



# Alamogordo City Commission

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## NOTICE OF MEETING

### Regular Meeting Agenda

October 22, 2024 - 6:30 PM

Donald E. Carroll City Commission Chambers  
City Hall, 1376 E. Ninth Street

Susan L. Payne ..... Mayor  
Sharon McDonald ..... Mayor Pro-Tem, District 5  
Nick Paul ..... District 1  
Stephen Burnett ..... District 2  
Warren Robinson ..... District 3  
Josh Rardin ..... District 4  
Mark Tapley ..... District 6

Stephanie Hernandez ..... Acting City Manager  
Ashley Smith ..... City Attorney  
Rachel Hughs ..... City Clerk

#### MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

*The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.*

*We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.*

*In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the east bulletin board located in the south of the City Hall and in the glass case located outside the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>*

*The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4100.*

#### CALL TO ORDER & ROLL CALL

*Announce the presence of a Quorum.*

#### INVOCATION & PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

#### PRESENTATIONS

1. Extra Mile Day Proclamation. (Susan Payne, Mayor)

**PUBLIC COMMENT**

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*Residents must sign up with the City Clerk to address the City Commission. The standard allotted time is 3 minutes, but the Mayor reserves the right to change depending on the number of public comments.*

**CITY MANAGER'S REPORT**

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**REMARKS AND INQUIRIES BY THE CITY COMMISSION**

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**CONSENT AGENDA** (Roll Call Vote Required for an Ordinance or Resolution)

*All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

2. Approve the minutes for the Special Commission Meeting on October 1, 2024, and the Regular Commission meeting on October 8, 2024. *(Rachel Hughs, City Clerk)*
3. Approve the statements related to the Executive Closed Sessions held on October 8, 2024. *(Rachel Hughs, City Clerk)*
4. Consider, and act upon, the award of Public Works Bid No. 2024-009, Hubbard Drive Bridge Replacement Project No.PW2503, to KE&G Construction, Inc., related to the Alamogordo Hubbard Drive Bridge Replacement Project for an amount not to exceed \$1,860,346.38, including NMGRT. *(Justen Boyle, Project Manager)*
5. Consider and act upon the award of Public Works Bid No. 2024-010, Monte Vista Cemetery Entry Renovations Project No.CE2301, to National Construction, Inc., related to the Alamogordo Monte Vista Cemetery Entry Renovations project for an amount not to exceed \$244,503.75, including NMGRT. *(Justen Boyle, Project Manager)*
6. Consider, and act upon, Resolution 2024-66 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of October 22, 2024. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**

**ITEMS REMOVED FROM CONSENT AGENDA**

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**NEW BUSINESS**

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7. Consider, and act upon, approving the construction of a new Natatorium - Sprung Structure vs Brick and Mortar Building. *(Belinda Bass, Parks and Recreation Director; Regina Michaud, Aquatics Coordinator Alamogordo Recreation Center; Rob Price, ASA Architects; George Deines, Counsilman-Hunsaker; Simon Todd, Sprung Structures)*
8. Consider, and act upon, Ordinance 1708 Case M-2024-0001(A) for first publication of a de-annexation of parcels known as Highway 82 Subdivision Lots 1-4, 17 US Hwy 82-Account Number R022812, 19 US Hwy 82-Account Number R022839. *(Stella Rael, City Planner)* **(Roll Call Required)**
9. Discuss City Manager recruitment and provide direction to the Human Resources Department. *(Susan L. Payne, Mayor)*

**ADJOURNMENT**

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# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 10/22/2024

**Report Date:** 10/15/2024

**Report No:** 1.

**Submitted By:**

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**Subject:** Extra Mile Day Proclamation. (*Susan Payne, Mayor*)

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact:

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**Recommendation:**

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**Background:**

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 10/22/2024

**Report Date:** 10/10/2024

**Report No:** 2.

**Submitted By:** Rachel Hughs

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**Subject:** Approve the minutes for the Special Commission Meeting on October 1, 2024, and the Regular Commission meeting on October 8, 2024. *(Rachel Hughs, City Clerk)*

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact:

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**Recommendation:** Approve the minutes.

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**Background:** This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO  
CITY COMMISSION SPECIAL MEETING DRAFT MINUTES  
6:30 PM, DONALD E. CARROLL COMMISSION CHAMBERS  
October 1, 2024**

**SUSAN PAYNE, MAYOR  
SHARON MCDONALD, MAYOR PRO-TEM  
NICHOLAS PAUL, COMMISSIONER  
STEPHEN BURNETT, COMMISSIONER  
WARREN ROBINSON, COMMISSIONER**

**JOSHUA RARDIN, COMMISSIONER  
MARK TAPLEY, COMMISSIONER  
RICK HOLDEN, CITY MANAGER  
ASHLEY SMITH, CITY ATTORNEY  
RACHEL HUGHS, CITY CLERK**

**CALL TO ORDER & ROLL CALL**

Mayor Payne called the meeting to order at 6:31 PM. Roll Call was taken by the City Clerk. Commissioner Paul joined by phone. City Clerk Hughes announced there was a quorum present.

**INVOCATION & PLEDGE OF ALLEGIANCE**

The Invocation was given by Mayor Payne, and the Pledge of Allegiance was led by Mayor Pro-Tem McDonald.

**APPROVAL OF AGENDA**

**Mayor Pro-Tem McDonald moved to approve.  
Commissioner Robinson seconded the motion.  
Motion Passed with a vote of 7 - 0 - 0.**

**NEW BUSINESS**

**1. Discuss Upper Canyon and Salt Fires debris at the Otero Green Tree Landfill. *(Dave Nunnelley, Utilities Director and Joe Lewandowski)***

Mr. Lewandowski said this was about the status of the landfill. Most of the debris from the fires and floods is coming to us. Many people think the landfill is the City of Alamogordo's landfill, but it is not. It belongs to two solid waste authorities: the Green Tree Solid Waste Authority, which is Lincoln County, and the Otero County Solid Waste Authority, which is Otero County. There are City staff out at the landfill, but those two solid waste authorities own it. Ten government entities are contributing to one landfill versus one landfill per entity. The City of Alamogordo is the agent hired to run the landfill. Now, back to the Upper Canyon and Salt Flat fires and floods, this was one of the worst and included one thousand four hundred structures. Compare that to the Little Bear fire with three hundred structures. The landfill has been taking debris since July 1st. We knew the volumes would be excessive and beyond what we normally took, so we told them there would be a time period we would take it, and then after about ninety days, we would evaluate it and see how much more we could do. The issue is it has been overwhelming, and we need to build the next cell. We knew that before the fires and had already hired an engineer in May to design Cell Six. We are in Cell Five now. A ten-acre cell looks like a big hole to most, but it has liners, leach systems, monitoring systems, and everything else that makes it cost \$1,500,000. The entire process for a new cell takes twelve to eighteen months and involves Environment Department approval. Back when we contracted with the engineer, we estimated that we had light airspace available. We had a pretty good buffer in the current cell at eighteen to twenty-four months and estimated six to twelve months of overlap to be safe and have space for garbage. Then fires and floods happened. In a normal week, we receive sixty to seventy loads per day. In a normal year, we receive seventy thousand tons of garbage. From July 1st to September 23rd, we received three thousand and eight hundred and seventy-nine loads, and thirty-nine thousand and ninety-four tons of garbage came through. That is about six hundred tons a day on top of our normal volume. We took in fifty-nine thousand tons; again, compare that to a normal year when we receive seventy thousand tons of garbage. The problem is Cell Five's life and ensuring there is space for solid waste and routine garbage. The cleanup is a long way away from being done. Past fires were not like this. FEMA wants them to take six inches off the ground plus the burnt debris, which is why the tonnage is so heavy. We will have to cap it to ensure we can get to the next cell. As of Monday, we will limit them to forty vehicles of fire loads per day. We have space to take that much, plus the regular garbage, and still meet the timeline for the next cell. If they want to up their loads after we build the next cell, we can take almost anything they want to send, but we may have to start building Cell Seven earlier than normal. We will notify DRC on Monday, who has trucks up there for the fire. Landfill staff have done a great job of handling everything. They only have four employees when they should have eight. I know there was talk of opening it six days a week, which would be great if we had another cell. We are permitted one hundred and sixty acres, but we bought four hundred and

twenty-eight acres. You won't run out of space regarding the landfill. This immediate situation just hit at the wrong time, and we have to ensure there is room for routine garbage.

Assistant City Manager Hernandez asked Mr. Lewandowski to elaborate on an application that went to the State and was denied. Mr. Lewandowski said they have been pushing the equipment they have. The Commission has likely rarely talked about the landfill because it takes care of itself and has cash reserves. We don't do any financing. However, with the equipment working as hard as it is, we may have to replace some. DRC Emergency Services is the main group coordinating the cleanup, and they have different subcontractors. They offered to bring in another bulldozer to help us out, which would be greatly appreciated and needed. They asked the State to pay for the additional bulldozer. They were initially told it could be done. Then they were told no. We may be able to talk to our state representatives about that and see what can be done. Multiple funding agencies have told us no. It is not a great amount. They were offering a D8 Bulldozer with an operator for \$260 an hour, which is a great deal that won't bankrupt anyone funding the projects. If our bulldozers go down, that's it, and we are done. We will not take any fire loads, just garbage. Fire loads will be on hold until we can get something in there.

Commissioner Rardin asked staff to draft a letter for the Commission to sign, which could then be sent to the state representatives. Maybe we can request that they put pressure on NMED to move this application forward. Have we looked at leasing another bulldozer? Mr. Lewandowski said we could find and lease one. What I mentioned before was the perfect resolution with an experienced operator with their own piece of equipment. That means more than renting a bulldozer and sticking someone on there. The landfill hired a new operator, but he needs to be brought up to speed. DRC Emergency Services has expert operators who can move around. I'll get the contacts for the funding agencies that DRC asked. Commissioner Rardin asked if that was federal or state government. Mr. Lewandowski said it was a combination of federal and state working together. The New Mexico Environment Department is not the one that said no. They just oversee us to ensure the haulers are handling it properly. We don't need any action. This is all within staff's purview. We wanted to keep the Commission up to date. Commissioner Rardin asked if we had reached out to Otero County because they have some D7's and D8's sitting there. We may be able to borrow one of those. Mr. Lewandowski said if we have to. I am hoping to work out an agreement with DRC. The bulldozers we have are specially equipped for landfills. Most won't lease you a normal bulldozer because of the damage that can happen in a landfill.

Assistant City Manager Hernandez said the landfill is amazing and well-maintained. She encouraged the Commission to go with Utilities Director Nunnelley and take a tour to learn more about it.

## **EXECUTIVE SESSION**

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### **2. Recess into Executive Closed Session in compliance with 10-15-1(H)(2)NMSA (as amended) to discuss: Limited Personnel Matters (City Manager).**

**Commissioner Burnett moved to recess into Executive Session.**

**Mayor Pro-Tem McDonald seconded the motion.**

**Motion with a vote of 7 - 0 - 0.**

## **RECONVENE INTO OPEN SESSION**

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### **3. Take any action as a result of the Executive Closed Session.**

**Commissioner Robinson moved to reconvene into Open Session.**

**Mayor Pro-Tem McDonald seconded the motion.**

**Motion Passed with a vote of 7 - 0 - 0.**

Mayor Payne asked if someone wanted to make a motion to appoint Stephanie Hernandez as Acting City Manager with an effective date of October 14th.

**Commissioner Rardin moved to make that motion.**

**Mayor Pro-Tem McDonald seconded the motion.**

**Motion Passed with a vote of 7 - 0 - 0.**

## **ADJOURNMENT**

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**Mayor Pro-Tem McDonald moved to adjourn at 7:55 PM.  
Commissioner Burnett seconded the motion.  
Motion with a vote of 7 - 0 - 0.**

ATTEST:

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Mayor Susan Payne

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City Clerk Rachel Hughs

(Prepared by Dylan Aleshire, Deputy Clerk)  
Approved at the Regular Meeting held on October 22, 2024.

DRAFT

**CITY OF ALAMOGORDO, NEW MEXICO  
CITY COMMISSION REGULAR DRAFT MEETING MINUTES  
6:30 PM, DONALD E. CARROLL COMMISSION CHAMBERS  
October 8, 2024**

**SUSAN PAYNE, MAYOR  
SHARON MCDONALD, MAYOR PRO-TEM  
NICHOLAS PAUL, COMMISSIONER  
STEPHEN BURNETT, COMMISSIONER  
WARREN ROBINSON, COMMISSIONER**

**JOSHUA RARDIN, COMMISSIONER  
MARK TAPLEY, COMMISSIONER  
RICK HOLDEN, CITY MANAGER  
ASHLEY SMITH, CITY ATTORNEY  
RACHEL HUGHS, CITY CLERK**

**CALL TO ORDER & ROLL CALL**

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Mayor Payne called the meeting to order at 6:30 PM. Roll Call was taken by the City Clerk. City Clerk Hughs announced there was a quorum present.

**INVOCATION & PLEDGE OF ALLEGIANCE**

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The Invocation was given by Pastor Olivas of Christ Community Church, and the Pledge of Allegiance was led by Commissioner Robinson.

**APPROVAL OF AGENDA**

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**Mayor Pro-Tem McDonald moved to approve.  
Commissioner Robinson seconded the motion.  
Motion Passed with a vote of 7 - 0 - 0.**

**PRESENTATIONS**

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**1. Swearing in of Police Officers, Fernando Ramirez and Alex Bird and Police Service Aides Leo Garcia and Elias Marroquin. (*David Overstreet, Municipal Judge*)**

Judge Overstreet swore in Police Officers Fernando Ramirez and Alex Bird, and Police Service Aides Leo Garcia and Elias Marroquin.

**PUBLIC COMMENT**

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None.

**CITY MANAGER'S REPORT**

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**Assistant City Manager Hernandez made the following remarks:**

1. None.

**REMARKS AND INQUIRIES BY THE CITY COMMISSION**

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Commissioner Burnett asked Assistant City Manager Hernandez about the status of LEDA funds for the cookie factory. She replied that she gave the contact information to Accounting Manager Ashe, who would make contact to get the documentation. The company Ultra Health took over the previous LEDA. The previous owners of the cookie factory left the country, but there was still a LEDA balance on it. In order to sell the building, we released the lien, and Ultra Health assumed the LEDA obligation. We are in the auditing process. Mayor Payne asked if it was paid now. Assistant City Manager Hernandez said we are trying to get payroll documentation to see if they have met any LEDA criteria. Commissioner Paul asked her what the criteria were. She replied that it was based on jobs, but could not remember the exact number of jobs. Mayor Payne asked if they were operating out there. Assistant City Manager Hernandez said she did not know if they were. My understanding is that they were not, which is why Commissioner Burnett brought that to us. Commissioner Rardin said when they initially bought it, they had people disassembling ovens, but I have not seen any other activity than security at the gate. Mayor Payne asked how long it had been. Commissioner Rardin said a couple of years ago. Assistant City Manager Hernandez said 2022. Commissioner Paul asked what recourse we had if Ultra Health had not performed. Assistant City Manager Hernandez said we will have to reach out to them. There are a couple of things we can do. We will try to see where they are at. We can extend the LEDA if it has passed the deadline, or put a lien on the building like we did last time. Finance Director Huff said we have been actively working on this. That PPA has a clawback provision in it. If they are not able to provide the payroll documentation in there, we can bring it to the Commission. Mayor Payne said so we are covered. Finance Director Huff said yes.

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**CONSENT AGENDA**

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- 2. Approve the minutes for the Regular Commission meeting on September 24, 2024. (Rachel Hughs, City Clerk)**
- 3. Approve the statements related to the Executive Closed Sessions held on September 24, 2024. (Rachel Hughs, City Clerk)**
- 4. Consider, and act upon Resolution 2024-65 establishing a six-month moratorium on new off-premise billboards for the City of Alamogordo. (Stella Rael, City Planner) (Roll Call Vote Required)**

Commissioner Robinson moved to approve.  
Commissioner Rardin seconded the motion.  
Motion Passed with a vote of 7 - 0 - 0.

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**ITEMS REMOVED FROM CONSENT AGENDA**

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None.

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**NEW BUSINESS**

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- 5. Consider, and act upon, Resolution No. 2024-64 authorizing and approving submission of a capital outlay grant application to New Mexico MainStreet. (Evelyn Huff, Finance Director and Nolan Ojeda, Alamogordo MainStreet Executive Director) (Roll Call Vote Required)**

Finance Director Huff said we applied for and received a grant from New Mexico MainStreet for the Great Blocks program. The grant was \$1,900,000. We chose to match that with in-kind work of replacing water and sewer lines between 8th Street and 10th Street, which is an additional \$1,950,000 of work we are doing down there. We had a first bid opening for the Great Blocks project but no response from bidders. We reached out to New Mexico MainStreet because the engineer's probable cost estimate was done several years ago, and we thought it may not come in under \$1,900,000. New Mexico MainStreet indicated that it had additional funds, and they wanted us to come back when we had a bid and discuss it. We had a second bid opening with two responsive bidders. The lowest bid was \$2,500,000. Adding a tax of \$209,000 with a contingency of \$384,000 gave us a need of \$3,159,000 to complete the project as designed and submitted. Mayor Payne asked if that was with the original and matching money. Finance Director Huff said yes. We needed \$3,159,000 but only had \$1,900,000. That is not including our match, which has already been bid and awarded. We went back to New Mexico MainStreet, and they indicated they could issue an additional \$1,000,000. That left an additional \$260,000 the City would basically put in there as an additional match. The resolution here tonight is the final piece for the application going to New Mexico MainStreet. It is a resolution of support from the Commission saying that we are supporting the application for an additional \$1,000,000, which will put New Mexico MainStreet's total grant award for the Great Blocks project at \$2,900,000. If passed, the Executive Director of Alamogordo MainStreet, Nolan Ojeda, will include this as part of his application and submit it. Then we will be bringing the actual award of the project to you possibly by the October 22nd meeting or the first meeting in November.

Commissioner Rardin asked how many blocks it was. Finance Director Huff said it was from 8th Street to 10th Street. Commissioner Rardin asked if it was from 10th Street to 12th Street. Finance Director Huff said no, not on this part. Additional work is being designed for that portion. Commissioner Rardin asked where the additional \$260,000 we have to match would come from. Finance Director Huff said this is concrete and street work, so it will come from Fund 109. Mayor Payne asked if there was a lot of money in there. Finance Director Huff said there was currently \$12,000,000 in the fund balance.

Mayor Pro-Tem McDonald said she would abstain from voting because she was appointed as a board member for MainStreet.

**Commissioner Paul moved to approve.  
Commissioner Tapley seconded the motion.  
Motion Passed with a vote of 6 - 0 - 1. Mayor Pro-Tem Sharon McDonald abstained.**

#### **EXECUTIVE SESSION**

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**6. Adjourn into Executive Closed Session in compliance with 10-15-1(H)(2)NMSA (as amended) to discuss:  
Limited Personnel Matters (City Manager).**

**Mayor Pro-Tem McDonald moved to Adjourn to Executive Session at 6:51 PM.  
Commissioner Burnett seconded the motion.  
Motion Passed with a vote of 7 - 0 - 0.**

#### **ADJOURNMENT**

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ATTEST:

\_\_\_\_\_  
Mayor Susan Payne

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City Clerk Rachel Hughs

(Prepared by Dylan Aleshire, Deputy Clerk)  
Approved at the Regular Meeting held on October 22, 2024.

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 10/22/2024

**Report Date:**

**Report No:** 3.

**Submitted By:** Rachel Hughs

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**Subject:** Approve the statements related to the Executive Closed Sessions held on October 8, 2024.  
(Rachel Hughs, City Clerk)

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact:

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**Recommendation:** The statement is required per the Open Meetings Act.

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**Background:**

As required by Section 10-15-1 (J) of the Open Meetings Act, approve the following statements authorizing them to be included in the minutes of October 8, 2024: "The Governing Body of the City of Alamogordo, New Mexico, hereby states that on October 8, 2024, an Executive Closed Session was held, and the matters discussed in the closed meeting were limited only to discuss: Limited Personnel Matters (City Manager).

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 10/22/2024

**Report Date:** 10/11/2024

**Report No:** 4.

**Submitted By:** Justen Boyle

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**Subject:** Consider, and act upon, the award of Public Works Bid No. 2024-009, Hubbard Drive Bridge Replacement Project No.PW2503, to KE&G Construction, Inc., related to the Alamogordo Hubbard Drive Bridge Replacement Project for an amount not to exceed \$1,860,346.38, including NMGR. *(Justen Boyle, Project Manager)*

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact:

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**Recommendation:** Approve the Award

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**Background:** The work designated as Hubbard Drive Bridge Replacement consists of removing and replacing the Hubbard Bridge, earth drilling, paving, sidewalk and curb, main waterline replacement, earthwork, and concrete.

