	33
289	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
290	Average Monthly Units	1,033	1,033	1,033	1,033	1,033	1,033	1,033	1,033	1,033
291	Change in Average Monthly Units		0	0	0	0	0	0	0	0
292	Average Monthly ERC's	203	203	203	203	203	203	203	203	203
293	Average Monthly ERC's Per Customer	6.14	6.14	6.14	6.14	6.14	6.14	6.14	6.14	6.14
294	Annual Sewer Billed Flow (ccf)	82,866	82,866	82,866	82,866	82,866	82,866	82,866	82,866	82,866
295	Average Monthly Billed Flow Per Customer (ccf)	209.26	209.26	209.26	209.26	209.26	209.26	209.26	209.26	209.26
296	Average Monthly Billed Flow Per Unit (ccf)	6.68	6.68	6.68	6.68	6.68	6.68	6.68	6.68	6.68
297	Average Monthly Billed Flow Per ERC (ccf)	34.10	34.10	34.10	34.10	34.10	34.10	34.10	34.10	34.10
	Commercial/Nonresidential - Inside-City									
298	Average Monthly Customers	843	843	843	843	843	843	843	843	843
299	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
300	Average Monthly ERC's	2,418	2,418	2,418	2,418	2,418	2,418	2,418	2,418	2,418
301	Average Monthly ERC's Per Customer	2.87	2.87	2.87	2.87	2.87	2.87	2.87	2.87	2.87
302	Annual Sewer Billed Flow (ccf)	196,130	196,130	196,130	196,130	196,130	196,130	196,130	196,130	196,130
303	Average Monthly Billed Flow Per Customer (ccf)	19.39	19.39	19.39	19.39	19.39	19.39	19.39	19.39	19.39
304	Average Monthly Billed Flow Per ERC (ccf)	6.76	6.76	6.76	6.76	6.76	6.76	6.76	6.76	6.76

Table 1-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Projected Water and Sewer Customer Statistics

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
	School - Inside-City									
305	Average Monthly Customers	26	26	26	26	26	26	26	26	26
306	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
307	Average Monthly ERC's	308	308	308	308	308	308	308	308	308
308	Average Monthly ERC's Per Customer	11.66	11.66	11.66	11.66	11.66	11.66	11.66	11.66	11.66
309	Annual Sewer Billed Flow (ccf)	19,356	19,356	19,356	19,356	19,356	19,356	19,356	19,356	19,356
310	Average Monthly Billed Flow Per Customer (ccf)	61.00	61.00	61.00	61.00	61.00	61.00	61.00	61.00	61.00
311	Average Monthly Billed Flow Per ERC (ccf)	5.23	5.23	5.23	5.23	5.23	5.23	5.23	5.23	5.23
	Municipal									
312	Average Monthly Customers	37	37	37	37	37	37	37	37	37
313	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
314	Average Monthly ERC's	236	236	236	236	236	236	236	236	236
315	Average Monthly ERC's Per Customer	6.45	6.45	6.45	6.45	6.45	6.45	6.45	6.45	6.45
316	Annual Sewer Billed Flow (ccf)	8,230	8,230	8,230	8,230	8,230	8,230	8,230	8,230	8,230
317	Average Monthly Billed Flow Per Customer (ccf)	18.76	18.76	18.76	18.76	18.76	18.76	18.76	18.76	18.76
318	Average Monthly Billed Flow Per ERC (ccf)	2.91	2.91	2.91	2.91	2.91	2.91	2.91	2.91	2.91
	Commercial Gallons - Inside-City									
319	Average Monthly Customers	1	1	1	1	1	1	1	1	1
320	Change in Average Monthly Accounts		0	0	0	0	0	0	0	0
321	Average Monthly ERC's	25	25	25	25	25	25	25	25	25
322	Average Monthly ERC's Per Customer	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00
323	Annual Sewer Billed Flow (ccf)	6,203	6,203	6,203	6,203	6,203	6,203	6,203	6,203	6,203
324	Average Monthly Billed Flow Per Customer (ccf)	516.88	516.88	516.88	516.88	516.88	516.88	516.88	516.88	516.88
325	Average Monthly Billed Flow Per ERC (ccf)	20.68	20.68	20.68	20.68	20.68	20.68	20.68	20.68	20.68

Table 1-1

**City of Alamogordo, New Mexico
Utility Rate Study**

Projected Water and Sewer Customer Statistics

Line		Fiscal Year Ending June 30,								
No.	Description	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Sewer Customer Turnoffs - All Classes									
326	Average Monthly Customers	0	(450)	(450)	(450)	(450)	(450)	(450)	(450)	(450)
327	Change in Average Monthly Accounts	0	(450)	0	0	0	0	0	0	0
328	Average Monthly ERC's	0	(450)	(450)	(450)	(450)	(450)	(450)	(450)	(450)
329	Average Monthly ERC's Per Customer	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
330	Annual Sewer Billed Flow (ccf)	0	0	0	0	0	0	0	0	0
331	Average Monthly Billed Flow Per Customer (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
332	Average Monthly Billed Flow Per ERC (ccf)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total Sewer									
333	Average Monthly Customers	12,666	12,246	12,276	12,306	12,336	12,366	12,396	12,426	12,456
334	Change in Average Monthly Accounts		(420)	30	30	30	30	30	30	30
335	Average Monthly Units	13,846	13,426	13,456	13,486	13,516	13,546	13,576	13,606	13,636
336	Change in Average Monthly Units		(420)	30	30	30	30	30	30	30
337	Average Monthly ERCs	15,622	15,202	15,232	15,262	15,292	15,322	15,352	15,382	15,412
338	Average Monthly ERCs Per Customer	1.23	1.24	1.24	1.24	1.24	1.24	1.24	1.24	1.24
339	Annual Sewer Billed Flow (ccf)	1,052,227	1,053,993	1,055,767	1,057,540	1,059,314	1,061,087	1,062,861	1,064,635	1,066,408
340	Average Monthly Billed Flow Per Customer (ccf)	6.92	7.17	7.17	7.16	7.16	7.15	7.15	7.14	7.13
341	Average Monthly Billed Flow Per ERC (ccf)	5.61	5.78	5.78	5.77	5.77	5.77	5.77	5.77	5.77

ccf = hundred cubic feet

Table 1-2

City of Alamogordo, New Mexico
Utility Rate Study

Projected Water and Sewer User Rate Revenue Under Existing Rates

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
WATER USER RATE REVENUE										
Residential - Inside-City										
1	Base Rate	\$ 1,973,134	\$ 1,982,764	\$ 1,992,393	\$ 2,002,022	\$ 2,011,652	\$ 2,021,281	\$ 2,030,911	\$ 2,040,540	\$ 2,050,169
2	Usage / Volume Charge	2,158,593	2,169,072	2,179,551	2,190,030	2,200,509	2,210,988	2,221,467	2,231,946	2,242,425
3	Total Charges	\$ 4,131,727	\$ 4,151,836	\$ 4,171,944	\$ 4,192,052	\$ 4,212,161	\$ 4,232,269	\$ 4,252,378	\$ 4,272,486	\$ 4,292,594
Residential - Outside-City										
4	Base Rate	\$ 31,887	\$ 31,887	\$ 31,887	\$ 31,887	\$ 31,887	\$ 31,887	\$ 31,887	\$ 31,887	\$ 31,887
5	Usage / Volume Charge	36,775	36,775	36,775	36,775	36,775	36,775	36,775	36,775	36,775
6	Total Charges	\$ 68,663	\$ 68,663	\$ 68,663	\$ 68,663	\$ 68,663	\$ 68,663	\$ 68,663	\$ 68,663	\$ 68,663
Apartment Complex - Inside-City										
7	Base Rate	\$ 56,822	\$ 56,822	\$ 56,822	\$ 56,822	\$ 56,822	\$ 56,822	\$ 56,822	\$ 56,822	\$ 56,822
8	Usage / Volume Charge	66,460	66,460	66,460	66,460	66,460	66,460	66,460	66,460	66,460
9	Total Charges	\$ 123,282	\$ 123,282	\$ 123,282	\$ 123,282	\$ 123,282	\$ 123,282	\$ 123,282	\$ 123,282	\$ 123,282
Apartment Per Unit - Inside-City										
10	Base Rate	\$ 30,832	\$ 31,379	\$ 31,379	\$ 31,379	\$ 31,379	\$ 31,379	\$ 31,379	\$ 31,379	\$ 31,379
11	Usage / Volume Charge	16,155	16,337	16,337	16,337	16,337	16,337	16,337	16,337	16,337
12	Total Charges	\$ 46,986	\$ 47,716	\$ 47,716	\$ 47,716	\$ 47,716	\$ 47,716	\$ 47,716	\$ 47,716	\$ 47,716
Multifamily - 4 or Less - Inside-City										
13	Base Rate	\$ 7,464	\$ 7,464	\$ 7,464	\$ 7,464	\$ 7,464	\$ 7,464	\$ 7,464	\$ 7,464	\$ 7,464
14	Usage / Volume Charge	13,984	13,984	13,984	13,984	13,984	13,984	13,984	13,984	13,984
15	Total Charges	\$ 21,448	\$ 21,448	\$ 21,448	\$ 21,448	\$ 21,448	\$ 21,448	\$ 21,448	\$ 21,448	\$ 21,448
Renting Tenant - Inside-City										
16	Base Rate	\$ 160	\$ 160	\$ 160	\$ 160	\$ 160	\$ 160	\$ 160	\$ 160	\$ 160
17	Usage / Volume Charge	11	11	11	11	11	11	11	11	11
18	Total Charges	\$ 171	\$ 171	\$ 171	\$ 171	\$ 171	\$ 171	\$ 171	\$ 171	\$ 171

Table 1-2

City of Alamogordo, New Mexico
Utility Rate Study

Projected Water and Sewer User Rate Revenue Under Existing Rates

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
	Mobile Home Court - Inside-City									
19	Base Rate	\$ 8,795	\$ 8,795	\$ 8,795	\$ 8,795	\$ 8,795	\$ 8,795	\$ 8,795	\$ 8,795	\$ 8,795
20	Usage / Volume Charge	11,726	11,726	11,726	11,726	11,726	11,726	11,726	11,726	11,726
21	Total Charges	\$ 20,521	\$ 20,521	\$ 20,521	\$ 20,521	\$ 20,521	\$ 20,521	\$ 20,521	\$ 20,521	\$ 20,521
	Mobile Home Per Unit - Inside-City									
22	Base Rate	\$ 170,369	\$ 170,369	\$ 170,369	\$ 170,369	\$ 170,369	\$ 170,369	\$ 170,369	\$ 170,369	\$ 170,369
23	Usage / Volume Charge	137,228	137,228	137,228	137,228	137,228	137,228	137,228	137,228	137,228
24	Total Charges	\$ 307,596	\$ 307,596	\$ 307,596	\$ 307,596	\$ 307,596	\$ 307,596	\$ 307,596	\$ 307,596	\$ 307,596
	Mobile Home Per Unit - Outside City									
25	Base Rate	\$ 6,741	\$ 6,741	\$ 6,741	\$ 6,741	\$ 6,741	\$ 6,741	\$ 6,741	\$ 6,741	\$ 6,741
26	Usage / Volume Charge	8,295	8,295	8,295	8,295	8,295	8,295	8,295	8,295	8,295
27	Total Charges	\$ 15,036	\$ 15,036	\$ 15,036	\$ 15,036	\$ 15,036	\$ 15,036	\$ 15,036	\$ 15,036	\$ 15,036
	Commercial/Nonresidential - Inside-City									
28	Base Rate	\$ 452,999	\$ 452,999	\$ 452,999	\$ 452,999	\$ 452,999	\$ 452,999	\$ 452,999	\$ 452,999	\$ 452,999
29	Usage / Volume Charge	968,363	968,363	968,363	968,363	968,363	968,363	968,363	968,363	968,363
30	Total Charges	\$ 1,421,362	\$ 1,421,362	\$ 1,421,362	\$ 1,421,362	\$ 1,421,362	\$ 1,421,362	\$ 1,421,362	\$ 1,421,362	\$ 1,421,362
	Commercial/Nonresidential - Outside-City									
31	Base Rate	\$ 5,808	\$ 5,808	\$ 5,808	\$ 5,808	\$ 5,808	\$ 5,808	\$ 5,808	\$ 5,808	\$ 5,808
32	Usage / Volume Charge	5,553	5,553	5,553	5,553	5,553	5,553	5,553	5,553	5,553
33	Total Charges	\$ 11,361	\$ 11,361	\$ 11,361	\$ 11,361	\$ 11,361	\$ 11,361	\$ 11,361	\$ 11,361	\$ 11,361
	School - Inside-City									
34	Base Rate	\$ 49,119	\$ 49,119	\$ 49,119	\$ 49,119	\$ 49,119	\$ 49,119	\$ 49,119	\$ 49,119	\$ 49,119
35	Usage / Volume Charge	46,627	46,627	46,627	46,627	46,627	46,627	46,627	46,627	46,627
36	Total Charges	\$ 95,746	\$ 95,746	\$ 95,746	\$ 95,746	\$ 95,746	\$ 95,746	\$ 95,746	\$ 95,746	\$ 95,746

Table 1-2

City of Alamogordo, New Mexico
Utility Rate Study

Projected Water and Sewer User Rate Revenue Under Existing Rates

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
	Municipal									
37	Base Rate	\$ 40,114	\$ 40,114	\$ 40,114	\$ 40,114	\$ 40,114	\$ 40,114	\$ 40,114	\$ 40,114	\$ 40,114
38	Usage / Volume Charge	22,198	22,198	22,198	22,198	22,198	22,198	22,198	22,198	22,198
39	Total Charges	\$ 62,312	\$ 62,312	\$ 62,312	\$ 62,312	\$ 62,312	\$ 62,312	\$ 62,312	\$ 62,312	\$ 62,312
	Residential Irrigation - Inside-City									
40	Base Rate	\$ 1,908	\$ 1,908	\$ 1,908	\$ 1,908	\$ 1,908	\$ 1,908	\$ 1,908	\$ 1,908	\$ 1,908
41	Usage / Volume Charge	1,248	1,248	1,248	1,248	1,248	1,248	1,248	1,248	1,248
42	Total Charges	\$ 3,156	\$ 3,156	\$ 3,156	\$ 3,156	\$ 3,156	\$ 3,156	\$ 3,156	\$ 3,156	\$ 3,156
	Apartment Irrigation - Inside-City									
43	Base Rate	\$ 1,168	\$ 1,168	\$ 1,168	\$ 1,168	\$ 1,168	\$ 1,168	\$ 1,168	\$ 1,168	\$ 1,168
44	Usage / Volume Charge	-	-	-	-	-	-	-	-	-
45	Total Charges	\$ 1,168	\$ 1,168	\$ 1,168	\$ 1,168	\$ 1,168	\$ 1,168	\$ 1,168	\$ 1,168	\$ 1,168
	Commercial/Nonresidential Irrigation - Inside-City									
46	Base Rate	\$ 10,862	\$ 10,862	\$ 10,862	\$ 10,862	\$ 10,862	\$ 10,862	\$ 10,862	\$ 10,862	\$ 10,862
47	Usage / Volume Charge	8,330	8,330	8,330	8,330	8,330	8,330	8,330	8,330	8,330
48	Total Charges	\$ 19,192	\$ 19,192	\$ 19,192	\$ 19,192	\$ 19,192	\$ 19,192	\$ 19,192	\$ 19,192	\$ 19,192
	Commercial/Nonresidential Irrigation - Outside-City									
49	Base Rate	\$ 401	\$ 401	\$ 401	\$ 401	\$ 401	\$ 401	\$ 401	\$ 401	\$ 401
50	Usage / Volume Charge	389	-	-	-	-	-	-	-	-
51	Total Charges	\$ 789	\$ 401	\$ 401	\$ 401	\$ 401	\$ 401	\$ 401	\$ 401	\$ 401
	School Irrigation - Inside-City									
52	Base Rate	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
53	Usage / Volume Charge	-	-	-	-	-	-	-	-	-
54	Total Charges	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200

Table 1-2

City of Alamogordo, New Mexico
Utility Rate Study

Projected Water and Sewer User Rate Revenue Under Existing Rates

Line No.	Description	Fiscal Year Ending June 30,									
		2024	2025	2026	2027	2028	2029	2030	2031	2032	
	Residential 1500 CF Allowance - Outside-City										
55	Base Rate	\$ 356	\$ 356	\$ 356	\$ 356	\$ 356	\$ 356	\$ 356	\$ 356	\$ 356	\$ 356
56	Usage / Volume Charge	196	196	196	196	196	196	196	196	196	196
57	Total Charges	\$ 551	\$ 551	\$ 551	\$ 551	\$ 551	\$ 551	\$ 551	\$ 551	\$ 551	\$ 551
	100 CF Allowance - Outside-City										
58	Base Rate	\$ 277	\$ 277	\$ 277	\$ 277	\$ 277	\$ 277	\$ 277	\$ 277	\$ 277	\$ 277
59	Usage / Volume Charge	1	1	1	1	1	1	1	1	1	1
60	Total Charges	\$ 278	\$ 278	\$ 278	\$ 278	\$ 278	\$ 278	\$ 278	\$ 278	\$ 278	\$ 278
	600 CF Allowance - Outside-City										
61	Base Rate	\$ 1,107	\$ 1,107	\$ 1,107	\$ 1,107	\$ 1,107	\$ 1,107	\$ 1,107	\$ 1,107	\$ 1,107	\$ 1,107
62	Usage / Volume Charge	305	305	305	305	305	305	305	305	305	305
63	Total Charges	\$ 1,413	\$ 1,413	\$ 1,413	\$ 1,413	\$ 1,413	\$ 1,413	\$ 1,413	\$ 1,413	\$ 1,413	\$ 1,413
	750 CF Allowance - Outside-City										
64	Base Rate	\$ 1,603	\$ 1,603	\$ 1,603	\$ 1,603	\$ 1,603	\$ 1,603	\$ 1,603	\$ 1,603	\$ 1,603	\$ 1,603
65	Usage / Volume Charge	-	-	-	-	-	-	-	-	-	-
66	Total Charges	\$ 1,603	\$ 1,603	\$ 1,603	\$ 1,603	\$ 1,603	\$ 1,603	\$ 1,603	\$ 1,603	\$ 1,603	\$ 1,603
	1500 CF Allowance - Outside-City										
67	Base Rate	\$ 801	\$ 801	\$ 801	\$ 801	\$ 801	\$ 801	\$ 801	\$ 801	\$ 801	\$ 801
68	Usage / Volume Charge	-	-	-	-	-	-	-	-	-	-
69	Total Charges	\$ 801	\$ 801	\$ 801	\$ 801	\$ 801	\$ 801	\$ 801	\$ 801	\$ 801	\$ 801
	3500 CF Allowance - Outside-City										
70	Base Rate	\$ 312	\$ 312	\$ 312	\$ 312	\$ 312	\$ 312	\$ 312	\$ 312	\$ 312	\$ 312
71	Usage / Volume Charge	-	-	-	-	-	-	-	-	-	-
72	Total Charges	\$ 312	\$ 312	\$ 312	\$ 312	\$ 312	\$ 312	\$ 312	\$ 312	\$ 312	\$ 312

Table 1-2

City of Alamogordo, New Mexico
Utility Rate Study

Projected Water and Sewer User Rate Revenue Under Existing Rates

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
	Commercial Gallons - Inside-City									
73	Base Rate	\$ 3,397	\$ 3,397	\$ 3,397	\$ 3,397	\$ 3,397	\$ 3,397	\$ 3,397	\$ 3,397	\$ 3,397
74	Usage / Volume Charge	9,615	9,615	9,615	9,615	9,615	9,615	9,615	9,615	9,615
75	Total Charges	\$ 13,012	\$ 13,012	\$ 13,012	\$ 13,012	\$ 13,012	\$ 13,012	\$ 13,012	\$ 13,012	\$ 13,012
	Modified Rate Residential - Inside-City									
76	Base Rate	\$ 2,630	\$ 2,630	\$ 2,630	\$ 2,630	\$ 2,630	\$ 2,630	\$ 2,630	\$ 2,630	\$ 2,630
77	Usage / Volume Charge	0	0	0	0	0	0	0	0	0
78	Total Charges	\$ 2,630	\$ 2,630	\$ 2,630	\$ 2,630	\$ 2,630	\$ 2,630	\$ 2,630	\$ 2,630	\$ 2,630
	Modified Rate Commercial - Inside-City									
79	Base Rate	\$ 346	\$ 346	\$ 346	\$ 346	\$ 346	\$ 346	\$ 346	\$ 346	\$ 346
80	Usage / Volume Charge	-	-	-	-	-	-	-	-	-
81	Total Charges	\$ 346	\$ 346	\$ 346	\$ 346	\$ 346	\$ 346	\$ 346	\$ 346	\$ 346
	Modified Rate Municipal									
82	Base Rate	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115
83	Usage / Volume Charge	-	-	-	-	-	-	-	-	-
84	Total Charges	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115	\$ 115
	Water Customer Turnoffs - All Classes									
85	Base Rate	\$ -	\$ (72,220)	\$ (72,220)	\$ (72,220)	\$ (72,220)	\$ (72,220)	\$ (72,220)	\$ (72,220)	\$ (72,220)
86	Usage / Volume Charge	-	-	-	-	-	-	-	-	-
87	Total Charges	\$ -	\$ (72,220)	\$ (72,220)	\$ (72,220)	\$ (72,220)	\$ (72,220)	\$ (72,220)	\$ (72,220)	\$ (72,220)
88	Capital Improvement Surcharge	\$ 156,317	\$ 151,814	\$ 152,507	\$ 153,199	\$ 153,892	\$ 154,585	\$ 155,278	\$ 155,971	\$ 156,663
	Total Water User Rate Revenue									
89	Base Rate	\$ 2,859,728	\$ 2,797,684	\$ 2,807,313	\$ 2,816,943	\$ 2,826,572	\$ 2,836,201	\$ 2,845,831	\$ 2,855,460	\$ 2,865,090
90	Usage / Volume Charge	3,512,050	3,522,323	3,532,802	3,543,281	3,553,760	3,564,239	3,574,718	3,585,197	3,595,675
91	Capital Improvement Surcharge	156,317	151,814	152,507	153,199	153,892	154,585	155,278	155,971	156,663
92	Total	\$ 6,528,095	\$ 6,471,821	\$ 6,492,622	\$ 6,513,423	\$ 6,534,224	\$ 6,555,025	\$ 6,575,826	\$ 6,596,627	\$ 6,617,428

Table 1-2

**City of Alamogordo, New Mexico
Utility Rate Study**

Projected Water and Sewer User Rate Revenue Under Existing Rates

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
SEWER USER RATE REVENUE										
Residential - Inside-City										
93	Base Rate	\$ 1,857,537	\$ 1,862,305	\$ 1,867,074	\$ 1,871,843	\$ 1,876,611	\$ 1,881,380	\$ 1,886,148	\$ 1,890,917	\$ 1,895,686
94	Usage / Volume Charge	773,445	775,431	777,418	779,404	781,391	783,377	785,364	787,351	789,337
95	Total Charges	\$ 2,630,981	\$ 2,637,737	\$ 2,644,492	\$ 2,651,247	\$ 2,658,002	\$ 2,664,757	\$ 2,671,512	\$ 2,678,267	\$ 2,685,023
Apartment Complex - Inside-City										
96	Base Rate	\$ 33,602	\$ 33,602	\$ 33,602	\$ 33,602	\$ 33,602	\$ 33,602	\$ 33,602	\$ 33,602	\$ 33,602
97	Usage / Volume Charge	30,566	30,566	30,566	30,566	30,566	30,566	30,566	30,566	30,566
98	Total Charges	\$ 64,168	\$ 64,168	\$ 64,168	\$ 64,168	\$ 64,168	\$ 64,168	\$ 64,168	\$ 64,168	\$ 64,168
Apartment Per Unit - Inside-City										
99	Base Rate	\$ 30,289	\$ 30,224	\$ 30,224	\$ 30,224	\$ 30,224	\$ 30,224	\$ 30,224	\$ 30,224	\$ 30,224
100	Usage / Volume Charge	14,151	14,142	14,142	14,142	14,142	14,142	14,142	14,142	14,142
101	Total Charges	\$ 44,440	\$ 44,366	\$ 44,366	\$ 44,366	\$ 44,366	\$ 44,366	\$ 44,366	\$ 44,366	\$ 44,366
Multifamily - 4 or Less - Inside-City										
102	Base Rate	\$ 7,237	\$ 7,237	\$ 7,237	\$ 7,237	\$ 7,237	\$ 7,237	\$ 7,237	\$ 7,237	\$ 7,237
103	Usage / Volume Charge	5,447	5,447	5,447	5,447	5,447	5,447	5,447	5,447	5,447
104	Total Charges	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684
Renting Tenant - Inside-City										
105	Base Rate	\$ 159	\$ 159	\$ 159	\$ 159	\$ 159	\$ 159	\$ 159	\$ 159	\$ 159
106	Usage / Volume Charge	-	-	-	-	-	-	-	-	-
107	Total Charges	\$ 159	\$ 159	\$ 159	\$ 159	\$ 159	\$ 159	\$ 159	\$ 159	\$ 159
Mobile Home Court - Inside-City										
108	Base Rate	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922
109	Usage / Volume Charge	4,622	4,622	4,622	4,622	4,622	4,622	4,622	4,622	4,622
110	Total Charges	\$ 8,544	\$ 8,544	\$ 8,544	\$ 8,544	\$ 8,544	\$ 8,544	\$ 8,544	\$ 8,544	\$ 8,544

Table 1-2

City of Alamogordo, New Mexico
Utility Rate Study

Projected Water and Sewer User Rate Revenue Under Existing Rates

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
	Mobile Home Per Unit - Inside-City									
111	Base Rate	\$ 164,199	\$ 164,199	\$ 164,199	\$ 164,199	\$ 164,199	\$ 164,199	\$ 164,199	\$ 164,199	\$ 164,199
112	Usage / Volume Charge	92,816	92,816	92,816	92,816	92,816	92,816	92,816	92,816	92,816
113	Total Charges	\$ 257,015	\$ 257,015	\$ 257,015	\$ 257,015	\$ 257,015	\$ 257,015	\$ 257,015	\$ 257,015	\$ 257,015
	Commercial/Nonresidential - Inside-City									
114	Base Rate	\$ 240,114	\$ 240,114	\$ 240,114	\$ 240,114	\$ 240,114	\$ 240,114	\$ 240,114	\$ 240,114	\$ 240,114
115	Usage / Volume Charge	219,681	219,681	219,681	219,681	219,681	219,681	219,681	219,681	219,681
116	Total Charges	\$ 459,795	\$ 459,795	\$ 459,795	\$ 459,795	\$ 459,795	\$ 459,795	\$ 459,795	\$ 459,795	\$ 459,795
	School - Inside-City									
117	Base Rate	\$ 26,243	\$ 26,243	\$ 26,243	\$ 26,243	\$ 26,243	\$ 26,243	\$ 26,243	\$ 26,243	\$ 26,243
118	Usage / Volume Charge	21,680	21,680	21,680	21,680	21,680	21,680	21,680	21,680	21,680
119	Total Charges	\$ 47,923	\$ 47,923	\$ 47,923	\$ 47,923	\$ 47,923	\$ 47,923	\$ 47,923	\$ 47,923	\$ 47,923
	Municipal									
120	Base Rate	\$ 18,377	\$ 18,377	\$ 18,377	\$ 18,377	\$ 18,377	\$ 18,377	\$ 18,377	\$ 18,377	\$ 18,377
121	Usage / Volume Charge	9,218	9,218	9,218	9,218	9,218	9,218	9,218	9,218	9,218
122	Total Charges	\$ 27,596	\$ 27,596	\$ 27,596	\$ 27,596	\$ 27,596	\$ 27,596	\$ 27,596	\$ 27,596	\$ 27,596
	Commercial Gallons - Inside-City									
123	Base Rate	\$ 2,449	\$ 2,449	\$ 2,449	\$ 2,449	\$ 2,449	\$ 2,449	\$ 2,449	\$ 2,449	\$ 2,449
124	Usage / Volume Charge	6,947	6,947	6,947	6,947	6,947	6,947	6,947	6,947	6,947
125	Total Charges	\$ 9,396	\$ 9,396	\$ 9,396	\$ 9,396	\$ 9,396	\$ 9,396	\$ 9,396	\$ 9,396	\$ 9,396
	Sewer Customer Turnoffs - All Classes									
126	Base Rate	\$ -	\$ (71,529)	\$ (71,529)	\$ (71,529)	\$ (71,529)	\$ (71,529)	\$ (71,529)	\$ (71,529)	\$ (71,529)
127	Usage / Volume Charge	-	-	-	-	-	-	-	-	-
128	Total Charges	\$ -	\$ (71,529)	\$ (71,529)	\$ (71,529)	\$ (71,529)	\$ (71,529)	\$ (71,529)	\$ (71,529)	\$ (71,529)

Table 1-2

City of Alamogordo, New Mexico
Utility Rate Study

Projected Water and Sewer User Rate Revenue Under Existing Rates

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
	Total Sewer User Rate Revenue									
129	Base Rate	\$ 2,384,127	\$ 2,317,301	\$ 2,322,070	\$ 2,326,839	\$ 2,331,607	\$ 2,336,376	\$ 2,341,144	\$ 2,345,913	\$ 2,350,682
130	Usage / Volume Charge	1,178,574	1,180,552	1,182,538	1,184,525	1,186,511	1,188,498	1,190,484	1,192,471	1,194,457
131	Total	\$ 3,562,701	\$ 3,497,853	\$ 3,504,608	\$ 3,511,363	\$ 3,518,118	\$ 3,524,874	\$ 3,531,629	\$ 3,538,384	\$ 3,545,139
	TOTAL WATER AND SEWER USER									
132	RATE REVENUE RECOGNIZED	<u>\$10,090,796</u>	<u>\$ 9,969,674</u>	<u>\$ 9,997,230</u>	<u>\$10,024,786</u>	<u>\$10,052,342</u>	<u>\$10,079,899</u>	<u>\$10,107,455</u>	<u>\$10,135,011</u>	<u>\$10,162,567</u>

Table 1-3

City of Alamogordo, New Mexico
Utility Rate Study
Water System

Development of Net Revenue Requirements from User Rates and Projected Revenue Adjustments - Water System

Line No.	Description	Fiscal Year Ending June 30,									
		2024	2025	2026	2027	2028	2029	2030	2031	2032	
Operating Expenses											
1	Bonito Water Supply	\$ 14,216	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	Central Receiving / Procurement	86,529	69,083	69,900	72,689	75,591	78,611	81,753	85,023	88,426	
3	Public Works Administration	401,941	340,067	353,647	367,771	382,462	397,741	413,633	430,163	447,354	
4	Customer Service / Utility Billing	527,944	584,154	602,998	627,892	652,856	678,450	705,060	732,385	760,568	
5	Utility Maintenance	1,299,560	1,292,482	1,343,178	1,395,890	1,450,697	1,507,684	1,566,939	1,628,554	1,692,624	
6	Water Filter Plant	2,894,177	2,604,695	2,710,115	2,819,825	2,934,000	3,052,824	3,176,485	3,305,183	3,439,123	
7	Construction	-	411	423	436	449	462	476	490	505	
8	Transfers Out	409,380	358,359	358,359	358,359	376,277	376,277	376,277	376,277	376,277	
9	Allowance for Additional Expenditures	-	-	54,386	56,429	58,723	60,920	63,206	65,581	68,049	
10	Total Operating Expenses	\$ 5,633,746	\$ 5,249,249	\$ 5,493,006	\$ 5,699,289	\$ 5,931,055	\$ 6,152,969	\$ 6,383,830	\$ 6,623,656	\$ 6,872,925	
Debt Service											
11	New Mexico Finance Authority Loan Agreement PPRF-5702 (Refunding Loan	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ -	
12	New Mexico Finance Authority Loan Agreement 3494-PP (Loan 22,	158,089	160,133	-	-	-	-	-	-	-	
13	New Mexico Finance Authority Loan PPRF-5013 (Loan 23)	182,034	182,034	182,034	182,034	182,034	182,034	-	-	-	
14	New Mexico Finance Authority Loan DW-5357 (Bonito Lake Surface Water	57,138	57,137	57,138	57,137	57,137	57,137	57,137	57,138	57,137	
15	New Mexico Finance Authority Loan for Snake Tank Well Transmission Line	-	-	-	630,245	630,245	630,245	630,245	630,245	630,245	
16	Additional Senior Lien Debt 2	-	688,973	1,377,946	1,377,946	1,377,946	1,377,946	1,377,946	1,377,946	1,377,946	
17	Additional Senior Lien Debt 3	-	-	-	-	1,332,230	2,664,459	2,664,459	2,664,459	2,664,459	
18	Additional Senior Lien Debt 4	-	-	-	-	-	-	-	-	1,709,919	
19	Total Debt Service	\$ 733,829	\$ 1,424,845	\$ 1,953,686	\$ 2,583,931	\$ 3,916,160	\$ 5,248,390	\$ 5,066,356	\$ 5,066,357	\$ 6,439,706	
Other Revenue Requirements											
20	Transfer to Capital Replacement and Improvement Fund	\$ 828,982	\$ 1,974,590	\$ 1,767,788	\$ 2,358,898	\$ 2,260,899	\$ 4,169,075	\$ 3,052,774	\$ 4,671,961	\$ 7,319,646	
21	Capital Funded from Rates	1,003,458	1,529,750	1,581,969	641,329	650,231	832,503	1,311,641	590,976	1,183,204	
22	Total Other Revenue Requirements	\$ 1,832,440	\$ 3,504,340	\$ 3,349,758	\$ 3,000,228	\$ 2,911,131	\$ 5,001,578	\$ 4,364,416	\$ 5,262,937	\$ 8,502,851	
23	Gross Revenue Requirements	\$ 8,200,015	\$ 10,178,434	\$ 10,796,450	\$ 11,283,448	\$ 12,758,346	\$ 16,402,937	\$ 15,814,602	\$ 16,952,949	\$ 21,815,482	
Less Income and Funds from Other Sources											
24	Other Operating Revenue	\$ 226,018	\$ 253,445	\$ 253,445	\$ 253,445	\$ 253,445	\$ 253,445	\$ 253,445	\$ 253,445	\$ 253,445	
25	Unrestricted Interest Income	74,417	60,505	45,696	49,413	64,737	92,277	102,448	91,805	113,176	
26	Transfer (49) '86 GRT	155,024	120,000	-	-	-	-	-	-	-	
27	Transfer (61) '91 GRT INF.	125,000	-	-	-	-	-	-	-	-	
28	Transfer (86) Solid Waste	49,207	-	-	-	-	-	-	-	-	
29	Transfer (89) ESGRT .0625%	-	200,000	-	-	-	-	-	-	-	
30	State Grant	205,534	-	-	-	-	-	-	-	-	
31	Federal Grant	34,256	-	-	-	-	-	-	-	-	
32	Net Revenue Requirements	\$ 7,330,560	\$ 9,544,484	\$ 10,497,310	\$ 10,980,590	\$ 12,440,164	\$ 16,057,216	\$ 15,458,709	\$ 16,607,699	\$ 21,448,860	

Table 1-3

City of Alamogordo, New Mexico
Utility Rate Study
Water System

Development of Net Revenue Requirements from User Rates and Projected Revenue Adjustments - Water System

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
	Revenue from Existing Rates									
33	Water System Rate Revenue	\$ 6,528,095	\$ 6,471,821	\$ 6,492,622	\$ 6,513,423	\$ 6,534,224	\$ 6,555,025	\$ 6,575,826	\$ 6,596,627	\$ 6,617,428
34	Prior Year Rate Adjustment	-	-	1,947,800	4,070,900	6,207,500	8,783,700	9,888,700	10,415,500	10,960,300
35	Total Applicable Rate Revenue	\$ 6,528,095	\$ 6,471,821	\$ 8,440,422	\$ 10,584,323	\$ 12,741,724	\$ 15,338,725	\$ 16,464,526	\$ 17,012,127	\$ 17,577,728
36	Rate Adjustments	0.00%	30.00%	25.00%	20.00%	20.00%	7.00%	3.00%	3.00%	3.00%
37	Effective Months	12	12	12	12	12	12	12	12	12
38	Percent of Current Year Effective	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
39	Revenue from Current Rate Adjustment	\$ -	\$ 1,941,500	\$ 2,110,100	\$ 2,116,900	\$ 2,548,300	\$ 1,073,700	\$ 493,900	\$ 510,400	\$ 527,300
40	Total Rate Revenue	\$ 6,528,095	\$ 8,413,321	\$ 10,550,522	\$ 12,701,223	\$ 15,290,024	\$ 16,412,425	\$ 16,958,426	\$ 17,522,527	\$ 18,105,028
41	Revenue Surplus/(Deficiency) Under Proposed Rates	\$ (802,465)	\$ (1,131,163)	\$ 53,212	\$ 1,720,633	\$ 2,849,860	\$ 355,209	\$ 1,499,717	\$ 914,828	\$ (3,343,832)

Table 1-4

City of Alamogordo, New Mexico
Utility Rate Study
Wastewater System

Development of Net Revenue Requirements from User Rates and Projected Revenue Adjustments - Wastewater System

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
	Operating Expenses									
1	Central Receiving / Procurement	\$ 86,529	\$ 69,083	\$ 69,900	\$ 72,689	\$ 75,591	\$ 78,611	\$ 81,753	\$ 85,023	\$ 88,426
2	Public Works Administration	401,941	340,067	353,647	367,771	382,462	397,741	413,633	430,163	447,354
3	Customer Service / Utility Billing	497,855	550,861	568,632	592,106	615,648	639,783	664,876	690,644	717,221
4	Utility Maintenance	1,299,560	1,292,482	1,343,178	1,395,890	1,450,697	1,507,684	1,566,939	1,628,554	1,692,624
5	Wastewater Treatment Plant	1,765,781	2,220,306	2,311,853	2,407,189	2,506,471	2,609,863	2,717,535	2,829,666	2,946,440
6	Construction	-	89	92	95	98	101	104	107	110
7	Transfers Out	409,380	358,359	358,359	358,359	376,277	376,277	376,277	376,277	376,277
8	Allowance for Additional Expenditures	-	-	50,057	51,941	54,072	56,101	58,211	60,404	62,685
9	Total Operating Expenses	\$ 4,461,045	\$ 4,831,247	\$ 5,055,718	\$ 5,246,041	\$ 5,461,316	\$ 5,666,161	\$ 5,879,329	\$ 6,100,838	\$ 6,331,136
	Debt Service									
10	New Mexico Finance Authority Loan Agreement PPRF-5702 (Refunding Loan	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ -
11	New Mexico Finance Authority Loan Agreement 3494-PP (Loan 22)	158,089	160,133	-	-	-	-	-	-	-
12	New Mexico Finance Authority Loan PPRF-5013 (Loan 23)	182,034	182,034	182,034	182,034	182,034	182,034	-	-	-
13	Additional Senior Lien Debt 2	-	224,024	448,048	448,048	448,048	448,048	448,048	448,048	448,048
14	Additional Senior Lien Debt 3	-	-	-	-	228,449	456,897	456,897	456,897	456,897
15	Total Debt Service	\$ 676,692	\$ 902,759	\$ 966,650	\$ 966,650	\$ 1,195,099	\$ 1,423,548	\$ 1,241,514	\$ 1,241,514	\$ 904,945
	Other Revenue Requirements									
16	Transfer to Capital Replacement and Improvement Fund	\$ 812,392	\$ 78,150	\$ 510,309	\$ 220,616	\$ 412,609	\$ -	\$ 4,190,982	\$ -	\$ -
17	Capital Funded from Rates	1,003,458	1,529,750	1,581,969	641,329	650,231	832,503	1,311,641	590,976	1,183,204
18	Total Other Revenue Requirements	\$ 1,815,850	\$ 1,607,900	\$ 2,092,279	\$ 861,946	\$ 1,062,841	\$ 832,503	\$ 5,502,623	\$ 590,976	\$ 1,183,204
19	Gross Revenue Requirements	\$ 6,953,587	\$ 7,341,905	\$ 8,114,647	\$ 7,074,637	\$ 7,719,256	\$ 7,922,211	\$ 12,623,466	\$ 7,933,328	\$ 8,419,285
	Less Income and Funds from Other Sources									
20	Other Operating Revenue	\$ 300,134	\$ 323,403	\$ 323,403	\$ 323,403	\$ 323,403	\$ 323,403	\$ 323,403	\$ 323,403	\$ 323,403
21	Unrestricted Interest Income	74,417	32,951	24,501	25,572	32,572	46,124	51,323	45,554	54,269
22	Transfer (49) '86 GRT	155,024	120,000	-	-	-	-	-	-	-
23	Transfer (61) '91 GRT INF.	125,000	-	-	-	-	-	-	-	-
24	Transfer (86) Solid Waste	49,207	-	-	-	-	-	-	-	-
25	Transfer (89) ESGRT .0625%	-	200,000	-	-	-	-	-	-	-
26	State Grant	205,534	-	-	-	-	-	-	-	-
27	Federal Grant	34,256	-	-	-	-	-	-	-	-
28	Net Revenue Requirements	\$ 6,010,016	\$ 6,665,552	\$ 7,766,743	\$ 6,725,661	\$ 7,363,281	\$ 7,552,684	\$ 12,248,740	\$ 7,564,371	\$ 8,041,613

Table 1-4

City of Alamogordo, New Mexico
Utility Rate Study
Wastewater System

Development of Net Revenue Requirements from User Rates and Projected Revenue Adjustments - Wastewater System

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
	Revenue from Existing Rates									
29	Wastewater System Rate Revenue	\$ 3,562,701	\$ 3,497,853	\$ 3,504,608	\$ 3,511,363	\$ 3,518,118	\$ 3,524,874	\$ 3,531,629	\$ 3,538,384	\$ 3,545,139
30	Prior Year Rate Adjustment	-	-	1,051,400	2,194,600	3,342,200	4,723,300	5,310,900	5,586,800	5,871,700
31	Total Applicable Rate Revenue	\$ 3,562,701	\$ 3,497,853	\$ 4,556,008	\$ 5,705,963	\$ 6,860,318	\$ 8,248,174	\$ 8,842,529	\$ 9,125,184	\$ 9,416,839
32	Rate Adjustments	0.00%	30.00%	25.00%	20.00%	20.00%	7.00%	3.00%	3.00%	3.00%
33	Effective Months	12	12	12	12	12	12	12	12	12
34	Percent of Current Year Effective	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
35	Revenue from Current Rate Adjustment	\$ -	\$ 1,049,400	\$ 1,139,000	\$ 1,141,200	\$ 1,372,100	\$ 577,400	\$ 265,300	\$ 273,800	\$ 282,500
36	Total Rate Revenue	\$ 3,562,701	\$ 4,547,253	\$ 5,695,008	\$ 6,847,163	\$ 8,232,418	\$ 8,825,574	\$ 9,107,829	\$ 9,398,984	\$ 9,699,339
37	Revenue Surplus/(Deficiency) Under Proposed Rates	\$ (2,447,315)	\$ (2,118,299)	\$ (2,071,735)	\$ 121,502	\$ 869,138	\$ 1,272,889	\$ (3,140,911)	\$ 1,834,613	\$ 1,657,726

Table 1-5
City of Alamogordo, New Mexico
Utility Rate Study
Combined Water and Wastewater System

