



Alamogordo City Commission

NOTICE OF MEETING

Regular Meeting Agenda

March 28, 2017 - 6:30 PM
City Hall, City Commission Chambers
1376 E. Ninth St.

Richard Boss Mayor
Al Hernandez Mayor Pro-Tem, District 5
Jason Baldwin District 1
Nadia Sikes District 2
Susan Payne District 3
Jenny Turnbull District 4
Erica Martin District 6

Maggie Paluch Acting City Manager
Lauren Truitt City Attorney
Rachel Hughs City Clerk

MISSION STATEMENT as Adopted by the City Commission on March 24, 1995.

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

In accordance with Section 10-15-1.D, NMSA 1978 (2010 Cumulative Supplement), this agenda has been posted on the bulletin board located in the east/west lobby of the City Hall and in the glass case located outside the north entrance of the City Hall, distributed to the appropriate news media, and posted on the City website: <http://ci.alamogordo.nm.us> within the required time frame. As a courtesy, the entire Agenda Packet has also been posted on the City of Alamogordo website: <http://ci.alamogordo.nm.us>

The Mayor and City Commission request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Commission Chambers to respond to or to conduct a phone conversation. The Alamogordo Commission Chambers is wheelchair accessible. Other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 575-439-4205.

CALL TO ORDER & ROLL CALL

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PRESENTATIONS

1. Presentation of the Police Department promotions. (Daron Syling, Chief of Police)

PUBLIC COMMENT

Residents must sign up with the City Clerk to address the City Commission. Comments are limited to 3 Minutes, and there will be a maximum of 21 Minutes allowed for Public Comment.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY THE CITY COMMISSION

CONSENT AGENDA (Roll Call Vote Required for an Ordinance or Resolution)

All matters listed under the Consent Agenda are considered to be routine by the City Commission and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

2. Approve the minutes for the March 14, 2017 Regular meetings. *(Rachel Hughs, City Clerk)*
3. Approve the statements related to the Executive Session held on March 14, 2017. *(Rachel Hughs, City Clerk)*
4. Consider, and act upon, the application for participation in the 2017 Law Enforcement Protection Funds. *(Chief Syling, Chief of Police)*
5. Consider, and act upon, release of liens older than 4 years. *(Lauren Truitt, City Attorney)*
6. Consider, and act upon, the award of RFP 2017-001 Update Comprehensive Plan to Consensus Planning. *(Maggie Paluch, Acting City Manager)*
7. Consider and act upon Resolution 2017-09 authorizing and approving submission of a completed application for financial assistance and project approval to the New Mexico Finance Authority Local Government Planning Fund Application regarding the Metropolitan Redevelopment Area. *(Charlie Deans with CommunityByDesign) (Roll Call Required)*
8. Consider, and act upon, the approval of Resolution No. 2017-03 requesting written approval from the Local Government Division of the Department of Finance & Administration, State of New Mexico for the revised budget figures computed as of March 28, 2017. *(Kathy Gilsdorf, Budget Analyst) (Roll Call Vote required)*
9. Consider, and act upon, a request for authority to commence foreclosure proceeding on unpaid liens. *(Lauren Truitt, City Attorney)*

ITEMS REMOVED FROM CONSENT AGENDA

UNFINISHED BUSINESS

NEW BUSINESS

10. Consider, and act upon, award of Public Works Bid No. 2017-001 to Smithco Construction, Inc. related to the 1-MGD Brackish Water Treatment Facility, in an amount not to exceed \$9,480,672.00, including tax. *(Bob Johnson, Engineering Manager)*
11. Consider, and act upon, Ordinance No. 1535 consenting to the annexation of one acre requested by owners Clifton and Barbara McDonald located at Lot 2, McDonald Road Subdivision. Located west of the City at the northwest corner of 10th Street and McDonald Road. Case A-2016-0001(A). *(Stella Rael, Planning and Zoning Administrator) Roll Call Required*

12. Consider and act upon using \$217,010 of funds rededicated from Fund 49 1986 GRT to the General Fund 11 for the purpose of purchasing replacement vehicles in Fiscal Year 17. *(Julianne Hall, Finance Director)*

13. Consider and act upon using \$70,000 from Water/Sewer Fund 081 for the purpose of purchasing replacement vehicles for Water Meter Technicians in FY17. *(Julianne Hall, Finance Director)*

14. Appointments to Boards and Committees. *(Richard Boss, Mayor)*

ADJOURNMENT

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 03/28/2017

Report Date: 3/24/2017

Report No: 1.

Submitted By: Maria Herndon

Subject: Presentation of the Police Department promotions. (*Daron Syling, Chief of Police*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Accept

Background: Presentation of Police Department promotions. (*Daron Syling, Chief of Police*)

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 03/28/2017

Report Date: 3/24/2017

Report No: 2.

Submitted By: Rachel Hughs

Subject: Approve the minutes for the March 14, 2017 Regular meetings. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the Minutes.

Background: This is required by the Open Meetings Act.

**CITY OF ALAMOGORDO, NEW MEXICO
CITY COMMISSION REGULAR MEETING MINUTES
6:30 P.M., COMMISSION CHAMBERS
March 14, 2017**

**RICHARD BOSS, MAYOR
JASON BALDWIN, COMMISSIONER
NADIA SIKES, COMMISSIONER
JENNY TURNBULL, COMMISSIONER
SUSAN PAYNE, COMMISSIONER**

**AL HERNANDEZ, MAYOR PRO-TEM
ERICA MARTIN, COMMISSIONER
MAGGIE PALUCH, ACTING CITY MANAGER
LAUREN TRUITT, CITY ATTORNEY
RACHEL HUGHS, CITY CLERK**

CALL TO ORDER / ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

Mayor Boss called the meeting to order at 6:32 p.m. Roll Call was taken by the City Clerk. Commissioner Payne was absent. Clerk Hughs announced there was a quorum present. Invocation was given by Pastor Bill Heithold and the Pledge of Allegiance was led by Commissioner Turnbull.

APPROVAL OF AGENDA

**Mayor Pro-Tem Hernandez moved to approve the agenda.
Commissioner Baldwin seconded the motion.
Motion carried with a vote of 6-0-0.**

PRESENTATIONS

None.

PUBLIC COMMENT

Paul Sanchez commented on the following:

Mr. Sanchez spoke on demolition of the tiles at Kids Kingdom. He said he has changed his position on the subject. He read a statement titled "Kid's Kingdom tiles or all the king's horses. Yesterday, I posted the press release from the city in reference to the destruction of the walls that held the hand print tiles that many of your children and grandchildren made over 20 years ago as a fund raiser for the Kids Kingdom project. In that post I tried to defend the city's decision to unilaterally bulldoze that bit of history. My problem is that even as I was defending the city's actions yesterday, I wasn't buying my own information. And what sent me over the top and into writing this post was the readers of the Alamogordo Daily News and their comments. I've read and reread the comments posted below that article about the tiles, and those citizens are very upset. The next point is extremely important for all to understand: I don't believe, I know, I absolutely know that every single person involved in any way, shape, or form, with this project, from the Mayor to the guy that is running the bulldozer, wants to build an epic park in the future. There is no question in my mind about that. What's more because of a couple of fiscal happenstances, there's actually a pretty large sum of money, beyond the \$450,000 check that we received that can be used for this. I am 100% certain that every single dime of the \$450,000 and a substantial amount of the other funds will all go into that rebuild. So, we need to leave the shadow government conspiracies and the "where are they wasting the money", that's not even part of the discussion. Here's the problem, unfortunately in the past few days we have received only received two answers as to why the tiles couldn't be removed safely: Number One (1), I was told by several people involved with the City, a member of city staff had gone out there and tried to remove the tiles. When they did that, apparently other tiles around the initial one they worked on broke. We should all be aware that those types of tiles are very fragile and I'm not surprised that they did break. And since they felt they couldn't be removed, they couldn't save them. Number Two (2), in the new design for the playground with the splash park that will almost certainly be incorporated into the new park, those walls were in the way and had to be removed. Now, here is my question, as far as the new design and those walls being in the way, how can the new design require that demolition if the design hasn't even been made yet? The city only spoke with the vendor for the first time on Thursday; no design has even been received, no less approved by anyone. The Parks Board hasn't seen it". Mr. Sanchez said my point is that I am aware of is that few to

none of the City Commissioners were aware of those tiles coming down. They knew there were problems, but were not aware of it. This is a very emotional thing for many citizens in our City, and when you add together the things all the way back to the Plaza Pub, this is yet another instance where the City has taken action, but did not take into consideration or allow for comment by the public. The Amphitheater would be the number one on that list of examples. What I don't understand is why we're not learning this lesson. Those tiles are never going to get put together, and I got that, they are done. But we are not learning the lesson to listen to our citizens.

Stephen Butler commented on the following:

Mr. Butler, a current Senior Board Member, asked the Commission to consider bringing this City on a level playing field. He referred to the 22 percent that women are denied in their pay to men. The City of Alamogordo needs to be a little more pro-active in making sure that women receive equal pay throughout all businesses in Alamogordo. He said let's make women equal to men and their paycheck, and then we can go on and get the minimum wage up to where it can be. He said Senior Citizen employees deserve a raise, as do most of the City workers he has ever talked to.

CITY MANAGER'S REPORT

Acting City Manager Maggie Paluch made the following remarks:

1. She said the contractor on First and Florida has completed demolition of all the structures. Currently, the contractor is cleaning up the site and prepping for the remainder of the project.
2. She announced news about Community Development Block Grant (CDBG) project. The City had a \$500,000 Community Development Block Grant to complete the addition/renovation of the COPE building. The addition/renovation included a complete reconstruction of the existing facility. The addition doubled the floor space and added meeting areas, offices and ADA compliant restrooms. We are waiting to hear from COPE on when they would like to do the groundbreaking.
3. She announced the Public Works crew was at the Airport this week, patching some of the sink holes. She reminded everyone this is only a band-aid and the entire ramp for Neptune will need to be replaced in the future. City staff was able to determine a way to complete the crack sealing that needed to be done this spring, with money already available within the budget. Any funding from the State, this fall, will hopefully be used to construct the concrete pads to support the planes. She said she spoke with Mr. Hopper from Neptune, who is in Washington D.C. this week. He is speaking with the New Mexico Delegation about some funding with the FAA to replace the entire Neptune ramp, which would be in the millions of dollars.
4. She said CDM Smith completed the final engineering design for the Brackish Water Facility aka Desal Plant. The report details the need for the project, the treatment capacity, concentrate disposal, production of the wells at the Snake Tank Well fields, finished water storage, pumping, raw water pipelines, permitting and the probable cost for the project.
5. She spoke on the Keep Alamogordo Beautiful Spring event. She said the event is on Saturday March 25, 2017. Organizations that would like to participate can contact Special Events Manager, Jan Wafful. Registration is open until March 24, 2017 and the clean up kits will be distributed at Alameda Park at 9:00 am on March 25, 2017.
6. She announced the City and the Recreation Department will bring back the Middle School dances at the Recreation Center. Friday, March 17, 2017 will be the first dance from 7:00 p.m. to 9:00 p.m. The price of admission will be \$5.00 per child, and the child must be Middle School only aged. There will be a DJ and pizza for purchase at \$2.00 a slice. A portion of the proceeds will go to the Sponsorship Program for low income children to participate in the Recreation Center Summer Camp.
7. She introduced Darron Williams as the new City Planner. She said Mr. Williams currently sits on our Planning and Zoning Commission and has been instrumental on working with Alamogordo MainStreet and also setting up the White Sands Beautification Committee. Mr. Williams had a long career with the Air Force and most recently has worked as a civilian contractor with our Wounded Warriors Program. His first project will be spearheading the City's Comprehensive Master Plan.

REMARKS AND INQUIRIES BY THE CITY COMMISSION

None.

CONSENT AGENDA

1. Approve the minutes for the January 31, 2017, February 14, 2017 and February 28, 2017 Regular meetings. (*Rachel Hughs, City Clerk*)

2. Consider, and act upon, a bid award of IFB No. 2017-06 Sodium Hypochlorite, to DPC Industries in the amount of \$128,000.00, for the purchase of Sodium Hypochlorite used by the Water Maintenance Department, and Waste Water Treatment Plant. (*Brian Cesar, Public Works Director*)

3. Consider, and act upon, Resolution No. 2017-06 donating Five (5) older MSA, SCBA air packs, Nine (9) air cylinders, 10 Scott SCBA air packs, and 22 low pressure air cylinders to Otero County. (*Jim LeClair, Acting Fire Chief*) (Roll Call vote required)

4. Consider, and act upon, Resolution No. 2017-07 re-adopting the Community Development Block Grant Consolidated Plan. (*Cynde Sagenkahn, Grants Compliance Officer*) (Roll Call vote required)

Mayor Pro-Tem Hernandez moved to approve items 1, 2, 3, and 4 of the consent calendar.

Commissioner Baldwin seconded the motion.

Roll call was taken for items No. 3 and 4

Motion carried with a vote of 6-0-0.

ITEMS REMOVED FROM CONSENT AGENDA

None.

NEW BUSINESS

5. Consider and act upon Resolution 2017-08 and the Local Government Planning Fund Application regarding the Metropolitan Redevelopment Area. (*Charlie Deans with CommunityByDesign*) (Roll Call Required)

Charlie Deans, Urban Planner for the New Mexico MainStreet Program spoke on the Metropolitan Redevelopment Area (MRA) designation report. He said this is the first step in developing the plan. The designation report documents the economic and physical conditions in the downtown area and does it meet the criteria in the State Statute related to blighted conditions, deteriorated conditions, underutilized, vacant parcels. We also look at economic indicators such as income and education. The downtown area in the MainStreet district is below the State average on some of those things. The designation report in which we are asking for you to approve by Resolution tonight starts the process. This report will identify the area for the Redevelopment Plan. This plan will include projects and revitalization strategies to eliminate those conditions. He asked if there were any questions about the report or the boundaries that he chose. He said they try to involve business and property owners in this process of revitalization. He said the State Statute gets around the issue of the anti-donation clause in the State Constitution which prevents many private-public partnerships to happen. If you are ok with this designation report, then there is a resolution that would need to be approved by the Commission. Mayor Boss asked Acting City Manager Paluch if the Commission would hear the details of the report in this meeting or is this planned for the next meeting. Acting City Manager Paluch said the second Resolution will be approved at the next meeting. The first Resolution is for the designation of the area and the second Resolution is for the Grant. Mayor Boss said he understands that Mr. Deans will not be attending the next meeting and to go ahead and talk about the Planning Grant. Mr. Deans said New Mexico MainStreet requires, from their accredited communities, to do a downtown Master Plan. He said they do not like for it to be an unfunded mandate, so they have a partnership with New Mexico Finance Authority (NMFA), to award \$50,000 planning Grants to do these Master Plans, which does not require match funds. There are a couple of conditions to the Planning Grant: In the application packet there is a scope of work that the State requires to be a part of this Redevelopment Plan. There have been 27 communities that have adopted MRA plans which have followed this scope of work. The other condition is, from NMFA, this is a reimbursable Grant, and therefore, the City would be hiring a consultant after we receive the award letter from NMFA. The City would have to pay this consultant and when the plan is approved, the City will be reimbursed from NMFA. He said this is a reimbursable Grant; you do not get a check first. Mayor Boss and Acting City Manager Paluch interrupted to say that they were not aware this

was a reimbursable Grant. Mayor Boss said they were led to believe that the City would act as a conduit to pass this out. He believed we would receive the funds and pay the funds out. We were never given any advice or were told that we would have to pay the \$50,000 and then request the Grant. Mr. Deans said they would not decide this until next month, in terms of the Grant. The other is they have a year and a half to complete the plan. Mayor Boss said then we pay them the \$50,000, and then they complete the plan, and a year and a half later, then we get reimbursed. Mr. Deans replied if it takes a year and a half, it could possibly be done within 6 months. Mayor Boss said I think we should hold off on this for now, and asked for comment.

Acting City Manager Paluch said the first Resolution is not tying the City to a fiduciary responsibility. She said we can approve the first Resolution, then we can come together to take a look at the budget and discuss if it's possible at the next meeting. She said this first Resolution does not hold the City to any monetary funds. Mayor Boss asked the Commission if they had anything to add to this and if they understood this differently. There was no comment from the Commission.

Charlie Deans said it might be helpful to understand since this will fall over into the next fiscal year. If you approve the grant at the end of this month, it takes a couple of months to get this on NMFA's agenda, and the Board of Finance to approve it. Most of that grant, in terms of the City fronting the money to the consultant, will probably occur after July. So you would not need to worry about the money for this fiscal year, if that helps or is a concern.

Acting City Manager Paluch said she and Cam spoke about future plans that MainStreet would be eligible for. She asked if all of those plans are reimbursable Grants. Charlie Deans said there are not really any other plans; this is the only plan that New Mexico MainStreet asks each of their communities to do. Mr. Deans said you have time to look at the budget and look at the timing because it takes a few months for all of this to come together.

Mayor Boss said they need some time to talk about it, because he misunderstood. He said he thought he asked this question specifically, but maybe he misunderstood.

Commissioner Baldwin said he was under the same impression. He said he has no issue with making sure they find it in the budget next year. He said this project is too important and there has been too much work put into it. He said he is sure they will find the money, and it will not be an issue. Mayor Boss said they just need a little time to get our heads around it. Acting City Manager Paluch agreed 100%. She said normally when they apply for a reimbursable Grant, they have a project line already set up, the money is already in account for that, and we just need to work on that.

Commissioner Baldwin moved to approve.

Mayor Pro-Tem Hernandez seconded the motion.

Roll call vote was taken.

Motion carried with a vote of 6-0-0.

**6. Consider and act upon, the kitchen options for the Family Entertainment Center (Basin Lanes).
(Edward Balderrama, Project Manager)**

Project Manager Edward Balderrama said what staff is looking for is direction on how to proceed with the kitchen design for the Family Entertainment Center. When it was originally proposed it was proposed with a Pub style type of facility. He said we received a request to have the kitchen upgraded to more of a full service type of kitchen. We just need direction on that. The contractor has already been issued a change order for the design services. They have proposed a kitchen design, but we have not gone forward with it, because there will be a change order if we do go forward with a redesign of the kitchen.

Mayor Boss asked if we have an idea of the additional cost. Project Manager Balderrama said staff meet with Catlin Curry with White Sands Construction on Monday to kind of go over this, and make sure because there was a lot of conflicting information, as far as what the contractor was proposing, what the City would like, and I was trying to put it all together, and my numbers were not coming out very well. City staff meet with Catlin on Monday to kind of discuss this and kind of get a better idea of how all this would go. What

Catlin said White Sands would do is, they would commit to a \$20,000 not to exceed amount to redesign this kitchen to accommodate the City's request. Mayor Boss said by redesign, they mean not only the engineering, but also the apparatus. Project Manager Balderrama interrupted saying it would be the design of the facility of the kitchen which is already accounted for, it would be more for the equipment. He said we received help from Doug who runs the 19th Hole at the Golf Course; he gave us a list of recommendations of what he feels would be in a kitchen facility. We passed that information onto White Sands Construction and they gave us an itemized list of what some of those items would cost. So now, what would end up being is if the Commission agrees, is trying to figure out where we can kind of work with each other to get a full service kitchen basically. The best example was Doug recommended a broiler with a six burner and double ovens. White Sands proposal, as far as on the Pub style, was a six burner with one oven and then a griddle. So that is missing one oven. I am not in the kitchen or food industry, so I really don't know how important one oven is versus two, but that is kind of an example of some of the things we'd be looking at, is trying to get an upgrade on some things and maybe downgrade some of the other items. He said I met with Doug yesterday to kind of get an idea of how their facility is mostly on the low temperature dishwasher, which is something that would be required if we do go with a full service kitchen, and he recommended that no matter what we do we should put an RO (reverse osmosis) system in. I think the 19th Hole, when it was built, didn't have one and he was not happy with having to replace a lot of his equipment. I think now, they currently have one, but I think if I'm not mistaken the way the project is bid now, there is not any kind of RO system for any kind of the kitchen area. Mayor Boss asked if that wouldn't be in the \$20,000. Project Manager Balderrama said that would be something that we would work into that \$20,000. He said we would upgrade some of the equipment and then we would downgrade some of the equipment that we feel maybe is not as important. The problem staff would have is we really don't have the experience to really say what would be, we would be taking a guess on, or what we should upgrade or downgrade. He said Doug was very helpful, when this all started on trying to help us with that, but currently staff does not have that experience as far as kitchens.

Mayor Boss asked if time is of the essence on this. He said I know they are pumping concrete out there. Project Manager Balderrama said yes. He said the contractor poured the footings on Friday. It is my understanding; they are going to start making placements of flat work, which will start next week. The kitchen area right now is going to be left out. That can always be poured at a later date, but when that happens there is also going to be a cost because that is delaying the contract, which they will have to do some additional roughing for the plumbing, maybe the electrical work, so there are some other items that have to be worked out. There will also be a delay in time. That is going to be related all to the kitchen change. Mayor Boss asked if this would be in addition to the \$20,000 or is that rolled into the \$20,000. Project Manager Balderrama said they would be good with that, so that would take care of any kind of issues we would have with any kind of delays.

Mayor Boss said basically what we are looking at is we would have a change order for \$20,000 which would give us a full kitchen and without that we would have a Pub style. Project Manager Balderrama said a lot of the equipment is very similar, but again, I am not in the kitchen business, I really don't know if it would satisfy a full service type of kitchen facility. Mayor Boss asked if this is a decision they would have to make tonight or do we have time to consider it, is it going to hold up the project.

Project Manager Balderrama said if you choose to go to a Pub style and not change it, the contract will have enough time to be able get the way it was designed, the roughing in, and get everything placed and there would be no cost for that delay. If we delay it and still go back to the Pub style, I am assuming there would probably be an additional cost, because they are going back to the original design. If a decision is not made tonight, then there would be some cost. Mayor Boss said then we have a decision to make.

Acting City Manager Paluch said she wanted to talk a little bit about funding, because I know there are some concerns from the Commission about not going over the 5.9 million. For funding purposes, if you do recall the Commission transferred 35% of the 1986 Municipal Gross Receipts Tax. That is a quarter percent of the Gross Receipts Tax and we transferred \$561,948 into this year's current budget. It is sitting in there right now and we have not tapped into that money that you transferred into the budget this year. My suggestion would be that if you approve this evening it would come out of that \$562,000 versus coming out of fund balance.

Mayor Pro-Tem Hernandez said about a year and a half ago they sat here with a big crowd out there just waiting for us to pass this. Prior to that, we had several discussions over and over again. We had

discussions about the different types of designs and the two different types. We talked about it and we hashed it out and we were accused of holding the project up. I believe there was an employee that was fired because of it. We went over, over and over again. I was very specific about the equipment that was in the kitchen at that time, what we were getting, making sure that everyone understood that we were getting some refurbished equipment. My concern with the dollar amount that we had in there, and how tight we were on our budget, and everyone here said nope, we can do it. We can do it for that and we are not going to spend a penny more. That night when it was approved, this Commission said that is what we are spending and that's it. So, this is what we got. I was one of the ones trying to push to really look at this and make sure that we have the best design, the best of everything that we can get because this is a one time shot, we have 5.9 million dollars. Everybody up here said nope, we can do it for that amount. And now, we are coming back here saying that we need more money. I can't, myself, support any more money, because we sat here and we were forced to vote that night on something we were not ready to vote on, and here is a prime example why that comes back. So, I can't support it.

Commissioner Sikes said she appreciates what Mayor Pro-Tem Hernandez has just said. She said she feels like this is the beginning. We approved a certain amount and we are not even into the project very far and we are already doing change orders and this could potentially be a beginning because of the pressure they were under, which we voted for this to begin with. That is how I feel currently. I would have a difficult time supporting it, even though I thought the original RFP (Request for Proposal) included a full kitchen. Mayor Boss said I did too.

Acting City Manager Paluch said Finance Director Julianne Hall let her know that if you feel uncomfortable, and I am just throwing this out as options, I'm not leaning one way or the other, but if you are uncomfortable moving money from fund 49 from the Gross Receipts Tax, we also have some interest from the Family Fun Center Bond and the amount in that account is \$98,000 right now.

Mayor Pro-Tem Hernandez said with what Commissioner Sikes said; understand that this is a design build. I actually talked to Mr. Crimmins today to make sure that he understood that I have no issues with the contractor, the contract or anything going on. That's how these things go. Like I said about a year and a half ago and we sat here and voted. All anybody cared about was getting this thing off the ground. I believe at that time we should have all got together, because we knew what we wanted and beside it, how we wanted to do this. I don't think that we did, we left it to the contractor.

Mayor Boss told Mayor Pro-Tem Hernandez that's water under the bridge now though. Mayor Pro-Tem Hernandez said no it's not, because here it is. Mayor Boss said we have a decision to make, what we did in the past is the past, now we have a decision to make. Mayor Pro-Tem Hernandez said but we've made that decision. We made that decision a year and a half ago, go back and look at the minutes. In the minutes, it said that all we're going to spend is \$5.9 million, no more. Mayor Boss said you're right, I'll agree with you on that. Mayor Pro-Tem Hernandez said you were one of the main ones that said that's all we are going to spend is \$5.9 million, and now we are going to spend some more money. Again, this is a design build, as we go, if we don't like this that the contractor submitted or we don't like that the contractor submitted, and so it's going to continue to build and build and build, because it is a design build. We didn't tell the contractor, this is what we want. Mayor Boss said we all understand that Al.

Commissioner Baldwin said I would just like to say a few things about, first, I think that discussion, and I respect both of your opinions on this. I think Mayor Pro-Tem Hernandez's point is just basically he is not for spending any more money. Not for good or bad in the past, he's just not for spending any more money. This probably just came from conversation with Commissioner, staff, community perception and a lot of different things. The contractor didn't come to us and say, my understanding of this is, "Hey we want to build you a full service kitchen give us \$20,000 more". This is not really on the contract, this is a discussion about what is best for the community and what is best for that bowling alley. One of the things I truly believe, because I have said this before, that I find myself in a unique position that I work for a contractor that works for the City and the company that gets put in there to run that facility would be very similar to the situation in which I work for Geno Golf. What we really need to consider is setting up that contractor with the best possible product within that \$5.9 million. And do it as best that we possibly can. I am not for change order after change order after change order. I think we've talked about that at nauseam with other projects. I thank you for bringing this to us. I think it is important to understand that maybe a full kitchen would be a benefit out there. I think the question is really: One (1) do we want to spend any extra money first, then if we

don't then everything else is moot. If we do want a full service restaurant out there, then we need to discuss the pros and cons of having a full service restaurant out there. Would it be good for the bowling alley, do other bowling alleys across the country have a full service restaurant, are they expecting to have breakfast, lunch and dinner. What happens with Mesa Village after five to ten years and there are five other restaurants out there and there is a full service restaurant at the bowling alley that nobody goes to because who is going to eat at a bowling alley offering pizza, burgers, nachos and stuff like that. I say that tongue and cheek because who really wants to go eat at a golf course, but we have a pretty good restaurant at the golf course.