Bid Comparison

Public Works Bid Number

Project T Hubbard Bridge Replacement

Bid Open 10/2/2024

|          |                                            |      |              | Engineer's Estimate |                | HASSE          |                | KE&G           |                |  |  |   |  |   |  |
|----------|--------------------------------------------|------|--------------|---------------------|----------------|----------------|----------------|----------------|----------------|--|--|---|--|---|--|
| ITEM NO. | DESCRIPTION OF WORK                        | Unit | Bid Quantity | Bid Item Cost       | Extended       | Bid Item Cost  | Extended       | Bid Item Cost  | Extended       |  |  |   |  |   |  |
| 1        | CLEARING AND GRUBBING                      | LS   | 1            | \$5,000.00          | \$5,000.00     | \$35,500.00    | \$35,500.00    | \$7,500.00     | \$7,500.00     |  |  |   |  |   |  |
| 2        | UNCLASSIFIED EXCAVATION                    | CY   | 550          | \$30.00             | \$16,500.00    | \$23.00        | \$12,650.00    | \$91.00        | \$50,050.00    |  |  |   |  |   |  |
| 3        | UNSTABLE SUBGRADE STABILIZATION            | SY   | 60           | \$30.00             | \$1,800.00     | \$67.00        | \$4,020.00     | \$98.00        | \$5,880.00     |  |  |   |  |   |  |
| 4        | SUBGRADE PREPARATION                       | SY   | 500          | \$10.00             | \$5,000.00     | \$10.70        | \$5,350.00     | \$15.00        | \$7,500.00     |  |  |   |  |   |  |
| 5        | MAJOR STRUCTURE EXCAVATION                 | CY   | 200          | \$90.00             | \$18,000.00    | \$90.00        | \$18,000.00    | \$121.00       | \$24,200.00    |  |  |   |  |   |  |
| 6        | MAJOR STRUCTURE BACKFILL                   | CY   | 40           | \$140.00            | \$5,600.00     | \$260.00       | \$10,400.00    | \$195.00       | \$7,800.00     |  |  |   |  |   |  |
| 7        | BASE COURSE 4"                             | SY   | 50           | \$25.00             | \$1,250.00     | \$75.00        | \$3,750.00     | \$38.00        | \$1,900.00     |  |  |   |  |   |  |
| 8        | BASE COURSE 8"                             | SY   | 400          | \$50.00             | \$20,000.00    | \$56.00        | \$22,400.00    | \$48.00        | \$19,200.00    |  |  |   |  |   |  |
| 9        | PRIME COAT MATERIAL                        | TON  | 1            | \$1,000.00          | \$1,000.00     | \$2,415.00     | \$2,415.00     | \$5,946.00     | \$5,946.00     |  |  |   |  |   |  |
| 10       | MINOR PAVEMENT TYPE I, HMA SP-IV           | SY   | 400          | \$45.00             | \$18,000.00    | \$100.00       | \$40,000.00    | \$82.00        | \$32,800.00    |  |  |   |  |   |  |
| 11       | DRILLED SHAFT FOUNDATION 30" DIA           | LF   | 280          | \$700.00            | \$196,000.00   | \$1,355.00     | \$379,400.00   | \$2,100.00     | \$588,000.00   |  |  |   |  |   |  |
| 12       | OBSTRUCTION REMOVAL                        | LF   | 14           | \$850.00            | \$11,900.00    | \$1,155.00     | \$16,170.00    | \$56.00        | \$784.00       |  |  |   |  |   |  |
| 13       | CROSSHOLE SONIC LOGGING CONSULTANT         | EA   | 8            | \$3,000.00          | \$24,000.00    | \$3,850.00     | \$30,800.00    | \$8,673.00     | \$69,384.00    |  |  |   |  |   |  |
| 14       | LOW STRAIN INTEGRITY CONSULTANT TEST       | EA   | 2            | \$1,500.00          | \$3,000.00     | \$5,390.00     | \$10,780.00    | \$2,040.00     | \$4,080.00     |  |  |   |  |   |  |
| 15       | STRUCTURAL CONCRETE, CLASS HPD             | CY   | 148          | \$2,200.00          | \$325,600.00   | \$2,050.00     | \$303,400.00   | \$1,600.00     | \$236,800.00   |  |  |   |  |   |  |
| 16       | REINFORCING BARS GRADE 60                  | LB   | 12200        | \$3.00              | \$36,600.00    | \$4.15         | \$50,630.00    | \$3.25         | \$39,650.00    |  |  |   |  |   |  |
| 17       | EPOXY COATED REINFORCING BARS GRADE 60     | LB   | 28600        | \$3.50              | \$100,100.00   | \$4.50         | \$128,700.00   | \$3.50         | \$100,100.00   |  |  |   |  |   |  |
| 18       | METAL RAILING, TYPE D                      | LF   | 72           | \$500.00            | \$36,000.00    | \$855.00       | \$61,560.00    | \$212.00       | \$15,264.00    |  |  |   |  |   |  |
| 19       | 24" STORM DRAIN CULVERT PIPE               | LF   | 32           | \$220.00            | \$7,040.00     | \$655.00       | \$20,960.00    | \$337.00       | \$10,784.00    |  |  |   |  |   |  |
| 20       | REMOVAL OF STRUCTURES AND OBSTRUCTION      | LS   | 1            | \$77,000.00         | \$77,000.00    | \$93,500.00    | \$93,500.00    | \$33,596.00    | \$33,596.00    |  |  |   |  |   |  |
| 21       | REMOVAL OF SURFACING                       | SY   | 590          | \$13.50             | \$7,965.00     | \$16.00        | \$9,440.00     | \$36.00        | \$21,240.00    |  |  |   |  |   |  |
| 22       | RIPRAP CLASS A                             | CY   | 40           | \$510.00            | \$20,400.00    | \$800.00       | \$32,000.00    | \$668.00       | \$26,720.00    |  |  |   |  |   |  |
| 23       | GABIONS                                    | CY   | 10           | \$640.00            | \$6,400.00     | \$670.00       | \$6,700.00     | \$1,620.00     | \$16,200.00    |  |  |   |  |   |  |
| 24       | TEMPORARY SOIL STABILANT                   | ACRE | 1            | \$15,000.00         | \$15,000.00    | \$7,700.00     | \$7,700.00     | \$2,039.00     | \$2,039.00     |  |  |   |  |   |  |
| 25       | GEGRID REINFORCEMENT                       | SY   | 300          | \$7.00              | \$2,100.00     | \$13.40        | \$4,020.00     | \$19.00        | \$5,700.00     |  |  |   |  |   |  |
| 26       | CONCRETE SIDEWALK 4"                       | SY   | 50           | \$180.00            | \$9,000.00     | \$395.00       | \$19,750.00    | \$170.00       | \$8,500.00     |  |  |   |  |   |  |
| 27       | DRIVE PAD 6"                               | SY   | 50           | \$200.00            | \$10,000.00    | \$500.00       | \$25,000.00    | \$250.00       | \$12,500.00    |  |  |   |  |   |  |
| 28       | CONCRETE SLOPED CURB AND GUTTER 6" X 6"    | LF   | 50           | \$65.00             | \$3,250.00     | \$150.00       | \$7,500.00     | \$86.00        | \$4,300.00     |  |  |   |  |   |  |
| 29       | CONCRETE VERTICAL CURB AND GUTTER 6" X 6"  | LF   | 110          | \$65.00             | \$7,150.00     | \$140.00       | \$15,400.00    | \$80.00        | \$8,800.00     |  |  |   |  |   |  |
| 30       | CONCRETE LAYDOWN CURB 6"                   | LF   | 30           | \$50.00             | \$1,500.00     | \$250.00       | \$7,500.00     | \$66.00        | \$1,980.00     |  |  |   |  |   |  |
| 31       | TRAFFIC CONTROL MANAGEMENT                 | LS   | 1            | \$22,000.00         | \$22,000.00    | \$98,000.00    | \$98,000.00    | \$10,187.00    | \$10,187.00    |  |  |   |  |   |  |
| 32       | MOBILIZATION                               | LS   | 1            | \$113,000.00        | \$113,000.00   | \$250,904.00   | \$250,904.00   | \$171,463.00   | \$171,463.00   |  |  |   |  |   |  |
| 33       | MEDIAN DROP INLET 5' X 5' (URBAN) H=31"    | EA   | 1            | \$19,000.00         | \$19,000.00    | \$23,445.00    | \$23,445.00    | \$22,809.00    | \$22,809.00    |  |  |   |  |   |  |
| 34       | CLASS B SEEDING                            | ACRE | 1            | \$15,000.00         | \$15,000.00    | \$7,700.00     | \$7,700.00     | \$4,247.60     | \$4,247.60     |  |  |   |  |   |  |
| 35       | WATER SYSTEM                               | LS   | 1            | \$62,000.00         | \$62,000.00    | \$33,500.00    | \$33,500.00    | \$56,587.00    | \$56,587.00    |  |  |   |  |   |  |
| 36       | ADJUST WATER METER TO GRADE                | EA   | 1            | \$1,500.00          | \$1,500.00     | \$1,875.00     | \$1,875.00     | \$4,500.00     | \$4,500.00     |  |  |   |  |   |  |
| 37       | PANEL SIGNS                                | SF   | 15           | \$35.00             | \$525.00       | \$55.00        | \$825.00       | \$60.00        | \$900.00       |  |  |   |  |   |  |
| 38       | STEEL POST AND BASE POST FOR ALUMINUM SIGN | LF   | 60           | \$25.00             | \$1,500.00     | \$30.00        | \$1,800.00     | \$19.50        | \$1,170.00     |  |  |   |  |   |  |
| 39       | TRAFFIC CONTROL DEVICES FOR CONSTRUCTION   | LS   | 1            | \$11,000.00         | \$11,000.00    | \$15,800.00    | \$15,800.00    | \$25,221.00    | \$25,221.00    |  |  |   |  |   |  |
| 40       | CONSTRUCTION STAKING BY THE CONTRACTOR     | LS   | 1            | \$20,000.00         | \$20,000.00    | \$59,500.00    | \$59,500.00    | \$42,540.00    | \$42,540.00    |  |  |   |  |   |  |
| 41       | POST CONSTRUCTION PLANS                    | LS   | 1            | \$5,000.00          | \$5,000.00     | \$7,000.00     | \$7,000.00     | \$6,500.00     | \$6,500.00     |  |  |   |  |   |  |
| 42       | CARE AND DIVERSION OF WATER                | LS   | 1            | \$4,000.00          | \$4,000.00     | \$52,645.00    | \$52,645.00    | \$4,236.00     | \$4,236.00     |  |  |   |  |   |  |
| 43       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 44       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 45       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 46       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 47       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 48       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 49       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 50       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 51       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 52       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 53       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 54       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 55       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 56       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 57       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 58       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 59       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 60       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 61       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 62       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 63       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 64       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
| 65       |                                            |      |              |                     |                |                |                |                |                |  |  |   |  |   |  |
|          |                                            |      |              | Sub-Totals          | \$1,266,680.00 | Sub-Totals     | \$1,938,389.00 | Sub-Totals     | \$1,719,557.60 |  |  |   |  |   |  |
|          |                                            |      |              | NMGR (8.1875%)      | \$103,709.43   | NMGR (8.1875%) | \$158,705.60   | NMGR (8.1875%) | \$140,788.78   |  |  |   |  |   |  |
|          |                                            |      |              | TOTALS              | \$1,370,389.43 | TOTALS         | \$2,097,094.60 | TOTALS         | \$1,860,346.38 |  |  |   |  |   |  |
|          |                                            |      |              | Engineer's Estimate |                | HASSE          |                | KE&G           |                |  |  | 0 |  | 0 |  |

Bid Comparison

Public Works Bid Number

Project T Hubbard Bridge Replacement

Bid Open 10/2/2024

|          |                                               |      |              | Engineer's Estimate |                |  |   |  |   |
|----------|-----------------------------------------------|------|--------------|---------------------|----------------|--|---|--|---|
| ITEM NO. | DESCRIPTION OF WORK                           | Unit | Bid Quantity | Bid Item Cost       | Extended       |  |   |  |   |
| 1        | CLEARING AND GRUBBING                         | LS   | 1            | \$5,000.00          | \$5,000.00     |  |   |  |   |
| 2        | UNCLASSIFIED EXCAVATION                       | CY   | 550          | \$30.00             | \$16,500.00    |  |   |  |   |
| 3        | UNSTABLE SUBGRADE STABILIZATION               | SY   | 60           | \$30.00             | \$1,800.00     |  |   |  |   |
| 4        | SUBGRADE PREPARATION                          | SY   | 500          | \$10.00             | \$5,000.00     |  |   |  |   |
| 5        | MAJOR STRUCTURE EXCAVATION                    | CY   | 200          | \$90.00             | \$18,000.00    |  |   |  |   |
| 6        | MAJOR STRUCTURE BACKFILL                      | CY   | 40           | \$140.00            | \$5,600.00     |  |   |  |   |
| 7        | BASE COURSE 4"                                | SY   | 50           | \$25.00             | \$1,250.00     |  |   |  |   |
| 8        | BASE COURSE 8"                                | SY   | 400          | \$50.00             | \$20,000.00    |  |   |  |   |
| 9        | PRIME COAT MATERIAL                           | TON  | 1            | \$1,000.00          | \$1,000.00     |  |   |  |   |
| 10       | MINOR PAVEMENT TYPE I, HMA SP-IV              | SY   | 400          | \$45.00             | \$18,000.00    |  |   |  |   |
| 11       | DRILLED SHAFT FOUNDATION 30" DIA              | LF   | 280          | \$700.00            | \$196,000.00   |  |   |  |   |
| 12       | OBSTRUCTION REMOVAL                           | LF   | 14           | \$850.00            | \$11,900.00    |  |   |  |   |
| 13       | CROSSHOLE SONIC LOGGING CONSULTANT            | EA   | 8            | \$3,000.00          | \$24,000.00    |  |   |  |   |
| 14       | LOW STRAIN INTEGRITY CONSULTANT TEST          | EA   | 2            | \$1,500.00          | \$3,000.00     |  |   |  |   |
| 15       | STRUCTURAL CONCRETE, CLASS HPD                | CY   | 148          | \$2,200.00          | \$325,600.00   |  |   |  |   |
| 16       | REINFORCING BARS GRADE 60                     | LB   | 12200        | \$3.00              | \$36,600.00    |  |   |  |   |
| 17       | EPOXY COATED REINFORCING BARS GRADE 60        | LB   | 28600        | \$3.50              | \$100,100.00   |  |   |  |   |
| 18       | METAL RAILING, TYPE D                         | LF   | 72           | \$500.00            | \$36,000.00    |  |   |  |   |
| 19       | 24" STORM DRAIN CULVERT PIPE                  | LF   | 32           | \$220.00            | \$7,040.00     |  |   |  |   |
| 20       | REMOVAL OF STRUCTURES AND OBSTRUCTIONS        | LS   | 1            | \$77,000.00         | \$77,000.00    |  |   |  |   |
| 21       | REMOVAL OF SURFACING                          | SY   | 590          | \$13.50             | \$7,965.00     |  |   |  |   |
| 22       | RIPRAP CLASS A                                | CY   | 40           | \$510.00            | \$20,400.00    |  |   |  |   |
| 23       | GABIONS                                       | CY   | 10           | \$640.00            | \$6,400.00     |  |   |  |   |
| 24       | TEMPORARY SOIL STABILANT                      | ACRE | 1            | \$15,000.00         | \$15,000.00    |  |   |  |   |
| 25       | GEOGRID REINFORCEMENT                         | SY   | 300          | \$7.00              | \$2,100.00     |  |   |  |   |
| 26       | CONCRETE SIDEWALK 4"                          | SY   | 50           | \$180.00            | \$9,000.00     |  |   |  |   |
| 27       | DRIVE PAD 6"                                  | SY   | 50           | \$200.00            | \$10,000.00    |  |   |  |   |
| 28       | CONCRETE SLOPED CURB AND GUTTER 6" X 12"      | LF   | 50           | \$65.00             | \$3,250.00     |  |   |  |   |
| 29       | CONCRETE VERTICAL CURB AND GUTTER TYPE 1      | LF   | 110          | \$65.00             | \$7,150.00     |  |   |  |   |
| 30       | CONCRETE LAYDOWN CURB 6"                      | LF   | 30           | \$50.00             | \$1,500.00     |  |   |  |   |
| 31       | TRAFFIC CONTROL MANAGEMENT                    | LS   | 1            | \$22,000.00         | \$22,000.00    |  |   |  |   |
| 32       | MOBILIZATION                                  | LS   | 1            | \$113,000.00        | \$113,000.00   |  |   |  |   |
| 33       | MEDIAN DROP INLET 5' X 5' (URBAN) H=3'1"      | EA   | 1            | \$19,000.00         | \$19,000.00    |  |   |  |   |
| 34       | CLASS B SEEDING                               | ACRE | 1            | \$15,000.00         | \$15,000.00    |  |   |  |   |
| 35       | WATER SYSTEM                                  | LS   | 1            | \$62,000.00         | \$62,000.00    |  |   |  |   |
| 36       | ADJUST WATER METER TO GRADE                   | EA   | 1            | \$1,500.00          | \$1,500.00     |  |   |  |   |
| 37       | PANEL SIGNS                                   | SF   | 15           | \$35.00             | \$525.00       |  |   |  |   |
| 38       | STEEL POST AND BASE POST FOR ALUMINUM RAILING | LF   | 60           | \$25.00             | \$1,500.00     |  |   |  |   |
| 39       | TRAFFIC CONTROL DEVICES FOR CONSTRUCTION      | LS   | 1            | \$11,000.00         | \$11,000.00    |  |   |  |   |
| 40       | CONSTRUCTION STAKING BY THE CONTRACTOR        | LS   | 1            | \$20,000.00         | \$20,000.00    |  |   |  |   |
| 41       | POST CONSTRUCTION PLANS                       | LS   | 1            | \$5,000.00          | \$5,000.00     |  |   |  |   |
| 42       | CARE AND DIVERSION OF WATER                   | LS   | 1            | \$4,000.00          | \$4,000.00     |  |   |  |   |
| 43       |                                               |      |              |                     |                |  |   |  |   |
| 44       |                                               |      |              |                     |                |  |   |  |   |
| 45       |                                               |      |              |                     |                |  |   |  |   |
| 46       |                                               |      |              |                     |                |  |   |  |   |
| 47       |                                               |      |              |                     |                |  |   |  |   |
| 48       |                                               |      |              |                     |                |  |   |  |   |
| 49       |                                               |      |              |                     |                |  |   |  |   |
| 50       |                                               |      |              |                     |                |  |   |  |   |
| 51       |                                               |      |              |                     |                |  |   |  |   |
| 52       |                                               |      |              |                     |                |  |   |  |   |
| 53       |                                               |      |              |                     |                |  |   |  |   |
| 54       |                                               |      |              |                     |                |  |   |  |   |
| 55       |                                               |      |              |                     |                |  |   |  |   |
| 56       |                                               |      |              |                     |                |  |   |  |   |
| 57       |                                               |      |              |                     |                |  |   |  |   |
| 58       |                                               |      |              |                     |                |  |   |  |   |
| 59       |                                               |      |              |                     |                |  |   |  |   |
| 60       |                                               |      |              |                     |                |  |   |  |   |
| 61       |                                               |      |              |                     |                |  |   |  |   |
| 62       |                                               |      |              |                     |                |  |   |  |   |
| 63       |                                               |      |              |                     |                |  |   |  |   |
| 64       |                                               |      |              |                     |                |  |   |  |   |
| 65       |                                               |      |              |                     |                |  |   |  |   |
|          |                                               |      |              | Sub-Totals          | \$1,266,680.00 |  |   |  |   |
|          |                                               |      |              | NMGRT (8.1875%      | \$103,709.43   |  |   |  |   |
|          |                                               |      |              | TOTALS              | \$1,370,389.43 |  |   |  |   |
|          |                                               |      |              | Engineer's Estimate |                |  | 0 |  | 0 |

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 10/22/2024

**Report Date:** 10/11/2024

**Report No:** 5.

**Submitted By:** Justen Boyle

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**Subject:** Consider and act upon the award of Public Works Bid No. 2024-010, Monte Vista Cemetery Entry Renovations Project No.CE2301, to National Construction, Inc., related to the Alamogordo Monte Vista Cemetery Entry Renovations project for an amount not to exceed \$244,503.75, including NMGRT. (*Justen Boyle, Project Manager*)

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact:

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**Recommendation:** Approve the Award

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**Background:** The Work designated as Monte Vista Cemetery Entry Renovations consists of exterior renovations to existing fencing and gates, lighting, pavement patching, concrete footings, and concrete pads.

[illegible]

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 10/22/2024

**Report Date:** 10/15/2024

**Report No:** 6.

**Submitted By:** Evelyn Huff

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**Subject:** Consider, and act upon, Resolution 2024-66 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of October 22, 2024. *(Evelyn Huff, Finance Director)* **(Roll Call Vote Required)**

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact: Beginning Cash Balances - \$94,846,611

Revenues - \$3,806,825 Increase

Expenditures - \$7,933,874 Increase

Transfers In - \$1,750,000 Increase

Transfers Out - \$1,750,000 Increase

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**Recommendation:** Approve the Resolution Request

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**Background:** The City Commission adopted the FY 2024-2025 budget on July 30, 2024. Resolution 2024-66 amends the budget to reflect a more true and accurate projection of the actual revenues and expenditures. A summary and explanation of the revisions are attached for your review.

**RESOLUTION NO. 2024-66**

**A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2024-2025.**

**WHEREAS**, the City of Alamogordo, New Mexico wishes approval to change some of the budget line-item figures of various funds; and

**WHEREAS**, the Department of Finance and Administration, State of New Mexico, gave its written final approval to the City of Alamogordo, New Mexico's annual preliminary budget on June 17, 2024, for fiscal year 2024-2025; and

**WHEREAS**, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2024-2025.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO**, that the City's annual budget for fiscal year 2024-2025 be and hereby is revised as of October 22, 2024, to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2024-2025 as shown on the following pages.

**NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO**, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on October 22, as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2024-2025.

**PASSED, APPROVED AND ADOPTED** by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 22<sup>nd</sup> day of October 2024.

CITY OF ALAMOGORDO, NEW MEXICO,  
A NEW MEXICO MUNICIPAL CORPORATION

By: \_\_\_\_\_  
Susan L. Payne, Mayor

ATTEST:

\_\_\_\_\_  
Rachel Hughs, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Ashley N. Smith, City Attorney

**ALL FUNDS SUMMARY  
BUDGET 2024-2025**

1/12TH REQ RSRV  
2,071,468  
1/12TH REQ RSRV  
0  
Fund Reserve Policy  
468,745  
Bal. Remaining  
**4,888,448**

| FUND NO. | FY 2024-2025<br>FUND DESCRIPTION | UNAUDITED<br>BEGINNING<br>CASH<br>BALANCE | ESTIMATED<br>REVENUES | TRANSFERS<br>IN | TRANSFERS<br>OUT | NET<br>CASH<br>TRANSFERS | BUDGETED<br>EXPENDITURES | ESTIMATED<br>ENDING<br>CASH<br>BALANCE | LOCAL RESERVE<br>REQUIREMENTS<br>UNAVAILABLE<br>FOR BUDGETING | ADJUSTED<br>ENDING<br>CASH<br>BALANCE |
|----------|----------------------------------|-------------------------------------------|-----------------------|-----------------|------------------|--------------------------|--------------------------|----------------------------------------|---------------------------------------------------------------|---------------------------------------|
| 11       | GENERAL OPERATING FUND           | 14,882,070                                | 28,364,054            | 1,814,175       | 12,774,016       | (10,959,841)             | 24,857,621               | 7,428,662                              | 2,540,214                                                     | 4,888,448                             |
| 12       | INTERNAL SERVICE FUND            | 228,757                                   | 208,824               | 5,210,900       | 0                | 5,210,900                | 5,632,281                | 16,200                                 |                                                               | \$16,200                              |
| 15       | CORRECTIONS-JAIL                 | 52,819                                    | 42,000                | 70,000          | 0                | 70,000                   | 114,000                  | 50,819                                 |                                                               | \$50,819                              |
| 16       | LODGER'S TAX-PROMOTIONAL FUND    | 161,757                                   | 3,998                 | 120,000         | 2,491            | 117,509                  | 255,069                  | 28,195                                 |                                                               | \$28,195                              |
| 17       | POLICE COURT BOND                | 8,638                                     | 0                     | 0               | 0                | 0                        | 0                        | 8,638                                  |                                                               | \$8,638                               |
| 19       | COURT AUTOMATION FUND            | 10,289                                    | 13,500                | 0               | 0                | 0                        | 14,650                   | 9,139                                  |                                                               | \$9,139                               |
| 20       | LODGER'S TAX-CITY                | 196,063                                   | 80,929                | 442,000         | 100,569          | 341,431                  | 568,283                  | 50,140                                 |                                                               | \$50,140                              |
| 21       | D.A.R.E. DONATIONS FUND          | 19,848                                    | 2,378                 | 0               | 0                | 0                        | 19,788                   | 2,438                                  |                                                               | \$2,438                               |
| 24       | GRANT CAPITAL IMPROVEMENT        | 364,738                                   | 9,340,675             | 2,448,434       | 0                | 2,448,434                | 10,903,661               | 1,250,186                              |                                                               | \$1,250,186                           |
| 27       | MUNICIPAL COURT OPERATIONS       | 100                                       | 8,000                 | 467,000         | 0                | 467,000                  | 473,825                  | 1,275                                  |                                                               | \$1,275                               |
| 28       | POLICE CONTINGENCY               | 70,514                                    | 1,257                 | 0               | 0                | 0                        | 10,000                   | 61,771                                 |                                                               | \$61,771                              |
| 31       | CEMETERY-PERPETUAL CARE          | 895,842                                   | 30,654                | 0               | 100,000          | (100,000)                | 0                        | 826,496                                |                                                               | \$826,496                             |
| 32       | COMMUNITY SERVICES               | 6,775                                     | 694,507               | 6,049,846       | 0                | 6,049,846                | 6,749,373                | 1,755                                  |                                                               | \$1,755                               |
| 33       | FIRE PROTECTION                  | 1,746,026                                 | 936,883               | 0               | 0                | 0                        | 2,544,949                | 137,960                                |                                                               | \$137,960                             |
| 35       | HIDTA GRANT FUND                 | 2,433                                     | 0                     | 0               | 0                | 0                        | 0                        | 2,433                                  |                                                               | \$2,433                               |
| 36       | LAW ENFORCEMENT FUND             | 39,979                                    | 159,500               | 0               | 0                | 0                        | 199,479                  | 0                                      |                                                               | \$0                                   |
| 37       | STATE HIGHWAY FUND               | 131,707                                   | 26,516                | 0               | 0                | 0                        | 20,225                   | 137,998                                |                                                               | \$137,998                             |
| 38       | TRAFFIC SAFETY FUND              | 80,357                                    | 16,124                | 0               | 0                | 0                        | 15,000                   | 81,481                                 |                                                               | \$81,481                              |
| 39       | STATE JUDICIAL                   | 9,336                                     | 34,000                | 0               | 0                | 0                        | 34,000                   | 9,336                                  |                                                               | \$9,336                               |
| 42       | 1984 GROSS RECEIPTS TAX          | 3,700,226                                 | 2,386,432             | 0               | 4,975,740        | (4,975,740)              | 40,794                   | 1,070,124                              | 252,119                                                       | \$818,005                             |
| 44       | TRANSPORTATION FUND              | 100,000                                   | 1,214,855             | 5,511,749       | 390,177          | 5,121,572                | 6,344,498                | 91,929                                 |                                                               | \$91,929                              |
| 48       | NEW MEXICO C.D.B.G.              | 786,249                                   | 32,825                | 113,305         | 0                | 113,305                  | 113,351                  | 819,028                                |                                                               | \$819,028                             |
| 49       | 1986 GROSS RECEIPTS TAX          | 5,954,277                                 | 2,413,006             | 0               | 3,830,829        | (3,830,829)              | 1,115,096                | 3,421,358                              | 268,391                                                       | \$3,152,967                           |
| 50       | PROPERTY ACQUISITION             | 85,010                                    | 0                     | 0               | 0                | 0                        | 0                        | 85,010                                 |                                                               | \$85,010                              |
| 53       | GENERAL OBLIGATION               | 1,040,442                                 | 1,225,613             | 0               | 0                | 0                        | 1,220,245                | 1,045,810                              | 557,029                                                       | \$488,781                             |
| 54       | REVERSE OSMOSIS PROJECT RSV      | 20,950                                    | 0                     | 9,430           | 0                | 9,430                    | 9,430                    | 20,950                                 |                                                               | \$20,950                              |
| 56       | 99 GRT FLOOD CONTROL BOND PROJ   | 0                                         | 0                     | 264,793         | 0                | 264,793                  | 264,793                  | 0                                      |                                                               | \$0                                   |
| 59       | REVENUE BOND P & I FUND          | 17,899                                    | 0                     | 2,356,842       | 0                | 2,356,842                | 2,356,842                | 17,899                                 |                                                               | \$17,899                              |
| 61       | MUNICIPAL INFRASTRUCTURE .0625%  | 2,420,364                                 | 615,132               | 0               | 600,275          | (600,275)                | 10,199                   | 2,425,022                              |                                                               | \$2,425,022                           |
| 63       | COMMUNITY DEVELOPMENT            | 2,500                                     | 0                     | 451,930         | 32,400           | 419,530                  | 419,035                  | 2,995                                  |                                                               | \$2,995                               |
| 69       | 1994 GROSS RECEIPTS              | 5,257,345                                 | 2,393,173             | 0               | 2,475,517        | (2,475,517)              | 40,794                   | 5,134,207                              | 553,051                                                       | \$4,581,156                           |
| 71       | ALAMO SENIOR CENTER              | 7,430                                     | 824,516               | 974,184         | 0                | 974,184                  | 1,804,271                | 1,859                                  |                                                               | \$1,859                               |
| 74       | ALAMO SENIOR CENTER GIFT         | 141,577                                   | 9,084                 | 0               | 4,500            | (4,500)                  | 45,159                   | 101,002                                |                                                               | \$101,002                             |
| 75       | RETIRED & SENIOR VOL. PROGRAM    | 0                                         | 144,307               | 34,000          | 0                | 34,000                   | 178,226                  | 81                                     |                                                               | \$81                                  |
| 81       | WATER/SEWER OPERATING            | 15,780,798                                | 15,422,494            | 2,464,315       | 3,980,025        | (1,515,710)              | 19,907,324               | 9,780,258                              | 1,463,850                                                     | \$8,316,408                           |
| 82       | 98 JT WATER/SEWER BOND P&I       | 44,934                                    | 930                   | 1,867,717       | 0                | 1,867,717                | 1,867,717                | 45,864                                 |                                                               | \$45,864                              |
| 86       | SOLID WASTE COLLECTION SYS.      | 1,299,061                                 | 2,576,603             | 240,000         | 64,278           | 175,722                  | 3,040,524                | 1,010,862                              | 178,583                                                       | \$832,279                             |
| 88       | BONITO CAMPGROUND                | 403,939                                   | 8,003                 | 142,394         | 0                | 142,394                  | 312,500                  | 241,836                                |                                                               | \$241,836                             |
| 89       | ESGRT .0625%                     | 2,269,616                                 | 614,478               | 0               | 640,000          | (640,000)                | 732,425                  | 1,511,669                              |                                                               | \$1,511,669                           |