Projected Net Revenue Requirements - Combined Water and Wastewater System

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
Operating Expenses										
1	Bonito Water Supply	\$ 14,216	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	Central Receiving / Procurement	173,058	138,165	139,800	145,378	151,182	157,221	163,506	170,046	176,852
3	Public Works Administration	803,881	680,133	707,294	735,543	764,924	795,483	827,267	860,325	894,709
4	Customer Service / Utility Billing	1,025,799	1,135,015	1,171,630	1,219,998	1,268,504	1,318,233	1,369,936	1,423,029	1,477,788
5	Utility Maintenance	2,599,119	2,584,964	2,686,357	2,791,779	2,901,393	3,015,368	3,133,879	3,257,109	3,385,247
6	Wastewater Treatment Plant	1,765,781	2,220,306	2,311,853	2,407,189	2,506,471	2,609,863	2,717,535	2,829,666	2,946,440
7	Water Filter Plant	2,894,177	2,604,695	2,710,115	2,819,825	2,934,000	3,052,824	3,176,485	3,305,183	3,439,123
8	Construction	-	500	515	530	546	563	580	597	615
9	Transfers Out	818,760	716,718	716,718	716,718	752,554	752,554	752,554	752,554	752,554
10	Allowance for Additional Expenditures	-	-	104,443	108,370	112,796	117,021	121,417	125,985	130,733
11	Total Operating Expenses	\$ 10,094,791	\$ 10,080,496	\$ 10,548,725	\$ 10,945,330	\$ 11,392,371	\$ 11,819,130	\$ 12,263,159	\$ 12,724,494	\$ 13,204,060
Debt Service										
12	New Mexico Finance Authority Loan Agreement PPRF-5702 (Refunding Loan	\$ 673,138	\$ 673,137	\$ 673,137	\$ 673,138	\$ 673,137	\$ 673,138	\$ 673,137	\$ 673,138	\$ -
13	New Mexico Finance Authority Loan Agreement 3494-PP (Loan 22,	316,178	320,266	-	-	-	-	-	-	-
14	New Mexico Finance Authority Loan PPRF-5013 (Loan 23)	364,067	364,067	364,067	364,067	364,067	364,067	-	-	-
15	New Mexico Finance Authority Loan DW-5357 (Bonito Lake Surface Water	57,138	57,137	57,138	57,137	57,137	57,137	57,137	57,138	57,137
16	New Mexico Finance Authority Loan for Snake Tank Well Transmission Line	-	-	-	630,245	630,245	630,245	630,245	630,245	630,245
17	Additional Senior Lien Debt 2	-	912,997	1,825,994	1,825,994	1,825,994	1,825,994	1,825,994	1,825,994	1,825,994
18	Additional Senior Lien Debt 3	-	-	-	-	1,560,678	3,121,357	3,121,357	3,121,357	3,121,357
19	Additional Senior Lien Debt 4	-	-	-	-	-	-	-	-	1,709,919
20	Total Debt Service	\$ 1,410,521	\$ 2,327,605	\$ 2,920,336	\$ 3,550,581	\$ 5,111,259	\$ 6,671,937	\$ 6,307,870	\$ 6,307,871	\$ 7,344,651
Other Revenue Requirements										
21	Transfer to Capital Replacement Fund	\$ 1,641,373	\$ 2,052,740	\$ 2,278,097	\$ 2,579,515	\$ 2,673,509	\$ 4,169,075	\$ 7,243,756	\$ 4,671,961	\$ 7,319,646
22	Capital Funded from Rates	2,006,917	3,059,499	3,163,939	1,282,659	1,300,463	1,665,006	2,623,282	1,181,952	2,366,409
23	Total Other Revenue Requirements	\$ 3,648,290	\$ 5,112,239	\$ 5,442,036	\$ 3,862,173	\$ 3,973,971	\$ 5,834,081	\$ 9,867,039	\$ 5,853,912	\$ 9,686,055
24	Gross Revenue Requirements	\$ 15,153,602	\$ 17,520,340	\$ 18,911,097	\$ 18,358,084	\$ 20,477,601	\$ 24,325,148	\$ 28,438,068	\$ 24,886,277	\$ 30,234,767
Less Income and Funds from Other Sources										
25	Other Operating Revenue	\$ 526,151	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848
26	Unrestricted Interest Income	148,834	93,456	70,196	74,986	97,309	138,400	153,771	137,359	167,446
27	Transfer (49) '86 GRT	310,048	240,000	-	-	-	-	-	-	-
28	Transfer (61) '91 GRT INF.	250,000	-	-	-	-	-	-	-	-
29	Transfer (86) Solid Waste	98,413	-	-	-	-	-	-	-	-
30	Transfer (89) ESGRT .0625%	-	400,000	-	-	-	-	-	-	-
31	State Grant	411,068	-	-	-	-	-	-	-	-
32	Federal Grant	68,512	-	-	-	-	-	-	-	-
33	Net Revenue Requirements	\$ 13,340,576	\$ 16,210,036	\$ 18,264,053	\$ 17,706,251	\$ 19,803,445	\$ 23,609,900	\$ 27,707,449	\$ 24,172,070	\$ 29,490,473

Table 1-5
City of Alamogordo, New Mexico
Utility Rate Study
Combined Water and Wastewater System

Projected Net Revenue Requirements - Combined Water and Wastewater System

Line No.	Description	Fiscal Year Ending June 30,								
		2024	2025	2026	2027	2028	2029	2030	2031	2032
	Revenue from Existing Rates									
34	System Rate Revenue	\$ 10,090,796	\$ 9,969,674	\$ 9,997,230	\$ 10,024,786	\$ 10,052,342	\$ 10,079,899	\$ 10,107,455	\$ 10,135,011	\$ 10,162,567
35	Prior Year Rate Adjustment	-	-	2,999,200	6,265,500	9,549,700	13,507,000	15,199,600	16,002,300	16,832,000
36	Total Applicable Rate Revenue	\$ 10,090,796	\$ 9,969,674	\$ 12,996,430	\$ 16,290,286	\$ 19,602,042	\$ 23,586,899	\$ 25,307,055	\$ 26,137,311	\$ 26,994,567
37	Effective Months	12	12	12	12	12	12	12	12	12
38	Percent of Current Year Effective	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
39	Revenue from Current Rate Adjustment w/ Effective Months	\$ -	\$ 2,990,900	\$ 3,249,100	\$ 3,258,100	\$ 3,920,400	\$ 1,651,100	\$ 759,200	\$ 784,200	\$ 809,800
40	Revenue from Current Rate Adjustment w/ Full Year Implementation	\$ -	\$ 2,990,900	\$ 3,249,100	\$ 3,258,100	\$ 3,920,400	\$ 1,651,100	\$ 759,200	\$ 784,200	\$ 809,800
41	Total Revenue w/ Effective Months	\$ 10,090,796	\$ 12,960,574	\$ 16,245,530	\$ 19,548,386	\$ 23,522,442	\$ 25,237,999	\$ 26,066,255	\$ 26,921,511	\$ 27,804,367
42	Total Revenue w/ Full Year Implementation	\$ 10,090,796	\$ 12,960,574	\$ 16,245,530	\$ 19,548,386	\$ 23,522,442	\$ 25,237,999	\$ 26,066,255	\$ 26,921,511	\$ 27,804,367
43	Revenue Adjustment w/ Effective Months	0.00%	30.00%	25.00%	20.00%	20.00%	7.00%	3.00%	3.00%	3.00%
44	Revenue Adjustment w/ Full Year Implementation	0.00%	30.00%	25.00%	20.00%	20.00%	7.00%	3.00%	3.00%	3.00%

Table 1-6
City of Alamogordo, New Mexico
Utility Rate Study
Water and Wastewater System

Allocation of Utility Operating Expenses to Individual Systems

Line No.	Division Code	Expense Code	Description	Budgeted Fiscal Year 2024		Adjusted Fiscal Year 2024		Budgeted Fiscal Year 2025		Adjusted Fiscal Year 2025		Basis	Percent Allocation		Allocation Amounts			
					Adjustments				Adjustments				Water	Wastewater	Fiscal Year 2024		Fiscal Year 2025	
															Water	Wastewater	Water	Wastewater
BONITO WATER SUPPLY																		
1	0008	AddPers	Salaries and Benefits															
			Additional Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Calculated			\$ -	\$ -	\$ -	\$ -
2			Total Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -
Operating Expenses Other Than Salaries and Benefits																		
3	0008	4701	Electricity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Direct-W	100.00%	0.00%	\$ -	\$ -	\$ -	\$ -
4	0008	4740	Phone Service and Maintenance	985	-	985	-	-	-	-	-	Direct-W	100.00%	0.00%	985	-	-	-
5	0008	5743	Professional Services	13,231	-	13,231	-	-	-	-	-	Direct-W	100.00%	0.00%	13,231	-	-	-
6	0008	5762	Water Conservation Fee - New Mexico	-	-	-	-	-	-	-	-	Direct-W	100.00%	0.00%	-	-	-	-
7	0008	5903	Emergency Miscellaneous Disaster Relief	-	-	-	-	-	-	-	-	Direct-W	100.00%	0.00%	-	-	-	-
8			Total Operating Expenses Other Than Salaries and Benefits	\$ 14,216	\$ -	\$ 14,216	\$ -	\$ -	\$ -	\$ -	\$ -				\$ 14,216	\$ -	\$ -	\$ -
Capital Outlay																		
9	0008	6079	Bonito Lake Restoration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Direct-W	100.00%	0.00%	\$ -	\$ -	\$ -	\$ -
10			Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -
11			Total Bonito Water Supply	\$ 14,216	\$ -	\$ 14,216	\$ -	\$ -	\$ -	\$ -	\$ -				\$ 14,216	\$ -	\$ -	\$ -
CENTRAL RECEIVING / PROCUREMENT																		
Salaries and Benefits																		
12	1602	2001	Supervisory	\$ 6,211	\$ -	\$ 6,211	\$ 6,320	\$ -	\$ 6,320	\$ 6,320	\$ 6,320	Equal	50.00%	50.00%	\$ 3,106	\$ 3,106	\$ 3,160	\$ 3,160
13	1602	2002	Salaries - Operational	60,602	-	60,602	62,938	-	62,938	62,938	62,938	Equal	50.00%	50.00%	30,301	30,301	31,469	31,469
14	1602	2003	Salaries and Benefits / Temp / Part-Time	-	-	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-
15	1602	2004	Overtime	3,000	-	3,000	3,000	-	3,000	3,000	3,000	Equal	50.00%	50.00%	1,500	1,500	1,500	1,500
16	1602	2007	Standby Compensation	5,000	-	5,000	5,000	-	5,000	5,000	5,000	Equal	50.00%	50.00%	2,500	2,500	2,500	2,500
17	1602	2010	Retirement	10,289	-	10,289	10,668	-	10,668	10,668	10,668	Equal	50.00%	50.00%	5,145	5,145	5,334	5,334
18	1602	2012	Retiree Health Care	1,336	-	1,336	1,387	-	1,387	1,387	1,387	Equal	50.00%	50.00%	668	668	694	694
19	1602	2015	Benefits - FICA	5,163	-	5,163	4,478	-	4,478	4,478	4,478	Equal	50.00%	50.00%	2,582	2,582	2,239	2,239
20	1602	2020	Sick Leave / PTO Conversion	400	-	400	-	-	-	-	-	Equal	50.00%	50.00%	200	200	-	-
21	1602	2025	Group Health Insurance	15,224	-	15,224	15,952	-	15,952	15,952	15,952	Equal	50.00%	50.00%	7,612	7,612	7,976	7,976
22	1602	2030	Worker's Comp. Insurance	3,247	-	3,247	2,978	-	2,978	2,978	2,978	Equal	50.00%	50.00%	1,624	1,624	1,489	1,489
23	1602	2031	Worker's Comp. Admin. Fee	17	-	17	18	-	18	18	18	Equal	50.00%	50.00%	9	9	9	9
24	1602	AddPers	Additional Personnel	-	-	-	-	-	-	-	-	Calculated			-	-	-	-
25			Total Salaries and Benefits	\$ 110,489	\$ -	\$ 110,489	\$ 112,739	\$ -	\$ 112,739	\$ 112,739	\$ 112,739				\$ 55,245	\$ 55,245	\$ 56,370	\$ 56,370
Operating Expenses Other Than Salaries and Benefits																		
26	1602	3045	Postage	\$ 50	\$ -	\$ 50	\$ 50	\$ -	\$ 50	\$ 50	\$ 50	Equal	50.00%	50.00%	\$ 25	\$ 25	\$ 25	\$ 25
27	1602	3055	Fuels	1,100	-	1,100	1,100	-	1,100	1,100	1,100	Equal	50.00%	50.00%	550	550	550	550
28	1602	3105	Uniforms	1,400	-	1,400	1,700	-	1,700	1,700	1,700	Equal	50.00%	50.00%	700	700	850	850
29	1602	3150	Safety Supplies	650	-	650	700	-	700	700	700	Equal	50.00%	50.00%	325	325	350	350
30	1602	3160	Supplies	1,800	-	1,800	1,500	-	1,500	1,500	1,500	Equal	50.00%	50.00%	900	900	750	750
31	1602	4414	Copier Maintenance	540	-	540	240	-	240	240	240	Equal	50.00%	50.00%	270	270	120	120
32	1602	4421	Fleet Commercial Parts	1,650	-	1,650	1,650	-	1,650	1,650	1,650	Equal	50.00%	50.00%	825	825	825	825
33	1602	4430	Pest Control	396	-	396	396	-	396	396	396	Equal	50.00%	50.00%	198	198	198	198
34	1602	4740	Phone Service and Maintenance	-	-	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-
35	1602	4741	Cellular Phone Service	1,040	-	1,040	516	-	516	516	516	Equal	50.00%	50.00%	520	520	258	258
36	1602	4742	Long Distance Telephone Services	-	-	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-
37	1602	5050	Equipment - Non Capital	6,600	-	6,600	3,725	-	3,725	3,725	3,725	Equal	50.00%	50.00%	3,300	3,300	1,863	1,863
38	1602	5605	Training, Travel, and Conference	700	-	700	700	-	700	700	700	Equal	50.00%	50.00%	350	350	350	350
39	1602	5615	Copier Charges	2,140	-	2,140	3,000	-	3,000	3,000	3,000	Equal	50.00%	50.00%	1,070	1,070	1,500	1,500
40	1602	5673	Inventory - Over/Short	5,000	-	5,000	5,000	-	5,000	5,000	5,000	Equal	50.00%	50.00%	2,500	2,500	2,500	2,500
41	1602	5674	Damaged / Obsolete Inventory	34,944	-	34,944	5,000	-	5,000	5,000	5,000	Equal	50.00%	50.00%	17,472	17,472	2,500	2,500
42	1602	5714	Copier Lease	-	-	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-
43	1602	5734	Contract Services	4,235	-	4,235	-	-	-	-	-	Equal	50.00%	50.00%	2,118	2,118	-	-
44	1602	5802	Fleet Insurance	324	-	324	149	-	149	149	149	Equal	50.00%	50.00%	162	162	75	75
45			Total Operating Expenses Other Than Salaries and Benefits	\$ 62,569	\$ -	\$ 62,569	\$ 25,426	\$ -	\$ 25,426	\$ 25,426	\$ 25,426				\$ 31,285	\$ 31,285	\$ 12,713	\$ 12,713

Table 1-6
City of Alamogordo, New Mexico
Utility Rate Study
Water and Wastewater System

Allocation of Utility Operating Expenses to Individual Systems

Line No.	Division Code	Expense Code	Description	Budgeted Fiscal Year 2024		Adjusted Fiscal Year 2024		Budgeted Fiscal Year 2025		Adjusted Fiscal Year 2025		Basis	Percent Allocation		Allocation Amounts			
					Adjustments				Adjustments				Water	Wastewater	Fiscal Year 2024		Fiscal Year 2025	
															Water	Wastewater	Water	Wastewater
Capital Outlay																		
46	1602	6160	Capital Equipment	\$ 84,703	\$ (84,703)	\$ -	\$ -	\$ -	\$ -	\$ -	Equal	50.00%	50.00%	\$ -	\$ -	\$ -	\$ -	
47	1602	6392	Facility Improvements	-	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-	
48			Total Capital Outlay	\$ 84,703	\$ (84,703)	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	
49			Total Central Receiving / Procurement	\$ 257,761	\$ (84,703)	\$ 173,058	\$ 138,165	\$ -	\$ 138,165					\$ 86,529	\$ 86,529	\$ 69,083	\$ 69,083	
PUBLIC WORKS ADMINISTRATION																		
Salaries and Benefits																		
50	1803	2001	Supervisory	\$ 80,371	\$ -	\$ 80,371	\$ 90,176	\$ -	\$ 90,176	Equal	50.00%	50.00%	\$ 40,186	\$ 40,186	\$ 45,088	\$ 45,088		
51	1803	2002	Salaries - Operational	62,107	-	62,107	63,196	-	63,196	Equal	50.00%	50.00%	31,054	31,054	31,598	31,598		
52	1803	2004	Overtime	250	-	250	500	-	500	Equal	50.00%	50.00%	125	125	250	250		
53	1803	2010	Retirement	21,942	-	21,942	23,620	-	23,620	Equal	50.00%	50.00%	10,971	10,971	11,810	11,810		
54	1803	2011	Deferred Compensation	5,709	-	5,709	6,243	-	6,243	Equal	50.00%	50.00%	2,855	2,855	3,122	3,122		
55	1803	2012	Retiree Health Care	2,850	-	2,850	3,068	-	3,068	Equal	50.00%	50.00%	1,425	1,425	1,534	1,534		
56	1803	2015	Benefits - FICA	12,176	-	12,176	11,504	-	11,504	Equal	50.00%	50.00%	6,088	6,088	5,752	5,752		
57	1803	2020	Sick Leave / PTO Conversion	6,500	-	6,500	6,500	-	6,500	Equal	50.00%	50.00%	3,250	3,250	3,250	3,250		
58	1803	2025	Group Health Insurance	14,605	-	14,605	15,175	-	15,175	Equal	50.00%	50.00%	7,303	7,303	7,588	7,588		
59	1803	2030	Worker's Comp. Insurance	527	-	527	489	-	489	Equal	50.00%	50.00%	264	264	245	245		
60	1803	2031	Worker's Comp. Admin. Fee	20	-	20	20	-	20	Equal	50.00%	50.00%	10	10	10	10		
61	1803	AddPers	Additional Personnel	-	-	-	-	-	-	Calculated			-	-	-	-		
62			Total Salaries and Benefits	\$ 207,057	\$ -	\$ 207,057	\$ 220,491	\$ -	\$ 220,491		\$ 103,529	\$ 103,529	\$ 110,246	\$ 110,246				
Operating Expenses Other Than Salaries and Benefits																		
63	1803	3040	Office Supplies	\$ 955	\$ -	\$ 955	\$ 955	\$ -	\$ 955	Equal	50.00%	50.00%	\$ 478	\$ 478	\$ 478	\$ 478		
64	1803	3045	Postage	50	-	50	50	-	50	Equal	50.00%	50.00%	25	25	25	25		
65	1803	3055	Fuels	900	-	900	900	-	900	Equal	50.00%	50.00%	450	450	450	450		
66	1803	3131	Equipment	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
67	1803	3150	Safety Supplies	100	-	100	250	-	250	Equal	50.00%	50.00%	50	50	125	125		
68	1803	3175	Cleaning Supplies	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
69	1803	4421	Fleet Commercial Parts	250	-	250	1,250	-	1,250	Equal	50.00%	50.00%	125	125	625	625		
70	1803	4425	Heating and Cooling	500	-	500	500	-	500	Equal	50.00%	50.00%	250	250	250	250		
71	1803	4430	Pest Control	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
72	1803	4445	Building and Structures	500	-	500	500	-	500	Equal	50.00%	50.00%	250	250	250	250		
73	1803	4452	Communication Maintenance	500	-	500	500	-	500	Equal	50.00%	50.00%	250	250	250	250		
74	1803	4701	Electricity	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
75	1803	4720	Gas	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
76	1803	4740	Phone Service and Maintenance	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
77	1803	4741	Cellular Phone Service	1,430	-	1,430	2,890	-	2,890	Equal	50.00%	50.00%	715	715	1,445	1,445		
78	1803	4742	Long Distance Telephone Services	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
79	1803	5023	Computer Software	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
80	1803	5605	Training, Travel, and Conference	-	-	-	2,000	-	2,000	Equal	50.00%	50.00%	-	-	1,000	1,000		
81	1803	5615	Copier Charges	845	-	845	2,800	-	2,800	Equal	50.00%	50.00%	423	423	1,400	1,400		
82	1803	5645	Memberships and Dues	100	-	100	120	-	120	Equal	50.00%	50.00%	50	50	60	60		
83	1803	5667	Water Tower Lease (SPTC)	2,500	-	2,500	-	-	-	Equal	50.00%	50.00%	1,250	1,250	-	-		
84	1803	5712	Lease of Land	12,000	-	12,000	12,000	-	12,000	Equal	50.00%	50.00%	6,000	6,000	6,000	6,000		
85	1803	5714	Copier Lease	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
86	1803	5715	Audit	35,000	-	35,000	35,000	-	35,000	Equal	50.00%	50.00%	17,500	17,500	17,500	17,500		
87	1803	5734	Contract Services	6,773	-	6,773	40,000	-	40,000	Equal	50.00%	50.00%	3,387	3,387	20,000	20,000		
88	1803	5740	Administrative Charges	495,057	-	495,057	320,738	-	320,738	Equal	50.00%	50.00%	247,529	247,529	160,369	160,369		
89	1803	5802	Fleet Insurance	324	-	324	149	-	149	Equal	50.00%	50.00%	162	162	75	75		
90	1803	5803	Errors and Omissions	39,040	-	39,040	39,040	-	39,040	Equal	50.00%	50.00%	19,520	19,520	19,520	19,520		
91	1803	5807	Commercial Property	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
92			Total Operating Expenses Other Than Salaries and Benefits	\$ 596,824	\$ -	\$ 596,824	\$ 459,642	\$ -	\$ 459,642				\$ 298,412	\$ 298,412	\$ 229,821	\$ 229,821		
Capital Outlay																		
93	1803	6185	CER Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Equal	50.00%	50.00%	\$ -	\$ -	\$ -	\$ -		
94			Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -		
95			Total Public Works Administration	\$ 803,881	\$ -	\$ 803,881	\$ 680,133	\$ -	\$ 680,133				\$ 401,941	\$ 401,941	\$ 340,067	\$ 340,067		

Table 1-6
City of Alamogordo, New Mexico
Utility Rate Study
Water and Wastewater System

Allocation of Utility Operating Expenses to Individual Systems

Line No.	Division Code	Expense Code	Description	Budgeted Fiscal Year 2024		Adjusted Fiscal Year 2024		Budgeted Fiscal Year 2025		Adjusted Fiscal Year 2025		Basis	Percent Allocation		Allocation Amounts			
					Adjustments				Adjustments				Water	Wastewater	Fiscal Year 2024		Fiscal Year 2025	
															Water	Wastewater	Water	Wastewater
CUSTOMER SERVICE / UTILITY BILLING																		
Salaries and Wages																		
96	2202	2001	Supervisory	\$ 86,456	\$ -	\$ 86,456	\$ 88,187	\$ -	\$ 88,187	Accounts	51.47%	48.53%	\$ 44,496	\$ 41,960	\$ 45,387	\$ 42,800		
97	2202	2002	Salaries - Operational	407,380	-	407,380	467,352	-	467,352	Accounts	51.47%	48.53%	209,665	197,715	240,530	226,822		
98	2202	2004	Overtime	6,000	-	6,000	6,000	-	6,000	Accounts	51.47%	48.53%	3,088	2,912	3,088	2,912		
99	2202	2010	Retirement	76,051	-	76,051	85,302	-	85,302	Accounts	51.47%	48.53%	39,141	36,910	43,902	41,400		
100	2202	2011	Deferred Compensation	2,445	-	2,445	2,674	-	2,674	Accounts	51.47%	48.53%	1,258	1,187	1,376	1,298		
101	2202	2012	Retiree Health Care	9,877	-	9,877	11,082	-	11,082	Accounts	51.47%	48.53%	5,083	4,794	5,704	5,378		
102	2202	2015	Benefits - FICA	37,941	-	37,941	39,036	-	39,036	Accounts	51.47%	48.53%	19,527	18,414	20,091	18,945		
103	2202	2020	Sick Leave / PTO Conversion	9,300	-	9,300	9,300	-	9,300	Accounts	51.47%	48.53%	4,786	4,514	4,786	4,514		
104	2202	2025	Group Health Insurance	54,687	-	54,687	66,506	-	66,506	Accounts	51.47%	48.53%	28,146	26,541	34,228	32,278		
105	2202	2030	Worker's Comp. Insurance	9,382	-	9,382	9,362	-	9,362	Accounts	51.47%	48.53%	4,829	4,553	4,818	4,544		
106	2202	2031	Worker's Comp. Admin. Fee	99	-	99	85	-	85	Accounts	51.47%	48.53%	51	48	44	41		
107	2202	AddPers	Additional Personnel	-	-	-	-	-	-	Calculated			-	-	-	-		
108			Total Salaries and Wages	\$ 699,618	\$ -	\$ 699,618	\$ 784,886	\$ -	\$ 784,886				\$ 360,070	\$ 339,548	\$ 403,954	\$ 380,932		
Operating Expenses Other Than Salaries and Benefits																		
109	2202	3040	Office Supplies	\$ 7,500	\$ -	\$ 7,500	\$ 6,500	\$ -	\$ 6,500	Accounts	51.47%	48.53%	\$ 3,860	\$ 3,640	\$ 3,345	\$ 3,155		
110	2202	3045	Postage	74,000	-	74,000	80,200	-	80,200	Accounts	51.47%	48.53%	38,085	35,915	41,276	38,924		
111	2202	3055	Fuels	14,400	-	14,400	15,000	-	15,000	Accounts	51.47%	48.53%	7,411	6,989	7,720	7,280		
112	2202	3060	Tools	2,150	-	2,150	1,600	-	1,600	Accounts	51.47%	48.53%	1,107	1,043	823	777		
113	2202	3105	Uniforms	2,820	-	2,820	8,250	-	8,250	Accounts	51.47%	48.53%	1,451	1,369	4,246	4,004		
114	2202	3150	Safety Supplies	2,340	-	2,340	3,000	-	3,000	Accounts	51.47%	48.53%	1,204	1,136	1,544	1,456		
115	2202	3164	Meters - New	30,000	-	30,000	40,000	-	40,000	Accounts	51.47%	48.53%	15,440	14,560	20,587	19,413		
116	2202	3174	Effluent Meters / Parts	5,000	-	5,000	5,000	-	5,000	Accounts	51.47%	48.53%	2,573	2,427	2,573	2,427		
117	2202	4406	Software Support Fees	48,200	-	48,200	48,200	-	48,200	Accounts	51.47%	48.53%	24,807	23,393	24,807	23,393		
118	2202	4421	Fleet Commercial Parts	3,000	-	3,000	3,000	-	3,000	Accounts	51.47%	48.53%	1,544	1,456	1,544	1,456		
119	2202	4435	Equipment Maintenance	9,600	-	9,600	10,800	-	10,800	Accounts	51.47%	48.53%	4,941	4,659	5,558	5,242		
120	2202	4701	Electricity	6,600	-	6,600	8,500	-	8,500	Accounts	51.47%	48.53%	3,397	3,203	4,375	4,125		
121	2202	4740	Phone Service and Maintenance	-	-	-	-	-	-	Accounts	51.47%	48.53%	-	-	-	-		
122	2202	4741	Cellular Phone Service	4,000	-	4,000	7,520	-	7,520	Accounts	51.47%	48.53%	2,059	1,941	3,870	3,650		
123	2202	4742	Long Distance Telephone Services	-	-	-	-	-	-	Accounts	51.47%	48.53%	-	-	-	-		
124	2202	5022	Computer Hardware	-	-	-	-	-	-	Accounts	51.47%	48.53%	-	-	-	-		
125	2202	5023	Computer Software	-	-	-	-	-	-	Accounts	51.47%	48.53%	-	-	-	-		
126	2202	5050	Equipment - Non Capital	9,000	-	9,000	10,000	-	10,000	Accounts	51.47%	48.53%	4,632	4,368	5,147	4,853		
127	2202	5605	Training, Travel, and Conference	-	-	-	-	-	-	Accounts	51.47%	48.53%	-	-	-	-		
128	2202	5615	Copier Charges	-	-	-	1,260	-	1,260	Accounts	51.47%	48.53%	-	-	648	612		
129	2202	5630	Legal Fees and Services	7,000	-	7,000	8,750	-	8,750	Accounts	51.47%	48.53%	3,603	3,397	4,503	4,247		
130	2202	5640	Printing	5,000	-	5,000	5,500	-	5,500	Accounts	51.47%	48.53%	2,573	2,427	2,831	2,669		
131	2202	5646	Credit Card Fees	3,250	-	3,250	3,000	-	3,000	Accounts	51.47%	48.53%	1,673	1,577	1,544	1,456		
132	2202	5648	Collection Agency Fees	8,000	-	8,000	8,500	-	8,500	Accounts	51.47%	48.53%	4,117	3,883	4,375	4,125		
133	2202	5728	In-Service Training	-	-	-	-	-	-	Accounts	51.47%	48.53%	-	-	-	-		
134	2202	5734	Contract Services	78,560	-	78,560	71,500	-	71,500	Accounts	51.47%	48.53%	40,432	38,128	36,799	34,701		
135	2202	5801	General Liability	2,200	-	2,200	2,419	-	2,419	Accounts	51.47%	48.53%	1,132	1,068	1,245	1,174		
136	2202	5802	Fleet Insurance	3,561	-	3,561	1,630	-	1,630	Accounts	51.47%	48.53%	1,833	1,728	839	791		
137	2202	8001	Depreciation Expense	-	-	-	-	-	-	Accounts	51.47%	48.53%	-	-	-	-		
138			Total Operating Expenses Other Than Salaries and Benefits	\$ 326,181	\$ -	\$ 326,181	\$ 350,129	\$ -	\$ 350,129				\$ 167,874	\$ 158,307	\$ 180,200	\$ 169,929		
Capital Outlay																		
139	2202	6023	Computer Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Accounts	51.47%	48.53%	\$ -	\$ -	\$ -	\$ -		
140	2202	6160	Capital Equipment	-	-	-	-	-	-	Accounts	51.47%	48.53%	-	-	-	-		
141	2202	6169	Maintenance Equipment	-	-	-	-	-	-	Accounts	51.47%	48.53%	-	-	-	-		
142	2202	6185	CER Equipment Replacement	999,875	(999,875)	-	300,000	(300,000)	-	Accounts	51.47%	48.53%	-	-	-	-		
143			Total Capital Outlay	\$ 999,875	\$ (999,875)	\$ -	\$ 300,000	\$ (300,000)	\$ -				\$ -	\$ -	\$ -	\$ -		
144			Total Customer Service / Utility Billing	\$ 2,025,674	\$ (999,875)	\$ 1,025,799	\$ 1,435,015	\$ (300,000)	\$ 1,135,015				\$ 527,944	\$ 497,855	\$ 584,154	\$ 550,861		

Table 1-6

**City of Alamogordo, New Mexico
Utility Rate Study
Water and Wastewater System**

Allocation of Utility Operating Expenses to Individual Systems

Line No.	Division Code	Expense Code	Description	Budgeted Fiscal Year 2024		Adjusted Fiscal Year 2024		Budgeted Fiscal Year 2025		Adjusted Fiscal Year 2025		Basis	Percent Allocation		Allocation Amounts			
					Adjustments				Adjustments				Water	Wastewater	Fiscal Year 2024		Fiscal Year 2025	
															Water	Wastewater	Water	Wastewater
UTILITY MAINTENANCE																		
Salaries and Benefits																		
145	5503	2001	Supervisory	\$ 65,632	\$ -	\$ 65,632	\$ 66,945	\$ -	\$ 66,945	Equal	50.00%	50.00%	\$ 32,816	\$ 32,816	\$ 33,473	\$ 33,473		
146	5503	2002	Salaries - Operational	898,989	-	898,989	923,121	-	923,121	Equal	50.00%	50.00%	449,495	449,495	461,561	461,561		
147	5503	2004	Overtime	84,000	-	84,000	84,000	-	84,000	Equal	50.00%	50.00%	42,000	42,000	42,000	42,000		
148	5503	2007	Standby Compensation	8,280	-	8,280	9,400	-	9,400	Equal	50.00%	50.00%	4,140	4,140	4,700	4,700		
149	5503	2010	Retirement	148,552	-	148,552	152,493	-	152,493	Equal	50.00%	50.00%	74,276	74,276	76,247	76,247		
150	5503	2012	Retiree Health Care	19,293	-	19,293	19,812	-	19,812	Equal	50.00%	50.00%	9,647	9,647	9,906	9,906		
151	5503	2015	Benefits - FICA	82,563	-	82,563	72,763	-	72,763	Equal	50.00%	50.00%	41,282	41,282	36,382	36,382		
152	5503	2020	Sick Leave / PTO Conversion	15,200	-	15,200	15,000	-	15,000	Equal	50.00%	50.00%	7,600	7,600	7,500	7,500		
153	5503	2025	Group Health Insurance	137,981	-	137,981	59,398	-	59,398	Equal	50.00%	50.00%	68,991	68,991	29,699	29,699		
154	5503	2030	Worker's Comp. Insurance	33,548	-	33,548	30,939	-	30,939	Equal	50.00%	50.00%	16,774	16,774	15,470	15,470		
155	5503	2031	Worker's Comp. Admin. Fee	210	-	210	146	-	146	Equal	50.00%	50.00%	105	105	73	73		
156	5503	2033	Tool Allowance	960	-	960	-	-	-	Equal	50.00%	50.00%	480	480	-	-		
157	5503	AddPers	Additional Personnel	-	-	-	-	-	-	Calculated			-	-	-	-		
158			Total Salaries and Benefits	\$ 1,495,208	\$ -	\$ 1,495,208	\$ 1,434,017	\$ -	\$ 1,434,017				\$ 747,604	\$ 747,604	\$ 717,009	\$ 717,009		
Operating Expenses Other Than Salaries and Benefits																		
159	5503	3040	Office Supplies	\$ 2,386	\$ -	\$ 2,386	\$ 2,386	\$ -	\$ 2,386	Equal	50.00%	50.00%	\$ 1,193	\$ 1,193	\$ 1,193	\$ 1,193		
160	5503	3050	Books and Publications	450	-	450	450	-	450	Equal	50.00%	50.00%	225	225	225	225		
161	5503	3055	Fuels	70,000	-	70,000	75,000	-	75,000	Equal	50.00%	50.00%	35,000	35,000	37,500	37,500		
162	5503	3060	Tools	8,572	-	8,572	8,572	-	8,572	Equal	50.00%	50.00%	4,286	4,286	4,286	4,286		
163	5503	3105	Uniforms	10,440	-	10,440	12,500	-	12,500	Equal	50.00%	50.00%	5,220	5,220	6,250	6,250		
164	5503	3131	Equipment	25,590	-	25,590	25,590	-	25,590	Equal	50.00%	50.00%	12,795	12,795	12,795	12,795		
165	5503	3150	Safety Supplies	16,202	-	16,202	18,000	-	18,000	Equal	50.00%	50.00%	8,101	8,101	9,000	9,000		
166	5503	3164	Meters - New	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
167	5503	3175	Cleaning Supplies	1,600	-	1,600	1,800	-	1,800	Equal	50.00%	50.00%	800	800	900	900		
168	5503	3325	Maintenance Supplies	6,100	-	6,100	6,100	-	6,100	Equal	50.00%	50.00%	3,050	3,050	3,050	3,050		
169	5503	3330	Construction Supplies	262,000	-	262,000	300,000	-	300,000	Equal	50.00%	50.00%	131,000	131,000	150,000	150,000		
170	5503	4406	Software Support Fees	6,500	-	6,500	-	-	-	Equal	50.00%	50.00%	3,250	3,250	-	-		
171	5503	4421	Fleet Commercial Parts	37,500	-	37,500	39,000	-	39,000	Equal	50.00%	50.00%	18,750	18,750	19,500	19,500		
172	5503	4425	Heating and Cooling	1,500	-	1,500	2,000	-	2,000	Equal	50.00%	50.00%	750	750	1,000	1,000		
173	5503	4435	Equipment Maintenance	3,450	-	3,450	5,000	-	5,000	Equal	50.00%	50.00%	1,725	1,725	2,500	2,500		
174	5503	4445	Building and Structures	1,500	-	1,500	2,000	-	2,000	Equal	50.00%	50.00%	750	750	1,000	1,000		
175	5503	4452	Communication Maintenance	2,000	-	2,000	2,000	-	2,000	Equal	50.00%	50.00%	1,000	1,000	1,000	1,000		
176	5503	4520	Water Transmission and Distribution	438,500	-	438,500	500,000	-	500,000	Equal	50.00%	50.00%	219,250	219,250	250,000	250,000		
177	5503	4525	Sewer Line Maintenance	25,000	-	25,000	25,000	-	25,000	Equal	50.00%	50.00%	12,500	12,500	12,500	12,500		
178	5503	4701	Electricity	14,000	-	14,000	14,500	-	14,500	Equal	50.00%	50.00%	7,000	7,000	7,250	7,250		
179	5503	4720	Gas	2,600	-	2,600	2,600	-	2,600	Equal	50.00%	50.00%	1,300	1,300	1,300	1,300		
180	5503	4740	Phone Service and Maintenance	915	-	915	1,000	-	1,000	Equal	50.00%	50.00%	458	458	500	500		
181	5503	4741	Cellular Phone Service	7,200	-	7,200	8,000	-	8,000	Equal	50.00%	50.00%	3,600	3,600	4,000	4,000		
182	5503	4742	Long Distance Telephone Services	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
183	5503	4760	Water / Sewer / Garbage	28,000	-	28,000	29,000	-	29,000	Equal	50.00%	50.00%	14,000	14,000	14,500	14,500		
184	5503	5022	Computer Hardware	20,090	-	20,090	-	-	-	Equal	50.00%	50.00%	10,045	10,045	-	-		
185	5503	5023	Computer Software	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
186	5503	5050	Equipment - Non Capital	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
187	5503	5604	Line Locates	8,000	-	8,000	12,000	-	12,000	Equal	50.00%	50.00%	4,000	4,000	6,000	6,000		
188	5503	5605	Training, Travel, and Conference	6,753	-	6,753	6,755	-	6,755	Equal	50.00%	50.00%	3,377	3,377	3,378	3,378		
189	5503	5615	Copier Charges	925	-	925	1,225	-	1,225	Equal	50.00%	50.00%	463	463	613	613		
190	5503	5645	Memberships and Dues	650	-	650	1,200	-	1,200	Equal	50.00%	50.00%	325	325	600	600		
191	5503	5673	Inventory - Over/Short	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
192	5503	5674	Damaged / Obsolete Inventory	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
193	5503	5714	Copier Lease	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-		
194	5503	5729	Services - Janitorial	3,850	-	3,850	5,350	-	5,350	Equal	50.00%	50.00%	1,925	1,925	2,675	2,675		
195	5503	5734	Contract Services	79,500	-	79,500	35,896	-	35,896	Equal	50.00%	50.00%	39,750	39,750	17,948	17,948		
196	5503	5758	Equipment Rental / Lease	250	-	250	-	-	-	Equal	50.00%	50.00%	125	125	-	-		
197	5503	5801	General Liability	590	-	590	648	-	648	Equal	50.00%	50.00%	295	295	324	324		
198	5503	5802	Fleet Insurance	7,446	-	7,446	3,408	-	3,408	Equal	50.00%	50.00%	3,723	3,723	1,704	1,704		

Table 1-6
City of Alamogordo, New Mexico
Utility Rate Study
Water and Wastewater System