Commissioner Turnbull asked if anyone has reached out to Holloman to see what they have at their bowling alley. Acting City Manager Paluch answered it's Pub style. Mayor Pro-Tem Hernandez said most bowling alleys are Pub style.

Commissioner Baldwin told Project Manager Balderrama he has been put in a really awkward situation, I see your trepidation standing there saying I don't know anything about the restaurant business, but here you are supposed to be an expert on designing this. If we don't want to spend the money, let's just build it as it is, but keep in mind, we're also either providing a good product for that contractor or hamstringing that contractor where they can't. I'll say one last thing, if you remember some of the information that came to us from the studies, is the bowling is just a portion of the revenue generated. Most of the money is really generated from the liquor sales and the food sales, and an overwhelming portion of that. Do we want to set that contractor up with whoever ends up running that place with the ability to make a living and stay there or believe the pub style is adequate, or do we give them what they need. Mayor Boss said we have a dilemma.

Josh Rardin commented on the following:

Mr. Rardin said he signed up to speak on this because when we sold this to the public in 2012 and 2014, it did sell as we would have a full service restaurant in there. I spearheaded this project just to be like that golf course. That restaurant out there is very, very good. It's got good service, good food. Our committee when we came to you and recommended to you what to do, that you have your operator in place during the construction process so they can set that kitchen up to where it would work for them. I remember Grant, when he was on our committee, stating that the kitchen at the golf course wasn't set up properly and it could have been set up differently to make it more efficient for Doug to run. I feel like the City Manager stated you have \$98,000 in interest sitting in the account that you earned because we drug our feet for 3 and a half years on the bond. You are not really spending any additional money. You are just spending the money that your money has already generated. It's really a wash. I sat in your shoes, I know where you're at, but \$20,000 of an investment, over and above your max budget to make that contractor successful, I think it's a drop in the bucket. It's money well worth spent for you to do that. Just like Commissioner Baldwin has stated early, when we sat down with Brunswick and all those other companies, they said a third of your revenue comes from your bowling, a third from your other amenities, and a third from your food sales. As we talked a little more with them and they looked at our market, they said your liquor sales and your food on this establishment is probably going to be a little heavier than a third, it will probably be closer to half of your revenue. I think you are setting it up to fail if you don't put a full kitchen. I was under the assumption that it was going to have a full kitchen whenever we pushed for this. Like Commissioner Baldwin said 10 years down the road, who is going to want to eat over there if it's just hamburgers, hot dogs and nachos. It needs to have a full-fledged restaurant. Mayor Boss thanked Mr. Rardin for his comments and said he was going to break protocol. He allowed someone in the audience to speak.

Anthony Baky commented on the following:

He said as growing up with a family restaurant. Budgetary constraints a lot of time capsize ideas. I would say if the \$20,000 is anywhere on the table you should spend that money. Build it to grow or give it the ability to grow, give it the room that it would need to further retrofit down the road. If you guys get the business in there and the people in there and the demand is there, don't close yourselves in to a small design rather than spend the money on the equipment initially. Spend the money on the room to put in if you need to, and that way you will have the Pub style kitchen that everybody wants, and if you need to upgrade later you have that option. Just an idea.

Paul Sanchez commented on the following:

Mr. Sanchez said he agrees 100% with Mayor Pro-Tem Hernandez and Commissioner Sikes. You guys made an agreement to a specific amount of money repeatedly, and that is what we all bought off on. I am very enthusiastic about what we were told about how there is interest money that went into that account and that there may be other savings. That all is involved in the original bond and to me, spend that at will. Take a penny from the general fund and you are breaking your promise.

Mayor Pro-Tem Hernandez said all of this stuff was in the original bid documents. Everybody had the opportunity to look at it, they were here at City Hall and you could contact the contractor. I don't know if staff has gone through and looked at the rest of what we are getting. I would recommend they go through all the bid documents and make sure the rest of the building is, because I know there were already some issues with some lighting, and I think that was resolved without cost. But I did hear that on the streets and my guess there is going to be other issues with other items. I looked at the bid documents. I knew what was in them. I sat in Stephen Thies office and we had a long discussion. But that's not really my job. I'd say that staff needs to go back and make sure. Mayor Boss said I doubt that very many of the Commissioners sat down and went over it detail by detail like you did. I agree with you for sure. Mayor Pro-Tem Hernandez said he would hate to be back here again two or three months from now, because we decided that we didn't like the carpet or we didn't like the paint scheme or we didn't like something, when all of that stuff was already picked. It is a design build. The contractor has that stuff in there. Mayor Boss asked for any more comments and Mayor Pro-Tem Hernandez said the contractor is here.

Mr. Curry from White Sands Construction said he has been involved since day one of this project. The project is completely designed, it's permitted. We had this hold up on the kitchen. We provided a full service kitchen it just does not have all the equipment that someone recommended from your staff. That is where we are at right now. All the finishes have been picked, everything has been picked. If you guys are worried about additions, if there are any additional money needed it would be at the request of you guys to want something above and beyond what the plans already present. We have a full service kitchen; it just does not have all the equipment. All of your flooring, all of your colors have been picked; we worked diligently with your staff to do all that already. Everything is done, just on record, you do have a full service kitchen and the design is completely done. Mayor Boss asked if the actual building or facility has that in there, but we don't have the equipment in there to make it full service. Is this something that we could do later. Mr. Curry said no, because there are certain underground rough ins and certain mechanical and electrical items that need to be roughed in now or it will just be an afterthought later. We did provide a full service Pub style kitchen, just not for fine dining.

Acting City Manager Paluch said they may be confusing some people, I think we are using some different terms. The kitchen that is currently in the design will fully serve people food, but for example it does not have a dishwasher so food would be served on paper plates, similar to a Buffalo Wild Wings atmosphere. That's what is currently in there. If the perception was that there was a kitchen that, not fine dining but a kitchen that would serve food on porcelain plates, similar to a Chili's/Applebee's. Mayor Boss asked what a typical bowling alley has. Acting City Manager Paluch said Mayor Pro-Tem Hernandez is correct in this area it is typically a pub style, but if you look at some different areas and go to a more metropolitan cities they are moving to a more casual dining. More towards the Applebee's/Chili's type atmosphere, and where there's like specialty dishes on the menu. Something that is a little more elevated than burgers, nachos, wings, that kind of a thing.

Mayor Pro-Tem Hernandez said he is usually stubborn and set in his ways. He said he has done this type of work for over 30 years. This is one of the reasons that he spent the time and read the documents and made sure what they were spending \$5.9 million dollars on. He recommended, like the gentleman that came up and said, to rough it for a full kitchen and this would give them time to decide if they want to spend the \$98,000. Mayor Boss said it is not \$98,000 it is \$20,000. Mayor Pro-Tem Hernandez said no, to spend off the \$98,000, but give us the opportunity to look at expanding the kitchen in the future. Or, give the contractor the opportunity, at his cost, to expand the kitchen without having to go into an extreme cost to break concrete. If the building is roughed in for it and made available then everything is there. You have your few drain lines that you are going to need for your dishwasher, your electric, your gas stoves and all that stuff, but we don't commit to the equipment at this point. Mayor Boss said \$20,000 in my mind is not an extreme cost. Mayor Pro-Tem Hernandez said it's not, but it is more than the \$5.9 million dollars that we sat

here and under, that is why I brought the fact of me being stubborn, because we sat here and those folks out there in the audience where holding us to pass this.

Mr. Curry said that White Sands Construction has given a credit for \$35,000 because the City can work with PNM and get the utilities for a lot cheaper. You have a \$20,000 deduct there and \$15,000 back for materials testing that the City already has a contract to do that. We have given \$35,000 of credits on this job already.

Acting City Manager Paluch said technically you're not spending over \$5.9 million at this point. Mr. Curry said my contract is \$13,000 to \$20,000 under \$5.9 million. Mayor Pro-Tem Hernandez said if you see what I am saying, I think we can get it roughed in for that amount of money and then if they can come back with some more money or whatever. Mayor Boss said you are not roughing it in. For \$20,000 we will have a full service restaurant. Mr. Curry said you will have what your staff recommended. Mayor Pro-Tem Hernandez said but we will be over the \$5.9 million. Mayor Boss said it's going to cost money now if you rough it in isn't it. Mayor Pro-Tem Hernandez said Mr. Curry is saying that we have \$13,000. Mr. Curry said if I remember correctly, it is \$13,000 to \$19,000. With the \$20,000 and the \$15,000 credit, because we had to do some additional utility work.

Project Manager Balderrama said it is actually about \$13,000. We have already executed 3 change orders. The first change order was a credit for testing and PNM line extension which was about \$33,000. The second change order was for utility upgrade, we had to modify the utility lines in there. There was some additional fire lines that were installed based off what the original plan was, which was an increase of \$20,000. We have this change order, number 3, which is about \$5000. We are about \$10,000 to \$13,000 under budget. Mayor Pro-Tem Hernandez asked if the \$13,000 will cover the rough in. Mr. Curry said yes, but we need to know that now and we need to know exact equipment that is going in so that we can rough it in properly. The \$13,000 that I and Project Manager Balderrama have talked about is a not to exceed. That is why we will be able to work as a team and that is why design build is good. We can work as a team and figure out how to provide you guys a full service, casual kitchen for the not to exceed. Mayor Boss asked Mr. Curry if he foresees any other change orders coming up in the future. Project Manager Balderrama said all change orders will be initiated by the owners, by the City. Mayor Boss said I recognize that, but the situation could be that we are kind of over the barrel where we have to do it. Mr. Curry said you have all the utilities roughed in and you have a building actually about to go up vertical very soon.

Mayor Boss said he believes that since we have the \$96,000 from the interest on those bonds, I think we should use some logic here. Utilize that, take advantage of that and spend the \$20,000, even though we said we wouldn't. Mr. Curry said and it's not to exceed so, if it actually costs \$12,000 that's all you are going to get charged. Mayor Boss said it seems like too small of an amount to give up the opportunity to have that in the future. Especially if that's the wave of the bowling alleys, if that's the direction they are going. The other bowling alleys are right at the tail end, when they got just the Pub Bar, then we are building an obsolete building when we start out. For \$20,000, we ought to build a restaurant, that's my opinion.

Commissioner Sikes said so Catlin what you are saying is, by the time you are done doing what we are going to ask you to do. Should a contractor come in and want to provide full service dining, finer than Pub style. He will be able to base on... Mr. Curry interrupted and said you will have all the recommendations that staff, that I believe the 19th Hole does. Commissioner Sikes said so there will be space for a double oven and a RO system will be there for the dishwasher. Mr. Curry confirmed that there would be space for a double oven and a RO system. Commissioner Sikes said ok and thank you.

Acting City Manager Paluch wanted to reiterate what Catlin had said. All of the colors are picked out, the lighting is picked out, everything is picked out, and the only thing that is up for discussion is the kitchen. We are working really well with White Sands Construction, we have a really good team, all of us together, everything else is moving forward. This was the only question that we have. Mayor Boss said if we don't approve this, we will regret this in the future. We don't know if it's going to be \$20,000, it could be like you said \$12,000 or \$14,000, but in the grand scheme of things, granted we did say that we wouldn't do it, but when you are looking at \$5.9 million dollars and \$20,000, and it is pretty miniscule. I would recommend that we do it. Commissioner Sikes asked what color, would the kitchen be.

Commissioner Turnbull moved to approve.

Commissioner Martin seconded the motion.

Motion carried with a vote of 4-1-1.

Mayor Pro-Tem Hernandez voted Nay. Commissioner Baldwin abstained from voting.

Commissioner Baldwin wanted to explain why he abstained from voting. He said Geno Golf actually made a bid on the contract out there. Letters were sent, both bids were denied, so there is no conflict of interest on my part, but because my employer did, and we are having a discussion of what could potentially happen with the contractor out there. I thought it was best that I didn't vote on it.

7. Consider, and act upon, request by Leo Comallie to waive or partially waive the lien placed on 1204 Desert Dawn Drive for past due sewer and water charges. (Lauren Truitt, City Attorney)

City Attorney Truitt said Mr. Comallie is present, and asked the Commission if they would like to hear from him first. Mayor Boss said that would be fine.

Property Owner Leo Comallie said 1204 Desert Dawn was abandoned 4 years ago. He said no water was used, no sewer was picked up. He said he is not in real estate, nor is he a house flipper. He is a firm believer in keeping Alamogordo beautiful, and that place is really an eye sore. He is trying as fast as he can to get the funds to renovate it, both outside and inside. He said some neighbors have informed him that over the last 5 years, there have been at least 15 notices from the City, for alley weeds. When he went to City Hall to check on the water situation he discovered a \$638 lien against the house, because the bill kept accumulating. The City advised him that he could try to seek relief from the Commission, so this is why he is here tonight.

City Attorney Truitt asked him if spoke to Dorothy Murphy and he said yes, you were in court that day. City Attorney Truitt said just to clarify, you purchased the property in a foreclosure sale last month. Mr. Comallie said yes, he has only had the property for 30 something days. City Attorney Truitt said for the Commission's clarification, Legal recommends that this request be denied. The reason for this is that the Statutory Authority was followed and filed properly and is still enforceable under the Statute of Limitations. When you purchase property in a foreclosure sale, the new owner is subject to that lien. She recommended the request be denied.

Mayor Boss said a couple of meetings ago we had a very similar issue and we went against staff recommendations. I thought a lot about that. Staff is in charge of enforcing our Ordinances and our Resolutions, and making recommendations. I am going to have to say unless there are really extreme circumstances from now on; I am going to go with whatever staff advises us to do.

Mayor Pro-Tem Hernandez said Mr. Comallie didn't have this water bill he bought the property with this water bill. He said with things that have happened in the past and things that we have seen recently, we would be giving about \$230 worth of water away. He asked is this something that we could be prosecuted for.

City Attorney Truitt did not understand Mayor Pro-Tem Hernandez's question. Mayor Pro-Tem Hernandez clarified by saying if we do away with this bill we are giving water away. City Attorney Truitt asked if his question is if the Commission could be prosecuted for waiving a lien. Mayor Pro-Tem Hernandez said for giving water away. He said the lien is for \$119 in interest, \$200 administration fee, \$50 for a filing fee and the rest of it is for water usage. City Attorney Truitt said the lien is for water usage and also includes those fees. She said the Commission does have the authority to waive those liens, if they choose to do so. She said the Commission cannot be prosecuted for a lien waiver. Mayor Pro-Tem Hernandez said he just wanted to make sure. He said this was not his bill, and felt that we should have gone after the person that had this bill.

City Attorney City Attorney interjected and said this lien was filed in 2015 and against the person who accrued that debt; however, a lien runs with the property.

Commissioner Martin said when it's a deed or a special warranty deed; those are now the responsibility of the new owner.

Commissioner Sikes asked when you purchase a property like that, are you made aware of the liens that are against it. Mayor Boss said you should make yourself aware of them. Commissioner Martin said sometimes. City Attorney Truitt said it is public record, and it's filed with the County and available for anyone to search the property records.

Mr. Comallie said everything is perfectly legal, but he is asking for some relief, because that money could be used for landscaping. He said right now the City does not have a dime from that property, and if he takes it over and gets some relief, the City will continue getting some money. Currently, the City has not received anything for the past five years.

Mayor Boss said it was time to draw the line on setting precedent. We have Ordinance in place, we have resolutions in place and we have staff charged with looking at those. He said if we come in here and every time staff recommends to us, not to waive these charges. If we do that every time, then why have these Ordinances, we'll just bring all these water bills to us and we'll decide on who pays them and doesn't. That's my point. I am very sympathetic and I understand what you are doing and I admire you for doing that. He said this is my opinion.

Mayor Pro-Tem Hernandez asked City Attorney Truitt for clarification, when was the lien filed. She said February 11, 2015. Mayor Pro-Tem Hernandez said two years later. Mr. Comallie said the lien was filed two years ago; however, the water has not been paid for the last five years. The City has not received any revenue at all.

Commissioner Baldwin made the motion to deny the request.

Commissioner Baldwin moved to not approve.

Commissioner Turnbull seconded the motion.

Motion carried with a vote of 5-1-0. Commissioner Sikes voted nay.

8. Adjourn into Executive Session in compliance with Section 10-15-1(H), NMSA 1978, to discuss Threatened and Pending Litigation: (Ortega v. City of Alamogordo) and Medieros Condemnation. (Roll Call Vote required)

Commissioner Turnbull moved to adjourn into Executive Session in compliance with Section 10-15-1(H), NMSA 1978, to discuss Threatened and Pending Litigation: (Ortega v. City of Alamogordo) and Medieros Condemnation at 7:46 p.m.

Mayor Pro-Tem Hernandez seconded the motion.

Roll call vote was taken.

Motion carried with a vote of 6-0-0.

ADJOURNMENT

Mayor Richard Boss

ATTEST:

Deputy City Clerk Rachel Hughes

(Prepared by Eric Barraza, Deputy City Clerk)
Approved at the Regular Meeting held on March 28, 2017.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 03/28/2017

Report Date: 3/21/2017

Report No: 3.

Submitted By: Rachel Hughs

Subject: Approve the statements related to the Executive Session held on March 14, 2017. *(Rachel Hughs, City Clerk)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the following statements authorizing them to be included in the minutes of March 28, 2017: "The Governing Body of the City of Alamogordo, New Mexico, hereby states that on March 14, 2017, a Closed Executive Session was held and matters discussed in the closed meeting were limited only to: Threatened and Pending Litigation: (Ortega v. City of Alamogordo) and Medieros Condemnation.

Background: The statement is required per the Open Meetings Act.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 03/28/2017

Report Date: 3/16/2017

Report No: 4.

Submitted By: Daron Syling

Subject: Consider, and act upon, the application for participation in the 2017 Law Enforcement Protection Funds. (*Chief Syling, Chief of Police*)

Fiscal Impact: 66,000

Amount Budgeted: \$62,400.00

Fund: 036-0000-317.16-08

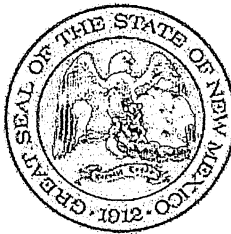
Additional Fiscal Impact:

Recommendation: Approve

Background: The application is required to apply for funding from the State of New Mexico. These monies are awarded based on population and total number of full-time certified police officers.

Funding is to be used for law enforcement equipment and advanced training, which will enhance the efficiency and effectiveness of law enforcement services provided to the citizens of Alamogordo.

SUSANA MARTINEZ
GOVERNOR



DUFFY RODRIGUEZ
CABINET SECRETARY DESIGNATE

RICK LOPEZ
DIRECTOR

MICHAEL MARIANO
ACTING DEPUTY DIRECTOR

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION

Bataan Memorial Building ♦ 407 Galisteo St. ♦ Suite 202 ♦ Santa Fe, NM 87501
PHONE (505) 827-4950 ♦ FAX (505) 827-4948

TO: Chief Law Enforcement Officers
Joaquin Nielsen, New Mexico Department of Public Safety

FROM: Rick Lopez, Director
Local Government Division

DATE: February 23, 2017

RE: Law Enforcement Protection Fund Application

Attached are the application and instructions for the Law Enforcement Protection Fund. We ask that you return the completed application to the Local Government Division (LGD) with a postmark date **no later than March 31, 2017**. Applications submitted after that date or incomplete may be denied.

The LGD is required by Section 29-13-4.A NMSA 1978 to determine the relative needs of all local law enforcement agencies by April 15. In order to meet this statutory requirement, it is imperative that LGD receive all applications by **March 31, 2017**.

There are three important items to focus on in filling out the application. First, all parts of the application must be completed. Second, the mayor or chairman and police chief or sheriff – not their designees – must sign the application. Third, the application must include the names of certified officers on the Supplemental Schedule.

The Department of Public Safety (DPS) verifies the certification of officers. All officers for whom the \$600 award is requested must be certified by July 1, 2017. On your LEPF application, for an officer to be funded, their name must appear on the March 31, 2017 DPS Registry, or must be enrolled in the New Mexico Police Academy with an anticipated graduation date prior to or on July 1, 2017. Therefore, please verify the officers for whom you are requesting funding are listed on the DPS registry. See Section 10.29.9.10 of New Mexico Administrative Code (NMAC) for registry reporting requirements.

The application no longer requests a Social Security Number (SSN) for officers. During the application review process, LGD may request it to match an officer to the DPS Registry. If the SSN is requested, LGD will hold this information as confidential and destroy it after verification.

The amounts listed on the application and instructions are based on current law as of February 23, 2017. If legislation is enacted, amounts may be adjusted when distributions are determined. House Bill 4, signed into law on January 31, 2017, requires periodic distributions instead of one annual distribution. LGD is currently determining what the periodic distribution cycle will be in collaboration with the New Mexico Finance Authority and other stakeholders. Written notification of the amount of distribution is expected to be sent to applicants by **May 1, 2017**.

If you need assistance, call Brenda L. Suazo-Giles, Special Projects Analyst, at 505-827-4933.

INSTRUCTIONS

APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS FOR MUNICIPALITIES, COUNTIES AND UNIVERSITIES PURSUANT TO CHAPTER 29, ARTICLE 13 NMSA 1978 FOR THE JULY 1, 2017 - JUNE 30, 2018 FISCAL YEAR

PURPOSE

The purpose of the Law Enforcement Protection Fund is to provide the equitable distribution of funds to municipal police, university police, county sheriff and tribal police departments for use in maintaining and improving those departments in order to enhance the efficiency and effectiveness of law enforcement services.

APPLICATION PROCESS

All applications for Law Enforcement Protection Funds must be made on the prescribed forms and received by the Local Government Division (LGD) with a postmark date no later than **March 31, 2017**. Applications must be mailed to the following address:

Local Government Division
Attn: Brenda L. Suazo-Giles
Department of Finance and Administration
Bataan Memorial Bldg., Room 201
Santa Fe, New Mexico 87501

LGD will notify all applicants in writing of its determination of money to be distributed under Section 29-13-4 by May 1, 2017. Any applicant may appeal LGD's determination by filing a notice of appeal with the Secretary of the Department of Finance and Administration by May 15, 2017. The Secretary will review all appeals and make a final determination by June 30, 2017. If no appeal is filed, the determination of the LGD will become final and binding.

House Bill 4, signed into law on January 31, 2017, requires periodic distributions instead of one annual distribution. LGD, in collaboration with the New Mexico Finance Authority and other stakeholders, is currently determining what the periodic distribution cycle will be. Applicants selected to receive funding will be notified of this determination in the funding notification expected to be sent by May 1, 2017. Payments will be made to the Treasurer of the appropriate governmental entity.

COMPUTATION OF AWARDS

1. All municipal police and county sheriff's departments will be rated by class in accordance with populations established by the 2010 federal census. The population of any county will be reduced by the population of any municipality located within that county that has a municipal police department.

INSTRUCTIONS (Continued)

Each municipality and county will receive a distribution from the Law Enforcement Protection Fund based on its population as follows:

CLASS	POPULATION	AMOUNT
1	0 TO 20,000	\$20,000
2	20,001 TO 160,000	\$30,000
3	160,001 TO 1,280,000	\$40,000

2. University police departments shall be entitled to a rate of distribution of \$17,000.
3. In addition to the amount determined in items 1 and 2 above, all municipalities, universities and counties will receive \$600 for each full-time certified police officer or sheriff's deputy. Each officer or deputy claimed must be certified by the New Mexico Law Enforcement Academy pursuant to the provisions of Section 29-7-8 NMSA 1978, or, authorized to act as a New Mexico peace officer pursuant to Section 29-1-11 NMSA 1978. **All officers and deputies claimed for funding must be listed on the Supplemental Schedule and must appear on the March 31, 2017 New Mexico Department of Public Safety Registry, or must be enrolled in the New Mexico Police Academy with an anticipated graduation date prior to or on July 1, 2017.**
4. If the balance of the Law Enforcement Protection Fund is insufficient to permit the total allocations provided in item 3 above, the LGD will reduce the allocation determined under item 3 to the maximum amount of money available.

CARRY OVER BALANCES

LEPF distributions may not be used for accumulation. **However, if Division approval is obtained for good cause, funds may be expended in the fiscal year following distribution.** This means that funds must be expended within two fiscal years (distribution fiscal year plus one subsequent fiscal year with Division approval), otherwise those funds will revert back to the state or the distribution for the upcoming fiscal year will be lowered by the amount accumulated.

ACCOUNTABILITY-University Police Only

Submit a detailed financial report of the prior year grant expenditures and balance (if any) by June 1, 2017 to Local Government Division. If there is a grant cash balance that will not be expended by June 30, 2017, please provide the Division with an explanation as to why the grant was not expended and what steps the police department will take to expend, encumber or revert to the state the unused balance.

USE OF FUNDS

All monies distributed from the Law Enforcement Protection Fund are required to be expended in accordance with Section 29-13-7 and 29-13-9 NMSA 1978 as well as Rule 2 NMAC 110.3. Amounts so distributed from the LEPF to any incorporated city, town or village, county, pueblo or tribe, or university **shall be expended under the direction of the chief of the police/sheriff's department and approved by the governing body.**

All municipalities with a population of 1500 or less and all universities **must complete the itemized schedule** detailing expenditures for Section III, Subsection A of the application.

**APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS
FOR CLASS 2 MUNICIPALITIES AND COUNTIES
PURSUANT TO CHAPTER 29, ARTICLE 13 NMSA 1978
FOR THE JULY 1, 2017 - JUNE 30, 2018 FISCAL YEAR**

I. **Municipality or County:** ALAMOGORDO, NEW MEXICO

II. **Computation of Proposed Distribution:**

A. Class 2 (Population per 2010 Census = 20,001 to 160,000) \$30,000

B. Total Number of Full-Time Certified Police Officers
or Sheriff Deputies (*) multiplied by \$600:
55 x \$600 = \$33,000

(*) Each officer or Deputy must be certified by the New Mexico Law Enforcement Academy pursuant to Section 29-7-8 NMSA or authorized as a New Mexico peace Officer pursuant to Section 29-1-11 NMSA. **Certification status must be current on the registry at the Law Enforcement Academy.**

C. Total Proposed Distribution** (A + B) \$66,000

III. Amounts distributed from the Law Enforcement Protection Fund must be expended only for the purposes allowed by Section 29-13-7 NMSA 1978. Please itemize the proposed use of these funds below:

A. Repair and purchase of law enforcement apparatus and Equipment which meet minimum nationally recognized standards. (Please Note: regular maintenance on vehicles and police equipment; office furniture and supplies; or operating expenses are not allowable expenses) Rule 2 NMAC 110.3	\$28,000.00
B. Expenses associated with advanced law enforcement planning and training.	\$38,000.00
C. Complying with match or contribution requirements for the receipt of federal funds relating to criminal justice programs.	
D. New Mexico Finance Authority Intercept Agreement	
E. TOTAL ESTIMATED EXPENDITURES** (must equal total distribution)	\$66,000.00

** Total Estimated Expenditures from Section III must equal the amount of Total Proposed Distribution in Section II.

IV. **CERTIFICATION:** Under penalty of law, we hereby certify that to the best of our knowledge and belief, the information contained in this application is correct, and that all expenditures of Law Enforcement Protection Fund monies will be made in accordance with Sections 29-13-7 and 29-13-9 NMSA 1978 as well as Rule 2 NMAC 110.3.