**ALL FUNDS SUMMARY  
BUDGET 2024-2025**

1/12TH REQ RSRV  
2,071,468  
1/12TH REQ RSRV  
0  
Fund Reserve Policy  
468,745  
Bal. Remaining

**4,888,448**

| FUND NO.             | FY 2024-2025<br>FUND DESCRIPTION | UNAUDITED<br>BEGINNING<br>CASH<br>BALANCE | ESTIMATED<br>REVENUES | TRANSFERS<br>IN   | TRANSFERS<br>OUT  | NET<br>CASH<br>TRANSFERS | BUDGETED<br>EXPENDITURES | ESTIMATED<br>ENDING<br>CASH<br>BALANCE | LOCAL RESERVE<br>REQUIREMENTS<br>UNAVAILABLE<br>FOR BUDGETING | ADJUSTED<br>ENDING<br>CASH<br>BALANCE |
|----------------------|----------------------------------|-------------------------------------------|-----------------------|-------------------|-------------------|--------------------------|--------------------------|----------------------------------------|---------------------------------------------------------------|---------------------------------------|
| 90                   | GOLF COURSE                      | 2,000                                     | 1,729,350             | 508,080           | 0                 | 508,080                  | 2,236,807                | 2,623                                  |                                                               | \$2,623                               |
| 91                   | AIRPORT                          | 61,945                                    | 2,151,321             | 299,847           | 0                 | 299,847                  | 2,468,323                | 44,790                                 |                                                               | \$44,790                              |
| 94                   | OTERO GREENTREE REG LANDFILL     | 3,563,355                                 | 1,457,768             | 0                 | 0                 | 0                        | 2,859,043                | 2,162,080                              |                                                               | \$2,162,080                           |
| 96                   | SELF-INSURED FUND                | 250,280                                   | 60,512                | 0                 | 0                 | 0                        | 105,031                  | 205,761                                |                                                               | \$205,761                             |
| 98                   | PAYROLL CLEARING                 | 237,137                                   | 0                     | 0                 | 0                 | 0                        | 0                        | 237,137                                |                                                               | \$237,137                             |
| 104                  | UTILITY DEPOSITS                 | 638,031                                   | 0                     | 0                 | 0                 | 0                        | 0                        | 638,031                                |                                                               | \$638,031                             |
| 105                  | ECONOMIC DEVELOPMENT             | 7,118,206                                 | 1,307,163             | 0                 | 880               | (880)                    | 173,224                  | 8,251,265                              |                                                               | \$8,251,265                           |
| 107                  | SELF INSURED/LIABILITY           | 957,054                                   | 15,527                | 0                 | 0                 | 0                        | 535,000                  | 437,581                                |                                                               | \$437,581                             |
| 109                  | 2004 GRT CAPITAL OUTLAY          | 17,796,726                                | 4,972,032             | 0                 | 1,889,244         | (1,889,244)              | 8,759,187                | 12,120,327                             | 534,452                                                       | \$11,585,875                          |
| 114                  | SIDEWALKS REVOLVING LOANS        | 948                                       | 0                     | 0                 | 0                 | 0                        | 0                        | 948                                    |                                                               | \$948                                 |
| 115                  | CORP ESCROW ACCOUNT RESERVE      | 1,000                                     | 0                     | 0                 | 0                 | 0                        | 0                        | 1,000                                  |                                                               | \$1,000                               |
| 119                  | 2012 GRT REF/IMP REVBD           | 123,446                                   | 3,691                 | 0                 | 0                 | 0                        | 113,306                  | 13,831                                 |                                                               | \$13,831                              |
| 121                  | 2015 GO BONDS-FUN CENTER         | 94,336                                    | 2,091                 | 0                 | 0                 | 0                        | 0                        | 96,427                                 |                                                               | \$96,427                              |
| 122                  | 2015 GO BONDS-STREETS            | 182,786                                   | 4,053                 | 0                 | 0                 | 0                        | 0                        | 186,839                                |                                                               | \$186,839                             |
| 124                  | AMERICAN RESCUE PLAN ACT         | 5,535,524                                 | 159,951               | 0                 | 0                 | 0                        | 5,249,406                | 446,069                                |                                                               | \$446,069                             |
| 125                  | CANNABIS GRT                     | 43,175                                    | 269,040               | 0                 | 0                 | 0                        | 269,040                  | 43,175                                 |                                                               | \$43,175                              |
| 901                  | HOUSING LOW RENT OPERATING       | 0                                         | 0                     | 0                 | 0                 | 0                        | 0                        | 0                                      |                                                               | \$0                                   |
| 903                  | HOUSING HOMEOWNERSHIP OPER       | 0                                         | 0                     | 0                 | 0                 | 0                        | 0                        | 0                                      |                                                               | \$0                                   |
| 904                  | HOUSING CAPITAL FUND PROJECTS    | 0                                         | 0                     | 0                 | 0                 | 0                        | 0                        | 0                                      |                                                               | \$0                                   |
| <b>TOTALS FY2025</b> |                                  | <b>94,846,611</b>                         | <b>81,977,749</b>     | <b>31,860,941</b> | <b>31,860,941</b> | <b>0</b>                 | <b>115,003,794</b>       | <b>61,820,566</b>                      | <b>6,347,689</b>                                              | <b>55,472,878</b>                     |

## ALL FUNDS SUMMARY

BUDGET 2024-2025

1/12TH REQ RSRV  
2,071,468  
1/12TH REQ RSRV  
0  
Fund Reserve Policy  
468,745  
Bal. Remaining

4,888,448

## FY25 BUDGET - RESOLUTION 2024-66 (#4) October 22, 2024

| FUND NO. | FY 2023-2024<br>FUND DESCRIPTION    | UNAUDITED<br>BEGINNING<br>CASH<br>BALANCE | ESTIMATED<br>REVENUES | TRANSFERS<br>IN  | TRANSFERS<br>OUT  | NET<br>CASH<br>TRANSFERS | BUDGETED<br>EXPENDITURES | ESTIMATED<br>ENDING<br>CASH<br>BALANCE | LOCAL RESERVE<br>REQUIREMENTS<br>UNAVAILABLE<br>FOR BUDGETING | ADJUSTED<br>ENDING<br>CASH<br>BALANCE |
|----------|-------------------------------------|-------------------------------------------|-----------------------|------------------|-------------------|--------------------------|--------------------------|----------------------------------------|---------------------------------------------------------------|---------------------------------------|
| 11       | GENERAL OPERATING FUND              | 14,882,070                                | 28,357,124            | 1,814,175        | 12,294,607        | (10,480,432)             | 24,785,549               | 7,973,213                              | 2,540,214                                                     | 5,432,999                             |
|          | #2025-3-1749 Concrete Pads          |                                           |                       |                  | 22,000            | (22,000)                 |                          | (22,000)                               |                                                               | (22,000)                              |
|          | #2025-4-555 Library Gas Line        |                                           |                       |                  | 11,500            | (11,500)                 |                          | (11,500)                               |                                                               | (11,500)                              |
|          | #2025-4-881 Printer Lease           |                                           |                       |                  | 3,600             | (3,600)                  |                          | (3,600)                                |                                                               | (3,600)                               |
|          | #2025-4-913 Golf Course Irrigation  |                                           |                       |                  | 400,000           | (400,000)                |                          | (400,000)                              |                                                               | (400,000)                             |
|          | #2025-4-914 Project Corrections     |                                           |                       |                  | 29,445            | (29,445)                 | 29,226                   | (58,671)                               |                                                               | (58,671)                              |
|          | #2025-4-941 Stair Climb Proceeds    |                                           | 930                   |                  |                   | 0                        | 930                      | 0                                      |                                                               | 0                                     |
|          | #2025-4-1001 Overtime Reimbursement |                                           | 6,000                 |                  |                   | 0                        | 6,000                    | 0                                      |                                                               | 0                                     |
|          | #2025-4-1153 Annual Phone Service   |                                           |                       |                  | 12,864            | (12,864)                 | 35,916                   | (48,780)                               |                                                               | (48,780)                              |
|          | <b>Total Revised Fund 11</b>        | <b>14,882,070</b>                         | <b>28,364,054</b>     | <b>1,814,175</b> | <b>12,774,016</b> | <b>(10,959,841)</b>      | <b>24,857,621</b>        | <b>7,428,662</b>                       | <b>2,540,214</b>                                              | <b>4,888,448</b>                      |
| 12       | INTERNAL SERVICE FUND               | 228,757                                   | 207,787               | 5,210,900        | 0                 | 5,210,900                | 5,629,252                | 18,192                                 |                                                               | 18,192                                |
|          | #2025-3-2005 Sale of Scrap          |                                           | 1,037                 |                  |                   | 0                        | 1,037                    | 0                                      |                                                               | 0                                     |
|          | #2025-4-1153 Annual Phone Service   |                                           |                       |                  |                   | 0                        | 1,992                    | (1,992)                                |                                                               | (1,992)                               |
|          | <b>Total Revised Fund 12</b>        | <b>228,757</b>                            | <b>208,824</b>        | <b>5,210,900</b> | <b>0</b>          | <b>5,210,900</b>         | <b>5,632,281</b>         | <b>16,200</b>                          |                                                               | <b>16,200</b>                         |
| 15       | CORRECTIONS-JAIL                    | 52,819                                    | 42,000                | 70,000           | 0                 | 70,000                   | 114,000                  | 50,819                                 |                                                               | 50,819                                |
|          | <b>Total Revised Fund 15</b>        | <b>52,819</b>                             | <b>42,000</b>         | <b>70,000</b>    | <b>0</b>          | <b>70,000</b>            | <b>114,000</b>           | <b>50,819</b>                          |                                                               | <b>50,819</b>                         |
| 16       | LODGER'S TAX-PROMOTIONAL FUND       | 161,757                                   | 3,998                 | 120,000          | 2,491             | 117,509                  | 255,069                  | 28,195                                 |                                                               | 28,195                                |
|          | <b>Total Revised Fund 16</b>        | <b>161,757</b>                            | <b>3,998</b>          | <b>120,000</b>   | <b>2,491</b>      | <b>117,509</b>           | <b>255,069</b>           | <b>28,195</b>                          |                                                               | <b>28,195</b>                         |
| 17       | POLICE COURT BOND                   | 8,638                                     | 0                     |                  |                   | 0                        |                          | 8,638                                  |                                                               | 8,638                                 |
|          | <b>Total Revised Fund 17</b>        | <b>8,638</b>                              | <b>0</b>              | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>0</b>                 | <b>8,638</b>                           |                                                               | <b>8,638</b>                          |
| 19       | COURT AUTOMATION FUND               | 10,289                                    | 13,500                | 0                | 0                 | 0                        | 14,650                   | 9,139                                  |                                                               | 9,139                                 |
|          | <b>Total Revised Fund 19</b>        | <b>10,289</b>                             | <b>13,500</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>14,650</b>            | <b>9,139</b>                           |                                                               | <b>9,139</b>                          |
| 20       | LODGER'S TAX-CITY                   | 196,063                                   | 80,929                | 442,000          | 100,569           | 341,431                  | 567,227                  | 51,196                                 |                                                               | 51,196                                |
|          | #2025-4-1153 Annual Phone Service   |                                           |                       |                  |                   | 0                        | 1,056                    | (1,056)                                |                                                               | (1,056)                               |
|          | <b>Total Revised Fund 20</b>        | <b>196,063</b>                            | <b>80,929</b>         | <b>442,000</b>   | <b>100,569</b>    | <b>341,431</b>           | <b>568,283</b>           | <b>50,140</b>                          |                                                               | <b>50,140</b>                         |
| 21       | D.A.R.E. DONATIONS FUND             | 19,848                                    | 2,378                 | 0                | 0                 | 0                        | 19,788                   | 2,438                                  |                                                               | 2,438                                 |
|          | <b>Total Revised Fund 21</b>        | <b>19,848</b>                             | <b>2,378</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>19,788</b>            | <b>2,438</b>                           |                                                               | <b>2,438</b>                          |
| 24       | GRANT CAPITAL IMPROVEMENT           | 364,738                                   | 9,180,675             | 1,988,415        | 0                 | 1,988,415                | 10,283,642               | 1,250,186                              |                                                               | 1,250,186                             |
|          | #2025-4-912 Cemetery Fence          |                                           |                       | 60,000           |                   | 60,000                   | 60,000                   | 0                                      |                                                               | 0                                     |
|          | #2025-4-913 Golf Course Irrigation  |                                           |                       | 400,000          |                   | 400,000                  | 400,000                  | 0                                      |                                                               | 0                                     |
|          | #2025-4-914 Project Corrections     |                                           |                       | 19               |                   | 19                       | 19                       | 0                                      |                                                               | 0                                     |
|          | #2025-4-1074 NMSU Grant             |                                           | 160,000               |                  |                   | 0                        | 160,000                  | 0                                      |                                                               | 0                                     |
|          | <b>Total Revised Fund 24</b>        | <b>364,738</b>                            | <b>9,340,675</b>      | <b>2,448,434</b> | <b>0</b>          | <b>2,448,434</b>         | <b>10,903,661</b>        | <b>1,250,186</b>                       |                                                               | <b>1,250,186</b>                      |
| 27       | MUNICIPAL COURT OPERATIONS          | 100                                       | 8,000                 | 467,000          | 0                 | 467,000                  | 473,825                  | 1,275                                  |                                                               | 1,275                                 |
|          | <b>Total Revised Fund 27</b>        | <b>100</b>                                | <b>8,000</b>          | <b>467,000</b>   | <b>0</b>          | <b>467,000</b>           | <b>473,825</b>           | <b>1,275</b>                           |                                                               | <b>1,275</b>                          |
| 28       | POLICE CONTINGENCY                  | 70,514                                    | 1,257                 | 0                | 0                 | 0                        | 10,000                   | 61,771                                 |                                                               | 61,771                                |
|          | <b>Total Revised Fund 28</b>        | <b>70,514</b>                             | <b>1,257</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>10,000</b>            | <b>61,771</b>                          |                                                               | <b>61,771</b>                         |
| 31       | CEMETERY-PERPETUAL CARE             | 895,842                                   | 30,654                | 0                | 40,000            | (40,000)                 | 0                        | 886,496                                |                                                               | 886,496                               |
|          | #2025-4-912 Cemetery Fence          |                                           |                       |                  | 60,000            | (60,000)                 |                          | (60,000)                               |                                                               | (60,000)                              |
|          | <b>Total Revised Fund 31</b>        | <b>895,842</b>                            | <b>30,654</b>         | <b>0</b>         | <b>100,000</b>    | <b>(100,000)</b>         | <b>0</b>                 | <b>826,496</b>                         |                                                               | <b>826,496</b>                        |
| 32       | COMMUNITY SERVICES                  | 6,775                                     | 694,507               | 5,974,140        | 0                 | 5,974,140                | 6,673,667                | 1,755                                  |                                                               | 1,755                                 |
|          | #2025-3-1749 Concrete Pads          |                                           |                       | 22,000           |                   | 22,000                   | 22,000                   | 0                                      |                                                               | 0                                     |
|          | #2025-4-555 Library Gas Line        |                                           |                       | 11,500           |                   | 11,500                   | 11,500                   | 0                                      |                                                               | 0                                     |
|          | #2025-4-881 Printer Lease           |                                           |                       | 3,600            |                   | 3,600                    | 3,600                    | 0                                      |                                                               | 0                                     |
|          | #2025-4-914 Project Corrections     |                                           |                       | 29,426           |                   | 29,426                   | 29,426                   | 0                                      |                                                               | 0                                     |
|          | #2025-4-1153 Annual Phone Service   |                                           |                       | 9,180            |                   | 9,180                    | 9,180                    | 0                                      |                                                               | 0                                     |
|          | <b>Total Revised Fund 32</b>        | <b>6,775</b>                              | <b>694,507</b>        | <b>6,049,846</b> | <b>0</b>          | <b>6,049,846</b>         | <b>6,749,373</b>         | <b>1,755</b>                           |                                                               | <b>1,755</b>                          |
| 33       | FIRE PROTECTION                     | 1,746,026                                 | 936,883               | 0                | 0                 | 0                        | 2,544,949                | 137,960                                |                                                               | 137,960                               |
|          | <b>Total Revised Fund 33</b>        | <b>1,746,026</b>                          | <b>936,883</b>        | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>2,544,949</b>         | <b>137,960</b>                         | <b>0</b>                                                      | <b>137,960</b>                        |
| 35       | HIDTA GRANT FUND                    | 2,433                                     | 0                     |                  |                   | 0                        | 0                        | 2,433                                  |                                                               | 2,433                                 |
|          | <b>Total Revised Fund 35</b>        | <b>2,433</b>                              | <b>0</b>              | <b>0</b>         | <b>0</b>          | <b>0</b>                 | <b>0</b>                 | <b>2,433</b>                           |                                                               | <b>2,433</b>                          |
| 36       | LAW ENFORCEMENT FUND                | 39,979                                    | 159,500               | 0                | 0                 | 0                        | 199,479                  | 0                                      |                                                               | 0                                     |

|    |                                   |            |            |           |           |             |            |           |           |
|----|-----------------------------------|------------|------------|-----------|-----------|-------------|------------|-----------|-----------|
|    | Total Revised Fund 36             | 39,979     | 159,500    | 0         | 0         | 0           | 199,479    | 0         | 0         |
| 37 | STATE HIGHWAY FUND                | 131,707    | 26,516     | 0         | 0         | 0           | 20,225     | 137,998   | 137,998   |
|    | Total Revised Fund 37             | 131,707    | 26,516     | 0         | 0         | 0           | 20,225     | 137,998   | 137,998   |
| 38 | TRAFFIC SAFETY FUND               | 80,357     | 16,124     | 0         | 0         | 0           | 15,000     | 81,481    | 81,481    |
|    | Total Revised Fund 38             | 80,357     | 16,124     | 0         | 0         | 0           | 15,000     | 81,481    | 81,481    |
| 39 | STATE JUDICIAL                    | 9,336      | 34,000     | 0         | 0         | 0           | 34,000     | 9,336     | 9,336     |
|    | Total Revised Fund 39             | 9,336      | 34,000     | 0         | 0         | 0           | 34,000     | 9,336     | 9,336     |
| 42 | 1984 GROSS RECEIPTS TAX           | 3,700,226  | 2,386,432  | 0         | 4,975,740 | (4,975,740) | 40,794     | 1,070,124 | 252,119   |
|    | Total Revised Fund 42             | 3,700,226  | 2,386,432  | 0         | 4,975,740 | (4,975,740) | 40,794     | 1,070,124 | 252,119   |
| 44 | TRANSPORTATION FUND               | 100,000    | 1,214,855  | 5,011,749 | 390,177   | 4,621,572   | 5,844,498  | 91,929    | 91,929    |
|    | #2025-4-914 Project Corrections   |            |            | 500,000   |           | 500,000     | 500,000    | 0         | 0         |
|    | Total Revised Fund 44             | 100,000    | 1,214,855  | 5,511,749 | 390,177   | 5,121,572   | 6,344,498  | 91,929    | 91,929    |
| 48 | NEW MEXICO C.D.B.G.               | 786,249    | 32,825     | 113,305   | 0         | 113,305     | 113,351    | 819,028   | 819,028   |
|    | Total Revised Fund 48             | 786,249    | 32,825     | 113,305   | 0         | 113,305     | 113,351    | 819,028   | 819,028   |
| 49 | 1986 GROSS RECEIPTS TAX           | 5,954,277  | 2,413,006  | 0         | 3,830,829 | (3,830,829) | 985,096    | 3,551,358 | 268,391   |
|    | #2025-3-1405 Legal Services       |            |            |           |           |             | 130,000    | (130,000) | (130,000) |
|    | Total Revised Fund 49             | 5,954,277  | 2,413,006  | 0         | 3,830,829 | (3,830,829) | 1,115,096  | 3,421,358 | 268,391   |
| 50 | PROPERTY ACQUISITION              | 85,010     | 0          | 0         | 0         | 0           | 0          | 85,010    | 85,010    |
|    | Total Revised Fund 50             | 85,010     | 0          | 0         | 0         | 0           | 0          | 85,010    | 85,010    |
| 53 | GENERAL OBLIGATION                | 1,040,442  | 1,225,613  | 0         | 0         | 0           | 1,220,245  | 1,045,810 | 557,029   |
|    | Total Revised Fund 53             | 1,040,442  | 1,225,613  | 0         | 0         | 0           | 1,220,245  | 1,045,810 | 557,029   |
| 54 | REVERSE OSMOSIS PROJECT RSV       | 20,950     | 0          | 9,430     | 0         | 9,430       | 9,430      | 20,950    | 20,950    |
|    | Total Revised Fund 54             | 20,950     | 0          | 9,430     | 0         | 9,430       | 9,430      | 20,950    | 20,950    |
| 56 | 99 GRT FLOOD CONTROL BOND PROJ    | 0          | 0          | 264,793   | 0         | 264,793     | 264,793    | 0         | 0         |
|    | Total Revised Fund 56             | 0          | 0          | 264,793   | 0         | 264,793     | 264,793    | 0         | 0         |
| 59 | REVENUE BOND P & I FUND           | 17,899     | 0          | 2,356,842 | 0         | 2,356,842   | 2,356,842  | 17,899    | 17,899    |
|    | Total Revised Fund 59             | 17,899     | 0          | 2,356,842 | 0         | 2,356,842   | 2,356,842  | 17,899    | 17,899    |
| 61 | MUNICIPAL INFRASTRUCTURE .0625%   | 2,420,364  | 615,132    | 0         | 600,275   | (600,275)   | 10,199     | 2,425,022 | 2,425,022 |
|    | Total Revised Fund 61             | 2,420,364  | 615,132    | 0         | 600,275   | (600,275)   | 10,199     | 2,425,022 | 2,425,022 |
| 63 | COMMUNITY DEVELOPMENT             | 2,500      | 0          | 451,930   | 32,400    | 419,530     | 419,035    | 2,995     | 2,995     |
|    | Total Revised Fund 63             | 2,500      | 0          | 451,930   | 32,400    | 419,530     | 419,035    | 2,995     | 2,995     |
| 69 | 1994 GROSS RECEIPTS               | 5,257,345  | 2,393,173  | 0         | 1,868,017 | (1,868,017) | 40,794     | 5,741,707 | 553,051   |
|    | #2025-4-661 Delta Consultants     |            |            |           | 107,500   | (107,500)   |            | (107,500) | (107,500) |
|    | #2025-4-914 Project Corrections   |            |            |           | 500,000   | (500,000)   |            | (500,000) | (500,000) |
|    | Total Revised Fund 69             | 5,257,345  | 2,393,173  | 0         | 2,475,517 | (2,475,517) | 40,794     | 5,134,207 | 553,051   |
| 71 | ALAMO SENIOR CENTER               | 7,430      | 824,516    | 970,500   | 0         | 970,500     | 1,800,587  | 1,859     | 1,859     |
|    | #2025-4-1153 Annual Phone Service |            |            | 3,684     |           | 3,684       |            | 0         | 0         |
|    | Total Revised Fund 71             | 7,430      | 824,516    | 974,184   | 0         | 974,184     | 1,804,271  | 1,859     | 1,859     |
| 74 | ALAMO SENIOR CENTER GIFT          | 141,577    | 9,084      | 0         | 4,500     | (4,500)     | 27,857     | 118,304   | 118,304   |
|    | #2025-3-2057 Fitness Floor        |            |            |           |           |             | 0          | 17,302    | (17,302)  |
|    | Total Revised Fund 74             | 141,577    | 9,084      | 0         | 4,500     | (4,500)     | 45,159     | 101,002   | 101,002   |
| 75 | RETIRED & SENIOR VOL. PROGRAM     | 0          | 144,307    | 34,000    | 0         | 34,000      | 178,226    | 81        | 81        |
|    | Total Revised Fund 75             | 0          | 144,307    | 34,000    | 0         | 34,000      | 178,226    | 81        | 81        |
| 81 | WATER/SEWER OPERATING             | 15,780,798 | 15,422,494 | 2,464,315 | 3,980,025 | (1,515,710) | 19,805,568 | 9,882,014 | 1,463,850 |
|    | #2025-4-552 RO Fire System        |            |            |           |           | 0           | 30,000     | (30,000)  | (30,000)  |
|    | #2025-4-911 Hubbard Bridge        |            |            |           |           | 0           | 65,000     | (65,000)  | (65,000)  |
|    | #2025-4-1153 Annual Phone Service |            |            |           |           | 0           | 6,756      | (6,756)   | (6,756)   |
|    | Total Revised Fund 81             | 15,780,798 | 15,422,494 | 2,464,315 | 3,980,025 | (1,515,710) | 19,907,324 | 9,780,258 | 1,463,850 |
| 82 | 98 JT WATER/SEWER BOND P&I        | 44,934     | 930        | 1,867,717 | 0         | 1,867,717   | 1,867,717  | 45,864    | 0         |
|    | Total Revised Fund 82             | 44,934     | 930        | 1,867,717 | 0         | 1,867,717   | 1,867,717  | 45,864    | 0         |
| 86 | SOLID WASTE COLLECTION SYS.       | 1,299,061  | 2,576,603  | 240,000   | 64,278    | 175,722     | 3,040,524  | 1,010,862 | 178,583   |
|    | Total Revised Fund 86             | 1,299,061  | 2,576,603  | 240,000   | 64,278    | 175,722     | 3,040,524  | 1,010,862 | 178,583   |
| 88 | BONITO CAMPGROUND                 | 403,939    | 8,003      | 142,394   | 0         | 142,394     | 312,500    | 241,836   | 0         |
|    | Total Revised Fund 88             | 403,939    | 8,003      | 142,394   | 0         | 142,394     | 312,500    | 241,836   | 0         |
| 89 | ESGRT .0625%                      | 2,269,616  | 614,478    | 0         | 640,000   | (640,000)   | 732,425    | 1,511,669 | 0         |
|    | Total Revised Fund 89             | 2,269,616  | 614,478    | 0         | 640,000   | (640,000)   | 732,425    | 1,511,669 | 0         |
| 90 | GOLF COURSE                       | 2,000      | 1,729,350  | 508,080   | 0         | 508,080     | 2,235,751  | 3,679     | 3,679     |
|    | #2025-4-1153 Annual Phone Service |            |            |           |           | 0           | 1,056      | (1,056)   | (1,056)   |
|    | Total Revised Fund 90             | 2,000      | 1,729,350  | 508,080   | 0         | 508,080     | 2,236,807  | 2,623     | 2,623     |
| 91 | AIRPORT                           | 61,945     | 2,151,321  | 192,347   | 0         | 192,347     | 2,360,823  | 44,790    | 0         |
|    | #2025-4-661 Delta Consultants     |            |            | 107,500   |           | 107,500     |            | 0         | 0         |
|    | Total Revised Fund 91             | 61,945     | 2,151,321  | 299,847   | 0         | 299,847     | 2,468,323  | 44,790    | 0         |
| 94 | OTERO GREENTREE REG LANDFILL      | 3,563,355  | 1,457,768  | 0         | 0         | 0           | 2,787,043  | 2,234,080 | 2,234,080 |
|    | #2025-4-554 Contract Operators    |            |            |           |           | 0           | 72,000     | (72,000)  | (72,000)  |