Allocation of Utility Operating Expenses to Individual Systems

Line No.	Division Code	Expense Code	Description	Budgeted Fiscal Year 2024		Adjusted Fiscal Year 2024		Budgeted Fiscal Year 2025		Adjusted Fiscal Year 2025		Basis	Percent Allocation		Allocation Amounts			
					Adjustments				Adjustments				Water	Wastewater	Fiscal Year 2024		Fiscal Year 2025	
															Water	Wastewater	Water	Wastewater
199	5503	5807	Commercial Property	3,852	-	3,852		3,967	-	3,967		Equal	50.00%	50.00%			1,926	1,926
200	5503	8001	Depreciation Expense	-	-	-		-	-	-		Equal	50.00%	50.00%			-	-
201			Total Operating Expenses Other Than Salaries and Benefits	\$ 1,103,911	\$ -	\$ 1,103,911		\$ 1,150,947	\$ -	\$ 1,150,947					\$ 551,956	\$ 551,956	\$ 575,474	\$ 575,474
Capital Outlay																		
202	5503	6185	CER Equipment Replacement	\$ 235,869	\$ (235,869)	\$ -		\$ -	\$ -	\$ -		Equal	50.00%	50.00%	\$ -	\$ -	\$ -	\$ -
203	5503	6921	CER Heavy Equipment	-	-	-		-	-	-		Equal	50.00%	50.00%			-	-
204			Total Capital Outlay	\$ 235,869	\$ (235,869)	\$ -		\$ -	\$ -	\$ -					\$ -	\$ -	\$ -	\$ -
205			Total Utility Maintenance	\$ 2,834,988	\$ (235,869)	\$ 2,599,119		\$ 2,584,964	\$ -	\$ 2,584,964					\$ 1,299,560	\$ 1,299,560	\$ 1,292,482	\$ 1,292,482
WASTEWATER TREATMENT PLANT																		
Salaries and Benefits																		
206	5603	2001	Supervisory	\$ 68,283	\$ -	\$ 68,283		\$ 69,649	\$ -	\$ 69,649		Direct-S	0.00%	100.00%	\$ -	\$ 68,283	\$ -	\$ 69,649
207	5603	2002	Salaries - Operational	359,800	-	359,800		507,002	-	507,002		Direct-S	0.00%	100.00%	-	359,800	-	507,002
208	5603	2004	Overtime	30,000	-	30,000		30,000	-	30,000		Direct-S	0.00%	100.00%	-	30,000	-	30,000
209	5603	2007	Standby Compensation	7,000	-	7,000		9,000	-	9,000		Direct-S	0.00%	100.00%	-	7,000	-	9,000
210	5603	2010	Retirement	65,925	-	65,925		88,817	-	88,817		Direct-S	0.00%	100.00%	-	65,925	-	88,817
211	5603	2012	Retiree Health Care	8,562	-	8,562		11,539	-	11,539		Direct-S	0.00%	100.00%	-	8,562	-	11,539
212	5603	2015	Benefits - FICA	35,218	-	35,218		42,047	-	42,047		Direct-S	0.00%	100.00%	-	35,218	-	42,047
213	5603	2020	Sick Leave / PTO Conversion	5,253	-	5,253		3,500	-	3,500		Direct-S	0.00%	100.00%	-	5,253	-	3,500
214	5603	2025	Group Health Insurance	51,528	-	51,528		65,561	-	65,561		Direct-S	0.00%	100.00%	-	51,528	-	65,561
215	5603	2030	Worker's Comp. Insurance	14,055	-	14,055		17,408	-	17,408		Direct-S	0.00%	100.00%	-	14,055	-	17,408
216	5603	2031	Worker's Comp. Admin. Fee	83	-	83		102	-	102		Direct-S	0.00%	100.00%	-	83	-	102
217	5603	AddPers	Additional Personnel	-	-	-		-	-	-		Calculated			-	-	-	-
218			Total Salaries and Benefits	\$ 645,707	\$ -	\$ 645,707		\$ 844,625	\$ -	\$ 844,625					\$ -	\$ 645,707	\$ -	\$ 844,625
Operating Expenses Other Than Salaries and Benefits																		
219	5603	3040	Office Supplies	\$ 2,000	\$ -	\$ 2,000		\$ 2,000	\$ -	\$ 2,000		Direct-S	0.00%	100.00%	\$ -	\$ 2,000	\$ -	\$ 2,000
220	5603	3045	Postage	50	-	50		50	-	50		Direct-S	0.00%	100.00%	-	50	-	50
221	5603	3050	Books and Publications	450	-	450		450	-	450		Direct-S	0.00%	100.00%	-	450	-	450
222	5603	3055	Fuels	35,000	-	35,000		30,000	-	30,000		Direct-S	0.00%	100.00%	-	35,000	-	30,000
223	5603	3060	Tools	2,280	-	2,280		2,800	-	2,800		Direct-S	0.00%	100.00%	-	2,280	-	2,800
224	5603	3105	Uniforms	3,980	-	3,980		6,077	-	6,077		Direct-S	0.00%	100.00%	-	3,980	-	6,077
225	5603	3131	Equipment	8,000	-	8,000		8,000	-	8,000		Direct-S	0.00%	100.00%	-	8,000	-	8,000
226	5603	3150	Safety Supplies	8,000	-	8,000		8,000	-	8,000		Direct-S	0.00%	100.00%	-	8,000	-	8,000
227	5603	3175	Cleaning Supplies	600	-	600		600	-	600		Direct-S	0.00%	100.00%	-	600	-	600
228	5603	3295	Water Treatment Chemicals	190,000	-	190,000		200,000	-	200,000		Direct-S	0.00%	100.00%	-	190,000	-	200,000
229	5603	3325	Maintenance Supplies	202,574	-	202,574		250,000	-	250,000		Direct-S	0.00%	100.00%	-	202,574	-	250,000
230	5603	3330	Construction Supplies	-	-	-		8,000	-	8,000		Direct-S	0.00%	100.00%	-	-	-	8,000
231	5603	3340	Permits and Licenses	10,000	-	10,000		10,000	-	10,000		Direct-S	0.00%	100.00%	-	10,000	-	10,000
232	5603	4406	Software Support Fees	8,300	-	8,300		5,000	-	5,000		Direct-S	0.00%	100.00%	-	8,300	-	5,000
233	5603	4407	Internet Support Fees	1,400	-	1,400		1,230	-	1,230		Direct-S	0.00%	100.00%	-	1,400	-	1,230
234	5603	4414	Copier Maintenance	-	-	-		1,000	-	1,000		Direct-S	0.00%	100.00%	-	-	-	1,000
235	5603	4421	Fleet Commercial Parts	36,100	-	36,100		36,100	-	36,100		Direct-S	0.00%	100.00%	-	36,100	-	36,100
236	5603	4425	Heating and Cooling	1,000	-	1,000		2,000	-	2,000		Direct-S	0.00%	100.00%	-	1,000	-	2,000
237	5603	4430	Pest Control	1,012	-	1,012		1,012	-	1,012		Direct-S	0.00%	100.00%	-	1,012	-	1,012
238	5603	4435	Equipment Maintenance	3,700	-	3,700		5,000	-	5,000		Direct-S	0.00%	100.00%	-	3,700	-	5,000
239	5603	4445	Building and Structures	2,500	-	2,500		2,500	-	2,500		Direct-S	0.00%	100.00%	-	2,500	-	2,500
240	5603	4452	Communication Maintenance	3,100	-	3,100		3,000	-	3,000		Direct-S	0.00%	100.00%	-	3,100	-	3,000
241	5603	4453	Generator Maintenance	22,426	-	22,426		25,000	-	25,000		Direct-S	0.00%	100.00%	-	22,426	-	25,000
242	5603	4535	Wastewater Treatment Plant Maintenance	-	-	-		-	-	-		Direct-S	0.00%	100.00%	-	-	-	-
243	5603	4540	Telemetry Maintenance	30,150	-	30,150		30,150	-	30,150		Direct-S	0.00%	100.00%	-	30,150	-	30,150
244	5603	4701	Electricity	403,200	-	403,200		410,000	-	410,000		Direct-S	0.00%	100.00%	-	403,200	-	410,000
245	5603	4720	Gas	532	-	532		532	-	532		Direct-S	0.00%	100.00%	-	532	-	532
246	5603	4740	Phone Service and Maintenance	1,900	-	1,900		-	-	-		Direct-S	0.00%	100.00%	-	1,900	-	-
247	5603	4741	Cellular Phone Service	5,480	-	5,480		4,800	-	4,800		Direct-S	0.00%	100.00%	-	5,480	-	4,800
248	5603	4742	Long Distance Telephone Services	-	-	-		-	-	-		Direct-S	0.00%	100.00%	-	-	-	-
249	5603	4760	Water / Sewer / Garbage	13,100	-	13,100		13,000	-	13,000		Direct-S	0.00%	100.00%	-	13,100	-	13,000
250	5603	5022	Computer Hardware	6,670	-	6,670		-	-	-		Direct-S	0.00%	100.00%	-	6,670	-	-

Table 1-6

City of Alamogordo, New Mexico
Utility Rate Study
Water and Wastewater System

Allocation of Utility Operating Expenses to Individual Systems

Line No.	Division Code	Expense Code	Description	Budgeted Fiscal Year 2024		Adjusted Fiscal Year 2024		Budgeted Fiscal Year 2025		Adjusted Fiscal Year 2025		Basis	Percent Allocation		Allocation Amounts			
					Adjustments				Adjustments				Water	Wastewater	Fiscal Year 2024		Fiscal Year 2025	
															Water	Wastewater	Water	Wastewater
251	5603	5050	Equipment - Non Capital	-	-	-	-	-	-	Direct-S	0.00%	100.00%	-	-	-	-	-	-
252	5603	5605	Training, Travel, and Conference	1,800	-	1,800	4,800	-	4,800	Direct-S	0.00%	100.00%	-	1,800	-	4,800	-	4,800
253	5603	5615	Copier Charges	2,950	-	2,950	2,950	-	2,950	Direct-S	0.00%	100.00%	-	2,950	-	2,950	-	2,950
254	5603	5640	Printing	800	-	800	800	-	800	Direct-S	0.00%	100.00%	-	800	-	800	-	800
255	5603	5645	Memberships and Dues	1,050	-	1,050	1,050	-	1,050	Direct-S	0.00%	100.00%	-	1,050	-	1,050	-	1,050
256	5603	5729	Services - Janitorial	6,385	-	6,385	6,520	-	6,520	Direct-S	0.00%	100.00%	-	6,385	-	6,520	-	6,520
257	5603	5734	Contract Services	4,000	-	4,000	200,000	-	200,000	Direct-S	0.00%	100.00%	-	4,000	-	200,000	-	200,000
258	5603	5747	Lab Services	91,364	-	91,364	85,000	-	85,000	Direct-S	0.00%	100.00%	-	91,364	-	85,000	-	85,000
259	5603	5758	Equipment Rental / Lease	500	-	500	500	-	500	Direct-S	0.00%	100.00%	-	500	-	500	-	500
260	5603	5801	General Liability	1,673	-	1,673	1,840	-	1,840	Direct-S	0.00%	100.00%	-	1,673	-	1,840	-	1,840
261	5603	5802	Fleet Insurance	3,811	-	3,811	3,617	-	3,617	Direct-S	0.00%	100.00%	-	3,811	-	3,617	-	3,617
262	5603	5807	Commercial Property	2,237	-	2,237	2,303	-	2,303	Direct-S	0.00%	100.00%	-	2,237	-	2,303	-	2,303
263			Total Operating Expenses Other Than Salaries and Benefits	\$ 1,120,074	\$ -	\$ 1,120,074	\$ 1,375,681	\$ -	\$ 1,375,681	Direct-S				\$ -	\$ 1,120,074	\$ -	\$ 1,375,681	
Capital Outlay																		
264	5603	6000	Capital - Site Improvement	\$ -	\$ -	\$ -	\$ 400,000	\$ (400,000)	\$ -	Direct-S	0.00%	100.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
265	5603	6160	Capital Equipment	177,512	(177,512)	-	-	-	-	Direct-S	0.00%	100.00%	-	-	-	-	-	-
266	5603	6235	Capital - Engineering	-	-	-	-	-	-	Direct-S	0.00%	100.00%	-	-	-	-	-	-
267	5603	6570	Capital - Building Improvement	-	-	-	-	-	-	Direct-S	0.00%	100.00%	-	-	-	-	-	-
268			Total Capital Outlay	\$ 177,512	\$ (177,512)	\$ -	\$ 400,000	\$ (400,000)	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
269			Total Wastewater Treatment Plant	\$ 1,943,293	\$ (177,512)	\$ 1,765,781	\$ 2,620,306	\$ (400,000)	\$ 2,220,306				\$ -	\$ 1,765,781	\$ -	\$ 2,220,306		
WATER FILTER PLANT																		
Salaries and Benefits																		
270	5703	2001	Supervisory	\$ 64,258	\$ -	\$ 64,258	\$ 61,847	\$ -	\$ 61,847	Direct-W	100.00%	0.00%	\$ 64,258	\$ -	\$ 61,847	\$ -	\$ -	-
271	5703	2002	Salaries - Operational	570,041	-	570,041	571,878	-	571,878	Direct-W	100.00%	0.00%	570,041	-	571,878	-	-	-
272	5703	2004	Overtime	25,000	-	25,000	28,750	-	28,750	Direct-W	100.00%	0.00%	25,000	-	28,750	-	-	-
273	5703	2007	Standby Compensation	7,200	-	7,200	10,100	-	10,100	Direct-W	100.00%	0.00%	7,200	-	10,100	-	-	-
274	5703	2010	Retirement	97,682	-	97,682	97,606	-	97,606	Direct-W	100.00%	0.00%	97,682	-	97,606	-	-	-
275	5703	2012	Retiree Health Care	12,686	-	12,686	12,682	-	12,682	Direct-W	100.00%	0.00%	12,686	-	12,682	-	-	-
276	5703	2015	Benefits - FICA	51,754	-	51,754	47,109	-	47,109	Direct-W	100.00%	0.00%	51,754	-	47,109	-	-	-
277	5703	2020	Sick Leave / PTO Conversion	2,110	-	2,110	3,500	-	3,500	Direct-W	100.00%	0.00%	2,110	-	3,500	-	-	-
278	5703	2025	Group Health Insurance	127,242	-	127,242	26,672	-	26,672	Direct-W	100.00%	0.00%	127,242	-	26,672	-	-	-
279	5703	2030	Worker's Comp. Insurance	22,618	-	22,618	21,686	-	21,686	Direct-W	100.00%	0.00%	22,618	-	21,686	-	-	-
280	5703	2031	Worker's Comp. Admin. Fee	129	-	129	74	-	74	Direct-W	100.00%	0.00%	129	-	74	-	-	-
281	5703	AddPers	Additional Personnel	-	-	-	-	-	-	Calculated			-	-	-	-	-	-
282			Total Salaries and Benefits	\$ 980,720	\$ -	\$ 980,720	\$ 881,904	\$ -	\$ 881,904				\$ 980,720	\$ -	\$ 881,904	\$ -	\$ -	-
Operating Expenses Other Than Salaries and Benefits																		
283	5703	3040	Office Supplies	\$ 2,778	\$ -	\$ 2,778	\$ 2,500	\$ -	\$ 2,500	Direct-W	100.00%	0.00%	\$ 2,778	\$ -	\$ 2,500	\$ -	\$ -	-
284	5703	3045	Postage	150	-	150	150	-	150	Direct-W	100.00%	0.00%	150	-	150	-	-	-
285	5703	3050	Books and Publications	681	-	681	400	-	400	Direct-W	100.00%	0.00%	681	-	400	-	-	-
286	5703	3055	Fuels	38,000	-	38,000	30,000	-	30,000	Direct-W	100.00%	0.00%	38,000	-	30,000	-	-	-
287	5703	3060	Tools	1,500	-	1,500	3,000	-	3,000	Direct-W	100.00%	0.00%	1,500	-	3,000	-	-	-
288	5703	3105	Uniforms	6,460	-	6,460	6,500	-	6,500	Direct-W	100.00%	0.00%	6,460	-	6,500	-	-	-
289	5703	3131	Equipment	31,860	-	31,860	40,016	-	40,016	Direct-W	100.00%	0.00%	31,860	-	40,016	-	-	-
290	5703	3150	Safety Supplies	6,451	-	6,451	9,600	-	9,600	Direct-W	100.00%	0.00%	6,451	-	9,600	-	-	-
291	5703	3175	Cleaning Supplies	600	-	600	800	-	800	Direct-W	100.00%	0.00%	600	-	800	-	-	-
292	5703	3295	Water Treatment Chemicals	95,000	-	95,000	115,566	-	115,566	Direct-W	100.00%	0.00%	95,000	-	115,566	-	-	-
293	5703	3325	Maintenance Supplies	127,771	-	127,771	128,506	-	128,506	Direct-W	100.00%	0.00%	127,771	-	128,506	-	-	-
294	5703	3330	Construction Supplies	5,000	-	5,000	5,000	-	5,000	Direct-W	100.00%	0.00%	5,000	-	5,000	-	-	-
295	5703	3340	Permits and Licenses	40,000	-	40,000	40,000	-	40,000	Direct-W	100.00%	0.00%	40,000	-	40,000	-	-	-
296	5703	4406	Software Support Fees	11,000	-	11,000	16,000	-	16,000	Direct-W	100.00%	0.00%	11,000	-	16,000	-	-	-
297	5703	4407	Internet Support Fees	2,821	-	2,821	-	-	-	Direct-W	100.00%	0.00%	2,821	-	-	-	-	-
298	5703	4421	Fleet Commercial Parts	30,000	-	30,000	30,000	-	30,000	Direct-W	100.00%	0.00%	30,000	-	30,000	-	-	-
299	5703	4425	Heating and Cooling	2,000	-	2,000	2,500	-	2,500	Direct-W	100.00%	0.00%	2,000	-	2,500	-	-	-
300	5703	4430	Pest Control	800	-	800	800	-	800	Direct-W	100.00%	0.00%	800	-	800	-	-	-
301	5703	4435	Equipment Maintenance	2,000	-	2,000	2,000	-	2,000	Direct-W	100.00%	0.00%	2,000	-	2,000	-	-	-
302	5703	4445	Building and Structures	10,000	-	10,000	10,000	-	10,000	Direct-W	100.00%	0.00%	10,000	-	10,000	-	-	-

Table 1-6

City of Alamogordo, New Mexico
Utility Rate Study
Water and Wastewater System

Allocation of Utility Operating Expenses to Individual Systems

Line No.	Division Code	Expense Code	Description	Budgeted Fiscal Year 2024		Adjusted Fiscal Year 2024		Budgeted Fiscal Year 2025		Adjusted Fiscal Year 2025		Basis	Percent Allocation		Allocation Amounts			
					Adjustments				Adjustments				Water	Wastewater	Fiscal Year 2024		Fiscal Year 2025	
															Water	Wastewater	Water	Wastewater
303	5703	4452	Communication Maintenance	13,510	-	13,510	13,500	-	13,500	Direct-W	100.00%	0.00%	100.00%	0.00%	13,510	-	13,500	-
304	5703	4453	Generator Maintenance	40,000	-	40,000	43,206	-	43,206	Direct-W	100.00%	0.00%	100.00%	0.00%	40,000	-	43,206	-
305	5703	4540	Telemetry Maintenance	40,000	-	40,000	40,000	-	40,000	Direct-W	100.00%	0.00%	100.00%	0.00%	40,000	-	40,000	-
306	5703	4701	Electricity	512,460	-	512,460	512,460	-	512,460	Direct-W	100.00%	0.00%	100.00%	0.00%	512,460	-	512,460	-
307	5703	4720	Gas	5,300	-	5,300	5,300	-	5,300	Direct-W	100.00%	0.00%	100.00%	0.00%	5,300	-	5,300	-
308	5703	4740	Phone Service and Maintenance	7,500	-	7,500	-	-	-	Direct-W	100.00%	0.00%	100.00%	0.00%	7,500	-	-	-
309	5703	4741	Cellular Phone Service	8,063	-	8,063	11,000	-	11,000	Direct-W	100.00%	0.00%	100.00%	0.00%	8,063	-	11,000	-
310	5703	4742	Long Distance Telephone Services	-	-	-	-	-	-	Direct-W	100.00%	0.00%	100.00%	0.00%	-	-	-	-
311	5703	4760	Water / Sewer / Garbage	2,500	-	2,500	2,500	-	2,500	Direct-W	100.00%	0.00%	100.00%	0.00%	2,500	-	2,500	-
312	5703	5022	Computer Hardware	15,246	-	15,246	-	-	-	Direct-W	100.00%	0.00%	100.00%	0.00%	15,246	-	-	-
313	5703	5050	Equipment - Non Capital	-	-	-	-	-	-	Direct-W	100.00%	0.00%	100.00%	0.00%	-	-	-	-
314	5703	5605	Training, Travel, and Conference	6,560	-	6,560	6,500	-	6,500	Direct-W	100.00%	0.00%	100.00%	0.00%	6,560	-	6,500	-
315	5703	5615	Copier Charges	4,630	-	4,630	4,630	-	4,630	Direct-W	100.00%	0.00%	100.00%	0.00%	4,630	-	4,630	-
316	5703	5640	Printing	3,600	-	3,600	3,600	-	3,600	Direct-W	100.00%	0.00%	100.00%	0.00%	3,600	-	3,600	-
317	5703	5645	Memberships and Dues	200	-	200	200	-	200	Direct-W	100.00%	0.00%	100.00%	0.00%	200	-	200	-
318	5703	5714	Copier Lease	-	-	-	-	-	-	Direct-W	100.00%	0.00%	100.00%	0.00%	-	-	-	-
319	5703	5729	Services - Janitorial	13,309	-	13,309	13,309	-	13,309	Direct-W	100.00%	0.00%	100.00%	0.00%	13,309	-	13,309	-
320	5703	5734	Contract Services	529,465	-	529,465	326,000	-	326,000	Direct-W	100.00%	0.00%	100.00%	0.00%	529,465	-	326,000	-
321	5703	5738	IT/OT Services	130,000	-	130,000	130,000	-	130,000	Direct-W	100.00%	0.00%	100.00%	0.00%	130,000	-	130,000	-
322	5703	5747	Lab Services	38,000	-	38,000	40,000	-	40,000	Direct-W	100.00%	0.00%	100.00%	0.00%	38,000	-	40,000	-
323	5703	5758	Equipment Rental / Lease	-	-	-	-	-	-	Direct-W	100.00%	0.00%	100.00%	0.00%	-	-	-	-
324	5703	5762	Water Conservation Fee - New Mexico	63,300	-	63,300	63,300	-	63,300	Direct-W	100.00%	0.00%	100.00%	0.00%	63,300	-	63,300	-
325	5703	5801	General Liability	3,444	-	3,444	3,680	-	3,680	Direct-W	100.00%	0.00%	100.00%	0.00%	3,444	-	3,680	-
326	5703	5802	Fleet Insurance	5,080	-	5,080	1,779	-	1,779	Direct-W	100.00%	0.00%	100.00%	0.00%	5,080	-	1,779	-
327	5703	5807	Commercial Property	56,418	-	56,418	58,489	-	58,489	Direct-W	100.00%	0.00%	100.00%	0.00%	56,418	-	58,489	-
328			Total Operating Expenses Other Than Salaries and Benefits	\$ 1,913,457	\$ -	\$ 1,913,457	\$ 1,722,791	\$ -	\$ 1,722,791						\$ 1,913,457	\$ -	\$ 1,722,791	\$ -
Capital Outlay																		
329	5703	6185	CER Equipment Replacement	\$ 380,959	\$ (380,959)	\$ -	\$ -	\$ -	\$ -	Direct-W	100.00%	0.00%	100.00%	0.00%	\$ -	\$ -	\$ -	\$ -
330	5703	6000	Capital - Site Improvement	-	-	-	240,000	(240,000)	-	Direct-W					-	-	-	-
331			Total Capital Outlay	\$ 380,959	\$ (380,959)	\$ -	\$ 240,000	\$ (240,000)	\$ -						\$ -	\$ -	\$ -	\$ -
332			Total Water Filter Plant	\$ 3,275,136	\$ (380,959)	\$ 2,894,177	\$ 2,844,695	\$ (240,000)	\$ 2,604,695						\$ 2,894,177	\$ -	\$ 2,604,695	\$ -
CONSTRUCTION																		
Salaries and Benefits																		
333	7803	2001	Supervisory	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Capital	82.11%	17.89%	82.11%	17.89%	\$ -	\$ -	\$ -	\$ -
334	7803	2002	Salaries - Operational	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
335	7803	2004	Overtime	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
336	7803	2007	Standby Compensation	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
337	7803	2010	Retirement	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
338	7803	2012	Retiree Health Care	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
339	7803	2015	Benefits - FICA	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
340	7803	2020	Sick Leave / PTO Conversion	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
341	7803	2025	Group Health Insurance	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
342	7803	2030	Worker's Comp. Insurance	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
343	7803	2031	Worker's Comp. Admin. Fee	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
344	7803	AddPers	Additional Personnel	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
345			Total Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Calculated					\$ -	\$ -	\$ -	\$ -
Operating Expenses Other Than Salaries and Benefits																		
346	7803	3040	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Capital	82.11%	17.89%	82.11%	17.89%	\$ -	\$ -	\$ -	\$ -
347	7803	3050	Books and Publications	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
348	7803	3055	Fuels	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
349	7803	3060	Tools	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
350	7803	3105	Uniforms	-	-	-	500	-	500	Capital	82.11%	17.89%	82.11%	17.89%	-	-	411	89
351	7803	3131	Equipment	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
352	7803	3150	Safety Supplies	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
353	7803	3175	Cleaning Supplies	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-
354	7803	3325	Maintenance Supplies	-	-	-	-	-	-	Capital	82.11%	17.89%	82.11%	17.89%	-	-	-	-

Table 1-6
City of Alamogordo, New Mexico
Utility Rate Study
Water and Wastewater System

Allocation of Utility Operating Expenses to Individual Systems

Line No.	Division Code	Expense Code	Description	Budgeted Fiscal Year 2024		Adjusted Fiscal Year 2024		Budgeted Fiscal Year 2025		Adjusted Fiscal Year 2025		Basis	Percent Allocation		Allocation Amounts			
					Adjustments				Adjustments				Water	Wastewater	Fiscal Year 2024		Fiscal Year 2025	
															Water	Wastewater	Water	Wastewater
355	7803	3330	Construction Supplies	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
356	7803	4421	Fleet Commercial Parts	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
357	7803	4445	Building and Structures	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
358	7803	4452	Communication Maintenance	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
359	7803	4740	Phone Service and Maintenance	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
360	7803	4741	Cellular Phone Service	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
361	7803	4742	Long Distance Telephone Services	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
362	7803	5022	Computer Hardware	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
363	7803	5050	Equipment - Non Capital	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
364	7803	5605	Training, Travel, and Conference	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
365	7803	5615	Copier Charges	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
366	7803	5645	Memberships and Dues	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
367	7803	5714	Copier Lease	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
368	7803	5758	Equipment Rental / Lease	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
369	7803	5802	Fleet Insurance	-	-	-	-	-	-	-	-	Capital	82.11%	17.89%	-	-	-	-
370			Total Operating Expenses Other Than Salaries and Benefits	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500					\$ -	\$ -	\$ 411	\$ 89
			Capital Outlay															
371	7803	6185	CER Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		Equal	50.00%	50.00%	\$ -	\$ -	\$ -	\$ -
372			Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ -	\$ -
373			Total Construction	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500					\$ -	\$ -	\$ 411	\$ 89
			1977 JT W/S PRINCIPAL AND INTEREST															
374	82	5734	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		Equal	50.00%	50.00%	\$ -	\$ -	\$ -	\$ -
375	82	7400	Bond/Loan Expenses	-	-	-	-	-	-	-		Equal	50.00%	50.00%	-	-	-	-
376			Total 1977 JT W/S Principal and Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ -	\$ -
			INFRASTRUCTURE															
377	9303	5735	Services - Engineering	\$ 872,005	\$ (872,005)	\$ -	\$ -	\$ -	\$ -	\$ -		Direct-W	100.00%	0.00%	\$ -	\$ -	\$ -	\$ -
378	9303	6770	Water Line Improvements	127,999	(127,999)	-	-	-	-	-		Direct-W	100.00%	0.00%	-	-	-	-
379			Total Infrastructure	\$ 1,000,004	\$ (1,000,004)	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ -	\$ -
			DEPARTMENT 9399															
			Operating Expenses Other Than Salaries and Benefits															
380	9399	5734	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		Equal	50.00%	50.00%	\$ -	\$ -	\$ -	\$ -
381			Total Operating Expenses Other Than Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ -	\$ -
			Capital Outlay															
382	9399	6088	Improvements	\$ 1,209,931	\$ (1,209,931)	\$ -	\$ -	\$ -	\$ -	\$ -		Equal	50.00%	50.00%	\$ -	\$ -	\$ -	\$ -
383	9399	6235	Capital - Engineering	-	-	-	-	-	-	-		Equal	50.00%	50.00%	-	-	-	-
384	9399	6530	Pipeline Replacement	164,400	(164,400)	-	200,000	(200,000)	-	-		Equal	50.00%	50.00%	-	-	-	-
385	9399	6532	Wastewater Treatment Plant Improvements	87,645	(87,645)	-	-	-	-	-		Direct-S	0.00%	100.00%	-	-	-	-
386	9399	6899	ICIP	75,162	(75,162)	-	-	-	-	-		Equal	50.00%	50.00%	-	-	-	-
387			Total Capital Outlay	\$ 1,537,138	\$ (1,537,138)	\$ -	\$ 200,000	\$ (200,000)	\$ -	\$ -					\$ -	\$ -	\$ -	\$ -
388			Total Department 9399	\$ 1,537,138	\$ (1,537,138)	\$ -	\$ 200,000	\$ (200,000)	\$ -	\$ -					\$ -	\$ -	\$ -	\$ -
			DEPARTMENT 9999															
389	9999	9898	Amortization Expense on Deferred Outflows	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		Direct-W	100.00%	0.00%	\$ -	\$ -	\$ -	\$ -
390			Total Department 9999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ -	\$ -
			TRANSFERS OUT															
391	491	1810	Transfer to (10) Gov/Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		Equal	50.00%	50.00%	\$ -	\$ -	\$ -	\$ -
392	491	1811	Transfer to (11) General Op	-	-	-	-	-	-	-		Equal	50.00%	50.00%	-	-	-	-
393	491	1812	Transfer to (12) Internal Service	668,107	-	668,107	716,718	-	716,718	-		Equal	50.00%	50.00%	334,054	334,054	358,359	358,359
394	491	1853	Transfer to (53) GO P&I	-	-	-	-	-	-	-		Equal	50.00%	50.00%	-	-	-	-
395	491	1854	Transfer to (54) RO / Snake Tank	-	-	-	-	-	-	-		Equal	50.00%	50.00%	-	-	-	-
396	491	1863	Transfer to (63) Engineering	150,653	-	150,653	-	-	-	-		Equal	50.00%	50.00%	75,327	75,327	-	-
397	491	1882	Transfer to (82) JT W/S P&I	1,326,958	(1,326,958)	-	1,330,913	(1,330,913)	-	-		Equal	50.00%	50.00%	-	-	-	-

Table 1-6
City of Alamogordo, New Mexico
Utility Rate Study
Water and Wastewater System

Allocation of Utility Operating Expenses to Individual Systems

Line No.	Division Code	Expense Code	Description	Budgeted Fiscal Year 2024		Adjusted Fiscal Year 2024		Budgeted Fiscal Year 2025		Adjusted Fiscal Year 2025		Basis	Percent Allocation		Allocation Amounts			
					Adjustments				Adjustments				Water	Wastewater	Fiscal Year 2024		Fiscal Year 2025	
398	491	1888	Transfer to (88) Bonito Lake	150,000	(150,000)	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-
399	491	8107	Transfer to (107) Self-Insurance	-	-	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-
400	491	8124	Transfer to (24) Capital Improvement	1,500,000	(1,500,000)	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-
401			Total Transfers Out	<u>\$ 3,795,718</u>	<u>\$ (2,976,958)</u>	<u>\$ 818,760</u>	<u>\$ 2,047,631</u>	<u>\$ (1,330,913)</u>	<u>\$ 716,718</u>						<u>\$ 409,380</u>	<u>\$ 409,380</u>	<u>\$ 358,359</u>	<u>\$ 358,359</u>
			OTHER															
402		7299	Interest / Interest Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Equal	50.00%	50.00%	\$ -	\$ -	\$ -	\$ -
403		8004	Contra Capital Outlay Exp	-	-	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-
404		8020	Bad Debt Expense	-	-	-	-	-	-	-	-	Equal	50.00%	50.00%	-	-	-	-
405			Total Other	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>				<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
406			TOTAL EXPENDITURES AND TRANSFERS - SUBTOTAL	<u>\$ 17,487,809</u>	<u>\$ (7,393,018)</u>	<u>\$ 10,094,791</u>	<u>\$ 12,551,409</u>	<u>\$ (2,470,913)</u>	<u>\$ 10,080,496</u>						<u>\$ 5,633,746</u>	<u>\$ 4,461,045</u>	<u>\$ 5,249,249</u>	<u>\$ 4,831,247</u>
407	Contingency		Allowance for Additional Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Calculated			\$ -	\$ -	\$ -	\$ -
408			TOTAL EXPENDITURES	<u>\$ 17,487,809</u>	<u>\$ (7,393,018)</u>	<u>\$ 10,094,791</u>	<u>\$ 12,551,409</u>	<u>\$ (2,470,913)</u>	<u>\$ 10,080,496</u>						<u>\$ 5,633,746</u>	<u>\$ 4,461,045</u>	<u>\$ 5,249,249</u>	<u>\$ 4,831,247</u>
409			Actual Operating Expenses	<u>\$ 10,094,791</u>		<u>\$ 10,094,791</u>	<u>\$ 10,080,496</u>			<u>\$ 10,080,496</u>					<u>\$ 5,633,746</u>	<u>\$ 4,461,045</u>	<u>\$ 5,249,249</u>	<u>\$ 4,831,247</u>

Table 1-7

City of Alamogordo, New Mexico
Utility Rate Study
Water System

Projected Operating Expenses - Water System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
BONITO WATER SUPPLY													
Salaries and Benefits													
1	0008	AddPers	Additional Personnel	Calculated	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2			Total Salaries and Benefits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses Other Than Salaries and Benefits													
3	0008	4701	Electricity	ElectricW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	0008	4740	Phone Service and Maintenance	Inflation	985	-	-	-	-	-	-	-	-
5	0008	5743	Professional Services	Labor	13,231	-	-	-	-	-	-	-	-
6	0008	5762	Water Conservation Fee - New Mexico	Inflation	-	-	-	-	-	-	-	-	-
7	0008	5903	Emergency Miscellaneous Disaster Relief	Inflation	-	-	-	-	-	-	-	-	-
8			Total Operating Expenses Other Than Salaries and Benefits		\$ 14,216	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay													
9	0008	6079	Bonito Lake Restoration	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10			Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11			Total Bonito Water Supply		\$ 14,216	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CENTRAL RECEIVING / PROCUREMENT													
Salaries and Benefits													
12	1602	2001	Supervisory	Labor	\$ 3,106	\$ 3,160	\$ 3,286	\$ 3,418	\$ 3,555	\$ 3,697	\$ 3,845	\$ 3,998	\$ 4,158
13	1602	2002	Salaries - Operational	Labor	30,301	31,469	32,728	34,037	35,398	36,814	38,287	39,818	41,411
14	1602	2003	Salaries and Benefits / Temp / Part-Time	Labor	-	-	-	-	-	-	-	-	-
15	1602	2004	Overtime	Labor	1,500	1,500	1,560	1,622	1,687	1,755	1,825	1,898	1,974
16	1602	2007	Standby Compensation	Labor	2,500	2,500	2,600	2,704	2,812	2,925	3,042	3,163	3,290
17	1602	2010	Retirement	Labor	5,145	5,334	5,547	5,769	6,000	6,240	6,490	6,749	7,019
18	1602	2012	Retiree Health Care	Labor	668	694	721	750	780	811	844	877	913
19	1602	2015	Benefits - FICA	Labor	2,582	2,239	2,329	2,422	2,519	2,619	2,724	2,833	2,946
20	1602	2020	Sick Leave / PTO Conversion	Labor	200	-	-	-	-	-	-	-	-
21	1602	2025	Group Health Insurance	HealthIns	7,612	7,976	8,375	8,794	9,233	9,695	10,180	10,689	11,223
22	1602	2030	Worker's Comp. Insurance	Labor	1,624	1,489	1,549	1,611	1,675	1,742	1,812	1,884	1,959
23	1602	2031	Worker's Comp. Admin. Fee	Labor	9	9	9	10	10	11	11	11	12
24	1602	AddPers	Additional Personnel	Calculated	-	-	-	-	-	-	-	-	-
25			Total Salaries and Benefits		\$ 55,245	\$ 56,370	\$ 58,704	\$ 61,136	\$ 63,669	\$ 66,308	\$ 69,058	\$ 71,922	\$ 74,906
Operating Expenses Other Than Salaries and Benefits													
26	1602	3045	Postage	Cust-Water	\$ 25	\$ 25	\$ 26	\$ 27	\$ 28	\$ 29	\$ 30	\$ 31	\$ 32
27	1602	3055	Fuels	Fuel	550	550	578	606	637	669	702	737	774
28	1602	3105	Uniforms	Inf/Emp	700	850	876	902	929	957	985	1,015	1,045
29	1602	3150	Safety Supplies	Inflation	325	350	361	371	382	394	406	418	430
30	1602	3160	Supplies	Inflation	900	750	773	796	820	844	869	896	922
31	1602	4414	Copier Maintenance	Inflation	270	120	124	127	131	135	139	143	148
32	1602	4421	Fleet Commercial Parts	Repair	825	825	858	892	928	965	1,004	1,044	1,086
33	1602	4430	Pest Control	Inflation	198	198	204	210	216	223	230	236	244
34	1602	4740	Phone Service and Maintenance	Inflation	-	-	-	-	-	-	-	-	-
35	1602	4741	Cellular Phone Service	Inflation	520	258	266	274	282	290	299	308	317
36	1602	4742	Long Distance Telephone Services	Inflation	-	-	-	-	-	-	-	-	-
37	1602	5050	Equipment - Non Capital	Inflation	3,300	1,863	-	-	-	-	-	-	-

Table 1-7

City of Alamogordo, New Mexico
Utility Rate Study
Water System

Projected Operating Expenses - Water System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
38	1602	5605	Training, Travel, and Conference	Inf/Emp	350	350	361	371	382	394	406	418	430
39	1602	5615	Copier Charges	Inflation	1,070	1,500	1,545	1,591	1,639	1,688	1,739	1,791	1,845
40	1602	5673	Inventory - Over/Short	Inflation	2,500	2,500	2,575	2,652	2,732	2,814	2,898	2,985	3,075
41	1602	5674	Damaged / Obsolete Inventory	Inflation	17,472	2,500	2,575	2,652	2,732	2,814	2,898	2,985	3,075
42	1602	5714	Copier Lease	Inflation	-	-	-	-	-	-	-	-	-
43	1602	5734	Contract Services	Labor	2,118	-	-	-	-	-	-	-	-
44	1602	5802	Fleet Insurance	Insurance	162	75	77	81	84	87	91	94	98
45			Total Operating Expenses Other Than Salaries and Benefits		\$ 31,285	\$ 12,713	\$ 11,196	\$ 11,553	\$ 11,922	\$ 12,302	\$ 12,695	\$ 13,101	\$ 13,520
46	1602	6160	Capital Equipment	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
47	1602	6392	Facility Improvements	Eliminate	-	-	-	-	-	-	-	-	-
48			Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
49			Total Central Receiving / Procurement		\$ 86,529	\$ 69,083	\$ 69,900	\$ 72,689	\$ 75,591	\$ 78,611	\$ 81,753	\$ 85,023	\$ 88,426

Table 1-7

City of Alamogordo, New Mexico
Utility Rate Study
Water System

Projected Operating Expenses - Water System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
80	1803	5605	Training, Travel, and Conference	Inf/Emp	-	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230
81	1803	5615	Copier Charges	Inflation	423	1,400	1,442	1,485	1,530	1,576	1,623	1,672	1,722
82	1803	5645	Memberships and Dues	Inflation	50	60	62	64	66	68	70	72	74
83	1803	5667	Water Tower Lease (SPTC)	Inflation	1,250	-	-	-	-	-	-	-	-
84	1803	5712	Lease of Land	Inflation	6,000	6,000	6,180	6,365	6,556	6,753	6,956	7,164	7,379
85	1803	5714	Copier Lease	Inflation	-	-	-	-	-	-	-	-	-
86	1803	5715	Audit	Labor	17,500	17,500	18,200	18,928	19,685	20,473	21,291	22,143	23,029
87	1803	5734	Contract Services	Labor	3,387	20,000	20,800	21,632	22,497	23,397	24,333	25,306	26,319
88	1803	5740	Administrative Charges	Labor	247,529	160,369	166,784	173,455	180,393	187,609	195,113	202,918	211,035
89	1803	5802	Fleet Insurance	Insurance	162	75	77	81	84	87	91	94	98
90	1803	5803	Errors and Omissions	Insurance	19,520	19,520	20,301	21,113	21,957	22,836	23,749	24,699	25,687
91	1803	5807	Commercial Property	Insurance	-	-	-	-	-	-	-	-	-
92			Total Operating Expenses Other Than Salaries and Benefits		\$ 298,412	\$ 229,821	\$ 238,916	\$ 248,371	\$ 258,202	\$ 268,423	\$ 279,050	\$ 290,099	\$ 301,587
Capital Outlay													
93	1803	6185	CER Equipment Replacement	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
94			Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95			Total Public Works Administration		\$ 401,941	\$ 340,067	\$ 353,647	\$ 367,771	\$ 382,462	\$ 397,741	\$ 413,633	\$ 430,163	\$ 447,354
CUSTOMER SERVICE / UTILITY BILLING													
Salaries and Wages													
96	2202	2001	Supervisory	Labor	\$ 44,496	\$ 45,387	\$ 47,202	\$ 49,090	\$ 51,054	\$ 53,096	\$ 55,220	\$ 57,429	\$ 59,726
97	2202	2002	Salaries - Operational	Labor	209,665	240,530	250,151	260,157	270,564	281,386	292,642	304,347	316,521
98	2202	2004	Overtime	Labor	3,088	3,088	3,212	3,340	3,474	3,613	3,757	3,907	4,064
99	2202	2010	Retirement	Labor	39,141	43,902	45,658	47,484	49,384	51,359	53,414	55,550	57,772
100	2202	2011	Deferred Compensation	Labor	1,258	1,376	1,431	1,489	1,548	1,610	1,674	1,741	1,811
101	2202	2012	Retiree Health Care	Labor	5,083	5,704	5,932	6,169	6,416	6,672	6,939	7,217	7,505
102	2202	2015	Benefits - FICA	Labor	19,527	20,091	20,894	21,730	22,599	23,503	24,443	25,421	26,438
103	2202	2020	Sick Leave / PTO Conversion	Labor	4,786	4,786	4,978	5,177	5,384	5,599	5,823	6,056	6,299
104	2202	2025	Group Health Insurance	HealthIns	28,146	34,228	35,940	37,737	39,624	41,605	43,685	45,869	48,163
105	2202	2030	Worker's Comp. Insurance	Labor	4,829	4,818	5,011	5,211	5,420	5,637	5,862	6,097	6,341
106	2202	2031	Worker's Comp. Admin. Fee	Labor	51	44	45	47	49	51	53	55	58
107	2202	AddPers	Additional Personnel	Calculated	-	-	-	-	-	-	-	-	-
108			Total Salaries and Wages		\$ 360,070	\$ 403,954	\$ 420,455	\$ 437,632	\$ 455,515	\$ 474,132	\$ 493,513	\$ 513,690	\$ 534,697
Operating Expenses Other Than Salaries and Benefits													
109	2202	3040	Office Supplies	Inflation	\$ 3,860	\$ 3,345	\$ 3,446	\$ 3,549	\$ 3,656	\$ 3,765	\$ 3,878	\$ 3,994	\$ 4,114
110	2202	3045	Postage	Cust-Water	38,085	41,276	42,709	44,190	45,720	47,303	48,939	50,631	52,150
111	2202	3055	Fuels	Fuel	7,411	7,720	8,106	8,511	8,937	9,384	9,853	10,346	10,863
112	2202	3060	Tools	Inflation	1,107	823	848	874	900	927	955	983	1,013
113	2202	3105	Uniforms	Inf/Emp	1,451	4,246	4,373	4,505	4,640	4,779	4,922	5,070	5,222
114	2202	3150	Safety Supplies	Inflation	1,204	1,544	1,590	1,638	1,687	1,738	1,790	1,844	1,899
115	2202	3164	Meters - New	Inflation	15,440	20,587	21,204	21,840	22,496	23,170	23,866	24,582	25,319
116	2202	3174	Effluent Meters / Parts	Inflation	2,573	2,573	2,651	2,730	2,812	2,896	2,983	3,073	3,165
117	2202	4406	Software Support Fees	Inflation	24,807	24,807	25,551	26,318	27,107	27,920	28,758	29,621	30,509
118	2202	4421	Fleet Commercial Parts	Repair	1,544	1,544	1,606	1,670	1,737	1,806	1,879	1,954	2,032
119	2202	4435	Equipment Maintenance	Repair	4,941	5,558	5,781	6,012	6,252	6,503	6,763	7,033	7,314
120	2202	4701	Electricity	ElectricW	3,397	4,375	4,566	4,765	4,973	5,190	5,416	5,652	5,899
121	2202	4740	Phone Service and Maintenance	Inflation	-	-	-	-	-	-	-	-	-

