



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

January 10, 2017 - 6:30 PM
City Hall, City Commission Chambers
1376 E. Ninth St.

Richard Boss Mayor
Al Hernandez Mayor Pro-Tem, District 5
Jason Baldwin District 1
Nadia Sikes District 2
Susan Payne District 3
Jenny Turnbull District 4
Erica Martin District 6

Maggie Paluch Acting City Manager
Lauren Truitt City Attorney
Rachel Hughs City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the bulletin board located in the east/west lobby of the City Hall and in the glass case located outside the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4205.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

Residents must sign up with the City Clerk to address the City Commission. Comments are limited to 3 Minutes, and there will be a maximum of 21 Minutes allowed for Public Comment.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Approve the minutes for the December 20, 2016 Regular meeting. *(Rachel Hughs, City Clerk)*
2. Consider, and act upon, Resolution No. 2017-01 determining reasonable notice of meetings of the Alamogordo City Commission (Open Meetings Act). *(Rachel Hughs, City Clerk)* **(Roll Call vote required)**
3. Consider, and act upon, approval of an application for participation in the FY2017 Community DWI Program. *(Daron Syling, Police Chief)*
4. Consider, and act upon, Change Order No. 7, RFQ No. 2013-05, to CDM Smith, Inc. related to the engineering and design services for the 1MGD Desalination Plant project, in an amount not to exceed \$514,642.85, including tax. *(Bob Johnson, Engineering Manager)*
5. Consider, and act upon, award of RFQ No. 2016-09, Engineering and Design Services for the Replace Pivot Transmission Line project, to Smith Engineering Company *(Bob Johnson, Engineering Manager)*
6. Hold a public hearing, and act upon Ordinance 1533 for final publication for a map amendment to the official zoning map of the City of Alamogordo to rezone the property located at 805 Alaska Ave. from- R1 – Single Family Dwelling District to R4 – Multiple Family Dwelling District. Case Z-2016-0005(A) *(Stella Rael, Planning and Zoning Administrator)* **Roll Call required**
7. Consider, and act upon, Request to release liens placed on the property located at 1105 Lindberg Avenue. *(Lauren Truitt, City Attorney)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARINGS

8. Consider, and act upon, Application No. 1023051 to grant a Restaurant Beer and Wine Liquor License, Application No. 1023051 for CJ's Si Senor Restaurant, Inc., located at 2300 N. White Sands Blvd., Alamogordo, NM. *(Rachel Hughs, City Clerk)*

UNFINISHED BUSINESS

NEW BUSINESS

9. Appoint New Board member and alternate to SNMEDD/COG. *(Rachel Hughs, City Clerk)*
10. Appointments to Boards and Committees. *(Richard Boss, Mayor)*

EXECUTIVE SESSION (Roll Call Vote Required)

11. Adjourn into Executive Session in compliance with Section 10-15-1(H), NMSA 1978, to discuss: Threatened and Pending Litigation (Armando Ortega v. City of Alamogordo, et al). **(Roll Call Vote required)**

ADJOURNMENT

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 01/10/2017

Report Date: 12/27/2016

Report No: 1.

Submitted By: Rachel Hughs

Subject: Approve the minutes for the December 20, 2016 Regular meeting. (*Rachel Hughs, City Clerk*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the Minutes.

Background: This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., COMMISSION CHAMBERS
DECEMBER 20, 2016**

**RICHARD BOSS, MAYOR
JASON BALDWIN, COMMISSIONER
NADIA SIKES, COMMISSIONER
JENNY TURNBULL, COMMISSIONER
SUSAN PAYNE, COMMISSIONER**

**AL HERNANDEZ, MAYOR PRO-TEM
ERICA MARTIN, COMMISSIONER
MAGGIE PALUCH, ACTING CITY MANAGER
LAUREN TRUITT, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Boss called the meeting to order at 6:30 p.m. Roll Call was taken by the Deputy City Clerk. Deputy Clerk Barraza announced there was a quorum present. Invocation was given by Pastor Jeff Sowers and the Pledge of Allegiance was led by Commissioner Turnbull.

APPROVAL OF AGENDA

**Mayor Pro-Tem Hernandez moved to approve the agenda.
Commissioner Baldwin seconded the motion. Motion carried with a vote of 7-0-0.**

PRESENTATIONS

1. Presentation to thank the City of Alamogordo for the support of the Stem Expo/ Field Trip to Holloman Air Force Base. (*Adrianne Salas, Superintendent*)

Superintendent Salas thanked the Commission for their support on sending students to the event in Holloman on October 6th. She stated the career expo was an inspiration to many of the students. She gave the commission a small token of appreciation.

PUBLIC COMMENT

Gene Downer commented on the following:

Mr. Downer wanted to give a pat on the back to Acting City Manager Paluch for weathering the storm. He also wanted to give a pat on the back to Paul Sanchez for his work in supporting the community. He also wanted to thank Diana, Cashier, from the Water Department for being incredibly efficient in her customer service. He wanted to ask the City to give support to Veronica Ortega on removal of gophers. He spoke about abandoned commercial and residential buildings.

Paul Sanchez commented on the following:

Mr. Sanchez wanted to thank the Commission for creating a comfortable environment for citizens to approach them with concerns. He also thanked the Commission for basing their decisions on facts and not on personality issues. He wanted to wish the Commission a Merry Christmas. He spoke on behalf of Toys for Tots. He asked if the City would post flyers and to help get the word out, that the event will be held on Friday December 23rd at 10:00 a.m. and not on Christmas Eve, as it was in the past. He wanted to let the Commission know that Wally Anderson thanked the Commission for supporting Toys for Tots.

CITY MANAGER'S REPORT

Acting City Manager Maggie Paluch made the following remarks:

1. She wanted to thank the Commissioners, staff and residents that came out to the groundbreaking of Basin Lanes. She said that once construction begins, that there will be progress updates posted on our website and our facebook page.
2. She said at 7:30 a.m. on December 20th, the City's Fire Department responded to a structure fire on Sunrise Avenue. An unconscious 77 year old woman was trapped and rescued from the fire. The Fire Department performed life saving measures, and was transported to Gerald Champion Hospital. She suffered smoke inhalation, but due to the efforts of the team she resumed consciousness and was released from the hospital that afternoon. She thanked the Police Department and our First Responders for their exemplary service.
3. She reminded everyone that City Offices will be closed at noon on Friday December 23, 2016.
4. She welcomed Brutus or K9 Clint. She stated that Brutus arrived this past week. His handler will be Chief Styling until further training.
5. She thanked the Commission for their time and dedication to the City of Alamogordo. She said that she was very proud and blessed to work as their City Manager.
6. She thanked the City staff for all their hard work and dedication.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

None.

CONSENT AGENDA

2. Approve the minutes for the December 6, 2016 Regular meeting. *(Rachel Hughs, City Clerk)*
4. Consider, and act upon, the Grant Award from the CNCS for RSVP Services for County residents. *(Veronica Ortega, Community Services Director)*
5. Consider, and act upon the approval of a consolidated contract with AFSCME Union Local 3818. *(Katie Josselyn, Human Resources Director)* (Roll call vote required)
7. Consider, and act upon, the award of RFQ 2016-07 Airport Engineering Services, White Sands Regional Airport to Armstrong Consultants. *(Veronica Ortega, Community Services Director)*
8. Consider, and act upon, the approval of Resolution No. 2016-45 requesting written approval from the Local Government Division of the Department of Finance & Administration, State of New Mexico for the revised budget figures computed as of December 20, 2016. *(Kathy Gilsdorf, Budget Analyst)* (Roll Call Vote required)
9. Consider, and act upon, the Grant Award from the State Library for services for County residents. *(Veronica Ortega, Community Services Director)*

Mayor Pro-Tem Hernandez asked to remove Items 3 and 6 from the Consent Calendar.

Mayor Pro-Tem Hernandez moved to approve items 2, 4, 5, 7, 8 and 9 from the consent calendar. Commissioner Baldwin seconded the motion.

Roll call was taken for items No. 5 & 8.

Motion carried with a vote of 7-0-0.

ITEMS REMOVED FROM CONSENT AGENDA

3. Approve the statements related to the Executive Session held on November 15, 2016. *(Rachel Hughs, City Clerk)*

Mayor Pro-Tem Hernandez said he does not support the statement.

Commissioner Baldwin moved to approve.
Commissioner Payne seconded the motion.
Motion carried with a vote of 6-1-0.
Mayor Pro-Tem Hernandez voted nay.

6. Consider, and act upon, the award of Public Works Bid No. 2016-004 to Mesa Verde Enterprises, Inc. related to Florida Avenue Realignment at First Street project, in an amount not to exceed \$3,214,039.88, including NMGR. (Nancy Beshaler, Project Manager)

Project Manager Beshaler spoke about the realignment of Florida Avenue at First Street. She said we are at a point for construction to begin. The project will be a signalized intersection that realigns this street. She said the project will include new signals, street lights, water main, signage, striping and curb gutters. She said the project was advertised on August 28th and bids were opened on November 29th. There was one responsive bidder which was Mesa Verde Enterprises.