|               |                               |            |            |            |            |             |             |            |           |            |
|---------------|-------------------------------|------------|------------|------------|------------|-------------|-------------|------------|-----------|------------|
|               | Total Revised Fund 94         | 3,563,355  | 1,457,768  | 0          | 0          | 0           | 2,859,043   | 2,162,080  | 0         | 2,162,080  |
| 96            | SELF-INSURED FUND             | 250,280    | 60,512     | 0          | 0          | 0           | 105,031     | 205,761    |           | 205,761    |
|               | Total Revised Fund 96         | 250,280    | 60,512     | 0          | 0          | 0           | 105,031     | 205,761    | 0         | 205,761    |
| 98            | PAYROLL CLEARING              | 237,137    | 0          |            |            | 0           |             | 237,137    |           | 237,137    |
|               | Total Revised Fund 98         | 237,137    | 0          | 0          | 0          | 0           | 0           | 237,137    | 0         | 237,137    |
| 104           | UTILITY DEPOSITS              | 638,031    | 0          |            |            | 0           |             | 638,031    |           | 638,031    |
|               | Total Revised Fund 104        | 638,031    | 0          | 0          | 0          | 0           | 0           | 638,031    | 0         | 638,031    |
| 105           | ECONOMIC DEVELOPMENT          | 7,118,206  | 1,307,163  | 0          | 880        | (880)       | 100,124     | 8,324,365  |           | 8,324,365  |
|               | #2025-3-1438 Chamber Contract |            |            |            |            |             | 50,000      | (50,000)   |           | (50,000)   |
|               | #2025-3-1564 Placer Contract  |            |            |            |            |             | 23,100      | (23,100)   |           | (23,100)   |
|               | Total Revised Fund 105        | 7,118,206  | 1,307,163  | 0          | 880        | (880)       | 173,224     | 8,251,265  |           | 8,251,265  |
| 107           | SELF INSURED/LIABILITY        | 957,054    | 15,527     |            |            | 0           | 535,000     | 437,581    |           | 437,581    |
|               | Total Revised Fund 107        | 957,054    | 15,527     | 0          | 0          | 0           | 535,000     | 437,581    | 0         | 437,581    |
| 109           | 2004 GRT CAPITAL OUTLAY       | 17,796,726 | 4,972,032  | 0          | 1,889,244  | (1,889,244) | 8,504,187   | 12,375,327 | 534,452   | 11,840,875 |
|               | #2025-4-911 Hubbard Bridge    |            |            |            |            | 0           | 255,000     | (255,000)  |           | (255,000)  |
|               | Total Revised Fund 109        | 17,796,726 | 4,972,032  | 0          | 1,889,244  | (1,889,244) | 8,759,187   | 12,120,327 | 534,452   | 11,585,875 |
| 114           | SIDEWALKS REVOLVING LOANS     | 948        | 0          |            |            | 0           | 0           | 948        |           | 948        |
|               | Total Revised Fund 114        | 948        | 0          | 0          | 0          | 0           | 0           | 948        | 0         | 948        |
| 115           | CORP ESCROW ACCOUNT RESERVE   | 1,000      | 0          |            |            | 0           |             | 1,000      |           | 1,000      |
|               | Total Revised Fund 114        | 1,000      | 0          | 0          | 0          | 0           | 0           | 1,000      | 0         | 1,000      |
| 119           | 2012 GRT REF/IMP REVBD        | 123,446    | 3,691      | 0          | 0          | 0           | 113,306     | 13,831     |           | 13,831     |
|               | Total Revised Fund 119        | 123,446    | 3,691      | 0          | 0          | 0           | 113,306     | 13,831     |           | 13,831     |
| 121           | 2015 GO BONDS-FUN CENTER      | 94,336     | 2,091      |            |            | 0           | 0           | 96,427     |           | 96,427     |
|               | Total Revised Fund 121        | 94,336     | 2,091      | 0          | 0          | 0           | 0           | 96,427     |           | 96,427     |
| 122           | 2015 GO BONDS-STREETS         | 182,786    | 4,053      |            |            | 0           | 0           | 186,839    |           | 186,839    |
|               | Total Revised Fund 122        | 182,786    | 4,053      | 0          | 0          | 0           | 0           | 186,839    |           | 186,839    |
| 124           | AMERICAN RESCUE PLAN ACT      | 5,535,524  | 159,951    | 0          | 0          | 0           | 5,249,406   | 446,069    |           | 446,069    |
|               | Total Revised Fund 124        | 5,535,524  | 159,951    | 0          | 0          | 0           | 5,249,406   | 446,069    |           | 446,069    |
| 125           | CANNABIS GRT                  | 43,175     | 269,040    | 0          | 0          | 0           | 269,040     | 43,175     |           | 43,175     |
|               | Total Revised Fund 125        | 43,175     | 269,040    | 0          | 0          | 0           | 269,040     | 43,175     |           | 43,175     |
| 901           | HOUSING LOW RENT OPERATING    | 0          | 0          |            |            | 0           | 0           | 0          |           | 0          |
|               | Total Revised Fund 901        | 0          | 0          | 0          | 0          | 0           | 0           | 0          | 0         | 0          |
| 903           | HOUSING HOMEOWNERSHIP OPER    | 0          | 0          |            |            | 0           | 0           | 0          |           | 0          |
|               | Total Revised Fund 903        | 0          | 0          | 0          | 0          | 0           | 0           | 0          | 0         | 0          |
| 904           | HOUSING CAPITAL FUND PROJECTS | 0          | 0          |            |            | 0           | 0           | 0          |           | 0          |
|               | Total Revised Fund 904        | 0          | 0          | 0          | 0          | 0           | 0           | 0          |           | 0          |
| TOTALS FY2025 |                               | 94,846,611 | 81,977,749 | 31,860,941 | 31,860,941 | 0           | 115,003,794 | 61,820,566 | 6,347,689 | 55,472,878 |

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

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| YEAR | PER                      | JNL        | SRC     | ACCOUNT | EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                                                                                             | T | OB | DEBIT      | CREDIT     |
|------|--------------------------|------------|---------|---------|----------|----------|-------|-------|-------|-----------------------------------------------------------------------------------------------------------------------|---|----|------------|------------|
| 2025 | 3                        | 1405       |         |         |          |          |       |       |       |                                                                                                                       |   |    |            |            |
| BUA  | 049.000.0000.0000.54520. | 09/18/2024 | Conserv | CServ   |          |          |       |       |       | SERVICES-CONTRACT<br>T WaterRightsAttorney<br>Annual allocation to Contract Services for Water Rights Legal Services. | 5 |    | 130,000.00 |            |
|      |                          |            |         |         |          |          |       |       |       |                                                                                                                       |   |    | .00        | .00        |
| BUA  | 049.000.0000.0000.30301. | 09/18/2024 | Conserv | CServ   |          |          |       |       |       | APPROPRIATIONS                                                                                                        |   |    |            | 130,000.00 |
| BUA  | 049.000.0000.0000.30302. | 09/18/2024 | Conserv | CServ   |          |          |       |       |       | BUDGET FUND BAL - UNRESERVED                                                                                          |   |    | 130,000.00 |            |
|      |                          |            |         |         |          |          |       |       |       | SYSTEM GENERATED ENTRIES TOTAL                                                                                        |   |    | 130,000.00 | 130,000.00 |
|      |                          |            |         |         |          |          |       |       |       | JOURNAL 2025/03/1405 TOTAL                                                                                            |   |    | 130,000.00 | 130,000.00 |

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: evelyn.huff

| YEAR | PER                      | JNL  | SRC | ACCOUNT | EFF DATE   | JNL DESC                                                               | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                           | T | OB | DEBIT     | CREDIT    |
|------|--------------------------|------|-----|---------|------------|------------------------------------------------------------------------|-------|-------|-------|-----------------------------------------------------|---|----|-----------|-----------|
| 2025 | 3                        | 1438 |     |         |            |                                                                        |       |       |       |                                                     |   |    |           |           |
| BUA  | 105.800.0407.0000.54508. |      |     |         | 09/18/2024 | Chamber AM                                                             |       |       |       | SERVICES-MARKETING<br>Increase for chamber contract | 5 |    | 50,000.00 |           |
|      |                          |      |     |         |            | Requesting Fund balance for the Economic Development Services Contract |       |       |       |                                                     |   |    | .00       | .00       |
| BUA  | 105.000.0000.0000.30301. |      |     |         | 09/18/2024 | Chamber AM                                                             |       |       |       | APPROPRIATIONS                                      |   |    |           | 50,000.00 |
| BUA  | 105.000.0000.0000.30302. |      |     |         | 09/18/2024 | Chamber AM                                                             |       |       |       | BUDGET FUND BAL - UNRESERVED                        |   |    | 50,000.00 |           |
|      |                          |      |     |         |            |                                                                        |       |       |       | SYSTEM GENERATED ENTRIES TOTAL                      |   |    | 50,000.00 | 50,000.00 |
|      |                          |      |     |         |            |                                                                        |       |       |       | JOURNAL 2025/03/1438 TOTAL                          |   |    | 50,000.00 | 50,000.00 |

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

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| YEAR | PER                      | JNL  | SRC | ACCOUNT | EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                                                      | T | OB | DEBIT     | CREDIT    |
|------|--------------------------|------|-----|---------|----------|----------|-------|-------|-------|--------------------------------------------------------------------------------|---|----|-----------|-----------|
| 2025 | 3                        | 1564 |     |         |          |          |       |       |       |                                                                                |   |    |           |           |
| BUA  | 105.800.0407.0000.56009. |      |     |         |          |          |       |       |       | OTHER-COMPUTER SOFTWARE                                                        | 5 |    | 23,100.00 |           |
|      | 09/19/2024 Placer Lab AM |      |     |         |          |          |       |       |       | AI software will collect cell phone data for tourism and economic development. |   |    |           |           |
|      |                          |      |     |         |          |          |       |       |       |                                                                                |   |    | .00       | .00       |
| BUA  | 105.000.0000.0000.30301. |      |     |         |          |          |       |       |       | APPROPRIATIONS                                                                 |   |    |           | 23,100.00 |
|      | 09/19/2024 Placer Lab AM |      |     |         |          |          |       |       |       |                                                                                |   |    |           |           |
| BUA  | 105.000.0000.0000.30302. |      |     |         |          |          |       |       |       | BUDGET FUND BAL - UNRESERVED                                                   |   |    | 23,100.00 |           |
|      | 09/19/2024 Placer Lab AM |      |     |         |          |          |       |       |       |                                                                                |   |    |           |           |
|      |                          |      |     |         |          |          |       |       |       | SYSTEM GENERATED ENTRIES TOTAL                                                 |   |    | 23,100.00 | 23,100.00 |
|      |                          |      |     |         |          |          |       |       |       | JOURNAL 2025/03/1564 TOTAL                                                     |   |    | 23,100.00 | 23,100.00 |

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## BUDGET AMENDMENT JOURNAL ENTRY PROOF

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| YEAR | PER                      | JNL  | SRC | ACCOUNT | EFF DATE          | JNL DESC                                                   | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                   | T | OB | DEBIT    | CREDIT   |
|------|--------------------------|------|-----|---------|-------------------|------------------------------------------------------------|-------|-------|-------|---------------------------------------------|---|----|----------|----------|
| 2025 | 3                        | 2005 |     |         |                   |                                                            |       |       |       |                                             |   |    |          |          |
| BUA  | 012.200.3303.0000.40615. |      |     |         | 09/26/2024 2501FM |                                                            |       |       |       | MISC REVENUE-SALE OF SCRAP<br>Sale of Scrap | 5 |    |          | 1,037.00 |
|      |                          |      |     |         |                   | Recording sale of scrap revenue and corresponding expense. |       |       |       |                                             |   |    |          |          |
| BUA  | 012.200.3303.0000.57011. |      |     |         | 09/26/2024 2501FM |                                                            |       |       |       | CAPITAL-EQUIPMENT<br>Capital Equipment      | 5 |    | 1,037.00 |          |
|      |                          |      |     |         |                   | Moving funds from Sale of Scrap to Capital Equipment.      |       |       |       |                                             |   |    |          |          |
|      |                          |      |     |         |                   |                                                            |       |       |       |                                             |   |    | .00      | .00      |
| BUA  | 012.000.0000.0000.30301. |      |     |         | 09/26/2024 2501FM |                                                            |       |       |       | APPROPRIATIONS                              |   |    |          | 1,037.00 |
| BUA  | 012.000.0000.0000.30303. |      |     |         | 09/26/2024 2501FM |                                                            |       |       |       | ESTIMATED REVENUE                           |   |    | 1,037.00 |          |
|      |                          |      |     |         |                   |                                                            |       |       |       | SYSTEM GENERATED ENTRIES TOTAL              |   |    | 1,037.00 | 1,037.00 |
|      |                          |      |     |         |                   |                                                            |       |       |       | JOURNAL 2025/03/2005 TOTAL                  |   |    | 1,037.00 | 1,037.00 |

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

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| YEAR                                     | PER                      | JNL      | SRC    | ACCOUNT | EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                                                                      | T OB | DEBIT     | CREDIT    |
|------------------------------------------|--------------------------|----------|--------|---------|----------|----------|-------|-------|-------|------------------------------------------------------------------------------------------------|------|-----------|-----------|
| 2025                                     | 3                        | 2057     |        |         |          |          |       |       |       |                                                                                                |      |           |           |
| BUA                                      | 074.300.8020.0000.54520. |          |        |         |          |          |       |       |       | SERVICES-CONTRACT                                                                              | 5    | 17,302.00 |           |
|                                          | 09/26/2024               | FT Floor | FT Flr |         |          |          |       |       |       | Replace Fitness classroom flrs                                                                 |      |           |           |
|                                          |                          |          |        |         |          |          |       |       |       | Unbudgeted funds transfer to expense Fitness project string to re-do Fitness Classroom floors. |      |           |           |
| [2024-09-30 14:04:04 magdalena.morales]: |                          |          |        |         |          |          |       |       |       |                                                                                                |      | .00       | .00       |
| BUA                                      | 074.000.0000.0000.30301. |          |        |         |          |          |       |       |       | APPROPRIATIONS                                                                                 |      |           | 17,302.00 |
|                                          | 09/26/2024               | FT Floor | FT Flr |         |          |          |       |       |       |                                                                                                |      |           |           |
| BUA                                      | 074.000.0000.0000.30302. |          |        |         |          |          |       |       |       | BUDGET FUND BAL - UNRESERVED                                                                   |      | 17,302.00 |           |
|                                          | 09/26/2024               | FT Floor | FT Flr |         |          |          |       |       |       |                                                                                                |      |           |           |
| SYSTEM GENERATED ENTRIES TOTAL           |                          |          |        |         |          |          |       |       |       |                                                                                                |      | 17,302.00 | 17,302.00 |
| JOURNAL 2025/03/2057 TOTAL               |                          |          |        |         |          |          |       |       |       |                                                                                                |      | 17,302.00 | 17,302.00 |

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: evelyn.huff

| YEAR | PER                      | JNL | SRC | ACCOUNT | EFF DATE   | JNL DESC                                             | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                      | T | OB | DEBIT     | CREDIT    |
|------|--------------------------|-----|-----|---------|------------|------------------------------------------------------|-------|-------|-------|------------------------------------------------|---|----|-----------|-----------|
| 2025 | 4                        | 552 |     |         |            |                                                      |       |       |       |                                                |   |    |           |           |
| BUA  | 081.600.5703.0000.54520. |     |     |         | 10/07/2024 | ROFireSup ROFire                                     |       |       |       | SERVICES-CONTRACT<br>RO Plant Fire Suppression | 5 |    | 30,000.00 |           |
|      |                          |     |     |         |            | Fire suppression system at the RO plant is obsolete. |       |       |       | Funds needed to replace it.                    |   |    |           |           |
|      |                          |     |     |         |            | [2024-10-07 15:32:16 kimberly.wofford]:              |       |       |       |                                                |   |    |           |           |
|      |                          |     |     |         |            |                                                      |       |       |       |                                                |   |    | .00       | .00       |
| BUA  | 081.000.0000.0000.30301. |     |     |         | 10/07/2024 | ROFireSup ROFire                                     |       |       |       | APPROPRIATIONS                                 |   |    |           | 30,000.00 |
| BUA  | 081.000.0000.0000.30302. |     |     |         | 10/07/2024 | ROFireSup ROFire                                     |       |       |       | BUDGET FUND BAL - UNRESERVED                   |   |    | 30,000.00 |           |
|      |                          |     |     |         |            |                                                      |       |       |       | SYSTEM GENERATED ENTRIES TOTAL                 |   |    | 30,000.00 | 30,000.00 |
|      |                          |     |     |         |            |                                                      |       |       |       | JOURNAL 2025/04/552 TOTAL                      |   |    | 30,000.00 | 30,000.00 |

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: evelyn.huff

| YEAR                                                                                                                                                                    | PER                      | JNL | SRC | ACCOUNT | EFF DATE   | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC          | T | OB | DEBIT     | CREDIT    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----|-----|---------|------------|----------|-------|-------|-------|------------------------------------|---|----|-----------|-----------|
| 2025                                                                                                                                                                    | 4                        | 554 |     |         |            |          |       |       |       |                                    |   |    |           |           |
| BUA                                                                                                                                                                     | 094.600.0903.0000.54520. |     |     |         | 10/04/2024 | Landfill | EAH71 |       |       | SERVICES-CONTRACT<br>Operator Help | 5 |    | 72,000.00 |           |
| [2024-10-07 17:58:48 evelyn.huff]:                                                                                                                                      |                          |     |     |         |            |          |       |       |       |                                    |   |    |           |           |
| Additional workers needed on the tipping floor to accommodate the influx of loads from the South Fork and Salt Fires. Costs will eventually be offset by added revenue. |                          |     |     |         |            |          |       |       |       |                                    |   |    |           |           |
|                                                                                                                                                                         |                          |     |     |         |            |          |       |       |       |                                    |   |    | .00       | .00       |
| BUA                                                                                                                                                                     | 094.000.0000.0000.30301. |     |     |         | 10/04/2024 | Landfill | EAH71 |       |       | APPROPRIATIONS                     |   |    |           | 72,000.00 |
| BUA                                                                                                                                                                     | 094.000.0000.0000.30302. |     |     |         | 10/04/2024 | Landfill | EAH71 |       |       | BUDGET FUND BAL - UNRESERVED       |   |    | 72,000.00 |           |
| SYSTEM GENERATED ENTRIES TOTAL                                                                                                                                          |                          |     |     |         |            |          |       |       |       |                                    |   |    | 72,000.00 | 72,000.00 |
| JOURNAL 2025/04/554 TOTAL                                                                                                                                               |                          |     |     |         |            |          |       |       |       |                                    |   |    | 72,000.00 | 72,000.00 |