Table 1-7

City of Alamogordo, New Mexico
Utility Rate Study
Water System

Projected Operating Expenses - Water System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
122	2202	4741	Cellular Phone Service	Inflation	2,059	3,870	3,986	4,106	4,229	4,356	4,487	4,621	4,760
123	2202	4742	Long Distance Telephone Services	Inflation	-	-	-	-	-	-	-	-	-
124	2202	5022	Computer Hardware	Inflation	-	-	-	-	-	-	-	-	-
125	2202	5023	Computer Software	Inflation	-	-	-	-	-	-	-	-	-
126	2202	5050	Equipment - Non Capital	Inflation	4,632	5,147	-	-	-	-	-	-	-
127	2202	5605	Training, Travel, and Conference	Inf/Emp	-	-	-	-	-	-	-	-	-
128	2202	5615	Copier Charges	Inflation	-	648	668	688	709	730	752	774	798
129	2202	5630	Legal Fees and Services	Labor	3,603	4,503	4,683	4,871	5,066	5,268	5,479	5,698	5,926
130	2202	5640	Printing	Inflation	2,573	2,831	2,916	3,003	3,093	3,186	3,282	3,380	3,481
131	2202	5646	Credit Card Fees	WRevenue	1,673	1,544	1,936	2,331	2,502	2,585	2,671	2,671	2,671
132	2202	5648	Collection Agency Fees	WRevenue	4,117	4,375	5,486	6,604	7,089	7,325	7,569	7,569	7,569
133	2202	5728	In-Service Training	Labor	-	-	-	-	-	-	-	-	-
134	2202	5734	Contract Services	Labor	40,432	36,799	38,271	39,801	41,393	43,049	44,771	46,562	48,424
135	2202	5801	General Liability	Insurance	1,132	1,245	1,295	1,347	1,400	1,456	1,515	1,575	1,638
136	2202	5802	Fleet Insurance	Insurance	1,833	839	872	907	944	981	1,021	1,061	1,104
137	2202	8001	Depreciation Expense	Eliminate	-	-	-	-	-	-	-	-	-
138			Total Operating Expenses Other Than Salaries and Benefits		\$ 167,874	\$ 180,200	\$ 182,543	\$ 190,259	\$ 197,341	\$ 204,318	\$ 211,547	\$ 218,695	\$ 225,871
Capital Outlay													
139	2202	6023	Computer Software	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
140	2202	6160	Capital Equipment	Eliminate	-	-	-	-	-	-	-	-	-
141	2202	6169	Maintenance Equipment	Eliminate	-	-	-	-	-	-	-	-	-
142	2202	6185	CER Equipment Replacement	Eliminate	-	-	-	-	-	-	-	-	-
143			Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
144			Total Customer Service / Utility Billing		\$ 527,944	\$ 584,154	\$ 602,998	\$ 627,892	\$ 652,856	\$ 678,450	\$ 705,060	\$ 732,385	\$ 760,568
UTILITY MAINTENANCE													
Salaries and Benefits													
145	5503	2001	Supervisory	Labor	\$ 32,816	\$ 33,473	\$ 34,811	\$ 36,204	\$ 37,652	\$ 39,158	\$ 40,724	\$ 42,353	\$ 44,048
146	5503	2002	Salaries - Operational	Labor	449,495	461,561	480,023	499,224	519,193	539,961	561,559	584,021	607,382
147	5503	2004	Overtime	Labor	42,000	42,000	43,680	45,427	47,244	49,134	51,099	53,143	55,269
148	5503	2007	Standby Compensation	Labor	4,140	4,700	4,888	5,084	5,287	5,498	5,718	5,947	6,185
149	5503	2010	Retirement	Labor	74,276	76,247	79,296	82,468	85,767	89,198	92,766	96,476	100,335
150	5503	2012	Retiree Health Care	Labor	9,647	9,906	10,302	10,714	11,143	11,589	12,052	12,534	13,036
151	5503	2015	Benefits - FICA	Labor	41,282	36,382	37,837	39,350	40,924	42,561	44,264	46,034	47,876
152	5503	2020	Sick Leave / PTO Conversion	Labor	7,600	7,500	7,800	8,112	8,436	8,774	9,125	9,490	9,869
153	5503	2025	Group Health Insurance	HealthIns	68,991	29,699	31,184	32,743	34,380	36,099	37,904	39,800	41,789
154	5503	2030	Worker's Comp. Insurance	Labor	16,774	15,470	16,088	16,732	17,401	18,097	18,821	19,574	20,357
155	5503	2031	Worker's Comp. Admin. Fee	Labor	105	73	76	79	82	85	89	92	96
156	5503	2033	Tool Allowance	Inflation	480	-	-	-	-	-	-	-	-
157	5503	AddPers	Additional Personnel	Calculated	-	-	-	-	-	-	-	-	-
158			Total Salaries and Benefits		\$ 747,604	\$ 717,009	\$ 745,986	\$ 776,137	\$ 807,510	\$ 840,154	\$ 874,121	\$ 909,465	\$ 946,242
Operating Expenses Other Than Salaries and Benefits													
159	5503	3040	Office Supplies	Inflation	\$ 1,193	\$ 1,193	\$ 1,229	\$ 1,266	\$ 1,304	\$ 1,343	\$ 1,383	\$ 1,425	\$ 1,467
160	5503	3050	Books and Publications	Inflation	225	225	232	239	246	253	261	269	277
161	5503	3055	Fuels	Fuel	35,000	37,500	39,375	41,344	43,411	45,581	47,861	50,254	52,766
162	5503	3060	Tools	Inflation	4,286	4,286	4,415	4,547	4,683	4,824	4,969	5,118	5,271

Table 1-7

City of Alamogordo, New Mexico
Utility Rate Study
Water System

Projected Operating Expenses - Water System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
163	5503	3105	Uniforms	Inf/Emp	5,220	6,250	6,438	6,631	6,830	7,034	7,245	7,463	7,687
164	5503	3131	Equipment	Repair	12,795	12,795	13,307	13,839	14,393	14,968	15,567	16,190	16,837
165	5503	3150	Safety Supplies	Inflation	8,101	9,000	9,270	9,548	9,835	10,130	10,433	10,746	11,069
166	5503	3164	Meters - New	Inflation	-	-	-	-	-	-	-	-	-
167	5503	3175	Cleaning Supplies	Inflation	800	900	927	955	983	1,013	1,043	1,075	1,107
168	5503	3325	Maintenance Supplies	Repair	3,050	3,050	3,172	3,299	3,431	3,568	3,711	3,859	4,014
169	5503	3330	Construction Supplies	Construction	131,000	150,000	154,500	159,135	163,909	168,826	173,891	179,108	184,481
170	5503	4406	Software Support Fees	Inflation	3,250	-	-	-	-	-	-	-	-
171	5503	4421	Fleet Commercial Parts	Repair	18,750	19,500	20,280	21,091	21,935	22,812	23,725	24,674	25,661
172	5503	4425	Heating and Cooling	Utilities	750	1,000	1,050	1,103	1,158	1,216	1,276	1,340	1,407
173	5503	4435	Equipment Maintenance	Repair	1,725	2,500	2,600	2,704	2,812	2,925	3,042	3,163	3,290
174	5503	4445	Building and Structures	Repair	750	1,000	1,040	1,082	1,125	1,170	1,217	1,265	1,316
175	5503	4452	Communication Maintenance	Repair	1,000	1,000	1,040	1,082	1,125	1,170	1,217	1,265	1,316
176	5503	4520	Water Transmission and Distribution	Repair	219,250	250,000	260,000	270,400	281,216	292,465	304,163	316,330	328,983
177	5503	4525	Sewer Line Maintenance	Repair	12,500	12,500	13,000	13,520	14,061	14,623	15,208	15,816	16,449
178	5503	4701	Electricity	ElectricW	7,000	7,250	7,567	7,897	8,241	8,601	8,976	9,367	9,776
179	5503	4720	Gas	Fuel	1,300	1,300	1,365	1,433	1,505	1,580	1,659	1,742	1,829
180	5503	4740	Phone Service and Maintenance	Inflation	458	500	515	530	546	563	580	597	615
181	5503	4741	Cellular Phone Service	Inflation	3,600	4,000	4,120	4,244	4,371	4,502	4,637	4,776	4,919
182	5503	4742	Long Distance Telephone Services	Inflation	-	-	-	-	-	-	-	-	-
183	5503	4760	Water / Sewer / Garbage	Utilities	14,000	14,500	15,225	15,986	16,786	17,625	18,506	19,431	20,403
184	5503	5022	Computer Hardware	Inflation	10,045	-	-	-	-	-	-	-	-
185	5503	5023	Computer Software	Inflation	-	-	-	-	-	-	-	-	-
186	5503	5050	Equipment - Non Capital	Inflation	-	-	-	-	-	-	-	-	-
187	5503	5604	Line Locates	Inflation	4,000	6,000	6,180	6,365	6,556	6,753	6,956	7,164	7,379
188	5503	5605	Training, Travel, and Conference	Inf/Emp	3,377	3,378	3,479	3,583	3,691	3,801	3,915	4,033	4,154
189	5503	5615	Copier Charges	Inflation	463	613	631	650	669	689	710	731	753
190	5503	5645	Memberships and Dues	Inflation	325	600	618	637	656	675	696	716	738
191	5503	5673	Inventory - Over/Short	Inflation	-	-	-	-	-	-	-	-	-
192	5503	5674	Damaged / Obsolete Inventory	Inflation	-	-	-	-	-	-	-	-	-
193	5503	5714	Copier Lease	Inflation	-	-	-	-	-	-	-	-	-
194	5503	5729	Services - Janitorial	Labor	1,925	2,675	2,782	2,893	3,009	3,129	3,255	3,385	3,520
195	5503	5734	Contract Services	Labor	39,750	17,948	18,666	19,413	20,189	20,997	21,836	22,710	23,618
196	5503	5758	Equipment Rental / Lease	Inflation	125	-	-	-	-	-	-	-	-
197	5503	5801	General Liability	Insurance	295	324	337	350	364	379	394	410	426
198	5503	5802	Fleet Insurance	Insurance	3,723	1,704	1,772	1,843	1,917	1,993	2,073	2,156	2,242
199	5503	5807	Commercial Property	Insurance	1,926	1,984	2,063	2,145	2,231	2,320	2,413	2,510	2,610
200	5503	8001	Depreciation Expense	Eliminate	-	-	-	-	-	-	-	-	-
201			Total Operating Expenses Other Than Salaries and Benefits		\$ 551,956	\$ 575,474	\$ 597,193	\$ 619,753	\$ 643,187	\$ 667,530	\$ 692,818	\$ 719,089	\$ 746,382
			Capital Outlay										
202	5503	6185	CER Equipment Replacement	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
203	5503	6921	CER Heavy Equipment	Inflation	-	-	-	-	-	-	-	-	-
204			Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
205			Total Utility Maintenance		\$ 1,299,560	\$ 1,292,482	\$ 1,343,178	\$ 1,395,890	\$ 1,450,697	\$ 1,507,684	\$ 1,566,939	\$ 1,628,554	\$ 1,692,624

Table 1-7

City of Alamogordo, New Mexico
Utility Rate Study
Water System

Projected Operating Expenses - Water System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
WATER FILTER PLANT													
Salaries and Benefits													
206	5703	2001	Supervisory	Labor	\$ 64,258	\$ 61,847	\$ 64,321	\$ 66,894	\$ 69,569	\$ 72,352	\$ 75,246	\$ 78,256	\$ 81,386
207	5703	2002	Salaries - Operational	Labor	570,041	571,878	594,753	618,543	643,285	669,016	695,777	723,608	752,552
208	5703	2004	Overtime	Labor	25,000	28,750	29,900	31,096	32,340	33,633	34,979	36,378	37,833
209	5703	2007	Standby Compensation	Labor	7,200	10,100	10,504	10,924	11,361	11,816	12,288	12,780	13,291
210	5703	2010	Retirement	Labor	97,682	97,606	101,510	105,571	109,793	114,185	118,753	123,503	128,443
211	5703	2012	Retiree Health Care	Labor	12,686	12,682	13,189	13,717	14,266	14,836	15,430	16,047	16,689
212	5703	2015	Benefits - FICA	Labor	51,754	47,109	48,993	50,953	52,991	55,111	57,315	59,608	61,992
213	5703	2020	Sick Leave / PTO Conversion	Labor	2,110	3,500	3,640	3,786	3,937	4,095	4,258	4,429	4,606
214	5703	2025	Group Health Insurance	HealthIns	127,242	26,672	28,006	29,406	30,876	32,420	34,041	35,743	37,530
215	5703	2030	Worker's Comp. Insurance	Labor	22,618	21,686	22,553	23,456	24,394	25,370	26,384	27,440	28,537
216	5703	2031	Worker's Comp. Admin. Fee	Labor	129	74	77	80	83	87	90	94	97
217	5703	AddPers	Additional Personnel	Calculated	-	-	-	-	-	-	-	-	-
218			Total Salaries and Benefits		\$ 980,720	\$ 881,904	\$ 917,447	\$ 954,425	\$ 992,896	\$ 1,032,920	\$ 1,074,561	\$ 1,117,884	\$ 1,162,957
Operating Expenses Other Than Salaries and Benefits													
219	5703	3040	Office Supplies	Inflation	\$ 2,778	\$ 2,500	\$ 2,575	\$ 2,652	\$ 2,732	\$ 2,814	\$ 2,898	\$ 2,985	\$ 3,075
220	5703	3045	Postage	Cust-Water	150	150	155	161	166	172	178	184	190
221	5703	3050	Books and Publications	Inflation	681	400	412	424	437	450	464	478	492
222	5703	3055	Fuels	Fuel	38,000	30,000	31,500	33,075	34,729	36,465	38,288	40,203	42,213
223	5703	3060	Tools	Inflation	1,500	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690
224	5703	3105	Uniforms	Inf/Emp	6,460	6,500	6,695	6,896	7,103	7,316	7,535	7,761	7,994
225	5703	3131	Equipment	Repair	31,860	40,016	41,617	43,281	45,013	46,813	48,686	50,633	52,658
226	5703	3150	Safety Supplies	Inflation	6,451	9,600	9,888	10,185	10,490	10,805	11,129	11,463	11,807
227	5703	3175	Cleaning Supplies	Inflation	600	800	824	849	874	900	927	955	984
228	5703	3295	Water Treatment Chemicals	ChemicalW	95,000	115,566	120,612	125,877	131,370	137,101	143,081	149,319	155,828
229	5703	3325	Maintenance Supplies	Repair	127,771	128,506	133,646	138,992	144,552	150,334	156,347	162,601	169,105
230	5703	3330	Construction Supplies	Construction	5,000	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149
231	5703	3340	Permits and Licenses	Inflation	40,000	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195
232	5703	4406	Software Support Fees	Inflation	11,000	16,000	16,480	16,974	17,484	18,008	18,548	19,105	19,678
233	5703	4407	Internet Support Fees	Inflation	2,821	-	-	-	-	-	-	-	-
234	5703	4421	Fleet Commercial Parts	Repair	30,000	30,000	31,200	32,448	33,746	35,096	36,500	37,960	39,478
235	5703	4425	Heating and Cooling	Utilities	2,000	2,500	2,625	2,756	2,894	3,039	3,191	3,350	3,518
236	5703	4430	Pest Control	Inflation	800	800	824	849	874	900	927	955	984
237	5703	4435	Equipment Maintenance	Repair	2,000	2,000	2,080	2,163	2,250	2,340	2,433	2,531	2,632
238	5703	4445	Building and Structures	Repair	10,000	10,000	10,400	10,816	11,249	11,699	12,167	12,653	13,159
239	5703	4452	Communication Maintenance	Repair	13,510	13,500	14,040	14,602	15,186	15,793	16,425	17,082	17,765
240	5703	4453	Generator Maintenance	Repair	40,000	43,206	44,934	46,732	48,601	50,545	52,567	54,669	56,856
241	5703	4540	Telemetry Maintenance	Repair	40,000	40,000	41,600	43,264	44,995	46,794	48,666	50,613	52,637
242	5703	4701	Electricity	ElectricW	512,460	512,460	534,836	558,183	582,541	607,955	634,470	662,133	690,995
243	5703	4720	Gas	Fuel	5,300	5,300	5,565	5,843	6,135	6,442	6,764	7,103	7,458
244	5703	4740	Phone Service and Maintenance	Inflation	7,500	-	-	-	-	-	-	-	-
245	5703	4741	Cellular Phone Service	Inflation	8,063	11,000	11,330	11,670	12,020	12,381	12,752	13,135	13,529
246	5703	4742	Long Distance Telephone Services	Inflation	-	-	-	-	-	-	-	-	-
247	5703	4760	Water / Sewer / Garbage	Utilities	2,500	2,500	2,625	2,756	2,894	3,039	3,191	3,350	3,518
248	5703	5022	Computer Hardware	Inflation	15,246	-	-	-	-	-	-	-	-
249	5703	5050	Equipment - Non Capital	Inflation	-	-	-	-	-	-	-	-	-
250	5703	5605	Training, Travel, and Conference	Inf/Emp	6,560	6,500	6,695	6,896	7,103	7,316	7,535	7,761	7,994

Table 1-7

City of Alamogordo, New Mexico
Utility Rate Study
Water System

Projected Operating Expenses - Water System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
251	5703	5615	Copier Charges	Inflation	4,630	4,630	4,769	4,912	5,059	5,211	5,367	5,528	5,694
252	5703	5640	Printing	Inflation	3,600	3,600	3,708	3,819	3,934	4,052	4,173	4,299	4,428
253	5703	5645	Memberships and Dues	Inflation	200	200	206	212	219	225	232	239	246
254	5703	5714	Copier Lease	Inflation	-	-	-	-	-	-	-	-	-
255	5703	5729	Services - Janitorial	Labor	13,309	13,309	13,841	14,395	14,971	15,570	16,192	16,840	17,514
256	5703	5734	Contract Services	Labor	529,465	326,000	339,040	352,602	366,706	381,374	396,629	412,494	428,994
257	5703	5738	IT/OT Services	Labor	130,000	130,000	135,200	140,608	146,232	152,082	158,165	164,491	171,071
258	5703	5747	Lab Services	Labor	38,000	40,000	41,600	43,264	44,995	46,794	48,666	50,613	52,637
259	5703	5758	Equipment Rental / Lease	Inflation	-	-	-	-	-	-	-	-	-
260	5703	5762	Water Conservation Fee - New Mexico	Inflation	63,300	63,300	65,199	67,155	69,170	71,245	73,382	75,584	77,851
261	5703	5801	General Liability	Insurance	3,444	3,680	3,827	3,980	4,139	4,305	4,477	4,656	4,843
262	5703	5802	Fleet Insurance	Insurance	5,080	1,779	1,850	1,924	2,001	2,081	2,164	2,251	2,341
263	5703	5807	Commercial Property	Insurance	56,418	58,489	60,829	63,262	65,792	68,424	71,161	74,007	76,968
264			Total Operating Expenses Other Than Salaries and Benefits		\$ 1,913,457	\$ 1,722,791	\$ 1,792,668	\$ 1,865,400	\$ 1,941,104	\$ 2,019,903	\$ 2,101,924	\$ 2,187,299	\$ 2,276,165
			Capital Outlay										
265	5703	6185	CER Equipment Replacement	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
266			Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
267			Total Water Filter Plant		\$ 2,894,177	\$ 2,604,695	\$ 2,710,115	\$ 2,819,825	\$ 2,934,000	\$ 3,052,824	\$ 3,176,485	\$ 3,305,183	\$ 3,439,123
			CONSTRUCTION										
			Salaries and Benefits										
268	7803	2001	Supervisory	Labor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
269	7803	2002	Salaries - Operational	Labor	-	-	-	-	-	-	-	-	-
270	7803	2004	Overtime	Labor	-	-	-	-	-	-	-	-	-
271	7803	2007	Standby Compensation	Labor	-	-	-	-	-	-	-	-	-
272	7803	2010	Retirement	Labor	-	-	-	-	-	-	-	-	-
273	7803	2012	Retiree Health Care	Labor	-	-	-	-	-	-	-	-	-
274	7803	2015	Benefits - FICA	Labor	-	-	-	-	-	-	-	-	-
275	7803	2020	Sick Leave / PTO Conversion	Labor	-	-	-	-	-	-	-	-	-
276	7803	2025	Group Health Insurance	HealthIns	-	-	-	-	-	-	-	-	-
277	7803	2030	Worker's Comp. Insurance	Labor	-	-	-	-	-	-	-	-	-
278	7803	2031	Worker's Comp. Admin. Fee	Labor	-	-	-	-	-	-	-	-	-
279	7803	AddPers	Additional Personnel	Calculated	-	-	-	-	-	-	-	-	-
280			Total Salaries and Benefits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Operating Expenses Other Than Salaries and Benefits										
281	7803	3040	Office Supplies	Inflation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
282	7803	3050	Books and Publications	Inflation	-	-	-	-	-	-	-	-	-
283	7803	3055	Fuels	Fuel	-	-	-	-	-	-	-	-	-
284	7803	3060	Tools	Inflation	-	-	-	-	-	-	-	-	-
285	7803	3105	Uniforms	Inf/Emp	-	411	423	436	449	462	476	490	505
286	7803	3131	Equipment	Repair	-	-	-	-	-	-	-	-	-
287	7803	3150	Safety Supplies	Inflation	-	-	-	-	-	-	-	-	-
288	7803	3175	Cleaning Supplies	Inflation	-	-	-	-	-	-	-	-	-
289	7803	3325	Maintenance Supplies	Repair	-	-	-	-	-	-	-	-	-
290	7803	3330	Construction Supplies	Construction	-	-	-	-	-	-	-	-	-
291	7803	4421	Fleet Commercial Parts	Repair	-	-	-	-	-	-	-	-	-

Table 1-7

City of Alamogordo, New Mexico
Utility Rate Study
Water System

Projected Operating Expenses - Water System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,									
					2024	2025	2026	2027	2028	2029	2030	2031	2032	
292	7803	4445	Building and Structures	Repair	-	-	-	-	-	-	-	-	-	-
293	7803	4452	Communication Maintenance	Repair	-	-	-	-	-	-	-	-	-	-
294	7803	4740	Phone Service and Maintenance	Inflation	-	-	-	-	-	-	-	-	-	-
295	7803	4741	Cellular Phone Service	Inflation	-	-	-	-	-	-	-	-	-	-
296	7803	4742	Long Distance Telephone Services	Inflation	-	-	-	-	-	-	-	-	-	-
297	7803	5022	Computer Hardware	Inflation	-	-	-	-	-	-	-	-	-	-
298	7803	5050	Equipment - Non Capital	Equipment - Non Capital	-	-	-	-	-	-	-	-	-	-
299	7803	5605	Training, Travel, and Conference	Inf/Emp	-	-	-	-	-	-	-	-	-	-
300	7803	5615	Copier Charges	Inflation	-	-	-	-	-	-	-	-	-	-
301	7803	5645	Memberships and Dues	Inflation	-	-	-	-	-	-	-	-	-	-
302	7803	5714	Copier Lease	Inflation	-	-	-	-	-	-	-	-	-	-
303	7803	5758	Equipment Rental / Lease	Inflation	-	-	-	-	-	-	-	-	-	-
304	7803	5802	Fleet Insurance	Insurance	-	-	-	-	-	-	-	-	-	-
305			Total Operating Expenses Other Than Salaries and Benefits		\$ -	\$ 411	\$ 423	\$ 436	\$ 449	\$ 462	\$ 476	\$ 490	\$ 505	
			Capital Outlay											
306	7803	6185	CER Equipment Replacement	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
307			Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
308			Total Construction		\$ -	\$ 411	\$ 423	\$ 436	\$ 449	\$ 462	\$ 476	\$ 490	\$ 505	
			1977 JT W/S PRINCIPAL AND INTEREST											
309	82	5734	Contract Services	Labor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
310	82	7400	Bond/Loan Expenses	Eliminate	-	-	-	-	-	-	-	-	-	
311			Total 1977 JT W/S Principal and Interest		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
			INFRASTRUCTURE											
312	9303	5735	Services - Engineering	Labor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
313	9303	6770	Water Line Improvements	Eliminate	-	-	-	-	-	-	-	-	-	
314			Total Infrastructure		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
			DEPARTMENT 9399											
			Operating Expenses Other Than Salaries and Benefits											
315	9399	5734	Contract Services	Labor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
316			Total Operating Expenses Other Than Salaries and Benefits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
			Capital Outlay											
317		6088	Improvements	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
318	9399	6235	Capital - Engineering	Eliminate	-	-	-	-	-	-	-	-	-	
319	9399	6530	Pipeline Replacement	Eliminate	-	-	-	-	-	-	-	-	-	
320	9399	6532	Wastewater Treatment Plant Improvements	Eliminate	-	-	-	-	-	-	-	-	-	
321	9399	6899	ICIP	Eliminate	-	-	-	-	-	-	-	-	-	
322			Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
323			Total Department 9399		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
			DEPARTMENT 9999											
324	9999	9898	Amortization Expense on Deferred Outflows	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
325			Total Department 9999		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Table 1-7

City of Alamogordo, New Mexico
Utility Rate Study
Water System

Projected Operating Expenses - Water System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
TRANSFERS OUT													
326	491	1810	Transfer to (10) Gov/Fixed Assets	Labor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
327	491	1811	Transfer to (11) General Op	Labor	-	-	-	-	-	-	-	-	-
328	491	1812	Transfer to (12) Internal Service	IntServTransfer	334,054	358,359	358,359	358,359	376,277	376,277	376,277	376,277	376,277
329	491	1853	Transfer to (53) GO P&I	Eliminate	-	-	-	-	-	-	-	-	-
330	491	1854	Transfer to (54) RO / Snake Tank	Eliminate	-	-	-	-	-	-	-	-	-
331	491	1863	Transfer to (63) Engineering	EngrTransfer	75,327	-	-	-	-	-	-	-	-
332	491	1882	Transfer to (82) JT W/S P&I	Eliminate	-	-	-	-	-	-	-	-	-
333	491	1888	Transfer to (88) Bonito Lake	Eliminate	-	-	-	-	-	-	-	-	-
334	491	8107	Transfer to (107) Self-Insurance	HealthIns	-	-	-	-	-	-	-	-	-
335	491	8124	Transfer to (24) Capital Improvement	Eliminate	-	-	-	-	-	-	-	-	-
336			Total Transfers Out		\$ 409,380	\$ 358,359	\$ 358,359	\$ 358,359	\$ 376,277	\$ 376,277	\$ 376,277	\$ 376,277	\$ 376,277
OTHER													
337		7299	Interest / Interest Adjustment	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
338		8004	Contra Capital Outlay Exp	Eliminate	-	-	-	-	-	-	-	-	-
339		8020	Bad Debt Expense	Eliminate	-	-	-	-	-	-	-	-	-
340			Total Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
341			TOTAL EXPENDITURES AND TRANSFERS - SUBTOTAL		\$ 5,633,746	\$ 5,249,249	\$ 5,438,620	\$ 5,642,861	\$ 5,872,331	\$ 6,092,049	\$ 6,320,624	\$ 6,558,075	\$ 6,804,876
342		Contingency	Allowance for Additional Expenditures	Calculated	\$ -	\$ -	\$ 54,386	\$ 56,429	\$ 58,723	\$ 60,920	\$ 63,206	\$ 65,581	\$ 68,049
343			TOTAL WATER SYSTEM OPERATING EXPENSES		\$ 5,633,746	\$ 5,249,249	\$ 5,493,006	\$ 5,699,289	\$ 5,931,055	\$ 6,152,969	\$ 6,383,830	\$ 6,623,656	\$ 6,872,925

Table 1-8

City of Alamogordo, New Mexico
Utility Rate Study
Wastewater System

Projected Operating Expenses - Wastewater System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
CENTRAL RECEIVING / PROCUREMENT													
Salaries and Benefits													
1	1602	2001	Supervisory	Labor	\$ 3,106	\$ 3,160	\$ 3,286	\$ 3,418	\$ 3,555	\$ 3,697	\$ 3,845	\$ 3,998	\$ 4,158
2	1602	2002	Salaries - Operational	Labor	30,301	31,469	32,728	34,037	35,398	36,814	38,287	39,818	41,411
3	1602	2003	Salaries and Benefits / Temp / Part-Time	Labor	-	-	-	-	-	-	-	-	-
4	1602	2004	Overtime	Labor	1,500	1,500	1,560	1,622	1,687	1,755	1,825	1,898	1,974
5	1602	2007	Standby Compensation	Labor	2,500	2,500	2,600	2,704	2,812	2,925	3,042	3,163	3,290
6	1602	2010	Retirement	Labor	5,145	5,334	5,547	5,769	6,000	6,240	6,490	6,749	7,019
7	1602	2012	Retiree Health Care	Labor	668	694	721	750	780	811	844	877	913
8	1602	2015	Benefits - FICA	Labor	2,582	2,239	2,329	2,422	2,519	2,619	2,724	2,833	2,946
9	1602	2020	Sick Leave / PTO Conversion	Labor	200	-	-	-	-	-	-	-	-
10	1602	2025	Group Health Insurance	HealthIns	7,612	7,976	8,375	8,794	9,233	9,695	10,180	10,689	11,223
11	1602	2030	Worker's Comp. Insurance	Labor	1,624	1,489	1,549	1,611	1,675	1,742	1,812	1,884	1,959
12	1602	2031	Worker's Comp. Admin. Fee	Labor	9	9	9	10	10	11	11	11	12
13	1602	AddPers	Additional Personnel	Calculated	-	-	-	-	-	-	-	-	-
14			Total Salaries and Benefits		\$ 55,245	\$ 56,370	\$ 58,704	\$ 61,136	\$ 63,669	\$ 66,308	\$ 69,058	\$ 71,922	\$ 74,906
Operating Expenses Other Than Salaries and Benefits													
15	1602	3045	Postage	Cust-Water	\$ 25	\$ 25	\$ 26	\$ 27	\$ 28	\$ 29	\$ 30	\$ 31	\$ 32
16	1602	3055	Fuels	Fuel	550	550	578	606	637	669	702	737	774
17	1602	3105	Uniforms	Inf/Emp	700	850	876	902	929	957	985	1,015	1,045
18	1602	3150	Safety Supplies	Inflation	325	350	361	371	382	394	406	418	430
19	1602	3160	Supplies	Inflation	900	750	773	796	820	844	869	896	922
20	1602	4414	Copier Maintenance	Inflation	270	120	124	127	131	135	139	143	148
21	1602	4421	Fleet Commercial Parts	Repair	825	825	858	892	928	965	1,004	1,044	1,086
22	1602	4430	Pest Control	Inflation	198	198	204	210	216	223	230	236	244
23	1602	4740	Phone Service and Maintenance	Inflation	-	-	-	-	-	-	-	-	-
24	1602	4741	Cellular Phone Service	Inflation	520	258	266	274	282	290	299	308	317
25	1602	4742	Long Distance Telephone Services	Inflation	-	-	-	-	-	-	-	-	-
26	1602	5050	Equipment - Non Capital	Inflation	3,300	1,863	-	-	-	-	-	-	-
27	1602	5605	Training, Travel, and Conference	Inf/Emp	350	350	361	371	382	394	406	418	430
28	1602	5615	Copier Charges	Inflation	1,070	1,500	1,545	1,591	1,639	1,688	1,739	1,791	1,845
29	1602	5673	Inventory - Over/Short	Inflation	2,500	2,500	2,575	2,652	2,732	2,814	2,898	2,985	3,075
30	1602	5674	Damaged / Obsolete Inventory	Inflation	17,472	2,500	2,575	2,652	2,732	2,814	2,898	2,985	3,075
31	1602	5714	Copier Lease	Inflation	-	-	-	-	-	-	-	-	-
32	1602	5734	Contract Services	Labor	2,118	-	-	-	-	-	-	-	-
33	1602	5802	Fleet Insurance	Insurance	162	75	77	81	84	87	91	94	98
34			Total Operating Expenses Other Than Salaries and Benefits		\$ 31,285	\$ 12,713	\$ 11,196	\$ 11,553	\$ 11,922	\$ 12,302	\$ 12,695	\$ 13,101	\$ 13,520
Capital Outlay													
35	1602	6160	Capital Equipment	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
36	1602	6392	Facility Improvements	Eliminate	-	-	-	-	-	-	-	-	-
37			Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
38			Total Central Receiving / Procurement		\$ 86,529	\$ 69,083	\$ 69,900	\$ 72,689	\$ 75,591	\$ 78,611	\$ 81,753	\$ 85,023	\$ 88,426
PUBLIC WORKS ADMINISTRATION													
Salaries and Benefits													
39	1803	2001	Supervisory	Labor	\$ 40,186	\$ 45,088	\$ 46,892	\$ 48,767	\$ 50,718	\$ 52,747	\$ 54,856	\$ 57,051	\$ 59,333
40	1803	2002	Salaries - Operational	Labor	31,054	31,598	32,862	34,176	35,543	36,965	38,444	39,982	41,581

Table 1-8

City of Alamogordo, New Mexico
Utility Rate Study
Wastewater System

Projected Operating Expenses - Wastewater System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
41	1803	2004	Overtime	Labor	125	250	260	270	281	292	304	316	329
42	1803	2010	Retirement	Labor	10,971	11,810	12,282	12,774	13,285	13,816	14,369	14,943	15,541
43	1803	2011	Deferred Compensation	Labor	2,855	3,122	3,246	3,376	3,511	3,652	3,798	3,950	4,108
44	1803	2012	Retiree Health Care	Labor	1,425	1,534	1,595	1,659	1,726	1,795	1,866	1,941	2,019
45	1803	2015	Benefits - FICA	Labor	6,088	5,752	5,982	6,221	6,470	6,729	6,998	7,278	7,569
46	1803	2020	Sick Leave / PTO Conversion	Labor	3,250	3,250	3,380	3,515	3,656	3,802	3,954	4,112	4,277
47	1803	2025	Group Health Insurance	HealthIns	7,303	7,588	7,967	8,365	8,783	9,223	9,684	10,168	10,676
48	1803	2030	Worker's Comp. Insurance	Labor	264	245	254	264	275	286	297	309	322
49	1803	2031	Worker's Comp. Admin. Fee	Labor	10	10	10	11	11	12	12	13	13
50	1803	AddPers	Additional Personnel	Calculated	-	-	-	-	-	-	-	-	-
51			Total Salaries and Benefits		\$ 103,529	\$ 110,246	\$ 114,731	\$ 119,400	\$ 124,260	\$ 129,318	\$ 134,583	\$ 140,063	\$ 145,767
Operating Expenses Other Than Salaries and Benefits													
52	1803	3040	Office Supplies	Inflation	\$ 478	\$ 478	\$ 492	\$ 507	\$ 522	\$ 537	\$ 554	\$ 570	\$ 587
53	1803	3045	Postage	Cust-Water	25	25	26	27	28	29	30	31	32
54	1803	3055	Fuels	Fuel	450	450	473	496	521	547	574	603	633
55	1803	3131	Equipment	Repair	-	-	-	-	-	-	-	-	-
56	1803	3150	Safety Supplies	Inflation	50	125	129	133	137	141	145	149	154
57	1803	3175	Cleaning Supplies	Inflation	-	-	-	-	-	-	-	-	-
58	1803	4421	Fleet Commercial Parts	Repair	125	625	650	676	703	731	760	791	822
59	1803	4425	Heating and Cooling	Utilities	250	250	263	276	289	304	319	335	352
60	1803	4430	Pest Control	Inflation	-	-	-	-	-	-	-	-	-
61	1803	4445	Building and Structures	Repair	250	250	260	270	281	292	304	316	329
62	1803	4452	Communication Maintenance	Repair	250	250	260	270	281	292	304	316	329
63	1803	4701	Electricity	ElectricW	-	-	-	-	-	-	-	-	-
64	1803	4720	Gas	Fuel	-	-	-	-	-	-	-	-	-
65	1803	4740	Phone Service and Maintenance	Inflation	-	-	-	-	-	-	-	-	-
66	1803	4741	Cellular Phone Service	Inflation	715	1,445	1,488	1,533	1,579	1,626	1,675	1,725	1,777
67	1803	4742	Long Distance Telephone Services	Inflation	-	-	-	-	-	-	-	-	-
68	1803	5023	Computer Software	Inflation	-	-	-	-	-	-	-	-	-
69	1803	5605	Training, Travel, and Conference	Inf/Emp	-	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230
70	1803	5615	Copier Charges	Inflation	423	1,400	1,442	1,485	1,530	1,576	1,623	1,672	1,722
71	1803	5645	Memberships and Dues	Inflation	50	60	62	64	66	68	70	72	74
72	1803	5667	Water Tower Lease (SPTC)	Inflation	1,250	-	-	-	-	-	-	-	-
73	1803	5712	Lease of Land	Inflation	6,000	6,000	6,180	6,365	6,556	6,753	6,956	7,164	7,379
74	1803	5714	Copier Lease	Inflation	-	-	-	-	-	-	-	-	-
75	1803	5715	Audit	Labor	17,500	17,500	18,200	18,928	19,685	20,473	21,291	22,143	23,029
76	1803	5734	Contract Services	Labor	3,387	20,000	20,800	21,632	22,497	23,397	24,333	25,306	26,319
77	1803	5740	Administrative Charges	Labor	247,529	160,369	166,784	173,455	180,393	187,609	195,113	202,918	211,035
78	1803	5802	Fleet Insurance	Insurance	162	75	77	81	84	87	91	94	98
79	1803	5803	Errors and Omissions	Insurance	19,520	19,520	20,301	21,113	21,957	22,836	23,749	24,699	25,687
80	1803	5807	Commercial Property	Insurance	-	-	-	-	-	-	-	-	-
81			Total Operating Expenses Other Than Salaries and Benefits		\$ 298,412	\$ 229,821	\$ 238,916	\$ 248,371	\$ 258,202	\$ 268,423	\$ 279,050	\$ 290,099	\$ 301,587
Capital Outlay													
82	1803	6185	CER Equipment Replacement	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
83			Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
84			Total Public Works Administration		\$ 401,941	\$ 340,067	\$ 353,647	\$ 367,771	\$ 382,462	\$ 397,741	\$ 413,633	\$ 430,163	\$ 447,354

Table 1-8

City of Alamogordo, New Mexico
Utility Rate Study
Wastewater System

Projected Operating Expenses - Wastewater System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
CUSTOMER SERVICE / UTILITY BILLING													
Salaries and Wages													
85	2202	2001	Supervisory	Labor	\$ 41,960	\$ 42,800	\$ 44,512	\$ 46,293	\$ 48,144	\$ 50,070	\$ 52,073	\$ 54,156	\$ 56,322
86	2202	2002	Salaries - Operational	Labor	197,715	226,822	235,895	245,330	255,144	265,349	275,963	287,002	298,482
87	2202	2004	Overtime	Labor	2,912	2,912	3,028	3,150	3,276	3,407	3,543	3,685	3,832
88	2202	2010	Retirement	Labor	36,910	41,400	43,056	44,778	46,569	48,432	50,369	52,384	54,480
89	2202	2011	Deferred Compensation	Labor	1,187	1,298	1,350	1,404	1,460	1,518	1,579	1,642	1,708
90	2202	2012	Retiree Health Care	Labor	4,794	5,378	5,594	5,817	6,050	6,292	6,544	6,805	7,078
91	2202	2015	Benefits - FICA	Labor	18,414	18,945	19,703	20,491	21,311	22,164	23,050	23,972	24,931
92	2202	2020	Sick Leave / PTO Conversion	Labor	4,514	4,514	4,694	4,882	5,077	5,280	5,491	5,711	5,940
93	2202	2025	Group Health Insurance	HealthIns	26,541	32,278	33,891	35,586	37,365	39,234	41,195	43,255	45,418
94	2202	2030	Worker's Comp. Insurance	Labor	4,553	4,544	4,725	4,914	5,111	5,315	5,528	5,749	5,979
95	2202	2031	Worker's Comp. Admin. Fee	Labor	48	41	43	45	46	48	50	52	54
96	2202	AddPers	Additional Personnel	Calculated	-	-	-	-	-	-	-	-	-
97			Total Salaries and Wages		\$ 339,548	\$ 380,932	\$ 396,492	\$ 412,690	\$ 429,554	\$ 447,110	\$ 465,386	\$ 484,414	\$ 504,223
Operating Expenses Other Than Salaries and Benefits													
98	2202	3040	Office Supplies	Inflation	\$ 3,640	\$ 3,155	\$ 3,249	\$ 3,347	\$ 3,447	\$ 3,551	\$ 3,657	\$ 3,767	\$ 3,880
99	2202	3045	Postage	Cust-Water	35,915	38,924	40,274	41,671	43,114	44,607	46,150	47,746	49,178
100	2202	3055	Fuels	Fuel	6,989	7,280	7,644	8,026	8,428	8,849	9,291	9,756	10,244
101	2202	3060	Tools	Inflation	1,043	777	800	824	849	874	900	927	955
102	2202	3105	Uniforms	Inf/Emp	1,369	4,004	4,124	4,248	4,375	4,507	4,642	4,781	4,924
103	2202	3150	Safety Supplies	Inflation	1,136	1,456	1,500	1,545	1,591	1,639	1,688	1,739	1,791
104	2202	3164	Meters - New	Inflation	14,560	19,413	19,996	20,596	21,213	21,850	22,505	23,181	23,876
105	2202	3174	Effluent Meters / Parts	Inflation	2,427	2,427	2,499	2,574	2,652	2,731	2,813	2,898	2,984
106	2202	4406	Software Support Fees	Inflation	23,393	23,393	24,095	24,818	25,562	26,329	27,119	27,933	28,771
107	2202	4421	Fleet Commercial Parts	Repair	1,456	1,456	1,514	1,575	1,638	1,703	1,771	1,842	1,916
108	2202	4435	Equipment Maintenance	Repair	4,659	5,242	5,451	5,669	5,896	6,132	6,377	6,632	6,898
109	2202	4701	Electricity	ElectricW	3,203	4,125	4,305	4,493	4,689	4,894	5,108	5,330	5,563
110	2202	4740	Phone Service and Maintenance	Inflation	-	-	-	-	-	-	-	-	-
111	2202	4741	Cellular Phone Service	Inflation	1,941	3,650	3,759	3,872	3,988	4,108	4,231	4,358	4,489
112	2202	4742	Long Distance Telephone Services	Inflation	-	-	-	-	-	-	-	-	-
113	2202	5022	Computer Hardware	Inflation	-	-	-	-	-	-	-	-	-
114	2202	5023	Computer Software	Inflation	-	-	-	-	-	-	-	-	-
115	2202	5050	Equipment - Non Capital	Inflation	4,368	4,853	-	-	-	-	-	-	-
116	2202	5605	Training, Travel, and Conference	Inf/Emp	-	-	-	-	-	-	-	-	-
117	2202	5615	Copier Charges	Inflation	-	612	630	649	668	688	709	730	752
118	2202	5630	Legal Fees and Services	Labor	3,397	4,247	4,417	4,593	4,777	4,968	5,167	5,373	5,588
119	2202	5640	Printing	Inflation	2,427	2,669	2,749	2,832	2,917	3,004	3,094	3,187	3,283
120	2202	5646	Credit Card Fees	WRevenue	1,577	1,456	1,826	2,198	2,359	2,438	2,519	2,519	2,519
121	2202	5648	Collection Agency Fees	WRevenue	3,883	4,125	5,173	6,228	6,685	6,907	7,137	7,137	7,137
122	2202	5728	In-Service Training	Labor	-	-	-	-	-	-	-	-	-
123	2202	5734	Contract Services	Labor	38,128	34,701	36,089	37,533	39,034	40,596	42,220	43,908	45,665
124	2202	5801	General Liability	Insurance	1,068	1,174	1,221	1,270	1,321	1,373	1,428	1,486	1,545
125	2202	5802	Fleet Insurance	Insurance	1,728	791	823	856	890	925	962	1,001	1,041
126	2202	8001	Depreciation Expense	Eliminate	-	-	-	-	-	-	-	-	-
127			Total Operating Expenses Other Than Salaries and Benefits		\$ 158,307	\$ 169,929	\$ 172,140	\$ 179,416	\$ 186,094	\$ 192,674	\$ 199,490	\$ 206,231	\$ 212,998