Mayor Pro-Tem Hernandez commented on the following:

Mayor Pro-Tem Hernandez stated originally the bid came in over the amount and he asked what was found that brought the bid within budget. Project Manager Beshaler answered there was a difference in the plans, as far as, the thickness of the pavement and what was in the bid tabulation. The bidder originally bid on five inch thick asphalt, instead of a two to two and half inch thick pavement. Mesa Verde then adjusted their amount with what the plan and specifications asked for, and the bid tabulation was adjusted as well. Mayor Pro-Tem Hernandez asked how much is left in this fund for this project and to compare that to the bid. Project Manager Beshaler answered we have only about \$2,000 in terms of contingency. She said we do have an allowance of \$100,000 for unforeseen obstructions. If there are no unforeseen obstructions, this money will remain in the contract. Mayor Pro-Tem Hernandez said he has no problems with the project or the contractor, but he does have a problem with the money being tight. At this time he can not support this project because of the money issue. Project Manager Beshaler suggested that they could look at some bid alternate items, to bring down costs. Mayor Pro-Tem Hernandez said he would not like to put staff and the contractor on that tight of a budget. Acting City Manager Paluch said we have to consider the timeframe that this money needs to be expended. Commissioner Payne was concerned that we already have money invested in this project. Acting City Manager Paluch said staff has already considered other cost alternatives, but that the timing remains the problem.

Paul Sanchez commented on the following:

Mr. Sanchez said there was \$4.5 million passed for that bond, and the budget for this project is \$3.2 million. He wanted to know what happened to the remaining money. He also asked if this project can come back for re-bid, if it does not pass this evening. Acting City Manager Paluch answered that the money has to be spent by December 2017. Due to the timeframe, it would be unlikely for this project to go out for another bid. Project Manager Beshaler said that \$745,000 was spent on Right of Way costs and \$400,000 was spent on the design cost. Mayor Pro-Tem Hernandez wanted to reiterate his concern of the tight budget, and having to dip into the General Fund if the project did not stay within budget.

Commissioner Baldwin moved to approve.
Commissioner Turnbull seconded the motion.
Motion carried with a vote of 6-1-0.
Mayor Pro-Tem Hernandez voted nay.

NEW BUSINESS

10. Consider, and act upon, Resolution No. 2016-42 donating the older MCC5500 radio console equipment to Otero County. (Larry Garner, Facility Maintenance Manager)

Acting City Manager Paluch shared some information on this donation. She said this radio console was upgraded with a newer version and Otero County expressed interest in using the older version. She said we are allowed to donate between government entities.

Mayor Pro-Tem Hernandez moved to approve.

Commissioner Baldwin seconded the motion.

Roll call vote was taken.

Motion carried with a vote of 7-0-0.

11. Hold a public hearing, and act upon Ordinance 1533 for first publication for a map amendment to the official zoning map of the City of Alamogordo to rezone the property located at 805 Alaska Ave. from R1 – Single Family Dwelling District to R4 – Multiple Family Dwelling District. Case Z-2016-0005 (A) (Stella Rael, Planning and Zoning Administrator)

Mayor Pro-Tem Hernandez moved to approve.

Commissioner Turnbull seconded the motion.

Roll call vote was taken.

Motion carried with a vote of 7-0-0.

12. Consider, and act upon, first of publication of Ordinance No. 1534 Repealing Ordinance No. 1495 which approved a local economic development project for secured financial assistance by Orogrande Garnet, LLC (Lauren Truitt, City Attorney)

City Attorney Truitt said this program was established by Ordinance and now it needs to be repealed by Ordinance.

Mike Espiritu commented on the following:

Mr. Espiritu gave a history about the project. He said the Burrell Group out of Santa Fe desired to operate a Garnet mining project in Orogrande. This Ordinance was created to allow the transfer of State LEDA money of \$750,000 to the Burrell Group for creating jobs. The jobs were to be created for a plant and a mining operation. The Burrell Group also contracted an attorney to get an approved Industrial Revenue Bond with the County Commission. He said there was a clawback in the contract that said if they could not perform they would have to return the money. The company is still moving forward with the project, however, there has been a delay with the State Environmental Department. He explained that it is over a one year process to acquire the necessary permits and because they could not meet the job creation requirements by the contract, they had to fall back to the clawback provision of the contract and give back the money, which is the reason of this Ordinance. He stated the company still wants to move forward with this project once they have acquired the necessary permits. He stated they are about eight months away from getting these permits. Mayor Boss asked if the Commission could act upon this and come back at a later date. Mr. Espiritu answered the Commission should act upon this because it is within the clawback provision of the contract, with the agreements, as required by law. If they chose to pursue this at a later time, they will need to restart the entire process again. Commissioner Baldwin asked if the amount was \$75,000 or \$750,000. City Attorney Truitt answered the amount was \$750,000. She said this money has already been returned to the City, but now needs to be returned to the State.

Commissioner Baldwin moved to approve.

Commissioner Turnbull seconded the motion.

Roll call vote was taken.

Motion carried with a vote of 7-0-0.

13. Appointments to Boards and Committees. (Richard Boss, Mayor)

Mayor Boss read the openings and reappointed Stephen Butler to the Senior Volunteer Program Advisory Council. No one was opposed. Commissioner Baldwin asked if we promote the Boards and

Committees anywhere. Acting City Manager Paluch answered that this is on our website and profile page.

Commissioner Baldwin and Commissioner Sikes wanted to thank all City staff and wish them a Merry Christmas. Mayor Boss also wanted to thank the staff and the citizens of Alamogordo for the comments.

ADJOURNMENT

Mayor Pro-Tem Hernandez moved to adjourn at 7:17 p.m.

Commissioner Martin seconded the motion.

Roll call vote was taken.

Motion carried with a vote of 7-0-0.

Mayor Richard Boss

ATTEST:

City Clerk Rachel Hughs

(Prepared by Eric Barraza, Deputy City Clerk)

Approved at the Regular Meeting held on January 10, 2017.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 01/10/2017

Report Date: 12/26/2016

Report No: 2.

Submitted By: Rachel Hughs

Subject: Consider, and act upon, Resolution No. 2017-01 determining reasonable notice of meetings of the Alamogordo City Commission (Open Meetings Act). *(Rachel Hughs, City Clerk)* **(Roll Call vote required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the Resolution **(Roll Call vote required)**

Background: The Open Meetings Act requires each public body to establish its notice provisions annually. This Resolution accomplishes that requirement. The final agenda for each regular meeting of the City Commission is to be posted seventy-two (72) hours prior to the meeting.

RESOLUTION NO. 2017-01

RESOLUTION DETERMINING REASONABLE NOTICE OF MEETINGS OF THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO (ALAMOGORDO CITY COMMISSION)

WHEREAS, the State of New Mexico has determined that the formation of public policy and the conduct of business by vote shall be conducted in meetings which are open to the public, as set forth in Section 10-15-1 NMSA 1978 (As Amended); and

WHEREAS, reasonable notice of the time and place of any meeting of a public body is necessary to carry out the policy set forth above; and

WHEREAS, in those limited instances in which meetings of this Alamogordo City Commission may be closed to the public, the law and the public business also require reasonable notice to the public of the time and place of such meeting; and

WHEREAS, Section 10-15-1 NMSA 1978 (As Amended) requires each public body to determine at least annually what notice shall be reasonable when applied to the public body.

NOW, THEREFORE, BE IT RESOLVED by the Alamogordo City Commission of the City of Alamogordo, New Mexico, that reasonable time for giving notice of meetings is:

REGULAR MEETINGS: Notice shall be given at least five (5) days in advance of any regular meeting.

SPECIAL MEETINGS: Notice shall be given at least twenty-four (24) hours in advance of any special meeting.

EMERGENCY MEETINGS: Notice shall be given at least three (3) hours in advance of any meeting considering emergency matters involving a clear and present danger to the health, welfare, or safety of the citizens of the City of Alamogordo.

NOW, THEREFORE, BE IT FURTHER RESOLVED that reasonable manner for giving notice of meetings shall be:

REGULAR MEETINGS: Notices of the date, time, and place of such meeting shall be posted in at least two conspicuous places in or about the City Hall Building, Alamogordo, New Mexico, at least five (5) days prior to the meeting, or by publication [as that term is defined in Section 3-1-2(J) NMSA 1978 (As Amended) of notice of date, time, and place of meeting at least five (5) days prior to the meeting. An agenda containing a list of specific items of business to be discussed or transacted at the meeting, or information about how an agenda may be obtained, shall be posted in at least two conspicuous places in or about the City Hall Building, Alamogordo, New Mexico, at least seventy-two (72) hours prior to the meeting. Proof of notice shall be accomplished by executing and filing in the official minutes of the Commission, a certificate by the Municipal Clerk attesting to posting in compliance herewith or by the publisher of the publishing newspaper attesting to publication in compliance herewith. Notice shall be provided to broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that submit a written request for such notice.

SPECIAL AND EMERGENCY MEETINGS: Notices of the date, time, and place of the meeting shall be posted in at least two conspicuous places in or about the City Hall Building, Alamogordo, New Mexico, at least twenty-four (24) hours prior to the meeting for a Special Meeting, and at least three (3) hours prior to the meeting for an Emergency Meeting. Proof of notice shall be accomplished by executing and filing in the official minutes of the Commission, a certificate by the Municipal Clerk attesting to posting in compliance herewith. Notice shall be provided to broadcast stations licensed by the

Federal Communications Commission and newspapers of general circulation that submit a written request for such notice.

It is expressly allowed by rule of the Alamogordo City Commission that a member or members may participate in a meeting of the Commission by means of a conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the member to attend in person. Each member participating by conference telephone must be identifiable when speaking, all Commission members must be able to hear each other and members of the public attending the meeting must be able to hear any Commissioner who speaks.

PASSED, APPROVED AND ADOPTED this _____ day of January, 2017.

ALAMOGORDO CITY COMMISSION

By _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Lauren E. A. Truitt, City Attorney

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 01/10/2017

Report Date: 12/22/2016

Report No: 3.

