Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

April 8, 2025 - 6:30 PM
Donald E. Carroll City Commission Chambers
City Hall, 1376 E. Ninth Street

Susan L. Payne .... Mayor
Sharon McDonald .... Mayor Pro-Tem, District 5
Crystal Guthrie ....District 1
Stephen Burnett .... District 2
Warren Robinson ....District 3
Josh Rardin ....District 4
Mark Tapley .... District 6

Stephanie Hernandez ....Acting City Manager
Ashley Smith ....City Attorney
Rachel Hughs ....City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.
The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the east bulletin board located in the south of the City Hall and in the glass case located outside the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: http://ci.alamogordo.nm.us within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: http://ci.alamogordo.nm.us

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4100.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PRESENTATIONS

1. Purple Up Day For Military Kids Day Proclamation. *(Susan Payne, Mayor)*

2. Presentation for RFP 2025-001 Operation & Maintenance of the Family Fun Center. *(F Frizzell Jr., Chief Operating Officer for The Inn of the Mountain Gods)*

PUBLIC COMMENT

Residents must sign up with the City Clerk to address the City Commission. The standard allotted time is 3 minutes, but the Mayor reserves the right to change depending on the number of public comments.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

3. Approve the minutes for the Regular Commission meeting on March 25, 2025. *(Rachel Hughs, City Clerk)*

4. Consider, and act upon, Resolution 2025-06, declaring 523 Delaware Ave. to be so ruined, damaged, and dilapidated that it is a menace to public comfort, health, peace, or safety and ordering its abatement. *(Josh Sides, Code Enforcement Manager)* **(Roll Call Vote Required)**

5. Approve the statements related to the Executive Closed Sessions held on March 25, 2025. *(Rachel Hughs, City Clerk)*

6. Consider, and act upon, approval of Resolution 2025-10 designating the Administrative Manager as the Custodian of Records for the Alamogordo Police Department (Code Enforcement Division) and including the method of destruction of records as witnessed shredding by a bonded destruction vendor. *(David Kunihiro, Chief of Police)* **(Roll Call Vote Required)**

7. Consider, and act upon, the award of RFP 2025-002 Management Services for Microsoft Active Directory Domain, Microsoft Exchange, and Related Products to Better IT Services. *(Evelyn Huff, Finance Director)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARINGS

8. Consider, and act upon, the question of whether or not the Alcoholic Beverage Control Division should grant BW Gas & Convenience Retail, LLC, located at 1300 E. Indian Wells Road, a Transfer of Dispenser Liquor License with Off-Premises Consumption Only from the Allsup's at 100 N. White Sands Blvd., and a request of waiver, as the nearest church is within 300 feet of the proposed premises. *(Rachel Hughs, City Clerk)*

NEW BUSINESS

9. Consider and act upon, Case V-2025-0001(A)-Property owner Amber Leigh Hartman is requesting to be granted a variance to decrease the parking requirement per ordinance from 103 parking spaces to 47 parking spaces at the property located at 3200 N. White Sands Blvd. to service the patrons and employees of the proposed business. *(Stella Rael, City Planner)*

10. Consider and act upon, Case V-2025-0002(A)-The property owner, Murphy Oil USA Inc., is requesting to be granted a variance to decrease the parking requirement per ordinance from 27 parking spaces to 14 parking spaces at the property located at 223 S. White Sands Blvd. *(Stella Rael, City Planner)*

11. Consider, and act upon, the award of RFP 2025-001 Operation & Maintenance of the Family Fun Center to the Inn of the Mountain Gods. *(Stephanie Hernandez, Acting City Manager)*

12. Appointments to Boards and Committees. *(Susan L. Payne, Mayor)*

EXECUTIVE SESSION (Roll Call Vote Required)

13. Adjourn into Executive Closed Session in compliance with 10-15-1(H)(2)NMSA (as amended) to discuss: Limited Personnel Matters (City Manager).

ADJOURNMENT