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

CLERK: evelyn.huff

| YEAR                                                                                                                                                                            | PER                      | JNL | SRC | ACCOUNT | EFF DATE   | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                                 | T | OB | DEBIT     | CREDIT    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----|-----|---------|------------|----------|-------|-------|-------|-----------------------------------------------------------|---|----|-----------|-----------|
| 2025                                                                                                                                                                            | 4                        | 555 |     |         |            |          |       |       |       |                                                           |   |    |           |           |
| BUA                                                                                                                                                                             | 032.300.7101.0000.53509. |     |     |         | 10/04/2024 | Gas Line | EAH72 |       |       | MAINTENANCE-BUILDING&STRUCTURE<br>Repair Library Gas Line | 5 |    | 11,500.00 |           |
| [2024-10-07 18:04:14 evelyn.huff]:                                                                                                                                              |                          |     |     |         |            |          |       |       |       |                                                           |   |    |           |           |
| Install new 2" gas line at the Library from the existing meter to the building. Install new gas piping system for the building. The existing gas line failed earlier this month |                          |     |     |         |            |          |       |       |       |                                                           |   |    |           |           |
| BUA                                                                                                                                                                             | 032.000.0000.0000.49011. |     |     |         | 10/04/2024 | Gas Line | EAH72 |       |       | TRAN FR (11) GENERAL OP                                   | 5 |    |           | 11,500.00 |
| BUA                                                                                                                                                                             | 011.000.0000.0000.59032. |     |     |         | 10/04/2024 | Gas Line | EAH72 |       |       | TRAN TO (32) COMMUNITY SV                                 | 5 |    | 11,500.00 |           |
|                                                                                                                                                                                 |                          |     |     |         |            |          |       |       |       |                                                           |   |    | .00       | .00       |
| BUA                                                                                                                                                                             | 011.000.0000.0000.30301. |     |     |         | 10/04/2024 | Gas Line | EAH72 |       |       | APPROPRIATIONS                                            |   |    |           | 11,500.00 |
| BUA                                                                                                                                                                             | 032.000.0000.0000.30301. |     |     |         | 10/04/2024 | Gas Line | EAH72 |       |       | APPROPRIATIONS                                            |   |    |           | 11,500.00 |
| BUA                                                                                                                                                                             | 032.000.0000.0000.30303. |     |     |         | 10/04/2024 | Gas Line | EAH72 |       |       | ESTIMATED REVENUE                                         |   |    | 11,500.00 |           |
| BUA                                                                                                                                                                             | 011.000.0000.0000.30302. |     |     |         | 10/04/2024 | Gas Line | EAH72 |       |       | BUDGET FUND BAL - UNRESERVED                              |   |    | 11,500.00 |           |
| SYSTEM GENERATED ENTRIES TOTAL                                                                                                                                                  |                          |     |     |         |            |          |       |       |       |                                                           |   |    | 23,000.00 | 23,000.00 |
| JOURNAL 2025/04/555 TOTAL                                                                                                                                                       |                          |     |     |         |            |          |       |       |       |                                                           |   |    | 23,000.00 | 23,000.00 |

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

CLERK: evelyn.huff

| YEAR | PER                      | JNL | SRC | ACCOUNT | EFF DATE             | JNL DESC                                           | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC      | T | OB | DEBIT      | CREDIT     |
|------|--------------------------|-----|-----|---------|----------------------|----------------------------------------------------|-------|-------|-------|--------------------------------|---|----|------------|------------|
| 2025 | 4                        | 661 |     |         |                      |                                                    |       |       |       |                                |   |    |            |            |
| BUA  | 091.300.2400.0000.54532. |     |     |         | 10/08/2024           | Task Ord 3                                         |       |       |       | T                              |   |    | 107,500.00 |            |
|      |                          |     |     |         | [2024-10-08 15:48:41 | antonio.gonzalez]:                                 |       |       |       |                                |   |    |            |            |
|      |                          |     |     |         |                      | Funds for Taxiway A rehabilitation project AP2502. |       |       |       |                                |   |    |            |            |
| BUA  | 091.000.0000.0000.49069. |     |     |         | 10/08/2024           | Task Ord 3                                         |       |       |       | T                              |   |    |            | 107,500.00 |
| BUA  | 069.000.0000.0000.59091. |     |     |         | 10/08/2024           | Task Ord 3                                         |       |       |       | T                              |   |    | 107,500.00 |            |
|      |                          |     |     |         |                      |                                                    |       |       |       |                                |   |    | .00        | .00        |
| BUA  | 069.000.0000.0000.30301. |     |     |         | 10/08/2024           | Task Ord 3                                         |       |       |       |                                |   |    |            | 107,500.00 |
| BUA  | 091.000.0000.0000.30301. |     |     |         | 10/08/2024           | Task Ord 3                                         |       |       |       |                                |   |    |            | 107,500.00 |
| BUA  | 091.000.0000.0000.30303. |     |     |         | 10/08/2024           | Task Ord 3                                         |       |       |       |                                |   |    | 107,500.00 |            |
| BUA  | 069.000.0000.0000.30302. |     |     |         | 10/08/2024           | Task Ord 3                                         |       |       |       |                                |   |    | 107,500.00 |            |
|      |                          |     |     |         |                      |                                                    |       |       |       |                                |   |    |            |            |
|      |                          |     |     |         |                      |                                                    |       |       |       | SYSTEM GENERATED ENTRIES TOTAL |   |    | 215,000.00 | 215,000.00 |
|      |                          |     |     |         |                      |                                                    |       |       |       | JOURNAL 2025/04/661 TOTAL      |   |    | 215,000.00 | 215,000.00 |

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

CLERK: evelyn.huff

| YEAR                                                                                                                                                       | PER                      | JNL | SRC | ACCOUNT | EFF DATE             | JNL DESC | REF 1        | REF 2 | REF 3 | ACCOUNT LINE DESC             | T | OB | DEBIT    | CREDIT   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----|-----|---------|----------------------|----------|--------------|-------|-------|-------------------------------|---|----|----------|----------|
| 2025                                                                                                                                                       | 4                        | 881 |     |         |                      |          |              |       |       |                               |   |    |          |          |
| BUA                                                                                                                                                        | 032.300.2406.0000.54504. |     |     |         | 10/10/2024           | P&RTR1   | P&RTR1       |       |       | SERVICES-COPIER LEASE/CHARGES | T |    | 3,600.00 |          |
|                                                                                                                                                            |                          |     |     |         | [2024-10-10 12:30:44 |          | sven.sears]: |       |       | For Epson Lease               |   |    |          |          |
| We are requesting this budget due to the recent transfer of the lease of the Epson T5470M Large Format Printer from the Public Works Department this year. |                          |     |     |         |                      |          |              |       |       |                               |   |    |          |          |
| BUA                                                                                                                                                        | 032.000.0000.0000.49011. |     |     |         | 10/10/2024           | P&RTR1   | P&RTR1       |       |       | TRAN FR (11) GENERAL OP       | T |    |          | 3,600.00 |
|                                                                                                                                                            |                          |     |     |         |                      |          |              |       |       | For Epson Lease               |   |    |          |          |
| BUA                                                                                                                                                        | 011.000.0000.0000.59032. |     |     |         | 10/10/2024           | P&RTR1   | P&RTR1       |       |       | TRAN TO (32) COMMUNITY SV     | T |    | 3,600.00 |          |
|                                                                                                                                                            |                          |     |     |         |                      |          |              |       |       | For Epson Lease               |   |    |          |          |
|                                                                                                                                                            |                          |     |     |         |                      |          |              |       |       |                               |   |    | .00      | .00      |
| BUA                                                                                                                                                        | 011.000.0000.0000.30301. |     |     |         | 10/10/2024           | P&RTR1   | P&RTR1       |       |       | APPROPRIATIONS                |   |    |          | 3,600.00 |
| BUA                                                                                                                                                        | 032.000.0000.0000.30301. |     |     |         | 10/10/2024           | P&RTR1   | P&RTR1       |       |       | APPROPRIATIONS                |   |    |          | 3,600.00 |
| BUA                                                                                                                                                        | 032.000.0000.0000.30303. |     |     |         | 10/10/2024           | P&RTR1   | P&RTR1       |       |       | ESTIMATED REVENUE             |   |    | 3,600.00 |          |
| BUA                                                                                                                                                        | 011.000.0000.0000.30302. |     |     |         | 10/10/2024           | P&RTR1   | P&RTR1       |       |       | BUDGET FUND BAL - UNRESERVED  |   |    | 3,600.00 |          |
| SYSTEM GENERATED ENTRIES TOTAL                                                                                                                             |                          |     |     |         |                      |          |              |       |       |                               |   |    | 7,200.00 | 7,200.00 |
| JOURNAL 2025/04/881 TOTAL                                                                                                                                  |                          |     |     |         |                      |          |              |       |       |                               |   |    | 7,200.00 | 7,200.00 |

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: evelyn.huff

| YEAR | PER                      | JNL | SRC | ACCOUNT | EFF DATE             | JNL DESC      | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                                                                                                                                                                       | T | OB | DEBIT      | CREDIT     |
|------|--------------------------|-----|-----|---------|----------------------|---------------|-------|-------|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----|------------|------------|
| 2025 | 4                        | 911 |     |         |                      |               |       |       |       |                                                                                                                                                                                                 |   |    |            |            |
| BUA  | 081.600.9303.0000.57035. |     |     |         | 10/10/2024           | Hubbard       | EAH73 |       |       | CAPITAL-WATER LINE IMPROVEMENT 5<br>Additional Utility Funds                                                                                                                                    |   |    | 65,000.00  |            |
|      |                          |     |     |         | [2024-10-10 16:55:15 | evelyn.huff]: |       |       |       |                                                                                                                                                                                                 |   |    |            |            |
|      |                          |     |     |         |                      |               |       |       |       | The lowest responsive bid for the Hubbard Drive Bridge Replacement was higher than the engineers opinion of probable cost. We are increasing the budget to allow for completion of the project. |   |    |            |            |
| BUA  | 109.500.9003.0000.57018. |     |     |         | 10/10/2024           | Hubbard       | EAH73 |       |       | CAPITAL-STREET<br>Additional Streets Funds                                                                                                                                                      | 5 |    | 255,000.00 |            |
|      |                          |     |     |         |                      |               |       |       |       |                                                                                                                                                                                                 |   |    | .00        | .00        |
| BUA  | 081.000.0000.0000.30301. |     |     |         | 10/10/2024           | Hubbard       | EAH73 |       |       | APPROPRIATIONS                                                                                                                                                                                  |   |    |            | 65,000.00  |
| BUA  | 109.000.0000.0000.30301. |     |     |         | 10/10/2024           | Hubbard       | EAH73 |       |       | APPROPRIATIONS                                                                                                                                                                                  |   |    |            | 255,000.00 |
| BUA  | 081.000.0000.0000.30302. |     |     |         | 10/10/2024           | Hubbard       | EAH73 |       |       | BUDGET FUND BAL - UNRESERVED                                                                                                                                                                    |   |    | 65,000.00  |            |
| BUA  | 109.000.0000.0000.30302. |     |     |         | 10/10/2024           | Hubbard       | EAH73 |       |       | BUDGET FUND BAL - UNRESERVED                                                                                                                                                                    |   |    | 255,000.00 |            |
|      |                          |     |     |         |                      |               |       |       |       | SYSTEM GENERATED ENTRIES TOTAL                                                                                                                                                                  |   |    | 320,000.00 | 320,000.00 |
|      |                          |     |     |         |                      |               |       |       |       | JOURNAL 2025/04/911 TOTAL                                                                                                                                                                       |   |    | 320,000.00 | 320,000.00 |

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

CLERK: evelyn.huff

| YEAR | PER                      | JNL | SRC | ACCOUNT | EFF DATE             | JNL DESC                                                                                                                                                                  | REF 1         | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                                  | T | OB | DEBIT      | CREDIT     |
|------|--------------------------|-----|-----|---------|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------|-------|------------------------------------------------------------|---|----|------------|------------|
| 2025 | 4                        | 912 |     |         |                      |                                                                                                                                                                           |               |       |       |                                                            |   |    |            |            |
| BUA  | 024.000.0000.0000.57006. |     |     |         | 10/10/2024           | Cemetery                                                                                                                                                                  | EAH74         |       |       | CAPITAL-BUILDING IMPROVEMENT<br>Additional Funds for Fence | 5 |    | 60,000.00  |            |
|      |                          |     |     |         | [2024-10-10 17:48:18 |                                                                                                                                                                           | evelyn.huff]: |       |       |                                                            |   |    |            |            |
|      |                          |     |     |         |                      | Allocating additional local funds to the Cemetery wall & Fence Replacement project. The lowest responsive bid was higher than the remaining funds left in the state grant |               |       |       |                                                            |   |    |            |            |
| BUA  | 024.000.0000.0000.49031. |     |     |         | 10/10/2024           | Cemetery                                                                                                                                                                  | EAH74         |       |       | TRAN FR (31) CEMETERY PC<br>Additional Funds for Fence     | 5 |    |            | 60,000.00  |
| BUA  | 031.000.0000.0000.59024. |     |     |         | 10/10/2024           | Cemetery                                                                                                                                                                  | EAH74         |       |       | TRAN TO (24) CAPITAL IMP<br>Additional Funds for Fence     | 5 |    | 60,000.00  |            |
|      |                          |     |     |         |                      |                                                                                                                                                                           |               |       |       |                                                            |   |    | .00        | .00        |
| BUA  | 024.000.0000.0000.30301. |     |     |         | 10/10/2024           | Cemetery                                                                                                                                                                  | EAH74         |       |       | APPROPRIATIONS                                             |   |    |            | 60,000.00  |
| BUA  | 031.000.0000.0000.30301. |     |     |         | 10/10/2024           | Cemetery                                                                                                                                                                  | EAH74         |       |       | APPROPRIATIONS                                             |   |    |            | 60,000.00  |
| BUA  | 024.000.0000.0000.30303. |     |     |         | 10/10/2024           | Cemetery                                                                                                                                                                  | EAH74         |       |       | ESTIMATED REVENUE                                          |   |    | 60,000.00  |            |
| BUA  | 031.000.0000.0000.30302. |     |     |         | 10/10/2024           | Cemetery                                                                                                                                                                  | EAH74         |       |       | BUDGET FUND BAL - UNRESERVED                               |   |    | 60,000.00  |            |
|      |                          |     |     |         |                      |                                                                                                                                                                           |               |       |       | SYSTEM GENERATED ENTRIES TOTAL                             |   |    | 120,000.00 | 120,000.00 |
|      |                          |     |     |         |                      |                                                                                                                                                                           |               |       |       | JOURNAL 2025/04/912 TOTAL                                  |   |    | 120,000.00 | 120,000.00 |

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

CLERK: evelyn.huff

| YEAR                                                                                                                                                   | PER                      | JNL        | SRC  | ACCOUNT | EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                               | T | OB | DEBIT      | CREDIT     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------|------|---------|----------|----------|-------|-------|-------|---------------------------------------------------------|---|----|------------|------------|
| 2025                                                                                                                                                   | 4                        | 913        |      |         |          |          |       |       |       |                                                         |   |    |            |            |
| BUA                                                                                                                                                    | 024.000.0000.0000.57006. | 10/10/2024 | Golf | EAH75   |          |          |       |       |       | CAPITAL-BUILDING IMPROVEMENT<br>Local Golf Course Funds | 5 |    | 400,000.00 |            |
| [2024-10-10 17:53:33 evelyn.huff]:                                                                                                                     |                          |            |      |         |          |          |       |       |       |                                                         |   |    |            |            |
| Legislatures were told the City would provide additional funds to the golf course to support the irrigation project. This revision is for those funds. |                          |            |      |         |          |          |       |       |       |                                                         |   |    |            |            |
| BUA                                                                                                                                                    | 024.000.0000.0000.49011. | 10/10/2024 | Golf | EAH75   |          |          |       |       |       | TRAN FR (11) GENERAL OP<br>Local Golf Course Funds      | 5 |    |            | 400,000.00 |
| BUA                                                                                                                                                    | 011.000.0000.0000.59024. | 10/10/2024 | Golf | EAH75   |          |          |       |       |       | TRAN TO (24) CAPITAL IMP<br>Local Golf Course Funds     | 5 |    | 400,000.00 |            |
|                                                                                                                                                        |                          |            |      |         |          |          |       |       |       |                                                         |   |    | .00        | .00        |
| BUA                                                                                                                                                    | 011.000.0000.0000.30301. | 10/10/2024 | Golf | EAH75   |          |          |       |       |       | APPROPRIATIONS                                          |   |    |            | 400,000.00 |
| BUA                                                                                                                                                    | 024.000.0000.0000.30301. | 10/10/2024 | Golf | EAH75   |          |          |       |       |       | APPROPRIATIONS                                          |   |    |            | 400,000.00 |
| BUA                                                                                                                                                    | 024.000.0000.0000.30303. | 10/10/2024 | Golf | EAH75   |          |          |       |       |       | ESTIMATED REVENUE                                       |   |    | 400,000.00 |            |
| BUA                                                                                                                                                    | 011.000.0000.0000.30302. | 10/10/2024 | Golf | EAH75   |          |          |       |       |       | BUDGET FUND BAL - UNRESERVED                            |   |    | 400,000.00 |            |
| SYSTEM GENERATED ENTRIES TOTAL                                                                                                                         |                          |            |      |         |          |          |       |       |       |                                                         |   |    | 800,000.00 | 800,000.00 |
| JOURNAL 2025/04/913 TOTAL                                                                                                                              |                          |            |      |         |          |          |       |       |       |                                                         |   |    | 800,000.00 | 800,000.00 |

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: evelyn.huff

| YEAR                                                                                                                                                                                                                                                                                                                            | PER                      | JNL      | SRC | ACCOUNT | EFF | DATE | JNL | DESC | REF 1        | REF 2 | REF 3 | ACCOUNT | DESC | T                            | OB | DEBIT      | CREDIT     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------|-----|---------|-----|------|-----|------|--------------|-------|-------|---------|------|------------------------------|----|------------|------------|
|                                                                                                                                                                                                                                                                                                                                 |                          |          |     |         |     |      |     |      |              |       |       |         | LINE | DESC                         |    |            |            |
| 2025                                                                                                                                                                                                                                                                                                                            | 4                        | 914      |     |         |     |      |     |      |              |       |       |         |      |                              |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 011.400.4104.0000.57014. |          |     |         |     |      |     |      |              |       |       |         |      | CAPITAL-COMPUTER SOFTWARE    | 5  | 29,226.00  |            |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      | Correct Carryover            |    |            |            |
|                                                                                                                                                                                                                                                                                                                                 | [2024-10-10              | 19:01:47 |     |         |     |      |     |      | evelyn.huff] |       |       |         |      |                              |    |            |            |
| After a review of projects and carryovers, several corrections were needed to projects and carryover budgets. In the case of APD, the Recreation Center and the transfer from Fund 069, the amounts of the overrides were overlooked. For the Senior Center, there was a small overage that was not covered by the state grant. |                          |          |     |         |     |      |     |      |              |       |       |         |      |                              |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 024.000.0000.0000.57011. |          |     |         |     |      |     |      |              |       |       |         |      | CAPITAL-EQUIPMENT            | 5  | 19.00      |            |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      | Correct Project              |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 024.000.0000.0000.49011. |          |     |         |     |      |     |      |              |       |       |         |      | TRAN FR (11) GENERAL OP      | 5  |            | 19.00      |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      | Correct Project              |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 011.000.0000.0000.49024. |          |     |         |     |      |     |      |              |       |       |         |      | TRAN FR (24) CAPITAL IMP     | 5  |            | 19.00      |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      | Correct Project              |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 032.300.6106.0000.57006. |          |     |         |     |      |     |      |              |       |       |         |      | CAPITAL-BUILDING IMPROVEMENT | 5  | 29,426.00  |            |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      | Correct Carryover            |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 032.000.0000.0000.49011. |          |     |         |     |      |     |      |              |       |       |         |      | TRAN FR (11) GENERAL OP      | 5  |            | 29,426.00  |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      | Correct Carryover            |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 011.000.0000.0000.59032. |          |     |         |     |      |     |      |              |       |       |         |      | TRAN TO (32) COMMUNITY SV    | 5  | 29,426.00  |            |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      | Correct Carryover            |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 044.000.0000.0000.49069. |          |     |         |     |      |     |      |              |       |       |         |      | TRAN FR (69) '94 GRT         | 5  |            | 500,000.00 |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      | Correct Carryover            |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 069.000.0000.0000.59044. |          |     |         |     |      |     |      |              |       |       |         |      | TRAN TO (44) TRANSPRT        | 5  | 500,000.00 |            |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      | Correct Carryover            |    |            |            |
|                                                                                                                                                                                                                                                                                                                                 |                          |          |     |         |     |      |     |      |              |       |       |         |      |                              |    | .00        | .00        |
| BUA                                                                                                                                                                                                                                                                                                                             | 011.000.0000.0000.30301. |          |     |         |     |      |     |      |              |       |       |         |      | APPROPRIATIONS               |    |            | 58,652.00  |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      |                              |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 024.000.0000.0000.30301. |          |     |         |     |      |     |      |              |       |       |         |      | APPROPRIATIONS               |    |            | 19.00      |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      |                              |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 032.000.0000.0000.30301. |          |     |         |     |      |     |      |              |       |       |         |      | APPROPRIATIONS               |    |            | 29,426.00  |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      |                              |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 069.000.0000.0000.30301. |          |     |         |     |      |     |      |              |       |       |         |      | APPROPRIATIONS               |    |            | 500,000.00 |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      |                              |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 011.000.0000.0000.30303. |          |     |         |     |      |     |      |              |       |       |         |      | ESTIMATED REVENUE            |    | 19.00      |            |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      |                              |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 024.000.0000.0000.30303. |          |     |         |     |      |     |      |              |       |       |         |      | ESTIMATED REVENUE            |    | 19.00      |            |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      |                              |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 032.000.0000.0000.30303. |          |     |         |     |      |     |      |              |       |       |         |      | ESTIMATED REVENUE            |    | 29,426.00  |            |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      |                              |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 044.000.0000.0000.30303. |          |     |         |     |      |     |      |              |       |       |         |      | ESTIMATED REVENUE            |    | 500,000.00 |            |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      |                              |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 011.000.0000.0000.30302. |          |     |         |     |      |     |      |              |       |       |         |      | BUDGET FUND BAL - UNRESERVED |    | 58,633.00  |            |
|                                                                                                                                                                                                                                                                                                                                 | 10/10/2024               | PJ Cor   |     |         |     |      |     |      | EAH76        |       |       |         |      |                              |    |            |            |
| BUA                                                                                                                                                                                                                                                                                                                             | 069.000.0000.0000.30302. |          |     |         |     |      |     |      |              |       |       |         |      | BUDGET FUND BAL - UNRESERVED |    | 500,000.00 |            |

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

| YEAR PER                       | JNL      |          |       |       |       |                              |      |              |              |
|--------------------------------|----------|----------|-------|-------|-------|------------------------------|------|--------------|--------------|
| SRC ACCOUNT                    | EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC    | T OB | DEBIT        | CREDIT       |
| 10/10/2024 PJ Cor              |          |          | EAH76 |       |       |                              |      |              |              |
| BUA 044.000.0000.0000.30302.   |          |          |       |       |       | BUDGET FUND BAL - UNRESERVED |      |              | 500,000.00   |
| 10/10/2024 PJ Cor              |          |          | EAH76 |       |       |                              |      |              |              |
| SYSTEM GENERATED ENTRIES TOTAL |          |          |       |       |       |                              |      | 1,088,097.00 | 1,088,097.00 |
| JOURNAL 2025/04/914 TOTAL      |          |          |       |       |       |                              |      | 1,088,097.00 | 1,088,097.00 |

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: evelyn.huff

| YEAR                                                                                                                                                          | PER                      | JNL        | SRC        | ACCOUNT | EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                                 | T | OB | DEBIT  | CREDIT |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------|------------|---------|----------|----------|-------|-------|-------|-----------------------------------------------------------|---|----|--------|--------|
| 2025                                                                                                                                                          | 4                        | 941        |            |         |          |          |       |       |       |                                                           |   |    |        |        |
| BUA                                                                                                                                                           | 011.400.4204.0000.56001. | 10/11/2024 | Stairclimb |         |          |          |       |       |       | OTHER-COMMUNITY RELATIONS<br>T Funds from T-Shirt Sales   | 5 |    | 930.00 |        |
| Monies received from T-shirt sales during the 9/11 Memorial Stair Climb added to the 9/11 Stair Climb project line to pay for supplies for next year's event. |                          |            |            |         |          |          |       |       |       |                                                           |   |    |        |        |
| BUA                                                                                                                                                           | 011.400.4204.0000.40612. | 10/11/2024 | Stairclimb |         |          |          |       |       |       | MISC REVENUE-REIMBURSEMENTS<br>T Funds from T-Shirt Sales | 5 |    |        | 930.00 |
|                                                                                                                                                               |                          |            |            |         |          |          |       |       |       |                                                           |   |    | .00    | .00    |
| BUA                                                                                                                                                           | 011.000.0000.0000.30301. | 10/11/2024 | Stairclimb |         |          |          |       |       |       | APPROPRIATIONS                                            |   |    |        | 930.00 |
| BUA                                                                                                                                                           | 011.000.0000.0000.30303. | 10/11/2024 | Stairclimb |         |          |          |       |       |       | ESTIMATED REVENUE                                         |   |    | 930.00 |        |
| SYSTEM GENERATED ENTRIES TOTAL                                                                                                                                |                          |            |            |         |          |          |       |       |       |                                                           |   |    | 930.00 | 930.00 |
| JOURNAL 2025/04/941 TOTAL                                                                                                                                     |                          |            |            |         |          |          |       |       |       |                                                           |   |    | 930.00 | 930.00 |