Submitted By:

Subject: Consider, and act upon, approval of an application for participation in the FY2017 Community DWI Program. (*Daron Syling, Police Chief*)

Fiscal Impact: \$10,020.00

Amount Budgeted: \$10,020.00

Fund: 036-4604-317.16-90

Additional Fiscal Impact:

Recommendation: Approve application

Background: The State of New Mexico accumulates revenues from fees imposed on DWI's, which is distributed back to local public entities through the New Mexico Traffic Safety Bureau.

This funding is allocated for overtime and supplies. Overtime expenses include DWI Roadblocks, Saturation patrols, Sticker Shock, and Underage Drinking Enforcement. Supply expenses include the cellular phone for the CDWI projects. It also includes the supplies needed for the events planned for our community youth as a safe drug and alcohol free alternative.

APPLICATION FOR CDWI FUNDS

Program Year applying for: 1/1/2017 to 06/30/17

Project Number: _____ (to be provided by TSD)

Applicant Agency:	Alamogordo Police Department
Address:	700 Virginia Ave
City, State, Zip:	Alamogordo, New Mexico 88310
Phone Number:	575-439-4300
Fax Number:	575-439-4103
email address:	<u>clcococo@ci.alamogordo.nm.us</u>
Project Director and Title:	Sgt. Chris LoCoco

Government Unit:	City of Alamogordo
Address:	1376 E Ninth Street
City, State, Zip:	Alamogordo, NM 88310
Phone Number:	575-439-4222
Fax Number:	575-439-4103
Authorizing Official and Title:	Mayor Richard Boss

Check to be sent to (address):	Alamogordo Police Department
	700 Virginia Ave
	Alamogordo, NM 88310

Program Manager:	Rey Martinez		email: <u>rey.martinez@state.nm.us</u>
Phone:	<u>505-231-6784</u>		

BUDGET:

Self-calculating chart, simply enter data					
Budget Category	Program Category				Category Total
	Enforcement	Prevention	Off. Programs	PI & E	
Personal Services	7,020.00				\$7,020.00
Contractual Services	500.00				\$500.00
Commodities Budget	250.00	1,500.00	750.00		\$2,500.00
Other					\$0.00
NM State Police (NMSP)	Amount not included in Total \$ Requested				
Special Investigations Division (SID)	Amount not included in Total \$ Requested				
Total \$ Received	\$7,770.00	\$1,500.00	\$750.00	\$0.00	\$10,020.00
TOTAL \$ REQUESTED FOR AGENCY (w/o NMSP & SID)					\$10,020.00

Approved Start Date: upon execution of the Project Agreement

End Date: June 30, 2017

CERTIFICATION:

The application, reviewed and approved by the governing body of

Alamogordo/Otero County CDWI
(Applicant)

_____, authorizes the applicant to file this application for assistance from the State of New Mexico.
(Date Reviewed)

To the best of my knowledge, the information presented in this application is true and correct.

Project Director Signature: _____

Date: 12-20-16

Authorizing Official Signature: _____

Date: _____

SCOPE OF WORK

Project Number:

Program Category: **ENFORCEMENT**

A. LOCAL PERFORMANCE GOAL:

1. Reduce recidivism rate and DWI fatalities by 10% in the City of Alamogordo in FY 17.
2. Continue to educate the community and heighten DWI awareness to reduce the DWI crashes, fatalities, and injuries in the City of Alamogordo by 10% in FY 17.

B. OBJECTIVES:

To reduce DWI incidents and Underage Drinking thru the continued efforts of enforcement and education initiatives within the City of Alamogordo.

C. ACTIVITIES:

1. Supplement personnel with overtime funds for current DWI roadblocks and Saturation Patrols for the Alamogordo Police Department.
2. Sticker Shock/Underage Drinking enforcement-Provide funds for overtime, targeting underage drinking enforcement activities. (school functions, athletic events, and other events where youth are in large numbers)
3. Cellular phone contact-Continue to provide funds for 1 cellular phone utilized for CDWI projects.
4. Safety Equipment needed for DWI/Sat patrols.

D. BUDGET BY CATEGORY: Double click on chart to enter data

Personal:	\$7,020.00
Contractual:	\$500.00
Commodities:	\$250.00
Indirect:	
Other:	

Total for Program Category: \$7,770.00

Total Agreement Amount: \$10,020.00

End Date: June 30th, 2017

SCOPE OF WORK

Project Number:

Program Category: PREVENTION

A. LOCAL PERFORMANCE GOAL:

1. Reduce recidivism rate and DWI fatalities by 10% in the City of Alamogordo in FY 17.
2. Continue to educate the community and heighten DWI awareness to reduce the DWI crashes, fatalities, and injuries in the City of Alamogordo by 10% in FY 17.

B. OBJECTIVES:

To reduce DWI incidents and Underage Drinking thru the continued efforts of enforcement and education initiatives within the City of Alamogordo.

C. ACTIVITIES:

1. Supplement personnel with overtime funds for current DWI roadblocks and Saturation Patrols for the Alamogordo Police Department.
2. Sticker Shock/Underage Drinking enforcement-Provide funds for overtime, targeting underage drinking enforcement activities. (school functions, athletic events, and other events where youth are in large numbers)
3. Cellular phone contact-Continue to provide funds for 1 cellular phone utilized for CDWI projects.
4. Safety Equipment needed for DWI/Sat patrols.

B. BUDGET BY CATEGORY: Double click on chart to enter data

Personal:	\$0.00
Contractual:	\$0.00
Commodities:	\$1,500.00
Indirect:	
Other:	

Total for Program Category: \$1,500.00

Total Agreement Amount: \$10,020.00

End Date: June 30th, 2017

SCOPE OF WORK

Project Number:

Program Category: **OFFENDER PROGRAMS**

A. LOCAL PERFORMANCE GOAL:

1. Reduce recidivism rate and DWI fatalities by 10% in the City of Alamogordo in FY 17.
2. Continue to educate the community and heighten DWI awareness to reduce the DWI crashes, fatalities, and injuries in the City of Alamogordo by 10% in FY 17.

B. OBJECTIVES:

To reduce DWI incidents and Underage Drinking thru the continued efforts of enforcement and education initiatives within the City of Alamogordo.

C. ACTIVITIES:

1. Supplement personnel with overtime funds for current DWI roadblocks and Saturation Patrols for the Alamogordo Police Department.
2. Sticker Shock/Underage drinking enforcement-Provide funds for overtime, targeting underage drinking enforcement activities. (school functions, athletic events, and other events where youth are in large numbers.)
3. Cellular phone contact-Continue to provide funds for 1 cellular phone utilized for CDWI projects.
4. Safety Equipment needed for DWI/Sat patrols.

D. BUDGET BY CATEGORY: Double click on chart to enter data

Personal:	\$0.00
Contractual:	\$0.00
Commodities:	\$750.00
Indirect:	
Other:	

Total for Program Category: \$750.00

Total Agreement Amount: \$10,020.00

End Date: June 30th, 2017

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 01/10/2017

Report Date: 1/5/2017

Report No: 4.

Submitted By: Bob Johnson

Subject: Consider, and act upon, Change Order No. 7, RFQ No. 2013-05, to CDM Smith, Inc. related to the engineering and design services for the 1MGD Desalination Plant project, in an amount not to exceed \$514,642.85, including tax. *(Bob Johnson, Engineering Manager)*

Fiscal Impact: \$514,642.85

Amount Budgeted: \$9,447,185.00

Fund: 054-0099-990.67-74 PW1406

Additional Fiscal Impact:

Recommendation: Approve the Change Order.

Background: This project was approved by City Commission on December 17, 2013.

This Change Order is to incorporate additional engineering services during the bidding and construction phases of the 1-MGD Brackish Water Treatment Facility project. The additional services will be comprised of project management, bidding phase services, engineering services during construction, and resident project representation. The construction of this project requires the use of a highly specialized engineering and design team. These additional engineering services are authorized pursuant to Section C of the Agreement.



City of Alamogordo



Engineering Dept. • 1376 East Ninth St • Alamogordo, NM 88310 • (575) 439-4337 • FAX (575) 439-4343

CONTRACT CHANGE ORDER

CHANGE ORDER NO. 7

1MGD INTERIM DESALINATION PLANT ENGINEERING & DESIGN SERVICES

RFQ NO. 2013-05

DATE: DECEMBER 19, 2016 .

ENGINEER: CDM SMITH, INC.
6000 UPTOWN BLVD. NE, SUITE 200
ALBUQUERQUE, NM 87110

OWNER: CITY OF ALAMOGORDO
1376 E. NINTH ST.
ALAMOGORDO, NM 88310

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS:

Additional engineering services during bidding and construction phases of the 1 MGD Brackish Water Treatment Facility project (PWB 2017-001), including full-time Resident Project Representation during construction, as authorized pursuant to Section C of the Agreement. Refer to Exhibit A to this Change Order.

The contract performance period is increased by an additional 6 months. Revised completion date is November 16, 2018.

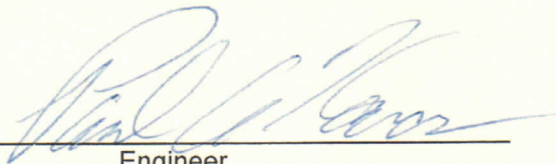
REVISED CONTRACT AMOUNT

- | | |
|---|-----------------|
| 1. Original Contract Amount | \$1,188,319.53* |
| 2. Total Contract Amount Including Previously
Approved Change Orders | \$1,684,806.61* |
| 3. Amount of this Change Order (Increase) | \$ 514,642.85* |
| 4. Total Revised Contract Amount to Date | \$2,199,449.46* |

* includes New Mexico Gross Receipts Tax.

The work covered by this order shall be performed under the same terms and conditions as that included in the original contract.