Mayor/Chairman

Police Chief or Sheriff

Date

Municipality/County: City of Alamogordo

Contact Person: Maria Herndon

Phone Number: 575-439-4300, ext. 154

**APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS
FOR MUNICIPALITIES AND COUNTIES
PURSUANT TO CHAPTER 29, ARTICLE 13 NMSA 1978
FOR THE JULY 1, 2017 - JUNE 30, 2018 FISCAL YEAR**

SUPPLEMENTAL SCHEDULE (Page 1 of 3)

Instructions: List the name, certificate number, and date of certification of all full-time police officers and sheriff deputies certified by the New Mexico Law Enforcement Academy pursuant to Section 29-7-8 NMSA 1978 or authorized to act as a New Mexico peace officer pursuant to Section 29-1-11 NMSA 1978. Please photocopy this form if additional space is needed.

Name of Full-Time Certified Police Officers and Sheriff Deputies			Certificate Number	Certification Date
1)	Alonzo	Emilio	12-0172-P	6/13/2012
2)	Arguello	Kenneth	14-0177P	6/6/2014
3)	Arroyo	Yair	Pending	Attending academy (graduating May 2017)
4)	Ashe	Charlene	04-0320-P	12/21/2004
5)	Becker	Karl	09-0002-P	1/30/2009
6)	Brown	Ray	11-0145-P	6/9/2011
7)	Brown	Robert	15-0199-P (W)	8/14/2015
8)	Bunker	Chyenne	Pending	Attending academy (graduating May 2017)
9)	Chavez	Diana	15-0114-P	6/12/2015
10)	Denton	Richard	01-0042-P	4/26/2001
11)	Edwards	Austin	Pending	Attending academy (graduating May 2017)
12)	Esquero	Mark	98-0302-P	12/17/1998
13)	Ferguson	Anthony	12-0322-P	12/13/2012
14)	Fernandez	Eliza	10-0130-P	8/3/2010
15)	Garrett	David	03-0138-P	6/16/2003
16)	Glidden	Ryan	08-0280-P	11/26/2008
17)	Goepfert	John	16-0125-P	5/20/2016

NOTE: Please use name that has been reported to The Department of Public Safety (DPS), e.g. if female officer has married/divorced and has changed last name and has not been reported to DPS.

**APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS
FOR MUNICIPALITIES AND COUNTIES
PURSUANT TO CHAPTER 29, ARTICLE 13 NMSA 1978
FOR THE JULY 1, 2017 - JUNE 30, 2018 FISCAL YEAR**

SUPPLEMENTAL SCHEDULE (Page 2 of 3)

Instructions: List the name, certificate number, and date of certification of all full-time police officers and sheriff deputies certified by the New Mexico law Enforcement Academy pursuant to Section 29-7-8 NMSA 1978 or authorized to act as a New Mexico peace officer pursuant to Section 29-1-11 NMSA 1978. Please photocopy this form if additional space is needed.

Name of Full-Time Certified Police Officers and Sheriff Deputies			Certificate Number	Certificate Date
18)	Graham	Kyle	11-0302-P	12/8/2011
19)	Guerrero	Gloria	09-0280-P	12/11/2009
20)	Guinn	James	02-0072-P (W)	5/23/2002
21)	Heidbreder	Aaron	15-0385-P	12/4/2015
22)	Hughs	Chris	10-0094-P	6/8/2010
23)	Jackson	Jack	01-0080-P	5/25/2001
24)	Jarrett	Kerry	84-0256-P	11/15/1984
25)	Johnson	Kevin	Pending	Attending academy (graduating May 2017)
26)	Keelin	Tim	00-0356-P	12/29/2000
27)	Kunihiro	David	06-0193-P	11/29/2006
28)	Lawrence	Michael	00-0357-P	12/29/2000
29)	Lewandowski	William	14-0325-P	12/18/2014
30)	LoCoco	Chris	99-0311-P (W)	9/30/1999
31)	Marte	Perri	14-0065-P	5/9/2014
32)	McColley	David	06-0084-P	6/8/2006
33)	Medina	Daren	14-0097-P	5/9/2014
34)	Mitchell	Amber	11-0224-P	9/23/2011
35)	Mitchell	Justin	13-0120-P	6/14/2013

NOTE: Please use name that has been reported to The Department of Public Safety (DPS), e.g. if female officer has married/divorced and has changed last name and has not been reported to DPS.

**APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS
FOR MUNICIPALITIES AND COUNTIES
PURSUANT TO CHAPTER 29, ARTICLE 13 NMSA 1978
FOR THE JULY 1, 2017 - JUNE 30, 2018 FISCAL YEAR**

SUPPLEMENTAL SCHEDULE (PAGE 3 OF 3)

Instructions: List the name, certificate number, and date of certification of all full-time police officers and sheriff deputies certified by the New Mexico law Enforcement Academy pursuant to Section 29-7-8 NMSA 1978 or authorized to act as a New Mexico peace officer pursuant to Section 29-1-11 NMSA 1978. Please photocopy this form if additional space is needed.

Name of Full-Time Certified Police Officers and Sheriff Deputies			Certificate Number	Certificate Date
36)	Narvaez	Daniel	13-0211-P	9/13/2013
37)	Osiecki	Richard	13-0282-P	12/20/2013
38)	Paradis	Joseph	02-0188-P	8/22/2002
39)	Puente	Mauricio	14-0036-P	1/24/2014
40)	Rincon	Richard	15-0311-P	11/25/2015
41)	Rodriguez	Juan	16-0299-P	11/16/2016
42)	Sanchez	Marcie	11-0062-P	2/2/2011
43)	Scharmack	Rodney	07-0264-P	12/14/2007
44)	Schoolcraft	Roger	06-0087-P	6/8/2006
45)	Silva	Eric	15-0349-P	12/4/2016
46)	Syling	Daron	93-0234-P	10/8/1993
47)	Travis	Joseph	Pending	Attending academy (graduating May 2017)
48)	Villa	Peter	13-0161-P (W)	6/7/2013
49)	Villarreal	Phillip	16-0229-P	8/19/2016
50)	Wakefield	Richard	06-0242-P	12/15/2006
51)	Watts	James	08-0303-P	11/26/2008
52)	Welch	Christopher	16-0124-P	5/23/2016
53)	Welles	Robert	13-0335-P	10/31/2013
54)	Winrow	Scott	02-0211-P	9/4/2002
55)	Woods	Warren	94-0135-P (W)	5/9/1994

NOTE: Please use name that has been reported to The Department of Public Safety (DPS), e.g. if female officer has married/divorced and has changed last name and has not been reported to DPS.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 03/28/2017

Report Date: 3/14/2017

Report No: 5.

Submitted By: Lauren Truitt

Subject: Consider, and act upon, release of liens older than 4 years. *(Lauren Truitt, City Attorney)*

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve release of liens older than 4 years.

Background:

LIENS

Owner Name	L#	Lien Address	Lien Amt	Filed	Lien Type
McBeth, John & Brenda	631	3013 15th Street	\$ 133.20	4/16/1997	water
Patterson, Charles & Cynthia	108	1507 Roosevelt Ave	\$ 188.89	5/23/1997	weed
Wagoner, Rhudine	582	400 Maricopa Tr	\$ 25.16	9/24/1997	water
Brown, Terry & Sybil	460	107 Texas	\$ 67.81	11/25/1997	water
Cook, Gary	208	1806 N. Walker	\$ 31.86	1/21/1998	weed
Banuelos, Rosa	468	819 15th Street	\$ 20.26	5/11/1998	water
Saldana, Armando & Aracely	577	1104 Uranus Dr	\$ 68.14	1/6/1999	water
Zubio, Franciseo & Reyes	583	1511 Puerto Rico Ave	\$ 96.92	4/5/1999	water
Larsen, Laine	580	1304 Incredible	\$ 64.85	5/24/1999	water
Saldana, Armando & Aracely	578	1104 Uranus Dr	\$ 75.76	9/29/1999	water
Finck, Ida Dell	350	714 Post Ave	\$ 85.00	10/25/1999	weed
Colmenero, Olivia	597	613 E. 6th Street	\$ 145.56	2/22/2000	water
Estate of Andres Sandoval	416	508 Maryland	\$ 282.75	11/8/2000	weed
Gallegos, Chris	494	722 Delaware	\$ 169.13	12/18/2001	weed
Myers, Gary Lee	489	519 Delaware	\$ 169.13	12/18/2001	weed
Estate of Andres Sandoval	503	508 Maryland	\$ 175.52	1/7/2002	weed
Platt, Robert	499	1209 Paradise	\$ 173.39	1/7/2002	weed
Brusuelas, Manual	no#	601 Texas Ave	\$ 325.00	9/6/2002	weed
Estate of Andres Sandoval	533	508 Maryland	\$ 173.39	4/14/2003	weed
Quirnbach, Arthur	543	1212 Beverly Ln	\$ 173.50	7/11/2003	weed
Atwood, Douglas & Nancy	681	407 Santa Fe Dr	\$ 389.91	5/10/2005	weed
Quirnbach, Arthur	689	1212 Beverly Ln	\$ 337.68	12/8/2005	weed
Sanchez, Mary Ann	694	324 Maryland Ave	\$ 310.88	12/13/2005	weed
Saldana, Augustine & Maria	698	311 New York Ave	\$ 240.00	3/1/2006	weed
Proctor, James & Gertrude	700	509 3rd St	\$ 302.00	3/6/2006	weed
Mirabal, Billy & Amy	706	1106 College	\$ 285.00	9/6/2006	weed

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 03/28/2017

Report Date: 3/20/2017

Report No: 6.

Submitted By:

Subject: Consider, and act upon, the award of RFP 2017-001 Update Comprehensive Plan to Consensus Planning. (*Maggie Paluch, Acting City Manager*)

Fiscal Impact: \$65,000 plus NMGR
Amount Budgeted: \$70,200.00
Fund: 011-3705-419-5734

Additional Fiscal Impact:

Recommendation: Approve award of RFP 2017-001 Update Comprehensive Plan to Consensus Planning

Background: The City of Alamogordo is seeking a multidisciplinary consultant team (which may be a single firm or a consultant team consisting of individuals and/or firms with specialized expertise) to update the city's Comprehensive Plan with the objective of providing the city commission, planning and zoning board, staff, residents, and the business and development community with a comprehensive, internally consistent and legally defensible tool to guide decision making and development over the next twenty (20) years, to the year 2037. The updated plan will help maintain collaborative and respectful relationships within the community and surrounding neighbors, and establish or confirm existing policies and priorities for coordinated development/redevelopment and necessary infrastructure expansion. The purpose of the Comprehensive Plan Update is to revise the goals, policies, and objectives of the current City Comprehensive Plan. This work will include an update to the existing plan including revisions to outdated data, goals, and policies. This document will establish policy recommendations which will eventually inform city zoning ordinances.

RFP was advertised on December 12, 2016. Three (3) responsive proposals were received. Interviews were held on March 3rd, 2017 for these responses. Consensus Planning, Bohannon Huston and Site Southwest.

As a result of the evaluation process Consensus Planning was selected for award. The Composite Score Sheet is attached. Proposals can be viewed at City Clerks Office

CITY OF ALAMOGORDO
COMPOSITE SCORE SHEET
Comprehensive Plan Update Interview
March 3rd 2017
RFP NO. 2017-001

Factor	Available Points per Vendor	Consensus Planning	Bohannan Huston	Sites Southwest
1	200	193	176	159
2	200	193	173	145
3	200	192	156	147
4	200	193	175	167
5	200	196	155	161
Preference Factor		48.35	41.75	38.95
Total Available	1000	1015.35	876.75	817.95
Total Rank		1	2	3

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 03/28/2017

Report Date: 3/21/2017

Report No: 7.

Submitted By: Rachel Hughs

Subject: Consider and act upon Resolution 2017-09 authorizing and approving submission of a completed application for financial assistance and project approval to the New Mexico Finance Authority Local Government Planning Fund Application regarding the Metropolitan Redevelopment Area. (*Charlie Deans with CommunityByDesign*) **(Roll Call Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Revenue \$50,000

Expense \$50,000

Project ED1801

Line Item Other Services/ Contract Services 105-0407-450.57-34

Recommendation:

Background: This is Resolution 2017-09 that Charlie Deans and Cam Wilde presented at previous Commission meetings regarding the Metropolitan Redevelopment Area. This Resolution is for authorizing and approving submission of a completed application for financial assistance and project approval to the New Mexico Finance Authority.

Alamogordo Metropolitan Redevelopment Area Designation Report

A New Mexico MainStreet Community



Prepared for:

City of Alamogordo
and
Alamogordo MainStreet

Technical Assistance provided by:

CommunityByDesign
NM MainStreet Urban Planning
Revitalization Specialist

March, 2017 Draft

Funding for this report is provided from NM MainStreet/Economic Development Department through its State Legislative appropriation.

INTRODUCTION

The New Mexico Metropolitan Redevelopment Code (3-60A-1 to 3-60A-48 NMSA 1978) provides cities in New Mexico with the powers to correct conditions in areas or neighborhoods within municipalities which “substantially inflict or arrest the sound and orderly development” within the city. These powers can help reverse an area’s decline and stagnation; however, the City may only use these powers within a designated Metropolitan Redevelopment Area (MRA).

The City of Alamogordo is located in south central New Mexico on the eastern edge of the Tularosa Basin. It lies within the Rio Grande rift and in the northernmost part of the Chihuahuan Desert, accessible via U.S. Highways 54, 70, and 82. It is bordered on the east by the Sacramento Mountains and to the west by White Sands National Monument.

The city’s economy was historically dependent on the rail line, timbering and tourism. Today Alamogordo is home to 31,198 residents and has a primarily service and retail economy, driven by tourism, the nearby Holloman Air Force Base and a concentration of military retirees.

Declining population, lower median incomes and numerous vacant and underutilized properties within the city center are indicators of the slow economic decline of the City as a whole and the need to reverse physical and economic conditions that are unfavorable to the social and economic well-being of the residents of the City.

One tool to help Alamogordo actively work to improve the economic and physical conditions in the city center is the designation of a Metropolitan Redevelopment Area (MRA). The proposed MRA, which includes the intersection of White Sands Boulevard and E 10th Street and surrounding areas, is one of the prime areas in the City that can be used to achieve the goals of diversifying the local economy, pursuing tourism development opportunities and encouraging the growth of the small business sector.

The Alamogordo Comprehensive Plan 2000 includes policies which support the designation of a MRA to improve economic and physical conditions in the Village. These include encouraging redevelopment of vacant and abandoned properties and diversifying the local economic base.

This report demonstrates the existing conditions within Alamogordo’s city center meet the criteria for the “blighted” area designation as defined by the Metropolitan Redevelopment Code (3- 60A-8). Physical conditions of the city center and economic conditions expressed by business activity and the demographics of the population all point to the need for Alamogordo to pursue alleviating the conditions of blight and implement revitalization efforts.

A BRIEF HISTORY OF ALAMOGORDO

Source: South Eastern New Mexico Economic Development District <http://snmedd.com/city-of-alamogordo-history/>

The Eddy brothers established Alamogordo in 1898 as a base for their El Paso and Northeastern Railroad. Alamogordo’s economy revolved around the railroad, and expanded with logging, tourism and

a tuberculosis sanitarium. The Eddy's planned community layout was visionary and innovative; utilizing a grid system like in the east, but the model offset the main avenues from the central street to slow traffic. Water was carried into town through acequias (ditches) from two canyons—La Luz and Alamo, still an integral part of today's water supply. Trees planted along the acequia banks provided shade. Early photos depict a lush green oasis. There was an anti-alcohol sentiment an anomaly for a railroad town. Only one location was allowed to dispense alcohol. Businesses were encouraged to establish policies against employees gambling and drinking. The city was founded in 1898 as an economic speculation by the El Paso and Northeastern Railroad Company. A railroad line was to be constructed through the Tularosa Basin as extension of the Chicago, Rock Island, & El Paso Railroad's line, which terminated in Santa Rosa. There was a small spring located in the vicinity of Alamogordo that the railroad developers presumed would be capable of providing enough sufficiently "sweet" (i.e., not containing an overabundance of dissolved minerals) water to work in the steam engines then in use. The town boomed from 1898 through 1905. However, several downfalls occurred from 1905 until 1912. The railroad company was sold and its offices relocated to El Paso. Timber cutting in the nearby Sacramento Mountains was federally restricted. The sanitarium burned and the Baptist College closed. The founding fathers faced a juncture at which the town could have easily shriveled up like so many other railroad boomtowns. As New Mexico attained statehood, Alamogordo's business community regrouped, initiated incorporation of the town and established a formal government. The community's attitude that Alamogordo was here to stay prevailed. Young Alamogordo was able to rebound.





The economy of Alamogordo today is largely dependent on Holloman Air Force Base (HAFB). Alamogordo Bombing and Gunnery Range was opened in 1942 and is known today as Holloman Air Force Base. Alamogordo experienced a large growth spurt in the 1950s due in large part to the military. HAFB is the home of the F-117A Stealth Fighters, the German Air Force in the United States and the High Speed Test Track. White Sands Missile Range, the world's second largest overland testing range is nearby.

MRA DESIGNATION

A visual and economic survey of the City found the City center exhibits physical and economic conditions that are unfavorable to the social and economic well-being of the residents of the community. Within the proposed MRA boundary there are a significant number of structures which are vacant or underutilized. Evidence of neglect of these structures in the area is recurrent. Economically, the City as a whole has improved in its wages over the past 15 years, but the area of the MRA has steadily declined in businesses and employment, placing it below the City and the state average.

The New Mexico Metropolitan Redevelopment Code (3-60A-1 to 3-60A-48 NMSA 1978) provides cities in New Mexico with the powers to correct conditions in areas or neighborhoods within municipalities which "substantially inflict or arrest the sound and orderly development" within the city. These powers can help reverse an area's decline and stagnation; however, the City may only use these powers within a designated Metropolitan Redevelopment Area.

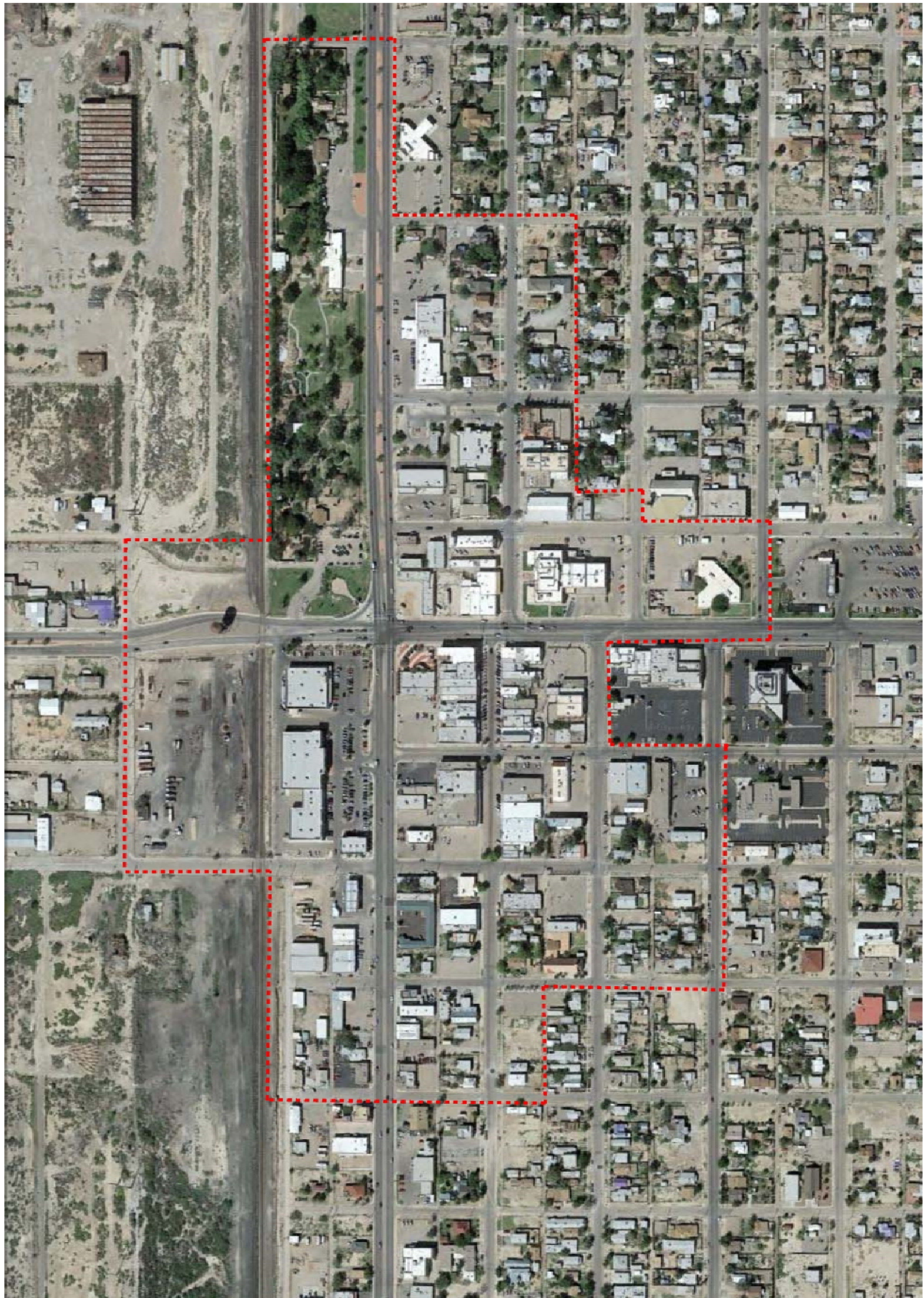
Designation of an MRA is based on findings of "blight" conditions, as defined in the Metropolitan Redevelopment Code (3-60S-8). The criteria set by the Code for a "blighted" area include physical conditions and economic conditions. As defined in the Code, "Blighted area" means an area within the area of operation that, because of the presence of a substantial number of deteriorated or deteriorating structures, predominance of defective or inadequate street layout, faulty lot layout in relation to size,

adequacy, accessibility or usefulness, unsanitary or unsafe conditions, deterioration of site or other improvements, diversity of ownership, tax or special assessment delinquency exceeding the fair value of the land, defective or unusual conditions of title, improper subdivision or lack of adequate housing facilities in the area or obsolete or impractical planning and platting or an area where a significant number of commercial or mercantile businesses have closed or significantly reduced their operations due to the economic losses or loss of profit due to operating in the area, low levels of commercial or industrial activity or redevelopment or any combination of such factors, substantially impairs or arrests the sound growth and economic health and well-being of a municipality or locale within a municipality or an area that retards the provisions of housing accommodations or constitutes an economic or social burden and is a menace to the public health, safety, morals or welfare in its present condition and use.

MRA PLAN BOUNDARY

The boundary of the Alamogordo Metropolitan Redevelopment Area is irregularly shaped and centers on White Sands Boulevard, East 10th Street and the surrounding areas:

- From White Sands Boulevard and 14th Street go south to 13th Street, then east to the Alley between New York Avenue and Michigan Avenue.
- South along this alley to 11th Street, including the corner lot at the northwest corner of 11th and Michigan.
- East on 11th Street to Indiana Ave, then south one block to 10th Street, then west on 10th to Delaware where the boundary turns south for one block.
- Continue east on 9th to Maryland Ave, then south two blocks to 7th Street. East on 7th to the alley between Delaware and New York Avenues.
- South along this alleyway to 6th Street, then turn west to Railroad Avenue.
- North along Railroad Avenue to 8th Street, then west on 8th to Eddy Drive. Continue north on Eddy Drive two blocks to 11th Avenue.
- Go west along the 11th Street alignment to Railroad Avenue, where the boundary turns north to 14th Street.
- Travel east on 14th to the point of origin at White Sands Boulevard and 14th Street.



EXISTING PHYSICAL CONDITIONS ASSESSMENT

The following sections identify the physical and the economic conditions of the area that warrant designation of this area as a Metropolitan Redevelopment Area (MRA).

Building Conditions

The built environment of the city core shows signs of its former prosperity as a major stop by the Railroad and US Highway 54/White Sands Blvd. The City remains a local and regional commercial center with a mix of commercial, institutional and residential structures. However, there are many deteriorating structures located throughout the area. Most are vacant and many of the occupied buildings are in need of maintenance and repairs.

The commercial structures, predominantly located along US Highway 54/White Sands Blvd and 10th Street, are important reminders of Alamogordo's history. The City has many typical railroad influenced buildings dating from the beginning of the 20th century and other structures dating to the heyday from the 1920's through the 1960's.

Buildings range from good condition to deteriorating and dilapidated. Some of these structures are occupied, while others are vacant and in some cases, threatened by "demolition by neglect







Vacant and Underutilized Properties

Many commercial businesses and community facilities inside the MRA boundary have closed or significantly reduced their operations. This has resulted in number of vacant and underutilized commercial and institutional properties that are neglected or used for storage. In addition to the deteriorating structures, the vacant and underutilized properties contribute to the declining appearance of the City.





Pedestrian Environment

Downtown has areas which lack adequate pedestrian facilities for the safe mobility of its residents and visitors. The unsafe and defective condition of the pedestrian environment substantially impairs the economic health of businesses and contributes to the declined appearance of the area.

While much of downtown has had recent pedestrian improvements, there remain discontinuous curbs and sidewalks in some areas. Some places have no pedestrian accommodation or have sidewalks or curb-cuts which end abruptly, creating hazards for users.





EXISTING DEMOGRAPHIC & ECONOMIC CONDITIONS ASSESSMENT

Introduction

The following sections identify the economic conditions that warrant designation of this area as a Metropolitan Redevelopment Area (MRA). Demographic and economic conditions data and analysis is based on the U.S. Census Bureau's 2011-2015 American Community Survey estimates. Available data was used to evaluate the demographic and economic conditions. For the purposes of this report, demographic and economic data is derived from the census designated "Alamogordo city, New Mexico."

