



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

December 16, 2025 - 6:30 PM

Donald E. Carroll City Commission Chambers
City Hall, 1376 E. Ninth Street

Susan L. Payne Mayor
Sharon McDonald Mayor Pro-Tem, District 5
Crystal Guthrie District 1
Stephen Burnett District 2
Warren Robinson District 3
Josh Rardin District 4
Mark Tapley District 6

Stephanie Hernandez Acting City Manager
Darrell Mori City Attorney
Rachel Hughs City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the east bulletin board located in the south of the City Hall and in the glass case located outside the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4100.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PRESENTATIONS

1. Presentation of plaques to the outgoing Commission, Mayor Payne, and Commissioner Guthrie. (City Commission)

2. Presentation of Mayor's recognition and awards. (*Susan L. Payne, Mayor*)
3. Presentation on Thrive Guide: A guide to critical resources for local military families. (*Danielle Rondelez*)

PUBLIC COMMENT

Residents must sign up with the City Clerk to address the City Commission. The standard allotted time is 3 minutes, but the Mayor reserves the right to change depending on the number of public comments.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

4. Approve the minutes for the Regular Commission meeting on December 2, 2025. (*Rachel Hughs, City Clerk*)
5. Consider, and act upon, Resolution No. 2026-01 determining reasonable notice of meetings of the Alamogordo City Commission for the year 2026 (Open Meetings Act). (*Rachel Hughs, City Clerk*) **(Roll Call Vote Required)**
6. Consider, and act upon, the City Commission Regular Meeting Schedule for the 2026 calendar year. (*Rachel Hughs, City Clerk*)
7. Consider, and act upon, adoption and final publication of Ordinance 1720 Declaring the need for Designation by Otero County, New Mexico by and through the County's Board of County Commissioners of Certain Real Property within the County's Area of Operation overlapping the Municipal Boundaries of the City of Alamogordo as a Metropolitan Redevelopment Area. (*Chris Muirhead, Modrall Sperling*) **(Roll Call Vote Required)**
8. Consider, and act upon, the confirmation of Matthew Wade as an alternative Municipal Judge. (*Darrell Mori, City Attorney*)
9. Consider, and act upon, the Investment Report for the quarter ending September 30, 2025, in accordance with the City of Alamogordo Investment Ordinance. (*Sue Ashe, Accounting Manager*)
10. Consider, and act upon, the award of RFP 2025-014 On-Call Bay Door Repair and Maintenance Services to Custom Overhead Doors. (*Jimmy Vargas, Public Works Director*)
11. Consider, and act upon, the award of Public Works Bid No. 2025-004, City of Alamogordo Fire Station 2 Project No. FD2401, to National Construction, Inc., related to the City of Alamogordo Fire Station 2 project for an amount not to exceed \$1,330,033.32, including NMGR. (*Justen Boyle, Senior Project Manager*)
12. Consider, and act upon, Resolution 2025-39 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of December 16, 2025. (*Evelyn Huff, Finance Director*) **(Roll Call Vote Required)**
13. Consider, and act upon, Resolution 2025-40 relating to a rate increase of 3.01% effective January 1, 2026 for residential solid waste collection through Southwest Disposal. (*Evelyn Huff, Finance Director*) **(Roll Call Vote Required)**

ITEMS REMOVED FROM CONSENT AGENDA

NEW BUSINESS

14. Discussion and possible action on Quail Hollow #2 Subdivision. (*Joshua Rardin, Commissioner*)
15. Appointments to Boards and Committees. (*Susan L. Payne, Mayor*)
16. Mayor's closing remarks: reflections on the past four years, and words of appreciation.

EXECUTIVE SESSION (Roll Call Vote Required)

17. Adjourn into Executive Closed Session in compliance with 10-15-1(H)(8), NMSA (as amended) to discuss: Real Property (a donation of up to 4 acres of 501 La Velle Road, Alamogordo, NM 88310). (**Roll Call Vote Required**)

ADJOURNMENT