CHANGE ORDER ACCEPTED AND APPROVED:

BY: 	<u>01/03/2017</u>
Engineer	Date

CHANGE ORDER APPROVED BY CITY COMMISSION / CITY MANAGER:

BY: _____	_____
Mayor/Acting City Manager	Date

BY: _____	_____
City Attorney	Date



6000 Uptown Blvd. NE, Suite 200
Albuquerque, NM 87110
tel: 505 243-3200
fax: 505 243-2700

December 19, 2016

Bob Johnson
Engineering Manager
City Hall
1376 East Ninth St.
Alamogordo, NM 88310

Subject: Amendment 7 to Contract for 1-MGD Interim Brackish Water Reverse Osmosis Project
Bidding, Engineering Services during Construction and Resident Project Representative
Services

Dear Mr. Johnson:

CDM Smith Inc. (ENGINEER) herein proposes Amendment No. 7 to our contract for the 1-MGD Interim Brackish Water Reverse Osmosis (BWRO) Project. Amendment No. 7 is for providing bidding phase services and engineering services during construction for the BWRO Treatment facility, which consists of the following:

- 1-MGD reverse osmosis treatment plant and administration area;
- A connection to the sanitary sewer and an evaporation pond for concentrate disposal;
- A finished water clearwell and booster station;
- Raw and finished water transmission pipelines and a connection to the existing transmission system;
- On-site monitoring wells; and
- Site improvements.

Work under this amendment will be performed as an additional engineering service as described in Section C of the existing contract between the ENGINEER and the City dated February 26, 2014. ENGINEER will be responsible for overall project management during construction of the project, engineering services during construction for the BWRO treatment facility, and construction observation. Subconsultants Livingston Associates (LA) and John Shomaker and Associates Inc. (JSAI) will be responsible for bidding and engineering services during construction for the items they designed for the project.

ENGINEER's scope of work is as follows:

Task 1: Bidding Phase Services

ENGINEER will provide bidding phase services for the project. These services include assisting the City with advertising the project and selecting the lowest responsible bidder. Bidding Phase Services will consist of the following activities:

- Conduct a pre-bid conference at City offices
- Address bidders' questions during bidding
- Assist in preparation of addenda
- Attend bid opening at City offices
- Evaluate the bids and prepare a recommendation to award

Assumptions:

- Advertisement in newspapers to be performed by the City
- ENGINEER will assist in preparation of up to three addenda during bidding
- ENGINEER will attend two meetings at the City during Bidding Phase Services

Task 2: Engineering Services during Construction

ENGINEER will provide engineering services during construction consisting of the following activities:

- Project management for the duration of the project. Project management will consist of management of subcontracts, project accounting, scheduling and budget tracking, and maintenance of project files.
- Conduct a pre-construction meeting with the City, the construction contractor, and all key stakeholders.
- Attend monthly construction progress meetings at the project site.
- Perform site visits during construction for the purposes of notifying the City on the progress and condition of the Work.
- Respond to construction contractor's questions and requests for information (RFIs).
- Review the construction contractor's submittals, such as shop drawings, product data, and samples, for the conformance with the design concept of the Work as required by the Contract Documents. Prepare electronic copies of all final submittals and review forms for transmittal to the City.

Mr. Bob Johnson
December 19, 2016
Page 3

- Review and approve construction contractor's monthly pay applications and complete monthly Engineer's Construction Status Reports.
- Prepare Change Orders as necessary.
- Monitor overall project funding including change orders, bid alternates additional work directives, and funding contingencies.
- Conduct an inspection at Substantial Completion and generate a punch-list for the construction contractor.
- Conduct an inspection at Final Completion.
- Obtain and forward to the City all closeout documents required by the Contract Documents and assembled by the construction contractor.
- Perform hydrogeologic services during the drilling and construction of the two observation wells on site.
- Preparation of reports related to the construction of the monitoring wells.
- Preparation of record drawings.

Assumptions:

- The Construction Phase will commence with the execution of the Contract for Construction and ends with the final payment to the construction contractor.
- Up to 250 submittals will be reviewed by the ENGINEER.
- Up to 60 RFIs will be responded to by the ENGINEER.
- Up to 6 change orders will be prepared by the ENGINEER.
- The construction period designated in the contract documents is 455 calendar days from Notice to Proceed to Final Completion. Any changes in the project schedule may require an amendment to this scope of work and the related compensation to the ENGINEER.

Deliverables:

- Approved monthly pay applications and Engineer's Construction Status Reports.
- CD containing all approved submittals and contractor O&M Manuals.
- Electronic copies of all RFI, change orders, and other official documents prepared during construction
- Monitoring well completion reports

Mr. Bob Johnson
December 19, 2016
Page 4

- Monthly invoices

Task 3: Construction Observation Services

ENGINEER will provide a full-time Resident Project Representative (RPR) for construction observation and coordination to ensure compliance with the construction plans and specifications. Construction observation services will consist of the following:

- Monitor the construction contractor's work and coordinate activities with the City and ENGINEER's design staff.
- Attend monthly progress meetings with the contractor, the City, the project manager, and stakeholders such as NMED.
- Review and approve the construction contractors' pay requests and stored materials inventory prior to submission to the ENGINEER and the City for payment.
- Monitor the construction contractor's schedule and address areas of non-compliance with the requirements of the construction contract.
- Perform close-out activities, including preparation of the final punch list, retrieval of "record drawing" information, substantial completion inspection, final inspection, and archiving of the project records.

Assumptions:

- RPR will be on site full time for 13 months of construction. Full time observation will start two months after the Notice to Proceed (NTP) to the construction contractor and end 30 calendar days after the Certificate of Substantial Completion is issued and the City assumes responsibility for operation of the treatment facility.

Deliverables:

- Documentation on change order requests
- Recommendations on Contractor's pay request
- Preparation of the final deficiency list ("punch list")
- Selected photographs chronologically sequencing the progress of construction

Proposed Fee

Compensation for services of the ENGINEER (including direct costs) will be as outlined below. All amounts shown are exclusive of New Mexico Gross Receipts Tax (NMGRT). Invoicing for Tasks 1 and 2 will be based on percent complete of each task. Invoicing for Task 3 will be time and materials with a not to exceed limit.



Mr. Bob Johnson
December 19, 2016
Page 5

The total cost for the additional work described in this amendment is **\$479,574**, excluding NMGR. The cost per task is detailed in the attached spreadsheet and summarized below:

- Task 1 – \$16,202
- Task 2 – \$223,932
- Task 3 – \$239,440

If you have any questions or comments regarding this scope of work, please feel free to call me at 505-353-3705 or Paul Karas at 505-353-3719. We look forward to our continued support to the City of Alamogordo on this project.

Sincerely,

A handwritten signature in blue ink, reading "Sarah C. Tuite".

Sarah C. Tuite, PE
Project Manager
CDM Smith Inc.

A handwritten signature in blue ink, reading "Paul A. Karas".

Paul A. Karas, CPG, CHMM
Vice President, Client Service Leader
CDM Smith Inc.

Attachment

Alamogordo 1-MGD BWRO Treatment Facility
Bidding and Engineering Phase Services during Construction and RPR

		Hours																Other	Subconsultants	Markup on Subs	Total	
Tasks	Sr. Tehnical Consultant	Contract Officer	Process Prof. V	PM Prof. IV	Process Prof. II	Process Prof. I	Structural Prof. IV	Architectural Prof. IV	Building Mechanical Prof. III	Electrical Prof. III	I&C Prof. IV	Senior Designer/Dr after	Contract Admin.	Clerical	Construction Observation	Labor Totals		Direct				
	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	Hours	\$	\$	\$	\$	\$
1.0 Bidding Phase Services	0	0	0	28	4	15	6	6	6	6	6	0	0	1	0	78	\$10,700	\$400	\$4,859		\$243	\$16,202
Pre-Bid Conference				8		2										10	\$1,432	\$200	LA/JSAI	\$1,600	\$80	\$3,312
Bid Question Evaluation				4	4		4	4	4	4	4					28	\$4,000		LA/JSAI	\$1,100	\$55	\$5,155
Addenda (3)				4		6	2	2	2	2	2					20	\$2,666		LA/JSAI	\$1,100	\$55	\$3,821
Attend Bid Opening				8												8	\$1,240	\$200			\$0	\$1,440
Bid Evaluation and Recommendation of Award				4		7								1		12	\$1,362		JSAI	\$1,059	\$53	\$2,474
2.0 Engineering Services during Construction	8	30	32	225	96	137	124	100	100	134	96	80	90	36	0	1,288	\$176,967	\$4,350	\$40,586		\$2,029	\$223,932
Project Management	8	30		60									90	36		224	\$30,010	\$250			\$0	\$30,260
Preconstruction Meeting				8		8										16	\$2,008	\$200	LA	\$600	\$30	\$2,838
Submittal Reviews (250)				18	60	60	80	80	80	110	80					568	\$78,000		LA/JSAI	\$8,000	\$400	\$86,400
Pay Applications				15		15										30	\$3,765				\$0	\$3,765
RFIs (60)				8	24	30	24	8	8	8	8					118	\$15,120		LA	\$1,500	\$75	\$16,695
Change Orders (6)				8	4	12	8	4	4	4						44	\$5,772		LA	\$1,260	\$63	\$7,095
Coordination Meetings/Inspections (13)				88												88	\$13,640	\$2,200	LA	\$12,360	\$618	\$28,818
Design Clarifications			8		8	8	12	8	8	12	8					72	\$10,008		LA	\$500	\$25	\$10,533
Hydrogeologic Services for Observation Wells				4												4	\$620		JSAI	\$12,586	\$629	\$13,835
Substantial and Final Completion Visits			24	16												40	\$6,440	\$1,500	LA	\$1,200	\$60	\$9,200
Record Drawings						4						80				84	\$11,584	\$200	LA	\$2,580	\$129	\$14,493
3.0 Resident Project Representative (Inspection)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,254	2,254	\$225,400	\$14,040	\$0		\$0	\$239,440
Inspection															2,254	2,254	\$225,400	\$14,040			\$0	\$239,440
TOTAL	8	30	32	253	100	152	130	106	106	140	102	80	90	37	2,254	3,620	\$413,067	\$18,790	\$45,445		\$2,272	\$479,574

Labor Rates and Multipliers

Sr. Tehnical Consultant	Contract Officer	Process Prof. V	PM Prof. IV	Process Prof. II	Process Prof. I	Structural Prof. IV	Architectural Prof. IV	Building Mechanical Prof. III	Electrical Prof. III	I&C Prof. IV	Senior Designer/Drafter	Contract Admin.	Clerical	Construction Observation
Hughes	Karas	Rynders	Tuite	Mericka	Reed	Hahn	Papke	Lee	Adams	Lindell	Mesquita	Hilland	Fitch	TBD
\$230.00	\$215.00	\$165.00	\$155.00	\$110.00	\$96.00	\$155.00	\$155.00	\$135.00	\$135.00	\$155.00	\$140.00	\$110.00	\$70.00	\$100.00

ODC
Multiplier
1.00

Sub
Multiplier
5.0%

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 01/10/2017

Report Date: 12/23/2016

Report No: 5.