Between 2000 and 2015 population shrank in the City of Alamogordo from 35,582 to 31,198 individuals, while New Mexico's population grew at a rate of 1.25% annually. However, estimates by the U.S. Census Bureau suggest Alamogordo is slowly gaining population, growing from a 2010 low of 30,415 individuals living in the city.

Median income and poverty rates are worse in Alamogordo than they are compared to the state-wide average. The American Community Survey Five Year Estimates, 2011-2015, project that in New Mexico overall, 29.4% of all residents under 18 live at or below poverty. In Alamogordo that percentage is higher – 35.0% of the population under 18 lives at or below poverty. Median household income in Alamogordo is lower than in New Mexico overall, \$42,517, compared to \$44,963

Demographics

The total population of Alamogordo in 2015 was 31,198 people according to U.S. Census Bureau estimates. The population of the city dropped 12% between 2000 and 2015. Over the same period, New Mexico's population grew at an annual rate of 1.25%.

Population		
	Alamogordo	New Mexico
Total Population	31,198	2,084,117
Male	49.2%	49.5%
Female	50.8%	50.5%
18 years and over	77.3%	75.7%
65+ years old	17.0%	14.7%
0-9 years old	14.8%	13.4%
Median age	36.9	37.0
Hispanic or Latino	33.9%	47.4%
Source: U.S. Census Bureau, American Community Survey 2011-2015		

The median age of residents is 36.9, about the same as the state median age of 37.0. The percentage of Alamogordo's population under 18 years old is estimated to be 22.7%, below the statewide population of 24.3%. Notable is the number of those 65 years and older, 17.0% vs. 14.7% for New Mexico.

Education

Education of population over 25		
	Alamogordo	New Mexico
Population 25 years of age or older		
No HS Diploma or Equivalent	11.2%	15.8%
High School Diploma or Equivalent	30.9%	26.4%
Some College or Associate's Degree	40.3%	31.4%
Bachelor's Degree or Higher	17.6%	26.3%
Source: U.S. Census Bureau, American Community Survey 2011-2015		

While High School completion rates are higher in Alamogordo than in the state overall, the percentage of the population over 25 with higher education degrees is considerably less, 17.6% compared to 26.3% statewide. More of Alamogordo's residents have sought higher education, 40.3% of the population has some college or Associates degree, compared to 31.4% of the population state-wide.

Housing

About 87% of all housing units in Alamogordo are occupied. In total, there are 1,840 homes in the county left unoccupied out of 14,268 homes. Most (70.6%) of these homes are single unit detached homes, 15.2% or 2,168 are mobile homes. In New Mexico overall, 84.0% of all housing units are occupied.

Homes are, on average, older. Over half, 56.7%, of all homes in Alamogordo were estimated to have been built before 1980. Only 2.5% of homes have been constructed since 2010.

The majority of occupied homes are owner occupied, 58.3%. The median value of owner occupied homes in Alamogordo is just \$ 109,200 – slightly over two thirds of the median value seen across the state.

Income

Median household income in Alamogordo is lower than in New Mexico overall, \$42,517, compared to \$44,963. Per capita income trails the statewide average, \$22,795 vs. \$24,012.

Income Distribution: Alamogordo vs. New Mexico (2011-2015)		
	Alamogordo	New Mexico
Median Household Income	\$ 42,517	\$ 44,963
<\$15,000	16.4%	16.4%
\$15,000-\$24,999	14.0%	12.8%
\$25,000-\$34,999	10.0%	11.2%
\$35,000-\$49,999	17.3%	14.1%
\$50,000-\$99,000	30.8%	28.2%
\$100,000 and more	11.5%	17.5%
Source: U.S. Census Bureau, American Community Survey, 2011-2015		

Poverty rates in Alamogordo in 2015 are approximately the same as we see in New Mexico overall. Of Alamogordo's population, 20.5% lives at or below the poverty line, compared to 21.0% state-wide. Demographically, poverty among those under 18 is a larger problem in Alamogordo than in the rest of the state. In New Mexico overall, 29.4% of all residents under 18 live at or below poverty. In Alamogordo that percentage is higher – 35.0% of the population under 18 lives at or below poverty.

Economy

Employment

Composition of Work Force: Per the American Community Survey 2011-2015 estimate, the working age population of Alamogordo residents (i.e. persons 16 years and older) was estimated at 24,750 with 58% of those in the labor force. 4.1% of these are in the armed forces. The civilian labor force was estimated to have a 10.4% unemployment rate in 2015 compared to 9.2% for New Mexico as a whole. Sales and office occupations comprise 29.8% of city occupations; management, business, science and arts occupations are 26.6%; and service occupations are 25.9%.

Holloman Air Force Base, located approximately 3 miles (4.8 km) west of the city limits, is the largest employer of Alamogordo residents.

Employment by Industrial Sector:

Alamogordo Industry		
Civilian Employed Population 16 Years And Over	Alamo- gordo	New Mexico
Agriculture, forestry, fishing and hunting, and mining	1.9%	4.5%
Construction	7.2%	6.8%
Manufacturing	0.8%	4.7%
Wholesale trade	1.1%	2.2%
Retail trade	14.5%	11.3%
Transportation and warehousing, and utilities	2.6%	4.5%
Information	1.0%	1.6%
Finance and insurance, and real estate and rental and leasing	4.3%	4.5%
Professional, scientific, and management, and administrative and waste management services	7.4%	11.2%
Educational services, and health care and social assistance	24.3%	25.1%
Arts, entertainment, and recreation, and accommodation and food services	11.8%	11.1%
Other services, except public administration	3.8%	4.8%
Public administration	19.3%	7.7%
Source: U.S. Census Bureau, American Community Survey, 2011-2015		

The largest sectors of employment in Alamogordo are educational services, and health care and social assistance (24.3% of employees); public administration (19.3%); retail trade (14.5% of employees); and arts, entertainment, and recreation, and accommodation and food services (14.5% of employees).

CONCLUSION

This report demonstrates the existing conditions within Alamogordo's city center meet the criteria for "blighted" area designation as defined by the Metropolitan Redevelopment Code (3- 60A-8). The conditions described in this report detail a combination of factors which "...substantially impairs or arrests the sound growth and economic health and well-being of a municipality or locale within a municipality or an area that retards the provisions of housing accommodations or constitutes an economic or social burden and is a menace to the public health, safety, morals or welfare in its present condition and use;"

The designation of the Alamogordo Metropolitan Redevelopment Area will assist the community in achieving the following goals:

- Elimination of detrimental public health and welfare conditions.
- Conservation, improvement and expansion of commercial building stock.
- Expansion of commercial activity.
- Improvement and expansion of available housing.
- Improvement and expansion of the pedestrian environment.
- Improvement of economic conditions through coordinated public and private investments.

With the powers made available to municipalities by the NM Metropolitan Redevelopment Code, the City of Alamogordo will be working with the private sector to create opportunities for new housing, assist in preserving existing businesses in the area, expand the business community and implement public improvements and investments in the village center.

RESOLUTION NO. 2017-09

**AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED APPLICATION
FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE
NEW MEXICO FINANCE AUTHORITY**

WHEREAS, City of Alamogordo (the "Governmental Unit") is a duly organized [name of type of entity] created and formed pursuant to [name of act, and citation to act, authorizing creation of, or creating, the Governmental Unit] and is a qualified entity under the New Mexico Finance Authority Act, Sections 6-21-1 through 6-21-31, NMSA 1978 ("Act"); and

WHEREAS, the New Mexico Finance Authority ("Finance Authority") is authorized pursuant to the Act, particularly Section 6-21-6.4 of the Act, to make grants from the local government planning fund (the "Fund") to qualified entities to evaluate and estimate the costs of implementing feasible alternatives for meeting water and wastewater public project needs or to develop water conservation plans, long-term master plans or economic development plans; and

WHEREAS, pursuant to the Act the Finance Authority has developed an application procedure whereby the Governing Body may submit an application ("Application") to the Finance Authority for planning grant financial assistance from the Fund; and

WHEREAS, the City Commissioners of the Governmental Unit (the "Governing Body") desires to submit an Application for financial assistance from the Fund for a Planning Document, as defined in the Rules Governing the Local Government Planning Fund currently in effect and as specifically identified below, for the benefit of the Governmental Unit; and

WHEREAS, the Governing Body intends to submit the Planning Document to ~~evaluate and estimate the costs of implementing feasible alternatives for meeting water and wastewater public project needs~~ ~~[develop a water conservation plan]~~ ~~[develop a long term master plan]~~ ~~[develop an economic development plan]~~ of Alamogordo Downtown MRA Plan ("Project") for the benefit of the Governmental Unit and its citizens; and

WHEREAS, the application prescribed by the Finance Authority to finance the Planning Document [in whole/in part] with financial assistance from the Fund has been completed, submitted to, and reviewed by the Governing Body, and this Resolution approving submission of the completed Application to the Finance Authority for its consideration and review is required as part of the Application.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY:

Section 1. That all lawful actions previously taken by the Governing Body and the Governmental Unit and their respective officers and employees in connection with the Application and the Project are hereby ratified, approved and confirmed.

Section 2. That the completed Application submitted to the Governing Body is hereby approved and confirmed.

Section 3. That the officers and employees of the Governmental Unit are hereby directed and requested to submit the completed Application to the Finance Authority, and are further authorized to take such other action as may be requested by the Finance Authority in connection with the Application and to proceed with arrangements for financing the Project.

Section 4. All acts and resolutions in conflict with this Resolution are hereby rescinded, annulled and repealed.

Section 5. This Resolution shall take effect immediately upon its adoption.

PASSES APPROVED AND ADOPTED this 28 day of March, 2017.

By _____
Authorized Officer

(Seal)

ATTEST:

Authorized Officer

MainStreet Downtown Master/MRA Plan Requirements

Required Downtown Master Plan Outline

A District Master Plan defines a community's vision for the core commercial area and identifies priority catalytic projects to revitalize that area, determined through a dynamic community participation process. Also called a Downtown Revitalization Plan, a Metropolitan Redevelopment Area Plan, or a Downtown Strategic Plan, the Master/MRA Plan examines existing conditions and assets, analysis of the core district economic market, develops a physical land use plan with livability/design guidelines, designs specific redevelopment sites and projects, and identifies sustainable implementation strategies and specific funding sources for each priority project for the district's future physical improvements, economic uses, and regulations. When adopted by the Town Council, the District Master/MRA Plan becomes a living document that guides district revitalization and public and private sector investment for several years.

Scope of Planning Services to be Performed

The following tasks are identified as the Scope of Work that the planning consultant team will be requested to perform in preparing the District Master/MRA Plan.

A. Existing Conditions/Asset Inventory

An inventory and mapping of existing conditions will be performed that will include, but not be limited to, existing land use, zoning, public land ownership, transportation networks and traffic volumes within the district boundary and related neighborhoods. An asset inventory will also be completed determining the significant cultural and historic features and buildings, opportunity sites for redevelopment, and major regional attractions.

Prepare an overview of the history and settlement of the community and identify key historical or cultural events or populations that can serve as contributing to a place-based identity for the district.

A map of opportunity sites and potential revitalization projects will be developed for the district area summarizing the results of the inventory.

B. Market Analysis

Market research will be conducted that will include the following information:

- Overview of existing downtown, municipal and regional commercial and housing market conditions,
- Overview of demographics of city and regional markets including skill base, education and disposable income,
- Recent history of downtown services and retail including types of businesses, numbers in each area, turnover rates,
- Competitive related markets and nodes in same segments,
- Trends driving the current market,
- Regional influences impacting the district,
- Potential opportunities in repositioning the downtown market including underserved Markets,
- Assess where there may be gaps that could be filled by new businesses and what types of skills residents may have to contribute.
- Interviews with commercial realtors will be conducted to identify residential and business types that are under-supplied in the district,

- Determination of the types of housing projects (ownership vs. rental, single family vs. multifamily, size of units) will be made that best meet the market needs for the area,
- Assess the feasibility for uses such as retail, office, housing, hotel and cultural (such as museums, arts and entertainment) uses,
- Economic positioning of downtown in relation to the development of the entire community including business recruitment and retention,
- Tourism, especially heritage tourism, including the positioning of the district as an Arts and Cultural District.

C. District Vision and Master Plan

Through the community participation process, create a vision for the district that reflects its historical context and present opportunities and assets to serve as an aspiration for the community's future. This process will result in the preparation of a Metropolitan Redevelopment Area (MRA) Plan as per New Mexico Redevelopment Code statutes.

Develop a District Master Plan for the area that:

- Allocates new and future land uses and revitalization projects in the downtown based on the community input and market study that will create a sustainable downtown based on the *MainStreet 4 Point Approach*®. A sustainable downtown is more than "green buildings"; it encompasses the adaptive reuse of existing buildings, conserves energy, water and cultural resources, reduces greenhouse gas emissions, promotes economic development and vitality, and celebrates the cultures and traditions of the community.
- Integrates the preservation and conservation of existing historic buildings and cultural properties into the planning and design of district projects and identify the potential for dedicating new nominations of historic buildings, cultural properties, state and/or national historic registered districts. Contact and coordinate with NM Historic Preservation Division (HPD) staff for information related to historic buildings and districts.
- Evaluates transportation/transit, traffic, and pedestrian issues related to the proposed improvements in the area creating a walkable pedestrian-friendly environment through pedestrian enhancements and traffic calming measures. Contact and coordinate with NM Department of Transportation (NMDOT) District Engineer Office and the NMDOT Planning/CSS Division staff for existing information and proposed projects in the town.
- Determines vacant, underutilized and/or available land and buildings within the plan area that could be redeveloped and recommends adaptive reuses of existing buildings or new development on vacant land.
- Review the City Zoning Code and recommend changes to the Code that will provide incentives and foster implementation of the plan.

Identifies priority catalytic projects that will stimulate revitalization efforts and attract private sector reinvestment into the downtown. Projects should include increasing the town's job creation, economic redevelopment, livability, walkability, placemaking, and serve to support and enhance its authentic and unique sense of place.

Develop Downtown Livability/Design guidelines that consider the following character-defining elements:

- Gateways and Entries
- Plazas, Parks and Public Spaces
- Streets, Historic Roads and Scenic Byways, Pathways and Connections
- Public Art
- Street Furniture, Pedestrian Amenities

- Building Setback/Massing/Scale
- Building Height
- State and/or National Historic registry status
- Parking and Driveways
- Porches, Portales and Awnings
- Signage
- Materials/Color
- Architectural Features
- Lighting
- Security

D. Implementation Strategies/Priorities

A prioritized and phased Implementation Plan will be developed consisting of revitalization projects and strategies that the MainStreet board and the Town can follow for the successful implementation of the Plan and the long term sustainability of the district. Priority catalytic projects will range from small projects that can be implemented through partnerships with the Town and the community's MainStreet board using local volunteers and staff, to larger projects that may require Capital Outlay, Legislative and/or Federal funding. Project priorities will be determined through a community-based prioritization process. Projects will have specific funding sources identified to do each project.

E. Funding Sources

The consultant will identify funding sources applicable to the district and community to implement the plan including but not limited to a BID, CDBG, TIF, TIDD, LEDA, Lodgers Tax, Quality of Life Tax, and other state and federal sources of funding. The narrative will be based on an evaluation of the municipality's financial capacity and the best financial tool(s) to accomplish priority projects within the District Master/MRA Plan. The contractor shall make assessment of the district and determination and findings required for the City to adopt a Metropolitan Redevelopment Area MRA with the District Master Plan. *(The Tax Increment Development (TID) financing tool associated with the MRA, may be adopted separately from the MRA if the municipality determines it is not needed at the current time for district revitalization).*

F. Community Participation Process

The consultant will prepare the Plan through an intensive community process that will include at a minimum the following steps:

- Organize and conduct regular meetings with a Steering Committee regarding the Master Plan.
- Conduct and facilitate a two-day public design workshop that utilizes a dynamic planning process, e.g., a *charrette*, to solicit and record the communities input on their ideas of revitalization projects and programs to include in the outcome of the Plan. Use this opportunity to solicit volunteers who may want to be involved in the local MainStreet organization on a task force to implement the District Plan's projects.
- Prepare a draft District Master Plan/MRA Plan, and present that Plan to the Steering Committee and participants from the public workshop. Provide an opportunity for review and provide comment of the draft Plan to New Mexico MainStreet, NM Historic Preservation Division and NMDOT staff prior to any official action.
- Present the Final Plan to the Steering Committee, participants from the public workshop, and Town officials.

- Revise the final Plan as required by NM MainStreet, other state and local agencies, and the Town after their review of the final Plan. The final District Master Plan/MRA Plan will be adopted by the Town Council as per the State's Redevelopment Code statute.
- Deliver 25 final color hardcopy Plans to the community, and all digital text and mapping files in MS Word and ESRI ArcView formats. And 2 copies of the Plan in the same formats to New Mexico MainStreet.

7/1/15



NEW MEXICO
FINANCE AUTHORITY

NMFA Use Only:	
App. #:	-PP
FA assigned:	
Legislative Authorization	

**LOCAL GOVERNMENT PLANNING FUND
APPLICATION**

I. GENERAL INFORMATION

A. APPLICANT /ENTITY

Application Date: March 28, 2017

Applicant/Entity:	City of Alamogordo		
Address:	1376 E. Ninth Street, Alamogordo NM 88310		
County	Otero	Census Tract:	000305
Federal Employer Identification Number (EIN) as issued by the IRS:			85-6000099
Legislative District: 2nd	Senate:	Griggs	House: Herrell
Phone: 575-439-4100	Fax:	Email Address:	csagenkahn@ci.alamogordo.nm.gov
Individual Completing Application:		Cynde Sagenkahn, Grant Compliance Officer	
Address:	1376 E. Ninth Street, Alamogordo NM 88310		
Phone: 575-439-4100	Fax:	Email Address:	csagenkahn@ci.alamogordo.nm.gov

B. CONSULTING PROFESSIONALS (Legal Counsel, Architect, Engineer, Planner etc.), if available:

Firm:	NM MainStreet/EDD		
Contact:	Daniel Gutierrez		
Address:	Joseph Montoya Building 1100 St Francis Dr, Santa Fe, NM 87505		
Phone: 827-0151	Fax:	Email Address:	daniel.gutierrez2@state.nm.gov

C. PRIMARY CONTACT PERSON:

Name:	Cynde Sagenkahn				
Contact:	Grant Compliance Officer				
Address:	1376 E. Ninth Street, Alamogordo NM 88310				
Phone:	575-439-4100	Fax:		Email Address:	csagenkahn@ci.alamogordo

D. Organizational Readiness-to-proceed (Municipalities & Counties Skip to II)

1. Are you formally organized? Yes ☐ No ☐

2. Do you have formally adopted by-laws? Yes ☐ No ☐

If yes, please provide a copy.

3. Are you incorporated? Yes ☐ No ☐

If yes, please provide a copy of your Articles of Incorporation.

4. Do you have regular board meetings? Yes ☐ No ☐

If yes, please identify when and how often.

5. Do you keep formalized records of your Board meetings? Yes ☐ No ☐

6. Do you have written Board rules and regulations? Yes ☐ No ☐

If yes, please provide a copy.

II. PROJECT SUMMARY

A. Project Description. Complete the following information, use additional paper if necessary. Include any additional documents that may be useful in reviewing this project, i.e. architectural designs, feasibility studies, business plan, etc.

1. Type of Project

- ☐ Preliminary Engineering Report (PER)
- ☐ Environmental Information Document
- ☒ MRA Plan (NM Metropolitan Redevelopment Code Act)
- ☐ Water Conservation Plan
- ☐ Comprehensive Plan

- ☐ Infrastructure Plan for project identified on the ICIP
- ☐ Economic Development Feasibility Study
- ☐ Asset Management Plan
- ☐ Water Master Plan
- ☐ Wastewater Master Plan
- ☐ Energy Audit

2. Please include a detailed description of the scope of the proposed plan to be funded. Attach additional pages as needed.

MRA Plan (NM Metropolitan Redevelopment Code Act) - scope of work attached

B. Sources of Funding

NMFA Planning Funds Requested \$50,000.00

Non-NMFA Funds (specify source & terms) \$0.00

III. Water & Wastewater System Rates & Information (if applicable)

A. 1. List the current residential water or wastewater;

	Wastewater Rate per 6000 Gallons	Water Rate per 6,000 Gallons	Last Adjusted
Residential			
Commercial			

2. Is the water system metered? Yes ☐ No ☐

If yes, what percentage? _____

3. Is the wastewater system metered? Yes ☐ No ☐

If yes, what percentage? _____

4. How many connections? _____

5. How many certified operators? _____

IV. READINESS TO PROCEED ITEMS

A. The following items must accompany this application in order for this application to be considered complete:

- ☒ Map of service area, including census tract information
- ☐ 3 years of most recently completed fiscal year audit reports or unaudited financials
- ☐ Current unaudited financials
- ☐ Current fiscal year budget
- ☒ NMFA Application Resolution
- ☐ By-laws (if applicable)

- ☐ Articles of incorporation (if applicable)
- ☐ Board rules and regulations (if applicable)
- ☐ Open Meetings Act Resolution
- ☐ Documentation that each non-NMFA project funding source has been approved, or is in the process of being approved (if applicable)
- ☐ Joint Powers Agreement (if applicable)
- ☐ Administrative Order (if applicable)

Please Note: All water and wastewater planning documents must conform to Rural Utilities Services (RUS) Guidelines which is available from NMFA upon request. The scope and writer of any economic development feasibility study must be approved in advance by the Economic Development Department. A copy of any final report must be submitted to and accepted by the NMFA prior to disbursement of NMFA funds. NMFA may consult with the Departments of Environment, Economic Development or Finance & Administration in determining acceptability of any report.

V. CERTIFICATION

I certify that:

We have the authority to request and incur the debt described in this application and, upon award, will enter into a contract for the repayment of any NMFA loans and/or bonds.

We will comply with all applicable state and federal regulations and requirements.

To the best of my knowledge all information contained in this application is valid and accurate and the submission of this application has been authorized by the governing body of the undersigned jurisdiction.

Signature:

Title: Mayor

(highest elected official)

Jurisdiction:

Print Name:

Richard Boss

Date: March 28, 2017

Signature:

Date: March 28, 2017

Finance Officer/Director:

Julianne Hall

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 03/28/2017

Report Date: 3/24/2017

Report No: 8.

Submitted By: Kathy Gilsdorf

Subject: Consider, and act upon, the approval of Resolution No. 2017-03 requesting written approval from the Local Government Division of the Department of Finance & Administration, State of New Mexico for the revised budget figures computed as of March 28, 2017. *(Kathy Gilsdorf, Budget Analyst)* **(Roll Call Vote required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Revenues \$2,786,940 Increase

Expenditures \$88,328 Increase

Transfers In/Out \$0

Net Impact \$2,698,612 Increase

Recommendation: Approve Resolution 2017-03 **(Roll Call vote required)**

Background: The City Commission adopted the Fiscal Year budget on May 24, 2016. The Department of Finance & Administration granted written approval of the City of Alamogordo's Fiscal Year 2016-2017 Final Budget on August 26, 2016. Resolution 2017-03 amends the Budget to reflect a more true and accurate projection of the actual revenues and expenditures. A summary and explanation of revisions are attached for your review.

RESOLUTION NO. 2017-03

A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2016-2017.

WHEREAS, the City of Alamogordo, New Mexico wishes approval to change some of the budget line item figures of various funds; and

WHEREAS, the Department of Finance and Administration, State of New Mexico, written approval to the City of Alamogordo, New Mexico's annual budget on August 26, 2016, for fiscal year 2016-2017; and

WHEREAS, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2016-2017.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the City's annual budget for fiscal year 2016-2017 be and hereby is revised as of March 28, 2017 to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2016-2017 as shown on the following pages.

NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on March 28, 2017 as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2016-2017.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 28th day of March 2017.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

By: _____
Richard A. Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Lauren Truitt, City Attorney

ALL FUNDS SUMMARY
BUDGET 2016-2017

1/12TH REQ RSRV
1,420,070
Fund Reserve Policy
487,127
Bal. Remaining

4,087,421

FY17 BUDGET - RESOLUTION 2017-03 (#5) March 28, 2017

FUND NO.	FY 2016-2017 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	8,647,206	17,595,486	1,208,987	4,894,717	(3,685,730)	16,815,080	5,741,882	1,907,197	3,834,686
	Revision #3	0	0	0	(500)	500	0	500		\$500
	Revision #4	0	0	0	5,095	(5,095)	0	(5,095)		(\$5,095)
	Revision #8	0	0	0	(19,546)	19,546	0	19,546		\$19,546
	Revision #14	0	0	0	376,442	(376,442)	0	(376,442)		(\$376,442)
	Revision #19	0	583,977	0	(316,279)	316,279	(301,180)	1,201,436		\$1,201,436
	Revision #22	0	4,075	0	0	0	4,075	0		\$0
	Revision #24	0	0	0	0	0	70,200	(70,200)		(\$70,200)
	Revision #26	0	0	0	64,350	(64,350)	452,660	(517,010)		(\$517,010)
	Total Revised Fund 11	8,647,206	18,183,538	1,208,987	5,004,279	(3,795,292)	17,040,835	5,994,617	1,907,197	4,087,421
12	INTERNAL SERVICE FUND	365,931	0	0	365,931	(365,931)	0	(0)		(\$0)
15	CORRECTIONS-JAIL	12,557	109,394	63,300	0	63,300	180,251	5,000		\$5,000
	Revision #19	0	(29,069)	(46,785)	0	(46,785)	(75,854)	0		\$0
	Total Revised Fund 15	12,557	80,325	16,515	0	16,515	104,397	5,000		5,000
16	LODGER'S TAX-PROMOTIONAL FUND	133,841	224,639	0	0	0	346,530	11,950		\$11,950
	Revision #1	0	(20,000)	0	0	0	(20,000)	0		\$0
	Revision #19	0	(12,545)	0	0	0	(22,452)	9,907		\$9,907
	Total Revised Fund 16	133,841	192,094	0	0	0	304,078	21,857		21,857
17	POLICE COURT BOND	6,338	0	0	0	0	0	6,338		\$6,338
19	COURT AUTOMATION FUND	30,746	81,014	0	0	0	80,883	30,877		\$30,877
	Revision #19	0	(329)	0	0	0	130	(459)		(\$459)
	Total Revised Fund 19	30,746	80,685	0	0	0	81,013	30,418		30,418
20	LODGER'S TAX-CITY	218,324	381,627	220,000	1,720	218,280	693,888	124,343		\$124,343
	Revision #15	0	0	0	0	0	2,491	(2,491)		(\$2,491)
	Revision #19	0	11,469	0	0	0	12,560	(1,091)		(\$1,091)
	Total Revised Fund 20	218,324	393,096	220,000	1,720	218,280	708,939	120,761		120,761
21	D.A.R.E. DONATIONS FUND	15,868	5,409	0	0	0	15,601	5,676		\$5,676
	Revision #19	0	(9)	0	0	0	(2,453)	2,444		\$2,444
	Total Revised Fund 21	15,868	5,400	0	0	0	13,148	8,120		8,120
22	DESIGNATED GIFT FUND	26,880	950	0	0	0	20,752	7,078		\$7,078
	Revision #2	0	252	0	0	0	252	0		\$0
	Revision #19	0	1,890	0	0	0	(9,528)	11,418		\$11,418
	Total Revised Fund 22	26,880	3,092	0	0	0	11,476	18,496		18,496
24	GRANT CAPITAL IMPROVEMENT	0	776,282	0	0	0	774,698	1,584		\$1,584
	Revision #19	0	(5,000)	0	0	0	(7,278)	2,278		\$2,278
	Total Revised Fund 24	0	771,282	0	0	0	767,420	3,862		3,862
27	MUNICIPAL COURT OPERATIONS	0	8,500	403,332	0	403,332	408,927	2,905		\$2,905
	Revision #19	0	0	2,410	0	2,410	315	2,095		\$2,095
	Total Revised Fund 27	0	8,500	405,742	0	405,742	409,242	5,000		5,000
28	POLICE CONTINGENCY	50,292	8,487	0	0	0	14,960	43,819		\$43,819
	Revision #19	0	(5,128)	0	0	0	(7,460)	2,332		\$2,332
	Total Revised Fund 28	50,292	3,359	0	0	0	7,500	46,151		46,151
31	CEMETERY-PERPETUAL CARE	786,285	21,880	0	0	0	0	808,165		\$808,165
	Revision #19	0	(1,384)	0	0	0	0	(1,384)		(\$1,384)
	Total Revised Fund 31	786,285	20,496	0	0	0	0	806,781		806,781

FUND NO.	FY 2016-2017 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
32	COMMUNITY SERVICES	3,275	854,502	3,568,983	15,480	3,553,503	4,406,280	5,000		\$5,000
	Revision #3	0	(12,196)	(500)	0	(500)	(12,601)	(95)		(\$95)
	Revision #4	0	(10,000)	5,095	0	5,095	(5,000)	95		\$95
	Revision #5	0	18,000	0	0	0	4,500	13,500		\$13,500
	Revision #19	0	(51,195)	(201,505)	0	(201,505)	(239,200)	(13,500)		(\$13,500)
	Revision #26	0	0	64,350	0	64,350	64,350	0		\$0
	Total Revised Fund 32	3,275	799,111	3,436,423	15,480	3,420,943	4,218,329	5,000		5,000
33	FIRE PROTECTION	397,398	606,364	0	0	0	785,106	218,656	47,056	\$171,600
	Revision #6	0	0	0	0	0	100,000	(100,000)		(\$100,000)
	Revision #19	0	(3,177)	0	0	0	495	(3,672)		(\$3,672)
	Total Revised Fund 33	397,398	603,187	0	0	0	885,601	114,984	47,056	67,928
36	LAW ENFORCEMENT FUND	6,743	115,440	0	0	0	119,919	2,264		\$2,264
	Revision #19	0	(600)	0	0	0	(6,979)	6,379		\$6,379
	Total Revised Fund 36	6,743	114,840	0	0	0	112,940	8,643		8,643
37	STATE HIGHWAY FUND	109,640	39,195	0	0	0	31,564	117,271		\$117,271
	Revision #19	0	205	0	0	0	0	205		\$205
	Total Revised Fund 37	109,640	39,400	0	0	0	31,564	117,476		117,476
38	TRAFFIC SAFETY FUND	52,991	30,451	0	0	0	30,000	53,442		\$53,442
	Revision #19	0	(8,039)	0	0	0	(7,500)	(539)		(\$539)
	Total Revised Fund 38	52,991	22,412	0	0	0	22,500	52,903		52,903
39	STATE JUDICIAL	3,253	75,500	0	0	0	75,500	3,253		\$3,253
40	AIRPORT IMPROVEMENT PROJECTS	0	655,560	216,159	0	216,159	864,271	7,448		\$7,448
42	1984 GROSS RECEIPTS TAX	3,463,672	1,634,314	0	4,275,176	(4,275,176)	0	822,810	217,173	\$605,637
	Revision #19	0	33,444	0	(504,061)	504,061	0	537,505		\$537,505
	Revision #20	0	0	0	28,000	(28,000)	0	(28,000)		(\$28,000)
	Total Revised Fund 42	3,463,672	1,667,758	0	3,799,115	(3,799,115)	0	1,332,315	217,173	1,115,142
44	TRANSPORTATION FUND	301,293	3,227,292	2,749,604	17,200	2,732,404	6,106,423	154,566		\$154,566
	Revision #16	0	65,900	0	0	0	65,900	0		\$0
	Revision #19	0	603,887	(804,061)	0	(804,061)	(45,608)	(154,566)		(\$154,566)
	Revision #20	0	0	28,000	0	28,000	23,000	5,000		\$5,000
	Total Revised Fund 44	301,293	3,897,079	1,973,543	17,200	1,956,343	6,149,715	5,000	0	5,000
48	NEW MEXICO C.D.B.G.	90,276	1,000,000	260,732	0	260,732	1,290,275	60,733		\$60,733
49	1986 GROSS RECEIPTS TAX	9,337,698	1,705,083	0	7,496,444	(7,496,444)	1,084,548	2,461,789	268,113	\$2,193,676
	Revision #17	0	0	0	390,753	(390,753)	(390,753)	0		\$0
	Revision #18	0	0	0	500,000	(500,000)	0	(500,000)		(\$500,000)
	Revision #19	0	16,972	0	1,134	(1,134)	0	15,838		\$15,838
	Total Revised Fund 49	9,337,698	1,722,055	0	8,388,331	(8,388,331)	693,795	1,977,627	268,113	1,709,514
50	PROPERTY ACQUISITION	55,975	2,015	85,000	0	85,000	136,221	6,769		\$6,769
	Revision #19	0	59,742	0	0	0	52	59,690		\$59,690
	Revision #21	0	0	(15,516)	0	(15,516)	(15,540)	24		\$24
	Total Revised Fund 50	55,975	61,757	69,484	0	69,484	120,733	66,483		66,483
53	GENERAL OBLIGATION	763,600	1,067,809	0	0	0	1,004,968	826,441		\$826,441
	Revision #19	0	61,077	0	0	0	0	61,077		\$61,077
	Total Revised Fund 53	763,600	1,128,886	0	0	0	1,004,968	887,518		887,518
54	REVERSE OSMOSIS PROJECT RSV	16,538	5,684,900	5,447,185	0	5,447,185	11,128,739	19,884		\$19,884
	Revision #17	0	0	390,753	0	390,753	390,753	0		\$0
	Revision #18	0	0	500,000	0	500,000	500,000	0		\$0
	Revision #19	0	(1,134)	1,134	0	1,134	0	0		\$0
	Total Revised Fund 54	16,538	5,683,766	6,339,072	0	6,339,072	12,019,492	19,884		19,884
56	99 GRT FLOOD CONTROL BOND PROJ	411,157	2,541,194	2,534,564	0	2,534,564	3,825,040	1,661,875		\$1,661,875
	Revision #19	0	(4,900)	300,000	0	300,000	0	295,100		\$295,100
	Total Revised Fund 56	411,157	2,536,294	2,834,564	0	2,834,564	3,825,040	1,956,975		1,956,975

FUND NO.	FY 2016-2017 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
59	REVENUE BOND P & I FUND	7,818	10,224,524	2,616,515	0	2,616,515	12,848,857	(0)		(\$0)
	Revision #14	0	0	0	0	0	0	0		\$0
	Revision #19	0	236	0	0	0	(14,997)	15,233		\$15,233
	Total Revised Fund 59	7,818	10,224,760	2,616,515	0	2,616,515	12,833,860	15,233		15,233
61	MUNICIPAL INFRASTRUCTURE .0625%	653,987	406,391	0	1,056,257	(1,056,257)	0	4,121		\$4,121
	Revision #19	0	6,294	0	0	0	0	6,294		\$6,294
	Total Revised Fund 61	653,987	412,685	0	1,056,257	(1,056,257)	0	10,415		10,415
63	COMMUNITY DEVELOPMENT	0	74,800	464,998	0	464,998	523,512	16,286		\$16,286
	Revision #19	0	890	0	0	0	0	890		\$890
	Total Revised Fund 63	0	75,690	464,998	0	464,998	523,512	17,176		17,176
65	INSPECTIONS	0	0	0	0	0	0	0		\$0
69	1994 GROSS RECEIPTS	1,872,234	1,624,065	0	2,511,155	(2,511,155)	0	985,144	569,230	\$415,914
	Revision #14	0	0	0	(376,442)	376,442	0	376,442		\$376,442
	Revision #19	0	26,543	0	0	0	0	26,543		\$26,543
	Revision #21	0	0	0	(15,516)	15,516	0	15,516		\$15,516
	Total Revised Fund 69	1,872,234	1,650,608	0	2,119,197	(2,119,197)	0	1,403,645	569,230	834,415
71	ALAMO SENIOR CENTER	19,479	741,698	449,142	0	449,142	1,205,319	5,000		\$5,000
	Revision #7	0	9,947	0	0	0	9,947	0		\$0
	Revision #8	0	0	(19,546)	0	(19,546)	(19,546)	0		\$0
	Revision #9	0	(12,826)	0	0	0	(12,826)	0		\$0
	Revision #19	0	673	(50,117)	0	(50,117)	(57,506)	8,062		\$8,062
	Total Revised Fund 71	19,479	739,492	379,479	0	379,479	1,125,388	13,062		13,062
74	ALAMO SENIOR CENTER GIFT	98,508	21,159	0	0	0	68,529	51,138		\$51,138
	Revision #19	0	(114)	0	0	0	0	(114)		(\$114)
	Total Revised Fund 74	98,508	21,045	0	0	0	68,529	51,024		51,024
75	RETIRED & SENIOR VOL. PROGRAM	6,104	247,975	32,683	0	32,683	281,762	5,000		\$5,000
	Revision #10	0	0	0	0	0	2,241	(2,241)		(\$2,241)
	Revision #19	0	(3,500)	(20,282)	0	(20,282)	(26,061)	2,279		\$2,279
	Total Revised Fund 75	6,104	244,475	12,401	0	12,401	257,942	5,038		5,038
81	WATER/SEWER OPERATING	9,747,968	14,311,209	4,095,595	1,791,837	2,303,758	23,102,059	3,260,876	988,773	\$2,272,103
	Revision #19	0	472,743	0	0	0	(125,470)	598,213		\$598,213
	Revision #26	0	0	0	0	0	70,000	(70,000)		(\$70,000)
	Total Revised Fund 81	9,747,968	14,783,952	4,095,595	1,791,837	2,303,758	23,046,589	3,789,089	988,773	2,800,316
82	98 JT WATER/SEWER BOND P&I	1,595,071	3,188,429	1,961,081	0	1,961,081	5,148,479	1,596,102	1,545,100	\$51,002
	Revision #19	0	(2,570)	0	0	0	0	(2,570)		(\$2,570)
	Total Revised Fund 82	1,595,071	3,185,859	1,961,081	0	1,961,081	5,148,479	1,593,532	1,545,100	48,432
86	SOLID WASTE COLLECTION SYS.	391,541	2,033,746	110,000	99,413	10,587	2,041,099	394,775	320,293	\$74,482
	Revision #11	0	0	0	0	0	72,100	(72,100)		(\$72,100)
	Revision #19	0	(766)	0	0	0	(21,028)	20,262		\$20,262
	Total Revised Fund 86	391,541	2,032,980	110,000	99,413	10,587	2,092,171	342,937	320,293	22,644
88	BONITO CAMPGROUND	3,357,870	74,000	0	2,980,414	(2,980,414)	74,000	377,456		\$377,456
	Revision #19	0	807	0	0	0	0	807		\$807
	Total Revised Fund 88	3,357,870	74,807	0	2,980,414	(2,980,414)	74,000	378,263		378,263
89	ESGRT .0625%	1,692,801	669,781	0	125,000	(125,000)	369,266	1,868,316	230,180	\$1,638,136
	Revision #12	0	0	0	0	0	233,396	(233,396)		(\$233,396)
	Revision #19	0	(6,399)	0	0	0	0	(6,399)		(\$6,399)
	Total Revised Fund 89	1,692,801	663,382	0	125,000	(125,000)	602,662	1,628,521	230,180	1,398,341
90	GOLF COURSE	115,033	1,443,627	143,834	1,720	142,114	1,680,248	20,526		\$20,526
	Revision #19	0	(48,202)	0	0	0	(48,202)	0		\$0
	Total Revised Fund 90	115,033	1,395,425	143,834	1,720	142,114	1,632,046	20,526		20,526

FUND NO.	FY 2016-2017 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
91	AIRPORT	201,984	267,470	79,711	0	79,711	449,257	99,908	35,858	\$64,050
	Revision #19	0	(247)	0	0	0	(2,240)	1,993		\$1,993
	Total Revised Fund 91	201,984	267,223	79,711	0	79,711	447,017	101,901	35,858	66,043
94	OTERO GREENTREE REG LANDFILL	4,548,076	1,004,974	0	1,720	(1,720)	3,004,803	2,546,527	1,558,302	\$988,225
	Revision #12	0	0	0	0	0	135,000	(135,000)		(\$135,000)
	Revision #19	0	808,442	0	0	0	(85,467)	893,909		\$893,909
	Total Revised Fund 94	4,548,076	1,813,416	0	1,720	(1,720)	3,054,336	3,305,436	1,558,302	1,747,134
96	SELF-INSURED FUND	768,892	202,232	0	0	0	203,692	767,432		\$767,432
	Revision #19	0	(132)	0	0	0	0	(132)		(\$132)
	Total Revised Fund 91	768,892	202,100	0	0	0	203,692	767,300		767,300
98	PAYROLL CLEARING	193,597	0	0	0	0	0	193,597		\$193,597
104	UTILITY DEPOSITS	739,804	0	0	0	0	0	739,804		\$739,804
105	ECONOMIC DEVELOPMENT	6,214,563	873,155	0	0	0	1,377,828	5,709,890		\$5,709,890
	Revision #19	0	7,265	0	0	0	(582,629)	589,894		\$589,894
	Total Revised Fund 105	6,214,563	880,420	0	0	0	795,199	6,299,784		6,299,784
107	SELF INSURED/LIABILITY	517,613	5,349	140,640	0	140,640	190,000	473,602		\$473,602
	Revision #19	0	(579)	0	0	0	0	(579)		(\$579)
	Total Revised Fund 107	517,613	4,770	140,640	0	140,640	190,000	473,023		473,023
109	2004 GRT CAPITAL OUTLAY	10,458,110	3,274,154	0	1,217,861	(1,217,861)	11,060,791	1,453,612	559,361	\$894,251
	Revision #19	0	93,284	0	0	0	0	93,284		\$93,284
	Total Revised Fund 109	10,458,110	3,367,438	0	1,217,861	(1,217,861)	11,060,791	1,546,896	559,361	987,535
113	2009 G.O. BOND ACQ FUND	105,113	0	0	0	0	97,340	7,773		\$7,773
	Revision #25	0	0	0	0	0	69	(69)		(\$69)
	Total Revised Fund 113	105,113	0	0	0	0	97,409	7,704	0	7,704
114	SIDEWALKS REVOLVING LOANS	133,232	1,572	0	0	0	31,900	102,904		\$102,904
	Revision #19	0	(136)	0	0	0	0	(136)		(\$136)
	Total Revised Fund 114	133,232	1,436	0	0	0	31,900	102,768		102,768
115	CORP ESCROW ACCOUNT RESV	0	0	0	0	0	0	0		\$0
116	REG WATER SUPPLY TRANS LN	2,886	0	0	0	0	0	2,886		\$2,886
117	2011 JT W/S REF/IMP REVBD	17,053	0	0	0	0	10,000	7,053		\$7,053
118	2011 NMFA ST GRT STREET #15	0	0	0	0	0	0	0		\$0
119	2012 GRT REF/IMP REVBD	1,452,277	2,125,845	0	0	0	3,449,000	129,122		\$129,122
	Revision #19	0	16,539	0	0	0	0	16,539		\$16,539
	Total Revised Fund 119	1,452,277	2,142,384	0	0	0	3,449,000	145,661		145,661
121	2015 GO BONDS-FUN CENTER	5,982,109	61,800	0	0	0	5,967,110	76,799		\$76,799
	Revision #19	0	1,237	0	0	0	0	1,237		\$1,237
	Revision #23	0	0	0	0	0	21,600	(21,600)		(\$21,600)
	Total Revised Fund 121	5,982,109	63,037	0	0	0	5,988,710	56,436		56,436
122	2015 GO BONDS-STREETS	3,397,224	15,000	0	0	0	3,300,844	111,380		\$111,380
	Revision #19	0	21,449	0	0	0	0	21,449		\$21,449
	Total Revised Fund 122	3,397,224	36,449	0	0	0	3,300,844	132,829		132,829
901	HOUSING LOW RENT OPERATING	986,190	791,468	0	0	0	969,652	808,006	197,289	\$610,717
	Revision #19	0	38,048	0	0	0	19,335	18,713		\$18,713
	Total Revised Fund 901	986,190	829,516	0	0	0	988,987	826,719	197,289	629,430
903	HOUSING HOMEOWNERSHIP OPER	679,898	48,203	0	0	0	272,471	455,630	5,339	\$450,291
	Revision #19	0	61,829	0	0	0	(1,735)	63,564		\$63,564
	Total Revised Fund 903	679,898	110,032	0	0	0	270,736	519,194	5,339	513,855
904	HOUSING CAPITAL FUND PROJECTS	0	1,036,695	0	0	0	1,036,695	0		\$0
TOTALS FY2017		81,264,815	86,009,548	26,985,475	26,985,475	0	129,093,265	38,181,098	8,449,264	29,731,835

Prior Resolution

81,264,815 83,222,608 26,852,045 26,852,045 0 129,004,937 35,482,486

#5 Adjustments to Resolution 2017-03

0 2,786,940 133,430 133,430 0 88,328 2,698,612

Resolution #5 2017-03 March 28, 2017

RECURRING/ NON- RECURRING	FUND NO.	LINE ITEM NO.	LINE ITEM DESCRIPTION	ORIGINAL BUDGET AMOUNT	INCREASE (DECREASE)	REVISED BUDGET AMOUNT
REVISION #1						
Budget revision is requested to decrease revenue and expenditures for the NMTD Cooperative Marketing Grant not being received this fiscal year.						
Non-Recurring	16	LODGER'S TAX-PROMOTIONS				
		<i>Revenues</i>				
		016-0000-317.16-02	State Co-op Advertising Grant	20,000	(20,000)	0
		<i>Expenditures</i>				
		016-0001-419.56-35	Advertising	238,579	(10,000)	228,579
		016-0001-419.57-93	Misc. Events	57,610	(10,000)	47,610
			Total Expenditures	296,189	(20,000)	276,189

REVISION #2

Budget revision is requested to increase revenue and expenditures to setup a designated gift donated by Officer Anthony Ferguson to pay for 1/2 the cost of purchasing hoodies for the fire department.

Non-Recurring	22	DESIGNATED GIFT FUND				
		<i>Revenues</i>				
		022-4204-314.13-36	Donations	0	252	252
		<i>Expenditures</i>				
		022-4204-419.31-05	Uniforms	0	252	252

REVISION #3

Budget revision is requested to decrease revenue and expenditures to close project EN1502 (Family Rec Center Restroom).

Non-Recurring	11	GENERAL FUND				
		<i>Transfers Out</i>				
		011-0000-491.18-32	Transfer to (32) Comm Services	3,468,983	(500)	3,468,483
	32	COMMUNITY SERVICES				
		<i>Revenues</i>				
	EN1502	032-0000-317.16-13	State Grant	12,196	(12,196)	0
		<i>Transfers In</i>				
	EN1502	032-0000-391.19-11	Transfers Fr (11) General Fund	500	(500)	0
		<i>Expenditures</i>				
	EN1502	032-6106-450.57-34	Contract Services	500	(500)	0
	EN1502	032-6199-990.63-91	Building Improvements	12,101	(12,101)	0
			Total Expenditures	12,601	(12,601)	0

REVISION #4

Budget revision is requested to adjust revenue and expenditures for the Abatement project now being accomplished by the Code Enforcement Department. This revision also reduces the Sale of Lots budget with the Cemetery that is coming in lower than anticipated.

Non-Recurring	11	GENERAL FUND				
		<i>Transfers Out</i>				
		011-0000-491.18-32	Transfer to (32) Comm Services	3,468,483	5,095	3,473,578
	32	COMMUNITY SERVICES				
		<i>Revenues</i>				
		032-0006-314.13-31	Sale of Lots	14,000	(5,000)	9,000
	CSABAT	032-6206-316.15-08	Abatement Recoveries	5,000	(5,000)	0
			Total Revenue	19,000	(10,000)	9,000

		<i>Transfers In</i>			
	032-0000-391.19-11	Transfers Fr (11) General Fund	3,468,483	5,095	3,473,578
		<i>Expenditures</i>			
	032-6206-410.31-05	Uniforms	2,700	1,100	3,800
CSABAT	032-6206-410.44-35	Equipment Maintenance	5,000	(5,000)	0
	032-6206-410.44-80	Park Maintenance	45,830	(1,755)	44,075
	032-6206-410.47-41	Cellular Phone Service	655	655	1,310
		Total Expenditures	54,185	(5,000)	49,185

REVISION #5

Budget revision is requested to increase revenue and expenditures due to the increase in sales in the Zoo gift shop needed for the last half of FY17.

		32	COMMUNITY SERVICES			
			<i>Revenues</i>			
Non-Recurring		032-6306-316.15-63	Gift Shop Income	35,000	18,000	53,000
			<i>Expenditures</i>			
		032-6306-452.30-95	Gift Shop Supplies	10,500	4,500	15,000

REVISION #6

Budget revision is requested to increase revenue for the additional funds received from the FY17 State Fire Protection Fund Grant Program. This grant has been awarded towards the purchase of a new fire apparatus.

		33	FIRE PROTECTION FUND			
			<i>Revenues</i>			
Non-Recurring	FD1703	033-0000-317.16-13	State Grant	0	100,000	100,000
		033-0000-317.16-13	State Grant	100,000	(100,000)	0
			Total Revenues	100,000	0	100,000
			<i>Expenditures</i>			
	FD1703	033-0000-421.61-85	CER Equipment Replacement	244,182	100,000	344,182

REVISION #7

Budget revision is requested to increase revenue and expenditures for the additional funds received from NSIP Federal for the purchase of raw foods for both congregate and MOW programs.

		71	ALAMO SENIOR CENTER			
			<i>Revenues</i>			
		071-0000-317.16-34	Cash in Lieu/NSIP	60,426	9,947	70,373
			<i>Expenditures</i>			
Non-Recurring		071-8023-445.32-65	Commodities/NSIP	30,213	5,923	36,136
		071-8024-445.32-65	Commodities/NSIP	30,213	4,024	34,237
			Total Expenditures	60,426	9,947	70,373

REVISION #8

Budget revision is requested to decrease expenditures for the completed project SCLG54 (ASC Replace Movable Walls).

		11	GENERAL FUND			
			<i>Transfers Out</i>			
		011-0000-491.18-71	Transfer to (71) Senior Center	449,142	(19,546)	429,596
		71	ALAMO SENIOR CENTER			
			<i>Transfers In</i>			
		071-0000-391.19-11	Transfer Fr (11) General Fund	449,142	(19,546)	429,596
			<i>Expenditures</i>			
SCLG54		071-8116-445.63-91	Building Improvements	19,546	(19,546)	0

REVISION #9

Budget revision is requested to decrease revenues and expenditures for Congregate, MOW, Transportation and Home-maker services for FY17. The Non-Metro AAA Grant has decreased funding by \$12,826 for the fiscal year.

71	ALAMO SENIOR CENTER				
	Revenues				
Non-Recurring	071-8023-317.16-32	HB2/All Other State	77,442	(2,000)	75,442
	071-8024-317.16-32	HB2/All Other State	93,043	(3,259)	89,784
	071-8025-317.16-32	HB2/All Other State	28,888	(4,868)	24,020
	071-8026-317.16-32	HB2/All Other State	23,050	(2,699)	20,351
		Total Revenues	222,423	(12,826)	209,597
	Expenditures				
	071-8023-445.32-79	Consumable Supplies	2,500	(2,000)	500
	071-8024-445.30-55	Fuels	3,488	(500)	2,988
	071-8024-445.32-75	Program Supplies	13,199	(1,759)	11,440
	071-8024-445.44-21	Fleet Commercial Parts	2,700	(1,000)	1,700
	071-8025-445.30-55	Fuels	13,814	(3,000)	10,814
	071-8025-445.56-05	Training & Travel	9,000	(1,868)	7,132
	071-8026-445.20-03	Temp/Part-time	15,959	(2,699)	13,260
		Total Expenditures	60,660	(12,826)	47,834

REVISION #10

Budget revision is requested to increase expenditures for the State Grant award received for FY17. Expenditures are being increased to match the revenue.

	75	RETIRED SENIOR VOLUNTEER PROGRAM				
		Expenditures				
Non-Recurring		075-8801-445.57-53	Volunteer Travel	4,000	2,241	6,241

REVISION #11

Budget revision is requested to increase expenditures due to emergency truck repairs for overhaul or replacement of the truck the Collections Center. The funds from this line were moved for the emergency repair and are asking to reimburse the Capital Equipment line designated for a new compactor that is 20 years old.

Non-Recurring	86	SOLID WASTE				
		Expenditures				
	PW1707	086-1003-434.61-60	Capital Equipment	37,900	72,100	110,000

REVISION #12

Budget revision is requested to increase expenditures to setup the post closure reserve cost for the Dog Canyon Landfill. The remaining balance of \$233,395.77 was not rolled over from FY16. The amount must come from the fund balance of Fund 89 ESGRT .0625%.

Non-Recurring	89	ESGRT .0625%				
		Expenditures				
		089-0903-434.56-90	Post Closure Reserve Cost	0	233,396	233,396

REVISION #13

Budget revision is to increase expenditures in Cell Development at the Landfill. As of 12-29-16, the Otero and Greentree Boards approved to temporarily move funds from Cell Development for major equipment break downs. The revision will reimburse the Cell Development project from fund balance.

Non-Recurring	94	OTERO/GREENTREE LANDFILL				
		Expenditures				
		094-0903-434.61-90	Cell Development	920,882	135,000	1,055,882

REVISION #14

Budget revision is to set up the debt services payment transfer for NMFA-2471-PP that is intercepted from our State Share GRT monthly.