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: evelyn.huff

| YEAR | PER                      | JNL        | SRC     | ACCOUNT | EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                                                                                                | T | OB | DEBIT    | CREDIT   |
|------|--------------------------|------------|---------|---------|----------|----------|-------|-------|-------|--------------------------------------------------------------------------------------------------------------------------|---|----|----------|----------|
| 2025 | 4                        | 1001       |         |         |          |          |       |       |       |                                                                                                                          |   |    |          |          |
| BUA  | 011.400.4204.0000.40612. | 10/11/2024 | Ruidoso |         |          |          |       |       |       | MISC REVENUE-REIMBURSEMENTS                                                                                              | 5 |    |          | 6,000.00 |
|      |                          |            |         |         |          |          |       |       |       | T Reimb. from Ruidoso for Fires                                                                                          |   |    |          |          |
|      |                          |            |         |         |          |          |       |       |       | Reimbursement from Ruidoso Fire Department for Alamogordo Fire Department manning help during South Fork and Salt Fires. |   |    |          |          |
| BUA  | 011.400.4204.0000.52004. | 10/11/2024 | Ruidoso |         |          |          |       |       |       | SALARIES-OVERTIME                                                                                                        | 5 |    | 6,000.00 |          |
|      |                          |            |         |         |          |          |       |       |       | T Reimb. from Ruidoso for Fires                                                                                          |   |    |          |          |
|      |                          |            |         |         |          |          |       |       |       |                                                                                                                          |   |    | .00      | .00      |
| BUA  | 011.000.0000.0000.30301. | 10/11/2024 | Ruidoso |         |          |          |       |       |       | APPROPRIATIONS                                                                                                           |   |    |          | 6,000.00 |
| BUA  | 011.000.0000.0000.30303. | 10/11/2024 | Ruidoso |         |          |          |       |       |       | ESTIMATED REVENUE                                                                                                        |   |    | 6,000.00 |          |
|      |                          |            |         |         |          |          |       |       |       | SYSTEM GENERATED ENTRIES TOTAL                                                                                           |   |    | 6,000.00 | 6,000.00 |
|      |                          |            |         |         |          |          |       |       |       | JOURNAL 2025/04/1001 TOTAL                                                                                               |   |    | 6,000.00 | 6,000.00 |

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

CLERK: evelyn.huff

| YEAR | PER                      | JNL        | SRC        | ACCOUNT | EFF DATE | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                                        | T | OB | DEBIT      | CREDIT     |
|------|--------------------------|------------|------------|---------|----------|----------|-------|-------|-------|------------------------------------------------------------------|---|----|------------|------------|
| 2025 | 4                        | 1074       |            |         |          |          |       |       |       |                                                                  |   |    |            |            |
| BUA  | 024.000.0000.0000.57011. | 10/14/2024 | NMSUA Fund |         |          |          |       |       |       | CAPITAL-EQUIPMENT<br>Funding received for vehicles               | 5 |    | 160,000.00 |            |
| BUA  | 024.000.0000.0000.40702. | 10/14/2024 | NMSUA Fund |         |          |          |       |       |       | GRANTS-STATE<br>Funding received for vehicles                    | 5 |    |            | 160,000.00 |
|      |                          |            |            |         |          |          |       |       |       | Funding received by NMSU-A for APD through HB2 for FY2025/FY2026 |   |    | .00        | .00        |
| BUA  | 024.000.0000.0000.30301. | 10/14/2024 | NMSUA Fund |         |          |          |       |       |       | APPROPRIATIONS                                                   |   |    |            | 160,000.00 |
| BUA  | 024.000.0000.0000.30303. | 10/14/2024 | NMSUA Fund |         |          |          |       |       |       | ESTIMATED REVENUE                                                |   |    | 160,000.00 |            |
|      |                          |            |            |         |          |          |       |       |       | SYSTEM GENERATED ENTRIES TOTAL                                   |   |    | 160,000.00 | 160,000.00 |
|      |                          |            |            |         |          |          |       |       |       | JOURNAL 2025/04/1074 TOTAL                                       |   |    | 160,000.00 | 160,000.00 |

**BUDGET AMENDMENT JOURNAL ENTRY PROOF**

CLERK: evelyn.huff

| YEAR | PER                             | JNL  | SRC | ACCOUNT | EFF | DATE | JNL | DESC          | REF 1 | REF 2 | REF 3 | ACCOUNT                   | DESC                    | T    | OB | DEBIT     | CREDIT   |
|------|---------------------------------|------|-----|---------|-----|------|-----|---------------|-------|-------|-------|---------------------------|-------------------------|------|----|-----------|----------|
|      |                                 |      |     |         |     |      |     |               |       |       |       |                           | LINE                    | DESC |    |           |          |
| 2025 | 4                               | 1153 |     |         |     |      |     |               |       |       |       |                           |                         |      |    |           |          |
| BUA  | 011.000.2400.0000.54004.        |      |     |         |     |      |     |               |       |       |       |                           | UTILITIES-PHONE SERVICE |      | 5  | 7,680.00  |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
|      | [2024-10-15 10:07:00            |      |     |         |     |      |     | evelyn.huff]: |       |       |       |                           |                         |      |    |           |          |
|      | Annual Phone Service for FY2025 |      |     |         |     |      |     |               |       |       |       |                           |                         |      |    |           |          |
| BUA  | 012.200.3503.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 936.00    |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 012.200.3303.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 1,056.00  |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 011.400.3804.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 1,056.00  |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 011.400.4104.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 14,580.00 |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 011.400.4004.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 12,600.00 |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 020.800.0407.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 1,056.00  |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 032.300.6306.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 2,100.00  |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 032.300.6206.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 1,056.00  |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 032.300.6106.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 1,056.00  |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 032.300.6206.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 1,056.00  |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 032.300.7101.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 3,912.00  |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 071.300.8020.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 480.00    |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 071.300.8020.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 516.00    |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 071.300.8020.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 2,208.00  |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 071.300.8020.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 480.00    |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 081.600.2400.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 1,056.00  |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 081.600.5703.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 5,700.00  |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 090.300.0101.0000.54004.        |      |     |         |     |      |     |               |       |       |       | UTILITIES-PHONE SERVICE   |                         | 5    |    | 1,056.00  |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 032.000.0000.0000.49011.        |      |     |         |     |      |     |               |       |       |       | TRAN FR (11) GENERAL OP   |                         | 5    |    |           | 9,180.00 |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 071.000.0000.0000.49011.        |      |     |         |     |      |     |               |       |       |       | TRAN FR (11) GENERAL OP   |                         | 5    |    |           | 3,684.00 |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |
| BUA  | 011.000.0000.0000.59032.        |      |     |         |     |      |     |               |       |       |       | TRAN TO (32) COMMUNITY SV |                         | 5    |    | 9,180.00  |          |
|      | 10/15/2024 Phone                |      |     |         |     |      |     | EAH77         |       |       |       | Annual Phone Service      |                         |      |    |           |          |

## BUDGET AMENDMENT JOURNAL ENTRY PROOF

| YEAR PER                       | JNL | SRC ACCOUNT | EFF DATE   | JNL DESC | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC                       | T OB | DEBIT     | CREDIT    |
|--------------------------------|-----|-------------|------------|----------|-------|-------|-------|-------------------------------------------------|------|-----------|-----------|
| BUA 011.000.0000.0000.59071.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | TRAN TO (71) SENIOR CTR<br>Annual Phone Service | 5    | 3,684.00  |           |
|                                |     |             |            |          |       |       |       |                                                 |      | .00       | .00       |
| BUA 011.000.0000.0000.30301.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | APPROPRIATIONS                                  |      |           | 48,780.00 |
| BUA 012.000.0000.0000.30301.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | APPROPRIATIONS                                  |      |           | 1,992.00  |
| BUA 020.000.0000.0000.30301.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | APPROPRIATIONS                                  |      |           | 1,056.00  |
| BUA 032.000.0000.0000.30301.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | APPROPRIATIONS                                  |      |           | 9,180.00  |
| BUA 071.000.0000.0000.30301.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | APPROPRIATIONS                                  |      |           | 3,684.00  |
| BUA 081.000.0000.0000.30301.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | APPROPRIATIONS                                  |      |           | 6,756.00  |
| BUA 090.000.0000.0000.30301.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | APPROPRIATIONS                                  |      |           | 1,056.00  |
| BUA 032.000.0000.0000.30303.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | ESTIMATED REVENUE                               |      | 9,180.00  |           |
| BUA 071.000.0000.0000.30303.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | ESTIMATED REVENUE                               |      | 3,684.00  |           |
| BUA 011.000.0000.0000.30302.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | BUDGET FUND BAL - UNRESERVED                    |      | 48,780.00 |           |
| BUA 012.000.0000.0000.30302.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | BUDGET FUND BAL - UNRESERVED                    |      | 1,992.00  |           |
| BUA 020.000.0000.0000.30302.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | BUDGET FUND BAL - UNRESERVED                    |      | 1,056.00  |           |
| BUA 081.000.0000.0000.30302.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | BUDGET FUND BAL - UNRESERVED                    |      | 6,756.00  |           |
| BUA 090.000.0000.0000.30302.   |     |             | 10/15/2024 | Phone    | EAH77 |       |       | BUDGET FUND BAL - UNRESERVED                    |      | 1,056.00  |           |
| SYSTEM GENERATED ENTRIES TOTAL |     |             |            |          |       |       |       |                                                 |      | 72,504.00 | 72,504.00 |
| JOURNAL 2025/04/1153 TOTAL     |     |             |            |          |       |       |       |                                                 |      | 72,504.00 | 72,504.00 |

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 10/22/2024

**Report Date:**

**Report No:** 7.

**Submitted By:**

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**Subject:** Consider, and act upon, approving the construction of a new Natatorium - Sprung Structure vs Brick and Mortar Building. *(Belinda Bass, Parks and Recreation Director; Regina Michaud, Aquatics Coordinator Alamogordo Recreation Center; Rob Price, ASA Architects; George Deines, Counsilman-Hunsaker; Simon Todd, Sprung Structures)*

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact:

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**Recommendation:**

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**Background:**

# Alamogordo Natatorium: A New Proposal

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Comparing Brick-and-Mortar vs. Sprung Structure

# Natatorium:

Noun:

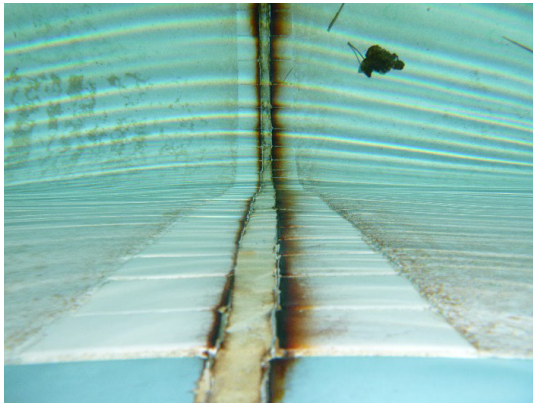
- A building or complex that contains one or more swimming pools.



# Old Pool Facts

## Key Points:

- **Age of Current Pool:** 29 years (*constructed in 1995*)
- **Condition of Pool:**
  - Cracking in the southeast corner
  - Delaminated pool deck
  - Corrosion in underwater expansion joint
  - Leaking water in mechanical rooms
  - Uneven water level
  - Gaps in deck drainage covers
  - Stains and etching on pool surface



# Cost to Rehab Current Pool (2 options)

## **With a Brick and Mortar Covering:**

- \$10,000,000.00 +

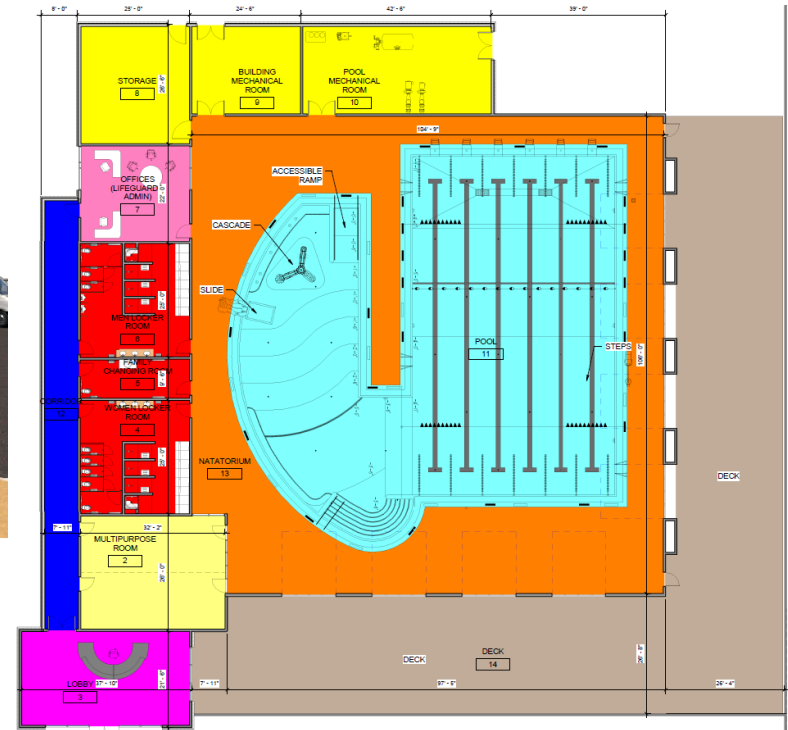
## **With a Sprung Structure Covering:**

- \$5,000,000.00 +

## **Limitations regardless of covering and rehabilitation:**

- Building would outlast the pool
- Limited-to-no spectator seating for swim meets
- Limited ability to expand or add on to current facility
- Pool will likely fail soon (even after rehabilitation) and waiting until we get a new facility after failure will deprive the community of a working pool for an extended period of time.
- We should act while we have funding availability now without increasing taxes.

# Proposed New Pool Facility



## Features

- 23,000+ Sq Ft Facility
- 6300+ Sq Ft Pool
- Zero-depth entry (Accessibility)
- Two pools in one
- Rentable space
- Classes/Lifeguard Training
  - Specifically designed for swim instruction
- Facilitates swim meets for surrounding community/schools/military
- Meets the needs of all swimmers
- Year-round access



# Sprung Structures

## Advantages:

- Warranty
- Ease of maintenance
- Open-air feel
- Great ventilation
- Popular with users

## Disadvantages:

- May not be preferred by everyone



# Maintenance

- **Sprung Structure Maintenance:**

- **Minimal maintenance:** No painting required.
- **Door and window hardware:** Periodic replacement due to moisture and chlorine exposure.
- **Panels:** May need replacement or patching over time.

- **Brick-and-Mortar Building Maintenance:**

- **Regular painting:** Required every 5-7 years.
- **Roof replacement:** Necessary every 10-15 years.
- **Gutters and downspouts:** Need cleaning and maintenance.
- **Exterior surfaces:** May require repairs due to weathering.
- **Interior finishes:** Require regular cleaning and maintenance.

# Longevity

## Sprung Structures:

- **Lifespan:** Typically 50 years or more.
- **Durability:** Designed to withstand harsh weather conditions and heavy loads.
- **Maintenance:** Minimal maintenance requirements contribute to longevity.
- **Expansion:** allows for future expansion with relative ease

## Brick-and-Mortar Buildings:

- **Lifespan:** Varies depending on factors like construction quality, materials, and maintenance.
- **Durability:** Can be durable, but susceptible to wear and tear over time.
- **Maintenance:** Requires regular maintenance to preserve its lifespan, including painting, roof repairs, and general upkeep.

**Overall:** While both structures can have long lifespans, Sprung structures generally offer a longer expected lifespan due to their lower maintenance requirements and durability.

# Cost-Effectiveness

## Sprung Structure:

- **Lower upfront costs:** Typically less expensive to build compared to brick-and-mortar.
- **Significant long-term savings:** Minimal maintenance requirements, reduced energy consumption, and longer lifespan contribute to lower operating costs over time.
- **Faster ROI:** Due to lower initial investment and ongoing cost savings, Sprung structures offer a faster return on investment.

## Brick-and-Mortar Building:

- **Higher upfront costs:** Construction and materials are more expensive.
- **Ongoing maintenance costs:** Regular painting, roof repairs, and general upkeep are significant.
- **Slower ROI:** The higher initial investment and ongoing costs lead to a slower return on investment.

**Overall:** While the initial cost of a Sprung structure may be lower, both options have their own ROI considerations. The long-term savings associated with a Sprung structure, such as reduced maintenance and energy costs, is a more financially attractive option in the long run.

# Conclusion

## Recap of Main Points:

### Sprung Structures:

- **Advantages:** Lower initial cost, minimal maintenance, longer lifespan, energy efficiency, and adaptability.
- **Disadvantages:** May not be aesthetically preferred by everyone.

### Brick-and-Mortar Buildings:

- **Advantages:** Familiar appearance, potential for higher resale value in some areas.
- **Disadvantages:** Higher initial cost, significant maintenance requirements, shorter lifespan, and higher energy costs.

# Conclusion (Cont.)

## Recommended Option:

- **Sprung structure** is the preferred option for the Alamogordo Natatorium.

## Key reasons for this recommendation:

- **Cost-effectiveness:** Sprung structures offer a lower initial cost and significantly lower long-term maintenance expenses, leading to a faster return on investment.
- **Durability:** Sprung structures are designed to withstand harsh weather conditions and have a longer expected lifespan compared to brick-and-mortar buildings.
- **Energy efficiency:** Due to their superior insulation properties, Sprung structures can offer significant energy savings.
- **Adaptability:** The modular design of Sprung structures allows for easier future expansion or modifications.

While the aesthetic preference may vary, the overall benefits of a Sprung structure, such as its cost-effectiveness, durability, and energy efficiency, outweigh any potential drawbacks.

# Thank you!



ALAMOGORDO ———  
**PARKS & RECREATION**



**Subject:** Alamogordo, NM Community Swimming Pool

**By:** Counsilman-Hunsaker, George Deines  
Rob Price, ASA Architects

**Date of Site Visit:** January 5, 2023

Contents

Indoor Aquatic Center Needs Assessment..... 3

## Indoor Aquatic Center Needs Assessment

Councilman-Hunsaker in conjunction with ASA Architects met with the City of Alamogordo, New Mexico staff on January 5, 2023 to discuss the project vision for a new indoor aquatic center in Alamogordo. The following are summary points from the discussion and a preliminary space program for the city's consideration.

- The maximum total project cost budget range for the new indoor aquatic facility is \$8M. When determining the construction budget based on the \$8M available for the project, approximately \$6.5M is the target for construction. The other \$1.5M will be allocated for project fees (design team, surveys, permitting), contingencies and escalation. This study will explore several budget option levels and scenarios to ensure the overall functionality of the aquatic facility is met. Alternative build materials will be explored which could be a tension fabric enclosure versus a traditional brick and mortar natatorium.
- Based on an estimated \$400/square foot for construction costs, the approximate building size is 16,000 square feet inclusive of the pool, natatorium enclosure and support spaces.
- The initial desire is for the new indoor aquatic center to be built on the existing soccer fields to the north of the outdoor pool and recreation center.
- The local high school would be a primary user of the indoor aquatic center from October to February for the purpose of swim practice.
- The local USA Swimming Swim Team could be a long-term tenant to rent lanes for swim practice.
- The following are essential components to include in the new indoor aquatic center:
  - o A minimum 6-lane, 25-yard lap / fitness pool with starting blocks to allow for community fitness lap swimming and high school swim team practice
  - o Area of 9-foot depth to meet the minimum requirement for lifeguard certification
  - o A deck-level gutter is needed for ease of access to the pool, and to aid in lifeguard training and rescues.
  - o A shallow end to the pool (approx. 2'6" to 4'0" depth) to allow for water walking, water fitness classes and swimming lessons
  - o Recreational amenities in the shallow end of the pool
  - o An indoor waterslide
  - o A recreational shallow water area for young children
  - o A multi-purpose room off the pool deck to be utilized for lifeguard training classes, birthday party rentals and staff meetings.
  - o Several family changing rooms
- Based on the population of Alamogordo, Councilman-Hunsaker would recommend a minimum of a 3,400 square foot indoor pool (6-lane, 25-yards) and a maximum of 6,000 square feet of indoor water. With the maximum of 6,000 square feet of water that could include a two-pool

|                        |         |                                    |          |
|------------------------|---------|------------------------------------|----------|
| Total Population       | 32,167  | Median Income                      | \$47,620 |
| % Male Population      | 50.1%   | Per Capita Income                  | \$24,884 |
| % Female Population    | 49.9%   | Average Household Income           | \$58,753 |
| Median Age             | 37.4    | Owner Occupied Housing Units       | 91.9%    |
| Population Density     | 1,492.2 | Vacant Housing Units               | 8.1%     |
| Total Households       | 13,540  | Household Growth from 2000 to 2021 | -1.4%    |
| Average Household Size | 2.4     | Household Growth from 2021 to 2026 | 2.7%     |

facility as opposed to a single pool facility.

- The following charts detail a preliminary space program for the indoor aquatic center with a 6-lane, 25-yard swimming pool and an 8-lane, 25-yard swimming pool.

|                              |                                            |                 |        |
|------------------------------|--------------------------------------------|-----------------|--------|
| <b>Support Spaces</b>        |                                            |                 | 6,112  |
|                              | Lobby / Front Desk                         | Sq. Ft.         | 600    |
|                              | Multi-Purpose Room                         | Sq. Ft.         | 800    |
|                              | Offices (Lifeguard + Admin)                | Sq. Ft.         | 500    |
|                              | Locker Rooms                               | Sq. Ft.         | 1,200  |
|                              | Family Changing Rooms                      | Sq. Ft.         | 200    |
|                              | Indoor Pool Mechanical Room                | Sq. Ft.         | 793    |
|                              | Building Mechanical / Electrical / Janitor | Sq. Ft.         | 400    |
|                              | Storage (Building / Pool)                  | Sq. Ft.         | 600    |
|                              | Circulation and Walls (20%)                | Sq. Ft.         | 1,019  |
|                              |                                            |                 |        |
| <b>Indoor Aquatic Center</b> |                                            |                 | 6,906  |
|                              | <b>6-Lane, 25-Yard Lap / Fitness Pool</b>  | Sq. Ft.         | 3,453  |
|                              | Natatorium Enclosure (pool + deck)         | Sq. Ft.         | 6,906  |
|                              |                                            |                 |        |
|                              |                                            | Total (Sq. Ft.) | 13,018 |

|                              |                                            |                 |        |
|------------------------------|--------------------------------------------|-----------------|--------|
| <b>Support Spaces</b>        |                                            |                 | 6,542  |
|                              | Lobby / Front Desk                         | Sq. Ft.         | 600    |
|                              | Multi-Purpose Room                         | Sq. Ft.         | 800    |
|                              | Offices (Lifeguard + Admin)                | Sq. Ft.         | 500    |
|                              | Locker Rooms                               | Sq. Ft.         | 1,400  |
|                              | Family Changing Rooms                      | Sq. Ft.         | 200    |
|                              | Indoor Pool Mechanical Room                | Sq. Ft.         | 952    |
|                              | Building Mechanical / Electrical / Janitor | Sq. Ft.         | 400    |
|                              | Storage (Building / Pool)                  | Sq. Ft.         | 600    |
|                              | Circulation and Walls (20%)                | Sq. Ft.         | 1,090  |
|                              |                                            |                 |        |
| <b>Indoor Aquatic Center</b> |                                            |                 | 9,128  |
|                              | <b>8-Lane, 25-Yard Lap / Fitness Pool</b>  | Sq. Ft.         | 4,564  |
|                              | Natatorium Enclosure (pool + deck)         | Sq. Ft.         | 9,128  |
|                              |                                            |                 |        |
|                              |                                            | Total (Sq. Ft.) | 15,670 |

- Several of the support space sizes have a direct correlation to the size of the swimming pool.
  - o Locker rooms – increased capacity of the pool necessitates a larger locker room and fixture count
  - o Pool mechanical room – as the size of the pool increases so does the size of the pool filtration, chemical storage and other related equipment

- Natatorium enclosure – the natatorium size increases as the pool size increases in order to maintain deck clearances around the perimeter of the pool. The square feet allocated to the natatorium enclosure is inclusive of both the swimming pool and the deck.

The following pictures represent pool sizes and shapes to consider for the Alamogordo Indoor Aquatic Center.