Submitted By: Bob Johnson

Subject: Consider, and act upon, award of RFQ No. 2016-09, Engineering and Design Services for the Replace Pivot Transmission Line project, to Smith Engineering Company (*Bob Johnson, Engineering Manager*)

Fiscal Impact: \$120,000.00 (Estimated)

Amount Budgeted: \$495,000.00

Fund: 081-9399-990.68-99 PW1705

Additional Fiscal Impact:

Recommendation:

Approve the award and authorize staff to negotiate a professional design services agreement and fee structure.

Background: The Consultant's scope of work will include the planning, design, survey, and preparation of bid-ready plans, specifications, and estimates for the Replace Pivot Transmission Line project.

The RFQ was advertised on November 6, 2016. Five (5) responsive proposals were received on December 6, 2016: Smith Engineering Co.; Wilson & Company; Ideals, Inc.; Bohannon Huston; and Livingston Associates, PC.

As a result of the evaluation process, Smith Engineering Co. was selected for award. RFQ 2016-09 and the submitted proposals are available in the City Clerk's office. The composite score sheet is attached.

CITY OF ALAMOGORDO
COMPOSITE SCORE SHEET
Engineering Services for Replace Pivot Transmission Line
December 6, 2016
RFQ NO. 2016-09

Factor	Available Points per Vendor	5 Committee Members	Smith Engineering	Wilson & Company	Bohannon Huston	Livingston Associates	Ideals
1	150	Specialized Design and Technical Competence	134	121	134	102	96
2	75	Capacity & Capability	90	85	89	51	57
3	75	Past Record of Performance	88	89	80	68	73
4	125	Approach to Providing the Services	71	67	65	56	48
5	25	Proximity to or Familiarity with the Alamogordo Area	25	25	25	25	23
6	25	Amount of Design Work That Will Be Produced By a New Mexico Business Within This State	25	20	20	25	20
7	25	Current Value of Work with City of Alamogordo	3	18	0	16	25
8	0	Preference - Local State & Veterans	21.8	21.25	20.65	34.3	17.1
Total Available	500	Accumulated Score	457.8	446.25	433.65	377.3	359.1
Total Rank			1	2	3	4	5

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 01/10/2017

Report Date: 12/22/2016

Report No: 6.

Submitted By: Stella Rael

Subject: Hold a public hearing, and act upon Ordinance 1533 for final publication for a map amendment to the official zoning map of the City of Alamogordo to rezone the property located at 805 Alaska Ave. from- R1 – Single Family Dwelling District to R4 – Multiple Family Dwelling District. Case Z-2016-0005(A) (*Stella Rael, Planning and Zoning Administrator*) **Roll Call required**

Fiscal Impact: None

Amount Budgeted: \$0.00

Fund: N/A

Additional Fiscal Impact:

Recommendation: Staff recommends approval of Ordinance No.1533 for final publication.

Background: The applicants are requesting a map amendment to the official zoning map of the City of Alamogordo to rezone the property located at 805 Alaska Ave. from- R1 – Single Family Dwelling District to R4 – Multiple Family Dwelling District.

The Alamogordo Daily News published notice of this hearing on November 20, 2016. Staff mailed sixty eight (68) letters by certified/return receipt mail to all property owners of record within two hundred (200) feet from the property excluding public right-of-way, of the property for which the rezoning is sought. As of this writing, staff has received five letters returned as undeliverable and no written responses to this notice.



City of Alamogordo

City Commission



Rezoning Request Case:
Z-2016-0005(A)

Stella Rael, PNZ Administrator
December 20, 2016

Zoning Request Case: Z-2016-0005(A)



Request:

The applicants are requesting a map amendment to the official zoning map of the City of Alamogordo to rezone the property located at 805 Alaska Ave. from- R1 - Single Family Dwelling District to R4 - Multiple Family Dwelling District.

Applicant:

Bethel Development Inc.
201 Bradenton Ave. Ste. 120
Dublin, Ohio 43017

Zoning Request Case: Z-2016-0005(A)



Section 29-01-020 - Amendments and Changes

Petition for amendment. From time to time, the city, after public notice and hearing, may amend the zoning regulations and established districts. Amendment may be initiated by motion of the city commission; by petition of the owners of the property to be affected; or by petition of one (1) or more agents, designated in an acknowledged power of attorney, or owner or owners of the property affected. Every such proposed amendment shall be considered by the planning and zoning commission before being considered by the city commission.

Zoning Request Case: Z-2016-0005(A)



Aerial
Photo



Zoning Request Case: Z-2016-0005(A)



Aerial
Photo



Proposed Apartment Complex



Proposed Apartment Complex



Zoning Request Case: Z-2016-0005(A)



Findings of Fact

- 1. The property is located at 805 Alaska Ave. within the R-1 Single Family Dwelling District; more specifically identified as Tax Parcel # 01-09421
- 2. The request is for a map amendment to rezone the property to R-4 (Multiple Family Dwelling).
- 3. The application was filed on November 8, 2016
- 4. The legal notice was published on November 20, 2016
- 5. Sixty eight(68) letters were mailed by certified/return receipt mail to all property owners of record within two hundred (200) feet from the property excluding public right-of-way, of the property for which the rezoning is sought.
- 6. As of December 9, 2016 there were five letters returned undeliverable and five phone calls were received from property owners within the two hundred radius stating that they had no objection to the proposed zoning.
- 7. Planning and Zoning Commission recommended approval by a vote of 4-0-0, at the regularly scheduled meeting of December 1, 2016.

Zoning Request Case: Z-2016-0005(A)



Evaluation Criteria

Does the proposed map amendment:

- Promote the public safety, health, convenience, comfort, morals, prosperity, and general welfare; (Section 29-01-010)
- Interfere with, abrogate or annul any ordinance, rules, regulations, or permits previously adopted or issued; (Section 29-01-010)
- Is it in conflict with any of the provisions of the zoning regulations; and (Section 29-01-010)
- Is it consistent with the City's Comprehensive Plan. (Section 20-02-030)

Zoning Request Case: Z-2016-0005(A)



Staff Recommends:

To accept the finding of facts as presented and approve Zone Request Case:
Z-2016-0005(A).

ORDINANCE No. 1533

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ALAMOGORDO, CHANGING THE CLASSIFICATION OF A CERTAIN PROPERTY COMMONLY KNOWN AS 805 ALASKA AVE. FROM THEIR PRESENT DESIGNATION AND ZONING DISTRICT OF R-1 SINGLE FAMILY DWELLING DISTRICT TO R-4 MULTIPLE FAMILY DWELLING DISTRICT, WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF ALAMOGORDO, OTERO COUNTY, NEW MEXICO.

WHEREAS, Gerald Champion Regional Medical Center (hereinafter referred to as "the Owners") are the owners of certain real property commonly known as 805 Alaska Ave. and legally described below (herein after referred to as "the Property") located within the corporate boundaries of the City of Alamogordo, New Mexico, (hereinafter referred to as "the City"); and

WHEREAS, an application has been filed in the Applicants names under Case No. **Z-2016-0005(A)** to change the zoning of the Property, and

WHEREAS, the Planning and Zoning Commission, after notice and hearing did recommend to the City Commission adoption of an ordinance amending the zoning map by removing the Property from the present designation and zoning district of R-1, Single Family Dwelling District to R-4, Multiple Family Dwelling District; and

WHEREAS, the City Commission, after notice and hearing, finds and determines that the application for re-zoning of the Property is in the public interest and is consistent with proper development of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION, THAT the zoning of the Property, which is more fully described below:

Kempner Subdivision, Block 113, Lots 1 and 2

Is hereby changed from of R-1, Single Family Dwelling District to R-4, Multiple Family

Dwelling District; and; the official zoning map and comprehensive plan of the City are hereby amended to reflect this change.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2016

**CITY OF ALAMOGORDO, NEW MEXICO a
New Mexico municipal corporation**

By: _____
Richard Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Lauren Truitt, Assistant City Attorney

Record of Decision
City of Alamogordo
A New Mexico Municipal Corporation

Case#: **Z-2016-0005(A)**

For the Subject Property as follows:

Commonly Known As: **805 Alaska Ave.**

Uniform Property Code & Parcel Code: **01N-4-056-094-016-317, PC 01-09421**

Legal Description: **KEPNER SUBDIVISION, BLOCK 113, LOTS 1 AND 2**

The Alamogordo Planning & Zoning Commission considered this item on **December 1, 2016** and recommended the following action to the Alamogordo City Commission by a vote of 4-0-0

Approve the rezoning of the property detailed above for Case # **Z-2016-0005(A)**.