Non-Recurring	11	GENERAL FUND				
		<i>Transfers Out</i>				
		011-0000-491.18-59	Trans to (59) GRT P&I	0	376,442	376,442
	59	REVENUE BOND P&I				
		<i>Transfers In</i>				
		059-0000-391.19-11	Trans fr (11) General Fund	0	376,442	376,442
		059-0000-391.19-69	Trans Fr (69) 94 GRT	1,100,036	(376,442)	723,594
			Total Transfers In	1,100,036	0	1,100,036
	69	1994 GROSS RECEIPTS				
		<i>Transfers Out</i>				
		069-0000-491.18-59	Trans to (59) GRT P&I	1,100,036	(376,442)	723,594

REVISION #15

Budget revision is to increase expenditures to reimburse NMDOT. Due to funds coming in FY16, the funds are in the fund balance and need to be reimbursed in the form of an expenditure. An error was discovered during a NMDOT audit and it was determined that the City was overpaid in FY16. Funds are requested from fund balance.

Non-Recurring	20	LODGER'S TAX - CITY				
		<i>Expenditures</i>				
	CS1501	020-0006-454.65-50	Bike Walking Path	0	2,491	2,491

REVISION #16

Budget revision is to increase revenue and expenditures for funds received due to the auction sale of the unused Crack sealer and Kelly Cresswell Striper. It is requested to combine the funds with what is left over in the Drainage Capital CERSTR in order to purchase a piece of equipment that will be used by both the Street Department and the Drainage Department.

Non-Recurring	44	TRANSPORTATION				
		<i>Revenues</i>				
		044-0000-316.15-05	Sale of Scrap	0	65,900	65,900
	CERSTR	<i>Expenditures</i>				
		044-5303-431.61-85	CER Equipment Replacement	50,000	(35,474)	14,526
		044-5203-431.61-60	Capital Equipment	88,032	101,374	189,406
			Total Expenditures	138,032	65,900	203,932

REVISION #17

Budget revision is to reallocate funds from project PW1401 (1MGD Desal Plant Design) in Fund 49 for the construction project PW1406 (1MGD Desal Plant Construction) in Fund 54.

Non-Recurring	49	1986 GROSS RECEIPTS TAX				
		<i>Transfers Out</i>				
		049-0000-491.18-54	Transfer to (54) RO/Snake tank	5,447,185	390,753	5,837,938
	PW1401	<i>Expenditures</i>				
		049-0099-990.67-49	Reverse Osmosis Project	95,408	(95,408)	0
		049-0099-990.68-99	ICIP	372,319	(295,345)	76,974
			Total Expenditures	467,727	(390,753)	76,974
Non-Recurring	54	REVERSE OSMOSIS PROJECT RSV				
		<i>Transfers In</i>				
		054-0000-391.19-49	Transfer fr (49) 96 GRT	5,447,185	390,753	5,837,938
	PW1406	<i>Expenditures</i>				
		054-0099-990.67-74	Desal Plant	9,447,185	390,753	9,837,938

REVISION #18

Budget revision is to increase expenditures for the Desal Project based on actual bid results. The funds are requested from Fund 49 (1986 GRT).

Non-Recurring	49	1986 GROSS RECEIPTS TAX				
		<i>Transfers Out</i>				
		049-0000-491.18-54	Transfer to (54) RO/Snake tank	5,837,938	500,000	6,337,938
Non-Recurring	54	REVERSE OSMOSIS PROJECT RSV				
		<i>Transfers In</i>				
		054-0000-391.19-49	Transfer fr (49) 96 GRT	5,837,938	500,000	6,337,938
		<i>Expenditures</i>				
	PW1406	054-0099-990.67-74	Desal Plant	9,837,938	500,000	10,337,938

REVISION #19

Revision to adjust departmental projections to budget. See attached report.

Non-Recurring		Revenues		83,222,608	2,743,788	85,966,396
		Expenditures		129,004,937	(1,657,940)	127,346,997
		Transfers In		26,852,045	(819,206)	26,032,839
		Transfers Out		26,852,045	(819,206)	26,032,839
					4,401,728	

REVISION #20

Budget revision is to increase expenditures to cover debris removal at the Canal Ditch site between White Sands Blvd and the railroad tracks which FEMA will not reimburse. Funds are requested from the 84 GRT.

Non-Recurring	42	1984 GROSS RECEIPTS TAX				
		<i>Transfers Out</i>				
		042-0000-491.18-44	Transfer to (44) Transportation	95,600	28,000	123,600
Non-Recurring	44	TRANSPORTATION				
		<i>Transfers In</i>				
	EN1602	044-0000-391.19-42	Transfer fr (42) 84 GRT	95,600	28,000	123,600
		<i>Expenditures</i>				
	EN1602	044-9799-990.68-99	ICIP	772,934	23,000	795,934

REVISION #21

Budget revision is to decrease expenditures to close project EN1702 (Old Bowling Center Demolition)

Non-Recurring	50	PROPERTY ACQUISITION				
		<i>Transfers In</i>				
	EN1702	050-0000-390.19-69	Transfer fr (69) 94 GRT	70,000	(15,516)	54,484
		<i>Expenditures</i>				
	EN1702	050-0000-419.57-34	Contract Services	70,000	(15,540)	54,460
	69	1994 GROSS RECEIPTS				
		<i>Transfers Out</i>				
		069-0000-491.18-50	Transfers to (50) Property Acq	70,000	(15,516)	54,484

REVISION #22

Budget revision is to increase revenue and expenditures for the ARARI1 project (Library Pavilion) that was donated from the Friends of the Library. The funds will be used for the completion of the pavilion.

Non-Recurring	11	GENERAL FUND				
		<i>Revenues</i>				
	ARARI1	011-2400-314.13-36	Donations	0	4,075	4,075
		<i>Expenditures</i>				
	ARARI1	011-2400-419.65-70	Facility Improvements	20,000	4,075	24,075

REVISION #23

Budget revision is to increase expenditures for the kitchen equipment modification to facilitate casual dining (\$20,000 plus 8% NMGR) for the Family Fun Center. This was approved by the Commission at the 3/14/17 Commission meeting. Funds are requested from fund balance.

Non-Recurring	121	2014A GO BONDS-FUN CENTER				
		<i>Expenditures</i>				
	PW1513	121-6199-990.60-01	Capital Outlay	5,967,110	21,600	5,988,710

REVISION #24

Budget revision is requested to increase expenditures for the Comprehensive Master Plan (CP1701) in the amount of \$65,000 + 8% NMGR for a total of \$70,200. The funds will come from the fund balance.

Non-Recurring	11	GENERAL FUND				
		<i>Expenditures</i>				
	CP1701	011-3705-419.57-34	Contract Services	36,250	70,200	106,450

REVISION #25

Budget revision is requested to close project PW0809 (New WWTP Const 2010). The project has been completed. This revisions cleans up the project and reallocates funds. The remaining funds in Fund 81 (Water/Sewer) will be transferred to project (PW1711 (Reuse System Upgrades). Funds will come from Fund 113 Fund Balance to cover the deficit in the Contract Engineering. The remaining fund balance will be removed at year end.

Non-Recurring	81	WATER/SEWER OPR				
		<i>Expenditures</i>				
	PW0809	081-9399-990.65-32	WWTP Improvements	100,307	(57,222)	43,085
	PW1701	081-9399-990.65-32	WWTP Improvements	100,000	57,222	157,222
			Total Expenditures	200,307	0	200,307
	113	2009 G.O. BOND ACQ FUND				
		<i>Expenditures</i>				
	PW0809	113-9399-990.62-35	Contract Engineering	6,930	1,247	8,177
	PW0809	113-9399-990.67-73	Sewer Plant	90,410	(1,178)	89,232
			Total Expenditures	97,340	69	97,409

REVISION #26

Budget revision is requested to increase expenditures for the replacement of vehicles in FY17. In FY16 the Commission approved Ord. No 1517 to rededicate up to 50% of Fund 49 (1986 GRT) for General Fund Purposes. The use of 35% or \$561,948, is budgeted for FY17. Due to the age and poor condition of many vehicles in the General Fund for \$217,010 and from Water/Sewer for \$70,000. The remaining Fund 49 transfer in the amount of \$300,000 will be set aside for litigation.

Non-Recurring	11	GENERAL FUND				
		<i>Transfers Out</i>				
		011-0000-491.18-62	Transfer to (32) Community Serv	3,468,983	64,350	3,533,333
		<i>Expenditures</i>				
	GF1701	011-2400-419.57-72	Contingencies	80,530	300,000	380,530
	CERCOD	011-3104-429.61-85	CER Equipment Replacement	29,135	22,660	51,795
	CERDPS	011-4104-420.61-85	CER Equipment Replacement	776,520	130,000	906,520
			Total Expenditures	886,185	452,660	432,325
	32	COMMUNITY SERVICES				
		<i>Transfers Out</i>				
	CERPRK	032-0000-391.19-11	Transfer FR (11) General Fund	3,468,983	64,350	3,533,333
		<i>Expenditures</i>				
	CERPRK	032-6299-990.61-85	CER Equipment Replacement	52,000	64,350	116,350
	81	WATER/SEWER OPR				
		<i>Expenditures</i>				
	CERUTB	081-2202-461.61-85	CER Equipment Replacement	0	70,000	70,000

RESOLUTION 2017-03 - REVISION # 19 Description Report

Fund	Dept	Description	Increase/Decrease	Brief Description
				(-) Decrease in category + Increase In category
11		GENERAL FUND		
11		300 REVENUES:		
11	311	Taxes & Fees	259,870	Gross Receipts increased projections
	312	Fees & Permits	85,076	Bus Reg/Electricity Fees increased projections
	313	State Shared Taxes	109,040	State Share GRT increased projections
	314	User Fees	1,374	Animal Adoption Fees - increased projections
	315	Fines	2,833	Animal Shelter Fees - decreased projections
	316	Misc Rev	111,759	Insurance Credits/Interest - increased projections
	318	Interest on Inv	14,025	Interest earned increased projections
		Sub Total - REVENUES:	\$ 583,977	
11	491	TRANSFERS OUT	(316,279)	Decrease in Subsidy to other funds
11		400 EXPENDITURES		
11	1101	Legislative	(7,185)	Travel Costs/advertising/public relations - Decreased
11	1301	City Mgr	(1,875)	Travel Costs/operational exp - Decreased
11	1501	Legal	4,550	Increase in operational costs
11	1602	Procurement	1,115	Increase in operational costs
11	2001	City Clerk	93	Increase in equipment maintenance
11	2102	Fin/Accounting	(80,335)	Operational Costs- decreased projections
11	2302	Accounts Receivable	(6,075)	Operational Costs- decreased projections
11	2400	Non Dept	14,941	Increase in contingencies
11	3104	Code Enf	(7,567)	Operational Costs - decreased projections
11	3303	Facility Maintenance	7,299	Increase in operational costs
11	3402	Computer Center	(27,412)	Operational Costs- decreased projections
11	3503	Fleet Maintenance	(55,952)	Operational Costs- decreased projections
11	3705	Planning	(3,105)	Operational Costs- decreased projections
11	3804	Animal Control	(12,784)	Operational Costs - decreased projections
11	4104	Police	(50,431)	Operational Costs - decreased projections
11	4204	Fire	(69,096)	Operational Costs - decreased projections
11	4704	APS Resc	(7,211)	Operational Costs - decreased projections
11	5405	GIS/Land Mgmt	(150)	Operational Costs - decreased projections
		Sub Total - EXPENSES	(301,180)	
		NET - FUND 11	1,201,436	

RESOLUTION 2017-03 - REVISION # 19 Description Report

Fund	Dept	Description	Increase/Decrease	Brief Description
<u>15 CORRECTIONS - JAIL COSTS</u>				
15	300	REVENUE	(29,069)	Corr Fees - decreased projections
15	391	TRANSFERS IN	(46,785)	Less Subsidy Projected from General Fund
15	427	EXPENSES	(75,854)	Prisoner Support - decreased projections
NET - FUND 15			0	
<u>16 LODGER'S TAX - PROMOTIONAL</u>				
16	300	REVENUE	(12,545)	Lodger's Tax - increased projections/ Grant decreased*
16	419	EXPENSES	(22,452)	Increase in operational costs
NET - FUND 16			9,907	
<u>19 COURT AUTOMATION FUND</u>				
19	300	REVENUE	(329)	Decreased investment income
19	419	EXPENSES	130	Increase in Cellular Phone
NET - FUND 19			(459)	
<u>20 COURT AUTOMATION FUND</u>				
20	300	REVENUE	11,469	Lodger's Tax - increased projections
20	419	EXPENSES	12,560	Increase in operational costs
NET - FUND 20			(1,091)	
<u>21 D.A.R.E. DONATIONS</u>				
21	300	REVENUE	(9)	Decreased investment income
	420	EXPENSES	(2,453)	DARE Promotional/projects - decreased
NET - FUND 21			2,444	
<u>22 DESIGNATED GIFT FUND</u>				
22	300	REVENUE	1,890	Donations - increased projections
22	419	EXPENSES	(9,528)	Decreased expected expenditures
NET - FUND 22			11,418	

RESOLUTION 2017-03 - REVISION # 19 Description Report

Fund	Dept	Description	Increase/Decrease	Brief Description
<u>24 GRANT CAPITAL IMPROVEMENT (Pass Through Grants)</u>				
24	300	REVENUE	(5,000)	Other Grants decreased projections
24	419	EXPENSES	(7,278)	Operating costs decreased
NET - FUND 24			2,278	
<u>27 MUNICIPAL COURT (Operations)</u>				
27	391	TRANSFERS IN	2,410	More Subsidy Projected from General Fund
27	412	EXPENSES	315	Increase in phone/cellular costs
NET - FUND 27			2,095	
<u>28 POLICE CONTINGENCY</u>				
28	300	REVENUE	(5,128)	Revenue Projection decrease
28	420	EXPENSES	(7,460)	Decrease in expenditures projected
NET - FUND 28			2,332	
<u>31 CEMETERY PERPETUAL CARE</u>				
31	300	REVENUE	(1,384)	Interest Income
NET - FUND 31			(1,384)	
<u>32 COMMUNITY DEVELOPMENT</u>				
32	300	REVENUES	(51,195)	Grants rec'd and various Fee projections
32	391	TRANSFERS IN	(201,505)	Less Subsidy Projected from General Fund
32	400	EXPENDITURES		
32	6	Cemetary	(3,873)	Various Operating Costs projected less, plus:
32	6106	Rec Center	(131,257)	S&B/Membership
32	6206	Parks	(57,551)	Various Operating Costs projected less
32	6306	Zoo	484	Various Operating Costs projected less
32	6606	Comm Serv Admin	(13,852)	Various Operating Costs projected less
32	7101	Library	(33,151)	Sal/Ben, Library Supplies, Other
Sub Total - Expenditures			(239,200)	
NET - FUND 32			(13,500)	

RESOLUTION 2017-03 - REVISION # 19 Description Report

Fund	Dept	Description	Increase/Decrease	Brief Description
33 State Fire Funds				
33	300	REVENUES	(3,177)	Interest earned
33	421	EXPENSES	495	Electricity projected less
NET - FUND 33			(3,672)	
36 LAW ENF PROTECTION				
36	300	REVENUES	(600)	Interest earned
36	420	EXPENSES	(6,979)	Various Operating Costs projected less
NET - FUND 36			6,379	
37 STATE HWY CLEANUP (KNMB)				
37	300	REVENUES	205	interest earned
NET - FUND 37			205	
38 TRAFFIC SAFETY FUND				
38	300	REVENUES	(8,039)	Traffic Safety Fees, interest decreased projections
38	420	EXPENSES	(7,500)	Law Enforcement Equip projected less
NET - FUND 38			(539)	
<u>42 1984 GRT (Streets & Drainage)</u>				
42	300	REVENUES	33,444	GRT Receipts/Investment Income
42	491	TRANSFERS OUT	(504,061)	IESS subsidy for projects needed
NET - FUND 42			537,505	
<u>44 TRANSPORTATION FUND</u>				
44	300	REVENUES	603,887	GRT, Gas/Auto Lic Taxes/ Grants- estimated increase
44	391	TRANSFERS IN	(804,061)	Less Subsidy Projected from 42 GRT & 61 GRT
44	400	EXPENSES:		
44	5203	Street Maint	(7,331)	Salaries / Benefits
44	5303	Weeds & Drain	(38,277)	Salaries / Benefits
Sub Total Expenses:			(45,608)	
NET - FUND 44			(154,566)	

RESOLUTION 2017-03 - REVISION # 19 Description Report

Fund	Dept	Description	Increase/Decrease	Brief Description
<u>49 1986 GRT (Outside Wtr)</u>				
49	300	REVENUES	16,972	Gross Receipts Tax Increase/Invest Income decrease
49	491	TRANSFERS OUT	1,134	
		NET - FUND 49	15,838	
<u>50 PROPERTY ACQ FUND</u>				
50	300	REVENUE	59,742	Rental Fees/Interest earned
50	400	EXPENSES	52	
		NET - FUND 50	59,690	
<u>53 GENERAL OBLIGATION P&I</u>				
53	300	REVENUE	61,077	Property Tax/interest earned increase
		NET - FUND 53	61,077	
<u>54 REVERSE OSMOSIS PROJECT</u>				
54	300	REVENUE	(1,134)	Interest earned
54	391	TRANSFERS IN	1,134	Balance projects
		NET - FUND 54	0	
<u>56 99 GRT FLOOD CONTRL PROJECT</u>				
56	300	REVENUES	(4,900)	Interest Income
56	391	TRANSFERS IN	300,000	
		NET - FUND 56	295,100	
<u>59 REVENUE BOND P&I FUND</u>				
59	300	REVENUES	236	Interest Income
59	400	EXPENSES	(14,997)	Loan costs - decreased projection
		NET - FUND 56	15,233	

RESOLUTION 2017-03 - REVISION # 19 Description Report

Fund	Dept	Description	Increase/Decrease	Brief Description
<u>61 INFRASTRUCTURE GRT</u>				
61	300	REVENUES	6,294	GRT/Investment income
NET - FUND 61			6,294	
<u>63 ENGINEERING</u>				
63	300	REVENUES	890	Fees - Projections increased
NET - FUND 63			890	
<u>69 94 GRT INCOME FUND</u>				
69	300	REVENUES	26,543	GRT/Investment Income
NET - FUND 69			26,543	
<u>71 Senior Center</u>				
71	300	REVENUES	673	Grants
71	391	TRANSFERS IN	(50,117)	Less Subsidy needed from General
71	400	EXPENSES	(57,506)	Operational Costs - decreased projections
NET - FUND 71			8,062	
<u>74 SENIOR CENTER GIFT FUND</u>				
74	300	REVENUES	(114)	Investment Income
NET - FUND 74			(114)	
<u>75 RSVP</u>				
75	300	REVENUES	(3,500)	Grants
75	391	TRANSFERS IN	(20,282)	Less Subsidy needed from Gen Fund
75	400	EXPENSES	(26,061)	Operational Costs decreased projections
NET - FUND 75			2,279	

RESOLUTION 2017-03 - REVISION # 19 Description Report

Fund	Dept	Description	Increase/Decrease	Brief Description
<u>81 Water & Sewer Fund</u>				
81	300	REVENUES	472,743	Misc Rev/User Fees/Investment Income
81	0008	Bonito Lake	3,879	Emg Mis Disaster Rlf increase
81	1602	Central Receiving	1,022	Sal/Ben, Oper costs
81	1803	PW ADMIN	(10,064)	Sal/Ben, Oper costs
81	2202	Utility Billing	(42,123)	Sal/Ben, Oper costs
81	5503	Utility Maint	(6,144)	Sal/Ben, Oper costs
81	5603	Wastewater Treatment	(5,882)	Sal/Ben, Oper costs
81	5703	Wtr Filter Plant	(37,174)	Sal/Ben, Oper costs
81	7803	Construction	(28,984)	Sal/Ben
		Sub Total Expenses	(125,470)	
NET - FUND 81			598,213	
 <u>82 98 Jt. W/S Bond P&I</u>				
82	300	REVENUES	(2,570)	Interest Income
NET - FUND 82			(2,570)	
 <u>86 Solid Waste</u>				
86	300	REVENUES	(766)	Interest earned
86	400	EXPENSES	(21,028)	Sal/Ben, Oper costs
NET - FUND 86			20,262	
 <u>88 BONITO CAMPGROUND</u>				
88	300	REVENUES	807	Investment Income
NET - FUND 88			807	
 <u>89 ESGRT .0625%</u>				
89	300	REVENUE	(6,399)	GRT, Interest Income
NET - FUND 89			(6,399)	

RESOLUTION 2017-03 - REVISION # 19 Description Report

Fund	Dept	Description	Increase/Decrease	Brief Description
<u>90 GOLF COURSE</u>				
90	300	REVENUE	(48,202)	User Fees/Interest income
90	400	EXPENSES	(48,202)	Sal/Ben, Oper costs
NET - FUND 90			0	
<u>91 AIRPORT</u>				
91	300	REVENUE	(247)	Investment Income
91	400	EXPENSES	(2,240)	Operational Costs
NET - FUND 91			1,993	
<u>94 LANDFILL</u>				
94	300	REVENUE	808,442	User Fees, Investment Income
94	400	EXPENSES	(85,467)	Capital - Cell Development and other operating cost adjusted
NET - FUND 94			893,909	
<u>96 SELF-INSURED</u>				
96	300	REVENUES	(132)	Investment Income
NET - FUND 96			(132)	
<u>105 ECONOMIC DVLP GRT</u>				
105	300	REVENUE	7,265	GRT, Interest Income
105	400	EXPENSES	(582,629)	Incentives - decreased projections
NET - FUND 105			589,894	
<u>107 LIABILITY/DEDUCTIBLES</u>				
107	300	REVENUE	(579)	Investment Income
NET - FUND 107			(579)	
<u>109 1/4% CAPITAL GRT (ST. PROG)</u>				
109	300	REVENUE	93,284	GRT, Interest Income
NET - FUND 109			93,284	

RESOLUTION 2017-03 - REVISION # 19 Description Report

Fund	Dept	Description	Increase/Decrease	Brief Description
------	------	-------------	-------------------	-------------------

114 SIDEWALK RELVOLVING LOANS

114	300	REVENUE	(136)	Investment Income
-----	-----	---------	-------	-------------------

NET - FUND 114			(136)	
-----------------------	--	--	--------------	--

119 2012 GRT REF/IMP REV BOND

119	300	REVENUE	16,539	Investment Income
-----	-----	---------	--------	-------------------

NET - FUND 119			16,539	
-----------------------	--	--	---------------	--

121 2014A GO BOND - FUN CENTER

121	300	REVENUE	1,237	Investment Income
-----	-----	---------	-------	-------------------

NET - FUND 121			1,237	
-----------------------	--	--	--------------	--

122 2014B GO BONDS - STREETS

122	300	REVENUE	21,449	Investment Income
-----	-----	---------	--------	-------------------

NET - FUND 122			21,449	
-----------------------	--	--	---------------	--

901 HOUSING LOW RENT OPR

901	300	REVENUE	38,048	HUD Subsidy/Interest Income
901	400	EXPENSE	19,335	Sal/Ben, Oper costs

NET - FUND 901			18,713	
-----------------------	--	--	---------------	--

903 HOUSING HOMEOWNERSHIP OPR

903	300	REVENUE	61,829	Program Income/Interest Income
903	400	EXPENSES	(1,735)	Sal/Ben, Oper costs

NET - FUND 903			\$93,855.00	
-----------------------	--	--	--------------------	--

	300	REVENUE	2,743,788	2,743,788	-
	391	TRANSFERS IN	(819,206)	(819,206)	-
	491	TRANSFERS OUT	(819,206)	(819,206)	-
	400	EXPENSES	(1,657,940)	(1,657,940)	-
		NET TOTAL	4,401,728		

REVENUES ON RESOLUTION

ITEM #	AMOUNT	TYPE
1	(20,000)	Grant Reduction
2	252	Donation for hoodies
3	(12,196)	Closing EN1502
4	(10,000)	Closing Project CSABAT and reduction in Sale of Lots
5	18,000	Increase in sales at Gift Shop
7	9,947	Increase in NSIP Grant
9	(12,826)	Decreased Grant Funding
16	65,900	Sales of Striper & Sealer
19	2,743,788	FY17 Year End Projections
22	<u>4,075</u>	Donations for Library Pavilion
	2,786,940	

TRANSFERS ON RESOLUTION

3	(500)	Closing project EN1502
4	5,095	Balance Fund
8	(19,546)	Close project SCLG54
17	390,753	Reallocate Project Funds
18	500,000	Increase Project Funds
19	(819,206)	FY17 Year End Projections
20	28,000	Debris removal Canal Ditch
21	(15,516)	Close project EN1702
26	<u>64,350</u>	vehicles
	133,430	

EXPENDITURES ON RESOLUTION

ITEM #	AMOUNT	TYPE
1	(20,000)	Grant reduction
2	252	Donation for hoodies
3	(12,601)	Closing EN1502
4	(5,000)	Reduction in expenses and closing project CSABAT
5	4,500	Increase in sales at Gift Shop
6	100,000	Fire Protection Grant
7	9,947	Increase in NSIP Grant
8	(19,546)	Close project SCLG54
9	(12,826)	Decreased Grant Funding
10	2,241	Additional Grant Funds for RSVP
11	72,100	Emerg Truck Repairs
12	233,396	Post closure reserve costs

13	135,000	Cell Development
15	2,491	Reimburse NMDOT
16	65,900	Sales of Striper & Sealer
18	500,000	Increase Project Funds
19	(1,657,940)	FY17 Year End Projections
20	23,000	Debris removal Canal Ditch
21	(15,540)	Close project EN1702
22	4,075	Donations for Library Pavilion
23	21,600	Kitchen equipment FFC
24	70,200	Comprehennsive Master Plan
25	69	Balance Project
26	<u>587,010</u>	Vehicles, litigation
	88,328	

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 03/28/2017

Report Date: 3/22/2017

Report No: 9.

Submitted By: Lauren Truitt

Subject: Consider, and act upon, a request for authority to commence foreclosure proceeding on unpaid liens. (*Lauren Truitt, City Attorney*)

Fiscal Impact: 17,975.37

Amount Budgeted: \$0.00

Fund: N/A

Additional Fiscal Impact:

Recommendation: Authorize legal to commence foreclosure proceedings on liens.

Background: Staff is requesting authority to commence foreclosure proceedings on liens that are due to expire under the four-year statute of limitations. The City loses its ability to foreclose on a lien four years after it was filed. The City cannot force payment of the lien and if requested must release the lien.

Certified letters will be sent to all property owners informing them of the pending foreclosure action and providing them with 30 days to pay the liens or make arrangements for payment. Based on our experience with prior lien foreclosures, when owners receive these letters they will typically pay the liens. In the event no payment agreement is reached with the property owners prior to the liens becoming unenforceable, the legal department is requesting authority to file foreclosure proceedings.