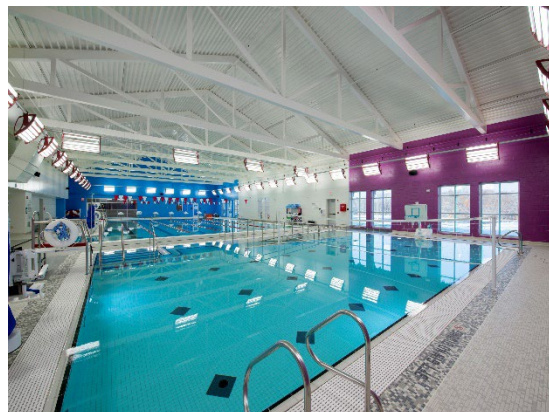
6-lane, 25-yard lap pool



8-lane, 25-yard lap pool



4-lane, 25-yard lap | programming pool



Shallow water programming pool



Lap (4-lanes) | programming | rec pool



Lap (4-lanes) | programming | rec pool

|                                            | Brick and Mortar                           | Sprung Structure                              |
|--------------------------------------------|--------------------------------------------|-----------------------------------------------|
| Lifespan of Building                       | 40-50+ yrs                                 | 50 + yrs <sup>1</sup>                         |
| Lifespan of Roof/Membrane                  | 20-25 yrs                                  | 25-30 yrs                                     |
| Cost to Replace Roof/Membrane              | \$30 sq/ft + (today's dollar) <sup>2</sup> | \$300-\$400,000 (today's dollar) <sup>3</sup> |
| Long-term Maintenance Costs (over 25 year) | See #4 below                               | See # 5 below                                 |

1. Sprung will provide a pro-rata warranty of 50 years on the aluminum substructure.
2. Current re-roofing project costs for removing existing roof / cover board / insulation down to deck and replacement with insulation / cover board / and new tpo 60 mil roof membrane are about \$30.00 per square foot. That cost typically includes accessories such as parapet cap replacement, roof drain replacement and / or gutter and downspout replacement, and walkway pads. It also includes removal of hvac equipment and other items to perform work along with the contractor or subcontractors general conditions, overhead and profit.
3. Membrane replacement is usually about 25% to 35% of the initial building cost so it would probably be in the range of \$300,000 to \$400,000 in today's dollars. Tedlar membrane has a 25 year warranty.
4. Roof (once every 20 to 25 years) - \$30 per square foot – See #2 above.
  - Stucco or eifs (patch and paint every 10 years) - \$5.00 +/- per square foot, maybe a little more depending on wall height and quantity.
  - Metal wall panels – Little or no maintenance over the life of the building. Replacement is a possibility after about 30 years but may last much longer depending on the panel type and manufacturer. Replacement would be about \$10.00 to \$12.00 per square foot.
  - Possibly replace windows after 25 to 30 years.
5. The Sprung structure requires very little maintenance in comparison to a conventional building, however, a small amount of periodic maintenance is required. While the membrane used in the Sprung Structure was specifically developed to be very durable and offer exceptional life expectancy, small tears or rips can occur. A visual inspection of the membrane should be carried out periodically to ensure that there are no major tears or holes in the membrane. If membrane damage occurs, patches can be applied with

adhesive or heat welded in place. Regular cleaning of the membrane is recommended. Sprung will provide a comprehensive maintenance manual upon purchase of the structure.

Q & A:

**In a Sprung Structure, do the insulation components need replaced more often than the membrane?** *The insulation would only need to be replaced if moisture penetrated the membrane and got the insulation wet. Other than the insulation becoming wet, the insulation should last the lifetime of the structure.*

**In a Sprung Structure, does the mounting hardware for the ventilation systems require more often replacement than the substructure? And should any hardware used in this building be spec'd to the same standards as the substructure and its components?** *Sprung Structure will provide framed penetration kits for the HVAC system to enter the Sprung Structure. Those framed openings would need to be replaced if any damage were to occur or if a reskin of the structure was going to take place. The HVAC system designed by your engineers does not need to meet the same standards as the Sprung aluminum substructure and components. Sprung would work with you MEP professionals to make sure that the HVAC system was tuned and designed to integrate with a Sprung Structure.*

**What is the durability of the Sprung Structure type of building in the desert southwest? How well does it withstand the high UV and high winds/w sand that we regularly experience here?** *Sprung Structures' aluminum subframe has a pro-rated warranty of 50 years, while our tedlar exterior membrane is warrantied for 25 years. Each Sprung Structure is engineered for site-specific wind and snow loads and has been rated to meet the Miami Dade wind ratings (the nation's standard). See Tedlar membrane spec sheet (with specific UV information) included with this packet.*

**How well does the Sprung Structure withstand the high humidity and chemicals of a swimming pool environment?** *Sprung Structure pool enclosures Sprung structures utilize a military grade, corrosion resistant aluminum substructure, which offers unrivalled corrosion protection. Depending on the shape, size and accessories selected for your structure, there may also be a limited number of miscellaneous steel components required. For long term performance of all steel components, they will be treated with two complementing types of ZINC based protection. The steel is first hot dipped galvanized, postproduction, to ASTM A123. The second type of protection is a two-stage powder coat with a ZINC hybrid primer and UV stable topcoat. All structural bolts will be provided with a proprietary zinc flake coating.*

**When these buildings are used over swimming pools AND exposed to the desert environment, what is their typical longevity?** *As mentioned previously, Sprung will provide a pro-rata warranty of 50 years on the aluminum substructure and 25 years for the Tedlar membrane. There are multiple examples of the membrane of structure long outlasting the warranty period.*

**When a Sprung Structure is used as a natatorium, do they need re-skinned or re-placed more often? How often for either?** *When a Sprung Structure serves as a natatorium, the membrane's lifespan remains backed by a robust 25-year warranty. Through diligent upkeep and regular maintenance ( see # 5 above), however, the membrane can surpass expectations, boasting an extended lifespan of 25 to 30 years.*

**In a Sprung Structure, how and how well is moisture and mold mitigated when used as a natatorium?** *Sprung Structures collaborates seamlessly with your mechanical engineers to optimize airflow within the structure, effectively addressing any concerns related to moisture buildup. Additionally, our R-30 insulation is expertly encapsulated between two layers of membrane, forming a robust vapor barrier that not only guarantees the insulation's standard lifespan but also enhances overall performance.*

**Is it correct to assume that a brick and mortar building will have a minimum 40 to 50 year lifespan?** *Yes, the typical life span of an institutional level building is typically considered as 40 to 50 years, and likely more with maintenance, upgrades, renovations, etc. The New Mexico School for the Blind and Visually Impaired in Alamogordo is currently renovating a building that was build in 1902!*

**Does a brick and mortar building come with any kind of warranty?** *The brick and mortar building comes with a one year warranty from the Contractor upon substantial completion but most of the materials and systems come with additional warranties:*

1. *Roof – 20 to 25 years.*
2. *EIFS / Stucco – 5 years.*
3. *Metal Wall Panels – 20 years for panel finish. This may vary based on type, finish, and manufacturer.*
4. *Windows – 5 years.*

# NATATORIUM – FUNCTIONALITY & PROGRAMMING

*Quality of life amenity – highly desired year-round amenity for existing and new residents.*

*While smaller, the new pool layout meets the essential needs of community pool users which the current pool does NOT. It can provide the same programming as the existing pool AND due to its more functional layout and accessible entry options for all ages and abilities, we will be able to significantly increase/expand access and programming to better serve the community.*

## □ FUNCTIONALITY – POOL LAYOUT – **SIMILARITIES AND IMPROVEMENTS**

### ○ **ONE BODY OF WATER, SMALLER FOOTPRINT**

*ONE POOL MAINTENANCE SYSTEM + LESS WATER + LESS HEATING + LESS CHEMICAL USE  
= LOWER POOL OPERATING COST.*

### ○ **SHALLOW WATER AREA - EXPANDED (0'-3')**

*Significantly increased shallow water area and moved water features/play area into water to better serve young children (toddler-elementary) and to provide an expanded swim lesson area.*

### ○ **DEEP WATER / LAP LANE AREA – REDUCED OVERALL AREA, 8 vs 9 LAP LANES**

*Able to provide the same programming with minimal impact. Able to expand sessions year-round and create alternative session times if needed.*

### ○ **MULTIPLE POOL ENTRY TYPES & FLUSH GUTTERS**

*Creates multiple water entry options for pool users that are much more user-friendly for seniors, young children, individuals with limited mobility and/or special needs.*

#### ▪ **ZERO-DEPTH/STEP-IN AREAS (0'-1') / STEPS (EXPANDED) / LADDERS**

### ○ **IMPROVED WATER EMERGENCY RESPONSE W/ COMPACT LAYOUT**

*Reduced lifeguard coverage requirements, expanded lifeguard/first aid office area, , lap lane configuration allow unimpeded rescue to shallow water, flush gutters provide easier victim extrication, increased deck/response space around pool, rear access lane w/direct pool access door.*

### ○ **INDOOR POOL**

*Provide year-round covered aquatic venue for those who need to limit sun exposure, longer pool equipment and chemical life with protection from sun exposure, reduced number of session cancellations due to weather (e.g., wind/dust, heavy rain, cold).*

### ○ **SUPPORTING ROOMS & AMENITIES – IMPROVED LAYOUT AND POOL ACCESS**

*Direct access maintenance, storage and locker rooms, increased deck space both inside and out, expanded multipurpose meeting/party room, expanded lifeguard/first aid office.*

### ○ **OUTDOOR DECK**

*Provide outdoor relaxation deck for those wanting sun and/or outdoor shaded seating during warmer months.*

### ○ **FOOD TRUCK PAD**

*easy access to deck area, does NOT block emergency & utilities access alley.*

## □ YEAR-ROUND PROGRAMMING

### ○ RECREATIONAL SWIM SESSIONS

*Increased entry accessibility for seniors, young children, individuals with limited mobility and/or special needs. Larger shallow water area (0'-3') and water features/play area to better serve young children (toddler-elementary) while still providing large deep-water area for experienced swimmers. Dividable multipurpose room adjacent to pool for parties.*

- **PUBLIC SWIM SESSIONS** – maintain current heavy summer programming and expanding year-round evening, weekend, and school release day sessions. **Additional Revenue Potential = \$8-10K**
- **YOUTH GROUP SESSIONS** - maintain current programming and expand year-round daytime field trip opportunities for area schools and youth organizations (Rec Centers - AFRC, Boys & Girls Club, HAFB, Area Schools – Alamogordo, Cloudcroft, Tularosa, Mescalero, Ruidoso, private schools). **Additional Revenue Potential = \$2-4K**
- **PRIVATE POOL RENTALS / BIRTHDAY PARTIES** – the expanded shallow water area with play features is expected to significantly increase the demand for private pool rentals and birthday parties for young children - maintaining current programming and expanding year-round with potential availability during daytime, evening, weekend hours. **Additional Revenue Potential = \$9-11K**

### ○ INSTRUCTIONAL SWIM SESSIONS

*Larger shallow water area (0'-3') provides much needed, safer space for providing high demand swim lessons for younger/inexperienced children while still providing a large deep-water area for adult and advanced swim instruction and aquatic training. Dividable multipurpose room adjacent to pool for classroom needs. Increased entry accessibility for seniors, young children, individuals with limited mobility and/or special needs.*

- **SWIM LESSON SESSIONS** – maintain current heavy summer programming and expanding year-round daytime and evening sessions. **Additional Revenue Potential = \$15-30K**
- **AQUATIC TRAINING** – maintain and expand training courses during school release weeks (e.g., Lifeguarding, Swim Instructor, JR Lifeguards, Swim Aides...), supports regional community demand (HAFB, NMSBVI, Timberon, Carrizozo) and builds strong staff candidates. **Additional Revenue Potential = \$1-3K**
- **COOPERATIVE COLLEGE & HIGH SCHOOL COURSES** – create cooperative college and/or high school level courses for student credits around aquatics (e.g., swim training/fitness classes, lifeguarding, swim instructor courses) during established semesters. **Additional Revenue Potential = ??**

### ○ FITNESS SESSIONS (INDEPENDENT & INSTRUCTOR LED)

*Layout provides 8 swim lanes (1 less than existing pool), a large 4'-5' area and a deep-water area which will allow us to maintain existing programming with minimal impact. Increased entry accessibility for seniors, individuals with limited mobility and/or special needs.*

- **LAP SWIM SESSIONS** – maintain current heavy summer programming and expanding late spring/early fall schedule to year-round early morning, midday, and evening sessions. **Additional Revenue Potential = \$9-11K**
- **INSTRUCTOR LED SESSIONS** – maintain summer programming and expanding schedule to year-round morning, evening, and weekend sessions. **Additional Revenue Potential = \$7-9K**

○ **COMPETITIVE SWIMMING (AHS SWIM TEAM & LOCAL SWIM CLUB)**

*Design provides an 8 lane, 25-yard pool venue that meets the requirements for competitive high school, college and club short-course training and small meets. Appropriate water depths for starting blocks and flip turns, flush gutters for easy push outs, deck space for 2-3 teams and portable bleachers and locker rooms. Dividable multipurpose room adjacent to pool for coaches and officials.*

- **AHS SWIM TEAM** – maintain current training schedule, expand to provide for entire season (Oct-Feb), host 1-2 small meets. **Additional Revenue Potential = \$10-15K per current JPA**
- **LOCAL SWIM CLUB** – maintain local youth swim club summer training, expand schedule to school year training, host 1-2 small meets. **Additional Revenue Potential = \$4-6K**

**TOTAL ADDITIONAL REVENUE POTENTIAL = \$65-100K**

**(LOW TO MID-RANGE ESTIMATE BASED ON PROPOSED MINIMAL LG STAFFING)**

# ALAMOGORDO RECREATION CENTER - POOL USE

## RECREATIONAL SWIM – PUBLIC SWIM SESSIONS

– During the summer break we offer 12 recreation swim sessions per week, during the shoulder months we offer 2-4 sessions per week at varied times.

- AGE OF PARTICIPANTS: ALL AGES
- AVERAGE # OF PARTICIPANTS:
  - RANGE:
    - MAY-AUGUST: TUE/WED/THR/SUN = 125-175 PER DAY, FRI/SAT = 200-275 PER DAY (900-1000 PER WEEK)
    - SPRING/FALL: WED/FRI = 25-50 PER DAY, SAT = 50-100 PER DAY (150 PER WEEK)
  - **AVERAGE TOTAL SEASONAL PARTICIPATION = 12,750**
- POOL AREA USED: FULL POOL (EXCEPT MID-POOL LANE LINES) PLUS BIG SLIDE AND SPLASH PAD
- AVERAGE AMOUNT OF POOL USE: 12-24 SESSIONS PER WEEK (SUMMER = DOUBLE # OF SESSIONS), 6 MONTH SEASON
  - 8-24 HOURS PER WEEK, 32-100 HOURS PER MONTH, 1300 POOL HOURS PER SEASON

## SWIM LESSONS – PARENT/CHILD THRU ADULT SWIM LESSONS

– The Alamogordo Recreation Center is an authorized/licensed American Red Cross Training Provider facility. We typically conduct Learn-to-Swim Lessons from April thru October. We offer lessons for all ages.

- AGE OF PARTICIPANTS: 6 MONTHS – SENIOR ADULT
- AVERAGE # OF PARTICIPANTS:
  - 6 MOS – 3 YEARS = 30-50
  - 4 – 13 YEARS = 350-400
  - 14 YEARS & UP = 10-20 (*beginner swimmers, other 14–18-year-olds are in swim club and/or swim team*)
  - **AVERAGE TOTAL SEASONAL PARTICIPATION = 450**
- POOL AREA USED: SHALLOW/EAST END & 1-2 LAP LANES
- AVERAGE AMOUNT OF POOL USE: 2 HOUR BLOCKS, 2-6x/WEEK, 6 MONTH SEASON
  - 6-12 HOURS PER WEEK, 25-50 HOURS PER MONTH, 800 POOL HOURS PER SEASON

## AQUATIC FITNESS SESSIONS – LAP SWIM, AQUAWALK & FITNESS CLASSES

– During the summer break we offer 24 sessions per week at varied times, during the shoulder months we offer 10-12 sessions per week at varied times. Sessions include lap swim, aqua walk and/or fitness classes. Currently, we have 3 fitness instructors leading aquatic fitness classes that are held at 7:00am, 9:00am and 10:00am, 9 classes per week.

- AGE OF PARTICIPANTS: 16 YEARS – SENIOR ADULT
  - LAP SWIM & AQUA WALK - *majority are adults & senior adults, small percentage of teens*
  - FITNESS CLASSES - *majority senior adults*
- AVERAGE # OF PARTICIPANTS:

- LAP SWIM/AQUA WALK RANGE:
  - MID-MAY – MID-AUGUST: 30-35 PER WEEK DAY, 5-10 PER WEEKEND DAY / 155-165 PER WEEK
  - SPRING & FALL WEEKS: 10-20 PER WEEK DAY, 3-5 PER WEEKEND DAY / 70-75 PER WEEK
- FITNESS CLASS RANGE: 5 – 20 PER CLASS / 65 – 75 PER WEEK
- **AVERAGE TOTAL SEASONAL PARTICIPATION = 3000**
- POOL AREA USED: LAP LANES AND MID-POOL
- AVERAGE AMOUNT OF POOL USE: 12-24 SESSIONS PER WEEK (SUMMER = DOUBLE # OF SESSIONS), 6 MONTH SEASON
  - 20-42 HOURS PER WEEK, 80-170 HOURS PER MONTH, 3000 POOL HOURS PER SEASON

## **YOUTH GROUP SESSIONS – RECREATION SWIM FOR SCHOOLS & YOUTH ORGANIZATIONS**

*– Stand-alone sessions for multiple or large youth groups including area schools (e.g., Tularosa Elementary, Mountain View Middle School...) in April and May and summer youth organization (e.g., Cloudcroft Youth Program, Boys & Girls Club, Christian Academy...) during the summer break. Two sessions per week are held during the summer break and upon request during the spring/fall.*

- AGE OF PARTICIPANTS: 6-17 YEARS (PLUS ADULT CHAPERONES)
- AVERAGE # OF PARTICIPANTS:
  - RANGE: 60 – 240 YOUTH PER SESSION (PLUS ADULT CHAPERONES)
- **AVERAGE TOTAL SEASONAL PARTICIPATION = 1900**
- POOL AREA USED: SHALLOW TO MID-POOL PLUS BIG SLIDE AND SPLASH PAD
- AVERAGE AMOUNT OF POOL USE: 2 SESSIONS PER WEEK DURING SUMMER BREAK AND UPON REQUEST IN THE SPRING OR FALL
  - SUMMER BREAK: 3 HOURS PER WEEK, 12 HOURS PER MONTH, 30 POOL HOURS PER SEASON
  - SPRING/FALL: 1.5 HOURS PER REQUESTED SESSION, 6-9 PER SEASON

## **ALAMOGORDO SWIM CLUB**

*– A competitive swim development program for youth. We took over the program in 2024 upon the retirement of the previous organization's leadership. Currently a 3-month program that could grow to 6-8 months with an indoor pool. Participants pay a monthly participation fee.*

- AGE OF PARTICIPANTS: 6 – 18 YEARS
- AVERAGE # OF PARTICIPANTS: 20-30 (FLUCTUATES MONTHLY)
  - **AVERAGE TOTAL SEASONAL PARTICIPATION = 70-80**
- POOL AREA USED: 5 LAP LANES
- AVERAGE AMOUNT OF POOL USE: 2 HOURS, 3x/WEEK, 3 MONTH SEASON
  - 6 HOURS PER WEEK, 25 HOURS PER MONTH, 150 POOL HOURS PER SEASON

## **HIGH SCHOOL SWIM TEAM**

*– High School swim team season in October - February. Currently, APS utilizes our pool for practices during the month of October and early November (if the weather cooperates). Once our season is over, APS coordinates time between Holloman AFB, NM School of the Blind and the White Sands Missile Range pools to complete the season.*

- AGE OF PARTICIPANTS: 13 – 18 YEARS

- **AVERAGE # OF PARTICIPANTS: 25-35**
- **POOL AREA USED: 5-7 LAP LANES**
- **AVERAGE AMOUNT OF POOL USE: 2 HOURS, 6X/WEEK (EARLY MORNING & AFTER SCHOOL), 4-6 WEEKS**
  - 12 HOURS PER WEEK, 48-72 POOL HOURS TOTAL

## **POOL PARTY & PRIVATE POOL RENTALS – RECREATION SWIM**

– *Private Rentals are stand-alone evening sessions for individuals or groups that would like to have a private rental to celebrate events (e.g., graduation, birthdays...) or reward group members (e.g., Basketball/football leagues, Big Brothers/Big Sisters...). Sessions held upon request based on pool and lifeguard availability May through August on Saturday and/or Sunday evenings. A Pool Party is an event held within an established public swim session that are scheduled upon request.*

- **AGE OF PARTICIPANTS: ALL AGES**
- **AVERAGE # OF PARTICIPANTS:**
  - **RANGE:**
    - 20-30 PER POOL PARTY (WITHIN PUBLIC SWIM SESSION)
    - 60 – 240 PER PRIVATE RENTAL
- **AVERAGE TOTAL SEASONAL PARTICIPATION = 1000-1250**
- **POOL AREA USED: FULL OR PARTIAL POOL PLUS BIG SLIDE AND SPLASH PAD**
- **AVERAGE AMOUNT OF POOL USE: 1-2 SESSIONS PER WEEK DURING SUMMER BREAK AND UPON REQUEST IN THE SPRING OR FALL**
  - **SUMMER BREAK: 2-8 HOURS PER WEEK, 8-16 HOURS PER MONTH, 24-30 POOL HOURS PER SEASON**
  - **SPRING/FALL: 2 HOURS PER REQUESTED SESSION, 8-16 PER SEASON**

## **AQUATIC CERTIFICATION TRAINING – LIFEGUARD, SWIM INSTRUCTOR, SWIM COACH SAFETY TRAINING**

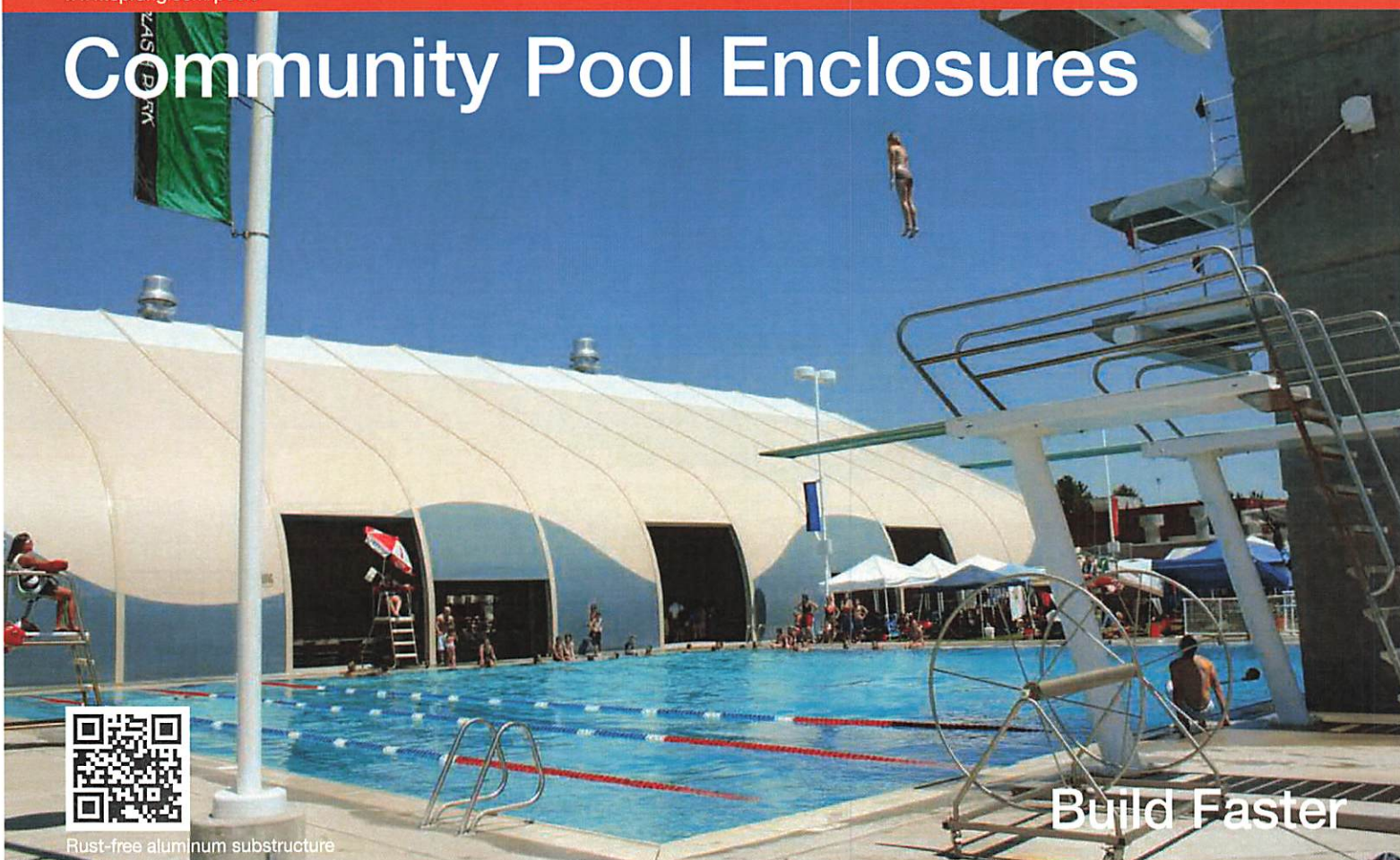
– *The Aquatics Coordinator has the required certifications to conduct all necessary training for our lifeguards and swim instructors in-house as well as providing training for the surrounding region (HAFB, Timberon, NMSBVI, Carrizozo) if needed. Currently, we conduct 2-3 lifeguard training courses, 1 swim instructor training course annually and Swim Coach Safety Training as needed.*

- **AGE OF PARTICIPANTS: 15 – 65 YEARS**
- **AVERAGE # OF PARTICIPANTS: 4-12 PER COURSE**
  - **AVERAGE TOTAL SEASONAL PARTICIPATION = 15-25**
- **POOL AREA USED: DEEP AND SHALLOW**
- **AVERAGE AMOUNT OF POOL USE: 25 HOURS PER COURSE, 75 POOL HOURS TOTAL**

**ESTIMATED AVERAGE SEASONAL POOL USERS = 19,350**

*(estimated total visits throughout season, not adjusted for repeat users)*

# Community Pool Enclosures



Rust-free aluminum substructure

**Build Faster**



Encapsulated insulation packages



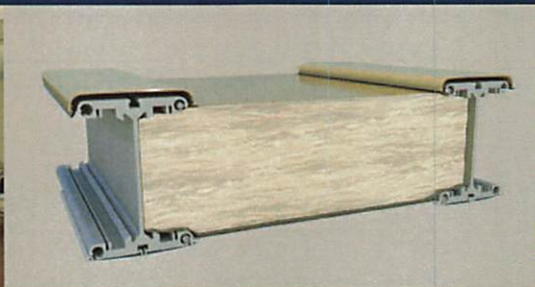
Bright spacious clearspan interiors



Immediate delivery from inventory



Daylight panels add natural light



Optional highly efficient fiberglass insulation system



Seasonal openings



**Build  
Faster**

Turn your existing  
outdoor pool into a  
year round aquatic center.