.....
The Alamogordo City Commission issued the following decision on **December 20, 2016** by a vote of _____

Approve as recommended for first publication Ordinance # 1533

.....
The Alamogordo City Commission issued the following decision on _____, by a vote of _____

Approve as recommended for final publication Ordinance #1533.

Attest:

CITY OF ALAMOGORDO, New Mexico,
A New Mexico Municipal Corporation

Rachel Hughs, City Clerk

Richard Boss, Mayor

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 01/10/2017

Report Date: 1/5/2017

Report No: 7.

Submitted By: Lauren Truitt

Subject: Consider, and act upon, Request to release liens placed on the property located at 1105 Lindberg Avenue. *(Lauren Truitt, City Attorney)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve release of liens for 1105 Lindberg Avenue

Background: Mr. Del Carpenter contacted the Customer Service Manager regarding the liens filed on 1105 Lindberg Avenue. Mr. Carpenter claims he filed the Owner Waiver of Responsibility form for this property. The previous Customer Service Manager stated at a commission meeting on August 23, 2013 that Mr. Carpenter filed waiver forms on his properties. Water Billing has been unable to locate any waiver forms for this property.

As the current liens are for tenant services after July 10, 2013, it is recommended the liens be released

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as §§28-02-120 and 28-03-060, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §§3-23-6 and 3-26-2 NMSA 1978 (As Amended).
2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is **Del Carpenter**, whose address is 4955 Poose, Las Cruces, NM 88011.
4. The property against which the lien is established is described as follows:
*Airport Replat B, Block 14, Lot 3B of the City of Alamogordo, County of Otero, State of New Mexico having the street address of **1105 Lindberg Ave.**, Alamogordo, NM 88310.*
5. The Principal amount of the lien is \$583.28.
6. The lien is established for services provided during the period from 10/30/13 to 6/2/14 (account #99671-22462).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By: Nancy E. Jacobs
NANCY E. JACOBS, CITY CLERK

[illegible]

The foregoing Notice of Lien was acknowledged before me this 24th day of June 2016, by Nancy E. Jacobs, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: 11/25/2019

Debbie Murphy
Notary Public

APPROVED AS TO FORM:

~~Stephen P. Thies, City Attorney~~

APPROVED AS TO AMOUNT:

Sue Ashe, Accounting Project Analyst

NOTICE OF LIEN

NOTICE IS HEREBY GIVEN that the City of Alamogordo, New Mexico ("City"), by and through its Clerk, claims a lien upon the below-described property.

1. The lien is established under City ordinances codified as §§28-02-120 and 28-03-060, *Code of Ordinances of the City of Alamogordo, New Mexico* and under §§3-23-6 and 3-26-2 NMSA 1978 (As Amended).
2. The purpose of the lien is to recover unpaid charges for water, sewer services provided by the City.
3. The name of the owner and the property against which the lien is **Del Carpenter**, whose address is 4955 Poose, Las Cruces, NM 88001.
4. The property against which the lien is established is described as follows:
Airport Replat B, Block 14, Lot 3B of the City of Alamogordo, County of Otero, State of New Mexico having the street address of 1105 Lindberg Avenue, Alamogordo, NM 88310.
5. The Principal amount of the lien is \$2,704.52.
6. The lien is established for services provided during the period from 7/31/2014 to 12/17/2014 (account #102235-22462).
7. The principal amount of the lien shall bear interest at the rate of twelve (12%) percent per year from the date of filing of the Notice of Lien unless otherwise provided by law.

CITY OF ALAMOGORDO, NEW MEXICO,
a New Mexico municipal corporation

By:

RENEE L. CANTIN, CITY CLERK

[illegible]

The foregoing Notice of Lien was acknowledged before me this 14th day of April 2015, by Reneé L. Cantin, City Clerk of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, on behalf of said corporation.

My commission expires: _____

Nov. 5, 2015

Notary Public

APPROVED AS TO FORM:

Stephen P. Thies, City Attorney

APPROVED AS TO AMOUNT:

Sue Ashe, Accounting Project Analyst

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 01/10/2017

Report Date: 10/25/2016

Report No: 8.

Submitted By: Rachel Hughs

Subject: Consider, and act upon, Application No. 1023051 to grant a Restaurant Beer and Wine Liquor License, Application No. 1023051 for CJ's Si Senor Restaurant, Inc., located at 2300 N. White Sands Blvd., Alamogordo, NM. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Approve the Restaurant Beer and Wine Liquor License, Application No. 1023051 for CJ's Si Senor Restaurant, Inc., located at 2300 N. White Sands Blvd., Alamogordo, NM.

Background: The Alcohol and Gaming Division of the NM Regulation and Licensing Department has given this application preliminary approval. In accordance with Section 60-6B-4 NMSA of the Liquor Control Act, the Division must refer the application to the Governing Body for approval or disapproval. This public hearing is for the purpose of considering the application. A Notice of Public Hearing was published in the Alamogordo Daily News on Sunday, December 11, 2016 and January 8, 2017. These publications meet the State regulations of publishing two consecutive weeks prior to the public hearing.



**New Mexico Regulation and Licensing Department
ALCOHOL AND GAMING DIVISION**

P.O. Box 25101 ▪ Santa Fe, New Mexico 87504-5101
(505) 476-4875 ▪ Fax (505) 476-4595 ▪ www.rld.state.nm.us/alcoholandgaming

December 5, 2016

Certified Mail No.: 9171 9690 0935 0079 1757 43

RECEIVED

DEC 08 2016

CITY CLERK

Susana Martinez
Governor

Robert "Mike" Unthank
Superintendent

Alex Sanchez
Deputy Superintendent

Claudia Armijo
Deputy General Counsel

Mary Kay Root
Director

City of Alamogordo
Renee Cantin, Clerk
1376 East Ninth Street
Alamogordo, NM 88310

Re: Lic. No. /Appl. No.: Application No. 1023051
Name of Applicant: CJ's Si Senor Restaurant, Inc.
Doing Business As: CJ's Si Senor Restaurant
Proposed Location: 2300 N. White Sands Blvd., Alamogordo, NM 88310

Greetings:

The Director of the Alcohol and Gaming Division has reviewed the referenced Application and granted **Preliminary Approval**. It is being forwarded to you for Local Option District approval or disapproval of the Liquor License Application.

While the law states that "within forty-five (45) days after receipt of a Notice from the Alcohol and Gaming Division, the governing body shall hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer", we recognize the potential for conflict between the requirement for publication of 30 day notice and the 45 day hearing requirement. Should the Local Governing Body be unable to meet one of these requirements, please send a Request for Waiver/Extension by email to the assigned AGD Hearing Officer listed on page 2.

Notice of the Public Hearing required by the Liquor Control Act shall be given by the governing body by publishing a notice of the date, time, and place of the hearing twice during the 30 days prior to the hearing in a newspaper of general circulation within the territorial limits of the governing body. **The first notice must be published at least thirty (30) days before the hearing. Both publications must occur before a hearing can be conducted.** The notice shall include:

- (A) Name and address of the Applicant/Licensee;
- (B) The action proposed to be taken by the Alcohol & Gaming Division;
- (C) The location of the licensed premises.

In addition, if the Local Option District has a website, the Notice shall also be published on the website.

The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. **A record shall be made of the hearing.**

THE APPLICANT IS SEEKING A RESTAURANT BEER & WINE LIQUOR LICENSE WITH ON PREMISES CONSUMPTION ONLY.

Alcohol and Gaming Division
(505) 476-4875

Boards and Commissions Division
(505) 476-4600

Construction Industries Division
(505) 476-4700

Financial Institutions Division
(505) 476-4885

Manufactured Housing Division
(505) 476-4770

Securities Division
(505) 476-4580

Administrative Services Division
(505) 476-4800

Within thirty (30) days after the Public Hearing, the governing body shall notify the Alcohol and Gaming Division of their decision to approve or disapprove the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notices of publication. If the Governing Body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may issue the license.

If the Governing Body disapproves the issuance or transfer of the license, it shall notify the Alcohol and Gaming Division within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to the Alcohol and Gaming Division with the Notice of Disapproval (*Page 1 of the Application, noting disapproval*).

Respectfully,



Beverly Kennedy, Hearing Officer
NM Regulation & Licensing Dept. | Alcohol & Gaming Division
Phone: (505) 476-4548 Fax: (505) 476-4595
Email: beverly.kennedy@state.nm.us

Enclosures:

1. Original Page 1 of the Application (*must be signed and returned w/notices of publication*)
2. Copy of Page 2 of the Application
3. Copy of Zoning Statement

xc by email: Applicant



OCT - 6 2016

ALCOHOL & GAMING DIVISION

AGD USE ONLY: Payment Application Fee \$ 200 Received on: 10/6/16 Receipt No. 1884764
License Fee \$ _____ Received on: _____ Receipt No. _____
Application # 1023051 Local Option District: Alamogordo

RESTAURANT LIQUOR LICENSE APPLICATION

\$200.00 Application Fee, non-refundable.