Address	Date Filed	Amount
115 Texas Avenue	5/16/2013	\$ 347.45
1312 Seventh Street	5/16/2013	\$ 467.99
201 N. Florida Avenue	6/14/2013	\$ 307.63
407 Virginia Avenue	7/31/2013	\$ 570.61
353 Camino Real	6/14/2013	\$ 264.58
353 Camino Real	7/21/2015	\$ 389.54
1104 Wright Avenue	4/16/2014	\$ 358.35
1104 Wright Avenue	9/16/2014	\$ 431.40
1311 Mobile Lane	12/19/2014	\$ 686.08
1311 Mobile Lane	3/21/2016	\$ 774.00
3108 Abbott Avenue	2/1/2016	\$ 591.74
3108 Abbott Avenue	3/21/2016	\$ 1,808.23
1813 N. Walker Ave.	3/10/2014	\$ 1,006.41
1813 N. Walker Ave.	6/10/2014	\$ 469.87
1309 Incredible Drive	9/22/2014	\$ 432.77
1309 Incredible Drive	7/22/2015	\$ 890.60
1102 Fillmore Avenue	6/10/2014	\$ 967.02
1520 Ohio Avenue	10/2/2014	\$ 615.20
1520 Ohio Avenue	7/21/2015	\$ 439.41
1802 Mason Drive	4/16/2014	\$ 3,783.79
1802 Mason Drive	7/30/2014	\$ 2,372.70
Total		\$ 17,975.37

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 03/28/2017

Report Date: 3/14/2017

Report No: 10.

Submitted By: Bob Johnson

Subject: Consider, and act upon, award of Public Works Bid No. 2017-001 to Smithco Construction, Inc. related to the 1-MGD Brackish Water Treatment Facility, in an amount not to exceed \$9,480,672.00, including tax. (*Bob Johnson, Engineering Manager*)

Fiscal Impact: \$9,480,672.00

Amount Budgeted: \$9,998,408.00

Fund: 054-0099-990.67-74 PW1404 and PW1406

Additional Fiscal Impact:

Recommendation: Approve the award.

Background: The work will consist of the following:

- Raw and finished water piping in the vicinity of the treatment facility;
- 1-MGD reverse osmosis treatment facility with chemical storage and feed systems, sample/control room, maintenance garage, restroom, etc;
- HVAC, plumbing, and electrical systems;
- Approximately 5.6 acre lined evaporation pond;
- Finished water booster station and clearwell;
- Site work including grading, stormwater conveyance, and fencing; and
- Stormwater pollution prevention plan.

The project was advertised on January 8 and 15, 2017. Bids were opened on March 1, 2017 at 2:00 p.m. with three (3) responsive bidders: Smithco Construction, Inc.; RMCI, Inc.; and Morrow Enterprises, Inc.

Please refer to the attached bid tabulation.

BID TABULATION
1-MGD BRACKISH WATER TREATMENT FACILITY
PUBLIC WORKS BID NO. 2017-001
MARCH 1, 2017

ITEM NO.	QTY	UNIT	DESCRIPTION	Engineer's Opinion of Probable Construction Cost		Smithco Construction, Inc.		RMCI, Inc.		Morrow Enterprises, Inc.	
				UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
1	1	LS	Mobilization, Demobilization, & Project Administration	\$460,795.39	\$460,795.39	\$350,000.00	\$350,000.00	\$420,000.00	\$420,000.00	\$471,000.00	\$471,000.00
2	1	LS	Storm Water Pollution Prevention Plan Allowance	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
3	1	LS	Site Grading	\$689,855.04	\$689,855.04	\$225,000.00	\$225,000.00	\$600,000.00	\$600,000.00	\$628,000.00	\$628,000.00
4	16,000	TON	Solid Waste Excavation, Hauling, and Disposal	\$42.50	\$680,064.00	\$40.00	\$640,000.00	\$39.00	\$624,000.00	\$40.00	\$640,000.00
5	20,000	CY	Clean Fill Hauling and Placement	\$14.12	\$282,464.00	\$5.00	\$100,000.00	\$6.80	\$136,000.00	\$6.00	\$120,000.00
6	4,000	LF	18" Raw Water Transmission Pipeline	\$179.20	\$716,800.00	\$75.00	\$300,000.00	\$90.00	\$360,000.00	\$75.00	\$300,000.00
7	1,280	LF	18" Finished Water Transmission Pipeline	\$179.20	\$229,376.00	\$95.00	\$121,600.00	\$120.00	\$153,600.00	\$83.00	\$106,240.00
8	1	LS	Treatment Facility Yard Piping	\$180,682.88	\$180,682.88	\$150,000.00	\$150,000.00	\$300,000.00	\$300,000.00	\$153,326.00	\$153,326.00
9	1	LS	Site Work	\$377,681.92	\$377,681.92	\$355,000.00	\$355,000.00	\$525,000.00	\$525,000.00	\$347,096.00	\$347,096.00
10	1	LS	Treatment Process Building Drilled Pier Foundation	\$641,902.24	\$641,902.24	\$500,000.00	\$500,000.00	\$900,000.00	\$900,000.00	\$402,402.00	\$402,402.00
11	1	LS	Treatment Process Building Gas Mitigation System	\$87,403.68	\$87,403.68	\$110,000.00	\$110,000.00	\$65,000.00	\$65,000.00	\$63,122.00	\$63,122.00
12	1	LS	Treatment Process Building Complete	\$1,758,122.24	\$1,758,122.24	\$2,350,000.00	\$2,350,000.00	\$1,862,000.00	\$1,862,000.00	\$3,389,877.00	\$3,389,877.00
13	1	LS	Reverse Osmosis Treatment System	\$1,017,240.00	\$1,017,240.00	\$995,000.00	\$995,000.00	\$650,000.00	\$650,000.00	\$950,284.00	\$950,284.00
14	1	LS	Chemical and Clean-In-Place Systems	\$77,390.88	\$77,390.88	\$495,000.00	\$495,000.00	\$425,000.00	\$425,000.00	\$528,930.00	\$528,930.00
15	1	LS	Finished Water Booster Station	\$562,347.52	\$562,347.52	\$395,000.00	\$395,000.00	\$320,000.00	\$320,000.00	\$361,077.00	\$361,077.00
16	1	LS	Finished Water Clear Well	\$342,837.60	\$342,837.60	\$275,000.00	\$275,000.00	\$250,000.00	\$250,000.00	\$297,523.00	\$297,523.00
17	1	LS	Finished Water Clear Well - Drilled Pier Foundation	\$167,987.68	\$167,987.68	\$235,000.00	\$235,000.00	\$400,000.00	\$400,000.00	\$171,864.00	\$171,864.00
18	1	LS	Double Lined Concentrate Storage Pond	\$829,643.36	\$829,643.36	\$675,000.00	\$675,000.00	\$500,000.00	\$500,000.00	\$413,776.00	\$413,776.00
19	1	LS	Instrumentation & Control (I&C) and SCADA Complete	\$435,705.76	\$435,705.76	\$375,000.00	\$375,000.00	\$300,000.00	\$300,000.00	\$331,202.00	\$331,202.00
20	2	EA	Groundwater Monitoring Wells	\$26,544.00	\$53,088.00	\$12,000.00	\$24,000.00	\$15,000.00	\$30,000.00	\$10,500.00	\$21,000.00
21	1700	GAL	Sodium Hypochlorite	\$6.45	\$10,967.04	\$6.50	\$11,050.00	\$1.50	\$2,550.00	\$2.00	\$3,400.00
22	3000	GAL	Sodium Hydroxide	\$4.30	\$12,902.40	\$11.00	\$33,000.00	\$3.00	\$9,000.00	\$2.00	\$6,000.00
23	250	GAL	Scale Inhibitor	\$25.78	\$6,445.60	\$35.00	\$8,750.00	\$15.00	\$3,750.00	\$14.00	\$3,500.00
24	1	LS	Materials Testing Allowance	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
BASE BID					\$9,676,703.23		\$8,778,400.00		\$8,890,900.00		\$9,764,619.00
NMGRT 8.00%					\$774,136.26		\$702,272.00		\$711,272.00		\$781,169.52
TOTAL BASE BID					\$10,450,839.49		\$9,480,672.00		\$9,602,172.00		\$10,545,788.52

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 03/28/2017

Report Date: 3/22/2017

Report No: 11.

Submitted By: Stella Rael

Subject: Consider, and act upon, Ordinance No. 1535 consenting to the annexation of one acre requested by owners Clifton and Barbara McDonald located at Lot 2, McDonald Road Subdivision. Located west of the City at the northwest corner of 10th Street and McDonald Road. Case A-2016-0001(A). *(Stella Rael, Planning and Zoning Administrator)* **Roll Call Required**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation:

Approve the ordinance for first publication.

Background:

Planning and Zoning Commission recommended approval of the requested annexation of this property by a vote of 3-0-0 at their March 2, 2017 regular meeting.

This annexation is bounded by existing City limits to the South and to the East of the property.

ORDINANCE No. 1535

AN ORDINANCE CONSENTING TO THE ANNEXATION OF LOT 2, MCDONALD ROAD SUBDIVISION, OTERO COUNTY, NEW MEXICO CONTAINING ONE ACRE. OWNED BY CLIFTON G. & BARBRA A. MCDONALD AND CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF ALAMOGORDO, NEW MEXICO, A NEW MEXICO MUNICIPAL CORPORATION.

WHEREAS, Clifton G. & Barbra A. McDonald (hereinafter referred to as "the Owners")

Have presented a petition for the annexation of lot 2, McDonald Road Subdivision, Otero County, New Mexico containing one Acre.

WHEREAS, Clifton G. & Barbra A. McDonald are the owners 100% of the subject property; and

WHEREAS, the subject property is not presently included in the City limits; and

WHEREAS, the petition presented has attached to it a map showing the external boundaries of the territory proposed to be annexed and the relationship of the territory proposed to be annexed to the existing boundary of the City of Alamogordo, New Mexico, a New Mexico municipal corporation; and

WHEREAS, said lands are contiguous to the boundaries of the City of Alamogordo, New Mexico, a New Mexico municipal corporation; and

WHEREAS, the governing body of the City of Alamogordo finds it to be in the best interests of the City and its residents that the subject tract of land be annexed into the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION, THAT :

SECTION ONE:

That the petition requesting annexation of the following described property, as further shown on the Annexation Plat attached as Exhibit A, is hereby approved, and said property is here by annexed to the City of Alamogordo.

LOT 2, MCDONALD ROAD SUBDIVISION, IN OTERO COUNTY, NEW MEXICO AND CONTAINING ONE ACRE.

SECTION TWO:

A copy of this ordinance together with a copy of the plat of the territory annexed shall be filed in the office of the County Clerk of the County of Otero, State of New Mexico, in which the City of Alamogordo is located, and from and after filing such lands shall be included in and become a part of the City of Alamogordo, New Mexico, a New Mexico municipal corporation, for all purposes.

PASSED, APPROVED, AND ADOPTED this 28th day of March, 2017

**CITY OF ALAMOGORDO, NEW MEXICO a
New Mexico municipal corporation**

By: _____
Richard Boss, Mayor

ATTEST:

Rachel Hughs, City Clerk

APPROVED AS TO FORM:

Lauren Truitt, City Attorney

Record of Decision
City of Alamogordo
A New Mexico Municipal Corporation

Case#: **A-2016-0001(A)**

For the Subject Property as follows:

Legal Description: **LOT 2, MCDONALD ROAD SUBDIVISION CONTAINING ONE ACRE**

The Alamogordo Planning & Zoning Commission considered this item on **March 2, 2017** and recommended the following action to the Alamogordo City Commission by a vote of **3-0-0**

Approve requested annexation for Case # **A-2016-0001(A)**.

The Alamogordo City Commission issued the following decision on **March 28, 2017**, by a vote of _____

Approve for first publication Ordinance # 1535 annexing the above indicated property.

The Alamogordo City Commission issued the following decision on _____, by a vote of _____

Approve for final publication Ordinance #1535** . annexing the above indicated property.**

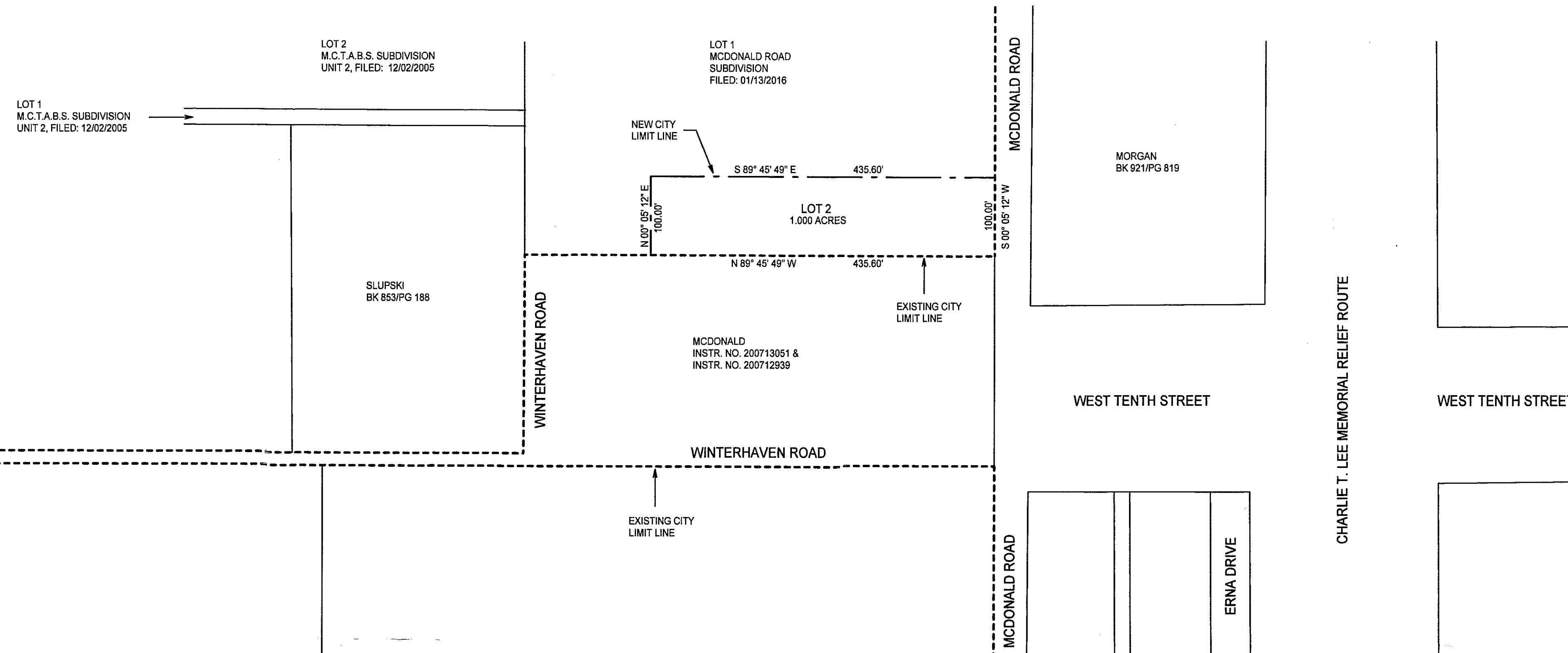
Attest:

CITY OF ALAMOGORDO, New Mexico,
A New Mexico Municipal Corporation

Rachel Hughs, City Clerk

Richard Boss, Mayor

ANNEXATION PLAT
TO THE CITY OF ALAMOGORDO
LOT 2, MCDONALD ROAD SUBDIVISION
OTERO COUNTY, NEW MEXICO



DEDICATION

STATE OF NEW MEXICO)
COUNTY OF OTERO)

KNOW ALL MEN BY THESE PRESENTS THAT CLIFTON G. MCDONALD AND BARBARA A. MCDONALD ARE THE OWNERS AND PROPRIETORS OF 100% OF LOT 2, MCDONALD ROAD SUBDIVISION, OTERO COUNTY, NEW MEXICO. SAID OWNERS DO HEREBY PETITION FOR ANNEXATION BY THE CITY OF ALAMOGORDO THE FOLLOWING DESCRIBED PROPERTY.

CLIFTON G. MCDONALD AND BARBARA A. MCDONALD HEREBY STATE THAT THE ABOVE DESCRIBED PROPERTY IS CONTIGUOUS TO THE MUNICIPAL BOUNDARIES OF THE CITY OF ALAMOGORDO, OTERO COUNTY, NEW MEXICO, AND THAT THE ABOVE MAP SHOWS THE EXTERNAL BOUNDARIES OF THE TERRITORY PROPOSED TO BE ANNEXED IN RELATION TO THE EXISTING BOUNDARIES OF SAID CITY OF ALAMOGORDO.

Clifton G. McDonald
Barbara A. McDonald

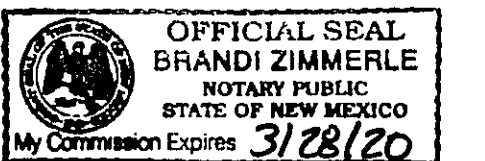
ACKNOWLEDGEMENT

STATE OF NEW MEXICO)
COUNTY OF OTERO)

ON THIS 20th DAY OF September, 2016, BEFORE ME PERSONALLY APPEARED CLIFTON G. MCDONALD AND BARBARA A. MCDONALD, KNOWN TO ME TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT, AND THEY ACKNOWLEDGED THAT THEY EXECUTED SAID INSTRUMENT AS THEIR FREE ACT AND DEED.

WITNESS MY HAND AND SEAL ON THIS DAY AND YEAR LAST WRITTEN ABOVE.

MY COMMISSION EXPIRES 3/28/20 Brandi Zimmerle NOTARY PUBLIC



ACCEPTANCE OF THE ALAMOGORDO PLANNING AND ZONING COMMISSION

STATE OF NEW MEXICO)
COUNTY OF OTERO)

1.000 ACRE CORPORATE LIMITS EXTENSION ANNEXED TO THE CITY OF ALAMOGORDO, OTERO COUNTY, NEW MEXICO.

RECOMMENDED FOR ACCEPTANCE BY THE ALAMOGORDO PLANNING AND ZONING COMMISSION ON THE _____ DAY OF _____, 2016.

_____, CHAIRMAN

ATTEST, _____

ACCEPTANCE OF THE ALAMOGORDO CITY COMMISSION

1.000 ACRE CORPORATE LIMITS EXTENSION ANNEXED TO THE CITY OF ALAMOGORDO, OTERO COUNTY, NEW MEXICO BY ORDINANCE NUMBER _____, PUBLISHED IN THE ALAMOGORDO DAILY NEWS

ON _____ AND EXAMINED AND APPROVED FOR ACCEPTANCE BY THE CITY

COMMISSION OF THE CITY OF ALAMOGORDO ON THE _____ DAY OF _____, 2016.

_____, MAYOR

ATTEST, _____

SURVEYOR CERTIFICATE

STATE OF NEW MEXICO)
COUNTY OF OTERO)

I, BRANDEN LANGLEY, A NEW MEXICO LICENSED PROFESSIONAL SURVEYOR, CERTIFY THAT I CONDUCTED AND AM RESPONSIBLE FOR THIS SURVEY, THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT THIS SURVEY AND PLAT MEETS THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO.

09/22/16
DATE BRANDEN LANGLEY
NEW MEXICO REGISTRATION NO. 20809



RECORDATION

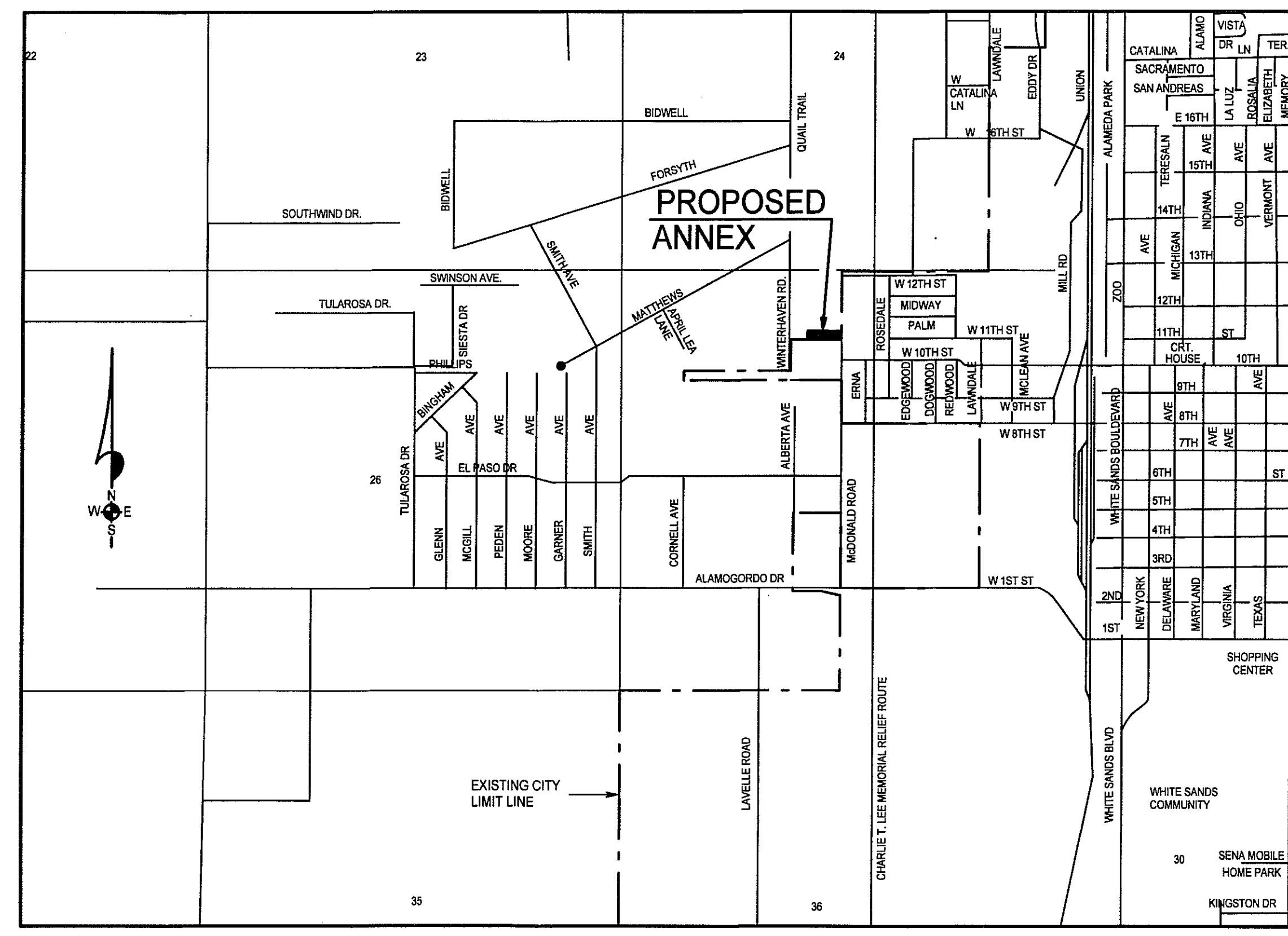
STATE OF NEW MEXICO)
COUNTY OF OTERO)

RECORDED IN THE OFFICE OF THE COUNTY CLERK AND EX-OFFICIO RECORDER OF OTERO COUNTY,

NEW MEXICO, AT _____ O'CLOCK, _____ M., THIS _____ DAY OF _____, 2016.

_____, COUNTY CLERK BY _____

INSTRUMENT NO. _____



LOCATION MAP
NOT TO SCALE

NOTE:
BOOK AND PAGE NUMBERS REFERRED TO
ARE OF THE RECORDS OF OTERO COUNTY,
NEW MEXICO, OBTAINED FROM THE FILES
OF THE OTERO COUNTY ASSESSOR'S OFFICE.

NOTE:
BEARINGS AND DISTANCES SHOWN FOR LOT 2
ARE PER MCDONALD ROAD SUBDIVISION, FILED:
01/13/2016 AS INSTR. NO. 201600298.



City of Alamogordo

City Commission



Annexation Request Case:
A-2016-0001(A)

Stella Rael-Planning and Zoning Administrator
March 28, 2017

Annexation Request

Case: A-2016-0001(A)



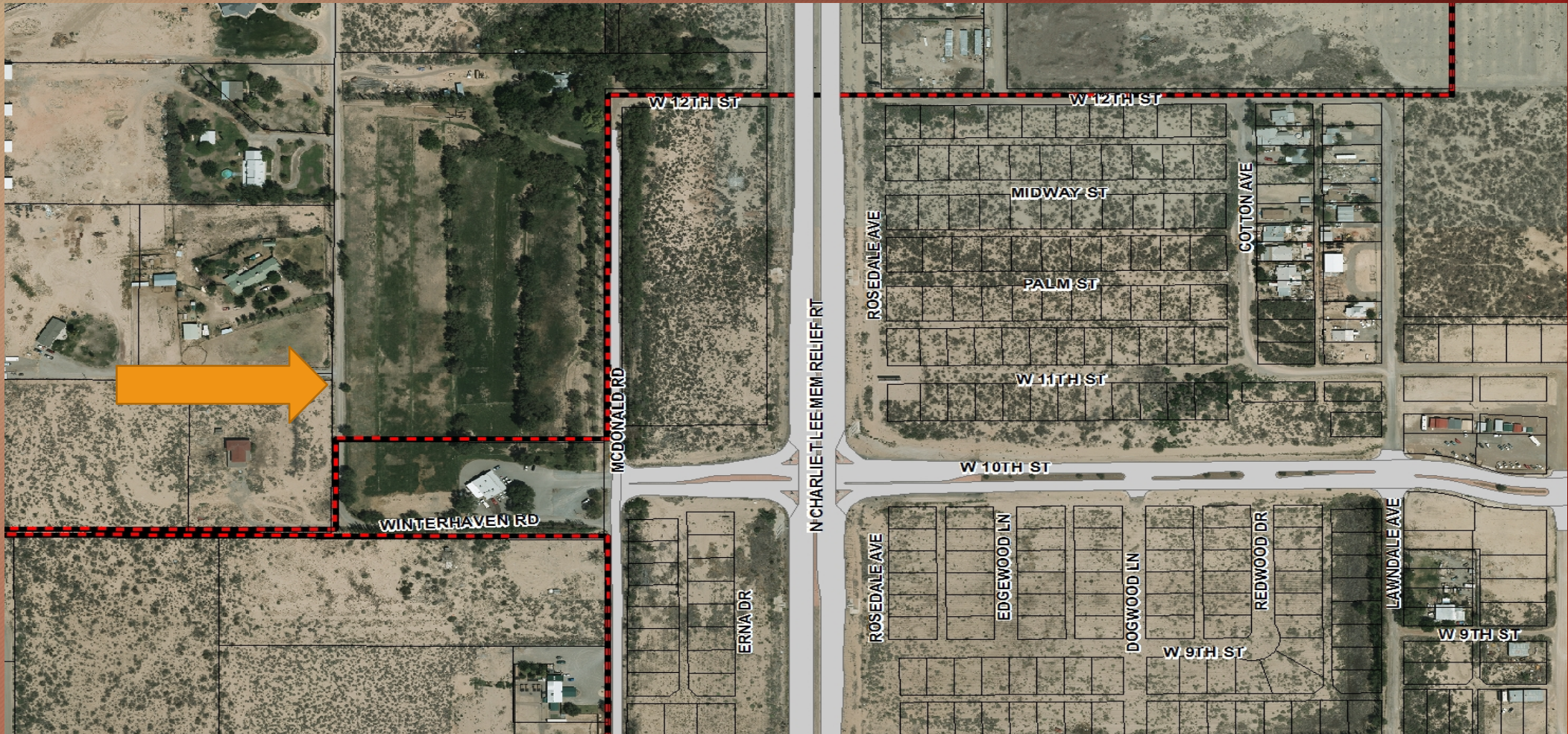
Request:

Property owners are petitioning the City of Alamogordo to annex a one (1) acre lot located within the McDonald Road Subdivision, Otero County, New Mexico. Property address know as 68 McDonald Road.

