



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

August 12, 2025 - 6:30 PM

Donald E. Carroll City Commission Chambers
City Hall, 1376 E. Ninth Street

Susan L. Payne Mayor
Sharon McDonald Mayor Pro-Tem, District 5
Crystal Guthrie District 1
Stephen Burnett District 2
Warren Robinson District 3
Josh Rardin District 4
Mark Tapley District 6

Stephanie Hernandez Acting City Manager
Darrell Mori City Attorney
Rachel Hughs City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the east bulletin board located in the south of the City Hall and in the glass case located outside the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4100.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PRESENTATIONS

1. Letters of appreciation to Captain Machael Toscano, Captain Xavier Perches, Staff Sergeant Tanner Daniels, Staff Sergeant Joseph De Leon, Staff Sergeant James Fletcher, and Senior Airman Alexis Morris for their selfless efforts and heroic actions while volunteering at the Big Give project; they assisted citizens

involved in a multi-vehicle accident.

PUBLIC COMMENT

Residents must sign up with the City Clerk to address the City Commission. The standard allotted time is 3 minutes, but the Mayor reserves the right to change depending on the number of public comments.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

2. Approve the minutes for the Regular Commission meeting on July 22, 2025, and the Special Commission Meeting on July 30, 2025. *(Rachel Hughs, City Clerk)*
3. Approve the statements related to the Executive Closed Sessions held on July 22, 2025. *(Rachel Hughs, City Clerk)*
4. Consider, and act upon, the City of Alamogordo becoming a member of National Purchasing Partners (NPP). *(Barbara Pyeatt, Chief Procurement Officer)*
5. Consider, and act upon, an agreement with Otero County for Alamo Senior Center services to County residents. The total amount budgeted is \$51,279.00 (\$30,185.00 for home-delivered meals and \$21,094.00 for transportation). *(Magdalena Morales, ASC Manager, and Veronica Ortega, Community Services Director)*
6. Consider, and act upon, the award of Public Works Bid No. 2025-003, La Luz South Reservoir Cover, Tower, and Catwalk Replacement No. UC2209, to Lone Mountain Contracting Inc., related to the La Luz South Reservoir Cover, Tower, and Catwalk Replacement project in an amount not to exceed \$3,989,869.53, including NMGR. *(Justen Boyle, Senior Project Manager)*
7. Consider, and act upon, the City of Alamogordo becoming a member of the Purchasing Cooperative of America (PCA). *(Barbara Pyeatt, Chief Procurement Officer)*
8. Consider, and act upon, the award of RFP 2025-008 Fire Flow Testing, Marking and Maintenance of Fire Hydrants. *(Jerry Ramirez, Fire Chief)*

ITEMS REMOVED FROM CONSENT AGENDA

UNFINISHED BUSINESS

9. Discussion and possible action on request from Patriot Pointe Apartments that the City provide funding for perimeter sidewalks in the City right of way and to waive water and sewer tap and impact fees, along with the dedication of the infrastructure in the City. *(Crystal Guthrie, Commissioner, and Eduardo Valencia, Patriot Pointe Apartments Manager Member)*

NEW BUSINESS

10. Consider, and act upon, Resolution 2025-24, updating the Notice of Right to Inspection of Public Records. *(Rachel, Hughs, City Clerk)* **(Roll Call Vote Required)**
11. Consider, and act upon, Resolution 2025-27, delaying the sale of the fairgrounds parking lot for five years to allow Otero County time to identify an alternate location and develop a phased plan. *(Stephanie Hernandez, Acting City Manager, Priyam Chevdawala, Intern)* **(Roll Call Vote Required)**
12. Discussion on the Code of Ordinances sections 2-02-060 Code of conduct, 2-03-570 Code of conduct,

and 2-02-050 City Commission use of social media. (*Josh Rardin, Commissioner*)

13. Appointments to Boards and Committees. (*Susan L. Payne, Mayor*)

EXECUTIVE SESSION (Roll Call Vote Required)

14. Recess into Executive Closed Session in compliance with 10-15-1(H)(8) NMSA (as amended) to discuss: Real Property: 1100 Michigan, Alamogordo, New Mexico and Parcel R023917 (Legal Description: S: 16 T: 16 R: 10 TR IN SE1/4) and 10-15-1(H)(2)NMSA (as amended) to discuss: Limited Personnel Matters (City Manager). (**Roll Call Vote Required**)

RECONVENE INTO OPEN SESSION

15. Motion to reconvene into open session.

16. Take action, if any, as a result of the Executive Closed Session concerning Real Property: 1100 Michigan, Alamogordo, New Mexico and Parcel R023917 (Legal Description: S: 16 T: 16 R: 10 TR IN SE1/4).

17. Take action, if any, as a result of the Executive Session concerning Limited Personnel Matters (City Manager).

ADJOURNMENT