Table 1-8

City of Alamogordo, New Mexico
Utility Rate Study
Wastewater System

Projected Operating Expenses - Wastewater System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,									
					2024	2025	2026	2027	2028	2029	2030	2031	2032	
Capital Outlay														
128	2202	6023	Computer Software	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
129	2202	6160	Capital Equipment	Eliminate	-	-	-	-	-	-	-	-	-	-
130	2202	6169	Maintenance Equipment	Eliminate	-	-	-	-	-	-	-	-	-	-
131	2202	6185	CER Equipment Replacement	Eliminate	-	-	-	-	-	-	-	-	-	-
132			Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
133			Total Customer Service / Utility Billing		\$ 497,855	\$ 550,861	\$ 568,632	\$ 592,106	\$ 615,648	\$ 639,783	\$ 664,876	\$ 690,644	\$ 717,221	
UTILITY MAINTENANCE														
Salaries and Benefits														
134	5503	2001	Supervisory	Labor	\$ 32,816	\$ 33,473	\$ 34,811	\$ 36,204	\$ 37,652	\$ 39,158	\$ 40,724	\$ 42,353	\$ 44,048	
135	5503	2002	Salaries - Operational	Labor	449,495	461,561	480,023	499,224	519,193	539,961	561,559	584,021	607,382	
136	5503	2004	Overtime	Labor	42,000	42,000	43,680	45,427	47,244	49,134	51,099	53,143	55,269	
137	5503	2007	Standby Compensation	Labor	4,140	4,700	4,888	5,084	5,287	5,498	5,718	5,947	6,185	
138	5503	2010	Retirement	Labor	74,276	76,247	79,296	82,468	85,767	89,198	92,766	96,476	100,335	
139	5503	2012	Retiree Health Care	Labor	9,647	9,906	10,302	10,714	11,143	11,589	12,052	12,534	13,036	
140	5503	2015	Benefits - FICA	Labor	41,282	36,382	37,837	39,350	40,924	42,561	44,264	46,034	47,876	
141	5503	2020	Sick Leave / PTO Conversion	Labor	7,600	7,500	7,800	8,112	8,436	8,774	9,125	9,490	9,869	
142	5503	2025	Group Health Insurance	HealthIns	68,991	29,699	31,184	32,743	34,380	36,099	37,904	39,800	41,789	
143	5503	2030	Worker's Comp. Insurance	Labor	16,774	15,470	16,088	16,732	17,401	18,097	18,821	19,574	20,357	
144	5503	2031	Worker's Comp. Admin. Fee	Labor	105	73	76	79	82	85	89	92	96	
145	5503	2033	Tool Allowance	Inflation	480	-	-	-	-	-	-	-	-	
146	5503	AddPers	Additional Personnel	Calculated	-	-	-	-	-	-	-	-	-	
147			Total Salaries and Benefits		\$ 747,604	\$ 717,009	\$ 745,986	\$ 776,137	\$ 807,510	\$ 840,154	\$ 874,121	\$ 909,465	\$ 946,242	
Operating Expenses Other Than Salaries and Benefits														
148	5503	3040	Office Supplies	Inflation	\$ 1,193	\$ 1,193	\$ 1,229	\$ 1,266	\$ 1,304	\$ 1,343	\$ 1,383	\$ 1,425	\$ 1,467	
149	5503	3050	Books and Publications	Inflation	225	225	232	239	246	253	261	269	277	
150	5503	3055	Fuels	Fuel	35,000	37,500	39,375	41,344	43,411	45,581	47,861	50,254	52,766	
151	5503	3060	Tools	Inflation	4,286	4,286	4,415	4,547	4,683	4,824	4,969	5,118	5,271	
152	5503	3105	Uniforms	Inf/Emp	5,220	6,250	6,438	6,631	6,830	7,034	7,245	7,463	7,687	
153	5503	3131	Equipment	Repair	12,795	12,795	13,307	13,839	14,393	14,968	15,567	16,190	16,837	
154	5503	3150	Safety Supplies	Inflation	8,101	9,000	9,270	9,548	9,835	10,130	10,433	10,746	11,069	
155	5503	3164	Meters - New	Inflation	-	-	-	-	-	-	-	-	-	
156	5503	3175	Cleaning Supplies	Inflation	800	900	927	955	983	1,013	1,043	1,075	1,107	
157	5503	3325	Maintenance Supplies	Repair	3,050	3,050	3,172	3,299	3,431	3,568	3,711	3,859	4,014	
158	5503	3330	Construction Supplies	Construction	131,000	150,000	154,500	159,135	163,909	168,826	173,891	179,108	184,481	
159	5503	4406	Software Support Fees	Inflation	3,250	-	-	-	-	-	-	-	-	
160	5503	4421	Fleet Commercial Parts	Repair	18,750	19,500	20,280	21,091	21,935	22,812	23,725	24,674	25,661	
161	5503	4425	Heating and Cooling	Utilities	750	1,000	1,050	1,103	1,158	1,216	1,276	1,340	1,407	
162	5503	4435	Equipment Maintenance	Repair	1,725	2,500	2,600	2,704	2,812	2,925	3,042	3,163	3,290	
163	5503	4445	Building and Structures	Repair	750	1,000	1,040	1,082	1,125	1,170	1,217	1,265	1,316	
164	5503	4452	Communication Maintenance	Repair	1,000	1,000	1,040	1,082	1,125	1,170	1,217	1,265	1,316	
165	5503	4520	Water Transmissiona and Distribution	Repair	219,250	250,000	260,000	270,400	281,216	292,465	304,163	316,330	328,983	
166	5503	4525	Sewer Line Maintenance	Repair	12,500	12,500	13,000	13,520	14,061	14,623	15,208	15,816	16,449	
167	5503	4701	Electricity	ElectricW	7,000	7,250	7,567	7,897	8,241	8,601	8,976	9,367	9,776	
168	5503	4720	Gas	Fuel	1,300	1,300	1,365	1,433	1,505	1,580	1,659	1,742	1,829	
169	5503	4740	Phone Service and Maintenance	Inflation	458	500	515	530	546	563	580	597	615	

Table 1-8

City of Alamogordo, New Mexico
Utility Rate Study
Wastewater System

Projected Operating Expenses - Wastewater System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
170	5503	4741	Cellular Phone Service	Inflation	3,600	4,000	4,120	4,244	4,371	4,502	4,637	4,776	4,919
171	5503	4742	Long Distance Telephone Services	Inflation	-	-	-	-	-	-	-	-	-
172	5503	4760	Water / Sewer / Garbage	Utilities	14,000	14,500	15,225	15,986	16,786	17,625	18,506	19,431	20,403
173	5503	5022	Computer Hardware	Inflation	10,045	-	-	-	-	-	-	-	-
174	5503	5023	Computer Software	Inflation	-	-	-	-	-	-	-	-	-
175	5503	5050	Equipment - Non Capital	Inflation	-	-	-	-	-	-	-	-	-
176	5503	5604	Line Locates	Inflation	4,000	6,000	6,180	6,365	6,556	6,753	6,956	7,164	7,379
177	5503	5605	Training, Travel, and Conference	Inf/Emp	3,377	3,378	3,479	3,583	3,691	3,801	3,915	4,033	4,154
178	5503	5615	Copier Charges	Inflation	463	613	631	650	669	689	710	731	753
179	5503	5645	Memberships and Dues	Inflation	325	600	618	637	656	675	696	716	738
180	5503	5673	Inventory - Over/Short	Inflation	-	-	-	-	-	-	-	-	-
181	5503	5674	Damaged / Obsolete Inventory	Inflation	-	-	-	-	-	-	-	-	-
182	5503	5714	Copier Lease	Inflation	-	-	-	-	-	-	-	-	-
183	5503	5729	Services - Janitorial	Labor	1,925	2,675	2,782	2,893	3,009	3,129	3,255	3,385	3,520
184	5503	5734	Contract Services	Labor	39,750	17,948	18,666	19,413	20,189	20,997	21,836	22,710	23,618
185	5503	5758	Equipment Rental / Lease	Inflation	125	-	-	-	-	-	-	-	-
186	5503	5801	General Liability	Insurance	295	324	337	350	364	379	394	410	426
187	5503	5802	Fleet Insurance	Insurance	3,723	1,704	1,772	1,843	1,917	1,993	2,073	2,156	2,242
188	5503	5807	Commercial Property	Insurance	1,926	1,984	2,063	2,145	2,231	2,320	2,413	2,510	2,610
189	5503	8001	Depreciation Expense	Eliminate	-	-	-	-	-	-	-	-	-
190			Total Operating Expenses Other Than Salaries and Benefits		\$ 551,956	\$ 575,474	\$ 597,193	\$ 619,753	\$ 643,187	\$ 667,530	\$ 692,818	\$ 719,089	\$ 746,382
			Capital Outlay										
191	5503	6185	CER Equipment Replacement	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
192	5503	6921	CER Heavy Equipment	Inflation	-	-	-	-	-	-	-	-	-
193			Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
194			Total Utility Maintenance		\$ 1,299,560	\$ 1,292,482	\$ 1,343,178	\$ 1,395,890	\$ 1,450,697	\$ 1,507,684	\$ 1,566,939	\$ 1,628,554	\$ 1,692,624
WASTEWATER TREATMENT PLANT													
			Salaries and Benefits										
195	5603	2001	Supervisory	Labor	\$ 68,283	\$ 69,649	\$ 72,435	\$ 75,332	\$ 78,346	\$ 81,479	\$ 84,739	\$ 88,128	\$ 91,653
196	5603	2002	Salaries - Operational	Labor	359,800	507,002	527,282	548,373	570,308	593,121	616,845	641,519	667,180
197	5603	2004	Overtime	Labor	30,000	30,000	31,200	32,448	33,746	35,096	36,500	37,960	39,478
198	5603	2007	Standby Compensation	Labor	7,000	9,000	9,360	9,734	10,124	10,529	10,950	11,388	11,843
199	5603	2010	Retirement	Labor	65,925	88,817	92,370	96,064	99,907	103,903	108,059	112,382	116,877
200	5603	2012	Retiree Health Care	Labor	8,562	11,539	12,001	12,481	12,980	13,499	14,039	14,601	15,185
201	5603	2015	Benefits - FICA	Labor	35,218	42,047	43,729	45,478	47,297	49,189	51,157	53,203	55,331
202	5603	2020	Sick Leave / PTO Conversion	Labor	5,253	3,500	3,640	3,786	3,937	4,095	4,258	4,429	4,606
203	5603	2025	Group Health Insurance	HealthIns	51,528	65,561	68,839	72,281	75,895	79,690	83,674	87,858	92,251
204	5603	2030	Worker's Comp. Insurance	Labor	14,055	17,408	18,104	18,828	19,582	20,365	21,179	22,027	22,908
205	5603	2031	Worker's Comp. Admin. Fee	Labor	83	102	106	110	115	119	124	129	134
206	5603	AddPers	Additional Personnel	Calculated	-	-	-	-	-	-	-	-	-
207			Total Salaries and Benefits		\$ 645,707	\$ 844,625	\$ 879,066	\$ 914,917	\$ 952,236	\$ 991,084	\$ 1,031,525	\$ 1,073,623	\$ 1,117,446
			Operating Expenses Other Than Salaries and Benefits										
208	5603	3040	Office Supplies	Inflation	\$ 2,000	\$ 2,000	\$ 2,060	\$ 2,122	\$ 2,185	\$ 2,251	\$ 2,319	\$ 2,388	\$ 2,460
209	5603	3045	Postage	Cust-Water	50	50	52	54	55	57	59	61	63
210	5603	3050	Books and Publications	Inflation	450	450	464	477	492	506	522	537	553

Table 1-8

City of Alamogordo, New Mexico
Utility Rate Study
Wastewater System

Projected Operating Expenses - Wastewater System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
211	5603	3055	Fuels	Fuel	35,000	30,000	31,500	33,075	34,729	36,465	38,288	40,203	42,213
212	5603	3060	Tools	Inflation	2,280	2,800	2,884	2,971	3,060	3,151	3,246	3,343	3,444
213	5603	3105	Uniforms	Inf/Emp	3,980	6,077	6,259	6,447	6,641	6,840	7,045	7,256	7,474
214	5603	3131	Equipment	Repair	8,000	8,000	8,320	8,653	8,999	9,359	9,733	10,123	10,527
215	5603	3150	Safety Supplies	Inflation	8,000	8,000	8,240	8,487	8,742	9,004	9,274	9,552	9,839
216	5603	3175	Cleaning Supplies	Inflation	600	600	618	637	656	675	696	716	738
217	5603	3295	Water Treatment Chemicals	ChemicalW	190,000	200,000	208,733	217,844	227,351	237,269	247,617	258,414	269,678
218	5603	3325	Maintenance Supplies	Repair	202,574	250,000	260,000	270,400	281,216	292,465	304,163	316,330	328,983
219	5603	3330	Construction Supplies	Construction	-	8,000	8,240	8,487	8,742	9,004	9,274	9,552	9,839
220	5603	3340	Permits and Licenses	Inflation	10,000	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299
221	5603	4406	Software Support Fees	Inflation	8,300	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149
222	5603	4407	Internet Support Fees	Inflation	1,400	1,230	1,267	1,305	1,344	1,384	1,426	1,469	1,513
223	5603	4414	Copier Maintenance	Inflation	-	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230
224	5603	4421	Fleet Commercial Parts	Repair	36,100	36,100	37,544	39,046	40,608	42,232	43,921	45,678	47,505
225	5603	4425	Heating and Cooling	Utilities	1,000	2,000	2,100	2,205	2,315	2,431	2,553	2,680	2,814
226	5603	4430	Pest Control	Inflation	1,012	1,012	1,042	1,074	1,106	1,139	1,173	1,208	1,245
227	5603	4435	Equipment Maintenance	Repair	3,700	5,000	5,200	5,408	5,624	5,849	6,083	6,327	6,580
228	5603	4445	Building and Structures	Repair	2,500	2,500	2,600	2,704	2,812	2,925	3,042	3,163	3,290
229	5603	4452	Communication Maintenance	Repair	3,100	3,000	3,120	3,245	3,375	3,510	3,650	3,796	3,948
230	5603	4453	Generator Maintenance	Repair	22,426	25,000	26,000	27,040	28,122	29,246	30,416	31,633	32,898
231	5603	4535	Wastewater Treatment Plant Maintenance	Repair	-	-	-	-	-	-	-	-	-
232	5603	4540	Telemetry Maintenance	Repair	30,150	30,150	31,356	32,610	33,915	35,271	36,682	38,149	39,675
233	5603	4701	Electricity	ElectricW	403,200	410,000	427,902	446,581	466,069	486,402	507,616	529,748	552,839
234	5603	4720	Gas	Fuel	532	532	559	587	616	647	679	713	749
235	5603	4740	Phone Service and Maintenance	Inflation	1,900	-	-	-	-	-	-	-	-
236	5603	4741	Cellular Phone Service	Inflation	5,480	4,800	4,944	5,092	5,245	5,402	5,565	5,731	5,903
237	5603	4742	Long Distance Telephone Services	Inflation	-	-	-	-	-	-	-	-	-
238	5603	4760	Water / Sewer / Garbage	Utilities	13,100	13,000	13,650	14,333	15,049	15,802	16,592	17,421	18,292
239	5603	5022	Computer Hardware	Inflation	6,670	-	-	-	-	-	-	-	-
240	5603	5050	Equipment - Non Capital	Inflation	-	-	-	-	-	-	-	-	-
241	5603	5605	Training, Travel, and Conference	Inf/Emp	1,800	4,800	4,944	5,092	5,245	5,402	5,565	5,731	5,903
242	5603	5615	Copier Charges	Inflation	2,950	2,950	3,039	3,130	3,224	3,320	3,420	3,522	3,628
243	5603	5640	Printing	Inflation	800	800	824	849	874	900	927	955	984
244	5603	5645	Memberships and Dues	Inflation	1,050	1,050	1,082	1,114	1,147	1,182	1,217	1,254	1,291
245	5603	5729	Services - Janitorial	Labor	6,385	6,520	6,781	7,052	7,334	7,627	7,933	8,250	8,580
246	5603	5734	Contract Services	Labor	4,000	200,000	208,000	216,320	224,973	233,972	243,331	253,064	263,186
247	5603	5747	Lab Services	Labor	91,364	85,000	88,400	91,936	95,613	99,438	103,415	107,552	111,854
248	5603	5758	Equipment Rental / Lease	Inflation	500	500	515	530	546	563	580	597	615
249	5603	5801	General Liability	Insurance	1,673	1,840	1,914	1,990	2,070	2,153	2,239	2,328	2,421
250	5603	5802	Fleet Insurance	Insurance	3,811	3,617	3,762	3,912	4,069	4,231	4,401	4,577	4,760
251	5603	5807	Commercial Property	Insurance	2,237	2,303	2,395	2,491	2,591	2,694	2,802	2,914	3,031
252			Total Operating Expenses Other Than Salaries and Benefits		\$ 1,120,074	\$ 1,375,681	\$ 1,432,788	\$ 1,492,273	\$ 1,554,235	\$ 1,618,778	\$ 1,686,010	\$ 1,756,043	\$ 1,828,994
253	5603	6160	Capital Equipment	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
254	5603	6235	Capital - Engineering	Eliminate	-	-	-	-	-	-	-	-	-
255	5603	6570	Capital - Building Improvem	Eliminate	-	-	-	-	-	-	-	-	-
256			Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
257			Total Wastewater Treatment Plant		\$ 1,765,781	\$ 2,220,306	\$ 2,311,853	\$ 2,407,189	\$ 2,506,471	\$ 2,609,863	\$ 2,717,535	\$ 2,829,666	\$ 2,946,440

Table 1-8

City of Alamogordo, New Mexico
Utility Rate Study
Wastewater System

Projected Operating Expenses - Wastewater System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
CONSTRUCTION													
Salaries and Benefits													
258	7803	2001	Supervisory	Labor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
259	7803	2002	Salaries - Operational	Labor	-	-	-	-	-	-	-	-	-
260	7803	2004	Overtime	Labor	-	-	-	-	-	-	-	-	-
261	7803	2007	Standby Compensation	Labor	-	-	-	-	-	-	-	-	-
262	7803	2010	Retirement	Labor	-	-	-	-	-	-	-	-	-
263	7803	2012	Retiree Health Care	Labor	-	-	-	-	-	-	-	-	-
264	7803	2015	Benefits - FICA	Labor	-	-	-	-	-	-	-	-	-
265	7803	2020	Sick Leave / PTO Conversion	Labor	-	-	-	-	-	-	-	-	-
266	7803	2025	Group Health Insurance	HealthIns	-	-	-	-	-	-	-	-	-
267	7803	2030	Worker's Comp. Insurance	Labor	-	-	-	-	-	-	-	-	-
268	7803	2031	Worker's Comp. Admin. Fee	Labor	-	-	-	-	-	-	-	-	-
269	7803	AddPers	Additional Personnel	Calculated	-	-	-	-	-	-	-	-	-
270			Total Salaries and Benefits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Operating Expenses Other Than Salaries and Benefits													
271	7803	3040	Office Supplies	Inflation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
272	7803	3050	Books and Publications	Inflation	-	-	-	-	-	-	-	-	-
273	7803	3055	Fuels	Fuel	-	-	-	-	-	-	-	-	-
274	7803	3060	Tools	Inflation	-	-	-	-	-	-	-	-	-
275	7803	3105	Uniforms	Inf/Emp	-	89	92	95	98	101	104	107	110
276	7803	3131	Equipment	Repair	-	-	-	-	-	-	-	-	-
277	7803	3150	Safety Supplies	Inflation	-	-	-	-	-	-	-	-	-
278	7803	3175	Cleaning Supplies	Inflation	-	-	-	-	-	-	-	-	-
279	7803	3325	Maintenance Supplies	Repair	-	-	-	-	-	-	-	-	-
280	7803	3330	Construction Supplies	Construction	-	-	-	-	-	-	-	-	-
281	7803	4421	Fleet Commercial Parts	Repair	-	-	-	-	-	-	-	-	-
282	7803	4445	Building and Structures	Repair	-	-	-	-	-	-	-	-	-
283	7803	4452	Communication Maintenance	Repair	-	-	-	-	-	-	-	-	-
284	7803	4740	Phone Service and Maintenance	Inflation	-	-	-	-	-	-	-	-	-
285	7803	4741	Cellular Phone Service	Inflation	-	-	-	-	-	-	-	-	-
286	7803	4742	Long Distance Telephone Services	Inflation	-	-	-	-	-	-	-	-	-
287	7803	5022	Computer Hardware	Inflation	-	-	-	-	-	-	-	-	-
288	7803	5050	Equipment - Non Capital	Inflation	-	-	-	-	-	-	-	-	-
289	7803	5605	Training, Travel, and Conference	Inf/Emp	-	-	-	-	-	-	-	-	-
290	7803	5615	Copier Charges	Inflation	-	-	-	-	-	-	-	-	-
291	7803	5645	Memberships and Dues	Inflation	-	-	-	-	-	-	-	-	-
292	7803	5714	Copier Lease	Inflation	-	-	-	-	-	-	-	-	-
293	7803	5758	Equipment Rental / Lease	Inflation	-	-	-	-	-	-	-	-	-
294	7803	5802	Fleet Insurance	Insurance	-	-	-	-	-	-	-	-	-
295			Total Operating Expenses Other Than Salaries and Benefits		\$ -	\$ 89	\$ 92	\$ 95	\$ 98	\$ 101	\$ 104	\$ 107	\$ 110
Capital Outlay													
296	7803	6185	CER Equipment Replacement	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
297			Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
298			Total Construction		\$ -	\$ 89	\$ 92	\$ 95	\$ 98	\$ 101	\$ 104	\$ 107	\$ 110

Table 1-8

City of Alamogordo, New Mexico
Utility Rate Study
Wastewater System

Projected Operating Expenses - Wastewater System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,													
					2024	2025	2026	2027	2028	2029	2030	2031	2032					
1977 JT W/S PRINCIPAL AND INTEREST																		
299	82	5734	Contract Services	Labor	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
300	82	7400	Bond/Loan Expenses	Eliminate		-		-		-		-		-		-		-
301			Total 1977 JT W/S Principal and Interest		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
INFRASTRUCTURE																		
302	9303	5735	Services - Engineering	Labor	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
303	9303	6770	Water Line Improvements	Eliminate		-		-		-		-		-		-		-
304			Total Infrastructure		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
DEPARTMENT 9399																		
Operating Expenses Other Than Salaries and Benefits																		
305	9399	5734	Contract Services	Labor	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
306			Total Operating Expenses Other Than Salaries and Benefits		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Capital Outlay																		
307	9399	6088	Improvements	Eliminate	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
308	9399	6235	Capital - Engineering	Eliminate		-		-		-		-		-		-		-
309	9399	6530	Pipeline Replacement	Eliminate		-		-		-		-		-		-		-
310	9399	6532	Wastewater Treatment Plant Improvements	Eliminate		-		-		-		-		-		-		-
311	9399	6899	ICIP	Eliminate		-		-		-		-		-		-		-
312			Total Capital Outlay		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
313			Total Department 9399		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
DEPARTMENT 9999																		
314	9999	9898	Amortization Expense on Deferred Outflows	Eliminate	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
315			Total Department 9999		\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
TRANSFERS OUT																		
316	491	1810	Transfer to (10) Gov/Fixed Assets	Labor	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
317	491	1811	Transfer to (11) General Op	Labor		-		-		-		-		-		-		-
318	491	1812	Transfer to (12) Internal Service	IntServTransfer	334,054		358,359		358,359		376,277		376,277		376,277		376,277	
319	491	1853	Transfer to (53) GO P&I	Eliminate		-		-		-		-		-		-		-
320	491	1854	Transfer to (54) RO / Snake Tank	Eliminate		-		-		-		-		-		-		-
321	491	1863	Transfer to (63) Engineering	EngrTransfer	75,327		-		-		-		-		-		-	
322	491	1882	Transfer to (82) JT W/S P&I	Eliminate		-		-		-		-		-		-		-
323	491	1888	Transfer to (88) Bonito Lake	Eliminate		-		-		-		-		-		-		-
324	491	8107	Transfer to (107) Self-Insurance	HealthIns		-		-		-		-		-		-		-
325	491	8124	Transfer to (24) Capital Improvement	Eliminate		-		-		-		-		-		-		-
326			Total Transfers Out		\$	409,380	\$	358,359	\$	358,359	\$	358,359	\$	376,277	\$	376,277	\$	376,277

Table 1-8

City of Alamogordo, New Mexico
Utility Rate Study
Wastewater System

Projected Operating Expenses - Wastewater System

Line No.	Division Code	Expense Code	Description	Escalation Reference	Fiscal Year Ending June 30,								
					2024	2025	2026	2027	2028	2029	2030	2031	2032
			OTHER										
327		7299	Interest / Interest Adjustment	Eliminate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
328		8004	Contra Capital Outlay Exp	Eliminate	-	-	-	-	-	-	-	-	-
329		8020	Bad Debt Expense	Eliminate	-	-	-	-	-	-	-	-	-
330			Total Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
331			TOTAL EXPENDITURES AND TRANSFERS - SUBTOTAL		\$ 4,461,045	\$ 4,831,247	\$ 5,005,662	\$ 5,194,100	\$ 5,407,244	\$ 5,610,060	\$ 5,821,118	\$ 6,040,434	\$ 6,268,451
332	Contingency		Allowance for Additional Expenditures	Calculated	\$ -	\$ -	\$ 50,057	\$ 51,941	\$ 54,072	\$ 56,101	\$ 58,211	\$ 60,404	\$ 62,685
333			TOTAL WASTEWATER SYSTEM OPERATING EXPENSES		\$ 4,461,045	\$ 4,831,247	\$ 5,055,718	\$ 5,246,041	\$ 5,461,316	\$ 5,666,161	\$ 5,879,329	\$ 6,100,838	\$ 6,331,136

Table 1-9
City of Alamogordo, New Mexico
Utility Rate Study
Combined System

Projected Operating Expenses - Combined System

Line No.	Division Code	Expense Code	Description	Fiscal Year Ending June 30,								
				2024	2025	2026	2027	2028	2029	2030	2031	2032
BONITO WATER SUPPLY												
Salaries and Benefits												
1	0008	AddPers	Additional Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2			Total Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses Other Than Salaries and Benefits												
3	0008	4701	Electricity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	0008	4740	Phone Service and Maintenance	985	-	-	-	-	-	-	-	-
5	0008	5743	Professional Services	13,231	-	-	-	-	-	-	-	-
6	0008	5762	Water Conservation Fee - New Mexico	-	-	-	-	-	-	-	-	-
7	0008	5903	Emergency Miscellaneous Disaster Relief	-	-	-	-	-	-	-	-	-
8			Total Operating Expenses Other Than Salaries and Benefits	\$ 14,216	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay												
9	0008	6079	Bonito Lake Restoration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10			Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11			Total Bonito Water Supply	\$ 14,216	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CENTRAL RECEIVING / PROCUREMENT												
Salaries and Benefits												
12	1602	2001	Supervisory	\$ 6,211	\$ 6,320	\$ 6,573	\$ 6,836	\$ 7,109	\$ 7,394	\$ 7,689	\$ 7,997	\$ 8,317
13	1602	2002	Salaries - Operational	60,602	62,938	65,456	68,074	70,797	73,629	76,574	79,637	82,822
14	1602	2003	Salaries and Benefits / Temp / Part-Time	-	-	-	-	-	-	-	-	-
15	1602	2004	Overtime	3,000	3,000	3,120	3,245	3,375	3,510	3,650	3,796	3,948
16	1602	2007	Standby Compensation	5,000	5,000	5,200	5,408	5,624	5,849	6,083	6,327	6,580
17	1602	2010	Retirement	10,289	10,668	11,095	11,539	12,000	12,480	12,979	13,498	14,038
18	1602	2012	Retiree Health Care	1,336	1,387	1,442	1,500	1,560	1,623	1,687	1,755	1,825
19	1602	2015	Benefits - FICA	5,163	4,478	4,657	4,843	5,037	5,239	5,448	5,666	5,893
20	1602	2020	Sick Leave / PTO Conversion	400	-	-	-	-	-	-	-	-
21	1602	2025	Group Health Insurance	15,224	15,952	16,750	17,587	18,466	19,390	20,359	21,377	22,446
22	1602	2030	Worker's Comp. Insurance	3,247	2,978	3,097	3,221	3,350	3,484	3,623	3,768	3,919
23	1602	2031	Worker's Comp. Admin. Fee	17	18	19	19	20	21	22	23	24
24	1602	AddPers	Additional Personnel	-	-	-	-	-	-	-	-	-
25			Total Salaries and Benefits	\$ 110,489	\$ 112,739	\$ 117,408	\$ 122,272	\$ 127,339	\$ 132,617	\$ 138,115	\$ 143,844	\$ 149,811
Operating Expenses Other Than Salaries and Benefits												
26	1602	3045	Postage	\$ 50	\$ 50	\$ 52	\$ 54	\$ 55	\$ 57	\$ 59	\$ 61	\$ 63
27	1602	3055	Fuels	1,100	1,100	1,155	1,213	1,273	1,337	1,404	1,474	1,548
28	1602	3105	Uniforms	1,400	1,700	1,751	1,804	1,858	1,913	1,971	2,030	2,091
29	1602	3150	Safety Supplies	650	700	721	743	765	788	811	836	861
30	1602	3160	Supplies	1,800	1,500	1,545	1,591	1,639	1,688	1,739	1,791	1,845

Table 1-9
City of Alamogordo, New Mexico
Utility Rate Study
Combined System

Projected Operating Expenses - Combined System

Line No.	Division Code	Expense Code	Description	Fiscal Year Ending June 30,								
				2024	2025	2026	2027	2028	2029	2030	2031	2032
31	1602	4414	Copier Maintenance	540	240	247	255	262	270	278	287	295
32	1602	4421	Fleet Commercial Parts	1,650	1,650	1,716	1,785	1,856	1,930	2,007	2,088	2,171
33	1602	4430	Pest Control	396	396	408	420	433	446	459	473	487
34	1602	4740	Phone Service and Maintenance	-	-	-	-	-	-	-	-	-
35	1602	4741	Cellular Phone Service	1,040	516	531	547	564	581	598	616	635
36	1602	4742	Long Distance Telephone Services	-	-	-	-	-	-	-	-	-
37	1602	5050	Equipment - Non Capital	6,600	3,725	-	-	-	-	-	-	-
38	1602	5605	Training, Travel, and Conference	700	700	721	743	765	788	811	836	861
39	1602	5615	Copier Charges	2,140	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690
40	1602	5673	Inventory - Over/Short	5,000	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149
41	1602	5674	Damaged / Obsolete Inventory	34,944	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149
42	1602	5714	Copier Lease	-	-	-	-	-	-	-	-	-
43	1602	5734	Contract Services	4,235	-	-	-	-	-	-	-	-
44	1602	5802	Fleet Insurance	324	149	155	161	168	174	181	189	196
45			Total Operating Expenses Other Than Salaries and Benefits	\$ 62,569	\$ 25,426	\$ 22,392	\$ 23,106	\$ 23,843	\$ 24,604	\$ 25,391	\$ 26,203	\$ 27,041
Capital Outlay												
46	1602	6160	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
47	1602	6392	Facility Improvements	-	-	-	-	-	-	-	-	-
48			Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
49			Total Central Receiving / Procurement	\$ 173,058	\$ 138,165	\$ 139,800	\$ 145,378	\$ 151,182	\$ 157,221	\$ 163,506	\$ 170,046	\$ 176,852
PUBLIC WORKS ADMINISTRATION												
Salaries and Benefits												
50	1803	2001	Supervisory	\$ 80,371	\$ 90,176	\$ 93,783	\$ 97,534	\$ 101,436	\$ 105,493	\$ 109,713	\$ 114,101	\$ 118,665
51	1803	2002	Salaries - Operational	62,107	63,196	65,724	68,353	71,087	73,930	76,888	79,963	83,162
52	1803	2004	Overtime	250	500	520	541	562	585	608	633	658
53	1803	2010	Retirement	21,942	23,620	24,565	25,547	26,569	27,632	28,737	29,887	31,082
54	1803	2011	Deferred Compensation	5,709	6,243	6,493	6,752	7,023	7,303	7,596	7,899	8,215
55	1803	2012	Retiree Health Care	2,850	3,068	3,191	3,318	3,451	3,589	3,733	3,882	4,037
56	1803	2015	Benefits - FICA	12,176	11,504	11,964	12,443	12,940	13,458	13,996	14,556	15,138
57	1803	2020	Sick Leave / PTO Conversion	6,500	6,500	6,760	7,030	7,312	7,604	7,908	8,225	8,554
58	1803	2025	Group Health Insurance	14,605	15,175	15,934	16,730	17,567	18,445	19,368	20,336	21,353
59	1803	2030	Worker's Comp. Insurance	527	489	509	529	550	572	595	619	643
60	1803	2031	Worker's Comp. Admin. Fee	20	20	21	22	22	23	24	25	26
61	1803	AddPers	Additional Personnel	-	-	-	-	-	-	-	-	-
62			Total Salaries and Benefits	\$ 207,057	\$ 220,491	\$ 229,462	\$ 238,800	\$ 248,520	\$ 258,636	\$ 269,166	\$ 280,126	\$ 291,535
Operating Expenses Other Than Salaries and Benefits												
63	1803	3040	Office Supplies	\$ 955	\$ 955	\$ 984	\$ 1,013	\$ 1,044	\$ 1,075	\$ 1,107	\$ 1,140	\$ 1,175
64	1803	3045	Postage	50	50	52	54	55	57	59	61	63
65	1803	3055	Fuels	900	900	945	992	1,042	1,094	1,149	1,206	1,266

Table 1-9

City of Alamogordo, New Mexico
Utility Rate Study
Combined System

Projected Operating Expenses - Combined System

Line No.	Division Code	Expense Code	Description	Fiscal Year Ending June 30,								
				2024	2025	2026	2027	2028	2029	2030	2031	2032
66	1803	3131	Equipment	-	-	-	-	-	-	-	-	-
67	1803	3150	Safety Supplies	100	250	258	265	273	281	290	299	307
68	1803	3175	Cleaning Supplies	-	-	-	-	-	-	-	-	-
69	1803	4421	Fleet Commercial Parts	250	1,250	1,300	1,352	1,406	1,462	1,521	1,582	1,645
70	1803	4425	Heating and Cooling	500	500	525	551	579	608	638	670	704
71	1803	4430	Pest Control	-	-	-	-	-	-	-	-	-
72	1803	4445	Building and Structures	500	500	520	541	562	585	608	633	658
73	1803	4452	Communication Maintenance	500	500	520	541	562	585	608	633	658
74	1803	4701	Electricity	-	-	-	-	-	-	-	-	-
75	1803	4720	Gas	-	-	-	-	-	-	-	-	-
76	1803	4740	Phone Service and Maintenance	-	-	-	-	-	-	-	-	-
77	1803	4741	Cellular Phone Service	1,430	2,890	2,977	3,066	3,158	3,253	3,350	3,451	3,554
78	1803	4742	Long Distance Telephone Services	-	-	-	-	-	-	-	-	-
79	1803	5023	Computer Software	-	-	-	-	-	-	-	-	-
80	1803	5605	Training, Travel, and Conference	-	2,000	2,060	2,122	2,185	2,251	2,319	2,388	2,460
81	1803	5615	Copier Charges	845	2,800	2,884	2,971	3,060	3,151	3,246	3,343	3,444
82	1803	5645	Memberships and Dues	100	120	124	127	131	135	139	143	148
83	1803	5667	Water Tower Lease (SPTC)	2,500	-	-	-	-	-	-	-	-
84	1803	5712	Lease of Land	12,000	12,000	12,360	12,731	13,113	13,506	13,911	14,329	14,758
85	1803	5714	Copier Lease	-	-	-	-	-	-	-	-	-
86	1803	5715	Audit	35,000	35,000	36,400	37,856	39,370	40,945	42,583	44,286	46,058
87	1803	5734	Contract Services	6,773	40,000	41,600	43,264	44,995	46,794	48,666	50,613	52,637
88	1803	5740	Administrative Charges	495,057	320,738	333,568	346,910	360,787	375,218	390,227	405,836	422,069
89	1803	5802	Fleet Insurance	324	149	155	161	168	174	181	189	196
90	1803	5803	Errors and Omissions	39,040	39,040	40,602	42,226	43,915	45,671	47,498	49,398	51,374
91	1803	5807	Commercial Property	-	-	-	-	-	-	-	-	-
92			Total Operating Expenses Other Than Salaries and Benefits	\$ 596,824	\$ 459,642	\$ 477,831	\$ 496,742	\$ 516,404	\$ 536,847	\$ 558,101	\$ 580,199	\$ 603,174
Capital Outlay												
93	1803	6185	CER Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
94			Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95			Total Public Works Administration	\$ 803,881	\$ 680,133	\$ 707,294	\$ 735,543	\$ 764,924	\$ 795,483	\$ 827,267	\$ 860,325	\$ 894,709
CUSTOMER SERVICE / UTILITY BILLING												
Salaries and Wages												
96	2202	2001	Supervisory	\$ 86,456	\$ 88,187	\$ 91,714	\$ 95,383	\$ 99,198	\$ 103,166	\$ 107,293	\$ 111,585	\$ 116,048
97	2202	2002	Salaries - Operational	407,380	467,352	486,046	505,488	525,707	546,736	568,605	591,349	615,003
98	2202	2004	Overtime	6,000	6,000	6,240	6,490	6,749	7,019	7,300	7,592	7,896
99	2202	2010	Retirement	76,051	85,302	88,714	92,263	95,953	99,791	103,783	107,934	112,252
100	2202	2011	Deferred Compensation	2,445	2,674	2,781	2,892	3,008	3,128	3,253	3,383	3,519
101	2202	2012	Retiree Health Care	9,877	11,082	11,525	11,986	12,466	12,964	13,483	14,022	14,583
102	2202	2015	Benefits - FICA	37,941	39,036	40,597	42,221	43,910	45,667	47,493	49,393	51,369

Table 1-9
City of Alamogordo, New Mexico
Utility Rate Study
Combined System

Projected Operating Expenses - Combined System

Line No.	Division Code	Expense Code	Description	Fiscal Year Ending June 30,								
				2024	2025	2026	2027	2028	2029	2030	2031	2032
103	2202	2020	Sick Leave / PTO Conversion	9,300	9,300	9,672	10,059	10,461	10,880	11,315	11,767	12,238
104	2202	2025	Group Health Insurance	54,687	66,506	69,831	73,323	76,989	80,838	84,880	89,124	93,581
105	2202	2030	Worker's Comp. Insurance	9,382	9,362	9,736	10,126	10,531	10,952	11,390	11,846	12,320
106	2202	2031	Worker's Comp. Admin. Fee	99	85	88	92	96	99	103	108	112
107	2202	AddPers	Additional Personnel	-	-	-	-	-	-	-	-	-
108			Total Salaries and Wages	\$ 699,618	\$ 784,886	\$ 816,947	\$ 850,323	\$ 885,069	\$ 921,241	\$ 958,899	\$ 998,104	\$ 1,038,920
			Operating Expenses Other Than Salaries and Benefits									
109	2202	3040	Office Supplies	\$ 7,500	\$ 6,500	\$ 6,695	\$ 6,896	\$ 7,103	\$ 7,316	\$ 7,535	\$ 7,761	\$ 7,994
110	2202	3045	Postage	74,000	80,200	82,983	85,861	88,835	91,910	95,089	98,377	101,328
111	2202	3055	Fuels	14,400	15,000	15,750	16,538	17,364	18,233	19,144	20,101	21,107
112	2202	3060	Tools	2,150	1,600	1,648	1,697	1,748	1,801	1,855	1,910	1,968
113	2202	3105	Uniforms	2,820	8,250	8,498	8,752	9,015	9,285	9,564	9,851	10,146
114	2202	3150	Safety Supplies	2,340	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690
115	2202	3164	Meters - New	30,000	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195
116	2202	3174	Effluent Meters / Parts	5,000	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149
117	2202	4406	Software Support Fees	48,200	48,200	49,646	51,135	52,669	54,250	55,877	57,553	59,280
118	2202	4421	Fleet Commercial Parts	3,000	3,000	3,120	3,245	3,375	3,510	3,650	3,796	3,948
119	2202	4435	Equipment Maintenance	9,600	10,800	11,232	11,681	12,149	12,634	13,140	13,665	14,212
120	2202	4701	Electricity	6,600	8,500	8,871	9,258	9,662	10,084	10,524	10,983	11,461
121	2202	4740	Phone Service and Maintenance	-	-	-	-	-	-	-	-	-
122	2202	4741	Cellular Phone Service	4,000	7,520	7,746	7,978	8,217	8,464	8,718	8,979	9,249
123	2202	4742	Long Distance Telephone Services	-	-	-	-	-	-	-	-	-
124	2202	5022	Computer Hardware	-	-	-	-	-	-	-	-	-
125	2202	5023	Computer Software	-	-	-	-	-	-	-	-	-
126	2202	5050	Equipment - Non Capital	9,000	10,000	-	-	-	-	-	-	-
127	2202	5605	Training, Travel, and Conference	-	-	-	-	-	-	-	-	-
128	2202	5615	Copier Charges	-	1,260	1,298	1,337	1,377	1,418	1,461	1,505	1,550
129	2202	5630	Legal Fees and Services	7,000	8,750	9,100	9,464	9,843	10,236	10,646	11,072	11,514
130	2202	5640	Printing	5,000	5,500	5,665	5,835	6,010	6,190	6,376	6,567	6,764
131	2202	5646	Credit Card Fees	3,250	3,000	3,762	4,529	4,861	5,023	5,190	5,190	5,190
132	2202	5648	Collection Agency Fees	8,000	8,500	10,659	12,832	13,774	14,232	14,706	14,706	14,706
133	2202	5728	In-Service Training	-	-	-	-	-	-	-	-	-
134	2202	5734	Contract Services	78,560	71,500	74,360	77,334	80,428	83,645	86,991	90,470	94,089
135	2202	5801	General Liability	2,200	2,419	2,516	2,616	2,721	2,830	2,943	3,061	3,183
136	2202	5802	Fleet Insurance	3,561	1,630	1,695	1,763	1,834	1,907	1,983	2,062	2,145
137	2202	8001	Depreciation Expense	-	-	-	-	-	-	-	-	-
138			Total Operating Expenses Other Than Salaries and Benefits	\$ 326,181	\$ 350,129	\$ 354,683	\$ 369,675	\$ 383,435	\$ 396,992	\$ 411,036	\$ 424,925	\$ 438,869
			Capital Outlay									
139	2202	6023	Computer Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
140	2202	6160	Capital Equipment	-	-	-	-	-	-	-	-	-
141	2202	6169	Maintenance Equipment	-	-	-	-	-	-	-	-	-