North America toll free:  
+ 1 800 528 9899  
US direct dial:  
+ 1 801 280 1555  
Canada direct dial:  
+ 1 403 601 2292

[info@sprung.com](mailto:info@sprung.com)

# Community Pool Enclosures

**Build Faster**  
Engineered & Manufactured by Sprung Instant Structures



**Philip S. Miller Park**  
Town of Castle Rock, Colorado  
110' wide x 105' long

The population of Castle Rock has tripled in the past 10 years and needed a new Aquatic Center. A Sprung structure was built for the new aquatic center, in conjunction with a 64,000 sq. ft. athletic facility. Sprung was the ideal solution for the long term growth needs in a town with strict building and architectural codes.

The year round facility features encapsulated insulation, and a bright interior with daylight panels in the peak and large windows on the building face.

Sprung was chosen for their ability to meet a tight construction time-line with a high quality structure that met their budget needs.

The center features two water-slides, four swimming lanes and a vortex pool.



**Centennial Aquatic Centre**  
Collingwood, Ontario  
90' wide x 210' long

Collingwood had a outdoor pool measuring 25 meters long by 12 meters wide, with a water capacity of 540,000 liters, that was built in 1967.

In 2013, the community wanted to enclose the pool to extend its use year-round.

In 6 months the outdoor pool was enclosed and a new accessible warm-water pool was added to create a year round Aquatic Center.



**Kearns Oquirrh Park Fitness Center - Utah**  
120' wide x 195' long

The new 23,400 square foot state of the art swim facility features a Salem Blue Kynar membrane wave pattern on the bottom and tan Dupont Tedlar Membrane complete with a custom skylight, seating for over 1,000, connector to existing facility, state of the art sound system and full color, 22 mm, video capable 8' x 16' scoreboard.

Kearns was extremely impressed with the options that could be integrated into a Sprung. The structure includes a sprinkler system and has a custom inverted lighting package that utilizes the highly reflective and tensioned inner liner to uniquely diffuse the lighting, eliminating blind spots during polo meets that would occur in traditional buildings from the past.

The Structure was erected over a completely full Olympic sized 50 meter pool. This pool has racing lanes and is also being utilized by local schools to host polo championships that in the past had to be out of state to avoid the weather.



**Sprung Instant Structures, Inc.**  
5711 West Dannon Way  
West Jordan, Utah 84081

Toll Free: 1 800 528 9899  
Direct Dial: 1 801 280 1555  
Fax: 1 801 280 7072

**Sprung Instant Structures Ltd.**  
PO Box 62, 80039 Maple Leaf Road  
Aldersyde, Alberta, Canada  
TOL 0A0

Toll Free: 1 800 528 9899  
Direct Dial: 1 403 601 2292  
Fax: 1 403 601 4833

**Sprung Structures DWC-LLC**  
PO Box 712185, Dubai, United Arab Emirates  
Telephone: +971 508312274

**Sprung Instant Structures E.C.**  
Office 45 Building 225, Road 28, Block 328  
Siqqayyah Manama 999, Bahrain BH 26105  
Telephone: +973 39511127

North America toll free:  
**+ 1 800 528 9899**  
US direct dial:  
**+ 1 801 280 1555**  
Canada direct dial:  
**+ 1 403 601 2292**

**info@sprung.com**

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 10/22/2024

**Report Date:** 10/14/2024

**Report No:** 8.

**Submitted By:** Stella Rael

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**Subject:** Consider, and act upon, Ordinance 1708 Case M-2024-0001(A) for first publication of a de-annexation of parcels known as Highway 82 Subdivision Lots 1-4, 17 US Hwy 82-Account Number R022812, 19 US Hwy 82-Account Number R022839. (*Stella Rael, City Planner*) **(Roll Call Required)**

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact: N/A

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**Recommendation:** Approve for first publication

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**Background:** Property owners are requesting that the city de-annex the parcels, known as Highway 82 Subdivision Lots 1-4, 17 US Hwy 82-Account Number R022812 and 19 US Hwy 82-Account Number R022839, removing them from the Alamogordo City limits and returning them to Otero County's jurisdiction.



City of Alamogordo

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# City Commission



M-2024-0001(A)

Stella Rael, City Planner  
October 22, 2024

## De-Annexation Request Case: M-2024-0001(A)

### **Request:**

The Property owners have submitted a request to de-annex the following parcels removing them from the Alamogordo City Limits and returning them to Otero County's jurisdiction.

**Highway 82 Subdivison Lots 1-4**

**17 US HWY 82-Acct #R022812**

**19 US HWY 82-Acct #R022839**

# Zoning Map

## M-2024-0001(A)

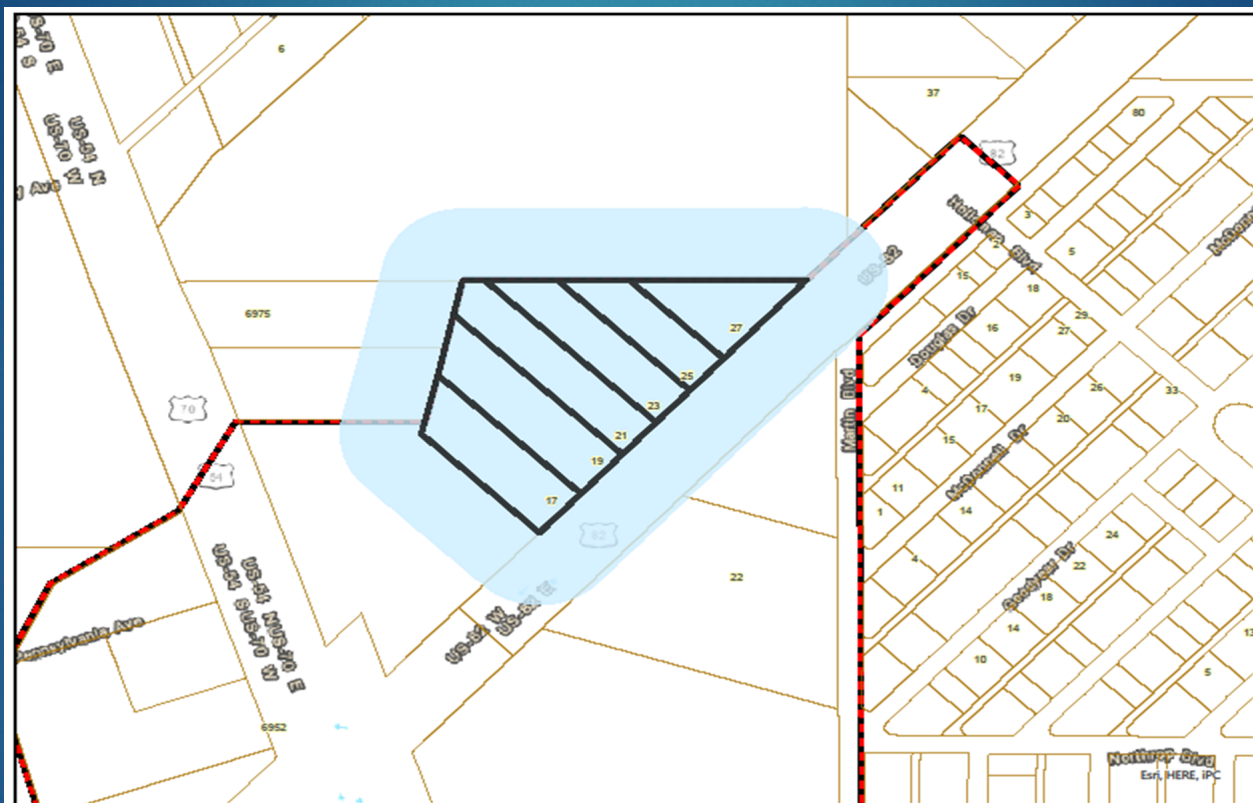
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# Protest Area

## M-2024-0001(A)



17-27 US HWY 82  
Protest Area Map

## M-2024-0001(A)

6

### Findings of Fact

- ◆1. The parcels are located within Highway 82 Subdivision Lots 1-4, 17 US Hwy 82, and 19 US Hwy 82.
- ◆2. The request is to de-annex the above parcels removing them from within the Alamogordo City limits and returning them to Otero County's Jurisdiction.
- ◆3. The legal notice was published in the Alamogordo Daily News
- ◆4. Seven (7) letters were mailed by certified/returned receipt mail to all property owners of record within two hundred (200) feet from the property, excluding public right-of-way, of the property for which the rezoning is sought.
- ◆6. As of October 14, 2024, there have been no letters returned undeliverable. No letters of opposition have been received.
- ◆7. One phone call has been received requesting further information.

# M-2024-0001(A)

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- ◆ Staff recommends approval since this request will not be materially detrimental to surrounding property owners or the public.

**ORDINANCE No. 1708**

**AN ORDINANCE CONSENTING TO THE DE-ANNEXATION OF HIGHWAY 82 SUBDIVISION LOTS 1-4, 17 US HWY 82, AND 19 US HWY 82, OWNED BY WOOD & THOMAS & EMBROUGH, DANIEL & KARA BEARBEN, G. DANIEL BEARDEN, & CRYSTAL BOWMAN WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF ALAMOGORDO, OTERO COUNTY, NEW MEXICO.**

**WHEREAS**, Wood & Thomas & Enbrough, Daniel & Kara Bearden, G. Daniel Bearden, & Crystal Bowman, are the owners of the above-described property; and

**WHEREAS**, said lands are currently within the boundaries of the City of Alamogordo, New Mexico, a New Mexico municipal corporation; and

**WHEREAS**, the governing body of the City of Alamogordo finds it to be in the best interest of the City and its residents that the subject properties be de-annexed from within the city limits of the City of Alamogordo and be placed within the boundaries of Otero County, New Mexico.

**NOW, THEREFORE**, be it ordained by the governing body of the City of Alamogordo, New Mexico, a New Mexico municipal corporation:

**SECTION ONE**

The following described properties are de-annexed and returned to the boundaries within Otero County New Mexico jurisdiction

HIGHWAY 82 SUBDIVISION LOTS 1-4, 17 US HWY 82, AND 19 US HWY 82

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024

**CITY OF ALAMOGORDO, NEW MEXICO a  
New Mexico municipal corporation**

By: \_\_\_\_\_  
Susan L. Payne, Mayor

**ATTEST:**

\_\_\_\_\_  
Rachel Hughs, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Ashley Smith, City Attorney

# AGENDA REPORT

## CITY OF ALAMOGORDO

### CITY COMMISSION

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**Meeting Date:** 10/22/2024

**Report Date:**

**Report No:** 9.

**Submitted By:**

---

**Subject:** Discuss City Manager recruitment and provide direction to the Human Resources Department.  
(*Susan L. Payne, Mayor*)

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**Fiscal Impact:**

Amount Budgeted:

Fund:

Additional Fiscal Impact:

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**Recommendation:**

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**Background:**

# **CITY MANAGER RECRUITMENT OPTIONS**

## **#1 INTERNAL RECRUITMENT THROUGH HUMAN RESOURCES:**

- Would require a finalized job description.
- IN-HOUSE only announcement or an OPEN RECRUITMENT.
- Posting through our typical means would include ADN, Chamber of Commerce, City Job Boards, Alamogordo Public Schools, Burt Broadcasting, Holloman AFB, NMSU, New Mexico Workforce Connection, The Counseling Center, Facebook, NeoGov, and our digital Marquees.
- Can do additional advertising with the New Mexico Municipal League (NMML), other state municipal leagues, the International City/County Management Association (ICMA), LinkedIn, etc.
- Advertise as open until filled and with a first review date.

## **#2 HUMAN RESOURCES REQUEST QUOTES FROM RECRUITING AGENCIES:**

- Would require a finalized job description.
- This process is available if the cost would be \$20,000 or more but less than \$60,000.
- Recruiting agencies charge between 15 and 35% of the annual salary depending on the vendor. As an example, a City Manager hired at \$150,000, with a fee of 35% would be a cost of \$52,500 ( $\$150,000 \times 0.35 = \$52,500$ ).
- The cost would be unknown until an employment contract is signed with the selected candidate.
- The procurement process would be necessary to obtain a contract with the selected vendor. It would likely take a month depending on the responsiveness of the vendor.

## **#3 RECRUITMENT THROUGH THE REQUEST FOR PROPOSALS (RFP) PROCESS:**

- Would require a finalized job description.
- This is a competitive sealed process that is available if the cost could exceed \$60,000.
- A scope of work, and how proposed costs should be submitted will be provided in the RFP document.
- The RFP would be advertised for 30 days and returned proposals would be evaluated after the closing date to submit proposals. The timeline is approximately 45 days from the start until a vendor is selected.
- The cost would be unknown until an employment contract is signed with the selected candidate.
- This process provides the freedom to select an agency based on its credentials, success rate, and other critical factors that are outlined in the scope of work.
- An agreement would be procured once a vendor is selected (a draft is provided with the RFP when advertised).

### Scope of Work for an RFP

A general statement can be included in the RFP that puts the onus on the responding agency to provide us with the details of their recruiting plan. As an example:

- The City of Alamogordo is accepting proposals for consulting services to recruit an executive-level position as City Manager in a timely manner. Submit a detailed recruitment proposal to fill a highly responsible City Manager vacancy for a community of approximately 32,000 citizens. The proposal will include a detailed recruitment process from the date of the award through the date a City Manager is hired and beyond.

### Points to be awarded:

- Approach to services
- Demonstrated Experience
- Firm Qualifications
- Communication methods and frequency
- Cost

## **CITY MANAGER JOB DESCRIPTION**

### **CITY MANAGER** (At-Will Position)

**FLSA STATUS**      Exempt

### **POSITION SUMMARY**

The City Manager shall be responsible to the City Commission for properly administering all the City affairs and shall be charged with enforcing and carrying out all ordinances, rules, and regulations passed or enacted by the Commission. Provides highly responsible direction in the general operations and administration of the City government; develops, plans, organizes, and implements goals or objectives to meet the current and future needs of the City.

### **ORGANIZATIONAL RELATIONSHIPS**

- **Reports to:** City Commission
- **Directs:** Directors, Assistant City Manager, Executive Assistant to the City Manager.
- **Other:** Has frequent contact with Directors, City employees, various committees, other government agencies, and the public.

### **RECRUITMENT QUALIFICATIONS**

#### **Required:**

- Bachelor's Degree in Business Administration, Public Administration, or a related field from an accredited university;
- Ten (10) years of progressively responsible experience in upper management;
- Five (5) years of experience in government;
- Must be a resident of Alamogordo or become a resident within six (6) months;
- Must be bondable;
- Valid New Mexico Driver's License, or the ability to obtain within sixty (60) days of employment, with a driving record acceptable to the City of Alamogordo;
- Or any equivalent combination of education, experience, and training that provides the required knowledge, skills, and abilities.

#### **Desired:**

- Master's Degree in Public Administration, Business Administration, or equivalency.
- Experience in Community Development.
- Five (5) years of experience as a City Manager or Assistant City Manager.

### **PRIMARY DUTIES AND RESPONSIBILITIES**

#### **Essential Duties**

- Manages and supervises direct-report staff by coordinating, assigning, and reviewing work to ensure compliance with ordinances, policies, and procedures;
- Mentors employees to their full potential and ensures appropriate training is given to meet the standards of the position held;
- Ensures laws and decisions are applied consistently;
- Oversees special projects and studies commissioned by the City Commission through majority consensus;
- Directs and coordinates the operational aspects of City government to promote an effective, responsive, and value-based organizational culture;
- Maintains effective communications with the City Commission to keep them apprised of situations and issues;
- Advises the City Commission of financial conditions and current and future City needs;
- Manages a diverse team of subordinates and directors by providing professional leadership and promoting effective collaboration and communication in accomplishing established goals and objectives;
- Motivates and evaluates the work of direct reports; selects, hires, and discharges City personnel;

- Meets with advisory staff, department heads, and other City staff to plan, direct, review, and evaluate City programs and activities;
- Responsible for preparing and submitting proposed budgets to the City Commission, advising of the financial conditions and needs of the City, and fiscally responsible for administering the adopted budget;
- Assures that assigned areas of responsibility are performed within budget;
- Performs cost control activities;
- Monitors revenues and expenditures to assure sound fiscal control;
- Participates in the resolution of complaints to facilitate improvement in operations and communication, policymaking, and team building;
- Presides over staff appeal hearings, makes considerations, and provides a final decision in such matters;
- Reviews and approves written reports and materials concerning City business;
- Meets with federal, state, and local government officials to discuss issues relevant to City business;
- Makes presentations to Commission, boards, civic groups, and the public;
- Ensures the preparation of a variety of studies, reports, and related information for decision-making purposes;
- Attends Commission meetings;
- Addresses the concerns of City residents;
- Contributes to a high-quality work culture through participation in training and mentoring to develop skills, including safety-related training and skills;
- Interacts professionally and provides excellent customer service to all levels of City staff and citizens to ensure high operational and service standards; and
- Performs duties in accordance with the Employee Manual, Department Policies and Procedures, City of Alamogordo Ordinances, and any applicable State or Federal authority.

#### **OTHER IMPORTANT DUTIES**

- Makes public presentations and represents the City on committees, boards, and civic organizations while conducting outside City-related activities;
- Duties may be performed outside of normal working hours;
- Maintains the confidentiality of information obtained during the performance of duties; and
- Performs such other duties as may be assigned.

*The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

#### **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

*Knowledge of:*

- All aspects of municipal government operations relating to staffing, budget, and program execution;
- Commission/Manager form of government and its operation;
- Political processes at all levels of government; and
- Principles of public administration and personnel management and effective management.

*Skill/Ability to:*

- Demonstrate excellent interpersonal and communication, including verbal and written, through all levels of internal or external organizations;
- Perform tasks and other daily activities in a positive and professional manner alongside employees of varied backgrounds and personalities;
- Demonstrate leadership ability to motivate a multicultural workforce toward sustained quality and productivity;
- Exercise common sense and good judgment in the performance of essential duties;
- Must possess good character and integrity; and
- Demonstrate strong planning and organizational skills.

#### **PHYSICAL REQUIREMENTS/WORK ENVIRONMENT**

- Work performed is in a typical office environment;
- Occasional work is outdoors in varied weather conditions; and

- Lift and/or move items weighing up to fifty (50) pounds; the lifting of any object greater than fifty (50) pounds by a single individual is prohibited. Lifting objects, materials, or equipment weighing more than fifty (50) pounds requires the buddy system or the use of devices designed to assist with lifting or moving. Proper lifting techniques shall be used when lifting items of any weight.

### **HISTORY SUMMARY**

Oct 2008-updated job duties, knowledge, skills, format.

July 2012 – Included ICMA Credential; added 10 years municipal experience from 5 years; and 5 years City Manager, etc. experience required.

Sept 2012 - Changed Master's Degree requirement to Bachelor's in Business Admin and/or Public Admin. Changed 10 years municipal experience to upper management. Add capability to work toward ICMA Credential.

January 2013 – Add “May substitute two (2) years of experience for one (1) year of education” and remove City Administrator experience in Experience and Education section.

October 2015 – Update language to provide clarity of duties and responsibilities, add City Manager assistant to Organizational Relationships, update format, add JHA.

March 2019 – Changed the PIO-Sr Executive Assistant title to the current title of Executive Assistant to the City Manager in the *Directs* section. Included the Communications & Marketing Administrator, and the Housing Authority Manager to the *Directs* section. Updated job description to template language for last nine (9) bullets under the *Essential Duties*. Removed “Interim City Manager” from the *Approval* block. Updated into current Job Description format. JHA reviewed and updated by the City Safety Coordinator. Included five (5) years of experience as a City Manager or Assistant City Manager to the recruitment qualifications. Included in the desired qualifications a Master's degree in Public Administration. Included acting language for the Housing Authority and Approving Official for HUD REAC system including monitoring HUD financial eLOCCS system for compliance to the *Other Important Duties*.

May 2023 - Changed Position Summary, Organizational Relationships, Primary Duties, Other Important Duties, and Required Knowledge, Skills, and Abilities. JHA updated by Safety staff.

### **APPROVAL**

---

Susan L. Payne, Mayor

---

Human Resources Director

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Date

---

Date

**CITY OF ALAMOGORDO**  
**JOB DESCRIPTION HAZARD ANALYSIS**

|           |                       |            |              |       |        |       |   |     |   |
|-----------|-----------------------|------------|--------------|-------|--------|-------|---|-----|---|
| Division: | City Manager's Office | Job Title: | City Manager | Date: | 5.2023 | Page: | 1 | Of: | 1 |
|-----------|-----------------------|------------|--------------|-------|--------|-------|---|-----|---|

| <b>Sequence of Jobs</b>                                                                  | <b>Potential Hazards</b>              | <b>Safety Training</b>   | <b>Safety Training Cont.</b>                    |
|------------------------------------------------------------------------------------------|---------------------------------------|--------------------------|-------------------------------------------------|
| Advise the City Commission of the City financials and present and future financial needs | Staff and citizen conflicts           | Slips, Trips, and Falls  | Sexual Harassment Awareness                     |
| Manage and supervise multiple upper management employees                                 | Slip and fall injuries                | Active Shooter           | Anti-Harassment Awareness                       |
| Oversees and directs the City's daily operations and government functions                | Driving hazards                       | Ethics Awareness         | Anti-Bullying Awareness                         |
| Drive a City vehicle                                                                     | Ergonomic hazards                     | Ergonomics Awareness     | Stress in the Workplace                         |
| Provide reports and updates to the Commission on City situations/issues                  | Repetitive motion injuries            | Back Injury Prevention   | Hazard Communication                            |
| Maintain confidentiality                                                                 | Eye strain                            | Defensive Driving        | Workplace Violence                              |
| Administer and oversee the annual City budget for all departments                        | Stressful situations                  | Distracted Driving       | Reasonable Suspicion of Drugs for Supervisors   |
| Perform cost control activities, including monitoring revenues and expenditures          | Difficult staff and public situations | Conflict Resolution      | Emergency Action Preparedness                   |
| Coordinate and attend meetings in various forums                                         |                                       | Fire Extinguisher Safety | Reasonable Suspicion of Alcohol for Supervisors |
| Preside over staff appeal hearings and make final determinations                         |                                       | Office Safety            |                                                 |
| Computer and desk work                                                                   |                                       |                          |                                                 |
| Frequent contact with City staff and citizens                                            |                                       |                          |                                                 |
| Public speaking                                                                          |                                       |                          |                                                 |
| Address citizen complaints and concerns                                                  |                                       |                          |                                                 |
| Recordkeeping and documentation                                                          |                                       |                          |                                                 |

| <b>PPE</b>     | <b>PPE Cont.</b>                 | <b>Safety Policy</b>      | <b>Safety Policy Cont.</b> |
|----------------|----------------------------------|---------------------------|----------------------------|
| Seat belt      |                                  | Employee Manual           |                            |
|                |                                  | Department Policies       |                            |
|                |                                  | Safety & Health Manual    |                            |
|                |                                  | Telecommunications Policy |                            |
| Reviewer Name: | Jimmy Vargas, Safety Coordinator | Department Reviewer Name: | Susan L. Payne, Mayor      |