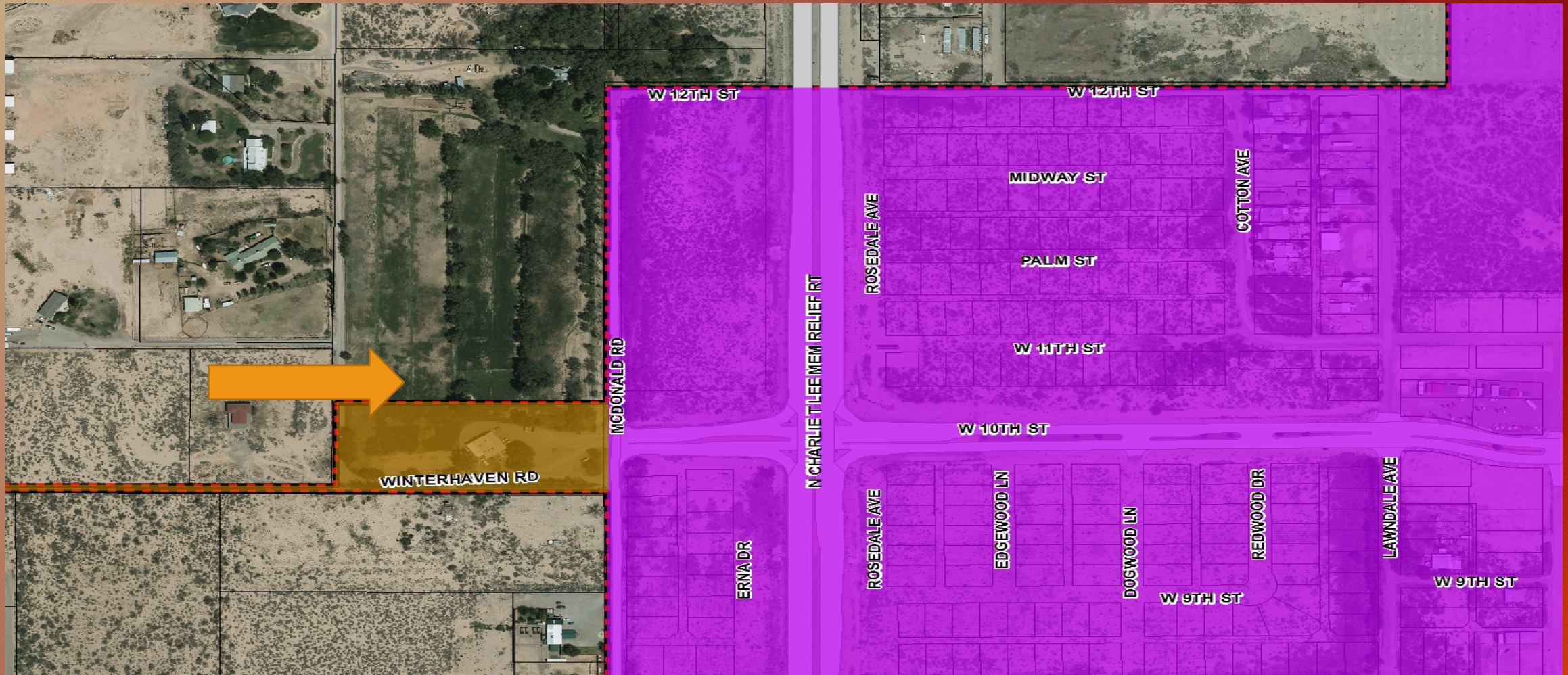
Owner(s)/Applicant:

Clifton G. & Barbra A. McDonald
68 McDonald Road
Alamogordo, NM 88310

68 McDonald Road A-2016-0001(A)



68 McDonald Road A-2016-0001(A)



A-2016-0001(A)

- **Findings of Facts:**

- Legal ad placed in the Alamogordo Daily News on 2/12/2017
- Five (5) letters were mailed certified return receipt to surrounding property owners within two hundred (200) feet excluding public right-of-way.
- As of 3-24-2017 no letters have been received undeliverable.
- As of 3-24-2017 no protests have been received.
- On March 2, 2017 the Planning and Zoning Board recommended approval of the requested annexation to the City Commission

A-2016-0001(A)



Staff Recommendation:

Staff Recommends the approval of annexation Case A-2016-0001(A) located at 68 McDonald Road, McDonald Road Subdivision.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 03/28/2017

Report Date: 3/22/2017

Report No: 12.

Submitted By: Debbie Osborne

Subject: Consider and act upon using \$217,010 of funds rededicated from Fund 49 1986 GRT to the General Fund 11 for the purpose of purchasing replacement vehicles in Fiscal Year 17. *(Julianne Hall, Finance Director)*

Fiscal Impact: \$217,010
Amount Budgeted: \$561.95
Fund: 11

Additional Fiscal Impact:

Recommendation: Approve purchase of replacement vehicles.

Background: In FY16 the Commission approved Ord. No. 1517 to rededicate up to 50% of Fund 49 1986 GRT for General Fund purposes. The use of 35%, or \$561,948, is budgeted for FY17. Due to the age and poor condition of many vehicles in the General Fund, approval is requested to use \$217,010 to purchase replacement vehicles in FY17.

TYPE	DIRECTOR	DEPARTMENT	DIVISION	ACCOUNT NUMBER	PRIORITY	FUNDING SOURCES	EQUIPMENT DESCRIPTION	FY 2017
CER	Veronica Ortega	Community Service	Parks	032-6299-990.61-85	High	11	F150 Pickup to replace dead 1994 Ford Ranger	18,250
CER	Veronica Ortega	Community Service	Parks	032-6299-990.61-85	High	11	F150 Utility Bed to replace 1994 Ford Ranger	18,600

CER	Veronica Ortega	Community Service	Parks	032-6299-990.61-85	High	11	F250 Extended Cab to replace deand 1994 Ranger	27,500
TOTAL PARKS FUND 32								64,350

CER	Daron Syling	Police	Police	011-4104-420.61-85	High	11	3 Police Vehicles	130,000
TOTAL POLICE FUND 11								130,000

CER	Jim LeClaire	Fire	Code Enforcement	011-3104-429.61-85	High	11	Ford F150 Pick up Truck to replace the aging fleet Ford Bronco at 128,816 miles	22,660
CODE ENFORCEMENT FUND 11								22,660

Total General Fund 217,010

JUSTIFICATION
The majority of parks maintenance equipment and vehicles are beyond, at or very near the end of their functional life expectancy. Much of this equipment is obsolete, unreliable and very cost prohibitive to maintain in an operational state. Furthermore, parts are often obsolete for older model vehicles and some equipment requiring them to be dead-lined when major parts failures occur. The inability to repair existing equipment and the failure to replace unreliable and obsolete vehicles and equipment will significantly impair the Parks Maintenance staff from performing the maintenance duties required in the City's Parks and Sports Fields. Failure to maintain routine parks maintenance tasks will result in an overall degradation of the quality of the City's public spaces and will cost prohibitive to re-establish once they have reached a critical level of non-maintenance. Continued efforts to repair existing obsolete and unreliable old equipment and vehicles will necessarily require an incremental increase in annual fleet and equipment repair budgets.
The majority of parks maintenance equipment and vehicles are beyond, at or very near the end of their functional life expectancy. Much of this equipment is obsolete, unreliable and very cost prohibitive to maintain in an operational state. Furthermore, parts are often obsolete for older model vehicles and some equipment requiring them to be dead-lined when major parts failures occur. The inability to repair existing equipment and the failure to replace unreliable and obsolete vehicles and equipment will significantly impair the Parks Maintenance staff from performing the maintenance duties required in the City's Parks and Sports Fields. Failure to maintain routine parks maintenance tasks will result in an overall degradation of the quality of the City's public spaces and will cost prohibitive to re-establish once they have reached a critical level of non-maintenance. Continued efforts to repair existing obsolete and unreliable old equipment and vehicles will necessarily require an incremental increase in annual fleet and equipment repair budgets.

The majority of parks maintenance equipment and vehicles are beyond, at or very near the end of their functional life expectancy. Much of this equipment is obsolete, unreliable and very cost prohibitive to maintain in an operational state. Furthermore, parts are often obsolete for older model vehicles and some equipment requiring them to be dead-lined when major parts failures occur. The inability to repair existing equipment and the failure to replace unreliable and obsolete vehicles and equipment will significantly impair the Parks Maintenance staff from performing the maintenance duties required in the City's Parks and Sports Fields. Failure to maintain routine parks maintenance tasks will result in an overall degradation of the quality of the City's public spaces and will cost prohibitive to re-establish once they have reached a critical level of non-maintenance. Continued efforts to repair existing obsolete and unreliable old equipment and vehicles will necessarily require an incremental increase in annual fleet and equipment repair budgets.

We are requesting three police vehicles. It is important for the safety of officers in first response vehicles. Older vehicles become more costly to maintain, impacting the operational budget.

This vehicle is needed to travel on rough property, alley ways and in difficult environment areas. If the current Ford Bronco is not replaced we will have a Code Officer who will not have a vehicle to get around the City and write citations and look for needed improvements to keep our city in good presentation and repair.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 03/28/2017

Report Date: 3/22/2017

Report No: 13.

Submitted By: Debbie Osborne

Subject: Consider and act upon using \$70,000 from Water/Sewer Fund 081 for the purpose of purchasing replacement vehicles for Water Meter Technicians in FY17. *(Julianne Hall, Finance Director)*

Fiscal Impact: \$70,000.00

Amount Budgeted: \$70,000.00

Fund: 081-2202-990.61-85

Additional Fiscal Impact:

Recommendation: Approve purchase of replacement vehicles.

Background:

Three (3) mini-cargo vans to replace aging trucks used by Meter Technicians to conduct their daily activities in the field. Chevrolet City Express Vans 115" wheel base standard configuration (Shelves and cargo bins for tools, equipment and spare parts, side-hinged doors w/or glass).

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 03/28/2017

Report Date: 3/24/2017

Report No: 14.

Submitted By: Cheryl Otero Baker

Subject: Appointments to Boards and Committees. (*Richard Boss, Mayor*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Appoint to the Alamogordo Library Advisory Board, Parks and Recreation Board, and Planning & Zoning Commission.

Background:

Airport Zoning Board. Three (3) vacancies. Staff Liaison - Laurie Dean
(*Opening due to the expiring term of Darron Williams and the resignation of Frank Nelson and Paul Vigneault.*) No nominations received.

Alamogordo Disability Council. Two (2) vacancies. Staff Liaison -
(*Openings due to the expired terms of Lori Adam and Rita Martinez*) No nominations received.

Alamogordo Promotion Board. One (1) tourism related vacancy. Staff Liaison - Jan Wafful (*Opening due to the resignation of Kathleen Beall*) No nominations received.

Alamogordo Public Library Advisory Board. One (1) vacancy. Staff Liaison - Melissa Garcia. (*Opening due to the expired term of Joel R Hamilton*)

The following person is interested in appointment to this board:

Joel R Hamilton - If appointed, this will be his 3rd term.

Community Development Advisory Committee. Six (6) vacancies. Staff Liaison - Cynde Sagenkahn (*Opening due to the expiring term of Bruce Knee, Melanie Hall, and Gloria Vaughn; and the resignation of Eddie Kemp and Arthur Alterson*) No nominations received.

Housing Authority Advisory Board. One (1) vacancy. Staff Liaison - Evelyn Huff (*Opening due to the expiring term of Kandace Daugherty*) No nominations received.

Mayors Committee on Aging. Three (3) vacancies. Staff Liaison – Britney Courtier
(*Openings due to the resignation of Dawn Lewis, David Day and Josephine Chavez*)

No nominations received.

Parks and Recreation Board. Two (2) vacancies. Staff Liaison - Veronica Ortega
(Openings due to the expiring term of Moyra Robuck, and the resignation of Doris Neasham)

The following person is interested in appointment to the board:

Moyra Robuck - If appointed, this will be her 2nd term.

Planning & Zoning Commission. One (1) vacancy. Staff Liaison - Stella Rael
(Opening due to the expired term of Arthur Alterson)

The following person is interested in appointment to this board:

Arthur Alterson - If appointed, this will be his 3rd term.

Senior Volunteer Programs Advisory Council. Five (5) vacancies. Staff Liaison - Julie Baker (Openings due to the resignations of Jennifer Euler, Laura L Blackmon, William Whitley, Thomas Rich V, and James Rodgers.) No nominations received.

**ALAMOGORDO LIBRARY
ADVISORY BOARD**

RECEIVED

MAR 16 2017

CITY CLERK

City of Alamogordo
APPLICATION TO SERVE ON A
CITY BOARD/COMMITTEE

Name: Joel R. Hamilton
Home Phone: 575 437 8118 Work Phone: _____
Cell Phone: 575 491 3025 Fax No: _____
e-mail address: inkpen5326@aol.com
Physical Address: 1602 Arizona Avenue
Is the above address within City limits? Yes ☒ No _____
Mailing Address: As Above
Present Employer: Retired Job Title: _____

Board/Committee you wish to serve on:

First choice: Public Library
Second choice: _____

Are you related to anyone who is presently employed by the City of Alamogordo:

Yes _____ No ☒ If so, what is their relation to you? _____

Are you related to any Elected Official of the City of Alamogordo?

Yes _____ No ☒ If so, what is their relation to you? _____

Experience and education relating to the Board/Committee: Current member

Please indicate your interest in serving on a City Board/ Committee: I would
like to continue serving.

Please return completed application to:

City Clerk's Office
1376 E. Ninth Street
Alamogordo, NM 88310
PHONE: (575)439-4205
FAX: (575)439-4396

PARKS AND RECREATION BOARD

City of Alamogordo
APPLICATION TO SERVE ON A
CITY BOARD/COMMITTEE

RECEIVED
MAR 16 2017
CITY CLERK

Name: MOYRA ROBUCK
Home Phone: (575) 443-1528 Work Phone: N/A
Cell Phone: (575) 443-3692 Fax No: N/A
e-mail address: moyma55@gmail.com
Physical Address: 908 DEXTER LANE, 88310
Is the above address within City limits? Yes ☒ No ☐
Mailing Address: 908 DEXTER LANE, 88310
Present Employer: RETIRED Job Title: _____

Board/Committee you wish to serve on:

First choice: PARKS & REC
Second choice: _____

Are you related to anyone who is presently employed by the City of Alamogordo:

Yes _____ No ☒ If so, what is their relation to you? _____

Are you related to any Elected Official of the City of Alamogordo?

Yes _____ No ☒ If so, what is their relation to you? _____

Experience and education relating to the Board/Committee: _____

ALREADY A SERVING BOARD MEMBER.

INTENSE INTREST IN THE BARK PARK ESPECIALLY

Please indicate your interest in serving on a City Board/ Committee: _____

TO BE INCLUDED IN DECISION MAKING
WITH OUR SERVICES TO OUR COMMUNITY.

Please return completed application to:

City Clerk's Office
1376 E. Ninth Street
Alamogordo, NM 88310
PHONE: (575)439-4205
FAX: (575)439-4396

PLANNING AND ZONING COMMISSION

City of Alamogordo
APPLICATION TO SERVE ON A
CITY BOARD/COMMITTEE

RECEIVED
MAR 14 2017
CITY CLERK

Name: Arthur Alterson

Home Phone: 575/437-8138 Work Phone: _____

Cell Phone: 847/207-2252 Fax No: _____

e-mail address: alterson@aol.com

Physical Address: 1509 Rockwood, Alamogordo, NM 88310

Is the above address within City limits? Yes X No _____

Mailing Address: 1509 Rockwood, Alamogordo, NM 88310

Present Employer: Alamogordo Public Schools Job Title: substitute teacher

Board/Committee you wish to serve on:

First choice: Planning & Zoning Commission

Second choice: _____

Are you related to anyone who is presently employed by the City of Alamogordo:

Yes _____ No X If so, what is their relation to you? _____

Are you related to any Elected Official of the City of Alamogordo?

Yes _____ No X If so, what is their relation to you? _____

Experience and education relating to the Board/Committee: _____

I have a masters' degree in Urban Policy & Planning from the University of Illinois; I have been employed in various municipalities as a zoning and planning administrator from 1989 to 2008, including serving as Alamogordo's Community Development Director; I am a member of the American Institute of Certified Planners, and am current with their continuing education requirement; and I am currently a member of the Planning and Zoning Commission and had previously been a member of the Community Development Advisory Committee. Please, refer to attached resume. _____

Please indicate your interest in serving on a City Board/ Committee:

I would like to continue to use my talents and experience to assist in Alamogordo's efforts to plan. _____

Please return completed application to: City Clerk's Office

1376 E. Ninth Street
Alamogordo, NM 88310
PHONE: (575)439-4205
FAX: (575)439-4396

Resume

ARTHUR L. ALTERSON, MUPP, AICP

1509 Rockwood
Alamogordo, New Mexico 88310
575/ 437-8138; 847/207-2252 (cell); alterson@aol.com

Work History

SUBSTITUTE TEACHER

ALAMOGORDO PUBLIC SCHOOLS, ALAMOGORDO, NEW MEXICO 2011 - Present

Responsibilities: Substitute teaching for K – 12.

DIRECTOR OF COMMUNITY DEVELOPMENT

CITY OF ALAMOGORDO, NEW MEXICO 2006 – 2008

Responsibilities

- Directed department with staff of 17 containing the following divisions: Building Codes, Planning and Zoning, GIS/ Land Management, and City Engineering. The interrelated functional units are responsible for land use approvals, management of projects to maintain and improve the public infrastructure, community planning, the City's geographic information system and land use data base, building code, zoning and subdivision enforcement; building permit and occupancy certificate evaluation and issuance; City engineering and traffic engineering, capital project design, effectuating, informing and managing; property acquisition for public projects, maintenance of, and community, neighborhood, transportation, long range strategic, and infrastructure planning.
- Managed operating budget of \$1,250,000; Capital budgets of \$8,500,000.
- Promoted information of public improvement projects and other Community Development service, and respond to public concerns regarding these.
- Produced concept and preliminary plans for capital projects including site plan, engineering, construction schedule, cost estimate, the extension of Fairgrounds Road to Scenic Drive.
- Produced bid documents; monitored bid procedure, corporate authority approval, contract preparation and closing, construction monitoring, and project closeout.
- Produced grant/loan documents; monitor compliance process.
- Directed NEPA and NHPA conformance activities including EIS process for regional water supply/ desalination project.

Accomplishments

- Organized the Community Development Department into functional units devoted to planning, land use regulating, analysis of land use data, City real estate management and public infrastructure provision.
- Revamped job descriptions within Department to increase service delivery efficiency and attitude, provide back-up, and integrate the divisions to better perform on departmental goals.
- Produced and instituted coherent program to administer land use regulations as a total functional unit.
- Drafted changes to over 100 sections of city code.
- Oversaw adoption of new building codes, right-of-way, and utility regulations.
- Created zoning map.
- Established effective web and traditional avenues for public access to planning documents, and zoning and flood plain information.

- Systemized public acceptance of privately constructed subdivision infrastructure.
- Established availability on the City web site of forms, flyers, cheat sheets and policy documents, including the Comprehensive Plan.
- Begun Comprehensive Plan revision grant application and project scoping.
- Instituted in-house use of Looking Glass software to enhance GIS access and utility, and creation and use of FileMaker databases as report writing software for SunGard HTE financial software.
- Regularized data swapping with county government.
- Instituted regular multi-media news releases regarding public works projects.
- Participated in steering of successful City web site overhaul.
- Performed editorial & distribution responsibilities for monthly City newsletter.
- Produced and participated in monthly town hall meetings.
- Managed City activities with local non-profit TV network in a series City public information on City activities.
- Progressively revised official literature.
- Initiated discussions on street lighting policy.
- Established network of environmental consultants available to City.

**ASSISTANT DIRECTOR OF COMMUNITY DEVELOPMENT FOR ZONING; ZONING ADMINISTRATOR
CITY OF EVANSTON, ILLINOIS 1996 – 2005**

Responsibilities

- Managed five land use professionals (AICP zoning planner staffing boards, inquiries, code enforcement; 2 zoning officers, plan reviewing & general inquiries, 1 staffing Site Plan & Appearance Review Committee, the other staffing permit desk); budget of \$400,000; and one executive assistant.
- Interpreted municipal land use regulations.
- Maintained zoning information web site with daily up-dates of meetings and scheduled cases.
- Testified at depositions, public hearings and in court.
- Performed field inspections and analyses.
- Determined administrative variances.
- Voting member and regular pro tem chair of the City's Site Plan and Appearance Review Committee.
- Multi-media, multi-audience communications of land use regulation and site-specific possibilities.
- Put into action the municipality's land use policy decisions.
- Advised staff, elected and appointed officials on principals of land use planning.
- Staffed Zoning Board of Appeals, Plan Commission, City Council and various subcommittees.
- Analyzed building permit applications and other land use requests for zoning conformance.

- Drafted ordinances granting zoning relief and amending the Zoning Ordinance, and letters and memoranda incorporating the findings and recommendations of deliberative bodies.
- Represented the City in public forums and meetings with developers and other land users.
- Enforced land use regulation compliance.

Accomplishments

- FY 2004-2005 Accomplishments: 1642 zoning analyses; 282 site plan and appearance review cases; 58 Zoning Board of Appeals hearings; 13 Plan Commission hearings; 102 administrative variance cases for fences and minor one- and two-family construction processed and decided by the Zoning Administrator; 30 sidewalk café permits issued; and 10 plat approvals.
- Participated as direct or supervising reviewer of 9-years of intense commercial, office and residential development in a major suburb of an international quality metropolitan area, itself a premier business, retail, transportation, recreational, cultural, educational and regional medical care center.
- Decreased turnaround time on applications for building permits, zoning information and zoning.
- Published informational brochures, flyers, and applications in print & electronic formats; maintained web site zoning/planning message board.
- Created, established, maintained zoning requests' database, producing departmental statistics and analytic tools to study land use patterns.
- Computerized the City's Zoning Ordinance and compliance analysis methodology.
- Integrated electronic zoning database and analysis systems with GIS, permit tracking, and budget software.
- Revised forms to lead applicants through the process, simplify data entry and retrieval, and expedite fact-finding.
- Systematized zoning enforcement procedures.
- Assisted in creation and adoption of new City comprehensive plan.

ZONING ADMINISTRATOR

VILLAGE OF FRANKLIN PARK, ILLINOIS 1989 – 1996

- Administered and enforced in an appointive position under the mayor land use controls, including zoning, subdivision, flood plain, parking, and signage regulations.
- Assisted in the selection of and worked with private planning consulting agencies.
- Developed, implemented, and evaluated programs enhancing public land use understanding.
- Performed iterative analyses of merits and deficiencies of land use controls.
- Managed the budget, staff and records of the Village's Zoning Office.
- Communicated with staff, elected and appointed officials and the public on all levels.
- Performed field inspections and researched county and municipal records.
- Monitored, coordinated, and evaluated the municipality's participation in CDBG.
- Developed, implemented, maintained integrated forms management zoning approvals system and land use real estate listing data bases.

- Maintained zoning records and the Village base map.
- Participated as senior staff in comprehensive plan; district transportation plan; inception of TIF districts; adoption of annexation agreements; and vacations and dedications of public and railroad rights-of-way.
- Designed regulatory programs including home day care; signage; parking; adult uses; and soil erosion and sedimentation controls.

MEDICAL ASSISTANCE/ CHILD SUPPORT WORKER

ILLINOIS DEPARTMENT OF PUBLIC AID 1976 – 1989

- Determined individuals' eligibility for State medical assistance programs.
- Prepared court proceedings and filings for determinations of paternity, child support, and wage garnishment.

Education and Certification

- AICP 1991 – Present. Current with continuing education requirements through 2017.
- Master of Urban Planning and Policy 1988; University of Illinois, Chicago (GPA 4.0/4.0)
- Bachelor of Arts Degree/ History 1977; University of Illinois, Chicago
- Level 1, K – 12 Substitute Teacher Certification, State of New Mexico, 7/1/09 – present

Affiliations

- 5/1991 – Present -- American Institute of Certified Planners
- 4/1987 – Present -- American Planning Association

Ancillary Experience

- Member, City of Alamogordo Planning and Zoning Commission, February, 2013 – present
- Member, City of Alamogordo Community Development Advisory Committee, February, 2010 – February, 2013
- Member, Board of Directors, Opportunity Center, Alamogordo, 2014 - 2016
- Guest lectured zoning and professional experience classes, University of Illinois, College of Urban Policy
- Guest panelist at Chaddick Institute, DePaul University, April 2000
- Member, West Cook County Solid Waste Agency Citizens Committee, 1994 – 1999;
- Secretary, Recycling and Market Development Subcommittee, 6/93 - 6/94; Chair, 6/94 – 6/96
- Mediating Land Use Disputes Clinic, Lincoln Institute, 2001
- Kracower Forensic Seminar on Land Use and Zoning, Certification, 2005
- Microsoft PowerPoint seminar, 2006
- Microsoft Project seminar, 2007
- US Air Force Leadership Training seminar, 2008
- Regular book reviewer for local Friends of the Library web site, 2006 –
- Attendee *Transboundary Water Crises: Learning from our Neighbors in the Rio Grande (Bravo) and Jordan River Watershed* 1/22 & 23/09 presented by New Mexico State University, Water Resources Research and International Relations
- Completed Texas Watershed Steward Program, Kerrville, Texas, 8/26/2010
- Member, Resilient Communities Starter Kits Advisory Panel, a Lincoln Institute of Land Policy - Sonoran Institute Joint Venture, September, 2013 – present