Table 1-9
City of Alamogordo, New Mexico
Utility Rate Study
Combined System

Projected Operating Expenses - Combined System

Line No.	Division Code	Expense Code	Description	Fiscal Year Ending June 30,								
				2024	2025	2026	2027	2028	2029	2030	2031	2032
142	2202	6185	CER Equipment Replacement	-	-	-	-	-	-	-	-	-
143			Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
144			Total Customer Service / Utility Billing	\$ 1,025,799	\$ 1,135,015	\$ 1,171,630	\$ 1,219,998	\$ 1,268,504	\$ 1,318,233	\$ 1,369,936	\$ 1,423,029	\$ 1,477,788
UTILITY MAINTENANCE												
Salaries and Benefits												
145	5503	2001	Supervisory	\$ 65,632	\$ 66,945	\$ 69,623	\$ 72,408	\$ 75,304	\$ 78,316	\$ 81,449	\$ 84,707	\$ 88,095
146	5503	2002	Salaries - Operational	898,989	923,121	960,046	998,448	1,038,386	1,079,921	1,123,118	1,168,043	1,214,764
147	5503	2004	Overtime	84,000	84,000	87,360	90,854	94,489	98,268	102,199	106,287	110,538
148	5503	2007	Standby Compensation	8,280	9,400	9,776	10,167	10,574	10,997	11,437	11,894	12,370
149	5503	2010	Retirement	148,552	152,493	158,593	164,936	171,534	178,395	185,531	192,952	200,670
150	5503	2012	Retiree Health Care	19,293	19,812	20,604	21,429	22,286	23,177	24,104	25,069	26,071
151	5503	2015	Benefits - FICA	82,563	72,763	75,674	78,700	81,848	85,122	88,527	92,068	95,751
152	5503	2020	Sick Leave / PTO Conversion	15,200	15,000	15,600	16,224	16,873	17,548	18,250	18,980	19,739
153	5503	2025	Group Health Insurance	137,981	59,398	62,368	65,486	68,761	72,199	75,809	79,599	83,579
154	5503	2030	Worker's Comp. Insurance	33,548	30,939	32,177	33,464	34,802	36,194	37,642	39,148	40,714
155	5503	2031	Worker's Comp. Admin. Fee	210	146	152	158	164	171	178	185	192
156	5503	2033	Tool Allowance	960	-	-	-	-	-	-	-	-
157	5503	AddPers	Additional Personnel	-	-	-	-	-	-	-	-	-
158			Total Salaries and Benefits	\$ 1,495,208	\$ 1,434,017	\$ 1,491,972	\$ 1,552,274	\$ 1,615,020	\$ 1,680,308	\$ 1,748,243	\$ 1,818,931	\$ 1,892,484
Operating Expenses Other Than Salaries and Benefits												
159	5503	3040	Office Supplies	\$ 2,386	\$ 2,386	\$ 2,458	\$ 2,531	\$ 2,607	\$ 2,685	\$ 2,766	\$ 2,849	\$ 2,934
160	5503	3050	Books and Publications	450	450	464	477	492	506	522	537	553
161	5503	3055	Fuels	70,000	75,000	78,750	82,688	86,822	91,163	95,721	100,507	105,533
162	5503	3060	Tools	8,572	8,572	8,829	9,094	9,367	9,648	9,937	10,235	10,542
163	5503	3105	Uniforms	10,440	12,500	12,875	13,261	13,659	14,069	14,491	14,926	15,373
164	5503	3131	Equipment	25,590	25,590	26,614	27,678	28,785	29,937	31,134	32,380	33,675
165	5503	3150	Safety Supplies	16,202	18,000	18,540	19,096	19,669	20,259	20,867	21,493	22,138
166	5503	3164	Meters - New	-	-	-	-	-	-	-	-	-
167	5503	3175	Cleaning Supplies	1,600	1,800	1,854	1,910	1,967	2,026	2,087	2,149	2,214
168	5503	3325	Maintenance Supplies	6,100	6,100	6,344	6,598	6,862	7,136	7,422	7,718	8,027
169	5503	3330	Construction Supplies	262,000	300,000	309,000	318,270	327,818	337,653	347,782	358,216	368,962
170	5503	4406	Software Support Fees	6,500	-	-	-	-	-	-	-	-
171	5503	4421	Fleet Commercial Parts	37,500	39,000	40,560	42,182	43,870	45,624	47,449	49,347	51,321
172	5503	4425	Heating and Cooling	1,500	2,000	2,100	2,205	2,315	2,431	2,553	2,680	2,814
173	5503	4435	Equipment Maintenance	3,450	5,000	5,200	5,408	5,624	5,849	6,083	6,327	6,580
174	5503	4445	Building and Structures	1,500	2,000	2,080	2,163	2,250	2,340	2,433	2,531	2,632
175	5503	4452	Communication Maintenance	2,000	2,000	2,080	2,163	2,250	2,340	2,433	2,531	2,632
176	5503	4520	Water Transmissiona and Distribution	438,500	500,000	520,000	540,800	562,432	584,929	608,326	632,660	657,966
177	5503	4525	Sewer Line Maintenance	25,000	25,000	26,000	27,040	28,122	29,246	30,416	31,633	32,898

Table 1-9
City of Alamogordo, New Mexico
Utility Rate Study
Combined System

Projected Operating Expenses - Combined System

Line No.	Division Code	Expense Code	Description	Fiscal Year Ending June 30,								
				2024	2025	2026	2027	2028	2029	2030	2031	2032
178	5503	4701	Electricity	14,000	14,500	15,133	15,794	16,483	17,202	17,952	18,735	19,552
179	5503	4720	Gas	2,600	2,600	2,730	2,867	3,010	3,160	3,318	3,484	3,658
180	5503	4740	Phone Service and Maintenance	915	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230
181	5503	4741	Cellular Phone Service	7,200	8,000	8,240	8,487	8,742	9,004	9,274	9,552	9,839
182	5503	4742	Long Distance Telephone Services	-	-	-	-	-	-	-	-	-
183	5503	4760	Water / Sewer / Garbage	28,000	29,000	30,450	31,973	33,571	35,250	37,012	38,863	40,806
184	5503	5022	Computer Hardware	20,090	-	-	-	-	-	-	-	-
185	5503	5023	Computer Software	-	-	-	-	-	-	-	-	-
186	5503	5050	Equipment - Non Capital	-	-	-	-	-	-	-	-	-
187	5503	5604	Line Locates	8,000	12,000	12,360	12,731	13,113	13,506	13,911	14,329	14,758
188	5503	5605	Training, Travel, and Conference	6,753	6,755	6,958	7,166	7,381	7,603	7,831	8,066	8,308
189	5503	5615	Copier Charges	925	1,225	1,262	1,300	1,339	1,379	1,420	1,463	1,507
190	5503	5645	Memberships and Dues	650	1,200	1,236	1,273	1,311	1,351	1,391	1,433	1,476
191	5503	5673	Inventory - Over/Short	-	-	-	-	-	-	-	-	-
192	5503	5674	Damaged / Obsolete Inventory	-	-	-	-	-	-	-	-	-
193	5503	5714	Copier Lease	-	-	-	-	-	-	-	-	-
194	5503	5729	Services - Janitorial	3,850	5,350	5,564	5,787	6,018	6,259	6,509	6,769	7,040
195	5503	5734	Contract Services	79,500	35,896	37,332	38,825	40,378	41,993	43,673	45,420	47,237
196	5503	5758	Equipment Rental / Lease	250	-	-	-	-	-	-	-	-
197	5503	5801	General Liability	590	648	674	701	729	758	788	820	853
198	5503	5802	Fleet Insurance	7,446	3,408	3,544	3,686	3,834	3,987	4,146	4,312	4,485
199	5503	5807	Commercial Property	3,852	3,967	4,126	4,291	4,462	4,641	4,826	5,020	5,220
200	5503	8001	Depreciation Expense	-	-	-	-	-	-	-	-	-
201			Total Operating Expenses Other Than Salaries and Benefits	\$ 1,103,911	\$ 1,150,947	\$ 1,194,385	\$ 1,239,505	\$ 1,286,373	\$ 1,335,060	\$ 1,385,636	\$ 1,438,178	\$ 1,492,763
Capital Outlay												
202	5503	6185	CER Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
203	5503	6921	CER Heavy Equipment	-	-	-	-	-	-	-	-	-
204			Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
205			Total Utility Maintenance	\$ 2,599,119	\$ 2,584,964	\$ 2,686,357	\$ 2,791,779	\$ 2,901,393	\$ 3,015,368	\$ 3,133,879	\$ 3,257,109	\$ 3,385,247
WASTEWATER TREATMENT PLANT												
Salaries and Benefits												
206	5603	2001	Supervisory	\$ 68,283	\$ 69,649	\$ 72,435	\$ 75,332	\$ 78,346	\$ 81,479	\$ 84,739	\$ 88,128	\$ 91,653
207	5603	2002	Salaries - Operational	359,800	507,002	527,282	548,373	570,308	593,121	616,845	641,519	667,180
208	5603	2004	Overtime	30,000	30,000	31,200	32,448	33,746	35,096	36,500	37,960	39,478
209	5603	2007	Standby Compensation	7,000	9,000	9,360	9,734	10,124	10,529	10,950	11,388	11,843
210	5603	2010	Retirement	65,925	88,817	92,370	96,064	99,907	103,903	108,059	112,382	116,877
211	5603	2012	Retiree Health Care	8,562	11,539	12,001	12,481	12,980	13,499	14,039	14,601	15,185
212	5603	2015	Benefits - FICA	35,218	42,047	43,729	45,478	47,297	49,189	51,157	53,203	55,331
213	5603	2020	Sick Leave / PTO Conversion	5,253	3,500	3,640	3,786	3,937	4,095	4,258	4,429	4,606

Table 1-9

City of Alamogordo, New Mexico
Utility Rate Study
Combined System

Projected Operating Expenses - Combined System

Line No.	Division Code	Expense Code	Description	Fiscal Year Ending June 30,								
				2024	2025	2026	2027	2028	2029	2030	2031	2032
214	5603	2025	Group Health Insurance	51,528	65,561	68,839	72,281	75,895	79,690	83,674	87,858	92,251
215	5603	2030	Worker's Comp. Insurance	14,055	17,408	18,104	18,828	19,582	20,365	21,179	22,027	22,908
216	5603	2031	Worker's Comp. Admin. Fee	83	102	106	110	115	119	124	129	134
217	5603	AddPers	Additional Personnel	-	-	-	-	-	-	-	-	-
218			Total Salaries and Benefits	\$ 645,707	\$ 844,625	\$ 879,066	\$ 914,917	\$ 952,236	\$ 991,084	\$ 1,031,525	\$ 1,073,623	\$ 1,117,446
Operating Expenses Other Than Salaries and Benefits												
219	5603	3040	Office Supplies	\$ 2,000	\$ 2,000	\$ 2,060	\$ 2,122	\$ 2,185	\$ 2,251	\$ 2,319	\$ 2,388	\$ 2,460
220	5603	3045	Postage	50	50	52	54	55	57	59	61	63
221	5603	3050	Books and Publications	450	450	464	477	492	506	522	537	553
222	5603	3055	Fuels	35,000	30,000	31,500	33,075	34,729	36,465	38,288	40,203	42,213
223	5603	3060	Tools	2,280	2,800	2,884	2,971	3,060	3,151	3,246	3,343	3,444
224	5603	3105	Uniforms	3,980	6,077	6,259	6,447	6,641	6,840	7,045	7,256	7,474
225	5603	3131	Equipment	8,000	8,000	8,320	8,653	8,999	9,359	9,733	10,123	10,527
226	5603	3150	Safety Supplies	8,000	8,000	8,240	8,487	8,742	9,004	9,274	9,552	9,839
227	5603	3175	Cleaning Supplies	600	600	618	637	656	675	696	716	738
228	5603	3295	Water Treatment Chemicals	190,000	200,000	208,733	217,844	227,351	237,269	247,617	258,414	269,678
229	5603	3325	Maintenance Supplies	202,574	250,000	260,000	270,400	281,216	292,465	304,163	316,330	328,983
230	5603	3330	Construction Supplies	-	8,000	8,240	8,487	8,742	9,004	9,274	9,552	9,839
231	5603	3340	Permits and Licenses	10,000	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299
232	5603	4406	Software Support Fees	8,300	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149
233	5603	4407	Internet Support Fees	1,400	1,230	1,267	1,305	1,344	1,384	1,426	1,469	1,513
234	5603	4414	Copier Maintenance	-	1,000	1,030	1,061	1,093	1,126	1,159	1,194	1,230
235	5603	4421	Fleet Commercial Parts	36,100	36,100	37,544	39,046	40,608	42,232	43,921	45,678	47,505
236	5603	4425	Heating and Cooling	1,000	2,000	2,100	2,205	2,315	2,431	2,553	2,680	2,814
237	5603	4430	Pest Control	1,012	1,012	1,042	1,074	1,106	1,139	1,173	1,208	1,245
238	5603	4435	Equipment Maintenance	3,700	5,000	5,200	5,408	5,624	5,849	6,083	6,327	6,580
239	5603	4445	Building and Structures	2,500	2,500	2,600	2,704	2,812	2,925	3,042	3,163	3,290
240	5603	4452	Communication Maintenance	3,100	3,000	3,120	3,245	3,375	3,510	3,650	3,796	3,948
241	5603	4453	Generator Maintenance	22,426	25,000	26,000	27,040	28,122	29,246	30,416	31,633	32,898
242	5603	4535	Wastewater Treatment Plant Maintenance	-	-	-	-	-	-	-	-	-
243	5603	4540	Telemetry Maintenance	30,150	30,150	31,356	32,610	33,915	35,271	36,682	38,149	39,675
244	5603	4701	Electricity	403,200	410,000	427,902	446,581	466,069	486,402	507,616	529,748	552,839
245	5603	4720	Gas	532	532	559	587	616	647	679	713	749
246	5603	4740	Phone Service and Maintenance	1,900	-	-	-	-	-	-	-	-
247	5603	4741	Cellular Phone Service	5,480	4,800	4,944	5,092	5,245	5,402	5,565	5,731	5,903
248	5603	4742	Long Distance Telephone Services	-	-	-	-	-	-	-	-	-
249	5603	4760	Water / Sewer / Garbage	13,100	13,000	13,650	14,333	15,049	15,802	16,592	17,421	18,292
250	5603	5022	Computer Hardware	6,670	-	-	-	-	-	-	-	-
251	5603	5050	Equipment - Non Capital	-	-	-	-	-	-	-	-	-
252	5603	5605	Training, Travel, and Conference	1,800	4,800	4,944	5,092	5,245	5,402	5,565	5,731	5,903
253	5603	5615	Copier Charges	2,950	2,950	3,039	3,130	3,224	3,320	3,420	3,522	3,628
254	5603	5640	Printing	800	800	824	849	874	900	927	955	984

Table 1-9

City of Alamogordo, New Mexico
Utility Rate Study
Combined System

Projected Operating Expenses - Combined System

Line No.	Division Code	Expense Code	Description	Fiscal Year Ending June 30,								
				2024	2025	2026	2027	2028	2029	2030	2031	2032
255	5603	5645	Memberships and Dues	1,050	1,050	1,082	1,114	1,147	1,182	1,217	1,254	1,291
256	5603	5729	Services - Janitorial	6,385	6,520	6,781	7,052	7,334	7,627	7,933	8,250	8,580
257	5603	5734	Contract Services	4,000	200,000	208,000	216,320	224,973	233,972	243,331	253,064	263,186
258	5603	5747	Lab Services	91,364	85,000	88,400	91,936	95,613	99,438	103,415	107,552	111,854
259	5603	5758	Equipment Rental / Lease	500	500	515	530	546	563	580	597	615
260	5603	5801	General Liability	1,673	1,840	1,914	1,990	2,070	2,153	2,239	2,328	2,421
261	5603	5802	Fleet Insurance	3,811	3,617	3,762	3,912	4,069	4,231	4,401	4,577	4,760
262	5603	5807	Commercial Property	2,237	2,303	2,395	2,491	2,591	2,694	2,802	2,914	3,031
263			Total Operating Expenses Other Than Salaries and Benefits	\$ 1,120,074	\$ 1,375,681	\$ 1,432,788	\$ 1,492,273	\$ 1,554,235	\$ 1,618,778	\$ 1,686,010	\$ 1,756,043	\$ 1,828,994
			Capital Outlay									
264	5603	6160	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
265	5603	6235	Capital - Engineering	-	-	-	-	-	-	-	-	-
266	5603	6570	Capital - Building Improvement	-	-	-	-	-	-	-	-	-
267			Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
268			Total Wastewater Treatment Plant	\$ 1,765,781	\$ 2,220,306	\$ 2,311,853	\$ 2,407,189	\$ 2,506,471	\$ 2,609,863	\$ 2,717,535	\$ 2,829,666	\$ 2,946,440
			WATER FILTER PLANT									
			Salaries and Benefits									
269	5703	2001	Supervisory	\$ 64,258	\$ 61,847	\$ 64,321	\$ 66,894	\$ 69,569	\$ 72,352	\$ 75,246	\$ 78,256	\$ 81,386
270	5703	2002	Salaries - Operational	570,041	571,878	594,753	618,543	643,285	669,016	695,777	723,608	752,552
271	5703	2004	Overtime	25,000	28,750	29,900	31,096	32,340	33,633	34,979	36,378	37,833
272	5703	2007	Standby Compensation	7,200	10,100	10,504	10,924	11,361	11,816	12,288	12,780	13,291
273	5703	2010	Retirement	97,682	97,606	101,510	105,571	109,793	114,185	118,753	123,503	128,443
274	5703	2012	Retiree Health Care	12,686	12,682	13,189	13,717	14,266	14,836	15,430	16,047	16,689
275	5703	2015	Benefits - FICA	51,754	47,109	48,993	50,953	52,991	55,111	57,315	59,608	61,992
276	5703	2020	Sick Leave / PTO Conversion	2,110	3,500	3,640	3,786	3,937	4,095	4,258	4,429	4,606
277	5703	2025	Group Health Insurance	127,242	26,672	28,006	29,406	30,876	32,420	34,041	35,743	37,530
278	5703	2030	Worker's Comp. Insurance	22,618	21,686	22,553	23,456	24,394	25,370	26,384	27,440	28,537
279	5703	2031	Worker's Comp. Admin. Fee	129	74	77	80	83	87	90	94	97
280	5703	AddPers	Additional Personnel	-	-	-	-	-	-	-	-	-
281			Total Salaries and Benefits	\$ 980,720	\$ 881,904	\$ 917,447	\$ 954,425	\$ 992,896	\$ 1,032,920	\$ 1,074,561	\$ 1,117,884	\$ 1,162,957
			Operating Expenses Other Than Salaries and Benefits									
282	5703	3040	Office Supplies	\$ 2,778	\$ 2,500	\$ 2,575	\$ 2,652	\$ 2,732	\$ 2,814	\$ 2,898	\$ 2,985	\$ 3,075
283	5703	3045	Postage	150	150	155	161	166	172	178	184	190
284	5703	3050	Books and Publications	681	400	412	424	437	450	464	478	492
285	5703	3055	Fuels	38,000	30,000	31,500	33,075	34,729	36,465	38,288	40,203	42,213
286	5703	3060	Tools	1,500	3,000	3,090	3,183	3,278	3,377	3,478	3,582	3,690
287	5703	3105	Uniforms	6,460	6,500	6,695	6,896	7,103	7,316	7,535	7,761	7,994
288	5703	3131	Equipment	31,860	40,016	41,617	43,281	45,013	46,813	48,686	50,633	52,658

Table 1-9
City of Alamogordo, New Mexico
Utility Rate Study
Combined System

Projected Operating Expenses - Combined System

Line No.	Division Code	Expense Code	Description	Fiscal Year Ending June 30,								
				2024	2025	2026	2027	2028	2029	2030	2031	2032
289	5703	3150	Safety Supplies	6,451	9,600	9,888	10,185	10,490	10,805	11,129	11,463	11,807
290	5703	3175	Cleaning Supplies	600	800	824	849	874	900	927	955	984
291	5703	3295	Water Treatment Chemicals	95,000	115,566	120,612	125,877	131,370	137,101	143,081	149,319	155,828
292	5703	3325	Maintenance Supplies	127,771	128,506	133,646	138,992	144,552	150,334	156,347	162,601	169,105
293	5703	3330	Construction Supplies	5,000	5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149
294	5703	3340	Permits and Licenses	40,000	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195
295	5703	4406	Software Support Fees	11,000	16,000	16,480	16,974	17,484	18,008	18,548	19,105	19,678
296	5703	4407	Internet Support Fees	2,821	-	-	-	-	-	-	-	-
297	5703	4421	Fleet Commercial Parts	30,000	30,000	31,200	32,448	33,746	35,096	36,500	37,960	39,478
298	5703	4425	Heating and Cooling	2,000	2,500	2,625	2,756	2,894	3,039	3,191	3,350	3,518
299	5703	4430	Pest Control	800	800	824	849	874	900	927	955	984
300	5703	4435	Equipment Maintenance	2,000	2,000	2,080	2,163	2,250	2,340	2,433	2,531	2,632
301	5703	4445	Building and Structures	10,000	10,000	10,400	10,816	11,249	11,699	12,167	12,653	13,159
302	5703	4452	Communication Maintenance	13,510	13,500	14,040	14,602	15,186	15,793	16,425	17,082	17,765
303	5703	4453	Generator Maintenance	40,000	43,206	44,934	46,732	48,601	50,545	52,567	54,669	56,856
304	5703	4540	Telemetry Maintenance	40,000	40,000	41,600	43,264	44,995	46,794	48,666	50,613	52,637
305	5703	4701	Electricity	512,460	512,460	534,836	558,183	582,541	607,955	634,470	662,133	690,995
306	5703	4720	Gas	5,300	5,300	5,565	5,843	6,135	6,442	6,764	7,103	7,458
307	5703	4740	Phone Service and Maintenance	7,500	-	-	-	-	-	-	-	-
308	5703	4741	Cellular Phone Service	8,063	11,000	11,330	11,670	12,020	12,381	12,752	13,135	13,529
309	5703	4742	Long Distance Telephone Services	-	-	-	-	-	-	-	-	-
310	5703	4760	Water / Sewer / Garbage	2,500	2,500	2,625	2,756	2,894	3,039	3,191	3,350	3,518
311	5703	5022	Computer Hardware	15,246	-	-	-	-	-	-	-	-
312	5703	5050	Equipment - Non Capital	-	-	-	-	-	-	-	-	-
313	5703	5605	Training, Travel, and Conference	6,560	6,500	6,695	6,896	7,103	7,316	7,535	7,761	7,994
314	5703	5615	Copier Charges	4,630	4,630	4,769	4,912	5,059	5,211	5,367	5,528	5,694
315	5703	5640	Printing	3,600	3,600	3,708	3,819	3,934	4,052	4,173	4,299	4,428
316	5703	5645	Memberships and Dues	200	200	206	212	219	225	232	239	246
317	5703	5714	Copier Lease	-	-	-	-	-	-	-	-	-
318	5703	5729	Services - Janitorial	13,309	13,309	13,841	14,395	14,971	15,570	16,192	16,840	17,514
319	5703	5734	Contract Services	529,465	326,000	339,040	352,602	366,706	381,374	396,629	412,494	428,994
320	5703	5738	IT/OT Services	130,000	130,000	135,200	140,608	146,232	152,082	158,165	164,491	171,071
321	5703	5747	Lab Services	38,000	40,000	41,600	43,264	44,995	46,794	48,666	50,613	52,637
322	5703	5758	Equipment Rental / Lease	-	-	-	-	-	-	-	-	-
323	5703	5762	Water Conservation Fee - New Mexico	63,300	63,300	65,199	67,155	69,170	71,245	73,382	75,584	77,851
324	5703	5801	General Liability	3,444	3,680	3,827	3,980	4,139	4,305	4,477	4,656	4,843
325	5703	5802	Fleet Insurance	5,080	1,779	1,850	1,924	2,001	2,081	2,164	2,251	2,341
326	5703	5807	Commercial Property	56,418	58,489	60,829	63,262	65,792	68,424	71,161	74,007	76,968
327			Total Operating Expenses Other Than Salaries and Benefits	\$ 1,913,457	\$ 1,722,791	\$ 1,792,668	\$ 1,865,400	\$ 1,941,104	\$ 2,019,903	\$ 2,101,924	\$ 2,187,299	\$ 2,276,165

Table 1-9
City of Alamogordo, New Mexico
Utility Rate Study
Combined System

Projected Operating Expenses - Combined System

Line No.	Division Code	Expense Code	Description	Fiscal Year Ending June 30,									
				2024	2025	2026	2027	2028	2029	2030	2031	2032	
Capital Outlay													
328	5703	6185	CER Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
329			Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
330			Total Water Filter Plant	\$ 2,894,177	\$ 2,604,695	\$ 2,710,115	\$ 2,819,825	\$ 2,934,000	\$ 3,052,824	\$ 3,176,485	\$ 3,305,183	\$ 3,439,123	
CONSTRUCTION													
Salaries and Benefits													
331	7803	2001	Supervisory	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
332	7803	2002	Salaries - Operational	-	-	-	-	-	-	-	-	-	-
333	7803	2004	Overtime	-	-	-	-	-	-	-	-	-	-
334	7803	2007	Standby Compensation	-	-	-	-	-	-	-	-	-	-
335	7803	2010	Retirement	-	-	-	-	-	-	-	-	-	-
336	7803	2012	Retiree Health Care	-	-	-	-	-	-	-	-	-	-
337	7803	2015	Benefits - FICA	-	-	-	-	-	-	-	-	-	-
338	7803	2020	Sick Leave / PTO Conversion	-	-	-	-	-	-	-	-	-	-
339	7803	2025	Group Health Insurance	-	-	-	-	-	-	-	-	-	-
340	7803	2030	Worker's Comp. Insurance	-	-	-	-	-	-	-	-	-	-
341	7803	2031	Worker's Comp. Admin. Fee	-	-	-	-	-	-	-	-	-	-
342	7803	AddPers	Additional Personnel	-	-	-	-	-	-	-	-	-	-
343			Total Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Operating Expenses Other Than Salaries and Benefits													
344	7803	3040	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
345	7803	3050	Books and Publications	-	-	-	-	-	-	-	-	-	-
346	7803	3055	Fuels	-	-	-	-	-	-	-	-	-	-
347	7803	3060	Tools	-	-	-	-	-	-	-	-	-	-
348	7803	3105	Uniforms	-	500	515	530	546	563	580	597	615	
349	7803	3131	Equipment	-	-	-	-	-	-	-	-	-	-
350	7803	3150	Safety Supplies	-	-	-	-	-	-	-	-	-	-
351	7803	3175	Cleaning Supplies	-	-	-	-	-	-	-	-	-	-
352	7803	3325	Maintenance Supplies	-	-	-	-	-	-	-	-	-	-
353	7803	3330	Construction Supplies	-	-	-	-	-	-	-	-	-	-
354	7803	4421	Fleet Commercial Parts	-	-	-	-	-	-	-	-	-	-
355	7803	4445	Building and Structures	-	-	-	-	-	-	-	-	-	-
356	7803	4452	Communication Maintenance	-	-	-	-	-	-	-	-	-	-
357	7803	4740	Phone Service and Maintenance	-	-	-	-	-	-	-	-	-	-
358	7803	4741	Cellular Phone Service	-	-	-	-	-	-	-	-	-	-
359	7803	4742	Long Distance Telephone Services	-	-	-	-	-	-	-	-	-	-
360	7803	5022	Computer Hardware	-	-	-	-	-	-	-	-	-	-
361	7803	5050	Equipment - Non Capital	-	-	-	-	-	-	-	-	-	-
362	7803	5605	Training, Travel, and Conference	-	-	-	-	-	-	-	-	-	-

Table 1-9

City of Alamogordo, New Mexico
Utility Rate Study
Combined System

Projected Operating Expenses - Combined System

Line No.	Division Code	Expense Code	Description	Fiscal Year Ending June 30,								
				2024	2025	2026	2027	2028	2029	2030	2031	2032
363	7803	5615	Copier Charges	-	-	-	-	-	-	-	-	-
364	7803	5645	Memberships and Dues	-	-	-	-	-	-	-	-	-
365	7803	5714	Copier Lease	-	-	-	-	-	-	-	-	-
366	7803	5758	Equipment Rental / Lease	-	-	-	-	-	-	-	-	-
367	7803	5802	Fleet Insurance	-	-	-	-	-	-	-	-	-
368			Total Operating Expenses Other Than Salaries and Benefits	\$ -	\$ 500	\$ 515	\$ 530	\$ 546	\$ 563	\$ 580	\$ 597	\$ 615
			Capital Outlay									
369	7803	6185	CER Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
370			Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
371			Total Construction	\$ -	\$ 500	\$ 515	\$ 530	\$ 546	\$ 563	\$ 580	\$ 597	\$ 615
			1977 JT W/S PRINCIPAL AND INTEREST									
372	82	5734	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
373	82	7400	Bond/Loan Expenses	-	-	-	-	-	-	-	-	-
374			Total 1977 JT W/S Principal and Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			INFRASTRUCTURE									
375	9303	5735	Services - Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
376	9303	6770	Water Line Improvements	-	-	-	-	-	-	-	-	-
377			Total Infrastructure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			DEPARTMENT 9399									
			Operating Expenses Other Than Salaries and Benefits									
378	9399	5734	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
379			Total Operating Expenses Other Than Salaries and Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			Capital Outlay									
380	9399	6088	Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
381	9399	6235	Capital - Engineering	-	-	-	-	-	-	-	-	-
382	9399	6530	Pipeline Replacement	-	-	-	-	-	-	-	-	-
383	9399	6532	Wastewater Treatment Plant Improvements	-	-	-	-	-	-	-	-	-
384	9399	6899	ICIP	-	-	-	-	-	-	-	-	-
385			Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
386			Total Department 9399	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			DEPARTMENT 9999									
387	9999	9898	Amortization Expense on Deferred Outflows	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
388			Total Department 9999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Table 1-9

City of Alamogordo, New Mexico
Utility Rate Study
Combined System

Projected Operating Expenses - Combined System

Line No.	Division Code	Expense Code	Description	Fiscal Year Ending June 30,								
				2024	2025	2026	2027	2028	2029	2030	2031	2032
TRANSFERS OUT												
389	491	1810	Transfer to (10) Gov/Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
390	491	1811	Transfer to (11) General Op	-	-	-	-	-	-	-	-	-
391	491	1812	Transfer to (12) Internal Service	668,107	716,718	716,718	716,718	752,554	752,554	752,554	752,554	752,554
392	491	1853	Transfer to (53) GO P&I	-	-	-	-	-	-	-	-	-
393	491	1854	Transfer to (54) RO / Snake Tank	-	-	-	-	-	-	-	-	-
394	491	1863	Transfer to (63) Engineering	150,653	-	-	-	-	-	-	-	-
395	491	1882	Transfer to (82) JT W/S P&I	-	-	-	-	-	-	-	-	-
396	491	1888	Transfer to (88) Bonito Lake	-	-	-	-	-	-	-	-	-
397	491	8107	Transfer to (107) Self-Insurance	-	-	-	-	-	-	-	-	-
398	491	8124	Transfer to (24) Capital Improvement	-	-	-	-	-	-	-	-	-
399			Total Transfers Out	\$ 818,760	\$ 716,718	\$ 716,718	\$ 716,718	\$ 752,554	\$ 752,554	\$ 752,554	\$ 752,554	\$ 752,554
OTHER												
400		7299	Interest / Interest Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
401		8004	Contra Capital Outlay Exp	-	-	-	-	-	-	-	-	-
402		8020	Bad Debt Expense	-	-	-	-	-	-	-	-	-
403			Total Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
404			TOTAL EXPENDITURES AND TRANSFERS - SUBTOTAL	\$ 10,094,791	\$ 10,080,496	\$ 10,444,282	\$ 10,836,961	\$ 11,279,575	\$ 11,702,109	\$ 12,141,742	\$ 12,598,509	\$ 13,073,327
405	Contingency		Allowance for Additional Expenditures	\$ -	\$ -	104,443	\$ 108,370	\$ 112,796	\$ 117,021	\$ 121,417	\$ 125,985	\$ 130,733
406			TOTAL COMBINED SYSTEM OPERATING EXPENSES	\$ 10,094,791	\$ 10,080,496	\$ 10,548,725	\$ 10,945,330	\$ 11,392,371	\$ 11,819,130	\$ 12,263,159	\$ 12,724,494	\$ 13,204,060

Table 1-10
City of Alamogordo, New Mexico
Utility Rate Study

Escalation References

Line No.	Description	Reference	Fiscal Year Ending June 30,						
			2026	2027	2028	2029	2030	2031	2032
1	Constant Factor	Constant	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
2	General Inflation (CPI Price Index) [1]	Inflation	1.0300	1.0300	1.0300	1.0300	1.0300	1.0300	1.0300
3	Labor	Labor	1.0400	1.0400	1.0400	1.0400	1.0400	1.0400	1.0400
4	Health Insurance	HealthIns	1.0500	1.0500	1.0500	1.0500	1.0500	1.0500	1.0500
5	Customer Growth + Inflation - Water	Cust-Water	1.0347	1.0347	1.0346	1.0346	1.0346	1.0346	1.0300
6	Customer Growth + Inflation - Sewer	Cust-Sewer	1.0325	1.0325	1.0325	1.0325	1.0325	1.0698	1.0300
7	Water Rate Revenue	WRevenue	1.2540	1.2038	1.0734	1.0333	1.0333	1.0000	1.0000
8	Wastewater Rate Revenue	SRevenue	1.2524	1.2023	1.0721	1.0320	1.0320	1.0000	1.0000
9	Repair and Maintenance	Repair	1.0400	1.0400	1.0400	1.0400	1.0400	1.0400	1.0400
10	Water Billed + Inflation	Bill-W	1.0336	1.0336	1.0336	1.0336	1.0336	1.0000	1.0300
11	Wastewater Billed + Inflation	Bill-S	1.0317	1.0317	1.0317	1.0317	1.0317	1.0000	1.0300
12	Water Produced + Inflation	Prod-W	1.0336	1.0336	1.0336	1.0336	1.0336	1.0000	1.0300
13	Wastewater Treated + Inflation	Treat-S	1.0325	1.0325	1.0325	1.0325	1.0325	1.0325	1.0698
14	Electricity - Commodity	ElectricCommod	1.0400	1.0400	1.0400	1.0400	1.0400	1.0400	1.0400
15	Electricity - Water	ElectricW	1.0437	1.0437	1.0436	1.0436	1.0436	1.0436	1.0436
16	Electricity - Wastewater	ElectricS	1.0425	1.0425	1.0425	1.0425	1.0425	1.0425	1.0802
17	Chemicals - Commodity	ChemicalCommod	1.0400	1.0400	1.0400	1.0400	1.0400	1.0400	1.0400
18	Chemicals - Water	ChemicalW	1.0437	1.0437	1.0436	1.0436	1.0436	1.0436	1.0436
19	Chemicals - Wastewater	ChemicalS	1.0425	1.0425	1.0425	1.0425	1.0425	1.0425	1.0802
20	Fuel	Fuel	1.0500	1.0500	1.0500	1.0500	1.0500	1.0500	1.0500
21	Utilities	Utilities	1.0500	1.0500	1.0500	1.0500	1.0500	1.0500	1.0500
22	Inflation/Employee Growth	Inf/Emp	1.0300	1.0300	1.0300	1.0300	1.0300	1.0300	1.0300
23	Property/General Insurance Liability	Insurance	1.0400	1.0400	1.0400	1.0400	1.0400	1.0400	1.0400
24	Marginal Escalator	Marginal	1.0100	1.0100	1.0100	1.0100	1.0100	1.0100	1.0100
25	Elimination Factor	Eliminate	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
26	Payment to General Fund	GenFund	1.0400	1.0400	1.0400	1.0400	1.0400	1.0400	1.0400
27	Late Fees	LateFees	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
28	Construction Costs	Construction	1.0300	1.0300	1.0300	1.0300	1.0300	1.0300	1.0300
29	Transfer to Internal Service	IntServTransfer	1.0000	1.0000	1.0500	1.0000	1.0000	1.0000	1.0000
30	Transfer to Engineering	EngrTransfer	1.0000	1.0000	1.1250	1.0000	1.0000	1.0000	1.0000

Footnotes:

[1] Estimates based on recent historical trends.

Table 1-11

City of Alamogordo, New Mexico
Utility Rate Study
Water and Sewer System

Debt Service Allocation to Individual Systems

Line No.	Description	Percent		Fiscal Year Ending June 30,									
		Water	Wastewater	2024	2025	2026	2027	2028	2029	2030	2031	2032	
EXISTING DEBT SERVICE													
<u>Existing Senior Lien Debt</u>													
New Mexico Finance Authority Loan Agreement PPRF-5702 (Refunding Loan)													
1	Amount Funded	50.00%	50.00%										
2	Start Balance			\$ 4,608,017	\$ 4,095,132	\$ 3,566,810	\$ 3,021,740	\$ 2,458,737	\$ 1,876,536	\$ 1,273,550	\$ 648,495	\$	
3	Plus: Interest			160,253	144,815	128,067	110,135	90,936	70,152	48,082	24,643		-
4	Less: Payments			673,138	673,137	673,137	673,138	673,137	673,138	673,137	673,138		-
5	Balance End of Year			\$ 4,095,132	\$ 3,566,810	\$ 3,021,740	\$ 2,458,737	\$ 1,876,536	\$ 1,273,550	\$ 648,495	\$	-	\$ -
New Mexico Finance Authority Loan Agreement 3494-PP (Loan 22)													
6	Amount Funded	50.00%	50.00%										
7	Start Balance			\$ 624,000	\$ 316,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$	0
8	Plus: Interest			8,178	4,266	-	-	-	-	-	-	-	-
9	Less: Payments			316,178	320,266	-	-	-	-	-	-	-	-
10	Balance End of Year			\$ 316,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$	0
New Mexico Finance Authority Loan PPRF-5013 (Loan 23)													
11	Amount Funded	50.00%	50.00%										
12	Start Balance			\$ 2,070,969	\$ 1,737,312	\$ 1,399,439	\$ 1,057,100	\$ 709,960	\$ 357,712	\$ 0	\$ 0	\$	0
13	Plus: Interest			30,410	26,194	21,728	16,927	11,819	6,355	-	-	-	-
14	Less: Payments			364,067	364,067	364,067	364,067	364,067	364,067	-	-	-	-
15	Balance End of Year			\$ 1,737,312	\$ 1,399,439	\$ 1,057,100	\$ 709,960	\$ 357,712	\$ 0	\$ 0	\$ 0	\$	0
New Mexico Finance Authority Loan DW-5357 (Bonito Lake Surface Water Reservoir Improvements)													
16	Amount Funded	100.00%	0.00%										
17	Start Balance			\$ 1,039,569	\$ 985,597	\$ 931,492	\$ 877,250	\$ 822,874	\$ 768,361	\$ 713,712	\$ 658,926	\$	604,003
18	Plus: Interest			3,166	3,031	2,896	2,761	2,625	2,488	2,352	2,215		2,077
19	Less: Payments			57,138	57,137	57,138	57,137	57,137	57,137	57,137	57,138		57,137
20	Balance End of Year			\$ 985,597	\$ 931,492	\$ 877,250	\$ 822,874	\$ 768,361	\$ 713,712	\$ 658,926	\$ 604,003	\$	548,943
Total Existing Senior Lien Debt													
21	Amount Funded												
22	Start Balance			\$ 5,232,017	\$ 4,411,132	\$ 3,566,810	\$ 3,021,740	\$ 2,458,737	\$ 1,876,536	\$ 1,273,550	\$ 648,495	\$	0
23	Plus: Interest			202,007	178,307	152,692	129,823	105,380	78,995	50,434	26,857		2,077
24	Less: Payments			1,410,521	1,414,608	1,094,343	1,094,342	1,094,342	1,094,342	730,275	730,275		57,137
25	Balance End of Year			\$ 6,148,444	\$ 4,966,249	\$ 4,078,840	\$ 3,168,697	\$ 2,234,248	\$ 1,273,550	\$ 648,495	\$ 0	\$	0
Total Existing Debt													
26	Amount Funded												
27	Start Balance			\$ 5,232,017	\$ 4,411,132	\$ 3,566,810	\$ 3,021,740	\$ 2,458,737	\$ 1,876,536	\$ 1,273,550	\$ 648,495	\$	0
28	Plus: Interest			202,007	178,307	152,692	129,823	105,380	78,995	50,434	26,857		2,077
29	Less: Payments			1,410,521	1,414,608	1,094,343	1,094,342	1,094,342	1,094,342	730,275	730,275		57,137
30	Balance End of Year			\$ 6,148,444	\$ 4,966,249	\$ 4,078,840	\$ 3,168,697	\$ 2,234,248	\$ 1,273,550	\$ 648,495	\$ 0	\$	0

Table 1-11

City of Alamogordo, New Mexico
Utility Rate Study
Water and Sewer System

Debt Service Allocation to Individual Systems

Line No.	Description	Percent		Fiscal Year Ending June 30,																	
		Water	Wastewater	2024	2025	2026	2027	2028	2029	2030	2031	2032									
PROPOSED DEBT SERVICE																					
<u>Proposed Senior Lien Debt</u>																					
New Mexico Finance Authority Loan for Snake Tank Well Transmission Line																					
31	Amount Funded	100.00%	0.00%																		
32	Start Balance			\$	-	\$	-	\$	-	\$	12,280,000	\$	11,680,455	\$	11,079,411	\$	10,476,865	\$	9,872,812	\$	9,267,249
33	Plus: Interest				-		-		-		30,700		29,201		27,699		26,192		24,682		23,168
34	Less: Payments				-		-		-		630,245		630,245		630,245		630,245		630,245		630,245
35	Balance End of Year			\$	-	\$	-	\$	-	\$	11,680,455	\$	11,079,411	\$	10,476,865	\$	9,872,812	\$	9,267,249	\$	8,660,172
Additional Senior Lien Debt 2																					
36	Amount Funded	75.46%	24.54%																		
37	Start Balance			\$	-	\$	28,070,000	\$	27,858,753	\$	27,425,697	\$	26,970,988	\$	26,493,544	\$	25,992,227	\$	25,465,845	\$	24,913,143
38	Plus: Interest				-		701,750		1,392,938		1,371,285		1,348,549		1,324,677		1,299,611		1,273,292		1,245,657
39	Less: Payments				-		912,997		1,825,994		1,825,994		1,825,994		1,825,994		1,825,994		1,825,994		1,825,994
40	Balance End of Year			\$	-	\$	27,858,753	\$	27,425,697	\$	26,970,988	\$	26,493,544	\$	25,992,227	\$	25,465,845	\$	24,913,143	\$	24,332,806
Additional Senior Lien Debt 3																					
41	Amount Funded	85.36%	14.64%																		
42	Start Balance			\$	-	\$	-	\$	-	\$	-	\$	45,365,000	\$	45,051,859	\$	44,408,355	\$	43,729,458	\$	43,013,222
43	Plus: Interest				-		-		-		-		1,247,538		2,477,852		2,442,460		2,405,120		2,365,727
44	Less: Payments				-		-		-		-		1,560,678		3,121,357		3,121,357		3,121,357		3,121,357
45	Balance End of Year			\$	-	\$	-	\$	-	\$	-	\$	45,051,859	\$	44,408,355	\$	43,729,458	\$	43,013,222	\$	42,257,592
Additional Senior Lien Debt 4																					
46	Amount Funded	100.00%	0.00%																		
47	Start Balance			\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	24,180,000
48	Plus: Interest				-		-		-		-		-		-		-		-		1,390,350
49	Less: Payments				-		-		-		-		-		-		-		-		1,709,919
50	Balance End of Year			\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	23,860,431
Total Proposed Senior Lien Debt																					
51	Amount Funded																				
52	Start Balance			\$	-	\$	28,070,000	\$	27,858,753	\$	39,705,697	\$	84,016,443	\$	82,624,814	\$	80,877,447	\$	79,068,115	\$	101,373,614
53	Plus: Interest				-		701,750		1,392,938		1,401,985		2,625,288		3,830,228		3,768,263		3,703,094		5,024,902
54	Less: Payments				-		912,997		1,825,994		2,456,239		4,016,917		5,577,595		5,577,595		5,577,595		7,287,514
55	Balance End of Year			\$	-	\$	27,858,753	\$	27,425,697	\$	38,651,443	\$	82,624,814	\$	80,877,447	\$	79,068,115	\$	77,193,614	\$	99,111,003
Total Proposed Debt																					
56	Amount Funded																				
57	Start Balance			\$	-	\$	28,070,000	\$	27,858,753	\$	39,705,697	\$	84,016,443	\$	82,624,814	\$	80,877,447	\$	79,068,115	\$	101,373,615
58	Plus: Interest				-		701,750		1,392,938		1,401,985		2,625,288		3,830,228		3,768,263		3,703,094		5,024,902
59	Less: Payments				-		912,997		1,825,994		2,456,239		4,016,917		5,577,595		5,577,595		5,577,595		7,287,514
60	Balance End of Year			\$	-	\$	27,858,753	\$	27,425,697	\$	38,651,443	\$	82,624,814	\$	80,877,447	\$	79,068,115	\$	77,193,614	\$	99,111,004
TOTAL DEBT																					
61	Amount Funded																				

