

**CITY OF ALAMOGORDO, NEW MEXICO  
CITY COMMISSION SPECIAL MEETING MINUTES  
5:30 PM, DONALD E. CARROLL COMMISSION CHAMBERS  
July 30, 2025**

**SUSAN PAYNE, MAYOR  
SHARON MCDONALD, MAYOR PRO-TEM  
CRYSTAL GUTHRIE, COMMISSIONER  
STEPHEN BURNETT, COMMISSIONER  
WARREN ROBINSON, COMMISSIONER**

**JOSHUA RARDIN, COMMISSIONER  
MARK TAPLEY, COMMISSIONER  
STEPHANIE HERNANDEZ, ACTING CITY  
MANAGER  
DARREL MORI, CITY ATTORNEY  
RACHEL HUGHS, CITY CLERK**

**CALL TO ORDER & ROLL CALL**

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Mayor Payne called the meeting to order at 5:31 PM. Roll Call was taken by the City Clerk. City Clerk Hughs announced there was a quorum present.

**INVOCATION & PLEDGE OF ALLEGIANCE**

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The Invocation was given by Mayor Payne, and the Pledge of Allegiance was led by Commissioner Guthrie.

**APPROVAL OF AGENDA**

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**Mayor Pro-Tem McDonald moved to approve.  
Commissioner Tapley seconded the motion.  
Motion Passed with a vote of 7 - 0 - 0.**

**PUBLIC COMMENT**

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None.

**NEW BUSINESS**

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**1. Consider and act upon Resolution 2025-25 approving the Department of Finance Authority Quarterly Report for the period ending June 30, 2025. (Evelyn Huff, Finance Director). (Roll Call Vote Required)**

Finance Director Huff said your packets have the full trial balance, and I will mention some high spots for that. We ended the year with \$96,403,576 in cash spread across all our various funds. Seven funds ended the year with a negative cash balance. Of those, the Grant Fund is just waiting for some reimbursements from the State, and there is always a timing issue there. The Municipal Court exceeded its budgeted transfer because it did not make as much revenue as we thought it would; it needed a correction at the end of the year. The High-Intensity Drug Task Force Fund, HIDTA, also has a difference in reimbursement timing. The Debt Fund also had the same issue with reimbursement timing. Fund 91, which is the Airport, had a negative cash balance at the end of the year. This is the same with reimbursement we are waiting for from the State, which was for the Taxiway Project. All other funds were in good shape and either exceeded or met cash balances. We are asking for approval for all these financials so we can submit them to DFA.

Mayor Payne asked if what happened with the Municipal Court was typical. Finance Director Huff said most of the Court's revenue goes into the General Fund, and then we subsidize from the General Fund to the Municipal Court Fund. Many years ago, they made significant money and could always cover their expenses and more with court revenue. As time has passed, they have had lean years when they have been unable to cover expenditures with just what they bring in. They also had to have a subsidy from the General Fund. Things are a little better now since we updated the ordinance and those fees. FY26 will be the first year we have all that in place for the full year. I do not think we will have issues with them being unable to cover.

**Commissioner Robinson moved to approve.  
Commissioner Guthrie seconded the motion.  
Motion Passed with a vote of 7 - 0 - 0.**

**2. Consider and act upon, the approval of Resolution 2025-26 amending the Preliminary FY 2025-2026 Budget with carry-over fund balances, and adopting the Final Budget for 2025-2026. (Evelyn Huff, Finance Director). (Roll Call Vote Required)**

Finance Director Huff said referring back to the previous item, we take approximately \$96,000,000 starting cash and revise all the cash numbers projected for the preliminary budget up to what they actually were as of June 30, 2025. We increased substantially because we are very fiscally conservative in our approach. We went from the original projection of \$56,240,000 to approximately \$96,000,000, so we had \$40,163,054 more than we originally projected. From there, we also carried over project balances for the capital projects that were not completed. We also carried over operating purchase orders that were not completed at the end of FY25, where we still expect invoices or additional expenditures. We also had a few additional revisions, the biggest one being adding funds to fund the Dispatch Center, which is coming back to the City. That is a \$3,000,000 expenditure in the General Fund budget. We offset that somewhat by transferring \$500,000 from the Cannabis Fund. The Cannabis Fund started FY26 with \$301,796 in cash and is projected to make \$290,000 in FY26. Another revision is in Fund 81, the \$27,000,000 procured from the New Mexico Finance Authority loan. Bids have been opened for the first project on that loan, which was the rehabilitation of the reservoir in La Luz. That project will be about \$3,900,00 to start. Additional projects will be bid on shortly. The final cash total is \$64,100,000 of unspent cash, with a lot of that residing in Fund 109, the Streets Capital Outlay. That will be dealt with. There is about \$10,000,000 in the Water/Sewer Fund, which will also go to cash-funded capital projects throughout the year. The General Fund is in relatively good shape with \$2,500,000 of unbudgeted cash. However, some of that belongs to the Opioid Trust and is restricted. Our budgeted expenditures this year are \$135,000,000.

Commissioner Guthrie asked if we were on track financially to get the Dispatch set up. Finance Director Huff said yes, there was a meeting months ago where they did all the background work of the software and hardware needed. They gave a full presentation of what we needed to have, what would be great to have, and what we would like to have. So that, along with projecting salaries and benefits and operating costs. We feel comfortable with the \$3,000,000 amount. There could be something lurking that we have not thought of, but staff and consultants have gone through it comprehensively.

**Mayor Pro-Tem McDonald moved to approve.  
Commissioner Robinson seconded the motion.  
Motion Passed with a vote of 7 - 0 - 0.**

**ADJOURNMENT**

**Mayor Pro-Tem McDonald moved to adjourn at 5:45 PM.  
Commissioner Tapley seconded the motion.  
Motion with a vote of 7 - 0 - 0.**

ATTEST:

  
City Clerk Rachel Hughes

  
Mayor Susan Payne

(Prepared by Dylan Aleshire, Deputy Clerk)  
Approved at the Regular Meeting held on August 12, 2025.