Check appropriate boxes:

Application is for: ☒ New Restaurant Liquor License

Applicant is: ☐ Individual ☐ Limited Liability Company ☒ Corporation ☐ Partnership (General/Limited)

NAME OF APPLICANT (company or individual)

ADDRESS (including city, state, zip)

TELEPHONE NUMBER

CJ's Si Senor Restaurant, Inc. 2300 N. White Sands Blvd. 575-437-7879
Alamogordo, NM 88310

D/B/A Name to be used: CJ's Si Senor Restaurant Business Phone #: 575-437-7879

Email Address (required): byousif68@gmail.com

Physical location where license is to be used: (Include street number / highway number / state road, city and county, state, and zip code)

2300 N. White Sands Blvd.; Alamogordo, NM 88310

Mailing Address: PO Box 1194, Alamogordo, NM 88311

Agent/Contact Person: Haythem Yousif Phone#: 575-430-4982 Email: byousif68@gmail.com

Are alcoholic beverages currently being dispensed at the proposed location? ☐ Yes ☒ No If Yes, License # / Type: _____

I, (print name) Haythem Yousif, as (title) President
being first duly sworn upon oath deposes and says: that he/she is the applicant or is authorized by the applicant to make this application;
that he/she has read the same; knows the contents therein contained are true. Applicant(s) agree(s) that if any statements or representations
herein are found to be false, the Director may refuse to issue or renew the license or may cause the license to be revoked at any time.

You must sign and date this form before a Notary Public.

Signature of Applicant: _____ Date: 9/26/16

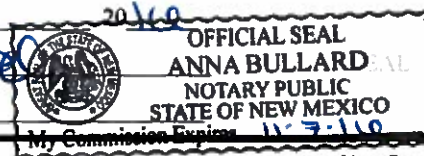
NOTARY PUBLIC USE ONLY: (State of New Mexico, County of Otero)

SUBSCRIBED AND SWORN TO before me this 26th day of September 2016

By: Haythem Yousif

Notary Public: [Signature]

My Commission Expires: _____



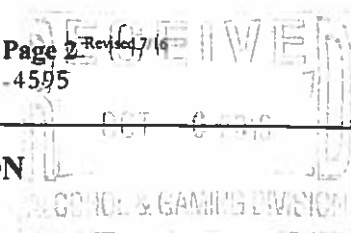
FOR LOCAL OPTION DISTRICT USE ONLY: Local Governing Body of: _____ City, County, Village

Public Hearing held on _____, 20____. Check one: ☐ Approved ☐ Disapproved

Signature and Title of City/County Official: _____

FOR ALCOHOL AND GAMING DIVISION USE ONLY: ☐ Approved ☐ Disapproved

Signed by Director: _____ Date: _____



PREMISES LOCATION, OWNERSHIP, AND DESCRIPTION
NMSA §60-6B-10

1. The land and building which is proposed to be the licensed premises is: (check one)

- ☒ Owned by Applicant, copy of deed/document attached ☐ Leased by Applicant, copy of lease/document attached
☐ Other (provide details): _____

2. If the land and building are not owned by Applicant, indicate the following:

A. Owner(s): _____

B. Date and Term of Lease: _____

3. Premises location is Zoned (example C-1, see Zoning Statement): C3 Business District

☒ **Zoning Statement attached**, which must be obtained from the Local Government, listing the proposed location by address, Type of Zone, state whether alcoholic beverages are allowed at proposed location, and if applicable, whether packaged sales, patio service and/or manufacturing is allowable. If there is no zoning in the proposed location, attach Statement from the local government, indicating there is no zoning.

4. Distance* from nearest Church: (Property line of church to closest point of licensed premises—shortest distance)

Name of Church: Heart Cowboy Church Miles/feet: .6 miles or 3165 feet

Address/location of Church: 2930 North White Sands Blvd, Alamogordo, NM 88310

5. Distance* from nearest School: (Property line of school to closest point of licensed premises—shortest distance)

Name of School: New Mexico School for the Visually Blind + Impaired Miles/feet: 1584 Feet

Address/location of School: NMSVBI, 1900 N. White Sands Blvd, Alamogordo, NM 88310

6. Distance from military installation *(Property line of military installation to closest point of licensed premises—shortest distance.)

Name of Military Installation, ^{circle one:} Kirtland Air Force Base (Albuquerque), White Sands Missile Range (Las Cruces),
Miles: 9.5 Holloman Air Force Base (Alamogordo), Cannon Air Force Base (Clovis)

7. Attach Detailed Floor Plan, must include the Total Square Footage of premises; List nearest cross street; Show which direction is North; Show each level (floor) where alcoholic beverages will be sold or consumed, exterior walls, doors, and interior walls; Patio Area with type of barrier used; Highlight Bonded Areas. The floor plan should be no larger than 8½ x 11 inches and **must be labeled** with designated areas highlighted, which will reflect the proposed Licensed Premises.

8. Type of Operation: ☐ Hotel ☐ Lounge ☐ Package Grocery ☒ Restaurant ☐ Racetrack
☐ Small Brewer ☐ Craft Distiller ☐ Winery ☐ Wholesaler
☐ Other (specify): _____

*NOTE: If the distance is beyond 300 feet, but less than 400 feet, a Registered Engineer or Licensed Surveyor must complete a Survey Certificate showing the exact distance.

COPY



City of Alamogordo

Planning & Zoning 1376 E. Ninth Street Alamogordo, New Mexico 88310 Ph (575)439-4220 FAX (575)439-4343
Srael@ci.alamogordo.nm.us

CD-017-2016

September 22, 2016

CJ's Si Senor Restaurant, Inc.
2300 N. White Sands Blvd.
Alamogordo, NM 88310

RE: Zoning of: **2300 N. White Sands Blvd., Alamogordo, NM 88310**

To Whom It May Concern,

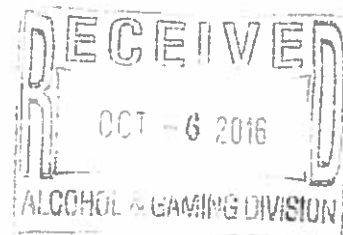
This is written, in accordance with the provisions of Section 2-01-030(j) and Section 29-01-010 of the Code of Ordinances of the City of Alamogordo, New Mexico, to provide a Certificate of Zoning Classification regarding the Property.

The property at **2300 N. White Sands Blvd.** is within the **C3, Business District** as per the City of Alamogordo Zoning Map, which does not prohibit the sale of alcoholic beverages. Alamogordo Municipal Code Chapter 29, Zoning, allows convenience stores, bars and commercial businesses within this district.

Please contact me if you need more information. Note that for a full understanding of what is permitted or prohibited by the Alamogordo Code of Ordinances please refer to the Code in its entirety. The City's website at <http://ci.alamogordo.nm.us> provides access to the entire Municipal Code. On the City's Home page click on GOVERNMENT – COA Code of Ordinances – Chapter 29 Zoning.

Sincerely,

Ms. Stella Rael, Planning & Zoning Administrator, CZO
Community Development Department,
City of Alamogordo
1376 E Ninth St.
Alamogordo, NM 88310-5938
(575) 439-4208; Fax: (575)439-4343
srael@ci.alamogordo.nm.us



COPY



City of Alamogordo

OFFICE OF THE CITY CLERK

1376 E. NINTH STREET • ALAMOGORDO, NEW MEXICO 88310-5838 • (575) 439-4205 FAX (575) 439-4396

December 27, 2016

VIA CERTIFIED MAIL

CJ's Si Senor Restaurant, Inc.,
PO Box 1194, Alamogordo, NM 88311

Re: Application 1023051 a Restaurant Beer and Wine Liquor License to CJ's Si Senor Restaurant, Inc., located at 2300 N. White Sands Blvd., Alamogordo, NM.

Dear Haythem Yousif:

The Alcohol and Gaming Division of the State of New Mexico has given your application preliminary approval. The application will be referred to our Governing Body for approval or disapproval.

A Public Hearing on the question of whether or not the proposed License should be granted will be held by the Alamogordo City Commission at its Regular Meeting of Tuesday, January 10, 2017, at 6:30 p.m. in the Commission Chambers of the Alamogordo City Hall located at 1376 E. Ninth Street. A "Notice of Public Hearing" has been and will be published in the Alamogordo Daily News on Sunday, December 11, 2016 and Sunday, January 1, 2017.

Attached is the city application that you will need to complete and return with the \$250 fee for the city license to the City Clerk's office at the address listed above. Under separate cover, you will be receiving our billing for \$50, which covers the processing and investigation fees for the City.

If you have any questions, please contact my office at (575) 439-4205.

Sincerely,

Rachel Hughs

Rachel Hughs
City Clerk

ENCLOSURE

cc: file
NM Alcohol and Gaming Division

U.S. Postal Service TM	
CERTIFIED MAIL TM RECEIPT	
(Domestic Mail Only; No Insurance Coverage Provided)	
For delivery information visit our website at www.usps.com	
OFFICIAL USE	
Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$
RECEIVED	
DEC 29 2016	
CITY CLERK	
Sent To	
CJ's Si SENOR RESTAURANT, INC.	
Street, Apt. No. or PO Box No.	
PO Box 1194	
City, State, ZIP+4	
ALAMOGORDO, NM 88311	
PS Form 3800, August 2006	
See Reverse for Instructions	

RECEIPT NO. _____

City of Alamogordo*City Clerk's Office / 1376 E. Ninth Street / Alamogordo, NM 88310 / (575) 439-4205 / (575) 439-4396 FAX***APPLICATION FOR BUSINESS LICENSE
(BUSINESSES SELLING ALCOHOLIC BEVERAGES)**

NAME OF BUSINESS: _____

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE NUMBER: _____ EMAIL: _____

APPLICANT'S FULL NAME: _____
 (IF PARTNERSHIP OR CORPORATION, ATTACH A LIST CONTAINING NAMES, ADDRESSES, SOCIAL SECURITY NUMBERS AND DATES OF BIRTH FOR EACH PARTNER/OFFICER)

APPLICANT'S SOCIAL SECURITY NO.: _____ DATE OF BIRTH: _____

APPLICANT'S TELEPHONE NUMBER: _____

SPECIFIC NATURE OF BUSINESS CONDUCTED: _____

ENTER STATE LIQUOR LICENSE NUMBER(S) :

DISPENSER'S LICENSE NO. _____ RETAILER'S LICENSE NO. _____

SMALL BREWER'S LICENSE NO. _____ BEER/ WINE LICENSE NO. _____

CLUB LICENSE NO. _____ WHOLESALE'S LICENSE NO. _____

WINERY LICENSE NO. _____

BUSINESS LICENSE FEES:

DISPENSER'S LICENSE	\$250.00
RETAILER'S LICENSE	\$250.00
*SMALL BREWER'S LICENSE	\$150.00
BEER AND WINE LICENSE	\$100.00
CLUB LICENSE	\$100.00
WHOLESALE'S	----
WINERY	----

*IF A LOCATION IS SERVED BY A CITY DISPENSER'S LICENSE OR RETAILER'S LICENSE, AND OBTAINS A SMALL BREWER'S LICENSE FROM THE STATE OF NEW MEXICO, THE CITY'S SMALL BREWER'S LICENSE FEE WILL BE WAIVED.