Table 1-11

City of Alamogordo, New Mexico
Utility Rate Study
Water and Sewer System

Debt Service Allocation to Individual Systems

Line No.	Description	Percent		Fiscal Year Ending June 30,								
		Water	Wastewater	2024	2025	2026	2027	2028	2029	2030	2031	2032
62	Start Balance			\$ 5,232,017	\$ 32,481,132	\$ 31,425,563	\$ 42,727,437	\$ 86,475,180	\$ 84,501,350	\$ 82,150,997	\$ 79,716,610	\$ 101,373,615
63	Plus: Interest			202,007	880,057	1,545,630	1,531,807	2,730,668	3,909,223	3,818,697	3,729,952	5,026,980
64	Less: Payments			1,410,521	2,327,605	2,920,336	3,550,581	5,111,259	6,671,937	6,307,870	6,307,871	7,344,651
65	Balance End of Year			\$ 6,148,444	\$ 32,825,002	\$ 31,504,537	\$ 41,820,140	\$ 84,859,062	\$ 82,150,997	\$ 79,716,610	\$ 77,193,614	\$ 99,111,004
66	Total Interest Payments			\$ 202,007	\$ 880,057	\$ 1,545,630	\$ 1,531,807	\$ 2,730,668	\$ 3,909,223	\$ 3,818,697	\$ 3,729,952	\$ 5,026,980
67	Total Principal Payments			1,208,513	1,447,548	1,374,707	2,018,774	2,380,591	2,762,714	2,489,173	2,577,919	2,317,671
68	Total Debt Service			\$ 1,410,521	\$ 2,327,605	\$ 2,920,336	\$ 3,550,581	\$ 5,111,259	\$ 6,671,937	\$ 6,307,870	\$ 6,307,871	\$ 7,344,651
WATER SYSTEM DEBT SERVICE												
69	New Mexico Finance Authority Loan Agreement PPRF-5702 (Refunding Loan	50.00%		\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ -
70	New Mexico Finance Authority Loan Agreement 3494-PP (Loan 22)	50.00%		158,089	160,133	-	-	-	-	-	-	-
71	New Mexico Finance Authority Loan PPRF-5013 (Loan 23)	50.00%		182,034	182,034	182,034	182,034	182,034	182,034	-	-	-
72	New Mexico Finance Authority Loan DW-5357 (Bonito Lake Surface Water	100.00%		57,138	57,137	57,138	57,137	57,137	57,137	57,137	57,138	57,137
73	New Mexico Finance Authority Loan for Snake Tank Well Transmission Line	100.00%		-	-	-	630,245	630,245	630,245	630,245	630,245	630,245
74	Additional Senior Lien Debt 2	75.46%		-	688,973	1,377,946	1,377,946	1,377,946	1,377,946	1,377,946	1,377,946	1,377,946
75	Additional Senior Lien Debt 3	85.36%		-	-	-	-	1,332,230	2,664,459	2,664,459	2,664,459	2,664,459
76	Additional Senior Lien Debt 4	100.00%		-	-	-	-	-	-	-	-	1,709,919
77	Total			\$ 733,829	\$ 1,424,845	\$ 1,953,686	\$ 2,583,931	\$ 3,916,160	\$ 5,248,390	\$ 5,066,356	\$ 5,066,357	\$ 6,439,706
WASTEWATER SYSTEM DEBT SERVICE												
78	New Mexico Finance Authority Loan Agreement PPRF-5702 (Refunding Loan	50.00%		\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ 336,569	\$ -
79	New Mexico Finance Authority Loan Agreement 3494-PP (Loan 22)	50.00%		158,089	160,133	-	-	-	-	-	-	-
80	New Mexico Finance Authority Loan PPRF-5013 (Loan 23)	50.00%		182,034	182,034	182,034	182,034	182,034	182,034	-	-	-
81	Additional Senior Lien Debt 2	24.54%		-	224,024	448,048	448,048	448,048	448,048	448,048	448,048	448,048
82	Additional Senior Lien Debt 3	14.64%		-	-	-	-	228,449	456,897	456,897	456,897	456,897
83	Total			\$ 676,692	\$ 902,759	\$ 966,650	\$ 966,650	\$ 1,195,099	\$ 1,423,548	\$ 1,241,514	\$ 1,241,514	\$ 904,945
84	Water System (%)			52.03%	61.22%	66.90%	72.77%	76.62%	78.66%	80.32%	80.32%	87.68%
85	Wastewater System (%)			47.97%	38.78%	33.10%	27.23%	23.38%	21.34%	19.68%	19.68%	12.32%
86	Total			100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

Table 1-12

City of Alamogordo, New Mexico
Utility Rate Study

Estimated Multi-Year Capital Improvement Program and Funding Sources

Line No.	Description	Funding Source	Fiscal Year Ending June 30,										Total
			2024	2025	2026	2027	2028	2029	2030	2031	2032		
WATER SYSTEM CAPITAL IMPROVEMENT PROGRAM													
Departmental Capital													
1	Capital Equipment	REV	\$ 131,108	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 131,108
2	CER Equipment Replacement	REV	808,351	-	-	-	-	-	-	-	-	-	808,351
3	Water Line Improvements	REV	64,000	-	-	-	-	-	-	-	-	-	64,000
4	Departmental Capital	REV	-	1,529,750	1,581,969	641,329	650,231	832,503	1,311,641	590,976	1,183,204		8,321,604
5	Adjustments	REV	-	-	-	-	-	-	-	-	-	-	-
6	Subtotal - Departmental Capital		\$ 1,003,458	\$ 1,529,750	\$ 1,581,969	\$ 641,329	\$ 650,231	\$ 832,503	\$ 1,311,641	\$ 590,976	\$ 1,183,204	\$	9,325,063
Capital Needs													
7	Bonito Lake Restoration	CRF	\$ 104,235	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 104,235
8	Improvements	CRF	604,966	-	-	-	-	-	-	-	-	-	604,966
9	Pipeline Replacement	CRF	82,200	-	-	-	-	-	-	-	-	-	82,200
10	ICIP	CRF	37,581	-	-	-	-	-	-	-	-	-	37,581
24" Waterline Extension Scenic & 18th to Indian Wells Road (Carmel section included)													
11		CRF	-	-	-	-	-	-	2,559,978	-	-	-	2,559,978
12	40 Year Master Plan Update	CRF	-	-	-	-	-	-	95,999	-	-	-	95,999
13	Alamo Surface Water Plant Renovation	B2	-	-	-	1,357,639	-	-	-	-	-	-	1,357,639
14	Bolted Ground Storage Tank Renovation BWROTP	CRF	-	-	-	-	47,155	-	-	-	-	-	47,155
15	Bolted Ground Storage Tank Renovation Golf Course	CRF	-	-	-	-	-	49,136	-	-	-	-	49,136
16	Bolted Ground Storage Tank Renovation Prather	CRF	-	-	-	-	-	-	51,200	-	-	-	51,200
17	Bolted Ground Storage Tank Renovation Upper Alamo	CRF	-	-	-	45,255	-	-	-	-	-	-	45,255
18	Bolted Ground Storage Tank Renovation Westside	CRF	-	-	-	-	-	-	-	-	111,181	-	111,181
19	Bolted Water Storage Tank Inspection	CRF	-	-	217,153	-	-	-	-	-	-	-	217,153
20	Complete Well # 9 (Rename Well # 1)	B3	-	-	-	-	1,060,995	-	-	-	-	-	1,060,995
21	Distribution System PRV Flow Metering	B3	-	-	-	-	707,330	-	-	-	-	-	707,330
22	Elevated Tank Water Pressure Zone 3 for Fireflow	B3	-	-	-	-	-	-	6,399,946	-	-	-	6,399,946
Equip Secondary Well, Snake Tank Well Field (contingency planning for well 5)													
23		B3	-	-	-	-	1,060,995	-	-	-	-	-	1,060,995
24	Fresnal Canyon Pipeline Replacement Diversion 5 To Snow Smith Springs	B3	-	-	-	-	-	-	2,111,982	-	-	-	2,111,982
25	Fresnal Canyon Pipeline Replacement Diversion 5 To Snow Smith Springs	CRF	-	-	-	-	-	-	-	2,111,982	-	-	2,111,982
26	Golf Course Area GST (3mg Additional Storage)	B3	-	-	-	-	-	-	2,559,978	-	-	-	2,559,978
27	Golf Course Area GST (3mg Additional Storage)	CRF	-	-	-	-	-	-	-	2,559,978	-	-	2,559,978
28	Golf Course Booster Station Standby Power Generator	CRF	-	-	-	113,137	-	-	-	-	-	-	113,137
29	La Luz Onsite Hypo Generation System	CRF	-	-	-	-	471,553	-	-	-	-	-	471,553
30	La Luz Surface Water Plant Renovation	B4	-	-	-	-	-	-	-	-	9,677,195	-	9,677,195
31	La Luz Surface Water Plant Renovation	CRF	-	-	-	-	-	-	-	-	7,000,000	-	7,000,000
32	Lower Alamo Booster Station Standby Power Generator	CRF	-	-	-	-	-	-	153,599	-	-	-	153,599
33	Ocotillo Booster Station Standby Power Generator	CRF	-	-	-	135,764	-	-	-	-	-	-	135,764
34	Prather Booster Station Standby Power Generator	CRF	-	-	-	135,764	-	-	-	-	-	-	135,764
35	PRV Installation Wright Streets and Hwy54	CRF	-	1,563,000	-	-	-	-	-	-	-	-	1,563,000
36	Raw Water Ground Storage Reservoirs Inspection	CRF	-	-	217,153	-	-	-	-	-	-	-	217,153
37	Redrill & Equip Well # 4	CRF	-	-	-	1,018,229	-	-	-	-	-	-	1,018,229
38	Repair / Rehab Wells - Well Improvements	CRF	-	208,400	-	-	-	-	-	-	-	-	208,400
39	Residential Meter Replacement	B2	-	-	1,140,052	1,140,052	-	-	-	-	-	-	2,280,104

Table 1-12

City of Alamogordo, New Mexico
Utility Rate Study

Estimated Multi-Year Capital Improvement Program and Funding Sources

Line No.	Description	Funding Source	Fiscal Year Ending June 30,									Total
			2024	2025	2026	2027	2028	2029	2030	2031	2032	
40	Residential Meter Replacement	B3	-	-	-	-	1,140,052	-	-	-	-	1,140,052
41	Water System SCADA Improvments	CRF	-	-	150,000	-	-	-	-	-	-	150,000
42	SMP Various Water Distribution Upgrades	B2	-	-	2,171,528	-	-	-	-	-	-	2,171,528
43	Snake Tank Well Trans Line Phase 1	B1	-	6,000,000	6,000,000	-	-	-	-	-	-	12,000,000
44	Snake Tank Well Trans Line Phase 2	B2	-	-	-	7,000,000	-	-	-	-	-	7,000,000
45	Snake Tank Well Trans Line Phase 2	B3	-	-	-	-	7,000,000	-	-	-	-	7,000,000
46	Snake Tank Well Trans Line Phase 3	B3	-	-	-	-	-	5,000,000	8,000,000	-	-	13,000,000
47	Snake Tank Well Trans Line Phase 3	CRF	-	-	-	-	-	3,000,000	-	-	-	3,000,000
48	Source Water Protection Plan	CRF	-	-	-	203,646	-	-	-	-	-	203,646
49	Spring Collection Can Renovation / Replacement (source water) Alamo Canyon / Gordon Canyon	CRF	-	-	-	452,546	452,546	-	-	-	-	905,093
50	Spring Collection Can Renovation / Replacement (source water) Caballero	CRF	-	-	-	169,705	169,705	-	-	-	-	339,410
51	Spring Collection Can Renovation / Replacement (source water) Crockett	CRF	-	-	-	-	294,721	294,721	-	-	-	589,442
52	Spring Collection Can Renovation / Replacement (source water) Lower Maruche	CRF	-	-	-	-	471,553	471,553	-	-	-	943,107
53	Springer	CRF	-	-	-	-	88,416	88,416	-	-	-	176,833
54	Spring Collection Can Renovation / Replacement (source water) Snow	CRF	-	-	-	-	117,888	117,888	-	-	-	235,777
55	Spring Collection Can Renovation / Replacement (source water) Upper Maruche	CRF	-	-	-	-	147,360	147,360	-	-	-	294,721
56	Upper Ocotillo Storage Tank Installation 3.0 MG	B4	-	-	-	-	-	-	-	-	5,559,065	5,559,065
57	Wastewater Master Plan Update	CRF	-	-	-	-	-	-	-	-	-	-
58	Water & Wastewater SCADA System Master Plan	CRF	-	-	-	84,852	-	-	-	-	-	84,852
59	Water & Wastewater System Security	CRF	-	78,150	-	-	-	-	-	-	-	78,150
60	Water and Wastewater System O&M Program	CRF	-	-	97,719	-	-	-	-	-	-	97,719
61	Water Conservation Plan Update	CRF	-	-	-	-	-	-	-	-	208,465	208,465
62	Water Master Plan Update	CRF	-	-	-	-	-	-	191,998	-	-	191,998
63	Water Pipeline Replacement First to Bypass	B2	-	-	651,458	-	-	-	-	-	-	651,458
64	Water Pipeline Replacement Hwy 54 to Airport Road East Bound	B2	-	1,563,000	-	-	-	-	-	-	-	1,563,000
65	Water Pipeline Replacement Hwy 54 To Airport Road West Bound	B2	-	1,563,000	-	-	-	-	-	-	-	1,563,000
66	Water Pipeline Replacement Hwy 82 To Coblestone 10" Upsize To 16"	B3	-	-	-	-	943,107	-	-	-	-	943,107
67	Water Pipeline Replacement La Luz Plant to Coblestone Road 22"CCP	B3	-	-	-	-	884,163	884,163	-	-	-	1,768,325
68	Welded Ground Storage Tank Renovation / Paint Callahan 2.2 MG	CRF	-	-	868,611	-	-	-	-	-	-	868,611
69	Welded Ground Storage Tank Renovation / Paint Lower Alamo 2.0 MG	B2	-	-	1,302,917	-	-	-	-	-	-	1,302,917
70	Welded Ground Storage Tank Renovation / Paint Ocotillo 3.0 MG	B2	-	-	1,628,646	-	-	-	-	-	-	1,628,646
71	Welded Water Storage Tank Inspection	CRF	-	-	217,153	-	-	-	-	-	-	217,153
72	Welded Water Storage Tank Renovation / Paint Green 5.0 MG	B2	-	-	-	1,131,366	-	-	-	-	-	1,131,366
73	Zone 4 Elevated Storage (Fire Protection)	B4	-	-	-	-	-	-	-	-	8,338,597	8,338,597
74	Westside Standby Power	CRF	-	125,040	-	-	-	-	-	-	-	125,040
75	Adjustments	CRF	-	-	-	-	-	-	-	-	-	-
76	Subtotal - Capital Needs		\$ 828,982	\$ 11,100,590	\$ 14,662,390	\$ 12,987,956	\$ 15,057,541	\$ 10,053,238	\$ 22,124,681	\$ 4,671,961	\$ 30,894,503	\$ 122,381,841
77	TOTAL WATER SYSTEM CAPITAL IMPROVEMENT PROGRAM		\$ 1,832,440	\$ 12,630,340	\$ 16,244,359	\$ 13,629,285	\$ 15,707,773	\$ 10,885,741	\$ 23,436,322	\$ 5,262,937	\$ 32,077,708	\$ 131,706,904

Table 1-12

City of Alamogordo, New Mexico
Utility Rate Study

Estimated Multi-Year Capital Improvement Program and Funding Sources

Line No.	Description	Funding Source	Fiscal Year Ending June 30,										Total
			2024	2025	2026	2027	2028	2029	2030	2031	2032		
SEWER SYSTEM CAPITAL IMPROVEMENT PROGRAM													
Departmental Capital													
78	Capital Equipment	REV	\$ 131,108	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 131,108
79	CER Equipment Replacement	REV	808,351	-	-	-	-	-	-	-	-	-	808,351
80	Water Line Improvements	REV	64,000	-	-	-	-	-	-	-	-	-	64,000
81	Departmental Capital	REV	-	1,529,750	1,581,969	641,329	650,231	832,503	1,311,641	590,976	1,183,204		8,321,604
82	Adjustments	REV	-	-	-	-	-	-	-	-	-	-	-
83	Subtotal - Departmental Capital		\$ 1,003,458	\$ 1,529,750	\$ 1,581,969	\$ 641,329	\$ 650,231	\$ 832,503	\$ 1,311,641	\$ 590,976	\$ 1,183,204		\$ 9,325,063
Capital Needs													
84	Bonito Lake Restoration	CRF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
85	Improvements	CRF	604,966	-	-	-	-	-	-	-	-	-	604,966
86	Pipeline Replacement	CRF	82,200	-	-	-	-	-	-	-	-	-	82,200
87	Wastewater Treatment Plant Improvements	CRF	87,645	-	-	-	-	-	-	-	-	-	87,645
88	ICIP	CRF	37,581	-	-	-	-	-	-	-	-	-	37,581
89	40 Year Master Plan Update	CRF	-	-	-	-	-	-	95,999	-	-	-	95,999
90	Discharge Permit 1857 Renewal	CRF	-	-	92,290	-	-	-	-	-	-	-	92,290
91	Discharge Permit 220 & 806 Renewal	CRF	-	-	92,290	-	-	-	-	-	-	-	92,290
92	LaVelle Reclaimed Booster Pump Station Upgrades	CRF	-	-	-	-	-	-	511,996	-	-	-	511,996
93	LaVelle Reclaimed Booster Pump Station Standby Power	CRF	-	-	-	135,764	-	-	-	-	-	-	135,764
94	Reclaimed System SCADA Improvments	CRF	-	-	65,146	-	-	-	-	-	-	-	65,146
95	LaVelle Reclaimed Water Ground Storage Reservoirs Inspection	CRF	-	-	54,288	-	-	-	-	-	-	-	54,288
96	Residential Meter Replacement	B2	-	-	1,140,052	1,140,052	-	-	-	-	-	-	2,280,104
97	Residential Meter Replacement	B3	-	-	-	-	1,140,052	-	-	-	-	-	1,140,052
98	SMP Various Sewer System Upgrades	B2	-	-	2,171,528	-	-	-	-	-	-	-	2,171,528
99	University Park GST	CRF	-	-	-	-	-	-	319,997	-	-	-	319,997
100	Wastewater Master Plan Update	CRF	-	-	-	-	-	-	191,998	-	-	-	191,998
101	Wastewater Plant Onsite Hypo Generations System	CRF	-	-	-	-	412,609	-	-	-	-	-	412,609
102	Wastewater Plant Phase 4	B2	-	-	-	2,262,732	-	-	-	-	-	-	2,262,732
103	Wastewater Plant Phase 4	B3	-	-	-	-	2,262,732	-	-	-	-	-	2,262,732
104	Wastewater Plant Phase 5	B3	-	-	-	-	-	3,070,991	-	-	-	-	3,070,991
105	Wastewater Plant Phase 5	CRF	-	-	-	-	-	-	3,070,991	-	-	-	3,070,991
106	Water & Wastewater SCADA System Master Plan	CRF	-	-	-	84,852	-	-	-	-	-	-	84,852
107	Water & Wastewater System Security	CRF	-	78,150	-	-	-	-	-	-	-	-	78,150
108	Water and Wastewater System O&M Program	CRF	-	-	97,719	-	-	-	-	-	-	-	97,719
109	Wastewater Plant Reclaimed Water Ground Storage Reservoirs Inspection	CRF	-	-	108,576	-	-	-	-	-	-	-	108,576
110	Adjustments	CRF	-	-	-	-	-	-	-	-	-	-	-
111	Subtotal - Capital Needs		\$ 812,392	\$ 78,150	\$ 3,821,889	\$ 3,623,401	\$ 3,815,394	\$ 3,070,991	\$ 4,190,982	\$ -	\$ -		\$ 19,413,199
112	TOTAL WASTEWATER SYSTEM CAPITAL IMPROVEMENT PROGRAM		\$ 1,815,850	\$ 1,607,900	\$ 5,403,859	\$ 4,264,730	\$ 4,465,625	\$ 3,903,494	\$ 5,502,623	\$ 590,976	\$ 1,183,204		\$ 28,738,261
TOTAL WATER AND WASTEWATER SYSTEM CAPITAL IMPROVEMENT PROGRAM													
113			\$ 3,648,290	\$ 14,238,239	\$ 21,648,218	\$ 17,894,015	\$ 20,173,398	\$ 14,789,235	\$ 28,938,946	\$ 5,853,912	\$ 33,260,912		\$ 160,445,165

Table 1-12

City of Alamogordo, New Mexico
Utility Rate Study

Estimated Multi-Year Capital Improvement Program and Funding Sources

Line No.	Description	Funding Source	Fiscal Year Ending June 30,									Total
			2024	2025	2026	2027	2028	2029	2030	2031	2032	
FUNDING SOURCES												
WATER SYSTEM												
114	Capital Replacement Fund Deposits	CRF	\$ 828,982	\$ 1,974,590	\$ 1,767,788	\$ 2,358,898	\$ 2,260,899	\$ 4,169,075	\$ 3,052,774	\$ 4,671,961	\$ 7,319,646	\$ 28,404,614
115	New Mexico Finance Authority Loan for Snake Tank Well Transmission Line	B1	-	6,000,000	6,000,000	-	-	-	-	-	-	12,000,000
116	Additional Senior Lien Debt 2	B2	-	3,126,000	6,894,601	10,629,058	-	-	-	-	-	20,649,659
117	Additional Senior Lien Debt 3	B3	-	-	-	-	12,796,642	5,884,163	19,071,907	-	-	37,752,711
118	Additional Senior Lien Debt 4	B4	-	-	-	-	-	-	-	-	23,574,857	23,574,857
119	User Rate Revenue	REV	1,003,458	1,529,750	1,581,969	641,329	650,231	832,503	1,311,641	590,976	1,183,204	9,325,063
120	TOTAL WATER SYSTEM FUNDING SOURCES		\$ 1,832,440	\$ 12,630,340	\$ 16,244,359	\$ 13,629,285	\$ 15,707,773	\$ 10,885,741	\$ 23,436,322	\$ 5,262,937	\$ 32,077,708	\$ 131,706,904
SEWER SYSTEM												
121	Capital Replacement Fund Deposits	CRF	\$ 812,392	\$ 78,150	\$ 510,309	\$ 220,616	\$ 412,609	\$ -	\$ 4,190,982	\$ -	\$ -	\$ 6,225,058
122	Additional Senior Lien Debt 2	B2	-	-	3,311,580	3,402,784	-	-	-	-	-	6,714,365
123	Additional Senior Lien Debt 3	B3	-	-	-	-	3,402,784	3,070,991	-	-	-	6,473,776
124	User Rate Revenue	REV	1,003,458	1,529,750	1,581,969	641,329	650,231	832,503	1,311,641	590,976	1,183,204	9,325,063
125	TOTAL SEWER SYSTEM FUNDING SOURCES		\$ 1,815,850	\$ 1,607,900	\$ 5,403,859	\$ 4,264,730	\$ 4,465,625	\$ 3,903,494	\$ 5,502,623	\$ 590,976	\$ 1,183,204	\$ 28,738,261
WATER AND SEWER SYSTEM												
126	Capital Replacement and Improvement Fund Deposits	CRF	\$ 1,641,373	\$ 2,052,740	\$ 2,278,097	\$ 2,579,515	\$ 2,673,509	\$ 4,169,075	\$ 7,243,756	\$ 4,671,961	\$ 7,319,646	\$ 34,629,672
127	New Mexico Finance Authority Loan for Snake Tank Well Transmission Line	B1	-	6,000,000	6,000,000	-	-	-	-	-	-	12,000,000
128	Additional Senior Lien Debt 2	B2	-	3,126,000	10,206,182	14,031,842	-	-	-	-	-	27,364,024
129	Additional Senior Lien Debt 3	B3	-	-	-	-	16,199,426	8,955,154	19,071,907	-	-	44,226,487
130	Additional Senior Lien Debt 4	B4	-	-	-	-	-	-	-	-	23,574,857	23,574,857
131	User Rate Revenue	REV	2,006,917	3,059,499	3,163,939	1,282,659	1,300,463	1,665,006	2,623,282	1,181,952	2,366,409	18,650,125
132	TOTAL WATER AND SEWER SYSTEM FUNDING SOURCES		\$ 3,648,290	\$ 14,238,239	\$ 21,648,218	\$ 17,894,015	\$ 20,173,398	\$ 14,789,235	\$ 28,938,946	\$ 5,853,912	\$ 33,260,912	\$ 160,445,165

Table 1-13
City of Alamogordo, New Mexico
Utility Rate Study
Water and Sewer System

Projection of Fund Cash Balances and Interest Income

Line No.	Description	[1]	Fiscal Year Ending June 30,								
			2024	2025	2026	2027	2028	2029	2030	2031	2032
OPERATION AND MAINTENANCE FUND											
1	Adjusted Beginning Balance		\$ 15,128,675	\$ 11,878,895	\$ 8,629,433	\$ 6,610,910	\$ 8,453,046	\$ 12,172,043	\$ 13,800,142	\$ 12,158,948	\$ 14,908,389
2	Transfers In - Grant Reimbursement		-	-	-	-	-	-	-	-	-
3	Transfers Out - Capital Improvement Program - Water		-	-	-	-	-	-	-	-	-
4	Transfers Out - Capital Improvement Program - Wastewater		-	-	-	-	-	-	-	-	-
5	Transfers Out - Renewal and Replacement Fund - Water		-	-	-	-	-	-	-	-	-
6	Transfers Out - Renewal and Replacement Fund - Wastewater		-	-	-	-	-	-	-	-	-
7	Transfers In / (Out) - Surplus / (Deficiency) - Water		(802,465)	(1,131,163)	53,212	1,720,633	2,849,860	355,209	1,499,717	914,828	(3,343,832)
8	Transfers In / (Out) - Surplus / (Deficiency) - Wastewater		(2,447,315)	(2,118,299)	(2,071,735)	121,502	869,138	1,272,889	(3,140,911)	1,834,613	1,657,726
9	Interest Rate	(S)	0.00%	0.75%	0.75%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
10	Interest Income		-	89,092	64,721	66,109	84,530	121,720	138,001	121,589	149,084
	Recognition of Interest Earnings										
11	in Revenue Requirements		-	89,092	64,721	66,109	84,530	121,720	138,001	121,589	149,084
12	Ending Balance		\$ 11,878,895	\$ 8,629,433	\$ 6,610,910	\$ 8,453,046	\$ 12,172,043	\$ 13,800,142	\$ 12,158,948	\$ 14,908,389	\$ 13,222,283
13	Percent Allocable to Water System		64.69%	64.91%	64.94%	64.97%	65.00%	65.03%	65.06%	65.09%	65.12%
14	Interest Income Allocable to Water System	UW	\$ -	\$ 57,834	\$ 42,032	\$ 42,953	\$ 54,946	\$ 79,156	\$ 89,782	\$ 79,140	\$ 97,077
15	Interest Income Allocable to Wastewater System	US	-	31,258	22,688	23,156	29,584	42,565	48,219	42,450	52,007
RENEWAL AND REPLACEMENT FUND - WATER											
16	Adjusted Beginning Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17	Transfers In		828,982	1,974,590	1,767,788	2,358,898	2,260,899	4,169,075	3,052,774	4,671,961	7,319,646
18	Transfers Out - Capital Improvement Program		828,982	1,974,590	1,767,788	2,358,898	2,260,899	4,169,075	3,052,774	4,671,961	7,319,646
19	Interest Rate	(S)	0.00%	0.75%	0.75%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
20	Interest Income		-	-	-	-	-	-	-	-	-
	Recognition of Interest Earnings										
21	in Revenue Requirements		-	-	-	-	-	-	-	-	-
22	Ending Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23	Percent Allocable to Water System		100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
24	Interest Income Allocable to Water System	UW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25	Interest Income Allocable to Wastewater System	US	0	0	0	0	0	0	0	0	0

Table 1-13

City of Alamogordo, New Mexico
Utility Rate Study
Water and Sewer System

Projection of Fund Cash Balances and Interest Income

Line No.	Description	[1]	Fiscal Year Ending June 30,									
			2024	2025	2026	2027	2028	2029	2030	2031	2032	
RENEWAL AND REPLACEMENT FUND - WASTEWATER												
26	Adjusted Beginning Balance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
27	Transfers In		812,392	78,150	510,309	220,616	412,609	0	4,190,982	0	0	
28	Transfers Out - Capital Improvement Program		812,392	78,150	510,309	220,616	412,609	0	4,190,982	0	0	
29	Interest Rate	(S)	0.00%	0.75%	0.75%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	
30	Interest Income		0	0	0	0	0	0	0	0	0	
31	Recognition of Interest Earnings in Revenue Requirements		0	0	0	0	0	0	0	0	0	
32	Ending Balance		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
33	Percent Allocable to Water System		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
34	Interest Income Allocable to Water System	UW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
35	Interest Income Allocable to Wastewater System	US	-	-	-	-	-	-	-	-	-	
SINKING FUND												
36	Sinking Fund Deposit		\$ 1,410,521	\$ 2,327,605	\$ 2,920,336	\$ 3,550,581	\$ 5,111,259	\$ 6,671,937	\$ 6,307,870	\$ 6,307,871	\$ 7,344,651	
37	Average Balance		352,630	581,901	730,084	887,645	1,277,815	1,667,984	1,576,968	1,576,968	1,836,163	
38	Interest Rate	(S)	0.00%	0.75%	0.75%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	
39	Interest Income		-	4,364	5,476	8,876	12,778	16,680	15,770	15,770	18,362	
40	Recognition of Interest Earnings in Revenue Requirements		-	4,364	5,476	8,876	12,778	16,680	15,770	15,770	18,362	
41	Percent Allocable to Water System		52.03%	61.22%	66.90%	72.77%	76.62%	78.66%	80.32%	80.32%	87.68%	
42	Interest Income Allocable to Water System	UW	\$ -	\$ 2,672	\$ 3,663	\$ 6,460	\$ 9,790	\$ 13,121	\$ 12,666	\$ 12,666	\$ 16,099	
43	Interest Income Allocable to Wastewater System	US	-	1,693	1,812	2,417	2,988	3,559	3,104	3,104	2,262	
CONSTRUCTION FUND												
44	Adjusted Beginning Balance		\$ -	\$ -	\$ 30,238,024	\$ 14,031,842	\$ -	\$ 28,027,061	\$ 19,071,907	\$ -	\$ -	
45	Transfers In		-	39,364,024	-	-	44,226,487	-	-	-	23,574,857	
46	Transfers Out - Capital Improvement Program		-	9,126,000	16,206,182	14,031,842	16,199,426	8,955,154	19,071,907	-	23,574,857	
47	Interest Rate	(C)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
48	Interest Income		-	-	-	-	-	-	-	-	-	
49	Recognition of Interest Earnings in Revenue Requirements		-	-	-	-	-	-	-	-	-	
50	Ending Balance		\$ -	\$ 30,238,024	\$ 14,031,842	\$ -	\$ 28,027,061	\$ 19,071,907	\$ -	\$ -	\$ -	
51	Percent Allocable to Water System		87.69%	87.69%	87.69%	87.69%	87.69%	87.69%	87.69%	87.69%	87.69%	
52	Interest Income Allocable to Water System	RW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
53	Interest Income Allocable to Wastewater System	RS	-	-	-	-	-	-	-	-	-	

Table 1-13
City of Alamogordo, New Mexico
Utility Rate Study
Water and Sewer System

Projection of Fund Cash Balances and Interest Income

Line No.	Description	[1]	Fiscal Year Ending June 30,									
			2024	2025	2026	2027	2028	2029	2030	2031	2032	
INTEREST INCOME												
Unrestricted												
54	Water System	UW	\$ -	\$ 60,505	\$ 45,696	\$ 49,413	\$ 64,737	\$ 92,277	\$ 102,448	\$ 91,805	\$ 113,176	
55	Adjustment - Water System Unrestricted Interest Income		74,417									
56	Wastewater System	US	-	32,951	24,501	25,572	32,572	46,124	51,323	45,554	54,269	
57	Adjustment - Wastewater System Unrestricted Interest Income		74,417									
58	Total		<u>\$ 148,834</u>	<u>\$ 93,456</u>	<u>\$ 70,196</u>	<u>\$ 74,986</u>	<u>\$ 97,309</u>	<u>\$ 138,400</u>	<u>\$ 153,771</u>	<u>\$ 137,359</u>	<u>\$ 167,446</u>	
Restricted												
59	Water System	RW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	
60	Wastewater System	RS	-	-	-	-	-	-	-	-	-	
61	Total		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>	
TOTAL INTEREST INCOME												
62	Water System		\$ -	\$ 60,505	\$ 45,696	\$ 49,413	\$ 64,737	\$ 92,277	\$ 102,448	\$ 91,805	\$ 113,176	
63	Wastewater System		-	32,951	24,501	25,572	32,572	46,124	51,323	45,554	54,269	
64	Total		<u>\$ -</u>	<u>\$ 93,456</u>	<u>\$ 70,196</u>	<u>\$ 74,986</u>	<u>\$ 97,309</u>	<u>\$ 138,400</u>	<u>\$ 153,771</u>	<u>\$ 137,359</u>	<u>\$ 167,446</u>	

Footnotes:

[1] UW or US = Interest earnings unrestricted and assumed to be available to meet system expenditure requirements.

RW or RS = Interest earnings restricted and assumed to not be available to meet system expenditure requirements.

Table 1-14

City of Alamogordo, New Mexico
Utility Rate Study
Water and Sewer System

Projected Operating Results and Debt Service Coverage

Line No.	Description	Fiscal Year Ending June 30,									
		2024	2025	2026	2027	2028	2029	2030	2031	2032	
	System Revenue										
	User Rate Revenue										
1	Water User Rate Revenue	\$ 6,528,095	\$ 6,471,821	\$ 6,492,622	\$ 6,513,423	\$ 6,534,224	\$ 6,555,025	\$ 6,575,826	\$ 6,596,627	\$ 6,617,428	
2	Wastewater User Rate Revenue	3,562,701	3,497,853	3,504,608	3,511,363	3,518,118	3,524,874	3,531,629	3,538,384	3,545,139	
	Water System										
3	Rate Adjustment (%)	0.00%	30.00%	25.00%	20.00%	20.00%	7.00%	3.00%	3.00%	3.00%	
	Wastewater System										
4	Rate Adjustment (%)	0.00%	30.00%	25.00%	20.00%	20.00%	7.00%	3.00%	3.00%	3.00%	
5	Cumulative Additional User Rate Adjustment Revenue - Water	\$ -	\$ 1,941,500	\$ 4,057,900	\$ 6,187,800	\$ 8,755,800	\$ 9,857,400	\$ 10,382,600	\$ 10,925,900	\$ 11,487,600	
6	Cumulative Additional User Rate Adjustment Revenue - Wastewater	-	1,049,400	2,190,400	3,335,800	4,714,300	5,300,700	5,576,200	5,860,600	6,154,200	
7	Total User Rate Revenue	\$ 10,090,796	\$ 12,960,574	\$ 16,245,530	\$ 19,548,386	\$ 23,522,442	\$ 25,237,999	\$ 26,066,255	\$ 26,921,511	\$ 27,804,367	
8	Other Operating Revenue	\$ 526,151	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848	\$ 576,848	
9	Unrestricted Interest Income	148,834	93,456	70,196	74,986	97,309	138,400	153,771	137,359	167,446	
10	Transfers (To) / From Rate Stabilization Fund	-	-	-	-	-	-	-	-	-	
11	Total System Revenue	\$ 10,765,781	\$ 13,630,878	\$ 16,892,574	\$ 20,200,220	\$ 24,196,599	\$ 25,953,247	\$ 26,796,874	\$ 27,635,718	\$ 28,548,661	
	Operating Expenses										
12	Bonito Water Supply	\$ 14,216	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
13	Central Receiving / Procurement	173,058	138,165	139,800	145,378	151,182	157,221	163,506	170,046	176,852	
14	Public Works Administration	803,881	680,133	707,294	735,543	764,924	795,483	827,267	860,325	894,709	
15	Customer Service / Utility Billing	1,025,799	1,135,015	1,171,630	1,219,998	1,268,504	1,318,233	1,369,936	1,423,029	1,477,788	
16	Utility Maintenance	2,599,119	2,584,964	2,686,357	2,791,779	2,901,393	3,015,368	3,133,879	3,257,109	3,385,247	
17	Wastewater Treatment Plant	1,765,781	2,220,306	2,311,853	2,407,189	2,506,471	2,609,863	2,717,535	2,829,666	2,946,440	
18	Water Filter Plant	2,894,177	2,604,695	2,710,115	2,819,825	2,934,000	3,052,824	3,176,485	3,305,183	3,439,123	
19	Construction	-	500	515	530	546	563	580	597	615	
20	Transfers Out	818,760	716,718	716,718	716,718	752,554	752,554	752,554	752,554	752,554	
21	Allowance for Additional Expenditures	-	-	104,443	108,370	112,796	117,021	121,417	125,985	130,733	
22	Total Operating Expenses	\$ 10,094,791	\$ 10,080,496	\$ 10,548,725	\$ 10,945,330	\$ 11,392,371	\$ 11,819,130	\$ 12,263,159	\$ 12,724,494	\$ 13,204,060	
23	Operating Ratio	94%	74%	62%	54%	47%	46%	46%	46%	46%	
24	Net Revenues Available for Debt Service	\$ 670,990	\$ 3,550,382	\$ 6,343,850	\$ 9,254,889	\$ 12,804,228	\$ 14,134,117	\$ 14,533,715	\$ 14,911,224	\$ 15,344,601	
	Senior Lien Indebtedness										
25	New Mexico Finance Authority Loan Agreement PPRF-5702 (Refunding Loan 14)	\$ 673,138	\$ 673,137	\$ 673,137	\$ 673,138	\$ 673,137	\$ 673,138	\$ 673,137	\$ 673,138	\$ -	
26	New Mexico Finance Authority Loan Agreement 3494-PP (Loan 22)	316,178	320,266	-	-	-	-	-	-	-	
27	New Mexico Finance Authority Loan PPRF-5013 (Loan 23)	364,067	364,067	364,067	364,067	364,067	364,067	-	-	-	
28	New Mexico Finance Authority Loan DW-5357 (Bonito Lake Surface Water Reservoir Improvement)	57,138	57,137	57,138	57,137	57,137	57,137	57,137	57,138	57,137	
29	New Mexico Finance Authority Loan for Snake Tank Well Transmission Line	-	-	-	630,245	630,245	630,245	630,245	630,245	630,245	
30	Additional Senior Lien Debt 2	-	912,997	1,825,994	1,825,994	1,825,994	1,825,994	1,825,994	1,825,994	1,825,994	
31	Additional Senior Lien Debt 3	-	-	-	-	1,560,678	3,121,357	3,121,357	3,121,357	3,121,357	
32	Additional Senior Lien Debt 4	-	-	-	-	-	-	-	-	1,709,919	
33	Total Annual Debt Service on Senior Lien Indebtedness	\$ 1,410,521	\$ 2,327,605	\$ 2,920,336	\$ 3,550,581	\$ 5,111,259	\$ 6,671,937	\$ 6,307,870	\$ 6,307,871	\$ 7,344,651	

Table 1-14

City of Alamogordo, New Mexico
Utility Rate Study
Water and Sewer System

Projected Operating Results and Debt Service Coverage

Line No.	Description	Fiscal Year Ending June 30,									
		2024	2025	2026	2027	2028	2029	2030	2031	2032	
ALL-IN / OVERALL DEBT SERVICE COVERAGE:											
Net Revenues Debt Service Coverage											
34	Net Revenues Available for Debt Service	\$ 670,990	\$ 3,550,382	\$ 6,343,850	\$ 9,254,889	\$ 12,804,228	\$ 14,134,117	\$ 14,533,715	\$ 14,911,224	\$ 15,344,601	
35	Senior and Junior Lien Indebtedness	\$ 1,410,521	\$ 2,327,605	\$ 2,920,336	\$ 3,550,581	\$ 5,111,259	\$ 6,671,937	\$ 6,307,870	\$ 6,307,871	\$ 7,344,651	
36	Debt Service Coverage (200% Target)	48%	153%	217%	261%	251%	212%	230%	236%	209%	
Net Revenues After Payment of Debt Service and Required Transfers - Available for Other System Purposes											
37		\$ (739,531)	\$ 1,222,777	\$ 3,423,513	\$ 5,704,309	\$ 7,692,969	\$ 7,462,180	\$ 8,225,845	\$ 8,603,353	\$ 7,999,949	

SECTION 2

User Rate Design

SECTION 2:

USER RATE DESIGN

2-1: User Rate Design - General

User rate design involves the calculation of monthly rates and charges for each customer classification (e.g., residential, commercial, etc.). As noted in the transmittal letter of this report, developing a financial and rate plan for the System involves multiple considerations:

- The financial and rate plan should consider utility best management practices and should promote financial sustainability and creditworthiness. Conforming with utility best management practices enables the utility to accomplish its mission while charging lower user rates over the long term. The two most important financial metrics for determining financial sustainability and creditworthiness are cash reserves and debt service coverage.
- The proposed monthly user rates should be considered equitable, affordable, and competitive.
- The proposed rate plan should not cause "rate shock" to customers. From a best financial management practices standpoint, smaller incremental increases over time can help avoid future rate shock and large "catch up" rate increases.
- The proposed rates should enable the utility to perform the necessary capital improvements and operational changes to remain compliant with the regulatory requirements of the New Mexico Environment Department, the New Mexico Department of Health, and the Environmental Protection Agency. The rates should also provide sufficient margins for capital reinvestment in the aging System.
- The proposed user rates should provide the System with an adequate level of revenue stability given the seasonality and cyclicity of water sales and corresponding billable wastewater flow.
- The water user rate structure should encourage conservation of water resources.

The City provided GovRates with detailed customer and sales information by customer classification and service type on a monthly basis over the past few years. The billing information was used to develop a bill frequency analysis for the water and wastewater system. This bill frequency analysis is used to develop a projection of detailed billing determinants for each customer class (i.e., water usage by rate block) which, along with the customer and sales forecast, provides the basis for estimating utility rate revenues and projecting the effects of proposed rate changes.

2-2: Proposed Monthly Water User Rate Design

The current water rate structure is considered overly complicated and administratively burdensome. In accordance with the rate design guidelines, customer forecast, projected net revenue requirements, and discussions with City staff, GovRates developed the proposed water user rates shown in Table ES-1 of the executive summary of this report. The water user rate design includes:

SIMPLIFICATION OF WATER RATES

- Single volumetric rate for all usage.
- Volumetric rate for irrigation (discretionary usage) accounts is twice the volumetric rate for other account types.
- Elimination of special rates to the extent possible.
- Allowance of water shutoffs and termination of billing. Mandatory account transfers are proposed to be eliminated – there have been many customer complaints on this issue.

The proposed Fiscal Year 2025 water rates reflect the revised rate structure, and water user rate increases for future fiscal years are assumed to be implemented uniformly or across-the-board.

2-3: Proposed Monthly Wastewater Rate Design

The current wastewater rate structure is considered overly complicated and administratively burdensome. In accordance with the rate design guidelines, customer forecast, projected net revenue requirements, and discussions with City staff, GovRates developed the proposed wastewater rates shown in Table ES-1 of the executive summary of this report. The wastewater user rate design includes:

SIMPLIFICATION OF SEWER RATES

- Elimination of winter quarterly rate. Ninety percent (90%) of all metered water usage shall be billed for sewer usage.
- Reclaimed water volumetric rate equal to 50% of the potable water irrigation rate. There is no current base rate for reclaimed water service, and no base rate is proposed.
- Elimination of special rates to the extent possible.
- Allowance of water shutoffs and termination of billing. Mandatory account transfers are proposed to be eliminated – there have been many customer complaints on this issue.

The proposed Fiscal Year 2025 wastewater rates reflect the revised rate structure. Wastewater rate increases for future fiscal years are assumed to be implemented uniformly or across-the-board.

2-4: Bill Comparisons – Other New Mexico Utilities

In order to provide the City with additional information regarding the current rates charged for service, a comparison of the City's existing and proposed rates for customers served by a 5/8-inch or 3/4-inch meter (representative of the single-family residential class and a large portion of the commercial class) with charges for similar service by 14 other New Mexico utilities has been made.

It should be noted that a bill comparison is not a "report card" on how well a utility is performing, as there are several factors that have an effect on the level of rates charged. These factors may include, but are not limited to, the following:

1. Source of water supply and level of treatment required before the distribution of water to the ultimate customer, including how much of water supply is purchased from other utilities.
2. Plant capacity utilization, age and assistance in the funding of such plant capacity by federal grants, impact fees, and other subsidization.
3. Overall size of the customer base (economies of scale) served as well as the type of customer served (certain customers may have higher usage requirements which may dampen per unit rates which is common for high commercial or industrialized customer bases for utilities).
4. Geographic density of the customer base (utilities with many high-density multifamily customers may have lower unit costs).
5. General fund and administrative fee transfers made by municipal and county systems which may account for differences in level of rates charged.
6. Bond covenants and funding requirements of the rates.
7. Level of capital improvements required to meet regulatory requirements and service area needs, including the construction of growth-related assets in relation to service area expansion.
8. Amount of needed renewal and replacements / remaining service life of assets.
9. Time of last rate review.

For the utilities included in the rate comparisons on Tables 2-1 through 2-3 at the end of this section, no analysis has been made of the above-mentioned factors as they relate to the reported water and

wastewater rates currently being charged by the other utilities surveyed for the purposes of this analysis. However, the proposed water and wastewater rates of the City produce bills that are comparable with those of neighboring utilities.

Figure 2-1 at the end of this section shows graphical comparisons of how bills under the proposed Fiscal Year 2025 rates compare with those of other New Mexico utilities for a single-family residential customer with a monthly usage of 6,000 gallons (8.0 CCF) – the historical average monthly usage for a 5/8" or 3/4" meter customer in this class. As indicated in Figure 2-1, at the 6,000-gallon usage level and under the rates effective in April 2024, seven utilities – the Village of Ruidoso, the Village of Los Lunas, the City of Santa Fe, the City of Clovis, the City of Gallup, the City of Farmington, and the City of Rio Rancho – currently charge more for combined water and wastewater service than what the City would charge under the Fiscal Year 2025 proposed rates. La Luz located a few miles from the City does not have sewer rates – all customers are on septic systems – but La Luz's water rates are higher than the water rates proposed for Alamogordo in Fiscal Year 2025. Moreover, it is important to note that the majority of the surveyed utilities are currently evaluating the sufficiency of their water and wastewater rates or have already scheduled future rate adjustments. As other New Mexico utilities increase their water and wastewater user rates, Alamogordo's user rates will continue to be competitive.

Table 2-1
City of Alamogordo, New Mexico

Comparison of Typical Monthly Residential Bills for Water Service

Residential Service for a 5/8" or 3/4" Meter [1]										
Line No.	Description	WATER USAGE								
		0	2,000	3,000	5,000	6,000	8,000	10,000	15,000	20,000
		Gallons	Gallons	Gallons	Gallons	Gallons [2]	Gallons	Gallons	Gallons	Gallons
		(0 ccf)	(2.7 ccf)	(4.0 ccf)	(6.7 ccf)	(8.0 ccf)	(10.7 ccf)	(13.4 ccf)	(20.1 ccf)	(26.7 ccf)
	<u>City of Alamogordo, New Mexico</u>									
1	Existing Water Rates - Effective July 1, 2015 [3]	\$ 14.90	\$ 18.78	\$ 20.72	\$ 24.59	\$ 26.53	\$ 30.41	\$ 34.29	\$ 48.53	\$ 64.23
2	Proposed Water Rates - Effective July 1, 2024	19.37	27.07	30.92	38.62	42.47	50.17	57.87	77.12	96.37
3	Difference - Amount	4.47	8.29	10.20	14.03	15.94	19.76	23.58	28.59	32.14
4	Difference - Percent	30.0%	44.2%	49.3%	57.0%	60.1%	65.0%	68.8%	58.9%	50.0%
	<u>Other New Mexico Utilities:</u>									
5	Albuquerque Bernalillo County Water Utility Authority	\$ 10.28	\$ 16.01	\$ 18.87	\$ 24.60	\$ 27.47	\$ 33.20	\$ 38.93	\$ 53.25	\$ 67.58
6	City of Carlsbad	12.39	12.39	12.39	15.29	16.74	19.64	22.54	30.69	38.84
7	City of Clovis	26.12	28.26	29.33	31.47	32.54	34.68	36.82	42.17	47.52
8	City of Farmington [4]	41.70	47.38	50.22	55.90	58.74	65.13	72.23	89.98	107.73
9	City of Gallup	10.78	19.59	23.99	35.48	42.01	57.39	79.36	134.56	222.15
10	City of Hobbs	6.50	6.50	8.37	12.11	13.98	17.72	21.46	32.31	43.16
11	La Luz Mutual Domestic Water	26.00	26.00	26.00	42.00	51.00	69.00	87.00	137.00	192.00
12	City of Las Cruces [5]	13.60	13.82	13.93	19.85	22.81	28.73	34.65	51.21	70.41
13	Village of Los Lunas	24.99	24.99	29.24	37.74	41.99	50.49	58.99	80.24	101.49
14	City of Rio Rancho	12.57	24.17	29.97	41.57	47.37	59.93	72.49	106.34	140.19
15	City of Roswell	19.73	19.73	19.73	24.39	26.72	31.38	36.04	47.69	59.34
16	Village of Ruidoso	33.11	33.11	33.11	45.11	51.11	64.11	78.11	141.11	241.11
17	City of Santa Fe	18.42	30.54	36.60	48.72	54.78	82.56	126.00	234.60	343.20
18	City of Sunland Park (CRRUA) [6]	15.00	15.00	15.00	18.00	19.50	22.50	27.00	45.00	65.00
19	Other New Mexico Utilities Average	\$ 19.37	\$ 22.68	\$ 24.77	\$ 32.30	\$ 36.20	\$ 45.46	\$ 56.54	\$ 87.58	\$ 124.27
20	Minimum	6.50	6.50	8.37	12.11	13.98	17.72	21.46	30.69	38.84
21	Maximum	41.70	47.38	50.22	55.90	58.74	82.56	126.00	234.60	343.20

Table 2-1
City of Alamogordo, New Mexico

Comparison of Typical Monthly Residential Bills for Water Service

Footnotes:

- [1] Amounts reflect bills under single family residential user rates in effect April 2024 and do not include any taxes, franchise fees, or water restriction surcharges, if any. These bills also reflect rates charged to customers within the municipal borders (e.g., no outside-municipality surcharges, if applied, are included in the bill comparison).
- [2] Reflects historical average usage of a typical single family residential customer with both water and wastewater service.
- [3] Includes \$1 per month capital improvement surcharge.
- [4] The City of Farmington's water monthly fixed charge includes \$24.83 service charge plus \$14.10 renewal and replacement charge. Water volumetric rates include \$0.03 per 1,000 gallons surcharge for funding a water rights acquisition program. The sewer monthly fixed charge includes a \$19.46 service charge and \$10.65 renewal and replacement charge.
- [5] Water volumetric rates include \$0.11 per 1,000 gallons for water rights.
- [6] Service is provided by the Camino Real Regional Utility Authority (CRRUA).

Table 2-2
City of Alamogordo, New Mexico

Comparison of Typical Monthly Residential Bills for Wastewater Service

Residential Service for a 5/8" or 3/4" Meter [1]										
Line No.	Description	METERED WATER USAGE								
		0 Gallons (0 ccf)	2,000 Gallons (2.7 ccf)	3,000 Gallons (4.0 ccf)	5,000 Gallons (6.7 ccf)	6,000 Gallons [2] (8.0 ccf)	8,000 Gallons (10.7 ccf)	10,000 Gallons (13.4 ccf)	15,000 Gallons (20.1 ccf)	20,000 Gallons (26.7 ccf)
	<u>City of Alamogordo, New Mexico</u>									
1	Existing Wastewater Rates - Effective July 1, 2015 [3]	\$ 13.60	\$ 16.37	\$ 17.75	\$ 20.52	\$ 21.90	\$ 24.67	\$ 27.44	\$ 34.36	\$ 41.27
2	Proposed Wastewater Rates - Effective July 1, 2024	17.68	21.29	23.09	26.70	28.51	32.12	35.73	44.75	53.77
3	Difference - Amount	4.08	4.92	5.34	6.18	6.61	7.45	8.29	10.39	12.50
4	Difference - Percent	30.0%	30.1%	30.1%	30.1%	30.2%	30.2%	30.2%	30.3%	30.3%
	<u>Other New Mexico Utilities:</u>									
5	Albuquerque Bernalillo County Water Utility Authority	\$ 3.14	\$ 7.86	\$ 10.22	\$ 14.94	\$ 17.31	\$ 22.03	\$ 26.75	\$ 38.55	\$ 50.36
6	City of Carlsbad	22.51	22.51	22.51	28.23	31.09	36.81	42.53	58.23	73.93
7	City of Clovis	61.64	61.64	61.64	61.64	61.64	61.64	61.64	61.64	61.64
8	City of Farmington [4]	34.15	41.07	44.53	51.45	54.91	61.83	68.75	86.05	103.35
9	City of Gallup	8.04	23.17	30.74	45.87	53.44	68.57	83.70	121.53	159.36
10	City of Hobbs	9.75	9.75	12.56	18.18	20.99	26.61	32.23	48.53	64.83
	La Luz Mutual Domestic Water	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
11	City of Las Cruces [5]	8.26	12.26	14.26	21.84	25.63	33.21	40.79	59.74	78.69
12	Village of Los Lunas	31.59	31.59	35.34	42.84	46.59	54.09	61.59	80.34	99.09
13	City of Rio Rancho	14.82	35.62	46.02	66.82	77.22	98.02	118.82	170.82	222.82
14	City of Roswell	9.67	12.55	13.99	16.87	18.31	21.19	24.07	31.27	38.47
15	Village of Ruidoso	18.51	18.51	18.51	19.66	20.81	23.11	25.41	31.16	36.91
16	City of Santa Fe	7.53	16.81	21.45	30.73	35.37	44.65	53.93	77.13	100.33
17	City of Sunland Park (CRRUA) [6]	20.62	20.62	20.62	20.62	20.62	24.39	31.93	50.78	69.63
18	Other New Mexico Utilities Average	\$ 19.25	\$ 24.15	\$ 27.11	\$ 33.82	\$ 37.22	\$ 44.32	\$ 51.70	\$ 70.44	\$ 89.19
19	Minimum	3.14	7.86	10.22	14.94	17.31	21.19	24.07	31.16	36.91
20	Maximum	61.64	61.64	61.64	66.82	77.22	98.02	118.82	170.82	222.82

Table 2-2
City of Alamogordo, New Mexico

Comparison of Typical Monthly Residential Bills for Wastewater Service

Footnotes:

- [1] Amounts reflect bills under single family residential user rates in effect April 2024 and do not include any taxes, franchise fees, or water restriction surcharges, if any. These bills also reflect rates charged to customers within the municipal borders (e.g., no outside-municipality surcharges, if applied, are included in the bill comparison).
- [2] Reflects historical average usage of a typical single family residential customer with both water and wastewater service.
- [3] Water rates Include \$1 per month capital improvement surcharge.
- [4] The City of Farmington's water monthly fixed charge includes \$24.83 service charge plus \$14.10 renewal and replacement charge. Water volumetric rates include \$0.03 per 1,000 gallons surcharge for funding a water rights acquisition program. The sewer monthly fixed charge includes a \$19.46 service charge and \$10.65 renewal and replacement charge.
- [5] Water volumetric rates include \$0.11 per 1,000 gallons for water rights.
- [6] Service is provided by the Camino Real Regional Utility Authority (CRRUA).

Table 2-3
City of Alamogordo, New Mexico

Comparison of Typical Monthly Residential Bills for Combined Water and Wastewater Service

		Residential Service for a 5/8" or 3/4" Meter [1]									
		COMBINED WATER AND WASTEWATER									
Line No.	Description	0 Gallons (0 ccf)	2,000 Gallons (2.7 ccf)	3,000 Gallons (4.0 ccf)	5,000 Gallons (6.7 ccf)	6,000 Gallons [2] (8.0 ccf)	8,000 Gallons (10.7 ccf)	10,000 Gallons (13.4 ccf)	15,000 Gallons (20.1 ccf)	20,000 Gallons (26.7 ccf)	
<u>City of Alamogordo, New Mexico</u>											
1	Existing Combined Rates - Effective July 1, 2015	\$ 28.50	\$ 35.14	\$ 38.47	\$ 45.11	\$ 48.43	\$ 55.08	\$ 61.72	\$ 82.88	\$ 105.51	
2	Proposed Combined Rates - Effective July 1, 2024	37.05	48.36	54.01	65.32	70.98	82.29	93.60	121.87	150.14	
3	Difference - Amount	8.55	13.21	15.55	20.21	22.54	27.21	31.87	38.99	44.64	
4	Difference - Percent	30.0%	37.6%	40.4%	44.8%	46.5%	49.4%	51.6%	47.0%	42.3%	
<u>Other New Mexico Utilities:</u>											
5	Albuquerque Bernalillo County Water Utility Authority	\$ 13.42	\$ 23.87	\$ 29.10	\$ 39.55	\$ 44.78	\$ 55.23	\$ 65.68	\$ 91.81	\$ 117.94	
6	City of Carlsbad	34.90	34.90	34.90	43.52	47.83	56.45	65.07	88.92	112.77	
7	City of Clovis	87.76	89.90	90.97	93.11	94.18	96.32	98.46	103.81	109.16	
8	City of Farmington [4]	75.85	88.45	94.75	107.35	113.65	126.96	140.98	176.03	211.08	
9	City of Gallup	18.82	42.76	54.73	81.35	95.45	125.96	163.06	256.09	381.51	
10	City of Hobbs	16.25	16.25	20.93	30.29	34.97	44.33	53.69	80.84	107.99	
11	La Luz Mutual Domestic Water	26.00	26.00	26.00	42.00	51.00	69.00	87.00	137.00	192.00	
12	City of Las Cruces [5]	21.86	26.08	28.19	41.69	48.44	61.94	75.44	110.95	149.10	
13	Village of Los Lunas	56.58	56.58	64.58	80.58	88.58	104.58	120.58	160.58	200.58	
14	City of Rio Rancho	27.39	59.79	75.99	108.39	124.59	157.95	191.31	277.16	363.01	
15	City of Roswell	29.40	32.28	33.72	41.26	45.03	52.57	60.11	78.96	97.81	
16	Village of Ruidoso	51.62	51.62	51.62	64.77	71.92	87.22	103.52	172.27	278.02	
17	City of Santa Fe	25.95	47.35	58.05	79.45	90.15	127.21	179.93	311.73	443.53	
18	City of Sunland Park (CRRUA) [6]	35.62	35.62	35.62	38.62	40.12	46.89	58.93	95.78	134.63	
19	Other New Mexico Utilities Average	\$ 37.24	\$ 45.10	\$ 49.94	\$ 63.71	\$ 70.76	\$ 86.61	\$ 104.55	\$ 152.99	\$ 207.08	
20	Minimum	13.42	16.25	20.93	30.29	34.97	44.33	53.69	78.96	97.81	
21	Maximum	87.76	89.90	94.75	108.39	124.59	157.95	191.31	311.73	443.53	

Table 2-3
City of Alamogordo, New Mexico

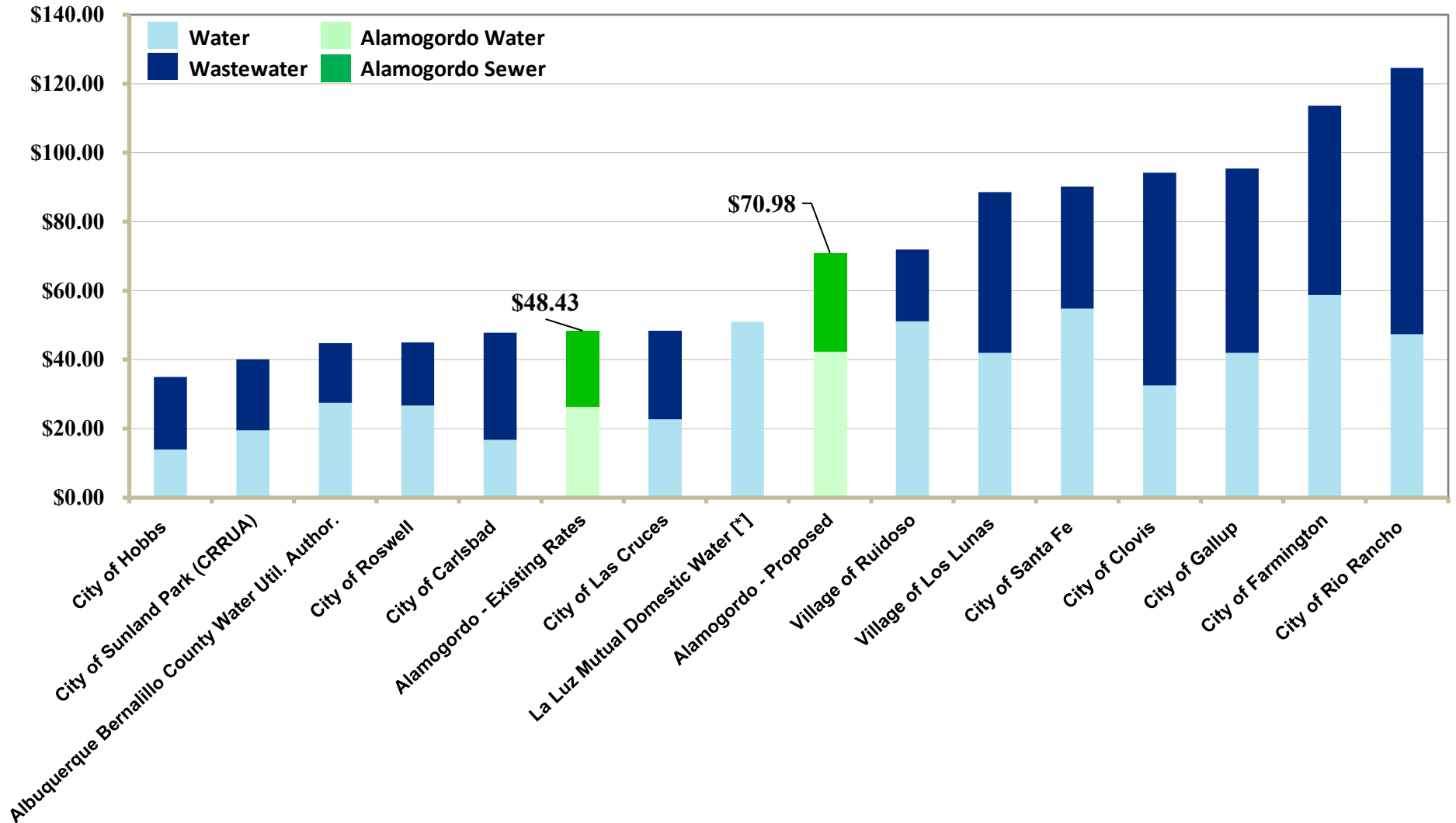
Comparison of Typical Monthly Residential Bills for Combined Water and Wastewater Service

Footnotes:

- [1] Amounts reflect bills under single family residential user rates in effect April 2024 and do not include any taxes, franchise fees, or water restriction surcharges, if any. These bills also reflect rates charged to customers within the municipal borders (e.g., no outside-municipality surcharges, if applied, are included in the bill comparison).
- [2] Reflects historical average usage of a typical single family residential customer with both water and wastewater service.
- [3] Includes \$1 per month capital improvement surcharge.
- [4] The City of Farmington's water monthly fixed charge includes \$24.83 service charge plus \$14.10 renewal and replacement charge. Water volumetric rates include \$0.03 per 1,000 gallons surcharge for funding a water rights acquisition program. The sewer monthly fixed charge includes a \$19.46 service charge and \$10.65 renewal and replacement charge.
- [5] Water volumetric rates include \$0.11 per 1,000 gallons for water rights.
- [6] Service is provided by the Camino Real Regional Utility Authority (CRRUA).

Rates Effective April 2024

Figure 2-1
City of Alamogordo, New Mexico
Comparison of Monthly Charges for
Combined Water and Wastewater Service for
Single Family Residential Customers Using 6,000 Gallons (8.0 ccf)



2024

CITY OF ALAMOGORDO, NEW MEXICO **Utility Rate Study**



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City of **ALAMOGORDO**

05/28/2024

DRAFT: Rate Proposal

Bryan Mantz, GovRates, Inc. President
Rick Holden, City Manager
Stephanie Hernandez, Assistant City Manager
David Nunnelley, Utilities Director
Evelyn Huff, Finance Director
Nicole Sierra, Customer Service Manager

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Note: Upon approval of the Ordinance 1700 (first publication) amending the rate design, the rate proposals, ancillary charges, and fees will be brought to commission through Resolution on June 25th, 2024. If passed the rates shall become effective 7/8/2024

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Existing and *Proposed* Monthly Water and Sewer User Rates

Water Service

Household Customers-Inside City Limits

Line No.	Description	Existing	Fiscal Year Ending June 30,				
			Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
	Effective Date		July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028
	Base Rate						
1	3/4" Meter	\$ 13.90	\$ 19.37	\$ 24.21	\$ 29.05	\$ 34.86	\$ 37.30
2	1" Meter	19.80	27.59	34.49	41.39	49.67	53.15
3	1-1/2" Meter	29.60	41.25	51.56	61.87	74.24	79.44
4	Multi-Family Unit	13.90	19.37	24.21	29.05	34.86	37.30
	Commodity Rates Per CCF						
	<u>Existing [2]</u>						
5	Block 1	\$ 1.45					
6	Block 2	2.35					
7	Block 3	3.65					
8	Block 4	5.30					
9	Block 5	7.95					
	<u>Proposed</u>						
10	All Usage Except for Irrigation Accounts		\$ 2.88	\$ 3.60	\$ 4.32	\$ 5.18	\$ 5.54
11	Irrigation Account Usage		5.76	7.20	8.64	10.37	11.10

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Water Service

Household Customers-Outside City Limits

Line No.	Description	Existing	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
	Effective Date		July 1, 2024	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028
	Base Rate						
12	3/4" Meter	\$ 27.80	\$ 38.74	\$ 48.43	\$ 58.12	\$ 69.74	\$ 74.62
13	1" Meter	39.60	55.18	68.98	82.78	99.34	106.29
14	1-1/2" Meter	59.20	82.50	103.12	123.74	148.49	158.88
15	Multi-Family Unit	27.80	38.74	48.43	58.12	69.74	74.62
	Commodity Rates Per CCF						
	<u>Existing [2]</u>						
16	Block 1	\$ 2.90					
17	Block 2	4.70					
18	Block 3	7.30					
19	Block 4	10.60					
20	Block 5	15.90					
	<u>Proposed</u>						
21	All Usage Except for Irrigation Accounts		\$ 5.76	\$ 7.20	\$ 8.64	\$ 10.37	\$ 11.10
22	Irrigation Account Usage		11.52	14.40	17.28	20.74	22.19

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Water Service

Non-Household Customers-Inside City Limits

Line No.	Description	Existing	Fiscal Year Ending June 30,				
			Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
	Base Rate						
23	3/4" Meter	\$ 17.35	\$ 24.18	\$ 30.22	\$ 36.26	\$ 43.51	\$ 46.56
24	1" Meter	47.95	66.82	83.52	100.22	120.26	128.68
25	1-1/2" Meter	78.50	109.39	136.74	164.09	196.91	210.69
26	2" Meter	101.15	140.96	176.19	211.43	253.72	271.48
27	3" Meter	211.15	294.24	367.80	441.36	529.63	566.70
28	4" Meter	294.20	409.98	512.47	614.96	737.95	789.61
29	6" Meter	514.40	716.83	896.04	1,075.25	1,290.30	1,380.62
	Commodity Rates Per CCF						
	<u>Existing [2]</u>						
30	Block 1	\$ 1.45					
31	Block 2	2.35					
32	Block 3	3.65					
33	Block 4	5.30					
34	Block 5	7.95					
	<u>Proposed</u>						
35	All Usage Except for Irrigation Accounts		\$ 2.88	\$ 3.60	\$ 4.32	\$ 5.18	\$ 5.54
36	Irrigation Account Usage		5.76	7.20	8.64	10.37	11.10

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Water Service

Non-Household Customers-Outside City Limits

Line No.	Description	Existing	Fiscal Year Ending June 30,				
			Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
	Base Rate						
37	3/4" Meter	\$ 34.70	\$ 48.36	\$ 60.44	\$ 72.53	\$ 87.04	\$ 93.13
38	1" Meter	95.90	133.64	167.05	200.46	240.55	257.39
39	1-1/2" Meter	157.00	218.78	273.48	328.18	393.82	421.39
40	2" Meter	202.30	281.91	352.39	422.87	507.44	542.96
41	3" Meter	422.30	588.49	735.61	882.73	1,059.28	1,133.43
42	4" Meter	588.40	819.95	1,024.94	1,229.93	1,475.92	1,579.23
43	6" Meter	1,028.80	1,433.66	1,792.07	2,150.48	2,580.58	2,761.22
	Commodity Rates Per CCF						
	<u>Existing [2]</u>						
44	Block 1	\$ 2.90					
45	Block 2	4.70					
46	Block 3	7.30					
47	Block 4	10.60					
48	Block 5	15.90					
	<u>Proposed</u>						
49	All Usage Except for Irrigation Accounts		\$ 5.76	\$ 7.20	\$ 8.64	\$ 10.37	\$ 11.10
50	Irrigation Account Usage		11.52	14.40	17.28	20.74	22.19

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Capital Surcharge

Capital Improvement Surcharge- All

			Fiscal Year Ending June 30,				
Line			Proposed	Proposed	Proposed	Proposed	Proposed
No.	Description	Existing	2025	2026	2027	2028	2029
51	Capital Improvement Surcharge	\$ 1.00	\$ -	\$ -	\$ -	\$ -	\$ -

Sewer Service

Household Customers-Inside City Limits

			Fiscal Year Ending June 30,				
Line			Proposed	Proposed	Proposed	Proposed	Proposed
No.	Description	Existing	2025	2026	2027	2028	2029
	Base Rate						
52	3/4" Meter	\$ 13.60	\$ 17.68	\$ 22.10	\$ 26.52	\$ 31.82	\$ 34.05
53	1" Meter	19.15	24.90	31.12	37.34	44.81	47.95
54	1-1/2" Meter	25.50	33.15	41.44	49.73	59.68	63.86
55	Multi-Family Unit	13.60	17.68	22.10	26.52	31.82	34.05
56	Commodity Rate Per CCF - Applied to 90% of Water Used [3]	\$ 1.15	\$ 1.50	\$ 1.88	\$ 2.26	\$ 2.71	\$ 2.90

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Sewer Service

Household Customers-Outside City Limits

Line No.	Description	Existing	Fiscal Year Ending June 30,				
			Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
	Base Rate						
57	3/4" Meter	\$ 27.20	\$ 35.36	\$ 44.20	\$ 53.04	\$ 63.64	\$ 68.10
58	1" Meter	38.30	49.79	62.24	74.68	89.62	95.90
59	1-1/2" Meter	51.00	66.30	82.88	99.46	119.36	127.72
60	Multi-Family Unit	27.20	35.36	44.20	53.04	63.64	68.10
61	Commodity Rate Per CCF - Applied to 90% of Water Used [3]	\$ 2.30	\$ 3.00	\$ 3.75	\$ 4.50	\$ 5.40	\$ 5.78

Non-Household Customers-Inside City Limits

Line No.	Description	Existing	Fiscal Year Ending June 30,				
			Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
62	3/4" Meter	\$ 13.60	\$ 17.68	\$ 22.10	\$ 26.52	\$ 31.82	\$ 34.05
63	1" Meter	19.15	24.90	31.12	37.34	44.81	47.95
64	1-1/2" Meter	25.50	33.15	41.44	49.73	59.68	63.86
65	2" Meter	47.20	61.36	76.70	92.04	110.45	118.18
66	3" Meter	161.70	210.21	262.76	315.31	378.37	404.86
67	4" Meter	209.50	272.35	340.44	408.53	490.24	524.56
68	6" Meter	320.25	416.33	520.41	624.49	749.39	801.85
69	Commodity Rate Per CCF - Applied to 90% of Water Used	\$ 1.15	\$ 1.50	\$ 1.88	\$ 2.26	\$ 2.71	\$ 2.90

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Sewer Service

Non-Household Customers-Outside City Limits

Line No.	Description	Existing	Fiscal Year Ending June 30,				
			Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
	Base Rate						
70	3/4" Meter	\$ 27.20	\$ 35.36	\$ 44.20	\$ 53.04	\$ 63.65	\$ 68.11
71	1" Meter	38.30	49.79	62.24	74.69	89.63	95.90
72	1-1/2" Meter	51.00	66.30	82.88	99.46	119.35	127.70
73	2" Meter	94.40	122.72	153.40	184.08	220.90	236.36
74	3" Meter	323.40	420.42	525.53	630.64	756.77	809.74
75	4" Meter	419.00	544.70	680.88	817.06	980.47	1,049.10
76	6" Meter	640.50	832.65	1,040.81	1,248.97	1,498.76	1,603.67
77	Commodity Rate Per CCF - Applied to 90% of Water Used	\$ 2.30	\$ 3.00	\$ 3.75	\$ 4.50	\$ 5.40	\$ 5.78

Reclaimed Water Service

All Customers

Line No.	Description	Existing	Fiscal Year Ending June 30,				
			Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Proposed 2029
78	Commodity Charge Per CCF - Inside City	\$ 1.20	\$ 2.88	\$ 3.60	\$ 4.32	\$ 5.18	\$ 5.54
79	Commodity Charge Per CCF - Outside City	2.40	5.76	7.20	8.64	10.37	11.10

DRAFT

Footnotes

CCF = Hundred Cubic Feet							
[1]	For all users which are located outside city limits, the rates are two (2) times the monthly customer and commodity charges.						
[2]	The existing commodity rate price blocks are as follows:						
	Household Customers Block Structure:		Cubic Feet				
		Meter	Block 1	Block 2	Block 3	Block 4	Block 5
		Size	(Up To)	(Up To)	(Up To)	(Up To)	(Greater Than)
	3/4" Meter Block Structure	3/4"	1,500	3,000	4,000	5,000	5,000
	1" Meter Block Structure	1"	2,000	4,000	5,000	6,000	6,000
	1-1/2" Meter Block Structure	1-1/2"	3,000	5,000	6,000	7,000	7,000
	Multi-Family Block Structure:		Cubic Feet				
			Block 1	Block 2	Block 3	Block 4	Block 5
		Units	(Up To)	(Up To)	(Up To)	(Up To)	(Greater Than)
	Unit Block Structure	Per Unit	1,500	3,000	4,000	5,000	5,000
	Non-Household Customers Block Structure:		Cubic Feet				
		Meter	Block 1	Block 2	Block 3	Block 4	Block 5
		Size	(Up To)	(Up To)	(Up To)	(Up To)	(Greater Than)
	3/4" Meter Block Structure	3/4"	1,500	3,000	4,000	5,000	5,000
	1" Meter Block Structure	1"	4,500	7,500	8,500	9,500	9,500
	1-1/2" Meter Block Structure	1-1/2"	7,500	12,500	13,500	14,500	14,500
	2" Meter Block Structure	2"	12,000	20,000	21,000	22,000	22,000
	3" Meter Block Structure	3"	21,000	35,000	36,000	37,000	37,000
	4" Meter Block Structure	4"	24,000	40,000	41,000	42,000	42,000
	6" Meter Block Structure	6"	45,000	75,000	76,000	77,000	77,000
[3]	The existing sewer commodity charge for all household customers is currently billed based on a winter quarterly rate. Under the proposed rates, 90% of all metered water usage shall be billed for sewer usage.						

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 5/28/2024

Report Date: 05/22/2024

Report No: 18.

Submitted By: Beau Dylan Aleshire

Subject: Appointments to Boards and Committees. (*Susan L. Payne, Mayor*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Seven applications were received. Staff recommends two appointments to the Airport Advisory Board, one appointment to the Airport Zoning Board, one appointment to the Alamogordo Public Library Board, and one appointment to the Parks and Recreation Board.

Background:

Airport Advisory Board

- Two upcoming vacancies due to the expiring terms of Erich Wuerschling and Manuel Gonzales Junior. Applications by Erich Wuerschling, Manuel Gonzales Junior, and Alexandria Russo were received.
- If appointed, this would be Alexandria Russo's 1st term.
- If reappointed, this would be Manual Gonzales Junior's 6th term.
- If reappointed, this would be Erich Wuerschling's 6th term.

Airport Zoning Board

- Three current vacancies. An application by Billy Tucker was received. If appointed, this would be his 1st term.

Alamogordo Public Library Board

- Two upcoming vacancies due to the expiring terms of Rhonda Alterson and Cynthia Stevenson. An application by Rhonda Alterson was received. If reappointed, this would be her 2nd term.

Parks and Recreation Board

- One upcoming vacancy due to the expiring term of Lori Armstrong. Applications by Lori Armstrong and Mark Werner were received.
- If reappointed, this would be Ms. Armstrong's 3rd term.
- If appointed, this would be Mark Werner's 1st term.

[Print](#)**Application to Serve on a Board/Committee - Submission #6446****Date Submitted: 8/6/2023**City of
ALAMOGORDO**City of Alamogordo Application to Serve on a City Board/Committee****First Name:***

Alexandria

Last Name:*

Russo

Phone Number:*

575-222-3448

Email Address:*

Alexandriapage.ad@gmail.com

Physical Address:*

308 Palo Duro

City:*

Alamogordo

State:*

Nm

Zip Code:*

88310

Is the above address within City Limits?*☒ Yes☐ No**Mailing Address:***

308 Palo Duro

City:*

Alamogordo

State:*

Nm

Zip Code:*

88310

Present Employer:*

Not currently employed! (Former FAA licensed flight attendant)

Job Title:

I currently stay home with my children & am seeking a productive outlet for my energy and ambition.

Board/Committee you would like to serve on (1st choice):*

Airport Advisory Board ▼

Are you related to anyone who is presently employed by the City of Alamogordo?*☐ Yes☒ No**Board/Committee you would like to serve on (2nd choice):**

Alamogordo Disability Council (ADC) ▼

If so, what is their relation to you?**Are you related to an Elected Official of the City of Alamogordo?***☐ Yes☒ No**Is so, what is their relation to you?****Experience and education relating to the Board/Committee:***

Near completed BA at Albright, in English literature (honor roll student & scholarship recipient for all 3 years of my college education until I ran out of funding for my education)
 FAA licensed flight attendant
 Former Flight Attendant
 Former Grievance representative & new hire representative for AFA-CWA labor union (I've worked with labor union president Sarah Nelson, in DC to create legislation that forced Airlines to give 10 hour layovers minimum, to reduce airline crew fatigue and further public safety)
 Served in the International Student association at Albright College in Reading, PA
 Served on the NIOSH(North Dakota OSHA committee as a representative for Northridge Construction)
 Experience working in risk management as a general contractor in the construction industry
 Experience in Hospitality Management of 17 hotels
 Lived abroad in Guam for 4 years, expanding my world views.
 I have been a military spouse for 7 years, and am a mother of 2 young children, offering me a wider perception of the general public
 Preserving the Legacy scholarship recipient at Albright College
 My minor in college was the history of the minor middle east and I tutored Saudi Arabian students in English(again offering me a widened world view)
 I have lived in Michigan, Pennsylvania, Kentucky, Colorado, Illinois, North Dakota, Guam, Hawaii and now New Mexico which gives me a privileged expanded knowledge of other state laws regulations and operations.

Please indicate your interest in serving on a City Board/Committee:*

As a highly ambitious woman, becoming a stay at home mother and wife has made my professional development and growth as a person feel stagnant. I would love to dive back into the professional world, to network and make connections, feel as if I'm making some sort of difference in this world, find purpose and hopefully ultimately find fulfillment as I grow as a person. I always love an opportunity to expand my horizons, experience in life and knowledge. At 29 years old, I feel experienced and mature enough to serve my community but also still have an energetic zeal to life. I'm drawn to the airport committees as former flight crew, and am interested in serving the disabled as my mother was born with an extremely rare birth defect that has left her disabled her entire life, and my brother was mentally ill- diagnosed with schizophrenia before taking his own life due to lack of help for the mentally ill in the state of Texas of which refused to give my brother court required medication- giving me first hand insight to the struggles that our physically and mentally disabled citizens go through. I've endured many hardships in life of which left me with a lot of wisdom and compassion for people. I can honestly say you likely won't find someone as passionate or as driven as me.



City of
ALAMOGORDO

RECEIVED

APR 10 2024

CITY CLERK

Letter of Interest in Reappointment

Please complete the following indicating your interest in reappointment to a Board or Committee. You may return this letter via email to Deputy City Clerk Dylan Aleshire at daleshire@ci.alamogordo.nm.us, or address it to him and mail it to City Hall at 1376 E. Ninth Street, Alamogordo, NM 88310.

☒

Yes, I am interested in reappointment.

☐

No, I am no longer interested in serving on this Board.

Name of Board or Committee: AIRPORT ADVISORY BOARD

Printed Name: Manuel Gonzales, Jr.

Home Phone: 575-430-7219 Work Phone: 575-443-1760

Cell Phone: 575-430-7219 E-mail address: mgonzalesjr@gmail.com

Physical Address: 5 Briarwood Court, Alamogordo, NM 88310

Is the above address within City limits? Yes ☐ No ☐

Mailing Address: 5 Briarwood Court, Alamogordo, NM 88310-9536

Present Employer: USA Insurance, Inc. Job Title: Insurance Agent

Are you related to anyone who is presently employed by the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you? _____

Are you related to any Elected Official of the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you? _____

Please indicate your interest in continuing to serve on this Board/Committee:

Alamogordo-Whitesands Regional Airport is a vital economic and life safety asset to this Region. I wish to continue Public Service on this Board.

Manuel Gonzales, Jr.
Signature

April 10th, 2024
Date



City of
ALAMOGORDO

RECEIVED

MAY 02 2024

CITY CLERK

**Application To Serve On A
City Board/Committee**

Name: Erich Wuerschling
Phone: 817 832 7071
Email Address: erich@sugarpinesrvpark.com
Physical Address: 508 Chautauqua Canyon Cloudcroft 88317
Is the above address within City limits? Yes ☐ No ☒
Mailing Address: P.O. Box 317 Cloudcroft 88317
Present Employer: NASA Fire Department Job Title: Emergency Manager
Wolf Creek Federal Svcs
Board/Committee you wish to serve on:
First choice: Airport Board
Second choice: _____

Are you related to anyone who is presently employed by the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you? _____

Are you related to any Elected Official of the City of Alamogordo?

Yes ☐ No ☒ If so, what is their relation to you? _____

Experience and education relating to the Board/Committee: 12+ years
experience. Extensive experience in Wildfire and
high interest in maintaining and/or expanding
services for the tanker base @ the airport

Please indicate your interest in serving on a City Board/ Committee: Very

interested in promoting the availability of
Regional Jet Service to the airport as well

Please return completed application to:

City Clerk's Office
1376 E. Ninth Street
Alamogordo, NM 88310
PHONE: (575) 439-4100
FAX: (575) 439-4396
EMAIL: daleshire@ci.alamogordo.nm.us

[Print](#)

Application to Serve on a Board/Committee - Submission #7007

Date Submitted: 3/15/2024

City of
ALAMOGORDOCity of Alamogordo Application to Serve on a City
Board/Committee

First Name:*

Billy

Last Name:*

Tucker

Phone Number:*

575-430-0407

Email Address:*

billywtucker@gmail.com

Physical Address:*

3202 Thunder Rd

City:*

Alamogordo

State:*

NM

Zip Code:*

88310

Is the above address within City Limits?*

☒ Yes☐ No

Mailing Address:*

3202 Thunder Rd

City:*

Alamogordo

State:*

NM

Zip Code:*

88310

Present Employer:***Job Title:**

New Mexico Home Real Estate

Owner Qualifying Broker

**Board/Committee you would like to serve on
(1st choice):***

Airport Zoning Board

**Board/Committee you would like to serve on
(2nd choice):**

Airport Advisory Board

**Are you related to anyone who is
presently employed by the City of
Alamogordo?***☐ Yes☒ No**If so, what is their relation to you?****Are you related to an Elected Official of
the City of Alamogordo?***☐ Yes☒ No**Is so, what is their relation to you?****Experience and education relating to the Board/Committee:***Licensed Pilot;
20 years real estate broker,
25 years education - teaching and administration**Please indicate your interest in serving on a City Board/Committee:***

Life-long interest in aviation, and interested in our local airport.

City of Alamogordo
APPLICATION TO SERVE ON A
CITY BOARD/COMMITTEE

RECEIVED
MAR 26 2024
CITY CLERK

Name: Mark S. Werner
Home Phone: 4+ Work Phone: _____
Cell Phone: 907 254-6663 Fax No: _____
E-mail address: mwerner1@hotmail.com
Physical Address: 1709 Dewey Lane
Is the above address within City limits? Yes X No _____
Mailing Address: same as above
Present Employer: self Job Title: retired

Board/Committee you wish to serve on:

First choice: Park & Recreation board
Second choice: Airport Advisory board

Are you related to anyone who is presently employed by the City of Alamogordo?

Yes _____ No X If so, what is their relation to you? _____

Are you related to any Elected Official of the City of Alamogordo?

Yes _____ No X If so, what is their relation to you? _____

Experience and education relating to the Board/Committee: aircraft mechanic
licence, pilot licence, Aircraft owner, Delta Airlines Safety
Avid golfer, disk golfer, Hiker.
associate degree from ENMU, 35 yrs w/Delta airlines

Please indicate your interest in serving on a City Board/ Committee: interested
in improving public Parks and airport improvement

Please return completed application to:

City Clerk's Office
1376 E. Ninth Street
Alamogordo, NM 88310
PHONE: (575) 439-4100
FAX: (575) 439-4396

[Print](#)**Application to Serve on a Board/Committee - Submission #7164****Date Submitted: 4/23/2024****City of
ALAMOGORDO****City of Alamogordo Application to Serve on a City
Board/Committee****First Name:***

Lorelei (Lori)

Last Name:*

Armstrong

Phone Number:*

3023317203

Email Address:*

Lori.armstrong@alamogordoschools.org

Physical Address:*

3001 Sunland Drive

City:*

Alamogordo

State:*

NM

Zip Code:*

88310-4040

Is the above address within City Limits?*

- ☒ Yes
☐ No

Mailing Address:*

3001 Sunland Drive

City:*

Alamogordo

State:*

NM

Zip Code:*

88310-4040

Present Employer:***Job Title:**

Alamogordo Public Schools

teacher

Board/Committee you would like to serve on (1st choice):*

Parks & Recreation Board

**Are you related to anyone who is presently employed by the City of Alamogordo?***☐ Yes☒ No**Board/Committee you would like to serve on (2nd choice):**

Public Library Board

**If so, what is their relation to you?****Are you related to an Elected Official of the City of Alamogordo?***☐ Yes☒ No**Is so, what is their relation to you?****Experience and education relating to the Board/Committee:***

I am the current chair of the Parks & Rec Committee

Please indicate your interest in serving on a City Board/Committee:*

I would like to continue in my current role