DATE: _____ APPLICANT'S SIGNATURE: _____

ALL BUSINESS LICENSES ARE ISSUED FOR THE PERIOD NOVEMBER 1 TO THE FOLLOWING OCTOBER 31. THE LICENSE FEE SHALL NOT BE REFUNDED OR PRORATED.

FOR CITY CLERK'S USE ONLY

LICENSING YEAR: NOVEMBER 1, _____ THROUGH OCTOBER 31, _____

CITY LICENSE NO. _____ FEE PAID: _____ DATE PAID: _____ RENEWAL _____ INITIAL _____

DATE STATE LICENSE VERIFIED WITH ALCOHOL & GAMING: _____

**NOTICE OF PUBLIC
HEARING**

**NOTICE IS HEREBY
GIVEN** that the
Alamogordo City
Commission will hold
a **PUBLIC HEARING** on
**Tuesday, January 10,
2017 at 6:30 p.m.** in
the Commission
Chambers of the
Alamogordo City Hall
located at 1376 E.
Ninth Street,
Alamogordo, New
Mexico, on the
question of whether
or not the Alcohol and
Gaming Division of the
State of New Mexico
should grant
Application 1023051
a Restaurant Beer and
Wine Liquor License
to CJ's Si Senor
Restaurant, Inc.,
located at 2300 N.
White Sands Blvd.,
Alamogordo, NM.

Inquiries regarding
this Public Hearing
should be directed to
the City Clerk's Office
at City Hall.

Date: 12/09/2016
City of Alamogordo,
New Mexico
By: Rachel Hughs,
City Clerk
Legal#1160619
Run Date: 12/11/2016

Please Publish in the Alamogordo Daily News on:
Sunday, December 11, 2016 and Sunday, January 1, 2017.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Alamogordo City Commission will hold a PUBLIC HEARING on **Tuesday, January 10, 2017** at 6:30 p.m. in the Commission Chambers of the Alamogordo City Hall located at 1376 E. Ninth Street, Alamogordo, New Mexico, on the question of whether or not the Alcohol and Gaming Division of the State of New Mexico should grant **Application 1023051 a Restaurant Beer and Wine Liquor License to CJ's Si Senor Restaurant, Inc., located at 2300 N. White Sands Blvd., Alamogordo, NM.**

Inquiries regarding this Public Hearing should be directed to the City Clerk's Office at City Hall.

Date: 12/09/2016
City of Alamogordo, New Mexico
By: Rachel Hughs, City Clerk

Eric Barraza

Subject: FW: Legal#1165379 Si Senior NOPH
Attachments: Legal#1165379CityofAlamoNOPHSiSenortxt.pdf; Legal#1165379CityofAlamoNOPHSiSenior.pdf

Importance: High

----- Original message -----

From: "Tisdale, Virginia" <vtisdale@alamogordonews.com>

Date: 1/4/17 5:04 PM (GMT-07:00)

To: Rachel Hughs <rhughs@ci.alamogordo.nm.us>

Subject: Legal#1165379 Si Senior NOPH

Rachel,

So Sorry about the mix up. Here is the new one to run on 1/8/17.

Thanks,

Gina

Virginia Tisdale

Inside Classifieds and Legal

 **USA TODAY NETWORK**

Office: 575.437.7120 ext. 7117

vtisdale@alamogordonews.com

Alamogordonews.com

Ruidosonews.com

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 01/10/2017

Report Date: 1/5/2017

Report No: 9.

Submitted By: Eric Barraza

Subject: Appoint New Board member and alternate to SNMEDD/COG. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Appoint to Board.

Background: The Southeastern New Mexico Economic Development District/Council of Governments (SNMEDD/COG) board appointments are for a two-year period unless or until it is necessary that they be replaced by the governing body of the member municipality or community.

1600 SE Main, Suite D-1
Roswell, NM 88203

Hubert H. Quintana
Executive Director

**SOUTHEASTERN NEW MEXICO
ECONOMIC DEVELOPMENT DISTRICT
COUNCIL OF GOVERNMENTS**

Phone: (575) 624-6131
Fax: (575) 624-6134
www.snmedd.com

RECEIVED

DEC 12 2016

CITY CLERK

December 7, 2016

OFFICIAL BOARD MEMBER CONFIRMATION

In accordance with SNMEDD/COG by-laws, board appointments are for a two-year period unless or until it is necessary that they be replaced by the governing body of the member municipality or community. Therefore, in an effort to assist us in formalizing our official board roster for 2017, please complete the information below, even if there are no changes.

MUNICIPALITY OF: CITY OF ALAMOGORDO

Our designated SNMEDD/COG Board Member is:

Name: _____

Title: _____

Mailing Address: _____

Telephone: (home) _____ (business) _____

SIGNED: _____
(Mayor) (Date)

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 01/10/2017

Report Date: 1/5/2017

Report No: 10.

Submitted By: Rachel Hughs

Subject: Appointments to Boards and Committees. (*Richard Boss, Mayor*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Appoint to the Housing Authority Advisory Board

Background:

Airport Zoning Board. Three (3) vacancies. Staff Liaison -Veronica Ortega
(Opening due to the expiring term of Darron Williams and the resignation of Frank Nelson and Paul Vigneault.) No nominations received.

Alamogordo Disability Council. One (1) vacancies. Staff Liaison -
(Openings due to the expiring term of and Rita Martinez)

Community Development Advisory Committee. Six (6) vacancies. Staff Liaison - Cynde Sagenkahn (Opening due to the expiring term of Bruce Knee, Tony Alger, Melanie Hall, and Gloria Vaughn; and the resignation of Eddie Kemp and Arthur Alterson) No nominations received.

Housing Authority Advisory Board. Two (2) vacancies. Staff Liaison - Evelyn Huff Opening due to the expiring term of Kandace Daugherty and the resignation of Angela Mauldin)

The following person is interested in appointment to this board:

Anna Blanch Rabe - if appointed, this will be her first term.

Mayors Committee on Aging. Three (3) vacancies. Staff Liaison – Britney Courtier
(Openings due to the resignation of Dawn Lewis, David Day and Josephine Chavez)
No nominations received.

Promotion Board. One (1) tourism related vacancy. Staff Liaison - Jan Waffull (Opening due to the resignation of Kathleen Beall) No nominations received.

Senior Volunteer Programs Advisory Council. Five (5) vacancies. Staff Liaison - Julie Baker (Openings due to the expiring term of Stephen Butler; and resignations of Laura L Blackmon, William Whitley, Thomas

Rich V, and James Rodgers.)

HOUSING AUTHORITY ADVISORY BOARD

RECEIVED

DEC 28 2016

CITY CLERK

City of Alamogordo
APPLICATION TO SERVE ON A
CITY BOARD/COMMITTEE

Name: Anna Blanch Rabe
Home Phone: 575 265 8307 Work Phone: 575 446 3545
Cell Phone: 575 265 8307 Fax No: —
e-mail address: anna@annablanchrabe.com
Physical Address: 2200 1st St Apt 2103 Alamogordo NM 88310
Is the above address within City limits? Yes X No —
Mailing Address: Po Box 575, Holloman AFB NM 88330
Present Employer: Anna Blanch Rabe & Associates Job Title: CEO

Board/Committee you wish to serve on:

First choice: Housing Authority Advisory Board
Second choice: COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

Are you related to anyone who is presently employed by the City of Alamogordo:

Yes — No X If so, what is their relation to you? —

Are you related to any Elected Official of the City of Alamogordo?

Yes — No X If so, what is their relation to you? —

Experience and education relating to the Board/Committee: —

BA (HONS) & MA, LLB; former nonprofit (human services) executive Director; ²⁰¹⁷ ~~governance~~ board member - united way of Otero County; current CEO of Communications Consultancy specializing in nonprofits, social enterprises + community capacity building.

Please indicate your interest in serving on a City Board/ Committee: —

I want to contribute my skills, experience + knowledge to the City of Alamogordo. Community and public service is a high priority for me personally, and i am committed to making Alamogordo a great place to live.

Please return completed application to:

City Clerk's Office
1376 E. Ninth Street
Alamogordo, NM 88310
PHONE: (505)439-4205
FAX: (505)439-4396

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 01/10/2017

Report Date: 1/3/2017

Report No: 11.

Submitted By:

Subject: Adjourn into Executive Session in compliance with Section 10-15-1(H), NMSA 1978, to discuss: Threatened and Pending Litigation (Armando Ortega v. City of Alamogordo, et al). **(Roll Call Vote required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Background: